

ASSISTANCE WITH DOWNSIZING & BUSINESS CLOSURES

Employee layoff is among the most difficult functions an employer must perform. We have a variety of services that will ease this process.

- Layoff planning with an employment counselor trained in human resource management and crisis intervention.
- On-Site counselors available during announcements and/or separation days.
- Orientation to all Dislocated Worker services (including outplacement services and Unemployment Insurance eligibility.)

All services may be held in either the employer facility or one of our Career Centers.



BUSINESS & EMPLOYER SERVICES

- Do you **need new employees?**
- Do your **employees need training?**
- Are you **searching for recruitment help?**
- Would you **benefit from outplacement?**

SOUTH BAY ONE-STOP BUSINESS & CAREER CENTERS

BEACH CITIES

1611 S. PACIFIC COAST HWY. STE. 104
REDONDO BEACH, CA 90277
TEL (310) 792-1300
FAX (310) 792-3900
TTY (800) 735-2922
(Serving- Redondo Beach, Manhattan Beach, Hermosa Beach)

CARSON

3 CIVIC PLAZA / 801 E. CARSON ST.
CARSON, CA 90745
TEL (310) 952-1762
FAX (310) 830-9516
TTY (800) 735-2922

GARDENA

16801 SOUTH WESTERN AVENUE
GARDENA, CA 90247
TEL (310) 538-7070
FAX (310) 538-9179
TTY (310) 327-3596

INGLEWOOD

110 SOUTH LA BREA AVENUE
INGLEWOOD, CA 90301
TEL (310) 680-3700
FAX (310) 680-4098
TTY (310) 674-6054
(Serving- Inglewood, Hawthorne, Lawndale, El Segundo)

HAWTHORNE TEEN CENTER (Youth Services Only)

3901 EL SEGUNDO BLVD.
HAWTHORNE, CA 90250
TEL (310) 970-7001
FAX (310) 675-1877
(Serving- Hawthorne, Lawndale, El Segundo)

Administered by
SOUTH BAY WORKFORCE INVESTMENT BOARD
11539 HAWTHORNE BLVD., SUITE 500
HAWTHORNE, CA 90250
O. (310) 970-7700
F. (310) 970-7711
WWW.SBWIB.ORG



*We are here to help you with all of your employment needs.
at no cost to you*



SOUTH BAY ONE-STOP BUSINESS & CAREER CENTERS are a cooperative partnership of business, employment development, education, training, local government, public as well as non-profit organizations, committed to developing job skills, abilities and attitudes essential for participation in today's workplace. We take great pride in the results that we have achieved and continuously strive to surpass our goals.

The primary goal of the One-Stop Centers is to offer convenient access to a wide array of services under one roof. Recruitment and pre-screening of qualified applicants, easy access to post job listings at our Centers and on the web, job and industry growth trends and forecasts, wage data and labor market information, compliance information on Federal legislation, and much more are all available.

MISSION STATEMENT

Our mission is to provide a fully-integrated **ONE-STOP** workforce system to maximize employment and economic opportunity in partnership with business and the community.

SERVICES FOR BUSINESS & EMPLOYERS

Recruitment Assistance

For businesses in search of employees we offer a wide array of services designed to present you with the best possible staff



- Developing recruitment strategies
- Marketing / Publicizing of position(s)
- Identifying required skills/skills testing



- Profiling positions
- Generating qualified applicants
- Screening resumes and applications



- Prescreening applicants (interviewing)
- Reference/background checks
- Referral of finalist

Resource Assistance

Assist employers in identifying appropriate resources to meet their training needs for new and incumbent workers. This assistance would include:

- Applying for grants
- Grant management
- Customized training
- Veteran services
- Tax Credits
- Small Business Development Services

On-The-Job Training Reimbursement

On-the-Job Training allows employers to hire motivated/ dedicated employees. The new employee(s) receive training from the employer and the South Bay One-Stop Business & Career Centers reimburse the employer a percentage of the wages paid during training

Teleconferencing Service

Our Teleconferencing Center offers point-to-point video teleconferencing services. This includes complete dial-up face-to-face meeting and training opportunities as the user. For the advanced user we offer a Socrates Teaching Podium that allows the operator to also include multimedia elements into the conference. For more information on teleconferencing call 310.680.3700 or 310.970.7700

We are here to help you with all of your employment needs. The South Bay One-Stop Business & Career Centers have it all under one roof, so you can avoid all the confusion and the usual maze.

