



GARDENA CITY COUNCIL

Regular Meeting Notice and Agenda

Council Chamber at City Hall

1700 West 162nd Street, Gardena, California

Website: www.cityofgardena.org

Tuesday, January 25, 2022

Closed Session 7:00 p.m.

Open Session 7:30 p.m.

TASHA CERDA, *Mayor*

RODNEY G. TANAKA, *Mayor Pro Tem*

PAULETTE C. FRANCIS, *Council Member*

ART KASKANIAN, *Council Member*

MARK E. HENDERSON, *Council Member*

MINA SEMENZA, *City Clerk*

J. INGRID TSUKIYAMA, *City Treasurer*

CLINT OSORIO, *City Manager*

CARMEN VASQUEZ, *City Attorney*

LISA KRANITZ, *Assistant City Attorney*

PETER L. WALLIN, *Deputy City Attorney*

In order to minimize the spread of the COVID 19 virus Governor Newsom has signed AB 361. Please be advised that the Council Chambers are closed to the public and that some, or all, of the Gardena City Council Members may attend this meeting telephonically.

If you would like to participate in this meeting, you can participate via the following options:

1. VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at [youtube.com/CityofGardena](https://www.youtube.com/CityofGardena)
2. PARTICIPATE BEFORE THE MEETING by emailing the Deputy City Clerk at publiccomment@cityofgardena.org by 5:00p.m. on the day of the meeting and write "Public Comment" in the subject line.
3. PARTICIPATE DURING THE MEETING VIA ZOOM WEBINAR
 - o Join Zoom Meeting Via the Internet: <https://us02web.zoom.us/j/83079646412>
 - o Via Phone Conference, Phone number: US + 1 669 900 9128, Meeting ID: 830 7964 6412
Press *9 to Raise your Hand and *6 to unmute when prompted.
 - o If you wish to speak live on a specific agenda item during the meeting you, may use the "Raise your Hand" feature during the item you wish to speak on. For Non-Agenda Items, you would be allowed to speak during Oral Communications, and during a Public Hearing you would be allowed to speak when the Mayor opens the Public Hearing. Members of the public wishing to address the City Council will be given three (3) minutes to speak.
4. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email bromero@cityofgardena.org at least 24 hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

The City of Gardena thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone **courteously**;
- Listen to others **respectfully**;
- Exercise **self-control**;
- Give **open-minded** consideration to all viewpoints;
- Focus on the issues and **avoid personalizing debate**; and
- **Embrace respectful disagreement** and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions.

Thank you for your attendance and cooperation

1. ROLL CALL

PUBLIC COMMENT ON CLOSED SESSION

The City Council will hear from the public only on the items that have been described on this agenda (GC §54954.3)

2. CLOSED SESSION

2.A CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

Agency Designated Representative: Clint Osorio, City Manager

Employee Organizations:

1. Gardena Police Officers Association (GPOA), Matt Hassoldt, Association President
2. Gardena Management Employees Organization (GMEO), Vicky L. Barker, Attorney
3. Gardena Municipal Employees Association (GMEA), Fred G. Quiel, Attorney
4. Confidential / Unrepresented Employees

3. PLEDGE OF ALLEGIANCE

Adrian Pineda and Stacey Jackson - Junipero Serra High School

4. INVOCATION

Presented by Mayor Pro Tem Rodney G. Tanaka

5. PRESENTATIONS

- 5.A Certificate of Commendation in Special Recognition of Retirement and Long-Time Service to the City of Gardena: Nancy L. Ward, Executive Office Assistant – Elected & City Manager's Offices - 33.5 years
[Ward, Nancy - Certificate.pdf](#)

- 5.B Certificate of Commendation in Special Recognition of Retirement and Long-Time Service to the City of Gardena: Teresa Sterling, Bus Operator –
Transportation Department - 27.4 years
[Sterling, Teresa Certificate.pdf](#)

6. **PROCLAMATIONS**

7. **APPOINTMENTS**

- 7.A Council Appointments to Commissions, Committees, Councils and Boards (Appointees to be Ratified and Sworn In)

Planning and Environmental Quality Commission - Anthony Dixon
(Appointed by Council Member Kaskanian)

8. **CONSENT CALENDAR**

NOTICE TO THE PUBLIC- Roll Call Vote Required On The Consent Calendar All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

- 8.A Waiver of Reading in Full of All Ordinances Listed on This Agenda and that they Be Read by Title Only

CONTACT: CITY CLERK

- 8.B Approve Minutes:
Regular Meeting of the City Council, January 11, 2022

CONTACT: CITY CLERK

[01112022 REGULAR Minutes Gardena CC Meeting.pdf](#)

- 8.C Approval of Warrants/Payroll Register, January 25, 2022

CONTACT: CITY TREASURER

[Consent Calendar Memo 01-25-22.pdf](#)

- 8.D Personnel Report P-2022-2 1-25-22

CONTACT: HUMAN RESOURCES

[PERS RPT P-2022-2 1-25-22.doc](#)

[Lead Equipment Mechanic - Attachment 1.pdf](#)

[Engineering Technician - Revised Dec 2021 - Attachment 2.doc](#)

- 8.E **RESOLUTION NO. 6549**, Making the legally required findings to Re-Authorize the use of Teleconferencing in accordance with Assembly Bill 361 for meetings of the Gardena City Council and other Commissions, Committees and Boards subject to State open meeting laws.

CONTACT: CITY MANAGER

[RESO NO 6549.pdf](#)

- 8.F [Approve the Redondo Beach Transit Center Use Agreement between the City of Redondo Beach and the City of Gardena](#)
CONTACT: TRANSPORTATION
[Gardena RBTC Agreement 2022 to 2027.pdf](#)

9. **EXCLUDED CONSENT CALENDAR**

10. **PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

10.A January 18, 2022 MEETING - *Meeting Cancelled*

ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTE PERIOD)

Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete, and a red light will appear when three minutes are over. Your cooperation is appreciated.

11. **DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES**

12. **DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT**

13. **DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES**

- 13.A [Calling for the June 7, 2022, General Municipal Election, Requesting Consolidation with the Statewide Primary Election to be Conducted by the Los Angeles County Registrar of Voters, and Providing Regulations for Candidates; Adoption of Resolutions: 6545, 6546 and 6547](#)

Staff Recommendation: Adopt Resolution Nos. 6545, 6546 and 6547

[RESO NO. 6545 - Calling for the Election.pdf](#)

[RESO No 6546 - Catch-all RESO.pdf](#)

[Reso No 6547 - Candidates Statements.pdf](#)

- 13.B [RESOLUTION NO. 6548, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, EXPRESSING SUPPORT FOR THE "BRAND-HUANG-MENDOZA TRIPARTISAN LAND USE INITIATIVE" TO AMEND ARTICLE XI OF THE CONSTITUTION OF THE STATE OF CALIFORNIA TO MAKE ZONING AND LAND USE COMMUNITY AFFAIRS, AND NOT OF STATE INTEREST](#)

Staff Recommendation: City Council to discuss and consider adoption of Resolution No. 6548

[RESO No 6548 re Brand-Huang-Mendoza Tripartisan Land Use Initiative with Attachement A.pdf](#)

[Title and Summary of Proposed Initiative Provided by AttorneyGeneral.pdf](#)

[Legislative Analyst's Office Analysis.pdf](#)

13.C [RESOLUTION NO. 6550, ESTABLISHING BENEFITS FOR ALL UNREPRESENTED POSITIONS](#)

Staff Recommendation: Adopt Resolution No. 6550

[No. 6550-Establishing Benefits for Management Confidential Unrepresented Employees 01212022](#)

13.D [Gardena Municipal Employees Association \(GMEA\) Side Letter; Salary Adjustments to previously negotiated and executed Memorandum of Understanding \(MOU\) for period July 1, 2021 - June 30, 2025](#)

Staff Recommendation: Approve Side Letter

[GMEA Side Letter - Cost of Living.pdf](#)

[Classification and Compensation Schedule - January 9, 2022.pdf](#)

13.E COVID-19 Update

14. DEPARTMENTAL ITEMS - POLICE

15. DEPARTMENTAL ITEMS - PUBLIC WORKS

15.A Award Professional Services for the Vermont Avenue Street Improvement Projects; Artesia Boulevard to Gardena Boulevard, JN959, in the amount of \$97,886 and Rosecrans Avenue to 135th Street, JN 996, in the amount of \$54,000 to Cannon Corporation.

Staff Recommendation: Award a Professional Services to On-Call Consultant

[Attachment A RFP Vermont Imp. JN 959 & 966.pdf](#)

[Attachment B Cannon Proposal_JN 959 & 996.pdf](#)

[Attachment C Cannon Corp. Agreement.pdf](#)

16. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES

17. DEPARTMENTAL ITEMS - TRANSPORTATION

18. COUNCIL ITEMS

19. COUNCIL DIRECTIVES

20. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

21. COUNCIL REMARKS

1. MAYOR PRO TEM TANAKA
2. COUNCIL MEMBER KASKANIAN
3. COUNCIL MEMBER HENDERSON
4. MAYOR CERDA
5. COUNCIL MEMBER FRANCIS

22. ANNOUNCEMENT(S)

23. REMEMBRANCES

Jimmy A. Romero, 61 years of age, beloved brother-in-law of Becky Romero, Deputy City Clerk in the City Clerk's Office.

24. ADJOURNMENT

The Gardena City Council will adjourn to a Special Council Meeting at 7:00 p.m. on Wednesday, January 26, 2022.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

Dated this 21st day of January 2022.

/s/ MINA SEMENZA
MINA SEMENZA, City Clerk

Certificate of Commendation

presented to

Nancy L. Ward

*In official acknowledgment and with deep appreciation for an
exemplary, outstanding 33 years and 5 months of service to*

*the **City of Gardena** as the*

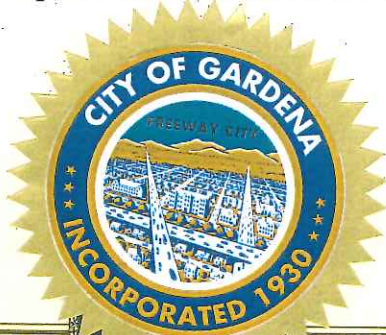
*∞ **Executive Office Assistant** ∞*

for the

**Mayor, City Council,
City Attorney & City Manager.**

*We, the Mayor and Members of the City Council of the City of Gardena, California,
are pleased to present this special recognition to you for your outstanding long-time City service,
and express our sincere best wishes for good health, happiness, and rewarding retirement, effective December 31, 2021.*

Presented this 25th day of January, 2022



Tasha Cerda
Mayor Tasha Cerda

Rodney G. Tabaka
Councilmember Rodney G. Tabaka

Mark E. Henderson
Councilmember Mark E. Henderson

Art Kaskanian
Councilmember Art Kaskanian

Paulette C. Francis
Councilmember Paulette C. Francis

Certificate of Commendation

presented to

Teresa Sterling

In official acknowledgment and with deep appreciation for an exemplary, outstanding 27 years and 4 months of service to

*the **City of Gardena** as a*

*✧ **Bus Operator** ✧*

for the

Transportation Department.

*We, the Mayor and Members of the City Council of the City of Gardena, California,
are pleased to present this special recognition to you for your outstanding long-time City service,
and express our sincere best wishes for good health, happiness, and rewarding retirement, effective November 12th, 2021.*

Presented this 25th day of January, 2022



Tasha Cerda
Mayor Tasha Cerda

Rodney G. Tanaka
Councilmember Rodney G. Tanaka

Mark E. Henderson
Councilmember Mark E. Henderson

Art Kaskanian
Councilmember Art Kaskanian

Paulette C. Francis
Councilmember Paulette C. Francis

MINUTES
Regular Meeting of the
Gardena City Council
Tuesday, January 11, 2022

In order to minimize the spread of the COVID 19 virus, Governor Newsom has signed Assembly Bill 361. Please be advised that the Council Chambers are closed to the public and that some, or all, of the Gardena City Council Members may attend this meeting telephonically.

The Regular Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California, was called to order at 7:01 PM on Tuesday, January 11, 2022, Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Tasha Cerda; Mayor Pro Tem Rodney G. Tanaka; Council Member Mark E. Henderson; Council Member Art Kaskanian; and Council Member Paulette C. Francis; Other City Officials and Employees present: City Manager Clint Osorio; City Attorney Carmen Vasquez; and City Clerk Mina Semenza.

At 7:02 p.m., the City Council recessed into Closed Session via Microsoft Teams, with the following in attendance: Mayor Tasha Cerda; Mayor Pro Tem Rodney G. Tanaka; Council Member Mark E. Henderson; Council Member Art Kaskanian; Council Member Paulette C. Francis. Other City Officials and Employees present: City Manager Clint Osorio; City Attorney Carmen Vasquez; Director of Community Development Greg Tsujiuchi; Director of Administrative Services Ray Beeman; and Outside Counsel Amanda Pope.

PUBLIC COMMENT ON CLOSED SESSION - None

2. CLOSED SESSION

**2.A CONFERENCE WITH LEGAL COUNSEL
ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of
Section 54956.9
(Two [2] Matters)

**2.B CONFERENCE WITH LABOR NEGOTIATORS
Government Code Section 54957.6**

Agency Designated Representative: Clint Osorio, City Manager
Employee Organizations:

1. Gardena Police Officers Association (GPOA), Matt Hassoldt,
Association President
2. Gardena Management Employees Organization (GMEO), Vicky L. Barker,
Attorney
3. Gardena Municipal Employees Association (GMEA), Fred G. Quiel, Attorney
4. Confidential / Unrepresented Employees

Mayor Cerda reconvened the meeting to the Regular Open Session at 8:04 p.m., and the City Clerk noted the return of all Council Members, who were present at the meeting. When City Attorney Vasquez was asked if there was any reportable action from Closed Session, she stated that direction was provided to staff, but no reportable action was taken.

3. PLEDGE OF ALLEGIANCE

Joselyn Tachiwa-Appiah led the Pledge of Allegiance. Joselyn is a student at San Pedro High School.

4. INVOCATION

Mayor Pro Tem Rodney G. Tanaka led the Invocation.

5. PRESENTATIONS

5.A Certificate of Recognition to Dale R. Pierce in Appreciation of His Service to the Community as a Member of the Planning & Environmental Quality Commission
- Council Member Kaskanian express his gratitude and thanked Mr. Pierce for serving in the Planning & Environmental Quality Commission. Mr. Pierce came into the meeting and thanked Council and city staff for their guidance and direction; he's been affiliated with the City for over 54 years, and was extremely honored to receive this recognition; it gave him great pleasure to serve on the commission.

5.B Video Presentation of the "Holiday Home Decorating Contest 2021" Winners
- Video presentation was presented

Mayor Cerda thanked the Chairperson from the Beautification Committee and Councilwoman Francis.

Council Member Francis thanked everyone who participated in the contest, our staff liaison, and Commissioners, and is looking forward to next year.

6. PROCLAMATIONS

6.A "Martin Luther King Jr. Celebration Week," January 09 through 17, 2022
Proclamation was accepted by Ms. Paulette C. Francis, Chair of Dr. Martin Luther King Jr. Cultural Committee of Gardena.

7. APPOINTMENTS - No Appointments were made

8. CONSENT CALENDAR

8.A Waiver of Reading in Full of All Ordinances Listed on This Agenda and that they Be Read by Title Only
CONTACT: CITY CLERK

8.B Approve Minutes:
Regular Meeting of the City Council, December 14, 2021
CONTACT: CITY CLERK

- 8.C Approval of Warrants/Payroll Register, December 28, 2021

CONTACT: CITY TREASURER

December 28, 2021: Wire Transfer: 12099- 12106; Prepay: 165662- 165665; Check Nos. 165666 -165831 – for a total Warrants issued in the amount of \$3,071,001.82 Total Payroll Issued for December 17, 2021: \$2,208,500.59.

- 8.D Approval of Warrants/Payroll Register, January 11, 2022

CONTACT: CITY TREASURER

January 11, 2022: Wire Transfer: 12107; Check Nos. 165832- 165947 – for a total Warrants issued in the amount of \$3,448,940.68 Total Payroll Issued for December 31, 2021: \$1,588,996.62.

- 8.E Personnel Report No. P-2022-1

CONTACT: HUMAN RESOURCES

- 8.F RESOLUTION NO.6543, Establishing Annual Regulatory Fees for Wholesalers or Distributors of Fireworks in Accordance with Section 8.16.115 of the Gardena Municipal Code Relating to Fireworks.

CONTACT: COMMUNITY DEVELOPMENT

RESOLUTION NO. 6543

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ESTABLISHING REGULATORY FEES FOR WHOLESALERS OR DISTRIBUTORS OF FIREWORKS IN ACCORDANCE WITH SECTION 8.16.115 OF THE GARDENA MUNICIPAL CODE FOR CALENDAR YEAR 2022

- 8.G RESOLUTION NO. 6544, Making the legally required findings to Re-Authorize the use of Teleconferencing in accordance with Assembly Bill 361 for meetings of the Gardena City Council and other Commissions, Committees and Boards subject to State open meeting laws.

CONTACT: CITY MANAGER

RESOLUTION NO. 6544

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, MAKING THE LEGALLY REQUIRED FINDINGS TO RE-AUTHORIZE THE USE OF TELECONFERENCING IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR MEETINGS OF THE GARDENA CITY COUNCIL AND OTHER COMMISSIONS, COMMITTEES AND BOARDS SUBJECT TO STATE OPEN MEETING LAWS

It was moved by Council Member Henderson, seconded by Mayor Pro Tem Tanaka, and carried by the following roll call vote to Approve all Items on the Consent Calendar with the exception of Item 8.F:

Ayes: Council Member Henderson, Mayor Pro Tem Tanaka, and Council Members Kaskanian and Francis, and Mayor Cerda

Noes: None

Absent: None

9. EXCLUDED CONSENT CALENDAR

8.F COMMUNITY DEVELOPMENT - RESOLUTION NO.6543, Establishing Annual Regulatory Fees for Wholesalers or Distributors of Fireworks in Accordance with Section 8.16.115 of the Gardena Municipal Code Relating to Fireworks.

This Item was pulled by Council Member Francis - Council Member Kaskanian seconded it.

Council Member Francis asked according to our GMC, can the City establish an annual regulatory fee including wholesalers and distributors and not applied to a non-profit? City Manager Osorio said that was correct. Council Member Francis asked according to the code we could establish a regulatory fee up to \$20,000? City Manager responded saying the current fee is \$8,000. Council Member Francis asked how we arrived at that amount. City Manager stated that it's been established since 2002.

It was moved by Council Member Francis, seconded by Council Member Henderson, and carried by the following roll call vote to Approve Item 8.F:

Ayes: Council Members Francis and Henderson, Mayor Pro Tem Tanaka, and Council Member Kaskanian, and Mayor Cerda

Noes: None

Absent: None

10. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

10.A JANUARY 4, 2022 MEETING

The Planning Commission considered adoption of the Gardena General Plan 6th Cycle 2021 – 2029 Housing Element. This amendment to the City's General Plan is exempt from California Environmental Quality Act (CEQA) requirements per Section 15061, Review for Exemption of the CEQA Guidelines. The Commission's consideration involved making a recommendation to the City Council.

City Council: No action needed. This item is scheduled for a special meeting on January 26, 2022.

ORAL COMMUNICATIONS

1. Maria Fonseca – asked if the City of Gardena have a sustainability plan and what is the city doing to help cultivate more sustainable practices.

Mayor Cerda stated that requested information can be found on the City of Gardena website and asked Ms. Fonseca to call the City Clerk's Office in order to provide further assistance.

2. City Clerk noted for the record the letter received by the Gardena Village Mobile Park.

11. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES – *No Items*

12. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

- 12.A URGENCY ORDINANCE NO. 1838: Adopting changes to Title 17 (Subdivisions) and Title 18 (Zoning) of the Gardena Municipal Code relating to the implementation of Senate Bill 9 allowing the subdivision of single-family residential lots into two and the creation of two residential units per lot as mandated by State law. The adoption of the Urgency Ordinance is not a project under the California Environmental Quality Act pursuant to California Senate Bill 9.

URGENCY ORDINANCE NO. 1838

AN URGENCY ORDINANCE OF THE CITY OF GARDENA,
CALIFORNIA, ADOPTING CHANGES TO TITLE 17
(SUBDIVISIONS) AND TITLE 18 (ZONING) IMPLEMENTING
SENATE BILL 9 RELATING TO THE CREATION OF URBAN
LOT SPLITS AND TWO RESIDENTIAL UNITS PER LOT

City Manager Osorio presented the Staff Report.

Gregg McClain presented a PowerPoint presentation. There was an extensive discussion which included all members of the City Council, City Manager Osorio, Assistant City Attorney Kranitz, City Attorney Vasquez & Gregg McClain regarding Urgency Ordinance No. 1838.

It was moved by Mayor Pro Tem Tanaka, seconded by Council Member Henderson, and carried by the following roll call vote to Adopt Urgency Ordinance No. 1838:

Ayes: Mayor Pro Tem Tanaka and Council Members Henderson and Kaskanian, and Mayor Cerda
Noes: Council Member Francis
Absent: None

13. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES

13.A COVID-19 Update

City Manager Osorio presented the update.

Council Member Francis asked what the time frame for the number of cases that was presented. City Manager Osorio stated it's from the beginning of the pandemic. Council Member Francis asked if Gardena Memorial Hospital was at capacity. City Manager Osorio stated that they are almost at capacity, and they were admitting 6-8 patients daily.

14. DEPARTMENTAL ITEMS – POLICE- *No Items*

15. DEPARTMENTAL ITEMS - PUBLIC WORKS – *No Items*

16. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES

- 16.A Authorization to Purchase Two New Vehicles for the Recreation and Human Services Department not to exceed \$100,000.

City Manager Osorio presented the Staff Report.

Mayor Pro Tem Tanaka asked if the current vehicles were hand me downs from other departments. City Manager Osorio stated said yes, and that they are pretty old. Council Member Francis asked about the source of funding. City Manager stated most of the funding comes from the AQMD fund, which comes directly from the State, for the remaining, if needed, we can use our vehicle replacement fund, theoretically from the general fund, that is set aside for cases like this one. It was then asked what type of vehicle we were purchasing. City Manager Osorio responded it would be a Toyota Highlander Hybrid. Council Member Francis asked what will we do with the current vehicle that we will be replacing, and asked about the infrastructure for hybrid/electric vehicles. City Manager Osorio stated we auction them through surplus auction, and that we have infrastructure throughout the employee lots.

Zahid Ahmed from the public spoke. He said he did not recommend the Toyota Highlander and recommended a Volkswagen ID4, all electric vehicle starting at \$39,000.

It was moved by Mayor Pro Tem Tanaka, seconded by Council Member Francis, and carried by the following roll call vote to Authorize the purchase of two vehicles;

Ayes: Mayor Pro Tem Tanaka and Council Members Francis, Henderson and Kaskanian, and Mayor Cerda

Noes: None

Absent: None

17. DEPARTMENTAL ITEMS – TRANSPORTATION – No Items

18. COUNCIL ITEMS – No Items

19. COUNCIL DIRECTIVES

Council Member Francis

- (1) To help home based businesses, to see if we can waive business license fees for the 1st year. Seconded by Council Member Henderson.

Council Member Henderson

- (1) To set up a demonstration/discussion for Council regards to interactive mapping tools, budgeting tools for our website, to support our transparency initiative. Seconded by Mayor Pro Tem Tanaka.

20. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

City Manager Osorio wished Council Member Kaskanian a Happy Birthday.

21. COUNCIL REMARKS

1. COUNCIL MEMBER KASKANIAN – Since the last meeting he attended the grand opening of Eureka Brewery and stayed home as much as possible due to the new COVID variant Omicron. Lastly, he wished everyone a Happy New Year.
2. COUNCIL MEMBER HENDERSON – Since the last meeting Council Member Henderson attended the grand opening of Eureka Brewery, SCAG meetings, LA BIZ Fed meeting, which was re-elected as co-chair, with Omicron flaring up he decided to stay home as much as possible.
3. COUNCIL MEMBER FRANCIS – Since our last meeting Council Member Francis attended the grand opening of Eureka Brewery and Holiday Home Decorating Contest. Council Member Francis reminded the residents that the Holiday Home Decorating Contest will be happening next year and would like to see more sign up. She also asked everyone to save the date on February 26, 2022, as the 39th Annual MLK Parade and Afternoon in the Park events will be happening. She shared that the Gardena Chamber of Commerce also had a toy giveaway. Also, mentioned Gardena is doing okay as far as the COVID update compared to other cities. Encouraged everyone that better days ahead and we will get through this. Lastly, shared she also attended the “Shop with a Cop” event at Target, which was hosted by GPD.
4. MAYOR CERDA – Since the last meeting Mayor Cerda attended the monthly CCGA meeting, Sanitation meeting, grand opening of Eureka Brewing, Jolly Trolley Event, and thanked staff for a great event. Also attended GPOA “Shop with a Cop” Toy Giveaway at Target for the kids, a toy giveaway for Autistic kids with Congresswoman Waters, District 1 Neighborhood Watch meeting, Elks Stocking Stuffer Toy giveaway, Glen Mitchell wanted to recognize Gary Kohatsu for his service to the City and gave him a certificate from the City and attended the house decorating contest. Shared winners were so appreciative, to display signs and get gift cards.
5. MAYOR PRO TEM TANAKA – Since the last meeting Mayor Pro Tem Tanaka attended the Jolly Trolley Event. Mayor Pro Tem Tanaka thanked all staff who made the event happen. Also attended, “Shop with a Cop” and Spa 8 Committee Meeting from the SBCCOG. Shared he is the chair of the Homeless Task force for the COG and took the time to remind everyone that the Homeless count will be on January 26, 2022, anyone interested will need to take online classes. Lastly, attended the SBCCOG’s legislative committee meeting and congratulated Dee Searle on her promotion as Sergeant.

22. ANNOUNCEMENT(S)

Mayor Cerda announced:

(1) Homeless Count, January 26, 2022

(2) MLK Parade, February 26, 2022

She asked to take a moment to think about what Dr. Martin Luther King stood for.

23. REMEMBRANCES

Mrs. Bernice Elizabeth Fuller; 97 years of age. Mrs. Fuller was born on November 30, 1924 in Baton Rouge, Louisiana. She worked for LA County for 31 years as a Nursing Assistant. She moved to Gardena in 1970 and was a Gardena resident for 51 years. **Kirk Anthony Lyons**; beloved son of long time Gardena resident Dorothy Garrison. **James Allen**; 62 years of age, moved to Gardena during his junior high school years, attended Gardena High School. He was respected and loved within the music industry and will always be remembered for his natural musical talent. **Jonathan “Jon” Flagler**; 41 years old, he was a 21 veteran with the Vernon Fire Department and recently LA County Fire Department who tragically died in a fire last week.

24. ADJOURNMENT

At 10:18 p.m., Mayor Cerda adjourned the Gardena City Council Meeting to the Closed Session portion of the City Council Meeting at 7:00 p.m., and the Regular City Council Meeting at 7:30 p.m. on Tuesday, January 25, 2022.

MINA SEMENZA
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

APPROVED:

Tasha Cerda, Mayor

By: _____
Becky Romero, Deputy City Clerk

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: City Treasurer's Office
DATE: January 20, 2022
SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

January 25, 2022 TOTAL WARRANTS ISSUED: \$2,028,707.22

Wire Transfer: 12108-12120
Prepay: 165948
Check Numbers: 165949-166138
Checks Voided:

Total Pages of Register: 22

January 14, 2022 TOTAL PAYROLL ISSUED: \$1,770,878.98



for J. Ingrid Tsukiyama, City Treasurer

cc: City Clerk

vchlist
01/20/2022 2:18:42PM

Voucher List
CITY OF GARDENA

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
12108	12/30/2021	104058 ADMINSURE INC.	12202021		WORKERS' COMP CLAIMS ADMINISTR/	30,000.00
Total :						30,000.00
12109	1/6/2022	104058 ADMINSURE INC.	12202021BAL		WORKERS' COMP CLAIMS ADMINISTR/	1,017.94
Total :						1,017.94
12110	1/6/2022	104058 ADMINSURE INC.	010622		WORKERS' COMP CLAIMS	114,465.55
Total :						114,465.55
12111	1/4/2022	104058 ADMINSURE INC.	011022		WORKERS' COMP CLAIMS	25,000.00
Total :						25,000.00
12112	1/10/2022	104058 ADMINSURE INC.	011022BAL		WORKERS' COMP CLAIMS	6,821.64
Total :						6,821.64
12113	12/30/2021	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U4707		HEALTH INSURANCE CLAIMS	20,000.00
Total :						20,000.00
12114	1/11/2022	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U4707BAL		HEALTH INSURANCE CLAIMS	8,248.18
Total :						8,248.18
12115	1/11/2022	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U4708		HEALTH INSURANCE CLAIMS	8,676.75
Total :						8,676.75
12116	1/11/2022	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U4709		HEALTH INSURANCE CLAIMS	8,565.14
Total :						8,565.14
12117	12/22/2021	101641 CALPERS	100000016655262		2021 REPLACEMENT BENEFIT CHARGI	61,462.08
Total :						61,462.08
12118	1/12/2022	321408 U.S. POSTAL SERVICE	011222		TMX #259234 REPLENISH POSTAGE MI	6,000.00
Total :						6,000.00
12119	1/13/2022	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	JANUARY 2022		HEALTH & DENTAL INSURANCE	108,412.85
Total :						108,412.85
12120	1/13/2022	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U4710		HEALTH INSURANCE CLAIMS	157,038.83

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12120	1/13/2022	111894 111894 HEALTHNOW ADMINISTRATIVE, SERVICE (Continued)				Total : 157,038.83
165948	1/13/2022	111374 LINCOLN NATIONAL LIFE, INSURANCE COMP/	OCT 2021-JAN 2022		LIFE INSURANCE GRP PLANS	12,086.91
					Total :	12,086.91
165949	1/25/2022	110161 ABRO, JENNIFER	122021		MEDICAL REIMBURSEMENT	200.00
					Total :	200.00
165950	1/25/2022	104058 ADMINISURE INC.	14787	023-01345	WORKERS' COMP CLAIMS ADMINISTR/	12,030.00
					Total :	12,030.00
165951	1/25/2022	101748 AFTERMARKET PARTS COMPANY LLC, THE	82570814		GTRANS AUTO PARTS	50.47
				037-10048		
					Total :	50.47
165952	1/25/2022	111933 ALL CLEAR PLUMBING	PERMIT #17060		PERMIT DEPOSIT REFUND - 1862 W. 16	1,500.00
					Total :	1,500.00
165953	1/25/2022	110267 ALLIANT CONSULTING INC.	13405	037-10068	LABOR COMPLIANCE MONITORING & E	945.00
					Total :	945.00
165954	1/25/2022	110183 ALLIANT INSURANCE SERVICES, INC.	M100		HR ENROLLMENT MAILING SUPPLIES	281.23
			M101		OPEN ENROLLMENT SUPPLIES	2,289.80
					Total :	2,571.03
165955	1/25/2022	101308 ALTEC INDUSTRIES, INC.	11805960		PW MAINT SUPPLIES	122.11
					Total :	122.11
165956	1/25/2022	109439 ANA LABORATORIES, INC.	I21L000238		SAMPLE KIT	1,630.00
					Total :	1,630.00
165957	1/25/2022	110028 ANSER ADVISORY MANAGEMENT LLC	1968	037-10036	PROJECT MANAGEMENT SUPPORT- EI	4,080.00
			2298	037-10036	PROJECT MANAGEMENT SUPPORT- EI	920.00
					Total :	5,000.00
165958	1/25/2022	110578 ANSON, DONYEA	04/01-04/15/19		SPORTS SCOREKEEPER	30.00
					Total :	30.00

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165959	1/25/2022	111284 ARZU, KINSHA	RECEIPT#543718		REFUND - PROGRAM CANCELED DUE	60.00
					Total :	60.00
165960	1/25/2022	106965 ASSAABLOY ENTRANCE, SYSTEMS US INC.	SEI/1476075		PD MAIN ENTRY/EXIT DOOR SERVICE	1,588.34
			SEI/1476078		PD MAIN ENTRY/EXIT DOOR SERVICE	1,528.08
					Total :	3,116.42
165961	1/25/2022	104687 AT&T	17530158		TELEPHONE	393.70
			17552483		TELEPHONE	698.56
					Total :	1,092.26
165962	1/25/2022	616025 AT&T	010722		CATV - POLE ATTACH CONDUIT	1,105.83
					Total :	1,105.83
165963	1/25/2022	616090 AT&T	3103232408 01/01/22		TELEPHONE	2,019.97
					Total :	2,019.97
165964	1/25/2022	111170 AT&T FIRSTNET	287293416290X121021		PD CELL PHONE ACCT #287293416290	907.58
			287293420631X011022		PD CELL PHONE ACCT #287293420631	145.13
			287295242065X121021		PD CELL PHONE ACCT #287295242065	248.05
					Total :	1,300.76
165965	1/25/2022	100474 AT&T LONG DISTANCE	409238		LEA TRACKING	850.00
					Total :	850.00
165966	1/25/2022	108383 ATKINSON, ANDELSON, LOYA, RUDD & ROMC	639188		PROFESSIONAL SERVICES	25,519.20
					Total :	25,519.20
165967	1/25/2022	102880 AUTOPLEX, INC.	12653		PD AUTO PARTS	227.96
			12928		2016 FORD INTRCPTR #1488054 SERVI	288.09
			13100		2013 FORD F-550 #1343101 A/C SERVIC	962.92
			13169		2021 FORD INTRCPTR #1614731 OIL &	85.02
			13305		2018 NISSAN FRONTIER #1529606 OIL	41.20
			13454		2021 FORD INTRCPTR #1615788 OIL &	85.02
			13455		2017 FORD INTRCPTR #1488142 OIL &	45.59
					Total :	1,735.80
165968	1/25/2022	110686 AZTECH ELEVATOR COMPANY	AZ17044	024-00757	ELEVATOR MAINTENANCE - NCC	285.00

