



Substantial Amendment

Annual Action Plan

Fiscal Year 2019-2020
DRAFT

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**SUBSTANTIAL AMENDMENT TO
FY 2019-2020 ANNUAL ACTION PLAN
CDBG PROGRAM**

INTRODUCTION

As a recipient of Community Development Block Grant (“CDBG”) funding from the U.S. Department of Housing and Urban Development (“HUD”) the City is required to prepare and submit to HUD an Annual Action Plan. The Annual Action Plan describes how the City will utilize and distribute funds between eligible activities during the program year. This Annual Action Plan implements our jurisdiction’s Five-Year Consolidated Plan and are developed through significant public input, analyses, and planning. This document is a Substantial Amendment to the City of Gardena’s 2019-2020 Annual Action Plan, which was submitted to the U.S. Department of Housing and Urban Development (HUD).

REGULATORY BASIS

Title 24 Section 91.505 of the Code of Federal Regulations stipulates that the City of Gardena shall amend their approved plans whenever they make one of the following decisions:

1. To make a change in its allocation priorities or a change in the method of distribution of funds;
2. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income) not previously described in the action plan; or
3. To change the purpose, scope, location, or beneficiaries of an activity.

The Regulation further requires that the City identify in its Citizen Participation Plan the criteria used to determining what constitutes a substantial amendment. Consistent with these requirements, the Citizen Participation Plan adopted by the City of Gardena identifies four criteria that will require a Substantial Amendment:

1. Carry out an activity not previously described in the Action Plan;
2. Cancel an activity previously described in the Action Plan;
3. Increase or decrease the amount to be expended on a particular activity from the amount stated in the Action Plan by more than 50%; or
4. Substantially change the purpose, scope, location, or beneficiaries of an activity.

The proposed change meets one of these four criteria, and so requires a Substantial Amendments.

PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SUBSTANTIAL AMENDMENT

The City is proposing the following amendment to its Annual Action Plan (2019-2020 Consolidated Plan):

COVID-19 Activities – The City is proposing: (1) to add \$370,465 in CDBG-CV funds for use in its 2019-2020 fiscal year, and (2) add activities and programs to be funded using its FY 2019-2020 CDBG funds for eligible programs and activities to address the impact of COVID-19 including but not limited to:

1. Small business assistance.
2. Rental assistance.
3. Utility assistance.

CITIZEN PARTICIPATION

In accordance with 24 CFR 91.105(c)(3) for local governments, the Substantial Amendment Public Notice for the use of CDBG funds was released for citizen review and comments. During the 5-day public comment period from April 30, 2020 through May 5, 2020, the Public Notice for the Proposed Substantial Amendment was made available for public inspection on the City of Gardena Website <https://www.cityofgardena.org/>. Some or all, of the Gardena City Council Members may have attended this meeting telephonically.

The City Council of the City of Gardena will hold a virtual public hearing on May 12, 2020 at 7:00 p.m. After conducting the Public Hearing, the City Council will consider approving the proposed Substantial Amendment.

Observing the City Council meeting: The City Council meeting may be observed on Spectrum Channel 22 and online at [youtube.com/Cityofgardena](https://www.youtube.com/Cityofgardena).

Comments on Meeting: Comments on a specific agenda item may be submitted via email to the Deputy City Clerk at bromero@cityofgardena.org. Comments will be accepted continuously during the meeting. Please limit to 200 words or less. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.

Americans with Disabilities Act (ADA): The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email bromero@cityofgardena.org at least 6 hours prior to the scheduled special meeting to ensure assistance is provided. Assistive listening devices are available.

A copy of the public hearing notice will be presented in the Final Substantial Amendment as Exhibit 1. A summary of citizen comments received in writing and at the public hearing and responses to these comments will be presented in the Final Substantial Amendment as Exhibit 2 responses.

EXHIBIT 1
PROOF OF PUBLICATION, 30-DAY COMMENT PERIOD, AND PUBLIC HEARING

EXHIBIT 2
SUMMARY OF CITIZEN COMMENTS