



# GARDENA CITY COUNCIL

## Regular Meeting Notice and Agenda

Council Chamber at City Hall  
1700 W. 162<sup>nd</sup> Street, Gardena, California  
Website: [www.cityofgardena.org](http://www.cityofgardena.org)

TASHA CERDA, *Mayor*  
ART KASKANIAN, *Mayor Pro Tem*  
MARK E. HENDERSON, *Council Member*  
DAN MEDINA, *Council Member*  
RODNEY G. TANAKA, *Council Member*

MINA SEMENZA, *City Clerk*  
J. INGRID TSUKIYAMA, *City Treasurer*  
CLINT OSORIO, *City Manager*  
CARMEN VASQUEZ, *City Attorney*  
LISA KRANITZ, *Assistant City Attorney*  
PETER L. WALLIN, *Deputy City Attorney*

**Tuesday, March 10, 2020**

**Closed Session – 7:00 p.m.**

**Open Session – 7:30 p.m.**

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**The City of Gardena, in complying with the Americans with Disabilities Act (ADA)**, requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email [msemenza@cityofgardena.org](mailto:msemenza@cityofgardena.org) at least two business days prior to the scheduled meeting to ensure assistance is provided. Assistive listening devices are available.

**PUBLIC COMMENT:** The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items – at the time the City Council considers the item or during Oral Communications
- Non-agenda Items – during Oral Communications
- Public Hearings – at the time for Public Hearings listed on the Agenda

If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk. You will be called to the podium by name when it is your turn to address the Council. The City Council cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda.

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### STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone **courteously**;
- Listen to others **respectfully**;
- Exercise **self-control**;
- Give **open-minded** consideration to all viewpoints;
- Focus on the issues and **avoid personalizing debate**; and
- **Embrace respectful disagreement** and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions.

***Thank you for your attendance and cooperation.***

1. ROLL CALL

2. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS

Government Code Section 54956.8

(1) Agency Negotiators: Clint Osorio, City Manager, Carmen Vasquez, City Attorney  
Peter L. Wallin, Deputy City Attorney  
Negotiating Party: Joseph Nuzzolo, Agent for Sorakubo Family Trust  
Property: 16010 South Harvard Blvd., Gardena, CA 90247  
Under Negotiation: Purchase and Sales Agreement, Price and Terms of Payment

B. CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

Agency Designated Representative:

Clint Osorio, City Manager

Employee Organizations:

Gardena Police Officers Association (GPOA)

Matt Hassholdt, Association President

Gardena Management Employees Organization (GMEO)

Vicky L. Barker, Attorney

Gardena Municipal Employees Association (GMEA)

Fred G. Quiel, Attorney

Confidential / Unrepresented Employees

3. PLEDGE OF ALLEGIANCE & INVOCATION

A. PLEDGE OF ALLEGIANCE

Sydney and Greyson Gales  
Chapman Elementary School

B. INVOCATION

The Reverend Edwin R. Siguenza, Pastor  
Iglesia Roca Fuerte Church

4. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS

A. PRESENTATIONS

(1) Gardena Military Veteran Recognition to Honor Veteran Lloyd J. Overstreet, who served in the U.S. Navy. He was chosen at the recommendation of Council Member Henderson  
***(To be accepted by Mr. Lloyd J. Overstreet)***

B. PROCLAMATIONS

(1) "American Red Cross Month," March 2020 ***(to be accepted by a representative of the American Red Cross)***

#### **4. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS (Continued)**

##### **C. APPOINTMENTS**

- (1) Council Appointments to Commissions, Committees, Councils, and Boards  
(Appointees to be Ratified and Sworn In)
  - (a) Human Services Commission
  - (b) Planning and Environmental Quality Commission
  - (c) Recreation and Parks Commission
  - (d) Senior Citizens Commission
  - (e) Gardena Youth Commission
  - (f) Gardena Beautification Committee
  - (g) Gardena Economic Business Advisory Council
  - (h) Gardena Rent Mediation Board, Owner Representative
  - (i) Gardena Rent Mediation Board, Tenant Representative
  - (j) Gardena Rent Mediation Board, At-Large Representative

#### **5. CONSENT CALENDAR**

##### **NOTICE TO THE PUBLIC**

**Roll Call Vote Required on Consent Calendar** All matters listed under the Consent Calendar will be enacted by one motion unless a Council member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

A. Waiver of Reading in Full of All Ordinances Listed on This Agenda and That They Be Read by Title Only

##### **B. CITY CLERK**

- (1) Approval of Minutes
  - (a) Planning & Environmental Quality Commission Meeting, December 17, 2019
- (2) Affidavit of Posting Agenda on March 6, 2020

##### **C. CITY TREASURER**

- (1) Approval of Warrants / Payroll Register
  - (a) March 10, 2020

##### **D. CITY MANAGER**

- (1) Personnel Report No. P-2020-5
- (2) Single Audit Report Required for Federally Funded Programs for Fiscal Year Ended June 30, 2019
- (3) **RESOLUTION NO. 6438**, Repealing Resolution No. 6367, and Adopting a New Conflict of Interest Code

## 5. CONSENT CALENDAR (Continued)

### D. CITY MANAGER (Continued)

- (4) RESOLUTION NO. 6435, Artesia Boulevard Landscaping Assessment District Renewal for the Fiscal Year Commencing July 1, 2020 and Ending June 30, 2021
- (5) RESOLUTION NO. 6436, Consolidated Street Lighting District Renewal for the Fiscal year Commencing July 1, 2020 and Ending June 30, 2021
- (6) RESOLUTION NO. 6434, Authorizing Application for, and Receipt of, Local Government Planning Support Grant Program Funds

## 6. EXCLUDED CONSENT CALENDAR

## 7. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

### A. March 3, 2020, MEETING

#### (1) Zone Code Amendment #1-20

The Planning Commission considered an ordinance amending Chapter 18.43 of the Gardena Municipal Code regarding density bonus. The ordinance will make the City's density bonus requirements consistent with recent legislative changes to the density bonus law. The Planning Commission made a recommendation to the City Council on the ordinance. Staff has determined that the Zone Code Amendment would not have any significant effects and is therefore exempt from CEQA.

**Project Location: Citywide**

**Commission Action:** Commission approved Resolution No. PC 1-20, recommending approval Zone Code Amendment #1-20.

**Call for Council Review, Appeal Decision, or Receive and File**

### ORAL COMMUNICATIONS

*Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete, and a red light will appear when three minutes are over. Your cooperation is appreciated.*

## 8. DEPARTMENTAL ITEMS

### A. ADMINISTRATIVE SERVICES – **No Items**

### B. COMMUNITY DEVELOPMENT – **No Items**

### C. ELECTED & ADMINISTRATIVE OFFICES – **No Items**

8. DEPARTMENTAL ITEMS (Continued)

D. GENERAL SERVICES – *No Items*

E. POLICE – *No Items*

F. RECREATION & HUMAN SERVICES

- (1) Approval of a Fourth of July Fireworks Agreement with Pyro Spectacular Inc.  
**Staff Recommendation: Approve Agreement**

G. TRANSPORTATION – *No Items*

9. COUNCIL ITEMS, DIRECTIVES, & REMARKS

A. COUNCIL ITEMS – *No Items*

B. COUNCIL DIRECTIVES

C. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

D. COUNCIL REMARKS

- (1) COUNCIL MEMBER HENDERSON  
(2) COUNCIL MEMBER MEDINA  
(3) MAYOR PRO TEM KASKANIAN  
(4) MAYOR CERDA  
(5) COUNCIL MEMBER TANAKA

10. ANNOUNCEMENTS

11. REMEMBRANCES

12. ADJOURNMENT

The Gardena City Council will adjourn to a Regular City Council Meeting, at 7:00 p.m., on Tuesday, March 24, 2020.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is on file in the Office of the City Clerk.

Dated this 6<sup>th</sup> day of March, 2020

/s/ MINA SEMENZA  
MINA SEMENZA, City Clerk

**GARDENA MILITARY VETERAN RECOGNITION****HONORING****LLOYD J. OVERSTREET**

*(selected by Council Member Mark E. Henderson)*

Mr. Overstreet is a long-time resident of Gardena.

**Military Service:**

Mr. Overstreet joined the U.S. Navy on July 30, 1964, and served until honorably discharged on July 10, 1968, at the rank of Aviation Electrician AE2.

Mr. Overstreet received Aviation Electrician Engineering training while in the Navy, making him an Aviation Electrician. He was stationed in Vietnam during his four years of service and served with the Attack Squadron 212. He also served with 3 different aircraft carriers while in Vietnam. During his last day in Vietnam, Mr. Overstreet came close to death as he was almost struck by incoming fire. Thankfully, he made it back home safe.

For his military service, he was awarded the following:

- National Defense Service Medal
- Navy Unit Commendation Ribbon (One Bronze Star)
- Vietnam Service Medal (One Bronze Star)
- Vietnam Campaign Medal (Device)

**Other:**

Mr. Overstreet is also a professional magician. He has performed for many different types of events, and lived in Las Vegas, Nevada for about five years. During his time in Las Vegas, he performed at the Harrah's Hotel and at the Caesar's Palace Hotel.

Mr. Overstreet has been married for 33 years to his wife, Maria Indiana Overstreet.

**[ Continued – See next page]**

In addition to receiving tonight's recognition, Mr. Overstreet is also being presented with a Special Coin that was specifically designed to honor those Military Veterans of Gardena who are extended appreciation by the Gardena City Council for their service to our Country.

Mr. Overstreet will also receive some complimentary photographs and a DVD of tonight's meeting.

Plus, one of the photos taken with members of the Council tonight will be displayed, in the future, on the electronic sign located at the northwest corner of Western Avenue and Redondo Beach Boulevard.

**Congratulations, Honoree Veteran Lloyd J. Overstreet**



# PROCLAMATION

**WHEREAS**, every year, since 1943, the President of the United States of America has proclaimed March as American Red Cross Month, and called upon Americans to make a donation, to volunteer, to take a class, or to give blood; and

**WHEREAS**, over 138 years ago, the American Red Cross was established as a humanitarian organization, that eases people's suffering during life's emergencies in our community, California, across the United States, and around the world; and

**WHEREAS**, locally, Red Cross volunteers helped Californians after its largest earthquake in years this past July and after back-to-back wildfires, including the Saddleridge, Tick, and Getty fires threatened homes across Los Angeles during the month of October. In addition, volunteers helped more than 1,950 people affected by about 350 incidences including home fires in Los Angeles by addressing their urgent needs life food and lodging and providing recovery support. In addition, large disasters devastated families in other parts of the country this year, more than 275 volunteers from Los Angeles were among the nearly 9,000 Red Cross workers - 90 percent of them volunteers - who left their homes to work alongside partners to provide refuge, food, relief items, emotional support, recovery planning, and other assistance; and;

**WHEREAS**, the month of March is a special time to recognize and thank the Red Cross volunteers and donors who give of their time and resources to help others when they need a helping hand. In collaboration with and support of the efforts of the American Red Cross, the City of Gardena sponsored a Blood Drive today, Tuesday, March 10, 2020, at the Nakaoka Community Center;

**NOW, THEREFORE**, I, TASHA CERDA, MAYOR OF THE CITY OF GARDENA, CALIFORNIA, do hereby proclaim **MARCH 2020**, to be

## AMERICAN RED CROSS MONTH

and encourage the citizens of our community to volunteer, donate, take a class, or give blood to show their support of this organization and its noble humanitarian mission.

*Tasha Cerda*

**MAYOR**

Dated: 10<sup>th</sup> day of March, 2020

CITY OF GARDENA  
PLANNING & ENVIRONMENTAL QUALITY COMMISSION  
TUESDAY, DECEMBER 17, 2019, MEETING

\* \* \*

Called to order by Chair Jackson at 7:00 P.M.

**ROLL CALL**

Present: Dale Pierce, Deryl Henderson, Stephen Langley, Steve Sherman, Brenda Jackson  
Absent: None  
Also in Attendance: Lisa Kranitz, Assistant City Attorney  
Raymond Barragan, Acting Community Development Director  
John F. Signo, Senior Planner  
Amanda Acuna, Planning Assistant

**PLEDGE OF ALLEGIANCE**

Led by Commissioner Henderson.

**APPROVAL OF MINUTES**

A motion was made by Commissioner Langley and seconded Commissioner Pierce to approve the minutes of the meeting on September 17, 2019. The minutes were approved 5-0-0.

Ayes: Langley, Pierce, Henderson, Sherman, Jackson  
Noes: None  
Absent: None

**PUBLIC HEARING**

**Agenda Item #5**

**Site Plan Review #3-18, Tentative Parcel Map #2-18**

A request for site plan review and tentative parcel map approval for the construction of three new residential condominium units in the Medium Density Multiple-Family Residential (R-3) zone per section 18.44.010.A and Chapter 17.08 of the Gardena Municipal Code, and direction to staff to file a Notice of Exemption.

**Project Location: 1333 West 168<sup>th</sup> Street (APN: 6111-010-041)**

**Applicant: Sato Teruich**

Planning Assistant Amanda Acuna presented the staff report and recommended that the Planning Commission approve Resolution No. PC 19-19 approving Site Plan Review #3-18 and Tentative Parcel Map #2-18, subject to the conditions of approval and directing staff to file a Notice of Exemption.

Commissioner Henderson stated his concerns regarding the high density in the neighborhood where the project was located.

Assistant City Attorney Lisa Kranitz stated that the project was consistent with the R-3 zoning in the area.

Commissioner Langley also stated his concerns regarding the density within the area.

Chair Jackson asked if the guest parking spaces had the proper turning radius to exit the property.

The applicant's representative, Sorin Done, 22948 Hatteras Street, Woodland Hill, CA 91367, stated that the parking spaces would have enough space to make a three-point turn to exit the property.

Chair Jackson stated her concerns regarding the size of the parking spaces.

Mr. Done stated that the project was compliant with all the provisions of the City's Zoning Code including parking.

Chair Jackson opened the public hearing, recognized there were no comments from the public and closed the public hearing.

MOTION: It was moved by Commissioner Langley and seconded by Commissioner Pierce to adopt Resolution No. PC 19-19.

The motion passed by the following roll call vote:

Ayes: Langley, Pierce, Henderson, Jackson

Noes: Sherman

Absent: None

**Agenda Item #6 – Overview of California's New Housing Laws**

Ms. Kranitz presented an overview of recent State Housing Laws that would affect how the City would be able to review new housing development.

Commissioner Langley stated that there needed to be more public outreach.

Ms. Kranitz stated that staff is making an effort to ensure that there will be more public input.

The Commission discussed the next steps for the City regarding the new housing regulations.

**ORAL COMMUNICATIONS FROM THE PUBLIC**

There were no oral communications from the public.

**COMMUNITY DEVELOPMENT DIRECTOR'S REPORT**

Acting Community Development Director Raymond Barragan presented a 2019 Year in Review.

The Commissioners asked the status of several projects that had come before the Planning Commission.

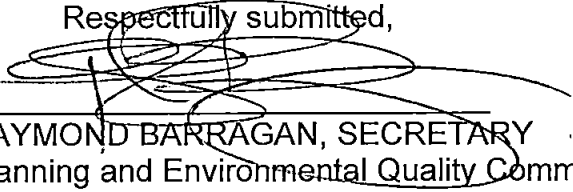
**PLANNING AND ENVIRONMENTAL QUALITY COMMISSION REPORTS**

There were no reports from the Planning and Environmental Quality Commission.


**ADJOURNMENT**

Chair Jackson adjourned the meeting at 8:22 P.M.

Respectfully submitted,



RAYMOND BARRAGAN, SECRETARY  
Planning and Environmental Quality Commission



BRENDA JACKSON, CHAIR  
Planning and Environmental Quality Commission

CONSENT CALENDAR  
AGENDA NO. 5.C.(1)(a)  
March 10, 2020

MEMORANDUM

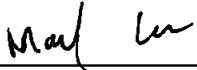
TO: Honorable Mayor and City Council  
FROM: Treasurer's Department  
DATE: March 6, 2020  
SUBJECT: WARRANT REGISTER  
PAYROLL REGISTER

(a) March 10, 2020 TOTAL WARRANTS ISSUED: \$2,069,075.17

Wire Transfer: 11865-11867  
Prepay: 157922-157926  
Check Numbers: 157927-158151  
Checks Voided:

Total Pages of Register: 28

February 28, 2020 TOTAL PAYROLL ISSUED: \$2,013,194.08

*for:*   
\_\_\_\_\_  
J. Ingrid Tsukiyama, City Treasurer

cc: City Clerk

vchlist  
03/05/2020 5:27:20PM

Voucher List  
CITY OF GARDENA

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
11865	2/27/2020	110961 CSCDA	022720		CSCDA INFRASTRUCTURE PROGRAM	19,698.49
					Total :	19,698.49
11866	2/27/2020	104058 ADMINISURE INC.	022720		WORKERS' COMP CLAIMS ADMINISTR	15,445.48
					Total :	15,445.48
11867	2/27/2020	106110 ADVANCED BENEFIT SOLUTIONS, LLC	022720		HEALTH INSURANCE CLAIMS	64,358.07
					Total :	64,358.07
157922	2/27/2020	100097 MISS L.A. COUNTY SCHOLARSHIP, PROGRAM CERDA 19/20			COMMUNITY PROMOTIONS	50.00
					Total :	50.00
157923	2/27/2020	100097 MISS L.A. COUNTY SCHOLARSHIP, PROGRAM HENDERSON 19/20			COMMUNITY PROMOTIONS	50.00
					Total :	50.00
157924	2/27/2020	100097 MISS L.A. COUNTY SCHOLARSHIP, PROGRAM KASKANIAN 19/20			COMMUNITY PROMOTIONS	50.00
					Total :	50.00
157925	2/27/2020	100097 MISS L.A. COUNTY SCHOLARSHIP, PROGRAM MEDINA 19/20			COMMUNITY PROMOTIONS	50.00
					Total :	50.00
157926	2/27/2020	100097 MISS L.A. COUNTY SCHOLARSHIP, PROGRAM TANAKA 19/20			COMMUNITY PROMOTIONS	50.00
					Total :	50.00
157927	3/10/2020	106086 ABC COMPANIES	3036389 3040696 3044546		GTRANS PARTS SUPPLIES GTRANS PARTS SUPPLIES GTRANS PARTS SUPPLIES	41.61 385.30 10.68
					Total :	437.59
157928	3/10/2020	108458 ADAMS, JAMIL	02/16-02/29/20		SPORTS SCOREKEEPER/OFFICIAL	194.00
					Total :	194.00
157929	3/10/2020	110544 ADAMS, JORDAN NICHOLAS	02/16-02/29/20		SPORTS SCOREKEEPER	130.00
					Total :	130.00
157930	3/10/2020	108948 ADAMS-NAULLS, VICKEY	AUGUST 2019 DECEMBER 2019		VOLUNTEER DRIVER VOLUNTEER DRIVER	20.00 10.00

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157930	3/10/2020	108948 ADAMS-NAULLS, VICKEY	(Continued) JANUARY 2020 NOVEMBER 2019 OCTOBER 2019		VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER Total :	20.00 15.00 5.00 70.00
157931	3/10/2020	106110 ADVANCED BENEFIT SOLUTIONS, LLC	MARCH 2020		HEALTH, DENTAL & LIFE INSURANCE Total :	112,308.74 112,308.74
157932	3/10/2020	101748 AFTERMARKET PARTS COMPANY LLC, THE	82000919 82004425 82004524 82005783 82007095 82008655 82008656 82010256 82010258 82018184	037-09848	GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS Total :	279.47 1,876.19 140.05 240.27 43.72 4.75 158.83 1,882.83 627.61 349.35 5,603.07
157933	3/10/2020	110962 AG MEDIA ENTERPRISES	20-2052		FIVE STAR ROADEO EVENT - PHOTOG Total :	550.00 550.00
157934	3/10/2020	102526 ANTHONY'S READY-MIX	1-1032629		PW STREET MAINT SUPPLIES Total :	868.77 868.77
157935	3/10/2020	104854 APPLE SPICE JUNCTION	378126	037-09919	CATERING SERVICES - FIVE STAR BUS Total :	5,717.12 5,717.12
157936	3/10/2020	109160 AREVALO, JASMINE E.	02/03-02/29		CHILD DEVELOPMENT CONSULTANT S Total :	2,106.00 2,106.00
157937	3/10/2020	110957 ASAHI INSURANCE AGENCY INC.	BL #38931		REFUND - OVERPAYMENT ON B/L Total :	10.00 10.00
157938	3/10/2020	104687 AT&T	14325169 14325170		TELEPHONE~ TELEPHONE~	263.75 360.57

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157938	3/10/2020	104687 AT&T	(Continued)			
			14325480		TELEPHONE - ALL DEPTS	7,211.77
			14328289		TELEPHONE~	613.23
			14358847		TELEPHONE~	33.47
			14358848		TELEPHONE~	85.65
			14358862		TELEPHONE~	33.47
			14358870		TELEPHONE~	33.47
			14358871		TELEPHONE~	86.72
					Total :	8,722.10
157939	3/10/2020	100474 AT&T LONG DISTANCE	021220		TELEPHONE	23.23
					Total :	23.23
157940	3/10/2020	100964 AT&T MOBILITY	287293416290X2102020		PD CELL PHONE ACCT #287293416290	3,121.00
			287293420631X2102020		PD CELL PHONE ACCT #287293420631	163.00
			287295242065X2102020		PD CELL PHONE ACCT #287295242065	460.24
			828667974X02162020		CM CELL PHONE ACCT #828667974~	86.46
			835577878X01012020		PD CELL PHONE ACCT #835577878	624.04
			835577878X02012020		PD CELL PHONE ACCT #835577878	625.10
			835577878X10012019		PD CELL PHONE ACCT #835577878	637.81
			835577878X11012019		PD CELL PHONE ACCT #835577878	706.15
			835577878X12012019		PD CELL PHONE ACCT #835577878	629.69
					Total :	7,053.49
157941	3/10/2020	106226 ATLAS RADIATOR, INC.	61663		REPAIR LARGE ALUMINUM RADIATOR	275.00
					Total :	275.00
157942	3/10/2020	102880 AUTOPLEX, INC.	11517		2014 FORD INTRCTPR #1442248 OILAN	45.40
					Total :	45.40
157943	3/10/2020	201426 AYERS, GINA V.	03/15-03/19		PARTNERING FOR YOUR DEPARTMEN	150.00
					Total :	150.00
157944	3/10/2020	110686 AZTECH ELEVATOR COMPANY	AZ16506	024-00614	ELEVATOR MAINTENANCE - NCC	285.00
			AZ16507	024-00614	ELEVATOR MAINTENANCE - PW	285.00
			AZ16508	024-00614	ELEVATOR MAINTENANCE - NCC	100.00
			AZ16509	024-00614	ELEVATOR MAINTENANCE - CITY HALL	100.00

Voucher List  
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157944	3/10/2020	110686 AZTECH ELEVATOR COMPANY	(Continued)			
			AZ16510	024-00614	ELEVATOR MAINTENANCE - GTRANS	285.00
			AZ16511	024-00614	ELEVATOR MAINTENANCE - GTRANS	83.33
			AZ16526	024-00614	ELEVATOR MAINTENANCE - NCC	285.00
			AZ16527	024-00614	ELEVATOR MAINTENANCE - PW	285.00
			AZ16528	024-00614	ELEVATOR MAINTENANCE - NCC	100.00
			AZ16529	024-00614	ELEVATOR MAINTENANCE - CITY HALL	100.00
			AZ16530	024-00614	ELEVATOR MAINTENANCE - GTRANS	285.00
			AZ16531	024-00614	ELEVATOR MAINTENANCE - GTRANS	83.33
					Total :	2,276.66
157945	3/10/2020	102054 BAVCO	936631		(14) BACKFLOW VALVE INSPECTIONS	1,270.00
					Total :	1,270.00
157946	3/10/2020	102135 BEHRENDT, KENT	00002044	023-01224	IT NETWORK SUPPORT	3,400.00
					Total :	3,400.00
157947	3/10/2020	107747 BENGAR PRODUCTIONS	6518		EMBROIDERY - MLK LOGO	528.00
					Total :	528.00
157948	3/10/2020	108994 BERGMAN DACEY GOLDSMITH	26782		PROFESSIONAL SERVICES	336.50
			26924		PROFESSIONAL SERVICES	162.50
			27029		PROFESSIONAL SERVICES	1,197.00
					Total :	1,696.00
157949	3/10/2020	102840 BERLITZ LANGUAGES, INC	001-274-20-00793		BILINGUAL TESTING - E.EUTIMIO, K.OF	220.00
					Total :	220.00
157950	3/10/2020	108742 BIG O'S SILKSCREEN	2913		ADULT SPORTS SUPPLIES	682.19
					Total :	682.19
157951	3/10/2020	102331 BLUE DIAMOND MATERIALS	1760154		STREET MAINT SUPPLIES	275.24
					Total :	275.24
157952	3/10/2020	108715 BOBBS, CINDY	BL #33211		BUSINESS LICENSE OVERPAYMENT	81.75
					Total :	81.75
157953	3/10/2020	109210 BOOTH, ALISON	AUGUST 2019		VOLUNTEER DRIVER	10.00

