



# GARDENA CITY COUNCIL

## Regular Meeting Notice and Agenda

Council Chamber at City Hall  
1700 W. 162<sup>nd</sup> Street, Gardena, California  
Website: [www.cityofgardena.org](http://www.cityofgardena.org)

**TASHA CERDA**, Mayor  
**MARK E. HENDERSON**, Mayor Pro Tem  
**PAULETTE C. FRANCIS**, Council Member  
**ART KASKANIAN**, Council Member  
**RODNEY G. TANAKA**, Council Member

**MINA SEMENZA**, City Clerk  
**J. INGRID TSUKIYAMA**, City Treasurer  
**CLINT OSORIO**, City Manager  
**CARMEN VASQUEZ**, City Attorney  
**LISA KRANITZ**, Assistant City Attorney  
**PETER L. WALLIN**, Deputy City Attorney

**Tuesday, June 9, 2020**

**Closed Session – 7:00 p.m.**  
**Open Session – 7:30 p.m.**

In order to minimize the spread of the COVID 19 virus Governor Newsom has issued Executive Orders that temporarily suspend requirements of the Brown Act. Please be advised that the Council Chambers are closed to the public and that some, or all, of the Gardena City Council Members may attend this meeting telephonically.

If you would like to participate in this meeting, you can participate via the following options:

1. VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at [youtube.com/Cityofgardena](https://www.youtube.com/Cityofgardena)
2. PARTICIPATE BEFORE THE MEETING by emailing the Records Management Coordinator at [krhee@cityofgardena.org](mailto:krhee@cityofgardena.org) and write "Public Comment" in the subject line. Comments will be read into the record up to the time limit of three (3) minutes.

3. PARTICIPATE DURING THE MEETING VIA ZOOM WEBINAR

- Join Zoom Meeting Via the Internet or Via Phone Conference

Direct URL: <https://us02web.zoom.us/j/88475416215>

Phone number: US: +1 669 900 9128, Meeting ID: 884 7541 6215

If you wish to make a comment on a specific agenda item during the meeting, you may submit your comment into the "Question & Answer" feature and it will be read into the record up to the time limit of three (3) minutes.

If you wish to speak live on a specific agenda item during the meeting you, may use the "Raise your Hand" feature during the item you wish to speak on. Members of the public wishing to address the City Council will be given three (3) minutes to speak.

4. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email [krhee@cityofgardena.org](mailto:krhee@cityofgardena.org) at least 24 hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

**The City of Gardena thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.**

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**STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY  
AT ALL PUBLIC MEETINGS**

- Treat everyone **courteously**;
- Listen to others **respectfully**;
- Exercise **self-control**;
- Give **open-minded** consideration to all viewpoints;
- Focus on the issues and **avoid personalizing debate**; and
- **Embrace respectful disagreement** and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions.

***Thank you for your attendance and cooperation.***

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**1. ROLL CALL**

**PUBLIC COMMENT ON CLOSED SESSION**

*Public comment is permitted only on the items that have been described on this agenda (GC §54954.3).*

**2. CLOSED SESSION**

**A. CONFERENCE WITH LABOR NEGOTIATORS**  
Government Code Section 54957.6

Agency Designated Representative:

Clint Osorio, City Manager

Employee Organizations:

Gardena Police Officers Association (GPOA)

Matt Hassholdt, Association President

Gardena Management Employees Organization (GMEO)

Vicky L. Barker, Attorney

Gardena Municipal Employees Association (GMEA)

Fred G. Quiel, Attorney

Confidential / Unrepresented Employees

**B. THREAT TO PUBLIC SERVICES OR FACILITIES**

Government Code Section 54957

Consultation with Gardena Director of Emergency Services and City Manager Clint Osorio, Chief of Police Michael Saffell, and City Attorney Carmen Vasquez.

**2. CLOSED SESSION (Continued)**

**C. CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION**  
Government Code Section 54956.9(d)(1)

- (1) Jones, Cecile v. City of Gardena, et al.  
Los Angeles Superior Court Case No. BC601609
- (2) Prendergast, Steven v. City of Gardena, et al.  
Los Angeles Superior Court Case No. 20STCV17648

**3. PLEDGE OF ALLEGIANCE & INVOCATION**

**4. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS**

**A. PRESENTATIONS – *None***

**B. PROCLAMATIONS – *None***

**C. APPOINTMENTS**

- (1) Council Appointments to Commissions, Committees, Councils, and Boards  
(Appointees to be Ratified and Sworn In)
  - (a) Human Services Commission
  - (b) Planning and Environmental Quality Commission
  - (c) Recreation and Parks Commission
  - (d) Senior Citizens Commission
  - (e) Gardena Youth Commission
  - (f) Gardena Beautification Committee
  - (g) Gardena Economic Business Advisory Council
  - (h) Gardena Rent Mediation Board, Owner Representative
  - (i) Gardena Rent Mediation Board, Tenant Representative
  - (j) Gardena Rent Mediation Board, At-Large Representative

**5. CONSENT CALENDAR**

**NOTICE TO THE PUBLIC**

**Roll Call Vote Required on Consent Calendar** All matters listed under the Consent Calendar will be enacted by one motion unless a Council member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

**A. Waiver of Reading in Full of All Ordinances Listed on This Agenda and That They Be Read by Title Only**

**B. CITY CLERK**

- (1) Approval of Minutes
  - (a) Planning & Environmental Quality Commission Meeting, May 19, 2020
- (2) Affidavit of Posting Agenda on June 5, 2020

5. **CONSENT CALENDAR (Continued)**

C. **CITY TREASURER**

(1) Approval of Warrants / Payroll Register

(a) June 9, 2020

D. **CITY MANAGER**

(1) Personnel Report No. P-2020-10

6. **EXCLUDED CONSENT CALENDAR**

7. **PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

A. **June 2, 2020, MEETING**

- (1) **Site Plan Review #3-19; Tentative Parcel Map #2-19; Modification of Memorandum #10-05 approving Site Plan Review #6-05 for Target and Variance #1-05 for a reduction in parking on the Target Site**

The Planning Commission reviewed a request for a Tentative Parcel Map to divide a 9.47 acre parcel into two parcels for a fast-food, drive-thru restaurant. Revisions to the previous Site Plan approval and Parking Variance for the Target site were needed to reduce the Target parcel size and allow a reduction in parking. A Site Plan approval was also reviewed for the creation of the standalone drive-thru restaurant. The project qualified for a categorical exemption from CEQA.

**Project Location: 2169 West Redondo Beach Boulevard (APN: 4063-014-017)**

**Applicant: Kristen Roberts, Raising Cane's/Target Corporation**

**Commission Action:** Commission approved Resolution No. PC 3-20, approving Site Plan Review #3-19, Tentative Parcel Map #2-19 and the Modification to Memorandum #10-05.

**Call for Council Review or Receive and File**

- (2) **General Plan Amendment #3-20/Adoption of Revised CEQA Policies and Procedures which Incorporate New Thresholds for Transportation Impacts**

The Planning Commission considered a recommendation to the City Council amending the Circulation Plan of the City's General Plan to reflect changes based on new requirements for Vehicle Miles Traveled instead of Level of Service and other updates, adopted revised CEQA policies and procedures which incorporate new thresholds for transportation impacts related to vehicle miles traveled, and directed staff to prepare a notice of exemption.

**Commission Action:** Commission approved Resolution No. PC 5-20, recommending that the City Council amend the Circulation Plan, adopt the revised CEQA Guidelines, and direct staff to file a Notice of Exemption.

**Receive and File**

**ORAL COMMUNICATIONS (Limited to a 30 minute period)**

*Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes. Your cooperation is appreciated.*

**8. DEPARTMENTAL ITEMS**

**A. ADMINISTRATIVE SERVICES – *No Items***

**B. COMMUNITY DEVELOPMENT – *No Items***

**C. ELECTED & ADMINISTRATIVE OFFICES**

- (1) RESOLUTION NO. 6457, Adopt Resolution Ratifying the Proclamation Declaring Existence of Local Emergency

**Staff Recommendation: Adopt Resolution No. 6457**

**D. GENERAL SERVICES**

- (1) PUBLIC HEARING: RESOLUTION NO. 6450, Confirming the Diagram and Assessment Contained in the Engineer's Report Dated May 12, 2020, for the Gardena Artesia Boulevard Landscaping Assessment District and Ordering the Levy of Assessments on the same for Fiscal Year 2020-2021

**Staff Recommendation: Conduct a Public Hearing (Note: Each speaker's comments to be limited to three [3] Minutes); Adopt Resolution No. 6450**

- (2) PUBLIC HEARING: RESOLUTION NO. 6451, Confirming the Diagram and Assessment Contained in the Engineer's Report Dated May 12, 2020 for the Gardena Consolidated Street Lighting Assessment District and Ordering the Levy of Assessments on the Same for Fiscal Year 2020-2021

**Staff Recommendation: Conduct a Public Hearing (Note: Each speaker's comments to be limited to three [3] Minutes); Adopt Resolution No. 6451**

**E. POLICE**

- (1) Acceptance of the Award and Authorization to Spend \$77,884.00 from the U.S. Department of Justice, Bureau of Justice Assistance, Under the FY 2020 Coronavirus Emergency Supplemental Funding Program

**Staff Recommendation: Accept Grant Award and Authorize Expenditures**

**F. RECREATION & HUMAN SERVICES – *No Items***

**G. TRANSPORTATION – *No Items***

**9. COUNCIL ITEMS, DIRECTIVES, & REMARKS**

A. COUNCIL ITEMS

B. COUNCIL DIRECTIVES

C. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

D. COUNCIL REMARKS

- (1) COUNCIL MEMBER TANAKA
- (2) MAYOR PRO TEM HENDERSON
- (3) COUNCIL MEMBER FRANCIS
- (4) MAYOR CERDA
- (5) COUNCIL MEMBER KASKANIAN

**10. ANNOUNCEMENTS**

**11. REMEMBRANCES**

**Ms. Mattie Williams**, a longtime resident of Gardena who was involved in many organizations over the years; and **Mrs. Rosa M. Ramos**, 63 years of age, beloved mother of Customer Service Clerk, Jennifer Ramos.

**12. ADJOURNMENT**

The Gardena City Council will adjourn to the Special City Council Meeting at 6:00 p.m. on Thursday, June 18, 2020.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at [www.CityofGardena.org](http://www.CityofGardena.org).

