



# GARDENA CITY COUNCIL

## Regular Meeting Notice and Agenda

Council Chamber at City Hall

1700 West 162nd Street, Gardena, California

Website: [www.cityofgardena.org](http://www.cityofgardena.org)

**Tuesday, July 13, 2021**  
**Closed Session 7:00 p.m.**  
**Open Session 7:30 p.m.**

**TASHA CERDA**, *Mayor*

**RODNEY G. TANAKA**, *Mayor Pro Tem*

**PAULETTE C. FRANCIS**, *Council Member*

**ART KASKANIAN**, *Council Member*

**MARK E. HENDERSON**, *Council Member*

**MINA SEMENZA**, *City Clerk*

**J. INGRID TSUKIYAMA**, *City Treasurer*

**CLINT OSORIO**, *City Manager*

**CARMEN VASQUEZ**, *City Attorney*

**LISA KRANITZ**, *Assistant City Attorney*

**PETER L. WALLIN**, *Deputy City Attorney*

---

In order to minimize the spread of the COVID 19 virus Governor Newsom has issued Executive Orders that temporarily suspend requirements of the Brown Act. Please be advised that the Council Chambers are closed to the public and that some, or all, of the Gardena City Council Members may attend this meeting telephonically.

If you would like to participate in this meeting, you can participate via the following options:

1. VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at [youtube.com/CityofGardena](https://www.youtube.com/CityofGardena)
2. PARTICIPATE BEFORE THE MEETING by emailing the Deputy City Clerk at [publiccomment@cityofgardena.org](mailto:publiccomment@cityofgardena.org) by 5:00p.m. on the day of the meeting and write "Public Comment" in the subject line. Comments will be read into the record up to the time limit of three (3) minutes.
3. PARTICIPATE DURING THE MEETING VIA ZOOM WEBINAR
  - Join Zoom Meeting Via the Internet or Via Phone Conference
  - <https://us02web.zoom.us/j/81645482994>  
Phone number: US: +1 669 900 9128, Meeting ID: 816 4548 2994
  - If you wish to speak live on a specific agenda item during the meeting you, may use the "Raise your Hand" feature during the item you wish to speak on. For Non-Agenda Items, you would be allowed to speak during Oral Communications, and during a Public Hearing you would be allowed to speak when the Mayor opens the Public Hearing. Members of the public wishing to address the City Council will be given three (3) minutes to speak.
4. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email [bromero@cityofgardena.org](mailto:bromero@cityofgardena.org) at least 24 hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

**The City of Gardena thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.**

---

## STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone **courteously**;
- Listen to others **respectfully**;
- Exercise **self-control**;
- Give **open-minded** consideration to all viewpoints;
- Focus on the issues and **avoid personalizing debate**; and
- **Embrace respectful disagreement** and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions.

Thank you for your attendance and cooperation

---

### 1. ROLL CALL

#### PUBLIC COMMENT ON CLOSED SESSION

The City Council will hear from the public only on the items that have been described on this agenda (GC §54954.3)

### 2. CLOSED SESSION

#### 2.A CONFERENCE WITH REAL PROPERTY NEGOTIATIONS

Government Code Section 54956.8

Property: 2501 W. Rosecrans Ave Gardena CA 90249

Agency Negotiator: Clint Osorio, City Manager

Negotiating Parties: Casey Metcalf, JP Morgan Chase BK NA

Under Negotiation: Price and Terms of Payment

#### 2.B CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

Agency Designated Representative: Clint Osorio, City Manager

Employee Organizations:

1. Gardena Police Officers Association (GPOA), Matt Hassholdt, Association President
2. Gardena Management Employees Organization (GMEO), Vicky L. Barker, Attorney
3. Gardena Municipal Employees Association (GMEA), Fred G. Quiel, Attorney Confidential / Unrepresented Employees

#### 2.C CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) and (e)(3):

Claim of Happiness Garden – Kofukuen (copy available for public inspection in the City Clerk's office)

#### 2.D CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

City of Gardena vs. VisionQuest Ventures II, LLC Los Angeles Superior Court  
Case No. 21TRCP00088

3. **PLEDGE OF ALLEGIANCE**

Emily Garcia, Recreation Leader I - UC San Diego  
Tina Duong, Recreation Leader I - UC Riverside

4. **INVOCATION**

Presented by Council Member Rodney Tanaka

5. **PRESENTATIONS**

5.A Certificate of Commendation in Special Recognition of Retirement and Long-Time Service to the City of Gardena:

Damaso Bautista, Police Sergeant - 27 years 8 months

[Certificate - Damaso Bautista.pdf](#)

5.B Certificate of Recognition to Brenda Jackson in Appreciation of Her Service to the Community as a Member of the Planning & Environmental Quality Commission –

***Certificate to be mailed to Ms. Jackson***

[Certificate - Brenda Jackson.pdf](#)

5.C "Update on Fireworks" by Chief of Police Mike Saffell

6. **PROCLAMATIONS**

6.A Parks and Recreation Month - July 2021

[Proclamation - Parks & Rec Month.pdf](#)

7. **APPOINTMENTS**

8. **CONSENT CALENDAR**

**NOTICE TO THE PUBLIC- Roll Call Vote Required On The Consent Calendar**

All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

8.A Waiver of Reading in Full of All Ordinances Listed on This Agenda and that they Be read by Title Only

**CONTACT: CITY CLERK**

8.B Approve Minutes: Regular Meeting of the City Council, May 25, 2021

**CONTACT: CITY CLERK**

[2021 05-25 REGULAR Minutes Gardena CC Meeting - FINAL.docx](#)

8.C Ratify Administrative Approval of the Supportive Services Program Contract SSP192003 Amendment Three.

**CONTACT: RECREATION AND HUMAN SERVICES**

[FY 2021-22 Allocation Letter \(SSP Baseline Funding\)](#)

[FY 2021-22 SSP Amendment Three](#)

- 8.D RESOLUTION NO. 6524, Authorizing the Filing of a Claim with the Los Angeles County Metropolitan Transportation Authority for Local Transportation Funds  
**CONTACT: TRANSPORTATION**  
[Local Transportation Funds STA\\_TDA FY21-22 RESO No. 6524.pdf](#)
- 8.E Approve Update to GTrans Major Service Change Policy  
**CONTACT: TRANSPORTATION**  
[UPDATE Major Service Change Policy.pdf](#)
- 8.F RESOLUTION NO. 6522, Denying Conditional Use Permit #3-20 to Allow a Church in the High Density Multiple-Family Residential Zone (R-4)  
**CONTACT: COMMUNITY DEVELOPMENT**  
[RESOLUTION NO. 6522.pdf](#)
- 8.G Approval of Final Tract Map No. 83037  
**CONTACT: PUBLIC WORKS**  
[Attachment\\_Track Map 83037.pdf](#)
- 8.H Authorize City Manager to Sign a Letter of Intent in a Form Approved by the City Attorney and Execute All Future Documents with EV Connect, Inc. to Apply for Volkswagen Environmental Mitigation Trust Fund's Light-Duty Electric Vehicle Infrastructure Program  
**CONTACT: PUBLIC WORKS**  
[Exhibit A\\_VW Grant](#)  
[Letter of Intent\\_VW Grant.pdf](#)
- 8.I Approval of Warrants/Payroll Register, July 13, 2021  
**CONTACT: CITY TREASURER**  
[Warrants-Payroll Register Memo 07-13-21.pdf](#)
- 8.J Personnel Report No. P-2021-13  
**CONTACT: HUMAN RESOURCES**  
[PERS RPT P-2021-13 07-13-21.doc](#)

9. **EXCLUDED CONSENT CALENDAR**

10. **PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

10.A JULY 6, 2021 MEETING

Environmental Assessment #4-21, Site Plan Review #2-21, and Vesting Tentative Map #1-21

APPLICANT: Mitch Gardner, G3 Urban Inc.

LOCATION: 15717 and 15725 S. Normandie Avenue

Commission Action: The Commission opened the public hearing and continued the item to the July 20, 2021, Planning Commission meeting.

City Council Action: No Action Required

10.B JULY 6, 2021 MEETING

**Conditional Use Permit #4-21**

The Commission considered a request for a conditional use permit to allow a towing company and associated outdoor storage in the industrial (M-1) zone and directed staff to file a Notice of Exemption.

APPLICANT: Rajpal Dhillon, U.S. Tow Inc.

LOCATION: 1638 W. 130th Street

Commission Action: The Commission approved Resolution No. PC 8-21, approving Conditional Use Permit #4-21.

Council Action: Call for Council Review or Receive and File  
[2021\\_07\\_06 PCAX.docx](#)

**ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTE PERIOD)**

*Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete, and a red light will appear when three minutes are over. Your cooperation is appreciated.*

11. **DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES**

12. **DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT**

13. **DEPARTMENTAL ITEMS - ELECTED & ADMINISTRATIVE OFFICES**

13.A COVID-19 Update

13.B ORDINANCE NO. 1831, Adding Chapter 2.66 to the Gardena Municipal Code  
Codifying the Gardena Economic Business Advisory Commission

**Staff Recommendation: Staff respectfully recommends that Council  
Introduce Ordinance No. 1831**

[ORD No. 1831.pdf](#)

14. **DEPARTMENTAL ITEMS - POLICE**

15. **DEPARTMENTAL ITEMS - PUBLIC WORKS**

16. **DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES**

17. **DEPARTMENTAL ITEMS - TRANSPORTATION**

17.A Approve Transit Service to the Inglewood Sports and Entertainment District

**Staff Recommendation: Approve Service**

- 17.B Approve Contract with Pulsar Advertising, Inc. in the Amount of \$74,567, and a Project Total of \$84,567

**Staff Recommendation: Approve Contract**

[GTrans City of Inglewood\\_SoFi Stadium Service Launch Plan Proposal\\_Pulsar.pdf Agreement with Pulsar Advertising Inc.pdf](#)

18. **COUNCIL ITEMS**

19. **COUNCIL DIRECTIVES**

20. **CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS**

21. **COUNCIL REMARKS**

1. MAYOR PRO TEM TANAKA
2. COUNCIL MEMBER KASKANIAN
3. COUNCIL MEMBER HENDERSON
4. MAYOR CERDA
5. COUNCIL MEMBER FRANCIS

22. **ANNOUNCEMENT(S)**

23. **REMEMBRANCES**

- 23.A **Mabel J. Bailey**; long-time Gardena resident and mother of Herman Bailey, was laid to rest on June 29, 2021. **Mr. Marcelino Almaraz**; 93 years of age. Long-time Gardena resident, former City of Gardena Public Works employee, and beloved father of Esther Trujillo, Gardena Sister City Association member and Gardena Beautification Committee Member.

24. **ADJOURNMENT**

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00 p.m. followed by the Regular City Council Meeting at 7:30 p.m. on Tuesday, July 27, 2021.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at [www.CityofGardena.org](http://www.CityofGardena.org).

Dated this 9th day of July, 2021

/s/ MINA SEMENZA  
MINA SEMENZA, City Clerk

# Certificate of Commendation

*presented to*

## Damaso Bautista

In official acknowledgment and with deep appreciation for an  
exemplary, outstanding 27 years and 8 months of service to

the **City of Gardena** as a

## Police Sergeant

with the

## Police Department.

*We, the Mayor and Members of the City Council of the City of Gardena,  
California, are pleased to present this special recognition to you for your  
long-time City service, and express our sincere, best wishes for a healthy,  
enjoyable, and rewarding retirement, effective June 30, 2021.*



*Presented ♦ 13<sup>th</sup> day of July, 2021*



*Tasha Cerda*  
Mayor Tasha Cerda

*Mark E. Henderson*  
Councilmember Mark E. Henderson

*Rodney G. Tanaka*  
Councilmember Rodney G. Tanaka

*Art Kaskanian*  
Councilmember Art Kaskanian

*Paulette C. Francis*  
Councilmember Paulette C. Francis

# Certificate of Recognition

*presented to*

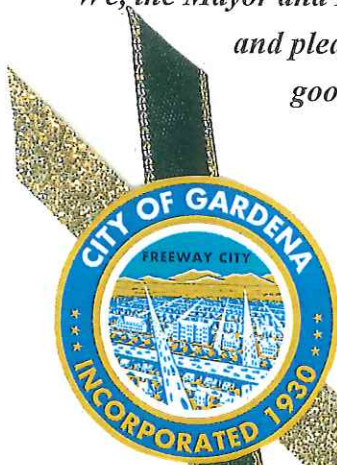
## Brenda Jackson

*In official acknowledgment and genuine appreciation of over 8 years  
of exemplary, dedicated community leadership and service as a*

**Member  
Planning & Environmental  
Quality Commission**

*We, the Mayor and Members of the City Council of the City of Gardena, do hereby deem it a distinct honor  
and pleasure to commend you for your efforts and to extend sincere best wishes for  
good health, happiness, and well-deserved success in all future endeavors.*

**Presented this thirteenth day of July, 2021**



*Tasha Cerda*  
Mayor Tasha Cerda

*Mark E. Henderson*  
Councilmember Mark E. Henderson

*Rodney G. Tanaka*  
Councilmember Rodney G. Tanaka

*Art Kaskanian*  
Councilmember Art Kaskanian

*Paulette C. Francis*  
Councilmember Paulette C. Francis



# PROCLAMATION

**WHEREAS**, the month of July has been designated as Parks and Recreation Month in California and throughout the United States, and this special month has been celebrated for the past 36 years; and

**WHEREAS**, our nation is fortunate to have a wonderful variety of parks that provide countless recreational opportunities for our citizens and for visitors from around the world; and

**WHEREAS**, parks, open spaces, playgrounds, and community and cultural centers, make communities attractive and desirable places to live, work, play and visit, and contribute to their economic vitality; and

**WHEREAS**, parks, recreation activities, and leisure experiences provide opportunities for young people to live, grow, and develop into contributing members of society; and further, create lifelines and opportunities for continuous life experiences for older members of communities as well; and

**WHEREAS**, it is fitting that the dedicated work of park and recreation professionals and volunteers at all six of Gardena's beautiful parks, as well as at the Nakaoka Community Center, Rush Gym, and Primm Pool, be recognized for their positive contributions to individuals, families, groups, and the entire community, bringing fun, good health, and an enhanced quality of life to all;

**NOW, THEREFORE**, I, TASHA CERDA, MAYOR OF THE CITY OF GARDENA, CALIFORNIA, do hereby proclaim **JULY 2021** to be

## PARKS AND RECREATION MONTH

in the City of Gardena, with the 2021 Theme.....

and urge our citizens to participate in and support the many recreational and leisure activities that are offered by the City of Gardena and enjoyed at all the parks and recreation facilities throughout our community.



*Tasha Cerda*

**MAYOR**

Dated: **13<sup>th</sup> day of July, 2021**

**MINUTES**  
**Regular Meeting of the**  
**Gardena City Council**  
**Tuesday, May 25, 2021**

The Regular Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California, was called to order at 7:00 PM on Tuesday, May 25, 2021, in the Council Chamber at City Hall 1700 West 162nd Street, Gardena, California.

**PUBLIC COMMENT ON CLOSED SESSION**

**1. ROLL CALL**

Present: Mayor Cerda; Mayor Pro Tem Tanaka; Council Member Henderson; Council Member Kaskanian; and Council Member Francis. Other Employees and City Officials present: City Manager Clint Osorio; City Attorney Carmen Vasquez; and Deputy City Clerk Becky Romero. City Clerk Mina Semenza was away on an excused absence and City Treasurer Ingrid Tsukiyama was not present.

At 7:01 p.m., the City Council recessed into Closed Session in the Management Information Center of the Council Chamber at City Hall, with the following in attendance: Mayor Tasha Cerda; Mayor Pro Tem Mark E. Henderson; Council Member Rodney G. Tanaka; Council Member Art Kaskanian; Council Member Paulette C. Francis; City Manager Clint Osorio; and City Attorney Carmen Vasquez.

**2. CLOSED SESSION**

***Mayor Cerda reconvened the meeting to the Regular Open Session at 8:17 p.m., and the City Clerk noted the return of all Council Members who were present at the meeting.***

***When City Attorney Vasquez was asked if there were any reportable actions from the Closed Session, she stated that no reportable action had been taken.***

2.A CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION Government Code Section 54956.9(d)(1)  
City of Gardena vs. VisionQuest Ventures II, LLC Los Angeles Superior Court Case No. 21TRCP00088

2.B CONFERENCE WITH LABOR NEGOTIATORS  
Government Code Section 54957.6  
Agency Designated Representative: Clint Osorio, City Manager  
Employee Organizations:

1. Gardena Police Officers Association (GPOA), Matt Hassholdt, Association President
2. Gardena Management Employees Organization (GMEO), Vicky L. Barker, Attorney
3. Gardena Municipal Employees Association (GMEA), Fred G. Quiel, Attorney
4. Confidential / Unrepresented Employees

## 2.C CONFERENCE WITH REAL PROPERTY NEGOTIATIONS

Government Code Section 54956.8

Property: 17120 Normandie Ave, Gardena, CA

Agency Negotiator: Clint Osorio, City Manager

Negotiating Parties: Bible Baptist Church represented by: Robert Fletcher and Eric Knowles

Under Negotiation: Price and Terms of Payment

## 2.D CONFERENCE WITH REAL PROPERTY NEGOTIATIONS

Government Code Section 54956.8

Property: 2501 W. Rosecrans Ave Gardena, CA 90249

Agency Negotiator: Clint Osorio, City Manager

Negotiating Parties: Casey Metcalf, JP Morgan Chase BK NA

Under Negotiation: Price and Terms of Payment

## 2.E CONFERENCE WITH REAL PROPERTY NEGOTIATIONS

Government Code Section 54956.8

Property: 1643 W. 130th St. Gardena, CA 90249

Agency Negotiator: Clint Osorio, City Manager

Negotiating Parties: Toltec Holdings LLC, Represented by Chris Mennes

Under Negotiation: Price and Terms of Payment

## 3. PLEDGE OF ALLEGIANCE

KaMyah Elias and Kori Hickman led the Pledge of Allegiance. Both KaMyah and Kori will be High School Seniors in the fall. KaMyah attends Serra High School and Kori attends Lawndale High School. Both are also Gardena Youth Commissioners.

## 4. INVOCATION

Mayor Pro Tem Rodney G. Tanaka led the Invocation.

## 5. PRESENTATIONS

5.A Gardena Police Department Recognition - Lexipol; Theresa Maza, Client Success Manager to Present – ***Police Chief Mike Saffell accepted the Recognition***

## 6. PROCLAMATIONS – ***No Items***

## 7. APPOINTMENTS

7.A Council Appointments to Commissions, Committees, Councils and Boards (Appointees to be Ratified and Sworn In)

Gardena Beautification Committee - Paula May (Appointed by Council Member Francis)

7.B Recreation and Parks Commission - Philip A. Johnson, Sr. (Appointed by Council Member Francis)

It was moved by Council Member Francis, seconded by Council Member Kaskanian, and carried by the following roll call vote to Appoint Ms. Paula May to the Gardena Beautification Committee:

**Ayes:** Council Members Francis, Kaskanian, Mayor Pro Tem Tanaka, Council Member Henderson, and Mayor Cerda  
**Noes:** None  
**Absent:** None

**8. CONSENT CALENDAR**

8.A Waiver of Reading in Full of All Ordinances Listed on This Agenda and that they Be read by Title Only  
**CONTACT: CITY CLERK**

8.B Approve Minutes: Regular Meeting of the City Council, April 13, 2021  
**CONTACT: CITY CLERK**

8.C Receive and File of Minutes: Planning & Environmental Quality Commission, May 4, 2021  
**CONTACT: CITY CLERK**

8.D Personnel Report No. P-2021-10  
**CONTACT: HUMAN RESOURCES**

8.E Approval of Warrants/Payroll Register, May 25, 2021  
**CONTACT: CITY TREASURER**

May 25, 2021: Wire Transfer: 12007- 12009; Prepay: 163178; Check Nos. 163179 -163357 – for a total Warrants issued in the amount of \$3,616,013.28; Total Payroll Issued for May 21, 2021: \$1,896,898.65.

8.F RESOLUTION NO. 6514, Designating the Public Works Director as the City Engineer  
**CONTACT: PUBLIC WORKS**

RESOLUTION NO 6514

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DESIGNATING THE PUBLIC WORKS DIRECTOR AS THE CITY ENGINEER

8.G Month to Month Rental Agreement for 16206 S. Western Avenue, Unit A.  
**CONTACT: CITY MANAGER**

It was moved by Council Member Henderson, seconded by Council Member Francis, and carried by the following roll call vote to Approve all Items on the Consent Calendar with the exception of Item 8.F and 8.G:

**Ayes:** Council Members Henderson, Francis, Mayor Pro Tem Tanaka and Council Member Kaskanian, and Mayor Cerda  
**Noes:** None  
**Absent:** None

## **9. EXCLUDED CONSENT CALENDAR**

**8.F PUBLIC WORKS** - Designating the Public Works Director as the City Engineer - This Item was pulled by Council Member Francis.

There was a discussion regarding the two positions. City Attorney Vasquez confirmed that these are not two separate positions, the Public Works Director usually acts as the City Engineer.

**It was moved by Council Member Francis, seconded by Council Member Henderson, and carried by the following roll call vote to Approve Item 8.F.**

**Ayes: Council Members Francis, Henderson, Mayor Pro Tem Tanaka, Council Member Kaskanian and Mayor Cerda**

**Noes: None**

**Absent: None**

**8.G CITY MANAGER** - Month to Month Rental Agreement for 16206 S. Western Avenue, Unit A. This item was pulled for discussion by Council Member Henderson.

There was a discussion regarding the vacant offices next to the Faraday & Future's new office. City Manager Osorio confirmed that these offices were being used by our Police and Recreation Departments. He stated that nothing of high value is being stored in these offices.

**It was moved by Council Member Henderson, seconded by Council Member Francis, and carried by the following roll call vote to Approve Item 8.G.**

**Ayes: Council Members Henderson, Francis, Mayor Pro Tem Tanaka, Council Member Kaskanian, and Mayor Cerda**

**Noes: None**

**Absent: None**

## **10. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

### **10.A MAY 18, 2021 MEETING**

**Environmental Assessment #9-20, Site Plan Review #4-20, Zone Change #4-20, General Plan Amendment #5-20, Tentative Tract Map #3-20, Variance #2-20**

A request to allow the development of six detached condominium townhomes on a 0.34-acre lot.

**PROJECT LOCATION: 1031 Magnolia Avenue**  
**APPLICANT: Steve Stapakis**

Commission Action: The Commission continued the item to an unspecified future date. The item will be re-noticed in the Gardena Valley News and mailers will be to all properties within a 300-foot radius of the project site.

**This Item was Received and Filed.**

10.B MAY 18, 2021 MEETING

**Conditional Use Permit #3-20**

The Commission considered a request for a conditional use permit to allow a church in a residential zone (R-4) and direction to staff to file a Notice of Exemption.

PROJECT LOCATION: 15640 S. Normandie Avenue

APPLICANT: Happiness Garden, Susumu Anoda, Brent Fraser

Commission Action: the Commission approved Resolution No. PC 6-21, approving Conditional Use Permit #3-20

**This Item was Called for Review by Mayor Pro Tem Tanaka. A Public Hearing was set for the June 22, 2021 Council Meeting.**

**ORAL COMMUNICATIONS – No Speakers**

**11. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES**

- 11.A Presentation of the City of Gardena's Proposed Amended Budget for Fiscal Year 2021-2022

A PowerPoint Presentation was given by City Manager Osorio and Chief Fiscal Officer Beeman.

Council commended the Finance team for a job well done. There were questions from Council which City Manager Osorio and CFO Beeman both answered.

Public Speaker: Zahid Ahmed voiced his concerns and presented some ideas regarding the budget.

**This Item was Received and Filed**

**12. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT**

- 12.A ORDINANCE NO. 1829, Adopting the most recent version of the Los Angeles County Fire Code as set forth in Title 32 of the Los Angeles County Code by Reference.

ORDINANCE NO 1829

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ADOPTING THE MOST RECENT VERSION OF THE LOS ANGELES COUNTY FIRE CODE AS SET FORTH IN TITLE 32 OF THE LOS ANGELES COUNTY CODE BY REFERENCE

City Manager Osorio presented the Staff Report.

Mayor Cerda opened the Public Hearing at 10:02p.m. There being no speakers, the Public Hearing was closed at 10:03p.m.

**It was moved by Council Member Kaskanian, seconded by Mayor Pro Tem Tanaka, and carried by the following roll call vote to Adopt Ordinance No. 1829:**

**Ayes: Council Member Kaskanian, Mayor Pro Tem Tanaka, Council Members Francis, Henderson, and Mayor Cerda**

**Noes: None**

**Absent: None**

### **13. DEPARTMENTAL ITEMS - ELECTED & ADMINISTRATIVE OFFICES**

#### **13.A COVID-19 Update**

City Manager Osorio presented the update.

Council Member Francis inquired if the testing site at Rowley was still operational. Police Chief Mike Saffell confirmed that it was. Council Member Kaskanian wanted to let everyone know that the YMCA is also a COVID testing site, that is open to the public and is free.

#### **13.B ORDINANCE 1830, Amending Section 5.16.190 (Days and Hours of Operation) of Chapter 5.16 (Bingo) of Title 5 (Business Licenses and Operations) of the Gardena Municipal Code**

##### **ORDINANCE NO 1830**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AMENDING SECTION 5.16.190 (DAYS AND HOURS OF OPERATION) OF CHAPTER 5.16 (BINGO) OF TITLE 5 (BUSINESS LICENSES AND OPERATIONS) OF THE GARDENA MUNICIPAL CODE

City Manager Osorio presented the Staff Report.

There was a discussion regarding the number of games that can be played. City Manager Osorio confirmed that the number of games is unlimited as long as they stay within the hours of operation that are stated in this Ordinance.

**It was moved by Mayor Pro Tem Tanaka, seconded by Council Member Kaskanian, and carried by the following roll call vote to Introduce Ordinance No. 1830:**

**Ayes: Mayor Pro Tem Tanaka, Council Members Kaskanian, Henderson and Francis, and Mayor Cerda**

**Noes: None**

**Absent: None**

### **14. DEPARTMENTAL ITEMS - POLICE**

#### **14.A Execution of Five-Year Contract with Axon Enterprise, Inc. for Police In-Car Video**

City Manager Osorio presented the Staff Report.

Captain Todd Fox presented a PowerPoint presentation.

There was a discussion regarding all the features of the software, and if this is the only company we have used. Captain Fox answered all of Council's questions. Chief Mike Saffell further stated that we will follow policy and that this product would not be implemented until January 2022.

Public Speaker: Zahid Ahmed, spoke and added his concerns regarding the software.

**It was moved by Mayor Pro Tem Tanaka, seconded by Council Member Henderson, and carried by the following roll call vote to Authorize and execute contract:**

**Ayes: Mayor Pro Tem Tanaka, Council Members Henderson, Francis and Kaskanian, and Mayor Cerda**  
**Noes: None**  
**Absent: None**

## **15. DEPARTMENTAL ITEMS - PUBLIC WORKS**

- 15.A PUBLIC HEARING: RESOLUTION NO. 6509, Confirming the diagram and assessment contained in the Engineer's Report dated March 22, 2021 for the Gardena Artesia Boulevard Landscape Assessment District and ordering the levy of assessments on the same for Fiscal Year 2021-2022

### RESOLUTION NO. 6509

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT CONTAINED IN THE ENMGINEER'S REPORT DATED MARCH 22. 2021, FOR THE GARDENA ARTESIA BOULEVARD LANDSCAPING ASSESSMENT DISTRICT AND ORDERING THE LEVY OF ASSESSMENTS ON THE SAME FOR FISCAL YEAR 2021 - 2022

City Manager Osorio presented the Staff Report.

Mayor Cerda opened the Public Hearing at 10:30p.m. There being no speakers, the Public Hearing was closed at 10:31p.m.

**It was moved by Council Member Kaskanian, seconded by Council Member Francis, and carried by the following roll call vote to Adopt Resolution No. 6509:**

**Ayes: Council Members Kaskanian and Francis, Mayor Pro Tem Tanaka, Council Member Henderson, and Mayor Cerda**  
**Noes: None**  
**Absent: None**

- 15.B RESOLUTION NO. 6510, Confirming the diagram and assessment contained in the Engineer's Report dated March 22, 2021, for the Gardena Consolidated Street Lighting Assessment District and ordering the levy of assessments on the same for Fiscal Year 2021-2022.

RESOLUTION NO. 6510

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT CONTAINED IN THE ENMGINEER'S REPORT DATED MARCH 22, 2021, FOR THE GARDENA CONSOLIDATED STREET LIGHTING ASSESSMENT DISTRICT AND ORDERING THE LEVY OF ASSESSMNETS ON THE SAME FOR FISCAL YEAR 2021 - 2022

City Manager Osorio presented the Staff Report.

Mayor Cerda opened the Public Hearing at 10:32p.m. There being no speakers, the Public Hearing was closed at 10:33p.m.

**It was moved by Council Member Henderson, seconded by Mayor Pro Tem Tanaka, and carried by the following roll call vote to Adopt Resolution No. 6510:**

**Ayes: Council Member Henderson, Mayor Pro Tem Tanaka, Council Members Kaskanian and Francis, and Mayor Cerda**  
**Noes: None**  
**Absent: None**

- 15.C RESOLUTION NO. 6511, Adopting a list of projects for Fiscal Year 2021-2022 funded by SB 1: The Road Repair and Accountability Act of 2017.

RESOLUTION NO. 6511

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2021 - 2022 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT of 2017

City Manager Osorio presented the Staff Report.

**It was moved by Council Member Kaskanian, seconded by Mayor Pro Tem Tanaka, and carried by the following roll call vote to Adopt Resolution No. 6511:**

**Ayes: Council Member Kaskanian, Mayor Pro Tem Tanaka, Council Members Henderson and Francis, and Mayor Cerda**  
**Noes: None**  
**Absent: None**

- 15.D Award construction contract for City Hall and Nakaoka Community Center Roof Rehabilitation Projects, JN 501 & 502, to Best Contracting Services, Inc., 19027 S. Hamilton Avenue, Gardena, CA 90248, in the amount of \$411,666.00. Additionally, declare CEQA Exemption, approve Project Plans & Specifications, and award CMI Services Contract.

City Manager Osorio presented the Staff Report.

There was a discussion about how we need to get the roofs of both facilities (Nakaoka and City Hall) in shape before we begin to look at adding solar.

Public Speaker: Zahid Ahmed, addressed Council and spoke regarding his concerns for the project.

**It was moved by Council Member Henderson, seconded by Mayor Pro Tem Tanaka, and by the following vote to Award Construction Contract:**

**Ayes: Council Member Henderson, Mayor Pro Tem Tanaka, Council Members Henderson and Francis and Mayor Cerda**

**Noes: None**

**Absent: None**

**16. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES - *No Items***

**17. DEPARTMENTAL ITEMS – TRANSPORTATION - *No Items***

**18. COUNCIL ITEMS - *No Items***

**19. COUNCIL DIRECTIVES**

Council Member Henderson

- (1) Asked if he could get a follow-up regarding our Community Development Department's backlog.

**20. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS**

- (1) PPE Giveaway City & Chamber of Commerce Event on 6/10/21 from 9:00a.m. to 2:00p.m. at City Hall;
- (2) Senior Day "Fun in the Sun" on 5/27/2021 on City Hall lawn from 9:00a.m. to 2:00p.m.
- (3) Hometown Hero Banners will be displayed on 5/31/2021 at the City Hall Complex between 162<sup>nd</sup> and LaSalle; and
- (4) Video of Vaccination Clinic at Arthur Johnson Park on 5/15/2021.