Voucher List  
CITY OF GARDENA

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157953	3/10/2020	109210 BOOTH, ALISON	(Continued) DECEMBER 2019 JANUARY 2020 OCTOBER 2019		VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER Total :	5.00 20.00 10.00 45.00
157954	3/10/2020	108720 BYD COACH & BUS LLC	BCB0190619		GTRANS AUTO PARTS Total :	1,187.46 1,187.46
157955	3/10/2020	110304 CAL CHASES	012520CRD		SERVICE OF PROCESS - NOTICE OF R Total :	75.00 75.00
157956	3/10/2020	108892 CAL WEST MOBILE RV SERVICES	2300 2302		SERVICE CALL - REPAIR SERVICE GEN SERVICE CALL - TRAILER CHECK ROO Total :	156.74 470.95 627.69
157957	3/10/2020	103029 CALIFORNIA FENCE & SUPPLY	M0104IN		PARK MAINT SUPPLIES Total :	15.77 15.77
157958	3/10/2020	108306 CALSTART, INC.	RETENTION 6/16-9/19		RETENTION - JUNE 2016 - SEPTEMBER Total :	28,924.41 28,924.41
157959	3/10/2020	823003 CARL WARREN & COMPANY	JANUARY 2020		CLAIMS MANAGEMENT Total :	572.00 572.00
157960	3/10/2020	103269 CINCO DE MAYO COMMITTEE	MEDINA 2019/20		COMMUNITY PROMOTIONS Total :	250.00 250.00
157961	3/10/2020	312105 CITY OF LOS ANGELES	94 MA200000038		TRAFFIC SIGNAL MAINTENANCE & OPI Total :	834.17 834.17
157962	3/10/2020	104338 CODE PUBLISHING, INC.	65717		MUNICIPAL CODE - WEB UPDATE Total :	589.50 589.50
157963	3/10/2020	102357 COLLINS, JOHN	AUGUST 2019 DECEMBER 2019 JANUARY 2020 NOVEMBER 2019		VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER	10.00 15.00 20.00 20.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157963	3/10/2020	102357 COLLINS, JOHN	(Continued) OCTOBER 2019		VOLUNTEER DRIVER	25.00
					Total :	90.00
157964	3/10/2020	110122 COMMANDSTAT ANALYTICS, INC	160		DATABASE MGMT & REPORTING PREP	1,800.00
					Total :	1,800.00
157965	3/10/2020	102388 COPYLAND, INC.	71861	037-09882	GTRANS ROUTE & SCHEDULE GUIDES	3,179.70
			72029	037-09882	GTRANS ROUTE & SCHEDULE GUIDES	1,049.57
					Total :	4,229.27
157966	3/10/2020	104152 CREATIVE BUS SALES, INC.	5194364		GTRANS AUTO PARTS	435.12
					Total :	435.12
157967	3/10/2020	110004 CURRY, DAVEL	02/16-02/29/20		SPORTS OFFICIAL	150.00
					Total :	150.00
157968	3/10/2020	105951 DECALS BY DESIGN, INC.	14438		GTRANS BUS DECALS	1,214.12
					Total :	1,214.12
157969	3/10/2020	312558 DEPARTMENT OF ANIMAL CARE, & CONTROL	JANUARY 2020	039-00061	MONTHLY HOUSING SERVICES - JANU	9,734.67
			NOVEMBER 2019	039-00061	MONTHLY HOUSING SERVICES - NOVE	12,194.33
					Total :	21,929.00
157970	3/10/2020	104527 DEPARTMENT OF INDUSTRIAL, RELATIONS	E1707301MR		CONVEYANCE INSPECTION FEE - 1396	225.00
					Total :	225.00
157971	3/10/2020	312117 DEPARTMENT OF WATER & POWER	013120		LIGHT & POWER	59.76
			022520		LIGHT & POWER	93.65
					Total :	153.41
157972	3/10/2020	103241 DP STAR AUTOMOTIVE, INC.	49324		SMOG INSPECTIONS - CHEVY C3500 #	40.00
			49330		SMOG INSPECTIONS - 2011 NISSN FRC	40.00
					Total :	80.00
157973	3/10/2020	110956 DURAN, BRANDON M.	022020		REIMBURSEMENT - CLASS B LICENSE	82.00
					Total :	82.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157974	3/10/2020	107621 EASTERN PNEUMATICS & HYDRAULIC	040536		REPAIR & RECALIBRATE TORQUE GUN	656.41
					Total :	656.41
157975	3/10/2020	108444 ECALE, KATHY	022020		FIVE STAR BUS ROADEO - PHOTOGRA	400.00
			022620		FIVE STAR BUS ROADEO - PHOTOGRA	300.00
					Total :	700.00
157976	3/10/2020	107353 EMERGENCY RESPONSE CRIME SCENE, CLE T2020-155			EMERGENCY CALL OUT - JAIL FLOODE	1,250.00
					Total :	1,250.00
157977	3/10/2020	105418 EMPIRE CLEANING SUPPLY	1152960	024-00599	CUSTODIAL SUPPLIES	892.47
			1153426	024-00599	CUSTODIAL SUPPLIES	1,124.61
			1153426-1	024-00599	CUSTODIAL SUPPLIES	288.95
			1156217	024-00599	CUSTODIAL SUPPLIES	12.60
			1156703	024-00599	CUSTODIAL SUPPLIES	1,502.95
			1156704	024-00599	CUSTODIAL SUPPLIES	35.61
					Total :	3,857.19
157978	3/10/2020	106459 ENTERPRISE FM TRUST	FBN3881846	023-01261	ENTERPRISE LEASE - FEBRUARY 2020	8,692.56
			FBN3887662	023-01261	ENTERPRISE LEASE - FEBRUARY 2020	5,016.77
					Total :	13,709.33
157979	3/10/2020	110896 ESPINOZA, YOLANDA	19-55PW		FINAL SETTLEMENT - Y.ESPINOZA V.	1,000.00
					Total :	1,000.00
157980	3/10/2020	110320 EYEDEAL INTERIORS INC	CG004879	034-00447	NCC IMPROVEMENT PROJECT	15,723.85
					Total :	15,723.85
157981	3/10/2020	105539 FACTORY MOTOR PARTS CO.	109-514279		PW AUTO PATS	-53.87
			12-3125376		PW AUTO PARTS	377.97
					Total :	324.10
157982	3/10/2020	102624 FBI - LEEDA	42389932-20		ANNUAL MEMBERSHIP DUES - M.SAFF	50.00
					Total :	50.00
157983	3/10/2020	106129 FEDEX	6-914-70027		SHIPPING SERVICES	121.20
			6-921-44507		SHIPPING SERVICES	30.80
			6-927-98288		SHIPPING SERVICES	82.26

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157983	3/10/2020	106129 FEDEX	(Continued) 6-928-58771		SHIPPING SERVICES	40.10
					Total :	274.36
157984	3/10/2020	106334 FLORENCE FILTER CORPORATION	0113770 0113771		GTRANS AUTO PARTS GTRANS AUTO PARTS	337.44 1,988.40
					Total :	2,325.84
157985	3/10/2020	110955 FLORES, KRISTINA	RECEIPT #74851		REFUND - DANCE PERMIT FEES	150.00
					Total :	150.00
157986	3/10/2020	106465 FOX FIRST AID & SAFETY	61106		PARK MAINT SUPPLIES	108.41
					Total :	108.41
157987	3/10/2020	206509 FRANCIS, JOHN S.	GEPCO 2020		GEPCO LOAN	2,000.00
					Total :	2,000.00
157988	3/10/2020	106625 FUKUDA, ALAN	AUGUST 2019 DECEMBER 2019 JANUARY 2020 NOVEMBER 2019 OCTOBER 2019		VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER	10.00 5.00 10.00 10.00 10.00
					Total :	45.00
157989	3/10/2020	109481 FUN TIME PHOTOBOOTH RENTALS	2408		FIVE STAR BUS ROADEO - PHOTOBOC	495.00
					Total :	495.00
157990	3/10/2020	207303 GARCIA, PEGGY	AUGUST 2019 DECEMBER 2019 JANUARY 2020 NOVEMBER 2019 OCTOBER 2019		VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER	45.00 10.00 10.00 45.00 45.00
					Total :	155.00
157991	3/10/2020	108183 GARDENAACE HARDWARE	64728		STREET MAINT SUPPLIES	13.51
					Total :	13.51
157992	3/10/2020	107030 GARDENA AUTO PARTS	110130		PW AUTO PARTS	202.62

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157992	3/10/2020	107030 GARDENA AUTO PARTS	(Continued) 110254		PD AUTO PARTS	36.73
Total :						239.35
157993	3/10/2020	105823 GARDENA POLICE FOUNDATION	EXPLORERS-2	035-00985	ANNUAL SUPPORT OF GARDENA POLI	25,000.00
Total :						25,000.00
157994	3/10/2020	107011 GARDENA VALLEY NEWS, INC.	00092398		NOTICE OF PUBLIC HEARING - CDBG	847.06
			00092964		SUMMARY OF URGENCY ORDINANCE	336.65
			00093535		SUMMARY OF ORDINANCE NO. 1815 -	195.47
			00093536		SUMMARY OF ORDINANCE NO. 1816 -	162.89
			00093565		SUMMARY OF ORDINANCE NO. 1811 -	162.89
			00093625		NOTICE OF PUBLIC HEARING -	325.79
Total :						2,030.75
157995	3/10/2020	107034 GARDENA WELDING SUPPLY CO INC.	95 113911		PW MAINT SUPPLIES	48.18
Total :						48.18
157996	3/10/2020	619005 GAS COMPANY, THE	022820		GAS	61.12
Total :						61.12
157997	3/10/2020	106085 GBS LINENS	570599-29		LAUNDRY SERVICES - SQUARE 54", BA	822.60
Total :						822.60
157998	3/10/2020	106763 GENERAL INDUSTRIAL TOOL &, SUPPLY	1174967-01		PW MAINT SUPPLIES	74.73
			1174967-02		PW MAINT SUPPLIES	95.09
Total :						169.82
157999	3/10/2020	106470 GILLIG LLC	40660807		GTRANS AUTO PARTS	181.70
			40661703		GTRANS AUTO PARTS	137.12
			40665577		GTRANS AUTO PARTS	240.80
			40667407		GTRANS AUTO PARTS	978.95
			40668325		GTRANS AUTO PARTS	145.05
			40669275		GTRANS AUTO PARTS	2.37
			40669729		GTRANS AUTO PARTS	287.21
			40670713		GTRANS AUTO PARTS	3.55
			40672059		GTRANS AUTO PARTS	47.80
			5046428		GTRANS AUTO PARTS	-695.08

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157999	3/10/2020	106470 106470 GILLIG LLC	(Continued)		Total :	1,329.47
158000	3/10/2020	110663 GLASER & ASSOCIATES, INC.	2020-755	037-09841	COMMUNICATION TRAINING FOR GTR	3,825.00
					Total :	3,825.00
158001	3/10/2020	106410 GOLDEN HAND GROUP, INC.	102065		REC PROGRAM SUPPLIES	53.68
					Total :	53.68
158002	3/10/2020	619004 GOLDEN STATE WATER CO.	022520		WATER	11,538.65
					Total :	11,538.65
158003	3/10/2020	108906 GOLDEN, CEIL	AUGUST 2019 DECEMBER 2019 JANUARY 2020 NOVEMBER 2019 OCTOBER 2019		VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER	35.00 20.00 15.00 20.00 45.00
					Total :	135.00
158004	3/10/2020	107513 GRAINGER	9431998997		BUS FACILITY SUPPLIES	45.39
					Total :	45.39
158005	3/10/2020	207520 GUALOTUNA, HUGO	SPRING 2020		EDUCATIONAL REIMBURSEMENT	621.00
					Total :	621.00
158006	3/10/2020	108949 HELM, SUSAN	AUGUST 2019 DECEMBER 2019 JANUARY 2020 NOVEMBER 2019 OCTOBER 2019		VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER	45.00 20.00 25.00 30.00 15.00
					Total :	135.00
158007	3/10/2020	208393 HOLLIMAN, TOMMY	RECEIPT #39877		REFUND - RP AUDITORIUM RESERVAT	175.00
					Total :	175.00
158008	3/10/2020	108434 HOME DEPOT CREDIT SERVICES	2521993 3022832 3313699 3313706		PD PROGRAM SUPPLIES BLDG MAINT SUPPLIES HOME IMPROVEMENT PROGRAM BLDG MAINT SUPPLIES	6.55 56.81 232.14 22.35

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158008	3/10/2020	108434 HOME DEPOT CREDIT SERVICES	(Continued)			
			3314003		HOME IMPROVEMENT PROGRAM	45.03
			3544034		PD PROGRAM SUPPLIES	85.31
			4055507		BLDG MAINT SUPPLIES	146.27
			4320809		PARK MAINT SUPPLIES	57.76
			5053783		BLDG MAINT SUPPLIES	78.17
			5511916		REC PROGRAM SUPPLIES	134.95
			6046065		BLDG MAINT SUPPLIES	14.84
			6056821		BLDG MAINT SUPPLIES	142.76
			6112532		PD PROGRAM SUPPLIES	28.44
			6321145		HOME IMPROVEMENT PROGRAM	47.09
			6412454		PD PROGRAM SUPPLIES	64.07
			6511815		PARK MAINT SUPPLIES	108.89
			6520308		BLDG MAINT SUPPLIES	18.13
			7353112		PARK MAINT SUPPLIES	16.79
			8320743		HOME IMPROVEMENT PROGRAM	83.83
			9022396		STREET MAINT SUPPLIES	86.86
					Total :	1,477.04
158009	3/10/2020	108430 HOME PIPE & SUPPLY	F19383		BLDG MAINT SUPPLIES	76.56
			F19493		BLDG MAINT SUPPLIES	21.79
					Total :	98.35
158010	3/10/2020	100275 HONEYWELL	5250496339		NAKAOKA CENTER IMPROVEMENTS	1,406.61
					Total :	1,406.61
158011	3/10/2020	106633 HOUSE OF TROPHIES & AWARDS INC	21101	037-09921	2020 FIVE STAR ROADEO TROPHIES	3,219.30
					Total :	3,219.30
158012	3/10/2020	105018 HOWARD, SR., BRIAN J.	02/16-02/29/20		SPORTS OFFICIAL	350.00
					Total :	350.00
158013	3/10/2020	105513 INDUSTRIAL CLEANING SYSTEMS, INC.	38361		PW PROGRAM SUPPLIES	1,092.62
			38407		PW PROGRAM SUPPLIES	119.08
					Total :	1,211.70
158014	3/10/2020	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO.	130091699		GTRANS AUTO PARTS	1,393.42

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158014	3/10/2020	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO. (Continued)	150126902		GTRANS AUTO PARTS	598.84
					Total :	1,992.26
158015	3/10/2020	110100 INTERWEST CONSULTING GROUP, INC.	56943	024-00633	ENGINEERING SERVIES - PEDESTRIAN	14,047.50
					Total :	14,047.50
158016	3/10/2020	103064 ITERIS, INC.	119534	037-09892	DESIGN SERVICES - BUS SIGNAL PRIC	61,122.84
			119535	037-09892	DESIGN SERVICES - BUS SIGNAL PRIC	104,670.04
					Total :	165,792.88
158017	3/10/2020	108555 JALISCO TIRE & AUTO REPAIR	021920		(3) TIRES MOUNT & BALANCE	37.50
			022620		(1) TIRE FLAT REPAIR	10.00
					Total :	47.50
158018	3/10/2020	110010 JANEK CORPORATION, THE	107948		GTRANS SHOP SUPPLIES	1,921.73
					Total :	1,921.73
158019	3/10/2020	107746 JAS PACIFIC	BI 13552	032-00052	BUILDING INSPECTOR SERVICES - JAN	8,692.30
					Total :	8,692.30
158020	3/10/2020	210494 JIMENEZ, ATANACIO	GEPCO 2020		GEPCO LOAN	2,000.00
					Total :	2,000.00
158021	3/10/2020	110356 JIMNI SYSTEMS, INC.	32843		GARDEN VIEW ESTATES - SERVICE CA	1,655.35
					Total :	1,655.35
158022	3/10/2020	110853 JONES & MAYER	96077	023-01257	ATTORNEY SERVICES	9,956.00
			96079		ATTORNEY SERVICES	150.00
			96080		ATTORNEY SERVICES	3,977.00
			96081		ATTORNEY SERVICES	725.00
			96082		ATTORNEY SERVICES	275.00
			96083		ATTORNEY SERVICES	1,393.94
			96084		ATTORNEY SERVICES	275.00
			96085		ATTORNEY SERVICES	1,824.50
			96086		ATTORNEY SERVICES	1,763.00
			96087		ATTORNEY SERVICES	41.00
			96088		ATTORNEY SERVICES	266.50

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158022	3/10/2020	110853 JONES & MAYER	(Continued) 96089		ATTORNEY SERVICES	125.00
					Total :	20,771.94
158023	3/10/2020	109701 JONES, KEISHAUN	02/16-02/29/20		SPORTS SCOREKEEPER	78.00
					Total :	78.00
158024	3/10/2020	111016 KAISER FOUNDATION HEALTH PLAN	MARCH 2020		HEALTH INSURANCE	307,167.93
					Total :	307,167.93
158025	3/10/2020	111436 KIKU FLORIST	79338		VETERANS DAY WREATH	251.85
					Total :	251.85
158026	3/10/2020	110958 KIM, SUN YOUNG	RECEIPT #42941		REIMBURSEMENT - CASINO BADGE	50.00
					Total :	50.00
158027	3/10/2020	111517 KIRK'S AUTOMOTIVE INC.	1035969 1036184 1036355 1036490		GTRANS SHOP SUPPLIES GTRANS SHOP SUPPLIES GTRANS SHOP SUPPLIES GTRANS SHOP SUPPLIES	135.60 1,400.00 100.20 39.68
					Total :	1,675.48
158028	3/10/2020	111260 KJOS, BARBARA JEAN	FEBRUARY 2020		GARDENA FAMILY CHILD CARE PROG	1,798.00
					Total :	1,798.00
158029	3/10/2020	111556 KNOLLWOOD COUNTRY CLUB	032020		GRAGA TOURNAMENT 03/21/20	940.00
					Total :	940.00
158030	3/10/2020	110848 KREUZER CONSULTING GROUP	20-003	024-00616	CONSULTING SERVICES - WESTERN A	35,892.00
					Total :	35,892.00
158031	3/10/2020	312240 L.A. COUNTY DEPARTMENT OF, PUBLIC WOR	20021003739 20021004006	024-00587 024-00587	INDUSTRIAL WASTE SERVICES TRAFFIC SIGNAL MAINT - HIGHWAY SA	14,179.91 2,330.58
					Total :	16,510.49
158032	3/10/2020	312039 L.A. COUNTY FIRE DEPARTMENT	C0009381	039-00057	FIRE PROTECTION SERVICES - APRIL :	756,800.00
					Total :	756,800.00

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158033	3/10/2020	312113 L.A. COUNTY SHERIFF'S DEPT	202513BL		INMATE MEAL DELIVERY PROGRAM -	787.08
					Total :	787.08
158034	3/10/2020	106306 LABEL SERVICE, INC.	70750		MARCH ELECTION INFO MAILER	1,477.10
					Total :	1,477.10
158035	3/10/2020	112014 LAKESHORE LEARNING MATERIALS	2412010220		FCC PROGRAM SUPPLIES	120.43
					Total :	120.43
158036	3/10/2020	105874 LAWSON PRODUCTS, INC.	9307373952		BUS SHOP SUPPLIES	575.65
					Total :	575.65
158037	3/10/2020	112260 LIEBERT CASSIDY WHITMORE	1490949		PROFESSIONAL SERVICES	650.50
			1490950		PROFESSIONAL SERVICES	1,968.40
			1490951		PROFESSIONAL SERVICES	180.00
			1490953		PROFESSIONAL SERVICES	2,625.50
			1490954		PROFESSIONAL SERVICES	2,276.00
			1491929		PROFESSIONAL SERVICES	614.00
			1492465		PROFESSIONAL SERVICES	372.50
			1492466		PROFESSIONAL SERVICES	2,227.00
			1492467		PROFESSIONAL SERVICES	916.00
			1492468		PROFESSIONAL SERVICES	2,120.13
			1492469		PROFESSIONAL SERVICES	2,014.00
					Total :	15,964.03
158038	3/10/2020	109517 LOAD N' GO BUILDING MATERIALS	13347		STREET MAINT SUPPLIES	18.22
			13398		STREET MAINT SUPPLIES	160.93
			13406		STREET MAINT SUPPLIES	87.51
			13656		STREET MAINT SUPPLIES	116.57
			13752		STREET MAINT SUPPLIES	59.06
			13838		STREET MAINT SUPPLIES	182.28
					Total :	624.57
158039	3/10/2020	105236 LONG BEACH ICE, INC.	213072		2020 FIVE STAR ROADEO SUPPLIES -	418.95
					Total :	418.95
158040	3/10/2020	112855 LOS AMIGOS GOLF COURSE	071120		DEPOSIT - GRAGA TOURNAMENT 07/1'	100.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158040	3/10/2020	112855 112855 LOS AMIGOS GOLF COURSE	(Continued)		Total :	100.00
158041	3/10/2020	110964 LOS ANGELES UNIVERSAL, PRESCHOOL	100268		FCC PARENT TRAINING COURSE	700.00
					Total :	700.00
158042	3/10/2020	112615 LU'S LIGHTHOUSE, INC.	01160998		GTRANS SHOP SUPPLIES	170.33
			01161641		GTRANS SHOP SUPPLIES	13.85
					Total :	184.18
158043	3/10/2020	110204 MA-5	1017	035-00939	INVESTIGATION SERVICES - JANUARY	8,682.50
					Total :	8,682.50
158044	3/10/2020	113036 MANERI SIGN CO., INC.	40007260		16"X3.625" DECALS "1X DOWNTOWN",	2,045.25
			40007420		SIGN - 42"X9" "BRIGHTON AVE 14100"	208.06
					Total :	2,253.31
158045	3/10/2020	813030 MANNING & KASS	664079		LEGAL SERVICES	1,144.20
			664080		LEGAL SERVICES	245.10
			664352		LEGAL SERVICES	6,776.50
					Total :	8,165.80
158046	3/10/2020	104841 MAR-CO EQUIPMENT COMPANY	168409		SEWER MAINT SUPPLIES	536.22
					Total :	536.22
158047	3/10/2020	110965 MARIGOLD AVE HOLDINGS	50018-0591/0986		PERMIT DEPOSIT REFUND - 15051 & 15052	7,500.00
					Total :	7,500.00
158048	3/10/2020	110306 MARIPOSA LANDSCAPES, INC	88112	024-00580	MEDIAN LANDSCAPE MAINTENANCE	6,000.41
					Total :	6,000.41
158049	3/10/2020	110946 MARSHALL, LATAKKI	DR #19-1137		RETURN MONEY BOOKED AS EVIDENCE	180.00
					Total :	180.00
158050	3/10/2020	113064 MCMASTER-CARR SUPPLY COMPANY	31283503		GTRANS SHOP SUPPLIES	250.03
			31594365		GTRANS SHOP SUPPLIES	113.11
			32022605		GTRANS SHOP SUPPLIES	123.58
			33407514		GTRANS SHOP SUPPLIES	197.86

