



GARDENA CITY COUNCIL

Regular Meeting Notice and Agenda

Council Chamber at City Hall
1700 W. 162nd Street, Gardena, California
Website: www.cityofgardena.org

TASHA CERDA, *Mayor*
MARK E. HENDERSON, *Mayor Pro Tem*
PAULETTE C. FRANCIS, *Council Member*
ART KASKANIAN, *Council Member*
RODNEY G. TANAKA, *Council Member*

MINA SEMENZA, *City Clerk*
J. INGRID TSUKIYAMA, *City Treasurer*
CLINT OSORIO, *City Manager*
CARMEN VASQUEZ, *City Attorney*
LISA KRANITZ, *Assistant City Attorney*
PETER L. WALLIN, *Deputy City Attorney*

Tuesday, May 12, 2020

Closed Session – 7:00 p.m.

Open Session – 7:30 p.m.

In order to minimize the spread of the COVID 19 virus Governor Newsom has issued Executive Orders that temporarily suspend requirements of the Brown Act. Please be advised that the Council Chambers are closed to the public and that some, or all, of the Gardena City Council Members may attend this meeting telephonically.

1. You are strongly encouraged to observe the City Council meeting live on SPECTRUM CHANNEL 22, ONLINE at [youtube.com/Cityofgardena](https://www.youtube.com/Cityofgardena), or on live stream on the Zoom app. Observer's may view the meeting by downloading the ZOOM app and clicking onto the following link: <https://us02web.zoom.us/j/87029070460>. You may also dial in using your phone: United States + 1 (669) 900-9128; Webinar ID: 870-2907-0460.
2. If you wish to make a comment on a specific agenda item, you may submit your comment by 1 of the 3 options:
 - 1) Email: Via email to the Deputy City Clerk at bromero@cityofgardena.org prior to the meeting;
 - 2) ZOOM App: Submitting on the Zoom App in the chat box. Please try to limit to 200 words or less; and
 - 3) Telephonic: By calling in using the phone number (1(669) 900-9128). Members of the public wishing to address the City Council will be given three (3) minutes to speak.
3. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email bromero@cityofgardena.org at least 24 hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

The City of Gardena thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

PUBLIC COMMENT: The City Council will hear from the public *only on the items that have been described on this agenda (GC §54954.3).*

**STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY
AT ALL PUBLIC MEETINGS**

- Treat everyone **courteously**;
- Listen to others **respectfully**;
- Exercise **self-control**;
- Give **open-minded** consideration to all viewpoints;
- Focus on the issues and **avoid personalizing debate**; and
- **Embrace respectful disagreement** and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions.

Thank you for your attendance and cooperation.

1. ROLL CALL

2. PUBLIC COMMENT ON CLOSED SESSION

Public comment is permitted only on the items that have been described on this agenda (GC §54954.3).

3. CLOSED SESSION

A. THREAT TO PUBLIC SERVICES OR FACILITIES

Government Code Section 54957

Consultation with Gardena Director of Emergency Services and City Manager Clint Osorio, Chief of Police Michael Saffell, and City Attorney Carmen Vasquez.

B. CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

Agency Designated Representative:

Clint Osorio, City Manager

Employee Organizations:

Gardena Police Officers Association (GPOA)

Matt Hassholdt, Association President

Gardena Management Employees Organization (GMEO)

Vicky L. Barker, Attorney

Gardena Municipal Employees Association (GMEA)

Fred G. Quiel, Attorney

Confidential / Unrepresented Employees

3. PLEDGE OF ALLEGIANCE & INVOCATION

4. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS

A. PRESENTATIONS – **None**

B. PROCLAMATIONS – **None**

C. APPOINTMENTS

(1) Council Appointments to Commissions, Committees, Councils, and Boards
(Appointees to be Ratified and Sworn In)

- (a) Human Services Commission
- (b) Planning and Environmental Quality Commission
- (c) Recreation and Parks Commission
- (d) Senior Citizens Commission
- (e) Gardena Youth Commission
- (f) Gardena Beautification Committee
- (g) Gardena Economic Business Advisory Council
- (h) Gardena Rent Mediation Board, Owner Representative
- (i) Gardena Rent Mediation Board, Tenant Representative
- (j) Gardena Rent Mediation Board, At-Large Representative

6. CONSENT CALENDAR

NOTICE TO THE PUBLIC

Roll Call Vote Required on Consent Calendar All matters listed under the Consent Calendar will be enacted by one motion unless a Council member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

A. Waiver of Reading in Full of All Ordinances Listed on This Agenda and That They Be Read by Title Only

B. CITY CLERK

(1) Approval of Minutes

- (a) Gardena City Council Regular Meeting, April 14, 2020 (**Revised**)
- (b) Gardena City Council Regular Meeting, April 28, 2020

(2) Affidavit of Posting Agenda on May 8, 2020

C. CITY TREASURER

(1) Approval of Warrants / Payroll Register

- (a) May 12, 2020

6. CONSENT CALENDAR (Continued)

D. CITY MANAGER

- (1) Personnel Report No. P-2020-8
- (2) POLICE - Execution of 10-Year Lease Agreement with Avanti Hospitals, dba Memorial Hospital of Gardena, for the Video Policing Program
- (3) RESOLUTION NO. 6454, Reaffirming Proclamation and Resolution No. 6441, Which Declared the Existence of a Local Emergency
- (4) GTRANS - Approval of Contract for Refurbished Drive Motors and Associated Equipment with Delta Motors, Co., Inc. for a Contract Total of up to \$104,720, plus Applicable Sales Tax

7. EXCLUDED CONSENT CALENDAR

8. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

A. May 5, 2020, MEETING – *Meeting Cancelled*

PUBLIC COMMENT

Public comment is permitted only on the items that have been described on this agenda (GC §54954.3).

9. DEPARTMENTAL ITEMS

A. ADMINISTRATIVE SERVICES - *No Items*

B. COMMUNITY DEVELOPMENT

- (1) PUBLIC HEARING: Ordinance amending Chapter 17.20 relating to Park and Recreation Dedication and Fees and Resolution setting the In-Lieu Park Dedication Fee for Residential Development
 - (a) ORDINANCE NO. 1818, Introduction of Ordinance Amending Chapter 17.20 of the Gardena Municipal Code Relating to Park and Recreation Dedication and Fees and directing staff to file a CEQA Notice of Exemption under Guidelines § 15061(b)(3)
 - (b) RESOLUTION NO. 6433, Adoption of Resolution Setting Fees In-Lieu of Park and Recreation Dedication and directing staff to file a CEQA Notice of Exemption under Guidelines § 15061(b)(3)
APPLICANT: City of Gardena

Staff Recommendation: Conduct Public Hearing; (Note: Each speaker's comments to be limited to three [3] Minutes); Introduce Ordinance No. 1818; Adopt Resolution No. 6433

9. DEPARTMENTAL ITEMS (Continued)

B. COMMUNITY DEVELOPMENT (Continued)

- (2) PUBLIC HEARING: ORDINANCE NO. 1817, Introduction of Ordinance Amending the Gardena Municipal Code Relating to Density Bonus and directing staff to file a CEQA Notice of Exemption under Guidelines § 15061(b)(3)
Staff Recommendation: Conduct Public Hearing; (Note: Each speaker's comments to be limited to three [3] Minutes); Introduce Ordinance No. 1817

C. ELECTED & ADMINISTRATIVE OFFICES

- (1) Substantial Amendment to the City's Citizen Participation Plan to Update Emergency Policies and Procedures in Response to COVID-19
- (2) Substantial Amendment to the Fiscal Year 2017-2018 H.U.D. Annual Action Plan to Reallocate CDBG Funding to COVID-19 related Activities
- (3) Substantial Amendment to the Fiscal Year 2019-2020 US Department of Housing and Urban Development (HUD) Annual Action Plan to Accept CDBG-CV Funding from the CARES Act
Staff Recommendation: Conduct Public Hearing on Item Nos. 9.C.(1), 9.C.(2) and 9.C.(3); (Note: Each speaker's comments to be limited to three (3) Minutes); Approve Substantial Amendments
- (4) Authorization for the City Manager, or His Designee, to Apply for a Line of Credit with US Bank
Staff Recommendation: Authorize City Manager, or His Designee to Apply for a Line of Credit
- (5) RESOLUTION NO. 6456, Adopt Resolution Ratifying Regulation No. 3 Issued by the City Manager as Director of Emergency Services, Partially Modifying Regulation No. 1 Re City Parks Pursuant to Proclamation Declaring the Existence of a Local Emergency
Staff Recommendation: Adopt Resolution No. 6456

D. GENERAL SERVICES

- (1) RESOLUTION NO. 6444, Approving the Engineer's Report for the Gardena Artesia Boulevard Landscaping Assessment District for Fiscal Year 2020-2021, Declaring Its Intention to Levy and Collect Assessments under the Gardena Artesia Boulevard Landscaping Assessment District for the Fiscal Year 2020-2021, and Setting a Time and Place for Hearing Protests in Relation Thereto (Public Hearing: June 9, 2020)
Staff Recommendation: Adopt Resolution No. 6444; and Set Public Hearing Date for June 9, 2020

9. DEPARTMENTAL ITEMS (Continued)

D. GENERAL SERVICES (Continued)

- (2) RESOLUTION NO. 6448, Approving the Engineer's Report for the Gardena Consolidated Street Lighting Assessment District for Fiscal Year 2020-2021, Declaring It's Intention to Levy and Collect Assessments Under the Gardena Consolidated Street Lighting District for Fiscal Year 2020-2021, and Setting a Time and Place for Hearing Protests in Relation Thereto (Public Hearing: June 9, 2020)

Staff Recommendation: Adopt Resolution No. 6448; and Set Public Hearing Date for June 9, 2020

- (3) Approve a Budget Appropriation Of \$55,000 Measure M Local Return & \$167,800 HSIP Grant Funds to New Crosswalk along Vermont Ave./133rd, JN 972 and \$144,000 Measure R Highway to New Traffic Signal at the Intersection of Vermont/Magnolia Ave. JN 973.

Staff Recommendation: Approve Budget Appropriation

E. POLICE – *No Items*

F. RECREATION & HUMAN SERVICES - *No Items*

G. TRANSPORTATION – *No Items*

10. COUNCIL ITEMS, DIRECTIVES, & REMARKS

A. COUNCIL ITEMS

- (1) RESOLUTION NO. 6455, Designating Certain Members of the Gardena City Council to Serve as Representatives on the South Bay Cities Council of Governments Governing Board

Staff Recommendation: Adopt Resolution No. 6455

B. COUNCIL DIRECTIVES

C. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

D. COUNCIL REMARKS

- (1) COUNCIL MEMBER FRANCIS
- (2) COUNCIL MEMBER KASKANIAN
- (3) COUNCIL MEMBER TANAKA
- (4) MAYOR CERDA
- (5) MAYOR PRO TEM HENDERSON

11. ANNOUNCEMENTS

12. REMEMBRANCES

Mrs. Rayko Kojimoto, 95 years of age, beloved mother, grandmother, and great-grandmother. Mrs. Kojimoto was a long time resident of Gardena; **Mrs. Irene Yasutake Hirano Inouye**, 71 years of age, attended Gardena High School, and former president and founding CEO of the Japanese American National Museum; **Mrs. Teruko Dorothy Awakuni**, 90 years of age, beloved mother of former Planning Commissioner Steve Awakuni; and **Mr. Ernest Marquez**, 58 years of age, Mr. Marquez was a retired Fire Fighter Specialist and he was stationed at the Gardena Fire Station 159, Battalion 18. Fire Fighter Specialist Marquez retired in 2018 after 26 years of dedicated service to the Los Angeles County Fire Department.

13. ADJOURNMENT

The Gardena City Council will adjourn to a Special Study Session, at 6:30 p.m., immediately followed by the Regular City Council Meeting at 7:30 p.m., on Tuesday, May 26, 2020.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

Dated this 8th day of May 2020

/s/ MINA SEMENZA
MINA SEMENZA, City Clerk

**MINUTES
Regular Meeting of the
City of Gardena City Council
Tuesday, April 14, 2020**

In order to minimize the spread of the COVID-19 virus Governor Newsom has issued Executive Orders that temporarily suspend requirements of the Brown Act. Please be advised that the Council Chambers are closed to the public and that some, or all, of the Gardena City Council Members may attend this meeting telephonically.

The regular meeting of the City Council of the City of Gardena, California, was called to order at 7:00 p.m. on Tuesday, April 14, 2020, in the Council Chamber of City Hall, 1700 West 162nd Street, Gardena, California: Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Tasha Cerda; Present via teleconference: Mayor Pro Tem Art Kaskanian; Council Member Mark E. Henderson; Council Member Dan Medina; Council Member Rodney G. Tanaka; Council Member Paulette Francis. Other City officials and employees present: City Manager Clint Osorio; Chief Mike Saffell; and Deputy City Clerk Becky Romero. Other City officials and employees present via teleconference: City Attorney Carmen Vasquez; and City Clerk Mina Semenza. City Treasurer Ingrid Tsukiyama was not present.

At 7:00 p.m., the City Council recessed into Closed Session in the Management Information Center of the Council Chamber at City Hall, with the following in attendance present: Mayor Tasha Cerda. Present via teleconference: Mayor Pro Tem Art Kaskanian; Council Member Mark E. Henderson; Council Member Dan Medina; Council Member Rodney G. Tanaka; Council Member Paulette Francis. Other City Staff present: City Manager Clint Osorio; and Chief Mike Saffell. Present via teleconference: City Attorney Carmen Vasquez; and Transportation Director Ernie Crespo.

2. PUBLIC COMMENT ON CLOSED SESSION

3. CLOSED SESSION

A. THREAT TO PUBLIC SERVICE OR FACILITIES

Government Code Section 54957

- (1) Consultation with Gardena Director of Emergency Services and City Manager, Clint Osorio, Chief of Police, Michael Saffell, City Attorney, Carmen Vasquez and Director of Transportation, Ernie Crespo.

B. CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

- (1) Agency Designated Representative:

Clint Osorio, City Manager

Employee Organizations:

Gardena Police Officers Association (GPOA)

Matt Hassholdt, Association President

Gardena Management Employees Organization (GMEO)

Vicky L. Barker, Attorney

Gardena Municipal Employees Association (GMEA)

Fred G. Quiel, Attorney

Confidential / Unrepresented Employees

Mayor Cerda reconvened the meeting to the Regular Open Session at 7:42 p.m., and the City Clerk noted the return of all Council Members who were present at the meeting.

When City Attorney Vasquez was asked if there were any reportable actions from the Closed Session, she stated that no reportable action had been taken.

4. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS

A. PRESENTATIONS

Mayor Cerda asked Council Member Dan Medina if he had any final words for his last meeting.

Council Member Medina thanked the City of Gardena citizens for supporting him for the past 11+ years. He thanked everyone on the dais including the city staff for doing an outstanding job and keeping Gardena at the forefront. He said he was proud to serve for 11+ years. He said he will continue to be proactive when it comes to our community. He thanked everyone for their service and for their kindness.

Mayor Cerda thanked Council Member Medina for his years of service and said she appreciated all he has given to the City of Gardena.

B. ELECTION OFFICIAL'S CERTIFICATION OF OFFICIAL CANVASS OF MUNICIPAL ELECTION VOTES

- (1) **Approved:** RESOLUTION NO. 6445, Reciting the Fact of the General Municipal Election Held on March 3, 2020, Declaring the Results and Such Other Matters as Provided by Law

RESOLUTION NO. 6445

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON MARCH 3, 2020 DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

City Clerk Mina Semenza presented the Staff Report.

It was moved by Mayor Pro Tem Kaskanian, seconded by Council Member Henderson, and carried by the following roll call vote to Adopt Resolution No. 6445:

Ayes: Mayor Pro Tem Kaskanian, Council Members Henderson, Tanaka and Francis and Mayor Cerda
Noes: None
Absent: None

- (a) The Oath of Office for the Newly Elected City Council Member Paulette C. Francis, and the Re-Elected Council Member, Mark E. Henderson, were given on Thursday, April 9, 2020 at City Hall, and became effective upon adoption of Resolution No. 6445.

Mayor Cerda congratulated Council Member Henderson on his re-election and welcomed Council Member Francis and gave them both a chance to speak. Council Member Francis thanked everyone who attended her swear-in, including Becky, Nikki, Stephany, Janina and to Lydia for taking the video, making her swearing-in more special. She was grateful to the voters of Gardena. She said she

4. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS (Continued)

B. ELECTION OFFICIAL'S CERTIFICATION OF OFFICIAL CANVASS OF MUNICIPAL ELECTION VOTES (Continued)

(1) **Approved:** RESOLUTION NO. 6445, Reciting the Fact of the General Municipal Election Held on March 3, 2020, Declaring the Results and Such Other Matters as Provided by Law (Continued)

(a) The Oath of Office for the Newly Elected City Council Member Paulette C. Francis, and the Re-Elected Council Member, Mark E. Henderson, were given on Thursday, April 9, 2020 at City Hall, and became effective upon adoption of Resolution No. 6445. (Continued)

is looking forward to working with her colleagues on the Gardena City Council. She said whatever challenges that may arise in the future as long as they reach consensus, they will be alright, and added that the future looks bright and better days ahead. Council Member Henderson then spoke and said he would like to echo some of the words that Council Member Francis said. He thanked all the voters and candidates from the race and thanked his family. He said he is looking forward to some further great things and said he was excited and ready to go to work.

The titles on the dais were switched from Council Member Medina to Council Member Francis.

C. PROCLAMATIONS

D. APPOINTMENTS

(1) Reorganization of City Council – Selection of Mayor Pro Tem

Mayor Cerda presented the Staff Report.

Council Member Tanaka nominated Council Member Henderson as the next Mayor Pro Tem.

It was moved by Council Member Tanaka, seconded by Mayor Pro Tem Kaskanian, and carried by the following roll call vote to Appoint Council Member Henderson to serve as Mayor Pro Tem from April 2020 to April 2021:

Ayes: Council Member Tanaka, Mayor Pro Tem Kaskanian, Council Members Henderson, Francis and Mayor Cerda

Noes: None

Absent: None

(2) Council Appointments to Commissions, Committees, Councils, and Boards
(Appointees to be Ratified and Sworn In)

- (a) Human Services Commission
- (b) Planning and Environmental Quality Commission
- (c) Recreation and Parks Commission
- (d) Senior Citizens Commission
- (e) Gardena Youth Commission
- (f) Gardena Beautification Committee
- (g) Gardena Economic Business Advisory Council
- (h) Gardena Rent Mediation Board, Owner Representative
- (i) Gardena Rent Mediation Board, Tenant Representative
- (j) Gardena Rent Mediation Board, At-Large Representative

5. CONSENT CALENDAR

A. WAIVER OF READING IN FULL OF ALL ORDINANCES LISTED ON THIS AGENDA AND THAT THEY BE READ BY TITLE ONLY

B. CITY CLERK

(1) Approved: Minutes of

- (a) Gardena City Council Regular Meeting, February 25, 2020
- (b) Gardena City Council Regular Meeting, March 10, 2020
- (c) Gardena City Council Emergency Meeting, March 19, 2020
- (d) Gardena City Council Special Meeting, March 26, 2020
- (e) Gardena City Council Special Closed Session Meeting, April 2, 2020

(2) Approved: Affidavit of Posting Agenda on April 10, 2020

C. CITY TREASURER

(1) Approved: Warrants / Payroll Register

- (a) March 24, 2020: Wire Transfer: 11868-11869; Prepay: 158152-158153; Check Nos. 158154-158350 - for a total Warrants issued in the amount of \$1,762,229.57; Total Payroll Issued for March 13, 2020: \$2,007,669.90
- (b) April 14, 2020: Wire Transfer: 11870-11872; Prepay: 158351-158357; Check Nos. 158358-158705 – for a total Warrants issued in the amount of \$1,738,320.58; Total Payroll Issued for March 27, 2020: \$1,655,941.72

(2) Approved: Monthly Portfolio

- (a) December 2019
- (b) January 2020
- (c) February 2020

D. CITY MANAGER

(1) Approved: Personnel Report No. P-2020-6

- (2) **Approved**: Award Construction Contract and Purchase Order of a Sun Shade Structure to USA Shade & Fabric Structures in the Amount of \$52,825.75 for Mas Fukai Rehabilitation, JN 820
- (3) **Approved**: Consultant Agreement with Telecom Law Firm to provide Consulting Services for Wireless Applications

It was moved by Council Member Tanaka, seconded by Council Member Henderson, and carried by the following roll call vote to Approve all Items on the Consent Calendar:

Ayes: Council Members Tanaka and Henderson, Mayor Pro Tem Kaskanian, Council Member Francis and Mayor Cerda
Noes: None
Absent: None

6. EXCLUDED CONSENT CALENDAR

7. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

A. MARCH 17, 2020, MEETING – *Meeting Cancelled*

B. APRIL 7, 2020, MEETING – *Meeting Cancelled*

PUBLIC COMMENT

There were no Public Comments.

City Manager Osorio asked Mayor Cerda if he could present the City's Financial Projection ahead of the Departmental Items. Mayor Cerda and the Council granted proceeding with the presentation ahead of the Departmental Items.

City Manager Osorio presented a presentation of the City's Financial Projection.

There was a discussion which included Mayor Cerda, Council Members, and City Manager Osorio regarding the presentation. City Manager was asked the following questions from Council: As far as the sales tax, will funds from Measure G balance out the losses; If the Governor is seeking hotels and shelters, can we provide this and secure some funds through this; How soon are we expecting to get some money from the government and recover the losses; As we move forward, if we could look into short-term financing; Will the Governor be deferring the sales tax payment for small businesses, Will the businesses charge the sales tax but keep it for that year or will it be forgiven, If they can still pay taxes this year, and If we could give an incentive to those businesses who does pay it this year; When will the Measure G fund be collected. City Manager Osorio replied Measure G will take effect next fiscal year and will probably start collecting in the next couple of months but will not be able to see that until September 2021. City Manager Osorio asked if he meant to possibly house patients in hospitals and said due to the emergency situation, TOT is not charged, therefore, you will not get any revenue because the TOT does not apply. With regards to the expectation of funds, City Manager Osorio replied that there were two parts: 1) how much have we spent so far to-date that we can get back as a reimbursement? They identified about \$212,000 that has been spent so far. He said that reimbursement money will come at a much later time, maybe in about 2-3 years. 2) The \$2 Trillion dollars in federal aid that cities are supposed to be getting. He said that the problem with that was the cities with under 500,000 in population, would have to go through the allocation from the State of California and LA County. He said from past experiences, from previous allocation models, he would not put too much trust in them, take Measure H for example. He estimates we will be getting around \$1.5 to \$2 million dollars. With regards to short-term financing, he said we are in the middle of negotiating with few banks and our in-house bank, US Bank, to secure a line of credit. He said it is a cash flow problem and we have some deferrals from the government as far as sales taxes are concerned. He said we would need an infusion of cash, so we do not dip into our reserves since dipping into our reserves too much is a dangerous proposition, and said he is trying to get a line of credit from \$5 to \$10 million dollars and said there will be an attorney cost involved in securing the line of credits. The good news is, the interest rate will be low at 2.25% for the amount used, and for the amount not used will be about 50 basis points. With regards to sales tax deferral, he replied by explaining that businesses do not have to file and remit the tax today, they can do it a year from now. Business owners get to keep the sales tax funds for their operations and not having to shell out the money. This deferral is not forgiven, and they would have to pay that in one year, but they do not have to take advantage of the program and can pay this year. With regards to incentives, he said we could look at options with our Economic Development division to see some modeling and to see what incentives we can give them. He said it is a hard hit to our small businesses, but to float it to them, would be too much for the City, but added he is opened to exploring that possibility. With regards to Measure G, he said it will still be 10.25% starting this September/October of this calendar year for the next fiscal year. He added that he is planning on doing more updates for the Council and the residents of the community because things are changing day by day and advised residents to check our social media.

8. DEPARTMENTAL ITEMS

- A. ADMINISTRATIVE SERVICES – No Items
- B. COMMUNITY DEVELOPMENT – No Items
- C. ELECTED & ADMINISTRATIVE OFFICES

- (1) RESOLUTION NO. 6443, Authorizing the City Manager, or his Designee, to Execute Agreements with the California Department of Tax and Fee Administration for Implementation of a Local Transactions and Use Tax

RESOLUTION NO. 6443

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR IMPLEMENTATION OF A LOCAL TRANSACTIONS AND USE TAX

City Manager Osorio presented the Staff Report.

Mayor Cerda asked who we were referring to Mayor Pro Tem, the old or the new.

Deputy City Clerk Romero responded saying we were not referring to the new Mayor Pro Tem until the April 28, 2020 meeting.

It was moved by Mayor Pro Tem Kaskanian, seconded by Council Member Francis, and carried by the following roll call vote to Adopted Resolution No. 6443:

Ayes: Mayor Pro Tem Kaskanian, Council Members Francis, Henderson and Tanaka and Mayor Cerda
Noes: None
Absent: None

- (2) RESOLUTION NO. 6442, Authorizing the Examination of Sales, Use and Transactions Tax Records

RESOLUTION NO. 6442

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AUTHORIZING THE EXAMINATION OF SALES, USE AND TRANSACTION TAX RECORDS

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if this item was allowing this company to put in an authorization for request. City Manager Osorio responded by saying that HdL is our tax consultant who meets with us quarterly, goes over different businesses in Gardena, and would need our records from CDTFA, and in order to do that, they would need this Resolution in hand.

8. DEPARTMENTAL ITEMS (Continued)

C. ELECTED & ADMINISTRATIVE OFFICES (Continued)

- (2) RESOLUTION NO. 6442, Authorizing the Examination of Sales, Use and Transactions Tax Records (Continued)

It was moved by Council Member Henderson, seconded by Council Member Tanaka, and carried by the following roll call vote to Adopt Resolution No. 6442:

Ayes: Council Members Henderson and Tanaka, Mayor Pro Tem Kaskanian, Council Member Francis and Mayor Cerda
Noes: None
Absent: None

- (3) Approval of Contract with Hinderliter, de Llamas and Associates (HdL) Companies for City Tax Audit and Information Services

City Manager Osorio presented the Staff Report.

There was a discussion including Mayor Cerda, the Council and the City Manager regarding HdL. City Manager was asked: will HdL be recommending economic advice moving forward, and will this be a part of this scope or just audit what was available; if HdL was essentially auditing and making sure we were collecting our fair share of taxes; if it is \$100 a month fee above what we currently pay for the tax audit services; if businesses in Gardena pay to unincorporated area, how would that happen, how would the City find out about businesses that are not paying or should be paying and if they physically go out to businesses. City Manager Osorio responded by saying we meet with HdL on a quarterly basis, they go over various reports and provide some level of recommendations as far as sales tax base and business retention and enhancement, but that is not their core business. Then he said, it is within HdL but not within this scope. He said HdL will find if the businesses are under-reporting or reporting in a different jurisdiction. HdL will make appropriate appeals to the CDTFA in order to recapture lost revenues. With regards to cost, he explained we pay a \$100 a month as a retainer services for the Bradley Burns portions of the sales tax, which is 1%. We also pay a commission of 25% on any new revenue (funds) they bring as a result of their auditing services. He stated that the most common reason for payments being made outside our jurisdiction will be due to multi-locations or human errors on both filers and CDTFA, and that the responsibility is left up to the City because there is only so much CDTFA can do. To the benefit of the City, you really need someone to do the extra work. He said HdL in some cases, will go out to businesses, but nowadays, they just request the returns from the CDTFA, and if needed, would contact the businesses.

It was moved by Council Member Tanaka, seconded by Mayor Pro Tem Kaskanian, and carried by the following roll call vote to Approve Agreement:

Ayes: Council Member Tanaka, Mayor Pro Tem Kaskanian, Council Members Henderson and Francis and Mayor Cerda
Noes: None
Absent: None

- (4) Approval of the 2020-2022 Memorandum of Understanding (MOU) between the City of Gardena and the Gardena Municipal Employees Association (GMEA)

City Manager Osorio presented the Staff Report.

8. DEPARTMENTAL ITEMS (Continued)

C. ELECTED & ADMINISTRATIVE OFFICES (Continued)

- (4) Approval of the 2020-2022 Memorandum of Understanding (MOU) between the City of Gardena and the Gardena Municipal Employees Association (GMEA) (Continued)

There was a discussion regarding the approval of the MOU between City of Gardena and GMEA. Mayor Cerda asked if now was the time to make a decision on this MOU and stated her concern because of our deficit. The entire Council agreed that it was not the right time. Council Member Henderson asked if we do not approve the contract right now, are we opening up a potential liability and/or do we need to go back to the other associations and reopen their negotiations as well. City Manager Osorio replied saying, if you choose not to approve this contract tonight, it will go back to the table and renegotiate and bring it back to Council at a later time. With regards to other associations (bargaining group), with GMEC there is no contract yet, with GPOA which was passed last year, we can certainly have them come back to the table to see what can be done as far as mitigating the effects of this pandemic. Mayor Pro Tem Kaskanian gave his opinion that they would understand, and it would not be an issue. Council Member Francis asked if this was a one-time or a multi-year contract. City Manager replied that this was not a one-time contract, the portion due immediately will be \$470,000 (2% COLA increased retro actively in effect back to July 2019.) Mayor Cerda directed a message to the employees and said they want to work with them but due to the COVID-19, they are in an awkward position. They are doing the best they can to keep moving forward. She said it is not done in malice and they have to make the right/prudent decision as we move forward.

No motions were made.

Item No. 8.C.(4) was not passed.

Mayor Cerda asked City Manager to please take this back to the bargaining unit to continue with negotiations. City Manager Osorio said he will notify the GMEA board and their members and immediately go back to the table to figure out what they can agree upon.

- (5) RESOLUTION NO. 6446, Adopt Resolution Ratifying Regulation No. 1 Issued by the City Manager as Director of Emergency Services to Close All City Parks Pursuant to Proclamation Declaring the Existence of a Local Emergency

RESOLUTION NO. 6446

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, RATIFYING REGULATION NO. 1 ISSUED BY THE CITY MANAGER AS DIRECTOR OF EMERGENCY SERVICES TO CLOSE ALL CITY PARKS PURSUANT TO PROCLAMATION DECLARING THE EXISTENCE OF A LOCAL EMERGENCY

City Manager Osorio presented the Staff Report.

There was a discussion including Mayor Cerda, the Council, City Manager, and Chief Saffell regarding park closures. City Manager Osorio was asked the following: If we will be actively pursuing citations for people who violate this order; What should we do in the event children are using the skate parks, and will we cite children; Is the City Hall lawn area considered a park and included in the order; and Will we have large signs at the park or get the word out using social media to educate the residents. City Manager Osorio

8. DEPARTMENTAL ITEMS (Continued)

C. ELECTED & ADMINISTRATIVE OFFICES (Continued)

- (5) RESOLUTION NO. 6446, Adopt Resolution Ratifying Regulation No. 1 Issued by the City Manager as Director of Emergency Services to Close All City Parks Pursuant to Proclamation Declaring the Existence of a Local Emergency (Continued)

responded by saying yes, the citations will come if the problems persist, the fine will be defined and determined by the presiding judge when the case is heard. Chief Saffell spoke with regards to possible children using skate parks, and said his officers have discretion, it is not their intention to, but it will be issued if needed. He also confirmed that the City Hall lawn area is considered a park. With regards to signs and preventions, they have put out the press information, wrapped basketball rims, wrapped the entire courts at Rowley Park, spoke on other mitigation type things for skateboard parks, but said it will be a daily enforcement. Mayor Cerda suggested utilizing the electronic signs to notify that the parks are closed.

It was moved by Council Member Francis, seconded by Council Member Henderson, and carried by the following roll call vote to Adopt Resolution No. 6446:

Ayes: Council Members Francis and Henderson, Mayor Pro Tem Kaskanian, Council Member Tanaka and Mayor Cerda

Noes: None

Absent: None

- (6) RESOLUTION NO. 6447, Adopt Resolution Ratifying Additional Emergency Orders Issued by the City Manager as Director of Emergency Services to Mandate That All Residents for Visitors Within the Geographical Boundaries of the City of Gardena Shall Not Leave Their Places of Domicile or Residence Without Wearing a Face Mask or Covering Pursuant to Proclamation Declaring the Existence of a Local Emergency

RESOLUTION NO. 6447

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, RATIFYING ADDITIONAL EMERGENCY ORDERS ISSUED BY THE CITY MANAGER AS DIRECTOR OF EMERGENCY SERVICES TO MANDATE THAT ALL RESIDENTS OR VISITORS WITHIN THE GEOGRAPHICAL BOUNDARIES OF THE CITY OF GARDENA SHALL NOT LEAVE THEIR PLACES OF DOMICILE OR RESIDENCE WITHOUT WEARING A FACE MASK OR COVERING PURSUANT TO PROCLAMATION DECLARING THE EXISTENCE OF A LOCAL EMERGENCY

City Manager Clint Osorio presented the Staff Report.

There was a discussion including Mayor Cerda, the Council, City Manager Osorio, and City Attorney Vasquez regarding wearing a face mask. City Manager Osorio was asked if masks are ordered to be worn even when you walk out to your yard, while driving, or for any reason. City Manager Osorio said yes, if you walk out of your place of domicile or residence, because someone could be walking around near your yard, order is to wear the face covering, and applies to when you are in the car. City Attorney Vasquez commented saying, at this time, current regulation does include any person in the car to wear a face mask. She said, as City Manager stated, that this is a policy decision and they are free to accept or to make any amendments.

8. DEPARTMENTAL ITEMS (Continued)

C. ELECTED & ADMINISTRATIVE OFFICES (Continued)

- (6) RESOLUTION NO. 6447, Adopt Resolution Ratifying Additional Emergency Orders Issued by the City Manager as Director of Emergency Services to Mandate That All Residents for Visitors Within the Geographical Boundaries of the City of Gardena Shall Not Leave Their Places of Domicile or Residence Without Wearing a Face Mask or Covering Pursuant to Proclamation Declaring the Existence of a Local Emergency (Continued)

It was moved by Council Member Tanaka, seconded by Council Member Henderson, and carried by the following roll call vote to Adopt Resolution No. 6447:

Ayes: Council Members Tanaka and Henderson, Mayor Pro Tem Kaskanian, Council Member Francis and Mayor Cerda

Noes: None

Absent: None

D. GENERAL SERVICES

- (1) Award Contract to Kalban, Inc., In the Amount of \$379,974 For:
A) Pedestrian Safety Improvement 2019/2020, Various Locations, JN 956; and
B) Sidewalk Replacement 2019/2020, Various Locations, JN 958; and
Approve Expenditures of Remaining Project Budget, As Needed

City Manager Osorio presented the Staff Report.

There was a discussion including Mayor Pro Tem Kaskanian, Council Members Henderson and Francis, and City Manager Osorio regarding the projects. City Manager Osorio was asked the following: If the money must be spent this year or next year or will we lose the funds if not used; If it will not affect the general fund, is it safe to move on knowing the funds are State funded; If it also has to do with ADA compliance; If sidewalks damaged by tree roots included in the project; and If the locations have already been identified or is there room to identify spots. City Manager Osorio responded that it is on a reimbursement basis, and said it is separate from general fund. He added that it does help us out a little bit because for some of our crew and supervisors, they do charge for payroll purposes to Measure R for direct allocations. He also said that the \$40,000 from the SB 821 would provide for ADA compliance and curbs and gutters. He also confirmed that the sidewalks damaged by tree roots will be included and that we are following the plan that has already been approved.

It was moved by Council Member Henderson, seconded by Mayor Pro Tem Kaskanian, and carried by the following roll call vote to Award Contract:

Ayes: Council Member Henderson, Mayor Pro Tem Kaskanian, Council Members Tanaka and Francis and Mayor Cerda

Noes: None

Absent: None

E. POLICE – No Items

F. RECREATION & HUMAN SERVICES

- (1) Approved: Authorization to Purchase Furniture and Office Hardware for the Human Services Building Family Child Care Offices in the Amount of \$66,602.07 from D&R Office Works, Inc.

City Manager Osorio presented the Staff Report.

8. DEPARTMENTAL ITEMS (Continued)**F. RECREATION & HUMAN SERVICES (Continued)**

- (1) **Approved:** Authorization to Purchase Furniture and Office Hardware for the Human Services Building Family Child Care Offices in the Amount of \$66,602.07 from D&R Office Works, Inc. (Continued)

There was a discussion including Mayor Cerda, Mayor Pro Tem Kaskanian, Council Member Tanaka and City Manager Osorio with regards to the purchase and the layout for furniture and office hardware for the Human Services building. Council Member Tanaka commented that Human Services has suffered for years and they truly needed this upgrade. He also said that Director Santin has got an agreement with the government agency sales and saved us a lot of money, and added it was not coming out of our general funds. Mayor Pro Tem Kaskanian asked if D&R was a local company. City Manager replied saying he does not believe they are local in Gardena but local in the South Bay. He added that they performed many upgrades to our city facilities, including city hall, stated their work is excellent, their prices are good, and we have worked with them for a number of years. Mayor Cerda asked for clarification on the layout of the reception area, if that will be smaller and behind a glass window making more office space. Stephany Santin, Director of Recreation & Human Services, gave her the clarification that was needed.

It was moved by Council Member Tanaka, seconded by Mayor Pro Tem Kaskanian, and carried by the following roll call vote to Authorize Purchase:

Ayes: Council Member Tanaka, Mayor Pro Tem Kaskanian, Council Members Henderson and Francis and Mayor Cerda

Noes: None

Absent: None

G. TRANSPORTATION – No Items**9. COUNCIL ITEMS, DIRECTIVES & REMARKS****A. COUNCIL ITEMS – No Items****B. COUNCIL DIRECTIVES**

- (1) **Council Member Francis** submitted these requests to the City Manager: 1) With the newly passed sales tax increase, to set up a COVID-19 emergency relief fund for our small businesses and our residents 2) Set up of virtual resource center with listing of all information and resources for our small businesses and our residents, a one-stop website. 3) She will reach out to local health care providers to make sure they are prepared to provide services to our residents and make sure we need a credible source of most accurate and live information. 4) We need more voting centers in north Gardena and asked the City Manager to reach out to the County Registrar to increase our number of voting centers in Gardena.

There was a discussion including Mayor Cerda, Council Member Francis, City Manager Osorio, and Deputy City Clerk Romero regarding Council Member Francis' directives. Mayor Cerda responded that several of the directives were taken into account and already have been putting out information to the community, through several different means of social media, and letters to keep them updated as COVID-19 was concerned, also healthcare and information for small business. Mayor Cerda said we are doing everything we can and suggested redirecting the directives. Deputy City Clerk Romero commented that she is in the process of filling out a survey from the LA County Registrar-Recorder and said she will address regarding needing more vote centers in north Gardena as well as keeping the vote centers spread out throughout Gardena. Council Member Francis responded that she was not sure how the procedures went, but she brought up these items which were concerns to her and the residents.

9. COUNCIL ITEMS, DIRECTIVES & REMARKS (Continued)B. COUNCIL DIRECTIVES (Continued)

Mayor Cerda informed that the information already exists on our website and we are trying to keep everyone updated as best as possible. City Manager Osorio suggested he will prepare a report to show everyone on the Council what we are doing as far as the topics brought up. He shared that we have a website for Economic Development, and we were the first ones to send out a mass email regarding small business loans. He said Chief Saffell has been in constant communication with our healthcare partners in Gardena and regionally. He said the only one of the directives we did not have in place is the first directive from Council Member Francis with regards to setting up a relief fund. ***Mayor Cerda seconded the detailed report from City Manager.***

Council Member Kaskanian wanted it on record that he did not receive Council Member Francis' email.

Mayor Cerda asked to add the pledge of allegiance back unto the agenda for the City Council Meetings. ***Request was seconded by Mayor Pro Tem Kaskanian***

C. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

City Manager Osorio gave a verbal report of information to follow-up matters that had been directed or requested by Council Member Tanaka:

- (1) Status update on directive made on March 10, 2020 by Council Member Tanaka regarding Congresswoman Maxine Water's campaign signage left behind in Gardena after the Election. Her office has been contacted to make sure her election signs have been properly removed. Code Enforcement did a sweep throughout the city and confirmed all election signs have been removed.

City Manager Osorio thanked Chief Saffell and our Emergency Operation Center (EOC) workers who have been there since day one of this pandemic. He shared that they have been coming to work every day to the EOC located at GTrans. He said we would not have done half the things we have accomplished and the resources that we have procured if it were not for our EOC staff and Chief Saffell.

D. COUNCIL REMARKS

- (1) COUNCIL MEMBER TANAKA – he echoed what the City Manager just expressed and said he appreciates staff holding down the fort at the City and continuing to keep the City operating, away from their families. He also appreciates the City Manager, Chief of Police, and the Directors for doing a great job. He said the information we are putting out and the social media we are using for our public was far better than most of the cities. He reported a lot of the meetings were cancelled but was able to attend the online meetings that we have had, such as RCC, etc., and the installation of officers at the Elks Lodge, which was held through Zoom. He told everyone to stay safe, wear their mask and do not get the virus.
- (2) COUNCIL MEMBER HENDERSON – he echoed Council Member Tanaka's sentiments with all city staff that has been working hard and the EOC as well as our community staying safe. He stated that most of the meetings were cancelled but few were online. He said he attended the COVID-19 task force meetings and getting new information and passing it on as he sees fit and working on different resources and locations for PPE. He said that he been at the Biz Fair Responsible Governance Committee meeting where they talked about other resources available for businesses within LA County. He said he has been confirmed as the District 28 SCAG representative representing Gardena, Hawthorne, and Inglewood. He reminded everyone to stay safe, stay quarantined if needs be, and wear the face masks.

9. COUNCIL ITEMS, DIRECTIVES & REMARKS (Continued)

D. COUNCIL REMARKS (Continued)

- (3) COUNCIL MEMBER FRANCIS – said she too echoed the previous comments and gave the staff kudos for all their hard work. He thanked City Manager for offering to present a detailed directive. He thanked and congratulated Council Member Medina for a job well done. She said she was grateful to God to her family and friends, and to the voters of Gardena who placed a confidence in her to place her in a leadership position. She said she looks forward to the next four years working together with her colleagues, as a change to overcome not only challenges to these unprecedented times but to confront those challenges that are sure to rise in the future, and looking forward to better days.
- (4) MAYOR CERDA – said she attended several teleconference calls with our local JPA, Sanitation Board District, with Mayor Garcetti and several other Mayors. She said she learned great things and getting up to date information. She said she had teleconferenced with Congresswoman Maxine Waters, along with other Mayors in the surrounding area, to ask for her help with things that we can potentially use here in Gardena. Last Wednesday, she attended Good Morning Gardena with staff from Human Services, where they visited various residents' homes. She reassured that they were practicing safety by keeping a safe distance with masks and gloves. They were passing out donuts and coffee, donated by Dunkin Donuts. She thanked everyone who participated in that event.
- (5) MAYOR PRO TEM KASKANIAN – since the last Council Meeting, he was able to help the City by donating 2000 rolls of toilet paper to the seniors, 9000 bottles of water to city staff and seniors, 200 N95 masks to the Gardena Police Department, and donated 100 cans of tuna, 50 jars of peanut butter, some jams, and cereal. etc. to the food pantry. He also said he helped Meals on Wheels pack their bags of food. Past Saturday, he helped out at the "Hop-up" event and found out that people from various cities showed up through our social media ad and reported the city passed out over 700 bags of goodies for kids, and people were able to see and wave at the Easter Bunny. He said he spoke to some business owners to secure the items he donated. He thanked the manager at Sam's Club, Pedro Medrano, and thanked Food 4 Less for helping secure 2000 rolls of toilet paper. He thanked our City Manager, Chief of Police, and the department heads for a job well done. He thanked outgoing Council Member Medina and said it was a pleasure working with him on the dais and welcomed Council Member Francis.

Mayor Cerda thanked Mayor Pro Tem Kaskanian for all that he did. She mentioned LA Council Member Herb Wesson donated 10,000 diapers and baby wipes to the City of Gardena.

10. ANNOUNCEMENTS

Mayor Cerda announced:

- (1) Parks are closed, including: the basketball courts, skate park areas, apparatuses, grassy areas, and parking lots.
- (2) Reminded that everyone must wear a mask when out in public or driving to help the spread of COVID-19.

11. REMEMBRANCES

Mrs. Thelma Herbert, 96 years of age, former Intermediate Clerk Typist for the City of Gardena. She retired in June 1998, and came back as a part-timer in September 1998, she resigned in December 2017; **Mr. Pedro Silva Sr.**, 80 years old, beloved grandfather of Park Maintenance Lead, Rigoberto Desantiago; **Dr. Julius Frank**, 96 years old, operated a medical practice in the City of Gardena until he retired at the age of 90, he was known for his dedicated and faithful service to the families of the City of Gardena, demonstrating an inspirational commitment to the good health and happiness of the community; **Mrs. Barbara Banks**, 80 years

11. REMEMBRANCES (Continued)

old, former Recreation and Human Services Commissioner and former Rent Mediation Board Member serving as a Member-at-Large for the City of Gardena; and Mr. Michael Rodriguez, 68 years old, former Police Service Officer with the Gardena Police Department from 1990 to 2012.

12. ADJOURNMENT

At 9:47 p.m., Mayor Cerda adjourned the Gardena City Council Meeting to the next regular City Council Meeting, at 7:00 p.m., on Tuesday, April 28, 2020.

MINA SEMENZA

City Clerk of the City of Gardena and

Ex-officio Clerk of the Council

APPROVED:

Tasha Cerda, Mayor

By: _____
Becky Romero, Deputy City Clerk

**MINUTES
Regular Meeting of the
City of Gardena City Council
Tuesday, April 28, 2020**

In order to minimize the spread of the COVID-19 virus Governor Newsom has issued Executive Orders that temporarily suspend requirements of the Brown Act. Please be advised that the Council Chambers are closed to the public and that some, or all, of the Gardena City Council Members may attend this meeting telephonically.

The regular meeting of the City Council of the City of Gardena, California, was called to order at 7:00 p.m. on Tuesday, April 28, 2020, in the Council Chamber of City Hall, 1700 West 162nd Street, Gardena, California: Mayor Tasha Cerda presiding.

1. ROLL CALL

Present via teleconference: Mayor Tasha Cerda; Mayor Pro Tem Mark E. Henderson; Council Member Rodney Tanaka; Council Member Art Kaskanian; Council Member Paulette Francis. Other City officials and employees present via teleconference: City Manager Clint Osorio; Chief Mike Saffell; City Attorney Carmen Vasquez; and Deputy City Clerk Becky Romero. City Clerk Mina Semenza and Treasurer Ingrid Tsukiyama were not present.

At 7:00 p.m., the City Council recessed into Closed Session with the following present via teleconference: Mayor Tasha Cerda; Mayor Pro Tem Mark E. Henderson; Council Member Rodney Tanaka; Council Member Art Kaskanian; Council Member Paulette Francis. Other City Staff present via teleconference: City Manager Clint Osorio; Chief Mike Saffell; City Attorney Carmen Vasquez; Transportation Director Ernie Crespo; Risk Management Administrator Alyssa Palma; and Attorney Lou Dumont.