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165968	1/25/2022	110686 AZTECH ELEVATOR COMPANY	(Continued) AZ17045 AZ17046 AZ17047	024-00757 024-00757 024-00757	ELEVATOR MAINTENANCE - PW ELEVATOR MAINTENANCE - CITY HALL ELEVATOR MAINTENANCE - NCC	285.00 100.00 100.00 Total : 770.00
165969	1/25/2022	111215 BARRIOS, KLINISTYNE	RECEIPT#183/75192		REFUND - CLASS CANCELED DUE TO (36.00 Total : 36.00
165970	1/25/2022	110190 BASNET FAMILY CHILD CARE	DECEMBER 2021		CHILD CARE PROVIDER	7,490.00 Total : 7,490.00
165971	1/25/2022	102400 BAYSIDE MEDICAL CENTER	00132025		BLOOD DRAW	572.40 Total : 572.40
165972	1/25/2022	103641 BECNEL UNIFORMS	43054		BUS UNIFORM SUPPLIES	277.58 Total : 277.58
165973	1/25/2022	102135 BEHRENDT, KENT	075	023-01346	IT NETWORK SUPPORT	3,400.00 Total : 3,400.00
165974	1/25/2022	102155 BEST CONTRACTING SERVICES, INC	JN 501/JN 502	024-00758	NCC ROOF REHABILITATION PROJECT	189,400.55 Total : 189,400.55
165975	1/25/2022	100600 BLAINE TECH SERVICES, INC.	PERMIT #16935		PERMIT DEPOSIT REFUND - 17838 EVE	1,000.00 Total : 1,000.00
165976	1/25/2022	108715 BOBBS, CINDY	DECEMBER 2021		CHILD CARE PROVIDER	3,236.00 Total : 3,236.00
165977	1/25/2022	110938 BRANDON'S FAMILY CHILDCARE	DECEMBER 2021		CHILD CARE PROVIDER	1,638.00 Total : 1,638.00
165978	1/25/2022	102383 BROCK, DAVID	01/24-01/28		TRAINING - COMMAND COLLEGE 1	250.00 Total : 250.00
165979	1/25/2022	105008 CALIFORNIA BUILDING STANDARDS, COMMIS	OCT-DEC 2021		BUILDING STANDARDS ADMIN SPECIA	1,283.40

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165979	1/25/2022	105008 105008 CALIFORNIA BUILDING STANDARDS, CO (Continued)			Total :	1,283.40
165980	1/25/2022	101328 CALIFORNIA DEPARTMENT OF, EDUCATION	C-067326		RECOVER OVERPAYMENT OF FY 19/20	28,360.00
					Total :	28,360.00
165981	1/25/2022	103923 CALIFORNIA TRANSIT ASSOCIATION	12089	037-10096	CALIFORNIA TRANSIT ASSOCIATION M	11,000.00
					Total :	11,000.00
165982	1/25/2022	110313 CALTIP	94-2021-DEC	037-10031	CALTIP FY22 INSURANCE	523.93
					Total :	523.93
165983	1/25/2022	110538 CANNON COMPANY	78840	024-00640	ARTESIA BLVD. STREET IMPROVEMEN	7,097.50
					Total :	7,097.50
165984	1/25/2022	803420 CARPENTER, ROTHANS & DUMONT, LAW OFF	39961		LEGAL SERVICES	126.00
			39962		LEGAL SERVICES	666.00
			39963		LEGAL SERVICES	648.00
			39964		LEGAL SERVICES	2,106.00
			39965		LEGAL SERVICES	468.00
			39966		LEGAL SERVICES	126.00
			39967		LEGAL SERVICES	198.00
			39968		LEGAL SERVICES	396.00
			39969		LEGAL SERVICES	1,275.45
			39972		LEGAL SERVICES	680.73
			39973		LEGAL SERVICES	547.55
			39974		LEGAL SERVICES	741.20
					Total :	7,978.93
165985	1/25/2022	109956 CASTILLA, RICHARD	JANUARY 2018		VOLUNTEER DRIVER	10.00
					Total :	10.00
165986	1/25/2022	303331 CDTFA	OCT-DEC 2021		UNDERGROUND STORAGE TANK MAIN	1,667.00
					Total :	1,667.00
165987	1/25/2022	110605 CHANDLER ASSET MANAGEMENT	2112GARDENA	013-00029	INVESTMENT MGMT SERVICES- DECE	2,178.00
					Total :	2,178.00
165988	1/25/2022	103127 CHILD 2 CHILD CONNECTION, FAMILY DAY C/	DECEMBER 2021		CHILD CARE PROVIDER	1,867.00

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165988	1/25/2022	103127 103127 CHILD 2 CHILD CONNECTION, FAMILY D/ (Continued)			Total :	1,867.00
165989	1/25/2022	111534 CLEAN ENERGY	PJ100025308	037-10062	GTRANS FACILITY MODIFICATIONS	29,083.88
					Total :	29,083.88
165990	1/25/2022	110215 CLEVER DEVICES LTD	PI00002145	037-09906	PURCHASE AND INSTALLATION OF GR	204,589.97
					Total :	204,589.97
165991	1/25/2022	111416 COLANTUONO, HIGHSMITH &, WHATLEY, PC	50102 50571		LEGAL SERVICES LEGAL SERVICES	257.52 293.58
					Total :	551.10
165992	1/25/2022	103125 COMPLETE COACH WORKS	80593	037-10099	BUS 1501 DRIVERS SHIELD	4,026.47
					Total :	4,026.47
165993	1/25/2022	102388 COPYLAND, INC.	77223 77457 77518	037-10047 037-10047 037-10047	GTRANS YARD SIGNS 18X24 GTRANS 8.5 X11 DIGITAL POSTERS GTRANS 18 X 24 POSTER FULL COLOF	112.88 246.08 54.51
					Total :	413.47
165994	1/25/2022	109913 COSTAR REALTY INFORMATION INC.	115387912 15260741		COSTAR SUITE - JANUARY 2022 COSTAR SUITE - DECEMBER 2021	1,060.66 1,060.66
					Total :	2,121.32
165995	1/25/2022	103353 CRM COMPANY, LLC.	LA19565 LA19566		SCRAP TIRE DISPOSAL FEE SCRAP TIRE DISPOSAL FEE	69.50 69.50
					Total :	139.00
165996	1/25/2022	110319 CWE DIRECTOR	22013	024-00766	MS4 PERMIT MONITORING & COMPLIA	37,888.80
					Total :	37,888.80
165997	1/25/2022	110319 CWE DIRECTOR	22011	024-00687	MS4 & NPDES - MONITORING & COMPI	14,035.00
					Total :	14,035.00
165998	1/25/2022	111874 DAVID VOLZ DESIGN LANDSCAPE, ARCHITEC	422204	024-00790	CITYWIDE WAYFINDING PROJECT, JN5	8,984.40
					Total :	8,984.40
165999	1/25/2022	105951 DECALS BY DESIGN, INC.	16414	037-10100	GTRANS BUS TROLLEY DECALS	5,148.31

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165999	1/25/2022	105951 105951 DECALS BY DESIGN, INC.	(Continued)		Total :	5,148.31
166000	1/25/2022	312558 DEPARTMENT OF ANIMAL CARE, & CONTROL	AUGUST 2021		MONTHLY HOUSING SERVICES - AUGL	-79.72
			JULY 2021		MONTHLY HOUSING SERVICES - JULY	4,048.06
			NOVEMBER 2021		MONTHLY HOUSING SERVICES - NOVE	408.50
			OCTOBER 2021		MONTHLY HOUSING SERVICES - OCTC	537.98
			SEPTEMBER 2021		MONTHLY HOUSING SERVICES - SEPT	1,401.73
					Total :	6,316.55
166001	1/25/2022	104310 DEPARTMENT OF CONSERVATION	OCT-DEC 2021		STRONG MOTION INSTRUMENTATION	4,329.81
					Total :	4,329.81
166002	1/25/2022	312117 DEPARTMENT OF WATER & POWER	010322		LIGHT & POWER	73.73
			010421		LIGHT & POWER	69.53
			122721		LIGHT & POWER	99.90
			122920		LIGHT & POWER	106.01
					Total :	349.17
166003	1/25/2022	111185 DORSEY, LETANYA	RECEIPT#262/75585		REFUND - CLASS CANCELED DUE TO (34.00
					Total :	34.00
166004	1/25/2022	111935 DRAKE, KAAREN	RECEIPT #33969276		REFUND - HOLIDAY BOUTIQUE VENDC	65.00
					Total :	65.00
166005	1/25/2022	111936 DREVLLOW, MATTHEW R.	63414866288		REFUND - CREDIT CARD PROCESSOR	2.75
					Total :	2.75
166006	1/25/2022	110534 EL DORADO NATIONAL	90714238		GTRANS BUS VEHICLE SUPPLIES	1,083.76
					Total :	1,083.76
166007	1/25/2022	110532 ELECTRIC CAR SALES & SERVICE	29814		GTRANS AUTO PARTS	104.74
					Total :	104.74
166008	1/25/2022	105418 EMPIRE CLEANING SUPPLY	S4880891.005	034-00496	COVID-19 PPE SUPPLIES	9,108.87
			S5005434.001	034-00496	COVID-19 PPE SUPPLIES	4,752.57
			S5005434.003	034-00496	COVID-19 PPE SUPPLIES	7,741.13
			S5032076.001	034-00496	COVID-19 PPE SUPPLIES	9,594.13

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166008	1/25/2022	105418 105418 EMPIRE CLEANING SUPPLY	(Continued)			Total : 31,196.70
166009	1/25/2022	107690 ENLIGHTENMENT CHILD, DEVELOPMENT CEI	DECEMBER 2021		CHILD CARE PROVIDER	5,233.00
					Total :	5,233.00
166010	1/25/2022	106459 ENTERPRISE FM TRUST	FBN4369161	023-01347	ENTERPRISE LEASE - DECEMBER 202	13,079.26
			FBN4372612	023-01347	ENTERPRISE LEASE - DECEMBER 202	5,225.26
					Total :	18,304.52
166011	1/25/2022	107510 ESCALANTE, WENDY E.	DECEMBER 2021		CHILD CARE PROVIDER	4,839.00
					Total :	4,839.00
166012	1/25/2022	111144 ESCAMILLA, MARTHA	RECEIPT#183/75510		REFUND - CLASS CANCELED DUE TO (17.00
					Total :	17.00
166013	1/25/2022	109426 ESPINOSA, VANESSA	12/12-12/25/21		PROFESSIONAL SERVICES -CASE WOI	1,344.00
			12/26-01/08/22		PROFESSIONAL SERVICES -CASE WOI	840.00
					Total :	2,184.00
166014	1/25/2022	105650 EWING IRRIGATION PRODUCTS	15713760		PARK MAINT SUPPLIES	69.11
					Total :	69.11
166015	1/25/2022	100055 FAIR HOUSING FOUNDATION	NOVEMBER 2021		CDBG CONSULTANT	2,072.13
					Total :	2,072.13
166016	1/25/2022	103083 FIRST ADVANTAGE LNS OCC HEALTH, SOLUT	2504912112		DRUG TEST/ADMIN FEE	440.44
					Total :	440.44
166017	1/25/2022	106465 FOX FIRST AID & SAFETY INC	666336		PARK MAINT SUPPLIES	239.24
			66641		STREET MAINT SUPPLIES	41.90
			66642		PARK MAINT SUPPLIES	25.36
			66645		STREET MAINT SUPPLIES	6.62
					Total :	313.12
166018	1/25/2022	206778 FOX, TODD M.	121321		MGMT ANNUAL HEALTH BENEFIT	480.00
					Total :	480.00
166019	1/25/2022	112566 GALLS, LLC	BC1514642		PD UNIFORM SUPPLIES	851.82

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166019	1/25/2022	112566 GALLS, LLC	(Continued) BC1514643 BC1514644 BC1514645		PD UNIFORM SUPPLIES PD UNIFORM SUPPLIES PD UNIFORM SUPPLIES	851.82 851.82 851.82
Total :						3,407.28
166020	1/25/2022	107724 GARCIA, CLAUDIA CRISTINA	DECEMBER 2021		CHILD CARE PROVIDER	6,529.00
Total :						6,529.00
166021	1/25/2022	207133 GARCIA, NANCY C.	DECEMBER 2021		CHILD CARE PROVIDER	7,251.00
Total :						7,251.00
166022	1/25/2022	107011 GARDENA VALLEY NEWS, INC.	00110482 11/25/2021 00110912 00111338 0113519		ADVERTISING - SPORT TAB, BUS RID ADVERTISING - BUS RIDE ADVERTISING - BUS RIDE NOTICE OF PUBLIC HEARING -	22.00 511.38 511.38 210.00
Total :						1,254.76
166023	1/25/2022	619005 GAS COMPANY, THE	010422 010722		GAS CNG FUEL	12,630.28 1,273.35
Total :						13,903.63
166024	1/25/2022	107056 GENFARE	90177117 90177217 90177985 90178851 90178863 90179179		GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS	56.32 454.31 717.16 448.38 380.61 610.28
Total :						2,667.06
166025	1/25/2022	111406 GLEN, SHARON	RECEIPT#263/75136		REFUND - EVENT CANCELED DUE TO C	30.00
Total :						30.00
166026	1/25/2022	110869 GLYMPH, DAMON	110419		REFUND - YOUTH FLAG FOOTBALL	40.00
Total :						40.00
166027	1/25/2022	619004 GOLDEN STATE WATER CO.	122221		WATER	16,771.13

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166027	1/25/2022	619004 619004 GOLDEN STATE WATER CO.	(Continued)			Total : 16,771.13
166028	1/25/2022	107513 GRAINGER	9146441671		BUS FACILITY SUPPLIES	293.63
			9159377267		STREET MAINT SUPPLIES	38.83
			91614227		STREET MAINT SUPPLIES	444.58
			9163732069		BUS FACILITY SUPPLIES	36.74
			9167040089		STREET MAINT SUPPLIES	454.23
					Total :	1,268.01
166029	1/25/2022	110435 GUERRERO, ANGELICA	DECEMBER 2021		CHILD CARE PROVIDER	6,219.00
					Total :	6,219.00
166030	1/25/2022	111484 HANNA, BROPHY, MACLEAN,, MCALEER & JET	2044195		PROFESSIONAL SERVICES	725.00
					Total :	725.00
166031	1/25/2022	208114 HASSOLDT, MATTHEW S.	103021		MEDICAL REIMBURSEMENT	524.40
					Total :	524.40
166032	1/25/2022	108607 HENDERSON-BATISTE, TANEKA	DECEMBER 2021		CHILD CARE PROVIDER	4,004.00
					Total :	4,004.00
166033	1/25/2022	111549 HF & H CONSULTANTS, LLC	9718811		CONSULTING SERVICES - SOLID WAS1	4,059.50
					Total :	4,059.50
166034	1/25/2022	108434 HOME DEPOT CREDIT SERVICES	0042029		PARK MAINT SUPPLIES	277.25
			2541319		BLDG MAINT SUPPLIES	837.00
			3533096		BLDG MAINT SUPPLIES	200.61
			5341041		STREET MAINT SUPPLIES	114.09
			6351839		PARK MAINT SUPPLIES	46.24
			7531964		BLDG MAINT SUPPLIES	69.56
					Total :	1,544.75
166035	1/25/2022	108430 HOME PIPE & SUPPLY	F35398		BLDG MAINT SUPPLIES	59.97
			F35401		BLDG MAINT SUPPLIES	56.50
			F35411		BLDG MAINT SUPPLIES	216.01
			F35707		BLDG MAINT SUPPLIES	357.14
					Total :	689.62

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166036	1/25/2022	111657 INDEPENDENT ROOFING, CONSULTANTS	0078100	024-00749	NCC ROOF REHABILITATION PROJECT	2,300.00
					Total :	2,300.00
166037	1/25/2022	110222 INTERAMERICAN MOTOR, LLC	101-922103		GTRANS AUTO PARTS	228.96
					Total :	228.96
166038	1/25/2022	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO.	130101691		GTRANS AUTO PARTS	547.53
			130101925		GTRANS AUTO PARTS	547.53
					Total :	1,095.06
166039	1/25/2022	111752 J LEE ENGINEERING INC	4456	032-00093	PROFESSIONAL SERVICES - PERMIT T	11,440.00
					Total :	11,440.00
166040	1/25/2022	108555 JALISCO TIRE & AUTO REPAIR	122321		(2) FLATS REPAIR	20.00
					Total :	20.00
166041	1/25/2022	110010 JANEK CORPORATION, THE	111123		GTRANS SHOP SUPPLIES	1,752.98
			111124		GTRANS SHOP SUPPLIES	1,719.90
					Total :	3,472.88
166042	1/25/2022	107746 JAS PACIFIC	BI 14107	032-00094	BUILDING INSPECTOR SERVICES - NO	8,996.58
			BI 14137	032-00094	BUILDING INSPECTOR SERVICES - DEI	5,036.40
					Total :	14,032.98
166043	1/25/2022	105226 JEKAL FAMILY CHILD CARE	DECEMBER 2021		CHILD CARE PROVIDER	5,857.00
					Total :	5,857.00
166044	1/25/2022	111750 JL GROUP LLC	21-023.1	035-01102	PD INVESTIGATION SERVICES	8,640.00
					Total :	8,640.00
166045	1/25/2022	111329 JOHNSON, DANA	RECEIPT#283/74577		REFUND - CLASS CANCELED DUE TO (24.50
					Total :	24.50
166046	1/25/2022	110853 JONES & MAYER	106397		ATTORNEY SERVICES	4,300.37
			106955	020-00034	ATTORNEY SERVICES	10,182.20
			106956		ATTORNEY SERVICES	25.98
			106957		ATTORNEY SERVICES	479.93
			106958		ATTORNEY SERVICES	1,009.83

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166046	1/25/2022	110853 JONES & MAYER	(Continued)			
			106959		ATTORNEY SERVICES	1,256.70
			106960		ATTORNEY SERVICES	255.60
			106961		ATTORNEY SERVICES	42.60
			106962		ATTORNEY SERVICES	2,300.40
			106963		ATTORNEY SERVICES	259.76
			106964		ATTORNEY SERVICES	1,363.20
			106965		ATTORNEY SERVICES	1,922.17
			106966		ATTORNEY SERVICES	5,714.55
			106967		ATTORNEY SERVICES	1,220.83
			106968		ATTORNEY SERVICES	259.76
			106969		ATTORNEY SERVICES	3,876.60
			106970		ATTORNEY SERVICES	21.30
			106971		ATTORNEY SERVICES	63.90
			106972		ATTORNEY SERVICES	5,870.44
			106973		ATTORNEY SERVICES	129.88
			107184		ATTORNEY SERVICES	85.20
					Total :	40,641.20
166047	1/25/2022	110456 KHAIRZADA FAMILY CHILD CARE	DECEMBER 2021		CHILD CARE PROVIDER	1,092.00
					Total :	1,092.00
166048	1/25/2022	111436 KIKU FLORIST	NOV2021		VETERANS DAY WREATH	251.85
					Total :	251.85
166049	1/25/2022	110385 KIMLEY-HORN AND ASSOCIATES, INC	194091009-1121	032-00097	DEVELOPMENT SERVICES - WESTERN	5,193.39
					Total :	5,193.39
166050	1/25/2022	111260 KJOS, BARBARA JEAN	DECEMBER 2021		GARDENA FAMILY CHILD CARE PROG	1,131.00
					Total :	1,131.00
166051	1/25/2022	109939 LA UNIFORMS & TAILORING	10980		PD UNIFORM SUPPLIES	101.32
			50		PD UNIFORM SUPPLIES	887.51
					Total :	988.83
166052	1/25/2022	112015 LACERDA, DALVANICE	DECEMBER 2021		CHILD CARE PROVIDER	7,296.00
					Total :	7,296.00

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166053	1/25/2022	102082 LACPCA	SAFFELL 22/23		2022 ANNUAL DUES - COP	500.00
					Total :	500.00
166054	1/25/2022	102082 LACPCA	SAFFELL 03/22-03/25		REGISTRATION - LACPCA MARCH 2022	300.00
					Total :	300.00
166055	1/25/2022	111167 LAFLORA-CHERRY, KAI'DEN	101		BLACK HISTORY MONTH - DJ SERVICE	150.00
					Total :	150.00
166056	1/25/2022	105874 LAWSON PRODUCTS, INC.	9308792281		BUS SHOP SUPPLIES	497.23
			9308933538		BUS SHOP SUPPLIES	558.65
			9308950389		BUS SHOP SUPPLIES	9.88
			9309073058		BUS SHOP SUPPLIES	10.14
					Total :	1,075.90
166057	1/25/2022	110777 LEARN N PLAY FAMILY DAYCARE	DECEMBER 2021		CHILD CARE PROVIDER	5,052.00
					Total :	5,052.00
166058	1/25/2022	102376 LEXISNEXIS RISK SOLUTIONS	1328345-20211231		MONTHLY SUBSCRIPTION FEE	1,964.20
					Total :	1,964.20
166059	1/25/2022	112260 LIEBERT CASSIDY WHITMORE	205546		LEGAL SERVICES	27,378.57
					Total :	27,378.57
166060	1/25/2022	112260 LIEBERT CASSIDY WHITMORE	208698		LEGAL SERVICES	17,502.00
			208700		LEGAL SERVICES	13,983.50
					Total :	31,485.50
166061	1/25/2022	112260 LIEBERT CASSIDY WHITMORE	207918		LEGAL SERVICES	7,063.55
			207932		LEGAL SERVICES	7,795.10
			207946		LEGAL SERVICES	11,469.00
					Total :	26,327.65
166062	1/25/2022	112260 LIEBERT CASSIDY WHITMORE	205540		LEGAL SERVICES	4,361.10
			205541		LEGAL SERVICES	360.00
			205542		LEGAL SERVICES	555.00
			205543		LEGAL SERVICES	741.00
			205544		LEGAL SERVICES	934.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166062	1/25/2022	112260 LIEBERT CASSIDY WHITMORE	(Continued)			
			205545		LEGAL SERVICES	3,315.00
			205547		LEGAL SERVICES	4,860.00
			206972		LEGAL SERVICES	2,283.00
			207865		LEGAL SERVICES	1,599.00
			207903		LEGAL SERVICES	1,222.90
			208695		LEGAL SERVICES	5,712.75
			208696		LEGAL SERVICES	1,753.55
			208697		LEGAL SERVICES	563.22
					Total :	28,260.52
166063	1/25/2022	110541 LIPSKINS-SCOTT, BRIAN	03/16-03/31/19		SPORTS OFFICIAL	100.00
					Total :	100.00
166064	1/25/2022	102233 LITTLE PEOPLE DAY CARE	DECEMBER 2021		CHILD CARE PROVIDER	5,837.00
					Total :	5,837.00
166065	1/25/2022	109563 LUCKY LADY CASINO	0850000146		ECONOMIC ASSISTANCE - DECEMBER	45,184.38
					Total :	45,184.38
166066	1/25/2022	112615 LU'S LIGHTHOUSE, INC.	01211166	037-10063	GTRANS SHOP SUPPLIES	28.55
					Total :	28.55
166067	1/25/2022	113036 MANERI SIGN CO., INC.	40010960		CUSTOM SIGN - NO RIGHT TURN ON R	211.25
			40011210		SIGNS - 18 X 12 "NO TRESPASSING"	490.57
			40011211		SIGNS - 30X30 "STOP"	1,710.19
					Total :	2,412.01
166068	1/25/2022	813030 MANNING & KASS	729931		LEGAL SERVICES	2,474.68
			729934		LEGAL SERVICES	4,428.00
					Total :	6,902.68
166069	1/25/2022	110306 MARIPOSA LANDSCAPES, INC	96090	024-00760	MEDIAN LANDSCAPE MAINTENANCE	7,242.50
					Total :	7,242.50
166070	1/25/2022	107951 MARK HANDLER & ASSOCIATES	DECEMBER 2021	032-00095	BUILDING INSPECTION SERVICES	4,375.00
			NOVEMBER 2021	032-00095	BUILDING INSPECTION SERVICES	12,591.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166070	1/25/2022	107951 107951 MARK HANDLER & ASSOCIATES	(Continued)		Total :	16,966.00
166071	1/25/2022	107644 MARTINEZ, CHERYL NAOMI	DECEMBER 2021		CHILD CARE PROVIDER	6,946.00
					Total :	6,946.00
166072	1/25/2022	104773 MARTINEZ, KAMBY	DECEMBER 2021		CHILD CARE PROVIDER	7,205.00
					Total :	7,205.00
166073	1/25/2022	111744 MARTIN-LEAL, ROCIO	05/09-05/13		TRAINING - ANNUAL JAIL TRAINING	150.00
					Total :	150.00
166074	1/25/2022	113046 MARX BROS. FIRE EXTINGUISHER, CO., INC.	P30562		FIRE EXTINGUISHER SERVICE - GTRAI	595.97
			P30656		FIRE EXTINGUISHER SERVICE - ROWL	223.15
			P30657		FIRE EXTINGUISHER SERVICE - THORI	60.00
			P30658		FIRE EXTINGUISHER SERVICE - FREEI	110.00
			P30659		FIRE EXTINGUISHER SERVICE - BELL F	60.00
			P30660		FIRE EXTINGUISHER SERVICE - FUKAI	85.00
			P30661		FIRE EXTINGUISHER SERVICE - ARTHI	85.00
					Total :	1,219.12
166075	1/25/2022	101029 MATTHEW BENDER & CO., INC.	29051274		CA CODES 4-IN-1 2022 EDITION	216.21
					Total :	216.21
166076	1/25/2022	113064 MCMASTER-CARR SUPPLY COMPANY	69650090		GTRANS AUTO PARTS	37.40
			70495968		GTRANS SHOP SUPPLIES	375.07
			70541848		GTRANS SHOP SUPPLIES	416.04
					Total :	828.51
166077	1/25/2022	110340 MENTGES, JULIA	183/66125		CLASS REGISTRATION REFUND	25.00
					Total :	25.00
166078	1/25/2022	111930 MILES, BRITTANY	63422045635		REFUND - CREDIT CARD PROCESSING	2.75
					Total :	2.75
166079	1/25/2022	111625 MILLER, CHEYENNE	RECEIPT #75278		REFUND - EVENT CANCELLED DUE TO	25.00
					Total :	25.00
166080	1/25/2022	110824 MIXER INC, LLC	101682		REC PROGRAM SUPPLIES	329.70

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166080	1/25/2022	110824 110824 MIXER INC, LLC	(Continued)		Total :	329.70
166081	1/25/2022	113605 MUTUAL LIQUID GAS & EQUIPMENT, CO., INC	571005		PROPANE GAS	131.28
					Total :	131.28
166082	1/25/2022	110819 NORTHERN SAFETY CO., INC.	904615294		COVID-19 EMERGENCY SUPPLIES	436.59
					Total :	436.59
166083	1/25/2022	110575 OCCUPATIONAL HEALTH CENTERS, OF CALIF	73852489		PHYSICAL RECERTIFICATION	300.50
			73915465		RANDOM TEST & PRE-EMPLOYMENT F	506.00
					Total :	806.50
166084	1/25/2022	115168 OFFICE DEPOT	212425491		BUS OFFICE SUPPLIES	157.50
			213492094		BUS OFFICE SUPPLIES	76.23
			214026322-002		HR OFFICE SUPPLIES	7.51
			214207616		BUS OFFICE SUPPLIES	69.68
			214207950		BUS OFFICE SUPPLIES	9.58
			214870960		BUS OFFICE SUPPLIES	63.91
			215335210		CD OFFICE SUPPLIES	196.45
			216547341		FCC OFFICE SUPPLIES	64.90
			216547983		FCC OFFICE SUPPLIES	13.33
			217409048		BUS OFFICE SUPPLIES	234.81
					Total :	893.90
166085	1/25/2022	108921 OMEGA POLYGRAPH	01838		PRE-EMPLOYMENT POLYGRAPH EXAM	1,800.00
					Total :	1,800.00
166086	1/25/2022	111358 O'REILLY AUTO PARTS	181694		GTRANS AUTO PARTS	94.80
			183561		GTRANS AUTO PARTS	140.04
			183893		GTRANS AUTO PARTS	-8.26
			187427		GTRANS AUTO PARTS	372.62
			187698		GTRANS AUTO PARTS	193.22
			188877		GTRANS AUTO PARTS	106.77
			188878		GTRANS AUTO PARTS	555.02
			188879		GTRANS AUTO PARTS	54.93
			188880		GTRANS AUTO PARTS	37.22
			188951		GTRANS AUTO PARTS	269.89
			188952		GTRANS AUTO PARTS	32.41

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166086	1/25/2022	111358 O'REILLY AUTO PARTS	(Continued) 188964 189254 189387		GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS	170.07 136.86 69.09
Total :						2,224.68
166087	1/25/2022	115810 ORKIN PEST CONTROL	222816636		PEST CONTROL - ACCT #27336703	237.00
Total :						237.00
166088	1/25/2022	109890 OWUSU FAMILY CHILD CARE	DECEMBER 2021		CHILD CARE PROVIDER	7,490.00
Total :						7,490.00
166089	1/25/2022	110403 PENN RECORDS MANAGEMENT	0127460		OFF-SITE STORAGE SERVICES - DECE	54.25
Total :						54.25
166090	1/25/2022	119271 PENSKE CHEVROLET	268342		GTRANS AUTO PARTS	267.62
Total :						267.62
166091	1/25/2022	111883 PROJECT PARTNERS, INC.	10439	024-00783	PROJECT MANAGEMENT SERVICES	12,430.00
Total :						12,430.00
166092	1/25/2022	102677 PROVIDENCE HEALTH & SERVICES	600000283 01/05/22		PRE-EMPLOYMENT PHYSICAL EXAMS	120.00
Total :						120.00
166093	1/25/2022	106092 PRUDENTIAL OVERALL SUPPLY	42687462 42687463 42687464 42687465 42687466 42687467 42687468 42689460 42689461 42689462 42691606 42691607 42691608 42691609		UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL	149.23 47.16 50.10 13.65 19.00 91.60 11.60 149.23 48.41 50.10 149.23 47.16 50.10 13.65

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166093	1/25/2022	106092 PRUDENTIAL OVERALL SUPPLY	(Continued) 42691610 42691611 42691612		UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL	19.00 91.60 11.60
Total :						1,012.42
166094	1/25/2022	107419 PULSAR	27928 27929	037-10039 037-10079	MARKETING SERVICES - NEW SERVIC MARKETING SERVICES - TROLLEY LIV	3,691.00 8,152.00
Total :						11,843.00
166095	1/25/2022	102283 QUICK COLOR PRINTING	102283 15710		GARDENA BEAUTIFICATION - HOLIDAY HARVEST FESTIVAL - CHILI COOK OFF	82.69 44.10
Total :						126.79
166096	1/25/2022	111257 RHEE, MICHAEL	RECEIPT#183/75499		REFUND - PROGRAM CANCELED DUE	120.00
Total :						120.00
166097	1/25/2022	118476 RICOH USA, INC.	9029223914 9029223921 9029223922 9029223926 9029223931 9029310849 9029310850 9029310947 9029311044 9029311045 902931106 9029311426 9029311563 9029311564 9029311567 902931162 9029311623		RICOH PRO8100SE COPIER LEASE - PI RICOH MPC6502SP COPIER LEASE -PF RICOH MPC3503 COPIER LEASE - CLEI RICOH MPC3503 COPIER LEASE - CM - RICOH MPC3503 COPIER LEASE - CD~ RICOH MPC3503 COPIER LEASE - FCC RICOH MPC3503 COPIER LEASE - PW~ RICOH MPC3503 COPIER LEASE - SR. I RICOH MPC3503 COPIER LEASE - ADM RICOH MPC3503 COPIER LEASE - HS~ RICOH DD6650P COPIER LEASE - PRIN RICOH COPIER LEASE & USAGE CHAR RICOH MPC3503 COPIER LEASE - CHIE RICOH MPC3503 COPIER LEASE - REC RICOH MPC3503 COPIER LEASE - GTR RICOH PRO8100SE COPIER LEASE - PI RICOH MPC6003 COPIER LEASE - PD 5	459.79 738.33 175.70 246.46 236.10 209.22 165.00 171.08 175.71 137.72 556.24 2,701.81 147.04 187.53 182.17 380.97 228.83
Total :						7,099.70
166098	1/25/2022	111867 RJM DESIGN GROUP	34766	024-00795	DESIGN & ENGINEERING SERVICES - /	36,948.01

