

SENIOR CITIZEN COMMISSION
MINUTES

Wednesday, February 24, 2021 - 12:00 p.m.

Meeting Held Virtually on Zoom due to COVID-19 Restrictions

The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 at least two business days prior to the scheduled meeting to ensure assistance is provided. Assistive listening devices are available.

- I. Meeting Called to Order at 12:09 pm.
- II. Pledge of Allegiance was led by P. Worthy.
- III. Roll Call
 - a. Present Commissioners: M. Kirksey, P. Worthy, P. Evans.
 - b. Absent Commissioners: None
 - c. Also Present: C. Theobald, L. Barentine, C. Lynch.
- IV. Approval of Minutes
 - a. January 27, 2021.
 - i. Commissioner Kirksey made a motion to approve the minutes. Commissioner Evans seconded the motion. The motion was passed and carried.
- V. Unfinished Business
 - a. C. Theobald announced that the Senior Commission "Guidelines and Procedures" Booklet revisions was approved by the City Council on February 9, 2021. An official copy will be placed in the City Clerks Office and copies will be distributed to Commissioners shortly.
 - b. P. Evans will reach out to 2nd Time Around Seniors Club Members in search of a participant interested in serving as a Senior Citizens Commissioner.
 - c. M. Kirksey will make wellness check phone calls to seniors on the C-1 Congregate Program to take over for Former Commissioner Lynch's volunteer duties.
- VI. New Business
 - a. None
- VII. Commission Reports
 - a. Commissioner Evans
 - i. Thanked the City of Gardena for assistance with vaccination appointments for seniors and herself.
 - ii. Noted that Gardena Memorial Hospital was very organized.
 - iii. Purchased a raffle ticket for the MLK basket fundraiser.
 - iv. Received an invitation letter from the Gardena City Manager inviting her to attend the South Bay Cities Council of Governments General Assembly Meeting in March.
 - v. Noted she is still in contact with 2nd Time Around Seniors Club.
 - b. Commissioner Kirksey
 - i. Currently assisting a senior citizen with attaining a vaccination appointment.
 - ii. Currently assisting a senior citizen with attaining tax preparation services.

- c. Commissioner Worthy
 - i. Completed both doses of the COVID-19 vaccination.
 - ii. Gardena Memorial Hospital staff were very accommodating and helpful.
 - iii. Shared the Senior Bureau's informational brochure with neighbors.
- d. Former Commissioner Lynch
 - i. Received vaccination 1st dose at Gardena Memorial Hospital.
 - ii. Is in the process of packing for the move to TN.
 - iii. Noted Dt. Searle gave a wonderful presentation regarding senior fraud and scams last month and suggested to Neighborhood Watch District 2 Lieutenant that she make a community presentation at their next meeting.

VIII. Affiliated Committee on Aging Report

- a. Last meeting was held on November 18, 2020.
 - i. Bylaws were amended and approved. They will be signed by the Committee's Secretary and received and filed with the Senior Bureau.
- b. The Committee was dark in December.
- c. The January 2021 and February 2021 meetings were cancelled due to COVID-19 restrictions resulting in a lack of business.
- d. Next regularly scheduled meeting will be March 24, 2021 at 11am (Virtual via Zoom).

IX. Staff Report/Department Monthly Report- C. Theobald

- a. Approximately 420 seniors currently enrolled in C-1 (now enrolling) and C-2 (now enrolling).
 - i. Quality Assurance/ In-Service Training with CNS on 2.17.21.
 - ii. Topic was customer service.
- b. Vaccine Update- vaccinatelacounty.com or 833-540-0473.
 - i. LADPH update from briefing on 1.21.21.
 - ii. 300 vaccine appointments at Gardena Memorial Hospital made in early Feb for seniors in our meal program and whomever called our office.
 - iii. GST helped transport around 10 seniors to appointments.
 - iv. 2nd dose instructions are being communicated now.
 - v. 40 appointments made at Dignity Health Sports Park for Moderna 1st dose
 - vi. Other resources are being given out such as MLK hospital clinic in LA today- Friday and Kaiser for non-members @ CSULB.
- c. Guidelines and Procedures booklet update.
 - i. Approved by City Council on Feb. 9th.
 - ii. I can mail out a hard copy to each of you and have it available in the City Clerk's Office for public review.
- d. SDCC activity kits through June 2021.
 - i. Some client's caregivers send pictures of the client completing the project which we post to social media to promote the center.
- e. SSP clients needed (housing resources, legal resources, etc.).
 - i. Case Manager Chi Tran is focusing on this program.
 - ii. Expand personal care/homemaker services to Inglewood & Hawthorne clients rather than just offering Case Management.
 - iii. We learned we can bill for assisting our seniors in finding vaccination appointments.
 - iv. Senior scam information is being reported to Dt. Searle.
- f. Tax assistance resources are being updated.

- i. AARP tax aide is not preparing returns at any indoor sites.
 - ii. Interested seniors can call 424-256-5194 beginning on 2/3 for assistance
 - iii. Tax documents must be digitized.
- g. C-2 HDM emergency shelf-stable meals.
 - i. Will be dispersed in March 2021.
 - ii. 3 shelf-stable meals per client as per our contract with LA County.
- h. Holiday Giveaways: St. Patrick's Day and Easter coming up.
- i. Ministerial Association Meeting: Thursday, Feb 25th at 10am via Zoom.
- j. Statistical Information for January 2021:
 - i. 12127 meals served
 - ii. 459 unduplicated clients served
 - iii. \$3658.16 collected in donations

X. Oral Communications
 a. None

XI. Written Communications
 a. None

XII. Announcements
 a. "Give and Take" pop-up food pantry at Rowley Park on various dates.
 b. MLK Basket drawing on March 1st.

XIII. Next Meeting: Wednesday, March 24, 2021, 12:15 pm (Virtual via Zoom).

XIV. Adjournment:
 a. Commissioner Kirksey made a motion to adjourn the meeting. Commissioner Evans seconded the motion. The motion was passed and carried.
 b. The meeting adjourned at 1:03 p.m.

Respectfully Submitted



Christina Theobald