

**ORDINANCE NO. 1833**

**AN ORDINANCE OF THE CITY COUNCIL OF THE  
CITY OF GARDENA, CALIFORNIA ADDING CHAPTER 2.68 TO THE GARDENA  
MUNICIPAL CODE CODIFYING THE  
GARDENA BEAUTIFICATION COMMISSION**

WHEREAS, the City Council of the City of Gardena has previously established a Gardena Beautification Committee; and

WHEREAS, the City Council would like to codify this committee as a commission;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 2.68 is hereby added to the Gardena Municipal Code to read as follows:

**Chapter 2.68  
GARDENA BEAUTIFICATION COMMISSION**

**2.68.010 Created.**

Pursuant to the authority vested in the Council, there is created the Gardena Beautification Commission.

**2.68.020 Membership.**

The Gardena Beautification Commission shall consist of nine members.

A. One member shall be a member of the Gardena City Council who shall be appointed by the Gardena City Council and shall serve as the Chair of the Commission.

B. The other eight members shall be appointed as follows:

1. The Mayor and each Councilmember shall each nominate one commission member and such nominations shall be honored by ratification and confirmation by a majority vote of the membership of the City Council.

2. The Commission Chair shall nominate three At-Large members and such nominations shall be honored by ratification and confirmation by a majority vote of the membership of the City Council. At-Large members may include, but are not limited to, professional architects, urban planners, landscape architects, professional engineers, designers, artists and those involved in any other professional or non-professional discipline.

**2.68.030 Terms.**

A. The term of office for each member of the Gardena Beautification Commission appointed pursuant to Section 2.68.020(B)(1) shall be for a period of two years from the date of appointment or conterminous with the expiration of the actual tenure of the member of the council who nominated the commissioner, whichever occurs first.

B. The term of office for each At-Large member of the Gardena Beautification Commission appointed pursuant to Section 2.68.020(B)(2) shall be for a period of two years from the date of appointment.

C. Each commissioner shall serve at the pleasure of the council, and such appointments may be terminated by a majority vote of the membership of the council.

D. Each commissioner shall serve until a successor is appointed.

E. Commissioners may be reappointed.

**2.68.040 Vacancies.**

If a vacancy shall occur, the vacancy shall be filled by the council member who nominated the person creating a vacancy and shall be for the remainder of the unexpired term.

**2.68.050 Forfeiture of office.**

Notwithstanding any other provision of this chapter, any Gardena Beautification commissioner who absents himself or herself from any three consecutive regular meetings of the Gardena Beautification Commission or who is absent from a total of four regular meetings of the commission in any twelve month period shall thereby automatically forfeit his or her position as a member of the commission and the name of such person shall be automatically removed from the membership of the commission.

The secretary of the commission shall thereupon promptly notify the council of such fact, whereupon the vacancy so created shall be filled as set forth in Section 2.68.040.

**2.68.060 Organization and meetings.**

A. The Gardena Beautification Commission shall develop its own bylaws which shall set forth the organization of the commission.

B. The Gardena Beautification Commission shall meet regularly once per month at a time and place in the City to be determined by the Commission. No meeting shall be scheduled on a legal holiday.

**2.68.070 Quorum.**

Five (5) voting members of the commission shall constitute a quorum of the commission for the transaction of business.

**2.68.080 Powers and Duties.**

The functions of the Gardena Beautification Commission shall be to study, review, research, advise and make recommendations to the City Council concerning all elements involving the improvement, enhancement, and maintenance of the architectural, landscape and environmental balance, image, appearance of and livability in the City of Gardena, of all residential, commercial, and industrial properties and structures, including all public areas.

It shall be the duty of the City Treasurer to keep the books and other financial records of the Commission, to hold and deposit all monies contributed to the Commission, and to pay all those providing services or materials to the Commission. The Commission shall have the power to draw upon monies in its account for routine expenditures in an amount not to exceed one thousand dollars (\$1000) per expenditure without prior City Council approval. The Treasurer's office shall supply a monthly report to the Commission as to the finances of the Commission and the expenditures made during the previous month.

**2.68.090 Ex officio member.**

To aid and assist the Gardena Beautification Commission in its deliberations, a member of the City Manager's office shall serve as an ex officio member of the commission and shall have no voting power.

**2.68.100 Secretary and Minutes**

A. a member of the City Manager's office, shall be the secretary to the Gardena Beautification Commission and shall maintain accurate minutes of the activities of the commission. Minutes shall include the following subject matter:

1. The time and place of each meeting of the commission;
2. The names of the commissioners present;
3. All official acts of the commission;
4. The votes given by the commissioners, except when the action is unanimous;  
and
5. A summary of all proceedings before the commission.

B. All minutes shall be reduced to writing and shall be presented to the commission at the earliest reasonable time for approval, amendment, or correction. The minutes, or true copies thereof, shall be open to public inspection. Copies of the minutes shall be furnished to the council, members of the commission and any other public official requiring them.

**2.68.110 Compensation.**

Members of the Gardena Beautification Commission shall receive no compensation. However, the members shall be reimbursed for any expense incurred in the performance of their duties.

SECTION 2. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 3. Certification. The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

SECTION 4. CEQA. The City Council finds that this Ordinance is exempt from CEQA as it does not qualify as a project.

SECTION 5. Effective Date. This ordinance shall not become effective or be in force until thirty (30) days from and after the date of its adoption.

Passed, approved, and adopted this 28th day of September, 2021.

  
TASHA CERDA, Mayor

ATTEST:

  
for MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

  
CARMEN VASQUEZ, City Attorney

STATE OF CALIFORNIA                    )  
COUNTY OF LOS ANGELES            ) ss:  
CITY OF GARDENA                        )

I, **MINA SEMENZA**, City Clerk of the City of Gardena, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Ordinance being **Ordinance No. 1833** was duly passed and adopted by the City Council of said City of Gardena, approved and signed by the Mayor of said City, and attested by the City Clerk, all at a special meeting of said City Council held on the **28<sup>th</sup> day of September 2021**, and that the same was so passed and adopted by the following roll call vote:

AYES:     COUNCIL MEMBERS FRANCIS AND HENDERSON, MAYOR PRO TEM  
          TANAKA, COUNCIL MEMBER KASKANIAN, AND MAYOR CERDA

NOES:     NONE

ABSENT: NONE

*for* Becky Romero  
City Clerk of the City of Gardena, California

(SEAL)