2. PUBLIC COMMENT ON CLOSED SESSION

3. CLOSED SESSION

**A. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION
Government Code Section 54956.9(d)(1)**

- (1) Jones, Cecile v. City of Gardena, et al.
Los Angeles Superior Court Case No. BC601609
- (2) Lamas, Josefina v. City of Gardena, et al.
Los Angeles Superior Court Case No. BC714111

**B. THREAT TO PUBLIC SERVICE OR FACILITIES
Government Code Section 54957**

- (1) Consultation with Gardena Director of Emergency Services and City Manager, Clint Osorio, Chief of Police, Michael Saffell, City Attorney, Carmen Vasquez.

3. CLOSED SESSION (Continued)

C. CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

(1) Agency Designated Representative:

Clint Osorio, City Manager

Employee Organizations:

Gardena Police Officers Association (GPOA)

Matt Hassholdt, Association President

Gardena Management Employees Organization (GMEO)

Vicky L. Barker, Attorney

Gardena Municipal Employees Association (GMEA)

Fred G. Quiel, Attorney

Confidential / Unrepresented Employees

Mayor Cerda reconvened the meeting to the Regular Open Session at 8:40 p.m., and the City Clerk noted the return of all Council Members who were present at the meeting.

When City Attorney Vasquez was asked if there were any reportable actions from the Closed Session, she stated that no reportable action had been taken.

4. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Henderson led the Pledge of Allegiance.

5. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS

A. PRESENTATIONS - *None*

B. PROCLAMATIONS - *None*

C. APPOINTMENTS

(1) Reorganization of Council Assignments of Delegates and Alternates to Outside /City Committees

It was moved by Council Member Kaskanian, seconded by Council Member Francis, and carried by the following roll call vote to Approve the Reorganization of Council Assignments of Delegates and Alternates to Outside / City Committees:

Ayes: Council Members Kaskanian, Francis and Tanaka, Mayor Pro Tem Henderson, and Mayor Cerda

Noes: None

Absent: None

(2) Council Appointments to Commissions, Committees, Councils, and Boards
(Appointees to be Ratified and Sworn In) – *No Appointments were made*

(a) Human Services Commission

(b) Planning and Environmental Quality Commission

(c) Recreation and Parks Commission

(d) Senior Citizens Commission

5 PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS (Continued)

C. APPOINTMENTS (Continued)

- (e) Gardena Youth Commission
- (f) Gardena Beautification Committee
- (g) Gardena Economic Business Advisory Council
- (h) Gardena Rent Mediation Board, Owner Representative
- (i) Gardena Rent Mediation Board, Tenant Representative
- (j) Gardena Rent Mediation Board, At-Large Representative

6. CONSENT CALENDAR

A. WAIVER OF READING IN FULL OF ALL ORDINANCES LISTED ON THIS AGENDA AND THAT THEY BE READ BY TITLE ONLY

B. CITY CLERK

(1) Minutes of

- (a) **Not Approved:** Gardena City Council Regular Meeting, April 14, 2020
- (b) **Approved:** Planning & Environmental Quality Commission Meeting, March 3, 2020

(2) Approved: Affidavit of Posting Agenda on April 24, 2020

C. CITY TREASURER

(1) Approved: Warrants / Payroll Register

- (a) April 28, 2020: Wire Transfer: 11873-11878; Check Nos. 158706-159010 - for a total Warrants issued in the amount of \$2,323,742.09; Total Payroll Issued for April 10, 2020: \$1,655,941.72; and April 24, 2020: \$2,004,067.20

(2) Approved: Monthly Portfolio

- (a) March 2020

D. CITY MANAGER

(1) Approved: Personnel Report No. P-2020-7

- (a) Request for City Council approval for settlement of Worker's Compensation Appeals Board Case No. ADJ12385630, Janice Winfrey

(2) Approved: RESOLUTION NO. 6437, Adopting a List of Projects for Fiscal Year 2020-2021 Funded by SB1: The Road Repair and Accountability Act of 2017

RESOLUTION NO. 6437

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2020-2021 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

6. CONSENT CALENDAR (Continued)

D. CITY MANAGER (Continued)

(3) **Approved**: Contract Change Order to the Rowley Park Auditorium HVAC System and Roofing Reconstruction, JN 980, Totaling \$9,419.85 to Midwest Roofing Co. Inc., and \$7,340.00 to MK Builders and Services and Approval of \$30,000 Budget Appropriation to Complete the Project

(4) **Approved**: First Amendment to Operating Covenant Agreement with Faraday Future Inc.

It was moved by Council Member Tanaka, seconded by Council Member Henderson, and carried by the following roll call vote to Approve all Items on the Consent Calendar excluding Item 6. B (1)(a):

Ayes: Council Members Tanaka and Kaskanian, Mayor Pro Tem Henderson, Council Member Francis and Mayor Cerda

Noes: None

Absent: None

7. EXCLUDED CONSENT CALENDAR

Item 6. B. (1)(a) was pulled for discussion by Council Member Francis and was not approved. She felt that the directives she gave did not reflect what was stated in the minutes, she requested if corrections/adjustments could be made.

It was moved by Mayor Pro Tem Henderson, seconded by Council Member Tanaka, and carried by the following roll call vote to Amend the Minutes and bring back to our 5/12/2020 Council Meeting for approval:

Ayes: Mayor Pro Tem Henderson, Council Members Tanaka, Kaskanian and Francis, and Mayor Cerda

Noes: None

Absent: None

8. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

A. APRIL 21, 2020, MEETING

Zone Code Amendment #2-20

The Planning Commission will consider an ordinance making changes to Title 18 of the City's Zoning Code, primarily relating to residential development standards throughout the city and provide extension for entitlements. The Planning Commission will make a recommendation to the City Council on the ordinance. Staff has determined that the Zone Code Amendment would not have any significant effects and is therefore exempt from CEQA.

Project Location: Citywide

Commission Action: Commission approved Resolution No. PC 2-20, recommending the City Council adopt Ordinance No. 1820 with certain modifications.

Public Hearing was set for the May 26, 2020 City Council Meeting

PUBLIC COMMENT

There were no Public Comments.

9. DEPARTMENTAL ITEMS

A. ADMINISTRATIVE SERVICES – No Items

B. COMMUNITY DEVELOPMENT – No Items

C. ELECTED & ADMINISTRATIVE OFFICES

- (1) RESOLUTION NO. 6449, Approving the Second Amended and Restated Joint Powers Agreement for the South Bay Regional Public Communications Authority

RESOLUTION NO. 6449

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, APPROVING THE SECOND AMENDED AND RESTATED JOINT POWERS AGREEMENT FOR THE SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

City Manager Osorio presented the Staff Report.

There was a discussion which included Mayor and Council where Mayor Cerda asked Council Member Tanaka, being the representative for this Authority, if he was in favor of this amendment. Council Member Tanaka replied that yes, he was in favor; he stated these changes would include updating the bylaws, and it was approved by all three (3) city's that started the JPA; he continued to say that everyone agreed that the changes needed to be made. City Manager Osorio added that this JPA was established in 1975, with their first amendment being in 2001; he continued to say that the language needed to be adapted to current times, especially since the last revision was done in 2001.

It was moved by Council Member Tanaka, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to Adopt Resolution No. 6449:

Ayes: Council Member Tanaka, Mayor Pro Tem Henderson, Council Members Kaskanian and Francis, and Mayor Cerda

Noes: None

Absent: None

- (2) RESOLUTION NO. 6452, Approving the Filing of an Application for Grant Funds from the Los Angeles County Regional Park and Open Space District for Measure A Funding for the Expansion and Improvements of Primm Memorial Pool & Rush Gym

RESOLUTION NO. 6452

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, APPROVING THE FILING OF AN APPLICATION FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR MEASURE A FUNDING FOR THE EXPANSION AND IMPROVEMENTS OF PRIMM MEMORIAL POOL & RUSH GYM

9. DEPARTMENTAL ITEMS (Continued)

C. ELECTED & ADMINISTRATIVE OFFICES (Continued)

- (2) RESOLUTION NO. 6452, Approving the Filing of an Application for Grant Funds from the Los Angeles County Regional Park and Open Space District for Measure A Funding for the Expansion and Improvements of Primm Memorial Pool & Rush Gym (Continued)

City Manager Osorio presented the Staff Report.

Mayor Cerda expressed that she was excited about this project and was looking forward to this grant moving forward.

It was moved by Council Member Kaskanian, seconded by Council Member Tanaka, and carried by the following roll call vote to Adopt Resolution No. 6452:

Ayes: Council Member Kaskanian and Tanaka, Mayor Pro Tem Henderson, Council Member Francis, and Mayor Cerda
Noes: None
Absent: None

- (3) RESOLUTION NO. 6453, Repealing Resolution No. 6447 and Amending the City's Existing Order Requiring the Wearing of Face Coverings in Public During the COVID-19 Local Emergency

RESOLUTION NO. 6453

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, REPEALING RESOLUTION 6447 AND AMENDING THE CITY'S EXISTING ORDER REQUIRING THE WEARING OF FACE COVERINGS IN PUBLIC DURING THE COVID-19 LOCAL EMERGENCY

City Manager Osorio presented the Staff Report

There was a discussion about the change to the existing order which required masks to be worn while driving. Council Member Kaskanian asked if transients, Uber and Lyft drivers, and food delivery personnel would be required to wear masks; he also asked if a portable marquis could be put at each entrance of the City to get the message out and then asked about the fine if you were caught driving without a mask; City Manager Osorio replied that all of those mentioned are required to wear masks, drivers and passengers, he then stated that they could look into putting the portable marquis at the main entrances of the City; he also stated that the fine would be under the discretion of the presiding judge when the case is heard, it could be up to \$1,000; Council Member Tanaka asked about the number of tickets given out for not wearing a mask; Chief Saffell replied 5 tickets, but the subjects were also involved in other crimes, not solely for not wearing a mask. Mayor Cerda then stated that we heard all your concerns and had to take them into consideration to make adjustments and decided to lift the mask order while driving.

It was moved by Council Member Tanaka, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to Adopt Resolution No. 6453:

Ayes: Council Member Tanaka, Mayor Pro Tem Henderson, Council Members Kaskanian and Francis, and Mayor Cerda
Noes: None
Absent: None

9. DEPARTMENTAL ITEMS (Continued)

D. GENERAL SERVICES – No Items

E. POLICE – No Items

F. RECREATION & HUMAN SERVICES – No Items

G. TRANSPORTATION – No Items

10. COUNCIL ITEMS, DIRECTIVES & REMARKS

A. COUNCIL ITEMS – No Items

B. COUNCIL DIRECTIVES

- (1) Council Member Francis asked City Manager Osorio if he could look into bringing the Section 8 program to the City of Gardena.
- (2) Mayor Cerda asked City Manager Osorio about a program where local businesses participate in a program to distribute meals to Seniors in Gardena, to mirror the City and/ or County of Los Angeles' current program.

C. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

- (1) Memo regarding status update for directive made on April 14, 2020 by Council Member Francis requesting for a report regarding local health care providers making sure they are prepared to provide services to residents;
- (2) A video presentation regarding COVID-19 an overview of the Business Resources portal;
- (3) Memo regarding an explanation analysis of the City's financial projection from 2019-2020, this is just an analysis and a prognosis following the presentation made at the previous City Council Meeting; and
- (4) Memo regarding an incident that took place in Gardena at a local convalescent home which involved the United States National Guard.

City Manager expressed a congratulatory message to Mayor Pro Tem Henderson and Council Member Francis for their success in their election campaign and joining the Gardena City Council.

D. COUNCIL REMARKS

- (1) COUNCIL MEMBER KASKANIAN – since the last Council Meeting, he said he has been following up closely on COVID 19 in the City of Gardena with our City Manager, Chief of Police and Recreation & Human Services Director Santin. He reported he's been seeking some help from our local businesses and to see how we can help our seniors and our pantry. He announced that after two or three weeks of negotiation with Nissin Foods, they were willing to donate some food and we just need to work out the logistics on receiving the donation. He also received promises from local charities who were willing to donate some funds to our city's pantry. He stated that he was working very closely in part to establish and make it possible and said he was trying as much as he could to help our seniors.

10. COUNCIL ITEMS, DIRECTIVES & REMARKS (Continued)**D. COUNCIL REMARKS (Continued)**

- (2) COUNCIL MEMBER TANAKA – said he reached out to few of his friends and put them in contact with our City Manager to receive monetary donations needed within our City. He said he has been setting an example by staying home and practicing social distancing. He expressed that he felt for Roy Shido and Helen Kawagoe’s family. He said that Roy Shido was a great guy and loved him to death. He shared that Helen was part of the Japanese American League and she was one of his mentors as far as getting involved in the Japanese American community. He said he respected her and loved her for that, and she will be missed by the City of Carson. He thanked the City, all the employees, the Directors, City Manager, and Chief of Police for continually keeping us viable in the City. He thanked Mayor Cerda and said she gives hope that things are well here in Gardena.
- (3) MAYOR PRO TEM HENDERSON – said he met with many outside committees, such as, Los Angeles Business Federation and discussed about what we should do to get our economy going and getting businesses opened/ reopened, and the impact on small businesses, especially minority owned and women owned businesses. He said timing is everything, and with the Governor’s new declarations today, they will be going back to figure out some ways to assist some of the businesses. He thanked City Manager Osorio for putting the business portal back up on our website. He said resources are finite for many small businesses and the reality is that some businesses may not return. He encouraged our community to support our local businesses and restaurants. He informed they will hold a community meeting/discussion tomorrow to respond to what the Governor has said. He thanked everyone for their leadership during this tough time. He said City staff has been doing a wonderful job in trying to keep the lights and providing services and supporting our communities the best we can. He said we have some challenges ahead, but we will get through it as along as we stick together.
- (4) MAYOR CERDA – since the last Council Meeting, she attended her monthly JPA meeting, via telecommunication. She attended the sanitation meeting, via phone. Last Wednesday, she joined our Police Officers Association Union as they went out to buy lunch for the workers at Harbor General Hospital. She said it was such a nice gesture, as a way of saying thank you to the health workers. She said the food was provided by Auntie’s Café and had the opportunity to meet the owner. She said she was happy to be there with them as they did that for the staff. She said she had the opportunity to take a tour of Gardena’s Emergency Operation Center (EOC). She said she was impressed with the City of LA’s EOC, but when she saw ours, she was blown away. She thanked Chief Saffell, City Manager Osorio and all members who were participating. She briefly shared what the EOC did on a day-to-day basis. She reported that we are the only one in the South Bay to have a physical EOC and the other cities have a virtual EOC. She said she had an opportunity to do a podcast with a talk show called *Sacramento Talks* where they talked about the changes the Attorney General is proposing and how it will affect our casinos. She said they were concerned about the decisions the Attorney General is trying to make and if the changes move forward, the City of Gardena could lose a lot of money. She shared she received a phone call from Southern California Gas Company, and they donated \$1000 to our pantry and she thanked them.
- (4) COUNCIL MEMBER FRANCIS – said she too had the opportunity to tour the Emergency Operation Center and said she was impressed. She gave a shoutout to Chief Saffell, Officer McCarthy, and the men and women who are staffing our EOC. She said she liked that it was real-time data and they were in communication with departments across our city, with convalescent hospitals and everyone to get all the answers they need. She thanked City Manager Osorio for his reports and for being responsive and informative. She thanked her colleagues for being there and being encouraging, she appreciates that.

10. COUNCIL ITEMS, DIRECTIVES & REMARKS (Continued)

D. COUNCIL REMARKS (Continued)

(4) COUNCIL MEMBER FRANCIS (Continued)

Lastly, she reminded us that it will have been Mother's Day by the next council meeting, she said try and make this Mother's Day memorable. Form the bottom of her heart, she wished everyone a Happy Mother's Day.

9. ANNOUNCEMENTS

Mayor Cerda announced:

- (1) That for this coming Mother's Day 2020, in Celebration and in conjunction with the Recreation Department, they will be gathering, and compiling Mother's Day video greetings shown on Mother's Day. To submit your video message please visit gardenaevents@CityofGardena.org. She thanked the Recreation and Human Services Department for this wonderful idea.
- (2) Thanked all the companies who have donated COVID-19 related supplies to the City. Residents in need of any type of assistance please contact the City for assistance at 310 217-9537.
- (3) Wished City Manager, Clint Osorio a very Happy Birthday.

11. REMEMBRANCES

Mr. Roy Shido, 59 years of age, beloved Engineering Aide from the Public Works Department. Me. Shido was an asset to the Public Works Department. He completed his BS in Electrical Engineering with California State University Long Beach and received his master's degree from West Coast University in Engineering Management. He had an extended career with the US Air Force as a Medical Administrative Specialist. Roy regularly volunteered to participate in Gardena Clean Up Day events donating his time to continue to serve the City of Gardena. Mr. Shido was with the City for 12 years, his dependability, enthusiasm, and commitment to the City of Gardena will truly be missed; and **Ms. Helen Sadako Kawagoe**, 92 years of age, former City Clerk of Carson for over 37 years and former National President of the Japanese American Citizens League serving two terms from 1996 to 2000. She has served on many boards and received several honors throughout her tenure as city clerk.

11. ADJOURNMENT

At 9:50 p.m., Mayor Cerda adjourned the Gardena City Council Meeting to the next regular City Council Meeting, at 7:00 p.m., on Tuesday, May 12, 2020.

MINA SEMENZA
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

APPROVED:

Tasha Cerda, Mayor

By: _____
Becky Romero, Deputy City Clerk

MEMORANDUM

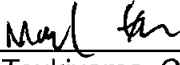
TO: Honorable Mayor and City Council
FROM: Treasurer's Department
DATE: May 8, 2020
SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

(a) May 12, 2020 TOTAL WARRANTS ISSUED: \$965,308.68

Wire Transfer: 11879-11882
Prepay:
Check Numbers: 159011-159215
Checks Voided:

Total Pages of Register: 21

May 8, 2020 TOTAL PAYROLL ISSUED: \$1,489,942.46

for: 

J. Ingrid Tsukiyama, City Treasurer

cc: City Clerk

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Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
11879	4/29/2020	106110 ADVANCED BENEFIT SOLUTIONS, LLC	042920		HEALTH INSURANCE CLAIMS	88,426.04
					Total :	88,426.04
11880	5/6/2020	104058 ADMINISURE INC.	050620		WORKERS' COMP CLAIMS ADMINISTR	23,007.38
					Total :	23,007.38
11881	5/5/2020	101641 CALPERS	100000015997585		2020 REPLACEMENT BENEFIT CHARGE	1,492.56
					Total :	1,492.56
11882	5/5/2020	101641 CALPERS	100000015998685		FEES - GASB 68 REPORTS & SCHEDULE	2,250.00
					Total :	2,250.00
159011	5/12/2020	101307 ACCU-CUT, INC.	124900		DIRLLS HOLES INTO THICK BLOCK WA	575.00
					Total :	575.00
159012	5/12/2020	106110 ADVANCED BENEFIT SOLUTIONS, LLC	MAY 2020		HEALTH, DENTAL & LIFE INSURANCE	108,743.18
					Total :	108,743.18
159013	5/12/2020	107712 AFFORDABLE GENERATOR SERVICES, INC.	18055		SERVICE & TEST ATS FOR BUILDING D	1,120.30
					Total :	1,120.30
159014	5/12/2020	101748 AFTERMARKET PARTS COMPANY LLC, THE	82028123		GTRANS AUTO PARTS	-627.61
			82038572		GTRANS AUTO PARTS	-268.80
			82070943		GTRANS AUTO PARTS	129.96
			82071015		GTRANS AUTO PARTS	395.96
			82076273		GTRANS AUTO PARTS	50.11
			82077241		GTRANS AUTO PARTS	47.63
			82083654		GTRANS AUTO PARTS	769.25
					Total :	496.50
159015	5/12/2020	111328 ANGELETTI, AYANA	RECEIPT#14/75588		REFUND - RESERVATION CANCELED C	50.00
					Total :	50.00
159016	5/12/2020	101628 AQUA-FLO SUPPLY	1514220		PARK MAINT SUPPLIES	318.71
					Total :	318.71
159017	5/12/2020	108625 ARAD OIL INC.	APRIL 2020		CAR WASH	280.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
159017	5/12/2020	108625 ARAD OIL INC.	(Continued) FEBRUARY 2020 MARCH 2020		CAR WASH CAR WASH Total :	310.00 370.00 960.00
159018	5/12/2020	105293 ARC DOCUMENT SOLUTIONS, LLC	10596604		REPROGRAPHIC SERVICES - PEDESTI Total :	273.82 273.82
159019	5/12/2020	104687 AT&T	14643080 14643081 14643095 14643103 14643104		TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE Total :	33.47 85.65 33.47 33.47 86.72 272.78
159020	5/12/2020	100474 AT&T LONG DISTANCE	2924815		LEA TRACKING Total :	875.00 875.00
159021	5/12/2020	100964 AT&T MOBILITY	287290885074X4102020		CITY WIDE CELL PHONE ACCT #287290 Total :	1,795.59 1,795.59
159022	5/12/2020	110686 AZTECH ELEVATOR COMPANY	AZ15690 AZ16589 AZ16591 AZ16592 AZ16593 AZ16594	024-00614 024-00614 024-00614 024-00614 024-00614 024-00614	ELEVATOR MAINTENACE - PW ELEVATOR MAINTENANCE - NCC ELEVATOR MAINTENANCE - CITY HAL ELEVATOR MAINTENANCE - NCC ELEVATOR MAINTENANCE - GTRANS ELEVATOR MAINTENANCE - GTRANS Total :	285.00 285.00 100.00 100.00 285.00 83.33 1,138.33
159023	5/12/2020	111319 BADILLO, NORMA	RECEIPT#283/75606		REFUND - PROGRAM CANCELED DUE Total :	35.00 35.00
159024	5/12/2020	111318 BAEZ, ROBERT	RECEIPT#283/75606		REFUND - PROGRAM CANCELED DUE Total :	35.00 35.00
159025	5/12/2020	111332 BARAJAS, LUIS	RECEIPT#183/75537		REFUND - CLASS CANCELED DUE TO Total :	196.00 196.00

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159026	5/12/2020	111256 BARNETT, TIMOTHY	RECEIPT#183/75223		REFUND - PROGRAM CANCELED DUE	210.00
					Total :	210.00
159027	5/12/2020	111330 BENDER, BETH	RECEIPT#262/75175		REFUND - CLASS CANCELED DUE TO	122.50
					Total :	122.50
159028	5/12/2020	108994 BERGMAN DACEY GOLDSMITH	27146		PROFESSIONAL SERVICES	499.01
					Total :	499.01
159029	5/12/2020	110675 BGB DESIGN GROUP, INC	103787	024-00645	LANDSCAPE ARCHITECTURAL SERVIC	16,575.00
					Total :	16,575.00
159030	5/12/2020	111293 BOYCE, GENEVA	RECEIPT#62162970399		REFUND - RESERVATION CANCELED C	225.00
					Total :	225.00
159031	5/12/2020	111344 BRAVO CONCRETE	PERMIT #16451		PERMIT DEPOSIT REFUND - 2224 W.	2,000.00
					Total :	2,000.00
159032	5/12/2020	105008 CALIFORNIA BUILDING STANDARDS, COMMIS	JAN-MAR 2019 JUL-SEPT 2019 OCT-DEC 2019		BUILDING STANDARDS ADMIN SPECIA BUILDING STANDARDS ADMIN SPECIA BUILDING STANDARDS ADMIN SPECIA	348.30 392.40 446.40
					Total :	1,187.10
159033	5/12/2020	110313 CALTIP	94-2020-APR	037-09927	INSURANCE CLAIMS DEDUCTIBLE - AF	4,581.67
					Total :	4,581.67
159034	5/12/2020	110538 CANNON COMPANY	72181	024-00628	170TH STREET IMPROVEMENT-NORM/	17,711.80
					Total :	17,711.80
159035	5/12/2020	111336 CASTILLO, MARIBEL	RECEIPT#183/75468		REFUND - CLASS CANCELED DUE TO	20.00
					Total :	20.00
159036	5/12/2020	303331 CDTFA	JAN-MAR 2020 OCT-DEC 2019		UNDERGROUND STORAGE TANK MAIN UNDERGROUND STORAGE TANK MAIN	2,589.00 3,452.44
					Total :	6,041.44
159037	5/12/2020	111320 CERVANTES, JOSE	RECEIPT#183/74710		REFUND - RESERVATION CANCELED C	180.00

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159037	5/12/2020	111320 111320 CERVANTES, JOSE	(Continued)		Total :	180.00
159038	5/12/2020	108378 CHARLES E. THOMAS COMPANY INC.	59282	037-09850	DESIGNATED OPERATOR SERVICE	200.00
					Total :	200.00
159039	5/12/2020	111299 CHOLICO, ALMA	RECEIPT#62232570788		REFUND - RESERVATION CANCELED I	30.00
					Total :	30.00
159040	5/12/2020	111334 CHUNG, YI YOUNG	RECEIPT#183/75352		REFUND - CLASS CANCELED DUE TO I	98.00
					Total :	98.00
159041	5/12/2020	111359 CLEMENT, STARLETTE	CIT #188139717		REFUND - CITATION OVERPAYMENT	105.00
					Total :	105.00
159042	5/12/2020	104338 CODE PUBLISHING, INC.	66567		MUNICIPAL CODE - ANNUAL WEB FEES	480.00
					Total :	480.00
159043	5/12/2020	111339 DAVALOS, ALEXANDER	RECEIPT#183/75567		REFUND - CLASS CANCELED DUE TO I	20.00
					Total :	20.00
159044	5/12/2020	111311 DAY, NICOLE	RECEIPT#183/75534		REFUND - PROGRAM CANCELED DUE	360.00
					Total :	360.00
159045	5/12/2020	312558 DEPARTMENT OF ANIMAL CARE, & CONTROL MARCH 2020		039-00061	MONTHLY HOUSING SERVICES - MARC	12,084.66
					Total :	12,084.66
159046	5/12/2020	312117 DEPARTMENT OF WATER & POWER	042320		LIGHT & POWER	86.75
					Total :	86.75
159047	5/12/2020	111340 DIAZ, VANESSA	RECEIPT#183/75586		REFUND - CLASS CANCELED DUE TO I	20.00
					Total :	20.00
159048	5/12/2020	111327 DINGLE, ROGER	RECEIPT#62172786448		REFUND - RESERVATION CANCELED I	125.00
					Total :	125.00
159049	5/12/2020	105182 DIRECTV	37192205567 37368633047		DIRECTV SERVICE - BUSINESS XTRA - DIRECTV SERVICE - BUSINESS XTRA -	0.01 234.26
					Total :	234.27

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
159050	5/12/2020	104343 DISCOUNT SCHOOL SUPPLY	P39388130101	034-00435	FCC PROGRAM SUPPLIES	278.35
			P39388150102	034-00435	FCC PROGRAM SUPPLIES	923.42
			P39422310101	034-00435	FCC PROGRAM SUPPLIES	1,033.44
			P39445910101	034-00435	FCC PROGRAM SUPPLIES	763.71
					Total :	2,998.92
159051	5/12/2020	110849 DMS CONSULTANTS CIVIL, ENGINEERS, INC	GA-001-1	024-00619	CONSULTANT SERVICES - 139TH ST / \	15,000.00
					Total :	15,000.00
159052	5/12/2020	111065 DOTSON, SHANISE	RECEIPT#283/75542		REFUND - PROGRAM CANCELED DUE	180.00
					Total :	180.00
159053	5/12/2020	111101 E&E GLOBAL PACKING SUPPLIER, CORP	2463		COVID-19 EMERGENCY SUPPLIES - PC	438.00
					Total :	438.00
159054	5/12/2020	105418 EMPIRE CLEANING SUPPLY	1169378	024-00599	CUSTODIAL SUPPLIES	584.64
			1169378-1		COVID-19 EMERGENCY SUPPLIES	25.49
			1169916		COVID-19 EMERGENCY SUPPLIES	676.97
					Total :	1,287.10
159055	5/12/2020	109426 ESPINOSA, VANESSA	04/01-04/15/20		PROFESSIONAL SERVICES - CASE WC	693.00
					Total :	693.00
159056	5/12/2020	111308 ESQUIVEL, ALVA	RECEIPT#62234553348		REFUND - RESERVATION CANCELED C	50.00
					Total :	50.00
159057	5/12/2020	106129 FEDEX	6-988-67959		SHIPPING SERVICES	23.27
			6-994-41204		SHIPPING SERVICES	66.75
					Total :	90.02
159058	5/12/2020	111346 FIELDS, DONALD	RECEIPT#183/75589		REFUND - RESERVATION CANCELED C	420.00
					Total :	420.00
159059	5/12/2020	111296 FLETCHER, LETITIA	RECEIPT#62156873281		REFUND - RESERVATION CANCELED C	175.00
					Total :	175.00
159060	5/12/2020	106334 FLORENCE FILTER CORPORATION	0114532		GTRANS AUTO PARTS	306.42

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
159060	5/12/2020	106334 106334 FLORENCE FILTER CORPORATION	(Continued)		Total :	306.42
159061	5/12/2020	111338 FRAY, MERVILLE	RECEIPT#183/75084		REFUND - CLASS CANCELED DUE TO I	20.00
					Total :	20.00
159062	5/12/2020	111353 GAMERO, GISELLA	RECEIPT #84143		REFUND - CANCELLATION OF CHILD C	181.00
					Total :	181.00
159063	5/12/2020	111331 GARCIA, VERONICA	RECEIPT#183/75400		REFUND - CLASS CANCELED DUE TO I	44.50
					Total :	44.50
159064	5/12/2020	111361 GARDENA COLLISION CENTER	PERMIT #16465		PERMIT DEPOSIT REFUND -1560 W.	7,000.00
					Total :	7,000.00
159065	5/12/2020	100942 GARDENA ELKS LODGE 1919	CERDA 2019/20		COMMUNITY PROMOTIONS	115.00
					Total :	115.00
159066	5/12/2020	107011 GARDENA VALLEY NEWS, INC.	00094852		NOTICE TO ADOPT - MITIGATED NEGA	231.00
			00094854		NOTICE FOR REQUEST FOR PROPOS/	70.00
			00095086		NOTICE REQUESTING STATEMENT OF	87.50
			00095273		NOTICE OF INTENT TO ADOPT - MITIG/	252.00
			00095375		NOTICE OF PUBLIC HEARING - ORDIN/	255.50
					Total :	896.00
159067	5/12/2020	107034 GARDENA WELDING SUPPLY CO INC.	95 114661		BLDG MAINT SUPPLIES	39.42
					Total :	39.42
159068	5/12/2020	111118 GARLAND, TAMARA	RECEIPT#75277		REFUND - CLASS CANCELED DUE TO I	20.00
					Total :	20.00
159069	5/12/2020	619005 GAS COMPANY, THE	043020		GAS	1,679.13
					Total :	1,679.13
159070	5/12/2020	111354 GODLOCK, D'MONIQUE	RECEIPT #84147		REFUND- SUSPENSION OF CHILD CAR	350.00
					Total :	350.00
159071	5/12/2020	619004 GOLDEN STATE WATER CO.	042320		WATER	9,433.21

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
159071	5/12/2020	619004 619004 GOLDEN STATE WATER CO.	(Continued)		Total :	9,433.21
159072	5/12/2020	111321 GRACIANO, MIREYA	RECEIPT#62188011803		REFUND - RESERVATION CANCELED [30.00
					Total :	30.00
159073	5/12/2020	107513 GRAINGER	9513407792		BUS FACILITY SUPPLIES	23.05
					Total :	23.05
159074	5/12/2020	110588 H&H NURSERY	19-120901		TREE TRIMMING MAINT SUPPLIES	1,394.59
					Total :	1,394.59
159075	5/12/2020	108006 HAINES & COMPANY, INC.	456220		CRISS+CROSS PLUS REAL ESTATE V4	1,220.00
					Total :	1,220.00
159076	5/12/2020	208114 HASSOLDT, MATTHEW S.	031020		MEDICAL REIMBURSEMENT	548.44
					Total :	548.44
159077	5/12/2020	111357 HAZEL, SR., MASAHIRO ATUSHI UKIO	CIT #166129902		REFUND - INTERCEPTED WRONG TAX	301.00
					Total :	301.00
159078	5/12/2020	111306 HERNANDEZ, ALEX	RECEIPT#62180394231		REFUND - RESERVATION CANCELED [50.00
					Total :	50.00
159079	5/12/2020	108434 HOME DEPOT CREDIT SERVICES	0022411		GTRANS MAINT SUPPLIES	132.92
			0322505		GTRANS MAINT SUPPLIES	85.76
			0531910		BLDG MAINT SUPPLIES	66.69
			4350478		SIGNS/SIGNALS SUPPLIES	244.33
			4524646		BLDG MAINT SUPPLIES	575.96
			4531136		PARK MAINT SUPPLIES	68.51
			5525632		BLDG MAINT SUPPLIES	7.64
			6532539		PD MAINT SUPPLIES	90.20
			7022757		BLDG MAINT SUPPLIES	19.61
			7526597		SIGNS/SIGNALS SUPPLIES	234.57
			8532091		BLDG MAINT SUPPLIES	32.61
			9652387		GTRANS MAINT SUPPLIES	248.64
			9690065		PD PROGRAM SUPPLIES	186.14
			9902881		GTRANS MAINT SUPPLIES	33.11

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159079	5/12/2020	108434 108434 HOME DEPOT CREDIT SERVICES	(Continued)		Total :	2,026.69
159080	5/12/2020	111053 HOWARD, YAHAIRA	RECEIPT#283/75606		REFUND - PROGRAM CANCELED DUE	240.00
					Total :	240.00
159081	5/12/2020	111309 IBATUAN, GERNA	RECEIPT#263/75142		REFUND - PROGRAM CANCELED DUE	120.00
					Total :	120.00
159082	5/12/2020	109805 INDEPENDENT CITIES ASSOCIATION	1018		ANNUAL MEMBERSHIP RENEWAL	2,710.08
					Total :	2,710.08
159083	5/12/2020	105513 INDUSTRIAL CLEANING SYSTEMS, INC.	38484		PD PROGRAM SUPPLIES	1,517.76
					Total :	1,517.76
159084	5/12/2020	105527 INTERINSURANCE EXCHANGE OF THE, AUTC 20-09PD			CLAIM FOR DAMAGES SETTLEMENT	7,271.33
					Total :	7,271.33
159085	5/12/2020	103064 ITERIS, INC.	121861	024-00631	TRAFFIC SIGNAL RECONST- VERMON	2,397.00
					Total :	2,397.00
159086	5/12/2020	111305 IVELAND, STEPHANIE	RECEIPT#41858820777		REFUND - RESERVATION CANCELED C	50.00
					Total :	50.00
159087	5/12/2020	108555 JALISCO TIRE & AUTO REPAIR	032320 042820		FLAT REPAIR (4) TIRES MOUNT & BALANCE	10.00 60.00
					Total :	70.00
159088	5/12/2020	210100 JALOMO, JEFF R.	042420		IMSA TRAINING	347.11
					Total :	347.11
159089	5/12/2020	110010 JANEK CORPORATION, THE	108563		GTRANS SHOP SUPPLIES	1,144.28
					Total :	1,144.28
159090	5/12/2020	110941 JEON, CHAERIN	RECEIPT#183/74501		REFUND - CLASS CANCELED DUE TO I	20.00
					Total :	20.00
159091	5/12/2020	111337 JIMENEZ, MARIA	RECEIPT#183/75514		REFUND - CLASS CANCELED DUE TO I	20.00
					Total :	20.00

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159092	5/12/2020	110356 JIMNI SYSTEMS, INC.	32869	024-00646	EMERGENCY REPAIR AT GARDENA VIE	5,631.30
Total :						5,631.30
159093	5/12/2020	111313 JOHNSON, CHARITY	RECEIPT#263/75290		REFUND - PROGRAM CANCELED DUE	90.00
Total :						90.00
159094	5/12/2020	111329 JOHNSON, DANA	RECEIPT#283/74577		REFUND - CLASS CANCELED DUE TO C	24.50
Total :						24.50
159095	5/12/2020	111351 JONES, ARITHA	RECEIPT#283/75420		REFUND - CLASS CANCELED DUE TO C	20.00
			RECEIPT#283/75421		REFUND - CLASS CANCELED DUE TO C	20.00
Total :						40.00
159096	5/12/2020	111016 KAISER FOUNDATION HEALTH PLAN	MAY 2020		HEALTH INSURANCE	279,283.50
Total :						279,283.50
159097	5/12/2020	111356 KENNEDY, IZABON MICHELLE	CIT #111133618		REFUND - CITIATION OVERPAYMENT	87.00
Total :						87.00
159098	5/12/2020	110385 KIMLEY-HORN AND ASSOCIATES, INC	16449587	032-00054	DEVELOPMENT SERVICES - GARDENA	28,150.00
Total :						28,150.00
159099	5/12/2020	111265 KINGSLEY COMPANIES	m16513	023-01269	(2) RECYCLING BINS	2,226.66
Total :						2,226.66
159100	5/12/2020	111517 KIRK'S AUTOMOTIVE INC.	1038127		GTRANS SHOP SUPPLIES	99.20
			1038128		GTRANS SHOP SUPPLIES	45.15
Total :						144.35
159101	5/12/2020	111260 KJOS, BARBARA JEAN	APRIL 2020		GARDENA FAMILY CHILD CARE PROGF	2,030.00
Total :						2,030.00
159102	5/12/2020	110677 KOFF & ASSOCIATES, INC	8479	023-01218	PROFESSIONAL SERVICES - JOB CLAS	8,479.00
Total :						8,479.00
159103	5/12/2020	110848 KREUZER CONSULTING GROUP	20-042	024-00616	CONSULTING SERVICES-WESTERN AV	13,245.00
Total :						13,245.00

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159104	5/12/2020	312030 L.A. COUNTY ASSESSOR	20ASRE192		MAPS/POSTAGE	6.93
Total :						6.93
159105	5/12/2020	312238 L.A. COUNTY CLERK	JN 956/958		NOTICE OF EXEMPTION - PEDESTRIAN	75.00
Total :						75.00
159106	5/12/2020	312240 L.A. COUNTY DEPARTMENT OF, PUBLIC WOR	20040604860	024-00587	INDUSTRIAL WASTE SERVICES	10,599.10
			20040605160	024-00587	TRAFFIC SIGNAL MAINT - HIGHWAY SA	2,027.25
Total :						12,626.35
159107	5/12/2020	312113 L.A. COUNTY SHERIFF'S DEPT	203243BL		INMATE MEAL DELIVERY PROGRAM - M	331.65
Total :						331.65
159108	5/12/2020	111298 LAFAYETTE, TIFFANY	RECEIPT#62150589550		REFUND - RESERVATION CANCELED C	50.00
Total :						50.00
159109	5/12/2020	111073 LANDERS, DORA BELLE	RECEIPT#183/75462		REFUND - CLASS CANCELED DUE TO I	20.00
Total :						20.00
159110	5/12/2020	105874 LAWSON PRODUCTS, INC.	9307469160		BUS SHOP SUPPLIES	547.93
			9307524372		BUS SHOP SUPPLIES	461.61
			9307543749		BUS SHOP SUPPLIES	663.41
Total :						1,672.95
159111	5/12/2020	102376 LEXISNEXIS RISK SOLUTIONS	1328345-20200331		MONTHLY SUBSCRIPTION FEE ~	491.96
Total :						491.96
159112	5/12/2020	112260 LIEBERT CASSIDY WHITMORE	1495834		PROFESSIONAL SERVICES	5,281.50
			1495835		PROFESSIONAL SERVICES	502.50
			1495836		PROFESSIONAL SERVICES	300.00
			1495837		PROFESSIONAL SERVICES	1,167.40
			1495838		PROFESSIONAL SERVICES	76.00
			1495839		PROFESSIONAL SERVICES	1,162.00
			1495840		PROFESSIONAL SERVICES	3,692.00
			1495841		PROFESSIONAL SERVICES	336.00
Total :						12,517.40
159113	5/12/2020	109446 LINS COTT, LAW & GREENSPAN, ENGINEERS	14380-00102		TRAFFIC ENGINEERING SERVICES -	9,213.25

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159113	5/12/2020	109446 109446 LINS COTT, LAW & GREENSPAN, ENGINE (Continued)			Total :	9,213.25
159114	5/12/2020	108807 LOCKE LORD LLP	1571873		PROFESSIONAL SERVICES	9,274.00
					Total :	9,274.00
159115	5/12/2020	112602 LUBRICATION ENGINEERS, INC.	IN420383 IN420490		MONOLEC ENGINE OIL ALMAGARD VARI-PURPOSE LUBE	1,997.10 1,140.61
					Total :	3,137.71
159116	5/12/2020	111232 LUCATERO, ANDY	RECEIPT#262/75377		REFUND - PROGRAM CANCELED DUE	110.00
					Total :	110.00
159117	5/12/2020	111295 MADDOX, BRANDIE	RECEIPT#62158371047		REFUND - RESERVATION CANCELED C	175.00
					Total :	175.00
159118	5/12/2020	105082 MAJESTIC LIGHTING, INC.	ML77116		SIGNS/SIGNALS SUPPLIES	42.71
					Total :	42.71
159119	5/12/2020	109203 MAKAI SOLUTIONS	3660	037-09872	SAFETY ANNUAL INSPECTIONS FOR R	1,326.00
					Total :	1,326.00
159120	5/12/2020	813030 MANNING & KASS	669584 669585		LEGAL SERVICES LEGAL SERVICES	5,828.70 2,942.00
					Total :	8,770.70
159121	5/12/2020	110306 MARIPOSA LANDSCAPES, INC	88701	024-00580	MEDIAN LANSCAPE MAINTENANCE -YI	3,051.54
					Total :	3,051.54
159122	5/12/2020	111349 MARROQUIN, MAYTE	RECEIPT#183/74896		REFUND - CLASS CANCELED DUE TO I	20.00
					Total :	20.00
159123	5/12/2020	111302 MARTINEZ, CINDY	RECEIPT#62229231646		REFUND - RESERVATION CANCELED C	50.00
					Total :	50.00
159124	5/12/2020	113046 MARX BROS. FIRE EXTINGUISHER, CO., INC.	P30126B		FIRE EXTINGUISHER SERVICE - PUBLI	1,542.86
					Total :	1,542.86
159125	5/12/2020	113064 MCMASTER-CARR SUPPLY COMPANY	38169667		COVID-19 EMERGENCY SUPPLIES	65.36

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159125	5/12/2020	113064 MCMaster-CARR SUPPLY COMPANY	(Continued) 38558524 38616356		GTRANS SHOP SUPPLIES GTRANS SHOP SUPPLIES	61.49 76.85
					Total :	203.70
159126	5/12/2020	110784 MD AUTOBODY	1112 1113		GTRANS BUS REPAIRS GTRANS BUS REPAIRS	678.00 538.00
					Total :	1,216.00
159127	5/12/2020	113160 MEDLINE INDUSTRIES, INC.	1908373800		COVID-19 EMERGENCY SUPPLIES - PC	242.86
					Total :	242.86
159128	5/12/2020	108699 MEZIERE ENTERPRISES INC.	66457		ELECTRIC WATER PUMP	1,206.61
					Total :	1,206.61
159129	5/12/2020	111297 MILLER, LEVERNE	RECEIPT#62167351793		REFUND - RESERVATION CANCELED C	175.00
					Total :	175.00
159130	5/12/2020	103093 MOBILE RELAY ASSOCIATES, INC.	80013762 80013861	037-09858 037-09858	GTRANS BUS RADIO SYSTEM RENTAL GTRANS BUS RADIO SYSTEM RENTAL	11,059.49 271.53
					Total :	11,331.02
159131	5/12/2020	111355 MORENO, MARYBEL	1482		REFUND - SUSPENSION OF CHILD CA	328.00
					Total :	328.00
159132	5/12/2020	111312 MORGAN, YUKI	RECEIPT#26275219		REFUND - PROGRAM CANCELED DUE	180.00
					Total :	180.00
159133	5/12/2020	111304 MUNGUIA, IGNACIO	RECEIPT#62224275722		REFUND - RESERVATION CANCELED C	50.00
					Total :	50.00
159134	5/12/2020	113605 MUTUAL LIQUID GAS & EQUIPMENT, CO., INC	461991		PROPANE GAS	128.22
					Total :	128.22
159135	5/12/2020	113721 MYERS TIRE SUPPLY COMPANY	51434335		PW SHOP SUPPLIES	331.46
					Total :	331.46
159136	5/12/2020	105622 N/S CORPORATION	0099247	037-09871	GTRANS BUS WASH EQUIPMENT MAIN	385.00

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159136	5/12/2020	105622 N/S CORPORATION	(Continued) 0099316	037-09871	GTRANS BUS WASH EQUIPMENT MAINT	385.00
					Total :	770.00
159137	5/12/2020	110994 NARH, WINFRED	RECEIPT#263/75572		REFUND - PROGRAM CANCELED DUE	70.00
					Total :	70.00
159138	5/12/2020	114826 NATIONAL STOCK SIGN CO., INC.	104802		SIGN - 12"X18" NO PARKING SIGNS	518.04
					Total :	518.04
159139	5/12/2020	111315 NICHOLSON, BRANDON	RECEIPT#262/75378		REFUND - PROGRAM CANCELED DUE	90.00
					Total :	90.00
159140	5/12/2020	110960 NINJARMM, LLC	DA00EA9C-0001	023-01263	NINJARMM SPLASHTOP SOFTWARE	10,500.00
					Total :	10,500.00
159141	5/12/2020	110575 OCCUPATIONAL HEALTH CENTERS, OF CALIF	67674181 67674634 67735089 67797095 67797751		DOT RECERT - D.JONES, N.FERRELL DOT RECERT - R.POWELL, S.SHEFFIELD RANDOM BAT/UDS - V.GAINES RANDOM BAT, UDS COLL - L.ALARCON RANDOMT BAT, UDS COLL, TB TEST -	206.00 206.00 46.50 189.00 239.50
					Total :	887.00
159142	5/12/2020	115168 OFFICE DEPOT	474044034 476272152 476272983 477204899 477905878		CD OFFICE SUPPLIES BUS OFFICE SUPPLIES BUS OFFICE SUPPLIES CM OFFICE SUPPLIES BUS OFFICE SUPPLIES	61.74 15.24 45.73 5.41 63.18
					Total :	191.30
159143	5/12/2020	111358 O'REILLY AUTO PARTS	401166		GTRANS AUTO PARTS	82.32
					Total :	82.32
159144	5/12/2020	115810 ORKIN PEST CONTROL	195278343		PEST CONTROL - ACCT #27336703	230.90
					Total :	230.90
159145	5/12/2020	111343 OROZCO, ALEJANDRA	042320		MGMT ANNUAL HEALTH BENEFIT	427.03