**21. COUNCIL REMARKS**

- (1) COUNCIL MEMBER FRANCIS - She thanked City Manager Osorio and Chief Fiscal Officer Beeman for a great Budget Presentation. Since the last meeting she attended the California Redistricting Commission Meeting; District 2 Neighborhood Watch Meeting; California Democratic Party of Children Caucus Meeting; League of Women Voters Beach Cities Presentation of their Homeless Task Force, and the first Beautification Meeting. She congratulated Phillip Johnson for being appointed to the Recreation and Parks Commission and Paula May to the Gardena Beautification Committee. She acknowledges May 25, 2021, as the anniversary of the death of George Floyd and Asian American Pacific Islander Heritage Month. She would like everyone to remember that Asian hate is still prevalent in our country - Justice for everyone and better days are coming. She would like everyone to keep washing their hands, wear their mask and stated we will get through this.

- (2) COUNCIL MEMBER HENDERSON - Thanked City Clerk Mina Semenza, Deputy City Clerk Becky Romero and City Clerk staff for the new software training. Since the last meeting he attended District 2 Neighborhood Meeting and Independent Cities Association Meeting. He was working on the Centinela Youth Services Organization as they're looking to implement a new information system. He also attended the South Bay Cities Council of Governments Broad Band discussion and participated in a CAL City Event with Housing SB9 and SB10 being the main topic. He also enjoyed attending the Public Works Department luncheon and new leadership.
- (3) COUNCIL MEMBER KASKANIAN - Since the last meeting he attended the Public Works luncheon with Mayor Cerda, Council Member Henderson, and Mayor Pro Tem Tanaka. He had a great time and thanked the Public Works Department for their commitment to the City. He requested to adjourn the meeting in the memory of Arnold Ramirez, resident of Gardena.
- (4) MAYOR CERDA - Since the last meeting she was unable to attend the Vaccination Clinic but did attend the PSA the day before and is glad to know that the City of Gardena is finding ways to help the community. Also attended CCGA-California Cities Gaming Authority and Sanitation Meeting. She reported that no Sanitation rate increase will take place this year. She also attended the Public Works Luncheon and expressed her appreciation for all Public Works staff including the Police Department, Recreation and G-Trans. She participated in the ribbon cutting for the new Gardena Big Belly Receptacles and explained the benefits of the receptacles and thanked G-Trans staff. She wished everyone a Happy and Safe Memorial Day weekend.
- (5) MAYOR PRO TEM TANAKA - He attended the California Cities Zoom Meeting with Senator Bradford and Senate Bill No. 5 was discussed. He attended a Special Board Meeting with RCC. Also, attended the Vaccination Clinic at Johnson Park and expressed "what a great event it was" and pointed out that there were multiple people and volunteers in attendance. He thanked Public Works Director and staff for the great event as it brought back staff/employees together again. He stated that as Memorial Day is approaching, we all need to remember what Memorial Day stands for and make sure to thank the Veterans for their services because "Freedom is not Free".

## **22. ANNOUNCEMENT(S)**

- (1) Senior Day "Fun in the Sun" on 5/27/2021 at City Hall lawn from 9:00a.m. to 2:00p.m.
- (2) Fiesta Drawing Opportunity Fundraiser on 5/28/2021 to help benefit our Cinco de Mayo Committee
- (3) Graduation Station for Class of 2021, 6/5 and 6/6/2021 where grads could come and take custom selfies
- (4) PPE Giveaway Event on 6/10/2021 at City Hall from 9:00a.m. to 2:00p.m.
- (5) Childcare is now accepting applications.

## **23. REMEMBRANCES**

Miss Tina "Naluai" Ogan, 59 years of age, long-time resident of Gardena, she is survived by her loving partner, 2 daughters, 2 sons, 3 grandchildren and many family members and friends who loved her dearly. Arnold G. Ramirez, 94 years of age, beloved long-time resident of Gardena. Arnold graduated from Gardena High, while living at the Spanish American Institute. He joined the U.S. Army and served in the Korean conflict as a Staff Sgt. He then returned to Gardena to his awaiting Bride Anna Montes and got married in 1924.

They had four children, Josephine, Barbara Pierce, Judith Sutton, and Thomas Ramirez. Arnold worked at Taylor Mill and Stair Company in Gardena and worked there his entire career. He and his beloved wife were members of the Gardena Sister City Association and founding member of the sister city affiliations with Huatabampo, Mexico. Arnold was also a member of the Gardena Elks Lodge #1919. He and his wife were also honored by the city and Community when they were bestowed the recognition of being placed on the City of Gardena's Wall of Fame. Arnold passed away with family by his side at his residence of more than 40 years in Gardena.

#### **24. ADJOURNMENT**

At 11:12 p.m., Mayor Cerda adjourned the Gardena City Council Meeting to the Closed Session portion of the City Council Meeting at 7:00 p.m., and the Regular City Council Meeting at 7:30 p.m. on Tuesday, June 8, 2021.

APPROVED:

\_\_\_\_\_  
Tasha Cerda, Mayor

MINA SEMENZA  
City Clerk of the City of Gardena and  
Ex-officio Clerk of the Council

By:\_\_\_\_\_  
Becky Romero, Deputy City Clerk



# **City of Gardena**

## **Gardena City Council Meeting**

### **AGENDA REPORT SUMMARY**

Agenda Item No. 8.C  
Section: CONSENT CALENDAR  
Meeting Date: July 13, 2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: RATIFY ADMINISTRATIVE APPROVAL OF THE SUPPORTIVE SERVICES PROGRAM CONTRACT SSP192003 AMENDMENT THREE.

**CONTACT: RECREATION AND HUMAN SERVICES**

**COUNCIL ACTION REQUIRED:**

**RECOMMENDATION AND STAFF SUMMARY:**

Staff respectfully recommends that the City Council ratify administrative approval of the Supportive Services Program Contract No. SSP192003 Amendment Three between the City of Gardena and the County of Los Angeles' Department of Workforce Development, Aging, and Community Services. The Supportive Services Program includes case management, homemaker, and personal care services for the older and functionally impaired adult population in Gardena, Lawndale, Inglewood, and Hawthorne. Amendment Three to this contract provides baseline funding for Subaward Sum Year 3 (July '21- June '22) in the amount of \$119,000. The funding source is the Older Americans Act (OAA) Title IIIB.

**FINANCIAL IMPACT/COST:**

Baseline Funding for FY 2021-22: \$119,000.

**ATTACHMENTS:**

[FY 2021-22 Allocation Letter \(SSP Baseline Funding\)](#)

[FY 2021-22 SSP Amendment Three](#)

APPROVED:

---

Clint Osorio, City Manager



June 17, 2021

**BOARD OF SUPERVISORS**

Hilda L. Solis

Holly J. Mitchell

Sheila Kuehl

Janice Hahn

Kathryn Barger

City of Gardena  
Attention: Ms. Tasha Cerda  
1670 West 162<sup>nd</sup> Street  
Gardena, CA 90247

**EXECUTIVE LEADERSHIP**

Otto Solórzano

*Acting Director*

Paul Goldman

*Contract & Administrative  
Services*

Jose R. Perez

*Workforce Development*

Lorenza C. Sánchez

*Aging & Adult Services*

Robin S. Toma

*Human Relations*

**FISCAL YEAR 2021-22 BASELINE FUNDING ALLOCATION  
FOR SUPPORTIVE SERVICES PROGRAM SERVICES**

Dear Ms. Cerda:

County of Los Angeles Workforce Development, Aging and Community Services (County) intends to amend City of Gardena's (Subrecipient's) Supportive Services Program (SSP) Subaward. The Subaward Amendment information is outlined below:

- Purpose: Subrecipient shall utilize baseline funding to provide defined and contracted SSP Services during Fiscal Year (FY) 2021-22.
- Subaward Number: SSP192003
- Amendment Number: Three
- Subaward Term: July 1, 2021 through June 30, 2022
- Baseline Funding Allocation: \$119,000
- Period Funds Available for Use (subject to execution of Amendment): July 1, 2021 through June 30, 2022
- Service Area: Supervisorial District 2
- Funding Source(s) and Service Category(ies) are as follows:

**CONTACT INFORMATION**

3175 West Sixth Street

Los Angeles, CA 90020

WDACS (888-211-0644)

APS hotline (1-877-477-3646)

info@wdacs.lacounty.gov

wdacs.lacounty.gov



| Funding Source                           | Service Category     | Unit Rate<br>(Effective 7/1/21) | Allocation Amount      |
|--|----------------------|---------------------------------|------------------------|
| Older Americans Act<br>(OAA) Title III B | Case Management      | \$40.00                         | \$119,000 <sup>1</sup> |
|  | Homemaker            | \$28.50                         |                        |
|  | Personal Care        | \$29.00                         |                        |
|  | In-Home Respite      | \$14.00                         |                        |
|  | Alzheimer's Day Care |                                 |                        |
|  | Registry             |                                 |                        |
| <b>Subaward Sum Year 3 (SSY3)</b>        |                      |                                 | <b>\$119,000</b>       |

<sup>1</sup> Complete one (1) budget and one (1) MPS for the Allocation Amount.

If you have any questions, please contact Irma Panosian of my staff by phone or e-mail as follows: (323) 336-5426 or [ipanosian@wdacs.lacounty.gov](mailto:ipanosian@wdacs.lacounty.gov).

Thank you.

*Carol Domingo*

Carol Domingo, Program Manager  
Contracts Management Division

**SUPPORTIVE SERVICES PROGRAM (SSP)  
SUBAWARD NUMBER SSP192003  
SUBAWARD PERIOD JULY 2019 – JUNE 2022**

**AMENDMENT THREE**

This Amendment is made and entered into by and between

**COUNTY OF LOS ANGELES THROUGH ITS DEPARTMENT OF  
WORKFORCE DEVELOPMENT, AGING AND COMMUNITY SERVICES**  
("County" or "WDACS")

County's Business Address  
510 South Vermont Avenue, 11<sup>th</sup> Floor  
Los Angeles, CA 90020

and

**CITY OF GARDENA**  
("Contractor" or "Subrecipient")

Subrecipient's Business Address  
1700 West 162<sup>nd</sup> Street  
Gardena, CA 90247

**WHEREAS**, reference is made to that certain document originally entitled "Supportive Services Program (SSP) Subaward Number SSP192003 Subaward Period July 2019 – June 2020" dated July 1, 2019, which is renamed as "Supportive Services Program (SSP) Subaward Number SSP192003 Subaward Period July 2019 – June 2022", and the Amendments thereto (hereafter collectively referred to as "Contract" or "Subaward"); and

**WHEREAS**, the parties hereto have previously entered into the above referenced Subaward for the purpose of providing supportive services to Older Adults and adults with functional impairment(s) residing in Los Angeles County (excluding the City of Los Angeles); and

**WHEREAS**, County and Subrecipient recognize and agree that specific terms (including, but not limited to, Contract, Subaward, Contractor, Subrecipient, Subcontract, Lower Tier Subaward, Subcontractor and Lower Tier Subrecipient) are used interchangeably throughout this Amendment in order to comply with Federal, State, and County regulations; and

**WHEREAS**, it is the intent of the parties to amend this Subaward to extend the term of the Subaward for one (1) year commencing on July 1, 2021 through June 30, 2022; and

**WHEREAS**, it is the intent of the parties to amend this Subaward to allocate Older Americans Act (OAA) Title III B (Supportive Services and Senior Centers) baseline funding in the amount of **\$119,000**, which shall be reimbursed to Subrecipient in exchange for additional defined and contracted SSP Services to be provided by Subrecipient during Fiscal Year (FY) 2021-2022; and

**WHEREAS**, it is the intent of the parties to amend this Subaward to increase the unit rates for the contracted SSP Services, which are listed in the Fiscal Year 2021-22 Baseline Funding Allocation for Supportive Program Services Letter, in response to Subrecipient's increased operational costs; and

**WHEREAS**, it is the intent of the parties to amend this Subaward to provide for other changes set forth herein; and

**WHEREAS**, the Subaward provides that changes to its terms may be made in the form of a written Amendment, which is formally approved and executed by the parties.

**NOW THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:**

- I. This Amendment shall commence **on July 1, 2021 or upon execution by all parties**, whichever occurs later.
- II. The title of this Subaward shall be deleted in its entirety and replaced as follows:  
  
Supportive Services Program (SSP) Subaward Number SSP192003 Subaward  
Period July 2019 – June 2022
- III. Subparagraph 4.2.2 is added as follows:  
  
4.2.2 The term of this Subaward shall be extended for one (1) year commencing on July 1, 2021 through June 30, 2022, unless sooner terminated or extended, in whole or in part, as provided in this Subaward.
- IV. Subparagraph 5.1.5 is added as follows:  
  
5.1.5 **Subaward Sum Year 3 Funding Source(s)**
  - 5.1.5.1 The Subaward Sum Year 3 for this Subaward is comprised of monies which are identified by the funding source(s) or governing statute(s) listed below. The funding source(s) and governing statute(s) authorize County to use these monies to provide Program Services.
  - 5.1.5.2 OAA Title III B (Supportive Services and Senior Centers) original baseline funds

- 5.1.5.2.1 Subaward Sum: **\$119,000**
- 5.1.5.2.2 Service Area: Supervisorial District 2
- 5.1.5.2.3 Period of Performance: July 1, 2021 – June 30, 2022 (consistent with California Department of Aging contract number AP-2122-19)
- 5.1.5.2.4 Allocation Letter: Fiscal Year 2021-22  
Baseline Funding Allocation for Supportive Services Program Services

- V. Subparagraph 5.5.7 (Subaward-Related Documents) is deleted in its entirety and replaced as follows:

**5.5.7 Subaward Related Documents**

- 5.5.7.1 Subrecipient shall complete all Subaward-related documents in accordance with the requirements noted on each such document, as directed by County, and pursuant to Program guidelines. Subrecipient's failure to timely submit Subaward-related documents that are accurate and complete, as requested or required by County, may result in suspension of payments to Subrecipient or other remedies provided by law or under this Subaward. Such documents shall include, but are not limited to, the documents outlined in Subparagraph 9.20 (Subaward Document Deliverables), Subparagraph 9.21 (Fiscal Reporting Requirements) and the following: Exhibit D (Subrecipient's Equal Employment Opportunity Certification); Exhibit F (Subrecipient's Administration); Exhibit G1 (Subrecipient Acknowledgement and Confidentiality Agreement); Exhibit O (Charitable Contributions Certification); Exhibit R (Joint Funding Revenue Disclosure); Exhibit W (Budget); Exhibit X (Mandated Program Services) Exhibit Y (List of Lower Tier Subawards); Exhibit AA (Subrecipient's Compliance with Encryption Requirements); Exhibit CC (FEMA Provisions) (applicable only when Subaward Sums include FEMA Funds); and, Exhibit DD (California Civil Rights Laws Certification).

- VI. Subparagraph 5.6 (Cost of Living Adjustments) is deleted in its entirety and replaced as follows:

## 5.6 Cost of Living Adjustments

- 5.6.1 If requested by Subrecipient, the Subaward hourly, daily, monthly or Unit Rate amount may at the sole discretion of County, be increased annually based on the most recent published percentage change in the United States Department of Labor, Bureau of Labor Statistics' Consumer Price Index (CPI) for Urban Consumers (CPI-U) for the Los Angeles-Long Beach-Anaheim Area for the twelve (12) month period preceding the Subaward anniversary date, which shall be the effective date for any Cost of Living Adjustment (COLA). However, any increase shall not exceed the general salary movement granted to County of Los Angeles employees as determined by the Chief Executive Officer as of each July 1 for the prior twelve (12) month period. Furthermore, should fiscal circumstances ultimately prevent the Board of Supervisors from approving any increase in County employee salaries, no COLA will be granted. Where County decides to grant a COLA pursuant to this Subparagraph for living wage subawards, County may, in its sole discretion exclude the cost of labor (including the cost of wages and benefits paid to employees providing Services under this Subaward) from the base upon which a COLA is calculated, unless Subrecipient can show that its labor cost will actually increase. Further, before any COLA increase shall take effect and become part of this Subaward, it shall require a written amendment to this Subaward first, that has been formally approved and executed by the parties. At no time shall any increase in the Subaward hourly, daily, monthly or Unit Rate amount, or COLA adjustment, ever result in the Subaward Sum exceeding the Maximum Annual Subaward Sum or Maximum Subaward Sum.

VII. Subparagraph 5.10.1 is deleted in its entirety and replaced as follows:

- 5.10.1 Subaward Sums, either in whole or in part, are identified as Federal monies. The Federal portion(s) of the Subaward Sums is (are) identified by several key pieces of information including, but no limited to, the following: Federal Award Identification Number (FAIN), Assistance Listings Number(s) (which identifies and describes the Federal assistance that is available to various entities) and a Federal Grantor office (which provides oversight and administration for these Federal monies). When Subrecipient and its Lower Tier Subrecipient(s), if any, are being audited by an independent auditor, Subrecipient shall provide the information identified in this

Subparagraph 5.10 to the independent auditor. The information outlined herein is only provided for the Federal portion(s) of the Subaward Sums. In the event that the information is not listed herein for all of the monies included in the Subaward Sums then the excluded amounts are not Federal monies and therefore the information is not applicable to them.

VIII. Subparagraph 5.10.4 is deleted in its entirety and replaced as follows:

5.10.4 Federal Award Identification Number (FAIN)

5.10.4.1 July 1, 2019 – June 30, 2020: 1901CAOASS-01;  
2001CAOASS-00

5.10.4.2 July 1, 2020 – June 30, 2021: 2001CAOASS-00;  
2001CASSC3-00

5.10.4.3 July 1, 2021 – June 30, 2022: 2101CAOASS-01

IX. Subparagraph 5.10.5 is deleted in its entirety and replaced as follows:

5.10.5 Federal Award Dates

5.10.5.1 July 1, 2019

5.10.5.2 July 1, 2020

5.10.5.3 July 1, 2021

X. Subparagraph 5.10.6 is deleted in its entirety and replaced as follows:

5.10.6 Subaward Period of Performance Start and End Dates

5.10.6.1 July 1, 2019 – June 30, 2020

5.10.6.2 July 1, 2020 – June 30, 2021

5.10.6.3 July 1, 2021 – June 30, 2022

XI. Subparagraph 5.10.7 is deleted in its entirety and replaced as follows:

5.10.7 Amount of Federal Funds Obligated by this Action

5.10.7.1 Original Subaward: \$54,872

5.10.7.2 Amendment One: \$6,450

5.10.7.3 Amendment Two: \$116,000

5.10.7.4 Amendment Three: \$119,000

XII. Subparagraph 5.10.8 is deleted in its entirety and replaced as follows:

5.10.8 Total Amount of Federal Funds Obligated to Subrecipient (Subaward Sums)

5.10.8.1 Subaward Sum Year 1: \$61,322

5.10.8.2 Subaward Sum Year 2: \$116,000

5.10.8.3 Subaward Sum Year 3: \$119,000

XIII. Subparagraph 5.10.9 is deleted in its entirety and replaced as follows:

5.10.9 Total Amount of Federal Award (Maximum Subaward Sum):  
\$296,322

XIV. Subparagraph 5.10.10 is deleted in its entirety and replaced as follows:

5.10.10 **Federal Award Project Description**

5.10.10.1 July 1, 2019 – June 30, 2020: Federal Title IIIB 3BSL19-19 and 3BSL20-19

5.10.10.2 July 1, 2020 – June 30, 2021: Federal Title IIIB 3BSL; CARES Title IIIB SSC3

5.10.10.3 July 1, 2021 – June 30, 2022: Federal Title IIIB 3BSL

XV. Subparagraph 5.10.12 is deleted in its entirety and replaced as follows:

5.10.12 **Assistance Listings Numbers and Titles:** 93.044 – Special Programs for the Aging Title III Part B (Grants for Supportive Services and Senior Centers); 21.019 – Coronavirus Relief Fund.

XVI. Subparagraph 8.7.3 is deleted in its entirety and replaced as follows:

8.7.3 Subrecipient shall ensure compliance with the requirements of California Public Contract Code Section 2010 by submitting a completed Exhibit DD (California Civil Rights Laws Certification) as directed by County and as a condition of executing this Subaward. The California Civil Rights Laws Certification ensures Subrecipient's compliance with the Unruh Civil Rights Act (California Civil Code Section 51) and the Fair

Employment and Housing Act (California Government Code Section 12960), and further ensures that Subrecipient's internal policies are not used in violation of California Civil Rights Laws.

- XVII. Subparagraph 8.10 (Consideration of Hiring County Employees Targeted for Layoffs or on Re-Employment List) is deleted in its entirety and replaced as follows:

**8.10 Consideration of Hiring County Employees Targeted for Layoffs or are on a County Re-Employment List**

8.10.1 Should Subrecipient (that is, "Contractor") require additional or replacement personnel after the effective date of this Subaward (that is, "Contract") to perform the Services set forth herein, Contractor shall give first consideration for such employment openings to qualified permanent County employees who are targeted for layoff or to qualified former County employees who are on a re-employment list during the life of this Contract.

- XVIII. Subparagraph 8.18 (Facsimile Representations) is deleted in its entirety and replaced as follows:

**8.18 Counterparts and Electronic Signatures and Representations**

8.18.1 This Subaward may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same Subaward. The facsimile, email or electronic signature of the parties shall be deemed to constitute original signatures, and facsimile or electronic copies hereof shall be deemed to constitute duplicate originals.

8.18.2 County and Subrecipient hereby agree to regard electronic representations of original signatures of authorized officers of each party, when appearing in appropriate places on the Subaward and any Amendments prepared pursuant to Subparagraph 8.1 (Amendments) and received via communications facilities (facsimile, email or electronic signature), as legally sufficient evidence that such legally binding signatures have been affixed to these documents.

- XIX. Subparagraph 8.25.8 (Privacy and Network Security Coverage) is deleted in its entirety and replaced as follows:

## 8.25.8 Cyber Liability Insurance

8.25.8.1 Subrecipient shall secure and maintain cyber liability insurance coverage with limits of not less than two hundred fifty thousand dollars (\$250,000) per occurrence and in the aggregate during the term of Subaward, including coverage for: network security liability; privacy liability; privacy regulatory proceeding, defense, response, expenses and fines; technology professional liability (errors and omissions); privacy breach expense reimbursement (liability arising from the loss or disclosure of County Information no matter how it occurs); system breach; denial or loss of Service; introduction, implantation, or spread of malicious software code; unauthorized access to or use of computer systems; and Data/Information loss and business interruption; any other liability or risk that arises out of Subaward. Subrecipient shall add County as an additional insured to its cyber liability insurance policy and provide to County certificates of insurance evidencing the foregoing upon County's request. The procuring of the insurance described herein, or delivery of the certificates of insurance described herein, shall not be construed as a limitation upon Subrecipient's liability or as full performance of its indemnification obligations hereunder. No exclusion/restriction for unencrypted portable devices/media may be on the policy.

XX. Subparagraph 8.40.15 is deleted in its entirety and replaced as follows:

8.40.15 Subrecipient shall ensure that its Lower Tier Subrecipient(s) complies with the requirements of California Public Contract Code Section 2010 by submitting a completed Exhibit DD (California Civil Rights Laws Certification) for Lower Tier Subrecipient(s) as a condition of executing this Subaward.

XXI. Subparagraph 9.17.1 (Information Technology, Security and Privacy Requirements) is deleted in its entirety and replaced as follows:

9.17.1 In the course of completing the Work and providing Services under this Subaward, Subrecipient shall use any Information Technology Systems (ITS) as designated by County. This Subparagraph 9.17 and Exhibit EE (Information Technology and Privacy Requirements) set forth the requirements for the ITS which Subrecipient shall use. This Subparagraph 9.17 and Exhibit EE (Information Technology and Privacy Requirements) also set forth the security procedures for these systems which Subrecipient shall have in place by the effective date of this Subaward and which Subrecipient shall maintain throughout the Subaward term. They present a minimum standard only. Subrecipient

shall implement appropriate administrative, physical, and technical measures to secure its systems and data to protect and ensure the privacy, confidentiality, integrity, and availability of County Information Assets (PSCI) as defined in Subparagraph 9.17.5 (County Information Assets) against internal and external threats, vulnerabilities, and risks. Subrecipient shall also continuously review and revise those measures to address ongoing threats, vulnerabilities, and risks.

XXII. Subparagraph 9.17.6 (Physical and Environmental Security) is deleted in its entirety.

XXIII. Subparagraph 9.17.7 (Data Destruction) is deleted in its entirety, replaced, and renumbered as follows:

**9.17.6 Data Destruction**

9.17.6.1 When Subrecipient has maintained, processed or stored County Information Assets, implied or expressed, and such County Information Assets are no longer required to be retained by Subrecipient under this Subaward and applicable law, County shall have sole authority to determine when Subrecipient shall destroy any such County Information Assets as described herein. Subrecipient shall only proceed with the destruction of County Information Assets (which may be stored on purchased, leased or rented electronic storage equipment (e.g., printers, hard drives, etc.) and electronic devices (e.g., servers, workstations, etc.) that are geographically located within Los Angeles County or external to Los Angeles County's boundaries) upon receiving written authorization from County.

9.17.6.2 Subrecipient shall destroy such County Information Assets by:

9.17.6.2.1 Cross-cut shredding or otherwise destroying paper, film, disk drives or other hard copy media so that PSCI cannot be read or otherwise reconstructed.

9.17.6.2.2 Clearing, purging or destroying electronic media containing PSCI consistent with National Institute of Standards and Technology ("NIST") Special Publication ("SP") 800-88 (Guidelines for Media Sanitization) which is available on-line at:

<http://csrc.nist.gov/publications/PubsDrafts.html#SP-800-88-Rev.%201> and United States Department of Defense 5220.22-M data sanitization and clearing directive such that the PSCI cannot be retrieved.

- 9.17.6.3 Subrecipient shall have the sole responsibility to certify that the County Information Assets have been appropriately destroyed consistent with the requirements outlined herein.
- 9.17.6.4 Subrecipient shall provide County with written certification validating that any and all County Information Assets were placed in one (1) or more of the following stored states: unusable, unreadable and/or indecipherable. Subrecipient shall submit such certification to County's Contract Manager no later than ten (10) days after the occurrence of this event.
- 9.17.6.5 Lower Tier Subrecipient shall provide County with written certification validating that any and all County Information Assets were destroyed and are in one (1) or more of the following states: unusable, unreadable and/or undecipherable. Lower Tier Subrecipient shall submit such certification to County's Contract Manager no later than ten (10) days after the removal of any electronic storage equipment and devices and the destruction of the County Information Assets.

XXIV. Subparagraph 9.17.8 (Encryption on Workstations and Portable Computing Devices) is deleted in its entirety, replaced, and renumbered as follows:

**9.17.7 Encryption on Workstations and Portable Computing Devices**

- 9.17.7.1 Subrecipient and any approved Lower Tier Subrecipient shall use software and/or hardware encryption methods for confidential County Information Assets stored on all electronic media in accordance with the following standards:
  - 9.17.7.1.1 Federal Information Processing Standard Publication ("FIPS") 140-2.
  - 9.17.7.1.2 NIST SP 800-57 (Recommendation for Key Management - Part 1: General (Revision 3).

- 9.17.7.1.3 NIST SP 800-57 (Recommendation for Key Management - Part 2: Best Practices for Key Management Organization).
- 9.17.7.1.4 NIST SP 800-111 (Guide to Storage Encryption Technologies for End User Devices).
- 9.17.7.1.5 At a minimum, Subrecipient shall use Advanced Encryption Standard ("AES") with cipher strength of 256-bit.
- 9.17.7.1.6 Prior to use of remote servers (e.g., cloud storage, Software-as-a-Service (SaaS), etc.) for storage of County Information Assets, Subrecipient shall obtain written approval from County's Contract Manager.
- 9.17.7.2 Subrecipient and any approved Lower Tier Subrecipient shall use software and/or hardware encryption methods for transmitted (i.e., through network transmission) confidential County Information Assets in accordance with the following standards:
  - 9.17.7.2.1 NIST SP 800-52 (Guidelines for the Selection and Use of Transport Layer Security Implementations).
  - 9.17.7.2.2 NIST SP 800-57 (Recommendation for Key Management - Part 3: Application-Specific Key Management Guidance).
- 9.17.7.3 Subrecipient and any approved Lower Tier Subrecipient shall have operational policies, procedures and practices which protect County Information Assets (PSCI) as specified in the State Administrative Manual Sections 5300 to 5365.3; California Government Code Section 11019.9; Department of General Services Management Memo (MM 06-12); Department of Finance Budget Letter (06-34); California Department of Aging Program Memorandum (PM 07-18(P)); Statewide Health Information Policy Manual; and, County's Board of Supervisors Policy Number 5.200 (Contractor Protection of Electronic County Information).
- 9.17.7.4 Subrecipient and any approved Lower Tier Subrecipient shall encrypt PSCI which are stored on all electronic media (including workstations, portable computing devices

(including, but not limited to, workstations, servers, mobile devices, wearables, tablets, laptops, personal digital assistants, notebook computers, and backup media) and/or portable electronic storage media (including, but not limited to, discs, thumb/flash drives, external/portable hard drives, and backup media)).

- 9.17.7.5 Subrecipient shall certify its compliance with the encryption standards noted herein as a condition of executing this Subaward. Subrecipient provide such certification by completing and submitting Exhibit AA (Subrecipient's Compliance with Encryption Requirements) in the form and manner as determined by County. Subrecipient shall maintain compliance with this policy during the term of this Subaward and for as long as Subrecipient maintains or is in possession of County Information Assets. In addition to the foregoing certification, Subrecipient shall maintain any validation/attestation reports that the data encryption product generates and such reports shall be subject to audit in accordance with the requirements outlined in Subparagraph 8.38 (Record Retention, Inspection and Audit Settlement). In the event of Subrecipient's non-compliance with these requirements, County will require Subrecipient to develop and execute a corrective action plan. Subrecipient's failure to comply with this policy may subject Subrecipient to suspension or termination of this Subaward, denial of access to County information technology resources and/or other remedies which are deemed appropriate by County.

XXV. Subparagraph 9.17.9 (Software Maintenance and Operational management) is renumbered as follows:

**9.17.8 Software Maintenance and Operational Management**

- 9.17.8.1 Subrecipient shall deploy up-to-date anti-virus software with current definitions on all computer systems on which County Information Assets are stored and/or transmitted.
- 9.17.8.2 Subrecipient and any approved Lower Tier Subrecipient shall ensure that all security patches, software updates/upgrades, etc. are applied to all computer systems on which County Information Assets are stored and/or transmitted.

9.17.8.3 Subrecipient shall deploy adequate back-up facilities to ensure that its essential business information can be promptly recovered in the event of a disaster or media failure.

9.17.8.4 Subrecipient shall ensure that its operating procedures are adequately documented and designed to protect information, computer media and data from theft and unauthorized access.

XXVI. Subparagraph 9.17.10 (Access Control) is deleted in its entirety.

XXVII. Subparagraph 9.17.11 (Personnel and Subrecipient Protections) is deleted in its entirety.

XXVIII. Subparagraph 9.17.12 (County's Security Audit) is deleted in its entirety.

XXIX. Subparagraph 9.17.13 (Security Incident Reporting) is renumbered as follows:

**9.17.9 Security Incident Reporting**

9.17.9.1 A security incident occurs when County Information Assets are or reasonably believed to have been accessed, modified, destroyed or disclosed without proper authorization or are lost or stolen. A security incident includes (but is not limited to) instances in which Subrecipient employees access systems in excess of their user rights or use the systems inappropriately, data is breached, etc. Subrecipient and any approved Lower Tier Subrecipient must comply with California Department of Aging's security incident reporting procedure which is available online at [http://aging.ca.gov/Programsproviders/Information\\_Security\\_and\\_Privacy](http://aging.ca.gov/Programsproviders/Information_Security_and_Privacy).

**9.17.9.2 Notification of Security Breach to County**

9.17.9.2.1 Subrecipient must immediately report all security incidents to County's Program Manager but in no event shall the report be made more than two (2) business days after its detection. Subrecipient shall initiate the contact by telephone and followed by written letter of any potential or actual security attacks or security incidents.

9.17.9.2.2 Subrecipient's notification of the security incident shall include the approximate date and time of its occurrence and a summary of the relevant facts, including a description of measures being taken to address the occurrence.

**9.17.9.3 Notification of Security Breach to Clients**

9.17.9.3.1 Subrecipient and any approved Lower Tier Subrecipient shall give written notice to any Client or data subject whose PSCI may have been breached in accordance with HIPAA, the Information Practices Act of 1977, and State policy.