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166098	1/25/2022	111867 111867 RJM DESIGN GROUP	(Continued)		Total :	36,948.01
166099	1/25/2022	111914 ROBSON, PAUL	PERMIT #50021-0191		PERMIT DEPOSIT REFUND - 16404 MAI	5,000.00
					Total :	5,000.00
166100	1/25/2022	119022 SAFE MART OF SOUTHERN, CALIFORNIA, INC	93063 93084		BLDG MAINT SUPPLIES BLDG MAINT SUPPLIES	86.11 328.55
					Total :	414.66
166101	1/25/2022	105934 SANTIN, STEPHANY	11/07-11/09		APTA 2021 ANNUAL CONFERENCE - PE	150.00
					Total :	150.00
166102	1/25/2022	108654 SECTRAN SECURITY INC.	21130735		ARMORED TRANSPORTATION SERVICE	776.43
					Total :	776.43
166103	1/25/2022	104451 SELECT ADVANTAGE	10347161		TRANSIT COACH OPERATOR ASSESSM	300.00
					Total :	300.00
166104	1/25/2022	110731 SHAW HR CONSULTING, INC	002273 002366		PROFESSIONAL SERVICES - PERSONN PROFESSIONAL SERVICES - PERSONN	1,020.00 332.50
					Total :	1,352.50
166105	1/25/2022	106050 SHEHATA, AMY	DECEMBER 2021		CHILD CARE PROVIDER	6,923.00
					Total :	6,923.00
166106	1/25/2022	119233 SHERWIN-WILLIAMS CO.	3051-9 4771-1		STREET MAINT SUPPLIES STREET MAINT SUPPLIES	461.40 233.74
					Total :	695.14
166107	1/25/2022	109918 SHIGE'S FOREIGN CAR SERVICE	8089832 8090016 8090037 8090109		2015 TOYOTA CAMRY XSE SERVICE & I 2020 FORD INTRCPTR #1591740 OIL & 2015 FORD INTRCPTR #1462842 SERVI 2020 FORD INTRCPTR #1591740 BATTE	79.14 32.62 530.63 296.15
					Total :	938.54
166108	1/25/2022	111918 SHIN, SEUNG WUK	PERMIT #50021-0313		PERMIT DEPOSIT REFUND - 15435 S.	5,000.00
					Total :	5,000.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166109	1/25/2022	101649 SILVIA ESPINOZA FAMILY CHILD, CARE	DECEMBER 2021		CHILD CARE PROVIDER	4,308.00
					Total :	4,308.00
166110	1/25/2022	109531 SMILLIN, MAGE	DECEMBER 2021		CHILD CARE PROVIDER	7,981.00
					Total :	7,981.00
166111	1/25/2022	111090 SMITH, LAQUITA	RECEIPT# 183/75241		REFUND - YOUTH SOCCER	45.00
					Total :	45.00
166112	1/25/2022	619003 SOUTHERN CALIFORNIA EDISON	010322		LIGHT & POWER	73,931.64
					Total :	73,931.64
166113	1/25/2022	103202 SOUTHERN COUNTIES LUBRICANTS, LLC	156858 158106		P66 GUARDOL NAT GAS 15W40 DELO SYN-GEAR 75W90	2,203.40 2,187.86
					Total :	4,391.26
166114	1/25/2022	108238 SPARKLETTS	14211220 122921 15638236 123121		DRINKING WATER FILTRATION SYSTEM DRINKING WATER FILTRATION SYSTEM	49.99 37.30
					Total :	87.29
166115	1/25/2022	104126 SPECTRUM SOLUTIONS	0027122011122		CABLE & BACKUP INTERNET SERVICE	4,031.80
					Total :	4,031.80
166116	1/25/2022	119594 STANLEY PEST CONTROL	COG 1221 COG 1221-1		PEST CONTROL SERVICE - 1670 W 162 PEST CONTROL SERVICE - 2320 W 149	654.00 117.00
					Total :	771.00
166117	1/25/2022	119010 STAPLES ADVANTAGE	3493174369		PW OFFICE SUPPLIES	421.18
					Total :	421.18
166118	1/25/2022	119550 SWRCB	SW-0222976		ANNUAL PERMIT FEE	26,498.00
					Total :	26,498.00
166119	1/25/2022	110699 TALLO INTING, AEDONN TIM	PERMIT #39546		REFUND - PERMIT RENEWAL NOT NEE	125.00
					Total :	125.00
166120	1/25/2022	110877 TAYLORING MINDS FAMILY CHILD, CARE	DECEMBER 2021		CHILD CARE PROVIDER	2,873.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166120	1/25/2022	110877 110877 TAYLORING MINDS FAMILY CHILD, CARE (Continued)			Total :	2,873.00
166121	1/25/2022	111929 TECIMER, TIMUR	63447498623		REFUND - CREDIT CARD PROCESSOR	51.86
					Total :	51.86
166122	1/25/2022	220479 THOMPSON, MARK	121321		MGMT ANNUAL HEALTH BENEFIT	496.55
					Total :	496.55
166123	1/25/2022	110238 TIREHUB, LLC	24742320 24771071		TIRES- GY WRL FORTITUDE HT BW 12 TIRES- GY ASSUR ALL SEASON BW 10	644.99 374.71
					Total :	1,019.70
166124	1/25/2022	109775 TOMS TRUCK CENTER NORTH COUNTY	1253018	037-10052	GTRANS AUTO PARTS	18.54
					Total :	18.54
166125	1/25/2022	104806 TOYOTA LIFT OF L.A.	PSI-0261369		PMI SERVICE - FORKLIFT #8FGCU25	171.10
					Total :	171.10
166126	1/25/2022	111931 TRAIN PARTY EXPRESS, LLC	12112021		ENTERTAINMENT - BREAKFAST WITH \$	400.00
					Total :	400.00
166127	1/25/2022	111932 TRAN, TUANKHOA N.	50019-0786		PERMIT DEPOSIT REFUND - 2609 W 15	7,500.00
					Total :	7,500.00
166128	1/25/2022	110851 TRAPEZE SOFTWARE GROUP, INC.	TSPAU220001	037-09887	GTRANS SCHEDULING & OPERATIONS	43,010.90
					Total :	43,010.90
166129	1/25/2022	111481 TRIO COMMUNITY MEALS, LLC	INV2230003890	034-00480	SENIOR FEEDING PROGRAM	10,641.33
					Total :	10,641.33
166130	1/25/2022	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	BEEMAN 12/22/21 FCC 12/22/21 PD TRAINING 11/22/21 PD TRNING2 11/22/21 PD TRNING3 11/22/21 PD TRNING4 11/22/21 RECREATION 11/22/21 RECREATION 12/22/21		CAL CARD STATEMENT 11/23-12/22/21 CAL CARD STATEMENT 11/23-12/22/21 CAL CARD STATEMENT 10/24-11/22/21 CAL CARD STATEMENT 10/23-11/22/21 CAL CARD STATEMENT 10/23-11/22/21 CAL CARD STATEMENT 10/23-11/22/21 CAL CARD STATEMENT 10/23-11/22/21 CAL CARD STATEMENT 11/23-12/22/21	3,527.96 31.92 1,655.24 4,923.77 823.67 1,708.57 3,709.69 8,304.65

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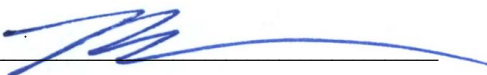
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
166130	1/25/2022	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	(Continued)			
			RIGG 12/22/21		CAL CARD STATEMENT 11/23-12/22/21	1,768.78
			ROMERO 12/22/21		CAL CARD STATEMENT 11/23-12/22/21	1,102.99
			SWEEENY 12/22/21		CAL CARD STATEMENT 11/23-12/22/21	3,194.17
			TSUJIUCHI 12/22/21		CAL CARD STATEMENT 11/23-12/22/21	653.25
			WARD 12/22/21		CAL CARD STATEMENT 11/23-12/22/21	1,784.00
					Total :	33,188.66
166131	1/25/2022	104692 ULINE	142413603		BUS SHOP SUPPLIES	444.93
			143137506		BUS SHOP SUPPLIES	149.35
					Total :	594.28
166132	1/25/2022	105549 VALDEZ, MATILDE	DECEMBER 2021		CHILD CARE PROVIDER	10,495.00
					Total :	10,495.00
166133	1/25/2022	122050 VERIZON WIRELESS	9893244998		REC CELL PHONE SERVICE	1,113.07
			9895481593		REC CELL PHONE SERVICE~	1,113.37
					Total :	2,226.44
166134	1/25/2022	101903 WATER TECHNIQUES	78920		DRINKING WATER SYSTEM RENTAL	45.00
					Total :	45.00
166135	1/25/2022	104107 WAXIE SANITARY SUPPLY	80511716		BUS WASH SUPPLIES	183.19
			80514489		BUS WASH SUPPLIES	137.42
					Total :	320.61
166136	1/25/2022	119387 WEX BANK	77452666		FUEL PURCHASES	75.00
					Total :	75.00
166137	1/25/2022	107173 ZAMUDIO, JOSE	WINTER 2021		EDUCATION REIMBURSEMENT	3,025.00
					Total :	3,025.00
166138	1/25/2022	107051 ZAVALITA, MARITZA	DECEMBER 2021		CHILD CARE PROVIDER	2,535.00
					Total :	2,535.00
204 Vouchers for bank code : usb						Bank total : 2,028,707.22
204 Vouchers in this report						Total vouchers : 2,028,707.22

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 22 inclusive of the check register are accurate and funds are available for payment thereof.

By: 
Director of Administrative Services

This is to certify that the claims or demands covered by checks listed on pages 1 to 22 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

Mayor 01/25/2022
Date

Councilmember Date

Councilmember Date

Acknowledged:

Councilmember Date

Councilmember Date



TO: THE HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: PERSONNEL REPORT

1. Report the count of confirmed COVID-19 employee cases.
Total Count: One-Hundred Forty-Nine (149)
 - a. Administrative Services Department: Five (5)
 - b. City Clerk's Office: Three (3)
 - c. Elected & City Manager's Offices: One (1)
 - d. Community Development Department: Three (3)
 - e. Transportation Department: Forty-Eight (48)
 - f. Police Department: Forty-Six (46)
 - g. Public Works Department: Twenty-One (21)
 - h. Recreation & Human Services Department: Twenty-Two (22)
2. Request City Council approval to revise the City's Classification and Compensation Plan to adjust the classification of Lead Mechanic to Lead Equipment Mechanic, Schedule 51 (\$5,389 – \$6,878/month). This position will be located within the Transportation Department. *Attachment 1*
3. Request City Council approval to revise the City's Classification and Compensation Plan to adjust the classification of Engineering Technician, Schedule 51 (\$5,389 – \$6,878/month). This position will be located within the Public Works Department. *Attachment 2*
4. Report the Promotion of the following individuals:
 - a. **ALEJANDRA OROZCO**, to the position of Executive Office Assistant, Schedule 120 (\$6,996 - \$8,929/month) with the Elected and City Manager's Offices effective January 1, 2022.
 - b. **DIANA SCHNUR**, to the position of Acting Human Resources Manager, Schedule 133 (\$9,643 - \$12,307/month) with the Administrative Services Department effective January 1, 2022.
5. Report the Appointment of the following individuals:
 - a. **HONG LEE**, to the position of Program Coordinator, Schedule 49 (\$5,130 - \$6,548/month) with the Public Works Department effective January 5, 2022.
 - b. **NATHALIE PEREZ**, to the position of Human Resources Coordinator, Schedule 43, (\$4,467 - \$5,702/month) with the Administrative Services Department effective January 10, 2022.
 - c. **JOCELYN CASTELLANOS**, to the position of Police Trainee, Schedule 200 (\$6,213/month) with the Police Department effective January 15, 2022.
6. Report the recruitment for the Open/Competitive position of Human Resources Analyst (Administrative Services Department). This recruitment is open until filled.

7. Report the recruitment for the Open/Competitive position of Planning Assistant (Community Development Department). This recruitment is open until filled.
8. Report the recruitment for the Open/Competitive position of Economic Development Manager (Community Development Department). This recruitment is open until filled.



Lead Equipment Mechanic

Class Code:
0403

Bargaining Unit: Gardena Municipal
Employees Association

CITY OF GARDENA
Revision Date: Feb 28, 2018

DESCRIPTION:

Under general direction of the Transit Maintenance Manager and/or Transit Maintenance Supervisor, the Lead Equipment Mechanic coordinates, supervises and works with Transit Equipment Mechanics, Equipment Utility Workers and Apprentice Mechanics engaged in the maintenance and cleaning of passenger buses, automobiles, passenger vans, trucks and other power-driven and mechanical equipment; and does related work as required. Must be able to work weekends, holidays and day and night shifts.

EXAMPLES OF DUTIES:

REPRESENTATIVE DUTIES

Oversees and coordinates the work of Equipment Mechanics, Apprentice Mechanics and Equipment Utility Workers engaged in general and specialized passenger bus, truck and automotive maintenance repair. Ensures the fueling and cleaning of all equipment meets the high standards of GTrans. Performs skilled and semi-skilled duties as a working leadman and performs the duties of an Equipment Mechanic as needed. Operates buses, trucks, forklifts and other types of light and heavy equipment. Instructs subordinates in equipment repair and maintenance. Performs Quality Assurance inspections, ensures productivity of work is performed in a timely manner, ensures all staff adhere to safe work policies and makes recommendations for improved methods of work and safety features related to the shop environment. Estimates time, materials and costs involved in projects as assigned, prepares and submits required reports as needed.

ORGANIZATIONAL RESPONSIBILITIES

The Lead Equipment Mechanic is a skilled supervisory class, reporting to the Transit Maintenance Manager and/or Transit Maintenance Supervisor, and is responsible for the activities of designated personnel. Must be able to prioritize and assign work to subordinates while maintaining communication with dispatch and road supervisors via radio or phone, to ensure service demands and breakdowns are handled in a timely manner. Able to use shop

maintenance Equipment Asset Management software for opening/closing work orders, assigning/tracking vehicle repairs and maintaining up to date hold list for assigned work.

TYPICAL QUALIFICATIONS:

EDUCATION AND EXPERIENCE

Education equivalent to graduation from high school or trade school AND four (4) years of experience as a journeyman equipment mechanic. Additional skilled experience may be substituted for the required high school education on a year-for-year basis, to a maximum of two (2) years. Supervisory experience in a shop setting is highly desirable.

LICENSE

Possession of a valid California Class B Driver's License with Air Brake and Passenger endorsements at the time of appointment.

KNOWLEDGE, ABILITIES AND SKILLS

A working knowledge of passenger bus and automotive mechanical and electrical operations for gasoline engines, hybrid gasoline/electric propulsion systems and fully electric passenger buses. CNG experience with Cummins engines desired. Knowledge of the principles of supervision and training of various aggregate systems/components of equipment, inclusive of knowledge required in the Equipment Mechanic classification. Able to use various software applications such as Excel, Outlook and Word. The ability to recognize, identify/diagnose and repair passenger bus and automotive equipment. Under minimal supervision, able to plan, coordinate and supervise crews engaged in passenger bus and automotive repair. Able to communicate effectively and to instruct subordinates in the proper repair and operation of equipment. Strong ability to demonstrate leadership and fairness in handling subordinates and read, interpret and correctly follow instructions of superiors. Provide verbal/written counseling to subordinates as needed to ensure all policies and procedures are strictly adhered to. ASE certifications in Transit Bus or alternative fuels are highly desirable.

PHYSICAL DEMANDS AND WORKING CONDITIONS

Work is performed indoors and occasionally outdoors and may involve excessive noise, extreme temperatures, humidity or wetness, dust, gas, fumes, odors or chemicals, dust or wind, vibration, toxic substances, radiation, explosive or electrical and mechanical hazards. Work involves physical demands such as sitting, walking, standing, bending (neck and from waist), reaching (up and down), stooping, kneeling, crawling, twisting (neck and waist); use of hands in simple and power grasp, fine manipulation; driving/steering, pushing/pulling; required to lift and carry up to 75 pounds. Working at heights requiring the use of fall arrest equipment; walking and working on uneven surfaces; working while wearing various types of personal protective equipment including, but not limited to, safety glasses or face shields, electric shock prevention gloves and boots, face masks and/or respirators, reflective work clothing or other protective equipment as may be required by the City of Gardena Transportation Department or other Regulatory Agencies.

ENGINEERING TECHNICIAN

Job Summary

Under direction, performs a variety of field and office technical engineering and support related activities in the Public Works Department including construction inspection and performs related work as required.

Representative Duties

Plans and prepares complete representations of civil engineering and Public Works related activities: maintains project files and Engineering records, conducts field surveys; prepares engineering related exhibits using AutoCAD, Adobe Acrobat, GIS, Microsoft Office, and maintains related databases; receives and reviews a variety of City permits for completeness and processing; research engineering topics and prepares reports; utility correspondence, coordination, and inspections; inspect private constructions in public right-of-way; assist Engineers in Capital Improvement Projects and Private Development project processing; provides customer service and technical information to the public; and performs variety of related duties and responsibilities as assigned

Organization Responsibilities

Positions in this class report to a Division Manager or Engineers and are responsible for performing highly skilled technical work in the office and the field with limited supervision.

QUALIFICATIONS GUIDE

Education and Experience

High school graduate or equivalent GED, including college-level courses in engineering, surveying and mathematics; **AND** three (3) years of responsible experience in skilled professional civil engineering office and/or field work, or any combination of education and experience that demonstrates the ability to perform the duties of the position.

Knowledge and Abilities

Knowledge of the materials, equipment, regulations, principles, procedures and practices necessary to perform duties; of the principles and practices of design drafting, construction inspection and field surveying. Must have the ability to make arithmetic computations; to prepare plans and drawings neatly and accurately; to read and interpret construction plans and specifications; to use and care for engineering and drafting instruments and equipment; to understand and follow oral and written directions. Complete knowledge of drawing methods used in preparing engineering maps and drawings in AUTOCAD; knowledge of Microsoft Office (Word, Excel, Power Point); Adobe Acrobat; knowledge of common construction methods in reference to Standard Specifications for Public Works Construction ("GREENBOOK"); to follow written and oral instructions involving technical engineering or planning terminology; to use arithmetic and trigonometry, and to make accurate computations; to use a calculator; to understand and interpret legal property descriptions, engineering, street and planning records and maps; to maintain effective working relationships with the public, employees and supervisors.

Physical Demands and Working Conditions

This position is performed in indoor and outdoor environments with exposure to the elements. May be required to work in inclement weather. Requires the mobility to stand, stoop, reach, to grasp and manipulate various-size objects; to bend; to sit for long periods of time in front of a computer screen; may require lifting material of 25 pounds or less. This position may be required to work before and after normal working hours.

License

Must have and maintain a valid California Class C Driver's License.

RESOLUTION NO. 6549

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, MAKING THE LEGALLY REQUIRED FINDINGS TO RE-AUTHORIZE THE USE OF TELECONFERENCING IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR MEETINGS OF THE GARDENA CITY COUNCIL AND OTHER COMMISSIONS, COMMITTEES AND BOARDS SUBJECT TO STATE OPEN MEETING LAWS

THE CITY COUNCIL OF THE CITY OF GARDENA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, international, national, state, and local health and governmental authorities are responding to an outbreak of respiratory disease caused by a novel coronavirus named “SARS-CoV-2,” and the disease it causes has been named “coronavirus disease 2019,” abbreviated COVID-19, (“COVID-19”); and

WHEREAS, on March 4, 2020, the Governor of the State of California, Gavin Newsom declared a State of Emergency in California to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for broader spread of COVID-19; and

WHEREAS, on March 4, 2020, the Los Angeles County Board of Supervisors and Department of Public Health declared a local emergency and local public health emergency to aid the regional healthcare and governmental community in responding to COVID-19; and

WHEREAS, on March 13, 2020, the President of the United States declared a National Emergency due to the continue spread and the effects of COVID-19; and

WHEREAS, on March 16, 2020, the City Manager, as the City’s Director of Emergency Services, did proclaim the existence of a local emergency as authorized by Government Code section 8630 and Gardena Municipal Code Chapter 2.56.060; and

WHEREAS, the Governor’s March 4, 2021, declaration of a state of emergency based on the COVID-19 pandemic remains in place; and

WHEREAS, the Proclamation of Existence of a Local Emergency issued by the City Manager, as the City’s Director of Emergency Services on March 16, 2020, has been ratified by the City Council via Resolution 6441 on March 19, 2020 and reaffirmed by Resolution No. 6454 on May 12, 2020, Resolution No 6469 on July 14, 2020, Resolution No. 6478 on September 8, 2020, Resolution No. 6483 on October 27, 2020, Resolution

No. 6489 on December 15, 2020, Resolution No. 6495 on February 9, 2021, Resolution No. 6503 on March 23, 2021, Resolution No. 6512 on May 11, 2021, Resolution No. 6521 on June 22, 2021, Resolution No. 6526 on August 10, 2021, Resolution No. 6533 on October 26, 2021 and Resolution No. 6538 on December 14, 2021, with the result that the proclamation of a local emergency based on the COVID-19 pandemic remains in place; and

WHEREAS, Paragraph 3 of Executive Order N-29-20, issued by the Governor on March 17, 2020, among other things, suspended the Brown Act requirements for teleconferencing, provided that notice and accessibility requirements were met, the public was allowed to observe and address the legislative body at the meeting, and the legislative body had a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, specifying that this suspension would remain in place during the period in which state or local public health officials have imposed or recommended social distancing measures; and

WHEREAS, paragraph 42 of Executive Order N-08-21, issued by the Governor on June 11, 2021, withdrew, and replaced paragraph 3 of Executive Order N-29-20's suspension of the Brown Act requirements for teleconferencing with a similar suspension of those requirements that it specified would remain in place only through September 30, 2021; and

WHEREAS, on September 16, 2021, the Governor signed into law Assembly Bill No. 361 ("AB 361"), which, until January 1, 2024, authorizes a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency, as that term is defined, when state or local health officials have imposed or recommended measures to promote social distancing or when the legislative body has determined that meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, AB 361 requires legislative bodies that hold teleconferenced meetings under its abbreviated teleconferencing procedures to give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may

access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body; and

WHEREAS, AB 361 requires the legislative body to take no further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, until public access is restored; and

WHEREAS, AB 361 prohibits the legislative body from requiring public comments to be submitted in advance of the meeting and specifies that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time; and

WHEREAS, AB 361 prohibits the legislative body from closing the public comment period and the opportunity to register to provide public comment, until the public comment period has elapsed or until a reasonable amount of time has elapsed, as specified; and

WHEREAS, when there is a continuing state of emergency, or when state or local officials have imposed or recommended measures to promote social distancing, AB 361 requires a legislative body to make specified findings not later than 30 days after the first teleconferenced meeting pursuant to these provisions, and to make those findings every 30 days thereafter, in order to continue to meet under AB 361's abbreviated teleconferencing procedures; and

WHEREAS, this body previously adopted a Resolution, which made the findings required by AB 361 to allow the City Council and all City Commissions, Committees and Boards to continue to meet under AB 361's abbreviated teleconferencing procedures, and authorized the City Council and all City Commissions, Committees and Boards to conduct meetings under AB 361's abbreviated teleconferencing procedures, without complying with the requirements set forth in Government Code Section 54953(b)(3), subject to compliance with the requirements set forth in Government Code Section 54953(e)(2); and

WHEREAS, in light of the continuing State and local declarations of emergency resulting from the COVID-19 pandemic, the continuing recommendation by Los Angeles County Public Health officials of measures to promote social distancing, and the imminent risks to the health of safety of attendees at meetings conducted in person, the City Council desires to again make the findings required by AB 361 to allow the City Council and all City Commissions, Committees and Boards to continue to meet under AB 361's abbreviated teleconferencing procedures.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE, AS FOLLOWS:

SECTION 1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

SECTION 2. The City Council finds that the State and local declarations of emergency resulting from the COVID-19 pandemic remain in place, and that the state of emergency continues to directly impact the ability to meet safely in person.

SECTION 3. The City Council finds that local officials, namely, the Los Angeles County Department of Public Health, has continued to recommend measures to promote social distancing.

SECTION 4. As a result of the findings in Sections 1 through 3 above, the City Council and all City Commissions, Committees and Boards are authorized to conduct meetings under AB 361's abbreviated teleconferencing procedures, without complying with the requirements set forth in Government Code Section 54953(b)(3), subject to compliance with the requirements set forth in Government Code Section 54953(e)(2).

SECTION 5. If any section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution. The City Council hereby declares that it would have passed this Resolution and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of this

Resolution would be subsequently declared invalid or unconstitutional.

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.


Passed, approved, and adopted this 25th day of January 2022.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 8.F
Section: CONSENT CALENDAR
Meeting Date: January 25, 2022

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve the Redondo Beach Transit Center Use Agreement between the City of Redondo Beach and the City of Gardena

CONTACT: TRANSPORTATION

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

GTrans uses the the Redondo Beach Transit Center, located adjacent to the South Bay Galleria, to accommodate passenger loading, unloading and layover. The terminal has provided convenient transit access for GTrans patrons traveling on Line 3 to the South Bay Galleria and other connecting regional bus services. Along with GTrans, the terminal is currently served by agencies such as Beach Cities Transit, Torrance Transit, Lawndale and Metro. The facility is now undergoing a renovation to provide a new bus bays, passenger waiting area, information center, driver operator lounge, offices, automated ticket machine, public and private restrooms, bicycle facilities, and a parking lot.

The current agreement with the City of Redondo Beach for use of the transit center expired on December 31, 2021. The new agreement will be effective from January 1, 2022 through December 31, 2027. The annual rent for the entire term is one dollar (\$1.00) payable to the City of Redondo Beach.

It is recommended that Council approve the Redondo Beach Transit Center Use Agreement between the City of Redondo Beach and the City of Gardena.

FINANCIAL IMPACT/COST:

The annual rent of one dollar (\$1.00) comes from local operating funds available to GTrans. There is no impact to the General Fund.

ATTACHMENTS:

[Gardena RBTC Agreement 2022 to 2027.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is centered within a light gray rectangular box.

Clint Osorio, City Manager

**REDONDO BEACH TRANSIT CENTER USE AGREEMENT
BETWEEN THE CITY OF REDONDO BEACH AND THE CITY OF GARDENA**

THIS REDONDO BEACH TRANSIT CENTER USE AGREEMENT (this “Agreement”) is entered into between the City of Redondo Beach, a chartered municipal corporation (“City”) and the City of Gardena, a general law city on behalf of GTrans (“GTrans”) with reference to the following:

RECITALS

WHEREAS, the City owns the Redondo Beach Transit Center (“Transit Center”), located in the City of Redondo Beach, California; and

WHEREAS, GTrans desires to use the Transit Center for vehicle passenger loading, unloading and layover.

NOW THEREFORE, the parties agree as follows:

1. Definitions.
 - a. “Transit Center” includes the Building, Common Area and the Bus Concourse Area.
 - b. “Common Area” includes the waiting area, breakroom, and restroom facilities of the Transit Center.
 - c. “Bus Concourse Area” includes the bus driveways, bus boarding areas, and bus bays.
2. Use Area. The City grants GTrans the non-exclusive right to use the bus bay assignment as described in Exhibit A, which is attached hereto and by this reference incorporated herein, in the Bus Concourse Area and the Common Area of the Transit Center.
3. Term. The term of the Agreement shall commence on January 1, 2022 and shall expire on December 31, 2027.
4. Rent. For the entire term, the annual rent shall be the sum of One Dollar (\$1.00) payable to the City on the first day of each year. Notwithstanding the foregoing, rent for the first year shall be paid on the date this Agreement is effective as provided in section 3 of this Agreement.
5. Use. During the term of the Agreement, GTrans shall use the Use Area for passenger loading, unloading and layover facilities. GTrans shall not perform vehicle repairs or maintenance in the Use Area except in an emergency.
6. Repairs, Maintenance and Utilities. City shall pay for utilities, janitorial service, supplies, security, maintenance and repairs to the Use Area during the term of this Agreement. Notwithstanding the foregoing, GTrans shall repair or replace any damage to the Transit Center caused by the operation of its vehicles. The City shall not be liable for any injury or damage that may be suffered by GTrans in the event of the failure of the

City to perform this covenant, or in the event the Transit Center is rendered unusable for any reason for any length of time.

7. Destruction, Partial Destruction or Necessity to Repair. The City shall have no obligation to reconstruct the Transit Center or any portion thereof in the event of destruction or partial destruction of the Transit Center. The City, in its sole discretion, may reconstruct or repair the Transit Center, whereupon this Agreement shall remain in full force and effect. In the event the City, in its sole discretion, determines not to reconstruct or repair the Transit Center, either party may terminate this Agreement without liability to the other party. Notwithstanding any other provisions of the Agreement, City shall not be responsible for repair and restoration of GTrans personal property located in or on the Transit Center in the event of damage to or destruction of such property.
8. Indemnification. To the fullest extent permitted by law, GTrans shall indemnify and hold harmless the City and its officers, employees, elected and appointed officials, and volunteers from and against any and all claims, demands, causes of action, lawsuits (whether at law, equity or both), proceedings, liabilities, losses, damages, expenses, costs (including without limitation attorney's fees and costs and expert witness fees), judgments, penalties, and liens of every nature arising or claimed to arise, directly or indirectly, out of GTrans' use of the Use Area or by reason of injury, death or damage to person or property sustained in, on, or by the vehicles, equipment or employees of GTrans, or in any manner arising out of the operations, acts or omissions of GTrans, its agents, servants or employees, or its failure to comply with any current or prospective law, except for such loss or damage which was caused by the sole negligence or willful misconduct of the City. This indemnification obligation shall survive this Agreement and shall not be limited by any term of any insurance policy required under this Agreement.
9. Insurance. Without limiting GTrans' indemnification obligations under this Agreement, GTrans shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by GTrans, its agents, representatives, employees or subcontractors.
10. Minimum Scope of Insurance. Coverage shall be at least as broad as:
 - a. Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001).
 - b. Insurance Services Office form number CA 0001 (ED. 1/87) covering Automobile Liability, code 1 (any auto).
 - c. Worker's Compensation insurance as required by the State of California and Employer's Liability Insurance.

11. Minimum Limits of Insurance. GTrans shall maintain limits no less than:
 - a. General Liability: \$5,000,000 per occurrence for bodily injury, personal injury and property damage. The general aggregate limit shall apply separately to this project/location.
 - b. Automobile Liability: \$5,000,000 per accident for bodily injury and property damage.
 - c. Employer's Liability: \$1,000,000 per accident for bodily injury or disease.
12. Deductible and Self-Insured Retentions. Any deductibles or self-insured must be declared to and approved by the City. At the option of the City, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees and volunteers or (2) GTrans Lines shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.
13. Other Insurance Provisions. The general liability and automobile liability policies are to contain, or be endorsed to contain the following provisions:
 - a. Additional Insured Endorsement, General Liability: The City, its officers, elected and appointed officials, employees, and volunteers are to be covered as insureds with respect to liability arising out of work or operations performed by or on behalf of GTrans including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to GTrans' insurance, or as a separate owner's policy.
 - b. Additional Insured Endorsement, Automobile Liability: The City, its officers, elected and appointed officials, employees, and volunteers are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of GTrans.
 - c. For any claims related to this project, GTrans' insurance coverage shall be primary insurance as respects the City, its officers, elected and appointed officials, employees, and volunteers. Any insurance or self-insurance maintained by the City its officers, officials, employees, or volunteers shall be excess of GTrans' insurance and shall not contribute with it.
 - d. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.
 - e. Each insurance policy shall be endorsed to state that the inclusion of more than one insured shall not operate to impair the rights of one insured against another insured and the coverage afforded shall apply as though separate policies had been issued to each insured.

- f. Each insurance policy shall be in effect prior to awarding the contract and each insurance policy or a successor policy shall be in effect for the duration of the project. The maintenance of proper insurance coverage is a material element of the contract and failure to maintain or renew coverage or to provide evidence of renewal may be treated by the City as a material breach of contract on GTrans' part.
14. Acceptability of insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII.
15. Verification of Coverage. GTrans shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this Agreement. The endorsements should be on the City authorized forms provided with the contract specifications. Standard ISO forms, which shall be, subject to City approval and amended to conform to the City's requirements, may be acceptable in lieu of City authorized forms. All certificates and endorsements are to be received and approved by the City before the contract is awarded. The City reserves the right to require complete, certified copies of all required insurance policies, including these endorsements effecting the coverage by these specifications at any time. In lieu of the insurance required under this Agreement, GTrans may provide evidence of self-insurance coverage acceptable to the City in the City's sole and absolute discretion.
16. Subcontractors. GTrans shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all the requirements stated herein.
17. Risk Management. GTrans acknowledges that insurance underwriting standards and practices are subject to change, and the City reserves the right to make changes to these provisions in the reasonable discretion of its Risk Manager.
18. Vending. The City only shall have the right to place vending machines and lockers anywhere in the Transit Center. City alone shall be entitled to all income derived therefrom.
19. Signs. The City only shall have the right to place signs in the Transit Center. The City shall install such signs as are necessary for the convenience of the public and common carriers using the Transit Center.
20. Advertising. The City shall allow, in conjunction with other common carriers using the Use Area, GTrans to use available space in the Transit Center display cases to display advertising and other informational material relating to its transit operations. All displays, advertising and informational materials must be approved by the City prior to placement.
21. Termination. City and GTrans shall have the right to terminate this Agreement without cause, by giving 30 days' written notice. The termination shall be effective on the thirtieth day after the non-terminating party's receipt of such notice.

22. Compliance with Laws. During the term of this Agreement, the City and GTrans shall promptly execute and comply with all orders and requirements imposed by the Board of Health and Police Department, and all Federal, State, County and City statutes, ordinances, regulations, laws or other requirements concerning environmental protection, or other matters applicable to the occupancy of or operation in the Transit Center.
23. Condemnation. If any part of the Transit Center is taken under the power of eminent domain or sold under the threat of the exercise of said power, this agreement shall terminate as of the date the condemning authority takes title or possession, whichever occurs first. All condemnation proceeds shall be the sole property of the City.
24. Severance. Should any provisions of this Agreement be found invalid or unenforceable, the decision shall affect only the provisions interpreted, and all remaining provisions shall remain enforceable.
25. Discrimination. No person shall, on the grounds of race, color, religion, national origin, ancestry, or sex be excluded from participation in, be denied of, or be subject to discrimination under this program.
26. Notices. Written notices to each party shall be given by registered or certified mail, prepaid and addressed to or personally served on:

To City:

City of Redondo Beach
Community Services Department
415 Diamond Street
Redondo Beach, CA 90277
Attention: Joyce Rooney, Transit Manager

To GTrans:

City of Gardena
Transportation Department
13999 South Western Avenue
Gardena, CA 90249
Attention: Ernie Crespo, Transportation Director

27. Integration. This Agreement supersedes any and all previous oral and written agreements between the City, its agents or representatives, and GTrans and its agents or representatives. This Agreement also constitutes the whole and final agreement between the parties regarding the subject matter of this Agreement. Any subsequent modifications to this Agreement must be by written amendment executed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement in Redondo Beach, California, as of this 1st day of February, 2022.

