

CITY OF GARDENA

STUDY SESSION

Management Information Center at City Hall, 1700 W. 162nd Street, Gardena, California

Website: www.cityofgardena.org

TASHA CERDA, Mayor
RODNEY G. TANAKA, Mayor Pro Tem
MARK E. HENDERSON, Council Member
ART KASKANIAN, Council Member
DAN MEDINA, Council Member



MINA SEMENZA, City Clerk
J. INGRID TSUKIYAMA, City Treasurer
EDWARD MEDRANO, City Manager
PETER L. WALLIN, City Attorney

ADJOURNED REGULAR MEETING AGENDA

January 8, 2019 – 6:00 p.m.

The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the Study Session due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email msemenza@cityofgardena.org, at least two business days prior to the scheduled meeting to ensure assistance is provided. Assistive listening devices are available.

PUBLIC COMMENT: The City Council will hear from the public on any item on the agenda. The public has the opportunity to address the City Council at the following times:

- Agenda Items – at the time the City Council considers the item

If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk. You will be called to the podium by name when it is your turn to address the Council.

Pursuant to California Government Code Section 54953(b)(3), any member of the public wishing to address the legislative body directly pursuant to California Government Code Section 54954.3 may do so at each teleconference location at the time the item is considered.

1. ROLL CALL

2. PRESENTATION: G3 Development Presentation

3. ADJOURNMENT

Meeting to be adjourned to a Regular City Council Meeting at 7:00 p.m. on Tuesday, January 8, 2019.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is on file in the Office of the City Clerk.

Dated this January 4, 2019

/s/ MINA SEMENZA
MINA SEMENZA, City Clerk

AGENDA CITY OF GARDENA Regular CITY COUNCIL MEETING

Council Chamber at City Hall, 1700 W. 162nd Street, Gardena, California

Website: www.cityofgardena.org

TASHA CERDA, Mayor
RODNEY G. TANAKA, Mayor Pro Tem
MARK E. HENDERSON, Council Member
ART KASKANIAN, Council Member
DAN MEDINA, Council Member



MINA SEMENZA, City Clerk
J. INGRID TSUKIYAMA, City Treasurer
EDWARD MEDRANO, City Manager
PETER L. WALLIN, City Attorney

January 8, 2019

Closed Session 7:00 p.m.

Open Session 7:30 p.m.

The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email msemenza@cityofgardena.org, at least two business days prior to the scheduled meeting to ensure assistance is provided. Assistive listening devices are available.

PUBLIC COMMENT: The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda. The City Council cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda. The public has the opportunity to address the City Council at the following times:

- Agenda Items – at the time the City Council considers the item or during Oral Communications
- Non-agenda Items – during Oral Communications
- Public Hearings – at the time for Public Hearings listed on the Agenda

If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk. You will be called to the podium by name when it is your turn to address the Council.

Pursuant to California Government Code Section 54953(b)(3), any member of the public wishing to address the legislative body directly pursuant to California Government Code Section 54954.3 may do so at each teleconference location at the time the item is considered.

CELLPHONES AND OTHER DISTRACTIONS: Use of cell phones, pagers and other communication devices is prohibited while the Council Meeting is in session. Please turn all devices off or place on a silent alert and leave the Chambers to use. During the meeting, please refrain from applause or other actions that may be disruptive to the speakers and the conduct of City business.

Thank you for your attendance and cooperation.

1. ROLL CALL

2. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION

Government Code Section 54956.9(d)(1)(1)

(1) Moses Suggs v. City of Gardena
Los Angeles Superior Court Case No. BC652514

(2) Tedros Amare v. City of Gardena, et al
Los Angeles Superior Court Case No. BC663339

3. PLEDGE OF ALLEGIANCE & INVOCATION

A. PLEDGE OF ALLEGIANCE

Alicia Ruelas and Zoey Warren

Participants in the After-School Program at Nakaoka Community Center,
Sponsored by the City of Gardena Recreation Division

B. INVOCATION

The Reverend John Hernandez, Pastor
New Challenge Ministries

4. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS

A. PRESENTATIONS

(1) Gardena Military Veteran Recognition – Veteran to be Honored will be announced at the Council Meeting

B. PROCLAMATIONS

C. APPOINTMENTS

(1) Council Appointments to Commissions, Committee, Board, and Council (Commission Appointees to be Ratified and Sworn in; Committee, Board, and Council Appointees to be Ratified Only)

- (a) Human Services Commission
- (b) Planning and Environmental Quality Commission
- (c) Recreation and Parks Commission
- (d) Senior Citizens Commission
- (e) Gardena Youth Commission
- (f) Gardena Beautification Committee
- (g) Gardena Economic Business Advisory Council
- (h) Gardena Rent Mediation Board, Owner Representative
- (i) Gardena Rent Mediation Board, Tenant Representative
- (j) Gardena Rent Mediation Board, At-Large Representative

5. CONSENT CALENDAR

NOTICE TO THE PUBLIC

Roll Call Vote Required on Consent Calendar All matters listed under the Consent Calendar will be enacted by one motion unless a Council member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

A. Waiver of Reading in Full of All Ordinances Listed on This Agenda and That They Be Read by Title Only

B. CITY CLERK

(1) Approval of Minutes

(a) City Council Adjourned Regular Meeting – Study Session, December 18, 2018

(b) City Council Regular Meeting, December 18, 2018

(2) Affidavit of Posting Agenda on January 4, 2019

C. CITY TREASURER

(1) Approval of Warrants / Payroll Register

(a) December 26, 2018

(b) January 8, 2019

D. CITY MANAGER

(1) Personnel Report No. P-2019-01

(2) Approval of the Professional Services Agreement with Uniplan Engineering, Inc, for Design, Construction Management, and Inspection Services for Local Streets Overlay 2018, JN 921 in the amount of \$57,880.00

Staff Recommendation: Approve Professional Services Agreement

6. EXCLUDED CONSENT CALENDAR

7. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

A. JANUARY 1, 2019, MEETING – *Meeting Cancelled*

ORAL COMMUNICATIONS

Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete and a red light will appear when three minutes are over. Your cooperation is appreciated.

8. DEPARTMENTAL ITEMS

- A. ADMINISTRATIVE SERVICES – *No Items*
- B. COMMUNITY DEVELOPMENT – *No Items*
- C. ELECTED & ADMINISTRATIVE OFFICES – *No Items*
- D. GENERAL SERVICES – *No Items*
- E. POLICE – *No Items*
- F. RECREATION & HUMAN SERVICES – *No Items*
- G. TRANSPORTATION – *No Items*

9. COUNCIL ITEMS, DIRECTIVES, & REMARKS

- A. COUNCIL ITEMS
- B. COUNCIL DIRECTIVES
- C. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS
- D. COUNCIL REMARKS
 - (1) COUNCIL MEMBER MEDINA
 - (2) COUNCIL MEMBER KASKANIAN
 - (3) MAYOR PRO TEM TANAKA
 - (4) MAYOR CERDA
 - (5) COUNCIL MEMBER HENDERSON

10. ANNOUNCEMENTS

11. REMEMBRANCES

13. ADJOURNMENT

The Gardena City Council will adjourn to a Regular City Council Meeting, at 7:00 p.m., on Tuesday, January 22, 2019.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is on file in the Office of the City Clerk.

Dated this 4th day of January, 2019

/s/ MINA SEMENZA
MINA SEMENZA, City Clerk

**MINUTES
STUDY SESSION
ADJOURNED REGULAR MEETING
City of Gardena City Council
Tuesday, December 18, 2018**

The Study Session / Adjourned Regular Meeting of the City Council of the City of Gardena, California, was called to order at 6:01 p.m. on Tuesday, December 18, 2018, in the Management Information Center at City Hall, at 1700 West 162nd Street, Gardena, California; Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Tasha Cerda; Mayor Pro Tem Rodney G. Tanaka; Council Member Mark E. Henderson; Council Member Dan Medina; and Council Member Art Kaskanian. Other City officials and employees present: City Manager Edward Medrano; City Attorney Peter Wallin; General Services Director Joseph Cruz; Transportation Director Ernie Crespo; Director of Administrative Services Clint Osorio; Senior Administrative Analyst Stephany Santin, and Administrative Management Analyst Elizabeth Hernandez.

2. PRESENTATION: HdL Companies – Presentation on Economic Development Study (Retail development and development services) given by Mr. Barry Foster and City Manager Edward Medrano.

GUEST SPEAKER: Barry Foster, representing HdL

3. ADJOURNMENT

There being no further business, Mayor Cerda adjourned the Study Session of the City Council at 7:11 p.m. to the Regular City Council Meeting immediately following the Study Session on Tuesday, December 18, 2018, at 7:30 p.m.

MINA SEMENZA
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

By _____
Becky Romero, Deputy City Clerk

APPROVED:

Tasha Cerda, Mayor

MINUTES
Regular Meeting of the
City of Gardena City Council
Tuesday, December 18, 2018

The regular meeting of the City Council of the City of Gardena, California, was called to order at 7:42 p.m. on Tuesday, December 18, 2018, in the Council Chamber of City Hall, 1700 West 162nd Street, Gardena, California; Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Tasha Cerda; Mayor Pro Tem Rodney G. Tanaka; Council Member Mark E. Henderson; Council Member Art Kaskanian; and Council Member Dan Medina. Other City officials and employees present: City Manager Edward Medrano; City Attorney Peter L Wallin; City Clerk Mina Semenza; and Deputy City Clerk Becky Romero. City Treasurer Ingrid Tsukiyama was not in attendance.

2. CLOSED SESSION – was held at the end of the Council Meeting, following 10. ANNOUNCEMENTS

3. PLEDGE OF ALLEGIANCE & INVOCATION

A. PLEDGE OF ALLEGIANCE

Caycee Martin and Priya Pearson led the Pledge of Allegiance. They are both 2nd grade students at Denker Avenue Elementary School and are participants in the After-School Program at Nakaoka Community Center, sponsored by the City of Gardena Recreation Division. Both students introduced their mothers who accompanied them to the meeting.

B. INVOCATION

The Reverend Scott Fairchild, Marketplace Pastor of CrossRoad Southbay, led the Invocation.

4. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS

A. PRESENTATIONS

- (1) Gardena Military Veteran Recognition to Honor Veteran Daniel Medina, who served in the U.S. Army. *Mayor Cerda read a brief Biography and presented Council Member Medina with a City of Gardena Veterans Commemorative Coin. Council Member Medina was given an opportunity to speak and appropriate photos were taken.*
- (2) Certificates of Appreciation in recognition of “Above and Beyond Support” of the 2018 City of Gardena Food, Wine, and Cigar Festival to:
 - (a) Burnt Tortilla – Kathleen “Kathy” Barbosa
 - (b) Giuliano’s Original Delicatessen & Bakery – Frank Conterno and Mike Giuliano
 - (c) Lomeli’s Italian Restaurant – Carlo Lomeli
 - (d) Teqava Sparkling Tequila – Manny Mejia*- were accepted by Ms. “Kathy” Barbosa, Mike Giuliano, and Manny Mejia (Frank Conterno and Carlo Lomeli were not present)*

B. PROCLAMATIONS

- (1) “Dr. Martin Luther King Jr. Birthday Commemoration,” January 11 through January 21, 2019
Proclamation was accepted by Chair Paulette Francis and Members of the Dr. Martin Luther King Jr. Cultural Committee of Gardena

4. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS (Continued)

C. APPOINTMENTS

- (1) Council Appointments to Commissions, Committees, Board, and Council (Commission Appointees to be Ratified and Sworn in; Committees, Board and Task Force Appointees to be Ratified Only)

- (a) Human Services Commission
- (b) Planning and Environmental Quality Commission
- (c) Recreation and Parks Commission
- (d) Senior Citizens Commission
- (e) Gardena Youth Commission
- (f) Gardena Beautification Committee
- (g) Gardena Economic Business Advisory Council
- (h) Gardena Rent Mediation Board, Owner Representative
- (i) Gardena Rent Mediation Board, Tenant Representative

(1) **Tracy Solomon-Clark** – *was nominated by Council Member Medina*

- (j) Gardena Rent Mediation Board, At-Large Representative

It was moved by Council Member Medina, seconded by Council Member Kaskanian, and carried by the following roll call vote to Approve the Appointment of Ms. Solomon-Clark as a Gardena Rent Mediation Board Tenant Representative:

Ayes: Council Members Medina and Kaskanian, Mayor Pro Tem Tanaka, Council Member Henderson, and Mayor Cerda

Noes: None

Absent: None

5. CONSENT CALENDAR

- A. WAIVER OF READING IN FULL OF ALL ORDINANCES LISTED ON THIS AGENDA AND THAT THEY BE READ BY TITLE ONLY

B. CITY CLERK

- (1) Minutes of:

- (a) **Approved:** City Council Regular Meeting – November 13, 2018
- (b) **Approved:** Development & Planning Forum – Joint Special Meeting of the Gardena City Council and the Planning and Environmental Quality Commission – November 15, 2018

- (2) **Approved:** Affidavit of Posting Agenda on December 14, 2018

C. CITY TREASURER

- (1) **Approved:** Warrants / Payroll Registers

- (a) November 27, 2018: Wire Transfer: 11730 Prepay Nos. 151708-151729 and Check Nos. 151730-151913; for a total Warrants issued amount of \$1,918,203.04; Total Payroll Issued for November 23, 2018, \$2,254,744.46; and
- (b) December 11, 2018: Wire Transfer: 11729, 11731-11739 Prepay Nos. 151914-151918 and Check Nos. 151919-152097; for a total Warrants issued amount of \$2,983,090.61; Total Payroll Issued for December 7, 2018, \$1,750,188.94.