XXX. Subparagraph 9.17.14 (Electronic Backups) is renumbered as follows:

**9.17.10 Electronic Backups**

9.17.10.1 Subrecipient and any approved Lower Tier Subrecipient shall ensure that all electronic County Information Assets are protected by performing regular backup of automated files and databases, and ensure the availability of County Information Assets for continued business. Subrecipient and any approved Lower Tier Subrecipient shall ensure that all data, files and backup files are encrypted.

XXXI. Subparagraph 9.17.15 (Cloud Storage) is deleted in its entirety.

XXXII. Subparagraph 9.17.16 (Hardware Return) is deleted in its entirety.

XXXIII. Subparagraph 9.17.17 is deleted in its entirety, replaced, and renumbered as follows:

9.17.11 Subrecipient shall ensure that any approved Lower Tier Subrecipient(s) adheres to all of the provisions included in this Subparagraph 9.17 and Exhibit EE (Information Technology and Privacy Requirements).

XXXIV. Subparagraph 9.24 (Intentionally Omitted) is deleted in its entirety and replaced as follows:

**9.24 FEMA Provisions**

9.24.1 In the event of an emergency (defined as a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property or essential public services) and Federal Emergency Management Agency (FEMA) funds are made available under this Subaward, Subrecipient shall comply with all requirements outlined in Exhibit CC (FEMA Provisions). Subrecipient shall complete the Lobbyist Certification attached to this Exhibit and submit it to County's Contract Manager in the time and manner as designated by County.

XXXV. Exhibit A (Statement of Work) Subsection 10.11 is deleted in its entirety and replaced as follows:

**10.11 PROGRAM SERVICES, UNIT OF MEASUREMENTS, AND MAXIMUM UNIT RATE SUMMARY CHART**

Supportive Services Program Services consist of the following Services. The rates indicated in the chart below reflect the maximum dollar amount that is reimbursable for each Program Service.

| Service Category            | Unit of Measurement | Max. Unit Rate                             |
|-----------------------------|---------------------|--|
| Case Management             | 1 Hour              | \$50.15                                    |
| Homemaker                   | 1 Hour              | Market Rate                                |
| Personal Care               | 1 Hour              | Market Rate                                |
| Respite                     | 1 Hour              | Market Rate                                |
| Alzheimer Day Care Services | 1 Day of Attendance | \$80.00; Minimum of four (4) hours per day |
| Registry                    | 1 Hour              | \$35.00                                    |

10.11.1 Hours shall be tracked and documented in actual time spent providing the Program Services and not rounded up to the nearest whole number. To determine the decimal value for a portion of an hour, the actual minutes of Service shall be divided by sixty (60) minutes. As an example, 30 minutes would reflect in the MIS as .5 units (30/60=.50). Subrecipient

shall maintain a record of the actual time spent and ensure all records are kept in accordance with record retention policies outlined in Subaward, Subparagraph 8.38 (Record Retention, Inspection and Audit Settlement).

10.11.2 Unit rates may be subject to change based on fund availability and Program costs including cost of living adjustment approved by the Board of Supervisors.

- XXXVI. "Exhibit F (Subrecipient's Administration) FY 2021-22" is added, is an addendum to "Exhibit F (Subrecipient's Administration)", and is incorporated herein by reference.
- XXXVII. "Exhibit O (Charitable Contributions Certificate) FY 2021-22" is added and is an addendum to "Exhibit O (Charitable Contributions Certificate)", and is incorporated herein by reference.
- XXXVIII. "Exhibit R (Joint Funding Revenue Disclosure) FY 2021-22" is added and is an addendum to "Exhibit R (Joint Funding Revenue Disclosure)", and is incorporated herein by reference.
- XXXIX. "Exhibit W (Budget) Amendment 3 {FY 2021-22 Baseline Funding}" is added as an addendum to "Exhibit W (Budget)", and is incorporated herein by reference.
- XL. "Exhibit X (Mandated Program Services) Amendment 3 {FY 2021-22 Baseline Funding}" is added as an addendum to "Exhibit X (Mandated Program Services)", and is incorporated herein by reference.
- XLI. "Exhibit Y (List of Lower Tier Subawards) FY 2021-22" is added and is an addendum to "Exhibit Y (List of Lower Tier Subawards)", and is incorporated herein by reference.
- XLII. "Exhibit CC (FEMA Provisions)" is added and is incorporated herein by reference.
- XLIII. "Exhibit DD (California Civil Rights Laws Certification)" is added and is incorporated herein by reference.
- XLIV. "Exhibit EE (Information Technology and Security Privacy Requirements)" is added and is incorporated herein by reference.
- XLV. The "Fiscal Year 2021-22 Baseline Funding Allocation for Supportive Services Program Services" funding allocation letter is incorporated herein by reference.

**All other terms and conditions of the Subaward shall remain in full force and effect.**

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this **Amendment Three** to be subscribed on its behalf by the Acting Director of Workforce Development, Aging and Community Services, and the Subrecipient has subscribed the same through its Authorized Representative. The Authorized Representative(s) signing on behalf of Subrecipient warrants under penalty of perjury that he or she is authorized to bind Subrecipient.

**COUNTY OF LOS ANGELES**

By \_\_\_\_\_ Date \_\_\_\_\_  
Otto Solórzano, Acting Director  
County of Los Angeles  
Workforce Development, Aging  
and Community Services

**SUBRECIPIENT**

\_\_\_\_\_  
City of Gardena  
Subrecipient's Legal Name

\_\_\_\_\_  
SSP192003  
Subaward Number

By Clint Osorio Jun 28, 2021  
\_\_\_\_\_  
Name of Authorized Representative Date

City Manager  
\_\_\_\_\_  
Title

Clint Osorio  
Clint Osorio (Jun 28, 2021 16:19 PDT)  
\_\_\_\_\_  
Signature

Approved as to Form:

**OFFICE OF COUNTY COUNSEL**  
Rodrigo A. Castro-Silva, County Counsel

By \_\_\_\_\_  
Lawrence M. Green  
Senior Deputy County Counsel

By \_\_\_\_\_ Date \_\_\_\_\_  
Name of Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature







# FY 2021-22 SSP Amendment Three (City of Gardena)

Final Audit Report

2021-06-28

|                 |  |
|-----------------|--|
| Created:        | 2021-06-28                                   |
| By:             | Irma Panosian (IPanosian@wdacs.lacounty.gov) |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAAYRObEWcxpfnCao99r54usnE8eQNZ4wN4 |

## "FY 2021-22 SSP Amendment Three (City of Gardena)" History

-  Web Form created by Irma Panosian (IPanosian@wdacs.lacounty.gov)  
2021-06-18 - 5:12:12 PM GMT
-  Web Form filled in by Clint Osorio (cosorio@cityofgardena.org)  
2021-06-28 - 11:19:16 PM GMT- IP address: 64.201.101.66
-  Document emailed to Clint Osorio (cosorio@cityofgardena.org) for signature  
2021-06-28 - 11:19:18 PM GMT
-  E-signature verified by Clint Osorio (cosorio@cityofgardena.org)  
2021-06-28 - 11:19:41 PM GMT- IP address: 64.201.101.66
-  Agreement completed.  
2021-06-28 - 11:19:41 PM GMT
-  Email viewed by Clint Osorio (cosorio@cityofgardena.org)  
2021-06-28 - 11:19:41 PM GMT- IP address: 64.201.101.66



# **City of Gardena**

## **Gardena City Council Meeting**

### **AGENDA REPORT SUMMARY**

Agenda Item No. 8.D  
Section: CONSENT CALENDAR  
Meeting Date: July 13, 2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6524, AUTHORIZING THE FILING OF A CLAIM WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY FOR LOCAL TRANSPORTATION FUNDS

**CONTACT: TRANSPORTATION**

**COUNCIL ACTION REQUIRED:**

**RECOMMENDATION AND STAFF SUMMARY:**

Staff recommends the City Council adopt Resolution No. 6524, which authorizes the filing of a claim with the Los Angeles County Metropolitan Transportation Authority (Metro) for Local Transportation Funds for Fiscal Year 2021-2022.

The attached resolution provides the necessary authority to file a claim with Metro for Local Transportation Funds in support of GTrans. These funds have been included in the City of Gardena's Fiscal Year 2021-2022 previously approved by City Council.

**FINANCIAL IMPACT/COST:**

There is no impact to the General Fund.

Anticipated Revenue and Expense:

|                         |              |
|-------------------------|--------------|
| SB325 TDA Article 4 LTF | \$ 5,833,372 |
| TDA-STAF                | \$ 875,291   |

**ATTACHMENTS:**

[Local Transportation Funds STA\\_TDA FY21-22 RESO No. 6524.pdf](#)

APPROVED:

---

Clint Osorio, City Manager

**RESOLUTION NO. 6524**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA,  
CALIFORNIA, AUTHORIZING THE FILING OF A CLAIM WITH THE  
LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION  
AUTHORITY FOR LOCAL TRANSPORTATION FUNDS**

WHEREAS, Transportation Development Act of 1971 ("Act"), Chapter 1400, Statutes 1971 (SB 325), and amendments thereto, makes certain funds available for public transportation systems; and

WHEREAS, the Gardena City Council has adopted a budget for the Gardena Municipal Bus Lines for Fiscal Year 2021-2022, evidencing the need for financial assistance; and

WHEREAS, the Los Angeles County Metropolitan Transportation Authority (LACMTA) has been charged in the Act with the responsibility for the general administration of local transportation funds established through the Act;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager or designee of the City of Gardena is hereby authorized to file a claim with the Los Angeles County Metropolitan Transportation Authority for local transportation funds in an amount to be determined by LACMTA based on preliminary estimates of funds available.

SECTION 2. That this Resolution shall be effective immediately.

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved, and adopted this 13<sup>th</sup> day of July 2021.

---

TASHA CERDA, Mayor

ATTEST:

---

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



---

CARMEN VASQUEZ, City Attorney



# ***City of Gardena***

## ***Gardena City Council Meeting***

### ***AGENDA REPORT SUMMARY***

Agenda Item No. 8.E  
Section: CONSENT CALENDAR  
Meeting Date: July 13, 2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: APPROVE UPDATE TO GTRANS MAJOR SERVICE CHANGE POLICY

**CONTACT: TRANSPORTATION**

#### **COUNCIL ACTION REQUIRED:**

#### **RECOMMENDATION AND STAFF SUMMARY:**

As a recipient of financial assistance from the Federal Transit Administration, GTrans is subject to Title VI of the Civil Rights Act of 1964 and the Department of Transportation's implementing regulations. As such GTrans is responsible for ensuring that its service and fare changes do not result in disparate impacts on the basis of race, color or national origin.

To do this, GTrans has developed a Major Service Change Policy that guides efforts to evaluate service changes. The policy defines thresholds for major service changes in order to determine whether they will have an adverse effects, and defines specifics about what constitutes a major change. When changes rise to the level of "major", a more in-depth, formal review and analysis is required. For those changes that do not constitute a "major" change, an appropriate level of public input and outreach is performed, along with an analysis that ensures that its service does not result in disparate impacts on the basis of race, color or national origin. Certain changes within GTrans' Policy, like emergency service, temporary detours, pilot transit service for no more than 12 months and seasonal service are not considered major service changes; whereas changes that impact more than 25 percent of the service miles/hours, or the addition or elimination of a permanent route are considered "major."

GTrans wishes to update its Major Service Change Policy in order to extend the duration of 'pilot service' from 12 months to 18 months. Staff is planning to introduce some new service concepts as part of its suite of future transit services. In order to fully evaluate the public interest, performance and overall success of pilot service, staff needs at least one year of operating data. Following the year of operation staff would begin a formal evaluation of the service (while it is in operation) for up to 18 months. This evaluation would include a review of operational data like ridership, service performance, cost, etc. and any potential for disparate impact discrimination. It would also include outreach to the public in the form of surveys, meetings, etc. If such a service is recommended for permanent operation, and qualified under the current definition of a major service change, GTrans will ensure an appropriate level of

public review and comment are completed prior to bringing the final service change proposal to City Council.

Therefore it is requested that Council approve the change to GTrans Major Service Change Policy by increasing the duration of pilot service from 12 to 18 months in order to better evaluate potential service changes.

**FINANCIAL IMPACT/COST:**

There is no impact to the General Fund.

**ATTACHMENTS:**

[UPDATE Major Service Change Policy.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio".

---

Clint Osorio, City Manager



## GTrans Major Service Change Policy

The purpose of this policy is to establish a threshold that defines a “major” service change for service provided by GTrans, including its fixed route and Special Transit modes.

The following types of service changes shall be considered “major” service changes:

- a) The addition of a new route;
- b) The elimination of a route;
- c) A reduction of 25 percent or more in total vehicle revenue miles in service on any specific route;
- d) An increase of 25 percent or more in total vehicle revenue miles in service on any specific route;
- e) A change in the daily span of service or frequency affecting 25 percent or more of route’s vehicle hours;

The following types of modifications are not classified as “major” service changes:

- a) Temporary route detours caused by road construction, maintenance, closures, emergencies, labor strikes, fuels shortages or safety concerns;
- b) Route number designation changes;
- c) Seasonal service changes;
- d) The introduction or discontinuation of short or limited-term service (e.g., pilot, promotional, demonstration, seasonal or emergency service, or service provided as mitigation or diversions for construction or other similar activities), as long as the service will be/has been operated for no more than 12-18 months;
- e) Any service change that does not meet the conditions of a major service changes as defined above.

Service change proposals that do not meet the criteria for “major” service changes are still subject to an appropriate level of public review and comment.

The City of Gardena’s GTrans shall consider the degree of adverse effects and analyze those effects when planning major service changes.

July 2021





# **City of Gardena**

## **Gardena City Council Meeting**

### **AGENDA REPORT SUMMARY**

Agenda Item No. 8.F  
Section: CONSENT CALENDAR  
Meeting Date: July 13, 2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6522, DENYING CONDITIONAL USE PERMIT #3-20  
TO ALLOW A CHURCH IN THE HIGH DENSITY MULTIPLE-FAMILY RESIDENTIAL ZONE  
(R-4)

**CONTACT: COMMUNITY DEVELOPMENT**

**COUNCIL ACTION REQUIRED:**

**RECOMMENDATION AND STAFF SUMMARY:**

On June 22, 2021, City Council held a public hearing to consider Conditional Use Permit #3-20. At the conclusion of the hearing, Council closed the public hearing and voted 5-0 to deny the request. City Council directed staff to prepare a resolution of denial for tonight's meeting.

**FINANCIAL IMPACT/COST:**

**ATTACHMENTS:**

[RESOLUTION NO. 6522.pdf](#)

APPROVED:

---

Clint Osorio, City Manager

**RESOLUTION NO. 6522**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA,  
CALIFORNIA DENYING CONDITIONAL USE PERMIT #3-20 TO ALLOW  
A CHURCH IN THE HIGH DENSITY MULTIPLE-FAMILY RESIDENTIAL  
ZONE (R-4)**

**(APN # 6113-002-018)**

**WHEREAS**, on November 5, 2020, the applicant, Happiness Garden represented by Susumu Anoda and Brent Fraser, submitted an application for a conditional use permit to allow a church use in a legal nonconforming building located at 15640 S. Normandie Avenue (APN: 6113-002-018);

**WHEREAS**, the General Plan land use designation is High Residential, and the zoning is High Density Multiple-Family Residential (R-4);

**WHEREAS**, the subject property is bounded by an office building to the north, multiple-family residential uses to the east and south, and residential uses to the west across Normandie Avenue;

**WHEREAS**, on May 18, 2021, the Planning and Environmental Quality Commission held a duly noticed public hearing at which time it considered all material and evidence, whether written or oral, and at the conclusion of the meeting, adopted Resolution No. PC 6-21 approving Conditional Use Permit #3-20;

**WHEREAS**, on May 25, 2021, Mayor Pro Tem Tanaka called the item for review by the City Council; and

**WHEREAS**, on June 22, 2021, the City Council of the City of Gardena held a duly noticed public hearing on the Project and considered all material and evidence, whether written or oral. At the conclusion, City Council closed the public hearing and directed staff to prepare a resolution reflecting its decision.

**WHEREAS**, on July 13, 2021, the City Council considered the resolution herein.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA DOES  
HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The City Council of the City of Gardena does hereby find that Conditional Use Permit #3-20 to allow a church use in the R-4 zone is denied for the following reasons:

- 1. That the use applied for at the location set forth in the application is properly one for which a conditional use permit is authorized by this chapter;**

The property is zoned R-4 and contains a nonresidential building developed and previously used as an office. Although a church use is permissible with approval of a conditional use permit pursuant to Section 18.12.030 of the GMC, the existing building was not designed to accommodate a church use in that parking is legal nonconforming with respect to access and maneuverability, and natural growth of the membership size and/or church attendance will not be able to be properly accommodated by the existing nonconforming parking.

- 2. That such use is necessary or desirable for the development of the community and is compatible with the surrounding uses, is in harmony with the general plan, is not detrimental to the surrounding properties, existing uses, or to uses specifically permitted in the zone in which the proposed use is to be located, and will not be detrimental to the public health, safety, or welfare;**

As an assembly use and gathering space, a church use is not compatible with the surrounding area which is predominantly multiple-family residential. The building was built as an office which typically receives minimal traffic during the day. A change in use to a church would increase traffic above the intended use for the building and nonconforming parking lot. Although enough parking is provided based on the parking standards in the Gardena Municipal Code, the parking lot is nonconforming with respect to aisle width and maneuverability, and a change in use would further intensify the nonconformity.

Additionally, the proposed church plans on having services every day from 10 a.m. to 7:30 p.m. This suggests movement of people coming and leaving the church constantly throughout the day, seven days a week. There is not enough time in between services to avoid an overlap of people on the property, and it is in the nature of people to loiter and socialize on and around the property before and after a service, which would impact the surrounding area due to noise and traffic. Although the applicant states that there is expected to be a maximum of 8 to 9 individuals attending services at one time, the applicant also states that the church is not yet operating and the membership is not known at this time. Thus, actual attendance and membership is unknown, and although parking needs are assessed based on the sanctuary space, that space within the proposed use is very small, and there are other areas of the church that may also accommodate services to members or the public beyond merely the sanctuary space, including the member sacrament counseling room (113), the member healing consultation room (111), the private spiritual counseling room (110) and the stewards meeting/conference room (106), which all total an approximately 568 additional square feet of space. Because the proposed use does not have any set meeting or services schedule and the number of members or attendees is not known, there is a serious question whether the ordinary calculation of parking needs based only on sanctuary space is proper for this particular use, particularly given the site's existing nonconforming parking lot and the above-referenced site plan space that

appears able to accommodate more services and individuals than only the sanctuary seating capacity. Adequate parking for the current proposed use thus does not currently exist, and there has been no showing by the applicant that parking, support facilities or infrastructure for parking for potential expansion exist on site or are otherwise available for the use.

There are also concerns with onsite security of stored and distributed cannabis, supervision of minors who may participate in cannabis sacraments, and persons that may tithe for the purpose of receiving cannabis. The applicant admits that cannabis will be stored and distributed on-site, and security measures details for such storage and dispensing were not and could not be provided to the City Council. The applicant also was not able to state the approximate quantity of cannabis that would be expected to be regularly stored on the premises for regular use. There was also no information provided to the City about how cannabis would be transported to the church, which may also be a violation of the City's Municipal Code relating to Cannabis Prohibitions. The applicant further admits that minors and children will be allowed on the premises, and may engage in the use of cannabis; although such use may be with parental consent or the applicant assured that identification would be checked for those under 18, these assurances were not supported by any specific protocol or procedures relating to such activities. State law prohibits even the transfer of cannabis to those under 18 or 21 (Cal. B & P Code § 26140). Further, the need for on-site storage and distribution of cannabis by the proposed use was questionable. The applicant admits that members, or the public, attending services could bring or use their own cannabis, without the storage or distribution of cannabis by the church on the premises, and that attendees could participate in church or other services without cannabis. The applicant acknowledges that cannabis does not have to be used for the spiritual services proposed to be provided by the church. In addition, the applicant also admits that many services are anticipated to be provided on-line, with no procedures for the provision of cannabis in connection with those services. This is also detailed in Attachment 3.

The proposed use is also located approximately 360 feet (to the east) from Sellery Elementary School. Although the City prohibits the distribution of cannabis throughout the City, State law prohibits licensed cannabis facilities from "locat[ing] within a 600-foot radius of a school providing instruction in kindergarten or any grades 1 through 12." (Cal. B & P Code § 26054) Even though the City's overall prohibition is operative and paramount, no legal dispensing or storage of cannabis at the premises would be permitted in any event, due to the close proximity of the school. In addition, there are many youth in the neighboring area, due to adjacent residential uses.

Furthermore, the proposed church use will not be consistent with the following General Plan land use policies:

- *LU 1.1: Promote sound housing and attractive and safe residential neighborhoods.*

The property is zoned R-4 and could potential have three or more housing units. The church use would preclude housing from being developed on the property in the foreseeable future. It would also be incompatible with the predominantly residential character of the neighborhood.

- *LU 1.2: Protect existing sound residential neighborhoods from incompatible uses and development.*

As the property is zoned R-4, the property is best suited for housing development. Further, the church use is considered incompatible to the existing and proposed development for the area due to its proposed activities in direct opposition to the public health, welfare and safety, as detailed herein, including the storage and dispensing of cannabis in close proximity to an elementary school and in direct violation of the Gardena Municipal Code, detailed below.

For these reasons, the proposed use would be detrimental to the surrounding properties and incompatible with the predominantly residential area.

- 3. That the site for the intended use is adequate in size and shape to accommodate such use and all of the yards, setbacks, walls, fences, landscaping, and other features required in order to adjust such use to those existing or permitted future uses on land in the neighborhood;**

The subject property is located at the corner of Normandie and Magnolia Avenues. There is an existing 2,096-square-foot building on the property which was built in 1955. The nonresidential building is legal nonconforming to the R-4 zone. Historically, it has been used as an office. The Applicant's request to change the use of the building to a church requires certain interior tenant improvements, exterior changes, signage, landscaping, and parking lot improvements. Many of these improvements have already been completed by the applicant without the benefit of a City permit and not in good faith upon the same. The change in use to a church would further intensify nonconformities within the parking lot which would be detrimental to the neighborhood.

- 4. That the site for the proposed use relates to streets and highways properly designed and improved so as to carry the type of quantity of traffic generated or to be generated by the proposed use;**

Pedestrian access to the subject property is provided by sidewalks along Normandie Avenue and Magnolia Avenue. Vehicle access to the subject property is provided via an alley in the rear that connects to Magnolia Avenue. No vehicular access is provided directly onto Normandie Avenue. The change in use from an office to a church could intensify traffic and exacerbate the already nonconforming aisle width and maneuverability in the parking lot.

**5. That the conditions stated in the decisions are deemed necessary to protect the public health, safety, and general welfare.**

[NOT APPLICABLE – CONDITIONS NOT NEEDED FOR DENIAL]

**SECTION 2.** The City makes the following findings:

A. The City finds the above facts to be true based upon the application, testimony at the public hearing, and other evidence available to it as part of its consideration of the application for Conditional Use Permit #3-20.

B. Further, the City Council finds additional conditions on the proposed use would either not effectively alleviate the identified concerns or violations of law, or would not ensure compatibility of the proposed use with other land uses in a manner that would permit the granting of the application. In particular, the City Council finds that, based on the evidence presented, there is insufficient parking for a proposed use. Further, the proposed regular use, storage and distribution of cannabis would be detrimental to the public health, safety and welfare, detrimental to neighboring uses, and in violation of State and local law, especially due to the City's prohibition on the storage and dispensing of cannabis and the close proximity of an elementary school.

C. Denial of the applicant's conditional use permit application will neither prevent the applicant from using the property nor prevent the applicant from exercising its first amendment rights. The applicant's property may be used as of right for a number of residential uses as provided in the City's municipal code.

D. The Council's findings are specifically based solely on the fact that the proposed use is an assembly use proposed for fixed seating for up to 15 persons, but the use has the potential for accommodation of an unknown total number persons, as well as the existence of other indicators that service times and attendance will not be limited to the fixed seating, as well as the fact that the proposed use will include the regular storage, possession, use and distribution of cannabis on the premises; and that the City Council's findings and decision are expressly without regard to the fact that the proposed use is religious in nature and without regard to the particular religious tenants or practices of the applicant or its members.

E. Based on the above, the applicant has failed to show, as required by Gardena Municipal Code § 18.46.040 (E)(5) that the requested use will not be materially detrimental to the property of other persons located in the vicinity, or that it will not detrimentally impact the public health, safety, and welfare, and has failed to demonstrate that reasonable restrictions or conditions to permit the proposed use will prevent the detriment or impact as indicated.

NOW THEREFORE, and based upon the foregoing, and the entirety of the evidence and information presented to it, the City Council hereby resolves as follows:

The applicant's application for Conditional Use Permit #3-20 to allow the proposed church use in the R-4 zone is denied based on the specific facts presented.

**SECTION 3.** Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

**SECTION 4.** Certification. The City Clerk shall certify the passage of this resolution.

**SECTION 5.** Effective Date. This Resolution shall be effective immediately.

Passed, approved, and adopted this 13<sup>th</sup> day of July, 2021.

\_\_\_\_\_  
TASHA CERDA, Mayor

ATTEST:

\_\_\_\_\_  
MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
CARMEN VASQUEZ, City Attorney



# ***City of Gardena***

## ***Gardena City Council Meeting***

### ***AGENDA REPORT SUMMARY***

Agenda Item No. 8.G  
Section: CONSENT CALENDAR  
Meeting Date: July 13, 2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: APPROVAL OF FINAL TRACT MAP NO. 83037

**CONTACT: PUBLIC WORKS**

**COUNCIL ACTION REQUIRED:**

**RECOMMENDATION AND STAFF SUMMARY:**

Staff respectfully recommends that the City Council:

1. Find the final map complies with the Subdivision Map Act and the Subdivision Ordinance of the City.
2. Find the final map in compliance and consistent with the previously approved tentative map and the Mitigating measures of the environmental review.
3. Approve the final tract map.

On October 20, 2020, the Planning and Environmental Quality Commission approved tentative Tract Map 83037. The approved tentative tract map incorporated all requirements of the City of Gardena, including the Planning and Environmental quality Commission. The final map has been checked by the City Surveyor for compliance with the State Subdivision Map Act, the City of Gardena Public Works for compliance with local requirements, the Community Development Department for compliance with Land Use and General plan Requirements, and the City Treasurer for outstanding assessments.

All departments have reviewed the map and did not find any violation. The map is acceptable and ready for recordation. This map can be found on file in Engineering.

**FINANCIAL IMPACT/COST:**

N/A

**ATTACHMENTS:**

[Attachment\\_Track Map 83037.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is centered within a light gray rectangular box.

---

Clint Osorio, City Manager

# TRACT NO. 83037

IN THE CITY OF GARDENA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA  
BEING A SUBDIVISION OF A PORTION OF LOT 5, AND ALL OF LOTS 6 AND 7, IN  
BLOCK "A" OF THE STRAWBERRY PARK TRACT, PER MAP RECORDED IN BOOK 4,  
PAGE 27 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.  
FOR CONDOMINIUM PURPOSES

DANE P. MCDOUGALL  
L.S. 9297



DATE OF SURVEY:  
OCTOBER 2019

## OWNER'S STATEMENT

WE HEREBY STATE THAT WE ARE THE OWNERS OF OR ARE INTERESTED IN THE LANDS INCLUDED WITHIN THE SUBDIVISION SHOWN ON THIS MAP WITHIN THE DISTINCTIVE BORDER LINES, AND WE CONSENT TO THE PREPARATION AND FILING OF SAID MAP AND SUBDIVISION.

WE HEREBY DEDICATE TO THE PUBLIC USE ALL STREETS, HIGHWAYS AND OTHER PUBLIC WAYS SHOWN ON SAID MAP.

WE HEREBY DEDICATE TO THE CITY OF GARDENA, EASEMENTS FOR EMERGENCY AND PUBLIC SECURITY INGRESS AND EGRESS, AND PUBLIC UTILITY PURPOSES SO DESIGNATED ON SAID MAP AND ALL USES INCIDENT THERETO, INCLUDING THE RIGHT TO MAKE CONNECTIONS THEREWITH FROM ANY ADJOINING PROPERTIES.

TAKESHI ISHII AND KATHLEEN Y. ISHII, TRUSTEES OF THE TAKESHI AND KATHLEEN Y. ISHII FAMILY TRUST DATED MARCH 20, 1991, AS TO AN UNDIVIDED 50% INTEREST.

BY: Takeshi Ishii  
TAKESHI ISHII, TRUSTEE

BY: Kathleen Y. Ishii  
KATHLEEN Y. ISHII, TRUSTEE

GARY M. ISHII, TRUSTEE OF THE GARY M. ISHII TRUST DATED OCTOBER 1, 1998, AS TO AN UNDIVIDED 50% INTEREST.

BY: Gary M. Ishii  
GARY M. ISHII, TRUSTEE

## BENEFICIARY STATEMENT

JPMORGAN CHASE BANK, N.A., A NATIONAL BANKING ASSOCIATION, BENEFICIARY UNDER A DEED OF TRUST RECORDED DECEMBER 5, 2011 AS INSTRUMENT NO. 20111636213 OF OFFICIAL RECORDS.

BY: \_\_\_\_\_ BY: \_\_\_\_\_  
NAME: \_\_\_\_\_ NAME: \_\_\_\_\_  
TITLE: \_\_\_\_\_ TITLE: \_\_\_\_\_

## NOTARY ACKNOWLEDGEMENTS

SEE SHEET 2

## SIGNATURE OMISSIONS

THE SIGNATURES OF THE PARTIES NAMED HEREINAFTER AS OWNER OF THE INTEREST SET FORTH HAVE BEEN OMITTED UNDER THE PROVISIONS OF SECTION 66436(a)(3)(A) AND (C) OF THE SUBDIVISION MAP ACT. THEIR INTEREST IN SUCH THAT IT CANNOT RIPEN INTO A FEE TITLE, AND SAID SIGNATURES ARE NOT REQUIRED BY THE LOCAL AGENCY:

STRAWBERRY PARK LAND COMPANY, A CORPORATION, HOLDER OF AN EASEMENT FOR PIPELINES AND FLUMES FOR IRRIGATION AND INCIDENTAL PURPOSES RECORDED JANUARY 31, 1906 IN BOOK 2557, PAGE 148 OF DEEDS. (EASEMENT LOCATION IS INDETERMINATE FROM RECORD).

MAY RICHARDSON AND W. M. MARTIN, HOLDER OF AN EASEMENT FOR PIPELINES AND FLUMES FOR IRRIGATION AND INCIDENTAL PURPOSES RECORDED MAY 10, 1906 IN BOOK 2668, PAGE 138 OF DEEDS (EASEMENT LOCATION IS INDETERMINATE FROM RECORD).

WING BROTHERS COMPANY, A CORPORATION, HOLDER OF AN EASEMENT FOR PIPELINES AND INCIDENTAL PURPOSES RECORDED JANUARY 29, 1910 IN BOOK 4039, PAGE 73 OF DEEDS (EASEMENT LOCATION IS INDETERMINATE FROM RECORD).

COUNTY OF LOS ANGELES, HOLDER OF AN EASEMENT FOR PUBLIC ROAD AND HIGHWAY AND INCIDENTAL PURPOSES RECORDED JANUARY 20, 1923 IN BOOK 2022, PAGE 10 OF OFFICIAL RECORDS.

COUNTY OF LOS ANGELES, HOLDER OF AN EASEMENT FOR ROAD AND INCIDENTAL PURPOSES RECORDED MAY 12, 1925 IN BOOK 1930, PAGE 345 OF OFFICIAL RECORDS.

## SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF MELA HOMES, ON MARCH 27, 2019. I HEREBY STATE THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET IN THOSE POSITIONS BEFORE TWENTY-FOUR MONTHS FROM THE FILING DATE OF THIS MAP, AND THAT THE MONUMENTS ARE, OR WILL BE, SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED, AND THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP; AND THAT THE NOTES FOR ALL CENTERLINE MONUMENTS ARE, OR WILL BE, ON FILE IN THE OFFICE OF THE CITY ENGINEER WITHIN TWENTY-FOUR MONTHS FROM THE FILING DATE SHOWN HEREON. I HEREBY STATE THAT SAID SURVEY IS TRUE AND COMPLETE AS SHOWN.

Dane P. McDougall  
DANE P. MCDOUGALL  
L.S. 9297

3/16/21  
DATE

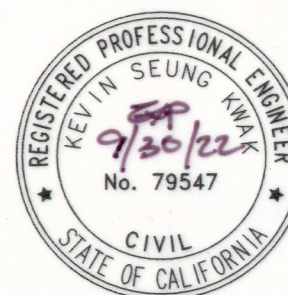


## CITY ENGINEER'S STATEMENT

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP; THAT THE SUBDIVISION AS SHOWN IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP AND ANY APPROVED ALTERATIONS THEREOF; THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND OF ANY LOCAL SUBDIVISION ORDINANCES OF THE CITY OF GARDENA APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH.

Kevin Seung Kwak  
KEVIN SEUNG KWAK  
PRINCIPAL ENGINEER, CITY OF GARDENA  
R.C.E. 79547

6/24/21  
DATE



## CITY SURVEYOR'S STATEMENT

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP AND THAT I AM SATISFIED THAT THIS MAP IS TECHNICALLY CORRECT.

David G. Gilbertson  
DAVID G. GILBERTSON  
CITY SURVEYOR, CITY OF GARDENA  
L.S. NO. 6941

4/12/21  
DATE



## CITY CLERK'S CERTIFICATE

I HEREBY CERTIFY THAT THE CITY COUNCIL OF THE CITY OF GARDENA ON \_\_\_\_\_, APPROVED THIS MAP. SAID COUNCIL DID ACCEPT ON BEHALF OF THE PUBLIC ALL STREETS, HIGHWAYS, AND OTHER PUBLIC WAYS SHOWN ON SAID MAP. SAID COUNCIL DID ALSO ACCEPT ON BEHALF OF THE CITY, THE EASEMENTS FOR EMERGENCY AND PUBLIC SECURITY INGRESS AND EGRESS, AND PUBLIC UTILITY PURPOSES SO DESIGNATED ON SAID MAP.

CITY CLERK, CITY OF GARDENA

DATE

## SPECIAL ASSESSMENT STATEMENT

I HEREBY STATE THAT ALL SPECIAL ASSESSMENTS LEVIED UNDER THE JURISDICTION OF THE CITY OF GARDENA, TO WHICH THE LAND INCLUDED IN THE WITHIN SUBDIVISION OR ANY PART THEREOF IS SUBJECT, AND WHICH MAY BE PAID IN FULL, HAVE BEEN PAID IN FULL.

Jennifer Ingrid Isukingana  
CITY TREASURER, CITY OF GARDENA  
51321  
DATE

## LOS ANGELES COUNTY TAX CERTIFICATES

I HEREBY CERTIFY THAT SECURITY IN THE AMOUNT OF \$ \_\_\_\_\_ HAS BEEN FILED WITH THE EXECUTIVE OFFICER, BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES AS SECURITY FOR THE PAYMENT OF TAXES AND SPECIAL ASSESSMENTS COLLECTED AS TAXES ON THE LAND SHOWN ON MAP OF TRACT NO. 83037 AS REQUIRED BY LAW.

EXECUTIVE OFFICER, BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

BY \_\_\_\_\_ DATE \_\_\_\_\_  
DEPUTY

I HEREBY CERTIFY THAT ALL CERTIFICATES HAVE BEEN FILED AND DEPOSITS HAVE BEEN MADE THAT ARE REQUIRED UNDER THE PROVISIONS OF SECTIONS 66492 AND 66493 OF THE SUBDIVISION MAP ACT.

EXECUTIVE OFFICER, BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

BY \_\_\_\_\_ DATE \_\_\_\_\_  
DEPUTY

## CONDOMINIUM NOTE

THIS SUBDIVISION IS APPROVED AS A CONDOMINIUM PROJECT FOR 84 UNITS, WHEREBY THE OWNERS OF THE UNITS OF AIR SPACE WILL HOLD AN UNDIVIDED INTEREST IN THE COMMON AREAS OF LOT 1 WHICH WILL, IN TURN, PROVIDE THE NECESSARY ACCESS AND UTILITY EASEMENTS FOR THE UNITS.

# TRACT NO. 83037

SHEET 2 OF 4 SHEETS

IN THE CITY OF GARDENA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA  
FOR CONDOMINIUM PURPOSES

DANE P. MCDUGALL  
L.S. 9297



DATE OF SURVEY:  
OCTOBER 2019

## NOTARY ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA }  
COUNTY OF LOS ANGELES } SS

ON APRIL 2<sup>nd</sup>, 2021, BEFORE ME, Sylvia Sowah, Notary Public  
PERSONALLY APPEARED TAKESHI ISHII, KATHLEEN Y. ISHII AND

GARY M. ISHII, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND:

SIGNATURE [Signature]  
Sylvia Sowah  
(NAME PRINTED)

MY PRINCIPAL PLACE OF BUSINESS IS  
IN LOS ANGELES COUNTY  
MY COMMISSION NO. 2337511  
MY COMMISSION EXPIRES 11-16-24

## NOTARY ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA }  
COUNTY OF \_\_\_\_\_ } SS

ON \_\_\_\_\_, BEFORE ME, \_\_\_\_\_  
PERSONALLY APPEARED \_\_\_\_\_

\_\_\_\_\_, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND:

SIGNATURE \_\_\_\_\_  
\_\_\_\_\_  
(NAME PRINTED)

MY PRINCIPAL PLACE OF BUSINESS IS  
IN \_\_\_\_\_ COUNTY  
MY COMMISSION NO. \_\_\_\_\_  
MY COMMISSION EXPIRES \_\_\_\_\_

## NOTARY ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA }  
COUNTY OF \_\_\_\_\_ } SS

ON \_\_\_\_\_, BEFORE ME, \_\_\_\_\_  
PERSONALLY APPEARED \_\_\_\_\_

\_\_\_\_\_, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND:

SIGNATURE \_\_\_\_\_  
\_\_\_\_\_  
(NAME PRINTED)

MY PRINCIPAL PLACE OF BUSINESS IS  
IN \_\_\_\_\_ COUNTY  
MY COMMISSION NO. \_\_\_\_\_  
MY COMMISSION EXPIRES \_\_\_\_\_

## NOTARY ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA }  
COUNTY OF \_\_\_\_\_ } SS

ON \_\_\_\_\_, BEFORE ME, \_\_\_\_\_  
PERSONALLY APPEARED \_\_\_\_\_

\_\_\_\_\_, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND:

SIGNATURE \_\_\_\_\_  
\_\_\_\_\_  
(NAME PRINTED)

MY PRINCIPAL PLACE OF BUSINESS IS  
IN \_\_\_\_\_ COUNTY  
MY COMMISSION NO. \_\_\_\_\_  
MY COMMISSION EXPIRES \_\_\_\_\_

SCALE: 1" = 50'



SHEET 3 OF 4 SHEETS

# TRACT NO. 83037

IN THE CITY OF GARDENA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA  
FOR CONDOMINIUM PURPOSES

DANE P. MCDOUGALL  
L.S. 9297



DATE OF SURVEY:  
OCTOBER 2019

## ESTABLISHMENT NOTES

- (A) SEARCHED, FOUND NOTHING. ESTABLISHED BY PROPORTIONATE MEASUREMENT PER R1.
- (B) SEARCHED, FOUND NOTHING. ESTABLISHED BY INTERSECTION.
- (C) SEARCHED, FOUND NOTHING. ESTABLISHED THE INTERSECTION OF 141ST STREET, FORMERLY AMESTOY AVENUE, AND THE EAST LINE OF LOT 20, BLOCK "A" OF R1, PER THE AMESTOY TRACT, FILED IN BOOK 7, PAGE 39A OF MAPS.
- (D) SEARCHED, FOUND NOTHING. ESTABLISHED AT RECORD DISTANCE PER INSTRUMENT NO. 20181276694 OF OFFICIAL RECORDS.

## MONUMENT NOTES

- (1) FOUND MAG & WASHER STAMPED "RCE 27743" PER P.W.F.B. 0719-1803-1804. ACCEPTED AS THE CENTERLINE INTERSECTION OF BUDLONG AVENUE AND 135TH STREET.
- (2) FOUND GEAR SPIKE & WASHER STAMPED "LS 6970" PER P.W.F.B. 0719-1865-1866. ACCEPTED AS THE CENTERLINE INTERSECTION OF VERMONT AVENUE (SOUTHBOUND) AND 135TH STREET.
- (3) FOUND MAG & WASHER STAMPED "LS 6970" PER P.W.F.B. 0719-2169-2170. ACCEPTED AS THE CENTERLINE INTERSECTION OF VERMONT AVENUE (SOUTHBOUND) AND 141ST STREET.
- (4) FOUND GEAR SPIKE & WASHER STAMPED "LS 8294" IN LIEU OF PK NAIL AND WASHER STAMPED "LS 5411" PER P.W.F.B. 0719-1189-1190. ACCEPTED AS THE SOUTHWEST CORNER OF LOT 24, BLOCK A, OF R1 AND CENTERLINE INTERSECTION OF ROSECRANS AVENUE AND BERENDO AVENUE.
- (5) FOUND GEAR SPIKE & WASHER STAMPED "LS 8294", NO REFERENCE. ACCEPTED AS THE CENTERLINE INTERSECTION OF ROSECRANS AVENUE AND BUDLONG AVENUE IN LIEU OF SPIKE & WASHER STAMPED "LS 3983" PER P.W.F.B. 0719-2149-2150.
- (6) FOUND GEAR SPIKE & WASHER STAMPED "LS 3983" PER P.W.F.B. 0719-2113-2114. ACCEPTED AS THE CENTERLINE INTERSECTION OF BUDLONG AVENUE AND 141ST STREET.
- (7) SEARCHED, FOUND NOTHING. ESTABLISHED BY TIES PER P.W.F.B. 0719-1300-1301 AND C.E.F.B. 3233-35.
- (8) INDICATES 2" IRON PIPE TAGGED "LS 9297", OR 8" SPIKE AND WASHER STAMPED "LS 9297", FLUSH, OR LEAD, TACK, & TAG "LS 9297", OR NAIL & TAG "LS 9297" TO BE SET.

## DATUM STATEMENT

ALL COORDINATES SHOWN HEREON ARE GRID VALUES BASED ON THE CALIFORNIA COORDINATE SYSTEM OF 1983, CCS83, ZONE X, NORTH AMERICAN DATUM OF 1983, 2010.00 EPOCH, NAD83(2011), IN ACCORDANCE WITH THE CALIFORNIA PUBLIC RESOURCES CODE SECTIONS 8801-8819. ALL DISTANCES SHOWN HEREON ARE GROUND VALUES UNLESS OTHERWISE NOTED. A GENERALIZED COMBINATION SCALE FACTOR OF 1.00003152 WAS USED FOR THIS PROJECT AT NORTHING 1788967.984, EASTING 6472844.699. TO OBTAIN GRID DISTANCES, MULTIPLY GROUND DISTANCES BY THE COMBINATION SCALE FACTOR.

## BASIS OF BEARINGS

THE BEARINGS SHOWN HEREON ARE BASED ON THE BEARING NORTH 14°53'22" WEST BETWEEN CALIFORNIA SPATIAL REFERENCE CENTER, CSRS, CONTINUOUSLY OPERATING REFERENCE STATIONS, CORS, "CRHS" AND "P799".

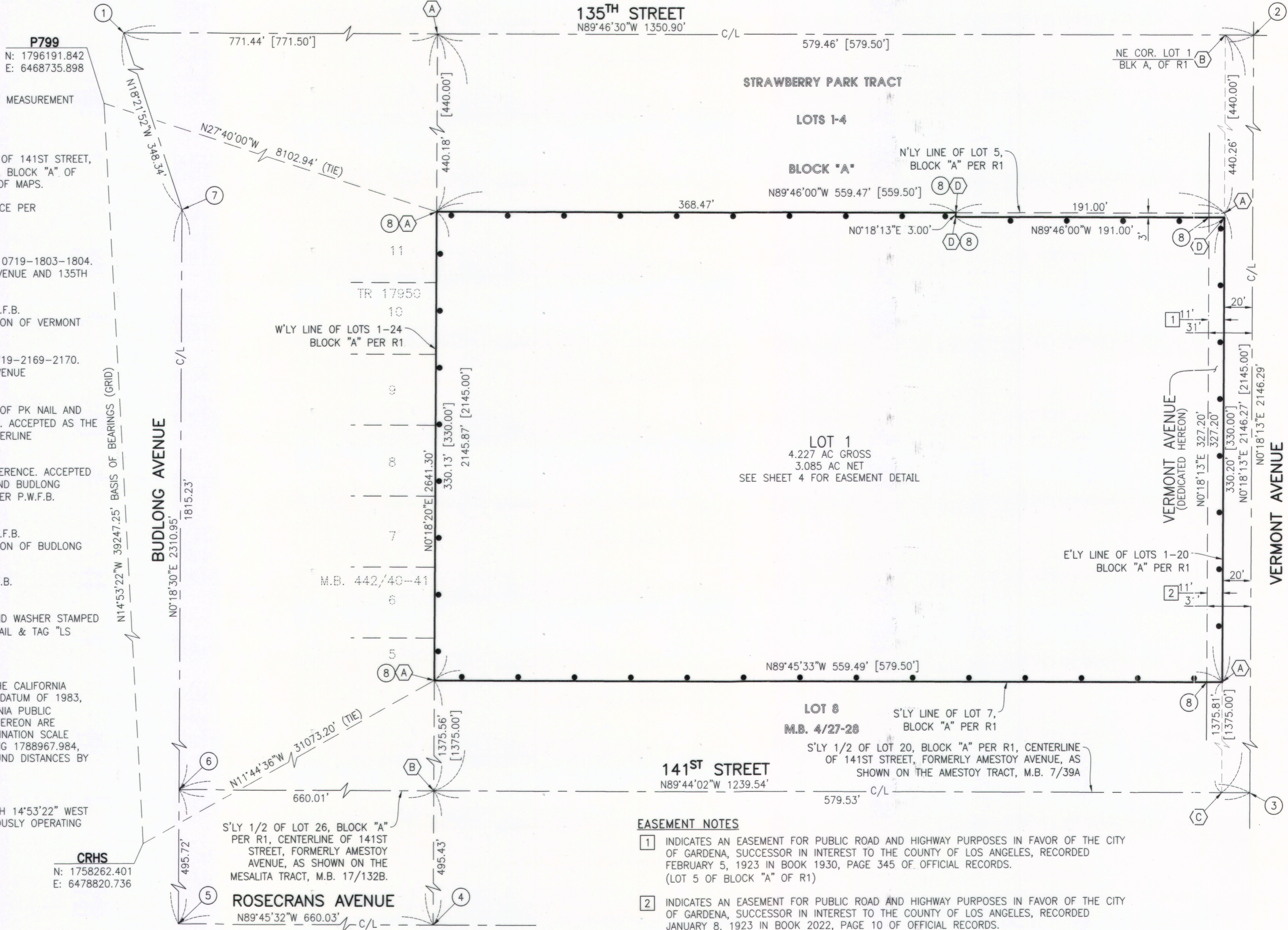
## MAP REFERENCES

R1 - THE STRAWBERRY PARK TRACT, M.B. 4/27-28.

## LEGEND

[ ] - INDICATES RECORD OR CALCULATED DATA PER R1.

— INDICATES THE BOUNDARY OF THE LAND BEING SUBDIVIDED BY THIS MAP.



## EASEMENT NOTES

- (1) INDICATES AN EASEMENT FOR PUBLIC ROAD AND HIGHWAY PURPOSES IN FAVOR OF THE CITY OF GARDENA, SUCCESSOR IN INTEREST TO THE COUNTY OF LOS ANGELES, RECORDED FEBRUARY 5, 1923 IN BOOK 1930, PAGE 345 OF OFFICIAL RECORDS. (LOT 5 OF BLOCK "A" OF R1)
- (2) INDICATES AN EASEMENT FOR PUBLIC ROAD AND HIGHWAY PURPOSES IN FAVOR OF THE CITY OF GARDENA, SUCCESSOR IN INTEREST TO THE COUNTY OF LOS ANGELES, RECORDED JANUARY 8, 1923 IN BOOK 2022, PAGE 10 OF OFFICIAL RECORDS. (LOTS 6 AND 7 OF BLOCK "A" OF R1)

SCALE: 1" = 30'



# TRACT NO. 83037

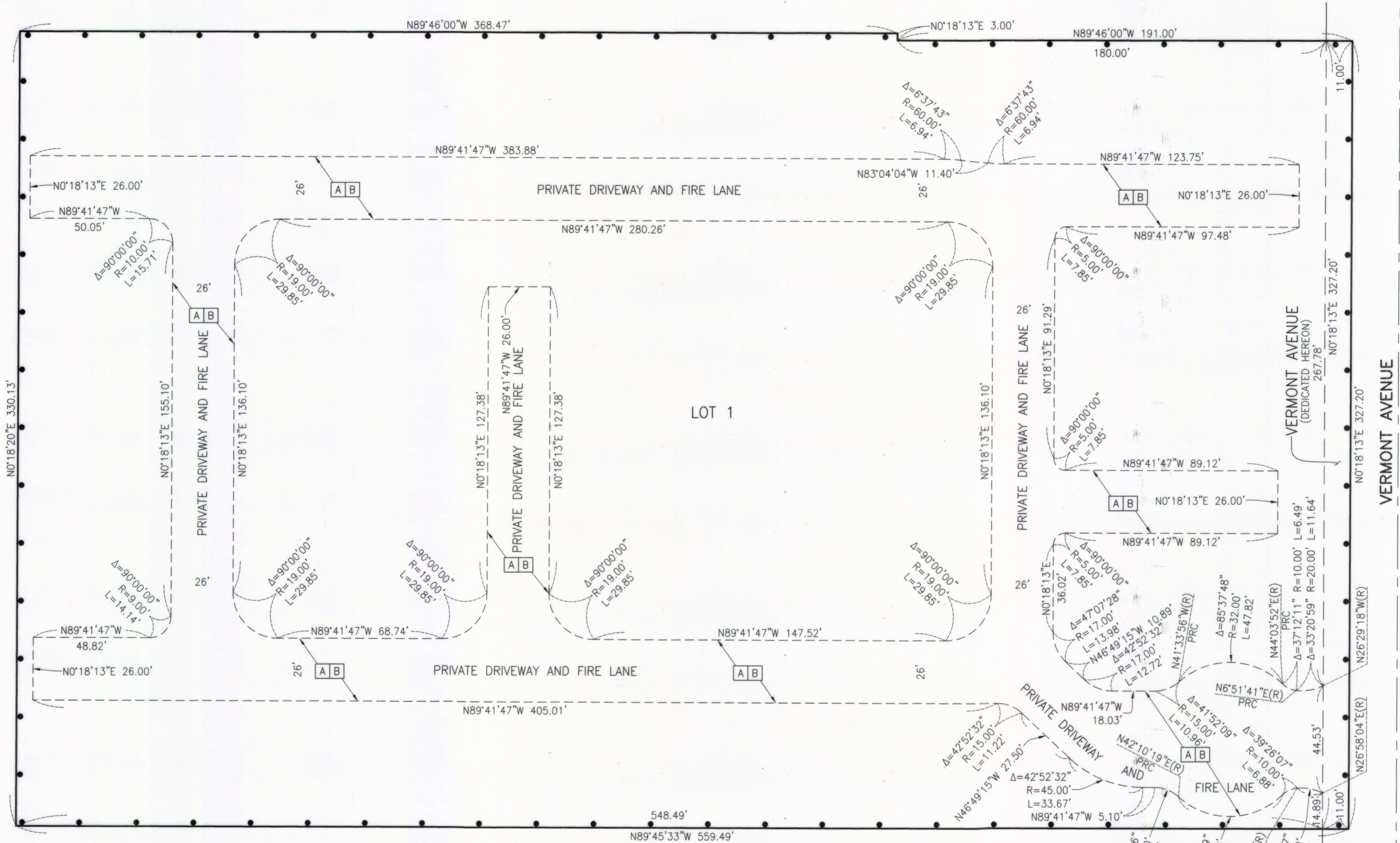
IN THE CITY OF GARDENA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA  
FOR CONDOMINIUM PURPOSES

DANE P. MCDOUGALL  
L.S. 9297



DATE OF SURVEY:  
OCTOBER 2019

SHEET 4 OF 4 SHEETS



## EASEMENT NOTES

- [A] INDICATES AN EASEMENT FOR EMERGENCY AND PUBLIC SECURITY INGRESS AND EGRESS DEDICATED TO THE CITY OF GARDENA HEREON.
- [B] INDICATES AN EASEMENT FOR PUBLIC UTILITY PURPOSES DEDICATED TO THE CITY OF GARDENA HEREON.



# **City of Gardena**

## **Gardena City Council Meeting**

### **AGENDA REPORT SUMMARY**

Agenda Item No. 8.H  
Section: CONSENT CALENDAR  
Meeting Date: July 13, 2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: AUTHORIZE CITY MANAGER TO SIGN A LETTER OF INTENT IN A FORM APPROVED BY THE CITY ATTORNEY AND EXECUTE ALL FUTURE DOCUMENTS WITH EV CONNECT, INC. TO APPLY FOR VOLKSWAGEN ENVIRONMENTAL MITIGATION TRUST FUND'S LIGHT-DUTY ELECTRIC VEHICLE INFRASTRUCTURE PROGRAM

**CONTACT: PUBLIC WORKS**

**COUNCIL ACTION REQUIRED:**

**RECOMMENDATION AND STAFF SUMMARY:**

Staff respectfully recommends that Council authorize the City Manager to sign the Letter of Intent and execute all future documents with EV Connect, Inc. for Volkswagen Environmental Mitigation Trust Fund's Light-Duty Electric Vehicle Infrastructure Program (the "Program"). The Program would fund up to a total of ten (10) Level 2 and/or DC Fast charging stations at the City's public parking lot adjacent to the Police Department on 162nd St. at no cost to the City.

The Program is a statewide program funding electric vehicle (EV) infrastructure, focusing on expanding EV infrastructure in disadvantaged and low-income communities and in areas where there is a lack of zero-emission infrastructure. Currently, there are seven (7) Level 2 charging stations at the City Hall campus for employees only. If selected, the Program would provide funding to install up to a total of ten (10) additional Level 2 and/or DC Fast charging stations, which would be for employee and public use. Please refer to "Exhibit A" for the proposed charging station location.

To qualify for funding, the City would need to sign a Letter of Intent as a Project Beneficiary with EV Connect, Inc. EV Connect is a leading provider of EV charging stations and has a proven record of working with public and private entities to promote EV infrastructure. EV Connect would serve as the Project Contractor and would be responsible for the installation, operation, and maintenance of the charging stations for a minimum of three (3) years. The City under contract with EV Connect would receive no-cost charging stations as the Program covers up to 100 percent of eligible costs for publicly accessible charging stations at government-owned properties. The release of the grant award is expected to be issued in September 2021.

The new EV charging stations would expand access to zero-emission infrastructure, thereby helping the City meet the growing demand for charging stations among the public and City employees. Furthermore, new charging stations incentivize EV adoption by making it easier to charge EVs, which in turn will contribute to a reduction in greenhouse gas (GHGs) emissions. For these reasons, Staff respectfully recommends that Council authorize the City Manager to sign the Letter of Intent and execute all future documents with EV Connect to apply for the Program.

**FINANCIAL IMPACT/COST:**

N/A

**ATTACHMENTS:**

[Exhibit A\\_VW Grant](#)

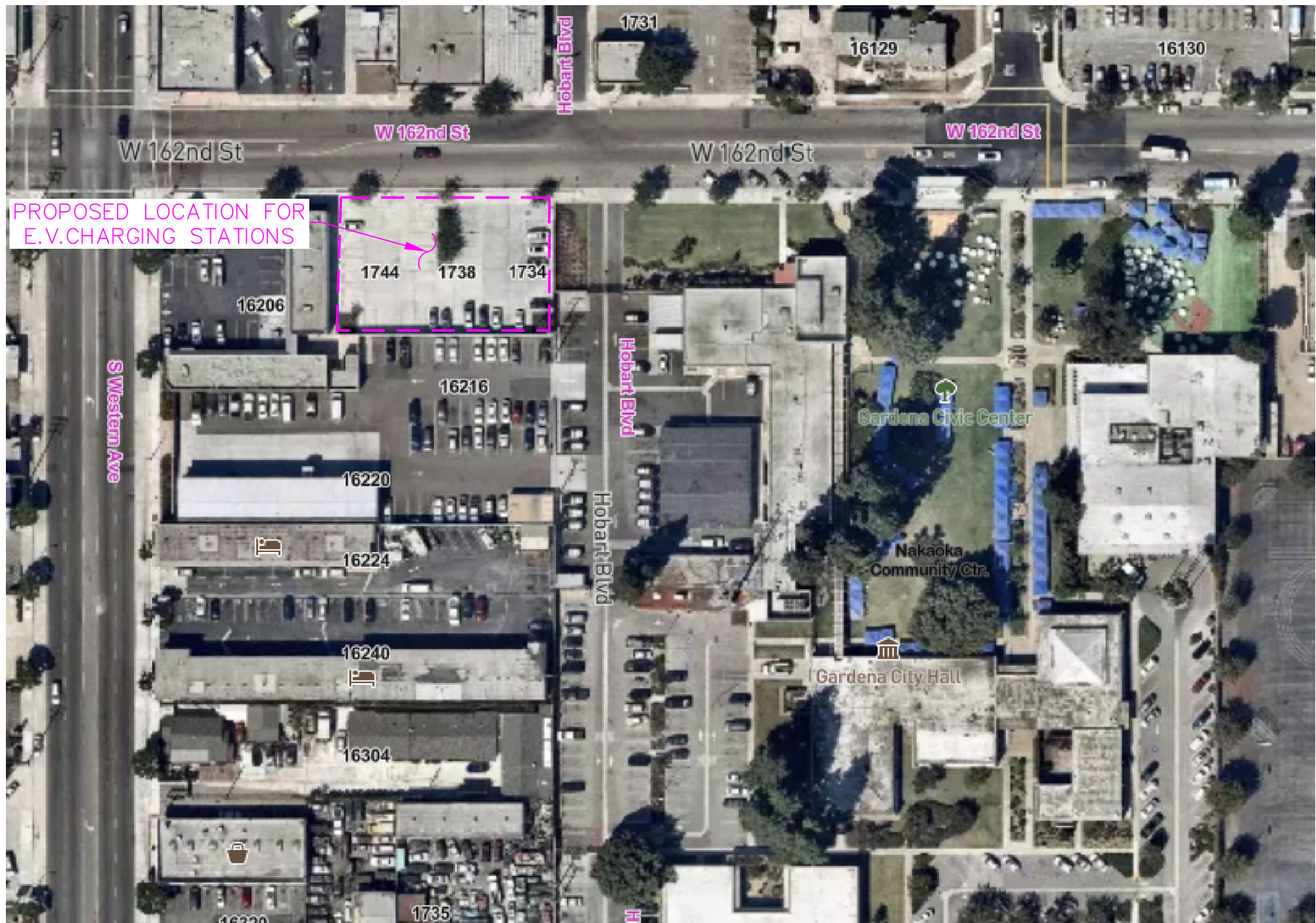
[Letter of Intent\\_VW Grant.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio".

---

Clint Osorio, City Manager



NO SCALE



**OFFICE of the CITY MANAGER**

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / [WWW.CITYOFGARDENA.ORG](http://WWW.CITYOFGARDENA.ORG) / PHONE (310) 217-9503

July 13, 2021

Attn: Minda Berbeco, Manager  
Strategic Incentives Division  
Bay Area Air Quality Management District  
375 Beale Street, Suite 600,  
San Francisco, CA 94105

Dear Dr. Berbeco,

As the City Manager of the City of Gardena, I support the enclosed submittal of the VW Light Duty EV Infrastructure grant application for Gardena City Hall electric vehicle charging stations and agree to having up to a total of ten (10) Level 2 and/or DC Fast chargers placed at my location at 1738 West 162<sup>nd</sup> Street. Turner Lott, Public Works Administrative Aide, will serve as the day-to-day contact for the project.

The City of Gardena, as a potential Project Beneficiary, agrees to comply with all the requirements of the funding program. We attest to the eligibility of our organization as a Project Beneficiary as outlined in the Program application guidance. We also agree to **EV Connect, Inc.** placing up to ten (10) total Level 2 and/or DC Fast chargers into service on our property within eighteen (18) months from the date the Notice to Proceed is issued and support **EV Connect, Inc.** operating the stations for a minimum of three (3) years on our property. We agree to work with **EV Connect, Inc.** to ensure they have access to the property for installation, operations and maintenance.

Thank you for considering this project for funding. Should you have any questions regarding the application, please contact Turner Lott, Public Works Administrative Aide, by email at [tlott@cityofgardena.org](mailto:tlott@cityofgardena.org) or by phone at (310) 217-9568.