CITY OF REDONDO BEACH
a chartered municipal corporation

CITY OF GARDENA,
a general law city

William C. Brand
Mayor

Tasha Cerda
Mayor

ATTEST:

Eleanor Manzano
City Clerk

Mina Semenza
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Michael W. Webb
City Attorney

Carmen Vasquez
City Attorney

EXHIBIT A

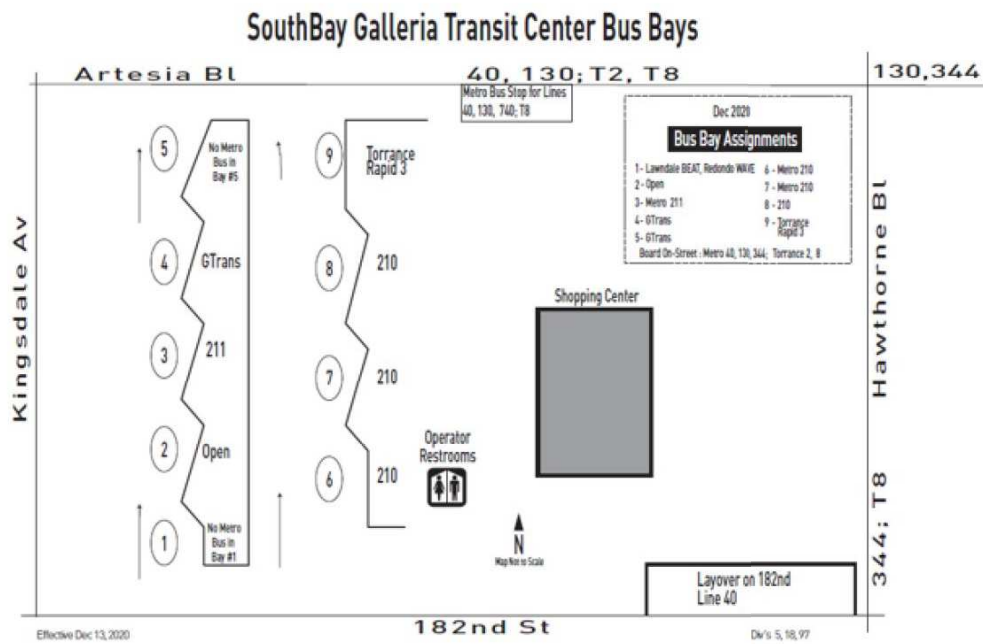
TRANSIT CENTER

The City owns the Transit Center; which is currently located at 1850 Kingsdale Avenue, Redondo Beach, California. A map describing the Transit Center is attached hereto and by this reference incorporated herein. During the term of the Agreement, the City will continue construction of a new Transit Center which will be relocated to 1521 Kingsdale Avenue in the City

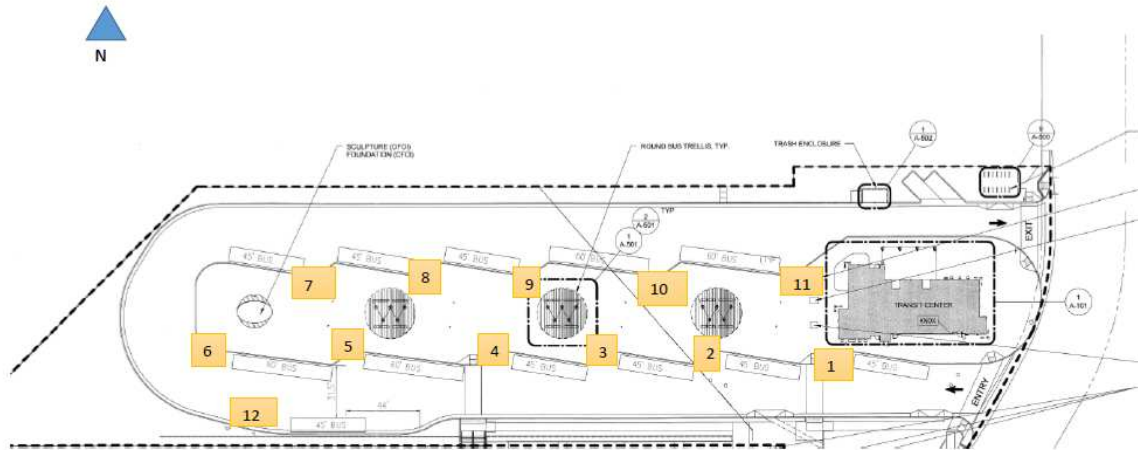
Transit Center Bus Bay Assignments

GTrans shall use bus bay numbers 4 and 5, at the 1850 Kingsdale location. The new bus bay assignments for the new Transit Center at 1521 Kingsdale Avenue will be bus bay numbers 7 and 8. City will meet with GTrans to discuss any future reassignments of the bus bays. City will then subsequently give GTrans written notice of the new bus bay assignments.

RBTC
Galleria Bus Bay Assignments
December 2020



Redondo Beach Transit Center
1521 Kingsdale Ave
Redondo Beach, CA 90278



Proposed Bus Bay Assignments February 2022

1	Lawndale Beat
2	BCT
3	Metro
4	Metro

5	Metro
6	Metro
7	GTrans
8	GTrans

9	Torrance Transit
10	Metro
11	Metro
12	Layover

Prepared by Joyce Rooney, joyce.rooney@redondo.org, November 2021



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 13.A
Section: DEPARTMENTAL
ITEMS - ELECTED & CITY
MANAGER'S OFFICES
Meeting Date: January 25, 2022

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Calling for the June 7, 2022, General Municipal Election, Requesting Consolidation with the Statewide Primary Election to be Conducted by the Los Angeles County Registrar of Voters, and Providing Regulations for Candidates; Adoption of Resolutions: 6545, 6546 and 6547

COUNCIL ACTION REQUIRED:

Staff Recommendation: Adopt Resolution Nos. 6545, 6546 and 6547

RECOMMENDATION AND STAFF SUMMARY:

To initiate the process for the General Municipal Election to be held on June 7, 2022, to fill the seats of Mayor, two members of the City Council, City Clerk, and City Treasurer.

From the time the City of Gardena was incorporated through the General Municipal Election held in 2017, the City conducted "stand-alone" elections, with the aid of consultants and specified services provided by the Los Angeles County Registrar Recorder/County Clerk (Registrar). The City of Gardena has changed the date of its General Municipal Election a few times since 1997, all with the purpose of avoiding conflict with the statewide primary election. Until recently, the Registrar did not have the capacity to consolidate municipal elections with statewide elections and running concurrent elections would have caused confusion for voters. From 1997 through 2017, General Municipal Elections were held in March of odd-numbered years.

Following the passage of SB 415, which became effective January 1, 2018, the City was required to consolidate its regular municipal elections with the statewide primary election conducted by the Registrar. This coincided with the Registrar implementing modernized voting equipment, which allows for greater ballot capacity and accommodates the large number of the 88 cities in Los Angeles County now consolidating their election with the statewide primary. By way of background, subsequent to SB 415, the legislature made additional changes affecting the date on which the City's election is held, summarized below.

- Senate Bill SB 415, effective January 1, 2018
 - Required cities not meeting certain election turnout thresholds to consolidate with a statewide primary or general election

- Senate Bill SB 568, approved September 27, 2017
 - Changed date of statewide primary election from June of even-numbered years to March of even-numbered years
- Ordinance No. 1782, adopted October 24, 2017
 - To align with statewide primary, changed general municipal election from March of odd-numbered years to March of even-numbered years
 - Required the terms of current elected officials be extended by approximately 12 months, pursuant to state law
- Senate Bill SB 970, approved September 18, 2020
 - Changed date of statewide primary from March of even-numbered years to March of even-numbered years divisible by four, and June of even-numbered years not divisible by four
- Ordinance No. 1835, adopted November 16, 2021
 - To align with statewide primary, and maintain alignment should the legislature make subsequent changes, changed general municipal election from March of even-numbered years to the date of the statewide primary election in each even-numbered year
 - Required the terms of office that would have been scheduled for election in March 2022 be extended to be scheduled for the election on the date of the statewide primary election in June 2022, pursuant to state law

The next general municipal election for the City of Gardena is June 7, 2022, for the purpose of electing a Mayor, two members of the City Council, a City Clerk, and a City Treasurer for a full term of four years each. Those seats that are up for election are held by Mayor Tasha Cerda, Councilmember Rodney G. Tanaka, Councilmember Art Kaskanian, City Clerk Mina Semenza, and City Treasurer Ingrid Tsukiyama. Before holding an election, the City Council must adopt three resolutions:

1. The first resolution calls and gives notice of the election and requests Los Angeles County Registrar of Voters to conduct the election and canvass the results;
2. The second resolution requests the Los Angeles County Board of Supervisors to consent to consolidation with the statewide primary election being held on the same day; and
3. The third resolution adopts regulations for the candidates' statement

The nomination filing period is from Monday, February 14, 2022, and concluding on Friday, March 11, 2022 at 5:00 p.m. If an eligible incumbent does not file, a five-day extension will permit filing until Wednesday, March 16, at 5:30 p.m., for that seat only. Candidates will also provide a deposit for costs associated with printing a candidate statement (200 words or less)

in the sample ballot, should they choose to provide one.

As for the election, the Registrar will administer, manage, and oversee the operational portion of the City's election, including voting processes, ballot counting and canvass of the votes, which will take place at the Registrar's office. The City Clerk will continue to serve as the Elections Official, manage of the candidates nomination filing process. Fair Political Practices Commission (FPPC) filings, creating/publishing official election notices relating to calling an election and nominations, and serve as the liaison between the City and Registrar.

FINANCIAL IMPACT/COST:

General Fund Election Cost Estimate: \$70,960.18; Final costs to be determined

2021-2022 Approved Budgeted Expenditures for Elections is \$105,184

ATTACHMENTS:

[RESO_NO._6545_-_Calling_for_the_Election.pdf](#)

[RESO No 6546 - Catch-all RESO.pdf](#)

[Reso No 6547 - Candidates Statements.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio".

Clint Osorio, City Manager

RESOLUTION NO. 6545

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, JUNE 7, 2022, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

RECITALS

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on June 7, 2022, for the election of Municipal Officers; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Gardena, California, on Tuesday, June 7, 2022, a General Municipal Election for the purpose of electing a Mayor, two Members of the City Council, a City Clerk, and a City Treasurer for the full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed, and directed to coordinate with the County of Los Angeles Registrar-Recorder/County Clerk to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 5. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 6. That in the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the Los Angeles County Registrar-Recorder/County Clerk, the City Council, in accordance with Election Code § 15651(a), shall set a date and time and place and summon the candidates who have received the tie votes to appear and will determine the tie by lot

SECTION 7. The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

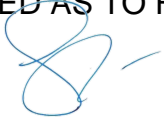
PASSED, APPROVED AND ADOPTED on this 25th day of January, 2022.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney

RESOLUTION NO. 6546

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO ORDER THE CONSOLIDATION OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON JUNE 7, 2022 WITH THE STATEWIDE DIRECT PRIMARY ELECTION TO BE HELD IN THE COUNTY OF LOS ANGELES THE SAME DAY; TO AUTHORIZE THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CANVASS THE RETURNS OF SAID GENERAL MUNICIPAL ELECTION; AND TO REQUEST THAT THE REGISTRAR-RECORDER/COUNTY CLERK OF SAID COUNTY BE PERMITTED TO RENDER FULL SERVICES TO THE CITY OF GARDENA RELATING TO THE CONDUCT OF SAID GENERAL MUNICIPAL ELECTION PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10403

WHEREAS, a General Municipal Election has been called by the City of Gardena, to be held in the City of Gardena on June 7, 2022; and,

WHEREAS, a Statewide Direct Primary Election to be held in the County of Los Angeles has been or will be called to be held on June 7, 2022;

WHEREAS, it is desired, pursuant to the authority found in California Elections Code section 10403, to consolidate said General Municipal Election with said Statewide Direct Primary Election to be held in the County of Los Angeles.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gardena as follows:

SECTION 1: The Board of Supervisors of the County of Los Angeles is hereby respectfully requested to order the consolidation of said General Municipal Election to be held on June 7, 2022, with the Statewide Direct Primary Election to be held in the County of Los Angeles on June 7, 2022.

SECTION 2: The Board of Supervisors of the County of Los Angeles is hereby further respectfully requested to place upon the same ballot as that provided for said Statewide Direct Primary Election to be held in the County of Los Angeles on June 7, 2022, the names of the candidates for the offices of

**Mayor, Full Term
Councilmember, Full Term
Councilmember, Full Term
City Treasurer, Full Term
City Clerk, Full Term**

to be submitted to the electors of the City of Gardena at said Statewide Direct Primary Election.

SECTION 3: The City of Gardena acknowledges that the consolidated election will be held and conducted in the manner prescribed in Section 10418 of the California Elections Code.

SECTION 4: The Board of Supervisors of the County of Los Angeles is hereby authorized and respectfully requested to canvass the returns of said Statewide Direct Primary Election.

SECTION 5: The Board of Supervisors of the County of Los Angeles is hereby authorized and respectfully requested to authorize and permit the Registrar-Recorder/County Clerk of the County of Los Angeles to:

- a) Print and supply ballots for said City of Gardena's General Municipal Election;
- b) Mail the City's sample ballots and candidate statements of qualifications to the electors of the City of Gardena as part of the same material that will be mailed to the voters of the Statewide Direct Primary Election to be held in the County of Los Angeles;
- c) Perform such other services as may be required for the consolidation and conduct of said City of Gardena's General Municipal Election with said Statewide General Election to be held in the County of Los Angeles.

SECTION 6: The vote centers for the election shall be open as required during the identified voting period pursuant to California Elections Code sections 4007 and 14401.

SECTION 7: The City shall reimburse the County of Los Angeles in full for the services performed on behalf of the City upon the presentation of a bill by the County.

SECTION 8: The City Clerk is hereby directed to deliver a certified copy of this resolution to the Board of Supervisors of the County of Los Angeles and to transmit an electronic copy to the Board of Supervisors and the Registrar-Recorder/County Clerk of the County of Los Angeles.

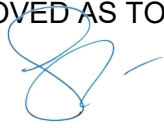
Passed, approved, and adopted this 25th day of January 2022.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney

RESOLUTION NO. 6547

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES' STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, JUNE 7, 2022

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS.

- A. That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Gardena on June 7, 2022, may prepare a candidate's statement on an appropriate form provided by the City Clerk.
- B. The statement may include the name, age, and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations.
- C. The statement of no more than 200 words must conform to the word count standards established by Section 9 of the Elections Code of the State of California.
- D. The statement shall be filed in typewritten form in the Office of the Gardena City Clerk/Elections Official at the same time the candidate's nomination papers are filed. Statements submitted in handwritten or via electronic media will not be accepted for filing.
- E. The statement may be withdrawn, but not changed, during the period for filing nomination papers, and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY.

- A. Pursuant to the Federal Voting Rights Act, candidate statements will be translated into all languages required by the County of Los Angeles. The County is required to translate candidate's statements into the following languages: Spanish, Japanese, Korean and Vietnamese or other currently required languages as of the date of this resolution.

SECTION 2. FOREIGN LANGUAGE POLICY (Continued)

- B. Los Angeles County will print and mail separate voter information booklets and candidate statements in the languages listed in Section 2, Subsection A to only those voters who are on the County voter files as having requested a voter information booklet in a particular language. The County will make voter information booklets and candidate statements in the required languages available at all voting locations, on the County's website and in the City Clerk/Elections Officials office.

SECTION 3. PAYMENT.

- A. The City Clerk shall work with the County Registrar to estimate the total cost of printing, handling, translating, and mailing the Candidate Statements filed, including the costs incurred as a result of complying with Voting Rights Act of 1965, as amended, and require each candidate filing a statement to pay in advance to the City of Gardena his or her estimated pro rata share as a condition of having his or her statement included in the Official Sample Ballot Booklet/Voter Information Guide. The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the City Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the City Clerk may require the candidate to pay the balance of the cost incurred. In the even of overpayment, the City Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

SECTION 4. MISCELLANEOUS.

- A. The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 6. The City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. All previous resolutions establishing council policy on payment for candidates' statements are repealed.

SECTION 8. This resolution shall apply only to the election to be held on June 7, 2022 and shall then be repealed.

SECTION 9. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.


Passed, approved and adopted this 25th day of January, 2022.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 13.B
Section: DEPARTMENTAL
ITEMS - ELECTED & CITY
MANAGER'S OFFICES
Meeting Date: January 25, 2022

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE:

RESOLUTION NO. 6548, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, EXPRESSING SUPPORT FOR THE “BRAND-HUANG-MENDOZA TRIPARTISAN LAND USE INITIATIVE” TO AMEND ARTICLE XI OF THE CONSTITUTION OF THE STATE OF CALIFORNIA TO MAKE ZONING AND LAND USE COMMUNITY AFFAIRS, AND NOT OF STATE INTEREST

COUNCIL ACTION REQUIRED:

Staff Recommendation: City Council to discuss and consider adoption of Resolution No. 6548

RECOMMENDATION AND STAFF SUMMARY:

Background:

General law cities like Gardena are charged with making most land use and planning decisions affecting their community. Cities are required to enact zoning ordinances that set property-specific land use and zoning requirements in compliance with the City's General Plan. Those requirements define how a property can be used and dictate the requirements applicable to that property. Planning and zoning are typically considered a municipal or local affair.

By contrast, the State can only regulate land use or zoning when necessary to address a matter of statewide concern. Recently, the State has enacted numerous laws purportedly aimed at addressing the affordability and availability of housing and declared those regulations as matters of statewide concern, including laws relating to accessory dwelling units and SB 9, among several others. In those situations, State law prevails over conflicting local zoning and land use regulation despite the fact that those laws usurp local control over the nuances in individual communities.

Discussion:

In response to these numerous laws, a statewide coalition of local leaders and community activists are proposing a ballot initiative that would provide that local law on land use and zoning overrides conflicting state law. Titled the Brand-Huang-Mendoza Tripartisan Land Use Initiative, the proponents hope to qualify the measure for the November 8, 2022, ballot.

Subject to limited exceptions, the ballot measure would amend the California Constitution to specify that zoning and land use laws would prevail over conflicting State laws. Under the measure, local laws that conflict with state law would become enforceable. While the State could continue to enact laws related to land use and zoning, rather than follow State law a city could enact conflicting laws that would prevail over State law. Simply put, the ballot measure recognizes the authority of local jurisdictions to control land use and zoning decisions within their jurisdictions, without regard to state statutes addressing land use and Zoning. The ballot measure also prevents the State from denying funding to cities that opt to enact land use or zoning laws that conflict with State law. A copy of the proposed law is attached as Attachment A.

According their August 25, 2021 press release, the sponsors of the ballot measure assert the following:

The need for affordable housing is not being solved by State Legislation. Recently enacted, and currently proposed legislation by the State only addresses market-rate and luxury housing while eroding the ability of local communities to plan for future environmental and economic challenges and support the critical infrastructure necessary for public health and safety services including schools, police and fire services. Local cities and counties are uniquely capable and best suited to analyze and protect the characteristics, constraints, and needs of their communities.

Mayor Bill Brand of Redondo Beach, one of the sponsors of the ballot measure has stated:

Sacramento legislators are scapegoating cities as the cause of the affordability crises in California and forcing new zoning laws on cities that would only increase market- rate and luxury housing. We need affordable housing, not high-income housing that will be used as investment vehicles by large financial institutions that will squeeze the middle-class out of owning a home.

In California, the number of signatures required for an initiated constitutional amendment is equal to 8 percent of the votes cast in the preceding gubernatorial election. Hence, the proponents would need to obtain 997,139 valid signatures by May 2, 2022.

The proponents of the ballot measure have requested that the Council adopt a resolution strongly supporting the Brand-Huang-Mendoza Tripartisan Land Use Initiative. In addition to the Initiative language, also attached are a draft resolution in support; the title and summary of proposed initiative provided by the Attorney General; and an analysis by the Legislative

Analyst's Office.

FINANCIAL IMPACT/COST:

N/A

ATTACHMENTS:

[RESO No 6548 re Brand-Huang-Mendoza Tripartisan Land Use Initiative with Attachement A.pdf](#)

[Title and Summary of Proposed Initiative Provided by Attorney General.pdf](#)

[Legislative Analyst's Office Analysis.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is positioned above a horizontal line.

Clint Osorio, City Manager

RESOLUTION NO. 6548

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, EXPRESSING SUPPORT FOR THE “BRAND-HUANG-MENDOZA TRIPARTISAN LAND USE INITIATIVE” TO AMEND ARTICLE XI OF THE CONSTITUTION OF THE STATE OF CALIFORNIA TO MAKE ZONING AND LAND USE COMMUNITY AFFAIRS, AND NOT OF STATE INTEREST

WHEREAS, the Legislature of the State of California in recent years has proposed, passed, and signed into law a number of bills addressing a range of land use planning and housing issues; and

WHEREAS, the majority of these bills usurp the authority of local jurisdictions to determine for themselves the land use policies and practices that best suit each city and its residents and instead impose “one-size-fits-all” mandates that do not take into account the unique needs and differences of local jurisdictions throughout the State of California; and

WHEREAS, the majority of these bills do not provide any incentives or requirements for low-income affordable or moderate income workforce housing, but instead impose new policies that will incentivize speculation and result in the addition of market-rate or luxury housing, thereby eliminating the opportunity for local jurisdictions to implement effective policies that will create more affordable housing and affirmatively further fair housing practices; and

WHEREAS, the ability of local jurisdictions to determine for themselves which projects require review beyond ministerial approval; what parking requirements are appropriate for various neighborhoods; what housing plans and programs are suitable and practical for each community; and what zoning should be allowed for residential properties, rather than having these decisions imposed upon cities without regard for the unique circumstances and needs of each individual community, is a matter of critical importance to the City of Gardena and many other municipalities focused on local zoning and housing issues; and

WHEREAS, the City Council of the City of Gardena hereby determines that local government entities are best able to assess and respond to the unique needs of their respective communities and hereby objects to the proliferation of State legislation (including SB 9) that would deprive us of that ability.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Council of the City of Gardena is opposed to the legislature of the State of California continually proposing and adopting legislation that overrides the zoning and land use authority of local government and inhibits the ability of local government to effectively plan for and implement policies to stimulate the efficient production of affordable housing in the city.

SECTION 2. That the City Council of the City of Gardena supports the Brand-Huang-Mendoza Tripartisan Land Use Initiative (Attached hereto to this Resolution as Attachment "A") to ensure that zoning and land use authority rests with the local government entities that represent the communities in which the residents reside, and to allow local government to participate in solving our affordable housing crisis through solutions that effectively address the unique needs and conditions of each local community.

SECTION 3. That the City Council of the City of Gardena incorporates each recital set forth herein above.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this resolution.

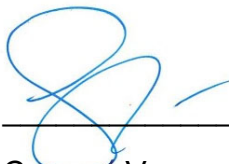
PASSED, APPROVED AND ADOPTED this 25th day of January, 2022.

Tasha Cerda, Mayor

ATTEST:

Mina Semenza, City Clerk

APPROVED AS TO FORM:



Carmen Vasquez, City Attorney

SECTION 1. The people of the State of California find and declare all of the following:

- (a) The circumstances and environmental impacts of local land use decisions vary greatly across the state from locality to locality.
- (b) The infrastructure required to maintain appropriate levels of public services, including police and fire services, parklands and public open spaces, transportation, water supply, schools, and sewers varies greatly across the state from locality to locality.
- (c) Land use decisions made by local officials must balance development with public facilities and services while addressing the economic, environmental, and social needs of the particular communities served by those local officials.
- (d) Thus, it is in the best interests of the state and local communities for these complex decisions to be made at the local level to ensure that the specific, unique characteristics, constraints, and needs of those communities are properly analyzed and addressed.
- (e) Gentrification of housing adjacent to public transportation will reduce or eliminate the availability of low or very low income housing near public transit, resulting in the loss of access by low or very low income persons to public transit, declines in public transit ridership, and increases in vehicle miles travelled.
- (f) The State Legislature cannot properly assess the impacts upon each community of sweeping centralized and rigid state land use rules and zoning regulations that apply across the state without regard to community impacts and, as a result, statewide land use and zoning will do great harm to local communities with differing circumstances and concerns.
- (g) Community development should not be controlled by state planners, but by local governments that know and can address the needs of, and the impacts upon, local communities. Local initiatives approved by voters pertaining to land use and zoning restrictions should not be nullified or superseded by the actions of any local or state legislative body.
- (h) Numerous state laws that target communities for elimination of zoning standards have been enacted, and continue to be proposed, that eliminate or erode local control over local development and circumvent the California Environmental Quality Act (“CEQA”), creating the potential for harmful environmental impacts to occur.
- (i) The purpose of this measure is to ensure that all decisions regarding local land use controls, including zoning law and regulations, are made by the affected communities in accordance with applicable law, including but not limited to CEQA (Public Resources Code § 21000 et seq.), the California Fair Employment and Housing Act (Government Code §§ 12900 – 12996), prohibitions against discrimination (Government Code § 65008), and affirmatively furthering fair housing (Government Code § 8899.50). This constitutional amendment would continue to provide for state control in the coastal zone, the siting of a power plant that can generate more than 50 megawatts of electricity, or the development or construction of water, communication or transportation infrastructure projects which the Legislature declares are matters of statewide concern and are in the best interests of the state. For purposes of this measure, it is the intent that a transportation infrastructure project shall not include a transit-oriented development project that is residential, commercial, or mixed-use.

SECTION 2. Section 4.5 is added to Article XI of the California Constitution, to read:

SEC. 4.5. (a) Except as provided in subdivision (b), in the event of a conflict with a state statute, a county charter provision, general plan, specific plan, ordinance or a regulation adopted pursuant to a county charter, that regulates the zoning, development or use of land within the boundaries of an unincorporated area of the county shall be deemed a county affair within the meaning of Section 4 and shall prevail over a conflicting state statute. No voter approved local initiative that regulates the zoning, development or use of land within the boundaries of any county shall be overturned or otherwise nullified by any legislative body.

(b) A county charter provision, general plan, specific plan, ordinance or a regulation adopted and applicable to an unincorporated area within a county, may be determined only by a court of competent jurisdiction, in accordance with Section 4, to address either a matter of statewide concern or a county affair if that provision, ordinance, or regulation conflicts with a state statute with regard to only the following:

- (1) The California Coastal Act of 1976 (Division 20 (commencing with Section 30000) of the Public Resources Code), or a successor statute.
- (2) The siting of a power generating facility capable of generating more than 50 megawatts of electricity and the California Public Utilities Commission has determined that a need exists at that location that is a matter of statewide concern.
- (3) The development or construction of a water, communication or transportation infrastructure project for which the Legislature has declared in statute the reasons why the project addresses a matter of statewide concern and is in the best interests of the state. For purposes of this paragraph, a transportation infrastructure project does not include a transit-oriented development project, whether residential, commercial, or mixed-use.

(c) No modification to appropriations for state funded programs shall occur, and no state grant applications or funding shall be denied as a result of the application of this section. No benefit or preference in state appropriations or grants shall be given to an entity that opts not to utilize the provisions of this section.

(d) The provisions of this section are severable. If any provision of this section or its application is held invalid, that invalidity shall not affect other provisions or applications that can be given effect without the invalid provision or application.

SECTION 3. Section 5.5 is added to Article XI of the California Constitution, to read:

SEC. 5.5. (a) Except as provided in subdivision (b), in the event of a conflict with a state statute, a city charter provision, general plan, specific plan, ordinance or a regulation adopted pursuant to a city charter, that establishes land use policies or regulates zoning or development standards within the boundaries of the city shall be deemed a municipal affair within the meaning of Section 5 and shall prevail over a conflicting state statute. No voter approved local initiative that regulates the zoning, development or use of land within the boundaries of any city shall be overturned or otherwise nullified by any legislative body.

(b) A city charter provision, general plan, specific plan, ordinance or a regulation adopted pursuant to a city charter, may be determined only by a court of competent jurisdiction, in accordance with Section 5, to address either a matter of statewide concern or a municipal affair

if that provision, ordinance, or regulation conflicts with a state statute with regard to only the following:

- (1) The California Coastal Act of 1976 (Division 20 (commencing with Section 30000) of the Public Resources Code), or a successor statute.
 - (2) The siting of a power generating facility capable of generating more than 50 megawatts of electricity and the California Public Utilities Commission has determined that a need exists at that location that is a matter of statewide concern.
 - (3) The development or construction of a water, communication or transportation infrastructure project for which the Legislature has declared in statute the reasons why the project addresses a matter of statewide concern and is in the best interests of the state. For purposes of this paragraph, a transportation infrastructure project does not include a transit-oriented development project, whether residential, commercial, or mixed-use.
- (c) No modification to appropriations for state funded programs shall occur, and no state grant applications or funding shall be denied as a result of the application of this section. No benefit or preference in state appropriations or grants shall be given to an entity that opts not to utilize the provisions of this section.
- (d) The provisions of this section are severable. If any provision of this section or its application is held invalid, that invalidity shall not affect other provisions or applications that can be given effect without the invalid provision or application.

SECTION 4. Section 7 of Article XI of the California Constitution is amended to read:

SEC. 7. (a) A county or city may make and enforce within its limits all local, police, sanitary, and other ordinances and regulations not that are not, except as provided in subdivision (b), in conflict with general laws. A county or city may not supersede or otherwise interfere with any voter approved local initiative pertaining to land use or zoning restrictions.

(b) A county or city general plan, specific plan, ordinance or regulation that regulates the zoning, development or use of land within the boundaries of the county or city shall prevail over conflicting general laws, except for only the following:

(A) A coastal land use plan, ordinance or regulation that conflicts with the California Coastal Act of 1976 (Division 20 (commencing with Section 30000) of the Public Resources Code), or a successor statute.

(B) An ordinance or regulation that addresses the siting of a power generating facility capable of generating more than 50 megawatts of electricity and the California Public Utilities Commission has determined that a need exists at that location that is a matter of statewide concern.

(C) An ordinance or regulation that addresses the development or construction of a water, communication or transportation infrastructure project for which the Legislature has declared in statute the reasons why the project addresses a matter of statewide concern and is in the best interests of the state. For purposes of this subparagraph, a transportation infrastructure project does not include a transit-oriented development project, whether residential, commercial, or mixed-use.

(c) No modification to appropriations for state funded programs shall occur, and no state grant applications or funding shall be denied as a result of the application of this section. No benefit or preference in state appropriations or grants shall be given to an entity that opts not to utilize the provisions of this section.

(d) The provisions of this subdivision are severable. If any provision of this subdivision or its application is held invalid, that invalidity shall not affect other provisions or applications that can be given effect without the invalid provision or application.

The Attorney General of California has prepared the following title and summary of the chief purpose and points of the proposed measure:

PROVIDES THAT LOCAL LAND-USE AND ZONING LAWS OVERRIDE

CONFLICTING STATE LAWS. INITIATIVE CONSTITUTIONAL AMENDMENT.

Provides that city and county land-use and zoning laws (including local housing laws) override all conflicting state laws, except in certain circumstances related to three areas of statewide concern: (1) the California Coastal Act of 1976; (2) siting of power plants; or (3) development of water, communication, or transportation infrastructure projects. Prevents state legislature and local legislative bodies from passing laws invalidating voter-approved local land-use or zoning initiatives. Prohibits state from changing, granting, or denying funding to local governments based on their implementation of this measure. Summary of estimate by Legislative Analyst and Director of Finance of fiscal impact on state and local governments: **Fiscal effects of the measure depend on future decisions by the cities and counties and therefore are unknown.**

(21-0016A1.)



October 15, 2021

RECEIVED

OCT 15 2021

Hon. Rob Bonta
Attorney General
1300 I Street, 17th Floor
Sacramento, California 95814

INITIATIVE COORDINATOR
ATTORNEY GENERAL'S OFFICE

Attention: Ms. Anabel Renteria
Initiative Coordinator

Dear Attorney General Bonta:

Pursuant to Elections Code Section 9005, we have reviewed the proposed initiative regarding local land use (A.G. File No. 21-0016, Amendment #1).

Background

State-Local Responsibilities. The state, counties, and cities generally have different responsibilities, and fund and administer different services. Cities are responsible for local needs, such as planning, to accommodate needed housing, police and fire protection, and local roads. Counties provide similar services in areas outside of cities—unincorporated areas. Counties also administer countywide services on behalf of the state, such as health and human services programs, jails, and elections. Cities and counties provide these services using a combination of local, state, and federal funding. In some cases, such as for many human services programs operated by counties, the state provides certain revenue sources to local governments. In other cases, such as some housing programs, the state sets aside grant funding for cities and counties based on varying programmatic requirements.

Local Initiatives. Local voters generally have the authority to enact initiatives that override laws passed by local legislative bodies—city councils or boards of supervisors. Laws enacted by voters through a local initiative can only be modified by subsequent voter approved local initiatives, except if the initiative allows otherwise. Although local initiatives can override laws passed by local legislative bodies, they do not override state laws.

Authority of General Law and Charter Cities and Counties. The State Constitution allows for city and county local affairs to be governed under either the general laws of the state or under a charter adopted by local voters. Charter cities for local matters generally, and charter counties only for certain local matters, have authority to adopt their own laws which generally supersede state law. Although the State Constitution does not define local affairs, case law suggests that they include local elections, and local government contracting and employees. Despite a charter, cities and counties are subject to the U.S. Constitution, federal laws, the California Constitution, and state laws regarding matters of statewide concern. In contrast, general law cities and counties have less

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authority to act locally as local actions must be consistent with state law. Of California's 58 counties, 14 currently are charter counties. Of California's 482 cities, 121 are charter cities.

Zoning, Land Use, and Housing. Both general law and charter cities and counties in California make most decisions about when, where, and what type of housing will be built. Cities and counties enact zoning ordinances to set property-specific land use requirements. A community's zoning ordinance typically defines how each property can be used and its form. Use dictates the category of development that is permitted on the property—such as single-family residential, multifamily residential, or commercial. Form dictates building height and width, the share of land covered by buildings, and the distance of buildings from neighboring properties and roads. Rules about use and form effectively determine how many housing units can be built on a particular site. A site with one- or two-story height limits and requirements for large distances from surrounding properties typically can accommodate only single-family homes. Conversely, a site with height limits over 100 feet and relatively smaller required distances between properties can accommodate higher-density housing such as multistory apartments. By dictating how many sites housing can be built on and at what densities, zoning controls how much housing a community can accommodate.