Dated this 5<sup>th</sup> day of June 2020

/s/ MINA SEMENZA  
MINA SEMENZA, City Clerk

**CITY OF GARDENA**  
**PLANNING & ENVIRONMENTAL QUALITY COMMISSION**  
TUESDAY, MAY 19, 2020, MEETING  
VIRTUAL MEETING VIA ZOOM  
\* \* \*

Called to order by Chair Jackson at 7:04 P.M.

**ROLL CALL**

Present: Dale Pierce, Deryl Henderson, Stephen Langley, Steve Sherman, Brenda Jackson  
Absent: None  
Also in Attendance: Lisa Kranitz, Assistant City Attorney  
Raymond Barragan, Acting Community Development Director  
John F. Signo, Senior Planner  
Amanda Acuna, Planning Assistant

**PLEDGE OF ALLEGIANCE**

None.

**APPROVAL OF MINUTES**

A motion was made by Commissioner Henderson and seconded by Commissioner Langley to approve the minutes of the meeting on April 21, 2020. The minutes were approved 5-0-0.

Ayes: Jackson, Henderson, Pierce, Langley, Sherman  
Noes: None  
Absent: None

**ORAL COMMUNICATIONS FROM THE PUBLIC**

**Agenda Item #4**

Assistant Planner Acuna addressed the Commission and public on procedures for conducting the online meeting since all participants were attending from a remote location. Instructions on how to comment and ask questions via the Zoom application was given. All written comments and questions will be read.

There were no oral communications from the public.

**PUBLIC HEARING**

**Agenda Item #5**

**Site Plan Review #3-19; Tentative Parcel Map #2-19; Variance #1-05 (MOD)**

A request to construct a new 3,486-square-foot fast-food restaurant with drive-thru in the General Commercial (C-3) zone, including Site Plan Review for development, Tentative Parcel Map to create separate parcels, and a modification to a previously approved parking variance.

**Project Location: 2169 West Redondo Beach Boulevard (APN: 4063-014-017)**

**Applicant: Kristen Roberts, Raising Cane's/Target Corporation**

Assistant Planner Acuna stated that the item would be re-noticed for the June 2, 2020 Planning Commission meeting.

**Agenda Item #6**

**Site Plan Review #2-20; Tentative Tract Map #1-20**

The Planning Commission considered a request for site plan review and tentative tract map approval for the construction of six new townhome units in the Medium Density Multiple-Family Residential (R-3) zone per Section 18.44.010.E and Chapter 17.08 of the Gardena Municipal Code, and direction to staff to file a Notice of Exemption.

**Project Location: 1938 West 146th Street (APN: 4062-007-025)**

**Applicant: Javier Ordonez**

Assistant Planner Acuna gave the presentation.

Commissioner Pierce asked to clarify the height.

Ms. Acuna confirmed the height would be 33 feet and 8 inches. Ms. Acuna stated there were written comments received from a neighbor, Kate Hong, and from YIMBY Law. Ms. Acuna stated there are conditions to address privacy, noise, and construction issues. Additionally, Ms. Acuna stated a phone call was received from a neighbor concerned with parking issues. Ms. Acuna stated the applicant had agreed to the added conditions to address the issues. Staff's recommendation is for approval of the project with the added conditions made during the presentation.

Commissioner Pierce asked the City Attorney if the CC&Rs expressly preclude homeowners from converting a garage to living area.

Assistant City Attorney stated she has not seen the draft CC&Rs, but the CC&Rs can prohibit homeowners from converting a garage. The applicant can address the question.

Commissioner Langley had concerns about the trash location inside the garage.

Ms. Acuna stated that the trash location was recommended inside the garage to address noise concerns to neighbors. She mentioned there is enough space inside the garage and there is also a separate storage room where trash containers can be located.

Commissioner Langley stated concerns about parking and asked if there was only parking on one side of the street.

Ms. Acuna confirmed there is only parking on one side. The street plans show the street to be wider. There are existing areas along the street which are wider. There is a requirement for the subject property to dedicate two feet, but widening is for property to the north side of 164<sup>th</sup> Street.

Commissioner Henderson stated his question had been answered and has no further questions.

Commissioner Sherman had no further questions.

Chair Jackson opened the public hearing and welcomed the applicant to speak.



Javier Ordonez, the applicant, had nothing further to state. He mentioned he had a translator.

Maria Barragan stated she has assisted Mr. Ordonez in many projects. He has developed many beautiful projects and this project would make a big difference on that street. The kind of construction that Mr. Ordonez brings in is quality and will add more beauty to that street.

Commissioners Pierce, Sherman, Langley, and Henderson had no questions for the applicant.

Chair Jackson asked about the price points for selling the condos.

Ms. Barragan, translating for Mr. Ordonez, stated the price would be between \$500,000 and \$600,000 depending on where the market is at that time.

Senior Planner Signo asked if the applicant agreed with the conditions.

Ms. Barragan stated the applicant is comfortable and understands all the conditions.

Ms. Acuna restated instructions for speakers to participate.

Tolei Fatafehi stated she lives west of the property and has lived there since childhood. She is concerned with the development and her property lies near the backyard of the subject property. Her mother and her own the apartment building. Her neighbors have to park down the street or on another block due to parking issues. There is already a large amount of population in the area. It is more of an inconvenience to the neighbors.

Kate Hong, neighbor, stated she sent an email and agrees with the previous speaker. Parking is extremely impacted. Her house is directly adjacent to the property in question. They cannot park in front of their house. Sometimes they have to park outside of their block. If you consider the amount of residents coming in that's about six to 12 cars coming in. The way the property is being built she will be able to hear everything. It will compromise their ability to open windows because of noise. Her father has a hearing issue and noise will worsen his condition. The project is not a good idea for them and others in the neighborhood.

Chair Jackson asked if there is anyone else who would like to speak. After hearing none the public hearing was closed.

Assistant Attorney Kranitz stated staff can address questions. She mentioned the YIMBY letter stated a project cannot be denied if it meets all the standards of the municipal code. This project meets all requirements so there is no choice but to approve.

Chair Jackson reopened the public hearing due to another comment.

Ms. Acuna read comments asking about what would be done during construction to address rodents and if the six to seven-foot wall would be paid by the builder. Ms. Acuna stated the applicant will be responsible to pull permits and pay for the block wall in addition to the other conditions added. In regards to rodents, that issue can be addressed by contacting Code Enforcement.

Chair Jackson gave an opportunity for additional comments. After hearing none closed the public hearing.

MOTION: It was moved by Commissioner Pierce and seconded by Commissioner Henderson to adopt Resolution No. PC 4-20 approving Site Plan Review #2-20 and

Tentative Tract Map #1-20, subject to the attached conditions of approval, and directing staff to file a Notice of Exemption.

The motion passed by the following roll call vote:

Ayes: Pierce, Henderson, Langley, Sherman, Jackson  
Noes: None  
Absent: None

Ms. Kranitz explained there is a 10-day appeal period in case anyone is aggrieved by the decision.

### **COMMUNITY DEVELOPMENT DIRECTOR'S REPORT**

Acting Community Development Director Raymond Barragan indicated we are still processing applications and staff is still issuing building permits and completing projects. Staff has done an amazing job at providing a level of service that is consistent. He commended Ms. Acuna for presenting the project and work on the Zoom platform, as well as with City Council meetings on their Zoom meetings.

Ms. Kranitz indicated the next meeting on June 2 will have an item on traffic impacts. There is a lengthy report that will be sent out early to give opportunity for commissioners to review. The item deals with going from level of service to vehicle miles traveled.

### **PLANNING AND ENVIRONMENTAL QUALITY COMMISSION REPORTS**

Commissioner Langley asked if a home inspection is allowed when occupants live in the house.

Mr. Barragan indicated staff is considering equipment that allows for remote inspections. Right now, there is limited interior inspections. If occupants are in the house it becomes difficult.

Commissioner Langley stated concerns with issues discussed in the YIMBY letter.

Commissioner Pierce gave good wishes to staff, commissioners, and the assistant city attorney to stay safe during this time.

Commissioner Henderson had no report but asked that everyone stay safe.

Vice Chair Sherman agreed with concerns on 146<sup>th</sup> Street because of new houses.

Chair Jackson stated she also had concerns with the YIMBY letter.

Ms. Kranitz stated there are housing groups that send these letters when a city has a housing project.

Chair Jackson commended Ms. Acuna and the rest of staff for their work.

### **ADJOURNMENT**

Chair Jackson adjourned the meeting at 8:03 P.M.

Respectfully submitted,

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

RAYMOND BARRAGAN, SECRETARY  
Planning and Environmental Quality Commission

A handwritten signature in black ink, featuring a large, stylized 'B' followed by a series of loops and a long horizontal stroke.

BRENDA JACKSON, CHAIR  
Planning and Environmental Quality Commission

MEMORANDUM

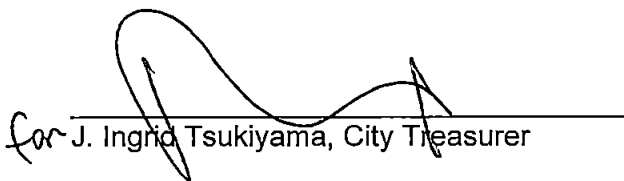
TO: Honorable Mayor and City Council  
FROM: Treasurer's Department  
DATE: June 5, 2020  
SUBJECT: WARRANT REGISTER  
PAYROLL REGISTER

(a) June 9, 2020 TOTAL WARRANTS ISSUED: \$1,889,215.24

Wire Transfer: 11885-11887  
Prepay:  
Check Numbers: 159344-159447  
Checks Voided:

Total Pages of Register: 12

June 5, 2020 TOTAL PAYROLL ISSUED: \$1,515,657.46

  
for J. Ingrid Tsukiyama, City Treasurer

cc: City Clerk

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06/04/2020 5:11:30PM

Voucher List  
CITY OF GARDENA

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
11885	5/27/2020	104058 ADMINISURE INC.	052720		WORKERS' COMP CLAIMS ADMINISTR	35,920.76
					Total :	35,920.76
11886	5/27/2020	106110 ADVANCED BENEFIT SOLUTIONS, LLC	052720		HEALTH INSURANCE CLAIMS	75,342.96
					Total :	75,342.96
11887	5/27/2020	106110 ADVANCED BENEFIT SOLUTIONS, LLC	05272020		HEALTH INSURANCE CLAIMS	35,453.81
					Total :	35,453.81
159344	6/9/2020	101748 AFTERMARKET PARTS COMPANY LLC, THE	82005782		GTRANS AUTO PARTS	56.71
			82084538		GTRANS AUTO PARTS	78.62
			82084568		GTRANS AUTO PARTS	129.96
			82086088		GTRANS AUTO PARTS	144.11
			82091451		GTRANS AUTO PARTS	1,605.04
			82091452		GTRANS AUTO PARTS	97.22
			82094707		GTRANS AUTO PARTS	126.62
			82099538		GTRANS AUTO PARTS	2,067.15
			82100505		GTRANS AUTO PARTS	181.70
			82101447		GTRANS AUTO PARTS	223.60
			82102249		GTRANS AUTO PARTS	438.63
			82102261		GTRANS AUTO PARTS	104.48
			82102274		GTRANS AUTO PARTS	339.46
			82103206		GTRANS AUTO PARTS	95.40
					Total :	5,688.70
159345	6/9/2020	110423 ALL STAR ELITE SPORTS	2203		CENSUS PROGRAM SUPPLIES	657.00
					Total :	657.00
159346	6/9/2020	101628 AQUA-FLO SUPPLY	0135647		PARK MAINT SUPPLIES	-132.52
			1530150		PARK MAINT SUPPLIES	138.97
					Total :	6.45
159347	6/9/2020	104687 AT&T	14785193		TELEPHONE	33.47
			14785194		TELEPHONE	85.65
			14785208		TELEPHONE	33.47
			14785216		TELEPHONE	33.47

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Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
159347	6/9/2020	104687 AT&T	(Continued) 14785217		TELEPHONE	86.72
					Total :	272.78
159348	6/9/2020	801345 ATKINSON-BAKER, INC.	AE01E6A-AB		CERTIFIED COPY OF TRANSCRIPT - J.I	241.20
					Total :	241.20
159349	6/9/2020	102054 BAVCO	950825 951594		(17) BACKFLOW VALVE INSPECTIONS BACKFLOW REPAIR	770.00 640.00
					Total :	1,410.00
159350	6/9/2020	102331 BLUE DIAMOND MATERIALS	1637830		STREET MAINT SUPPLIES	126.38
					Total :	126.38
159351	6/9/2020	102383 BROCK, DAVID	052820		PURCHASE REIMBURSEMENT~	3,555.59
					Total :	3,555.59
159352	6/9/2020	110923 CALIFORNIA CITIES GAMING, AUTHORITY	2021B		ANNUAL MEMBER CONTRIBUTION - FY	30,000.00
					Total :	30,000.00
159353	6/9/2020	823003 CARL WARREN & COMPANY	APRIL 2020		CLAIMS MANAGEMENT	1,322.50
					Total :	1,322.50
159354	6/9/2020	111369 CATALAN MARTINEZ, ANTONIO	CIT #144134413		REFUND - CITATION DIISSED	87.00
					Total :	87.00
159355	6/9/2020	108378 CHARLES E. THOMAS COMPANY INC.	60485	037-09850	DESIGNATED OPERATOR SERVICE	200.00
					Total :	200.00
159356	6/9/2020	107873 CI TECHNOLOGIES, INC.	2125	035-00995	ANNUAL SOFTWARE MAINTENANCE - I	2,184.84
					Total :	2,184.84
159357	6/9/2020	103274 CONTRERAS, LUIS	SPRING 2020		EDUCATIONAL REIMBURSEMENT	945.00
					Total :	945.00
159358	6/9/2020	102388 COPYLAND, INC.	72638	037-09882	GTRANS COLOR BUSINESS CARDS, 2)	108.48
					Total :	108.48

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Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
159359	6/9/2020	103353 CRM COMPANY, LLC.	LA15538		SCRAP TIRE DISPOSAL FEE MIX	39.50
			LA15539		SCRAP TIRE DISPOSAL FEE MIX	39.50
			LA15540		SCRAP TIRE DISPOSAL FEE	29.50
			LA15573		SCRAP TIRE DISPOSAL FEE	39.50
Total :						148.00
159360	6/9/2020	110319 CWE DIRECTOR	20107	024-00649	MS4 PERMIT MONITORING AND COMP	34,891.58
			20148	024-00649	MS4 PERMIT MONITORING AND COMP	41,170.70
Total :						76,062.28
159361	6/9/2020	312117 DEPARTMENT OF WATER & POWER	043020		LIGHT & POWER	58.65
			052220		LIGHT & POWER	85.49
Total :						144.14
159362	6/9/2020	303374 DEPT OF SOCIAL SERVICES	FACILITY #191601265		COMMUNITY CARE LICENSING FEES~	152.00
Total :						152.00
159363	6/9/2020	105418 EMPIRE CLEANING SUPPLY	1170854	024-00599	COVID-19 EMERGENCY SUPPLIES	676.97
Total :						676.97
159364	6/9/2020	106459 ENTERPRISE FM TRUST	FBN3954487	023-01275	ENTERPRISE LEASE - MAY 2020	5,008.02
			FBN3954579	023-01276	ENTERPRISE LEASE - MAY 2020 - PD	9,162.11
Total :						14,170.13
159365	6/9/2020	109426 ESPINOSA, VANESSA	04/16-04/30/20		PROFESSIONAL SERVICES - CASE WC	714.00
Total :						714.00
159366	6/9/2020	110320 EYEDEAL INTERIORS INC	CG005167	034-00455	NCC IMPROVEMENT PROJECT	22,350.00
Total :						22,350.00
159367	6/9/2020	106129 FEDEX	7-006-03318		SHIPPING SERVICES	19.10
			7-012-43441		SHIPPING SERVICES	25.89
Total :						44.99
159368	6/9/2020	107008 GARDENA A/C & RADIATOR	51013		1987 FORD F350 TRUCK - A/C RECHAR	294.98
			51014		2008 CHEVY 3500HD TRUCK - A/C REC	166.28
Total :						461.26

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
159369	6/9/2020	108183 GARDENA ACE HARDWARE	67340		BLDG MAINT SUPPLIES	43.85
			67461		PARK MAINT SUPPLIES	35.35
					Total :	79.20
159370	6/9/2020	107030 GARDENA AUTO PARTS	115364		PW AUTO PARTS	57.12
			115755		PW AUTO PARTS	53.59
					Total :	110.71
159371	6/9/2020	107005 GARDENA GLASS, INC.	62335		HS OFFICE DOOR REPAIR	30.66
					Total :	30.66
159372	6/9/2020	619005 GAS COMPANY, THE	052820		GAS	37.11
					Total :	37.11
159373	6/9/2020	619004 GOLDEN STATE WATER CO.	052620		WATER	3,954.10
					Total :	3,954.10
159374	6/9/2020	105553 HARRIS, DONNY	052920		MGMT ANNUAL HEALTH BENEFIT	655.91
					Total :	655.91
159375	6/9/2020	208114 HASSOLDT, MATTHEW S.	04/10-05/17		EDUCATIONAL REIMBURSEMENT	690.00
					Total :	690.00
159376	6/9/2020	108434 HOME DEPOT CREDIT SERVICES	2541357		HS BUILDING MAINT SUPPLIES	782.06
			5520818		PARK FACILITY MAINT SUPPLIES	19.67
			5533262		HS BLDG MAINT SUPPLIES	53.36
					Total :	855.09
159377	6/9/2020	108430 HOME PIPE & SUPPLY	F21630		BLDG MAINT SUPPLIES	65.53
			F21656		BLDG MAINT SUPPLIES	1,592.91
			F21670		BLDG MAINT SUPPLIES	31.75
					Total :	1,690.19
159378	6/9/2020	100275 HONEYWELL	5251793106		HUMAN SERVICES BUILDING REHAB F	1,967.57
					Total :	1,967.57
159379	6/9/2020	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO.	130093375		GTRANS AUTO PARTS	328.50
			150127541		GTRANS AUTO PARTS	1,393.42

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
159379	6/9/2020	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO.	(Continued) 150127542		GTRANS AUTO PARTS	141.91
					Total :	1,863.83
159380	6/9/2020	110356 JIMNI SYSTEMS, INC.	32779	024-00650	EMERGENCY REPAIR AT GARDEN VIEW	4,838.68
					Total :	4,838.68
159381	6/9/2020	110853 JONES & MAYER	97324	023-01257	ATTORNEY SERVICES	9,878.00
			97325		ATTORNEY SERVICES	328.00
			97326	023-01271	COVID-19 EMERGENCY LEGAL SERVIC	10,475.50
			97327		ATTORNEY SERVICES	550.00
			97328		ATTORNEY SERVICES	2,275.00
			97329		ATTORNEY SERVICES	75.00
			97330		ATTORNEY SERVICES	451.00
			97331		ATTORNEY SERVICES	250.00
			97332		ATTORNEY SERVICES	825.00
			97333		ATTORNEY SERVICES	100.00
			97334		ATTORNEY SERVICES	1,045.50
			97335		ATTORNEY SERVICES	5,227.50
			97336		ATTORNEY SERVICES	656.00
			97337		ATTORNEY SERVICES	50.00
			97338		ATTORNEY SERVICES	450.00
					Total :	32,636.50
159382	6/9/2020	111016 KAISER FOUNDATION HEALTH PLAN	JUNE 2020		HEALTH INSURANCE	283,005.67
					Total :	283,005.67
159383	6/9/2020	111356 KENNEDY, IZABON MICHELLE	CIT #111133618 (2)		REFUND - CITATION DISMISSED	87.00
					Total :	87.00
159384	6/9/2020	110385 KIMLEY-HORN AND ASSOCIATES, INC	16590500	032-00054	DEVELOPMENT SERVICES - GARDENA	7,637.53
					Total :	7,637.53
159385	6/9/2020	111517 KIRK'S AUTOMOTIVE INC.	1038826		GTRANS SHOP SUPPLIES	161.12
			111517		GTRANS SHOP SUPPLIES	90.30
					Total :	251.42
159386	6/9/2020	111260 KJOS, BARBARA JEAN	MAY 2020		GARDENA FAMILY CHILD CARE PROG	1,508.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
159386	6/9/2020	111260 111260 KJOS, BARBARA JEAN	(Continued)		Total :	1,508.00
159387	6/9/2020	110989 KOA CORPORATION	JC02046x1	037-09931	TRANSIT SIGNAL PRIORITY PEER REV	945.00
					Total :	945.00
159388	6/9/2020	312240 L.A. COUNTY DEPARTMENT OF, PUBLIC WOR	20051105473	024-00587	INDUSTRIAL WASTE SERVICES	12,365.45
					Total :	12,365.45
159389	6/9/2020	312039 L.A. COUNTY FIRE DEPARTMENT	C0009441	039-00057	FIRE PROTECTION SERVICES - JUNE 2	787,207.00
					Total :	787,207.00
159390	6/9/2020	112014 LAKESHORE LEARNING MATERIALS	4604090520	331-00048	FCC PROGRAM SUPPLIES	82.08
					Total :	82.08
159391	6/9/2020	105874 LAWSON PRODUCTS, INC.	9307567675		BUS SHOP SUPPLIES	575.72
					Total :	575.72
159392	6/9/2020	110920 LIBERTY MANUFACTURING, INC	186		PD RANGE SERVICES	390.25
					Total :	390.25
159393	6/9/2020	112260 LIEBERT CASSIDY WHITMORE	1496971	023-01277	COVID-19 EMERGENCY LEGAL SERVIC	6,736.00
					Total :	6,736.00
159394	6/9/2020	312665 LOS ANGELES SUPERIOR COURT	JAN-MAR 2020	035-00957	LOS ANGELES SUPERIOR COURT	106,978.00
					Total :	106,978.00
159395	6/9/2020	112615 LU'S LIGHTHOUSE, INC.	01168823		GTRANS SHOP SUPPLIES	118.68
					Total :	118.68
159396	6/9/2020	113301 M & K METAL CO.	217987		COVID-19 EMERGENCY SUPPLIES	24.08
					Total :	24.08
159397	6/9/2020	109203 MAKAI SOLUTIONS	3714	037-09872	GTRANS SHOP REPAIR PARTS	3,670.73
			3731	037-09872	REPAIR FOR BAY #1 & #5	1,352.99
					Total :	5,023.72
159398	6/9/2020	813030 MANNING & KASS	671784		LEGAL SERVICES	11,489.50
			671785		LEGAL SERVICES	742.50

