



# GARDENA CITY COUNCIL

## Regular Meeting Notice and Agenda

Council Chamber at City Hall

1700 West 162<sup>nd</sup> Street, Gardena, California

Website: [www.cityofgardena.org](http://www.cityofgardena.org)

**Tuesday, January 23, 2024**

**Open Session 7:30 p.m.**

**TASHA CERDA**, *Mayor*

**MARK E. HENDERSON**, *Mayor Pro Tem*

**RODNEY G. TANAKA**, *Council Member*

**PAULETTE C. FRANCIS**, *Council Member*

**WANDA LOVE**, *Council Member*

**MINA SEMENZA**, *City Clerk*

**GUY H. MATO**, *City Treasurer*

**CLINT OSORIO**, *City Manager*

**CARMEN VASQUEZ**, *City Attorney*

**LISA KRANITZ**, *Assistant City Attorney*

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If you would like to participate in this meeting, you can participate via the following options:

1. **VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at**  
[youtube.com/CityofGardena](http://youtube.com/CityofGardena)
2. **PARTICIPATE BEFORE THE MEETING** by emailing the Deputy City Clerk at [publiccomment@cityofgardena.org](mailto:publiccomment@cityofgardena.org) by 5:00p.m. on the day of the meeting and write "Public Comment" in the subject line.
3. **ATTEND THE MEETING IN PERSON**

**PUBLIC COMMENT:** The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items – At the time the City Council considers the item or during Oral Communications
- Non-agenda Items – During Oral Communications
- Public Hearings – At the time for Public Hearings listed on the Agenda

If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk or Sergeant of Arms. You will be called to the podium by name when it is your turn to address the Council. The City Council cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the City Council will be given three (3) minutes to speak.

4. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email [cityclerk@cityofgardena.org](mailto:cityclerk@cityofgardena.org) at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

## STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

**Thank you for your attendance and cooperation**

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### 1. **ROLL CALL**

#### **PUBLIC COMMENT ON CLOSED SESSION**

### 2. **CLOSED SESSION**

#### **CITY ATTORNEY REPORT OUT OF CLOSED SESSION**

### 3. **PLEDGE OF ALLEGIANCE**

Adebola Akinsanya and Justin Bell  
Purche Avenue Elementary School

### 4. **INVOCATION**

Pastor Larry Dozier  
The New Earth Christian Church

### 5. **PRESENTATIONS**

5.A March 5, 2024 Election Presentation - *To Be Presented by City Clerk Mina Semenza*

5.B Recognition of Members of the City of Gardena Police Explorer Post #142 for their Successes at the 26th Annual Chandler Tactical Competition in Chandler, Arizona  
- *To Be Accepted by Members of the City of Gardena Police Explorer Post #142*  
[Police Explorers 2024.pdf](#)

5.C Gardena Events Video Presentation

### 6. **PROCLAMATIONS**

### 7. **APPOINTMENTS**

8. **CONSENT CALENDAR**

**NOTICE TO THE PUBLIC- Roll Call Vote Required On The Consent Calendar**

All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

**PUBLIC COMMENT ON CONSENT CALENDAR**

- 8.A Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only

**CONTACT: CITY CLERK**

- 8.B Approved Minutes:  
Regular Meeting of the City Council, January 9, 2024

**CONTACT: CITY CLERK**

[01092024 REGULAR Minutes CC Meeting - FINAL.docx](#)

- 8.C Receive and File of Minutes:  
Planning and Environmental Quality Commission, December 5, 2023

**CONTACT: COMMUNITY DEVELOPMENT**

[2023\\_12\\_05 PCMIN](#)

- 8.D Approval of Warrants/Payroll Register, January 23, 2024

**CONTACT: CITY TREASURER**

[Warrant-Payroll Register 01-23-24.pdf](#)

- 8.E Monthly Investment Portfolio, December 2023

**CONTACT: CITY TREASURER**

[December 2023 Investment Report.pdf](#)

- 8.F Personnel Report P-2024-2 1-23-24

**CONTACT: HUMAN RESOURCES**

[PERS RPT P-2024-2.pdf](#)

[Classification and Compensation Schedule - Eff 1-12-24.pdf](#)

9. **EXCLUDED CONSENT CALENDAR**

10. **PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

10.A JANUARY 16, 2024 MEETING

**ZONE TEXT AMENDMENT #1-24**

The Planning Commission considered a recommendation to the City Council on the adoption of Ordinance No. 1865 to repeal and readopt Chapter 18.60 relating to Temporary Use Permits and Temporary Events Permits, amending Sections 5.08.170, 8.16.030, and 8.16.050 to delete the requirement for a temporary use permit for circuses, carnivals, and fireworks, amending Section 5.04.160 of Title 5 relating to permits, and finding the ordinance to be categorically exempt from the provisions of the California Environmental Quality Act pursuant to Guidelines section 156061(b)(3) and 15304 as a minor alteration to land.

**Commission Action:** The Planning Commission approved Resolution No. PC 1-24, by a vote of 4-0, recommending that the City Council adopt Ordinance No. 1860.

**City Council Action:** Receive and File. This item will be brought forth to the Council for review at a future City Council meeting.

To view the complete Planning Commission packet [CLICK HERE](#)  
[2024\\_01\\_16 PCAX](#)

11. **ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTE PERIOD)**

*Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete, and a red light will appear when three minutes are over. Your cooperation is appreciated.*

12. **DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES**

13. **DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT**

13.A [12-Month Pilot Commercial Façade Improvement Program Updates](#)

**Staff Recommendation:** Review the three (3) options and provide further direction to staff on the Pilot Commercial Façade Improvement Program.  
[Staff Report-12-Month Pilot Facade Improvement Program Update.pdf](#)  
[Commercial Facade Improvement Program Guidelines.pdf](#)

13.B [Consideration of a Special Business Activity Permit for Care for the Children, a Non-Profit Organization, to Conduct Curb Painting Activities](#)

**Staff Recommendation:** Approve the Special Business Activity Permit for Care for the Children to Conduct Curb Painting Activities  
[Permit\\_Application.pdf](#)



- 13.C [Preparation Of The Façade Improvement Conceptual Design For The Gardena Boulevard Revitalization Program](#)

**Staff Recommendation: Review the Proposal and Provide Direction**  
[Staff Report - Gardena Blvd Revitalization Grant\\_1-23-24.pdf](#)  
[Proposal-Michael Baker International.pdf](#)

14. **DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES**

15. **DEPARTMENTAL ITEMS - POLICE**

16. **DEPARTMENTAL ITEMS - PUBLIC WORKS**

17. **DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES**

18. **DEPARTMENTAL ITEMS - TRANSPORTATION**

- 18.A [Approve Contract with TYLin International for Maintenance and Asset Management Software Project Management Services in the amount of \\$107,934 and a Project Total of \\$124,124](#)

**Staff Recommendation: Approve Contract**  
[City of Gardena Agreement with TY Lin.pdf](#)

- 18.B [Approve Contract with with Southern California Edison to Build Electric Vehicle Charging Infrastructure at the GTrans Facility](#)

**Staff Recommendation: Approve Contract and Authorize Signature by the City Manager or his Designee**  
[CRT-2019-0064.Charge Ready Transport Agreement.pdf](#)  
[CRT-2019-0064\\_Conceptual\\_Design\\_15092023\\_144119.pdf](#)

19. **COUNCIL ITEMS**

20. **COUNCIL DIRECTIVES**

21. **CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS**

22. **COUNCIL REMARKS**

1. MAYOR PRO TEM HENDERSON
2. COUNCIL MEMBER FRANCIS
3. COUNCIL MEMBER TANAKA
4. MAYOR CERDA
5. COUNCIL MEMBER LOVE

23. **ANNOUNCEMENT(S)**

24. **REMEMBRANCES**

**Mrs. Lidia Onderka**, 87 years of age; longtime Gardena resident and beloved wife of Frank Onderka, former Gardena Valley Lions Club President.

**Mr. Lamar Edison Sr.**, 88 years of age; longtime Gardena resident of 51 years, Mr. Edison was the sole proprietor of Edison Construction based out of Gardena where he operated his business for over 40 years, and also a faithful and active member at the Gardena Day Care Center.

25. **ADJOURNMENT**

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00 p.m. followed by the Regular City Council Meeting at 7:30 p.m. on Tuesday, February 13, 2024.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at [www.CityofGardena.org](http://www.CityofGardena.org).

Dated this 19th day of January 2024

/s/ MINA SEMENZA  
MINA SEMENZA, City Clerk

**Certificate of Recognition**  
*presented to*  
**City of Gardena**  
**POLICE EXPLORERS**  
**POST #142**

in official acknowledgement of their outstanding and  
**EXCEPTIONAL ACHIEVEMENTS**

at the  
**26<sup>TH</sup> Annual Chandler Tactical Competition,**  
**January 13 through January 14, 2024, in Chandler, Arizona.**

These commendable accomplishments are deserving of public  
praise and recognition. Please accept the City's sincere congratulations!

**~ Presented this 23rd day of January, 2024 ~**



*Tasha Cerda*  
Mayor Tasha Cerda

*Mark E. Henderson*  
Councilmember Mark E. Henderson

*Rodney G. Tabaka*  
Councilmember Rodney G. Tabaka

*Paulette C. Francis*  
Councilmember Paulette C. Francis

*Wanda Love*  
Councilmember Wanda Love

**MINUTES**  
**Regular Meeting of the**  
**Gardena City Council**  
**Tuesday, January 9, 2024**

The Regular Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California, was called to order at 7:36 PM on Tuesday, January 9, 2024, in the Council Chamber at City Hall 1700 West 162<sup>nd</sup> Street, Gardena, California; Mayor Tasha Cerda presiding.

**1. ROLL CALL**

Present: Mayor Tasha Cerda; Mayor Pro Tem Mark E. Henderson; Council Member Rodney G. Tanaka; Council Member Paulette C. Francis and Council Member Wanda Love; Other City Officials and Employees present: City Manager Clint Osorio; City Attorney Carmen Vasquez; Deputy City Clerk Becky Romero; and Records Management Coordinator Katherine Rhee. City Clerk Mina Semenza was away on an excused absence.

**PUBLIC COMMENT ON CLOSED SESSION - None**

**2. CLOSED SESSION - None**

**CITY ATTORNEY REPORT OUT OF CLOSED SESSION - None**

**3. PLEDGE OF ALLEGIANCE**

James, Benjamin, and Micaela Urabe led the Pledge of Allegiance. James is in the 4<sup>th</sup> grade, Benjamin in the 2<sup>nd</sup> grade and Micaela in Kindergarten they all attend Amestoy Elementary School. James and Benjamin have been a part of the city's youth sports programs and enjoy the sport of baseball. Micaela likes dancing and drawing. All three siblings participate in the City of Gardena's after-school program. They introduced their parents and family members.

**4. INVOCATION**

Pastor James Chang, of Gardena Valley Baptist Church, gave the Invocation.

**5. PRESENTATIONS**

5.A Community Updates from Los Angeles County Assessor, Jeff Prang – ***Mayor Cerda informed everyone that this item was rescheduled.***

5.B Public Works Presentation of Third Quarter (3Q) CIP Project Updates – ***Presented by Director of Public Works Allan Rigg***

***Mayor Cerda asked if someone could submit a request for example if a signal light is out through Gardena Direct. Director Rigg confirmed, yes, and explained the process.***

***Council Member Love thanked Director Rigg for all the work done, specifically for making the audiovisual job in the City Council Chambers come true. She also had questions about the timing of the traffic light on Normandie and Artesia; and asked if he could look into the damaged streets and sidewalks on***



***the city borderline off Western and Artesia going west that were caused by a re-piping project.***

- 5.C Presentation of the "Holiday Home Decoration Contest 2023" Winners - ***Councilmember Paulette C. Francis, Chair of the Gardena Beautification Committee stated the prizes for all the winners and was elated to have participated.***

- 5.D Gardena Events Video Presentation

**6. PROCLAMATIONS**

- 6.A "Martin Luther King Jr. Celebration Week," January 8 through 15, 2024 - ***Accepted by Councilmember Paulette C. Francis, Chair of the Dr. Martin Luther King Jr. Cultural Committee of Gardena, along with board members Artemese Bailey, Freddy Williams, Sharice Glosson Watson, and Michelle Miller.***

**7. APPOINTMENTS – No Appointments were made**

**8. CONSENT CALENDAR**

- 8.A Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only  
**CONTACT: CITY CLERK**

- 8.B Approve Minutes:  
Amended Regular Meeting of the City Council, November 14, 2023  
Regular Meeting of the City Council, December 12, 2023  
**CONTACT: CITY CLERK**

- 8.C Approval of Warrants/Payroll Register, December 26, 2023  
**CONTACT: CITY TREASURER**

December 26, 2023: Wire Transfer: 12587-12606; Prepay: 174390-174393; Check Numbers: 174394-174558 for a total Warrants issued in the amount of \$5,367,456.90; Total Payroll Issued for December 15, 2023: \$2,358,014.65.

- 8.D Approval of Warrants/Payroll Register, January 9, 2024  
**CONTACT: CITY TREASURER**

January 9, 2024: Wire Transfer: 12607-12616; Check Numbers: 174559-174699 for a total Warrants issued in the amount of \$2,645,787.49; Total Payroll Issued for December 29, 2023: \$2,048,493.36.

- 8.E Monthly Investment Portfolio, November 2023  
**CONTACT: CITY TREASURER**

- 8.F Personnel Report P-2024-1 1-9-24  
**CONTACT: HUMAN RESOURCES**

- 8.G SECOND READING AND ADOPTION OF ORDINANCE NO. 1861, Amending Section 2.60.100 (Open Market Procedure) of Chapter 2.60 (Purchasing System) of Title 2 (Administration and Personnel) of the Gardena Municipal Code  
**CONTACT: CITY MANAGER**

ORDINANCE NO. 1861

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AMENDING SECTION 2.60.100 (OPEN MARKET PROCEDURE) OF CHAPTER 2.60 (PURCHASING SYSTEM) OF TITLE 2 (ADMINISTRATION AND PERSONNEL) OF THE GARDENA MUNICIPAL CODE

- 8.H SECOND READING AND ADOPTION OF ORDINANCE NO. 1862, Amending Section 3.24.020 (Delegation of claims authority to city manager) of Chapter 3.24 (Claims and Demands Against the City) of Title 3 (Revenue and Finance) of the Gardena Municipal Code  
**CONTACT: CITY MANAGER**

ORDINANCE NO. 1862

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AMENDING SECTION 3.24.020 (DELEGATION OF CLAIMS AUTHORITY TO CITY MANAGER) OF CHAPTER 3.24 (CLAIMS AND DEMANDS AGAINST THE CITY) OF TITLE 3 (REVENUE AND FINANCE) OF THE GARDENA MUNICIPAL CODE

- 8.I SECOND READING AND ADOPTION OF ORDINANCE NO. 1860, Repealing and readopting Chapter 18.43 of the Gardena Municipal Code relating to Density Bonus laws and finding the Ordinance to be exempt pursuant to the common sense exemption of CEQA Guidelines Section 15061(b)(3)  
**CONTACT: COMMUNITY DEVELOPMENT**

ORDINANCE NO. 1860

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, REPEALING AND READOPTING CHAPTER 18.43 OF THE GARDENA MUNICIPAL CODE RELATING TO DENSITY BONUS LAWS AND FINDING THE ORDINANCE TO BE EXEMPT PURSUANT TO THE COMMON SENSE EXEMPTION OF CEQA GUIDELINES SECTION 15061(b)(3)

- 8.J Acceptance and Notice of Completion for the Van Ness Avenue Street Improvements from Redondo Beach Boulevard to Marine Avenue, Project JN 992  
**CONTACT: PUBLIC WORKS**

**It was moved by Mayor Pro Tem Henderson, seconded by Council Member Francis, and carried by the following roll call vote to Approve the Consent Calendar with the exceptions of Items 8.C, 8.D, 8.E, 8.G, 8.H and 8.I:**

**Ayes:** Mayor Pro Tem Henderson, Council Members Francis, Tanaka and Love, and Mayor Cerda  
**Noes:** None  
**Absent:** None

**9. EXCLUDED CONSENT CALENDAR**

**8.C CITY TREASURER - Approval of Warrants/Payroll Register, December 26, 2023 – *Item pulled by Council Member Love***

Council Member Love had no questions and asked to abstain from the vote.

**It was moved by Council Member Francis, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to Approve Item 8.C:**

**Ayes:** Council Member Francis, Mayor Pro Tem Henderson, Council Member Tanaka, and Mayor Cerda  
**Noes:** None  
**Absent:** None  
**Abstain:** Council Member Love

**8.D CITY TREASURER - Approval of Warrants/Payroll Register, January 9, 2024 - *Item pulled by Council Member Love***

Council Member Love had no questions and asked to abstain from the vote.

**It was moved by Council Member Tanaka, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to Approve Item 8.D:**

**Ayes:** Council Member Tanaka, Mayor Pro Tem Henderson, Council Member Francis, and Mayor Cerda  
**Noes:** None  
**Absent:** None  
**Abstain:** Council Member Love

**8.E CITY TREASURER - Monthly Investment Portfolio, November 2023 - *Item pulled by Council Member Love***

Council Member Love had no questions and asked to abstain from the vote.

**It was moved by Council Member Tanaka seconded by Mayor Cerda, and carried by the following roll call vote to Approve Item 8.E:**

**Ayes:** Council Member Tanaka, Mayor Cerda, Mayor Pro Tem Henderson, and Council Member Francis  
**Noes:** None  
**Absent:** None  
**Abstain:** Council Member Love

- 8.G CITY MANAGER - SECOND READING AND ADOPTION OF ORDINANCE NO. 1861, Amending Section 2.60.100 (Open Market Procedure) of Chapter 2.60 (Purchasing System) of Title 2 (Administration and Personnel) of the Gardena Municipal Code - ***Item pulled by Council Member Francis***

Council Member Francis asked for clarification of Ordinance No. 1861. City Manager Osorio replied to her questions.

**It was moved by Council Member Francis, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to Approve Item 8.G:**

**Ayes: Council Member Francis, Mayor Pro Tem Henderson, Council Members Tanaka and Love, and Mayor Cerda**

**Noes: None**

**Absent: None**

- 8.H CITY MANAGER - SECOND READING AND ADOPTION OF ORDINANCE NO. 1862, Amending Section 3.24.020 (Delegation of claims authority to city manager) of Chapter 3.24 (Claims and Demands Against the City) of Title 3 (Revenue and Finance) of the Gardena Municipal Code - ***Item pulled by Council Member Francis***

Council Member Francis asked if this item pertains to claims brought against the City. City Manager Osorio confirmed, yes, that is correct and explained the purpose of the Ordinance. City Attorney Vasquez added that additional attorney expenses can also be saved.

**It was moved by Council Member Francis, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to Approve Item 8.H:**

**Ayes: Council Member Francis, Mayor Pro Tem Henderson, Council Members Tanaka and Love, and Mayor Cerda**

**Noes: None**

**Absent: None**

- 8.I COMMUNITY DEVELOPMENT - SECOND READING AND ADOPTION OF ORDINANCE NO. 1860, Repealing and readopting Chapter 18.43 of the Gardena Municipal Code relating to Density Bonus laws and finding the Ordinance to be exempt pursuant to the common sense exemption of CEQA Guidelines Section 15061(b)(3) - ***Item pulled by Council Member Francis***

Council Member Francis asked for a clearer understanding of the item.

Senior Planner, Amanda Acuna was present and explained the state regulations and what is being requested in the ordinance that is being brought forth.

**It was moved by Council Member Tanaka, seconded by Council Member Francis, and carried by the following roll call vote to Approve Item 8.I:**

**Ayes: Council Members Tanaka and Francis, Mayor Pro Tem Henderson, Council Member Love, and Mayor Cerda**

**Noes: None**

**Absent: None**



## **10. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

10.A DECEMBER 19, 2023 - *Meeting Cancelled*

10.B JANUARY 2, 2024 - *Meeting Cancelled*

## **11. ORAL COMMUNICATIONS**

- 1) Jessica Abaya, Program Coordinator of Connected to Lead; came to announce various programs.
- 2) Travis Hernandez, Community Library Manager of Masao W. Satow Library: came to give updates on both Mayme Dear and Masao W. Satow libraries.
- 3) Courtney Alicia Miles, Community Organizer of Abundant Housing Los Angeles; asked for City Council to draft a support letter for the C Line Extension.
- 4) Paul Randall, Director of Mama Rosa's Food Pantry; asked for assistance in obtaining the correct permit for the food pantry to continue the work.
- 5) Anthony P. Dixon, came to announce his Candidacy for the Gardena City Council and is looking forward to everyone's support.

## **12. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES – *No Items***

## **13. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT**

- 13.A PUBLIC HEARING: ORDINANCE NO. 1863, Making minor amendments to Ordinance No. 1851 which adopted by reference the 2022 Edition of the California Building Standards Code relating to fence permits and rodent-proofing, amending Section 18.42.070.f of the Gardena Municipal Code and finding the action is exempt from the California Environmental Quality Act pursuant to the Common Sense Exemption of CEQA Guidelines Section 15061(b)(3)

RESOLUTION NO. 6649, Setting forth the findings for required amendments to the 2022 California State Building Code relative to local climate, topographic and geologic conditions relating to permits for fences

### ORDINANCE NO. 1863

AN ORDINANCE OF THE CITY OF GARDENA, CALIFORNIA,  
MAKING MINOR AMENDMENTS TO ORDINANCE NO. 1851  
WHICH ADOPTED BY REFERENCE THE 2022 EDITION OF  
THE CALIFORNIA BUILDING STANDARDS CODE RELATING  
TO FENCE PERMITS AND RODENTPROOFING, AMENDING  
SECTION 18.42.070.F OF THE GARDENA MUNICIPAL CODE  
AND FINDING THE ACTION IS EXEMPT FROM THE  
CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT  
TO THE COMMON SENSE EXEMPTION OF CEQA  
GUIDELINES SECTION 15061(b)(3)

RESOLUTION NO. 6649

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, SETTING FORTH FINDINGS FOR REQUIRED AMENDMENTS TO THE 2022 CALIFORNIA STATE BUILDING CODE RELATIVE TO LOCAL CLIMATIC, TOPOGRAPHIC AND GEOLOGIC CONDITIONS RELATING TO PERMITS FOR FENCES

City Manager Osorio presented the Staff Report.

At 8:32 p.m., Mayor Cerda announced that the Public Hearing was open. She asked if anyone had asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Council Member Francis asked for confirmation if the original ordinance that was submitted to the State was denied or rejected; what is rodentproofing?

City Manager Osorio answered the question and Building Official Mark Berg stepped in and explained why the Adopted Ordinance that was sent to the State Building Standards Commission was rejected and answered all questions.

At 8:34 p.m., Mayor Cerda then announced that the Public Hearing was closed.

**It was moved by Council Member Tanaka, seconded by Council Member Francis, and carried by the following roll call vote to Conduct a public hearing, receive testimony from the public allowing three (3) minutes for each speaker, and close the public hearing; Adopt Ordinance No. 1863, including making finding for CEQA exemption pursuant to CEQA Guidelines Section 15061(b)(3); and Adopt Resolution No. 6649:**

**Ayes: Council Members Tanaka and Francis, Mayor Pro Tem Henderson, Council Member Love, and Mayor Cerda**

**Noes: None**

**Absent: None**

- 13.B PUBLIC HEARING: RESOLUTION NO. 6650: Adopting an application fee for a home sharing permit and renewal fee, as authorized pursuant to Ordinance No. 1854 and finding that the fee is exempt under public resources code section 21080(b)(8) and CEQA Guidelines Section 15273

RESOLUTION NO. 6650

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ADOPTING AN APPLICATION FEE FOR A HOME SHARING PERMIT AND RENEWAL FEE, AS AUTHORIZED PURSUANT TO ORDINANCE NO. 1854 AND FINDING THAT THE FEE IS EXEMPT UNDER PUBLIC RESOURCES CODE SECTION 21080(b)(8) AND CEQA GUIDELINES SECTION 15273

City Manager Osorio presented the Staff Report.

At 8:36 p.m., Mayor Cerda announced that the Public Hearing was open. She asked if anyone had asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions and comments were made by Council Member Francis; does the permit run with the property if the property is sold?

Director of Community Development, Greg Tsujiuchi was present and responded to her question. City Attorney Vasquez added her response.

At 8:39 p.m., Mayor Cerda then announced that the Public Hearing was closed.

**It was moved by Mayor Pro Tem Henderson, seconded by Council Member Tanaka, and carried by the following roll call vote to Open the public hearing, receive testimony from the public, and close the public hearing; Adopt Resolution No. 6650 and making finding for CEQA exemption under Public Resources Code section 21080(b)(8) and CEQA Guidelines section 15273:**

**Ayes: Mayor Pro Tem Henderson, Council Members Tanaka, Love and Francis, and Mayor Cerda**

**Noes: None**

**Absent: None**

**Mayor Cerda took the following item out of order:**

### **ORAL COMMUNICATIONS**

Deputy City Clerk Becky Romero, noted for the record one (1) email that was received. She stated that the email was received and filed and made part of the record.

## **14. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES**

14.A SECOND READING AND ADOPTION OF ORDINANCE NO. 1864, Amending Section 2.04.170 of the Gardena Municipal Code Setting the Compensation of the Mayor and Members of the City Council as Authorized by Senate Bill 329

### **ORDINANCE NO. 1864**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AMENDING SECTION 2.04.170 OF THE GARDENA MUNICIPAL CODE SETTING THE COMPENSATION OF THE MAYOR AND MEMBERS OF CITY COUNCIL AS AUTHORIZED BY SENATE BILL 329

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

There were no questions or comments made by any Member of the Council.

It was moved by Mayor Pro Tem Henderson, seconded by Council Member Francis, and carried by the following roll call vote to Adopt Ordinance Number 1864:

Ayes: Mayor Pro Tem Henderson, Council Members Francis, Tanaka and Love, and Mayor Cerda

Noes: None

Absent: None

15. DEPARTMENTAL ITEMS – POLICE – *No Items*

16. DEPARTMENTAL ITEMS - PUBLIC WORKS – *No Items*

17. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES – *No Items*

18. DEPARTMENTAL ITEMS – TRANSPORTATION – *No Items*

19. COUNCIL ITEMS – *No Items*

20. COUNCIL DIRECTIVES

Mayor Pro Tem Henderson

- 1) Can we receive documentation on how the contractors are selected when it comes to the CDBG low-income housing - ***Council Member Tanaka seconded it***

Purpose: To educate us on the selection process.

Reason: We are currently not aware of the selection process.

Benefit: It will raise the quality of life and everyone will now be informed about the selection process.

21. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

City Manager Osorio gave a verbal report of information to follow-up on matters that had been directed or requested by the Mayor and Members of Council. Those items were, as follows:

- 1) Memo update regarding the request for Proposal for Audit Services.
- 2) Memo report on CDBG Housing Rehab Program.

22. COUNCIL REMARKS

- (1) COUNCIL MEMBER FRANCIS – Since the last Council Meeting, she attended the Jolly Trolley stop at Rowley Park, the Santa's Taco Tuesday event for the Therapeutic Recreation Program, the Winterfest and the staff holiday party. She talked about the Holiday Home Decoration Contest and how she got to visit all the homes that were submitted to be recognized, the Beautification Committee then got to choose the winners and make a presentation to each homeowner that decorated their homes. She reiterated that this Friday night is the Friday Night Youth Commemorative Program for the Martin Luther King celebration and we're the first city west of Mississippi to have an officially sanctioned holiday honoring Dr. King. They have a two-day program while

most cities just have one, we have a Friday night youth program and the parade on Saturday. She encouraged everyone to please come out and support our young people, they have great entertainment, there will be music, there will be dance, their first-place essay contest winners will make their presentation then they'll present all the essay contest winners with a certificate as well as their scholarship award. On Saturday the parade starts at 10 o'clock, it starts at Serra High School and goes north all the way down to Rowley Park and ends there. We'll have a festival with vendors and food trucks, and we'll have a battle of the bands and battle of the drum line. Guy Black from KJLH is our Grand Marshal and he decided to come back again even though we rained out twice last year, but he was so kind as to come back and act as our Grand Marshal for our parade. Barabra Phillips is our community Grand Marshal and just a little bit about Barbara, she's seen her at so many events she thought she actually worked for the city, and she found she was a volunteer so because of her involvement and her contribution to our city, they selected her as our community Grand Marshal. She concluded saying to come on out this Friday night at Nakaoka where they have a reception at 6:30 p.m., program starts at 7:30 p.m. and she expects to see her fellow council members up front and center, it'd be nice if they could come by and say hello to support our young people and they'll be looking for them.

- (2) COUNCIL MEMBER TANAKA – He started off by wishing everybody a Happy New Year and hoping that their holiday season was great, and he hopes the new year was a great start. He was invited to the Hustler Casino to do an informercial interview, he described it as being quite interesting and pretty short, but with a lot of questions. Went to the Tri City CERT holiday potluck and thanked the Tri City CERT for all that they do for our community and keeping us disaster prepared. Attended Jolly Trolley at Freeman Park where they had fake snow and a lot of interesting things this year, it was a great event. Went to Senator Ben Allen's holiday open house at his new office in El Segundo. He went to the Chamber of Commerce Installation of Officers events. He attended Shop with a Cop at Target and thanked the Gardena Police Department and Foundation for all they do for our kids. Attended Breakfast with Santa and the senior lunch at Nakaoka and they were totally happy. Helping Hands toy giveaway at Rush Gym was amazing with how many toys and things they had to giveaway to kids this year and so much love and donations that were made. He participated in the lucky goat raffle giveaway and employee holiday party at Nakaoka, which he said is a great way to show appreciation to all that our employees do for our city that make us the gem of the South Bay because nobody likes to compete with us. He attended the Senior formal Winter Gala at Nakaoka and said it was a great event to see everybody dressed up and Director Santin made him wear a tuxedo that night, but it was a lot of fun to see seniors dressed up, dancing, and having a great time. He did his Kiwanis Club installation of officers and thanked them for electing him as their president. He went to California Cities LA Division January meeting at the new Edison building in Monterey Park, the COG Budget Committee meeting, AC Green's Leadership Camp at Rowley Park and thanked AC Green and his people, Lastly, he did the COG Steering Committee meeting and shared they have a lot of things coming up this year with the budget and everything. He said thank you to every one of our departments, our city department heads, all our employees for everything they did last year because nobody does what we do. He thinks Stephany outdid herself and we had more than 111 events this last year, but he wanted to say that we do more in our small little city than everybody does in the South Bay total together so he's just proud to be a Council Member of the city.

- (3) COUNCIL MEMBER LOVE – She said she didn't do a lot this holiday season because she needed to take a break, but she did attend the Friends of the Library Christmas party. She attended the Second Time Around Club Christmas party and said it was amazing to see how many of the seniors gather and really get their party on. She attended the Gardena Chamber breakfast with Santa, where they served 150 people that lived in shelters and foster families that didn't have what they needed for the holidays. She shared that there was one young lady that finished the LAPD Academy, who said because of how expensive it was to go through the academy, she wasn't able to get anything for her two kids, so the kids were able to come and have breakfast with Santa provided by IHOP, and they were also able to go into a toy store without their parents and were able to pick out whatever toys they wanted without parent supervision. She described it as a really fun event with a lot of photo opportunities and added that the adults got gift cards to the grocery store and gift bags of hygiene products. She attended the League of Cities event in Monterey Park where they learned about the new bail schedule from the police from the court system and remarked that it was pretty interesting to see how the bail schedule is put out there and how those that should be given bail or arrested or held are just kind of, she doesn't understand our laws, but it was interesting. Before she ended her report, she wanted to ask the question, when did telling the truth become a lie? She stated she doesn't have a candidate in this race, and she doesn't mean to offend anyone, but her goal in this race is to educate the community and the public on how we conduct business in the city. She continued by saying if she offends anyone by any of her comments or statements she does apologize because that's not her intent, her intent is to do what she was elected to do and that's to look out for the 60,000 residents that she represents sitting on this Council.
- (4) MAYOR CERDA – Since the last Council Meeting, she attended several events, the first one being the Friends of the Library Christmas party, the Tri-City annual Christmas party, she got the opportunity to witness her new Youth Commissioner Aidan Madison get sworn in and remarked that it's been great to see him at all the different events. She attended all three of the Jolly Trolley events, the stuff a bus event with Gtrans and got a chance to meet Adai Lamar and spend some great time with her and she got a chance to meet Stevie Wonder who was awesome and was able to see him perform. She attended the Second Time Around Club's Christmas party, Shop with a Cop, Breakfast with a Cop, and also attended an organization which is outside the city run for kids who are autistic and it's called Surf and that was a toy giveaway and she had a great time attending that and working with their director, other elected officials and neighboring area of Torrance, Congresswoman Waters was there too. Attended the Commissioners Christmas holiday dinner, our employee Christmas party, our Rent Mediation Christmas party as well as the City's Breakfast with Santa, separate from PD's breakfast with Santa, our Helping Hands toy giveaway, the Winter Gala Candlelight Christmas dance. Also, the AC Green event, as it was said earlier, she has to give a special thanks to Guy Mato, who helped put that together, he sat and talked with the staff, he took pictures with everybody, he was not that celebrity person that was trying to sign one or two autographs and run out the door, he stayed until the very end. She was excited to do the program during the winter, her understanding was that this was kind of like a test run and they're looking to do it again in the summer and maybe have it for a little bit longer. As she said, kicking it off was great and she thinks he's going to be a wonderful partner here in the City of Gardena. She also unfortunately attended two funerals, one was of our residents, and they adjourned in memory of her Ms. Jackie Collins who was

in the title escrow business for many, many years and her son was a former vice principal at Peary Middle School at one time, so a lot of history within the City of Gardena. She also attended the funeral of Council Member Gloria Gray's husband as well as Water Board member, her spouse Mr. Tibbs was somebody who was wonderful and just very supportive of her, a lot of people in attendance at that and just recognizing what a great partnership he had and helping her be successful in all her endeavors. Lastly, just one quick comment, she knows it's been mentioned a couple of times about this social media post that went out about the Mayor's boyfriend's running for City Council and he doesn't live in the city, it's wrong for any of them as elected officials, as leaders, to put false information like that out. People expect for us to be above all this nonsense and they trust that they're going to put accurate information. She is aware that Council Member Love has been served via email from an attorney that you are to cease and desist from that and if you haven't seen it yet it's already in your email, but she just thinks it's wrong to continue to be doing that and she knows that action will be taken against her financially as well and being sued if that kind of behavior continues.

- (5) MAYOR PRO TEM HENDERSON – Since the last meeting he'd like to say Happy New Year to everyone. He attended the Tri-City CERT holiday celebration, he was able to work with Independent Cities as their incoming president of the League of California Cities LA Division and the Contract Cities association, they had a joint holiday party. As the incoming president of Independent Cities, he's trying to make sure that there's collaboration between those three entities. He knows Independent Cities really focuses on Public Safety, Contract Cities focuses on contracts and the League is supposed to serve all of us. With that, there's 88 cities in LA County, he was able to get 74 representatives of the 88 cities to come so that was a lot of work, but it was a great percentage. He was able to attend Senator Ben Allen's office in El Segundo. He said the Jolly Trolley events were wonderful in our community, Breakfast with Santa, he was able to briefly hang out at the employee holiday celebration, spent a little bit of time at the Holly Park Homeowners meeting. He was invited to a snow event in the City of Los Angeles with Councilwoman Heather Hutt, and they had a real nice snow event in Leimert Park, they had real snow, and he was able to take his granddaughter out and everything, so she had a really good time. He attended Shop with a Cop and wanted to thank the Police Department and Parks and Rec teams for doing such good work with that. He attended our Gardena Flag Football banquet both times so that was great, he always brings greetings on behalf of our whole Council. He had his ICA Board meetings, AQMD meeting, he also works with Kappa Alphas Sai Psi at Rowley Park, they have an event they did on Christmas Eve, it's where they create these lunch bags for the homeless folks and that was something, again, representative of the whole city so made sure everybody shared in that opportunity, so it wasn't just Mayor Pro Tem Henderson, it was from the Gardena City Council so he wanted to make sure everybody was aware of that. He went to the AC Green basketball camp and then he did all of his community and business visits. Some final thoughts he wanted to say were thank you to the City Manager and the Department Heads, they may not be aware, but they made everybody available for all the things that they were asking for in regards to different directives and just answering the questions and everything so he appreciates that. He appreciates the information that he gets from the Department Heads when he has a direct question on an issue that's just not really a directive type thing, but it's something he's not familiar with and everything. He appreciates the staff taking the time with him to help him work on some of the vision and that the ideas that we get from our community that we then now try to work it through our governmental process to make sure it comes to fruition, so he wants to thank our City Manager and all the Department Heads for that.

## 23. **ANNOUNCEMENT(S)**

Mayor Cerda announced:

- 1) Memory Matters Educational Presentation, Thursday, January 11, 2024 from 3:00 to 4:00 PM at the Nakaoka Community Center;
- 2) 41<sup>st</sup> Annual Martin Luther King, Jr. Parade & Celebration, Saturday, January 13, 2024; at 10:00 AM;
- 3) Pizza with a Purpose! Tuesday, January 16, 2024, from 2:00 PM-3:30 PM at the Nakaoka Community Center;
- 4) Gardena Police Department's Coffee with a Cop, Thursday, January 18, 2024 from 9:00 to 11:00 AM at Superior Market in Gardena;
- 5) Ministerial Association Luncheon, Thursday, January 18, 2024, from 11:00 AM to 1:00 PM, at the Nakaoka Community Center;
- 6) Gardena Police Department's American Red Cross Blood Drive, Friday, January 19, 2024 from 10:00 AM to 4:00 PM at Rush Gym in Gardena;
- 7) New Year, New You! Candlelight Dinner, Thursday, January 25, 2024 from 5:00 to 7:00 PM at the Nakaoka Community Center; and
- 8) MJ The Musical, Sunday, January 28, 2024 at the Pantages Theater, Hollywood, CA; Check-in at Nakaoka at 11:15 AM; Departure: 11:30 AM; Showtime 1:00 PM; \$50 per person.

## 24. **REMEMBRANCES**

**Mr. Leonard Clifford Tibbs, Jr.**, 89 years of age; beloved life partner of Gloria Gray, who sits on the Board of Directors for the West Basin Municipal Water District.

**Mr. Lars Aagaard Hansen**, 58 years of age; beloved father of Paige Hansen, Program Coordinator in the Community Development Department.

## 25. **ADJOURNMENT**

At 9:14 p.m., Mayor Cerda adjourned the Gardena City Council Meeting to the Closed Session portion of the City Council Meeting at 7:00 p.m., and the Regular City Council Meeting at 7:30 p.m. on Tuesday, January 23, 2024.

MINA SEMENZA

City Clerk of the City of Gardena and  
Ex-officio Clerk of the Council

APPROVED:

\_\_\_\_\_  
Tasha Cerda, Mayor

By: \_\_\_\_\_  
Becky Romero, Deputy City Clerk



**Regular PEQC Meeting Notice and Agenda of the  
Planning and Environmental Quality Commission  
Tuesday, December 5, 2023**

The Regular PEQC Meeting Notice and Agenda of the Planning and Environmental Quality Commission of the City of Gardena, California, was called to order at 7:00 PM on Tuesday, December 5, 2023, in the Council Chambers at 1700 W. 162nd Street, Gardena, California.

**PARTICIPATE BEFORE THE MEETING** by emailing the Planning Commission at [planningcommissioner@cityofgardena.org](mailto:planningcommissioner@cityofgardena.org) by 5:00 PM on the day of the meeting and write "Public Comment" in the subject line.

1. **CALL MEETING TO ORDER**

The meeting was called to order at 7:03 PM

2. **PLEDGE OF ALLEGIANCE**

Vice Chair Langley led the Pledge of Allegiance

3. **ROLL CALL**

Present: Chair Henderson; Vice Chair Stephen P. Langley; Commissioner Steve Sherman; Commissioner Jules Kanhan; Commissioner Ronald Wright-Scherr

4. **APPROVAL OF MINUTES**

4.A September 5, 2023 MEETING

[23\\_09\\_05 PCMIN](#)

A motion was made by Vice Chair Langley and seconded by Commissioner Sherman to approve the minutes of the meeting on September 5, 2023.

The motion was passed by the following roll call vote:

Ayes: Langley, Sherman, Kanhan, Wright-Scherr, Henderson

Noes:

4.B November 7, 2023 MEETING

[23\\_11\\_07 PCMIN](#)

A motion was made by Vice Chair Langley and seconded by Commissioner Sherman to approve the minutes of the meeting on November 7, 2023.

The motion was passed by the following roll call vote:

Ayes: Langley, Wright-Scherr, Kanhan, Sherman

Noes:

Abstain: Henderson

5. **ORAL COMMUNICATIONS**

No members of the public wished to speak to the Planning Commission at this time.

## **6. OTHER BUSINESS**

### **6.A GENERAL PLAN CONFORMITY #2-23**

General Plan Conformity Determination for the Purchase of Two Parcels  
Totaling Approximately 19,200 sf Located at 1112 W. Gardena Blvd. (APNs:  
6111-004-032, 033)

[PC Conformance Report-1112 Gardena Blvd.pdf](#)

[PC Resolution No. 21-23 1112 Gardena.pdf](#)

Community Development Director, Greg Tsujiuchi, presented General Plan Conformity #2-23 to the Planning Commission, for the purchase of two parcels totaling approximately 19,200 sf Located at 1112 W. Gardena Boulevard. Mr. Tsujiuchi explained that while there are no specific project plans at this time, the City Council intends for the property to be used for public purposes such as, but not limited to, public parking for patrons of businesses located along Gardena Blvd. and/or intermittently hosting special city events for both the residential and business community.

Chair Henderson asked if the property came to the Planning Commission a couple of years ago for a potential mixed-use building.

Senior Planner, Amanda Acuna, explained that there was a site plan review that came before the Commission in 2018, for a mixed-use residential building with commercial on the ground floor. However, the entitlements expired, and the applicant did not request an extension of time, which made the building permits voided.

Chair Henderson inquired if there would be a potential project and how much it would cost for the development of the site.

Ms. Acuna responded that there is no proposed development at this time.

Assistant City Attorney, Lisa Kranitz, added that the City could disclose the amount offered.

Mr. Tsujiuchi stated that the City offered \$1.8 million for the property.

Commissioner Sherman asked if the Community Development Department was expecting a normal business to develop the property rather than be utilized for public use.

Mr. Tsujiuchi answered that the property had been listed for quite some time and had an asking price of \$2 million, but there were no takers.

Vice Chair Langley discussed that when the original property burned down, there had only been one proposed mixed-use development, but after the entitlement expired, there has been no activity.

Ms. Acuna states that was correct, no new formal submittals had been received by the planning staff, and the original entitlement that did get approved by the Commission had expired and is voided.



Commissioner Kanhan wanted confirmation if this was the property that was identified to solve the parking issue on Gardena Boulevard.

Mr. Tsujiuchi elaborated that this property could assist in alleviating the parking issue on Gardena Boulevard.

MOTION: It was moved by Vice Chair Langley and seconded by Commissioner Wright-Scherr to approve Resolution No. PC 21-23, setting forth the Commission's General Plan conformity report in accordance with Government Codes section 6540.2.

The motion was passed by the following roll call vote:

Ayes: Langley, Wright-Scherr, Sherman, Kanhan, Sherman, Henderson  
Noes:

#### **6.B GENERAL PAN CONFORMITY #3-23**

General Plan Conformity Determination for the Purchase of a Parcel  
Totaling Approximately 5,500 sf Located at 15016 Nader Place (APNs:  
4064-023-024)

[PC Conformance Report-Nader's Place.pdf](#)

[PC Resolution No. 22-23 15016 Naders Place.pdf](#)

Mr. Tsujiuchi presented General Plan Conformity #3-23 to the Planning Commission, for the purchase of a parcel totaling approximately 5,500-sf located at 15016 Nader Place. Mr. Tsujiuchi explained that while there are no specific project plans at this time, the City Council intends for the property to be used for public purposes such as, but not limited to: public parking, expansion of the adjacent park, or a dog park for the community.

Chair Henderson noted that one of the biggest complaints of the residents of the city is that there are no dog parks, so this would be beneficial for the residents.

Commissioner Wright-Scherr agreed that a dog park would be sufficient at Thornburg Park.

MOTION: It was moved by Vice Chair Langley and seconded by Chair Henderson to approve Resolution No. PC 22-23, setting forth the Commission's General Plan conformity report in accordance with Government Codes section 6540.2.

The motion was passed by the following roll call vote:

Ayes: Langley, Henderson, Sherman, Kanhan, Wright-Scherr  
Noes:

#### **7. COMMUNITY DEVELOPMENT DIRECTOR'S REPORT**

Mr. Tsujiuchi stated upcoming events to the Commission. Planning Commissioner's Academy on March 6-8, 2024, at Long Beach; Jolly Trolley, on December 7, 2023, at either Rowley or Freeman Park; Santa's Breakfast on December 16, 2023, starting at 8:30 am at the Nakaoka Center and tickets have been on sale since November 6, 2023.

Ms. Acuna informed the Commission and the public that the draft environmental impact report for the Normandie Crossing Specific Plan was made public and is available to view on the City's website on the Community Development Planning Projects' page. This item will be brought to the Commission, at a later date, for review and consideration for recommendation to the City Council.

8. **PLANNING & ENVIRONMENTAL QUALITY COMMISSIONERS' REPORTS**

No commissioners had items to report.

9. **ADJOURNMENT**

Chair Henderson adjourned the meeting at 7:24 PM.

Respectfully submitted,



GREG TSUJIUCHI, SECRETARY  
Planning and Environmental Quality Commission



DERYL HENDERSON, CHAIR  
Planning and Environmental Quality Commission

MEMORANDUM

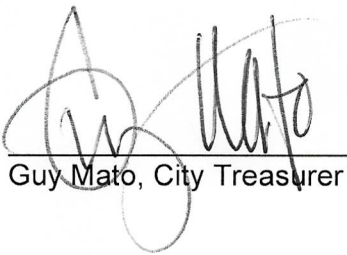
TO: Honorable Mayor and City Council  
FROM: City Treasurer's Office  
DATE: January 18, 2024  
SUBJECT: WARRANT REGISTER  
PAYROLL REGISTER

January 23, 2024 TOTAL WARRANTS ISSUED: \$2,569,470.51

Wire Transfer: 12617-12629  
Prepay: 174700-174702  
Check Numbers: 174703-174847  
Checks Voided:

Total Pages of Register: 18

January 12, 2024 TOTAL PAYROLL ISSUED: \$1,830,564.51



Guy Mato, City Treasurer

vchlist  
01/17/2024 3:24:18PM

Voucher List  
CITY OF GARDENA

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
12617	12/19/2023	112326 LWP CLAIMS SOLUTIONS INC.	121923		WORKERS' COMP CLAIMS	100,000.00
Total :						100,000.00
12618	12/22/2023	112709 PORTFOLIO ESCROW, INC.	ESCROW #BH-10495-23		PROPERTY ACQUISITION - 15016 NAD	750,170.38
Total :						750,170.38
12619	12/27/2023	101641 CALPERS	100000017393729		2023 REPLACEMENT BENEFIT CHARGE	27,040.56
Total :						27,040.56
12620	1/4/2024	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365997262269		HEALTH INSURANCE CLAIMS	10,259.80
Total :						10,259.80
12621	1/4/2024	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365995930873		HEALTH INSURANCE CLAIMS	14,190.09
Total :						14,190.09
12622	1/4/2024	112401 PINNACLE CLAIMS MANAGEMENT INC	010224		HEALTH INSURANCE CLAIMS	15,916.64
Total :						15,916.64
12623	1/5/2024	111016 KAISER FOUNDATION HEALTH PLAN	JANUARY 2024		HEALTH INSURANCE	347,820.93
Total :						347,820.93
12624	1/5/2024	112401 PINNACLE CLAIMS MANAGEMENT INC	JANUARY 2024	023-01484	HEALTH & LIFE INSURANCE, SERVICE	113,489.60
Total :						113,489.60
12625	1/5/2024	112401 PINNACLE CLAIMS MANAGEMENT INC	DECEMBER 2023	023-01484	HEALTH & LIFE INSURANCE, SERVICE	118,419.27
Total :						118,419.27
12626	1/5/2024	112401 PINNACLE CLAIMS MANAGEMENT INC	010424		HEALTH INSURANCE CLAIMS	51,546.64
Total :						51,546.64
12627	1/9/2024	112326 LWP CLAIMS SOLUTIONS INC.	010524		WORKERS' COMP CLAIMS	26,845.84
Total :						26,845.84
12628	1/11/2024	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U47106		HEALTH INSURANCE CLAIMS	4,176.98

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
12628	1/11/2024	111894 111894 HEALTHNOW ADMINISTRATIVE, SERVICE (Continued)				<b>Total : 4,176.98</b>
12629	1/11/2024	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365995533871		HEALTH INSURANCE CLAIMS	9,801.65
					<b>Total :</b>	<b>9,801.65</b>
174700	1/8/2024	119387 WEX BANK	93739161		FUEL PURCHASES	240.95
					<b>Total :</b>	<b>240.95</b>
174701	1/8/2024	119387 WEX BANK	94388818		FUEL PURCHASES	235.59
					<b>Total :</b>	<b>235.59</b>
174702	1/9/2024	100251 TANISHA PETERSON & LAW OFFICES	CASE #21STCV21159		FINAL SETTLEMENT	2,500.00
					<b>Total :</b>	<b>2,500.00</b>
174703	1/23/2024	106086 ABC COMPANIES	3556784 3593769 3594749		GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS	82.90 119.82 369.03
					<b>Total :</b>	<b>571.75</b>
174704	1/23/2024	101748 AFTERMARKET PARTS COMPANY LLC, THE	83229744 83239709 83244713 83248449 83248623	037-10275 037-10275 037-10275 037-10275 037-10275	GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS	439.76 8,349.66 435.83 73.79 454.80
					<b>Total :</b>	<b>9,753.84</b>
174705	1/23/2024	112192 AJ KIRKWOOD & ASSOCIATES	12463836	037-10294	CARD READERS FOR DISPATCH REMC	3,647.98
					<b>Total :</b>	<b>3,647.98</b>
174706	1/23/2024	112571 AMBIT CONSTRUCTION &, DESIGN, INC.	JN 512, 12/06/23	037-10241	GTRANS DISPATCH REMODELING PRC	38,061.90
					<b>Total :</b>	<b>38,061.90</b>
174707	1/23/2024	105293 ARC DOCUMENT SOLUTIONS, LLC	12267141 12269218 12292199		REPROGRAPHIC SERVICES - STORM I REPROGRAPHIC SERVICES - BID ADVI REPROGRAPHIC SERVICES - STORM I	41.16 226.85 16.16
					<b>Total :</b>	<b>284.17</b>
174708	1/23/2024	112640 ARELLANO ASSOCIATES, LLC	20596	037-10284	MICROTRANSIT SERVICE COMMUNITY	11,974.09

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
174708	1/23/2024	112640 112640 ARELLANO ASSOCIATES, LLC	(Continued)		<b>Total :</b>	<b>11,974.09</b>
174709	1/23/2024	104687 AT&T	21020674		TELEPHONE	369.54
			21049015		TELEPHONE	1,278.60
					<b>Total :</b>	<b>1,648.14</b>
174710	1/23/2024	616090 AT&T	3103232408 01/01/24		TELEPHONE	3,995.59
					<b>Total :</b>	<b>3,995.59</b>
174711	1/23/2024	111170 AT&T FIRSTNET	287290395417X011024	023-01492	PD CELL PHONE ACCT #287290395417	389.83
			287290885074X1102024	023-01492	CITYWIDE CELL PHONE ACCT #287290	1,618.86
			287293416290X011024	023-01492	PD CELL PHONE ACCT #287293416290	1,986.08
			287295242065X011024	023-01492	PD CELL PHONE ACCT #287295242065	262.90
			287298156560X1102024	023-01492	CITYWIDE CELL PHONE ACCT #287298	1,773.28
			287303490376X011024	023-01492	BUS CELL PHONE ACCT #28730349037	1,630.31
			287324972943X1102024	023-01492	GTRANS CELL PHONE ACCT #2873249	50.81
					<b>Total :</b>	<b>7,712.07</b>
174712	1/23/2024	100964 AT&T MOBILITY	287275680401X010124		PD CELL PHONE ACCT #287275680401	147.96
			835577878X01012024		PD CELL PHONE ACCT #835577878	646.69
					<b>Total :</b>	<b>794.65</b>
174713	1/23/2024	109824 AXON ENTERPRISE INC.	INUS175183	035-01312	PD PROGRAM SUPPLIES	70,277.85
					<b>Total :</b>	<b>70,277.85</b>
174714	1/23/2024	110686 AZTECH ELEVATOR COMPANY	AZ18224	024-00958	ELEVATOR MAINTENANCE - CH	100.00
			AZ18225	024-00958	ELEVATOR MAINTENANCE - PW	285.00
			AZ18257	024-00958	ELEVATOR MAINTENANCE - NCC	285.00
			AZ18258	024-00958	ELEVATOR MAINTENANCE - NCC	100.00
					<b>Total :</b>	<b>770.00</b>
174715	1/23/2024	103641 BECNEL UNIFORMS	64638		BUS UNIFORM SUPPLIES	277.58
			64889		BUS UNIFORM SUPPLIES	185.06
			65057		BUS UNIFORM SUPPLIES	435.77
			65182		BUS UNIFORM SUPPLIES	343.62
					<b>Total :</b>	<b>1,242.03</b>
174716	1/23/2024	104302 BEE N' WASP NEST REMOVAL, SERVICE, LLC	957356		HONEY BEE NEST REMOVAL - 14703 S.	124.00



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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
174716	1/23/2024	104302 104302 BEE N' WASP NEST REMOVAL, SERVICE (Continued)			Total :	124.00
174717	1/23/2024	109037 BEEMAN, RAYMOND	11/14-11/20		CALPELRA 48TH ANNUAL CONFERENC	225.00
					Total :	225.00
174718	1/23/2024	102135 BEHREND, KENT	230	023-01474	IT NETWORK SUPPORT - JANUARY 202	3,400.00
					Total :	3,400.00
174719	1/23/2024	102331 BLUE DIAMOND MATERIALS	3489058		STREET MAINT SUPPLIES	128.77
					Total :	128.77
174720	1/23/2024	112184 BONFIRELA PRODUCTIONS	1754	037-10258	LINE 7X DIGITAL DISPLAY MARKETING	7,250.00
					Total :	7,250.00
174721	1/23/2024	112600 CALIFORNIA ANIMAL WELFARE, ASSOCIATION	200004610 300001676		ANIMAL TRAINING WORKSHOP	25.00
					MEMBERSHIP RENEWAL 2024	100.00
					Total :	125.00
174722	1/23/2024	105008 CALIFORNIA BUILDING STANDARDS, COMMIS	OCT-DEC 2023		BUILDING STANDARDS ADMIN SPECIA	232.20
					Total :	232.20
174723	1/23/2024	110313 CALTIP	94-2023-DECEMBER	037-10245	INSURANCE CLAIMS DEDUCTIBLE - DE	11,915.02
					Total :	11,915.02
174724	1/23/2024	110538 CANNON COMPANY	86911	024-00788	RBB ARTERIAL IMPROVEMENT PROJE	965.00
					Total :	965.00
174725	1/23/2024	823003 CARL WARREN & COMPANY	DECEMBER 2023		CLAIMS MANAGEMENT	3,607.00
					Total :	3,607.00
174726	1/23/2024	112073 CAROLLO ENGINEERS, INC	FB42989	024-00828	SEWER MASTER PLAN PROJECT	2,351.00
					Total :	2,351.00
174727	1/23/2024	803420 CARPENTER, ROTHANS & DUMONT, LAW OFF	45451		LEGAL SERVICES	8,361.61
			45452		LEGAL SERVICES	90.00
			45454		LEGAL SERVICES	234.00
			45455		LEGAL SERVICES	252.00
			45456		LEGAL SERVICES	104.40

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
174727	1/23/2024	803420 CARPENTER, ROTHANS & DUMONT, LAW OFF	(Continued)			
			45457		LEGAL SERVICES	540.00
			45460		LEGAL SERVICES	882.00
			45462		LEGAL SERVICES	540.00
			45463		LEGAL SERVICES	5,068.81
			45465		LEGAL SERVICES	504.00
					<b>Total :</b>	<b>16,576.82</b>
174728	1/23/2024	303331 CDTFA	OCT-DEC 2023		UNDERGROUND STORAGE TANK MAIN	1,458.00
					<b>Total :</b>	<b>1,458.00</b>
174729	1/23/2024	111966 CELEDON'S EXERCISE EQUIPMENT, SERVICE 1006			GTRANS FITNESS EQUIPMENT MAINT	350.00
					<b>Total :</b>	<b>350.00</b>
174730	1/23/2024	105122 CERDA, TASHA	010424		COMMUNITY PROMOTIONS	60.00
					<b>Total :</b>	<b>60.00</b>
174731	1/23/2024	110605 CHANDLER ASSET MANAGEMENT	2312GARDENA	013-00031	INVESTMENT MGMT SERVICES - DECE	2,537.98
					<b>Total :</b>	<b>2,537.98</b>
174732	1/23/2024	318105 CITY OF REDONDO BEACH	579117		ANNUAL TRANSIT CENTER RENT 2023-	2.00
					<b>Total :</b>	<b>2.00</b>
174733	1/23/2024	104338 CODE PUBLISHING, INC.	GCI0012792		MUNICIPAL CODE - WEB UPDATE	305.50
					<b>Total :</b>	<b>305.50</b>
174734	1/23/2024	109913 COSTAR REALTY INFORMATION INC.	120569709	032-00141	COSTAR SUITE - JANUARY 2024	860.00
					<b>Total :</b>	<b>860.00</b>
174735	1/23/2024	102791 CPAC, INC.	1298184		SAMSUNG GALAXY TABLET	845.89
			1298343	023-01502	COMPUTER MONITORS FOR REPLACE	22,440.00
					<b>Total :</b>	<b>23,285.89</b>
174736	1/23/2024	105935 CRAFTCO, INC.	9403100590		STREET MAINT SUPPLIES	1,603.32
					<b>Total :</b>	<b>1,603.32</b>
174737	1/23/2024	103353 CRM COMPANY, LLC.	LA24078		SCRAP TIRE DISPOSAL FEE	69.50

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
174737	1/23/2024	103353 103353 CRM COMPANY, LLC.	(Continued)		Total :	69.50
174738	1/23/2024	106193 CUMMINS SALES AND SERVICE	X4-44503		GTRANS AUTO PARTS	2,137.24
					Total :	2,137.24
174739	1/23/2024	104736 D&R OFFICE WORKS, INC.	0130470		FURNITURE STORAGE WAREHOUSE F	350.00
					Total :	350.00
174740	1/23/2024	312558 DEPARTMENT OF ANIMAL CARE, & CONTROL NOVEMBER 2023			MONTHLY ANIMAL SERVICES -NOVEME	1,007.29
					Total :	1,007.29
174741	1/23/2024	104310 DEPARTMENT OF CONSERVATION	OCT-DEC 2023		STRONG MOTION INSTRUMENTATION	1,564.46
					Total :	1,564.46
174742	1/23/2024	312117 DEPARTMENT OF WATER & POWER	010224		LIGHT & POWER	82.14
			122123		LIGHT & POWER	104.00
					Total :	186.14
174743	1/23/2024	110511 DESANTIAGO, RIGOBERTO	122823		EDUCATIONAL REIMBURSEMENT	100.00
					Total :	100.00
174744	1/23/2024	110534 EL DORADO NATIONAL	90833115	037-10306	GTRANS BUS VEHICLE SUPPLIES	10,360.82
			90833370		GTRANS BUS VEHICLE SUPPLIES	110.36
			90834422		GTRANS BUS VEHICLE SUPPLIES	39.53
					Total :	10,510.71
174745	1/23/2024	105418 EMPIRE CLEANING SUPPLY	S6192040.002		CUSTODIAL SUPPLIES	127.81
			S6234355		CUSTODIAL SUPPLIES	1,252.92
			S6234360		CUSTODIAL SUPPLIES	523.49
					Total :	1,904.22
174746	1/23/2024	111144 ESCAMILLA, MARTHA	RECEIPT #63138421		REFUND - WINTER CAMP	135.00
					Total :	135.00
174747	1/23/2024	112743 ESPLANADE BUILDERS	PERMIT #50022-0367		PERMIT DEPOSIT REFUND - 15345 S. V	5,000.00
					Total :	5,000.00
174748	1/23/2024	106129 FEDEX	8-341-63526		SHIPPING SERVICES	222.87

