

City Manager's Report

November 2018



Tasha Cerda, *Mayor*

Rodney G. Tanaka, *Mayor Pro Tem*

Mark E. Henderson, *Councilmember*

Art Kaskanian, *Councilmember*

Dan Medina, *Councilmember*

Mina Semenza, *City Clerk*

J. Ingrid Tsukiyama, *City Treasurer*

Edward Medrano, *City Manager*

Peter L. Wallin, *City Attorney*

1700 W. 162nd Street, Gardena CA 90247

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1. Click on the Apple Store App or the Google Play Store App on your smart device
2. Search for "Gardena Direct"
3. Download the free app
4. You can also report any issues via the web. Visit: www.cityofgardena.org
5. Click on - Online Services

The City of Gardena launched the GARDENA DIRECT App which is free to the public and will provide the community an easy way to receive updates about what is happening in Gardena, submit requests for service (graffiti, potholes, illegal dumping, etc.), and track the requests.

City Manager: Edward Medrano

The City of Gardena has developed a Veteran Recognition Program for Gardena residents. The purpose of the recognition program is to publicly recognize and thank Gardena military veterans for their sacrifice and services to our country. The acknowledgement of Gardena Military Veterans takes place at the beginning of each regularly-scheduled Council Meeting. If you would like to be recognized or would like to nominate a veteran, please complete and submit an application to the City of Gardena!

The guidelines and application may be found in the City Hall lobby, or online at <http://www.cityofgardena.org/wp-content/uploads/2017/10/Veteran-Recognition-1.pdf>.

You may drop off, mail, fax, or email your response to:

Gardena Veterans Recognition

Attn: City Manager's Office

1700 W. 162nd Street, Gardena, CA 90247

Office: 310-217-9503 Fax: 310-217-9694

Citymanager@cityofgardena.org



Richard Luna was recently recognized for his military service. Mr. Luna is a 77-year-old long time resident of Gardena. Mr. Luna was inducted in the U.S. Army on April 11, 1967, and served during the Vietnam War until honorably discharged on November 16, 1968, with an E5 rank. He served with the 220th Reconnaissance Airplane Company and the U.S. Marines. His unit fought during the TET OFFENSIVE, a military campaign launched in January 1968 by forces of the People's Army of Vietnam against the forces of the Republic of Vietnam (South Vietnam), the United States, and their allies.

"What seems to us as bitter trials are often blessings in disguise." -- Oscar Wilde

A Capital Improvement Project is any addition or alteration to real property that adds value to that property, becomes part of the real property or is permanently affixed to the property, and is intended to become a permanent installation.

Local Street Improvement 2018 – Various Locations

- Funding Source: Gas Tax
- Estimated Project Budget: \$800,000
- Status: Securing Design Consultant
- Completion Date: To be determined



Traffic Signal Improvement, Redondo Beach Boulevard and Vermont Avenue- Rosecrans Avenue and Vermont Avenue

- Funding Source: Measure R
- Estimated Project Budget: \$1,500,000
- Status: Under Design
- Completion Date: To be determined



Artesia Boulevard Street Improvement, Vermont Avenue to Western Avenue

- Funding Source: Measure R
- Estimated Project Budget: \$2,523,000
- Status: Securing Design Consultant
- Completion Date: To be determined



The City Clerk's Office is the central repository of the official records of the City and makes such information available pursuant to the Public Records Act. The Clerk's Office also retains the City's legislative history and enforces the disclosure of campaign finance and conflict of interest information.

Topics Brought Before Council by the Public:

November 13, 2018 Council Meeting

- ❖ A representative of Junipero Serra High School gave news and updates about all school events.
- ❖ A resident reported about the cracked/broken sidewalks (where both he and his wife fell) at 146th Street and Wadkins Avenue, and at 147th Street and Dublin Avenue. He asked that the City repair both of those sidewalks.

November 27, 2018 Council Meeting – Cancelled

Ordinances – Introduced/Adopted = 1

- Please see the City of Gardena website at <http://www.cityofgardena.org/gardena-ordinances/> to see up-to-date list of Ordinances

Resolutions – Adopted = 1

- Please see the City of Gardena website at <http://www.cityofgardena.org/resolutions/> to see up-to-date list of Resolutions adopted