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
159398	6/9/2020	813030 813030 MANNING & KASS	(Continued)		Total :	12,232.00
159399	6/9/2020	113046 MARX BROS. FIRE EXTINGUISHER, CO., INC.	P30233		FIRE EXTINGUISHER SERVICE -GTRAN	502.68
			P30234		FIRE EXTINGUISHER SERVICE - GTRAI	1,068.05
					Total :	1,570.73
159400	6/9/2020	104106 MCCAIN	INV0247342	032-00060	TRAFFIC SIGNAL CABINET	2,363.02
					Total :	2,363.02
159401	6/9/2020	113064 MCMASTER-CARR SUPPLY COMPANY	38761222		COVID-19 EMERGENCY SUPPLIES	173.17
			40114152		GTRANS SHOP SUPPLIES	140.70
			40182953		GTRANS SHOP SUPPLIES	789.26
					Total :	1,103.13
159402	6/9/2020	111373 MELENDEZ, MANIOUKA	127		REC PROGRAM SUPPLIES	200.00
					Total :	200.00
159403	6/9/2020	110715 METCO MOTORSPORTS	57589	037-09883	GTRANS AUTO PARTS	2,089.02
					Total :	2,089.02
159404	6/9/2020	100730 MIDWEST ROOFING CO., INC.	201935	024-00623	RE-ROOF ROWLEY PARK AUDITORIUM	23,863.62
				024-00651		
					Total :	23,863.62
159405	6/9/2020	109625 MK BUILDERS & SERVICES, INC.	1001	024-00638	ROWLEY PARK AUDITORIUM REHAB P	24,562.25
				024-00652		
					Total :	24,562.25
159406	6/9/2020	103093 MOBILE RELAY ASSOCIATES, INC.	80013947	037-09858	GTRANS BUS RADIO SYSTEM RENTAL	11,059.49
			80014045	037-09858	GTRANS BUS RADIO SYSTEM RENTAL	271.53
					Total :	11,331.02
159407	6/9/2020	110575 OCCUPATIONAL HEALTH CENTERS, OF CALIF	67850435		RANDOM DOT RECERT PHYSICAL - R.(	309.00
			67904325		RANDOM DOT RECERT PHYSICAL, BA	345.50
			67904505		RANDOM DOT RECERT. - J.SCHERER	103.00
					Total :	757.50
159408	6/9/2020	111358 O'REILLY AUTO PARTS	396660		PW AUTO PARTS	-58.62

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
159408	6/9/2020	111358 O'REILLY AUTO PARTS	(Continued)			
			402951		PW AUTO PARTS	8.83
			405007		PW AUTO PARTS	-98.29
			405756		PW AUTO PARTS	511.93
			407511		PW AUTO PARTS	40.69
			408232		GTRANS AUTO PARTS	112.89
			409793		PW AUTO PARTS	-109.50
			409799		GTRANS AUTO PARTS	32.81
			410430		PW AUTO PARTS	22.93
			410800		SEWER AUTO PARTS	36.10
					<b>Total :</b>	<b>499.77</b>
159409	6/9/2020	115810 ORKIN PEST CONTROL	199859474		PEST CONTROL - ACCT #27336703	230.90
			199859477		PEST CONTROL - ACCT #27336703	230.90
					<b>Total :</b>	<b>461.80</b>
159410	6/9/2020	111368 PARSON, NANCY	CIT #222130330		REFUND -CITATION DISMISSED	47.00
					<b>Total :</b>	<b>47.00</b>
159411	6/9/2020	105574 PINNACLE PETROLEUM, INC.	0220919	037-09928	87 OCTANE REGULAR UNLEADED CAF	18,163.34
			0220920	037-09928	87 OCTANE REGULAR UNLEADED CAF	18,070.79
					<b>Total :</b>	<b>36,234.13</b>
159412	6/9/2020	102677 PROVIDENCE HEALTH & SERVICES	1010125 03/05/20		SART EXAM	800.00
			1010125 04/05/20		SART EXAM	1,600.00
			1010125 05/05/20		SART EXAM	2,000.00
					<b>Total :</b>	<b>4,400.00</b>
159413	6/9/2020	106092 PRUDENTIAL OVERALL SUPPLY	41030150		CUSTODIAL SUPPLIES	270.53
			41030243		COVID-19 EMERGENCY SUPPLIES	1,655.44
			41030328		CUSTODIAL SUPPLIES	1,115.12
			41030804		COVID-19 EMERGENCY SUPPLIES	1,292.51
			42510860	024-00592	CUSTODIAL SUPPLIES	1,373.66
			42512986		UNIFORM & SUPPLY RENTAL	96.23
			42519215		UNIFORM & SUPPLY RENTAL	243.75
			42519217		SUPPLY RENTAL - MATS - GTRANS	50.10
			42519218		UNIFORM & SUPPLY RENTAL	110.02

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
159413	6/9/2020	106092 PRUDENTIAL OVERALL SUPPLY	(Continued) 42519219		UNIFORM & SUPPLY RENTAL	96.23
					<b>Total :</b>	<b>6,303.59</b>
159414	6/9/2020	109532 PSI REPAIR SERVICE, INC	930966	037-09924	REBUILD MONO INVERTER	5,854.78
					<b>Total :</b>	<b>5,854.78</b>
159415	6/9/2020	116820 PSOMAS	1GAR030200	024-00606	NORMANDIE AVE. STREET IMPROVEM	402.50
					<b>Total :</b>	<b>402.50</b>
159416	6/9/2020	108623 PUN GROUP LLP, THE	112555	023-01278	AUDIT SERVICES FY 2019-2020	20,000.00
					<b>Total :</b>	<b>20,000.00</b>
159417	6/9/2020	109466 PYNN, DANA	052920		MGMT ANNUAL HEALTH BENEFIT	500.00
					<b>Total :</b>	<b>500.00</b>
159418	6/9/2020	101511 READYREFRESH	10E0010113405		DRINKING WATER SERVICE	167.51
					<b>Total :</b>	<b>167.51</b>
159419	6/9/2020	109619 RENTINO, JOBEL	026	037-09881	PROCUREMENT CONSULTING SERVIC	9,737.50
					<b>Total :</b>	<b>9,737.50</b>
159420	6/9/2020	100585 RKA CONSULTING GROUP	29932 29957		ENGINEERING PLAN CHECK SERVICE!	560.00
					ENGINEERING PLAN CHECK SERVICE!	210.00
					<b>Total :</b>	<b>770.00</b>
159421	6/9/2020	110205 ROSS & BARUZZINI, INC.	38704	037-09901	ONSULTING SERVICES FOR MACRO C	5,637.41
					<b>Total :</b>	<b>5,637.41</b>
159422	6/9/2020	119022 SAFEMART OF SOUTHERN, CALIFORNIA	92377 92383		STREET MAINT SUPPLIES	197.10
					BLDG MAINT SUPPLIES	118.64
					<b>Total :</b>	<b>315.74</b>
159423	6/9/2020	119015 SAFETY-KLEEN CORPORATION	82809447		SERVICE AQUEOUS PARTS WASHER	367.92
					<b>Total :</b>	<b>367.92</b>
159424	6/9/2020	219010 SALDANA, OCTAVIO	SPRING 2020		EDUCATIONAL REIMBURSEMENT	621.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
159424	6/9/2020	219010 219010 SALDANA, OCTAVIO	(Continued)		<b>Total :</b>	<b>621.00</b>
159425	6/9/2020	105685 SCHNUR, DIANA	02/01-05/13		EDUCATIONAL REIMBURSEMENT	727.09
					<b>Total :</b>	<b>727.09</b>
159426	6/9/2020	108654 SECTRAN SECURITY INC.	20050609		ARMORED TRANSPORTATION SERVICE	182.01
					<b>Total :</b>	<b>182.01</b>
159427	6/9/2020	119233 SHERWIN-WILLIAMS CO.	1450-5		GRAFFITI ABATEMENT SUPPLIES	429.37
					<b>Total :</b>	<b>429.37</b>
159428	6/9/2020	109918 SHIGE'S FOREIGN CAR SERVICE	79140		2018 FORD INTRCPTR #1554678 BRAKE	417.75
			79168		2018 FORD INTRCTPR #1555072 OIL & FILTER	27.23
			79169		2016 FORD INTRCPTR #P07 OIL & FILTER	160.57
			79194		2015 FORD INTRCPTR #1462841 OIL & FILTER	27.23
			79202		2018 FORD INTRCPTR #1554675 BRAKE	288.07
			79210		2016 FORD INTRCPTR #1488055 OIL & FILTER	64.51
			79245		2014 FORD INTRCPTR #1442351	637.11
					<b>Total :</b>	<b>1,622.47</b>
159429	6/9/2020	119248 SIDEBOTHAM, RICHARD	09022		MONTHLY SERVICE - COUNTING MACHINE	200.00
					<b>Total :</b>	<b>200.00</b>
159430	6/9/2020	119361 SMART & FINAL IRIS CO.	037456		SR BUREAU PROGRAM SUPPLIES	37.98
			048884		EMERGENCY SERVICES SUPPLIES	190.80
					<b>Total :</b>	<b>228.78</b>
159431	6/9/2020	119447 SOUTH BAY FORD	655988FOW		PW AUTO PARTS	315.00
			FXCS933704		2019 FORD EXPLR - MINOR SERVICE & REPAIR	69.34
					<b>Total :</b>	<b>384.34</b>
159432	6/9/2020	119375 SOUTH COAST AIR QUALITY, MANAGEMENT INC.	3642511		CAA AIR TOXICS "HOT SPOTS" PROGRAM	137.63
					<b>Total :</b>	<b>137.63</b>
159433	6/9/2020	619003 SOUTHERN CALIFORNIA EDISON	052120		LIGHT & POWER	92,694.26
					<b>Total :</b>	<b>92,694.26</b>
159434	6/9/2020	100609 TANK SPECIALISTS OF CALIFORNIA	29748		CERTIFIED DESIGNATED OPERATOR SERVICE	189.75

