



CITY of GARDENA

ELECTED and ADMINISTRATIVE OFFICES – CITY MANAGER

TASHA CERDA, *Mayor*
DAN MEDINA, *Mayor Pro Tem*
MARK E. HENDERSON, *Councilmember*
ART KASKANIAN, *Councilmember*
RODNEY G. TANAKA, *Councilmember*

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MINA SEMENZA, *City Clerk*
J. INGRID TSUKIYAMA, *City Treasurer*
EDWARD MEDRANO, *Acting City Manager*
PETER L. WALLIN, *City Attorney*

August 2017
REF: 17-023

NEWS RELEASE
for Immediate Publication

GUIDELINES

CITY COUNCIL RECOGNITION OF GARDENA MILITARY VETERANS

The following guidelines for recognizing military veterans living in the City of Gardena were established by the Gardena Mayor and City Council Members on August 8, 2017. The first recognition will be given at the Tuesday, October 24, 2017, City Council meeting.

1. The recognition of Gardena Military Veterans will take place at the beginning of each regular-scheduled Council Meeting, under the Presentations portion of the agenda. The recognition will include the Mayor reading a very short bio of the person, thanking them for their service, and presenting a recognition keepsake/memento from the Mayor and City Council Members. This will be followed up by a photograph taken with all the Council Members. In the days following the meeting, a DVD (video recording) of the presentation portion of the meeting, as well as copies of the photographs taken, will be provided to the military veteran recognized;
2. Recognitions will be limited to those who live in Gardena proper; not those who live outside of Gardena city limits with a Gardena mailing address, nor those who work in Gardena and don't reside in the city;
3. Council will start by recognizing one veteran per City Council meeting. The number of veterans honored per meeting may increase to two or more as time goes by and when it is deemed appropriate to do so;
4. Council will first honor those Gardena veterans who served in World War II and the Korean War; then move forward to recognizing veterans of the Viet Nam War, etc.;
5. Staff will work with the Veterans Office and other stakeholders who have already been working in this field to establish a master list of veterans who are eligible for recognition. This list will be updated on a consistent, continuous basis as veterans are added or are no longer with us;
6. Selection of the veteran should be made by the Mayor and City Council Members on a rotating basis. Each of them can select names from the list and submit them to Staff to have their recognition placed on the agenda. The selection process will go in rotational order unless the Mayor or a Council Member decides to relinquish his or her turn and allow another Member to select the veteran;
7. If a City Council Member elects to nominate someone not on the master list, that person and his/her eligibility as a veteran will have to be verified by City Staff;

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City Council Recognition of Gardena Military Veterans

August 2017

8. If, at any time, a veteran is deemed ineligible, they will not be recognized for their service. This validation will require a Staff inquiry into the veteran's status, his/her discharge, and paperwork /authorization. Recognition will only be for those service men and women who separated under honorable conditions;
9. Any Gardena military veteran who meets all of the recognition guidelines and wishes to be honored may submit the following information to the City of Gardena City Manager's Office, 1700 W. 162nd Street, Gardena, CA 90247: Name, Address, Phone Number, Branch of Military Service, Last Rank, Dates of Service, Major Battle/Campaigns, etc. This information will be reviewed and, if eligible, and
10. Anyone who knows of a Gardena military veteran who they recommend should be recognized, please submit the above information to the City of Gardena City Manager's Office.
11. Any questions, please call the City Manager's Office, (310) 217-9503.

Contact: Edward Medrano, Acting City Manager