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
174748	1/23/2024	106129 106129 FEDEX	(Continued)		Total :	222.87
174749	1/23/2024	103083 FIRST ADVANTAGE LNS OCC HEALTH, SOLUT	2503602312		DRUG TEST/ADMIN FEE	730.83
					Total :	730.83
174750	1/23/2024	109315 FLEETCREW, INC.	52267		CLEAN TRUCK CHECK PROGRAM - CA	750.00
			52473		CARB COMPLIANCE ANNUAL FEE	285.00
					Total :	1,035.00
174751	1/23/2024	106465 FOX FIRST AID & SAFETY INC	71809		PARK MAINT SUPPLIES	22.05
			71810		PARK MAINT SUPPLIES	66.15
					Total :	88.20
174752	1/23/2024	107030 GARDENA AUTO PARTS	175802		PW AUTO PARTS	12.83
			176077		PW AUTO PARTS	25.13
			176171		PW AUTO PARTS	158.76
			176172		PW AUTO PARTS	4.70
			176255		PW AUTO PARTS	356.73
					Total :	558.15
174753	1/23/2024	619005 GAS COMPANY, THE	010324		GAS	10,252.36
					Total :	10,252.36
174754	1/23/2024	619005 GAS COMPANY, THE	010824		CNG FUEL	1,126.39
					Total :	1,126.39
174755	1/23/2024	111964 GCAP SERVICES, INC.	021	037-10116	CNG PROJECT LABOR COMPLIANCE A	570.00
					Total :	570.00
174756	1/23/2024	107056 GENFARE	90196577		GTRANS AUTO PARTS	1,859.46
					Total :	1,859.46
174757	1/23/2024	120212 GLENN E. THOMAS CO.	7305474		BUS AUTO PARTS	106.08
					Total :	106.08
174758	1/23/2024	112692 GOCANVAS	INV00152199		MONTHLY SUBSCRIPTION	248.50
					Total :	248.50

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
174759	1/23/2024	619004 GOLDEN STATE WATER CO.	010524		WATER	1,537.43
Total :						1,537.43
174760	1/23/2024	107513 GRAINGER	9861426873		BUS FACILITY SUPPLIES	-85.60
			9934726515		BUS FACILITY SUPPLIES	695.18
			9944454314		BUS FACILITY SUPPLIES	123.25
			9944808964		BUS FACILITY SUPPLIES	117.97
			9946167336		BUS FACILITY SUPPLIES	297.80
			9946866242		BUS FACILITY SUPPLIES	308.80
			9949748603		BUS FACILITY SUPPLIES	86.85
Total :						1,544.25
174761	1/23/2024	112374 GRIFFIN STRUCTURES, INC.	GSI-GCASC-12	024-00910	AQUATIC & SENIOR CENTER PROJECT	2,525.40
Total :						2,525.40
174762	1/23/2024	111484 HANNA, BROPHY, MACLEAN,, MCALEER & JET	2185871		PROFESSIONAL SERVICES	25.00
Total :						25.00
174763	1/23/2024	106701 HARTZOG & CRABILL, INC.	23-1182	024-01019	CONSULTANT SERVICES - STRIPING P	3,420.00
Total :						3,420.00
174764	1/23/2024	112076 HERNANDEZ, ROSA	001 01/10/24		INTERN SERVICES - 12/28/23-01/10/24	1,197.00
Total :						1,197.00
174765	1/23/2024	112742 HERNANDEZ, ZORAIDA	CUP #5-23		PERMIT APPLICATION FEE REFUND	7,506.00
Total :						7,506.00
174766	1/23/2024	108434 HOME DEPOT CREDIT SERVICES	0050374		STREET MAINT SUPPLIES	7.35
			0311186		BLDG MAINT SUPPLIES	23.33
			1361775		BLDG MAINT SUPPLIES	84.33
			3042888		TREE MAINT SUPPLIES	96.14
			3343587		BLDG MAINT SUPPLIES	26.24
			3900028		REC PROGRAM SUPPLIES	58.13
			4330929		PARK MAINT SUPPLIES	146.49
			4350219		TREE PROGRAM SUPPLIES	458.67
			6534000		SIGNS/SIGNALS SUPPLIES	48.13
			7730147		REC MAINT SUPPLIES	40.62
			8311068		BLDG MAINT SUPPLIES	63.81

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
174766	1/23/2024	108434 HOME DEPOT CREDIT SERVICES	(Continued) 8903972 9043631 9311335		PD PROGRAM SUPPLIES SIGNS/SIGNALS SUPPLIES BLDT MAINT SUPPLIES <b>Total :</b>	80.01 672.51 90.27 <b>1,896.03</b>
174767	1/23/2024	110222 INTERAMERICAN MOTOR, LLC	110-687075 110-687675 250525224		GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS <b>Total :</b>	98.43 20.88 24.99 <b>144.30</b>
174768	1/23/2024	111593 INTER-CON SECURITY SYSTEMS INC	BD0282029	037-10211	GTRANS SECURITY SERVICES - NOVE <b>Total :</b>	6,999.98 <b>6,999.98</b>
174769	1/23/2024	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO.	140077015 51706		GTRANS AUTO PARTS GTRANS AUTO PARTS <b>Total :</b>	734.17 164.54 <b>898.71</b>
174770	1/23/2024	112738 KAWAGUCHI, HIROKO	103111042023	010-00026	INTERPRETER SERVICES FOR ICHIKAI <b>Total :</b>	7,270.10 <b>7,270.10</b>
174771	1/23/2024	112357 KLASSIC ENGINEERING &, CONSTRUCTION II	121523	024-00902	FIRE STATION #158 ROOF REPLACEME <b>Total :</b>	39,552.40 <b>39,552.40</b>
174772	1/23/2024	111813 KWIK FLASH PHOTO	12022023 12022023.	037-10313 037-10313	PHOTOGRAPHY SERVICES - GTRANS : PHOTOGRAPHY SERVICES - GTRANS : <b>Total :</b>	1,200.00 1,750.00 <b>2,950.00</b>
174773	1/23/2024	105874 LAWSON PRODUCTS, INC.	9311137315 9311144698 9311158172		BUS SHOP SUPPLIES BUS SHOP SUPPLIES BUS SHOP SUPPLIES <b>Total :</b>	548.55 297.13 45.13 <b>890.81</b>
174774	1/23/2024	109517 LOAD N' GO BUILDING MATERIALS	28506 28669 28688		STREET MAINT SUPPLIES STREET MAINT SUPPLIES STREET MAINT SUPPLIES <b>Total :</b>	-61.72 105.54 58.43 <b>102.25</b>

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174775	1/23/2024	109563 LUCKY LADY CASINO	0850000231		ECONOMIC ASSISTANCE - DECEMBER	44,947.80
					<b>Total :</b>	<b>44,947.80</b>
174776	1/23/2024	112615 LU'S LIGHTHOUSE, INC.	01255093	037-10271	GTRANS SHOP SUPPLIES	82.54
			01255139	037-10271	GTRANS SHOP SUPPLIES	24.17
			01256191		PW AUTO PARTS	234.40
			01256403	037-10271	GTRANS SHOP SUPPLIES	361.83
					<b>Total :</b>	<b>702.94</b>
174777	1/23/2024	113036 MANERI SIGN CO., INC.	40015241		SIGN - 12"X18" "PARKING INFO"	82.07
					<b>Total :</b>	<b>82.07</b>
174778	1/23/2024	110306 MARIPOSA LANDSCAPES, INC	105805	024-00984	MEDIAN LANDSCAPE MAINTENANCE	8,864.00
					<b>Total :</b>	<b>8,864.00</b>
174779	1/23/2024	112616 MARTINEZ CONCRETE, INC.	23057 RETENTION		PEDESTRIAN SAFETY IMPROVEMENT,	8,365.50
					<b>Total :</b>	<b>8,365.50</b>
174780	1/23/2024	113064 MCMASTER-CARR SUPPLY COMPANY	19027691		GTRANS SHOP SUPPLIES	330.97
			19212848		GTRANS SHOP SUPPLIES	131.40
					<b>Total :</b>	<b>462.37</b>
174781	1/23/2024	113299 MERRIMAC ENERGY GROUP	2227890	037-10260	87 OCTANE REGULAR UNLEADED FUE	33,367.50
					<b>Total :</b>	<b>33,367.50</b>
174782	1/23/2024	113299 MERRIMAC ENERGY GROUP	2228281	037-10260	87 OCTANE REGULAR UNLEADED FUE	32,619.61
					<b>Total :</b>	<b>32,619.61</b>
174783	1/23/2024	113299 MERRIMAC ENERGY GROUP	2228729	037-10260	87 OCTANE REGULAR UNLEADED FUE	31,264.52
					<b>Total :</b>	<b>31,264.52</b>
174784	1/23/2024	111604 MICRO ELECTRONICS, INC	12849103	023-01483	COMPUTER REPLACEMENT PARTS	4,775.07
			12871350	023-01483	COMPUTER REPLACEMENT PARTS	1,604.22
					<b>Total :</b>	<b>6,379.29</b>
174785	1/23/2024	107505 MOUSER ELECTRONICS, INC.	76932962		GTRANS AUTO SUPPLIES	39.03
					<b>Total :</b>	<b>39.03</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
174786	1/23/2024	113605 MUTUAL LIQUID GAS & EQUIPMENT, CO., INC	709343		PROPANE GAS	263.63
Total :						263.63
174787	1/23/2024	105622 N/S CORPORATION	0120147	037-10249	GTRANS BUS WASH EQUIPMENT MAIN	586.00
			0120183	037-10279	GTRANS BUS WASH EQUIPMENT PART	949.15
Total :						1,535.15
174788	1/23/2024	112375 NAGASAKI & ASSOCIATES	23-1583		APPRAISAL SERVICES	500.00
Total :						500.00
174789	1/23/2024	112647 NOODOE INC.	INVT/2023/0538-1	024-00997	EV CHARGING STATION PROJECT, JN5	143,214.75
Total :						143,214.75
174790	1/23/2024	110685 NRM & ASSOCIATES	015-2024	037-09847	PROJECT MANAGEMENT SERVICES FOR	3,625.00
Total :						3,625.00
174791	1/23/2024	110575 OCCUPATIONAL HEALTH CENTERS, OF CALIF	81673446	023-01486	RANDOM TESTS	102.00
Total :						102.00
174792	1/23/2024	115168 OFFICE DEPOT	342604964		CD OFFICE SUPPLIES	282.34
			344727455		CD OFFICE SUPPLIES	6.60
			344727460		CD OFFICE SUPPLIES	9.87
			347407891		HR OFFICE SUPPLIES	340.60
			347409157		HR OFFICE SUPPLIES	109.11
			347409158		HR OFFICE SUPPLIES	15.91
			347690968		PD OFFICE SUPPLIES	220.49
			347691334		PD OFFICE SUPPLIES	17.71
			347796993		REC OFFICE SUPPLIES	98.42
			348435713		BUS OFFICE SUPPLIES	254.57
			348436812		BUS OFFICE SUPPLIES	46.28
			348823628		PD OFFICE SUPPLIES	365.81
			348980697		PD OFFICE SUPPLIES	101.89
Total :						1,869.60
174793	1/23/2024	715558 OLSON URBAN - GARDENA 2, LLC	PERMIT #17007		PERMIT DEPOSIT REFUND - 1335-1343	4,000.00
			PERMIT #17186		PERMIT DEPOSIT REFUND - 1335-	20,000.00
Total :						24,000.00



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174794	1/23/2024	715558 OLSON URBAN - GARDENA 2, LLC	PERMIT #17054		PERMIT DEPOSIT REFUND - 1335-1343	5,000.00
					<b>Total :</b>	<b>5,000.00</b>
174795	1/23/2024	109782 OMNITEK ENGINEERING CORP.	0012490		GTRANS AUTO PARTS	1,212.39
					<b>Total :</b>	<b>1,212.39</b>
174796	1/23/2024	111358 O'REILLY AUTO PARTS	399495		PW AUTO PARTS	990.18
					<b>Total :</b>	<b>990.18</b>
174797	1/23/2024	115810 ORKIN PEST CONTROL	253599407		PEST CONTROL - ACCT #27336703	283.99
					<b>Total :</b>	<b>283.99</b>
174798	1/23/2024	110535 P. F. PETTIBONE & CO	185077		CC OFFICE SUPPLIES	982.40
					<b>Total :</b>	<b>982.40</b>
174799	1/23/2024	110403 PENN RECORDS MANAGEMENT	0139967		OFF-SITE STORAGE SERVICES - DECE	61.75
					<b>Total :</b>	<b>61.75</b>
174800	1/23/2024	108600 PHOENIX GROUP INFORMATION, SYSTEMS	1120231211	035-01283	PARKING CONTRACT SERVICES - NOV	14.04
					<b>Total :</b>	<b>14.04</b>
174801	1/23/2024	102677 PROVIDENCE HEALTH & SERVICES	600000283 01/05/24		PRE-EMPLOYMENT PHSYICALS	575.00
					<b>Total :</b>	<b>575.00</b>
174802	1/23/2024	106092 PRUDENTIAL OVERALL SUPPLY	42896622	037-10280	UNIFORM & SUPPLY RENTAL	342.66
			42897075	034-00617	CUSTODIAL SUPPLIES	2,055.67
			42897076	034-00616	UNIFORM & SUPPLY RENTAL	163.44
				024-01006		
			42897077	034-00616	UNIFORM & SUPPLY RENTAL	40.26
			42897078	034-00616	SUPPLY RENTAL - MATS- GTRANS	50.10
			42898677	037-10280	UNIFORM & SUPPLY RENTAL	450.72
			42899061	034-00616	UNIFORM & SUPPLY RENTAL	163.44
				024-01006		
			42899062	034-00616	UNIFORM & SUPPLY RENTAL	40.26
			42899063	034-00616	SUPPLY RENTAL - MATS - GTRANS	50.10
			42899064	034-00616	SUPPLY RENTAL - MATS - NCC	13.65
			42899065	034-00616	SUPPLY RENTAL - MATS - CH	19.00
			42899066	034-00616	SUPPLY RENTAL - MATS - PD	99.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
174802	1/23/2024	106092 PRUDENTIAL OVERALL SUPPLY	(Continued)			
			42899067	034-00616	SUPPLY RENTAL - MATS - HS	11.60
			42900999	034-00616	UNIFORM & SUPPLY RENTAL	158.54
				024-01006		
			42901000	034-00616	UNIFORM & SUPPLY RENTAL	40.26
			42901001	034-00616	SUPPLY RENTAL - MATS - GTRANS	50.10
					<b>Total :</b>	<b>3,748.80</b>
174803	1/23/2024	107419 PULSAR	29563	037-10229	GTRANS MICRO TRANSIT BRANDING	2,857.50
					<b>Total :</b>	<b>2,857.50</b>
174804	1/23/2024	104868 PYRO-COMM SYSTEMS, INC.	10006738	037-10250	FIRE ALARM MONITORING - BLDG B	225.00
			10010414	037-10250	SECURITY ALARM MONITORING - BLDG	195.00
			10010866	037-10250	ANNUAL FIRE ALARM TESTING - BLDG	225.00
			10010867	037-10250	FIRE ALARM MONITORING - BLDG A	225.00
			10010869	037-10250	ANNUAL FIRE ALARM TESTING - BLDG	225.00
			10012481	037-10250	ANNUAL FIRE ALARM TESTING - BLDG	1,085.00
			10012602		SERVICE CALL - ADMIN BLDG B	307.50
			10015133	037-10250	SECURITY ALARM MONITORING - BLDG	195.00
					<b>Total :</b>	<b>2,682.50</b>
174805	1/23/2024	112725 RANESES, MICHAEL E.	121923		PROFESSIONAL SERVICES	1,300.00
					<b>Total :</b>	<b>1,300.00</b>
174806	1/23/2024	103072 REACH	012493		EAP SERVICES/REACHLINE NEWSLET	902.00
					<b>Total :</b>	<b>902.00</b>
174807	1/23/2024	108886 REDMON GROUP INC.	RG2022040	037-10318	GTRANS WEBSITE SUPPORT	2,825.00
					<b>Total :</b>	<b>2,825.00</b>
174808	1/23/2024	109619 RENTINO, JOBEL	034	037-10272	PROCUREMENT CONSULTING SERVIC	3,277.50
					<b>Total :</b>	<b>3,277.50</b>
174809	1/23/2024	105768 REPAIR MACHINE & ENG., INC.	230798		REPAIR ALUMINUM TANK	420.00
					<b>Total :</b>	<b>420.00</b>
174810	1/23/2024	112433 RIGHTWAY HEALTHCARE, INC	INV15722	023-01485	HEALTHCARE NAVIGATION SERVICES	1,820.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
174810	1/23/2024	112433 112433 RIGHTWAY HEALTHCARE, INC	(Continued)		<b>Total :</b>	<b>1,820.00</b>
174811	1/23/2024	119022 SAFE MART OF SOUTHERN, CALIFORNIA, INC	452		BLDG MAINT SUPPLIES	50.60
			461		BLDG MAINT SUPPLIES	26.46
					<b>Total :</b>	<b>77.06</b>
174812	1/23/2024	119015 SAFETY-KLEEN CORPORATION	93275396		PW CLARIFIER CLEANING SERVICES	396.66
					<b>Total :</b>	<b>396.66</b>
174813	1/23/2024	112327 SAMI'S REFEREES LLC	12/16-12/31/23		SPORT REFEREE SERVICES	240.00
					<b>Total :</b>	<b>240.00</b>
174814	1/23/2024	104451 SELECT ADVANTAGE	10348409		TRANSIT SUPERVISOR ASSESSMENT :	600.00
			10348466		PARATRANSIT OPERATOR & SUPERVIS	285.00
			10348511		TRANSIT SUPERVISOR ASSESSMENT :	320.00
			10348559		PARATRANSIT OPERATOR ASSESSMEI	25.00
					<b>Total :</b>	<b>1,230.00</b>
174815	1/23/2024	107006 SHAMROCK COMPANIES	2740172		PW MAINT SUPPLIES	31.68
			2742911		PW MAINT SUPPLIES	228.89
					<b>Total :</b>	<b>260.57</b>
174816	1/23/2024	119378 SMARDAN SUPPLY CO.	S4043777		BLDG MAINT SUPPLIES	76.74
					<b>Total :</b>	<b>76.74</b>
174817	1/23/2024	619003 SOUTHERN CALIFORNIA EDISON	011224		LIGHT & POWER	61,557.50
					<b>Total :</b>	<b>61,557.50</b>
174818	1/23/2024	103202 SOUTHERN COUNTIES LUBRICANTS, LLC	195416		BUS AUTOMOTIVE FLUIDS	1,861.58
					<b>Total :</b>	<b>1,861.58</b>
174819	1/23/2024	108238 SPARKLETTS	15638236 122923		DRINKING WATER FILTRATION SYSTEM	43.00
					<b>Total :</b>	<b>43.00</b>
174820	1/23/2024	111778 SPCALA	112023	032-00143	ANIMAL SHELTER SERVICES	10,338.13
			122023	032-00143	ANIMAL SHELTER SERVICES	10,338.13
					<b>Total :</b>	<b>20,676.26</b>

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
174821	1/23/2024	112315 SPECIALTY FLEET SERVICES LLC	4805		BUS #2002 SERVICE REPAIR	848.58
Total :						848.58
174822	1/23/2024	119594 STANLEY PEST CONTROL	COG 1223		PEST CONTROL SERVICE - 1670 W 162	654.00
			COG 1223-2		PEST CONTROL SERVICE -2320 W 149	117.00
Total :						771.00
174823	1/23/2024	109892 STANTEC CONSULTING SERVICES	2180651	037-10002	GTRANS DISPATCH AREA MODIFICATI	816.25
Total :						816.25
174824	1/23/2024	119010 STAPLES ADVANTAGE	3553763967		PW OFFICE SUPPLIES	76.24
Total :						76.24
174825	1/23/2024	109775 TOMS TRUCK CENTER NORTH COUNTY	1324122	037-10281	GTRANS AUTO PARTS	2,967.77
			1324195	037-10281	GTRANS AUTO PARTS	180.57
			1325432	037-10281	GTRANS AUTO PARTS	33.95
Total :						3,182.29
174826	1/23/2024	110851 TRAPEZE SOFTWARE GROUP, INC.	T SMAU230798	037-10319	SCHEDULING AND OPERATIONS MANA	4,323.00
Total :						4,323.00
174827	1/23/2024	105584 TRE PRINTING	3341		PD FIELD TRAINING SUPPLIES	205.70
Total :						205.70
174828	1/23/2024	111481 TRIO COMMUNITY MEALS, LLC	A70410162I	034-00584	SENIOR FEEDING PROGRAM	159.67
			A70410169I	034-00584	SENIOR FEEDING PROGRAM	244.20
			A70410170I	034-00584	SENIOR FEEDING PROGRAM	253.58
			A70410171I	034-00584	SENIOR FEEDING PROGRAM	234.80
			A70410172I	034-00584	SENIOR FEEDING PROGRAM	286.46
			A70410173I	034-00584	SENIOR FEEDING PROGRAM	281.76
			A70410174I	034-00584	SENIOR FEEDING PROGRAM	314.63
			A70410175I	034-00584	SENIOR FEEDING PROGRAM	338.11
			A70410176I	034-00584	SENIOR FEEDING PROGRAM	305.23
			INV2230039362	034-00584	SENIOR FEEDING PROGRAM	5,652.17
			INV2230039815	034-00584	SENIOR FEEDING PROGRAM	4,273.37
			INV2230040068	034-00584	SENIOR FEEDING PROGRAM	5,028.02
Total :						17,372.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
174829	1/23/2024	110695 TRUKSPECT, INC	240101	024-01000 024-01018	CLASS B DRIVER TRAINING	4,790.00
Total :						4,790.00
174830	1/23/2024	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	FINANCE 12/22/23	023-01505	CAL CARD STATEMENT 11/23-12/22/23	16,135.04
			MACIEL 11/22/23	035-01311	CAL CARD STATEMENT 10/24-11/22/23	5,523.10
			PD TRAINING3 112223		CAL CARD STATEMENT 10/24-11/22/23	5,099.71
			RIGG 12/22/23		CAL CARD STATEMENT 11/23-12/22/23	496.38
			SANTOS 12/22/23		CAL CARD STATEMENT 11/23-12/22/23	2,999.63
Total :						30,253.86
174831	1/23/2024	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	CRESPO 12/22/23		CAL CARD STATEMENT 11/23-12/22/23	2,821.39
			FINANCE 11/22/23		CAL CARD STATEMENT 10/24-11/22/23	8,928.77
			HR 12/22/23		CAL CARD STATEMENT 11/23-12/22/23	1,679.88
			PD TRAINING 11/22/23		CAL CARD STATEMENT 10/24-11/22/23	1,156.46
			PD TRAINING2 112223		CAL CARD STATEMENT 10/24-11/22/23	6,091.61
			PD TRAINING4 112223		CAL CARD STATEMENT 10/24-11/22/23	1,278.71
			PYNN 12/22/23		CAL CARD STATEMENT 11/23-12/22/23	12,009.74
Total :						33,966.56
174832	1/23/2024	104692 ULINE	172183128		BUS SHOP SUPPLIES	1,673.04
Total :						1,673.04
174833	1/23/2024	121275 UNDERGROUND SERVICE ALERT, OF SC	1220230285 23-242159		NEW TICKETS	97.50
					STATE REGULATORY COSTS - BILLABL	55.67
Total :						153.17
174834	1/23/2024	107596 UNION PACIFIC RAILROAD COMPANY	90130792	024-01007	ENGINEERING SERVICES - ARTESIA BI	48,737.07
Total :						48,737.07
174835	1/23/2024	121010 UNITED RENTALS	226205643-001		RENTAL - EQUIPMENT	1,053.05
Total :						1,053.05
174836	1/23/2024	106754 URBAN RESTORATION GROUP US, INC.	00040799		STREET MAINT SUPPLIES	158.33
Total :						158.33

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
174837	1/23/2024	122435 VISTA PAINT CORPORATION	2023-288294-00		STREET MAINT SUPPLIES	658.12
					<b>Total :</b>	<b>658.12</b>
174838	1/23/2024	111719 WALLACE & ASSOCIATES, CONSULTING, INC	21558	037-10212	DISPATCH REMODELING PROJECT, JN	1,530.00
					<b>Total :</b>	<b>1,530.00</b>
174839	1/23/2024	108353 WALTERS WHOLESALE ELECTRIC CO	S124606711		PW SHOP SUPPLIES	371.94
					<b>Total :</b>	<b>371.94</b>
174840	1/23/2024	101903 WATER TECHNIQUES	7719		DRINKING WATER SYSTEM RENTAL	45.00
					<b>Total :</b>	<b>45.00</b>
174841	1/23/2024	104107 WAXIE SANITARY SUPPLY	82026056		BUS WASH SUPPLIES	235.63
			82180682		BUS WASH SUPPLIES	346.41
					<b>Total :</b>	<b>582.04</b>
174842	1/23/2024	100107 WAYNE ELECTRIC CO.	212361		GTRANS AUTO PARTS	1,973.48
			212406		GTRANS AUTO PARTS	1,973.48
					<b>Total :</b>	<b>3,946.96</b>
174843	1/23/2024	112694 WESTERN A/V	19524	024-01023	COUNCIL CHAMBERS AUDIO VISUAL U	11,747.23
					<b>Total :</b>	<b>11,747.23</b>
174844	1/23/2024	123050 WILLIAMS SCOTSMAN, INC.	9014682458	035-01288	MODULAR BUILDING RENTAL CPX-804	2,295.90
			9016947210		MODULAR BUILDING RENTAL - INTERE	-1,114.13
			9018661509	035-01288	MODULAR BUILDING RENTAL CPX-804	2,766.10
			9018721709		MODULAR BUILDING RENTAL	-663.21
					<b>Total :</b>	<b>3,284.66</b>
174845	1/23/2024	110265 WILO'S FOOD	5984		GTRANS CATERING SERVICES	1,657.50
					<b>Total :</b>	<b>1,657.50</b>
174846	1/23/2024	125001 YAMADA COMPANY, INC.	547620		PARK MAINT SUPPLIES	-23.98
			83770		PARK MAINT SUPPLIES	206.35
			83771		PARK MAINT SUPPLIES	288.66
					<b>Total :</b>	<b>471.03</b>
174847	1/23/2024	126122 ZEP SALES & SERVICE	9009270087		BUS SHOP SUPPLIES	245.17

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
174847	1/23/2024	126122	126122 ZEP SALES & SERVICE		(Continued)	Total : 245.17
161	Vouchers for bank code :		usb			Bank total : 2,569,470.51
161	Vouchers in this report					Total vouchers : 2,569,470.51

**Voucher List**  
**CITY OF GARDENA**

**Bank code :** usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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### CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 18 inclusive of the check register are accurate and funds are available for payment thereof.

By:

Director of Administrative Services

This is to certify that the claims or demands covered by checks listed on pages 1 to 18 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

01/23/2024

Mayor

Date

Councilmember

Date

Councilmember

Date

Acknowledged:

Councilmember

Date \_\_\_\_\_

Councilmember

Date



# CITY OF GARDENA



## INVESTMENT REPORT

December 2023

Prepared by Danny Rodriguez, Deputy City Treasurer  
Reviewed by Ray Beeman, Director of Administrative Services



# City of Gardena Consolidated - Account #10647

## MONTHLY ACCOUNT STATEMENT

DECEMBER 1, 2023 THROUGH DECEMBER 31, 2023

### Chandler Team:

For questions about your account, please call (800) 317-4747,  
or contact [operations@chandlerasset.com](mailto:operations@chandlerasset.com)

**CHANDLER** ASSET MANAGEMENT  
[chandlerasset.com](http://chandlerasset.com)

*Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.*



PORTFOLIO CHARACTERISTICS

Average Modified Duration	0.65
Average Coupon	4.02%
Average Purchase YTM	4.01%
Average Market YTM	4.76%
Average S&P/Moody Rating	AA+/Aa1
Average Final Maturity	0.78 yrs
Average Life	0.70 yrs

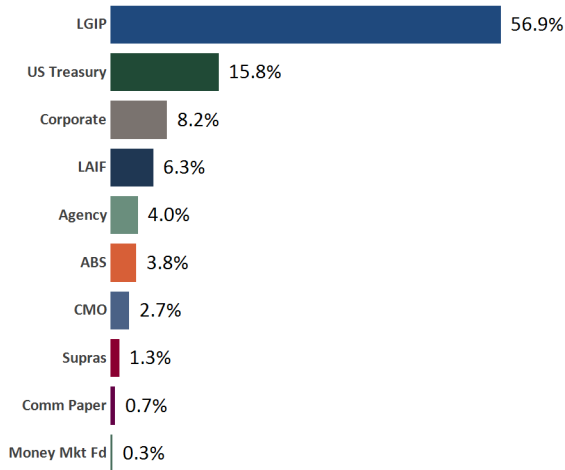
ACCOUNT SUMMARY

	Beg. Values as of 11/30/23	End Values as of 12/31/23
Market Value	86,060,583	86,663,905
Accrued Interest	184,237	215,838
Total Market Value	86,244,821	86,879,743
Income Earned	302,078	284,130
Cont/WD		
Par	81,049,408	81,257,970
Book Value	87,012,669	87,267,788
Cost Value	87,175,160	87,411,420

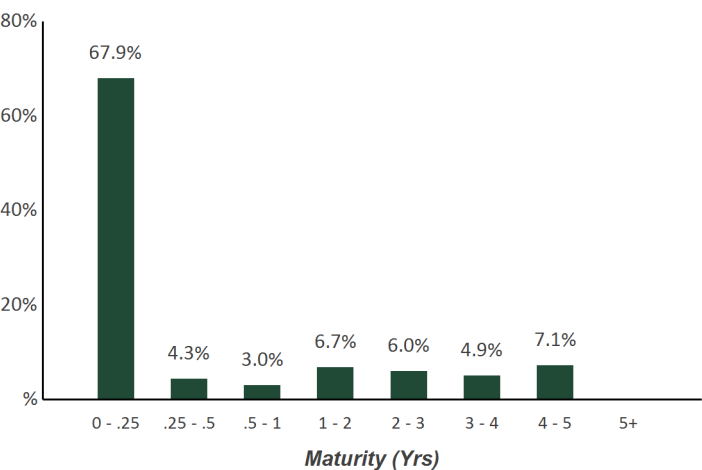
TOP ISSUERS

CAMP	49.2%
Government of United States	15.8%
CalTrust	7.7%
Local Agency Investment Fund	6.3%
Federal Home Loan Mortgage Corp	2.7%
Federal Farm Credit Bank	2.1%
Federal Home Loan Bank	1.5%
John Deere ABS	1.0%
Total	86.3%

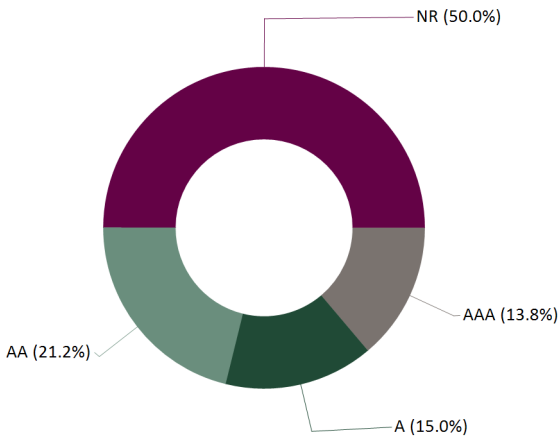
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



## Holdings Report

As of December 31, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
43813KAC6	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	1,720.06	09/22/2020 0.38%	1,719.81 1,720.06	99.73 7.04%	1,715.37 0.23	0.00% (4.69)	NR / AAA AAA	0.80 0.04
58769KAD6	Mercedes-Benz Auto Lease Trust 2021- B A3 0.4% Due 11/15/2024	7,211.57	06/22/2021 0.40%	7,211.03 7,211.56	99.81 6.17%	7,197.93 1.28	0.01% (13.63)	NR / AAA AAA	0.88 0.03
05601XAC3	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	22,100.27	01/11/2022 1.11%	22,096.96 22,099.92	99.43 6.24%	21,974.85 4.05	0.03% (125.07)	NR / AAA AAA	1.23 0.11
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	13,304.83	02/17/2021 0.27%	13,304.59 13,304.81	98.79 6.20%	13,143.28 1.00	0.02% (161.53)	Aaa / NR AAA	1.31 0.20
47788UAC6	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	17,093.57	03/02/2021 0.37%	17,090.30 17,092.85	98.22 5.62%	16,790.04 2.73	0.02% (302.81)	Aaa / NR AAA	1.71 0.34
05593AAC3	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	40,000.00	02/07/2023 5.22%	39,999.05 39,999.45	99.87 5.37%	39,949.48 34.40	0.05% (49.97)	Aaa / AAA NR	1.90 0.80
43815GAC3	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	59,206.94	11/16/2021 0.89%	59,194.45 59,202.54	97.04 5.75%	57,451.69 14.47	0.07% (1,750.85)	Aaa / NR AAA	2.06 0.61
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	42,651.40	07/13/2021 0.52%	42,647.59 42,650.15	97.29 5.63%	41,496.27 9.86	0.05% (1,153.88)	Aaa / NR AAA	2.21 0.53
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	45,981.81	11/09/2021 0.71%	45,980.83 45,981.47	97.03 5.67%	44,616.61 14.51	0.05% (1,364.86)	NR / AAA AAA	2.29 0.60
43815BAC4	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	161,024.10	02/15/2022 1.89%	160,999.88 161,013.81	97.33 5.61%	156,728.14 134.54	0.18% (4,285.67)	Aaa / AAA NR	2.37 0.71
43815PAC3	Honda Auto Receivables Trust 2022-2 A3 3.73% Due 7/20/2026	105,000.00	08/15/2022 3.76%	104,993.74 104,996.50	98.46 5.28%	103,381.64 141.43	0.12% (1,614.86)	NR / AAA AAA	2.55 1.02
05602RAD3	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	292,886.02	01/05/2023 5.44%	285,209.20 288,261.12	98.59 5.24%	288,751.64 156.69	0.33% 490.52	Aaa / AAA NR	2.65 0.70
89238FAD5	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	115,000.00	04/07/2022 2.95%	114,997.31 114,998.73	98.01 5.47%	112,706.79 149.76	0.13% (2,291.94)	Aaa / AAA NR	2.71 0.79
47787JAC2	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	109,855.42	03/10/2022 2.34%	109,831.12 109,843.58	97.77 5.39%	107,401.69 113.27	0.12% (2,441.89)	Aaa / NR AAA	2.71 0.73

## Holdings Report

As of December 31, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
379929AD4	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	75,000.00	08/08/2023 5.45%	74,991.01 74,992.46	100.67 5.00%	75,501.75 123.29	0.09% 509.29	NR / AAA AAA	2.89 1.53
47800AAC4	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	135,000.00	07/12/2022 3.77%	134,987.11 134,992.34	98.38 5.27%	132,816.38 224.40	0.15% (2,175.96)	Aaa / NR AAA	3.13 1.08
448979AD6	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	155,000.00	04/04/2023 4.63%	154,984.87 154,988.83	99.44 5.00%	154,129.68 315.51	0.18% (859.15)	NR / AAA AAA	3.29 1.50
36265WAD5	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	90,000.00	07/06/2022 3.67%	89,999.38 89,999.67	98.38 5.18%	88,546.14 136.50	0.10% (1,453.53)	Aaa / NR AAA	3.29 1.07
43815JAC7	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	70,000.00	02/16/2023 5.10%	69,986.99 69,990.50	100.13 5.01%	70,087.50 98.00	0.08% 97.00	Aaa / NR AAA	3.31 1.53
02582JIT8	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	185,000.00	05/17/2022 3.42%	184,959.08 184,981.18	97.95 4.99%	181,214.72 278.73	0.21% (3,766.46)	NR / AAA AAA	3.38 1.30
47800BAC2	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	220,000.00	10/12/2022 5.15%	219,982.93 219,988.54	99.99 5.15%	219,982.84 497.69	0.25% (5.70)	Aaa / NR AAA	3.46 1.30
58770AAC7	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	105,000.00	01/18/2023 4.56%	104,987.40 104,990.79	99.36 5.02%	104,328.95 210.47	0.12% (661.84)	NR / AAA AAA	3.88 1.38
362583AD8	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	115,000.00	04/04/2023 4.51%	114,996.84 114,997.52	99.36 4.90%	114,260.09 214.19	0.13% (737.43)	Aaa / AAA NR	4.13 1.68
02582JIZ4	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	125,000.00	06/07/2023 4.92%	124,988.91 124,991.00	100.73 4.59%	125,915.88 270.56	0.15% 924.88	NR / AAA AAA	4.38 2.19
47787CAC7	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	310,000.00	09/12/2023 5.55%	309,978.70 309,980.40	101.55 4.78%	314,811.82 755.02	0.36% 4,831.42	Aaa / NR AAA	4.38 2.03
161571HT4	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	340,000.00	09/07/2023 5.23%	339,905.75 339,915.04	101.55 4.59%	345,258.44 779.73	0.40% 5,343.40	NR / AAA AAA	4.71 2.46
02582JKD1	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	340,000.00	09/12/2023 5.29%	339,984.80 339,986.25	101.62 4.64%	345,494.40 790.31	0.40% 5,508.15	NR / AAA AAA	4.71 2.46
<b>Total ABS</b>		<b>3,298,035.99</b>	<b>4.32%</b>	<b>3,290,009.63</b> <b>3,293,171.07</b>	<b>5.05%</b>	<b>3,285,654.01</b> <b>5,472.62</b>	<b>3.79%</b> <b>(7,517.06)</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>3.52</b> <b>1.49</b>

## Holdings Report

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>AGENCY</b>									
3130AT3H8	FHLB Note 3.375% Due 3/8/2024	460,000.00	08/25/2022 3.46%	459,448.00 459,933.96	99.62 5.39%	458,246.48 4,873.13	0.53% (1,687.48)	Aaa / AA+ NR	0.19 0.18
3130A1XJ2	FHLB Note 2.875% Due 6/14/2024	155,000.00	03/24/2020 0.99%	167,010.95 156,285.22	98.93 5.29%	153,339.80 210.43	0.18% (2,945.42)	Aaa / AA+ NR	0.45 0.44
3133ENKS8	FFCB Note 1.125% Due 1/6/2025	750,000.00	Various 1.60%	740,054.10 746,501.18	96.64 4.55%	724,833.00 4,101.57	0.84% (21,668.18)	Aaa / AA+ AA+	1.02 0.98
3133ENPG9	FFCB Note 1.75% Due 2/14/2025	415,000.00	02/10/2022 1.84%	413,891.95 414,585.11	96.95 4.57%	402,359.10 2,763.78	0.47% (12,226.01)	Aaa / AA+ AA+	1.13 1.08
3135G06G3	FNMA Note 0.5% Due 11/7/2025	350,000.00	11/18/2020 0.52%	349,639.50 349,865.66	93.15 4.40%	326,007.85 262.50	0.38% (23,857.81)	Aaa / AA+ AA+	1.85 1.80
3130ATS57	FHLB Note 4.5% Due 3/10/2028	700,000.00	03/21/2023 3.99%	715,799.00 713,318.17	102.36 3.88%	716,552.90 9,712.50	0.84% 3,234.73	Aaa / AA+ NR	4.19 3.75
3133EPN50	FFCB Note 4.25% Due 12/15/2028	650,000.00	12/28/2023 3.89%	660,575.50 660,558.00	101.45 3.92%	659,425.65 1,227.78	0.76% (1,132.35)	Aaa / AA+ AA+	4.96 4.43
<b>Total Agency</b>		<b>3,480,000.00</b>	<b>2.66%</b>	<b>3,506,419.00</b> <b>3,501,047.30</b>	<b>4.42%</b>	<b>3,440,764.78</b> <b>23,151.69</b>	<b>3.99%</b> <b>(60,282.52)</b>	<b>Aaa / AA+ AA+</b>	<b>2.39</b> <b>2.18</b>
<b>CMO</b>									
3137BNGT5	FHLMC K054 A2 2.745% Due 1/25/2026	500,000.00	02/15/2023 4.92%	474,785.16 482,361.68	96.37 4.66%	481,835.50 1,143.75	0.56% (526.18)	NR / AAA NR	2.07 1.84
3137FEBQ2	FHLMC K072 A2 3.444% Due 12/25/2027	500,000.00	08/22/2023 4.95%	470,429.69 472,839.40	96.57 4.38%	482,862.50 1,435.00	0.56% 10,023.10	NR / NR AAA	3.99 3.58
3137FETN0	FHLMC K073 A2 3.35% Due 1/25/2028	465,000.00	05/24/2023 4.34%	446,908.59 449,205.91	96.17 4.38%	447,199.80 259.63	0.52% (2,006.11)	NR / NR AAA	4.07 3.64
3137FJEH8	FHLMC K081 A2 3.9% Due 8/25/2028	155,000.00	09/15/2023 4.89%	148,436.72 148,812.08	97.96 4.37%	151,842.81 503.75	0.18% 3,030.73	NR / NR AAA	4.65 4.14
3137H4BY5	FHLMC K746 A2 2.031% Due 9/25/2028	315,000.00	10/03/2023 5.33%	270,973.83 273,083.01	90.13 4.38%	283,901.63 533.14	0.33% 10,818.62	NR / NR AAA	4.74 4.36
3137FJXV6	FHLMC K083 A2 4.05% Due 9/25/2028	297,000.00	12/07/2023 4.60%	289,783.83 289,866.35	98.55 4.37%	292,694.69 1,002.38	0.34% 2,828.34	NR / NR AAA	4.74 4.20

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>CMO</b>									
3137FJZ93	FHLMC K084 A2 3.78% Due 10/25/2028	240,000.00	10/20/2023 5.40%	223,818.75 224,421.01	97.33 4.38%	233,595.36 756.00	0.27% 9,174.35	Aaa / NR NR	4.82 4.26
<b>Total CMO</b>		<b>2,472,000.00</b>	<b>4.87%</b>	<b>2,325,136.57</b> <b>2,340,589.44</b>	<b>4.43%</b>	<b>2,373,932.29</b> <b>5,633.65</b>	<b>2.74%</b> <b>33,342.85</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>3.92</b> <b>3.51</b>
<b>COMMERCIAL PAPER</b>									
62479LDC6	MUFG Bank Ltd Discount CP 5.66% Due 4/12/2024	600,000.00	07/25/2023 5.93%	575,284.67 590,378.00	98.40 5.93%	590,378.00 0.00	0.68% 0.00	P-1 / A-1 NR	0.28 0.27
<b>Total Commercial Paper</b>		<b>600,000.00</b>	<b>5.93%</b>	<b>575,284.67</b> <b>590,378.00</b>	<b>5.93%</b>	<b>590,378.00</b> <b>0.00</b>	<b>0.68%</b> <b>0.00</b>	<b>Aaa / AA</b> <b>NR</b>	<b>0.28</b> <b>0.27</b>
<b>CORPORATE</b>									
594918BX1	Microsoft Callable Note Cont 12/6/2023 2.875% Due 2/6/2024	200,000.00	03/05/2020 2.86%	213,320.00 200,000.00	99.75 5.37%	199,501.00 2,315.97	0.23% (499.00)	Aaa / AAA NR	0.10 0.09
89114QCB2	Toronto Dominion Bank Note 3.25% Due 3/11/2024	500,000.00	Various 1.53%	523,124.00 501,609.28	99.56 5.51%	497,777.50 4,965.28	0.58% (3,831.78)	A1 / A AA-	0.19 0.19
808513BN4	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 3/18/2024	245,000.00	Various 0.58%	246,097.00 245,051.76	98.97 5.60%	242,483.61 525.73	0.28% (2,568.15)	A2 / A- A	0.21 0.21
023135BW5	Amazon.com Inc Note 0.45% Due 5/12/2024	130,000.00	05/10/2021 0.50%	129,810.20 129,977.14	98.23 5.40%	127,702.64 79.63	0.15% (2,274.50)	A1 / AA AA-	0.36 0.36
91324PEB4	United Health Group Inc Callable Note Cont 5/15/2022 0.55% Due 5/15/2024	500,000.00	11/24/2021 1.07%	493,760.00 499,061.92	98.19 5.50%	490,966.50 351.39	0.57% (8,095.42)	A2 / A+ A	0.37 0.36
14913R2L0	Caterpillar Financial Service Note 0.45% Due 5/17/2024	500,000.00	Various 0.66%	497,344.65 499,615.71	98.16 5.41%	490,810.51 275.00	0.57% (8,805.20)	A2 / A A+	0.38 0.37
89236TJH9	Toyota Motor Credit Corp Note 0.5% Due 6/18/2024	300,000.00	12/06/2021 1.07%	295,710.00 299,214.51	97.68 5.62%	293,047.80 54.17	0.34% (6,166.71)	A1 / A+ A+	0.47 0.45

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>CORPORATE</b>									
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	35,000.00	06/29/2021 0.64%	34,982.15 34,996.82	97.48 5.43%	34,117.72 100.87	0.04% (879.10)	A2 / A+ NR	0.54 0.52
69371RR40	Paccar Financial Corp Note 0.5% Due 8/9/2024	80,000.00	08/03/2021 0.52%	79,956.80 79,991.29	97.06 5.50%	77,649.20 157.78	0.09% (2,342.09)	A1 / A+ NR	0.61 0.59
78015K7C2	Royal Bank of Canada Note 2.25% Due 11/1/2024	500,000.00	Various 0.88%	524,067.75 505,629.32	97.48 5.38%	487,395.51 1,875.00	0.56% (18,233.81)	A1 / A AA-	0.84 0.81
69371RR57	Paccar Financial Corp Note 0.9% Due 11/8/2024	175,000.00	11/02/2021 0.90%	174,989.50 174,997.01	96.37 5.31%	168,651.35 231.88	0.19% (6,345.66)	A1 / A+ NR	0.86 0.83
46647PAH9	JP Morgan Chase & Co Callable Note 2X 3/1/2024 3.22% Due 3/1/2025	500,000.00	Various 1.01%	531,052.10 501,782.31	99.59 5.61%	497,944.50 5,366.67	0.58% (3,837.81)	A1 / A- AA-	1.17 0.16
24422EWB1	John Deere Capital Corp Note 2.125% Due 3/7/2025	130,000.00	03/02/2022 2.14%	129,944.10 129,978.02	96.92 4.83%	125,991.71 874.79	0.15% (3,986.31)	A2 / A A+	1.18 1.14
63743HFE7	National Rural Utilities Note 3.45% Due 6/15/2025	95,000.00	04/27/2022 3.46%	94,974.35 94,988.03	97.92 4.95%	93,019.54 145.67	0.11% (1,968.49)	A2 / A- A	1.46 1.40
931142EW9	Wal-Mart Stores Note 3.9% Due 9/9/2025	80,000.00	09/06/2022 3.92%	79,944.00 79,968.47	99.01 4.51%	79,204.96 970.67	0.09% (763.51)	Aa2 / AA AA	1.69 1.60
437076CR1	Home Depot Callable Note Cont 8/15/2025 4% Due 9/15/2025	110,000.00	09/12/2022 4.01%	109,960.40 109,977.41	99.07 4.57%	108,981.18 1,295.56	0.13% (996.23)	A2 / A A	1.71 1.61
857477BR3	State Street Bank Callable Note Cont 2/6/2025 1.746% Due 2/6/2026	90,000.00	02/02/2022 1.75%	90,000.00 90,000.00	96.09 5.45%	86,482.08 632.93	0.10% (3,517.92)	A1 / A AA-	2.10 1.06
037833BY5	Apple Inc Callable Note Cont 11/23/2025 3.25% Due 2/23/2026	400,000.00	05/09/2023 4.05%	391,672.00 393,592.59	97.57 4.45%	390,267.60 4,622.22	0.45% (3,324.99)	Aaa / AA+ NR	2.15 2.02
61747YET8	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	175,000.00	07/18/2022 4.68%	175,000.00 175,000.00	99.04 5.32%	173,320.53 3,730.20	0.20% (1,679.47)	A1 / A- A+	2.55 1.44
06428CAA2	Bank Of America NA Callable Note cont 7/17/2026 5.526% Due 8/18/2026	300,000.00	09/19/2023 5.61%	299,277.00 299,346.44	101.85 4.74%	305,537.70 6,124.65	0.36% 6,191.26	Aa1 / A+ AA	2.63 2.31



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<b>CORPORATE</b>									
931142ER0	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 9/17/2026	40,000.00	09/08/2021 1.09%	39,924.40 39,959.01	91.88 4.25%	36,752.24 121.33	0.04% (3,206.77)	Aa2 / AA AA	2.72 2.61
63743HFK3	National Rural Utilities Callable Note 10/13/2026 5.6% Due 11/13/2026	390,000.00	11/14/2023 5.25%	393,666.00 393,507.21	102.62 4.58%	400,201.62 3,579.33	0.46% 6,694.41	A2 / A- A	2.87 2.54
89115A2V3	Toronto-Dominion Bank Note 5.264% Due 12/11/2026	160,000.00	12/04/2023 5.26%	160,000.00 160,000.00	101.97 4.54%	163,144.48 467.91	0.19% 3,144.48	A1 / A AA-	2.95 2.70
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	450,000.00	10/05/2022 4.71%	436,909.50 440,432.06	98.65 4.44%	443,910.60 2,550.00	0.51% 3,478.54	A2 / A+ A+	3.36 3.09
438516CJ3	Honeywell Intl Callable Note Cont 01/15/2028 4.95% Due 2/15/2028	400,000.00	02/13/2023 4.44%	408,972.00 407,372.53	102.91 4.16%	411,656.40 7,480.00	0.48% 4,283.87	A2 / A A	4.13 3.58
57636QAW4	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 3/9/2028	290,000.00	04/19/2023 4.17%	298,833.40 297,549.91	103.07 4.05%	298,910.25 4,398.33	0.35% 1,360.34	Aa3 / A+ NR	4.19 3.65
74456QBU9	Public Service EI & Gas Callable Note Cont 02/01/28 3.7% Due 5/1/2028	300,000.00	09/06/2023 5.10%	282,801.00 283,966.52	96.82 4.51%	290,465.70 1,850.00	0.34% 6,499.18	A1 / A NR	4.34 3.93
58933YBH7	Merck & Co Callable Note Cont 4/17/2028 4.05% Due 5/17/2028	90,000.00	05/08/2023 4.07%	89,927.10 89,936.24	99.56 4.16%	89,604.45 445.50	0.10% (331.79)	A1 / A+ NR	4.38 3.89
<b>Total Corporate</b>		<b>7,165,000.00</b>	<b>2.71%</b>	<b>7,226,019.40</b> <b>7,157,501.51</b>	<b>5.01%</b>	<b>7,105,498.88</b> <b>55,588.46</b>	<b>8.24%</b> <b>(52,002.63)</b>	<b>A1 / A+</b> <b>A+</b>	<b>1.78</b> <b>1.52</b>
<b>LAIF</b>									
90LAIF\$00	Local Agency Investment Fund State Pool	5,394,464.08	Various 3.95%	5,394,464.08 5,394,464.08	1.00 3.95%	5,394,464.08 51,666.25	6.27% 0.00	NR / NR NR	0.00 0.00
<b>Total LAIF</b>		<b>5,394,464.08</b>	<b>3.95%</b>	<b>5,394,464.08</b> <b>5,394,464.08</b>	<b>3.95%</b>	<b>5,394,464.08</b> <b>51,666.25</b>	<b>6.27%</b> <b>0.00</b>	<b>NR / NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>LOCAL GOV INVESTMENT POOL</b>									
09CATR\$05	CalTrust Medium Term Fund	685,253.38	Various 3.93%	6,883,148.75 6,883,148.75	9.82 3.93%	6,729,188.19 0.00	7.75% (153,960.56)	NR / A+ NR	0.00 0.00
90CAMP\$00	California Asset Mgmt Program CAMP	7,704,127.76	Various 5.56%	7,704,127.76 7,704,127.76	1.00 5.56%	7,704,127.76 0.00	8.87% 0.00	NR / AAA NR	0.00 0.00
90CAMP\$06	California Asset Mgmt Program CAMP Term	35,000,000.00	12/31/2023 4.90%	35,000,000.00 35,000,000.00	1.00 4.90%	35,000,000.00 0.00	40.29% 0.00	NR / NR NR	0.00 0.00
<b>Total Local Gov Investment Pool</b>		<b>43,389,381.14</b>	<b>4.87%</b>	<b>49,587,276.51</b> <b>49,587,276.51</b>	<b>4.87%</b>	<b>49,433,315.95</b> <b>0.00</b>	<b>56.90%</b> <b>(153,960.56)</b>	<b>NR / AA+</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>MONEY MARKET FUND</b>									
31846V203	First American Govt Obligation Fund Class Y	254,089.15	Various 4.98%	254,089.15 254,089.15	1.00 4.98%	254,089.15 0.00	0.29% 0.00	Aaa / AAA AAA	0.00 0.00
<b>Total Money Market Fund</b>		<b>254,089.15</b>	<b>4.98%</b>	<b>254,089.15</b> <b>254,089.15</b>	<b>4.98%</b>	<b>254,089.15</b> <b>0.00</b>	<b>0.29%</b> <b>0.00</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>0.00</b> <b>0.00</b>
<b>SUPRANATIONAL</b>									
459058GQ0	Intl. Bank Recon & Development Note 2.5% Due 3/19/2024	225,000.00	01/26/2021 0.26%	240,736.50 226,071.07	99.38 5.34%	223,615.13 1,593.75	0.26% (2,455.94)	Aaa / AAA AAA	0.22 0.21
4581X0DZ8	Inter-American Dev Bank Note 0.5% Due 9/23/2024	260,000.00	09/15/2021 0.52%	259,807.60 259,953.30	96.79 5.05%	251,646.72 353.89	0.29% (8,306.58)	Aaa / AAA NR	0.73 0.71
45950KCR9	International Finance Corp Note 1.375% Due 10/16/2024	160,000.00	07/12/2021 0.54%	164,304.00 161,045.26	97.20 5.02%	155,521.76 458.33	0.18% (5,523.50)	Aaa / AAA NR	0.79 0.77
459058KT9	Intl. Bank Recon & Development Note 3.5% Due 7/12/2028	250,000.00	11/28/2023 4.53%	239,372.50 239,574.21	97.91 4.01%	244,783.00 4,107.64	0.29% 5,208.79	Aaa / AAA NR	4.53 4.07
459058KW2	Intl. Bank Recon & Development Note 4.625% Due 8/1/2028	250,000.00	Various 4.97%	246,407.00 246,560.59	102.56 4.01%	256,412.25 3,051.21	0.30% 9,851.66	Aaa / AAA NR	4.59 4.06
<b>Total Supranational</b>		<b>1,145,000.00</b>	<b>2.29%</b>	<b>1,150,627.60</b> <b>1,133,204.43</b>	<b>4.64%</b>	<b>1,131,978.86</b> <b>9,564.82</b>	<b>1.31%</b> <b>(1,225.57)</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>2.34</b> <b>2.11</b>
<b>US TREASURY</b>									
912828V80	US Treasury Note 2.25% Due 1/31/2024	750,000.00	Various 0.84%	776,144.53 750,861.18	99.75 5.17%	748,134.00 7,061.82	0.87% (2,727.18)	Aaa / AA+ AA+	0.08 0.08

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<b>US TREASURY</b>									
912828B66	US Treasury Note 2.75% Due 2/15/2024	750,000.00	02/15/2022 1.58%	767,255.86 751,065.18	99.68 5.23%	747,635.25 7,790.42	0.87% (3,429.93)	Aaa / AA+ AA+	0.13 0.12
912828W71	US Treasury Note 2.125% Due 3/31/2024	750,000.00	Various 0.67%	775,839.84 752,669.08	99.20 5.34%	744,023.25 4,049.70	0.86% (8,645.83)	Aaa / AA+ AA+	0.25 0.25
91282CBV2	US Treasury Note 0.375% Due 4/15/2024	500,000.00	Various 0.37%	500,162.11 500,013.41	98.63 5.19%	493,125.00 399.59	0.57% (6,888.41)	Aaa / AA+ AA+	0.29 0.29
912828WJ5	US Treasury Note 2.5% Due 5/15/2024	750,000.00	Various 1.11%	779,783.21 753,797.34	99.02 5.15%	742,675.50 2,421.02	0.86% (11,121.84)	Aaa / AA+ AA+	0.37 0.37
91282CCG4	US Treasury Note 0.25% Due 6/15/2024	400,000.00	06/17/2021 0.43%	397,890.63 399,679.64	97.82 5.15%	391,265.60 46.45	0.45% (8,414.04)	Aaa / AA+ AA+	0.46 0.45
912828Y87	US Treasury Note 1.75% Due 7/31/2024	300,000.00	01/31/2020 1.35%	305,203.13 300,671.37	98.11 5.07%	294,339.90 2,197.01	0.34% (6,331.47)	Aaa / AA+ AA+	0.58 0.57
91282CCT6	US Treasury Note 0.375% Due 8/15/2024	400,000.00	08/25/2021 0.45%	399,109.38 399,813.67	97.13 5.09%	388,531.20 566.58	0.45% (11,282.47)	Aaa / AA+ AA+	0.62 0.61
91282CDH1	US Treasury Note 0.75% Due 11/15/2024	750,000.00	11/18/2021 0.83%	748,125.00 749,452.27	96.50 4.89%	723,779.25 726.30	0.83% (25,673.02)	Aaa / AA+ AA+	0.88 0.85
912828Z52	US Treasury Note 1.375% Due 1/31/2025	750,000.00	02/17/2022 1.71%	742,822.27 747,363.28	96.48 4.74%	723,603.75 4,315.56	0.84% (23,759.53)	Aaa / AA+ AA+	1.09 1.05
912828ZF0	US Treasury Note 0.5% Due 3/31/2025	350,000.00	03/25/2021 0.58%	348,906.26 349,659.84	95.08 4.60%	332,787.00 444.67	0.38% (16,872.84)	Aaa / AA+ AA+	1.25 1.22
912828ZT0	US Treasury Note 0.25% Due 5/31/2025	365,000.00	02/25/2021 0.60%	359,653.32 363,225.80	94.18 4.55%	343,741.67 79.78	0.40% (19,484.13)	Aaa / AA+ AA+	1.42 1.38
9128284Z0	US Treasury Note 2.75% Due 8/31/2025	750,000.00	Various 0.98%	800,092.78 771,611.51	97.35 4.42%	730,107.76 6,969.43	0.85% (41,503.75)	Aaa / AA+ AA+	1.67 1.59
91282CFP1	US Treasury Note 4.25% Due 10/15/2025	550,000.00	06/23/2023 4.59%	545,982.42 546,884.23	99.81 4.36%	548,968.75 4,981.56	0.64% 2,084.52	Aaa / AA+ AA+	1.79 1.69
91282CAZ4	US Treasury Note 0.375% Due 11/30/2025	750,000.00	Various 0.88%	734,730.47 742,909.07	92.86 4.30%	696,474.75 245.90	0.80% (46,434.32)	Aaa / AA+ AA+	1.92 1.87
9128286L9	US Treasury Note 2.25% Due 3/31/2026	750,000.00	02/25/2022 1.91%	760,078.13 755,538.92	95.93 4.16%	719,472.75 4,287.91	0.83% (36,066.17)	Aaa / AA+ AA+	2.25 2.15
912828R36	US Treasury Note 1.625% Due 5/15/2026	250,000.00	10/14/2021 0.99%	257,148.44 253,696.00	94.35 4.15%	235,879.00 524.55	0.27% (17,817.00)	Aaa / AA+ AA+	2.37 2.28

