



PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

Regular PEQC Meeting Notice and Agenda

Website: www.cityofgardena.org

Tuesday, February 15, 2022 – 7:00 PM
1700 W. 162nd Street, Gardena, California

In order to minimize the spread of the COVID 19 virus Governor Newsom has signed Assembly Bill 361 that temporarily suspend requirements of the Brown Act. Gardena Board/Commission/Committee Members may attend this meeting telephonically.

The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email publiccomment@cityofgardena.org at least 24 hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

The City of Gardena thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone **courteously**;
- Listen to others **respectfully**;
- Exercise **self-control**;
- Give **open-minded** consideration to all viewpoints;
- Focus on the issues and **avoid personalizing debate**; and
- **Embrace respectful disagreement** and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions.

Thank you for your attendance and cooperation.

PARTICIPATE DURING THE MEETING VIA ZOOM

- Join Zoom Meeting Via the Internet or Via Phone Conference:
<https://us02web.zoom.us/j/82339137670>
- Via Phone Conference Phone number: US +1 669 900 9128,
- Meeting ID: 823 3913 7670
Press *9 to Raise Hand and *6 to unmute when prompted.
- If you wish to speak on a specific agenda item during the meeting you, may use the "Raise your Hand" feature during the item you wish to speak on. For Non-Agenda Items you will be allowed to speak during Oral Communications. Members of the public wishing to address the Commission/Committee/Board will be given three (3) minutes to speak.

1. CALL MEETING TO ORDER

2. **ROLL CALL**

1. Steve Sherman
2. Deryl Henderson
3. Stephen Langley
4. Jules Kanhan
5. Kale Eaton

3. **APPROVAL OF MINUTES**

3.A JANUARY 4, 2022
[22_01_04 PCMIN.pdf](#)

3.B FEBRUARY 1, 2022
[22_02_01 PCMIN.pdf](#)

4. **ORAL COMMUNICATIONS**

This is the time where the public may address the Planning and Environmental Quality Commission's jurisdiction. Comments should be limited to three minutes.

5. **PUBLIC HEARING ITEMS**

5.A **Continuation of Environmental Assessment #14-21, Site Plan Review #5-21, Conditional Use Permit #5-21, and Conditional Use Permit #6-21**

The applicant requests the following to develop a 121-unit single room occupancy housing development, with seven affordable units, on a one-acre property:

- Site Plan Review (SPR #5-21) to construct a four-story residential building for 121 single room occupancy units fronting Western Avenue;
- Conditional Use Permit (CUP #5-21) to permit the construction of a single room occupancy (SRO) residential development in the Industrial (M-1) zone;
- Conditional Use Permit (CUP #6-21) to permit the construction of two, six-tier automated parking structures per Section 18.40.080B.5 of the Gardena Municipal Code;
- Density Bonus to allow the density increase and FAR increase as the project includes seven affordable, very low-income units; and
- Direct staff to file a Notice of Exemption for a Class 32 exemption pursuant to CEQA Guidelines section 15332 for an in-fill development project

[Staff Report.pdf](#)

[Resolution No. PC 4-22.pdf](#)

[Exhibit A - Conditions of Approval.pdf](#)

[Project Plans.pdf](#)

[Property Management Plan.pdf](#)

[CEQA Class 32 Categorical Exemption Technical Studies.pdf](#)

5.B **Ordinance No. 1840**

Adoption of Resolution No. 5-22 recommending that the City Council adopt Ordinance No. 1840 adding Chapter 18.74 to the Gardena Municipal Code relating to reasonable accommodations. This Ordinance is categorically exempt from the California Environmental Quality Act pursuant to the common sense exemption set

forth in Guidelines section 15061(b)(3).

[Staff Report.pdf](#)

[Resolution No. PC 5-22.pdf](#)

[Draft Ordinance No. 1840.pdf](#)

6. **COMMUNITY DEVELOPMENT DIRECTOR'S REPORT**

7. **PLANNING & ENVIRONMENTAL QUALITY COMMISSIONERS' REPORTS**

8. **ADJOURNMENT**

The Planning and Environmental Quality Commission will adjourn to the next meeting at 7:00pm on March 1, 2022.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

Dated this 11th day of February 2022.

