



City of Gardena Beautification Commission Application

OFFICE of the CITY CLERK

Email: cityclerk@cityofgardena.org

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9565

NAME (First/Last):		D.O.B:
ADDRESS (Apt/City/Zip Code):		
MAILING ADDRESS (if different then home address):		
HOME PHONE NO:	CELL PHONE NO:	
BUSINESS PHONE NO:	EMAIL:	
EMPLOYED BY:		
WORK ADDRESS:		
NATURE OF BUSINESS (describe duties):		
EDUCATION (High School/College Name & City):		
DEGREES & TITLES:		
MEMBERSHIP IN ORGANIZATIONS (Professional & Other):		
MILITARY SERVICE (Branch of Service):		
COMMUNITY SERVICE & PARTICIPATION:		

Do you have any concurrent obligations and/or responsibilities which could possibly be considered as a conflict of interest? If yes, what are they?

Please provide aspects of your employment and other experience that you feel would qualify you to serve on a Commission, Committee, or other, as indicated:

Do you have any relatives who work for the City of Gardena: Yes No

Reference of Gardena residents (Please do not list Mayor or Councilmembers):

Name:	Address:	Phone No:
Name:	Address:	Phone No:
Name:	Address:	Phone No:



City of Gardena Beautification Commission Application

OFFICE of the CITY CLERK

Email: cityclerk@cityofgardena.org

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9565

Membership Pursuant [GMC 2.68.020](#)

The Gardena beautification commission shall consist of nine members.

- A. One member shall be a member of the Gardena city council who shall be appointed by the Gardena city council and shall serve as the chair of the commission.
- B. The other eight members shall be appointed as follows:
 - 1. The mayor and each councilmember shall each nominate one commission member and such nominations shall be honored by ratification and confirmation by a majority vote of the membership of the city council.
 - 2. The commission chair shall nominate three at-large members and such nominations shall be honored by ratification and confirmation by a majority vote of the membership of the city council. At-large members may include, but are not limited to, professional architects, urban planners, landscape architects, professional engineers, designers, artists and those involved in any other professional or nonprofessional discipline. (Ord. 1833 § 1, 2021).

Terms Pursuant [GMC 2.68.030](#)

- A. The term of office for each member of the Gardena beautification commission appointed pursuant to Section [GMC 2.68.020](#)(B)(1) shall be for a period of two years from the date of appointment or conterminous with the expiration of the actual tenure of the member of the council who nominated the commissioner, whichever occurs first.
- B. The term of office for each at-large member of the Gardena beautification commission appointed pursuant to Section [GMC 2.68.020](#)(B)(2) shall be for a period of two years from the date of appointment.
- C. Each commissioner shall serve at the pleasure of the council, and such appointments may be terminated by a majority vote of the membership of the council.
- D. Each commissioner shall serve until a successor is appointed.
- E. Commissioners may be reappointed. (Ord. 1833 § 1, 2021).

Forfeiture of office Pursuant [GMC 2.68.050](#) Notwithstanding any other provision of this chapter, any Gardena beautification commissioner who absents himself or herself from any three consecutive regular meetings of the Gardena beautification commission or who is absent from a total of four regular meetings of the commission in any twelve-month period shall thereby automatically forfeit his or her position as a member of the commission and the name of such person shall be automatically removed from the membership of the commission..

The secretary of the commission shall thereupon promptly notify the council of such fact, whereupon the vacancy so created shall be filled as set forth in Section [GMC 2.68.040](#). (Ord. 1833 § 1, 2021).

I acknowledge and agree to the following: a) That any or all of information on this form may be verified; and b) that this document is a public record subject to disclosure under the California Public Records Act.

I declare under penalty of perjury that the information contained in this application is true and correct. I understand that any falsification or omission may be cause for disqualification. I further declare that if I am appointed, I will serve fairly, impartially, and to the best of my ability.

Signature:	Date:
-------------------	--------------

Chapter 2.68
GARDENA BEAUTIFICATION COMMISSION

Sections:

[2.68.010 Created.](#)

[2.68.020 Membership.](#)

[2.68.030 Terms.](#)

[2.68.040 Vacancies.](#)

[2.68.050 Forfeiture of office.](#)

[2.68.060 Organization and meetings.](#)

[2.68.070 Quorum.](#)

[2.68.080 Powers and duties.](#)

[2.68.090 Ex officio member.](#)

[2.68.100 Secretary and minutes.](#)

[2.68.110 Compensation.](#)

2.68.010 Created.

Pursuant to the authority vested in the council, there is created the Gardena beautification commission. (Ord. 1833 § 1, 2021)

2.68.020 Membership.

The Gardena beautification commission shall consist of nine members.

A. One member shall be a member of the Gardena city council who shall be appointed by the Gardena city council and shall serve as the chair of the commission.

B. The other eight members shall be appointed as follows:

1. The mayor and each councilmember shall each nominate one commission member and such nominations shall be honored by ratification and confirmation by a majority vote of the membership of the city council.

2. The commission chair shall nominate three at-large members and such nominations shall be honored by ratification and confirmation by a majority vote of the membership of the city council. At-large members may include, but are not limited to, professional architects, urban planners, landscape architects, professional engineers, designers, artists and those involved in any other professional or nonprofessional discipline. (Ord. 1833 § 1, 2021)

2.68.030 Terms.

- A. The term of office for each member of the Gardena beautification commission appointed pursuant to Section [2.68.020](#)(B)(1) shall be for a period of two years from the date of appointment or conterminous with the expiration of the actual tenure of the member of the council who nominated the commissioner, whichever occurs first.
- B. The term of office for each at-large member of the Gardena beautification commission appointed pursuant to Section [2.68.020](#)(B)(2) shall be for a period of two years from the date of appointment.
- C. Each commissioner shall serve at the pleasure of the council, and such appointments may be terminated by a majority vote of the membership of the council.
- D. Each commissioner shall serve until a successor is appointed.
- E. Commissioners may be reappointed. (Ord. 1833 § 1, 2021)

2.68.040 Vacancies.

If a vacancy shall occur, the vacancy shall be filled by the council member who nominated the person creating a vacancy and shall be for the remainder of the unexpired term. (Ord. 1833 § 1, 2021)

2.68.050 Forfeiture of office.

Notwithstanding any other provision of this chapter, any Gardena beautification commissioner who absents himself or herself from any three consecutive regular meetings of the Gardena beautification commission or who is absent from a total of four regular meetings of the commission in any twelve-month period shall thereby automatically forfeit his or her position as a member of the commission and the name of such person shall be automatically removed from the membership of the commission.

The secretary of the commission shall thereupon promptly notify the council of such fact, whereupon the vacancy so created shall be filled as set forth in Section [2.68.040](#). (Ord. 1833 § 1, 2021)

2.68.060 Organization and meetings.

- A. The Gardena beautification commission shall develop its own bylaws which shall set forth the organization of the commission.
- B. The Gardena beautification commission shall meet regularly once per month at a time and place in the City to

be determined by the commission. No meeting shall be scheduled on a legal holiday. (Ord. 1833 § 1, 2021)

2.68.070 Quorum.

Five voting members of the commission shall constitute a quorum of the commission for the transaction of business. (Ord. 1833 § 1, 2021)

2.68.080 Powers and duties.

The functions of the Gardena beautification commission shall be to study, review, research, advise and make recommendations to the city council concerning all elements involving the improvement, enhancement, and maintenance of the architectural, landscape and environmental balance, image, appearance of and livability in the city of Gardena, of all residential, commercial, and industrial properties and structures, including all public areas.

It shall be the duty of the city treasurer to keep the books and other financial records of the commission, to hold and deposit all monies contributed to the commission, and to pay all those providing services or materials to the commission. The commission shall have the power to draw upon monies in its account for routine expenditures in an amount not to exceed one thousand dollars per expenditure without prior city council approval. The treasurer's office shall supply a monthly report to the commission as to the finances of the commission and the expenditures made during the previous month. (Ord. 1833 § 1, 2021)

2.68.090 Ex officio member.

To aid and assist the Gardena beautification commission in its deliberations, a member of the city manager's office shall serve as an ex officio member of the commission and shall have no voting power. (Ord. 1833 § 1, 2021)

2.68.100 Secretary and minutes.

A. A member of the city manager's office shall be the secretary to the Gardena beautification commission and shall maintain accurate minutes of the activities of the commission. Minutes shall include the following subject matter:

1. The time and place of each meeting of the commission;
2. The names of the commissioners present;
3. All official acts of the commission;
4. The votes given by the commissioners, except when the action is unanimous; and
5. A summary of all proceedings before the commission.

B. All minutes shall be reduced to writing and shall be presented to the commission at the earliest reasonable

time for approval, amendment, or correction. The minutes, or true copies thereof, shall be open to public inspection. Copies of the minutes shall be furnished to the council, members of the commission and any other public official requiring them. (Ord. 1833 § 1, 2021)

2.68.110 Compensation.

Members of the Gardena beautification commission shall receive no compensation. However, the members shall be reimbursed for any expense incurred in the performance of their duties. (Ord. 1833 § 1, 2021)