



DEPARTMENT of PUBLIC WORKS

1717 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3731 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9568

April 20, 2022

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

ADDENDUM NO. 3

TO: ALL SPECIFICATION HOLDERS

ADDENDUM NO. 3, AS DESCRIBED BELOW, IS FOR USE OF CONTRACTORS AND SUBCONTRACTORS SUBMITTING BIDS ON THIS PROJECT. ALL BIDDERS SHALL INDICATE ON THE BID PROPOSAL FORM, "ACKNOWLEDGEMENT OF ADDENDA RECEIVED", THAT THEY HAVE RECEIVED THIS ADDENDUM NO. 3.

REVISIONS TO BID PROPOSAL:

1. Reference the **Revised Bid Schedule dated April 20, 2022** that is to be submitted with the proposal. The Bid Schedule of Optional Services are removed and Contractor shall submit their Standard Fee Schedule and its specifications for Optional Services. Bid Schedule reflects the quantity for Palm Trees.

REVISIONS TO GENERAL PROVISIONS:

1. Add the following Section **2-7.1 General**.

In addition to specified Section 7-1.2 Method of Measure, the City reserves the right to increase or decrease the amount of any item or portion of work to be performed or materials furnished beyond 25 percent without limitation or to delete any items.

2. Reference the revision for Section **2-13 DRAWINGS AND SPECIFICATIONS (SERVICES REPORT)**.

Prior to each progress payment, the Contractor shall use their GIS system to deliver a "Services Report" to the City with all services provided including location, district number and species type for the billing period being submitted. Failure to provide a "Services Report" will cause progress payment to be withheld until information is provided to the City.

After completion of the work and before final payment for each year, the Contractor shall deliver to the City a complete "Shapefile." The final form and detail of the "Service Reports and Shapefile" are subject to the acceptance of the City.

TASHA CERDA, Mayor / ART KASKANIAN, Mayor Pro Tem

*MARK E. HENDERSON, Councilmember / DAN MEDINA, Councilmember / RODNEY G. TANAKA, Councilmember
MINA SEMENZA, City Clerk / J. INGRID TSUKIYAMA, City Treasurer / EDWARD MEDRANO, City Manager / PETER L. WALLIN, City Attorney*

REQUEST FOR INFORMATION

1. Is there any high voltage clearance that is part of this contract?

Answer: No high voltage line clearance

2. What is the current tree inventory software the City is using?

Answer: Contractor is responsible for keeping inventory using their software and submitting the Services Report with each invoice and Shapefile to the City annually

3. Will the awarded Contractor be provided with a Shapefile of the current inventory?

Answer: No

4. What's the estimated contract start date?

Answer: July 2022

5. When planting trees, who provides the tree? The contractor, or the City?

Answer: All new tree planting is to follow the City Standard ST-11 and all incidental costs are included

6. How many trees were planted last year?

Answer: Less than 10 trees

7. How many Ficus trees are in the City?

Answer: Approximately 495

8. Are Parks included as part of this Contract?

Answer: Parks are not included in the bid schedule and are performed by the City unless requested by the Contractor to complete

9. Are there any City owned facilities or properties that are not included as part of this contract?

Answer: Parks and city owned facilities are not included the bid schedule and are performed by the City unless requested by the Contractor to complete

END OF ADDENDUM NO. 3

BID PROPOSAL

BID SCHEDULE (REVISED 4/20/22)

The undersigned, having examined the proposed Contract Documents titled:

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

and having visited the sites and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. **All work shall be performed on a 4-year rotation among the six districts in addition to optional services.** Refer to General Provisions, Section 6-3, for the additional details. City's fiscal year begins on July 1st and ends on June 30th.

