

**RECREATION AND PARKS COMMISSION**  
**MINUTES**

Monday, May 10, 2021– 7:30 p.m.  
Nakaoka Community Center

Chairman Woolwine called the meeting of the Recreation and Parks Commission to order at 7:36 pm.

The Pledge of Allegiance was not done.

**ROLL CALL**

- A. Commissioners Present: Terri Haase, Stephen Dyson, Eddy Lee Mathews, and Woods Woolwine
- B. Also Present: Stephany Santin, Recreation and Human Services Director  
Nikki Sweeney, Program Administrator  
Janina Hartwill, Recreation Coordinator

**APPROVAL OF MINUTES**

- A. April 12, 2021
- B. Commissioner Haase notices 2 changes and made a motion to approve the April 12, 2021 Minutes Commissioner Dyson seconded the motion. All were in favor. The Motion was passed and carried."

**COMMUNICATION/COMMITTEE REPORTS**

- A. Friends of Gardena Willows Wetland

**UNFINISHED BUSINESS**

- A. In-Lieu Service Contracts
  - a. Updating Contracts – In progress
- B. Facility Upgrades
  - a. Mas Fukai Sunshade – New BBQ Pits/ New Picnic Tables
- C. Park Needs Assessments/Park Improvements
  - a. Room A upgrades – Construction begins Monday, May 17<sup>th</sup>
- D. Recreation Management System
  - a. So Far so good. Recreation staff utilizing system.

**NEW BUSINESS**

- A. COVID-19 Testing – On going
- B. Vaccination Clinic – May 15<sup>th</sup> – Johnson Park 9am-2pm
  - a. Second dose – June 12<sup>th</sup> 9am-2pm
  - b. Cinco de Mayo – May 5<sup>th</sup> – Fundraiser \$5.00
  - c. Hometown Heroes – May 27<sup>th</sup> – Honoring our Veterans, In Memory of, Currently Serving, Thank you
  - d. Graduation Station – June 5<sup>th</sup> – 6<sup>th</sup> – Selfie stations, Kinecta will be participating.
  - e. State of the City – June 10<sup>th</sup> – prerecorded, will be shown on June 10<sup>th</sup>
  - f. Jazz Festival – August 22<sup>nd</sup> – Limited capacity, minor changes

**RECREATION AND HUMAN SERVICES – ADMINISTRATOR'S REPORT**

- A. Staff Training
  - a. CPR/ First Aid – Tuesday, May 18<sup>th</sup>
  - b. Staff Physicals for 15 passenger vans

- c. Civic Rec training - Ongoing
- B. Youth Sports – Re-opening
  - a. LA County Regulations – No Games just practice and conditioning by reservation only
  - b. Flag Football - September
- C. After School Program
- D. Summer Camp
  - a. Sign-ups begin May 10<sup>th</sup>
  - b. Locations: Johnson, Freeman, and Rowley
- E. Excursions
  - a. No upcoming excursions scheduled at this time.
- F. Past Events
  - a. Food Giveaway (Rowley Park) – Over 1,000 meals distributed

#### ORAL COMMUNICATIONS

Commissioner Mathews – Photoshoot in his front yard on June 27<sup>th</sup> at 3pm. Photos will be turned into posters and sent to the White House. Event will be free. Invite only, not open to public.

Commissioner Haase – Shredding event was wonderful!

#### ADJOURNMENT

- A. There being no further business, Commissioner Dyson made motion to adjourn the meeting, Commissioner Haase seconded the motion. The motion was unanimously carried. The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Janina Hartwill  
Recreation Coordinator