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159145	5/12/2020	111343 111343 OROZCO, ALEJANDRA	(Continued)		Total :	427.03
159146	5/12/2020	111172 PADILLA, CYNTHIA	RECEIPT#75117		REFUND - CLASS CANCELED DUE TO I	17.00
					Total :	17.00
159147	5/12/2020	111347 PALACIO, TIM	RECEIPT#271/75661		REFUND - PROGRAM CANCELED DUE	30.00
					Total :	30.00
159148	5/12/2020	111350 PAREDES, SHUREEN	RECEIPT#262/75314		REFUND - CLASS CANCELED DUE TO I	20.00
					Total :	20.00
159149	5/12/2020	110403 PENN RECORDS MANAGEMENT	0117247		OFF-SITE STORAGE SERVICES - APRIL	51.00
					Total :	51.00
159150	5/12/2020	108600 PHOENIX GROUP INFORMATION, SYSTEMS	0320201211	035-00947	PARKING CONTRACT SERVICES - MAR	1,122.35
			032020211	035-00947	PARKING CONTRACT SERVICES - MAR	9,255.09
					Total :	10,377.44
159151	5/12/2020	105574 PINNACLE PETROLEUM, INC.	0219285	037-09928	87 OCTANE REGULAR UNLEADED CAF	14,456.41
			0219287	037-09928	87 OCTANE REGULAR UNLEADED CAF	14,459.69
					Total :	28,916.10
159152	5/12/2020	116225 PLUMBERS DEPOT, INC.	PD-45156		SEWER PROGRAM SUPPLIES	844.26
					Total :	844.26
159153	5/12/2020	106092 PRUDENTIAL OVERALL SUPPLY	41030338		COVID-19 EMERGENCY SUPPLIES - PV	429.16
			42510848		SUPPLY RENTAL - MATS - GTRANS	50.10
			42510859		UNIFORM & SUPPLY RENTAL	1,411.79
			42510861		UNIFORM & SUPPLY RENTAL	113.10
			42510862		UNIFORM & SUPPLY RENTAL	96.23
			42512983		UNIFORM & SUPPLY RENTAL	243.75
			42512985		UNIFORM & SUPPLY RENTAL	113.10
			42512987		SUPPLY RENTAL - MATS - PD	91.60
			42512988		SUPPLY RENTAL - MATS - HS	11.60
			42512989		SUPPLY RENTAL - MATS - NCC	13.65
			42512990		SUPPLY RENTAL - MATS - CH	19.00
					Total :	2,593.08

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159154	5/12/2020	116820 PSOMAS	161115 161510	024-00606 024-00606	NORMANDIE AVE. STREET IMPROVEM NORMANDIE AVE. STREET IMPROVEM	2,620.00 2,090.00 Total : 4,710.00
159155	5/12/2020	116575 PSYCHOLOGICAL CONSULTING, ASSOCIATES	523928		INDIVIDUAL PSYCHOTHERAPY	275.00 Total : 275.00
159156	5/12/2020	102283 QUICK COLOR PRINTING	15384		BANNERS - 96"X36" "CENSUS 2020 GAI	197.10 Total : 197.10
159157	5/12/2020	111248 RAMIREZ VASQUEZ, MARIA	RECEIPT#62240941034		REFUND - RESERVATION CANCELED C	50.00 Total : 50.00
159158	5/12/2020	111314 RAMIREZ, MONICA	RECEIPT#183/75444		REFUND - PROGRAM CANCELED DUE	30.00 Total : 30.00
159159	5/12/2020	103072 REACH	052100		EAP SERVICES/REACHLINE NEWSLET	902.00 Total : 902.00
159160	5/12/2020	101511 READYREFRESH	10D0010113405		DRINKING WATER SERVICE	216.16 Total : 216.16
159161	5/12/2020	717819 REDDY, KIMBERLY R.	JAN-APR 2020		MSW FIELD SUPERVISION	1,934.61 Total : 1,934.61
159162	5/12/2020	100515 REGISTRAR-RECORDER/COUNTY, CLERK	042020		RECORDING FEE - EASEMENT DEED F	20.00 Total : 20.00
159163	5/12/2020	109323 RIVERAS LAWNMOWER SHOP, INC.	1352		PW MAINT SUPPLIES	38.33 Total : 38.33
159164	5/12/2020	100585 RKA CONSULTING GROUP	29791 29889		ENGINEERING PLAN CHECK SERVICE ENGINEERING PLAN CHECK SERVICE	840.00 910.00 Total : 1,750.00
159165	5/12/2020	119301 ROBERT SKEELS & CO.	12090		BLDG MAINT SUPPLIES	623.59 Total : 623.59

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159166	5/12/2020	111317 ROJAS, RUBY	RECEIPT#283/75606		REFUND - PROGRAM CANCELED DUE	60.00
					Total :	60.00
159167	5/12/2020	111310 ROMAN, IRVIN	RECEIPT#183/75243		REFUND - PROGRAM CANCELED DUE	120.00
					Total :	120.00
159168	5/12/2020	111307 ROSALES, SAMANTHA	RECEIPT#62241701892		REFUND - RESERVATION CANCELED C	50.00
					Total :	50.00
159169	5/12/2020	111333 SAKHAN, KANG	RECEIPT#183/75370		REFUND - CLASS CANCELED DUE TO I	98.00
					Total :	98.00
159170	5/12/2020	119005 SAM'S AUTOLAND	25746		ACCIDENT REPAIR DAMAGES	235.67
					Total :	235.67
159171	5/12/2020	111352 SANCHEZ, HERIBERTO	RECEIPT#283/75426		REFUND - CLASS CANCELED DUE TO I	40.00
					Total :	40.00
159172	5/12/2020	111291 SANCHEZ, STEPHANIE	RECEIPT#62238031796		REFUND - RESERVATION CANCELED C	30.00
					Total :	30.00
159173	5/12/2020	108654 SECTRAN SECURITY INC.	20040600		ARMORED TRANSPORTATION SERVI	184.42
					Total :	184.42
159174	5/12/2020	110996 SEGOVIANO, MADISON	RECEIPT#183/75347		REFUND - CLASS CANCELED DUE TO I	20.00
					Total :	20.00
159175	5/12/2020	119233 SHERWIN-WILLIAMS CO.	0901-8		STREET MAINT SUPPLIES	965.46
			1141-3		STREET MAINT SUPPLIES	160.60
			1209-8		STREET MAINT SUPPLIES	191.08
					Total :	1,317.14
159176	5/12/2020	109918 SHIGE'S FOREIGN CAR SERVICE	78975		2018 FORD INTRCPTR #1554675 BRAK	260.84
			78996		2014 FORD INTRCPTR #1442354 SERVI	1,128.85
			79003		2017 FORD INTRCPTR #1368929 SERVI	112.23
			79053		2019 FORD INTRCPTR #1576878 OIL &	27.23
					Total :	1,529.15

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159177	5/12/2020	111345 SHIMOKOCHI, MAUREEN	RECEIPT#214/75311		REFUND - EVENT CANCELED DUE TO	30.00
					Total :	30.00
159178	5/12/2020	119378 SMARDAN SUPPLY CO.	S3521814		BUS FACILITY MAINT SUPPLIES	462.64
					Total :	462.64
159179	5/12/2020	119361 SMART & FINAL IRIS CO.	061500		REC PROGRAM SUPPLIES	92.14
					Total :	92.14
159180	5/12/2020	111019 SOLERA, MONICA	RECEIPT#263/75460		REFUND - PROGRAM CANCELED DUE	120.00
					Total :	120.00
159181	5/12/2020	102027 SOUTH BAY ELECTRIC MOTORS, INC	26590 26599		BUS AUTO PARTS BUS AUTO PARTS	160.75 313.94
					Total :	474.69
159182	5/12/2020	119447 SOUTH BAY FORD	639828		PW AUTO PARTS	623.73
					Total :	623.73
159183	5/12/2020	119375 SOUTH COAST AIR QUALITY, MANAGEMENT I	3637121		CAAIR TOXICS "HOT SPOTS" PROGRA	137.63
					Total :	137.63
159184	5/12/2020	619003 SOUTHERN CALIFORNIA EDISON	042520		LIGHT & POWER	9,716.45
					Total :	9,716.45
159185	5/12/2020	103202 SOUTHERN COUNTIES LUBRICANTS, LLC	119851		OLYMPUS OMEGA RED AF 50/50	2,159.83
					Total :	2,159.83
159186	5/12/2020	108238 SPARKLETTS	15638236 042420		DRINKING WATER FILTRATION SYSTEM	37.00
					Total :	37.00
159187	5/12/2020	109067 SPEAKWRITE	20b29fdb 804dc328		TRANSCRIPTION SERVICES - DECEMB TRANSCRIPTION SERVICES - JANUAR	132.29 27.27
					Total :	159.56
159188	5/12/2020	119594 STANLEY PEST CONTROL	0420 COG 0420-1		PEST CONTROL SERVICE - 1670 W 162 PEST CONTROL SERVICE - 2320 W 148	654.00 117.00

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159188	5/12/2020	119594 119594 STANLEY PEST CONTROL	(Continued)		Total :	771.00
159189	5/12/2020	303323 STATE CONTROLLER'S OFFICE	FAUD-00002168	023-01270	ANNUAL STREET REPORT FY 18/19	3,500.00
					Total :	3,500.00
159190	5/12/2020	108338 STEAMX, LLC	55710		ALKOTA UNIT REPAIR	452.76
					Total :	452.76
159191	5/12/2020	111214 SUAREZ, JUSTIEN	RECEIPT#183/75538		REFUND - CLASS CANCELED DUE TO I	98.00
					Total :	98.00
159192	5/12/2020	110927 TECHNOLOGY RESOURCE CENTER	PERMIT #16420		PERMIT DEPOSIT REFUND - 1150 W.	1,000.00
					Total :	1,000.00
159193	5/12/2020	107928 TELECOM LAW FIRM, P.C.	8004	024-00641	PROFESSIONAL SERVICES - WIRELES	300.00
			8126	024-00641	PROFESSIONAL SERVICES - WIRELES	1,325.00
			8252	024-00641	PROFESSIONAL SERVICES - WIRELES	1,000.00
					Total :	2,625.00
159194	5/12/2020	106870 TENDER LOVING CARE CATERING, INC.	04/16-04/30/20	034-00411	SENIOR FEEDING PROGRAM	21,246.90
					Total :	21,246.90
159195	5/12/2020	111294 THOMPSON, ARIEL	RECEIPT#62174774863		REFUND - RESERVATION CANCELED C	175.00
					Total :	175.00
159196	5/12/2020	109775 TOMS TRUCK CENTER NORTH COUNTY	1185806		GTRANS AUTO PARTS	710.58
					Total :	710.58
159197	5/12/2020	120427 TOYO	043020		HEADSHOT PORTRAIT - CITY MANAGE	42.61
					Total :	42.61
159198	5/12/2020	120854 TURF STAR INC.	7113030		PW AUTO PARTS	93.06
			7113030-01		PW AUTO PARTS	1,063.10
			7113037		PW AUTO PARTS	172.10
			7114333		PW AUTO PARTS	118.16
			7114333-01		PW AUTO PARTS	224.79
					Total :	1,671.21

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Voucher List
CITY OF GARDENA

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Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
159199	5/12/2020	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	BEEMAN 03/23/20		CAL CARD STATEMENT 02/25-03/23/20	18,079.39
				023-01272		
			BEEMAN 04/22/20		CAL CARD STATEMENT 03/24-04/22/20	-600.00
			C.OSORIO 04/22/20		CAL CARD STATEMENT 03/24-04/22/20	1,281.13
			FCC 04/22/20		CAL CARD STATEMENT 03/24-04/22/20	687.22
			FINANCE 03/23/20		CAL CARD STATEMENT 02/25-03/23/20	6,297.41
				023-01273		
			FINANCE 04/22/20		CAL CARD STATEMENT 03/24-04/22/20	2,662.30
			NIKO 04/22/20		CAL CARD STATEMENT 03/24-04/22/20	655.53
			PALMA 04/22/20		CAL CARD STATEMENT 03/24-04/22/20	1,037.12
			PD TRAINING 04/22/20		CAL CARD STATEMENT 03/24-04/22/20	1,085.57
			PD TRAINING2 4/22/20		CAL CARD STATEMENT 03/24-04/22/20	1,921.70
			PD TRAINING3 4/22/20		CAL CARD STATEMENT 03/24-04/22/20	368.77
			RECREATION 03/23/20		CAL CARD STATEMENT 02/25-03/23/20	2,671.81
			SAFFELL 03/23/20		CAL CARD STATEMENT 02/25-03/23/20	-287.03
			SAFFELL 04/22/20		CAL CARD STATEMENT 03/24-04/22/20	149.90
			SANTIN 03/23/20	034-00452	CAL CARD STATEMENT 02/25-03/23/20	9,141.38
			V.OSORIO 03/23/20		CAL CARD STATEMENT 02/25-03/23/20	1,394.42
			WARD 04/22/20		CAL CARD STATEMENT 03/24-04/22/20	60.21
					Total :	46,606.83
159200	5/12/2020	109220 U.S. BANK EQUIPMENT FINANCE	413184466		RICOH MPC4503 COPIER LEASE - CD	162.51
					Total :	162.51
159201	5/12/2020	102603 UGALDE, JESUS	041020		MEDICAL REIMBURSEMENT	2,750.00
					Total :	2,750.00
159202	5/12/2020	104692 ULINE	119039895		PD PROGRAM SUPPLIES	249.94
					Total :	249.94
159203	5/12/2020	121275 UNDERGROUND SERVICE ALERT, OF SC	320200274		NEW TICKETS	137.05
			dsb20191473		NEW TICKETS	59.19
					Total :	196.24
159204	5/12/2020	121407 UPS	914073170		SHIPPING SERVICE CHARGES	26.63
					Total :	26.63

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Voucher List
CITY OF GARDENA

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Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
159205	5/12/2020	106754 URBAN RESTORATION GROUP US, INC.	00024803 00024876		STREET MAINT SUPPLIES STREET MAINT SUPPLIES	731.28 1,017.09 Total : 1,748.37
159206	5/12/2020	111316 URVINA, CYNTHIA	RECEIPT#283/75434		REFUND - PROGRAM CANCELED DUE	60.00 Total : 60.00
159207	5/12/2020	122050 VERIZON WIRELESS	9852283963 9852790575		PW CELL PHONE SERVICE~ BUS CELL PHONE SERVICE~	2,144.53 710.79 Total : 2,855.32
159208	5/12/2020	105861 VERSATILE SYSTEMS, INC.	5207		FALL PROTECTION INSPECTION & REF	1,200.00 Total : 1,200.00
159209	5/12/2020	111303 VINSON, JEMIA	RECEIPT#62177205799		REFUND - RESERVATION CANCELED C	50.00 Total : 50.00
159210	5/12/2020	111273 WESLEY-WASHINGTON, BRITINA	RECEIPT#75417		REFUND - PROGRAM CANCELED DUE	180.00 Total : 180.00
159211	5/12/2020	110370 WESTERN COLLISION CENTER, INC	1030 1032		2019 FORD F-250 #AN29B44 BODY REF 2014 FORD EXPLR #1421253 BODY REI	1,157.65 1,722.00 Total : 2,879.65
159212	5/12/2020	111268 WILLIAMS, FANNIE	RECEIPT#145/75519		REFUND - CLASS CANCELED DUE TO I	40.00 Total : 40.00
159213	5/12/2020	125001 YAMADA COMPANY, INC.	79124 79132		PARK MAINT SUPPLIES STREET MAINT SUPPLIES	38.27 24.52 Total : 62.79
159214	5/12/2020	111348 YATES, SHARIA	RECEIPT#183/75409		REFUND - CLASS CANCELED DUE TO I	20.00 Total : 20.00
159215	5/12/2020	103601 YINCOM	6671	023-01274	COVID-19 - (12) EOS LAPTOPS FOR FIE	11,360.40 Total : 11,360.40
209 Vouchers for bank code : usb						Bank total : 965,308.68

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Voucher List
CITY OF GARDENA

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Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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209 Vouchers in this report

Total vouchers : 965,308.68

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 21 inclusive of the check register are accurate and funds are available for payment thereof.

By: 
Chief Fiscal Officer

This is to certify that the claims or demands covered by checks listed on pages 1 to 21 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

_____	<u>05/12/20</u>
Mayor	Date

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date

Acknowledged:

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date



CITY of GARDENA

6. D. (1)
CITY MANAGER
Report No. P-2020-8
Date: May 12, 2020

TO: THE HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: PERSONNEL REPORT

1. Request City Council approval of the Side Letter Agreement between the City and the Gardena Municipal Employees Association ("GMEA") regarding the extension of the term of the current MOU (Attachment 1). The COVID-19 pandemic created an unforeseen and severe economic impact on the City that could not have been considered during negotiations. This Side Letter Agreement is to extend the term of the 2011 – 2019 MOU from December 31, 2019 to May 1, 2021.
2. Request City Council approval to Revise the job description and salary schedule of Financial Services Technician from Schedule 51 (\$5,283 - \$6,742) to Schedule 48 (\$4,906 - \$6,261). The schedule adjustment is being made to maintain internal salary parity. The job description is being revised to clarify job duties. Job Description attached.
3. Report the Probationary Appointment of the following individuals:
 - a. **NATALIE DI ANGELO** to the position of Police Trainee, Schedule 200 (\$5,903/month) with the Police Department effective April 24, 2020.
 - b. **CHRISTOPHER DE LA ROSA** to the position of Police Trainee, Schedule 200 (\$5,903/month) with the Police Department effective April 22, 2020.
 - c. **KIARA PRECIADO** to the position of Police Trainee, Schedule 200 (\$5,903/month) with the Police Department effective April 23, 2020.
4. Report the Acting appointment of **GABRIEL GONZALEZ** to the position of Park Maintenance Lead, Schedule 53 (\$5,550 - \$7,083), with the General Services Department effective April 19, 2020.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Clint Osorio".

CLINT OSORIO
City Manager/Human Resources Officer

cc: City Attorney
City Clerk
Human Resources
Payroll

PERSONNEL REPORT – ATTACHMENT 1
GMEA SIDE LETTER AGREEMENT

FINANCIAL SERVICES TECHNICIAN

Job Summary

Under general direction, operates a networked computer system to process data according to standard operational procedures; performs specialized accounting and auditing work in conjunction with financial reporting activities; assists in the preparation of the city budget and other official documents; respond to requests for information; provides regular and special reports as requested. May oversee or coordinate the work of entry level accounting staff.

Representative Duties

Prepare monthly bank reconciliation; assist and prepare various documents requested by outside auditors; complete daily cash reconciliations; review and approve Accounts Payable invoices; prepare reports and gather information used for the purpose of collective bargaining or other labor relations related purposes; prepare and analyze revenue and expenditure projection reports; assist in the preparation of mid-year and annual budgets; complete monthly interest allocation and construction in progress journals; complete analysis studies; other related duties as assigned.

Organizational Responsibilities

This position is designated as confidential and reports to the Chief Fiscal Officer.

QUALIFICATIONS GUIDE

Education and Experience

Associate's degree in accounting or a closely related field and two (2) years of recent professional accounting and/or auditing experience, or any combination of education and experience that demonstrates the skill level required.

Knowledge and Abilities

Knowledge of the principles and techniques of accounting, including municipal accounting and financial record keeping systems; of the principles and practices of office procedures and of effective customer service skills. Must have the ability to perform mathematical computations, reconcile figures and analyze and solve problems associated with financial operations in compliance with required laws, rules and regulations to specific accounting and financial transactions; to learn and apply municipal procedures, systems and ordinances which affect the work; to train and coordinate the work of subordinates; to communicate effectively both orally and in writing; to maintain good working relationships with city departments.

Physical Demands and Working Conditions

This position requires the use of a computer keyboard, calculators, typewriter and requires sitting for prolonged periods of time; standing, kneeling, bending, twisting, reaching and grasping, and in the course of work, may require lifting or moving of standard-size office files and boxes.

License

Have and maintain a valid California Driver's License, Class C.

**SIDE LETTER AGREEMENT
BETWEEN
THE GARDENA MUNICIPAL EMPLOYEES ASSOCIATION
AND
THE CITY OF GARDENA**

The Gardena Municipal Employees Association ("GMEA") and the City of Gardena ("City"), having previously negotiated and executed a Memorandum of Understanding for the period of January 1, 2011 to December 31, 2019, do hereby agree and adopt this side letter agreement as follows:

WHEREAS, the Parties negotiated for a successor MOU and reached a Tentative Agreement on February 25, 2020;

WHEREAS, subsequent to the Tentative Agreement, the COVID-19 pandemic broke out and created an unforeseen and severe economic impact on the City that could not have been considered during the negotiations;

WHEREAS, the City Council did not approve the Tentative Agreement due to the unforeseen and severe impacts of the COVID-19 pandemic;

WHEREAS, the Parties met and conferred and have agreed to temporarily suspend any further negotiations for a successor MOU while dealing with the impacts of the COVID-19 pandemic and to extend the term of the current MOU to May 1, 2021.

THEREFORE, the Parties hereby agree to the following:

The term of the 2011-2019 MOU between GMEA and the City is hereby extended from December 31, 2019 to May 1, 2021.

CITY OF GARDENA

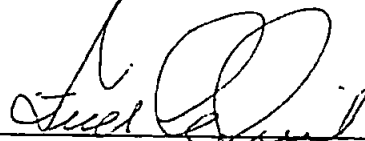


CLINT OSORIO
City Manager

Date: _____

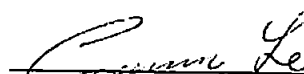
5/7/20

GARDENA MUNICIPAL EMPLOYEES ASSOCIATION



FRED G. QUIEL
GMEA Business Representative

Date: _____



CAMMIE LE
GMEA President

Date: 05/06/2020



City of Gardena
City Council Meeting

Agenda Item No. 6.D.(2)

Department: CONSENT CALENDAR

Meeting Date: 05/12/2020

AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: EXECUTION OF 10-YEAR LICENSE AGREEMENT WITH AVANTI HOSPITALS, DBA MEMORIAL HOSPITAL OF GARDENA, FOR THE VIDEO POLICING PROGRAM

<u>COUNCIL ACTION REQUIRED:</u>	<u>Action Taken</u>
Authorize and execute License Agreement.	
<u>RECOMMENDATION AND STAFF SUMMARY:</u> Staff respectfully recommends that the City Council authorize and execute the License Agreement with Avanti Hospitals, doing business as Memorial Hospital of Gardena (GMH). In May 2010, the Gardena Police Department began installing a citywide Video Policing System, which came to include the City campus, parks, and major public thoroughfares. While the cameras and associated technology are hard-wire connected on the City campus, the parks and major public thoroughfares utilize point-to-point wireless technology. The wireless technology utilizes several radios and antennas to supply the video feeds back to the multiple viewing stations within the Police Department. Given that the topography of Gardena is relatively flat, and that the wireless technology requires point-to-point connectivity, the City reached out to Memorial Hospital of Gardena to request their participation in the Video Policing Program's infrastructure. GMH graciously allowed the City to install radios and antennas on the roof of the Hospital which allowed the wireless technology to function. In return, the City provided a public-private partnership pan-tilt-zoom camera on the roof of the Hospital, which can see not only the Hospital parking lot, but also portions along Redondo Beach Blvd. and Budlong Ave. The original License Agreement had a ten-year term, expiring in June 2020. The new License Agreement is an extension of the terms and conditions for an additional ten-year term, expiring in 2030.	
<u>FINANCIAL IMPACT/COST:</u> There is no financial impact to the City related to this License Agreement.	
<u>ATTACHMENTS:</u> License Agreement	
Submitted by: <u></u> , Mike Saffell, Chief of Police Date: <u>5/7/20</u>	
Concurred by: <u></u> , Clint Osorio, City Manager Date: <u>5/7/20</u>	

**LICENSE AGREEMENT
BETWEEN
THE CITY OF GARDENA
AND
MEMORIAL HOSPITAL OF GARDENA**

This License Agreement ("License") is entered into this 12th day of May, 2020 by and between the City of Gardena ("City"), a municipal corporation; and Avanti Hospitals, doing business as Memorial Hospital of Gardena ("Hospital"), a California Limited Partnership.

SECTION 1. RECITALS

- A. The City Council of Gardena approved a Video Policing Program which set up a video surveillance system ("System") in various parts of the City. City entered into an agreement with Leverage Information Systems as its Contractor for the development and installation of the System.
- B. City entered into a subsequent agreement with DataGear to now provide maintenance on the cameras and associated technology.
- C. Hospital is the lessor of the real property located at 1145 West Redondo Beach Boulevard, Gardena, California (the "Property").
- D. City has determined that in order for the System to be effective as currently configured it will be necessary to install and maintain video surveillance equipment on the roof of the Hospital Building.
- E. Hospital has agreed to allow the installation of such equipment on its facility subject to the terms and conditions set forth herein.

SECTION 2. GRANT OF LICENSE

- A. Hospital hereby grants City a license to install and maintain video surveillance equipment on the roof of Hospital in a location or locations to be determined by City. The equipment currently consists of a camera and several antennas/radios; however, Hospital is aware that the amount and type of equipment may change. The License granted pursuant to this Agreement is for the use of the roof for the installation of the surveillance equipment ("Equipment") and not limited to a specific amount or type of equipment.
- B. City may not use the Property for any other purpose or business without first obtaining Hospital's prior written consent.
- C. The License shall not be assigned by City without the prior written consent of Hospital.

SECTION 3. INSTALLATION OF EQUIPMENT/MAINTENANCE/OPERATION

- A. Hospital shall allow City's Contractor to install and maintain Equipment on the roof of the Hospital.
- B. Hospital shall allow City's Contractor access to the Hospital and the roof for installation upon 24 (twenty-four) hours prior written notice by City or Contractor to Hospital's Contact Person listed below.
- C. Hospital shall allow City or its Contractors access to the roof to perform necessary maintenance and repairs on the Equipment.
- D. The Equipment shall be installed and maintained in a manner that will not cause interference with any of Hospital's current operations.
 - 1. Routine maintenance shall be scheduled by giving at least three (3) days prior written notice to Hospital's Contact Person listed in Section 7 below. Routine maintenance is anticipated to take place at least four (4) times per year.
 - 2. Hospital agrees to not unreasonably delay, restrict or deny City or its Contractor access to the Equipment for emergency maintenance. Notwithstanding the above, Hospital shall be given at least one (1) hour telephonic notification to Hospital prior to accessing the Equipment in an emergency situation.
 - 3. Installation or maintenance of Equipment shall not interfere, in any manner, with ambulance or emergency room traffic, or patient, employee, or visitor access to Hospital.
- E. All installation and repair work shall only be performed by individuals that have received clearance from the Gardena Police Department.
- F. All installation, maintenance, and repair work shall be done in a good and workmanlike manner at City's sole cost.
- G. City shall operate the Equipment in compliance with all local, state, and federal laws and requirements, including those prohibiting interference with communications facilities or equipment of Hospital.

SECTION 4. FEES AND COSTS

- A. Hospital hereby agrees to allow the installation, maintenance and repair of the Equipment on its roof at no cost to City or its Contractor, other than the City's costs to Contractor for such services.

- B. Hospital hereby agrees to provide all necessary electricity for the Equipment at no cost to City or its Contractor.
- C. City shall have the right to substitute or add equipment on the roof at no cost to Hospital.

SECTION 5. INDEMNIFICATION

- A. City agrees to defend, indemnify, and hold Hospital, its officers, agents, employees, and assigns harmless from any loss, damage, liability, cost, suit, charge, cause of action, claim and expense, arising out of any damage to the property or injury or death of any person, as well as from any and all fines, levies, penalties, citations, assessments and fees from any local, state, or federal agency, board, court or other governmental authority as a result of any alleged or actual violation of any laws, rules or regulations of such authorities or agencies arising out of, in connection with, or as a consequence of City or its Contractor's activities with regard to this License.
- B. Hospital agrees to defend, indemnify and hold City and its Contractor, including all officers, agents, employees and assigns, harmless from any loss, damage, liability, cost, suit, charge, cause of action, claim and expense, arising out of any damage to the property or injury or death of any person, arising out of the sole negligent action of Hospital.
- C. Except as set forth in Subsection B, City assumes all risk of loss to the Equipment due to any reason other than the sole negligent action of Hospital.
- D. Regardless of any other provision of this Section, neither Party shall be liable to the other, whether in contract, tort, or any other legal theory, for any incidental, indirect, special or consequential damages whatsoever due to interruptions in Hospital operations or the System.

SECTION 6. TERM/TERMINATION

- A. Unless terminated for cause in accordance with subsection B below, this License shall remain in effect for a term of ten (10) years from the date hereof and shall extend thereafter until terminated by either party with at least twelve (12) months prior written notice to the other party.
- B. Hospital shall have the right to terminate this License if:
 - 1. City abandons its Video Policing Program;
 - 2. The Hospital location, or Equipment thereon, as determined by City, is no longer needed;

3. The Equipment is operated in such a way as to interfere with Hospital's operations in a way that cannot be remedied; or
 4. The Hospital building is to be demolished. In the event of demolition, Hospital shall offer City a new license to install Equipment on any replacement structure provided that such use would not interfere with the operations of the building.
- C. Termination of this License shall not affect any liabilities or obligations set forth in this License prior to the effective date of such termination. The obligations imposed herein shall survive termination.
- D. The Equipment installed pursuant to this License remains the property of City and does not become a fixture of the Property. In the event of termination, City shall within sixty (60) days from the date of termination submit a plan to Hospital under which City will remove, or have its Equipment removed, within four (4) months from the date of termination and repair Hospital premises to its original condition at City's sole cost.

SECTION 7. NOTICES

Whenever it shall be necessary for either party to serve notice on the other respecting the Contract, such notice shall be served by personal delivery or by registered mail, postage prepaid, return receipt requested, addressed as follows:

CITY: LIEUTENANT
Christopher Cuff
1718 West 162nd Street
Gardena, CA 90247
Phone: (310) 217-9636
Mobile: (310) 753-4715
E-mail: ccuff@gardenapd.org

HOSPITAL: Interim CEO
Kevan Metcalfe
1145 Redondo Beach Blvd.
Gardena, CA 90247
Phone: (310) 538-6500
Mobile:
E-mail: lrichardson1@avantihospitals.com

unless and until different addresses may be furnished in writing by either party to the other. Notice shall be deemed to have been served upon personal delivery or on the third (3rd) calendar day after the same has been deposited in the United States Postal Service. This shall be valid and sufficient service of notice for all purposes.

SECTION 8. MISCELLANEOUS

- A. This License constitutes the entire Agreement and understanding between the parties and supersedes all offers, negotiations, and other agreements concerning the subject matter contained herein. Any amendments to this Agreement must be in writing and executed by both parties.
- B. This License shall be binding on and inure to the benefit of the successors and permitted assignees of the respective parties.
- C. This License shall be governed by the laws of the State of California.
- D. This License may be executed in duplicate counterparts, each of which shall be deemed an original.

CITY OF GARDENA

Tasha Cerda, Mayor

APPROVED AS TO FORM:



Carmen Vasquez, City Attorney

**AVANTI HOSPITALS
dba MEMORIAL HOSPITAL OF GARDENA**



Kevan Metcalfe, Interim CEO



City of Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 6.D.(3)
Department: CONSENT
CALENDAR
Meeting Date: 05/12/2020
Resolution No. 6454

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6454, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA CALIFORNIA, REAFFIRMING PROCLAMATION AND RESOLUTION 6441 WHICH DECLARED THE EXISTENCE OF A LOCAL EMERGENCY.

COUNCIL ACTION REQUIRED:

- Adopt Resolution No. 6454

Action Taken

STAFF SUMMARY:

On March 4, 2020, Governor Newsom declared a State of Emergency in California due to the threat of Coronavirus Disease 2019 ("COVID-19"). Also, on March 4, 2020, the County of Los Angeles Public Health Department declared a local health emergency in response to COVID-19 activity.

On March 16, 2020, in response to the State and County actions and pursuant to Government Code Section 8550 et seq., including Section 8558(c), City Manager Clint Osorio, acting in his lawful capacity as Director of Emergency Services for the City of Gardena, proclaimed the existence of a local emergency in Gardena. On March 19, 2020, the City Council ratified the proclamation through its approval of Resolution No. 6441.

Pursuant to Government Code Section 8630, the City Council is required to "review the need for continuing the local emergency at least once every 60 days until the governing body (i.e. the City Council) terminates the local emergency.

The extension of the local emergency allows the City Manager and City Council to issue rules, regulations, and orders to deal with the COVID-19 emergency. Additionally, it allows the City of Gardena to seek reimbursement from the State and Federal government for expenditures related to the COVID-19 emergency. Finally, it allows the City Manager and City Council to use the authority granted to them by the California Constitution, the Government Code and the Gardena Municipal Code to respond to the COVID-19 emergency.

Please note that the City of Gardena is subject to two separate orders by the County of Los Angeles (Safer-At-Home-Order) and the State of California (Stay-At-Home Order). However, the City of Gardena does not have the authority to terminate the County's Safer at Home Order or the State's Stay-At-Home-Order.

Considering the continuing actions by the federal government, the State of California, and the County of Los Angeles to control the spread of COVID-19, it is not likely the local emergency will conclude within the 60-day window triggered by the initial emergency declaration, which ends on May 15, 2020. Staff therefore recommends the City Council adopt a resolution reaffirming and continuing the current declaration of a local emergency.

FISCAL IMPACT:

Staff is continuing to pursue any available Federal and State reimbursement for all City costs incurred due to COVID-19.

ATTACHMENT:

- 1) Resolution No. 6454-Reaffirming Proclamation and Resolution 6441 Declaring Existence of Local Emergency

Submitted by: _____

A handwritten signature in black ink, appearing to read "Clint Osorio".

Clint Osorio, City Manager

Date: 5/08/2020

RESOLUTION NO. 6454

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, REAFFIRMING PROCLAMATION AND RESOLUTION 6441 WHICH DECLARED THE EXISTENCE OF A LOCAL EMERGENCY

THE CITY COUNCIL OF THE CITY OF GARDENA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, on March 16, 2020, the City Manager, as the City's Director of Emergency Services, due to the COVID-19 pandemic declared a local emergency as authorized by Government Code section 8630 and Gardena Municipal Code section 2.52.060. A true and correct copy of the Proclamation is attached hereto as Attachment "A" and incorporated herein by this reference; and

WHEREAS, on March 19, 2020, the City Council adopted Resolution 6441 to thereby ratify the City Manager's declaration of the local emergency due to the COVID-19 pandemic) A true and correct copy of Resolution 6441 is attached hereto as Attachment "B" and incorporated herein by this reference; and

WHEREAS, Government Code Section 8630(c) states that a City Council "shall review the need for continuing the local emergency at least once every 60 days until the governing body terminates the local emergency"; and

WHEREAS, as of May 7, 2020, there have been 29,427 confirmed cases of COVID-19 in Los Angeles County, which have resulted in 1,418 deaths; and

WHEREAS, the numbers of confirmed cases and deaths continue to increase; and

WHEREAS, conditions of extreme peril to the safety of persons and property continue due to COVID-19 in Gardena and Los Angeles County; and

WHEREAS, it is imperative to prepare for and respond to suspected or confirmed COVID-19 cases, to take measures to mitigate the spread of COVID-19, and to prepare to respond to an increasing number of individuals requiring medical care and hospitalization; and

WHEREAS, if COVID-19 spreads at a rate comparable to the rate of spread in other locations, the number of persons requiring medical care may exceed locally available resources, and controlling outbreaks minimizes the risk to the public, maintains the health and safety of the community, and limits the spread of infection in the community and within the healthcare delivery system; and

WHEREAS, the reasons for declaring the local emergency still exist;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE, AS FOLLOWS:

SECTION 1. The City Council reaffirms all portions of the Proclamation declared by the City Manager's Proclamation of Local Emergency dated March 16, 2020, including all orders contained therein.

SECTION 2. The City Council reaffirms all portions of Resolution 6441, including all findings stated therein.

SECTION 3. This local emergency shall continue to exist until the City Council proclaims the termination of this local emergency.

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

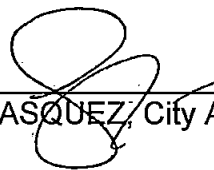
Passed, approved, and adopted this _____ day of May, 2020.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney



City of Gardena City Council Meeting

Agenda Item No. 6.D. (4)

Department: Consent Calendar

Meeting Date: May 12, 2020

AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL MEMBERS

AGENDA TITLE: APPROVAL OF CONTRACT FOR REFURBISHED DRIVE MOTORS AND ASSOCIATED EQUIPMENT WITH DELTA MOTORS CO., INC. FOR A CONTRACT TOTAL OF UP TO \$104,720, PLUS APPLICABLE SALES TAX

COUNCIL ACTION REQUIRED:

Action Taken

Approve purchase

RECOMMENDATION AND STAFF SUMMARY:

GTrans operates one of the largest remaining fleets of New Flyer gasoline hybrid electric buses and has over time experienced many challenges with the reliability and unusually high operating costs of the hybrid fleet. One of several critical components of the propulsion system within the bus, drive motors and their associated components, have been difficult to obtain because the manufacturer of the propulsion system went out of business in 2011. In order to keep costs down, GTrans works with other transit agencies to purchase available spares and share repair strategies. GTrans is also cultivating relationships with other potential suppliers, but currently is in immediate need of this equipment until such time as other suppliers are ready.

GTrans issued a solicitation for the refurbishment of drive motors and components through PlanetBids, but did not receive any proposals. In a survey of prospective proposers, the consensus was they did not have the technical capacity and resources to perform these services. GTrans has purchased these components from Delta Motors Co., Inc. in the past, but they declined to submit a proposal to that solicitation because they do not participate in online bidding. Because these components are critical to the operation and maintenance of its fleet of hybrid buses, GTrans wishes to do a sole source purchase with Delta Motors Co., Inc. as there is no other reliable and proven source at this time to provide this equipment. GTrans determined the cost to be fair and reasonable, and in line with the cost Delta has charged GTrans for similar equipment over the last several years.

Delta Motors Co., Inc.	Estimated Qty.	Unit Cost	Total Cost
Siemens 85/150 KW Motor	24	\$3,030	\$72,720
Siemens 200/220 KW Generator	4	\$3,030	\$12,120
Siemens 96/150 KW Generator	4	\$4,970	\$19,880
Total:			\$104,720

This price includes shipping and a two (2) year warranty. Annual totals were estimated based on usage history, and represent estimated need not a guaranteed purchase.

Therefore it is recommended that Council approve the purchase of drive motors and associated equipment from Delta Motors Co., Inc. for an estimated \$104,720 plus applicable sales tax.

FINANCIAL IMPACT/COST:

Funds for GTrans' FY20 vehicle parts are included in the budget previously approved by the City Council. Funds for FY21 will be included in the GTrans budget presented for Council approval. There is no impact to the General Fund.

ATTACHMENTS:

- A. Agreement between the City of Gardena and Delta Motors Co., Inc.
- B. Delta Motors Co., Inc. Cost Proposal

Submitted by Ernie Crespo, Ernie Crespo, Transportation Director

Date 5/7/20

Concurred by Clint D. Osorio, Clint D. Osorio, City Manager

Date 5/7/20

AGREEMENT BETWEEN
THE CITY OF GARDENA
AND
DELTA MOTORS CO., INC.

This contract, hereinafter referred to as Agreement, is entered into by and between THE CITY OF GARDENA ("City") and DELTA MOTORS CO., INC. ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree as follows:

1. Recitals.
 - A. City is desirous of obtaining services to recondition Siemens hybrid gasoline electric drive components.
 - B. Consultant is qualified by virtue of experience, training, education and expertise to provide these services.
 - C. City has determined that the public interest, convenience and necessity require the execution of this Agreement.
2. Services.
 - A. The services to be performed by Consultant shall consist of the scope of services outlined in Request for Quote on Reconditioning of Siemens Electric Hybrid Components, and any associated addendum, incorporated herein by reference, unless otherwise instructed by City.
 - B. The Services shall be performed in accordance with the Project Schedule. Consultant shall not be liable for any failure or delay in furnishing proposed services resulting from fire, explosion, flood, storm, Act of God, governmental acts, orders or regulations, hostilities, civil disturbances, strikes, labor difficulties, difficulty in obtaining parts, supplies, or shipping facilities, inability to obtain or delays in obtaining suitable material or facilities required for performance, temporary unavailability of qualified personnel, failure by City to provide appropriate access to equipment or personnel, or other causes beyond Consultant's reasonable control.
3. Additional Services. If City determines that additional services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional services in writing ("Additional Services"). Such Additional Services shall *be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the amount agreed upon in writing by the Parties. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.
4. Agreement Administrator. For purposes of this Agreement, City designates Rachel Yoo as the Agreement Administrator who shall monitor Consultant's performance under this Agreement. All notices, invoices or other documents shall be addressed to the Agreement Administrator, as well as all substantive issues relating to this contract. City reserves the right to change this designation upon written notice to Consultant.
5. Consultant's Proposal. This Agreement shall include and incorporate therein City's Request for Quote on RECONDITIONING OF SIEMENS ELECTRIC HYBRID COMPONENTS and Consultant's proposal in response incorporated herein by reference. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.
6. Timing of Performance. Time is of the essence with respect to Consultant's performance of the Services

required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement. City, in its sole discretion, may extend the time for performance of any Service.

7. Compensation. Compensation for the Services shall be billed as set forth in Attachment A, attached hereto. The Compensation is inclusive of all costs that may be incurred by Consultant in performance of the Services, including but not limited to such items as travel, copies, delivery charges, phone charges, and facsimile charges.

8. Term of Agreement/Termination.

A. This Agreement shall be effective as of the date of execution by the City and shall remain in effect until all Services are completed or until terminated as provided for herein.

B. City may terminate this Agreement without cause by providing written notice to Consultant not less than three days prior to an effective termination date. City's only obligation in the event of termination will be payment of fees and allowed expenses incurred up to and including the effective date of termination.

C. Unless for cause, Consultant may not terminate this Agreement.

D. Upon receipt of a termination notice, Consultant shall: (1) promptly discontinue all Services, unless the notice directs otherwise; and (2) within ten (10) days, deliver to City all files, data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by Consultant in performing the Services under this Agreement, whether completed or in progress. Consultant shall provide these documents by both hard copy and in electronic format if available. In the event of termination for other than cause attributable to Consultant, Consultant shall be entitled to reasonable compensation for the services it performs up to the date of termination and shall be deemed released from liability for any work assigned but not completed as of the effective date of termination.

9. Invoices and Payments.

A. Payment shall be made upon receipt and approval of invoices for Services rendered. In order for payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs, and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced.

B. The Agreement Administrator shall review the invoices to determine whether services performed and documents submitted are consistent with this Agreement. Payment shall be made within forty-five (45) days following receipt of the invoice or the Agreement Administrator shall provide Consultant with a written statement objecting to the charges and stating the reasons therefore.

C. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.

10. Records/Audit.

A. Consultant shall be responsible for ensuring accuracy and propriety of all billings and shall maintain all supporting documentation for a minimum of three (3) years from the completion date of the Services under this agreement the following records:

1. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assure proper accounting for all funds.

2. Records which establish that Consultant and any subconsultant who renders Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations.

3. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.

B. City shall have the right to audit Consultant's invoices and all supporting documentation for purposes of compliance with this Agreement for a period of three years following the completion of Services under this Agreement.

C. Upon reasonable notice from City or any other governmental agency, Consultant shall cooperate fully with any audit of its billings conducted by, or of, City and shall permit access to its books, records and accounts as may be necessary to conduct such audits.

11. Successors and Assignment. This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

12. Change in Name, Ownership or Control. Consultant shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Consultant's firm or subconsultant. Change of ownership or control of Consultant's firm may require an amendment to the Agreement.

13. Key Personnel. City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all services under this Agreement. In the event that City, in its sole discretion, at any time during the Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City.

14. Use of Materials.

A. City shall make available to Consultant such materials from its files as may be required by Consultant to perform Services under this Agreement. Such materials shall remain the property of City while in Consultant's possession. Upon termination of this Agreement and payment of outstanding invoices of Consultant, or completion of work under this Agreement, Consultant shall return to City any property of City in its possession and any calculations, notes, reports, electronic files, or other materials prepared by Consultant in the course of performance of this Agreement.

B. City may utilize any material prepared or work performed by Consultant pursuant to this Agreement, including computer software, in any manner, which City deems proper without additional compensation to Consultant. Consultant shall have no responsibility or liability for any revisions, changes, or corrections made by City, or any use or reuse pursuant to this paragraph unless Consultant accepts such responsibility in writing.

15. Nonuse of Intellectual Property of Third Parties. Consultant shall not use, disclose or copy any intellectual property of any third parties in connection with work carried out under this Agreement, except for intellectual property for which Consultant has a license. Consultant shall indemnify and hold City harmless against all claims raised against City based upon allegations that Consultant has wrongfully used intellectual property of others in performing work for City, or that City has wrongfully used intellectual property developed by Consultant pursuant to this Agreement.

16. Ownership of Work Product. All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed worked made for hire for City by Consultant and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination of this Agreement.

17. Legal Requirements.

A. Consultant shall secure and maintain all licenses or permits required by law, including a City business license, and shall comply with all ordinances, laws, orders, rules, and regulations pertaining to the work.

B. Consultant warrants it fully complies with all laws regarding employment of aliens and others, and that all of its employees performing services hereunder meet the citizenship or alien status requirements contained in federal and state statutes and regulations.

C. Consultant covenants that there shall be no discrimination based upon race, color, creed, religion, sex, marital status, age, handicap, national origin or ancestry, or any other category forbidden by law in performance of this Agreement.

18. Conflict of Interest and Reporting.

A. Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of services to be performed under this Agreement.

B. Consultant and its representatives shall refrain from lobbying City of Gardena officials, employees and representatives for the duration of this Agreement.

19. Guarantee and Warranty. Consultant warrants to City that the material, analysis, data, programs and SERVICES to be delivered or rendered hereunder will be of the kind and quality designated and will be performed by qualified personnel. Without waiver of City's other rights or remedies, City may require Consultant to re-perform any of said services, which were not performed in accordance with these standards. Consultant shall perform the remedial services at its sole expense.

20. Insurance.

A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverage required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all of the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

B. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-: VII, unless otherwise approved by City.

C. Coverage, Limits and Policy Requirements. Consultant shall maintain the types of coverage and limits indicated below:

1. Commercial General Liability Insurance - a policy for occurrence coverage for bodily injury, personal injury and property damage, including all coverage provided by and to the extent afforded by Insurance Services Office Form CG 2010 ed. 10/93 or 11/85, with no special limitations affecting City. The limit for all coverage under this policy shall be no less than one million dollars (\$1,000,000.00) per occurrence.

2. Commercial Auto Liability Insurance - a policy including all coverage provided by and to

the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including hired and non-owned autos with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than three hundred thousand dollars (\$300,000.00) per accident.

3. Worker's Compensation and Employer's Liability Insurance - a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

4. Professional Errors & Omissions - a policy with minimum limits of one million dollars (\$1,000,000.00) per claim and aggregate. This policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, unless cancelled for non-payment, then ten (10) calendar days notice shall be given, is mailed to City.

5. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

a. The City, its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy.

b. The insurer shall agree to provide City with thirty (30) days prior written notice, of any cancellation, non-renewal or material change in coverage, unless cancelled for non-payment, then ten (10) calendar days notice shall be given.

c. For any claims with respect to the Services covered by this Agreement, Consultant's insurance coverage shall be primary insurance as respects the City, its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its elected and appointed officers, employees, agents and volunteers shall be excess of Consultant's insurance and shall not contribute with it.

D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder or to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.