November 2018 Activity Summary

➤ **70** daily General
Information Requests

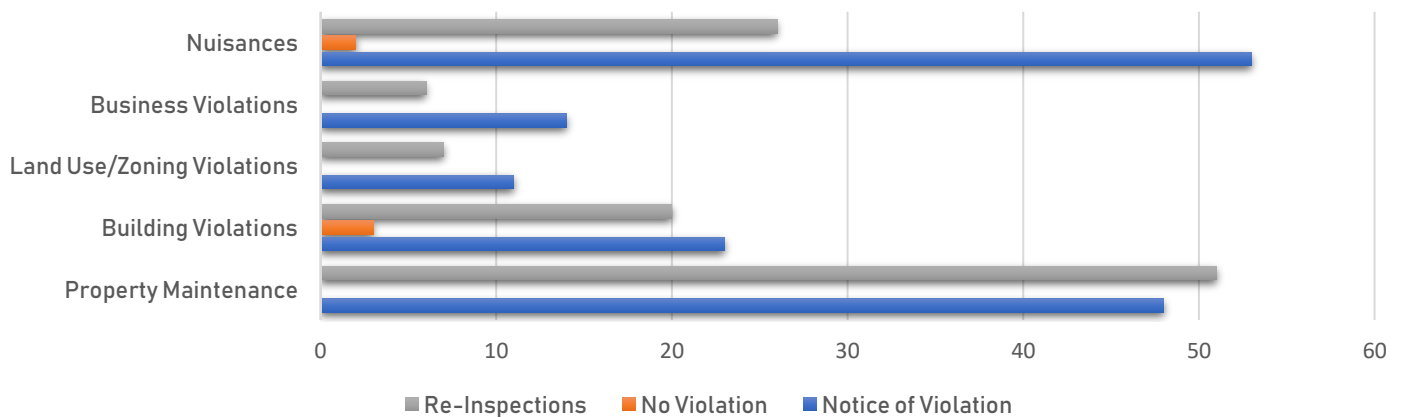
➤ **15** Public Records Acts
Requests

➤ There are **33,634**
Registered Voters in
Gardena



The Code Enforcement Division is a specialized detail that works with the Community Development Department and the Gardena Police Department. The Division is responsible for all land use related to City and state regulations and policies which focus on impacting public nuisance types of violations that negatively affect the quality of life within the community.

Code Enforcement November 2018 Activity



Nuisances = Animal Noise, Elicit Discharge

Business Violations = Delinquent Business, Licensing for Commercial and Residential Properties

Land Use/Zoning = Signage without permits, Conditional Use Permits, Temporary Use Permits

Building Violations = Lack of heat, Substandard housing and buildings, Illegal construction

Property Maintenance = Illegal Dumping, Outside displays, Overgrown vegetation

Code Enforcement places high priority on voluntary compliance and neighborhood empowerment. Compliance efforts include citation, prosecution, and abatement activities when necessary to achieve the goals.



32 Gardena Direct referrals to the Public Works Division

If you have a code enforcement violation or public nuisance to report, please contact the Code Enforcement Detail at 310-217-6171, or visit the Community Development Department at 1700 W. 162nd Street, Gardena, CA 90247.

The main goal of the Community Development Department (CDD) is to enhance the safety and aesthetics of the community by facilitating high quality development and construction throughout the City by providing efficient and effective local building and planning services. The Department is composed of Building and Safety, Planning, Business Licensing, and Code Enforcement.

The Planning Division regulates development consistent with the City's General Plan, reviews all development applications, and develops and refines policies to guide future growth of the City.

Upcoming Planning Projects

Address	Request/Activity
15906-15908 S. Manhattan Pl.	Tentative Parcel Map to subdivide a parcel into two lots
2415 Marine Avenue	New 64-Unit mixed use development

- The Planning and Environmental Quality Commission meets on the 1st and 3rd Tuesday of each month at 7:00 p.m. in the Council Chamber located in Gardena City Hall.

Building Permits and Licensing

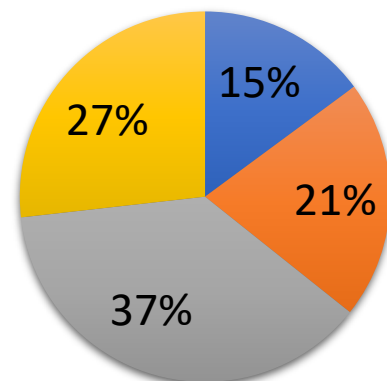
Building Services facilitates high-quality construction and maintenance, reviews construction plans, and maintains records for all development throughout the City.

License and Permit Center facilitates business development and activities with the issuance of permits, licensing, zoning, and building inspection services for commercial and residential developments.