5. CONSENT CALENDAR (Continued)

D. CITY MANAGER

- (1) **Approved:** Personnel Report No. P-2018-20
- (2) **Approved:** Title VI Report – 2018 Update
- (3) **Approved:** Administrative Approval of the Cooperative Agreement between the City of Hawthorne and the City of Gardena for Paratransit Service

It was moved by Council Member Medina, seconded by Council Member Kaskanian, and carried by the following roll call vote to Approve all the Consent Calendar items:

Ayes: Council Members Medina and Kaskanian, Mayor Pro Tem Tanaka, Council Member Henderson, and Mayor Cerda

Noes: None

Absent: None

6. EXCLUDED CONSENT CALENDAR

7. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEETS

A. NOVEMBER 20, 2018, MEETING – *Meeting Cancelled*

B. DECEMBER 4, 2018, MEETING – *Meeting Cancelled*

C. DECEMBER 18, 2018 MEETING – *Meeting Cancelled*

ORAL COMMUNICATIONS

- (1) Eddie Johnson, representing The People: came out to inquire how he would go about putting an item on the next Council Meeting Agenda regarding the training given to our Officers and the use of excessive force.
- (2) Cheral Sherman, representative of Friends of Gardena Willows Wetland Preserve: came out to give news and updates regarding the Preserve.

8. DEPARTMENTAL ITEMS

A. ADMINISTRATIVE SERVICES

- (1) City of Gardena Audit Reports for Fiscal Year Ended June 30, 2018, Comprehensive Annual Financial Report (CAFR), Family Child Care, and Municipal Bus Line

City Manager Medrano presented the Staff Report.

A PowerPoint Presentation was given by Mr. Ken Pun, on behalf of The Pun Group.

The Audit Reports were Received and Filed

B. COMMUNITY DEVELOPMENT - *No Items*

8. DEPARTMENTAL ITEMS (Continued)

C. ELECTED & ADMINISTRATIVE OFFICES

- (1) PUBLIC HEARING: Approve Operating Covenant Agreement with Faraday & Future Inc. and Affiliates
City Manager Medrano presented the Staff Report.

Mayor Cerda opened the Public Hearing at 8:24 p.m. and asked if there were any speakers from the public; there were none.

There was some discussion between Council Member Henderson and City Manager Medrano regarding if we would be able to use Faraday & Future Inc. as part of our marketing plan. City Manager Medrano stated the first step would be for the company to open their dealership in our City. Mayor Cerda asked if the Applicants were present; City Manager Medrano replied that they were not present.

The Public Hearing was closed at 8:26 p.m.

It was moved by Council Member Medina, seconded by Council Member Henderson, and carried by the following roll call vote to Approve the Operating Covenant Agreement:

Ayes: Council Members Medina and Henderson, Mayor Pro Tem Tanaka, Council Member Kaskanian, and Mayor Cerda
Noes: None
Absent: None

- (2) RESOLUTION NO. 6355, Amending the List of Authorized Games and Authorizing the Play of Certain Games in Licensed Card Clubs

RESOLUTION NO. 6355

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
GARDENA, CALIFORNIA, AMENDING THE LIST OF AUTHORIZED
GAMES AND AUTHORIZING THE PLAY OF CERTAIN GAMES IN
LICENSED CARD CLUBS

City Manager Medrano presented the Staff Report.

It was moved by Council Member Medina, seconded by Council Member Kaskanian, and carried by the following roll call vote to adopt Resolution No. 6355:

Ayes: Council Members Medina and Kaskanian, Mayor Pro Tem Tanaka, Council Member Henderson, and Mayor Cerda
Noes: None
Absent: None

8. DEPARTMENTAL ITEMS (Continued)

C. ELECTED & ADMINISTRATIVE OFFICES (Continued)

- (3) RESOLUTION NO. 6354, Offering ScholarShare 529 as a Voluntary Employer Benefit for Higher Education Savings

RESOLUTION NO. 6354

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, OFFERING SCHOLARSHARE 529 AS A VOLUNTARY EMPLOYER BENEFIT FOR HIGHER EDUCATION SAVINGS

City Manager Medrano presented the Staff Report.

There was discussion by Council Member Medina, Council Member Henderson, and City Manager Medrano regarding employees having full control of what they contribute; that there is no minimum or maximum requirement, and that we have partnered with the State of California.

It was moved by Council Member Kaskanian, seconded by Mayor Pro Tem Tanaka, and carried by the following roll call vote to Adopt Resolution No. 6354:

Ayes: Council Member Kaskanian, Mayor Pro Tem Tanaka, Council Members Medina and Henderson, and Mayor Cerda

Noes: None

Absent: None

- (4) RESOLUTION NO. 6353, Adopting a Newly-Revised Records Retention Schedule

RESOLUTION NO. 6353

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ADOPTING A NEWLY-REVISED RECORDS RETENTION SCHEDULE

City Manager Medrano presented the Staff Report.

It was moved by Mayor Pro Tem Tanaka, seconded by Council Member Henderson, and carried by the following roll call vote to Adopt Resolution No. 6353:

Ayes: Mayor Pro Tem Tanaka, Council Members Henderson, Medina, and Kaskanian, and Mayor Cerda

Noes: None

Absent: None

D. GENERAL SERVICES

- (1) Award Professional Services Contract to CWE Corporation in the amount of \$114,490.00 for MS4 Permit Industrial/Commercial (I/C) Facility Inspection

City Manager Medrano presented the Staff Report.

8. DEPARTMENTAL ITEMS (Continued)

D. GENERAL SERVICES (Continued)

- (1) Award Professional Services Contract to CWE Corporation in the amount of \$114,490.00 for MS4 Permit Industrial/Commercial (I/C) Facility Inspection (Continued)

There was a discussion between Council Member Medina and City Manager Medrano regarding if we would be fined for any overdue inspections. City Manager Medrano stated that we have not received any notice for any fines and this will now keep us on tract with the MS4 permit.

It was moved by Mayor Pro Tem Tanaka, seconded by Council Member Kaskanian, and carried by the following roll call vote to Award the Professional Services Contract:

Ayes: Mayor Pro Tem Tanaka, Council Members Kaskanian, Medina, and Henderson, and Mayor Cerda

Noes: None

Absent: None

- (2) Award Construction Contracts to California Fence & Supply in the amount of \$77,820.00 and TrueLine Construction & Resurfacing, Inc. in the amount of \$25,565.00 for Park Improvement Program Project at Rowley Park Tennis Court

City Manager Medrano presented the Staff Report.

There was discussion between Mayor Cerda, Council Member Henderson, and City Manager Medrano regarding the life line of general resurfacing and in the future if we could incorporate the water capture system into our City projects.

It was moved by Mayor Cerda, seconded by Council Member Kaskanian, and carried by the following roll call vote to Award the Construction Contracts for Park Improvement Program Project:

Ayes: Mayor Cerda, Council Member Kaskanian, Mayor Pro Tem Tanaka, and Council Members Henderson and Medina

Noes: None

Absent: None

- (3) Memorandum of Agreement between the South Bay Cities Council of Governments (SBCCOG) and the City of Gardena for the Cost Sharing (in the amount of \$44,000) for the Implementation of the Coordinated Integrated Monitoring Program (CIMP) for the Dominguez Channel Watershed Management Area

City Manager Medrano presented the Staff Report.

It was moved by Council Member Medina, seconded by Mayor Pro Tem Tanaka, and carried by the following roll call vote to Approve the Memorandum of Agreement:

Ayes: Council Member Medina, Mayor Pro Tem Tanaka, Council Members Henderson and Kaskanian, and Mayor Cerda

Noes: None

Absent: None

E. POLICE – *No Items*

8. DEPARTMENTAL ITEMS (Continued)

F. RECREATION & HUMAN SERVICES – *No Items*

G. TRANSPORTATION – *No Items*

9. COUNCIL ITEMS, DIRECTIVES, & REMARKS**A. COUNCIL ITEMS**

- (1) Attendance at 45th Anniversary Sister City Relationship Celebration in Huatabampo, Sonora, Mexico, November 16 to November 20, 2018.

Mayor Cerda provided a video presentation summarizing her trip to Huatabampo, Sonora, Mexico.

Mayor Cerda thanked Transportation Director Ernie Crespo and Administrative Aide Alejandra Alvarez, who traveled with the delegation from Gardena, for doing an amazing job translating. She said it was the first time a Mayor from Gardena had visited Huatabampo, Mexico. Council Member Medina added that, in past years, the City of Gardena had donated a fire truck and buses to the City of Huatabampo.

B. COUNCIL DIRECTIVES

- (1) Council Member Kaskanian – asked to have a big pothole filled which is located westbound on Artesia Boulevard, near Normandie Avenue, right at the railroad track;
- (2) Council Member Henderson – asked for a timeline on the Golden State Water Company work on 147th between Van Ness Avenue and Crenshaw Boulevard; and
- (3) Mayor Pro Tem Tanaka – 1) Can we look into if the names of our fallen Gardena Police Officers could be placed on the Medal of Valor monument in front of the station; 2) Can we look into naming a facility or a place within our City to memorialize Officer Hirai? Mayor Cerda seconded these requests to become Directives.

C. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

City Manager Medrano gave a verbal report of information to follow-up matters that had been directed or requested by the Mayor and Members of Council. Written reports had already been provided to the Council via copies in their regular mail packets. Those items are, as follows:

- (1) A directive from Council Member Kaskanian regarding elections signs; you'll be happy to know that 88 election signs were taken down on December 3, 2018;
- (2) A directive from Council Member Medina regarding the Nakaoka Center AB upgrade; the City has expanded the scope of work and will continue to move forward;
- (3) Recognition has been given this week to a number of City employees from various departments for their outstanding work and accomplishments: Charles Santo, GTrans; Ron Grace, GTrans; Than Dinh, GTrans; Khoi Quach, Administrative Services; and Danny Rodriguez, Administrative Services and City Treasurer's Office.
- (4) The Dr. Martin Luther King Jr. Cultural Committee of Gardena has signed a formal Memorandum of Agreement (MOU) with the City. It will be used as a model for agreements with the Cinco de Mayo Committee and the Gardena Sister City Association.

9. COUNCIL ITEMS, DIRECTIVES, & REMARKS (Continued)**C. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS** (Continued)

- (5) Update regarding the City's Parks: A review of has been done of all our parks and a Strategic Plan is in being prepared to make deferred improvements;
- (6) Hawthorne Airport is establishing an Advisory Committee and has asked that Gardena have a representative of our community be a member. City Manager will be recommending someone very soon.
- (7) There will be a Health Fair for City Employees on Monday, January 14, from 11:00 a.m. to 2:00 p.m.
- (8) Because of the recent tragic death of Officer Toshio Hirai, we must take this opportunity to acknowledge the caring and solid support received by his fellow officers, by City Staff, by the community, and by our surrounding communities, especially expressing appreciation to law enforcement personnel and other support that was offered to assist Gardena and to honor Officer Hirai following his untimely death.

D. COUNCIL REMARKS

- (1) COUNCIL MEMBER KASKANIAN – Since the last Council Meeting, he attended the El Camino College Workshop as a guest and to talk about the development in the City of Gardena. He reported there were about 60-70 students at the event. On November 27, he attended the Winter Wonderland held at the City Hall and commended the Parks and Recreation Department. On November 30, he attended Officer Hirai's funeral service. He thanked the Chief Kang and his department and all the officers and explorers, as well as all the agencies who supported us. On December 1, he attended a fundraising dinner for Officer Toshio Hirai at the Roadside restaurant. He encouraged everyone to support and buy a shirt for \$25. On December 5, he attended the CERT's 10th Anniversary Potluck party celebration at the Nakaoka Community Center. On December 9, he attended the Armenian American Museum gala held at the Dolby Theatre in Hollywood. He reported that over 1200 people were present and witnessed a surprised donation of \$1 million by Katherine Barger. The ground breaking will occur in September 2020 and it is anticipated to open in 2022. It will be located next to the Americana in Glendale. He said it will be a state-of-the-art museum. On December 13, he attended the GJJIP Santa Claus visit. He thanked Gardena Police Officers Association. He also thanked Chief Kang and asked to relay his thanks to Officer Villanueva for doing a great job putting smiles on kids. Lastly, he wished Nancy Ward a Happy Birthday.
- (2) MAYOR PRO TEM TANAKA –He said the next day after the last Council Meeting, our motor officer was involved in a crash. He said he spent the most of his time for the next few days as the hospital with our police department. He stated the South Bay is pretty close together and came together as a great community. He said he was very proud of all the officers and city employees who came together. He mentioned the staff at Harbor General went out of the way for them. He thanked the surrounding cities for stepping in to help our city while we were taking care of businesses. He said the Gardena Police Department did a wonderful job with the funeral. He asked to keep Toshio Hirai's wife, son and his parents in prayer, and told Mayor Cerda that her speech at the funeral was spot on. He said they did a Roadhouse Fundraiser where they donated 100% of their proceeds from 6:00 a.m. to 2:00 a.m. including the wages from the employees. Rizzo's pizza donated 20% of their sales from one day. LASD Lomita Station with the assistance of State City Brewing donated proceeds to the family also. He asked to continue to support his family and keep everyone in prayer. He said he attended Saniku East West Language School's Golden Anniversary. He said the City Winter Wonderland was great this year and thanked Parks and Recreation and Public Works. He attended the Elks Memorial where they honored the loss of the members over the year. He attended the Gardena Police Officers Association float event and said it's always great time.

