

City Manager's Report

September 2018



Tasha Cerda, *Mayor*
Rodney G. Tanaka, *Mayor Pro Tem*
Mark E. Henderson, *Councilmember*
Art Kaskanian, *Councilmember*
Dan Medina, *Councilmember*
Mina Semenza, *City Clerk*
J. Ingrid Tsukiyama, *City Treasurer*
Edward Medrano, *City Manager*
Peter L. Wallin, *City Attorney*

1700 W. 162nd Street, Gardena CA 90247

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1. Click on the Apple Store App or the Google Play Store App on your smart device
2. Search for "Gardena Direct"
3. Download the free app
4. You can also report any issues via the web. Visit: www.cityofgardena.org
5. Click on - Online Services

The City of Gardena launched the GARDENA DIRECT App which is free to the public and will provide the community an easy way to receive updates about what is happening in Gardena, submit requests for service (graffiti, potholes, illegal dumping, etc.), and track the requests.



City Manager:

Edward Medrano

For the adopted budget for fiscal years 2018-2019 and 2019-2020, I am pleased to report that the City has a stable and balanced budget. The City's General Fund reserve is at an all-time high of \$23.9 million, with a General Fund reserve over expenditures of approximately 40.5%. The City of Gardena is in a very good place.

We are currently looking to expand the businesses in our City, particularly along the Rosecrans corridor in northern Gardena. We are working very hard to attract strong retail, residential, and commercial opportunities there.

When a new development moves forward, and an owner takes on improvements, their property is re-assessed, increasing their property taxes. Retail projects also bring in additional sales tax for the City.

We are excited to watch the City of Gardena as it continues to grow and flourish!

A Capital Improvement Project is any addition or alteration to real property that adds value to that property, becomes part of the real property or is permanently affixed to the property, and is intended to become a permanent installation.

Local Streets Overlay 2017 – Various Locations

- Funding Source: Gas Tax
- Estimated Project Budget: \$1,500,000
- Status: Pending Council Approval
- Completion Date: To be determined



Pedestrian Safety Improvement 2018 – Various Locations

- Funding Source: Measure R Local
- Estimated Project Budget: \$350,000
- Status: Pending Council Approval
- Completion Date: To be determined



Signal Upgrade- Rosecrans Avenue

- Funding Source: Prop C
- Estimated Project Budget: \$100,000
- Status: Completed
- Completion Date: 1/24/17



The City Clerk's Office is the central repository of the official records of the City and makes such information available pursuant to the Public Records Act. The Clerk's Office also retains the City's legislative history and enforces the disclosure of campaign finance and conflict of interest information.

Topics Brought Before Council by the Public:

September 11, 2018 Council Meeting

- ❖ Lead Case Manager for Gardena Juvenile Justice Intervention Program: Announced and invited the City Council and the Community to a free Educational Workshop Seminar event taking place on September 19, 2018, from 6:00-9:00pm, at the Nakaoka Community Center. They have partnered with the Gardena Drug and Alcohol Abuse Prevention Group, along with Human Safe, a non-profit, who provides services to human trafficking survivors.
- ❖ City Council was asked for assistance to resolve a problem regarding the sanitation and upkeep of a local residential property.

September 25, 2018 Council Meeting – Cancelled

- ❖ None to report

Ordinances – Introduced/Adopted = 0

- Please see the City of Gardena website at <http://www.cityofgardena.org/gardena-ordinances/> to see up-to-date list of Ordinances

Resolutions – Adopted = 2

- Please see the City of Gardena website at <http://www.cityofgardena.org/resolutions/> to see up-to-date list of Resolutions adopted