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158050	3/10/2020	113064 113064 MCMaster-CARR SUPPLY COMPANY	(Continued)		Total :	684.58
158051	3/10/2020	108699 MEZIERE ENTERPRISES INC.	64614		ELECTRIC WATER PUMP	505.09
					Total :	505.09
158052	3/10/2020	110834 MID-CITY MAILING SERVICES, CORP.	24560	023-01262	COMMUNITY OUTREACH - GET INVOLV	2,627.49
					Total :	2,627.49
158053	3/10/2020	102534 MONCADA, BARBARA	AUGUST 2019 DECEMBER 2019 JANUARY 2020 NOVEMBER 2019 OCTOBER 2019		VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER	40.00 10.00 15.00 35.00 25.00
					Total :	125.00
158054	3/10/2020	109056 MULTICARD	1200072097		YMCKT RIBBON, CARDS	536.78
					Total :	536.78
158055	3/10/2020	113605 MUTUAL LIQUID GAS & EQUIPMENT, CO., INC	21581 445495 448477		SERVICE AGREEMENT PLAN ~ PROPANE GAS PROPANE GAS	135.00 369.32 119.19
					Total :	623.51
158056	3/10/2020	101585 NORMAN SCHALL & ASSOCIATES	195850 196323		PROFESSIONAL SERVICES - DEPOSITI PROFESSIONAL SERVICES - DEPOSITI	569.90 1,568.40
					Total :	2,138.30
158057	3/10/2020	110575 OCCUPATIONAL HEALTH CENTERS, OF CALIF	66990324 67062797 67063663 67141496		RANDOM BAT - M.MOONEY, J.BARENO RANDOM BAT, DOT RECERT. PHYSICAL RANDOM BAT~ DOT RECERTIFICATION - A.JACKSON	303.50 719.50 46.50 103.00
					Total :	1,172.50
158058	3/10/2020	115168 OFFICE DEPOT	424317551 424320167 424786606 425743425 426317500		BUS OFFICE SUPPLIES BUS OFFICE SUPPLIES PD OFFICE SUPPLIES PD OFFICE SUPPLIES PD OFFICE SUPPLIES	30.65 25.29 34.44 156.13 62.34

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158058	3/10/2020	115168 OFFICE DEPOT	(Continued)			
			426676716		PD OFFICE SUPPLIES	51.14
			426794037		PD OFFICE SUPPLIES	65.69
			427042587		CM OFFICE SUPPLIES	52.54
			427578328		PD OFFICE SUPPLIES	29.55
			427768448		BUS OFFICE SUPPLIES	102.97
			429785070		PD OFFICE SUPPLIES	39.52
			429785072		PD OFFICE SUPPLIES	12.03
			430086390		HR OFFICE SUPPLIES	85.52
			432977319		PD OFFICE SUPPLIES	56.92
			432977320		PD OFFICE SUPPLIES	21.88
			434709372		PD OFFICE SUPPLIES	136.12
			434737240		BUS OFFICE SUPPLIES	223.08
			434737385		BUS OFFICE SUPPLIES	11.49
			435094879		BUS OFFICE SUPPLIES	141.73
			435096256		BUS OFFICE SUPPLIES	37.84
			435096257		BUS OFFICE SUPPLIES	3.16
			436559993		PD OFFICE SUPPLIES	133.92
			436684350		FCC OFFICE SUPPLIES	134.09
			436685788		FCC OFFICE SUPPLIES	17.95
			440216091		PD OFFICE SUPPLIES	46.75
			440218738		PD OFFICE SUPPLIES	12.03
			443652423		FCC OFFICE SUPPLIES	57.41
			446666343		PD OFFICE SUPPLIES	74.02
			446666346		PD OFFICE SUPPLIES	26.24
					Total :	1,882.44
158059	3/10/2020	110966 OKUMOTO, AKIKO	CIT #19557		REFUND - ADMINISTRATIVE CITATION	250.00
					Total :	250.00
158060	3/10/2020	109782 OMNITEK ENGINEERING CORP.	0010174		GTRANS AUTO PARTS	1,438.52
					Total :	1,438.52
158061	3/10/2020	110973 ONE WAY ROOTER AND PLUMBING	PERMIT #16348		PERMIT DEPOSIT REFUND - 13301 VEF	1,500.00
					Total :	1,500.00
158062	3/10/2020	107466 ORANGE, RHONDA	AUGUST 2019		VOLUNTEER DRIVER	15.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158062	3/10/2020	107466 ORANGE, RHONDA	(Continued) JANUARY 2020 NOVEMBER 2019 OCTOBER 2019		VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER	10.00 5.00 15.00
Total :						45.00
158063	3/10/2020	110846 ORDORICA, ANTHONY	AUGUST 2019 DECEMBER 2019 JANUARY 2020 NOVEMBER 2019 OCTOBER 2019		VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER	25.00 25.00 30.00 35.00 70.00
Total :						185.00
158064	3/10/2020	111358 O'REILLY AUTO PARTS	371233 371322 372346 378994 379086 380444 380965 381275 381276 381403 382010 382131 382489 382502 382505		GTRANS AUTO PARTS GTRANS AUTO PARTS PW AUTO PARTS PW AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS SEWER PROGRAM SUPPLIES GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS PW AUTO PARTS GTRANS AUTO PARTS PARK MAINT SUPPLIES	-65.70 -71.97 -161.45 -29.86 155.33 149.70 53.13 158.50 19.69 469.98 23.01 -32.85 18.59 34.93 110.16
Total :						831.19
158065	3/10/2020	115810 ORKIN PEST CONTROL	195276088 195276095		PEST CONTROL - ACCT #27336703 PEST CONTROL - ACCT #27336703	230.90 230.90
Total :						461.80
158066	3/10/2020	109803 OVANDO, CHRISTIAN	GEPCO 2020		GEPCO LOAN	2,000.00
Total :						2,000.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158067	3/10/2020	103673 PACIFIC PRODUCTS & SERVICE, LLC	26232		SIGNS/SIGNALS SUPPLIES	691.74
					Total :	691.74
158068	3/10/2020	110971 PAPER RECYCLING & SHREDDING, SPECIALI	452550		CITYWIDE SHREDDING EVENT~	600.00
					Total :	600.00
158069	3/10/2020	307101 PETTY CASH FUND	12/11-02/20/20		REPLENISH PETTY CASH	775.58
					Total :	775.58
158070	3/10/2020	108600 PHOENIX GROUP INFORMATION, SYSTEMS	012020211	035-00947	PARKING CONTRACT SERVICES - JANI	8,793.18
					Total :	8,793.18
158071	3/10/2020	106569 PICO PARTY RENTS & SELLS	277750	037-09918	FIVE STAR BUS ROADEO SUPPLIES	3,294.75
					Total :	3,294.75
158072	3/10/2020	105574 PINNACLE PETROLEUM, INC.	0213674	037-09859	87 OCTANE REGULAR UNLEADED CAF	26,460.24
			0213675	037-09859	87 OCTANE REGULAR UNLEADED CAF	26,607.51
			0214653	037-09859	87 OCTANE REGULAR UNLEADED CAF	25,492.80
			0241652	037-09859	87 OCTANE REGULAR UNLEADED CAF	24,994.75
					Total :	103,555.30
158073	3/10/2020	100123 PINTO, ALEXANDER	GEPCO 2020		GEPCO LOAN	2,000.00
					Total :	2,000.00
158074	3/10/2020	116225 PLUMBERS DEPOT, INC.	PD-44365		SEWER PROGRAM SUPPLIES	48.18
					Total :	48.18
158075	3/10/2020	110970 PONDS, GITANO	02/16-02/29/20		SPORTS OFFICIAL	143.00
					Total :	143.00
158076	3/10/2020	102677 PROVIDENCE HEALTH & SERVICES	600000283 01/13/20		PRE-EMPLOYMENT PHYSICAL	120.00
					Total :	120.00
158077	3/10/2020	106092 PRUDENTIAL OVERALL SUPPLY	42489788	024-00592	CUSTODIAL SUPPLIES	767.95
			42489792		UNIFORM & SUPPLY RENTAL	243.75
			42489793		UNIFORM & SUPPLY RENTAL	114.64
			42489794		UNIFORM & SUPPLY RENTAL	96.23
			42489795		SUPPLY RENTAL - MATS - GTRANS	38.10

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158077	3/10/2020	106092 PRUDENTIAL OVERALL SUPPLY	(Continued)			
			42492019	024-00592	CUSTODIAL SUPPLIES	735.95
			42492022		UNIFORM & SUPPLY RENTAL	243.75
			42492028		UNIFORM & SUPPLY RENTAL	114.64
			42492035		UNIFORM & SUPPLY RENTAL	96.23
			42492036		SUPPLY RENTAL - MATS - PD	91.60
			42492037		SUPPLY RENTAL - MATS - NCC	13.65
			42492038		SUPPLY RENTAL - MATS - CH	19.00
			42492040		SUPPLY RENTAL - MATS - HS	11.60
			42494129	024-00592	CUSTODIAL SUPPLIES	825.98
			42494139		UNIFORM & SUPPLY RENTAL	240.35
			42494147		UNIFORM & SUPPLY RENTAL	96.23
			42494150		SUPPLY RENTAL - MATS - GTRANS	38.10
					Total :	3,787.75
158078	3/10/2020	116820 PSOMAS	159228	024-00606	NORMANDIE AVE. STREET IMPROVEM	310.00
					Total :	310.00
158079	3/10/2020	102283 QUICK COLOR PRINTING	15320		BANNER - 96"X48" MLK BANNER	832.20
					Total :	832.20
158080	3/10/2020	110542 RAMIREZ, ISAAC	02/16-02/29/20		SPORTS SCOREKEEPER	130.00
					Total :	130.00
158081	3/10/2020	101511 READYREFRESH	10B0010113405		DRINKING WATER SERVICE	143.94
					Total :	143.94
158082	3/10/2020	118228 REGENTS OF THE UNIVERSITY OF, THE	10924915		CA TORT GUIDE 4TH UPDATE 20	271.55
					Total :	271.55
158083	3/10/2020	100515 REGISTRAR-RECORDER/COUNTY, CLERK	021820		NOTICE OF EXEMPTION - 170TH STRE	75.00
					Total :	75.00
158084	3/10/2020	104007 REYNAGA, RICHARD	022420		MEDICAL REIMBURSEMENT	2,750.00
					Total :	2,750.00
158085	3/10/2020	118476 RICOH USA, INC.	1083343940		SERVICE CALL - RICOH MPC3004EX	1,068.63

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158085	3/10/2020	118476 118476 RICOH USA, INC.	(Continued)		Total :	1,068.63
158086	3/10/2020	118536 RIO HONDO COLLEGE	GOODPASTER 3/2-3/13		REGISTRATION - POST SUPERVISORY	228.00
					Total :	228.00
158087	3/10/2020	100387 RIVERA, ALEXANDER J.	03/24-03/30		SHERMAN BLOCK SUPERVISORY LEA	150.00
					Total :	150.00
158088	3/10/2020	107343 ROACH, GERALD	AUGUST 2019 DECEMBER 2019 JANUARY 2020 NOVEMBER 2019 OCTOBER 2019		VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER	20.00 25.00 10.00 10.00 20.00
					Total :	85.00
158089	3/10/2020	110952 ROYSTON, ALEXANDER	02/16-02/29/20		SPORTS OFFICIAL	350.00
					Total :	350.00
158090	3/10/2020	119022 SAFEMART OF SOUTHERN, CALIFORNIA	92685		PD PROGRAM SUPPLIES	54.75
					Total :	54.75
158091	3/10/2020	119015 SAFETY-KLEEN CORPORATION	82142485		AQUEOUS PARTS WASHER SUPPLIES	1,193.57
					Total :	1,193.57
158092	3/10/2020	119016 SAM'S CLUB	1169 4842		BUS PROGRAM SUPPLIES REC PROGRAM SUPPLIES	56.38 84.86
					Total :	141.24
158093	3/10/2020	105097 SANADA, CRAIG	AUGUST 2019 DECEMBER 2019 JANUARY 2020 NOVEMBER 2019 OCTOBER 2019		VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER	20.00 20.00 25.00 20.00 20.00
					Total :	105.00
158094	3/10/2020	110969 SAS #1 LLC	BL #20034		BUSINESS LICENSE OVERPAYMENT	67.95
					Total :	67.95

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158095	3/10/2020	107465 SATO, KATHY	AUGUST 2019 DECEMBER 2019 JANUARY 2020 NOVEMBER 2019 OCTOBER 2019		VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER	10.00 10.00 25.00 20.00 15.00
					Total :	80.00
158096	3/10/2020	119045 SAXE-CLIFFORD, PH.D., SUSAN	19-1223-6		PSYCHOLOGICAL EVALUATIONS~	450.00
					Total :	450.00
158097	3/10/2020	110782 SCHEDULE MASTERS, INC	20200110	037-09875	PROFESSIONAL SERVICES - GTRANS	6,530.00
					Total :	6,530.00
158098	3/10/2020	107303 SCOTT ROBINSON CHRYSLER DODGE, JEEP	159120		GTRANS AUTO PARTS	573.28
					Total :	573.28
158099	3/10/2020	112322 SCRTTC	7520-RETENTION		RETENTION FOR INV #7520 - MAINT	4,800.00
					Total :	4,800.00
158100	3/10/2020	108654 SECTRAN SECURITY INC.	20020659		ARMORED TRANSPORTATION SERVICE	187.63
					Total :	187.63
158101	3/10/2020	110609 SEDANO, JAVIER	311210		BLACK HISTORY CELEBRATION EVENT	295.00
					Total :	295.00
158102	3/10/2020	108440 SHAMBURGER, JR, JAMES	02/16-02/29/20		SPORTS OFFICIAL	150.00
					Total :	150.00
158103	3/10/2020	110752 SHERMAN, TIAH	02/16-02/29/20		SPORTS SCOREKEEPER	117.00
					Total :	117.00
158104	3/10/2020	119233 SHERWIN-WILLIAMS CO.	9505-1 9632-3 9648-9		STREET MAINT SUPPLIES GRAFFITI ABATEMENT SUPPLIES STREET MAINT SUPPLIES	1,039.57 72.26 91.77
					Total :	1,203.60
158105	3/10/2020	109918 SHIGE'S FOREIGN CAR SERVICE	78463 78468		2017 FORD INTRCPTR #1368929 OIL & 2015 FORD INTRCPTR #1462843 BRAKE	27.23 230.84

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158105	3/10/2020	109918 SHIGE'S FOREIGN CAR SERVICE	(Continued)			
			78525		2015 FORD INTRCPTR #1462841 SERVI	658.00
			78532		2015 FORD INTRCTPR #1462842 SERVI	368.34
			78548		2012 NISSN FRONTIER #1408823 BRAK	196.74
			78549		2016 FORD INTRCTPR #1488057 SERVI	934.06
			78554		2015 FORD INTRCPTR #1462933 SERVI	319.99
			78575		2018 FORD INTRCPTR #1554895 BRAKI	230.84
			78608		2018 FORD INTRCPTR #1554674 OIL &	27.23
			78613		2018 FORD INTRCPTR #1554678 SERVI	533.71
			78621		2015 FORD INTRCPTR #1462841 ENGIN	75.00
			78648		2013 FORD F-350 #1434101 OIL & FILTE	42.48
			78654		2009 FORD CROWN VIC #1310625 OIL &	28.54
			78659		2016 FORD INTRCPTR #1484145 BRAKI	230.84
					Total :	3,903.84
158106	3/10/2020	107645 SHIRK, PAUL	AUGUST 2019		VOLUNTEER DRIVER	5.00
			DECEMBER 2019		VOLUNTEER DRIVER	15.00
			JANUARY 2020		VOLUNTEER DRIVER	10.00
			NOVEMBER 2019		VOLUNTEER DRIVER	10.00
			OCTOBER 2019		VOLUNTEER DRIVER	20.00
					Total :	60.00
158107	3/10/2020	110951 SIMS, RYAN	02/16-02/29/20		SPORTS OFFICIAL	175.00
					Total :	175.00
158108	3/10/2020	109518 SINGLETON, BRANDON	02/16-02/29/20		SPORTS OFFICIAL	100.00
					Total :	100.00
158109	3/10/2020	119361 SMART & FINAL IRIS CO.	039295		SR BUREAU PROGRAM SUPPLIES	67.51
			039296		REC PROGRAM SUPPLIES	9.52
			041618		SR BUREAU PROGRAM SUPPLIES	109.58
			041619		REC PROGRAM SUPPLIES	75.81
			043909		REC PROGRAM SUPPLIES	14.28
			043912		REC PROGRAM SUPPLIES	19.95
					Total :	296.65
158110	3/10/2020	107761 SOCAL STORMWATER RUNOFF, SOLUTION S 3730		037-09914	FACILITY STORMWATER COMPLIANCE	5,145.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158110	3/10/2020	107761 107761 SOCAL STORMWATER RUNOFF, SOLUTI (Continued)			Total :	5,145.00
158111	3/10/2020	109155 SOCIAL SOLUTIONS GLOBAL, INC.	554184	035-00986	APRICOT ANNUAL SOFTWARE RENEW	3,983.43
					Total :	3,983.43
158112	3/10/2020	110972 SOUTH BAY CASINO RENTALS	032120		RENTAL - FUNDRAISER EVENT - 03/21/	1,760.00
					Total :	1,760.00
158113	3/10/2020	119447 SOUTH BAY FORD	640113 646847FOW		PW AUTO PARTS PW AUTO PARTS	-74.64 437.33
					Total :	362.69
158114	3/10/2020	619003 SOUTHERN CALIFORNIA EDISON	022120		LIGHT & POWER	8,173.28
					Total :	8,173.28
158115	3/10/2020	103202 SOUTHERN COUNTIES LUBRICANTS, LLC	115729		OLYMPUS OMEGA RED AF 50/50 & P66	2,074.91
					Total :	2,074.91
158116	3/10/2020	101570 SOUTHWEST OFFSET PRINTING	173000	034-00448	RECREATION GUIDE SPRING 2020	10,403.41
					Total :	10,403.41
158117	3/10/2020	108238 SPARKLETTS	15638236 022820		DRINKING WATER FILTRATION SYSTEM	37.00
					Total :	37.00
158118	3/10/2020	119548 ST. JOHN LUTHERAN CHURCH	APRIL 2020		SENIOR CITIZENS DAY CARE	900.00
					Total :	900.00
158119	3/10/2020	109892 STANTEC CONSULTING SERVICES	1578794 1613607	037-09915 037-09915	GTRANS DISPATCH AREA MODIFICATI GTRANS DISPATCH AREA MODIFICATI	4,750.00 2,375.00
					Total :	7,125.00
158120	3/10/2020	119010 STAPLES ADVANTAGE	3436310569 3436310572 3436492016 3436953581 3437689289 3438478817		PW OFFICE SUPPLIES PW OFFICE SUPPLIES PW OFFICE SUPPLIES ENGINEERING OFFICE SUPPLIES REC OFFICE SUPPLIES REC OFFICE SUPPLIES	87.85 157.79 130.66 64.80 14.10 134.02

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158120	3/10/2020	119010 119010 STAPLES ADVANTAGE	(Continued)		Total :	589.22
158121	3/10/2020	119602 SUN BADGE CO.	397136		REPAIR - LA DOME TWO TONE BADGE	71.23
					Total :	71.23
158122	3/10/2020	100609 TANK SPECIALISTS OF CALIFORNIA	29475		CERTIFIED DESIGNATED OPERATOR S	189.75
			29490		CERTIFIED DESIGNATED OPERATOR S	189.75
					Total :	379.50
158123	3/10/2020	106870 TENDER LOVING CARE CATERING, INC.	02/16-02/29/20	034-00411	SENIOR FEEDING PROGRAM	8,526.48
					Total :	8,526.48
158124	3/10/2020	120215 THOMPSON TROPHY MFG., INC.	60868		REC PROGRAM SUPPLIES	113.88
					Total :	113.88
158125	3/10/2020	104126 TIME WARNER CABLE	0027122021120		CABLE & INTERNET SERVICES - CITYV	4,821.37
					Total :	4,821.37
158126	3/10/2020	109411 TITAN LEGAL SERVICES, INC.	SU327439-03-01		PROFESSIONAL SERVICES	154.20
			SU327439-11-01		PROFESSIONAL SERVICES	135.91
			SU329244-02-05		PROFESSIONAL SERVICES	95.36
			SU329244-04-01		PROFESSIONAL SERVICES	176.75
			SU329244-05-01		PROFESSIONAL SERVICES	137.75
			SU329244-08-01		PROFESSIONAL SERVICES	148.39
					Total :	848.36
158127	3/10/2020	110539 TOLIVER, JONATHAN	02/16-02/29/20		SPORTS OFFICIAL	125.00
					Total :	125.00
158128	3/10/2020	107808 TRANSIT LINE ART	496		FIVE STAR ROADEO - ARTWORK DESIG	900.00
					Total :	900.00
158129	3/10/2020	120854 TURF STAR INC.	7104052		PW AUTO PARTS	629.12
					Total :	629.12
158130	3/10/2020	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	AYERS 02/24/20		CAL CARD STATEMENT 01/23-02/24/20	2,192.54
			BEE MAN 02/24/20		CAL CARD STATEMENT 01/23-02/24/20	1,460.96
			FCC 02/24/20		CAL CARD STATEMENT 01/23-02/24/20	1,745.97

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158130	3/10/2020	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	(Continued)			
			FINANCE 02/24/20		CAL CARD STATEMENT 01/23-02/24/20	1,305.49
			GOLDMAN 01/22/20		CAL CARD STATEMENT 12/24-01/22/20	29.00
			RECREATION 10/22/19		CAL CARD STATEMENT 09/24-10/22/19	3,328.90
			RECREATION 11/22/19		CAL CARD STATEMENT 10/23-11/22/19	1,626.71
			RECREATION 12/23/19		CAL CARD STATEMENT 11/23-12/23/19	2,636.90
			VERCELES 02/24/20		CAL CARD STATEMENT 01/23-02/24/20	432.47
			WARD 02/24/20		CAL CARD STATEMENT 01/23-02/24/20	504.58
					<b>Total :</b>	<b>15,263.52</b>
158131	3/10/2020	104692 ULINE	115794214		BUS SHOP SUPPLIES	404.28
			116835140		BUS SHOP SUPPLIES	83.55
					<b>Total :</b>	<b>487.83</b>
158132	3/10/2020	121275 UNDERGROUND SERVICE ALERT, OF SC	120200281		NEW TICKETS	132.10
			dsb20190206		DIG SAFE BOARD OPERATIONAL EXPE	52.19
					<b>Total :</b>	<b>184.29</b>
158133	3/10/2020	121010 UNITED RENTALS	178639021		RENTAL - PRESSURE WASHER	542.03
					<b>Total :</b>	<b>542.03</b>
158134	3/10/2020	119825 UNITED ROTARY BRUSH CORP.	313062		PW SWEEPER SUPPLIES	1,543.95
					<b>Total :</b>	<b>1,543.95</b>
158135	3/10/2020	121407 UPS	649922060		SHIPPING SERVICE CHARGES	133.65
					<b>Total :</b>	<b>133.65</b>
158136	3/10/2020	110967 USAALARM SYSTEMS INC.	BL #23903		BUSINESS LICENSE OVERPAYMENT	2,533.83
					<b>Total :</b>	<b>2,533.83</b>
158137	3/10/2020	122050 VERIZON WIRELESS	9846688005		REC CELL PHONE SERVICE~	354.33
			9848107845		PW CELL PHONE SERVICE~	1,606.54
			9848760526		REC CELL PHONE SERVICE~	376.58
					<b>Total :</b>	<b>2,337.45</b>
158138	3/10/2020	105259 VINI'S PARTY RENTALS	27088 09/25/19		RENTAL - 6' TABLE TOP BAR W/6' TABLI	130.00
			27161		RENTAL - 6' BANQUET TABLE, 6' TABLE	1,779.95
			27182		RENTAL - 6' BANQUET TABLES	730.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158138	3/10/2020	105259 VINI'S PARTY RENTALS	(Continued) 27459		RENTAL - POLE LIGHT, EXTENSION CO	350.00
					Total :	2,989.95
158139	3/10/2020	108850 VOLLMER-GRAY ENGINEERING, LABORATOR 50762			PROFESSIONAL SERVICES	2,700.00
					Total :	2,700.00
158140	3/10/2020	108353 WALTERS WHOLESALE ELECTRIC CO	S114990325		GTRANS MAINT SUPPLIES	164.25
					Total :	164.25
158141	3/10/2020	101903 WATER TECHNIQUES	76406		DRINKING WATER SYSTEM RENTAL	45.00
					Total :	45.00
158142	3/10/2020	104107 WAXIE SANITARY SUPPLY	78898395		BUS WASH SUPPLIES	321.67
					Total :	321.67
158143	3/10/2020	100107 WAYNE ELECTRIC CO.	194305 194449		GTRANS AUTO PARTS GTRANS AUTO PARTS	481.80 509.18
					Total :	990.98
158144	3/10/2020	104898 WEARY, CAROLYN	02/16-02/29/20		SPORTS OFFICIAL	125.00
					Total :	125.00
158145	3/10/2020	119387 WEX BANK	63794666		FUEL PURCHASES	208.87
					Total :	208.87
158146	3/10/2020	110943 WILLIAMS, JADEN ALLEN LEE	02/16-02/29/20		SPORTS SCOREKEEPER	78.00
					Total :	78.00
158147	3/10/2020	105568 WORTHY, PATRICIA	AUGUST 2019 DECEMBER 2019 JANUARY 2020 NOVEMBER 2019 OCTOBER 2019		VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER	50.00 40.00 50.00 45.00 55.00
					Total :	240.00
158148	3/10/2020	125001 YAMADA COMPANY, INC.	78822 78835		STREET MAINT SUPPLIES PARK MAINT SUPPLIES	152.18 130.85

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Voucher List  
CITY OF GARDENA

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Bank code : usb

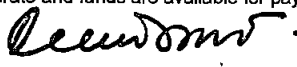
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158148	3/10/2020	125001 125001 YAMADA COMPANY, INC.	(Continued)		Total :	283.03
158149	3/10/2020	103601 YINCOM	6636		COMPUTER REPLACEMENT PARTS	117.00
			6638		COMPUTER REPLACEMENT PARTS	456.45
			6639		COMPUTER REPLACEMENT PARTS	72.76
			6642		REPLACING VOIP PHONES	711.75
			6644		IT COMPUTER PARTS	1,428.98
			6646		IT COMPUTER PARTS	1,960.05
			6648		COMPUTER REPLACEMENT PARTS	300.58
			6653		IT COMPUTER PARTS	175.15
					Total :	5,222.72
158150	3/10/2020	110959 ZARAGOZA, OMAR	DR #09-1070		REFUND - POLICE REPORT FEE	23.00
					Total :	23.00
158151	3/10/2020	109479 ZEPEDA, ARMANDO	200314		FIVE STAR ROADEO - DJ SERVICES~	850.00
					Total :	850.00
233	Vouchers for bank code : usb				Bank total :	2,069,075.17
233	Vouchers in this report				Total vouchers :	2,069,075.17

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 28 inclusive of the check register are accurate and funds are available for payment thereof.

