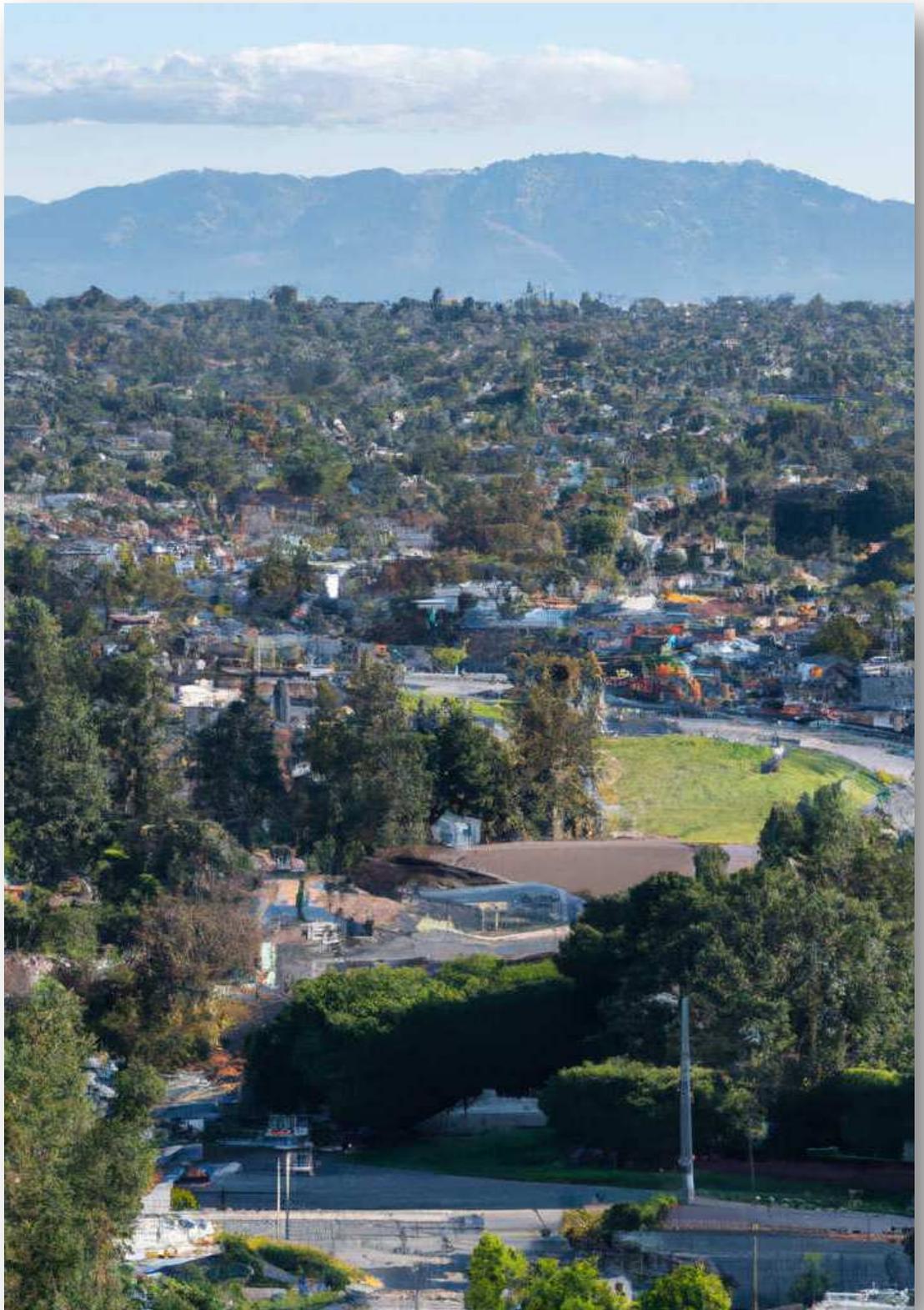


**Cost of Services Study  
for the  
City of Gardena**

**JULY 2024**



Prepared by:  
**Revenue & Cost Specialists, LLC**  
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July 8, 2024

Honorable Mayor and City Council  
via City Manager Clint Osorio  
City of Gardena  
1700 West 162<sup>nd</sup> Street  
Gardena, CA 90247

Honorable Mayor, City Council, and Mr. Osorio:

This Report is submitted pursuant to our contract with the City to perform a revenue and cost analysis for the City for its services, and this will result in updated user fees for the City of Gardena.

The motivation for this cost of services study is the need of both the City Council and City staff to maintain City's services at a level commensurate with the standards previously set by the City Council, and to maintain effective policy and management control of City services.

RCS wishes to thank all City department heads and staff for their assistance and cooperation extended to us during the accomplishment of our work, without whose aid this Report could not have been produced. The response, awareness and information gathered and supplied by numerous City employees make this Report the sound one we believe it to be.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'EJ', with a stylized flourish extending to the right.

ERIC JOHNSON  
President

A handwritten signature in black ink, appearing to read 'CTHAS', with a long, sweeping flourish extending to the right.

CHU THAI  
Partner

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**EXECUTIVE SUMMARY**

Revenue & Cost Specialists (RCS) is pleased to present the City of Gardena with this Cost of Services Study. This study was based on the City of Gardena’s adopted FY 2022-23 budget and staffing information and latest fee schedule available to the public.

**Fiscal Impact**

If all the recommendations and suggestions made in this study are adopted, the City of Gardena would increase cost recovery by \$460,600 on an annual basis. Typical with other studies we have performed, development services could achieve the greatest cost recovery from new revenues.

**Possible New Revenues from Fee Increases**

SERVICE	TOTAL FEE REVENUE	TOTAL SERVICE COST	TOTAL PROFIT/ (SUBSIDY)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE
				ACTUAL	SUGGEST	
[S-001 to S-107] DEVELOPMENT SERVICES	\$2,908,055	\$3,088,108	(\$180,053)	94.2%	VAR.	<b>\$234,400</b>
[S-108 to S-159] PUBLIC SAFETY	\$648,458	\$3,585,341	(\$2,936,883)	18.1%	VAR.	<b>\$68,700</b>
[S-160 to S-174] RECREATION & HUMAN SERVICES	\$1,101,244	\$5,550,271	(\$4,449,027)	19.8%	VAR.	<b>\$35,000</b>
[S-175 to S-179] TRANSIT & PUBLIC WORKS	\$0	\$0	\$0	0.0%	VAR.	<b>\$0</b>
[S-227 to S-238] ADMINISTRATION	\$14,701	\$138,970	(\$124,269)	10.6%	VAR.	<b>\$122,500</b>
ALL FEE SERVICES	\$4,672,458	\$12,362,690	(\$7,690,232)	37.8%		<b>\$460,600</b>

While RCS calculates a \$7,690,232 subsidy from all the fee related services, we estimate \$460,600 in possible new revenues, based on factors discussed later in this report. By adopting RCS’ recommendations, far more equity between taxpayers and fee-payers would be gained, and the City’s financial picture would be improved.

**Comprehensive Approach**

Gardena’s fee study kicked off in March 2023, followed by a series of focused meetings going into the details of every user fee. All the data were reviewed multiple times to ensure confidence by City staff. The draft and final reports were reviewed by Gardena administration from October 2023 through March 2024. This fee study addressed all departments, providing development services, public works, public safety, community services and administration. This study also produced a cost allocation plan, which calculated the general fund overhead costs to other City funds.

*If all the recommendations and suggestions made in this Report are adopted, the City of Gardena would increase cost recovery by \$460,600 on an annual basis*

RCS' Cost of Services Study did more than calculate the full cost of all city services. This process gave the City an opportunity to add new fees for services which the City is already providing, without a fee. We also recommended removal of fees which are no longer valid and modifying some user fee structures to improve city services. Our comprehensive approach includes a review of city fees and their legal feasibility, a discussion of fee invoicing and collections, and conversation of user fee trends and market demands.

RCS encourages the City to adopt updated user fees based on our study, as our findings include fees that are currently subsidized, no longer valid, can be legally challenged or currently inefficient to use.

### **Text Topics**

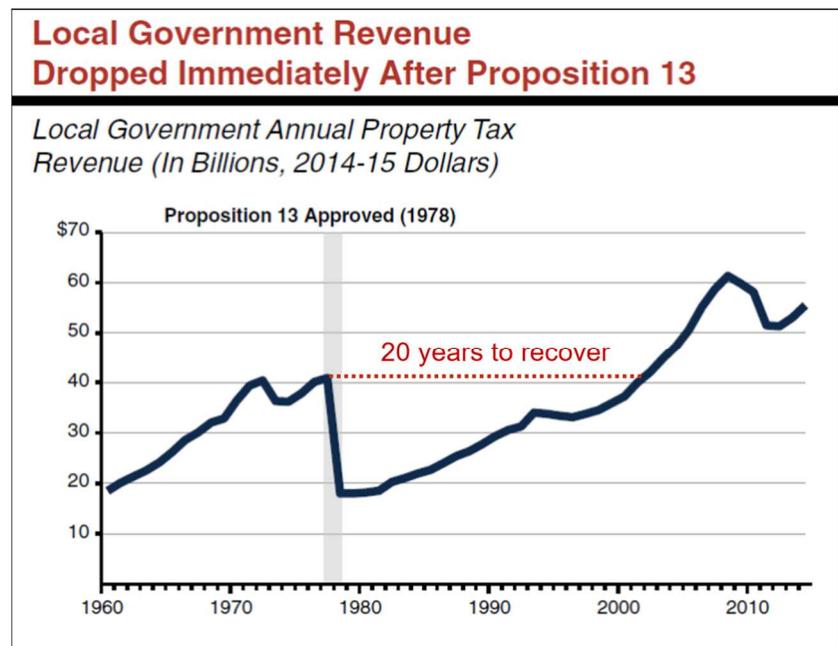
The remaining Chapters of this study address the following topics:

- I. Background of Study
- II. Calculating the Full Costs
- III. Cost Recovery Recommendations
- IV. Conclusion

## CHAPTER I – BACKGROUND OF STUDY

### Impact of Propositions 13, 4, 218 and 26

Proposition 13 passed by California voters in 1978, forever changing city budgets. Prior to 1978, cities and counties balanced their budgets with a property tax formula. The property tax which property owners paid could increase dramatically year over year, creating hardship for those with fixed incomes. Proposition 13 capped property tax rates at 1%, with annual inflation increase no more than 2%. The passage of Proposition 13 immediately reduced property tax payments from homes, businesses and farms by 57%.



*Common Claims About Proposition 13* (2016) – Legislative Analyst’s Office

The following year, Proposition 4 was passed primarily to clean up language related to taxes and appropriations limits after the wake of Proposition 13. However, there is one phrase in section 8(c) of the proposition text which better defines user charges and user fees.

*“Proceeds of taxes” shall include, but not be restricted to, all tax revenues and the proceeds to an entity of government, from (1) regulatory licenses, user charges, and user fees to the extent that those proceeds exceed the costs reasonably borne by that entity in providing the regulation, product, or service...”*

Restated, any proceeds from user charges and user fees which exceed the “costs reasonably borne” are considered taxes. The legal ability for government agencies to charge fees in California in the

wake of all of the changes wrought by Proposition 13 comes out of that little phrase. The importance, and the deeper meaning, is detailed in this section of the author's intent documents:

*"The phrase 'costs reasonably borne by such entity in providing the regulation, product, or service' is intended to incorporate all appropriations by an entity for reasonable costs appropriate for the continuation of service over time. This includes ongoing expenses such as operation costs and a reasonable allocation for overhead and administration, but it also includes responsible allocations for capital replacement, expansion of services, and repayment of related bond issuances would be considered 'costs reasonably borne'."*

Then, Proposition 218, passed in 1996 and becoming Articles XIIC & D, further restricting municipal utility rates charged on property owners. Propositions 13, 4 and 218 have had, and will continue to have, a profound effect on California governments.

But it was left to the passage of Proposition 26, passed in 2010, to codify many of the fee setting practices of the previous 30 years. Article XIII C of the State Constitution was amended to formally declare that fees are not considered taxes if they do not exceed the reasonable costs of the service. Government Code Section 66014 further defined that statement for development fees.

Some of the types of services for which reasonable fees are allowable are:

- A charge imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.
- A charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.
- A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.

Article XIII C also provides that a local government agency must demonstrate that the amount of revenue to be generated by a fee is no more than necessary to cover the reasonable costs of the governmental activity supported by the fee, and that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor's burdens on, or benefits received

from, the governmental activity. Therefore, a fee on liquor store owners to fund an alcohol education program would not be allowed.

While Proposition 26 was built on the foundations of Propositions 4 and 218, it provided a sharper definition of the reach and limits of service fees, and the courts have looked to it when reviewing fee challenges.

### **Legal Approach to Cost of Services Study**

This report presents the analytical advantages which are available to the City through the institution of a comprehensive system designed by RCS to implement Article XIII B of the California Constitution.

Systematic and Documented Approach. This analysis was designed to provide the City with a systematic and documented approach to understand, control, and recapture the costs which are forced on it by normal service demands, growth and general economic inflation.

Constitutional Methodology. The methodology used for this analysis is the "costs reasonably borne" test established by Section 8(c) of Proposition 4, now Article XIII B of the California Constitution. In following that process, RCS has analyzed the ways in which City services can be financed more equitably to assure the City's future financial viability.

Full Business Costs Determined. The methodology followed by both the Authors of Proposition 4, and consequently by RCS, determines the full business cost of providing the reported City services. It also identifies the beneficiaries of those services and determines if they are paying in relationship to benefits derived or if they are deserving of a subsidy paid from the taxes paid by all local citizens and businesses. Thus, the City Council will have full knowledge and cannot ignore costs which are actually occurring.

Financial Integrity Established. This text summarizes the work accomplished and presents recommendations. These recommendations, if implemented, would firmly establish the financial integrity of the analyzed City services and would establish a continuing cost control system following the business principles which are generally espoused for government, but often are ignored in application.



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## CHAPTER II – CALCULATING THE FULL COSTS

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There are three basic steps in the process used by RCS to identify and cost out service centers. The first step is to identify the services offered by the City. Next, the service costs are calculated. Finally, the revenue currently received is matched to the cost of providing the service to determine if there is a subsidy from taxes.

### Identifying Service Centers

Two techniques were utilized to identify the service centers for which revenue and cost data were gathered and around which the service cost analysis of this Report is built.

Revenue Analysis. The first technique involved gathering revenue information for the past fiscal year, and then updating and revising the budget estimates for the same revenue sources for the fiscal year during which the analysis was performed by RCS. The Budget and financial reports for the current fiscal year were secured and analyzed. Budgeted and received revenues for all fee-supported services were extracted from those reports, where such information was available. RCS has divided services into far smaller "service centers" than the City has traditionally designated.

Service Center Identification. The second technique involved several scheduled meetings with City staff to identify each type of service being provided with or without charge. In a series of meetings held with City staff, department by department, RCS developed a comprehensive list of services, and then allocated staff time to the appropriate services. This service time was refined over the course of these meetings until all available staff time was allocated and represented an accurate allocation.

### Resultant Service Centers

"Service Center" Defined. The "service revenue," fee or charge for a service, and the related "service cost" comprise a "service center". Each service center has a unique "Revenue and Cost Summary Worksheet" and a matching "Cost Detail Worksheet", which are found in Appendix B of this Report. These "Service Center Worksheets" are matched to one another on facing pages.

Detailed Back-Up Workpapers. The costs are backed up by detailed analyses, which have been turned over to the City in several volumes of work papers and detailed cost distribution reports.

### Basis for Cost of Services

The costs determined by RCS for the various service centers are based on the definitions of "costs reasonably borne" as utilized in Article XIII B (Proposition 4) and as further defined by its Authors in their background documents. The Authors of Proposition 4 intended their full business costing

definitions to be used by California governments. Thus, the City can know and control its costs, using those Constitutionally-set business principles and legally set elements and definitions of “costs reasonably borne”.

Listing of Detailed Full Business Cost Definitions. Thus, the following are put forward by the Authors as the accepted elements of “costs reasonably borne”:

- a) Labor costs
- b) Employee benefit costs
- c) Operational services and supply expenses
- d) Overhead expense
- e) Administrative costs
- f) Start-up costs
- g) Future capital expenses
- h) Capital replacement expense
- i) Costs of expansion of services
- j) Repayment of debt

Authors' Background. It is not surprising that the authors used such business definitions and elements of “cost” as quoted herein. They represented several known business organizations:

- The California Taxpayers Association
- The California Chamber of Commerce
- The National Tax Limitation Committee
- The California Association of Realtors

In effect, the pillars of California business and their thinking were represented, and their ideas were adopted overwhelmingly by the electorate of California at referendum. Thus, by definition, the premises of this report process have a California electoral mandate.

Principle Involved. A basic principle involved in this report was the recognition of those full business costs as used and as defined by the authors of the Constitutional amendment.

### **Types of Costs**

The following costs, identified above as part of “costs reasonably borne” by the Authors of Proposition 4, make up the cost detail found on the right-hand page in Appendix B for each service center.

Salaries and Wages. City government is in fact a service industry, and therefore, it is natural that salaries make up the largest single element of cost for most services. In order to allocate the salaries, lengthy interviews were held, documents sought and researched, and reports and

*To validate the reasonableness of the Study, 100% of the available work hours for all City employees were distributed and accounted for, even if it's not public serving.*



accounting records examined by RCS. The result was, in most cases, a percentage or hours distribution of individual employee personal services costs.

To validate the reasonableness of the Study, 100% of the available work hours for all City employees were distributed and accounted for, even if it's not public serving. In other words, one staff member cannot state they overworked on fee services beyond 100% of their hours, and another staff member cannot account for 100% of their time. No judgments were made about what personnel should or might be doing. Their time was distributed to those service centers where the time was expended.

Employee Fringe Benefits. Since fractional time, to as low as three minutes per unit of service or one-twentieth of a percent of the annual time of an employee has been allocated to service centers, fringe benefit costs also must be fractionalized to carefully and accurately distribute those ancillary personnel costs.

The City finances numerous benefits for its employees, thereby incurring measurable costs for these items, including:

- Retirement and Social Security
- Group Health Insurance
- Medicare Insurance
- Disability and Life Insurance

All of these costs are current operating expenses, and the amounts were isolated. Actual costs were determined and reduced to a percentage of salary for each of the positions.

Available Work-Hours. After the individual elements of cost for positions was compiled, the total cost for each position was divided by the number of available work-hours. Available work hours were calculated as the total possible work-hours in a year, 2,080, less the following away-from-work benefit hours:

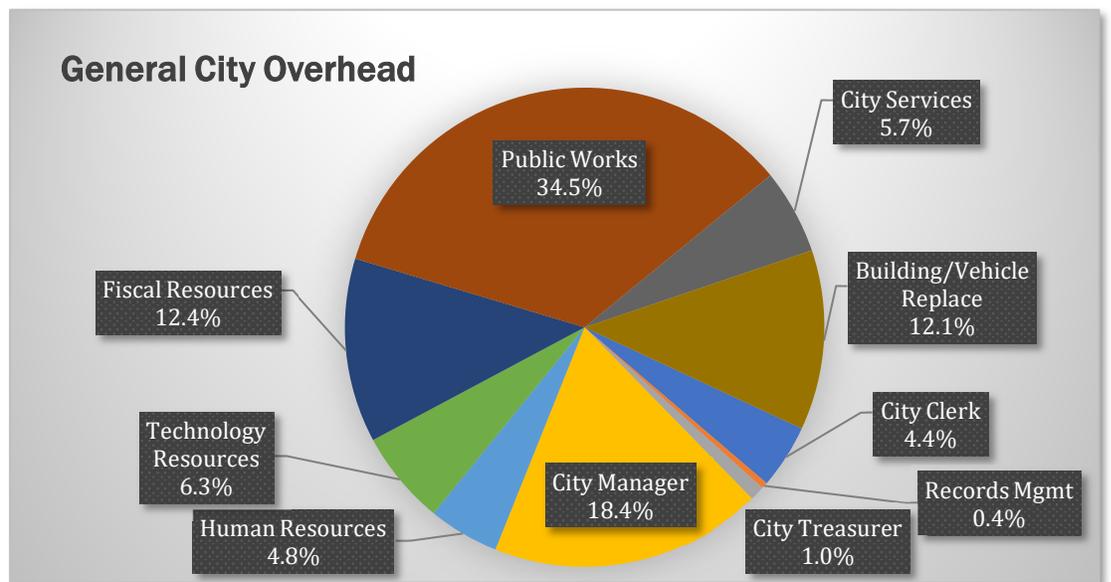
- Holidays
- Vacations
- Personal Leave
- Sick Leave
- Morning/Afternoon Breaks
- Start Up/Down Time

Maintenance and Operation Costs. All maintenance and operation costs, including non-personnel expenses such as professional services, insurance, operating supplies etc., were derived from the

current year Council-approved budget and allocated via percentages or through actual allocation to each of the service centers identified in a department or division.

General and Departmental Overhead Costs. Overhead costs provide the vital glue that holds an organization together operationally and provide important coordinating capabilities. They also provide the day-to-day support services and facilities required for the organization to function effectively. RCS calculated the city’s Cost Allocation Plan (CAP) to identify and allocate these costs to the remainder of the City organization. In the CAP, costs were allocated to end-user departments and divisions by applying an agreed-upon overhead allocation factor. Each factor was related to the work effort of its particular overhead element and was assessed for relevance and reasonableness.

Full Cost Distribution. The purpose of deriving overhead costs to apportion these amounts to direct service program costs. By adopting this method, the City will be aware of its true costs and be able to emulate business methods. Article XIII B’s (Proposition 4 of 1979) authors intended this, defining as part of “costs reasonably borne” a calculated “reasonable allocation for overhead and administration.”



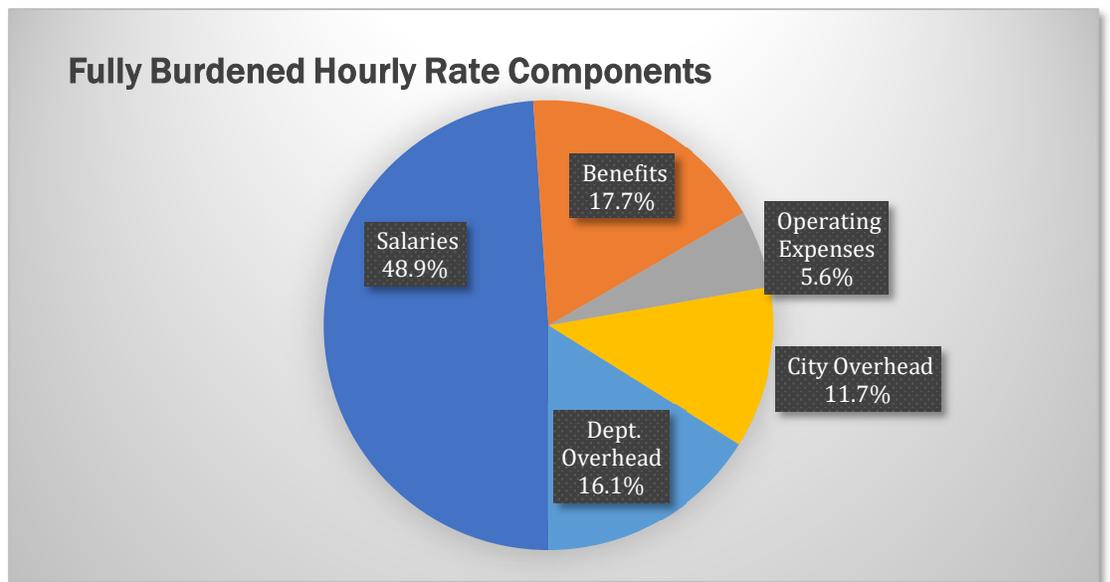
General City Overhead. These services primarily set policy and support other departments without providing a deliverable service to the public. Where they do perform an end-user service, such costs have not been allocated to other departments.

Departmental Administration. Costs in this category involve intra-departmental support functions, outside the above listed general City overhead functions, and involve the allocation of

staff time within and among departmental functions. These services also do not provide end-user deliverables to the public, but instead provide vital administrative support within specific departments.

**Fully Burdened Hourly Rates (FBHR)**

All of the above items make up the fully burdened hourly rate which is calculated for each position in the City. The makeup of each component of the City-wide average fully burdened hourly rate is detailed in the chart below.



**Comparing Full Costs to Revenue Sources**

Local government funding for city services comes from a multitude of revenue sources such as taxes, fines, grants, use of property, user fees, utility rates, etc. Our Study accounts for all revenues and focuses on the relationship between fees and taxes. As an example, [S-020] SITE PLAN REVIEW in the following schedule estimates the full costs at \$49,566. These expenses are offset by current fee revenues of \$37,248, and \$12,318 of the City’s limited tax revenues must be used to pay for the remaining. The city is currently recovering 75.2% from these Site Plan Review fees, and to the extent that fees are NOT increased, general City taxes paid by all taxpayers are the only alternative revenue source.

## CHAPTER II – CALCULATING THE FULL COSTS

**SCHEDULE 1**  
**TOTAL SERVICE COSTS AND RESOURCES USED**  
**FISCAL YEAR 2022-23**

REF# (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
S-001	AMPLIFIED SOUND PERMIT	\$102	\$175	(\$73)
S-002	ADULT ORIENTED BUSINESS PERMIT	\$0	\$0	\$0
S-003	AMUSEMENT ARCADE ESTABLISH PERMIT	\$817	\$919	(\$102)
S-004	AMUSEMENT DEVICE PERMIT	\$796	\$693	\$103
S-005	APPEAL OF PLANNING STAFF DEC TO PC	\$2,233	\$1,353	\$880
S-006	APPEAL FIREWORKS PERMIT SUSPENSION	\$1,530	\$454	\$1,076
S-007	APPEAL PC DECISION TO CITY COUNCIL	\$106,551	\$78,505	\$28,046
S-008	APPEAL OF STAFF DETERMINATION TO CM	\$1,580	\$937	\$643
S-009	AUCTION HOUSE ESTABLISHMENT PERMIT	\$778	\$891	(\$113)
S-010	AUTO WRECKING ESTABLISHMENT PERMIT	\$778	\$1,132	(\$354)
S-011	BILLARDS/POOL ESTABLISHMENT PERMIT	\$1,709	\$1,554	\$155
S-012	BINGO PERMIT	\$1,709	\$1,232	\$477
S-013	BINGO PERMIT RENEWAL	\$1,748	\$3,540	(\$1,792)
S-014	BLOCK PARTY PERMIT	\$3,734	\$500	\$3,234
S-015	CIRCUS/CARNIVAL PERMIT	\$5,103	\$3,074	\$2,029
S-016	CONDITIONAL USE PERMIT	\$57,932	\$37,248	\$20,684
S-017	VARIANCE	\$12,413	\$13,968	(\$1,555)
S-018	MINOR VARIANCE/ADMIN ADJUSTMENT	\$1,496	\$1,789	(\$293)
S-019	TENTATIVE PARCEL/TRACT MAP	\$22,656	\$23,280	(\$624)
S-020	SITE PLAN REVIEW	\$49,566	\$37,248	\$12,318
S-021	ADMINISTRATIVE SITE PLAN REVIEW	\$17,124	\$11,665	\$5,459
S-022	MODIFICATION TO APPROV. ENTITLEMENT	\$4,588	\$4,656	(\$68)
S-023	NEW/AMENDED SPECIFIC PLAN	\$0	\$0	\$0
S-024	MULTIFAMILY RESID. DESIGN REVIEW	\$5,617	\$0	\$5,617
S-025	DANCE HALL PERMIT	\$1,810	\$1,166	\$644
S-026	DANCE PERMIT	\$4,581	\$2,250	\$2,331
S-027	DENSITY BONUS REVIEW	\$504	\$0	\$504
S-028	EASEMENT & DOC REV/CC&R/REVISE MAP	\$246	\$689	(\$443)
S-029	ENTERTAINMENT PERMIT	\$11,378	\$10,974	\$404
S-030	JUMPER PERMIT	\$51	\$30	\$21
S-031	TRACKLESS TRAIN PERMIT	\$51	\$30	\$21
S-032	CERTIFICATE OF ENVIRON. EXEMPTION	\$16,265	\$13,250	\$3,015
S-033	ENVIRONMENTAL REVIEW	\$15,586	\$15,000	\$586
S-034	EXTENSION OF TIME (STAFF APPROVAL)	\$304	\$350	(\$46)
S-035	EXTENSION OF TIME (PC APPROVAL)	\$2,174	\$1,206	\$968
S-036	FILM PERMIT	\$15,858	\$9,600	\$6,258
S-037	FIREWORKS STAND PERMIT	\$8,177	\$6,391	\$1,786
S-038	FIREWORKS STAND REMOVAL	\$384	\$343	\$41
S-039	FORTUNETELLER PERMIT	\$1,810	\$824	\$986
S-040	GARAGE SALE PERMIT	\$1,181	\$6,240	(\$5,059)
S-041	HANDBILL PERMIT	\$236	\$543	(\$307)
S-042	JUNK COLLECTOR PERMIT	\$759	\$1,058	(\$299)
S-043	JUNK DEALER PERMIT	\$759	\$1,052	(\$293)
S-044	KENNEL PERMIT	\$0	\$0	\$0

## CHAPTER II – CALCULATING THE FULL COSTS

REF# (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
S-045	CODE ENFORCE INITIATED PLANNING APP	\$0	\$0	\$0
S-045	LOT LINE ADJUSTMENT/LOT MERGER	\$6,739	\$5,772	\$967
S-046	URBAN LOT SPLIT	\$1,685	\$1,443	\$242
S-047	NON-PROFIT SOLICITATION PERMIT	\$1,178	\$375	\$803
S-048	PAWNBROKER PERMIT	\$759	\$1,347	(\$588)
S-049	PEDDLER/SIDEWALK/STREET VENDOR PMT	\$443	\$592	(\$149)
S-050	SPECIAL BUSINESS PERMIT RENEWAL	\$11,623	\$13,850	(\$2,227)
S-051	PRIVATE PLAYGROUND PERMIT	\$481	\$916	(\$435)
S-052	PRE-SUBMITTAL REVIEW	\$1,218	\$2,622	(\$1,404)
S-053	PRE-APPLICATION REVIEW	\$0	\$0	\$0
S-054	REAL PROPERTY ADDRESS CHANGE	\$2,953	\$1,578	\$1,375
S-055	SECONDHAND DEALER PERMIT	\$759	\$1,347	(\$588)
S-056	FIRING RANGE PERMIT	\$1,810	\$1,072	\$738
S-057	SIMILAR USE DETERMINATION	\$1,935	\$7,102	(\$5,167)
S-058	TEMPORARY CERTIFICATE OF OCCUPANCY	\$1,448	\$2,550	(\$1,102)
S-059	TEMPORARY USE PERMIT	\$11,587	\$10,630	\$957
S-060	TEMPORARY EVENT PERMIT - PRIV. PROP	\$1,560	\$0	\$1,560
S-061	TEMPORARY EVENT PERMIT - PUBLIC ROW	\$3,563	\$0	\$3,563
S-062	BLOCK PARTY	\$1,052	\$0	\$1,052
S-063	PARK RENTAL	\$757	\$0	\$757
S-064	ZONE CHANGE/GEN PLAN AMENDMENT	\$33,036	\$17,175	\$15,861
S-065	ZONE TEXT AMENDMENT	\$0	\$0	\$0
S-066	MASTER SIGN PROGRAM	\$3,485	\$0	\$3,485
S-067	TEMPORARY BANNER PERMIT	\$1,107	\$770	\$337
S-068	PLANNING SIGN PERMIT	\$834	\$0	\$834
S-069	ZONING VERIFICATION LETTER	\$1,658	\$940	\$718
S-070	PROPERTY HISTORY RESEARCH	\$2,540	\$940	\$1,600
S-071	PARKING LOT RECONFIG SITE PLAN REV	\$878	\$262	\$616
S-072	WIRELESS FACILITY PERMIT	\$0	\$0	\$0
S-073	ZONING REVIEW CLEARANCE	\$6,868	\$27,492	(\$20,624)
S-074	RELOCATION/DEMO HOUSING UNIT	\$0	\$0	\$0
S-075	NEW BUSINESS LICENSE PROCESSING	\$53,401	\$38,976	\$14,425
S-076	HOME OCCUPATION PERMIT	\$13,418	\$11,100	\$2,318
S-077	SHORT TERM RENTAL PERMIT	\$1,336	\$0	\$1,336
S-078	DATA EXTRACT	\$0	\$0	\$0
S-079	ADDITIONAL PLANNING REVIEW	\$0	\$0	\$0
S-080	MISCELLANEOUS PLANNING REVIEW	\$0	\$0	\$0
S-081	BUILDING PLAN CHECK & INSPECTION	\$2,127,803	\$2,195,496	(\$67,693)
S-082	TRUTH IN SALES REVIEW	\$92,321	\$78,300	\$14,021
S-083	ACCESS COVER ENCROACHMENT PERMIT	\$591	\$558	\$33
S-084	CURB/GUTTER ENCROACHMENT PERMIT	\$1,566	\$1,300	\$266
S-085	SIDEWALK ENCROACHMENT PERMIT	\$6,298	\$5,476	\$822
S-086	DRIVEWAY APPROACH ENCROACH PRMT	\$887	\$744	\$143
S-087	DUMPSTER/CONTAINER ENCROACH PERMIT	\$1,183	\$1,032	\$151
S-088	HYDRO-PUNCH DRILL ENCROACH PERMIT	\$887	\$774	\$113
S-089	MONITORING WELL ENCROACH PERMIT	\$981	\$744	\$237
S-090	MS4 PERMIT FACILITY INSPECTION	\$0	\$0	\$0
S-091	NEWSRACK ENCROACHMENT PERMIT	\$332	\$388	(\$56)

## CHAPTER II – CALCULATING THE FULL COSTS

REF# (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
S-092	OVERSIZE/WIDE LOAD PERMIT	\$3,766	\$1,920	\$1,846
S-093	PAVEMENT ENCROACHMENT PERMIT	\$3,986	\$3,149	\$837
S-094	REMOVE/TRIM PARKWAY TREE PERMIT	\$1,710	\$1,368	\$342
S-095	ENGINEERING PLAN CHECK	\$183,891	\$50,000	\$133,891
S-096	RIGHT-OF-WAY VACATION REVIEW	\$0	\$0	\$0
S-097	TREE PLANTING PERMIT	\$609	\$300	\$309
S-098	SEWER CONNECTION PERMIT	\$354	\$286	\$68
S-099	SEWER LATERAL PERMIT	\$2,124	\$2,286	(\$162)
S-100	SHOPPING CART RETRIEVAL	\$64	\$0	\$64
S-101	SUPPLEMENTAL EMPLOYMENT PROPOSAL	\$0	\$0	\$0
S-102	TEMPORARY NO PARKING SIGN	\$121	\$60	\$61
S-103	TRAFFIC CONTROL PERMIT	\$17,928	\$37,457	(\$19,529)
S-104	TRENCH EXCAVATION PERMIT	\$1,886	\$1,357	\$529
S-105	UTILITY ENCROACHMENT PERMIT	\$86,035	\$80,400	\$5,635
S-106	ADDITIONAL ENGINEERING REVIEW/INSP	\$0	\$0	\$0
S-107	MISCELLANEOUS ENGINEERING REVIEW	\$0	\$0	\$0
S-108	CODE ENFORCEMENT INSPECTION	\$11,979	\$0	\$11,979
S-109	INSPECTION WARRANT	\$240	\$0	\$240
S-110	ABATEMENT WARRANT	\$719	\$0	\$719
S-111	NUISANCE ABATEMENT	\$0	\$0	\$0
S-112	ADMINISTRATIVE CITATION APPEAL PROC	\$240	\$0	\$240
S-113	ANIMAL IMPOUND	\$5,434	\$1,800	\$3,634
S-114	ANIMAL PICK UP	\$1,804	\$4,230	(\$2,426)
S-115	ANIMAL IN-HOUSE QUARANTINE	\$4,055	\$0	\$4,055
S-116	ANIMAL CONTROL SERVICES	\$352,092	\$18,000	\$334,092
S-117	ALARM PERMIT	\$0	\$0	\$0
S-118	POLICE FALSE ALARM RESPONSE	\$167	\$0	\$167
S-119	ARREST SUMMARY LETTER	\$655	\$1,500	(\$845)
S-120	BODY CAM VIDEO EXTRACTION	\$0	\$0	\$0
S-121	BOXING/WRESTLING PERMIT	\$0	\$0	\$0
S-122	CIVIL SUBPOENA PROCESSING	\$85	\$15	\$70
S-123	CLEARANCE LETTER	\$131	\$300	(\$169)
S-124	POLICE RECORD REPRODUCTION	\$394,130	\$50,600	\$343,530
S-125	DISABLE PLACARD CITATION DISMISSAL	\$655	\$1,200	(\$545)
S-126	ELECTRONIC POLICE RECORD COPY	\$135	\$480	(\$345)
S-127	POLICE RECORD RESEARCH	\$0	\$0	\$0
S-128	POLICE RECORD SEALING/EXPUNGEMENT	\$0	\$0	\$0
S-129	FINGERPRINTING/ID CARD	\$460	\$396	\$64
S-130	FIREARMS STORAGE	\$78	\$12	\$66
S-131	MESSAGE OPERATOR PERMIT	\$861	\$1,368	(\$507)
S-132	MESSAGE OPERATOR PERMIT RENEWAL	\$267	\$0	\$267
S-133	MESSAGE WORK PERMIT	\$861	\$1,368	(\$507)
S-134	MESSAGE WORK PERMIT RENEWAL	\$267	\$0	\$267
S-135	MESSAGE CERT OF OP DENIAL APPEAL	\$779	\$0	\$779
S-136	MESSAGE CERT OF OP REVOC APPEAL	\$1,073	\$0	\$1,073
S-137	MESSAGE OPERATOR PMT DENIAL APPEAL	\$779	\$0	\$779
S-138	MESSAGE OP PERMIT REVOCATION APPEAL	\$1,073	\$0	\$1,073
S-139	MESSAGE WORK PERMIT DENIAL APPEAL	\$779	\$0	\$779

## CHAPTER II – CALCULATING THE FULL COSTS

REF# (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
S-140	MESSAGE WORK PERMIT REVOC APPEAL	\$893	\$0	\$893
S-141	MESSAGE ESTABLISHMENT PERMIT	\$441	\$0	\$441
S-142	ANNUAL PARKING PERMIT	\$40,150	\$0	\$40,150
S-143	TEMPORARY PARKING PERMIT	\$13,140	\$0	\$13,140
S-144	VEHICLE REPOSSESSION PROCESSING	\$1,121	\$720	\$401
S-145	SPECIAL WORK PERMIT - NEW	\$241,434	\$264,600	(\$23,166)
S-146	SPECIAL WORK PERMIT - RENEWAL	\$6,221	\$6,250	(\$29)
S-147	SPECIAL WORK PERMIT - NAME CHANGE	\$914	\$1,800	(\$886)
S-148	OTHER BUSINESS BACKGROUND CHECK	\$11,724	\$0	\$11,724
S-149	SPECIAL WORK PERMIT - NEW CLUB EMPL	\$26,826	\$18,750	\$8,076
S-150	SPECIAL WORK PERMIT-RENEW CLUB EMPL	\$12,441	\$12,500	(\$59)
S-151	CURB PAINTING PERMIT	\$550	\$150	\$400
S-152	POLICE SECURITY SERVICES	\$0	\$0	\$0
S-153	TAXICAB-PUBLIC CONVENIENCE	\$0	\$0	\$0
S-154	VEHICLE RELEASE	\$208,010	\$260,000	(\$51,990)
S-155	VEHICLE EQUIP CORRECTION SIGN OFF	\$2,576	\$2,000	\$576
S-156	PUBLIC DISTURBANCE RESPONSE	\$2,142,063	\$0	\$2,142,063
S-157	DUI COLLISION RESPONSE	\$34,337	\$0	\$34,337
S-158	CONCEALED WEAPON PERMIT	\$62,290	\$0	\$62,290
S-159	TRUSTEE JAIL RATE	\$412	\$419	(\$7)
S-160	YOUTH SPORTS PROGRAMS	\$634,596	\$17,521	\$617,075
S-161	ADULT SPORTS PROGRAMS	\$179,225	\$18,000	\$161,225
S-162	CONTRACT RECREATION CLASSES	\$344,248	\$60,000	\$284,248
S-163	CITY SPECIAL EVENTS	\$1,306,496	\$20,000	\$1,286,496
S-164	AFTERSCHOOL PROGRAM	\$676,569	\$173,857	\$502,712
S-165	YOUTH CAMPS	\$174,451	\$49,607	\$124,844
S-166	THERAPEUTIC RECREATION	\$122,988	\$1,000	\$121,988
S-167	YOUTH & FAMILY SERVICES	\$180,268	\$0	\$180,268
S-168	CHILD CARE SERVICES	\$50,000	\$0	\$50,000
S-169	SENIOR DAY CARE	\$229,138	\$0	\$229,138
S-170	SENIOR MEALS	\$926,440	\$498,376	\$428,064
S-171	SENIOR ACTIVITIES	\$150,041	\$119,000	\$31,041
S-172	EMERGENCY CRISIS SUPPORT SERVICES	\$309,316	\$68,883	\$240,433
S-173	RECREATION FACILITY RENTAL	\$266,495	\$75,000	\$191,495
S-174	BALLFIELD MAINTENANCE/RENTAL	\$0	\$0	\$0
S-175	TRANSIT SPECIAL SERVICES	\$0	\$0	\$0
S-176	SPECIAL EVENT SET-UP/CLEAN-UP	\$0	\$0	\$0
S-177	PUBLIC PROPERTY DAMAGE REPAIR	\$0	\$0	\$0
S-178	RIGHT OF WAY CLEAN UP RESPONSE	\$0	\$0	\$0
S-179	SEWER SPILL RESPONSE	\$0	\$0	\$0
S-180	BUSINESS LICENSE RENEWAL PROCESSING	\$119,570	\$0	\$119,570
S-181	NON-SUFFICIENT FUNDS CHECK PROCESS	\$1,404	\$500	\$904
S-182	CREDIT CARD TRANSACTION PROCESSING	\$0	\$0	\$0
S-183	DOCUMENT REPRODUCTION	\$1	\$0	\$1
S-184	ELECTRONIC FILE COPY	\$7	\$20	(\$13)
S-185	DOCUMENT CERTIFICATION	\$30	\$34	(\$4)
S-186	NOTARY SERVICES	\$179	\$90	\$89
S-187	LOBBYIST EMPLOYER REGISTRATION	\$30	\$33	(\$3)

REF# (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
S-188	LOBBYIST REGISTRATION STATEMENT	\$30	\$24	\$6
S-189	PASSPORT PROCESSING	\$15,852	\$14,000	\$1,852
S-190	LOCAL CANDIDATE FILING PROCESSING	\$819	\$0	\$819
S-191	LOCAL INITIATIVE FILING PROCESSING	\$1,048	\$0	\$1,048
<b>TOTAL ALL FEE SERVICES</b>		<b>\$12,336,690</b>	<b>\$4,672,458</b>	<b>\$7,690,232</b>

Schedule 1 above shows that the City provides \$12,336,690 in fee services annually and recovers \$4,672,458 from fee revenues. Each year, an additional \$7,690,232, coming from other funding sources, is needed to pay for these fee services.

*The City provides \$12,336,690 in fee services annually and recovers \$4,672,458 from fee revenues. Each year, an additional \$7,690,232, coming from other funding sources, is needed to pay for these fee services.*

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## CHAPTER III – COST RECOVERY RECOMMENDATIONS

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### Service Groups

RCS has organized Personal Choice Services into the following service groups for purposes of discussion:

1. Development Services
2. Public Safety
3. Recreation and Human Services
4. Transit & Public Works
5. Administration

These groups, explained in turn, are program oriented. Each group includes a table summarizing the revenues and costs of each service. The table summarizing the group tables is found at the end of this Chapter.

**Appendix A**, following the text, summarizes the current fees and the proposed fees for each of the Personal Choice service centers.

Service Center details found in **Appendix B**, are in sequence by the Reference Number (Column 1 on each of the following Tables), include detail information for each service on two facing pages. The left page has textual and summary information including RCS's suggested service fee. The right page has the service cost detail.

### Explanation of Table Columns

Each table has eight columns, explained here:

- Column 1 is the Report Reference Number.
- Column 2 is the title of the service.
- Columns 3, 4 & 5 are the same amounts for revenue, cost and profit (subsidy) found on the left page of the detail service sheets in Appendix B.
- Column 6 is the current percentage of costs recovered from the user fees and charges with the difference being subsidized by taxes.
- Column 7 is the percentage of user fee cost recovery which might be obtainable without tax subsidy. Of course, decisions regarding tax subsidies to a service are a City Council policy decision on how to allocate its tax and general revenues.
- Column 8 contains the estimated amount of revenues which RCS suggests could be raised or reduced.

**Special Circumstances**

The table also footnotes which identify special circumstances for some fees. For a service that is marked (a), there is insufficient data to determine the financial impact. When a service is marked (b), the fee is deposit based and financial estimations are not possible. Services marked (c), are restricted by law, and cannot be adjusted for full cost recovery. Services marked (d), are market sensitive and full cost recovery may not be feasible. Finally, services marked (e) are suggested to be removed from the City’s fee schedule for various reasons.

### Development Services

When basic City development services are supported by general taxes, there is little reason for taxes to also finance those Personal Choice services which mainly benefit a developer or specific property owner. Thus, the expenses distributed across these service centers are primarily the incremental additional expenses caused by development. Were no development to take place, most of these costs could be eliminated, or at least significantly reduced.