November 2018

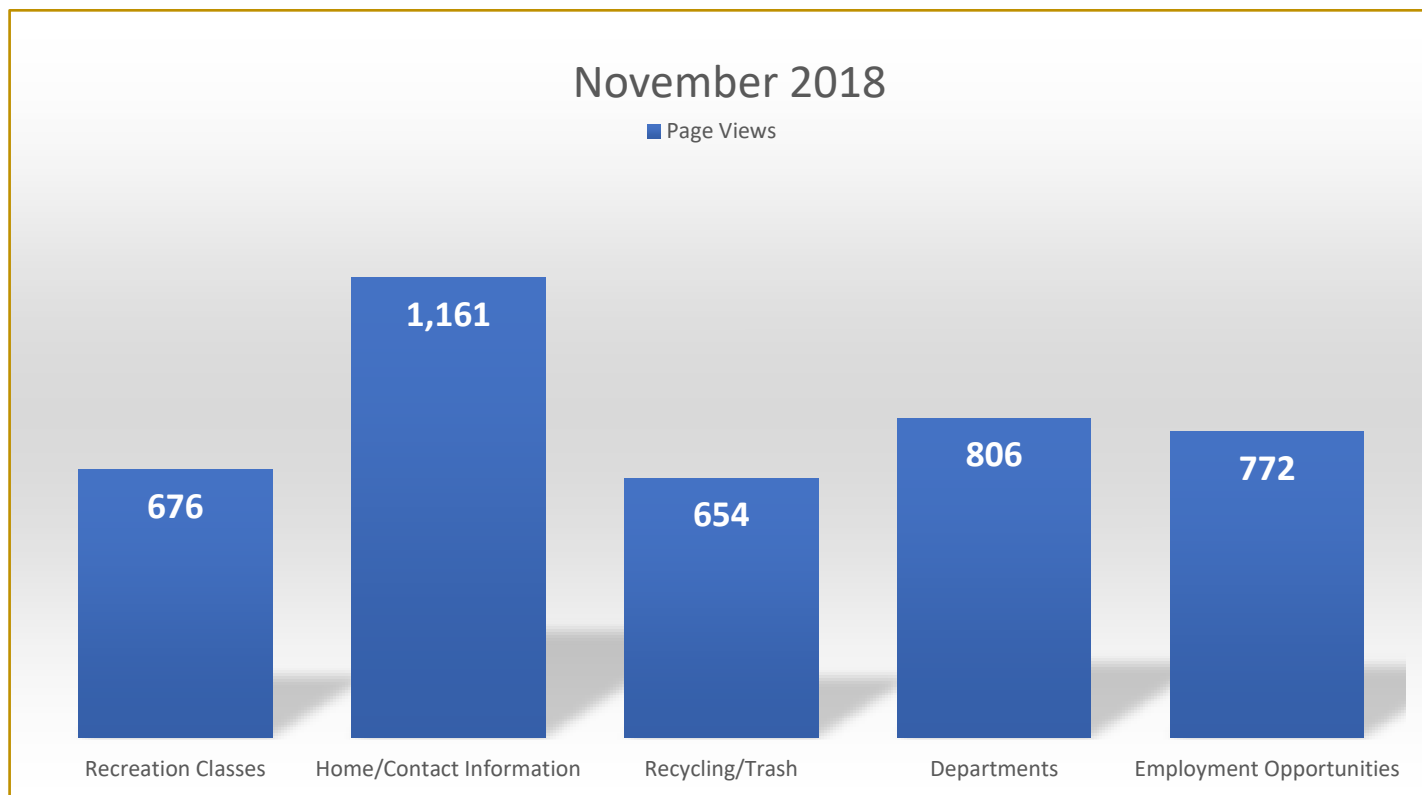
Building Permits Issued

- **168** total Building Permits Issued
- **15** Business License Renewals
- **58** New Business Licenses



■ Mechanical ■ Plumbing ■ Structural ■ Electrical

The City of Gardena recently updated their website at <http://www.cityofgardena.org/>. Listed below are the top five web pages viewed by the public in November 2018. Please let us know how we can continue to improve and advance our website for our community!



- The City of Gardena website had **19,548** visitors and made **28** website page revisions in November 2018.
- **77%** of visitors to the City's website were new, with **23%** being repeat customers.
- There were **361** telephone calls to the City of Gardena from the public for assistance during the month of November alone! Please continue to contact the City with any questions and concerns you might have.

What would you like to see more of on our web page? <http://www.cityofgardena.org/>
Please let us know by email at citymanager@cityofgardena.org or call us at 310-217-9503.

Grand Opening of Aldi

Aldi is finally here! Aldi officially opened to the public on November 1. Aldi celebrated their opening in Gardena, located at 1550 W. Redondo Beach Boulevard, by hosting a day of great prizes, and of course, big savings!

Aldi anchors the leased center which boasts a mix of regional, national, and credit tenants, including T-Mobile, Domino's Pizza, Super Laundry, Crazy Rock N' Sushi and Jackson Hewitt Tax Services. The center is located on one of the main thoroughfares in Gardena that benefits from more than 33,000 vehicles per day, and more than 230,000 residents within a three-mile radius.

Aldi plans to open 180 new stores nationwide by the end of 2018, with a goal of growing to 2,500 stores by 2022!



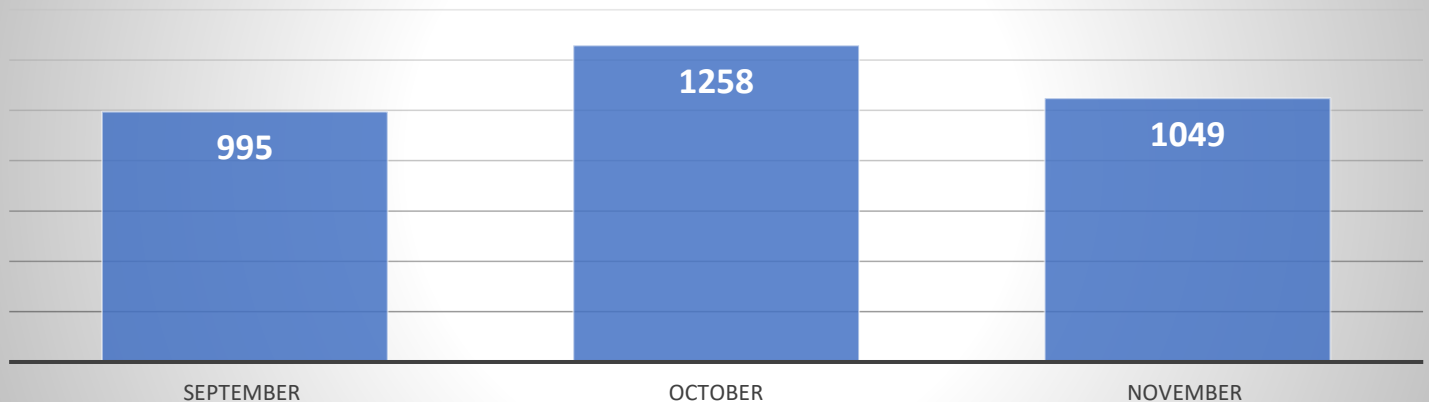
Here's five things you probably didn't know about Aldi:

1. Trader Joe's is part of the family
2. It's one of the world's biggest retailers
3. Nine out of 10 items are store brands
4. Store brands are cheaper than name brands
5. Not satisfied? Get a replacement and a refund under the Aldi guarantee!

The Public Works Division of the General Services Department is responsible for all streets within the City of Gardena, including all sanitary sewer and storm drain maintenance, street sweeping and painting, traffic signs and signals, and vehicle equipment maintenance.

- Street Maintenance provides rehabilitation and preservation of improved streets and thoroughfares by performing pothole repairs, slurry seal, and repaving of streets.
- Traffic Signals and Signs provides maintenance and oversight of the City traffic signals and street signs to ensure the safe and efficient movement of vehicular and pedestrian traffic throughout the City.
- Sanitation Services is responsible to contribute to the health and welfare of the City through effective maintenance of the City's sanitary sewers, storm drains, and the sweeping of streets and city parking lots.

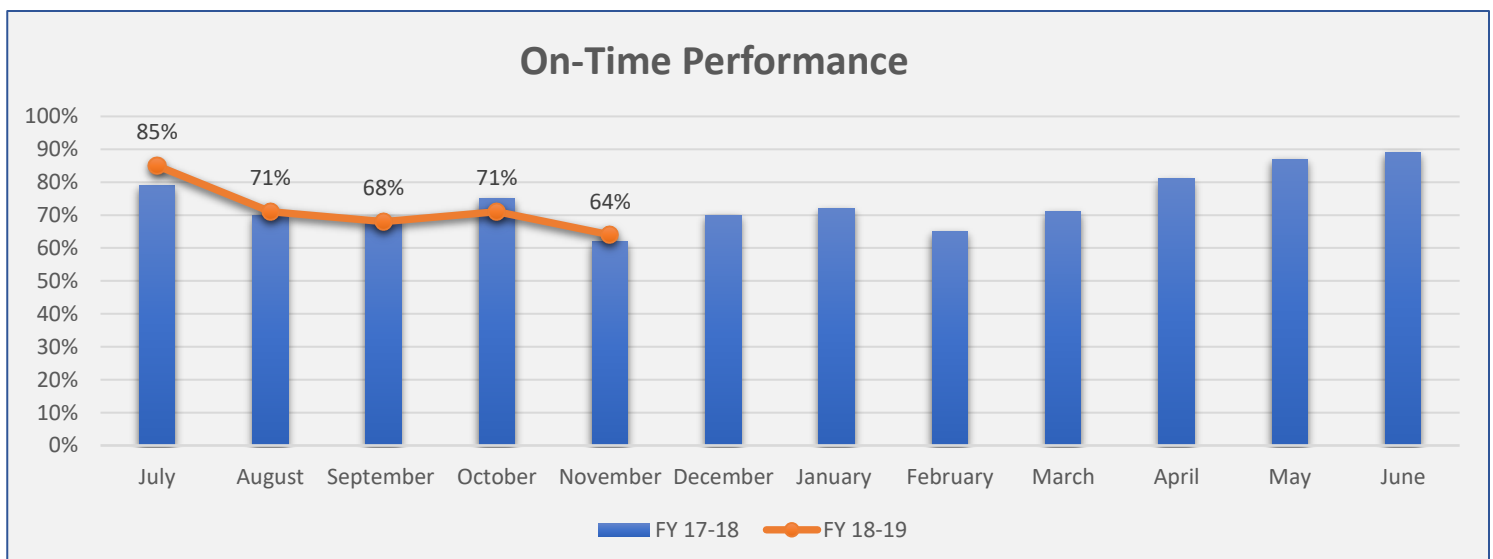
Gardena Direct Requests to General Services Department



- **13,420** linear feet of Sewers were cleaned in the City this month!
- There were **281** linear feet of Curb Paintings done
- **273** Right of Way Pick ups
- **90** linear feet of Sidewalk repairs were done
- **14** Street Signs were replaced throughout the City
- **125** Storm drains were cleaned
- **400** square feet of Sidewalks were replaced