By:   
City Manager

This is to certify that the claims or demands covered by checks listed on pages 1 to 28 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

\_\_\_\_\_  
Mayor

3/10/20  
Date

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Date

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Date

Acknowledged:

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Date

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Date



**CITY of GARDENA**


5. D. (1)  
CITY MANAGER  
Report No. P-2020-5  
Date: March 10, 2020

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**  
**SUBJECT: PERSONNEL REPORT**

1. Request City Council approval of the Side Letter Agreement between the City and the Gardena Police Officers Association ("GPOA") regarding Excess Leave Bank (Attachment 1). In August 2019, the City and GPOA entered into a Memorandum of Understanding ("MOU") setting an "Excess Leave Bank" set to expire on June 30, 2020. It is mutually agreed upon that it would be equally beneficial for the City and GPOA to extend the expiration date. This Side Letter Agreement would extend the expiration date of the leave bank to June 30, 2021.
2. Report the Probationary Appointment of the following individuals:
  - a. **PAIGE HANSEN** to the position of Administrative Aide, Schedule 43 (\$4,337 - \$5,536/month) with the Transportation Department effective March 9, 2020.
  - b. **TURNER LOTT** to the position of Administrative Analyst I, Schedule 49 (\$5,029 - \$6,418/month) with the Transportation Department effective March 10, 2020.
3. Report the Resignation of Public Safety Officer, **JESSICA VARGAS**, of the Police Department effective February 25, 2020. Ms. Vargas provided 7 years of service to the City.
4. Report that Senior Accountant, **CHARLES SANTOS**, of the Transportation Department is on leave under the Family Medical Leave Act / California Family Rights Act (FMLA/CFRA) effective March 5, 2020 through April 15, 2020 on a continuous leave basis.
5. Report that the following individuals returned to duty from leave:
  - a. Administrative Support Services Supervisor, **ELENA-MICHELLE GUZMAN GARNER**, of the Records Bureau Division of the Police Department effective February 24, 2020.
  - b. Transit Training and Safety Supervisor, **FRAZIER WATTS**, of the Transportation Department effective February 26, 2020.
  - c. Senior Building Maintenance Worker, **GREGORY BIGGS**, of the Building Maintenance Division of the General Services Department effective March 3, 2020.
6. Report the active recruitment for the Open/Competitive position of Recreation Coordinator (Recreation & Human Services Department). This recruitment is scheduled to close on March 10, 2020.
7. Report the active recruitment for the Open/Competitive position of Police Service Officer (Police Department). This recruitment is scheduled to close on March 19, 2020.

5. D. (1)  
CITY MANAGER  
Report No. P-2020-5  
Date: March 10, 2020

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Clint Osorio".

CLINT OSORIO  
City Manager/Human Resources Officer

cc: City Attorney  
City Clerk  
Human Resources  
Payroll

**PERSONNEL REPORT – ATTACHMENT 1**  
**GPOA SIDE LETTER AGREEMENT**

**SIDE LETTER OF AGREEMENT**  
**City of Gardena**  
**and**  
**Gardena Police Officers Association**  
**March 4th, 2020**

The City of Gardena (City) and the Gardena Police Officers Association (GPOA) enter into this Side Letter of Agreement and hereby agree to the following:

1. In August 2019, the City of Gardena and the Gardena POA (hereinafter the "Parties") entered into a Memorandum of Understanding ("MOU") that altered the maximum number of vacation hours an employee could accrue; to wit, 550 hours. The MOU provides that if an employee's accrual reached the maximum accrual amount, the employee would cease to accrue additional vacation hours until the employee's vacation bank reduced below the maximum accrual. The MOU also established a separate bank of vacation hours, over the maximum allowed accrual; to wit, an "excess bank" wherein already accrued vacation hours over the maximum of 550 would be stored. The employees were given until June 30, 2020, to reduce their accrued vacation hours to the maximum level, and any remaining already accrued hours in the "excess bank" that had been accrued by the employee would be then forfeited, in essence a "Use it or Lose it" provision. (MOU, Article IV, Section 9, Paragraphs 8 and 8a)

The MOU also altered the maximum number of Holiday Leave hours that could be accrued; to wit, 187.50 hours each year, with an accrual cap of 400 hours. The Holiday Leave language included similar "Use or Lose it" provisions. (Article IV, Sect 8, Paragraphs 2 and 2a).

The Parties are concerned that providing the employees only to June 30, 2020, does not and/or will not provide employees sufficient time to use the vacation and/or holiday hours they have already accrued. It is mutually agreed upon that it would be equally beneficial for the City and GPOA to extend the date by which the "excess banks" are to be exhausted by. Therefore, in order to prevent the forfeiting of accrued hours, the Parties hereby agree that the employees shall have until JUNE 30, 2021, to use their "excess bank" of hours for vacation and/or holiday accruals and/or any other overages of accrued time.

This Side Letter Agreement is not intended to waive either Parties' legal rights nor the rights of the individual members of the Gardena Police Officers Association under the laws of the State of California. This Side Letter of Agreement is also not meant to confer any new benefit, nor to remove any prior benefit.

Agreed to on this on the 4th day of March 2020, by the parties authorized representatives.

Representatives for the City:



Representatives for GPOA





# City of Gardena

## City Council Meeting

Agenda Item No.: 5. D. ( 2 )

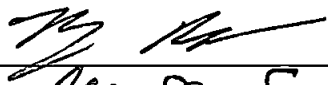
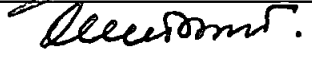
Department: Consent Calendar

Meeting Date: March 10, 2020

### AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: SINGLE AUDIT REPORT REQUIRED FOR FEDERALLY FUNDED PROGRAMS FOR FISCAL YEAR ENDED JUNE 30, 2019

<u>COUNCIL ACTION REQUIRED:</u> Receive and file	<u>Action Taken</u>
<u>STAFF SUMMARY AND RECOMMENDATION:</u>  Presented for City Council to receive and file is the City of Gardena Single Audit Report for the Fiscal Year ended June 30, 2019, as prepared by the City's contracted auditing firm, The Pun Group, LLP, Certified Public Accountants. The City is required to have a Single Audit performed annually on its major federal funds pursuant to the Office of Management and Budget (OMB) Circular A-133.  The major program determination for the federal grants for Fiscal Year 2018-2019 resulted in two (2) major programs being tested:  <ol style="list-style-type: none"><li>1. <b>Federal Transit Cluster-</b> Grants Formula Grants and Capital Investment Grants Federal Expenditures audited for Fiscal Year 2018-2019 of \$2,601,393.</li><li>2. <b>Aging Cluster-</b> Recreation Supportive Services, Senior Grants and Nutritional Service Grants Federal Expenditures audited for Fiscal Year 2018-2019 of \$388,340.</li></ol> The audit was conducted in accordance with generally accepted auditing standards in the United States and the standards applicable to financial audits contained in <i>Government Auditing Standards</i> , issued by the Comptroller General of the United States.  The Single Audit is conducted to review the internal controls and adequacy of procedures carried out in the City's financial reporting. The auditors found no instances of non-compliance material to the basic financial statements of the City. The auditors identified no instances of procedural deficiency or material weaknesses in any of the federal grant programs. The auditors did not identify any current year findings in the financial statement.	
<u>FINANCIAL IMPACT/COST:</u> None	
<u>ATTACHMENTS:</u> Single Audit Report for the Fiscal Year ended June 30, 2019	
Submitted by <u></u> , Ray Beeman, Chief Fiscal Officer Date 03/10/2020	
Concurred by <u></u> , Clint D. Osorio, City Manager Date 03/10/2020	

# **City of Gardena**

Gardena, California

## **Single Audit and Independent Auditors' Reports**

*For the Year Ended June 30, 2019*



**City of Gardena**  
**Single Audit and Independent Auditors' Reports**  
**For the Year Ended June 30, 2019**

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<b>Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance .....</b>	<b>3</b>
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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

**Independent Auditors' Report**

To the Honorable Mayor and the Members of City Council  
of the City of Gardena  
Gardena, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Gardena, California (the "City"), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 5, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

To the Honorable Mayor and the Members of City Council  
of the City of Gardena  
Gardena, California  
Page 2

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*The PwC Group, LLP*

Santa Ana, California  
December 5, 2019



**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;  
REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE**

**Independent Auditors' Report**

To the Honorable Mayor and the Members of City Council  
of the City of Gardena  
Gardena, California

**Report on Compliance for Each Major Federal Program**

We have audited the City of Gardena, California's (the "City") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2019. The City's major federal programs are identified in the summary of the auditors' results section of the accompanying Schedule of Findings and Questioned Costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the "Uniform Guidance"). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

***Opinion on Each Major Federal Program***

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

**Report on Internal Control Over Compliance**

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

To the Honorable Mayor and the Members of City Council  
of the City of Gardena  
Gardena, California  
Page 2

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that were not identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

#### **Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We have issued our report thereon dated December 5, 2019, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming our opinions on the financial statements that collectively comprise the basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain other procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditure of Federal Awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

*The PwC Group, LLP*

Santa Ana, California

February 20, 2020, except for the Schedule of Expenditures of Federal Awards, which is as of December 5, 2019.

**City of Gardena**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2019**

Federal Grantor/Pass-Through Grantor Program Title	Federal CFDA Number	Agency or Pass-Through Number	Federal Expenditures	Expenditures to Subrecipients
<b>U.S. Department of Housing and Urban Development</b>				
<i>CDBG - Entitlement Grants Cluster</i>				
<i>Direct Programs:</i>				
Community Development Block Grants / Entitlement Grants	14.218	B-15-MC-06-0577	\$ 827	\$ -
Community Development Block Grants / Entitlement Grants	14.218	B-16-MC-06-0577	9,822	-
Community Development Block Grants / Entitlement Grants	14.218	B-17-MC-06-0577	30,223	-
Community Development Block Grants / Entitlement Grants	14.218	B-18-MC-06-0577	604,740	20,000
Total CDBG - Entitlement Grants Cluster			645,612	20,000
<i>Pass-through the State of California Department of Housing and Community Development:</i>				
HOME Investment Partnerships Program	14.239	11-HOME-7651	3,665	-
Total HOME Investment Partnerships Program			3,665	-
<b>Total U.S. Department of Housing and Urban Development</b>			649,277	20,000
<b>U.S. Department of Justice</b>				
<i>Direct Program:</i>				
Bulletproof Vest Partnership Program	16.607		6,598	-
<b>Total U.S. Department of Justice</b>			6,598	-
<b>U.S. Department of Transportation</b>				
<i>Federal Transit Cluster</i>				
<i>Direct Programs:</i>				
Federal Transit - Capital Investment Grants	20.500	CA-04-0129-00	134,794	-
Federal Transit - Formula Grants (Urbanized Area Formula Program)	20.507	CA-90-Y607-00	123,523	-
Federal Transit - Formula Grants (Urbanized Area Formula Program)	20.507	CA-90-Z260-00	750	-
Federal Transit - Formula Grants (Urbanized Area Formula Program)	20.507	CA-95-X334-00	592	-
Federal Transit - Formula Grants (Urbanized Area Formula Program)	20.507	CA-2018-070-00	2,235,384	-
Federal Transit - Formula Grants (Urbanized Area Formula Program)	20.507	CA-2018-128-00	106,350	-
Total Federal Transit Cluster			2,601,393	-
<i>Highway Safety Cluster</i>				
<i>Pass-through the State of California Office of Traffic Safety:</i>				
State and Community Highway Safety	20.600	PT18050	4,969	-
State and Community Highway Safety	20.600	PT19042	21,766	-
Total Highway Safety Cluster			26,735	-
<i>Pass-through the State of California Office of Traffic Safety:</i>				
Minimum Penalties for Repeat Offenders for Driving While Intoxicated	20.608	PT18050	12,817	-
Minimum Penalties for Repeat Offenders for Driving While Intoxicated	20.608	PT19042	41,392	-
Total Minimum Penalties for Repeat Offenders for Driving While Intoxicated			54,209	-
<b>Total U.S. Department of Transportation</b>			2,682,337	-

(Continued)

**City of Gardena**  
**Schedule of Expenditures of Federal Awards (Continued)**  
**For the Year Ended June 30, 2019**

Federal Grantor/Pass-Through Grantor Program Title	Federal CFDA Number	Agency or Pass-Through Number	Federal Expenditures	Expenditures to Subrecipients
<b>U.S. Department of Health and Human Services</b>				
<i>Aging Cluster</i>				
<i>Pass-through the County of Los Angeles:</i>				
Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers	93.044	SSP141807	48,755	-
Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers	93.044	ENP162006	1,000	-
Total Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers			49,755	-
Special Programs for the Aging - Title III, Part C - Nutrition Services	93.045	ENP162006	325,556	-
Nutrition Services Incentive Program	93.053	ENP162006	13,029	-
Total Aging Cluster			388,340	-
<i>CCDF Cluster</i>				
<i>Pass-through the State of California Department of Education:</i>				
Child Care and Development Block Grant	93.575	CCTR-8076	236,455	-
Child Care Mandatory and Matching Funds of the Child Care and Development Fund	93.596	CCTR-8076	514,378	-
Total CCDF Cluster			750,833	-
Total U.S. Department of Health and Human Services			1,139,173	-
Total Expenditures of Federal Awards			\$ 4,477,385	\$ 20,000

(Concluded)

**City of Gardena**  
**Notes to the Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2019**

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**Note 1 – Reporting Entity**

The financial reporting entity, as defined by the Governmental Accounting Standards Board (“GASB”) Codification, consists of the primary government, which is the City of Gardena, California (the “City”), organizations for which the primary government is financially accountable, and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the City’s financial statements to be misleading or incomplete.

The City Council acts as the governing body and is able to impose its will on the following organization, establishing financial accountability:

- City of Gardena Public Improvement Corporation

**Note 2 – Summary of Significant Accounting Policies**

***Basis of Accounting***

Funds received under the various grant programs have been recorded within the special revenue funds and enterprise fund of the City. The City utilizes the modified accrual basis of accounting for the special revenue funds and the accrual basis of accounting for the enterprise funds. The accompanying Schedule of Expenditures of Federal Awards (the “Schedule”) is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (“CFR”) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the “Uniform Guidance”). Therefore, some amounts presented in the Schedule may differ from amounts presented in, or used in, the preparation of City’s basic financial statements.

***Schedule of Expenditures of Federal Awards***

The accompanying Schedule presents the activity of all federal financial assistance programs of the City. Federal financial assistance received directly from federal agencies, as well as federal financial assistance passed through the State of California Department of Housing and Community Development, the State of California Department of Transportation, the State of California Office of Traffic Safety, the State of California Department of Education, and the County of Los Angeles, are included in the Schedule. The Schedule was prepared from only the accounts of various grant programs and, therefore, does not present the financial position or results of operations of the City.

***Indirect Cost Rate***

The City did not elect to use the 10% de minimis cost rate.

**Note 3 – Subrecipients**

During the year ended June 30, 2019, the City provided federal funds to the following subrecipient:

CFDA Numbers	Program Name / Subrecipient Name	Amount Provided to Subrecipients
14.218	Community Development Block Grants/Entitlement Grants:	
	The Fair Housing Foundation	\$ 20,000

**City of Gardena**  
**Schedule of Findings and Questioned Costs**  
**For the Year Ended June 30, 2019**

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**Section I – Summary of Auditors’ Results**

**Financial Statements**

Types of report the auditors issued on whether the financial statements audited were prepared in accordance with GAAP:	<b>Unmodified</b>
Internal control over financial reporting:	
• Material weakness(es) identified?	<b>No</b>
• Significant deficiency(ies) identified?	<b>None Reported</b>
Noncompliance material to financial statements noted?	<b>No</b>

**Federal Awards**

Internal control over major federal programs:	
• Material weakness(es) identified?	<b>No</b>
• Significant deficiency(ies) identified?	<b>None Reported</b>
Type of auditors’ report issued on compliance for major federal programs:	<b>Unmodified</b>
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	<b>No</b>

Identification of major federal programs:

CFDA Numbers	Major Program or Cluster	Federal Expenditures
	<i>Federal Transit Cluster:</i>	
20.500	Federal Transit - Capital Investment Grants	\$ 134,794
20.507	Federal Transit - Formula Grants	2,466,599
	Total Federal Transit Cluster	<u>2,601,393</u>
	<i>Aging Cluster:</i>	
93.044	Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers	49,755
93.045	Special Programs for the Aging - Title III, Part C - Nutrition Services	325,556
93.053	Nutrition Services Incentive Program	13,029
	Total Aging Cluster	<u>388,340</u>
	Total Expenditures of All Major Federal Programs	<u>\$ 2,989,733</u>
	Total Expenditures of Federal Awards	<u>\$ 4,477,385</u>
	Percent of Total Expenditures of Federal Awards	<u>66.77%</u>

Dollar threshold used to distinguish between type A and type B programs:	<b>\$750,000</b>
Auditee qualified as a low-risk auditee in accordance with 2 CFR 200.520?	<b>Yes</b>

**City of Gardena**  
**Schedule of Findings and Questioned Costs (Continued)**  
**For the Year Ended June 30, 2019**

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**Section II – Financial Statement Findings**

**A. Current Year Findings – Financial Statement**

No current year findings were noted.

**B. Prior Year Findings – Financial Statement**

No prior year findings were noted.

**City of Gardena**  
**Schedule of Findings and Questioned Costs (Continued)**  
**For the Year Ended June 30, 2019**

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**Section III – Federal Award Findings and Questioned Costs**

**A. Current Year Findings and Questioned Costs – Major Federal Award Program Audit**

No current year findings were noted.

**B. Prior Year Findings and Questioned Costs – Major Federal Award Program Audit**

**2018-001 Matching, Level of Effort and Earmarking – Internal Control over Matching**

**Identification of the Federal Programs:**

Catalog of Federal Domestic Assistance

(“CFDA”) Number:

93.044, 93.045, and 93.053

CDFA Title:

Special Programs for the Aging – Title III, Part B – Grants for Supportive Services and Senior Center, Special Programs for the Aging – Title III, Part C – Nutrition Services, and Nutrition Services Incentive Program

Federal Agency:

Department of Health and Human Services

Pass-Through Entity:

County of Los Angeles

Federal Award Number and Award Year:

ENP162006 – FY16-17 and SSP141807 – FY14-15

**Condition:**

To follow up with prior audit finding, we tested similar current year transactions. Pursuant to the adopted policy dated March 7, 2018 to address our prior year finding 2017-002, all volunteer applications should be signed by a Senior Bureau staff member upon receipt and review. Applications should continue to be reviewed thoroughly, and an orientation/intake meeting with the volunteer shall follow before they are assigned a role. However, during our testing of volunteer applications, we noted that 7 out of 40 volunteer applications selected for testing were missing indication of reviewing by City staff.

**Recommendation:**

We recommend the City follow the formal policy created on March 7, 2018 for the reviewing process over volunteer applications to ensure the volunteers are qualified for the responsibilities that they are taking on.

**Current Status:**

Finding was resolved during the year ended June 30, 2019.



# City of Gardena

## City Council Meeting

Agenda Item No. 5. D. (3)  
Department: CONSENT CALENDAR  
Meeting Date: March 10, 2020  
Resolution No. 6438

### AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL  
AGENDA TITLE: RESOLUTION NO. 6438, REPEALING RESOLUTION NO. 6367,  
AND ADOPTING A NEW CONFLICT OF INTEREST CODE

<u>COUNCIL ACTION REQUIRED:</u>  Adopt Resolution No. 6438	<u>Action Taken</u>  
<u>RECOMMENDATION AND STAFF SUMMARY:</u>  It is respectfully recommended that the City Council adopt Resolution No. 6438, amending the City of Gardena's Conflict of Interest Code and repealing Resolution No. 6367, which is being presented for adoption pursuant to the California Political Reform Act, Government Code Section 87306.5, requiring all public agencies to review their Conflict of Interest Code to ensure they are up to date and meet current legal requirements. Attached to Resolution No. 6438 is the Appendix containing the revised list of designated positions due to additions, deletions, and reclassifications.	
<u>FINANCIAL IMPACT/COST:</u>  None	
<u>ATTACHMENTS:</u>  Resolution No. 6438 Accompanying Appendix	
Submitted by <u>Becky Romero</u> <sup>for</sup> Mina Semenza, City Clerk Date <u>3 / 4 / 20</u>	
Concurred by <u>Clint D. Osorio</u> Clint D. Osorio, City Manager Date <u>3 / 4 / 20</u>	

## **RESOLUTION NO. 6438**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, REPEALING RESOLUTION NO. 6367, AND ADOPTING A NEW CONFLICT OF INTEREST CODE**

WHEREAS, pursuant to the Political Reform Act (Government Code section 81000 et seq), every local government agency is required to adopt and promulgate a Conflict of Interest Code for those persons, other than those designated by the Government Code, whose positions involve the making or participation in the making of decisions which may have a foreseeable material effect on any financial interest; and

WHEREAS, pursuant to the Political Reform Act, every local government agency is required to periodically review its Conflict of Interest Code; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regulations Section 18730, which contains the terms of a standard model Conflict of Interest Code which can be incorporated by reference and which will automatically be amended to conform to any amendments required by the Fair Political Practices Commission; and

WHEREAS, the previously adopted Conflict of Interest Code adopted by Resolution No. 6367 has become outdated due to certain amendments made to the Appendix attached thereto; and

WHEREAS, the City Council has determined that the attached Appendix accurately sets forth those positions which should be designated and the categories of financial interests which should be made reportable;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Resolution No. 6367 is hereby repealed.

Section 2. The terms of section 18730 of Title 2 of the California Code of Regulations, which sets forth the model Conflict of Interest Code, and any amendments thereto duly adopted by the Fair Political Practices Commission, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference by the City of Gardena as its Conflict of Interest Code.

Section 3. Notwithstanding the disclosure category requirements for the designated employee, any person filing an initial statement or an assuming office statement shall be required to disclose any reportable investments, business positions, and interests in real property held on the effective date of the Conflict of Interest Code and income received during the 12 months prior to the effective date of the code or the date of assuming office, whichever is applicable, in accordance with the Conflict of Interest Code herein adopted by the City.

Section 4. This Resolution shall take effect immediately.

Section 5. The City Clerk shall certify to the passage and adoption of this resolution, shall cause the same to be entered in the book of resolutions of said City and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved and adopted this 10th day of March, 2020.

\_\_\_\_\_  
TASHA CERDA, Mayor

ATTEST:

\_\_\_\_\_  
MINA-SEMENZA, City Clerk.