State Has Special Jurisdiction Over Land Use Decisions in Areas of Statewide Concern. Currently, the local affairs rule does not prohibit the state from regulating zoning or land use when necessary to address a statewide concern. For example, state law requires cities and counties to carry out certain planning exercises that attempt to ensure they can accommodate needed home building. In addition, recent housing legislation requires, in some limited cases, local governments to streamline housing approvals and build more dense housing. This legislation declares that ensuring access to affordable housing is a matter of statewide concern and not a local affair. In recent years, the state increasingly has seen issues of zoning and land use as matters of statewide concern. Nevertheless, local governments retain significant control over zoning, land use, and housing.

Proposal

Specifies Local Laws Related to Zoning or Land Use Generally Prevail Over Conflicting State Laws. This measure would amend the California Constitution to specify that actions by a charter city or county related to zoning, development, or land use—hereafter referred to as local laws—would be a local affair and prevail over conflicting state laws. The measure also specifies that zoning and land use laws in general law cities and counties would prevail over conflicting state general law. Consequently, under the measure, local laws that currently conflict with state law generally would become enforceable. Moreover, local initiatives related to zoning or land use not only would prevail over laws passed by local governing bodies but also state law. While the state could continue to enact legislation related to local zoning and land use, rather than follow state law, cities and counties could enact conflicting laws. These local laws generally would prevail over state law.

Identifies Areas of Statewide Concern Where State Law Could Continue to Prevail. The measure identifies certain areas in which courts could determine whether state laws could continue to prevail over local laws. This authority extends to zoning or land use in: (1) the coastal zone; (2) the siting of a power plant that can generate more than 50 megawatts of electricity; or (3) the development of water, communications, or transportation infrastructure projects that the state declares are matters of statewide concern. These same exemptions apply to general law cities and counties, although no court ruling is necessary.

Limits State's Discretion When Appropriating State Funds. The measure amends the California Constitution to specify that the state could not modify how it appropriates state funding as a result of this measure. Specifically, the state could not deny funding to cities or counties that opt to enact zoning or land use laws that conflict with state law. Furthermore, the state could not provide a preference in appropriating state funding to local governments that choose to conform with state law related to zoning or land use.

Major Fiscal Effects

Some Existing State Allocations to Local Governments Likely Would Need to Change. Some funding provided by the state to local governments is based on local governments' progress toward meeting state goals for housing. Because the measure could restrict the state's ability to distribute funds in this manner, the state likely would need to reallocate funding among local governments differently.

Broader Fiscal Effects of the Measure Unknown. The measure would make significant changes to state and local authority over zoning and land use decisions. In some cases, previously unenforceable laws could become operative at the local level immediately. In other cases, local governments could enact new laws. If cities and counties adopt zoning and land use laws that restrict housing development, housing costs could increase and potentially constrain economic growth. Alternatively, if cities and counties adopt laws that spur housing development, economic growth could accelerate. The ultimate fiscal effects of the measure on the state and local governments will depend on decisions by the state's 482 cities and 58 counties.

Summary of Fiscal Effects. We estimate that this measure would have the following major fiscal effects.

- Fiscal effects of the measure depend on future decisions by the cities and counties and therefore are unknown.

Sincerely,



for Gabriel Petek
Legislative Analyst



for Keely Martin Bosler
Director of Finance



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 13.C
Section: DEPARTMENTAL
ITEMS - ELECTED & CITY
MANAGER'S OFFICES
Meeting Date: January 25, 2022

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6550, ESTABLISHING BENEFITS FOR ALL UNREPRESENTED POSITIONS

COUNCIL ACTION REQUIRED:

Staff Recommendation: Adopt Resolution No. 6550

RECOMMENDATION AND STAFF SUMMARY:

Approve Resolution No. 6550. Staff respectfully recommends that the City Council adopt Resolution No. 6550, updating the list of positions considered Unrepresented and/or Confidential, as well as the benefits entitled to members of this group. Resolution No. 6550 repeals Resolution No. 6332. Unrepresented employees covered by the Resolution include Elected Positions, Appointed Positions, Executive Management Positions, Confidential Positions, and Transitional Positions as described in Resolution No. 6550.

Summary of changes requested for approval below-

- Unrepresented Positions identified to receive auto allowance similar to members in the Gardena Management Employees Organization (GMEO) , would receive an increase in auto allowance from \$260 per month to \$300 per month.
- Unrepresented Positions identified to receive Management Leave would receive an increase in annual hours from 40 hours per year to 60 hours per year
- Update positions to reflect current Unrepresented/Confidential classifications - See Exhibit "A" attached to Resolution #6550 for the full listing

FINANCIAL IMPACT/COST:

Estimated 4-Year Financial Impact

General Fund- \$92,000

GTrans Fund-\$55,000

Other Funds-\$8,000

Total - \$155,000

ATTACHMENTS:

[No._6550-](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio".

Clint Osorio, City Manager

RESOLUTION NO. 6550

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ESTABLISHING BENEFITS FOR ALL UNREPRESENTED POSITIONS WHICH ARE NOT COVERED UNDER AN APPROVED MEMORANDUM OF UNDERSTANDING WITH A COLLECTIVE BARGAINING GROUP, REPEALING RESOLUTION NO. 6332

WHEREAS, on October 9, 2018, the City Council approved Resolution No. 6332 setting forth the rate of compensation and/or benefits for all unrepresented employee positions; and

WHEREAS, the City Council now desires to approve a new resolution setting forth the rate of compensation and/or benefits for all unrepresented employees who are not covered under an approved Memorandum of Understanding ("MOU") with a recognized employee labor organization, or an employment agreement as approved by the City Council; and

WHEREAS, this Management Resolution repeals Resolution No. 6332.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. CITY COUNCIL PAY POLICY: It is the intent of the City Council to establish and maintain a Compensation Plan that attracts and maintains skilled management, technical and professional employees, promotes efficiency and economy, and supports the selection, maintenance, and compensation of employees designated herein based on merit, skill, and internal equity for both represented and unrepresented employees.

For the determination of benefits for employees not specifically addressed in this Management Resolution, Non-Sworn Management and Confidential Employees, designated herein, may be considered part of any of the employee represented organizations formally recognized by the City.

SECTION 2. UNREPRESENTED POSITIONS: Elected, appointed, executive management confidential, and any other positions not represented by a designated labor group for the purposes of establishing wages, benefits and working conditions shall be covered by the terms of this Management Resolution. For the purposes of this Management Resolution, these position categories shall be defined as follows:

1. **ELECTED POSITIONS** shall include the positions of Mayor, City Councilmember, City Clerk and City Treasurer.
 - a. For purposes of determining benefits, City elected officials shall be deemed to be classified as Unrepresented Executive Management Employees and accordingly shall receive the same benefits available and paid to Executive Management Employees.
2. **APPOINTED POSITIONS** shall include the Deputy City Clerk and the Deputy City Treasurer.
 - a. Appointed positions serve under the authority of the City Manager and at the will of the elected official making the appointment.
3. **EXECUTIVE MANAGEMENT POSITIONS** shall include City Manager, City Attorney, Chief of Police, Department Head, Police Captain, Police Lieutenant, and any other position established by the City Manager as a member of the Executive Management Team.

4. **CONFIDENTIAL POSITIONS** shall mean an employee who, in the course of his/her duties, is (1) privy to decisions of the City Council or management affecting employer-employee relations; (2) has access to or possesses information relating to the City's employer-employee relations; or (3) who has access to confidential employee and financial records and/or other confidential information not generally available to the public.
 - a. Any position permanently assigned to work in the Elected and City Manager's Office that meets the definition of Confidential Position as stated shall be designated as "Confidential" by the City Manager without the obligation to meet and confer.
 - b. If an incumbent employee represented by a bargaining group is determined to be in a position that should be classified as "Confidential," the Human Resources Officer will meet and confer with the representative bargaining group prior to changing the affected employee's classification. Upon designation as "Confidential," a represented employee will be removed from the bargaining group and will become an unrepresented employee.
5. **TRANSITIONAL POSITIONS:**
 - a. It is the intent of the City Council to attract and maintain skilled management, technical, and professional employees in transitional positions which are funded by federal, state and/or funding sources other than the City General Fund and City Enterprise Funds, who are not represented by an employee labor organization and not covered under an approved MOU (herein referred to as "Grants Employees").
 - b. Transitional positions include any employee appointed to a position which is funded by federal, state or any funding source other than the City General Fund or Enterprise Funds or any position. Such positions are considered unrepresented for purposes of compensation and benefits. The City Manager at his discretion may designate any position in the City as transitional to meet organizational needs.
 - c. The position title, salary range and benefits of such positions shall be set in accordance with the terms of the agreement and available funding of said funding agency and if practical be aligned with similar positions in the City Classification and Compensation Plan.
 - d. Subject to the final approval of the City Manager, transitional employees shall be entitled to receive the applicable rate of compensation as other employees consistent with the terms of any contractual agreement with the respective grant funding agency. Should the grant not provide for the same level of salary and benefits as other City employees in similar classifications, the terms of the contractual agreement with the funding authority shall take precedence.
 - e. By authorization of the City Manager transitional positions may be deemed as "Unclassified" and thereby established, amended, and eliminated based on the terms of the applicable funding source and shall be independent of the City's Classification and Compensation Plan.
 - f. If a regular City employee represented by a bargaining group is subsequently placed in a transitional position, said employee shall continue to receive benefits consistent with the MOU of the respective employee bargaining group.
 - g. Transitional employees shall receive the same benefits as a respective management or non-management employee in a comparable position, subject to availability of funding from sources other than the City General Fund, including the post-retirement health insurance coverage upon meeting the retirement qualifications in accordance with the MOU of the respective employee bargaining group.

SECTION 3. COMPENSATION:

1. **Base Salaries.** Unrepresented employees as designated herein, shall be entitled to receive the applicable, respective rate set forth in the City's Classification and Compensation Plan subject to the final approval of the City Manager. Assignment to a step and progression within the specified Salary Schedule shall be based on the appointee's experience at time of hire, and thereafter based on merit as determined by an annual performance evaluation conducted by the City Manager and/or applicable Department Head.
2. **Monthly Car Allowance.** In addition to the amounts of salary or compensation provided herein, the following Executive Management Positions shall be entitled to a monthly car allowance for the use of his or her private motor vehicle in connection with the performance of his or her duties for the City.
 - a. Monthly Car Allowance shall be paid as follows:

i	Mayor; City Council	\$ 420.00
ii	City Clerk; City Treasurer	\$ 260.00
iii	City Manager; City Attorney	Set by Contract
iv	Assistant City Manager	\$ 420.00
v	Department Heads	\$ 420.00
 - b. Said allowances shall be compensation in full to the employees, as designated herein, for the use of his or her privately-owned motor vehicles in City services.
 - c. All expense incidental to the maintenance, repair or replacement of such vehicles must be borne by the owners thereof, and the City is to be put to no further cost or expense of any kind whatsoever or at all with reference thereto.
3. **Meal Reimbursement / Per Diem.** Refer to the current Administrative Services – *City Travel Policy*.

SECTION 4. WORK SCHEDULE:

1. **Work Schedule.** The Management Compensation Plan for all employees, as designated herein, except for sworn Police personnel, and other employees so designated by separate resolution of the City Council, are set forth herein in consideration of a pay period which may be based on a work week of five (5) eight (8) hour days, a work week of four (4) ten (10) hour days, a work period of eighty (80) hours in nine (9) working days, or some other mutually agreed upon schedule for all or part of the employees covered by this Management Resolution. The City Manager and department directors' work schedules and/or work hours will be assigned as needed for the effective and efficient operations of the City.
2. **Overtime.** All employees, as designated herein, shall receive no compensation for any overtime work. The monthly salary shall be considered full compensation for all hours worked for such employees and no overtime shall be earned for said employee. In addition, the City Manager has discretionary authority to approve modified flex time as needed to meet the operational needs of the department or City.
3. **Management Leave.** In lieu of overtime pay, affected employees covered under this Resolution shall receive sixty (60) hours of annual Management Leave to be taken within the calendar year earned. All Management Leave hours will be credited to the employee on January 1 of each calendar year. Affected employees are designated in Exhibit "A" of this resolution.

Such leave will be taken at a mutually convenient time for the employee and the department. All Management Leave hours must be used within the calendar year earned or on December 31 of each calendar year any remaining balance will be forfeited.

4. **Acting Time Compensation.** Acting time shall be paid to the employees designated herein upon temporary assignment to a higher pay classification to fill a vacancy pending a permanent appointment, or to assume specified duties of a filled position due to the temporary unavailability of a permanent employee who is on an authorized absence from the City due to illness or other cause. For those positions designated herein, appointment to an acting position shall be made by the City Manager with acting time compensation commencing and ending based on the City Manager's appointment. Such acting time compensation shall be set by the City Manager and shall be at the rate as defined in accordance with the MOU of the respective employee bargaining group.
5. **Special Holiday Provisions** Employees covered herein, as determined by the City Manager shall receive the same special holiday provisions provided to miscellaneous employees as set forth in the MOU between the City of Gardena and the recognized employee association for miscellaneous employees. Personnel covered herein who are required to work on a designated holiday shall be entitled to each such holiday one (1) workday off equal in hours to the hours of the employee's normal work schedule on the designated holiday. Hours off shall be taken with the permission of the appropriate department head.
 - a. Hours will be designated as Holiday Leave Earned ("HLE");
 - b. These hours must be used prior to other accrued time off;
 - c. Hours not used at the end of the Fiscal Year are forfeited; and
 - d. HLE hours cannot be sold back or cashed out at separation.

Sworn employees covered herein shall be compensated for holidays in accordance with the agreement with the Gardena Police Officer Association.

SECTION 5. HEALTH AND INSURANCE BENEFITS:

1. **Life Insurance.** All affected employees covered under this Resolution shall be provided Term Life Insurance in an amount equal to one and one-half (1½) times the actual annual salary of the covered employee.
2. **Post-Retirement Health Insurance for Elected Officials.** Any Elected Official who retires and meets the minimum requirements listed below shall receive paid health insurance for such retired Elected Official and his or her dependent. The amount of the City's contributions shall be set at the same level as the amount set for active employees. Any required co-payment for active employees will also be required for retirees. This benefit shall accrue to the spouse upon the death of a retiree who is insured under this provision. Retiree health benefits shall be in accordance with the City of Gardena Insured Self-Funded Health Plan and any amendments thereto. The Elected Official must have at least twelve (12) years of service with the City, commence to receive CalPERS retirement benefits, and subject to the stipulations listed below:
 - a. **Classic CalPERS Members.** Upon simultaneous retirement from the City and from CalPERS Retirement system, a "Classic" member who has reached the age of fifty-five (55) shall continue to receive City paid health insurance based on the following terms of eligibility and level of City payment for the benefit:

- i. All Classic Officials **elected prior to March 15, 2000** shall be eligible for City paid health insurance for the Official and his/her spouse.
 - ii. For all Classic Officials **elected between March 15, 2000 and December 31, 2008**, the cost of the retiree coverage shall be paid by the City with the cost of such insurance for spousal coverage paid by the retiree at a rate of one-hundred seventy-five dollars (\$175) per month.
 - iii. For all Classic Officials **elected on or after January 1, 2009**, the cost of the retiree coverage shall be paid by the City with the cost of such insurance for spousal coverage paid by the retiree at a base rate of two hundred and fifty dollars (\$250) per month.
- 1) This rate shall be adjusted annually upwards or downwards at the beginning of each Health Plan Year by half of the percentage change in the City's contribution to the Health Insurance Plan compared to the prior year.
 - 2) At no time should the retiree's cost exceed 50% of the City's actual cost.
- b. **PEPRA CalPERS Members** Upon simultaneous retirement from the City and from CalPERS Retirement system, a "PEPRA" member elected on or after January 1, 2013 who has reached the age of sixty-two (62) shall continue to receive City paid health insurance based on the following terms of eligibility and level of City payment for the benefit:
 - i. For any PEPRA member elected on or after January 1, 2013, the City shall pay the premium contribution toward health insurance of such PEPRA member who upon retirement has reached the age of 62 years, has at least twelve (12) years of service with the City, and commences to receive CalPERS benefits.
 - ii. The cost of spousal coverage shall be \$250 per month. This rate shall be adjusted downward or upward annually by half of the City's percentage change compared to the prior plan year. This rate adjustment shall be effective for Plan Year beginning 2019.
 - iii. At no time should the retiree's cost exceed 50% of the City's actual cost.
- 3. All other positions covered in this Resolution will follow the benefits negotiated in the MOU of the respective employee bargaining group.
- 4. **Wellness Stipend**
 - a. All affected employees will receive up to five hundred dollars (\$500.00) per fiscal year to cover the cost of physical examinations, smoking cessation, diabetes management programs, weight loss programs, preventative health screenings and gym memberships. This amount shall be cumulative to a total of one thousand dollars (\$1,000) every two years.
 - b. Any doctor of the employee's choice may provide said examination.
 - c. Acceptable proof of participation in a wellness program such as a doctor's certification, certificate of completion from a recognized medical professional, and/or statement or receipt for gym membership. Proof of participation must be current and within a timeframe comparable to expected completion of said program/examination.
- 5. **Industrial Injury Benefits — Workers Compensation.** For leave of absence due to injury arising out of, and in the course of employment, the City will pay in accordance with the MOU of the respective employee bargaining group in lieu of temporary disability

payments. Sworn personnel covered herein shall be compensated in accordance with the California Labor Code for sworn personnel.

SECTION 6. EFFECT: This Resolution shall take effect immediately upon adoption by the City Council.

SECTION 7. REPEALS: Any previous resolutions and amendments of the City Council affecting the rate of compensation and/or benefits for all unrepresented employee positions, as designated herein, are hereby repealed.

Passed, approved and adopted on this 25th day of January, 2022.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



CARMEN VAZQUEZ, City Attorney

EXHIBIT "A"
LIST OF POSITIONS AS OF JANUARY 25, 2022

ELECTED OFFICIALS:

Mayor
Councilmember
City Clerk
City Treasurer

APPOINTED POSITIONS: *Appointed At-Will*

City Manager* — Appointed by City Council
City Attorney — Professional Services Agreement (not compensated as a City employee)
Deputy City Clerk* – Appointed by City Clerk
Deputy City Treasurer* – Appointed by City Treasurer

EXECUTIVE MANAGEMENT POSITIONS: *Appointed At-Will*

Chief of Police
Department Head*
Police Captain
Police Lieutenant

CONFIDENTIAL POSITIONS:

Accountant/Cost Accountant* (Administrative Services)
Accounting/Finance Manager* (Administrative Services)
Assistant to the City Manager*
Chief Fiscal Officer* (Administrative Services)
Executive Assistant to Chief of Police*
Executive Office Assistant* (Elected & City Manager's Office)
Financial Services Manager*
Financial Services Technician* (Administrative Services)
Help Desk Technician*
Human Resources Analyst*
Human Resources/Dept Coordinator* (Administrative Services)
Human Resources Manager*
Human Resources Technician*
Information Technology Coordinator*
Information Technology Supervisor*
Joint Powers Authority Accountant*
Payroll Specialist*
Payroll/Personnel Technician* (Administrative Services)
Senior Human Resources Analyst*
Transit Administrative Officer*
Transit Maintenance Manager*
Transit Operations Manager*
Transit Operations Officer*

** Positions identified to receive Management Leave*

Note: Any position permanently assigned to work in the City Manager's Office or the Human Resources Office shall be classified as a Confidential Position without the obligation to Meet & Confer.



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 13.D
Section: DEPARTMENTAL
ITEMS - ELECTED & CITY
MANAGER'S OFFICES
Meeting Date: January 25, 2022

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Gardena Municipal Employees Association (GMEA) Side Letter; Salary Adjustments to previously negotiated and executed Memorandum of Understanding (MOU) for period July 1, 2021 - June 30, 2025

COUNCIL ACTION REQUIRED:

Staff Recommendation: Approve Side Letter

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends the City Council adopt the GMEA Side Letter revising the Cost-of-Living amounts in the current MOU. Since the agreement of the contract, the City has received financial information positioning the City in a more favorable fiscal position, allowing us to give a higher Cost of Living adjustment to the largest recognized labor group and reward our loyal employees. See below table for what was approved on October 14, 2021 and the revised amounts were requesting for approval.

Fiscal Year	Current MOU Agreement – Approved on October 14, 2021	Revised Amounts Requested for Approval
July 2021	<ul style="list-style-type: none">2% COLA effective the First Pay Period in July 2021	<ul style="list-style-type: none">Additional 1% (to 3%) starting first full pay period in January 2022
July 2022	<ul style="list-style-type: none">3% COLA effective the First Pay Period in July 2022 with additional 1% PERS cost sharing	<ul style="list-style-type: none">4% COLA effective the First Pay Period in July 2022 with additional 1% PERS cost sharing
July 2023	<ul style="list-style-type: none">3% COLA effective the First Pay Period in July 2023 with additional 1% PERS cost sharing	<ul style="list-style-type: none">4% COLA effective the First Pay Period in July 2023 with additional 1% PERS cost sharing
July 2024	<ul style="list-style-type: none">3% COLA effective the First Pay Period in July 2024 with additional 1% PERS cost sharing	<ul style="list-style-type: none">4% COLA effective the First Pay Period in July 2024 with additional 1% PERS cost sharing

FINANCIAL IMPACT/COST:

Estimated Net Additional Cost for the 4 Year Contract:

General Fund-\$ 713,000
Gtrans- \$915,000
Other Funds- \$190,000
Total -\$1,818,000

ATTACHMENTS:

[GMEA Side Letter - Cost of Living.pdf](#)

[Classification and Compensation Schedule - January 9, 2022.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", with a period at the end.

Clint Osorio, City Manager

**SIDE LETTER AGREEMENT
BETWEEN
THE GARDENA MUNICIPAL EMPLOYEES ASSOCIATION
AND
THE CITY OF GARDENA**

The Gardena Municipal Employees Association ("GMEA") and the City of Gardena ("City"), having previously negotiated and executed a Memorandum of Understanding ("MOU") for the period of July 1, 2021 to June 30, 2025, do hereby agree and adopt this Side Letter Agreement #1 as follows:

WHEREAS, the City has explored various options to utilize its budget surplus;

WHEREAS, the Parties met and conferred and have agreed to a salary increase in step increases.

THEREFORE, the Parties hereby agree to the following:

Article II, Section 1(B) of the MOU is hereby replaced by the following:

B. SALARY ADJUSTMENTS

- 1) July 2021 Cost-of-Living Adjustment: Each affected employee represented by GMEA shall receive a cost-of-living adjustment to base salary of two percent (2.0%). Such cost-of-living adjustment shall apply to the employee's salary schedule and step only, excluding any Senior Pay Bonus or other premiums. The salary adjustment shall be effective the first pay period in July 2021.
- 2) January 2022 Cost-of-Living Adjustment: Each affected employee represented by GMEA shall receive an additional cost-of-living adjustment to base salary of one percent (1.0%), on top of the two percent (2.0%) increase from July 2021, for a total of a three percent (3.0%) increase to the base salary prior to first pay period in July 2021. Such cost-of-living adjustment shall apply to the employee's salary schedule and step only, excluding any Senior Pay Bonus or other premiums. This additional one percent (1.0%) salary adjustment shall be effective the first full pay period in January 2022.
- 3) July 2022 Cost-of-Living Adjustment: Any cost-of-living adjustment in July 2022 is conditioned upon the City's ability to require GMEA members to pay an additional one percent (1.0%) of compensation towards the CalPERS employer contribution rate. Any change to the employees' rate of contribution requires a secret ballot election among the affected employees. The City cannot amend its contract with CalPERS if the majority of the affected members vote to disapprove of the proposed cost-sharing of the employer contribution.

Upon meeting the conditions set forth above, each affected employee represented by GMEA shall receive a cost-of-living adjustment to base salary of four percent (4.0%). Such cost-of-living adjustment shall apply to the employee's salary schedule and step only, excluding any Senior Pay Bonus or other premiums. The salary adjustment shall be effective the first pay period in July 2022.

- 4) July 2023 Cost-of-Living Adjustment: Any cost-of-living adjustment in July 2023 is conditioned upon the City's ability to require GMEA members to pay an additional one percent (1.0%) of compensation towards the CalPERS employer contribution rate. Any change to the employees' rate of contribution requires a secret ballot election among the affected employees. The City cannot

amend its contract with CalPERS if the majority of the affected members vote to disapprove of the proposed cost-sharing of the employer contribution.

Upon meeting the conditions set forth above, each affected employee represented by GMEA shall receive a cost-of-living adjustment to base salary of four percent (4.0%). Such cost-of-living adjustment shall apply to the employee's salary schedule and step only, excluding any Senior Pay Bonus or other premiums. The salary adjustment shall be effective the first pay period in July 2023.

- 5) July 2024 Cost-of-Living Adjustment: Any cost-of-living adjustment in July 2024 is conditioned upon the City's ability to require GMEA members to pay an additional one percent (1.0%) of compensation towards the CalPERS employer contribution rate. Any change to the employees' rate of contribution requires a secret ballot election among the affected employees. The City cannot amend its contract with CalPERS if the majority of the affected members vote to disapprove of the proposed cost-sharing of the employer contribution.

Upon meeting the conditions set forth above, each affected employee represented by GMEA shall receive a cost-of-living adjustment to base salary of four percent (4.0%). Such cost-of-living adjustment shall apply to the employee's salary schedule and step only, excluding any Senior Pay Bonus or other premiums. The salary adjustment shall be effective the first pay period in July 2024.

All other terms and conditions of the current GMEA MOU will remain in effect for the term of the MOU.

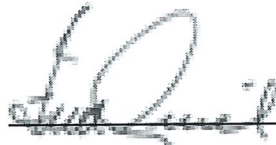
CITY OF GARDENA



CLINT OSORIO
City Manager

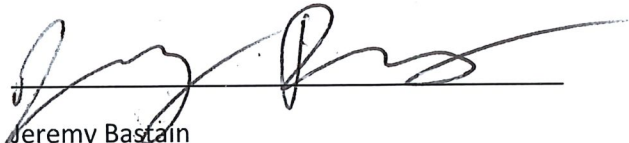
Date: 1/20/22

**GARDENA MUNICIPAL EMPLOYEES
ASSOCIATION**



Fred Quiel
GMEA Business Representative

Date: 1/19/22



Jeremy Bastain
GMEA President

Date: 1/19/22

**CITY OF GARDENA
CLASSIFICATION AND COMPENSATION PLAN
AS OF JANUARY 9, 2022**

GMEA Side Letter, Cost-of-Living Increase effective January 9, 2022

3 Work Experience Minimum Wage

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	-	-	-	-	-	-
MONTHLY	-	-	-	-	-	-
BI-WEEKLY	-	-	-	-	-	-
HOURLY	0.0000	-	-	-	-	-

4

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	24,840.00	26,088.00	27,396.00	28,764.00	30,204.00	31,716.00
MONTHLY	2,070.00	2,174.00	2,283.00	2,397.00	2,517.00	2,643.00
BI-WEEKLY	955.38	1,003.38	1,053.69	1,106.31	1,161.69	1,219.85
HOURLY	11.9423	12.5423	13.1712	13.8288	14.5212	15.2481

5 Assistant Site Manager I

STEP	*4*	*5*	*6*
ANNUAL	28,104.00	29,508.00	30,984.00
MONTHLY	2,342.00	2,459.00	2,582.00
BI-WEEKLY	1,080.92	1,134.92	1,191.69
HOURLY	13.5115	14.1865	14.8962

**6 Clerical Aide I
6 Police Aide**

STEP	*6*
ANNUAL	31,752.00
MONTHLY	2,646.00
BI-WEEKLY	1,221.23
HOURLY	15.2654

**7 Peer Advocate Counselor II
7 Storeroom Aide**

STEP	*4*	*5*	*6*
ANNUAL	28,128.00	29,532.00	31,008.00
MONTHLY	2,344.00	2,461.00	2,584.00
BI-WEEKLY	1,081.85	1,135.85	1,192.62
HOURLY	13.5231	14.1981	14.9077

**8 Assistant Site Manager II
8 Community Aide I**

STEP	*4*	*5*	*6*
ANNUAL	28,836.00	30,276.00	31,788.00
MONTHLY	2,403.00	2,523.00	2,649.00
BI-WEEKLY	1,109.08	1,164.46	1,222.62
HOURLY	13.8635	14.5558	15.2827

9

STEP
ANNUAL
MONTHLY
BI-WEEKLY
HOURLY

--

10

STEP
ANNUAL
MONTHLY
BI-WEEKLY
HOURLY

--

6
31,824.00
2,652.00
1,224.00
15.3000

11

STEP
ANNUAL
MONTHLY
BI-WEEKLY
HOURLY

--

12

STEP
ANNUAL
MONTHLY
BI-WEEKLY
HOURLY

	4	*5*
ANNUAL	28,884.00	30,324.00
MONTHLY	2,407.00	2,527.00
BI-WEEKLY	1,110.92	1,166.31
HOURLY	13.8865	14.5788

6
31,836.00
2,653.00
1,224.46
15.3058

13 Assistant Site Manager III
13 Certified Nursing Assistant

STEP
ANNUAL
MONTHLY
BI-WEEKLY
HOURLY

	3	*4*	*5*
ANNUAL	28,200.00	29,616.00	31,092.00
MONTHLY	2,350.00	2,468.00	2,591.00
BI-WEEKLY	1,084.62	1,139.08	1,195.85
HOURLY	13.5577	14.2385	14.9481

6
32,652.00
2,721.00
1,255.85
15.6981

14 Pool Cashier

STEP
ANNUAL
MONTHLY
BI-WEEKLY
HOURLY

	3	*4*
ANNUAL	28,896.00	30,336.00
MONTHLY	2,408.00	2,528.00
BI-WEEKLY	1,111.38	1,166.77
HOURLY	13.8923	14.5846

5
31,848.00
2,654.00
1,224.92
15.3115

6
33,444.00
2,787.00
1,286.31
16.0788

15

STEP
ANNUAL
MONTHLY
BI-WEEKLY
HOURLY

	2	*3*	*4*
ANNUAL	28,212.00	29,628.00	31,104.00
MONTHLY	2,351.00	2,469.00	2,592.00
BI-WEEKLY	1,085.08	1,139.54	1,196.31
HOURLY	13.5635	14.2442	14.9538

5
32,664.00
2,722.00
1,256.31
15.7038

6
34,296.00
2,858.00
1,319.08
16.4885

16

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	27,540.00	28,920.00	30,372.00	31,896.00	33,492.00	35,172.00
MONTHLY	2,295.00	2,410.00	2,531.00	2,658.00	2,791.00	2,931.00
BI-WEEKLY	1,059.23	1,112.31	1,168.15	1,226.77	1,288.15	1,352.77
HOURLY	13.2404	13.9038	14.6019	15.3346	16.1019	16.9096

17 Clerk Typist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	28,224.00	29,640.00	31,128.00	32,688.00	34,320.00	36,036.00
MONTHLY	2,352.00	2,470.00	2,594.00	2,724.00	2,860.00	3,003.00
BI-WEEKLY	1,085.54	1,140.00	1,197.23	1,257.23	1,320.00	1,386.00
HOURLY	13.5692	14.2500	14.9654	15.7154	16.5000	17.3250

18

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	28,932.00	30,384.00	31,908.00	33,504.00	35,184.00	36,948.00
MONTHLY	2,411.00	2,532.00	2,659.00	2,792.00	2,932.00	3,079.00
BI-WEEKLY	1,112.77	1,168.62	1,227.23	1,288.62	1,353.23	1,421.08
HOURLY	13.9096	14.6077	15.3404	16.1077	16.9154	17.7635

19 FCC Program Assistant I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	29,640.00	31,128.00	32,688.00	34,320.00	36,036.00	37,836.00
MONTHLY	2,470.00	2,594.00	2,724.00	2,860.00	3,003.00	3,153.00
BI-WEEKLY	1,140.00	1,197.23	1,257.23	1,320.00	1,386.00	1,455.23
HOURLY	14.2500	14.9654	15.7154	16.5000	17.3250	18.1904

20

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	30,384.00	31,908.00	33,504.00	35,184.00	36,948.00	38,796.00
MONTHLY	2,532.00	2,659.00	2,792.00	2,932.00	3,079.00	3,233.00
BI-WEEKLY	1,168.62	1,227.23	1,288.62	1,353.23	1,421.08	1,492.15
HOURLY	14.6077	15.3404	16.1077	16.9154	17.7635	18.6519

21 Police Assistant**21 Police Cadet**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	31,140.00	32,700.00	34,332.00	36,048.00	37,848.00	39,744.00
MONTHLY	2,595.00	2,725.00	2,861.00	3,004.00	3,154.00	3,312.00
BI-WEEKLY	1,197.69	1,257.69	1,320.46	1,386.46	1,455.69	1,528.62
HOURLY	14.9712	15.7212	16.5058	17.3308	18.1962	19.1077

22 Geriatric Aide**22 Lifeguard/Instructor****22 Recreation Leader I**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	31,920.00	33,516.00	35,196.00	36,960.00	38,808.00	40,752.00
MONTHLY	2,660.00	2,793.00	2,933.00	3,080.00	3,234.00	3,396.00
BI-WEEKLY	1,227.69	1,289.08	1,353.69	1,421.54	1,492.62	1,567.38
HOURLY	15.3462	16.1135	16.9212	17.7692	18.6577	19.5923

23 Community Aide II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	32,724.00	34,356.00	36,072.00	37,872.00	39,768.00	41,760.00
MONTHLY	2,727.00	2,863.00	3,006.00	3,156.00	3,314.00	3,480.00
BI-WEEKLY	1,258.62	1,321.38	1,387.38	1,456.62	1,529.54	1,606.15
HOURLY	15.7327	16.5173	17.3423	18.2077	19.1192	20.0769

24

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	33,540.00	35,220.00	36,984.00	38,832.00	40,776.00	42,816.00
MONTHLY	2,795.00	2,935.00	3,082.00	3,236.00	3,398.00	3,568.00
BI-WEEKLY	1,290.00	1,354.62	1,422.46	1,493.54	1,568.31	1,646.77
HOURLY	16.1250	16.9327	17.7808	18.6692	19.6038	20.5846

