

RECREATION AND PARKS COMMISSION **MINUTES**

Minutes of October 8, 2018
City Council Chambers

Chairman Woolwine called the meeting of the Recreation and Parks Commission to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

Led by Commissioner Haase.

ROLL CALL

Commissioners Present: Dyson, Haase, Mathews, Woolwine

Also Present: Nikki Sweeney, Recreation Program Administrator; Janina Hartwill, Recreation Coordinator; Kim Nolan, Recording Secretary

APPROVAL OF MINUTES: September 10, 2018 – Commissioner Haase moved for approval of the minutes, second by Commissioner Dyson. All were in favor.

COMMUNICATION/COMMITTEE REPORTS

- A. Friends of Gardena Willows Wetland – A list of activities for the preserve is posted on the website and includes information for gardening classes, special themes, workshops, volunteers, etc. The Second Sunday Stroll is scheduled for October 14, 2018.

UNFINISHED BUSINESS

- A. In-Lieu Service Contracts – Staff is waiting for payment from Triumph Volleyball. Gardena Football has paid fees and are working to complete the in lieu service projects.
- B. Facility Upgrades – Staff is researching options for upgrades at Thornburg Park.
- C. Parking District – Signs at the parks are being updated with the City Code.

NEW BUSINESS

- A. Events to Attend –

1. Halloween Dance at the Nakaoka Community Center on Friday, October 26, 2018 from 6:00 to 9:00 pm for kids 12 and under.
2. Halloween Programs at Freeman and Rowley Parks, Wednesday, October 31, 2018 from 6:00 to 9:00 pm. Fukai Park staff will assist with the other two programs. Chairman Woolwine will attend both programs.
3. Annual Senior Citizens Health Fair, Friday, November 2, 2018, from 9:00 am to 2:00 pm at the Nakaoka Community Center. Flu Shots from 9 am to noon. They are still looking for volunteers if anyone is interested.

4. Veteran's Day – the program will be held on Sunday, November 11, 2018, Civic Center Plaza, beginning at 11:00 am. Everyone was encouraged to attend.

Chairman Woolwine made a motion, second my Commissioner Haase to cancel the November 12, 2018 meeting due to the holiday. All were in favor: AYES, Woolwine, Haase, Dyson, Mathews.

RECREATION AND HUMAN SERVICES - MANAGER'S REPORT

- A. Staff Training – A training on bullying was held for park and day camp leaders. Officer Sterling provided the training. He will also oversee a training with the kids on the same topic.
- B. Youth Sports – Flag Football has a tentative start date of October 13. Schedules will be emailed/mailed to commissioners. All games will be at Johnson Park.

Commissioner Dyson reported that he and Chairman Woolwine met with the coach regarding his conduct during the end of season banquets. They decided to place the coach on probation for one year and if he violates any of the rules, he will be suspended. He added that the code does not specify that attendance is mandatory at the banquets, so they decided this was the best decision.
- C. After School Program – Afterschool Programs continue at the Nakaoka Center, Freeman, and Johnson Parks. Participation is great at all facilities. Full day camp will be offered over the Thanksgiving Holiday at Johnson Park, and during Winter Break at Freeman and Johnson Parks.
- D. Food, Wine, Cigar Festival – The festival was nice. Promotion of the event was good and it was well attended. Attendees appeared to be having a great time, entertainment was good, and overall the event went very well.
- E. Heritage Festival and Street Fair – Commissioners Haase and Mathews attended the festival. There were two stages with lots of good vendors. Set up was nice. It was cold, but attendance was really good. Overall it was a nice community event.

ORAL COMMUNICATIONS

Commissioner Mathews inquired whether Kelly Fujio was back at work. Staff reported that she is still on Administrative Leave.

ADJOURNMENT

There being no further business, the meeting was adjourned. Motion made by Commissioner Dyson, second by Commissioner Mathews. Motion unanimously carried. Adjournment at 7:45 p.m.

Respectfully submitted,

Kim Nolan
Recording Secretary