E. Deductibles. Any deductible or self-insured retention over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses.

F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by

other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.

G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.

21. Indemnity.

A. Consultant assumes all risk of injury to its employees, agents, and contractors, including loss or damage to property.

B. Consultant shall defend, indemnify, and hold harmless the City, including its officials, officers, employees, and agents from and against all claims, suits, or causes of action for injury to any person or damage to any property arising out of any intentional or negligent acts or errors or omissions to act by Consultant or its agents, officers, employees, subcontractors, or independent contractor, in the performance of its obligations pursuant to this Agreement. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant. This indemnity shall not apply if the claim arises out of the sole negligence or willful misconduct of City, its officers, agents, employees or volunteers.

C. No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.

22. Independent Contractor. Consultant agrees to furnish consulting services in the capacity of an independent contractor and neither Consultant nor any of its employees shall be considered to be an employee or agent of City.

23. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

24. Notices. Any notice or communication given under this Agreement shall be effective when deposited, postage prepaid, with the United States Postal Service and addressed to the contracting parties. Name, address, telephone and facsimile numbers of the parties are as follows:

City of Gardena – GTrans
Attn: Rachel Yoo
13999 S. Western Avenue
Gardena, California, 90249
Email: ryoo@gardenabus.com

Delta Motors Co., Inc.
Attn: Doug Yeomans
2492 Brayton Avenue
Signal Hill, CA 90755
Email: go-2-delta@msn.com

Either party may change the information to which notice or communication is to be sent by providing advance written notice to the other party.

25. Severability. If any provision of this Agreement shall be held illegal, invalid, or unenforceable, in whole or in part, such provision shall be modified to the minimum extent necessary to make it legal, valid, and enforceable, and the legality, validity, and enforceability of the remaining provisions shall not be affected thereby.

26. Jurisdiction and Venue. This Agreement shall be deemed a contract under the laws of the State of California and for all purposes shall be interpreted in accordance with such laws. Both parties hereby agree and consent to the exclusive jurisdiction of the courts of the State of California and that the venue of any action brought hereunder shall be Los Angeles County, California.

27. Waiver. No delay or failure by either Party to exercise or enforce at any time any right or provision of this Agreement shall be considered a waiver thereof or of such Party's right thereafter to exercise or enforce each and every right and provision of this Agreement. To be valid a waiver shall be in writing but need not be supported by consideration. No single waiver shall constitute a continuing or subsequent waiver.

28. Entire Agreement.

A. This writing contains the entire agreement of the Parties relating to the subject matter hereof; and the Parties have made no agreements, representations, or warranties either written or oral relating to the subject matter hereof which are not set forth herein. Except as provided herein, this Agreement may not be modified or altered without formal amendment thereto.

B. Notwithstanding the foregoing, and to realize the purpose of this Agreement, the Agreement Administrator may issue a written modification to the Scope of Work, if this modification will not require a change to any other term of this Agreement.

29. Joint Drafting. Both parties have participated in the drafting of this Agreement.

30. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

31. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

32. Authority to Execute. The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.

33. Attorney's Fees. In the event that legal action is necessary to enforce the provisions of this Agreement, or to

declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover attorney's fees and court costs from the opposing party.

IN WITNESS WHEREOF, the parties have hereunto affixed their names as of the day and year written below.

CITY OF GARDENA

By _____
Tasha Cerda
Mayor

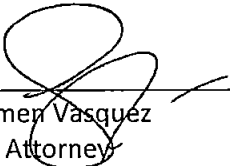
Date _____

ACCEPTED: DELTA MOTORS CO., INC.

By _____

Date _____

APPROVED AS TO FORM:



Carmen Vasquez
City Attorney



Repair Specifications - Siemens 85/150 KW Motor,

Work Scope

- Disassemble, inspect, test and record all measurements.
- Rewind stator windings with class H inverter duty insulation, triple dip and bake the new stator windings.
- Install new 2-KTY-84-150 winding temperature thermistor sensors (Qty. 2).
- Steam clean and bake out rotor.
- Precision balance the rotating assembly.
- Install new OEM Skf bearings (2-6209-2ZTN9W/C4HGWF).
- Install new water jacket gaskets (Qty. 8).
- Install new housing register o-rings (Qty. 2).
- Install new bearing housing o-rings (Qty. 2).
- Install new encoder cover o-ring.
- Bead blast aluminum end bells.
- Clean, prime and paint all parts.
- Reassemble and torque all bolts to proper tolerance.
- Pressure test and check for leaks.
- Perform a no-load test at variable speeds.
- Record voltage output and cycles per second.
- Test and monitor encoder output and wave pattern with an oscilloscope.
- Final paint and identification tag installed.
- Install new stainless steel coolant fittings (Qty. 2)

Subtotal: \$ 3,030.00
Sales Tax: \$ 95.33 (10.25%)
Total: \$ 3,125.33

Turnaround: (5-7) Five to Seven Days
Warranty: (2) Two Years
Breakdown: Material: \$ 930.00 / Labor: \$ 2,100.00
Terms: Net 30 Days

Repair Specifications - Siemens 96/150 KW Generator

Work Scope

- Disassemble, inspect, test and record all measurements.
- Rewind the stator windings with class H inverter duty insulation, triple dip and bake the new stator windings.
- Install new 2-KTY-84-150 winding temperature thermistor sensors (Qty. 2).
- Steam clean and bake out rotor.
- Precision balance the rotating assembly.
- Install new NTN OEM bearings (6212T2C4PX6-212LBA).
- Install new water jacket gaskets (Qty. 8).
- Install new housing register o-rings (Qty. 2).
- Install new bearing housing o-rings (Qty. 2).
- Install new encoder cover o-ring.
- Bead blast aluminum end bells.
- Clean, prime and paint all parts.
- Reassemble and torque all bolts to proper tolerance.
- Pressure test and check for leaks.
- Perform a no-load test at variable speeds.
- Record voltage output and cycles per second.
- Install new stainless steel coolant fittings (Qty. 2).
- Test and monitor encoder output and wave pattern with an oscilloscope.
- Final paint and identification tag installed.

Subtotal: \$ 3,030.00
Sales Tax: \$ 95.33 (10.25%)
Total: \$ 3,125.33

Turnaround: (5-7) Five to Seven Days
Warranty: (2) Two Years
Breakdown: Material: \$ 930.00 / Labor: \$ 2,100.00
Terms: Net 30 Days

Repair Specifications - Siemens 200/220 KW Generator

Work Scope

- Disassemble, inspect, test and record all measurements.
- Rewind stator windings with class H inverter duty insulation, triple dip and bake the new stator windings.
- Install new 2-KTY-84-150 winding temperature thermistor sensors (Qty. 2).
- Steam clean and bake out rotor.
- Precision balance the rotating assembly.
- Install new Skf OEM bearings (6212T2C4PX6-212LBA).
- Install new water jacket gaskets (Qty. 8).
- Install new housing register o-rings (Qty. 2).
- Install new bearing housing o-rings (Qty. 2).
- Install new encoder cover o-ring.
- Bead blast aluminum end bells.
- Clean, prime and paint all parts.
- Reassemble and torque all bolts to proper tolerance.
- Install customer supplied encoder.
- Pressure test and check for leaks.
- Perform a no-load test at variable speeds.
- Record voltage output and cycles per second.
- Test and monitor encoder output and wave pattern with an oscilloscope set all (3) three signals and phases.
- Final paint and identification tag installed.

Subtotal: \$ 4,970.00
Sales Tax: \$ 130.18 (10.25%)
Total: \$ 5,100.18

Turnaround: (5-7) Five to Seven Days
Warranty: (2) Two Years
Breakdown: Material: \$ 1,270.00 / Labor: \$ 3,700.00
Terms: Net 30 Days

www.deltamotorcompany.com



City of Gardena
City Council Meeting
AGENDA REPORT SUMMARY

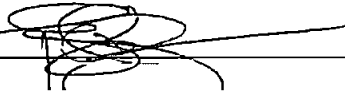
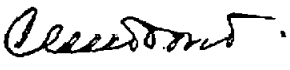
Agenda Item No. 9. B. (1)
Department: COMMUNITY DEVELOPMENT
Meeting Date: 05/12/2020
Ordinance No. 1818
Resolution No. 6433

TO: THE HONORABLE MAYOR AND CITY COUNCIL MEMBERS

AGENDA TITLE: PUBLIC HEARING: Ordinance amending Chapter 17.20 relating to Park and Recreation Dedication and Fees and Resolution setting the In-Lieu Park Dedication Fee for Residential Development

- (a) Ordinance No. 1818, Introduction of Ordinance Amending Chapter 17.20 of the Gardena Municipal Code Relating to Park and Recreation Dedication and Fees and directing staff to file a Notice of Exemption
- (b) Resolution No. 6433, Adoption of Resolution Setting Fees In-Lieu of Park and Recreation Dedication and directing staff to file a Notice of Exemption

APPLICANT: City of Gardena

<u>COUNCIL ACTION REQUIRED:</u> <ul style="list-style-type: none">• Conduct a Public Hearing• Receive testimony from the public• Introduce Ordinance No. 1818• Adopt Resolution No. 6433 and direct staff to file a Notice of Exemption	<u>Action Taken</u>
<u>RECOMMENDATION AND STAFF SUMMARY:</u> <p>Government Code Section 66477, known as the Quimby Act, authorizes local governments to require the dedication of land, impose a requirement of the payment of fees in lieu of land dedication, or a combination of both, for park and recreational purposes as a condition to approving a tentative map or parcel map for residential purposes.</p> <p>The Quimby Act provisions are incorporated into Chapter 17.20 of the Gardena Municipal Code and in lieu fees are currently based on the fair market value of the property being developed.</p> <p>The current methodology does not provide for a uniform fee, does not relate to the cost of acquiring parkland, and creates inequities among various developments. Staff believes that a uniform fee should be set and the ambiguities in the Code removed.</p> <p>The Resolution establishes an in-lieu Quimby fee of \$10,000 per unit. An agenda staff report has been prepared to provide an analysis on the establishment of this uniform fee.</p>	
<u>FINANCIAL IMPACT/COST:</u> <p>None</p>	
<u>ATTACHMENT:</u> <ul style="list-style-type: none">• Agenda Staff Report• Ordinance No. 1818• Resolution No. 6433• Los Angeles County 2016 Assessment of Park Needs	
Submitted by:  , Raymond Barragan, Acting Community Development Director Date: 05/07/2020	
Submitted by:  , Clint Osorio, City Manager Date: 05/07/2020	

**CITY COUNCIL MEETING
AGENDA STAFF REPORT**

Agenda Item No. 9. B. (1)
Department: Community Development
Meeting Date: May 12, 2020
Ordinance No. 1818
Resolution No. 6433

AGENDA TITLE:

PUBLIC HEARING: Ordinance amending Chapter 17.20 relating to Park and Recreation Dedication and Fees and Resolution setting the In-Lieu Park Dedication Fee for Residential Development

- (a) Ordinance No. 1818, Introduction of Ordinance Amending Chapter 17.20 of the Gardena Municipal Code Relating to Park and Recreation Dedication and Fees and Directing Staff to file a CEQA Notice of Exemption
- (b) Resolution No. 6433, Adoption of Resolution Setting Fees In-Lieu of Park and Recreation Dedication and Directing Staff to file a CEQA Notice of Exemption

APPLICANT: City of Gardena

RECOMMENDATION:

Staff respectfully recommends that the City Council conduct a public hearing, introduce Ordinance No. 1818 and adopt Resolution No. 6433.

Introduce Ordinance No. 1818

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA AMENDING CHAPTER 17.20 OF THE GARDENA MUNICIPAL CODE RELATING TO PARK AND RECREATION DEDICATION AND FEES (Exhibit A)

Adopt Resolution No. 6433.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ADOPTING FEES FOR IN-LIEU PARK AND RECREATION FEES PURSUANT TO CHAPTER 17.20 OF THE GARDENA MUNICIPAL CODE (Exhibit B)

BACKGROUND:

Government Code Section 66477, known as the Quimby Act, authorizes local governments to require the dedication of land, impose a requirement of the payment of fees in lieu of land dedication, or a combination of both, for park and recreational purposes as a condition to approving a tentative map or parcel map for residential purposes. The Quimby Act provisions are incorporated into Chapter 17.20 of the Gardena Municipal Code and in lieu fees are currently based on the fair market value of the property being developed. The current methodology does not provide for a uniform fee, does not relate to the cost of acquiring parkland, and creates inequities among various developments. Staff believes that a uniform fee should be set and the ambiguities in the Code removed.

ANALYSIS:

Park Needs in Gardena

In 2016 the County of Los Angeles released a Countywide assessment of park needs for 188 different areas within the County. According to the Report for Gardena (a copy of which is attached as Exhibit C), Gardena has a high park need. While the County average was 3.3 park acres per 1,000 people, Gardena had only 0.8 park acres per 1,000 people. During the outreach process, community members at local workshops identified the top ten local park projects in the area. A full list, which included replacing aquatic facilities at Primm Pool, can be found in the attachment. The total costs for prioritized projects, acquisition of a new park near Thornburg Park, and deferred maintenance costs totaled \$95,726,575. However, the Capital Improvement Programs for the past two years has only been able to allocate a small fraction of this amount.

The Quimby fees discussed below that have been paid to the City have helped fund the acquisition of property that could be used for additional recreation purposes, including the expansion/replacement of Primm Pool.

Quimby Fees

Government Code Section 66477, known as the Quimby Act, authorizes local governments to require the dedication of land, impose a requirement of the payment of fees in lieu of land dedication, or a combination of both, for park and recreational purposes as a condition to approving a tentative map or parcel map for residential purposes. Section 66477 provides that the amount of land to be dedicated or fees to be paid shall be based on the residential density (2.87 persons per unit based on the 2010 census) and shall not exceed the proportionate amount necessary to provide three acres of park per 1,000 persons. The Open Space Plan of the Gardena General Plan incorporates this standard as do the subdivision regulations.

The amount of fees to be paid is required to bear a reasonable relationship to the use of the park and recreational facilities by future inhabitants of the subdivision. The City is supposed to have a schedule specifying how, when and where it will use the fees. Additionally, any fees that are collected have to be committed within five years of the later of payment of the fees or building permits are issued on one-half of the lots created.

Quimby Fees in Gardena

Gardena has long availed itself of the ability to require dedication or in-lieu fees as set forth in Chapter 17.20 of the Municipal Code. Although the City has the ability to require an actual dedication of property when there are more than 50 units, the City has generally only required a fee.

The current provisions of Chapter 17.20 specify that the in-lieu fee should be based on the fair market value of the property being developed. However, the cost of the property being developed is often not commensurate with the cost of the acquiring property for park land.

Additionally, because the cost of property varies, the fee imposed upon recent developments has also varied widely. And because the Municipal Code is unclear about credits for private open space and improvements, there has been some disparity as to when credits have been given for different projects.

The chart below shows the cost of an acre of land, the Quimby fee per unit, and the actual fee that was paid after credit was given for open space within a development for residential developments over the past few years.

Project	Location	Cost/AC	Cost/Unit	Cost/Unit After Credit
KB Homes/ Stonefield 63	1417 W. 141st St.	\$ 2,448,718	\$ 20,989	\$13,293
KB Homes/ Newfield(Platinum Row)	14504 S. Normandie Ave.	\$ 2,115,869	\$ 18,205	\$ 8,750
City Ventures/ Bridgewater	16958 Western Ave.	\$ 2,406,686	\$ 20,352	\$5,546
G3 Urban/ Gardena Place	14321 Van Ness Ave.	\$ 1,146,254	\$ 10,030	No Credit \$10,030
*Melia	1515 W. 178th St.	\$ 2,977,975	\$ 8,585	No Credit
Maupin/ Normandie Ctyd.	1348 W. 168th St.	\$ 1,738,263	\$ 15,065	\$3,670

** At the time this memo was prepared, Melia has not yet closed escrow on the 178th St. property. The fee charged of \$8,585 per unit was based on the then current land value of unimproved land increased 2% for each year until sale expected to close. The actual cost per unit would have been \$25,861 if based on sales price.*

Excluding Melia which has not yet closed escrow, the average price of the above properties is \$1,971,158 per acre which would result in an in-lieu Quimby fee of \$16,971 per unit.

The cost at which developers have been able to obtain the above properties is much less than the cost of land which has recently been made available to the City for park purposes. As the Council is aware, the City has recently entered into negotiations regarding two residential properties adjacent to Primm pool and closed escrow on one of these properties. Discounting for the value of the improvements on the property, the price per acre is as follows:

Location	Cost/AC
16004 S. Harvard	\$2,969,502
16010 S. Harvard	\$3,280,865

The City has also received a proposal for the purchase of property that could be used for a dog park in the Industrial area.

Location	Cost/AC
1643 W. 130 th Street	\$3,444,444

Averaging the cost of the land per acre for residential developments with the cost of land per acre that has recently been made available to the City for recreational purposes provides an average acre cost of \$2,443,825 per acre. This would equate to a fee of \$21,041 per unit.

Credit for Private Open Space and Improvements

Section 17.20.090 of the Gardena Municipal Code currently provides that credits may be given for private park amenities as determined by the City Council for the value of private open space within the development which is usable for *active* recreational uses. (Emphasis added.) In the past, this has been open to wide interpretation and developers have been given credit for open space areas in developments that may have been more passive in nature.

During the past year, the City has tried to better define open space requirements with the amendments to Title 18 which clarified what could count as Open Space for purposes of meeting development standards. Staff does not believe that credit should be given for private park amenities or improvements as the fee is already being significantly discounted below that which can be justified. Additionally, the greater the amenities provided in a development, the more attractive it becomes for potential buyers which could justify a higher sales price.

The Proposed Ordinance and Amendment

In order to implement these changes, staff has drafted revisions to Chapter 17.20 and developed a fee resolution to impose a standard fee on all developments. Instead of the in-lieu fee being based on the fair market value of the property to be divided, the fee will be based on the cost of land acquisition for public parks – thereby creating an even playing field and making it easier for staff and developers to calculate the fee amount. A formula has been added to determine the amount of the fee with the actual amount to be set by resolution of the City Council. Language relating to the fair market value of land is being eliminated. Additionally, the Ordinance includes two options regarding credit for private open space; the City Council must provide direction on which one of the sections should be included, or provide other direction to staff.

Staff believes that the valuation that should be used for an acre of land should be \$2,443,825. However, the Resolution establishes an in-lieu Quimby fee of \$10,000 per unit. Establishing a per acre cost is required in case a developer rebuts the presumption that the average number of persons per household will be 2.87 persons. Additionally, the Resolution provides that the fee is waived for lower income housing and reduced to 50% of the fee for moderate income housing in

an effort to help provide affordable housing. The City Council should advise if the fee should be modified.

The chart below shows fees that are being charged by some neighboring cities. In reviewing this chart, it is important to note that this is not exactly an “apples to apples” comparison as these cities may charge other fees that increase the total cost per unit. The only other type of impact fee charged by Gardena is the \$1,000 per unit fee authorized by Section 15.08.040 of the Gardena Municipal Code. Additionally, some of the fees below have been based on the development impact fee statute rather than Quimby fees which allow fees to be based on all types of development, not just residential subdivisions, i.e., single-family homes, apartments, and non-residential development. Additional studies are required for this type of fees.

City	Type of Fee	Amount	Note
Carson	Quimby	\$14,565/unit	In spring 2019, Carson repealed Quimby fee in favor of Development Impact fee below
Carson	Impact fee	\$9,583.75 - studio/1 bdrm \$12,183.75 – all other residential	Total impact fees charged on residential development is higher; this is the park portion only
Costa Mesa	Quimby	\$13,572 – single family \$13,820 – multi-family	
El Segundo	Impact fee	\$1,662 – single family/two on a lot \$2209 – multi-family	El Segundo also charges impact fees for other categories as well
Hermosa Beach	Quimby	\$14,096 – condo \$7,493 – everything else	
Inglewood	Quimby	Based on FMV of \$1,110,000 per acre	Using Gardena’s density, this would be a fee of \$9,557 per unit
Lawndale	Impact Fee	\$400/unit	
Manhattan Beach	Quimby	\$1,817/unit	
Redondo Beach	Quimby	\$25,000/unit	Redondo Council indicated high fee was to inhibit growth
Torrance	Impact Fee	\$550	

CEQA:

Pursuant to California Environmental Quality Act (“CEQA”) Guidelines § 15061(b)(3), neither the adoption of the Ordinance or the Resolution setting the in-lieu fee have the potential for causing a significant effect on the environment. The City already has an Ordinance requiring in-lieu fees for residential subdivisions. The changes established by these actions simply create a uniform

fee and clarify that no credit will be given for on-site improvements. The Ordinance does not directly or indirectly authorize or approve any actual changes in the physical environment.

CONCLUSION

IN CONCLUSION, staff recommends that the City Council take the following actions:

- Introduce Ordinance No. 1818; and
- Adopt Resolution No. 6433 establishing a uniform per unit Quimby fee.

Attachments:

Exhibit A – Ordinance No. 1818
Exhibit B – Resolution No. 6433
Exhibit C – County Analysis

ORDINANCE NO. 1818

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF GARDENA, CALIFORNIA
AMENDING CHAPTER 17.20 OF THE GARDENA MUNICIPAL CODE
RELATING TO PARK AND RECREATION DEDICATION AND FEES**

WHEREAS, the Open Space Plan of the City of Gardena's General Plan establishes a park land-to-population estimate of 3.0 acres for every 1,000 persons; and

WHEREAS, Government Code section 66477 allows the City to require the dedication of land or the payment of fees or a combination of both for park and recreational purposes as a condition of approval of a tentative map or parcel map for residential purposes once certain requirements are met; and

WHEREAS, the land, fees, or combination thereof may be used only for the purpose of developing new or rehabilitating existing neighborhood or community park or recreational facilities that serve the subdivision; and

WHEREAS, Chapter 17.20 of the Gardena Municipal Code regulates Park and Recreation Dedication and Fees; and

WHEREAS, the current fee is based on the fair market value of the property to be dedicated; and

WHEREAS, the City Council would like to change the methodology related to calculating the fees as well as make other changes to the park and recreation fees paid pursuant to Government Code section 66477 and Gardena Municipal Code Chapter 17.20; and

WHEREAS, on April 28, 2020 the City Council of the City of Gardena held a duly noticed public hearing on this matter and considered all evidence presented, both written and oral;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 17.20 of the Gardena Municipal Code is hereby amended to read as follows (the entire chapter has been included regardless of changes for context):

Chapter 17.20
PARK AND RECREATION DEDICATION AND FEES

Sections:

- 17.20.010 Dedication of land for park and recreation purposes.
- 17.20.020 Standards for determinations.
- 17.20.030 Amount of land to be dedicated and/or amount of fees in lieu of land dedication.
- 17.20.040 Establishing the fair market value of land for calculating in lieu fees.
- 17.20.050 Payment of fees only.
- 17.20.060 Park site selection.
- 17.20.070 Credit for recreational improvements.
- 17.20.080 Limitations on use of land and fees.
- 17.20.090 Credit for private park amenities.

17.20.010 Dedication of land for park and recreation purposes.

A. In accordance with the City of Gardena General Plan including the Open Space Plan of the Community Resources Element and in accordance with the Subdivision Map Act (Government Code Sections 66410 et seq.) and specifically Government Code Section 66477, the City of Gardena does hereby require either the dedication of land, the payment of fees, or a combination of both for park or recreational purposes as a condition of the approval of a tentative or parcel map for residential subdivisions.

B. The City also requires either the dedication of land, the payment of fees, or a combination of both for park or recreational purposes as a condition of the approval of a parcel map for a division of land not a subdivision for purposes of construction of a residential structure or structures.

C. Subdivisions containing less than five (5) parcels and not used for residential purposes shall be exempted from the requirements of this section. A condition, however, shall be placed on the approval of such parcel map and if a building permit is requested for construction of a residential structure or structures on one or more of the parcels within four (4) years, the fee may be required to be paid by the owner of each such parcel as a condition to the issuance of such permit.

17.20.020 Standards for determinations.

A. The provisions of this Ordinance shall apply to all subdivisions for the purpose of residential development. This Ordinance does not apply to commercial or industrial subdivisions or to condominium projects or stock cooperatives which consist of the subdivision of airspace in an existing apartment building which is more than five (5) years old when no new dwelling units are added.

B. The amount of land dedicated or fees paid shall be based upon the residential density, which shall be determined based on the approved or conditionally approved tentative or parcel map. There shall be a rebuttable presumption that the average number of persons per household by units in a structure is the same as that disclosed by the most recent available federal census or a census taken pursuant to Chapter 17 (commencing with Section 40200) of Part 2 of Division 3 of Title 4 of the Government Code.

C. Subdividers may offer evidence of the actual population densities of their proposed projects for determination by the City Council. The City Council shall consider the evidence submitted and if it finds that the actual population density will differ from the presumed density, it shall use the actual density to calculate the required land or in lieu fee.

17.20.030 Amount of land to be dedicated and/or amount of fees in lieu of land dedication.

A. The dedication of land, or the payment of fees, or a combination of both shall be based on a minimum of three (3) acres of usable park area, as defined in this Ordinance, per 1000 persons residing within the subdivision.

B. The amount of land to be dedicated by a subdivider in accordance with this Ordinance shall be calculated by the following formula:

1. Park and Recreation Formula:

$$A = .003 \times (UP)$$

2. Definition of terms:

A = local park space obligation in acres

U = total number of approved dwelling units

P = population density per unit

.003 = total acreage standard of 3.0 acres per 1000 population

C. The amount of fee to be paid by a subdivider in lieu of land to be dedicated in accordance with this Ordinance shall be set by resolution of the City Council using the calculation set forth below.

1. $F = A \times C$

2. Definition of term:

F = fee

A = local park space obligation in acres as determined above

C = land acquisition cost per acre

D. The city may accept combinations of land, recreational facilities and fees, with the respective amounts to be determined in the sole discretion of the city, so long as the total does not exceed the proportionate amount necessary to provide three acres of park area per 1,000 persons.

E. The amount and location of land to be dedicated or the fees to be paid shall bear a reasonable relationship to the use of the park and recreational facilities by the future inhabitants of the subdivision.

F. Where a fee is required to be paid in lieu of land dedication, the amount of such fee shall be calculated in accordance with the formula and shall be based on the amount established by resolution of the City Council and the fees shall not exceed the proportionate amount necessary to provide three acres of park area per 1,000 persons. The City Council may choose not to impose the full fee that would be required.

G. Fees shall be payable at the time of the recording of the final map or parcel map.

17.20.040 [Deleted]

17.20.050 Payment of fees only.

Only the payment of fees may be required in subdivisions containing fifty (50) parcels or less, except that when a condominium project, stock cooperative, or community apartment project exceeds fifty (50) dwelling units, dedication of land may be required notwithstanding that the number of parcels may be less than fifty (50).

17.20.060 Park site selection.

The City Council shall determine if park space shall be provided and the design and location of such space and any amenities thereon. This determination shall be made in accordance with the principles and standards for local park and recreational facilities.

17.20.070 Credit for recreational improvements.

If the subdivider provides park and recreational improvements to the dedicated land, the value of the improvements to the dedicated land or the value of the improvements together with any equipment located thereon shall be a credit against the payment of fees or dedication of land required by this chapter. Excepting, however, that the subdivider and the City Council, upon recommendation of the Director of Community Development, must agree in advance and in writing with such expenditures based on current and verified prices and costs for such improvements and equipment.

17.20.080 Limitations on use of land and fees.

A. Any park land or fees shall be received by the city and pursuant to the provisions of this chapter shall be used only for either acquiring land or developing new or rehabilitating existing park and recreational facilities that serve the area from which they were derived.

B. The City Council shall develop a schedule specifying how, when and where it will use the land or fees, or both, to provide park or recreational facilities to serve the residents of the subdivision. Any fees collected under this chapter shall be committed within five (5) years after the payment of such fees or the issuance of building permits on one-half of the lots created by the subdivision, whichever occurs later. If the fees are not committed, they, without any deductions, shall be distributed and paid to the then record owners of

the subdivision in the same proportion that the size of their lot bears to the total area of all lots within the subdivision.

17.20.090 No Credit for private park amenities.

No credit shall be given for private open space or recreational improvements.

SECTION 2. CEQA. The adoption of this Ordinance is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3) which provides the common-sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This Ordinance merely clarifies the valuation method for calculating the in-lieu fee and clarifies that no credit will be given for private amenities.

SECTION 3. Severability. The City Council declares that (1) the sections, paragraphs, sentences, clauses and phrases in this Ordinance are severable; and (2) if any sections, paragraphs, sentences, clauses and phrases in this Ordinance, or its application to any person, entity or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other sections, paragraphs, sentences, clauses and phrases in this Ordinance or the application of this Ordinance to any other person, entity or circumstance.

SECTION 4. Effective Date/Applicability. This Ordinance shall take effect on the 30th day after adoption, however, the new fee shall not apply to any project which has received approval prior to the adoption date of this Ordinance, unless the developer elects to have the new fee applied.

SECTION 5. The City Council directs the City Clerk to cause this Ordinance to be published in the manner required by law.

* * * * *

PASSED, APPROVED and ADOPTED on May 26, 2020 at a regular meeting of the City Council of the City of Gardena by the following vote:

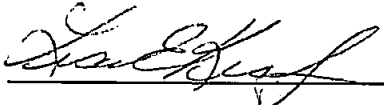
AYES:

NOES:

ABSENT:

Tasha Cerda, Mayor
City of Gardena, California

APPROVED AS TO FORM



for Carmen Vasquez, City Attorney
City of Gardena, California

ATTEST

Mina Semenza, City Clerk
City of Gardena, California

RESOLUTION NO. 6433

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF GARDENA, CALIFORNIA
ADOPTING FEES FOR
IN-LIEU PARK AND RECREATION FEES
PURSUANT TO CHAPTER 17.20 OF THE
GARDENA MUNICIPAL CODE**

WHEREAS, the Open Space Plan of the City of Gardena's General Plan establishes a park land-to-population estimate of 3.0 acres for every 1,000 persons; and

WHEREAS, Government Code section 66477 allows the City to require the dedication of land or the payment of fees or a combination of both for park and recreational purposes as a condition of approval of a tentative map or parcel map for residential purposes once certain requirements are met; and

WHEREAS, the land, fees, or combination thereof may be used only for the purpose of developing new or rehabilitating existing neighborhood or community park or recreational facilities that serve the subdivision; and

WHEREAS, Chapter 17.20 of the Gardena Municipal Code regulates Park and Recreation Dedication and Fees; and

WHEREAS, the current fee is based on the fair market value of the property to be dedicated; and

WHEREAS, the City Council would like to change the methodology related to calculating the fees as well as make other changes to the park and recreation fees paid pursuant to Government Code section 66477 and Gardena Municipal Code Chapter 17.20; and

WHEREAS, on April 28, 2020, the City Council of the City of Gardena held a duly noticed public hearing on this matter and considered all evidence presented, both written and oral and prior to adopting this Resolution introduced Ordinance No. 1818 amending Chapter 17.20 of the Gardena Municipal Code;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Fees to be charged under Chapter 17.20 of the Gardena Municipal Code are required to be based on the formula established by Gardena Municipal Code section 17.20.030 and the amount of fees shall not exceed the proportionate amount necessary to provide three acres of park are per 1,000 persons. The formula is expressed as:

Fee (F) = local park space obligation (A) x land acquisition cost per acre (C)

Local park space obligation in acres (A) =	Total acreage standard of 3.0 acres per 1,000 population (.003)	x	Total number of dwelling units (U)	x	Population density per unit (P)
Fee =	Local Park space obligation in acres (A)	x	Land acquisition cost per acre (C)		

In the above calculation P = 2.87 persons per unit.

SECTION 2. Based on information provided in the staff report accompanying this Resolution which is incorporated by reference, the City Council has determined as follows:

- A. The cost per acre of land acquisition for recent multi-unit developments has ranged from a low of \$1,146,254/acre to a high of \$2,448,718 per acre for an average of \$1,971,158 per acre which creates a range in per unit fee from approximately \$9,869 per unit to \$21,083 per unit, or an average of \$16,971 per unit.
- B. The City has recently acquired a residential property for possible expansion of Primm pool, is in escrow on an adjacent residential property that can be used for Primm pool, and has received an offer to purchase property for a dog park. The average per acre price of these properties is \$3,231,604.
- C. Averaging the price of the land acquisition with the price of land acquisition for recreational purchases provides an average cost per acre of \$2,443,825 which equates to a fess of \$21,041 per unit using the formula set forth above.
- D. The City Council has determined that it is economically infeasible to impose a fee of \$21,041 per unit.
- E. The City Council has determined that the in-lieu park and recreation fees imposed under Chapter 17.20 of the Gardena Municipal Code shall be based

on a cost per acre of \$2,443,825, but the fee shall be reduced to \$10,000 per unit.

- F. If any adjustments are to be given because developer has been able to refute the population density per unit, the fee shall be determined based on a rate of \$2,443,825 per acre.
- G. No fee shall be imposed on any residential unit designated for lower income housing when the units are appropriately restricted for 30 years.
- H. A fee of 50% shall be imposed on residential units which are designated for moderate income housing when the units are appropriately restricted for 30 years.

SECTION 3. CEQA. The adoption of this Resolution is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3) which provides the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The City already collects an in-lieu fee on residential subdivisions. This Resolution simply establishes a uniform fee.

SECTION 4. Effective Date. This Resolution shall become effective at the same time that Ordinance No. 1809 takes effect. However, if the fee set forth herein is less than the fee which would otherwise be charged, this fee shall be imposed.


* * * * *

PASSED, APPROVED and ADOPTED on May 12, 2020 at a regular meeting of the City Council of the City of Gardena by the following vote:

AYES: 1
NOES: 1
ABSENT:

Tasha Cerda, Mayor
City of Gardena, California

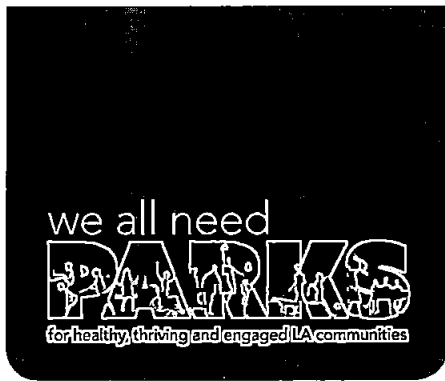
APPROVED AS TO FORM



for Carmen Vasquez, City Attorney
City of Gardena, California

ATTEST

Mina Semenza, City Clerk
City of Gardena, California



City of Gardena

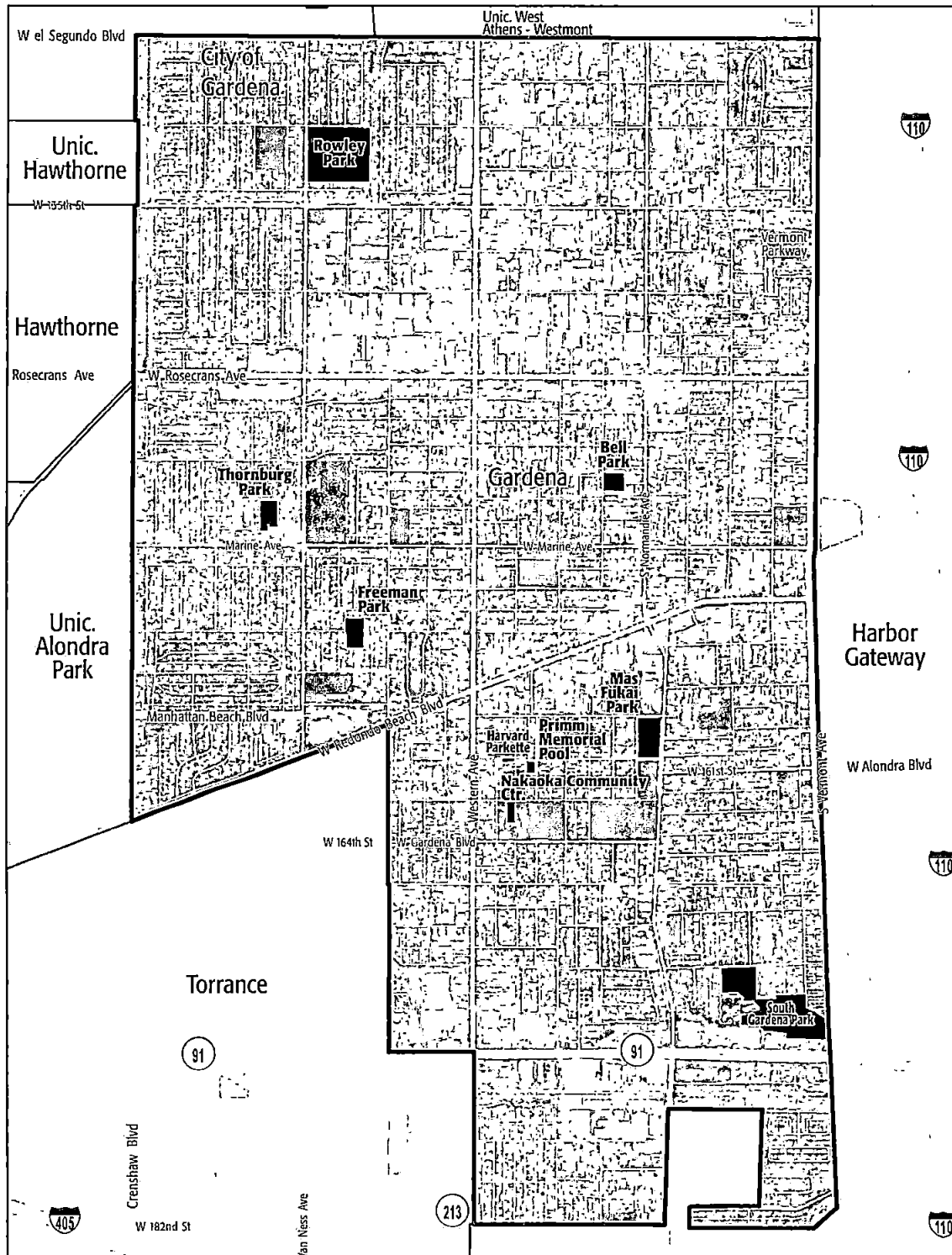
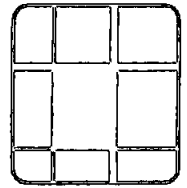
STUDY AREA PROFILE

STUDY AREA ID #102

- BASE MAP
- PARK METRICS
- WHERE ARE PARKS MOST NEEDED
- AMENITY QUANTITIES AND CONDITIONS
- PARK NEEDS FRAMEWORK
- PROJECT COST ESTIMATES
- PROJECT REPORTING FORM
- COMMUNITY ENGAGEMENT FORM



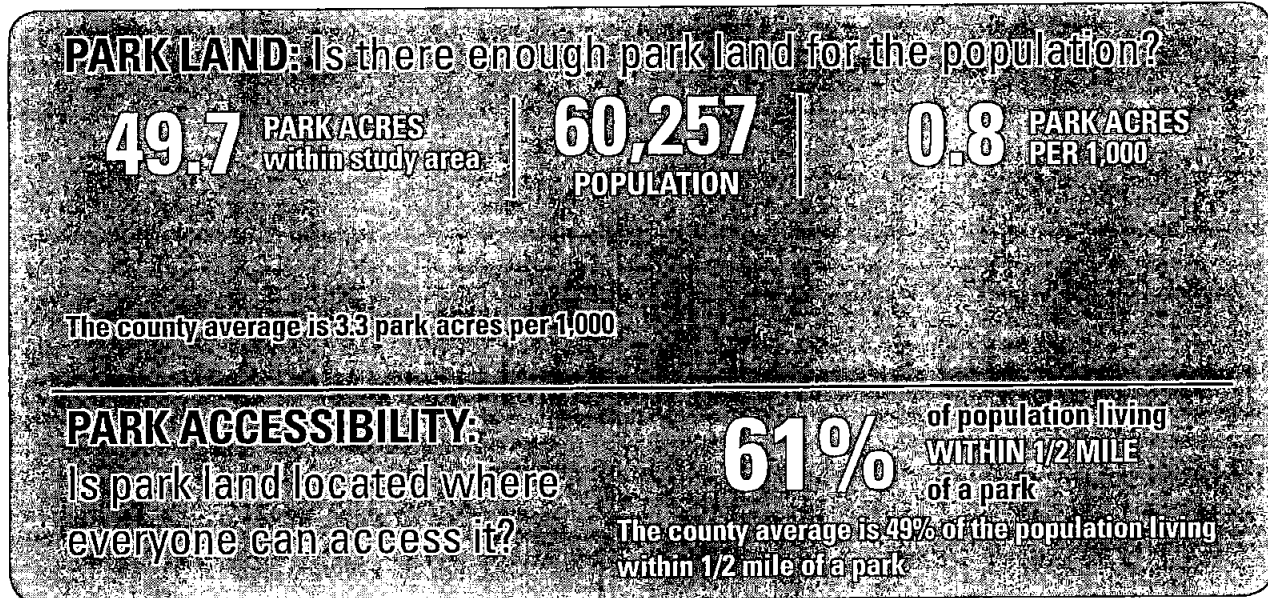
STUDY AREA BASE MAP



City of Gardena

- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

PARK METRICS



PARK PRESSURE

How much park land is available to residents in the area around each park?

Bell Park (1.86 Acres)

0.15 park acres per 1,000

Freeman Park (2.71 Acres)

0.43 park acres per 1,000

Harvard Parkette (0.17 Acres)

0.12 park acres per 1,000

Mas Fukai Park (4.55 Acres)

0.66 park acres per 1,000

Nakaoka Community Center (0.72 Acres)

0.19 park acres per 1,000

Primm Memorial Pool (0.39 Acres)

0.8 park acres per 1,000

Rowley Park (18.13 Acres)

1.98 park acres per 1,000

South Gardena Park (18.74 Acres)

1.43 park acres per 1,000

Thornburg Park (2.39 Acres)

0.34 park acres per 1,000

WHERE ARE PARKS MOST NEEDED?

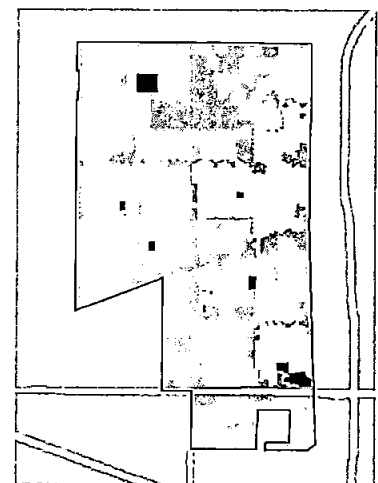
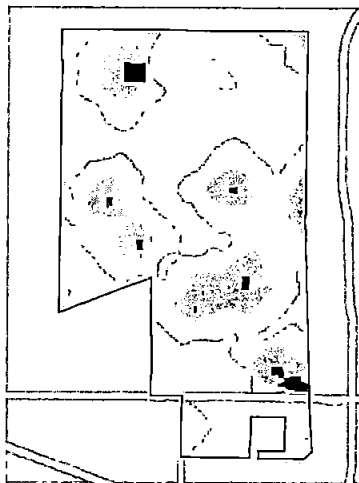
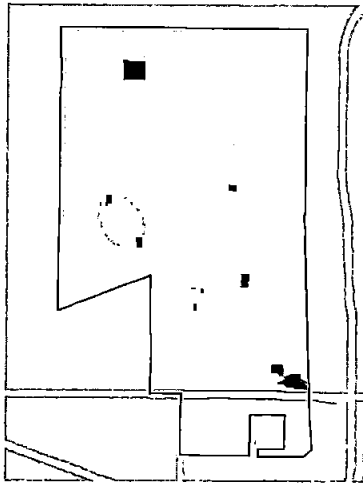
PARK ACRE NEED

+

DISTANCE TO PARKS

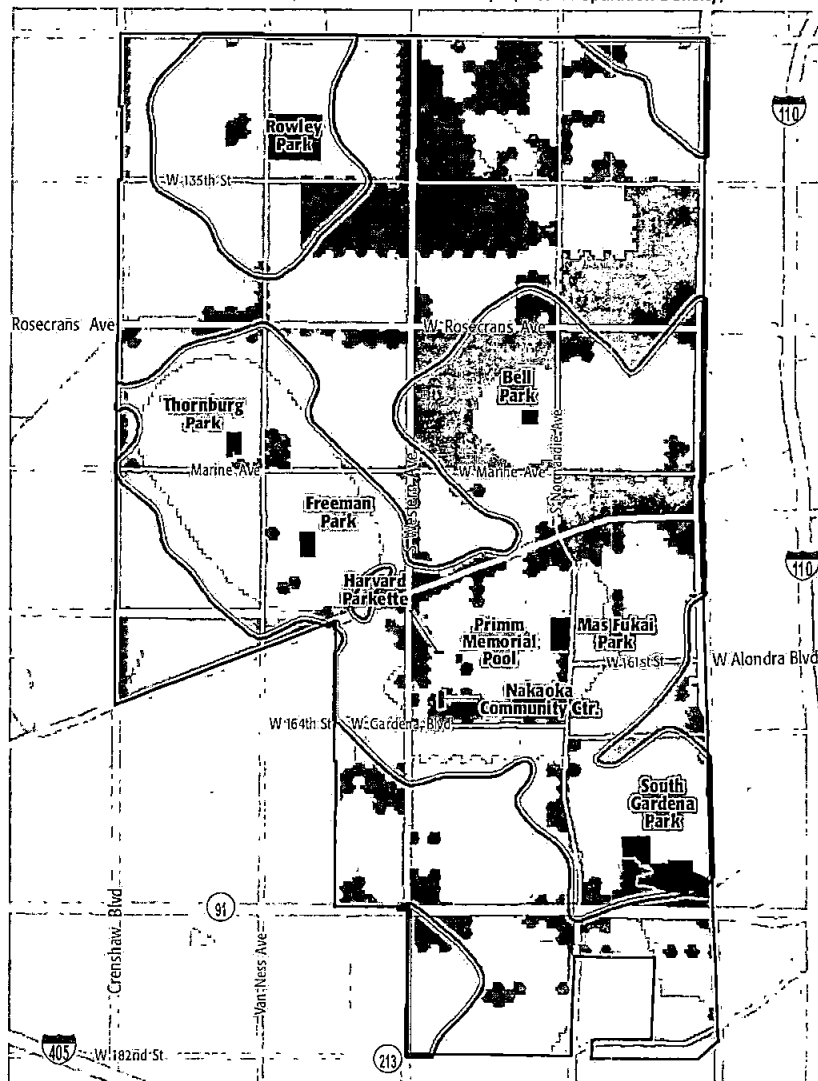
+

POPULATION DENSITY



= PARK NEED

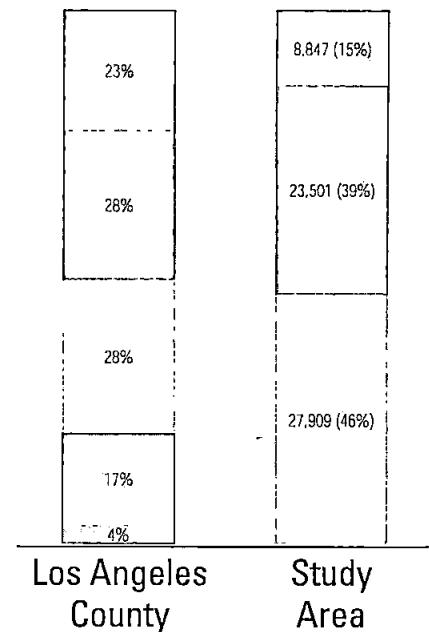
*Calculated using the following weighting: (20% x Park Acre Need) + (20% x Distance to Parks) + (60% x Population Density)



PARK NEED CATEGORY

- Very High
- High
- Moderate
- Low
- Very Low
- No Population
- Area within 1/2 mile walk of a park

HOW MANY PEOPLE NEED PARKS?