9. COUNCIL ITEMS, DIRECTIVES, & REMARKS (Continued)**D. COUNCIL REMARKS (Continued)**

- (3) COUNCIL MEMBER HENDERSON – Said besides attending board meeting and meetings where he was invited to, he said the important event that stuck out was the community vigil we had for our fallen officer. He said it demonstrated the strength of our community as the world was watching us. He said that, the next night, we had the tree lighting ceremony and it felt good, but when we had the memorial it all came back and said that for him, death is always a tough thing. He asked our community to keep Officer Hirai's family in prayer because he left his wife and a 2-year old son.
- (4) MAYOR CERDA – Since the last Council Meeting, she attended the Bureau of Gambling Commission's Workshop at the Hyatt Regency with Council Member Henderson, City Manager and several Department Heads, where they spoke in support of blackjack within our City. She also attended the Veteran of the Year ceremony put on by Assembly Member Al Muratsuchi, where they recognized Steve Moriyama. She briefly attended the Development Standards Committee forum put on by our City Manager. She thanked the City Manager for holding the forum and informing the community about how decisions are made relating to new businesses. She attended the Huatabampo 45th Anniversary Celebration. Besides thanking the translators, she thanked Stephany Santin for putting the video presentation for tonight together. She attended the JPA meeting with regards to the casinos. She attended the Winter Wonderland held at the Nakaoka Community Center. She also attended the funeral service for Officer Hirai and wanted to echo her thanks to all the agencies that helped at that time, and to the employees here in the city with supporting the family and each other in this hard time. She attended the Hirai family fundraiser at the Roadhouse Bar and Grill. She added that the waitresses donated all their tips as well as all the proceeds from the days' sales. She suggested that it would be great if we went to the Roadhouse Bar, located on 190th and Crenshaw Blvd., to thank them and to also support them. She attended a second recognition for the Hirai family held at the JCI, through their Annual Christmas party where they honored Officer Hirai. She attended Cherrystones Annual Christmas party held at the Elks Lodge; the Sister City Association's Christmas party; City Hall's Annual Christmas Tree Trimming event held in the lobby; the City Selection meeting; Tri City CERT's 10-year Anniversary Christmas Party; Gardena Holly Park Homeowner's Christmas Party, and L.A. County's Mayors meeting. She also attended Southwest Realtor's installation meeting; a SURF toy giveaway for autistic kids; the Casimir Gatekeepers Christmas Party; Gardena Valley Friends of the Library Holiday Party; and Top-Notch Awards Christmas Party. She went to Oh My Burger, one of the restaurants in Gardena, where she witnessed a lady take on a 10-pound burger challenge and succeeded in finishing in 22 minutes. She encouraged people to go out and support our local restaurants. She said she enjoyed the retirement party of Gardena Boys and Girls Club Director, Mike Herrera. She also attended GJJIP's Santa Claus visit. She attended the Second Time Around Club meeting at the Marriott. On Monday night, she participated in the Santa float that was held for all the Council members. Earlier today she participated in the City Hall Potluck and the GTrans Holiday Potluck. She too wished her Executive Secretary, Nancy Ward, a Happy Birthday, and added that she is not just a secretary but an all-around everything, who gets it all done, an amazing person who is an important backbone to our city. Lastly, she thanked the entire Council, all the staff, and every employee for a great job done in the year 2018.
- (5) COUNCIL MEMBER MEDINA – Since the last Council Meeting, he gave out birthday cakes to different Convalescent Homes, and this month he delivered two huge cakes for the Nakaoka Center Christmas party. He said he also had a chance to attend the funeral service for Officer Hirai. A few days later he attended the funeral service/celebration for Moke Hilacion, who was the former owner of Island Flavor Café, across the street from El Camino College. He shared that Moke inspired the Hawaiian cultures. He thanked Mayor Pro Tem Tanaka for seconding the vote, so the Council can have a Military Recognition and making his dream a reality. He also thanked Mayor Cerda for selecting him as one of the military recognitions. He reported he attended the SBCCOG meeting. He closed by thanking the staff in the City of Gardena, especially the Department Heads who reorganized our city staff to be cohesive, and thanked City Manager Ed Medrano, for putting that together. He wished everyone in the City of Gardena a very Merry Christmas and a Happy New Year. He added, "for those of you who have problems out there, there's only way to solve them, and that is to pray."

10. ANNOUNCEMENTS

Mayor Cerda announced:

(1) Join the Council for cake after the meeting as we celebrate City Manager Ed Medrano's birthday;

City Manager Medrano announced:

(1) Mina Semenza will be appointed President of the South Bay Association of Realtors on January 18, 2019.

At 9:20 p.m., the City Council recessed into Closed Session in the Management Information Center of the Council Chambers at City Hall, with the following in attendance: Mayor Tasha Cerda; Mayor Pro Tem Rodney G. Tanaka; Council Member Mark E. Henderson; Council Member Art Kaskanian; Council Member Dan Medina; City Manager Edward Medrano; and City Attorney Peter L. Wallin.

11. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION

Government Code Section 549569(d)(1)

(1) Gardena Valley Assembly of God Church v. City of Gardena, et al
Los Angeles Superior Court Case No. Y0073006

Mayor Cerda reconvened the meeting to the Regular Open Session at 9:44 p.m. and the City Clerk noted the return of all Council Members who were present at the meeting.

When City Attorney Wallin was asked if there were any reportable action from Closed Session, he stated that there was no action to report.

12. REMEMBRANCES

The Honorable George Herbert Walker Bush, 94 years old, Forty-First President of the United States of America, from 1989 to 1993; **Police Specialist Toshio Hirai**, 34 years of age, a 12-year veteran of the City of Gardena Police Department; **Mr. Alva Lyle Ward**, 81 years old, beloved brother-in-law of Executive Office Assistant Nancy Ward in the Elected and Administrative Offices; **Mr. Len "Moke" Hilacion**, 47 years of age, born in Aamuki, Hawaii, owner of Island Flavor Cafe on Crenshaw Boulevard, and friend of Council Member Dan Medina; **Mr. Richard Moore**, 98 years old, the beloved father of City of Gardena Building Inspector John Moore. He was also a resident and builder throughout Gardena for 50 years, a member of the City of Gardena Planning Commission in the 1970s, and an active member of the St. Anthony of Padua Parish.

13. ADJOURNMENT

Mayor Cerda announced the cancellation of the December 25, 2018, City Council meeting, and the rescheduling of the Tuesday, December 25, 2018, Council Meeting to Tuesday, January 8, 2019.

At 9:44 p.m., Mayor Cerda then adjourned the meeting to a Regular Meeting of the Gardena City Council, at 7:00 p.m., on Tuesday, January 8, 2019.

MINA SEMENZA
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

By: _____
Becky Romero, Deputy City Clerk

APPROVED:

Tasha Cerda, Mayor

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Treasurer's Department
DATE: January 4, 2019
SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

(a) December 26, 2018 TOTAL WARRANTS ISSUED: \$1,489,938.98

Wire Transfer: 11740-11741
Prepay: 152098-152105
Check Numbers: 152106-152243
Checks Voided:

Total Pages of Register: 17

(b) January 8, 2019 TOTAL WARRANTS ISSUED: \$862,540.53

Wire Transfer: N/A
Prepay: 152244-152247
Check Numbers: 152248-152344
Checks Voided:

Total Pages of Register: 11

December 21, 2018 TOTAL PAYROLL ISSUED: \$1,983,858.39
January 4, 2019 TOTAL PAYROLL ISSUED \$1,663,215.04

for: Mal G
J. Ingrid Tsukiyama, City Treasurer

cc: City Clerk

vchlist
12/19/2018 4:26:38PM

Voucher List
CITY OF GARDENA

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
11740	12/13/2018	109929 ZIONS BANK	121318		2017 DIRECT PURCHASE LEASE BOND	14,386.50
					Total :	14,386.50
11741	12/13/2018	321408 U.S. POSTAL SERVICE	121418		TMX #259234 REPLENISH POSTAGE MI	6,000.00
					Total :	6,000.00
152098	12/18/2018	104854 APPLE SPICE JUNCTION	15436		CATERING SERVICES - GTRANS HOLIE	1,211.81
					Total :	1,211.81
152099	12/18/2018	110424 SANTOS, CHARLES	121218		EMPLOYEE SPOT-ON RECOGNITION	250.00
					Total :	250.00
152100	12/18/2018	110431 DINH, THAN	121718		EMPLOYEE SPOT-ON RECOGNITION	250.00
					Total :	250.00
152101	12/18/2018	207375 GRACE, RON	121218		EMPLOYEE SPOT-ON RECOGNITION	250.00
					Total :	250.00
152102	12/18/2018	109242 QUACH, KHOI	121718		EMPLOYEE SPOT-ON RECOGNITION	500.00
					Total :	500.00
152103	12/18/2018	102988 RODRIGUEZ, DANNY	121718		EMPLOYEE SPOT-ON RECOGNITION	250.00
					Total :	250.00
152104	12/19/2018	110257 LAPENNA-HUDA, ELISABETTA	0082		EXECUTIVE COACHING SERVICES	2,800.00
					Total :	2,800.00
152105	12/19/2018	312374 L.A. COUNTY DISTRICT ATTORNEY	DR #18-5449		ASSET FORFEITURE	4,756.00
					Total :	4,756.00
152106	12/26/2018	101748 AFTERMARKET PARTS COMPANY LLC, THE	81485124	037-09793	GTRANS AUTO PARTS	979.82
			81486572	037-09793	GTRANS AUTO PARTS	3.80
			81486574	037-09793	GTRANS AUTO PARTS	349.91
			81487341	037-09790	GTRANS AUTO PARTS	23.80
			81494244	037-09796	GTRANS AUTO PARTS	42.53
			81494333	037-09796	GTRANS AUTO PARTS	4,069.60
			81500655	037-09791	GTRANS AUTO PARTS	132.19

Page: 1

vchlist
12/19/2018 4:26:38PM

Voucher List
CITY OF GARDENA

Page: 2

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152106	12/26/2018	101748 AFTERMARKET PARTS COMPANY LLC, THE	(Continued) 81503348	037-09793	GTRANS AUTO PARTS	49.11
					Total :	5,650.76
152107	12/26/2018	110423 ALL STAR ELITE SPORTS	1637		YOUTH SPORT JERSEYS	64.45
					Total :	64.45
152108	12/26/2018	110436 ALVAREZ, ALEJANDRA	11/16-11/20		HUATABAMPO SISTER CITY DELEGATI	317.94
					Total :	317.94
152109	12/26/2018	100925 AMERICAN MOVING PARTS	01A88936		GTRANS AUTO PARTS	1,650.10
					Total :	1,650.10
152110	12/26/2018	110428 APPIAH, BRIDGET	39171		REFUND - TRAFFIC REPORT	23.00
					Total :	23.00
152111	12/26/2018	104687 AT&T	12335036		TELEPHONE	6,149.29
					Total :	6,149.29
152112	12/26/2018	100964 AT&T MOBILITY	287275680401X120118 287275681023X120118		PD CELL PHONE ACCT #287275680401 PD CELL PHONE ACCT #287275681023	585.23 1,999.85
					Total :	2,585.08
152113	12/26/2018	110231 AUTOLIFT SERVICES, INC.	17700	037-09780	REMOVE & REPLACE 2 ROTARY MOD3	2,184.42
					Total :	2,184.42
152114	12/26/2018	110190 BASNET FAMILY CHILD CARE	NOVEMBER 2018		CHILD CARE PROVIDER	3,296.00
					Total :	3,296.00
152115	12/26/2018	802155 BAYSIDE REPORTING COMPANY	9932 9981 9982		CERTIFICATE OF NONAPPEARANCE - , TRANSCRIPT & VIDEOGRAPHER'S APF TRANSCRIPT & VIDEOGRAPHER'S APF	370.00 1,497.25 1,142.00
					Total :	3,009.25
152116	12/26/2018	102035 BD WHITE TOP SOIL CO., INC.	81062 81082		STREET MAINT SUPPLIES PARK MAINT SUPPLIES	76.65 179.58
					Total :	256.23

vchlist
12/19/2018 4:26:38PM

Voucher List
CITY OF GARDENA

Page: 3

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152117	12/26/2018	107690 BELL, DONNETTA	NOVEMBER 2018		CHILD CARE PROVIDER	3,552.00
					Total :	3,552.00
152118	12/26/2018	102115 BGH INTERPRETING SERVICES	38297		INTERPRETING SERVICES - J. LAMAS	152.00
					Total :	152.00
152119	12/26/2018	110374 BIOMECHANICS ADVANCED	3992		CASE MATERIALS ANALYSIS - B. RUIZ	507.50
					Total :	507.50
152120	12/26/2018	108715 BOBBS, CINDY	NOVEMBER 2018		CHILD CARE PROVIDER	3,012.00
					Total :	3,012.00
152121	12/26/2018	103029 CALIFORNIA FENCE & SUPPLY	T17961IN T18783IN T19078IN T19143IN		PARK MAINT SUPPLIES PARK MAINT SUPPLIES PARK MAINT SUPPLIES PARK MAINT SUPPLIES	35.15 78.95 157.79 18.07
					Total :	289.96
152122	12/26/2018	100140 CALIFORNIA MUNICIPAL REVENUE, & TAX AS: 931			MEMBERSHIP RENEWAL	100.00
					Total :	100.00
152123	12/26/2018	803420 CARPENTER, ROTHANS & DUMONT, LAW OFF	31956 31957		PROFESSIONAL SERVICES - B. RUIZ V. PROFESSIONAL SERVICES - H. VASQU	18,777.13 90.00
					Total :	18,867.13
152124	12/26/2018	103489 CF UNITED LLC	144-112518-113018		CAR WASH	66.00
					Total :	66.00
152125	12/26/2018	103127 CHILD 2 CHILD CONNECTION, FAMILY DAY C/	NOVEMBER 2018		CHILD CARE PROVIDER	4,894.00
					Total :	4,894.00
152126	12/26/2018	110427 CHIN, WEILI	119586		REFUND - WORK PERMIT STILL ACTIVE	125.00
					Total :	125.00
152127	12/26/2018	110230 CHOI, KEVIN	01/07-01/11		EVOC 40 HOUR LAW ENFORCEMENT	250.00
					Total :	250.00
152128	12/26/2018	320008 CITY OF TORRANCE-AREA "G" ACCT	2018-2019	035-00881	ANNUAL AREA "G" COST ALLOCATION	5,760.00

