

**RECREATION AND PARKS COMMISSION**  
**MINUTES**

Monday, November 9, 2020 – 7:30 p.m.  
City Council Chambers

Chairman Woolwine called the meeting of the Recreation and Parks Commission to order at 7:32 pm.

The Pledge of Allegiance was not done.

**ROLL CALL**

- A. Commissioners Present: Terri Haase, Stephen Dyson, Eddie Lee Matthews and Woods Woolwine
- B. Also Present: Stephany Santin, Recreation and Human Services Director  
Nikki Sweeney, Program Administrator

**APPROVAL OF MINUTES**

- A. October 12, 2020
- B. Commissioner Matthews made a motion to approve the October 12, 2020 Minutes  
Commissioner Haase seconded the motion. All were in favor. The Motion was passed and carried."

**COMMUNICATION/COMMITTEE REPORTS**

- A. Friends of Gardena Willows Wetland
  - a. Update was submitted electronically- See attached.

**UNFINISHED BUSINESS**

- A. In-Lieu Service Contracts
  - a. None
- B. Facility Upgrades
  - a. Mas Fukai Sunshade and Bell Park
- C. Park Needs Assessments/Park Improvements
  - a. New Pool – Applying for additional funding
- D. Recreation Management System
  - a. Discussed on-going training

**NEW BUSINESS**

- A. Events and Activities
  - a. COVID-19 Rental Assistance
  - b. Veterans Celebration- 11/11/2020
  - c. Wobble, Wobble before you Gobble – 11/21/2020
  - d. Thanksgiving Turkey Giveaway – 11/20/2020
  - e. Festival of Lights – 12/4/2020 and 12/5/2020
  - f. Helping Hands Distribution – 12/12/2020

**RECREATION AND HUMAN SERVICES – ADMINISTRATOR'S REPORT**

- A. Staff Training
  - a. CPR
  - b. Sexual Harassment Training for Supervisors

- B. Youth Sports
  - a. Baseball/Softball Field Reservations – Limiting Youth to 12 players at any time. No Games just practice and conditioning
- C. After School Program/Day Camp
  - a. All Day Camp for Thanksgiving and Christmas
  - b. Application submitted to provide all day care until school goes back in Session.
- D. Excursions
  - a. No upcoming excursions scheduled at this time.
- E. Past Events
  - a. COVID-19 Utility/Nutrition Program
  - b. Drive-In Movie – Rowley Park
  - c. Census Halloween Contest
  - d. Flap Jack Give Back Pancake Breakfast
  - e. Helping Hands 2020
  - f. Red Ribbon Week – 2020
  - g. Halloween Route – October 30, 2020

ORAL COMMUNICATIONS

No other items discussed.

ADJOURNMENT

- A. There being no further business, Commissioner Dyson made motion to adjourn the meeting, Commissioner Haase seconded the motion. The motion was unanimously carried. The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Stephany Santin  
Recreation and Human Services Director