



# City of Gardena Senior Citizens Commission Application

OFFICE of the CITY CLERK

Email: [cityclerk@cityofgardena.org](mailto:cityclerk@cityofgardena.org)

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / [WWW.CITYOFGARDENA.ORG](http://WWW.CITYOFGARDENA.ORG) / PHONE (310) 217-9565

NAME (First/Last):		D.O.B:
ADDRESS (Apt/City/Zip Code):		
MAILING ADDRESS (if different then home address):		
HOME PHONE NO:	CELL PHONE NO:	
BUSINESS PHONE NO:	EMAIL:	
EMPLOYED BY:		
WORK ADDRESS:		
NATURE OF BUSINESS (describe duties):		
EDUCATION (High School/College Name & City):		
DEGREES & TITLES:		
MEMBERSHIP IN ORGANIZATIONS (Professional & Other):		
MILITARY SERVICE (Branch of Service):		
COMMUNITY SERVICE & PARTICIPATION:		

Do you have any concurrent obligations and/or responsibilities which could possibly be considered as a conflict of interest? If yes, what are they?

Please provide aspects of your employment and other experience that you feel would qualify you to serve on a Commission, Committee, or other, as indicated:

Do you have any relatives who work for the City of Gardena: Yes  No

Have you continuously been a resident of the City of Gardena for the immediate past year? Yes  No

Have you been a registered voter in the City of Gardena for at least one (1) year? Yes  No

Reference of Gardena residents (Please do not list Mayor or Councilmembers):

Name:	Address:	Phone No:
Name:	Address:	Phone No:
Name:	Address:	Phone No:



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## **Membership** Pursuant [GMC 2.46.020](#)

- A. The senior citizens commission shall consist of five members. The mayor and each council member shall have the right to nominate one member from the citizens at large and such nominations shall be honored by ratification and confirmation by a majority vote of the membership of the council.
- B. Membership eligibility is established as follows:
  - 1. Each appointee shall be a resident and a registered elector of the city for a period of one year immediately preceding appointment.
  - 2. Each appointee shall be at least fifty years of age.
  - 3. Officials of the city shall not be eligible for appointment as members, except as may be provided in this chapter for ex officio members. (Ord. 1477 § 2 (part), 1994).

## **Terms** Pursuant [GMC 2.46.030](#)

- A. The term of office for each senior citizens commissioner shall be two years after the date of appointment or coterminous with the expiration of the actual tenure of the member of the council who nominated the commissioner, whichever occurs first. Commissioners may be reappointed.
- B. Each commissioner shall serve at the pleasure of the Council, and any commissioner may be removed from office with or without cause by a majority vote of the membership of the Council.
- C. All commissioners shall serve until their respective successors are appointed and qualified.
- D. If a vacancy shall occur, the vacancy shall be filled by the member of the council having the right of nomination and shall be for the remainder of the unexpired term. (Ord. 1670 § 12, 2005; Ord. 1548 § 5, 1998; Ord. 1477 § 2 (part), 1994).

**Forfeiture of office** Pursuant [GMC 2.46.040](#) Notwithstanding any other provision of this chapter, any senior citizens commissioner (excepting nonvoting members) who absents himself or herself from any three consecutive regular meetings of the senior citizens commission or who is absent from a total of six regular meetings of the commission in any twelve month period shall thereby automatically forfeit his or her position or office as a member of the commission and the name of such person shall be automatically removed from the membership of the commission immediately after the adjournment of any such third consecutive regular meeting or of any such six regular meetings in any such twelve month period, as the case may be, at which such commissioner has not appeared. (Ord. 1477 § 2 (part), 1994).

I acknowledge and agree to the following: a) That any or all of information on this form may be verified; and b) that this document is a public record subject to disclosure under the California Public Records Act.

I declare under penalty of perjury that the information contained in this application is true and correct. I understand that any falsification or omission may be cause for disqualification. I further declare that if I am appointed, I will serve fairly, impartially, and to the best of my ability.

<b>Signature:</b>	<b>Date:</b>
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**Chapter 2.46  
SENIOR CITIZENS COMMISSION**

Sections:

[2.46.010 Created.](#)

[2.46.020 Membership.](#)

[2.46.030 Terms.](#)

[2.46.040 Forfeiture of office.](#)

[2.46.045 Organization.](#)

[2.46.050 Powers and duties.](#)

[2.46.055 Quorum.](#)

[2.46.060 Ex officio member.](#)

[2.46.065 Meetings.](#)

[2.46.070 Secretary and minutes.](#)

[2.46.080 Compensation.](#)

**2.46.010 Created.**

Pursuant to the authority vested in the council, there is created a senior citizens commission consisting of five members. (Ord. 1477 § 2 (part), 1994)

**2.46.020 Membership.**

A. The senior citizens commission shall consist of five members. The mayor and each council member shall have the right to nominate one member from the citizens at large and such nominations shall be honored by ratification and confirmation by a majority vote of the membership of the council.

B. Membership eligibility is established as follows:

1. Each appointee shall be a resident and a registered elector of the city for a period of one year immediately preceding appointment.
2. Each appointee shall be at least fifty years of age.

3. Officials of the city shall not be eligible for appointment as members, except as may be provided in this chapter for ex officio members. (Ord. 1477 § 2 (part), 1994)

**2.46.030 Terms.**

A. The term of office for each senior citizens commissioner shall be two years after the date of appointment or coterminous with the expiration of the actual tenure of the member of the council who nominated the commissioner, whichever occurs first. Commissioners may be reappointed.

B. Each commissioner shall serve at the pleasure of the Council, and any commissioner may be removed from office with or without cause by a majority vote of the membership of the Council.

C. All commissioners shall serve until their respective successors are appointed and qualified.

D. If a vacancy shall occur, the vacancy shall be filled by the member of the council having the right of nomination and shall be for the remainder of the unexpired term. (Ord. 1670 § 12, 2005; Ord. 1548 § 5, 1998; Ord. 1477 § 2 (part), 1994)

**2.46.040 Forfeiture of office.**

Notwithstanding any other provision of this chapter, any senior citizens commissioner (excepting nonvoting members) who absents himself or herself from any three consecutive regular meetings of the senior citizens commission or who is absent from a total of six regular meetings of the commission in any twelve month period shall thereby automatically forfeit his or her position or office as a member of the commission and the name of such person shall be automatically removed from the membership of the commission immediately after the adjournment of any such third consecutive regular meeting or of any such six regular meetings in any such twelve month period, as the case may be, at which such commissioner has not appeared. (Ord. 1477 § 2 (part), 1994)

**2.46.045 Organization.**

The Senior Citizens Commission shall develop its own bylaws, which shall set forth the organization of the commission. (Ord. 1670 § 13, 2005)

**2.46.050 Powers and duties.**

The Gardena senior citizens commission shall advise the council on all matters relating to the senior citizens of the city and shall assist the council in meeting the needs of such citizens. In addition, it shall coordinate its activities with those of the affiliated committee on aging. (Ord. 1477 § 2 (part), 1994)

**2.46.055 Quorum.**

Three voting members of the commission shall constitute a quorum of the commission for the transaction of business. (Ord. 1670 § 14, 2005)

**2.46.060 Ex officio member.**

To aid and assist the Gardena senior citizens commission, the director of recreation and human services, or his designee, shall serve as an ex officio member of the commission and shall have no voting power. (Ord. 1477 § 2 (part), 1994)

**2.46.065 Meetings.**

The Senior Citizens Commission shall meet regularly once per month at a time and place in the city to be determined by the commission. Meetings falling upon legal holidays of the city shall not be scheduled. (Ord. 1670 § 15, 2005)

**2.46.070 Secretary and minutes.**

A. The director of recreation and human services, or his designee, shall be the secretary to the senior citizens commission and shall maintain accurate minutes of the activities of the commission. Minutes shall include the following subject matters;

1. The time and place of each meeting of the commission;
2. The names of the commissioners present;
3. All official acts of the commission;
4. The votes given by commissioners, except when the action is unanimous; and
5. A summary of all proceedings before the commission.

B. All minutes shall be reduced to writing and shall be presented to the commission at the earliest reasonable time for approval, amendment, or correction. The minutes, or true copies thereof, shall be open to public inspection. Copies of the minutes shall be furnished to the council, members of the commission and any other public official requiring them. (Ord. 1477 § 2 (part), 1994)

**2.46.080 Compensation.**

The members of the senior citizens commission shall be compensated in an amount established by resolution of the council. (Ord. 1477 § 2 (part), 1994)