Page: 3

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
152128	12/26/2018	320008	320008 CITY OF TORRANCE-AREA "G" ACCT	(Continued)	Total :	5,760.00	
152129	12/26/2018	109038	COLLISION AND INJURY DYNAMICS, INC.	46254	PROFESSIONAL SERVICES - B. RUIZ V.	5,923.35	
					Total :	5,923.35	
152130	12/26/2018	106764	CSI FULLMER	18067	037-09781	GTRANS OFFICE FURNITURE - OPERA	9,163.88
					Total :	9,163.88	
152131	12/26/2018	104527	DEPARTMENT OF INDUSTRIAL, RELATIONS	E1602543MR	CONVEYANCE INSPECTION FEE - 1399	225.00	
				E1602690MR	CONVEYANCE INSPECTION FEE - 1399	225.00	
					Total :	450.00	
152132	12/26/2018	303459	DEPARTMENT OF JUSTICE	341253	FINGERPRINT APPS - NOVEMBER 2018	2,713.00	
					Total :	2,713.00	
152133	12/26/2018	109854	DIGITAL IMAGE SOLUTIONS	42699	SERVICE FOR RICOH MP C4503 COPIE	110.00	
					Total :	110.00	
152134	12/26/2018	103241	DP STAR AUTOMOTIVE, INC.	43505	SMOG INSPECTIONS - 11 DODG CARA	40.00	
				43508	SMOG INSPECTIONS - 12 FORD FUSIO	40.00	
				43509	SMOG INSPECTIONS - 03 FORD E450 #	40.00	
				43510	SMOG INSPECTIONS - 07 FORD F250 #	40.00	
				43511	SMOG INSPECTIONS - 12 FORD ESCAF	40.00	
				43514	SMOG INSPECTIONS - 08 FORD E350 #	40.00	
				43515	SMOG INSPECTIONS - 97 GMC SAFARI	40.00	
				43521	SMOG INSPECTIONS - 12 FORD ESCAF	40.00	
				43522	SMOG INSPECTIONS - 00 FORD CV #11	40.00	
				43565	SMOG INSPECTIONS - 98 BUICK CENT	40.00	
				43566	SMOG INSPECTIONS - 97 GMC SAFARI	40.00	
				43569	SMOG INSPECTIONS - 11 FORD E450 #	40.00	
				43579	SMOG INSPECTIONS - 04 FORD CV #11	40.00	
				43580	SMOG INSPECTIONS - 99 CHEV TAHOE	40.00	
				43600	SMOG INSPECTIONS - 11 DODG CARA	40.00	
				43644	SMOG INSPECTIONS - 11 DODG CARA	40.00	
				43813	SMOG INSPECTIONS - 03 FORD E450 #	40.00	
					Total :	680.00	
152135	12/26/2018	104276	DREHS, LARRY W.	DECEMBER 2018	MARTIAL ARTS INSTRUCTOR	748.50	

vchlist
12/19/2018 4:26:38PM

Voucher List
CITY OF GARDENA

Page: 5

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152135	12/26/2018	104276 104276 DREHS, LARRY W.	(Continued)		Total :	748.50
152136	12/26/2018	105053 E.J. WARD	0065279		SERVICE CALL - SET VEHICLE ALLOCA	274.50
					Total :	274.50
152137	12/26/2018	105418 EMPIRE CLEANING SUPPLY	1078683		PARK MAINT SUPPLIES	757.17
					Total :	757.17
152138	12/26/2018	105392 ENTENMANN-ROVIN COMPANY	0140352		EMPLOYEE SERVICE PINS	211.38
					Total :	211.38
152139	12/26/2018	103795 ESCALANTE FAMILY CHILD CARE	NOVEMBER 2018		CHILD CARE PROVIDER	5,351.00
					Total :	5,351.00
152140	12/26/2018	107510 ESCALANTE, WENDY E.	NOVEMBER 2018		CHILD CARE PROVIDER	5,008.00
					Total :	5,008.00
152141	12/26/2018	109426 ESPINOSA, VANESSA	12/01-12/15/18		PROFESSIONAL SERVICES - CASEWOI	1,596.00
					Total :	1,596.00
152142	12/26/2018	108574 EVANBROOKSASSOCIATES, INC.	18010-3	037-09760	NTD PASSENGER MILES DATA COLLEC	5,186.67
			18011-5	037-09760	NTD PASSENGER MILES DATA COLLEC	5,186.67
			18012-6	037-09760	NTD PASSENGER MILES DATA COLLEC	5,186.67
					Total :	15,560.01
152143	12/26/2018	104380 E-Z FLOW CONCRETE PUMPING	8789		STREET MAINT SUPPLIES	275.00
					Total :	275.00
152144	12/26/2018	106129 FEDEX	6-363-75051		SHIPPING SERVICES	62.57
			6-385-24619		SHIPPING SERVICES	28.68
					Total :	91.25
152145	12/26/2018	109327 FINCH, ISAAC	12/01-12/15/18		SPORTS OFFICIAL	120.00
					Total :	120.00
152146	12/26/2018	106465 FOX FIRST AID & SAFETY	58143		HOME IMPROVEMENT PROGRAM	53.05
			58275		PARK MAINT SUPPLIES	239.15
			58276		PARK MAINT SUPPLIES	24.09

Page: 5

vchlist
12/19/2018 4:26:38PM

Voucher List
CITY OF GARDENA

Page: 6

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152146	12/26/2018	106465 FOX FIRST AID & SAFETY	(Continued) 58278		PARK MAINT SUPPLIES	152.92
					Total :	469.21
152147	12/26/2018	101574 FRANK'S CARBURETORS, INC.	110718		SERVICE FOR UNIT #599	190.00
					Total :	190.00
152148	12/26/2018	107724 GARCIA, CLAUDIA CRISTINA	NOVEMBER 2018		CHILD CARE PROVIDER	7,999.00
					Total :	7,999.00
152149	12/26/2018	207133 GARCIA, NANCY C.	NOVEMBER 2018		CHILD CARE PROVIDER	3,600.00
					Total :	3,600.00
152150	12/26/2018	107030 GARDENA AUTO PARTS	085439 085518 085526 085682 085954		PW AUTO PARTS PW AUTO PARTS PW AUTO PARTS PW AUTO PARTS PW AUTO PARTS	57.77 17.59 5.85 122.02 59.13
					Total :	262.36
152151	12/26/2018	107495 GARDENA CAR WASH	OCT-NOV 2018 OCT-NOV 2018 BUS		CAR WASH - PD CAR WASH - N. ACOSTA, E. HOLLAND,	365.86 707.95
					Total :	1,073.81
152152	12/26/2018	107011 GARDENA VALLEY NEWS, INC.	00074002		NOTICE OF PUBLIC HEARING - MND FO	231.56
					Total :	231.56
152153	12/26/2018	107034 GARDENA WELDING SUPPLY CO INC.	95 108834		PW MAINT SUPPLIES	54.20
					Total :	54.20
152154	12/26/2018	110395 GOLDMAN, RODERICK	121118		MGMT ANNUAL HEALTH BENEFIT	41.99
					Total :	41.99
152155	12/26/2018	107498 GOODYEAR TIRE & RUBBER COMPANY, THE	0064933554	037-09784	CLOSEOUT BILLING FOR GOODYEAR (93,127.33
					Total :	93,127.33
152156	12/26/2018	109285 GS BROTHERS	13811		GTRANS LANDSCAPING SERVICE - DE	1,660.00

Page: 6

vchlist
12/19/2018 4:26:38PM

Voucher List
CITY OF GARDENA

Page: 7

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152156	12/26/2018	109285 GS BROTHERS	(Continued)		Total :	1,660.00
152157	12/26/2018	110435 GUERRERO, ANGELICA	NOVEMBER 2018		CHILD CARE PROVIDER	121.00
					Total :	121.00
152158	12/26/2018	110254 GUTIERREZ, CARLOS	01/07-01/11		EVOC 40 HOUR LAW ENFORCEMENT	250.00
					Total :	250.00
152159	12/26/2018	105224 HEAVENLY MOMENTS	100118		RENTAL - WHITE PLASTIC CHAIRS	205.31
					Total :	205.31
152160	12/26/2018	110438 HEINS, JOHN	PERMIT #15846		PERMIT DEPOSIT REFUND - 15927 BRI	4,000.00
					Total :	4,000.00
152161	12/26/2018	108607 HENDERSON-BATISTE, TANEKA	NOVEMBER 2018		CHILD CARE PROVIDER	3,980.00
					Total :	3,980.00
152162	12/26/2018	108434 HOME DEPOT CREDIT SERVICES	0354080		HOME IMPROVEMENT PROGRAM	16.39
			1324535		HOME IMPROVEMENT PROGRAM	70.59
			1324548		HOME IMPOVEMENT PROGRAM	129.28
			2271217		PD PROGRAM SUPPLIES	-60.89
			3053548		BLDG MAINT SUPPLIES	271.85
			3324837		HOME IMPROVEMENT PROGRAM	29.14
			5041071		BLDG MAINT SUPPLIES	104.01
			5041073		SIGNS/SIGNALS SUPPLIES	32.75
			5053144		BLDG MAINT SUPPLIES	29.50
			5312220		HOME IMPROVEMENT PROGRAM	11.69
			5312707		PARK MAINT SUPPLIES	96.14
			6220224		BLDG MAINT SUPPLIES	-180.23
			6324429-1		PARK MAINT SUPPLIES	83.61
			6325071		PARK MAINT SUPPLIES	119.17
			7042385		PD PROGRAM SUPPLIES	31.27
			7043014		BLDG MAINT SUPPLIES	32.55
			7324394		HOME IMPROVEMENT PROGRAM	37.36
			7324990		HOME IMPROVEMENT PROGRAM	14.34
			7341454		HOME IMPROVEMENT PROGRAM	29.24
					Total :	897.76

Page: 7

vchlist
12/19/2018 4:26:38PM

Voucher List
CITY OF GARDENA

Page: 8

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152163	12/26/2018	208613 HUGHES FAMILY DAY CARE	NOVEMBER 2018		CHILD CARE PROVIDER	2,588.00
					Total :	2,588.00
152164	12/26/2018	110321 HUNTLEY-FENNER ADVISORS, INC	2222		PROFESSIONAL SERVICES - B. RUIZ V.	4,721.42
					Total :	4,721.42
152165	12/26/2018	210001 JAMISON, JACQUELYN	NOVEMBER 2018		CHILD CARE PROVIDER	2,574.00
					Total :	2,574.00
152166	12/26/2018	105226 JEKAL FAMILY CHILD CARE	NOVEMBER 2018		CHILD CARE PROVIDER	5,073.00
					Total :	5,073.00
152167	12/26/2018	110437 KIM, BENJAMIN	01/07-01/11		EVOC 40 HOUR LAW ENFORCEMENT	250.00
					Total :	250.00
152168	12/26/2018	110429 KOV, SOKKIM	38893		REFUND - BADGE REPLACEMENT	50.00
					Total :	50.00
152169	12/26/2018	106435 L.A. COUNTY CONTRACT, COMPLIANCE	2017-2018		REIMBURSEMENT - OVERBILLING TO 1	1,541.00
					Total :	1,541.00
152170	12/26/2018	312039 L.A. COUNTY FIRE DEPARTMENT	C0008736	023-01155	FIRE PROTECTION SERVICES - JANUA	680,909.00
					Total :	680,909.00
152171	12/26/2018	312247 L.A. COUNTY POLICE CHIEFS, ASSOCIATION	110118		ANNUAL DUES - T. KANG	500.00
					Total :	500.00
152172	12/26/2018	112015 LACERDA, DALVANICE	NOVEMBER 2018		CHILD CARE PROVIDER	8,768.00
					Total :	8,768.00
152173	12/26/2018	110434 LAW OFFICES OF FRED JOHNSON	39139		REFUND - TRAFFIC REPORT	23.00
					Total :	23.00
152174	12/26/2018	105874 LAWSON PRODUCTS, INC.	9306089170		BUS SHOP SUPPLIES	785.85
			9306146470		BUS SHOP SUPPLIES	36.14
			9306179158		BUS SHOP SUPPLIES	654.81
			9306224744		BUS SHOP SUPPLIES	817.01

Page: 8

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152174	12/26/2018	105874	105874 LAWSON PRODUCTS, INC.	(Continued)		Total : 2,293.81
152175	12/26/2018	103704	LEGAUX, CLIFFORD	DECEMBER 2018	TENNIS INSTRUCTOR	44.00
					Total :	44.00
152176	12/26/2018	109446	LINSCOTT, LAW & GREENSPAN, ENGINEERS	14277-00102	TRAFFIC ENGINEERING SERVICES -	4,121.75
					Total :	4,121.75
152177	12/26/2018	102233	LITTLE PEOPLE DAY CARE	NOVEMBER 2018	CHILD CARE PROVIDER	8,608.00
					Total :	8,608.00
152178	12/26/2018	109563	LUCKY LADY CASINO	0850000071	ECONOMIC ASSISTANCE - NOVEMBER	41,164.65
					Total :	41,164.65
152179	12/26/2018	112615	LU'S LIGHTHOUSE, INC.	01128393	GTRANS SHOP SUPPLIES	95.04
				01128433	GTRANS AUTO SUPPLIES	199.63
					Total :	294.67
152180	12/26/2018	105082	MAJESTIC LIGHTING, INC.	ML71371	SIGNS/SIGNALS SUPPLIES	21.79
				ML71423	BLDG MAINT SUPPLIES	427.05
				ML71427	BLDG MAINT SUPPLIES	61.43
					Total :	510.27
152181	12/26/2018	813030	MANNING & KASS	618967	LEGAL SERVICES - Y. GRIER V. GARDE	605.10
				618968	LEGAL SERVICES - L. GUTIERREZ V.	7,959.26
				618969	LEGAL SERVICES - J. JONES & K. ROS:	552.80
				618970	LEGAL SERVICES - F. ALMAROU V. GAF	397.30
					Total :	9,514.46
152182	12/26/2018	107951	MARK HANDLER & ASSOCIATES	NOVEMBER 2018	032-00037 BUILDING INSPECTION SERVICES	7,540.00
					Total :	7,540.00
152183	12/26/2018	107644	MARTINEZ, CHERYL NAOMI	NOVEMBER 2018	CHILD CARE PROVIDER	3,073.00
					Total :	3,073.00
152184	12/26/2018	104773	MARTINEZ, KAMBY	NOVEMBER 2018	CHILD CARE PROVIDER	6,550.00
					Total :	6,550.00

vchlist
12/19/2018 4:26:38PM

Voucher List
CITY OF GARDENA

Page: 10

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152185	12/26/2018	108465 MATAALII, JENNA	102518		REIMBURSEMENT - SR. CANDLELIGHT	180.65
					Total :	180.65
152186	12/26/2018	104106 MCCAIN	INV0235085	024-00506	SIGNS/SIGNALS SUPPLIES	17,341.52
					Total :	17,341.52
152187	12/26/2018	113064 MCMASTER-CARR SUPPLY COMPANY	79999038 80477710 80863011		PW MAINT SUPPLIES GTRANS SHOP SUPPLIES GTRANS SHOP SUPPLIES	559.02 58.99 495.57
					Total :	1,113.58
152188	12/26/2018	109331 MGT OF AMERICA CONSULTING, LLC	34434	023	SB 90 CLAIMS SERVICES	3,450.00
					Total :	3,450.00
152189	12/26/2018	113462 MOTION INDUSTRIES, INC.	CA20-703047		PW AUTO PARTS	60.01
					Total :	60.01
152190	12/26/2018	113295 MUNISERVICES, LLC	INV06-004525 INV06-004612 INV06-004613 INV06-004614		STARS SERVICE FOR Q2 2018 UUT CELLULAR COMPLIANCE SERVICE UUT WIRED COMPLIANCE SERVICES UUT GAS COMPLIANCE SERVICES	1,250.00 91.42 434.29 737.86
					Total :	2,513.57
152191	12/26/2018	105622 N/S CORPORATION	0091229 0091335	037-09774	SERVICE CALL - REPLACING BEARING GTRANS BUS WASH EQUIPMENT MAIN	845.05 385.00
					Total :	1,230.05
152192	12/26/2018	214310 NIKO, UIKILIFI	121118		MGMT ANNUAL HEALTH BENEFIT	571.06
					Total :	571.06
152193	12/26/2018	111358 O'REILLY AUTO PARTS	190941 190961 191249 207866 212498 218056 233053 245702		PW AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS PW AUTO PARTS PW AUTO PARTS PW AUTO PARTS PW AUTO PARTS PW AUTO PARTS	114.90 61.86 25.09 118.13 -10.95 -6.09 21.81 -73.20