## Holdings Report

As of December 31, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US TREASURY</b>									
912828YG9	US Treasury Note 1.625% Due 9/30/2026	300,000.00	12/28/2021 1.24%	305,296.88 303,060.35	93.76 4.05%	281,273.40 1,238.73	0.33% (21,786.95)	Aaa / AA+ AA+	2.75 2.63
912828U24	US Treasury Note 2% Due 11/15/2026	625,000.00	03/29/2022 2.56%	609,912.11 615,640.33	94.54 4.03%	590,869.38 1,614.01	0.68% (24,770.95)	Aaa / AA+ AA+	2.88 2.74
91282CJP7	US Treasury Note 4.375% Due 12/15/2026	300,000.00	12/27/2023 4.02%	302,906.25 302,895.52	100.98 4.02%	302,929.80 609.63	0.35% 34.28	Aaa / AA+ AA+	2.96 2.75
91282CEF4	US Treasury Note 2.5% Due 3/31/2027	750,000.00	Various 2.90%	736,449.21 740,871.44	95.57 3.96%	716,806.50 4,764.34	0.83% (24,064.94)	Aaa / AA+ AA+	3.25 3.06
912828X88	US Treasury Note 2.375% Due 5/15/2027	350,000.00	06/09/2022 3.09%	338,666.02 342,255.11	94.98 3.98%	332,431.75 1,073.32	0.38% (9,823.36)	Aaa / AA+ AA+	3.37 3.19
91282CFM8	US Treasury Note 4.125% Due 9/30/2027	570,000.00	10/26/2022 4.19%	568,419.14 568,797.88	100.63 3.94%	573,606.96 5,974.49	0.67% 4,809.08	Aaa / AA+ AA+	3.75 3.41
9128283F5	US Treasury Note 2.25% Due 11/15/2027	800,000.00	12/20/2022 3.84%	743,625.00 755,466.90	94.02 3.93%	752,187.20 2,324.18	0.87% (3,279.70)	Aaa / AA+ AA+	3.88 3.64
91282CGC9	US Treasury Note 3.875% Due 12/31/2027	500,000.00	05/25/2023 3.98%	497,890.63 498,166.86	99.84 3.92%	499,179.50 53.23	0.57% 1,012.64	Aaa / AA+ AA+	4.00 3.67
<b>Total US Treasury</b>		<b>14,060,000.00</b>	<b>1.83%</b>	<b>14,102,093.02</b> <b>14,016,066.18</b>	<b>4.57%</b>	<b>13,653,828.87</b> <b>64,760.18</b>	<b>15.79%</b> <b>(362,237.31)</b>	<b>Aaa / AA+</b> <b>AA+</b>	<b>1.70</b> <b>1.61</b>
<b>TOTAL PORTFOLIO</b>		<b>81,257,970.36</b>	<b>4.01%</b>	<b>87,411,419.63</b> <b>87,267,787.67</b>	<b>4.76%</b>	<b>86,663,904.87</b> <b>215,837.67</b>	<b>100.00%</b> <b>(603,882.80)</b>	<b>Aa1 / AA+</b> <b>AA+</b>	<b>0.78</b> <b>0.65</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>86,879,742.54</b>			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	12/01/2023	31846V203	9,085.00	First American Govt Obligation Fund Class Y	1.000	4.98%	9,085.00	0.00	9,085.00	0.00
Purchase	12/01/2023	31846V203	966.73	First American Govt Obligation Fund Class Y	1.000	4.98%	966.73	0.00	966.73	0.00
Purchase	12/06/2023	31846V203	223,556.81	First American Govt Obligation Fund Class Y	1.000	4.98%	223,556.81	0.00	223,556.81	0.00
Purchase	12/08/2023	31846V203	5,906.25	First American Govt Obligation Fund Class Y	1.000	4.98%	5,906.25	0.00	5,906.25	0.00
Purchase	12/08/2023	31846V203	350,000.00	First American Govt Obligation Fund Class Y	1.000	4.98%	350,000.00	0.00	350,000.00	0.00
Purchase	12/11/2023	89115A2V3	160,000.00	Toronto-Dominion Bank Note 5.264% Due 12/11/2026	100.000	5.26%	160,000.00	0.00	160,000.00	0.00
Purchase	12/12/2023	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	97.570	4.60%	289,783.83	367.54	290,151.37	0.00
Purchase	12/14/2023	31846V203	2,228.13	First American Govt Obligation Fund Class Y	1.000	4.98%	2,228.13	0.00	2,228.13	0.00
Purchase	12/15/2023	31846V203	2,138.75	First American Govt Obligation Fund Class Y	1.000	4.98%	2,138.75	0.00	2,138.75	0.00
Purchase	12/15/2023	31846V203	394.62	First American Govt Obligation Fund Class Y	1.000	4.98%	394.62	0.00	394.62	0.00
Purchase	12/15/2023	31846V203	933.17	First American Govt Obligation Fund Class Y	1.000	4.98%	933.17	0.00	933.17	0.00
Purchase	12/15/2023	31846V203	420.75	First American Govt Obligation Fund Class Y	1.000	4.98%	420.75	0.00	420.75	0.00
Purchase	12/15/2023	31846V203	1,415.67	First American Govt Obligation Fund Class Y	1.000	4.98%	1,415.67	0.00	1,415.67	0.00
Purchase	12/15/2023	31846V203	591.58	First American Govt Obligation Fund Class Y	1.000	4.98%	591.58	0.00	591.58	0.00
Purchase	12/15/2023	31846V203	1,462.00	First American Govt Obligation Fund Class Y	1.000	4.98%	1,462.00	0.00	1,462.00	0.00
Purchase	12/15/2023	31846V203	1,481.83	First American Govt Obligation Fund Class Y	1.000	4.98%	1,481.83	0.00	1,481.83	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	12/15/2023	31846V203	507.29	First American Govt Obligation Fund Class Y	1.000	4.98%	507.29	0.00	507.29	0.00
Purchase	12/15/2023	31846V203	522.63	First American Govt Obligation Fund Class Y	1.000	4.98%	522.63	0.00	522.63	0.00
Purchase	12/15/2023	31846V203	280.79	First American Govt Obligation Fund Class Y	1.000	4.98%	280.79	0.00	280.79	0.00
Purchase	12/15/2023	31846V203	4,234.40	First American Govt Obligation Fund Class Y	1.000	4.98%	4,234.40	0.00	4,234.40	0.00
Purchase	12/15/2023	31846V203	6,586.32	First American Govt Obligation Fund Class Y	1.000	4.98%	6,586.32	0.00	6,586.32	0.00
Purchase	12/15/2023	31846V203	2,394.96	First American Govt Obligation Fund Class Y	1.000	4.98%	2,394.96	0.00	2,394.96	0.00
Purchase	12/15/2023	31846V203	2,516.18	First American Govt Obligation Fund Class Y	1.000	4.98%	2,516.18	0.00	2,516.18	0.00
Purchase	12/15/2023	31846V203	8,410.36	First American Govt Obligation Fund Class Y	1.000	4.98%	8,410.36	0.00	8,410.36	0.00
Purchase	12/15/2023	31846V203	1,187.65	First American Govt Obligation Fund Class Y	1.000	4.98%	1,187.65	0.00	1,187.65	0.00
Purchase	12/15/2023	31846V203	3,323.91	First American Govt Obligation Fund Class Y	1.000	4.98%	3,323.91	0.00	3,323.91	0.00
Purchase	12/18/2023	31846V203	543,609.80	First American Govt Obligation Fund Class Y	1.000	4.98%	543,609.80	0.00	543,609.80	0.00
Purchase	12/18/2023	31846V203	750.00	First American Govt Obligation Fund Class Y	1.000	4.98%	750.00	0.00	750.00	0.00
Purchase	12/18/2023	31846V203	428.38	First American Govt Obligation Fund Class Y	1.000	4.98%	428.38	0.00	428.38	0.00
Purchase	12/18/2023	31846V203	326.37	First American Govt Obligation Fund Class Y	1.000	4.98%	326.37	0.00	326.37	0.00
Purchase	12/18/2023	31846V203	273.00	First American Govt Obligation Fund Class Y	1.000	4.98%	273.00	0.00	273.00	0.00
Purchase	12/18/2023	31846V203	2,677.80	First American Govt Obligation Fund Class Y	1.000	4.98%	2,677.80	0.00	2,677.80	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	12/19/2023	31846V203	395,904.55	First American Govt Obligation Fund Class Y	1.000	4.98%	395,904.55	0.00	395,904.55	0.00
Purchase	12/20/2023	31846V203	336.25	First American Govt Obligation Fund Class Y	1.000	4.98%	336.25	0.00	336.25	0.00
Purchase	12/21/2023	31846V203	294.00	First American Govt Obligation Fund Class Y	1.000	4.98%	294.00	0.00	294.00	0.00
Purchase	12/21/2023	31846V203	2,840.47	First American Govt Obligation Fund Class Y	1.000	4.98%	2,840.47	0.00	2,840.47	0.00
Purchase	12/21/2023	31846V203	4,410.84	First American Govt Obligation Fund Class Y	1.000	4.98%	4,410.84	0.00	4,410.84	0.00
Purchase	12/26/2023	31846V203	1,435.00	First American Govt Obligation Fund Class Y	1.000	4.98%	1,435.00	0.00	1,435.00	0.00
Purchase	12/26/2023	31846V203	172.00	First American Govt Obligation Fund Class Y	1.000	4.98%	172.00	0.00	172.00	0.00
Purchase	12/26/2023	31846V203	533.14	First American Govt Obligation Fund Class Y	1.000	4.98%	533.14	0.00	533.14	0.00
Purchase	12/26/2023	31846V203	756.00	First American Govt Obligation Fund Class Y	1.000	4.98%	756.00	0.00	756.00	0.00
Purchase	12/26/2023	31846V203	503.75	First American Govt Obligation Fund Class Y	1.000	4.98%	503.75	0.00	503.75	0.00
Purchase	12/26/2023	31846V203	1,298.13	First American Govt Obligation Fund Class Y	1.000	4.98%	1,298.13	0.00	1,298.13	0.00
Purchase	12/26/2023	31846V203	1,143.75	First American Govt Obligation Fund Class Y	1.000	4.98%	1,143.75	0.00	1,143.75	0.00
Purchase	12/26/2023	31846V203	802.50	First American Govt Obligation Fund Class Y	1.000	4.98%	802.50	0.00	802.50	0.00
Purchase	12/26/2023	31846V203	8,069.20	First American Govt Obligation Fund Class Y	1.000	4.98%	8,069.20	0.00	8,069.20	0.00
Purchase	12/26/2023	31846V203	974.73	First American Govt Obligation Fund Class Y	1.000	4.98%	974.73	0.00	974.73	0.00
Purchase	12/28/2023	31846V203	7,113.98	First American Govt Obligation Fund Class Y	1.000	4.98%	7,113.98	0.00	7,113.98	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	12/28/2023	91282CJP7	300,000.00	US Treasury Note 4.375% Due 12/15/2026	100.969	4.02%	302,906.25	466.19	303,372.44	0.00
Purchase	12/29/2023	3133EPN50	650,000.00	FFCB Note 4.25% Due 12/15/2028	101.627	3.89%	660,575.50	1,074.31	661,649.81	0.00
Purchase	12/31/2023	09CATR\$05	2,089.58	CalTrust Medium Term Fund	9.820	3.93%	20,519.69	0.00	20,519.69	0.00
Purchase	12/31/2023	31846V203	9,687.50	First American Govt Obligation Fund Class Y	1.000	4.98%	9,687.50	0.00	9,687.50	0.00
Purchase	12/31/2023	90CAMP\$00	173,877.94	California Asset Mgmt Program CAMP	1.000	5.56%	173,877.94	0.00	173,877.94	0.00
<b>Subtotal</b>			<b>3,197,854.44</b>				<b>3,222,550.13</b>	<b>1,908.04</b>	<b>3,224,458.17</b>	<b>0.00</b>
Security Contribution	12/31/2023	90CAMP\$06	35,000,000.00	California Asset Mgmt Program CAMP Term	1.000		35,000,000.00	0.00	35,000,000.00	0.00
<b>Subtotal</b>			<b>35,000,000.00</b>				<b>35,000,000.00</b>	<b>0.00</b>	<b>35,000,000.00</b>	<b>0.00</b>
Short Sale	12/12/2023	31846V203	-290,151.37	First American Govt Obligation Fund Class Y	1.000		-290,151.37	0.00	-290,151.37	0.00
<b>Subtotal</b>			<b>-290,151.37</b>				<b>-290,151.37</b>	<b>0.00</b>	<b>-290,151.37</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>37,907,703.07</b>				<b>37,932,398.76</b>	<b>1,908.04</b>	<b>37,934,306.80</b>	<b>0.00</b>
<b>DISPOSITIONS</b>										
Closing Purchase	12/12/2023	31846V203	-290,151.37	First American Govt Obligation Fund Class Y	1.000		-290,151.37	0.00	-290,151.37	0.00
<b>Subtotal</b>			<b>-290,151.37</b>				<b>-290,151.37</b>	<b>0.00</b>	<b>-290,151.37</b>	<b>0.00</b>
Sale	12/06/2023	931142EX7	225,000.00	Wal-Mart Stores Callable Note Cont 09/09/2027 3.95% Due 9/9/2027	98.404	4.70%	221,409.00	2,147.81	223,556.81	2,043.55
Sale	12/11/2023	31846V203	160,000.00	First American Govt Obligation Fund Class Y	1.000	4.98%	160,000.00	0.00	160,000.00	0.00
Sale	12/12/2023	31846V203	290,151.37	First American Govt Obligation Fund Class Y	1.000	4.98%	290,151.37	0.00	290,151.37	0.00
Sale	12/18/2023	91282CEY3	550,000.00	US Treasury Note 3% Due 7/15/2025	97.566	4.71%	536,615.23	6,994.57	543,609.80	533.53





Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Sale	12/19/2023	023135CN4	395,000.00	Amazon.com Inc Note 4.6% Due 12/1/2025	99.999	4.60%	394,996.05	908.50	395,904.55	11.47
Sale	12/28/2023	31846V203	303,372.44	First American Govt Obligation Fund Class Y	1.000	4.98%	303,372.44	0.00	303,372.44	0.00
Sale	12/29/2023	31846V203	661,649.81	First American Govt Obligation Fund Class Y	1.000	4.98%	661,649.81	0.00	661,649.81	0.00
<b>Subtotal</b>			<b>2,585,173.62</b>				<b>2,568,193.90</b>	<b>10,050.88</b>	<b>2,578,244.78</b>	<b>2,588.55</b>
Paydown	12/15/2023	02582JIT8	0.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	100.000		0.00	522.63	522.63	0.00
Paydown	12/15/2023	02582JJZ4	0.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	100.000		0.00	507.29	507.29	0.00
Paydown	12/15/2023	02582JKD1	0.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	100.000		0.00	1,481.83	1,481.83	0.00
Paydown	12/15/2023	161571HT4	0.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	100.000		0.00	1,462.00	1,462.00	0.00
Paydown	12/15/2023	43815BAC4	3,975.90	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	100.000		3,975.90	258.50	4,234.40	0.00
Paydown	12/15/2023	448979AD6	0.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	100.000		0.00	591.58	591.58	0.00
Paydown	12/15/2023	47787CAC7	0.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	100.000		0.00	1,415.67	1,415.67	0.00
Paydown	12/15/2023	47787JAC2	6,361.63	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	100.000		6,361.63	224.69	6,586.32	0.00
Paydown	12/15/2023	47788UAC6	2,389.12	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	100.000		2,389.12	5.84	2,394.96	0.00
Paydown	12/15/2023	47789QAC4	2,496.62	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	100.000		2,496.62	19.56	2,516.18	0.00
Paydown	12/15/2023	47800AAC4	0.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	100.000		0.00	420.75	420.75	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	12/15/2023	47800BAC2	0.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	100.000		0.00	933.17	933.17	0.00
Paydown	12/15/2023	58769KAD6	8,405.15	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	100.000		8,405.15	5.21	8,410.36	0.00
Paydown	12/15/2023	58770AAC7	0.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	100.000		0.00	394.62	394.62	0.00
Paydown	12/15/2023	89236XAC0	1,187.30	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	100.000		1,187.30	0.35	1,187.65	0.00
Paydown	12/15/2023	89238FAD5	0.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	100.000		0.00	280.79	280.79	0.00
Paydown	12/15/2023	89238JAC9	3,294.75	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	100.000		3,294.75	29.16	3,323.91	0.00
Paydown	12/18/2023	362583AD8	0.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	100.000		0.00	428.38	428.38	0.00
Paydown	12/18/2023	36265WAD5	0.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	100.000		0.00	273.00	273.00	0.00
Paydown	12/18/2023	43813KAC6	2,676.44	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	100.000		2,676.44	1.36	2,677.80	0.00
Paydown	12/18/2023	43815PAC3	0.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	100.000		0.00	326.37	326.37	0.00
Paydown	12/20/2023	379929AD4	0.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	100.000		0.00	336.25	336.25	0.00
Paydown	12/21/2023	43813GAC5	2,836.84	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	100.000		2,836.84	3.63	2,840.47	0.00
Paydown	12/21/2023	43815GAC3	4,364.22	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	100.000		4,364.22	46.62	4,410.84	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Paydown	12/21/2023	43815JAC7	0.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	100.000		0.00	294.00	294.00	0.00
Paydown	12/26/2023	05593AAC3	0.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	100.000		0.00	172.00	172.00	0.00
Paydown	12/26/2023	05601XAC3	8,041.57	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	100.000		8,041.57	27.63	8,069.20	0.00
Paydown	12/26/2023	05602RAD3	0.00	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	100.000		0.00	802.50	802.50	0.00
Paydown	12/26/2023	09690AAC7	974.46	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	100.000		974.46	0.27	974.73	0.00
Paydown	12/26/2023	3137BNGT5	0.00	FHLMC K054 A2 2.745% Due 1/25/2026	100.000		0.00	1,143.75	1,143.75	0.00
Paydown	12/26/2023	3137FEBQ2	0.00	FHLMC K072 A2 3.444% Due 12/25/2027	100.000		0.00	1,435.00	1,435.00	0.00
Paydown	12/26/2023	3137FETN0	0.00	FHLMC K073 A2 3.35% Due 1/25/2028	100.000		0.00	1,298.13	1,298.13	0.00
Paydown	12/26/2023	3137FJEH8	0.00	FHLMC K081 A2 3.9% Due 8/25/2028	100.000		0.00	503.75	503.75	0.00
Paydown	12/26/2023	3137FJZ93	0.00	FHLMC K084 A2 3.78% Due 10/25/2028	100.000		0.00	756.00	756.00	0.00
Paydown	12/26/2023	3137H4BY5	0.00	FHLMC K746 A2 2.031% Due 9/25/2028	100.000		0.00	533.14	533.14	0.00
Paydown	12/28/2023	05602RAD3	7,113.98	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	100.000		7,113.98	0.00	7,113.98	0.00
<b>Subtotal</b>			<b>54,117.98</b>				<b>54,117.98</b>	<b>16,935.42</b>	<b>71,053.40</b>	<b>0.00</b>
Maturity	12/08/2023	3130A0F70	350,000.00	FHLB Note 3.375% Due 12/8/2023	100.000		350,000.00	0.00	350,000.00	0.00
<b>Subtotal</b>			<b>350,000.00</b>				<b>350,000.00</b>	<b>0.00</b>	<b>350,000.00</b>	<b>0.00</b>



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Security Withdrawal	12/31/2023	90CAMP\$00	35,000,000.00	California Asset Mgmt Program CAMP	1.000		35,000,000.00	0.00	35,000,000.00	0.00
Subtotal			35,000,000.00				35,000,000.00	0.00	35,000,000.00	0.00
TOTAL DISPOSITIONS			37,699,140.23				37,682,160.51	26,986.30	37,709,146.81	2,588.55
OTHER TRANSACTIONS										
Interest	12/01/2023	023135CN4	395,000.00	Amazon.com Inc Note 4.6% Due 12/1/2025	0.000		9,085.00	0.00	9,085.00	0.00
Interest	12/08/2023	3130A0F70	350,000.00	FHLB Note 3.375% Due 12/8/2023	0.000		5,906.25	0.00	5,906.25	0.00
Interest	12/14/2023	3130A1XJ2	155,000.00	FHLB Note 2.875% Due 6/14/2024	0.000		2,228.13	0.00	2,228.13	0.00
Interest	12/15/2023	63743HFE7	95,000.00	National Rural Utilities Note 3.45% Due 6/15/2025	0.000		1,638.75	0.00	1,638.75	0.00
Interest	12/15/2023	91282CCG4	400,000.00	US Treasury Note 0.25% Due 6/15/2024	0.000		500.00	0.00	500.00	0.00
Interest	12/18/2023	89236TJH9	300,000.00	Toyota Motor Credit Corp Note 0.5% Due 6/18/2024	0.000		750.00	0.00	750.00	0.00
Interest	12/31/2023	91282CGC9	500,000.00	US Treasury Note 3.875% Due 12/31/2027	0.000		9,687.50	0.00	9,687.50	0.00
Subtotal			2,195,000.00				29,795.63	0.00	29,795.63	0.00
Dividend	12/01/2023	31846V203	63,460.85	First American Govt Obligation Fund Class Y	0.000		966.73	0.00	966.73	0.00
Dividend	12/31/2023	09CATR\$05	683,163.80	CalTrust Medium Term Fund	0.000		20,519.69	0.00	20,519.69	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Dividend	12/31/2023	90CAMP\$00	42,530,249.82	California Asset Mgmt Program CAMP	0.000		173,877.94	0.00	173,877.94	0.00
Subtotal			43,276,874.47				195,364.36	0.00	195,364.36	0.00
TOTAL OTHER TRANSACTIONS			45,471,874.47				225,159.99	0.00	225,159.99	0.00

## Income Earned

As of December 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
<b>FIXED INCOME</b>						
023135BW5	Amazon.com Inc Note 0.45% Due 05/12/2024	05/10/2021 05/12/2021 130,000.00	129,971.77 0.00 0.00 129,977.14	30.88 0.00 79.63 48.75	5.37 0.00 5.37 54.12	54.12
023135CN4	Amazon.com Inc Note Due 12/01/2025	11/29/2022 12/01/2022 0.00	394,984.19 0.00 394,984.58 0.00	9,085.00 9,993.50 0.00 908.50	0.39 0.00 0.39 908.89	908.89
02582JIT8	American Express Credit Trust 2022-2 A 3.39% Due 05/17/2027	05/17/2022 05/24/2022 185,000.00	184,980.01 0.00 0.00 184,981.18	278.73 522.63 278.73 522.63	1.17 0.00 1.17 523.80	523.80
02582JJZ4	American Express Credit Trust 2023-1 A 4.87% Due 05/15/2028	06/07/2023 06/14/2023 125,000.00	124,990.68 0.00 0.00 124,991.00	270.56 507.29 270.56 507.29	0.32 0.00 0.32 507.61	507.61
02582JKD1	American Express Credit Trust 2023-3 A 5.23% Due 09/15/2028	09/12/2023 09/19/2023 340,000.00	339,985.82 0.00 0.00 339,986.25	790.31 1,481.83 790.31 1,481.83	0.43 0.00 0.43 1,482.26	1,482.26
037833BY5	Apple Inc Callable Note Cont 11/23/2025 3.25% Due 02/23/2026	05/09/2023 05/11/2023 400,000.00	393,339.23 0.00 0.00 393,592.59	3,538.89 0.00 4,622.22 1,083.33	253.36 0.00 253.36 1,336.69	1,336.69
05593AAC3	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	02/07/2023 02/15/2023 40,000.00	39,999.41 0.00 0.00 39,999.45	34.40 172.00 34.40 172.00	0.04 0.00 0.04 172.04	172.04
05601XAC3	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 03/25/2025	01/11/2022 01/19/2022 22,100.27	30,141.19 0.00 8,041.57 22,099.92	5.53 27.63 4.05 26.15	0.30 0.00 0.30 26.45	26.45
05602RAD3	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 08/25/2026	01/05/2023 01/09/2023 292,886.02	294,991.32 0.00 7,113.98 288,261.12	160.50 802.50 156.69 798.69	383.78 0.00 383.78 1,182.47	1,182.47

## Income Earned

As of December 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
06428CAA2	Bank Of America NA Callable Note cont 7/17/2026 5.526% Due 08/18/2026	09/19/2023 09/21/2023 300,000.00	299,325.34 0.00 0.00 299,346.44	4,743.15 0.00 6,124.65 1,381.50	21.10 0.00 21.10 1,402.60	1,402.60
09690AAC7	BMW Vehicle Lease Trust 2021-2 A3 Due 12/26/2024	09/08/2021 09/15/2021 0.00	974.46 0.00 974.46 0.00	0.05 0.27 0.00 0.22	0.00 0.00 0.00 0.22	0.22
14913R2L0	Caterpillar Financial Service Note 0.45% Due 05/17/2024	Various Various 500,000.00	499,528.76 0.00 0.00 499,615.71	87.51 0.00 275.00 187.49	86.95 0.00 86.95 274.44	274.44
161571HT4	Chase Issuance Trust 23-A1 A 5.16% Due 09/15/2028	09/07/2023 09/15/2023 340,000.00	339,912.37 0.00 0.00 339,915.04	779.73 1,462.00 779.73 1,462.00	2.67 0.00 2.67 1,464.67	1,464.67
24422EWB1	John Deere Capital Corp Note 2.125% Due 03/07/2025	03/02/2022 03/07/2022 130,000.00	129,976.44 0.00 0.00 129,978.02	644.58 0.00 874.79 230.21	1.58 0.00 1.58 231.79	231.79
3130A0F70	FHLB Note Due 12/08/2023	10/30/2019 10/31/2019 0.00	350,106.38 0.00 350,000.00 0.00	5,676.56 5,906.25 0.00 229.69	0.00 106.38 (106.38) 123.31	123.31
3130A1XJ2	FHLB Note 2.875% Due 06/14/2024	03/24/2020 03/25/2020 155,000.00	156,526.68 0.00 0.00 156,285.22	2,067.20 2,228.13 210.43 371.36	0.00 241.46 (241.46) 129.90	129.90
3130AT3H8	FHLB Note 3.375% Due 03/08/2024	08/25/2022 08/26/2022 460,000.00	459,903.40 0.00 0.00 459,933.96	3,579.38 0.00 4,873.13 1,293.75	30.56 0.00 30.56 1,324.31	1,324.31
3130ATS57	FHLB Note 4.5% Due 03/10/2028	03/21/2023 03/22/2023 700,000.00	713,588.01 0.00 0.00 713,318.17	7,087.50 0.00 9,712.50 2,625.00	0.00 269.84 (269.84) 2,355.16	2,355.16

## Income Earned

As of December 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3133ENKS8	FFCB Note 1.125% Due 01/06/2025	Various Various 750,000.00	746,208.82 0.00 0.00 746,501.18	3,398.43 0.00 4,101.57 703.14	292.36 0.00 292.36 995.50	995.50
3133ENPG9	FFCB Note 1.75% Due 02/14/2025	02/10/2022 02/15/2022 415,000.00	414,553.74 0.00 0.00 414,585.11	2,158.58 0.00 2,763.78 605.20	31.37 0.00 31.37 636.57	636.57
3133EPN50	FFCB Note 4.25% Due 12/15/2028	12/28/2023 12/29/2023 650,000.00	0.00 660,575.50 0.00 660,558.00	0.00 (1,074.31) 1,227.78 153.47	0.00 17.50 (17.50) 135.97	135.97
3135G06G3	FNMA Note 0.5% Due 11/07/2025	11/18/2020 11/19/2020 350,000.00	349,859.50 0.00 0.00 349,865.66	116.67 0.00 262.50 145.83	6.16 0.00 6.16 151.99	151.99
3137BNGT5	FHLMC K054 A2 2.745% Due 01/25/2026	02/15/2023 02/21/2023 500,000.00	481,613.68 0.00 0.00 482,361.68	1,143.75 1,143.75 1,143.75 1,143.75	748.00 0.00 748.00 1,891.75	1,891.75
3137FEBQ2	FHLMC K072 A2 3.444% Due 12/25/2027	08/22/2023 08/25/2023 500,000.00	472,260.32 0.00 0.00 472,839.40	1,435.00 1,435.00 1,435.00 1,435.00	579.08 0.00 579.08 2,014.08	2,014.08
3137FETN0	FHLMC K073 A2 3.35% Due 01/25/2028	05/24/2023 05/30/2023 465,000.00	448,876.20 0.00 0.00 449,205.91	259.63 1,298.13 259.63 1,298.13	329.71 0.00 329.71 1,627.84	1,627.84
3137FJEH8	FHLMC K081 A2 3.9% Due 08/25/2028	09/15/2023 09/20/2023 155,000.00	148,699.11 0.00 0.00 148,812.08	503.75 503.75 503.75 503.75	112.97 0.00 112.97 616.72	616.72
3137FJXV6	FHLMC K083 A2 4.05% Due 09/25/2028	12/07/2023 12/12/2023 297,000.00	0.00 289,783.83 0.00 289,866.35	0.00 (367.54) 1,002.38 634.84	82.52 0.00 82.52 717.36	717.36



## Income Earned

As of December 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3137FJZ93	FHLMC K084 A2 3.78% Due 10/25/2028	10/20/2023 10/25/2023 240,000.00	224,146.45 0.00 0.00 224,421.01	756.00 756.00 756.00 756.00	274.56 0.00 274.56 1,030.56	1,030.56
3137H4BY5	FHLMC K746 A2 2.031% Due 09/25/2028	10/03/2023 10/06/2023 315,000.00	272,331.47 0.00 0.00 273,083.01	533.14 533.14 533.14 533.14	751.54 0.00 751.54 1,284.68	1,284.68
362583AD8	GM Auto Receivable Trust 2023-2 A3 4.47% Due 02/16/2028	04/04/2023 04/12/2023 115,000.00	114,997.44 0.00 0.00 114,997.52	214.19 428.38 214.19 428.38	0.08 0.00 0.08 428.46	428.46
36265WAD5	GM Financial Securitized Auto 2022-3 A3 3.64% Due 04/16/2027	07/06/2022 07/13/2022 90,000.00	89,999.65 0.00 0.00 89,999.67	136.50 273.00 136.50 273.00	0.02 0.00 0.02 273.02	273.02
379929AD4	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	08/08/2023 08/16/2023 75,000.00	74,992.13 0.00 0.00 74,992.46	123.29 336.25 123.29 336.25	0.33 0.00 0.33 336.58	336.58
437076CR1	Home Depot Callable Note Cont 8/15/2025 4% Due 09/15/2025	09/12/2022 09/19/2022 110,000.00	109,976.28 0.00 0.00 109,977.41	928.89 0.00 1,295.56 366.67	1.13 0.00 1.13 367.80	367.80
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 04/21/2025	02/17/2021 02/24/2021 13,304.83	16,141.64 0.00 2,836.84 13,304.81	1.21 3.63 1.00 3.42	0.01 0.00 0.01 3.43	3.43
43813KAC6	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	09/22/2020 09/29/2020 1,720.06	4,396.50 0.00 2,676.44 1,720.06	0.59 1.36 0.23 1.00	0.00 0.00 0.00 1.00	1.00
43815BAC4	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 05/15/2026	02/15/2022 02/23/2022 161,024.10	164,988.80 0.00 3,975.90 161,013.81	137.87 258.50 134.54 255.17	0.91 0.00 0.91 256.08	256.08

## Income Earned

As of December 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
43815GAC3	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 01/21/2026	11/16/2021 11/24/2021 59,206.94	63,566.09 0.00 4,364.22 59,202.54	15.54 46.62 14.47 45.55	0.67 0.00 0.67 46.22	46.22
43815JAC7	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 04/21/2027	02/16/2023 02/24/2023 70,000.00	69,990.15 0.00 0.00 69,990.50	98.00 294.00 98.00 294.00	0.35 0.00 0.35 294.35	294.35
43815PAC3	Honda Auto Receivables 2022-2 A3 3.73% Due 07/20/2026	08/15/2022 08/24/2022 105,000.00	104,996.33 0.00 0.00 104,996.50	141.43 326.37 141.43 326.37	0.17 0.00 0.17 326.54	326.54
438516CJ3	Honeywell Intl Callable Note Cont 01/15/2028 4.95% Due 02/15/2028	02/13/2023 02/15/2023 400,000.00	407,527.48 0.00 0.00 407,372.53	5,830.00 0.00 7,480.00 1,650.00	0.00 154.95 (154.95) 1,495.05	1,495.05
448979AD6	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 04/15/2027	04/04/2023 04/12/2023 155,000.00	154,988.36 0.00 0.00 154,988.83	315.51 591.58 315.51 591.58	0.47 0.00 0.47 592.05	592.05
4581X0DZ8	Inter-American Dev Bank Note 0.5% Due 09/23/2024	09/15/2021 09/23/2021 260,000.00	259,947.86 0.00 0.00 259,953.30	245.56 0.00 353.89 108.33	5.44 0.00 5.44 113.77	113.77
459058GQ0	Intl. Bank Recon & Development Note 2.5% Due 03/19/2024	01/26/2021 01/28/2021 225,000.00	226,496.75 0.00 0.00 226,071.07	1,125.00 0.00 1,593.75 468.75	0.00 425.68 (425.68) 43.07	43.07
459058KT9	Intl. Bank Recon & Development Note 3.5% Due 07/12/2028	11/28/2023 11/30/2023 250,000.00	239,378.80 0.00 0.00 239,574.21	3,378.47 0.00 4,107.64 729.17	195.41 0.00 195.41 924.58	924.58
459058KW2	Intl. Bank Recon & Development Note 4.625% Due 08/01/2028	Various Various 250,000.00	246,496.90 0.00 0.00 246,560.59	2,087.67 0.00 3,051.21 963.54	63.69 0.00 63.69 1,027.23	1,027.23

## Income Earned

As of December 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
45950KCR9	International Finance Corp Note 1.375% Due 10/16/2024	07/12/2021 07/14/2021 160,000.00	161,157.38 0.00 0.00 161,045.26	275.00 0.00 458.33 183.33	0.00 112.12 (112.12) 71.21	71.21
46647PAH9	JP Morgan Chase & Co Callable Note 2X 3/1/2024 3.22% Due 03/01/2025	Various Various 500,000.00	502,703.17 0.00 0.00 501,782.31	4,025.00 0.00 5,366.67 1,341.67	0.00 920.86 (920.86) 420.81	420.81
47787CAC7	John Deere Owner Trust 2023-C A3 5.48% Due 05/15/2028	09/12/2023 09/19/2023 310,000.00	309,979.89 0.00 0.00 309,980.40	755.02 1,415.67 755.02 1,415.67	0.51 0.00 0.51 1,416.18	1,416.18
47787JAC2	John Deere Owner Trust 2022-A A3 2.32% Due 09/16/2026	03/10/2022 03/16/2022 109,855.42	116,203.90 0.00 6,361.63 109,843.58	119.83 224.69 113.27 218.13	1.31 0.00 1.31 219.44	219.44
47788UAC6	John Deere Owner Trust 2021-A A3 0.36% Due 09/15/2025	03/02/2021 03/10/2021 17,093.57	19,481.79 0.00 2,389.12 17,092.85	3.12 5.84 2.73 5.45	0.18 0.00 0.18 5.63	5.63
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 03/16/2026	07/13/2021 07/21/2021 42,651.40	45,146.60 0.00 2,496.62 42,650.15	10.43 19.56 9.86 18.99	0.17 0.00 0.17 19.16	19.16
47800AAC4	John Deere Owner Trust 2022-B A3 3.74% Due 02/16/2027	07/12/2022 07/20/2022 135,000.00	134,992.04 0.00 0.00 134,992.34	224.40 420.75 224.40 420.75	0.30 0.00 0.30 421.05	421.05
47800BAC2	John Deere Owner Trust 2022-C A3 5.09% Due 06/15/2027	10/12/2022 10/19/2022 220,000.00	219,988.15 0.00 0.00 219,988.54	497.69 933.17 497.69 933.17	0.39 0.00 0.39 933.56	933.56
57636QAW4	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 03/09/2028	04/19/2023 04/21/2023 290,000.00	297,705.95 0.00 0.00 297,549.91	3,220.21 0.00 4,398.33 1,178.12	0.00 156.04 (156.04) 1,022.08	1,022.08

## Income Earned

As of December 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
58769KAD6	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	06/22/2021 06/29/2021 7,211.57	15,616.66 0.00 8,405.15 7,211.56	2.78 5.21 1.28 3.71	0.05 0.00 0.05 3.76	3.76
58770AAC7	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	01/18/2023 01/25/2023 105,000.00	104,990.48 0.00 0.00 104,990.79	210.47 394.62 210.47 394.62	0.31 0.00 0.31 394.93	394.93
58933YBH7	Merck & Co Callable Note Cont 4/17/2028 4.05% Due 05/17/2028	05/08/2023 05/17/2023 90,000.00	89,935.00 0.00 0.00 89,936.24	141.75 0.00 445.50 303.75	1.24 0.00 1.24 304.99	304.99
594918BX1	Microsoft Callable Note Cont 12/6/2023 2.875% Due 02/06/2024	03/05/2020 03/09/2020 200,000.00	200,048.72 0.00 0.00 200,000.00	1,836.81 0.00 2,315.97 479.16	0.00 48.72 (48.72) 430.44	430.44
61747YET8	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 07/17/2026	07/18/2022 07/20/2022 175,000.00	175,000.00 0.00 0.00 175,000.00	3,047.85 0.00 3,730.20 682.35	0.00 0.00 0.00 682.35	682.35
63743HFE7	National Rural Utilities Note 3.45% Due 06/15/2025	04/27/2022 05/04/2022 95,000.00	94,987.33 0.00 0.00 94,988.03	1,511.29 1,638.75 145.67 273.13	0.70 0.00 0.70 273.83	273.83
63743HFK3	National Rural Utilities Callable Note 10/13/2026 5.6% Due 11/13/2026	11/14/2023 11/16/2023 390,000.00	393,614.22 0.00 0.00 393,507.21	1,759.33 0.00 3,579.33 1,820.00	0.00 107.01 (107.01) 1,712.99	1,712.99
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 05/10/2027	10/05/2022 10/07/2022 450,000.00	440,189.94 0.00 0.00 440,432.06	1,050.00 0.00 2,550.00 1,500.00	242.12 0.00 242.12 1,742.12	1,742.12
69371RR40	Paccar Financial Corp Note 0.5% Due 08/09/2024	08/03/2021 08/09/2021 80,000.00	79,990.07 0.00 0.00 79,991.29	124.44 0.00 157.78 33.34	1.22 0.00 1.22 34.56	34.56

## Income Earned

As of December 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
69371RR57	Paccar Financial Corp Note 0.9% Due 11/08/2024	11/02/2021 11/08/2021 175,000.00	174,996.71 0.00 0.00 174,997.01	100.63 0.00 231.88 131.25	0.30 0.00 0.30 131.55	131.55
74456QBU9	Public Service EI & Gas Callable Note Cont 02/01/28 3.7% Due 05/01/2028	09/06/2023 09/08/2023 300,000.00	283,652.34 0.00 0.00 283,966.52	925.00 0.00 1,850.00 925.00	314.18 0.00 314.18 1,239.18	1,239.18
78015K7C2	Royal Bank of Canada Note 2.25% Due 11/01/2024	Various Various 500,000.00	506,201.48 0.00 0.00 505,629.32	937.51 0.00 1,875.00 937.49	0.00 572.16 (572.16) 365.33	365.33
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 07/15/2024	06/29/2021 07/12/2021 35,000.00	34,996.31 0.00 0.00 34,996.82	82.64 0.00 100.87 18.23	0.51 0.00 0.51 18.74	18.74
808513BN4	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 03/18/2024	Various Various 245,000.00	245,086.01 0.00 0.00 245,051.76	372.61 0.00 525.73 153.12	1.34 35.59 (34.25) 118.87	118.87
857477BR3	State Street Bank Callable Note Cont 2/6/2025 1.746% Due 02/06/2026	02/02/2022 02/07/2022 90,000.00	90,000.00 0.00 0.00 90,000.00	501.98 0.00 632.93 130.95	0.00 0.00 0.00 130.95	130.95
89114QCB2	Toronto Dominion Bank Note 3.25% Due 03/11/2024	Various Various 500,000.00	502,321.97 0.00 0.00 501,609.28	3,611.11 0.00 4,965.28 1,354.17	0.00 712.69 (712.69) 641.48	641.48
89115A2V3	Toronto-Dominion Bank Note 5.264% Due 12/11/2026	12/04/2023 12/11/2023 160,000.00	0.00 160,000.00 0.00 160,000.00	0.00 0.00 467.91 467.91	0.00 0.00 0.00 467.91	467.91
89236TJH9	Toyota Motor Credit Corp Note 0.5% Due 06/18/2024	12/06/2021 12/08/2021 300,000.00	299,070.42 0.00 0.00 299,214.51	679.17 750.00 54.17 125.00	144.09 0.00 144.09 269.09	269.09

## Income Earned

As of December 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
89236XAC0	Toyota Auto Receivables 2020-D A3 Due 01/15/2025	10/06/2020 10/13/2020 0.00	1,187.24 0.00 1,187.30 0.00	0.18 0.35 0.00 0.17	0.06 0.00 0.06 0.23	0.23
89238FAD5	Toyota Auto Receivables OT 2022-B A3 2.93% Due 09/15/2026	04/07/2022 04/13/2022 115,000.00	114,998.66 0.00 0.00 114,998.73	149.76 280.79 149.76 280.79	0.07 0.00 0.07 280.86	280.86
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 04/15/2026	11/09/2021 11/15/2021 45,981.81	49,276.17 0.00 3,294.75 45,981.47	15.55 29.16 14.51 28.12	0.05 0.00 0.05 28.17	28.17
9128283F5	US Treasury Note 2.25% Due 11/15/2027	12/20/2022 12/21/2022 800,000.00	754,490.57 0.00 0.00 755,466.90	791.21 0.00 2,324.18 1,532.97	976.33 0.00 976.33 2,509.30	2,509.30
9128284Z0	US Treasury Note 2.75% Due 08/31/2025	Various Various 750,000.00	772,713.42 0.00 0.00 771,611.51	5,212.91 0.00 6,969.43 1,756.52	0.00 1,101.91 (1,101.91) 654.61	654.61
9128286L9	US Treasury Note 2.25% Due 03/31/2026	02/25/2022 02/28/2022 750,000.00	755,748.32 0.00 0.00 755,538.92	2,858.61 0.00 4,287.91 1,429.30	0.00 209.40 (209.40) 1,219.90	1,219.90
912828B66	US Treasury Note 2.75% Due 02/15/2024	02/15/2022 02/16/2022 750,000.00	751,798.96 0.00 0.00 751,065.18	6,052.99 0.00 7,790.42 1,737.43	0.00 733.78 (733.78) 1,003.65	1,003.65
912828R36	US Treasury Note 1.625% Due 05/15/2026	10/14/2021 10/15/2021 250,000.00	253,828.45 0.00 0.00 253,696.00	178.57 0.00 524.55 345.98	0.00 132.45 (132.45) 213.53	213.53
912828U24	US Treasury Note 2% Due 11/15/2026	03/29/2022 03/30/2022 625,000.00	615,363.74 0.00 0.00 615,640.33	549.45 0.00 1,614.01 1,064.56	276.59 0.00 276.59 1,341.15	1,341.15

## Income Earned

As of December 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
912828V80	US Treasury Note 2.25% Due 01/31/2024	Various Various 750,000.00	751,751.07 0.00 0.00 750,861.18	5,640.29 0.00 7,061.82 1,421.53	0.00 889.89 (889.89) 531.64	531.64
912828W71	US Treasury Note 2.125% Due 03/31/2024	Various Various 750,000.00	753,588.42 0.00 0.00 752,669.08	2,699.80 0.00 4,049.70 1,349.90	0.00 919.34 (919.34) 430.56	430.56
912828WJ5	US Treasury Note 2.5% Due 05/15/2024	Various Various 750,000.00	754,669.31 0.00 0.00 753,797.34	824.18 0.00 2,421.02 1,596.84	0.00 871.97 (871.97) 724.87	724.87
912828X88	US Treasury Note 2.375% Due 05/15/2027	06/09/2022 06/10/2022 350,000.00	342,059.92 0.00 0.00 342,255.11	365.38 0.00 1,073.32 707.94	195.19 0.00 195.19 903.13	903.13
912828Y87	US Treasury Note 1.75% Due 07/31/2024	01/31/2020 01/31/2020 300,000.00	300,769.54 0.00 0.00 300,671.37	1,754.76 0.00 2,197.01 442.25	0.00 98.17 (98.17) 344.08	344.08
912828YG9	US Treasury Note 1.625% Due 09/30/2026	12/28/2021 12/29/2021 300,000.00	303,154.94 0.00 0.00 303,060.35	825.82 0.00 1,238.73 412.91	0.00 94.59 (94.59) 318.32	318.32
912828Z52	US Treasury Note 1.375% Due 01/31/2025	02/17/2022 02/18/2022 750,000.00	747,156.87 0.00 0.00 747,363.28	3,446.84 0.00 4,315.56 868.72	206.41 0.00 206.41 1,075.13	1,075.13
912828ZF0	US Treasury Note 0.5% Due 03/31/2025	03/25/2021 03/29/2021 350,000.00	349,636.67 0.00 0.00 349,659.84	296.45 0.00 444.67 148.22	23.17 0.00 23.17 171.39	171.39
912828ZT0	US Treasury Note 0.25% Due 05/31/2025	02/25/2021 02/26/2021 365,000.00	363,119.21 0.00 0.00 363,225.80	2.49 0.00 79.78 77.29	106.59 0.00 106.59 183.88	183.88

## Income Earned

As of December 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CAZ4	US Treasury Note 0.375% Due 11/30/2025	Various Various 750,000.00	742,594.59 0.00 0.00 742,909.07	7.69 0.00 245.90 238.21	314.48 0.00 314.48 552.69	552.69
91282CBV2	US Treasury Note 0.375% Due 04/15/2024	Various Various 500,000.00	500,017.38 0.00 0.00 500,013.41	240.78 0.00 399.59 158.81	5.05 9.02 (3.97) 154.84	154.84
91282CCG4	US Treasury Note 0.25% Due 06/15/2024	06/17/2021 06/18/2021 400,000.00	399,619.81 0.00 0.00 399,679.64	461.75 500.00 46.45 84.70	59.83 0.00 59.83 144.53	144.53
91282CCT6	US Treasury Note 0.375% Due 08/15/2024	08/25/2021 08/26/2021 400,000.00	399,788.22 0.00 0.00 399,813.67	440.22 0.00 566.58 126.36	25.45 0.00 25.45 151.81	151.81
91282CDH1	US Treasury Note 0.75% Due 11/15/2024	11/18/2021 11/19/2021 750,000.00	749,399.04 0.00 0.00 749,452.27	247.25 0.00 726.30 479.05	53.23 0.00 53.23 532.28	532.28
91282CEF4	US Treasury Note 2.5% Due 03/31/2027	Various Various 750,000.00	740,632.64 0.00 0.00 740,871.44	3,176.23 0.00 4,764.34 1,588.11	238.80 0.00 238.80 1,826.91	1,826.91
91282CEY3	US Treasury Note Due 07/15/2025	06/23/2023 06/26/2023 0.00	535,670.21 0.00 536,081.70 0.00	6,232.34 6,994.57 0.00 762.23	411.49 0.00 411.49 1,173.72	1,173.72
91282CFM8	US Treasury Note 4.125% Due 09/30/2027	10/26/2022 10/27/2022 570,000.00	568,770.64 0.00 0.00 568,797.88	3,982.99 0.00 5,974.49 1,991.50	27.24 0.00 27.24 2,018.74	2,018.74
91282CFP1	US Treasury Note 4.25% Due 10/15/2025	06/23/2023 06/26/2023 550,000.00	546,736.31 0.00 0.00 546,884.23	3,001.71 0.00 4,981.56 1,979.85	147.92 0.00 147.92 2,127.77	2,127.77



## Income Earned

As of December 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CGC9	US Treasury Note 3.875% Due 12/31/2027	05/25/2023 05/26/2023 500,000.00	498,127.93 0.00 0.00 498,166.86	8,108.02 9,687.50 53.23 1,632.71	38.93 0.00 38.93 1,671.64	1,671.64
91282CJP7	US Treasury Note 4.375% Due 12/15/2026	12/27/2023 12/28/2023 300,000.00	0.00 302,906.25 0.00 302,895.52	0.00 (466.19) 609.63 143.44	0.00 10.73 (10.73) 132.71	132.71
91324PEB4	United Health Group Inc Callable Note Cont 5/15/2022 0.55% Due 05/15/2024	11/24/2021 11/29/2021 500,000.00	498,846.50 0.00 0.00 499,061.92	122.22 0.00 351.39 229.17	215.42 0.00 215.42 444.59	444.59
931142ER0	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 09/17/2026	09/08/2021 09/17/2021 40,000.00	39,957.73 0.00 0.00 39,959.01	86.33 0.00 121.33 35.00	1.28 0.00 1.28 36.28	36.28
931142EW9	Wal-Mart Stores Note 3.9% Due 09/09/2025	09/06/2022 09/09/2022 80,000.00	79,966.89 0.00 0.00 79,968.47	710.67 0.00 970.67 260.00	1.58 0.00 1.58 261.58	261.58
931142EX7	Wal-Mart Stores Callable Note Cont 09/09/2027 Due 09/09/2027	09/27/2022 09/29/2022 0.00	219,344.94 0.00 219,365.45 0.00	2,024.38 2,147.81 0.00 123.43	20.51 0.00 20.51 143.94	143.94
			<b>31,583,496.75</b>	<b>150,479.02</b>	<b>8,319.56</b>	
			<b>1,413,265.58</b>	<b>54,873.89</b>	<b>8,952.25</b>	
			<b>1,554,549.71</b>	<b>164,171.42</b>	<b>(632.69)</b>	
<b>Total Fixed Income</b>		<b>31,620,035.99</b>	<b>31,441,579.93</b>	<b>68,566.29</b>	<b>67,933.60</b>	<b>67,933.60</b>

## CASH &amp; EQUIVALENT

31846V203	First American Govt Obligation Fund Class Y	Various Various 254,089.15	54,375.85 1,324,735.55 1,125,022.25 254,089.15	0.00 966.73 0.00 966.73	0.00 0.00 0.00 966.73	966.73
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CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
62479LDC6	MUFG Bank Ltd	07/25/2023	587,453.67	0.00	2,924.33	2,924.33
	Discount CP	07/25/2023	0.00	0.00	0.00	
	5.66% Due 04/12/2024	600,000.00	0.00	0.00	2,924.33	
			590,378.00	0.00	2,924.33	
			641,829.52	0.00	2,924.33	
			1,324,735.55	966.73	0.00	
			1,125,022.25	0.00	2,924.33	
Total Cash & Equivalent			854,089.15	966.73	3,891.06	3,891.06
LOCAL AGENCY INVESTMENT FUND						
90LAIF\$00	Local Agency Investment Fund	Various	5,394,464.08	33,758.20	0.00	17,908.05
	State Pool	Various	0.00	0.00	0.00	
		5,394,464.08	0.00	51,666.25	0.00	
			5,394,464.08	17,908.05	17,908.05	
			5,394,464.08	33,758.20	0.00	
			0.00	0.00	0.00	
			0.00	51,666.25	0.00	
Total Local Agency Investment Fund			5,394,464.08	17,908.05	17,908.05	17,908.05
INVESTMENT POOL						
09CATR\$05	CalTrust	Various	6,862,629.06	0.00	0.00	20,519.69
	Medium Term Fund	Various	20,519.69	20,519.69	0.00	
		685,253.38	0.00	0.00	0.00	
			6,883,148.75	20,519.69	20,519.69	
90CAMP\$00	California Asset Mgmt Program	Various	42,530,249.82	0.00	0.00	173,877.94
	CAMP	Various	173,877.94	173,877.94	0.00	
		7,704,127.76	35,000,000.00	0.00	0.00	
			7,704,127.76	173,877.94	173,877.94	



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
90CAMP\$06	California Asset Mgmt Program CAMP Term	12/31/2023	0.00	0.00	0.00	0.00
		12/31/2023	35,000,000.00	0.00	0.00	
		35,000,000.00	0.00	0.00	0.00	
			35,000,000.00	0.00	0.00	
			49,392,878.88	0.00	0.00	
Total Investment Pool		43,389,381.14	35,194,397.63	194,397.63	0.00	
			35,000,000.00	0.00	0.00	
			49,587,276.51	194,397.63	194,397.63	194,397.63
TOTAL PORTFOLIO		81,257,970.36	87,012,669.23	184,237.22	11,243.89	
			37,932,398.76	250,238.25	8,952.25	
			37,679,571.96	215,837.67	2,291.64	
			87,267,787.67	281,838.70	284,130.34	284,130.34

## Cash Flow Report

As of December 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
01/06/2024	Interest	3133ENKS8	750,000.00	FFCB Note 1.125% Due 1/6/2025	0.00	4,218.76	4,218.76
01/12/2024	Interest	459058KT9	250,000.00	Intl. Bank Recon & Development Note 3.5% Due 7/12/2028	0.00	4,375.00	4,375.00
01/15/2024	Dividend	90LAIF\$00	495,567,691.76	Local Agency Investment Fund State Pool	0.00	51,661.05	51,661.05
01/15/2024	Interest	79466LAG9	35,000.00	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	0.00	109.38	109.38
01/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
01/15/2024	Paydown	58769KAD6	7,211.57	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	7,211.57	2.40	7,213.97
01/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
01/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
01/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
01/15/2024	Paydown	43815BAC4	161,024.10	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,144.21	252.27	9,396.48
01/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	0.00	591.58	591.58
01/15/2024	Paydown	47789QAC4	42,651.40	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,841.60	18.48	2,860.08
01/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	0.00	394.63	394.63
01/15/2024	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	5,944.55	280.79	6,225.34
01/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
01/15/2024	Paydown	47787JAC2	109,855.42	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,164.39	212.39	5,376.78

## Cash Flow Report

As of December 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/15/2024	Paydown	47788UAC6	17,093.57	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,706.86	5.13	1,711.99
01/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	0.00	420.75	420.75
01/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
01/15/2024	Paydown	89238JAC9	45,981.81	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,271.80	27.21	3,299.01
01/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00
01/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
01/17/2024	Interest	61747YET8	175,000.00	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	0.00	4,094.13	4,094.13
01/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	0.00	326.38	326.38
01/20/2024	Paydown	3137BNGT5	0.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
01/20/2024	Paydown	3137FEBQ2	0.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
01/20/2024	Paydown	3137FJEH8	0.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
01/20/2024	Paydown	3137H4BY5	0.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
01/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
01/21/2024	Paydown	43815GAC3	59,206.94	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,222.66	43.42	4,266.08
01/21/2024	Paydown	43813GAC5	13,304.83	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	4,433.88	2.99	4,436.87
01/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00
01/25/2024	Paydown	05601XAC3	22,100.27	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	7,334.56	20.26	7,354.82

## Cash Flow Report

As of December 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
01/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
01/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
01/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
01/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
01/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	0.00	172.00	172.00
01/25/2024	Paydown	05602RAD3	292,886.02	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	37,139.21	783.47	37,922.68
01/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
01/31/2024	Interest	912828Z52	750,000.00	US Treasury Note 1.375% Due 1/31/2025	0.00	5,156.25	5,156.25
01/31/2024	Interest	912828Y87	300,000.00	US Treasury Note 1.75% Due 7/31/2024	0.00	2,625.00	2,625.00
01/31/2024	Maturity	912828V80	750,000.00	US Treasury Note 2.25% Due 1/31/2024	750,000.00	8,437.50	758,437.50
<b>JAN 2024</b>					<b>838,415.29</b>	<b>102,173.23</b>	<b>940,588.52</b>
02/01/2024	Interest	459058KW2	250,000.00	Intl. Bank Recon & Development Note 4.625% Due 8/1/2028	0.00	4,014.76	4,014.76
02/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
02/05/2024	Call	594918BX1	200,000.00	Microsoft Callable Note Cont 12/6/2023 2.875% Due 2/6/2024	200,000.00	2,859.03	202,859.03
02/06/2024	Interest	857477BR3	90,000.00	State Street Bank Callable Note Cont 2/6/2025 1.746% Due 2/6/2026	0.00	785.70	785.70
02/09/2024	Interest	69371RR40	80,000.00	Paccar Financial Corp Note 0.5% Due 8/9/2024	0.00	200.00	200.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/14/2024	Interest	3133ENPG9	415,000.00	FFCB Note 1.75% Due 2/14/2025	0.00	3,631.25	3,631.25
02/15/2024	Interest	91282CCT6	400,000.00	US Treasury Note 0.375% Due 8/15/2024	0.00	750.00	750.00
02/15/2024	Interest	438516CJ3	400,000.00	Honeywell Intl Callable Note Cont 01/15/2028 4.95% Due 2/15/2028	0.00	9,900.00	9,900.00
02/15/2024	Maturity	912828B66	750,000.00	US Treasury Note 2.75% Due 2/15/2024	750,000.00	10,312.50	760,312.50
02/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
02/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
02/15/2024	Paydown	47788UAC6	17,093.57	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,707.41	4.62	1,712.03
02/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	0.00	420.75	420.75
02/15/2024	Paydown	89238JAC9	45,981.81	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,273.74	25.27	3,299.01
02/15/2024	Paydown	47789QAC4	42,651.40	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,841.86	17.25	2,859.11
02/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	0.00	394.63	394.63
02/15/2024	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	5,956.42	266.28	6,222.70
02/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
02/15/2024	Paydown	43815BAC4	161,024.10	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,184.29	237.95	9,422.24
02/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
02/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	0.00	591.58	591.58
02/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17

## Cash Flow Report

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
02/15/2024	Paydown	47787JAC2	109,855.42	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,171.02	202.40	5,373.42
02/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00
02/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
02/18/2024	Call	808513BN4	150,000.00	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 3/18/2024	150,000.00	468.75	150,468.75
02/18/2024	Interest	06428CAA2	300,000.00	Bank Of America NA Callable Note cont 7/17/2026 5.526% Due 8/18/2026	0.00	8,289.00	8,289.00
02/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	0.00	326.38	326.38
02/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
02/21/2024	Paydown	43815GAC3	59,206.94	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,223.64	40.32	4,263.96
02/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00
02/21/2024	Paydown	43813GAC5	13,304.83	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	4,434.94	2.00	4,436.94
02/23/2024	Interest	037833BY5	400,000.00	Apple Inc Callable Note Cont 11/23/2025 3.25% Due 2/23/2026	0.00	6,500.00	6,500.00
02/25/2024	Paydown	05601XAC3	22,100.27	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	7,366.70	13.54	7,380.24
02/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
02/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
02/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	0.00	172.00	172.00
02/25/2024	Paydown	05602RAD3	292,886.02	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	34,709.36	684.12	35,393.48



## Cash Flow Report

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
02/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
02/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
02/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
02/29/2024	Interest	9128284Z0	750,000.00	US Treasury Note 2.75% Due 8/31/2025	0.00	10,312.50	10,312.50
<b>FEB 2024</b>					<b>1,178,869.38</b>	<b>75,748.95</b>	<b>1,254,618.33</b>
03/01/2024	Call	46647PAH9	500,000.00	JP Morgan Chase & Co Callable Note 2X 3/1/2024 3.22% Due 3/1/2025	500,000.00	8,050.00	508,050.00
03/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
03/07/2024	Interest	24422EWB1	130,000.00	John Deere Capital Corp Note 2.125% Due 3/7/2025	0.00	1,381.25	1,381.25
03/08/2024	Maturity	3130AT3H8	460,000.00	FHLB Note 3.375% Due 3/8/2024	460,000.00	7,762.50	467,762.50
03/09/2024	Interest	57636QAW4	290,000.00	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 3/9/2028	0.00	7,068.75	7,068.75
03/09/2024	Interest	931142EW9	80,000.00	Wal-Mart Stores Note 3.9% Due 9/9/2025	0.00	1,560.00	1,560.00
03/10/2024	Interest	3130ATS57	700,000.00	FHLB Note 4.5% Due 3/10/2028	0.00	15,750.00	15,750.00
03/11/2024	Maturity	89114QCB2	500,000.00	Toronto Dominion Bank Note 3.25% Due 3/11/2024	500,000.00	8,125.00	508,125.00
03/15/2024	Interest	437076CR1	110,000.00	Home Depot Callable Note Cont 8/15/2025 4% Due 9/15/2025	0.00	2,200.00	2,200.00
03/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
03/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00

## Cash Flow Report

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/15/2024	Paydown	47787JAC2	109,855.42	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,177.65	192.41	5,370.06
03/15/2024	Paydown	47789QAC4	42,651.40	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,842.12	16.02	2,858.14
03/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	0.00	394.63	394.63
03/15/2024	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	5,968.32	251.73	6,220.05
03/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
03/15/2024	Paydown	43815BAC4	161,024.10	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,224.55	223.56	9,448.11
03/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	0.00	591.58	591.58
03/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
03/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,496.86	420.75	5,917.61
03/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
03/15/2024	Paydown	89238JAC9	45,981.81	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,275.68	23.33	3,299.01
03/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
03/15/2024	Paydown	47788UAC6	17,093.57	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,707.97	4.10	1,712.07
03/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
03/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00
03/17/2024	Interest	931142ER0	40,000.00	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 9/17/2026	0.00	210.00	210.00
03/18/2024	Maturity	808513BN4	95,000.00	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 3/18/2024	95,000.00	356.25	95,356.25

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,514.30	326.38	5,840.68
03/19/2024	Maturity	459058GQ0	225,000.00	Intl. Bank Recon & Development Note 2.5% Due 3/19/2024	225,000.00	2,812.50	227,812.50
03/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
03/21/2024	Paydown	43813GAC5	13,304.83	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	4,436.01	1.00	4,437.01
03/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00
03/21/2024	Paydown	43815GAC3	59,206.94	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,224.63	37.22	4,261.85
03/23/2024	Interest	4581X0DZ8	260,000.00	Inter-American Dev Bank Note 0.5% Due 9/23/2024	0.00	650.00	650.00
03/25/2024	Paydown	05601XAC3	22,100.27	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	7,399.00	6.78	7,405.78
03/25/2024	Paydown	05602RAD3	292,886.02	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	32,274.81	591.28	32,866.09
03/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
03/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
03/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	0.00	172.00	172.00
03/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
03/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
03/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
03/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
03/31/2024	Interest	9128286L9	750,000.00	US Treasury Note 2.25% Due 3/31/2026	0.00	8,437.50	8,437.50