AMENITY QUANTITIES AND CONDITIONS

Park Name	Condition	General Infrastructure Condition	Open Lawn/ Turf Area	Amenities																
				Tennis Courts	Basketball Courts	Baseball Fields	Soccer Fields	Multipurpose Fields	Fitness Zones	Skate Parks	Picnic Shelters	Playgrounds	Swimming Pools	Splash Pads	Dog Parks	Gymnasiums	Community/Rec Centers	Senior Centers	Restrooms	Total
Bell Park	Good																		0	
	Fair				1	1						2					1		5	
	Poor										2								2	
Freeman Park	Good			1	1						1	1						1	5	
	Fair					1										2			3	
	Poor																		0	
Harvard Parkette	Good																		0	
	Fair																		0	
	Poor											1							1	
Mas Fukai Park	Good					2													2	
	Fair				2													1	3	
	Poor										1	1				3		1	6	
Nakaoka Community Center	Good										1	1							0	
	Fair															6	1		7	
	Poor																		0	
Primm Memorial Pool	Good																		0	
	Fair																		0	
	Poor											1							1	

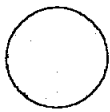
AMENITY CONDITIONS SUMMARY



Bell Park



Freeman Park



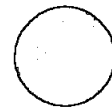
Harvard Parkette



Mas Fukai Park



Nakaoka Community Center



Primm Memorial Pool

AMENITY QUANTITIES AND CONDITIONS

Park Name	Condition	General Infrastructure Condition	Open Lawn/Turf Area	Amenities																
				Tennis Courts	Basketball Courts	Baseball Fields	Soccer Fields	Multipurpose Fields	Fitness Zones	Skate Parks	Picnic Shelters	Playgrounds	Swimming Pools	Splash Pads	Dog Parks	Gymnasiums	Community/Rec Centers	Senior Centers	Restrooms	Total
Rowley Park	Good				1	2				1	1	1								7
	Fair			4		2					1	1				1	2	1	1	12
	Poor											1				1			1	3
South Gardena Park	Good			4						1						1			1	6
	Fair				2						1	1								4
	Poor						1										1			2
Thornburg Park	Good				2	1						1								4
	Fair										1						2			3
	Poor																			0
Totals:	Good			5	4	5	0	0	0	2	3	3	0	0	0	0	0	0	2	24
	Fair			4	5	4	0	0	0	0	3	4	0	0	0	0	13	2	2	37
	Poor			0	0	0	1	0	0	0	3	3	1	0	0	1	4	0	2	15

AMENITY CONDITIONS SUMMARY



Rowley Park



South Gardena Park



Thornburg Park

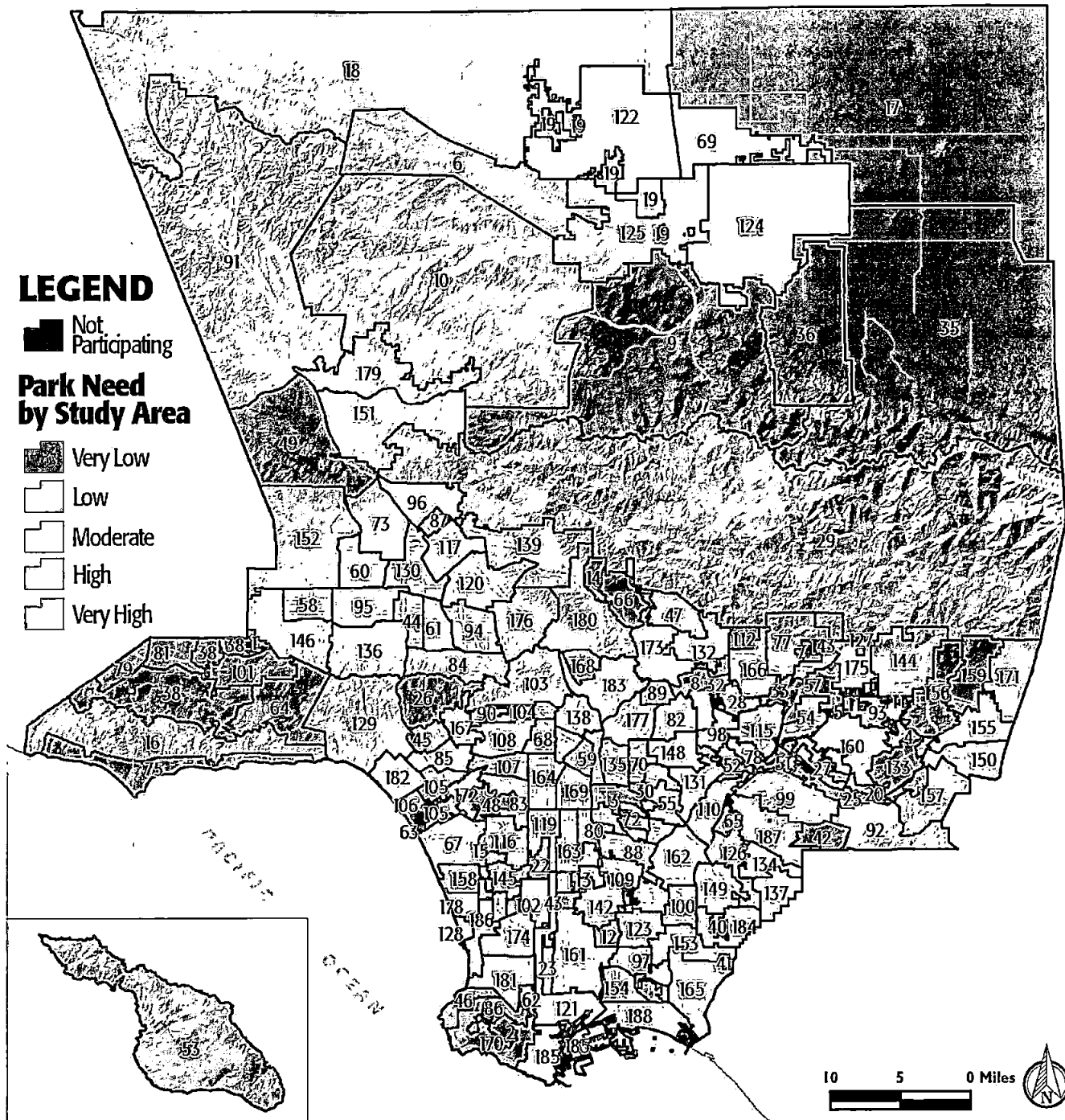
Miles of trails inside parks: 2

Miles of trails outside of parks: 0

PARK NEEDS FRAMEWORK: COUNTYWIDE ASSESSMENT OF NEED

The results of the analysis of the park metrics were used to determine an overall park need level for each Study Area. Please refer to Section 3.0 Park Needs Framework of the main report for additional information.

City of Gardena (#102) has a high park need.





PROJECT COST ESTIMATES

Study Area:

Study Area ID

City of Gardena

102

Prioritized Projects

Project Number	Project Description	Cost
1	Replace Pools/Aquatic Facilities at Primm Memorial Pool	\$8,290,000
2	Replace Splash Pads at Bell Park	\$750,000
3	Replace Community/Recreation Center- Building Expansion at Mas Fukai Park	\$630,000
4-6	Build New Park in the General Vicinity of Thornburg Park	\$10,476,005
	New Park Tasks:	
	Land Acquisition	\$1,700,805
	Dog Parks	\$695,200
	Community/Recreation Center	\$6,300,000
	Infrastructure/General	\$1,780,000
7	Replace Playgrounds at Rowley Park	\$500,000
8	Replace Splash Pads at Rowley Park	\$750,000
9	Replace Community/Recreation Center- Building Expansion at Rush Gym	\$630,000
10	Repair Computerized Irrigation at Bell, Freeman, Fukai, Harvard, Johnson, Nakaoka, Rowley & Thornburg Parks	\$13,333

Study Area Total Costs

TOTAL COST FOR PRIORITIZED PROJECTS	\$22,039,338
TOTAL DEFERRED MAINTENANCE*	\$73,687,237
Replace amenities in "poor" condition	\$61,198,154
Repair amenities in "fair" condition	\$12,489,083
GRAND TOTAL	\$95,726,575

Each Study Area prioritized 10 projects. These project lists are not intended to supersede or replace any planning documents, nor to obligate the lead agency to implement these projects. For further discussion of projects, please refer to the "Potential Park Projects and Cost Estimates" section of the report.

**Does not include repairs or replacement projects listed as prioritized projects.*



Study Area Name:
The City of Gardena

Prioritized Project Reporting Form

Please provide descriptions of the park projects prioritized during your Study Area's community engagement workshop. The details you provide will contribute to cost estimates that will be included with your projects in the final report of the LA Countywide Park Needs Assessment. Please be as specific as possible by providing all details that may have an impact on cost estimates (including quantities and acres where appropriate). Along with this form, please attach copies or scans of all voting forms presented at your engagement workshop.

Please return this form to rrobinson@parks.lacounty.gov no later than February 29, 2016

1. Project Name: Repair Primm Pool

Project Location (address, assessor's parcel number, or nearest intersection):

1650 West 160th Street, Gardena CA 90247

Project Type (choose one):

☐ Repairs to Existing Amenities

☒ Add/Replace Amenities in Existing

☐ Park Build New Park or Specialty Facility (include acreage in description)

Brief Description of Project:

Repair Primm Pool (decking, filtration system, wading pool, diving boards, entrance & security gates/walls) and replace building (including locker rooms, showers, office) with new handicapped accessible facilities



LOS ANGELES COUNTYWIDE COMPREHENSIVE
PARK & RECREATION NEEDS ASSESSMENT

2. Project Name: Replace the wading pool at Bell Park w/a splash pad

Project Location (address, assessor's parcel number, or nearest intersection):

14708 S. Halldale Avenue, Gardena 90249

Project Type (choose one):

☐

Repairs to Existing Amenities

☒

Add/Replace Amenities in Existing Park

☐

Build New Park or Specialty Facility (include acreage in description)

Brief Description of Project:

Replace the inoperable wading pool with a splash pad

3. Project Name: Replace Fukai Park's Recreation Building

Project Location (address, assessor's parcel number, or nearest intersection):

Mas Fukai Park, 15800 S. Brighton Avenue, Gardena 90247

Project Type (choose one):

☐

Repairs to Existing Amenities

☒

Add/Replace Amenities in Existing Park

☐

Build New Park or Specialty Facility (include acreage in description)

Brief Description of Project:

Replace Fukai Park's building with a two story facility with additional recreation space.



4. Project Name: Thornburg Park Expansion (3 projects - 4, 5, 6)

Project Location (address, assessor's parcel number, or nearest intersection):

2420 West 150th Street, Gardena 90249

Project Type (choose one):

- ☐ Repairs to Existing Amenities
- ☐ Add/Replace Amenities in Existing Park
- ☒ Build New Park or Specialty Facility (include acreage in description)

Brief Description of Project:

Purchase land adjacent to Thornburg Park to add additional parking as well as a dog park and a location for our existing 20x80 foot trailer that will house our Senior Citizen's Day Care Center (approx 1.5 acres)

5. Project Name:

Project Location (address, assessor's parcel number, or nearest intersection):

Project Type (choose one):

- ☐ Repairs to Existing Amenities
- ☐ Add/Replace Amenities in Existing Park
- ☐ Build New Park or Specialty Facility (include acreage in description)

Brief Description of Project:



6. Project Name:

Project Location (address, assessor's parcel number, or nearest intersection):

Project Type (choose one):

- ☐ Repairs to Existing Amenities
- ☐ Add/Replace Amenities in Existing Park
- ☐ Build New Park or Specialty Facility (include acreage in description)

Brief Description of Project:

7. Project Name: Replace Rowley Park's Playground Equipment (lower end)

Project Location (address, assessor's parcel number, or nearest intersection):

Rowley Park, 13220 South Van Ness Avenue, Gardena 90249

Project Type (choose one):

- ☒ Repairs to Existing Amenities
- ☐ Add/Replace Amenities in Existing Park
- ☐ Build New Park or Specialty Facility (include acreage in description)

Brief Description of Project:

Replace the playground equipment at the lower end of Rowley Park.



8. Project Name: Replace the wading pool at Rowley Park w/splash pads

Project Location (address, assessor's parcel number, or nearest intersection):

Rowley Park, 13220 S. Van Ness Ave

Project Type (choose one):

- ☐ Repairs to Existing Amenities
- ☒ Add/Replace Amenities in Existing Park
- ☐ Build New Park or Specialty Facility (include acreage in description)

Brief Description of Project:

Replace the inoperable wading pools with splash pads

9. Project Name: Build a new Teen Center

Project Location (address, assessor's parcel number, or nearest intersection):

Rush Gym, 1651 West 162nd Street, 90247

Project Type (choose one):

- ☐ Repairs to Existing Amenities
- ☒ Add/Replace Amenities in Existing Park
- ☐ Build New Park or Specialty Facility (include acreage in description)

Brief Description of Project:

Add a second story to Rush Gym/Human Services Building (move the office space upstairs & create a teen center downstairs)



10. Project Name: Repair Park Infrastructure

Project Location (address, assessor's parcel number, or nearest intersection):

Bell, Freeman, Fukai, Harvard, Johnson, Nakaoka, Rowley, Thornburg

Project Type (choose one):

- ☒ Repairs to Existing Amenities
- ☐ Add/Replace Amenities in Existing Park
- ☐ Build New Park or Specialty Facility (include acreage in description)

Brief Description of Project:

Repair irrigation systems at all facilities with energy efficient and water saving equipment.

If the projects reported on this form were subject to any type review process, please give a brief description of that process:

**Please return this form to rrobinson@parks.lacounty.gov
no later than February 29, 2016**





We all need PARKS

Study Area: 2298

Community Engagement Plan

A Community Engagement Meeting must be held in each Study Area between December 1, 2015 and February 15, 2016. The meeting can be run by city staff or by a community-based organization of your choice. The meeting facilitator must attend one of three trainings. At the training, facilitators will receive all information needed to hold the meeting. To offset the cost of the Community Engagement Meeting, a \$2,500 stipend is available for each Study Area.

Please answer the questions below and return this form to Rita Robinson
robinson@parks.lacounty.gov by **October 15, 2015**

Please tell us about your community engagement meeting:

Date: 02/03/2016

Time: 7:00 pm

Location: Nakaoka Community Center

☒ Parking provided

☒ Accessible by public transportation

What translation services (if any) will be provided? Languages: Spanish, Korean, Japanese,

Who will be facilitating your community engagement event(s)?

☒ City Staff

☒ Community-Based Organization. Name of CBO: Friends of Gardena Recreation

Please provide the contact information for the primary facilitator **and** any secondary facilitator (if applicable) that will be attending the mandatory training. You may have a **maximum** of 2 people.

Name: Kelly Fujio

Title: Director of Recreation, Human Services, Parks & Facilities

Address: 1670 West 162nd Street, Gardena 90247

Phone: KFujio@ci.gardena.ca.us

Email: KFujio@ci.gardena.ca.us

Name: Kathy Walker

Title: Recreation & Human Services Superintendent

Address: 310 217-9537

Phone: 310 217-9537

Email: 310 217-9537

Please rank your preference for a mandatory facilitator training date. Space is limited at each training and spaces will be reserved based on the timely return of this form.

- | | | | |
|---|-----------------------------|-----------------|--------------------------------|
| 1 | Monday--November 16, 2015 | 10:00am-12:00pm | Roy Anderson Recreation Center |
| 2 | Tuesday--November 17, 2015 | 6:30pm-8:30pm | Los Angeles County Arboretum |
| 3 | Saturday--November 21, 2015 | 10:00am-12:00pm | San Fernando Park |

Please describe how you will promote your engagement meeting (select all that apply):

☒ Publicly posted notice

☒ Mailers

☒ Website

☒ Social Media

☒ Canvassing

☐ Television/Radio

☒ Other

Please describe your attendance goal (# of attendees): 100

Please provide any additional details related to your action plan for engaging the community:

We will promote the engagement meeting through our bi-annual brochure that is mailed to every resident and business in the con



The list of prioritized parks projects generated at the community engagement meeting is due to the County by **February 29, 2016**.

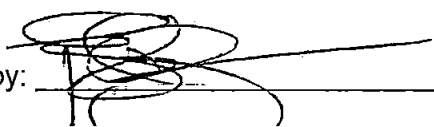
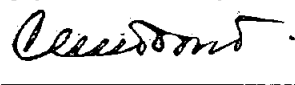


City of Gardena
City Council Meeting
AGENDA REPORT SUMMARY

Agenda Item No. 9. B. (2)
Department: COMMUNITY DEVELOPMENT
Meeting Date: 05/12/2020
Ordinance No. 1817

TO: THE HONORABLE MAYOR AND CITY COUNCIL MEMBERS

AGENDA TITLE: PUBLIC HEARING: ORDINANCE NO. 1817, Introduction of Ordinance Amending the Gardena Municipal Code Relating to Density Bonus and Directing Staff to file a Notice of Exemption

<u>COUNCIL ACTION REQUIRED:</u> <ul style="list-style-type: none">• Conduct a Public Hearing• Receive testimony from the public• Introduce Ordinance No. 1817 approving the Zone Code Amendment	<u>Action Taken</u>
<u>RECOMMENDATION AND STAFF SUMMARY:</u> <p>Staff respectfully recommends that the City Council conduct a public hearing and introduce Ordinance No. 1817, amending the zoning provisions of the Gardena Municipal Code relating to density bonus in accordance with State Law.</p> <p>During the past two legislative sessions, the legislature has enacted changes to the density bonus law which requires amendments to the City's Density Bonus Ordinance found in Chapter 18.43 of the Gardena Municipal Code. The Zone Code Amendment includes the eligibility of certain student housing development and 100% affordable housing for a density bonus; application procedures; removes and clarifies certain language; indicates the number of incentives or concessions available; adds a provision that there is no minimum parking requirement for lower income rental units developed as either special needs housing or supportive housing; and other changes.</p> <p>On March 3, 2020, the Planning and Environmental Quality Commission held a public hearing and adopted Resolution No. PC 1-20 recommending that the City Council adopt the Zone Code Amendment.</p>	
<u>FINANCIAL IMPACT/COST:</u> <p>None</p>	
<u>ATTACHMENT:</u> <ul style="list-style-type: none">• Planning Commission Staff Report and Resolution No. PC 1-20 adopted on March 3, 2020• Draft Ordinance No. 1817	
<p>Submitted by:  Raymond Barragan, Acting Community Development Director Date: 05/07/2020</p> <p>Submitted By:  Clint Osorio, City Manager Date: 05/07/2020</p>	

**CITY OF GARDENA
PLANNING AND ENVIRONMENTAL QUALITY COMMISSION**

**STAFF REPORT
RESOLUTION NO. PC 1-20
ZCA # 1 – 20
AGENDA ITEM #5**

DATE: March 3, 2020

TO: Chair Jackson and Members of the Planning and Environmental Quality Commission

FROM: Raymond Barragan, Acting Community Development Director

CASE PLANNER: John F. Signo, AICP, Senior Planner

APPLICANT: City of Gardena

LOCATION: Citywide

REQUEST: Zone Code Amendment Regarding Density Bonus

Staff has determined that these changes would not have the possibility of having any significant impact and therefore the Zone Code Amendment qualifies for an exemption for the California Environmental Quality Act (“CEQA”).

BACKGROUND

During the past two legislative sessions, the legislature has enacted changes to the density bonus law which requires amendments to the City’s Density Bonus Ordinance found in Chapter 18.43 of the Gardena Municipal Code:

Gardena’s Density Bonus Ordinance was adopted under Ordinance No. 1739 on July 10, 2012. Its purpose is to assist applicants that build affordable housing, donate land, or provide child care facilities as prescribed in Government Code Section 65915 by providing a density bonus and concessions or incentives. “Density bonus” is defined by proposed ordinance as “a density increase over the otherwise maximum allowable gross residential density under the applicable zoning code provisions and land use element as of the date of the application by the applicant to the city, or, if elected by the applicant, a lesser percentage of density increase.”

The Planning Commission is being asked to recommend approval of Zone Code Amendment #1-20 to the City Council.

The public hearing for the proposed Zone Code Amendment was noticed on February 20, 2020, in the Gardena Valley News for public hearing before the Planning Commission on March 3, 2020.

ZONE CHANGE ANALYSIS

The following summarizes the changes made in the Zone Code Amendment:

- The following definitions have been added:
 - “One hundred percent affordable housing” or “100% affordable housing”
 - “Total units,” “total dwelling units,” or “total rental beds”
- Adds certain student housing development and 100% affordable housing as eligible for a density bonus and incentives or concessions.
- Includes application procedures for density bonus projects, including notification of completeness and an indication of density bonus eligibility.
- Provides the density bonus awarded for the development of certain student housing and 100% affordable housing.
- Removes language that allows for differentiation in floor plans for affordable units developed in conjunction with a market rate development.
- Clarifies certain provisions for rent limits.
- Indicates the number of incentives or concessions available for the development of certain student housing and 100% affordable housing.
- Adds a provision that there is no minimum parking requirement for lower income rental units developed as either special needs housing or supportive housing.
- Other minor changes for clarification purposes.

ENVIRONMENTAL REVIEW

This Zone Code Amendment is exempt from CEQA pursuant to the common sense exemption set forth in Guidelines section 15061(b)(3) that CEQA only applies to projects which have the potential for causing a significant effect on the environment and where it can be seen with certainty that there is no possibility that the activity will have a significant effect, the activity is not subject to CEQA. The primary changes in this Zone Code Amendment are to bring the City’s Zoning Code into compliance with recent legislation regarding density bonus. As these requirements are already in place due to the fact that State law preempts the City’s ordinances, there are no actual changes due to this clean-up. For these same reasons, the Zone Code Amendment also qualifies for an exemption under CEQA Guidelines section 15305 (Class 5) for minor alterations in land use limitations in areas with an average slope of less than 20%. No part of Gardena has a slope in excess of 20%. The changes are not for any specific project and therefore will not impact any environmental resource of hazardous or critical concern, will not create cumulative impacts, or impacts to scenic highways, hazardous waste sites, or historical resources. Because this is an ordinance pertaining to density bonus, there will not be any significant effects on the environment due to unusual circumstances.

NOTICE

A public hearing is required for a Zone Code Amendment. Because the Zone Code Amendment affects properties citywide, notice was given by way of a 1/8 page advertisement on February 20, 2020.

RECOMMENDATION

Staff recommends the Planning Commission adopt Resolution No. PC 1-20 which recommends that the City Council adopt the Zone Code Amendment as presented or with any changes that the Planning Commission feels should be made after discussing the matter.

ATTACHMENTS

Resolution No. PC 1-20

- Exhibit A – Draft Ordinance No. 1817

RESOLUTION NO. PC 1-20

A RESOLUTION OF THE PLANNING AND ENVIRONMENTAL QUALITY COMMISSION OF THE CITY OF GARDENA, CALIFORNIA RECOMMENDING THAT THE CITY COUNCIL APPROVE ORDINANCE NO. 1817 MAKING CHANGES TO CHAPTER 18.43 OF TITLE 18, ZONING, OF THE GARDENA MUNICIPAL CODE RELATING TO DENSITY BONUS

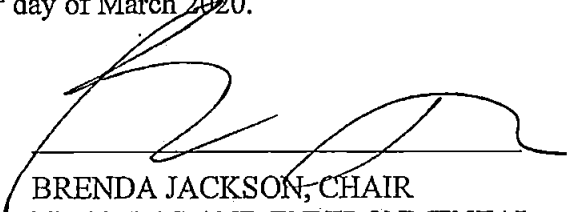
WHEREAS, City staff initiated zone text amendments to update Chapter 18.43 of Title 18 of the Gardena Municipal Code, relating to density bonus; and

WHEREAS, on March 3, 2020, the Planning Commission of the City of Gardena held a duly noticed public hearing on the draft Ordinance at which time it considered all evidence, both written and oral;

NOW, THEREFORE, THE PLANNING AND ENVIRONMENTAL QUALITY CONTROL COMMISSION OF THE CITY OF GARDENA DOES HEREBY RESOLVE AS FOLLOWS:

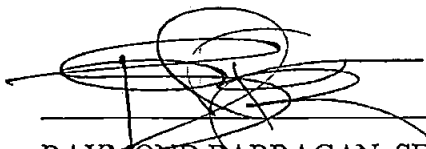
The Planning Commission hereby recommends that the City Council adopt the Ordinance attached hereto as Exhibit A making changes to Chapter 18.43 of Title 18 of the Gardena Municipal Code, related to density bonus. For all of the reasons set forth in the reasoning provided by staff, the Planning Commission believes that these changes represent good land use practices which are required by public necessity, convenience and the general welfare.

PASSED, APPROVED, AND ADOPTED this 3rd day of March 2020.



BRENDA JACKSON, CHAIR
PLANNING AND ENVIRONMENTAL
QUALITY COMMISSION

ATTEST:



RAYMOND BARRAGAN, SECRETARY
PLANNING AND ENVIRONMENTAL QUALITY COMMISSION
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF GARDENA

I, Raymond Barragan, Planning and Environmental Quality Commission Secretary of the City of Gardena, do hereby certify that the foregoing Resolution was duly adopted by the Planning and Environmental Quality Commission of the City of Gardena at a regular meeting thereof, held the 3rd day of March 2020, by the following vote:

AYES: Langley, Sherman, Pierce, Henderson, Jackson

NOES:

ABSENT:

Attachments:

Exhibit A – Draft Ordinance

ORDINANCE NO. 1817

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AMENDING CHAPTER 18.43 OF THE GARDENA MUNICIPAL CODE RELATING TO DENSITY BONUS PROVISIONS

WHEREAS, during the past two legislative sessions the legislature has enacted changes to the density bonus law; and

WHEREAS, the City is required to incorporate the changes in State law into its Density Bonus provisions; and

WHEREAS, on March 3, 2020, the Planning Commission of the City of Gardena held a duly, noticed public hearing on this Ordinance at which time it considered all evidence presented both oral and written; and

WHEREAS, after the close of the public hearing the Planning Commission recommended that the City Council adopt this Ordinance; and

WHEREAS, on _____, 2020, the City Council of the City of Gardena held a duly, noticed public hearing on this Ordinance at which time it considered all evidence presented both oral and written;

NOW, THEREFORE, THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 18.43 of the Gardena Municipal Code is hereby amended as follows. Any sections not amended continue to remain in full force and effect.

¶ **18.43.020 Definitions.**

For purposes of this chapter, the following definitions shall apply:

“Adverse impact” shall be as defined in Government Code Section 65589.5.

“Affordable housing agreement” shall mean an agreement between the city and the applicant guaranteeing the affordability of the rental or ownership affordable units in accordance with this chapter and Government Code Section 65915.

“Affordable housing costs” shall be as defined in Health and Safety Code Section 50052.5.

“Affordable rent” shall be as defined in Health and Safety Code Section 50053.

“Child care facility” shall mean a child day care facility, other than a family day care home, including, but not limited to, infant centers, preschools, extended day care facilities, and school age child care centers.

“Common interest development” shall be as defined in Civil Code Section 4100.

“Density bonus” shall mean a density increase over the otherwise maximum allowable gross residential density under the applicable zoning code provisions and land use element as of the date of the application by the applicant to the city, or, if elected by the applicant, a lesser percentage of density increase.

“Development standard” shall mean a site or construction condition that applies to a residential development pursuant to any ordinance, general plan element, specific plan, or other city condition, law, policy, resolution, or regulation. This includes, but is not limited to: height limitation; setback requirement; floor area ratio; on-site open space requirement; or parking ratio that applies to a residential development.

“Director” shall mean the general services director or the director’s designee.

“Disabled veteran” shall be as defined in Government Code Section 18541.

“Homeless person” shall be as defined in the federal McKinney-Vento Homeless Assistance Act, 42 U.S.C. Section 11301 et seq.

“Housing development” shall mean a development project for five or more residential units, including mixed use developments, and includes, but is not limited to: a subdivision or common interest development approved by the city and consists of residential units or unimproved residential lots and either a project to substantially rehabilitate and convert an existing commercial building to residential use or the substantial rehabilitation of an existing multifamily dwelling as defined in Government Code Section 65863.4(d) where the result of the rehabilitation would be a net increase in available residential units.

“Incentive or concession” or “incentive/concession” shall mean any of the following:

1. A reduction in site development standards or a modification of zoning code requirements or architectural design requirements that exceed the minimum building standards approved by the California Building Commission as provided in Health and Safety Code Section 18901 et seq. This includes, but is not limited to, a reduction in setback and square footage requirements and a reduction in the ratio of vehicular parking spaces that would otherwise be required that result in identifiable and actual cost reductions, to provide for affordable housing costs or for affordable rents for the targeted units.
2. Approval of mixed use zoning in conjunction with the housing project if commercial, office, industrial, or other land uses will reduce the cost of the housing

development and if the commercial, office, industrial, or other land uses are compatible with the housing project and the existing or planned development in the area where the proposed housing project will be located.

3. Other regulatory incentives or concessions proposed by the developer or the city that result in identifiable and actual cost reductions to provide for affordable housing costs or affordable rents for the targeted units.

“Lower income households” shall be as defined in Health and Safety Code Section 50079.5.

“Major transit stop” shall be as defined in Public Resources Code Section 21155.

“Maximum allowable residential density” shall mean the density allowed under the zoning ordinance and land use element of the general plan, or, if a range of density is permitted, means the maximum allowable density for the specific zoning range and land use element of the general plan applicable to the project. In case of inconsistency, the density allowed under the general plan shall prevail.

“Moderate income households” shall be as defined in Health and Safety Code Section 50093.

“One Hundred Percent Affordable Housing” or “100% Affordable Housing” shall mean that one hundred percent of the total units, exclusive of any manager’s unit(s) are for lower income households, except that up to twenty percent of the total units may be for moderate-income households.

“Persons or families of low or moderate income” shall be as defined in Health and Safety Code Section 50093.

“Persons or families of moderate income” shall be as defined in Health and Safety Code Section 50093.

“Senior citizen housing development” shall be as defined in Sections 51.3 and 51.12 of the Civil Code, or a mobile home park that limits residency based on age requirements for housing for older persons pursuant to Civil Code Section 798.76 or 799.5.

“Specific adverse impact” shall mean a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete; inconsistency with the zoning ordinance or general plan land use designation does not meet this definition.

“Total units,” “total dwelling units,” or total rental beds” does not include units added by a density bonus awarded pursuant to this Chapter.

“Transitional foster youth” shall be as defined in Education Code Section 66025.9.

“Unobstructed access to a major transit stop” means that a resident is able to access such stop without encountering natural or constructed impediments.

“Very low income households” shall be as defined in Health and Safety Code Section 50105.

§ **18.43.030 General provisions.**

A. The city shall grant one density bonus as specified in this chapter, and, if requested by the applicant and consistent with the applicable requirements of this chapter and state law, incentives or concessions, waivers or modifications of development standards and parking ratios, when an applicant seeks and agrees to construct a housing development, excluding any units permitted by the density bonus awarded pursuant to this chapter, that will contain at least any one of the following:

1. Ten percent of the total units for lower income households;
2. Five percent of the total units for very low income households;
3. A senior citizen housing development;
4. Ten percent of the total dwelling units in a common interest development for persons and families of moderate income; provided, that all units in the housing development are offered to the public for purchase; or
5. Ten percent of the total units of a housing development for transitional foster youth, disabled veterans, or homeless persons, when such units are subject to a recorded affordability restriction of fifty-five years and are provided at the same affordability level as very low income units.
6. Twenty percent of the total units for lower income students in a student housing development in accordance with Government Code Section 65915(b)(1)(F).
7. One Hundred Percent Affordable Housing.

B. The request for a density bonus and proposals for incentives or concessions, or waivers or modifications of development standards and parking ratios, including relaxed development standards, shall be made in writing at the time of filing the housing development application and shall be processed in conjunction with the underlying application. The request shall identify the specific density bonus, incentives or concessions requested, and any development standards, including parking ratios, to be waived or reduced. Approval of this request shall be processed in conjunction with and pursuant to the same procedure as the underlying applications.

1. If the request includes a waiver or modification of development standards beyond the incentives or concessions required to be provided by the city by Section 18.43.050, the applicant shall include reasonable documentation to demonstrate that the incentive/concession meets the definition set forth above.
 2. The request shall be accompanied by a fee in an amount set by resolution of the city council.
- C. The density bonus units shall not be included in determining the percentage of units for subsection A of this section.
- D. The granting of a density bonus, or incentive/concession as provided for in this chapter, shall not be interpreted, in and of itself, to require a general plan amendment, zone change, study, or other discretionary approval.
- E. Nothing herein prevents the city from granting a greater density bonus and additional incentives/concessions or waivers/modifications than that provided for herein, or from providing a lesser density bonus and fewer incentives/concessions and waivers/modifications than that provided for herein, when the housing development does not meet the minimum thresholds.
- F. If the applicant requests a meeting, including a preapplication meeting, with the city to discuss the proposal, the director shall meet with the applicant within twenty-one working days. The meeting shall be for informational purposes only and the proposal shall still be acted upon in conjunction with the underlying housing development application.
- G. When multiple projects are being considered together for a density bonus, the projects shall be submitted as one application.
- H. An applicant shall not be eligible for a density bonus or any other incentive/concession under this chapter if the housing development is on property which was subject to a rent restriction as specified in Government Code Section 65915(c)(3) unless the proposed housing development replaces those units as specified therein.
- I. This chapter is to be interpreted in conjunction with Government Code Section 65915 and terms defined therein shall have the same meaning for this chapter.
- J. Any reference to a state law code section includes any amendments thereto.

18.42.035 Application procedures.

- A. The City shall notify the applicant when the application is determined to be complete in accordance with the timelines specified in Government Code section 65943.

B. The notice of completeness shall include the following information:

1. The amount of density bonus for which the applicant is eligible;
2. If the applicant requests a revised parking ratio in accordance with Section 18.43.090, the parking ratio for which the applicant is eligible; and
3. If the applicant requests incentives or concessions pursuant to Section 18.43.050 or waivers or modifications pursuant to Section 18.43.060, whether the applicant has provided adequate information to allow the City to make a determination as to such request.

18.43.040 Density bonus.

A. An applicant shall be entitled to a density bonus as set forth below. For purposes of calculating the amount of the density bonus to be awarded, if an applicant qualifies for more than one category, the applicant shall elect which category the density bonus shall be awarded under.

TYPE OF HOUSING UNITS	AMOUNT OF HOUSING REQUIRED FOR DENSITY BONUS	DENSITY BONUS PROVIDED TO DEVELOPER	ADDITIONAL DENSITY BONUS UNITS THAT MAY BE AVAILABLE TO DEVELOPER
Lower income	10%	20%	1.5% for every 1% above threshold – up to a maximum of 35%
Very low income	5%	20%	2.5% for every 1% above threshold – up to a maximum of 35%
Senior housing development or mobile homes	Housing development must be at least 35 units to qualify	20%	No additional units – 20% max.
Transitional foster youth, disabled veterans, homeless persons	10%	20% of the number of the type of units giving rise to the density bonus	No additional units – 20% max.
Common interest development	10% of units reserved for persons and families of moderate income	5%	1% for every 1% above threshold – up to a maximum of 35%

TYPE OF HOUSING UNITS	AMOUNT OF HOUSING REQUIRED FOR DENSITY BONUS	DENSITY BONUS PROVIDED TO DEVELOPER	ADDITIONAL DENSITY BONUS UNITS THAT MAY BE AVAILABLE TO DEVELOPER
Student housing	20% of units for lower income students meeting requirements of Gov. Code § 65915(b)(1)(F)	35% of the student housing units	No additional units - 35% max.
100% Affordable Housing	100%, exclusive of manager's unit(s) are for lower income, except 20% may be for moderate income	80% of the number of units for lower income households	No additional units - 80% max.
100% Affordable Housing	100%, exclusive of manager's unit(s) are for lower income, except 20% may be for moderate income which is located within ½ mile of a major transit stop	No limit on density	Not applicable

B. If an applicant for a tentative subdivision map, parcel map, or other residential development donates land to the city in accordance with Section 18.43.070, the applicant shall be entitled to a density bonus as set forth below. The increase allowed by this subsection may be combined with an increase allowed under subsection A of this section up to a total of thirty-five percent.

TYPE OF HOUSING UNITS	AMOUNT OF LAND REQUIRED FOR DENSITY BONUS	DENSITY BONUS PROVIDED TO DEVELOPER	ADDITIONAL DENSITY BONUS UNITS THAT MAY BE AVAILABLE TO DEVELOPER
Land donation	Sufficient land to allow construction of units in an amount of 10% of the number of residential units of the proposed development	15%	1% for each 1% increase above the threshold percentage when requirements are met – up to a maximum of 35%

C. If an applicant for a housing development that satisfies one of the criteria of subsection A of this section also proposes to construct a child care facility in accordance with Section 18.43.080, the applicant shall be entitled to a density bonus as follows, unless the applicant chooses to receive an additional incentive/concession that

contributes significantly to the economic feasibility of the construction of the childcare facility:

TYPE OF HOUSING UNITS	AMOUNT OF HOUSING REQUIRED FOR DENSITY BONUS	DENSITY BONUS PROVIDED TO DEVELOPER	ADDITIONAL DENSITY BONUS UNITS THAT MAY BE AVAILABLE TO DEVELOPER
One of above from subsection A of this section plus child care facility	Must meet requirement from above for type of housing	Amount proportionate to square footage of child care facility (or additional concession/incentive)	N/A

D. All density calculations resulting in fractional units shall be separately rounded up to the next whole number.

E. The density bonus units shall be permitted in geographic areas of the housing development other than the areas where the units for the lower income households are located.

F. Siting for the affordable units within a housing development shall be as approved by the approving body of the underlying application.

G. Affordable units developed in conjunction with a market rate development shall be of equal design and quality as the market rate units. Exteriors, including architecture and elevations of the affordable units shall be similar to the market rate units. Interior finishes, floor plans, and amenities may differ from those provided in the market rate units, but neither the workmanship nor the products may be of substandard or inferior quality as determined by the building official.

|| 18.43.045 Affordability.¹

A. An applicant shall enter into an affordable housing agreement to be recorded against the property with the city to ensure continued affordability of all low and very low income rental units that qualified the applicant for the award of the density bonus for at least fifty-five years, or a longer period of time if required by the construction or mortgage financing assistance program, mortgage insurance program, or rental subsidy program.

B. Rent limits:

1. Except as provided in subsection 2 below, rents for lower income density bonus units shall be set at an affordable rent;

2. For 100% Affordable Housing, rents shall be as follows:

a. The rent for at least 20 percent of the units in the development shall be set at an affordable rent; and

b. The rent for the remaining units in the development shall be set at an amount consistent with the maximum rent levels for a housing development that receives an allocation of state or federal low-income housing tax credits from the California Tax Credit Allocation Committee.

C. An applicant shall enter into an affordable housing agreement with the city to be recorded against the property to ensure that the initial occupant of all for-sale density bonus units are persons and families of very low, low, or moderate income, as required, and that the units are made available at an affordable housing cost.

D. The city shall require an equity sharing agreement for all for-sale density bonus units, unless it is in conflict with the requirements of another public funding source or law. The following provisions shall be required in an equity sharing agreement, unless in conflict with the requirements of another public funding source or law:

1. Upon resale, the seller of the unit shall retain the value of any improvements, the down payment, and the seller's proportionate share of appreciation. The city shall recapture any initial subsidy and its proportionate share of appreciation, which amount shall be used within five years for any of the purposes described in Health and Safety Code Section 33334.2 that promote home ownership.

2. The city's initial subsidy shall be equal to the fair market value of the home at the time of initial sale, minus the initial sale price to the moderate income household, plus the amount of any down payment assistance or mortgage assistance. If the market value is lower than the initial market value upon resale, then the value at the time of resale shall be used as the initial market value.

3. The city's proportionate share of appreciation shall be equal to the ratio of the city's initial subsidy to the fair market value of the home at the time of initial sale.

18.43.050 Concessions/incentives.

A. The application shall receive the following number of concessions/incentives:

TYPE OF HOUSING UNITS	AMOUNT OF HOUSING REQUIRED FOR INCENTIVE/CONCESSION	NUMBER OF INCENTIVES/CONCESSIONS AVAILABLE TO DEVELOPER
Lower income	10%	1
	20%	2
	30%	3
Very low income	5%	1
	10%	2
	15%	3
Moderate income common interest development	10%	1
	20%	2
	30%	3
One of above plus child care facility	No threshold	1 additional concession (or additional square footage)
100% Affordable Housing	100%, exclusive of manager's unit(s) are for lower income, except 20% may be for moderate income	4
100% Affordable Housing	100%, exclusive of manager's unit(s) are for lower income, except 20% may be for moderate income which is located within ½ mile of a major transit stop	4 + a height increase of up to three additional stories, or 33 feet

B. The city shall grant the concessions/incentives requested by the applicant unless the city makes a written finding, based on substantial evidence, that:

1. The incentive/concession does not result in identifiable and actual cost reductions to provide for affordable housing costs or for rents for the targeted units.
2. The incentive/concession would have a specific adverse impact upon public health and safety or the physical environment or on any real property that is listed in the California Register of Historical Resources and for which there is no feasible method to satisfactorily mitigate or avoid specific adverse impact without rendering the development unaffordable to low and moderate income households.

3. The incentive/concession would be contrary to state or federal law.

C. This section does not limit or require the provision of direct financial incentives for the housing development, including the provision of city-owned land, or the waiver of fees or dedication requirements. However, if the city does provide a direct financial contribution through participation in cost of infrastructure, write-down of land costs, or subsidizing the cost of construction, the applicant shall be required to enter into an affordable housing agreement for fifty-five years.

|| **18.43.060 Waiver/modification of development standards.**

A. In addition to the concessions/incentives required pursuant to Section 18.43.050, the city shall not apply any development standard that will have the effect of physically precluding the construction of a housing development that satisfies one of the criteria of Section 18.43.030A at the densities or with the concessions/incentives set forth in this chapter.

B. The city is not required to grant the waiver/modification of the development standard if it makes a written finding, based on substantial evidence, that:

1. The waiver/modification would have a specific, adverse impact upon the health, safety or the physical environment, or on any real property that is listed in the California Register of Historical Resources, and there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact.

2. The waiver/modification would be contrary to state or federal law.

3. A proposal for waiver or modification under this section shall not change the number of incentives/concessions to which an applicant is entitled pursuant to Section 18.43.050.

C. An applicant for a 100% Affordable Housing project that receives a waiver from any maximum controls on density shall not be eligible for, and shall not receive, a waiver of any other development standard other than as provided for in Section 18.43.050A above.

|| **18.43.090 Parking standards.**

A. Upon request of an applicant, the city shall not require a vehicular parking ratio, inclusive of accessible and guest parking, of a development meeting one of the criteria of Section 18.43.030A which exceeds the following:

1. Zero to one bedroom: one on-site parking space;

2. Two to three bedrooms: two on-site parking spaces;

3. Four and more bedrooms: two and one-half parking spaces.

B. Notwithstanding the above, upon the request of the applicant, the city may not impose a vehicular parking ratio, inclusive of accessible and guest parking, that exceeds the standards set forth below when the specified conditions are met:

1. Exceeds one-half space per bedroom when the development includes the maximum percentage of low (twenty percent) or very low (eleven percent) income units and has unobstructed access to a major transit stop located within one-half mile of the development; or

2. Exceeds one-half space per unit when the development consists solely of rental units, exclusive of a manager's unit(s), with an affordable housing cost to lower income families and has unobstructed access to a major transit stop located within one-half mile of the development; or

3. Exceeds one-half space per unit when the development consists solely of rental units, exclusive of a manager's unit(s), where the development is a housing development for individuals who are sixty-two years of age or older that complies with Civil Code Sections 51.2 and 51.3 and the development has paratransit service or has unobstructed access to a fixed bus route service that operates at least eight times per day located within one-half mile of the development; or

4. No minimum parking requirement when the development consists solely of rental units, exclusive of a manager's unit(s), with an affordable cost to lower income families, as provided in Health and Safety Code section 50052.5 and the development is either a special needs housing development as provided for in Health and Safety Code Section 51312 or a supportive housing development as defined in Health and Safety Code section 50675.14. In the case of a special needs housing development, such development shall have either paratransit service or unobstructed access to a fixed bus route service that operates at least eight times per day.

C. The parking ratios set forth in subsection B of this section may be increased to no more than the ratios set forth in subsection A of this section if the city or an independent consultant has conducted a parking study that meets the requirements of Government Code Section 65915(p)(5) and the city makes findings based on such parking study supporting the need for a higher parking ratio.

D. If the total number of parking spaces required for a development is other than a whole number, the number shall be rounded up to the next whole number.

E. A development may provide on-site parking through tandem parking or uncovered parking, but not through on-street parking.

E. A development may provide on-site parking through tandem parking or uncovered parking, but not through on-street parking.

F. The applicant may request additional parking concessions/incentives beyond that provided herein in accordance with Section 18.43.030.

SECTION 2. CEQA.

The adoption of this Ordinance is exempt from CEQA under the common sense exemption set forth in CEQA Guidelines section 15061(b)(3) that CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment. The density bonus provisions are set forth in State law. The City is required to adopt an ordinance implementing the provisions of Government Code section 65915 and the provisions apply even if the City fails to adopt an ordinance.

SECTION 3. EFFECTIVE DATE.

This Ordinance shall take effect on the thirty-first day after passage.

SECTION 4. CERTIFICATION.