September 2018 Activity Summary

- **70** daily General Information Requests



- **13** Public Records Acts Requests

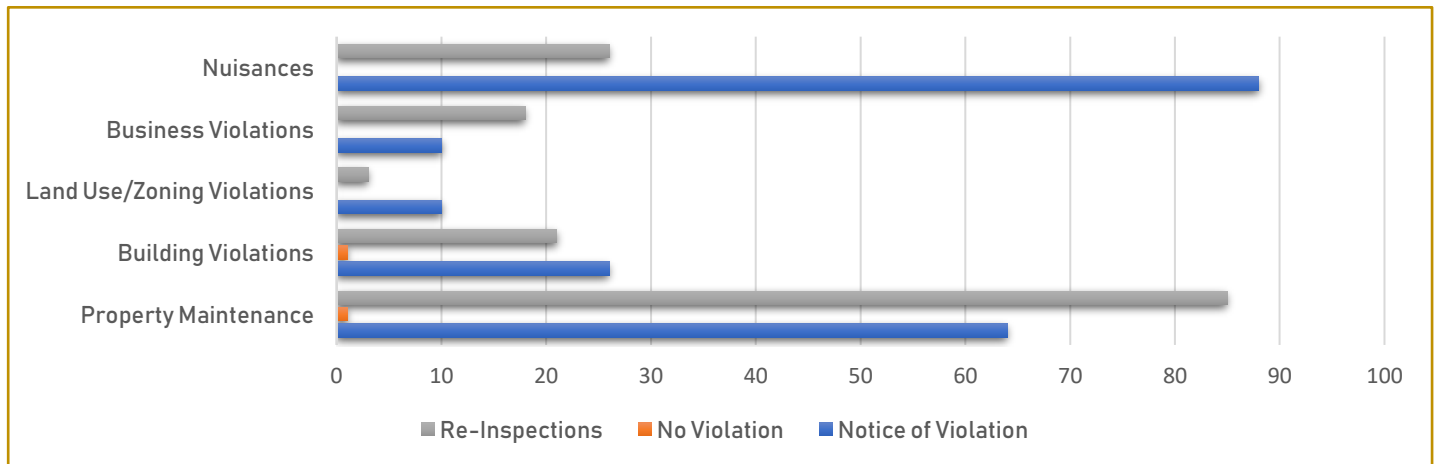


- There are **32,859** Registered Voters in Gardena



The Code Enforcement Division is a specialized detail that works with the Community Development Department and the Gardena Police Department. The Division is responsible for all land use related to City and state regulations and policies which focus on impacting public nuisance types of violations that negatively affect the quality of life within the community.

Code Enforcement September 2018 Activity Report



Nuisances = Animal Noise, Elicit Discharge

Business Violations = Delinquent Business, Licensing for Commercial and Residential Properties

Land Use/Zoning = Signage without permits, Conditional Use Permits, Temporary Use Permits

Building Violations = Lack of heat, Substandard housing and buildings, Illegal construction

Property Maintenance = Illegal Dumping, Outside displays, Overgrown vegetation

Code Enforcement places high priority on voluntary compliance and neighborhood empowerment. Compliance efforts include citation, prosecution, and abatement activities when necessary to achieve the goals.



58 Gardena Direct referrals to the Public Works Division

If you have a code enforcement or public nuisance to report, please contact the Code Enforcement Detail at 310-217-6171, or visit the Community Development Department at 1700 W. 162nd Street, Gardena, CA 90247

The main goal of the Community Development Department (CDD) is to enhance the safety and aesthetics of the community by facilitating high quality development and construction throughout the City by providing efficient and effective local building and planning services. The Department is composed of Building and Safety, Planning, Business Licensing and Code Enforcement.

The Planning Division regulates development consistent with the City's General Plan, reviews all development applications, and develops and refines policies to guide future growth of the City.

Upcoming Planning Projects

Address	Request/Activity
16012 South Western Avenue	Conditional Use Permit to operate a new massage parlor

- The Planning and Environmental Quality Commission meets on the 1st and 3rd Tuesday of each month at 7:00 p.m. in the Council Chamber located in Gardena City Hall

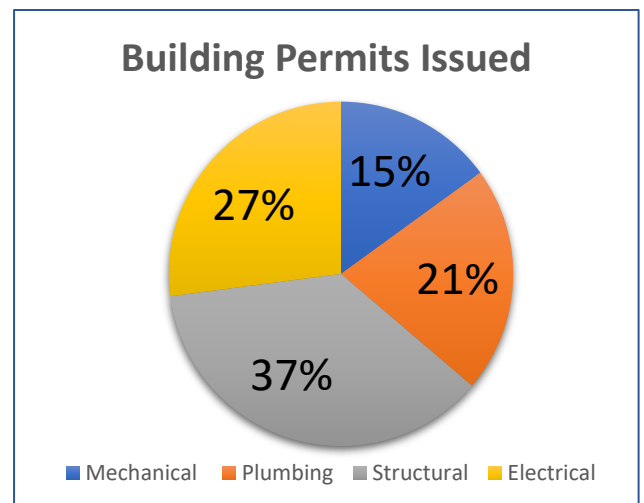
Building Permits and Licensing

Building Services facilitates high-quality construction and maintenance, reviews construction plans, and maintains records for all development throughout the City.

