

SENIOR CITIZEN COMMISSION  
MINUTES

Wednesday, November 18, 2020 - 12:00 p.m.  
Nakaoka Community Center

*The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 at least two business days prior to the scheduled meeting to ensure assistance is provided. Assistive listening devices are available.*

1. Meeting Call to Order at 12:09 pm
2. Pledge of Allegiance was led by Commissioner C. Lynch.
3. Roll Call
  - a. Present Commissioners: M. Kirksey, P. Worthy, C. Lynch
  - b. Absent Commissioners: P. Evans
  - c. Also Present: C. Theobald, L. Barentine
4. Approval of Minutes
  - a. October 28, 2020.
    - i. Commissioner Lynch made a motion to approve the minutes. Commissioner Kirksey seconded the motion. The motion was passed and carried.
5. Unfinished Business
  - a. C. Theobald will complete Council Agenda Item for the updated "Guidelines & Procedures for the Senior Citizens Commission" booklet.
  - b. Affiliated Commission on Aging bylaws to be edited and sent to P. Worthy.
6. New Business
  - a. None
7. Commission Reports
  - a. Commissioner Lynch
    - i. 10/28/20: Attended Senior Citizens Commission meeting.
    - ii. 11/9/20: Attended mandatory Ethics Training via Zoom.
    - iii. 11/11/20: Attended and participated in Veterans Day Drive-thru event.
    - iv. 11/12/20: Attended District 2 NW meeting via Zoom.
    - v. Week 2/3: Made wellness check calls to seniors on ENP.
  - b. Commissioner Kirksey
    - i. Got a drive-thru flu shot at Kaiser.
    - ii. Volunteered at the shoe giveaway at church in partnership with Gardena's Human Services Division.
    - iii. 10/30/20: Attended drive-thru Halloween event at Rowley Park.
    - iv. 11/09/20: Attended in-person mandatory Ethics Training.
    - v. 11/11/20: Attended the Veterans Day ceremony and drive-thru event.
    - vi. Will follow-up with Paulette Francis regarding vacant Commissioner slot.
  - c. Commissioner Worthy
    - i. Continuing with wellness check phone calls.

- ii. 11/09/20: Attended in-person mandatory Ethics Training.
- iii. 11/11/20: Attended Veterans Day Caremony and event.
- iv. Will email Lt. Cuff regarding District 1 Neighborhood Watch meetings.

8. Affiliated Committee on Aging Report

- i. Election of officers
- ii. Donations to Helping Hands 2020 of \$100.
- iii. Bylaws will be updated and sent to members for final revision before being submitted to the State of CA.
- iv. L. Barentine will attend SBCCOG meetings with C. Theobald.

9. Staff Report/Department Monthly Report – Christina Theobald

- a. Approximately 420 seniors currently enrolled in C-1 (now enrolling) and C-2 (waitlist)
  - i. As of 10/19, both C-1 and C-2 are receiving 7 meals/week (C-1 until 12/31)
- b. Holiday Basket Raffle- proceeds to SB, tickets on CivicRec
- c. SDCC activity kits- 4 weeks have gone out so far
- d. Gardena PD- Senior Fraud Resources from D. Searle
  - i. Handout on Identity Theft was presented to clients and Commissioners
- e. Holiday Giveaways: Thanksgiving, Christmas
- f. PPE kits to go out in December
- g. Monthly Birthday Recognition program will begin 11/19.
- h. Operation Gobble giveaway 11/20
  - i. Senior Bureau has 27 clients receiving turkeys/other goods.
- i. Helping Hands Distribution on Dec. 12<sup>th</sup>.
- j. P. Moses donating shelf-stable care packages to Veterans centers in Gardena.

10. Oral Communications

- a. None

11. Written Communications

- a. None

12. Announcements

- a. None

13. Next Meeting: Wednesday, January 27, 2021, 12:00 pm (At Nakaoka Community Center)

14. Adjournment:

- a. Commissioner Lynch made a motion to adjourn the meeting. Commissioner Kirksey seconded the motion. The motion was passed and carried.
- b. The meeting adjourned at 12:57 p.m.

Respectfully Submitted



Christina Theobald