25

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	34,380.00	36,096.00	37,896.00	39,792.00	41,784.00	43,872.00
MONTHLY	2,865.00	3,008.00	3,158.00	3,316.00	3,482.00	3,656.00
BI-WEEKLY	1,322.31	1,388.31	1,457.54	1,530.46	1,607.08	1,687.38
HOURLY	16.5288	17.3538	18.2192	19.1308	20.0885	21.0923

26 Pool Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	35,244.00	37,008.00	38,856.00	40,800.00	42,840.00	44,988.00
MONTHLY	2,937.00	3,084.00	3,238.00	3,400.00	3,570.00	3,749.00
BI-WEEKLY	1,355.54	1,423.38	1,494.46	1,569.23	1,647.69	1,730.31
HOURLY	16.9442	17.7923	18.6808	19.6154	20.5962	21.6288

27

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	36,120.00	37,932.00	39,828.00	41,820.00	43,908.00	46,104.00
MONTHLY	3,010.00	3,161.00	3,319.00	3,485.00	3,659.00	3,842.00
BI-WEEKLY	1,389.23	1,458.92	1,531.85	1,608.46	1,688.77	1,773.23
HOURLY	17.3654	18.2365	19.1481	20.1058	21.1096	22.1654

28 Recreation Leader II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	37,020.00	38,868.00	40,812.00	42,852.00	45,000.00	47,256.00
MONTHLY	3,085.00	3,239.00	3,401.00	3,571.00	3,750.00	3,938.00
BI-WEEKLY	1,423.85	1,494.92	1,569.69	1,648.15	1,730.77	1,817.54
HOURLY	17.7981	18.6865	19.6212	20.6019	21.6346	22.7192

29 Account Clerk**29 Customer Service Clerk I****29 Printing & Technology Intern****29 Recreation Therapist**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	37,944.00	39,840.00	41,832.00	43,920.00	46,116.00	48,420.00
MONTHLY	3,162.00	3,320.00	3,486.00	3,660.00	3,843.00	4,035.00
BI-WEEKLY	1,459.38	1,532.31	1,608.92	1,689.23	1,773.69	1,862.31
HOURLY	18.2423	19.1538	20.1115	21.1154	22.1712	23.2788

30 Custodian I
30 FCC Education Assistant II
30 FCC Program Assistant II

	1	*2*	*3*	*4*	*5*	*6*
ANNUAL	38,892.00	40,836.00	42,876.00	45,024.00	47,280.00	49,644.00
MONTHLY	3,241.00	3,403.00	3,573.00	3,752.00	3,940.00	4,137.00
BI-WEEKLY	1,495.85	1,570.62	1,649.08	1,731.69	1,818.46	1,909.38
HOURLY	18.6981	19.6327	20.6135	21.6462	22.7308	23.8673

31 Paratransit Driver

	1	*2*	*3*	*4*	*5*	*6*
STEP						
ANNUAL	39,864.00	41,856.00	43,944.00	46,140.00	48,444.00	50,868.00
MONTHLY	3,322.00	3,488.00	3,662.00	3,845.00	4,037.00	4,239.00
BI-WEEKLY	1,533.23	1,609.85	1,690.15	1,774.62	1,863.23	1,956.46
HOURLY	19.1654	20.1231	21.1269	22.1827	23.2904	24.4558

32 Home Improvement Maintenance Helper
32 Right-of-Way Maintenance Worker

	1	*2*	*3*	*4*	*5*	*6*
STEP						
ANNUAL	40,860.00	42,900.00	45,048.00	47,304.00	49,668.00	52,152.00
MONTHLY	3,405.00	3,575.00	3,754.00	3,942.00	4,139.00	4,346.00
BI-WEEKLY	1,571.54	1,650.00	1,732.62	1,819.38	1,910.31	2,005.85
HOURLY	19.6442	20.6250	21.6577	22.7423	23.8788	25.0731

33 Customer Service Clerk II
33 Equipment Utility Worker I
33 Police Records Technician I
33 Police Service Technician
33 Public Safety Officer
33 Relief Bus Operator Trainee

	1	*2*	*3*	*4*	*5*	*6*
STEP						
ANNUAL	41,880.00	43,980.00	46,176.00	48,480.00	50,904.00	53,448.00
MONTHLY	3,490.00	3,665.00	3,848.00	4,040.00	4,242.00	4,454.00
BI-WEEKLY	1,610.77	1,691.54	1,776.00	1,864.62	1,957.85	2,055.69
HOURLY	20.1346	21.1442	22.2000	23.3077	24.4731	25.6962

34 Custodian II
34 Graffiti Technician
34 Paratransit Dispatcher
34 Park Maintenance Worker I

	1	*2*	*3*	*4*	*5*	*6*
STEP						
ANNUAL	42,924.00	45,072.00	47,328.00	49,692.00	52,176.00	54,780.00
MONTHLY	3,577.00	3,756.00	3,944.00	4,141.00	4,348.00	4,565.00
BI-WEEKLY	1,650.92	1,733.54	1,820.31	1,911.23	2,006.77	2,106.92
HOURLY	20.6365	21.6692	22.7538	23.8904	25.0846	26.3365

35 Community Aide III
35 Help Desk Technician
35 Street Maintenance Worker

	1	*2*	*3*	*4*	*5*	*6*
STEP						
ANNUAL	43,992.00	46,188.00	48,492.00	50,916.00	53,460.00	56,136.00
MONTHLY	3,666.00	3,849.00	4,041.00	4,243.00	4,455.00	4,678.00
BI-WEEKLY	1,692.00	1,776.46	1,865.08	1,958.31	2,056.15	2,159.08
HOURLY	21.1500	22.2058	23.3135	24.4788	25.7019	26.9885

36 Intermediate Clerk Typist						
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	45,096.00	47,352.00	49,716.00	52,200.00	54,816.00	57,552.00
MONTHLY	3,758.00	3,946.00	4,143.00	4,350.00	4,568.00	4,796.00
BI-WEEKLY	1,734.46	1,821.23	1,912.15	2,007.69	2,108.31	2,213.54
HOURLY	21.6808	22.7654	23.9019	25.0962	26.3538	27.6692

37 Nutrition Services Coordinator

37 Police Records Technician II

37 Relief Bus Operator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	46,224.00	48,540.00	50,964.00	53,508.00	56,184.00	58,992.00
MONTHLY	3,852.00	4,045.00	4,247.00	4,459.00	4,682.00	4,916.00
BI-WEEKLY	1,777.85	1,866.92	1,960.15	2,058.00	2,160.92	2,268.92
HOURLY	22.2231	23.3365	24.5019	25.7250	27.0115	28.3615

38 Activity Coordinator

38 Equipment Utility Worker II

38 Purchasing Clerk

38 Senior Account Clerk

38 Senior Clerk Typist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	47,376.00	49,740.00	52,224.00	54,840.00	57,588.00	60,468.00
MONTHLY	3,948.00	4,145.00	4,352.00	4,570.00	4,799.00	5,039.00
BI-WEEKLY	1,822.15	1,913.08	2,008.62	2,109.23	2,214.92	2,325.69
HOURLY	22.7769	23.9135	25.1077	26.3654	27.6865	29.0712

39 Apprentice Mechanic

39 Home Improvement Lead Person

39 Park Maintenance Worker II

39 Records Management Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	48,564.00	50,988.00	53,532.00	56,208.00	59,016.00	61,968.00
MONTHLY	4,047.00	4,249.00	4,461.00	4,684.00	4,918.00	5,164.00
BI-WEEKLY	1,867.85	1,961.08	2,058.92	2,161.85	2,269.85	2,383.38
HOURLY	23.3481	24.5135	25.7365	27.0231	28.3731	29.7923

40 Engineering Aide

40 FCC Education Assistant III

40 FCC Program Assistant III

40 Public Works Coordinator

40 Sr. Transit Utility Specialist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	49,776.00	52,260.00	54,876.00	57,624.00	60,504.00	63,528.00
MONTHLY	4,148.00	4,355.00	4,573.00	4,802.00	5,042.00	5,294.00
BI-WEEKLY	1,914.46	2,010.00	2,110.62	2,216.31	2,327.08	2,443.38
HOURLY	23.9308	25.1250	26.3827	27.7038	29.0885	30.5423

41 Permit/Licensing Technician I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	51,024.00	53,580.00	56,256.00	59,064.00	62,016.00	65,112.00
MONTHLY	4,252.00	4,465.00	4,688.00	4,922.00	5,168.00	5,426.00
BI-WEEKLY	1,962.46	2,060.77	2,163.69	2,271.69	2,385.23	2,504.31
HOURLY	24.5308	25.7596	27.0462	28.3962	29.8154	31.3038

42 Community Center Coordinator
42 Community Services Officer
42 Police Service Officer
42 Recreation Coordinator
42 Secretary
42 Tree Trimmer I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	52,296.00	54,912.00	57,660.00	60,540.00	63,564.00	66,744.00
MONTHLY	4,358.00	4,576.00	4,805.00	5,045.00	5,297.00	5,562.00
BI-WEEKLY	2,011.38	2,112.00	2,217.69	2,328.46	2,444.77	2,567.08
HOURLY	25.1423	26.4000	27.7212	29.1058	30.5596	32.0885

43 Administrative Aide
43 Building Maintenance Worker
43 Cement Finisher
43 Human Resources / Department Coordinator
43 Payroll / Personnel Technician
43 Senior Citizens Social Services Coordinator
43 Transit Maintenance Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	53,604.00	56,280.00	59,100.00	62,052.00	65,160.00	68,424.00
MONTHLY	4,467.00	4,690.00	4,925.00	5,171.00	5,430.00	5,702.00
BI-WEEKLY	2,061.69	2,164.62	2,273.08	2,386.62	2,506.15	2,631.69
HOURLY	25.7712	27.0577	28.4135	29.8327	31.3269	32.8962

44 Administrative Secretary
44 Building Aide
44 Building/Planning Technician
44 Permit/Licensing Technician II
44 Sewer Maintenance Worker
44 Tree Trimmer II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	54,948.00	57,696.00	60,576.00	63,600.00	66,780.00	70,116.00
MONTHLY	4,579.00	4,808.00	5,048.00	5,300.00	5,565.00	5,843.00
BI-WEEKLY	2,113.38	2,219.08	2,329.85	2,446.15	2,568.46	2,696.77
HOURLY	26.4173	27.7385	29.1231	30.5769	32.1058	33.7096

45 Street Sweeper Operator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	56,316.00	59,136.00	62,088.00	65,196.00	68,460.00	71,880.00
MONTHLY	4,693.00	4,928.00	5,174.00	5,433.00	5,705.00	5,990.00
BI-WEEKLY	2,166.00	2,274.46	2,388.00	2,507.54	2,633.08	2,764.62
HOURLY	27.0750	28.4308	29.8500	31.3442	32.9135	34.5577

46 Heavy Equipment Operator
46 Street Traffic Painter

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	57,720.00	60,612.00	63,648.00	66,828.00	70,164.00	73,668.00
MONTHLY	4,810.00	5,051.00	5,304.00	5,569.00	5,847.00	6,139.00
BI-WEEKLY	2,220.00	2,331.23	2,448.00	2,570.31	2,698.62	2,833.38
HOURLY	27.7500	29.1404	30.6000	32.1288	33.7327	35.4173

47 Equipment Mechanic
47 Graphics Technician
47 Maintenance Painter
47 Senior Building Maintenance Worker
47 Transit Mechanic
47 Transit Parts/Storeroom Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	59,160.00	62,124.00	65,232.00	68,496.00	71,916.00	75,516.00
MONTHLY	4,930.00	5,177.00	5,436.00	5,708.00	5,993.00	6,293.00
BI-WEEKLY	2,275.38	2,389.38	2,508.92	2,634.46	2,766.00	2,904.46
HOURLY	28.4423	29.8673	31.3615	32.9308	34.5750	36.3058

48 Custodian-Lead
48 Financial Services Technician
48 Human Resources Technician
48 Junior Accountant
48 Payroll Specialist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	60,636.00	63,672.00	66,852.00	70,200.00	73,716.00	77,400.00
MONTHLY	5,053.00	5,306.00	5,571.00	5,850.00	6,143.00	6,450.00
BI-WEEKLY	2,332.15	2,448.92	2,571.23	2,700.00	2,835.23	2,976.92
HOURLY	29.1519	30.6115	32.1404	33.7500	35.4404	37.2115

49 Administrative Analyst I
49 Community Services Counselor
49 Program Coordinator
49 Recreation Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	62,148.00	65,256.00	68,520.00	71,952.00	75,552.00	79,332.00
MONTHLY	5,179.00	5,438.00	5,710.00	5,996.00	6,296.00	6,611.00
BI-WEEKLY	2,390.31	2,509.85	2,635.38	2,767.38	2,905.85	3,051.23
HOURLY	29.8788	31.3731	32.9423	34.5923	36.3231	38.1404

50 Case Management Supervisor/Instructor
50 Transit Dispatcher/Operations Assistant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	63,696.00	66,876.00	70,224.00	73,740.00	77,424.00	81,300.00
MONTHLY	5,308.00	5,573.00	5,852.00	6,145.00	6,452.00	6,775.00
BI-WEEKLY	2,449.85	2,572.15	2,700.92	2,836.15	2,977.85	3,126.92
HOURLY	30.6231	32.1519	33.7615	35.4519	37.2231	39.0865

51 Electrical/Signal Technician I
51 Emergency Preparedness Coordinator
51 Engineering Technician
51 Executive Assistant to Chief of Police
51 General Building Inspector
51 Information Technology Coordinator
51 Lead Equipment Mechanic
51 Planning Assistant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	65,292.00	68,556.00	71,988.00	75,588.00	79,368.00	83,340.00
MONTHLY	5,441.00	5,713.00	5,999.00	6,299.00	6,614.00	6,945.00
BI-WEEKLY	2,511.23	2,636.77	2,768.77	2,907.23	3,052.62	3,205.38
HOURLY	31.3904	32.9596	34.6096	36.3404	38.1577	40.0673

52 Administrative Support Services Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	66,924.00	70,272.00	73,788.00	77,472.00	81,348.00	85,416.00
MONTHLY	5,577.00	5,856.00	6,149.00	6,456.00	6,779.00	7,118.00
BI-WEEKLY	2,574.00	2,702.77	2,838.00	2,979.69	3,128.77	3,285.23
HOURLY	32.1750	33.7846	35.4750	37.2462	39.1096	41.0654

53 Code Enforcement Officer**53 FCC Education Coordinator****53 Park Maintenance Lead****53 Public Works Lead****53 Transit Operations Training Coordinator**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	68,592.00	72,024.00	75,624.00	79,404.00	83,376.00	87,540.00
MONTHLY	5,716.00	6,002.00	6,302.00	6,617.00	6,948.00	7,295.00
BI-WEEKLY	2,638.15	2,770.15	2,908.62	3,054.00	3,206.77	3,366.92
HOURLY	32.9769	34.6269	36.3577	38.1750	40.0846	42.0865

54 Administrative Analyst II**54 Building Maintenance Lead****54 Forensic Technician****54 Transit Marketing Coordinator**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	70,308.00	73,824.00	77,520.00	81,396.00	85,464.00	89,736.00
MONTHLY	5,859.00	6,152.00	6,460.00	6,783.00	7,122.00	7,478.00
BI-WEEKLY	2,704.15	2,839.38	2,981.54	3,130.62	3,287.08	3,451.38
HOURLY	33.8019	35.4923	37.2692	39.1327	41.0885	43.1423

55 Electrical/Signal Technician II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	72,060.00	75,660.00	79,440.00	83,412.00	87,588.00	91,968.00
MONTHLY	6,005.00	6,305.00	6,620.00	6,951.00	7,299.00	7,664.00
BI-WEEKLY	2,771.54	2,910.00	3,055.38	3,208.15	3,368.77	3,537.23
HOURLY	34.6442	36.3750	38.1923	40.1019	42.1096	44.2154

56 Assistant Engineer**56 FCC Program Coordinator**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	73,860.00	77,556.00	81,432.00	85,500.00	89,772.00	94,260.00
MONTHLY	6,155.00	6,463.00	6,786.00	7,125.00	7,481.00	7,855.00
BI-WEEKLY	2,840.77	2,982.92	3,132.00	3,288.46	3,452.77	3,625.38
HOURLY	35.5096	37.2865	39.1500	41.1058	43.1596	45.3173

57 Senior Accountant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	75,708.00	79,488.00	83,460.00	87,636.00	92,016.00	96,612.00
MONTHLY	6,309.00	6,624.00	6,955.00	7,303.00	7,668.00	8,051.00
BI-WEEKLY	2,911.85	3,057.23	3,210.00	3,370.62	3,539.08	3,715.85
HOURLY	36.3981	38.2154	40.1250	42.1327	44.2385	46.4481

	58					
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	77,604.00	81,480.00	85,560.00	89,844.00	94,332.00	99,048.00
MONTHLY	6,467.00	6,790.00	7,130.00	7,487.00	7,861.00	8,254.00
BI-WEEKLY	2,984.77	3,133.85	3,290.77	3,455.54	3,628.15	3,809.54
HOURLY	37.3096	39.1731	41.1346	43.1942	45.3519	47.6192

	59					
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	79,548.00	83,520.00	87,696.00	92,076.00	96,684.00	101,520.00
MONTHLY	6,629.00	6,960.00	7,308.00	7,673.00	8,057.00	8,460.00
BI-WEEKLY	3,059.54	3,212.31	3,372.92	3,541.38	3,718.62	3,904.62
HOURLY	38.2442	40.1538	42.1615	44.2673	46.4827	48.8077

	60					
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	81,540.00	85,620.00	89,904.00	94,404.00	99,120.00	104,076.00
MONTHLY	6,795.00	7,135.00	7,492.00	7,867.00	8,260.00	8,673.00
BI-WEEKLY	3,136.15	3,293.08	3,457.85	3,630.92	3,812.31	4,002.92
HOURLY	39.2019	41.1635	43.2231	45.3865	47.6538	50.0365

61 Administrative Analyst III

61 Associate Engineer

61 Information Technology Systems Analyst - Transit

61 Transit Planning and Scheduling Analyst

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	83,580.00	87,756.00	92,148.00	96,756.00	101,592.00	106,668.00
MONTHLY	6,965.00	7,313.00	7,679.00	8,063.00	8,466.00	8,889.00
BI-WEEKLY	3,214.62	3,375.23	3,544.15	3,721.38	3,907.38	4,102.62
HOURLY	40.1827	42.1904	44.3019	46.5173	48.8423	51.2827

62 Information Technology Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	85,668.00	89,952.00	94,452.00	99,180.00	104,136.00	109,344.00
MONTHLY	7,139.00	7,496.00	7,871.00	8,265.00	8,678.00	9,112.00
BI-WEEKLY	3,294.92	3,459.69	3,632.77	3,814.62	4,005.23	4,205.54
HOURLY	41.1865	43.2462	45.4096	47.6827	50.0654	52.5692

90 Bus Operator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	52,836.00	55,476.00	58,248.00	61,164.00	64,224.00	67,440.00
MONTHLY	4,403.00	4,623.00	4,854.00	5,097.00	5,352.00	5,620.00
BI-WEEKLY	2,032.15	2,133.69	2,240.31	2,352.46	2,470.15	2,593.85
HOURLY	25.4019	26.6712	28.0038	29.4058	30.8769	32.4231

Specialty - 5%	220.15	231.15	242.70	254.85	267.60	281.00
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104

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	56,544.00	59,376.00	62,340.00	65,460.00	68,736.00	72,168.00
MONTHLY	4,712.00	4,948.00	5,195.00	5,455.00	5,728.00	6,014.00
BI-WEEKLY	2,174.77	2,283.69	2,397.69	2,517.69	2,643.69	2,775.69
HOURLY	27.1846	28.5462	29.9712	31.4712	33.0462	34.6962
Lgy Bonus 20	117.80	123.70	129.88	136.38	143.20	150.35
Lgy Bonus 25	235.60	247.40	259.75	272.75	286.40	300.70
Lgy Bonus 30	353.40	371.10	389.63	409.13	429.60	451.05

105

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	57,960.00	60,864.00	63,912.00	67,104.00	70,464.00	73,992.00
MONTHLY	4,830.00	5,072.00	5,326.00	5,592.00	5,872.00	6,166.00
BI-WEEKLY	2,229.23	2,340.92	2,458.15	2,580.92	2,710.15	2,845.85
HOURLY	27.8654	29.2615	30.7269	32.2615	33.8769	35.5731
Lgy Bonus 20	120.75	126.80	133.15	139.80	146.80	154.15
Lgy Bonus 25	241.50	253.60	266.30	279.60	293.60	308.30
Lgy Bonus 30	362.25	380.40	399.45	419.40	440.40	462.45

106

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	59,412.00	62,388.00	65,508.00	68,784.00	72,228.00	75,840.00
MONTHLY	4,951.00	5,199.00	5,459.00	5,732.00	6,019.00	6,320.00
BI-WEEKLY	2,285.08	2,399.54	2,519.54	2,645.54	2,778.00	2,916.92
HOURLY	28.5635	29.9942	31.4942	33.0692	34.7250	36.4615
Lgy Bonus 20	123.78	129.98	136.48	143.30	150.48	158.00
Lgy Bonus 25	247.55	259.95	272.95	286.60	300.95	316.00
Lgy Bonus 30	371.33	389.93	409.43	429.90	451.43	474.00

107

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	60,900.00	63,948.00	67,140.00	70,500.00	74,028.00	77,724.00
MONTHLY	5,075.00	5,329.00	5,595.00	5,875.00	6,169.00	6,477.00
BI-WEEKLY	2,342.31	2,459.54	2,582.31	2,711.54	2,847.23	2,989.38
HOURLY	29.2788	30.7442	32.2788	33.8942	35.5904	37.3673
Lgy Bonus 20	126.88	133.23	139.88	146.88	154.23	161.93
Lgy Bonus 25	253.75	266.45	279.75	293.75	308.45	323.85
Lgy Bonus 30	380.63	399.68	419.63	440.63	462.68	485.78

108 Economic Development Analyst

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	62,424.00	65,544.00	68,820.00	72,264.00	75,876.00	79,668.00
MONTHLY	5,202.00	5,462.00	5,735.00	6,022.00	6,323.00	6,639.00
BI-WEEKLY	2,400.92	2,520.92	2,646.92	2,779.38	2,918.31	3,064.15
HOURLY	30.0115	31.5115	33.0865	34.7423	36.4788	38.3019
Lgy Bonus 20	130.05	136.55	143.38	150.55	158.08	165.98
Lgy Bonus 25	260.10	273.10	286.75	301.10	316.15	331.95
Lgy Bonus 30	390.15	409.65	430.13	451.65	474.23	497.93

109

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	63,984.00	67,188.00	70,548.00	74,076.00	77,784.00	81,672.00
MONTHLY	5,332.00	5,599.00	5,879.00	6,173.00	6,482.00	6,806.00
BI-WEEKLY	2,460.92	2,584.15	2,713.38	2,849.08	2,991.69	3,141.23
HOURLY	30.7615	32.3019	33.9173	35.6135	37.3962	39.2654
Lgy Bonus 20	133.30	139.98	146.98	154.33	162.05	170.15
Lgy Bonus 25	266.60	279.95	293.95	308.65	324.10	340.30
Lgy Bonus 30	399.90	419.93	440.93	462.98	486.15	510.45

110

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	65,580.00	68,856.00	72,300.00	75,912.00	79,704.00	83,688.00
MONTHLY	5,465.00	5,738.00	6,025.00	6,326.00	6,642.00	6,974.00
BI-WEEKLY	2,522.31	2,648.31	2,780.77	2,919.69	3,065.54	3,218.77
HOURLY	31.5288	33.1038	34.7596	36.4962	38.3192	40.2346
Lgy Bonus 20	136.63	143.45	150.63	158.15	166.05	174.35
Lgy Bonus 25	273.25	286.90	301.25	316.30	332.10	348.70
Lgy Bonus 30	409.88	430.35	451.88	474.45	498.15	523.05

111

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	67,224.00	70,584.00	74,112.00	77,820.00	81,708.00	85,788.00
MONTHLY	5,602.00	5,882.00	6,176.00	6,485.00	6,809.00	7,149.00
BI-WEEKLY	2,585.54	2,714.77	2,850.46	2,993.08	3,142.62	3,299.54
HOURLY	32.3192	33.9346	35.6308	37.4135	39.2827	41.2442
Lgy Bonus 20	140.05	147.05	154.40	162.13	170.23	178.73
Lgy Bonus 25	280.10	294.10	308.80	324.25	340.45	357.45
Lgy Bonus 30	420.15	441.15	463.20	486.38	510.68	536.18

112

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	68,904.00	72,348.00	75,960.00	79,764.00	83,748.00	87,936.00
MONTHLY	5,742.00	6,029.00	6,330.00	6,647.00	6,979.00	7,328.00
BI-WEEKLY	2,650.15	2,782.62	2,921.54	3,067.85	3,221.08	3,382.15
HOURLY	33.1269	34.7827	36.5192	38.3481	40.2635	42.2769
Lgy Bonus 20	143.55	150.73	158.25	166.18	174.48	183.20
Lgy Bonus 25	287.10	301.45	316.50	332.35	348.95	366.40
Lgy Bonus 30	430.65	452.18	474.75	498.53	523.43	549.60

113

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	70,632.00	74,160.00	77,868.00	81,756.00	85,848.00	90,144.00
MONTHLY	5,886.00	6,180.00	6,489.00	6,813.00	7,154.00	7,512.00
BI-WEEKLY	2,716.62	2,852.31	2,994.92	3,144.46	3,301.85	3,467.08
HOURLY	33.9577	35.6538	37.4365	39.3058	41.2731	43.3385
Lgy Bonus 20	147.15	154.50	162.23	170.33	178.85	187.80
Lgy Bonus 25	294.30	309.00	324.45	340.65	357.70	375.60
Lgy Bonus 30	441.45	463.50	486.68	510.98	536.55	563.40

114

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	72,396.00	76,020.00	79,824.00	83,820.00	88,008.00	92,412.00
MONTHLY	6,033.00	6,335.00	6,652.00	6,985.00	7,334.00	7,701.00
BI-WEEKLY	2,784.46	2,923.85	3,070.15	3,223.85	3,384.92	3,554.31
HOURLY	34.8058	36.5481	38.3769	40.2981	42.3115	44.4288
Lgy Bonus 20	150.83	158.38	166.30	174.63	183.35	192.53
Lgy Bonus 25	301.65	316.75	332.60	349.25	366.70	385.05
Lgy Bonus 30	452.48	475.13	498.90	523.88	550.05	577.58

115 Deputy City Clerk/Records Management Officer**115 Deputy City Treasurer****115 Human Resources Analyst**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	74,208.00	77,916.00	81,816.00	85,908.00	90,204.00	94,716.00
MONTHLY	6,184.00	6,493.00	6,818.00	7,159.00	7,517.00	7,893.00
BI-WEEKLY	2,854.15	2,996.77	3,146.77	3,304.15	3,469.38	3,642.92
HOURLY	35.6769	37.4596	39.3346	41.3019	43.3673	45.5365
Lgy Bonus 20	154.60	162.33	170.45	178.98	187.93	197.33
Lgy Bonus 25	309.20	324.65	340.90	357.95	375.85	394.65
Lgy Bonus 30	463.80	486.98	511.35	536.93	563.78	591.98

116

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	76,068.00	79,872.00	83,868.00	88,056.00	92,460.00	97,080.00
MONTHLY	6,339.00	6,656.00	6,989.00	7,338.00	7,705.00	8,090.00
BI-WEEKLY	2,925.69	3,072.00	3,225.69	3,386.77	3,556.15	3,733.85
HOURLY	36.5712	38.4000	40.3212	42.3346	44.4519	46.6731
Lgy Bonus 20	158.48	166.40	174.73	183.45	192.63	202.25
Lgy Bonus 25	316.95	332.80	349.45	366.90	385.25	404.50
Lgy Bonus 30	475.43	499.20	524.18	550.35	577.88	606.75

117 Transportation Operations Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	77,964.00	81,864.00	85,956.00	90,252.00	94,764.00	99,504.00
MONTHLY	6,497.00	6,822.00	7,163.00	7,521.00	7,897.00	8,292.00
BI-WEEKLY	2,998.62	3,148.62	3,306.00	3,471.23	3,644.77	3,827.08
HOURLY	37.4827	39.3577	41.3250	43.3904	45.5596	47.8385
Lgy Bonus 20	162.43	170.55	179.08	188.03	197.43	207.30
Lgy Bonus 25	324.85	341.10	358.15	376.05	394.85	414.60
Lgy Bonus 30	487.28	511.65	537.23	564.08	592.28	621.90

118 Administrative Management Analyst I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	79,908.00	83,904.00	88,104.00	92,508.00	97,128.00	101,988.00
MONTHLY	6,659.00	6,992.00	7,342.00	7,709.00	8,094.00	8,499.00
BI-WEEKLY	3,073.38	3,227.08	3,388.62	3,558.00	3,735.69	3,922.62
HOURLY	38.4173	40.3385	42.3577	44.4750	46.6962	49.0327
Lgy Bonus 20	166.48	174.80	183.55	192.73	202.35	212.48
Lgy Bonus 25	332.95	349.60	367.10	385.45	404.70	424.95
Lgy Bonus 30	499.43	524.40	550.65	578.18	607.05	637.43

119 Accountant/Cost Accountant
119 Facilities Maintenance Supervisor
119 Fleet Maintenance Supervisor
119 Recreation Services Manager

119 Transit Training and Safety Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	81,900.00	85,992.00	90,288.00	94,800.00	99,540.00	104,520.00
MONTHLY	6,825.00	7,166.00	7,524.00	7,900.00	8,295.00	8,710.00
BI-WEEKLY	3,150.00	3,307.38	3,472.62	3,646.15	3,828.46	4,020.00
HOURLY	39.3750	41.3423	43.4077	45.5769	47.8558	50.2500
Lgy Bonus 20	170.63	179.15	188.10	197.50	207.38	217.75
Lgy Bonus 25	341.25	358.30	376.20	395.00	414.75	435.50
Lgy Bonus 30	511.88	537.45	564.30	592.50	622.13	653.25

120 Administrative Management Analyst II**120 Executive Office Assistant**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	83,952.00	88,152.00	92,556.00	97,188.00	102,048.00	107,148.00
MONTHLY	6,996.00	7,346.00	7,713.00	8,099.00	8,504.00	8,929.00
BI-WEEKLY	3,228.92	3,390.46	3,559.85	3,738.00	3,924.92	4,121.08
HOURLY	40.3615	42.3808	44.4981	46.7250	49.0615	51.5135
Lgy Bonus 20	174.90	183.65	192.83	202.48	212.60	223.23
Lgy Bonus 25	349.80	367.30	385.65	404.95	425.20	446.45
Lgy Bonus 30	524.70	550.95	578.48	607.43	637.80	669.68

121

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	86,052.00	90,360.00	94,884.00	99,624.00	104,604.00	109,836.00
MONTHLY	7,171.00	7,530.00	7,907.00	8,302.00	8,717.00	9,153.00
BI-WEEKLY	3,309.69	3,475.38	3,649.38	3,831.69	4,023.23	4,224.46
HOURLY	41.3712	43.4423	45.6173	47.8962	50.2904	52.8058
Lgy Bonus 20	179.28	188.25	197.68	207.55	217.93	228.83
Lgy Bonus 25	358.55	376.50	395.35	415.10	435.85	457.65
Lgy Bonus 30	537.83	564.75	593.03	622.65	653.78	686.48

122 Senior Human Resources Analyst**122 Senior Planner**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	88,200.00	92,616.00	97,248.00	102,108.00	107,208.00	112,572.00
MONTHLY	7,350.00	7,718.00	8,104.00	8,509.00	8,934.00	9,381.00
BI-WEEKLY	3,392.31	3,562.15	3,740.31	3,927.23	4,123.38	4,329.69
HOURLY	42.4038	44.5269	46.7538	49.0904	51.5423	54.1212
Lgy Bonus 20	183.75	192.95	202.60	212.73	223.35	234.53
Lgy Bonus 25	367.50	385.90	405.20	425.45	446.70	469.05
Lgy Bonus 30	551.25	578.85	607.80	638.18	670.05	703.58

123

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	90,408.00	94,932.00	99,684.00	104,664.00	109,896.00	115,392.00
MONTHLY	7,534.00	7,911.00	8,307.00	8,722.00	9,158.00	9,616.00
BI-WEEKLY	3,477.23	3,651.23	3,834.00	4,025.54	4,226.77	4,438.15
HOURLY	43.4654	45.6404	47.9250	50.3192	52.8346	55.4769
Lgy Bonus 20	188.35	197.78	207.68	218.05	228.95	240.40
Lgy Bonus 25	376.70	395.55	415.35	436.10	457.90	480.80
Lgy Bonus 30	565.05	593.33	623.03	654.15	686.85	721.20

124 Senior Administrative Analyst

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	92,664.00	97,296.00	102,156.00	107,268.00	112,632.00	118,260.00
MONTHLY	7,722.00	8,108.00	8,513.00	8,939.00	9,386.00	9,855.00
BI-WEEKLY	3,564.00	3,742.15	3,929.08	4,125.69	4,332.00	4,548.46
HOURLY	44.5500	46.7769	49.1135	51.5712	54.1500	56.8558
Lgy Bonus 20	193.05	202.70	212.83	223.48	234.65	246.38
Lgy Bonus 25	386.10	405.40	425.65	446.95	469.30	492.75
Lgy Bonus 30	579.15	608.10	638.48	670.43	703.95	739.13

125 Civil Engineer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	94,980.00	99,732.00	104,724.00	109,956.00	115,452.00	121,224.00
MONTHLY	7,915.00	8,311.00	8,727.00	9,163.00	9,621.00	10,102.00
BI-WEEKLY	3,653.08	3,835.85	4,027.85	4,229.08	4,440.46	4,662.46
HOURLY	45.6635	47.9481	50.3481	52.8635	55.5058	58.2808
Lgy Bonus 20	197.88	207.78	218.18	229.08	240.53	252.55
Lgy Bonus 25	395.75	415.55	436.35	458.15	481.05	505.10
Lgy Bonus 30	593.63	623.33	654.53	687.23	721.58	757.65

