



DEPARTMENT of ADMINISTRATIVE SERVICES

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9516

April 2, 2020

Administrative Services Department

The City of Gardena has suspended all in-person services until further notice. All City facilities have been closed to the public, including the Administrative Services Department. Please see the [City Directory](#) for each department's contact information.

The Administrative Services Department is accepting Transient Occupancy Tax and Utility Users Tax Exemptions by mail and email. Business License Renewals can be submitted by mail or online [here](#).

TASHA CERDA, Mayor / ART KASKANIAN, Mayor Pro Tem

MARK E. HENDERSON, Councilmember / DAN MEDINA, Councilmember / RODNEY G. TANAKA, Councilmember

MINA SEMENZA, City Clerk / J. INGRID TSUKIYAMA, City Treasurer / CLINT OSORIO, City Manager / CARMEN VASQUEZ, City Attorney