**TABLE 1 – DEVELOPMENT SERVICES**

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)	
					ACTUAL (6)	SUGGEST (7)		
<b>DEVELOPMENT SERVICES</b>								
S-001	AMPLIFIED SOUND PERMIT	\$175	\$102	\$73	171.6%	100%	\$0	(a)
S-002	ADULT ORIENTED BUSINESS PERMIT	\$0	\$0	\$0	0.0%	100%	\$0	(b)
S-003	AMUSEMENT ARCADE ESTABLISH PERMIT	\$919	\$817	\$102	112.5%	100%	\$0	(a)
S-004	AMUSEMENT DEVICE PERMIT	\$693	\$796	(\$103)	87.1%	100%	\$0	(a)
S-005	APPEAL OF PLANNING STAFF DEC TO PC	\$1,353	\$2,233	(\$880)	60.6%	100%	\$0	(a)
S-006	APPEAL FIREWORKS PERMIT SUSPENSION	\$454	\$1,530	(\$1,076)	29.7%	100%	\$0	(a)
S-007	APPEAL PC DECISION TO CITY COUNCIL	\$78,505	\$106,551	(\$28,046)	73.7%	100%	\$28,000	
S-008	APPEAL OF STAFF DETERMINATION TO CM	\$937	\$1,580	(\$643)	59.3%	100%	\$0	(a)
S-009	AUCTION HOUSE ESTABLISHMENT PERMIT	\$891	\$778	\$113	114.5%	100%	\$0	(a)
S-010	AUTO WRECKING ESTABLISHMENT PERMIT	\$1,132	\$778	\$354	145.5%	100%	\$0	(a)
S-011	BILLARDS/POOL ESTABLISHMENT PERMIT	\$1,554	\$1,709	(\$155)	90.9%	100%	\$0	(a)
S-012	BINGO PERMIT	\$1,232	\$1,709	(\$477)	72.1%	3%	\$0	(c)
S-013	BINGO PERMIT RENEWAL	\$3,540	\$1,748	\$1,792	202.5%	15%	(\$3,300)	(c)
S-014	BLOCK PARTY PERMIT	\$500	\$3,734	(\$3,234)	13.4%	100%	\$3,200	
S-015	CIRCUS/CARNIVAL PERMIT	\$3,074	\$5,103	(\$2,029)	60.2%	100%	\$2,000	
S-016	CONDITIONAL USE PERMIT	\$37,248	\$57,932	(\$20,684)	64.3%	100%	\$20,700	
S-017	VARIANCE	\$13,968	\$12,413	\$1,555	112.5%	100%	(\$1,600)	
S-018	MINOR VARIANCE/ADMIN ADJUSTMENT	\$1,789	\$1,496	\$293	119.6%	100%	\$0	(a)
S-019	TENTATIVE PARCEL/TRACT MAP	\$23,280	\$22,656	\$624	102.8%	100%	(\$600)	
S-020	SITE PLAN REVIEW	\$37,248	\$49,566	(\$12,318)	75.2%	100%	\$12,300	
S-021	ADMINISTRATIVE SITE PLAN REVIEW	\$11,665	\$17,124	(\$5,459)	68.1%	100%	\$5,500	
S-022	MODIFICATION TO APPROV. ENTITLEMENT	\$4,656	\$4,588	\$68	101.5%	100%	\$0	(a)
S-023	NEW /AMENDED SPECIFIC PLAN	\$0	\$0	\$0	0.0%	100%	\$0	(b)
S-024	MULTIFAMILY RESID. DESIGN REVIEW	\$0	\$5,617	(\$5,617)	0.0%	100%	\$5,600	
S-025	DANCE HALL PERMIT	\$1,166	\$1,810	(\$644)	64.4%	100%	\$0	(a)
S-026	DANCE PERMIT	\$2,250	\$4,581	(\$2,331)	49.1%	100%	\$2,300	
S-027	DENSITY BONUS REVIEW	\$0	\$504	(\$504)	0.0%	100%	\$0	(a)
S-028	EASEMENT & DOC REV/CC&R/REVISE MAP	\$689	\$246	\$443	280.1%	100%	\$0	(a)
S-029	ENTERTAINMENT PERMIT	\$10,974	\$11,378	(\$404)	96.5%	100%	\$400	
S-030	JUMPER PERMIT	\$30	\$51	(\$21)	58.8%	100%	\$0	(a)
S-031	TRACKLESS TRAIN PERMIT	\$30	\$51	(\$21)	58.8%	100%	\$0	(a)
S-032	CERTIFICATE OF ENVIRON. EXEMPTION	\$13,250	\$16,265	(\$3,015)	81.5%	100%	\$3,000	
S-033	ENVIRONMENTAL REVIEW	\$15,000	\$15,586	(\$586)	96.2%	100%	\$600	(b)
S-034	EXTENSION OF TIME (STAFF APPROVAL)	\$350	\$304	\$46	115.1%	100%	\$0	(a)
S-035	EXTENSION OF TIME (PC APPROVAL)	\$1,206	\$2,174	(\$968)	55.5%	100%	\$1,000	
S-036	FILM PERMIT	\$9,600	\$15,858	(\$6,258)	60.5%	100%	\$6,300	
S-037	FIREWORKS STAND PERMIT	\$6,391	\$8,177	(\$1,786)	78.2%	100%	\$1,800	
S-038	FIREWORKS STAND REMOVAL	\$343	\$384	(\$41)	89.3%	100%	\$0	(a)
S-039	FORTUNETELLER PERMIT	\$824	\$1,810	(\$986)	45.5%	100%	\$0	(a)
S-040	GARAGE SALE PERMIT	\$6,240	\$1,181	\$5,059	528.4%	100%	(\$5,100)	
S-041	HANDBILL PERMIT	\$543	\$236	\$307	230.1%	100%	\$0	(a)
S-042	JUNK COLLECTOR PERMIT	\$1,058	\$759	\$299	139.4%	100%	\$0	(a)
S-043	JUNK DEALER PERMIT	\$1,052	\$759	\$293	138.6%	100%	\$0	(a)
S-044	KENNEL PERMIT	\$0	\$0	\$0	0.0%	100%	\$0	(e)
S-045	LOT LINE ADJUSTMENT/LOT MERGER	\$5,772	\$6,739	(\$967)	85.7%	100%	\$1,000	

## CHAPTER III - COST RECOVERY RECOMMENDATIONS

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)	
					ACTUAL (6)	SUGGEST (7)		
S-046	URBAN LOT SPLIT	\$1,443	\$1,685	(\$242)	85.6%	100%	\$0	(a)
S-047	NON-PROFIT SOLICITATION PERMIT	\$375	\$1,178	(\$803)	31.8%	100%	\$800	
S-048	PAWNBROKER PERMIT	\$1,347	\$759	\$588	177.5%	100%	\$0	(a)
S-049	PEDDLER/SIDEWALK/STREET VENDOR PMT	\$592	\$443	\$149	133.6%	100%	\$0	(a)
S-050	SPECIAL BUSINESS PERMIT RENEWAL	\$13,850	\$11,623	\$2,227	119.2%	100%	(\$2,200)	
S-051	PRIVATE PLAYGROUND PERMIT	\$916	\$481	\$435	190.4%	100%	\$0	(a)
S-052	PRE-SUBMITTAL REVIEW	\$2,622	\$1,218	\$1,404	215.3%	100%	(\$1,400)	
S-053	PRE-APPLICATION REVIEW	\$0	\$0	\$0	0.0%	100%	\$0	(b)
S-054	REAL PROPERTY ADDRESS CHANGE	\$1,578	\$2,953	(\$1,375)	53.4%	100%	\$1,400	
S-055	SECONDHAND DEALER PERMIT	\$1,347	\$759	\$588	177.5%	100%	\$0	(a)
S-056	FIRING RANGE PERMIT	\$1,072	\$1,810	(\$738)	59.2%	100%	\$0	(a)
S-057	SIMILAR USE DETERMINATION	\$7,102	\$1,935	\$5,167	367.0%	100%	(\$5,200)	
S-058	TEMPORARY CERTIFICATE OF OCCUPANCY	\$2,550	\$1,448	\$1,102	176.1%	100%	(\$1,100)	
S-059	TEMPORARY USE PERMIT	\$10,630	\$11,587	(\$957)	91.7%	100%	\$1,000	
S-060	TEMPORARY EVENT PERMIT - PRIV. PROP	\$0	\$1,560	(\$1,560)	0.0%	100%	\$1,600	
S-061	TEMPORARY EVENT PERMIT - PUBLIC ROW	\$0	\$3,563	(\$3,563)	0.0%	100%	\$3,600	
S-062	BLOCK PARTY	\$0	\$1,052	(\$1,052)	0.0%	100%	\$0	(a)
S-063	PARK RENTAL	\$0	\$757	(\$757)	0.0%	100%	\$0	(a)
S-064	ZONE CHANGE/GEN PLAN AMENDMENT	\$17,175	\$33,036	(\$15,861)	52.0%	100%	\$15,900	
S-065	ZONE TEXT AMENDMENT	\$0	\$0	\$0	0.0%	100%	\$0	(b)
S-066	MASTER SIGN PROGRAM	\$0	\$3,485	(\$3,485)	0.0%	100%	\$0	(a)
S-067	TEMPORARY BANNER PERMIT	\$770	\$1,107	(\$337)	69.6%	100%	\$300	
S-068	PLANNING SIGN PERMIT	\$0	\$834	(\$834)	0.0%	100%	\$800	
S-069	ZONING VERIFICATION LETTER	\$940	\$1,658	(\$718)	56.7%	100%	\$700	
S-070	PROPERTY HISTORY RESEARCH	\$940	\$2,540	(\$1,600)	37.0%	100%	\$1,600	
S-071	PARKING LOT RECONFIG SITE PLAN REV	\$262	\$878	(\$616)	29.8%	100%	\$0	(a)
S-072	WIRELESS FACILITY PERMIT	\$0	\$0	\$0	0.0%	100%	\$0	(b)
S-073	ZONING REVIEW CLEARANCE	\$27,492	\$6,868	\$20,624	400.3%	100%	(\$20,600)	
S-074	RELOCATION/DEMO HOUSING UNIT	\$0	\$0	\$0	0.0%	100%	\$0	(b)
S-075	NEW BUSINESS LICENSE PROCESSING	\$38,976	\$53,401	(\$14,425)	73.0%	100%	\$14,400	
S-076	HOME OCCUPATION PERMIT	\$11,100	\$13,418	(\$2,318)	82.7%	100%	\$2,300	
S-077	SHORT TERM RENTAL PERMIT	\$0	\$1,336	(\$1,336)	0.0%	100%	\$0	(a)
S-078	DATA EXTRACT	\$0	\$0	\$0	0.0%	100%	\$0	(e)
S-079	ADDITIONAL PLANNING REVIEW	\$0	\$0	\$0	0.0%	100%	\$0	(b)
S-080	MISCELLANEOUS PLANNING REVIEW	\$0	\$0	\$0	0.0%	100%	\$0	(b)
S-081	BUILDING PLAN CHECK & INSPECTION	\$2,195,496	\$2,127,803	\$67,693	103.2%	100%	\$0	
S-082	TRUTH IN SALES REVIEW	\$78,300	\$92,321	(\$14,021)	84.8%	100%	\$14,000	
S-083	ACCESS COVER ENCROACHMENT PERMIT	\$558	\$591	(\$33)	94.4%	100%	\$0	
S-084	CURB/GUTTER ENCROACHMENT PERMIT	\$1,300	\$1,566	(\$266)	83.0%	100%	\$300	
S-085	SIDEWALK ENCROACHMENT PERMIT	\$5,476	\$6,298	(\$822)	87.0%	100%	\$800	
S-086	DRIVEWAY APPROACH ENCROACHMENT PRMT	\$744	\$887	(\$143)	83.9%	100%	\$100	
S-087	DUMPSTER/CONTAINER ENCROACH PERMIT	\$1,032	\$1,183	(\$151)	87.2%	100%	\$200	
S-088	HYDRO-PUNCH DRILL ENCROACH PERMIT	\$774	\$887	(\$113)	87.3%	100%	\$100	
S-089	MONITORING WELL ENCROACHMENT PERMIT	\$744	\$981	(\$237)	75.8%	100%	\$200	
S-090	MS4 PERMIT FACILITY INSPECTION	\$0	\$0	\$0	0.0%	100%	\$0	(b)
S-091	NEWSRACK ENCROACHMENT PERMIT	\$388	\$332	\$56	116.9%	100%	\$0	(a)
S-092	OVERSIZE/WIDE LOAD PERMIT	\$1,920	\$3,766	(\$1,846)	51.0%	50%	\$0	(c)
S-093	PAVEMENT ENCROACHMENT PERMIT	\$3,149	\$3,986	(\$837)	79.0%	100%	\$800	
S-094	REMOVE/TRIM PARKWAY TREE PERMIT	\$1,368	\$1,710	(\$342)	80.0%	100%	\$300	
S-095	ENGINEERING PLAN CHECK	\$50,000	\$183,891	(\$133,891)	27.2%	100%	\$133,900	(b)
S-096	RIGHT-OF-WAY VACATION REVIEW	\$0	\$0	\$0	0.0%	100%	\$0	(b)
S-097	TREE PLANTING PERMIT	\$300	\$609	(\$309)	49.3%	100%	\$300	
S-098	SEWER CONNECTION PERMIT	\$286	\$354	(\$68)	80.8%	100%	\$0	(a)
S-099	SEWER LATERAL PERMIT	\$2,286	\$2,124	\$162	107.6%	100%	(\$200)	

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)
					ACTUAL (6)	SUGGEST (7)	
S-100	SHOPPING CART RETRIEVAL	\$0	\$64	(\$64)	0.0%	100%	\$0 (a)
S-101	SUPPLEMENTAL EMPLOYMENT PROPOSAL	\$0	\$0	\$0	0.0%	100%	\$0 (e)
S-102	TEMPORARY NO PARKING SIGN	\$60	\$121	(\$61)	49.6%	100%	\$0 (a)
S-103	TRAFFIC CONTROL PERMIT	\$37,457	\$17,928	\$19,529	208.9%	100%	(\$19,500)
S-104	TRENCH EXCAVATION PERMIT	\$1,357	\$1,886	(\$529)	72.0%	100%	\$500
S-105	UTILITY ENCROACHMENT PERMIT	\$80,400	\$86,035	(\$5,635)	93.5%	100%	\$5,600
S-106	ADDITIONAL ENGINEERING REVIEW/INSP	\$0	\$0	\$0	0.0%	100%	\$0 (b)
S-107	MISCELLANEOUS ENGINEERING REVIEW	\$0	\$0	\$0	0.0%	100%	\$0 (b)
<b>SUBTOTAL - DEVELOPMENT SERVICES</b>		<b>\$2,908,055</b>	<b>\$3,088,108</b>	<b>(\$180,053)</b>	<b>94.2%</b>		<b>\$234,400</b>

## NOTES:

- (a) Insufficient volume to determine financial impact
- (b) Deposit/Actual Costs based service/fee
- (c) Fee restricted by Law
- (d) Fees are market sensitive
- (e) Deletion of service/fee

Development Services provided to individuals and businesses account for \$3,088,108 in total service costs, and the City is able to recover 94.2% from the current fees. RCS' suggested fees could recover an additional \$234,400 annually for the City.

## Public Safety

These fee services are provided by the City's Police, Code Compliance and Animal Control functions.

**TABLE 2 – PUBLIC SAFETY**

S-108	CODE ENFORCEMENT INSPECTION	\$0	\$11,979	(\$11,979)	0.0%	100%	\$0	
S-109	INSPECTION WARRANT	\$0	\$240	(\$240)	0.0%	100%	\$200	
S-110	ABATEMENT WARRANT	\$0	\$719	(\$719)	0.0%	100%	\$700	
S-111	NUISANCE ABATEMENT	\$0	\$0	\$0	0.0%	100%	\$0	(b)
S-112	ADMINISTRATIVE CITATION APPEAL PROC	\$0	\$240	(\$240)	0.0%	100%	\$0	(a)
S-113	ANIMAL IMPOUND	\$1,800	\$5,434	(\$3,634)	33.1%	100%	\$3,600	
S-114	ANIMAL PICK UP	\$4,230	\$1,804	\$2,426	234.5%	100%	\$0	
S-115	ANIMAL IN-HOUSE QUARANTINE	\$0	\$4,055	(\$4,055)	0.0%	100%	\$4,100	
S-116	ANIMAL CONTROL SERVICES	\$18,000	\$352,092	(\$334,092)	5.1%	100%	\$0	
S-117	ALARM PERMIT	\$0	\$0	\$0	0.0%	100%	\$0	(b)
S-118	POLICE FALSE ALARM RESPONSE	\$0	\$167	(\$167)	0.0%	100%	\$0	(a)
S-119	ARREST SUMMARY LETTER	\$1,500	\$655	\$845	229.0%	100%	\$0	
S-120	BODY CAM VIDEO EXTRACTION	\$0	\$0	\$0	0.0%	100%	\$0	(e)
S-121	BOXING/WRESTLING PERMIT	\$0	\$0	\$0	0.0%	100%	\$0	(e)
S-122	CIVIL SUBPOENA PROCESSING	\$15	\$85	(\$70)	17.7%	15%	\$0	(c)
S-123	CLEARANCE LETTER	\$300	\$131	\$169	229.0%	100%	\$0	
S-124	POLICE RECORD REPRODUCTION	\$50,600	\$394,130	(\$343,530)	12.8%	13%	\$0	(c)
S-125	DISABLE PLACARD CITATION DISMISSAL	\$1,200	\$655	\$545	183.2%	100%	\$0	
S-126	ELECTRONIC POLICE RECORD COPY	\$480	\$135	\$345	355.6%	100%	\$0	(c)
S-127	POLICE RECORD RESEARCH	\$0	\$0	\$0	0.0%	100%	\$0	(b)
S-128	POLICE RECORD SEALING/EXPUNGEMENT	\$0	\$0	\$0	0.0%	100%	\$0	(e)
S-129	FINGERPRINTING/ID CARD	\$396	\$460	(\$64)	86.1%	100%	\$100	
S-130	FIREARMS STORAGE	\$12	\$78	(\$66)	15.4%	100%	\$0	(a)
S-131	MESSAGE OPERATOR PERMIT	\$1,368	\$861	\$507	158.9%	100%	(\$500)	
S-132	MESSAGE OPERATOR PERMIT RENEWAL	\$0	\$267	(\$267)	0.0%	100%	\$300	
S-133	MESSAGE WORK PERMIT	\$1,368	\$861	\$507	158.9%	100%	(\$500)	
S-134	MESSAGE WORK PERMIT RENEWAL	\$0	\$267	(\$267)	0.0%	100%	\$300	
S-135	MESSAGE CERT OF OP DENIAL APPEAL	\$0	\$779	(\$779)	0.0%	100%	\$0	(a)
S-136	MESSAGE CERT OF OP REVOC APPEAL	\$0	\$1,073	(\$1,073)	0.0%	100%	\$0	(a)
S-137	MESSAGE OPERATOR PMT DENIAL APPEAL	\$0	\$779	(\$779)	0.0%	100%	\$0	(a)
S-138	MESSAGE OP PERMIT REVOCATION APPEAL	\$0	\$1,073	(\$1,073)	0.0%	100%	\$0	(a)
S-139	MESSAGE WORK PERMIT DENIAL APPEAL	\$0	\$779	(\$779)	0.0%	100%	\$0	(a)
S-140	MESSAGE WORK PERMIT REVOC APPEAL	\$0	\$893	(\$893)	0.0%	100%	\$0	(a)
S-141	MESSAGE ESTABLISHMENT PERMIT	\$0	\$441	(\$441)	0.0%	100%	\$0	(a)
S-142	ANNUAL PARKING PERMIT	\$0	\$40,150	(\$40,150)	0.0%	100%	\$40,200	
S-143	TEMPORARY PARKING PERMIT	\$0	\$13,140	(\$13,140)	0.0%	100%	\$13,100	
S-144	VEHICLE REPOSSESSION PROCESSING	\$720	\$1,121	(\$401)	64.2%	65%	\$0	(c)
S-145	SPECIAL WORK PERMIT - NEW	\$264,600	\$241,434	\$23,166	109.6%	100%	(\$23,200)	
S-146	SPECIAL WORK PERMIT - RENEWAL	\$6,250	\$6,221	\$29	100.5%	100%	\$0	
S-147	SPECIAL WORK PERMIT - NAME CHANGE	\$1,800	\$914	\$886	196.9%	100%	(\$900)	
S-148	OTHER BUSINESS BACKGROUND CHECK	\$0	\$11,724	(\$11,724)	0.0%	100%	\$11,700	
S-149	SPECIAL WORK PERMIT - NEW CLUB EMPL	\$18,750	\$26,826	(\$8,076)	69.9%	100%	\$8,100	
S-150	SPECIAL WORK PERMIT-RENEW CLUB EMPL	\$12,500	\$12,441	\$59	100.5%	100%	\$500	

## CHAPTER III – COST RECOVERY RECOMMENDATIONS

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)	
					ACTUAL (6)	SUGGEST (7)		
S-151	CURB PAINTING PERMIT	\$150	\$550	(\$400)	27.3%	100%	\$0	(a)
S-152	POLICE SECURITY SERVICES	\$0	\$0	\$0	0.0%	100%	\$0	(b)
S-153	TAXICAB-PUBLIC CONVENIENCE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
S-154	VEHICLE RELEASE	\$260,000	\$208,010	\$51,990	125.0%	100%	(\$52,000)	
S-155	VEHICLE EQUIP CORRECTION SIGN OFF	\$2,000	\$2,576	(\$576)	77.6%	100%	\$600	
S-156	PUBLIC DISTURBANCE RESPONSE	\$0	\$2,142,063	(\$2,142,063)	0.0%	100%	\$0	
S-157	DUI COLLISION RESPONSE	\$0	\$34,337	(\$34,337)	0.0%	100%	\$0	(b)
S-158	CONCEALED WEAPON PERMIT	\$0	\$62,290	(\$62,290)	0.0%	100%	\$62,300	
S-159	TRUSTEE JAIL RATE	\$419	\$412	\$7	101.7%	100%	\$0	(e)
<b>SUBTOTAL - PUBLIC SAFETY</b>		<b>\$648,458</b>	<b>\$3,585,341</b>	<b>(\$2,936,883)</b>	<b>18.1%</b>		<b>\$68,700</b>	

## NOTES:

- (a) Insufficient volume to determine financial impact
- (b) Deposit/Actual Costs based service/fee
- (c) Fee restricted by Law
- (d) Fees are market sensitive
- (e) Deletion of service/fee

Public Safety Services provided to individuals and businesses account for \$3,585,341 in total service costs, and the City is able to recover 18.1% from the current fees. RCS' suggested fees could recover an additional \$68,700 annually for the City.

### Recreation and Human Services

For Recreation and Human Services, no fee recommendations are made for most services. The City is not limited to cost recovery for program and rental fees, as the only limit is what the market is willing to pay.

**TABLE 3 – RECREATION AND HUMAN SERVICES**

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)
					ACTUAL (6)	SUGGEST (7)	
S-160	YOUTH SPORTS PROGRAMS	\$17,521	\$634,596	(\$617,075)	2.8%	5%	\$0
S-161	ADULT SPORTS PROGRAMS	\$18,000	\$179,225	(\$161,225)	10.0%	8%	\$0
S-162	CONTRACT RECREATION CLASSES	\$60,000	\$344,248	(\$284,248)	17.4%	37%	\$0
S-163	CITY SPECIAL EVENTS	\$20,000	\$1,306,496	(\$1,286,496)	1.5%	3%	\$0
S-164	AFTERSCHOOL PROGRAM	\$173,857	\$676,569	(\$502,712)	25.7%	49%	\$0
S-165	YOUTH CAMPS	\$49,607	\$174,451	(\$124,844)	28.4%	56%	\$0
S-166	THERAPEUTIC RECREATION	\$1,000	\$122,988	(\$121,988)	0.8%	2%	\$0
S-167	YOUTH & FAMILY SERVICES	\$0	\$180,268	(\$180,268)	0.0%	0%	\$0
S-168	CHILD CARE SERVICES	\$0	\$50,000	(\$50,000)	0.0%	0%	\$0
S-169	SENIOR DAY CARE	\$0	\$229,138	(\$229,138)	0.0%	0%	\$0
S-170	SENIOR MEALS	\$498,376	\$926,440	(\$428,064)	53.8%	97%	\$0
S-171	SENIOR ACTIVITIES	\$119,000	\$150,041	(\$31,041)	79.3%	100%	\$0
S-172	EMERGENCY CRISIS SUPPORT SERVICES	\$68,883	\$309,316	(\$240,433)	22.3%	46%	\$0
S-173	RECREATION FACILITY RENTAL	\$75,000	\$266,495	(\$191,495)	28.1%	100%	\$25,000
S-174	BALLFIELD MAINTENANCE/RENTAL	\$0	\$0	\$0	0.0%	100%	\$10,000
<b>SUBTOTAL - RECREATION &amp; HUMAN SERVICES</b>		<b>\$1,101,244</b>	<b>\$5,550,271</b>	<b>(\$4,449,027)</b>	<b>19.8%</b>		<b>\$35,000</b>

### Recreation and Human Services Findings

The breakout of direct and indirect costs and cost recovery percentages can be reviewed in more detail in **Appendix C**. In addition, recommended changes to the fees for Facility and Field Rentals are detailed in **Appendix D**.

As anticipated, the above findings suggest that a subsidy level exists for recreation activities – an amount that varies depending upon whether one considers direct versus indirect costs.

This report recommends that Recreation cost recovery goals be set as a percentage of Recreation Program costs. This practice is quite common in local government operations, not because indirect costs do not exist and are not important, but rather to ensure that the cost recovery goals remain relevant, market competitive, and are easily reproducible.

### Market Considerations

But much remains to consider in evaluating price and costing levels in this sensitive service area – considerations that are further detailed below.

By their nature, recreation services are highly market driven and subject to a variety of external factors including value to the City's character, consumer demand, location, facility amenities, demographics, and competing service providers. Adjustments in fees can arguably have a significant impact on consumer demand given a variety of elasticity factors that may be in play. This comment does not imply that additional revenues are unavailable but makes the case that fee levels are best set at the delivery point based on a flexible and market-based pricing model. It also suggests that recreation performance levels might be best set at a macro level, rather than at the individual program level, to allow for optimal marketing and program pricing flexibility.

In pondering these cost results, the City should consider the following observations common to Recreation services.

#### **General Methodology Assumptions**

The methodology generally used in developing service center revenue/cost computations, as has been done in this study, is founded on key assumptions:

First, service volumes are fairly constant and void of wide fluctuations in consumer patronage from year to year.

Second, consumers have come to accept the economic value of continuing to use the identified service at a value that equates to the cost of providing the service.

It is important to note that these two assumptions are not particularly valid for recreation type activities that are characterized by commonly noted annual changes in program popularity combined with the influence of seasonal and weather conditions. Furthermore, recreation dollars are highly sensitive to overall market and economic conditions as a service that strives to compete for an elusive discretionary income dollar.

Recreation service fees are influenced by two factors generally not an issue in the delivery of other City services - marketing and social policy.

#### **Marketing**

Given that these services are highly market sensitive and financed mostly by discretionary income, a special burden is placed on program managers to innovate and promote attendance. Those who run these programs know too well the need to convince customers of the value-added features of their services. Their market is unforgiving. If fees are set too high, attendance and consequently revenues will drop. On the other hand, establishing fee levels artificially low will result in a flood of demand beyond resource capabilities.

**Pricing**

If priced strictly at average cost, fee increases can result in reduced participation leading to additional reactionary price increases and further losses in patronage. As such, prices for recreation services must be set carefully. The potential number of target customers should be estimated as part of an aggressive program marketing those services at determined price levels. Some important considerations in setting pricing follow:

- Has a marketing study been performed?
- Have programs been selected for their popularity?
- Do City programs compete with offerings made by other agencies, organizations, or private businesses that can supply the program at less cost?
- Is there a less costly way for the City to supply the service?
- Has sufficient money been budgeted to advertise the program adequately and how is the number of participants affected by the level of advertising?
- What costs would NOT be incurred or REMAIN were the program not to be offered?
- What is the cost of adding one more participant; of opening one more section of the activity?
- Are participants polled for their reaction to the offering, the instructor, the facility, and for their ideas for possible programs and the amounts that they are willing to pay?
- Are some facilities more costly to operate than others? What are the costs of electricity, water, gas, janitorial, maintenance, telephone, vandalism, and the like for each facility?
- How do existing facilities compare to those provided by the competition in creating either a price advantage or disadvantage?
- Has the clientele of the activity been defined allowing the City to understand the social purpose in subsidizing the activity?

A number of these issues have already been addressed by City staff and are merely presented to illustrate the issues involved in operating such services.

In determining what should be charged for services it ultimately is the responsibility of recreation professionals to recommend a combination of decreased costs, increased participation and fee adjustments needed to meet the degree of recovery that is ultimately determined by City Council.

**What Can Be Charged?**

In so far as Recreation services are market driven by definition, they are not subject to the cost limitations of Propositions 4 and 26. As such, pricing for class programs and related facility rentals can be set at market rate and consumer valued pricing levels subject to policy defined discount and subsidy levels.

**Social Policy**

The City Council should develop a conscious policy as to what programs should be subsidized with tax monies in promoting social benefit, and to what extent. It may well be that some level of subsidy for many of the services identified in this group is not only necessary, but also appropriate. If that is deemed to be the case, subsidy levels can be set as part of a budgetary or programmatic policy statement. These policy statements can also explicitly describe the social reasoning involved in the decision-making process.

Discounts & Exemptions: The provision of scholarships and exemptions to disadvantaged youths and seniors is a viable and appropriate alternative to reducing fees to the entire community and should be considered in the fee setting process.

**Conclusion of Recreation and Human Services**

City staff and the City Council may wish to consider reviewing the marketing criteria set out earlier in this Chapter and review the cost figures provided herein. It may well be the case that additional revenues can be generated if the marketplace permits it. In setting fiscal goals for such services, it is recommended that financial targets be established at the macro (Division or Major Program Level) level to allow for maximum price adaptability at the minor program and class level. That being said, monitoring and reporting performance at the targeted level is critical in assessing class/program viability as a bias for properly allocating resources to the most financially and socially productive activities.

### Transit & Public Works

Services in this section include additional Transit and Public Works services that are set at actual cost recovery for the limited times they occur. Any changes to Transit fares are not included in this Report.

**TABLE 4 – TRANSIT & PUBLIC WORKS**

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)
					ACTUAL (6)	SUGGEST (7)	
S-175	TRANSIT SPECIAL SERVICES	\$0	\$0	\$0	0.0%	100%	\$0 (b)
S-176	SPECIAL EVENT SET-UP/CLEAN-UP	\$0	\$0	\$0	0.0%	100%	\$0 (b)
S-177	PUBLIC PROPERTY DAMAGE REPAIR	\$0	\$0	\$0	0.0%	100%	\$0 (b)
S-178	RIGHT OF WAY CLEAN UP RESPONSE	\$0	\$0	\$0	0.0%	100%	\$0 (b)
S-179	SEWER SPILL RESPONSE	\$0	\$0	\$0	0.0%	100%	\$0 (b)
<b>SUBTOTAL - TRANSIT &amp; PUBLIC WORKS</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>		<b>\$0</b>

**NOTES:**

- (a) Insufficient volume to determine financial impact
- (b) Deposit/Actual Costs based service/fee
- (c) Fee restricted by Law
- (d) Fees are market sensitive
- (e) Deletion of service/fee

### Administration

Administration services include lobbyist registration, returned check processing, document certification, and business license renewal processing.

**TABLE 5 – ADMINISTRATION**

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)
					ACTUAL (6)	SUGGEST (7)	
S-180	BUSINESS LICENSE RENEWAL PROCESSING	\$0	\$119,570	(\$119,570)	0.0%	100%	\$119,600
S-181	NON-SUFFICIENT FUNDS CHECK PROCESS	\$500	\$1,404	(\$904)	35.6%	100%	\$900
S-182	CREDIT CARD TRANSACTION PROCESSING	\$0	\$0	\$0	0.0%	100%	\$0
S-183	DOCUMENT REPRODUCTION	\$0	\$1	(\$1)	0.0%	30%	\$0
S-184	ELECTRONIC FILE COPY	\$20	\$7	\$13	285.7%	100%	\$0
S-185	DOCUMENT CERTIFICATION	\$34	\$30	\$4	113.3%	100%	\$0
S-186	NOTARY SERVICES	\$90	\$179	(\$89)	50.3%	50%	\$0
S-187	LOBBYIST EMPLOYER REGISTRATION	\$33	\$30	\$3	110.0%	100%	\$0
S-188	LOBBYIST REGISTRATION STATEMENT	\$24	\$30	(\$6)	80.0%	100%	\$0
S-189	PASSPORT PROCESSING	\$14,000	\$15,852	(\$1,852)	88.3%	100%	\$1,900
S-190	LOCAL CANDIDATE FILING PROCESSING	\$0	\$819	(\$819)	0.0%	15%	\$100
S-191	LOCAL INITIATIVE FILING PROCESSING	\$0	\$1,048	(\$1,048)	0.0%	20%	\$0
<b>SUBTOTAL - ADMINISTRATION</b>		<b>\$14,701</b>	<b>\$138,970</b>	<b>(\$124,269)</b>	<b>10.6%</b>		<b>\$122,500</b>

NOTES:

- (a) Insufficient volume to determine financial impact
- (b) Deposit/Actual Costs based service/fee
- (c) Fee restricted by Law
- (d) Fees are market sensitive
- (e) Deletion of service/fee

Administration services provided to individuals and businesses account for \$138,970 in total service costs, and the City is able to recover 10.6% from the current fees. RCS' suggested fees could recover an additional \$122,500 annually for the City, of which a new Business License Renewal fee will recover \$119,600 annually.

### Summary of Personal Choice Services

The purpose of this Chapter is to present the services which RCS has initially labeled as Personal Choice and to suggest the magnitude of possible cost recovery. The following Table summarizes the recommendations and suggestions made in this Chapter.

**TABLE 6 – SUMMARY**

SERVICE	TOTAL FEE REVENUE	TOTAL SERVICE COST	TOTAL PROFIT/ (SUBSIDY)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE
				ACTUAL	SUGGEST	
[S-001 to S-107] DEVELOPMENT SERVICES	\$2,908,055	\$3,088,108	(\$180,053)	94.2%	VAR.	<b>\$234,400</b>
[S-108 to S-159] PUBLIC SAFETY	\$648,458	\$3,585,341	(\$2,936,883)	18.1%	VAR.	<b>\$68,700</b>
[S-160 to S-174] RECREATION & HUMAN SERVICES	\$1,101,244	\$5,550,271	(\$4,449,027)	19.8%	VAR.	<b>\$35,000</b>
[S-175 to S-179] TRANSIT & PUBLIC WORKS	\$0	\$0	\$0	0.0%	VAR.	<b>\$0</b>
[S-227 to S-238] ADMINISTRATION	\$14,701	\$138,970	(\$124,269)	10.6%	VAR.	<b>\$122,500</b>
ALL FEE SERVICES	\$4,672,458	\$12,362,690	(\$7,690,232)	37.8%		<b>\$460,600</b>

If all the recommendations made in this Chapter and suggested fees in Appendix A are adopted, the City would raise \$460,600 on an annual basis.

The above table shows that the City is subsidizing \$7,690,232 of Personal Choice Services with City tax dollars. Should the City Council feel that tax dollars are insufficient, or use for different purposes, this chapter has shown that there are opportunities to either increase the user fees or lower the cost of Personal Choice Services.

### A Master Fee Resolution

RCS recommends that the City adopt a Master Fee Resolution which the Finance Department updates and the City Council adopts annually. RCS will work with Finance to help implement this Resolution.

### Policy Regarding “New” Services

RCS also recommends that the City Council adopt a policy of not starting any new service without a cost analysis, using the costing approach utilized in this Report, so as to determine ways in which the service could be fee-financed, if at all possible. This approach could be used when considering new parks or public buildings, improved police protection, or any other desired function or service.

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## CHAPTER IV – CONCLUSION

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RCS has subjected the City's operations to a detailed analysis seeking alternate and more equitable ways to finance its services. This report presents the analytical advantages which are available to the City through the institution of a comprehensive system designed by RCS to implement Article XIII B of the California Constitution.

### **Elimination of Subsidies**

This Report highlights and recommends that most tax subsidies be eliminated as being unintentional. Service users thus can vote with their dollars and not use a service for which they are unwilling or unable to pay. Hidden subsidies, which have existed for many of the City's supposedly self-financed and self-supporting services, can now be re-evaluated.

### **Result of Acceptance of Fee Suggestions**

If RCS' suggested fee recommendations are adopted, then a significant amount of added revenues will be available to the City, which would provide taxpayer equity. Most of these new revenues will be from fee increases to replace tax monies used to make up the difference between fees collected and costs incurred in providing the services, which will then be available for those services which can only be funded from taxes.

These tax "diversions" are the now-documented tax subsidies to potentially self-supporting City services. Thus, additional monies could be made available for police services, infrastructure maintenance, and other City services which are not generally conducive to service charges, thereby achieving much closer equity between benefits and associated payments.

Policy Guidance. More importantly, the Council would be able to make its decisions based on business principles as much as is possible.

Understanding of Equitable Charging for Government. The City Council now has to assist its constituents to understand that under the California Constitution the intent is that:

- Taxes finance services for which there is no alternative way to finance them.
- Service charges should be utilized to finance those things for which benefits can be determined.
- Beneficiaries of such services be charged in direct relationship to the benefits derived.

**Final Thoughts**

The City has appropriately responded to the mandate and spirit of Proposition 4. It is utilizing the passage of Propositions 4, 13 and 218 and the attention given to them as an opportunity to review its financial structure and philosophy, and to institute a businesslike cost control system, tailored to the City's needs, to supplement its governmental accounting and budgeting systems.

The cooperation, excellent support and data provided in accomplishment of the work reported herein speaks well of the way in which a City organization can adapt to the so-called "new realities" of California governmental finance.

**APPENDIX A – SUMMARY OF CURRENT AND PROPOSED FEES**

**CITY OF GARDENA  
FEE COMPARISON REPORT  
FY 2022/23**

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<b>REF #: S-001</b>	<b>TITLE: AMPLIFIED SOUND PERMIT</b>
<u>CURRENT FEE</u> \$175 per permit	<u>RECOMMENDED FEE</u> \$100 per permit

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<b>REF #: S-002</b>	<b>TITLE: ADULT ORIENTED BUSINESS PERMIT</b>
<u>CURRENT FEE</u> \$2,046 per application	<u>RECOMMENDED FEE</u> \$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.

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<b>REF #: S-003</b>	<b>TITLE: AMUSEMENT ARCADE ESTABLISH PERMIT</b>
<u>CURRENT FEE</u> \$919 per permit	<u>RECOMMENDED FEE</u> \$815 per permit

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<b>REF #: S-004</b>	<b>TITLE: AMUSEMENT DEVICE PERMIT</b>
<u>CURRENT FEE</u> \$693 per permit	<u>RECOMMENDED FEE</u> \$795 per permit

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<b>REF #: S-005</b>	<b>TITLE: APPEAL OF PLANNING STAFF DEC TO PC</b>
<u>CURRENT FEE</u> \$1,353 per appeal	<u>RECOMMENDED FEE</u> \$2,235 per appeal

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<b>REF #: S-006</b>	<b>TITLE: APPEAL FIREWORKS PERMIT SUSPENSION</b>
<u>CURRENT FEE</u> \$454 per appeal	<u>RECOMMENDED FEE</u> \$1,530 per appeal

**CITY OF GARDENA  
FEE COMPARISON REPORT  
FY 2022/23**

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**REF #: S-007**

**TITLE: APPEAL PC DECISION TO CITY COUNCIL**

**CURRENT FEE**

\$2,243 per appeal

**RECOMMENDED FEE**

\$3,045 per appeal

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**REF #: S-008**

**TITLE: APPEAL OF STAFF DETERMINATION TO CM**

**CURRENT FEE**

\$937 per appeal

**RECOMMENDED FEE**

\$1,580 per appeal

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**REF #: S-009**

**TITLE: AUCTION HOUSE ESTABLISHMENT PERMIT**

**CURRENT FEE**

Establishment - \$891 per permit

Employee - \$420 per permit

**RECOMMENDED FEE**

Establishment - \$780 per permit

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**REF #: S-010**

**TITLE: AUTO WRECKING ESTABLISHMENT PERMIT**

**CURRENT FEE**

\$1,132 per permit

**RECOMMENDED FEE**

\$780 per permit

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**REF #: S-011**

**TITLE: BILLARDS/POOL ESTABLISHMENT PERMIT**

**CURRENT FEE**

\$1,554 per permit

**RECOMMENDED FEE**

\$1,710 per permit

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**REF #: S-012**

**TITLE: BINGO PERMIT**

**CURRENT FEE**

\$1,232 per permit

**RECOMMENDED FEE**

Fee is set by State Law:

\$50 per permit

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**REF #: S-013**

**TITLE: BINGO PERMIT RENEWAL**

**CURRENT FEE**

\$708 per permit

**RECOMMENDED FEE**

Fee is set by State Law:

\$50 per permit

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**REF #: S-014**

**TITLE: BLOCK PARTY PERMIT**

**CURRENT FEE**

\$100 per permit plus \$100 deposit

**RECOMMENDED FEE**

\$745 per permit plus \$100 deposit

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**REF #: S-015**

**TITLE: CIRCUS/CARNIVAL PERMIT**

**CURRENT FEE**

\$1,537 per permit

**RECOMMENDED FEE**

\$2,550 per permit

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**REF #: S-016**

**TITLE: CONDITIONAL USE PERMIT**

**CURRENT FEE**

\$4,656 per application

**RECOMMENDED FEE**

\$7,240 per application

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**REF #: S-017**

**TITLE: VARIANCE**

**CURRENT FEE**

\$4,656 per application

**RECOMMENDED FEE**

\$4,140 per application

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**REF #: S-018**

**TITLE: MINOR VARIANCE/ADMIN ADJUSTMENT**

**CURRENT FEE**

\$1,789 per application

**RECOMMENDED FEE**

\$1,495 per application

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<b>REF #: S-019</b>	<b>TITLE: TENTATIVE PARCEL/TRACT MAP</b>
<u>CURRENT FEE</u> \$4,656 per application	<u>RECOMMENDED FEE</u> \$4,530 per application

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<b>REF #: S-020</b>	<b>TITLE: SITE PLAN REVIEW</b>
<u>CURRENT FEE</u> \$4,656 per application	<u>RECOMMENDED FEE</u> \$6,195 per application

---

<b>REF #: S-021</b>	<b>TITLE: ADMINISTRATIVE SITE PLAN REVIEW</b>
<u>CURRENT FEE</u> \$2,333 per application	<u>RECOMMENDED FEE</u> \$3,425 per application

---

<b>REF #: S-022</b>	<b>TITLE: MODIFICATION TO APPROV. ENTITLEMENT</b>
<u>CURRENT FEE</u> \$4,656 per application	<u>RECOMMENDED FEE</u> \$4,590 per application

---

<b>REF #: S-023</b>	<b>TITLE: NEW/AMENDED SPECIFIC PLAN</b>
<u>CURRENT FEE</u> \$4,656 per application	<u>RECOMMENDED FEE</u> \$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.

---

<b>REF #: S-024</b>	<b>TITLE: MULTIFAMILY RESID. DESIGN REVIEW</b>
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> \$1,125 per application

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<b>REF #: S-025</b>	<b>TITLE: DANCE HALL PERMIT</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$1,166 per permit	\$1,810 per permit

---

<b>REF #: S-026</b>	<b>TITLE: DANCE PERMIT</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$150 per permit	\$305 per permit

---

<b>REF #: S-027</b>	<b>TITLE: DENSITY BONUS REVIEW</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$505 per application

---

<b>REF #: S-028</b>	<b>TITLE: EASEMENT &amp; DOC REV/CC&amp;R/REVISE MAP</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$689 per review	\$245 per review plus actual attorney or other contract costs

---

<b>REF #: S-029</b>	<b>TITLE: ENTERTAINMENT PERMIT</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$1,829 per permit	\$1,895 per permit

---

<b>REF #: S-030</b>	<b>TITLE: JUMPER PERMIT</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$30 per permit	\$50 per permit

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**REF #: S-031**

**TITLE: TRACKLESS TRAIN PERMIT**

**CURRENT FEE**

\$30 per permit

**RECOMMENDED FEE**

\$50 per permit

---

**REF #: S-032**

**TITLE: CERTIFICATE OF ENVIRON. EXEMPTION**

**CURRENT FEE**

\$250 per application plus actual costs

**RECOMMENDED FEE**

Standard - \$255 per application plus any filing fees  
In-Fill - \$1,190 per application plus any filing fees plus any outside contract costs

---

**REF #: S-033**

**TITLE: ENVIRONMENTAL REVIEW**

**CURRENT FEE**

Negative Declaration - \$500 plus actual cost  
Mitigated Negative Declaration - \$500 plus actual cost  
Environmental Impact Report - \$600 plus actual cost  
Monitoring Compliance - \$423

**RECOMMENDED FEE**

Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.

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**REF #: S-034**

**TITLE: EXTENSION OF TIME (STAFF APPROVAL)**

**CURRENT FEE**

\$350 per application

**RECOMMENDED FEE**

\$305 per application

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**REF #: S-035**

**TITLE: EXTENSION OF TIME (PC APPROVAL)**

**CURRENT FEE**

\$603 per application

**RECOMMENDED FEE**

\$1,085 per application

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**REF #: S-036**

**TITLE: FILM PERMIT**

**CURRENT FEE**

\$200 per permit

Plus:

City Park Film Use - \$400 per permit  
 Film Prep/Strike (1st & 2nd day) - \$100  
 Film Prep/Strike (each additional day after 2nd day) - \$400

Still Photo Use - \$100 per permit

**RECOMMENDED FEE**

\$330 per permit

Plus:

City Park Film Use - \$400 per permit  
 Film Prep/Strike (1st & 2nd day) - \$100  
 Film Prep/Strike (each additional day after 2nd day) - \$400

Still Photo Use - \$100 per permit

**REF #: S-037**

**TITLE: FIREWORKS STAND PERMIT**

**CURRENT FEE**

\$913 per stand

**RECOMMENDED FEE**

\$1,170 per stand

**REF #: S-038**

**TITLE: FIREWORKS STAND REMOVAL**

**CURRENT FEE**

\$343 per stand

**RECOMMENDED FEE**

\$385 per stand plus actual removal costs.