## Cash Flow Report

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/31/2024	Interest	91282CFM8	570,000.00	US Treasury Note 4.125% Due 9/30/2027	0.00	11,756.25	11,756.25
03/31/2024	Interest	912828YG9	300,000.00	US Treasury Note 1.625% Due 9/30/2026	0.00	2,437.50	2,437.50
03/31/2024	Interest	912828ZF0	350,000.00	US Treasury Note 0.5% Due 3/31/2025	0.00	875.00	875.00
03/31/2024	Interest	91282CEF4	750,000.00	US Treasury Note 2.5% Due 3/31/2027	0.00	9,375.00	9,375.00
03/31/2024	Maturity	912828W71	750,000.00	US Treasury Note 2.125% Due 3/31/2024	750,000.00	7,968.75	757,968.75
<b>MAR 2024</b>					<b>2,617,541.90</b>	<b>114,355.39</b>	<b>2,731,897.29</b>
04/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
04/12/2024	Maturity	62479LDC6	600,000.00	MUFG Bank Ltd Discount CP 5.66% Due 4/12/2024	600,000.00	0.00	600,000.00
04/15/2024	Interest	91282CFP1	550,000.00	US Treasury Note 4.25% Due 10/15/2025	0.00	11,687.50	11,687.50
04/15/2024	Maturity	91282CBV2	500,000.00	US Treasury Note 0.375% Due 4/15/2024	500,000.00	937.50	500,937.50
04/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
04/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	0.00	591.58	591.58
04/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
04/15/2024	Paydown	47787JAC2	109,855.42	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,184.30	182.40	5,366.70
04/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
04/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
04/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00

## Cash Flow Report

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/15/2024	Paydown	43815BAC4	161,024.10	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,264.99	209.10	9,474.09
04/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
04/15/2024	Paydown	47788UAC6	17,093.57	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,708.52	3.59	1,712.11
04/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,507.84	403.62	5,911.46
04/15/2024	Paydown	89238JAC9	45,981.81	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,277.61	21.40	3,299.01
04/15/2024	Paydown	47789QAC4	42,651.40	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,842.38	14.79	2,857.17
04/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	0.00	394.63	394.63
04/15/2024	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	5,980.24	237.16	6,217.40
04/16/2024	Interest	45950KCR9	160,000.00	International Finance Corp Note 1.375% Due 10/16/2024	0.00	1,100.00	1,100.00
04/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,865.51	273.00	5,138.51
04/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
04/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,515.64	309.23	5,824.87
04/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
04/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00
04/21/2024	Paydown	43815GAC3	59,206.94	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,225.61	34.13	4,259.74
04/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
04/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
04/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	0.00	172.00	172.00
04/25/2024	Paydown	05602RAD3	292,886.02	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	29,835.57	504.94	30,340.51
04/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
04/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
04/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
<b>APR 2024</b>					<b>1,178,208.21</b>	<b>31,129.94</b>	<b>1,209,338.15</b>
05/01/2024	Interest	74456QBU9	300,000.00	Public Service EI & Gas Callable Note Cont 02/01/28 3.7% Due 5/1/2028	0.00	5,550.00	5,550.00
05/01/2024	Interest	78015K7C2	500,000.00	Royal Bank of Canada Note 2.25% Due 11/1/2024	0.00	5,625.00	5,625.00
05/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
05/07/2024	Interest	3135G06G3	350,000.00	FNMA Note 0.5% Due 11/7/2025	0.00	875.00	875.00
05/08/2024	Interest	69371RR57	175,000.00	Paccar Financial Corp Note 0.9% Due 11/8/2024	0.00	787.50	787.50
05/10/2024	Interest	665859AW4	450,000.00	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	0.00	9,000.00	9,000.00
05/12/2024	Maturity	023135BW5	130,000.00	Amazon.com Inc Note 0.45% Due 5/12/2024	130,000.00	292.50	130,292.50
05/13/2024	Interest	63743HFK3	390,000.00	National Rural Utilities Callable Note 10/13/2026 5.6% Due 11/13/2026	0.00	11,587.33	11,587.33
05/15/2024	Interest	912828R36	250,000.00	US Treasury Note 1.625% Due 5/15/2026	0.00	2,031.25	2,031.25
05/15/2024	Interest	9128283F5	800,000.00	US Treasury Note 2.25% Due 11/15/2027	0.00	9,000.00	9,000.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/15/2024	Interest	912828X88	350,000.00	US Treasury Note 2.375% Due 5/15/2027	0.00	4,156.25	4,156.25
05/15/2024	Interest	912828U24	625,000.00	US Treasury Note 2% Due 11/15/2026	0.00	6,250.00	6,250.00
05/15/2024	Interest	91282CDH1	750,000.00	US Treasury Note 0.75% Due 11/15/2024	0.00	2,812.50	2,812.50
05/15/2024	Maturity	91324PEB4	500,000.00	United Health Group Inc Callable Note Cont 5/15/2022 0.55% Due 5/15/2024	500,000.00	1,375.00	501,375.00
05/15/2024	Maturity	912828WJ5	750,000.00	US Treasury Note 2.5% Due 5/15/2024	750,000.00	9,375.00	759,375.00
05/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
05/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
05/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
05/15/2024	Paydown	47788UAC6	17,093.57	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,709.08	3.08	1,712.16
05/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
05/15/2024	Paydown	47787JAC2	109,855.42	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,190.96	172.37	5,363.33
05/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,518.84	386.45	5,905.29
05/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
05/15/2024	Paydown	89238JAC9	45,981.81	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,279.55	19.46	3,299.01
05/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
05/15/2024	Paydown	43815BAC4	161,024.10	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,305.60	194.59	9,500.19

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	0.00	591.58	591.58
05/15/2024	Paydown	47789QAC4	42,651.40	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,842.64	13.56	2,856.20
05/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	0.00	394.63	394.63
05/15/2024	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	5,992.18	222.56	6,214.74
05/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,881.07	258.24	5,139.31
05/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
05/17/2024	Interest	58933YBH7	90,000.00	Merck & Co Callable Note Cont 4/17/2028 4.05% Due 5/17/2028	0.00	1,822.50	1,822.50
05/17/2024	Maturity	14913R2L0	500,000.00	Caterpillar Financial Service Note 0.45% Due 5/17/2024	500,000.00	1,125.00	501,125.00
05/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,516.97	292.09	5,809.06
05/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
05/21/2024	Paydown	43815GAC3	59,206.94	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,226.60	31.03	4,257.63
05/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00
05/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	0.00	172.00	172.00
05/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
05/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
05/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
05/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38



## Cash Flow Report

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
05/25/2024	Paydown	05602RAD3	292,886.02	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	27,391.62	425.13	27,816.75
05/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
05/31/2024	Interest	912828ZT0	365,000.00	US Treasury Note 0.25% Due 5/31/2025	0.00	456.25	456.25
05/31/2024	Interest	91282CAZ4	750,000.00	US Treasury Note 0.375% Due 11/30/2025	0.00	1,406.25	1,406.25
<b>MAY 2024</b>					<b>1,955,855.11</b>	<b>90,757.47</b>	<b>2,046,612.58</b>
06/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
06/11/2024	Interest	89115A2V3	160,000.00	Toronto-Dominion Bank Note 5.264% Due 12/11/2026	0.00	4,211.20	4,211.20
06/14/2024	Maturity	3130A1XJ2	155,000.00	FHLB Note 2.875% Due 6/14/2024	155,000.00	2,228.13	157,228.13
06/15/2024	Interest	3133EPN50	650,000.00	FFCB Note 4.25% Due 12/15/2028	0.00	13,812.50	13,812.50
06/15/2024	Interest	63743HFE7	95,000.00	National Rural Utilities Note 3.45% Due 6/15/2025	0.00	1,638.75	1,638.75
06/15/2024	Interest	91282CJP7	300,000.00	US Treasury Note 4.375% Due 12/15/2026	0.00	6,562.50	6,562.50
06/15/2024	Maturity	91282CCG4	400,000.00	US Treasury Note 0.25% Due 6/15/2024	400,000.00	500.00	400,500.00
06/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
06/15/2024	Paydown	43815BAC4	161,024.10	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,346.39	180.01	9,526.40
06/15/2024	Paydown	47789QAC4	42,651.40	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,842.91	12.32	2,855.23
06/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	0.00	394.63	394.63

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/15/2024	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,004.15	207.93	6,212.08
06/15/2024	Paydown	89238JAC9	45,981.81	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,281.49	17.52	3,299.01
06/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
06/15/2024	Paydown	47788UAC6	17,093.57	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,709.63	2.57	1,712.20
06/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,529.87	369.25	5,899.12
06/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
06/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
06/15/2024	Paydown	47787JAC2	109,855.42	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,197.61	162.34	5,359.95
06/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
06/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	0.00	591.58	591.58
06/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
06/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
06/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,896.67	243.44	5,140.11
06/18/2024	Maturity	89236TJH9	300,000.00	Toyota Motor Credit Corp Note 0.5% Due 6/18/2024	300,000.00	750.00	300,750.00
06/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,518.31	274.94	5,793.25
06/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
06/21/2024	Paydown	43815GAC3	59,206.94	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,227.58	27.93	4,255.51

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00
06/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
06/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
06/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
06/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
06/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
06/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	3,931.47	172.00	4,103.47
06/25/2024	Paydown	05602RAD3	292,886.02	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	24,942.96	351.86	25,294.82
06/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
06/30/2024	Interest	91282CGC9	500,000.00	US Treasury Note 3.875% Due 12/31/2027	0.00	9,687.50	9,687.50
<b>JUN 2024</b>					<b>932,429.04</b>	<b>56,452.27</b>	<b>988,881.31</b>
07/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
07/06/2024	Interest	3133ENKS8	750,000.00	FFCB Note 1.125% Due 1/6/2025	0.00	4,218.76	4,218.76
07/12/2024	Interest	459058KT9	250,000.00	Intl. Bank Recon & Development Note 3.5% Due 7/12/2028	0.00	4,375.00	4,375.00
07/15/2024	Maturity	79466LAG9	35,000.00	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	35,000.00	109.38	35,109.38
07/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
07/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/15/2024	Paydown	47787JAC2	109,855.42	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,204.28	152.29	5,356.57
07/15/2024	Paydown	47789QAC4	42,651.40	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,843.17	11.09	2,854.26
07/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	0.00	394.63	394.63
07/15/2024	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,016.14	193.27	6,209.41
07/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
07/15/2024	Paydown	43815BAC4	161,024.10	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,387.35	165.37	9,552.72
07/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	0.00	591.58	591.58
07/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
07/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,540.91	352.02	5,892.93
07/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	8,945.50	933.17	9,878.67
07/15/2024	Paydown	89238JAC9	45,981.81	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,283.44	15.57	3,299.01
07/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
07/15/2024	Paydown	47788UAC6	17,093.57	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,710.19	2.05	1,712.24
07/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
07/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,912.33	228.58	5,140.91
07/17/2024	Interest	61747YET8	175,000.00	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	0.00	4,094.13	4,094.13
07/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,519.64	257.79	5,777.43

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
07/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00
07/21/2024	Paydown	43815GAC3	59,206.94	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,228.57	24.83	4,253.40
07/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
07/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
07/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
07/25/2024	Paydown	05602RAD3	292,886.02	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	22,489.58	285.13	22,774.71
07/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	3,946.55	155.09	4,101.64
07/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
07/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
07/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
07/31/2024	Interest	912828Z52	750,000.00	US Treasury Note 1.375% Due 1/31/2025	0.00	5,156.25	5,156.25
07/31/2024	Maturity	912828Y87	300,000.00	US Treasury Note 1.75% Due 7/31/2024	300,000.00	2,625.00	302,625.00
<b>JUL 2024</b>					<b>419,027.65</b>	<b>37,461.18</b>	<b>456,488.83</b>
08/01/2024	Interest	459058KW2	250,000.00	Intl. Bank Recon & Development Note 4.625% Due 8/1/2028	0.00	5,781.25	5,781.25
08/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
08/06/2024	Interest	857477BR3	90,000.00	State Street Bank Callable Note Cont 2/6/2025 1.746% Due 2/6/2026	0.00	785.70	785.70

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/09/2024	Maturity	69371RR40	80,000.00	Paccar Financial Corp Note 0.5% Due 8/9/2024	80,000.00	200.00	80,200.00
08/14/2024	Interest	3133ENPG9	415,000.00	FFCB Note 1.75% Due 2/14/2025	0.00	3,631.25	3,631.25
08/15/2024	Interest	438516CJ3	400,000.00	Honeywell Intl Callable Note Cont 01/15/2028 4.95% Due 2/15/2028	0.00	9,900.00	9,900.00
08/15/2024	Maturity	91282CCT6	400,000.00	US Treasury Note 0.375% Due 8/15/2024	400,000.00	750.00	400,750.00
08/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
08/15/2024	Paydown	47787JAC2	109,855.42	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,210.96	142.23	5,353.19
08/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	8,964.44	895.22	9,859.66
08/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
08/15/2024	Paydown	47788UAC6	17,093.57	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,710.75	1.54	1,712.29
08/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,551.98	334.75	5,886.73
08/15/2024	Paydown	89238JAC9	45,981.81	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,285.38	13.63	3,299.01
08/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
08/15/2024	Paydown	43815BAC4	161,024.10	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,428.50	150.66	9,579.16
08/15/2024	Paydown	47789QAC4	42,651.40	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,843.43	9.86	2,853.29
08/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	0.00	394.63	394.63
08/15/2024	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,028.16	178.58	6,206.74
08/15/2024	Paydown	02582JJT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63

## Cash Flow Report

As of December 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
08/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	0.00	591.58	591.58
08/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
08/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,928.03	213.68	5,141.71
08/18/2024	Interest	06428CAA2	300,000.00	Bank Of America NA Callable Note cont 7/17/2026 5.526% Due 8/18/2026	0.00	8,289.00	8,289.00
08/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,520.97	240.63	5,761.60
08/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
08/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00
08/21/2024	Paydown	43815GAC3	59,206.94	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,229.56	21.73	4,251.29
08/23/2024	Interest	037833BY5	400,000.00	Apple Inc Callable Note Cont 11/23/2025 3.25% Due 2/23/2026	0.00	6,500.00	6,500.00
08/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
08/25/2024	Paydown	05602RAD3	292,886.02	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	20,031.45	224.98	20,256.43
08/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
08/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
08/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
08/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	3,961.68	138.12	4,099.80
08/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
08/31/2024	Interest	9128284Z0	750,000.00	US Treasury Note 2.75% Due 8/31/2025	0.00	10,312.50	10,312.50
<b>AUG 2024</b>					<b>561,695.29</b>	<b>62,821.72</b>	<b>624,517.01</b>
09/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
09/07/2024	Interest	24422EWB1	130,000.00	John Deere Capital Corp Note 2.125% Due 3/7/2025	0.00	1,381.25	1,381.25
09/09/2024	Interest	57636QAW4	290,000.00	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 3/9/2028	0.00	7,068.75	7,068.75
09/09/2024	Interest	931142EW9	80,000.00	Wal-Mart Stores Note 3.9% Due 9/9/2025	0.00	1,560.00	1,560.00
09/10/2024	Interest	3130ATS57	700,000.00	FHLB Note 4.5% Due 3/10/2028	0.00	15,750.00	15,750.00
09/15/2024	Interest	437076CR1	110,000.00	Home Depot Callable Note Cont 8/15/2025 4% Due 9/15/2025	0.00	2,200.00	2,200.00
09/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
09/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
09/15/2024	Paydown	47788UAC6	17,093.57	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,711.30	1.03	1,712.33
09/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
09/15/2024	Paydown	43815BAC4	161,024.10	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,469.83	135.89	9,605.72
09/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	8,835.79	591.58	9,427.37
09/15/2024	Paydown	47789QAC4	42,651.40	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,843.69	8.63	2,852.32
09/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	4,375.62	394.63	4,770.25



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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/15/2024	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,040.20	163.86	6,204.06
09/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
09/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
09/15/2024	Paydown	47787JAC2	109,855.42	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,217.65	132.15	5,349.80
09/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,563.07	317.44	5,880.51
09/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	8,983.41	857.20	9,840.61
09/15/2024	Paydown	89238JAC9	45,981.81	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,287.32	11.69	3,299.01
09/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,943.78	198.73	5,142.51
09/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
09/17/2024	Interest	931142ER0	40,000.00	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 9/17/2026	0.00	210.00	210.00
09/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,522.31	223.47	5,745.78
09/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
09/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00
09/21/2024	Paydown	43815GAC3	59,206.94	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,230.54	18.63	4,249.17
09/23/2024	Maturity	4581X0DZ8	260,000.00	Inter-American Dev Bank Note 0.5% Due 9/23/2024	260,000.00	650.00	260,650.00
09/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	3,976.86	121.09	4,097.95
09/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75

## Cash Flow Report

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
09/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
09/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
09/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
09/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
09/25/2024	Paydown	05602RAD3	292,886.02	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	17,568.60	171.39	17,739.99
09/30/2024	Interest	912828YG9	300,000.00	US Treasury Note 1.625% Due 9/30/2026	0.00	2,437.50	2,437.50
09/30/2024	Interest	9128286L9	750,000.00	US Treasury Note 2.25% Due 3/31/2026	0.00	8,437.50	8,437.50
09/30/2024	Interest	91282CFM8	570,000.00	US Treasury Note 4.125% Due 9/30/2027	0.00	11,756.25	11,756.25
09/30/2024	Interest	912828ZF0	350,000.00	US Treasury Note 0.5% Due 3/31/2025	0.00	875.00	875.00
09/30/2024	Interest	91282CEF4	750,000.00	US Treasury Note 2.5% Due 3/31/2027	0.00	9,375.00	9,375.00
<b>SEP 2024</b>					<b>352,569.97</b>	<b>78,168.86</b>	<b>430,738.83</b>
10/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
10/15/2024	Interest	91282CFP1	550,000.00	US Treasury Note 4.25% Due 10/15/2025	0.00	11,687.50	11,687.50
10/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
10/15/2024	Paydown	47788UAC6	17,093.57	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,711.86	0.51	1,712.37
10/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,574.18	300.11	5,874.29

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/15/2024	Paydown	89238JAC9	45,981.81	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,289.27	9.74	3,299.01
10/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
10/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	8,870.33	557.86	9,428.19
10/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	9,002.43	819.09	9,821.52
10/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
10/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
10/15/2024	Paydown	47787JAC2	109,855.42	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,224.35	122.06	5,346.41
10/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
10/15/2024	Paydown	43815BAC4	161,024.10	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,511.35	121.05	9,632.40
10/15/2024	Paydown	47789QAC4	42,651.40	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,843.94	7.40	2,851.34
10/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	4,392.40	378.18	4,770.58
10/15/2024	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,052.27	149.11	6,201.38
10/16/2024	Maturity	45950KCR9	160,000.00	International Finance Corp Note 1.375% Due 10/16/2024	160,000.00	1,100.00	161,100.00
10/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,959.58	183.74	5,143.32
10/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
10/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,523.64	206.31	5,729.95
10/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25

## Cash Flow Report

As of December 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/21/2024	Paydown	43815GAC3	59,206.94	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,231.54	15.52	4,247.06
10/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	3,558.70	294.00	3,852.70
10/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
10/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
10/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
10/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	3,992.11	103.99	4,096.10
10/25/2024	Paydown	05602RAD3	292,886.02	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	15,100.99	124.40	15,225.39
10/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
10/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
10/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
<b>OCT 2024</b>					<b>253,838.94</b>	<b>29,006.77</b>	<b>282,845.71</b>
11/01/2024	Interest	74456QBU9	300,000.00	Public Service El & Gas Callable Note Cont 02/01/28 3.7% Due 5/1/2028	0.00	5,550.00	5,550.00
11/01/2024	Maturity	78015K7C2	500,000.00	Royal Bank of Canada Note 2.25% Due 11/1/2024	500,000.00	5,625.00	505,625.00
11/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
11/07/2024	Interest	3135G06G3	350,000.00	FNMA Note 0.5% Due 11/7/2025	0.00	875.00	875.00
11/08/2024	Maturity	69371RR57	175,000.00	Paccar Financial Corp Note 0.9% Due 11/8/2024	175,000.00	787.50	175,787.50
11/10/2024	Interest	665859AW4	450,000.00	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	0.00	9,000.00	9,000.00

## Cash Flow Report

As of December 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/13/2024	Interest	63743HFK3	390,000.00	National Rural Utilities Callable Note 10/13/2026 5.6% Due 11/13/2026	0.00	10,920.00	10,920.00
11/15/2024	Interest	9128283F5	800,000.00	US Treasury Note 2.25% Due 11/15/2027	0.00	9,000.00	9,000.00
11/15/2024	Interest	912828X88	350,000.00	US Treasury Note 2.375% Due 5/15/2027	0.00	4,156.25	4,156.25
11/15/2024	Interest	912828R36	250,000.00	US Treasury Note 1.625% Due 5/15/2026	0.00	2,031.25	2,031.25
11/15/2024	Interest	912828U24	625,000.00	US Treasury Note 2% Due 11/15/2026	0.00	6,250.00	6,250.00
11/15/2024	Maturity	91282CDH1	750,000.00	US Treasury Note 0.75% Due 11/15/2024	750,000.00	2,812.50	752,812.50
11/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
11/15/2024	Paydown	89238JAC9	45,981.81	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,291.21	7.80	3,299.01
11/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
11/15/2024	Paydown	47787JAC2	109,855.42	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,231.06	111.96	5,343.02
11/15/2024	Paydown	47789QAC4	42,651.40	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,844.21	6.16	2,850.37
11/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	4,409.24	361.67	4,770.91
11/15/2024	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,064.36	134.33	6,198.69
11/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
11/15/2024	Paydown	43815BAC4	161,024.10	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,553.04	106.15	9,659.19
11/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	8,905.02	524.00	9,429.02
11/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67

## Cash Flow Report

As of December 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,585.32	282.73	5,868.05
11/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	9,021.48	780.91	9,802.39
11/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
11/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,975.44	168.69	5,144.13
11/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
11/17/2024	Interest	58933YBH7	90,000.00	Merck & Co Callable Note Cont 4/17/2028 4.05% Due 5/17/2028	0.00	1,822.50	1,822.50
11/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,524.97	189.14	5,714.11
11/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
11/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	3,572.35	279.05	3,851.40
11/21/2024	Paydown	43815GAC3	59,206.94	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,232.52	12.42	4,244.94
11/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
11/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
11/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
11/25/2024	Paydown	05602RAD3	292,886.02	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	12,628.64	84.00	12,712.64
11/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	4,007.42	86.82	4,094.24
11/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
11/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75

## Cash Flow Report

As of December 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
11/30/2024	Interest	912828ZT0	365,000.00	US Treasury Note 0.25% Due 5/31/2025	0.00	456.25	456.25
11/30/2024	Interest	91282CAZ4	750,000.00	US Treasury Note 0.375% Due 11/30/2025	0.00	1,406.25	1,406.25
<b>NOV 2024</b>					<b>1,514,846.28</b>	<b>76,654.53</b>	<b>1,591,500.81</b>
12/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
12/11/2024	Interest	89115A2V3	160,000.00	Toronto-Dominion Bank Note 5.264% Due 12/11/2026	0.00	4,211.20	4,211.20
12/15/2024	Interest	3133EPN50	650,000.00	FFCB Note 4.25% Due 12/15/2028	0.00	13,812.50	13,812.50
12/15/2024	Interest	91282CJP7	300,000.00	US Treasury Note 4.375% Due 12/15/2026	0.00	6,562.50	6,562.50
12/15/2024	Interest	63743HFE7	95,000.00	National Rural Utilities Note 3.45% Due 6/15/2025	0.00	1,638.75	1,638.75
12/15/2024	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,076.47	119.53	6,196.00
12/15/2024	Paydown	47789QAC4	42,651.40	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,844.47	4.93	2,849.40
12/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	4,426.15	345.10	4,771.25
12/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
12/15/2024	Paydown	43815BAC4	161,024.10	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,594.90	91.19	9,686.09
12/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
12/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,596.47	265.33	5,861.80
12/15/2024	Paydown	89238JAC9	45,981.81	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,293.16	5.85	3,299.01

## Cash Flow Report

As of December 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
12/15/2024	Paydown	47787JAC2	109,855.42	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,237.77	101.85	5,339.62
12/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	9,040.58	742.64	9,783.22
12/15/2024	Paydown	02582JJT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
12/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
12/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	8,939.83	490.02	9,429.85
12/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	5,264.24	428.38	5,692.62
12/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,991.34	153.60	5,144.94
12/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,526.31	171.96	5,698.27
12/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
12/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	3,586.04	264.05	3,850.09
12/21/2024	Paydown	43815GAC3	59,206.94	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,233.50	9.32	4,242.82
12/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	4,022.78	69.59	4,092.37
12/25/2024	Paydown	05602RAD3	292,886.02	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	10,151.51	50.22	10,201.73
12/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
12/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13



Cash Flow Report

As of December 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
12/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
12/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
12/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
DEC 2024					92,825.52	41,936.33	134,761.85
TOTAL					11,896,122.58	796,666.64	12,692,789.22



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**Custody:** Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

**Valuation:** Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

**Performance:** Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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**Ratings:** Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.



## CITY of GARDENA

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**  
**SUBJECT: PERSONNEL REPORT**

1. Request City Council approval to revise the City's Classification and Compensation Plan to add the Gardena Economic Business Advisory Commission and the Gardena Beautification Commission classifications. The schedule adjustment will reflect Ordinance No. 1859. Ordinance No. 1859 was Adopted December 12, 2023, and went into effect January 12, 2024.  
*Attachment 1*
2. Report the Appointment of the following individuals:
  - a. **SHAWN TAE BELL** to the position of On-Demand Transit Dispatcher, Schedule 34 (\$3,868 - \$4,936/month) with the Transportation Department, effective January 7, 2024.
  - b. **BROOKE WILSON** to the position of On-Demand Transit Dispatcher, Schedule 34 (\$3,868 - \$4,936/month) with the Transportation Department, effective January 8, 2024.
3. Report the Recruitment for the Closed/Promotional position of Building Maintenance Lead (Public Works Department). This recruitment is scheduled to close January 24, 2024.
4. Report the Recruitment for the Open/Competitive position of Certified Nursing Assistant (Recreation and Human Services Department). This recruitment is open until filled.
5. Report the Recruitment for the Open/Competitive position of Communications Liaison Officer (Elected and City Manager's Offices). This recruitment is open until filled.
6. Report the Recruitment for the Open/Competitive position of Human Services Aide (Recreation and Human Services Department). This is a continuous recruitment.
7. Report the Recruitment for the Open/Competitive position of On-Demand (Micro/Paratransit) Operator (Transportation Department). This recruitment is open until filled.
8. Report the Recruitment for the Open/Competitive position of Police Officer/Lateral (Police Department). This is a continuous recruitment.
9. Report the Recruitment for the Open/Competitive position of Police Trainee (Police Department). This is a continuous recruitment.
10. Report the Recruitment for the Open/Competitive position of Recreation Leader I/II (Recreation and Human Services Department). This is a continuous recruitment.
11. Report the Recruitment for the Open/Competitive position of Recreation Instructor (Recreation and Human Services Department). This recruitment closed January 19, 2024.
12. Report the Recruitment for the Open/Competitive position of Relief Bus Operator Trainee (Transportation Department). This is a continuous recruitment.

13. Report the Recruitment for the Open/Competitive position of Senior Account Clerk (Administrative Services Department). This recruitment is open until filled.
14. Report the Recruitment for the Open/Competitive position of Transit Mechanic (Transportation Department). This recruitment is open until filled.
15. Report the Recruitment for the Open/Competitive position of Transit Training and Safety Supervisor (Transportation Department). This recruitment is open until filled.
16. Report the Recruitment for the Open/Competitive position of Transportation Operations Supervisor (Transportation Department). This recruitment is open until filled.
17. Report the Recruitment for the Open/Competitive position of Transit Marketing Coordinator (Transportation Department). This recruitment is open until filled.

**CITY OF GARDENA**  
**CLASSIFICATION AND COMPENSATION PLAN**  
**Effective January 12, 2024**

*Add Gardena Beautification Commission and Gardena Economic Business Advisory Commission; Schedule 306*

<b>5 Recreation Instructor</b>			
HOURLY RANGE	20.00 - 35.00		
<b>6 Clerical Aide I</b>			
<b>6 Police Aide</b>			
STEP		*4*	*6*
ANNUAL		31,152.00	34,344.00
MONTHLY		2,596.00	2,862.00
BI-WEEKLY		1,198.15	1,320.92
HOURLY		14.9769	16.5115
<b>7 Peer Advocate Counselor II</b>			
<b>7 Storeroom Aide</b>			
STEP			*6*
ANNUAL			33,552.00
MONTHLY			2,796.00
BI-WEEKLY			1,290.46
HOURLY			16.1308
<b>8 Community Aide I</b>			
STEP			*6*
ANNUAL		*5*	34,380.00
MONTHLY		32,748.00	2,865.00
BI-WEEKLY		2,729.00	1,322.31
HOURLY		1,259.54	16.5288
		15.7442	
<b>13</b>			
STEP		*5*	*6*
ANNUAL		33,600.00	35,280.00
MONTHLY		2,800.00	2,940.00
BI-WEEKLY		1,292.31	1,356.92
HOURLY		16.1538	16.9615
<b>14 Pool Cashier</b>			
STEP		*4*	*5*
ANNUAL		32,808.00	34,452.00
MONTHLY		2,734.00	2,871.00
BI-WEEKLY		1,261.85	1,325.08
HOURLY		15.7731	16.5635
			17.3942
<b>15</b>			
STEP		*4*	*5*
ANNUAL		33,624.00	35,304.00
MONTHLY		2,802.00	2,942.00
BI-WEEKLY		1,293.23	1,357.85
HOURLY		16.1654	16.9731
			17.8212

	<b>16</b>				
STEP		<b>*3*</b>	<b>*4*</b>	<b>*5*</b>	<b>*6*</b>
ANNUAL		32,832.00	34,476.00	36,204.00	38,016.00
MONTHLY		2,736.00	2,873.00	3,017.00	3,168.00
BI-WEEKLY		1,262.77	1,326.00	1,392.46	1,462.15
HOURLY		15.7846	16.5750	17.4058	18.2769

	<b>17 Clerk Typist</b>				
STEP		<b>*3*</b>	<b>*4*</b>	<b>*5*</b>	<b>*6*</b>
ANNUAL		33,660.00	35,340.00	37,104.00	38,964.00
MONTHLY		2,805.00	2,945.00	3,092.00	3,247.00
BI-WEEKLY		1,294.62	1,359.23	1,427.08	1,498.62
HOURLY		16.1827	16.9904	17.8385	18.7327

	18					
STEP		*2*	*3*	*4*	*5*	*6*
ANNUAL		32,856.00	34,500.00	36,228.00	38,040.00	39,948.00
MONTHLY		2,738.00	2,875.00	3,019.00	3,170.00	3,329.00
BI-WEEKLY		1,263.69	1,326.92	1,393.38	1,463.08	1,536.46
HOURLY		15.7962	16.5865	17.4173	18.2885	19.2058

			19			
STEP		*2*	*3*	*4*	*5*	*6*
ANNUAL		33,672.00	35,352.00	37,116.00	38,976.00	40,920.00
MONTHLY		2,806.00	2,946.00	3,093.00	3,248.00	3,410.00
BI-WEEKLY		1,295.08	1,359.69	1,427.54	1,499.08	1,573.85
HOURLY		16.1885	16.9962	17.8442	18.7385	19.6731

	20					
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	32,868.00	34,512.00	36,240.00	38,052.00	39,960.00	41,964.00
MONTHLY	2,739.00	2,876.00	3,020.00	3,171.00	3,330.00	3,497.00
BI-WEEKLY	1,264.15	1,327.38	1,393.85	1,463.54	1,536.92	1,614.00
HOURLY	15.8019	16.5923	17.4231	18.2942	19.2115	20.1750

21 Police Cadet						
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	33,684.00	35,364.00	37,128.00	38,988.00	40,932.00	42,984.00
MONTHLY	2,807.00	2,947.00	3,094.00	3,249.00	3,411.00	3,582.00
BI-WEEKLY	1,295.54	1,360.15	1,428.00	1,499.54	1,574.31	1,653.23
HOURLY	16.1942	17.0019	17.8500	18.7442	19.6788	20.6654

	22 FCC Program Assistant I					
	22 Geriatric Aide					
	22 Human Services Aide					
	22 Lifeguard/Instructor					
	22 Recreation Leader I					
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	34,524.00	36,252.00	38,064.00	39,972.00	41,976.00	44,076.00
MONTHLY	2,877.00	3,021.00	3,172.00	3,331.00	3,498.00	3,673.00
BI-WEEKLY	1,327.85	1,394.31	1,464.00	1,537.38	1,614.46	1,695.23
HOURLY	16.5981	17.4288	18.3000	19.2173	20.1808	21.1904

**23 Community Aide II**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	35,388.00	37,152.00	39,012.00	40,968.00	43,020.00	45,168.00
MONTHLY	2,949.00	3,096.00	3,251.00	3,414.00	3,585.00	3,764.00
BI-WEEKLY	1,361.08	1,428.92	1,500.46	1,575.69	1,654.62	1,737.23
HOURLY	17.0135	17.8615	18.7558	19.6962	20.6827	21.7154

**24**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	36,276.00	38,088.00	39,996.00	42,000.00	44,100.00	46,308.00
MONTHLY	3,023.00	3,174.00	3,333.00	3,500.00	3,675.00	3,859.00
BI-WEEKLY	1,395.23	1,464.92	1,538.31	1,615.38	1,696.15	1,781.08
HOURLY	17.4404	18.3115	19.2288	20.1923	21.2019	22.2635

**25**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	37,188.00	39,048.00	41,004.00	43,056.00	45,204.00	47,460.00
MONTHLY	3,099.00	3,254.00	3,417.00	3,588.00	3,767.00	3,955.00
BI-WEEKLY	1,430.31	1,501.85	1,577.08	1,656.00	1,738.62	1,825.38
HOURLY	17.8788	18.7731	19.7135	20.7000	21.7327	22.8173

**26 Pool Supervisor**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	38,112.00	40,020.00	42,024.00	44,124.00	46,332.00	48,648.00
MONTHLY	3,176.00	3,335.00	3,502.00	3,677.00	3,861.00	4,054.00
BI-WEEKLY	1,465.85	1,539.23	1,616.31	1,697.08	1,782.00	1,871.08
HOURLY	18.3231	19.2404	20.2038	21.2135	22.2750	23.3885

**27**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	39,060.00	41,016.00	43,068.00	45,216.00	47,472.00	49,848.00
MONTHLY	3,255.00	3,418.00	3,589.00	3,768.00	3,956.00	4,154.00
BI-WEEKLY	1,502.31	1,577.54	1,656.46	1,739.08	1,825.85	1,917.23
HOURLY	18.7788	19.7192	20.7058	21.7385	22.8231	23.9654

**28 Meal Services Coordinator****28 Police Assistant****28 Recreation Leader II**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	40,032.00	42,036.00	44,136.00	46,344.00	48,660.00	51,096.00
MONTHLY	3,336.00	3,503.00	3,678.00	3,862.00	4,055.00	4,258.00
BI-WEEKLY	1,539.69	1,616.77	1,697.54	1,782.46	1,871.54	1,965.23
HOURLY	19.2462	20.2096	21.2192	22.2808	23.3942	24.5654

**29 Account Clerk****29 Customer Service Clerk I****29 Printing & Technology Intern****29 Recreation Therapist**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	41,028.00	43,080.00	45,240.00	47,508.00	49,884.00	52,380.00
MONTHLY	3,419.00	3,590.00	3,770.00	3,959.00	4,157.00	4,365.00
BI-WEEKLY	1,578.00	1,656.92	1,740.00	1,827.23	1,918.62	2,014.62
HOURLY	19.7250	20.7115	21.7500	22.8404	23.9827	25.1827

**30 Certified Nursing Assistant**  
**30 Custodian I**  
**30 FCC Education Assistant II**  
**30 FCC Program Assistant II**  
**30 Office Specialist**

	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	42,048.00	44,148.00	46,356.00	48,672.00	51,108.00	53,664.00
MONTHLY	3,504.00	3,679.00	3,863.00	4,056.00	4,259.00	4,472.00
BI-WEEKLY	1,617.23	1,698.00	1,782.92	1,872.00	1,965.69	2,064.00
HOURLY	20.2154	21.2250	22.2865	23.4000	24.5712	25.8000

**31 On-Demand (Micro/Paratransit) Operator**  
**31 Paratransit Driver**

	*1*	*2*	*3*	*4*	*5*	*6*
STEP						
ANNUAL	43,104.00	45,264.00	47,532.00	49,908.00	52,404.00	55,020.00
MONTHLY	3,592.00	3,772.00	3,961.00	4,159.00	4,367.00	4,585.00
BI-WEEKLY	1,657.85	1,740.92	1,828.15	1,919.54	2,015.54	2,116.15
HOURLY	20.7231	21.7615	22.8519	23.9942	25.1942	26.4519

**32 Home Improvement Maintenance Helper**  
**32 Right-of-Way Maintenance Worker**

	*1*	*2*	*3*	*4*	*5*	*6*
STEP						
ANNUAL	44,184.00	46,392.00	48,708.00	51,144.00	53,700.00	56,388.00
MONTHLY	3,682.00	3,866.00	4,059.00	4,262.00	4,475.00	4,699.00
BI-WEEKLY	1,699.38	1,784.31	1,873.38	1,967.08	2,065.38	2,168.77
HOURLY	21.2423	22.3038	23.4173	24.5885	25.8173	27.1096

**33 Customer Service Clerk II**  
**33 Equipment Utility Worker I**  
**33 Public Safety Officer**  
**33 Relief Bus Operator Trainee**

	*1*	*2*	*3*	*4*	*5*	*6*
STEP						
ANNUAL	45,288.00	47,556.00	49,932.00	52,428.00	55,044.00	57,792.00
MONTHLY	3,774.00	3,963.00	4,161.00	4,369.00	4,587.00	4,816.00
BI-WEEKLY	1,741.85	1,829.08	1,920.46	2,016.46	2,117.08	2,222.77
HOURLY	21.7731	22.8635	24.0058	25.2058	26.4635	27.7846

**34 Custodian II**  
**34 Graffiti Technician**  
**34 On-Demand Transit Dispatcher**  
**34 Paratransit Dispatcher**  
**34 Park Maintenance Worker I**

	*1*	*2*	*3*	*4*	*5*	*6*
STEP						
ANNUAL	46,416.00	48,732.00	51,168.00	53,724.00	56,412.00	59,232.00
MONTHLY	3,868.00	4,061.00	4,264.00	4,477.00	4,701.00	4,936.00
BI-WEEKLY	1,785.23	1,874.31	1,968.00	2,066.31	2,169.69	2,278.15
HOURLY	22.3154	23.4288	24.6000	25.8288	27.1212	28.4769



**35 Community Aide III**  
**35 Help Desk Technician**  
**35 Street Maintenance Worker**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	47,580.00	49,956.00	52,452.00	55,080.00	57,840.00	60,732.00
MONTHLY	3,965.00	4,163.00	4,371.00	4,590.00	4,820.00	5,061.00
BI-WEEKLY	1,830.00	1,921.38	2,017.38	2,118.46	2,224.62	2,335.85
HOURLY	22.8750	24.0173	25.2173	26.4808	27.8077	29.1981

**36 Intermediate Clerk Typist**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	48,768.00	51,204.00	53,760.00	56,448.00	59,268.00	62,232.00
MONTHLY	4,064.00	4,267.00	4,480.00	4,704.00	4,939.00	5,186.00
BI-WEEKLY	1,875.69	1,969.38	2,067.69	2,171.08	2,279.54	2,393.54
HOURLY	23.4462	24.6173	25.8462	27.1385	28.4942	29.9192

**37 Nutrition Services Coordinator**

**37 Relief Bus Operator**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	49,992.00	52,488.00	55,116.00	57,876.00	60,768.00	63,804.00
MONTHLY	4,166.00	4,374.00	4,593.00	4,823.00	5,064.00	5,317.00
BI-WEEKLY	1,922.77	2,018.77	2,119.85	2,226.00	2,337.23	2,454.00
HOURLY	24.0346	25.2346	26.4981	27.8250	29.2154	30.6750

**38 Activity Coordinator**  
**38 Equipment Utility Worker II**  
**38 Homeless Coordinator**  
**38 Police Records Technician I**  
**38 Police Service Technician**  
**38 Purchasing Clerk**  
**38 Senior Account Clerk**  
**38 Senior Clerk Typist**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	51,240.00	53,808.00	56,496.00	59,316.00	62,280.00	65,400.00
MONTHLY	4,270.00	4,484.00	4,708.00	4,943.00	5,190.00	5,450.00
BI-WEEKLY	1,970.77	2,069.54	2,172.92	2,281.38	2,395.38	2,515.38
HOURLY	24.6346	25.8692	27.1615	28.5173	29.9423	31.4423

**39 Apprentice Mechanic**  
**39 Home Improvement Lead Person**  
**39 Park Maintenance Worker II**  
**39 Records Management Coordinator**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	52,524.00	55,152.00	57,912.00	60,804.00	63,840.00	67,032.00
MONTHLY	4,377.00	4,596.00	4,826.00	5,067.00	5,320.00	5,586.00
BI-WEEKLY	2,020.15	2,121.23	2,227.38	2,338.62	2,455.38	2,578.15
HOURLY	25.2519	26.5154	27.8423	29.2327	30.6923	32.2269

**40 Engineering Aide**  
**40 FCC Education Assistant III**  
**40 FCC Program Assistant III**  
**40 Public Works Coordinator**  
**40 Sr. Transit Utility Specialist**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	53,832.00	56,520.00	59,352.00	62,316.00	65,436.00	68,712.00
MONTHLY	4,486.00	4,710.00	4,946.00	5,193.00	5,453.00	5,726.00
BI-WEEKLY	2,070.46	2,173.85	2,282.77	2,396.77	2,516.77	2,642.77
HOURLY	25.8808	27.1731	28.5346	29.9596	31.4596	33.0346

**41 Deputy City Clerk I**  
**41 Permit/Licensing Technician I**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	55,176.00	57,936.00	60,828.00	63,864.00	67,056.00	70,404.00
MONTHLY	4,598.00	4,828.00	5,069.00	5,322.00	5,588.00	5,867.00
BI-WEEKLY	2,122.15	2,228.31	2,339.54	2,456.31	2,579.08	2,707.85
HOURLY	26.5269	27.8538	29.2442	30.7038	32.2385	33.8481

**42 Community Center Coordinator**  
**42 Community Services Officer**  
**42 Human Services Coordinator**  
**42 Police Records Technician II**  
**42 Police Service Officer**  
**42 Recreation Coordinator**  
**42 Secretary**  
**42 Tree Trimmer I**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	56,556.00	59,388.00	62,352.00	65,472.00	68,748.00	72,180.00
MONTHLY	4,713.00	4,949.00	5,196.00	5,456.00	5,729.00	6,015.00
BI-WEEKLY	2,175.23	2,284.15	2,398.15	2,518.15	2,644.15	2,776.15
HOURLY	27.1904	28.5519	29.9769	31.4769	33.0519	34.7019

**43 Administrative Aide**  
**43 Building Maintenance Worker**  
**43 Cement Finisher**  
**43 Human Resources / Department Coordinator**  
**43 Payroll / Personnel Technician**  
**43 Senior Citizens Social Services Coordinator**  
**43 Transit Maintenance Coordinator**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	57,972.00	60,876.00	63,924.00	67,116.00	70,476.00	74,004.00
MONTHLY	4,831.00	5,073.00	5,327.00	5,593.00	5,873.00	6,167.00
BI-WEEKLY	2,229.69	2,341.38	2,458.62	2,581.38	2,710.62	2,846.31
HOURLY	27.8712	29.2673	30.7327	32.2673	33.8827	35.5788

**44 Administrative Secretary**  
**44 Building Aide**  
**44 Building/Planning Technician**  
**44 Permit/Licensing Technician II**  
**44 Sewer Maintenance Worker**  
**44 Tree Trimmer II**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	59,424.00	62,400.00	65,520.00	68,796.00	72,240.00	75,852.00
MONTHLY	4,952.00	5,200.00	5,460.00	5,733.00	6,020.00	6,321.00
BI-WEEKLY	2,285.54	2,400.00	2,520.00	2,646.00	2,778.46	2,917.38
HOURLY	28.5692	30.0000	31.5000	33.0750	34.7308	36.4673

**45 Street Sweeper Operator**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	60,912.00	63,960.00	67,164.00	70,524.00	74,052.00	77,760.00
MONTHLY	5,076.00	5,330.00	5,597.00	5,877.00	6,171.00	6,480.00
BI-WEEKLY	2,342.77	2,460.00	2,583.23	2,712.46	2,848.15	2,990.77
HOURLY	29.2846	30.7500	32.2904	33.9058	35.6019	37.3846

**46 Heavy Equipment Operator**

**46 Street Traffic Painter**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	62,436.00	65,556.00	68,832.00	72,276.00	75,888.00	79,680.00
MONTHLY	5,203.00	5,463.00	5,736.00	6,023.00	6,324.00	6,640.00
BI-WEEKLY	2,401.38	2,521.38	2,647.38	2,779.85	2,918.77	3,064.62
HOURLY	30.0173	31.5173	33.0923	34.7481	36.4846	38.3077

**47 Equipment Mechanic**

**47 Graphics Technician**

**47 Maintenance Painter**

**47 Senior Building Maintenance Worker**

**47 Transit Mechanic**

**47 Transit Parts/Storeroom Coordinator**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	63,996.00	67,200.00	70,560.00	74,088.00	77,796.00	81,684.00
MONTHLY	5,333.00	5,600.00	5,880.00	6,174.00	6,483.00	6,807.00
BI-WEEKLY	2,461.38	2,584.62	2,713.85	2,849.54	2,992.15	3,141.69
HOURLY	30.7673	32.3077	33.9231	35.6192	37.4019	39.2712

**48 Custodian-Lead**

**48 Financial Services Technician**

**48 Human Resources Technician**

**48 Junior Accountant**

**48 Property and Evidence Technician**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	65,592.00	68,868.00	72,312.00	75,924.00	79,716.00	83,700.00
MONTHLY	5,466.00	5,739.00	6,026.00	6,327.00	6,643.00	6,975.00
BI-WEEKLY	2,522.77	2,648.77	2,781.23	2,920.15	3,066.00	3,219.23
HOURLY	31.5346	33.1096	34.7654	36.5019	38.3250	40.2404

**49 Administrative Analyst I**  
**49 Community Services Counselor**  
**49 Program Coordinator**  
**49 Recreation Supervisor**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	67,236.00	70,596.00	74,124.00	77,832.00	81,720.00	85,812.00
MONTHLY	5,603.00	5,883.00	6,177.00	6,486.00	6,810.00	7,151.00
BI-WEEKLY	2,586.00	2,715.23	2,850.92	2,993.54	3,143.08	3,300.46
HOURLY	32.3250	33.9404	35.6365	37.4192	39.2885	41.2558

**50 Case Management Supervisor/Instructor**  
**50 Transit Dispatcher/Operations Assistant**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	68,916.00	72,360.00	75,984.00	79,788.00	83,772.00	87,960.00
MONTHLY	5,743.00	6,030.00	6,332.00	6,649.00	6,981.00	7,330.00
BI-WEEKLY	2,650.62	2,783.08	2,922.46	3,068.77	3,222.00	3,383.08
HOURLY	33.1327	34.7885	36.5308	38.3596	40.2750	42.2885

**51 Electrical/Signal Technician I**  
**51 Emergency Preparedness Coordinator**  
**51 Engineering Technician**  
**51 Executive Assistant to Chief of Police**  
**51 General Building Inspector**  
**51 Information Technology Coordinator**  
**51 Lead Equipment Mechanic**  
**51 Lead Mechanic**  
**51 Planning Assistant**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	70,644.00	74,172.00	77,880.00	81,780.00	85,872.00	90,168.00
MONTHLY	5,887.00	6,181.00	6,490.00	6,815.00	7,156.00	7,514.00
BI-WEEKLY	2,717.08	2,852.77	2,995.38	3,145.38	3,302.77	3,468.00
HOURLY	33.9635	35.6596	37.4423	39.3173	41.2846	43.3500

**52 Payroll Specialist**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	72,408.00	76,032.00	79,836.00	83,832.00	88,020.00	92,424.00
MONTHLY	6,034.00	6,336.00	6,653.00	6,986.00	7,335.00	7,702.00
BI-WEEKLY	2,784.92	2,924.31	3,070.62	3,224.31	3,385.38	3,554.77
HOURLY	34.8115	36.5538	38.3827	40.3038	42.3173	44.4346

**53 Code Enforcement Officer**  
**53 FCC Education Coordinator**  
**53 Park Maintenance Lead**  
**53 Public Works Inspector**  
**53 Public Works Lead**

**53 Transit Operations Training Coordinator**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	74,220.00	77,928.00	81,828.00	85,920.00	90,216.00	94,728.00
MONTHLY	6,185.00	6,494.00	6,819.00	7,160.00	7,518.00	7,894.00
BI-WEEKLY	2,854.62	2,997.23	3,147.23	3,304.62	3,469.85	3,643.38
HOURLY	35.6827	37.4654	39.3404	41.3077	43.3731	45.5423

**54 Administrative Analyst II**  
**54 Building Maintenance Lead**  
**54 Forensic Technician**  
**54 Transit Marketing Coordinator**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	76,080.00	79,884.00	83,880.00	88,080.00	92,484.00	97,104.00
MONTHLY	6,340.00	6,657.00	6,990.00	7,340.00	7,707.00	8,092.00
BI-WEEKLY	2,926.15	3,072.46	3,226.15	3,387.69	3,557.08	3,734.77
HOURLY	36.5769	38.4058	40.3269	42.3462	44.4635	46.6846

**55 Electrical/Signal Technician II**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	77,988.00	81,888.00	85,980.00	90,276.00	94,788.00	99,528.00
MONTHLY	6,499.00	6,824.00	7,165.00	7,523.00	7,899.00	8,294.00
BI-WEEKLY	2,999.54	3,149.54	3,306.92	3,472.15	3,645.69	3,828.00
HOURLY	37.4942	39.3692	41.3365	43.4019	45.5712	47.8500

**56 Administrative Coordinator**

**56 Assistant Engineer**

**56 FCC Program Coordinator**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	79,932.00	83,928.00	88,128.00	92,532.00	97,164.00	102,024.00
MONTHLY	6,661.00	6,994.00	7,344.00	7,711.00	8,097.00	8,502.00
BI-WEEKLY	3,074.31	3,228.00	3,389.54	3,558.92	3,737.08	3,924.00
HOURLY	38.4288	40.3500	42.3692	44.4865	46.7135	49.0500

**57 Communications Liaison Officer**

**57 Senior Accountant**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	81,936.00	86,028.00	90,324.00	94,836.00	99,576.00	104,556.00
MONTHLY	6,828.00	7,169.00	7,527.00	7,903.00	8,298.00	8,713.00
BI-WEEKLY	3,151.38	3,308.77	3,474.00	3,647.54	3,829.85	4,021.38
HOURLY	39.3923	41.3596	43.4250	45.5942	47.8731	50.2673

**58 Associate Planner**

**58 Code Enforcement Supervisor**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	83,988.00	88,188.00	92,592.00	97,224.00	102,084.00	107,184.00
MONTHLY	6,999.00	7,349.00	7,716.00	8,102.00	8,507.00	8,932.00
BI-WEEKLY	3,230.31	3,391.85	3,561.23	3,739.38	3,926.31	4,122.46
HOURLY	40.3788	42.3981	44.5154	46.7423	49.0788	51.5308

**59 Administrative Support Services Supervisor**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	86,088.00	90,396.00	94,920.00	99,672.00	104,652.00	109,884.00
MONTHLY	7,174.00	7,533.00	7,910.00	8,306.00	8,721.00	9,157.00
BI-WEEKLY	3,311.08	3,476.77	3,650.77	3,833.54	4,025.08	4,226.31
HOURLY	41.3885	43.4596	45.6346	47.9192	50.3135	52.8288

**60**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	88,236.00	92,652.00	97,284.00	102,144.00	107,256.00	112,620.00
MONTHLY	7,353.00	7,721.00	8,107.00	8,512.00	8,938.00	9,385.00
BI-WEEKLY	3,393.69	3,563.54	3,741.69	3,928.62	4,125.23	4,331.54
HOURLY	42.4212	44.5442	46.7712	49.1077	51.5654	54.1442

**61 Administrative Analyst III****61 Associate Engineer****61 Information Technology Systems Analyst - Transit****61 Transit Planning and Scheduling Analyst**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	90,444.00	94,968.00	99,720.00	104,712.00	109,944.00	115,440.00
MONTHLY	7,537.00	7,914.00	8,310.00	8,726.00	9,162.00	9,620.00
BI-WEEKLY	3,478.62	3,652.62	3,835.38	4,027.38	4,228.62	4,440.00
HOURLY	43.4827	45.6577	47.9423	50.3423	52.8577	55.5000

**62 Information Technology Supervisor**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	92,700.00	97,332.00	102,204.00	107,316.00	112,680.00	118,320.00
MONTHLY	7,725.00	8,111.00	8,517.00	8,943.00	9,390.00	9,860.00
BI-WEEKLY	3,565.38	3,743.54	3,930.92	4,127.54	4,333.85	4,550.77
HOURLY	44.5673	46.7942	49.1365	51.5942	54.1731	56.8846

**63**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	95,016.00	99,768.00	104,760.00	110,004.00	115,500.00	121,272.00
MONTHLY	7,918.00	8,314.00	8,730.00	9,167.00	9,625.00	10,106.00
BI-WEEKLY	3,654.46	3,837.23	4,029.23	4,230.92	4,442.31	4,664.31
HOURLY	45.6808	47.9654	50.3654	52.8865	55.5288	58.3038

**64**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	97,392.00	102,264.00	107,376.00	112,740.00	118,380.00	124,296.00
MONTHLY	8,116.00	8,522.00	8,948.00	9,395.00	9,865.00	10,358.00
BI-WEEKLY	3,745.85	3,933.23	4,129.85	4,336.15	4,553.08	4,780.62
HOURLY	46.8231	49.1654	51.6231	54.2019	56.9135	59.7577

**65**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	99,828.00	104,820.00	110,064.00	115,572.00	121,356.00	127,428.00
MONTHLY	8,319.00	8,735.00	9,172.00	9,631.00	10,113.00	10,619.00
BI-WEEKLY	3,839.54	4,031.54	4,233.23	4,445.08	4,667.54	4,901.08
HOURLY	47.9942	50.3942	52.9154	55.5635	58.3442	61.2635

**66 Civil Engineer**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	102,324.00	107,436.00	112,812.00	118,452.00	124,380.00	130,596.00
MONTHLY	8,527.00	8,953.00	9,401.00	9,871.00	10,365.00	10,883.00
BI-WEEKLY	3,935.54	4,132.15	4,338.92	4,555.85	4,783.85	5,022.92
HOURLY	49.1942	51.6519	54.2365	56.9481	59.7981	62.7865

**67**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	104,880.00	110,124.00	115,632.00	121,416.00	127,488.00	133,860.00
MONTHLY	8,740.00	9,177.00	9,636.00	10,118.00	10,624.00	11,155.00
BI-WEEKLY	4,033.85	4,235.54	4,447.38	4,669.85	4,903.38	5,148.46
HOURLY	50.4231	52.9442	55.5923	58.3731	61.2923	64.3558

**90 Bus Operator**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	57,144.00	60,000.00	63,000.00	66,156.00	69,468.00	72,936.00
MONTHLY	4,762.00	5,000.00	5,250.00	5,513.00	5,789.00	6,078.00
BI-WEEKLY	2,197.85	2307.69	2423.08	2,544.46	2,671.85	2,805.23
HOURLY	27.4731	28.8462	30.2885	31.8058	33.3981	35.0654
Specialty - 5%	238.10	250.00	262.50	275.65	289.45	303.90

**104**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	61,152.00	64,212.00	67,428.00	70,800.00	74,340.00	78,060.00
MONTHLY	5,096.00	5,351.00	5,619.00	5,900.00	6,195.00	6,505.00
BI-WEEKLY	2,352.00	2,469.69	2,593.38	2,723.08	2,859.23	3,002.31
HOURLY	29.4000	30.8712	32.4173	34.0385	35.7404	37.5288
Lgy Bonus 20	127.40	133.78	140.48	147.50	154.88	162.63
Lgy Bonus 25	254.80	267.55	280.95	295.00	309.75	325.25
Lgy Bonus 30	382.20	401.33	421.43	442.50	464.63	487.88

**105**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	62,676.00	65,808.00	69,096.00	72,552.00	76,176.00	79,980.00
MONTHLY	5,223.00	5,484.00	5,758.00	6,046.00	6,348.00	6,665.00
BI-WEEKLY	2,410.62	2531.08	2657.54	2790.46	2929.85	3076.15
HOURLY	30.1327	31.6385	33.2192	34.8808	36.6231	38.4519
Lgy Bonus 20	130.58	137.10	143.95	151.15	158.70	166.63
Lgy Bonus 25	261.15	274.20	287.90	302.30	317.40	333.25
Lgy Bonus 30	391.73	411.30	431.85	453.45	476.10	499.88

**106**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	64,248.00	67,464.00	70,836.00	74,376.00	78,096.00	81,996.00
MONTHLY	5,354.00	5,622.00	5,903.00	6,198.00	6,508.00	6,833.00
BI-WEEKLY	2,471.08	2,594.77	2,724.46	2,860.62	3,003.69	3,153.69
HOURLY	30.8885	32.4346	34.0558	35.7577	37.5462	39.4212
Lgy Bonus 20	133.85	140.55	147.58	154.95	162.70	170.83
Lgy Bonus 25	267.70	281.10	295.15	309.90	325.40	341.65
Lgy Bonus 30	401.55	421.65	442.73	464.85	488.10	512.48

**107**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	65,856.00	69,144.00	72,600.00	76,236.00	80,052.00	84,060.00
MONTHLY	5,488.00	5,762.00	6,050.00	6,353.00	6,671.00	7,005.00
BI-WEEKLY	2,532.92	2,659.38	2,792.31	2,932.15	3,078.92	3,233.08
HOURLY	31.6615	33.2423	34.9038	36.6519	38.4865	40.4135
Lgy Bonus 20	137.20	144.05	151.25	158.83	166.78	175.13
Lgy Bonus 25	274.40	288.10	302.50	317.65	333.55	350.25
Lgy Bonus 30	411.60	432.15	453.75	476.48	500.33	525.38

**108 Economic Development Analyst**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	67,500.00	70,872.00	74,412.00	78,132.00	82,044.00	86,148.00
MONTHLY	5,625.00	5,906.00	6,201.00	6,511.00	6,837.00	7,179.00
BI-WEEKLY	2,596.15	2,725.85	2,862.00	3,005.08	3,155.54	3,313.38
HOURLY	32.4519	34.0731	35.7750	37.5635	39.4442	41.4173
Lgy Bonus 20	140.63	147.65	155.03	162.78	170.93	179.48
Lgy Bonus 25	281.25	295.30	310.05	325.55	341.85	358.95
Lgy Bonus 30	421.88	442.95	465.08	488.33	512.78	538.43

**109**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	69,192.00	72,648.00	76,284.00	80,100.00	84,108.00	88,308.00
MONTHLY	5,766.00	6,054.00	6,357.00	6,675.00	7,009.00	7,359.00
BI-WEEKLY	2,661.23	2,794.15	2,934.00	3,080.77	3,234.92	3,396.46
HOURLY	33.2654	34.9269	36.6750	38.5096	40.4365	42.4558
Lgy Bonus 20	144.15	151.35	158.93	166.88	175.23	183.98
Lgy Bonus 25	288.30	302.70	317.85	333.75	350.45	367.95
Lgy Bonus 30	432.45	454.05	476.78	500.63	525.68	551.93

**110**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	70,920.00	74,472.00	78,192.00	82,104.00	86,208.00	90,516.00
MONTHLY	5,910.00	6,206.00	6,516.00	6,842.00	7,184.00	7,543.00
BI-WEEKLY	2,727.69	2,864.31	3,007.38	3,157.85	3,315.69	3,481.38
HOURLY	34.0962	35.8038	37.5923	39.4731	41.4462	43.5173
Lgy Bonus 20	147.75	155.15	162.90	171.05	179.60	188.58
Lgy Bonus 25	295.50	310.30	325.80	342.10	359.20	377.15
Lgy Bonus 30	443.25	465.45	488.70	513.15	538.80	565.73

**111**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	72,696.00	76,332.00	80,148.00	84,156.00	88,368.00	92,784.00
MONTHLY	6,058.00	6,361.00	6,679.00	7,013.00	7,364.00	7,732.00
BI-WEEKLY	2,796.00	2,935.85	3,082.62	3,236.77	3,398.77	3,568.62
HOURLY	34.9500	36.6981	38.5327	40.4596	42.4846	44.6077
Lgy Bonus 20	151.45	159.03	166.98	175.33	184.10	193.30
Lgy Bonus 25	302.90	318.05	333.95	350.65	368.20	386.60
Lgy Bonus 30	454.35	477.08	500.93	525.98	552.30	579.90