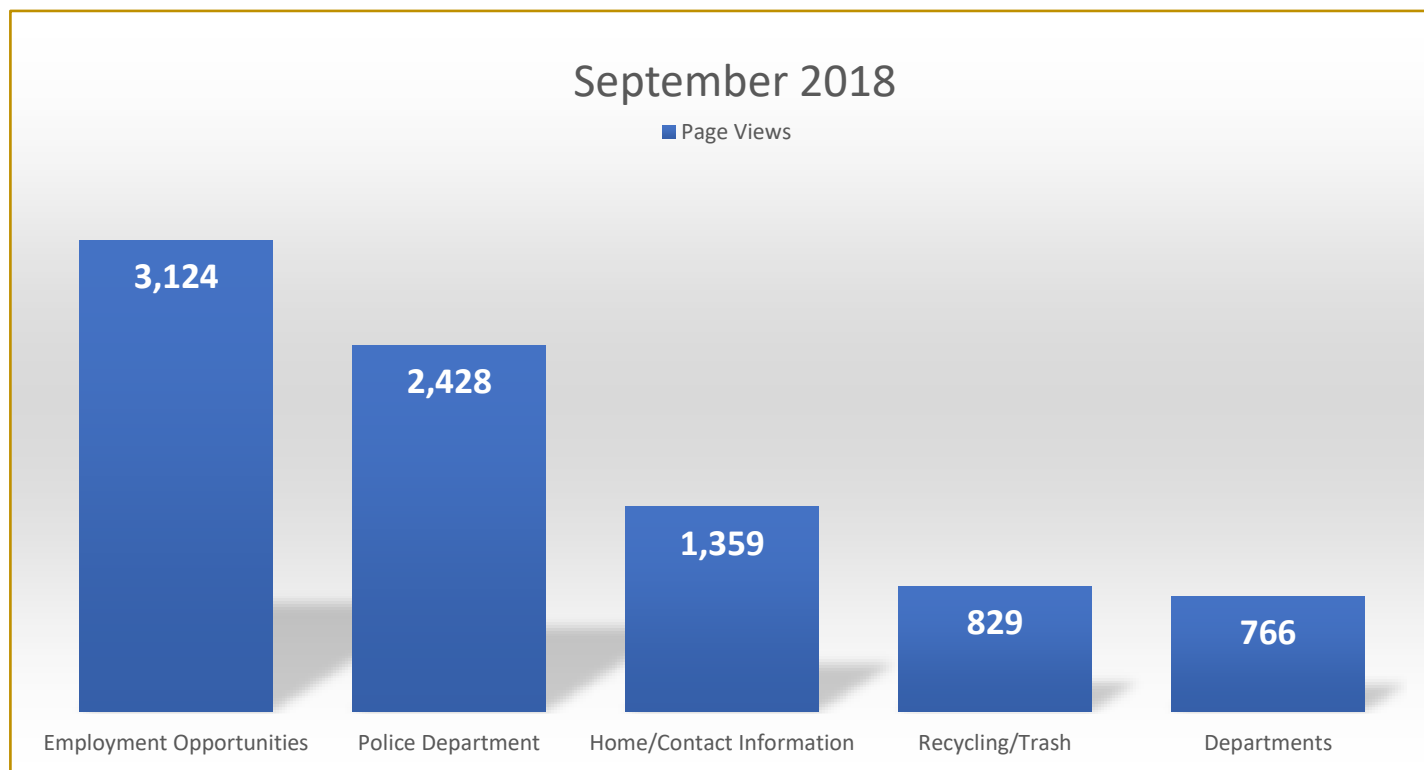
License and Permit Center facilitates business development and activities with the issuance of permits, licensing, zoning, and building inspection services for commercial and residential developments.

September 2018

- **240** total Building Permits Issued
- **30** Business License Renewals
- **68** New Business Licenses



The City of Gardena recently updated their website at <http://www.cityofgardena.org/>. Listed below are the top five web pages viewed by the public in September 2018. Please let us know how we can continue to improve and advance our website for our community!



- The City of Gardena website had **25,132** visitors and made **36** website page revisions in September 2018
- **75%** of visitors to the City's website were new, with **25%** being repeat customers
- There were **354** telephone calls to the City of Gardena from the public for assistance during the month of September alone! Please continue to contact the City with any questions and concerns you might have.

What would you like to see more of on our web page? <http://www.cityofgardena.org/>
Please let us know by email at citymanager@cityofgardena.org or call us at
310-217-9503

Gardena enjoys an ideal centralized location with access to all major freeways and the *Los Angeles International Airport*. Its state-of-the-art residential housing and gated communities, along with lush landscaping, make it an ideal city in which to locate your business.

Gardena, now more than ever, is a *City of Opportunity* with new housing, new businesses and new energy as we blend the synergy of history, culture, and progress. The City offers One-Stop site plan development processing, over the counter expertise, and customer service that will make you smile. These are just a few of the many advantages of locating your business to Gardena!

We encourage Gardena community members to shop local businesses and retailers! Before you consider shopping outside Gardena for your goods and services, know that buying from a local merchant or shopping for products from Gardena businesses will keep a portion of the sales tax in Gardena and that helps to improve Gardena's quality of life. Help spread the word. Talk to your friends and family about the benefits of shopping locally.

Keep Gardena dollars right here in Gardena!

SHOP LOCAL

- 1 Invest in Your Community**
Put Your Money Where Your Heart Is
Help create a stronger and healthier Gardena
- 2 Initiate Collective Prosperity**
Locally-owned businesses pay more local taxes. By supporting business to business opportunities and hiring from local workforce you *Initiate Collective Prosperity*
- 3 Tax dollars help improve the quality of life**
What goes around comes around money spent in Gardena stays in the local economy
- 4 Keep your community unique...**
One-of-a-kind businesses create the distinctive character of Gardena defining who we are
- 5 MAKE GARDENA YOUR DESTINATION**
Gardena has a diverse cultural identity with annual festivals and an array of dining and shopping experience
- 6 Give Back & Take Care**
Local business owners that buy locally, statistically are more likely to give to local charities