**REF #: S-039**

**TITLE: FORTUNETELLER PERMIT**

**CURRENT FEE**

\$824 per permit

**RECOMMENDED FEE**

\$1,810 per permit

**REF #: S-040**

**TITLE: GARAGE SALE PERMIT**

**CURRENT FEE**

\$30 per permit

**RECOMMENDED FEE**

Charge the actual third party vendor costs.

**REF #: S-041**

**TITLE: HANDBILL PERMIT**

**CURRENT FEE**

\$543 per permit

**RECOMMENDED FEE**

\$235 per permit

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**REF #: S-042**

**TITLE: JUNK COLLECTOR PERMIT**

**CURRENT FEE**

\$1,058 per permit

**RECOMMENDED FEE**

\$760 per permit

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**REF #: S-043**

**TITLE: JUNK DEALER PERMIT**

**CURRENT FEE**

\$1,052 per permit

**RECOMMENDED FEE**

\$760 per permit

---

**REF #: S-044**

**TITLE: KENNEL PERMIT**

**CURRENT FEE**

\$578 per permit

**RECOMMENDED FEE**

This fee should be removed from the fee schedule as it would be included as a Conditional Use Permit.

---

**REF #: S-045**

**TITLE: LOT LINE ADJUSTMENT/LOT MERGER**

**CURRENT FEE**

\$1,443 per application

**RECOMMENDED FEE**

\$1,685 per application plus actual surveyor costs

---

**REF #: S-046**

**TITLE: URBAN LOT SPLIT**

**CURRENT FEE**

\$1,443 per application

**RECOMMENDED FEE**

\$1,685 per application plus actual surveyor costs

---

**REF #: S-047**

**TITLE: NON-PROFIT SOLICITATION PERMIT**

**CURRENT FEE**

\$75 per permit

**RECOMMENDED FEE**

\$235 per permit

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**REF #: S-048**                      **TITLE: PAWNBROKER PERMIT**

<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$1,347 per permit	\$760 per permit

---

**REF #: S-049**                      **TITLE: PEDDLER/SIDEWALK/STREET VENDOR PMT**

<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$592 per permit	\$445 per permit

---

**REF #: S-050**                      **TITLE: SPECIAL BUSINESS PERMIT RENEWAL**

<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
Billiards/Poolroom Establishment - \$972 Dance Hall - \$639 Entertainment - \$1,162 Shooting Gallery - \$546 Other - \$554	\$465 per permit  Renewals with changes would be charged the fee for a new application.

---

**REF #: S-051**                      **TITLE: PRIVATE PLAYGROUND PERMIT**

<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$916 per permit	\$480 per permit

---

**REF #: S-052**                      **TITLE: PRE-SUBMITTAL REVIEW**

<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$874 per review	\$405 per review

---

**REF #: S-053**                      **TITLE: PRE-APPLICATION REVIEW**

<u><b>CURRENT FEE</b></u>	<u><b>RECOMMENDED FEE</b></u>
\$874 per review	\$2,500 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.

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**REF #: S-054**

**TITLE: REAL PROPERTY ADDRESS CHANGE**

**CURRENT FEE**

Residential - \$240 per application  
Commercial - \$286 per application

**RECOMMENDED FEE**

\$490 per application

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**REF #: S-055**

**TITLE: SECONDHAND DEALER PERMIT**

**CURRENT FEE**

\$1,347 per application

**RECOMMENDED FEE**

\$760 per application

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**REF #: S-056**

**TITLE: FIRING RANGE PERMIT**

**CURRENT FEE**

\$1,072 per permit

**RECOMMENDED FEE**

\$1,810 per permit

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**REF #: S-057**

**TITLE: SIMILAR USE DETERMINATION**

**CURRENT FEE**

\$3,551 per application

**RECOMMENDED FEE**

\$970 per application

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**REF #: S-058**

**TITLE: TEMPORARY CERTIFICATE OF OCCUPANCY**

**CURRENT FEE**

\$850 per application

**RECOMMENDED FEE**

\$485 per application

---

**REF #: S-059**

**TITLE: TEMPORARY USE PERMIT**

**CURRENT FEE**

\$1,063 per application

**RECOMMENDED FEE**

\$1,160 per application

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**REF #: S-060**

**TITLE: TEMPORARY EVENT PERMIT - PRIV. PROP**

**CURRENT FEE**

Annual or Periodic Permit - \$449 per permit  
Entertainment/Event Day Use Permit - \$193 per permit

**RECOMMENDED FEE**

1-99 attendees - \$360 per application  
100-299 attendees - \$445 per application  
300+ attendees - \$755 per application

Any City staffing on the day of the event is in addition to these fees.

---

**REF #: S-061**

**TITLE: TEMPORARY EVENT PERMIT - PUBLIC ROW**

**CURRENT FEE**

Annual or Periodic Permit - \$449 per permit  
Entertainment/Event Day Use Permit - \$193 per permit

**RECOMMENDED FEE**

1-99 attendees - \$985 per application  
100-299 attendees - \$1,225 per application  
300+ attendees - \$1,350 per application

Any City staffing on the day of the event is in addition to these fees.

---

**REF #: S-062**

**TITLE: BLOCK PARTY**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$1,050 per application

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**REF #: S-063**

**TITLE: PARK RENTAL**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$755 per event

Any City staffing on the day of the event is in addition to this fee.

---

**REF #: S-064**

**TITLE: ZONE CHANGE/GEN PLAN AMENDMENT**

**CURRENT FEE**

\$5,725 per application

**RECOMMENDED FEE**

\$11,010 per application

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**REF #: S-065**

**TITLE: ZONE TEXT AMENDMENT**

**CURRENT FEE**

\$5,725 per application

**RECOMMENDED FEE**

Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.

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<b>REF #: S-066</b>	<b>TITLE: MASTER SIGN PROGRAM</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$3,485 per application

---

<b>REF #: S-067</b>	<b>TITLE: TEMPORARY BANNER PERMIT</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$77 per application	\$110 per application

---

<b>REF #: S-068</b>	<b>TITLE: PLANNING SIGN PERMIT</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$165 per application

---

<b>REF #: S-069</b>	<b>TITLE: ZONING VERIFICATION LETTER</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$94 per letter	\$165 per letter

---

<b>REF #: S-070</b>	<b>TITLE: PROPERTY HISTORY RESEARCH</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$94 per property	\$255 per property plus the fully allocated hourly rates for all personnel spent in excess of two hours.

---

<b>REF #: S-071</b>	<b>TITLE: PARKING LOT RECONFIG SITE PLAN REV</b>
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$262 per application	\$880 per application

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**REF #: S-072**

**TITLE: WIRELESS FACILITY PERMIT**

**CURRENT FEE**

None

**RECOMMENDED FEE**

Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.

**REF #: S-073**

**TITLE: ZONING REVIEW CLEARANCE**

**CURRENT FEE**

\$116 per application

**RECOMMENDED FEE**

\$30 per application

**REF #: S-074**

**TITLE: RELOCATION/DEMO HOUSING UNIT**

**CURRENT FEE**

None

**RECOMMENDED FEE**

Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.

**REF #: S-075**

**TITLE: NEW BUSINESS LICENSE PROCESSING**

**CURRENT FEE**

Registration - \$27  
Storage (Scanning) - \$31  
Certificate of Occupancy - \$212  
Duplication - \$13

Fire Inspection:  
0-5,000 sq ft - \$86  
5,001-10,000 sq ft - \$128  
10,001-15,000 sq ft - \$171  
15,001+ sq ft - \$341

**RECOMMENDED FEE**

Registration - \$34  
Certificate of Occupancy/Inspection - \$205  
Duplication - \$25

Fire Inspection:  
0-5,000 sq ft - \$86  
5,001-10,000 sq ft - \$128  
10,001-15,000 sq ft - \$171  
15,001+ sq ft - \$341

**REF #: S-076**

**TITLE: HOME OCCUPATION PERMIT**

**CURRENT FEE**

\$111 per application

**RECOMMENDED FEE**

\$135 per application

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**REF #: S-077**                      **TITLE: SHORT TERM RENTAL PERMIT**

**CURRENT FEE**

\$1,337 per application

**RECOMMENDED FEE**

\$1,337 per application

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**REF #: S-078**                      **TITLE: DATA EXTRACT**

**CURRENT FEE**

Single - \$15  
Full - \$30  
Expanded - \$47 per hour

**RECOMMENDED FEE**

This fee should be removed from the fee schedule as the service is no longer provided.

---

**REF #: S-079**                      **TITLE: ADDITIONAL PLANNING REVIEW**

**CURRENT FEE**

None

**RECOMMENDED FEE**

Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.

---

**REF #: S-080**                      **TITLE: MISCELLANEOUS PLANNING REVIEW**

**CURRENT FEE**

None

**RECOMMENDED FEE**

Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.

---

**REF #: S-081**                      **TITLE: BUILDING PLAN CHECK & INSPECTION**

**CURRENT FEE**

Various permit fees based on valuation or flat fees for various trade permits  
  
Plan Check:  
Level 1 - \$55  
Level 2 - \$95  
Level 3 - \$120 per hour

**RECOMMENDED FEE**

No Change, except:  
  
Plan Check:  
Level 1 - \$115  
Level 2 - 65% of the permit fee from the valuation tables  
Level 3 - charge fully allocated hourly rates and/or contract costs  
  
In addition, the City should annually update its square footage valuation tables to reflect current construction costs.

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**REF #: S-082**

**TITLE: TRUTH IN SALES REVIEW**

**CURRENT FEE**

Exterior - \$435 per review

**RECOMMENDED FEE**

Exterior - \$510 per review  
Interior - \$145 per review

---

**REF #: S-083**

**TITLE: ACCESS COVER ENCROACHMENT PERMIT**

**CURRENT FEE**

\$279 per permit

**RECOMMENDED FEE**

\$295 per permit

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**REF #: S-084**

**TITLE: CURB/GUTTER ENCROACHMENT PERMIT**

**CURRENT FEE**

0-50 linear feet - \$248 per permit  
Each additional 50 linear feet - \$60

**RECOMMENDED FEE**

0-50 linear feet - \$295 per permit  
Each additional 50 linear feet - \$90

---

**REF #: S-085**

**TITLE: SIDEWALK ENCROACHMENT PERMIT**

**CURRENT FEE**

0-100 square feet - \$258 per permit  
Each additional 100 square feet - \$58

**RECOMMENDED FEE**

0-100 square feet - \$295 per permit  
Each additional 100 square feet - \$90

---

**REF #: S-086**

**TITLE: DRIVEWAY APPROACH ENCROACHMENT PRMT**

**CURRENT FEE**

\$248 per permit

**RECOMMENDED FEE**

\$295 per permit

---

**REF #: S-087**

**TITLE: DUMPSTER/CONTAINER ENCROACH PERMIT**

**CURRENT FEE**

\$129 per week

**RECOMMENDED FEE**

\$150 per week

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<b>REF #: S-088</b>	<b>TITLE: HYDRO-PUNCH DRILL ENCROACH PERMIT</b>
<u>CURRENT FEE</u> \$258 per permit	<u>RECOMMENDED FEE</u> \$295 per permit
<b>REF #: S-089</b>	<b>TITLE: MONITORING WELL ENCROACHMENT PERMIT</b>
<u>CURRENT FEE</u> \$248 per permit	<u>RECOMMENDED FEE</u> \$325 per permit
<b>REF #: S-090</b>	<b>TITLE: MS4 PERMIT FACILITY INSPECTION</b>
<u>CURRENT FEE</u> Permitted Industrial Facilities - \$322 No Exposure Certified & Permit Non-File - \$170 Automotive, Gas Stations, Nursery - \$170 Restaurant, Food Service, Other - \$147	<u>RECOMMENDED FEE</u> Charge the actual third-party contract cost.
<b>REF #: S-091</b>	<b>TITLE: NEWSRACK ENCROACHMENT PERMIT</b>
<u>CURRENT FEE</u> Registration - \$78 Initial Inspection - \$162 Each additional inspection - \$60 Tag Duplication - \$88	<u>RECOMMENDED FEE</u> Registration - \$65 Initial Inspection - \$120 Each additional inspection - \$60 Tag Duplication - \$90
<b>REF #: S-092</b>	<b>TITLE: OVERSIZE/WIDE LOAD PERMIT</b>
<u>CURRENT FEE</u> Single Trip - \$16 per permit Annual Permit - \$90 per permit	<u>RECOMMENDED FEE</u> Fees are set by the State:  Single Trip - \$16 per permit Annual Permit - \$90 per permit
<b>REF #: S-093</b>	<b>TITLE: PAVEMENT ENCROACHMENT PERMIT</b>
<u>CURRENT FEE</u> 0-1,500 square feet - \$258 per permit Each additional 1,500 square feet - \$53	<u>RECOMMENDED FEE</u> 0-1,500 square feet - \$325 per permit Each additional 1,500 square feet - \$90

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<b>REF #: S-094</b>	<b>TITLE: REMOVE/TRIM PARKWAY TREE PERMIT</b>
<u>CURRENT FEE</u> \$228 per permit	<u>RECOMMENDED FEE</u> \$285 per permit

---

<b>REF #: S-095</b>	<b>TITLE: ENGINEERING PLAN CHECK</b>
<u>CURRENT FEE</u> \$98 per hour	<u>RECOMMENDED FEE</u> Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.

---

<b>REF #: S-096</b>	<b>TITLE: RIGHT-OF-WAY VACATION REVIEW</b>
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.

---

<b>REF #: S-097</b>	<b>TITLE: TREE PLANTING PERMIT</b>
<u>CURRENT FEE</u> \$100 per permit	<u>RECOMMENDED FEE</u> \$205 per permit

---

<b>REF #: S-098</b>	<b>TITLE: SEWER CONNECTION PERMIT</b>
<u>CURRENT FEE</u> \$286 per permit	<u>RECOMMENDED FEE</u> \$355 per permit

---

<b>REF #: S-099</b>	<b>TITLE: SEWER LATERAL PERMIT</b>
<u>CURRENT FEE</u> \$381 per permit	<u>RECOMMENDED FEE</u> \$355 per permit

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<b>REF #: S-100</b>	<b>TITLE: SHOPPING CART RETRIEVAL</b>
<u>CURRENT FEE</u> \$87 per cart	<u>RECOMMENDED FEE</u> \$65 per cart

---

<b>REF #: S-101</b>	<b>TITLE: SUPPLEMENTAL EMPLOYMENT PROPOSAL</b>
<u>CURRENT FEE</u> At Cost	<u>RECOMMENDED FEE</u> This fee should be removed from the fee schedule as the service is no longer provided.

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<b>REF #: S-102</b>	<b>TITLE: TEMPORARY NO PARKING SIGN</b>
<u>CURRENT FEE</u> \$60 per 300 feet	<u>RECOMMENDED FEE</u> \$65 per request plus \$60 per day plus \$2 per sign

---

<b>REF #: S-103</b>	<b>TITLE: TRAFFIC CONTROL PERMIT</b>
<u>CURRENT FEE</u> One Day - \$498 per permit Each additional day - \$107	<u>RECOMMENDED FEE</u> One Day - \$240 per permit Each additional day - \$115

---

<b>REF #: S-104</b>	<b>TITLE: TRENCH EXCAVATION PERMIT</b>
<u>CURRENT FEE</u> 1-100 linear feet - \$258 per permit Each additional 100 linear feet - \$67	<u>RECOMMENDED FEE</u> 1-100 linear or square feet - \$355 per permit Each additional 100 linear or square feet - \$115

---

<b>REF #: S-105</b>	<b>TITLE: UTILITY ENCROACHMENT PERMIT</b>
<u>CURRENT FEE</u> \$335 per permit or location	<u>RECOMMENDED FEE</u> \$360 per permit or location

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**REF #: S-106**

**TITLE: ADDITIONAL ENGINEERING REVIEW/INSP**

**CURRENT FEE**

None

**RECOMMENDED FEE**

Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.

---

**REF #: S-107**

**TITLE: MISCELLANEOUS ENGINEERING REVIEW**

**CURRENT FEE**

Non-Research:  
Associate Engineer - \$90 per hour  
Engineering Aide - \$65 per hour  
Engineering Technician - \$75 per hour  
Research - \$100 per hour

**RECOMMENDED FEE**

Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.

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**REF #: S-108**

**TITLE: CODE ENFORCEMENT INSPECTION**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$120 per inspection

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**REF #: S-109**

**TITLE: INSPECTION WARRANT**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$120 per warrant plus attorney and court costs

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**REF #: S-110**

**TITLE: ABATEMENT WARRANT**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$360 per warrant plus attorney and court costs

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**REF #: S-111**

**TITLE: NUISANCE ABATEMENT**

**CURRENT FEE**

Actual Costs

**RECOMMENDED FEE**

Charge the fully allocated hourly rates for all staff involved plus any outside contract costs.

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FY 2022/23**

**REF #: S-112**

**TITLE: ADMINISTRATIVE CITATION APPEAL PROC**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$240 per appeal

**REF #: S-113**

**TITLE: ANIMAL IMPOUND**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$45 per animal

**REF #: S-114**

**TITLE: ANIMAL PICK UP**

**CURRENT FEE**

Live Animal:  
 Small Animal (1-99 pounds) - \$95  
 Litter - \$95  
 Small Livestock - \$95  
 Large Animal (100+ pounds) - \$295  
 Special Handling - Hourly Rates  
 Dead Animal:  
 Small Animal (1-99 pounds) - \$82 (includes disposal fee)  
 Large Animal (100+ pounds) - \$272 (includes disposal fee)

**RECOMMENDED FEE**

Live Animal:  
 Small Animal (1-99 pounds) - \$95  
 Litter - \$95  
 Small Livestock - \$95  
 Large Animal (100+ pounds) - \$295  
 Special Handling - Fully Allocated Hourly Rates  
 Dead Animal:  
 Small Animal (1-99 pounds) - \$82 (includes disposal fee)  
 Large Animal (100+ pounds) - \$272 (includes disposal fee)

**REF #: S-115**

**TITLE: ANIMAL IN-HOUSE QUARANTINE**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$70 per animal

**REF #: S-116**

**TITLE: ANIMAL CONTROL SERVICES**

**CURRENT FEE**

Dog License Fees:  
 Spayed or Neutered: 1 year - \$25 3 year - \$60  
 Senior Citizen (60+) Altered: 1 year - \$7.50 3 year - \$22.50  
 Unaltered: 1 year - \$60 3 year - \$180  
 More than 30 days past due - \$25

**RECOMMENDED FEE**

Dog License Fees:  
 Spayed or Neutered: 1 year - \$25 3 year - \$60  
 Senior Citizen (60+) Altered: 1 year - \$7.50 3 year - \$22.50  
 Unaltered: 1 year - \$100 3 year - \$300  
 More than 30 days past due - \$25

**CITY OF GARDENA  
FEE COMPARISON REPORT  
FY 2022/23**

---

**REF #: S-117**

**TITLE: ALARM PERMIT**

**CURRENT FEE**

\$44 per permit  
Late Fee - additional \$44

**RECOMMENDED FEE**

Charge the actual third-party contract cost.

---

**REF #: S-118**

**TITLE: POLICE FALSE ALARM RESPONSE**

**CURRENT FEE**

First 3 responses in a calendar year - No Charge  
4th response - \$75  
5th response - \$75  
6th response - \$100  
7th response - \$125  
8th response - \$150  
9th response - \$175  
10th and subsequent responses - \$200

**RECOMMENDED FEE**

First 3 responses in a calendar year - No Charge  
4th response - \$170  
5th response - \$340  
6th and subsequent responses - \$510

---

**REF #: S-119**

**TITLE: ARREST SUMMARY LETTER**

**CURRENT FEE**

\$25 per letter

**RECOMMENDED FEE**

\$25 per letter

---

**REF #: S-120**

**TITLE: BODY CAM VIDEO EXTRACTION**

**CURRENT FEE**

\$50 OR Actual Third Party Costs

**RECOMMENDED FEE**

This fee should be removed from the fee schedule since it is included in the Electronic Police Record Copy fee.

---

**REF #: S-121**

**TITLE: BOXING/WRESTLING PERMIT**

**CURRENT FEE**

\$547 per permit

**RECOMMENDED FEE**

This fee should be removed from the fee schedule as the service is no longer provided.

**CITY OF GARDENA  
FEE COMPARISON REPORT  
FY 2022/23**

---

**REF #: S-122**

**TITLE: CIVIL SUBPOENA PROCESSING**

**CURRENT FEE**

Records - \$15 per subpoena  
Clerical Costs - \$24 per hour  
Copies - \$0.15 per copy  
Witness - \$275

**RECOMMENDED FEE**

Fees are set by the Court:  
  
Records - \$15 per subpoena  
Copies - \$0.15 per copy  
Witness - \$275 deposit

---

**REF #: S-123**

**TITLE: CLEARANCE LETTER**

**CURRENT FEE**

\$25 per letter

**RECOMMENDED FEE**

\$25 per letter

---

**REF #: S-124**

**TITLE: POLICE RECORD REPRODUCTION**

**CURRENT FEE**

Crime Report - \$23 per report  
Traffic Collision Report - \$25 per report

**RECOMMENDED FEE**

\$23 per report or what is allowed by the Public Records Act

---

**REF #: S-125**

**TITLE: DISABLE PLACARD CITATION DISMISSAL**

**CURRENT FEE**

\$20 per citation

**RECOMMENDED FEE**

\$20 per citation

---

**REF #: S-126**

**TITLE: ELECTRONIC POLICE RECORD COPY**

**CURRENT FEE**

\$8 per photo

**RECOMMENDED FEE**

\$10 per device

---

**REF #: S-127**

**TITLE: POLICE RECORD RESEARCH**

**CURRENT FEE**

Actual Costs

**RECOMMENDED FEE**

Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.

**CITY OF GARDENA  
FEE COMPARISON REPORT  
FY 2022/23**

---

**REF #: S-128**

**TITLE: POLICE RECORD SEALING/EXPUNGEMENT**

**CURRENT FEE**

\$50 per record

**RECOMMENDED FEE**

This fee should be removed from the fee schedule as the service is no longer provided.

---

**REF #: S-129**

**TITLE: FINGERPRINTING/ID CARD**

**CURRENT FEE**

\$33 per card

**RECOMMENDED FEE**

\$40 per card plus any DOJ fees

---

**REF #: S-130**

**TITLE: FIREARMS STORAGE**

**CURRENT FEE**

\$12 per weapon per month

**RECOMMENDED FEE**

\$80 per weapon

---

**REF #: S-131**

**TITLE: MESSAGE OPERATOR PERMIT**

**CURRENT FEE**

CAMTC certified - \$228 per permit  
Non-CAMTC certified - \$419 per permit

**RECOMMENDED FEE**

\$145 per permit plus DOJ costs

---

**REF #: S-132**

**TITLE: MESSAGE OPERATOR PERMIT RENEWAL**

**CURRENT FEE**

CAMTC certified - No Charge  
Non-CAMTC certified - \$284 per permit

**RECOMMENDED FEE**

\$90 per permit

---

**REF #: S-133**

**TITLE: MESSAGE WORK PERMIT**

**CURRENT FEE**

CAMTC certified - \$228 per permit  
Non-CAMTC certified - \$419 per permit

**RECOMMENDED FEE**

\$150 per permit plus DOJ costs  
Includes \$5 ID Card cost.

**CITY OF GARDENA  
FEE COMPARISON REPORT  
FY 2022/23**

---

**REF #: S-134**

**TITLE: MESSAGE WORK PERMIT RENEWAL**

**CURRENT FEE**

CAMTC certified - No Charge  
Non-CAMTC certified - \$284 per permit

**RECOMMENDED FEE**

\$95 per permit  
Includes \$5 ID Card cost.

---

**REF #: S-135**

**TITLE: MESSAGE CERT OF OP DENIAL APPEAL**

**CURRENT FEE**

\$683 per appeal

**RECOMMENDED FEE**

\$780 per appeal

---

**REF #: S-136**

**TITLE: MESSAGE CERT OF OP REVOC APPEAL**

**CURRENT FEE**

\$783 per appeal

**RECOMMENDED FEE**

\$1,075 per appeal

---

**REF #: S-137**

**TITLE: MESSAGE OPERATOR PMT DENIAL APPEAL**

**CURRENT FEE**

\$683 per appeal

**RECOMMENDED FEE**

\$780 per appeal

---

**REF #: S-138**

**TITLE: MESSAGE OP PERMIT REVOCATION APPEAL**

**CURRENT FEE**

\$783 per appeal

**RECOMMENDED FEE**

\$1,075 per appeal

---

**REF #: S-139**

**TITLE: MESSAGE WORK PERMIT DENIAL APPEAL**

**CURRENT FEE**

\$683 per appeal

**RECOMMENDED FEE**

\$780 per appeal

**CITY OF GARDENA  
FEE COMPARISON REPORT  
FY 2022/23**

---

**REF #: S-140**

**TITLE: MESSAGE WORK PERMIT REVOC APPEAL**

**CURRENT FEE**

\$783 per appeal

**RECOMMENDED FEE**

\$895 per appeal

---

**REF #: S-141**

**TITLE: MESSAGE ESTABLISHMENT PERMIT**

**CURRENT FEE**

\$1,166 per application

**RECOMMENDED FEE**

\$440 per application

---

**REF #: S-142**

**TITLE: ANNUAL PARKING PERMIT**

**CURRENT FEE**

No Charge

**RECOMMENDED FEE**

\$30 per permit

Replacement Permit - \$15

---

**REF #: S-143**

**TITLE: TEMPORARY PARKING PERMIT**

**CURRENT FEE**

No Charge

**RECOMMENDED FEE**

\$50 per permit

---

**REF #: S-144**

**TITLE: VEHICLE REPOSSESSION PROCESSING**

**CURRENT FEE**

\$15 per vehicle

**RECOMMENDED FEE**

Fee is set by the State:

\$15 per vehicle

---

**REF #: S-145**

**TITLE: SPECIAL WORK PERMIT - NEW**

**CURRENT FEE**

\$196 per permit

**RECOMMENDED FEE**

\$185 per permit

Includes \$5 ID Card cost

**CITY OF GARDENA  
FEE COMPARISON REPORT  
FY 2022/23**

<b>REF #: S-146</b>	<b>TITLE: SPECIAL WORK PERMIT - RENEWAL</b>
<u>CURRENT FEE</u> \$125 per permit	<u>RECOMMENDED FEE</u> \$130 per permit  Includes \$5 ID Card cost
<b>REF #: S-147</b>	<b>TITLE: SPECIAL WORK PERMIT - NAME CHANGE</b>
<u>CURRENT FEE</u> \$50 per permit	<u>RECOMMENDED FEE</u> \$30 per permit  Includes \$5 ID Card cost
<b>REF #: S-148</b>	<b>TITLE: OTHER BUSINESS BACKGROUND CHECK</b>
<u>CURRENT FEE</u> None	<u>RECOMMENDED FEE</u> \$390 per application plus fingerprinting fee if needed.
<b>REF #: S-149</b>	<b>TITLE: SPECIAL WORK PERMIT - NEW CLUB EMPL</b>
<u>CURRENT FEE</u> \$125 per permit	<u>RECOMMENDED FEE</u> \$185 per permit plus DOJ fees  Includes \$5 ID Card cost
<b>REF #: S-150</b>	<b>TITLE: SPECIAL WORK PERMIT-RENEW CLUB EMPL</b>
<u>CURRENT FEE</u> \$125 per permit	<u>RECOMMENDED FEE</u> \$130 per permit  Includes \$5 ID Card cost
<b>REF #: S-151</b>	<b>TITLE: CURB PAINTING PERMIT</b>
<u>CURRENT FEE</u> \$1,424 per request	<u>RECOMMENDED FEE</u> \$550 per request plus \$1,500 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs for the painting of the curb if approved.

**CITY OF GARDENA  
FEE COMPARISON REPORT  
FY 2022/23**

---

**REF #: S-152**

**TITLE: POLICE SECURITY SERVICES**

**CURRENT FEE**

Actual Costs

**RECOMMENDED FEE**

Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.

---

**REF #: S-153**

**TITLE: TAXICAB-PUBLIC CONVENIENCE**

**CURRENT FEE**

\$200 per certificate

**RECOMMENDED FEE**

This fee should be removed from the fee schedule as the service is no longer provided.

---

**REF #: S-154**

**TITLE: VEHICLE RELEASE**

**CURRENT FEE**

\$260 per vehicle

**RECOMMENDED FEE**

\$210 per vehicle

---

**REF #: S-155**

**TITLE: VEHICLE EQUIP CORRECTION SIGN OFF**

**CURRENT FEE**

Resident - No Charge  
Non-Resident - \$40 per citation

**RECOMMENDED FEE**

Resident - No Charge  
Non-Resident - \$50 per citation

---

**REF #: S-156**

**TITLE: PUBLIC DISTURBANCE RESPONSE**

**CURRENT FEE**

None

**RECOMMENDED FEE**

First response in a 24 hour period - No Charge  
Each subsequent response - \$340 per response or actual cost of all responding personnel as determined by City staff.

---

**REF #: S-157**

**TITLE: DUI COLLISION RESPONSE**

**CURRENT FEE**

None

**RECOMMENDED FEE**

Charge the fully allocated hourly rates for all responding emergency personnel involved plus any outside contract costs, up to a maximum of \$12,000.

**CITY OF GARDENA  
FEE COMPARISON REPORT  
FY 2022/23**

---

**REF #: S-158**

**TITLE: CONCEALED WEAPON PERMIT**

**CURRENT FEE**

New - \$369 per application  
Renewal - \$25 plus \$50 card  
Replacement/Amendment - \$10 plus \$50 card  
Psychological Testing - \$150

Plus Fingerprinting and DOJ costs

**RECOMMENDED FEE**

New - \$1,010 per application (including \$50 ID Card cost)  
Renewal - \$25 plus \$50 card  
Replacement/Amendment - \$10 plus \$50 card  
Psychological Testing - \$150

Plus Fingerprinting and DOJ costs

---

**REF #: S-159**

**TITLE: TRUSTEE JAIL RATE**

**CURRENT FEE**

First Day - \$319  
Each Additional Day - \$100

**RECOMMENDED FEE**

This fee should be removed from the fee schedule as the service is no longer provided.

---

**REF #: S-160**

**TITLE: YOUTH SPORTS PROGRAMS**

**CURRENT FEE**

Diamond 2 - \$35 per participant  
TK-K Grade - \$30 per participant  
Introduction to Flag Football - \$35 per participant  
Baseball - \$60 per participant

**RECOMMENDED FEE**

See Appendix C of this Report for Direct Cost recovery detail.

---

**REF #: S-161**

**TITLE: ADULT SPORTS PROGRAMS**

**CURRENT FEE**

Coed Softball:  
Fall 2023 Friday Nights - \$300 per team  
Winter 2023 - \$300 per team  
Summer 2023 - \$330 per team

**RECOMMENDED FEE**

See Appendix C of this Report for Direct Cost recovery detail.

---

**REF #: S-162**

**TITLE: CONTRACT RECREATION CLASSES**

**CURRENT FEE**

Various fees in which the contract receives 90% and the City receives 10%

**RECOMMENDED FEE**

See Appendix C of this Report for Direct Cost recovery detail.

The City should explore changing the allocations between the contract instructors and the City over time to 70%/30%, which is more of an industry standard.

**CITY OF GARDENA  
FEE COMPARISON REPORT  
FY 2022/23**

---

**REF #: S-163**

**TITLE: CITY SPECIAL EVENTS**

**CURRENT FEE**

Craft Fair - \$40 per vendor booth  
plus \$65 per retail vendor  
Easter Eggstavaganza - \$8 per participant  
Kids Night Out - LA Kings - \$25 per participant

**RECOMMENDED FEE**

See Appendix C of this Report for Direct Cost recovery detail.

---

**REF #: S-164**

**TITLE: AFTERSCHOOL PROGRAM**

**CURRENT FEE**

\$40 per participant per week  
\$5 sibling discount

**RECOMMENDED FEE**

See Appendix C of this Report for Direct Cost recovery detail.

---

**REF #: S-165**

**TITLE: YOUTH CAMPS**

**CURRENT FEE**

\$270 per participant per week

**RECOMMENDED FEE**

See Appendix C of this Report for Direct Cost recovery detail.

---

**REF #: S-166**

**TITLE: THERAPEUTIC RECREATION**

**CURRENT FEE**

None

**RECOMMENDED FEE**

See Appendix C of this Report for Direct Cost recovery detail.

---

**REF #: S-167**

**TITLE: YOUTH & FAMILY SERVICES**

**CURRENT FEE**

None

**RECOMMENDED FEE**

See Appendix C of this Report for Direct Cost recovery detail.

---

**REF #: S-168**

**TITLE: CHILD CARE SERVICES**

**CURRENT FEE**

None

**RECOMMENDED FEE**

See Appendix C of this Report for Direct Cost recovery detail.

**CITY OF GARDENA  
FEE COMPARISON REPORT  
FY 2022/23**

---

**REF #: S-169**

**TITLE: SENIOR DAY CARE**

**CURRENT FEE**

This is a new program.

The per-day fee ranges from \$25-\$79 depending on income.

**RECOMMENDED FEE**

See Appendix C of this Report for Direct Cost recovery detail.

---

**REF #: S-170**

**TITLE: SENIOR MEALS**

**CURRENT FEE**

Grant Funding

**RECOMMENDED FEE**

See Appendix C of this Report for Direct Cost recovery detail.

---

**REF #: S-171**

**TITLE: SENIOR ACTIVITIES**

**CURRENT FEE**

Grant Funding

**RECOMMENDED FEE**

See Appendix C of this Report for Direct Cost recovery detail.

---

**REF #: S-172**

**TITLE: EMERGENCY CRISIS SUPPORT SERVICES**

**CURRENT FEE**

Grant Funding

**RECOMMENDED FEE**

See Appendix C of this Report for Direct Cost recovery detail.

---

**REF #: S-173**

**TITLE: RECREATION FACILITY RENTAL**

**CURRENT FEE**

See Appendix D of this Report for fee detail.

**RECOMMENDED FEE**

See Appendix D of this Report for fee detail.

---

**REF #: S-174**

**TITLE: BALLFIELD MAINTENANCE/RENTAL**

**CURRENT FEE**

See Appendix D of this Report for fee detail.

**RECOMMENDED FEE**

See Appendix D of this Report for fee detail.

**CITY OF GARDENA  
FEE COMPARISON REPORT  
FY 2022/23**

**REF #: S-175**

**TITLE: TRANSIT SPECIAL SERVICES**

**CURRENT FEE**

None

**RECOMMENDED FEE**

Temporary Bus Stop Closure or Removal:  
\$500 per day per bus stop closed or impacted.  
Late/extension fees:  
\$300 Late fee for failing to provide minimum notice.  
\$300 extension fee if the Transit Impact will extend to 30 days or longer

City Vehicle Maintenance - Actual Costs  
Private Special Event Transportation - Actual Costs  
Senior Excursion Transportation - Actual Costs

**REF #: S-176**

**TITLE: SPECIAL EVENT SET-UP/CLEAN-UP**

**CURRENT FEE**

Actual Costs

**RECOMMENDED FEE**

Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.

**REF #: S-177**

**TITLE: PUBLIC PROPERTY DAMAGE REPAIR**

**CURRENT FEE**

Actual Costs

**RECOMMENDED FEE**

Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.

**REF #: S-178**

**TITLE: RIGHT OF WAY CLEAN UP RESPONSE**

**CURRENT FEE**

Actual Costs

**RECOMMENDED FEE**

Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.

**REF #: S-179**

**TITLE: SEWER SPILL RESPONSE**

**CURRENT FEE**

Actual Costs

**RECOMMENDED FEE**

Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.

**REF #: S-180**

**TITLE: BUSINESS LICENSE RENEWAL PROCESSING**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$22 per renewal

**CITY OF GARDENA  
FEE COMPARISON REPORT  
FY 2022/23**

**REF #: S-181**

**TITLE: NON-SUFFICIENT FUNDS CHECK PROCESS**

**CURRENT FEE**

First NSF check - \$25  
Each subsequent NSF check - \$35

**RECOMMENDED FEE**

\$70 per NSF check

**REF #: S-182**

**TITLE: CREDIT CARD TRANSACTION PROCESSING**

**CURRENT FEE**

Actual Cost

**RECOMMENDED FEE**

Charge the actual third party vendor costs

**REF #: S-183**

**TITLE: DOCUMENT REPRODUCTION**

**CURRENT FEE**

Photocopies:  
8.5x11 B/W - \$0.15 per page 8.5x11 Color - \$0.20 per page  
Special Paper - \$1 per page  
City Council minutes - \$24 per year  
Microfilm records - \$24  
Fax - \$0.15 per page  
Scanning - various fees ranging from \$0.10 to \$1 depending on size  
Outside Reproduction - Actual Cost  
Mailed - Actual Costs

**RECOMMENDED FEE**

Fees are limited by the Public Records Act:  
First 10 pages at no charge, then:  
\$0.20 per page  
FPPC-related documents - \$0.10 per page  
Outside Reproduction - Actual Cost  
Mailed - Actual Costs

**REF #: S-184**

**TITLE: ELECTRONIC FILE COPY**

**CURRENT FEE**

Audio/Visual per CD, DVD, PRA - \$50  
911 calls - \$50  
Tape & Video per CD/DVD or USB - \$20

**RECOMMENDED FEE**

\$10 per device

**REF #: S-185**

**TITLE: DOCUMENT CERTIFICATION**

**CURRENT FEE**

\$34 per document

**RECOMMENDED FEE**

\$34 per document

**CITY OF GARDENA  
FEE COMPARISON REPORT  
FY 2022/23**

---

**REF #: S-186**

**TITLE: NOTARY SERVICES**

**CURRENT FEE**

\$15 per signature

**RECOMMENDED FEE**

Fee is set by the State:

\$15 per signature

---

**REF #: S-187**

**TITLE: LOBBYIST EMPLOYER REGISTRATION**

**CURRENT FEE**

\$33 per application

Late fee - \$33

**RECOMMENDED FEE**

\$33 per application

Late fee - \$33

---

**REF #: S-188**

**TITLE: LOBBYIST REGISTRATION STATEMENT**

**CURRENT FEE**

\$24 per statement

Late fee - \$33

**RECOMMENDED FEE**

\$30 per statement

Late fee - \$30

---

**REF #: S-189**

**TITLE: PASSPORT PROCESSING**

**CURRENT FEE**

Execution fee - \$35  
Passport Photo - \$10  
Express Mail - Actual Cost

**RECOMMENDED FEE**

Fees are set by the federal government:

Execution fee - \$35  
Passport Photo - \$10  
Express Mail - Actual Cost

---

**REF #: S-190**

**TITLE: LOCAL CANDIDATE FILING PROCESSING**

**CURRENT FEE**

None

**RECOMMENDED FEE**

Fee is set by the State:

\$25 per candidate

**CITY OF GARDENA  
FEE COMPARISON REPORT  
FY 2022/23**

---

**REF #: S-191**

**TITLE: LOCAL INITIATIVE FILING PROCESSING**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$200 per initiative

Fee is to be refunded to the filer if, within one year of the date of filing the notice of intent, the elections official certifies the sufficiency of the petition.

This is the maximum allowed under State law (Elections Code section 9202(b)).