**112**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	74,532.00	78,264.00	82,176.00	86,280.00	90,600.00	95,136.00
MONTHLY	6,211.00	6,522.00	6,848.00	7,190.00	7,550.00	7,928.00
BI-WEEKLY	2,866.62	3,010.15	3,160.62	3,318.46	3,484.62	3,659.08
HOURLY	35.8327	37.6269	39.5077	41.4808	43.5577	45.7385
Lgy Bonus 20	155.28	163.05	171.20	179.75	188.75	198.20
Lgy Bonus 25	310.55	326.10	342.40	359.50	377.50	396.40
Lgy Bonus 30	465.83	489.15	513.60	539.25	566.25	594.60



**113**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	76,392.00	80,208.00	84,216.00	88,428.00	92,844.00	97,488.00
MONTHLY	6,366.00	6,684.00	7,018.00	7,369.00	7,737.00	8,124.00
BI-WEEKLY	2,938.15	3,084.92	3,239.08	3,401.08	3,570.92	3,749.54
HOURLY	36.7269	38.5615	40.4885	42.5135	44.6365	46.8692
Lgy Bonus 20	159.15	167.10	175.45	184.23	193.43	203.10
Lgy Bonus 25	318.30	334.20	350.90	368.45	386.85	406.20
Lgy Bonus 30	477.45	501.30	526.35	552.68	580.28	609.30

**114**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	78,300.00	82,212.00	86,328.00	90,648.00	95,184.00	99,948.00
MONTHLY	6,525.00	6,851.00	7,194.00	7,554.00	7,932.00	8,329.00
BI-WEEKLY	3,011.54	3,162.00	3,320.31	3,486.46	3,660.92	3,844.15
HOURLY	37.6442	39.5250	41.5038	43.5808	45.7615	48.0519
Lgy Bonus 20	163.13	171.28	179.85	188.85	198.30	208.23
Lgy Bonus 25	326.25	342.55	359.70	377.70	396.60	416.45
Lgy Bonus 30	489.38	513.83	539.55	566.55	594.90	624.68

**115 Deputy City Clerk/Records Management Officer****115 Deputy City Treasurer****115 Human Resources Analyst****115 Risk Management Analyst**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	80,256.00	84,264.00	88,476.00	92,904.00	97,548.00	102,420.00
MONTHLY	6,688.00	7,022.00	7,373.00	7,742.00	8,129.00	8,535.00
BI-WEEKLY	3,086.77	3,240.92	3,402.92	3,573.23	3,751.85	3,939.23
HOURLY	38.5846	40.5115	42.5365	44.6654	46.8981	49.2404
Lgy Bonus 20	167.20	175.55	184.33	193.55	203.23	213.38
Lgy Bonus 25	334.40	351.10	368.65	387.10	406.45	426.75
Lgy Bonus 30	501.60	526.65	552.98	580.65	609.68	640.13

**116**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	82,260.00	86,376.00	90,696.00	95,232.00	99,996.00	105,000.00
MONTHLY	6,855.00	7,198.00	7,558.00	7,936.00	8,333.00	8,750.00
BI-WEEKLY	3,163.85	3,322.15	3,488.31	3,662.77	3,846.00	4,038.46
HOURLY	39.5481	41.5269	43.6038	45.7846	48.0750	50.4808
Lgy Bonus 20	171.38	179.95	188.95	198.40	208.33	218.75
Lgy Bonus 25	342.75	359.90	377.90	396.80	416.65	437.50
Lgy Bonus 30	514.13	539.85	566.85	595.20	624.98	656.25

**117 Transportation Operations Supervisor**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	84,312.00	88,524.00	92,952.00	97,596.00	102,480.00	107,604.00
MONTHLY	7,026.00	7,377.00	7,746.00	8,133.00	8,540.00	8,967.00
BI-WEEKLY	3,242.77	3,404.77	3,575.08	3,753.69	3,941.54	4,138.62
HOURLY	40.5346	42.5596	44.6885	46.9212	49.2692	51.7327
Lgy Bonus 20	175.65	184.43	193.65	203.33	213.50	224.18
Lgy Bonus 25	351.30	368.85	387.30	406.65	427.00	448.35
Lgy Bonus 30	526.95	553.28	580.95	609.98	640.50	672.53

**118 Administrative Management Analyst I**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	86,424.00	90,744.00	95,280.00	100,044.00	105,048.00	110,304.00
MONTHLY	7,202.00	7,562.00	7,940.00	8,337.00	8,754.00	9,192.00
BI-WEEKLY	3,324.00	3,490.15	3,664.62	3,847.85	4,040.31	4,242.46
HOURLY	41.5500	43.6269	45.8077	48.0981	50.5038	53.0308
Lgy Bonus 20	180.05	189.05	198.50	208.43	218.85	229.80
Lgy Bonus 25	360.10	378.10	397.00	416.85	437.70	459.60
Lgy Bonus 30	540.15	567.15	595.50	625.28	656.55	689.40

**119 Accountant/Cost Accountant****119 Fleet Maintenance Supervisor****119 Transit Administrative Supervisor****119 Transit Training and Safety Supervisor**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	88,584.00	93,012.00	97,668.00	102,552.00	107,676.00	113,064.00
MONTHLY	7,382.00	7,751.00	8,139.00	8,546.00	8,973.00	9,422.00
BI-WEEKLY	3,407.08	3,577.38	3,756.46	3,944.31	4,141.38	4,348.62
HOURLY	42.5885	44.7173	46.9558	49.3038	51.7673	54.3577
Lgy Bonus 20	184.55	193.78	203.48	213.65	224.33	235.55
Lgy Bonus 25	369.10	387.55	406.95	427.30	448.65	471.10
Lgy Bonus 30	553.65	581.33	610.43	640.95	672.98	706.65

**120 Administrative Management Analyst II****120 Executive Office Assistant**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	90,804.00	95,340.00	100,104.00	105,108.00	110,364.00	115,884.00
MONTHLY	7,567.00	7,945.00	8,342.00	8,759.00	9,197.00	9,657.00
BI-WEEKLY	3,492.46	3,666.92	3,850.15	4,042.62	4,244.77	4,457.08
HOURLY	43.6558	45.8365	48.1269	50.5327	53.0596	55.7135
Lgy Bonus 20	189.18	198.63	208.55	218.98	229.93	241.43
Lgy Bonus 25	378.35	397.25	417.10	437.95	459.85	482.85
Lgy Bonus 30	567.53	595.88	625.65	656.93	689.78	724.28

**121**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	93,072.00	97,728.00	102,612.00	107,748.00	113,136.00	118,788.00
MONTHLY	7,756.00	8,144.00	8,551.00	8,979.00	9,428.00	9,899.00
BI-WEEKLY	3,579.69	3,758.77	3,946.62	4,144.15	4,351.38	4,568.77
HOURLY	44.7462	46.9846	49.3327	51.8019	54.3923	57.1096
Lgy Bonus 20	193.90	203.60	213.78	224.48	235.70	247.48
Lgy Bonus 25	387.80	407.20	427.55	448.95	471.40	494.95
Lgy Bonus 30	581.70	610.80	641.33	673.43	707.10	742.43

**122 Facilities Maintenance Supervisor****122 Senior Human Resources Analyst****122 Senior Planner**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	95,400.00	100,176.00	105,180.00	110,436.00	115,956.00	121,752.00
MONTHLY	7,950.00	8,348.00	8,765.00	9,203.00	9,663.00	10,146.00
BI-WEEKLY	3,669.23	3,852.92	4,045.38	4,247.54	4,459.85	4,682.77
HOURLY	45.8654	48.1615	50.5673	53.0942	55.7481	58.5346
Lgy Bonus 20	198.75	208.70	219.13	230.08	241.58	253.65
Lgy Bonus 25	397.50	417.40	438.25	460.15	483.15	507.30
Lgy Bonus 30	596.25	626.10	657.38	690.23	724.73	760.95

**123**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	97,788.00	102,672.00	107,808.00	113,196.00	118,860.00	124,800.00
MONTHLY	8,149.00	8,556.00	8,984.00	9,433.00	9,905.00	10,400.00
BI-WEEKLY	3,761.08	3,948.92	4,146.46	4,353.69	4,571.54	4,800.00
HOURLY	47.0135	49.3615	51.8308	54.4212	57.1442	60.0000
Lgy Bonus 20	203.73	213.90	224.60	235.83	247.63	260.00
Lgy Bonus 25	407.45	427.80	449.20	471.65	495.25	520.00
Lgy Bonus 30	611.18	641.70	673.80	707.48	742.88	780.00

**124 Assistant Transit Operations Manager****124 Senior Administrative Analyst**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	100,236.00	105,252.00	110,520.00	116,052.00	121,860.00	127,956.00
MONTHLY	8,353.00	8,771.00	9,210.00	9,671.00	10,155.00	10,663.00
BI-WEEKLY	3,855.23	4,048.15	4,250.77	4,463.54	4,686.92	4,921.38
HOURLY	48.1904	50.6019	53.1346	55.7942	58.5865	61.5173
Lgy Bonus 20	208.83	219.28	230.25	241.78	253.88	266.58
Lgy Bonus 25	417.65	438.55	460.50	483.55	507.75	533.15
Lgy Bonus 30	626.48	657.83	690.75	725.33	761.63	799.73

**125 Public Information Officer**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	102,744.00	107,880.00	113,280.00	118,944.00	124,896.00	131,136.00
MONTHLY	8,562.00	8,990.00	9,440.00	9,912.00	10,408.00	10,928.00
BI-WEEKLY	3,951.69	4,149.23	4,356.92	4,574.77	4,803.69	5,043.69
HOURLY	49.3962	51.8654	54.4615	57.1846	60.0462	63.0462
Lgy Bonus 20	214.05	224.75	236.00	247.80	260.20	273.20
Lgy Bonus 25	428.10	449.50	472.00	495.60	520.40	546.40
Lgy Bonus 30	642.15	674.25	708.00	743.40	780.60	819.60

**126 Administrative Services Manager****126 Community Development Manager****126 Economic Development Manager****126 Family Child Care Manager****126 Recreation & Human Services Manager****126 Transportation Administrative Manager**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	105,312.00	110,580.00	116,112.00	121,920.00	128,016.00	134,412.00
MONTHLY	8,776.00	9,215.00	9,676.00	10,160.00	10,668.00	11,201.00
BI-WEEKLY	4,050.46	4,253.08	4,465.85	4,689.23	4,923.69	5,169.69
HOURLY	50.6308	53.1635	55.8231	58.6154	61.5462	64.6212
Lgy Bonus 20	219.40	230.38	241.90	254.00	266.70	280.03
Lgy Bonus 25	438.80	460.75	483.80	508.00	533.40	560.05
Lgy Bonus 30	658.20	691.13	725.70	762.00	800.10	840.08

**127**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	107,940.00	113,340.00	119,004.00	124,956.00	131,208.00	137,772.00
MONTHLY	8,995.00	9,445.00	9,917.00	10,413.00	10,934.00	11,481.00
BI-WEEKLY	4,151.54	4,359.23	4,577.08	4,806.00	5,046.46	5,298.92
HOURLY	51.8942	54.4904	57.2135	60.0750	63.0808	66.2365
Lgy Bonus 20	224.88	236.13	247.93	260.33	273.35	287.03
Lgy Bonus 25	449.75	472.25	495.85	520.65	546.70	574.05
Lgy Bonus 30	674.63	708.38	743.78	780.98	820.05	861.08

**128 Equipment Maintenance Superintendent****128 Finance and Administrative Services Manager****128 Financial Services Manager****128 Transit Maintenance Manager**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	110,640.00	116,172.00	121,980.00	128,076.00	134,484.00	141,204.00
MONTHLY	9,220.00	9,681.00	10,165.00	10,673.00	11,207.00	11,767.00
BI-WEEKLY	4,255.38	4,468.15	4,691.54	4,926.00	5,172.46	5,430.92
HOURLY	53.1923	55.8519	58.6442	61.5750	64.6558	67.8865
Lgy Bonus 20	230.50	242.03	254.13	266.83	280.18	294.18
Lgy Bonus 25	461.00	484.05	508.25	533.65	560.35	588.35
Lgy Bonus 30	691.50	726.08	762.38	800.48	840.53	882.53

**129**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	113,412.00	119,088.00	125,040.00	131,292.00	137,856.00	144,744.00
MONTHLY	9,451.00	9,924.00	10,420.00	10,941.00	11,488.00	12,062.00
BI-WEEKLY	4,362.00	4,580.31	4,809.23	5,049.69	5,302.15	5,567.08
HOURLY	54.5250	57.2538	60.1154	63.1212	66.2769	69.5885
Lgy Bonus 20	236.28	248.10	260.50	273.53	287.20	301.55
Lgy Bonus 25	472.55	496.20	521.00	547.05	574.40	603.10
Lgy Bonus 30	708.83	744.30	781.50	820.58	861.60	904.65

**130 Accounting/Finance Manager**  
**130 Information Technology Manager**  
**130 Park Maintenance Superintendent**  
**130 Recreation Program Administrator**  
**130 Street Maintenance Superintendent**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	116,244.00	122,052.00	128,160.00	134,568.00	141,300.00	148,368.00
MONTHLY	9,687.00	10,171.00	10,680.00	11,214.00	11,775.00	12,364.00
BI-WEEKLY	4,470.92	4,694.31	4,929.23	5,175.69	5,434.62	5,706.46
HOURLY	55.8865	58.6788	61.6154	64.6962	67.9327	71.3308
Lgy Bonus 20	242.18	254.28	267.00	280.35	294.38	309.10
Lgy Bonus 25	484.35	508.55	534.00	560.70	588.75	618.20
Lgy Bonus 30	726.53	762.83	801.00	841.05	883.13	927.30

**131 Plan Check Engineer**  
**131 Transit Operations Manager**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	119,148.00	125,100.00	131,352.00	137,916.00	144,816.00	152,052.00
MONTHLY	9,929.00	10,425.00	10,946.00	11,493.00	12,068.00	12,671.00
BI-WEEKLY	4,582.62	4,811.54	5,052.00	5,304.46	5,569.85	5,848.15
HOURLY	57.2827	60.1442	63.1500	66.3058	69.6231	73.1019
Lgy Bonus 20	248.23	260.63	273.65	287.33	301.70	316.78
Lgy Bonus 25	496.45	521.25	547.30	574.65	603.40	633.55
Lgy Bonus 30	744.68	781.88	820.95	861.98	905.10	950.33

**132 FCC Therapist/Trainer II**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	122,124.00	128,232.00	134,640.00	141,372.00	148,440.00	155,868.00
MONTHLY	10,177.00	10,686.00	11,220.00	11,781.00	12,370.00	12,989.00
BI-WEEKLY	4,697.08	4,932.00	5,178.46	5,437.38	5,709.23	5,994.92
HOURLY	58.7135	61.6500	64.7308	67.9673	71.3654	74.9365
Lgy Bonus 20	254.43	267.15	280.50	294.53	309.25	324.73
Lgy Bonus 25	508.85	534.30	561.00	589.05	618.50	649.45
Lgy Bonus 30	763.28	801.45	841.50	883.58	927.75	974.18

**133 Human Resources Manager  
133 Public Works Superintendent**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	125,172.00	131,436.00	138,012.00	144,912.00	152,160.00	159,768.00
MONTHLY	10,431.00	10,953.00	11,501.00	12,076.00	12,680.00	13,314.00
BI-WEEKLY	4,814.31	5,055.23	5,308.15	5,573.54	5,852.31	6,144.92
HOURLY	60.1788	63.1904	66.3519	69.6692	73.1538	76.8115
Lgy Bonus 20	260.78	273.83	287.53	301.90	317.00	332.85
Lgy Bonus 25	521.55	547.65	575.05	603.80	634.00	665.70
Lgy Bonus 30	782.33	821.48	862.58	905.70	951.00	998.55

**134 Assistant to the City Manager**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	128,304.00	134,724.00	141,456.00	148,524.00	155,952.00	163,752.00
MONTHLY	10,692.00	11,227.00	11,788.00	12,377.00	12,996.00	13,646.00
BI-WEEKLY	4,934.77	5,181.69	5,440.62	5,712.46	5,998.15	6,298.15
HOURLY	61.6846	64.7712	68.0077	71.4058	74.9769	78.7269
Lgy Bonus 20	267.30	280.68	294.70	309.43	324.90	341.15
Lgy Bonus 25	534.60	561.35	589.40	618.85	649.80	682.30
Lgy Bonus 30	801.90	842.03	884.10	928.28	974.70	1023.45

**135**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	131,508.00	138,084.00	144,984.00	152,232.00	159,840.00	167,832.00
MONTHLY	10,959.00	11,507.00	12,082.00	12,686.00	13,320.00	13,986.00
BI-WEEKLY	5,058.00	5,310.92	5,576.31	5,855.08	6,147.69	6,455.08
HOURLY	63.2250	66.3865	69.7038	73.1885	76.8462	80.6885
Lgy Bonus 20	273.98	287.68	302.05	317.15	333.00	349.65
Lgy Bonus 25	547.95	575.35	604.10	634.30	666.00	699.30
Lgy Bonus 30	821.93	863.03	906.15	951.45	999.00	1048.95

**136**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	134,796.00	141,540.00	148,620.00	156,048.00	163,848.00	172,044.00
MONTHLY	11,233.00	11,795.00	12,385.00	13,004.00	13,654.00	14,337.00
BI-WEEKLY	5,184.46	5,443.85	5,716.15	6,001.85	6,301.85	6,617.08
HOURLY	64.8058	68.0481	71.4519	75.0231	78.7731	82.7135
Lgy Bonus 20	280.83	294.88	309.63	325.10	341.35	358.43
Lgy Bonus 25	561.65	589.75	619.25	650.20	682.70	716.85
Lgy Bonus 30	842.48	884.63	928.88	975.30	1024.05	1075.28

**137**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	138,168.00	145,080.00	152,340.00	159,960.00	167,964.00	176,364.00
MONTHLY	11,514.00	12,090.00	12,695.00	13,330.00	13,997.00	14,697.00
BI-WEEKLY	5,314.15	5,580.00	5,859.23	6,152.31	6,460.15	6,783.23
HOURLY	66.4269	69.7500	73.2404	76.9038	80.7519	84.7904
Lgy Bonus 20	287.85	302.25	317.38	333.25	349.93	367.43
Lgy Bonus 25	575.70	604.50	634.75	666.50	699.85	734.85
Lgy Bonus 30	863.55	906.75	952.13	999.75	1049.78	1102.28

**138 Chief Fiscal Officer**  
**138 Principal Civil Engineer**  
**138 Transit Administrative Officer**  
**138 Transit Operations Officer**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	141,624.00	148,704.00	156,144.00	163,956.00	172,152.00	180,756.00
MONTHLY	11,802.00	12,392.00	13,012.00	13,663.00	14,346.00	15,063.00
BI-WEEKLY	5,447.08	5,719.38	6,005.54	6,306.00	6,621.23	6,952.15
HOURLY	68.0885	71.4923	75.0692	78.8250	82.7654	86.9019
Lgy Bonus 20	295.05	309.80	325.30	341.58	358.65	376.58
Lgy Bonus 25	590.10	619.60	650.60	683.15	717.30	753.15
Lgy Bonus 30	885.15	929.40	975.90	1024.73	1075.95	1129.73

**139**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	145,164.00	152,424.00	160,044.00	168,048.00	176,448.00	185,268.00
MONTHLY	12,097.00	12,702.00	13,337.00	14,004.00	14,704.00	15,439.00
BI-WEEKLY	5,583.23	5,862.46	6,155.54	6,463.38	6,786.46	7,125.69
HOURLY	69.7904	73.2808	76.9442	80.7923	84.8308	89.0712
Lgy Bonus 20	302.43	317.55	333.43	350.10	367.60	385.98
Lgy Bonus 25	604.85	635.10	666.85	700.20	735.20	771.95
Lgy Bonus 30	907.28	952.65	1000.28	1050.30	1102.80	1157.93

**140**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	148,788.00	156,228.00	164,040.00	172,248.00	180,864.00	189,912.00
MONTHLY	12,399.00	13,019.00	13,670.00	14,354.00	15,072.00	15,826.00
BI-WEEKLY	5,722.62	6,008.77	6,309.23	6,624.92	6,956.31	7,304.31
HOURLY	71.5327	75.1096	78.8654	82.8115	86.9538	91.3038
Lgy Bonus 20	309.98	325.48	341.75	358.85	376.80	395.65
Lgy Bonus 25	619.95	650.95	683.50	717.70	753.60	791.30
Lgy Bonus 30	929.93	976.43	1025.25	1076.55	1130.40	1186.95

**141 Assistant Director of Transportation**  
**141 Assistant Public Works Director/City Engineer**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	152,508.00	160,128.00	168,132.00	176,544.00	185,376.00	194,640.00
MONTHLY	12,709.00	13,344.00	14,011.00	14,712.00	15,448.00	16,220.00
BI-WEEKLY	5,865.69	6,158.77	6,466.62	6,790.15	7,129.85	7,486.15
HOURLY	73.3212	76.9846	80.8327	84.8769	89.1231	93.5769
Lgy Bonus 20	317.73	333.60	350.28	367.80	386.20	405.50
Lgy Bonus 25	635.45	667.20	700.55	735.60	772.40	811.00
Lgy Bonus 30	953.18	1000.80	1050.83	1103.40	1158.60	1216.50

**142**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	156,324.00	164,136.00	172,344.00	180,960.00	190,008.00	199,512.00
MONTHLY	13,027.00	13,678.00	14,362.00	15,080.00	15,834.00	16,626.00
BI-WEEKLY	6,012.46	6,312.92	6,628.62	6,960.00	7,308.00	7,673.54
HOURLY	75.1558	78.9115	82.8577	87.0000	91.3500	95.9192
Lgy Bonus 20	325.68	341.95	359.05	377.00	395.85	415.65
Lgy Bonus 25	651.35	683.90	718.10	754.00	791.70	831.30
Lgy Bonus 30	977.03	1025.85	1077.15	1131.00	1187.55	1246.95

**143**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	160,236.00	168,252.00	176,664.00	185,496.00	194,772.00	204,516.00
MONTHLY	13,353.00	14,021.00	14,722.00	15,458.00	16,231.00	17,043.00
BI-WEEKLY	6,162.92	6,471.23	6,794.77	7,134.46	7,491.23	7,866.00
HOURLY	77.0365	80.8904	84.9346	89.1808	93.6404	98.3250
Lgy Bonus 20	333.83	350.53	368.05	386.45	405.78	426.08
Lgy Bonus 25	667.65	701.05	736.10	772.90	811.55	852.15
Lgy Bonus 30	1001.48	1051.58	1104.15	1159.35	1217.33	1278.23

**144**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	164,244.00	172,452.00	181,080.00	190,140.00	199,644.00	209,628.00
MONTHLY	13,687.00	14,371.00	15,090.00	15,845.00	16,637.00	17,469.00
BI-WEEKLY	6,317.08	6,632.77	6,964.62	7,313.08	7,678.62	8,062.62
HOURLY	78.9635	82.9096	87.0577	91.4135	95.9827	100.7827
Lgy Bonus 20	342.18	359.28	377.25	396.13	415.93	436.73
Lgy Bonus 25	684.35	718.55	754.50	792.25	831.85	873.45
Lgy Bonus 30	1026.53	1077.83	1131.75	1188.38	1247.78	1310.18

**145**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	168,348.00	176,760.00	185,604.00	194,880.00	204,624.00	214,860.00
MONTHLY	14,029.00	14,730.00	15,467.00	16,240.00	17,052.00	17,905.00
BI-WEEKLY	6,474.92	6,798.46	7,138.62	7,495.38	7,870.15	8,263.85
HOURLY	80.9365	84.9808	89.2327	93.6923	98.3769	103.2981
Lgy Bonus 20	350.73	368.25	386.68	406.00	426.30	447.63
Lgy Bonus 25	701.45	736.50	773.35	812.00	852.60	895.25
Lgy Bonus 30	1052.18	1104.75	1160.03	1218.00	1278.90	1342.88

**146**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	172,560.00	181,188.00	190,248.00	199,764.00	209,748.00	220,236.00
MONTHLY	14,380.00	15,099.00	15,854.00	16,647.00	17,479.00	18,353.00
BI-WEEKLY	6,636.92	6,968.77	7,317.23	7,683.23	8,067.23	8,470.62
HOURLY	82.9615	87.1096	91.4654	96.0404	100.8404	105.8827
Lgy Bonus 20	359.50	377.48	396.35	416.18	436.98	458.83
Lgy Bonus 25	719.00	754.95	792.70	832.35	873.95	917.65
Lgy Bonus 30	1078.50	1132.43	1189.05	1248.53	1310.93	1376.48



**147**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	176,880.00	185,724.00	195,012.00	204,768.00	215,004.00	225,756.00
MONTHLY	14,740.00	15,477.00	16,251.00	17,064.00	17,917.00	18,813.00
BI-WEEKLY	6,803.08	7,143.23	7,500.46	7,875.69	8,269.38	8,682.92
HOURLY	85.0385	89.2904	93.7558	98.4462	103.3673	108.5365

Lgy Bonus 20	368.50	386.93	406.28	426.60	447.93	470.33
Lgy Bonus 25	737.00	773.85	812.55	853.20	895.85	940.65
Lgy Bonus 30	1105.50	1160.78	1218.83	1279.80	1343.78	1410.98

**148**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	181,308.00	190,368.00	199,884.00	209,880.00	220,380.00	231,396.00
MONTHLY	15,109.00	15,864.00	16,657.00	17,490.00	18,365.00	19,283.00
BI-WEEKLY	6,973.38	7,321.85	7,687.85	8,072.31	8,476.15	8,899.85
HOURLY	87.1673	91.5231	96.0981	100.9038	105.9519	111.2481

Lgy Bonus 20	377.73	396.60	416.43	437.25	459.13	482.08
Lgy Bonus 25	755.45	793.20	832.85	874.50	918.25	964.15
Lgy Bonus 30	1133.18	1189.80	1249.28	1311.75	1377.38	1446.23

**149**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	185,844.00	195,132.00	204,888.00	215,136.00	225,888.00	237,180.00
MONTHLY	15,487.00	16,261.00	17,074.00	17,928.00	18,824.00	19,765.00
BI-WEEKLY	7,147.85	7,505.08	7,880.31	8,274.46	8,688.00	9,122.31
HOURLY	89.3481	93.8135	98.5038	103.4308	108.6000	114.0288

Lgy Bonus 20	387.18	406.53	426.85	448.20	470.60	494.13
Lgy Bonus 25	774.35	813.05	853.70	896.40	941.20	988.25
Lgy Bonus 30	1161.53	1219.58	1280.55	1344.60	1411.80	1482.38

**150 Joint Powers Authority Accountant**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	156,000.00					
MONTHLY	13,000.00					
BI-WEEKLY	6,000.00					
HOURLY	75.0000					

<b>200 Police Trainee</b>						
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	80,640.00	-	-	-	-	-
MONTHLY	6,720.00	-	-	-	-	-
BI-WEEKLY	3,101.54	-	-	-	-	-
HOURLY	38.7692	-	-	-	-	-
<b>201 Police Officer</b>						
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	94,872.00	99,600.00	104,592.00	109,812.00	115,320.00	121,080.00
MONTHLY	7,906.00	8,300.00	8,716.00	9,151.00	9,610.00	10,090.00
BI-WEEKLY	3,648.92	3,830.77	4,022.77	4,223.54	4,435.38	4,656.92
HOURLY	45.6115	47.8846	50.2846	52.7942	55.4423	58.2115
EDUCATIONAL INCENTIVE BONUS						
AA	1,303.96	1,303.96	1,303.96	1,303.96	1,303.96	1,303.96
BA	1,819.96	1,819.96	1,819.96	1,819.96	1,819.96	1,819.96
SPECIALIST	649.52	649.52	649.52	649.52	649.52	649.52
Lgy Bonus 7	365.00	365.00	365.00	365.00	365.00	365.00
Lgy Bonus 12	520.00	520.00	520.00	520.00	520.00	520.00
Lgy Bonus 20	915.30	935.00	955.80	977.55	1,000.50	1,024.50
Lgy Bonus 26	1,310.60	1,350.00	1,391.60	1,435.10	1,481.00	1,529.00
<b>203 Police Sergeant</b>						
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	121,128.00	127,188.00	133,536.00	140,220.00	147,240.00	154,596.00
MONTHLY	10,094.00	10,599.00	11,128.00	11,685.00	12,270.00	12,883.00
BI-WEEKLY	4,658.77	4,891.85	5,136.00	5,393.08	5,663.08	5,946.00
HOURLY	58.2346	61.1481	64.2000	67.4135	70.7885	74.3250
EDUCATIONAL INCENTIVE BONUS						
AA	1,612.53	1,612.53	1,612.53	1,612.53	1,612.53	1,612.53
BA	2,230.53	2,230.53	2,230.53	2,230.53	2,230.53	2,230.53
SPECIAL DUTY PAY	420.00	420.00	420.00	420.00	420.00	420.00
Lgy Bonus 7	326.00	326.00	326.00	326.00	326.00	326.00
Lgy Bonus 12	520.00	520.00	520.00	520.00	520.00	520.00
Lgy Bonus 20	1,024.70	1,049.95	1,076.40	1,104.25	1,133.50	1,164.15
Lgy Bonus 26	1,529.40	1,579.90	1,632.80	1,688.50	1,747.00	1,808.30

**227 Police Lieutenant**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	162,720.00	170,856.00	179,400.00	188,376.00	197,796.00	207,684.00
MONTHLY	13,560.00	14,238.00	14,950.00	15,698.00	16,483.00	17,307.00
BI-WEEKLY	6,258.46	6,571.38	6,900.00	7,245.23	7,607.54	7,987.85
HOURLY	78.2308	82.1423	86.2500	90.5654	95.0942	99.8481

## EDUCATIONAL INCENTIVE BONUS

BA	1,766.44	1,837.84	1,912.84	1,991.56	2,074.24	2,161.00
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CA POST Mgmt. Cert.	678.00	711.90	747.50	784.90	824.15	865.35
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Lgy Bonus 20	678.00	711.90	747.50	784.90	824.15	865.35
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Lgy Bonus 26	1,356.00	1,423.80	1,495.00	1,569.80	1,648.30	1,730.70
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**231 Police Captain**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	193,476.00	203,148.00	213,300.00	223,968.00	235,164.00	246,924.00
MONTHLY	16,123.00	16,929.00	17,775.00	18,664.00	19,597.00	20,577.00
BI-WEEKLY	7,441.38	7,813.38	8,203.85	8,614.15	9,044.77	9,497.08
HOURLY	93.0173	97.6673	102.5481	107.6769	113.0596	118.7135

## EDUCATIONAL INCENTIVE BONUS

BA	2,036.08	2,120.92	2,209.96	2,303.56	2,401.84	2,505.04
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CA POST Mgmt. Cert.	806.15	846.45	888.75	933.20	979.85	1,028.85
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Lgy Bonus 20	806.15	846.45	888.75	933.20	979.85	1,028.85
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Lgy Bonus 26	1,612.30	1,692.90	1,777.50	1,866.40	1,959.70	2,057.70
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**232 Deputy Police Chief**

STEP	*1*
ANNUAL	238,812.00
MONTHLY	19,901.00
BI-WEEKLY	9,185.08
HOURLY	114.8135

## EDUCATIONAL INCENTIVE BONUS

BA	2,588.12
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CA POST Mgmt. Cert.	995.05
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Lgy Bonus 20	995.05
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Lgy Bonus 26	1,990.10
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**301 Mayor**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	11,400.00					
MONTHLY	950.00					
BI-WEEKLY	438.46					
HOURLY	5.4808					

**302 Councilmember**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	7,800.00					
MONTHLY	650.00					
BI-WEEKLY	300.00					
HOURLY	3.7500					

**303 City Clerk**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	12,000.00					
MONTHLY	1,000.00					
BI-WEEKLY	461.54					
HOURLY	5.7692					

**304 City Treasurer**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	6,000.00					
MONTHLY	500.00					
BI-WEEKLY	230.77					
HOURLY	2.8846					

**305 Youth Commissioner**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	300.00	-	-	-	-	-
MONTHLY	25.00	-	-	-	-	-
BI-WEEKLY	11.54	-	-	-	-	-
HOURLY	0.1442	-	-	-	-	-

**306 Gardena Beautification Commissioner**  
**306 Gardena Economic Business Advisory Commissioner**  
**306 Human Services Commissioner**  
**306 Recreation Commissioner**  
**306 Rent Mediation Board Member**  
**306 Senior Citizens Commissioner**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	600.00	-	-	-	-	-
MONTHLY	50.00	-	-	-	-	-
BI-WEEKLY	23.08	-	-	-	-	-
HOURLY	0.2885	-	-	-	-	-

**308 Planning Commissioner**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	1,200.00	-	-	-	-	-
MONTHLY	100.00	-	-	-	-	-
BI-WEEKLY	46.15	-	-	-	-	-
HOURLY	0.5769	-	-	-	-	-

**330 Department Heads**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	176,040.00	184,848.00	194,088.00	203,796.00	213,984.00	224,688.00
MONTHLY	14,670.00	15,404.00	16,174.00	16,983.00	17,832.00	18,724.00
BI-WEEKLY	6,770.77	7,109.54	7,464.92	7,838.31	8,230.15	8,641.85
HOURLY	84.6346	88.8692	93.3115	97.9788	102.8769	108.0231
Lgy Bonus 20	366.75	385.10	404.35	424.58	445.80	468.10
Lgy Bonus 25	733.50	770.20	808.70	849.15	891.60	936.20
Lgy Bonus 30	1100.25	1155.30	1213.05	1273.73	1337.40	1404.30

**335 Deputy City Manager**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	184,848.00	194,088.00	203,796.00	213,984.00	224,688.00	235,920.00
MONTHLY	15,404.00	16,174.00	16,983.00	17,832.00	18,724.00	19,660.00
BI-WEEKLY	7,109.54	7,464.92	7,838.31	8,230.15	8,641.85	9,073.85
HOURLY	88.8692	93.3115	97.9788	102.8769	108.0231	113.4231
Lgy Bonus 20	385.10	404.35	424.58	445.80	468.10	491.50
Lgy Bonus 25	770.20	808.70	849.15	891.60	936.20	983.00
Lgy Bonus 30	1155.30	1213.05	1273.73	1337.40	1404.30	1474.50

**339 Assistant City Manager**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	193,236.00	202,896.00	213,036.00	223,692.00	234,876.00	246,624.00
MONTHLY	16,103.00	16,908.00	17,753.00	18,641.00	19,573.00	20,552.00
BI-WEEKLY	7,432.15	7,803.69	8,193.69	8,603.54	9,033.69	9,485.54
HOURLY	92.9019	97.5462	102.4212	107.5442	112.9212	118.5692
Lgy Bonus 20	402.58	422.70	443.83	466.03	489.33	513.80
Lgy Bonus 25	805.15	845.40	887.65	932.05	978.65	1027.60
Lgy Bonus 30	1207.73	1268.10	1331.48	1398.08	1467.98	1541.40

**340 Police Chief**

STEP	*1*
ANNUAL	279,531.16
MONTHLY	23,294.26
BI-WEEKLY	10,751.20
HOURLY	134.3900
Edu Incentive Pay	2,995.31
CA POST Mgmt. Cert.	2,329.43
Lgy Bonus 26	2,329.43

**350 City Manager**

STEP	*1*
ANNUAL	311,548.00
MONTHLY	25,962.33
BI-WEEKLY	11,982.62
HOURLY	149.7827



# PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

Regular PEQC Meeting Notice and Agenda

Website: [www.cityofgardena.org](http://www.cityofgardena.org)

**Tuesday, December 5, 2023 – 7:00 PM**

1700 W. 162nd Street, Gardena, California

## **REPORT OF ACTIONS**

### **6. PUBLIC HEARING ITEMS**

#### **6.A ZONE TEXT AMENDMENT #1-24**

Recommendation to the City Council on the adoption of Ordinance No. 1865 amending the Gardena Municipal Code Chapter 18.60 relating to Temporary Use Permits and Temporary Events Permits, amending Sections 5.08.170, 8.16.030, and 8.16.050 to delete the requirement for a temporary use permit for circuses, carnivals, and fireworks, amending Section 5.04.160 of Title 5 relating to permits, and finding the ordinance to be categorically exempt from the provisions of the California Environmental Quality Act pursuant to Guidelines section 156061(b)(3) and 15304 as a minor alteration to land.

[Staff Report - Temporary Use\\_Event.pdf](#)

[Attachment A - Resolution PC No. 01-24 \(Temporary Event Permits\)](#)

[Exhibit A - Draft Ordinance No 1865](#)

[Attachment B - Public Hearing Notice](#)

**Commission Action:** The Planning Commission approved Resolution No. PC 1-24, by a vote of 4-0, recommending that the City Council adopt Ordinance No. 1865 to repeal and readopt Chapter 18.60 relating to Temporary Use Permits and Temporary Events Permits, amend Sections 5.08.170, 8.16.030, and 8.16.050 to delete the requirement for a temporary use permit for circuses, carnivals, and fireworks, amending Section 5.04.160 of Title 5 relating to permits, with the changes recommended by staff, and finding the ordinance to be categorically exempt from the provisions of the California Environmental Quality Act pursuant to Guidelines section 156061(b)(3) and 15304 as a minor alteration to land.



# **City of Gardena**

## **Gardena City Council Meeting**

### **AGENDA REPORT SUMMARY**

Agenda Item No. 13.A  
Section: DEPARTMENTAL  
ITEMS - COMMUNITY  
DEVELOPMENT  
Meeting Date: January 23, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: 12-Month Pilot Commercial Façade Improvement Program Updates

#### **COUNCIL ACTION REQUIRED:**

**Staff Recommendation: Review the three (3) options and provide further direction to staff on the Pilot Commercial Façade Improvement Program.**

#### **RECOMMENDATION AND STAFF SUMMARY:**

Staff and the program consultant have been identifying properties and speaking with owners on Rosecrans Avenue that are in need of facade improvements. Many of these properties are experiencing structural deterioration due to aging buildings, insufficient maintenance, and non-compliance with building code standards. Considering the requirement of state prevailing wage rates and escalating construction costs, the initially approved grant amounts are not large enough to be attractive to applicants and insufficient to make a noticeable impact to a business' façade.

Staff and the consultant have had various discussions and conducted further research on other programs. Three (3) options for the Council to consider for the pilot program are as follows:

- Option 1: Delay the program to an indefinite time to see if construction costs possibly experience a decline in the near future;
- Option 2: Maintain and continue seeking applicants with the existing program of a \$25,000 grant or a \$40,000 matching grant, allowing a total budget up to \$80,000; or
- Option 3: Enhance each grant funding to \$60,000 and allow a matching grant of an additional amount up to \$60,000 with the requirement for the applicant's dollar-for-dollar match, allowing a total budget up to \$180,000.

#### **FINANCIAL IMPACT/COST:**

None

#### **ATTACHMENTS:**

[Staff Report-12-Month Pilot Facade Improvement Program Update.pdf](#)  
[Commercial Facade Improvement Program Guidelines.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is centered within a light gray rectangular box.

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Clint Osorio, City Manager





# **City of Gardena**

## **City Council Meeting**

Agenda Item No.: 13.A  
Department: Community Development  
Meeting Date: January 23, 2024  
12-MONTH PILOT COMMERCIAL  
FAÇADE IMPROVEMENT PROGRAM

### **AGENDA STAFF REPORT**

**AGENDA TITLE:** 12-MONTH PILOT COMMERCIAL FAÇADE IMPROVEMENT PROGRAM UPDATES.

#### **RECOMMENDATION:**

Staff respectfully recommends that Council review the three (3) options and provide further direction to staff on the 12-Month Pilot Commercial Façade Improvement Program.

#### **BACKGROUND:**

On June 27, 2023, the City Council approved the guidelines for a 12-month pilot Commercial Façade Improvement Program. The program would provide financial assistance to eligible businesses to improve the facades and landscaping of commercial properties, buildings and structures along Rosecrans Avenue between Vermont Avenue and Crenshaw Boulevard. The total amount allocated to this pilot program was \$250,000. The format of assistance initially proposed to be provided was as follows:

- Grant – Provides an amount up to Twenty-Five Thousand dollars (\$25,000) for commercial building façade improvements with no match requirement.

Or

- Matching Grant – Provides a matching grant of up to a maximum of Forty Thousand dollars (\$40,000). The total cost of the improvement work must be more than the Twenty-Five Thousand dollars (\$25,000) grant. Receipt of a matching grant requires the approved applicant to contribute a minimum of half of the total cost of the façade improvement costs.

#### **DISCUSSION:**

Since July 1<sup>st</sup>, 2023, City staff with MDG Associates, the program consultant, have been actively engaged in identifying businesses and properties along the pilot corridor that are in need of façade improvements and that would provide a positive impact to the area. Most of the identified businesses are dealing with structural deterioration caused not just by the aging of their

buildings but also by a lack of maintenance and non-compliance with current building code standards.

The extensiveness of the work required, the requirement of having to pay state prevailing wage rates, and along with today's construction costs, have increased both the project scope and costs beyond what was initially anticipated. The initially approved grant amounts are not large enough to be attractive to applicants and insufficient to make a noticeable impact to a business' façade.

Staff and the consultant have had various discussions and conducted further research on other programs. Three (3) options for the Council to consider for the pilot program are as follows:

- Option 1: Delay the program to an indefinite time to see if construction costs possibly experience a decline in the near future. Historically construction costs don't usually decline.
- Option 2: Maintain and continue seeking applicants with the existing program - With the applicant's match, the total project budget could reach up to \$80,000 (\$40,000 City and \$40,000 Applicant). Although this grant amount would enable the City to support approximately 5-8 businesses with a \$250,000 budget, given the current construction costs, the impact on each façade would be limited to painting, some signage improvements, and possibly minor lighting.
- Option 3: Enhance each grant funding to \$60,000 and allowing a matching grant of an additional amount up to \$60,000. The additional amount would require the applicant's dollar-for-dollar match. However, with the applicant's match, the total project budget could reach up to \$180,000 (\$120,000 City and \$60,000 Applicant). While the revised grant amount would position us more competitively compared to neighboring cities' programs and obtain a noticeable façade improvement to a building, it's important to note that this adjustment would limit the number of projects funded. It is estimated that two comprehensive projects could be completed with a \$250,000 budget.

### **CONCLUSION:**

Staff respectfully recommends that Council review the three (3) options and provide direction to staff.

### **FISCAL IMPACT:**

None

### **ATTACHMENTS:**

1. Program Guideline June 2023

Submitted by: \_\_\_\_\_  
Greg S. Tsujiuchi

Date: 1/23/2024



**CITY OF GARDENA**

**COMMERCIAL FAÇADE  
IMPROVEMENT PROGRAM**

**PROGRAM GUIDELINES**

**CITY OF GARDENA**  
**Commercial Façade Improvement Program Guidelines**

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## SECTION I - OVERVIEW OF PROGRAM

### A. Purpose, Goal and Objective of Program

The purpose of the Commercial Façade Improvement Program (“Program”) is to provide financial assistance to property and business owners with the renovation of commercial buildings and structures along Rosecrans Avenue between Vermont Avenue and Crenshaw Boulevard (“Target Areas”).

The goal of this program is to facilitate commercial revitalization; stimulate private investment; upgrade the physical image of the City; and generate shopping, tourism, and a pleasant walking environment by improving the visual aesthetics of the Target Areas with enhancements in design, color schemes and building facades through the use of the City of Gardena (“City”) Funds.

The program objective is to provide financial assistance to property owners to make listed facade improvements and correct certain code violations to commercial buildings and to revitalize the City's commercial building stock.

### B. Source of Funds and Relationship with Grantor

The source of funds for this program is the City through General Funds and other funding as available. As a disbursing agent for these funds, the City will provide administrative services for the Program activities. As such, the City staff with the assistance of a Program Consultant, will be marketing the Program by utilizing the City website, social media, and City’s seasonal; brochure. Flyers and informational pamphlets will be distributed to potential program applicants. Additionally, a Program Consultant will be processing and packaging all improvement grants for the Program, performing on-site inspections, and acting as a quality control agent relative to Program activity. The City has established policies and procedures to conform with Federal, State, and local rules and regulations.

### C. Types of Assistance Available

Assistance shall be available to eligible property owners, within the eligible areas, in the form of a grant. The City’s staff will review each application to assure that the Improvement work proposed will accomplish the goals set by the City. All grants will require majority approval by the City staff to obtain assistance.

Grant assistance shall be available to eligible commercial property and/or business owners who meet the requirements of Section II and III. Grants shall be provided as follows:

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If the City provides all the project funding without a match from the applicant, the maximum grant shall be up to \$25,000. However, applicants are encouraged to match City funds and therefore the maximum grant shall be increased to \$40,000 if the applicant matches the City's grant amount.

- Grant – This grant provides the amount up to Twenty-Five Thousand dollars (\$25,000) for commercial building façade improvements with no match requirement. Projects must be completed within 6 months of Building Permit issuance.
- Matching Grant – This grant will provide a matching grant of up to a maximum of Forty Thousand dollars (\$40,000). The total cost of the improvement work must be more than Twenty-Five Thousand dollars (\$25,000). Receipt of a matching grant requires the approved applicant to contribute a minimum of half of the total cost of the façade improvement costs. Projects must be completed within 9 months of Building Permit issuance.

Additional grant funds may be awarded on a case-by-case basis, if needed to comply with required compliance (i.e., ADA requirements) and approved by the Director of Community Development.

Program funds may also be used to pay for architectural services, City planning entitlement processing, and building plan check and permit fees associated with the Improvement work proposed under the Program. If the applicant withdraws their application for assistance or fails to implement the Improvement within 90 days after funds are used for payment of architectural services, and/or City application fees, the applicant shall be required to reimburse the City for all funds paid to the architect and/or City.

## **SECTION II - APPLICANT ELIGIBILITY REQUIREMENTS**

### **A. Property Ownership**

The applicant(s) must be either the current commercial property owner(s) or the current business owner(s) (tenant) to be eligible for Program assistance. Individuals, partnerships, corporations, nonprofit corporations and other legal entities may apply for assistance. The existing grant deed must list all current owners of the property. Property owner(s) shall be construed to be any person(s) or legal entity that holds title to the subject property. In the case of multiple ownership, the signature of each titleholder is required on all appropriate documents. The City will verify property ownership and require all persons currently on

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title to give written consent to all work proposed to be performed on the property prior to initiating such work.

If both the property owner and business owner (tenant) apply for participation in the Commercial Façade Improvement Program, the owner of the property will have priority over the business owner.

**B. Utilization**

As a result of participating in this Improvement program, it must be adequately demonstrated that the subject property will continue to be utilized for commercial purposes as provided by the City's adopted Land Use Element and Zoning Ordinance.

**C. Program Exclusions**

The following businesses are not eligible to receive Program assistance: residential rental buildings (apartments), unless connected to mixed use building, home-based businesses, structures not facing the public right-of-way, and banks.

## **SECTION III - PROPERTY ELIGIBILITY REQUIREMENTS**

**A. Eligible Area under the Program**

To be eligible for the Program, the property to be rehabilitated must be located within the City limits of the City of Gardena.

**B. Minimum Property Improvement Standards**

All work performed under the provisions of this Program shall meet all applicable standards contained in the City's adopted zoning ordinance, local building and safety codes, and the Uniform Building Code and such other codes as designated by the Planning Department and Building and Safety Department. The City's Municipal and Zoning Ordinance can be viewed on the City's web site at <https://www.codepublishing.com/CA/Gardena/>.

**C. Eligible Structures**

Buildings or structures eligible for Improvement under this Program must be commercially zoned and developed for uses permitted by the local regulations. Non-conforming commercial buildings and uses may be assisted if the City finds that such assistance will be in the public's interest and consistent with local regulations and ordinances.

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To be eligible for the Program assistance, the property to be rehabilitated must be located in Gardena and meet the following requirements:

- Commercial building must be dilapidated or blighted
- Storefront must be visible from the street

#### **D. Improvement Priority Repair**

The funds may be used for the improvement of the exterior of the commercial building and soft costs directly associated with the exterior Improvement. Eligible improvement elements may include, but are not limited to:

- exterior refinishing
- signage
- awnings
- windows
- doors
- lighting
- paint
- decorative improvements
- landscaping
- Outdoor Security Cameras/Devices
- The eligibility of other improvements will be examined by the Director of Community Development on a case-by-case basis.

Program assistance may, at the discretion of the City, be used for Building Code violations and American with Disabilities Act (ADA) compliance requirements as identified by the City. ADA compliance must be met prior to project completion.

All improvements must be physically attached to the property and permanent in nature. City staff will recommend specific improvements based on site analysis or architectural design recommendations. Applicants must incorporate two or more eligible improvement elements. Only improvements made to the street-facing portion of the building are eligible.

Additionally, to participate in the Program, all non-permitted signage on the property to be rehabilitated, whether on the building or a pole/free standing sign, must be brought up to compliance with the City's Municipal Code and maintained in conformance with the Sign Ordinance of the City.

#### **E. Uses Not Eligible**



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Funds may not be used for improvements that are not permanent or mounted or affixed to the building or the sidewalk. Ineligible uses include but are not limited to:

- Vinyl letter signage (windows)
- Portable signs, such as sandwich board or A-frame signs; signs not mounted or attached to storefronts
- Flags or banners
- Benches and trash receptacles
- Tables, chairs, or umbrellas
- Murals
- The ineligibility of other improvements will be examined by the Director of Community Development on a case-by-case basis.

#### **F. Permit and Entitlement Fees**

In addition to the eligible direct construction costs, grant funds may be used to pay Building Department plan check and building permit fees; Planning entitlement fees; and any other fee(s) determined by the City to be necessary and directly associated with the commercial Improvement work being performed under this program (see Section I).

## **SECTION IV – PROGRAM PROCEDURES**

#### **A. Applicant Intake and Eligibility Determination**

1. Application. Property owners and business owners may apply for program assistance by downloading an application form available online at [www.cityofgardena.org](http://www.cityofgardena.org) or completing an application available at City Hall and submitting such materials to the City of Gardena's Community Development Department. Applications will be reviewed in the order in which they are received. The City will maintain a waiting list for all prospective participants.
2. Verification and Eligibility Determination. The City shall verify all information as necessary. Applicants will be notified in writing regarding eligibility status.
3. Improvement Feasibility Determination. Once an applicant has been determined to meet eligibility requirements, an initial inspection of the property will be made by the City to determine the extent of any code violations as well as any health and safety issues that need to be corrected pursuant to the provisions of this assistance program.
4. Processing. As a goal, processing time from the date the City determines that the

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applicant is eligible for assistance under the Program until a grant is approved or denied shall be ninety (90) days.

5. Approval and Notifications. Applications shall be reviewed by the City staff to ensure that the information provided is complete and accurate. Once the applicant's application has been deemed complete, the City staff will meet with the applicant to determine the Improvement work that is proposed for the building. The determination will include the site improvements that will be required by the applicant as part of the grant acceptance requirements.

In order to obtain a grant, applicants must meet all property and eligibility guidelines in effect at the time of approval. Applicants will be provided with written notification of approval or denial. The applicant will be required to enter into a Participation Agreement with the City and a separate Construction Agreement with the contractor performing the work.

6. Grant Agreement: The Commercial Façade Improvement Grant Agreement is an agreement between the City and the Property Owner that links the grant documents to the completion of the Façade Improvement Project by the Owner. It is a contract between the City and the applicant setting forth the terms and conditions of the grant of Program funds, specifically:

- Source of funding.
- Applicable funding source requirements.
- Conditions of program eligibility.
- Amount granted.
- Basic use of the funds.

Property owner and/or business owner must be aware that Program funds will not be committed or approved by the City until the designated Program representative signs the Grant Agreement.

7. Owners Indemnity: To the furthest extent allowed by law, Property Owner shall indemnify, hold harmless and defend City and each of its officers, officials, employees, agents, consultants and volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by City, Property Owner or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fees and litigation expenses), arising or alleged to have arisen directly or indirectly out of participation in the Commercial Façade Improvement Program ("Program"). Property Owner's obligations under the preceding sentence shall apply regardless of whether City or

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any of its officers, officials, employees, agents, consultants or volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of City or any of its officers, officials, employees, agents, consultants or volunteers.

If Property Owner should contract all or any portion of the work to be performed under this Program, Property Owner shall require each consultant and/or contractor to indemnify, hold harmless and defend City and each of its officers, officials, employees, agents and volunteers in accordance with the terms of the preceding paragraph.

This section shall survive termination or expiration of Property Owner's participation in the Program.

8. Insurance: During Property Owner's participation in the Commercial Façade Improvement Program ("Program") and specifically during the course of construction, Property Owner shall pay for and maintain in full force and effect all policies of insurance required hereunder with an insurance company(ies) either (i) admitted by the California Insurance Commissioner to do business in the State of California and rated not less than "A- VII" in Best's Insurance Rating Guide, or (ii) as may be authorized in writing by Director of Community Development or his/her designee at any time and in his/her sole discretion. The following policy of insurance is required:

- A. PROPERTY INSURANCE covering the Project premises against all risks of loss at full replacement cost with no coinsurance penalty provision.

Property Owner shall be responsible for payment of any deductibles contained in any insurance policies required hereunder and Property owner shall also be responsible for payment of any self-insured retentions. Any deductibles or self-insured retentions must be declared to, and approved by, the Director of Community Development or his/her designee. At no time shall City be responsible for the payment of any deductibles or self-insured retentions.

All policies of insurance required hereunder shall be endorsed to provide that the coverage shall not be cancelled, non-renewed, reduced in coverage or in limits except after 30 calendar day written notice has been given to City. Upon issuance by the insurer, broker, or agent of a notice of cancellation, non-renewal, or reduction in coverage or in limits, Property Owner shall furnish City with a new certificate and applicable endorsements for such policy(ies). In the event any policy is due to expire during the Property Owner's participation in the Program, Property

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Owner shall provide a new certificate, and applicable endorsements, evidencing renewal of such policy not less than 15 calendar days prior to the expiration date of the expiring policy.

The Property insurance policies shall name the City as a loss payee to the extent of the monetary value of the Grant.

Property Owner shall furnish City with all certificate(s) and applicable endorsements effecting coverage required hereunder. **All certificates and applicable endorsements are to be received and approved by Director of Community Development or his/her designee in his/her sole discretion prior to City's issuance of the Grant.** Upon request of City, Property Owner shall immediately furnish City with a complete copy of any insurance policy required hereunder, including all endorsements, with said copy certified by the underwriter to be a true and correct copy of the original policy. This requirement shall survive expiration or termination of Property Owner's participation in the Program.

Any failure to maintain the required insurance shall be sufficient cause for City to terminate Property Owner's participation in the Program.

## **B. Procurement and Contractor Selection**

1. Pre-Bid Meeting. The City shall prepare a bid package including instructions to bidders, work description, and plans. The City shall also schedule an on-site mandatory pre-bid meeting for all projects to review site conditions and provide clarification of proposed scope of work.
2. Procurement. The City shall maintain a list of qualified contractors and subcontractors who have expressed interest in bidding on Improvement work and have been cleared by the State Contractors License Board and are not listed on the debarred, suspended or ineligible contractors list as per 24 CFR part 5. The City will coordinate with the property owner or business owner to obtain at least three (3) estimates from qualified contractors for each Improvement project. The property owner(s) or business owners shall be responsible for obtaining estimates for improvements. Estimates shall be submitted to the City in the prescribed form.
3. Selection. The applicant will make the final contractor selection from among three (3) qualified contractors who submit construction estimates. In case where the applicant desires to award the construction contract to an approved contractor other than the lowest responsible bidder, the City may set the amount of the award equal to the amount of the bid of the lowest responsible bidder. The applicant shall be responsible for any difference in the cost of construction.

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4. Contractor Insurance/License File. The City shall maintain a file for each contractor performing work pursuant to the terms and conditions of this program. The applicant shall obtain these documents and as part of the file shall include the following information:

- A. Contractor's social security number or federal tax ID number;
- B. Completed W-9 form
- C. Copies of the contractor's current liability and workers compensation insurance policies in addition to others noted under "Insurance for Contractor" below;
- D. Copies of the contractor's current California Contractor's License;
- E. Contractor's certification regarding equal employment opportunity;
- F. All required Davis-Bacon information and certifications;
- G. Copy of contractor's City Business License; and
- H. A list of project sub-contractors (including State Contractors License number) to be used by the General Contractor.

Any contractor with lapsed General Liability and/or Workers Compensation insurance or a valid state contractor's license shall be removed from the job until they are able to provide proof of current insurance and/or license. All contractors shall be required to obtain a City Business License prior to the issuance of a building permit.

5. Indemnity for Contractor. The following will be included in all contractor and subcontractor agreements and required of all contractors under the Commercial Façade Improvement Program:

To the furthest extent allowed by law, Contractor shall indemnify, hold harmless and defend Property Owner, City and each of City's officers, officials, employees, agents, consultants and volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by Property Owner, City, Contractor or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fees and litigation expenses), arising or alleged to have arisen directly or indirectly out of the participation in and performance of work under the Commercial Façade Improvement Program (Program"). Contractor's obligations under the preceding sentence shall apply regardless of whether Property Owner, City or any of City's officers, officials, employees, agents, consultants or volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of

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Property Owner, City or any of City's officers, officials, employees, agents, consultants or volunteers.

If Contractor should subcontract all or any portion of the work to be performed under this Program, Contractor shall require each subcontractor to indemnify, hold harmless and defend Property Owner, City and each of City's officers, officials, employees, agents, consultants and volunteers in accordance with the terms of the preceding paragraph.

This section shall survive termination or expiration of Contractor's participation in and performance of work under this Program.

6. Insurance for Contractor. The following will be included in all contractor agreements and required of all contractors under the Commercial Façade Improvement Program:

Throughout Contractor's participation in and performance of work under the Commercial Façade Improvement Program ("Program"), Contractor shall pay for and maintain in full force and effect all policies of insurance required hereunder with an insurance company(ies) either (i) admitted by the California Insurance Commissioner to do business in the State of California and rated not less than "A-VII" in Best's Insurance Rating Guide, or (ii) as may be authorized in writing by Director of Community Development or his/her designee at any time and in his/her sole discretion. The following policies of insurance are required:

- A. COMMERCIAL GENERAL LIABILITY insurance which shall be at least as broad as the most current version of Insurance Services Office (ISO) Commercial General Liability Coverage Form CG 00 01 and include insurance for "bodily injury," "property damage" and "personal and advertising injury" with coverage for premises and operations (including the use of owned and non-owned equipment), products and completed operations, and contractual liability (including, without limitation, indemnity obligations under the Agreement) with limits of liability of not less than the following:

\$1,000,000 per occurrence for bodily injury and property damage

\$1,000,000 per occurrence for personal and advertising injury

\$2,000,000 aggregate for products and completed operations

\$2,000,000 general aggregate

- B. COMMERCIAL AUTOMOBILE LIABILITY insurance which shall be at least as broad as the most current version of Insurance Service Office (ISO) Business Auto Coverage Form CA 00 01, and include coverage for all owned, hired,

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and non-owned automobiles or other licensed vehicles (Code 1 - Any Auto) with limits of liability of not less than \$1,000,000 per accident for bodily injury and property damage.

- C. WORKERS' COMPENSATION insurance as required under the California Labor Code.
- D. EMPLOYERS' LIABILITY insurance with limits of liability of not less than \$1,000,000 each accident, \$1,000,000 disease policy limit and \$1,000,000 disease each employee.

In the event Contractor purchases an Umbrella or Excess insurance policy(ies) to meet the minimum limits of insurance set forth above, this insurance policy(ies) shall "follow form" and afford no less coverage than the primary insurance policy(ies).

Contractor shall be responsible for payment of any deductibles contained in any insurance policies required hereunder and Contractor shall also be responsible for payment of any self-insured retentions. Any deductibles or self-insured retentions must be declared to, and approved by, the Director of Community Development or his/her designee in his/her sole discretion. At the option of the City Manager or his/her designee, either (i) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City, its officers, officials, employees and agents; or (ii) Contractor shall provide a financial guarantee, satisfactory to the Director of Community Development or his/her designee in his/her sole discretion, guaranteeing payment of losses and related investigations, claim administration and defense expenses. At no time shall City be responsible for the payment of any deductibles or self-insured retentions.

All policies of insurance required hereunder shall be endorsed to provide that the coverage shall not be cancelled, non-renewed, reduced in coverage or in limits except after 30 calendar day written notice has been given to City. Upon issuance by the insurer, broker, or agent of a notice of cancellation, non-renewal, or reduction in coverage or in limits, Contractor shall furnish City with a new certificate and applicable endorsements for such policy(ies). In the event any policy is due to expire during the work to be performed for City, Contractor shall provide a new certificate, and applicable endorsements, evidencing renewal of such policy not less than 15 calendar days prior to the expiration date of the expiring policy.