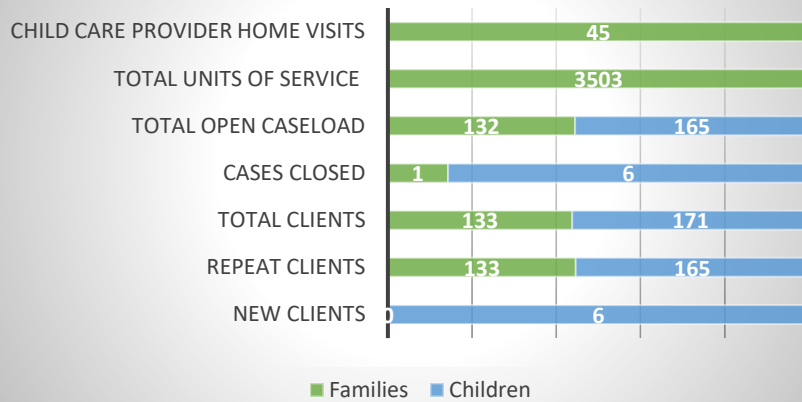


- In November, the GTrans Operations Division celebrated the graduation of its first class of Relief Bus Operators, who trained for eight weeks to learn how to operate a 40-foot passenger bus.
- During the month of November, GTrans, in collaboration with LA Metro, Foothill Transit, Torrance Transit, and Long Beach Transit, won the Women's Transportation Seminar – Los Angeles: Innovative Transportation Solutions Award for the Universal College Pass Program.
- GTrans Director of Transportation, Ernie Crespo, joined the sister city delegation traveling to Huatabampo, Mexico for a 45th Anniversary Celebration.
- GTrans On-Time Performance shows the percentage of trips that leave the bus stop within 0 to 5 minutes of the scheduled departure time. On-Time Performance is important to our customers, so they can get to their destinations on time, and gives GTrans valuable information about the accuracy of bus schedules. GTrans On-Time Performance has dropped relative to the previous month due to increased traffic during the holidays.



The Gardena Family Child Care Program is funded by the California Department of Education. Funding is provided for direct subsidized or free childcare services in family homes in Gardena and the surrounding area for children of low-income families or those at-risk of abuse or neglect.

Clients Served/Direct Services



- 1 community presentation made
- 19 people attended
- 28 referral units of service
- Honda Provided 15 families with a canned ham and sides for Thanksgiving and those families will also receive Christmas gifts

The Emergency Food and Shelter Bureau (EFSB) provides emergency services and counseling to individuals and families. The Bureau operates a year-round Food Pantry and provides referrals to the homeless, those at-risk of being homeless, and/or abused and low-income residents.

189 Bags Donated



31 Cases Donated



55 Boxes Donated

The Gardena Emergency Food Pantry is available to all residents of the City of Gardena three times a calendar year!

Emergency Food Pantry Requirements:

One must be a Gardena Resident

1. Proof of Residence: A utility bill with your name and address dated within 30 days.
2. Proof of Income: Pay Stub, Unemployment, Social Security, Disability, DPSS Services (CalWORKS, TANF, General Relief)
3. Picture ID: Current Driver's license/Identification Card
4. Proof of Household Members: For children under 17, you must bring birth certificates with you as the parent. If children are in foster care, legal guardianship, or adopted, bring legal-court documentation. Adults 18 years and older bring driver license/identification card with address.

Pantry Donation Suggestions:

- Canned Foods
- Packaged pasta
- Cup of noodles
- Power Bars
- Peanut Butter & Jelly
- Bath Soap
- Body lotion
- Baby Wipes
- Shampoo & Conditioner

Please do not bring anything that is expired or opened

The Pantry Days and Hours: Monday,
Wednesday & Thursday: 10:00am – 2:45pm

One must have 30 days between your pantry visits.
Will Take Walk-Ins & Appointments

For more information, please contact Sydni Overly
at 310-217-9574

The Gardena Senior Services Bureau provides services for senior citizens or disabled residents.

These include congregate and home-delivered meals, chores and housekeeping services, emergency services, outreach, and counseling services. The Bureau is also responsible for the administration of the Senior Day Care Center (Alzheimer's Clinic) and the Socialization Program for the Mentally Disabled.

Significant Highlights/Special Events

Monday, November 12 & 26 – Senior movie day at the Nakaoka Auditorium at 1:30pm

Wednesday, November 21 – Thanksgiving Special Lunch, 1:00pm, at the Nakaoka auditorium

Monday, November 26 – Senior Movie Day, 1:30pm, at the Nakaoka auditorium

Wednesday, November 28 – Senior Cell Phone Class, 10:00am, at the Nakaoka Community Center

Thursday, November 29 – Thanksgiving Candlelight Dinner at 5:00pm

Upcoming Events

Thursday, December 13 – Kiwanis Christmas Special lunch at the Nakaoka Community Center at 12pm