Page: 10

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152193	12/26/2018	111358 O'REILLY AUTO PARTS	(Continued)			
			247683		PW AUTO PARTS	-10.95
			252101		PW AUTO PARTS	638.37
			253579		PW AUTO PARTS	30.09
			254117		PW AUTO PARTS	32.57
			254361		PW AUTO PARTS	18.79
			254449		GTRANS AUTO PARTS	54.62
			255791		GTRANS AUTO PARTS	82.55
			256171		GTRANS AUTO PARTS	273.42
			256173		GTRANS AUTO PARTS	72.05
			JAN-OCT 2018 EB		EB CREDIT	-107.32
					Total :	1,335.74
152194	12/26/2018	115810 ORKIN PEST CONTROL	178113673		PEST CONTROL SERVICE - ACCT #273	230.90
					Total :	230.90
152195	12/26/2018	109890 OWUSU FAMILY CHILD CARE	NOVEMBER 2018		CHILD CARE PROVIDER	3,610.00
					Total :	3,610.00
152196	12/26/2018	100495 PATIN, KEOWN	120/01-12/15/18		SPORTS OFFICIAL	60.00
					Total :	60.00
152197	12/26/2018	105574 PINNACLE PETROLEUM, INC.	0182107	037-09762	87 OCTANE REGULAR UNLEADED FUE	21,596.44
			0182108	037-09762	87 OCTANE REGULAR UNLEADED FUE	21,638.06
					Total :	43,234.50
152198	12/26/2018	105271 POZ, MARVIN JOEL	FALL 2018		EDUCATIONAL REIMBURSEMENT	509.97
					Total :	509.97
152199	12/26/2018	116575 PSYCHOLOGICAL CONSULTING, ASSOCIATES	523486	035-00882	CID GROUP DEBRIEFING	2,275.00
			523489	035-00882	INDIVIDUAL PSYCHOTHERAPY	275.00
					Total :	2,550.00
152200	12/26/2018	102283 QUICK COLOR PRINTING	15031		BANNERS - 32"X49" 2019 HEALTH FAIR	306.60
					Total :	306.60
152201	12/26/2018	110195 RCS SAFETY, LLC	PERMIT #15822		PERMIT DEPOSIT REFUND - 2912 W M/	1,000.00
			PERMIT #15824		PERMIT DEPOSIT REFUND - 13424 CR	1,000.00

vchlist
12/19/2018 4:26:38PM

Voucher List
CITY OF GARDENA

Page: 12

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152201	12/26/2018	110195 RCS SAFETY, LLC	(Continued) PERMIT #15826		PERMIT DEPOSIT REFUND - 2412 W M/	1,000.00
					Total :	3,000.00
152202	12/26/2018	101511 READYREFRESH	18K0010113405		DRINKING WATER SERVICE	164.04
					Total :	164.04
152203	12/26/2018	717819 REDDY, KIMBERLY	DECEMBER 2018		MSW FIELD SUPERVISION	360.58
					Total :	360.58
152204	12/26/2018	105768 REPAIR MACHINE & ENG., INC.	217497		REPAIR ALUMINUM TANK	260.00
					Total :	260.00
152205	12/26/2018	110421 REZVANIPOUR, DARA	50018-0051		CONST&DEMO DEPOSIT REFUND - 111	5,000.00
					Total :	5,000.00
152206	12/26/2018	110412 RHINO NETWORKS	22594	023-01189	MERAKI MS355 NETWORK SWITCHES	25,946.25
					Total :	25,946.25
152207	12/26/2018	110322 RICHARDS, WATSON & GERSHON	219859		PROFESSIONAL SERVICES - PERSONN	190.21
					Total :	190.21
152208	12/26/2018	118476 RICOH USA, INC.	30974729 9026840328		RICOH DD6650P COPIER LEASE - PRIM RICOH MPC6502SP COPIER LEASE -	552.46 304.27
					Total :	856.73
152209	12/26/2018	119022 SAFEMART OF SOUTHERN, CALIFORNIA	90949		STREET MAINT SUPPLIES	40.08
					Total :	40.08
152210	12/26/2018	219010 SALDANA, OCTAVIO	FALL 2018		EDUCATIONAL REIMBURSEMENT	607.50
					Total :	607.50
152211	12/26/2018	119005 SAM'S AUTOLAND	19921	035-00880	2016 FORD EXPL #1488054 BODY REP/	6,368.18
					Total :	6,368.18
152212	12/26/2018	119016 SAM'S CLUB	4838		BUS PROGRAM SUPPLIES	35.94

Page: 12

vchlist
12/19/2018 4:26:38PM

Voucher List
CITY OF GARDENA

Page: 13

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152212	12/26/2018	119016 119016 SAM'S CLUB	(Continued)		Total :	35.94
152213	12/26/2018	219355 SARGENT, MICHAEL	FALL 2018		EDUCATIONAL REIMBURSEMENT	1,114.00
					Total :	1,114.00
152214	12/26/2018	108654 SECTRAN SECURITY INC.	18120592		ARMORED TRANSPORTATION SERVICE	227.00
			18120593		ARMORED TRANSPORTATION SERVICE	170.25
					Total :	397.25
152215	12/26/2018	110420 SELECT SPEED INC	PERMIT #15864		PERMIT DEPOSIT REFUND - 1414 W 16	3,000.00
					Total :	3,000.00
152216	12/26/2018	106050 SHEHATA, AMY	NOVEMBER 2018		CHILD CARE PROVIDER	6,928.00
					Total :	6,928.00
152217	12/26/2018	109918 SHIGE'S FOREIGN CAR SERVICE	0018164		2016 FORD EXPL #7YYU951 BRAKE SE	419.61
					Total :	419.61
152218	12/26/2018	101649 SILVIA ESPINOZA FAMILY CHILD, CARE	NOVEMBER 2018		CHILD CARE PROVIDER	5,603.00
					Total :	5,603.00
152219	12/26/2018	109531 SMILLIN, MAGE	NOVEMBER 2018		CHILD CARE PROVIDER	7,755.00
					Total :	7,755.00
152220	12/26/2018	106191 SOUTH BAY SECURITY GATES, INC.	60701		SERVICE CALL - REPAIR BUS GATE	404.41
					Total :	404.41
152221	12/26/2018	108238 SPARKLETTS	14211220 042518		DRINKING WATER FILTRATION SYSTEM	154.50
					Total :	154.50
152222	12/26/2018	119010 STAPLES ADVANTAGE	339745179		PW OFFICE SUPPLIES	378.25
					Total :	378.25
152223	12/26/2018	103354 SUPPLYWORKS	467371522		CUSTODIAL SUPPLIES	1,127.27
					Total :	1,127.27
152224	12/26/2018	220418 TALISON, LUCILLE	NOVEMBER 2018		CHILD CARE PROVIDER	3,413.00
					Total :	3,413.00

Page: 13

vchlist
12/19/2018 4:26:38PM

Voucher List
CITY OF GARDENA

Page: 14

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152225	12/26/2018	106870 TENDER LOVING CARE CATERING, INC.	12/01-12/15/18	034-00361	SENIOR FEEDING PROGRAM	9,913.05
Total :						9,913.05
152226	12/26/2018	120215 THOMPSON TROPHY MFG., INC.	57089		FLAG FOOTBALL TROPHIES	963.60
Total :						963.60
152227	12/26/2018	120722 THYSENKRUPP ELEVATOR, CORPORATION	3004276387		ELEVATOR MAINTENANCE BILLING - 1	912.17
Total :						912.17
152228	12/26/2018	109411 TITAN LEGAL SERVICES, INC.	SU300840-10-01		PROFESSIONAL SERVICES - B. SILVA V	38.00
			SU300840-11-01		PROFESSIONAL SERVICES - B. SILVA V	38.00
			SU303825-01-03		PROFESSIONAL SERVICES - L. VALDEZ	139.63
			SU303825-02-01		PROFESSIONAL SERVICES - L. VALDEZ	209.60
			SU303825-06-01		PROFESSIONAL SERVICES - L. VALDEZ	98.60
			SU304249-03-01		PROFESSIONAL SERVICES - A. GRIFFE	143.73
			SU304670-04-01		PROFESSIONAL SERVICES - L. VALDEZ	185.89
			SU304670-11-01		PROFESSIONAL SERVICES - L. VALDEZ	171.73
			SU304670-13-03		PROFESSIONAL SERVICES - L. VALDEZ	90.51
			SU304670-16-01		PROFESSIONAL SERVICES - L. VALDEZ	24.65
			SU304811-01-01		PROFESSIONAL SERVICES - B. RUIZ V.	93.83
			SU305181-01-01		PROFESSIONAL SERVICES - J. HALLIB	205.76
			SU306317-01-01		PROFESSIONAL SERVICES - J. JOHNS	90.11
			SU306317-02-03		PROFESSIONAL SERVICES - J. JOHNS	293.46
			SU306317-03-01		PROFESSIONAL SERVICES - J. JOHNS	81.50
			SU306317-04-01		PROFESSIONAL SERVICES - J. JOHNS	250.10
			SU306317-05-01		PROFESSIONAL SERVICES - J. JOHNS	117.00
			SU306317-06-01		PROFESSIONAL SERVICES - J. JOHNS	76.50
			SU307055-01-01		PROFESSIONAL SERVICES - L. VALDEZ	90.11
Total :						2,438.71
152229	12/26/2018	720317 TORII, LARA	CIT #122135095		CITATION DISMISSED	174.00
Total :						174.00
152230	12/26/2018	120525 TRANS UNION LLC	10806173		CREDIT REPORT	203.56
			11806137		CREDIT REPORT	43.62
Total :						247.18

Page: 14

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152231	12/26/2018	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	BEEMAN 11/23/2018 C.OSORIO 11/23/18 FCC 11/23/18 MEDRANO 11/23/18 NIKO 11/23/18 ROMERO 11/23/18 SAFFELL 11/23/18 WARD 11/23/18		CAL CARD STATEMENT 10/22-11/23/18 CAL CARD STATEMENT 10/22-11/23/18 CAL CARD ST ATEMENT 10/23-11/23/18 CAL CARD STATEMENT 10/23-11/23/18 CAL CARD ST ATEMENT 10/23-11/23/18 CAL CARD ST ATEMENT 10/23-11/23/18 CAL CARD STATEMENT 10/23-11/23/18 CAL CARD ST ATEMENT 10/23-11/23/18	241.36 234.00 232.56 17,314.86 362.77 219.75 401.63 786.05 Total : 19,792.98
152232	12/26/2018	109220 U.S. BANK EQUIPMENT FINANCE	372673723		RICOH MPC4503 COPIER LEASE - CD	150.80 Total : 150.80
152233	12/26/2018	104692 ULINE	103542634		JAIL PROGRAM SUPPLIES	560.90 Total : 560.90
152234	12/26/2018	121407 UPS	649922498		SHIPPING SERVICE CHARGES	144.17 Total : 144.17
152235	12/26/2018	105549 VALDEZ, MATILDE	NOVEMBER 2018		CHILD CARE PROVIDER	6,818.00 Total : 6,818.00
152236	12/26/2018	108619 VERITEXT	PCR2530832		DEPOSITION TRANSCRIPT - B. RUIZ V.	1,472.25 Total : 1,472.25
152237	12/26/2018	122050 VERIZON WIRELESS	9816846356 9818736934		REC CELL PHONE SERVICE REC CELL PHONE SERVICE	747.55 887.02 Total : 1,634.57
152238	12/26/2018	101195 WASTE RESOURCES GARDENA	121718		WASTE COLLECTION	230,328.74 Total : 230,328.74
152239	12/26/2018	100107 WAYNE ELECTRIC CO.	188303		GTRANS AUTO PARTS	366.83 Total : 366.83
152240	12/26/2018	123350 WEST COAST SAND & GRAVEL, INC.	46914		STREET MAINT SUPPLIES	560.59 Total : 560.59

vchlist
12/19/2018 4:26:38PM

Voucher List
CITY OF GARDENA

Page: 16

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152241	12/26/2018	110370 WESTERN COLLISION CENTER, INC	1003	035-00883	UNIT #15 BODY REPAIRS	6,627.31
Total :						6,627.31
152242	12/26/2018	125001 YAMADA COMPANY, INC.	76779		PARK MAINT SUPPLIES	51.50
			76845		PARK MAINT SUPPLIES	10.40
			76853		PW MAINT SUPPLIES	195.06
			76856		PARK MAINT SUPPLIES	105.28
			76874		PARK MAINT SUPPLIES	821.90
Total :						1,184.14
152243	12/26/2018	103601 YINCOM	6283		IT COMPUTER PARTS	1,904.48
			6284		COMPUTER REPLACEMENT PARTS	145.58
			6287		COMPUTER REPLACEMENT PARTS	291.16
			6288		COMPUTER REPLACEMENT PARTS	160.80
Total :						2,502.02
148	Vouchers for bank code : usb					Bank total : 1,489,938.98
148	Vouchers in this report					Total vouchers : 1,489,938.98

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
---------	------	--------	---------	------	---------------------	--------

CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 16 inclusive of the check register are accurate and funds are available for payment thereof.

