

RECREATION AND PARKS COMMISSION
MINUTES

Monday, March 9, 2020 – 7:30 p.m.
City Council Chambers

Chairman Woolwine called the meeting of the Recreation and Parks Commission to order at 7:29 pm.

The Pledge of Allegiance was led by Commissioner Hasse.

ROLL CALL

- A. Commissioners Present: Steven Dyson, Terri Haase, Eddy Lee Mathews, and Woods Woolwine
- B. Also Present: Stephany Santin, Recreation and Human Services Director
Nikki Sweeney, Recreation Program Administrator
Kim Nolan, Recording Secretary

APPROVAL OF MINUTES

- A. February 10, 2020
- B. Commissioner Dyson made a motion to approve the February 10, 2020 Minutes with the following correction. Commissioner Mathews seconded the motion. All were in favor. The Motion was passed and carried.”

Correction to February 10 Commission Minutes:

ADJOURNMENT

- A. *There being no further business, Commissioner Dyson made motion to adjourn the meeting, Commissioner **Mathews** seconded the motion. The motion was unanimously carried. The meeting was adjourned at 7:55 p.m.*

COMMUNICATION/COMMITTEE REPORTS

- A. Friends of Gardena Willows Wetland
 - a. See flyer on the website for a list of activities at the preserve. Self-guided tours are available on Wednesday, Saturday, and Sunday, except on the third Saturday of the month. Restoration Work Day is held on the third Saturday, and docent led tours are held on the second Sunday.

UNFINISHED BUSINESS

- A. In-Lieu Service Contracts
 - a. The Alliance Burton charter school had their tournament on March 7. No other contracts are being negotiated at this time. Chairman Woolwine asked that staff bring copies of any upcoming contracts to the Commission for review and approval.
- B. Facility Upgrades
 - a. The flooring has been replaced in the Nakaoka Community Center Auditorium. The doors and other areas have been repainted, and the vents are being cleaned to prepare the facility for the Mayor’s State of the City. Staff purchased uplighting for use at the Nakaoka Center and during events. Chairman Woolwine confirmed that he would be able to attend the Mayor’s State of the City.
- C. Park Needs Assessments/Park Improvements
 - a. A survey is being given to residents to get feedback on the types of additions

and/or changes desired for Fukai Park. A consultant is doing a study and the feedback from the community is needed to complete the study. Staff will hold community meetings as well. Plans are already underway to add a sunshade at the picnic shelter and add concrete.

D. Recreation Management System

- a. The project was approved by City Council. Plans are underway to have the system in place by July 1. Training will take place in June. Staff is working together to set up the management portion of the system to include information on classes, sports, facilities, fees, etc. A kick-off meeting will be held to discuss further. Chairman Woolwine would like to attend the kick-off meeting with staff.

NEW BUSINESS

A. Events to Attend

- a. Blood Drive, Tuesday, March 10, 9:00 am–3:00 pm at the Nakaoka Community Center.
- b. Annual Zen Nippon Airinkai Koi Show on Saturday, March 14, 2020, 9:00 a.m.- 5:00 p.m. and Sunday, March 15, 2020, 9:00 a.m.- 3:00 p.m. at the Gardena Civic Center.
 1. The show will take place as scheduled, but the international judges will not be attending this year due to the Corona virus.
- c. State of the City, Thursday, March 19, 2020, beginning at 6:00 p.m. at the Nakaoka Community Center. The meet and greet will take place at 6pm with the presentation scheduled at 7pm.
 1. There was a question whether the event could be live streamed. Attendance may be low due to the Corona virus. It might be possible to stream it on facebook. Staff will inquire.
- d. Futsal Frenzy (Community Pick-up games), Saturday, March 21, 2020, registration begins at 9:30 a.m. at Freeman Park
 1. This event is to promote the new futsal courts. Representatives from Gardena Police Department, Hawthorne Police Department, LA Galaxy, and more will be onsite. There will be music, food, and opportunity for networking. Chairman Woolwine will attend.
- e. Viva Las Vegas, Saturday, March 21, 2020, 5:30-9:00 p.m. at the Nakaoka Community Center. \$25.00 entry includes Hors d'oeuvres, one drink ticket, chip starter pack. Funds will benefit the Gardena Senior Citizen programs. Donations are tax deductible.
 1. This is a fundraising event for the Senior Citizens Programs. The event will begin with appetizers and proceed to games in the Nakaoka Center Auditorium. Chips will be exchanged for raffle tickets that can be used toward some great prizes. This will be a nice event that also provides great networking opportunity. Commissioners are invited to attend as a thank you for supporting city events and should RSVP if planning to attend. Please share this information.
- f. Chess Tournament, Saturday, March 28, 2020, 9:00 a.m.-3:00 p.m. at the Nakaoka Community Center.
 1. Staff has received about fifty sign ups so far and expect more to come.
- g. Spring Craft Fair, Saturday, April 4, 2020, 9:00 a.m.- 3:00 pm at the Nakaoka Community Center/Civic Center Plaza
 1. Staff reported that the event is almost sold out. There are only seven vendor spaces left.