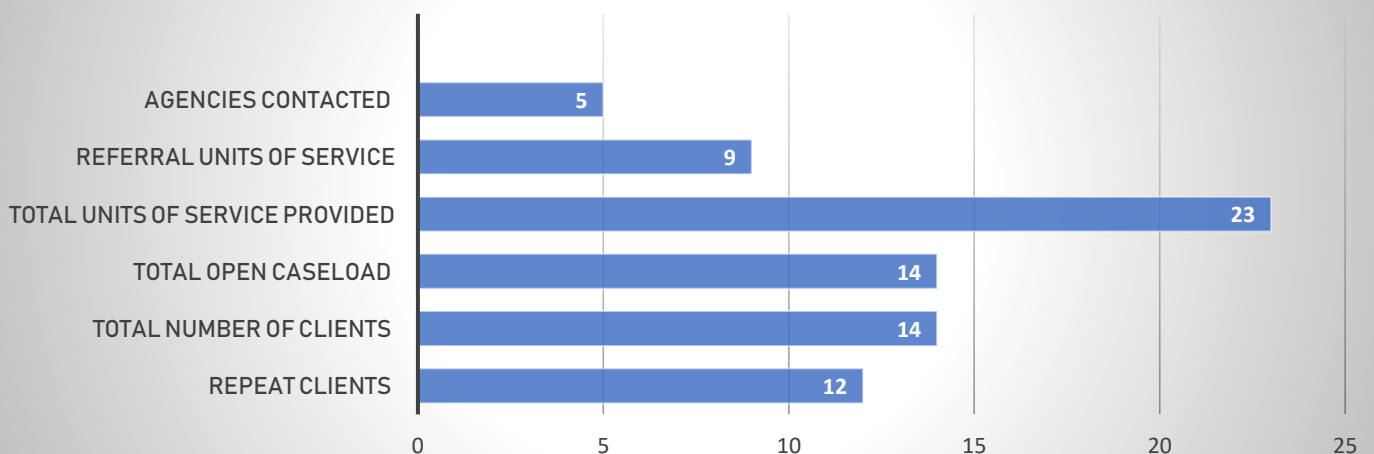
Saturday, December 15 – Helping Hands food voucher giveaway at the Nakaoka Community Center and Rowley Park

Wednesday, December 19 – Presentation on insurance scams and fraud by the California Department of Insurance at the Rowley Park Auditorium at 12:30pm

Thursday, December 20 – SCAMP Candlelight dinner begins at 5pm, followed by paint and sip

The Gardena Senior Citizens Day Care Center is funded through grants from the County of Los Angeles Department of Mental Health and the Area Agency on Aging. The Program, one of only seven in all of Los Angeles County, provides day services to those who suffer from Alzheimer's and other forms of dementia, and is housed in the St. John Lutheran Church on Crenshaw Boulevard. Family support services, in the form of counseling and trainings, are also provided to caretakers.

Senior Day Care November 2018



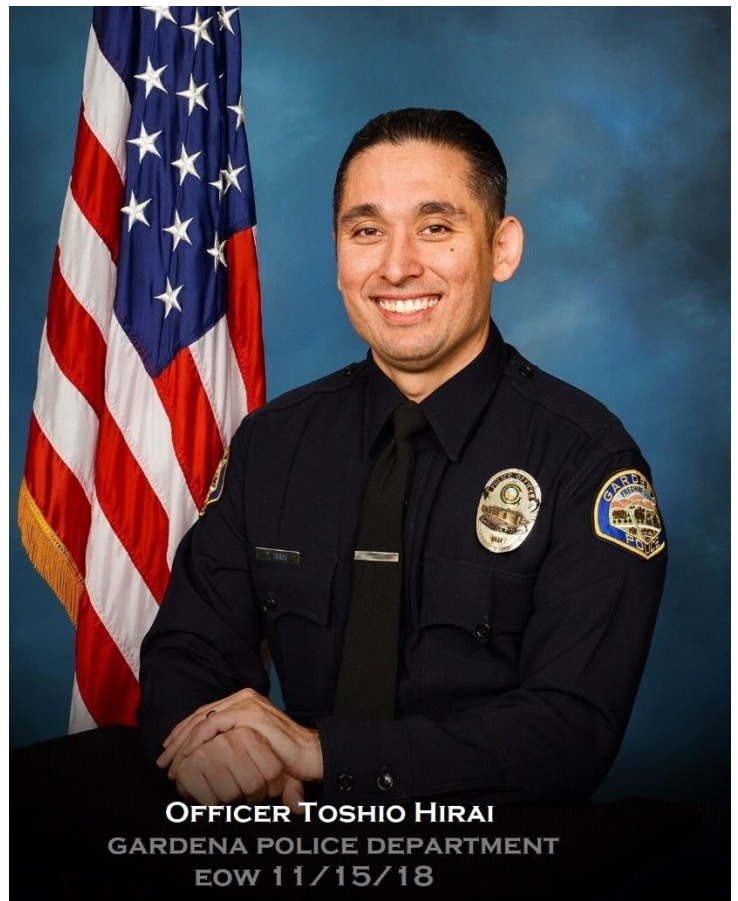
For any further questions, please contact Camille Duran at 310-217-9550

Remembering Officer Toshio Hirai

On Wednesday, November 14, 2018, Officer Toshio Hirai was riding his department-issued black and white motorcycle Northbound on Western Avenue at 238th Street. As Officer Hirai crossed the intersection of 238th Street, a vehicle turned left in front of him causing a collision. Officer Hirai suffered severe injuries and was transported to Harbor General Hospital, where the doctors, nurses, and staff went above and beyond to care for him. On November 15, 2018, at 4:01pm, Officer Hirai was pronounced deceased as a result of the injuries received in the collision. It was with a heavy heart that Chief Thomas Kang announced to the men and women of the Gardena Police Department that Officer Toshio Hirai had succumbed to his injuries.