The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

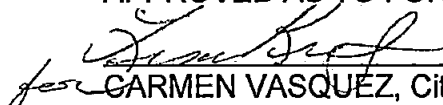
PASSED, APPROVED AND ADOPTED this ____ day of _____, 2020.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney



City of Gardena

City Council Meeting

Agenda Item No.: 9. C. (1)


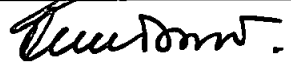
Department: Elected & Administrative Offices

Meeting Date: May 12, 2020

AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: SUBSTANTIAL AMENDMENT TO THE CITY'S CITIZEN PARTICIPATION PLAN TO UPDATE EMERGENCY POLICIES AND PROCEDURES IN RESPONSE TO COVID-19

<u>COUNCIL ACTION REQUIRED:</u> Conduct Public Hearing for Community Development Block Grant (CDBG) Citizen Participation Plan Substantial Amendment, and approve Amendment for submittal to the US Department of Housing and Urban Development (HUD)	<u>Action Taken</u>
<u>STAFF SUMMARY AND RECOMMENDATION:</u> Staff respectfully recommends that Council conduct a Public Hearing; and following the Public Hearing, approve the proposed Substantial Amendment to the City's Citizen Participation Plan to update emergency policies and procedures in response to COVID-19. Emergency Policies and Procedures Related to Infectious Disease Response – The City is proposing to amend its Citizen Participation Plan to include emergency policies and procedures in response to the COVID-19 pandemic which will: <ol style="list-style-type: none">1. Reduce the required public comment period for substantial amendments from a minimum of 30 days to no less than 5 days;2. Provide for virtual public hearings where In-person public hearings are not required, and virtual public hearings will be held if:<ol style="list-style-type: none">a. National/local health authorities recommend social distancing and limiting public gatherings for public health reasons; andb. Virtual hearings provide reasonable notification and access for citizens in accordance with the grantee's certifications, timely responses from local officials to all citizen questions and issues, and public access to all questions and responses. These emergency policies and procedures will apply to substantial amendments made to the FY 2015-2019 Consolidated Plan and related documents through June 30, 2021. Staff therefore recommends that Council approve the Substantial Amendment to the Citizen Participation Plan.	
<u>FINANCIAL IMPACT:</u> N/A	
<u>ATTACHMENTS:</u> <ol style="list-style-type: none">1. Staff Report2. Substantial Amendment	
Submitted by <u></u> , Ray Beeman, Chief Fiscal Officer	Date: 5/12/20
Concurred by <u></u> , Clint D. Osorio, City Manager	Date: 5/12/20

CITY COUNCIL MEETING AGENDA STAFF REPORT

Agenda Item No.:	9. C. (1.)(2.)(3.)
Department:	Elected & Administrative
Meeting Date:	05/12/2020

AGENDA TITLE: SUBSTANTIAL AMENDMENT TO THE CITY'S CITIZEN PARTICIPATION PLAN TO UPDATE EMERGENCY POLICIES AND PROCEDURES IN RESPONSE TO COVID-19 (a)

AGENDA TITLE: SUBSTANTIAL AMENDMENT TO THE FISCAL YEAR 2017-2018 US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) ANNUAL ACTION PLAN TO REALLOCATE CDBG FUNDING TO COVID-19 RELATED ACTIVITIES (b)

AGENDA TITLE: SUBSTANTIAL AMENDMENT TO THE FISCAL YEAR 2019-2020 US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) ANNUAL ACTION PLAN TO ACCEPT CDBG-CV FUNDING FROM THE CARES ACT (c)

RECOMMENDATION:

Staff respectfully recommends that Council conduct a Public Hearing and approve the proposed Substantial Amendments to the: Citizen Participation Plan, Fiscal Year 2017-2018 HUD Annual Action Plan and the Fiscal Year 2019-2020 HUD Annual Action Plan.

BACKGROUND:

The City of Gardena ("City") is an entitlement jurisdiction receiving Community Development Block Grant (CDBG) funds directly from the U.S. Department of Housing and Urban Development (HUD). Pursuant to the CDBG program regulations, the City is required to prepare a five-year Consolidated Plan and annual updates (Annual Action Plan) to guide and report on the use of CDBG funds. Annual reviews of program performance (CAPER) are also required.

This Citizen Participation Plan (CPP) sets forth the City's policies and procedures for citizen participation in the development of the Consolidated Plan and related documents and any subsequent amendments. The CPP provides an opportunity for nonprofit service agencies and the community to work in partnership with the City to identify needs and allocate CDBG funds. The primary goal is to provide citizens - especially low- and moderate-income citizens of the community where CDBG-funded activities will take place - an opportunity to participate in an advisory role in the planning, implementation, and assessment of the programs and projects.

Section 104(a)(2) of the Housing and Community Development Act and by regulations at 24 CFR 570.486(a)(6) require that the City must provide citizens with reasonable advance notice of and opportunity to comment on proposed activities in an application to HUD for grants already made, the same opportunities must be provided for activities proposed to be added, deleted or substantially changed from the City's Consolidated Plan, Annual Action Plan application previously submitted to HUD. A period of not less than 30 days for public review and comment prior to the submittal of the Consolidated Plan and any related documents is required.

In response to the COVID-19 pandemic, on March 31, 2020, April 9, 2020 and April 10, 2020, HUD published memorandums of available regulatory waivers related to the Consolidated Plan. The regulatory waiver is intended to prevent the spread of COVID-19 and facilitate assistance to households and businesses economically impacted by COVID-19.

Among the waivers offered by HUD for the oversight and implementation of programs and activities specifically related to the prevention, response, or recovery related to coronavirus are (1) the reduction of the public comment period for substantial amendments to the Consolidated Plan and specific fiscal year Annual Action Plans from 30 days to 5 days, and (2) allowing for virtual public hearings in lieu of in-person public hearings.

(1) The City is proposing the following amendment to its Citizen Participation Plan: Emergency Policies and Procedures Related to Infectious Disease Response – The City is proposing to amend its Citizen Participation Plan to include emergency policies and procedures in response to the COVID-19 pandemic which will:

1. Reduce the required public comment period for substantial amendments from a minimum of 30 days to no less than 5 days;
2. Provide for virtual public hearings where in-person public hearings are not required, and virtual public hearings will be held if:
 - a. National/local health authorities recommend social distancing and limiting public gatherings for public health reasons; and
 - b. Virtual hearings provide reasonable notification and access for citizens in accordance with the grantee's certifications, timely responses from local officials to all citizen questions and issues, and public access to all questions and responses.

These emergency policies and procedures will apply to substantial amendments made to the FY 2015-2019 Consolidated Plan and related documents through June 30, 2021.

(2) The City is proposing the following amendment to its Annual Action Plan (2017-2018 Consolidated Plan):

Rowley Park Renovations – The City is proposing to remove this project from its 2017-2018 Annual Action Plan. The project involved modifications to existing park restrooms to meet ADA (Americans with Disabilities Act) requirements. If approved, the total amount of CDBG funds awarded for this project of \$75,000 will be reallocated to eligible programs and activities to address the impact of COVID-19 including, but not limited to:

1. Small business assistance.
2. Rental assistance.
3. Utility assistance.

(3) The City is proposing the following amendments to its FY 2019-2020 Annual Action Plan:

Allocate CDBG-CV Funds – The City is proposing to: (1) add \$370,465 in CDBG-CV funds for use in its 2019-2020 fiscal year, and (2) fund eligible activities and programs to address the impact of COVID 19 including, but not limited to, those shown in the table below:

CDBG-CV Funds	
Program/Activity	Funding Amount
1. Administration	\$ 0
2. Small Business Assistance	\$ 370,000
3. Short-Term Emergency Rental, Food and Utility Assistance	\$ 75,465*


*\$75,000 from FY 2017-2018 Substantial Amendment and \$465 from CDBG-CV funding

CONCLUSION:

In accordance with 24 CFR 91.105(c)(3) for local governments and HUD waiver published April 9, 2020, the Substantial Amendment to the FY 2019-2020 Annual Action for the use of CDBG-CV funds was made available for citizen review and comments for no less than 5 days. During the 5-day public comment period from April 30, 2020 through May 5, 2020, the draft Citizen Participation Plan Substantial Amendment was made available for public inspection on the City of Gardena Website <https://www.cityofgardena.org/>.

Upon Council approval, staff will file Notice of Amendments with the U.S. Department of Housing and Urban Development (HUD) for final approval.

Submitted by:



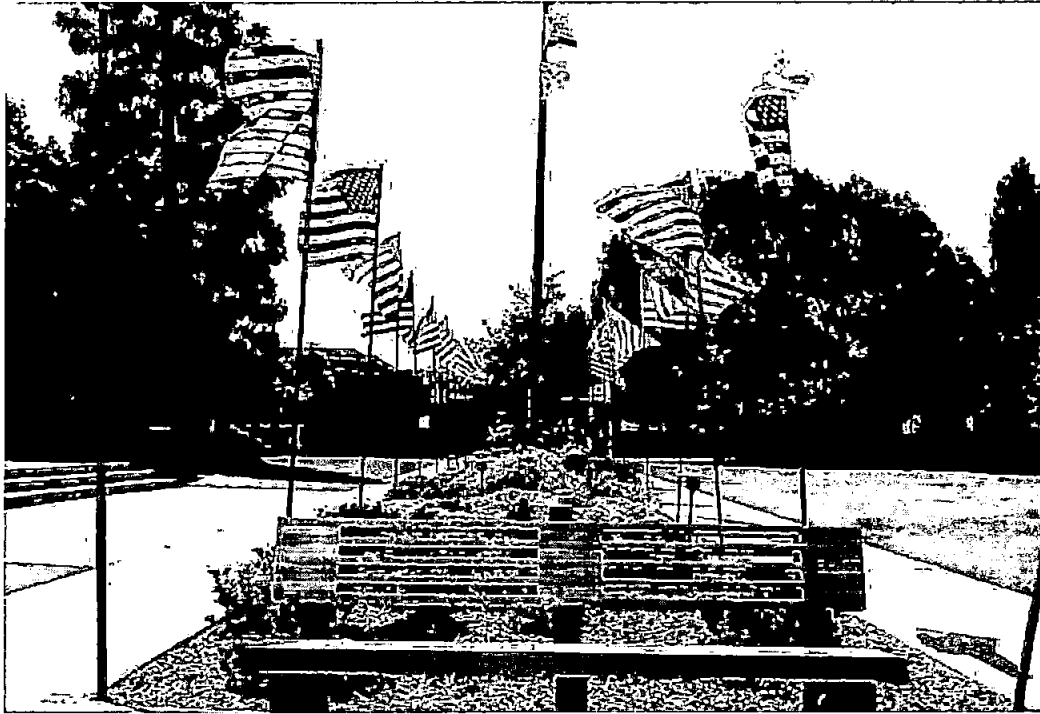
Ray Beeman
Chief Fiscal Officer

Date: May 12, 2020

Concurred by:

Clint D. Osorio
City Manager

Date: May 12, 2020



Substantial Amendment Citizen Participation Plan

DRAFT

Prepared by: Administrative Services Department
City of Gardena 1700 West 162nd Street Gardena, CA 90247

SUBSTANTIAL AMENDMENT TO CITIZEN PARTICIPATION PLAN CDBG PROGRAM

INTRODUCTION

The City of Gardena ("City") is an entitlement jurisdiction receiving Community Development Block Grant (CDBG) funds directly from the U.S. Department of Housing and Urban Development (HUD). Pursuant to the CDBG program regulations, the City is required to prepare a five-year Consolidated Plan and annual updates (Annual Action Plan) to guide and report on the use of CDBG funds. Annual reviews of program performance (CAPER) are also required.

This Citizen Participation Plan (CPP) sets forth the City's policies and procedures for citizen participation in the development of the Consolidated Plan and related documents and any subsequent amendments. The CPP provides an opportunity for nonprofit service agencies and the community to work in partnership with the City to identify needs and allocate CDBG funds. The primary goal is to provide citizens--especially low- and moderate-income citizens of the community where CDBG-funded activities will take place-- an opportunity to participate in an advisory role in the planning, implementation, and assessment of the programs and projects.

REGULATORY BASIS

Section 104(a)(2) of the Housing and Community Development Act and by regulations at 24 CFR 570.486(a)(6) require that the City must provide citizens with reasonable advance notice of and opportunity to comment on proposed activities in an application to HUD for grants already made, the same opportunities must be provided for activities proposed to be added, deleted or substantially changed from the City's Consolidated Plan, Annual Action Plan application previously submitted to HUD. A period of not less than 30 days for public review and comment prior to the submittal of the Consolidated Plan and any related documents is required.

In response to the COVID-19 pandemic, on March 31, 2020, April 9, 2020 and April 10, 2020, HUD published memorandums of available regulatory waivers related to the Consolidated Plan. The regulatory waiver is intended to prevent the spread of COVID-19 and facilitate assistance to households and businesses economically impacted by COVID-19.

Among the waivers offered by HUD for the oversight and implementation of programs and activities specifically related to the prevention, response, or recovery related to coronavirus are (1) the reduction of the public comment period for substantial amendments to the Consolidated Plan and specific fiscal year Annual Action Plans from 30 days to 5 days, and (2) allowing for virtual public hearings in lieu of in-person public hearings.

PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SUBSTANTIAL AMENDMENT

The City is proposing the following amendment to its Citizen Participation Plan:

Emergency Policies and Procedures Related to Infectious Disease Response – The City is proposing to amend its Citizen Participation Plan to include emergency policies and procedures in response to the COVID-19 pandemic which will:

1. Reduce the required public comment period for substantial amendments from a minimum of 30 days to no less than 5 days;
2. Provide for virtual public hearings where In-person public hearings are not required, and virtual public hearings will be held if:
 - a. National/local health authorities recommend social distancing and limiting public gatherings for public health reasons; and
 - b. Virtual hearings provide reasonable notification and access for citizens in accordance with the grantee's certifications, timely responses from local officials to all citizen questions and issues, and public access to all questions and responses.

These emergency policies and procedures will apply to substantial amendments made to the FY 2015-2019 Consolidated Plan and related documents through June 30, 2021.

CITIZEN PARTICIPATION

In accordance with 24 CFR 91.105(c)(3) for local governments and HUD waiver published April 9, 2020, the public notice inviting public review and comments on the Substantial Amendment for the Citizen Participation Plan was published on April 30, 2020 and comments were accepted through May 5, 2020. Public Notice for the Proposed Substantial Amendment was made available for public inspection on the City of Gardena Website <https://www.cityofgardena.org/>. Some or all, of the Gardena City Council Members may have attended this meeting telephonically.

The City Council of the City of Gardena will hold a virtual public hearing on May 12, 2020 at 7:00 p.m. After conducting the Public Hearing, the City Council will consider approving the proposed Substantial Amendment. Some or all, of the Gardena City Council Members may attend this meeting telephonically.

Observing the City Council meeting: The City Council meeting may be observed on Spectrum Channel 22 and online at [youtube.com/Cityofgardena](https://www.youtube.com/Cityofgardena).

Comments on Meeting: Comments on a specific agenda item may be submitted via email to the Deputy City Clerk at bromero@cityofgardena.org. Comments will be accepted continuously during the meeting. Please limit to 200 words or less. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.

Americans with Disabilities Act (ADA): The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email bromero@cityofgardena.org at least 6 hours prior to the scheduled special meeting to ensure assistance is provided. Assistive listening devices are available.

A copy of the public hearing notice will be presented in the Final Substantial Amendment as Exhibit 1. A summary of citizen comments received in writing and at the public hearing and responses to these comments will be presented in the Final Substantial Amendment as Exhibit 2 responses.

AFFP

95775 PH/Public Review-Bayardo

Affidavit of PublicationSTATE OF CALIFORNIA } SS
COUNTY OF LOS ANGELES

I am a citizen of the United States; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principle clerk of the printer of Gardena Valley News, a newspaper of general circulation, published ONCE WEEKLY in the city of Gardena, County of LOS ANGELES, which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of LOS ANGELES, State of California under the date of November 13, 1958, Case Number 192381; that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

April 30, 2020

That said newspaper was regularly issued and circulated on those dates.

SIGNED:



Gardena Valley News

Subscribed to and sworn by me this 30th day of April 2020.

00004357 00095775

LEGAL ACCOUNT
GV-CITY OF GARDENA/LEGAL PUB
1700 WEST 162ND STREET
GARDENA, CA 90247-3778

NOTICE OF PUBLIC HEARING AND PUBLIC REVIEW FOR THE CITY OF GARDENA
SUBSTANTIAL AMENDMENTS CITIZEN PARTICIPATION PLAN,
ANNUAL ACTION PLAN (2017-2018), ANNUAL ACTION PLAN
(2019-2020)

NOTICE IS HEREBY GIVEN that the City of Gardena has prepared a Substantial Amendment to its Citizen Participation Plan for its Community Development Block Grant Program. The publication of this notice is the beginning of the 5-day public review period required under Federal Regulations at 24 CFR 91.105. The public review and written comment period begins April 30, 2020 and runs through May 5, 2020.

NOTICE IS HEREBY FURTHER GIVEN that the City of Gardena has prepared a Substantial Amendment to its FY 2017-2018 Action Plan. The publication of this notice is the beginning of the 30-day public review period required under Federal Regulations at 24 CFR 91.105. The public review and written comment period begins April 30, 2020 and runs through June 1, 2020.

NOTICE IS HEREBY FURTHER GIVEN that the City of Gardena has prepared a Substantial Amendment to its FY 2019-2020 Action Plan. The publication of this notice is the beginning of the 5-day public review period required under Federal Regulations at 24 CFR 91.105 and Federal Regulations waivers due to the COVID-19 crisis. The public review and written comment period begins April 30, 2020 and runs through May 5, 2020.

NOTICE IS HEREBY FURTHER GIVEN that the Substantial Amendments to the: (1) Citizen Participation Plan, (2) FY 2019-2020 Action Plan, and (3) FY 2017-2018 Action Plan will be presented to the City Council for approval on following date:

DATE: May 12, 2020

TIME: 7:00 P.M.

LOCATION: City Council Chambers, 1700 West 162nd Street, Gardena, CA 90247

VIRTUAL LOCATION: <https://us02web.zoom.us/j/87029070460>.

You may also dial in using your phone: United States + 1 (669) 900-9128; Webinar ID: 870-2907-0460

At this meeting, the City Council will receive public comment on Substantial Amendments to its: (1) Citizen Participation Plan, (2) FY 2019-2020 Action Plan, and (3) FY 2017-2018 Action Plan that will be submitted to the U.S. Department of Housing and Urban Development (HUD).

BACKGROUND On March 27, 2020 the United States Congress passed The Coronavirus Aid, Relief, and Economic Security Act (H.R. 748). The bill provided \$5 billion for Community Development Block Grant (CDBG) to rapidly respond to COVID-19 and the economic and housing impacts caused by it, including the expansion of community health facilities, childcare centers, food banks, and senior services.

The City of Gardena will receive \$370,465 in Community Development Block Grant Coronavirus (CDBG-CV) funding. A Substantial Amendment to the FY 2019-2020 Action Plan will be required to use CDBG-CV funds for COVID-19 activities and programs. HUD usually requires a thirty (30) day public comment period, however, HUD has waived this requirement provided that no less than five (5) days are provided for public comments. The Substantial Amendment to the FY 2019-2020 Action Plan will allocate CDBG-CV funding for specific COVID-19 programs and activities. The COVID-19-funded programs and activities are required to benefit low- and moderate-income households and businesses that are located in low- and moderate-income areas and/or create/retain low- and moderate-income jobs. The Substantial Amendment to the FY 2017-2018 Action Plan will reallocate funds from the Rowley Park ADA Improvements to specific COVID-19 programs and activities. The HUD waivers do not apply to FY 2017-2018 and therefore, a 30-day public review and comment period is required for the Substantial Amendment to its FY 2017-2018 Action Plan.

PUBLIC COMMENT Due to the efforts to contain COVID-19 and State and Local requirements limiting public gatherings, copies of the Substantial Amendments to its: (1) Citizen Participation Plan, (2) FY 2019-2020 Action Plan, and (3) FY 2017-2018 Action Plan will be available for public review at the following locations:

City's Website and Gardena Housing Facebook page

The public is invited to submit written comments on the Substantial Amendments to

the: (1) Citizen Participation Plan, (2) FY 2019-2020 Action Plan, and (3) FY 2017-2018 Action Plan. All comments relative to the Substantial Amendments to the Citizen Participation Plan and FY 2019-2020 Action Plan should be submitted to CDBG Coordinator, Mary Simonell at msimonell@cityofgardena.org by May 5, 2020. All comments relative to the Substantial Amendment to the FY 2017-2018 Action Plan should be submitted to CDBG Coordinator, Mary Simonell at msimonell@cityofgardena.org by June 1, 2020.

Questions and written comments regarding the Substantial Amendments to the: (1) Citizen Participation Plan, (2) FY 2019-2020 Action Plan, and (3) FY 2017-2018 Action Plan may be addressed to Mary Simonell, Administrative Analyst III with the City of Gardena Administrative Services Department, 1700 West 162nd Street, Gardena, CA 90247. You may also call (310) 217-9655 or email msimonell@cityofgardena.org with any questions concerning the above document.

ACCESSIBILITY TO MEETINGS AND DOCUMENTS It is the objective of the City to comply with Section 504 of the Rehabilitation Act of 1973, as amended, the Americans with Disabilities Act (ADA) of 1990 and the ADA Amendment Act of 2008, the Fair Housing Act, and the Architectural Barriers Act in all respects. If you require public documents in an accessible format, the City will make reasonable efforts to accommodate your request. If you require a disability-related accommodation to attend or participate in a hearing or meeting, including auxiliary aids or services, please contact Mary Simonell, Administrative Analyst III at call (310) 217-9655 or email msimonell@cityofgardena.org.

Gardena Valley News 4/30/2020-95775

EXHIBIT 2
SUMMARY OF CITIZEN COMMENTS

No Public Comments were received during the Public Notice Period



City of Gardena

City Council Meeting

Agenda Item No.: 9. C. (2)


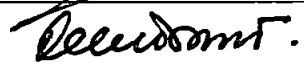
Department: Elected & Administrative Offices

Meeting Date: May 12, 2020

AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: SUBSTANTIAL AMENDMENT TO THE FISCAL YEAR 2017-2018 H.U.D. ANNUAL ACTION PLAN TO REALLOCATE CDBG FUNDING TO COVID-19 RELATED ACTIVITIES

<u>COUNCIL ACTION REQUIRED:</u> Conduct Public Hearing for Community Development Block Grant (CDBG) Substantial Amendment, and approve Amendment for submittal to the US Department of Housing and Urban Development (HUD)	<u>Action Taken</u>
<u>STAFF SUMMARY AND RECOMMENDATION:</u> Staff respectfully recommends that Council conduct a Public Hearing; and following the Public Hearing, approve the proposed Substantial Amendment to the Fiscal Year 2017-2018 H.U.D. Annual Action Plan: One Year Use of Funds for the 43rd Community Development Block Grant (CDBG) program year to reallocate CDBG funding previously programmed as follows: Rowley Park Renovations – The City is proposing to remove this project from its 2017-2018 Annual Action Plan. The project involved modifications to existing restrooms to meet ADA (Americans with Disabilities Act) requirements. If approved, the total amount of CDBG funding awarded for this project of \$75,000 will be reallocated to eligible programs and activities to address the impact of COVID-19 including but not limited to: <ol style="list-style-type: none">1. Small business assistance.2. Rental assistance.3. Utility assistance. Staff therefore recommends the approval of the Substantial Amendment to reallocate funding to projects addressing the impact of COVID-19.	
<u>FINANCIAL IMPACT:</u> Reallocate FY 17/18 Allocation: \$75,000 to FY 19/20	
<u>ATTACHMENTS:</u> <ol style="list-style-type: none">1. Staff Report2. Substantial Amendment	
Submitted by <u></u> , Ray Beeman, Chief Fiscal Officer	Date: 5/12/20
Concurred by <u></u> , Clint D. Osorio, City Manager	Date: 5/12/20

CITY COUNCIL MEETING AGENDA STAFF REPORT

Agenda Item No.:	9. C. (1.)(2.)(3.)
Department:	Elected & Administrative
Meeting Date:	05/12/2020

AGENDA TITLE: SUBSTANTIAL AMENDMENT TO THE CITY'S CITIZEN PARTICIPATION PLAN TO UPDATE EMERGENCY POLICIES AND PROCEDURES IN RESPONSE TO COVID-19 (a)

AGENDA TITLE: SUBSTANTIAL AMENDMENT TO THE FISCAL YEAR 2017-2018 US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) ANNUAL ACTION PLAN TO REALLOCATE CDBG FUNDING TO COVID-19 RELATED ACTIVITIES (b)

AGENDA TITLE: SUBSTANTIAL AMENDMENT TO THE FISCAL YEAR 2019-2020 US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) ANNUAL ACTION PLAN TO ACCEPT CDBG-CV FUNDING FROM THE CARES ACT (c)

RECOMMENDATION:

Staff respectfully recommends that Council conduct a Public Hearing and approve the proposed Substantial Amendments to the: Citizen Participation Plan, Fiscal Year 2017-2018 HUD Annual Action Plan and the Fiscal Year 2019-2020 HUD Annual Action Plan.

BACKGROUND:

The City of Gardena ("City") is an entitlement jurisdiction receiving Community Development Block Grant (CDBG) funds directly from the U.S. Department of Housing and Urban Development (HUD). Pursuant to the CDBG program regulations, the City is required to prepare a five-year Consolidated Plan and annual updates (Annual Action Plan) to guide and report on the use of CDBG funds. Annual reviews of program performance (CAPER) are also required.

This Citizen Participation Plan (CPP) sets forth the City's policies and procedures for citizen participation in the development of the Consolidated Plan and related documents and any subsequent amendments. The CPP provides an opportunity for nonprofit service agencies and the community to work in partnership with the City to identify needs and allocate CDBG funds. The primary goal is to provide citizens - especially low- and moderate-income citizens of the community where CDBG-funded activities will take place - an opportunity to participate in an advisory role in the planning, implementation, and assessment of the programs and projects.

Section 104(a)(2) of the Housing and Community Development Act and by regulations at 24 CFR 570.486(a)(6) require that the City must provide citizens with reasonable advance notice of and opportunity to comment on proposed activities in an application to HUD for grants already made, the same opportunities must be provided for activities proposed to be added, deleted or substantially changed from the City's Consolidated Plan, Annual Action Plan application previously submitted to HUD. A period of not less than 30 days for public review and comment prior to the submittal of the Consolidated Plan and any related documents is required.

In response to the COVID-19 pandemic, on March 31, 2020, April 9, 2020 and April 10, 2020, HUD published memorandums of available regulatory waivers related to the Consolidated Plan. The regulatory waiver is intended to prevent the spread of COVID-19 and facilitate assistance to households and businesses economically impacted by COVID-19.

Among the waivers offered by HUD for the oversight and implementation of programs and activities specifically related to the prevention, response, or recovery related to coronavirus are (1) the reduction of the public comment period for substantial amendments to the Consolidated Plan and specific fiscal year Annual Action Plans from 30 days to 5 days, and (2) allowing for virtual public hearings in lieu of in-person public hearings.

(1) The City is proposing the following amendment to its Citizen Participation Plan: Emergency Policies and Procedures Related to Infectious Disease Response – The City is proposing to amend its Citizen Participation Plan to include emergency policies and procedures in response to the COVID-19 pandemic which will:

1. Reduce the required public comment period for substantial amendments from a minimum of 30 days to no less than 5 days;
2. Provide for virtual public hearings where in-person public hearings are not required, and virtual public hearings will be held if:
 - a. National/local health authorities recommend social distancing and limiting public gatherings for public health reasons; and
 - b. Virtual hearings provide reasonable notification and access for citizens in accordance with the grantee's certifications, timely responses from local officials to all citizen questions and issues, and public access to all questions and responses.

These emergency policies and procedures will apply to substantial amendments made to the FY 2015-2019 Consolidated Plan and related documents through June 30, 2021.

(2) The City is proposing the following amendment to its Annual Action Plan (2017-2018 Consolidated Plan):

Rowley Park Renovations – The City is proposing to remove this project from its 2017-2018 Annual Action Plan. The project involved modifications to existing park restrooms to meet ADA (Americans with Disabilities Act) requirements. If approved, the total amount of CDBG funds awarded for this project of \$75,000 will be reallocated to eligible programs and activities to address the impact of COVID-19 including, but not limited to:

1. Small business assistance.
2. Rental assistance.
3. Utility assistance.

(3) The City is proposing the following amendments to its FY 2019-2020 Annual Action Plan:

Allocate CDBG-CV Funds – The City is proposing to: (1) add \$370,465 in CDBG-CV funds for use in its 2019-2020 fiscal year, and (2) fund eligible activities and programs to address the impact of COVID 19 including, but not limited to, those shown in the table below:

CDBG-CV Funds	
Program/Activity	Funding Amount
1. Administration	\$ 0
2. Small Business Assistance	\$ 370,000
3. Short-Term Emergency Rental, Food and Utility Assistance	\$ 75,465*


*\$75,000 from FY 2017-2018 Substantial Amendment and \$465 from CDBG-CV funding

CONCLUSION:

In accordance with 24 CFR 91.105(c)(3) for local governments and HUD waiver published April 9, 2020, the Substantial Amendment to the FY 2019-2020 Annual Action for the use of CDBG-CV funds was made available for citizen review and comments for no less than 5 days. During the 5-day public comment period from April 30, 2020 through May 5, 2020, the draft Citizen Participation Plan Substantial Amendment was made available for public inspection on the City of Gardena Website <https://www.cityofgardena.org/>.

Upon Council approval, staff will file Notice of Amendments with the U.S. Department of Housing and Urban Development (HUD) for final approval.

Submitted by:



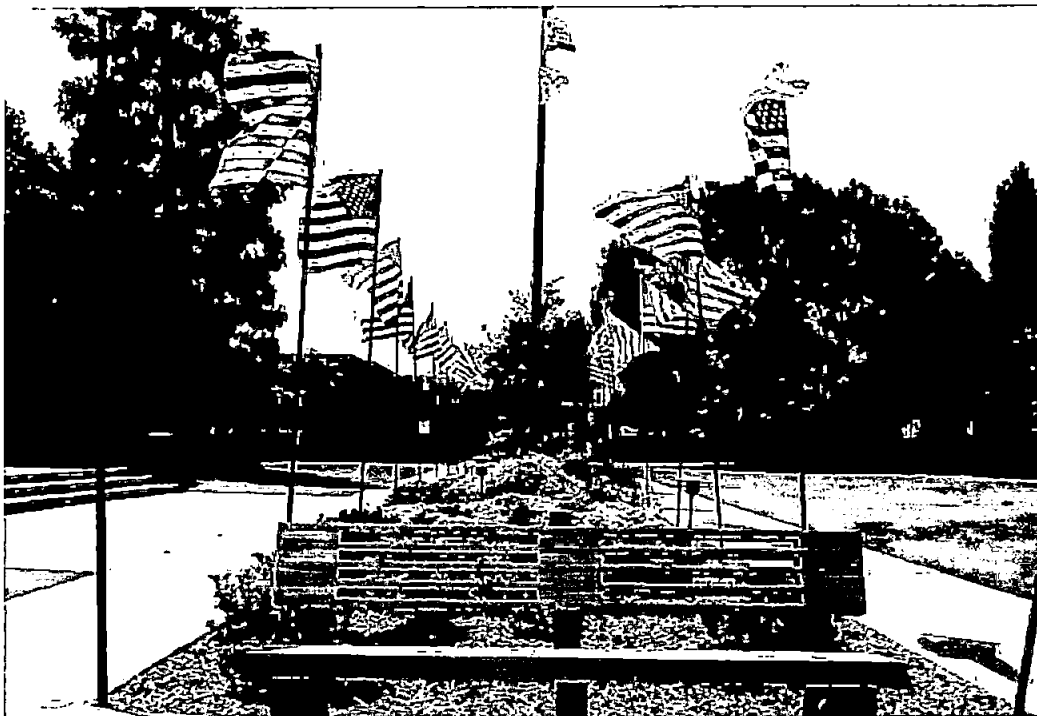
Ray Beeman
Chief Fiscal Officer

Date: May 12, 2020

Concurred by:

Clint D. Osorio
City Manager

Date: May 12, 2020



Substantial Amendment

Annual Action Plan

Fiscal Year 2017-2018

DRAFT

Prepared by: Administrative Services Department
City of Gardena 1700 West 162nd Street Gardena, CA 90247

**SUBSTANTIAL AMENDMENT TO
PY 2017-2018 ANNUAL ACTION PLAN
CDBG PROGRAM**

INTRODUCTION

As a recipient of Community Development Block Grant (“CDBG”) funding from the U.S. Department of Housing and Urban Development (“HUD”) the City is required to prepare and submit to HUD an Annual Action Plan. The Annual Action Plan describes how the City will utilize and distribute funds between eligible activities during the program year. This Annual Action Plan implements the City’s Five-Year Consolidated Plan and is developed through significant public input, analyses, and planning. This document is a Substantial Amendment to the City of Gardena’s 2017-2018 Annual Action Plan, which was submitted to the U.S. Department of Housing and Urban Development (HUD).

REGULATORY BASIS

Title 24 Section 91.505 of the Code of Federal Regulations stipulates that the City of Gardena shall amend their approved plans whenever they make one of the following decisions:

1. To make a change in its allocation priorities or a change in the method of distribution of funds;
2. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income) not previously described in the action plan; or
3. To change the purpose, scope, location, or beneficiaries of an activity.

The Regulation further requires that the City identify in its Citizen Participation Plan the criteria used to determining what constitutes a substantial amendment. Consistent with these requirements, the Citizen Participation Plan adopted by the City of Gardena identifies three criteria that will require a Substantial Amendment. A Substantial Amendment will be required when the City:

1. Makes a change in allocation priorities or change in method of distribution of funds;
2. Carries out an activity not previously described in the Action Plan; or
3. Substantially changes the purpose, scope, location, or beneficiaries of an activity.

The proposed change meets one of these three criteria, and so requires a Substantial Amendments.

PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SUBSTANTIAL AMENDMENT

The City is proposing the following amendment to its Annual Action Plan (2017-2018 Consolidated Plan):

Rowley Park Renovations – The City is proposing to remove this project from its 2017-2018 Annual Action Plan. The project involved modifications to existing park restrooms to meet ADA (Americans with Disabilities Act) requirements. If approved, the total amount of CDBG funds awarded for this project of \$75,000 will be reallocated to eligible programs and activities to address the impact of COVID-19 including, but not limited to:

1. Small business assistance.
2. Rental assistance.
3. Utility assistance.

CITIZEN PARTICIPATION

In accordance with 24 CFR 91.105(c)(3) for local governments, the Substantial Amendment Public Notice for the use of CDBG funds was released for citizen review and comments. During the 5-day public comment period from April 30, 2020 through May 5, 2020, the Public Notice for the Proposed Substantial Amendment was made available for public inspection on the City of Gardena Website <https://www.cityofgardena.org/>.

A copy of the public hearing notice will be presented in the Final Substantial Amendment as Exhibit 1. A summary of citizen comments received in writing and at the public hearing and responses to these comments will be presented in the Final Substantial Amendment as Exhibit 2 responses.

AFFP

95775 PH/Public Review-Bayardo

Affidavit of Publication

STATE OF CALIFORNIA } SS
COUNTY OF LOS ANGELES

I am a citizen of the United States; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principle clerk of the printer of Gardena Valley News, a newspaper of general circulation, published ONCE WEEKLY in the city of Gardena, County of LOS ANGELES, which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of LOS ANGELES, State of California under the date of November 13, 1958, Case Number 192381; that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

April 30, 2020

That said newspaper was regularly issued and circulated on those dates.

SIGNED:

Gardena Valley News

Subscribed to and sworn by me this 30th day of April 2020.

00004357 00095775

LEGAL ACCOUNT
GV-CITY OF GARDENA/LEGAL PUB
1700 WEST 162ND STREET
GARDENA, CA 90247-3778

NOTICE OF PUBLIC HEARING AND PUBLIC REVIEW FOR THE CITY OF GARDENA
SUBSTANTIAL AMENDMENTS CITIZEN PARTICIPATION PLAN,
ANNUAL ACTION PLAN (2017-2018), ANNUAL ACTION PLAN
(2019-2020)

NOTICE IS HEREBY GIVEN that the City of Gardena has prepared a Substantial Amendment to its Citizen Participation Plan for its Community Development Block Grant Program. The publication of this notice is the beginning of the 5-day public review period required under Federal Regulations at 24 CFR 91.105. The public review and written comment period begins April 30, 2020 and runs through May 5, 2020.

NOTICE IS HEREBY FURTHER GIVEN that the City of Gardena has prepared a Substantial Amendment to its FY 2017-2018 Action Plan. The publication of this notice is the beginning of the 30-day public review period required under Federal Regulations at 24 CFR 91.105. The public review and written comment period begins April 30, 2020 and runs through June 1, 2020.

NOTICE IS HEREBY FURTHER GIVEN that the City of Gardena has prepared a Substantial Amendment to its FY 2019-2020 Action Plan. The publication of this notice is the beginning of the 5-day public review period required under Federal Regulations at 24 CFR 91.105 and Federal Regulations waivers due to the COVID-19 crisis. The public review and written comment period begins April 30, 2020 and runs through May 5, 2020.

NOTICE IS HEREBY FURTHER GIVEN that the Substantial Amendments to the: (1) Citizen Participation Plan, (2) FY 2019-2020 Action Plan, and (3) FY 2017-2018 Action Plan will be presented to the City Council for approval on following date:

DATE: May 12, 2020

TIME: 7:00 P.M.

LOCATION: City Council Chambers, 1700 West 162nd Street, Gardena, CA 90247
VIRTUAL LOCATION: <https://us02web.zoom.us/j/87029070460>.

You may also dial in using your phone: United States + 1 (669) 900-9128; Webinar ID: 870-2907-0460

At this meeting, the City Council will receive public comment on Substantial Amendments to its: (1) Citizen Participation Plan, (2) FY 2019-2020 Action Plan, and (3) FY 2017-2018 Action Plan that will be submitted to the U.S. Department of Housing and Urban Development (HUD).

BACKGROUND On March 27, 2020 the United States Congress passed The Coronavirus Aid, Relief, and Economic Security Act (H.R. 748). The bill provided \$5 billion for Community Development Block Grant (CDBG) to rapidly respond to COVID-19 and the economic and housing impacts caused by it, including the expansion of community health facilities, childcare centers, food banks, and senior services.

The City of Gardena will receive \$370,465 in Community Development Block Grant Coronavirus (CDBG-CV) funding. A Substantial Amendment to the FY 2019-2020 Action Plan will be required to use CDBG-CV funds for COVID-19 activities and programs. HUD usually requires a thirty (30) day public comment period, however, HUD has waived this requirement provided that no less than five (5) days are provided for public comments. The Substantial Amendment to the FY 2019-2020 Action Plan will allocate CDBG-CV funding for specific COVID-19 programs and activities. The COVID-19-funded programs and activities are required to benefit low- and moderate-income households and businesses that are located in low- and moderate-income areas and/or create/retain low- and moderate-income jobs.

The Substantial Amendment to the FY 2017-2018 Action Plan will reallocate funds from the Rowley Park ADA Improvements to specific COVID-19 programs and activities. The HUD waivers do not apply to FY 2017-2018 and therefore, a 30-day public review and comment period is required for the Substantial Amendment to its FY 2017-2018 Action Plan.

PUBLIC COMMENT Due to the efforts to contain COVID-19 and State and Local requirements limiting public gatherings, copies of the Substantial Amendments to its: (1) Citizen Participation Plan, (2) FY 2019-2020 Action Plan, and (3) FY 2017-2018 Action Plan will be available for public review at the following locations:

City's Website and Gardena Housing Facebook page

The public is invited to submit written comments on the Substantial Amendments to

the: (1) Citizen Participation Plan, (2) FY 2019-2020 Action Plan, and (3) FY 2017-2018 Action Plan. All comments relative to the Substantial Amendments to the Citizen Participation Plan and FY 2019-2020 Action Plan should be submitted to CDBG Coordinator, Mary Simonell at msimonell@cityofgardena.org by May 5, 2020. All comments relative to the Substantial Amendment to the FY 2017-2018 Action Plan should be submitted to CDBG Coordinator, Mary Simonell at msimonell@cityofgardena.org by June 1, 2020.

Questions and written comments regarding the Substantial Amendments to the: (1) Citizen Participation Plan, (2) FY 2019-2020 Action Plan, and (3) FY 2017-2018 Action Plan may be addressed to Mary Simonell, Administrative Analyst III with the City of Gardena Administrative Services Department, 1700 West 162nd Street, Gardena, CA 90247. You may also call (310) 217-9655 or email msimonell@cityofgardena.org with any questions concerning the above document.

ACCESSIBILITY TO MEETINGS AND DOCUMENTS It is the objective of the City to comply with Section 504 of the Rehabilitation Act of 1973, as amended, the Americans with Disabilities Act (ADA) of 1990 and the ADA Amendment Act of 2008, the Fair Housing Act, and the Architectural Barriers Act in all respects. If you require public documents in an accessible format, the City will make reasonable efforts to accommodate your request. If you require a disability-related accommodation to attend or participate in a hearing or meeting, including auxiliary aids or services, please contact Mary Simonell, Administrative Analyst III at call (310) 217-9655 or email msimonell@cityofgardena.org.

Gardena Valley News 4/30/2020-95775

**EXHIBIT 2
SUMMARY OF CITIZEN COMMENTS**

No Public Comments were received during the Public Notice Period



City of Gardena

City Council Meeting

Agenda Item No.: 9. C. (3)


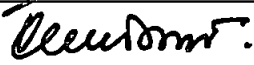
Department: Elected & Administrative Offices

Meeting Date: May 12, 2020

AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: SUBSTANTIAL AMENDMENT TO THE FISCAL YEAR 2019-2020 US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) ANNUAL ACTION PLAN TO ACCEPT CDBG-CV FUNDING FROM THE CARES ACT

<u>COUNCIL ACTION REQUIRED:</u> Conduct Public Hearing for Community Development Block Grant (CDBG) CDBG-CV Substantial Amendment, and approve Amendment for submittal to the US Department of Housing and Urban Development (HUD)	<u>Action Taken</u>
<u>STAFF SUMMARY AND RECOMMENDATION:</u> Staff respectfully recommends that Council conduct a Public Hearing; and following the Public Hearing, approve the proposed Substantial Amendment to the Fiscal Year 2019-2020 H.U.D. Annual Action Plan: One Year Use of Funds for the 45 th Community Development Block Grant (CDBG) program years to accept CDBG-CV funding from the CARES Act to fund COVID-19 related activities. COVID-19 Activities – The City is proposing: (1) to add \$370,465 in CDBG-CV funds for use in its 2019-2020 fiscal year, and (2) add activities and programs to be funded using its FY 2019-2020 CDBG-CV funds for eligible programs and activities to address the impact of COVID-19 including but not limited to: <ol style="list-style-type: none">1. Small business assistance.2. Rental assistance.3. Utility assistance. Staff therefore recommends that Council approve the Substantial Amendment to accept and program CDBG-CV funding to address the impacts of COVID-19.	
<u>FINANCIAL IMPACT:</u> CDBG-CV Allocation: \$370,465	
<u>ATTACHMENTS:</u> <ol style="list-style-type: none">1. Staff Report2. Substantial Amendment	
Submitted by <u></u> , Ray Beeman, Chief Fiscal Officer	Date: 5/12/20
Concurred by <u></u> , Clint D. Osorio, City Manager	Date: 5/12/20

CITY COUNCIL MEETING AGENDA STAFF REPORT

Agenda Item No.:	9. C. (1.)(2.)(3.)
Department:	Elected & Administrative
Meeting Date:	05/12/2020

AGENDA TITLE: SUBSTANTIAL AMENDMENT TO THE CITY'S CITIZEN PARTICIPATION PLAN TO UPDATE EMERGENCY POLICIES AND PROCEDURES IN RESPONSE TO COVID-19 (a)

AGENDA TITLE: SUBSTANTIAL AMENDMENT TO THE FISCAL YEAR 2017-2018 US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) ANNUAL ACTION PLAN TO REALLOCATE CDBG FUNDING TO COVID-19 RELATED ACTIVITIES (b)

AGENDA TITLE: SUBSTANTIAL AMENDMENT TO THE FISCAL YEAR 2019-2020 US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) ANNUAL ACTION PLAN TO ACCEPT CDBG-CV FUNDING FROM THE CARES ACT (c)

RECOMMENDATION:

Staff respectfully recommends that Council conduct a Public Hearing and approve the proposed Substantial Amendments to the: Citizen Participation Plan, Fiscal Year 2017-2018 HUD Annual Action Plan and the Fiscal Year 2019-2020 HUD Annual Action Plan.

BACKGROUND:

The City of Gardena ("City") is an entitlement jurisdiction receiving Community Development Block Grant (CDBG) funds directly from the U.S. Department of Housing and Urban Development (HUD). Pursuant to the CDBG program regulations, the City is required to prepare a five-year Consolidated Plan and annual updates (Annual Action Plan) to guide and report on the use of CDBG funds. Annual reviews of program performance (CAPER) are also required.

This Citizen Participation Plan (CPP) sets forth the City's policies and procedures for citizen participation in the development of the Consolidated Plan and related documents and any subsequent amendments. The CPP provides an opportunity for nonprofit service agencies and the community to work in partnership with the City to identify needs and allocate CDBG funds. The primary goal is to provide citizens - especially low- and moderate-income citizens of the community where CDBG-funded activities will take place - an opportunity to participate in an advisory role in the planning, implementation, and assessment of the programs and projects.

Section 104(a)(2) of the Housing and Community Development Act and by regulations at 24 CFR 570.486(a)(6) require that the City must provide citizens with reasonable advance notice of and opportunity to comment on proposed activities in an application to HUD for grants already made, the same opportunities must be provided for activities proposed to be added, deleted or substantially changed from the City's Consolidated Plan, Annual Action Plan application previously submitted to HUD. A period of not less than 30 days for public review and comment prior to the submittal of the Consolidated Plan and any related documents is required.

In response to the COVID-19 pandemic, on March 31, 2020, April 9, 2020 and April 10, 2020, HUD published memorandums of available regulatory waivers related to the Consolidated Plan. The regulatory waiver is intended to prevent the spread of COVID-19 and facilitate assistance to households and businesses economically impacted by COVID-19.

Among the waivers offered by HUD for the oversight and implementation of programs and activities specifically related to the prevention, response, or recovery related to coronavirus are (1) the reduction of the public comment period for substantial amendments to the Consolidated Plan and specific fiscal year Annual Action Plans from 30 days to 5 days, and (2) allowing for virtual public hearings in lieu of in-person public hearings.

(1) The City is proposing the following amendment to its Citizen Participation Plan: Emergency Policies and Procedures Related to Infectious Disease Response – The City is proposing to amend its Citizen Participation Plan to include emergency policies and procedures in response to the COVID-19 pandemic which will:

1. Reduce the required public comment period for substantial amendments from a minimum of 30 days to no less than 5 days;
2. Provide for virtual public hearings where in-person public hearings are not required, and virtual public hearings will be held if:
 - a. National/local health authorities recommend social distancing and limiting public gatherings for public health reasons; and
 - b. Virtual hearings provide reasonable notification and access for citizens in accordance with the grantee's certifications, timely responses from local officials to all citizen questions and issues, and public access to all questions and responses.

These emergency policies and procedures will apply to substantial amendments made to the FY 2015-2019 Consolidated Plan and related documents through June 30, 2021.