The General Liability (including ongoing operations and products-completed operations), and Automobile Liability insurance policies shall be written on an occurrence form, and name the Property Owner, City, and City's officers, officials,

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employees, agents, and consultants as an additional insured as follows:

*“The City, its elected or appointed officers, officials, employees and volunteers are covered as additional insureds.”*

All such policies of insurance shall be endorsed so Contractor’s insurance shall be primary, and no contribution shall be required of Property Owner, City or City’s officers, officials, employees, agents, and consultants. Any Workers’ Compensation insurance policy shall contain a waiver of subrogation as to Property Owner, City, and City’s officers, officials, employees, agents, and consultants. The coverage(s) shall contain no special limitations on the scope of protection afforded to Property Owner, City and City’s officers, officials, employees, agents, and consultants. Should Contractor maintain insurance with broader coverage and/or limits of liability greater than those shown above, Property Owner and City require and shall be entitled to the broader coverage and/or the higher limits of liability maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to Property Owner and City.

Contractor shall furnish City with all certificate(s) and applicable endorsements effecting coverage required hereunder. **All certificates and applicable endorsements are to be received and approved by Property Owner and Director of Community Development, or his/her designee in his/her sole discretion, prior to Property Owner’s execution of the contract and before work commences.** Upon request of Property Owner or City, Contractor shall immediately furnish Property Owner and City with a complete copy of any insurance policy required under this Agreement, including all endorsements, with said copy certified by the underwriter to be a true and correct copy of the original policy. This requirement shall survive expiration or termination of Contractor’s participation in and performance of work under this Program.

If at any time during Contractor’s participation in and performance of work under this Program, Contractor or any of its subcontractors fail to maintain any required insurance in full force and effect, all work under shall be discontinued immediately, until notice is received by City that the required insurance has been restored to full force and effect and that the premiums therefore have been paid for a period satisfactory to City. Any failure to maintain the required insurance shall be sufficient cause for City to terminate Contractor’s participation in and performance of work under this Program.

The fact that insurance is obtained by Contractor shall not be deemed to release or diminish the liability of Contractor, including, without limitation, liability under the indemnity provisions of this Program. The duty to indemnify Property Owner and



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City shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Contractor. Approval or purchase of any insurance policies shall in no way relieve from liability nor limit the liability of Contractor, its principals, officers, agents, employees, persons under the supervision of Contractor, vendors, suppliers, invitees, consultants, sub-consultants, subcontractors, or anyone employed directly or indirectly by any of them.

If Contractor should subcontract all or any portion of the services to be performed under this Agreement, Contractor shall require each subcontractor to provide insurance protection in favor of Property Owner, City and City's officers, officials, employees, agents, and consultants in accordance with the terms of each of the preceding paragraphs, except that the subcontractors' certificates and endorsements shall be on file with Contractor, Property Owner and City prior to the commencement of any work by the subcontractor.

7. **Bonds:** Upon the City's request, Contractor shall obtain, pay for and deliver or cause to be obtained, paid for and delivered good and sufficient surety bonds from a corporate surety, admitted by the California Insurance Commissioner to do business in the State of California and Treasury-listed, in a form satisfactory to the City and naming the City as Co-Obligee.
  - A. The "Faithful Performance Bond" shall be at least equal to 100% of Contractor's estimated construction costs to guarantee faithful performance of the Project, within the time prescribed, in a manner satisfactory to the City, and that all materials and workmanship will be free from original or developed defects.
  - B. The "Material and Labor Bond" shall be at least equal to 100% of Property Owner's estimated construction costs to satisfy claims of material supplies and of mechanics and laborers employed for this Project. The bond shall be maintained by Contractor in full force and effect until the Project is completed and accepted by the City, and until all claims for materials and labor are paid, and shall otherwise comply with any applicable provisions of Chapter 7, Title 15, Part 4, Division 3 of the California Civil Code.
  - C. The "Bid Bond" shall be at least equal to 10% of the amount set forth in the bid. The bid bond shall be given as a guarantee that the bidder shall execute the contract if it is awarded to him/her in conformity with the contract documents and shall provide the evidence of insurance and furnish the necessary bonds as specified in the contract documents, within 15 calendar days after written notice of the award.

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8. Ineligible Contractors. The City and the applicant(s) shall agree not to award any contract for Improvement work, to be paid for in whole or in part with proceeds from a Program grant to any contractor who does not have a valid state contractors license, who cannot produce sufficient evidence of current Workers Compensation and Liability Insurance coverage.

All owner/builders, or any member of the applicant's family, are considered ineligible, regardless of credentials or license. Any ineligible contractor found working at the job site will be removed immediately, without compensation.

9. Award of Contract

- a. Notification. The City shall notify the selected contractor of the award of bid and shall establish a date, time and place for the pre-construction conference. The City shall notify, in writing, the non-selected contractors.
- b. Improvement Construction Agreement. The contract, for the approved Improvement work shall be prepared by the City and shall be entered into between the property owner and the selected contractor. The City may require the inclusion of certain contractual terms in accordance with federal requirements. In the event of any dispute arising under this program, the injured party shall notify the injuring party in writing of its intentions as specified in the agreement between the property owner and the contractor.
- c. Private Arrangements. The City cautions the property owner/business owner and the contractor not to enter into "side deals" for additional work or deviations from the approved scope of work.

**C. Pre-construction Meeting**

Prior to construction, the City will arrange a preconstruction meeting which shall be attended by the contractor, subcontractor(s), if applicable, the property/business owner(s), and representative City staff. The purpose of this meeting is to explain all applicable requirements including Labor Standard Requirements), explain all Program requirements and procedures, coordinate and schedule the work start date, and answer questions related to contract documents.

**D. Start of Construction**

No work shall commence until a **"Notice to Proceed"** has been issued to the contractor, signed by the property owner(s) and the City. In addition, no work shall commence until all

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required permits have been issued by the City's Building and Safety Department.

#### **E. Contractor Payments**

1. Inspections. To ensure the integrity of the authorized work, the Program Inspector shall conduct site inspections prior to the issuance of progress payments and prepare detailed inspection reports which identify any deficiencies in a contractor's materials or workmanship. The Program Inspector shall make regular and/or unannounced inspections of work-in-progress to identify the quality of the work and assess owner satisfaction. The building inspector shall conduct inspections to ensure compliance with Local Building Code.
2. Payment Request Packages. The Contractor shall submit payment request packages to the City in the prescribed format. All requests shall be signed by the contractor, property/business owner(s), and the Program Inspector, certifying that the work has been satisfactorily completed. All pertinent invoices, releases, certifications, warranties, list of subcontractors and materialmen, and copies of applicable permits shall be attached to the payment request. Final payment request shall also include the property/business owner's certification of acceptance, Building and Safety Department sign-off, and a Notice of Completion. Payment request packages shall be submitted to the City for approval. Progress payments will be paid for 90% of the job costs. The final payment for the 10% retention shall be paid 30 days after the Notice of Completion has been recorded.

#### **F. Applicant Complaint Resolution Process**

The City shall maintain a complaint log, documenting the date and nature of any project complaint, and corrective actions taken by City staff to resolve the matter. Complaints concerning the Program should first be made to the Program Administrator. If unresolved to the satisfaction of the applicant, an appeal may be made, in writing, to the Community Development Department.

The City will contact the property/business owner and attempt to resolve the problem. A written response will be made within ten (10) working days. If the problem cannot be resolved, it will be presented to the Director of Community Development for review and consideration. The decision of the Community Development Director shall be final.

#### **G. Applicant Responsibilities**

1. Property Maintenance. The property/business owner(s) is/are responsible for property maintenance during the Improvement work (contractor is responsible for keeping the property clean of all construction material). The property/business

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owner(s) is/are responsible for ensuring that the Improvement work is not impeded because of their actions or the actions of their tenant(s). The City shall require the contractor and his/her employees to provide adequate pedestrian and property protection at the construction site.

2. Property Tax Bills. Current property tax bills for the subject property must be current. The property owner(s) is/are responsible for ensuring that the property taxes are current. The City will verify that the property taxes for the property are current. If the property's tax statement indicates a delinquency, at the time of the Program application, the City shall not proceed with grant processing until it is supplied with a Certificate of Redemption from the Los Angeles County Tax Assessor's Office or other appropriate documentation of proof of payment.
3. Notice of Completion: The property owner(s) is/are responsible for signing a Notice of Completion prepared by the City and the City is responsible for filing the Notice of Completion within 10 days of the completion of the work.

## **SECTION V - MISCELLANEOUS PROGRAMMATIC REQUIREMENTS**

### **A. Bonus, Commission or Fee**

The applicant shall not pay any bonus, commission or fee, for the purpose of obtaining approval of the grant application, or for any other approval or concurrence as may be required by the City pursuant to the provisions of this Program.

### **B. Conflict of Interest**

No Program assistance will be provided to any member of the governing body of the City or any designee of the City, or the City of Gardena, who exercises any authority or responsibilities in connection with the administration of this program. No member of the aforementioned organizations shall have any interest, direct or indirect, in the proceeds from the Commercial Façade Improvement Program or in any contract entered into by the applicant for the performance of the work, financed, in whole or in part, with the proceeds of the grant.

### **C. Disclosure of Information**

The City is a public entity and information or records (with the exception of financial information which falls under Government Code section 6250 (c), and section 7460 et seq.) submitted or released to the City by the applicant may be considered public records and subject to disclosure under the Public Records Act, Government Code section 6250 et seq.

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**D. Equal Opportunity Policy**

The City shall not discriminate based upon sex, age, race, creed, color, religion, national origin, marital status, ancestry or physical handicap in accepting applications and processing Program applications; or the awarding of a contract for Improvement of property assisted by this Program.

**E. Fire and Flood Insurance Requirements**

Applicants are obligated to carry sufficient fire insurance coverage on the subject property to be rehabilitated under the provisions of this Program. Prior to any grant assistance, minimum fire insurance coverage shall be provided in an amount which is equivalent to the value of the subject building or structure including the proposed Improvement improvements. Uninsured applicants must obtain coverage in the required amount prior to receiving grant assistance. Applicants in a "Flood Hazard Area" will be required to purchase flood hazard insurance.

**F. Historic Preservation**

In order to comply with section 106, National Historic Preservation Act of 1966 as amended (16 U.S.C. 470) and federal guidelines, the City shall prepare a Basic Property Identification Form for all structures to be assisted. Such form shall be accompanied by photographs and shall be submitted to SHPO for review and clearance.

**G. Environmental Review:**

The California Environmental Quality Act (CEQA) requires that City funds may not be released until the City has certified that a review of the project activities demonstrates that no significant impact on the human environment is likely to occur or that actions have been initiated that would mitigate any potential impacts to the extent practicable.

As such, environmental forms must be completed and approved prior to releasing funds. A Determination of Categorical Exemption, Statutory Worksheet, and Level of Environmental Review form will generally address anticipated typical commercial rehabilitation activities contemplated under the Program. Staff shall ensure that appropriate documentation is prepared and signed by the City's authorized official prior to the commitment of Program funds. Copies of the environmental review documentation shall be maintained in the project file.

**H. Substitution of Contractor**

In the event that the selected contractor shall fail or refuse to complete the work, in a

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professional and workman like manner, as set forth in the Improvement Construction Contract, including its General Conditions and Standard Specifications, or fails to use due diligence in performing the required work, the property owner(s) may terminate the Improvement Construction Contract, upon providing proper notice, to such contractor. The City shall assist the property owner(s) in completing the necessary termination document(s) as needed. No further Improvement is to commence until an agreement releasing the original contractor from his/her contractual obligations, is on file with the City, and a new contract is signed between the substitute contractor and the property owner(s).

1. Non-commencement by Original Contractor. The owner shall notify the City, by means of a registered letter, indicating that the original selected contractor will not be performing the Improvement work and the reason(s) why a substitution of contractor has been requested. Both the property owner(s) and the original contractor's signatures are required on this document. The property owner shall obtain additional bids from contractors willing to perform the Improvement work. A new Improvement Construction Contract Notice to Proceed, and Waiver and Hold Harmless Agreement shall be prepared by the Purchasing Department and appropriately signed.
2. Noncompliance by Original Contractor. The owner shall notify the City, by means of a registered letter, indicating that the original selected contractor has not complied with the terms of the agreement and that a substitution of contractor is being requested. Both the property owner(s) and the original contractor's signatures are required on this document. The property owner shall obtain additional bids from contractors willing to complete the Improvement work. A new Improvement Construction Agreement Notice to Proceed, and Waiver and Hold Harmless Agreement shall be prepared by the City and appropriately signed. The City shall inspect the job site and compile a list of incomplete or unacceptable items to determine the extent of work to be completed by the substitute contractor.

A meeting shall be held between the City, the property owner(s) and the original contractor to establish an amount and method of payment for any work which has been completed in accordance with the agreement. Funds withheld from the original contractor shall be identified. Lien releases and invoices from the original contractor and subcontractor(s) shall be provided. The City shall prepare a revised work write-up, based upon the City's inspection findings, which shall contain only those items necessary to complete the job. The property owner(s) shall obtain bids from contractors willing to perform such work, and to the extent possible, ensure that the new contract does not exceed available grant funding. A new Improvement Construction Contract Notice to Proceed, and Waiver and Hold Harmless Agreement shall be prepared by the City and appropriately signed.

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**I. Davis-Bacon Requirements**

In accordance with federal or state regulations, Davis-Bacon and Related Acts (DBRA) requirements apply to the Improvement of all commercial buildings and structures. The applicant will be responsible for ensuring that the requirements are met and that a completed file is available for the City to review and monitor to ensure that all laborers are paid applicable prevailing wages. All cost for conducting the Davis-Bacon requirements can be paid for through the program proceeds.

**J. Department of Industrial Relations (DIR) Requirements**

A Contractor who fits within the definition of public works contractor is required to register with the DIR. Registration is required only to bid or work on public works projects that are subject to the prevailing wage requirements of the State of California. Federally funded or assisted projects that are controlled or carried out by awarding bodies in California are subject to the state's prevailing wage laws and therefore require registration.

**K. Re-Application Requirements**

Properties shall be eligible for a one-time grant under the program, irrelevant of change of ownership. Once provided with a grant, the property will no longer be eligible for a grant under the Commercial Façade Improvement Program. Property owners must maintain the property after a facade project has been completed.

## **SECTION VI - AMENDMENTS**

Amendments to the Commercial Façade Improvement Program Guidelines may be made from time to time by the City. Vested authority shall be granted to the Director of Community Development to grant a minor waiver or make minor amendments to these guidelines. All Substantial Amendments to these guidelines shall be approved by the City Council.



# **City of Gardena**

## **Gardena City Council Meeting**

### **AGENDA REPORT SUMMARY**

Agenda Item No. 13.B  
Section: DEPARTMENTAL  
ITEMS - COMMUNITY  
DEVELOPMENT  
Meeting Date: January 23, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Consideration of a Special Business Activity Permit for Care for the Children, a Non-Profit Organization, to Conduct Curb Painting Activities

#### **COUNCIL ACTION REQUIRED:**

**Staff Recommendation: Approve the Special Business Activity Permit for Care for the Children to Conduct Curb Painting Activities**

#### **RECOMMENDATION AND STAFF SUMMARY:**

Care for the Children is a 501c3 non-profit corporation that was founded in 2005, and is located in Santa Fe Springs, CA. The organization's mission is to provide essential food and care to the elderly in need. As a non-profit organization, they are dedicated to addressing senior citizens' physical and emotional well-being by distributing nutritious food and fostering a sense of community.

The primary means of support comes from donations received through fundraising, such as painting address numbers on city curbs. Care for the Children was last issued a permit to conduct curb painting activities in the City in 2018.

A schedule of areas to be painted will be required to be given to the City prior to initiating curb painting activities. In addition, a notice bearing the City of Gardena's logo will be delivered to individual addresses 1-3 days prior to the activity taking place. The suggested donation for having the address painted is \$25.00.

Department investigations conducted by the Public Works, Community Development, and Police Departments revealed no reasons to deny this request.

#### **FINANCIAL IMPACT/COST:**

None

#### **ATTACHMENTS:**

[Permit\\_Application.pdf](#)



APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is centered within a light gray rectangular box.

---

Clint Osorio, City Manager

**DEPARTMENT of COMMUNITY DEVELOPMENT**

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732

City of Gardena  
1700 W 162nd St

WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

12/20/2023 15:20:18.000

Reg CASHIER COMDEU2

Validation Receipt

FACILITY: CARE FOR THE CHILDREN

CHARGES-

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# Application for Special Business Activity Permit

The undersigned hereby makes application to the City of Gardena, as required under the provisions of the Gardena Municipal Code Section 5.04.160 to engage in the business activity described below. Please check the appropriate activity for the type of business permit you are applying for:

☐ \*Secondhand Dealer☐ \*Arcade/Billiard☐ Karaoke Studio☐ \*Junk Dealer/Collector☐ \*Pawn Broker☒ Distribution of Advertising (Handbill)☐ Peddler/Street Vendor☐ Sound Device - Advertising☒ Professional Solicitor☒ Other Charity/ non-profit

Visa - CARE FOR THE CHILD\* 1458.18

CURB PAINTING PERMIT

\*Complete the Background Report in addition to this application

Change \*\*\*\*\*0.00

## Section 1

Business Name Care For The Children	Phone No. 888-490-9751
Business Address 13128 Telegraph Road #A	Email 1rg@care4thechildren.org
Name of Applicant Robert G. Henderson	
Applicant is: <input type="checkbox"/> An Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Association <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Other Non-Profit	

## Section 2

If the applicant is an individual, complete the following personal information about the applicant.

Residence Address		Phone No.
Business Address		Email
Driver's License No.	Date of Birth	Social Security No.

## Section 3

If the applicant is not an individual then complete the following information about each principal officer of the corporation, or each director of the association, or each partner of a partnership. Please list each stockholder owning more than 10% of the stock of the corporation (attach a separate sheet if necessary)

Name Robert G. Henderson	Title Executive Director	
Residence Address 16326 Espinosa Drive Houston, TX 77083		
Business Address 13128 Telegraph Road #A Santa Fe Springs, CA 90670		
Title or Nature of Interest President/ Executive Director		
Driver's License No.	Date of Birth	Social Security No.

Name		Title
Residence Address		
Business Address		
Title or Nature of Interest		
Driver's License No.	Date of Birth	Social Security No.

#### Section 4

Describe the proposed activity in detail

Painting of curb address numbers, City wide, For voluntay donations.

Number of Amusement Devices (if applicable, attach a location list) N/A

Date/Time (for each day)	Date	Time	Day of the Week
Setup			
Activity Starts			
Activity Ends			
Dismantle			

Explain in detail any past experience applicant(s) have had in connection with the proposed activity  
Care For The Children has been the charity to paint the curb address numbers within the city for over a decade.

Name, address, and phone numbers of each person who will have authority or control over the proposed activity and their job title:

**Read Attachment - Employee List**

Name and phone number of emergency contact person Robert Henderson (562) 980-6395 cell

Has any permit ever been revoked or denied applicant in the past? ☐ Yes ☒ No

If yes, explain in detail the circumstances of such revocation or denial and give name and address of the governmental agency:

Mailing address where any required notice should be sent P.O. Box 3144 Whittier, CA 90605

Email address where any required notice should be sent 1rg@care4thechildren.org



The undersigned applicant understands that the application may be considered by the City Council or by the Community Development Director only after full investigation and report has been made by the Police, Fire, Building & Safety, Planning, and Health Departments of the City of Gardena.

The undersigned applicant understands and agrees that any business or activity conducted or operated under any permit and license issued under the application must and shall be operated in full conformity with all laws of the State of California and the laws and regulations of the City of Gardena applicable thereto, and that any violation of any such laws or regulations in said place of business, or in connection therewith, shall render any permit and license therefore subject to cancellation or revocation, pursuant to Section 5.04.160(I) or Section 5.04.240 of the Gardena Municipal Code.

I, Robt G. Henderson declare under penalty of perjury that the statements contained in the attached Application for Special Business Activity Permit are true and correct to the best of my knowledge and belief and that this statement is executed with the knowledge that misrepresentation or failure to reveal information requested may be deemed sufficient cause for the refusal to issue or revocation of a permit and/or license hereunder.

Signature of Applicant(s) <u>R. G. Henderson</u>	Date <u>12/11/2023</u>
Print Name <u>Robert G. Henderson</u>	

#### City Use Only

##### Documents Required:

- |   |                |
|---|----------------|
| <input type="checkbox"/> Department of Justice Permit | Received _____ |
| <input type="checkbox"/> ABC License with Conditions  | Received _____ |
| <input type="checkbox"/> Insurance Certificate        | Received _____ |
| <input type="checkbox"/> Bond                         | Received _____ |
| <input type="checkbox"/> Temporary Use Permit         | Received _____ |
| <input type="checkbox"/> Conditional Use Permit       | Received _____ |



STATE OF CALIFORNIA  
FRANCHISE TAX BOARD  
PO BOX 942857  
SACRAMENTO CA 94257-0540

## Entity Status Letter

Date: 7/18/2023

ESL ID: 2038334064

### Why You Received This Letter

According to our records, the following entity information is true and accurate as of the date of this letter.

Entity ID: 2807320

Entity Name: CARE FOR THE CHILDREN

- ☒ 1. The entity is in good standing with the Franchise Tax Board.
- ☐ 2. The entity is **not** in good standing with the Franchise Tax Board.
- ☒ 3. The entity is currently exempt from tax under Revenue and Taxation Code (R&TC) Section 23701 d.
- ☐ 4. We do not have current information about the entity.
- ☐ 5. The entity was administratively dissolved/cancelled on \_\_\_\_\_ through the Franchise Tax Board Administrative Dissolution process.

### Important Information

- This information does not necessarily reflect the entity's current legal or administrative status with any other agency of the state of California or other governmental agency or body.
- If the entity's powers, rights, and privileges were suspended or forfeited at any time in the past, or if the entity did business in California at a time when it was not qualified or not registered to do business in California, this information does not reflect the status or voidability of contracts made by the entity in California during the period the entity was suspended or forfeited (R&TC Sections 23304.1, 23304.5, 23305a, 23305.1).
- The entity certificate of revivor may have a time limitation or may limit the functions the revived entity can perform, or both (R&TC Section 23305b).

### Connect With Us

Web: [ftb.ca.gov](http://ftb.ca.gov)  
Phone: 800-852-5711 from 7 a.m. to 5 p.m. weekdays, except state holidays  
916-845-6500 from outside the United States

California

Relay Service: 711 or 800-735-2929 (For persons with hearing or speech impairments)

FTB 4263A WEB (REV 12-2019)



**STATE OF CALIFORNIA**  
**Office of the Secretary of State**  
**STATEMENT OF INFORMATION**  
**CA NONPROFIT CORPORATION**  
 California Secretary of State  
 1500 11th Street  
 Sacramento, California 95814  
 (916) 653-3516

For Office Use Only

**-FILED-**

File No.: BA20231130788

Date Filed: 7/18/2023

B1961-0871 07/18/2023 1:26 PM Received by California Secretary of State

<b>Entity Details</b>			
Corporation Name	CARE FOR THE CHILDREN		
Entity No.	2807320		
Formed In	CALIFORNIA		
<b>Street Address of California Principal Office of Corporation</b>			
Street Address of California Office	13128 TELEGRAPH ROAD #A SANTA FE SPRINGS, CA 90670		
<b>Mailing Address of Corporation</b>			
Mailing Address	PO BOX 3144 WHITTIER, CA 90605		
Attention	Robert Henderson		
<b>Officers</b>			
Officer Name	Officer Address	Position(s)	
ROBERT GENE HENDERSON	13128 TELEGRAPH ROAD #A SANTA FE SPRINGS, CA 90670	Chief Executive Officer	
IRINA A SHIMANCHIK	546 E. FIRST AVE. LA HABRA, CA 90631	Secretary	
MICHELLE Q HENDERSON	16326 ESPINOSA DRIVE HOUSTON, TX 77083	Chief Financial Officer	
<b>Additional Officers</b>			
Officer Name	Officer Address	Position	Stated Position
None Entered			
<b>Agent for Service of Process</b>			
Agent Name	ROBERT GENE HENDERSON		
Agent Address	13128 TELEGRAPH ROAD #A SANTA FE SPRINGS, CA 90670		
<b>Email Notifications</b>			
Opt-in Email Notifications	Yes, I opt-in to receive entity notifications via email.		
<b>Electronic Signature</b>			
<input checked="" type="checkbox"/> By signing, I affirm that the information herein is true and correct and that I am authorized by California law to sign.			
Robert G. Henderson		07/18/2023	
Signature		Date	



# NOTICE

The City of Gardena has authorized a non-profit organization, *Care for the Children*, to paint address numbers on all residential curbs within the City. *Care for the Children* is a charity that provides food to 401 home bound senior citizens. To learn more about the Food Baskets for Seniors Program visit [www.care4thechildren.org](http://www.care4thechildren.org).

You can view the many photos and videos of the senior citizens in the Food Baskets for Seniors Program on [www.facebook.com/care4thechildren.org](http://www.facebook.com/care4thechildren.org).

A representative will be at your door after the address number has been painted to verify the work and to receive a voluntary donation for your convenience.

Work will begin 1-3 days after you receive this flyer.

Care for the Children will only collect donations from 4:00pm to 7:30PM, Monday thru Friday and Saturday 9:00AM to 7:30PM; we suggest you ask to see identification.

All donations tax deductible.

Donations are voluntary and it is not mandatory to make a donation to have your address painted.

The suggested donation for this service is:

**\$25.00**

Please make checks payable to:

*Care For The Children*  
P.O. Box 3144  
Whittier, CA 90605  
(888) 490-9751



# NOTICE

The City of Gardena has authorized a non-profit organization, *Care for the Children*, to paint address numbers on all residential curbs within the City. *Care for the Children* is a charity that provides food to 401 home bound senior citizens. To learn more about the Food Baskets for Seniors Program visit [www.care4thechildren.org](http://www.care4thechildren.org).

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Donations are voluntary and it is not mandatory to make a donation to have your address painted.

The suggested donation for this service is:

**\$25.00**

Please make checks payable to:

*Care For The Children*  
P.O. Box 3144  
Whittier, CA 90605  
(888) 490-9751





# MEMORANDUM

DEPARTMENT of COMMUNITY DEVELOPMENT

TO: Planning Division

DATE: December 20, 2023

FROM: Greg Tsujiuchi, Director

REF: Curb Painting Permit for 2024

SUBJ: Department Inspection & Investigation  
Request

CC:

Type of Application: CURB PAINTING PERMIT  
Business: Care for the Children  
Owner: Robert Henderson  
Location: 13128 Telegraph Rd. Unit A  
Santa Fe Springs, CA 90670  
Request Approval to: Perform curb painting in the City of Gardena

## Background:

Attached is a Curb Painting permit renewal application from Robert Henderson. The organization would like to provide curb painting services in the City of Gardena.

Please conduct the necessary inspections and/or investigation and reply by **January 5, 2024**.

Your prompt attention to this request is greatly appreciated so that we can dispose of this matter

### CONDITION:

X SCHEDULE OF AREAS TO BE PAINTED IN THE CITY IS TO BE PROVIDED TO THE PUBLIC WORKS DEPT. PRIOR TO COMMENCING.

## Department Response

Name of Department: **Planning Division**

Complaints have been received in the past regarding this location (if yes, see attached information): ☐ Yes ☐ No

☐ Recommend Approval

☒ Recommend Approval with  
Additional Conditions (see List of  
Conditions)

☐ Recommend Denial – See  
comments below/attached Memo.

☒ Comments (Please list conditions/comments here or attach a separate memo)

Department Head Signature

*[Signature]*

Date

1/19/24





**MEMORANDUM**  
DEPARTMENT of COMMUNITY DEVELOPMENT

TO: Police Department

DATE: December 20, 2023

FROM: Greg Tsujiuchi, Director

REF: Curb Painting Permit for 2024

SUBJ: Department Inspection & Investigation  
Request

CC:

Type of Application: CURB PAINTING PERMIT  
Business: Care for the Children  
Owner: Robert Henderson  
Location: 13128 Telegraph Rd. Unit A  
Santa Fe Springs, CA 90670  
Request Approval to: Perform curb painting in the City of Gardena

**Background:**

Attached is a Curb Painting permit renewal application from Robert Henderson. The organization would like to provide curb painting services in the City of Gardena.

Please conduct the necessary inspections and/or investigation and reply by **January 5, 2024**.

Your prompt attention to this request is greatly appreciated so that we can dispose of this matter

**Department Response**

Name of Department: **Police Department**

Complaints have been received in the past regarding this location (if yes, see attached information): ☐ Yes ☐ No

☐ Recommend Approval

☒ Recommend Approval with  
Additional Conditions (see List of  
Conditions)

☐ Recommend Denial – See  
comments below/attached Memo.

☒ Comments (Please list conditions/comments here or attach a separate memo)

*PENDING THE ACQUISITION OF APPROPRIATE CITY PERMITS.*

Department Head Signature

*12/26/23*  
*L. A. Rivera*

Date



# **City of Gardena**

## **Gardena City Council Meeting**

### **AGENDA REPORT SUMMARY**

Agenda Item No. 13.C  
Section: DEPARTMENTAL  
ITEMS - COMMUNITY  
DEVELOPMENT  
Meeting Date: January 23, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Preparation Of The Façade Improvement Conceptual Design For The Gardena Boulevard Revitalization Program

#### **COUNCIL ACTION REQUIRED:**

**Staff Recommendation: Review the Proposal and Provide Direction**

#### **RECOMMENDATION AND STAFF SUMMARY:**

On October 24th, 2023, the City Council directed staff to explore obtaining a cost estimate for developing a Façade Improvement Conceptual Design to revitalize Gardena Boulevard.

Staff requested a proposal from Michael Baker International, who have prior experience in providing similar services to a neighboring city. The scope of work would include the following:

1. Kickoff Meeting – Consultant will coordinate with City staff and the Gardena Economic Business Advisory Commission (GEBAC) to discuss the needs and visions of the Gardena Boulevard Facade Improvement.
2. LiveBuild Visioning Tool Meeting- The consultant will participate in two (2) or three (3) virtual meetings with the GEBAC to collaboratively develop real-time conceptual designs for the Boulevard building facades.
3. Final Document – The final Conceptual Designs will be delivered to GEBAC for presentation to the City Council.

#### **FINANCIAL IMPACT/COST:**

An allocation of an amount of up to \$11,000 is designated to be reimbursed from the \$2 Million Gardena Boulevard Revitalization Funding for Fiscal Year 2023-2024.

#### **ATTACHMENTS:**

[Staff Report - Gardena Blvd Revitalization Grant\\_1-23-24.pdf](#)  
[Proposal-Michael Baker International.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is centered within a light gray rectangular box.

---

Clint Osorio, City Manager



# **City of Gardena**

## **City Council Meeting**

Agenda Item No.: 13.C  
Department: Community Development  
Meeting Date: January 23, 2024  
GARDENA BOULEVARD  
REVITALIZATION

### **AGENDA STAFF REPORT**

**AGENDA TITLE:** PREPARATION OF THE FAÇADE IMPROVEMENT CONCEPTUAL DESIGN FOR THE GARDENA BOULEVARD REVITALIZATION PROGRAM

### **RECOMMENDATION:**

Staff respectfully recommends that the City Council:

- 1) Review the proposal for the preparation of a Façade Improvement Conceptual Design to the Gardena Boulevard Revitalization Program; and
- 2) Provide directions to City staff to contract with Michael Baker International to collaborate with the Gardena Economic Business Advisory Commission (GEBAC) in developing the Façade Improvement Conceptual Design.

### **BACKGROUND:**

Last year, the City of Gardena was awarded \$2 Million State Earmark for the revitalization of Gardena Boulevard. At the City Council Meeting held on October 25, 2022, City Council directed the Gardena Economic Business Advisory Commission (GEBAC) to seek input from the Gardena Boulevard community and to recommend activities for the use of the \$2M grant funds received for the revitalization of Gardena Boulevard.

On October 24<sup>th</sup>, 2023, the City Council reviewed the Gardena Economic Business Advisory Commission (GEBAC)'s recommendations on the use of grant funds for the revitalization of Gardena Boulevard and selected Commercial Façade Improvement as a grant activity to establish a more welcoming and contemporary atmosphere. Following the review, the City Council directed staff to explore obtaining a cost estimate for developing a Façade Improvement Conceptual Design to revitalize Gardena Boulevard, and to determine if this effort aligns with the specified scope of work in the Budget Act of 2022 and the Fund Transfer Agreement.

### **DISCUSSION:**

City staff has requested a proposal from Michael Baker International to assist in developing design renderings for façade improvements along Gardena Boulevard, leveraging their experience in providing similar services to neighboring cities. The scope of work includes:

1. Kickoff Meeting – Consultant will coordinate with City staff and the Gardena Economic Business Advisory Commission (GEBAC) to discuss the needs and visions of the Gardena Boulevard.

2. LiveBuild Visioning Tool Meeting- The consultant will participate in two (2) or three (3) virtual meetings with the GEBAC to collaboratively develop real-time conceptual designs for the Boulevard building facades.
3. Final Document – The final Conceptual Design will be delivered.

The estimated cost for the proposed scope of work is \$11,000, inclusive of the optional third design meeting, and \$9,000 without it.

Staff has shared the proposal with Senator Bradford's office for review, seeking confirmation on alignment with the purpose of the State Earmark Grant. The feedback received indicates that as long as the City follows the description of the revitalization program submitted during the state earmark request—utilizing funds for "façade improvements, minor capital upgrades, start-up costs, and other needed revenue to support local, small businesses"—there is no need for additional approval.

#### **LEGAL REVIEW:**

Not Applicable

#### **CONCLUSION:**

Staff respectfully recommends that the City Council:

- 1) Review the proposal for the preparation of the Façade Improvement Conceptual Design to the Gardena Boulevard Revitalization Program; and
- 2) Provide direction to staff to contract with Michael Baker International to collaborate with the Gardena Economic Business Advisory Commission (GEBAC) in developing the Façade Improvement Conceptual Design.

#### **FISCAL IMPACT:**

An allocation of an amount of up to \$11,000 is designated to be reimbursed from the \$2 Million Gardena Boulevard Revitalization Funding.

#### **ATTACHMENT:**

1. Proposal – Michael Baker International

Submitted by: Greg S. Tsujiuchi

Date: 1/23/2024

December 29, 2023

Greg Tsujiuchi  
Director of Community Development  
1700 W. 162<sup>nd</sup> street  
Gardena, CA 90247  
(310) 217-9526

**RE: Proposal for developing design renderings for the Downtown Gardena Blvd corridor**

Dear Mr. Tsujiuchi,

Michael Baker International is pleased to submit this letter proposal to assist the City of Gardena in developing design renderings for potential improvements to the Downtown Gardena corridor.

This project will involve several meetings with the Design Committee to develop and refine design improvements for the Downtown Gardena Blvd corridor which is on Gardena Blvd between Vermont and Normandie Avenues.

### Scope of Work:

#### [Task 1: Kickoff Meeting](#)

Michael Baker will coordinate with city staff for a hybrid kickoff meeting with the Design Committee. At this meeting, the work plan will be laid out, discussed and refined, as needed, and will also provide an opportunity to discuss points of contact, communication protocols, and any other logistical, technical, or procedural concerns. Michael Baker will coordinate with city staff to obtain and review all existing available information pertaining to the project.

#### [Task 2: LiveBuild™ Visioning Tool](#)

Michael Baker will prepare a concept level site plan in two (2) phases, to assist in a collective vision for the project's intended outcomes. The first phase will include development of a concept for the corridor for based on a virtual meeting with the Design Committee and comments by city staff. The second phase will focus on a second virtual meeting in which refinements to the plan are completed based on comments received during phase 1. An optional third design meeting is included as an optional task, and can be included as requested by the City.

We will utilize LiveBuild™ for Visioning of the physical layout of the corridor and gateways. Using LiveBuild™, our team will create rapid modifications in real-time as Gardena re-imagines their priorities and explores design improvement options. The DesignHub's LiveBuild™ tool assists our designers with visualizing a preferred conceptual plan that builds towards a common vision by developing these outcomes during the kickoff meeting.

#### [Task 3: Final Document](#)

Upon completion of preferred concept plan development, a Conceptual Design Report will be formatted that will address the big ideas, elements that are flexible and those that are predictable, and estimated costs to craft the public Façade Improvement Design document for public consumption both the process and content.

### Deliverables

- Hybrid Kickoff Meeting
- Conceptual Vision Plans [Two (2) draft layouts for staff review and comments]
- Preferred Vision Plan [One (1) preferred plan generated with LiveBuild™ Visioning Tool]
- Final Document of the process, preferred plan, and cost estimate for a final public document.

### Key Staff:

- Pedro “Peter” Quintanilla

Mr. Quintanilla brings more than 23 years of experience and leads our DesignHub studio team as part of a collaborative process across Michael Baker’s practice groups to deliver complex and holistic urban design solutions for clients. Prior to joining Michael Baker, Mr. Quintanilla was a Senior Urban Planner at PlaceWorks in Santa Ana, CA (2013-2017), where he led master plan development, zoning code writing, and community workshops.

- Howard Blackson

Mr. Blackson is a well-regarded designer, speaker, writer, and innovator throughout southern California and the nation. With over 25 years of experience, Howard’s primary concern is to build towards an emotional connection between people and places and he has extensive experience in coding for mixed-use, transit-supported, walkable urban places. His presentations, writings, and drawings are found on [www.howardblackson.com](http://www.howardblackson.com)

- Aaron Lobliner

Mr. Lobliner has over 16 years of experience in the land use planning and development field, in both the public and private sector sides of planning. He currently oversees the Agency Staffing Department of Michael Baker International’s Long Beach office.

- Jeffrey Graham

Mr. Graham has over 8 years of experience in the land use planning and development field, in both the public and private sector sides of planning. As a Senior Planner, he assists municipal clients with day-to-day Planning Division staffing needs ranging from residential design review to project management services for development projects. Jeffrey has also prepared Objective Design Standards, specific plans, and general plan updates for cities throughout California. He is skilled in technical/staff report writing, plan review, presentations to public hearing boards, preparing long-range planning documents, ArcGIS, entitlements, and permitting.

### Cost:

- Task 1 – Kickoff Meeting (\$2,000)
- Task 2 – LiveBuild™ Visioning Tool (\$5,000)
- Task 2a-Optional Third Design Meeting (\$2,000)
- Task 3 – Final Document (\$2,000)

The final cost for this proposal would be \$11,000 with the optional third design meeting included and \$9,000 without it.

If you have any questions regarding this proposal or wish to discuss any items, please contact Aaron Lobliner at 562-714-4079 or [aaron.lobliner@mbakerintl.com](mailto:aaron.lobliner@mbakerintl.com).

Sincerely,

A handwritten signature in blue ink, appearing to be 'P. Quntanilla', with a stylized, flowing script.

Peter Quntanilla  
Project Manager

A handwritten signature in blue ink, appearing to be 'Aaron Lobliner', with a stylized, flowing script.

Aaron Lobliner  
Department Manager





# ***City of Gardena***

## ***Gardena City Council Meeting***

### ***AGENDA REPORT SUMMARY***

Agenda Item No. 18.A  
Section: DEPARTMENTAL  
ITEMS - TRANSPORTATION  
Meeting Date: January 23, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve Contract with TYLin International for Maintenance and Asset Management Software Project Management Services in the amount of \$107,934 and a Project Total of \$124,124

#### **COUNCIL ACTION REQUIRED:**

**Staff Recommendation: Approve Contract**

#### **RECOMMENDATION AND STAFF SUMMARY:**

GTrans received a grant through the Federal Transit Administration (FTA) to replace its Maintenance and Asset Management Software system. GTrans' current system called Asset Data Management System (ADaMS) is an antiquated, Access-database-powered system that no longer meets the requirements of GTrans' current maintenance work order and asset monitoring needs, or the current expectations under the FTA's Transit Asset Management programs. FTA requires that all federally-funded projects demonstrate appropriate project management and tracking oversight. For some of its projects similar in size and complexity, GTrans has hired a consulting firm to meet this requirement. The addition of this technical expertise is critical to delivering a quality project. In order to ensure that GTrans is able to procure and deploy software with the maximum capabilities at an optimal cost, staff requires the expertise of a Project Manager.

TYLin has a deep understanding and experience in all facets of on-board and back-office bus technology, having worked specifically on developing requirements specifications, systems design, and performed implementation support for maintenance systems and their supporting communications systems, among many other projects. TYLin served as the project manager for GTrans on two of its recent technology projects: GTrans Real-Time Information Deployment (GRID) and our new Scheduling Operations Management and Payroll Integration (SOMPIS) project. Both complex projects required the development of extensive technical specifications, quality control and overall management of many moving parts. TYLin's work has been invaluable to GTrans, ensuring GTrans receives an end product that conforms to exact specifications within budget.

For this project, TYLin will again develop technical specifications and milestones, along with cost estimating, development of a testing plan and procedures, and management of the overall project. GTrans reviewed TYLin's proposal and associated costs and determined they are fair

and reasonable. The work will be conducted on a time and materials basis. GTrans is requesting a contingency for this project of 15 percent, or an additional \$16,190 to accommodate any unforeseen expenditures that may arise. Such expenditures would not be allowed unless agreed upon and approved in advance by GTrans management.

Therefore GTrans respectfully recommends that the City Council approve an award of a contract to TYLin International in the amount of \$107,934 and a Project Total of \$124,124, which includes a 15 percent contingency.

**FINANCIAL IMPACT/COST:**

GTrans has eligible capital funding within the FY24 approved budget for this project. There is no impact to the General Fund.

**ATTACHMENTS:**

[City of Gardena Agreement with TY Lin.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio".

---

Clint Osorio, City Manager

AGREEMENT BETWEEN  
THE CITY OF GARDENA  
AND  
TY LIN INTERNATIONAL

This contract, hereinafter referred to as Agreement, is entered into by and between THE CITY OF GARDENA ("City") and TY LIN INTERNATIONAL. ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree as follows:

1. Recitals.

A. City is desirous of obtaining professional consulting services for Maintenance and Asset Management Systems Project.

B. Consultant is qualified by virtue of experience, training, education and expertise to provide these services.

C. City has determined that the public interest, convenience and necessity require the execution of this Agreement.

2. Services.

A. The services to be performed by Consultant shall consist of the scope of services outlined in Consultant's proposal, and any associated addendum, incorporated herein by reference, unless otherwise instructed by City.

B. The Services shall be performed in accordance with the Project Schedule. Consultant shall not be liable for any failure or delay in furnishing proposed services resulting from fire, explosion, flood, storm, Act of God, governmental acts, orders or regulations, hostilities, civil disturbances, strikes, labor difficulties, difficulty in obtaining parts, supplies, or shipping facilities, inability to obtain or delays in obtaining suitable material or facilities required for performance, temporary unavailability of qualified personnel, failure by City to provide appropriate access to equipment or personnel, or other causes beyond Consultant's reasonable control.

3. Additional Services. If City determines that additional services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the amount agreed upon in writing by the Parties. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.

4. Agreement Administrator. For purposes of this Agreement, City designates Rachel Yoo as the Agreement Administrator who shall monitor Consultant's performance under this Agreement. All notices, invoices or other documents shall be addressed to the Agreement Administrator, as well as all substantive issues relating to this contract. City reserves the right to change this designation upon written notice to Consultant.

5. Consultant's Proposal. This Agreement shall include and incorporate therein Consultant's proposal in response incorporated herein by reference. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.

6. Timing of Performance. Time is of the essence with respect to Consultant's performance of

the Services required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement. City, in its sole discretion, may extend the time for performance of any Service.

7. Compensation. Compensation for the Services shall be billed as set forth in Attachment A, attached hereto. The Compensation is inclusive of all costs that may be incurred by Consultant in performance of the Services, including but not limited to such items as travel, copies, delivery charges, phone charges, and facsimile charges.

8. Term of Agreement/Termination.

A. This Agreement shall be effective as of the date of execution by the City and shall remain in effect until all Services are completed or until terminated as provided for herein.

B. City may terminate this Agreement without cause by providing written notice to Consultant not less than three days prior to an effective termination date. City's only obligation in the event of termination will be payment of fees and allowed expenses incurred up to and including the effective date of termination.

C. Unless for cause, Consultant may not terminate this Agreement.

D. Upon receipt of a termination notice, Consultant shall: (1) promptly discontinue all Services, unless the notice directs otherwise; and (2) within ten (10) days, deliver to City all files, data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by Consultant in performing the Services under this Agreement, whether completed or in progress. Consultant shall provide these documents by both hard copy and in electronic format if available. In the event of termination for other than cause attributable to Consultant, Consultant shall be entitled to reasonable compensation for the services it performs up to the date of termination and shall be deemed released from liability for any work assigned but not completed as of the effective date of termination.

9. Invoices and Payments.

A. Payment shall be made upon receipt and approval of invoices for Services rendered. In order for payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs, and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced.

B. The Agreement Administrator shall review the invoices to determine whether services performed and documents submitted are consistent with this Agreement. Payment shall be made within forty-five (45) days following receipt of the invoice or the Agreement Administrator shall provide Consultant with a written statement objecting to the charges and stating the reasons therefore.

C. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.

10. Records/Audit.

A. Consultant shall be responsible for ensuring accuracy and propriety of all billings and shall maintain all supporting documentation for a minimum of three (3) years from the completion date of the Services under this agreement the following records:

1. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assure proper accounting for all funds.

2. Records which establish that Consultant and any subconsultant who renders Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations.

3. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.

B. City shall have the right to audit Consultant's invoices and all supporting documentation for purposes of compliance with this Agreement for a period of three years following the completion of Services under this Agreement.

C. Upon reasonable notice from City or any other governmental agency, Consultant shall cooperate fully with any audit of its billings conducted by, or of, City and shall permit access to its books, records and accounts as may be necessary to conduct such audits.

11. Successors and Assignment. This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

12. Change in Name, Ownership or Control. Consultant shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Consultant's firm or subconsultant. Change of ownership or control of Consultant's firm may require an amendment to the Agreement.

13. Key Personnel. City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all services under this Agreement. In the event that City, in its sole discretion, at any time during the Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City.

14. Use of Materials.

A. City shall make available to Consultant such materials from its files as may be required by Consultant to perform Services under this Agreement. Such materials shall remain the property of City while in Consultant's possession. Upon termination of this Agreement and payment of outstanding invoices of Consultant, or completion of work under this Agreement, Consultant shall return to City any property of City in its possession and any calculations, notes, reports, electronic files, or other materials prepared by Consultant in the course of performance of this Agreement.

B. City may utilize any material prepared or work performed by Consultant pursuant to this Agreement, including computer software, in any manner, which City deems proper without additional compensation to Consultant. Consultant shall have no responsibility or liability for any revisions, changes, or corrections made by City, or any use or reuse pursuant to this paragraph unless Consultant accepts such responsibility in writing.

15. Confidentiality. Consultant acknowledges that some of the material and information that may come into its possession or knowledge in connection with this Agreement or its performance may consist of information that is exempt from disclosure to the public or other unauthorized persons under either state or federal statutes ("Confidential Information"). Confidential Information includes, but is not limited to, names, addresses, Social Security numbers, e-mail addresses, telephone numbers, financial profiles, credit card information, driver's license numbers, medical data, law enforcement records, agency source code or object code, agency security data, or information identifiable to an individual that

relates to any of these types of information. Consultant agrees to hold Confidential Information in strictest confidence and not to make use of Confidential Information for any purpose other than the performance of this Agreement, to release it only to authorized employees or Sub-consultants requiring such information for the purposes of carrying out this Agreement, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make the information known to any other party without City's express written consent or as provided by law. Consultant agrees to release such information or material only to employees or Sub-consultants who have signed a nondisclosure agreement, the terms of which have been previously approved by City. Consultant agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to Confidential Information.

"Personal information" including, but not limited to, "Protected Health Information" (PHI) under Health Insurance Portability And Accountability Act (HIPAA), individuals' names, addresses, phone numbers, birth dates, and social security numbers collected, used, or acquired in connection with this Agreement shall be protected against unauthorized use, disclosure, modification or loss.

HIPAA establishes national minimum standards for the use and disclosure of certain health information. The Consultant must comply with all HIPAA requirements and rules when determined applicable by the City. If City determines that (1) City is a "covered entity" under HIPAA, and that (2) Consultant will perform "business associate" services and activities covered under HIPAA, then at City's request, Consultant agrees to execute City's Agreement in compliance with HIPAA.

Consultant shall ensure its directors, officers, employees, Sub-consultants or agents use personal information solely for the purposes of accomplishing the services set forth herein. Consultant and its Sub-consultants agree not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of the City or as otherwise required by law.

Any breach of this provision may result in termination of the Agreement and demand for return of all personal information. Moreover, Consultant will indemnify and hold the City harmless from and against all losses and damages resulting from any unauthorized or improper disclosure, dissemination or use of the information as a result, in whole or in part, of Consultant's action or inaction.

16. Nonuse of Intellectual Property of Third Parties. Consultant shall not use, disclose or copy any intellectual property of any third parties in connection with work carried out under this Agreement, except for intellectual property for which Consultant has a license. Consultant shall indemnify and hold City harmless against all claims raised against City based upon allegations that Consultant has wrongfully used intellectual property of others in performing work for City, or that City has wrongfully used intellectual property developed by Consultant pursuant to this Agreement.

17. Ownership of Work Product. All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed worked made for hire for City by Consultant and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination of this Agreement.

18. Legal Requirements.

A. Consultant shall secure and maintain all licenses or permits required by law, including a City business license, and shall comply with all ordinances, laws, orders, rules, and regulations pertaining to the work.

B. Consultant warrants that it shall perform the services required by this Agreement in

compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreements.

C. Consultant covenants that there shall be no discrimination based upon race, color, creed, religion, sex, marital status, age, handicap, national origin or ancestry, or any other category forbidden by law in performance of this Agreement.

19. Conflict of Interest and Reporting.

A. Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of services to be performed under this Agreement.

B. Consultant and its representatives shall refrain from lobbying City of Gardena officials, employees and representatives for the duration of this Agreement.

20. Guarantee and Warranty. Consultant warrants to City that the material, analysis, data, programs and SERVICES to be delivered or rendered hereunder will be of the kind and quality designated and will be performed by qualified personnel. Without waiver of City's other rights or remedies, City may require Consultant to re- perform any of said services, which were not performed in accordance with these standards. Consultant shall perform the remedial services at its sole expense.

21. Insurance.

A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverage required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all of the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

B. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-: VII, unless otherwise approved by City.

C. Coverage, Limits and Policy Requirements. Consultant shall maintain the types of coverage and limits indicated below:

1. Commercial General Liability Insurance - a policy for occurrence coverage for bodily injury, personal injury and property damage, with coverage at least as broad as Insurance Services Office Form CG 00 01, with no special limitations affecting City. The limit for all coverage under this policy shall be no less than one million dollars (\$1,000,000.00) per occurrence.

2. General Auto Liability Insurance - a policy including all coverage provided by and to the extent afforded by Insurance Services Office form CA 0001, including hired and non-owned autos with no special limitations affecting City. The limit for bodily injury and property damage liability

shall be no less than one million dollars (\$1,000,000.00) per accident.

3. Worker's Compensation and Employer's Liability Insurance - a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

4. Professional Errors & Omissions - a policy with minimum limits of one million dollars (\$1,000,000.00) per claim and aggregate. This policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, unless cancelled for non-payment, then ten (10) calendar days notice shall be given, is mailed to City.

5. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

a. The City, its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy.

b. The insurer shall agree to provide City with thirty (30) days prior written notice, of any cancellation, non-renewal or material change in coverage, unless cancelled for non-payment, then ten (10) calendar days notice shall be given.

c. For any claims with respect to the Services covered by this Agreement, Consultant's insurance coverage shall be primary insurance as respects the City, its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its elected and appointed officers, employees, agents and volunteers shall be excess of Consultant's insurance and shall not contribute with it.

D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder or to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit certificates of insurance or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.

E. Deductibles. Any deductible or self-insured retention over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses.

F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by other proof of payment satisfactory to City.



G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.

22. Indemnity.

A. Consultant assumes all risk of injury to its employees, agents, and contractors, including loss or damage to property.

B. Consultant shall defend, indemnify, and hold harmless the City, including its officials, officers, and employees from and against all claims, suits, or causes of action for injury to any person or damage to any property to the extent caused by any intentional or negligent acts or errors or omissions to act by Consultant or its agents, officers, employees, subcontractors, or independent contractor, in the performance of its obligations pursuant to this Agreement. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant. This indemnity shall not apply if the claim arises out of the sole negligence or willful misconduct of City, its officers, agents, employees or volunteers.

C. No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.

23. Independent Contractor. Consultant agrees to furnish consulting services in the capacity of an independent contractor and neither Consultant nor any of its employees shall be considered to be an employee or agent of City.

24. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

25. Notices. Any notice or communication given under this Agreement shall be effective when deposited, postage prepaid, with the United States Postal Service and addressed to the contracting parties. Name, address, telephone and facsimile numbers of the parties are as follows:

City of Gardena – GTrans  
Attn: Rachel Yoo  
13999 S. Western Avenue  
Gardena, California 90249  
Email: ryoo@gardenabus.com

TY Lin International  
Attn: Eric Keijzer  
345 California Street, Suite 2300  
San Francisco, California 94104  
Email: eric.keijzer@tylin.com

Either party may change the information to which notice or communication is to be sent by providing advance written notice to the other party.

26. Severability. If any provision of this Agreement shall be held illegal, invalid, or unenforceable, in whole or in part, such provision shall be modified to the minimum extent necessary to make it legal, valid, and enforceable, and the legality, validity, and enforceability of the remaining provisions shall not be affected thereby.

27. Jurisdiction and Venue. This Agreement shall be deemed a contract under the laws of the State of California and for all purposes shall be interpreted in accordance with such laws. Both parties hereby agree and consent to the exclusive jurisdiction of the courts of the State of California and that the venue of any action brought hereunder shall be Los Angeles County, California.

28. Waiver. No delay or failure by either Party to exercise or enforce at any time any right or provision of this Agreement shall be considered a waiver thereof or of such Party's right thereafter to exercise or enforce each and every right and provision of this Agreement. To be valid a waiver shall be in writing but need not be supported by consideration. No single waiver shall constitute a continuing or subsequent waiver.

29. Electronic Signatures. The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format shall be legal and binding and shall have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. City and Consultant (i) agree that an electronic signature, whether digital or encrypted, of a party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile or, electronic mail, or other electronic means, (iii) are aware that the other party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and California Uniform Electronic Transactions Act ("UETA")(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, email or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

30. Joint Drafting. Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Agreement and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.

31. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 7920.000 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a

trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

32. Authority to Execute. The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.

33. Attorney's Fees. In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover reasonable attorney's fees and court costs from the opposing party.

34. Entire Agreement. This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. This Agreement may be signed by the parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or email electronic signatures. Each executed counterpart shall be deemed an original. All counterparts, taken together, constitute the executed Agreement. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.

(The Remainder of This Page is Intentionally Left Blank)  
(Signature Page Follows)

IN WITNESS WHEREOF, the parties have hereunto affixed their names as of the day and year written below.

CITY OF GARDENA

By \_\_\_\_\_  
Tasha Cerda  
Mayor

Date \_\_\_\_\_

ACCEPTED: TY LIN INTERNATIONAL

By Megan Huff  
Megan Huff  
Vice President- Managing Principal

Date 1/6/2024

APPROVED AS TO FORM:

Carmen Vasquez  
Carmen Vasquez  
City Attorney

# CITY OF GARDENA



## STATEMENT OF PROPOSAL

Professional Consulting Services for

Maintenance/Facilities Project

**TYLin**

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CHAPTER 4	Project Management Approach
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CHAPTER 6	Cost Proposal

# Chapter 1    Company and General Information

Name	T.Y. Lin international
Address	345 California Street, Suite 2300, San Francisco, CA 94104
Primary Contact	Eric Keijzer, Senior Project Manager
Telephone/E-mail	(267) 218-5506, eric.keijzer@tylin.com
Year Founded	TYLin: 1954
Firm Size	TYLin employs nearly 3,200 employees working in 65 offices throughout the Americas, Asia, and Europe. TYLin is a member of the DAR Group, a global, privately-owned professional services group, and its industry-leading family of Global Infrastructure companies.



## Chapter 2    Qualifications and Experience of the Firm

### About the Firm

TYLin has a deep understanding and experience in all facets of on-board and back-office bus technology. We have developed requirements specifications, systems design, and performed implementation support for vehicle and crew scheduling systems, crew bidding, run cutting, dispatching, automatic passenger counting systems, signage, predictive arrival systems, smart bus stops, electric bus charging systems, fare collection systems, maintenance systems, vehicle location and their supporting communications systems.

TYLin offers full-service consulting services to rail and bus clients who want a totally integrated consulting and design solution. By consistently employing structured system engineering processes, modern project management techniques and real-world, hands-on experience, TYLin delivers the value-added knowledge resource clients seek.

TYLin is an independent, full-service, technology, system engineering, and project management consultancy firm proudly serving public mass transit providers and public safety agencies, and public utilities. TYLin offers a strong track record of assisting transit agencies throughout North America and Australia to plan for, procure, and deploy, the widest spectrum of Intelligent Transportation Systems (ITS) for fixed-route bus and paratransit services, such as:

- CAD/AVL systems
- Real-time Passenger Information (APIS)
- Automatic Passenger Counters (APC)
- Private land mobile radio (voice & data)
- Public cellular
- Bus & Paratransit scheduling software
- In-vehicle camera systems
- Interactive Voice Response (IVR)
- Audio/visual annunciators
- Mobile Wi-Fi access
- On-board displays/terminals
- Destination signage
- Automatic vehicle monitoring (AVM)
- Facility security/CCTV
- Paratransit client reservation systems
- Maintenance and asset tracking software
- Vehicle diagnostic monitoring
- Cyber Security

Since its inception, TYLin staff have developed an extensive knowledge base designing and managing the implementation of major subsystems found in a variety of public transit fleet management and communications systems deployed through the practical application of over 45 ITS assignments. TYLin proven system engineering principles and best-practices will be employed to achieve the City of Gardena’s (GTrans) system objectives.

### Availability of Project Manager

TYLin proposed Project Manager, Eric Keijzer, PMP, SSCP, has supported several projects in California, including projects with GTrans, SFMTA, and LA Metro. Eric can easily shift his work schedule to be accessible during regular GTrans business hours. Of course, he would also be available outside these regular business hours if the need arises.

### TYLin Differentiators

TYLin has been providing consulting services for the planning, specification, and implementation of ITS systems for transit service for over 30 years. Many of the earliest ITS systems implemented in the United States were implemented with TYLin assistance.

TYLin has successfully completed ITS consulting assignments for a large number and wide range of transit agencies. As shown in the table of similar clients below, the functions/systems GTrans intends to procure, and the consulting services GTrans has specified in its request closely align with the functions and services provided by TYLin on the majority of ITS projects.



A primary advantage of selecting TYLin is the wealth of experience TYLin brings from having done it before.

*We are not just planners and/or designers, we are doers.*

TYLin 's culture is such that the company is very stable. Many of the same engineers that implemented the early systems are still at TYLin today. The core transit engineering team is located in the Philadelphia, PA office. When assistance is needed to address a situation, it's very likely that there is another engineer who has solved this problem before.