126 Administrative Services Manager
126 Community Development Manager
126 Economic Development Manager
126 Family Child Care Manager
126 Recreation & Human Services Superintendent
126 Transportation Administrative Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	97,356.00	102,228.00	107,340.00	112,704.00	118,344.00	124,260.00
MONTHLY	8,113.00	8,519.00	8,945.00	9,392.00	9,862.00	10,355.00
BI-WEEKLY	3,744.46	3,931.85	4,128.46	4,334.77	4,551.69	4,779.23
HOURLY	46.8058	49.1481	51.6058	54.1846	56.8962	59.7404
Lgy Bonus 20	202.83	212.98	223.63	234.80	246.55	258.88
Lgy Bonus 25	405.65	425.95	447.25	469.60	493.10	517.75
Lgy Bonus 30	608.48	638.93	670.88	704.40	739.65	776.63

127

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	99,792.00	104,784.00	110,028.00	115,524.00	121,296.00	127,356.00
MONTHLY	8,316.00	8,732.00	9,169.00	9,627.00	10,108.00	10,613.00
BI-WEEKLY	3,838.15	4,030.15	4,231.85	4,443.23	4,665.23	4,898.31
HOURLY	47.9769	50.3769	52.8981	55.5404	58.3154	61.2288
Lgy Bonus 20	207.90	218.30	229.23	240.68	252.70	265.33
Lgy Bonus 25	415.80	436.60	458.45	481.35	505.40	530.65
Lgy Bonus 30	623.70	654.90	687.68	722.03	758.10	795.98

128 Equipment Maintenance Superintendent
128 Finance and Administrative Services Manager
128 Financial Services Manager
128 Transit Maintenance Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	102,288.00	107,400.00	112,776.00	118,416.00	124,332.00	130,548.00
MONTHLY	8,524.00	8,950.00	9,398.00	9,868.00	10,361.00	10,879.00
BI-WEEKLY	3,934.15	4,130.77	4,337.54	4,554.46	4,782.00	5,021.08
HOURLY	49.1769	51.6346	54.2192	56.9308	59.7750	62.7635
Lgy Bonus 20	213.10	223.75	234.95	246.70	259.03	271.98
Lgy Bonus 25	426.20	447.50	469.90	493.40	518.05	543.95
Lgy Bonus 30	639.30	671.25	704.85	740.10	777.08	815.93

129

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	104,844.00	110,088.00	115,596.00	121,380.00	127,452.00	133,824.00
MONTHLY	8,737.00	9,174.00	9,633.00	10,115.00	10,621.00	11,152.00
BI-WEEKLY	4,032.46	4,234.15	4,446.00	4,668.46	4,902.00	5,147.08
HOURLY	50.4058	52.9269	55.5750	58.3558	61.2750	64.3385
Lgy Bonus 20	218.43	229.35	240.83	252.88	265.53	278.80
Lgy Bonus 25	436.85	458.70	481.65	505.75	531.05	557.60
Lgy Bonus 30	655.28	688.05	722.48	758.63	796.58	836.40

**130 Accounting/Finance Manager
130 Information Technology Manager
130 Park Maintenance Superintendent
130 Recreation Program Administrator
130 Street Maintenance Superintendent**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	107,460.00	112,836.00	118,476.00	124,404.00	130,620.00	137,148.00
MONTHLY	8,955.00	9,403.00	9,873.00	10,367.00	10,885.00	11,429.00
BI-WEEKLY	4,133.08	4,339.85	4,556.77	4,784.77	5,023.85	5,274.92
HOURLY	51.6635	54.2481	56.9596	59.8096	62.7981	65.9365
Lgy Bonus 20	223.88	235.08	246.83	259.18	272.13	285.73
Lgy Bonus 25	447.75	470.15	493.65	518.35	544.25	571.45
Lgy Bonus 30	671.63	705.23	740.48	777.53	816.38	857.18

**131 Plan Check Engineer
131 Transit Operations Manager**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	110,148.00	115,656.00	121,440.00	127,512.00	133,884.00	140,580.00
MONTHLY	9,179.00	9,638.00	10,120.00	10,626.00	11,157.00	11,715.00
BI-WEEKLY	4,236.46	4,448.31	4,670.77	4,904.31	5,149.38	5,406.92
HOURLY	52.9558	55.6038	58.3846	61.3038	64.3673	67.5865
Lgy Bonus 20	229.48	240.95	253.00	265.65	278.93	292.88
Lgy Bonus 25	458.95	481.90	506.00	531.30	557.85	585.75
Lgy Bonus 30	688.43	722.85	759.00	796.95	836.78	878.63

132 FCC Therapist/Trainer II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	112,896.00	118,536.00	124,464.00	130,692.00	137,232.00	144,096.00
MONTHLY	9,408.00	9,878.00	10,372.00	10,891.00	11,436.00	12,008.00
BI-WEEKLY	4,342.15	4,559.08	4,787.08	5,026.62	5,278.15	5,542.15
HOURLY	54.2769	56.9885	59.8385	62.8327	65.9769	69.2769
Lgy Bonus 20	235.20	246.95	259.30	272.28	285.90	300.20
Lgy Bonus 25	470.40	493.90	518.60	544.55	571.80	600.40
Lgy Bonus 30	705.60	740.85	777.90	816.83	857.70	900.60

133 Human Resources Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	115,716.00	121,500.00	127,572.00	133,956.00	140,652.00	147,684.00
MONTHLY	9,643.00	10,125.00	10,631.00	11,163.00	11,721.00	12,307.00
BI-WEEKLY	4,450.62	4,673.08	4,906.62	5,152.15	5,409.69	5,680.15
HOURLY	55.6327	58.4135	61.3327	64.4019	67.6212	71.0019
Lgy Bonus 20	241.08	253.13	265.78	279.08	293.03	307.68
Lgy Bonus 25	482.15	506.25	531.55	558.15	586.05	615.35
Lgy Bonus 30	723.23	759.38	797.33	837.23	879.08	923.03

**134 Assistant to the City Manager
134 Transit Administrative Officer
134 Transit Operations Officer**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	118,608.00	124,536.00	130,764.00	137,304.00	144,168.00	151,380.00
MONTHLY	9,884.00	10,378.00	10,897.00	11,442.00	12,014.00	12,615.00
BI-WEEKLY	4,561.85	4,789.85	5,029.38	5,280.92	5,544.92	5,822.31
HOURLY	57.0231	59.8731	62.8673	66.0115	69.3115	72.7788
Lgy Bonus 20	247.10	259.45	272.43	286.05	300.35	315.38
Lgy Bonus 25	494.20	518.90	544.85	572.10	600.70	630.75
Lgy Bonus 30	741.30	778.35	817.28	858.15	901.05	946.13

135

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	121,572.00	127,656.00	134,040.00	140,748.00	147,780.00	155,172.00
MONTHLY	10,131.00	10,638.00	11,170.00	11,729.00	12,315.00	12,931.00
BI-WEEKLY	4,675.85	4,909.85	5,155.38	5,413.38	5,683.85	5,968.15
HOURLY	58.4481	61.3731	64.4423	67.6673	71.0481	74.6019
Lgy Bonus 20	253.28	265.95	279.25	293.23	307.88	323.28
Lgy Bonus 25	506.55	531.90	558.50	586.45	615.75	646.55
Lgy Bonus 30	759.83	797.85	837.75	879.68	923.63	969.83

136

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	124,608.00	130,836.00	137,376.00	144,240.00	151,452.00	159,024.00
MONTHLY	10,384.00	10,903.00	11,448.00	12,020.00	12,621.00	13,252.00
BI-WEEKLY	4,792.62	5,032.15	5,283.69	5,547.69	5,825.08	6,116.31
HOURLY	59.9077	62.9019	66.0462	69.3462	72.8135	76.4538
Lgy Bonus 20	259.60	272.58	286.20	300.50	315.53	331.30
Lgy Bonus 25	519.20	545.15	572.40	601.00	631.05	662.60
Lgy Bonus 30	778.80	817.73	858.60	901.50	946.58	993.90

137

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	127,728.00	134,112.00	140,820.00	147,864.00	155,256.00	163,020.00
MONTHLY	10,644.00	11,176.00	11,735.00	12,322.00	12,938.00	13,585.00
BI-WEEKLY	4,912.62	5,158.15	5,416.15	5,687.08	5,971.38	6,270.00
HOURLY	61.4077	64.4769	67.7019	71.0885	74.6423	78.3750
Lgy Bonus 20	266.10	279.40	293.38	308.05	323.45	339.63
Lgy Bonus 25	532.20	558.80	586.75	616.10	646.90	679.25
Lgy Bonus 30	798.30	838.20	880.13	924.15	970.35	1018.88

**138 Principal Civil Engineer
138 Chief Fiscal Officer**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	130,920.00	137,472.00	144,348.00	151,560.00	159,144.00	167,100.00
MONTHLY	10,910.00	11,456.00	12,029.00	12,630.00	13,262.00	13,925.00
BI-WEEKLY	5,035.38	5,287.38	5,551.85	5,829.23	6,120.92	6,426.92
HOURLY	62.9423	66.0923	69.3981	72.8654	76.5115	80.3365
Lgy Bonus 20	272.75	286.40	300.73	315.75	331.55	348.13
Lgy Bonus 25	545.50	572.80	601.45	631.50	663.10	696.25
Lgy Bonus 30	818.25	859.20	902.18	947.25	994.65	1044.38

139

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	134,196.00	140,904.00	147,948.00	155,340.00	163,104.00	171,264.00
MONTHLY	11,183.00	11,742.00	12,329.00	12,945.00	13,592.00	14,272.00
BI-WEEKLY	5,161.38	5,419.38	5,690.31	5,974.62	6,273.23	6,587.08
HOURLY	64.5173	67.7423	71.1288	74.6827	78.4154	82.3385
Lgy Bonus 20	279.58	293.55	308.23	323.63	339.80	356.80
Lgy Bonus 25	559.15	587.10	616.45	647.25	679.60	713.60
Lgy Bonus 30	838.73	880.65	924.68	970.88	1019.40	1070.40

140

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	137,556.00	144,432.00	151,656.00	159,240.00	167,208.00	175,572.00
MONTHLY	11,463.00	12,036.00	12,638.00	13,270.00	13,934.00	14,631.00
BI-WEEKLY	5,290.62	5,555.08	5,832.92	6,124.62	6,431.08	6,752.77
HOURLY	66.1327	69.4385	72.9115	76.5577	80.3885	84.4096
Lgy Bonus 20	286.58	300.90	315.95	331.75	348.35	365.78
Lgy Bonus 25	573.15	601.80	631.90	663.50	696.70	731.55
Lgy Bonus 30	859.73	902.70	947.85	995.25	1045.05	1097.33

141

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	141,000.00	148,056.00	155,460.00	163,236.00	171,396.00	179,964.00
MONTHLY	11,750.00	12,338.00	12,955.00	13,603.00	14,283.00	14,997.00
BI-WEEKLY	5,423.08	5,694.46	5,979.23	6,278.31	6,592.15	6,921.69
HOURLY	67.7885	71.1808	74.7404	78.4788	82.4019	86.5212
Lgy Bonus 20	293.75	308.45	323.88	340.08	357.08	374.93
Lgy Bonus 25	587.50	616.90	647.75	680.15	714.15	749.85
Lgy Bonus 30	881.25	925.35	971.63	1020.23	1071.23	1124.78

142

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	144,528.00	151,752.00	159,336.00	167,304.00	175,668.00	184,452.00
MONTHLY	12,044.00	12,646.00	13,278.00	13,942.00	14,639.00	15,371.00
BI-WEEKLY	5,558.77	5,836.62	6,128.31	6,434.77	6,756.46	7,094.31
HOURLY	69.4846	72.9577	76.6038	80.4346	84.4558	88.6788
Lgy Bonus 20	301.10	316.15	331.95	348.55	365.98	384.28
Lgy Bonus 25	602.20	632.30	663.90	697.10	731.95	768.55
Lgy Bonus 30	903.30	948.45	995.85	1045.65	1097.93	1152.83

143

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	148,140.00	155,544.00	163,320.00	171,492.00	180,072.00	189,072.00
MONTHLY	12,345.00	12,962.00	13,610.00	14,291.00	15,006.00	15,756.00
BI-WEEKLY	5,697.69	5,982.46	6,281.54	6,595.85	6,925.85	7,272.00
HOURLY	71.2212	74.7808	78.5192	82.4481	86.5731	90.9000

Lgy Bonus 20	308.63	324.05	340.25	357.28	375.15	393.90
Lgy Bonus 25	617.25	648.10	680.50	714.55	750.30	787.80
Lgy Bonus 30	925.88	972.15	1020.75	1071.83	1125.45	1181.70

144

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	151,848.00	159,444.00	167,412.00	175,788.00	184,572.00	193,800.00
MONTHLY	12,654.00	13,287.00	13,951.00	14,649.00	15,381.00	16,150.00
BI-WEEKLY	5,840.31	6,132.46	6,438.92	6,761.08	7,098.92	7,453.85
HOURLY	73.0038	76.6558	80.4865	84.5135	88.7365	93.1731

Lgy Bonus 20	316.35	332.18	348.78	366.23	384.53	403.75
Lgy Bonus 25	632.70	664.35	697.55	732.45	769.05	807.50
Lgy Bonus 30	949.05	996.53	1046.33	1098.68	1153.58	1211.25

145

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	155,640.00	163,428.00	171,600.00	180,180.00	189,192.00	198,648.00
MONTHLY	12,970.00	13,619.00	14,300.00	15,015.00	15,766.00	16,554.00
BI-WEEKLY	5,986.15	6,285.69	6,600.00	6,930.00	7,276.62	7,640.31
HOURLY	74.8269	78.5712	82.5000	86.6250	90.9577	95.5038

Lgy Bonus 20	324.25	340.48	357.50	375.38	394.15	413.85
Lgy Bonus 25	648.50	680.95	715.00	750.75	788.30	827.70
Lgy Bonus 30	972.75	1021.43	1072.50	1126.13	1182.45	1241.55

146

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	159,528.00	167,508.00	175,884.00	184,680.00	193,920.00	203,616.00
MONTHLY	13,294.00	13,959.00	14,657.00	15,390.00	16,160.00	16,968.00
BI-WEEKLY	6,135.69	6,442.62	6,764.77	7,103.08	7,458.46	7,831.38
HOURLY	76.6962	80.5327	84.5596	88.7885	93.2308	97.8923

Lgy Bonus 20	332.35	348.98	366.43	384.75	404.00	424.20
Lgy Bonus 25	664.70	697.95	732.85	769.50	808.00	848.40
Lgy Bonus 30	997.05	1046.93	1099.28	1154.25	1212.00	1272.60

147

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	163,512.00	171,684.00	180,264.00	189,276.00	198,744.00	208,680.00
MONTHLY	13,626.00	14,307.00	15,022.00	15,773.00	16,562.00	17,390.00
BI-WEEKLY	6,288.92	6,603.23	6,933.23	7,279.85	7,644.00	8,026.15
HOURLY	78.6115	82.5404	86.6654	90.9981	95.5500	100.3269

Lgy Bonus 20	340.65	357.68	375.55	394.33	414.05	434.75
Lgy Bonus 25	681.30	715.35	751.10	788.65	828.10	869.50
Lgy Bonus 30	1021.95	1073.03	1126.65	1182.98	1242.15	1304.25

148

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	167,604.00	175,980.00	184,776.00	194,016.00	203,712.00	213,900.00
MONTHLY	13,967.00	14,665.00	15,398.00	16,168.00	16,976.00	17,825.00
BI-WEEKLY	6,446.31	6,768.46	7,106.77	7,462.15	7,835.08	8,226.92
HOURLY	80.5788	84.6058	88.8346	93.2769	97.9385	102.8365

Lgy Bonus 20	349.18	366.63	384.95	404.20	424.40	445.63
Lgy Bonus 25	698.35	733.25	769.90	808.40	848.80	891.25
Lgy Bonus 30	1047.53	1099.88	1154.85	1212.60	1273.20	1336.88

149

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	171,792.00	180,384.00	189,408.00	198,876.00	208,824.00	219,264.00
MONTHLY	14,316.00	15,032.00	15,784.00	16,573.00	17,402.00	18,272.00
BI-WEEKLY	6,607.38	6,937.85	7,284.92	7,649.08	8,031.69	8,433.23
HOURLY	82.5923	86.7231	91.0615	95.6135	100.3962	105.4154

Lgy Bonus 20	357.90	375.80	394.60	414.33	435.05	456.80
Lgy Bonus 25	715.80	751.60	789.20	828.65	870.10	913.60
Lgy Bonus 30	1073.70	1127.40	1183.80	1242.98	1305.15	1370.40

150 Joint Powers Authority Accountant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	156,000.00					
MONTHLY	13,000.00					
BI-WEEKLY	6,000.00					
HOURLY	75.0000					

200 Police Trainee						
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	74,556.00	-	-	-	-	-
MONTHLY	6,213.00	-	-	-	-	-
BI-WEEKLY	2,867.54	-	-	-	-	-
HOURLY	35.8442	-	-	-	-	-
201 Police Officer						
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	87,708.00	92,088.00	96,696.00	101,532.00	106,608.00	111,936.00
MONTHLY	7,309.00	7,674.00	8,058.00	8,461.00	8,884.00	9,328.00
BI-WEEKLY	3,373.38	3,541.85	3,719.08	3,905.08	4,100.31	4,305.23
HOURLY	42.1673	44.2731	46.4885	48.8135	51.2538	53.8154
EDUCATIONAL INCENTIVE BONUS						
AA	1,052.37	1,052.37	1,052.37	1,052.37	1,052.37	1,052.37
BA	1,568.37	1,568.37	1,568.37	1,568.37	1,568.37	1,568.37
SPECIALIST	619.00	619.00	619.00	619.00	619.00	619.00
Lgy Bonus 7	365.00	365.00	365.00	365.00	365.00	365.00
Lgy Bonus 12	520.00	520.00	520.00	520.00	520.00	520.00
Lgy Bonus 20	885.45	903.70	922.90	943.05	964.20	986.40
Lgy Bonus 26	1,250.90	1,287.40	1,325.80	1,366.10	1,408.40	1,452.80
203 Police Sergeant						
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	112,092.00	117,696.00	123,576.00	129,756.00	136,248.00	143,064.00
MONTHLY	9,341.00	9,808.00	10,298.00	10,813.00	11,354.00	11,922.00
BI-WEEKLY	4,311.23	4,526.77	4,752.92	4,990.62	5,240.31	5,502.46
HOURLY	53.8904	56.5846	59.4115	62.3827	65.5038	68.7808
EDUCATIONAL INCENTIVE BONUS						
AA	1,344.04	1,344.04	1,344.04	1,344.04	1,344.04	1,344.04
BA	1,962.04	1,962.04	1,962.04	1,962.04	1,962.04	1,962.04
SPECIAL DUTY PAY	420.00	420.00	420.00	420.00	420.00	420.00
Lgy Bonus 7	326.00	326.00	326.00	326.00	326.00	326.00
Lgy Bonus 12	520.00	520.00	520.00	520.00	520.00	520.00
Lgy Bonus 20	987.05	1,010.40	1,034.90	1,060.65	1,087.70	1,116.10
Lgy Bonus 26	1,454.10	1,500.80	1,549.80	1,601.30	1,655.40	1,712.20

227 Police Lieutenant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	150,204.00	157,716.00	165,600.00	173,880.00	182,580.00	191,712.00
MONTHLY	12,517.00	13,143.00	13,800.00	14,490.00	15,215.00	15,976.00
BI-WEEKLY	5,777.08	6,066.00	6,369.23	6,687.69	7,022.31	7,373.54
HOURLY	72.2135	75.8250	79.6154	83.5962	87.7788	92.1692

EDUCATIONAL INCENTIVE BONUS

BA	1,766.44	1,837.84	1,912.84	1,991.56	2,074.24	2,161.00
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CA POST Mgmt. Cert.	625.85	657.15	690.00	724.50	760.75	798.80
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Lgy Bonus 20	625.85	657.15	690.00	724.50	760.75	798.80
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Lgy Bonus 26	1,251.70	1,314.30	1,380.00	1,449.00	1,521.50	1,597.60
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231 Police Captain

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	178,584.00	187,512.00	196,884.00	206,724.00	217,056.00	227,904.00
MONTHLY	14,882.00	15,626.00	16,407.00	17,227.00	18,088.00	18,992.00
BI-WEEKLY	6,868.62	7,212.00	7,572.46	7,950.92	8,348.31	8,765.54
HOURLY	85.8577	90.1500	94.6558	99.3865	104.3538	109.5692

EDUCATIONAL INCENTIVE BONUS

BA	2,036.08	2,120.92	2,209.96	2,303.56	2,401.84	2,505.04
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CA POST Mgmt. Cert.	744.10	781.30	820.35	861.35	904.40	949.60
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Lgy Bonus 20	744.10	781.30	820.35	861.35	904.40	949.60
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Lgy Bonus 26	1,488.20	1,562.60	1,640.70	1,722.70	1,808.80	1,899.20
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232 Deputy Police Chief

STEP	*1*
ANNUAL	227,436.00
MONTHLY	18,953.00
BI-WEEKLY	8,747.54
HOURLY	109.3442

EDUCATIONAL INCENTIVE BONUS

BA	2,474.36
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CA POST Mgmt. Cert.	947.65
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Lgy Bonus 20	947.65
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Lgy Bonus 26	1,895.30
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301 Mayor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	11,400.00					
MONTHLY	950.00					
BI-WEEKLY	438.46					
HOURLY	5.4808					

302 Councilmember

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	7,800.00					
MONTHLY	650.00					
BI-WEEKLY	300.00					
HOURLY	3.7500					

303 City Clerk

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	12,000.00					
MONTHLY	1,000.00					
BI-WEEKLY	461.54					
HOURLY	5.7692					

304 City Treasurer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	6,000.00					
MONTHLY	500.00					
BI-WEEKLY	230.77					
HOURLY	2.8846					

305 Youth Commissioner

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	300.00	-	-	-	-	-
MONTHLY	25.00	-	-	-	-	-
BI-WEEKLY	11.54	-	-	-	-	-
HOURLY	0.1442	-	-	-	-	-

306 Human Services Commissioner**306 Recreation Commissioner****306 Rent Mediation Board Member****306 Senior Citizens Commissioner**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	600.00	-	-	-	-	-
MONTHLY	50.00	-	-	-	-	-
BI-WEEKLY	23.08	-	-	-	-	-
HOURLY	0.2885	-	-	-	-	-

307

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	900.00	-	-	-	-	-
MONTHLY	75.00	-	-	-	-	-
BI-WEEKLY	34.62	-	-	-	-	-
HOURLY	0.4327	-	-	-	-	-

308 Planning Commissioner

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	1,200.00	-	-	-	-	-
MONTHLY	100.00	-	-	-	-	-
BI-WEEKLY	46.15	-	-	-	-	-
HOURLY	0.5769	-	-	-	-	-

330 Department Heads

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	162,756.00	170,892.00	179,436.00	188,412.00	197,832.00	207,720.00
MONTHLY	13,563.00	14,241.00	14,953.00	15,701.00	16,486.00	17,310.00
BI-WEEKLY	6,259.85	6,572.77	6,901.38	7,246.62	7,608.92	7,989.23
HOURLY	78.2481	82.1596	86.2673	90.5827	95.1115	99.8654

Lgy Bonus 20	339.08	356.03	373.83	392.53	412.15	432.75
Lgy Bonus 25	678.15	712.05	747.65	785.05	824.30	865.50
Lgy Bonus 30	1017.23	1068.08	1121.48	1177.58	1236.45	1298.25

339 Assistant City Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	178,661.70	187,596.00	196,980.00	206,832.00	217,176.00	228,036.00
MONTHLY	14,888.48	15,633.00	16,415.00	17,236.00	18,098.00	19,003.00
BI-WEEKLY	6,871.60	7,215.23	7,576.15	7,955.08	8,352.92	8,770.62
HOURLY	85.8950	90.1904	94.7019	99.4385	104.4115	109.6327

340 Police Chief

STEP	*1*
ANNUAL	253,356.00
MONTHLY	21,113.00
BI-WEEKLY	9,744.46
HOURLY	121.8058

Edu Incentive Pay	2,733.56
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CA POST Mgmt. Cert.	1,055.65
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Lgy Bonus 26	2,111.30
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350 City Manager

STEP	*1*
ANNUAL	285,300.00
MONTHLY	23,775.00
BI-WEEKLY	10,973.08
HOURLY	137.1635

Subject: Request for Proposal (RFP) Vermont Street Improvements Projects JN 959 Artesia Blvd to Gardena Blvd and JN 996 Rosecrans Ave to 135th Street. The design will only include the westerly (South Bound) portions of Vermont (to include access roadways within the center median) within the Gardena City Limits. The easterly (North Bound) portion of Vermont is within the City of Los Angeles City limits.

The scope of work for this project will include the following:

1. Project kickoff meeting and design progress meetings as necessary for design coordination.
2. Accumulation and review of existing plans and other available data. The City will provide the selected Consultant all available as-built plans.
3. Project survey. Survey sections not to exceed 50' shall include right-of-way, centerline, lot lines, curb and gutter, cross gutters, ADA ramps, surface features, appurtenances, sewer rim/inverts, storm drain rim/inverts, elevations, etc. Survey cost shall include location of street monuments pre-construction and reestablishment post-construction.
4. Street Reconstruction construction documents (evaluate pavement condition and reconstruct or grind and overlay as necessary).
5. Utility Coordination.
6. Removal and Replacement of Curb, Gutter, sidewalk and ADA accessibility ramps as necessary.
7. Drive Approach reconstruction as necessary.
8. Construction Support to include submittal review, RFI & RFC response and preparation of as-built plans after the completion of construction.
9. PS&E submittals at 60%, 90% and 100% competition.

The City of Gardena has programmed Improvements on Vermont Street utilizing STPL funding, Measure M local funds. The project incorporates two street segments consisting of improvements on Vermont Street from Artesia Blvd to approximately 350' north of Gardena Blvd and improvements on Vermont Street from Rosecrans Ave to 135th Street. Each segment is assigned a separate City of Gardena Job Number, JN 0959 and JN 0996 respectively.

It is the City's intention to select a single design firm to design complete PS&E packages for both projects. The selected consultant will be responsible for separating billing cost for each project. In addition, City Project JN0959 utilizes

STPL monies and requires adherence to Caltrans Local Procedures. The Consultant will be required to include all submittals to the District Local Assistance Engineer (DALE) for project programming and construction authorization (PES, E76 & Construction award package).

The City's objective is to provide a complete design package to address the following needed improvements

- A. Pavement restoration utilizing cold milling of existing pavement and a rubberized asphalt overlay. Prior to construction of the overlay the existing pavement will be repaired as required. The consultant will make such recommendations through field observations, review of existing pavement data and verification of pavement thickness.
- B. Replacement of all traffic loops within the paving limits to including those outside of the limit most likely to be damaged during the grinding and paving operations.
- C. Adjust all Manholes and utility covers to final pavement grade.
- D. Retrofit all none compliant ADA ramps within project limits.
- E. Remove and replace Curb, Gutter and Sidewalk that is lifted due to tree roots and where damage hardscape poses a tripping hazard for pedestrians.
- F. Remove parkway trees and /or prune tree roots where appropriate and replant removed trees with a size and species specified by the city. Plant new trees in existing tree wells where no tree exists or are dead and require removal.
- G. Analyze and evaluate Battery Backup System (BBS) for city-maintained traffic-controlled intersections and pedestrian crossing push buttons at six (6) project intersections. Make recommendations for upgrades within project limits. The pedestrian crossing push buttons will be ADA audible replacements.
- H. Restripe and replace all pavement markings within project limit including those adjacent to the project which may be damaged or are in poor condition. All stripping and signages will be evaluated the consultant and recommendations shall be reviewed and approval by the city staff.

City staff will work with the Consultant Engineer to identify items involving E, G and F above.

The consultant shall also perform any other work necessary to produce final set of construction plans to effect the above improvements.

Winning consultant shall also perform Construction Observation/Support during construction and may be called upon to clarify any work discovered as deficient during construction.

Sample drawing of city's CAD standards and the city's Technical Provision Boiler plates will be attached in a follow up email for review once a response has been received stating your firms interest in providing a proposal.

The project construction costs are estimated at approximately \$1M. The city intends to hire a contractor to construct per final approved PS&E as described here in. It is the city's intention to hire a separate consultant to perform Construction Management and Inspection services during the construction phase of the project.

Please feel free to call or email me for any inquiries regarding this project.



December 27, 2021

Frank Sanchez, PE
City of Gardena
Public Works Engineering
1717 West 162nd Street
Gardena, CA 90247-3778

**Project: PROPOSAL FOR DESIGN SERVICES OF VERMONT STREET IMPROVEMENTS
JN 959: ARTESIA BLVD TO GARDENA BLVD; JN 996: ROSECRANS AVE TO 135TH ST**

Dear Mr. Sanchez:

Cannon Corporation (Cannon) greatly appreciates the opportunity to present our proposal to provide professional engineering design services for the Vermont Street improvements project (Project), JN 959 is from Artesia Blvd to approximately 350' north of Gardena Blvd (length = 0.58± miles) and JN 996 is from Rosecrans Ave to 135th St (length = 0.50± miles) within the City of Gardena (City). This effort will require a specialized team with the knowledge, background and capabilities to complement the City's staff and resources to achieve success.

As Cannon's Principal in Charge, I will draw on my previous and ongoing project-related experience and relationships with City staff to once again deliver a successful project. I have delivered successful street improvement projects for municipalities throughout Southern California for 20 years. My proven record of success as Principal in Charge, Project Manager and Design Manager for street improvement projects is a testament to my specialized skills that will benefit the project.

I have assembled a talented team of professionals who have in-depth design experience in street improvements and extensive experience in delivering Federally funded projects. I have enlisted Mr. Marco Canta, PE to serve as Project Manager, and myself (Gary Solsona, PE) as QA/QC Manager. With over 20 years of applicable professional engineering experience in project management and design of street rehabilitation and ADA compliance projects, Mr. Canta will be a dedicated resource in successfully completing this project in a timely manner. Mr. Canta will be supported by Senior Project Engineer Mr. Anthony Severy, PE, and by subconsultant AKAL Consultants, led by Mr. Kanwal Singh, PE for the preparation of the Preliminary Environmental Study (PES) and E-76 Request for Authorization for Construction.

We acknowledge that the work will be completed under the terms and conditions of on-call agreement with the City. We are prepared to begin work as soon as we receive a Notice to Proceed from your office. The fees quoted in this proposal are valid for 60 days from this date and are based upon current California Prevailing Wages.

Sincerely,

A handwritten signature in blue ink, appearing to read "Gary Solsona", is written over a light blue circular stamp.

Gary Solsona, P.E.
Public Works Manager, Public Infrastructure Division
C 68420



PROJECT UNDERSTANDING AND APPROACH

This important project will continue the City's high priority to enhance the deteriorated AC pavement to improve drivability and aesthetics of the street along with pedestrian safety and ADA egress within the project limits along Vermont Street. The Cannon team's goal is to prepare a final construction package consisting of plans, specifications, and an engineer's estimate (PS&E) for the City to successfully bid the Vermont Street improvements for construction. The PS&E construction documents will include AC pavement rehabilitation with localized dig-outs, PCC repair of damaged curb and gutter, sidewalk, and upgrading non-ADA compliant curb ramps along the project limits of southbound Vermont Street (including the median drive access roads and parking lots). Improvements to northbound Vermont Street is excluded from this project since northbound is the City of Los Angeles right-of-way.

The Project includes Federal funding for construction through the Surface Transportation Program (STP-Local) for JN 959 and Measure M local funds for JN 996. This proposal's scope and fee covers both JN 959 and 996, with the understanding that the two JNs will be broken out into two separate construction document sets with separate billing for each.

JN 959: Vermont Street from Artesia Blvd to approximately 350' north of Gardena Blvd

Funding for this project is coming from STPL funds, which will require coordination with the District Local Assistance Engineer and adherence to the Caltrans Local Assistance Procedures Manual (LAPM). This project includes the southbound side of Vermont Street. The northern end of this project, near the intersection of Gardena Blvd, also will require coordination with Union Pacific Railroad (UPRR). No changes will be made to existing grades near and up to UPRR. Although the southern end of this project is at Artesia Blvd (which transitions to SR-91, east of Vermont Avenue), the proposed street rehabilitation improvements will not encroach into Caltrans right of way.

This portion of Vermont Street includes the following:

- Length = 3,080 feet (+/-)
- Curb Ramps = 16
- Drive Approaches = 22
- Signalized Intersections = 3 (at Vermont Ave, at 168th St and at Gardena Blvd)

JN 996: Vermont Street from Rosecrans Ave to 135th St

Funding for this project is coming from Measure M local funds. This project includes the southbound side of Vermont Street from Rosecrans Ave to 135th St and includes the turn lanes and parking areas within the median. At the southern end of the project, near the intersection of Rosecrans Ave, there's approximately 180 feet of existing concrete pavement surface, which will not require paving. Per discussions with the City, the limits of paving will be outside of the concrete pavement unless new loops are required as a result of damage.

This portion of Vermont Street includes the following:

- Length = 2,260 feet (+/-)
- Curb Ramps = 11
- Drive Approaches = 16
- Signalized Intersections = 3 (at Rosecrans, at Carnelian and at 135th St)



Based on our cursory review of the existing pavement conditions within these project limits, the pavement condition appears to vary from fair to good. Prior to the 60% submittal, we will meet with the City's Project Manager and/or Inspector to field walk the site. During the field walk, we will evaluate the pavement condition and reconstruct or grind and overlay as necessary, including AC pavement digouts, and remove and replace (R&R) limits of curb and gutter, sidewalk, driveways, curb ramps, cross gutters, etc. City field walk will be completed concurrently with Cannon site conditions review. Based on results of field walk with City staff, we will prepare the 60% "electronic redline" plans (PDF format) to verify the proposed improvements meet the City's expectations for digouts and other proposed improvements.