(2) The City is proposing the following amendment to its Annual Action Plan (2017-2018 Consolidated Plan):

Rowley Park Renovations – The City is proposing to remove this project from its 2017-2018 Annual Action Plan. The project involved modifications to existing park restrooms to meet ADA (Americans with Disabilities Act) requirements. If approved, the total amount of CDBG funds awarded for this project of \$75,000 will be reallocated to eligible programs and activities to address the impact of COVID-19 including, but not limited to:

1. Small business assistance.
2. Rental assistance.
3. Utility assistance.

(3) The City is proposing the following amendments to its FY 2019-2020 Annual Action Plan:

Allocate CDBG-CV Funds – The City is proposing to: (1) add \$370,465 in CDBG-CV funds for use in its 2019-2020 fiscal year, and (2) fund eligible activities and programs to address the impact of COVID 19 including, but not limited to, those shown in the table below:

CDBG-CV Funds	
Program/Activity	Funding Amount
1. Administration	\$ 0
2. Small Business Assistance	\$ 370,000
3. Short-Term Emergency Rental, Food and Utility Assistance	\$ 75,465*

*\$75,000 from FY 2017-2018 Substantial Amendment and \$465 from CDBG-CV funding

CONCLUSION:

In accordance with 24 CFR 91.105(c)(3) for local governments and HUD waiver published April 9, 2020, the Substantial Amendment to the FY 2019-2020 Annual Action for the use of CDBG-CV funds was made available for citizen review and comments for no less than 5 days. During the 5-day public comment period from April 30, 2020 through May 5, 2020, the draft Citizen Participation Plan Substantial Amendment was made available for public inspection on the City of Gardena Website <https://www.cityofgardena.org/>.

Upon Council approval, staff will file Notice of Amendments with the U.S. Department of Housing and Urban Development (HUD) for final approval.

Submitted by:



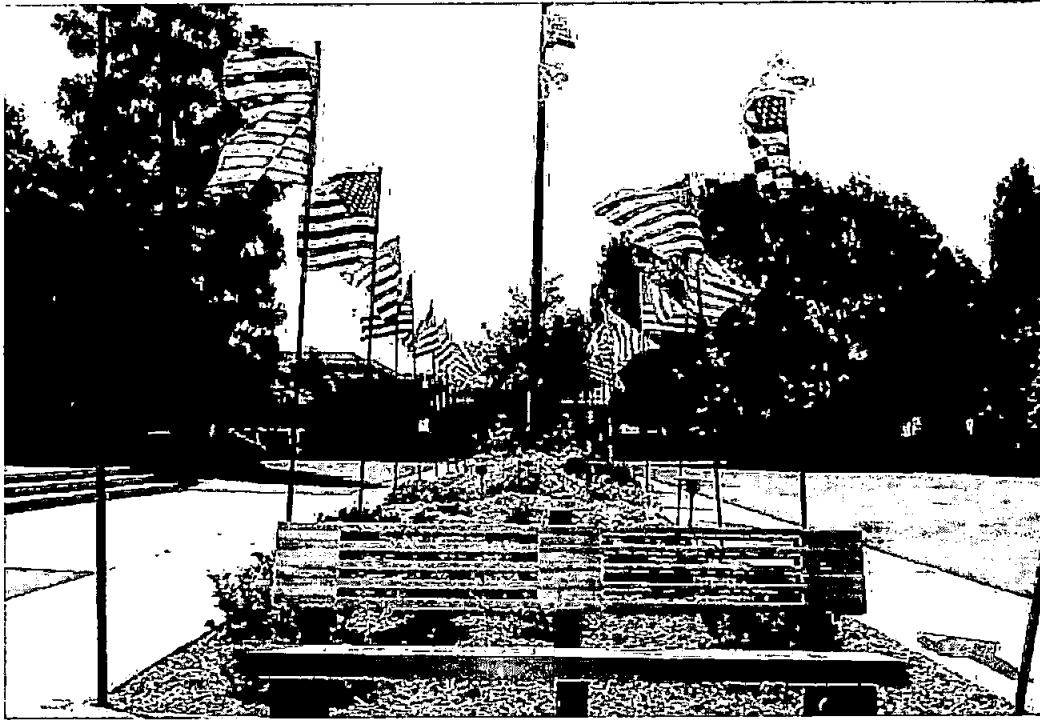
Ray Beeman
Chief Fiscal Officer

Date: May 12, 2020

Concurred by:

Clint D. Osorio
City Manager

Date: May 12, 2020



Substantial Amendment

Annual Action Plan

Fiscal Year 2019-2020

DRAFT

Prepared by: Administrative Services Department
City of Gardena 1700 West 162nd Street Gardena, CA 90247

**SUBSTANTIAL AMENDMENT TO
PY 2019-2020 ANNUAL ACTION PLAN
CDBG PROGRAM**

INTRODUCTION

As a recipient of Community Development Block Grant (“CDBG”) funding from the U.S. Department of Housing and Urban Development (“HUD”) the City is required to prepare and submit to HUD an Annual Action Plan. The Annual Action Plan describes how the City will utilize and distribute funds between eligible activities during the program year. This Annual Action Plan implements the City’s Five-Year Consolidated Plan and is developed through significant public input, analyses, and planning. This document is a Substantial Amendment to the City of Gardena’s 2019-2020 Annual Action Plan, which was submitted to the U.S. Department of Housing and Urban Development (HUD).

REGULATORY BASIS

Title 24 Section 91.505 of the Code of Federal Regulations stipulates that the City of Gardena shall amend their approved plans whenever they make one of the following decisions:

1. To make a change in its allocation priorities or a change in the method of distribution of funds;
2. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income) not previously described in the action plan; or
3. To change the purpose, scope, location, or beneficiaries of an activity.

The Regulation further requires that the City identify in its Citizen Participation Plan the criteria used to determining what constitutes a substantial amendment. Consistent with these requirements, the Citizen Participation Plan adopted by the City of Gardena identifies three criteria that will require a Substantial Amendment. A Substantial Amendment will be required when the City:

1. Makes a change in allocation priorities or change in method of distribution of funds;
2. Carries out an activity not previously described in the Action Plan; or
3. Substantially changes the purpose, scope, location, or beneficiaries of an activity.

The proposed change meets one of these three criteria, and so requires a Substantial Amendments.

PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SUBSTANTIAL AMENDMENT

The City is proposing the following amendments to its FY 2019-2020 Annual Action Plan:

- 1. Allocate CDBG-CV Funds** – The City is proposing to: (1) add \$370,465 in CDBG-CV funds for use in its 2019-2020 fiscal year, and (2) fund three eligible activities and programs to address the impact of COVID-19 including, but not limited to, those shown in table below.

CDBG-CV Funds	
Program/Activity	Funding Amount
1. Administration	\$ 0
2. Small Business Assistance	\$ 370,000
3. Short-Term Emergency Rental, Food and Utility Assistance	\$ 75,465*

*\$75,000 from FY 2017-2018 Substantial Amendment

CITIZEN PARTICIPATION

In accordance with 24 CFR 91.105(c)(3) for local governments and HUD waiver published April 9, 2020, the Substantial Amendment to the FY 2019-2020 Annual Action for the use of CDBG-CV funds was made available for citizen review and comments for no less than 5 days. During the 5-day public comment period from April 30, 2020 through May 5, 2020, the draft Consolidated Plan Substantial Amendment was made available for public inspection on the City of Gardena Website <https://www.cityofgardena.org/>.

A copy of the public hearing notice will be presented in the Final Substantial Amendment as Exhibit 1. A summary of citizen comments received in writing and at the public hearing and responses to these comments will be presented in the Final Substantial Amendment as Exhibit 2 responses.

AFFP

95775 PH/Public Review-Bayardo

Affidavit of Publication

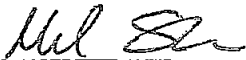
STATE OF CALIFORNIA } SS
COUNTY OF LOS ANGELES

I am a citizen of the United States; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principle clerk of the printer of Gardena Valley News, a newspaper of general circulation, published ONCE WEEKLY in the city of Gardena, County of LOS ANGELES, which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of LOS ANGELES, State of California under the date of November 13, 1958, Case Number 192381; that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

April 30, 2020

That said newspaper was regularly issued and circulated on those dates.

SIGNED:



Gardena Valley News

Subscribed to and sworn by me this 30th day of April 2020.

00004357 00095775

LEGAL ACCOUNT
GV-CITY OF GARDENA/LEGAL PUB
1700 WEST 162ND STREET
GARDENA, CA 90247-3778

NOTICE OF PUBLIC HEARING AND PUBLIC REVIEW FOR THE CITY OF GARDENA
SUBSTANTIAL AMENDMENTS CITIZEN PARTICIPATION PLAN,
ANNUAL ACTION PLAN (2017-2018), ANNUAL ACTION PLAN
(2019-2020)

NOTICE IS HEREBY GIVEN that the City of Gardena has prepared a Substantial Amendment to its Citizen Participation Plan for its Community Development Block Grant Program. The publication of this notice is the beginning of the 5-day public review period required under Federal Regulations at 24 CFR 91.105. The public review and written comment period begins April 30, 2020 and runs through May 5, 2020.

NOTICE IS HEREBY FURTHER GIVEN that the City of Gardena has prepared a Substantial Amendment to its FY 2017-2018 Action Plan. The publication of this notice is the beginning of the 30-day public review period required under Federal Regulations at 24 CFR 91.105. The public review and written comment period begins April 30, 2020 and runs through June 1, 2020.

NOTICE IS HEREBY FURTHER GIVEN that the City of Gardena has prepared a Substantial Amendment to its FY 2019-2020 Action Plan. The publication of this notice is the beginning of the 5-day public review period required under Federal Regulations at 24 CFR 91.105 and Federal Regulations waivers due to the COVID-19 crisis. The public review and written comment period begins April 30, 2020 and runs through May 5, 2020.

NOTICE IS HEREBY FURTHER GIVEN that the Substantial Amendments to the: (1) Citizen Participation Plan, (2) FY 2019-2020 Action Plan, and (3) FY 2017-2018 Action Plan will be presented to the City Council for approval on following date:

DATE: May 12, 2020

TIME: 7:00 P.M.

LOCATION: City Council Chambers, 1700 West 162nd Street, Gardena, CA 90247

VIRTUAL LOCATION: <https://us02web.zoom.us/j/87029070460>.

You may also dial in using your phone: United States + 1 (669) 900-9128; Webinar ID: 870-2907-0460

At this meeting, the City Council will receive public comment on Substantial Amendments to its: (1) Citizen Participation Plan, (2) FY 2019-2020 Action Plan, and (3) FY 2017-2018 Action Plan that will be submitted to the U.S. Department of Housing and Urban Development (HUD).

BACKGROUND On March 27, 2020 the United States Congress passed The Coronavirus Aid, Relief, and Economic Security Act (H.R. 748). The bill provided \$5 billion for Community Development Block Grant (CDBG) to rapidly respond to COVID-19 and the economic and housing impacts caused by it, including the expansion of community health facilities, childcare centers, food banks, and senior services.

The City of Gardena will receive \$370,465 in Community Development Block Grant Coronavirus (CDBG-CV) funding. A Substantial Amendment to the FY 2019-2020 Action Plan will be required to use CDBG-CV funds for COVID-19 activities and programs. HUD usually requires a thirty (30) day public comment period, however, HUD has waived this requirement provided that no less than five (5) days are provided for public comments. The Substantial Amendment to the FY 2019-2020 Action Plan will allocate CDBG-CV funding for specific COVID-19 programs and activities. The COVID-19-funded programs and activities are required to benefit low- and moderate-income households and businesses that are located in low- and moderate-income areas and/or create/retain low- and moderate-income jobs.

The Substantial Amendment to the FY 2017-2018 Action Plan will reallocate funds from the Rowley Park ADA Improvements to specific COVID-19 programs and activities. The HUD waivers do not apply to FY 2017-2018 and therefore, a 30-day public review and comment period is required for the Substantial Amendment to its FY 2017-2018 Action Plan.

PUBLIC COMMENT Due to the efforts to contain COVID-19 and State and Local requirements limiting public gatherings, copies of the Substantial Amendments to its: (1) Citizen Participation Plan, (2) FY 2019-2020 Action Plan, and (3) FY 2017-2018 Action Plan will be available for public review at the following locations:

City's Website and Gardena Housing Facebook page

The public is invited to submit written comments on the Substantial Amendments to

the: (1) Citizen Participation Plan, (2) FY 2019-2020 Action Plan, and (3) FY 2017-2018 Action Plan. All comments relative to the Substantial Amendments to the Citizen Participation Plan and FY 2019-2020 Action Plan should be submitted to CDBG Coordinator, Mary Simonell at msimonell@cityofgardena.org by May 5, 2020. All comments relative to the Substantial Amendment to the FY 2017-2018 Action Plan should be submitted to CDBG Coordinator, Mary Simonell at msimonell@cityofgardena.org by June 1, 2020.

Questions and written comments regarding the Substantial Amendments to the: (1) Citizen Participation Plan, (2) FY 2019-2020 Action Plan, and (3) FY 2017-2018 Action Plan may be addressed to Mary Simonell, Administrative Analyst III with the City of Gardena Administrative Services Department, 1700 West 162nd Street, Gardena, CA 90247. You may also call (310) 217-9655 or email msimonell@cityofgardena.org with any questions concerning the above document.

ACCESSIBILITY TO MEETINGS AND DOCUMENTS It is the objective of the City to comply with Section 504 of the Rehabilitation Act of 1973, as amended, the Americans with Disabilities Act (ADA) of 1990 and the ADA Amendment Act of 2008, the Fair Housing Act, and the Architectural Barriers Act in all respects. If you require public documents in an accessible format, the City will make reasonable efforts to accommodate your request. If you require a disability-related accommodation to attend or participate in a hearing or meeting, including auxiliary aids or services, please contact Mary Simonell, Administrative Analyst III at call (310) 217-9655 or email msimonell@cityofgardena.org.

Gardena Valley News 4/30/2020-95775

EXHIBIT 2
SUMMARY OF CITIZEN COMMENTS

No Public Comments were received during the Public Notice Period



City of Gardena City Council Meeting

Agenda Item No.: 9. C. (4)

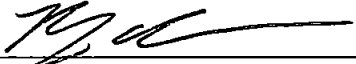
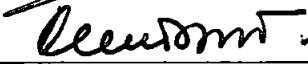
Department: Elected & Administrative Offices

Meeting Date: May 12, 2020

AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: AUTHORIZATION FOR THE CITY MANAGER, OR HIS DESIGNEE, TO APPLY FOR A LINE OF CREDIT WITH US BANK

COUNCIL ACTION REQUIRED:	Action Taken
Authorize the City Manager, or his designee, to apply for a Line of Credit with US Bank	
<p>STAFF SUMMARY AND RECOMMENDATION:</p> <p>Due to COVID-19 related shutdowns as well as the Governor's decision to freeze and defer payments of sales taxes for businesses, the City will experience a cash flow problem. In an effort to be fiscally prudent and to ensure the continued operation of the City, the following one-year loan options were procured.</p> <ol style="list-style-type: none">1.) US Bank - \$10 million Line of Credit<ol style="list-style-type: none">a. The unused portion is charged 50 basis points, annualized interest of \$50,000b. The portion that is utilized is charged Monthly Libor Rate (.86) + 150 basis points (1.50%) for total rate of 2.36% - Annualized Interest of \$236,000c. Legal fees would be approximately \$15,000-\$20,000d. The time frame to process the loan and have it in place would be 3-4 weeks2.) Chase Bank - \$10 million Line of Credit<ol style="list-style-type: none">a. The unused portion is charged 50 basis points, annualized interest of \$50,000b. The portion that is utilized is charged Monthly Libor Rate (.86) + 1.75% - 2.00% which equates to a range of 2.61% -2.86%. The annualized interest would be \$261,000 - \$286,000c. Legal fees would be approximately \$45,0003.) Bank of the West & 4.) Union Bank<ol style="list-style-type: none">a. Both are currently only considering Lines of Credit for its current clients. The City has no current relationship with Bank of the West or Union Bank and therefore we will not be considered. <p>Staff therefore respectfully recommends that the City Council authorize the utilization and application for option #1, US Bank, for the line of credit for the following reasons: the City's' established relationship, the lowest interest rate and the most reasonable legal fees.</p>	
<p>FINANCIAL IMPACT: Estimated Minimum of \$65,000 up to a maximum estimated of \$256,000 based on current libor rates</p>	
<p>ATTACHMENTS:</p>	
<p>Submitted by <u></u>, Ray Beeman, Chief Fiscal Officer Date: 5/12/20</p> <p>Concurred by <u></u>, Clint D. Osorio, City Manager Date: 5/12/20</p>	



City of Gardena
City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 9.C.(5)
Department: ELECTED and ADMINISTRATIVE OFFICES
Meeting Date: 05/12/2020
Resolution No. 6456

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6456, ADOPT RESOLUTION RATIFYING REGULATION NO. 3 ISSUED BY THE CITY MANAGER AS DIRECTOR OF EMERGENCY SERVICES, PARTIALLY MODIFYING REGULATION NO. 1 RE CITY PARKS PURSUANT TO PROCLAMATION DECLARING THE EXISTENCE OF A LOCAL EMERGENCY

COUNCIL ACTION REQUIRED:

- Adopt Resolution No. 6456

Action Taken

STAFF SUMMARY:

On March 16, 2020 the City Manager, as the City's Director of Emergency Services, declared a local emergency as authorized by Government Code section 8630 and Gardena Municipal Code Chapter 2.56.060. The City Council ratified that Proclamation by Resolution No. 6441 on March 19, 2020.

On April 9, 2020, the City Manager issued Regulation No. 1 pursuant to the City's Emergency Proclamation which closed all city parks and open spaces. On April 14, 2020, the City Council approved Resolution No. 6446 ratifying Regulation No. 1.

On May 6, 2020 the Los Angeles County Department of Public Health announced a reopening plan for the County of Los Angeles wherein under Stage 2 of the plan, outdoor parks may reopen effective May 8, 2020 provided that all activities adhere to distancing and infection control protocols. Given such announcement by the Los Angeles County Department of Public Health, on May 7, 2020, the Director of Emergency Services issued Regulation No. 3, partially modifying Regulation No. 1 regarding the City's Parks and which became effective on May 8, 2020. Regulation No. 3 orders the following:

- City of Gardena Parks shall be open during regular park hours for passive use only, such as walking or jogging.
- Park Parking Lots shall be open during regular park hours for visitors of the city's parks.
- There shall be no gathering, picnicking, or other such use in the City of Gardena Parks or Parking Lots.
- All Sport Amenities such as playgrounds, basketball courts, tennis courts, skate parks, soccer fields etc. will remain closed for all until otherwise ordered.
- Social distancing shall be maintained and a face covering shall be worn, except for children under age 2.

Staff respectfully recommends that the City Council adopt Resolution 6456, ratifying Regulation No. 3.

FISCAL IMPACT:

The primary costs that would be incurred by the City are for enforcement of the Regulation, which are currently being covered by existing department appropriations but will be tracked separately in the City's Disaster Fund. Staff will pursue federal and State reimbursement for all City costs incurred.

ATTACHMENT:

- 1) Resolution No. 6456-Ratifying Regulation No. 3, Partially Modifying Regulation No.1 Regarding City Parks

Submitted By: _____

Clint Osorio, City Manager

Date: 5/08/2020

RESOLUTION NO. 6456

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, RATIFYING REGULATION NO. 3 ISSUED BY THE CITY MANAGER AS DIRECTOR OF EMERGENCY SERVICES, PARTIALLY MODIFYING REGULATION NO. 1 RE CITY PARKS

THE CITY COUNCIL OF THE CITY OF GARDENA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, Gardena Municipal Code Chapter 2.56.060 empowers the City Manager, as the Director of Emergency Services, to declare the existence or threatened existence of a local emergency when the City is affected or likely to be affected by a public calamity; and

WHEREAS, Government Code Section 8550 et seq., including Section 8558(c), authorize the City Manager to proclaim a local emergency when the City is threatened by conditions of disaster or extreme peril to the safety of persons and property within the City that are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, Gardena Municipal Code Chapter 2.56.060(A)(6)(a) empowers the City Manager as Director of Emergency Services to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such emergency; and

WHEREAS, a novel coronavirus, COVID-19, causes infectious disease and was first detected in Wuhan City, Hubei Province, China in December 2019. Symptoms of COVID-19 include fever, cough, and shortness of breath; outcomes have ranged from mild to severe illness, and, in some cases, death. The Center for Disease Control and Prevention (CDC) has indicated the virus is a tremendous public health threat; and

WHEREAS, on January 30, 2020, the World Health Organization (WHO) declared the outbreak a "public health emergency of international concern" and on March 11, 2020, the WHO has elevated the public health emergency to the status of a pandemic. On January 31, 2020, United States Health and Human Services Secretary Alex M. Azar II declared a public health emergency for the United States to aid the nation's healthcare community in responding to COVID-19. On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in California; and

WHEREAS, the Governor on March 12, 2020 issued Executive Order N-25-20, ordering, inter alia, that all residents are to heed the orders and guidance of state and local public health officials; and

WHEREAS, on March 16, 2020 the City Manager, as the City's Director of Emergency Services, did proclaim the existence of a local emergency as authorized by Government Code section 8630 and Gardena Municipal Code Chapter 2.56.060; and

WHEREAS, on March 19, 2020, the County of Los Angeles Department of Public Health issued the Safer at Home Order for Control of COVID-19 to further restrict and limit the gathering of persons in an effort to slow the spread of COVID-19 within the greater Los Angeles community; and

WHEREAS, on March 19, 2020, the Governor of California issued Executive Order No. N-33-20 that required all citizens, except for essential workers, to stay home with limited exceptions allowed to obtain essential services; and

WHEREAS, on March 19, 2020 the City Council pursuant to Resolution No. 6441 did ratify the Proclamation declaring the existence of a local emergency; and

WHEREAS, on April 9, 2020, the City Manager, acting as the Director of Emergency Services, issued Regulation No. 1 pursuant to the City's Emergency Proclamation which closed all city parks and open spaces; and

WHEREAS, on April 14, 2020, the City Council approved Resolution No. 6446 ratifying Regulation No. 1; and

WHEREAS, COVID-19 continues to spread in the City and in the County and is especially dangerous to vulnerable populations, including the elderly and those with underlying health conditions; and

WHEREAS, the city has been severely impacted by the health crisis of this global pandemic. Sporting events, concerts, plays, and conferences have been canceled. School closures have occurred and are continuing. Employees have been advised to work at home. Parents have had to miss work to care for home-bound school-age children. As the virus spreads, many workers have had to stay home for extended periods; and

WHEREAS, during this local emergency, and in the interest of protecting the public health and preventing transmission of COVID-19, it remains essential to avoid

unnecessary close contact; and

WHEREAS, on May 6, 2020 the Los Angeles County Department of Public Health announced a reopening plan for the County of Los Angeles wherein under Stage 2 of the plan, outdoor parks may reopen effective May 8, 2020 provided that all activities adhere to distancing and infection control protocols.

WHEREAS, as the length of the stay-at-home order has continued, many Gardena residents affected by the stay-at-home orders have requested an easing of restrictions on the use of public parks and open spaces for passive use, such as walking or jogging so long as strict regulations are followed to ensure social distancing and wearing of face coverings to minimize the transmission of COVID-19; and

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the City Manager, acting as the Director of Emergency Services, issued on May 7, 2020, Regulation No. 3, which became effective May 8, 2020 and ordered the following:

- City of Gardena Parks shall be open during regular park hours for passive use only, such as walking or jogging.
- City of Gardena Park Parking Lots shall be open during regular park hours for visitors of the city's parks.
- There shall be no gathering, picnicking, or other such use in the City of Gardena Parks or Parking Lots.
- All Sport Amenities such as playgrounds, basketball courts, tennis courts, skate parks, soccer fields etc. will remain closed for all until otherwise ordered.
- Social distancing shall be maintained and a face covering shall be worn, except for children under age 2. The face mask or covering shall be of sufficient size to cover the nose and mouth of the wearer so as to assure the inhale or exhale of air through the mask or covering. Such face coverings need not be medical-grade masks or N95 respirators, but can be fabric coverings, such as scarves and bandanas. All reusable face coverings must be washed frequently (at least once a day). Single-use face coverings must be properly discarded into trash receptacles.

A true and correct copy of the Director of Emergency Services Regulation No. 3 is

attached hereto and incorporated herein by this reference as Attachment "A"; and

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, it is necessary for the City Council to ratify the Director of Emergency Service's Regulation No. 3.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE, AS FOLLOWS:

SECTION 1. The City Manager, acting as the Director of Emergency Services' Regulation No. 3 issued on May 7, 2020, and entitled "GARDENA REGULATION NO. 3 ISSUED PURSUANT TO A PROCLAMATION BY THE CITY MANAGER OF THE CITY OF GARDENA, CALIFORNIA, ACTING AS THE DIRECTOR OF EMERGENCY SERVICES, PARTIALLY MODIFYING REGULATION NO. 1 RE CITY PARKS", is hereby ratified.

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved, and adopted this 12th day of May 2020.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney



OFFICE of the CITY MANAGER

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9503

May 7, 2020
REF: 2020.121

**CITY OF GARDENA REGULATION NO 3 PURSUANT TO
PROCLAMATION DECLARING THE EXISTENCE OF A LOCAL EMERGENCY**

GARDENA REGULATION NO. 3 ISSUED PURSUANT TO A PROCLAMATION BY THE CITY MANAGER OF THE CITY OF GARDENA, CALIFORNIA, ACTING AS THE DIRECTOR OF EMERGENCY SERVICES, PARTIALLY MODIFYING REGULATION NO. 1 RE CITY PARKS

WHEREAS, Gardena Municipal Code Chapter 2.56.060 empowers the City Manager, as the Director of Emergency Services, to declare the existence or threatened existence of a local emergency when the City is affected or likely to be affected by a public calamity; and

WHEREAS, Government Code Section 8550 et seq., including Section 8558(c), authorize the City Manager to proclaim a local emergency when the City is threatened by conditions of disaster or extreme peril to the safety of persons and property within the City that are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, Gardena Municipal Code Chapter 2.56.060(A)(6)(a) empowers the City Manager as Director of Emergency Services to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such emergency; and

WHEREAS, a novel coronavirus, COVID-19, causes infectious disease and was first detected in Wuhan City, Hubei Province, China in December 2019. Symptoms of COVID-19 include fever, cough, and shortness of breath; outcomes have ranged from mild to severe illness, and, in some cases, death. The Center for Disease Control and Prevention (CDC) has indicated the virus is a tremendous public health threat; and

WHEREAS, on January 30, 2020, the World Health Organization (WHO) declared the outbreak a "public health emergency of international concern" and on March 11, 2020, the WHO has elevated the public health emergency to the status of a pandemic. On January 31, 2020, United States Health and Human Services Secretary Alex M. Azar II declared a public health emergency for the United States to aid the nation's healthcare community in responding to COVID-19. On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in California; and

TASHA CERDA, Mayor / MARK E. HENDERSON, Mayor Pro Tem
PAULETTE C. FRANCIS, Councilmember / ART KASKANIAN, Councilmember / RODNEY G. TANAKA, Councilmember
MINA SEMENZA, City Clerk / J. INGRID TSUKIYAMA, City Treasurer / CLINT OSORIO, City Manager / CARMEN VASQUEZ, City Attorney

WHEREAS, the Governor on March 12, 2020 issued Executive Order N-25-20, ordering, inter alia, that all residents are to heed the orders and guidance of state and local public health officials; and

WHEREAS, on March 16, 2020 the City Manager, as the City's Director of Emergency Services, did proclaim the existence of a local emergency as authorized by Government Code section 8630 and Gardena Municipal Code Chapter 2.56.060; and

WHEREAS, on March 19, 2020, the County of Los Angeles Department of Public Health issued the Safer at Home Order for Control of COVID-19 to further restrict and limit the gathering of persons in an effort to slow the spread of COVID-19 within the greater Los Angeles community; and

WHEREAS, on March 19, 2020, the Governor of California issued Executive Order No. N-33-20 that required all citizens, except for essential workers, to stay home with limited exceptions allowed to obtain essential services; and

WHEREAS, on March 19, 2020 the City Council pursuant to Resolution No. 6441 did ratify the Proclamation declaring the existence of a local emergency; and

WHEREAS, on April 9, 2020, the City Manager, acting as the Director of Emergency Services, issued Regulation No. 1 pursuant to the City's Emergency Proclamation which closed all city parks and open spaces; and

WHEREAS, on April 14, 2020, the City Council approved Resolution No. 6446 ratifying Regulation No. 1; and

WHEREAS, COVID-19 continues to spread in the City and in the County and is especially dangerous to vulnerable populations, including the elderly and those with underlying health conditions; and

WHEREAS, the city has been severely impacted by the health crisis of this global pandemic. Sporting events, concerts, plays, and conferences have been canceled. School closures have occurred and are continuing. Employees have been advised to work at home. Parents have had to miss work to care for home-bound school-age children. As the virus spreads, many workers have had to stay home for extended periods; and

WHEREAS, during this local emergency, and in the interest of protecting the public health and preventing transmission of COVID-19, it remains essential to avoid unnecessary close contact; and

WHEREAS, on May 6, 2020 the Los Angeles County Department of Public Health announced a reopening plan for the County of Los Angeles wherein under Stage 2 of the plan, outdoor parks

may reopen effective May 8, 2020 provided that all activities adhere to distancing and infection control protocols.

WHEREAS, as the length of the stay-at-home order has continued, many Gardena residents affected by the stay-at-home orders have requested an easing of restrictions on the use of public parks and open spaces for passive use, such as walking or jogging so long as strict regulations are followed to ensure social distancing and wearing of face coverings to minimize the transmission of COVID-19; and

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, it is necessary to issue this Regulation No. 3 to allow passive use of the City of Gardena's parks, subject to strict requirements to minimize the risk of COVID-19 transmission pursuant to the emergency proclamation related to protection of life and property;

NOW, THEREFORE, IT IS PROCLAIMED AND ORDERED by the City Manager of the City of Gardena acting as the Director of Emergency Services as follows, to become effective on May 8, 2020, subject to ratification as soon as practicable by the City of Gardena City Council:

SECTION 1. The above recitals are true and correct and incorporated herein by this reference. The recitals referenced herein, are adopted as though set forth fully herein as findings in support of this regulation.

SECTION 2. Regulation No. 1, pursuant to Proclamation Declaring the Existence of a Local Emergency is hereby modified in the following respects only:

- City of Gardena Parks shall be open during regular park hours for passive use only, such as walking or jogging.
- City of Gardena Park Parking Lots shall be open during regular park hours for visitors of the city's parks.
- There shall be no gathering, picnicking, or other such use in the City of Gardena Parks or Parking Lots.
- All Sport Amenities such as playgrounds, basketball courts, tennis courts, skate parks, soccer fields etc. will remain closed for all until otherwise ordered.
- Social distancing shall be maintained and a face covering shall be worn, except for children under age 2. The face mask or covering shall be of sufficient size to cover the nose and mouth of the wearer so as to assure the inhale or exhale of air through the mask or covering. Such face coverings need not be medical-grade masks or N95 respirators, but can be fabric coverings, such as scarves and bandanas. All reusable

face coverings must be washed frequently (at least once a day). Single-use face coverings must be properly discarded into trash receptacles.

SECTION 3. Violation of this Regulation shall be punishable as set forth in Gardena Municipal Code Chapter 2.56.100

SECTION 4. Except as expressly modified herein, Regulation No. 1 shall remain in full force and effect so long as the City remains in a state of emergency.

SECTION 5. Should the regulations referenced herein conflict in any manner, the stricter requirement shall apply, unless expressly acknowledged otherwise by the Director of Emergency Services or the City Council, or unless by operation of law.

SECTION 6. This regulation must be confirmed at the earliest practicable time by the City Council.

SECTION 7. If any subsection, sentence, clause, phrase, or word of this regulation or any application of it to any person, structure, gathering, or circumstance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, then such decision will not affect the validity of the remaining portions or applications of this regulation.

SECTION 8. Notwithstanding pending review of this regulation by the City Council for confirmation at the earliest practicable time, this regulation shall take effect on May 8, 2020.

SECTION 9. This regulation shall remain in effect until terminated by subsequent order of the Gardena Director of Emergency Services, terminated by resolution or other action of the City Council, or until the state of local emergency in the City concludes, whichever occurs earlier.

PROCLAIMED this 7th day of May, 2020.



Clint Osorio,
City Manager/Director of Emergency Services

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF GARDENA REGULATION NO. 3 PURSUANT TO PROCLAMATION DECLARING THE EXISTENCE OF A LOCAL EMERGENCY FOR THE CITY OF GARDENA, CALIFORNIA BY THE CITY MANAGER (DIRECTOR OF EMERGENCY SERVICES) ON THE 7TH DAY OF MAY 2020.

ATTEST:

Becky Romero
for MINA SEMENZA, City Clerk



City of Gardena
City Council Meeting

Agenda Item No. 9. D. (1)

Department: General Services

Meeting Date: 5/12/2020

Resolution No. 6444

AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: *RESOLUTION NO. 6444, APPROVING THE ENGINEER'S REPORT FOR THE GARDENA ARTESIA BOULEVARD LANDSCAPING ASSESSMENT DISTRICT FOR FISCAL YEAR 2020-2021, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS UNDER THE GARDENA ARTESIA BOULEVARD LANDSCAPING ASSESSMENT DISTRICT FOR THE FISCAL YEAR 2020-2021, AND SETTING A TIME AND PLACE FOR HEARING PROTESTS IN RELATION THERETO (PUBLIC HEARING: June 9, 2020)*

COUNCIL ACTION REQUIRED:

Action Taken

Adopt Resolution No. 6444

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that Council adopt Resolution No. 6444 approving the Engineer's Report pursuant to the requirements of Resolution No. 6435, regarding the Gardena Artesia Boulevard Landscaping Assessment District for fiscal year 2020-2021, declaring its intention to levy and collect assessments under the Gardena Artesia Boulevard Landscaping Assessment District for the fiscal year 2020-2021, and appointing a time and place for hearing protests in relation thereto (Public Hearing: June 9, 2020).

Artesia Boulevard Landscaping Assessment District between Normandie Avenue and Dalton Avenue was established and commenced in fiscal year 1994-1995 and Artesia Boulevard Landscaping Assessment District between Denker Avenue and Western Avenue was established and commenced in fiscal year 2001-2002.

The assessment will pay for the servicing and maintenance costs of landscaping and appurtenant improvements within the median islands on Artesia Boulevard between Western Avenue and Normandie Avenue.

FINANCIAL IMPACT/COST:

Budget Amount: \$10,062 + \$11,600 = \$21,662

Funding Source: Assessment District

ATTACHMENT:

Resolution No. 6444, Engineer's Report

Submitted by: Kevin Kwak

Kevin Kwak, Principal Civil Engineer

Date: 5/7/2020

Concurred by: Clint Osorio

Clint Osorio, City Manager

Date: 5/7/20

RESOLUTION NO. 6444

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, APPROVING THE ENGINEER'S REPORT FOR THE GARDENA ARTESIA BOULEVARD LANDSCAPING ASSESSMENT DISTRICT FOR FISCAL YEAR 2020-2021, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS UNDER THE GARDENA ARTESIA BOULEVARD LANDSCAPING ASSESSMENT DISTRICT FOR THE FISCAL YEAR 2020-2021, AND SETTING A TIME AND PLACE FOR HEARING PROTESTS IN RELATION THERETO (PUBLIC HEARING: June 9, 2020)

WHEREAS, the City of Gardena, California, previously established the Gardena Artesia Boulevard Landscaping Assessment District; and

WHEREAS, on March 10, 2020, the City Council of the City of Gardena, California, adopted Resolution No. 6435 that requires City Council to direct the City Manager to order Engineering Staff to prepare and file a report according to the provisions of the "Landscaping and Lighting Act of 1972" of the State of California Streets and Highways Code, Division 15, Part 2, for assessments to be levied upon and collected through the Gardena Artesia Boulevard Landscaping Assessment District for fiscal year 2020-2021; and

WHEREAS, the Engineer's Report bearing the date of May 12, 2020, was prepared and was filed in the office of the City Clerk; and

WHEREAS, the City Clerk has presented the Engineer's Report to the City Council, and said Council has examined and considered the Engineer's Report and is satisfied with all the items contained in Engineer's Report; and

WHEREAS, the City Council of the City of Gardena, California, proposes to levy and collect annual assessments according to the "Landscaping and Lighting Act of 1972" of the State of California Streets and Highways Code, Division 15, Part 2, for Fiscal Year 2020-2021;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE, AS FOLLOWS:

SECTION 1. That the Engineer's Report bearing the date of May 12, 2020, was prepared and filed with the City Clerk in conformity with the provisions of the State of California Streets and Highways Code, Division 15, Part 2, Landscaping and Lighting Act of 1972. The Engineer's Report contains the plans and specifications for the maintenance of the improvements, an estimate of the costs of the maintenance and servicing, a diagram for the assessment district and an assessment of the estimated costs of the maintenance and servicing of the improvements.

SECTION 2. The City Council approves the Engineer's Report as filed and sets a public hearing for Tuesday, June 9, 2020, at 7:30 p.m., in the Gardena City Council Chambers, 1700 West 162nd Street, in the City of Gardena, California, to consider the levy and collection of the assessment for the Gardena Artesia Boulevard Landscaping Assessment District for Fiscal Year 2020-2021.

SECTION 3. The City Clerk or designee is authorized and directed to give notice of the hearing in time, form, and manner as required by the California Streets and Highways Code, Division 15, Part 2, Landscaping and Lighting Act of 1972.

SECTION 4. That the City Council declares its intention to levy upon and collect assessments at the same rate as previously established through the Gardena Artesia Boulevard Landscaping Assessment District for Fiscal Year 2020-2021, except that no assessments shall be imposed upon property owned by the state or federal government or any local agency.

SECTION 5. That the boundaries of the Gardena Artesia Boulevard Landscaping Assessment District are as shown and described in the attached map and incorporated by reference.

Resolution No. 6444

SECTION 6. That the purposes of the District are those provided for in the Engineer's Report on file with the City Clerk.

SECTION 7. That this resolution shall take effect immediately.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this resolution; shall enter the resolution among the original resolutions of the City; and shall make a record of the passage and adoption in the records of the proceedings of the City Council of the City in the minutes of the meeting at which the resolution was passed and adopted.

Passed, approved, and adopted this _____ day of _____, 2020.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney

CITY OF GARDENA

GARDENA ARTESIA BOULEVARD LANDSCAPING ASSESSMENT DISTRICT

ENGINEER'S REPORT

2020-2021

May 12, 2020

CITY OF GARDENA

GARDENA ARTESIA BOULEVARD LANDSCAPING ASSESSMENT DISTRICT

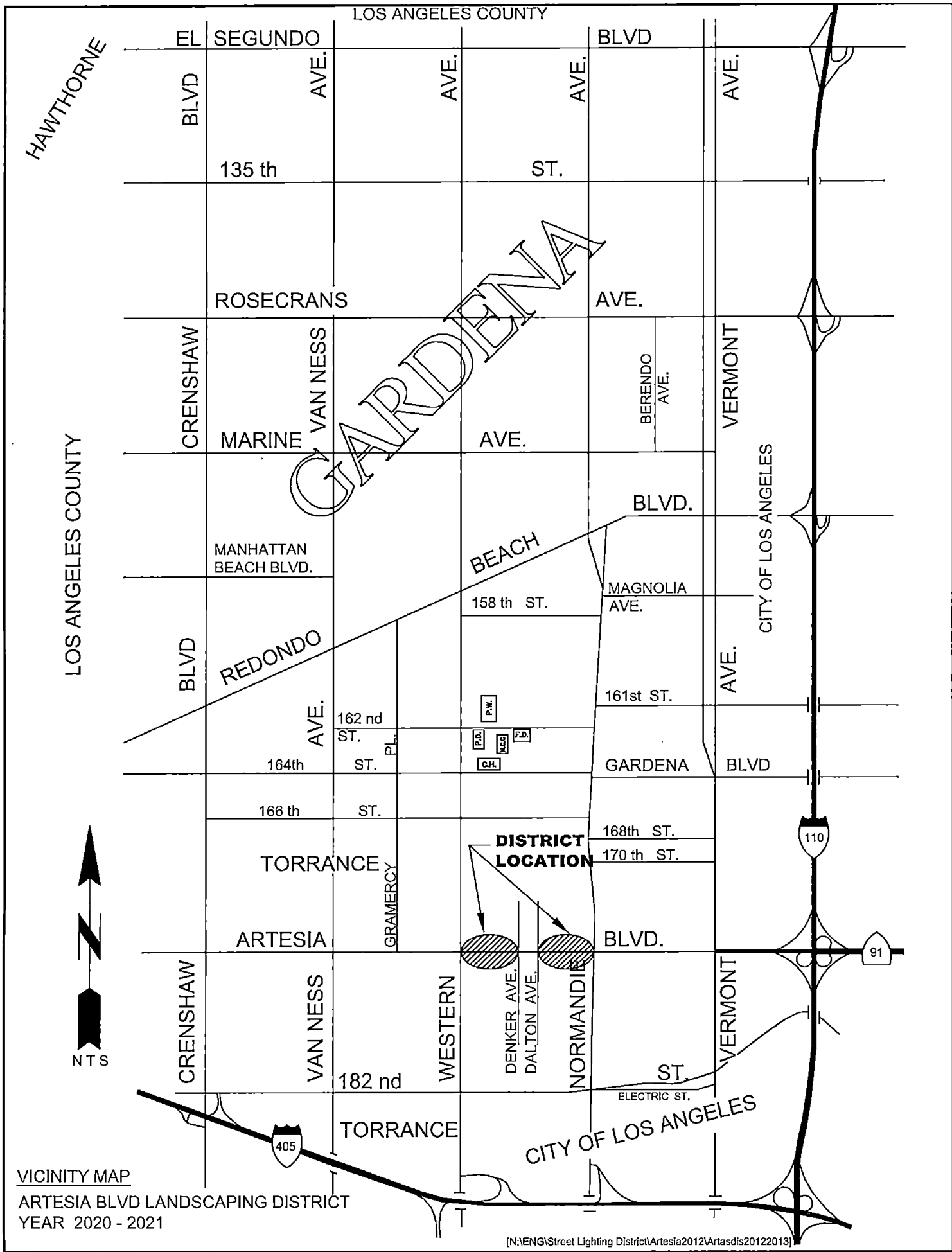
ENGINEER'S REPORT

2020-2021

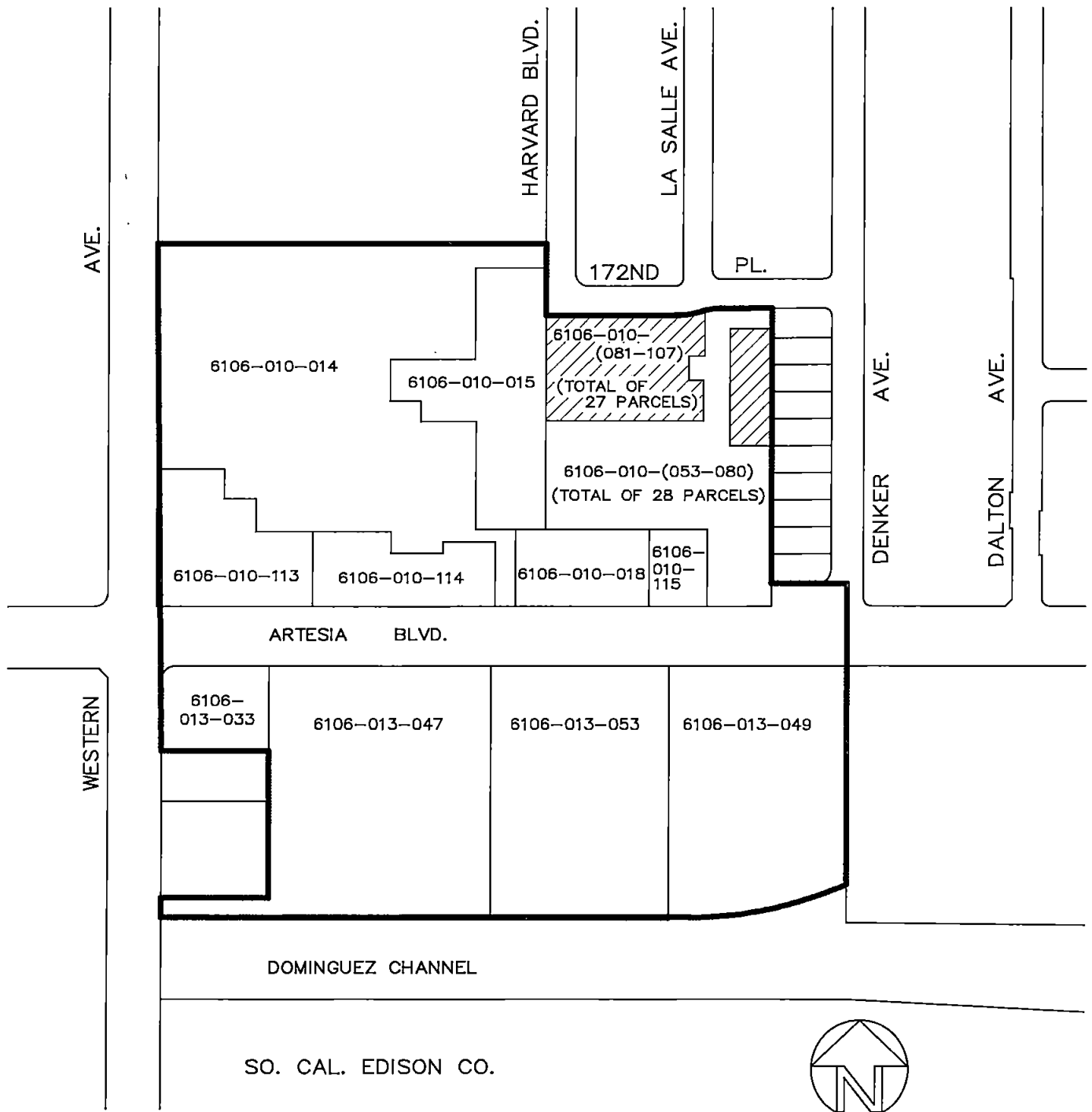
Prepared according to the provisions of the Landscaping and Lighting Act of 1972, Sections 22500 through 22679 of the California Streets and Highways Code.

