

**RESOLUTION NO. 6681**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, REPEALING RESOLUTION NO. 6612, AND ADOPTING A NEW CONFLICT OF INTEREST CODE**

WHEREAS, pursuant to the Political Reform Act (Government Code Section 81000 et seq), every local government agency is required to adopt and promulgate a Conflict of Interest Code for those persons, other than those designated by the Government Code, whose positions involve the making or participation in the making of decisions which may have a foreseeable material effect on any financial interest; and

WHEREAS, pursuant to the Political Reform Act, every local government agency is required to periodically review its Conflict of Interest Code; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regulations Section 18730, which contains the terms of a standard model Conflict of Interest Code which can be incorporated by reference and which will automatically be amended to conform to any amendments required by the Fair Political Practices Commission; and

WHEREAS, the previously adopted Conflict of Interest Code adopted by Resolution No. 6612 has become outdated due to certain amendments made to the Appendix attached thereto; and

WHEREAS, the City Council has determined that the attached Appendix accurately sets forth those positions which should be designated and the categories of financial interests which should be made reportable;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Resolution No. 6612 is hereby repealed.

SECTION 2. The terms of section 18730 of Title 2 of the California Code of Regulations, which sets forth the model Conflict of Interest Code, and any amendments thereto duly adopted by the Fair Political Practices Commission, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference by the City of Gardena as its Conflict of Interest Code.

SECTION 3. Notwithstanding the disclosure category requirements for the designated employee, any person filing an initial statement or an assuming office statement shall be required to disclose any reportable investments, business positions, and interest in real property held on the effective date of the Conflict of Interest Code and income received during the 12 months prior to the effect date of the code or the

RESOLUTION NO. 6681

date of assuming office, whichever is applicable, in accordance with the Conflict of Interest Code herein adopted by the City.

SECTION 4. That this Resolution shall be effective immediately.

SECTION 5. The City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered in the book of resolutions of said City and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved, and adopted this 10<sup>th</sup> day of September, 2024.

Tasha Cerda, Mayor  
TASHA CERDA, Mayor

ATTEST:

Mina Semenza  
MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

Carmen Vasquez  
CARMEN VASQUEZ, City Attorney

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**APPENDIX  
Resolution No. 6612**

<u>Designated Position Category</u>	<u>Disclosure</u>
ACCOUNTING/FINANCE MANAGER .....	1
ADMINISTRATION SERVICES MANAGER .....	2
ADMINISTRATIVE AIDE.....	2
ADMINISTRATIVE ANALYST I.....	2
ADMINISTRATIVE ANALYST II.....	2
ADMINISTRATIVE ANALYST III.....	2
ADMINISTRATIVE COORDINATOR .....	2
ADMINISTRATIVE MANAGEMENT ANALYST I .....	2
ADMINISTRATIVE SUPPORT SERVICES SUPERVISOR .....	2
ASSISTANT CITY ATTORNEY .....	1
ASSISTANT DIRECTOR OF TRANSPORTATION .....	1
ASSISTANT ENGINEER .....	3
ASSISTANT PUBLIC WORKS DIRECTOR/CITY ENGINEER .....	1
ASSISTANT TO CITY MANAGER.....	1
ASSISTANT TRANSIT OPERATIONS MANAGER .....	2
ASSOCIATE ENGINEER.....	3
ASSOCIATE PLANNER.....	2
BUILDING MAINTENANCE LEAD.....	3
CHIEF OF POLICE .....	1
CHIEF FISCAL OFFICER .....	1
CITY ATTORNEY .....	1
CITY ENGINEER.....	1
CITY MANAGER.....	1
CIVIL ENGINEER .....	3
CODE ENFORCEMENT OFFICER .....	3
CODE ENFORCEMENT SUPERVISOR .....	1
COMMUNICATIONS LIAISON OFFICER.....	1
COMMUNITY DEVELOPMENT MANAGER.....	1
COMMUNITY SERVICE COUNSELOR .....	2
COMMUNITY SERVICES OFFICER .....	3
COST ACCOUNTANT .....	1
DEPUTY CITY ATTORNEY.....	1
DEPUTY CITY CLERK/RECORDS MANAGEMENT OFFICER .....	3
DEPUTY CITY CLERK I .....	3
DEPUTY CITY CLERK II .....	3
DEPUTY CITY MANAGER .....	1
DEPUTY CITY TREASURER .....	1
DIRECTOR OF ADMINISTRATIVE SERVICES .....	1
DIRECTOR OF COMMUNITY DEVELOPMENT .....	1
DIRECTOR OF PUBLIC WORKS.....	1