Year One (1) – District 5 & 6 (1,806 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	125	15' to 30'	Once	Each	\$	\$
Date Palm	6	15' to 60'	Once	Each	\$	\$
Queen Palm	368	15' to 60'	Once	Each	\$	\$
Fan Palm	326	30' to 65'	Once	Each	\$	\$
YEAR ONE (1) PALM TREE TRIMMING SUBTOTAL						\$

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	108	Once	Each	\$	\$
7-12	268	Once	Each	\$	\$
13-18	297	Once	Each	\$	\$
19-24	180	Once	Each	\$	\$
25-30	114	Once	Each	\$	\$
31+	14	Once	Each	\$	\$
YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL					\$

YEAR ONE TREE TRIMMING TOTAL

YEAR ONE (1) PALM TREE TRIMMING SUBTOTAL + YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL	\$
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Year Two (2) – District 1 & 2 (1,931 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	22	15' to 30'	Once	Each	\$	\$
Date Palm	1	15' to 60'	Once	Each	\$	\$
Queen Palm	44	15' to 60'	Once	Each	\$	\$
Fan Palm	94	30' to 65'	Once	Each	\$	\$
YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL						\$

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	352	Once	Each	\$	\$
7-12	496	Once	Each	\$	\$
13-18	559	Once	Each	\$	\$
19-24	323	Once	Each	\$	\$
25-30	39	Once	Each	\$	\$
31+	1	Once	Each	\$	\$
YEAR TWO (2) OTHER TREE TRIMMING TOTAL					\$

YEAR TWO TREE TRIMMING TOTAL

YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL + YEAR TWO (2) OTHER TREE TRIMMING SUBTOTAL	\$
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Year Three (3) – District 3 & Arterial (1,811 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	9	15' to 30'	Once	Each	\$	\$
Date Palm	0	15' to 60'	Once	Each	\$	\$
Queen Palm	14	15' to 60'	Once	Each	\$	\$
Fan Palm	40	30' to 65'	Once	Each	\$	\$
YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL						\$

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	109	Once	Each	\$	\$
7-12	589	Once	Each	\$	\$
13-18	359	Once	Each	\$	\$
19-24	374	Once	Each	\$	\$
25-30	277	Once	Each	\$	\$
31+	40	Once	Each	\$	\$
YEAR THREE (3) OTHER TREE TRIMMING TOTAL					\$

YEAR THREE TREE TRIMMING TOTAL

YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL + YEAR THREE (3) OTHER TREE TRIMMING SUBTOTAL	\$
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Year Four (4) – District 4 & Arterial (1,714 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	57	15' to 30'	Once	Each	\$	\$
Date Palm	2	15' to 60'	Once	Each	\$	\$
Queen Palm	84	15' to 60'	Once	Each	\$	\$
Fan Palm	65	30' to 65'	Once	Each	\$	\$
YEAR FOUR (4) PALM TREE TRIMMING SUBTOTAL						\$

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	443	Once	Each	\$	\$
7-12	313	Once	Each	\$	\$
13-18	341	Once	Each	\$	\$
19-24	257	Once	Each	\$	\$
25-30	127	Once	Each	\$	\$
31+	25	Once	Each	\$	\$
YEAR FOUR (4) OTHER TREE TRIMMING TOTAL					\$

YEAR FOUR TREE TRIMMING TOTAL

YEAR FOUR (4) PALM TREE TRIMMING SUBTOTAL + YEAR FOUR (4) OTHER TREE TRIMMING SUBTOTAL	\$
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GRAND TOTAL TREE TRIMMING

GRAND TOTAL (Year 1+ Year 2 + Year 3 + Year 4)	\$
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Contractor is to submit their Fee Schedule for Optional Services and provide specifications with the proposal. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

The Contract term is for a period of four years (48 months). An annual inflation factor of up to 5% based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may ONLY be applied to the Optional Services in the Fee Schedule if pre-approved by the Director of Public Works.

All work required and shown on this specification for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will be paid therefor.

The City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

The approximate number of trees provided for each year are estimated quantities. If the unit price and the total amount for any item are not in agreement, the unit price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

Name of Bidder

Signature of Bidder

Date