



GARDENA CITY COUNCIL

Regular Meeting Notice and Agenda

Council Chamber at City Hall

1700 West 162nd Street, Gardena, California

Website: www.cityofgardena.org

Tuesday, February 13, 2024

Open Session 7:30 p.m.

TASHA CERDA, *Mayor*

MARK E. HENDERSON, *Mayor Pro Tem*

RODNEY G. TANAKA, *Council Member*

PAULETTE C. FRANCIS, *Council Member*

WANDA LOVE, *Council Member*

MINA SEMENZA, *City Clerk*

GUY H. MATO, *City Treasurer*

CLINT OSORIO, *City Manager*

CARMEN VASQUEZ, *City Attorney*

LISA KRANITZ, *Assistant City Attorney*

If you would like to participate in this meeting, you can participate via the following options:

1. **VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at**
youtube.com/CityofGardena
2. **PARTICIPATE BEFORE THE MEETING** by emailing the Deputy City Clerk at publiccomment@cityofgardena.org by 5:00p.m. on the day of the meeting and write "Public Comment" in the subject line.
3. **ATTEND THE MEETING IN PERSON**

PUBLIC COMMENT: The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items – At the time the City Council considers the item or during Oral Communications
- Non-agenda Items – During Oral Communications
- Public Hearings – At the time for Public Hearings listed on the Agenda

If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk or Sergeant of Arms. You will be called to the podium by name when it is your turn to address the Council. The City Council cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the City Council will be given three (3) minutes to speak.

4. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email cityclerk@cityofgardena.org at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

Thank you for your attendance and cooperation

1. **ROLL CALL**

PUBLIC COMMENT ON CLOSED SESSION

2. **CLOSED SESSION**

CITY ATTORNEY REPORT OUT OF CLOSED SESSION

3. **PLEDGE OF ALLEGIANCE**

Michelle Bahena and Cesario Galindo
Junipero Serra High School

4. **INVOCATION**

Reverend John Iwohara
Gardena Buddhist Church

5. **PRESENTATIONS**

5.A Gardena Events Video Presentation

5.B Gardena Military Veteran Recognition to Honor Eugene Vasquez, who served in the U.S. Marine Corps. He was chosen at the recommendation of Mayor Pro Tem Henderson *(to be accepted by Eugene Vasquez)*

5.C Certificates of Commendation presented to members of the Second Gardena Police Department Citizen's Academy *(Candidates to be presented by Chief Saffell)*

[Andrew Galang - Citizens Academy Certificate.pdf](#)

[Bella Real - Citizens Academy Certificate.pdf](#)

[Hugo De Arcos- Citizens Academy Certificate.pdf](#)

[Rafael Oliveria - Citizens Academy Certificate.pdf](#)

6. **PROCLAMATIONS**

6.A "BLACK HISTORY MONTH" February 2024 *(to be proclaimed only)*
[Proclaim Only-Black History Month-2024.pdf](#)

7. **APPOINTMENTS**

8. **CONSENT CALENDAR**

NOTICE TO THE PUBLIC - Roll Call Vote Required On The Consent Calendar

All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

PUBLIC COMMENT ON CONSENT CALENDAR

- 8.A Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only
CONTACT: CITY CLERK
- 8.B Approved Minutes:
Regular Meeting of the City Council, January 23, 2024
CONTACT: CITY CLERK
[01232024 REGULAR Minutes CC Meeting - FINAL.pdf](#)
- 8.C Receive and File of Minutes:
Planning and Environmental Quality Commission, January 16, 2024
CONTACT: COMMUNITY DEVELOPMENT
[2024_01_16 PCMIN](#)
- 8.D Approval of Warrants/Payroll Register, February 13, 2024
CONTACT: ADMINISTRATIVE SERVICES
[Warrant-Payroll Register 02-13-24.pdf](#)
- 8.E Personnel Report P-2024-3 2-13-24
CONTACT: ADMINISTRATIVE SERVICES
[PERS RPT P-2024-3.pdf](#)
[Classification and Compensation Schedule - Eff Feb 13 2024 - Att. 1.pdf](#)
[Job Description Revenue and Purchasing Manager - Attachment 2.pdf](#)
- 8.F [RESOLUTION NO. 6657](#), Adopting an Amended Paid Sick Leave Policy for Non-Represented Part-Time, Temporary, and Seasonal Employees, in order to comply with AB 1041 and SB 616, effective January 1, 2024
CONTACT: ADMINISTRATIVE SERVICES
[RESOLUTION NO. 6657 RE PAID SICK LEAVE POLICY.pdf](#)
[PAID SICK LEAVE POLICY - January 2024.pdf](#)
- 8.G [RESOLUTION NO. 6651](#), Artesia Boulevard Landscaping Assessment District Renewal for the Fiscal Year Commencing July 1, 2024, and Ending June 30, 2025
CONTACT: PUBLIC WORKS
[Artesia Landscaping District Resolution No. 6651.pdf](#)
[Vicinity_Map.pdf](#)