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**APPENDIX B – SERVICE COST CALCULATION WORKSHEETS**

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>AMPLIFIED SOUND PERMIT</b>		<b>REFERENCE NO.</b> <b>S-001</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a request to use amplified sound in public areas.			
<b>CURRENT FEE STRUCTURE</b>  \$175 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$175.00</b>	<b>TOTAL REVENUE:</b>	<b>\$175</b>
<b>UNIT COST:</b>	<b>\$102.00</b>	<b>TOTAL COST:</b>	<b>\$102</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$73.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$73</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>171.57%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$100 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>AMPLIFIED SOUND PERMIT</b>				<b>REFERENCE NO.</b> <b>S-001</b>			
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		1.00	\$101.63	1	\$102	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$101.63</b>		<b>\$102</b>	
<b>TOTALS</b>			<b>1.00</b>	<b>\$102.00</b>		<b>\$102</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ADULT ORIENTED BUSINESS PERMIT</b>		<b>REFERENCE NO.</b> <b>S-002</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Conduct background check for either a adult oriented establishment business or entertainer order to preserve and insure the public peace, health, safety, and welfare.			
<b>CURRENT FEE STRUCTURE</b>  \$2,046 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ADULT ORIENTED BUSINESS PERMIT</b>					<b>REFERENCE NO.</b> <b>S-002</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING/BUILDING	SR PLANNER	Deposit	0.00	\$0.00	1	\$0	
<b>TYPE SUBTOTAL</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
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<b>SERVICE</b> <b>AMUSEMENT ARCADE ESTABLISH PERMIT</b>		<b>REFERENCE NO.</b> <b>S-003</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review application to operate an amusement arcade establishment with more than 4 devices within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$919 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$919.00</b>	<b>TOTAL REVENUE:</b>	<b>\$919</b>
<b>UNIT COST:</b>	<b>\$817.00</b>	<b>TOTAL COST:</b>	<b>\$817</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$102.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$102</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>112.48%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$815 per permit			

**CITY OF GARDENA  
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<b>SERVICE</b> <b>AMUSEMENT ARCADE ESTABLISH PERMIT</b>					<b>REFERENCE NO.</b> <b>S-003</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		1.83	\$185.98	1	\$186	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.17	\$39.44	1	\$39	
PLANNING/BUILDING	PLANNING ASSOC/ASST		0.50	\$57.96	1	\$58	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	1	\$53	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.50	\$44.30	1	\$44	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	1	\$218	
POLICE SUPPORT	POLICE LIEUTENANT		0.75	\$218.76	1	\$219	
<b>TYPE SUBTOTAL</b>			<b>4.75</b>	<b>\$817.33</b>		<b>\$817</b>	
<b>TOTALS</b>			<b>4.75</b>	<b>\$817.00</b>		<b>\$817</b>	

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<b>SERVICE</b> <b>AMUSEMENT DEVICE PERMIT</b>		<b>REFERENCE NO.</b> <b>S-004</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review application to operate an amusement device within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$693 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$693.00</b>	<b>TOTAL REVENUE:</b>	<b>\$693</b>
<b>UNIT COST:</b>	<b>\$796.00</b>	<b>TOTAL COST:</b>	<b>\$796</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(103.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(103)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>87.06%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$795 per permit			

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<b>SERVICE</b> <b>AMUSEMENT DEVICE PERMIT</b>					<b>REFERENCE NO.</b> <b>S-004</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		1.83	\$185.98	1	\$186	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.33	\$76.56	1	\$77	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	1	\$53	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.50	\$44.30	1	\$44	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	1	\$218	
POLICE SUPPORT	POLICE LIEUTENANT		0.75	\$218.76	1	\$219	
		<b>TYPE SUBTOTAL</b>	<b>4.41</b>	<b>\$796.49</b>		<b>\$796</b>	
<b>TOTALS</b>			<b>4.41</b>	<b>\$796.00</b>		<b>\$796</b>	

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<b>SERVICE</b> <b>APPEAL OF PLANNING STAFF DEC TO PC</b>		<b>REFERENCE NO.</b> <b>S-005</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review appeal of staff decision to the Planning Commission.			
<b>CURRENT FEE STRUCTURE</b>  \$1,353 per appeal			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,353.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,353</b>
<b>UNIT COST:</b>	<b>\$2,233.00</b>	<b>TOTAL COST:</b>	<b>\$2,233</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(880.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(880)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>60.59%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2,235 per appeal			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>APPEAL OF PLANNING STAFF DEC TO PC</b>					<b>REFERENCE NO.</b> <b>S-005</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING/BUILDING	COMM DEV DIRECTOR		3.00	\$695.97	1	\$696	
PLANNING/BUILDING	PLANNING ASSOC/ASST		2.00	\$231.82	1	\$232	
PLANNING/BUILDING	SR PLANNER		10.00	\$1,304.80	1	\$1,305	
<b>TYPE SUBTOTAL</b>			<b>15.00</b>	<b>\$2,232.59</b>		<b>\$2,233</b>	
<b>TOTALS</b>			<b>15.00</b>	<b>\$2,233.00</b>		<b>\$2,233</b>	

**CITY OF GARDENA  
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<b>SERVICE</b> <b>APPEAL FIREWORKS PERMIT SUSPENSION</b>		<b>REFERENCE NO.</b> <b>S-006</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Process Appeal for Fireworks Permit Suspension to the City Manager.		
<b>CURRENT FEE STRUCTURE</b>  \$454 per appeal		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$454.00</b>	<b>TOTAL REVENUE:</b> <b>\$454</b>
<b>UNIT COST:</b>	<b>\$1,530.00</b>	<b>TOTAL COST:</b> <b>\$1,530</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,076.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(1,076)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>29.67%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,530 per appeal		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>APPEAL FIREWORKS PERMIT SUSPENSION</b>					<b>REFERENCE NO.</b> <b>S-006</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		2.00	\$203.26	1	\$203	
PLANNING/BUILDING	COMM DEV DIRECTOR		4.00	\$927.96	1	\$928	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		1.00	\$105.12	1	\$105	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.17	\$15.06	1	\$15	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	1	\$218	
CDBG CODE ENFORCE	CODE ENFORCEMENT OFFICER		0.50	\$59.90	1	\$60	
		<b>TYPE SUBTOTAL</b>	<b>8.17</b>	<b>\$1,529.63</b>		<b>\$1,530</b>	
<b>TOTALS</b>			<b>8.17</b>	<b>\$1,530.00</b>		<b>\$1,530</b>	

**CITY OF GARDENA  
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<b>SERVICE</b> APPEAL PC DECISION TO CITY COUNCIL		<b>REFERENCE NO.</b> S-007	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review appeal of a Planning Commission decision to the City Council, including appeals from City Council members.			
<b>CURRENT FEE STRUCTURE</b>  \$2,243 per appeal			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$2,243.00</b>	<b>TOTAL REVENUE:</b>	<b>\$78,505</b>
<b>UNIT COST:</b>	<b>\$3,044.31</b>	<b>TOTAL COST:</b>	<b>\$106,551</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(801.31)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(28,046)</b>
<b>TOTAL UNITS:</b>	<b>35</b>	<b>PCT. COST RECOVERY:</b>	<b>73.68%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$3,045 per appeal			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>APPEAL PC DECISION TO CITY COUNCIL</b>					<b>REFERENCE NO.</b> <b>S-007</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>35</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING/BUILDING	COMM DEV DIRECTOR		5.00	\$1,159.95	35	\$40,598	
PLANNING/BUILDING	PLANNING ASSOC/ASST		5.00	\$579.55	35	\$20,284	
PLANNING/BUILDING	SR PLANNER		10.00	\$1,304.80	35	\$45,668	
<b>TYPE SUBTOTAL</b>			<b>20.00</b>	<b>\$3,044.30</b>		<b>\$106,551</b>	
<b>TOTALS</b>			<b>20.00</b>	<b>\$3,044.31</b>		<b>\$106,551</b>	

**CITY OF GARDENA  
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<b>SERVICE</b> <b>APPEAL OF STAFF DETERMINATION TO CM</b>		<b>REFERENCE NO.</b> <b>S-008</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review appeal of a staff determination to the City Manager.			
<b>CURRENT FEE STRUCTURE</b>  \$937 per appeal			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$937.00</b>	<b>TOTAL REVENUE:</b>	<b>\$937</b>
<b>UNIT COST:</b>	<b>\$1,580.00</b>	<b>TOTAL COST:</b>	<b>\$1,580</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(643.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(643)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>59.30%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,580 per appeal			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>APPEAL OF STAFF DETERMINATION TO CM</b>					<b>REFERENCE NO.</b> <b>S-008</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING/BUILDING	COMM DEV DIRECTOR		3.00	\$695.97	1	\$696	
PLANNING/BUILDING	PLANNING ASSOC/ASST		2.00	\$231.82	1	\$232	
PLANNING/BUILDING	SR PLANNER		5.00	\$652.40	1	\$652	
<b>TYPE SUBTOTAL</b>			<b>10.00</b>	<b>\$1,580.19</b>		<b>\$1,580</b>	
<b>TOTALS</b>			<b>10.00</b>	<b>\$1,580.00</b>		<b>\$1,580</b>	

**CITY OF GARDENA  
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<b>SERVICE</b> <b>AUCTION HOUSE ESTABLISHMENT PERMIT</b>		<b>REFERENCE NO.</b> <b>S-009</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to operate an auction house business within the City.			
<b>CURRENT FEE STRUCTURE</b>  Establishment - \$891 per permit  Employee - \$420 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$891.00</b>	<b>TOTAL REVENUE:</b>	<b>\$891</b>
<b>UNIT COST:</b>	<b>\$778.00</b>	<b>TOTAL COST:</b>	<b>\$778</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$113.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$113</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>114.52%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Establishment - \$780 per permit			

**CITY OF GARDENA  
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<b>SERVICE</b> <b>AUCTION HOUSE ESTABLISHMENT PERMIT</b>					<b>REFERENCE NO.</b> <b>S-009</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		1.83	\$185.98	1	\$186	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.25	\$58.00	1	\$58	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	1	\$53	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.50	\$44.30	1	\$44	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	1	\$218	
POLICE SUPPORT	POLICE LIEUTENANT		0.75	\$218.76	1	\$219	
		<b>TYPE SUBTOTAL</b>	<b>4.33</b>	<b>\$777.93</b>		<b>\$778</b>	
<b>TOTALS</b>			<b>4.33</b>	<b>\$778.00</b>		<b>\$778</b>	

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<b>SERVICE</b> <b>AUTO WRECKING ESTABLISHMENT PERMIT</b>		<b>REFERENCE NO.</b> <b>S-010</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Review application to operate an auto wrecking establishment within the City.		
<b>CURRENT FEE STRUCTURE</b>  \$1,132 per permit		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$1,132.00</b>	<b>TOTAL REVENUE:</b> <b>\$1,132</b>
<b>UNIT COST:</b>	<b>\$778.00</b>	<b>TOTAL COST:</b> <b>\$778</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$354.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$354</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>145.50%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$780 per permit		

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COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>AUTO WRECKING ESTABLISHMENT PERMIT</b>					<b>REFERENCE NO.</b> <b>S-010</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		1.83	\$185.98	1	\$186	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.25	\$58.00	1	\$58	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	1	\$53	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.50	\$44.30	1	\$44	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	1	\$218	
POLICE SUPPORT	POLICE LIEUTENANT		0.75	\$218.76	1	\$219	
		<b>TYPE SUBTOTAL</b>	<b>4.33</b>	<b>\$777.93</b>		<b>\$778</b>	
<b>TOTALS</b>			<b>4.33</b>	<b>\$778.00</b>		<b>\$778</b>	

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<b>SERVICE</b> <b>BILLARDS/POOL ESTABLISHMENT PERMIT</b>		<b>REFERENCE NO.</b> <b>S-011</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to operate a billiards/pool room business of more than three pool tables or more than 30% of the total floor area.			
<b>CURRENT FEE STRUCTURE</b>  \$1,554 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,554.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,554</b>
<b>UNIT COST:</b>	<b>\$1,709.00</b>	<b>TOTAL COST:</b>	<b>\$1,709</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(155.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(155)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>90.93%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,710 per permit			

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<b>SERVICE</b> <b>BILLARDS/POOL ESTABLISHMENT PERMIT</b>					<b>REFERENCE NO.</b> <b>S-011</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		3.00	\$304.89	1	\$305	
PLANNING/BUILDING	COMM DEV DIRECTOR		1.00	\$231.99	1	\$232	
PLANNING/BUILDING	PLANNING ASSOC/ASST		1.00	\$115.91	1	\$116	
PLANNING/BUILDING	SR PLANNER		4.00	\$521.92	1	\$522	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	1	\$53	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.50	\$44.30	1	\$44	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	1	\$218	
POLICE SUPPORT	POLICE LIEUTENANT		0.75	\$218.76	1	\$219	
		<b>TYPE SUBTOTAL</b>	<b>11.25</b>	<b>\$1,708.66</b>		<b>\$1,709</b>	
<b>TOTALS</b>			<b>11.25</b>	<b>\$1,709.00</b>		<b>\$1,709</b>	

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REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>BINGO PERMIT</b>		<b>REFERENCE NO.</b> <b>S-012</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to operate a bingo game within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$1,232 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,232.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,232</b>
<b>UNIT COST:</b>	<b>\$1,709.00</b>	<b>TOTAL COST:</b>	<b>\$1,709</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(477.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(477)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>72.09%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 3%</b>			
Fee is set by State Law:			
\$50 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>BINGO PERMIT</b>					<b>REFERENCE NO.</b> <b>S-012</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		3.00	\$304.89	1	\$305	
PLANNING/BUILDING	COMM DEV DIRECTOR		1.00	\$231.99	1	\$232	
PLANNING/BUILDING	PLANNING ASSOC/ASST		1.00	\$115.91	1	\$116	
PLANNING/BUILDING	SR PLANNER		4.00	\$521.92	1	\$522	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	1	\$53	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.50	\$44.30	1	\$44	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	1	\$218	
POLICE SUPPORT	POLICE LIEUTENANT		0.75	\$218.76	1	\$219	
		<b>TYPE SUBTOTAL</b>	<b>11.25</b>	<b>\$1,708.66</b>		<b>\$1,709</b>	
<b>TOTALS</b>			<b>11.25</b>	<b>\$1,709.00</b>		<b>\$1,709</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>BINGO PERMIT RENEWAL</b>		<b>REFERENCE NO.</b> <b>S-013</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a renewal request to operate a bingo game within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$708 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$708.00</b>	<b>TOTAL REVENUE:</b>	<b>\$3,540</b>
<b>UNIT COST:</b>	<b>\$349.60</b>	<b>TOTAL COST:</b>	<b>\$1,748</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$358.40</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$1,792</b>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>202.52%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 15%</b>			
Fee is set by State Law:			
\$50 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>BINGO PERMIT RENEWAL</b>					<b>REFERENCE NO.</b> <b>S-013</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>5</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		1.50	\$152.45	5	\$762	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.25	\$58.00	5	\$290	
PLANNING/BUILDING	SR PLANNER		0.17	\$22.18	5	\$111	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.17	\$17.87	5	\$89	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	5	\$35	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	5	\$371	
POLICE SUPPORT	POLICE RECORDS TECH I/II		0.25	\$17.69	5	\$88	
<b>TYPE SUBTOTAL</b>			<b>2.59</b>	<b>\$349.51</b>		<b>\$1,748</b>	
<b>TOTALS</b>			<b>2.59</b>	<b>\$349.60</b>		<b>\$1,748</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>BLOCK PARTY PERMIT</b>		<b>REFERENCE NO.</b> <b>S-014</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a request to close a residential street for a block party.			
<b>CURRENT FEE STRUCTURE</b>  \$100 per permit plus \$100 deposit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$100.00</b>	<b>TOTAL REVENUE:</b>	<b>\$500</b>
<b>UNIT COST:</b>	<b>\$746.80</b>	<b>TOTAL COST:</b>	<b>\$3,734</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(646.80)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,234)</b>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>13.39%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$745 per permit plus \$100 deposit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>BLOCK PARTY PERMIT</b>				<b>REFERENCE NO.</b> <b>S-014</b>			
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>5</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PUBLIC WORKS ADMIN	DIR OF PUBLIC WORKS		0.25	\$49.32	5	\$247	
STREET MAINTENANCE	PUBLIC WORKS LEAD		0.25	\$39.11	5	\$196	
STREET MAINTENANCE	STREET MAINT WORKER		2.00	\$194.76	5	\$974	
PARK MAINT / SPECIAL I	PUBLIC WORKS SUPT		0.25	\$73.26	5	\$366	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		0.83	\$84.35	5	\$422	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.17	\$39.44	5	\$197	
PLANNING/BUILDING	PLANNING ASSOC/ASST		0.50	\$57.96	5	\$290	
PLANNING/BUILDING	SR PLANNER		0.17	\$22.18	5	\$111	
POLICE SUPPORT	POLICE CAPTAIN		0.17	\$62.63	5	\$313	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	5	\$371	
POLICE SUPPORT	POLICE LIEUTENANT		0.17	\$49.59	5	\$248	
<b>TYPE SUBTOTAL</b>			<b>4.93</b>	<b>\$746.83</b>		<b>\$3,734</b>	
<b>TOTALS</b>			<b>4.93</b>	<b>\$746.80</b>		<b>\$3,734</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> CIRCUS/CARNIVAL PERMIT		<b>REFERENCE NO.</b> S-015	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to operate a Circus/Carnival within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$1,537 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	\$1,537.00	<b>TOTAL REVENUE:</b>	\$3,074
<b>UNIT COST:</b>	\$2,551.50	<b>TOTAL COST:</b>	\$5,103
<b>UNIT PROFIT (SUBSIDY):</b>	<u>\$(1,014.50)</u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u>\$(2,029)</u>
<b>TOTAL UNITS:</b>	2	<b>PCT. COST RECOVERY:</b>	60.24%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2,550 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CIRCUS/CARNIVAL PERMIT</b>					<b>REFERENCE NO.</b> <b>S-015</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PUBLIC WORKS ADMIN	DIR OF PUBLIC WORKS		0.25	\$49.32	2	\$99	
STREET MAINTENANCE	STREET MAINT WORKER		4.00	\$389.52	2	\$779	
PARK MAINT / SPECIAL I	PARK MAINT WORKER I/II	After Event Check	2.00	\$229.34	2	\$459	
PARK MAINT / SPECIAL I	PUBLIC WORKS SUPT		0.25	\$73.26	2	\$147	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		4.00	\$406.52	2	\$813	
PLANNING/BUILDING	COMM DEV DIRECTOR		1.00	\$231.99	2	\$464	
PLANNING/BUILDING	PLANNING ASSOC/ASST		1.00	\$115.91	2	\$232	
PLANNING/BUILDING	SR PLANNER		4.00	\$521.92	2	\$1,044	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	2	\$105	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.50	\$44.30	2	\$89	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	2	\$437	
POLICE SUPPORT	POLICE LIEUTENANT		0.75	\$218.76	2	\$438	
<b>TYPE SUBTOTAL</b>			<b>18.75</b>	<b>\$2,551.73</b>		<b>\$5,103</b>	
<b>TOTALS</b>			<b>18.75</b>	<b>\$2,551.50</b>		<b>\$5,103</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CONDITIONAL USE PERMIT</b>		<b>REFERENCE NO.</b> <b>S-016</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a request for a conditional use permit for a specific use of a specific parcel of property within the terms of the Zoning Code.			
<b>CURRENT FEE STRUCTURE</b>  \$4,656 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$4,656.00</b>	<b>TOTAL REVENUE:</b>	<b>\$37,248</b>
<b>UNIT COST:</b>	<b>\$7,241.50</b>	<b>TOTAL COST:</b>	<b>\$57,932</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(2,585.50)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(20,684)</b>
<b>TOTAL UNITS:</b>	<b>8</b>	<b>PCT. COST RECOVERY:</b>	<b>64.30%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$7,240 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CONDITIONAL USE PERMIT</b>					<b>REFERENCE NO.</b> <b>S-016</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>8</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ASST DIR/CITY ENGINEER		1.00	\$244.92	8	\$1,959	
ENGINEERING	ASSOC/ASST ENGINEER		2.00	\$290.92	8	\$2,327	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		0.50	\$50.82	8	\$407	
PLANNING/BUILDING	COMM DEV DIRECTOR		5.00	\$1,159.95	8	\$9,280	
PLANNING/BUILDING	PLANNING ASSOC/ASST		31.75	\$3,680.14	8	\$29,441	
PLANNING/BUILDING	SR PLANNER		10.00	\$1,304.80	8	\$10,438	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	8	\$1,747	
POLICE SUPPORT	POLICE LIEUTENANT		1.00	\$291.68	8	\$2,333	
		<b>TYPE SUBTOTAL</b>	<b>51.75</b>	<b>\$7,241.56</b>		<b>\$57,932</b>	
<b>TOTALS</b>			<b>51.75</b>	<b>\$7,241.50</b>		<b>\$57,932</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE VARIANCE</b>		<b>REFERENCE NO. S-017</b>	
<b>PRIMARY DEPARTMENT PLANNING</b>	<b>UNIT OF SERVICE APPLICATION</b>	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a request for a Variance from the Zoning Code for compliance with City codes and guidelines.			
<b>CURRENT FEE STRUCTURE</b>  \$4,656 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$4,656.00</b>	<b>TOTAL REVENUE:</b>	<b>\$13,968</b>
<b>UNIT COST:</b>	<b>\$4,137.67</b>	<b>TOTAL COST:</b>	<b>\$12,413</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$518.33</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$1,555</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>112.53%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,140 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE VARIANCE</b>					<b>REFERENCE NO. S-017</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS 3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.50	\$50.82	3	\$152	
PLANNING/BUILDING	COMM DEV DIRECTOR		2.00	\$463.98	3	\$1,392	
PLANNING/BUILDING	PLANNING ASSOC/ASST		20.00	\$2,318.20	3	\$6,955	
PLANNING/BUILDING	SR PLANNER		10.00	\$1,304.80	3	\$3,914	
<b>TYPE SUBTOTAL</b>			<b>32.50</b>	<b>\$4,137.80</b>		<b>\$12,413</b>	
<b>TOTALS</b>			<b>32.50</b>	<b>\$4,137.67</b>		<b>\$12,413</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MINOR VARIANCE/ADMIN ADJUSTMENT</b>		<b>REFERENCE NO.</b> <b>S-018</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a request for an administrative adjustment or a minor variance from the terms of the Zoning Code.			
<b>CURRENT FEE STRUCTURE</b>  \$1,789 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,789.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,789</b>
<b>UNIT COST:</b>	<b>\$1,496.00</b>	<b>TOTAL COST:</b>	<b>\$1,496</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$293.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$293</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>119.59%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,495 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MINOR VARIANCE/ADMIN ADJUSTMENT</b>					<b>REFERENCE NO.</b> <b>S-018</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.25	\$25.41	1	\$25	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.75	\$173.99	1	\$174	
PLANNING/BUILDING	PLANNING ASSOC/ASST		9.50	\$1,101.15	1	\$1,101	
PLANNING/BUILDING	SR PLANNER		1.50	\$195.72	1	\$196	
		<b>TYPE SUBTOTAL</b>	<b>12.00</b>	<b>\$1,496.27</b>		<b>\$1,496</b>	
<b>TOTALS</b>			<b>12.00</b>	<b>\$1,496.00</b>		<b>\$1,496</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TENTATIVE PARCEL/TRACT MAP</b>		<b>REFERENCE NO.</b> <b>S-019</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a tentative parcel or tract map, including vesting maps, to assure accuracy and compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$4,656 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$4,656.00</b>	<b>TOTAL REVENUE:</b>	<b>\$23,280</b>
<b>UNIT COST:</b>	<b>\$4,531.20</b>	<b>TOTAL COST:</b>	<b>\$22,656</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$124.80</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$624</b>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>102.75%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,530 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TENTATIVE PARCEL/TRACT MAP</b>					<b>REFERENCE NO.</b> <b>S-019</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>5</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ASST DIR/CITY ENGINEER		1.00	\$244.92	5	\$1,225	
ENGINEERING	ASSOC/ASST ENGINEER		2.00	\$290.92	5	\$1,455	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		0.50	\$50.82	5	\$254	
PLANNING/BUILDING	COMM DEV DIRECTOR		2.00	\$463.98	5	\$2,320	
PLANNING/BUILDING	PLANNING ASSOC/ASST		20.00	\$2,318.20	5	\$11,591	
PLANNING/BUILDING	SR PLANNER		5.00	\$652.40	5	\$3,262	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	5	\$1,092	
POLICE SUPPORT	POLICE LIEUTENANT		1.00	\$291.68	5	\$1,458	
		<b>TYPE SUBTOTAL</b>	<b>32.00</b>	<b>\$4,531.25</b>		<b>\$22,656</b>	
<b>TOTALS</b>			<b>32.00</b>	<b>\$4,531.20</b>		<b>\$22,656</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SITE PLAN REVIEW</b>		<b>REFERENCE NO.</b> <b>S-020</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed development site plan to determine if it is consistent with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$4,656 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$4,656.00</b>	<b>TOTAL REVENUE:</b>	<b>\$37,248</b>
<b>UNIT COST:</b>	<b>\$6,195.75</b>	<b>TOTAL COST:</b>	<b>\$49,566</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,539.75)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(12,318)</b>
<b>TOTAL UNITS:</b>	<b>8</b>	<b>PCT. COST RECOVERY:</b>	<b>75.15%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$6,195 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SITE PLAN REVIEW</b>				<b>REFERENCE NO.</b> <b>S-020</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>8</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.50	\$50.82	8	\$407
PLANNING/BUILDING	COMM DEV DIRECTOR		5.00	\$1,159.95	8	\$9,280
PLANNING/BUILDING	PLANNING ASSOC/ASST		31.75	\$3,680.14	8	\$29,441
PLANNING/BUILDING	SR PLANNER		10.00	\$1,304.80	8	\$10,438
		<b>TYPE SUBTOTAL</b>	<b>47.25</b>	<b>\$6,195.71</b>		<b>\$49,566</b>
<b>TOTALS</b>			<b>47.25</b>	<b>\$6,195.75</b>		<b>\$49,566</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ADMINISTRATIVE SITE PLAN REVIEW</b>		<b>REFERENCE NO.</b> <b>S-021</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of site and architectural design review of project proposals for consistency with City design guidelines and standards as detailed in the City code.			
<b>CURRENT FEE STRUCTURE</b>  \$2,333 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$2,333.00</b>	<b>TOTAL REVENUE:</b>	<b>\$11,665</b>
<b>UNIT COST:</b>	<b>\$3,424.80</b>	<b>TOTAL COST:</b>	<b>\$17,124</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,091.80)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(5,459)</b>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>68.12%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$3,425 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ADMINISTRATIVE SITE PLAN REVIEW</b>					<b>REFERENCE NO.</b> <b>S-021</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>5</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ASST DIR/CITY ENGINEER		1.00	\$244.92	5	\$1,225	
ENGINEERING	ASSOC/ASST ENGINEER		2.00	\$290.92	5	\$1,455	
ENGINEERING	ENGINEERING TECH		0.25	\$31.38	5	\$157	
PLANNING/BUILDING	COMM DEV DIRECTOR		1.00	\$231.99	5	\$1,160	
PLANNING/BUILDING	PLANNING ASSOC/ASST		16.00	\$1,854.56	5	\$9,273	
PLANNING/BUILDING	SR PLANNER		2.00	\$260.96	5	\$1,305	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	5	\$1,092	
POLICE SUPPORT	POLICE LIEUTENANT		1.00	\$291.68	5	\$1,458	
<b>TYPE SUBTOTAL</b>			<b>23.75</b>	<b>\$3,424.74</b>		<b>\$17,124</b>	
<b>TOTALS</b>			<b>23.75</b>	<b>\$3,424.80</b>		<b>\$17,124</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE MODIFICATION TO APPROV. ENTITLEMENT</b>		<b>REFERENCE NO. S-022</b>
<b>PRIMARY DEPARTMENT PLANNING</b>	<b>UNIT OF SERVICE APPLICATION</b>	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Review of a modification to an approved entitlement for compliance with City codes and standards.		
<b>CURRENT FEE STRUCTURE</b>  \$4,656 per application		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$4,656.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$4,588.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$68.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>101.48%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$4,590 per application		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MODIFICATION TO APPROV. ENTITLEMENT</b>					<b>REFERENCE NO.</b> <b>S-022</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ASST DIR/CITY ENGINEER		0.50	\$122.46	1	\$122	
ENGINEERING	ASSOC/ASST ENGINEER		1.00	\$145.46	1	\$145	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		0.50	\$50.82	1	\$51	
PLANNING/BUILDING	COMM DEV DIRECTOR		2.00	\$463.98	1	\$464	
PLANNING/BUILDING	PLANNING ASSOC/ASST		25.00	\$2,897.75	1	\$2,898	
PLANNING/BUILDING	SR PLANNER		5.00	\$652.40	1	\$652	
POLICE SUPPORT	POLICE CHIEF		0.25	\$109.17	1	\$109	
POLICE SUPPORT	POLICE LIEUTENANT		0.50	\$145.84	1	\$146	
<b>TYPE SUBTOTAL</b>			<b>34.75</b>	<b>\$4,587.88</b>		<b>\$4,588</b>	
<b>TOTALS</b>			<b>34.75</b>	<b>\$4,588.00</b>		<b>\$4,588</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>NEW/AMENDED SPECIFIC PLAN</b>		<b>REFERENCE NO.</b> <b>S-023</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed new Specific Plan are an amendment to an approved Specific Plan for compliance with City codes and standards.		
<b>CURRENT FEE STRUCTURE</b>  \$4,656 per application		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>
		<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>
		<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
		<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>		
<p>\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.</p>		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>NEW/AMENDED SPECIFIC PLAN</b>					<b>REFERENCE NO.</b> <b>S-023</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING/BUILDING	SR PLANNER	Deposit	0.00	\$0.00	1	\$0	
<b>TYPE SUBTOTAL</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> MULTIFAMILY RESID. DESIGN REVIEW		<b>REFERENCE NO.</b> S-024	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of the design of a multi-family residential development for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,123.40</b>	<b>TOTAL COST:</b>	<b>\$5,617</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(1,123.40)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(5,617)</b></u>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,125 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MULTIFAMILY RESID. DESIGN REVIEW</b>				<b>REFERENCE NO.</b> <b>S-024</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>5</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.50	\$50.82	5	\$254
PLANNING/BUILDING	COMM DEV DIRECTOR		1.00	\$231.99	5	\$1,160
PLANNING/BUILDING	PLANNING ASSOC/ASST		5.00	\$579.55	5	\$2,898
PLANNING/BUILDING	SR PLANNER		2.00	\$260.96	5	\$1,305
		<b>TYPE SUBTOTAL</b>	<b>8.50</b>	<b>\$1,123.32</b>		<b>\$5,617</b>
<b>TOTALS</b>			<b>8.50</b>	<b>\$1,123.40</b>		<b>\$5,617</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DANCE HALL PERMIT</b>		<b>REFERENCE NO.</b> <b>S-025</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to operate a dance hall business within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$1,166 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,166.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,166</b>
<b>UNIT COST:</b>	<b>\$1,810.00</b>	<b>TOTAL COST:</b>	<b>\$1,810</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(644.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(644)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>64.42%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,810 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DANCE HALL PERMIT</b>					<b>REFERENCE NO.</b> <b>S-025</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		4.00	\$406.52	1	\$407	
PLANNING/BUILDING	COMM DEV DIRECTOR		1.00	\$231.99	1	\$232	
PLANNING/BUILDING	PLANNING ASSOC/ASST		1.00	\$115.91	1	\$116	
PLANNING/BUILDING	SR PLANNER		4.00	\$521.92	1	\$522	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	1	\$53	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.50	\$44.30	1	\$44	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	1	\$218	
POLICE SUPPORT	POLICE LIEUTENANT		0.75	\$218.76	1	\$219	
		<b>TYPE SUBTOTAL</b>	<b>12.25</b>	<b>\$1,810.29</b>		<b>\$1,810</b>	
<b>TOTALS</b>			<b>12.25</b>	<b>\$1,810.00</b>		<b>\$1,810</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DANCE PERMIT</b>		<b>REFERENCE NO.</b> <b>S-026</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request for a one-time dance within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$150 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$150.00</b>	<b>TOTAL REVENUE:</b>	<b>\$2,250</b>
<b>UNIT COST:</b>	<b>\$305.40</b>	<b>TOTAL COST:</b>	<b>\$4,581</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(155.40)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,331)</b>
<b>TOTAL UNITS:</b>	<b>15</b>	<b>PCT. COST RECOVERY:</b>	<b>49.12%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$305 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DANCE PERMIT</b>					<b>REFERENCE NO.</b> <b>S-026</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>15</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		1.00	\$101.63	15	\$1,524	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	15	\$788	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	15	\$106	
POLICE SUPPORT	POLICE CHIEF		0.33	\$144.10	15	\$2,162	
		<b>TYPE SUBTOTAL</b>	<b>1.91</b>	<b>\$305.38</b>		<b>\$4,581</b>	
<b>TOTALS</b>			<b>1.91</b>	<b>\$305.40</b>		<b>\$4,581</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DENSITY BONUS REVIEW</b>		<b>REFERENCE NO.</b> <b>S-027</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of an affordable housing density bonus request.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$504.00</b>	<b>TOTAL COST:</b>	<b>\$504</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(504.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(504)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$505 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DENSITY BONUS REVIEW</b>				<b>REFERENCE NO.</b> <b>S-027</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.25	\$25.41	1	\$25
PLANNING/BUILDING	COMM DEV DIRECTOR		0.50	\$116.00	1	\$116
PLANNING/BUILDING	PLANNING ASSOC/ASST		2.00	\$231.82	1	\$232
PLANNING/BUILDING	SR PLANNER		1.00	\$130.48	1	\$130
		<b>TYPE SUBTOTAL</b>	<b>3.75</b>	<b>\$503.71</b>		<b>\$504</b>
<b>TOTALS</b>			<b>3.75</b>	<b>\$504.00</b>		<b>\$504</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>EASEMENT &amp; DOC REV/CC&amp;R/REVISE MAP</b>		<b>REFERENCE NO.</b> <b>S-028</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> REVIEW	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of an Easement Agreement, Document Review, CC&R Agreements and revised maps.			
<b>CURRENT FEE STRUCTURE</b>  \$689 per review			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$689.00</b>	<b>TOTAL REVENUE:</b>	<b>\$689</b>
<b>UNIT COST:</b>	<b>\$246.00</b>	<b>TOTAL COST:</b>	<b>\$246</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$443.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$443</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>280.08%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$245 per review plus actual attorney or other contract costs			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>EASEMENT &amp; DOC REV/CC&amp;R/REVISE MAP</b>					<b>REFERENCE NO.</b> <b>S-028</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING/BUILDING	PLANNING ASSOC/ASST		1.00	\$115.91	1	\$116	
PLANNING/BUILDING	SR PLANNER	Plus Attorney	1.00	\$130.48	1	\$130	
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$246.39</b>		<b>\$246</b>	
<b>TOTALS</b>			<b>2.00</b>	<b>\$246.00</b>		<b>\$246</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ENTERTAINMENT PERMIT</b>		<b>REFERENCE NO.</b> <b>S-029</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Regulation and inspection of live entertainment businesses within the City.			
<b>CURRENT FEE STRUCTURE</b> \$1,829 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,829.00</b>	<b>TOTAL REVENUE:</b>	<b>\$10,974</b>
<b>UNIT COST:</b>	<b>\$1,896.33</b>	<b>TOTAL COST:</b>	<b>\$11,378</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(67.33)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(404)</b>
<b>TOTAL UNITS:</b>	<b>6</b>	<b>PCT. COST RECOVERY:</b>	<b>96.45%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b> \$1,895 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ENTERTAINMENT PERMIT</b>					<b>REFERENCE NO.</b> <b>S-029</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>6</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		4.00	\$406.52	6	\$2,439	
PLANNING/BUILDING	COMM DEV DIRECTOR		1.00	\$231.99	6	\$1,392	
PLANNING/BUILDING	PLANNING ASSOC/ASST		1.00	\$115.91	6	\$695	
PLANNING/BUILDING	SR PLANNER		4.00	\$521.92	6	\$3,132	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	6	\$315	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.50	\$44.30	6	\$266	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	6	\$1,310	
POLICE SUPPORT	POLICE LIEUTENANT		0.75	\$218.76	6	\$1,313	
PUBLIC SAFETY/EMERG		Fire Review	0.00	\$86.00	6	\$516	
		<b>TYPE SUBTOTAL</b>	<b>12.25</b>	<b>\$1,896.29</b>		<b>\$11,378</b>	
<b>TOTALS</b>			<b>12.25</b>	<b>\$1,896.33</b>		<b>\$11,378</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>JUMPER PERMIT</b>		<b>REFERENCE NO.</b> <b>S-030</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to place an inflatable jumper at a City park.			
<b>CURRENT FEE STRUCTURE</b>  \$30 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$30.00</b>	<b>TOTAL REVENUE:</b>	<b>\$30</b>
<b>UNIT COST:</b>	<b>\$51.00</b>	<b>TOTAL COST:</b>	<b>\$51</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(21.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(21)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>58.82%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$50 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>JUMPER PERMIT</b>					<b>REFERENCE NO.</b> <b>S-030</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		0.50	\$50.82	1	\$51	
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$50.82</b>		<b>\$51</b>	
<b>TOTALS</b>			<b>0.50</b>	<b>\$51.00</b>		<b>\$51</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TRACKLESS TRAIN PERMIT</b>		<b>REFERENCE NO.</b> <b>S-031</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to place a trackless train at a City park.			
<b>CURRENT FEE STRUCTURE</b>  \$30 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$30.00</b>	<b>TOTAL REVENUE:</b>	<b>\$30</b>
<b>UNIT COST:</b>	<b>\$51.00</b>	<b>TOTAL COST:</b>	<b>\$51</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(21.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(21)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>58.82%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$50 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TRACKLESS TRAIN PERMIT</b>					<b>REFERENCE NO.</b> <b>S-031</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		0.50	\$50.82	1	\$51	
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$50.82</b>		<b>\$51</b>	
<b>TOTALS</b>			<b>0.50</b>	<b>\$51.00</b>		<b>\$51</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CERTIFICATE OF ENVIRON. EXEMPTION</b>		<b>REFERENCE NO.</b> <b>S-032</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a certificate of exemption for those projects that are exempt from the terms of the California Environmental Quality Act (CEQA).			
<b>CURRENT FEE STRUCTURE</b>  \$250 per application plus actual costs			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$250.00</b>	<b>TOTAL REVENUE:</b>	<b>\$13,250</b>
<b>UNIT COST:</b>	<b>\$306.89</b>	<b>TOTAL COST:</b>	<b>\$16,265</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(56.89)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,015)</b>
<b>TOTAL UNITS:</b>	<b>53</b>	<b>PCT. COST RECOVERY:</b>	<b>81.46%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Standard - \$255 per application plus any filing fees In-Fill - \$1,190 per application plus any filing fees plus any outside contract costs			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CERTIFICATE OF ENVIRON. EXEMPTION</b>					<b>REFERENCE NO.</b> <b>S-032</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>53</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING/BUILDING	PLANNING ASSOC/ASST	Standard	2.00	\$231.82	50	\$11,591	
PLANNING/BUILDING	SR PLANNER	Standard	0.17	\$22.18	50	\$1,109	
<b>TYPE SUBTOTAL</b>			<b>2.17</b>	<b>\$254.00</b>		<b>\$12,700</b>	
PLANNING/BUILDING	PLANNING ASSOC/ASST	In-Fill	8.00	\$927.28	3	\$2,782	
PLANNING/BUILDING	SR PLANNER	In-Fill	2.00	\$260.96	3	\$783	
<b>TYPE SUBTOTAL</b>			<b>10.00</b>	<b>\$1,188.24</b>		<b>\$3,565</b>	
<b>TOTALS</b>			<b>12.17</b>	<b>\$306.89</b>		<b>\$16,265</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ENVIRONMENTAL REVIEW</b>		<b>REFERENCE NO.</b> <b>S-033</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PROJECT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing of environmental documents of a proposed development and the review necessary to determine that a project complies with the California Environmental Quality Act (CEQA).			
<b>CURRENT FEE STRUCTURE</b>  Negative Declaration - \$500 plus actual cost Mitigated Negative Declaration - \$500 plus actual cost Environmental Impact Report - \$600 plus actual cost Monitoring Compliance - \$423			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$3,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$15,000</b>
<b>UNIT COST:</b>	<b>\$3,117.20</b>	<b>TOTAL COST:</b>	<b>\$15,586</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(117.20)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(586)</b>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>96.24%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ENVIRONMENTAL REVIEW</b>					<b>REFERENCE NO.</b> <b>S-033</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>5</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING/BUILDING	COMM DEV DIRECTOR		5.00	\$1,159.95	5	\$5,800	
PLANNING/BUILDING	SR PLANNER		15.00	\$1,957.20	5	\$9,786	
		<b>TYPE SUBTOTAL</b>	<b>20.00</b>	<b>\$3,117.15</b>		<b>\$15,586</b>	
<b>TOTALS</b>			<b>20.00</b>	<b>\$3,117.20</b>		<b>\$15,586</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>EXTENSION OF TIME (STAFF APPROVAL)</b>		<b>REFERENCE NO.</b> <b>S-034</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing and review of a proposed time extension of a project that is approved by the Community Development Director.			
<b>CURRENT FEE STRUCTURE</b>  \$350 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$350.00</b>	<b>TOTAL REVENUE:</b>	<b>\$350</b>
<b>UNIT COST:</b>	<b>\$304.00</b>	<b>TOTAL COST:</b>	<b>\$304</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$46.00</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$46</b></u>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>115.13%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$305 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>EXTENSION OF TIME (STAFF APPROVAL)</b>					<b>REFERENCE NO.</b> <b>S-034</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.17	\$39.44	1	\$39	
PLANNING/BUILDING	PLANNING ASSOC/ASST		2.00	\$231.82	1	\$232	
PLANNING/BUILDING	SR PLANNER		0.25	\$32.62	1	\$33	
<b>TYPE SUBTOTAL</b>			<b>2.42</b>	<b>\$303.88</b>		<b>\$304</b>	
<b>TOTALS</b>			<b>2.42</b>	<b>\$304.00</b>		<b>\$304</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>EXTENSION OF TIME (PC APPROVAL)</b>		<b>REFERENCE NO.</b> <b>S-035</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing and review of a proposed time extension of a project that is approved by the Planning Commission.			
<b>CURRENT FEE STRUCTURE</b>  \$603 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$603.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,206</b>
<b>UNIT COST:</b>	<b>\$1,087.00</b>	<b>TOTAL COST:</b>	<b>\$2,174</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(484.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(968)</b>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>55.47%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,085 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>EXTENSION OF TIME (PC APPROVAL)</b>					<b>REFERENCE NO.</b> <b>S-035</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING/BUILDING	COMM DEV DIRECTOR		1.00	\$231.99	2	\$464	
PLANNING/BUILDING	PLANNING ASSOC/ASST		4.00	\$463.64	2	\$927	
PLANNING/BUILDING	SR PLANNER		3.00	\$391.44	2	\$783	
		<b>TYPE SUBTOTAL</b>	<b>8.00</b>	<b>\$1,087.07</b>		<b>\$2,174</b>	
<b>TOTALS</b>			<b>8.00</b>	<b>\$1,087.00</b>		<b>\$2,174</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>FILM PERMIT</b>		<b>REFERENCE NO.</b> <b>S-036</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to film within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$200 per permit  Plus: City Park Film Use - \$400 per permit Film Prep/Strike (1st & 2nd day) - \$100 Film Prep/Strike (each additional day after 2nd day) - \$400  Still Photo Use - \$100 per permit			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$200.00</b>	<b>TOTAL REVENUE:</b>	<b>\$9,600</b>
<b>UNIT COST:</b>	<b>\$330.38</b>	<b>TOTAL COST:</b>	<b>\$15,858</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(130.38)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(6,258)</b>
<b>TOTAL UNITS:</b>	<b>48</b>	<b>PCT. COST RECOVERY:</b>	<b>60.54%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$330 per permit  Plus: City Park Film Use - \$400 per permit Film Prep/Strike (1st & 2nd day) - \$100 Film Prep/Strike (each additional day after 2nd day) - \$400  Still Photo Use - \$100 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>FILM PERMIT</b>					<b>REFERENCE NO.</b> <b>S-036</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>48</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PUBLIC WORKS ADMIN	PROGRAM COORD		0.25	\$20.84	48	\$1,000	
DEVELOPMENT SVCS	ECON DEV MANAGER		0.25	\$26.84	48	\$1,288	
POLICE SUPPORT	POLICE CAPTAIN		0.17	\$62.63	48	\$3,006	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	48	\$3,563	
POLICE SUPPORT	POLICE LIEUTENANT		0.50	\$145.84	48	\$7,000	
<b>TYPE SUBTOTAL</b>			<b>1.34</b>	<b>\$330.38</b>		<b>\$15,858</b>	
<b>TOTALS</b>			<b>1.34</b>	<b>\$330.38</b>		<b>\$15,858</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>FIREWORKS STAND PERMIT</b>		<b>REFERENCE NO.</b> <b>S-037</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> STAND	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing and review of Fireworks stands.			
<b>CURRENT FEE STRUCTURE</b>  \$913 per stand			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$913.00</b>	<b>TOTAL REVENUE:</b>	<b>\$6,391</b>
<b>UNIT COST:</b>	<b>\$1,168.14</b>	<b>TOTAL COST:</b>	<b>\$8,177</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(255.14)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,786)</b>
<b>TOTAL UNITS:</b>	<b>7</b>	<b>PCT. COST RECOVERY:</b>	<b>78.16%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,170 per stand			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>FIREWORKS STAND PERMIT</b>					<b>REFERENCE NO.</b> <b>S-037</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>7</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		5.00	\$508.15	7	\$3,557	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.50	\$116.00	7	\$812	
PLANNING/BUILDING	PLANNING ASSOC/ASST		1.50	\$173.87	7	\$1,217	
PLANNING/BUILDING	SR PLANNER		0.67	\$87.42	7	\$612	
POLICE SUPPORT	POLICE CAPTAIN		0.17	\$62.63	7	\$438	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	7	\$520	
POLICE SUPPORT	POLICE LIEUTENANT		0.50	\$145.84	7	\$1,021	
		<b>TYPE SUBTOTAL</b>	<b>8.51</b>	<b>\$1,168.14</b>		<b>\$8,177</b>	
<b>TOTALS</b>			<b>8.51</b>	<b>\$1,168.14</b>		<b>\$8,177</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>FIREWORKS STAND REMOVAL</b>		<b>REFERENCE NO.</b> <b>S-038</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> STAND	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Removal of Fireworks Stand which was not removed by the group operating the stand.			
<b>CURRENT FEE STRUCTURE</b> \$343 per stand			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$343.00</b>	<b>TOTAL REVENUE:</b>	<b>\$343</b>
<b>UNIT COST:</b>	<b>\$384.00</b>	<b>TOTAL COST:</b>	<b>\$384</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(41.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(41)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>89.32%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b> \$385 per stand plus actual removal costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>FIREWORKS STAND REMOVAL</b>					<b>REFERENCE NO.</b> <b>S-038</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.67	\$68.09	1	\$68	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.33	\$76.56	1	\$77	
CDBG CODE ENFORCE	CODE ENFORCEMENT OFFICER		2.00	\$239.58	1	\$240	
		<b>TYPE SUBTOTAL</b>	<b>3.00</b>	<b>\$384.23</b>		<b>\$384</b>	
<b>TOTALS</b>			<b>3.00</b>	<b>\$384.00</b>		<b>\$384</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>FORTUNETELLER PERMIT</b>		<b>REFERENCE NO.</b> <b>S-039</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a request to operate a fortuneteller business in the City.			
<b>CURRENT FEE STRUCTURE</b>  \$824 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$824.00</b>	<b>TOTAL REVENUE:</b>	<b>\$824</b>
<b>UNIT COST:</b>	<b>\$1,810.00</b>	<b>TOTAL COST:</b>	<b>\$1,810</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(986.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(986)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>45.52%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,810 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>FORTUNETELLER PERMIT</b>					<b>REFERENCE NO.</b> <b>S-039</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		4.00	\$406.52	1	\$407	
PLANNING/BUILDING	COMM DEV DIRECTOR		1.00	\$231.99	1	\$232	
PLANNING/BUILDING	PLANNING ASSOC/ASST		1.00	\$115.91	1	\$116	
PLANNING/BUILDING	SR PLANNER		4.00	\$521.92	1	\$522	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	1	\$53	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.50	\$44.30	1	\$44	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	1	\$218	
POLICE SUPPORT	POLICE LIEUTENANT		0.75	\$218.76	1	\$219	
<b>TYPE SUBTOTAL</b>			<b>12.25</b>	<b>\$1,810.29</b>		<b>\$1,810</b>	
<b>TOTALS</b>			<b>12.25</b>	<b>\$1,810.00</b>		<b>\$1,810</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>GARAGE SALE PERMIT</b>		<b>REFERENCE NO.</b> <b>S-040</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a permit to operate a garage or yard sale in the City.			
<b>CURRENT FEE STRUCTURE</b>  \$30 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$30.00</b>	<b>TOTAL REVENUE:</b>	<b>\$6,240</b>
<b>UNIT COST:</b>	<b>\$5.68</b>	<b>TOTAL COST:</b>	<b>\$1,181</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$24.32</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$5,059</b>
<b>TOTAL UNITS:</b>	<b>208</b>	<b>PCT. COST RECOVERY:</b>	<b>528.37%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Charge the actual third party vendor costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>GARAGE SALE PERMIT</b>				<b>REFERENCE NO.</b> <b>S-040</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>208</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FISCAL RESOURCES		Software Costs	0.00	\$5.68	208	\$1,181
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$5.68</b>		<b>\$1,181</b>
		<b>TOTALS</b>	<b>0.00</b>	<b>\$5.68</b>		<b>\$1,181</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>HANDBILL PERMIT</b>		<b>REFERENCE NO.</b> <b>S-041</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to distribute handbills within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$543 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$543.00</b>	<b>TOTAL REVENUE:</b>	<b>\$543</b>
<b>UNIT COST:</b>	<b>\$236.00</b>	<b>TOTAL COST:</b>	<b>\$236</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$307.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$307</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>230.08%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$235 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>HANDBILL PERMIT</b>					<b>REFERENCE NO.</b> <b>S-041</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		1.00	\$101.63	1	\$102	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	1	\$53	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	1	\$7	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	1	\$74	
		<b>TYPE SUBTOTAL</b>	<b>1.75</b>	<b>\$235.51</b>		<b>\$236</b>	
<b>TOTALS</b>			<b>1.75</b>	<b>\$236.00</b>		<b>\$236</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>JUNK COLLECTOR PERMIT</b>		<b>REFERENCE NO.</b> <b>S-042</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to operate a junk collector business within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$1,058 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,058.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,058</b>
<b>UNIT COST:</b>	<b>\$759.00</b>	<b>TOTAL COST:</b>	<b>\$759</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$299.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$299</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>139.39%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$760 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>JUNK COLLECTOR PERMIT</b>					<b>REFERENCE NO.</b> <b>S-042</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		1.83	\$185.98	1	\$186	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.17	\$39.44	1	\$39	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	1	\$53	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.50	\$44.30	1	\$44	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	1	\$218	
POLICE SUPPORT	POLICE LIEUTENANT		0.75	\$218.76	1	\$219	
		<b>TYPE SUBTOTAL</b>	<b>4.25</b>	<b>\$759.37</b>		<b>\$759</b>	
<b>TOTALS</b>			<b>4.25</b>	<b>\$759.00</b>		<b>\$759</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>JUNK DEALER PERMIT</b>		<b>REFERENCE NO.</b> <b>S-043</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to operate a junk dealer business within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$1,052 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,052.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,052</b>
<b>UNIT COST:</b>	<b>\$759.00</b>	<b>TOTAL COST:</b>	<b>\$759</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$293.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$293</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>138.60%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$760 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>JUNK DEALER PERMIT</b>					<b>REFERENCE NO.</b> <b>S-043</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		1.83	\$185.98	1	\$186	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.17	\$39.44	1	\$39	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	1	\$53	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.50	\$44.30	1	\$44	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	1	\$218	
POLICE SUPPORT	POLICE LIEUTENANT		0.75	\$218.76	1	\$219	
		<b>TYPE SUBTOTAL</b>	<b>4.25</b>	<b>\$759.37</b>		<b>\$759</b>	
<b>TOTALS</b>			<b>4.25</b>	<b>\$759.00</b>		<b>\$759</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>KENNEL PERMIT</b>		<b>REFERENCE NO.</b> <b>S-044</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a request to operate a kennel within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$578 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
This fee should be removed from the fee schedule as it would be included as a Conditional Use Permit.			