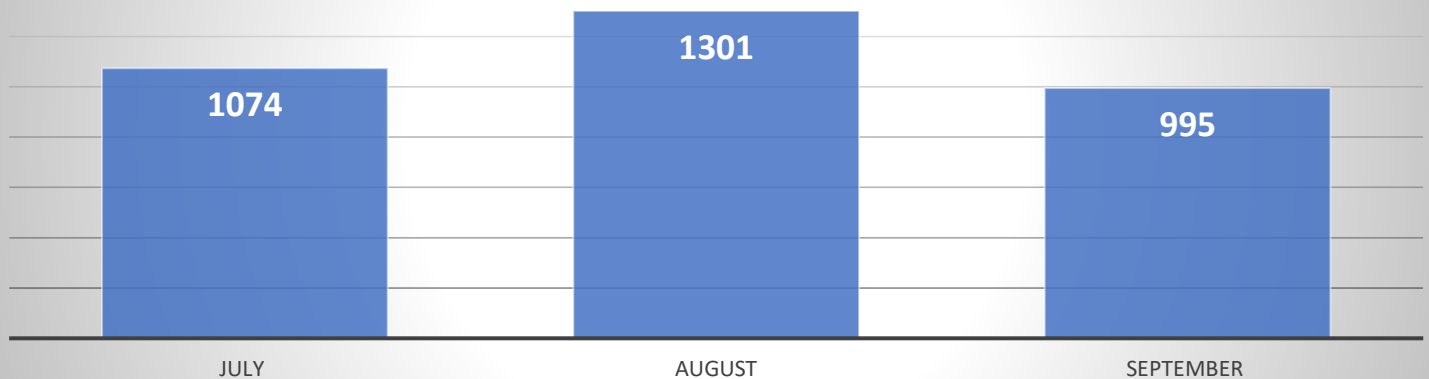
SHOP Gardena

If you have any questions or concerns, or know of any businesses that would like to be a part of the City of Gardena, please contact Spencer Dela Cruz at 310-217-9533 or email at sdelacruz@cityofgardena.org

The Public Works Division of the General Services Department is responsible for all streets within the City of Gardena, including all sanitary sewer and storm drain maintenance, street sweeping and painting, traffic signs and signals, and vehicle equipment maintenance.

- Street Maintenance provides rehabilitation and preservation of improved streets and thoroughfares by performing pothole repairs, slurry seal, and repaving of streets.
- Traffic Signals and Signs provides maintenance and oversight of the City traffic signals and street signs to ensure the safe and efficient movement of vehicular and pedestrian traffic throughout the City.
- Sanitation Services is responsible to contribute to the health and welfare of the City through effective maintenance of the City's sanitary sewers, storm drains, and the sweeping of streets and city parking lots.

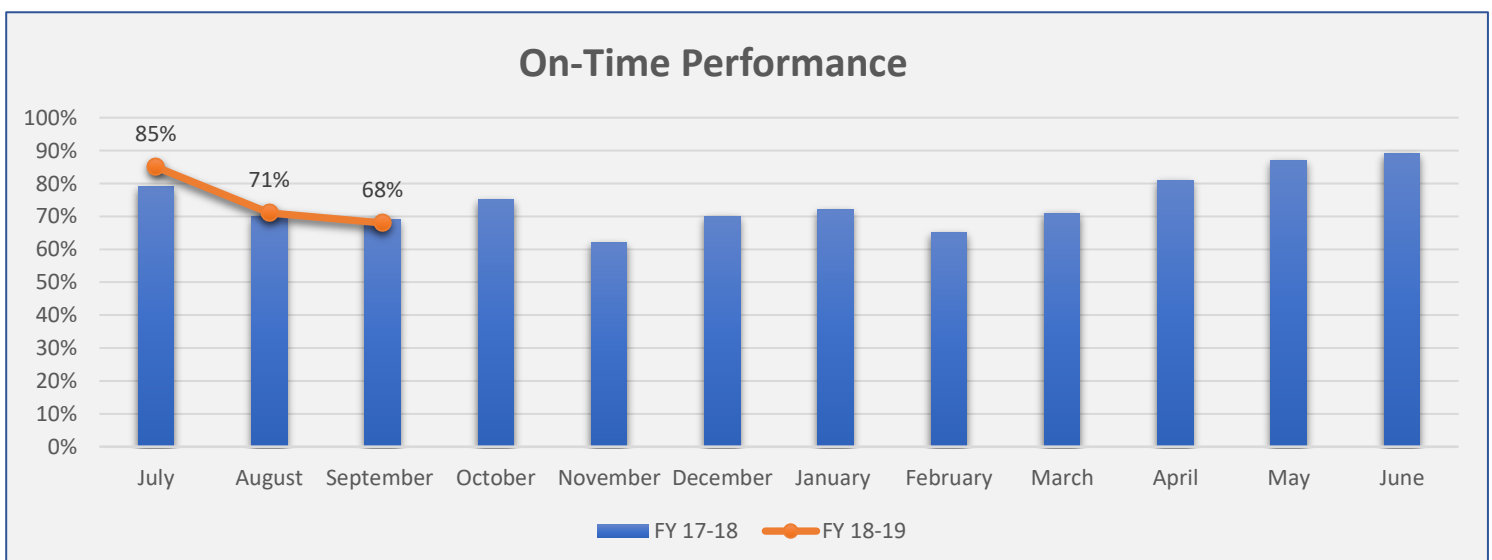
Gardena Direct Requests to General Services Department



- **29,460** linear feet of Sewers were cleaned in the City this month!
- There were **3,787** linear feet of Curb Paintings done
- **366** Right of Way Pick ups
- There were **388** Right-of-Way Weed Abatements done
- **114** linear feet of Sidewalk repairs were done, and **25** square feet of sidewalks were replaced!
- **7** Street Signs were replaced throughout the City

