



September 18, 2023

REQUEST FOR BIDS

for

**BIDS TO PROVIDE PLANNING SERVICES
FOR THE VACANT AND UNDERUTILIZED LOT INVENTORY
IN THE CITY OF GARDENA, CALIFORNIA**

DELIVERY ADDRESS

City of Gardena
1700 W. 162nd Street
Gardena, CA 90247
Attn: Adrianna Renteria
Recreation and Human Services
Administrative Coordinator

CONTACT INFORMATION FOR INQUIRIES

Contact via e-mail only, no telephone calls
Adrianna Renteria
Recreation and Human Services
Administrative Coordinator
arenteria@cityofgardena.org

REQUIRED NUMBER OF BIDS

Three (3) Hard copies

PROPOSAL DUE DATE

November 17, 2023

**REQUEST FOR BIDS
TO PROVIDE PLANNING SERVICES
FOR THE VACANT AND UNDERUTILIZED LOT INVENTORY
IN THE CITY OF GARDENA, CALIFORNIA
September 18, 2023**

To interested and qualified Consultants:

The City of Gardena is soliciting Proposals from qualified firm to **PROVIDE PLANNING SERVICES FOR THE VACANT AND UNDERUTILIZED LOT INVENTORY.**

The scope includes the following:

- Conduct an inventory of vacant and underutilized lots and opportunity sites for potent new parkland throughout the City.
- Prepare and implement a community engagement plan to collect feedback on new park needs and design.
- Develop potential park conceptual plans to illustrate potential new park sites that reflect community needs.

Proposals should include the following components:

- Scope of work
- Deliverables
- Schedule
- Budget breakdown of Technical Assistance Program (TAP) allocation. For more information on TAP, visit the Regional Park and Open Space District (RPOSD) link at <https://rposd.lacounty.gov/tap-resources>
- Payment process (i.e. monthly payments with deliverables)

In order to be considered in the selection process, interested parties shall submit three (3) hard copies of the Proposals no later than **3:00 p.m., Friday, November 17, 2023**, to:

City of Gardena
1700 W. 162nd Street
Gardena, CA 90247
Attn: Adrianna Renteria
Recreation and Human Services
Administrative Coordinator

Sincerely,

Adrianna Renteria
Recreation and Human Services, Administrative Coordinator
City of Gardena