 /s/ GREG TSUJIUCHI

Greg Tsujiuchi, Secretary

Planning and Environmental Quality Commission

CITY OF GARDENA
PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

STAFF REPORT
RESOLUTION NO. PC 5-22

AGENDA ITEM # 5.B

DATE: February 15, 2022

TO: Chair Langley and Members of the Planning and Environmental Quality Commission

FROM: Greg Tsujiuchi, Community Development Director

APPLICANT: City of Gardena

LOCATION: Citywide

REQUEST: Adoption of Resolution No. 5-22 recommending that the City Council adopt Ordinance No. 1840 adding Chapter 18.74 to the Gardena Municipal Code relating to reasonable accommodations

Background

Federal law (the Fair Housing Act, Americans with Disabilities Act, and the Rehabilitation Act of 1973) and State Law (California Fair and Equal Housing Act) require that persons with disabilities be provided a reasonable accommodation from a land use regulation, policy, or practice that would prevent such person from having an equal opportunity for housing. While the City has made it a policy for years to provide reasonable accommodations if requested, the recently adopted 2021-2029 6th Cycle Housing Element included a commitment to adopt a reasonable accommodation ordinance which sets for the process for requesting a reasonable accommodation.

The proposed ordinance is modeled on the City of Oakland's ordinance whose draft was revised in response to concerns raised by Disability Rights California, an advocacy agency for people with disabilities.

Ordinance Summary

Ordinance No. 1840 adds a new Chapter 18.74 to the City's zoning provisions. The stated purpose of the Chapter is to establish a procedure for people with disabilities to make requests for a reasonable accommodation in the application of the City's zoning and building laws, rules, policies and practices so that a disabled person may use and enjoy a dwelling.

Requests for a reasonable accommodation may be made by the person with a disability, a representative of that person, or a developer of housing for disabled persons.

A request for a reasonable accommodation must be in writing and include specified information, including the reason for the request. If the request is made in conjunction with a request for a discretionary approval, then to the extent feasible, the request should be filed with the related application. However, all requests are to remain confidential to respect the individual's right of privacy and the determination will be made by the Director of Community Development.

The required findings to grant an accommodation request are as follows:

1. That the housing, which is the subject of the request for reasonable accommodation, will be used by people with disabilities protected under fair housing laws.
2. That the accommodation is necessary to afford people with disabilities an equal opportunity to use and enjoy the dwelling;
3. That the requested accommodation will not require a fundamental alteration to zoning laws, rules, policies, practices and procedures; and
4. That the requested accommodation will not impose an undue financial or administrative burden on the City.

Appeals of the Director's decision may be made to the City Manager.

Analysis

Gardena Municipal Code section 18.52.010 specifies that the zoning code may be amended whenever the public necessity, convenience, general welfare, or good land use and zoning practices so require. Additionally, the ordinance must be consistent with the General Plan.

Ordinance No. 18.40 is required to be adopted by federal and State law in order to provide housing opportunities to disabled individuals. The Ordinance therefore promotes the public necessity, convenience, and general welfare. As discussed above, the Ordinance is also consistent with the City's General Plan as it implements one of the obligations of the City under the newly adopted Housing Element.

CEQA

This Ordinance is categorically exempt from CEQA pursuant to the common sense exemption set forth in Guidelines section 15061(b)(3) that CEQA only applies to projects which have the potential for causing a significant effect on the environment and where it can be seen with certainty that there is no possibility that the activity will have a significant effect, the activity is not subject to CEQA. This Ordinance enacts a procedure as required by federal and state law and does not change the density, intensity, or allowed uses or would have other effects on the environment. For these same reasons, the Ordinance

also qualifies for an exemption under CEQA Guidelines section 15305 (Class 5) for minor alterations in land use limitations in areas with an average slope of less than 20%. No part of Gardena has a slope in excess of 20%. The changes are not for any specific project and therefore will not impact any environmental resource of hazardous or critical concern, will not create cumulative impacts, or impacts to scenic highways, hazardous waste sites, or historical resources. Because this is an ordinance pertaining to citywide development standards there will not be any significant effects on the environment due to unusual circumstances. As such, staff is directed to file a Notice of Exemption pursuant to CEQA Guidelines sections 15061(b)(3) and 15305.