TYLin uses recognized systems engineering and project management processes and tools to ensure that consulting assignment is delivered on time and within budget and exceeds our client's expectations. Our tools are listed below:

- Planning and Specification Guide
- Baseline ITS Functional/Performance Specification that reflects the experience gained from many ITS projects
- Library of project cost data from other projects to aid in the production and accuracy of system cost estimates
- Microsoft Project Scheduling software
- Project SharePoint site for collaboration on deliverables among the TYLin/client team members, storage of reference material, and tracking of project action items and issues
- Deltek Vision project accounting software, which provides TYLin's Project Managers with real-time access to project plans and costs
- Rigorous QA procedures that ensures that every deliverable is reviewed internally prior to delivery to the client

## List of Similar Clients

Below is TYLin industry-leading portfolio of completed and ongoing transit/transportation-related consulting assignments pertaining to the planning, design, procurement, installation, and deployment of state-of the art ITS technologies:

- Real-time CAD/AVL platforms with passenger information (bus arrival) delivery/displays
- "Smart bus" in-vehicle subsystems such as, but not limited to, route and schedule adherence tracking and reporting, data messaging, APCs, destination signs, automatic next-stop annunciators, and farebox interface
- Outputs to transit-oriented decision support systems (TODSS)
- Wide-area wireless communications infrastructures (land mobile radio and cellular-based)
- Transit-oriented, multi-modal, operations control centers

**Mobility Systems**

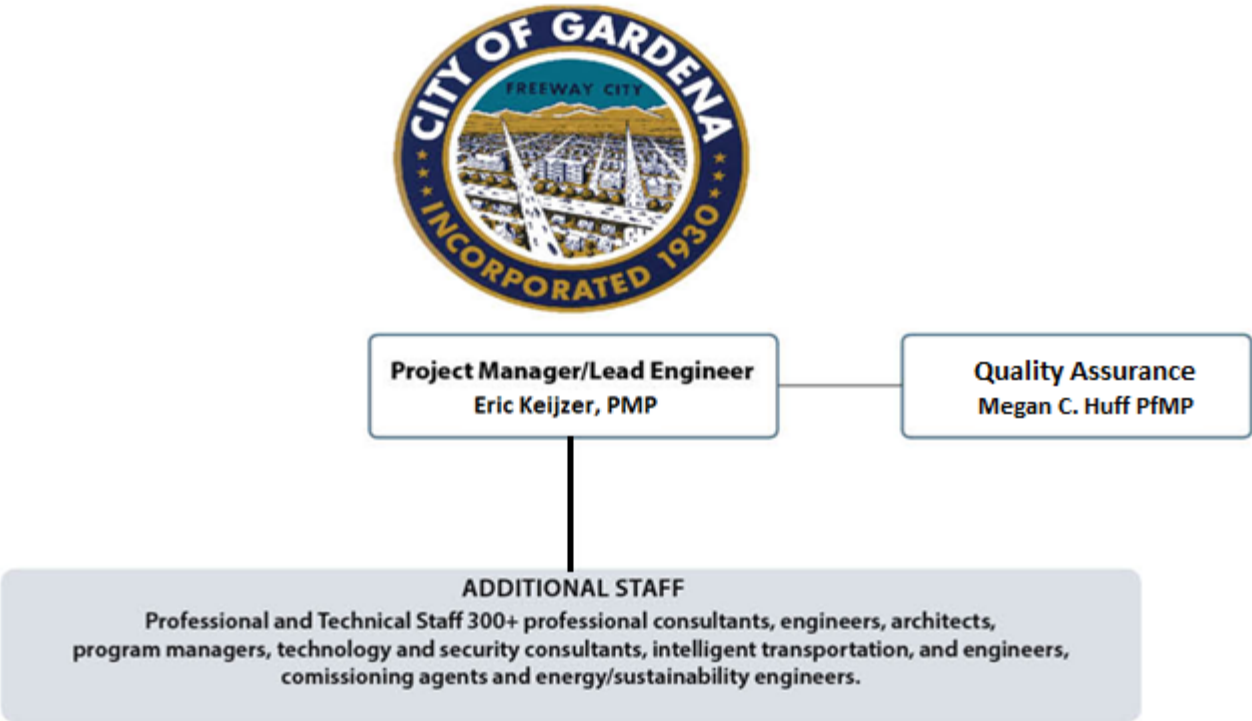
	Strategic Planning	System Specification	Procurement Support	Implementation	CAD	AVL	Paratransit Manifesting	On-board Annunc	Auto Pgrm Counters	Customer Interface	Scheduling & Dispatch	Security / Incidents	Regional Integration	Control Center Design
Amtrak, Washington DC	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Valley Metro, Phoenix, AZ	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Alameda-Contra Costa (AC) Transit, Oakland, CA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Gardena (GRID), Gardena, CA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
San Diego (SDTC/NCTD), San Diego, CA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
San Mateo County Transit ("SamTrans"), San Carlos, CA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Santa Clara Valley Transit Authority (VTA), San Jose, CA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Los Angeles Metro, CA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Monterey-Salinas Transit, Monterey, CA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
SFMTA, San Francisco, CA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mountain Transit, Colorado Springs, CO	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Greater Bridgeport TA (GBTA), Bridgeport, CT	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WMATA, Washington, DC	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
State of Connecticut DOT	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Walt Disney World, Orlando, FL	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Cobb Community Transit, Marietta, GA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Gwinette County Transit, Norcross, GA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Metropolitan Atlanta Rapid Transit Authority (MARTA), Atlanta, GA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Honolulu PTD ("The Bus"), Honolulu, HI	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Transit Authority of Northern Kentucky (TANK), Covington, KY	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Des Moines Area Rapid Transit (DART), Des Moines, IO	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Chicago Transit Authority (CTA), Chicago, IL	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Madison County Transit, Granite City, IL	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
PACE, Chicago Suburbs, IL	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Montgomery County Transit, Rockville, MD	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Metropolitan Council ("Metro Transit"), Minn-St. Paul, MN	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Regional Trans. Commission of Clark County, Las Vegas, NV	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
New Jersey Transit (NJT), Newark, NJ	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Long Island Railroad (LIRR), Queens, NY	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
New York City Dept of Education, NY	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
NYCT Fixed Route, New York, NY	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
NYCT Paratransit, New York, NY	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Port Authority of New York New Jersey (PANYNJ), New York, NY	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Rochester - Genesee County Regional Transit, Rochester, NY	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Suffolk County Transit, East Islip, NY	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Westchester County ("Bee Line"), White Plains, NY	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Central Ohio TA (COTA), Columbus, OH	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Metro RTA, Akron, OH	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Southwest Ohio RTA (SORTA), Cincinnati, OH	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Stark Area Transit, Canton, OH	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Tri-Met Transit, Portland, OR	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
SEPTA, Philadelphia, PA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Rhode Island Public Transit Authority (RIPTA), Providence, RI	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Capital Metro Transit, Austin, TX	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
City of El Paso Transit, TX	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Greater Richmond Transit Commission (GRTC), Richmond, VA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Hampton Roads Transit, Norfolk, VA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
PRTC, Woodbridge, VA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Intercity Transit, Olympia, WA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
King County Metro Transit, Seattle, WA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
State of Wisconsin DOT	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Milwaukee County Transit, Milwaukee, WI	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Pierce Transit, Tacoma, WA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Sound Transit, Seattle, WA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Calgary Transit, Calgary, Alberta, Canada	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Edmonton Transit, Alberta, Canada	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Toronto Transit Commission (TTC), Toronto, Canada	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
TransLink, Vancouver, Canada	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Australia Capital Territory, Canberra, Australia	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

### Chapter 3    Qualifications and Experience of Proposed Staff

TYLin is proposing Eric Keijzer for the implementation oversight of the GTrans Real-Time Information Deployment GTrans (GRID) project and the Scheduling, Operations Management, and Payroll Integration Project (OPS) Eric has been responsible for the previous and mostly completed project phases.

As shown in the organization chart below, Eric Keijzer will be the Project Manager/ Lead Engineer and Megan huff will provide Quality Assurance.

Résumés for Eric Keijzer, and Megan Huff are enclosed.



Eric (A.J.M.) Keijzer, PMP, SSCP  
Project Manager



Eric has more than 23 years of experience and brings a wealth of specialized skills including CAD/AVL, IVR, ITS/Smart Bus, Scheduling Systems, Maintenance Systems, GPS, Passenger Information Systems , Cyber Security, Database applications, Computer Systems Networking, and SharePoint.. Eric has worked on a variety of fleet monitoring, wireless communications and Transit ITS projects and was involved in all project life cycle phases. Eric is currently responsible for two CAD/AVL projects and provides technical assistance for multiple other AVL, IVR, and CETC projects.  
Eric is a Project Management Institute (PMI) Credentialed Project Management Professional (PMP) and is a certified Systems Security Certified Practitioner (SSCP).

Education

- B.S., Information Technology –  
Fontys University, Eindhoven  
The Netherlands
- B.S., Management Science –  
The Enschede Polytechnic,  
Enschede, The Netherlands

University Degree in Marketing  
(NIMA A and B), Enschede, The  
Netherlands

Certification & Accreditation

- Certified Project Management  
Professional (PMP)
- Systems Security Certified  
Practitioner (SSCP)

Wonderware System Platform 1  
and 2

Affiliations

- Project Management Institute  
(PMI)
- International Information  
Systems Security Certification  
Consortium (ISC)<sup>2</sup>

Summary of Experience

**GTrans, City of Gardena, GTrans Real-Time Information Deployment (GRID), Gardena, California**

Project Manager and lead engineer responsible for the planning phase, technical specifications, and proposal evaluation for a robust ITS system that includes a CAD/AVL system, real-time passenger information system, and on-bus hardware for Transit Signal Priority.

**GTrans, City of Gardena, Scheduling Operations Management and Payroll Integration System Project, Gardena, California**

Project Manager for the implementation of the Scheduling Operations Management and Payroll Integration System Project. The project includes a scheduling, integrated operations and workforce management solution, and a customer complaints module.

**Los Angeles Metro, feasibility study to determine space requirements for Metro’s new Rail Operations Control Center (ROC) and Bus Operations Control Center (ROC), Los Angeles, California**

Bus Operations Control Center Lead to determine Metro’s current and future spatial needs for the ROC and BOC as separate entities and as an integrated ROC/BOC. The spatial reflects the daily operating needs of both divisions. The study identified the space needed for the ROC and BOC or a combined ROC/BOC so that spatial footprint will be available for Metro to find or build a space with sufficient capacity.

### **Southeastern Pennsylvania Transportation Authority (SEPTA), CAD/AVL and System, Philadelphia, Pennsylvania**

Project Manager and ITS Technical Lead for the preparation of plans and specifications for a new Computer Aided-Radio Dispatch (CARD) platform. The CARD platform is comprised of (1) an entirely new, expansive, mission-critical land-mobile voice radio infrastructure delivering mission-critical-grade voice radio communications interoperable with adjoining public safety and public transit agencies; and (2) a fully modernized and integrated CAD/AVL system. Once fully deployed, CARD will be supporting SEPTA's 1,600 buses, and 13 commuter and 11 subway, trolley, elevated, and light rail lines, across 5 counties encompassing greater Philadelphia and into nearby New Jersey and Delaware.

### **DART, Current State Technology Health Assessment, Des Moines Iowa**

Lead engineer to conduct a Health Assessment of DART's systems and infrastructure including team members, skill sets and process, coupled with the current technical standards and industry best practices.

### **San Francisco Municipal Transportation Authority (SFMTA), Multimodal Transit Management System (MTMS) and Public Service Voice Radio Network (PSVRN), San Francisco, California**

Subject Matter Expert of all matters concerning the MTMS, related, CAD/AVL, and other ITS-oriented systems of this state-of-the-art solution. Eric is also the project manager responsible for coordinating TYLin's consulting engineering services related to the new radio system deployment. Eric works closely with SFMTA's team to review the CAD/AVL design package and their system's interface with the new radio system, oversees system staging, factory testing, installation and mini-fleet testing, full fleet deployment and cutover, and related user and system administration training. The MTMS includes CAD/AVL, integrated incident management/reporting, ADA compliant traveler information, scheduling system interfaces, above and underground radio systems, a primary and secondary control center, 7 radio sites, with equipment installed on all SFMTA vehicles, including the light rail and historical vehicles.

### **Potomac and Rappahannock Transportation Commission (PRTC), CAD/AVL System, Woodbridge, Virginia**

Eric developed procurement specifications, evaluated vendor proposals, and was the project manager for the implementation oversight of replacing a legacy CAD/AVL system supporting PRTC's 135 vehicle fixed route and flex fleet with a system providing CAD/AVL functions, a fleet wide Automatic Passenger Counting (APC) implementation, interfaces to fixed and flex scheduling systems, and real time customer information feeds using the General Transit Feed Real Time Specification (GTFS RT).

**Suffolk County Transit, CAD/AVL System, Yaphank, New York**

Project manager for the implementation oversight of a new CAD/AVL system supporting Suffolk County's 288 vehicle fixed route and paratransit fleet. Eric participated in the collection and analysis of user requirements and planning, developed procurement specifications, and evaluated vendor proposals for a CAD/AVL system for the Suffolk County Transit System.

**Amtrak Northeast Corridor, CETC Replacement Project, Multiple locations**

Engaged to replace the current system with a new Central Electrification and Traffic Control (CETC) system that monitors and controls rail traffic on the Northeast Corridor (NEC). Tasks include field and factory testing, developing and maintaining a Microsoft SharePoint Project Management site, and performing security audits.

**New York City Transit Authority, Paratransit Division, AVL and IVR Systems, New York, New York**

Provided project management and technical support of the Automatic Vehicle Location Monitoring system (AVLM) that adds AVL capabilities to the existing ADEPT paratransit scheduling system with over 1300 vehicles.

NYCT extended TYLin's contract to include an Interactive Voice Response (IVR) system. Eric also provided project management support for this IVR project.

**San Diego Trolley, Trolley Control Project, San Diego, California**

Provided network and IT support for the development of a new Trolley Control System for centralized management of the San Diego Trolley light rail system. Tasks included field and factory testing and developing and maintaining a Microsoft SharePoint Project Management site.

**King County, Transit Radio System Project, Washington, DC**

Developed and implemented evaluation databases for a transit radio system procurement. The databases were implemented in a way that the client can reuse them for other projects.

**The Connecticut Department of Transportation, AVL Demonstration Project, Connecticut**

Supported project management, collected user requirements, and developed procurement specifications for a CAD/AVL System being procured for the Greater Bridgeport Transit Authority.

## Megan C. Huff

### Quality Assurance



#### Education

Bachelor of Arts, Arizona State University, 1993

#### Certifications

PfMP- Portfolio Management Professional

Megan Huff is the Vice President and Managing Principal of TYLin and one of the leading rail, transit and public safety radio systems engineering consultancy firms in the United States.

With more than 25 years of experience in the transportation industry, Megan has an extensive track record in end-to-end delivery of complex, high priority projects on tight schedules within mission critical service organizations and a history of delivering value to the bottom line through process improvements and technology modernization. She has expertise in leading and directing technology related strategic planning, project development and implementation across a variety of public transit agencies.

## Summary of Experience

### **Amtrak, Senior Director Operations Technology**, Philadelphia, Pennsylvania

Responsible for leading and directing technology related strategic planning, project development and implementation for all business lines and support organizations in Operations. Partnered with business line, support and information technology leaders in the development and delivery of integrated technology solutions to optimize efficiency, improve performance, and support business decision making.

Managed investment and directed all technology activities for Amtrak's largest division consisting of 19,000 employees and all operational assets to include rolling and fixed assets.

Designed and implemented measurements and controls for analyzing needs against the developed strategic plan.

### **Amtrak, IT Director of Requirements and Business Planning**, Philadelphia, Pennsylvania

Responsible for developing computer systems and coordinating overall technical support for the COO's business operations and objectives and ensuring that they are compatible with the long-term plans for Amtrak's business, enterprise architecture and technology infrastructure. Worked to identify the optimal long-term technology solutions in support of the Operations unit while also balancing the need to deliver near-term business solutions and technical support for day-to-day operations.

Managed project delivery, directed project managers, and managed analytic processes such as Systems Engineering, Business and Functional Requirements and Architecture analysis. Provided consultative guidance to the business units to pro-actively identify technology solutions for their business priorities, as well as assessed IT performance in meeting ongoing development and production support.

**Charlotte Area Transit System (CATS), Manager of Systems and Research, Charlotte, NC**

Transformational technology leader for major revitalization program across the Charlotte region through implementation of the first light rail line.

Responsible for all operational technology systems for Bus, Rail, Special Transportation(ADA), Safety & Security and Facilities; included Automatic Vehicle Location, Automatic Passenger Counters, Scheduling and Dispatch, Maintenance and Material Management, Signal Priority, Incident Management, Passenger Information Display deployments, etc. Determined future needs and planned projects, was responsible for budgets both capital and operating.

**Charlotte Area Transit System (CATS), Business Application Support Specialist, Charlotte, NC**

Focused on business process analysis and standards development with an understanding of complex technical solutions as related to current and future transit initiatives. Developed comprehensive transit business requirements from a technological perspective and insured compliance with National ITS standards; which included the development and management of assigned projects insuring schedules, milestones and resource targets were met. Spearheaded data collection and compliance with ITS by implementing and maintaining Turbo Architecture for the organization.

Provided support for the transit GIS systems, data, related sub-systems, and interfaces. Managed the execution of activities and tasks associated with all GIS information including implementations, integration, reporting, upgrades, maintenance, data validation and support. Served as the CATS voting member on all City of Charlotte and Mecklenburg County collaborative committees as relating to GIS.

**Port Authority of Allegheny County, Project Manager, Pittsburgh, Pennsylvania**

Responsible for formulation and definition of system scope and objectives based on user needs and a good understanding of applicable business systems and industry requirements. Devised or modified procedures to solve complex problems considering computer equipment, capacity, operating time, and form of desired results; included analysis of business and user needs and documentation of requirements.

Delivered Point of Sale System by reengineering existing business processes from Treasury to Finance and at the Customer Service Center. Implemented a Windows Based SQL Driven Touch Screen and Bar-Coded Item Point of Sale System for sale of all fare instruments, including interfacing to existing Subscription and Financial systems. Developed and managed the Corporate Web Site - [www.PortAuthority.org](http://www.PortAuthority.org) / [www.RideGold.com](http://www.RideGold.com). Accountable for the design, development and delivery of the Incident Tracking and Management System that tracked all accidents and incidents that occurred in revenue service from occurrence to discipline and retraining of the responsible party.





## Chapter 4 Project Management Approach

Over more than six decades of consulting, TYLin has developed a methodology that achieves project objectives in a timely and cost-effective fashion. This methodology, well proven in practice, encompasses a comprehensive, yet flexible, set of procedures. These general procedures are briefly discussed in this section in the context of the services proposed for GTrans.

GTrans staff, with its knowledge of their characteristics and practices, together with TYLin, leveraging their background in real-time computer and communications system engineering, form an effective and knowledgeable project team.

While a knowledgeable project team is an indispensable element of any successful project, a successful project also needs: good planning, solid execution, and continual communication with measurements of progress and corrective action when necessary.

Our method fosters a close working relationship between team personnel. To avoid potential oversights and to ensure timely completion of all project tasks, the project team needs the support of a systematic, structured, and tested work methodology. This includes:

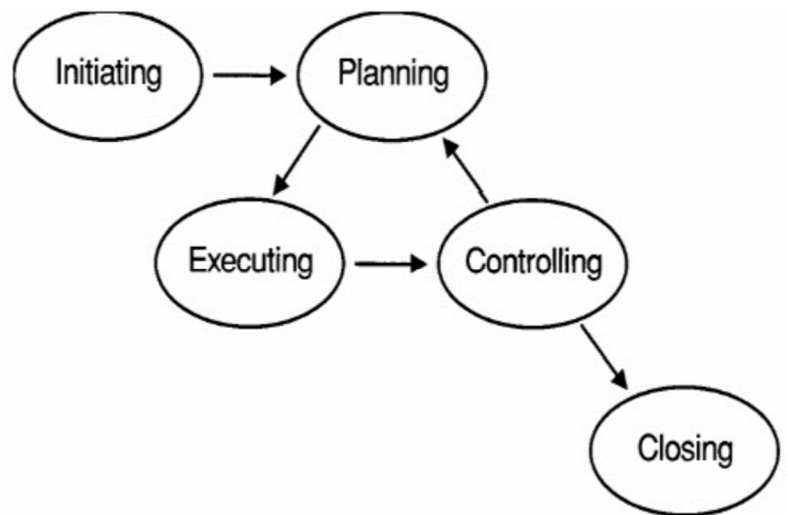
- Adherence to PMI's standards for project management;
- Use of our well-tested Planning and Specification Guide Questionnaire for the identification of operational needs and definition of functional requirements;
- Access to TYLin resources and specialists;
- Structured internal audits for quality control;
- Organized information exchange and experience transfer.

### Project Planning

We are accustomed to meeting the demands for timely completion of projects.

We understand the importance of maintaining project schedules and the ramifications of falling behind schedule.

Based on the project completion deadline and other scheduling constraints established by GTrans, TYLin will establish a Work Plan and Schedule for every project that is based on critical path elements related to items like; design submittal requirements, equipment/material lead times, and implementation phasing/sequencing requirements. Then working within the overall project schedule, the TYLin team will meet weekly to establish the critical tasks to be accomplished during the subsequent one-week period and monitors progress toward goals. Specific milestone targets will be agreed upon with GTrans and used to gauge and control project progress.



TYLin has proven schedule performance and timeliness in submitting deliverables that are thorough, coordinated, of high quality and that conform to contractual obligations.

## Planning and Specification Guide

A structure that effectively organizes the sequence of tasks and keeps the project on schedule is essential. Recognizing the importance of this need, TYLin has developed its Planning and Specification Guide. The Guide consolidates TYLin experience on previous projects for use on subsequent ones. It directs the project team through the initial key steps of determining the operational requirements and the system performance objectives. The analysis of feasible alternatives then follows logically. The Guide ensures orderly, swift, and thorough progress.

Using the Guide, we make best use of your time and ours to exchange information relevant to the project work. Your insights and specific system knowledge are conveyed to our consultants in an expeditious manner. At the same time, we introduce and transfer to your staff the accumulated experience gained on earlier project assignments of similar nature. The Guide keeps the discussions on track during the information exchange meetings and achieves the goals through its exhaustive set of questions aimed at all aspects of your project. By using this method, both the project team and management can be confident that all possible system requirements have been addressed, considered, and decided upon.

**Project Activities and Status Reporting.** The Project Manager will provide the GTrans Project Manager with a regular update that summarizes the activities and current status for all tasks.

In addition to written material and reports, the most important mechanism for information exchange and transfer of specialized expertise are the regular project meetings. Meetings provide the best opportunities for an expeditious interchange of information and ideas. Poorly planned meetings waste time; while well planned meetings produce results. TYLin emphasizes the preparation for meetings by using a carefully planned agenda distributed prior to each meeting, and by controlling the discussions to obtain productive results. Well-planned meetings also enable GTrans personnel to participate with a minimum of interference with other responsibilities.

No meeting is successful without a brief documentation of the major agreements or understandings reached, as well as an action-item list for follow-up on unresolved issues. TYLin consulting staff is trained in conducting productive meetings that either resolve the outstanding issues or produce a timetable with assigned responsibilities for their resolution.

TYLin recognizes that transferring information and experience is one of our responsibilities to our clients.

## The Supporting Organization

While the responsibility for conducting tasks will lie principally with the TYLin project team under the direction of the Project Manager, TYLin methodology specifically calls for other TYLin staff specialists to provide backup support on a regular basis. In the execution of their project responsibilities, the project team seeks the assistance of these specialist engineers, thereby amplifying the value of our service.

Instead of relying solely on those individuals assigned to a project team, TYLin capitalizes on its total company strength by bringing to bear the depth and breadth of experience of its entire staff. This approach works well at TYLin as we have established an organization of specialists, skilled in the various engineering disciplines. These specialists provide internal consulting support on each project. Internal consultation, regular state-of-the-art seminars, and centralized computer files, as well as modern CADD facilities, all contribute to maximum information transfer among the

professional staff. This project structure makes available the full range of TYLin's system engineering experience to the project team, and thence to GTrans.

### Additional Tools

The TYLin team also leverages:

**Project communications,** TYLin maintains an electronic library of standard project templates ranging from agendas, minutes, project tracking to requirements, specification and design documentation.

**Project Web Site,** A project SharePoint web site will be established to store and present (including to GTrans staff, if desired) the project documentation. Drawings, meeting notes, schedules, cost estimates, and other deliverables will be stored on this site, thus providing an additional level of interaction and communication among all parties. Extensive security measures protect the GTrans's information from unauthorized access.

**Industry research and analysis,** TYLin maintains an electronic library with the latest material from system vendors and suppliers for use by our engineers when design decisions must be made. Technical seminars are held frequently with guest speakers from the vendor community or from TYLin own team of experts to discuss the state-of-the-art and important industry developments. TYLin maintains a team of experts on specific areas of technology that are readily available to support project personnel when special needs arise.

### Quality Assurance & Quality Control Procedures

The issue of quality assurance/quality control is a very serious one for the TYLin team. We are committed to achieving the highest level of quality in executing projects, with the goal of providing exceptional long term value to our clients. To achieve this goal, we have implemented an aggressive quality review process developed around key elements of internationally recognized quality management standards. All aspects of our services are reviewed from a quality perspective throughout the consulting, design and implementation process. Without exception, all documents receive numerous quality reviews prior to issuance.

In addition to the internal TYLin quality reviews, GTrans personnel will have an opportunity to review any deliverable to ensure they meet the GTrans's needs. Each review will be followed by a meeting to discuss the GTrans's comments and questions.

- **Internal auditing** – auditing of scheduled quality evaluations is performed to ensure quality reviews are being properly conducted.
- **Workforce training** – training associated with the Quality Management system.
- **Scheduled quality reviews** – quality reviews are built into every project plan and are budgeted accordingly.
- **Individual reviews** – this is an on-going review by individual discipline team members performing day-to-day project duties.
- **Peer reviews** – this is conducted by another member of each engineering discipline to check and address issues unique to the discipline. Issues addressed include appropriate systems, compliance with codes and standards and rules of thumb based on experience and industry standards. This is typically led by the engineering practice leader or a senior level associate within the practice as designated by the practice leader.
- **Interdisciplinary coordination reviews** – review conducted with representatives of the entire project team to coordinate and cross-check inter-disciplinary issues and specific items affected by multiple disciplines. This is intended to be interactive and collaborative.
- **Independent reviews** – review conducted by someone independent from the project focused on constructability, coordination, cost control/value engineering and code compliance.

- **Contractual reviews** – review conducted by the project manager to review for contract compliance to assure that all contractual obligations are being fulfilled.
- **Invoicing reviews** – monthly reviews will be conducted with the project team prior to issuing an invoice to ensure compliance with GTrans process.

TYLin is committed to finding solutions to challenges without compromise to GTrans's budget. We help allocate infrastructure dollars wisely, and with reliability, to help free up attention to focus on the primary mission.

TYLin will ensure that the entire design team is involved with and becomes responsible for cost control, so that continuous monitoring, control and corrective actions are achieved. Value engineering will be emphasized early in the design process so that important cost decisions can be made relative to project goals. Quality review at each milestone level will be performed to review cost versus the established budget and to compare cost with a database for previous projects.

## Chapter 5 Workplan

The following Work Plan describes the GTrans related project activities the TYLin Team will complete for the City of Gardena Maintenance/Facilities project.

All work will be coordinated by the TYLin Project Manager experienced with managing similar projects. The TYLin project manager will be in close contact with GTrans' designated point of contact throughout the project to ensure that TYLin work and deliverables are on schedule and meeting GTrans' expectations.

Line Item	Deliverable	Responsible	Due Date	Description
1	Project Execution Support (12 months)	TYLin PM	Prior to project sign off	TYLin PM: <ul style="list-style-type: none"> <li>• Manage Action Items and coordinate responses to Action Items assigned to GTrans.</li> <li>• Resolve project issues</li> <li>• Manage Requirements Traceability Matrix (RTM)</li> <li>• Review vendor milestones.</li> <li>• Review invoices.</li> <li>• Manage test variation items.</li> <li>• Manage project schedule.</li> </ul>
2	24 Conf. Calls (12 months)	TYLin PM	Bi-weekly calls	TYLin PM to attend bi-weekly project meetings via conference call and review/approve meeting minutes created by the vendor.
3	Detailed Technical Specifications Documents DRAFT	TYLin PM	Before RFP Release	TYLin PM to draft the Technical Specifications including Functions, Hardware, Software, Interfaces, Testing, Training, Documentation, Project Management, Milestones, and Schedule.
4	Detailed Technical Specifications Review at GTrans (Trip 1)	Joint	Before RFP Release	TYLin PM to review the Technical Specifications with GTrans.
5	Detailed Technical Specifications Documents FINAL	TYLin PM	Before RFP Release	TYLin PM to finalize the Technical Specifications including Functions, Hardware, Software, Interfaces, Testing, Training, Documentation, Project Management, Milestones, and Schedule.
6	Independent Cost Estimate	TYLin PM	Before RFP Release	TYLin PM to provide GTrans an Independent Cost Estimate

7	Responses to Technical Questions for Addendum	Joint	Before Proposal Review	TYLin PM to draft responses to technical vendor questions.
8	Review Proposals	Joint	Before BAFO	TYLin PM to evaluate proposals according to the GTrans evaluation process. Each proposer's pricing will be compared with the independent cost estimate and with the other proposer pricing. Questions and discussion topics will be prepared for responsive proposers invited for interviews.
9	Attend Proposer interviews at GTrans (Trip 2)	Joint	Before BAFO	TYLin PM to attend Proposal interviews and summarize the interviews.
10	Price Analysis	TYLin PM	Before BAFO	TYLin PM to analyze the proposed pricing.
11	Review BAFOs and Update Proposal Summary Reports	TYLin PM	Before Vendor Selection	TYLin PM to evaluate the BAFO proposals including cost.
12	Kick-Off Meeting - Prepare Materials and Minutes (remote)	TYLin PM	After Vendor Selection	TYLin PM to prepare the project kick-off meeting.
13	Review Design Documents (Trip 3)	Joint	Before Testing	TYLin PM to review and comment on design documents.
14	Review Test plan and Test procedures	Joint	Before Acceptance Testing	TYLin PM to review and comment on test plan and test procedures.
15	Acceptance Testing at GTrans (Trip 4)	Joint	Before Project Sign-Off	TYLin PM to attend Acceptance Testing.

## Chapter 6 Cost Proposal

This proposal is based on Time and Material with a not to exceed price listed of \$ 107,934., including expenses.

### INVOICING

TYLin will submit an invoice monthly with detailed accounting of hours and expenses.



**TYLin**

PROFESSIONAL CONSULTING SERVICES FOR GTrans Facilities and Maintenance System Project  
COST PROPOSAL 12/21/2023



FIRM NAME: TYLin

Project Management Phase		PERSONNEL BREAKDOWN BY HOURS								
	Enter Job Title:	PM (Eric Keijzer)								Sub Totals
1	Project Execution Support (12 months)	120.00								120.00
2	24 Conf. Calls (12 months)	24.00								24.00
3	Detailed Technical Specifications Documents DRAFT	40.00								40.00
4	Detailed Technical Specifications Review at GTrans (Trip 1 )	32.00								32.00
5	Detailed Technical Specifications Documents FINAL	10.00								10.00
6	Independent Cost Estimate	8.00								8.00
7	Response to Technical Questions for Addendum	8.00								8.00
8	Review Proposals	40.00								40.00
9	Attend Proposer interviews at GTrans (Trip 2)	24.00								24.00
10	Price Analysis	4.00								4.00
11	Review BAFOs and Update Proposal Summary Reports	10.00								10.00
12	Kick-Off Meeting - Prepare Materials and Minutes (remote)	10.00								10.00
13	Review Design Documents (Trip 3)	40.00								40.00
14	Review Test plan and Test procedures	40.00								40.00
15	Acceptance Testing at GTrans (Trip 4)	24.00								24.00
Subtotal of Hours		434.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	434.00
Rate per Hour (Includes Direct Labor + Overhead Burdon)		\$208.35								Cost:
Subtotal per Task		\$90,423.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90,423.90

Travel Costs (Description Required)										
1	Review General specification at GTrans (1 person, 3 days on site)									\$2,117.00
2	Attendance at Proposer interviews at GTrans (1 person, 3 days on site)									\$2,117.00
3	Review Design Documents (1 person, 3 days on site)									\$2,117.00
4	Acceptance Testing at GTrans (1 person, 3 days on site)									\$2,117.00
Sub Total Travel Cost										\$8,468.00

Hours:		Cost:
Sub Total	434.00	\$90,423.90
Profit Margin % and Dollars	10%	\$9,042.39
GRAND TOTAL (w/o travel)		\$99,466.29
Total for Travel Costs		\$8,468.00
GRAND TOTAL (including travel)		\$107,934



# **City of Gardena**

## **Gardena City Council Meeting**

### **AGENDA REPORT SUMMARY**

Agenda Item No. 18.B  
Section: DEPARTMENTAL  
ITEMS - TRANSPORTATION  
Meeting Date: January 23, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve Contract with Southern California Edison to Build Electric Vehicle Charging Infrastructure at the GTrans Facility

#### **COUNCIL ACTION REQUIRED:**

**Staff Recommendation: Approve Contract and Authorize Signature by the City Manager or his Designee**

#### **RECOMMENDATION AND STAFF SUMMARY:**

In 2022, City Council adopted GTrans Zero-Emission Fleet Transition Plan, mapping out how GTrans intends to achieve a full transition to zero-emission vehicles by 2034. GTrans has six zero-emission vehicles in its fleet, and another seven scheduled to arrive in February/March of this year. As part of the plan, GTrans is in the planning/design stage for its electric charging station, which includes an expansion of solar panels and new battery storage to help reduce reliance on the energy grid and offset energy costs during peak periods.

In 2018, the California Public Utilities Commission (CPUC) implemented a rulemaking that would enable the State's investor owned utilities to invest in electric vehicle charging infrastructure. Each utility put forward a proposed plan, which was subsequently approved by the CPUC. As adopted, our utility, Southern California Edison (SCE) launched Charge Ready Transport, a program that aims to add charging stations for medium and heavy-duty electric vehicles at a minimum of 870 commercial sites within the utility's 50,000 square-mile service area. SCE will pay the cost for "make-ready" projects, which consist of the transformers, paneling, trenching and civil work required to bring electricity to each stub for an electric vehicle charger. In addition, there will be a 50 percent rebate to transit agencies and schools to cover a portion of the charger unit costs. The cost of these projects will be considered infrastructure investments for SCE, which means they will be 'rate based,' and be recouped over time through the electricity bills of all SCE customers. Following the execution of an agreement, there is a 10-year period where the agency must maintain all charging equipment in working order at the site. The commitment period will commence on the in-service date of the charging equipment.

GTrans' application for the program was approved, and SCE has provided its design for the infrastructure. Now the City is required to execute the agreement which will allow SCE to proceed. The City Attorney previously reviewed and approved the contract with SCE to

expedite the process. After the contract is executed, SCE will build the infrastructure to bring electricity from the current transformer to the proposed charging station location. Then GTrans will contract with a third party to install the electric vehicle chargers as part of our overall charging, solar and battery storage project. The seven chargers were previously approved by City Council in November 2023.

Therefore staff recommends that the City Council approve the contract with Southern California Edison to build electric vehicle charging infrastructure at the GTrans facility, and authorize signature by the City Manager or his Designee.

**FINANCIAL IMPACT/COST:**

There is no charge for SCE to build the infrastructure for the electric vehicle chargers. There is no impact to the General Fund.

**ATTACHMENTS:**

[CRT-2019-0064.Charge Ready Transport Agreement.pdf](#)

[CRT-2019-0064\\_Conceptual\\_Design\\_15092023\\_144119.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is positioned above a horizontal line.

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Clint Osorio, City Manager

## CHARGE READY TRANSPORT PROGRAM PARTICIPATION AGREEMENT

This Charge Ready Transport Program Participation Agreement (Agreement) sets forth the terms and conditions for Program Participant to participate in the Charge Ready Transport Program. Pursuant to the terms of this Agreement, SCE will (1) design, procure, and install the Infrastructure (as defined herein) at no cost to the Program Participant; and (2) if applicable, remit the Charging Equipment Rebate and the Make-Ready Rebate after all terms and conditions have been met by the Program Participant.

All Program Participants are eligible for no-cost installation of the utility-side and customer-side make-ready infrastructure. Only Program Participants meeting one of the following requirements will be eligible for the Charging Equipment Rebate:

- (1) Program Participant is installing Charging Equipment listed on the Approved Product List (APL) to service transit or school buses; or
- (2) Program Participant is installing Charging Equipment listed on the APL at a project site that is located in a designated Disadvantaged Community (DAC) and the Program Participant is NOT listed on the Fortune 1000 list.

Program Participant hereby agrees to the following terms and conditions of the Charge Ready Transport Program (the "Program").

### APPROVED CHARGING EQUIPMENT

Total Number of Approved Charging Equipment:

The commitment to procure and install the approved Electric Vehicle Supply Equipment (EVSE) applies whether or not the Program Participant is eligible for the Charging Equipment Rebate, as SCE will design and install the Infrastructure based on this commitment.

The Program Participant is required to install the approved EVSE Count set forth in this Agreement. Failure to procure and install the agreed upon EVSE Count will constitute a breach of this Agreement, which may result in termination by SCE, at SCE's discretion, and a requirement for the Program Participant to reimburse SCE for certain costs (see Section 10 of Agreement).

1.

Approved EVSE Count:

EVSE Count	Power Output Level
7	150+ kW

EVSE stands for Electric Vehicle Supply Equipment. For most sites, the EVSE consists of a charging station and the EVSE count is equal to the charging station count.

However, for modular DC systems, the EVSE consists of a power cabinet and dispensers. The power cabinets will determine the EVSE count and power output level.

### Charging Equipment Rebate Amount (if applicable):

If Program Participant is eligible for the Charging Equipment Rebate, the rebate amount paid to the Program Participant will be reduced to ensure that when combined with any other third-party rebates or incentives, the total rebate received by Program Participant does not exceed the Program Participant's total costs for procuring and installing the equipment. Following the successful installation of the Charging Equipment, the Program Participant will certify whether it has received any other third-party rebates or incentives, so that SCE can determine the appropriate Charging Equipment Rebate.

The following table provides the current charging equipment rebate amount categorized by power output level. These values will be used when calculating incentives for rebate eligible participants.

2.

Power Output Rebate Category	Eligible Rebate Amount*
0 kW - 19.2 kW	50% of the cost of EVSE, up to \$1,700
19.3 kW - 49.9 kW	50% of the cost of EVSE, up to \$7,400
50 kW - 149.9 kW	50% of the cost of EVSE, up to \$22,000
150+ kW	50% of the cost of EVSE, up to \$37,000
*Rebate only covers hardware cost--no other costs such as installation or networking	

EVSE stands for Electric Vehicle Supply Equipment. For most sites, the EVSE consists of a charging station and the EVSE count is equal to the charging station count.

However, for modular DC systems, the EVSE consists of a power cabinet and dispensers. The power cabinets will determine the EVSE count and power output rebate category. SCE will include the total cost of the power cabinet and dispensers in rebate calculation.

## APPROVED SITE LOCATION AND DESIGN

3.

Description of Approved Location at the Site: **Power cabinets and dispensers to be located just South of existing solar canopy with primary metering**

4.

Conceptual Design of the Charge Ready Transport deployment on Program Participant's Site: **Attached**

## MAKE-READY INFRASTRUCTURE WORK

5.

The Make-Ready infrastructure:

- ☐ self-installed customer-side make-ready
- ☒ SCE-installed make-ready



## APPROVED VEHICLE ACQUISITION PLAN

The Program Participant agrees to adhere to the Electric Vehicle (EV) Acquisition Plan as described below. The Plan may only be modified with consent of SCE, in SCE's sole discretion. For Transport Refrigeration Units (TRUs), the Vehicle Acquisition Plan is a commitment that the stated number of unique TRUs will use the infrastructure within the estimated delivery date. These TRUs may be owned/leased by the customer or owned/leased by others using the site. For Truck Stop Electrification (TSE), the Vehicle Acquisition Plan is a commitment that the stated number of unique vehicles will use the infrastructure within the estimated delivery date. These vehicles may be owned/leased by the customer or owned/leased by others using the site.

### Vehicle Acquisition Plan:

Delivery Date	Vehicle Class	Vehicle Count
December 2025	Transit bus	6
October 2023	Transit bus	7
September 2024	Medium duty on-road vehicle	1

## PROGRAM PARTICIPATION TERMS AND CONDITIONS

Program Participant agrees that its participation in the Charge Ready Transport Program is subject to the following terms and conditions:

6. Definitions: Any capitalized terms used in this Agreement not otherwise defined herein shall have the meaning set forth in the Program Handbook, which is incorporated into this Agreement by reference.

### AHJ – Authority Having Jurisdiction:

The responsible government entity having geographically-based jurisdiction that typically approves, inspects and permits construction projects (e.g., City, County, Fire, Division of State Architect, etc.).

### Approved Product List:

The list of Charging Equipment qualified by SCE and meeting SCE's technical requirements. Program Participant must select Charging Equipment from the Approved Product List in order to receive a Charging Equipment Rebate (if available).

### CalEnviroScreen:

The California Communities Environmental Health Screening Tool (CalEnviroScreen) was released by the Office of Environmental Health Hazard Assessment (OEHHA), on behalf of the California Environmental Protection Agency (CalEPA). CalEnviroScreen identifies California communities by census tract that are disproportionately burdened by, and vulnerable to, multiple sources of pollution. For more information, please visit <https://oehha.ca.gov/calenviroscreen>.

### Charge Ready Portal:

The website where Program Participants can apply for the Program, check application status, and upload most required documents (<https://chargereadytransport.sce.com>).

### Charging Equipment:

Qualifying Charging Equipment that meets the technical specifications set forth by SCE. Charging Equipment that qualifies for the Rebate, if available, are listed in the Approved Product List, which can be found through the Program's web portal (<https://chargereadytransport.sce.com>).

### Charging Equipment Supplier:

The entity from which the Charging Equipment is purchased.

**Charging Equipment Rebate:**

Financial reimbursement paid to an eligible Program Participant, or its designee, pursuant to this Agreement, to off-set a portion of the purchase of approved Charging Equipment.

**Charging Station:**

An individual charging station unit that may contain one or more charging ports for the purpose of connecting the electric vehicle to a grid-connected power source capable of recharging the vehicle's battery pack. The individual connectors of the Charging Station are referred to as ports. Each charging station can charge one or more vehicles depending on the number of ports the unit is equipped with.

**Commitment Period:**

The 10-year period where Program Participant must maintain all Charging Equipment in working order at the Site. The Commitment Period will commence on the In-Service Date of the Charging Equipment.

**Conceptual Design:**

Map and related documents, as applicable, that show the proposed layout of the Infrastructure and Charging Equipment, including but not limited to, conduit routing and equipment placement.

**California Public Utilities Commission (CPUC):**

The California state regulatory agency that is responsible for regulating privately owned electric, natural gas, telecommunications, water, railroad, rail transit, and passenger transportation companies.

**CPUC's Transportation Electrification Safety Requirements Checklist:**

The Safety Requirements Checklist applies to CPUC-Approved Transportation Electrification Programs and can be downloaded from: [www.cpuc.ca.gov/WorkArea/DownloadAsset.aspx?id=6442458882](http://www.cpuc.ca.gov/WorkArea/DownloadAsset.aspx?id=6442458882).

**Customer-Side of the Meter Infrastructure:**

See "Make-Ready Infrastructure".

**Disadvantaged Communities (DACs):**

Census tracts in SCE's service territory with a top quartile score according to the latest version of California Environmental Protection Agency's CalEnviroScreen tool.

**Electric Vehicle Infrastructure Training Program (EVITP) Certification:**

The document certifying an electrician has gone through the Electric Vehicle Infrastructure Training Program process. For more information, please visit <https://www.evitp.org>.

**Electric Vehicle Supply Equipment (EVSE):**

For most sites, the EVSE consists of a charging station. For modular DC systems, the EVSE consists of a power cabinet and dispensers.

**Eligible TOU Rates:**

All SCE TOU rate plans, which feature energy charges that vary based on the time of day, the day of the week, and the season. Some plans also include demand charges that are based on the maximum amount of electricity your business uses at once. For more information, please visit <https://www.sce.com/business/rates/time-of-use>", or <https://www.sce.com/business/rates/electric-car-business-rates>.



**Final Design:**

Map and related documents, as applicable, that show the proposed layout of the Infrastructure and Charging Equipment, including but not limited to, conduit routing and equipment placement. The Final Design is the engineered construction drawing submitted for permitting and will be completed after this Agreement is executed and prior to start of construction.

**Final Invoice:**

Statement of the total amount paid by Program Participant to Charging Equipment Supplier(s) for the purchase of Charging Equipment.

**Grant of Easement:**

A contractual agreement to grant right of way for SCE to construct, maintain, operate, and repair any SCE-installed infrastructure.

**In-Service Date:**

The date in which a Charging Equipment is installed and operational.

**Infrastructure:**

The necessary Infrastructure on both the utility-side and customer-side of the electric meter (i.e., “make-ready”) that SCE will design, purchase, construct, and install at no cost to the Program Participant pursuant to this Agreement. Infrastructure, as defined herein, does NOT include (1) purchase or installation of the Charging Equipment; or (2) the customer-side portion of the make-ready infrastructure, if the Program Participant elects the self-installed customer-side make-ready option.

**Make-Ready Infrastructure:**

Infrastructure located on both the utility side and customer side of the meter is also referred to as the make-ready infrastructure. The utility-side make-ready infrastructure includes all infrastructure work from SCE’s distribution system to a new circuit panel that will be installed to support EV charging. SCE will ALWAYS be responsible for designing, procuring, installing and maintaining the necessary infrastructure located on the utility side of the meter. The customer-side make-ready infrastructure includes all infrastructure from the new panel that will be set as part of the utility-side infrastructure work, up to the first point of interconnection with the Participant’s Charging Equipment.

**Make-Ready Rebate:**

The rebate intended to offset a portion of the Participant’s costs if Participant elects to perform the customer-side make-ready infrastructure work, following the completed installation of the make-ready infrastructure and submission of required documentation.

**Network Service Provider:**

The third-party entity that will provide Network Services for the Charging Equipment. The Network Service Provider will be required to transmit port level data and other information to SCE complying with Program requirements. The specific requirements are further described in the Program Handbook.

**Preliminary Design:**

The set of engineered, working drawings of the Infrastructure. The design includes project specifications, conduit routing, electrical equipment specifications and calculations, project related Site improvements and construction details.

**Program:**

Also referred to as the Charge Ready Transport Program (CRTP). The Charge Ready Transport Program is designed to help Program Participants install the charging infrastructure needed to electrify their medium- and heavy-duty fleets and non-road vehicles.

**Program Handbook:**

The Charge Ready Transport Program Handbook is a document that provides a description of the Program offering, Program Participant obligations and related activities. The Program Handbook is incorporated into this Agreement by reference, and the Program Participant and SCE are required to follow the [current Program Handbook](#), as such document may be amended or supplemented from time to time.

**Program Participant:**

The SCE non-residential customer that enters into this Agreement.

**Property Owner/Site Owner:**

Individual or entity authorized representative of entity holding title in the Site where the Charging Equipment and Infrastructure will be located.

**Rebate Payment:**

The payment made by SCE to Program Participant, or its designated assignee, after the eligible Program Participant procures and installs the Charging Equipment or meets the requirements of the Make-Ready Rebate, in accordance with this Agreement, as verified by SCE, in SCE's sole discretion. The Rebate Payment may include the Charging Equipment Rebate, the Make-Ready Rebate, or both as applicable.

**Reservation Approved Date:**

Date on which the Agreement is executed by SCE, which will be after the Program Participant executes the Agreement. The Reservation Approved Date is set forth in Section 24 hereof.

**Site:**

The premises, owned, leased or operated by Program Participant, where the Charging Equipment will be installed.

**Utility-side Infrastructure:**

See "Make-Ready Infrastructure".

## 7. Eligibility:

Program Participant certifies that it meets, and will continue to meet throughout its participation in the Program, all eligibility requirements of the Program, including, but not limited to:

- a. Program Participant agrees to purchase and install the Charging Equipment, as set forth in this Agreement. Program Participant agrees that the number of Charging Stations, the models and their charging level cannot be modified after execution of this Agreement, without express written consent of SCE, at SCE's discretion.
- b. Program Participant agrees to adhere to the Electric Vehicle (EV) Acquisition Plan.
- c. Program Participant is a non-residential SCE customer with at least one active service account with SCE.
- d. The Site is located in SCE's service territory.
- e. Program Participant agrees to provide, or cause the Site Owner to provide, SCE with the rights of way across public or private property (as applicable) and to obtain any necessary permits to install Charging Equipment, without cost to SCE.
- f. Program Participant will comply with all Program requirements outlined in the Program Handbook.

## 8. Program Participant Obligations and Representations and Warranties:

- a. Agrees that any Charging Equipment installed will either be listed on SCE's Approved Product List or, if not listed, meets SCE's requirements as outlined in the Program Handbook. Program Participant will ensure that ALL Charging Equipment selected for installation under this Program, and during the commitment period, is first approved by SCE.
- b. Agrees to procure, own, install, operate, and maintain the Charging Equipment in good working order at the site for not less than ten (10) years from the In-Service Date of Charging Equipment ("Commitment Period").
- c. Agrees that if at any time during the Commitment Period the Charging Equipment is replaced, all associated costs will be the responsibility of the Program Participant.

- d. Agrees to adhere to its Electric Vehicle (EV) Acquisition Plan. The Plan included in this Agreement may only be modified with consent of SCE, in SCE's sole discretion. Program Participant understands and agrees that it is responsible to pay a pro rata share of SCE's costs of the Infrastructure constructed to accommodate the EV Acquisition Plan, and, if applicable, to pay back a pro rata share of the Charging Equipment Rebate and Make-Ready Rebate paid by SCE to Program Participant or its designated assignee, if applicable, to the extent that Program Participant does not acquire all of the EVs set forth in the EV Acquisition Plan.
- e. Agrees to contract with a qualified electric vehicle charging equipment Network Service Provider to record and transmit EV charging usage data supporting on-road vehicles for not less than five (5) years from the In-Service Date of the Charging Equipment.
- f. Agree to obtain the consent of its qualified Network Service Provider to provide SCE, or SCE's designated agent or vendor, with access to certain information required by the CPUC, including, but not limited to, the duration of each charge, rate, cost, and load.
- g. Agrees that SCE, or SCE's designated agent or vendor, may collect or receive this data directly from the Program Participant's contracted EV Network Service Provider.
- h. Authorizes SCE to act on Program Participant's behalf to share Program Participant's billing records, billing history and all meter usage data used for bill calculation for all meters participating in the Charge Ready Transport program with third-party program evaluators. This authorization expires five (5) years from the date Program Participant turns on service for the EVSE installed as part of Charge Ready Transport.
- i. Acknowledges and agrees that the actual Infrastructure may vary from the Conceptual Design, if, in SCE's sole discretion, actual Site conditions or AHJ direction requires such changes.
- j. Acknowledges that funding pursuant to this Agreement is only reserved after SCE receives a copy of this Agreement signed by Program Participant and Property Owner (if different from Program Participant) and SCE executes the Agreement. The Program Participant also acknowledges that reserved funding may be withdrawn and SCE may terminate this Agreement, both in SCE's sole discretion, if Program Participant breaches the Agreement, including, but not limited to, failing to follow the EV Acquisition Plan or failing to construct and install the customer-side make-ready infrastructure, if Program Participant elects the self-install option.
- k. Agrees to comply with all requirements, including providing the required documentation in the established timelines, set forth in the Charge Ready Transport Program Handbook.
- l. Represents and warrants, to the best of Program Participant's knowledge after reasonable investigation, that the Site is free of hazardous contamination, other safety hazards, and other environmental or physical conditions impacting the ability to perform work on or at the Site.
- m. Represents and warrants that in the event that Program Participant has applied for or received any other incentives or rebates for the Charging Equipment, Program Participant shall notify SCE of any such incentives or rebates as soon as reasonably practicable. In the event that any such incentives or rebates, when combined with the Charging Equipment Rebate, would reimburse Program Participant for more than 100 percent of the cost of the Charging Equipment, SCE shall decrease the Charging Equipment Rebate amount if not yet paid, or if already paid, submit a reimbursement request to the Program Participant for the amount of the Rebate Payment exceeding 100 percent of the cost of the Charging Equipment.
- n. Agrees to submit a completed IRS tax form W-9, and California Franchise Tax Board form 590 if applicable, in order for SCE to process any Rebate Payment. If the Program Participant does not qualify to receive any rebates under this program, these forms will not be required.

- o. Represents and warrants that the execution and delivery of this Agreement, and the performance by Program Participant of its obligations under this Agreement, have been duly and validly authorized, and this Agreement is a legal, valid and binding obligation of Program Participant.
- p. Agrees to ensure state-licensed and insured general contractors and installers of any self-installed customer-side make-ready infrastructure are IBEW-signatory and EVITP certified.
- q. Represents and warrants that it has, or will, contract with a licensed Charging Equipment installer that meets all requirements of the Program.
- r. Agrees to participate in Customer Satisfaction Surveys following completion of the Project, upon request of SCE.
- s. Agrees to ensure information of newly installed and accessible to the general public Charging Equipment are registered with the US Department of Energy's Alternative Fuel Data Center (<https://afdc.energy.gov/stations/#/analyze>) and only one set of information is reported between the Program Participant and Charging Equipment Supplier.
- t. Agrees to comply with all requirements included in the CPUC's Transportation Electrification Safety Requirements Checklist for customer-side make-ready infrastructure work.
- u. Agrees to report any charging equipment that is publicly-accessible to the US Department of Energy's EV Charging Station Locations mapping tool, accessible at:  
[https://www.afdc.energy.gov/fuels/electricity\\_locations.html#/find/nearest?fuel=ELEC](https://www.afdc.energy.gov/fuels/electricity_locations.html#/find/nearest?fuel=ELEC).



## 9. SCE Obligations:

- a. SCE, at its sole discretion and in accordance with its applicable tariffs, design standards, and AHJ permitting requirements, will locate, design, and install the Infrastructure. SCE is responsible for all costs associated with Infrastructure deployed by SCE pursuant to this Agreement, except as otherwise specifically set forth herein. Notwithstanding the foregoing, SCE is not responsible for any costs to remedy any environmental or safety conditions at the Site. To that end, before commencing any work, SCE may require the Program Participant to fully complete, to the best of its ability, an SCE questionnaire regarding the relevant condition and history of the Site; and SCE and/or its contractors shall have the right to visually inspect all of the Site. Based on the questionnaire and Site visual inspection and any other available information, SCE, in its reasonable discretion: (i) may decline to proceed with any further work at the Site; or (ii) may decline to proceed with any further work at the Site except with Program Participant's agreement to additional reasonable environmental and other review and investigation of the Site, at Program Participant's expense, and reasonable remediation or mitigation of any such identified environmental or safety conditions, at Program Participant's expense. If SCE at any time discovers any such environmental or safety conditions during the performance of work at the Site, then SCE in its reasonable discretion may decline to proceed with any further work at the Site, unless and until such conditions are remediated to SCE's reasonable satisfaction, at Program Participant's expense.
- b. SCE will pay the Charging Equipment Rebate, if applicable, after SCE has verified correct installation of the Charging Equipment, consistent with this Agreement, subject to Program Participant meeting all Program requirements. The actual Charging Equipment Rebate Payment amount shall not exceed the actual reasonable costs of the Charging Equipment, as set forth in the Final Invoice and consistent with the Program Participant's contract with the Charging Equipment Supplier(s).
- c. SCE will pay the Make-Ready Rebate, if applicable, in accordance with the terms and conditions of this Agreement and the Customer-Side Make-Ready Infrastructure Installation Addendum.

## 10. Term and Termination:

- a. **Term:** The term of this Agreement shall begin upon the date that both Parties have signed the Agreement and end ten (10) years from the In-Service Date of the Charging Equipment, unless otherwise terminated earlier pursuant to this Agreement ("Term").
- b. **Termination by SCE:** SCE, in its sole discretion, may terminate this Agreement, if (1) the Program Participant fails to comply with any terms and conditions of this Agreement, including the Program Handbook, and does not cure such default within five (5) business days after receiving notice, or (2) SCE determines, in its sole discretion, that the costs of designing and installing the Infrastructure will exceed the maximum allowable costs for such Infrastructure pursuant to the CPUC's guidance (3) if any hazardous environmental conditions, safety, and/or security concerns exist. In the event of a safety or security concern, SCE may cease work under the Agreement immediately and take all other necessary actions, including but not limited to, disconnecting power to the Charging Equipment, in SCE's sole discretion, to cure such safety or security violation(s).
- c. **Termination Costs:** If this Agreement is terminated prior to the end of the Term because (1) Program Participant terminates its participation in this Program for any reason, (2) Program Participant, prior to the end of the Commitment Period, fails to install, or removes without replacing, the Charging Equipment or Program Participant-owned make-ready infrastructure, if applicable; or (3) SCE terminates this Agreement pursuant to Section 5.b.1 (Termination by SCE; Program Participant's Failure to Comply) hereof, the Program Participant shall pay (a) all costs actually incurred, or committed to be incurred, by SCE, as of the termination date, in connection with designing and deploying the Infrastructure at the Site; and (b) the Rebate Payment (if already paid). If the Charging Equipment or the Make-Ready Infrastructure, if applicable, are installed, the amount due to SCE for both (a) and (b) above will be prorated over a ten-year period, beginning from the In Service Date of the Charging Equipment. SCE will invoice the Program Participant for such costs, and Program Participant shall pay such invoice within 60 days of receipt.

## 11. Indemnification and Liability; No Representations or Warranties:

- a. Program Participant understands that SCE makes no representations regarding manufacturers, dealers, contractors, materials or workmanship of the Charging Equipment. Further, SCE makes no warranty, whether express or implied, including without limitation the implied warranties of merchantability and fitness for any particular purpose, use, or application of the products and services under the Program. Program Participant agrees that SCE has no liability whatsoever concerning (1) the quality, safety or installation of such products, including their fitness for any purpose, (2) the workmanship of any third parties, (3) the installation or use of the products. Program Participant hereby waives any and all claims against SCE, its parent companies, directors, officers, employees, or agents, arising out of activities conducted by or on behalf of SCE under the Program. Without limiting the generality of the foregoing, none of such parties shall be liable hereunder for any type of damages, whether direct, or indirect, incidental, consequential, exemplary, reliance, punitive or special damages, including damages for loss of use, regardless of the form of action, whether in contract, indemnity, warranty, strict liability or tort, including negligence of any kind.
- b. Indemnification of SCE. To the fullest extent permitted by law, Program Participant shall indemnify, defend, hold harmless and release SCE, and its parent company, subsidiaries, affiliates, and their respective shareholders, officers, directors, employees, agents, representatives, successors, and assigns (collectively, the "Indemnified Parties"), from and against any and all claims, actions, suits, proceedings, losses, liabilities, penalties, fines, damages, costs, or expenses, including without limitation reasonable attorneys' fees (a "Claim"), resulting from (a) any breach of the representations, warranties, covenants, or obligations of Program Participant under this Agreement, (b) any act or omission of Program Participant, whether based upon Program Participant's negligence, strict liability, or otherwise, in connection with the performance of this Agreement, (c) any third-party claims of any kind, whether based upon negligence, strict liability, or otherwise, arising out of or connected in any way to Program Participant's performance or nonperformance under this this Agreement; or (d) from any harm or cost, known or unknown, associated with any hazardous materials, conditions, or site contamination, including, but not limited to, harm to SCE personnel, third parties, or customer applicant's employees, contractors, agents, and assigns. This indemnification obligation shall not apply to the extent that such injury, loss, or damage is caused by the sole negligence or willful misconduct of SCE.
- c. Defense of Claim. If any Claim is brought against the Indemnified Parties, Program Participant shall assume the defense of such Claim, with counsel reasonably acceptable to the Indemnified Parties, unless in the opinion of counsel for the Indemnified Parties a conflict of interest between the Indemnified Parties and Program Participant may exist with respect to such Claim. If a conflict precludes Program Participant from assuming the defense, then Program Participant shall reimburse the Indemnified Parties on a monthly basis for the Indemnified Parties' defense costs through separate counsel of the Indemnified Parties' choice. If Program Participant assumes the defense of the Indemnified Parties with acceptable counsel, the Indemnified Parties, at their sole option and expense, may participate in the defense with counsel of their own choice without relieving Program Participant of any of its obligations hereunder.



## 12. Miscellaneous:

- a. Applicability of Tariffs and Program Handbook and Precedence. This Agreement incorporates, by reference, the Program Handbook and any applicable SCE Tariff, including but not limited to SCE's Tariff Schedule CRTP. No provision of this Agreement is intended to contradict or supersede any applicable SCE Tariff, or applicable laws, each of which shall control in the event of an apparent contradiction with this Agreement, except that the applicant payment responsibilities set forth in Rules 15 and 16 (Distribution Line and Service Extensions) do not apply to the Program. Other applicable provisions of Rules 15 and 16 are not waived.
- b. Survival. Program Participant's obligation to pay Termination Costs and to indemnify the Indemnified Parties shall survive the expiration or termination of this Agreement.
- c. Assignment. Program Participant shall not assign this Agreement without the prior written consent of SCE; to be granted or denied in SCE's sole discretion. Any assignment and assumption shall be in a form acceptable to SCE, in SCE's sole discretion.
- d. This Agreement is subject to the jurisdiction of the California Public Utilities Commission (CPUC). This Agreement shall, at all times, be subject to such changes or modifications by the CPUC, as the CPUC may, from time to time, direct in the exercise of its jurisdiction.
- e. Incentives and Rebates are taxable and if greater than \$600 will be reported to the IRS unless the payee is exempt. The payee must submit a completed W-9 for tax purposes. SCE will report the rebate as income on IRS Form 1099. The payee should consult its tax advisor concerning the taxability of the Rebate Payment.

This Agreement will be signed electronically. After the Program Participant has uploaded the completed Agreement to the Charge Ready Portal, SCE will verify for completeness and accuracy and will execute the Agreement and reserve funding accordingly.