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
159434	6/9/2020	100609	100609 TANK SPECIALISTS OF CALIFORNIA	(Continued)	Total :	189.75	
159435	6/9/2020	107928	TELECOM LAW FIRM, P.C.	7991	024-00612	PROFESSIONAL SERVICES - WIRELES	534.00
				8125	024-00641	PROFESSIONAL SERVICES - 17800 VEI	358.00
				8347	024-00641	PROFESSIONAL SERVICES - WIRELES	432.00
				8348	024-00641	PROFESSIONAL SERVICES - WIRELES	224.00
					Total :	1,548.00	
159436	6/9/2020	106870	TENDER LOVING CARE CATERING, INC.	05/16-05/31/20	034-00411	SENIOR FEEDING PROGRAM	21,717.85
					Total :	21,717.85	
159437	6/9/2020	109411	TITAN LEGAL SERVICES, INC.	SU329244-09-01		PROFESSIONAL SERVICES	184.32
				SU334102-03-01		PROFESSIONAL SERVICES	119.20
					Total :	303.52	
159438	6/9/2020	109900	U.S. BANK CORPORATE PAYMENT, SYSTEMS	FCC 05/22/20		CAL CARD STATEMENT 04/23-05/22/20	3,262.22
				FINANCE 05/22/20		CAL CARD STATEMENT 04/23-05/22/20	670.59
				PALMA 05/22/20		CAL CARD STATEMENT 04/23-05/22/20	228.00
				RECREATION 04/22/20		CAL CARD STATEMENT 03/24-04/22/20	4,980.42
				SANTIN 04/22/20		CAL CARD STATEMENT 03/24-04/22/20	4,440.00
				V.OSORIO 05/22/20		CAL CARD STATEMENT 04/23-05/22/20	801.52
				WARD 05/22/20		CAL CARD STATEMENT 04/23-05/22/20	66.41
					Total :	14,449.16	
159439	6/9/2020	121275	UNDERGROUND SERVICE ALERT, OF SC	420200275		NEW TICKETS - MAY 2020	128.80
				DSB20192106		STATE REGULATORY COSTS - BILLABL	59.19
					Total :	187.99	
159440	6/9/2020	119825	UNITED ROTARY BRUSH CORP.	314326		PW SWEEPER SUPPLIES	1,333.64
				314382		PW SWEEPER SUPPLIES	780.89
					Total :	2,114.53	
159441	6/9/2020	121407	UPS	649922190 05/09/20		SHIPPING SERVICE CHARGES	163.47
					Total :	163.47	
159442	6/9/2020	122050	VERIZON WIRELESS	9854341182		PW CELL PHONE SERVICE~	2,093.26
					Total :	2,093.26	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
159443	6/9/2020	108850 VOLLMER-GRAY ENGINEERING, LABORATOR	51257		PROFESSIONAL SERVICES	200.00
Total :						200.00
159444	6/9/2020	104107 WAXIE SANITARY SUPPLY	79129804		BUS WASH SUPPLIES	160.83
			79169369		BUS WASH SUPPLIES	45.06
Total :						205.89
159445	6/9/2020	110370 WESTERN COLLISION CENTER, INC	1036	035-01000	2015 FORD EXPLR #1462933 BODY REI	5,053.65
Total :						5,053.65
159446	6/9/2020	103956 WORTHINGTON FORD	6043677/1		2016 FORD ULTL #1488055 - DIAGNOSE	842.41
Total :						842.41
159447	6/9/2020	125001 YAMADA COMPANY, INC.	79189		STREET MAINT SUPPLIES	60.84
			79199		PARK MAINT SUPPLIES	53.55
			79227		PARK MAINT SUPPLIES	16.23
			79246		PARK MAINT SUPPLIES	24.24
			79273		PARK MAINT SUPPLIES	18.31
			79305		PARK MAINT SUPPLIES	172.46
			79319		STREET MAINT SUPPLIES	8.87
Total :						354.50
107 Vouchers for bank code : usb						Bank total : 1,889,215.24
107 Vouchers in this report						Total vouchers : 1,889,215.24



Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 12 inclusive of the check register are accurate and funds are available for payment thereof.

By:   
Chief Fiscal Officer

This is to certify that the claims or demands covered by checks listed on pages 1 to 12 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

_____	06/09/2020
Mayor	Date

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date

Acknowledged:

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date



**CITY of GARDENA**

5. D. (1)  
CITY MANAGER  
Report No. P-2020-10  
Date: June 9, 2020

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**  
**SUBJECT: PERSONNEL REPORT**

1. Request City Council approval for settlement authority to resolve Workers' Compensation Claim via Stipulations with Request for Award, Case No. ADJ8915482; ADJ9895335; ADJ10982901, Joseph Loh (Attachment 1).
2. Request City Council approval for Hon. Joanne B. O'Donnell, Ret. serve as the Administrative Hearing Officer in the Joseph Loh Termination Appeal.
3. Report the Service Retirement of Administrative Management Analyst I, **JUDITH SUTTON**, of the Transportation Department effective May 29, 2020. Ms. Sutton provided 20 years and 7 months of service to the City.
4. Report that Bus Operator, **TRAVON AVERY**, of the Transportation Department is on leave under the Family Medical Leave Act / California Family Rights Act (FMLA/CFRA) effective May 17, 2020 through a date to be determined on a continuous basis.
5. Report the recruitment for the Closed/Promotional position of Full-Time Bus Operator (Transportation Department). This recruitment closed on June 3, 2020.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Clint Osorio".

**CLINT OSORIO**  
City Manager/Human Resources Officer

cc: City Attorney  
City Clerk  
Human Resources  
Payroll

**PERSONNEL REPORT – ATTACHMENT 1**

**REQUEST FOR SETTLEMENT AUTHORITY RE: WORKERS' COMPENSATION CASE NO.  
ADJ8915482; ADJ9895335; ADJ10982901**



**CITY OF GARDENA**  
**PLANNING & ENVIRONMENTAL QUALITY COMMISSION**  
CITY COUNCIL CHAMBER ■ 1700 WEST 162<sup>nd</sup> STREET  
Telephone: (310) 217-9524 ■ E-mail address: CDDPlanningandZoning@cityofgardena.org

**REPORT OF ACTIONS**

**June 2, 2020**

- 1. Site Plan Review #3-19; Tentative Parcel Map #2-19; Modification of Memorandum #10-05 approving Site Plan Review #6-05 for Target and Variance #1-05 for a reduction in parking on the Target Site**

The Planning Commission reviewed a request for a Tentative Parcel Map to divide a 9.47-acre parcel into two parcels for a fast-food, drive-thru restaurant. Revisions to the previous Site Plan approval and Parking Variance for the Target site were needed to reduce the Target parcel size and allow a reduction in parking. A Site Plan approval was also reviewed for the creation of the standalone drive-thru restaurant. The project qualified for a categorical exemption from CEQA.

**Project Location: 2169 West Redondo Beach Boulevard (APN: 4063-014-017)**

**Applicant: Kristen Roberts, Raising Cane's/Target Corporation**

**Commission Action:** Commission approved Resolution No. PC 3-20, approving Site Plan Review #3-19, Tentative Parcel Map #2-19 and the Modification to Memorandum #10-05.

**Ayes: Henderson, Pierce, Langley, Sherman, Jackson**

**Noes:**

**Absent:**

**City Clerk Action:** Receive and File

**City Council Action:** Call for Council Review or Receive and File

- 2 General Plan Amendment #3-20/Adoption of Revised CEQA Policies and Procedures which Incorporate New Thresholds for Transportation Impacts**

The Planning Commission considered a recommendation to the City Council amending the Circulation Plan of the City's General Plan to reflect changes based on new requirements for Vehicle Miles Traveled instead of Level of Service and other updates, adopted revised CEQA policies and procedures which incorporate new thresholds for transportation impacts related to vehicle miles traveled, and directed staff to prepare a notice of exemption.

**Commission Action:** Commission approved Resolution No. PC 5-20, recommending that the City Council amend the Circulation Plan, adopt the revised CEQA Guidelines, and direct staff to file a Notice of Exemption.

**Ayes: Langley, Pierce, Henderson, Sherman, Jackson**

**Noes:**

**Absent:**

**City Clerk Action:** Receive and File

**City Council Action:** Receive and File

**ALL CASE MATERIALS ARE AVAILABLE FOR REVIEW IN THE  
OFFICE OF THE COMMUNITY DEVELOPMENT DEPARTMENT**



# City of Gardena

## City Council Meeting

### AGENDA REPORT SUMMARY

Agenda Item No. 8. C. (1)

Department: ELECTED and  
ADMINISTRATIVE  
OFFICES

Meeting Date: 06/9/2020

Resolution No. 6457

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6457, ADOPT RESOLUTION RATIFYING THE  
PROCLAMATION DECLARING EXISTENCE OF LOCAL EMERGENCY

#### COUNCIL ACTION REQUIRED:

#### Action Taken

- Adopt Resolution No. 6457

#### STAFF SUMMARY:

On May 25, 2020, George Floyd died while in the custody of Minneapolis police officers. The tragic circumstances surrounding his death led to protests in Minneapolis and quickly spread throughout the U. S.