APPROVED AS TO FORM:

\_\_\_\_\_  
CARMEN VASQUEZ, City Attorney

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**APPENDIX**  
**Resolution No. 6438**

<b><u>Designated Position</u></b>	<b><u>Disclosure Category</u></b>
ACCOUNTING/FINANCE MANAGER.....	1
ADMINISTRATION SERVICES MANAGER.....	2
ADMINISTRATIVE AIDE.....	2
ADMINISTRATIVE ANALYST I.....	2
ADMINISTRATIVE ANALYST II.....	2
ADMINISTRATIVE ANALYST III.....	2
ADMINISTRATIVE MANAGEMENT ANALYST I.....	2
ASSISTANT CITY ATTORNEY.....	1
ASSISTANT TO CITY MANAGER.....	1
ASSOCIATE ENGINEER.....	3
BUILDING MAINTENANCE LEAD.....	3
CHIEF OF POLICE.....	1
CHIEF FISCAL OFFICER.....	1
CITY ENGINEER.....	1
CITY MANAGER.....	1
CODE ENFORCEMENT OFFICER.....	3
COMMUNITY DEVELOPMENT MANAGER.....	1
DEPUTY CITY ATTORNEY.....	1
DEPUTY CITY CLERK/RECORDS MANAGEMENT OFFICER.....	3
DEPUTY CITY TREASURER.....	1
DIRECTOR OF ADMINISTRATIVE SERVICES.....	1
DIRECTOR OF COMMUNITY DEVELOPMENT.....	1
DIRECTOR OF PUBLIC WORKS.....	1
DIRECTOR OF RECREATION & HUMAN SERVICES.....	1
DIRECTOR OF TRANSPORTATION.....	1
ECONOMIC DEVELOPMENT ANALYST.....	1
ECONOMIC DEVELOPMENT MANAGER.....	1
EQUIPMENT MAINTENANCE SUPERINTENDENT.....	3
FACILITIES MAINTENANCE SUPERVISOR.....	3
FAMILY CHILD CARE MANAGER.....	1
FINANCIAL SERVICES MANAGER.....	1
FLEET MAINTENANCE SUPERVISOR.....	2
GENERAL BUILDING INSPECTOR.....	3
GRAPHICS TECHNICIAN.....	2
HUMAN RESOURCES ANALYST.....	2
HUMAN RESOURCES MANAGER.....	2
HUMAN RESOURCES TECHNICIAN.....	2
INFORMATION TECHNOLOGY COORDINATOR.....	2
INFORMATION TECHNOLOGY MANAGER.....	2
INFORMATION TECHNOLOGY SYSTEMS ANALYST.....	2
JUNIOR ACCOUNTANT.....	2
PARK MAINTENANCE SUPERINTENDENT.....	3
PAYROLL / PERSONNEL TECHNICIAN.....	2
PAYROLL SPECIALIST.....	2
PLAN CHECK ENGINEER.....	1
PLANNING ASSISTANT.....	2
POLICE CAPTAIN.....	1
POLICE CHIEF.....	1
POLICE LIEUTENANT.....	1

PRINCIPAL CIVIL ENGINEER.....	1
RECREATION & HUMAN SERVICES SUPERINTENDENT .....	3
RECREATION PROGRAM ADMINISTRATOR .....	1
RECREATION SERVICES MANAGER.....	3
SENIOR ACCOUNTANT.....	1
SENIOR ACCOUNT CLERK.....	2
SENIOR ADMINISTRATIVE ANALYST.....	3
SENIOR PLANNER.....	1
STREET MAINTENANCE SUPERINTENDENT .....	3
TRANSIT ADMINISTRATIVE OFFICER.....	2
TRANSIT MAINTENANCE MANAGER.....	2
TRANSIT OPERATIONS MANAGER.....	2
TRANSIT OPERATIONS OFFICER.....	2
TRANSIT PARTS/STOREROOM COORDINATOR .....	2
TRANSIT PLANNING AND SCHEDULING ANALYST.....	2
TRANSIT TRAINING AND SAFETY SUPERVISOR.....	2
TRANSPORTATION ROUTE SUPERVISOR.....	2

#### COMMISSIONERS

Planning and Environmental Quality Commission .....	1
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#### CONSULTANT

Consultant, as defined in Title 2, California Code of Regulations, §18704.6, shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The City Manager may determine, in writing, that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon the description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

#### DISCLOSURE CATEGORIES

##### Category 1:

Persons in this category shall be required to disclose: investments; interests in real property and interests in real property held by business entities and trusts; income, loan income, and gifts; business positions; and commission income, income and loans to business entities and income from real property.

##### Category 2:

Persons in this category shall be required to disclose: investments; income; gifts; and business positions.

##### Category 3:

Persons in this category will be required to disclose: investments; interests in real property and interests in real property held by business entities or trusts; income; gifts; and business positions.



# City of Gardena

## City Council Meeting

Agenda Item No. 5. D. ( 4 )

Department: CONSENT CALENDAR

Meeting Date: 3/10/2020

Resolution No. 6435

### AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6435: ARTESIA BOULEVARD LANDSCAPING ASSESSMENT DISTRICT RENEWAL FOR THE FISCAL YEAR COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021

<u>COUNCIL ACTION REQUIRED:</u> Adopt Resolution No. 6435	<u>Action Taken</u>
<u>RECOMMENDATION AND STAFF SUMMARY:</u>  Staff respectfully recommends that City Council adopt Resolution No.6435, which directs the City Manager to order the Engineering Staff to prepare and file a report for the maintenance of landscaping improvements and appurtenant facilities within the median islands on Artesia Boulevard between Western Avenue and Normandie Avenue for the fiscal year 2020-2021.  This Resolution is in accordance with Article 4, Chapter 1, Part 2 of the Streets and Highways Code of the State of California, Landscaping and Lighting Act of 1972.  It is the first step of the annual renewal of the City of Gardena Artesia Landscaping Assessment District.	
<u>FINANCIAL IMPACT/COST:</u>  Amount of Expense: N/A Funding Source: Assessment District	
<u>ATTACHMENTS:</u> Resolution No.6435, Vicinity Map	
Submitted by: <u>Kevin Kwak</u> , Kevin Kwak, Principal Civil Engineer Date: <u>3/4/2020</u> Concurred by: <u>Clint Osorio</u> , Clint Osorio, Interim City Manager Date: <u>3/4/20</u>	

RESOLUTION NO. 6435

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA,  
ARTESIA BOULEVARD LANDSCAPING ASSESSMENT DISTRICT  
RENEWAL FOR THE FISCAL YEAR COMMENCING JULY 1ST, 2020 AND  
ENDING JUNE 30TH, 2021.

WHEREAS, the City of Gardena has an assessment district which was created pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code § 22500); and

WHEREAS, assessments are to be levied and collected within the Artesia Boulevard Landscaping Assessment District for the 2020-2021 fiscal year; and

WHEREAS, the procedure for levy of annual assessments found in the California Streets and Highways Code Section 22500 et seq. requires that the City Council direct the City Manager to order the Engineering Staff to prepare and file an appropriate report; and

WHEREAS, the purpose of the District is for the maintenance of landscaping improvements and appurtenant facilities within the median islands on Artesia Boulevard between Western Avenue and Normandie Avenue, and any other purposes set forth in the improvements;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, FIND, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the City Manager is hereby instructed to order the Engineering Staff to prepare and file a report with the City Clerk in accordance with Article 4, Chapter 1, Part 2, of the "Landscaping and Lighting Act of 1972" (commencing at Streets and Highways Code § 22565).

SECTION 2. That a certified copy of this resolution be presented to said City Manager for his information and guidance.

SECTION 3. That this resolution shall take effect immediately.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this resolution; shall cause the original of same to be entered in the book of resolutions of said City of Gardena, and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting of which the same is passed and adopted.

Passed, approved and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

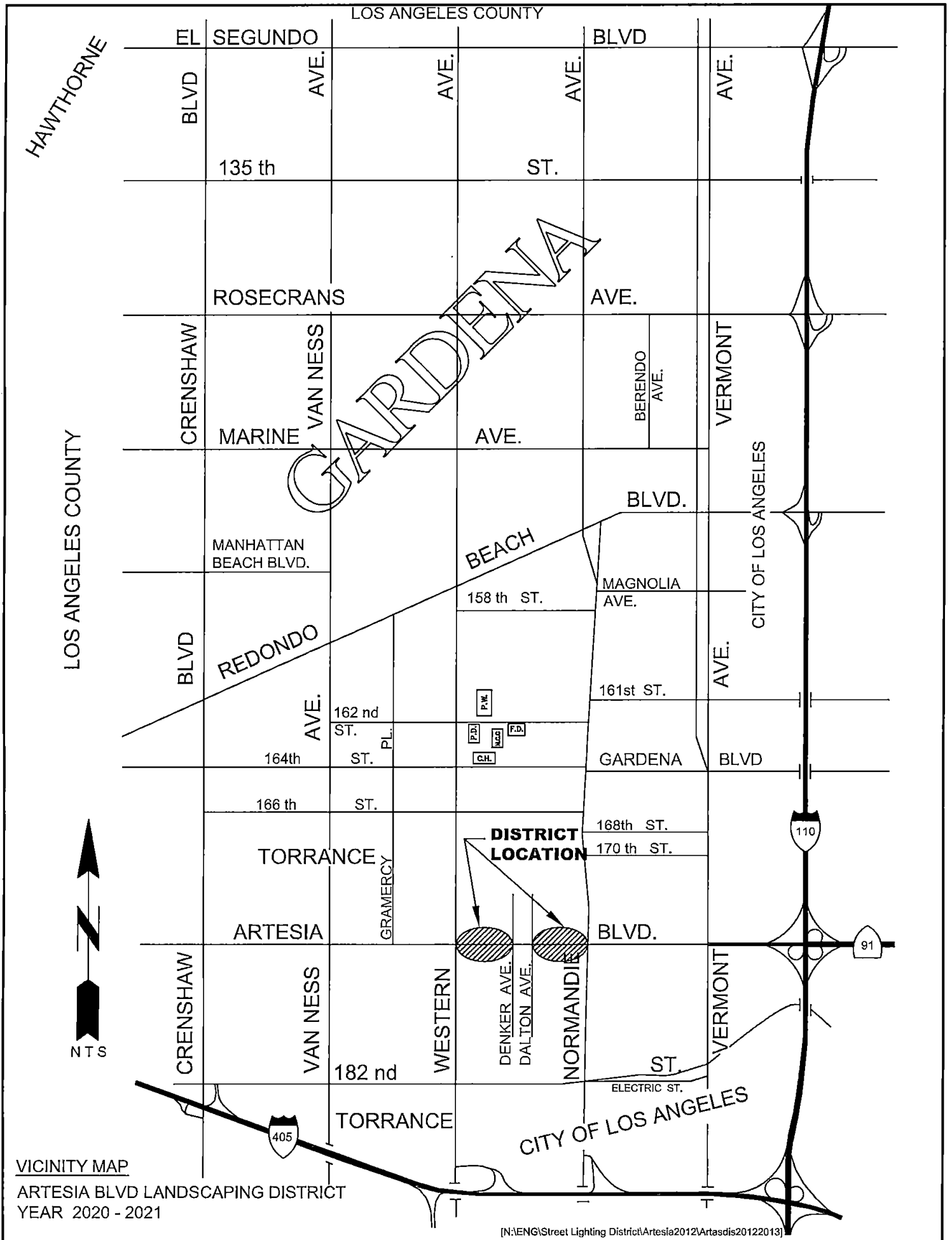
\_\_\_\_\_  
TASHA CERDA, Mayor

ATTEST:

\_\_\_\_\_  
MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
CARMEN VASQUEZ, City Attorney





**City of Gardena**  
**City Council Meeting**

Agenda Item No. 5. D. ( 5 )

Department: CONSENT CALENDAR

Meeting Date: 3/10/2020

Resolution No: 6436

**AGENDA REPORT SUMMARY**

pTO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6436: CONSOLIDATED STREET LIGHTING DISTRICT RENEWAL FOR THE FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021

<u>COUNCIL ACTION REQUIRED:</u>  Adopt Resolution No. 6436	<u>Action Taken</u>
<u>RECOMMENDATION AND STAFF SUMMARY:</u>  Staff respectfully recommends that City Council adopt Resolution No. 6436 which directs the City Manager to order the Engineering Staff to prepare and file a report for the maintenance of citywide street lighting for the fiscal year 2020-2021.  This Resolution is in accordance with Article 4, Chapter 1, Part 2, of the Streets and Highways Code of the State of California, Landscaping and Lighting Act of 1972.  It is the first step of the annual renewal of the City of Gardena Consolidated Lighting District.	
<u>FINANCIAL IMPACT/COST:</u>  Amount of Expense: N/A Funding Source: Assessment District	
<u>ATTACHMENTS:</u>  Resolution No. 6436, Vicinity Map	
Submitted by: <u>Kevin Kwak</u>	Kevin Kwak, Principal Civil Engineer
Concurred by: <u>Clint Osorio</u>	Clint Osorio, Interim City Manager
Date: <u>3/4/2020</u>	Date: <u>3/4/20</u>

RESOLUTION NO. 6436

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
GARDENA CONSOLIDATED STREET LIGHTING DISTRICT  
RENEWAL FOR THE FISCAL YEAR COMMENCING  
JULY 1ST, 2020 AND ENDING JUNE 30TH, 2021.

WHEREAS, the City of Gardena has an assessment district which was created pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code § 22500); and

WHEREAS, assessments are to be levied and collected within the Gardena Consolidated Street Lighting Assessment District for the 2020-2021 fiscal year; and

WHEREAS, the procedure for levy of annual assessments found in the California Streets and Highways Code Section 22500 et seq. requires that the City Council direct the City Manager to order the Engineering Staff to prepare and file an appropriate report; and

WHEREAS, in addition to maintaining the existing improvements, the City will continue to add and maintain streetlights, poles, public lighting facilities and traffic signal improvements at various locations throughout the District during the next fiscal year;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA DOES HEREBY RESOLVE, DECLARE, FIND, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the City Manager is hereby instructed to order the Engineering Staff to prepare and file a report with the City Clerk in accordance with Article 4, Chapter 1, Part 2, of the "Landscaping and Lighting Act of 1972" (commencing at Streets and Highways Code § 22565).

SECTION 2. That a certified copy of this resolution be presented to said City Manager for his information and guidance.

SECTION 3. That this resolution shall take effect immediately.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this resolution; shall cause the original of same to be entered in the book of resolutions of said City of Gardena, and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting of which the same is passed and adopted.

Passed, approved and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
TASHA CERDA, Mayor

ATTEST:

\_\_\_\_\_  
MINA SEMENZA, City Clerk

  
APPROVED AS TO FORM:

\_\_\_\_\_  
CARMEN VASQUEZ, City Attorney

HAWTHORNE EL SEGUNDO LOS ANGELES COUNTY BLVD.

LOS ANGELES COUNTY

HAWTHORNE

COUNTY OF LOS ANGELES

CITY OF LOS ANGELES

110

3



135 th

ROSECRANS

MARINE

MANHATTAN BEACH BLVD.

REDONDO BEACH

158 th ST.

162 nd

CITY MAINTENANCE YARD

CITY HALL

161 st ST.

GARDENA

BLVD.

166 th

TORRANCE

GRAMERCY

ST.

170 th ST.

ARTESIA

BLVD

NORMANDIE

VERMONT

CRENSHAW

VAN NESS

WESTERN

182 nd

TORRANCE

ELECTRIC ST.

CITY OF LOS ANGELES

405

DISTRICT MAP  
YEAR 2020 - 2021



# City of Gardena

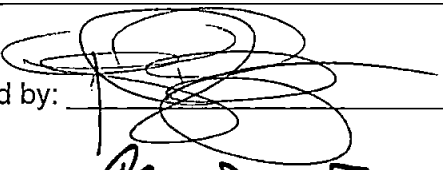

## City Council Meeting

Agenda Item No. 5. D. ( 6 )  
CONSENT  
CALENDAR  
Meeting Date: 03/10/2020  
Resolution No. 6434

### AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL MEMBERS

AGENDA TITLE: RESOLUTION NO. 6434: AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS

<u>COUNCIL ACTION REQUIRED:</u>	<u>Action Taken</u>
<ul style="list-style-type: none"><li>Adopt Resolution No. 6434 authorizing Staff to apply for and receive Local Government Planning Support Grants Program Funds</li></ul>	
<u>RECOMMENDATION AND STAFF SUMMARY:</u>	
<p>Staff respectfully recommends that the City Council adopt Resolution No. 6434.</p> <p>On January 27, 2020, the State Department of Housing and Community Development released a Notice of Funding Availability (NOFA) of available funding through the Local Early Action Planning Grants Program (LEAP). LEAP has approximately \$119 million available to local governments for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment. If awarded, the City of Gardena could receive up to \$300,000.</p> <p>A variety of planning documents, activities, and strategies are eligible if housing production is accelerated. This includes: updates to the general plan, specific plans, and zoning ordinance; rezoning and upzoning; and improvements that expedite the review process. Applications are due by July 1, 2020.</p> <p>The project will not have a significant effect on the environment and is therefore exempt from the California Environmental Quality Act (CEQA), pursuant to the common-sense exemption found in Section 15061.b.3 of the CEQA Guidelines.</p>	
<u>FINANCIAL IMPACT/COST:</u>	
None	
<u>ATTACHMENTS:</u>	
<ul style="list-style-type: none"><li>Resolution No. 6434</li><li>Memorandum from HCD regarding Notice of Funding Availability – Local Early Action Planning Grants Program</li></ul>	
Submitted by: 	Raymond Barragan, Community Development Director
Date:	03/05/2020
Submitted by: 	Clint Osorio, City Manager
Date:	03/05/2020

**RESOLUTION NO. 6434**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS**

**THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY FIND, DETERMINE AND RESOLVE, AS FOLLOWS:**

**WHEREAS**, pursuant to Health and Safety Code section 50515 et. seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants program or LEAP); and

**WHEREAS**, the City Council of the City of Gardena desires to submit a LEAP grant application package ("Application"), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and

**WHEREAS**, the Department has issued a NOFA and Application on January 27, 2020 in the amount of \$119,040,000 for assistance to all California Jurisdictions.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA ("APPLICANT") RESOLVES AS FOLLOWS:**

**SECTION 1.** The City Manager is hereby authorized and directed to apply for and submit to the Department the Application package;

**SECTION 2.** In connection with the LEAP grant, the City Manager of the City of Gardena is authorized to submit the Application, enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for the amount of \$300,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the Applicant's obligations related thereto, and all amendments thereto; and

**SECTION 3.** The Applicant shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents will be incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

**BE IT FURTHER RESOLVED** that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

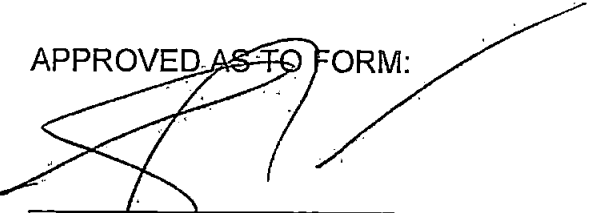
PASSED, APPROVED AND ADOPTED THIS 10<sup>TH</sup> DAY OF MARCH, 2020.

\_\_\_\_\_  
TASHA CERDA, MAYOR

ATTEST:

\_\_\_\_\_  
MINA SEMENZA, CITY CLERK

APPROVED AS TO FORM:

  
\_\_\_\_\_  
CARMEN VASQUEZ, CITY ATTORNEY

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF FINANCIAL ASSISTANCE**

2020 W. El Camino Avenue, Suite 500  
Sacramento, CA 95833  
(916) 263-2771 / FAX (916) 263-2763  
[www.hcd.ca.gov](http://www.hcd.ca.gov)



January 27, 2020

**MEMORANDUM FOR: All Potential Applicants**

**FROM: Zachary Olmstead, Deputy Director  
Division of Housing Policy Development**

**SUBJECT: NOTICE OF FUNDING AVAILABILITY -  
LOCAL EARLY ACTION PLANNING GRANTS PROGRAM**

The California Department of Housing and Community Development (Department) is pleased to announce the release of this Notice of Funding Availability (NOFA) for approximately \$119,040,000 as part of the Local Early Action Planning Grants Program (LEAP or Program). LEAP is made available as a portion of the Local Government Planning Support Grants Program pursuant to Chapter 3.1 of Health and Safety Code (Sections 50515 to 50515.05) (Chapter 159, Statutes of 2019). LEAP provides funding to jurisdictions for the preparation and adoption of planning documents, process improvements that accelerate housing production, and facilitate compliance in implementing the sixth cycle of the regional housing need assessment (RHNA).

In order to be eligible for grant funding, an applicant must submit a completed, signed original application and an electronic copy on CD or USB flash drive. Applications will be accepted on an Over-the-Counter (OTC) basis as of the date of this NOFA through July 1, 2020. The Department encourages early applications and will accept applications post-marked by the July 1, 2020 deadline. Applicants may utilize various carrier services, such as the U.S. Postal Service, UPS, FedEx, or other carrier services. All applications must be submitted to the Department at the following address:

**California Department of Housing and Community Development  
Division of Housing Policy Development  
2020 West El Camino Ave, Suite 500  
Sacramento, CA 95833**

Program applications, forms and instructions are available on the Department's website at <https://www.hcd.ca.gov/grants-funding/active-funding/leap.shtml>. If you have questions regarding this NOFA, please email the Department at [EarlyActionPlanning@hcd.ca.gov](mailto:EarlyActionPlanning@hcd.ca.gov).

Attachment

**LOCAL EARLY ACTION PLANNING GRANTS PROGRAM  
(LEAP)  
2020 NOTICE OF FUNDING AVAILABILITY**



**State of California  
Governor Gavin Newsom**

**Alexis Podesta, Secretary  
Business, Consumer Services and Housing Agency**

**Douglas R. McCauley, Acting Director  
California Department of Housing and Community Development**

**Zachary Olmstead, Deputy Director  
California Department of Housing and Community Development  
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January 27, 2020

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# 2019 NOTICE OF FUNDING AVAILABILITY LOCAL EARLY ACTION PLANNING GRANTS PROGRAM

## I. Introduction

The California Department of Housing and Community Development (Department) is pleased to announce the release of this Notice of Funding Availability (NOFA) for approximately \$119,040,000 as part of the Local Early Action Planning Grants Program (LEAP or Program). LEAP is made available as a portion of the Local Government Planning Support Grants Program pursuant to Chapter 3.1 of Health and Safety Code (Sections 50515.03 (Chapter 159, Statutes of 2019)). The Program provides funding to jurisdictions for the preparation and adoption of planning documents, process improvements that accelerate housing production, and facilitate compliance in implementing the sixth cycle of the RHNA.

## II. Authority and Scope

This NOFA is authorized pursuant to Chapter 3.1 of Health and Safety Code (Sections 50515 to 50515.05). The NOFA implements, interprets, and makes specific provisions for purposes of implementing planning grants to jurisdictions pursuant to 50515.03 (hereinafter "LEAP").

This NOFA establishes terms, conditions, forms, procedures and other mechanisms as the Department deems necessary to exercise the powers and perform the duties conferred by Chapter 3.1.

The matters set forth herein are regulatory mandates, and are adopted in accordance with the authorities set forth below:

Quasi-legislative regulations ... have the dignity of statutes ... [and]... delegation of legislative authority includes the power to elaborate the meaning of key statutory terms...

*Ramirez v. Yosemite Water Co.*, 20 Cal. 4th 785, 800 (1999)

Further, the Department may implement the Program through the issuance of forms, guidelines, and one or more NOFAs, as the Department deems necessary, to exercise the powers and perform the duties conferred on it by this chapter. Any forms, guidelines, and notices of funding availability adopted pursuant to this section are hereby exempted from the rulemaking provisions of the Administrative Procedure Act (Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2 of the Government Code). (Health and Safety Code Section 50515.04(f)).

The Department reserves the right, at its sole discretion, to suspend or amend the provisions of this NOFA, including, but not limited to, grant award amounts.

### III. Program Summary

The Local Early Action Planning Grants Program (LEAP or Program) is part of the broader Program formerly known as the Local Government Planning Support Grants Program, which was established as part of the 2019-20 Budget Act. The 2019-20 Budget Act provides a spectrum of support, incentives, resources and accountability to meet California's housing goals. Some specific elements include:

- Planning Support (local and regional planning grants)
- Incentives (Prohousing preference and infill incentive grants)
- Funding Resources
- Accountability (penalties for noncompliant housing plans)
- Reform (collaborative processes to reform regional housing needs)

The Local Government Planning Support Grants Program provides one-time grant funding to regions and jurisdictions for technical assistance, preparation and adoption of planning documents, and process improvements. The over-arching goals of the Program are to (1) accelerate housing production; and (2) facilitate compliance to implement the sixth cycle of the regional housing need assessment (RHNA).