- h. Census 2020 Kick-Off Block Party, Saturday, April 4, 2020 10:00 a.m.-4:00 pm on Gardena Blvd.
 - 1. A portion of Gardena Boulevard will be closed for this event. This is a joint event with Los Angeles City, so a portion of Vermont Avenue will be closed as well. Census information will be provided to attendees to help bring awareness about the importance of census participation and how it affects federally funded programs, head start and other programs for the community. There will be a kid's play, food from local businesses, community booths from Cinco de Mayo and Sister City. Tote bags with hand sanitizer giveaways will be given out to promote the program.
- i. Easter Bunny Brunch, Saturday, April 11, 2020, 8 a.m.-10:00 am at the Nakaoka Community Center. Easter Egg Hunt begins at 10 a.m. on the City Hall Lawn. Puppet show begins at 10:45 am. Easter Egg Hunts will be held at Freeman, Rowley, and Fukai Parks beginning at 10 am.
 - 1. Food, crafts, and entertainment by GBOW the Clown are planned, as well as an animal display. Pictures with the Easter Bunny and the ever popular Easter Egg Hunts are highlighted activities and community favorites for the event.
- j. Gourmet Chef Fest, Friday, April 17, 2020, 5:00–10:00 pm at Rowley Park. Food and entertainment, free admission.
 - 1. There will be food trucks onsite, music provided by KJLH, information booths, and more.
- k. Spring Carnival, Friday, Saturday, Sunday, April 17–19, 2020 at Fukai Park
 - 1. Wristbands can be purchased on Eventbrite.

RECREATION AND HUMAN SERVICES – ADMINISTRATOR'S REPORT

- A. Staff Training
 - a. Stephany, Nikki, and Recreation Coordinators will be attending California Parks and Recreation Society (CPRS) training on Wednesday. Training will focus on sports, disasters, etc.
- B. Youth Sports
 - a. Basketball Banquets – All banquets will be held at the Nakaoka Community Center auditorium, beginning at 7:00 pm
 - i. Rookie and Bantam Leagues – Monday, March 16, 2020
 - ii. Midget League – TBD
 - iii. Pee-Wee League – TBD
 - 1. Commission Woolwine will attend. Please provide the dates for the other banquets when determined.
 - b. Soccer Banquets - TBD
- C. After School Program/Day Camp
 - a. No updates, everything is status quo.
- D. Excursions
 - a. No upcoming excursions scheduled at this time.
- E. Past Events
 - a. Black History Month “Afternoon in the Park”, Saturday, February 29, 2020
 - i. Commissioner Woolwine attended. He reported that he thought there would be more information about the history of Black History Month. It was a nice program with good food and entertainment. Staff will look into adding more history and historical facts next year.

- b. Annual Cymbidium Orchid Show, Saturday, February 29, 2020, and Sunday, March 1, 2020.
 - i. It was a nice show with a very impressive display of orchids. Attendance was good and orchid plants sold out.

ORAL COMMUNICATIONS

Commissioner Mathews had some concerns with regard to the Corona virus. He asked if we have bottled water provisions for the kids, how we are helping the seniors since they are at the highest risk, if the equipment at the parks is being sanitized, plans for events and gatherings if the situation worsens, provisions for staff who may be sent home due to illness, and provisions for mask and gloves.

Ms. Santin advised that the City Manager is attending meetings regarding these types of issues. LA County Health is the point of contact for information and updates on the Corona virus. The City is waiting for more information and is taking precautions to help deter the spread of the virus by purchasing hand sanitizer and sanitizer stations, gloves, masks, and providing extra cleaning measures to clean and disinfect areas. Employees are receiving information about the virus as it becomes available. She added that full time employees receive sick leave accruals and part time employees receive paid sick leave hours and/or monthly accruals if they are eligible that can be used for absences. As City workers, we are required to report for duty in the event of an emergency.

She is not sure how provisions can be made for the water bottles but will check.

ADJOURNMENT

- B. There being no further business, Commissioner Hasse made motion to adjourn the meeting, Commissioner Dyson seconded the motion. The motion was unanimously carried. The meeting was adjourned at 8:11 p.m.

Respectfully submitted,

Kim Nolan
Recording Secretary