By: 
Accounting/Finance Manager

This is to certify that the claims or demands covered by checks listed on pages 1 to 16 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

Mayor 12/26/18
 Date

Councilmember Date

Councilmember Date

Acknowledged:

Councilmember Date

Councilmember Date

vchlist
01/04/2019 8:28:25AM

Voucher List
CITY OF GARDENA

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152244	12/20/2018	619003 SOUTHERN CALIFORNIA EDISON	111918		LIGHT & POWER	94,806.07
Total :						94,806.07
152245	12/20/2018	619004 GOLDEN STATE WATER CO.	112618		WATER	25,196.67
Total :						25,196.67
152246	12/20/2018	619005 GAS COMPANY, THE	120318		GAS	3,766.23
Total :						3,766.23
152247	12/20/2018	109272 PREMIER PRINTING AND MAILING	27538		2019 BUSINESS LICENSE RENEWAL -	4,271.00
Total :						4,271.00
152248	1/8/2019	108948 ADAMS-NAULLS, VICKEY	NOVEMBER 2018 OCTOBER 2018		VOLUNTEER DRIVER VOLUNTEER DRIVER	20.00 15.00
Total :						35.00
152249	1/8/2019	104058 ADMINISURE, INC.	11621	023-01177	WORKERS COMP CLAIMS ADMIN FEE	14,860.00
Total :						14,860.00
152250	1/8/2019	106110 ADVANCED BENEFIT SOLUTIONS, LLC	JANUARY 2019		HEALTH, DENTAL & LIFE INSURANCE	139,893.40
Total :						139,893.40
152251	1/8/2019	104687 AT&T	12367660 12367674 12367682		TELEPHONE TELEPHONE TELEPHONE	85.64 33.46 33.46
Total :						152.56
152252	1/8/2019	616090 AT&T	3232408 12/1/18		TELEPHONE	639.89
Total :						639.89
152253	1/8/2019	100964 AT&T MOBILITY	287275680780X1212018 828667974X12162018		PD CELL PHONE ACCT #287275680780 IT/CM CELL PHONE ACCT #828667974	336.83 376.52
Total :						713.35
152254	1/8/2019	104371 BATES, LEROY	NOVEMBER 2018		YOUTH GOLF INSTRUCTOR	240.00
Total :						240.00

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152255	1/8/2019	102400 BAYSIDE MEDICAL CENTER	00082266		DOT/DMV, NEW, BAT & D/S	1,360.00
					Total :	1,360.00
152256	1/8/2019	103641 BECNEL UNIFORMS	15451		BUS UNIFORM SALES	321.33
			15453		BUS UNIFORM SALES	470.86
					Total :	792.19
152257	1/8/2019	108994 BERGMAN DACEY GOLDSMITH	25631		PROFESSIONAL SERVICES - PERSONN	130.00
			25632		PROFESSIONAL SERVICES - T. AMARE	24,105.46
					Total :	24,235.46
152258	1/8/2019	109210 BOOTH, ALISON	NOVEMBER 2018		VOLUNTEER DRIVER	30.00
			OCTOBER 2018		VOLUNTEER DRIVER	35.00
					Total :	65.00
152259	1/8/2019	102383 BROCK, DAVID	121818		REIMBURSEMENT - TOSHIO HIRAI MEN	274.80
					Total :	274.80
152260	1/8/2019	108730 CARILLO, LUIS	OCTOBER 2018		VOLUNTEER DRIVER	20.00
					Total :	20.00
152261	1/8/2019	308112 CITY OF HAWTHORNE	IT-Gardena-04	035-00884	CAD/RECORDS MANAGEMENT SYSTEI	33,546.00
					Total :	33,546.00
152262	1/8/2019	102357 COLLINS, JOHN	NOVEMBER 2018		VOLUNTEER DRIVER	15.00
			OCTOBER 2018		VOLUNTEER DRIVER	5.00
					Total :	20.00
152263	1/8/2019	103461 CPS	SOP48002		TESTING MATERIALS - PAYROLL TECH	2,185.70
					Total :	2,185.70
152264	1/8/2019	312558 DEPARTMENT OF ANIMAL CARE, & CONTROL	NOVEMBER 2018	035-00848	MONTHLY HOUSING SERVICES	20,408.25
					Total :	20,408.25
152265	1/8/2019	312117 DEPARTMENT OF WATER & POWER	113018		LIGHT & POWER	61.00
					Total :	61.00
152266	1/8/2019	105182 DIRECTV	35595609996		DIRECTV SERVICE - BUSINESS XTRA -	135.64

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152266	1/8/2019	105182 105182 DIRECTV	(Continued)		Total :	135.64
152267	1/8/2019	104500 DOOLEY ENTERPRISES, INC	56007	035-00865	PD AMMUNITION SUPPLIES	8,913.08
					Total :	8,913.08
152268	1/8/2019	109416 E S SPORTS	10738		CUSTOM GRAPHIC FOR UNIT P05	755.94
			10739		CUSTOM GRAPHIC FOR UNIT P14	755.94
			10940		CUSTOM GRAPHIC FOR UNIT P20	755.94
					Total :	2,267.82
152269	1/8/2019	105535 EKI ENVIRONMENT & WATER, INC.	B70042.00-03		ENVIRONMENTAL CONSULTING SERVI	6,754.02
					Total :	6,754.02
152270	1/8/2019	105418 EMPIRE CLEANING SUPPLY	1082320		CUSTODIAL SUPPLIES	319.92
					Total :	319.92
152271	1/8/2019	106459 ENTERPRISE FM TRUST	FBN3610593	023-01195	ENTERPRISE LEASE PAYMENT - DECE	4,746.31
			FBN3610871	023-01195	ENTERPRISE LEASE PAYMENT - DECE	13,935.17
					Total :	18,681.48
152272	1/8/2019	105539 FACTORY MOTOR PARTS CO.	25-1046450		PW AUTO PARTS	157.96
					Total :	157.96
152273	1/8/2019	100055 FAIR HOUSING FOUNDATION	NOVEMBER 2018		CDBG CONSULTANT	1,292.43
					Total :	1,292.43
152274	1/8/2019	106129 FEDEX	6-399-09399		SHIPPING SERVICES	56.26
					Total :	56.26
152275	1/8/2019	103083 FIRST ADVANTAGE LNS OCC HEALTH, SOLUT	2506281811		DRUG TEST/ADMIN FEE	345.44
			2507011809		DRUG TEST/ADMIN FEE	128.23
					Total :	473.67
152276	1/8/2019	106465 FOX FIRST AID & SAFETY	58280		TREE PROGRAM SUPPLIES	37.23
			58281		PARK MAINT SUPPLIES	240.13
			58290		STREET MAINT SUPPLIES	84.32
			58291		STREET MIANT SUPPLIES	52.56

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152276	1/8/2019	106465 106465 FOX FIRST AID & SAFETY	(Continued)		Total :	414.24
152277	1/8/2019	207303 GARCIA, PEGGY	NOVEMBER 2018		VOLUNTEER DRIVER	35.00
			OCTOBER 2018		VOLUNTEER DRIVER	45.00
					Total :	80.00
152278	1/8/2019	107030 GARDENA AUTO PARTS	073022		PD AUTO PARTS	-149.66
			081265		PW AUTO PARTS	31.47
			082382		PD AUTO PARTS	213.50
			083195		PW AUTO PARTS	182.59
			085259		PD AUTO PARTS	-18.53
			086424		PW AUTO PARTS	112.46
					Total :	371.83
152279	1/8/2019	107005 GARDENA GLASS, INC.	61613		ROWLEY PARK - RESET GLASS STOPS	85.00
					Total :	85.00
152280	1/8/2019	107011 GARDENA VALLEY NEWS, INC.	00074104		PUBLIC NOTICE - CONSIDERATION OF	142.50
					Total :	142.50
152281	1/8/2019	109611 GARNER, ELENA	121818		REIMBURSEMENT - TOSHIO HIRAI MEN	211.20
					Total :	211.20
152282	1/8/2019	619005 GAS COMPANY, THE	120118		CNG FUEL - NOVEMBER 2018	263.00
					Total :	263.00
152283	1/8/2019	619004 GOLDEN STATE WATER CO.	010319		WATER	9,496.00
					Total :	9,496.00
152284	1/8/2019	108906 GOLDEN, CEIL	NOVEMBER 2018		VOLUNTEER DRIVER	30.00
			OCTOBER 2018		VOLUNTEER DRIVER	15.00
					Total :	45.00
152285	1/8/2019	208114 HASSOLDT, MATTHEW S.	121818		REIMBURSEMENT - TOSHIO HIRAI SER	425.00
					Total :	425.00
152286	1/8/2019	108949 HELM, SUSAN	OCTOBER 2018		VOLUNTEER DRIVER	5.00

vchlist
01/04/2019 8:28:25AM

Voucher List
CITY OF GARDENA

Page: 5

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152286	1/8/2019	108949 108949 HELM, SUSAN	(Continued)		Total :	5.00
152287	1/8/2019	108434 HOME DEPOT CREDIT SERVICES	0312818		BLDG MAINT SUPPLIES	96.17
			0312819		BLDG MAINT SUPPLIES	67.85
			1312796		PARK MAINT SUPPLIES	35.59
			1312801		BLDG MAINT SUPPLIES	93.93
			3313005		BLDG MAINT SUPPLIES	15.26
			4312987		BLDG MAINT SUPPLIES	6.48
			4354395		BLDG MAINT SUPPLIES	15.26
			7325000		BLDG MAINT SUPPLIES	27.34
			7341590		BLDG MAINT SUPPLIES	32.81
			7360087		BLDG MAINT SUPPLIES	11.85
			8312631		BLDG MAINT SUPPLIES	37.61
			9312846		BLDG MAINT SUPPLIES	79.87
			9341551		BLDG MAINT SUPPLIES	241.79
					Total :	761.81
152288	1/8/2019	109667 I.D. SYSTEMS & SUPPLIES CO.	20907		PD PROGRAM SUPPLIES	339.46
					Total :	339.46
152289	1/8/2019	109915 IAFCI	39701		MEMBERSHIP DUES - D. SEARLE	70.00
					Total :	70.00
152290	1/8/2019	108555 JALISCO TIRE & AUTO REPAIR	120518		(1) FLAT REPAIR	10.00
			12052018		(1) FLAT REPAIR	10.00
			12518		(4) TIRES MOUNT & BALANCE	50.00
					Total :	70.00
152291	1/8/2019	110014 JENKINS, JOAN STEIN	12/01-12/20/18		MONTHLY CITY PROSECUTOR CHARG	4,600.00
					Total :	4,600.00
152292	1/8/2019	110442 JUDICATE WEST	463843		CASE MGMT & MEDIATION SERVICES -	4,000.00
					Total :	4,000.00
152293	1/8/2019	111016 KAISER FOUNDATION HEALTH PLAN	JANUARY 2019		HEALTH INSURANCE	190,028.78
					Total :	190,028.78
152294	1/8/2019	211004 KANG, THOMAS	122718		MGMT ANNUAL HEALTH BENEFIT	482.72

Page: 5

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152294	1/8/2019	211004 211004 KANG, THOMAS	(Continued)		Total :	482.72
152295	1/8/2019	111045 KJ SERVICES	1407		USED OIL PROGRAM EXPENSE	460.00
					Total :	460.00
152296	1/8/2019	102376 LEXISNEXIS RISK SOLUTIONS	1328345-20181031		MONTHLY SUBSCRIPTION FEE	238.82
			1328345-20181130		MONTHLY SUBSCRIPTION FEE	238.82
			1328345-20181231		MONTHLY SUBSCRIPTION FEE	238.82
					Total :	716.46
152297	1/8/2019	110204 MA-5 INVESTIGATIONS	108	035-00875	INVESTIGATION SERVICES - NOVEMBE	2,000.00
					Total :	2,000.00
152298	1/8/2019	105082 MAJESTIC LIGHTING, INC.	ML71500		SIGNS/SIGNALS SUPPLIES	20.88
			ML71502		BLDG MAINT SUPPLIES	15.40
			ML71553		BLDG MAINT SUPPLIES	14.21
			ML71577		SIGNS/SIGNALS SUPPLIES	253.60
					Total :	304.09
152299	1/8/2019	104841 MAR-CO EQUIPMENT COMPANY	157727		SEWER MAINT SUPPLIES	1,754.00
					Total :	1,754.00
152300	1/8/2019	110441 MAZANEC, CHRISTINE	NOVEMBER 2018		VOLUNTEER DRIVER	10.00
					Total :	10.00
152301	1/8/2019	113125 MEMORIAL HOSPITAL OF GARDENA	1000294566		ER SERVICES - L.OCTAVIO	3,229.37
					Total :	3,229.37
152302	1/8/2019	102534 MONCADA, BARBARA	NOVEMBER 2018		VOLUNTEER DRIVER	25.00
			OCTOBER 2018		VOLUNTEER DRIVER	25.00
					Total :	50.00
152303	1/8/2019	113462 MOTION INDUSTRIES, INC.	CA20-697047		PW AUTO PARTS	103.15
			CA20-699763		SEWER MAINT SUPPLIES	686.38
			CA20-703237		PW AUTO PARTS	72.66
					Total :	862.19
152304	1/8/2019	109056 MULTICARD	1200062487		YMCKT RIBBON, CARDS	817.46

vchlist
01/04/2019 8:28:25AM

Voucher List
CITY OF GARDENA

Page: 7

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152304	1/8/2019	109056 109056 MULTICARD	(Continued)		Total :	817.46
152305	1/8/2019	113605 MUTUAL LIQUID GAS & EQUIPMENT, CO., INC	366147		PROPANE GAS	349.59
					Total :	349.59
152306	1/8/2019	113721 MYERS TIRE SUPPLY COMPANY	81421071		PW SHOP SUPPLIES	238.60
					Total :	238.60
152307	1/8/2019	106357 NOLAN, JOSEPH	FALL 2018		EDUCATIONAL REIMBURSEMENT	1,534.00
					Total :	1,534.00
152308	1/8/2019	115168 OFFICE DEPOT	244318235		FCC OFFICE SUPPLIES	171.20
			245093103		PD OFFICE SUPPLIES	239.87
			245093476		PD OFFICE SUPPLIES	94.90
			245418105		PD OFFICE SUPPLIES	70.87
			246521516		PD OFFICE SUPPLIES	235.75
			246584166		FINANCE OFFICE SUPPLIES	35.88
			246657649		FINANCE OFFICE SUPPLIES	61.07
			247634595		PD OFFICE SUPPLIES	6.89
			247634746		PD OFFICE SUPPLIES	61.64
			247634747		PD OFFICE SUPPLIES	88.66
			248646128		CM OFFICE SUPPLIES	53.96
			248650730		CM OFFICE SUPPLIES	6.12
			248779746		PD OFFICE SUPPLIES	34.46
					Total :	1,161.27
152309	1/8/2019	107466 ORANGE, RHONDA	OCTOBER 2018		VOLUNTEER DRIVER	15.00
					Total :	15.00
152310	1/8/2019	115810 ORKIN PEST CONTROL	178113674		PEST CONTROL SERVICE - ACCT #273:	230.90
			178113675		PEST CONTROL - ACCT #27336703	230.90
			178113676		PEST CONTROL - ACCT #27336703	230.90
					Total :	692.70
152311	1/8/2019	307101 PETTY CASH FUND	11/05-12/21/18		REPLENISH PETTY CASH	593.07
					Total :	593.07
152312	1/8/2019	108600 PHOENIX GROUP INFORMATION, SYSTEMS	1120181211	035-00850	PARKING AND ADMINISTRATIVE SERVI	1,587.39

