



ADDENDUM NO. 1

IFB No. 2024-003

CITY OF GARDENA MEALS FOR THE ELDERLY NUTRITION PROGRAM

Issued April 9, 2024

The City of Gardena issues this addendum before the proposals are due, to inform proposers of revisions to the Invitation for Bids (IFB) package and is hereby made a part of the IFB documents. The following changes, additions, and/or clarifications shall be made to the requirements for the above-mentioned project. In case of a conflict between the original IFB package and this Addendum, this Addendum shall govern. All requirements contained in the IFB package shall apply to this Addendum, and the general character of the project called in this Addendum shall be the same as originally set forth in the applicable portions of the IFB documents, unless otherwise specified under this Addendum. All incidental work necessitated by this Addendum, as required to complete the project, shall be included in the IFB, although not specifically mentioned in this Addendum. The balance of the IFB documents shall remain unchanged.

This Addendum includes answers to questions received by the City beginning March 11, 2024 to March 29, 2024.

The proposer shall acknowledge receipt of this Addendum on Exhibit G (“Addendum Acknowledgement-Signature Page”) as part of their proposal.

**ANSWERS TO QUESTIONS RECEIVED FOR IFB 2024-003 CITY OF GARDENA
MEALS FOR THE ELDERLY NUTRITION PROGRAM:**

1. What company is currently providing this service?

TRIO Community Meals is the current contractor.

2. What is the budget for this service?

The budget, based on the approximate number of meals we could serve, is \$199,000 for Congregate Meals and \$122,000 for Home Delivered Meals. This may vary from year to year depending on the County budget and number of meals served.

3. What is the yearly budget for this service?

The budget, based on the approximate number of meals we could serve, is \$199,000 for Congregate Meals and \$122,000 for Home Delivered Meals. This may vary from year to year depending on the County budget and number of meals served.

4. Do subcontractors have to meet the insurance requirement?

Yes, subcontractors have to meet the same insurance requirements as the contractor.

5. How much was awarded to the current provider?

The current provider was awarded an agreement for an amount not to exceed \$318,138.

6. Does the subcontractor need to meet the same insurance requirements of the Prime subcontractor?

Yes, subcontractors have to meet the same insurance requirements as the contractor.

7. Please provide clarification on number of meals that need to be delivered. The numbers listing in section II under DELIVERY do not match up with total number of meals listed in section I NUMBER OF MEALS.

Section 1 NUMBER OF MEALS provides an approximate number of meals annually, taking into account holidays and other non-meal days. Section II DELIVERY breaks the totals down into specific daily counts for each delivery site.