Recommendation

It is recommended that the Planning Commission approve the attached resolution recommending that the City Council approve the attached ordinance to provide reasonable accommodations to persons with disabilities in order to increase housing opportunities in the City and comply with State and federal law.

RESOLUTION NO. PC 5-22

A RESOLUTION OF THE PLANNING AND ENVIRONMENTAL QUALITY COMMISSION OF THE CITY OF GARDENA, CALIFORNIA, RECOMMENDING THAT THE CITY COUNCIL ADOPT ORDINANCE NO. 1840 ADDING CHAPTER 18.74 TO TITLE 18, ZONING, OF THE GARDENA MUNICIPAL CODE RELATING TO REASONABLE ACCOMMODATIONS POLICY AND PROCEDURES AND DIRECTING STAFF TO FILE A NOTICE OF EXEMPTION

THE PLANNING COMMISSION OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

A. The federal Fair Housing Amendments Act of 1988 and California's Fair Employment and Housing Act impose an affirmative duty on local governments to make reasonable accommodation in their land use and zoning regulations and practices when necessary;

B. Fair Housing Laws include "Fair Housing Amendments Act of 1988" (42 U.S.C. § 3601 et seq.), including reasonable accommodation required by 42 U.S.C. § 3604(f)(3)(B), and the "California Fair Employment and Housing Act" (California Government Code Section 12900 et seq.), including reasonable accommodation required specifically by California Government Code Sections 12927(c)(1) and 12955(l), as any of these statutory provisions now exist or may be amended from time to time;

C. The State Housing and Community Development Department (HCD) encourages cities to adopt written procedures for reasonable accommodation requests with respect to zoning regulations, permit processing, and building codes in light of the aforementioned laws and a city's affirmative duty to comply with fair housing laws;

D. One of HCD's comments on the City's 6th Cycle Housing Element related to the City's procedures and findings regarding reasonable accommodations;

E. The City shall provide a process for individuals with disabilities to make requests for, and be provided, reasonable accommodation, when reasonable accommodation is warranted based upon sufficient evidence, from the various City laws, rules, policies, practices and/or procedures of the City, including land use and zoning regulations;

F. It is the intent of this chapter that, notwithstanding time limits provided to perform specific functions, application review, decision making and appeals proceed expeditiously, especially where the request is time sensitive, so as to reduce impediments to equal access to housing;

G. On February 15, 2022, the Planning and Environmental Quality Commission held a public hearing at which time it considered all material and evidence, whether written or oral; and

NOW, THEREFORE, THE PLANNING AND ENVIRONMENTAL QUALITY COMMISSION OF THE CITY OF GARDENA DOES HEREBY RESOLVE AS FOLLOWS:

The Planning Commission hereby recommends that the City Council adopt Ordinance No. 1840, attached hereto as Exhibit A, adding chapter 18.74 to Title 18, Zoning, of the Gardena Municipal code relating to reasonable accommodations policy and procedures, and recommends the City Council directs staff to file a notice of exemption.

PASSED, APPROVED, AND ADOPTED this 15th day of February 2022.