**CITY OF GARDENA  
 COST DETAIL WORKSHEET  
 FY 2022/23**

<b>SERVICE</b> <b>KENNEL PERMIT</b>				<b>REFERENCE NO.</b> <b>S-044</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>LOT LINE ADJUSTMENT/LOT MERGER</b>		<b>REFERENCE NO.</b> <b>S-045</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review a requested Lot Line Adjustment or Lot Merger for compliance with the Subdivision Map Act and City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$1,443 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,443.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,772</b>
<b>UNIT COST:</b>	<b>\$1,684.75</b>	<b>TOTAL COST:</b>	<b>\$6,739</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(241.75)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(967)</b>
<b>TOTAL UNITS:</b>	<b>4</b>	<b>PCT. COST RECOVERY:</b>	<b>85.65%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,685 per application plus actual surveyor costs			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>LOT LINE ADJUSTMENT/LOT MERGER</b>					<b>REFERENCE NO.</b> <b>S-045</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>4</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ASSOC/ASST ENGINEER		2.67	\$388.38	4	\$1,554	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.17	\$39.44	4	\$158	
PLANNING/BUILDING	PLANNING ASSOC/ASST		10.00	\$1,159.10	4	\$4,636	
PLANNING/BUILDING	SR PLANNER		0.75	\$97.86	4	\$391	
<b>TYPE SUBTOTAL</b>			<b>13.59</b>	<b>\$1,684.78</b>		<b>\$6,739</b>	
<b>TOTALS</b>			<b>13.59</b>	<b>\$1,684.75</b>		<b>\$6,739</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>URBAN LOT SPLIT</b>		<b>REFERENCE NO.</b> <b>S-046</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review a requested SB9 Urban Lot Split for compliance with the State Law and City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$1,443 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,443.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,443</b>
<b>UNIT COST:</b>	<b>\$1,685.00</b>	<b>TOTAL COST:</b>	<b>\$1,685</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(242.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(242)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>85.64%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,685 per application plus actual surveyor costs			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>URBAN LOT SPLIT</b>				<b>REFERENCE NO.</b> <b>S-046</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ASSOC/ASST ENGINEER		2.67	\$388.38	1	\$388
PLANNING/BUILDING	COMM DEV DIRECTOR		0.17	\$39.44	1	\$39
PLANNING/BUILDING	PLANNING ASSOC/ASST		10.00	\$1,159.10	1	\$1,159
PLANNING/BUILDING	SR PLANNER		0.75	\$97.86	1	\$98
		<b>TYPE SUBTOTAL</b>	<b>13.59</b>	<b>\$1,684.78</b>		<b>\$1,685</b>
<b>TOTALS</b>			<b>13.59</b>	<b>\$1,685.00</b>		<b>\$1,685</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> NON-PROFIT SOLICITATION PERMIT		<b>REFERENCE NO.</b> S-047	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to operate a non-profit solicitation business within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$75 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$75.00</b>	<b>TOTAL REVENUE:</b>	<b>\$375</b>
<b>UNIT COST:</b>	<b>\$235.60</b>	<b>TOTAL COST:</b>	<b>\$1,178</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(160.60)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(803)</b>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>31.83%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$235 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>NON-PROFIT SOLICITATION PERMIT</b>					<b>REFERENCE NO.</b> <b>S-047</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>5</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		1.00	\$101.63	5	\$508	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	5	\$263	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	5	\$35	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	5	\$371	
		<b>TYPE SUBTOTAL</b>	<b>1.75</b>	<b>\$235.51</b>		<b>\$1,178</b>	
<b>TOTALS</b>			<b>1.75</b>	<b>\$235.60</b>		<b>\$1,178</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PAWNBROKER PERMIT</b>		<b>REFERENCE NO.</b> <b>S-048</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Processing a request to operate a pawnshop business within the City.		
<b>CURRENT FEE STRUCTURE</b>  \$1,347 per permit		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$1,347.00</b>	<b>TOTAL REVENUE:</b>
		<b>\$1,347</b>
<b>UNIT COST:</b>	<b>\$759.00</b>	<b>TOTAL COST:</b>
		<b>\$759</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$588.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
		<b>\$588</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>177.47%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$760 per permit		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PAWNBROKER PERMIT</b>					<b>REFERENCE NO.</b> <b>S-048</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		1.83	\$185.98	1	\$186	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.17	\$39.44	1	\$39	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	1	\$53	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.50	\$44.30	1	\$44	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	1	\$218	
POLICE SUPPORT	POLICE LIEUTENANT		0.75	\$218.76	1	\$219	
<b>TYPE SUBTOTAL</b>			<b>4.25</b>	<b>\$759.37</b>		<b>\$759</b>	
<b>TOTALS</b>			<b>4.25</b>	<b>\$759.00</b>		<b>\$759</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> PEDDLER/SIDEWALK/STREET VENDOR PMT		<b>REFERENCE NO.</b> S-049	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Regulation of peddlers or sidewalk/street vendors operating within the City.			
<b>CURRENT FEE STRUCTURE</b> \$592 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$592.00</b>	<b>TOTAL REVENUE:</b>	<b>\$592</b>
<b>UNIT COST:</b>	<b>\$443.00</b>	<b>TOTAL COST:</b>	<b>\$443</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$149.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$149</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>133.63%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b> \$445 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PEDDLER/SIDEWALK/STREET VENDOR PMT</b>					<b>REFERENCE NO.</b> <b>S-049</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		1.83	\$185.98	1	\$186	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.50	\$116.00	1	\$116	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	1	\$7	
POLICE SUPPORT	POLICE ASST-PT		0.75	\$24.09	1	\$24	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	1	\$74	
POLICE SUPPORT	POLICE RECORDS TECH I/II		0.50	\$35.38	1	\$35	
		<b>TYPE SUBTOTAL</b>	<b>3.83</b>	<b>\$442.77</b>		<b>\$443</b>	
<b>TOTALS</b>			<b>3.83</b>	<b>\$443.00</b>		<b>\$443</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SPECIAL BUSINESS PERMIT RENEWAL</b>		<b>REFERENCE NO.</b> <b>S-050</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of the renewal of various special business operating within the City. Renewals with changes would be charged the fee for a new application.			
<b>CURRENT FEE STRUCTURE</b>  Billiards/Poolroom Establishment - \$972 Dance Hall - \$639 Entertainment - \$1,162 Shooting Gallery - \$546 Other - \$554			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$554.00</b>	<b>TOTAL REVENUE:</b>	<b>\$13,850</b>
<b>UNIT COST:</b>	<b>\$464.92</b>	<b>TOTAL COST:</b>	<b>\$11,623</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$89.08</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$2,227</b>
<b>TOTAL UNITS:</b>	<b>25</b>	<b>PCT. COST RECOVERY:</b>	<b>119.16%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$465 per permit  Renewals with changes would be charged the fee for a new application.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SPECIAL BUSINESS PERMIT RENEWAL</b>					<b>REFERENCE NO.</b> <b>S-050</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>25</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		1.83	\$185.98	25	\$4,650	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.25	\$58.00	25	\$1,450	
PLANNING/BUILDING	PLANNING ASSOC/ASST		0.50	\$57.96	25	\$1,449	
PLANNING/BUILDING	SR PLANNER		0.17	\$22.18	25	\$555	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	25	\$177	
POLICE SUPPORT	POLICE ASST-PT		0.75	\$24.09	25	\$602	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	25	\$1,856	
POLICE SUPPORT	POLICE RECORDS TECH I/II		0.50	\$35.38	25	\$885	
		<b>TYPE SUBTOTAL</b>	<b>4.25</b>	<b>\$464.91</b>		<b>\$11,623</b>	
<b>TOTALS</b>			<b>4.25</b>	<b>\$464.92</b>		<b>\$11,623</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PRIVATE PLAYGROUND PERMIT</b>		<b>REFERENCE NO.</b> <b>S-051</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Processing a request to operate a private playground as part of a business within the City.		
<b>CURRENT FEE STRUCTURE</b>  \$916 per permit		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$916.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$481.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$435.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>190.44%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$480 per permit		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PRIVATE PLAYGROUND PERMIT</b>					<b>REFERENCE NO.</b> <b>S-051</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.67	\$68.09	1	\$68	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.25	\$58.00	1	\$58	
PLANNING/BUILDING	PLANNING ASSOC/ASST		0.50	\$57.96	1	\$58	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	1	\$7	
POLICE SUPPORT	POLICE CHIEF		0.33	\$144.10	1	\$144	
POLICE SUPPORT	POLICE LIEUTENANT		0.50	\$145.84	1	\$146	
		<b>TYPE SUBTOTAL</b>	<b>2.33</b>	<b>\$481.08</b>		<b>\$481</b>	
<b>TOTALS</b>			<b>2.33</b>	<b>\$481.00</b>		<b>\$481</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PRE-SUBMITTAL REVIEW</b>		<b>REFERENCE NO.</b> <b>S-052</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> REVIEW	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of an informal pre-submittal plans to provide initial feedback to the applicant.			
<b>CURRENT FEE STRUCTURE</b>  \$874 per review			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$874.00</b>	<b>TOTAL REVENUE:</b>	<b>\$2,622</b>
<b>UNIT COST:</b>	<b>\$406.00</b>	<b>TOTAL COST:</b>	<b>\$1,218</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$468.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$1,404</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>215.27%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$405 per review			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PRE-SUBMITTAL REVIEW</b>					<b>REFERENCE NO.</b> <b>S-052</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.50	\$50.82	3	\$152	
PLANNING/BUILDING	PLANNING ASSOC/ASST		2.50	\$289.78	3	\$869	
PLANNING/BUILDING	SR PLANNER		0.50	\$65.24	3	\$196	
<b>TYPE SUBTOTAL</b>			<b>3.50</b>	<b>\$405.84</b>		<b>\$1,218</b>	
<b>TOTALS</b>			<b>3.50</b>	<b>\$406.00</b>		<b>\$1,218</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE PRE-APPLICATION REVIEW</b>		<b>REFERENCE NO. S-053</b>
<b>PRIMARY DEPARTMENT PLANNING</b>	<b>UNIT OF SERVICE REVIEW</b>	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Review of a formal pre-application plan, including necessary research, to provide initial feedback to the applicant.		
<b>CURRENT FEE STRUCTURE</b>  \$874 per review		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:                    \$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:                         \$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):         \$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:             0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2,500 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PRE-APPLICATION REVIEW</b>				<b>REFERENCE NO.</b> <b>S-053</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING/BUILDING	SR PLANNER	Deposit	0.00	\$0.00	1	\$0
<b>TYPE SUBTOTAL</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>REAL PROPERTY ADDRESS CHANGE</b>		<b>REFERENCE NO.</b> <b>S-054</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a request to change the address of a particular parcel.			
<b>CURRENT FEE STRUCTURE</b>  Residential - \$240 per application Commercial - \$286 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$263.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,578</b>
<b>UNIT COST:</b>	<b>\$492.17</b>	<b>TOTAL COST:</b>	<b>\$2,953</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(229.17)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,375)</b>
<b>TOTAL UNITS:</b>	<b>6</b>	<b>PCT. COST RECOVERY:</b>	<b>53.44%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$490 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>REAL PROPERTY ADDRESS CHANGE</b>					<b>REFERENCE NO.</b> <b>S-054</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>6</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ASSOC/ASST ENGINEER		0.50	\$72.73	6	\$436	
PERMITS & LICENSES	PROGRAM COORD		2.00	\$215.64	6	\$1,294	
PLANNING/BUILDING	PLANNING ASSOC/ASST		0.50	\$57.96	6	\$348	
POLICE SUPPORT	POLICE LIEUTENANT		0.50	\$145.84	6	\$875	
		<b>TYPE SUBTOTAL</b>	<b>3.50</b>	<b>\$492.17</b>		<b>\$2,953</b>	
<b>TOTALS</b>			<b>3.50</b>	<b>\$492.17</b>		<b>\$2,953</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SECONDHAND DEALER PERMIT</b>		<b>REFERENCE NO.</b> <b>S-055</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Processing a request to operate a secondhand dealer business within the City.		
<b>CURRENT FEE STRUCTURE</b>  \$1,347 per application		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$1,347.00</b>	<b>TOTAL REVENUE:</b> <b>\$1,347</b>
<b>UNIT COST:</b>	<b>\$759.00</b>	<b>TOTAL COST:</b> <b>\$759</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$588.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$588</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>177.47%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$760 per application		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SECONDHAND DEALER PERMIT</b>					<b>REFERENCE NO.</b> <b>S-055</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		1.83	\$185.98	1	\$186	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.17	\$39.44	1	\$39	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	1	\$53	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.50	\$44.30	1	\$44	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	1	\$218	
POLICE SUPPORT	POLICE LIEUTENANT		0.75	\$218.76	1	\$219	
		<b>TYPE SUBTOTAL</b>	<b>4.25</b>	<b>\$759.37</b>		<b>\$759</b>	
<b>TOTALS</b>			<b>4.25</b>	<b>\$759.00</b>		<b>\$759</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>FIRING RANGE PERMIT</b>		<b>REFERENCE NO.</b> <b>S-056</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to operate a firing range within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$1,072 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,072.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,072</b>
<b>UNIT COST:</b>	<b>\$1,810.00</b>	<b>TOTAL COST:</b>	<b>\$1,810</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(738.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(738)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>59.23%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,810 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>FIRING RANGE PERMIT</b>					<b>REFERENCE NO.</b> <b>S-056</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		4.00	\$406.52	1	\$407	
PLANNING/BUILDING	COMM DEV DIRECTOR		1.00	\$231.99	1	\$232	
PLANNING/BUILDING	PLANNING ASSOC/ASST		1.00	\$115.91	1	\$116	
PLANNING/BUILDING	SR PLANNER		4.00	\$521.92	1	\$522	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	1	\$53	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.50	\$44.30	1	\$44	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	1	\$218	
POLICE SUPPORT	POLICE LIEUTENANT		0.75	\$218.76	1	\$219	
		<b>TYPE SUBTOTAL</b>	<b>12.25</b>	<b>\$1,810.29</b>		<b>\$1,810</b>	
<b>TOTALS</b>			<b>12.25</b>	<b>\$1,810.00</b>		<b>\$1,810</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SIMILAR USE DETERMINATION</b>		<b>REFERENCE NO.</b> <b>S-057</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review a request to determine if a new use is similar to an existing use and is compatible with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$3,551 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$3,551.00</b>	<b>TOTAL REVENUE:</b>	<b>\$7,102</b>
<b>UNIT COST:</b>	<b>\$967.50</b>	<b>TOTAL COST:</b>	<b>\$1,935</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$2,583.50</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$5,167</b>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>367.03%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$970 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SIMILAR USE DETERMINATION</b>					<b>REFERENCE NO.</b> <b>S-057</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.25	\$25.41	2	\$51	
PLANNING/BUILDING	COMM DEV DIRECTOR		1.00	\$231.99	2	\$464	
PLANNING/BUILDING	PLANNING ASSOC/ASST		5.00	\$579.55	2	\$1,159	
PLANNING/BUILDING	SR PLANNER		1.00	\$130.48	2	\$261	
<b>TYPE SUBTOTAL</b>			<b>7.25</b>	<b>\$967.43</b>		<b>\$1,935</b>	
<b>TOTALS</b>			<b>7.25</b>	<b>\$967.50</b>		<b>\$1,935</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TEMPORARY CERTIFICATE OF OCCUPANCY</b>		<b>REFERENCE NO.</b> <b>S-058</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and issuance of certificate to occupy and use a structure on a temporary basis.			
<b>CURRENT FEE STRUCTURE</b>  \$850 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$850.00</b>	<b>TOTAL REVENUE:</b>	<b>\$2,550</b>
<b>UNIT COST:</b>	<b>\$482.67</b>	<b>TOTAL COST:</b>	<b>\$1,448</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$367.33</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$1,102</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>176.10%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$485 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TEMPORARY CERTIFICATE OF OCCUPANCY</b>					<b>REFERENCE NO.</b> <b>S-058</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.50	\$50.82	3	\$152	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.25	\$58.00	3	\$174	
PLANNING/BUILDING	GENERAL BUILDING INSPECTOR		2.00	\$235.74	3	\$707	
PLANNING/BUILDING	PLANNING ASSOC/ASST		1.00	\$115.91	3	\$348	
PLANNING/BUILDING	SR PLANNER		0.17	\$22.18	3	\$67	
<b>TYPE SUBTOTAL</b>			<b>3.92</b>	<b>\$482.65</b>		<b>\$1,448</b>	
<b>TOTALS</b>			<b>3.92</b>	<b>\$482.67</b>		<b>\$1,448</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TEMPORARY USE PERMIT</b>		<b>REFERENCE NO.</b> <b>S-059</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review application and process permits for parking lot, sidewalk sales, and other temporary events and uses to insure compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$1,063 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,063.00</b>	<b>TOTAL REVENUE:</b>	<b>\$10,630</b>
<b>UNIT COST:</b>	<b>\$1,158.70</b>	<b>TOTAL COST:</b>	<b>\$11,587</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(95.70)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(957)</b>
<b>TOTAL UNITS:</b>	<b>10</b>	<b>PCT. COST RECOVERY:</b>	<b>91.74%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,160 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TEMPORARY USE PERMIT</b>					<b>REFERENCE NO.</b> <b>S-059</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>10</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING/BUILDING	GENERAL BUILDING INSPECTO		2.00	\$235.74	10	\$2,357	
PLANNING/BUILDING	PLANNING ASSOC/ASST		3.00	\$347.73	10	\$3,477	
PLANNING/BUILDING	SR PLANNER		0.50	\$65.24	10	\$652	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	10	\$2,183	
POLICE SUPPORT	POLICE LIEUTENANT		1.00	\$291.68	10	\$2,917	
		<b>TYPE SUBTOTAL</b>	<b>7.00</b>	<b>\$1,158.72</b>		<b>\$11,587</b>	
<b>TOTALS</b>			<b>7.00</b>	<b>\$1,158.70</b>		<b>\$11,587</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TEMPORARY EVENT PERMIT - PRIV. PROP</b>		<b>REFERENCE NO.</b> <b>S-060</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a temporary event on private property within the City.			
<b>CURRENT FEE STRUCTURE</b>  Annual or Periodic Permit - \$449 per permit Entertainment/Event Day Use Permit - \$193 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$520.00</b>	<b>TOTAL COST:</b>	<b>\$1,560</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(520.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,560)</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  1-99 attendees - \$360 per application 100-299 attendees - \$445 per application 300+ attendees - \$755 per application  Any City staffing on the day of the event is in addition to these fees.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TEMPORARY EVENT PERMIT - PRIV. PROP</b>					<b>REFERENCE NO.</b> <b>S-060</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I	Small	1.50	\$152.45	1	\$152	
PLANNING/BUILDING	COMM DEV DIRECTOR	Small	0.25	\$58.00	1	\$58	
PLANNING/BUILDING	PLANNING ASSOC/ASST	Small	0.50	\$57.96	1	\$58	
PLANNING/BUILDING	SR PLANNER	Small	0.25	\$32.62	1	\$33	
POLICE OPERATIONS	POLICE SERGEANT	Small	0.26	\$58.25	1	\$58	
<b>TYPE SUBTOTAL</b>			<b>2.76</b>	<b>\$359.28</b>		<b>\$359</b>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I	Medium	1.50	\$152.45	1	\$152	
PLANNING/BUILDING	COMM DEV DIRECTOR	Medium	0.50	\$116.00	1	\$116	
PLANNING/BUILDING	PLANNING ASSOC/ASST	Medium	0.75	\$86.93	1	\$87	
PLANNING/BUILDING	SR PLANNER	Medium	0.25	\$32.62	1	\$33	
POLICE OPERATIONS	POLICE SERGEANT	Medium	0.26	\$58.25	1	\$58	
<b>TYPE SUBTOTAL</b>			<b>3.26</b>	<b>\$446.25</b>		<b>\$446</b>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I	Large	1.50	\$152.45	1	\$152	
PLANNING/BUILDING	COMM DEV DIRECTOR	Large	1.00	\$231.99	1	\$232	
PLANNING/BUILDING	PLANNING ASSOC/ASST	Large	1.00	\$115.91	1	\$116	
PLANNING/BUILDING	SR PLANNER	Large	1.50	\$195.72	1	\$196	
POLICE OPERATIONS	POLICE SERGEANT	Large	0.26	\$58.25	1	\$58	
<b>TYPE SUBTOTAL</b>			<b>5.26</b>	<b>\$754.32</b>		<b>\$754</b>	
<b>TOTALS</b>			<b>11.28</b>	<b>\$520.00</b>		<b>\$1,560</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TEMPORARY EVENT PERMIT - PUBLIC ROW</b>		<b>REFERENCE NO.</b> <b>S-061</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a temporary event in the public right-of-way within the City.			
<b>CURRENT FEE STRUCTURE</b>  Annual or Periodic Permit - \$449 per permit Entertainment/Event Day Use Permit - \$193 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,187.67</b>	<b>TOTAL COST:</b>	<b>\$3,563</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,187.67)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,563)</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  1-99 attendees - \$985 per application 100-299 attendees - \$1,225 per application 300+ attendees - \$1,350 per application  Any City staffing on the day of the event is in addition to these fees.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b>					<b>REFERENCE NO.</b>		
<b>TEMPORARY EVENT PERMIT - PUBLIC ROW</b>					<b>S-061</b>		
<b>NOTE</b>					<b>TOTAL UNITS</b>		
Unit Costs are an Average of Total Units					<b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
STREET MAINTENANCE	STREET MAINT WORKER	Small - 1 Hr Of 2	2.00	\$194.76	1	\$195	
PARK MAINT / SPECIAL I	PUBLIC WORKS SUPT	Small	0.50	\$146.52	1	\$147	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I	Small	1.50	\$152.45	1	\$152	
PLANNING/BUILDING	COMM DEV DIRECTOR	Small	0.50	\$116.00	1	\$116	
PLANNING/BUILDING	PLANNING ASSOC/ASST	Small	1.00	\$115.91	1	\$116	
PLANNING/BUILDING	SR PLANNER	Small	0.50	\$65.24	1	\$65	
POLICE OPERATIONS	POLICE OFFICER	Small - Tr Inv	0.49	\$84.14	1	\$84	
POLICE OPERATIONS	POLICE SERGEANT	Small	0.50	\$112.02	1	\$112	
<b>TYPE SUBTOTAL</b>			<b>6.99</b>	<b>\$987.04</b>		<b>\$987</b>	
STREET MAINTENANCE	STREET MAINT WORKER	Medium - 1 Hr Of 2	2.00	\$194.76	1	\$195	
PARK MAINT / SPECIAL I	PUBLIC WORKS SUPT	Medium	0.50	\$146.52	1	\$147	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I	Medium	1.50	\$152.45	1	\$152	
PLANNING/BUILDING	COMM DEV DIRECTOR	Medium	1.00	\$231.99	1	\$232	
PLANNING/BUILDING	PLANNING ASSOC/ASST	Medium	1.50	\$173.87	1	\$174	
PLANNING/BUILDING	SR PLANNER	Medium	1.00	\$130.48	1	\$130	
POLICE OPERATIONS	POLICE OFFICER	Medium - Tr Inv	0.49	\$84.14	1	\$84	
POLICE OPERATIONS	POLICE SERGEANT	Medium	0.50	\$112.02	1	\$112	
<b>TYPE SUBTOTAL</b>			<b>8.49</b>	<b>\$1,226.23</b>		<b>\$1,226</b>	
STREET MAINTENANCE	STREET MAINT WORKER	Large - 1 Hr Of 2	2.00	\$194.76	1	\$195	
PARK MAINT / SPECIAL I	PUBLIC WORKS SUPT	Large	0.50	\$146.52	1	\$147	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I	Large	1.50	\$152.45	1	\$152	
PLANNING/BUILDING	COMM DEV DIRECTOR	Large	1.00	\$231.99	1	\$232	
PLANNING/BUILDING	PLANNING ASSOC/ASST	Large	2.00	\$231.82	1	\$232	
PLANNING/BUILDING	SR PLANNER	Large	1.50	\$195.72	1	\$196	
POLICE OPERATIONS	POLICE OFFICER	Large - Tr Inv	0.49	\$84.14	1	\$84	
POLICE OPERATIONS	POLICE SERGEANT	Large	0.50	\$112.02	1	\$112	

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The costs shown on the facing page are  
a continued listing of costs listed on  
the page immediately preceding.

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TEMPORARY EVENT PERMIT - PUBLIC ROW</b>					<b>REFERENCE NO.</b> <b>S-061</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
		TYPE SUBTOTAL	9.49	\$1,349.42		\$1,349	
		TOTALS	24.97	\$1,187.67		\$3,563	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE BLOCK PARTY</b>		<b>REFERENCE NO. S-062</b>	
<b>PRIMARY DEPARTMENT PLANNING</b>	<b>UNIT OF SERVICE APPLICATION</b>	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a request for a neighborhood block party on a City street.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,052.00</b>	<b>TOTAL COST:</b>	<b>\$1,052</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(1,052.00)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(1,052)</b></u>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,050 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>BLOCK PARTY</b>					<b>REFERENCE NO.</b> <b>S-062</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
STREET MAINTENANCE	STREET MAINT WORKER	1 Hr Of 2	2.00	\$194.76	1	\$195	
PARK MAINT / SPECIAL I	PUBLIC WORKS SUPT		0.50	\$146.52	1	\$147	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		1.50	\$152.45	1	\$152	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.50	\$116.00	1	\$116	
PLANNING/BUILDING	PLANNING ASSOC/ASST		1.00	\$115.91	1	\$116	
PLANNING/BUILDING	SR PLANNER		1.00	\$130.48	1	\$130	
POLICE OPERATIONS	POLICE OFFICER	Traff. Inv.	0.49	\$84.14	1	\$84	
POLICE OPERATIONS	POLICE SERGEANT		0.50	\$112.02	1	\$112	
		<b>TYPE SUBTOTAL</b>	<b>7.49</b>	<b>\$1,052.28</b>		<b>\$1,052</b>	
<b>TOTALS</b>			<b>7.49</b>	<b>\$1,052.00</b>		<b>\$1,052</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PARK RENTAL</b>		<b>REFERENCE NO.</b> <b>S-063</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a request to rent a City park for an event.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$757.00</b>	<b>TOTAL COST:</b>	<b>\$757</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(757.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(757)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$755 per event  Any City staffing on the day of the event is in addition to this fee.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PARK RENTAL</b>					<b>REFERENCE NO.</b> <b>S-063</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		1.50	\$152.45	1	\$152	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.50	\$116.00	1	\$116	
PLANNING/BUILDING	PLANNING ASSOC/ASST		1.00	\$115.91	1	\$116	
PLANNING/BUILDING	SR PLANNER		0.50	\$65.24	1	\$65	
LEISURE SVCS	DIR OF RECREATION		0.25	\$90.30	1	\$90	
LEISURE SVCS	REC COORD		0.75	\$89.18	1	\$89	
LEISURE SVCS	REC & HUMAN SVCS MGR		0.25	\$53.93	1	\$54	
LEISURE SVCS	REC SUPERVISOR		0.50	\$73.97	1	\$74	
		<b>TYPE SUBTOTAL</b>	<b>5.25</b>	<b>\$756.98</b>		<b>\$757</b>	
<b>TOTALS</b>			<b>5.25</b>	<b>\$757.00</b>		<b>\$757</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ZONE CHANGE/GEN PLAN AMENDMENT</b>		<b>REFERENCE NO.</b> <b>S-064</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Planning Commission and City Council consideration of an amendment to the zoning map or General Plan at the request of an applicant.		
<b>CURRENT FEE STRUCTURE</b>  \$5,725 per application		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$5,725.00</b>	<b>TOTAL REVENUE:</b> <b>\$17,175</b>
<b>UNIT COST:</b>	<b>\$11,012.00</b>	<b>TOTAL COST:</b> <b>\$33,036</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(5,287.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(15,861)</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b> <b>51.99%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$11,010 per application		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ZONE CHANGE/GEN PLAN AMENDMENT</b>					<b>REFERENCE NO.</b> <b>S-064</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		2.00	\$203.26	3	\$610	
PLANNING/BUILDING	COMM DEV DIRECTOR		10.00	\$2,319.90	3	\$6,960	
PLANNING/BUILDING	PLANNING ASSOC/ASST		4.00	\$463.64	3	\$1,391	
PLANNING/BUILDING	SR PLANNER		54.25	\$7,078.54	3	\$21,236	
POLICE SUPPORT	POLICE CHIEF		1.50	\$654.99	3	\$1,965	
POLICE SUPPORT	POLICE LIEUTENANT		1.00	\$291.68	3	\$875	
<b>TYPE SUBTOTAL</b>			<b>72.75</b>	<b>\$11,012.01</b>		<b>\$33,036</b>	
<b>TOTALS</b>			<b>72.75</b>	<b>\$11,012.00</b>		<b>\$33,036</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ZONE TEXT AMENDMENT</b>		<b>REFERENCE NO.</b> <b>S-065</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Planning Commission and City Council consideration of an amendment to the zoning code text at the request of an applicant.			
<b>CURRENT FEE STRUCTURE</b>  \$5,725 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ZONE TEXT AMENDMENT</b>				<b>REFERENCE NO.</b> <b>S-065</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING/BUILDING	SR PLANNER	Deposit	0.00	\$0.00	1	\$0
<b>TYPE SUBTOTAL</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MASTER SIGN PROGRAM</b>		<b>REFERENCE NO.</b> <b>S-066</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review the placement and design of signs for a new project to determine conformance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$3,485.00</b>	<b>TOTAL COST:</b>	<b>\$3,485</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(3,485.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,485)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$3,485 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MASTER SIGN PROGRAM</b>				<b>REFERENCE NO.</b> <b>S-066</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.50	\$50.82	1	\$51
PLANNING/BUILDING	COMM DEV DIRECTOR		2.00	\$463.98	1	\$464
PLANNING/BUILDING	PLANNING ASSOC/ASST		20.00	\$2,318.20	1	\$2,318
PLANNING/BUILDING	SR PLANNER		5.00	\$652.40	1	\$652
		<b>TYPE SUBTOTAL</b>	<b>27.50</b>	<b>\$3,485.40</b>		<b>\$3,485</b>
<b>TOTALS</b>			<b>27.50</b>	<b>\$3,485.00</b>		<b>\$3,485</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TEMPORARY BANNER PERMIT</b>		<b>REFERENCE NO.</b> <b>S-067</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed temporary sign or banner for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$77 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$77.00</b>	<b>TOTAL REVENUE:</b>	<b>\$770</b>
<b>UNIT COST:</b>	<b>\$110.70</b>	<b>TOTAL COST:</b>	<b>\$1,107</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(33.70)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(337)</b>
<b>TOTAL UNITS:</b>	<b>10</b>	<b>PCT. COST RECOVERY:</b>	<b>69.56%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$110 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TEMPORARY BANNER PERMIT</b>				<b>REFERENCE NO.</b> <b>S-067</b>			
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>10</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		0.50	\$50.82	10	\$508	
CDBG CODE ENFORCE	CODE ENFORCEMENT OFFICER		0.50	\$59.90	10	\$599	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$110.72</b>		<b>\$1,107</b>	
<b>TOTALS</b>			<b>1.00</b>	<b>\$110.70</b>		<b>\$1,107</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PLANNING SIGN PERMIT</b>		<b>REFERENCE NO.</b> <b>S-068</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review the placement and design of a single sign to determine conformance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$166.80</b>	<b>TOTAL COST:</b>	<b>\$834</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(166.80)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(834)</b>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$165 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PLANNING SIGN PERMIT</b>				<b>REFERENCE NO.</b> <b>S-068</b>			
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>5</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.50	\$50.82	5	\$254	
PLANNING/BUILDING	PLANNING ASSOC/ASST		1.00	\$115.91	5	\$580	
		<b>TYPE SUBTOTAL</b>	<b>1.50</b>	<b>\$166.73</b>		<b>\$834</b>	
<b>TOTALS</b>			<b>1.50</b>	<b>\$166.80</b>		<b>\$834</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ZONING VERIFICATION LETTER</b>		<b>REFERENCE NO.</b> <b>S-069</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> LETTER	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  To reply in writing to a realtor or developer on the zoning status of a parcel of property.		
<b>CURRENT FEE STRUCTURE</b>  \$94 per letter		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$94.00</b>	<b>TOTAL REVENUE:</b> <b>\$940</b>
<b>UNIT COST:</b>	<b>\$165.80</b>	<b>TOTAL COST:</b> <b>\$1,658</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(71.80)</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(718)</b>
<b>TOTAL UNITS:</b>	<b>10</b>	<b>PCT. COST RECOVERY:</b> <b>56.69%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$165 per letter		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ZONING VERIFICATION LETTER</b>					<b>REFERENCE NO.</b> <b>S-069</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>10</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.17	\$17.28	10	\$173	
PLANNING/BUILDING	PLANNING ASSOC/ASST		1.00	\$115.91	10	\$1,159	
PLANNING/BUILDING	SR PLANNER		0.25	\$32.62	10	\$326	
		<b>TYPE SUBTOTAL</b>	<b>1.42</b>	<b>\$165.81</b>		<b>\$1,658</b>	
<b>TOTALS</b>			<b>1.42</b>	<b>\$165.80</b>		<b>\$1,658</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PROPERTY HISTORY RESEARCH</b>		<b>REFERENCE NO.</b> <b>S-070</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PROPERTY	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review the history of particular parcel, including any needed research on request.			
<b>CURRENT FEE STRUCTURE</b>  \$94 per property			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$94.00</b>	<b>TOTAL REVENUE:</b>	<b>\$940</b>
<b>UNIT COST:</b>	<b>\$254.00</b>	<b>TOTAL COST:</b>	<b>\$2,540</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(160.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,600)</b>
<b>TOTAL UNITS:</b>	<b>10</b>	<b>PCT. COST RECOVERY:</b>	<b>37.01%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$255 per property plus the fully allocated hourly rates for all personnel spent in excess of two hours.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PROPERTY HISTORY RESEARCH</b>					<b>REFERENCE NO.</b> <b>S-070</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>10</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING/BUILDING	PLANNING ASSOC/ASST		2.00	\$231.82	10	\$2,318	
PLANNING/BUILDING	SR PLANNER		0.17	\$22.18	10	\$222	
		<b>TYPE SUBTOTAL</b>	<b>2.17</b>	<b>\$254.00</b>		<b>\$2,540</b>	
<b>TOTALS</b>			<b>2.17</b>	<b>\$254.00</b>		<b>\$2,540</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PARKING LOT RECONFIG SITE PLAN REV</b>		<b>REFERENCE NO.</b> <b>S-071</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Review the site plan of a proposed parking lot reconfiguration for compliance with City codes and standards.		
<b>CURRENT FEE STRUCTURE</b>  \$262 per application		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$262.00</b>	<b>TOTAL REVENUE:</b> <b>\$262</b>
<b>UNIT COST:</b>	<b>\$878.00</b>	<b>TOTAL COST:</b> <b>\$878</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(616.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(616)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>29.84%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$880 per application		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PARKING LOT RECONFIG SITE PLAN REV</b>					<b>REFERENCE NO.</b> <b>S-071</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ASSOC/ASST ENGINEER		2.00	\$290.92	1	\$291	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		0.50	\$50.82	1	\$51	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.25	\$58.00	1	\$58	
PLANNING/BUILDING	PLANNING ASSOC/ASST		3.00	\$347.73	1	\$348	
PLANNING/BUILDING	SR PLANNER		1.00	\$130.48	1	\$130	
<b>TYPE SUBTOTAL</b>			<b>6.75</b>	<b>\$877.95</b>		<b>\$878</b>	
<b>TOTALS</b>			<b>6.75</b>	<b>\$878.00</b>		<b>\$878</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>WIRELESS FACILITY PERMIT</b>		<b>REFERENCE NO.</b> <b>S-072</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a new or changed wireless facility located on private property.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>WIRELESS FACILITY PERMIT</b>					<b>REFERENCE NO.</b> <b>S-072</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ZONING REVIEW CLEARANCE</b>		<b>REFERENCE NO.</b> <b>S-073</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a new business to determine that the business is in an appropriate zone.			
<b>CURRENT FEE STRUCTURE</b>  \$116 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$116.00</b>	<b>TOTAL REVENUE:</b>	<b>\$27,492</b>
<b>UNIT COST:</b>	<b>\$28.98</b>	<b>TOTAL COST:</b>	<b>\$6,868</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$87.02</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$20,624</b>
<b>TOTAL UNITS:</b>	<b>237</b>	<b>PCT. COST RECOVERY:</b>	<b>400.29%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$30 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ZONING REVIEW CLEARANCE</b>					<b>REFERENCE NO.</b> <b>S-073</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>237</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING/BUILDING	PLANNING ASSOC/ASST		0.25	\$28.98	237	\$6,868	
		TYPE SUBTOTAL	0.25	\$28.98		\$6,868	
<b>TOTALS</b>			<b>0.25</b>	<b>\$28.98</b>		<b>\$6,868</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> RELOCATION/DEMO HOUSING UNIT		<b>REFERENCE NO.</b> S-074	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of the relocation or demolition of an affordable housing unit within the City for compliance with applicable laws.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>RELOCATION/DEMO HOUSING UNIT</b>					<b>REFERENCE NO.</b> <b>S-074</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>NEW BUSINESS LICENSE PROCESSING</b>		<b>REFERENCE NO.</b> <b>S-075</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing application for a new business license.			
<b>CURRENT FEE STRUCTURE</b>  Registration - \$27 Storage (Scanning) - \$31 Certificate of Occupancy - \$212 Duplication - \$13  Fire Inspection: 0-5,000 sq ft - \$86 5,001-10,000 sq ft - \$128 10,001-15,000 sq ft - \$171 15,001+ sq ft - \$341			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$58.00</b>	<b>TOTAL REVENUE:</b>	<b>\$38,976</b>
<b>UNIT COST:</b>	<b>\$79.47</b>	<b>TOTAL COST:</b>	<b>\$53,401</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(21.47)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(14,425)</b>
<b>TOTAL UNITS:</b>	<b>672</b>	<b>PCT. COST RECOVERY:</b>	<b>72.99%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Registration - \$34 Certificate of Occupancy/Inspection - \$205 Duplication - \$25  Fire Inspection: 0-5,000 sq ft - \$86 5,001-10,000 sq ft - \$128 10,001-15,000 sq ft - \$171 15,001+ sq ft - \$341			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>NEW BUSINESS LICENSE PROCESSING</b>					<b>REFERENCE NO.</b> <b>S-075</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>672</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I	Registration	0.33	\$33.54	672	\$22,539	
		<b>TYPE SUBTOTAL</b>	<b>0.33</b>	<b>\$33.54</b>		<b>\$22,539</b>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I	Inspection	0.50	\$50.82	237	\$12,044	
PLANNING/BUILDING	GENERAL BUILDING INSPECTO	Inspection	0.67	\$78.97	237	\$18,716	
		<b>TYPE SUBTOTAL</b>	<b>1.17</b>	<b>\$129.79</b>		<b>\$30,760</b>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I	Cert Of Occupancy	0.75	\$76.22	1	\$76	
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$76.22</b>		<b>\$76</b>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I	Cert Duplication	0.25	\$25.41	1	\$25	
		<b>TYPE SUBTOTAL</b>	<b>0.25</b>	<b>\$25.41</b>		<b>\$25</b>	
<b>TOTALS</b>			<b>2.50</b>	<b>\$79.47</b>		<b>\$53,401</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>HOME OCCUPATION PERMIT</b>		<b>REFERENCE NO.</b> <b>S-076</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a request for a home-based business to determine compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$111 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$111.00</b>	<b>TOTAL REVENUE:</b>	<b>\$11,100</b>
<b>UNIT COST:</b>	<b>\$134.18</b>	<b>TOTAL COST:</b>	<b>\$13,418</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(23.18)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,318)</b>
<b>TOTAL UNITS:</b>	<b>100</b>	<b>PCT. COST RECOVERY:</b>	<b>82.72%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$135 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>HOME OCCUPATION PERMIT</b>				<b>REFERENCE NO.</b> <b>S-076</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>100</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.75	\$76.22	100	\$7,622
PLANNING/BUILDING	PLANNING ASSOC/ASST		0.50	\$57.96	100	\$5,796
		<b>TYPE SUBTOTAL</b>	<b>1.25</b>	<b>\$134.18</b>		<b>\$13,418</b>
<b>TOTALS</b>			<b>1.25</b>	<b>\$134.18</b>		<b>\$13,418</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SHORT TERM RENTAL PERMIT</b>		<b>REFERENCE NO.</b> <b>S-077</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a request to have a short-term rental unit within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$1,337 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,336.00</b>	<b>TOTAL COST:</b>	<b>\$1,336</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,336.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,336)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,337 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SHORT TERM RENTAL PERMIT</b>					<b>REFERENCE NO.</b> <b>S-077</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.50	\$50.82	1	\$51	
PLANNING/BUILDING	COMM DEV DIRECTOR		1.00	\$231.99	1	\$232	
PLANNING/BUILDING	PLANNING ASSOC/ASST		1.50	\$173.87	1	\$174	
PLANNING/BUILDING	SR PLANNER		0.50	\$65.24	1	\$65	
DEVELOPMENT SVCS	ECON DEV MANAGER		2.00	\$214.72	1	\$215	
CDBG CODE ENFORCE	CODE ENFORCEMENT OFFICER		5.00	\$598.95	1	\$599	
		<b>TYPE SUBTOTAL</b>	<b>10.50</b>	<b>\$1,335.59</b>		<b>\$1,336</b>	
<b>TOTALS</b>			<b>10.50</b>	<b>\$1,336.00</b>		<b>\$1,336</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DATA EXTRACT</b>		<b>REFERENCE NO.</b> <b>S-078</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> REQUEST	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Compiling extracts of data from City databases.			
<b>CURRENT FEE STRUCTURE</b>  Single - \$15 Full - \$30 Expanded - \$47 per hour			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
This fee should be removed from the fee schedule as the service is no longer provided.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE DATA EXTRACT</b>					<b>REFERENCE NO. S-078</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ADDITIONAL PLANNING REVIEW</b>		<b>REFERENCE NO.</b> <b>S-079</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> REVIEW	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Additional Planning review beyond the standard number of reviews due to the actions of the applicant.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ADDITIONAL PLANNING REVIEW</b>					<b>REFERENCE NO.</b> <b>S-079</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MISCELLANEOUS PLANNING REVIEW</b>		<b>REFERENCE NO.</b> <b>S-080</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> REVIEW	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of miscellaneous Planning services not otherwise included in the fee schedule.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MISCELLANEOUS PLANNING REVIEW</b>					<b>REFERENCE NO.</b> <b>S-080</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>BUILDING PLAN CHECK &amp; INSPECTION</b>		<b>REFERENCE NO.</b> <b>S-081</b>	
<b>PRIMARY DEPARTMENT</b> BUILDING	<b>UNIT OF SERVICE</b> PLAN/PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of building construction plans and inspection of the resulting inspection for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  Various permit fees based on valuation or flat fees for various trade permits  Plan Check: Level 1 - \$55 Level 2 - \$95 Level 3 - \$120 per hour			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$2,195,496.00</b>	<b>TOTAL REVENUE:</b>	<b>\$2,195,496</b>
<b>UNIT COST:</b>	<b>\$2,127,803.00</b>	<b>TOTAL COST:</b>	<b>\$2,127,803</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$67,693.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$67,693</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>103.18%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  No Change, except:  Plan Check: Level 1 - \$115 Level 2 - 65% of the permit fee from the valuation tables Level 3 - charge fully allocated hourly rates and/or contract costs  In addition, the City should annually update its square footage valuation tables to reflect current construction costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>BUILDING PLAN CHECK &amp; INSPECTION</b>					<b>REFERENCE NO.</b> <b>S-081</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ASSOC/ASST ENGINEER	6 Hours/Month	72.00	\$10,473.12	1	\$10,473	
PERMITS & LICENSES	PROGRAM COORD	40% Of 1	645.60	\$69,608.59	1	\$69,609	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II	50% Of 3	2,421.00	\$246,046.23	1	\$246,046	
PLANNING/BUILDING	COMM DEV DIRECTOR	10%	156.90	\$36,399.23	1	\$36,399	
PLANNING/BUILDING	GENERAL BUILDING INSPECTOR	Remainder Of Time	1,141.71	\$134,573.36	1	\$134,573	
PLANNING/BUILDING	PLANNING ASSOC/ASST	24% Of 2	774.72	\$89,797.80	1	\$89,798	
PLANNING/BUILDING	SR PLANNER	15%	235.35	\$30,708.47	1	\$30,708	
PLANNING/BUILDING		Contract Services	0.00	\$1,468,261.00	1	\$1,468,261	
DEVELOPMENT SVCS	ECON DEV MANAGER	15%	235.35	\$25,267.18	1	\$25,267	
<b>TYPE SUBTOTAL</b>			<b>5,682.63</b>	<b>\$2,111,134.98</b>		<b>\$2,111,135</b>	
PLANNING/BUILDING	GENERAL BUILDING INSPECTOR	OTC - Level 1	0.75	\$88.40	142	\$12,553	
PLANNING/BUILDING	PLANNING ASSOC/ASST	OTC - Level 1	0.25	\$28.98	142	\$4,115	
<b>TYPE SUBTOTAL</b>			<b>1.00</b>	<b>\$117.38</b>		<b>\$16,668</b>	
<b>TOTALS</b>			<b>5,683.63</b>	<b>\$2,127,803.00</b>		<b>\$2,127,803</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TRUTH IN SALES REVIEW</b>		<b>REFERENCE NO.</b> <b>S-082</b>	
<b>PRIMARY DEPARTMENT</b> BUILDING	<b>UNIT OF SERVICE</b> REVIEW	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of the exterior or interior of a building which is being sold to another party for compliance of the building with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  Exterior - \$435 per review			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$435.00</b>	<b>TOTAL REVENUE:</b>	<b>\$78,300</b>
<b>UNIT COST:</b>	<b>\$512.89</b>	<b>TOTAL COST:</b>	<b>\$92,321</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(77.89)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(14,021)</b>
<b>TOTAL UNITS:</b>	<b>180</b>	<b>PCT. COST RECOVERY:</b>	<b>84.81%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Exterior - \$510 per review Interior - \$145 per review			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TRUTH IN SALES REVIEW</b>				<b>REFERENCE NO.</b> <b>S-082</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>180</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ENGINEERING TECH		0.25	\$31.38	180	\$5,648
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		3.00	\$304.89	180	\$54,880
PLANNING/BUILDING	GENERAL BUILDING INSPECTO		1.00	\$117.87	180	\$21,217
PLANNING/BUILDING	PLANNING ASSOC/ASST		0.50	\$57.96	180	\$10,433
		<b>TYPE SUBTOTAL</b>	<b>4.75</b>	<b>\$512.10</b>		<b>\$92,178</b>
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I	Interior	0.25	\$25.41	1	\$25
PLANNING/BUILDING	GENERAL BUILDING INSPECTO	Interior	1.00	\$117.87	1	\$118
		<b>TYPE SUBTOTAL</b>	<b>1.25</b>	<b>\$143.28</b>		<b>\$143</b>
<b>TOTALS</b>			<b>6.00</b>	<b>\$512.89</b>		<b>\$92,321</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ACCESS COVER ENCROACHMENT PERMIT</b>		<b>REFERENCE NO.</b> <b>S-083</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of a new underground access cover in the public right-of-way for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$279 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$279.00</b>	<b>TOTAL REVENUE:</b>	<b>\$558</b>
<b>UNIT COST:</b>	<b>\$295.50</b>	<b>TOTAL COST:</b>	<b>\$591</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(16.50)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(33)</b>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>94.42%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$295 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ACCESS COVER ENCROACHMENT PERMIT</b>					<b>REFERENCE NO.</b> <b>S-083</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ENGINEERING TECH		0.50	\$62.75	2	\$126	
ENGINEERING	PUBLIC WORKS INSPECTOR		2.00	\$232.98	2	\$466	
		<b>TYPE SUBTOTAL</b>	<b>2.50</b>	<b>\$295.73</b>		<b>\$591</b>	
<b>TOTALS</b>			<b>2.50</b>	<b>\$295.50</b>		<b>\$591</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CURB/GUTTER ENCROACHMENT PERMIT</b>		<b>REFERENCE NO.</b> <b>S-084</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of curb and gutter improvements in the public right-of-way for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  0-50 linear feet - \$248 per permit Each additional 50 linear feet - \$60			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$260.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,300</b>
<b>UNIT COST:</b>	<b>\$313.20</b>	<b>TOTAL COST:</b>	<b>\$1,566</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(53.20)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(266)</b>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>83.01%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  0-50 linear feet - \$295 per permit Each additional 50 linear feet - \$90			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CURB/GUTTER ENCROACHMENT PERMIT</b>					<b>REFERENCE NO.</b> <b>S-084</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>5</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ENGINEERING TECH	0-50 Linear Ft.	0.50	\$62.75	5	\$314	
ENGINEERING	PUBLIC WORKS INSPECTOR	0-50 Linear Ft.	2.00	\$232.98	5	\$1,165	
<b>TYPE SUBTOTAL</b>			<b>2.50</b>	<b>\$295.73</b>		<b>\$1,479</b>	
ENGINEERING	PUBLIC WORKS INSPECTOR	Each Additional 50 Ft	0.75	\$87.37	1	\$87	
<b>TYPE SUBTOTAL</b>			<b>0.75</b>	<b>\$87.37</b>		<b>\$87</b>	
<b>TOTALS</b>			<b>3.25</b>	<b>\$313.20</b>		<b>\$1,566</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SIDEWALK ENCROACHMENT PERMIT</b>		<b>REFERENCE NO.</b> <b>S-085</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of sidewalk improvements in the public right-of-way for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  0-100 square feet - \$258 per permit Each additional 100 square feet - \$58			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$260.76</b>	<b>TOTAL REVENUE:</b>	<b>\$5,476</b>
<b>UNIT COST:</b>	<b>\$299.90</b>	<b>TOTAL COST:</b>	<b>\$6,298</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(39.14)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(822)</b>
<b>TOTAL UNITS:</b>	<b>21</b>	<b>PCT. COST RECOVERY:</b>	<b>86.95%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  0-100 square feet - \$295 per permit Each additional 100 square feet - \$90			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SIDEWALK ENCROACHMENT PERMIT</b>					<b>REFERENCE NO.</b> <b>S-085</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>21</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ENGINEERING TECH	0-100 Sq. Ft.	0.50	\$62.75	21	\$1,318	
ENGINEERING	PUBLIC WORKS INSPECTOR	0-100 Sq. Ft.	2.00	\$232.98	21	\$4,893	
<b>TYPE SUBTOTAL</b>			<b>2.50</b>	<b>\$295.73</b>		<b>\$6,210</b>	
ENGINEERING	PUBLIC WORKS INSPECTOR	Each Add 100 Sq Ft	0.75	\$87.37	1	\$87	
<b>TYPE SUBTOTAL</b>			<b>0.75</b>	<b>\$87.37</b>		<b>\$87</b>	
<b>TOTALS</b>			<b>3.25</b>	<b>\$299.90</b>		<b>\$6,298</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> DRIVEWAY APPROACH ENCROACHMENT PRMT		<b>REFERENCE NO.</b> S-086	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of driveway approach improvements in the public right-of-way for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$248 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	\$248.00	<b>TOTAL REVENUE:</b>	\$744
<b>UNIT COST:</b>	\$295.67	<b>TOTAL COST:</b>	\$887
<b>UNIT PROFIT (SUBSIDY):</b>	\$(47.67)	<b>TOTAL PROFIT (SUBSIDY):</b>	\$(143)
<b>TOTAL UNITS:</b>	3	<b>PCT. COST RECOVERY:</b>	83.88%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$295 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DRIVEWAY APPROACH ENCROACHMENT PRMT</b>					<b>REFERENCE NO.</b> <b>S-086</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ENGINEERING TECH		0.50	\$62.75	3	\$188	
ENGINEERING	PUBLIC WORKS INSPECTOR		2.00	\$232.98	3	\$699	
		<b>TYPE SUBTOTAL</b>	<b>2.50</b>	<b>\$295.73</b>		<b>\$887</b>	
<b>TOTALS</b>			<b>2.50</b>	<b>\$295.67</b>		<b>\$887</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DUMPSTER/CONTAINER ENCROACH PERMIT</b>		<b>REFERENCE NO.</b> <b>S-087</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of the placement of a dumpster or moving container, or other items in the public right-of-way for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$129 per week			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$129.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,032</b>
<b>UNIT COST:</b>	<b>\$147.88</b>	<b>TOTAL COST:</b>	<b>\$1,183</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(18.88)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(151)</b>
<b>TOTAL UNITS:</b>	<b>8</b>	<b>PCT. COST RECOVERY:</b>	<b>87.24%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$150 per week			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DUMPSTER/CONTAINER ENCROACH PERMIT</b>					<b>REFERENCE NO.</b> <b>S-087</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>8</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ENGINEERING TECH		0.25	\$31.38	8	\$251	
ENGINEERING	PUBLIC WORKS INSPECTOR		1.00	\$116.49	8	\$932	
		<b>TYPE SUBTOTAL</b>	<b>1.25</b>	<b>\$147.87</b>		<b>\$1,183</b>	
<b>TOTALS</b>			<b>1.25</b>	<b>\$147.88</b>		<b>\$1,183</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> HYDRO-PUNCH DRILL ENCROACH PERMIT		<b>REFERENCE NO.</b> S-088	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of a Hydro-Punch encroachment in the public right-of-way for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$258 per permit			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$258.00</b>	<b>TOTAL REVENUE:</b>	<b>\$774</b>
<b>UNIT COST:</b>	<b>\$295.67</b>	<b>TOTAL COST:</b>	<b>\$887</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(37.67)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(113)</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>87.26%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$295 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>HYDRO-PUNCH DRILL ENCROACH PERMIT</b>					<b>REFERENCE NO.</b> <b>S-088</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ENGINEERING TECH		0.50	\$62.75	3	\$188	
ENGINEERING	PUBLIC WORKS INSPECTOR		2.00	\$232.98	3	\$699	
		<b>TYPE SUBTOTAL</b>	<b>2.50</b>	<b>\$295.73</b>		<b>\$887</b>	
<b>TOTALS</b>			<b>2.50</b>	<b>\$295.67</b>		<b>\$887</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MONITORING WELL ENCROACHMENT PERMIT</b>		<b>REFERENCE NO.</b> <b>S-089</b>
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of a monitoring well encroachment in the public right-of-way for compliance with City codes and standards.		
<b>CURRENT FEE STRUCTURE</b>  \$248 per permit		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$248.00</b>	<b>TOTAL REVENUE:</b> <b>\$744</b>
<b>UNIT COST:</b>	<b>\$327.00</b>	<b>TOTAL COST:</b> <b>\$981</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(79.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(237)</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b> <b>75.84%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$325 per permit		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MONITORING WELL ENCROACHMENT PERMIT</b>					<b>REFERENCE NO.</b> <b>S-089</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ENGINEERING TECH		0.75	\$94.13	3	\$282	
ENGINEERING	PUBLIC WORKS INSPECTOR		2.00	\$232.98	3	\$699	
		<b>TYPE SUBTOTAL</b>	<b>2.75</b>	<b>\$327.11</b>		<b>\$981</b>	
<b>TOTALS</b>			<b>2.75</b>	<b>\$327.00</b>		<b>\$981</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MS4 PERMIT FACILITY INSPECTION</b>		<b>REFERENCE NO.</b> <b>S-090</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> INSPECTION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of certain types of businesses for compliance with stormwater regulations.			
<b>CURRENT FEE STRUCTURE</b>  Permitted Industrial Facilities - \$322 No Exposure Certified & Permit Non-Filer - \$170 Automotive, Gas Stations, Nursery - \$170 Restaurant, Food Service, Other - \$147			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Charge the actual third-party contract cost.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MS4 PERMIT FACILITY INSPECTION</b>					<b>REFERENCE NO.</b> <b>S-090</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>NEWSRACK ENCROACHMENT PERMIT</b>		<b>REFERENCE NO.</b> <b>S-091</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a newsrack in the public right-of-way to insure that the site and placement of the newsrack is appropriate under City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  Registration - \$78 Initial Inspection - \$162 Each additional inspection - \$60 Tag Duplication - \$88			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$388.00</b>	<b>TOTAL REVENUE:</b>	<b>\$388</b>
<b>UNIT COST:</b>	<b>\$332.00</b>	<b>TOTAL COST:</b>	<b>\$332</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$56.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$56</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>116.87%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Registration - \$65 Initial Inspection - \$120 Each additional inspection - \$60 Tag Duplication - \$90			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>NEWSRACK ENCROACHMENT PERMIT</b>					<b>REFERENCE NO.</b> <b>S-091</b>	
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ENGINEERING TECH	Registration	0.50	\$62.75	1	\$63
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$62.75</b>		<b>\$63</b>
ENGINEERING	ENGINEERING TECH	Initial Inspection	0.50	\$62.75	1	\$63
ENGINEERING	PUBLIC WORKS INSPECTOR	Initial Inspection	0.50	\$58.25	1	\$58
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$121.00</b>		<b>\$121</b>
ENGINEERING	PUBLIC WORKS INSPECTOR	Each Additional Insp	0.50	\$58.25	1	\$58
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$58.25</b>		<b>\$58</b>
ENGINEERING	ENGINEERING TECH	Tag Duplication	0.25	\$31.38	1	\$31
ENGINEERING	PUBLIC WORKS INSPECTOR	Tag Duplication	0.50	\$58.25	1	\$58
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$89.63</b>		<b>\$90</b>
<b>TOTALS</b>			<b>2.75</b>	<b>\$332.00</b>		<b>\$332</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>OVERSIZE/WIDE LOAD PERMIT</b>		<b>REFERENCE NO.</b> <b>S-092</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of a wide/oversize/overweight vehicle through the City.			
<b>CURRENT FEE STRUCTURE</b>  Single Trip - \$16 per permit Annual Permit - \$90 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$16.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,920</b>
<b>UNIT COST:</b>	<b>\$31.38</b>	<b>TOTAL COST:</b>	<b>\$3,766</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(15.38)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,846)</b>
<b>TOTAL UNITS:</b>	<b>120</b>	<b>PCT. COST RECOVERY:</b>	<b>50.98%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 50%</b>			
Fees are set by the State:  Single Trip - \$16 per permit Annual Permit - \$90 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>OVERSIZE/WIDE LOAD PERMIT</b>					<b>REFERENCE NO.</b> <b>S-092</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>120</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ENGINEERING TECH	Single Trip	0.25	\$31.38	120	\$3,766	
		<b>TYPE SUBTOTAL</b>	<b>0.25</b>	<b>\$31.38</b>			
		<b>TOTALS</b>	<b>0.25</b>	<b>\$31.38</b>	<b>\$3,766</b>		