Officer Hirai began his career with the Gardena Police Department in 2006, and remained as a Gardena Police Officer for the next 12 years. His intelligence, passion, and dedication to hard work lead him to accomplish many goals. He worked a variety of assignments including the narcotics unit, gang unit, traffic investigator, motor officer, and lead SWAT member. He dedicated his life to be a public servant who is sworn to protect public safety at any time and place, but his willingness to help others did not stop there. As a licensed commercial pilot, he volunteered his time to fly organ donations, and lived his life with a devotion to help as many people as he could and save countless others. Even in his passing, he continued to uphold his oath to save lives by donating his organs to those in need. Officer Hirai will continue to be a valued member of the Gardena community he loved so much.

The Gardena Police Department will miss Officer Hirai's passion, his teachings, and his contagious smile with each passing day. Truer words have never been spoken than when Lieutenant Vince Osorio stated, "He told me he signed on to stand shoulder to shoulder with men and women of purpose. Little did Toshio know that we all signed up to stand next to men like him." The road to healing will be long, but the hero that was Police Officer Toshio Hirai will live on in the hearts of the men and women of the Gardena Police Department as they continue to pull from his strength and strive to always be better.



Rent Mediation and Hearing Procedures

In April 1987, the Gardena City Council passed an ordinance that requires the owner of residential rental units to provide a copy of a booklet entitled “Rent Mediation and Hearing Procedures” for each residential unit and to all new tenants thereafter.

The ordinance was designed to shield tenants from unreasonable rent increases while permitting the property owners to receive enough rent to maintain their rental units as well as receive a reasonable return on their investment.

Owners must provide tenants with a written rental increase notice prior to the effective date with the following time frame:

- Increase of 10% or less – 30 days notice
- Increase greater than 10% – 60 days notice
- Mobile Home Park tenants must receive a ninety (90) day notice.

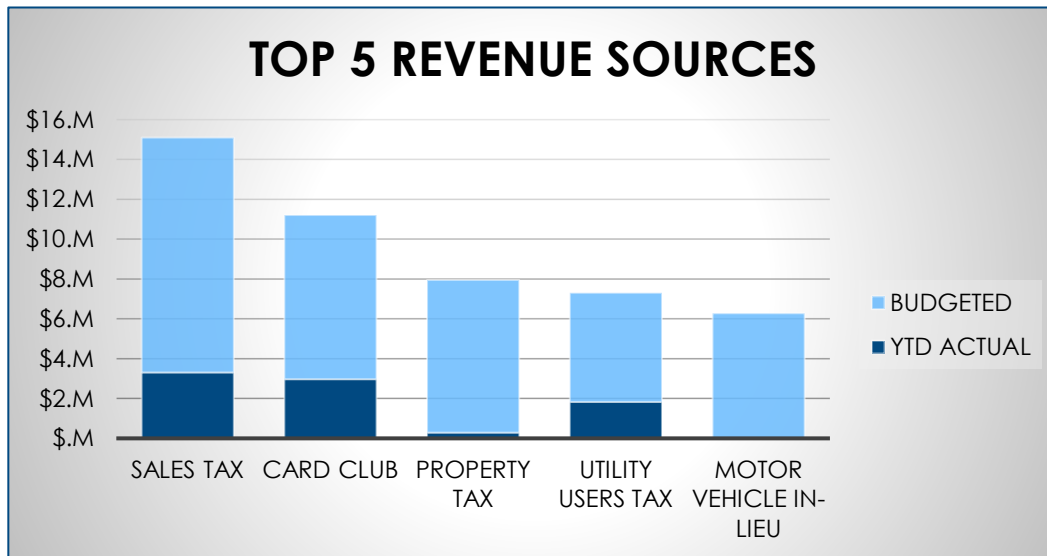
All rent increases must also include a notice to the tenant of their right to mediation/hearing and that the tenant has ten (10) business days following receipt of the notice to file a mediation petition with the City to exercise their rights under Chapter 14.04 of the Gardena Municipal Code.

If a tenant desires to file a request for mediation, he/she may do so by completing a “Request for Mediation” form and submitting it to the City Manager’s Office at 1700 W. 162nd Street, or by email rentmediation@cityofgardena.org

The Rent Mediation Hearing Procedures and the Request for Mediation forms are available online at <https://www.cityofgardena.org/rent-mediation/>. If you have any further questions or concerns please contact Alejandra Orozco at 310-217-9504.