Sincerely,

Clint Osorio  
City Manager, City of Gardena

MEMORANDUM

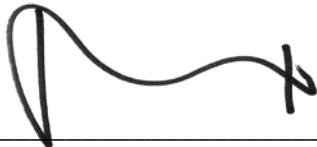
TO: Honorable Mayor and City Council  
FROM: Treasurer's Department  
DATE: July 8, 2021  
SUBJECT: WARRANT REGISTER  
PAYROLL REGISTER

July 13, 2021 TOTAL WARRANTS ISSUED: \$2,569,203.19

Wire Transfer: 12022-12028  
Prepay: 163679-163683  
Check Numbers: 163684-163867  
Checks Voided:

Total Pages of Register: 23

July 2, 2021 TOTAL PAYROLL ISSUED: \$1,486,732.32



for J. Ingrid Tsukiyama, City Treasurer

cc: City Clerk

vchlist  
07/08/2021 12:03:14PM

Voucher List  
CITY OF GARDENA

Page: 1

Bank code : usb

| Voucher | Date      | Vendor                                     | Invoice         | PO #      | Description/Account              | Amount            |
|---------|-----------|--|-----------------|-----------|----------------------------------|-------------------|
| 12022   | 6/22/2021 | 101641 CALPERS                             | 100000016442851 |           | SAFETY (CLASSIC) UAL PAYMENT FOR | 586.92            |
|         |           |  |                 |           | <b>Total :</b>                   | <b>586.92</b>     |
| 12023   | 6/21/2021 | 104058 ADMINISURE INC.                     | 062321          |           | WORKERS' COMP CLAIMS             | 74,748.51         |
|         |           |  |                 |           | <b>Total :</b>                   | <b>74,748.51</b>  |
| 12024   | 6/18/2021 | 107229 GARDENA POLICE DEPARTMENT           | 062121          |           | SPECIAL OPERATIONS ACCOUNT FUNI  | 5,000.00          |
|         |           |  |                 |           | <b>Total :</b>                   | <b>5,000.00</b>   |
| 12025   | 6/29/2021 | 104058 ADMINISURE INC.                     | 062821          |           | WORKERS' COMP CLAIMS ADMINISTR   | 38,148.41         |
|         |           |  |                 |           | <b>Total :</b>                   | <b>38,148.41</b>  |
| 12026   | 6/29/2021 | 106110 ADVANCED BENEFIT SOLUTIONS, LLC     | 062921          |           | HEALTH INSURANCE CLAIMS          | 72,971.08         |
|         |           |  |                 |           | <b>Total :</b>                   | <b>72,971.08</b>  |
| 12027   | 6/30/2021 | 106110 ADVANCED BENEFIT SOLUTIONS, LLC     | 063021          |           | HEALTH INSURANCE CLAIMS          | 60,049.71         |
|         |           |  |                 |           | <b>Total :</b>                   | <b>60,049.71</b>  |
| 12028   | 7/7/2021  | 104058 ADMINISURE INC.                     | 070121          |           | WORKERS' COMP CLAIMS             | 12,532.92         |
|         |           |  |                 |           | <b>Total :</b>                   | <b>12,532.92</b>  |
| 163679  | 6/22/2021 | 619003 SOUTHERN CALIFORNIA EDISON          | 42321           |           | LIGHT & POWER                    | 36,051.66         |
|         |           |  |                 |           | <b>Total :</b>                   | <b>36,051.66</b>  |
| 163680  | 6/22/2021 | 101195 WASTE RESOURCES GARDENA             | 062121          |           | WASTE COLLECTION                 | 244,733.19        |
|         |           |  |                 |           | <b>Total :</b>                   | <b>244,733.19</b> |
| 163681  | 6/24/2021 | 106110 ADVANCED BENEFIT SOLUTIONS, LLC     | JULY 2021       |           | HEALTH, DENTAL, & LIFE INSURANCE | 104,920.96        |
|         |           |  |                 |           | <b>Total :</b>                   | <b>104,920.96</b> |
| 163682  | 6/24/2021 | 111016 KAISER FOUNDATION HEALTH PLAN       | JULY 2021       |           | HEALTH INSURANCE                 | 274,885.21        |
|         |           |  |                 |           | <b>Total :</b>                   | <b>274,885.21</b> |
| 163683  | 6/29/2021 | 110923 CALIFORNIA CITIES GAMING, AUTHORITY | 2122B           |           | ANNUAL MEMBER CONTRIBUTION - FY  | 30,000.00         |
|         |           |  |                 |           | <b>Total :</b>                   | <b>30,000.00</b>  |
| 163684  | 7/13/2021 | 103164 4IMPRINT                            | 8945361         | 037-10019 | BUS PROMOTIONAL SUPPLIES         | 3,802.56          |

Page: 1

Voucher List  
CITY OF GARDENA

Bank code : usb

| Voucher | Date      | Vendor                                    | Invoice     | PO #      | Description/Account   | Amount          |
|---------|-----------|---|-------------|-----------|-----------------------|-----------------|
| 163684  | 7/13/2021 | 103164 103164 4IMPRINT                    | (Continued) |           |                       |                 |
|         |           |   |             |           | <b>Total :</b>        | <b>3,802.56</b> |
| 163685  | 7/13/2021 | 106086 ABC COMPANIES                      | 3198230     |           | GTRANS PARTS SUPPLIES | 287.18          |
|         |           |   | 3204689     |           | GTRANS PARTS SUPPLIES | 581.78          |
|         |           |   |             |           | <b>Total :</b>        | <b>868.96</b>   |
| 163686  | 7/13/2021 | 101602 ADLERHORST INTERNATIONAL, LLC      | 106110      |           | K9 PROGRAM SUPPLIES   | 1,939.50        |
|         |           |   | 106731      |           | K9 PROGRAM SUPPLIES   | 1,482.64        |
|         |           |   |             |           | <b>Total :</b>        | <b>3,422.14</b> |
| 163687  | 7/13/2021 | 101748 AFTERMARKET PARTS COMPANY LLC, THE | 82406735    | 037-09965 | GTRANS AUTO PARTS     | 29.24           |
|         |           |   | 82408830    | 037-09965 | GTRANS AUTO PARTS     | 49.79           |
|         |           |   | 82408883    | 037-09965 | GTRANS AUTO PARTS     | 2,407.28        |
|         |           |   | 82409963    | 037-09965 | GTRANS AUTO PARTS     | 33.21           |
|         |           |   | 82413395    | 037-09965 | GTRANS AUTO PARTS     | 4.30            |
|         |           |   | 82415070    | 037-09965 | GTRANS AUTO PARTS     | 655.04          |
|         |           |   |             |           | <b>Total :</b>        | <b>3,178.86</b> |
| 163688  | 7/13/2021 | 110832 ANTHONY'S AUTO DETAILING           | 100         |           | CAR WASH DETAIL - PD  | 550.00          |
|         |           |   |             |           | <b>Total :</b>        | <b>550.00</b>   |
| 163689  | 7/13/2021 | 101628 AQUA-FLO SUPPLY                    | 1756424     |           | PARK MAINT SUPPLIES   | 52.86           |
|         |           |   | 1756426     |           | PARK MAINT SUPPLIES   | 24.91           |
|         |           |   | 1759468     |           | PARK MAINT SUPPLIES   | 2,866.37        |
|         |           |   |             |           | <b>Total :</b>        | <b>2,944.14</b> |
| 163690  | 7/13/2021 | 111776 ARTFELT                            | 051321-1S   | 331-00056 | FCC PROGRAM SUPPLIES  | 2,988.96        |
|         |           |   |             |           | <b>Total :</b>        | <b>2,988.96</b> |
| 163691  | 7/13/2021 | 104687 AT&T                               | 16608481    |           | TELEPHONE             | 334.63          |
|         |           |   | 16608482    |           | TELEPHONE             | 372.89          |
|         |           |   | 16608792    |           | TELEPHONE             | 10,093.92       |
|         |           |   | 16642599    |           | TELEPHONE             | 33.78           |
|         |           |   | 16642600    |           | TELEPHONE             | 86.41           |
|         |           |   | 16642614    |           | TELEPHONE             | 33.78           |
|         |           |   | 16642622    |           | TELEPHONE             | 33.78           |
|         |           |   | 16642623    |           | TELEPHONE             | 87.52           |
|         |           |   | 16666336    |           | TELEPHONE             | 394.46          |

Voucher List  
CITY OF GARDENA

Bank code : usb

| Voucher | Date      | Vendor                                | Invoice             | PO #      | Description/Account              | Amount           |
|---------|-----------|---------------------------------------|---------------------|-----------|----------------------------------|------------------|
| 163691  | 7/13/2021 | 104687 104687 AT&T                    | (Continued)         |           | <b>Total :</b>                   | <b>11,471.17</b> |
| 163692  | 7/13/2021 | 100474 AT&T LONG DISTANCE             | 061221              |           | TELEPHONE                        | 42.41            |
|         |           |                                       |                     |           | <b>Total :</b>                   | <b>42.41</b>     |
| 163693  | 7/13/2021 | 100964 AT&T MOBILITY                  | 287275681023X070121 |           | PD CELL PHONE ACCT #287275681023 | 68.15            |
|         |           |                                       | 828667974X06162021  |           | CM CELL PHONE ACCT #828667974    | 86.46            |
|         |           |                                       |                     |           | <b>Total :</b>                   | <b>154.61</b>    |
| 163694  | 7/13/2021 | 110686 AZTECH ELEVATOR COMPANY        | AZ16881             | 037-09966 | ELEVATOR MAINTENANCE - GTRANS E  | 285.00           |
|         |           |                                       | AZ16882             | 037-09966 | ELEVATOR MAINTENANCE - GTRANS E  | 83.33            |
|         |           |                                       | AZ16897             | 024-00665 | ELEVATOR MAINTENANCE - NCC       | 285.00           |
|         |           |                                       | AZ16898             | 024-00665 | ELEVATOR MAINTENANCE - NCC       | 285.00           |
|         |           |                                       | AZ16899             | 024-00665 | ELEVATOR MAINTENANCE - NCC       | 100.00           |
|         |           |                                       | AZ16900             | 024-00665 | ELEVATOR MAINTENANCE - NCC       | 100.00           |
|         |           |                                       | AZ52164             | 024-00665 | ELEVATOR MAINTENANCE - PW        | 550.00           |
|         |           |                                       |                     |           | <b>Total :</b>                   | <b>1,688.33</b>  |
| 163695  | 7/13/2021 | 111481 BATEMAN COMMUNITY LIVING, LLC  | INV4650005747       | 034-00458 | SENIOR FEEDING PROGRAM           | 11,563.02        |
|         |           |                                       | INV4650005784       | 034-00458 | SENIOR FEEDING PROGRAM           | 11,674.74        |
|         |           |                                       |                     |           | <b>Total :</b>                   | <b>23,237.76</b> |
| 163696  | 7/13/2021 | 102035 BD WHITE TOP SOIL CO., INC.    | 85048               |           | PARK MAINT SUPPLIES              | 113.33           |
|         |           |                                       | 85116               |           | PARK MAINT SUPPLIES              | 28.74            |
|         |           |                                       | 85201               |           | PARK MAINT SUPPLIES              | 94.17            |
|         |           |                                       |                     |           | <b>Total :</b>                   | <b>236.24</b>    |
| 163697  | 7/13/2021 | 111779 BERUBE, JEAN PAUL              | 062221              |           | MGMT ANNUAL HEALTH BENEFIT       | 1,000.00         |
|         |           |                                       |                     |           | <b>Total :</b>                   | <b>1,000.00</b>  |
| 163698  | 7/13/2021 | 111751 BLACK AND WHITE EMERGENCY VEH. | 4067                |           | PD VEHICLE SUPPLIES              | 505.52           |
|         |           |                                       |                     |           | <b>Total :</b>                   | <b>505.52</b>    |
| 163699  | 7/13/2021 | 101005 BLAZE CONE COMPANY, INC.       | 31073               |           | STREET MAINT SUPPLIES            | 1,577.50         |
|         |           |                                       |                     |           | <b>Total :</b>                   | <b>1,577.50</b>  |
| 163700  | 7/13/2021 | 102331 BLUE DIAMOND MATERIALS         | 2264146             |           | STREET MAINT SUPPLIES            | 300.63           |

Voucher List  
CITY OF GARDENA

Bank code : usb

| Voucher | Date      | Vendor                                      | Invoice     | PO #      | Description/Account              | Amount          |
|---------|-----------|---|-------------|-----------|----------------------------------|-----------------|
| 163700  | 7/13/2021 | 102331 102331 BLUE DIAMOND MATERIALS        | (Continued) |           | <b>Total :</b>                   | <b>300.63</b>   |
| 163701  | 7/13/2021 | 111781 BLUE WATER ASSET MANAGEMENT          | RA-BROWN    |           | COVID-19 RENTAL ASSISTANCE PROGI | 5,000.00        |
|         |           |   |             |           | <b>Total :</b>                   | <b>5,000.00</b> |
| 163702  | 7/13/2021 | 109377 BOB BARKER COMPANY, INC.             | INV1631753  |           | JAIL PROGRAM SUPPLIES            | 341.32          |
|         |           |   |             |           | <b>Total :</b>                   | <b>341.32</b>   |
| 163703  | 7/13/2021 | 102383 BROCK, DAVID                         | 062421      |           | MGMT ANNUAL HEALTH BENEFIT       | 500.00          |
|         |           |   |             |           | <b>Total :</b>                   | <b>500.00</b>   |
| 163704  | 7/13/2021 | 105991 BURRO CANYON ENT., INC.              | 2413        |           | RANGE FEES 06/01/21              | 70.00           |
|         |           |   |             |           | <b>Total :</b>                   | <b>70.00</b>    |
| 163705  | 7/13/2021 | 110537 CALIFORNIA CONSULTING, INC.          | 4596        | 023-01329 | GRANT WRITING SERVICES - FEB-MAF | 4,771.20        |
|         |           |   |             |           | <b>Total :</b>                   | <b>4,771.20</b> |
| 163706  | 7/13/2021 | 103029 CALIFORNIA FENCE & SUPPLY            | M4177IN     |           | STREET MAINT SUPPLIES            | 888.28          |
|         |           |   |             |           | <b>Total :</b>                   | <b>888.28</b>   |
| 163707  | 7/13/2021 | 103682 CALIFORNIA PRO SPORTS                | 14-14175    |           | REC SPORTS SUPPLIES              | 925.97          |
|         |           |   |             |           | <b>Total :</b>                   | <b>925.97</b>   |
| 163708  | 7/13/2021 | 103383 CALPORTLAND                          | 95078672    |           | MAS FUKAI PARK RENOVATION PROJE  | 1,066.12        |
|         |           |   |             |           | <b>Total :</b>                   | <b>1,066.12</b> |
| 163709  | 7/13/2021 | 110538 CANNON COMPANY                       | 76761       | 024-00692 | ROWLEY PARK RESTROOM IMPROVEM    | 978.50          |
|         |           |   |             |           | <b>Total :</b>                   | <b>978.50</b>   |
| 163710  | 7/13/2021 | 803420 CARPENTER, ROTHANS & DUMONT, LAW OFF | 37434       |           | LEGAL SERVICES                   | 846.00          |
|         |           |   | 37669 BAL   |           | LEGAL SERVICES                   | 9.95            |
|         |           |   | 38151       |           | LEGAL SERVICES                   | 1,258.80        |
|         |           |   | 38152       |           | LEGAL SERVICES                   | 100.80          |
|         |           |   | 38153       |           | LEGAL SERVICES                   | 408.87          |
|         |           |   | 38154       |           | LEGAL SERVICES                   | 522.00          |
|         |           |   | 38155       |           | LEGAL SERVICES                   | 611.30          |
|         |           |   | 38156       |           | LEGAL SERVICES                   | 459.80          |
|         |           |   | 38157       |           | LEGAL SERVICES                   | 466.61          |

Voucher List  
CITY OF GARDENA

Bank code : usb

| Voucher | Date      | Vendor                                      | Invoice        | PO #      | Description/Account              | Amount           |
|---------|-----------|---|----------------|-----------|----------------------------------|------------------|
| 163710  | 7/13/2021 | 803420 CARPENTER, ROTHANS & DUMONT, LAW OFF | (Continued)    |           |                                  |                  |
|         |           |   | 38158          |           | LEGAL SERVICES                   | 270.00           |
|         |           |   | 38159          |           | LEGAL SERVICES                   | 108.00           |
|         |           |   | 38160          |           | LEGAL SERVICES                   | 72.00            |
|         |           |   | 38161          |           | LEGAL SERVICES                   | 1,332.00         |
|         |           |   | 38162          |           | LEGAL SERVICES                   | 1,731.60         |
|         |           |   | 38163          |           | LEGAL SERVICES                   | 721.90           |
|         |           |   | 38164          |           | LEGAL SERVICES                   | 1,008.00         |
|         |           |   |                |           | <b>Total :</b>                   | <b>9,927.63</b>  |
| 163711  | 7/13/2021 | 103489 CF UNITED LLC                        | 050121-053121  |           | CAR WASH - MAY 2021              | 156.00           |
|         |           |   |                |           | <b>Total :</b>                   | <b>156.00</b>    |
| 163712  | 7/13/2021 | 110605 CHANDLER ASSET MANAGEMENT            | 2106GARDENA    | 013-00028 | INVESTMENT SERVICES - JUNE 2021  | 1,375.03         |
|         |           |   |                |           | <b>Total :</b>                   | <b>1,375.03</b>  |
| 163713  | 7/13/2021 | 107873 CI TECHNOLOGIES, INC.                | 3335           | 035-01083 | ANNUAL SOFTWARE MAINTENANCE - I  | 2,184.84         |
|         |           |   |                |           | <b>Total :</b>                   | <b>2,184.84</b>  |
| 163714  | 7/13/2021 | 503960 CITY OF GARDENA                      | CERDA 20/21    |           | COMMUNITY PROMOTION              | 175.00           |
|         |           |   |                |           | <b>Total :</b>                   | <b>175.00</b>    |
| 163715  | 7/13/2021 | 503960 CITY OF GARDENA                      | FRANCIS 20/21  |           | COMMUNITY PROMOTION              | 125.00           |
|         |           |   |                |           | <b>Total :</b>                   | <b>125.00</b>    |
| 163716  | 7/13/2021 | 103465 COMMUNITY VETERINARY HOSPITAL        | 439372         |           | VETERINARY SERVICES - MAXO       | 240.75           |
|         |           |   |                |           | <b>Total :</b>                   | <b>240.75</b>    |
| 163717  | 7/13/2021 | 103125 COMPLETE COACH WORKS                 | 70262          | 037-10027 | BUS #768 SERVICE CALL - DIAGNOSE | 10,507.75        |
|         |           |   |                |           | <b>Total :</b>                   | <b>10,507.75</b> |
| 163718  | 7/13/2021 | 103274 CONTRERAS, LUIS                      | 03/24-05/19/21 |           | EDUCATIONAL REIMBURSEMENT        | 975.00           |
|         |           |   |                |           | <b>Total :</b>                   | <b>975.00</b>    |
| 163719  | 7/13/2021 | 102388 COPYLAND, INC.                       | 75353          | 037-09961 | GTRANS "SKIP A SEAT" COLOR CARDS | 6,004.77         |
|         |           |   |                |           | <b>Total :</b>                   | <b>6,004.77</b>  |
| 163720  | 7/13/2021 | 105935 CRAFTCO, INC.                        | 9402479546     |           | STREET MAINT SUPPLIES            | 961.12           |

Voucher List  
CITY OF GARDENA

Bank code : usb

| Voucher | Date      | Vendor                                       | Invoice       | PO #      | Description/Account              | Amount           |
|---------|-----------|--|---------------|-----------|----------------------------------|------------------|
| 163720  | 7/13/2021 | 105935 105935 CRAFCO, INC.                   | (Continued)   |           | <b>Total :</b>                   | <b>961.12</b>    |
| 163721  | 7/13/2021 | 103512 CRENSHAW LUMBER CO.                   | 20244         |           | STREET MAINT SUPPLIES            | 174.12           |
|         |           |  | 5717          |           | STREET MAINT SUPPLIES            | -139.31          |
|         |           |  |               |           | <b>Total :</b>                   | <b>34.81</b>     |
| 163722  | 7/13/2021 | 109005 CRESPO, ERNIE                         | 062321        |           | MGMT ANNUAL HEALTH BENEFIT       | 500.00           |
|         |           |  |               |           | <b>Total :</b>                   | <b>500.00</b>    |
| 163723  | 7/13/2021 | 110319 CWE DIRECTOR                          | 21562         | 024-00687 | MS4 & NPDES PERMIT & WATER QUAL  | 28,525.60        |
|         |           |  |               |           | <b>Total :</b>                   | <b>28,525.60</b> |
| 163724  | 7/13/2021 | 111377 DE NOVO PLANNING GROUP                | 3047          | 032-00088 | PROFESSIONAL SERVICES - GARDEN/  | 16,565.00        |
|         |           |  |               |           | <b>Total :</b>                   | <b>16,565.00</b> |
| 163725  | 7/13/2021 | 105951 DECALS BY DESIGN, INC.                | 15764         | 037-10016 | GTRANS BUS DECALS                | 3,207.84         |
|         |           |  | 15878         | 037-10026 | GTRANS BUS DECALS                | 1,810.60         |
|         |           |  |               |           | <b>Total :</b>                   | <b>5,018.44</b>  |
| 163726  | 7/13/2021 | 312558 DEPARTMENT OF ANIMAL CARE, & CONTROL  | MARCH 2021    | 023-01293 | MONTHLY HOUSING SERVICES - MARC  | 3,173.70         |
|         |           |  | MAY 2021      | 023-01293 | MONTHLY HOUSING SERVICES - MAY 2 | 5,124.04         |
|         |           |  |               |           | <b>Total :</b>                   | <b>8,297.74</b>  |
| 163727  | 7/13/2021 | 312117 DEPARTMENT OF WATER & POWER           | 062321        |           | LIGHT & POWER                    | 96.95            |
|         |           |  |               |           | <b>Total :</b>                   | <b>96.95</b>     |
| 163728  | 7/13/2021 | 104343 DISCOUNT SCHOOL SUPPLY                | 40000341379   |           | FCC PROGRAM SUPPLIES             | -7.27            |
|         |           |  | P40268040102  | 331-00052 | FCC PROGRAM SUPPLIES             | 194.81           |
|         |           |  | P40290440002  | 331-00052 | FCC PROGRAM SUPPLIES             | 1,239.12         |
|         |           |  | P40312820102  | 331-00052 | FCC PROGRAM SUPPLIES             | 305.55           |
|         |           |  | P40326760103  | 331-00052 | FCC PROGRAM SUPPLIES             | 26.01            |
|         |           |  | W67222610101  | 331-00052 | FCC PROGRAM SUPPLIES             | 2,957.11         |
|         |           |  |               |           | <b>Total :</b>                   | <b>4,715.33</b>  |
| 163729  | 7/13/2021 | 104258 DR. MARTIN LUTHER KING JR., COMMITTEE | FRANCIS 20/21 |           | COMMUNITY PROMOTION              | 300.00           |
|         |           |  |               |           | <b>Total :</b>                   | <b>300.00</b>    |
| 163730  | 7/13/2021 | 109416 E S SPORTS                            | 11322         |           | CUSTOM GRAPHICS FOR UNIT K9-1    | 1,035.89         |

Bank code : usb

| Voucher | Date      | Vendor   | Invoice   | PO # | Description/Account   | Amount  |
|---------|-----------|--|---|------|---|---|
| 163730  | 7/13/2021 | 109416 E S SPORTS                                    | (Continued)<br>11326<br>11327<br>11328                                  |      | CUSTOM GRAPHICS FOR UNIT P07<br>CUSTOM GRAPHICS FOR UNIT P15<br>CUSTOM GRAPHICS FOR UNIT P10<br><b>Total :</b>          | 367.55<br>838.74<br>368.93<br><b>2,611.11</b>             |
| 163731  | 7/13/2021 | 105053 E.J. WARD                                     | 0076022   |      | SERVICE CALL - COMMUNICATIONS IS<br><b>Total :</b>  | 1,024.50<br><b>1,024.50</b>                               |
| 163732  | 7/13/2021 | 107353 EMERGENCY RESPONSE CRIME SCENE, CLE T2021-312 |   |      | DISINFECT (1) PD VEHICLE<br><b>Total :</b>  | 275.00<br><b>275.00</b>                                   |
| 163733  | 7/13/2021 | 106859 ENVIROFORM INDUSTRIES                         | 5416  |      | BUS WASH SUPPLIES<br><b>Total :</b>   | 959.18<br><b>959.18</b>                                   |
| 163734  | 7/13/2021 | 109426 ESPINOSA, VANESSA                             | 06/14-06/25/21  |      | PROFESSIONAL SERVICES - CASE WC<br><b>Total :</b>   | 1,680.00<br><b>1,680.00</b>                               |
| 163735  | 7/13/2021 | 105650 EWING IRRIGATION PRODUCTS                     | 14491815<br>14556749  |      | PARK MAINT SUPPLIES<br>PARK MAINT SUPPLIES<br><b>Total :</b>  | 85.96<br>273.38<br><b>359.34</b>                          |
| 163736  | 7/13/2021 | 104380 E-Z FLOW CONCRETE PUMPING                     | 9404  |      | STREET MAINT SUPPLIES<br><b>Total :</b>   | 295.00<br><b>295.00</b>                                   |
| 163737  | 7/13/2021 | 100055 FAIR HOUSING FOUNDATION                       | MAY 2021  |      | CDBG CONSULTANT<br><b>Total :</b>   | 1,627.85<br><b>1,627.85</b>                               |
| 163738  | 7/13/2021 | 106129 FEDEX   | 7-393-83350<br>7-393-96848<br>7-400-70543<br>7-409-19744<br>7-416-67433 |      | SHIPPING SERVICES<br>SHIPPING SERVICES<br>SHIPPING SERVICES<br>SHIPPING SERVICES<br>SHIPPING SERVICES<br><b>Total :</b> | 40.60<br>33.15<br>35.83<br>9.89<br>33.66<br><b>153.13</b> |
| 163739  | 7/13/2021 | 111784 FILE OF LIFE FOUNDATION, INC.                 | CERDA 20/21   |      | COMMUNITY PROMOTION<br><b>Total :</b>   | 225.00<br><b>225.00</b>                                   |

Bank code : usb

| Voucher | Date      | Vendor                             | Invoice       | PO # | Description/Account             | Amount           |
|---------|-----------|------------------------------------|---------------|------|---------------------------------|------------------|
| 163740  | 7/13/2021 | 106545 FLEETPRIDE, INC             | 76498508      |      | PW AUTO PARTS                   | 155.00           |
|         |           |                                    |               |      | <b>Total :</b>                  | <b>155.00</b>    |
| 163741  | 7/13/2021 | 112566 GALLS, LLC                  | BC1366607     |      | PD UNIFORM SUPPLIES             | 851.82           |
|         |           |                                    |               |      | <b>Total :</b>                  | <b>851.82</b>    |
| 163742  | 7/13/2021 | 108183 GARDENA ACE HARDWARE        | 77568         |      | STREET MAINT SUPPLIES           | 27.22            |
|         |           |                                    |               |      | <b>Total :</b>                  | <b>27.22</b>     |
| 163743  | 7/13/2021 | 107030 GARDENA AUTO PARTS          | 136917        |      | SEWER PROGRAM SUPPLIES          | 200.23           |
|         |           |                                    | 137080        |      | PW AUTO PARTS                   | 88.18            |
|         |           |                                    | 137733        |      | PW AUTO PARTS                   | 439.63           |
|         |           |                                    |               |      | <b>Total :</b>                  | <b>728.04</b>    |
| 163744  | 7/13/2021 | 107085 GARDENA BEAUTIFUL COMMITTEE | FRANCIS 20/21 |      | COMMUNITY PROMOTION             | 500.00           |
|         |           |                                    |               |      | <b>Total :</b>                  | <b>500.00</b>    |
| 163745  | 7/13/2021 | 107011 GARDENA VALLEY NEWS, INC.   | 00107120      |      | SUMMARY OF ORDINANCE NO. 1830 - | 143.50           |
|         |           |                                    |               |      | <b>Total :</b>                  | <b>143.50</b>    |
| 163746  | 7/13/2021 | 619005 GAS COMPANY, THE            | 070121        |      | GAS                             | 2,724.13         |
|         |           |                                    |               |      | <b>Total :</b>                  | <b>2,724.13</b>  |
| 163747  | 7/13/2021 | 107242 GIULIANO'S                  | 28540         |      | FWC FESTIVAL SUPPLIES           | 318.60           |
|         |           |                                    | 29358         |      | FWC FESTIVAL SUPPLIES           | 329.68           |
|         |           |                                    | 29462         |      | VETERANS DAY SUPPLIES           | 370.16           |
|         |           |                                    | 29636         |      | ORAL BOARD INTERVIEW SUPPLIES   | 48.64            |
|         |           |                                    | 33995         |      | REC PROGRAM SUPPLIES            | 55.65            |
|         |           |                                    | 34907         |      | REC PROGRAM SUPPLIES            | 89.00            |
|         |           |                                    |               |      | <b>Total :</b>                  | <b>1,211.73</b>  |
| 163748  | 7/13/2021 | 619004 GOLDEN STATE WATER CO.      | 062321        |      | WATER                           | 21,431.21        |
|         |           |                                    |               |      | <b>Total :</b>                  | <b>21,431.21</b> |
| 163749  | 7/13/2021 | 107513 GRAINGER                    | 9912148476    |      | BUS FACILITY SUPPLIES           | 390.51           |
|         |           |                                    | 9927143835    |      | BUS FACILITY SUPPLIES           | 223.06           |
|         |           |                                    | 9931853304    |      | BUS FACILITY SUPPLIES           | 135.62           |
|         |           |                                    | 9934330813    |      | BUS FACILITY SUPPLIES           | 219.54           |

Voucher List  
CITY OF GARDENA

Bank code : usb

| Voucher | Date      | Vendor  | Invoice   | PO #      | Description/Account  | Amount   |
|---------|-----------|---|---|-----------|--|--|
| 163749  | 7/13/2021 | 107513 GRAINGER                                       | (Continued)   |           |  |  |
|         |           |   | 9934330821  |           | BUS FACILITY SUPPLIES  | 19.59  |
|         |           |   | 9941833882  |           | BUS FACILITY SUPPLIES  | 8.62   |
|         |           |   | 9944928218  |           | BUS FACILITY SUPPLIES  | 72.53  |
|         |           |   | 9946626604  |           | BUS FACILITY SUPPLIES  | 1,074.76   |
|         |           |   | 9949327663  |           | BUS FACILITY SUPPLIES  | 264.41   |
|         |           |   |   |           | <b>Total :</b>   | <b>2,408.64</b>  |
| 163750  | 7/13/2021 | 111505 GRANICUS, LLC                                  | 140762  |           | PROFESSIONAL SERVICES  | 600.00   |
|         |           |   |   |           | <b>Total :</b>   | <b>600.00</b>  |
| 163751  | 7/13/2021 | 110588 H&H NURSERY                                    | 16224   |           | TREE TRIMMING MAINT SUPPLIES   | 706.64   |
|         |           |   |   |           | <b>Total :</b>   | <b>706.64</b>  |
| 163752  | 7/13/2021 | 111484 HANNA, BROPHY, MACLEAN,, MCALEER & JEI 2013279 |   |           | LEGAL SERVICES   | 125.00   |
|         |           |   |   |           | <b>Total :</b>   | <b>125.00</b>  |
| 163753  | 7/13/2021 | 107754 HARBOR TRUCK BODIES, INC.                      | SO36780   |           | PW AUTO PARTS  | 1,156.32   |
|         |           |   |   |           | <b>Total :</b>   | <b>1,156.32</b>  |
| 163754  | 7/13/2021 | 111765 HI-GIENE, INC                                  | 1584  | 023-01325 | (4) TEMPERATURE SCANNERS FOR CC  | 3,960.00   |
|         |           |   |   |           | <b>Total :</b>   | <b>3,960.00</b>  |
| 163755  | 7/13/2021 | 110371 HINDERLITER DE LLAMAS, & ASSOCIATES            | SIN008927<br>SIN009720  | 023-01301 | SALES TAX REPORTING FOR Q4<br>CONTRACT SERVICES - TRANSACTION  | 13,939.92<br>328.50  |
|         |           |   |   |           | <b>Total :</b>   | <b>14,268.42</b>   |
| 163757  | 7/13/2021 | 108434 HOME DEPOT CREDIT SERVICES                     | 0231731<br>0515510<br>0525369<br>0540243<br>0900870<br>1052957<br>1413083<br>1517216<br>1900699<br>2322322<br>2513957 |           | REC PROGRAM SUPPLIES<br>BLDG MAINT SUPPLIES<br>REC PROGRAM SUPPLIES<br>REC PROGRAM SUPPLIES<br>REC PROGRAM SUPPLIES<br>STREET MAINT SUPPLIES<br>BLDG MAINT SUPPLIES<br>GTRANS MAINT SUPPLIES<br>REC PROGRAM SUPPLIES<br>HOME IMPROVEMENT PROGRAM<br>REC PROGRAM SUPPLIES | 204.62<br>21.99<br>41.35<br>38.26<br>87.94<br>536.26<br>30.00<br>196.48<br>55.06<br>26.45<br>50.49 |