## AGREEMENT BY PROGRAM PARTICIPANT

By signing in the space below, you represent that the information provided in this Agreement is true, accurate and complete, and that you will comply with the terms and conditions outlined in this Agreement. You also represent and warrant that you are a duly authorized representative of Program Participant with the requisite authority to enter into this Agreement. For federal government Program Participants, you must be a Contracting Officer authorized to enter into this Agreement.

13.	Does your organization own the property on which the site is located? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
14.	Name of Property Owner Representative authorized to sign this Agreement (only required if your organization is not the property owner):
15.	Email address of Property Owner Representative authorized to sign this Agreement (only required if your organization is not the property owner):
16.	Are you the individual authorized to sign the Agreement? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
17.	Authorized signer's email address:
18.	Name of Program Participant Representative: <b>Ernie Crespo</b>
19.	Title of Program Participant Representative: <b>Director of Transportation</b>
20.	<input type="checkbox"/> I certify that the information provided is accurate and complete and that I have authority to sign this Agreement on behalf of Applicant.
21.	Date:

## AGREEMENT BY PROPERTY OWNER

By signing in the space below, you represent and warrant that you are a duly authorized representative of the owner of the property on which the Site is located and that you have the requisite authority to consent to the use of the property in the manner set forth in this Agreement. You also represent that Property Owner hereby approves the installation and operation of the Infrastructure and the Charging Equipment, as well as any other necessary equipment to deploy the Charging Equipment pursuant to the Charge Ready Transport Program as described in this Agreement. You further agree to execute the Easement Agreement within 30 calendar days after Easement Agreement is provided by SCE.

22.	Name of Property Owner Representative:
23.	Title of Property Owner Representative:
24.	<input type="checkbox"/> I certify that I have authority to sign this Agreement on behalf of the Property Owner.
25.	Date:

## APPROVAL BY SCE AND RESERVATION OF FUNDS

26. Name of SCE Representative:

27. Title of SCE Representative:

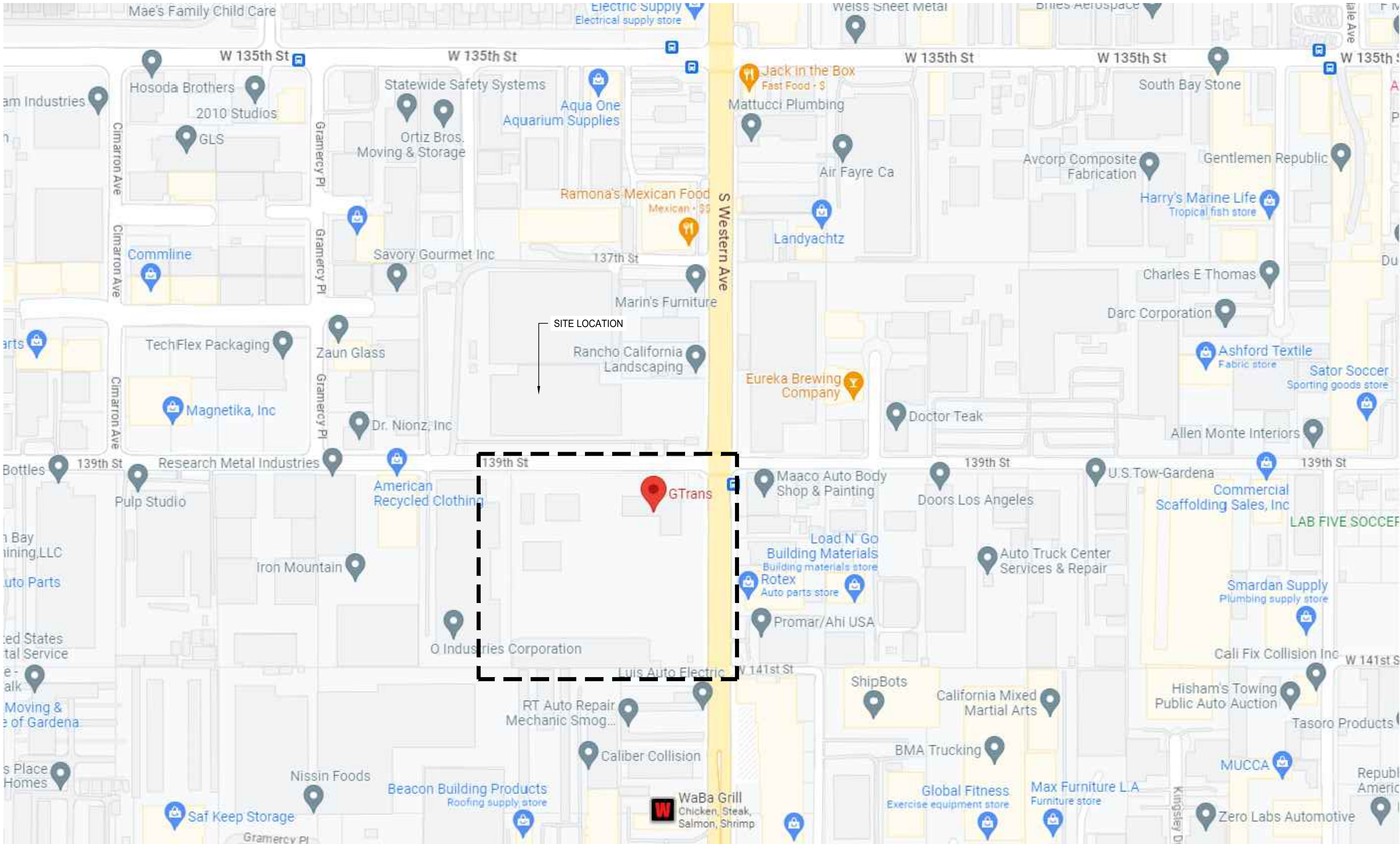
28. ☐ I certify that I have authority to sign this Agreement on behalf of SCE.

29. Reservation Approved Date:



SOUTHERN CALIFORNIA EDISON CHARGE READY PROGRAM  
CITY OF GARDENA TRANSPORT-GARDENA

13999 S WESTERN AVENUE  
GARDENA, CA 90249  
PROJECT ID: CRT-2019-064



VICINITY MAP

UNDERGROUND SERVICE ALERT



UNDERGROUND SERVICE ALERT  
UTILITY NOTIFICATION CENTER OF SOUTHERN CALIFORNIA  
811 OR (800) 422-4133  
3 WORKING DAYS UTILITY NOTIFICATION PRIOR TO CONSTRUCTION  
  
CONTRACTOR SHALL VERIFY ALL PLANS & EXISTING LOCATIONS,  
CONDITIONS ON THE JOB SITE & SHALL IMMEDIATELY NOTIFY THE  
ENGINEER IN WRITING OF ANY DISCREPANCIES BEFORE  
PROCEEDING WITH THE WORK OR BE RESPONSIBLE FOR SAME

EROSION CONTROL NOTES:

- EROSION AND SEDIMENT CONTROL BEST MANAGEMENT PRACTICES (BMPs) SHALL BE IMPLEMENTED AND MAINTAINED TO MINIMIZE AND/OR PREVENT THE TRANSPORT OF SOIL FROM THE CONSTRUCTION SITE.
- APPROPRIATE BMPs FOR CONSTRUCTION RELATED MATERIALS, WASTES, SPILLS, PR RESIDUES SHALL BE IMPLEMENTED TO ELIMINATE OR REDUCE TRANSPORT FROM THE SITE TO STREETS, DRAINAGE FACILITIES, OR ADJOINING PROPERTIES BY WIND OR RUNOFF.

PROJECT DIRECTORY

ADDRESS:  
CITY OF GARDENA TRANSPORTATION - GARDENA  
13999 SOUTH WESTERN AVENUE  
GARDENA, CA 90249

SITE DEVELOPER:  
SAL OLIVAS  
PROJECT MANAGER TRANSPORTATION ELECTRIFICATION  
SOUTHERN CALIFORNIA EDISON (SCE)  
3 INNOVATION WAY  
POMONA, CA 91763  
(909) 469-0266 O  
(626) 221-0754 M  
SALVADOR.OLIVAS1@SCE.COM

PROPERTY OWNER:

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PROPERTY DESCRIPTION  
APN: 406-102-7901

ENGINEER OF RECORD:  
BRYTEMOVE ENERGY  
JOHN PAUL ADIGWU, P.E.  
(949) 473-1620  
JADIGWU@BRYTEMOVE.COM

PROJECT COORDINATOR:  
BRYTEMOVE ENERGY  
HAROOT PANOS  
PROJECT MANAGER  
(714) 514-5348  
HPANOS@BRYTEMOVE.COM

APPLICABLE CODES

ALL WORK SHALL COMPLY WITH THE FOLLOWING APPLICABLE CODES:

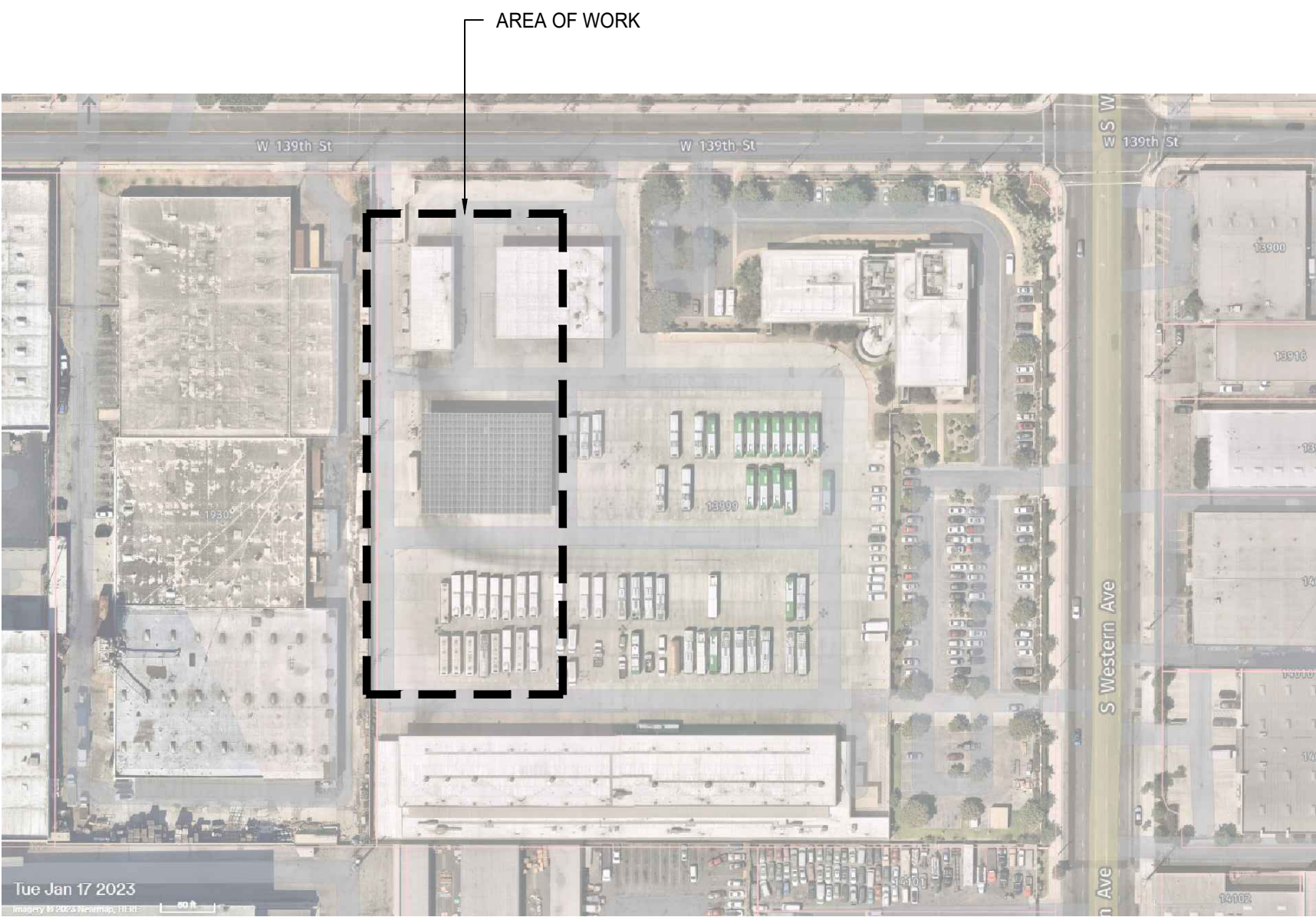
- 2020 NATIONAL ELECTRICAL CODE
- 2022 CALIFORNIA ELECTRICAL CODE
- 2022 CALIFORNIA BUILDING CODE
- 2022 CALIFORNIA GREEN BUILDING CODE
- 2022 CALIFORNIA MECHANICAL CODE
- 2022 CALIFORNIA PLUMBING CODE

SCOPE OF WORK

- INSTALL ONE (1) NEW 2000A, 480/277V, 3PH, 4W MAIN SWITCHGEAR "EV - MSB"
- INSTALL ONE (1) NEW 100A, 120/240V, 1 PH, 3W DISTRIBUTION PANEL "EV - L1"
- INSTALL ONE (1) NEW STEPDOWN TRANSFORMER 277V - 120/240V SINGLE PHASE
- INSTALL SEVEN (7) NEW 400A 600V AC DISCONNECT FUSIBLE
- TO ALLOW EXCEPTION ITEM NO. 1 OF 11B-228.3.2 IN REFERENCED TO 2022 CBC AS STATED THAT THE INSTALLATION OF THE PROPOSED EVCS ARE NOT AVAILABLE TO THE GENERAL PUBLIC AND INTENDED FOR USED BY DESIGNATED DRIVERS OR ASSIGNED TO EMPLOYEES ONLY.

SHEET INDEX

SHEET #	TITLE
G-0	TITLE PAGE
E-1.1	SITE PLAN
E-3	LAYOUT DETAIL
E-5	SINGLE LINE, CONDUIT & WIRE SCHEDULE, AND PANEL SCHEDULE



SITE MAP

PROJECT SITE

CITY OF GARDENA TRANSPORT - GARDENA  
13999 SOUTH WESTERN AVENUE  
GARDENA, CA 90249  
PROJECT ID: CRT-2019-0064

PROJECT DEVELOPER



SOUTHERN CALIFORNIA EDISON CO.  
CHARGE READY PROGRAM  
2244 WALNUT GROVE AVENUE  
ROSEMEAD, CA 91770  
TEL: (800) 655-4555



BRYTEMOVE ENERGY  
12 MORGAN  
IRVINE, CA 92618  
TEL: (714) 908-5266  
www.brytemove.com

NOT FOR CONSTRUCTION

REVISION		
MARK	DATE	DESCRIPTION
V1	05/30/2023	CD30
V2	06/22/2023	CD30
V3	09/13/2023	CD30

DRAWN BY: DLH  
CHECKED BY: JA  
SCALE: AS SHOWN  
DATE: 9/13/23

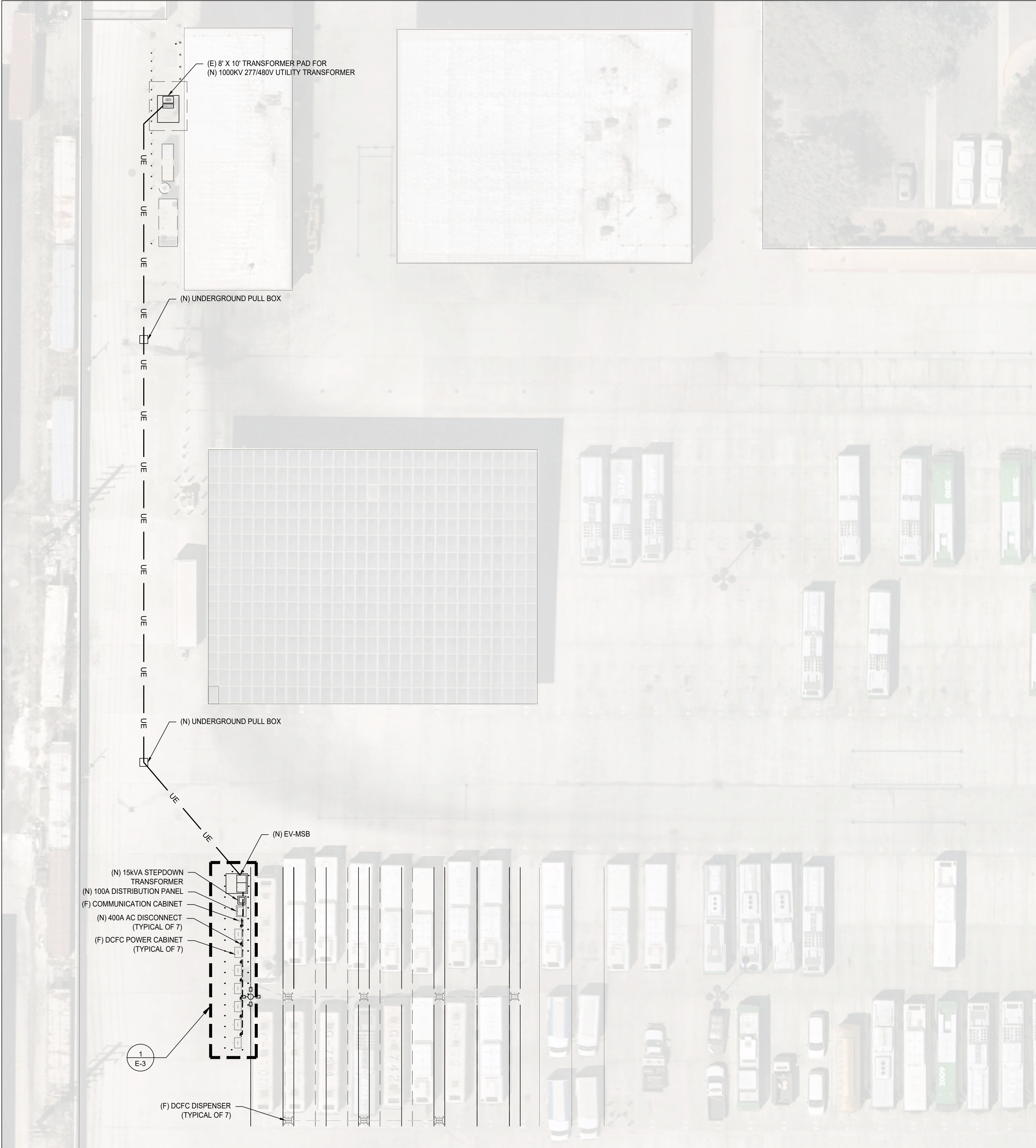
SHEET TITLE

TITLE PAGE

SHEET NUMBER

G-0

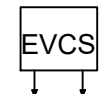





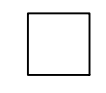
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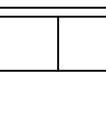
- UTILITY DISTRIBUTION INFRASTRUCTURE TO BE BUILT BY OTHERS AND SHOWN ONLY FOR PROJECT CLARITY AND COORDINATION
- IMPACTED EXISTING PARKING = 14 TOTAL SPACES
- PROPOSED CHARGING= 14 TOTAL
- EVCS LAYOUT BASED ON USED OF DUAL PORTS
- ALL PARKING SPACES ARE EXISTING. FIELD TO VERIFY EXACT DIMENSION PRIOR TO CONSTRUCTION
- FIELD VERIFY ALL EQUIPMENT LOCATION TO MAKE SURE APPROPRIATE SPACE IS AVAILABLE
- FIELD VERIFY ALL EXISTING UTILITY LOCATIONS FOR EASEMENT REQUIREMENT
- NEW 100A ,120/240V, 1 PHASE, 3 WIRE DISTRIBUTION PANEL TO PROVIDE LOW VOLTAGE (120V) POWER TO THE DCFC DISPENSERS ONLY.
- FOURTEEN (14) 15A 1 POLE BREAKERS AND FOURTEEN (14) STUB OUTS TO BE ADDED AT NEW 200A 120/240V DISTRIBUTION PANEL

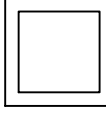
LEGEND:


 FUTURE DUAL PORT DCFC DISPENSER


 FUTURE DCFC POWER CABINET


 FUTURE COMMUNICATION CABINET


 (N) MAIN SWITCHBOARD "EV - MSB"

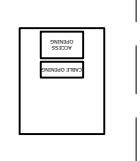
 (N) DISTRIBUTION PANEL "EV - L1"

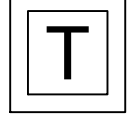
 AC DISCONNECT

 PROPOSED ELECTRICAL CONDUIT

 SCE ELECTRICAL SERVICE SUPPLY TO METER, BY T&D

 (N) BOLLARD

 (N) UTILITY TRANSFORMER

 (N) STEPDOWN TRANSFORMER

CUSTOMER INFRASTRUCTURE IMPROVEMENT #		E.Q.
1	INSTALL (N) "EV - MSB"	1 UNIT
2	INSTALL (N) CONCRETE PAD FOR "EV - MSB"	73.04 SF
3	INSTALL (N) 3/4" X 10' GROUND ROD	2 UNITS
4	INSTALL (N) 400A 600VDC AC DISCONNECT FUSED	7 UNITS
5	INSTALL (N) 4"Ø POUR-IN BOLLARD	34 UNITS
6	INSTALL (N) UNDERGROUND PULL BOX	2 UNITS
7	24" WIDE TRENCH	250 LF
8	INSTALL (N) #4 AWG THWN-2 COPPER	310 LF
9	INSTALL (N) #250 MCM THWN-2 COPPER	740 LF
10	INSTALL (N) 2" SCH 40 PVC CONDUIT	150 LF
11	INSTALL (N) 2" RIDGID CONDUIT	30 LF
12	(F) PROPOSED DCFC 150kW POWER CABINETS	7
13	(F) PROPOSED DCFC DISPENSERS	14
14	INSTALL (N) #8 AWG THWN-2 COPPER	40 LF
15	INSTALL (N) #6 AWG THWN-2 COPPER	40 LF
16	INSTALL (N) #2 AWG THWN-2 COPPER	70 LF
17	INSTALL (N) 1" SCH 40 PVC CONDUIT	40 LF
18	INSTALL (N) 1-1/2" SCH 40 PVC CONDUIT	17 LF
19	INSTALL (N) 15kVA STEPDOWN 277V - 120/240V, 1 PHASE TRANSFORMER AND PAD	1 UNIT
20	INSTALL (N) DISTRIBUTION PANEL "EV - L1" 120/240V, 100A, SINGLE PHASE, 3 WIRE	1UNIT
21	INSTALL (N) 1-1/2" RIGID CONDUIT	30 LF
22	(F) PROPOSED COMMUNICATION CABINET	1 UNIT
23	INSTALL (N) 5/8" X 8' GROUND ROD	2 UNITS

PROJECT SITE

CITY OF GARDENA TRANSPORT - GARDENA  
13999 SOUTH WESTERN AVENUE  
GARDENA, CA 90249  
PROJECT ID: CRT-2019-0064

PROJECT DEVELOPER



SOUTHERN CALIFORNIA EDISON CO.  
CHARGE READY PROGRAM  
2244 WALNUT GROVE AVENUE  
ROSEMEAD, CA 91770  
TEL: (800) 655-4555



BRYTEMOVE ENERGY  
12 MORGAN  
IRVINE, CA 92618  
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NOT FOR CONSTRUCTION

REVISION

MARK	DATE	DESCRIPTION
V1	05/30/2023	CD30
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V3	09/13/2023	CD30

DRAWN BY: DLH  
CHECKED BY: JA  
SCALE: AS SHOWN  
DATE: 9/13/23

SHEET TITLE

SITE PLAN

SHEET NUMBER

E-1.1





Energy for What's Ahead®

SOUTHERN CALIFORNIA EDISON CO.  
CHARGE READY PROGRAM  
2244 WALNUT GROVE AVENUE  
ROSEMEAD, CA 91770  
TEL: (800) 655-4555



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NOT FOR CONSTRUCTION

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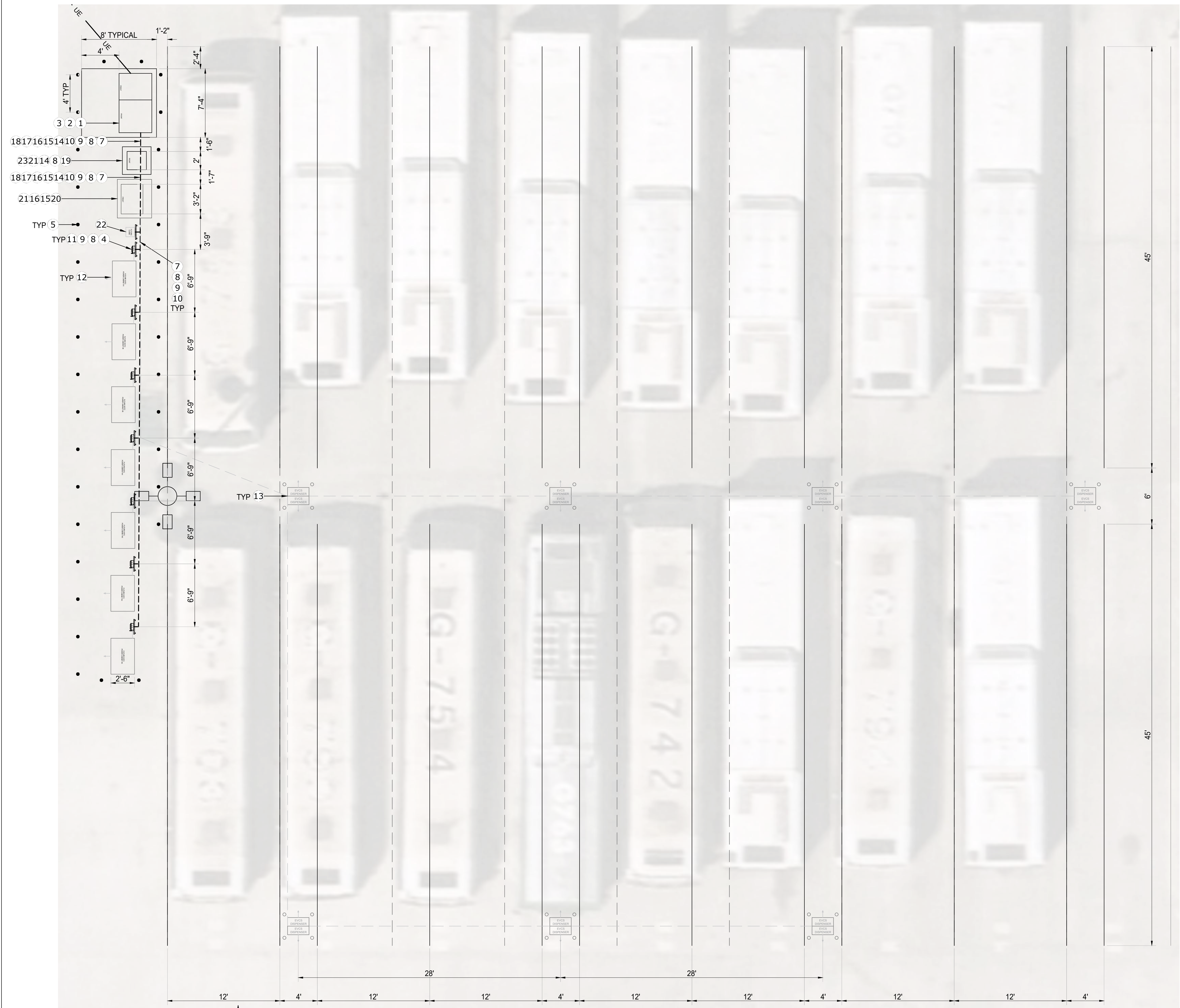
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CHECKED BY:	JA
SCALE:	AS SHOWN
DATE:	9/13/23

SHEET TITLE

## LAYOUT DETAIL

SHEET NUMBER

E-3



① LAYOUT DETAIL  
SCALE: 1" = 5'





## 1 SINGLE LINE DIAGRAM

## 2 MAIN SWITCHBOARD PANEL SCHEDULE "EV - MSB"

#### ④ CONDUIT AND WIRE SCHEDULE

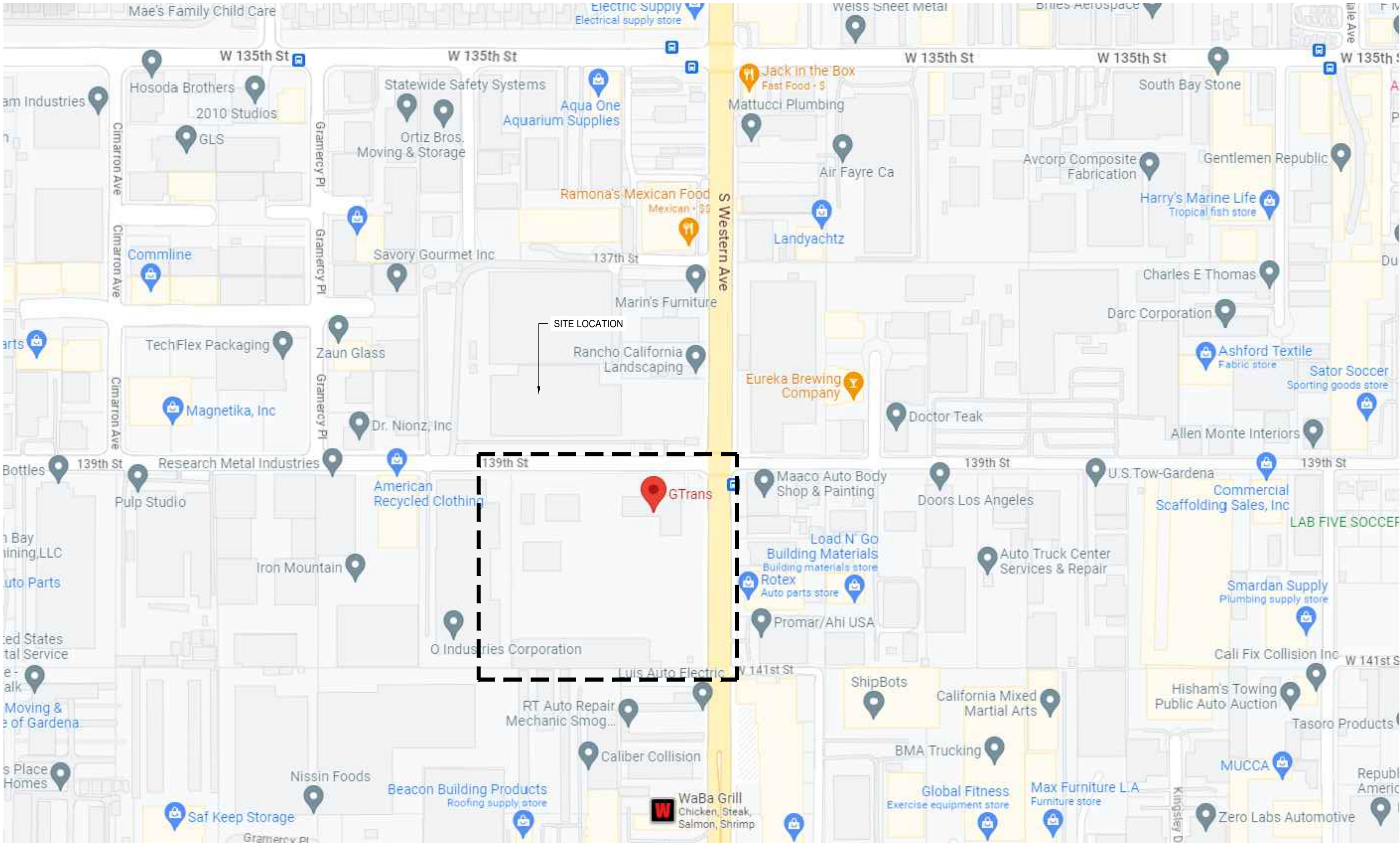
### 3 DISTRIBUTION PANEL SCHEDULE "EV - L1"

PROJ: P- DWG: C:\Users\Deirdre Hawkins\AppData\Local\Temp\AcPublish\_12768\SCE\_City of Gardena Transport\_CD30\_20230913V2.dwg BY: Deirdre Hawkins Sep 13, 2023 - 5:04:10pm

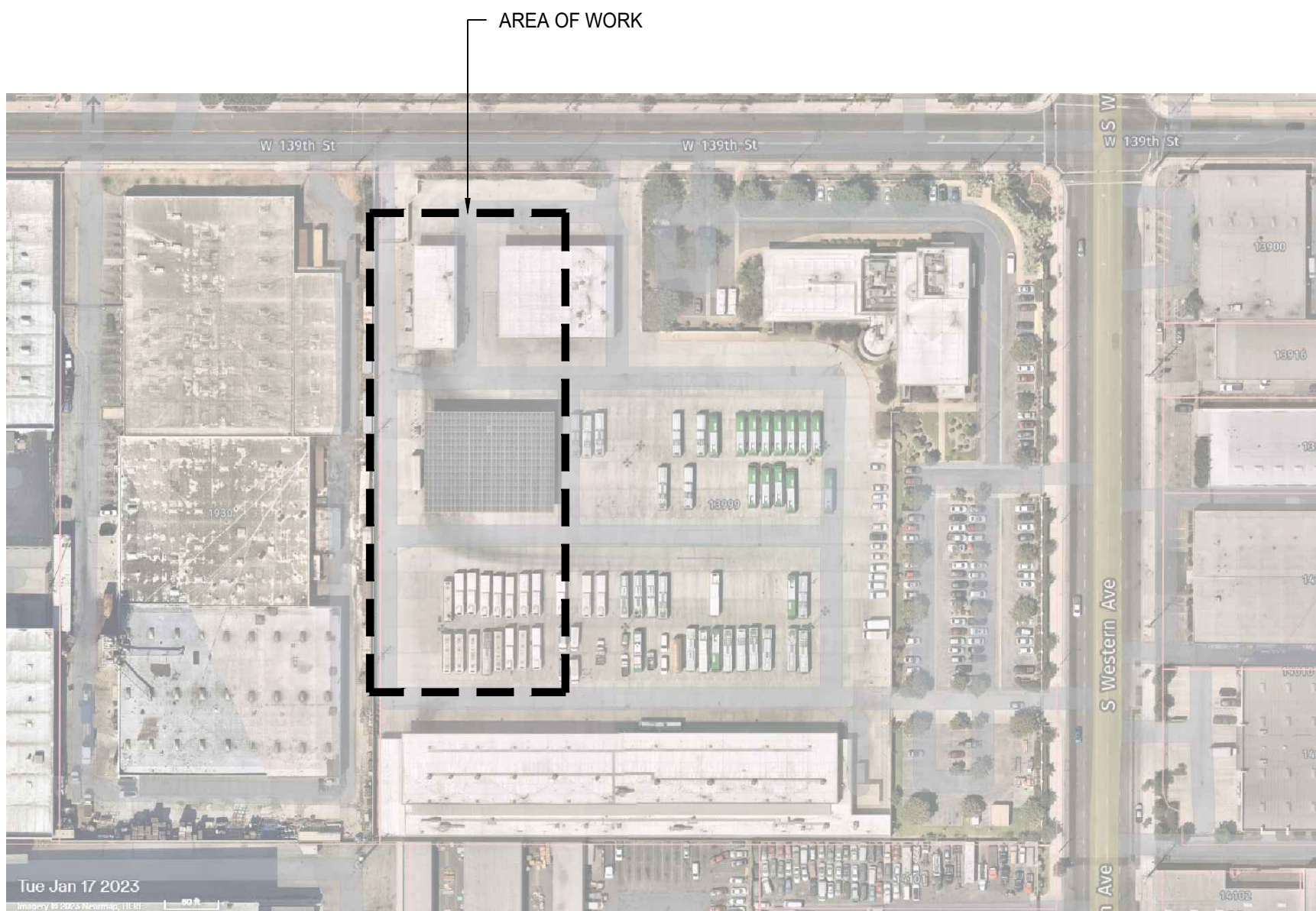


SOUTHERN CALIFORNIA EDISON CHARGE READY PROGRAM  
CITY OF GARDENA TRANSPORT-GARDENA

13999 S WESTERN AVENUE  
GARDENA, CA 90249  
PROJECT ID: CRT-2019-064



VICINITY MAP



SITE MAP

UNDERGROUND SERVICE ALERT



UNDERGROUND SERVICE ALERT  
UTILITY NOTIFICATION CENTER OF SOUTHERN CALIFORNIA  
811 OR (800) 422-4133  
3 WORKING DAYS UTILITY NOTIFICATION PRIOR TO CONSTRUCTION  
  
CONTRACTOR SHALL VERIFY ALL PLANS & EXISTING LOCATIONS,  
CONDITIONS ON THE JOB SITE & SHALL IMMEDIATELY NOTIFY THE  
ENGINEER IN WRITING OF ANY DISCREPANCIES BEFORE  
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EROSION CONTROL NOTES:

- EROSION AND SEDIMENT CONTROL BEST MANAGEMENT PRACTICES (BMPs) SHALL BE IMPLEMENTED AND MAINTAINED TO MINIMIZE AND/OR PREVENT THE TRANSPORT OF SOIL FROM THE CONSTRUCTION SITE.
- APPROPRIATE BMPs FOR CONSTRUCTION RELATED MATERIALS, WASTES, SPILLS, PR RESIDUES SHALL BE IMPLEMENTED TO ELIMINATE OR REDUCE TRANSPORT FROM THE SITE TO STREETS, DRAINAGE FACILITIES, OR ADJOINING PROPERTIES BY WIND OR RUNOFF.

PROJECT DIRECTORY

ADDRESS:  
CITY OF GARDENA TRANSPORTATION - GARDENA  
13999 SOUTH WESTERN AVENUE  
GARDENA, CA 90249

SITE DEVELOPER:  
SAL OLIVAS  
PROJECT MANAGER TRANSPORTATION ELECTRIFICATION  
SOUTHERN CALIFORNIA EDISON (SCE)  
3 INNOVATION WAY  
POMONA, CA 91763  
(909) 469-0266 O  
(626) 221-0754 M  
SALVADOR.OLIVAS1@SCE.COM

PROPERTY OWNER:

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PROPERTY DESCRIPTION  
APN: 406-102-7901

ENGINEER OF RECORD:  
BRYTEMOVE ENERGY  
JOHN PAUL ADIGWU, P.E.  
(949) 473-1620  
JADIGWU@BRYTEMOVE.COM

PROJECT COORDINATOR:  
BRYTEMOVE ENERGY  
HAROOT PANOS  
PROJECT MANAGER  
(714) 514-5348  
HPANOS@BRYTEMOVE.COM

APPLICABLE CODES

ALL WORK SHALL COMPLY WITH THE FOLLOWING APPLICABLE CODES:

- 2020 NATIONAL ELECTRICAL CODE
- 2022 CALIFORNIA ELECTRICAL CODE
- 2022 CALIFORNIA BUILDING CODE
- 2022 CALIFORNIA GREEN BUILDING CODE
- 2022 CALIFORNIA MECHANICAL CODE
- 2022 CALIFORNIA PLUMBING CODE

SCOPE OF WORK

- INSTALL ONE (1) NEW 2000A, 480/277V, 3PH, 4W MAIN SWITCHGEAR "EV - MSB"
- INSTALL ONE (1) NEW 100A, 120/240V, 1 PH, 3W DISTRIBUTION PANEL "EV - L1"
- INSTALL ONE (1) NEW STEPDOWN TRANSFORMER 277V - 120/240V SINGLE PHASE
- INSTALL SEVEN (7) NEW 400A 600V AC DISCONNECT FUSIBLE
- TO ALLOW EXCEPTION ITEM NO. 1 OF 11B-228.3.2 IN REFERENCED TO 2022 CBC AS STATED THAT THE INSTALLATION OF THE PROPOSED EVCS ARE NOT AVAILABLE TO THE GENERAL PUBLIC AND INTENDED FOR USED BY DESIGNATED DRIVERS OR ASSIGNED TO EMPLOYEES ONLY.

SHEET INDEX

SHEET #	TITLE
G-0	TITLE PAGE
E-1.1	SITE PLAN
E-3	LAYOUT DETAIL
E-5	SINGLE LINE, CONDUIT & WIRE SCHEDULE, AND PANEL SCHEDULE

PROJECT SITE

CITY OF GARDENA TRANSPORT - GARDENA  
13999 SOUTH WESTERN AVENUE  
GARDENA, CA 90249  
PROJECT ID: CRT-2019-0064

PROJECT DEVELOPER



SOUTHERN CALIFORNIA EDISON CO.  
CHARGE READY PROGRAM  
2244 WALNUT GROVE AVENUE  
ROSEMEAD, CA 91770  
TEL: (800) 655-4555



BRYTEMOVE ENERGY  
12 MORGAN  
IRVINE, CA 92618  
TEL: (714) 908-5266  
www.brytemove.com

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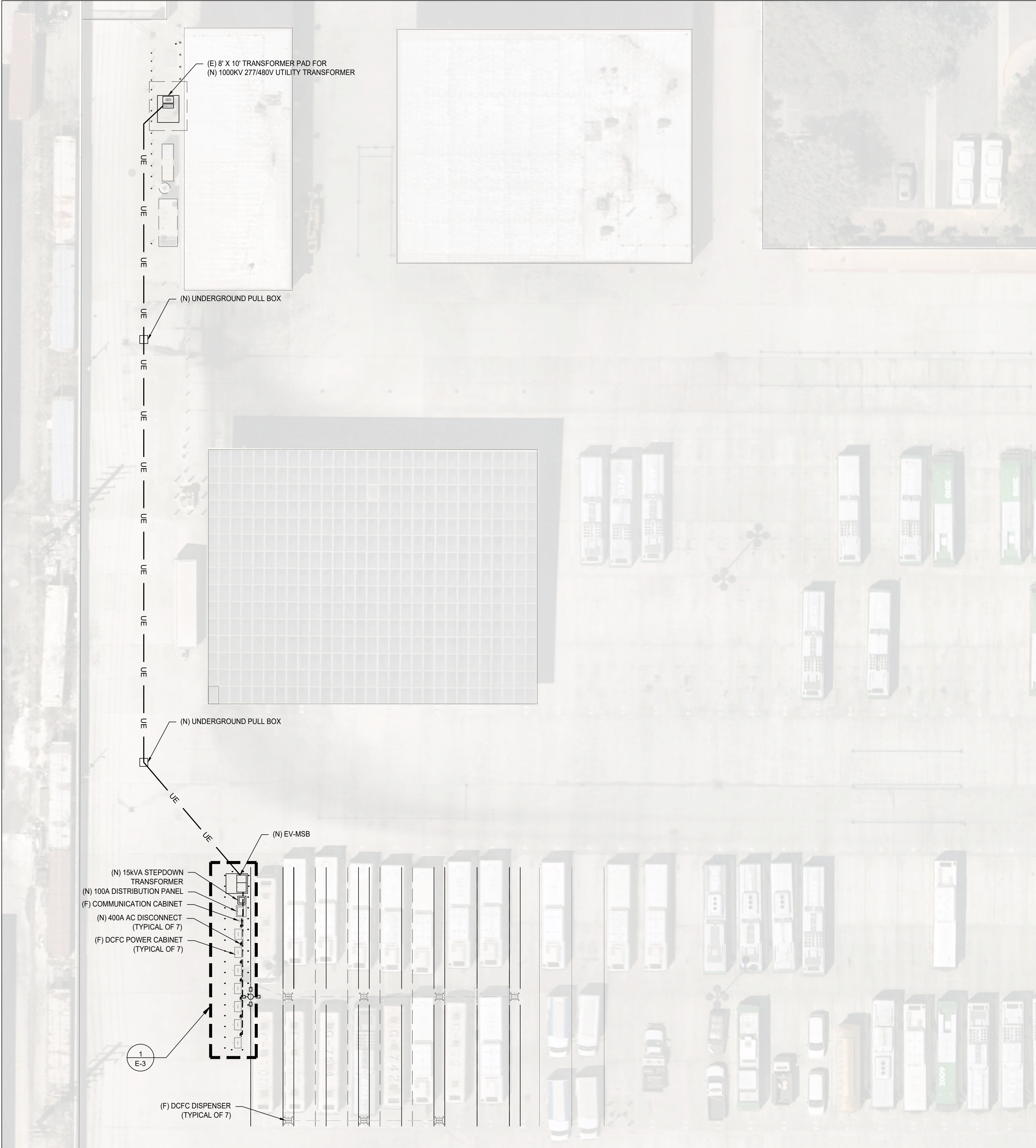
SHEET TITLE

TITLE PAGE

SHEET NUMBER

G-0





NOTES:

- UTILITY DISTRIBUTION INFRASTRUCTURE TO BE BUILT BY OTHERS AND SHOWN ONLY FOR PROJECT CLARITY AND COORDINATION
- IMPACTED EXISTING PARKING = 14 TOTAL SPACES
- PROPOSED CHARGING= 14 TOTAL
- EVCS LAYOUT BASED ON USED OF DUAL PORTS
- ALL PARKING SPACES ARE EXISTING. FIELD TO VERIFY EXACT DIMENSION PRIOR TO CONSTRUCTION
- FIELD VERIFY ALL EQUIPMENT LOCATION TO MAKE SURE APPROPRIATE SPACE IS AVAILABLE
- FIELD VERIFY ALL EXISTING UTILITY LOCATIONS FOR EASEMENT REQUIREMENT
- NEW 100A ,120/240V, 1 PHASE, 3 WIRE DISTRIBUTION PANEL TO PROVIDE LOW VOLTAGE (120V) POWER TO THE DCFC DISPENSERS ONLY.
- FOURTEEN (14) 15A 1 POLE BREAKERS AND FOURTEEN (14) STUB OUTS TO BE ADDED AT NEW 200A 120/240V DISTRIBUTION PANEL

LEGEND:

FUTURE DUAL PORT DCFC DISPENSER

FUTURE DCFC POWER CABINET

FUTURE COMMUNICATION CABINET

(N) MAIN SWITCHBOARD "EV - MSB"

(N) DISTRIBUTION PANEL "EV - L1"

AC DISCONNECT

PROPOSED ELECTRICAL CONDUIT

SCE ELECTRICAL SERVICE SUPPLY TO METER, BY T&D

(N) BOLLARD

(N) UTILITY TRANSFORMER

(N) STEPDOWN TRANSFORMER

CUSTOMER INFRASTRUCTURE IMPROVEMENT #		E.Q.
1	INSTALL (N) "EV - MSB"	1 UNIT
2	INSTALL (N) CONCRETE PAD FOR "EV - MSB"	73.04 SF
3	INSTALL (N) 3/4" X 10' GROUND ROD	2 UNITS
4	INSTALL (N) 400A 600VDC AC DISCONNECT FUSED	7 UNITS
5	INSTALL (N) 4"Ø POUR-IN BOLLARD	34 UNITS
6	INSTALL (N) UNDERGROUND PULL BOX	2 UNITS
7	24" WIDE TRENCH	250 LF
8	INSTALL (N) #4 AWG THWN-2 COPPER	310 LF
9	INSTALL (N) #250 MCM THWN-2 COPPER	740 LF
10	INSTALL (N) 2" SCH 40 PVC CONDUIT	150 LF
11	INSTALL (N) 2" RIDGID CONDUIT	30 LF
12	(F) PROPOSED DCFC 150kW POWER CABINETS	7
13	(F) PROPOSED DCFC DISPENSERS	14
14	INSTALL (N) #8 AWG THWN-2 COPPER	40 LF
15	INSTALL (N) #6 AWG THWN-2 COPPER	40 LF
16	INSTALL (N) #2 AWG THWN-2 COPPER	70 LF
17	INSTALL (N) 1" SCH 40 PVC CONDUIT	40 LF
18	INSTALL (N) 1-1/2" SCH 40 PVC CONDUIT	17 LF
19	INSTALL (N) 15kVA STEPDOWN 277V - 120/240V, 1 PHASE TRANSFORMER AND PAD	1 UNIT
20	INSTALL (N) DISTRIBUTION PANEL "EV - L1" 120/240V, 100A, SINGLE PHASE, 3 WIRE	1UNIT
21	INSTALL (N) 1-1/2" RIGID CONDUIT	30 LF
22	(F) PROPOSED COMMUNICATION CABINET	1 UNIT
23	INSTALL (N) 5/8" X 8' GROUND ROD	2 UNITS

PROJECT SITE

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GARDENA, CA 90249  
PROJECT ID: CRT-2019-0064

PROJECT DEVELOPER



SOUTHERN CALIFORNIA EDISON CO.  
CHARGE READY PROGRAM  
2244 WALNUT GROVE AVENUE  
ROSEMEAD, CA 91770  
TEL: (800) 655-4555



BRYTEMOVE ENERGY  
12 MORGAN  
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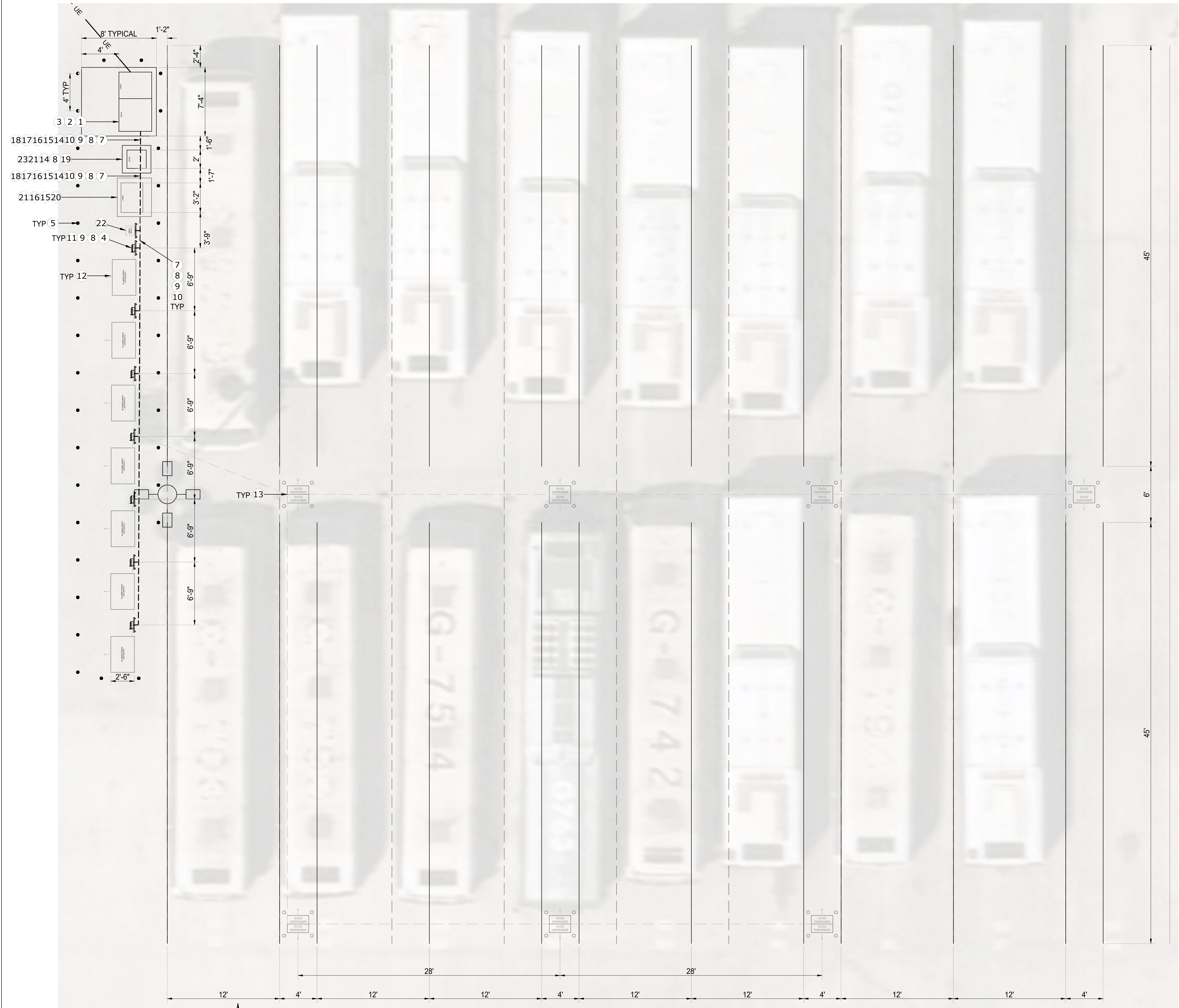
SHEET TITLE

SITE PLAN

SHEET NUMBER

E-1.1





① LAYOUT DETAIL  
SCALE: 1" = 5'



PROJECT SITE

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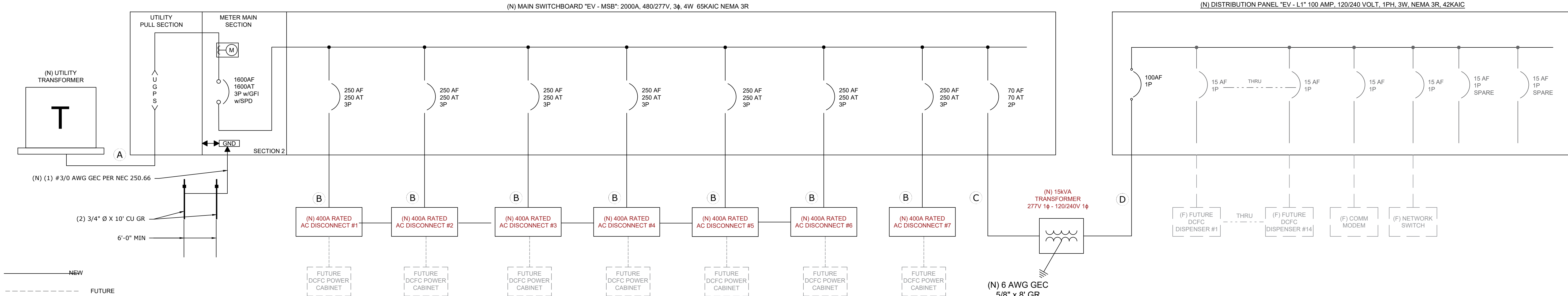
LAYOUT DETAIL

SHEET NUMBER

E-3



- NOTES:
- ALL FUTURE EV CHARGERS SHALL BE DESIGNED BY OTHERS UNDER SEPARATE PERMIT(S).
  - DESIGN ASSUMES NO ADDITIONAL LOADS WILL BE ADDED.
  - ALL OCPD TO HAVE A MINIMUM 75 DEGREE TERMINATION LUG RATING



1 SINGLE LINE DIAGRAM

(N) MAIN SWITCHBOARD "EV - MSB"																							
MOUNTING NEMA RATING FEED THRU	FLOOR 3R NO	# OF PARALLEL FEEDERS NEUTRAL (%)												277 / 480 3 4		VOLTS PHASE WIRE		MAIN BUS A.I.C.		2000A 2000A 65k			
LOCATION	A	B	C	L T G	C O N V	1 2 5	R E C P	M I S C	B K R	C I R C		C I R C	B K R	M I S C	1 2 5	C O N V	L T G	A	B	C	LOCATION		
400A AC DISCONNECT #1	55000	55000				1	-	-	250/3	1	3	2	250/3	4	-	1	-	55000	55000		400A AC DISCONNECT #6		
-			55000			-	-	-	-	5	6	6	-	-	-	-			55000		400A AC DISCONNECT #7		
400A AC DISCONNECT #2	55000	55000				1	-	-	250/3	7	8	8	250/3	1	-	1	-	55000	55000		-		
-			55000			-	-	-	-	9	10	10	-	-	-	-			55000		-		
400A AC DISCONNECT #3	55000	55000				1	-	-	250/3	13	14	12	-	-	-	-							
-			55000			-	-	-	-	15	16	16	-	-	-	-							
400A AC DISCONNECT #4	55000	55000				-	-	-	-	17	18	18	-	-	-	-							
-			55000			1	-	-	250/3	19	20	20	-	-	-	-							
400A AC DISCONNECT #5	55000	55000				-	-	-	-	21	22	22	-	-	-	-							
-			55000			-	-	-	-	23	24	24	-	-	-	-							
5kVA TRANSFORMER 277V - 120V SINGLE PH.	3295	3295				1	-	-	40/2	25	26	26	-	-	-	-							
						-	-	-	-	27	28	28	-	-	-	-							
						-	-	-	-	29	30	30	-	-	-	-							
						1	-	-	-	31	32	32	-	-	-	-							
						-	-	-	-	33	34	34	-	-	-	-							
						-	-	-	-	35	36	36	-	-	-	-							
						-	-	-	-	37	38	38	-	-	-	-							
						-	-	-	-	39	40	40	-	-	-	-							
						-	-	-	-	41	42	42	-	-	-	-							
A= 388295		B= 388295		C= 385000																			
TOTAL VA=	1161590	AMPS=	1397	TOTAL VA W/ILCL=		1451988		AMPS W/ILCL=		1746													
HIGH PHASE VA=	388295	AMPS=	1402	HIGH PHASE VA W/ILCL=		485369		AMPS W/ILCL=		1752													

2 MAIN SWITCHBOARD PANEL SCHEDULE "EV - MSB"

CONDUIT & WIRE SCHEDULE											
IDENTIFIER	FROM	TO	VOLTAGE (VAC - PHASE)	NET CURRENT (AMPS)	UPSTREAM OCPD (AMPS)	NUMBER OF CONDUIT RUN	CONDUIT SIZE/TYPE	WIRE CONTENTS PER CONDUIT RUN	ONE WAY DISTANCE (MAX)	%VDROP	REMARKS
A	(N) UTILITY TRANSFORMER	(N) MAIN SWITCHBOARD "EV - MSB" (277/480V SECTION)	-	-	-		REFER TO UTILITY DRAWING	REFER TO UTILITY DRAWING	-	-	-
B	(N) MAIN SWITCHBOARD "EV - MSB" (277/480V SECTION)	(N) 400A AC DISCONNECT #1 - #7	480V-3φ	198	250	1	2" C SCH 40 PVC/RMC	(3) #250 MCM THWN-2 CU (1) #4 AWG EGC CU	86	0.84	-
C	(N) MAIN SWITCHBOARD "EV - MSB" (277/480V SECTION)	(N) 15kVA STEPDOWN TRANSFORMER	277V-1φ	54	70	1	1" C SCH 40 PVC/RMC	(2) #4 AWG THWN-2 CU (1) #8 AWG EGC CU	21	0.22	FULL LOAD AMPS@ SINGLE PHASE
D	(N) 15kVA STEPDOWN TRANSFORMER	(N) DISTRIBUTION PANEL "EV - L1"	120/240V-1φ	40	100	1	1-1/2" C SCH 40 PVC	(3) #2 AWG THWN-2 CU (1) #6 AWG SSBJ CU	21	0.36	SINGLE PHASE

4 CONDUIT AND WIRE SCHEDULE

(N) DISTRIBUTION PANEL "EV - L1"																					
MOUNTING NEMA RATING FEED THRU	FLOOR 3R NO	# OF PARALLEL FEEDERS NEUTRAL (%) 100										VOLTS PHASE WIRE 120/240 1 3	MAIN BUS A.I.C. 100A 100A 42k								
LOCATION				L T G	1 O N V	2 C P	M I S C	B K R	C I R C		C I R C	B K R	M I S C	1 2 5	L T G	A	B	LOCATION			
	A	B																			
FUTURE DISPENSER 1	265				1			15/1	1	2											
FUTURE DISPENSER 2		265				1		15/1	3	4	15/1		1			265			FUTURE DISPENSER 8		
FUTURE DISPENSER 3	265				1			15/1	5	6	15/1		1			265			FUTURE DISPENSER 9		
FUTURE DISPENSER 4		265			1			15/1	7	8	15/1		1				265		FUTURE DISPENSER 10		
FUTURE DISPENSER 5	265				1			15/1	9	10	15/1		1			265			FUTURE DISPENSER 11		
FUTURE DISPENSER 6		265			1			15/1	11	12	15/1		1				265		FUTURE DISPENSER 12		
FUTURE DISPENSER 7	265				1			15/1	13	14	15/1		1			265			FUTURE DISPENSER 13		
CELL MODEM		1440			1			15/1	15	16	15/1		1				265		FUTURE DISPENSER 14		
									17	18	15/1		1			1440			NETWORK SWITCH		
									19	20									SPARE		
									21	22									SPARE		
									23	24											
									25	26											
									27	28											
									29	30											
									31	32											
									33	34											
									35	36											
									37	38											
									39	40											
A= 3295		B= 3295																			
TOTAL VA=	6590	AMPS=	27	TOTAL VA WILCL=				8237.5				AMPS WILCL=				34					
HIGH PHASE VA=	3295	AMPS=	27	HIGH PHASE VA WILCL=				4118.75				AMPS WILCL=				34					

3 DISTRIBUTION PANEL SCHEDULE "EV - L1"

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SHEET TITLE  
ELECTRICAL SINGLE LINE DIAGRAM  
CONDUIT & WIRE SCHEDULE  
PANEL LOAD SCHEDULE  
SHEET NUMBER