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PAVEMENT ENCROACHMENT PERMIT</b>		<b>REFERENCE NO.</b> <b>S-093</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of larger pavement improvements in the public right-of-way for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  0-1,500 square feet - \$258 per permit Each additional 1,500 square feet - \$53			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$262.42</b>	<b>TOTAL REVENUE:</b>	<b>\$3,149</b>
<b>UNIT COST:</b>	<b>\$332.17</b>	<b>TOTAL COST:</b>	<b>\$3,986</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(69.75)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(837)</b>
<b>TOTAL UNITS:</b>	<b>12</b>	<b>PCT. COST RECOVERY:</b>	<b>79.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  0-1,500 square feet - \$325 per permit Each additional 1,500 square feet - \$90			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PAVEMENT ENCROACHMENT PERMIT</b>					<b>REFERENCE NO.</b> <b>S-093</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>12</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ENGINEERING TECH	0-1500 Sq. Ft.	0.50	\$62.75	12	\$753	
ENGINEERING	PUBLIC WORKS INSPECTOR	0-1500 Sq. Ft.	2.25	\$262.10	12	\$3,145	
<b>TYPE SUBTOTAL</b>			<b>2.75</b>	<b>\$324.85</b>		<b>\$3,898</b>	
ENGINEERING	PUBLIC WORKS INSPECTOR	Each Add 1500 Sq Ft.	0.75	\$87.37	1	\$87	
<b>TYPE SUBTOTAL</b>			<b>0.75</b>	<b>\$87.37</b>		<b>\$87</b>	
<b>TOTALS</b>			<b>3.50</b>	<b>\$332.17</b>		<b>\$3,986</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> REMOVE/TRIM PARKWAY TREE PERMIT		<b>REFERENCE NO.</b> S-094	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and Inspection of a request to remove or trim parkway trees in the public right-of-way.			
<b>CURRENT FEE STRUCTURE</b>  \$228 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	\$228.00	<b>TOTAL REVENUE:</b>	\$1,368
<b>UNIT COST:</b>	\$285.00	<b>TOTAL COST:</b>	\$1,710
<b>UNIT PROFIT (SUBSIDY):</b>	\$(57.00)	<b>TOTAL PROFIT (SUBSIDY):</b>	\$(342)
<b>TOTAL UNITS:</b>	6	<b>PCT. COST RECOVERY:</b>	80.00%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$285 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>REMOVE/TRIM PARKWAY TREE PERMIT</b>				<b>REFERENCE NO.</b> <b>S-094</b>			
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>6</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PARK MAINT / SPECIAL I	PARK MAINT LEAD		1.00	\$163.96	6	\$984	
ENGINEERING	ENGINEERING TECH		0.50	\$62.75	6	\$377	
ENGINEERING	PUBLIC WORKS INSPECTOR		0.50	\$58.25	6	\$350	
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$284.96</b>		<b>\$1,710</b>	
<b>TOTALS</b>			<b>2.00</b>	<b>\$285.00</b>		<b>\$1,710</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ENGINEERING PLAN CHECK</b>		<b>REFERENCE NO.</b> <b>S-095</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PLAN	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of Engineering improvement and grading plans for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$98 per hour			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$50,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$50,000</b>
<b>UNIT COST:</b>	<b>\$183,891.00</b>	<b>TOTAL COST:</b>	<b>\$183,891</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(133,891.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(133,891)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>27.19%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ENGINEERING PLAN CHECK</b>					<b>REFERENCE NO.</b> <b>S-095</b>	
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ASST DIR/CITY ENGINEER	10%	23.54	\$5,765.42	1	\$5,765
ENGINEERING	ASSOC/ASST ENGINEER	Remainder Of Time	677.65	\$98,570.97	1	\$98,571
ENGINEERING	CIVIL ENGINEER	20%	313.80	\$54,554.13	1	\$54,554
ENGINEERING		Contract Services	0.00	\$25,000.00	1	\$25,000
<b>TYPE SUBTOTAL</b>			<b>1,014.99</b>	<b>\$183,890.52</b>		<b>\$183,891</b>
<b>TOTALS</b>			<b>1,014.99</b>	<b>\$183,891.00</b>		<b>\$183,891</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>RIGHT-OF-WAY VACATION REVIEW</b>		<b>REFERENCE NO.</b> <b>S-096</b>
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Review of a request for a right-of-way vacation for compliance with City codes and standards.		
<b>CURRENT FEE STRUCTURE</b>  None		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b> <b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b> <b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>		
Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.		

**CITY OF GARDENA  
 COST DETAIL WORKSHEET  
 FY 2022/23**

<b>SERVICE</b> <b>RIGHT-OF-WAY VACATION REVIEW</b>					<b>REFERENCE NO.</b> <b>S-096</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TREE PLANTING PERMIT</b>		<b>REFERENCE NO.</b> <b>S-097</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and Inspection of a request to plant parkway trees in the public right-of-way.			
<b>CURRENT FEE STRUCTURE</b>  \$100 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$100.00</b>	<b>TOTAL REVENUE:</b>	<b>\$300</b>
<b>UNIT COST:</b>	<b>\$203.00</b>	<b>TOTAL COST:</b>	<b>\$609</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(103.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(309)</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>49.26%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$205 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TREE PLANTING PERMIT</b>					<b>REFERENCE NO.</b> <b>S-097</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PARK MAINT / SPECIAL I	PARK MAINT LEAD		0.50	\$81.98	3	\$246	
ENGINEERING	ENGINEERING TECH		0.50	\$62.75	3	\$188	
ENGINEERING	PUBLIC WORKS INSPECTOR		0.50	\$58.25	3	\$175	
		<b>TYPE SUBTOTAL</b>	<b>1.50</b>	<b>\$202.98</b>		<b>\$609</b>	
<b>TOTALS</b>			<b>1.50</b>	<b>\$203.00</b>		<b>\$609</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SEWER CONNECTION PERMIT</b>		<b>REFERENCE NO.</b> <b>S-098</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of a sewer connection in the public right-of-way for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$286 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$286.00</b>	<b>TOTAL REVENUE:</b>	<b>\$286</b>
<b>UNIT COST:</b>	<b>\$354.00</b>	<b>TOTAL COST:</b>	<b>\$354</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(68.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(68)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>80.79%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$355 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SEWER CONNECTION PERMIT</b>					<b>REFERENCE NO.</b> <b>S-098</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ENGINEERING TECH		0.50	\$62.75	1	\$63	
ENGINEERING	PUBLIC WORKS INSPECTOR		2.50	\$291.23	1	\$291	
		<b>TYPE SUBTOTAL</b>	<b>3.00</b>	<b>\$353.98</b>		<b>\$354</b>	
<b>TOTALS</b>			<b>3.00</b>	<b>\$354.00</b>		<b>\$354</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SEWER LATERAL PERMIT</b>		<b>REFERENCE NO.</b> <b>S-099</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of a new sewer lateral in the public right-of-way for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$381 per permit			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$381.00</b>	<b>TOTAL REVENUE:</b>	<b>\$2,286</b>
<b>UNIT COST:</b>	<b>\$354.00</b>	<b>TOTAL COST:</b>	<b>\$2,124</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$27.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$162</b>
<b>TOTAL UNITS:</b>	<b>6</b>	<b>PCT. COST RECOVERY:</b>	<b>107.63%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$355 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SEWER LATERAL PERMIT</b>					<b>REFERENCE NO.</b> <b>S-099</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>6</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ENGINEERING TECH		0.50	\$62.75	6	\$377	
ENGINEERING	PUBLIC WORKS INSPECTOR		2.50	\$291.23	6	\$1,747	
		<b>TYPE SUBTOTAL</b>	<b>3.00</b>	<b>\$353.98</b>		<b>\$2,124</b>	
<b>TOTALS</b>			<b>3.00</b>	<b>\$354.00</b>		<b>\$2,124</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SHOPPING CART RETRIEVAL</b>		<b>REFERENCE NO.</b> <b>S-100</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> CART	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Retrieval of shopping carts left in the public right-of-way.			
<b>CURRENT FEE STRUCTURE</b> \$87 per cart			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$64.00</b>	<b>TOTAL COST:</b>	<b>\$64</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(64.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(64)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b> \$65 per cart			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SHOPPING CART RETRIEVAL</b>				<b>REFERENCE NO.</b> <b>S-100</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PUBLIC WORKS ADMIN	SECRETARY		1.00	\$63.61	1	\$64
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$63.61</b>		<b>\$64</b>
<b>TOTALS</b>			<b>1.00</b>	<b>\$64.00</b>		<b>\$64</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SUPPLEMENTAL EMPLOYMENT PROPOSAL</b>		<b>REFERENCE NO.</b> <b>S-101</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a supplemental employment proposal.			
<b>CURRENT FEE STRUCTURE</b>  At Cost			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
This fee should be removed from the fee schedule as the service is no longer provided.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SUPPLEMENTAL EMPLOYMENT PROPOSAL</b>					<b>REFERENCE NO.</b> <b>S-101</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> TEMPORARY NO PARKING SIGN		<b>REFERENCE NO.</b> S-102	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> REQUEST	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Issuing temporary No Parking signs related to an encroachment.			
<b>CURRENT FEE STRUCTURE</b> \$60 per 300 feet			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$60.00</b>	<b>TOTAL REVENUE:</b>	<b>\$60</b>
<b>UNIT COST:</b>	<b>\$121.00</b>	<b>TOTAL COST:</b>	<b>\$121</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(61.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(61)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>49.59%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b> \$65 per request plus \$60 per day plus \$2 per sign			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TEMPORARY NO PARKING SIGN</b>					<b>REFERENCE NO.</b> <b>S-102</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ENGINEERING TECH		0.50	\$62.75	1	\$63	
ENGINEERING	PUBLIC WORKS INSPECTOR		0.50	\$58.25	1	\$58	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$121.00</b>		<b>\$121</b>	
<b>TOTALS</b>			<b>1.00</b>	<b>\$121.00</b>		<b>\$121</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TRAFFIC CONTROL PERMIT</b>		<b>REFERENCE NO.</b> <b>S-103</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of traffic control devices placed in the public right-of-way related to an encroachment.			
<b>CURRENT FEE STRUCTURE</b>  One Day - \$498 per permit Each additional day - \$107			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$499.43</b>	<b>TOTAL REVENUE:</b>	<b>\$37,457</b>
<b>UNIT COST:</b>	<b>\$239.04</b>	<b>TOTAL COST:</b>	<b>\$17,928</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$260.39</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$19,529</b>
<b>TOTAL UNITS:</b>	<b>75</b>	<b>PCT. COST RECOVERY:</b>	<b>208.93%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  One Day - \$240 per permit Each additional day - \$115			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TRAFFIC CONTROL PERMIT</b>					<b>REFERENCE NO.</b> <b>S-103</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>75</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ENGINEERING TECH	One Day	0.50	\$62.75	75	\$4,706	
ENGINEERING	PUBLIC WORKS INSPECTOR	One Day	1.50	\$174.74	75	\$13,106	
<b>TYPE SUBTOTAL</b>			<b>2.00</b>	<b>\$237.49</b>		<b>\$17,812</b>	
ENGINEERING	PUBLIC WORKS INSPECTOR	Each Add Day	1.00	\$116.49	1	\$116	
<b>TYPE SUBTOTAL</b>			<b>1.00</b>	<b>\$116.49</b>		<b>\$116</b>	
<b>TOTALS</b>			<b>3.00</b>	<b>\$239.04</b>		<b>\$17,928</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TRENCH EXCAVATION PERMIT</b>		<b>REFERENCE NO.</b> <b>S-104</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of a trench excavation in the public right-of-way for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  1-100 linear feet - \$258 per permit Each additional 100 linear feet - \$67			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$271.40</b>	<b>TOTAL REVENUE:</b>	<b>\$1,357</b>
<b>UNIT COST:</b>	<b>\$377.20</b>	<b>TOTAL COST:</b>	<b>\$1,886</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(105.80)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(529)</b>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>71.95%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  1-100 linear or square feet - \$355 per permit Each additional 100 linear or square feet - \$115			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TRENCH EXCAVATION PERMIT</b>					<b>REFERENCE NO.</b> <b>S-104</b>	
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>5</b>	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ENGINEERING TECH	1-100 Linear Sq. Ft.	0.50	\$62.75	5	\$314
ENGINEERING	PUBLIC WORKS INSPECTOR	1-100 Linear Ft.	2.50	\$291.23	5	\$1,456
<b>TYPE SUBTOTAL</b>			<b>3.00</b>	<b>\$353.98</b>		<b>\$1,770</b>
ENGINEERING	PUBLIC WORKS INSPECTOR	Each Add 100 Sq. Ft.	1.00	\$116.49	1	\$116
<b>TYPE SUBTOTAL</b>			<b>1.00</b>	<b>\$116.49</b>		<b>\$116</b>
<b>TOTALS</b>			<b>4.00</b>	<b>\$377.20</b>		<b>\$1,886</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>UTILITY ENCROACHMENT PERMIT</b>		<b>REFERENCE NO.</b> <b>S-105</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review and inspection of potholes, power poles, overhead, or smaller utility work encroachments in the public right-of-way for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$335 per permit or location			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$335.00</b>	<b>TOTAL REVENUE:</b>	<b>\$80,400</b>
<b>UNIT COST:</b>	<b>\$358.48</b>	<b>TOTAL COST:</b>	<b>\$86,035</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(23.48)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(5,635)</b>
<b>TOTAL UNITS:</b>	<b>240</b>	<b>PCT. COST RECOVERY:</b>	<b>93.45%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$360 per permit or location			

July 8, 2024

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>UTILITY ENCROACHMENT PERMIT</b>					<b>REFERENCE NO.</b> <b>S-105</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>240</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ENGINEERING	ENGINEERING TECH	Utility Cuts	1.00	\$125.50	140	\$17,570	
ENGINEERING	PUBLIC WORKS INSPECTOR	Utility Cuts	2.00	\$232.98	140	\$32,617	
<b>TYPE SUBTOTAL</b>			<b>3.00</b>	<b>\$358.48</b>		<b>\$50,187</b>	
ENGINEERING	ENGINEERING TECH	Per Location	1.00	\$125.50	100	\$12,550	
ENGINEERING	PUBLIC WORKS INSPECTOR	Per Location	2.00	\$232.98	100	\$23,298	
<b>TYPE SUBTOTAL</b>			<b>3.00</b>	<b>\$358.48</b>		<b>\$35,848</b>	
<b>TOTALS</b>			<b>6.00</b>	<b>\$358.48</b>		<b>\$86,035</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ADDITIONAL ENGINEERING REVIEW/INSP</b>		<b>REFERENCE NO.</b> <b>S-106</b>
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> REVIEW	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Review or inspection of additional work that is needed due to the actions of the applicant.		
<b>CURRENT FEE STRUCTURE</b>  None		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>		
Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ADDITIONAL ENGINEERING REVIEW/INSP</b>					<b>REFERENCE NO.</b> <b>S-106</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MISCELLANEOUS ENGINEERING REVIEW</b>		<b>REFERENCE NO.</b> <b>S-107</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> REVIEW	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of miscellaneous Engineering work not otherwise included in the fee schedule.			
<b>CURRENT FEE STRUCTURE</b>  Non-Research: Associate Engineer - \$90 per hour Engineering Aide - \$65 per hour Engineering Technician - \$75 per hour Research - \$100 per hour			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MISCELLANEOUS ENGINEERING REVIEW</b>					<b>REFERENCE NO.</b> <b>S-107</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CODE ENFORCEMENT INSPECTION</b>		<b>REFERENCE NO.</b> <b>S-108</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> INSPECTION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Inspection of code enforcement issues when needed.			
<b>CURRENT FEE STRUCTURE</b> None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$119.79</b>	<b>TOTAL COST:</b>	<b>\$11,979</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(119.79)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(11,979)</b>
<b>TOTAL UNITS:</b>	<b>100</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b> \$120 per inspection			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CODE ENFORCEMENT INSPECTION</b>				<b>REFERENCE NO.</b> <b>S-108</b>			
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>100</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CDBG CODE ENFORCE	CODE ENFORCEMENT OFFICER		1.00	\$119.79	100	\$11,979	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$119.79</b>		<b>\$11,979</b>	
<b>TOTALS</b>			<b>1.00</b>	<b>\$119.79</b>		<b>\$11,979</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>INSPECTION WARRANT</b>		<b>REFERENCE NO.</b> <b>S-109</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> WARRANT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Obtaining an inspection warrant due to the need to access the property to determine if violations have occurred.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$120.00</b>	<b>TOTAL COST:</b>	<b>\$240</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(120.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(240)</b>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$120 per warrant plus attorney and court costs			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>INSPECTION WARRANT</b>					<b>REFERENCE NO.</b> <b>S-109</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CDBG CODE ENFORCE	CODE ENFORCEMENT OFFICER		1.00	\$119.79	2	\$240	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$119.79</b>		<b>\$240</b>	
<b>TOTALS</b>			<b>1.00</b>	<b>\$120.00</b>		<b>\$240</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ABATEMENT WARRANT</b>		<b>REFERENCE NO.</b> <b>S-110</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> WARRANT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Obtaining an abatement warrant to be able to access a property to do an abatement.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$359.50</b>	<b>TOTAL COST:</b>	<b>\$719</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(359.50)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(719)</b>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$360 per warrant plus attorney and court costs			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ABATEMENT WARRANT</b>					<b>REFERENCE NO.</b> <b>S-110</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CDBG CODE ENFORCE	CODE ENFORCEMENT OFFICER		3.00	\$359.37	2	\$719	
		TYPE SUBTOTAL	3.00	\$359.37		\$719	
<b>TOTALS</b>			<b>3.00</b>	<b>\$359.50</b>		<b>\$719</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>NUISANCE ABATEMENT</b>		<b>REFERENCE NO.</b> <b>S-111</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> ABATEMENT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Abatement of a code enforcement violation for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b> Actual Costs			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b> Charge the fully allocated hourly rates for all staff involved plus any outside contract costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>NUISANCE ABATEMENT</b>				<b>REFERENCE NO.</b> <b>S-111</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ADMINISTRATIVE CITATION APPEAL PROC</b>		<b>REFERENCE NO.</b> <b>S-112</b>
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Processing an appeal of an administrative citation.		
<b>CURRENT FEE STRUCTURE</b>  None		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$240.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(240.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>		
\$240 per appeal		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ADMINISTRATIVE CITATION APPEAL PROC</b>					<b>REFERENCE NO.</b> <b>S-112</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CDBG CODE ENFORCE	CODE ENFORCEMENT OFFICER		2.00	\$239.58	1	\$240	
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$239.58</b>		<b>\$240</b>	
<b>TOTALS</b>			<b>2.00</b>	<b>\$240.00</b>		<b>\$240</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ANIMAL IMPOUND</b>		<b>REFERENCE NO.</b> <b>S-113</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> ANIMAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Collection and impound of stray animals.			
<b>CURRENT FEE STRUCTURE</b> None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$15.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,800</b>
<b>UNIT COST:</b>	<b>\$45.28</b>	<b>TOTAL COST:</b>	<b>\$5,434</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(30.28)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,634)</b>
<b>TOTAL UNITS:</b>	<b>120</b>	<b>PCT. COST RECOVERY:</b>	<b>33.12%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$45 per animal			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ANIMAL IMPOUND</b>					<b>REFERENCE NO.</b> <b>S-113</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>120</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	COMM SVCS OFFICER		0.67	\$45.28	120	\$5,434	
		TYPE SUBTOTAL	0.67	\$45.28		\$5,434	
<b>TOTALS</b>			<b>0.67</b>	<b>\$45.28</b>		<b>\$5,434</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ANIMAL PICK UP</b>		<b>REFERENCE NO.</b> <b>S-114</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> ANIMAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Pick up of animal at the owner's request.			
<b>CURRENT FEE STRUCTURE</b>  Live Animal: Small Animal (1-99 pounds) - \$95 Litter - \$95 Small Livestock - \$95 Large Animal (100+ pounds) - \$295 Special Handling - Hourly Rates Dead Animal: Small Animal (1-99 pounds) - \$82 (includes disposal fee) Large Animal (100+ pounds) - \$272 (includes disposal fee)			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$84.60</b>	<b>TOTAL REVENUE:</b>	<b>\$4,230</b>
<b>UNIT COST:</b>	<b>\$36.08</b>	<b>TOTAL COST:</b>	<b>\$1,804</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$48.52</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$2,426</b>
<b>TOTAL UNITS:</b>	<b>50</b>	<b>PCT. COST RECOVERY:</b>	<b>234.48%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Live Animal: Small Animal (1-99 pounds) - \$95 Litter - \$95 Small Livestock - \$95 Large Animal (100+ pounds) - \$295 Special Handling - Fully Allocated Hourly Rates Dead Animal: Small Animal (1-99 pounds) - \$82 (includes disposal fee) Large Animal (100+ pounds) - \$272 (includes disposal fee)			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ANIMAL PICK UP</b>					<b>REFERENCE NO.</b> <b>S-114</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>50</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	COMM SVCS OFFICER	Live	0.67	\$45.28	10	\$453	
		<b>TYPE SUBTOTAL</b>	<b>0.67</b>	<b>\$45.28</b>		<b>\$453</b>	
POLICE SUPPORT	COMM SVCS OFFICER	Dead	0.50	\$33.79	40	\$1,352	
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$33.79</b>		<b>\$1,352</b>	
<b>TOTALS</b>			<b>1.17</b>	<b>\$36.08</b>		<b>\$1,804</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ANIMAL IN-HOUSE QUARANTINE</b>		<b>REFERENCE NO.</b> <b>S-115</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> ANIMAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of an animal in-home quarantine for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$67.58</b>	<b>TOTAL COST:</b>	<b>\$4,055</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(67.58)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(4,055)</b>
<b>TOTAL UNITS:</b>	<b>60</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$70 per animal			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ANIMAL IN-HOUSE QUARANTINE</b>					<b>REFERENCE NO.</b> <b>S-115</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>60</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	COMM SVCS OFFICER		1.00	\$67.58	60	\$4,055	
		TYPE SUBTOTAL	1.00	\$67.58		\$4,055	
<b>TOTALS</b>			<b>1.00</b>	<b>\$67.58</b>		<b>\$4,055</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ANIMAL CONTROL SERVICES</b>		<b>REFERENCE NO.</b> <b>S-116</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing animal control enforcement and kennel services to the community.			
<b>CURRENT FEE STRUCTURE</b>  Dog License Fees:  Spayed or Neutered: 1 year - \$25    3 year - \$60 Senior Citizen (60+) Altered: 1 year - \$7.50    3 year - \$22.50 Unaltered: 1 year - \$60    3 year - \$180  More than 30 days past due - \$25			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$18,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$18,000</b>
<b>UNIT COST:</b>	<b>\$352,092.00</b>	<b>TOTAL COST:</b>	<b>\$352,092</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(334,092.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(334,092)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>5.11%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Dog License Fees:  Spayed or Neutered: 1 year - \$25    3 year - \$60 Senior Citizen (60+) Altered: 1 year - \$7.50    3 year - \$22.50 Unaltered: 1 year - \$100    3 year - \$300  More than 30 days past due - \$25			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ANIMAL CONTROL SERVICES</b>					<b>REFERENCE NO.</b> <b>S-116</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ANIMAL CONTROL		Contract/Animal Care	0.00	\$125,000.00	1	\$125,000	
ANIMAL CONTROL		Various Accounts	0.00	\$23,504.00	1	\$23,504	
ANIMAL CONTROL		CAP Charges	0.00	\$20,707.10	1	\$20,707	
POLICE SUPPORT	COMM SVCS OFFICER	Remainder Of 1	1,285.50	\$86,874.09	1	\$86,874	
POLICE SUPPORT	COMM SVCS OFFICER-PT	90%	1,404.00	\$76,672.44	1	\$76,672	
CDBG CODE ENFORCE	CODE ENFORCEMENT OFFICER	10%	161.40	\$19,334.11	1	\$19,334	
		<b>TYPE SUBTOTAL</b>	<b>2,850.90</b>	<b>\$352,091.74</b>		<b>\$352,092</b>	
<b>TOTALS</b>			<b>2,850.90</b>	<b>\$352,092.00</b>		<b>\$352,092</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ALARM PERMIT</b>		<b>REFERENCE NO.</b> <b>S-117</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Registration of burglar alarm to identify the alarm owner contact information.			
<b>CURRENT FEE STRUCTURE</b>  \$44 per permit Late Fee - additional \$44			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Charge the actual third-party contract cost.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ALARM PERMIT</b>				<b>REFERENCE NO.</b> <b>S-117</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>POLICE FALSE ALARM RESPONSE</b>		<b>REFERENCE NO.</b> <b>S-118</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> RESPONSE	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Police response to a burglary alarm due to error or malfunction.			
<b>CURRENT FEE STRUCTURE</b>  First 3 responses in a calendar year - No Charge 4th response - \$75 5th response - \$75 6th response - \$100 7th response - \$125 8th response - \$150 9th response - \$175 10th and subsequent responses - \$200			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$167.00</b>	<b>TOTAL COST:</b>	<b>\$167</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(167.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(167)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  First 3 responses in a calendar year - No Charge 4th response - \$170 5th response - \$340 6th and subsequent responses - \$510			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>POLICE FALSE ALARM RESPONSE</b>					<b>REFERENCE NO.</b> <b>S-118</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE OPERATIONS	POLICE OFFICER	30 Min Of 2	0.97	\$166.57	1	\$167	
		<b>TYPE SUBTOTAL</b>	<b>0.97</b>	<b>\$166.57</b>		<b>\$167</b>	
<b>TOTALS</b>			<b>0.97</b>	<b>\$167.00</b>		<b>\$167</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ARREST SUMMARY LETTER</b>		<b>REFERENCE NO.</b> <b>S-119</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> LETTER	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing a local arrest summary letter on request.			
<b>CURRENT FEE STRUCTURE</b>  \$25 per letter			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$25.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,500</b>
<b>UNIT COST:</b>	<b>\$10.92</b>	<b>TOTAL COST:</b>	<b>\$655</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$14.08</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$845</b>
<b>TOTAL UNITS:</b>	<b>60</b>	<b>PCT. COST RECOVERY:</b>	<b>229.01%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$25 per letter			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ARREST SUMMARY LETTER</b>					<b>REFERENCE NO.</b> <b>S-119</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>60</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	POLICE ASST-PT		0.34	\$10.92	60	\$655	
		<b>TYPE SUBTOTAL</b>	<b>0.34</b>	<b>\$10.92</b>		<b>\$655</b>	
<b>TOTALS</b>			<b>0.34</b>	<b>\$10.92</b>		<b>\$655</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>BODY CAM VIDEO EXTRACTION</b>		<b>REFERENCE NO.</b> <b>S-120</b>
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> REQUEST	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Extraction and reproduction of body cam footage, but not including redaction, on request.		
<b>CURRENT FEE STRUCTURE</b>  \$50 OR Actual Third Party Costs		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b> <b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b> <b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$0</b>
<b>TOTAL UNITS:</b>	<b>0</b>	<b>PCT. COST RECOVERY:</b> <b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>		
This fee should be removed from the fee schedule since it is included in the Electronic Police Record Copy fee.		