LANGLEY STEPHEN, CHAIR
PLANNING AND ENVIRONMENTAL
QUALITY COMMISSION

ATTEST:

GREG TSUJIUCHI, SECRETARY
PLANNING AND ENVIRONMENTAL QUALITY COMMISSION
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF GARDENA

I, Greg Tsujiuchi, Planning and Environmental Quality Commission Secretary of the City of Gardena, do hereby certify that the foregoing Resolution was duly adopted by the Planning and Environmental Quality Commission of the City of Gardena at a regular meeting thereof, held the 15th day of February 2022, by the following vote of the Planning and Environmental Quality Commission:

AYES:

NOES:

ABSENT:

Attachments:

- Exhibit A: Draft Ordinance No. 1840

ORDINANCE NO. 1840

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ADDING CHAPTER 18.74 TO TITLE 18, ZONING, OF THE GARDENA MUNICIPAL CODE RELATING TO REASONABLE ACCOMMODATIONS POLICY AND PROCEDURES

WHEREAS, the federal Fair Housing Amendments Act of 1988 and California's Fair Employment and Housing Act impose an affirmative duty on local governments to make reasonable accommodation in their land use and zoning regulations and practices when necessary; and

WHEREAS, Fair Housing Laws include "Fair Housing Amendments Act of 1988" (42 U.S.C. § 3601 et seq.), including reasonable accommodation required by 42 U.S.C. § 3604(f)(3)(B), and the "California Fair Employment and Housing Act" (California Government Code Section 12900 et seq.), including reasonable accommodation required specifically by California Government Code Sections 12927(c)(1) and 12955(l), as any of these statutory provisions now exist or may be amended from time to time; and

WHEREAS, the State Housing and Community Development Department (HCD) encourages cities to adopt written procedures for reasonable accommodation requests with respect to zoning regulations, permit processing, and building codes in light of the aforementioned laws and a city's affirmative duty to comply with fair housing laws; and

WHEREAS, one of HCD's comments on the City's 6th Cycle Housing Element related to the City's procedures and findings regarding reasonable accommodations; and

WHEREAS, the City shall provide a process for individuals with disabilities to make requests for, and be provided, reasonable accommodation, when reasonable accommodation is warranted based upon sufficient evidence, from the various City laws, rules, policies, practices and/or procedures of the City, including land use and zoning regulations; and

WHEREAS, it is the intent of this chapter that, notwithstanding time limits provided to perform specific functions, application review, decision making and appeals proceed expeditiously, especially where the request is time sensitive, so as to reduce impediments to equal access to housing; and

WHEREAS, the Planning Commission held a duly noticed public hearing on Ordinance No.1840 on February 15, 2022 at which time it considered all evidence presented, both written and oral; and

WHEREAS, after the close of the public hearing the Planning Commission adopted Resolution No. PC. 5-22 recommending that the City Council adopt Ordinance No. 1840 as revised, including the addition of Chapter 18.74 to Title 18 for reasonable accommodation policy and procedures; and

WHEREAS, on [DATE], the City Council held a duly noticed public hearing on revised Ordinance No. 1840 at which time it considered all evidence presented, both written and oral;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. FINDINGS.

- A. The City Council finds that adopting the changes set forth in this Ordinance represents good planning practices because it provides individuals with disabilities reasonable accommodation in rules, policies, practices, and procedures to ensure the equal access to housing and facilitate the development of housing for individuals with disabilities.
- B. The City Council further finds that this Ordinance is consistent with the City's General Plan.

SECTION 2. Chapter 18.74 titled Reasonable Accommodations Policy and Procedures is hereby added to the Gardena Municipal Code to read as follows.

18.74 REASONABLE ACCOMMODATIONS POLICY AND PROCEDURES

18.74.010 Title, purpose, and applicability.

- A. Title and Intent. The provisions of this Chapter shall be known as the Reasonable Accommodations Policy and Procedures. The intent of the Reasonable Accommodations Policy and Procedures is to provide flexibility in the application of the zoning and building codes for individuals with a disability when flexibility is necessary to eliminate barriers to housing opportunities. This Chapter will facilitate compliance with federal and state fair housing laws and promote housing opportunities for residents of Gardena.
- B. Purpose. The purpose of this Chapter is to establish a procedure for persons with disabilities seeking fair access to housing to make requests for a reasonable accommodation in the application of Gardena's zoning and building laws, rules, policies, practices and procedures pursuant to Section 3604(f)(3)(b) of Title 42 of the United States Code (the "Fair Housing Act") and Section 12955 et seq. of the California Government Code (the "California Fair Employment and Housing Act"), which prohibit local government from refusing to make reasonable accommodations in policies and practices when these accommodations are necessary to afford persons with disabilities equal opportunity to use and enjoy a dwelling.