RESOLUTION NO. 6681

DIRECTOR OF RECREATION & HUMAN SERVICES ..... 1  
 DIRECTOR OF TRANSPORTATION ..... 1  
 ECONOMIC DEVELOPMENT ANALYST ..... 1  
 ECONOMIC DEVELOPMENT MANAGER ..... 1  
 EQUIPMENT MAINTENANCE SUPERINTENDENT ..... 3  
 EXECUTIVE ASSISTANT TO CHIEF OF POLICE ..... 1  
 EXECUTIVE OFFICE ASSISTANT ..... 1  
 FACILITIES MAINTENANCE SUPERVISOR ..... 3  
 FAMILY CHILD CARE MANAGER ..... 1  
 FINANCIAL SERVICES MANAGER ..... 1  
 FINANCIAL SERVICES TECHNICIAN ..... 1  
 FLEET MAINTENANCE SUPERVISOR ..... 2  
 GENERAL BUILDING INSPECTOR ..... 3  
 GRAPHICS TECHNICIAN ..... 2  
 HELP DESK TECHNICIAN ..... 2  
 HOMELESS COORDINATOR ..... 2  
 HUMAN RESOURCES ANALYST ..... 2  
 HUMAN RESOURCES COORDINATOR ..... 2  
 HUMAN RESOURCES SENIOR ANALYST ..... 2  
 HUMAN RESOURCES MANAGER ..... 2  
 HUMAN RESOURCES TECHNICIAN ..... 2  
 INFORMATION TECHNOLOGY COORDINATOR ..... 2  
 INFORMATION TECHNOLOGY MANAGER ..... 2  
 INFORMATION TECHNOLOGY SUPERVISOR ..... 2  
 INFORMATION TECHNOLOGY SYSTEMS ANALYST ..... 2  
 JOINT POWERS AUTHORITY ACCOUNTANT ..... 1  
 JUNIOR ACCOUNTANT ..... 2  
 PARK MAINTENANCE SUPERINTENDENT ..... 3  
 PAYROLL / PERSONNEL TECHNICIAN ..... 2  
 PAYROLL SPECIALIST ..... 2  
 PLAN CHECK ENGINEER ..... 1  
 PLANNING ASSISTANT ..... 2  
 POLICE CAPTAIN ..... 1  
 POLICE CHIEF ..... 1  
 POLICE LIEUTENANT ..... 1  
 PROPERTY & EVIDENCE TECHNICIAN ..... 2  
 PUBLIC WORKS INSPECTOR ..... 3  
 PRINCIPAL CIVIL ENGINEER ..... 1  
 PROGRAM COORDINATOR ..... 2  
 PUBLIC INFORMATION OFFICER ..... 1  
 PUBLIC WORKS SUPERINTENDENT ..... 2  
 RECORDS MANAGEMENT COORDINATOR ..... 3  
 RECREATION & HUMAN SERVICES MANAGER ..... 3  
 RECREATION & HUMAN SERVICES SUPERINTENDENT ..... 3  
 RECREATION PROGRAM ADMINISTRATOR ..... 1  
 RECREATION SERVICES MANAGER ..... 3

RESOLUTION NO. 6681

RECREATION SUPERVISOR .....2  
 REVENUE & PURCHASING MANAGER ..... 1  
 RISK MANAGEMENT ANALYST ..... 1  
 SENIOR ACCOUNTANT ..... 1  
 SENIOR ACCOUNT CLERK.....2  
 SENIOR ADMINISTRATIVE ANALYST ..... 3  
 SENIOR PLANNER ..... 1  
 STREET MAINTENANCE SUPERINTENDENT .....3  
 TRANSIT ADMINISTRATIVE OFFICER .....2  
 TRANSIT ADMINISTRATIVE SUPERVISOR .....2  
 TRANSIT MAINTENANCE COORDINATOR.....2  
 TRANSIT MAINTENANCE MANAGER .....2  
 TRANSIT MARKETING COORDINATOR.....2  
 TRANSIT OPERATIONS TRAINING COORDINATOR .....2  
 TRANSIT OPERATIONS MANAGER .....2  
 TRANSIT OPERATIONS OFFICER .....2  
 TRANSIT PARTS/STOREROOM COORDINATOR .....2  
 TRANSIT PLANNING AND SCHEDULING ANALYST .....2  
 TRANSIT TRAINING AND SAFETY SUPERVISOR.....2  
 TRANSPORTATION OPERATIONS SUPERVISOR.....2  
 TRANSPORTATION ROUTE SUPERVISOR .....2

COMMISSIONERS

Planning and Environmental Quality Commission ..... 1

CONSULTANT

Consultant, as defined in Title 2, California Code of Regulations, §18704.6, shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The City Manager may determine, in writing, that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon the description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

DISCLOSURE CATEGORIES

Category 1:

Persons in this category shall be required to disclose: investments; interests in real property and interests in real property held by business entities and trusts; income, loan income, and gifts; business positions; and commission income, income and

RESOLUTION NO. 6681

loans to business entities and income from real property.

Category 2:

Persons in this category shall be required to disclose: investments; income; gifts; and business positions.

Category 3:

Persons in this category will be required to disclose: investments; interests in real property and interests in real property held by business entities or trusts; income; gifts; and business positions.

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) SS:  
CITY OF GARDENA                )

I, **MINA SEMENZA**, City Clerk of the City of Gardena, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution, being **Resolution No. 6681** duly passed and adopted by the City Council of said City of Gardena, approved and signed by the Mayor of said City, and attested by the City Clerk, all at a regular meeting of said City Council held on the **10<sup>th</sup> day of September 2024**, and that the same was so passed and adopted by the following roll call vote:

AYES:    MAYOR PRO TEM TANAKA, COUNCIL MEMBERS HENDERSON,  
          FRANCIS AND LOVE, AND MAYOR CERDA

NOES:    NONE

ABSENT: NONE

*for* Becky Romero  
City Clerk of the City of Gardena, California

(SEAL)