**CITY OF GARDENA  
 COST DETAIL WORKSHEET  
 FY 2022/23**

<b>SERVICE</b> <b>BODY CAM VIDEO EXTRACTION</b>					<b>REFERENCE NO.</b> <b>S-120</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>0</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>BOXING/WRESTLING PERMIT</b>		<b>REFERENCE NO.</b> <b>S-121</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to operate a boxing/wrestling business within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$547 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
This fee should be removed from the fee schedule as the service is no longer provided.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>BOXING/WRESTLING PERMIT</b>				<b>REFERENCE NO.</b> <b>S-121</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CIVIL SUBPOENA PROCESSING</b>		<b>REFERENCE NO.</b> <b>S-122</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> SUBPOENA	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request for a Civil Subpoena.			
<b>CURRENT FEE STRUCTURE</b>  Records - \$15 per subpoena Clerical Costs - \$24 per hour Copies - \$0.15 per copy Witness - \$275			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$15.00</b>	<b>TOTAL REVENUE:</b>	<b>\$15</b>
<b>UNIT COST:</b>	<b>\$85.00</b>	<b>TOTAL COST:</b>	<b>\$85</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(70.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(70)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>17.65%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 15%</b>			
Fees are set by the Court:  Records - \$15 per subpoena Copies - \$0.15 per copy Witness - \$275 deposit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CIVIL SUBPOENA PROCESSING</b>					<b>REFERENCE NO.</b> <b>S-122</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	1	\$53	
POLICE SUPPORT	POLICE ASST-PT		1.01	\$32.44	1	\$32	
		<b>TYPE SUBTOTAL</b>	<b>1.51</b>	<b>\$85.00</b>		<b>\$85</b>	
<b>TOTALS</b>			<b>1.51</b>	<b>\$85.00</b>		<b>\$85</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CLEARANCE LETTER</b>		<b>REFERENCE NO.</b> <b>S-123</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> LETTER	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Investigate and prepare a local clearance letter for an individual requesting this service.			
<b>CURRENT FEE STRUCTURE</b>  \$25 per letter			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$25.00</b>	<b>TOTAL REVENUE:</b>	<b>\$300</b>
<b>UNIT COST:</b>	<b>\$10.92</b>	<b>TOTAL COST:</b>	<b>\$131</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$14.08</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$169</b>
<b>TOTAL UNITS:</b>	<b>12</b>	<b>PCT. COST RECOVERY:</b>	<b>229.01%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$25 per letter			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CLEARANCE LETTER</b>					<b>REFERENCE NO.</b> <b>S-123</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>12</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	POLICE ASST-PT		0.34	\$10.92	12	\$131	
		<b>TYPE SUBTOTAL</b>	<b>0.34</b>	<b>\$10.92</b>		<b>\$131</b>	
<b>TOTALS</b>			<b>0.34</b>	<b>\$10.92</b>		<b>\$131</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>POLICE RECORD REPRODUCTION</b>		<b>REFERENCE NO.</b> <b>S-124</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> REPORT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing a copy of a Police report on request.			
<b>CURRENT FEE STRUCTURE</b>  Crime Report - \$23 per report Traffic Collision Report - \$25 per report			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$23.00</b>	<b>TOTAL REVENUE:</b>	<b>\$50,600</b>
<b>UNIT COST:</b>	<b>\$179.15</b>	<b>TOTAL COST:</b>	<b>\$394,130</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(156.15)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(343,530)</b>
<b>TOTAL UNITS:</b>	<b>2,200</b>	<b>PCT. COST RECOVERY:</b>	<b>12.84%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 13%</b>  \$23 per report or what is allowed by the Public Records Act			

July 8, 2024

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>POLICE RECORD REPRODUCTION</b>					<b>REFERENCE NO.</b> <b>S-124</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2,200</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	POLICE ASST-PT		0.07	\$2.25	2,200	\$4,950	
POLICE SUPPORT	POLICE RECORDS TECH I/II		2.50	\$176.90	2,200	\$389,180	
		<b>TYPE SUBTOTAL</b>	<b>2.57</b>	<b>\$179.15</b>		<b>\$394,130</b>	
<b>TOTALS</b>			<b>2.57</b>	<b>\$179.15</b>		<b>\$394,130</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DISABLE PLACARD CITATION DISMISSAL</b>		<b>REFERENCE NO.</b> <b>S-125</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> CITATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to dismiss a disabled parking citation in which the disabled placard was not properly displayed.			
<b>CURRENT FEE STRUCTURE</b>  \$20 per citation			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$20.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,200</b>
<b>UNIT COST:</b>	<b>\$10.92</b>	<b>TOTAL COST:</b>	<b>\$655</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$9.08</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$545</b>
<b>TOTAL UNITS:</b>	<b>60</b>	<b>PCT. COST RECOVERY:</b>	<b>183.21%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$20 per citation			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DISABLE PLACARD CITATION DISMISSAL</b>					<b>REFERENCE NO.</b> <b>S-125</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>60</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	POLICE ASST-PT		0.34	\$10.92	60	\$655	
		TYPE SUBTOTAL	0.34	\$10.92		\$655	
<b>TOTALS</b>			<b>0.34</b>	<b>\$10.92</b>		<b>\$655</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ELECTRONIC POLICE RECORD COPY</b>		<b>REFERENCE NO.</b> <b>S-126</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> DEVICE	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Reproduction of an electronic Police record to a physical device on request.			
<b>CURRENT FEE STRUCTURE</b>  \$8 per photo			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$8.00</b>	<b>TOTAL REVENUE:</b>	<b>\$480</b>
<b>UNIT COST:</b>	<b>\$2.25</b>	<b>TOTAL COST:</b>	<b>\$135</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$5.75</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$345</b>
<b>TOTAL UNITS:</b>	<b>60</b>	<b>PCT. COST RECOVERY:</b>	<b>355.56%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10 per device			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ELECTRONIC POLICE RECORD COPY</b>					<b>REFERENCE NO.</b> <b>S-126</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>60</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	POLICE ASST-PT		0.07	\$2.25	60	\$135	
		TYPE SUBTOTAL	0.07	\$2.25		\$135	
<b>TOTALS</b>			<b>0.07</b>	<b>\$2.25</b>		<b>\$135</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>POLICE RECORD RESEARCH</b>		<b>REFERENCE NO.</b> <b>S-127</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> HOUR	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Creation of new Police records on request.			
<b>CURRENT FEE STRUCTURE</b>  Actual Costs			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>POLICE RECORD RESEARCH</b>					<b>REFERENCE NO.</b> <b>S-127</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>POLICE RECORD SEALING/EXPUNGEMENT</b>		<b>REFERENCE NO.</b> <b>S-128</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> RECORD	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Sealing or expunging Police records on request.			
<b>CURRENT FEE STRUCTURE</b>  \$50 per record			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>0</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
This fee should be removed from the fee schedule as the service is no longer provided.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>POLICE RECORD SEALING/EXPUNGEMENT</b>					<b>REFERENCE NO.</b> <b>S-128</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>0</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> FINGERPRINTING/ID CARD		<b>REFERENCE NO.</b> S-129	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> CARD	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Provide fingerprinting/ID card service on request for employment or personal reasons.			
<b>CURRENT FEE STRUCTURE</b> \$33 per card			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$33.00</b>	<b>TOTAL REVENUE:</b>	<b>\$396</b>
<b>UNIT COST:</b>	<b>\$38.33</b>	<b>TOTAL COST:</b>	<b>\$460</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(5.33)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(64)</b>
<b>TOTAL UNITS:</b>	<b>12</b>	<b>PCT. COST RECOVERY:</b>	<b>86.09%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b> \$40 per card plus any DOJ fees			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>FINGERPRINTING/ID CARD</b>					<b>REFERENCE NO.</b> <b>S-129</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>12</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	POLICE SVCS OFFICER		0.50	\$38.37	12	\$460	
		TYPE SUBTOTAL	0.50	\$38.37		\$460	
<b>TOTALS</b>			<b>0.50</b>	<b>\$38.33</b>		<b>\$460</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>FIREARMS STORAGE</b>		<b>REFERENCE NO.</b> <b>S-130</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> WEAPON	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a firearm for storage when required as part of a court action.			
<b>CURRENT FEE STRUCTURE</b>  \$12 per weapon per month			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$12.00</b>	<b>TOTAL REVENUE:</b>	<b>\$12</b>
<b>UNIT COST:</b>	<b>\$78.00</b>	<b>TOTAL COST:</b>	<b>\$78</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(66.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(66)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>15.38%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$80 per weapon			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>FIREARMS STORAGE</b>					<b>REFERENCE NO.</b> <b>S-130</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.17	\$17.87	1	\$18	
POLICE SUPPORT	POLICE SVCS TECH		1.00	\$59.95	1	\$60	
		<b>TYPE SUBTOTAL</b>	<b>1.17</b>	<b>\$77.82</b>		<b>\$78</b>	
<b>TOTALS</b>			<b>1.17</b>	<b>\$78.00</b>		<b>\$78</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MASSAGE OPERATOR PERMIT</b>		<b>REFERENCE NO.</b> <b>S-131</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review massage business operator or manager permit.			
<b>CURRENT FEE STRUCTURE</b>  CAMTC certified - \$228 per permit Non-CAMTC certified - \$419 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$228.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,368</b>
<b>UNIT COST:</b>	<b>\$143.50</b>	<b>TOTAL COST:</b>	<b>\$861</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$84.50</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$507</b>
<b>TOTAL UNITS:</b>	<b>6</b>	<b>PCT. COST RECOVERY:</b>	<b>158.89%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$145 per permit plus DOJ costs			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MESSAGE OPERATOR PERMIT</b>					<b>REFERENCE NO.</b> <b>S-131</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>6</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	6	\$43	
POLICE SUPPORT	POLICE ASST-PT		0.74	\$23.77	6	\$143	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	6	\$445	
POLICE SUPPORT	POLICE SVCS OFFICER		0.50	\$38.37	6	\$230	
		<b>TYPE SUBTOTAL</b>	<b>1.49</b>	<b>\$143.46</b>		<b>\$861</b>	
<b>TOTALS</b>			<b>1.49</b>	<b>\$143.50</b>		<b>\$861</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MASSAGE OPERATOR PERMIT RENEWAL</b>		<b>REFERENCE NO.</b> <b>S-132</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review renewal of massage business operator or manager permit.			
<b>CURRENT FEE STRUCTURE</b>  CAMTC certified - No Charge Non-CAMTC certified - \$284 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$89.00</b>	<b>TOTAL COST:</b>	<b>\$267</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(89.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(267)</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$90 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MESSAGE OPERATOR PERMIT RENEWAL</b>					<b>REFERENCE NO.</b> <b>S-132</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	3	\$21	
POLICE SUPPORT	POLICE ASST-PT		0.24	\$7.71	3	\$23	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	3	\$223	
<b>TYPE SUBTOTAL</b>			<b>0.49</b>	<b>\$89.03</b>		<b>\$267</b>	
<b>TOTALS</b>			<b>0.49</b>	<b>\$89.00</b>		<b>\$267</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MESSAGE WORK PERMIT</b>		<b>REFERENCE NO.</b> <b>S-133</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review massage technician work permit.			
<b>CURRENT FEE STRUCTURE</b>  CAMTC certified - \$228 per permit Non-CAMTC certified - \$419 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$228.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,368</b>
<b>UNIT COST:</b>	<b>\$143.50</b>	<b>TOTAL COST:</b>	<b>\$861</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$84.50</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$507</b>
<b>TOTAL UNITS:</b>	<b>6</b>	<b>PCT. COST RECOVERY:</b>	<b>158.89%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$150 per permit plus DOJ costs  Includes \$5 ID Card cost.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MESSAGE WORK PERMIT</b>					<b>REFERENCE NO.</b> <b>S-133</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>6</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	6	\$43	
POLICE SUPPORT	POLICE ASST-PT		0.74	\$23.77	6	\$143	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	6	\$445	
POLICE SUPPORT	POLICE SVCS OFFICER		0.50	\$38.37	6	\$230	
		<b>TYPE SUBTOTAL</b>	<b>1.49</b>	<b>\$143.46</b>		<b>\$861</b>	
<b>TOTALS</b>			<b>1.49</b>	<b>\$143.50</b>		<b>\$861</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MASSAGE WORK PERMIT RENEWAL</b>		<b>REFERENCE NO.</b> <b>S-134</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review renewal of massage technician work permit.			
<b>CURRENT FEE STRUCTURE</b>  CAMTC certified - No Charge Non-CAMTC certified - \$284 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$89.00</b>	<b>TOTAL COST:</b>	<b>\$267</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(89.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(267)</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$95 per permit  Includes \$5 ID Card cost.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MESSAGE WORK PERMIT RENEWAL</b>					<b>REFERENCE NO.</b> <b>S-134</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	3	\$21	
POLICE SUPPORT	POLICE ASST-PT		0.24	\$7.71	3	\$23	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	3	\$223	
<b>TYPE SUBTOTAL</b>			<b>0.49</b>	<b>\$89.03</b>		<b>\$267</b>	
<b>TOTALS</b>			<b>0.49</b>	<b>\$89.00</b>		<b>\$267</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> MESSAGE CERT OF OP DENIAL APPEAL		<b>REFERENCE NO.</b> S-135	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Process appeal for deny of Massage Certificate of Operation to City Manager.			
<b>CURRENT FEE STRUCTURE</b>  \$683 per appeal			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$779.00</b>	<b>TOTAL COST:</b>	<b>\$779</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(779.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(779)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$780 per appeal			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MESSAGE CERT OF OP DENIAL APPEAL</b>					<b>REFERENCE NO.</b> <b>S-135</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.25	\$25.41	1	\$25	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.25	\$58.00	1	\$58	
PLANNING/BUILDING	SR PLANNER		0.50	\$65.24	1	\$65	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		1.00	\$105.12	1	\$105	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		1.00	\$88.60	1	\$89	
POLICE SUPPORT	POLICE CHIEF		1.00	\$436.66	1	\$437	
<b>TYPE SUBTOTAL</b>			<b>4.00</b>	<b>\$779.03</b>		<b>\$779</b>	
<b>TOTALS</b>			<b>4.00</b>	<b>\$779.00</b>		<b>\$779</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> MESSAGE CERT OF OP REVOC APPEAL		<b>REFERENCE NO.</b> S-136	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Process appeal for revocation of Massage Certificate of Operation to City Manager.			
<b>CURRENT FEE STRUCTURE</b>  \$783 per appeal			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,073.00</b>	<b>TOTAL COST:</b>	<b>\$1,073</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(1,073.00)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(1,073)</b></u>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,075 per appeal			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MESSAGE CERT OF OP REVOC APPEAL</b>					<b>REFERENCE NO.</b> <b>S-136</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		0.25	\$25.41	1	\$25	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.25	\$58.00	1	\$58	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		1.00	\$105.12	1	\$105	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		1.00	\$88.60	1	\$89	
POLICE SUPPORT	POLICE CHIEF		1.00	\$436.66	1	\$437	
CDBG CODE ENFORCE	CODE ENFORCEMENT OFFICER		3.00	\$359.37	1	\$359	
		<b>TYPE SUBTOTAL</b>	<b>6.50</b>	<b>\$1,073.16</b>		<b>\$1,073</b>	
<b>TOTALS</b>			<b>6.50</b>	<b>\$1,073.00</b>		<b>\$1,073</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> MESSAGE OPERATOR PMT DENIAL APPEAL		<b>REFERENCE NO.</b> S-137	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Process appeal for denial of Massage Operation Permit to City Manager.			
<b>CURRENT FEE STRUCTURE</b> \$683 per appeal			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$779.00</b>	<b>TOTAL COST:</b>	<b>\$779</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(779.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(779)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b> \$780 per appeal			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MESSAGE OPERATOR PMT DENIAL APPEAL</b>					<b>REFERENCE NO.</b> <b>S-137</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.25	\$25.41	1	\$25	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.25	\$58.00	1	\$58	
PLANNING/BUILDING	SR PLANNER		0.50	\$65.24	1	\$65	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		1.00	\$105.12	1	\$105	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		1.00	\$88.60	1	\$89	
POLICE SUPPORT	POLICE CHIEF		1.00	\$436.66	1	\$437	
<b>TYPE SUBTOTAL</b>			<b>4.00</b>	<b>\$779.03</b>		<b>\$779</b>	
<b>TOTALS</b>			<b>4.00</b>	<b>\$779.00</b>		<b>\$779</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MESSAGE OP PERMIT REVOCATION APPEAL</b>		<b>REFERENCE NO.</b> <b>S-138</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Process appeal for revocation of Massage Operation Permit to City Manager.			
<b>CURRENT FEE STRUCTURE</b>  \$783 per appeal			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,073.00</b>	<b>TOTAL COST:</b>	<b>\$1,073</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,073.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,073)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,075 per appeal			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MESSAGE OP PERMIT REVOCATION APPEAL</b>					<b>REFERENCE NO.</b> <b>S-138</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		0.25	\$25.41	1	\$25	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.25	\$58.00	1	\$58	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		1.00	\$105.12	1	\$105	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		1.00	\$88.60	1	\$89	
POLICE SUPPORT	POLICE CHIEF		1.00	\$436.66	1	\$437	
CDBG CODE ENFORCE	CODE ENFORCEMENT OFFICER		3.00	\$359.37	1	\$359	
		<b>TYPE SUBTOTAL</b>	<b>6.50</b>	<b>\$1,073.16</b>		<b>\$1,073</b>	
<b>TOTALS</b>			<b>6.50</b>	<b>\$1,073.00</b>		<b>\$1,073</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MESSAGE WORK PERMIT DENIAL APPEAL</b>		<b>REFERENCE NO.</b> <b>S-139</b>
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Process appeal of denial for Massage Work Permit to City Manager.		
<b>CURRENT FEE STRUCTURE</b>  \$683 per appeal		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$779.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(779.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>\$0</b>
		<b>\$779</b>
		<b>\$(779)</b>
		<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$780 per appeal		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MESSAGE WORK PERMIT DENIAL APPEAL</b>					<b>REFERENCE NO.</b> <b>S-139</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/II		0.25	\$25.41	1	\$25	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.25	\$58.00	1	\$58	
PLANNING/BUILDING	SR PLANNER		0.50	\$65.24	1	\$65	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		1.00	\$105.12	1	\$105	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		1.00	\$88.60	1	\$89	
POLICE SUPPORT	POLICE CHIEF		1.00	\$436.66	1	\$437	
<b>TYPE SUBTOTAL</b>			<b>4.00</b>	<b>\$779.03</b>		<b>\$779</b>	
<b>TOTALS</b>			<b>4.00</b>	<b>\$779.00</b>		<b>\$779</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MESSAGE WORK PERMIT REVOC APPEAL</b>		<b>REFERENCE NO.</b> <b>S-140</b>
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Process appeal of revocation for Massage Work Permit to City Manager.		
<b>CURRENT FEE STRUCTURE</b>  \$783 per appeal		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$893.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(893.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$895 per appeal		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MESSAGE WORK PERMIT REVOC APPEAL</b>					<b>REFERENCE NO.</b> <b>S-140</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS & LICENSES	PERMIT/LICENSING TECH I/I		0.25	\$25.41	1	\$25	
PLANNING/BUILDING	COMM DEV DIRECTOR		0.25	\$58.00	1	\$58	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		1.00	\$105.12	1	\$105	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		1.00	\$88.60	1	\$89	
POLICE SUPPORT	POLICE CHIEF		1.00	\$436.66	1	\$437	
CDBG CODE ENFORCE	CODE ENFORCEMENT OFFICER		1.50	\$179.69	1	\$180	
		<b>TYPE SUBTOTAL</b>	<b>5.00</b>	<b>\$893.48</b>		<b>\$893</b>	
<b>TOTALS</b>			<b>5.00</b>	<b>\$893.00</b>		<b>\$893</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>MASSAGE ESTABLISHMENT PERMIT</b>		<b>REFERENCE NO.</b> <b>S-141</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Conduct background check for a massage parlor business owner in order to preserve and insure the public peace, health, safety, and welfare.			
<b>CURRENT FEE STRUCTURE</b>  \$1,166 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$441.00</b>	<b>TOTAL COST:</b>	<b>\$441</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(441.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(441)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$440 per application			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>MESSAGE ESTABLISHMENT PERMIT</b>					<b>REFERENCE NO.</b> <b>S-141</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING/BUILDING	PLANNING ASSOC/ASST		2.00	\$231.82	1	\$232	
PLANNING/BUILDING	SR PLANNER		0.50	\$65.24	1	\$65	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	1	\$7	
POLICE SUPPORT	POLICE ASST-PT		0.75	\$24.09	1	\$24	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	1	\$74	
POLICE SUPPORT	POLICE SVCS OFFICER		0.50	\$38.37	1	\$38	
<b>TYPE SUBTOTAL</b>			<b>4.00</b>	<b>\$440.84</b>		<b>\$441</b>	
<b>TOTALS</b>			<b>4.00</b>	<b>\$441.00</b>		<b>\$441</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> ANNUAL PARKING PERMIT		<b>REFERENCE NO.</b> S-142	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Processing a tri-annual parking permit.			
<b>CURRENT FEE STRUCTURE</b> No Charge			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$16.06</b>	<b>TOTAL COST:</b>	<b>\$40,150</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(16.06)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(40,150)</b>
<b>TOTAL UNITS:</b>	<b>2,500</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
<p>\$30 per permit</p> <p>Replacement Permit - \$15</p>			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ANNUAL PARKING PERMIT</b>					<b>REFERENCE NO.</b> <b>S-142</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2,500</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	POLICE ASST-PT		0.50	\$16.06	2,500	\$40,150	
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$16.06</b>		<b>\$40,150</b>	
		<b>TOTALS</b>	<b>0.50</b>	<b>\$16.06</b>		<b>\$40,150</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> TEMPORARY PARKING PERMIT		<b>REFERENCE NO.</b> S-143	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Providing temporary parking permits.			
<b>CURRENT FEE STRUCTURE</b> No Charge			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$52.56</b>	<b>TOTAL COST:</b>	<b>\$13,140</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(52.56)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(13,140)</b>
<b>TOTAL UNITS:</b>	<b>250</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b> \$50 per permit			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TEMPORARY PARKING PERMIT</b>					<b>REFERENCE NO.</b> <b>S-143</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>250</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.50	\$52.56	250	\$13,140	
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$52.56</b>		<b>\$13,140</b>	
<b>TOTALS</b>			<b>0.50</b>	<b>\$52.56</b>		<b>\$13,140</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>VEHICLE REPOSSESSION PROCESSING</b>		<b>REFERENCE NO.</b> <b>S-144</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> VEHICLE	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a reported vehicle repossession.			
<b>CURRENT FEE STRUCTURE</b>  \$15 per vehicle			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$15.00</b>	<b>TOTAL REVENUE:</b>	<b>\$720</b>
<b>UNIT COST:</b>	<b>\$23.35</b>	<b>TOTAL COST:</b>	<b>\$1,121</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(8.35)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(401)</b>
<b>TOTAL UNITS:</b>	<b>48</b>	<b>PCT. COST RECOVERY:</b>	<b>64.23%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 65%</b>			
Fee is set by the State:			
\$15 per vehicle			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>VEHICLE REPOSSESSION PROCESSING</b>					<b>REFERENCE NO.</b> <b>S-144</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>48</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	POLICE RECORDS TECH I/II		0.33	\$23.35	48	\$1,121	
		TYPE SUBTOTAL	0.33	\$23.35		\$1,121	
<b>TOTALS</b>			<b>0.33</b>	<b>\$23.35</b>		<b>\$1,121</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SPECIAL WORK PERMIT - NEW</b>		<b>REFERENCE NO.</b> <b>S-145</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a new special work permit for card club employee/contractor, taxicab driver, or auto wrecking employee.			
<b>CURRENT FEE STRUCTURE</b>  \$196 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$196.00</b>	<b>TOTAL REVENUE:</b>	<b>\$264,600</b>
<b>UNIT COST:</b>	<b>\$178.84</b>	<b>TOTAL COST:</b>	<b>\$241,434</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$17.16</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$23,166</b>
<b>TOTAL UNITS:</b>	<b>1,350</b>	<b>PCT. COST RECOVERY:</b>	<b>109.60%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$185 per permit  Includes \$5 ID Card cost			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SPECIAL WORK PERMIT - NEW</b>					<b>REFERENCE NO.</b> <b>S-145</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1,350</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	1,350	\$9,572	
POLICE SUPPORT	POLICE ASST-PT		0.74	\$23.77	1,350	\$32,090	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	1,350	\$100,211	
POLICE SUPPORT	POLICE RECORDS TECH I/II		0.50	\$35.38	1,350	\$47,763	
POLICE SUPPORT	POLICE SVCS OFFICER		0.50	\$38.37	1,350	\$51,800	
<b>TYPE SUBTOTAL</b>			<b>1.99</b>	<b>\$178.84</b>		<b>\$241,434</b>	
<b>TOTALS</b>			<b>1.99</b>	<b>\$178.84</b>		<b>\$241,434</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SPECIAL WORK PERMIT - RENEWAL</b>		<b>REFERENCE NO.</b> <b>S-146</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a renewal special work permit for card club employee/contractor, taxicab driver, or auto wrecking employee.			
<b>CURRENT FEE STRUCTURE</b>  \$125 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$125.00</b>	<b>TOTAL REVENUE:</b>	<b>\$6,250</b>
<b>UNIT COST:</b>	<b>\$124.42</b>	<b>TOTAL COST:</b>	<b>\$6,221</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.58</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$29</b>
<b>TOTAL UNITS:</b>	<b>50</b>	<b>PCT. COST RECOVERY:</b>	<b>100.47%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$130 per permit  Includes \$5 ID Card cost			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>SPECIAL WORK PERMIT - RENEWAL</b>					<b>REFERENCE NO.</b> <b>S-146</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>50</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	50	\$355	
POLICE SUPPORT	POLICE ASST-PT		0.24	\$7.71	50	\$386	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	50	\$3,712	
POLICE SUPPORT	POLICE RECORDS TECH I/II		0.50	\$35.38	50	\$1,769	
		<b>TYPE SUBTOTAL</b>	<b>0.99</b>	<b>\$124.41</b>		<b>\$6,221</b>	
<b>TOTALS</b>			<b>0.99</b>	<b>\$124.42</b>		<b>\$6,221</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>SPECIAL WORK PERMIT - NAME CHANGE</b>		<b>REFERENCE NO.</b> <b>S-147</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> REQUEST	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a name change for an existing special work permit for card club employee/contractor, taxicab driver, or auto wrecking employee.			
<b>CURRENT FEE STRUCTURE</b>  \$50 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$50.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,800</b>
<b>UNIT COST:</b>	<b>\$25.39</b>	<b>TOTAL COST:</b>	<b>\$914</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$24.61</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$886</b>
<b>TOTAL UNITS:</b>	<b>36</b>	<b>PCT. COST RECOVERY:</b>	<b>196.94%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$30 per permit  Includes \$5 ID Card cost			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>SPECIAL WORK PERMIT - NAME CHANGE</b>					<b>REFERENCE NO.</b> <b>S-147</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>36</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	POLICE ASST-PT		0.24	\$7.71	36	\$278	
POLICE SUPPORT	POLICE RECORDS TECH I/II		0.25	\$17.69	36	\$637	
		<b>TYPE SUBTOTAL</b>	<b>0.49</b>	<b>\$25.40</b>		<b>\$914</b>	
<b>TOTALS</b>			<b>0.49</b>	<b>\$25.39</b>		<b>\$914</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>OTHER BUSINESS BACKGROUND CHECK</b>		<b>REFERENCE NO.</b> <b>S-148</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a background check of a business owner or employee that is required by the City.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$390.80</b>	<b>TOTAL COST:</b>	<b>\$11,724</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(390.80)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(11,724)</b>
<b>TOTAL UNITS:</b>	<b>30</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$390 per application plus fingerprinting fee if needed.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>OTHER BUSINESS BACKGROUND CHECK</b>					<b>REFERENCE NO.</b> <b>S-148</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>30</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE OPERATIONS	POLICE SERGEANT		1.00	\$224.04	30	\$6,721	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.25	\$26.28	30	\$788	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	30	\$213	
POLICE SUPPORT	POLICE ASST-PT		0.74	\$23.77	30	\$713	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	30	\$2,227	
POLICE SUPPORT	POLICE RECORDS TECH I/II		0.50	\$35.38	30	\$1,061	
		<b>TYPE SUBTOTAL</b>	<b>2.74</b>	<b>\$390.79</b>		<b>\$11,724</b>	
<b>TOTALS</b>			<b>2.74</b>	<b>\$390.80</b>		<b>\$11,724</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> SPECIAL WORK PERMIT - NEW CLUB EMPL		<b>REFERENCE NO.</b> S-149	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a new special work permit for Gardena Card Club employees.			
<b>CURRENT FEE STRUCTURE</b>  \$125 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$125.00</b>	<b>TOTAL REVENUE:</b>	<b>\$18,750</b>
<b>UNIT COST:</b>	<b>\$178.84</b>	<b>TOTAL COST:</b>	<b>\$26,826</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(53.84)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(8,076)</b>
<b>TOTAL UNITS:</b>	<b>150</b>	<b>PCT. COST RECOVERY:</b>	<b>69.89%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$185 per permit plus DOJ fees  Includes \$5 ID Card cost			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SPECIAL WORK PERMIT - NEW CLUB EMPL</b>					<b>REFERENCE NO.</b> <b>S-149</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>150</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	150	\$1,064	
POLICE SUPPORT	POLICE ASST-PT		0.74	\$23.77	150	\$3,566	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	150	\$11,135	
POLICE SUPPORT	POLICE RECORDS TECH I/II		0.50	\$35.38	150	\$5,307	
POLICE SUPPORT	POLICE SVCS OFFICER		0.50	\$38.37	150	\$5,756	
<b>TYPE SUBTOTAL</b>			<b>1.99</b>	<b>\$178.84</b>		<b>\$26,826</b>	
<b>TOTALS</b>			<b>1.99</b>	<b>\$178.84</b>		<b>\$26,826</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> SPECIAL WORK PERMIT-RENEW CLUB EMPL		<b>REFERENCE NO.</b> S-150	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a renewal special work permit for card club employee/contractor, taxicab driver, or auto wrecking employee.			
<b>CURRENT FEE STRUCTURE</b>  \$125 per permit			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$125.00</b>	<b>TOTAL REVENUE:</b>	<b>\$12,500</b>
<b>UNIT COST:</b>	<b>\$124.41</b>	<b>TOTAL COST:</b>	<b>\$12,441</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.59</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$59</b>
<b>TOTAL UNITS:</b>	<b>100</b>	<b>PCT. COST RECOVERY:</b>	<b>100.47%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$130 per permit  Includes \$5 ID Card cost			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SPECIAL WORK PERMIT-RENEW CLUB EMPL</b>					<b>REFERENCE NO.</b> <b>S-150</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>100</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	100	\$709	
POLICE SUPPORT	POLICE ASST-PT		0.24	\$7.71	100	\$771	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	100	\$7,423	
POLICE SUPPORT	POLICE RECORDS TECH I/II		0.50	\$35.38	100	\$3,538	
		<b>TYPE SUBTOTAL</b>	<b>0.99</b>	<b>\$124.41</b>		<b>\$12,441</b>	
		<b>TOTALS</b>	<b>0.99</b>	<b>\$124.41</b>		<b>\$12,441</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CURB PAINTING PERMIT</b>		<b>REFERENCE NO.</b> <b>S-151</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> REQUEST	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to paint a curb in the public right-of-way.			
<b>CURRENT FEE STRUCTURE</b>  \$1,424 per request			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$150.00</b>	<b>TOTAL REVENUE:</b>	<b>\$150</b>
<b>UNIT COST:</b>	<b>\$550.00</b>	<b>TOTAL COST:</b>	<b>\$550</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(400.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(400)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>27.27%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$550 per request plus \$1,500 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside contract costs for the painting of the curb if approved.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CURB PAINTING PERMIT</b>					<b>REFERENCE NO.</b> <b>S-151</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY CLERK	RECORDS MANAGEMENT COORI		0.25	\$21.96	1	\$22	
ENGINEERING	ASSOC/ASST ENGINEER		2.00	\$290.92	1	\$291	
ENGINEERING	CIVIL ENGINEER		0.25	\$43.46	1	\$43	
POLICE OPERATIONS	POLICE SERGEANT		0.50	\$112.02	1	\$112	
POLICE SUPPORT	EXECUTIVE ASST TO CHIEF O		0.08	\$7.09	1	\$7	
POLICE SUPPORT	POLICE CHIEF		0.17	\$74.23	1	\$74	
		<b>TYPE SUBTOTAL</b>	<b>3.25</b>	<b>\$549.68</b>		<b>\$550</b>	
<b>TOTALS</b>			<b>3.25</b>	<b>\$550.00</b>		<b>\$550</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>POLICE SECURITY SERVICES</b>		<b>REFERENCE NO.</b> <b>S-152</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> HOUR	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing off-duty Police Officers for security at private events.			
<b>CURRENT FEE STRUCTURE</b>  Actual Costs			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>POLICE SECURITY SERVICES</b>					<b>REFERENCE NO.</b> <b>S-152</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TAXICAB-PUBLIC CONVENIENCE</b>		<b>REFERENCE NO.</b> <b>S-153</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> CERTIFICATE	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Review Certificate for Taxicab/Public Convenience.			
<b>CURRENT FEE STRUCTURE</b>  \$200 per certificate			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
This fee should be removed from the fee schedule as the service is no longer provided.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TAXICAB-PUBLIC CONVENIENCE</b>					<b>REFERENCE NO.</b> <b>S-153</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>VEHICLE RELEASE</b>		<b>REFERENCE NO.</b> <b>S-154</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> VEHICLE	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Collection and release of an impounded vehicle.			
<b>CURRENT FEE STRUCTURE</b> \$260 per vehicle			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$260.00</b>	<b>TOTAL REVENUE:</b>	<b>\$260,000</b>
<b>UNIT COST:</b>	<b>\$208.01</b>	<b>TOTAL COST:</b>	<b>\$208,010</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$51.99</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$51,990</b>
<b>TOTAL UNITS:</b>	<b>1,000</b>	<b>PCT. COST RECOVERY:</b>	<b>124.99%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b> \$210 per vehicle			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>VEHICLE RELEASE</b>				<b>REFERENCE NO.</b> <b>S-154</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1,000</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE OPERATIONS	POLICE OFFICER		0.79	\$135.66	1,000	\$135,660
POLICE OPERATIONS	POLICE SERGEANT		0.17	\$38.08	1,000	\$38,080
POLICE SUPPORT	POLICE ASST-PT		0.34	\$10.92	1,000	\$10,920
POLICE SUPPORT	POLICE RECORDS TECH I/II		0.33	\$23.35	1,000	\$23,350
		<b>TYPE SUBTOTAL</b>	<b>1.63</b>	<b>\$208.01</b>		<b>\$208,010</b>
		<b>TOTALS</b>	<b>1.63</b>	<b>\$208.01</b>		<b>\$208,010</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>VEHICLE EQUIP CORRECTION SIGN OFF</b>		<b>REFERENCE NO.</b> <b>S-155</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> CITATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Sign-off of vehicle/equipment correction citation.			
<b>CURRENT FEE STRUCTURE</b>  Resident - No Charge Non-Resident - \$40 per citation			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$40.00</b>	<b>TOTAL REVENUE:</b>	<b>\$2,000</b>
<b>UNIT COST:</b>	<b>\$51.52</b>	<b>TOTAL COST:</b>	<b>\$2,576</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(11.52)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(576)</b>
<b>TOTAL UNITS:</b>	<b>50</b>	<b>PCT. COST RECOVERY:</b>	<b>77.64%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Resident - No Charge Non-Resident - \$50 per citation			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>VEHICLE EQUIP CORRECTION SIGN OFF</b>					<b>REFERENCE NO.</b> <b>S-155</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>50</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE OPERATIONS	POLICE OFFICER		0.30	\$51.52	50	\$2,576	
		TYPE SUBTOTAL	0.30	\$51.52		\$2,576	
<b>TOTALS</b>			<b>0.30</b>	<b>\$51.52</b>		<b>\$2,576</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>PUBLIC DISTURBANCE RESPONSE</b>		<b>REFERENCE NO.</b> <b>S-156</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> RESPONSE	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Police time spent responding to public disturbances.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$340.01</b>	<b>TOTAL COST:</b>	<b>\$2,142,063</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(340.01)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,142,063)</b>
<b>TOTAL UNITS:</b>	<b>6,300</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
<p>First response in a 24 hour period - No Charge  Each subsequent response - \$340 per response or actual cost of all responding personnel as determined by City staff.</p>			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PUBLIC DISTURBANCE RESPONSE</b>					<b>REFERENCE NO.</b> <b>S-156</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>6,300</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE OPERATIONS	POLICE OFFICER		1.98	\$340.01	6,300	\$2,142,063	
		<b>TYPE SUBTOTAL</b>	<b>1.98</b>	<b>\$340.01</b>		<b>\$2,142,063</b>	
<b>TOTALS</b>			<b>1.98</b>	<b>\$340.01</b>		<b>\$2,142,063</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> DUI COLLISION RESPONSE		<b>REFERENCE NO.</b> S-157	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> RESPONSE	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Response to a traffic collision which was related to a DUI.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$343.37</b>	<b>TOTAL COST:</b>	<b>\$34,337</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(343.37)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(34,337)</b>
<b>TOTAL UNITS:</b>	<b>100</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Charge the fully allocated hourly rates for all responding emergency personnel involved plus any outside contract costs, up to a maximum of \$12,000.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DUI COLLISION RESPONSE</b>				<b>REFERENCE NO.</b> <b>S-157</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>100</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE OPERATIONS	POLICE OFFICER		2.00	\$343.37	100	\$34,337
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$343.37</b>		<b>\$34,337</b>
<b>TOTALS</b>			<b>2.00</b>	<b>\$343.37</b>		<b>\$34,337</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CONCEALED WEAPON PERMIT</b>		<b>REFERENCE NO.</b> <b>S-158</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a request for a concealed weapon permit within the City.			
<b>CURRENT FEE STRUCTURE</b>  New - \$369 per application Renewal - \$25 plus \$50 card Replacement/Amendment - \$10 plus \$50 card Psychological Testing - \$150  Plus Fingerprinting and DOJ costs			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$958.31</b>	<b>TOTAL COST:</b>	<b>\$62,290</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(958.31)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(62,290)</b>
<b>TOTAL UNITS:</b>	<b>65</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  New - \$1,010 per application (including \$50 ID Card cost) Renewal - \$25 plus \$50 card Replacement/Amendment - \$10 plus \$50 card Psychological Testing - \$150  Plus Fingerprinting and DOJ costs			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CONCEALED WEAPON PERMIT</b>					<b>REFERENCE NO.</b> <b>S-158</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>65</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE OPERATIONS	POLICE OFFICER		3.00	\$515.13	65	\$33,483	
POLICE SUPPORT	ADMIN ANALYST I/II-PT		1.00	\$83.33	65	\$5,416	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.33	65	\$14,191	
POLICE SUPPORT	POLICE RECORDS TECH I/II		2.00	\$141.52	65	\$9,199	
		<b>TYPE SUBTOTAL</b>	<b>6.50</b>	<b>\$958.31</b>		<b>\$62,290</b>	
<b>TOTALS</b>			<b>6.50</b>	<b>\$958.31</b>		<b>\$62,290</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TRUSTEE JAIL RATE</b>		<b>REFERENCE NO.</b> <b>S-159</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> DAY	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Fee associated with time in Jail.			
<b>CURRENT FEE STRUCTURE</b>  First Day - \$319 Each Additional Day - \$100			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$419.00</b>	<b>TOTAL REVENUE:</b>	<b>\$419</b>
<b>UNIT COST:</b>	<b>\$412.00</b>	<b>TOTAL COST:</b>	<b>\$412</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$7.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$7</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>101.70%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
This fee should be removed from the fee schedule as the service is no longer provided.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TRUSTEE JAIL RATE</b>					<b>REFERENCE NO.</b> <b>S-159</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
POLICE OPERATIONS	POLICE SERGEANT		0.32	\$71.69	1	\$72	
POLICE SUPPORT	ADMIN SUPPORT SVCS SUPV		0.08	\$8.41	1	\$8	
POLICE SUPPORT	POLICE LIEUTENANT		0.17	\$49.59	1	\$50	
POLICE SUPPORT	POLICE RECORDS TECH I/II		0.25	\$17.69	1	\$18	
POLICE SUPPORT	POLICE SVCS OFFICER		1.50	\$115.11	1	\$115	
		<b>TYPE SUBTOTAL</b>	<b>2.32</b>	<b>\$262.49</b>		<b>\$262</b>	
POLICE OPERATIONS	POLICE SERGEANT	Each Additional Day	0.32	\$71.69	1	\$72	
POLICE SUPPORT	POLICE SVCS OFFICER	Each Additional Day	1.01	\$77.51	1	\$78	
		<b>TYPE SUBTOTAL</b>	<b>1.33</b>	<b>\$149.20</b>		<b>\$149</b>	
<b>TOTALS</b>			<b>3.65</b>	<b>\$412.00</b>		<b>\$412</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>YOUTH SPORTS PROGRAMS</b>		<b>REFERENCE NO.</b> <b>S-160</b>	
<b>PRIMARY DEPARTMENT</b> RECREATION	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing youth sports to the community.			
<b>CURRENT FEE STRUCTURE</b>  Diamond 2 - \$35 per participant TK-K Grade - \$30 per participant Introduction to Flag Football - \$35 per participant Baseball - \$60 per participant			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$17,521.00</b>	<b>TOTAL REVENUE:</b>	<b>\$17,521</b>
<b>UNIT COST:</b>	<b>\$634,596.00</b>	<b>TOTAL COST:</b>	<b>\$634,596</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(617,075.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(617,075)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>2.76%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 5%</b>			
See Appendix C of this Report for Direct Cost recovery detail.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>YOUTH SPORTS PROGRAMS</b>					<b>REFERENCE NO.</b> <b>S-160</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
H.S. YOUTH / FAMILY SV	REC SUPERVISOR	20% Of 1	322.84	\$59,890.05	1	\$59,890	
LEISURE SVCS	ADMIN AIDE	2% Of 1	32.30	\$4,778.14	1	\$4,778	
LEISURE SVCS	ACTIVITY COORD-PT	7% Of \$34,490	189.28	\$14,794.12	1	\$14,794	
LEISURE SVCS	ADMIN COORD	2%	32.28	\$5,265.84	1	\$5,266	
LEISURE SVCS	COMM CENTER COORD	5%	80.70	\$10,856.57	1	\$10,857	
LEISURE SVCS	CUSTOMER SVC CLERK - PT	5%	104.00	\$5,933.20	1	\$5,933	
LEISURE SVCS	DIR OF RECREATION	3%	47.07	\$17,002.15	1	\$17,002	
LEISURE SVCS	OFFICE SPECIALIST - PT	5% Of 1.25 FTE	130.00	\$7,601.10	1	\$7,601	
LEISURE SVCS	REC COORD	25% Of 3	1,210.50	\$143,940.56	1	\$143,941	
LEISURE SVCS	REC LEADER I/II-PT	20% Of \$428,503	5,175.04	\$246,642.41	1	\$246,642	
LEISURE SVCS	REC PROGRAM ADMINISTRATOR	5%	78.45	\$20,140.47	1	\$20,140	
LEISURE SVCS	REC SUPERVISOR	20% Of 1	322.80	\$47,751.80	1	\$47,752	
LEISURE SVCS		Expenses	0.00	\$50,000.00	1	\$50,000	
<b>TYPE SUBTOTAL</b>			<b>7,725.26</b>	<b>\$634,596.41</b>		<b>\$634,596</b>	
<b>TOTALS</b>			<b>7,725.26</b>	<b>\$634,596.00</b>		<b>\$634,596</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ADULT SPORTS PROGRAMS</b>		<b>REFERENCE NO.</b> <b>S-161</b>	
<b>PRIMARY DEPARTMENT</b> RECREATION	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing adults sports to the community.			
<b>CURRENT FEE STRUCTURE</b>  Coed Softball: Fall 2023 Friday Nights - \$300 per team Winter 2023 - \$300 per team Summer 2023 - \$330 per team			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$18,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$18,000</b>
<b>UNIT COST:</b>	<b>\$179,225.00</b>	<b>TOTAL COST:</b>	<b>\$179,225</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b><u>\$(161,225.00)</u></b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b><u>\$(161,225)</u></b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>10.04%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 8%</b>			
See Appendix C of this Report for Direct Cost recovery detail.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ADULT SPORTS PROGRAMS</b>					<b>REFERENCE NO.</b> <b>S-161</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
H.S. YOUTH / FAMILY SV	REC SUPERVISOR	10% Of 1	161.36	\$29,933.89	1	\$29,934	
LEISURE SVCS	ADMIN AIDE	1% Of 1	16.15	\$2,389.07	1	\$2,389	
LEISURE SVCS	ACTIVITY COORD-PT	3% Of \$34,490	81.12	\$6,340.34	1	\$6,340	
LEISURE SVCS	ADMIN COORD	1%	16.14	\$2,632.92	1	\$2,633	
LEISURE SVCS	COMM CENTER COORD	2%	32.28	\$4,342.63	1	\$4,343	
LEISURE SVCS	CUSTOMER SVC CLERK - PT	2%	41.60	\$2,373.28	1	\$2,373	
LEISURE SVCS	DIR OF RECREATION	2%	31.38	\$11,334.77	1	\$11,335	
LEISURE SVCS	OFFICE SPECIALIST - PT	2% Of 1.25 FTE	52.00	\$3,040.44	1	\$3,040	
LEISURE SVCS	REC COORD	3% Of 3	145.26	\$17,272.87	1	\$17,273	
LEISURE SVCS	REC LEADER I/II-PT	5% Of \$428,503	1,293.76	\$61,660.60	1	\$61,661	
LEISURE SVCS	REC PROGRAM ADMINISTRATOR	1%	15.69	\$4,028.09	1	\$4,028	
LEISURE SVCS	REC SUPERVISOR	10% Of 1	161.40	\$23,875.90	1	\$23,876	
LEISURE SVCS		Expenses	0.00	\$10,000.00	1	\$10,000	
<b>TYPE SUBTOTAL</b>			<b>2,048.14</b>	<b>\$179,224.80</b>		<b>\$179,225</b>	
<b>TOTALS</b>			<b>2,048.14</b>	<b>\$179,225.00</b>		<b>\$179,225</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>CONTRACT RECREATION CLASSES</b>		<b>REFERENCE NO.</b> <b>S-162</b>	
<b>PRIMARY DEPARTMENT</b> RECREATION	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing contract recreation classes to the community.			
<b>CURRENT FEE STRUCTURE</b>  Various fees in which the contract receives 90% and the City receives 10%			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$60,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$60,000</b>
<b>UNIT COST:</b>	<b>\$344,248.00</b>	<b>TOTAL COST:</b>	<b>\$344,248</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(284,248.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(284,248)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>17.43%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 37%</b>			
See Appendix C of this Report for Direct Cost recovery detail.			
The City should explore changing the allocations between the contract instructors and the City over time to 70%/30%, which is more of an industry standard.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>CONTRACT RECREATION CLASSES</b>					<b>REFERENCE NO.</b> <b>S-162</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
H.S. YOUTH / FAMILY SV	REC SUPERVISOR	10% Of 1	161.36	\$29,933.89	1	\$29,934	
LEISURE SVCS	ADMIN AIDE	3% Of 1	48.44	\$7,165.73	1	\$7,166	
LEISURE SVCS	ACTIVITY COORD-PT	5% Of \$34,490	135.20	\$10,567.23	1	\$10,567	
LEISURE SVCS	ADMIN COORD	3%	48.42	\$7,898.75	1	\$7,899	
LEISURE SVCS	COMM CENTER COORD	25%	403.50	\$54,282.86	1	\$54,283	
LEISURE SVCS	CUSTOMER SVC CLERK - PT	25%	520.00	\$29,666.00	1	\$29,666	
LEISURE SVCS	DIR OF RECREATION	2%	31.38	\$11,334.77	1	\$11,335	
LEISURE SVCS	OFFICE SPECIALIST - PT	25% Of 1.25 FTE	650.00	\$38,005.50	1	\$38,006	
LEISURE SVCS	REC COORD	3% Of 3	145.26	\$17,272.87	1	\$17,273	
LEISURE SVCS	REC LEADER I/II-PT	5% Of \$428,503	1,293.76	\$61,660.60	1	\$61,661	
LEISURE SVCS	REC PROGRAM ADMINISTRATOR	3%	47.07	\$12,084.28	1	\$12,084	
LEISURE SVCS	REC SUPERVISOR	10% Of 1	161.40	\$23,875.90	1	\$23,876	
LEISURE SVCS		Expenses	0.00	\$40,500.00	1	\$40,500	
<b>TYPE SUBTOTAL</b>			<b>3,645.79</b>	<b>\$344,248.38</b>		<b>\$344,248</b>	
<b>TOTALS</b>			<b>3,645.79</b>	<b>\$344,248.00</b>		<b>\$344,248</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CITY SPECIAL EVENTS</b>		<b>REFERENCE NO.</b> <b>S-163</b>	
<b>PRIMARY DEPARTMENT</b> RECREATION	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing various special events to the community.			
<b>CURRENT FEE STRUCTURE</b>  Craft Fair - \$40 per vendor booth plus \$65 per retail vendor Easter Eggstavanza - \$8 per participant Kids Night Out - LA Kings - \$25 per participant			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$20,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$20,000</b>
<b>UNIT COST:</b>	<b>\$1,306,496.00</b>	<b>TOTAL COST:</b>	<b>\$1,306,496</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,286,496.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,286,496)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>1.53%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 3%</b>			
See Appendix C of this Report for Direct Cost recovery detail.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
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<b>SERVICE</b>					<b>REFERENCE NO.</b>		
<b>CITY SPECIAL EVENTS</b>					<b>S-163</b>		
<b>NOTE</b>					<b>TOTAL UNITS</b>		
Unit Costs are an Average of Total Units					<b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
REC & HS BUILDING / F/	REC SUPERVISOR	25% Of 1	403.50	\$52,576.05	1	\$52,576	
LEISURE SVCS	ADMIN AIDE	10% Of 1	161.48	\$23,887.74	1	\$23,888	
LEISURE SVCS	ACTIVITY COORD-PT	55% Of \$34,490	1,487.20	\$116,239.55	1	\$116,240	
LEISURE SVCS	ADMIN COORD	10%	161.40	\$26,329.18	1	\$26,329	
LEISURE SVCS	COMM CENTER COORD	50%	807.00	\$108,565.71	1	\$108,566	
LEISURE SVCS	CUSTOMER SVC CLERK - PT	50%	1,040.00	\$59,332.00	1	\$59,332	
LEISURE SVCS	DIR OF RECREATION	8%	125.27	\$45,248.78	1	\$45,249	
LEISURE SVCS	OFFICE SPECIALIST - PT	50% Of 1.25 FTE	1,300.00	\$76,011.00	1	\$76,011	
LEISURE SVCS	REC COORD	35% Of 3	1,693.95	\$201,427.59	1	\$201,428	
LEISURE SVCS	REC LEADER I/II-PT	30% Of \$428,503	7,762.56	\$369,963.61	1	\$369,964	
LEISURE SVCS	REC PROGRAM ADMINISTRATOR	8%	125.52	\$32,224.75	1	\$32,225	
LEISURE SVCS	REC SUPERVISOR	25% Of 1	403.50	\$59,689.76	1	\$59,690	
LEISURE SVCS		Expenses	0.00	\$115,000.00	1	\$115,000	
LEISURE SVCS		Golf Tourn Expenses	0.00	\$20,000.00	1	\$20,000	
<b>TYPE SUBTOTAL</b>			<b>15,471.38</b>	<b>\$1,306,495.72</b>		<b>\$1,306,496</b>	
<b>TOTALS</b>			<b>15,471.38</b>	<b>\$1,306,496.00</b>		<b>\$1,306,496</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>AFTERSCHOOL PROGRAM</b>		<b>REFERENCE NO.</b> <b>S-164</b>	
<b>PRIMARY DEPARTMENT</b> RECREATION	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing afterschool programs to the community.			
<b>CURRENT FEE STRUCTURE</b>  \$40 per participant per week \$5 sibling discount			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$173,857.00</b>	<b>TOTAL REVENUE:</b>	<b>\$173,857</b>
<b>UNIT COST:</b>	<b>\$676,569.00</b>	<b>TOTAL COST:</b>	<b>\$676,569</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(502,712.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(502,712)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>25.70%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 49%</b>			
See Appendix C of this Report for Direct Cost recovery detail.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b>					<b>REFERENCE NO.</b>		
<b>AFTERSCHOOL PROGRAM</b>					<b>S-164</b>		
<b>NOTE</b>					<b>TOTAL UNITS</b>		
Unit Costs are an Average of Total Units					<b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
H.S. YOUTH / FAMILY SV	REC SUPERVISOR	15% Of 1	242.10	\$44,911.97	1	\$44,912	
LEISURE SVCS	ADMIN AIDE	2% Of 1	32.30	\$4,778.14	1	\$4,778	
LEISURE SVCS	ACTIVITY COORD-PT	20% Of \$34,490	540.80	\$42,268.93	1	\$42,269	
LEISURE SVCS	ADMIN COORD	2%	32.28	\$5,265.84	1	\$5,266	
LEISURE SVCS	COMM CENTER COORD	2%	32.28	\$4,342.63	1	\$4,343	
LEISURE SVCS	CUSTOMER SVC CLERK - PT	2%	41.60	\$2,373.28	1	\$2,373	
LEISURE SVCS	DIR OF RECREATION	3%	47.07	\$17,002.15	1	\$17,002	
LEISURE SVCS	OFFICE SPECIALIST - PT	2% Of 1.25 FTE	52.00	\$3,040.44	1	\$3,040	
LEISURE SVCS	REC COORD	22% Of 3	1,065.24	\$126,667.69	1	\$126,668	
LEISURE SVCS	REC LEADER I/II-PT	30% Of \$428,503	7,762.56	\$369,963.61	1	\$369,964	
LEISURE SVCS	REC PROGRAM ADMINISTRATOR	5%	78.45	\$20,140.47	1	\$20,140	
LEISURE SVCS	REC SUPERVISOR	15% Of 1	242.10	\$35,813.85	1	\$35,814	
<b>TYPE SUBTOTAL</b>			<b>10,168.78</b>	<b>\$676,569.00</b>		<b>\$676,569</b>	
<b>TOTALS</b>			<b>10,168.78</b>	<b>\$676,569.00</b>		<b>\$676,569</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>YOUTH CAMPS</b>		<b>REFERENCE NO.</b> <b>S-165</b>	
<b>PRIMARY DEPARTMENT</b> RECREATION	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing youth camps to the community.			
<b>CURRENT FEE STRUCTURE</b>  \$270 per participant per week			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$49,607.00</b>	<b>TOTAL REVENUE:</b>	<b>\$49,607</b>
<b>UNIT COST:</b>	<b>\$174,451.00</b>	<b>TOTAL COST:</b>	<b>\$174,451</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(124,844.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(124,844)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>28.44%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 56%</b>			
See Appendix C of this Report for Direct Cost recovery detail.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>YOUTH CAMPS</b>					<b>REFERENCE NO.</b> <b>S-165</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
H.S. YOUTH / FAMILY SV	REC SUPERVISOR	3% Of 1	48.42	\$8,982.39	1	\$8,982	
LEISURE SVCS	ADMIN AIDE	1% Of 1	16.15	\$2,389.07	1	\$2,389	
LEISURE SVCS	ACTIVITY COORD-PT	5% Of \$34,490	135.20	\$10,567.23	1	\$10,567	
LEISURE SVCS	ADMIN COORD	1%	16.14	\$2,632.92	1	\$2,633	
LEISURE SVCS	COMM CENTER COORD	2%	32.28	\$4,342.63	1	\$4,343	
LEISURE SVCS	CUSTOMER SVC CLERK - PT	2%	41.60	\$2,373.28	1	\$2,373	
LEISURE SVCS	DIR OF RECREATION	1%	15.69	\$5,667.38	1	\$5,667	
LEISURE SVCS	OFFICE SPECIALIST - PT	2% Of 1.25 FTE	52.00	\$3,040.44	1	\$3,040	
LEISURE SVCS	REC COORD	10% Of 3	484.20	\$57,576.22	1	\$57,576	
LEISURE SVCS	REC LEADER I/II-PT	5% Of \$428,503	1,293.76	\$61,660.60	1	\$61,661	
LEISURE SVCS	REC PROGRAM ADMINISTRATOR	2%	31.38	\$8,056.19	1	\$8,056	
LEISURE SVCS	REC SUPERVISOR	3%	48.42	\$7,162.77	1	\$7,163	
<b>TYPE SUBTOTAL</b>			<b>2,215.24</b>	<b>\$174,451.12</b>		<b>\$174,451</b>	
<b>TOTALS</b>			<b>2,215.24</b>	<b>\$174,451.00</b>		<b>\$174,451</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>THERAPEUTIC RECREATION</b>		<b>REFERENCE NO.</b> <b>S-166</b>	
<b>PRIMARY DEPARTMENT</b> RECREATION	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing Therapeutic Recreation services to the community.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,000</b>
<b>UNIT COST:</b>	<b>\$122,988.00</b>	<b>TOTAL COST:</b>	<b>\$122,988</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(121,988.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(121,988)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.81%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 2%</b>			
See Appendix C of this Report for Direct Cost recovery detail.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>THERAPEUTIC RECREATION</b>					<b>REFERENCE NO.</b> <b>S-166</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
H.S. YOUTH / FAMILY SV	REC SUPERVISOR	2% Of 1	32.32	\$5,995.68	1	\$5,996	
LEISURE SVCS	ADMIN AIDE	1% Of 1	16.15	\$2,389.07	1	\$2,389	
LEISURE SVCS	ACTIVITY COORD-PT	5% Of \$34,490	135.20	\$10,567.23	1	\$10,567	
LEISURE SVCS	ADMIN COORD	1%	16.14	\$2,632.92	1	\$2,633	
LEISURE SVCS	COMM CENTER COORD	2%	32.28	\$4,342.63	1	\$4,343	
LEISURE SVCS	CUSTOMER SVC CLERK - PT	2%	41.60	\$2,373.28	1	\$2,373	
LEISURE SVCS	DIR OF RECREATION	1%	15.69	\$5,667.38	1	\$5,667	
LEISURE SVCS	OFFICE SPECIALIST - PT	2% Of 1.25 FTE	52.00	\$3,040.44	1	\$3,040	
LEISURE SVCS	REC COORD	2% Of 3	96.84	\$11,515.24	1	\$11,515	
LEISURE SVCS	REC LEADER I/II-PT	5% Of \$428,503	1,293.76	\$61,660.60	1	\$61,661	
LEISURE SVCS	REC PROGRAM ADMINISTRATOR	1%	15.69	\$4,028.09	1	\$4,028	
LEISURE SVCS	REC SUPERVISOR	2%	32.28	\$4,775.18	1	\$4,775	
LEISURE SVCS		Expenses	0.00	\$4,000.00	1	\$4,000	
<b>TYPE SUBTOTAL</b>			<b>1,779.95</b>	<b>\$122,987.74</b>		<b>\$122,988</b>	
<b>TOTALS</b>			<b>1,779.95</b>	<b>\$122,988.00</b>		<b>\$122,988</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> YOUTH & FAMILY SERVICES		<b>REFERENCE NO.</b> S-167	
<b>PRIMARY DEPARTMENT</b> HUMAN SERVICES	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing youth and family services to the community.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$180,268.00</b>	<b>TOTAL COST:</b>	<b>\$180,268</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(180,268.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(180,268)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 0%</b>			
See Appendix C of this Report for Direct Cost recovery detail.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>YOUTH &amp; FAMILY SERVICES</b>					<b>REFERENCE NO.</b> <b>S-167</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
H.S. YOUTH / FAMILY SV ADMIN COORD		5%	80.70	\$14,634.14	1	\$14,634	
H.S. YOUTH / FAMILY SV INTERN		50% Of \$23,363	624.00	\$39,218.40	1	\$39,218	
LEISURE SVCS		Excursion Expenses	0.00	\$2,000.00	1	\$2,000	
HS YOUTH/FAM SVCS - ( HOMELESS COORDINATOR		15%	242.10	\$23,955.80	1	\$23,956	
PROGRAMS - 415_CDBG COMM SVCS COUNSELOR		50%	807.00	\$75,510.99	1	\$75,511	
PROGRAMS - 415_CDBG HUMAN SVCS AIDE		100% Of \$13,090	728.00	\$24,948.56	1	\$24,949	
		<b>TYPE SUBTOTAL</b>	<b>2,481.80</b>	<b>\$180,267.89</b>		<b>\$180,268</b>	
<b>TOTALS</b>			<b>2,481.80</b>	<b>\$180,268.00</b>		<b>\$180,268</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>CHILD CARE SERVICES</b>		<b>REFERENCE NO.</b> <b>S-168</b>	
<b>PRIMARY DEPARTMENT</b> HUMAN SERVICES	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing child care services to the community.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$50,000.00</b>	<b>TOTAL COST:</b>	<b>\$50,000</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(50,000.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(50,000)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 0%</b>			
See Appendix C of this Report for Direct Cost recovery detail.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CHILD CARE SERVICES</b>					<b>REFERENCE NO.</b> <b>S-168</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
LEISURE SVCS		Ext Day Care Exp	0.00	\$50,000.00	1	\$50,000	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$50,000.00</b>		<b>\$50,000</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$50,000.00</b>		<b>\$50,000</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SENIOR DAY CARE</b>		<b>REFERENCE NO.</b> <b>S-169</b>	
<b>PRIMARY DEPARTMENT</b> HUMAN SERVICES	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing senior day care services to the community.			
<b>CURRENT FEE STRUCTURE</b>  This is a new program.  The per-day fee ranges from \$25-\$79 depending on income.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$229,138.00</b>	<b>TOTAL COST:</b>	<b>\$229,138</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(229,138.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(229,138)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 0%</b>			
See Appendix C of this Report for Direct Cost recovery detail.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SENIOR DAY CARE</b>					<b>REFERENCE NO.</b> <b>S-169</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
H.S. YOUTH / FAMILY SV ADMIN COORD		5%	80.70	\$14,634.14	1	\$14,634	
H.S. YOUTH / FAMILY SV HUMAN SVCS AIDE		15% Of \$36,123	296.40	\$19,577.22	1	\$19,577	
PROGRAMS - 302_SCAM HUMAN SERVICES COORD		10% Of 1	161.40	\$20,515.55	1	\$20,516	
PROGRAMS - 302_SCAM MEAL SERVICES COORD-PT		20% Of \$33,406	403.52	\$21,188.84	1	\$21,189	
SENIOR CITIZEN'S DAY   CERTIFIED NURSING ASST-PT		\$47,804	2,995.20	\$142,421.76	1	\$142,422	
SENIOR CITIZEN'S DAY		Contracts	0.00	\$10,800.00	1	\$10,800	
<b>TYPE SUBTOTAL</b>			<b>3,937.22</b>	<b>\$229,137.51</b>		<b>\$229,138</b>	
<b>TOTALS</b>			<b>3,937.22</b>	<b>\$229,138.00</b>		<b>\$229,138</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>SENIOR MEALS</b>		<b>REFERENCE NO.</b> <b>S-170</b>	
<b>PRIMARY DEPARTMENT</b> HUMAN SERVICES	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing senior nutrition programs to the community.			
<b>CURRENT FEE STRUCTURE</b>  Grant Funding			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$498,376.00</b>	<b>TOTAL REVENUE:</b>	<b>\$498,376</b>
<b>UNIT COST:</b>	<b>\$926,440.00</b>	<b>TOTAL COST:</b>	<b>\$926,440</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b><u>\$(428,064.00)</u></b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b><u>\$(428,064)</u></b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>53.79%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 97%</b>			
See Appendix C of this Report for Direct Cost recovery detail.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b>					<b>REFERENCE NO.</b>		
<b>SENIOR MEALS</b>					<b>S-170</b>		
<b>NOTE</b>					<b>TOTAL UNITS</b>		
Unit Costs are an Average of Total Units					<b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
H.S. YOUTH / FAMILY SV	ADMIN COORD	20%	322.80	\$58,536.55	1	\$58,537	
H.S. YOUTH / FAMILY SV	COMM SVCS COUNSELOR	5%	80.70	\$14,256.46	1	\$14,256	
H.S. YOUTH / FAMILY SV	HUMAN SVCS AIDE	45% Of \$36,123	889.20	\$58,731.66	1	\$58,732	
PROGRAMS - 302_SCAM	HUMAN SERVICES COORD	40% Of 1	645.60	\$82,062.22	1	\$82,062	
PROGRAMS - 302_SCAM	MEAL SERVICES COORD-PT	70% Of \$33,406	1,412.32	\$74,160.92	1	\$74,161	
PROGRAMS - 302_SCAM	NUTRITION SVCS COORD	50%	807.00	\$93,902.52	1	\$93,903	
PROGRAMS - 302_SCAM		Contract Services	0.00	\$130,000.00	1	\$130,000	
PROGRAMS - 303_SCAM	NUTRITION SVCS COORD	90%	1,452.60	\$171,130.81	1	\$171,131	
PROGRAMS - 303_SCAM	REC LEADER I/II-PT	\$25,794	1,539.20	\$82,824.35	1	\$82,824	
PROGRAMS - 303_SCAM		Contract Services	0.00	\$69,086.00	1	\$69,086	
PROGRAMS - 304_SUPP	GERIATRIC AIDE-PT	\$13,279	832.00	\$39,237.12	1	\$39,237	
PROGRAMS - 304_SUPP	NUTRITION SVCS COORD	30%	484.20	\$52,511.49	1	\$52,511	
		<b>TYPE SUBTOTAL</b>	<b>8,465.62</b>	<b>\$926,440.10</b>		<b>\$926,440</b>	
<b>TOTALS</b>			<b>8,465.62</b>	<b>\$926,440.00</b>		<b>\$926,440</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>SENIOR ACTIVITIES</b>		<b>REFERENCE NO.</b> <b>S-171</b>	
<b>PRIMARY DEPARTMENT</b> HUMAN SERVICES	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing senior activity programs to the community.			
<b>CURRENT FEE STRUCTURE</b>  Grant Funding			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$119,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$119,000</b>
<b>UNIT COST:</b>	<b>\$150,041.00</b>	<b>TOTAL COST:</b>	<b>\$150,041</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(31,041.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(31,041)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>79.31%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
See Appendix C of this Report for Direct Cost recovery detail.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>SENIOR ACTIVITIES</b>					<b>REFERENCE NO.</b> <b>S-171</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
H.S. YOUTH / FAMILY Sv ADMIN COORD		10%	161.40	\$29,268.28	1	\$29,268	
H.S. YOUTH / FAMILY Sv HUMAN SVCS AIDE		25% Of \$36,123	494.00	\$32,628.70	1	\$32,629	
PROGRAMS - 302_SCAM HUMAN SERVICES COORD		20% Of 1	322.80	\$41,031.11	1	\$41,031	
PROGRAMS - 302_SCAM MEAL SERVICES COORD-PT		10% Of \$33,406	201.76	\$10,594.42	1	\$10,594	
PROGRAMS - 303_SCAM NUTRITION SVCS COORD		10%	161.40	\$19,014.53	1	\$19,015	
PROGRAMS - 304_SUPP NUTRITION SVCS COORD		10%	161.40	\$17,503.83	1	\$17,504	
		<b>TYPE SUBTOTAL</b>	<b>1,502.76</b>	<b>\$150,040.87</b>		<b>\$150,041</b>	
<b>TOTALS</b>			<b>1,502.76</b>	<b>\$150,041.00</b>		<b>\$150,041</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>EMERGENCY CRISIS SUPPORT SERVICES</b>		<b>REFERENCE NO.</b> <b>S-172</b>	
<b>PRIMARY DEPARTMENT</b> HUMAN SERVICES	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing emergency crisis support programs to those in need in the community.			
<b>CURRENT FEE STRUCTURE</b>  Grant Funding			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$68,883.00</b>	<b>TOTAL REVENUE:</b>	<b>\$68,883</b>
<b>UNIT COST:</b>	<b>\$309,316.00</b>	<b>TOTAL COST:</b>	<b>\$309,316</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(240,433.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(240,433)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>22.27%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 46%</b>			
See Appendix C of this Report for Direct Cost recovery detail.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>EMERGENCY CRISIS SUPPORT SERVICES</b>					<b>REFERENCE NO.</b> <b>S-172</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
H.S. YOUTH / FAMILY SV COMM SVCS COUNSELOR		30%	484.20	\$85,538.77	1	\$85,539	
H.S. YOUTH / FAMILY SV HUMAN SVCS AIDE		15% Of \$36,123	296.40	\$19,577.22	1	\$19,577	
H.S. YOUTH / FAMILY SV INTERN		50% Of \$23,363	624.00	\$39,218.40	1	\$39,218	
HS YOUTH/FAM SVCS - ( HOMELESS COORDINATOR		75%	1,210.50	\$119,778.98	1	\$119,779	
HS YOUTH/FAM SVCS - (		Contract Services	0.00	\$45,203.00	1	\$45,203	
<b>TYPE SUBTOTAL</b>			<b>2,615.10</b>	<b>\$309,316.37</b>		<b>\$309,316</b>	
<b>TOTALS</b>			<b>2,615.10</b>	<b>\$309,316.00</b>		<b>\$309,316</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> RECREATION FACILITY RENTAL		<b>REFERENCE NO.</b> S-173	
<b>PRIMARY DEPARTMENT</b> RECREATION	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Rental of various City Recreation facilities to the public.			
<b>CURRENT FEE STRUCTURE</b> See Appendix D of this Report for fee detail.			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$75,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$75,000</b>
<b>UNIT COST:</b>	<b>\$266,495.00</b>	<b>TOTAL COST:</b>	<b>\$266,495</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(191,495.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(191,495)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>28.14%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b> See Appendix D of this Report for fee detail.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>RECREATION FACILITY RENTAL</b>					<b>REFERENCE NO.</b> <b>S-173</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
LEISURE SVCS		Facility Maintenance	0.00	\$266,495.00	1	\$266,495	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$266,495.00</b>		<b>\$266,495</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$266,495.00</b>		<b>\$266,495</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>BALLFIELD MAINTENANCE/RENTAL</b>		<b>REFERENCE NO.</b> <b>S-174</b>	
<b>PRIMARY DEPARTMENT</b> PARK MAINTENANCE	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Rental of various City Ballfield facilities to the public.			
<b>CURRENT FEE STRUCTURE</b>  See Appendix D of this Report for fee detail.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  See Appendix D of this Report for fee detail.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>BALLFIELD MAINTENANCE/RENTAL</b>					<b>REFERENCE NO.</b> <b>S-174</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PARK MAINT / SPECIAL I	PARK MAINT WORKER I/II	????	0.00	\$0.00	1	\$0	
<b>TYPE SUBTOTAL</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TRANSIT SPECIAL SERVICES</b>		<b>REFERENCE NO.</b> <b>S-175</b>	
<b>PRIMARY DEPARTMENT</b> TRANSIT	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Special Transit services provided to special groups or businesses.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
<p>Temporary Bus Stop Closure or Removal: \$500 per day per bus stop closed or impacted. Late/extension fees: \$300 Late fee for failing to provide minimum notice. \$300 extension fee if the Transit Impact will extend to 30 days or longer</p> <p>City Vehicle Maintenance - Actual Costs Private Special Event Transportation - Actual Costs Senior Excursion Transportation - Actual Costs</p>			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>TRANSIT SPECIAL SERVICES</b>					<b>REFERENCE NO.</b> <b>S-175</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SPECIAL EVENT SET-UP/CLEAN-UP</b>		<b>REFERENCE NO.</b> <b>S-176</b>	
<b>PRIMARY DEPARTMENT</b> PUBLIC WORKS	<b>UNIT OF SERVICE</b> EVENT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b> Set-up and clean-up of a private special event in the public right-of-way.			
<b>CURRENT FEE STRUCTURE</b> Actual Costs			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b> Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SPECIAL EVENT SET-UP/CLEAN-UP</b>					<b>REFERENCE NO.</b> <b>S-176</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PUBLIC PROPERTY DAMAGE REPAIR</b>		<b>REFERENCE NO.</b> <b>S-177</b>
<b>PRIMARY DEPARTMENT</b> PUBLIC WORKS	<b>UNIT OF SERVICE</b> INCIDENT	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Repair of damage to City property due to the actions of a private individual.		
<b>CURRENT FEE STRUCTURE</b>  Actual Costs		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b> <b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b> <b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>		
Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PUBLIC PROPERTY DAMAGE REPAIR</b>				<b>REFERENCE NO.</b> <b>S-177</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
STREET MAINTENANCE	STREET MAINT WORKER	Actual Costs	0.00	\$0.00	1	\$0
<b>TYPE SUBTOTAL</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> RIGHT OF WAY CLEAN UP RESPONSE		<b>REFERENCE NO.</b> S-178
<b>PRIMARY DEPARTMENT</b> PUBLIC WORKS	<b>UNIT OF SERVICE</b> INCIDENT	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Clean-up of public right-of-way needed due to the actions of a private individual.		
<b>CURRENT FEE STRUCTURE</b>  Actual Costs		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b> <b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b> <b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>		
Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>RIGHT OF WAY CLEAN UP RESPONSE</b>				<b>REFERENCE NO.</b> <b>S-178</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
STREET MAINTENANCE	STREET MAINT WORKER	Actual Costs	0.00	\$0.00	1	\$0
<b>TYPE SUBTOTAL</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SEWER SPILL RESPONSE</b>		<b>REFERENCE NO.</b> <b>S-179</b>	
<b>PRIMARY DEPARTMENT</b> PUBLIC WORKS	<b>UNIT OF SERVICE</b> INCIDENT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Response to a sewage spill in the public right-of-way from a source on private property.			
<b>CURRENT FEE STRUCTURE</b>  Actual Costs			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Charge the fully allocated hourly rates for all personnel involved plus any outside contract costs.			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>SEWER SPILL RESPONSE</b>					<b>REFERENCE NO.</b> <b>S-179</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
SEWER LINE MAINTENA	RIGHT-OF-WAY MAINT	WORKER Actual Costs	0.00	\$0.00	1	\$0	
<b>TYPE SUBTOTAL</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>BUSINESS LICENSE RENEWAL PROCESSING</b>		<b>REFERENCE NO.</b> <b>S-180</b>	
<b>PRIMARY DEPARTMENT</b> FINANCE	<b>UNIT OF SERVICE</b>	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing business license renewal applications.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$21.74</b>	<b>TOTAL COST:</b>	<b>\$119,570</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(21.74)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(119,570)</b>
<b>TOTAL UNITS:</b>	<b>5,500</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$22 per renewal			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>BUSINESS LICENSE RENEWAL PROCESSING</b>					<b>REFERENCE NO.</b> <b>S-180</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>5,500</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FISCAL RESOURCES	JR ACCOUNTANT	70% Of 1/5% Of 1	0.22	\$21.74	5,500	\$119,570	
		<b>TYPE SUBTOTAL</b>	<b>0.22</b>	<b>\$21.74</b>		<b>\$119,570</b>	
		<b>TOTALS</b>	<b>0.22</b>	<b>\$21.74</b>		<b>\$119,570</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>NON-SUFFICIENT FUNDS CHECK PROCESS</b>		<b>REFERENCE NO.</b> <b>S-181</b>	
<b>PRIMARY DEPARTMENT</b> CITY TREASURER	<b>UNIT OF SERVICE</b> NSF CHECK	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a non-sufficient funds check.			
<b>CURRENT FEE STRUCTURE</b>  First NSF check - \$25 Each subsequent NSF check - \$35			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$25.00</b>	<b>TOTAL REVENUE:</b>	<b>\$500</b>
<b>UNIT COST:</b>	<b>\$70.20</b>	<b>TOTAL COST:</b>	<b>\$1,404</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(45.20)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(904)</b>
<b>TOTAL UNITS:</b>	<b>20</b>	<b>PCT. COST RECOVERY:</b>	<b>35.61%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$70 per NSF check			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>NON-SUFFICIENT FUNDS CHECK PROCESS</b>				<b>REFERENCE NO.</b> <b>S-181</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>20</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CITY TREASURER	DEPUTY CITY TREASURER		0.50	\$59.26	20	\$1,185
FISCAL RESOURCES	SR ACCOUNT CLERK		0.17	\$10.92	20	\$218
		<b>TYPE SUBTOTAL</b>	<b>0.67</b>	<b>\$70.18</b>		<b>\$1,404</b>
<b>TOTALS</b>			<b>0.67</b>	<b>\$70.20</b>		<b>\$1,404</b>