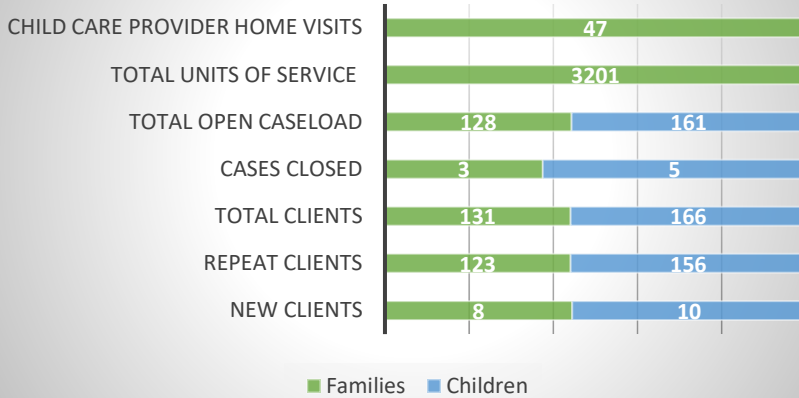


- GTrans exists to move people by providing safe, reliable and outstanding public transportation to the communities we serve every day with five routes in our bus lines.
- GTrans successfully passed its Low Carbon Transit Operations Program Audit.
- GTrans staff attended a meeting hosted by the City of Inglewood to continue discussions about how to prepare for the 2020 opening of the new NFL Stadium and surrounding Entertainment District.
- GTrans staff from the Operations Division attended a workshop on ADA requirements for fixed route bus services to learn about how GTrans can enhance its service accessibility.
- Miles Between Road Calls is a statistic that shows the average number of miles a GTrans bus travels before having a major mechanical road call, which gives the City feedback on the health of our vehicles. GTrans goal for FY 2018-2019 is 6,000 miles between road calls. This month GTrans averaged 5,505 miles between road calls. High temperatures during the month led to an increase in breakdowns, as heat puts more strain on the hybrid systems.
- GTrans on-time performance shows the percentage of trips that leave the bus stop within 0 to 5 minutes of the scheduled departure time. On-time performance is important to our customers so they can get to their destinations on time, and also gives us valuable information on the accuracy of bus schedules. On-time performance is 67% this month due to increased traffic from schools going back in session.



The Gardena Family Child Care Program is funded by the California Department of Education. Funding is provided for direct subsidized or free childcare services in family homes in Gardena and the surrounding area for children of low-income families or those at-risk of abuse or neglect.

Clients Served/Direct Services



- 1 new volunteer this month
- 1.5 hours of total volunteer service
- 4 community presentations made
- 2 community meetings attended

The Emergency Food and Shelter Bureau (EFSB) provides emergency services and counseling to individuals and families. The Bureau operates a year-round Food Pantry and provides referrals to the homeless, those at-risk of being homeless, and/or abused and low-income residents.

13 Bags Donated



2 Cases Donated



18 Boxes Donated



The Gardena Emergency Food Pantry is available to all residents of the City of Gardena three times a calendar year!

Emergency Food Pantry Requirements:

You must be a Gardena Resident

1. Proof of Residence: A utility bill with your name and address dated within 30 days.
2. Proof of Income: Pay Stub, Unemployment, Social Security, Disability, DPSS Services (CalWORKS, TANF, General Relief)
3. Picture ID: Current Driver's license/Identification Card
4. Proof of Household Members: For children under 17, you must bring birth certificates with you as the parent. If children are in foster care, legal guardianship, or adopted, bring legal-court documentation. Adults 18 years and older bring driver license/identification card with address.

Pantry Donation Suggestions:

- Canned Foods
- Packaged pasta
- Cup of noodles
- Power Bars
- Peanut Butter & Jelly
- Bath Soap
- Body lotion
- Baby Wipes
- Shampoo & Conditioner

Please do not bring anything that is expired or opened

The Pantry Days and Hours: Monday,
Wednesday & Thursday: 10:00am – 2:45pm

You must have 30 days between your pantry visits.
Will Take Walk-Ins & Appointments

For more information, please contact Jackie Coppa
at 310-217-9574

The Gardena Senior Services Bureau provides services for senior citizens or disabled residents.

These include congregate and home-delivered meals, chores and housekeeping services, emergency services, outreach, and counseling services. The Bureau is also responsible for the administration of the Senior Day Care Center (Alzheimer's Clinic) and the Socialization Program for the Mentally Disabled.

Significant Highlights/Special Events

Wednesday, September 12 – Special Lunch,
1:00pm Nakaoka auditorium

Tuesday, September 4 & 18 – Senior Cell Phone
Classes, 1:00pm Nakaoka Community Center

Wednesday, September 26 – Senior Craft Day –
1:30pm. Corina Alvarado led 15 seniors
participated in making organic essential oils