- C. Applicability. A request for a reasonable accommodation may include a modification or exception to the rules, standards and practices for the siting, development and use of housing or housing-related facilities that would eliminate regulatory barriers and provide a person with a disability equal opportunity to housing of their choice.

18.74.020 Definitions.

For the purposes of this Chapter, unless otherwise apparent from the context, certain words and phrases have the meanings stated in this section. The definitions stated herein apply to differing forms of the word or phrase, as required by context.

- A. "Director" means the Community Development Director or the Director's designee.
- B. "Eligible person" means a person with a disability, a representative of such person, or a developer of housing for persons with disabilities.
- C. "Person with a Disability" is any person who has a physical or mental impairment that limits one or more major life activities; anyone who is regarded as having such impairment; or anyone who has a record of such impairment.
- D. "Reasonable accommodation" for purposes of this chapter means providing individuals with disabilities or developers of housing for people with disabilities, flexibility in the application of land use and zoning and building regulations, policies, practices and procedures, or even waiving certain requirements when it is necessary to eliminate barriers to housing opportunities.
- E. "Request for Reasonable Accommodation" means a request to modify land use, zoning and building regulations, policies, practices, or procedures in order to give people with disabilities an equal opportunity to use and enjoy housing opportunities.

18.74.030 Notice to public.

Notice of the City of Gardena's Reasonable Accommodations Policy and Procedure along with an application form shall be displayed in the Community Development Department and on the City's website.

18.74.040 Reasonable accommodation request.

- A. Any eligible person may request a reasonable accommodation in land use, zoning and building regulations, policies, practices and procedures by filing an application with the Community Development Department.

- B. Requests for reasonable accommodation shall be in writing and provide the following information:
 - 1. Name and address of the individual(s) requesting reasonable accommodation;
 - 2. Name and address of the property owner(s);
 - 3. Address of the property for which accommodation is requested;
 - 4. Description of the requested accommodation and the regulation(s), policy or procedure for which accommodation is sought;
 - 5. Reason that the requested accommodation may be necessary for the individual(s) with the disability to use and enjoy the dwelling.
 - 6. If necessary to reach a determination on the request for reasonable accommodation, the reviewing authority may request further information from the applicant consistent with fair housing laws, specifying in detail the information that is required. In the event that a request for additional information is made, the thirty (30) day period to issue a decision is stayed until the applicant responds to the request
- C. Any information identified by an applicant as confidential shall be retained in a manner so as to respect the privacy rights of the applicant and shall not be made available for public inspection.
- D. If an individual needs assistance in making the request for reasonable accommodation, the City will provide assistance to ensure that the process is accessible.
- E. While a request for reasonable accommodation is pending, all laws and regulations otherwise applicable to the property that is the subject of the request shall remain in full force and effect.

18.74.050 Timing of request.

- A. A request for reasonable accommodation may be filed at any time that the accommodation may be necessary to ensure equal access to housing.
- B. If the project for which the request is being made also requires one or more related discretionary approvals (including, but not limited to, design review, conditional use

permit, variance or subdivision), then to the extent feasible, the applicant shall file the request for reasonable accommodation together with the related application for discretionary approval.

18.74.060 Review procedures.

- A. The Director shall act on requests for a reasonable accommodation and shall make reasonable accommodations in rules, policies, practices, or services when those accommodations may be necessary to afford persons with disabilities equal opportunities to use and enjoy housing opportunities.

- B. The Director shall issue a written determination on a request for a reasonable accommodation within a timely manner but no later than thirty (30) days of the date of receipt of a complete application form and may: (1) grant the accommodation request; (2) grant the accommodation request subject to specified nondiscriminatory conditions of approval; or (3) deny the request. All written determinations shall give notice of the right to appeal as specified in Section 18.74.090. The notice of determination shall be sent to the applicant by first class mail or in a format requested by the applicant.

- C. For requests for a reasonable accommodation involving related applications for discretionary approval, the application shall be processed and considered separately from any discretionary elements of the same proposal. If the request for a reasonable accommodation cannot be effectuated until a final decision is rendered on the related discretionary approval(s), a "provisional decision" can be granted within the 30 day time frame and shall become final at the same time as the discretionary approval(s). The applications for the discretionary approval(s) shall be separately considered and shall be subject to the procedures specified in the applicable Zoning Code section. The appropriate decision-making body shall act on all discretionary permits, but not the reasonable accommodation request.

18.74.070 Findings for requests.

- A. In making a determination to grant a requested accommodation, the Director shall make all of the following findings for requests:
 - 1. That the housing, which is the subject of the request for reasonable accommodation, will be used by people with disabilities protected under fair housing laws.

2. That the accommodation is necessary to afford people with disabilities an equal opportunity to use and enjoy the dwelling;
 3. That the requested accommodation will not require a fundamental alteration to zoning laws, rules, policies, practices and procedures; and
 4. That the requested accommodation will not impose an undue financial or administrative burden on the City.
- B. None of the findings of this Section are intended to supersede any other findings which might also be required for a discretionary permit that is reviewed concurrently with the request for accommodation.

18.74.080 Finality of decision.

- A. For requests for reasonable accommodations not involving related land use permits, a decision by the Director shall become final ten (10) calendar days after the date of initial decision.
- B. For requests for reasonable accommodations involving related land use permits, a decision by the Director shall become final (10) calendar days after the date of decision on the related land use permit or the date of denial of the provisional permit, whichever is later.
- C. In the event that the last date of appeal falls on a weekend, holiday or when City offices are closed, the next date such offices are open for business shall be the last date of appeal.

18.74.090 Appeal Procedure

- A. Within ten (10) days of the date of the Director's written decision, an applicant may appeal an adverse decision. Appeals from the adverse decision shall be made in writing.
- B. If an individual needs assistance in filing an appeal on an adverse decision, the City will provide assistance to ensure that the appeal process is accessible.
- C. All appeals shall contain a statement of the grounds for the appeal. Any information identified by an applicant as confidential shall be retained in a manner so as to respect the privacy rights of the applicant and shall not be made available for public inspection.
- D. Appeals shall be heard by the City Manager within thirty days of filing an appeal. The City Manager shall issue a written decision within ten days of the hearing and

the decision shall be final.

- E. Nothing in this procedure shall preclude an aggrieved individual from seeking any other state or federal remedy available.

SECTION 3. CEQA. This Ordinance is categorically exempt from CEQA pursuant to the common sense exemption set forth in Guidelines section 15061(b)(3) that CEQA only applies to projects which have the potential for causing a significant effect on the environment and where it can be seen with certainty that there is no possibility that the activity will have a significant effect, the activity is not subject to CEQA. This Ordinance enacts a procedure as required by federal and state law and does not change the density, intensity, or allowed uses or would have other effects on the environment. For these same reasons, the Ordinance also qualifies for an exemption under CEQA Guidelines section 15305 (Class 5) for minor alterations in land use limitations in areas with an average slope of less than 20%. No part of Gardena has a slope in excess of 20%. The changes are not for any specific project and therefore will not impact any environmental resource of hazardous or critical concern, will not create cumulative impacts, or impacts to scenic highways, hazardous waste sites, or historical resources. Because this is an ordinance pertaining to citywide development standards there will not be any significant effects on the environment due to unusual circumstances. As such, staff is directed to file a Notice of Exemption pursuant to CEQA Guidelines sections 15061(b)(3) and 15305.

SECTION 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 5. This Ordinance shall take effect on the thirty-first day after passage.

SECTION 6. Certification. The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2022.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

LISA E. KRANITZ, Assistant City Attorney