Bank code : usb

| Voucher | Date      | Vendor                                   | Invoice          | PO #      | Description/Account              | Amount          |
|---------|-----------|--|------------------|-----------|----------------------------------|-----------------|
| 163757  | 7/13/2021 | 108434 HOME DEPOT CREDIT SERVICES        | (Continued)      |           |                                  |                 |
|         |           |  | 2522899          |           | BLDG MAINT SUPPLIES              | 109.92          |
|         |           |  | 2901595          |           | BLDG MAINT SUPPLIES              | 88.77           |
|         |           |  | 2903666          |           | PD PROGRAM SUPPLIES              | 69.30           |
|         |           |  | 3043063 06/28/21 |           | PARK MAINT SUPPLIES              | 272.93          |
|         |           |  | 3100576          |           | PD PROGRAM SUPPLIES              | 648.22          |
|         |           |  | 3522125          |           | REC PROGRAM SUPPLIES             | 122.29          |
|         |           |  | 3900672          |           | PD PROGRAM SUPPLIES              | 4.16            |
|         |           |  | 4031804          |           | STREET MAINT SUPPLIES            | 534.02          |
|         |           |  | 4243816          |           | GTRANS MAINT SUPPLIES            | -414.66         |
|         |           |  |                  | GG        |                                  |                 |
|         |           |  |                  | G         |                                  |                 |
|         |           |  | 4510236          |           | BLDG MAINT SUPPLIES              | 649.35          |
|         |           |  | 4545985          |           | REC PROGRAM SUPPLIES             | 171.91          |
|         |           |  | 5050919          |           | HOME IMPROVEMENT PROGRAM         | 23.54           |
|         |           |  | 5050952          |           | BLDG MAINT SUPPLIES              | 30.55           |
|         |           |  | 5310167          |           | HOME IMPROVEMENT PROGRAM         | 89.77           |
|         |           |  | 5310525          |           | HOME IMPROVEMENT PROGRAM         | 761.97          |
|         |           |  | 5545868          |           | REC PROGRAM SUPPLIES             | 85.96           |
|         |           |  | 5547028          |           | REC PROGRAM SUPPLIES             | 177.21          |
|         |           |  | 6023014          |           | BLDG MAINT SUPPLIES              | 16.47           |
|         |           |  | 7021432          |           | PD PROGRAM SUPPLIES              | 123.57          |
|         |           |  | 7022075          |           | HOME IMPROVEMENT PROGRAM         | 32.07           |
|         |           |  | 7222836          |           | HOME IMPROVEMENT PROGRAM         | -34.40          |
|         |           |  | 7361281          |           | HOME IMPROVEMENT PROGRAM         | 333.81          |
|         |           |  | 8050207          |           | BLDG MAINT SUPPLIES              | 46.82           |
|         |           |  | 8051979          |           | PD PROGRAM SUPPLIES              | 110.02          |
|         |           |  | 8335939          |           | BLDG MAINT SUPPLIES              | 127.82          |
|         |           |  | 8343786          |           | HOME IMPROVEMENT PROGRAM         | 155.02          |
|         |           |  | 9682122          |           | PD PROGRAM SUPPLIES              | 166.68          |
|         |           |  |                  |           | <b>Total :</b>                   | <b>5,791.99</b> |
| 163758  | 7/13/2021 | 105513 INDUSTRIAL CLEANING SYSTEMS, INC. | 39140            |           | PD PROGRAM SUPPLIES              | 221.78          |
|         |           |  |                  |           | <b>Total :</b>                   | <b>221.78</b>   |
| 163759  | 7/13/2021 | 111593 INTER-CON SECURITY SYSTEMS INC    | BD0048453        | 037-09992 | GTRANS SECURITY SERVICES - MAY 2 | 6,924.00        |

Voucher List  
CITY OF GARDENA

Bank code : usb

| Voucher | Date      | Vendor                                 | Invoice     | PO #      | Description/Account              | Amount           |
|---------|-----------|--|-------------|-----------|----------------------------------|------------------|
| 163759  | 7/13/2021 | 111593 INTER-CON SECURITY SYSTEMS INC  | (Continued) |           | <b>Total :</b>                   | <b>6,924.00</b>  |
| 163760  | 7/13/2021 | 101892 IPROMOTEU.COM, INC.             | 1863370WRX  | 024-00740 | COVID-19 DEPARTMENT SUPPLIES     | 2,875.93         |
|         |           |  |             |           | <b>Total :</b>                   | <b>2,875.93</b>  |
| 163761  | 7/13/2021 | 111752 J LEE ENGINEERING INC           | 4306        | 032-00086 | PROFESSIONAL SERVICES - PERMIT T | 9,035.00         |
|         |           |  |             |           | <b>Total :</b>                   | <b>9,035.00</b>  |
| 163762  | 7/13/2021 | 104323 JACKSON, EVAN                   | GEPCO 2021  |           | GEPCO LOAN                       | 2,000.00         |
|         |           |  |             |           | <b>Total :</b>                   | <b>2,000.00</b>  |
| 163763  | 7/13/2021 | 107746 JAS PACIFIC                     | BI 13941    | 032-00085 | BUILDING INSPECTOR SERVICES - MA | 4,334.60         |
|         |           |  |             |           | <b>Total :</b>                   | <b>4,334.60</b>  |
| 163764  | 7/13/2021 | 110853 JONES & MAYER                   | 103794      | 023-01295 | ATTORNEY SERVICES                | 9,800.00         |
|         |           |  | 103795      |           | ATTORNEY SERVICES                | 100.00           |
|         |           |  | 103796      |           | ATTORNEY SERVICES                | 562.05           |
|         |           |  | 103798      |           | ATTORNEY SERVICES                | 225.00           |
|         |           |  | 103799      |           | ATTORNEY SERVICES                | 574.00           |
|         |           |  | 103801      | 023-01302 | ATTORNEY SERVICES                | 4,243.50         |
|         |           |  | 103802      |           | ATTORNEY SERVICES                | 2,009.00         |
|         |           |  | 103803      |           | ATTORNEY SERVICES                | 1,200.00         |
|         |           |  | 103804      |           | ATTORNEY SERVICES                | 125.00           |
|         |           |  | 103805      |           | ATTORNEY SERVICES                | 3,198.00         |
|         |           |  | 103806      |           | ATTORNEY SERVICES                | 600.00           |
|         |           |  | 103807      |           | ATTORNEY SERVICES                | 1,075.00         |
|         |           |  | 103810      |           | ATTORNEY SERVICES                | 25.00            |
|         |           |  | 103811      |           | ATTORNEY SERVICES                | 943.00           |
|         |           |  | 103812      |           | ATTORNEY SERVICES                | 2,972.50         |
|         |           |  | 103813      |           | ATTORNEY SERVICES                | 861.00           |
|         |           |  | 103814      |           | ATTORNEY SERVICES                | 41.00            |
|         |           |  |             |           | <b>Total :</b>                   | <b>28,554.05</b> |
| 163765  | 7/13/2021 | 110385 KIMLEY-HORN AND ASSOCIATES, INC | 18501418    | 032-00089 | DEVELOPMENT SERVICES - G3 NORM,  | 2,290.80         |
|         |           |  | 18860953    | 032-00089 | DEVELOPMENT SERVICES - G3 NORM,  | 6,770.00         |
|         |           |  |             |           | <b>Total :</b>                   | <b>9,060.80</b>  |
| 163766  | 7/13/2021 | 111260 KJOS, BARBARA JEAN              | JUNE 2021   |           | GARDENA FAMILY CHILD CARE PROG   | 1,073.00         |

Voucher List  
CITY OF GARDENA

Bank code : usb

| Voucher | Date      | Vendor  | Invoice     | PO #      | Description/Account               | Amount           |
|---------|-----------|---|-------------|-----------|-----------------------------------|------------------|
| 163766  | 7/13/2021 | 111260 111260 KJOS, BARBARA JEAN                        | (Continued) |           | <b>Total :</b>                    | <b>1,073.00</b>  |
| 163767  | 7/13/2021 | 312030 L.A. COUNTY ASSESSOR                             | 21ASRE215   |           | MAPS/POSTAGE                      | 61.71            |
|         |           |   |             |           | <b>Total :</b>                    | <b>61.71</b>     |
| 163768  | 7/13/2021 | 312240 L.A. COUNTY DEPARTMENT OF, PUBLIC WOR            | 21061406711 | 024-00679 | INDUSTRIAL WASTE SERVICES         | 8,864.36         |
|         |           |   | 21061407055 | 024-00679 | TRAFFIC SIGNAL MAINT - HIGHWAY SA | 1,687.30         |
|         |           |   |             |           | <b>Total :</b>                    | <b>10,551.66</b> |
| 163769  | 7/13/2021 | 312113 L.A. COUNTY SHERIFF'S DEPT                       | 212504BL    |           | INMATE MEAL DELIVERY PROGRAM - M  | 667.58           |
|         |           |   |             |           | <b>Total :</b>                    | <b>667.58</b>    |
| 163770  | 7/13/2021 | 110783 LA COUNTY METRO TRANSPORTATION, AGEI FY20/JAN 21 |             |           | LA METRO EZ PAZZ & TAP FARE ADJUS | 7,485.60         |
|         |           |   |             |           | <b>Total :</b>                    | <b>7,485.60</b>  |
| 163771  | 7/13/2021 | 109939 LA UNIFORMS & TAILORING                          | 7833        |           | PD UNIFORM SUPPLIES               | 659.57           |
|         |           |   | 8100        |           | PD UNIFORM SUPPLIES               | 93.60            |
|         |           |   |             |           | <b>Total :</b>                    | <b>753.17</b>    |
| 163772  | 7/13/2021 | 105874 LAWSON PRODUCTS, INC.                            | 9308479533  |           | BUS SHOP SUPPLIES                 | 162.13           |
|         |           |   | 9308530485  |           | BUS SHOP SUPPLIES                 | 391.76           |
|         |           |   |             |           | <b>Total :</b>                    | <b>553.89</b>    |
| 163773  | 7/13/2021 | 112805 LEAGUE OF CALIFORNIA CITIES                      | 3937        |           | ANNUAL MEMBERSHIP DUES            | 1,349.25         |
|         |           |   |             |           | <b>Total :</b>                    | <b>1,349.25</b>  |
| 163774  | 7/13/2021 | 110920 LIBERTY MANUFACTURING, INC                       | 373         |           | PD RANGER SERVICES                | 420.00           |
|         |           |   | 374         |           | PD RANGER SERVICES                | -250.00          |
|         |           |   |             |           | <b>Total :</b>                    | <b>170.00</b>    |
| 163775  | 7/13/2021 | 112260 LIEBERT CASSIDY WHITMORE                         | 1519329     |           | LEGAL SERVICES                    | 7,099.00         |
|         |           |   | 1519330     |           | LEGAL SERVICES                    | 60.00            |
|         |           |   | 1519331     |           | LEGAL SERVICES                    | 6,016.59         |
|         |           |   | 1519332     |           | LEGAL SERVICES                    | 910.00           |
|         |           |   | 1519333     |           | LEGAL SERVICES                    | 12,484.80        |
|         |           |   | 1519334     |           | LEGAL SERVICES                    | 5,512.00         |
|         |           |   | 1521404     |           | LEGAL SERVICES                    | 5,553.00         |
|         |           |   | 1521405     |           | LEGAL SERVICES                    | 660.00           |

Voucher List  
CITY OF GARDENA

Bank code : usb

| Voucher | Date      | Vendor   | Invoice     | PO #      | Description/Account               | Amount            |
|---------|-----------|--|-------------|-----------|-----------------------------------|-------------------|
| 163775  | 7/13/2021 | 112260 LIEBERT CASSIDY WHITMORE                | (Continued) |           |                                   |                   |
|         |           |  | 1521406     |           | LEGAL SERVICES                    | 76.00             |
|         |           |  | 1521407     |           | LEGAL SERVICES                    | 11,312.18         |
|         |           |  | 1521408     |           | LEGAL SERVICES                    | 38,770.00         |
|         |           |  | 1521409     |           | LEGAL SERVICES                    | 18,083.12         |
|         |           |  |             |           | <b>Total :</b>                    | <b>106,536.69</b> |
| 163776  | 7/13/2021 | 111374 LINCOLN NATIONAL LIFE, INSURANCE COMP/  | JUNE 2021   |           | LIFE INSURANCE GRP PLANS          | 435.92            |
|         |           |  |             |           | <b>Total :</b>                    | <b>435.92</b>     |
| 163777  | 7/13/2021 | 109517 LOAD N' GO BUILDING MATERIALS           | 19670       |           | STREET MAINT SUPPLIES             | 62.80             |
|         |           |  | 19798       |           | STREET MAINT SUPPLIES             | 36.37             |
|         |           |  | 19818       |           | STREET MAINT SUPPLIES             | 125.60            |
|         |           |  | 19834       |           | STREET MAINT SUPPLIES             | 74.91             |
|         |           |  |             |           | <b>Total :</b>                    | <b>299.68</b>     |
| 163778  | 7/13/2021 | 105279 LOS ANGELES TRUCK CENTERS LLC           | XA220318623 |           | STREET SWEEPING SUPPLIES          | 186.14            |
|         |           |  |             |           | <b>Total :</b>                    | <b>186.14</b>     |
| 163779  | 7/13/2021 | 112615 LU'S LIGHTHOUSE, INC.                   | 01197606    | 037-09974 | GTRANS SHOP SUPPLIES              | 370.77            |
|         |           |  |             |           | <b>Total :</b>                    | <b>370.77</b>     |
| 163780  | 7/13/2021 | 113036 MANERI SIGN CO., INC.                   | 40010168    |           | SIGN - 30"X30" "STOP AHEAD"       | 259.62            |
|         |           |  |             |           | <b>Total :</b>                    | <b>259.62</b>     |
| 163781  | 7/13/2021 | 813030 MANNING & KASS                          | 709155      |           | LEGAL SERVICES                    | 9,871.40          |
|         |           |  |             |           | <b>Total :</b>                    | <b>9,871.40</b>   |
| 163782  | 7/13/2021 | 110306 MARIPOSA LANDSCAPES, INC                | 93736       | 024-00669 | MEDIAN LANDSCAPE MAINTENANCE      | 6,924.00          |
|         |           |  |             |           | <b>Total :</b>                    | <b>6,924.00</b>   |
| 163783  | 7/13/2021 | 107951 MARK HANDLER & ASSOCIATES               | JUNE 2021   | 032-00065 | BUILDING INSPECTION SERVICES      | 13,195.00         |
|         |           |  | MAY 2021    | 032-00065 | BUILDING INSPECTION SERVICES      | 14,088.75         |
|         |           |  |             |           | <b>Total :</b>                    | <b>27,283.75</b>  |
| 163784  | 7/13/2021 | 113046 MARX BROS. FIRE EXTINGUISHER, CO., INC. | P30553      |           | FIRE EXTINGUISHER SERVICE - PUBLI | 450.00            |
|         |           |  |             |           | <b>Total :</b>                    | <b>450.00</b>     |

Bank code : usb

| Voucher | Date      | Vendor   | Invoice                             | PO #                   | Description/Account  | Amount                     |
|---------|-----------|--|-------------------------------------|------------------------|--|----------------------------|
| 163785  | 7/13/2021 | 113064 MCMaster-CARR SUPPLY COMPANY            | 59461781<br>59788350<br>59859649    |                        | GTRANS SHOP SUPPLIES<br>GTRANS SHOP SUPPLIES<br>GTRANS SHOP SUPPLIES                               | 650.71<br>483.17<br>82.70  |
| Total : |           |  |                                     |                        |  | 1,216.58                   |
| 163786  | 7/13/2021 | 108699 MEZIERE ENTERPRISES INC.                | 77854                               |                        | ELECTRIC WATER PUMP  | 946.50                     |
| Total : |           |  |                                     |                        |  | 946.50                     |
| 163787  | 7/13/2021 | 101037 MICHAEL PICK INTERNATIONAL, INC         | 082221                              | 034-00479              | JAZZ FESTIVAL ENTERTAINMENT SER\   | 5,750.00                   |
| Total : |           |  |                                     |                        |  | 5,750.00                   |
| 163788  | 7/13/2021 | 110206 MICHELIN NORTH AMERICA, INC.            | DA0047069228                        | 037-09969              | GTRANS' BUS TIRE LEASE SERVICES -  | 5,456.27                   |
| Total : |           |  |                                     |                        |  | 5,456.27                   |
| 163789  | 7/13/2021 | 103093 MOBILE RELAY ASSOCIATES, INC.           | 101007227-1                         |                        | GTRANS GRID SUPPLIES   | 199.33                     |
| Total : |           |  |                                     |                        |  | 199.33                     |
| 163790  | 7/13/2021 | 113605 MUTUAL LIQUID GAS & EQUIPMENT, CO., INC | 535225<br>537639                    |                        | PROPANE GAS<br>PROPANE GAS   | 475.15<br>206.69           |
| Total : |           |  |                                     |                        |  | 681.84                     |
| 163791  | 7/13/2021 | 113721 MYERS TIRE SUPPLY COMPANY               | 11447949                            |                        | PW SHOP SUPPLIES   | 184.17                     |
| Total : |           |  |                                     |                        |  | 184.17                     |
| 163792  | 7/13/2021 | 105622 N/S CORPORATION                         | 0105836<br>0105926                  | 037-09955<br>037-09955 | GTRANS BUS WASH EQUIPMENT MAIN<br>GTRANS BUS WASH EQUIPMENT MAIN                                   | 515.00<br>515.00           |
| Total : |           |  |                                     |                        |  | 1,030.00                   |
| 163793  | 7/13/2021 | 104184 NORMAN A. TRAUB ASSOCIATES, LLC         | 21038                               | 020-00032              | INVESTIGATION SERVICES   | 7,464.88                   |
| Total : |           |  |                                     |                        |  | 7,464.88                   |
| 163794  | 7/13/2021 | 110575 OCCUPATIONAL HEALTH CENTERS, OF CALIF   | 02/03-02/09<br>71619872<br>71690272 |                        | FIRST AID MEDICAL SERVICES<br>PHYSICAL RECERTIFICATION & RANDO<br>PHYSICAL RECERTIFICATION & RANDO | 426.72<br>606.00<br>834.00 |
| Total : |           |  |                                     |                        |  | 1,866.72                   |
| 163795  | 7/13/2021 | 115168 OFFICE DEPOT                            | 168914947-003<br>175532439          |                        | FCC OFFICE SUPPLIES<br>PD OFFICE SUPPLIES  | 3.72<br>438.11             |

Bank code : usb

| Voucher | Date      | Vendor                                 | Invoice     | PO # | Description/Account           | Amount   |
|---------|-----------|--|-------------|------|-------------------------------|----------|
| 163795  | 7/13/2021 | 115168 OFFICE DEPOT                    | (Continued) |      |                               |          |
|         |           |  | 175617170   |      | PD OFFICE SUPPLIES            | 26.44    |
|         |           |  | 175920533   |      | HR OFFICE SUPPLIES            | 70.76    |
|         |           |  | 175986199   |      | PD OFFICE SUPPLIES            | 181.90   |
|         |           |  | 175986467   |      | PD OFFICE SUPPLIES            | 449.79   |
|         |           |  | 175986468   |      | PD OFFICE SUPPLIES            | 84.32    |
|         |           |  | 176379640   |      | CM OFFICE SUPPLIES            | 55.59    |
|         |           |  | 176530390   |      | FCC OFFICE SUPPLIES           | 691.57   |
|         |           |  | 176620378   |      | FCC OFFICE SUPPLIES           | 5.91     |
|         |           |  | 176681125   |      | PD OFFICE SUPPLIES            | 37.07    |
|         |           |  | 176686541   |      | PD OFFICE SUPPLIES            | 22.04    |
|         |           |  | 176777740   |      | REC OFFICE SUPPLIES           | 286.34   |
|         |           |  | 176778597   |      | REC OFFICE SUPPLIES           | 208.35   |
|         |           |  | 176910503   |      | BUS OFFICE SUPPLIES           | 88.34    |
|         |           |  | 177715232   |      | PD OFFICE SUPPLIES            | 158.87   |
| Total : |           |  |             |      |                               | 2,809.12 |
| 163796  | 7/13/2021 | 111358 O'REILLY AUTO PARTS             | 124320      |      | GTRANS AUTO PARTS             | 30.53    |
|         |           |  | 125792      |      | GTRANS AUTO PARTS             | 131.61   |
|         |           |  | 126081      |      | GTRANS AUTO PARTS             | 7.96     |
|         |           |  | 133894      |      | PW AUTO PARTS                 | 48.42    |
|         |           |  | 134131      |      | SEWER PROGRAM SUPPLIES        | 44.34    |
|         |           |  | 134444      |      | SEWER PROGRAM SUPPLIES        | 113.91   |
| Total : |           |  |             |      |                               | 376.77   |
| 163797  | 7/13/2021 | 115810 ORKIN PEST CONTROL              | 212647684   |      | PEST CONTROL - ACCT #27336703 | 237.00   |
|         |           |  | 212647685   |      | PEST CONTROL - ACCT #27336703 | 237.00   |
|         |           |  | 212647694   |      | PEST CONTROL - ACCT #27336703 | 237.00   |
| Total : |           |  |             |      |                               | 711.00   |
| 163798  | 7/13/2021 | 100663 OVERLAND PACIFIC & CUTLER, INC  | 2105076     |      | PROFESSIONAL SERVICES         | 1,102.50 |
| Total : |           |  |             |      |                               | 1,102.50 |
| 163799  | 7/13/2021 | 103673 PACIFIC PRODUCTS & SERVICE, LLC | 28753       |      | SIGNS/SIGNALS SUPPLIES        | 589.14   |
|         |           |  | 28847       |      | SIGNS/SIGNALS SUPPLIES        | 1,587.60 |
| Total : |           |  |             |      |                               | 2,176.74 |

Bank code : usb

| Voucher | Date      | Vendor                                      | Invoice        | PO #      | Description/Account               | Amount    |
|---------|-----------|---|----------------|-----------|-----------------------------------|-----------|
| 163800  | 7/13/2021 | 307101 PETTY CASH FUND                      | 04/08-06/30/21 |           | REPLENISH PETTY CASH              | 442.07    |
|         |           |   |                |           | Total :                           | 442.07    |
| 163801  | 7/13/2021 | 108600 PHOENIX GROUP INFORMATION, SYSTEMS   | 0520211211     | 035-01020 | PARKING CONTRACT SERVICES - MAY   | 65.85     |
|         |           |   | 052021211      | 035-01020 | PARKING CONTRACT SERVICES - MAY   | 9,031.45  |
|         |           |   |                |           | Total :                           | 9,097.30  |
| 163802  | 7/13/2021 | 105574 PINNACLE PETROLEUM, INC.             | 0250519        | 037-09960 | 87 OCTANE REGULAR UNLEADED CAR    | 29,196.44 |
|         |           |   |                |           | Total :                           | 29,196.44 |
| 163803  | 7/13/2021 | 105574 PINNACLE PETROLEUM, INC.             | 0250520        | 037-09960 | 87 OCTANE REGULAR UNLEADED CAR    | 29,189.77 |
|         |           |   | 0251258        | 037-09960 | 87 OCTANE REGULAR UNLEADED CAR    | 24,134.18 |
|         |           |   |                |           | Total :                           | 53,323.95 |
| 163804  | 7/13/2021 | 106092 PRUDENTIAL OVERALL SUPPLY            | 42631442       | 024-00682 | UNIFORM & SUPPLY RENTAL           | 689.44    |
|         |           |   | 42633288       |           | CUSTODIAL SUPPLIES                | 858.89    |
|         |           |   | 42633294       |           | UNIFORM & SUPPLY RENTAL           | 148.03    |
|         |           |   | 42633299       |           | UNIFORM & SUPPLY RENTAL           | 47.16     |
|         |           |   | 42633301       |           | SUPPLY RENTAL - MATS - GTRANS     | 50.10     |
|         |           |   | 42633673       |           | UNIFORM & SUPPLY RENTAL           | 282.40    |
|         |           |   | 42635255       |           | UNIFORM & SUPPLY RENTAL           | 148.64    |
|         |           |   | 42635256       |           | UNIFORM & SUPPLY RENTAL           | 47.16     |
|         |           |   | 42635257       |           | SUPPLY RENTAL - MATS - GTRANS     | 50.10     |
|         |           |   | 42635258       |           | SUPPLY RENTAL - MATS - NCC        | 13.65     |
|         |           |   | 42635259       |           | SUPPLY RENTAL - MATS - CH         | 19.00     |
|         |           |   | 42635260       |           | SUPPLY RENTAL - MATS - PD         | 91.60     |
|         |           |   | 42635261       |           | SUPPLY RENTAL - MATS- HS          | 11.60     |
|         |           |   | 42635461       |           | UNIFORM & SUPPLY RENTAL           | 282.40    |
|         |           |   |                |           | Total :                           | 2,740.17  |
| 163805  | 7/13/2021 | 116820 PSOMAS                               | 173519         | 037-09987 | GTRANS DESIGN BUILD CONSTRUCTI    | 4,529.25  |
|         |           |   |                |           | Total :                           | 4,529.25  |
| 163806  | 7/13/2021 | 116575 PSYCHOLOGICAL CONSULTING, ASSOCIATES | 525269         |           | CIS DEBRIEFING - PD               | 350.00    |
|         |           |   |                |           | Total :                           | 350.00    |
| 163807  | 7/13/2021 | 110928 QLESS, INC.                          | 10363          | 032-00090 | QUEUEING SYSTEM - CITY HALL REOPE | 9,000.00  |

Voucher List  
CITY OF GARDENA

Bank code : usb

| Voucher | Date      | Vendor                             | Invoice       | PO #      | Description/Account                | Amount          |
|---------|-----------|------------------------------------|---------------|-----------|------------------------------------|-----------------|
| 163807  | 7/13/2021 | 110928 110928 QLESS, INC.          | (Continued)   |           | <b>Total :</b>                     | <b>9,000.00</b> |
| 163808  | 7/13/2021 | 103907 QUINN COMPANY               | PC810921176   |           | PW AUTO PARTS                      | 315.61          |
|         |           |                                    |               |           | <b>Total :</b>                     | <b>315.61</b>   |
| 163809  | 7/13/2021 | 111574 RACE COMMUNICATIONS         | RC523538      |           | FIBER INTERNET SERVICES - JULY 202 | 5,589.00        |
|         |           |                                    |               |           | <b>Total :</b>                     | <b>5,589.00</b> |
| 163810  | 7/13/2021 | 105193 RC SIGNS & BANNERS          | 1707          |           | REC PROGRAM SUPPLIES               | 54.75           |
|         |           |                                    |               |           | <b>Total :</b>                     | <b>54.75</b>    |
| 163811  | 7/13/2021 | 100147 RCI IMAGE SYSTEMS           | 76740         |           | MICROFICHE SCANNING - 12801-12831  | 97.79           |
|         |           |                                    |               |           | <b>Total :</b>                     | <b>97.79</b>    |
| 163812  | 7/13/2021 | 109619 RENTINO, JOBEL              | 030           | 037-09881 | PROCUREMENT CONSULTING SERVIC      | 5,058.75        |
|         |           |                                    |               |           | <b>Total :</b>                     | <b>5,058.75</b> |
| 163813  | 7/13/2021 | 105768 REPAIR MACHINE & ENG., INC. | 219056        |           | REPAIR ALUMINUM TANK               | 540.00          |
|         |           |                                    |               |           | <b>Total :</b>                     | <b>540.00</b>   |
| 163814  | 7/13/2021 | 118476 RICOH USA, INC.             | 9022919965    |           | RICOH MPC3503 COPIER LEASE - ADM   | 175.71          |
|         |           |                                    | 9028919645    |           | RICOH MPC3503 COPIER LEASE - HS ~  | 137.72          |
|         |           |                                    | 9028919748    |           | RICOH MPC3503 COPIER LEASE - CHIE  | 147.04          |
|         |           |                                    | 9028919749    |           | RICOH MPC3503 COPIER LEASE - SR. I | 171.08          |
|         |           |                                    | 9028919806    |           | RICOH MPC3503 COPIER LEASE - REC   | 187.53          |
|         |           |                                    | 9028920030    |           | RICOH MPC6003 COPIER LEASE - PD S  | 228.83          |
|         |           |                                    | 9028920160    |           | RICOH MPC3503 COPIER LEASE - PW -  | 165.00          |
|         |           |                                    |               |           | <b>Total :</b>                     | <b>1,212.91</b> |
| 163815  | 7/13/2021 | 104016 RICON CORPORATION           | 380060        |           | BUS SUPPLIES                       | 122.14          |
|         |           |                                    |               |           | <b>Total :</b>                     | <b>122.14</b>   |
| 163816  | 7/13/2021 | 102849 RINALDI, MARK D.            | PERMIT #16832 |           | PERMIT DEPOSIT REFUND - 14904 DUE  | 500.00          |
|         |           |                                    |               |           | <b>Total :</b>                     | <b>500.00</b>   |
| 163817  | 7/13/2021 | 100585 RKA CONSULTING GROUP        | 31110         |           | ENGINEERING PLAN CHECK SERVICE     | 560.00          |
|         |           |                                    | 31111         |           | ENGINEERING PLAN CHECK SERVICE     | 280.00          |
|         |           |                                    | 31112         |           | ENGINEERING PLAN CHECK SERVICE     | 770.00          |

Bank code : usb

| Voucher | Date      | Vendor  | Invoice   | PO #      | Description/Account  | Amount                                     |
|---------|-----------|---|---|-----------|--|--|
| 163817  | 7/13/2021 | 100585 RKA CONSULTING GROUP                   | (Continued)<br>31265                                |           | ENGINEERING PLAN CHECK SERVICES  | 595.00                                     |
|         |           |   |   |           | <b>Total :</b>   | <b>2,205.00</b>                            |
| 163818  | 7/13/2021 | 111495 ROBINSON-PASSLEY, SHARON               | JULY 2021   |           | COBRA REIMBURSEMENT - JULY 2021  | 588.25                                     |
|         |           |   |   |           | <b>Total :</b>   | <b>588.25</b>                              |
| 163819  | 7/13/2021 | 107785 ROMERO, MARIA                          | 061721  |           | MGMT ANNUAL HEALTH BENEFIT   | 1,000.00                                   |
|         |           |   |   |           | <b>Total :</b>   | <b>1,000.00</b>                            |
| 163820  | 7/13/2021 | 119126 S.B.R.P.C.A.                           | 03996   | 023-01326 | FY 21-22 1ST QUARTER ASSESSMENT  | 749,467.25                                 |
|         |           |   |   |           | <b>Total :</b>   | <b>749,467.25</b>                          |
| 163821  | 7/13/2021 | 119126 S.B.R.P.C.A.                           | 04005<br>04006                                      |           | PD AUTO PARTS<br>PD AUTO PARTS   | 191.17<br>191.17                           |
|         |           |   |   |           | <b>Total :</b>   | <b>382.34</b>                              |
| 163822  | 7/13/2021 | 119022 SAFE MART OF SOUTHERN, CALIFORNIA, INC | 92199<br>92244                                      |           | PD PROGRAM SUPPLIES<br>BLDG MAINT SUPPLIES   | 27.56<br>77.19                             |
|         |           |   |   |           | <b>Total :</b>   | <b>104.75</b>                              |
| 163823  | 7/13/2021 | 119016 SAM'S CLUB                             | 3493 06/25/21                                       |           | FCC PROGRAM SUPPLIES   | 171.96                                     |
|         |           |   |   |           | <b>Total :</b>   | <b>171.96</b>                              |
| 163824  | 7/13/2021 | 119045 SAXE-CLIFFORD, PH.D., SUSAN            | 21-0623-2   |           | PSYCHOLOGICAL EVALUATIONS  | 900.00                                     |
|         |           |   |   |           | <b>Total :</b>   | <b>900.00</b>                              |
| 163825  | 7/13/2021 | 220288 SECOND TIME AROUND SENIORS, CLUB       | CERDA 20/21   |           | COMMUNITY PROMOTION  | 100.00                                     |
|         |           |   |   |           | <b>Total :</b>   | <b>100.00</b>                              |
| 163826  | 7/13/2021 | 108654 SECTRAN SECURITY INC.                  | 21060688  |           | ARMORED TRANSPORTATION SERVICES  | 188.43                                     |
|         |           |   |   |           | <b>Total :</b>   | <b>188.43</b>                              |
| 163827  | 7/13/2021 | 107006 SHAMROCK COMPANIES                     | 2504742<br>2505775<br>2508209<br>2509730<br>2509949 |           | BLDG MAINT SUPPLIES<br>SIGNS/SIGNALS MAINT SUPPLIES<br>PW MAINT SUPPLIES<br>BLDG MAINT SUPPLIES<br>BLDG MAINT SUPPLIES | 55.65<br>231.44<br>70.34<br>10.96<br>50.28 |