Upcoming Events

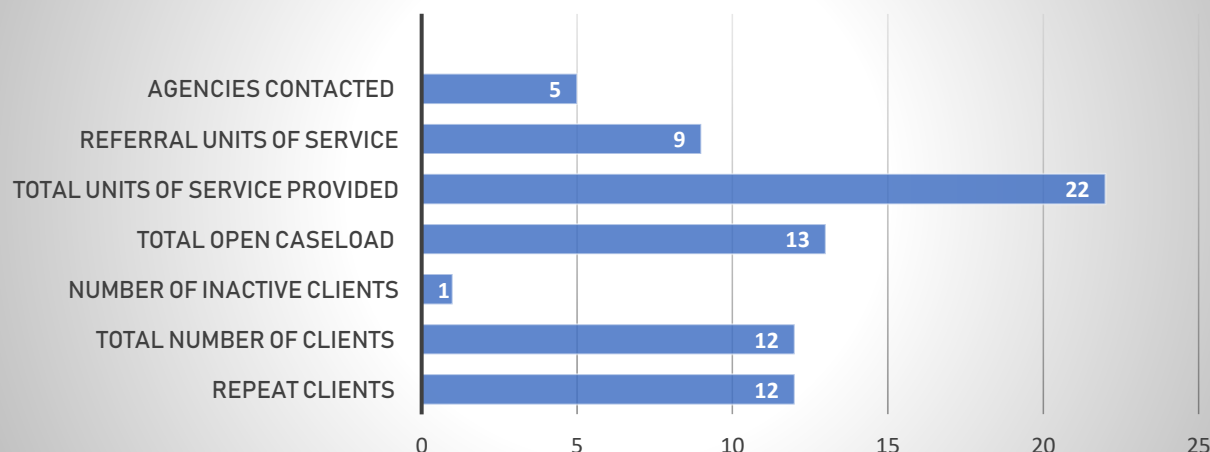
Wednesday, October 17 – Senior Cell Phone
Class, 10:00am, Nakaoka Community Center

Wednesday, October 24 – Senior Craft Day,
1:30pm, Nakaoka Auditorium

Thursday, October 25 – Senior Bureau
Candlelight Dinner, 5:00pm. Menu includes
roast beef, broccoli spears, scalloped potatoes,
dinner roll, ambrosia salad, brownie, and grape
juice

The Gardena Senior Citizens Day Care Center is funded through grants from the County of Los Angeles Department of Mental Health and the Area Agency on Aging. The Program, one of only seven in all of Los Angeles County, provides day services to those who suffer from Alzheimer's and other forms of dementia, and is housed in the St. John Lutheran Church on Crenshaw Boulevard. Family support services, in the form of counseling and trainings, are also provided to caretakers.

Senior Day Care September 2018



For any further questions please contact Camille Duran at 310-217-9550

September 2018 Notable Event:

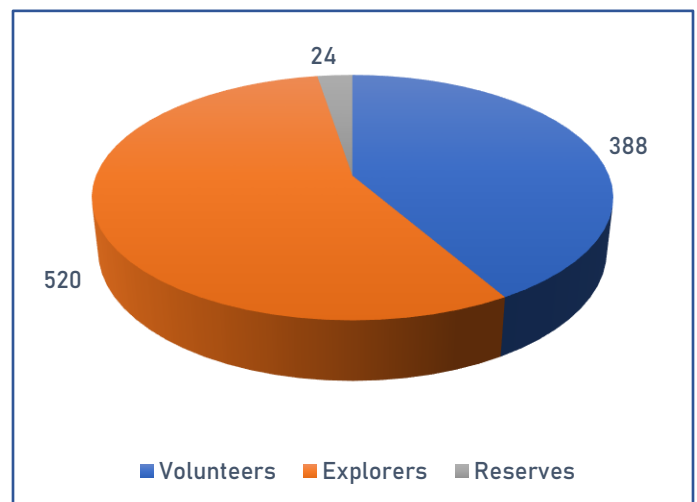
- On Friday, September 21, 2018, Officers responded to a call regarding multiple subjects in a fight and possibly 3 stabbing victims. Upon arrival, all three victims were rushed to the hospital. Officers located the suspect vehicle parked outside of a business with blood on and around the exterior of the vehicle. Soon after, Officers found the suspect lying on his back, conscious, breathing, and sweating profusely. His clothes were covered in blood and Officers located a one-inch laceration to his left hand along with a pocket knife in the front left pocket of his pants. Los Angeles County Fire Department arrived on scene to provide medical aid. The suspect lost too much blood from his wound and did not survive. Two of the victims were in critical condition, but all three are expected to pull through. The investigation is still on going and being handled by the Detective Bureau.

Gardena Beautiful Day

On Saturday, September 15, 2018, Chief Kang along with Police Department employees, volunteers, and explorers participated in the 19th Annual Keep Gardena Beautiful Day. This is a voluntary event that gives everyone an opportunity to make a difference in the community. Everyone joined forces to help clean up City parks and neighborhoods. Chief Kang and his happy helpers gathered together to clean up the Alzheimer's Senior Day Care Center. The participation from all individuals helped make the event a success!

