



City of Gardena
Building & Safety Division - General Information
1700 West 162nd St
Gardena, CA 90247-3732
Phone Number 310.217.9530

Community Development Department's public counter services are available by walk-ins and appointments from:
Monday through Thursday 7:30 a.m. - 5:00 p.m.
Every other Friday from 7:30 a.m. - 4:00 p.m.

You can schedule an appointment by visiting:
<https://cityofgardena.org/schedule-an-appointment/>

The Community Development Department is closed Saturday – Sunday and every other Friday.

We strive to return inquiries the same day, however, please allow, please allow up to 24 hours for calls and e-mails to be returned.
Most of your questions can be answered by visiting
www.CityOfGardena.org/Community-Development-2/ or
calling 310.217.9530.

ONLINE PERMIT APPLICATIONS ARE FOUND ON THE CITY WEBSITE
www.cityofgardena.org/community-development

Mark Berg - Contract Building Official	310.217.6111
Joseph Fletcher - Permit Technician	310.217.9527
Hilda Olvera - Permit Technician	310.217.9672
Marisela Ortiz - Permit Technician	310.217.9534
Shannon Sugimoto – Permit Technician	310.217.6118

****BUILDING PERMIT INSPECTION REQUESTS****

(For building, sewer, mechanical, plumbing, electrical, etc. permits)
INSPECTION REQUEST LINE 310.217.9510

Inspection cut-off is 3:00 p.m. for the next day inspections.

BUILDING INSPECTORS

FIELD INSPECTION HOURS:	8:30 a.m. – 4:30 p.m.
INSPECTOR OFFICE HOURS:	7:30 a.m. – 8:30 a.m.

John Moore - Building Inspector	310.217.9536
Todd Matsuoka – Building Inspector	310.217.9546