### IV. Program Timeline

Grants will be available to eligible applicants on a noncompetitive, Over-the-Counter (OTC) basis. Applications will be accepted from the date of the release of this NOFA and up until July 1, 2020. See Table 1 below for the anticipated timeline for awards for the OTC period.

Event	Date
NOFA Release	January 27, 2020
NOFA Application Webinar	February 14, 2020
NOFA Application Workshops	February and March 2020
Final Due Date for OTC Applications	July 1, 2020
Technical Assistance	February 2020 through December 31, 2023
Expenditure Deadline	December 31, 2023

The Department will review applications within 30 days and target award of applications within 60 days, with subsequent Standard Agreements processed within 60 days of award. Applicants are encouraged to submit early in the application window.

The Department will hold workshops and a webinar to review the LEAP NOFA and application and will be conducting technical assistance to aid applicants throughout the OTC period and implementation of the grant. For a list of dates, times, and locations for the workshops as well as information on technical assistance, please visit the Department's website at <https://www.hcd.ca.gov/grants-funding/active-funding/leap.shtml>.

## **V. Award Amounts**

This Program will make \$119,040,000 dollars available to jurisdictions for Program implementation, including state operations and expenditures, and technical assistance. Maximum award amounts are based on population estimates as of January 1, 2019.<sup>1</sup> The minimum award amount is \$25,000. The maximum amount that a jurisdiction may receive pursuant to this subdivision shall be as follows:

<b>Jurisdiction Size (in population)</b>	<b>Maximum Award Amount</b>
750,000 or greater	\$1,500,000
300,000 to 749,999	\$750,000
100,000 to 299,999	\$500,000
60,000 to 99,999	\$300,000
20,000 to 59,999	\$150,000
Less than 20,000	\$65,000

Applicants seeking partnerships with other local governments will be additive. For example, two jurisdictions between 100,000 and 299,999 people could submit a proposal for up to \$1.0 million.

## **VI. Eligible Applicants**

Eligible applicants are limited to local governments, i.e., cities and counties. However, local governments may partner through legally binding agreements with other forms of governments or entities where the proposal will have a direct effect

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<sup>1</sup> Population estimates, posted as of January 1, 2019, are based on the Department of Finance E-1 report. Official maximum amounts per jurisdiction can be found at the Department's website at <https://www.hcd.ca.gov/grants-funding/active-funding/leap.shtml>.

on land-use or development within the participating localities. This includes, but is not limited to, partnerships with other localities, regional governments, housing authorities, school districts, special districts, community-based organizations, or any duly constituted governing body of an Indian Reservation or Rancheria. Applicants forming partnerships, must submit separate, completed and signed application packages, including resolutions and a copy of the signed agreement between partners to the Department in order to be awarded funds.

## **VII. Eligible Activities**

Eligible activities must demonstrate an increase in housing related planning activities and facilitate accelerated housing production. Eligible activities may be part of a larger planning effort (e.g., a comprehensive zoning code update) if proposed activities have not been completed prior to the NOFA date, are distinct, and demonstrate a nexus to accelerating housing production. Eligible activities are not necessarily jurisdiction-wide and may include a smaller geography with a significant impact on housing production. For example, eligible activities may include a housing development-related project with a significant community level impact, or planning or process improvement for a project with an ongoing community impact beyond the project. Eligible activities may include a variety of planning documents and processes, including, but not limited to, the following as set forth in Health and Safety Code section 50515.03(c):

1. Rezoning and encouraging development by updating planning documents and zoning ordinances, such as General Plans, community plans, specific plans, implementation of sustainable communities' strategies, and local coastal programs;
2. Completing environmental clearance to eliminate the need for project-specific review;
3. Establishing housing incentive zones or other area-based housing incentives beyond State Density Bonus Law such as a workforce housing opportunity zone pursuant to Article 10.10 (commencing with Section 65620) of Chapter 3 of Division 1 of Title 7 of the Government Code, or a housing sustainability district pursuant to Chapter 11 (commencing with Section 66200) of Division 1 of Title 7 of the Government Code;
4. Performing infrastructure planning, including for sewers, water systems, transit, roads, or other public facilities necessary to support new housing and new residents;
5. Planning documents to promote development of publicly-owned land, such as partnering with other local entities to identify and prepare excess or surplus property for residential development;
6. Revamping local planning processes to speed up housing production;
7. Developing or improving an accessory dwelling unit ordinance in compliance with Section 65852.2 of the Government Code;
8. Planning documents for a smaller geography (less than jurisdiction-wide) with a significant impact on housing production, including an overlay district, project level specific plan, or development standards modifications proposed for significant areas of a locality, such as corridors, downtown or priority growth areas;

9. Rezoning to meet requirements pursuant to Gov. Code Section 65583(c)(1), and other rezoning efforts to comply with Housing Element requirements, including Gov. Code Section 65583.2(c) (AB 1397, Statutes of 2018);
10. Upzoning or other implementation measures to intensify land use patterns in strategic locations, such as close proximity to transit, jobs or other amenities;
11. Rezoning for multifamily housing in high resource areas (according to Tax Credit Allocation Committee/Housing Community Development Opportunity Area Maps);
12. Establishing pre-approved architectural and site plans;
13. Preparing and adopting Housing Elements of the General Plan that include an implementation component to facilitate compliance with the sixth cycle RHNA;
14. Adopting planning documents to coordinate with suballocations under Regional Early Action Planning Grants (REAP) pursuant to Health and Safety Code Section 50515.02(f) that accommodate the development of housing and infrastructure, and accelerate housing production in a way that aligns with state planning priorities, housing, transportation equity and climate goals, including hazard mitigation or climate adaptation;
15. Zoning for by-right supportive housing, pursuant to Gov. Code section 65651 (Chapter 753, Statutes of 2018);
16. Zoning incentives for housing for persons with special needs, including persons with developmental disabilities;
17. Planning documents related to carrying out a local or regional housing trust fund;
18. Environmental hazard assessments; data collection on permit tracking; feasibility studies, site analysis, or other background studies that are ancillary (e.g., less than 15 percent of the total grant amount) and part of a proposed activity with a nexus to accelerating housing production; and
19. Other planning documents or process improvements that demonstrate an increase in housing related planning activities and facilitate accelerating housing production; and
20. Establishing Prohousing Policies, as follows:

### **Prohousing Policies**

The Department encourages applicants to consider LEAP funds to facilitate designation as a Prohousing jurisdiction.

The 2019-20 Budget Act requires the Department to develop the Prohousing designation emergency regulations by no later than July 1, 2021. This program will allow the Department to designate jurisdictions as "Prohousing," when they demonstrate policies and strategies to accelerate housing production. In turn, Prohousing jurisdictions will be awarded additional points or preference in programs such as the Affordable Housing and Sustainable Communities (AHSC), Transformative Climate Communities (TCC), Infill Infrastructure Grant (IIG) programs and other state funding programs. The Department anticipates developing emergency regulations and Prohousing designations prior to July 1, 2021, and will seek to designate jurisdictions prior to future rounds of AHSC, TCC and IIG

programs.

Pursuant to Gov. Code Section 65589.9(f)(2), “Prohousing” policies mean policies that facilitate the planning, approval, or construction of housing. These policies may include, but are not limited to, the following:

- A. Planning for local financial incentives for housing, including, but not limited to, establishing a local housing trust fund;
- B. Reducing parking requirements for sites that are zoned for residential development;
- C. Adoption of zoning allowing for use by right for residential and mixed-use development;
- D. Zoning more sites for residential development or zoning sites at higher densities than is required to accommodate the minimum existing RHNA for the current Housing Element cycle;
- E. Adoption of accessory dwelling unit ordinances or other mechanisms that reduce barriers for property owners to create accessory dwelling units beyond the requirements outlined in Section 65852.2, as determined by the Department;
- F. Process improvements that reduce permit processing time;
- G. Creating of objective development standards;
- H. Studies and implementing actions that reduce development impact fees; and
- I. Establishing a Workforce Housing Opportunity Zone, as defined in Section 65620, or a housing sustainability district, as defined in Section 66200.”

## **VIII. Ineligible Activities**

- 1. Activities unrelated to preparation and adoption of planning documents, and process improvements to accelerate housing production and facilitate compliance to implement the sixth cycle of the RHNA;
- 2. Activities that obstruct or hinder housing production, e.g., moratoriums, downzoning, planning documents with conditional use permits that significantly impact supply, cost, approval certainty and timing, planned development, or other similarly constraining processes; and
- 3. Project specific planning documents that do not have a significant impact on accelerating housing production or significant community level or re-occurring benefit beyond the project.
- 4. The Department may consider proposals that are combined with larger proposals that have a positive housing component and the net effect on accelerating housing production is significant. For example, an applicant may propose combining an open-space designation, downzoning, or anti-displacement measures with by-right upzoning that has a significant net gain in housing capacity.

## **IX. Eligible Uses**

1. Grant funds may cover the costs of temporary staffing or consultant needs associated with eligible activities;
2. Grant funds shall be used for the costs of preparing and adopting the proposed activity;
3. A jurisdiction that receives funds under this Program may use a subcontractor. The subcontract shall provide for compliance with all the requirements of the Program. The subcontract shall not relieve the jurisdiction of its responsibilities under the Program;
4. Eligible expenditures may be incurred and expended for the project(s) subject to the terms and conditions of the Standard Agreement; and
5. Only approved and eligible costs incurred for work after the NOFA date, continued past the date of the Standard Agreement, and completed during the grant term, will be reimbursable.

## **X. Ineligible Uses**

1. Program grant funds may not be used for administrative costs of persons employed by the grantee for activities not directly related to the preparation and adoption of the proposed activity;
2. No more than 5 percent of the grant amount may be used for administrative costs for any proposed use, to be approved by the Department upon disbursement; and
3. Approved and eligible costs incurred prior to the NOFA date are ineligible.

## **XI. Application Requirements**

Until July 1, 2020, a jurisdiction may request an allocation of funds pursuant to this section by submitting a complete application to the Department that demonstrates:

1. A budget, including timelines, deliverables, sub-steps and adoption, that demonstrates funds will be utilized for eligible activities and uses;
2. How proposed activities will increase housing planning and facilitate accelerating local housing production;
3. Completed or proposed activities consistent with the state or other planning priorities; and
4. All other required information contained in the Department's application

Applicants will demonstrate consistency with these requirements utilizing the forms and manner prescribed in the Department application.

*Accelerating Housing Production:* Applicants must propose and document plans or processes that increase housing planning and facilitate accelerating local housing production. The application must demonstrate a significant positive effect on accelerating housing production through timing, cost, approval certainty, entitlement streamlining, feasibility, infrastructure capacity, or impact on housing

supply and affordability. An application must include an explanation and documentation of the nexus to accelerating housing production based on a reasonable and verifiable methodology and must utilize the Department's form (see the Department's application). A verifiable methodology may include a statement of support from a non-profit or for-profit developer that is active in the locality.

*State and Other Planning Priorities:* Consistency with state or other planning priorities may be demonstrated through proposed activities in the application **OR** activities that were completed within the last five years. Applicants must self-certify utilizing the Department's form (see Department's application).

## **XII. Application Submission Requirements**

In order to be eligible for grant funding, an applicant must submit a completed, signed original application and an electronic copy on CD or USB flash drive. Applications will be accepted on an OTC basis as of the date of this NOFA through July 1, 2020. The Department encourages early applications and will accept applications post-marked by the July 1, 2020 deadline. Applicants may utilize various carrier services, such as the U.S. Postal Service, UPS, FedEx, or other carrier services. All applications must be submitted to the Department at the following address:

**California Department of Housing and Community Development  
Division of Housing Policy Development  
2020 West El Camino Ave, Suite 500  
Sacramento, CA 95833**

Applications must be on Department forms and cannot be altered or modified by the applicant. Program applications and forms are available on the Department's website located at <https://www.hcd.ca.gov/grants-funding/active-funding/leap.shtml>.

## **XIII. Application Review**

1. The Program will not utilize a competitive process to award funds.
2. Funds will be available to eligible applicants on a rolling OTC basis that begins as of the date of this NOFA and ends July 1, 2020.
3. An application form will be available upon release of the NOFA and will include forms to demonstrate meeting eligibility requirements such as, among other forms, a resolution, a proposed budget and timeline table and self-certified attachments demonstrating a nexus to housing production and consistency with state planning and other priorities;
4. Applications will first be reviewed for, among other things, completeness, eligibility requirements, and accuracy;
5. In order to be considered complete, an application must contain requested

- information and supporting documentation where appropriate;
6. All applications must meet the eligibility requirements as specified in this NOFA;
  7. If the application is ineligible, it will not be considered for funding, but may be amended and resubmitted;
  8. The Department may request additional information to complete and approve the application for funding;
  9. Applications recommended for funding are subject to conditions specified by the Department;
  10. Applications will be reviewed within 30 days from the date the Department receives the application; and
  11. All applicants not meeting the eligibility requirements will be informed within 30 days from the date the Department receives the application.

#### **XIV. Award Letter and Standard Agreement**

Successful applicants will receive an Award Letter from the Department and will be awarded funds. Applicants will enter into a state Standard Agreement (Standard Agreement) for distribution of funds. The Standard Agreement process will specify, among other things, the amount of funds granted, timeline for expenditure of funds, and the approved use of funds. Expenditure report dates and other requirements will also be identified in the Standard Agreement.

#### **XV. Appeals**

1. Basis of Appeals:
  - A. Upon receipt of the Department's notice deeming an application incomplete or ineligible, applicants under this NOFA may appeal such decision(s) to the Department Director.
  - B. The decision of the Director is final and not subject to further administrative or judicial review.
  - C. No applicant shall have the right to appeal a decision of the Department relating to another applicant's eligibility, award, denial of award, or any other related matter.
2. Appeals Process and Deadlines:
  - A. Process: In order to lodge an appeal, applicants must submit to the Director by the deadline set forth in subsection (b) below, a written appeal which states all relevant facts, arguments, and evidence upon which the appeal is based. No new or additional information will be accepted. Once the written appeal is submitted to the Director, no further information or materials is required to be accepted or considered thereafter. Appeals are to be submitted to the Director at following address:

California Department of Housing and Community Development  
Division of Housing Policy Development  
2020 W. El Camino Avenue, Suite 500  
Sacramento, California 95833  
[EarlyActionPlanning@hcd.ca.gov](mailto:EarlyActionPlanning@hcd.ca.gov)

The Director will accept appeals delivered through a carrier service such as the U.S. Postal Service, UPS, Fed-Ex, or other carrier services that provide date stamp verification of delivery. Deliveries must be received during the Department's weekday (non-state holiday) business hours of 9:00 a.m. to 5:00 p.m. Pacific Standard Time. Additionally, emails to the email address listed above will be accepted if the email time stamp is prior to the appeal deadline.

- B. Filing Deadline. Appeals must be received by the Director no later than (5) five business days from the date of the Department's determination.

3. Decision:

Any request to amend the Department's decision shall be reviewed for compliance with this NOFA and its application. The Director shall render his/her decision in writing within fifteen (15) business days of receipt of the applicant's written appeal. The decision of the Director shall be the Department's final decision, and shall not be appealable to any court or tribunal.

## **XVI. Administration**

### **1. Grant Execution and Term**

- A. The Department will notify the grantee if they have been selected for a grant award;
- B. After the Standard Agreement has been drawn, the grantee will be provided instructions for signing all required documents. The grantee must submit all supporting materials and a signed Standard Agreement within the timeline provided in the instructions, or risk forfeiting the grant award;
- C. The grant term begins on the day the Department and the grantee have fully executed the Standard Agreement. The Department will notify the grantee and partners when work may proceed under the agreement. However, eligible activities that are approved by the Department may be retroactively reimbursed to the date of the NOFA; and
- D. The end of the grant term will be determined by the state based on the availability of grant funds and the administrative requirements for liquidation.

## 2. Payment and Accounting of Grant Funds

- A. Grant funds cannot be disbursed until the Standard Agreement has been fully executed;
- B. The grantee will be responsible for compiling and submitting all invoices and reporting documents. Grantees will submit for reimbursements to the Department based on actual cost incurred;
- C. The grantee must bill the state based on clear deliverables outlined in the Standard Agreement or budget timeline. Only approved and eligible costs incurred for work after the NOFA date, continued past the date of the Standard Agreement, and completed and processed prior to the expenditure deadline, will be reimbursable. Approved and eligible costs incurred prior to the NOFA date are ineligible;
- D. Work must be completed prior to requesting reimbursement;
- E. Grant fund payment will be made on a reimbursement basis; advance payments are not allowed. The grantee and partners must have adequate cash flow to pay all grant-related expenses prior to requesting reimbursement from the Department. Project invoices will be submitted to the Department by the grantee on a quarterly basis;
- F. In unusual circumstances, the Department may consider alternative arrangements to reimbursement and payment methods based on documentation demonstrating cost burdens, including the inability to pay for work;
- G. Supporting documentation may include, but is not limited to: receipts, progress payments, subcontractor invoices, time cards, etc.;
- H. Invoices must be accompanied by reporting materials where appropriate. Invoices without the appropriate reporting materials will not be paid. The Department may withhold 10 percent of the grant until grant terms have been fulfilled; and
- I. Each recipient of funds under the Program shall expend those funds no later than December 31, 2023.

## 3. Accounting Records and Audits

- A. The grantee must establish a separate ledger account for receipts and expenditures of grant funds and maintain expenditure details in accordance with the budget and timeline. Separate bank accounts are not required;
- B. The grantee shall maintain documentation of its normal procurement policy and competitive bid process (including the use of sole source purchasing), and financial records of expenditures incurred during the course of the project, in accordance with generally accepted accounting principles;
- C. The grantee agrees that the state or designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of the Standard Agreement;
- D. The grantee agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated;
- E. Subcontractors employed by the grantee and paid with moneys under the

terms of this Standard Agreement shall be responsible for maintaining accounting records as specified above;

- F. At any time during the term of the Standard Agreement, the Department may perform, or cause to be performed, a financial audit of any and all phases of the award. At the Department's request, the awardee shall provide, at its own expense, a financial audit prepared by a certified public accountant. The State of California has the right to review project documents and conduct audits during project implementation and over the project life;
- G. The Department may request additional information, as needed, to meet other applicable audit requirements; and
- H. The Department may monitor expenditures and activities of an applicant, as the Department deems necessary, to ensure compliance with Program requirements.

#### 4. Remedies of Nonperformance

- A. In the event that it is determined, at the sole discretion of the state, that the grantee is not meeting the terms and conditions of the Standard Agreement, immediately upon receiving a written notice from the Department to stop work, the grantee shall cease all work under the Standard Agreement. The Department has the sole discretion to determine that the grantee meets the terms and conditions after a stop work order, and to deliver a written notice to the grantee to resume work under the Standard Agreement;
- B. Both the grantee and the Department have the right to terminate the Standard Agreement at any time upon 30 days written notice. The notice shall specify the reason for early termination and may permit the grantee or the Department to rectify any deficiency(ies) prior to the early termination date. The grantee will submit any requested documents to the Department within 30 days of the early termination notice; and
- C. There must be a strong implementation component for the funded activity through this Program, including, where appropriate, agreement by the locality to formally adopt the completed planning document. Localities that do not formally adopt the funded activity could be subject to repayment of the grant.
- D. The Department may, as it deems appropriate or necessary, request the repayment of funds from an applicant, or pursue any other remedies available to it by law for failure to comply with Program requirements (Health and Safety Code section 50515.04(e)).

#### 5. Reporting

- A. At any time during the term of the Standard Agreement, the Department may request a performance report that demonstrates satisfaction of all requirements identified in the Standard Agreement with emphasis on eligible activities, eligible uses, ineligible uses, and expenditures, according to timelines and budgets referenced in the Standard Agreement;
- B. Awardees shall submit a report, in the form and manner prescribed by

the Department, to be made publicly available on its internet website, by April 1 of the year following the receipt of those funds, and annually thereafter until those funds are expended, that contains the following information:

- The status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction; and
  - A summary of building permits, certificates of occupancy, or other completed entitlements issued by entities within the region, or by the jurisdiction, as applicable.
- C. The awardee must, in lieu of a separate report, provide the above described information as part of its annual report pursuant to Gov. Code Section 65400;
- D. The Department may request additional information, as needed, to meet other applicable reporting requirements;
- E. Upon completion of all deliverables within the Standard Agreement, the awardee shall submit a close out report. See Attachment 1; and
- F. The Department shall maintain records of the following and provide that information publicly on its internet website:
- The name of each applicant for Program funds and the status of that entity's application;
  - The number of applications for Program funding received by the Department; and
  - The information described in 5(B) above for each recipient of Program funds.

## **XVII. Right to Modify or Suspend the NOFA, and Final Decision-making**

The Department reserves the right, at its sole discretion, to suspend, amend, or modify the provisions of this NOFA at any time, including, without limitation, the amount of funds available hereunder. If such an action occurs, the Department will notify all interested parties and will post the revisions to the Department's website. You may subscribe to the Department's email list here: [http://www.hcd.ca.gov/HCD\\_SSI/subscribe-form.html](http://www.hcd.ca.gov/HCD_SSI/subscribe-form.html).

Further, the Department's decision to approve or deny an application or request for funding pursuant to the Program, and its determination of the amount of funding to be provided, shall be final.

## **XVIII. Definitions**

All terms not defined below shall, unless their context suggests otherwise, be interpreted in accordance with the meanings of terms described in Health and Safety Code section 50470.

- A. "Accelerating Housing Production" means improving the timing, cost, feasibility, approval and amount of development through various mechanisms such as zoning incentives (e.g., increased density and heights, reduced parking requirements), upzoning, zoning amendments to permit residential in non-residential zones, corridor planning, development standards modifications, non-discretionary review, financing strategies, sliding scale fee modifications, facilitating adequate infrastructure to support development, approval streamlining that addresses quickness and ease of entitlements, and other mechanisms that promote production or remove or mitigate regulatory barriers.
- B. "Affordability" means a housing unit that satisfies at least one of the following criteria:
  - 1. It is available at an "affordable rent" as that term is used and defined in Section 50053 of the Health & Safety Code;
  - 2. It is offered at an "affordable housing cost", as that term is used and defined in Section 50052.5 of the Health & Safety Code; or
  - 3. It is available at an "affordable rent" or an "affordable housing cost" according to the alternative percentages of income for agency-assisted rental and cooperative housing developments pursuant to Department regulations adopted under Health and Safety Code section 50462(f).
- C. "Annual Progress Report" (APR) means the annual report required to be submitted to the Department pursuant to paragraph (2) of subdivision (a) of Section 65400 of the Government Code.
- D. "Completed entitlement" means a housing development project that has received all the required land use approvals or entitlements necessary for the issuance of a building permit and for which no additional action, including environmental review or appeals, is required to be eligible to apply for and obtain a building permit.
- E. "Council of governments" means a single or multicounty council created by a joint powers agreement pursuant to Chapter 5 (commencing with Section 6500) of Division 7 of Title 1 of the Government Code that is responsible for allocating regional housing need pursuant to Sections 65584, 65584.04, and 65584.05 of the Government Code.
- F. "Department" means the California Department of Housing and Community Development.

G. "Housing" means any development that satisfies both of the following criteria:

1. At least two-thirds of the square footage of the development must be designated for residential use; and
2. Includes a house, an apartment, a mobile home or trailer, a group of rooms, or a single room that is occupied as separate living quarters, or, if vacant, is intended for occupancy as separate living quarters. Separate living quarters are those in which the occupants live separately from any other individuals in the building, and which have a direct access from the outside of the building, or through a common hall.

Note: accessory dwelling units (ADU) and junior accessory dwelling units (JADU) pursuant to Gov. Code sections 65852.2 and 65852.22 meet the definition above.

- H. "Housing Element" or "element" means the Housing Element of a community's General Plan, as required pursuant to subdivision (c) of Section 65302 of the Government Code and prepared in accordance with Article 10.6 (commencing with Section 65580) of Chapter 3 of Division 1 of Title 7 of the Government Code.
- I. "Jurisdiction" means any city, including a charter city, county, including a charter county or city and county, including a charter city and county.
- J. "Local government" or "Locality" means any city, including a charter city, county, including a charter county or city and county, including a charter city and county.
- K. "Objective zoning standard", "objective subdivision standard", and "objective design review standard" means standards that involve no personal or subjective judgment by a public official, and are uniformly verifiable by reference to an external and uniform benchmark or criterion available, and knowable by both the development applicant or proponent and the public official prior to submittal. "Objective design review standards" means only objective design standards published and adopted by ordinance or resolution by a local jurisdiction before submission of a development application, which are broadly applicable to development within the jurisdiction.
- L. "Other Planning Priorities" means planning, policies, programs or investments to promote housing choices and affordability to lower and moderate income households, the encouragement of conservation of the existing affordable housing stock, and efforts to take into account current and future impacts of climate change, including hazard mitigation.
- M. "Regional housing need assessment" means the existing and projected need for housing for each region, as determined by the Department pursuant to Section 65584.01 of the Government Code.