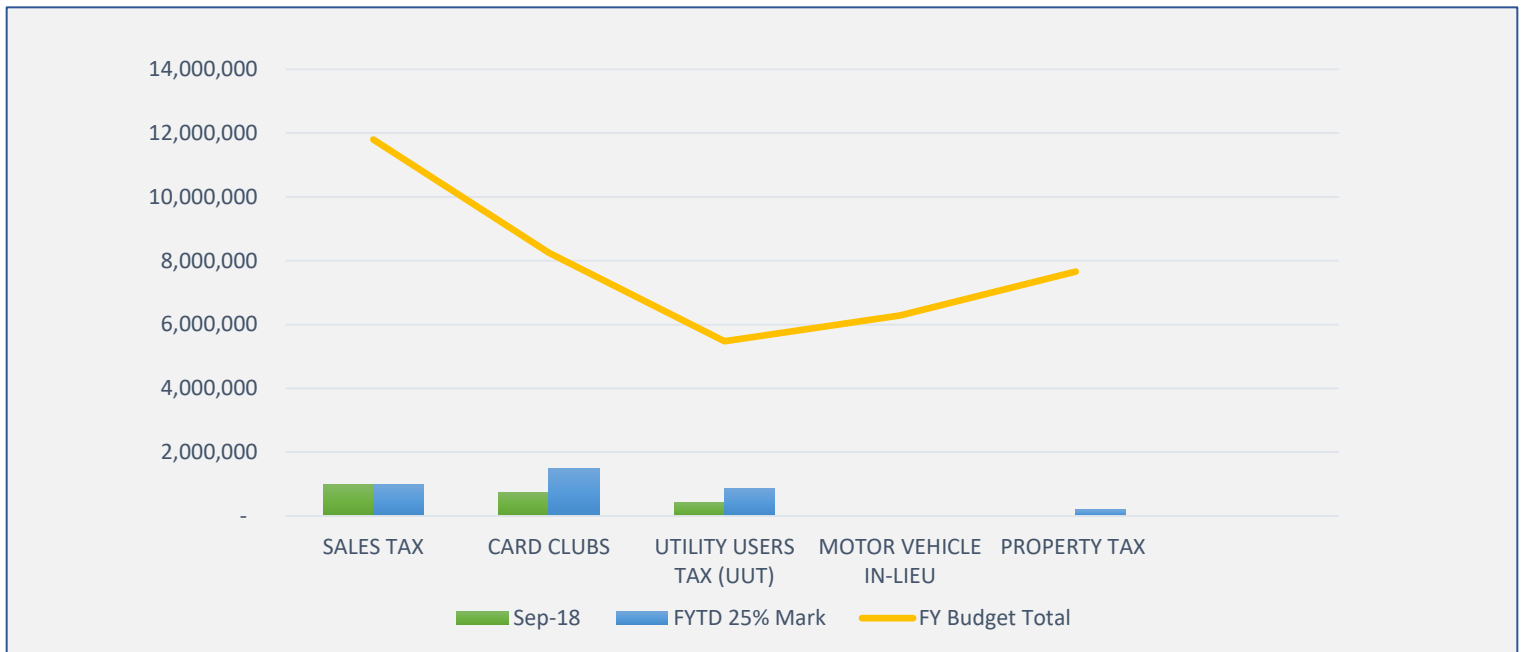


This chart represents the crime statistics for the month of September 2018



This chart represents the volunteer hours for the month of September 2018

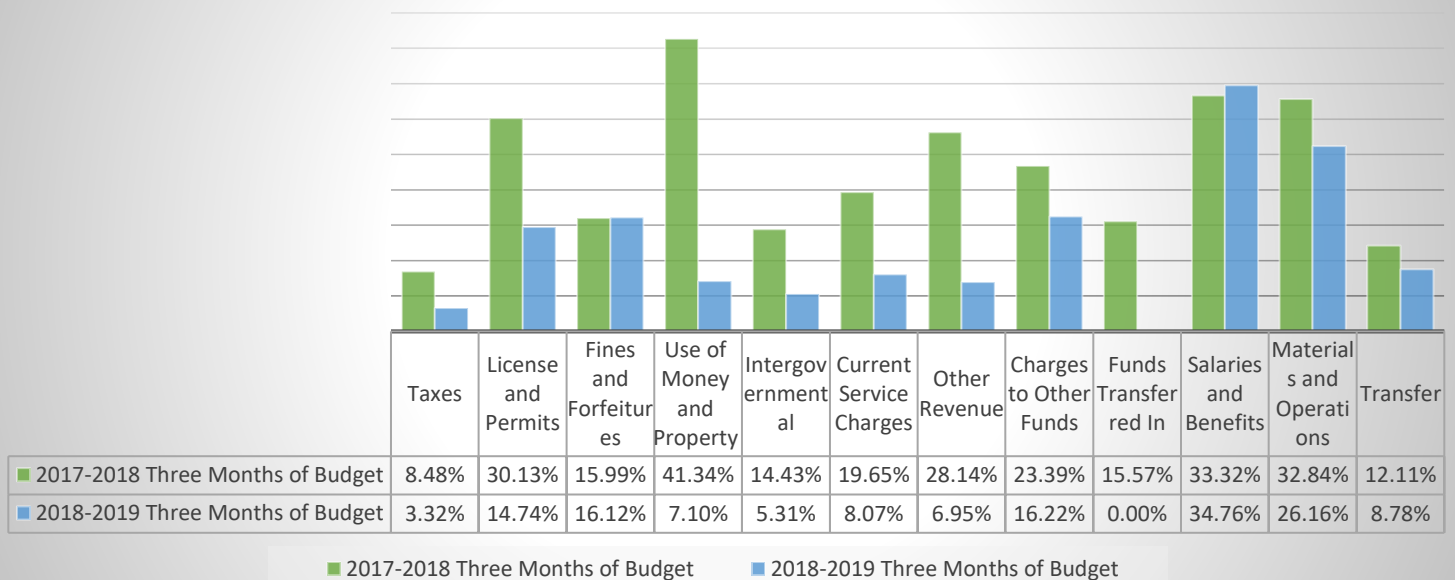
Shown below are the top five General Fund Revenue Sources to date for the City of Gardena. These are the five main resources from which the City obtains financial revenue.



