



REQUEST FOR PROPOSAL

PARKS AND RECREATION MASTER PLAN

ADDENDUM NO. 1

REVISIONS TO THE REQUEST FOR PROPOSAL:

1. Additional mandatory Informational/Job Walk Meeting has been scheduled for Thursday, December 15, 2022, at 10 am. Send request to attend to msimonell@cityofgardena.org prior to the meeting for specific details. Request for Proposals will only be accepted by bidders who attend this meeting or who previously attended the meeting on November 28, 2022. The meeting will include a discussion of the project and walkthrough of parks and facilities.
2. Proposal due date has been revised/extended from the original dates to the updated table below.

	ACTIVITY	DATE/TIME
1.	Release Request for Proposal	November 14, 2022
2.	Deadline to submit written questions	December 22, 2022*
3.	Response to written questions posted on website	January 6, 2023*
4.	Deadline for submitting proposal	January 27, 2023*
5.	Evaluation Committee Review	Week of February 6 th , 2023*
6.	Interviews for selected firms	Week of February 13 th , 2023*
7.	Final recommended selection	February 24, 2023*
8.	Tentative contract award date	March 2023*

*revised dates