Bank code : usb

| Voucher | Date      | Vendor  | Invoice                            | PO #                   | Description/Account  | Amount                            |
|---------|-----------|---|------------------------------------|------------------------|--|-----------------------------------|
| 163827  | 7/13/2021 | 107006 107006 SHAMROCK COMPANIES                                | (Continued)                        |                        | <b>Total :</b>   | <b>418.67</b>                     |
| 163828  | 7/13/2021 | 109918 SHIGE'S FOREIGN CAR SERVICE                              | 8088381                            | 035-01021              | 2016 FORD INTRCPTR #1488058 SERVI  | 1,187.89                          |
|         |           |   |                                    |                        | <b>Total :</b>   | <b>1,187.89</b>                   |
| 163829  | 7/13/2021 | 111783 SIGNO, FLORENCIO   | 063021                             |                        | PURCHASE REIMBURSEMENT - MAILIN  | 83.05                             |
|         |           |   |                                    |                        | <b>Total :</b>   | <b>83.05</b>                      |
| 163830  | 7/13/2021 | 119378 SMARDAN SUPPLY CO.                                       | S3689535<br>S3690586               |                        | BLDG MAINT SUPPLIES<br>BLDG MAINT SUPPLIES   | 1,345.94<br>98.21                 |
|         |           |   |                                    |                        | <b>Total :</b>   | <b>1,444.15</b>                   |
| 163831  | 7/13/2021 | 119361 SMART & FINAL IRIS CO.                                   | 003402<br>012802<br>20003<br>45002 |                        | REC PROGRAM SUPPLIES<br>REC PROGRAM SUPPLIES<br>REC PROGRAM SUPPLIES<br>REC PROGRAM SUPPLIES | 82.62<br>55.95<br>42.66<br>202.95 |
|         |           |   |                                    |                        | <b>Total :</b>   | <b>384.18</b>                     |
| 163832  | 7/13/2021 | 107761 SOCAL STORMWATER RUNOFF, SOLUTION S 5401                 |                                    | 037-09948              | FACILITY STORMWATER COMPLIANCE   | 5,370.00                          |
|         |           |   |                                    |                        | <b>Total :</b>   | <b>5,370.00</b>                   |
| 163833  | 7/13/2021 | 119202 SOUTH BAY DOCUMENT DESTRUCTION, INC 79558                |                                    |                        | DOCUMENT DESTRUCTION 06/08/21  | 100.00                            |
|         |           |   |                                    |                        | <b>Total :</b>   | <b>100.00</b>                     |
| 163834  | 7/13/2021 | 119447 SOUTH BAY FORD   | 504144                             |                        | PD AUTO PARTS  | 544.09                            |
|         |           |   |                                    |                        | <b>Total :</b>   | <b>544.09</b>                     |
| 163835  | 7/13/2021 | 119375 SOUTH COAST AIR QUALITY, MANAGEMENT I 3832179<br>3835062 |                                    |                        | ANNUAL OPERATING FEES - I C E (>50)<br>EMISSIONS FEE - FLAT FEE FOR LAST                     | 960.59<br>142.59                  |
|         |           |   |                                    |                        | <b>Total :</b>   | <b>1,103.18</b>                   |
| 163836  | 7/13/2021 | 619003 SOUTHERN CALIFORNIA EDISON                               | 062321                             |                        | LIGHT & POWER  | 35,727.29                         |
|         |           |   |                                    |                        | <b>Total :</b>   | <b>35,727.29</b>                  |
| 163837  | 7/13/2021 | 101570 SOUTHWEST OFFSET PRINTING                                | 179623                             | 035-01084<br>035-01084 | FIREWORKS REGULATIONS ADVERTIS   | 2,948.55                          |
|         |           |   |                                    |                        | <b>Total :</b>   | <b>2,948.55</b>                   |

Voucher List  
CITY OF GARDENA

Bank code : usb

| Voucher | Date      | Vendor                                | Invoice  | PO #      | Description/Account  | Amount                                      |
|---------|-----------|---------------------------------------|--|-----------|--|---|
| 163838  | 7/13/2021 | 104126 SPECTRUM SOLUTIONS             | 0851122061221  |           | CABLE SERVICES - PD  | 126.84                                      |
|         |           |                                       |  |           | <b>Total :</b>   | <b>126.84</b>                               |
| 163839  | 7/13/2021 | 109892 STANTEC CONSULTING SERVICES    | 1797969  | 037-10002 | GTRANS DISPATCH AREA MODIFICATIO   | 6,060.00                                    |
|         |           |                                       |  |           | <b>Total :</b>   | <b>6,060.00</b>                             |
| 163840  | 7/13/2021 | 119010 STAPLES ADVANTAGE              | 3479916495   |           | PW OFFICE SUPPLIES   | 396.65                                      |
|         |           |                                       |  |           | <b>Total :</b>   | <b>396.65</b>                               |
| 163841  | 7/13/2021 | 303323 STATE CONTROLLER'S OFFICE      | FTB-00002891   |           | STATE CONTROLLER'S 2020 OFFSETS  | 1,383.70                                    |
|         |           |                                       |  |           | <b>Total :</b>   | <b>1,383.70</b>                             |
| 163842  | 7/13/2021 | 100609 TANK SPECIALISTS OF CALIFORNIA | 30652<br>30691   |           | PRESSURE DECAY TESTING<br>CERTIFIED DESIGNATED OPERATOR S                              | 990.00<br>189.75                            |
|         |           |                                       |  |           | <b>Total :</b>   | <b>1,179.75</b>                             |
| 163843  | 7/13/2021 | 107928 TELECOM LAW FIRM, P.C.         | 10377<br>10596   |           | PROFESSIONAL SERVICES - 1566 W. 1:<br>PROFESSIONAL SERVICES - SWF PRO                  | 392.00<br>800.00                            |
|         |           |                                       |  |           | <b>Total :</b>   | <b>1,192.00</b>                             |
| 163844  | 7/13/2021 | 109411 TITAN LEGAL SERVICES, INC.     | SU353322-02-01<br>SU353322-03-01<br>SU353322-04-01<br>SU353322-05-01<br>SU353325-01-01 |           | LEGAL SERVICES<br>LEGAL SERVICES<br>LEGAL SERVICES<br>LEGAL SERVICES<br>LEGAL SERVICES | 78.80<br>122.50<br>82.29<br>82.30<br>219.72 |
|         |           |                                       |  |           | <b>Total :</b>   | <b>585.61</b>                               |
| 163845  | 7/13/2021 | 120427 TOYO                           | 2021-2189  |           | HEADSHOT PORTRAIT - PW DIRECTOF  | 165.00                                      |
|         |           |                                       |  |           | <b>Total :</b>   | <b>165.00</b>                               |
| 163846  | 7/13/2021 | 104806 TOYOTA LIFT OF L.A.            | PSI-0233802  |           | PMI SERVICE - FORKLIFT #8FGCU25  | 161.67                                      |
|         |           |                                       |  |           | <b>Total :</b>   | <b>161.67</b>                               |
| 163847  | 7/13/2021 | 107903 TSUKURU USA CORPORATION        | 21113  | 034-00478 | NCC INTERIOR WALL RENOVATION JN:   | 25,814.62                                   |
|         |           |                                       |  |           | <b>Total :</b>   | <b>25,814.62</b>                            |
| 163848  | 7/13/2021 | 100896 U.S. BANK                      | 2110056958   | 023-01318 | LINE OF CREDIT Q4 QUARTERLY FEE  | 8,312.50                                    |

Voucher List  
CITY OF GARDENA

Bank code : usb

| Voucher | Date      | Vendor                                      | Invoice              | PO #      | Description/Account                | Amount           |
|---------|-----------|---|----------------------|-----------|------------------------------------|------------------|
| 163848  | 7/13/2021 | 100896 100896 U.S. BANK                     | (Continued)          |           | <b>Total :</b>                     | <b>8,312.50</b>  |
| 163849  | 7/13/2021 | 109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS | BEEMAN 06/22/21      |           | CAL CARD STATEMENT 05/25-06/22/21  | 15.74            |
|         |           |   | FCC 06/22/21         |           | CAL CARD STATEMENT 05/25/-06/22/21 | 3,428.17         |
|         |           |   | HR 06/22/21          |           | CAL CARD STATEMENT 05/25-06/22/21  | 645.75           |
|         |           |   | KWAK 06/22/21        |           | CAL CARD STATEMENT 05/25-06/22/21  | 108.00           |
|         |           |   | MACIEL 05/24/21      |           | CAL CARD STATEMENT 04/23-05/24/21  | 304.88           |
|         |           |   | NOLAN 06/22/21       |           | CAL CARD STATEMENT 05/25-06/22/21  | 3,994.83         |
|         |           |   | PALMA 06/22/21       |           | CAL CARD STATEMENT 05/25-06/22/21  | 536.26           |
|         |           |   | PD TRAINING 05/24/21 |           | CAL CARD STATEMENT 04/23-05/24/21  | 2,278.70         |
|         |           |   | PD TRAINING2 5/24/21 |           | CAL CARD STATEMENT 04/23-05/24/21  | 3,918.92         |
|         |           |   | PD TRAINING3 5/24/21 |           | CAL CARD STATEMENT 04/23-05/24/21  | 2,311.28         |
|         |           |   | PD TRAINING4 5/24/21 |           | CAL CARD STATEMENT 04/23-05/24/21  | 1,548.70         |
|         |           |   | RIGG 06/22/21        |           | CAL CARD STATEMENT 05/25-06/22/21  | 150.25           |
|         |           |   | V.OSORIO 05/24/21    |           | CAL CARD STATEMENT 04/23-05/24/21  | 2,400.93         |
|         |           |   | WARD 06/22/21        |           | CAL CARD STATEMENT 05/25-06/22/21  | 69.69            |
|         |           |   |                      |           | <b>Total :</b>                     | <b>21,712.10</b> |
| 163850  | 7/13/2021 | 104692 ULINE                                | 134273941            |           | BUS SHOP SUPPLIES                  | 54.18            |
|         |           |   | 134411526            |           | PD PROGRAM SUPPLIES                | 596.09           |
|         |           |   | 135053325            |           | PD PROGRAM SUPPLIES                | 156.21           |
|         |           |   |                      |           | <b>Total :</b>                     | <b>806.48</b>    |
| 163851  | 7/13/2021 | 103227 UNIPLAN ENGINEERING, INC.            | 800152-01R           | 024-00721 | DESIGN & CMI SERVICES - WESTERN /  | 30,693.60        |
|         |           |   |                      |           | <b>Total :</b>                     | <b>30,693.60</b> |
| 163852  | 7/13/2021 | 119825 UNITED ROTARY BRUSH CORP.            | CI267352             | 024-00741 | PW SWEEPER SUPPLIES                | 2,003.46         |
|         |           |   |                      |           | <b>Total :</b>                     | <b>2,003.46</b>  |
| 163853  | 7/13/2021 | 121407 UPS                                  | 649922241 06/12/21   |           | SHIPPING SERVICE CHARGES           | 175.20           |
|         |           |   |                      |           | <b>Total :</b>                     | <b>175.20</b>    |
| 163854  | 7/13/2021 | 106754 URBAN RESTORATION GROUP US, INC.     | 00029321             |           | STREET MAINT SUPPLIES              | 825.00           |
|         |           |   |                      |           | <b>Total :</b>                     | <b>825.00</b>    |
| 163855  | 7/13/2021 | 122050 VERIZON WIRELESS                     | 9881650475           |           | PW CELL PHONE SERVICE~             | 984.30           |
|         |           |   |                      |           | <b>Total :</b>                     | <b>984.30</b>    |

Bank code : usb

| Voucher | Date      | Vendor                                | Invoice        | PO #      | Description/Account               | Amount           |
|---------|-----------|---------------------------------------|----------------|-----------|-----------------------------------|------------------|
| 163856  | 7/13/2021 | 103841 VILLAGE AUTO SPA               | MAY 2021       |           | CAR WASH                          | 62.96            |
|         |           |                                       |                |           | <b>Total :</b>                    | <b>62.96</b>     |
| 163857  | 7/13/2021 | 108902 VIRICITI LLC                   | 1860           | 037-10028 | LICENSE FEE RENEWAL FOR ELECTRI   | 8,888.00         |
|         |           |                                       |                |           | <b>Total :</b>                    | <b>8,888.00</b>  |
| 163858  | 7/13/2021 | 122435 VISTA PAINT CORPORATION        | 2021-056878-00 |           | GTRANS FACILITY PAINT             | 347.30           |
|         |           |                                       |                |           | <b>Total :</b>                    | <b>347.30</b>    |
| 163859  | 7/13/2021 | 108353 WALTERS WHOLESALE ELECTRIC CO  | S118266234     |           | BLDG MAINT SUPPLIES               | 1,418.93         |
|         |           |                                       |                |           | <b>Total :</b>                    | <b>1,418.93</b>  |
| 163860  | 7/13/2021 | 101903 WATER TECHNIQUES               | 78178          |           | DRINKING WATER SYSTEM RENTAL      | 45.00            |
|         |           |                                       |                |           | <b>Total :</b>                    | <b>45.00</b>     |
| 163861  | 7/13/2021 | 123154 WEST COAST ARBORISTS, INC.     | 173621         | 024-00676 | TREE TRIMMING SERVICES FY 2021    | 16,288.00        |
|         |           |                                       | 174153         | 024-00676 | TREE TRIMMING SERVICES FY 2021    | 32,096.00        |
|         |           |                                       |                |           | <b>Total :</b>                    | <b>48,384.00</b> |
| 163862  | 7/13/2021 | 123350 WEST COAST SAND & GRAVEL, INC. | 379804         |           | STREET MAINT SUPPLIES             | 708.89           |
|         |           |                                       |                |           | <b>Total :</b>                    | <b>708.89</b>    |
| 163863  | 7/13/2021 | 110370 WESTERN COLLISION CENTER, INC  | 1061           | 035-01022 | 2011 FORD CROWN VIC #1376572 BOD  | 903.42           |
|         |           |                                       | 1062           | 035-01022 | 2015 FORD EXPLR #1462842 BODY REI | 562.50           |
|         |           |                                       |                |           | <b>Total :</b>                    | <b>1,465.92</b>  |
| 163864  | 7/13/2021 | 119387 WEX BANK                       | 72197839       |           | FUEL PURCHASES                    | 50.00            |
|         |           |                                       |                |           | <b>Total :</b>                    | <b>50.00</b>     |
| 163865  | 7/13/2021 | 109342 WHITMAN ELECTRIC               | 052021         | 024-00735 | WESTERN AVE STREET IMPROVEMEN     | 14,888.70        |
|         |           |                                       | INV00158       |           | EMERGENCY TRAFFIC SIGNAL REPAIR   | 900.00           |
|         |           |                                       |                |           | <b>Total :</b>                    | <b>15,788.70</b> |
| 163866  | 7/13/2021 | 123050 WILLIAMS SCOTSMAN, INC.        | 9010879556     |           | MODULAR BUILDING RENTAL CPX-804   | 2,212.87         |
|         |           |                                       |                |           | <b>Total :</b>                    | <b>2,212.87</b>  |
| 163867  | 7/13/2021 | 125001 YAMADA COMPANY, INC.           | 80910          |           | TREE PROGRAM SUPPLIES             | 254.28           |
|         |           |                                       | 80914          |           | STREET MAINT SUPPLIES             | 65.46            |

Bank code : usb

| Voucher | Date                     | Vendor                      | Invoice     | PO # | Description/Account   | Amount                        |
|---------|--------------------------|-----------------------------|-------------|------|-----------------------|-------------------------------|
| 163867  | 7/13/2021                | 125001 YAMADA COMPANY, INC. | (Continued) |      |                       |                               |
|         |                          |                             | 80945       |      | STREET MAINT SUPPLIES | 52.59                         |
|         |                          |                             | 80950       |      | PW MAINT SUPPLIES     | 86.33                         |
|         |                          |                             | 80954       |      | STREET MAINT SUPPLIES | 115.63                        |
| Total : |                          |                             |             |      |                       | 574.29                        |
| 195     | Vouchers for bank code : |                             | usb         |      | Bank total :          | 2,569,203.19                  |
| 195     | Vouchers in this report  |                             |             |      |                       | Total vouchers : 2,569,203.19 |

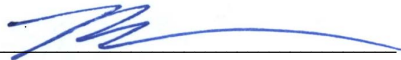
Bank code : usb

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|------|--------|---------|------|---------------------|--------|
|---------|------|--------|---------|------|---------------------|--------|

CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 23 inclusive of the check register are accurate and funds are available for payment thereof.

By: \_\_\_\_\_



Chief Fiscal Officer

This is to certify that the claims or demands covered by checks listed on pages 1 to 23 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

|       |                   |
|-------|-------------------|
| _____ | <u>07/13/2021</u> |
| Mayor | Date              |

|               |       |
|---------------|-------|
| _____         | _____ |
| Councilmember | Date  |

|               |       |
|---------------|-------|
| _____         | _____ |
| Councilmember | Date  |

Acknowledged:

|               |       |
|---------------|-------|
| _____         | _____ |
| Councilmember | Date  |

|               |       |
|---------------|-------|
| _____         | _____ |
| Councilmember | Date  |



**TO: THE HONORABLE MAYOR AND CITY COUNCIL**  
**SUBJECT: PERSONNEL REPORT**

1. Report the count of confirmed COVID-19 employee cases.  
Total Count: Seventy-two (72)
  - a. Administrative Services Department: One (1)
  - b. City Clerk's Office: One (1)
  - c. Elected & Administrative Offices: One (1)
  - d. Community Development Department: Two (2)
  - e. Transportation Department: Twenty (20)
  - f. Police Department: Twenty-Six (26)
  - g. Public Works Department: Nine (9)
  - h. Recreation & Human Services Department: Twelve (12)
2. Report the Promotional Appointment of the following Individuals:
  - a. **ANDREW CORDOVA** to the position of Police Trainee, Schedule 200 (\$5,903/month) with the Police Department effective July 1, 2021.
  - b. **JOCELYN CASTELLANOS** to the position of Police Trainee, Schedule 200 (\$5,903/month) with the Police Department effective July 2, 2021.
  - c. **GABRIEL GONZALEZ** to the position of Park Maintenance Lead, Schedule 53 (\$5,550 - \$7,083/month) with the Public Works Department effective July 14, 2021.
3. Report the Separation of the following individuals:
  - a. Community Services Officer, **HERSON CORONADO**, of the Police Department effective June 25, 2021. Mr. Coronado provided 3 years and 6 months of service to the City.
  - b. Police Services Officer, **TRACEY LOPEZ**, of the Police Department effective June 30, 2021. Ms. Lopez provided 8 years and 6 months of service to the City.
4. Report the Service Retirement of Police Sergeant, **DAMASO BAUTISTA**, of the Police Department effective June 30, 2021. Mr. Bautista provided 27 years and 8 months of service to the City.
5. Report that the following individuals are on leave under the Family Medical Leave Act / California Family Rights Act:
  - a. Bus Operator, **VALENCIA BARNES**, of the Transportation Department effective June 21, 2021 through July 12, 2021.
  - b. Police Officer, **AESON RAMOS NORIEGA**, of the Police Department effective June 25, 2021 through July 31, 2021.

6. Report the Return of the following individuals:
  - a. Bus Operator, **TEILDA McKISSIC LUCAS**, of the Transportation Department effective May 10, 2021.
  - b. Custodian II, **HENRY SORTO-MUNOZ**, of the Recreation Department effective June 28, 2021.
7. Report the Medical Leave of Absence for:
  - a. Police Officer, **HAE SEO**, of the Police Department effective June 14, 2021 through a date to be determined.
  - b. Bus Operator, **TEILDA McKISSIC LUCAS**, of the Transportation Department effective June 28, 2021 through July 25, 2021.
8. Report the active recruitment for the Closed/Promotional position of Police Lieutenant (Police Department). This recruitment is scheduled to close on August 2, 2021.



# PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

## REPORT OF ACTION

**Tuesday, July 6, 2021 – 7:00 PM**

1700 W. 162nd Street, Gardena, California

### 5. PUBLIC HEARING ITEMS

5.A Continuation of Environmental Assessment #4-21, Site Plan Review #2-21, and Vesting Tentative Map #1-21.

APPLICANT: Mitch Gardner, G3 Urban Inc.

LOCATION: 15717 and 15725 S. Normandie Avenue

**Commission Action:** The Commission opened the public hearing and continued the item to the July 20, 2021, Planning and Environmental Quality Commission meeting.

[Continuation Memo.docx](#)

### 5.B CONDITIONAL USE PERMIT #4-21

The Commission considered a request for a conditional use permit to allow a towing company and associated outdoor storage in the Industrial (M-1) zone and directed staff to file a Notice of Exemption.

APPLICANT: Rajpal Dhillon, U.S. Tow

LOCATION: 1638 W. 130th Street (APN: 6102-006-017)

**Commission Action:** The Commission approved Resolution No. PC 8-21, approving Conditional Use Permit #4-21.

[Staff Report \(US Tow\).pdf](#)

[Resolution \(US Tow\).pdf](#)

[Exhibit A - Conditions of Approval \(US Tow\).pdf](#)



# **City of Gardena**

## **Gardena City Council Meeting**

### **AGENDA REPORT SUMMARY**

Agenda Item No. 13.B  
Section: DEPARTMENTAL  
ITEMS - ELECTED &  
ADMINISTRATIVE OFFICES  
Meeting Date: July 13, 2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: ORDINANCE NO. 1831, ADDING CHAPTER 2.66 TO THE GARDENA MUNICIPAL CODE CODIFYING THE GARDENA ECONOMIC BUSINESS ADVISORY COMMISSION

#### **COUNCIL ACTION REQUIRED:**

**Staff Recommendation: Staff respectfully recommends that Council Introduce Ordinance No. 1831**

#### **RECOMMENDATION AND STAFF SUMMARY:**

On September 12, 2017, the City Council established the Gardena Economic Development Advisory Committee. Staff now recommends that the Gardena Economic Development Advisory Committee be codified as the Gardena Economic Development Advisory Commission (GEBAC).

The Gardena Economic Development Advisory Commission's function will be to focus on economic development efforts in the City of Gardena.

The GEBAC will consist of eleven members. The Mayor and each Councilmember shall have the right to nominate two members and the City Manager shall nominate one member, and such nominations shall be honored by ratification and confirmation by a majority vote of the membership of the council.

The term of office for each member of the GEBAC shall be coterminous with the term of the council member who nominated the commissioner.

Any GEBAC commissioner who absents himself or herself from any three consecutive regular meetings of the GEBAC or who is absent from a total of four regular meetings of the commission in any twelve month period shall thereby automatically forfeit his or her position as a member of the commission and the name of such person shall be automatically removed from the membership of the commission.

Members of the GEBAC shall receive no compensation. However, the members shall be reimbursed for any expense incurred in the performance of their duties.

IN CONCLUSION, Staff respectfully recommends that the Council introduce Ordinance No.

1831

**FINANCIAL IMPACT/COST:**

N/A

**ATTACHMENTS:**

[ORD No. 1831.pdf](#)

APPROVED:



---

Clint Osorio, City Manager

**ORDINANCE NO. 1831**

**AN ORDINANCE OF THE CITY COUNCIL OF THE  
CITY OF GARDENA, CALIFORNIA ADDING CHAPTER 2.66 TO THE GARDENA  
MUNICIPAL CODE CODIFYING THE  
GARDENA ECONOMIC BUSINESS ADVISORY COMMISSION**

WHEREAS, the City Council of the City of Gardena has previously established a Gardena Economic Development Advisory Committee; and

WHEREAS, the City Council would like to codify this Committee as a commission;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 2.66 is hereby added to the Gardena Municipal Code to read as follows:

**Chapter 2.66  
GARDENA ECONOMIC BUSINESS ADVISORY COMMISSION**

**2.66.010 Created.**

Pursuant to the authority vested in the Council, there is created the Gardena Economic Business Advisory Commission (GEBAC).

**2.66.020 Membership.**

The GEBAC shall consist of eleven members. The mayor and each councilmember shall have the right to nominate two members and the City Manager shall nominate one member, and such nominations shall be honored by ratification and confirmation by a majority vote of the membership of the council.

**2.66.030 Terms.**

A. The term of office for each member of the GEBAC shall be coterminous with the term of the council member who nominated the commissioner.

B. Each commissioner shall serve at the pleasure of the council, and such appointments may be terminated by a majority vote of the membership of the council.

C. Each commissioner shall serve until a successor is appointed.

D. Commissioners may be reappointed.

**2.66.040 Vacancies.**

If a vacancy shall occur, the vacancy shall be filled by the council member who nominated the person creating a vacancy and shall be for the remainder of the unexpired term.

**2.66.050 Forfeiture of office.**

Notwithstanding any other provision of this chapter, any GEBAC commissioner who absents himself or herself from any three consecutive regular meetings of the GEBAC or who is absent from a total of four regular meetings of the commission in any twelve month period shall thereby automatically forfeit his or her position as a member of the commission and the name of such person shall be automatically removed from the membership of the commission.

The secretary of the commission shall thereupon promptly notify the council of such fact, whereupon the vacancy so created shall be filled as set forth in Section 2.66.040.

**2.66.060 Organization and meetings.**

A. The GEBAC shall develop its own bylaws which shall set forth the organization of the commission.

B. The GEBAC shall meet once every other month at a time and place in the City to be determined by the Commission. No meeting shall be scheduled on a legal holiday.

**2.66.070 Function.**

The functions of the GEBAC shall be to focus on economic development efforts

**2.66.080 Ex officio member.**

To aid and assist the GEBAC in its deliberations, a member of the City Manager's office shall serve as an ex officio member of the commission and shall have no voting power.

**2.66.090 Compensation.**

Members of the GEBAC shall receive no compensation. However, the members shall be reimbursed for any expense incurred in the performance of their duties.

SECTION 2. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 3. Certification. The City Clerk shall certify the passage of this ordinance and

shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

SECTION 4. CEQA. The City Council finds that this Ordinance is exempt from CEQA as it does not qualify as a project.

SECTION 5. Effective Date. This ordinance shall not become effective or be in force until thirty (30) days from and after the date of its adoption.

Passed, approved, and adopted this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
TASHA CERDA, Mayor

ATTEST:

\_\_\_\_\_  
MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
CARMEN VASQUEZ, City Attorney



# **City of Gardena**

## **Gardena City Council Meeting**

### **AGENDA REPORT SUMMARY**

Agenda Item No. 17.A  
Section: DEPARTMENTAL  
ITEMS - TRANSPORTATION  
Meeting Date: July 13, 2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: APPROVE TRANSIT SERVICE TO THE INGLEWOOD SPORTS AND ENTERTAINMENT DISTRICT

#### **COUNCIL ACTION REQUIRED:**

**Staff Recommendation: Approve Service**

#### **RECOMMENDATION AND STAFF SUMMARY:**

In 2017 the City of Inglewood began development of the new Inglewood Sports and Entertainment District (the District). The District is located along Prairie Ave. between Century Blvd. and Manchester Blvd. Activities to be included in the District include the 70,000 seat SoFi Stadium (home field for the Los Angeles Rams and Chargers of the National Football League - NFL), a 6,000-seat performing arts venue, 780,000 square feet of office space, 890,000 square feet of retail space, 300 hotel rooms, 2,500 modern residences, and approximately 25 acres of public parks. SoFi Stadium will also be a host site for Super Bowl LVI in February 2022 and for the 2028 Olympics.

Plans for the opening of SoFi Stadium for NFL football in August 2020 were delayed due to the COVID-19 pandemic. With the lifting of capacity limits and physical distancing requirements by the State of California on June 15, 2021, SoFi Stadium plans to allow 100% capacity at NFL games, with the first regular season game scheduled for Sunday September 12, 2021. While SoFi Stadium has seating for approximately 70,000 persons, the parking facilities have been designed for 9,000 vehicles. As a result, the City of Inglewood has contracted with LAZ Parking to coordinate plans for several remote parking facilities to provide service to the District on NFL game days. The City of Inglewood has also contacted local and regional public transit providers regarding possible impacts on traffic and transit demand to the area.

GTrans proposes to implement a new bus route to serve the Inglewood Sports and Entertainment District. This new route would operate between the Harbor Gateway Transit Center (located on 182nd St. near Vermont Ave. in Gardena) and the District via the I-110 and I-105 Fwys., and the Hawthorne Blvd./Prairie Ave. corridors. Service would begin operation on September 12, 2021. Presently the District is busiest on Sundays with the start of NFL service and other related activities, so staff proposes to operate the new bus route on Sundays to evaluate ridership demand and service performance on a pilot service basis. During pilot

service operation, service may be operated on additional days of the week if warranted by passenger demand. The new bus route would operate for one year, at which time service performance would be evaluated to determine if the pilot service should continue to operate, and if service should be expanded to operate additional days of the week.

Depending on the frequency of service operated to the District, operating costs are estimated to range from \$280,000 to \$450,200 annually. Passengers would be charged the GTrans base express fare of \$4 round-trip (\$2 for travel in each direction). Collection of the entire \$4 fare at Harbor Gateway Transit Center will eliminate the need to collect fares from passengers making return trips from the District, facilitating a speedy boarding process and efficient service operation.

The potential benefits of implementing a new bus route to the Inglewood Sports and Entertainment District include the following:

- Operation of pilot bus service to a new activity center in the region can introduce GTrans bus service to new travel markets, increasing the potential to grow transit ridership on the GTrans bus system.
- The use of park and ride remote parking with operation of pilot bus service to the District using GTrans' zero emission and new near-zero emission (CNG) buses would contribute to the reduction of vehicle traffic and vehicle exhaust emissions in the region.

Therefore it is requested that Council approve the implementation of new bus service to the Inglewood Sports and Entertainment District as a pilot bus service to assess the potential for future enhanced transit service to the District.

**FINANCIAL IMPACT/COST:**

GTrans has eligible operating funds within its existing FY22 budget to accommodate this project. There is no impact to the General Fund.

**ATTACHMENTS:**

APPROVED:



---

Clint Osorio, City Manager



# **City of Gardena**

## **Gardena City Council Meeting**

### **AGENDA REPORT SUMMARY**

Agenda Item No. 17.B  
Section: DEPARTMENTAL  
ITEMS - TRANSPORTATION  
Meeting Date: July 13, 2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: APPROVE CONTRACT WITH PULSAR ADVERTISING, INC. IN THE AMOUNT OF \$74,567, AND A PROJECT TOTAL OF \$84,567

#### **COUNCIL ACTION REQUIRED:**

**Staff Recommendation: Approve Contract**

#### **RECOMMENDATION AND STAFF SUMMARY:**

GTrans is planning to introduce Sunday transit service to the Inglewood Sports and Entertainment District and SoFi Stadium. This service will be available to all visitors, employees, and football fans from the Harbor Gateway Transit Center Park and Ride lot in Gardena. This service is a critical first step for GTrans in cultivating ridership to support more frequent service to the complex as this District's development continues to progress into a major destination in the region. As such, GTrans wishes to engage a professional marketing and advertising firm to help develop a comprehensive campaign to announce and generate ridership for the new service.

GTrans wishes to hire Pulsar Advertising, Inc., with which it has a long and fruitful relationship. Beginning in early 2014, Pulsar was instrumental in building the GTrans brand identity, including its new logo, bus livery and brand standards. In addition, Pulsar helped develop the concept design and launch campaign for GTrans' 75th Anniversary, the [www.ridegtrans.com](http://www.ridegtrans.com) website, and new service initiatives that took place in 2015 and 2016. Over the years, the partnership with Pulsar has been invaluable and GTrans plans to again contract with them to develop a marketing approach for this important service. Pulsar, headquartered in Los Angeles with offices across the nation, is a full-service, customer-centric advertising and marketing agency with proven experience in areas including cultivating the customer experience, developing creative material, utilizing traditional platforms as well as digital and social media, and assisting with brand positioning and media. Pulsar has significant transit-specific experience, working with Foothill Transit and Metrolink here in Los Angeles County, MTA in New York, Metra Commuter Rail in Illinois, Virginia Railway Express and Arlington Transit in Virginia, MTA in Maryland, and TriMet in Oregon.

For this project, Pulsar will develop a multimedia approach which includes cost effectively targeting key audiences using owned media, digital and social media and mobile banner ads. Their proposal outlines several deliverables that will help make this debut service a success.

Staff has reviewed the proposal and cost to ensure they are fair and reasonable. GTrans also wishes to include a contingency of \$10,000 which will allow us to engage Pulsar in any additional, unforeseen efforts that might arise during the course of the rollout of the service. This would only be utilized upon advanced approval by GTrans management.

Therefore, staff respectfully requests that the City Council approve a professional services agreement with Pulsar Advertising, Inc. for marketing and advertising services for its new transit service to the Inglewood Sports and Entertainment District and SoFi Stadium in the amount of \$74,567, and authorize a project cost of \$ \$84,567, which includes contingency.

**FINANCIAL IMPACT/COST:**

GTrans has eligible operating funds within its existing FY22 budget to accommodate this project. There is no impact to the General Fund.