Page: 7

vchlist
01/04/2019 8:28:25AM

Voucher List
CITY OF GARDENA

Page: 8

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152312	1/8/2019	108600 PHOENIX GROUP INFORMATION, SYSTEMS	(Continued) 112018211	035-00850	PARKING TICKET CONTRACT SERVICE	6,679.58
Total :						8,266.97
152313	1/8/2019	116225 PLUMBERS DEPOT, INC.	PD-39975 PD-40417		SIGNS/SIGNALS SUPPLIES SEWER PROGRAM SUPPLIES	-216.48 1,478.25
Total :						1,261.77
152314	1/8/2019	118476 RICOH USA, INC.	5054734411 5054772312 5055216321 9026840144 9026888251 9026888256 9026888257 9026888259		RICOH MPC3300SPF BILLABLE OVERA BILLABLE OVERAGE RICOH MPC3300S BILLABLE OVERAGE - VARIOUS RICOH MPC3503 COPIER LEASE - HS~ RICOH MPC3503 COPIER LEASE - CLEI RICOH PRO8100S COPIER LEASE - PD RICOH MPC3503 COPIER LEASE - CM~ RICOH PRO8100S & MPC6502SP COPII	-6.86 -287.78 611.47 126.62 174.77 457.21 245.06 809.41
Total :						2,129.90
152315	1/8/2019	107343 ROACH, GERALD	NOVEMBER 2018 OCTOBER 2018		VOLUNTEER DRIVER VOLUNTEER DRIVER	10.00 20.00
Total :						30.00
152316	1/8/2019	119022 SAFEMART OF SOUTHERN, CALIFORNIA	90849 90889 90940 91057 91058		PD PROGRAM SUPPLIES PD PROGRAM SUPPLIES PW PROGRAM SUPPLIES BLDG MAINT SUPPLIES BLDG MAINT SUPPLIES	225.20 365.57 6.57 1,280.56 430.00
Total :						2,307.90
152317	1/8/2019	119015 SAFETY-KLEEN CORPORATION	78657244		SERVICE AQUEOUS PARTS WASHER	323.03
Total :						323.03
152318	1/8/2019	119016 SAM'S CLUB	3102 12/12/18 9283		FCC PROGRAM SUPPLIES REC PROGRAM SUPPLIES	70.74 181.93
Total :						252.67
152319	1/8/2019	105097 SANADA, CRAIG	NOVEMBER 2018 OCTOBER 2018		VOLUNTEER DRIVER VOLUNTEER DRIVER	25.00 50.00

Page: 8

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152319	1/8/2019	105097 105097 SANADA, CRAIG	(Continued)		Total :	75.00
152320	1/8/2019	107465 SATO, KATHY	NOVEMBER 2018		VOLUNTEER DRIVER	25.00
			OCTOBER 2018		VOLUNTEER DRIVER	20.00
					Total :	45.00
152321	1/8/2019	108654 SECTRAN SECURITY INC.	18111762		CURRENCY VERIFICATION - NOVEMBE	1,068.41
					Total :	1,068.41
152322	1/8/2019	419620 SELF-INSURANCE PLANS	OSIP 65553		18/19 ASSESSMENT FEES - WCARF, UE	67,574.64
					Total :	67,574.64
152323	1/8/2019	107006 SHAMROCK COMPANIES	2254885		PARK MAINT SUPPLIES	147.83
					Total :	147.83
152324	1/8/2019	107645 SHIRK, PAUL	NOVEMBER 2018		VOLUNTEER DRIVER	20.00
			OCTOBER 2018		VOLUNTEER DRIVER	5.00
					Total :	25.00
152325	1/8/2019	119378 SMARDAN SUPPLY CO.	S3300516		BLDG MAINT SUPPLIES	319.95
					Total :	319.95
152326	1/8/2019	119361 SMART & FINAL IRIS CO.	043726		REC PROGRAM SUPPLIES	38.27
			053458		SR BUREA PROGRAM SUPPLIES	109.40
			055584		REC PROGRAM SUPPLIES	41.77
			055622		REC PROGRAM SUPPLIES	50.70
			064405		SR BUREAU PROGRAM SUPPLIES	61.53
					Total :	301.67
152327	1/8/2019	619003 SOUTHERN CALIFORNIA EDISON	122018		LIGHT & POWER	55,392.77
					Total :	55,392.77
152328	1/8/2019	104453 SPICERS PAPER, INC.	2060367		PRINT SHOP PAPER	2,725.96
			2074867		PD OFFICE SUPPLIES	1,498.60
					Total :	4,224.56
152329	1/8/2019	119594 STANLEY PEST CONTROL	COG 1118		PEST CONTROL SERVICE - 1670 W 162	1,129.00
			COG 1118-1		PEST CONTROL SERVICE - 2320 W. 14:	317.00

Bank code :		usb					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
152329	1/8/2019	119594 119594 STANLEY PEST CONTROL	(Continued)		Total :	1,446.00	
152330	1/8/2019	109892 STANTEC CONSULTING SERVICES	1452124	037-09701	GTRANS LINE BY LINE ANALYSIS	4,285.00	
					Total :	4,285.00	
152331	1/8/2019	119010 STAPLES ADVANTAGE	3398797194		REC OFFICE SUPPLIES	68.97	
					Total :	68.97	
152332	1/8/2019	100609 TANK SPECIALISTS OF CALIFORNIA	28564		CERTIFIED DESIGNATED OPERATOR S	189.75	
					Total :	189.75	
152333	1/8/2019	105190 TYLER TECHNOLOGIES, INC.	045-244515	023-01194	EDEN SOFTWARE ANNUAL MAINTENAI	54,394.56	
					Total :	54,394.56	
152334	1/8/2019	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	RENTERIA 11/23/18		CAL CARD STATEMENT 10/23-11/23/18	4,960.51	
					Total :	4,960.51	
152335	1/8/2019	121275 UNDERGROUND SERVICE ALERT, OF SC	1120180273		NEWS TICKET	122.20	
					Total :	122.20	
152336	1/8/2019	108619 VERITEXT	CA3574670 CA3576702		WITNESS SERVICES - L. GUTIERREZ V CERTIFICATE OF NON-APPEARANCE -	556.20 389.05	
					Total :	945.25	
152337	1/8/2019	103841 VILLAGE AUTO SPA	11/05-12/02/18		CAR WASH	293.95	
					Total :	293.95	
152338	1/8/2019	123178 WALLIN, KRESS, REISMAN &, KRANITZ, LLP	DECEMBER 2018	020-00017	CITY ATTORNEY SERVICES	17,004.00	
					Total :	17,004.00	
152339	1/8/2019	101903 WATER TECHNIQUES	74611		DRINKING WATER SYSTEM RENTAL	45.00	
					Total :	45.00	
152340	1/8/2019	105568 WORTHY, PATRICIA	NOVEMBER 2018 OCTOBER 2018		VOLUNTEER DRIVER VOLUNTEER DRIVER	40.00 65.00	
					Total :	105.00	
152341	1/8/2019	125001 YAMADA COMPANY, INC.	76230		PARK MAINT SUPPLIES	218.42	

vchlist
01/04/2019 8:28:25AM

Voucher List
CITY OF GARDENA

Page: 11

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
152341	1/8/2019	125001 YAMADA COMPANY, INC.	(Continued)			
			76268		PARK MAINT SUPPLIES	48.78
			76269		PARK MAINT SUPPLIES	52.34
			76827		PARK MAINT SUPPLIES	50.43
			76873		PARK MAINT SUPPLIES	146.37
Total :						516.34
152342	1/8/2019	103601 YINCOM	6294		COMPUTER REPLACEMENT PARTS	63.46
Total :						63.46
152343	1/8/2019	105794 YONAMINE, BRUCE	NOVEMBER 2018		VOLUNTEER DRIVER	10.00
			OCTOBER 2018		VOLUNTEER DRIVER	25.00
Total :						35.00
152344	1/8/2019	104934 ZUMAR INDUSTRIES, INC.	81241		SIGNS/SIGNALS SUPPLIES	1,044.28
Total :						1,044.28
101	Vouchers for bank code :		usb		Bank total :	862,540.53
101	Vouchers in this report					Total vouchers : 862,540.53

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
---------	------	--------	---------	------	---------------------	--------

CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 11 inclusive of the check register are accurate and funds are available for payment thereof.

By: 

Accounting/Finance Manager

This is to certify that the claims or demands covered by checks listed on pages 1 to 11 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

_____	<u>1/8/19</u>
Mayor	Date

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date

Acknowledged:

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date



CITY of GARDENA

5. D. (1)
CITY MANAGER
Report No. P-2019-01
Date: January 8, 2019

TO: THE HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: PERSONNEL REPORT

1. Request City Council approval to revise the City's Classification and Compensation Plan to adjust the salary schedule of the Transit Maintenance Manager from Schedule 126 (\$7,838 - \$10,004/month) to Schedule 128 (\$8,234 - \$10,509/month). The schedule adjustment is being recommended to appropriately compensate for the level of duties in comparison to other positions within the Classification and Compensation Plan.
2. Report the Retirement of the following individuals:
 - a. Bus Operator, **HERBERT COATS**, of the Transportation Department effective December 28, 2018. Mr. Coats had been with the City for thirty-three years, and nine months.
 - b. Park Maintenance Worker II, **DAVE ESIAS**, of the Park Maintenance Division of the General Services Department effective December 29, 2018. Mr. Esias had been with the City for twenty-nine years, and eight months.
3. Report that Police Officer/Specialist, **IXTZIA LINARES**, was placed on Paid Administrative Leave effective December 3, 2018.
4. Report that Police Officer/Specialist, **OSCAR QUINTERO**, was placed on Paid Administrative Leave effective December 3, 2018.
5. Report that Human Resources Technician, **ERIN JACKSON**, was returned to duty from FMLA/CFRA leave effective December 3, 2018.
6. Report that Police Services Officer, **ERNESTO MURILLO**, was returned to duty from Paid Administrative Leave effective December 16, 2018.
7. Report that Police Officer, **NATHAN JONES**, was returned to duty from Paid Administrative Leave effective December 24, 2018.
8. Report the active recruitment for the Open/Competitive position of General Building Inspector (Community Development Department). This recruitment is Open Until Filled.
9. Report the active recruitment for the Open/Competitive position of Family Child Care Education Coordinator (Recreation and Human Services Department). This recruitment closed on December 21, 2018.

Respectfully submitted,

EDWARD MEDRANO

City Manager/Human Resources Officer

5. D. (1)
CITY MANAGER
Report No. P-2019-01
Date: January 8, 2019

cc: City Attorney
City Clerk
Human Resources
Payroll



City of Gardena

City Council Meeting

Agenda Item No. 5. D. (2)

Department: CONSENT CALENDAR

Meeting Date: January 8, 2019

AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: APPROVAL OF THE PROFESSIONAL SERVICES AGREEMENT WITH UNIPLAN ENGINEERING, INC. FOR DESIGN, CONSTRUCTION MANAGEMENT, AND INSPECTION SERVICES FOR LOCAL STREETS OVERLAY 2018, JN 921, IN THE AMOUNT OF \$57,880.00

COUNCIL ACTION REQUIRED:

Action Taken

Approve Professional Services Agreement

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that the City Council approve an agreement between the City of Gardena and Uniplan Engineering, Inc., 500 Carson Plaza Drive, Suite 202, Carson, CA 90746, in the amount of \$57,880.00.

The design of this project includes overlay of approximately 380,000 SF of pavement with asphalt rubber hot mix to repair deteriorated streets; slurry seal of approximately 470,000 SF of various residential streets; and the upgrade of 45 8" vehicle traffic signal heads to 12" LED vehicle traffic signal heads. It also includes construction management and inspection to ensure that all work is done pursuant to the plans and specifications.

Uniplan Engineering, Inc. has provided these services to the City for past improvement projects and has performed well in all duties and responsibilities. Uniplan Engineering, Inc. is a Civil Engineering Design and Construction Management firm with over twenty-five years of experience. They will be required to meet all applicable City contracting requirements.

Uniplan Engineering, Inc. will augment the capacity of the Public Works Engineering Division of the General Services Department. The firm will be responsible for the design, construction management, and inspection of this project.

FINANCIAL IMPACT/COST:

Amount of Expense: \$57,880.00 for design, construction management, and inspection services
Funding Source: Gas Tax Funds

ATTACHMENT:

Consultant Agreement

Submitted by: Joseph Cruz, Joseph Cruz, General Services Director

Date: 1/2/19

Concurred by: Edward Medrano, Edward Medrano, City Manager

Date: 1/3/19

CITY OF GARDENA CONSULTANT AGREEMENT

This Agreement is entered into this _____ day of _____, 2018, by and between the City of Gardena, a municipal corporation ("City") and Uniplan Engineering, Inc. a ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree as follows.