In many locations, peaceful protestors expressing their grievances are being overshadowed by criminal and violent individuals. These nefarious individuals not only detract from the lawful and protected protests of the community, they are also adversely impacting local economies and sowing fear among the community as these individuals carry out violence. Here in Gardena, we have seen as several of our local businesses have been victims of vandalism and/or burglaries.

Accordingly, on June 3, 2020 the City Manager, as the City's Director of Emergency Services, issued a proclamation declaring a local emergency as of May 31, 2020 as authorized by Gardena Municipal Code Chapter 2.56.060. This proclamation enables the City to more effectively respond to the situation, seek and utilize mutual aid and potentially obtain reimbursement for expenses incurred to address the civil unrest.

It is recommended that the City Council adopt the attached Resolution 6457 ratifying the proclamation of local emergency.

#### FISCAL IMPACT:

The primary costs incurred by the City are for Public Safety, and other staff overtime as required to address coordination, communication, staff safety, and management of the local emergency, as well as related services and supplies, including any requested mutual aid. Current City costs are being covered by existing department appropriations but will be tracked separately in the City's Disaster Fund. Staff will pursue Federal and State reimbursement for all City costs incurred.

#### ATTACHMENT:

Resolution No. 6457 – Ratifying the Proclamation Declaring Existence of Local Emergency

Submitted by: Clint Osorio

Clint Osorio, City Manager

Date: 6/4/20

## **RESOLUTION NO. 6457**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, RATIFYING THE ACTION OF THE CITY MANAGER ACTING AS THE DIRECTOR OF EMERGENCY SERVICES IN PROCLAIMING THE EXISTENCE OF A LOCAL EMERGENCY IN THE CITY OF GARDENA**

WHEREAS, Gardena Municipal Code Chapter 2.56.060 empowers the City Manager, as the Director of Emergency Services, to declare the existence or threatened existence of a local emergency when the City is affected or likely to be affected by a public calamity; and

WHEREAS, Government Code Section 8550 et seq., including Section 8558(c), authorize the City Council to proclaim a local emergency when the City is threatened by conditions of disaster or extreme peril to the safety of persons and property within the City that are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, there has been widespread arson, looting, assaults, vandalism, rioting and other civil unrest in the adjacent City of Los Angeles, and other nearby cities since May 30, 2020, and continuing to the present. Since at least May 28, 2020, there has also been widespread arson, looting, assaults, vandalism and rioting stemming from public demonstrations in numerous other cities throughout California and across the country. Peaceful demonstrations are essential to our democratic system. However, some individuals have engaged in dangerous and unlawful activity, threatening the safety of lawful demonstrators, surrounding communities, and first responders; and

WHEREAS, on May 31, 2020, California Governor Gavin Newsom declared a State of Emergency in Los Angeles County and local officials declared a 6:00 p.m. curfew due to rioting, looting and other acts of violence; and

WHEREAS, there is an imminent threat of the civil unrest spreading to the City of Gardena which could lead to extreme peril to life and property in the City of Gardena; and

WHEREAS, these civil unrest conditions, if fully manifested, are, or are likely to be, beyond the control of the services, personnel, equipment, and facilities of the City of Gardena; and require the combined forces of other political subdivisions to combat; and

WHEREAS, the mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to successfully responding to the civil unrest and violence; and

WHEREAS, on June 3, 2020 the City Manager, as the City's Director of Emergency Services, has declared a local emergency as authorized by Government Code section 8630 and Gardena Municipal Code Chapter 2.56.060. A true and correct copy of the City Manager's Proclamation is attached hereto and incorporated herein by this reference as Attachment "A".

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE, AS FOLLOWS:

SECTION 1. The City Manager's Proclamation of Local Emergency dated June 3, 2020, and orders contained therein, is hereby ratified.

SECTION 2. As contemplated in the Emergency Services Act contained in Government Code Section 8550 et seq., including Section 8558(c), and Chapter 2.56 of the Gardena Municipal Code, beginning May 31, 2020, a local emergency exists based on the existence of conditions of disaster or of extreme peril to the safety of persons and property caused by civil unrest, as detailed in the recitals set forth above.

SECTION 3. The area of the City which is endangered/imperiled is the entire City.

SECTION 4. During the existence of this local emergency, the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law and by local ordinances and regulations, including, but not limited to, Chapter 2.56 of the Gardena Municipal Code and any other applicable resolutions of this City;

SECTION 5. That a copy of this resolution and the emergency proclamation be forwarded to the Director of California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State Law; that the Governor of California, pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in the City of Gardena; that the Governor waive regulations that may hinder response and recovery efforts; that recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved, and adopted this \_\_\_\_\_ day of June, 2020.

\_\_\_\_\_  
TASHA CERDA, Mayor

ATTEST:

\_\_\_\_\_  
MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
CARMEN VASQUEZ, City Attorney





**OFFICE of the CITY MANAGER**

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9503

May 31, 2020  
REF. 2020.186

**A PROCLAMATION BY THE CITY MANAGER OF THE CITY OF GARDENA, CALIFORNIA,  
ACTING AS THE DIRECTOR OF EMERGENCY SERVICES, DECLARING THE EXISTENCE  
OF A LOCAL EMERGENCY**

WHEREAS, Gardena Municipal Code Chapter 2.56.060 empowers the City Manager, as the Director of Emergency Services, to declare the existence or threatened existence of a local emergency when the City is affected or likely to be affected by a public calamity; and

WHEREAS, Government Code Section 8550 et seq., including Section 8558(c), authorize the City Manager to proclaim a local emergency when the City is threatened by conditions of disaster or extreme peril to the safety of persons and property within the City that are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, there has been widespread arson, looting, assaults, vandalism, rioting and other civil unrest in the adjacent City of Los Angeles, and other nearby cities since May 30, 2020, and continuing to the present. Since at least May 28, 2020, there has also been widespread arson, looting, assaults, vandalism and rioting stemming from public demonstrations in numerous other cities throughout California and across the country. Peaceful demonstrations are essential to our democratic system. However, some individuals have engaged in dangerous and unlawful activity, threatening the safety of lawful demonstrators, surrounding communities, and first responders; and

WHEREAS, there is an imminent threat of the civil unrest spreading to the City of Gardena which could lead to extreme peril to life and property in the City of Gardena; and

WHEREAS, these civil unrest conditions, if fully manifested, are, or are likely to be, beyond the control of the services, personnel, equipment, and facilities of the City of Gardena; and require the combined forces of other political subdivisions to combat; and

TASHA CERDA, Mayor / MARK E. HENDERSON, Mayor Pro Tem  
PAULETTE C. FRANCIS, Councilmember / ART KASKANIAN, Councilmember / RODNEY G. TANAKA, Councilmember  
MINA SEMENZA, City Clerk / J. INGRID TSUKIYAMA, City Treasurer / CLINT OSORIO, City Manager / CARMEN VASQUEZ, City Attorney

WHEREAS, the mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to successfully responding to the civil unrest and violence; and

WHEREAS, the City Manager, as the City's Director of Emergency Services, has the power to declare a local emergency as authorized by Government Code section 8630 and Gardena Municipal Code Chapter 2.56.060.

NOW, THEREFORE, IT IS PROCLAIMED AND ORDERED by the City Manager of the City of Gardena as follows:

- A. As contemplated in the Emergency Services Act contained in Government Code Section 8550 et seq., including Section 8558(c), and Chapter 2.56 of the Gardena Municipal Code, beginning May 31, 2020, a local emergency exists based on the existence of conditions of disaster or of extreme peril to the safety of persons and property caused by an widespread civil unrest, in which peaceful protests have turned into riots, with looting, and other violent behavior, as detailed in the recitals set forth above.
- B. The area of the City which is endangered/imperiled is the entire City; and
- C. During the existence of this local emergency, the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law and by local ordinances and regulations, including, but not limited to, Chapter 2.56 of the Gardena Municipal Code and any other applicable resolutions of this City.
- D. The City Council shall review and ratify this proclamation within 7 days as required by state law, and if ratified, shall continue to exist until the City Council proclaims the termination of this local emergency. The City Council shall review the need for continuing the local emergency as required by state law until it terminates the local emergency, and shall terminate the local emergency at the earliest possible date that conditions warrant.
- E. That a copy of this proclamation be forwarded to the Director of California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State Law; that the Governor of California, pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in the City of Gardena; that the Governor waive regulations that may hinder response and recovery efforts; that recovery assistance be made available under the

California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

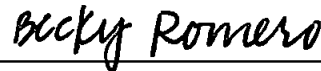
**PROCLAIMED this 3rd day of June, 2020.**



Clint Osorio,  
City Manager/Director of Emergency  
Services

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A PROCLAMATION OF LOCAL EMERGENCY FOR THE CITY OF GARDENA, CALIFORNIA BY THE CITY MANAGER (DIRECTOR OF EMERGENCY SERVICES) ON THE 3<sup>RD</sup> DAY OF JUNE, 2020.

ATTEST:



*fr* MINA SEMENZA, City Clerk

ATTEST:





# City of Gardena

## City Council Meeting

Agenda Item No. 8. D. ( 1 )

Department: General Services

Meeting Date: June 9, 2020

Resolution No. 6450

### AGENDA REPORT SUMMARY

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**

**AGENDA TITLE:** PUBLIC HEARING: RESOLUTION NO. 6450 , CONFIRMING THE DIAGRAM AND ASSESSMENT CONTAINED IN THE ENGINEER'S REPORT DATED MAY 12, 2020, FOR THE GARDENA ARTESIA BOULEVARD LANDSCAPING ASSESSMENT DISTRICT AND ORDERING THE LEVY OF ASSESSMENTS ON THE SAME FOR FISCAL YEAR 2020-2021.

#### **COUNCIL ACTION REQUIRED:**

- Conduct Public Hearing
- Adopt Resolution No. 6450

#### Action Taken

#### **RECOMMENDATION AND STAFF SUMMARY:**

Staff respectfully recommends that the City Council adopt Resolution No. 6450 subsequent to holding a hearing to consider any and all protests related to the levy of the proposed annual assessment under the Gardena Artesia Boulevard Landscaping Assessment District for Fiscal Year 2020-2021.

On March 10, 2020, the City Council adopted Resolution No. 6435, directing the City Manager to order the Engineering Staff to prepare and file a report according to the provisions of the "Landscaping and Lighting Act of 1972" of the State of California Streets and Highways Code, Division 15, Part 2, for assessments to be levied upon and collected through the said assessment district.