Year-To-Date Preliminary Budget Summary: The preliminary end of September marks the 25% point of the fiscal year with the revenue received at 4.64% and expenditures to date at 30.33% of budget.

FY18-19 General Fund revenues are budgeted at \$3,208,617, 6% above FY17-18; with expenditures budgeted at \$3,217,055, 6% more than the prior fiscal year. The cash receipts for FY 18-19 have only been posted through 8/31/18 at this time. Thus, there is a large difference in revenues compared to the same time last year.

Comparative Analysis



Waste Resources of Gardena (WRG) is the only authorized hauler for construction/demolition/grading projects in the City of Gardena.

WRG offers commercial recycling services for businesses and Multi-Family properties within the City of Gardena. They also offer FREE on-site evaluations aimed at increasing recycling and reducing waste generated.

For additional assistance contact WRG at 310-366-7600.

- **Mandatory Commercial Recycling Law (AB 341):**
State law requires all businesses that generate four (4) or more cubic yards of solid waste per week and all multi-family dwellings with five or more (5+) units to recycle. For more information, please visit: <http://wasteresources.com/ab341/>
- **Mandatory Commercial Organics Recycling law (AB 1826):**
Starting April 2016, businesses, residential dwellings with five or more (5+) Units, and others must recycle their organic waste based on the amount of waste they produce on a weekly basis. For more information, please visit: <http://wasteresources.com/ab1826/>



**MANDATORY ORGANICS
RECYCLING LAW**

CITY OF GARDENA

AB 1826: Mandatory Organics Recycling Law

Beginning April 2016, businesses, including commercial or public entities, and residential dwellings with five (5+) units, must recycle their organic waste based on the amount of waste that is produced on a weekly basis. Organic waste is defined as food waste, green waste, landscape and pruning waste, and non-hazardous wood waste.

The City of Gardena and Waste Resources of Gardena, the City's only authorized hauler, are here to help you comply with AB 1826. The threshold for compliance is as follows:

Implementation Schedule: Threshold for Compliance	
April 1, 2016	- Businesses that generate 8 cubic yards of organic waste per week
January 1, 2017	- Businesses that generate 4 cubic yards of organic waste per week
January 1, 2019	- Businesses that generate 4 cubic yards of commercial solid waste per week
Summer/Fall, 2021	- Businesses that generate 2 cubic yards of commercial solid waste per week

If you have any further questions please contact Alejandra Orozco at 310-217-9504



HALLOWEEN DANCE

Friday, October 26, 2018
6:00 - 9:00 pm

Nakaoka Community Center
1670 W. 162nd Street

Kids 12 and under

Refreshments • Costume Contest • \$3 Admission



Recreation, Human Services and Parks Department
Kelly J. Fujio, Director



Nakaoka Community Center
1670 W. 162nd Street
(310) 217-9537
www.gardenaevents.com

HALLOWEEN @ THE PARKS

Wednesday, October 31, 2018
6:00 pm

Freeman Park • 2100 W. 154th Place
Rowley Park • 13220 S. Van Ness Avenue

Candy • Costume Contests
Haunted Houses
Food • Snacks
SCARY FUN!



Nominal fees apply to food, snacks and haunted houses.

INFORMATION: (310) 217-9537

Recreation and Human Services Department
Kelly J. Fujio, Director



Nakaoka Community Center
1670 W. 162nd Street
(310) 217-9537
www.gardenaevents.com

ROWLEY PARK'S CLOWN chaos

Wednesday, October 31, 2018
6:00 pm - 9:00 pm
Rowley Park
13220 S. Van Ness Ave.



Haunted House
Food, Games
Crafts and
Costume Contest

Recreation and Human Services Department
Kelly Fujio, Director



Recreation Division
1670 W. 162nd Street
(310) 217-9552
www.gardenaevents.com

Administrative Services	310-217-9516
Chief of Police	310-217-9601
City Attorney	310-217-9544
City Clerk	310-217-9565
City Manager's Office	310-217-9503
City Treasurer	310-217-9693
Code Enforcement.....	310-217-9171
Community Development	310-217-9530
GTrans.....	310-965-8888
General Services.....	310-217-9568
Human Resources	310-217-9688
Human Services	310-217-9574
LA County Fire Gardena Headquarters	310-329-3315
Mayor & Councilmembers	310-217-9507
Non-Emergency Dispatch	310-323-7911
One Stop Business/Career Center	310-538-7070
Police Department	310-217-9600

Gardena City Hall

1700 W. 162nd St.

Gardena, CA 90247

<http://www.cityofgardena.org/>



Office Hours:

Monday – Thursday 7:30a.m. – 5:30 p.m.

Friday 7:30 a.m. – 4:30 p.m.