1. **RECITALS.** This Agreement is made and entered into with respect to the following facts:

A. City is desirous of obtaining services necessary to perform Design and Construction Management and Inspection (CMI) services for:

1. Local Street Improvement, 2018, JN 921

B. Consultant is qualified by virtue of experience, training, education and expertise to accomplish these services.

C. City has determined that the public interest, convenience and necessity require the execution of this Agreement.

2. **TERM OF AGREEMENT.** This Agreement shall commence upon execution and shall continue until completion, unless earlier terminated as provided below.

A. Either party may terminate this Agreement, without cause, by giving thirty (30) days written notice to the other party.

B. City may terminate this Agreement for cause by giving thirty (30) days written notice to Consultant. Lack of funding shall be considered cause for terminating this Agreement.

C. Upon termination, Consultant shall: (1) promptly discontinue all services affected, unless the notice directs otherwise; and (2) promptly deliver to City all data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by Consultant in performing the services under this Agreement, whether completed or in progress. Consultant shall be entitled to reasonable compensation for the services it performs up to the date of termination;

however, if the Agreement is terminated by City for cause, other than lack of funding, or by Consultant without cause, City shall be entitled to deduct any costs it incurs payment to another consultant for Services, which duplicate Consultant's Services to date. In the event of termination for other than cause attributable to Consultant, Consultant shall be deemed released for liability for any work assigned but not completed as of the effective date of termination.

3. **SERVICES.** Consultant agrees to provide the services as specified in Exhibit A, attached hereto and incorporated herein by this reference ("services"). Unless otherwise specified herein, Consultant shall, at its sole cost and expense, furnish all facilities, equipment and personnel which may be required for providing the Services pursuant to this Agreement.
4. **ADDITIONAL SERVICES.** If City determines that additional services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the agreed upon charges therefore as set forth in the written authorization. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.
5. **CONSULTANT'S PROPOSAL.** This Agreement shall include Consultant's proposal or bid which is incorporated herein. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.
6. **PERSONNEL.** City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all services under this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City. During the term of this Agreement, Consultant shall provide the services specified in the proposal. Such individual(s) shall not be replaced without the prior written consent of City.
7. **PERFORMANCE BY CONSULTANT.** Consultant shall maintain or exceed the level of competency presently maintained by other similar practitioners in the State of California, for professional and technical soundness, accuracy and adequacy of all work, advice and material furnished under this Agreement.

8. **TIMING OF PERFORMANCE.** Time is of the essence with respect to Consultant's performance of the Services required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement. City, in its sole discretion, may extend the time for performance of any Service.
9. **MONITORING OF CONSULTANT.** Consultant's performance of this Agreement shall be continuously monitored by the Public Works Director/City Engineer. Consultant shall be notified in writing of any deficiency in the performance of this Agreement in a timely manner by the Public Works Director/City Engineer. Consultant shall have five (5) business days from receipt of the notification to cure any deficiency to the reasonable satisfaction of the Public Works Director/City Engineer. All costs for such corrections shall be borne by Consultant and shall not increase Consultant's fees due hereunder. Should the Public Works Director/City Engineer determine that Consultant has not performed its obligation as stated in this Agreement in a satisfactory manner, City may terminate this Agreement for cause as specified in Section 2 above.
10. **COMPENSATION.** Consultant shall be compensated as follows:
- A. Amount. City shall compensate Consultant for services rendered pursuant to this Agreement at the rate specified in the attached fee proposal hereto and incorporated herein by reference. In no event shall compensation under this Agreement exceed Fifty Seven Thousand Eight Hundred Eighty dollars and 00/00 (\$ 57,880.00) without the prior written authorization of the City Council.
 - B. Invoices and Payment. Payment by City to Consultant shall be made upon receipt and approval of invoices for Services rendered. In order for payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced. City shall review the invoices to determine whether services performed and documents submitted are consistent with this Agreement. Payment shall be made within thirty (30) days following receipt of the invoice or City shall provide Consultant with a written statement objecting to the charges and stating the reasons therefor. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.
 - C. Expenses. Consultant shall not be entitled to any additional compensation for expenses.

11. **INSURANCE REQUIREMENTS.**

A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverages required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all of the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

B. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-VII, unless otherwise approved by City.

C. Coverages, Limits and Policy Requirements. Consultant shall maintain the types of coverages and limits indicated below:

1. Commercial General Liability Insurance - a policy for occurrence coverage for bodily injury, personal injury and property damage, including all coverages provided by and to the extent afforded by Insurance Services Office Form CG 2010 ed. 10/93 or 11/85, with no special limitations affecting City. The limit for all coverages under this policy shall be no less than one million dollars (\$1,000,000.00) per occurrence.

2. Commercial Auto Liability Insurance - a policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars (\$1,000,000.00) per accident.

3. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

a. The City, its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy.

b. The insurer shall agree to provide City with thirty (30) days prior written notice, return receipt requested, of any cancellation, non-renewal or material change in coverage.

c. For any claims with respect to the Services covered by this Agreement, Consultant's insurance coverage shall be primary insurance as respects the City, its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its elected and appointed officers, employees, agents and volunteers shall be excess of Consultant's insurance and shall not contribute with it.

4. Worker's Compensation and Employers Liability Insurance - a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

5. Professional Errors & Omissions - a policy with minimum limits of one million dollars (\$1,000,000.00) per claim and aggregate. This policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, return receipt requested, is mailed to City.

D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.

E. Deductibles. Any deductible or self-insured retentions over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses.

F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of

insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefor, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.

G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.

12. **INDEMNIFICATION.** Consultant shall defend, indemnify and hold harmless City, its officers, agents, employees and volunteers from any and all claims, liabilities, expenses, or consequential damages of any nature, including attorney's fees proximately resulting from any act or any omission to act where a duty to act exists on the part of Consultant, its agents, officers, employees, subcontractors, or independent contractors hired by Consultant, in the performance of its obligations pursuant to this Agreement. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant. This indemnity shall not apply if the claim arises out of the sole negligence or willful misconduct of City, its officers, agents, employees or volunteers.
13. **NON-LIABILITY OF CITY.** No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.
14. **OWNERSHIP OF WORK PRODUCT.** All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed works made for hire for City by Consultant as City employee(s) for hire and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination or expiration of this Agreement.
15. **WAIVER OR BREACH.** No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.
16. **INDEPENDENT CONTRACTOR.** Consultant is and shall at all times remain as to City a wholly independent contractor and shall not obtain rights to any benefits which accrue to City employees. Neither City nor its officers, employees or agents shall have control over the conduct of Consultant or any of its officers, employees or agents, except as expressly set forth herein. Consultant shall not at any time or in any manner represent that it or any of its officers, employees or agents are in any manner officers, employees or agents of City.

17. **COMPLIANCE WITH LAWS.** Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state, and local government.
18. **CONFLICT OF INTEREST AND REPORTING.** Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of services to be performed under this Agreement.
19. **EMPLOYMENT OF ALIENS.** Consultant warrants it fully complies with all laws regarding employment of aliens and others, and that all of its employees performing services hereunder meet the citizenship or alien status requirements contained in federal and state statutes and regulations.
20. **NON-DISCRIMINATION.** Consultant covenants there shall be no discrimination based upon race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in activity pursuant to this Agreement.
21. **FORCE MAJEURE.** Consultant shall not be in default for failing to perform in accordance with the terms of this Agreement if such failure arises out of causes beyond the control and without the fault or negligence of Consultant.
22. **ASSIGNMENT.** Consultant shall not assign or subcontract any of its obligations pursuant to this Agreement, nor any part thereof, except for any monies due the Consultant, without the prior written consent of City. Such consent by City shall not be unreasonably withheld. Consultant shall be fully responsible to City for all work performed by assignees or subcontractors.
23. **NOTICES.** Whenever it shall be necessary for either party to serve notice on the other respecting this Agreement, such notice shall be in writing and shall be given by personal service upon the party to be notified, or by deposit of the same in the custody of the United States Postal Service, postage prepaid, addressed to the party to be notified as follows:

To City: City of Gardena
 1717 West 162nd Street
 Gardena, California 90247
 Attn: Jun De Castro
 Associate Engineer

To Consultant: Uniplan Engineering, Inc.
550 E. Carson Plaza Dr., Suite 116
Carson, CA 90746
Attn: Dennis Arca
Project Manager

Notices shall be deemed to have been served upon the date of personal service or three (3) working days after the same has been deposited in the United States Postal Service.

24. **LICENSED STATUS.** Consultant shall, at all times during the term of this Agreement, have in full force and effect, all licenses required of it by law, including, but not limited to, a City Business License.
25. **FAMILIARITY WITH WORK.** By executing this Agreement, Consultant warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the difficulties and restrictions of the work under this Agreement. Should Consultant discover any conditions materially differing from those inherent in the work or as represented by City, it shall immediately inform City and shall not proceed, except at Consultant's own risk, until written instructions are received from City.
26. **PUBLIC RECORD.** This Agreement is a public record of the City.
27. **MAINTENANCE OF RECORDS.** Consultant shall maintain for a minimum of three (3) years from the completion date of the Services under this Agreement, the following records:
 - A. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assume proper accounting for all funds;
 - B. Records which establish that Consultant and all subcontractors who render Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations;
 - C. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.
 - D. The aforementioned records shall be made available to City or any authorized representative thereof upon request for audit.

28. **BINDING EFFECT.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.
29. **GOVERNING LAW.** This Agreement shall be interpreted and construed according to the laws of the State of California. Any action commenced about this Agreement shall be filed in the appropriate branch of the Los Angeles County Municipal or Superior Court.
30. **SECTION HEADINGS.** The Section headings used in this Agreement are for reference purposes only and shall have no binding effect.
31. **AUTHORITY TO EXECUTE.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.
32. **ATTORNEY'S FEES.** In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover attorney's fees and court costs from the opposing party.
33. **PREPARATION OF AGREEMENT.** Should interpretation of this Agreement, or any portion thereof, be necessary, it is deemed that this Agreement was prepared by the parties jointly and equally and shall not be interpreted against either party on the ground that one party prepared the Agreement or caused it to be prepared.
34. **SEVERABILITY.** If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.
35. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.

IN WITNESS WHEREOF, City and Consultant have executed this Agreement as of the date first hereinabove set forth.

CITY OF GARDENA

Tasha Cerda, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



City Attorney

CONSULTANT: Uniplan Engineering, Inc.



Sign

DENNIS A. COX

Name

VICE PRESIDENT

Title



UNIPLAN ENGINEERING, INC.
Designing For A Better World

550 E. Carson Plaza Drive, Suite 116
Carson, California 90746
T 310.523.3993 F 310.523.3994
www.uniplan-engineering.com

October 30, 2018

City of Gardena
Public Works Department
1717 West 162nd Street
Gardena, CA 90247-3778

Attention: **Jun De Castro**

Subject: Fee Proposal for Professional Engineering Design and Construction Management & Inspection Services for Local Streets Overlay 2018, Various Locations, JN 921

Dear Mr. De Castro,

UniPlan Engineering, Inc. is pleased to submit our Fee Proposal for the above-referenced project. Below is the Scope of Work and the corresponding Fees for the project:

Scope of Work and the Corresponding Fees:

I. Topographic Survey and Street Monuments:

A. Field Survey and Cultures, identify and locate Street Monuments and utilities affected	\$ 11,560.00
B. CAD Mapping / Base Plans	\$ 3,900.00
Sub-Total	\$ 15,460.00

II. Street Corridor Improvements:

A. Street design improvements including pavement coldmill and resurfacing and if necessary R & R AC pavement and other associated work to complete the project.	\$ 9,500.00
B. Traffic Striping Plans for AC overlaid streets	\$ 3,500.00
C. Index map and list of striping items for streets to be slurry sealed	\$ 1,000.00
D. Engineer's Estimates and Specifications	\$ 1,000.00
E. Project Coordination and Meetings	\$ 820.00
F. Oversight and Coordination of traffic signal head replacement	\$ 1,000.00
Sub-Total	\$ 16,820.00



UNIPLAN ENGINEERING, INC.
Designing For A Better World

550 E. Carson Plaza Drive, Suite 116
Carson, California 90746
T 310.523.3993 F 310.523.3994
www.uniplan-engineering.com

Construction Management and Inspection Services:

Lump Sum	
Sub-Total	\$ 25,600.00
Grand Total	\$ 57,880.00

Lump Sum Fee \$ 57,880.00


All incidental blueprinting, photocopying and miscellaneous fees/expenses are included in this proposal under Lump Sum Fee.

This proposal is valid for ninety (90) days.

Upon receipt of the approved contract and Notice To Proceed, UNIPLAN will start the work immediately and finish the project at a time and manner according to the City's project schedule and approved budget.

Thank you for inviting UNIPLAN to submit our proposal.

Sincerely,



Dennis R. Arca
Project Manager



UNIPLAN ENGINEERING, INC.
Designing For A Better World

550 E. Carson Plaza Drive, Suite 116
Carson, California 90746
T 310.523.3993 F 310.523.3994
www.uniplan-engineering.com

Cost Breakdown

Field Surveying and Drafting

2 man field crew-48 hrs @ \$160/hr -	\$7,680.00
Survey Party Chief -32 hrs @ \$95/hr-	\$3,040.00
Office research-12 hrs @ \$70/hr-	\$ 840.00
Survey Mapping- 52hrs @ \$75/hr	\$3,900.00
	\$15,460.00

Street Corridor Design and Drafting

Principal- 8hrs @ \$160/hr	\$1280.00
Project Manager- 20hrs @ \$140/hr	\$2800.00
Project Engineer- 32hrs @ \$125/hr	\$4000.00
Design Engineer- 60hr @ \$85/hr	\$5100.00
QA/QC- 26hr @ \$140/hr	\$3640.00
	\$16,820.00

Construction Observation and Monitoring

Field personnel – 320hrs @ \$80/hr	\$25,600.00
------------------------------------	-------------

Grand Total - \$57,880.00