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CREDIT CARD TRANSACTION PROCESSING</b>		<b>REFERENCE NO.</b> <b>S-182</b>
<b>PRIMARY DEPARTMENT</b> CITY TREASURER	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Recovery of bank merchant fees related to credit card transactions.		
<b>CURRENT FEE STRUCTURE</b>  Actual Cost		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b> <b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b> <b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Charge the actual third party vendor costs		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>CREDIT CARD TRANSACTION PROCESSING</b>					<b>REFERENCE NO.</b> <b>S-182</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
			0.00	\$0.00	0	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DOCUMENT REPRODUCTION</b>		<b>REFERENCE NO.</b> <b>S-183</b>	
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> COPY	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Reproduction of City documents by request under the terms of the Public Records Act.			
<b>CURRENT FEE STRUCTURE</b>  Photocopies: 8.5x11 B/W - \$0.15 per page 8.5x11 Color - \$0.20 per page Special Paper - \$1 per page City Council minutes - \$24 per year Microfilm records - \$24 Fax - \$0.15 per page Scanning - various fees ranging from \$0.10 to \$1 depending on size Outside Reproduction - Actual Cost Mailed - Actual Costs			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1.00</b>	<b>TOTAL COST:</b>	<b>\$1</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 30%</b>			
Fees are limited by the Public Records Act:			
First 10 pages at no charge, then:			
\$0.20 per page			
FPPC-related documents - \$0.10 per page			
Outside Reproduction - Actual Cost			
Mailed - Actual Costs			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DOCUMENT REPRODUCTION</b>					<b>REFERENCE NO.</b> <b>S-183</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY CLERK	CUSTOMER SVCS CLERK I/II		0.01	\$0.71	1	\$1	
		<b>TYPE SUBTOTAL</b>	<b>0.01</b>	<b>\$0.71</b>		<b>\$1</b>	
<b>TOTALS</b>			<b>0.01</b>	<b>\$1.00</b>		<b>\$1</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ELECTRONIC FILE COPY</b>		<b>REFERENCE NO.</b> <b>S-184</b>	
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> DEVICE	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing an electronic copy of a City document on a physical device on request.			
<b>CURRENT FEE STRUCTURE</b>  Audio/Visual per CD, DVD, PRA - \$50 911 calls - \$50 Tape & Video per CD/DVD or USB - \$20			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$20.00</b>	<b>TOTAL REVENUE:</b>	<b>\$20</b>
<b>UNIT COST:</b>	<b>\$7.00</b>	<b>TOTAL COST:</b>	<b>\$7</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$13.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$13</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>285.71%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10 per device			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>ELECTRONIC FILE COPY</b>					<b>REFERENCE NO.</b> <b>S-184</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY CLERK	RECORDS MANAGEMENT COORI		0.08	\$7.03	1	\$7	
		<b>TYPE SUBTOTAL</b>	<b>0.08</b>	<b>\$7.03</b>		<b>\$7</b>	
<b>TOTALS</b>			<b>0.08</b>	<b>\$7.00</b>		<b>\$7</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DOCUMENT CERTIFICATION</b>		<b>REFERENCE NO.</b> <b>S-185</b>	
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> DOCUMENT	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Certification of a City document on request.			
<b>CURRENT FEE STRUCTURE</b>  \$34 per document			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$34.00</b>	<b>TOTAL REVENUE:</b>	<b>\$34</b>
<b>UNIT COST:</b>	<b>\$30.00</b>	<b>TOTAL COST:</b>	<b>\$30</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$4.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$4</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>113.33%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$34 per document			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>DOCUMENT CERTIFICATION</b>					<b>REFERENCE NO.</b> <b>S-185</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
RECORDS MGMT	DEPUTY CITY CLERK		0.25	\$29.90	1	\$30	
		TYPE SUBTOTAL	0.25	\$29.90		\$30	
<b>TOTALS</b>			<b>0.25</b>	<b>\$30.00</b>		<b>\$30</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>NOTARY SERVICES</b>		<b>REFERENCE NO.</b> <b>S-186</b>	
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> SIGNATURE	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing an acknowledgement of a signature on a document, jurat, or oath.			
<b>CURRENT FEE STRUCTURE</b>  \$15 per signature			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$15.00</b>	<b>TOTAL REVENUE:</b>	<b>\$90</b>
<b>UNIT COST:</b>	<b>\$29.83</b>	<b>TOTAL COST:</b>	<b>\$179</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(14.83)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(89)</b>
<b>TOTAL UNITS:</b>	<b>6</b>	<b>PCT. COST RECOVERY:</b>	<b>50.28%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 50%</b>			
Fee is set by the State:			
\$15 per signature			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>NOTARY SERVICES</b>					<b>REFERENCE NO.</b> <b>S-186</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>6</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
RECORDS MGMT	DEPUTY CITY CLERK		0.25	\$29.90	6	\$179	
		TYPE SUBTOTAL	0.25	\$29.90		\$179	
<b>TOTALS</b>			<b>0.25</b>	<b>\$29.83</b>		<b>\$179</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>LOBBYIST EMPLOYER REGISTRATION</b>		<b>REFERENCE NO.</b> <b>S-187</b>
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Annual registration of a lobbyist employer within the City.		
<b>CURRENT FEE STRUCTURE</b>  \$33 per application  Late fee - \$33		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$33.00</b>	<b>TOTAL REVENUE:</b> <b>\$33</b>
<b>UNIT COST:</b>	<b>\$30.00</b>	<b>TOTAL COST:</b> <b>\$30</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$3.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$3</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>110.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$33 per application  Late fee - \$33		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>LOBBYIST EMPLOYER REGISTRATION</b>					<b>REFERENCE NO.</b> <b>S-187</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
RECORDS MGMT	DEPUTY CITY CLERK		0.25	\$29.90	1	\$30	
		TYPE SUBTOTAL	0.25	\$29.90		\$30	
<b>TOTALS</b>			<b>0.25</b>	<b>\$30.00</b>		<b>\$30</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>LOBBYIST REGISTRATION STATEMENT</b>		<b>REFERENCE NO.</b> <b>S-188</b>
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> STATEMENT	<b>SERVICE RECIPIENT</b>
<b>DESCRIPTION OF SERVICE</b>  Annual processing of the statement of a lobbyist within the City, including amended statements.		
<b>CURRENT FEE STRUCTURE</b>  \$24 per statement  Late fee - \$33		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$24.00</b>	<b>TOTAL REVENUE:</b> <b>\$24</b>
<b>UNIT COST:</b>	<b>\$30.00</b>	<b>TOTAL COST:</b> <b>\$30</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(6.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(6)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>80.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$30 per statement  Late fee - \$30		

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>LOBBYIST REGISTRATION STATEMENT</b>					<b>REFERENCE NO.</b> <b>S-188</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
RECORDS MGMT	DEPUTY CITY CLERK		0.25	\$29.90	1	\$30	
		TYPE SUBTOTAL	0.25	\$29.90		\$30	
<b>TOTALS</b>			<b>0.25</b>	<b>\$30.00</b>		<b>\$30</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PASSPORT PROCESSING</b>		<b>REFERENCE NO.</b> <b>S-189</b>	
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a passport application.			
<b>CURRENT FEE STRUCTURE</b>  Execution fee - \$35 Passport Photo - \$10 Express Mail - Actual Cost			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$35.00</b>	<b>TOTAL REVENUE:</b>	<b>\$14,000</b>
<b>UNIT COST:</b>	<b>\$39.63</b>	<b>TOTAL COST:</b>	<b>\$15,852</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(4.63)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,852)</b>
<b>TOTAL UNITS:</b>	<b>400</b>	<b>PCT. COST RECOVERY:</b>	<b>88.32%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Fees are set by the federal government:			
Execution fee - \$35			
Passport Photo - \$10			
Express Mail - Actual Cost			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>PASSPORT PROCESSING</b>					<b>REFERENCE NO.</b> <b>S-189</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>400</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY CLERK	CUSTOMER SVCS CLERK I/II		0.25	\$17.67	400	\$7,068	
CITY CLERK	RECORDS MANAGEMENT COORI		0.25	\$21.96	400	\$8,784	
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$39.63</b>		<b>\$15,852</b>	
<b>TOTALS</b>			<b>0.50</b>	<b>\$39.63</b>		<b>\$15,852</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>LOCAL CANDIDATE FILING PROCESSING</b>		<b>REFERENCE NO.</b> <b>S-190</b>	
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> CANDIDATE	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing an application for an intent to run for a City elected office.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$163.80</b>	<b>TOTAL COST:</b>	<b>\$819</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(163.80)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(819)</b>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 15%</b>			
Fee is set by the State:			
\$25 per candidate			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>LOCAL CANDIDATE FILING PROCESSING</b>					<b>REFERENCE NO.</b> <b>S-190</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>5</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY CLERK	DEPUTY CITY CLERK		1.25	\$163.81	5	\$819	
		<b>TYPE SUBTOTAL</b>	<b>1.25</b>	<b>\$163.81</b>		<b>\$819</b>	
<b>TOTALS</b>			<b>1.25</b>	<b>\$163.80</b>		<b>\$819</b>	

**CITY OF GARDENA  
REVENUE AND COST SUMMARY WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>LOCAL INITIATIVE FILING PROCESSING</b>		<b>REFERENCE NO.</b> <b>S-191</b>	
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> INITIATIVE	<b>SERVICE RECIPIENT</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing a filing for a local initiative.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,048.00</b>	<b>TOTAL COST:</b>	<b>\$1,048</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,048.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,048)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 20%</b>			
\$200 per initiative			
Fee is to be refunded to the filer if, within one year of the date of filing the notice of intent, the elections official certifies the sufficiency of the petition.			
This is the maximum allowed under State law (Elections Code section 9202(b)).			

**CITY OF GARDENA  
COST DETAIL WORKSHEET  
FY 2022/23**

<b>SERVICE</b> <b>LOCAL INITIATIVE FILING PROCESSING</b>					<b>REFERENCE NO.</b> <b>S-191</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY CLERK	DEPUTY CITY CLERK		8.00	\$1,048.40	1	\$1,048	
		TYPE SUBTOTAL	8.00	\$1,048.40		\$1,048	
<b>TOTALS</b>			<b>8.00</b>	<b>\$1,048.00</b>		<b>\$1,048</b>	

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## **APPENDIX C**

### **RECREATION & HUMAN SERVICES SUMMARY**

**CITY OF GARDENA  
SUMMARY OF RECREATION & HUMAN SERVICES  
FISCAL YEAR 2022-23**

REF #	SERVICE	DIRECT COSTS			REVENUES	DIRECT COST RECOVERY
		PROGRAM COST	FULL TIME COST	TOTAL		
T-250	YOUTH SPORTS PROGRAMS	\$146,045	\$208,363	\$354,408	\$17,521	4.9%
T-251	ADULT SPORTS PROGRAMS	\$34,481	\$60,729	\$95,210	\$18,000	18.9%
T-252	CONTRACT RECREATION CLASSES	\$65,734	\$96,050	\$161,783	\$60,000	37.1%
T-253	CITY SPECIAL EVENTS	\$295,798	\$366,001	\$661,799	\$20,000	3.0%
T-254	AFTERSCHOOL PROGRAM	\$147,639	\$204,793	\$352,432	\$173,857	49.3%
T-255	YOUTH CAMPS	\$25,234	\$63,064	\$88,297	\$49,607	56.2%
T-256	THERAPEUTIC RECREATION	\$25,234	\$36,559	\$61,792	\$1,000	1.6%
T-270	YOUTH & FAMILY SERVICES	\$36,642	\$83,232	\$119,874	\$0	0.0%
T-271	CHILD CARE SERVICES	\$50,000	\$0	\$50,000	\$0	0.0%
T-272	SENIOR DAY CARE	\$75,120	\$32,887	\$108,007	\$0	0.0%
T-273	SENIOR MEALS	\$281,959	\$231,830	\$513,789	\$498,376	97.0%
T-274	SENIOR ACTIVITIES	\$13,505	\$54,858	\$68,363	\$119,000	174.1%
T-275	EMERGENCY CRISIS SUPPORT SERVICES	\$98,438	\$50,535	\$148,973	\$68,883	46.2%
		\$1,295,828	\$1,488,899	\$2,784,727	\$1,026,244	36.9%

**RENTALS**

		DIRECT COSTS			REVENUES	DIRECT COST RECOVERY
		PROGRAM COST	FULL TIME COST	TOTAL		
T-285	RECREATION FACILITY RENTALS	\$0	\$1,432,218	\$1,432,218	\$75,000	5.2%
		\$0	\$1,432,218	\$1,432,218	\$75,000	5.2%

**INDIRECT COSTS**

	COSTS	COST RECOVERY
CITY/DEPARTMENT OVERHEAD	\$1,333,326	19.84%

PROGRAM COSTS ARE PART TIME COSTS (INCLUDING BENEFITS) AND DIRECT OPERATING EXPENSES  
FULL TIME COSTS ARE SALARIES, BENEFITS, AND OTHER OPERATING EXPENSES

**APPENDIX D**  
**RECREATION FACILITY AND BALLFIELD**  
**RENTAL FEE DETAIL**

FACILITY AND FIELD RENTAL FEES

	Current Resident Rates	Current Non-Resident Rates	Proposed Resident Rates	Proposed Non-Resident Rates
Auditorium - Nakaoka (Entire Area w/ Kitchen) - Private Rental (per hour)	\$75.00	\$75.00	\$115.00	\$165.00
Auditorium - Nakaoka (Entire Area w/o Kitchen) - Private Rental (per hour)	\$62.50	\$68.75	\$90.00	\$140.00
Auditorium - Nakaoka (Kitchen only) - Private Rental (per hour)	N/A	N/A	\$75.00	\$120.00
Auditorium - Rowley (Entire Area w/ Kitchen) - Private Rental (per hour)	\$43.75	\$56.25	\$85.00	\$125.00
Auditorium - Rowley (Entire Area w/o Kitchen) - Private Rental (per hour)	N/A	N/A	\$70.00	\$105.00
Auditorium - Rowley (Kitchen only) - Private Rental (per hour)	N/A	N/A	\$50.00	\$80.00
Classroom - Maximum 25 people (per hour)	\$12.25	\$25.00	\$25.00	\$40.00
Computer Lab - (per hour)	N/A	N/A	\$50.00	\$80.00
Rush Gymnasium (Entire Gym) - Private Rental	\$200/4 hours	\$250/4 hours	\$100/hour	\$150/hour
Rush Gymnasium (Half Gym) - Private Rental	\$100/4 hours	\$125/4 hours	\$50/hour	\$75/hour
Rush Gymnasium (Court #1-3) - Private Rental	\$20/hour	\$25/hour	\$30/hour	\$40/hour
Rowley Gymnasium (Full Gym) - Private Rental	\$40.00/1.5 hours	\$50.00/1.5 hours	\$100/hour	\$150/hour
Rowley Gymnasium (Half Gym) - Private Rental	\$20.00/1.5 hours	\$25.00/1.5 hours	\$50/hour	\$75/hour
Rowley Gymnasium (Court #1-2) - Private Rental	\$25/hour	\$25/hour	\$30/hour	\$40/hour
Additional Equipment/Furniture				
Television (on wheeled stand)	N/A	N/A	\$25.00	\$25.00
Wireless Microphone	N/A	N/A	\$10.00	\$10.00
Audio Sound System with Projection Screen	N/A	N/A	\$75.00	\$75.00
Piano (NCC only)	N/A	N/A	\$50.00	\$50.00
Dry Erase Board (on wheels)	N/A	N/A	\$15.00	\$15.00
Portable Speaker	N/A	N/A	\$20.00	\$20.00
Podium	N/A	N/A	Free	Free
Round Table - Per 5 Tables	N/A	N/A	\$50.00	\$50.00
White Chair - Per 40 Chairs	N/A	N/A	\$50.00	\$50.00
Highboy Table - Per 5 Tables	N/A	N/A	\$40.00	\$40.00
Pool - Private Rental (3 hours - Max 50 person)	\$225.00/3 hours	\$270.00/3 hours	\$100/hour	\$150/hour
Pool - Private Rental (3 hours - Each additional 25 person)	\$35.00/3 hours	\$35.00/3 hours	\$35/hour	\$50/hour
Pool - Private Rental (Each additional hour)	\$75.00/hour	\$75.00/hour	N/A	N/A
Pool Cleaning (as needed)	N/A	N/A	Actual Costs	Actual Costs
Pool Security Deposit	N/A	N/A	\$500.00	\$500.00
Room Rentals - Private Rentals (4 hours)	\$50.00/4 hours	\$100.00/4 hours	\$25/hour	\$40/hour
Tennis Courts (w/o light) - Private Rental (2 courts)	\$200.00/hour	\$250.00/hour	\$200/hour	\$250/hour
Tennis Courts (w/o light) - Private Rental (single court)	Free	\$25.00/hour	Free	\$125/hour
Tennis Courts (w/light) - Private Rental (2 courts)	\$200.00/hour	\$250.00/hour	\$220/hour	\$270/hour
Tennis Courts (w/light)- Private Rental (single court)	Free	\$25.00/hour	Free	\$135/hour
Rowley/Fukai Double Picnic Shelters - Private Rental (4 hours - Max 100 person)	\$30.00	\$75.00	\$105.00	\$210.00
Rowley/Fukai Double Picnic Shelters - Private Rental (4 hours - each additional 25 attendees)	\$20.00	\$25.00	\$35.00	\$70.00
Single Picnic Shelters - Private Rental (4 hours - Max 50 person)	\$30.00	\$75.00	\$60.00	\$120.00
Single Picnic Shelters - Private Rental (4 hours - each additional 25 attendees)	\$20.00	\$25.00	\$20.00	\$40.00

FACILITY AND FIELD RENTAL FEES

	Current Resident Rates	Current Non-Resident Rates
20' x 20' Grass Area - Private Rental (4 hours)	\$75.00	\$75.00
20' x 20' Grass Area - Private Rental (1.5 hours)	\$20.00	\$25.00
Sports Field/Outdoor Court (w/o lights) - Private Rental (per hour) (2 hour min)	N/A	N/A
Sports Field/Outdoor Court (w/lights) - Private Rental (per hour) (2 hour min)	\$20/\$100/\$175/\$200/\$210	\$210/\$250
Field Preparation (watering/dragging/lining)	N/A	N/A
<del>Sports Field/Outdoor Court - Private Rental (4 hours)</del>	<del>\$175.00</del>	<del>\$210.00</del>
<del>Baseball Diamond (w/ light) - Private Rental (4 hours)</del>	<del>\$200.00</del>	<del>\$250.00</del>
<del>Baseball Diamond (w/ light) - Private Rental (1.5 hours)</del>	<del>\$20.00</del>	<del>\$25.00</del>
<del>Soccer Field (w/ light) - Private Rental (4 hours)</del>	<del>\$210.00</del>	<del>\$250.00</del>
<del>Soccer Field (w/ light) - Private Rental (2 hours)</del>	<del>\$100.00</del>	<del>\$125.00</del>
Staff Fee During Non-Regular Use Hours (3 Hours Min)	\$30/hour	\$30/hour
Filming Parking Space Rental - Per Day (6am - 10 pm)	N/A	N/A
Facility Security Deposit (not including classrooms)	\$250.00	\$250.00
Sports Field/Outdoor Court Security Deposit	N/A	N/A
<b>MULTI-DEPARTMENT SERVICES</b>		
Other Facilities Otherwise Not Listed (4 hours)	\$270.00	\$270.00
Facility Rental Support (IT & Security)	At Cost	At Cost
Commercial - City Facilities <sup>2</sup>	\$750 Minimum	\$750 Minimum

Proposed Resident Rates	Proposed Non-Resident Rates
\$75.00	\$100.00
\$20.00	\$35.00
\$35.00	\$45.00
\$50.00	\$65.00
\$50.00	\$50.00
\$40/hour	\$40/hour
\$25.00	\$25.00
\$250.00	\$250.00
\$100.00	\$100.00
\$270.00	\$270.00
At Cost	At Cost
\$750 Minimum	\$1,000 Minimum

## Contact Information

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## Company Information

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