We will conduct a field investigation to identify and evaluate the existing curb ramps for compliance with current ADA standards. We will prepare field inventory sheets with photos for the ramps identified within the project limits.

Additional considerations for this project include:

- Stakeholder Coordination with UPRR and the District Local Assistance Engineer for STPL funds (JN 959 only)
- Replacement of all traffic loops likely to be damaged during construction
- Adjustment of all manholes and utility covers to final pavement grade
- Coordination with City staff to locate planting of new trees within existing tree wells where there is no tree, or tree is dead
- Analysis and evaluation of the Battery Backup System (BBS) for city-maintained traffic-controlled intersections and pedestrian crossing push buttons, (6) locations.
- Restriping and replacement of pavement markings within the project limits, including damaged or poor condition markings.



SCOPE OF WORK

Task 1. Project Management & Project Meetings

1.1 Project Management

This service includes organizing, coordinating, and controlling the quality of the necessary personnel and subconsultants. We will provide monitoring and reporting of the status of the budget, schedule, and action item progress for the task items; and creating and maintaining project file.

1.2 Project Meetings

The project will commence with a kick-off meeting with City staff. The project objectives will be discussed / confirmed. The project schedule will be reviewed, and lines of communication will be established. We will prepare and transmit the meeting agenda to City staff a minimum of 24 hours prior to the scheduled meeting date. Meeting minutes will be prepared and distributed to attendees within 1 week of each project progress meeting. This meeting will ensure that all parties understand all aspects of the project before any work begins.

In addition to the kick-off meeting, we will conduct progress meetings at 60% and 90% with City staff by teleconference to discuss and review project work status submittals, overall design progress and upcoming schedule milestones. We will prepare and transmit the meeting agenda to City staff a minimum of 24 hours prior to the scheduled meeting date. Meeting minutes will be prepared and distributed to attendees within 1 week of each project progress meeting.

Task 2. Stakeholder Coordination

2.1 Gardena Transit Coordination

Since there are several bus stops located within the project limits of Vermont Street, we will contact Gardena Transit (GTrans) to give an early notification of the project and obtain early feedback on the anticipated processes and procedures regarding bus stop locations.

2.2 UPRR Coordination (JN 959 Only)

Prior to completion of the Preliminary Design phase, the UPRR representative will need to be informed of the project. Early UPRR coordination is essential to avoid potential project schedule delays, therefore we will be in contact as early as possible. We will coordinate with the UPRR representative and issue the 90% and 100% PS&E documents, for review and approval in order to obtain a UPRR permit.

The proposed project does not change any UPRR-owned facility. Since the roadway alignment or width is not being altered, there is no consequential modification that is needed for the grade crossing. UPRR will determine whether a flag person would be required during the construction phase to avoid impacts to their operation. Coordination with the California Public Utilities Commission (CPUC) will not be required since there is not impact to the grade crossing.



Task 3. Preliminary Design

3.1 Records Research

Cannon will research and obtain available data (to facilitate the final engineering design), including utility company contact names from City's utility research, City & County record documents, and as-built record drawings. All data will be compiled, reviewed, and be made available to the project team throughout the design effort.

3.2 Topographic Survey

Research – Project Setup

Cannon will obtain copies of record data maps (i.e., tract maps, parcel maps and records of survey), corner records, centerline tie notes and benchmarks with Los Angeles County. Cannon will provide necessary project coordination, survey crew coordination and office support calculations to dispatch survey crews with all necessary support data.

Horizontal, Vertical, and Boundary Control

Cannon will establish project horizontal control based upon record information and Leica Real Time GPS Network obtained during the research process. A verification of existing site survey monuments will be made as a means of establishing the project limits relative to the street centerlines of record. The vertical control will be based upon Los Angeles County Benchmarks at or near the site.

Topographic Survey

a) Field Locations and Elevations

Cannon will obtain ground specific field locations and elevations within the defined mapping limits. These areas will include right-of-way, centerline, lot lies, curb and gutter, cross gutters, ADA ramps, Surface features and appurtenances.. We propose to exclude obtaining sewer rim/inverts, and storm drain rim/inverts since it's not relevant to the proposed street improvements. Elevation shots will be taken every 50-feet for top of curb, flow line, existing grade elevation of asphalt, edge of gutter, grade breaks as well as at the centerline.

b) Compile Topographic Survey Map

Cannon will prepare a detailed Topographic Survey Map based upon on the ground locations and elevations within the defined mapping limits for the project specified area. The mapping will include:

- 1) A scale of one inch = 20' or less.
- 2) One (1.0') foot contours.
- 3) Fifty feet (50') or less spot elevations.
- 4) Hardscape areas and sidewalk paths.
- 5) Identification of existing utilities, pull boxes, main lines, power poles, existing water lines, valves, underground utilities, landscape median, etc.



3.3 Monument Preservation

Cannon will map found centerline monumentation for creating corner records memorializing the position of said found monuments. No verification of what these monuments represent will be shown on said corner records. There are several intersections of note within the project limits. Cannons fee for these corner records will be based upon the number of corner records required after the project has been completed. Our proposed fee for pre and post construction is based on seven (7) total intersections.

3.4 Utility Coordination

Cannon will prepare initial preliminary utility notifications to utility companies (from a City-provided list) within the project limits, making the utility agencies aware of the upcoming project and construction activities. We will send out 2nd utility notices (with 90% plans) within 1 week after issuance of the 90% PS&E submittal to City staff, for verification of facilities. We will send out final utility notices along with approved plans, a tentative pre-construction meeting date and a tentative schedule date for construction. As with all of our design projects, we will maintain a utility log to track who and when notifications were sent to and document the responses to the notices.

3.5 Base Sheet Preparation & Field Review

Upon initiation of base map preparation, Cannon will perform a comprehensive field review within the project limits to note existing conditions that may affect the design, note access concerns / traffic control concerns, note potential utility issues and other construction challenges and collect a photo-document log of the project site. From the data collected during our field review, the project's existing CAD base mapping will be updated.

Utilizing field review and as-built information, Cannon will prepare the base maps (1"=40' scale) in AutoCAD, which will include dimensions, street names, north arrow, scale, match lines, street centerline, existing R/W, stationing, approximate location of surface topographic features from R/W to R/W, and approximate location of surface and underground utilities.

3.6 Conceptual Design (60% Plans and Engineer's Estimate)

We will develop 60% level design recommendations for the proposed street improvements, which will generally consist of pavement rehabilitation, repair to damaged sidewalk, curb, gutter, driveways, cross gutters, and curb ramp upgrades to ADA standards.

The improvement recommendations will be shown as "electronic redlines" (in PDF format) on the 60% level map and will be reviewed to determine a construction cost which will be summarized in the Engineer's Estimate.



Plans

Based on review of the project limits and scope of work, the following is the anticipated plan sheet count.

JN 959 – Artesia Blvd to Gardena Blvd:

- One (1) Title Sheet
 - One (1) Typical Sections and Detail Sheet
 - Two (2) Street Improvement Plan Sheets (at 1"=40' scale, plan view only)
 - Two (2) Signing and Striping Plan Sheets (at 1"=40' scale, plan view only)
- Total = (6) Sheets

JN 996 – Rosecrans Ave to 135th St:

- One (1) Title Sheet
 - One (1) Typical Sections and Detail Sheet
 - Two (2) Street Improvement Plan Sheets (at 1"=40' scale, plan view only)
 - Two (2) Signing and Striping Plan Sheets (at 1"=40' scale, plan view only)
- Total = (6) Sheets

Task 4. Final Design

4.1 Plans (90% and 100%)

We will focus on resolving and incorporating the City's design review comments resulting from the 60% submittal. All gaps in the design caused by changes or pending design and policy decisions will be specifically targeted for immediate resolution. Construction details for the project elements will be finalized as part of this phase of the design process.

The team understands there is a finite construction budget associated with the funding and will compare this budget to the Preliminary Opinion of Probable Construction Cost to confirm both are in alignment. If appropriate, the team will work with the City to identify possible bid alternates to give the City the flexibility to add or deduct scope.

4.2 Specifications (90% and 100%)

Prepare technical specifications based upon the boiler plate supplied by the City. Describe bid items required by the plans or otherwise needed to accomplish the project construction in the General Provisions and include them in the Contractor's bid list. Reference Special Provisions to the SSPWC Greenbook (2018 Edition), Caltrans or other appropriate specifications. A bid schedule will also be prepared which will be broken out into sufficiently detailed tasks to assist in evaluating the bids and preparing progress payments. City will furnish the front-end contract and insurance documents, to complete the specification package.

4.3 Engineer's Estimate (90% and 100%)

A detailed Engineer's Opinion of Probable Construction Costs will be developed in accordance with City's requirements for the 90% and 100% Final submittals to the City. The estimates will incorporate recent relevant bid prices, price quotes from



equipment vendors as necessary and will reflect the most recent trends in construction pricing.

Task 5. Construction Support

We will provide construction engineering support services as defined below.

- Attend pre-construction job walk at the project site (1 included)
- Review Contract Submittals (4 included)
- Respond to RFIs (1 included)
- Respond to Requests for Change (1 included)
- Construction Observation (2 Site Visits Included)

Task 6. As-built Plans

Contractor and City's construction representative redline drawings will be used for preparation of electronic as-built drawings. Cannon will draft revision clouds around all construction revisions, and will submit a bond copy, ACAD files and a PDF copy of the final As-builts for the City's records.

Task 7. Request for Authorization for Construction Phase (E-76) (JN 959 Only)

7.1 Preliminary Environmental Study (PES) Form

- Review available project file information and project scope.
- Perform visual field survey of the project site.
- Review databases in regulatory agencies websites for leaky underground storage tanks (LUST), historical properties/landmarks within and immediately adjacent to the project construction area.
- Prepare Preliminary Environmental Studies (PES) Form for NEPA documentation.
- Coordinate review and approval of PES form with Caltrans Local Assistance and Environmental Units as required.
- Provide draft correspondence letters for requesting information from resource agencies, if needed.
- Conduct field survey of the project site with Caltrans Environmental unit, if needed.
- Provide responses to review comments, if any, from Caltrans Local Assistance and Environmental units.

Based on the current scope of work for this rehabilitation project, no elaborate technical studies are anticipated for this project. However, Caltrans staff will make a final determination of the level of the environmental documentation and the need, if any, for any technical studies. Preparation of technical studies, if required, is not included in the current scope of work.



7.2 Establish Project Construction Contract DBE Goal

- Review applicable current applicable Caltrans DBE guidelines.
- Review Engineer's Estimate and construction work categories to determine work available for DBE contractors.
- Search Caltrans Unified Certification Program database for list of available licensed DBE contractors.
- Develop project specific DBE goal by utilizing AADPL procedures outlined in "Exhibit 9-D AADPL CALCULATIONS" of the Caltrans LAPM.
- Coordinate incorporation of established DBE goal in project contract specifications and utilize in E76 fund obligation package

7.3 Right-of-way Certification

- Prepare Right-of-Way Certification as per Caltrans LAPM guidelines for approval from Caltrans.
- Coordinate with design engineer preparation of Project Engineer's Utility Certification.
- Coordinate submittal and approval process with Caltrans' Local Assistance and Right-of-way reviewers.
- Respond to Caltrans review comments, if any.

7.4 E-76 Fund Obligation Package Construction Phase

- Review project file including project grant application and environmental approval documents.
- Collect needed paperwork from project files (PS&E package, contract documents etc. prepared by the City's design consultant).
- Review PS&E Package specifications for compliance with Federal contract guidelines.
- Review Engineer's estimate and separate participating and non-participating items
- Prepare PS&E review checklist for compliance with project funding federal-aid guidelines.
- Prepare E76 fund obligation package as per project funding guidelines and in accordance with Caltrans' Local Assistance Procedures Manual (LAPM).
- Add needed federal-aid project contract provisions and exhibits to the project specifications. Completed PS&E package needs to be submitted to Caltrans along with the E76 paperwork for obligation of funds.
- Explain the E76 package details to the City personnel as requested.
- Coordinate review and approval of obligation of project grant funds with Caltrans Local Assistance Unit as required.
- Provide responses to Caltrans and grant agency review comments, if any.

7.5 E-76 Annual DBE Package and ADA Certification Form Submittal

- Review Caltrans' Annual DBE & ADA Certification guidelines for applicable FFY.
- Prepare Annual DBE package submittal per Caltrans LAPM guidelines including preparing the City's planned race-neutral measures.



- Collect needed information from the City and prepare Annual ADA Certification Form.
- Coordinate review and approval of the City's Annual DBE package & ADA Certification Form with Caltrans Local Assistance Unit.
- Provide responses to review comments, if any.

DELIVERABLES

- Progress/Design Meeting agenda and minutes
- Conceptual Design (60% Plans and Engineer's Estimate)
- 90% & 100% PS&E
- As-built Plans (ACAD and PDF)
- PES Form
- DBE Form
- R/W Certification
- E-76 Fund Obligation Package
- Annual DBE Package & ADA Certification Form

ASSUMPTIONS AND EXCLUSIONS

The following assumptions and exclusions apply to this proposal:

- City shall make available all existing data, record drawings and information relevant to the proposed project.
- Scope excludes outside agency fees, traffic control plan preparation, geotechnical investigation (including pavement recommendations), design of utility relocations, E-76 Quality Assurance Program (QAP) preparation and coordination (QAP to be completed by the City), SWPPP preparation, water quality enhancements, design of gridded intersections, public outreach, advertising for bids and awarding of construction contracts, construction management, administration, inspection and materials testing for the construction phase, and construction staking.
- All work not set forth in the scope of work shall be deemed additional work. Should additional work be required, it is the responsibility of City staff and/or Cannon to initiate negotiations for such work. Additional work will be charged at our regular hourly rates per the attached fee schedule and on time and materials basis if a fee is not negotiated. Additional work will not be commenced without written authorization from City staff.

SCHEDULE

The proposed project schedule is shown in Attachment A.



FEES

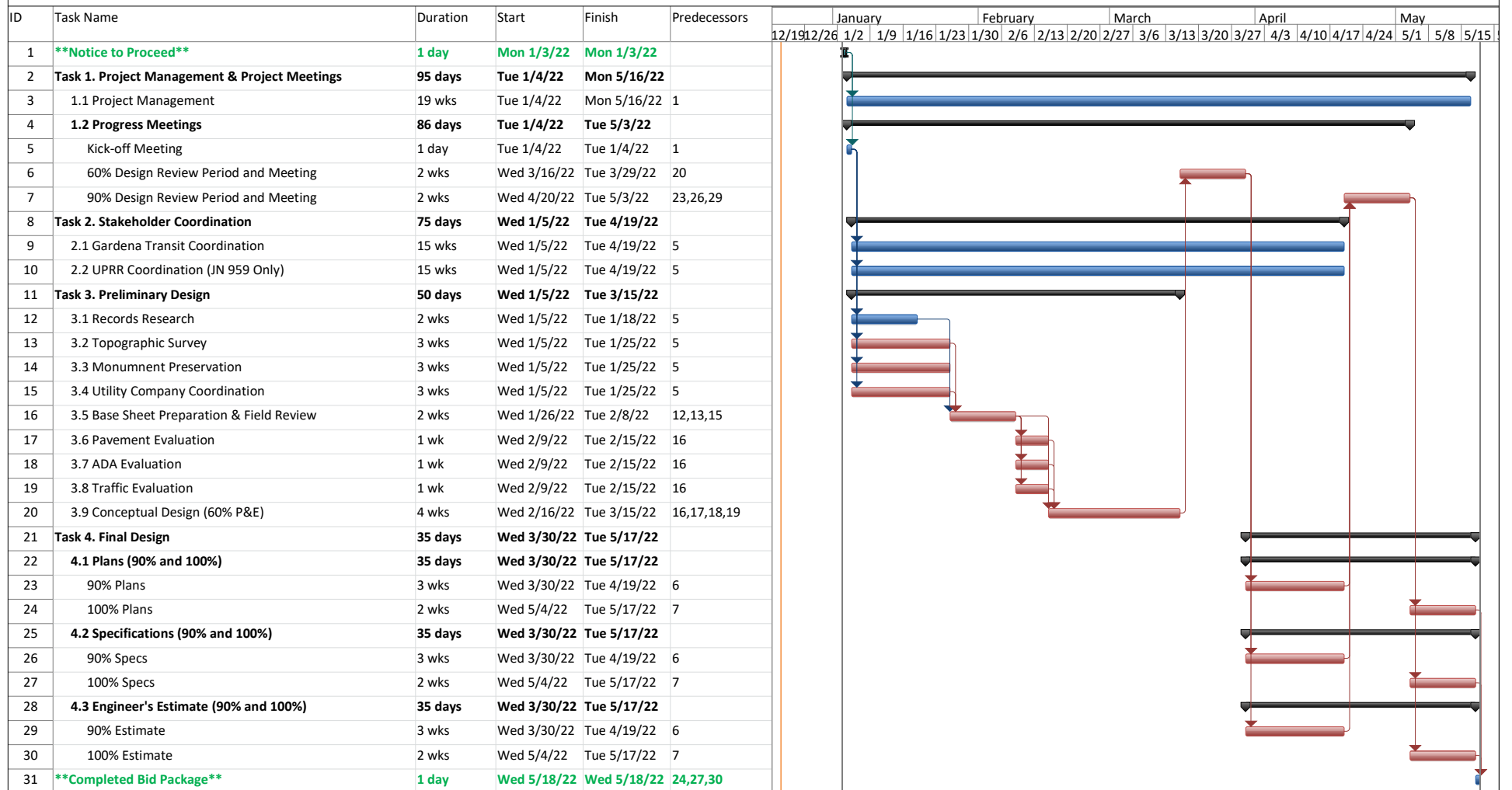
The following is a summary of the hourly not to exceed fee required to provide the previously detailed scope of work. The fees are based on the rates per our on-call agreement with the City. A detailed breakdown of the fee and hours is included as Attachment B.

TASK NO. & DESCRIPTION	FEE
Task 1: Project Management & Project Meetings.....	\$ 5,460
Task 2: Stakeholder Coordination.....	\$ 7,985
Task 3: Preliminary Design (60%)	\$ 60,839
Task 4: Final Design (90% & 100%).....	\$ 36,170
Task 5: Construction Support	\$ 4,370
Task 6: As-Built Plans	\$ 2,510
Task 7: Request for Authorization for Construction Phase (E-76) (JN 959 Only)	\$ 32,532
Reimbursables.....	\$ 2,000
DESIGN SUBTOTAL FEE = \$ 151,886	



















Note: Cannon bills monthly for work in progress and payment is requested within 10 calendar days of invoice date. We appreciate the opportunity to provide our services to the City and look forward to working together with you on this project!

ATTACHMENT A

City of Gardena Vermont Street Improvements JN 959 and JN 996 Project Schedule



Project: msproj11
Date: Tue 12/21/21

Task		External Tasks		Manual Task		Finish-only	
Split		External Milestone		Duration-only		Deadline	
Milestone		Inactive Task		Manual Summary Rollup		Progress	
Summary		Inactive Milestone		Manual Summary			
Project Summary		Inactive Summary		Start-only			

Task	Gary Solsona		Marco Canto		Anthony Severy		Ally Marnocha		Pammela Adenika		Cannon	Sub-Consultant AKAL	Estimated Cannon Hours	Estimated Cost
	Principal / QA QC		Senior Project Manager		Senior Project Engineer		Design Engineer		Project Assistant		Survey	PES & E-76		
	\$240		\$205		\$175		\$135		\$105					
	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Cost	Sub+10% markup		
Task 1. Project Management & Project Meetings														
1.1 Project Management			10	\$2,050					10	\$1,050			20	\$3,100
1.2 Progress Meetings														
Kick-off Meeting	1	\$240	4	\$820									5	\$1,060
60% Design Review Meeting	1	\$240	2	\$410									3	\$650
90% Design Review Meeting	1	\$240	2	\$410									3	\$650
Task 2. Stakeholder Coordination														
2.1 Gardena Transit Coordination			1	\$205			4	\$540					5	\$745
2.2 UPRR Coordination (JN 959 Only)			8	\$1,640	32	\$5,600							40	\$7,240
Task 3 Preliminary Design														
3.1 Records Research					1	\$175	4	\$540					5	\$715
3.2 Topographic Survey			1	\$205							\$32,614		1	\$32,819
3.3 Monument Preservation			1	\$205							\$8,750		1	\$8,955
3.4 Utility Coordination					4	\$700	20	\$2,700					24	\$3,400
3.5 Base Sheet Preparation & Field Review			8	\$1,640	2	\$350	36	\$4,860					46	\$6,850
3.6 Conceptual Design (60% Plans and Engineer's Estimate)	2	\$480	4	\$820	8	\$1,400	40	\$5,400					54	\$8,100
Task 4. Final Design														
4.1 Plans (90% and 100%)														
90%	2	\$480	4	\$820	16	\$2,800	88	\$11,880					110	\$15,980
100%	1	\$240	2	\$410	16	\$2,800	48	\$6,480					67	\$9,930
4.2 Specifications (90% and 100%)														
90%	1	\$240	16	\$3,280									17	\$3,520
100%	1	\$240	8	\$1,640									9	\$1,880
4.3 Engineer's Estimate (90% and 100%)														
90%	1	\$240	2	\$410	2	\$350	16	\$2,160					21	\$3,160
100%	1	\$240	1	\$205	1	\$175	8	\$1,080					11	\$1,700
Task 5. Construction Support														
Attend Pre-Construction Meeting			2	\$410									2	\$410
Submittal Review (4 included)					2	\$350	8	\$1,080					10	\$1,430
Respond to RFI (1 included)					1	\$175	2	\$270					3	\$445
Respond to RFC (1 included)					1	\$175	2	\$270					3	\$445
Construction Observation			8	\$1,640									8	\$1,640
Task 6. As-built Plans														
As-built Plans					2	\$350	16	\$2,160					18	\$2,510
Task 7. Request for Authorization for Construction Phase (E-76) (JN 959 Only)														
7.1 Preliminary Environmental Study (PES) Form			4	\$820								\$9,680	4	\$10,500
7.2 Establish Project Const Contract DBE Goal			2	\$410								\$4,224	2	\$4,634
7.3 Right-of-way Certification			2	\$410			2	\$270				\$2,816	4	\$3,496
7.4 E-76 Fund Obligation Package Constr Phase			4	\$820								\$10,560	4	\$11,380
7.5 E-76 Annual DBE Package & ADA Cert Form Submittal			2	\$410								\$2,112	2	\$2,522
Total Estimated Hours	12	\$2,880	98	\$20,090	88	\$15,400	294	\$39,690	10	\$1,050	\$41,364	\$29,392	502	\$149,866
Reimbursables														\$2,000
TOTAL =														\$151,866

**CITY OF GARDENA
CONSULTANT AGREEMENT
WITH
PENCO A CANNON COMPANY**

This Agreement is entered into this 9th day of September, 2019, by and between the City of Gardena, a municipal corporation ("City") and PENCO A Cannon Company, ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree as follows.

1. **RECITALS.** This Agreement is made and entered into with respect to the following facts:
 - A. City is desirous of obtaining the as-needed professional on-call services in the following category or categories:
 - Civil Engineering Design
 - Construction Management and Inspection
 - ~~Traffic Signal/Engineering~~
 - ~~Architecture and Landscape Architecture~~
 - B. Consultant is qualified by virtue of experience, training, education and expertise to accomplish these services.
 - C. City has determined that the public interest, convenience and necessity require the execution of this Agreement.
2. **TERM OF AGREEMENT.** This Agreement shall commence upon execution and shall continue until September 9th, 2022 (3-yr term), with an option to extend for one additional two-year at City's description, unless earlier terminated as provided below.
 - A. Either party may terminate this Agreement, without cause, by giving thirty (30) days written notice to the other party.
 - B. City may terminate this Agreement for cause by giving thirty (30) days written notice to Consultant. Lack of funding shall be considered cause for terminating this Agreement.
 - C. Upon termination, Consultant shall: (1) promptly discontinue all services affected, unless the notice directs otherwise; and (2) promptly deliver to City all data, reports, estimates, summaries, and such other information and

materials as may have been accumulated or prepared to date by Consultant in performing the services under this Agreement, whether completed or in progress. Consultant shall be entitled to reasonable compensation for the services it performs up to the date of termination; however, if the Agreement is terminated by City for cause, other than lack of funding, or by Consultant without cause, City shall be entitled to deduct any costs it incurs payment to another consultant for Services, which duplicate Consultant's Services to date. In the event of termination for other than cause attributable to Consultant, Consultant shall be deemed released for liability for any work assigned but not completed as of the effective date of termination.

3. **SERVICES.** Consultant agrees to provide the services as specified in the City's Request for Qualifications ("RFQ"), **Exhibit A**, attached hereto and incorporated herein by this reference ("services"). Unless otherwise specified herein, Consultant shall, at its sole cost and expense, furnish all facilities, equipment and personnel which may be required for providing the Services pursuant to this Agreement.
4. **ADDITIONAL SERVICES.** If City determines that additional services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the agreed upon charges therefore as set forth in the written authorization. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.
5. **CONSULTANT'S PROPOSAL.** This Agreement shall include Consultant's Response to City's RFQ, which is incorporated herein as **Exhibit B**. In the event of any inconsistency between the terms of the proposal and this Agreement, it shall be resolved by giving precedence in the following order: (a) The Agreement (b) Exhibit A (c) Exhibit B.
6. **PERSONNEL.** City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all services under this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City. During the term of this Agreement, Consultant shall provide the services specified in the proposal. Such individual(s) shall not be replaced without the prior written consent of City.

7. **PERFORMANCE BY CONSULTANT.** Consultant shall maintain or exceed the level of competency presently maintained by other similar practitioners in the State of California, for professional and technical soundness, accuracy and adequacy of all work, advice and material furnished under this Agreement.
8. **TIMING OF PERFORMANCE.** Time is of the essence with respect to Consultant's performance of the Services required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement. City, in its sole discretion, may extend the time for performance of any Service.
9. **MONITORING OF CONSULTANT.** Consultant's performance of this Agreement shall be continuously monitored by the Public Works Director/City Engineer. Consultant shall be notified in writing of any deficiency in the performance of this Agreement in a timely manner by the Public Works Director/City Engineer. Consultant shall have five (5) business days from receipt of the notification to cure any deficiency to the reasonable satisfaction of the Public Works Director/City Engineer. All costs for such corrections shall be borne by Consultant and shall not increase Consultant's fees due hereunder. Should the Public Works Director/City Engineer determine that Consultant has not performed its obligation as stated in this Agreement in a satisfactory manner, City may terminate this Agreement for cause as specified in Section 2 above.
10. **COMPENSATION.** Consultant shall be compensated as follows:
 - A. Amount. City shall compensate Consultant for services rendered pursuant to this Agreement at the rate specified in the fee schedule set forth in Exhibit B. Consultant's total compensation shall be based on each proposal the Consultant submits and the City accepts for the services requested on a particular project.
 - B. Invoices and Payment. Payment by City to Consultant shall be made upon receipt and approval of invoices for Services rendered. In order for payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced. City shall review the invoices to determine whether services performed, and documents submitted are consistent with this Agreement. Payment shall be made within thirty (30) days following receipt of the invoice or City shall provide Consultant with a written statement objecting to the charges and stating the reasons therefor.

Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.

- C. Expenses. Consultant shall not be entitled to any additional compensation for expenses.

11. **INSURANCE REQUIREMENTS.**

A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverages required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all of the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

B. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-VII, unless otherwise approved by City.

C. Coverages, Limits and Policy Requirements. Consultant shall maintain the types of coverages and limits indicated below:

1. Commercial General Liability Insurance - a policy for occurrence coverage for bodily injury, personal injury and property damage, including all coverages provided by and to the extent afforded by Insurance Services Office Form CG 2010 ed. 10/93 or 11/85, with no special limitations affecting City. The limit for all coverages under this policy shall be no less than one million dollars (\$1,000,000.00) per occurrence.

2. Commercial Auto Liability Insurance - a policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars (\$1,000,000.00) per accident.

3. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

a. The City, its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy.

b. The insurer shall agree to provide City with thirty (30) days prior written notice, return receipt requested, of any cancellation, non-renewal or material change in coverage.

c. For any claims with respect to the Services covered by this Agreement, Consultant's insurance coverage shall be primary insurance as respects the City, its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its elected and appointed officers, employees, agents and volunteers shall be excess of Consultant's insurance and shall not contribute with it.

4. Worker's Compensation and Employers Liability Insurance - a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

5. Professional Errors & Omissions - a policy with minimum limits of one million dollars (\$1,000,000.00) per claim and aggregate. This policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, return receipt requested, is mailed to City.

D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.

E. Deductibles. Any deductible or self-insured retentions over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory

financial guarantee for payment of losses and related investigations, claim administration and defense expenses.

F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefor, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.

G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.

12. **INDEMNIFICATION.** Consultant shall defend, indemnify and hold harmless City, its officers, agents, employees and volunteers from any and all claims, liabilities, expenses, or consequential damages of any nature, including attorney's fees proximately resulting from any act or any omission to act where a duty to act exists on the part of Consultant, its agents, officers, employees, subcontractors, or independent contractors hired by Consultant, in the performance of its obligations pursuant to this Agreement. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant. This indemnity shall not apply if the claim arises out of the sole negligence or willful misconduct of City, its officers, agents, employees or volunteers.
13. **NON-LIABILITY OF CITY.** No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.
14. **OWNERSHIP OF WORK PRODUCT.** All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed works made for hire for City by Consultant as City employee(s) for hire and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination or expiration of this Agreement.
15. **WAIVER OR BREACH.** No waiver of any provision of this Agreement shall be

deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.

16. **INDEPENDENT CONTRACTOR.** Consultant is and shall at all times remain as to City a wholly independent contractor and shall not obtain rights to any benefits which accrue to City employees. Neither City nor its officers, employees or agents shall have control over the conduct of Consultant or any of its officers, employees or agents, except as expressly set forth herein. Consultant shall not at any time or in any manner represent that it or any of its officers, employees or agents are in any manner officers, employees or agents of City.
17. **COMPLIANCE WITH LAWS.** Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state, and local government.
18. **CONFLICT OF INTEREST AND REPORTING.** Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of services to be performed under this Agreement.
19. **EMPLOYMENT OF ALIENS.** Consultant warrants it fully complies with all laws regarding employment of aliens and others, and that all of its employees performing services hereunder meet the citizenship or alien status requirements contained in federal and state statutes and regulations.
20. **NON-DISCRIMINATION.** Consultant covenants there shall be no discrimination based upon race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in activity pursuant to this Agreement.
21. **FORCE MAJEURE.** Consultant shall not be in default for failing to perform in accordance with the terms of this Agreement if such failure arises out of causes beyond the control and without the fault or negligence of Consultant.
22. **ASSIGNMENT.** Consultant shall not assign or subcontract any of its obligations pursuant to this Agreement, nor any part thereof, except for any monies due the Consultant, without the prior written consent of City. Such consent by City shall not be unreasonably withheld. Consultant shall be fully responsible to City for all work performed by assignees or subcontractors.

23. **NOTICES.** Whenever it shall be necessary for either party to serve notice on the other respecting this Agreement, such notice shall be in writing and shall be given by personal service upon the party to be notified, or by deposit of the same in the custody of the United States Postal Service, postage prepaid, addressed to the party to be notified as follows:

To City: City of Gardena
1700 West 162nd Street
Gardena, California 90247
Attn: Kevin Kwak
Principal Civil Engineer

To Consultant: PENCO A Cannon Company
16842 Von Karman Ave Ste.150
Irvine CA, 92606
Attn: Gary Solsona – Project Manager &
Patrick Riddell -Resident Engineer/Construction Manager

Notices shall be deemed to have been served upon the date of personal service or three (3) working days after the same has been deposited in the United States Postal Service.

24. **LICENSED STATUS.** Consultant shall, at all times during the term of this Agreement, have in full force and effect, all licenses required of it by law, including, but not limited to, a City Business License.
25. **FAMILIARITY WITH WORK.** By executing this Agreement, Consultant warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the difficulties and restrictions of the work under this Agreement. Should Consultant discover any conditions materially differing from those inherent in the work or as represented by City, it shall immediately inform City and shall not proceed, except at Consultant's own risk, until written instructions are received from City.
26. **PUBLIC RECORD.** This Agreement is a public record of the City.
27. **MAINTENANCE OF RECORDS.** Consultant shall maintain for a minimum of three (3) years from the completion date of the Services under this Agreement, the following records:

- A. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assume proper accounting for all funds;
 - B. Records which establish that Consultant and all subcontractors who render Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations;
 - C. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.
 - D. The aforementioned records shall be made available to City or any authorized representative thereof upon request for audit.
28. **BINDING EFFECT.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.
29. **GOVERNING LAW.** This Agreement shall be interpreted and construed according to the laws of the State of California. Any action commenced about this Agreement shall be filed in the appropriate branch of the Los Angeles County Municipal or Superior Court.
30. **SECTION HEADINGS.** The Section headings used in this Agreement are for reference purposes only and shall have no binding effect.
31. **AUTHORITY TO EXECUTE.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.
32. **ATTORNEY'S FEES.** In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover attorney's fees and court costs from the opposing party.
33. **PREPARATION OF AGREEMENT.** Should interpretation of this Agreement, or any portion thereof, be necessary, it is deemed that this Agreement was prepared by the parties jointly and equally and shall not be interpreted against either party on the ground that one party prepared the Agreement or caused it to be prepared.
34. **SEVERABILITY.** If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

35. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.

IN WITNESS WHEREOF, City and Consultant have executed this Agreement as of the date first hereinabove set forth.

CITY OF GARDENA




Ed Medrano, City Manager

ATTEST:


for City Clerk

APPROVED AS TO FORM:


City Attorney

CONSULTANT

Cannon, dba Penco, a Cannon Company

Name

Sign: 

Pat Riddell

Title: Director, Construction Management