**ATTACHMENTS:**

[GTrans City of Inglewood\\_SoFi Stadium Service Launch Plan Proposal\\_Pulsar.pdf](#)  
[Agreement with Pulsar Advertising Inc.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio".

---

Clint Osorio, City Manager



## **GTrans City of Inglewood/SoFi Stadium Service Launch Plan Proposal**

Prepared by Pulsar  
July 1, 2021

GTrans will launch the GTrans NFL Game Day Service this August to alleviate congestion added in the SoFi Stadium area and approaching roads by game-day traffic. Service will run every Sunday and cost users \$4 round trip.

The Pulsar marketing team's objective is to support the launch of the GTrans NFL Game Day Service with a strategic, lean marketing approach to announce and generate use of the new service.

### **Goals:**

- Establish GTrans as foundational service to Sofi Stadium game goers
- Leverage promotion of Sofi Stadium's Opening and unprecedented, banner year — COVID Re-entry and Sofi Stadium as Super Bowl host

### **To accomplish these goals, we will:**

- Coordinate with GTrans to establish consistent campaign creative and launch material elements
- Utilize a multi-media approach with concentration on social/digital media to target key audience groups at the right time with the right message
- Leverage any available GTrans and NFL assets to add excitement and exposure for the service
- Support the new service with both paid and earned media, generating necessary awareness upon launch

Our target audiences include the LA Rams and LA Chargers ticket holders, residents in the vicinity of South College parking lots, employees of the SoFi Stadium area and existing GTrans riders in South Bay communities. These audiences represent a rich field of possible Game Day Service riders who can help to alleviate congestion and realize benefits of the service.

**Multimedia Approach:**

To cost effectively target key audiences, a multimedia approach is recommended. This will allow for greater frequency among audiences more likely to use the service. In addition, this will allow for greater messaging opportunities to feature benefits as well as how to use the service.

The multi-media approach will provide a platform for extension of all possible partnership opportunities and will optimize the available budget.

Messages will consider the evolving COVID-19 environment.

**Tactics:**

- Owned Media/Targeted OOH
  - Partial bus wraps
  - Video screens on GTrans buses
  - On-board bus cards on GTrans buses
  - Giveaways to include custom tap cards, jerseys
- Mobile Banner Ads
  - GeoFence digital starting with a teaser campaign soft launch during preseason games and ads one week prior to service launch, serving ads programmatic to NFL, Rams and Charger related content
  - Re-target ads post-service launch to increase overall ad frequency with engaged audiences
- Digital and Social Media
  - Streaming radio
  - Geo-targeted sponsored posts directing people to the GTrans Game Day Service landing page
    - Facebook
    - Instagram

**Marketing Planning****\$14,093**

- Media planning to identify key geographies, audience targets, identifying and negotiating media placements that will ensure the greatest return on investment, campaign performance reporting to optimize the social and digital media placements.

- Marketing plan development to identify the most likely audiences to target for the new service, key messages and priorities to focus on to ensure audiences are aware and interested in riding, identifying metrics and goals for the overall effort.

**Deliverables:**

- Marketing & Media Plan
- Creative Brief
- Campaign Recap Report

## **Campaign Development**

**\$23,808**

Creative effort to establish service naming, messaging for overall campaign graphics. Two options of creative approaches will be presented and Pulsar will design the coloring, graphic approach and design style to be used for campaign.

### Deliverables:

- Service naming
- Core messaging
- At least 2 campaign approaches for feedback, client choice
- Revised campaign based on selected concept

## **Owned and Earned Media Assets**

**\$15,726**

Creative effort to create bus wrap designs, in-system media elements to include a :15 and/or :30 video, posters and website landing page design

### Deliverables:

- Bus wraps
- Interior cards
- In -system video
- Posters
- Website landing page

## **Social/Digital Campaign Development**

**\$20,940**

Digital display banners in multiple sizes, social static and video ads, promoted post copy development and image selections, streaming audio radio scripts, final art production of all ad units and traffic to publications

### Deliverables:

- Facebook and Instagram Social Media Ads - (4 total sizes)
  - Facebook static
  - Facebook video
  - Instagram static
  - Instagram video
- Promoted post copy to accompany each of the above Facebook/Instagram elements
- Digital display banner ads, various sizes per media plan
- Streaming radio spot
- :15 and/or :30 second video(s)

### Promoted Social/Facebook Post Example:

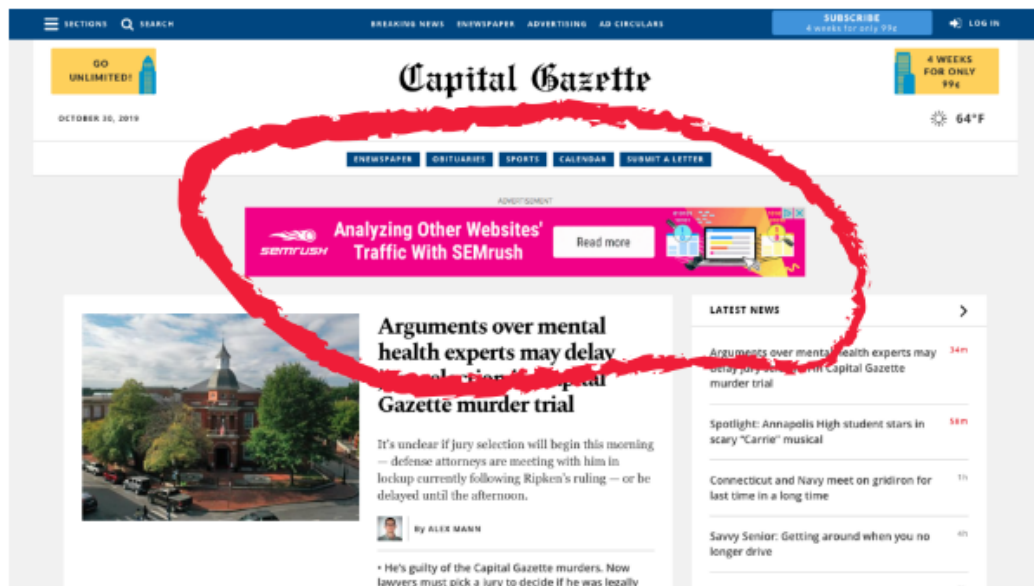
Note: We have the option to post these social creative elements organically and boost them or to post them as true “ads” in which case they won’t appear on the Foothill Transit timeline but will appear in feeds as chosen by our targeting.

We’re able to optimize throughout the campaign to focus on the formats and placements that are achieving the best results.



## Digital Display Ad Sample:

Display network ads allow us to capture viewers who meet our defined target audiences. We create a range of sizes and formats that are served as users navigate across the internet. We can target the number of times a user sees an ad to achieve a balance between exposure and saturation. As with social ads, we're able to optimize throughout the campaign to focus on the formats and placements that are achieving the best results.



## Rationale

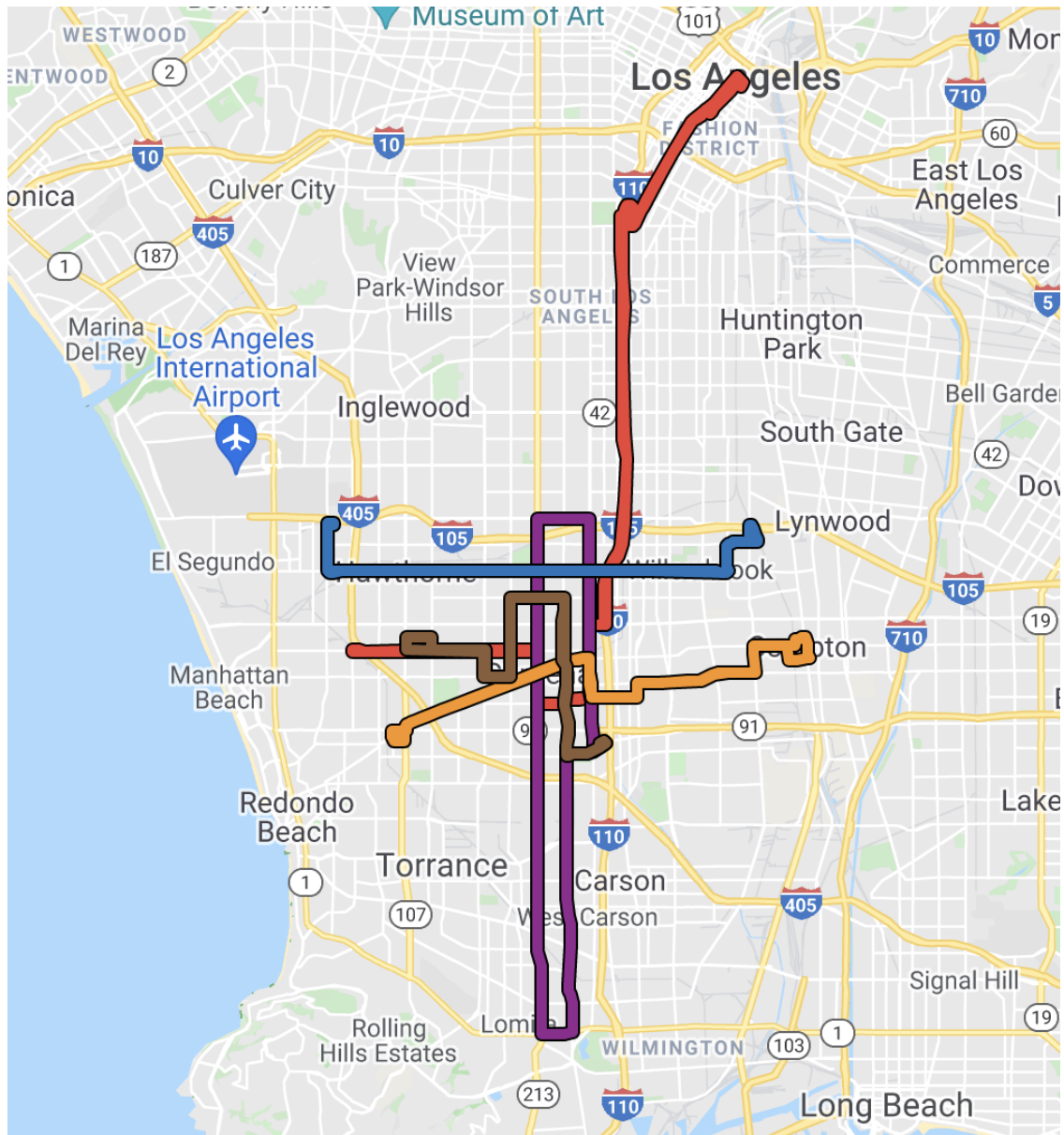
Development and execution of a comprehensive communications and marketing plan for this new service is even more essential now. Potential riders not only have to become aware of and learn about the service and benefits, but they have to do so during a time with heightened concern over public and public transportation activities.

For this service to work, these concerns are going to need to be addressed in how the service is delivered to how people become aware of it. The service can function and succeed in this new normal-- it will just need to adapt to this new environment. It requires a more aggressive communications effort with potential customers.

## Timeline

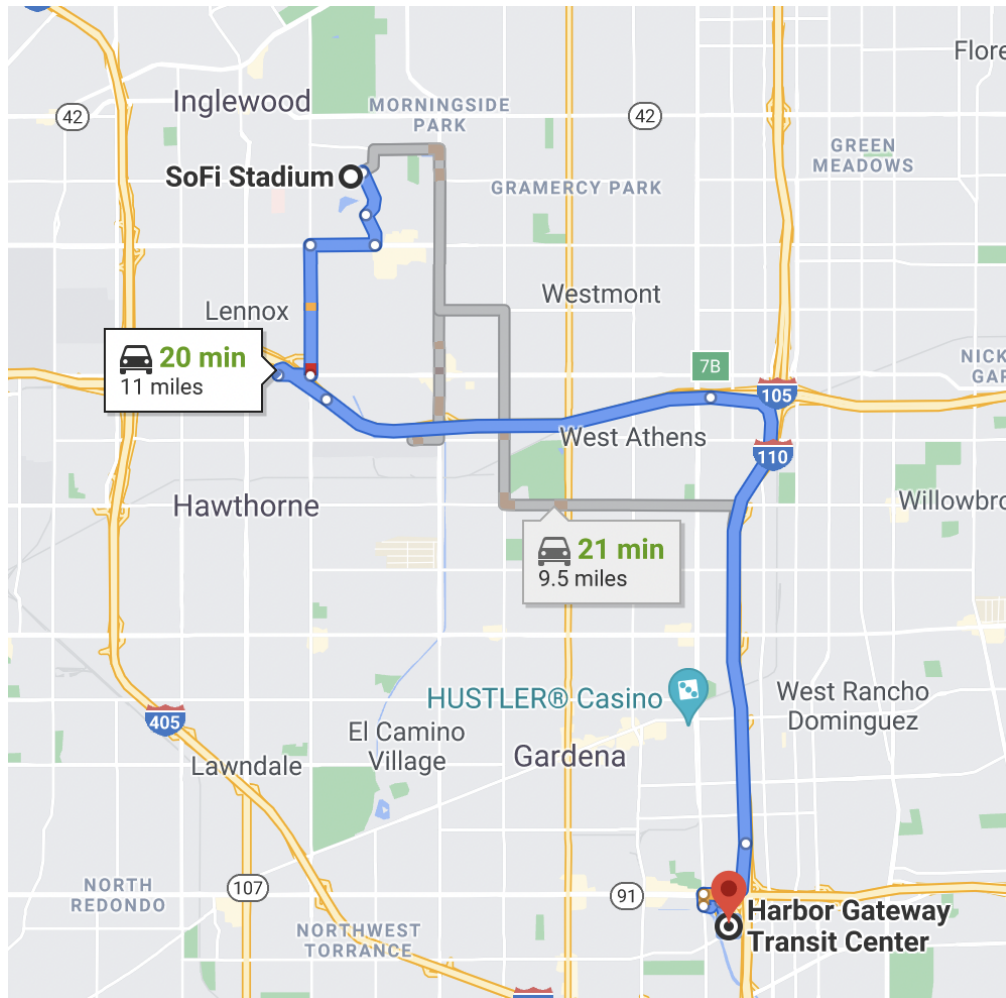
|   | JUL | AUG  | SEP | OCT | NOV | DEC |
|---|-----|------|-----|-----|-----|-----|
| <b>Final Marketing Plan Development</b> |     |      |     |     |     |     |
| <b>Campaign Development</b>             |     |      |     |     |     |     |
| <b>Owned and Earned Media Assets</b>    |     |      |     |     |     |     |
| <b>Digital/Social Campaign</b>          |     | 8/23 |     |     |     |     |
| Display Network                         |     | 8/23 |     |     |     |     |
| Streaming Radio                         |     | 8/23 |     |     |     |     |
| Facebook/Instagram promoted posts       |     | 8/23 |     |     |     |     |

## GTrans Service Area Map:



### New Service Launch-Specific Map:

Time estimate is based on single vehicle, actual trip time expected to average closer to 40 minutes each way, with traffic variability.



### GTrans City of Inglewood/SoFi Stadium Service Launch Plan Budget Summary:

|                                     |                 |
|-------------------------------------|-----------------|
| Marketing Planning                  | \$14,093        |
| Campaign Development                | \$23,808        |
| Owned and Earned Media Assets       | \$15,726        |
| Social/Digital Campaign Development | \$20,940        |
| <b>Total Budget</b>                 | <b>\$74,567</b> |

**Detailed Budget:** Follows



# GTrans + Pulsar Advertising

## 2021 GTrans City of Inglewood/SoFi Stadium Service Launch Plan Proposal

| Classification                  | Hourly Rate | Marketing Planning |                 | Campaign Development |                 | Owned/Earned Media Assets |                 | Social/Digital Campaign Development |                 | Totals     |                 |
|---------------------------------|-------------|--------------------|-----------------|----------------------|-----------------|---------------------------|-----------------|-------------------------------------|-----------------|------------|-----------------|
|                                 |             | Hours              | Cost            | Hours                | Cost            | Hours                     | Cost            | Hours                               | Cost            | Hours      | Cost            |
| <i>Account Service</i>          |             |                    |                 |                      |                 |                           |                 |                                     |                 |            |                 |
| Account Planning                | 141         | 12                 | \$1,688         | 8                    | \$1,126         | 8                         | \$1,126         | 8                                   | \$1,126         | 36         | \$5,065         |
| Account Management              | 126         | 60                 | \$7,575         | 30                   | \$3,788         | 24                        | \$3,030         | 30                                  | \$3,788         | 144        | \$18,180        |
| Account Executive               | 113         | 20                 | \$2,251         | 10                   | \$1,126         | 16                        | \$1,801         | 12                                  | \$1,351         | 58         | \$6,528         |
| Account Coordination            | 55          | 20                 | \$1,093         | 8                    | \$437           | 0                         | \$0             | 0                                   | \$0             | 28         | \$1,530         |
| <b>Account Service Subtotal</b> |             | <b>112</b>         | <b>\$12,607</b> | <b>56</b>            | <b>\$6,476</b>  | <b>48</b>                 | <b>\$5,956</b>  | <b>50</b>                           | <b>\$6,264</b>  | <b>266</b> | <b>\$31,303</b> |
| <i>Creative</i>                 |             |                    |                 |                      |                 |                           |                 |                                     |                 |            |                 |
| President                       | 169         | 4                  | \$675           | 4                    | \$675           | 0                         | \$0             | 4                                   | \$675           | 12         | \$2,026         |
| Creative Direction              | 141         | 0                  | \$0             | 8                    | \$1,126         | 0                         | \$0             | 4                                   | \$563           | 12         | \$1,688         |
| Broadcast Production            | 141         | 0                  | \$0             | 0                    | \$0             | 0                         | \$0             | 20                                  | \$2,814         | 20         | \$2,814         |
| Copywriting                     | 124         | 0                  | \$0             | 40                   | \$4,952         | 32                        | \$3,962         | 24                                  | \$2,971         | 96         | \$11,886        |
| Art Direction                   | 124         | 0                  | \$0             | 60                   | \$7,429         | 36                        | \$4,457         | 40                                  | \$4,952         | 136        | \$16,838        |
| Graphic Design                  | 90          | 4                  | \$360           | 20                   | \$1,800         | 0                         | \$0             | 20                                  | \$1,800         | 44         | \$3,960         |
| Production Management           | 113         | 4                  | \$450           | 12                   | \$1,351         | 12                        | \$1,351         | 8                                   | \$900           | 36         | \$4,052         |
| <b>Creative Subtotal</b>        |             | <b>12</b>          | <b>\$1,486</b>  | <b>144</b>           | <b>\$17,332</b> | <b>80</b>                 | <b>\$9,770</b>  | <b>120</b>                          | <b>\$14,676</b> | <b>356</b> | <b>\$43,264</b> |
| <i>Media</i>                    |             |                    |                 |                      |                 |                           |                 |                                     |                 |            |                 |
| Media Director                  | 141         | 0                  | \$0             | 0                    | \$0             | 0                         | \$0             | 0                                   | \$0             | 0          | \$0             |
| Media Planning/Buying           | 113         | 0                  | \$0             | 0                    | \$0             | 0                         | \$0             | 0                                   | \$0             | 0          | \$0             |
| <b>Media Subtotal</b>           |             | <b>0</b>           | <b>\$0</b>      | <b>0</b>             | <b>\$0</b>      | <b>0</b>                  | <b>\$0</b>      | <b>32</b>                           | <b>\$0</b>      | <b>32</b>  | <b>\$0</b>      |
| <b>Total Labor</b>              |             | <b>124</b>         | <b>\$14,093</b> | <b>200</b>           | <b>\$23,808</b> | <b>128</b>                | <b>\$15,726</b> | <b>202</b>                          | <b>\$20,940</b> | <b>654</b> | <b>\$74,567</b> |

**Total \$74,567**

Rev 7/01/2021

Proprietary and Confidential

AGREEMENT BETWEEN  
THE CITY OF GARDENA  
AND  
PULSAR ADVERTISING, INC.

---

This contract, hereinafter referred to as Agreement, is entered into by and between THE CITY OF GARDENA ("City") and PULSAR ADVERTISING, INC. ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree as follows:

1. Recitals.

- A. City is desirous of obtaining services to develop and implement a comprehensive marketing approach to launching GTrans new service to the Inglewood Sports and Entertainment District.
- B. Consultant is qualified by virtue of experience, training, education and expertise to provide these services.
- C. City has determined that the public interest, convenience and necessity require the execution of this Agreement.

2. Services.

- A. The services to be performed by Consultant shall consist of the scope of services outlined in Consultant's Proposal dated July 1, 2021, and any associated addendum, incorporated herein by reference, unless otherwise instructed by City.
- B. The Services shall be performed in accordance with the Project Schedule. Consultant shall not be liable for any failure or delay in furnishing proposed services resulting from fire, explosion, flood, storm, Act of God, governmental acts, orders or regulations, hostilities, civil disturbances, strikes, labor difficulties, difficulty in obtaining parts, supplies, or shipping facilities, inability to obtain or delays in obtaining suitable material or facilities required for performance, temporary unavailability of qualified personnel, failure by City to provide appropriate access to equipment or personnel, or other causes beyond Consultant's reasonable control.

3. Additional Services. If City determines that additional services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the amount agreed upon in writing by the Parties. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.

4. Agreement Administrator. For purposes of this Agreement, City designates Rachel Yoo as the Agreement Administrator who shall monitor Consultant's performance under this Agreement. All notices, invoices or other documents shall be addressed to the Agreement Administrator, as well as all substantive issues relating to this contract. City reserves the right to change this designation upon written notice to Consultant.

5. Consultant's Proposal. This Agreement shall include and incorporate therein Consultant's proposal in response incorporated herein by reference. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.

6. Timing of Performance. Time is of the essence with respect to Consultant's performance of the Services

required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement. City, in its sole discretion, may extend the time for performance of any Service.

7. Compensation. Compensation for the Services shall be billed as set forth in Attachment A, attached hereto. The Compensation is inclusive of all costs that may be incurred by Consultant in performance of the Services, including but not limited to such items as travel, copies, delivery charges, phone charges, and facsimile charges.

8. Term of Agreement/Termination.

A. This Agreement shall be effective as of the date of execution by the City and shall remain in effect until all Services are completed or until terminated as provided for herein.

B. City may terminate this Agreement without cause by providing written notice to Consultant not less than three days prior to an effective termination date. City's only obligation in the event of termination will be payment of fees and allowed expenses incurred up to and including the effective date of termination.

C. Unless for cause, Consultant may not terminate this Agreement.

D. Upon receipt of a termination notice, Consultant shall: (1) promptly discontinue all Services, unless the notice directs otherwise; and (2) within ten (10) days, deliver to City all files, data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by Consultant in performing the Services under this Agreement, whether completed or in progress. Consultant shall provide these documents by both hard copy and in electronic format if available. In the event of termination for other than cause attributable to Consultant, Consultant shall be entitled to reasonable compensation for the services it performs up to the date of termination and shall be deemed released from liability for any work assigned but not completed as of the effective date of termination.

9. Invoices and Payments.

A. Payment shall be made upon receipt and approval of invoices for Services rendered. In order for payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs, and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced.

B. The Agreement Administrator shall review the invoices to determine whether services performed and documents submitted are consistent with this Agreement. Payment shall be made within forty-five (45) days following receipt of the invoice or the Agreement Administrator shall provide Consultant with a written statement objecting to the charges and stating the reasons therefore.

C. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.

10. Records/Audit.

A. Consultant shall be responsible for ensuring accuracy and propriety of all billings and shall maintain all supporting documentation for a minimum of three (3) years from the completion date of the Services under this agreement the following records:

1. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assure proper accounting for all funds.

2. Records which establish that Consultant and any subconsultant who renders Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations.

3. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.

B. City shall have the right to audit Consultant's invoices and all supporting documentation for purposes of compliance with this Agreement for a period of three years following the completion of Services under this Agreement.

C. Upon reasonable notice from City or any other governmental agency, Consultant shall cooperate fully with any audit of its billings conducted by, or of, City and shall permit access to its books, records and accounts as may be necessary to conduct such audits.

11. Successors and Assignment. This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

12. Change in Name, Ownership or Control. Consultant shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Consultant's firm or subconsultant. Change of ownership or control of Consultant's firm may require an amendment to the Agreement.

13. Key Personnel. City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all services under this Agreement. In the event that City, in its sole discretion, at any time during the Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City.

14. Use of Materials.

A. City shall make available to Consultant such materials from its files as may be required by Consultant to perform Services under this Agreement. Such materials shall remain the property of City while in Consultant's possession. Upon termination of this Agreement and payment of outstanding invoices of Consultant, or completion of work under this Agreement, Consultant shall return to City any property of City in its possession and any calculations, notes, reports, electronic files, or other materials prepared by Consultant in the course of performance of this Agreement.

B. City may utilize any material prepared or work performed by Consultant pursuant to this Agreement, including computer software, in any manner, which City deems proper without additional compensation to Consultant. Consultant shall have no responsibility or liability for any revisions, changes, or corrections made by City, or any use or reuse pursuant to this paragraph unless Consultant accepts such responsibility in writing.

15. Confidentiality. Employees of Consultant in the course of their duties may have access to documents containing copyrighted, confidential, trade secrets, financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement. Moreover, Consultant will indemnify and hold the City harmless from and against all losses and damages resulting from any unauthorized or improper disclosure, dissemination or use of the information as a result, in whole or in part, of Consultant's action or inaction.

16. Nonuse of Intellectual Property of Third Parties. Consultant shall not use, disclose or copy any intellectual property of any third parties in connection with work carried out under this Agreement, except for intellectual property for which Consultant has a license. Consultant shall indemnify and hold City harmless against all claims raised against City based upon allegations that Consultant has wrongfully used intellectual property of others in performing work for City, or that City has wrongfully used intellectual property developed by Consultant pursuant to this Agreement.

17. Ownership of Work Product. All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed worked made for hire for City by Consultant and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination of this Agreement.

18. Legal Requirements.

A. Consultant shall secure and maintain all licenses or permits required by law, including a City business license, and shall comply with all ordinances, laws, orders, rules, and regulations pertaining to the work.

B. Consultant warrants it fully complies with all laws regarding employment of aliens and others, and that all of its employees performing services hereunder meet the citizenship or alien status requirements contained in federal and state statutes and regulations.

C. Consultant covenants that there shall be no discrimination based upon race, color, creed, religion, sex, marital status, age, handicap, national origin or ancestry, or any other category forbidden by law in performance of this Agreement.

19. Conflict of Interest and Reporting.

A. Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of services to be performed under this Agreement.

B. Consultant and its representatives shall refrain from lobbying City of Gardena officials, employees and representatives for the duration of this Agreement.

20. Guarantee and Warranty. Consultant warrants to City that the material, analysis, data, programs and SERVICES to be delivered or rendered hereunder will be of the kind and quality designated and will be performed by qualified personnel. Without waiver of City's other rights or remedies, City may require Consultant to re-perform any of said services, which were not performed in accordance with these standards. Consultant shall perform the remedial services at its sole expense.

21. Insurance.

A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverage required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all of the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

B. Insurance Company Requirements. All insurance policies used to satisfy the requirements

imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-: VII, unless otherwise approved by City.

C. Coverage, Limits and Policy Requirements. Consultant shall maintain the types of coverage and limits indicated below:

1. Commercial General Liability Insurance - a policy for occurrence coverage for bodily injury, personal injury and property damage, including all coverage provided by and to the extent afforded by Insurance Services Office Form CG 2010 ed. 10/93 or 11/85, with no special limitations affecting City. The limit for all coverage under this policy shall be no less than one million dollars (\$1,000,000.00) per occurrence.

2. General Auto Liability Insurance - a policy including all coverage provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including hired and non-owned autos with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars (\$1,000,000.00) per accident.

3. Worker's Compensation and Employer's Liability Insurance - a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

4. Professional Errors & Omissions - a policy with minimum limits of one million dollars (\$1,000,000.00) per claim and aggregate. This policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, unless cancelled for non-payment, then ten (10) calendar days notice shall be given, is mailed to City.

5. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

a. The City, its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy.

b. The insurer shall agree to provide City with thirty (30) days prior written notice, of any cancellation, non-renewal or material change in coverage, unless cancelled for non-payment, then ten (10) calendar days notice shall be given.

c. For any claims with respect to the Services covered by this Agreement, Consultant's insurance coverage shall be primary insurance as respects the City, its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its elected and appointed officers, employees, agents and volunteers shall be excess of Consultant's insurance and shall not contribute with it.

D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder or to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.

E. Deductibles. Any deductible or self-insured retention over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to

the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses.

F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.

G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.

22. Indemnity.

A. Consultant assumes all risk of injury to its employees, agents, and contractors, including loss or damage to property.

B. Consultant shall defend, indemnify, and hold harmless the City, including its officials, officers, employees, and agents from and against all claims, suits, or causes of action for injury to any person or damage to any property arising out of any intentional or negligent acts or errors or omissions to act by Consultant or its agents, officers, employees, subcontractors, or independent contractor, in the performance of its obligations pursuant to this Agreement. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant. This indemnity shall not apply if the claim arises out of the sole negligence or willful misconduct of City, its officers, agents, employees or volunteers.

C. No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.

23. Independent Contractor. Consultant agrees to furnish consulting services in the capacity of an independent contractor and neither Consultant nor any of its employees shall be considered to be an employee or agent of City.

24. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of

City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

25. Notices. Any notice or communication given under this Agreement shall be effective when deposited, postage prepaid, with the United States Postal Service and addressed to the contracting parties. Name, address, telephone and facsimile numbers of the parties are as follows:

City of Gardena – GTrans  
Attn: Rachel Yoo  
13999 S. Western Avenue  
Gardena, California, 90249  
Email: ryoo@gardenabus.com

Pulsar Advertising, Inc.  
Attn: Jim Wright  
10940 Wilshire Blvd. Ste. 1050  
Los Angeles, CA 90024  
Email: jwright@pulsaradvertising.com

Either party may change the information to which notice or communication is to be sent by providing advance written notice to the other party.

26. Severability. If any provision of this Agreement shall be held illegal, invalid, or unenforceable, in whole or in part, such provision shall be modified to the minimum extent necessary to make it legal, valid, and enforceable, and the legality, validity, and enforceability of the remaining provisions shall not be affected thereby.

27. Jurisdiction and Venue. This Agreement shall be deemed a contract under the laws of the State of California and for all purposes shall be interpreted in accordance with such laws. Both parties hereby agree and consent to the exclusive jurisdiction of the courts of the State of California and that the venue of any action brought hereunder shall be Los Angeles County, California.

28. Waiver. No delay or failure by either Party to exercise or enforce at any time any right or provision of this Agreement shall be considered a waiver thereof or of such Party's right thereafter to exercise or enforce each and every right and provision of this Agreement. To be valid a waiver shall be in writing but need not be supported by consideration. No single waiver shall constitute a continuing or subsequent waiver.

29. Entire Agreement.

A. This writing contains the entire agreement of the Parties relating to the subject matter hereof; and the Parties have made no agreements, representations, or warranties either written or oral relating to the subject matter hereof which are not set forth herein. Except as provided herein, this Agreement may not be modified or altered without formal amendment thereto.

B. Notwithstanding the foregoing, and to realize the purpose of this Agreement, the Agreement Administrator may issue a written modification to the Scope of Work, if this modification will not require a change to any other term of this Agreement.

30. Joint Drafting. Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Agreement and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.

31. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 6250 *et seq.*). Exceptions to public disclosure may be those documents or

information that qualify as trade secrets, as that term is defined in the California Government Code section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

32. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

33. Authority to Execute. The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.

34. Attorney's Fees. In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover attorney's fees and court costs from the opposing party.

IN WITNESS WHEREOF, the parties have hereunto affixed their names as of the day and year written below.

CITY OF GARDENA

By \_\_\_\_\_  
Tasha Cerda  
Mayor


Date \_\_\_\_\_

ACCEPTED: Pulsar Advertising, Inc.

By \_\_\_\_\_

Date \_\_\_\_\_

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Carmen Vasquez  
City Attorney