On May 12, 2020, the City Council adopted Resolution No. 6444 approving the Engineer's Report, filed in the office of the City Clerk, and declaring its intention to levy upon and collect assessments from the said assessment district for Fiscal Year 2020-2021.

The adoption of this resolution confirms the diagram and assessment contained in the Engineer's Report and constitutes the levy of the assessment that will pay for the service and maintenance costs of landscaping and appurtenant improvements within the median islands on Artesia Boulevard between Western Avenue and Normandie Avenue.

#### **FINANCIAL IMPACT/COST:**

Funding Source: Assessment District  
Anticipated Revenue: \$21,662

#### **ATTACHMENT:**

Resolution No. 6450

Submitted by: Kevin Kwak

Kevin Kwak, Principal Civil Engineer

Date: 6/3/2020

Concurred by: Clint Osorio

Clint Osorio, City Manager

Date: 6/4/20

**RESOLUTION NO. 6450**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT CONTAINED IN THE ENGINEER'S REPORT DATED MAY 12, 2020, FOR THE GARDENA ARTESIA BOULEVARD LANDSCAPING ASSESSMENT DISTRICT AND ORDERING THE LEVY OF ASSESSMENTS ON THE SAME FOR FISCAL YEAR 2020-2021.

WHEREAS, on March 10, 2020, the City Council of the City of Gardena, California, adopted Resolution No. 6435, directing the City Manager to order the Engineering Staff to prepare and file a report according to the provisions of the "Landscaping and Lighting Act of 1972" of the State of California Streets and Highways Code, Division 15, Part 2, for assessments to be levied upon and collected through the Gardena Artesia Boulevard Landscaping Assessment District for Fiscal Year 2020-2021; and

WHEREAS, the Engineering Report was prepared and was filed in the office of the City Clerk; and

WHEREAS, on May 12, 2020, the City Council adopted Resolution No. 6444 approving the Engineer's Report for the Gardena Artesia Boulevard Landscaping Assessment District for Fiscal Year 2020-2021, declaring its intention to levy upon and collect assessments for Fiscal Year 2020-2021; and

WHEREAS, the City Council scheduled a hearing to consider any and all protests related to the levy of the proposed annual assessment for Tuesday, June 9, 2020, at 7:30 p.m. in the City of Gardena Council Chambers, 1700 West 162nd Street, City of Gardena, California; and

WHEREAS, on June 9, 2020, the City Council held the duly noticed hearing and considered all protests and comments regarding the assessments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE, AS FOLLOWS:

SECTION 1. A written majority protest was not filed against the annual levy of the assessment of the Gardena Artesia Boulevard Landscaping Assessment District.

SECTION 2. The adoption of this Resolution confirms the diagram and the assessment contained in the Engineer's Report and constitutes the levy of the assessment on the Gardena Artesia Boulevard Landscaping Assessment District for Fiscal Year 2020-2021.

SECTION 3. The City Council orders and directs the City Treasurer to establish a special fund according to the State of California Streets and Highways Code, Division 15, Part 2, for Fiscal Year 2020-2021 entitled, "Gardena Artesia Boulevard Landscaping Assessment District," and place into the fund all payments of assessments received from the County Tax Collector.

SECTION 4. The City Council orders all payments shall be made out of the special fund and only for the purposes provided for in the State of California Streets and Highways Code, Division 15, Part 2.

SECTION 5. That the City Clerk is ordered to transmit to the County Auditor of Los Angeles County, State of California, a certified copy of the diagram and assessment no later than the third Monday, August 17, 2020.

SECTION 6. That the City Manager, or his authorized agent, is designated as the person for the transmittal of the data processing for the Assessment Roll.

SECTION 7. That this Resolution shall take effect immediately.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this Resolution; shall enter the resolution among the original resolutions of the City; and shall make a record of the passage and adoption in the records of the proceedings of the City Council of the City in the minutes of the meeting at which the resolution is passed and adopted.

Passed, approved and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Tasha Cerda, Mayor

ATTEST:

\_\_\_\_\_  
Mina Semenza, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
CARMEN VASQUEZ, City Attorney



**City of Gardena**  
**City Council Meeting**

**AGENDA REPORT SUMMARY**

Agenda Item No. 8. D. ( 2 )

Department: General Services

Meeting Date: June 9, 2020

Resolution No. 6451

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**

**AGENDA TITLE:** RESOLUTION NO. 6451, CONFIRMING THE DIAGRAM AND ASSESSMENT CONTAINED IN THE ENGINEER'S REPORT DATED MAY 12, 2020, FOR THE GARDENA CONSOLIDATED STREET LIGHTING ASSESSMENT DISTRICT AND ORDERING THE LEVY OF ASSESSMENTS ON THE SAME FOR FISCAL YEAR 2020-2021.

**COUNCIL ACTION REQUIRED:**

Action Taken

- Conduct Public Hearing
- Adopt Resolution No. 6451

**RECOMMENDATION AND STAFF SUMMARY:**

Staff recommends that the City Council adopt Resolution No. 6451 subsequent to holding a Public Hearing to consider any and all protests related to the levy of the proposed annual assessment under the Gardena Consolidated Street Lighting Assessment District for Fiscal Year 2020-2021.

On March 10, 2020, the City Council adopted Resolution No. 6436, directing the City Manager to order the Engineering Staff to prepare and file a report according to the provisions of the "Landscaping and Lighting Act of 1972" of the State of California Streets and Highway Code, Division 15, Part 2, for assessments to be levied upon and collected through the said assessment district.

On May 12, 2020, the City Council adopted Resolution No. 6448 approving the Engineer's Report, filed in the office of the City Clerk, and declaring its intention to levy upon and collect assessments from the said assessment district for Fiscal Year 2020-2021.

The adoption of this resolution confirms the diagram and assessment contained in the Engineer's Report and constitutes the levy of the assessment that will pay for all energy, construction and maintenance costs of street lighting, including safety lights that are above traffic signals. These fees are assessed and collected through the Los Angeles County Office of the Assessor and the Los Angeles County Treasurer and Tax Collector and are remitted to the City on a biannual basis.

**FINANCIAL IMPACT/COST:**

Budget Amount: \$ 771,124.83  
Funding Source: Assessment District

**ATTACHMENT:**

Resolution No. 6451

Submitted by: Kevin Kwak, Kevin Kwak, Principal Civil Engineer

Date: 6/3/2020

Concurred by: Clint Osorio, Clint Osorio, City Manager

Date: 6/9/20



**RESOLUTION NO. 6451**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT CONTAINED IN THE ENGINEER'S REPORT DATED MAY 12, 2020, FOR THE GARDENA CONSOLIDATED STREET LIGHTING ASSESSMENT DISTRICT AND ORDERING THE LEVY OF ASSESSMENTS ON THE SAME FOR FISCAL YEAR 2020-2021.

WHEREAS, on March 10, 2020, the City Council of the City of Gardena, California, adopted Resolution No. 6436, directing the City Manager to order the Engineering Staff to prepare and file a report according to the provisions of the "Landscaping and Lighting Act of 1972" of the State of California Streets and Highways Code, Division 15, Part 2, for assessments to be levied upon and collected through the Gardena Consolidated Street Lighting Assessment District for Fiscal Year 2020-2021; and

WHEREAS, the Engineering Report was prepared and was filed in the office of the City Clerk; and

WHEREAS, on May 12, 2020, the City Council adopted Resolution No. 6448 approving the Engineer's Report for the Gardena Consolidated Street Lighting Assessment District for Fiscal Year 2020-2021, declaring its intention to levy and collect assessments for Fiscal Year 2020-2021; and

WHEREAS, the City Council scheduled a hearing to consider any and all protests related to the levy of the annual proposed assessment for Tuesday, June 9, 2020, at 7:30 p.m., in the City of Gardena Council Chambers, 1700 West 162nd Street, City of Gardena, California; and

WHEREAS, on June 9, 2020, the City Council held the duly noticed hearing and considered all protests and comments regarding the assessments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE, AS FOLLOWS:

SECTION 1. A written majority protest was not filed against the annual levy of the assessment of the Gardena Consolidated Street Lighting Assessment District.

SECTION 2. The adoption of this Resolution confirms the diagram and the assessment contained in the Engineer's Report and constitutes the levy of the assessment on the Gardena Consolidated Street Lighting Assessment District for Fiscal Year 2020-2021.

SECTION 3. The City Council orders and directs the City Treasurer to establish a special fund according to the State of California Streets and Highways Code, Division 15, Part 2, for Fiscal Year 2020-2021 entitled, "Gardena Consolidated Street Lighting Assessment District," and place into the fund all payments of assessments received from the County Tax Collector.

SECTION 4. The City Council orders all payments shall be made out of the special fund and only for the purposes provided for in the State of California Streets and Highways Code, Division 15, Part 2.

SECTION 5. The City Clerk is ordered to transmit to the County Auditor of Los Angeles County, State of California, a certified copy of the diagram and assessment no later than the third Monday, August 17, 2020.

SECTION 6. That the City Manager, or his authorized agent, is designated as the person for the transmittal of the data processing for the Assessment Roll.

SECTION 7. That this Resolution shall take effect immediately.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this Resolution; shall enter the resolution among the original Resolutions of the City; and shall make a record of the passage and adoption in the records of the proceedings of the City Council of the City in the minutes of the meeting at which the resolution is passed and adopted

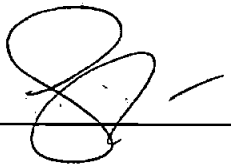
Passed, approved and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Tasha Cerda, Mayor

ATTEST:

\_\_\_\_\_  
Mina Semenza, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_



# City of Gardena City Council Meeting

Agenda Item No. 8.E. (1)

Department: POLICE

Meeting Date: June 9, 2020

## AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL

**AGENDA TITLE: ACCEPTANCE OF THE AWARD AND AUTHORIZATION TO SPEND \$77,884.00 FROM THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, UNDER THE FY 2020 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM**

### COUNCIL ACTION REQUIRED:

Accept Grant Award and Authorize Expenditures

### Action Taken

### RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that the City Council accept the \$77,884.00 grant award from the U.S. Department of Justice, Bureau of Justice Assistance, for expenditures to be funded under the FY 2020 Coronavirus Emergency Supplemental Funding Program.

Utilizing these funds, it is the intent of the Police Department, via the Emergency Operations Center, to purchase personal medical protective supplies (antibacterial cleanser/soaps, masks, gloves, goggles, and disposable protective suits) to safeguard the health of our Police Department and City personnel in response to the Coronavirus (COVID-19) pandemic. A portion of the funding also will be used to fund overtime for the Task Force Team, consisting of one sergeant and five officers, to ensure that all businesses and customers are following the County guidelines throughout all phases of the pandemic.