According to Part 2 of Division 15 of the Streets and Highways Code of the State of California, and as directed by resolution of the City Council of the City of Gardena, the City Engineer of the City of Gardena has prepared and submits the Engineer's Report consisting of the following:

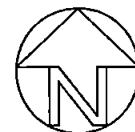
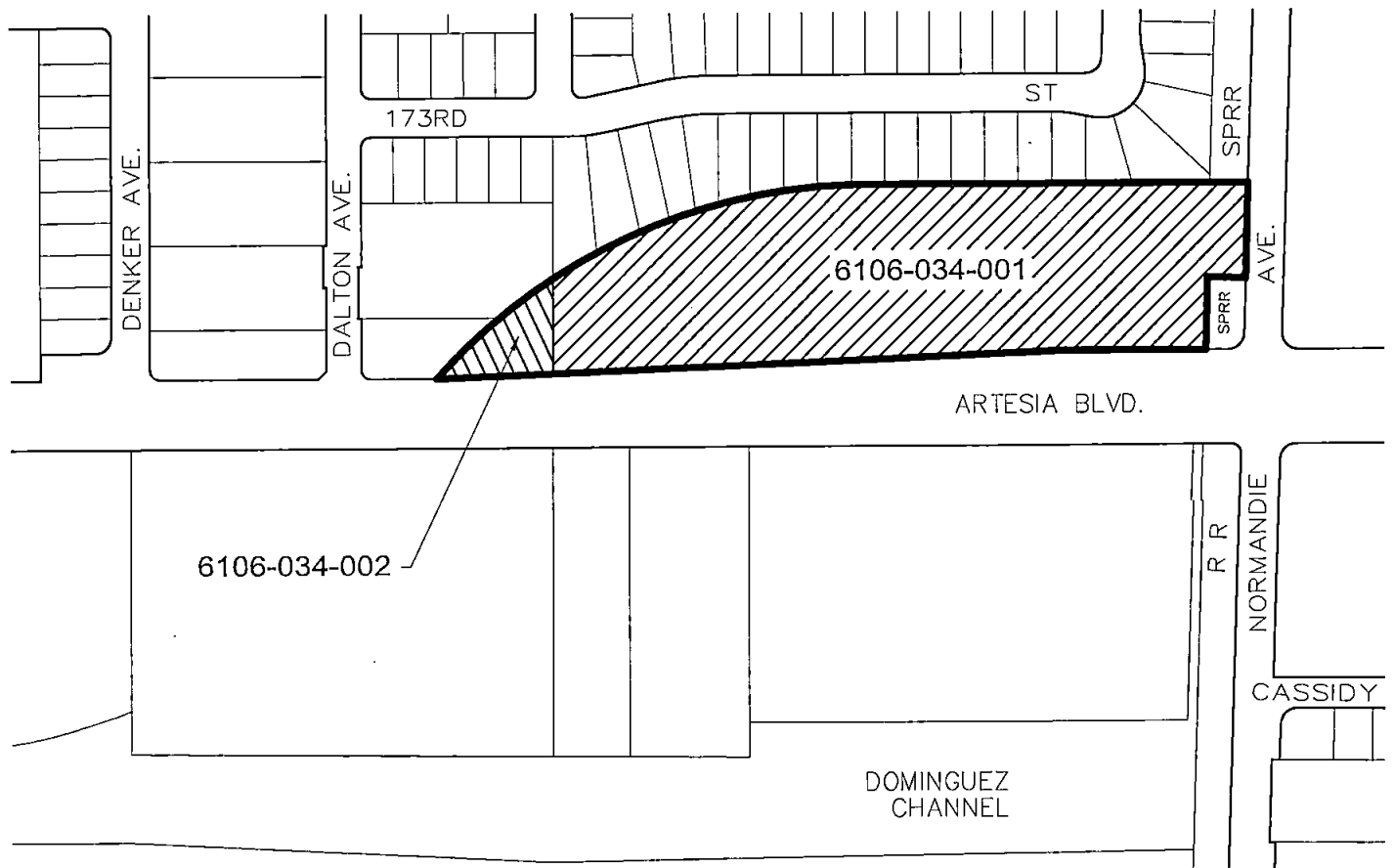
1. Vicinity Map
2. Diagram of District
3. Plans and Specifications
4. Estimate of Costs of Maintenance
5. Assessment of Estimated Cost



ASSESSMENT DIAGRAM & BOUNDARY MAP
ARTESIA BOULEVARD LANDSCAPING ASSESSMENT DISTRICT
WESTERN AVE. - DENKER AVE.
FISCAL YEAR 2020 - 2021



ASSESSMENT DIAGRAM & BOUNDARY MAP
ARTESIA BOULEVARD LANDSCAPING ASSESSMENT DISTRICT
DALTON AVE. - NORMANDIE AVE.
FISCAL YEAR 2020 - 2021



PLANS AND SPECIFICATIONS 2020-2021

Plans and specifications for the improvements provided by the Gardena Artesia Boulevard Landscaping Assessment District are on file in the office of the Public Works Director/City Engineer and incorporated into this report by reference. The plans detail the improvement on Artesia Boulevard between Western Avenue and Denker Avenue, and between Dalton Avenue and Normandie Avenue. The improvements are the construction, servicing and maintenance of landscaping and appurtenant improvements within the median islands on Artesia Boulevard between Western Avenue and Denker Avenue, and between Dalton Avenue and Normandie Avenue. The maintenance and servicing for the improvements include, but are not limited to, personnel, electrical energy, and utilities such as water, materials, contracting services, and other items necessary for the satisfactory servicing and maintenance of these services.

ESTIMATE OF COSTS OF MAINTENANCE AND SERVICING

The cost of the maintenance and servicing of the improvement was determined by the costs of the annual contractual services for the landscaped median, including personnel, electrical energy, and utilities such as water, materials, and other items necessary for the satisfactory servicing and maintenance of the landscaped median.

**ESTIMATE OF COST
WESTERN AVENUE - DENKER AVENUE
FY 2020-2021**

The 1972 Act provides that the total cost of the maintenance and services, together with incidental expenses, may be financed from the assessments proceeds. The incidental expenses may include engineering fees, legal fees, printing, mailing, postage, publishing, and all other related costs identified with the district proceedings.

Item	Description	Estimated Costs	Prorated Incidental Costs	Estimated Total Costs
A.	Landscaping Construction, Western to Denker Additional Median Design Construction Mgmt Costs @ 15%	\$63,643 \$ 3,600 \$ 9,548		\$76,791
B.	1st Annual Payment @ 7% Interest over 5 years	\$18,728	\$26,138	\$44,866
C.	Annual Landscape Maintenance, Western to Denker	\$ 4,200	\$ 5,862	\$10,062
		\$99,719	\$32,000	\$131,719

Items A and B are shown for reference only. Item C is the annual landscape maintenance on Artesia Blvd. between Western Ave. and Denker Ave. in the amount of \$10,062.

The 1972 Act requires that a special fund be set-up for the revenues and expenditures of the District. Funds raised by assessment shall be used only for the purpose as stated herein. The City may advance funds to the District, if needed, to ensure adequate cash flow, and will be reimbursed for any such advances upon receipt of assessments. Any surplus or deficit remaining on July 1 must be carried over to the next fiscal year.

CITY OF GARDENA
ARTESIA BLVD.
LANDSCAPING
ASSESSMENT DISTRICT
FISCAL YEAR 2020-2021

CALCULATION OF ASSESSMENT
Western Ave. - Denker Ave.

ASSESSOR'S PARCEL NUMBER	ACREAGE	ASSESSMENT
6106010014	6.430	\$1,909.00
6106010015	1.300	\$386.00
6106010018	0.875	\$260.00
6106010053	0.096	\$28.42
6106010054	0.096	\$28.42
6106010055	0.096	\$28.42
6106010056	0.096	\$28.42
6106010057	0.096	\$28.42
6106010058	0.096	\$28.42
6106010059	0.096	\$28.42
6106010060	0.096	\$28.42
6106010061	0.096	\$28.42
6106010062	0.096	\$28.42
6106010063	0.096	\$28.42
6106010064	0.096	\$28.42
6106010065	0.096	\$28.42
6106010066	0.096	\$28.42
6106010067	0.096	\$28.42
6106010068	0.096	\$28.42
6106010069	0.096	\$28.42
6106010070	0.096	\$28.42
6106010071	0.096	\$28.42
6106010072	0.096	\$28.42
6106010073	0.096	\$28.42
6106010074	0.096	\$28.42
6106010075	0.096	\$28.42
6106010076	0.096	\$28.42
6106010077	0.096	\$28.42
6106010078	0.096	\$28.42
6106010079	0.096	\$28.42
6106010080	0.096	\$28.42
6106010081	0.096	\$28.42
SUB-TOTAL		\$3,379.18

CITY OF GARDENA
ARTESIA BLVD.
LANDSCAPING
ASSESSMENT DISTRICT
FISCAL YEAR 2020-2021

CALCULATION OF ASSESSMENT
Western Ave. - Denker Ave.

ASSESSOR'S PARCEL NUMBER	ACREAGE	ASSESSMENT
6106010082	0.096	\$28.42
6106010083	0.096	\$28.42
6106010084	0.096	\$28.42
6106010085	0.096	\$28.42
6106010086	0.096	\$28.42
6106010087	0.096	\$28.42
6106010088	0.096	\$28.42
6106010089	0.096	\$28.42
6106010090	0.096	\$28.42
6106010091	0.096	\$28.42
6106010092	0.096	\$28.42
6106010093	0.096	\$28.42
6106010094	0.096	\$28.42
6106010095	0.096	\$28.42
6106010096	0.096	\$28.42
6106010097	0.096	\$28.42
6106010098	0.096	\$28.42
6106010099	0.096	\$28.42
6106010100	0.096	\$28.42
6106010101	0.096	\$28.42
6106010102	0.096	\$28.42
6106010103	0.096	\$28.42
6106010104	0.096	\$28.42
6106010105	0.096	\$28.42
6106010106	0.096	\$28.42
6106010107	0.096	\$28.42
6106010113	0.854	\$253.45
6106010114	0.917	\$272.55
6106010115	0.384	\$113.68
SUB-TOTAL		\$1,378.60

CITY OF GARDENA
ARTESIA BLVD. LANDSCAPING
ASSESSMENT DISTRICT
FISCAL YEAR 2020-2021

CALCULATION OF ASSESSMENT
Western Ave. - Denker Ave.

ASSESSOR'S PARCEL NUMBER	FRONTAGE	ASSESSMENT
6106013033	199.000	\$831.00
6106013047	411.000	\$1,717.00
6106013049	330.000	\$1,378.00
6106013053	330.000	\$1,378.00
SUB-TOTAL		\$5,304.00
GRAND TOTAL		\$10,061.78

ESTIMATE OF COST
DALTON AVENUE - NORMANDIE AVENUE
FY 2020-2021

The estimated cost of the construction, operation, servicing and maintenance of the improvements are summarized below. Only construction costs for median landscaping between Normandie Avenue and Dalton Avenue have been included. All costs include administration and utilities where applicable.

A.	Median Landscaping Construction (see details next page)	\$ 127,400
	+ Contingencies (<u>±</u> 10%)	12,700
	City Administration	<u>10,000</u>
		\$ 150,100
 B.	 Median Landscaping Maintenance	 \$ 11,600

Item A is shown for reference only. Item B is the annual landscape maintenance on Artesia Blvd. between Dalton Ave and Normandie Ave in the amount of \$11,600.

The 1972 Act requires that a special fund be set-up for the revenues and expenditures of the District. Funds raised by assessment shall be used only for the purpose as stated herein. A contribution to the District by the City may be made to reduce assessments, as the City Council deems appropriate. Any balance or deficit remaining on July 1 must be carried over to the next fiscal year.

CITY OF GARDENA
ARTESIA BLVD. LANDSCAPING
ASSESSMENT DISTRICT
FISCAL YEAR 2020-2021
ACCT. # 152.53

CALCULATION OF ASSESSMENT

Dalton Avenue - Normandie Avenue

ASSESSOR'S PARCEL NUMBER	FRONTAGE (FT)	ASSESSMENT
6106-034-001	1028.46	\$9,897.00
6106-034-002	176.94	\$1,703.00
TOTAL	1205.40	<u>\$11,600.00</u>



City of Gardena

City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 9. D. (2)

Department: General Services

Meeting Date: 5/12/2020

Resolution No. 6448

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: *RESOLUTION NO. 6448, APPROVING THE ENGINEER'S REPORT FOR THE GARDENA CONSOLIDATED STREET LIGHTING ASSESSMENT DISTRICT FOR FISCAL YEAR 2020-2021, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS UNDER THE GARDENA CONSOLIDATED STREET LIGHTING DISTRICT FOR FISCAL YEAR 2020-2021, AND SETTING A TIME AND PLACE FOR HEARING PROTESTS IN RELATION THERETO (PUBLIC HEARING: June 9, 2020)*

COUNCIL ACTION REQUIRED:

Adopt Resolution No. 6448

Action Taken

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that Council adopt Resolution No. 6448 approving the Engineer's Report for the Gardena Consolidated Street Lighting Assessment District for Fiscal Year 2020-2021, declaring its intention to levy and collect assessments for fiscal year 2020-2021 and setting a time and place for a Public Hearing thereon (Public Hearing: June 9, 2020).

On July 28, 2009, the City Council approved and confirmed an increase in the assessment of the City of Gardena's Consolidated Street Lighting District through Proposition 218 proceedings, and as described in the attached Engineer's Report.

The Consolidated Street Lighting District pays for all energy costs, construction and maintenance costs of the street lighting.

FINANCIAL IMPACT/COST:

Budget Amount: \$ 771,124.83
Funding Source: Assessment District

ATTACHMENT:

Resolution No. 6448, Engineer's Report, District Map

Submitted by: Kevin Kwak

Kevin Kwak, Principal Civil Engineer

Date: 5/7/2020

Concurred by: Clint Osorio

Clint Osorio, City Manager

Date: 5/7/20

RESOLUTION NO. 6448

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, APPROVING THE ENGINEER'S REPORT FOR THE GARDENA CONSOLIDATED STREET LIGHTING ASSESSMENT DISTRICT FOR FISCAL YEAR 2020-2021, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS UNDER THE GARDENA CONSOLIDATED STREET LIGHTING ASSESSMENT DISTRICT FOR FISCAL YEAR 2020-2021 AND SETTING A TIME AND PLACE FOR HEARING PROTESTS IN RELATION THERETO (PUBLIC HEARING: June 9, 2020)

WHEREAS, the City of Gardena, California previously established the Gardena Consolidated Street Lighting Assessment District; and

WHEREAS, on March 10, 2020, the City Council of the City of Gardena, California, adopted Resolution No.6436 that requires City Council to direct the City Manager to order Engineering Staff to prepare and file a report according to the provisions of the "Landscaping and Lighting Act of 1972" of the California Streets and Highways Code, Division 15, Part 2, for assessments to be levied upon and collected through the Gardena Consolidated Street Lighting Assessment District for fiscal year 2020-2021; and

WHEREAS, the Engineer's Report bearing the date of May 12, 2020, was prepared and filed with the City Clerk in conformity with the provisions of the California Streets and Highways Code, and contains an estimate of the revenues and costs of the improvements, a diagram for the assessment district, and an assessment of the estimated revenues and costs of the improvements; and

WHEREAS, the City Clerk has presented the Engineer's Report to the City Council, and said Council has examined and considered the Engineer's Report and is satisfied with all the items contained in Engineer's Report; and

WHEREAS, the Engineer's report further identifies the need for an annual cost of living adjustment for Fiscal Year 2020-2021 in order to meet that year's costs of operations and maintenance, said adjustment to be made in an amount not to exceed the annual increase over the previous year in the All Items Consumer Price Index (CPI) in the Los Angeles-Long Beach-Anaheim, CA area; and

WHEREAS, the proposed assessment and the cost of living increase was authorized in fiscal year 2009-2010 through an assessment ballot (Prop. 218) proceeding by mailed ballots in accordance with Section 53753 of the Government Code and Section 4000 of the Elections Code;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE, AS FOLLOWS:

SECTION 1. The Engineer's Report bearing the date of May 12, 2020, was prepared and filed with the City Clerk in conformity with the provisions of the California Streets and Highways Code, Division 15, Part 2, Landscaping and Lighting Act of 1972.

SECTION 2. The City Council approves the Engineer's Report as filed and sets a public hearing for Tuesday, June 9, 2020 at 7:30 p.m. in the Gardena Council Chambers, 1700 West 162nd Street, in the City of Gardena, California to consider the levy and collection of the assessment for the Gardena Consolidated Street Lighting Assessment District for Fiscal Year 2020-2021 inclusive of an annual cost of living adjustment of 3.4%.

SECTION 3. The City Clerk or designee is authorized and directed to give notice of the hearing in time, form and manner as required by the California Streets and Highways Code, Division 15, Part 2, Landscaping and Lighting Act of 1972.

SECTION 4. That this resolution shall take effect immediately.

Resolution No. 6448

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

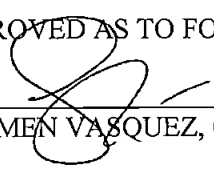
Passed, approved and adopted this _____ day of _____, 2020.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney

CITY OF GARDENA

CONSOLIDATED STREET LIGHTING ASSESSMENT DISTRICT

ENGINEER'S REPORT

2020-2021

May 12, 2020

ENGINEER'S REPORT**CITY OF GARDENA
CONSOLIDATED STREET LIGHTING DISTRICT****FISCAL YEAR 2020-2021**

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ENGINEER'S REPORT

CITY OF GARDENA
CONSOLIDATED STREET LIGHTING ASSESSMENT DISTRICT

FISCAL YEAR 2020-2021

The undersigned acting on behalf of the City of Gardena, respectfully submits the enclosed Engineer's Report as directed by the Gardena City Council pursuant to the provisions of Article XIIID, Section 4 of the California Constitution, provisions of the Landscaping and Lighting Act of 1972, and Section 22500 et al of the California Streets and Highways Code. The undersigned certifies that he is a Professional Engineer, registered in the State of California.

DATED: 5/5/2020


BY: Kevin Kwak, P.E.

P.E. No. 079547

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram was filed with me on the _____ day of _____, 2020.

Mina Semenza, City Clerk
City of Gardena, Los Angeles
County, California

By:

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram was approved and confirmed by the City Council of the City of Gardena, Los Angeles, California, on the _____ day of _____, 2020.

Mina Semenza, City Clerk, City of
Gardena, Los Angeles County,
California

By:

DEFINITION & GENERAL INFORMATION

Assessment District

An Assessment District is a financing mechanism under The California Streets and Highways Code, Division 10 and 12, which enables cities, counties, and special districts organized for the purpose of aiding in the development or improvement to, or within the district, to designate specific areas as Assessment Districts, with the approval of a majority of the landowners based on financial obligations, and allows these Districts to collect funds to finance maintenance efforts or construct improvements. Assessment Districts help each property owner pay a fair share of the costs of such improvements or maintenance obligations over a period of years at reasonable rates and insures that the cost will be spread to all properties that receive direct and special benefit by the improvements constructed or maintained. "Assessment" means any levy or charge by an agency upon real property that is based upon the special benefit conferred upon the real property by a public improvement or service that is imposed to pay the capital cost of the public improvement, the maintenance and operation expenses of the public improvement, or the cost of the service being provided. "Assessment" includes, but is not limited to, "Special Assessment," "Benefit Assessment," and "Maintenance Assessment."

Current Annual Administration

As required by the Landscaping and Lighting Act of 1972, this Engineer's Report describes the improvements to be operated, maintained, and serviced by the District, provides an estimated budget for the District, describes the properties and zones of benefit within the District, describes the method used to allocate the costs to the benefiting properties within the District, and lists the proposed assessments to be levied upon each assessable lot or parcel within the District.

Plans and specifications for the improvements provided by the District are on file in the office of the Public Works Engineering Division and are incorporated into this report by reference. The plans and specifications detail the location, class and type of each existing street lighting fixture. The fixtures are delineated on a plan of the City and the site of each fixture is detailed indicating attributes of the fixture. The attributes include the intensity of the lamp and type of light. A summary is also incorporated listing the number and totals for each type of luminaries.

Payment of the assessment is placed on each property owner's secured property tax roll bill. All funds collected through the assessment must be placed in a special fund and can only be used for the purposes stated in this report.

ENGINEER'S REPORT PREPARED PURSUANT TO THE PROVISIONS OF THE
LANDSCAPING AND LIGHTING ACT OF 1972
SECTION 22500 THROUGH 22679
OF THE CALIFORNIA STREETS AND HIGHWAYS CODE

Pursuant to Part 2 of Division 15 of the Streets and Highways Code of the State of California, and in accordance with the Resolution of Initiation adopted by the Council of the City of Gardena, County of Los Angeles, State of California, in connection with the proceedings for:

CITY OF GARDENA
CONSOLIDATED STREET LIGHTING ASSESSMENT DISTRICT

Herein after referred to as the "Assessment District" or "District", I, Kevin Kwak, P.E., the duly appointed ENGINEER OF WORK, submit herewith the "Report" consisting of six (6) parts as follows:

PART A: DESCRIPTION OF IMPROVEMENTS

Part A describes the improvements in the District. Plans and specifications for the improvements showing and describing the general nature, location, and extent of the improvements are on file in the Office of the City Clerk of the City of Gardena; and are incorporated herein by reference.

PART B: ESTIMATE OF COST

Part B contains an estimate of the cost of the proposed improvements for FY 2020-2021, including incidental costs and expenses in connection therewith.

PART C: ASSESSMENT DISTRICT DIAGRAM

The Diagram of the Assessment District Boundaries showing the exterior boundaries of the Assessment District, the boundaries of any zones within the Assessment District, and the lines and dimensions of each lot or parcel of land within the Assessment District.

The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles for the year when this Report was prepared. The Assessor's maps and records are incorporated by reference herein and made part of this Report.

PART D: METHOD OF APPORTIONMENT OF ASSESSMENTS

The method of apportionment of assessments, indicating the proposed assessment of the total amount of the costs and expenses of the improvements upon the several lots and parcels of land within the Assessment District, in proportion to the estimated benefits to be received by such lots and parcels.

PART E: PROPERTY OWNER LIST & ASSESSMENT ROLL

Part E includes a list of the names and addresses of the owners of real property within the Assessment District, as shown on the last equalized roll of the Assessor of the County of Los Angeles are included in Part E. The list is keyed to the records of the County Assessor of the County of Los Angeles, which are incorporated herein by reference.

PART F: FINANCIAL STUDY AND PROPOSED RATE INCREASE

Part F includes the Financial Study performed for fiscal year 2020-2021 of the base year. This section includes detailed information regarding the proposed rate increase for the District for the fiscal year and provides estimates for future years.

PART A

DESCRIPTION OF IMPROVEMENTS

The facilities, which have been constructed within the boundaries of the City of Gardena District, and those which may be subsequently constructed, will be operated, maintained and serviced as generally described as follows:

**DESCRIPTION OF IMPROVEMENTS
FISCAL YEAR 2020-2021**

**CITY OF GARDENA
CONSOLIDATED STREET LIGHTING ASSESSMENT DISTRICT**

The facilities to be maintained and serviced include an annexed area called the West Gardena area in 1995. The costs for the street lighting were paid through the County of Los Angeles by an ad valorem tax and assessment. The lighting costs were transferred to the City of Gardena in 1997 after the removal of the County Lighting District and Assessment District. The ad valorem tax charge of the County for lighting was also transferred to the City of Gardena to fund the lighting costs in this area in 1997. The plans for lighting reflect the addition of the new lighting.

The plans and specifications for the improvements, showing and describing the general nature, location and the extent of the improvements, are on file in the office of Public Works, and are incorporated herein by reference.

PART B

ESTIMATE OF COST

The 1972 Act provides that the total cost of installation, construction, operation, maintenance and servicing of the improvements described in Part A can be recovered by the District. Maintenance can include the repair and replacement of existing facilities. Servicing can include electrical and associated costs from a public utility. Incidental expenses, including administration of the District, engineering fees, legal fees, printing, posting and mailing of notices, and all other costs associated with the annual assessment process can also be included.

The estimated costs of the operation, servicing and maintenance of the improvements for Fiscal Year 2020-2021, as described in Part A, are summarized herein, and described in the Proposed Budgets on the subsequent pages.

The significant increases in energy costs experienced in early 2001 are expected to continue through 2020-2021. The City had anticipated increases in energy costs for several years and had set aside reserves to pay for the increases. However, the depletion of this reserve has warranted an increase in assessments.

The City of Gardena, in 2009-2010 fiscal year increased the assessment by conducting an assessment ballot (Proposition 218) proceeding by mailed ballots for approval of the increase, in accordance with Section 53753 of the Government Code and Section 4000 of the Election's Code.

The increase in assessments in the FY2009-2010 did not allow the District to wipe out its negative reserve in the 2010-2011 and 2011-2012 fiscal years; however, for 2012-2013 fiscal year, with 2.09% increase, the reserve started a modest gain; and for 2020-2021 fiscal year, with projected 3.4% increase the District is also projected to build up reserves in the positive.

The 1972 Act requires that a special fund be set up for the revenues and expenditures of the District. Funds raised by assessment shall be used only for the purpose as stated herein. Any balance or deficit remaining on July 1 must be carried over to the next fiscal year.

CITY OF GARDENA
CONSOLIDATED STREET LIGHTING DISTRICT
ACCT# 152.51

CALCULATION OF ASSESSMENT
2020 - 2021

TOTAL ESTIMATED COSTS OF THE GARDENA CONSOLIDATED STREET LIGHTING DISTRICT				<u>\$771,124.83</u>
<u>REVENUE</u> (3.4 % Increase); per Consumer Price Index (CIP) on page 13				
<u>ZONE</u>	<u>DESCRIPTION</u>	<u>\$/FRONT FOOT</u>	<u>TOTAL FRONTAGE</u>	<u>ASSESSMENT</u>
1	RESIDENTIAL	0.88	521,506 FT	\$458,925.28
2	COMMERCIAL	1.95	79,716 FT	\$155,446.20
3	MANUFACTURING	1.30	101,482 FT	\$131,926.60
4	GARDENA BOULEVARD	1.95	5,022 FT	\$9,792.90
2	UTILITIES	1.95	6,633 FT	\$12,934.35
	PUBLIC AGENCY	0.19	11,050 FT	\$2,099.50
TOTAL				<u>\$771,124.83</u>

PART C

ASSESSMENT DISTRICT DIAGRAM

Diagrams showing the exterior boundaries of the City of Gardena Consolidated Street Lighting Assessment District and the lines and dimensions of each lot or parcel of land within the District are in the Public Works Director's Office and referenced herein.

The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles, for the year in which this report was prepared. The Assessor's maps and records are incorporated by reference herein and made part of this report.

PART D

METHOD OF APPORTIONMENT OF ASSESSMENT

GENERAL

Part 2 of Division 15 of the Streets and Highways Code, the Landscaping and Lighting Act of 1972, permits the establishment of assessment districts by public agencies for the purpose of providing certain public improvements, which include operation, maintenance and servicing of street lights, traffic signals, and landscaping.

Section 22573 of the Landscape and Lighting Act of 1972 requires that maintenance assessments be levied according to benefit rather than according to assessed value. This Section States:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefit to be received by each such lot or parcel from the improvements."

In addition, Article XIID, Section 4(a) of the California Constitution limits the amount of any assessment to the proportional special benefit conferred on the property.

The Act permits the designation of benefit zones within any individual assessment district if "by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement" (Sec. 22574). Thus, the 1972 Act requires the levy of a true "benefit assessment" rather than a "special tax."

ASSESSMENT METHODOLOGY

The total operation, maintenance, and servicing costs for the assessment district improvements are apportioned in accordance with the benefit spread described below.

General versus Special Benefit

The assessment cost for each parcel is determined by the front linear footage of the property, multiplied by the applicable rate for that parcel. If the property faces more than one street or alley, the cost is determined by the linear footage of the longest side facing a street/alley plus 10 percent of the rest of the sides facing a street/alley, multiplied by the rate. Rate of assessment is determined by zone. The rates are determined by the quantity of street lighting in each zone, spacing frequency being most intense in commercial zone and least intense in residential zones and near public properties. This method of apportionment ensures that properties are not assessed in excess of the proportional special benefit conferred.

PART E

PROPERTY OWNER LIST & ASSESSMENT ROLL

The total proposed assessment for Fiscal Year 2020-2021 and the amount of proposed assessment apportioned to each lot or parcel within the District, as shown on the latest roll at the County of Los Angeles Assessor's Office, are contained in the Assessment Rolls and the description of each lot or parcel is part of the records of the Assessor of the County of Los Angeles and these records are, by reference, made part of this Report.

The included tracts of land have been subdivided into four zones, with each of subject lots benefiting from the improvements being maintained. Therefore, the costs associated with the street lighting within and directly adjacent to each tract, as shown in Part B of this report will be apportioned to pay in accordance with the property frontage within each zone.

PART F
FINANCIAL STUDY

Staff has performed a financial study of the District for the 2020-2021 FY to ensure that the maintenance and improvement costs for the district were funded appropriately.

In FY 2009-2010, through Prop. 218, the City of Gardena approved increased assessments for the District as indicated in the summary below. Additionally, the study recommended adjustment of future annual assessments as needed, per the Consumer Price Index (CPI), All Urban Consumers, for the Los Angeles, Long Beach, and Anaheim Areas, not to exceed 50% of operating reserves. The actual assessments levied in any fiscal year will be approved by the City Council. Please see "Appendix A" for a copy of the detailed Financial Study for the District.

Since the increase in the assessments was approved, benefit areas within the District will continue to be maintained at the highest service levels. The proposed increase includes language to adjust assessments per the CPI, future votes regarding this annual increase will not be needed; however, each year staff will present the annual Engineer's Reports with the recommended assessment amount. For FY 2020-2021, an increase of 3.4% is recommended.

LIGHTING ASSESSMENT DISTRICT

	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15
CPI RATE INCREASE		N/A	Actual	Actual	Actual	Actual	Actual
PERCENTAGE ASSESSMENT RATE INCREASE		28.00%	1.8554%	1.4056%	2.09%	1.96%	.7737%
APPROXIMATE ASSESSMENT (ANNUAL) X 1,000	\$485	\$620	\$627	\$636	\$649	\$658	\$661

	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
CPI RATE INCREASE	Actual	Actual	Actual	Actual	Actual	Actual
PERCENTAGE ASSESSMENT RATE INCREASE	.726%	3.1%	2.1%	3.5%	3.2%	3.4%
APPROXIMATE ASSESSMENT (ANNUAL) X 1,000	\$665	\$682	\$696	\$720	\$746	\$771

OPERATING EXPENDITURES

The following information describes the types of costs associated with maintaining the District, as well as information regarding the proposed rate increase. The financial study projects the expenditures and revenues through Fiscal Year 2020/2021.

CPI – Annual Increase According to Need

In FY 2009-2010, the City approved a recommended scaled increase in assessments to occur over a two year period for the District. After the initial scaled increase, the assessments are increased annually per the CPI on an as needed basis (3.4% per year for the study). Should the district reach a reserve level not-to-exceed 50% of operating revenues, the assessment will not be increased per the CPI for the year. Each year, the City will evaluate the reserves and the expenditures, and inform the residents whether or not an increase per the CPI will be necessary for the upcoming year.

Maintenance Upgrades/Projects

The line item in the proposed budget and financial study for "Maintenance Upgrades/Projects" includes any new projects such as new conduits, wiring, lights, or poles, etc. that can be scheduled for the upcoming year. Often, City staff receives input from residents on any projects that a district may like to see completed. The proposed budget includes an estimate for these projects, and if the amount actually spent each year is less than the estimate, the remaining balance returns to the District's reserve fund. Should the amount exceed the estimate, then the funds needed would be taken from the reserve fund.

Reserve Fund

Any remaining funds not used from the previous year are added to the District's reserve fund. The reserve fund should have sufficient funds available to lessen the fiscal impact of any unforeseen expenditures. Staff is recommending that the district maintain a healthy reserve balance of an amount not-to-exceed 50% of the total annual assessments.

APPENDIX A: Financial Study Detail

ESTIMATE OF COSTS 2020 - 2021

<u>TYPE OF LIGHT</u>	<u>LUMENS/LIGHT</u>	<u>QUANTITY</u>	<u>KWH/MO./LIGHT</u>	<u>KWH/YEAR</u>	<u>\$/MO./LIGHT</u>	<u>\$/YEAR</u>
UTILITY-OWNED SYSTEMS						
(LS-1)	3,000	1	20	240	10.29	\$ 123
	4,000	102	29	35,496	10.35	\$ 12,668
	5,000	2,268	40	1,088,640	10.49	\$ 285,496
	8,500	11	67	8,844	11.12	\$ 1,468
	10,000	925	85	943,500	11.73	\$ 130,203
	15,000	46	108	59,616	12.32	\$ 6,801
	21,000	10	167	20,040	13.94	\$ 1,673
SUBTOTAL		3,363		2,156,376		\$ 438,432
CITY-OWNED SYSTEM (LS-2) (SAFETY LIGHTS)						
	21,000	4	164	7,872	0.76	\$ 36
	22,000	3	85	3,060	0.76	\$ 27
	27,500	5	108	6,480	0.76	\$ 46
	LED(65-70)	2	23	552	0.76	\$ 18
	LED(80-85)	32	29	11,136	0.76	\$ 292
	LED(90-95)	14	32	5,376	0.76	\$ 128
	LED(95-100)	52	34	21,216	0.76	\$ 474
	LED(100-105)	19	35	7,980	0.76	\$ 173
	LED(110-115)	6	39	2,808	0.76	\$ 55
	LED(115-120)	20	41	9,840	0.76	\$ 182
	LED(125-130)	2	44	1,056	0.76	\$ 18
	LED(135-140)	34	47	19,176	0.76	\$ 310
SUBTOTAL		193		96,552		\$ 1,760
TOTAL		3556		2,252,928		\$440,192
ENERGY CHARGE (\$.08805/KWH) TOTAL KWH/YR X ENERGY CHG/KWH						\$ 198,370
STATE TAX (\$.00030/KWH) TOTAL KWH/YR X STATE TAX						\$ 676
SUBTOTAL						\$ 639,238
FUEL CONTINGENCY (5%)						\$ 31,962
TOTAL COST OF ENERGY AND MAINTENANCE(ACCT.030.042.064.0238)						\$ 671,200
SPECIAL DEPARTMENTAL SUPPLIES (ACCT.030.042.064.0284)						\$ 3,000
CAPITAL OUTLAYS (ACCT.030.042.064.0606)						\$ 50,000
OVERHEAD EXPENSES						\$ 20,000
						\$ -
CONTINGENCY						\$ 26,925
TOTAL ESTIMATED COST OF STREET LIGHTING DISTRICT						\$771,124.83

HAWTHORNE

EL SEGUNDO

LOS ANGELES COUNTY

BLVD.

LOS ANGELES
COUNTY

BLVD.

135 th

AVE.

AVE.

AVE.

AVE.

ST.

HAWTHORNE

ROSECRANS

AVE.

MARINE

AVE.

COUNTY OF LOS ANGELES

MANHATTAN
BEACH BLVD.

BLVD.

CITY OF LOS ANGELES

REDONDO

BEACH

158 th ST.

162 nd

CITY MAINTENANCE
YARD

CITY HALL

161 st ST.

ST.

BLVD.

166 th

ST.

TORRANCE

GRAMERCY

ST.

GARDENA

170 th ST.

110



CRENSHAW

VAN NESS

WESTERN

NORMANDIE

BLVD

VERMONT

182 nd

ST.

TORRANCE

ELECTRIC ST.

CITY OF LOS ANGELES

405

DISTRICT MAP
YEAR 2020 - 2021



City of Gardena
City Council Meeting

Agenda Item No. 9. D. (3)

Department: General Services

Meeting Date: May 12, 2020

AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: *APPROVE A BUDGET APPROPRIATION OF \$55,000 MEASURE M LOCAL RETURN & \$167,800 HSIP GRANT FUNDS TO NEW CROSSWALK ALONG VERMONT AVE./133RD, JN 972 AND \$144,000 MEASURE R HIGHWAY TO THE NEW TRAFFIC SIGNAL AT THE INTERSECTION OF VERMONT/MAGNOLIA AVE. JN 973.*

COUNCIL ACTION REQUIRED:

Approve Budget Appropriations

Action Taken

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that the City Council:

- 1) Approve a budget appropriation of \$55,000 Measure M Local Return and \$167,800 Highway Safety Improvement Program (HSIP) grant funds to the New Crosswalk along Vermont Avenue and 133rd Street Project, JN 972.
- 2) Approve a budget appropriation of \$144,000 Measure R Highway Program funds to the New Traffic Signal at the intersection of Vermont Avenue and Magnolia Avenue Project, JN 973.
- 3) Authorize the City Manager, or designee, to execute future Funding Agreement (FA) amendment for construction phase of JN 972 and JN 973.

A traffic study had been conducted and the results show a crosswalk with a Pedestrian Hybrid Beacon (PHB) is warranted. The City has applied for Federal Highway Safety Improvement Program (HSIP) funds to address this warrant along Vermont Avenue in the vicinity of 133rd Street. The California Transportation Commission has granted \$167,800 to the City for construction of a crosswalk with a PHB in the area. Additional \$55,000 local fund is necessary and will be used to acquire the services of Traffic and Civil Engineers to design the crosswalk, PHB and walkway through the 65-foot-wide median and ADA ramps.

A traffic study conducted has shown that a traffic signal is warranted to address numerous accidents involving vehicles crossing Vermont Avenue at its intersection on Magnolia Avenue. City has applied for Measure R Highway funds to address this issue. The L.A. Metropolitan Transportation Authority (MTA) board has granted \$1,973,000 to the City to install a new Traffic Signal System in subject intersection. A Finance Agreement (FA) for \$144,000 to cover the design cost has been executed between MTA and the City. Prior to completion of design, City will request to amend FA to include the rest of the funding for construction.

FINANCIAL IMPACT/COST:

Budget Amount: \$55,000 Measure M Local & \$167,800 HSIP (JN 972)
\$144,000 Measure R Highway/Regional (JN 973)

ATTACHMENT:

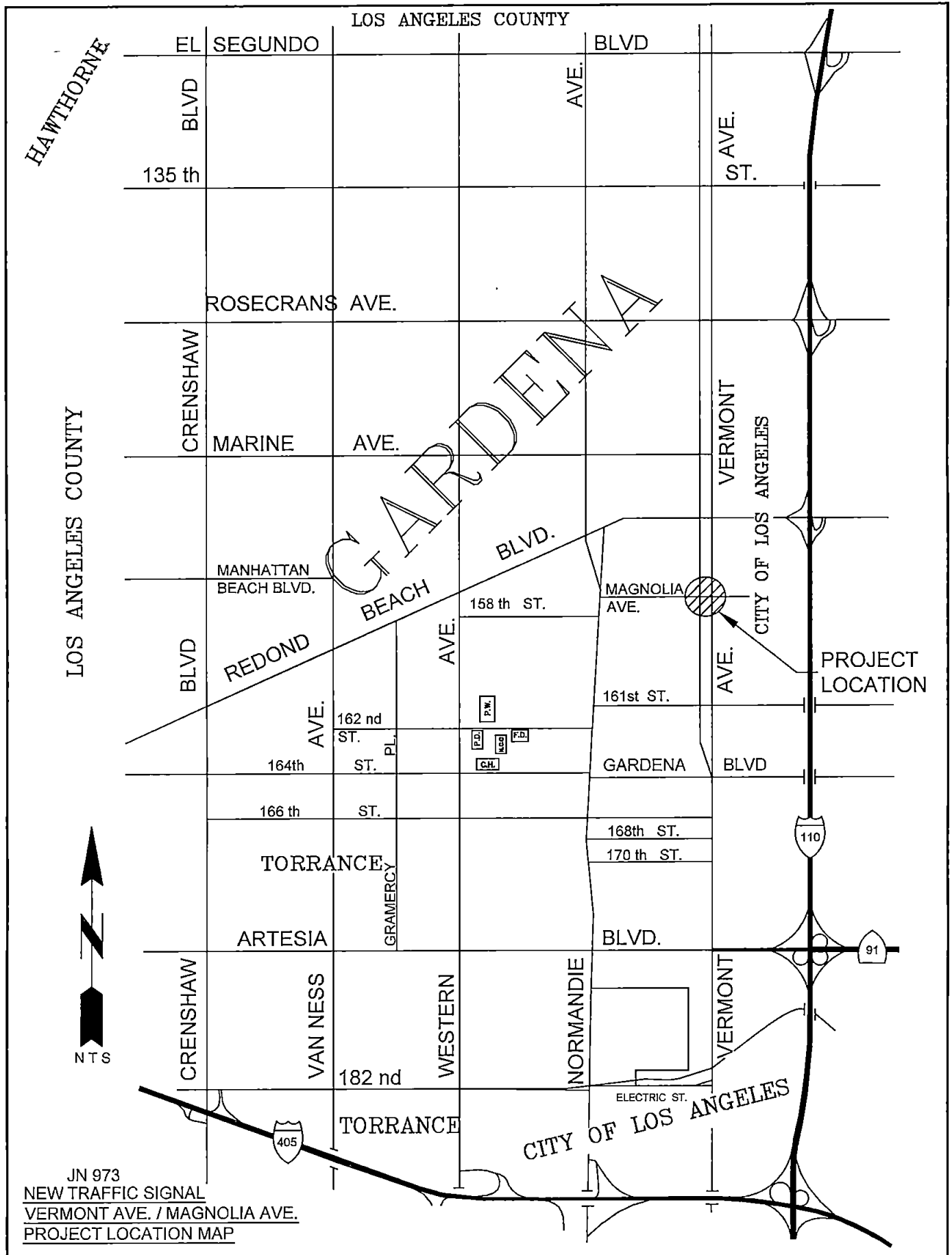
Project Location Maps

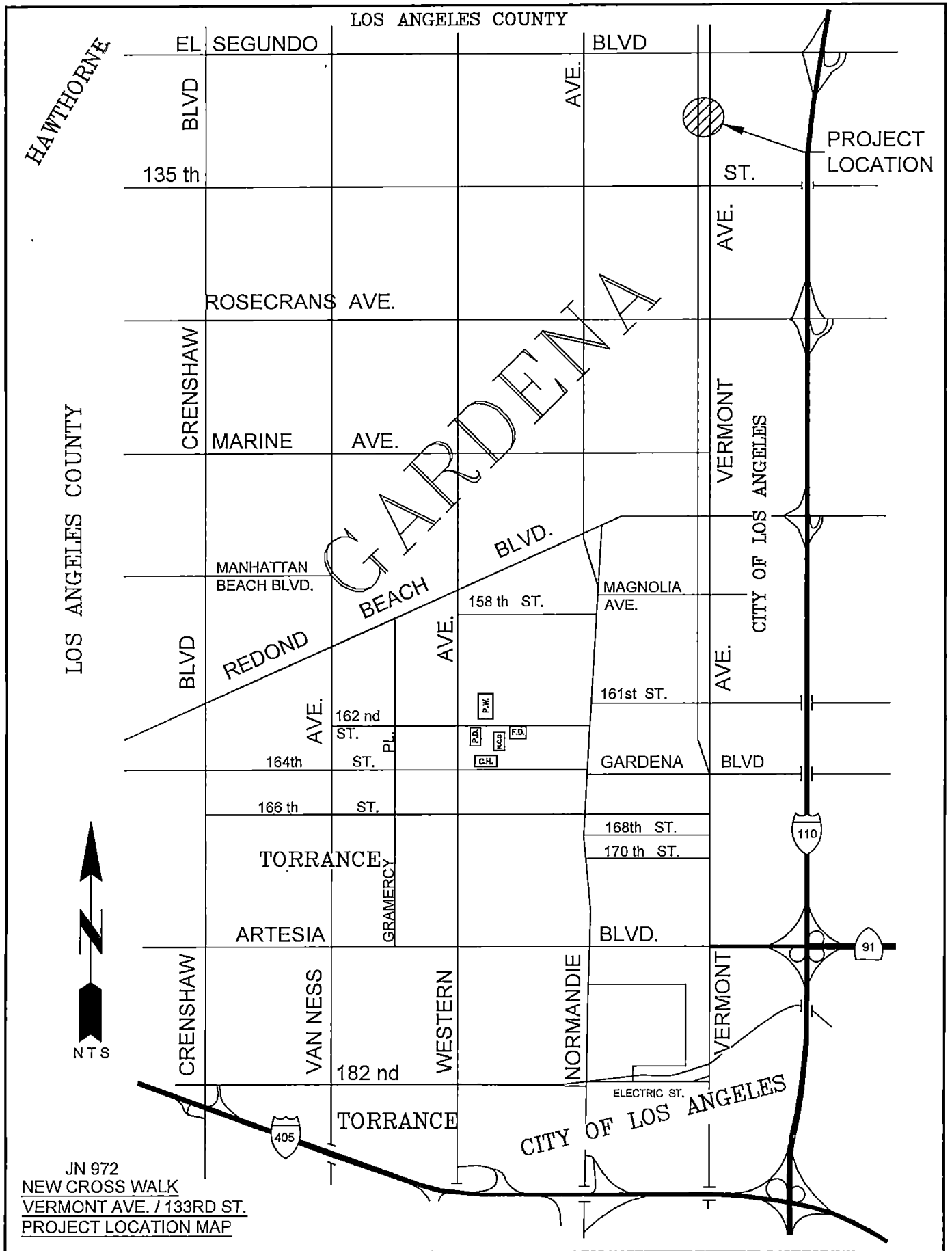
Submitted by: Kevin Kwak, Kevin Kwak, Principal Civil Engineer

Date: 5-6-2020

Concurred by: Clint Osorio, Clint Osorio, City Manager

Date: 5/7/20







City of Gardena

City Council Meeting

Agenda Item No. 10. A (1)

Department: COUNCIL ITEMS

Meeting Date: 05/12/2020

Resolution No. 6455

AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6455: DESIGNATING CERTAIN MEMBERS OF THE GARDENA CITY COUNCIL TO SERVE AS REPRESENTATIVES ON THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS GOVERNING BOARD

<u>COUNCIL ACTION REQUIRED:</u>	<u>Action Taken</u>
Adopt Resolution No. 6455	
<u>RECOMMENDATION AND STAFF SUMMARY:</u> <p>It is respectfully requested that the City Council adopt Resolution No. 6455.</p> <p>The bylaws of South Bay Cities Council of Governments (SBCCOG) require that cities designate their delegate and alternate to the SBCCOG by way of a resolution from each member city.</p> <p>Council considered the regular, annual assignments of Gardena's Council Delegates and Alternates to all Outside Committees at their meeting of April 28, 2020. At that time, Council Member Rodney. G. Tanaka was approved to serve as the Delegate, and Council Member Paulette C. Francis was approved as Alternate, to the Governing Board of South Bay Cities Council of Governments.</p> <p>Therefore, this resolution is prepared, pursuant to SBCCOG's requirements, and includes the names of those approved at the April 28, 2020, Council meeting.</p>	
<u>FINANCIAL IMPACT/COST:</u> <p>N/A</p>	
<u>ATTACHMENT:</u> <p>Resolution No. 6455</p>	
Submitted by <u>Clint Osorio</u> , Clint Osorio, City Manager Date: <u>5/7/20</u>	

RESOLUTION NO. 6455

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
GARDENA, CALIFORNIA, DESIGNATING CERTAIN CITY
COUNCIL MEMBERS TO SERVE AS REPRESENTATIVES ON
THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
GOVERNING BOARD**

WHEREAS, the City of Gardena, California, is a Member of the South Bay Cities Council of Governments; and

WHEREAS, Section B. of Article II of the Bylaws of the South Bay Cities Council of Governments requires that the "Governing Board Representative and Alternate Governing Board Representative for a Member shall be designated by a resolution of that Member's legislative body."

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVES, AS FOLLOWS:

SECTION 1. That Council Member Rodney G. Tanaka is designated to serve as its representative on the Governing Board of the South Bay Cities Council of Governments; and the City Council also resolves that Council Member Paulette C. Francis is designated to serve as the alternate representative on the Governing Board of the South Bay Cities Council of Governments in the event that Council Member Tanaka is unable to serve as a representative or is unable to attend the meetings of the Governing Board of South Bay Cities Council of Governments.

SECTION 2. That a certified copy of this Resolution shall be sent to the Executive Director of South Bay Cities Council of Governments.

SECTION 3. That the Resolution shall be effective immediately.

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.


Passed, approved, and adopted this ____ day of May, 2020.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney