

South Bay Cities Council of Governments

Steering Committee
Monday, February 12, 2024
SBCCOG Office
In person at 2355 Crenshaw Blvd., Suite 125
Torrance, CA 90501 and
Virtually via Zoom

PUBLIC COMMENTS:

Unless otherwise noted in the Agenda, the Public can only comment on SBCCOG related business that is within the jurisdiction of cities and/or items listed on the Agenda during the Public Comment portion of the meeting. The time limit for oral comments is three (3) minutes per person. When called on, please state: Your name and residence and the organization you represent, if appropriate. Written comments are also accepted by 11:00 am the day of the meeting via e-mail to natalie@southbaycities.org. Both written and oral comments will be part of the official record.

SBCCOG Board Members:

Pursuant to the end of the State's COVID-19 emergency declaration, your attendance is required to be in-person or follow the provisions of AB 2449 available [here](#)

If unable to attend in person but want to vote virtually, let SBCCOG staff know using the form: <https://forms.office.com/r/47wQqgsvf9?origin=lprLink>

ACCESSING THE MEETING:

For the public and guests, receive Zoom meeting credentials in advance by using the below link to RSVP: https://us06web.zoom.us/meeting/register/tZcsce6orD0pGda5p_4pKbh3J1EqKDIJgaSY#/registration
OR visit <https://zoom.us/join> or dial (669) 444-9171 and use Meeting ID: 831 6702 6332; Passcode: 505171

REVISED AGENDA

Adding:

ITEM VI.J. – Mid-Year Budget
ITEM VII.N. and making it an Action items

- I. **CONFIRM THE QUORUM – 12:00 noon – Please RSVP!**
- II. **REPORT OF POSTING OF THE AGENDA**
 - **ACTION:** Receive and file
- III. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**
- IV. **PUBLIC COMMENT – 12:05 pm**
- V. **CONSENT CALENDAR – action items noted, remainder are receive & file – 12:10 pm**
 - A. Steering Committee January 8, 2024 meeting minutes attached (Pages 5-8)
 - **ACTION:** Approve
 - B. Master Dominguez Channel agreement – 2023-2026

- Agreement attached (**Pages 9-42**)
- **ACTION:** Recommend Board approval

C. Employee Manual Update

- Memo attached (**Pages 43-44**)
- **ACTION:** Recommend Board approval

D. City Attendance at SBCCOG Meetings – attached – Receive and file (**Page 45**)

E. Media Reports – attached – Receive and file (**Pages 47-50**)

VI. ACTION ITEM

F. Homeless Services report – **12:15 pm**

- Client Aid report – attached (**Pages 51-52**)
- Client Aid Expansion and Time Limited Subsidy – memo attached (**Pages 53-55**)
- Meeting for city staff on February 14 – next year's county funding will be discussed
- **ACTION:** Recommend Board approval for credit cards for client aid and moving forward with a Time Limited Subsidy program

G. Legislation – **12:30 pm**

- Update re: meetings with legislators and legislative staff
- Matrix attached (**Pages 57-61**)
- **ACTION:** Recommend Board approval

H. General Assembly program direction – **12:40 pm**

- Sponsors – as of February 5 - \$30,000 (goal is \$60,000)
- Program planning – speakers, exhibits
- SBCCOG 'gift'
- Follow-up with a working group to discuss discrete topics?
- **ACTION:** Provide direction

I. Finance Committee update – **12:45 pm**

- Reserve policy based on operational expenses for 3 months had no opposition
- Review of Board discussion re: dues – memo attached (**Pages 63-68**)
- **ACTION:** Recommend Board approval to revise the reserve policy and to authorize a notice of intention to be sent to member agencies to raise the dues

J. Mid Year Budget – attached - **12:50 pm (Pages 69-76)**

- Review document
- **ACTION:** Recommend Board approval

K. Public Relations with our Cities – **1:05 pm**

- Board highlights – being used?
- **ACTION:** Provide direction

L. Approval of Invoices – to be sent separately – **1:10 pm**

- **ACTION:** Approve invoices for payment

VII. INFORMATION ITEMS

M. Local Travel Network – **1:15 pm**

- Update re: meetings with cities

N. South Bay Fiber Network – **1:20 pm**

- Update on LATA grant – change in tasks with contractor

- Digital Equity Plan comments
- SBFN renewals and expansion
- Contract with EN Engineering (formerly Magellan) for Technical Advisory Services – attached (Pages 77-93)
- **ACTION:** Recommend Board approval retroactive to February 1, 2024 of EN Engineering Contract for SBFN technical advisory services for the SBFN at a cost not to exceed \$11,250

O. Update on South Bay Environmental Services Center Activities – attached – **1:25 pm (Pages 95-101)**

- Highlights
 - **43** facilities across 15 South Bay cities and 1 special district have completed Facility Equipment Inventories which identified **870,000** potential kWh savings from lighting retrofits & **75** HVAC units overdue for replacement
 - NEXT STEP: SBCCOG staff has scheduled a meeting with SCE to discuss \$ for lighting and HVAC replacements Feb 13
 - Heat Pump Water Heater Offerings:
 - **Carson** installed **7 units**; received \$91,520.13 in incentives, projected to save annually **181,611 kWh** or **\$38,138**, and reduce est. **26.21 tons** of GHG annually
 - **Hawthorne** installed **5 units**; received \$75,641.80 in incentives, projected to save annually **142,207 kWh** or **\$29,863**, and reduce est. **18.87 tons** of GHG annually
 - **El Segundo** installed **8 units**; received \$158,829.13 in incentives, project to save annually **201,389 kWh** or **\$42,292**, and reduce est. **27.66 tons** of GHG annually
 - **Torrance** has installed **1 unit**; received \$13,283.08 in incentives, project to save annually **26,000 kWh** or **\$5,536**, and reduce est. **3.85 tons of GHG** annually
 - **El Segundo Unified School District** installed **7 units**; received \$114,112.46 in incentives; projected to save annually **132,463 kWh** or **\$27,817**, and reduce est. **6.66 tons of GHG** annually
- Energy Managers Working Group will have a speaker from LA City regarding cool roofs
- Torrance Water – letters sent to each councilmember. No response

P. REAP 2.0 suspended – Governor’s cuts to SCAG – 50% – **1:30 pm**

Q. Appointments to Outside Agencies – nominations open until March 25 @ 5 pm – **1:35 pm**

- SCAG Regional Council -#28 and #40 (Henderson and Boyles) seats up – letters out
- Expiring SBCCOG appointments to SCAG Policy Committees
 - i. Energy and Environment Committee – 10/20 appointed, due 10/24
Britt Huff – RHE, 10/20
 - ii. SCAG Community Housing, Economic Development Committee
Mark Waronek – Lomita 2016 – due 6/4
- Expiring SBCCOG appointment to LCC Regional Director for SBCCOG
Britt Huff – RHE 9/22 – expires 6/24
- Expiring terms for Metro Service Council
 - Don Szerlip –1/24/2008
 - Redondo Beach businessman
 - Charles Michel Deemer – 6/25/2015
 - Torrance Environmental Commissioner
 - Transit Rider

- Rochelle Mackabee – July 2020
 - Resident of South-Central Los Angeles
 - Transit rider

R. Update on Senior Services – **1:40 pm**

- Excellent meeting on January 23 re: senior loneliness and other important topics

S. Board Meeting Agenda Development – **1:45 pm**

- February 2024 – draft agenda attached (**Pages 103-104**)
 - Fehr and Peers – summarizing the LTN planning project, the implementation playbook
 - Legislative Matrix – present recommendations
- March 2024
 - March 1 – Meet and Greet with LCC & SBACC – CSUDH – 8:30 to 10 AM
 - GENERAL ASSEMBLY – MARCH 28
- April 2024
 - Metro 24-25 budget presentation
- May 2024
 - President Parham of CSUDH - confirmed
- Future meeting possible speakers invited – waiting on responses:
 - Mayor Karen Bass, City of Los Angeles – Invite from McOsker’s office
 - Jose Solache, Lynwood Councilmember, AQMD representative for South Bay
 - John Mirisch, Beverly Hills Councilmember, Los Angeles County Housing Solutions Agency (LACAHSA) representative for South Bay
 - Rob Katherman, Water Replenishment District re: Water Quality
 - Terry Tamminen, Alta Sea
 - Green Trash Cans & Waste Haulers
- Special meeting possibilities – dates to be determined
 - Day at the County with Metro Art Tour
 - Workshop on Inflation Reduction Act & how cities can take advantage of the funding available
 - Harbor Tour
- NEW possibilities
 - Insurance Commissioner Ricardo Lara
 - Workshop on CAMPAIGNING 2024 – with deep fakes and other AI hazards

T. Items for referral to future Steering Committee meeting – **1:50 pm**

VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES – 1:55 pm

IX. NEXT STEERING COMMITTEE – Monday, March 11, 2024 @ 12:00 noon – SBCCOG office