- N. "State Planning Priorities" means priorities which are intended to promote equity, strengthen the economy, protect the environment, and promote public health and safety in the state, including in urban, suburban, and rural communities pursuant to Gov. Code Section 65041.1.
- O. "Streamlined Housing Production" means improving the entitlement process through actions such as removing, mitigating or minimizing local regulatory requirements, reforming the local approval process to reduce processing times, the number of local discretionary approvals and permits needed for projects, improving approval certainty, establishing non-discretionary processes, modifying development standards, such as reducing parking requirements and increasing height limits, or other efforts, such as taking the fullest advantage of existing streamlining mechanisms provided in state law.

# Attachment 1

## Close Out Reporting Form

# LEAP Grant Close Out Reporting Template

## Brief Summary

- Overview of the project
- Project start date and duration
- Project goals and relevance to LEAP goals
- Quantified outcomes

## Lead Agency and Partnerships

- List lead agency and partnerships (including names, titles, organizations, and roles and responsibilities of each)
- What did those collaborative relationships and processes look like?

## Drivers

- Did any local, state, or federal legislation or mandates drive the project? (SB 35, AB 1397, etc.)
- Was it a community driven effort?
- Were there additional funding opportunities present?

## Engagement Process

- Who were your stakeholders?
- What did the engagement process look like?
- What role did stakeholders play in the process? (Keep in mind: training, education, council formation, technical assistance, etc.)
- What were the outcomes of the engagement process?

## Challenges

- What challenges were encountered?
- What solutions were encountered or created?
- Are there areas for improvement of policy alignment at the state or federal level to help achieve this project more easily?

# LEAP Grant Close Out Reporting Template

## Outcomes

- What are the current or projected outcomes? Benefits?
- Were outcomes as anticipated?
- Have new opportunities arisen as a result of this project?
- What are the next steps?

## Replicability

- What aspects of the project could be replicated in other communities?
- Useful resources and tools? For a specific region or sector?

## Additional Resources

- Links to the project itself
- Links to resources used throughout and any other relevant resources

## Further Information

- Who can be reached to ask more questions about this project?
- Name
- Number and/or email



**CITY OF GARDENA**  
**PLANNING & ENVIRONMENTAL QUALITY COMMISSION**  
CITY COUNCIL CHAMBER ■ 1700 WEST 162<sup>nd</sup> STREET ■ 7:00 P.M.  
Telephone: (310) 217-9524 ■ E-mail address: CDDPlanningandZoning@cityofgardena.org

**REPORT OF ACTIONS**  
**MARCH 3, 2020**

**5. Zone Code Amendment #1-20**

The Planning Commission will consider an ordinance amending Chapter 18.43 of the Gardena Municipal Code regarding density bonus. The ordinance will make the City's density bonus requirements consistent with recent legislative changes to the density bonus law. The Planning Commission will make a recommendation to the City Council on the ordinance. Staff has determined that the Zone Code Amendment would not have any significant effects and is therefore exempt from CEQA.

**Project Location: Citywide**

**Commission Action:** Commission approved Resolution No. PC 1-20, approving Zone Code Amendment #1-20.

***Ayes: Langley, Sherman, Pierce, Henderson, Jackson***

***Absent:***

**City Clerk Action:** Receive and File

**City Council Action:** Call for Council Review, Appeal Decision, or Receive and File

**ALL CASE MATERIALS ARE AVAILABLE FOR REVIEW IN THE  
OFFICE OF THE COMMUNITY DEVELOPMENT DEPARTMENT**



# City of Gardena City Council Meeting

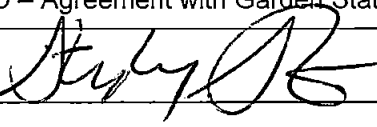
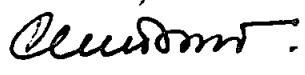
Agenda Item No. 8. F. (1)

Department: Recreation & Human Services

Meeting Date: March 10, 2020

## AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL  
AGENDA TITLE: APPROVAL OF A FOURTH OF JULY FIREWORKS AGREEMENT  
WITH PYRO SPECTACULARS INC.

<b>COUNCIL ACTION REQUIRED:</b> Approve the Agreement with Pyro Spectaculars, Inc.	<b>Action Taken</b>
<b>RECOMMENDATION AND STAFF SUMMARY:</b> <p>Staff respectfully recommends approval of the proposed Agreement between the City of Gardena and Pyro Spectaculars, Inc. for the presentation of the City's 56<sup>th</sup> Annual Fourth of July Fireworks Show at Paul A. Rowley Memorial Park.</p> <p>On April 22, 2019, a Request for Proposals (RFP) for the annual Fourth of July Fireworks Show was posted through Planet Bids. Unfortunately, the City did not receive any bids via the site. City staff then reached out to Pyro Spectaculars Inc., Garden State, and Zambelli Fireworks to obtain quotes for our annual show. Pyro Spectaculars Inc. was the lowest responsible bidder at the time bids were being requested.</p> <p>Pyro Spectaculars Inc. is a full-service program that includes a Fireworks display that will last approximately 18 to 20 minutes, the services of a licensed pyrotechnic operator, specialized crew, an electronic firing system, and safety equipment for support and protection. The proposed price includes insurance coverage, sales tax, and delivery.</p> <p>Pyro Spectaculars Inc. is a reputable Southern California company with a proven track record that has serviced the City for over 20 years until 2018 and provided safe, reliable and affordable services.</p> <p>At the February 25, 2020, City Council Meeting, Council asked that we research alternative options related to dates and costs. City staff contacted all three companies; Pyro Spectaculars Inc., Garden State, and Zambelli Fireworks, to obtain additional options for our 56th Annual Fireworks Show. After consulting with the companies, additional options and proposals were received.</p> <p>After a thorough review of the pricing, qualifications, and references, staff is recommending Pyro Spectaculars Inc. for the proposed price of \$30,000 year (1) and \$35,000 years two (2) and three (3). This option provides the City with a \$5,000 discount for year one (1) if we choose to continue our agreement after the show on July 4, 2020. This option also locks-in a guaranteed price of \$35,000 for years two (2) and three (3) which could potentially increase annually based on client demand and other contributing factors (e.g., tariffs and licensing). The clause would allow the City to cancel the agreement before December 31, 2020, if we are not completely satisfied with the Fourth of July Show.</p> <p>Staff is also establishing a plan to off-set the costs of the annual fireworks show with vendors and/or sponsorship opportunities.</p>	
<b>FINANCIAL IMPACT/COST:</b> Amount of Expense: <b>Year 1-</b> \$30,000 <b>Year 2-</b> \$35,000 <b>Year 3-</b> \$35,000  Funding Source: Community Promotions Funding for FYs 2019/2020, 2020/2021, & 2021/2022	
<b>ATTACHMENTS:</b> Attachment A – Agenda Staff Report Attachment B – Agreement with Pyro Spectaculars, Inc. – 3 Years Attachment C – Agreement with Zambelli Fireworks Attachment D – Agreement with Garden State	
Submitted by <u></u> , Stephany Santin, Director Recreation & Human Services	Date <u>3/5/20</u>
Concurred by <u></u> , Clint D. Osorio, City Manager	Date <u>3/5/20</u>

# CITY COUNCIL MEETING AGENDA STAFF REPORT

Agenda Item No. 8.F. (1)

Department: Recreation & Human Services

Meeting Date: March 10, 2020

## AGENDA TITLE:

### **APPROVAL OF A FOURTH OF JULY FIREWORKS AGREEMENT WITH PYRO SPECTACULARS INC.**

## RECOMMENDATION:

Staff respectfully recommends approval of the proposed fireworks agreement for the presentation of the City's 56th Annual Fourth of July Fireworks Show at Paul A. Rowley Memorial Park.

## BACKGROUND:

On April 22, 2019, a Request for Proposals (RFP) for the annual Fourth of July Fireworks Show was posted through Planet Bids. Unfortunately, the City did not receive any bids via the site. City staff then reached out to Pyro Spectaculars Inc., Garden State, and Zambelli Fireworks to obtain quotes for our annual show. Pyro Spectaculars Inc. was the lowest responsible bidder at the time bids were being requested.

Pyro Spectaculars Inc. is a full-service program that includes a Fireworks display that will last approximately 18 to 20 minutes, the services of a licensed pyrotechnic operator, specialized crew, an electronic firing system, and safety equipment for support and protection. The proposed price includes insurance coverage, sales tax, and delivery.

Pyro Spectaculars Inc. is a reputable Southern California company with a proven track record in the South Bay area that had serviced the City for over 20 years prior to the City switching to Expo Fireworks in 2018. Pyro had provided safe, reliable, and affordable services.

At the February 25<sup>th</sup>, 2020 Council Meeting the following options were presented:

**Option 1** – Agreement includes a one-year commitment for \$35,000.

**Option 2** – Agreement includes a three-year commitment totaling \$100,000. The contract consists of a \$5,000 (14.2%) discount for year one (1) and locks-in years two (2) and three (3) at \$35,000. In addition to the cost savings, Option 2 also ensures the City has a scheduled firework show on July 4, the most popular day of the year for fireworks shows securing a three (3) Agreement also reducing the number of hours spent looking for a qualified vendor.

During the City Council meeting on the 25<sup>th</sup>, City Council asked that staff provide different options related to dates and costs.

## FINANCIAL CONSIDERATIONS

Per City Council request City staff made a second attempt to contact all three companies; Pyro Spectaculars Inc., Garden State, and Zambelli Fireworks, to obtain additional options for the City's 56th Annual Fireworks Show. The options are as follows:

1. **Zambelli Fireworks** is a fireworks company located in Pennsylvania with a regional office in Lake Tahoe, California. Zambelli's representatives provided two proposals for fireworks.

- **Friday, July 3, 2020** – A 15-18-minute show supplied by trained professionals for \$22,500, including insurance coverage, sales tax, and delivery. Hosting an event on July 3<sup>rd</sup> would also require us to provide additional advertisement since the show has traditionally been held on July 4<sup>th</sup> for the past 55 years.
- **Saturday, July 4, 2020**- A 15-18-minute show provided by trained professionals for \$22,500, including insurance coverage, sales tax, and delivery.

2. **Garden State Fireworks, Inc** is a fireworks company located in New Jersey with an office in California and is one of the largest fireworks manufacturers in the United States.

- **Friday, July 3, 2020** - A 15-minute show provided by trained professionals for \$22,000, including insurance coverage, sales tax, and delivery. Garden State would need to begin set-up on Wednesday, July 1, 2020. This would require additional security to be provided at the City's cost. Hosting an event on July 3<sup>rd</sup> would also require us to provide additional advertisement since the show has traditionally been held on July 4<sup>th</sup> for the past 55 years.

3. **Pyro Spectaculars, Inc.** is a fireworks company located in Rialto, California, and up until 2018 was the City's fireworks provider. Pyro Spectaculars has been in business for 90 years and is the largest fireworks company on the west coast and one of the largest in the country.

- **Saturday, July 4, 2020** - A 18 to 20-minute show provided by trained professionals, a specialized crew, an electronic firing system, and safety equipment for support and protection for \$30,000 (Year 1), including insurance coverage, sales tax, and delivery. Pyro Spectacular's amended contract allows us to cancel before December 31, 2020, in the event we are not completely satisfied with their performance and only pay the original contract amount of "**Option One**" presented at the February 25<sup>th</sup> Meeting, which is \$35,000. If we choose to stay with Pyro Spectaculars, we will save \$5,000 in our first year and lock-in years two (2) and three (3) at \$35,000 with a potential savings of 5-10% between years two and three. In addition to the cost-savings, we would secure the highly sought-after July 4<sup>th</sup> date and save staff time by not having to do the procurement process for the next two years.

<b>Cost Analysis</b>	<b>Pyro Spectacular by Souza</b>	<b>Zambelli Fireworks</b>	<b>Gardena State Fireworks, Inc.</b>
<b>Availability</b>	July 4, 2020	July 3, 2020 and July 4, 2020	Friday, July 3, 2020
<b>Cost for Friday, July 3, 2020</b>		\$22, 500	\$ 22,000
<b>Cost for Saturday, July 4, 2020</b>	\$30,000 (3-year option w/ cancellation clause & locked in price for years two and three \$35,000)	\$22, 500	
<b>Additional Fees Associated with Show</b>		\$1,000 for Advertising date change for July 3, 2020	\$750-\$1000 for Advertising date change \$800 for Security- Set-up needs to be done beginning July 1, 2020.
<b>Length of Show</b>	18-20 min	15-18 min	15 min
<b>Shell Sizes</b>	2.5" & 3.0" Multi-Shot Shells and Bombardment Shells	Single Shot Shells and 3" Shells	Single Shot Shells and 2.5" & 3.0" Shells
<b>Special Effects</b>	Custom Bright Work – American Flag & Grand Finale	Grand Finale	Grand Finale
<b>Average Cost per Minute</b>	\$1,578	\$1,424- July 3, 2020 \$1,364- July 4, 2020	\$1,587

**REFERENCES AND OTHER CONSIDERATIONS:**

	<b><i>Pyro Spectacular by Souza</i></b>	<b><i>Zambelli Fireworks</i></b>	<b><i>Gardena State Fireworks, Inc.</i></b>
<b><i>References</i></b>	City of El Segundo City of Cerritos	Unable to Contact References	City of Santa Barbara City of Dana Point
<b><i>Pros</i></b>	Previous Customer for 20+ years with no issues	Cost per minute is lower than competitors	
	Positive Feedback from Local References in the Southern California		Positive Feedback from California Reference
	Same Day Set-Up and Breakdown	Same Day Set-Up and Breakdown	
	3-Year Agreement with Cancellation Clause after first year if cancelled by December 31, 2020 with locked in price for years two (2) and three (3)		
	Secured Reservation for July 4 <sup>th</sup> for three years		
	Reduced Staff Time to secure 4 <sup>th</sup> of July contractor and establish agreements		
<b><i>Cons</i></b>	1-Year Agreement = \$ 35,000	Majority of shots are single shots	Fields will be occupied for 3-days
		Same price for July 3, 2020 or July 4, 2020	Security needed for July 2, 2020 – July 3, 2020
			Additional Advertising needed to inform Community about date change

It is important to note that the agreements are not fundamentally the same based on the show that each company can provide. Each company has created a show that includes different firework effects such as comets, brocades, chrysanthemums, pearls, dragon eggs, waterfalls, and many more. The difference in the show accounts for the difference in cost. In 2018, the City switched from Pyro Spectaculars to Expo because we were promised a show synchronized to music and additional shotshells for relatively the same price. The show that Expo provided was disappointing, and we received several complaints from the City Council. As a result, we no longer choose to work with Expo and would like to return to Pyro Spectaculars based on their track record with the City and neighboring cities.

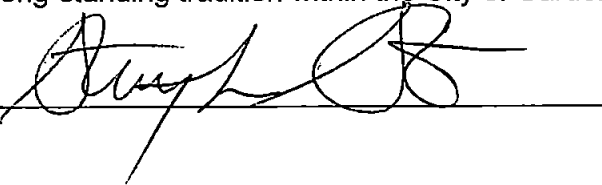
## RECOMMENDATION / CONCLUSION:

Staff respectfully recommends that the City Council approve the proposed three (3) year contract which includes an updated cancellation clause between the City of Gardena and Pyro Spectaculars, Inc. for the presentation of the City's 56<sup>th</sup>- 58<sup>th</sup> Annual Fourth of July Fireworks Show at Paul A. Rowley Memorial Park.

This option provides the City with a \$5,000 discount for year one (1) if we choose to continue our agreement after the show on July 4, 2020. This option also locks-in a guaranteed price of \$35,000 for years two (2) and three (3), which could potentially increase annually based on client demand and other contributing factors (e.g., tariffs and licensing). The clause will allow the City to cancel the agreement before December 31, 2020, if we are not completely satisfied with the Fourth of July Show.

Staff understands that the cost of the show has increased over the years and is establishing a plan to increase the number of food and retail vendors at the Park to off-set the cost of the show. Also, with your approval, we will seek sponsorship opportunities with local businesses and organizations to help continue this long-standing tradition within the City of Gardena.

Submitted by:



Date:

3/5/2020

# 2020 **PYRO SPECTACULARS**

*by Souza*



Pyrotechnic Proposal

*City of Gardena*

July 4, 2020



January 10, 2020

City of Gardena  
Janina Hartwill  
1700 W. 162<sup>nd</sup> St.  
Gardena, CA 90247

Dear Ms. Hartwill,

Pyro Spectaculars, Inc. is happy to provide our pyrotechnic proposal for your July 4, 2020 event. The following proposal outlines your custom designed Program "B" for the amount of \$30,000.00. The various fireworks elements provided are prepared to shoot from Rowley Park Baseball Diamond for approximately 18-20 minutes.

Our full service program includes the services of a licensed pyrotechnic operator, specialized crew, an electronic firing system, and safety equipment used for support and protection. The price also includes insurance coverage, permit fees, sales tax and delivery. To help ensure public safety, we work directly with the local fire authority while we apply for all the necessary fire department and other fireworks related permits. Our winning combination of products, people and production capabilities help produce the safest fireworks entertainment package possible.

Your organization will be responsible for payment of all Fire Department permit fees and/or standby firemen fees, if any. The Fire Department may bill you directly for any additional standby fees for inspections. Your organization will also be responsible for providing the display location and all necessary security for the display site.

Enclosed you will find a Product Synopsis, Production Agreement for signature and Scope of Work. Please have one copy of the fully executed agreement returned to our office by February 24, 2020. Your deposit is due April 3, 2020.

Please take the time to review this proposal in detail. If you wish to discuss any changes in your program or need more information, please call me or your Customer Service Representative Maria Barajas at (909) 355-8120 ext 228.

Sincerely,

**PYRO SPECTACULARS, INC.**

*Christopher Souza*

Christopher Souza

PYRO Show Producer

CS/mr

Enclosures

**Pyro Spectaculars, Inc.**

P.O. Box 2329 • Rialto, CA 92377 • Phone: (909) 355-8120 or (888) 477-PYRO • Fax: (909) 355-9813

# Product Synopsis • Pyrotechnic Proposal

## City of Gardena

### PROGRAM B – July 4, 2020

**\$30,000.00**

#### Opening

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Souza Designer Opening Salutes	15

**Total of Opening 15**

#### Main Body - Aerial Shells

<u>Description</u>	<u>Quantity</u>
◆ 3" Souza Designer Selections	310

**Total of Main Body - Aerial Shells 310**

#### Pyrotechnic Devices

<u>Description</u>	<u>Quantity</u>
◆ Sousa Gold Line Custom Multishot Device	300 Shots
◆ Sousa Platinum Line Custom Multishot Device	800 Shots
◆ Sousa Diamond Line Custom Multishot Device	320 Shots
◆ Sousa Emerald Line Custom Multishot Device	100 Shots
◆ Sousa Ruby Line Custom Multishot Device	40 Shots
◆ Sousa Sapphire Line Custom Multishot Device	338 Shots
◆ Sousa Silver Line Custom Multishot Device	211 Shots

**Total of Pyrotechnic Devices 2,109**

#### Low-Level Pyrotechnic Devices

<u>Description</u>	<u>Quantity</u>
◆ .5" Red, White, Blue Roman Candle Batten	450

**Total of Low-Level Pyrotechnic Devices 450**

#### Custom Brightwork and Set Pieces

<u>Description</u>	<u>Quantity</u>
◆ 2 Foot Single Letters	1
◆ American Flag (5x10)	1

**Total of Custom Brightwork and Set Pieces 2**

#### Grand Finale

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Souza Designer Bombardment Shells	72
◆ 3" Souza Designer Bombardment Shells	145

**Total of Grand Finale 217**

**Grand Total 3,103**

## PRODUCTION AGREEMENT (Special)

This agreement ("Agreement") is made this \_\_\_\_\_ day of \_\_\_\_\_, 2020 by and between Pyro Spectaculars, Inc., a California corporation, hereinafter referred to as ("PYRO"), and City of Gardena, hereinafter referred to as ("CLIENT"). PYRO and CLIENT are sometimes referred to as "Party" or collectively as "Parties" herein.

1. **Engagement** - CLIENT hereby engages PYRO to provide to CLIENT three (3) fireworks productions ("Production"), and PYRO accepts such engagement upon all of the promises, terms and conditions hereinafter set forth. The Production shall be substantially as outlined in Program "C", attached hereto and incorporated herein by this reference.

1.1 **PYRO Duties** - PYRO shall provide all pyrotechnic equipment, trained pyrotechnicians, shipping, pyrotechnic products, application for specific pyrotechnic permits (the cost of which, including standby fees, shall be paid by CLIENT) relating to the Production, insurance covering the Production and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work ("Scope of Work"), attached hereto, incorporated herein by this reference, and made a part of this Agreement as though set forth fully herein.

1.2 **CLIENT Duties** - CLIENT shall provide to PYRO a suitable site ("Site") for the Production, security for the Site as set forth in Paragraph 6 hereof, access to the Site, any permission necessary to utilize the Site for the Production, and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work. All Site arrangements are subject to PYRO's reasonable approval as to pyrotechnic safety, suitability, and security. All other conditions of the Site shall be the responsibility of CLIENT, including, but not limited to, access, use, control, parking and general safety with respect to the public, CLIENT personnel and other contractors.

2. **Time and Place** - The Productions shall take place on July 4, 2020, July 4, 2021 and July 4, 2022, at approximately 9:00 pm, at Rowley Park Baseball Diamond, 13220 S. Van Ness Ave., Gardena, CA, Site.

3. **Fees, Interest, and Expenses** -

3.1 **Fee** - CLIENT agrees to pay PYRO a fee of \$29,999.00 USD (TWENTY-NINE THOUSAND NINE HUNDRED NINETY-NINE DOLLARS) ("Fee") for the Production. CLIENT shall pay to PYRO \$15,000.00 USD (FIFTEEN THOUSAND DOLLARS) of the Fee plus estimated permit and standby fees, specified production costs, and other regulatory costs approximated at \$00.00 OR an amount to be determined, for a total of \$15,000.00, as a deposit ("Deposit") upon the execution of this Agreement by both parties but no later than April 3, 2020. The balance of the Fee shall be paid no later than July 6, 2020. CLIENT authorizes PYRO to receive and verify credit and financial information concerning CLIENT from any agency, person or entity including but not limited to credit reporting agencies. The "PRICE FIRM" date, the date by which the executed Agreement must be delivered to Pyro, is set forth in paragraph 20.

3.2 **Fee - For the July 4, 2021 Production**, CLIENT agrees to pay PYRO a fee of \$35,000.00 USD (THIRTY-FIVE THOUSAND DOLLARS) ("Fee") for the Production. CLIENT shall pay to PYRO \$17,500.00 USD (SEVENTEEN THOUSAND FIVE HUNDRED DOLLARS) of the Fee plus estimated permit and standby fees, specified production costs, and other regulatory costs approximated at \$00.00 OR an amount to be determined, for a total of \$17,500.00, as a deposit ("Deposit") no later than April 1, 2021. The balance of the Fee shall be paid no later than July 6, 2021.

3.3 **Fee - For the July 4, 2022 Production**, CLIENT agrees to pay PYRO a fee of \$35,000.00 USD (THIRTY-FIVE THOUSAND DOLLARS) ("Fee") for the Production. CLIENT shall pay to PYRO \$17,500.00 USD (SEVENTEEN THOUSAND FIVE HUNDRED DOLLARS) of the Fee plus estimated permit and standby fees, specified production costs, and other regulatory costs approximated at \$00.00 OR an amount to be determined, for a total of \$17,500.00, as a deposit ("Deposit") no later than April 1, 2022. The balance of the Fee shall be paid no later than July 5, 2022.

3.4 **Interest** - In the event that the Fee is not paid in a timely manner, CLIENT will be responsible for the payment of 1.5% interest per month or 18% annually on the unpaid balance. If litigation arises out of this Agreement, the prevailing party shall be entitled to reasonable costs incurred in connection with the litigation, including, but not limited to attorneys' fees.

3.5 **Expenses** - PYRO shall pay all normal expenses directly related to the Production including freight, insurance as outlined, pyrotechnic products, pyrotechnic equipment, experienced pyrotechnic personnel to set up and discharge the pyrotechnics and those additional items as outlined as PYRO's responsibility in the Scope of Work. CLIENT shall pay all costs related to the Production not supplied by PYRO including, but not limited to, those items outlined as CLIENT's responsibility in this Agreement and Scope of Work.