The Police Department has budgeted for all the planned expenditures to be covered by the grant award, so there will be no impact to the General Fund.

### FINANCIAL IMPACT/COST:

- 1) Grant Funding Amount: \$77,884.00

### ATTACHMENTS:

- 1) Grant Award Document and Special Conditions

Submitted by: Mike Saffell




Mike Saffell, Chief of Police

Date: 6/3/20

Concurred by: Clint Osorio

Clint Osorio, City Manager

Date: 6/4/20

 <p>Department of Justice (DOJ) Office of Justice Programs <b>Bureau of Justice Assistance</b></p>	<h2 style="margin: 0;">Grant</h2>	<p>PAGE 1 OF 16</p>																
<p>1. RECIPIENT NAME AND ADDRESS (Including Zip Code)</p> <p>City of Gardena 1700 West 162nd Street Gardena, CA 90247-3732</p>	<p>4. AWARD NUMBER: 2020-VD-BX-1207</p> <hr/> <p>5. PROJECT PERIOD: FROM 01/20/2020 TO 01/31/2022 BUDGET PERIOD: FROM 01/20/2020 TO 01/31/2022</p> <hr/> <table style="width: 100%;"> <tr> <td style="width: 60%;">6. AWARD DATE 06/02/2020</td> <td style="width: 40%;">7. ACTION</td> </tr> <tr> <td></td> <td style="text-align: center;">Initial</td> </tr> </table> <hr/> <table style="width: 100%;"> <tr> <td style="width: 60%;">2a. GRANTEE IRS/VENDOR NO. 956000713</td> <td style="width: 40%;">8. SUPPLEMENT NUMBER 00</td> </tr> <tr> <td>2b. GRANTEE DUNS NO. 868357245</td> <td>9. PREVIOUS AWARD AMOUNT \$ 0</td> </tr> </table> <hr/> <table style="width: 100%;"> <tr> <td style="width: 40%;">3. PROJECT TITLE BJA FY 20 Coronavirus Emergency Supplemental Funding Program</td> <td style="width: 60%;">10. AMOUNT OF THIS AWARD \$ 77,884</td> </tr> <tr> <td></td> <td>11. TOTAL AWARD \$ 77,884</td> </tr> </table>		6. AWARD DATE 06/02/2020	7. ACTION		Initial	2a. GRANTEE IRS/VENDOR NO. 956000713	8. SUPPLEMENT NUMBER 00	2b. GRANTEE DUNS NO. 868357245	9. PREVIOUS AWARD AMOUNT \$ 0	3. PROJECT TITLE BJA FY 20 Coronavirus Emergency Supplemental Funding Program	10. AMOUNT OF THIS AWARD \$ 77,884		11. TOTAL AWARD \$ 77,884				
6. AWARD DATE 06/02/2020	7. ACTION																	
	Initial																	
2a. GRANTEE IRS/VENDOR NO. 956000713	8. SUPPLEMENT NUMBER 00																	
2b. GRANTEE DUNS NO. 868357245	9. PREVIOUS AWARD AMOUNT \$ 0																	
3. PROJECT TITLE BJA FY 20 Coronavirus Emergency Supplemental Funding Program	10. AMOUNT OF THIS AWARD \$ 77,884																	
	11. TOTAL AWARD \$ 77,884																	
<p>12. SPECIAL CONDITIONS</p> <p>THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).</p>																		
<p>13. STATUTORY AUTHORITY FOR GRANT</p> <p>This project is supported under FY20(BJA - CESF) Pub. L. No. 116-136, Div. B; 28 U.S.C. 530C</p>																		
<p>14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number)</p> <p>16.034 - Coronavirus Emergency Supplemental Funding Program</p>																		
<p>15. METHOD OF PAYMENT</p> <p>GPRS</p>																		
<div style="display: flex; justify-content: space-between;"> <span>AGENCY APPROVAL</span> <span>GRANTEE ACCEPTANCE</span> </div>																		
<p>16. TYPED NAME AND TITLE OF APPROVING OFFICIAL</p> <p>Katharine T. Sullivan Principal Deputy Assistant Attorney General</p>	<p>18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL</p> <p>Clint D. Osorio City Manager</p>																	
<p>17. SIGNATURE OF APPROVING OFFICIAL</p> 	<p>19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL</p> 	<p>19A. DATE</p> <p>6/3/20</p>																
<div style="display: flex; justify-content: space-between;"> <span>AGENCY USE ONLY</span> </div>																		
<p>20. ACCOUNTING CLASSIFICATION CODES</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">FISCAL YEAR</th> <th style="text-align: left;">FUND CODE</th> <th style="text-align: left;">BUD. ACT.</th> <th style="text-align: left;">OFC.</th> <th style="text-align: left;">DIV. REG.</th> <th style="text-align: left;">SUB.</th> <th style="text-align: left;">POMS</th> <th style="text-align: left;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>X</td> <td>B</td> <td>VD</td> <td>80</td> <td>00</td> <td>00</td> <td></td> <td>77884</td> </tr> </tbody> </table>	FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV. REG.	SUB.	POMS	AMOUNT	X	B	VD	80	00	00		77884	<p>21. VVDUGT1232</p>	
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OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



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1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" ([ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm](http://ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm)), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

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2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2020 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2020 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2020 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

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5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2018, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2018, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

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8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

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9. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify ([www.e-verify.gov](http://www.e-verify.gov)), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or

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any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at [E-Verify@dhs.gov](mailto:E-Verify@dhs.gov). E-Verify employer agents can email E-Verify at [E-VerifyEmployerAgent@dhs.gov](mailto:E-VerifyEmployerAgent@dhs.gov).

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

**10. Requirement to report actual or imminent breach of personally identifiable information (PII)**

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

**11. All subawards ("subgrants") must have specific federal authorization**

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

**12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000**

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

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13. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

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14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

15. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

18. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

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19. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

20. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

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**24. Restrictions on "lobbying"**

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

- 25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2020)** The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at <https://ojp.gov/funding/Explore/FY20AppropriationsRestrictions.htm>, and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

**26. Reporting potential fraud, waste, and abuse, and similar misconduct**

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

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27. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

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28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

29. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at [OJP.ComplianceReporting@ojp.usdoj.gov](mailto:OJP.ComplianceReporting@ojp.usdoj.gov). For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

31. Signing Authority

This award must be signed by an authorized official of the applicant State, local, or tribal government, on behalf of that applicant State, unit of local government, or Tribe, unless the applicant designates an organizational unit to apply on its behalf. For example, if designated by a unit of local government, a Police Department or Sheriff's Office (or similar agency) may apply on behalf of the applicant jurisdiction, as long as the department, office, or agency is listed as the organizational unit on the SF-424. In that case, the head of the designated organizational unit (such as a Police Chief or Sheriff) may sign the award. Documentation of the designation by the appropriate governing body must be retained by the grant recipient.

32. The "Emergency Appropriations for Coronavirus Health Response and Agency Operations" law (Public Law 116-136) includes definitions, reporting requirements, and certain other provisions that apply (whether in whole or in part) to this award. In addition, consistent with the CESF Program's purposes, which involve preparing for, preventing, and responding to the coronavirus national emergency, OJP will provide notice of any additional CESF program-specific grants administrative requirements on an award page, accessible at <https://www.ojp.gov/funding/explore/CESF-program-specific-condition>, that is incorporated by reference here.

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33. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

34. FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

35. Required monitoring of subawards

The recipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

36. Use of program income

Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.

37. Justice Information Sharing

Recipients are encouraged to comply any information-sharing projects funded under this award with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) is encouraged to conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: [https://it.ojp.gov/gsp\\_grantcondition](https://it.ojp.gov/gsp_grantcondition). The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information.

38. Avoidance of duplication of networks

To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity.

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39. Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA. The recipient understands that this condition applies to new activities as set out below, whether or not they are being specifically funded with these award funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party, and the activity needs to be undertaken in order to use these award funds, this condition must first be met. The activities covered by this condition are: a. New construction; b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places; c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size; d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories. The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/ or an Environmental Impact Statement, as directed by BJA. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at [https:// bja.gov/ Funding/ nepa.html](https://bja.gov/Funding/nepa.html), for programs relating to methamphetamine laboratory operations. Application of This Condition to Recipient's Existing Programs or Activities: For any of the recipient's or its subrecipients' existing programs or activities that will be funded by these award funds, the recipient, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

40. Establishment of interest-bearing account

If award funds are being drawn down in advance, the recipient (or a subrecipient, with respect to a subaward) is required to establish an interest-bearing account dedicated specifically to this award. Recipients (and subrecipients) must maintain advance payments of federal awards in interest-bearing accounts, unless regulatory exclusions apply (2 C.F.R. 200.305(b)(8)). The award funds, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Coronavirus Emergency Supplemental Funding (CESF) program. The recipient also agrees to obligate the award funds in the account (including any interest earned) during the period of performance for the award and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to OJP at the time of closeout.

41. Expenditures requiring prior approval

No funds under this award may be expended on individual items costing \$500,000 or more, or to purchase Unmanned Aerial Systems (UAS), Unmanned Aircraft (UA), and/or Unmanned Aerial Vehicles (UAV) without prior written approval from BJA. Prior approval must be obtained post-award, through the submission and approval of a Grant Adjustment Notice (GAN) through OJP's Grant Management System (GMS).

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42. Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after January 20, 2020

The recipient may obligate (federal) award funds only after the recipient makes a valid acceptance of the award. As of the first day of the period of performance for the award (January 20, 2020), however, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum-- (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via a Grant Adjustment Notice). (A withholding condition is a condition in the award document that precludes the recipient from obligating, expending, or drawing down all or a portion of the award funds until the condition is removed.)

Nothing in this condition shall be understood to authorize the recipient (or any subrecipient at any tier) to use award funds to "supplant" State or local funds.

43. Use of funds for DNA testing; upload of DNA profiles

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS. No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS.

44. Body armor - compliance with NIJ standards and other requirements

Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and is listed on the NIJ Compliant Body Armor Model List (<https://nij.gov/topics/technology/body-armor/Pages/compliant-ballistic-armor.aspx>). In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information can be found here: [https:// nij.gov/ topics/ technology/ body-armor/ pages/ safety-initiative.aspx](https://nij.gov/topics/technology/body-armor/pages/safety-initiative.aspx).

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