

South Bay Cities Council of Governments

Steering Committee AGENDA

Monday, April 11, 2022
2355 Crenshaw Blvd, Suite 125
Torrance, CA 90501
& Virtually via Zoom

PUBLIC COMMENTS:

To address the SBCCOG Steering Committee on any agenda item or a matter within the Steering Committee's purview, please provide written comments by 11:00 am, April 11, 2022 via email to natalie@southbaycities.org. All written comments submitted will become part of the official record.

ACCESSING THE MEETING:

To receive Zoom meeting credentials in advance of the meeting, register by using the link below:
<https://scag.zoom.us/meeting/register/tJArdOusqj8oG9aULyxK8prL-sf6ZCYt0rZ>

OR to access the Zoom meeting, visit <https://zoom.us/join> or call (669) 900-6833 and use Meeting ID: 946 3244 4212; Passcode: 185297

- I. **CONFIRM THE QUORUM - 12:00 pm**
- II. **REPORT OF POSTING OF THE AGENDA**
 - **ACTION:** Receive and file
- III. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**
- IV. **PUBLIC COMMENT**
- V. **CONSENT CALENDAR – action items noted, remainder are receive & file – 12:05 pm**
 - A. Steering Committee March 14, 2022 meeting minutes attached (**Pages 5-9**)
 - **ACTION:** Approve
 - B. Modification of Contract with Energy Coalition re: the SoCal Regional Energy Partnership
 - Agreement modification attached – provides additional \$50,000 (**Pages 11-14**)
 - **ACTION:** Recommend Board approval
 - C. Employee Salary Schedule & Updated Job Descriptions
 - Memo attached (**Pages 15-18**)
 - **ACTION:** Recommend Board approval effective May 1, 2022 and direct staff to revise the job descriptions as proposed
 - D. Appointments to Outside Agencies
 - Memo attached (**Page 19**)
 - **ACTION:** Recommend Board approval
 - E. Grant letters of support for South Bay projects from other agencies – letters available on request
 - Water Replenishment District - Clean Drinking Water and Groundwater Cleanup Program
 - Cal State Dominguez Hills – tech equipment
 - F. City Attendance at SBCCOG Meetings – attached (**Page 21**)

G. Media Report – attached (**Page 23-24**)

VI. ACTION ITEMS

H. Metro Service Council selection – **12:10 pm**

- Memo attached (**Pages 25-66**)
- **ACTION:** Review candidates and determine whether a selection should be made now or if a subcommittee should be formed to interview the nominees

I. SCAG Regional Early Action Program funds to accelerate housing – **12:20 PM**

- Commercial Redevelopment into Housing project recommendation – memo attached (**Pages 67-68**)
- **ACTION:** Recommend Board approve a contract with Studio One Eleven (including subconsultant Kosmont Companies and Labib Funk + Associates) at a cost not to exceed \$274,660

J. Alert South Bay – **12:25 PM (Pages 69-71)**

- Contract with Everbridge – attached (**Pages 73-83**)
- Contract with Soraya Sutherlin – attached (**Pages 85-93**)
- SBCCOG scope of work and budget- attached (**Page 94**)
- Area G is hiring a new coordinator. After they are staffed, some of the responsibility for oversight may be transitioned to Area G which has more technical capability. SBCCOG will probably remain more of the fiscal and contract administrator.
- **ACTION:** Contingent on the approval of the 14 participating cities, the Board of Directors should approve:
 1. Everbridge contract subject to approval to form by legal counsel
 2. Contract with Emergency Management Safety Partners, Inc. for a not to exceed cost of \$120,000/year for 3 years subject to approval to form by legal counsel
 3. SBCCOG projected scope of work and compensation

K. South Bay Fiber Network – **12:45 PM**

- Technical assistance grant with the state to be applied for – free CCF assistance working with Magellan – up to \$500,000 for planning – application should be available in May
- Work Order #5 and Change order #3 – to be sent separately
- **ACTION:** Recommend board approval of work order #5 and change order #3

L. Homeless Program – **12:55 PM**

- Update on programs
- Comments on BRCH report – letter to be available at the meeting
- **ACTION:** Recommend board approval of BRCH report comment letter

M. General Assembly De-Brief – **1:05 PM**

- Program, logistics, etc.
- Attendees
- Evaluations
- Photo contest – frequency, theme
- **ACTION:** Comment on your experience and provide direction

N. Board Meeting Agenda Development – **1:15 PM**

- April – draft attached (**Pages 95-97**)
 - Juliette Finzi-Hart, formerly with OPR re: climate issues???
 - 2022-2023 Work program
- Future meeting possible speakers:
 - 2028 Olympics Committee update
 - Stephanie Wiggins, Metro CEO
 - Chief Deputy of DA

- Signal Synchronization applications with the SBFN – What's Happening in Manhattan Beach
- Speaker on Pensions and City Liability
- **ACTION:** Provide direction

O. Legislative Committee report – **1:20 PM**

- Status of Legislation that we are sponsoring
- Status of Housing Trust Fund – to be discussed at special board meeting
- Legislative Briefing

P. Regional Planner Assessment – **1:30 pm**

- Q. After reviewing the work that has been charged to the assessment by the regional planner this year, SBCCOG staff is recommending that the assessment be reduced by 50% – from \$110,500 to \$55,250. The reason is that more charges have been made to the SCAG REAP account than was anticipated.

R. Revised amounts per city attached (**Page 99**)

- S. **ACTION:** Reduce special assessment for 2022-2023 for the regional planner by 50%.

T. Approval of Invoices – to be sent separately – **1:35 PM**

- **ACTION:** Approve invoices for payment

VII. INFORMATION ITEMS

- U. Update on South Bay Environmental Services Center Activities – attached – **1:40 PM (Pages 101-105)**

V. Local Travel Network – **1:45 PM**

- Wayfinding RFP – due April 14
- Subcommittee to meet
- Met with Placer – Cruikshank contact – very robust data tool. Following up

- W. Update on Senior Services - good meeting March 22, next May 24 – **1:50 PM**

VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES – 1:55 PM

- X. Other updates since agenda distribution

IX. NEXT STEERING COMMITTEE/BOARD MEETING – Monday, May 9, 2022 @ 12:00 noon – HYBRID???