4. **Proprietary Rights** - PYRO represents and warrants that it owns all copyrights, including performance rights, to this Production, except that PYRO does not own CLIENT-owned material or third-party-owned material that has been included in the Production, and as to such CLIENT-owned and third-party-owned material, CLIENT assumes full responsibility therefore. CLIENT agrees that PYRO shall retain ownership of, and all copyrights and other rights to, the Production, except that PYRO shall not acquire or retain any ownership or other rights in or to CLIENT-owned material and third-party-owned material and shall not be responsible in any way for such material. If applicable, CLIENT consents to the use of CLIENT-owned material and represents that it has or will obtain any permission from appropriate third parties sufficient to authorize public exhibition of any such material in connection with this Production. PYRO reserves the ownership rights in its trade names that are used in or are a product of the Production. Any reproduction by sound, video or other duplication or recording process without the express written permission of PYRO is prohibited.

5. **Safety** - PYRO and CLIENT shall each comply with applicable federal, state and local laws and regulations and employ safety programs and measures consistent with recognized applicable industry standards and practices. At all times before and during the Production, it shall be within PYRO's sole discretion to determine whether or not the Production may be safely discharged or continued. It shall not constitute a breach of this Agreement by PYRO for fireworks to fail or malfunction, or for PYRO to determine that the Production cannot be discharged or continued as a result of any conditions or circumstances affecting safety beyond the reasonable control of PYRO.

6. **Security** - CLIENT shall provide adequate security personnel, barricades, and Police Department services as may be necessary to preclude individuals other than those authorized by PYRO from entering an area to be designated by PYRO as the area for the set-up and discharge of the Production, including a fallout area satisfactory to PYRO where the pyrotechnics may safely rise and any debris may safely fall. PYRO shall have no responsibility for monitoring or controlling CLIENT's other contractors, providers or volunteers; the public; areas to which the public or contractors have access; or any other public or contractor facilities associated with the Production.

7. **Cleanup** - PYRO shall be responsible for the removal of all equipment provided by PYRO and clean up of any live pyrotechnic debris made necessary by PYRO. CLIENT shall be responsible for any other clean up which may be required of the Production or set-up, discharge and fallout areas including any environmental clean-up.

8. **Permits** - PYRO agrees to apply for permits for the firing of pyrotechnics only from the LOS ANGELES COUNTY FIRE DEPARTMENT, FAA, and USCG, if required. CLIENT shall be responsible for any fees associated with these permits including standby fees. CLIENT shall be responsible for obtaining any other necessary permits, paying associated fees, and making other appropriate arrangements for Police Departments, other Fire Departments, road closures, event/activity or land use permits or any permission or permit required by any Local, Regional, State or Federal Government.

9. **Insurance** - PYRO shall at all times during the performance of services herein ensure that the following insurance is maintained in connection with PYRO's performance of this Agreement: (1) commercial general liability insurance, including products, completed operations, and contractual liability under this Agreement; (2) automobile liability insurance, (3) workers' compensation insurance and employer liability insurance. Such insurance is to protect CLIENT from claims for bodily injury, including death, personal injury, and from claims of property damage, which may arise from PYRO's performance of this Agreement, only. The types and amounts of coverage shall be as set forth in the Scope of Work. Such insurance shall not include claims which arise from CLIENT's negligence or willful conduct or from failure of CLIENT to perform its obligations under this Agreement, coverage for which shall be provided by CLIENT.

The coverage of these policies shall be subject to reasonable inspection by CLIENT. Certificates of Insurance evidencing the required general liability coverage shall be furnished to CLIENT prior to the rendering of services hereunder and shall include that the following are named as additionally insured: CLIENT; Sponsors, Landowners, Barge Owners, if any; and Permitting Authorities, with respect to the operations of PYRO at the Production. Pyrotechnic subcontractors or providers, if any, not covered under policies of insurance required hereby, shall secure, maintain and provide their own insurance coverage with respect to their respective operations and services.

10. **Indemnification** - PYRO represents and warrants that it is capable of furnishing the necessary experience, personnel, equipment, materials, providers, and expertise to produce the Production in a safe and professional manner. Notwithstanding anything in this Agreement to the contrary, PYRO shall indemnify, hold harmless, and defend CLIENT and the additional insureds from and against any and all claims, actions, damages, liabilities and expenses, including but not limited to, attorney and other professional fees and court costs, in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of PYRO, their officers, agents, contractors, providers, or employees. CLIENT shall indemnify, hold harmless, and defend PYRO from and against any and all claims, actions, damages, liability and expenses, including but not limited to, attorney and other professional fees and court costs in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of CLIENT, its officers, agents, contractors, providers, or employees. In no event shall either party be liable for the consequential damages of the other party.

11. **Limitation of Damages for Ordinary Breach** - Except in the case of bodily injury and property damage as provided in the insurance and indemnification provisions of Paragraphs 9 and 10, above, in the event CLIENT claims that PYRO has breached this Agreement or was otherwise negligent in performing the Production provided for herein, CLIENT shall not be entitled to claim or recover monetary damages from PYRO beyond the amount CLIENT has paid to PYRO under this Agreement, and shall not be entitled to claim or recover any consequential damages from PYRO including, without limitation, damages for loss of income, business or profits.

12. **Force Majeure** - CLIENT agrees to assume the risks of weather, strike, civil unrest, terrorism, military action, governmental action, and any other causes beyond the control of PYRO which may prevent the Production from being safely discharged on the scheduled date, which may cause the cancellation of any event for which CLIENT has purchased the Production, or which may affect or damage such portion of the exhibits as must be placed and exposed a necessary time before the Production. If, for any such reason, PYRO is not reasonably able to safely discharge the Production on the scheduled date, or at the scheduled time, or should any event for which CLIENT has purchased the Production be canceled as a result of such causes, CLIENT may (i) reschedule the Production and pay PYRO such sums as provided in Paragraph 13, or (ii) cancel the Production and pay PYRO such sums as provided in Paragraph 14, based upon when the Production is canceled.

13. **Rescheduling Of Event** - If CLIENT elects to reschedule the Production, PYRO shall be paid the original Fee plus all additional expenses made necessary by rescheduling plus a 15% service fee on such additional expenses. Said expenses will be invoiced separately and payment will be due in full within 5 days of receipt. CLIENT and PYRO shall agree upon the rescheduled date taking into consideration availability of permits, materials, equipment, transportation and labor. The Production shall be rescheduled for a date not more than 90 Days subsequent to the date first set for the Production. The Production shall not be rescheduled to a date, or for an event, that historically has involved a fireworks production. The Production shall not be rescheduled between June 15th and July 15th unless the original date was July 4th of that same year, or between December 15th and January 15th unless the original date was December 31st of the earlier year unless PYRO agrees that such rescheduling will not adversely affect normal business operations during those periods.

Pyro Spectaculars, Inc.  
P.O. Box 2329  
Rialto, CA 92377  
Tel: 909-355-8120 :: Fax: 909-355-9813

City of Gardena  
Program C, Rev. # 1  
July 4, 2020, 2021 & 2022  
Page 3 of 4

14. **Right To Cancel** - CLIENT shall have the option to unilaterally cancel the Production prior to the scheduled date. If CLIENT exercises this option, CLIENT agrees to pay to PYRO, as liquidated damages, the following percentages of the Fee as set forth in Paragraph 3.1. 1) 50% if cancellation occurs 30 to 90 days prior to the scheduled date, 2) 75% if cancellation occurs 15 to 29 days prior to the scheduled date, 3) 100% thereafter. In the event CLIENT cancels the Production, it will be impractical or extremely difficult to fix actual amount of PYRO's damages. The foregoing represents a reasonable estimate of the damages PYRO will suffer if CLIENT cancels the Production.

14.1 The City of Gardena agrees to three (3) displays to be held on July 4, 2020, 2021 and 2022. A Five Thousand Dollar (\$5,000.00) discount for the year 2020 has been applied based on this three (3) year agreement. Should the City cancel the 2021 and/or 2022 portion of this agreement due to an ordinance prohibiting a professional fireworks display in the City, the City must notify Pyro Spectaculars, Inc. on or before April 1 of 2021 or 2022. Upon that cancellation, the City agrees to pay Pyro Spectaculars, Inc. the FIVE THOUSAND DOLLARS (\$5,000.00) difference of the discounted offset from 2020, but will not be subject to the cancellation clause of paragraph 14 of this Agreement. Should the City cancel this Agreement due to an ordinance prohibiting professional fireworks displays in the City, there will be no damages owed to Pyro Spectaculars other than the 2020 discount amount.

15. **No Joint Venture** - It is agreed, nothing in this Agreement or in PYRO's performance of the Production shall be construed as forming a partnership or joint venture between CLIENT and PYRO. PYRO shall be and is an independent contractor with CLIENT and not an employee of CLIENT. The Parties hereto shall be severally responsible for their own separate debts and obligations and neither Party shall be held responsible for any agreements or obligations not expressly provided for herein.

16. **Applicable Law** - This Agreement and the rights and obligations of the Parties hereunder shall be construed in accordance with the laws of California. It is further agreed that the Central Judicial District of San Bernardino County, California, shall be proper venue for any such action. In the event that the scope of the Production is reduced by authorities having jurisdiction or by either Party for safety concerns, the full dollar amounts outlined in this Agreement are enforceable.

17. **Notices** - Any Notice to the Parties permitted or required under this Agreement may be given by mailing such Notice in the United States Mail, postage prepaid, first class, addressed as follows: PYRO - Pyro Spectaculars, Inc., P.O. Box 2329, Rialto, California, 92377, or for overnight delivery to 3196 N. Locust Avenue, Rialto, California 92377. CLIENT - City of Gardena, 1700 W. 162<sup>nd</sup> St., Gardena, CA 90247.

18. **Modification of Terms** - All terms of the Agreement are in writing and may only be modified by written agreement of both Parties hereto. Both Parties acknowledge they have received a copy of said written Agreement and agree to be bound by said terms of written Agreement only.

19. **Severability** - If there is more than one CLIENT, they shall be jointly and severally responsible to perform CLIENT's obligations under this Agreement. This Agreement shall become effective after it is executed and accepted by CLIENT and after it is executed and accepted by PYRO at PYRO's offices in Rialto, California. This Agreement may be executed in several counterparts, including faxed and emailed copies, each one of which shall be deemed an original against the Party executing same. This Agreement shall be binding upon the Parties hereto and upon their heirs, successors, executors, administrators and assigns.

20. **Price Firm** - If any changes or alterations are made by CLIENT to this Agreement or if this Agreement is not executed by CLIENT and delivered to PYRO on or before the PRICE FIRM date shown below, then the price, date, and scope of the Production are subject to review and acceptance by PYRO for a period of 15 days following delivery to PYRO of the executed Agreement. In the event it is not accepted by PYRO, PYRO shall give CLIENT written notice, and this Agreement shall be void.

PRICE FIRM through March 13, 2020  
EXECUTED AGREEMENT MUST BE DELIVERED TO PYRO BY THIS DATE.  
See PRICE FIRM conditions, paragraph 20, above.

EXECUTED as of the date first written above:

PYRO SPECTACULARS, INC.

City of Gardena

By: 

By: \_\_\_\_\_

Its: President

Its: \_\_\_\_\_

Print Name

SHOW PRODUCER: Christopher Souza

**SCOPE OF WORK**  
**PYRO SPECTACULARS, INC. ("PYRO")**  
**and**  
**City of Gardena ("CLIENT")**

Pyro shall provide the following goods and services to CLIENT:

- Three (3) Pyro Spectaculars, Inc., Productions on July 4, 2020, July 4, 2021 and July 4, 2022, at approximately 9:00 pm at Rowley Park Baseball Diamond, 13220 S. Van Ness Ave., Gardena, CA.
- All pyrotechnic equipment, trained pyrotechnicians, shipping, and pyrotechnic product.
- Application for specific pyrotechnic permits relating to the Production.
- Insurance covering the Production as set forth in the Agreement with the following limits:

<u>Insurance Requirements</u>	<u>Limits</u>	
<u>Commercial General Liability</u>	\$5,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
<u>Business Auto Liability- Owned, Non-Owned and Hired Autos</u>	\$5,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
<u>Workers' Compensation</u>	Statutory	
<u>Employer Liability</u>	\$1,000,000	Per Occurrence

CLIENT shall provide to PYRO the following goods and services:

- All on-site labor costs, if any, not provided or performed by PYRO personnel including, but not limited to, local union requirements, all Site security, Police and Fire Dept. standby personnel, stagehands, electricians, audio and fire control monitors, carpenters, plumbers, clean-up crew. All these additional personnel and services shall be fully insured and the sole responsibility of CLIENT.
- Coordination and any applicable non-pyrotechnic permitting with the local, state or federal government that may hold authority within the Production.
- Costs of all permits required for the presentation of the Production and the event as a whole.
- Provision of a Safety Zone in accordance with applicable standards and all requirements of the authorities having jurisdiction throughout the entire time that the pyrotechnics are at the Site or the load site (if different) on the date of the Production and all set-up and load-out dates, including water security to keep unauthorized people, boats, etc. from entering the Safety Zone.
- General Services including, but not limited to, Site and audience security, fencing, adequate work light, dumpster accessibility, a secure office for PYRO personnel within the venue, secure parking for PYRO vehicles, access to washrooms, tents, equipment storage, hazmat storage, electrical power, fire suppression equipment, access to worksites, necessary credentialing, etc., will be required as necessary.

# **Zambelli**

**FIREWORKS**

## **City of Gardena 2020 Independence Day Fireworks Celebration**



## **Zambelli Fireworks**

**John Hagan**

**800-322-7142**

**502-220-7944**

**jhagan@zambellifireworks.com**

**Shafter, CA**

# **Zambelli**

## **FIREWORKS**

Janina,

I would like to thank you for providing Zambelli Fireworks with the opportunity to design a display package for the upcoming 2020 City of Gardena Fireworks Celebration.

I have provided an exciting fast paced display option for your consideration. This program suggests our initial considerations as to show design and describes basic product types and quantities. Our design is consistent with your viewing location from the grounds at Rowley Park

Zambelli Fireworks will provide all equipment and labor, acquire all permissions and security mandated by authorities having jurisdiction, reserve all transportation required, Workman's Compensation in addition to liability insurance for your fireworks display. I have attached to the proposal a copy of our sample insurance certificate. Zambelli uses the highest insurance premium in the industry, only offered to "AAA" rated companies. We carry \$10 Million dollars per incident clause to cover the Fireworks Display.

We have taken into account all the aspects that are involved with producing a display within the county of Los Angeles. The product we selected will be maximized to afford you the best viewing from the spectator location around the park. We have been certain to include a great variety of colors and effects that will be adding a special touch to your fireworks display. This display package will be utilizing Zambelli high quality two and half inch diameter shells. We will also be incorporating our specialty multi shot effect devices that fire multiple shots in quick succession. This will certainly keep the sky filled for the duration of this rapid paced display. We will also be adding our "signature" Zambelli finale that will leave your spectators breathless as we launch hundreds of shells into the air in a giant finale conclusion.

I have done my best to provide you with a quote that we feel you will get the "most bang for your buck".

I welcome any questions you may have and I thank you for considering our company to be part of the City of Gardena Firework Celebration.

Sincerely,

John Hagan

*John D Hagan*

**West Coast Project Manager**

**Zambelli Fireworks**

**P.O Box 986 Shafter, CA 93263**

**Office: 1.800.322.7142**

**Cell: 502-220-7944**

**[jhagan@zambellifireworks.com](mailto:jhagan@zambellifireworks.com)**

**[www.zambellifireworks.com](http://www.zambellifireworks.com)**

# **Zambelli**

## **FIREWORKS**

### **FIREWORKS PROPOSAL**

#### **City of Gardena 2020 Independence Fireworks Celebration**

**Show Date: Saturday July 4, 2020**

**Show Budget Options: \$22,500** (an all-inclusive show budget).

**Insurance Liability Coverage:** \$10 Million dollars per incident clause to cover the Fireworks Display. Zambelli uses the highest insurance premium in the industry, only offered to "AAA" rated companies.

**State, Local and Federal Permits:** Zambelli Fireworks will secure all necessary state, local and federal permits / required licenses.

**Transportation Liability Coverage:** \$5 Million dollars as required by United States Department of Transportation. (DOT)

**Workers Compensation:** Pyrotechnicians will meet all of the requirements of the Workers Compensation Laws of California

**Site Security and Fire Protection:** Customer will assist in providing site security and make arrangements with the Authorities Having Jurisdiction.

**Transportation:** Fireworks and equipment will be delivered by qualified CDL drivers with Haz-Mat endorsed licenses as required by US DOT.

**Personnel:** Zambelli Certified Pyrotechnicians and Trained Assistants; no subcontractors used.

**Safety Procedures:** Zambelli Fireworks adheres to all safety regulations. NFPA 1123 code will be strictly enforced.

# **Zambelli**

## **FIREWORKS**

**2020 CITY OF GARDENA 4<sup>th</sup> of JULY**

### **SYNOPSIS FOR A FIFTEEN to EIGHTEEN MINUTE DISPLAY**

**ALL INCLUSIVE PACKAGE PRICE \$22,500**

=====	=====
DEVICE DESCRIPTION	QUANTITY
=====	=====
<b>ZAMBELLI MULTI SHOT DEVICES (CAKES)</b>	
<b>QUANTITY FOUR EACH:</b>	
35 Shot Rainbow Dahlias w/Assorted Colored Tails	140
35 Shot Variegated Moons w/Titanium Reports and Tail	140
35 Shot Gold Brocade Waterfalls w/Gold Tails	140
35 Shot Green and Purple Moon Fan Box w/Green Tail	140
35 Shot Rainbow Crossettes w/Assorted Color Tails Fan Box	140
<b>QUANTITY FOUR EACH:</b>	
36 Shot Assorted Chrysanthemum w/Assorted Silver Tails	144
36 Shot Crackling Spider with Strobe	144
36 Shot Assorted Strobe with Purple Magic	144
36 Shot Crosette Effect with tails Box w/Multi Tail	144
36 Shot Assorted Color Falling Leaves with Glitter Tails	144
<b>QUANTITY FOUR EACH:</b>	
100 Shot Variegated Chrysanthemum w/Palm and Silver Tails	400
100 Shot Red Crackling and Green Glittering w/Purple Mines	400
100 Shot Silver Crackling Flowers w/Silver Tails	400
100 Shot Brocade Crown w/Brocade Tail	400
100 Shot Silver Bees	400
<b>TOTAL NUMBER OF MULTI EFFECT SHOTS</b>	<b>3420</b>
<b>THREE INCH DIAMETER SHELLS</b>	
Three Inch Zambelli Specialty Shells	150
Three Inch Palm Shells	150
Three Inch Tourbillion Shells	150
Three Inch Dahlia Shells	150
Three Inch Chrysanthemum Shells	150
Three Inch Serpent Effect Shells	150
<b>TOTAL NUMBER OF THREE INCH DIAMETER SHELLS BODY</b>	<b>900</b>
<b>ZAMBELLI GRAND FINALE</b>	
Three Inch Assorted Color Finale Display Shells	100
Three Inch Titanium Salute Report Shells	100
Three Inch Assorted Color Finale Display Shells	100
<b>TOTAL NUMBER OF GRAND FINALE SHELLS</b>	<b>300</b>

**TOTAL NUMBER OF SHOTS/ SHELLS IN THE DISPLAY 4620**

# Zambelli

## FIREWORKS



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Allied Specialty Insurance, Inc. 10451 Gulf Blvd Treasure Island, FL 33706-4814	CONTACT NAME:	Michelle Kugler	
		PHONE (A/C No. Ext):	727-547-3070	FAX (A/C No.): 727-367-5695
		E-MAIL ADDRESS:	mkugler@alliedspecialty.com	
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: T.H.E. Insurance Company		12866
INSURED	ZAMBELLI FIREWORKS MFG CO, INC., ETAL 120 Marshall Drive, Warrendale, PA 15086	INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		CPP0103167-05	02/01/2018	02/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Protection & Indemnity \$ 1,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY		CPP0103167-05	02/01/2018	02/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		ELP0011081-05 Excess P & I Included	02/01/2018	02/01/2019	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	Coverage is afforded in the State(s) of:			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$
A	Inland Marine / Hull		CPP0103167-05	02/01/2018	02/01/2019	Hull Limit \$900,000 Show Limit \$1,500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Display Date: \_\_\_\_\_ Print Date: \_\_\_\_\_ Location: \_\_\_\_\_  
 RE: General Liability, the following are named as additional insured in respects to the negligence of the named insured, excess is follow form:

#### CERTIFICATE HOLDER

#### CANCELLATION

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

# PROGRAM

## FIREWORKS SPECTACULAR

City of Gardena

July 3, 2020 \$22,000.00

Submitted By:  
Garden State Fireworks, Inc.  
The Santore Brothers

# Arrayal

City of Gardena  
July 3, 2020 \$22,000.00

## Opening:

<u>200</u>	<u>15/30MM</u>	<i>Assorted Multi-Break Special Effect Shells</i>
<u>40</u>	<u>2.5"</u>	<i>Assorted Star Shells</i>
<u>30</u>	<u>2.5"</u>	<i>Titanium Report</i>
<u>10</u>	<u>3"</u>	<i>Bumper Harvest Shell</i>
<u>5</u>	<u>3"</u>	<i>Spangle Chrysanthemum</i>
<u>5</u>	<u>3"</u>	<i>Color Changing Peony with Color Changing Pistol</i>
<u>5</u>	<u>3"</u>	<i>Shell of Shells Chrysanthemum</i>
<u>5</u>	<u>3"</u>	<i>Color Changing Chrysanthemum</i>

## Body:

<u>230</u>	<u>3"</u>	<i>Assorted chrysanthemum Peony pattern &amp; Reports</i>
<u>70</u>	<u>3"</u>	<i>Santore Bros. Special Multi-Break &amp; Custom designer Chrysanthemum</i>
<u>90</u>	<u>3"</u>	<i>Assorted Color Chrysanthemum &amp; Reports</i>
<u>30</u>	<u>3"</u>	<i>Large Spreading &amp; Special Breaking Multi-Effect Shells</i>
<u>120</u>	<u>3"</u>	<i>Assorted Chrysanthemum Peonies</i>
<u>60</u>	<u>3"</u>	<i>Fancy Assorted Pastel Color</i>

## Special Effects:

	<u>15/30MM</u>	
<u>100</u>	<i>Shot</i>	<i>Criss Cross Magnesium Crossetti</i>
<u>725</u>	<i>Shot</i>	<i>Assorted Color Comets (Pre-Boxed)</i>
<u>72</u>	<i>Shot</i>	<i>White Glittering with Red Pistol</i>
<u>72</u>	<i>Shot</i>	<i>V-Cake Rapid Fire Bees</i>
<u>100</u>	<i>Shot</i>	<i>W-Cake Gold willow Comets</i>
<u>575</u>	<i>Shot</i>	<i>Flash &amp; Thunder Reports</i>
<u>2-36</u>	<i>Shot</i>	<i>Falling Leaves Mixed Color</i>
<u>2-36</u>	<i>Shot</i>	<i>Crazy Bees</i>
<u>2-36</u>	<i>Shot</i>	<i>Falling Leaves assorted effects</i>
<u>100</u>	<i>Shot</i>	<i>Zipper Z-Cake</i>

## Pre-Finale:

	<u>15/30MM</u>	
<u>1350</u>		<i>Flying Fish, Whistles, Comets &amp; Report Shells</i>

**City of Gardena**  
**July 3, 2020 \$22,000.00**  
**Page #2**

**Grand Finale:**

<u>150</u>	2.5"	<i>Assorted Colors Star Shells</i>
<u>60</u>	3"	<i>Fancy Colors and Reports</i>
<u>30</u>	3"	<i>Assorted Star Shells</i>
<u>60</u>	3"	<i>Color and lightning Flashes 3,000 crackling effects</i>
<u>60</u>	3"	<i>Assorted Color Strobing Stars 3,000 bright Flashes</i>
<u>30</u>	3"	<i>Fancy Gold Spider</i>
<u>60</u>	3"	<i>Titanium Report</i>

<i>Shell Size</i>	<i>2.5"</i>	<i>3"</i>	<i>15/30 MM</i>	<i>Assorted Effects</i>	<i>Total</i>
<i>Total Pieces,</i>	<b>220</b>	<b>920</b>	<b>3,510</b>	<b>6,000</b>	<b>10,650</b>

**Total Program Value \$22,000.00**