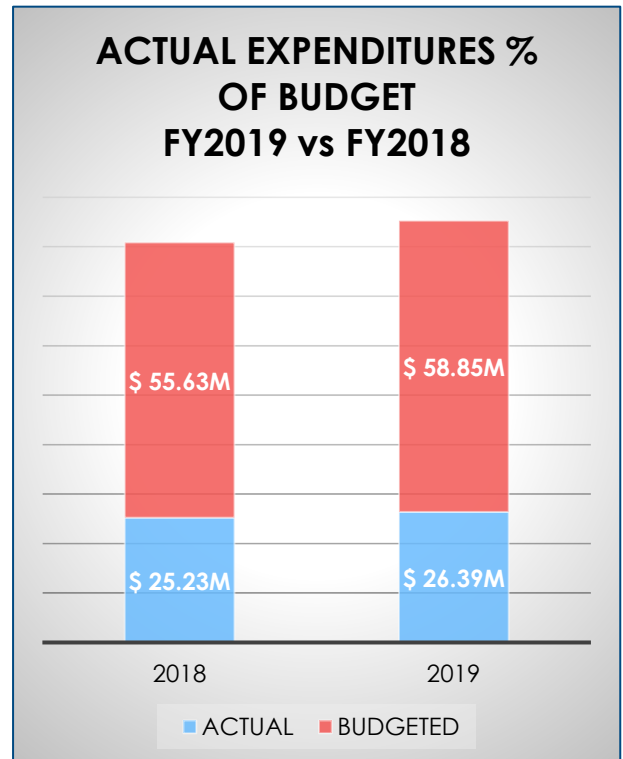
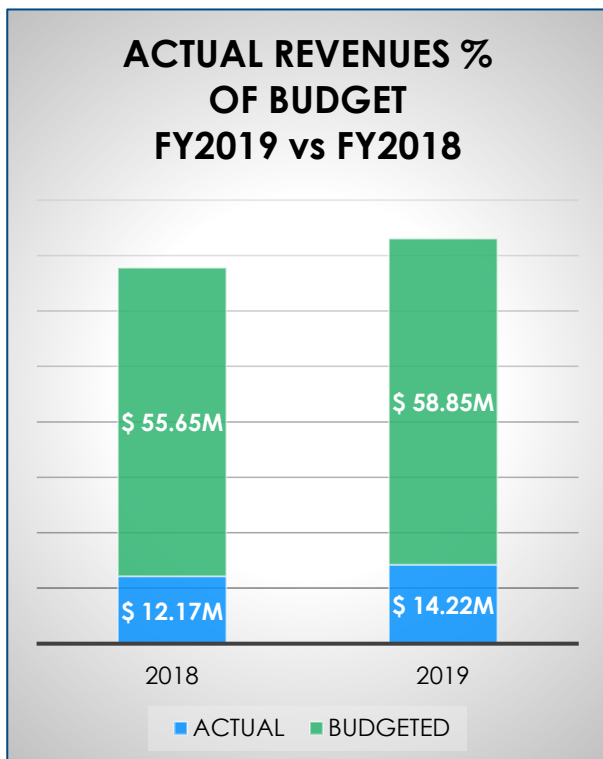


Shown below are the top five General Fund Revenue Sources to date for the City of Gardena. These are the five main resources from which the City obtains financial revenue.



Year-To-Date Budget Summary: The end of November marks the 41.6% point of the fiscal year with the revenue received at 24.2% and expenditures to date at 44.8% of budget.

Year-To-Date Comparative Analysis: YTD actual revenues at 24.2% of budget, which is 2.3% higher than the prior year. At 44.8% of budget, YTD expenditures are 0.5% lower compared to the same time last year.



46TH ANNUAL CITY OF GARDENA

Dr. Martin Luther King, Jr. Commemorative Celebration

**Saturday
January 12, 2019**

Parade begins at 10:00 am
(corner of Van Ness & Marine Ave.)
Parade ends at Rowley Park

*Celebration festivities follow
the parade at Rowley Park.
Featuring: dignitaries, bands,
civic groups and more!*

Evening Youth Program
Friday, January 11
Nakaoka Community Center
1670 W. 162nd Street
More information to follow

For more information call:
(310) 217-9537

Co-sponsored by THE GARDENA DR. MARTIN LUTHER KING JR.
CULTURAL COMMITTEE



Recreation and Human Services Department
Nakaoka Community Center
1670 W. 162nd Street
(310) 217-9537
www.gardenaevents.com

The Dr. Martin Luther King Jr. Cultural Committee of Gardena

In Cooperation with The City of Gardena

Presents:



January 12, 2019

After the MLK Parade @

ROWLEY PARK



City Of Gardena
Recreation Human Services
Nakaoka Community Center
1670 W. 162nd Street
(310) 217-9537

Administrative Services	310-217-9516
Chief of Police	310-217-9601
City Attorney	310-217-9503
City Clerk	310-217-9565
City Manager's Office	310-217-9503
City Treasurer	310-217-9693
Code Enforcement.....	310-217-9171
Community Development	310-217-9530
GTrans.....	310-965-8888
General Services.....	310-217-9568
Human Resources	310-217-9688
Human Services	310-217-9574
LA County Fire Gardena Headquarters	310-329-3315
Mayor & Councilmembers	310-217-9507
Non-Emergency Dispatch	310-323-7911
One Stop Business/Career Center	310-538-7070
Police Department	310-217-9600
Recreation	310-217-9537

Gardena City Hall

1700 W. 162nd St.

Gardena, CA 90247

<http://www.cityofgardena.org/>



Office Hours:

Monday – Thursday 7:30a.m. – 5:30 p.m.

Friday 7:30 a.m. – 4:30 p.m.