

**DEPARTMENT of COMMUNITY DEVELOPMENT**1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / [WWW.CITYOFGARDENA.ORG](http://WWW.CITYOFGARDENA.ORG) / PHONE (310) 217-9530

# Development Application

TO BE COMPLETED BY CITY

Date Filed _____	Case No(s). _____
Accepted By _____	_____
Receipt No. _____	Zone _____
Env. No. _____	Asst. General Designation _____ Plan _____

Project Address _____	
Book/Parcel No.(s) _____	Land Area _____
Legal Owner _____	Phone No. _____
Address _____	Email _____
Applicant Name(s) _____	Phone No. _____
Address _____	Email _____
Applicant's Rep. Name _____	Phone No. _____
Address _____	Email _____

**1. TYPE OF DEVELOPMENT**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> CONDITIONAL USE PERMIT      | <input type="checkbox"/> SITE PLAN REVIEW | <input type="checkbox"/> ZONE CHANGE                |
| <input type="checkbox"/> MERGERS/LOT LINE ADJUSTMENT | <input type="checkbox"/> TRACT MAP        | <input type="checkbox"/> ADMINISTRATIVE ADJUSTMENTS |
| <input type="checkbox"/> PARCEL MAP                  | <input type="checkbox"/> VARIANCE         | <input type="checkbox"/> OTHER: _____               |

**2. PROJECT DESCRIPTION/REQUEST** (Describe on additional sheets and attach to this form)**3. AUTHORIZATION** (Names/signatures of all persons having an interest in the property whose consent is required to authorize filing of this application)

Legal Owner Name _____	Name _____	Name _____
Address _____	Address _____	Address _____
Signature _____	Signature _____	Signature _____

**4. BURDEN OF PROOF** is on the applicant

Community Development Department Staff will assist anyone who desires to file an application with the City. Such assistance, however, must not be interpreted as encouragement to the applicant regarding the outcome.

The burden of proof is upon the Applicant to justify findings required for the agency or body authorized to grant approval in this matter.

The Applicant understands also that each matter must be carefully investigated and that after a thorough investigation and analysis of the project has been completed, or the public hearing has been held, Staff's recommendation may be contrary to the original position taken in preliminary discussions.

Staff is not permitted to assist the Applicant or any opponents to an application in preparing arguments for or against the request.

I have read the foregoing and understand that I HAVE THE BURDEN OF PROOF in the matter arising under the application made by me. I further understand and agree that the application shall not be deemed complete until such time that all materials required for application have been submitted in proper and accurate form with the Community Development Department.

<b>Name</b>	<b>Signature</b>	<b>Date</b>
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