- 8.H [RESOLUTION NO. 6652: Consolidated Street Lighting District Renewal for the Fiscal Year Commencing July1, 2024, and Ending June 30, 2025](#)
CONTACT: PUBLIC WORKS
[Consolidated Street Lighting District Resolution No. 6652.pdf](#)
[District_Map.pdf](#)
- 8.I [Acceptance and Notice of Completion for the Council Chambers Audio Visual Upgrade Design/Build Project, JN 536](#)
CONTACT: PUBLIC WORKS
[NOC_COuncil Chambers AV Upgrade_JN 536.pdf](#)
- 8.J [Approve Carnival Contract with CM Amusement for the Spring Carnival at Mas Fukai Park on Friday, April 19, Saturday, April 20, and Sunday, April 21, 2024](#)
CONTACT: RECREATION AND HUMAN SERVICES
[CM Amusements Carnival Contract Spring 2024](#)

9. **EXCLUDED CONSENT CALENDAR**

10. **PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

10.A **FEBRUARY 6, 2024 MEETING**

CONDITIONAL USE PERMIT #10-23, AND ENVIRONMENTAL ASSESSMENT #19-23

The Planning Commission reviewed a request for a conditional use permit, per section 18.32.030.B of the Gardena Municipal Code, to allow the sale of beer and wine for off-site consumption in a new retail market located in the General Commercial (C-3) zone with a Mixed-Use Overlay (MUO), make a determination of public convenience or necessity and direct staff to file a Notice of Exemption as an existing facilities project.

LOCATION: 1332 W. Rosecrans Ave

APPLICANT: Khoushnaf Nasrou

Commission Action: The Planning Commission approved Resolution No. PC 2-24, by a vote of 5-0, approving Conditional Use Permit #10-23, making the findings for a public convenience and necessity, and directed staff to file a Notice of Exemption.

City Council Action: Receive and file or Call for Review (By way of two votes from the City Council)

To view the complete Planning Commission packet [CLICK HERE](#)
[2024_02_06](#)

11. **ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTE PERIOD)**

Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete, and a red light will appear when three minutes are over. Your cooperation is appreciated.

11.A **PUBLIC COMMENT**

[02-13-2024 Regular CC Meeting - PC #1 - Oral Communication.pdf](#)

12. **DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES**

13. **DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT**

13.A [PUBLIC HEARING: A Substantial Amendment to the Fiscal Year 2023-2024 Community Development Block Grant \(CDBG\) Annual Action Plan](#)

Staff Recommendation:

- Conduct a public hearing and receive testimony, allow three (3) minutes for each speaker;
- Approve the proposed 2023-2024 Annual Action Plan Substantial Amendment which allocates \$650,000 of unallocated CDBG funds for the demolition phase for a new Community Center; and
- Authorize the City Manager to execute and submit the plan, amendment and any other necessary and related documents to the U.S. Department of Housing and Urban Development (HUD).

[Staff Report - CDBG Substantial Amendment 2024.pdf](#)

[Gardena - 2023-2024 Action Plan Substantial Amendment.pdf](#)

14. **DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES**

15. **DEPARTMENTAL ITEMS - POLICE**

15.A [Authorize and Execute Three-Year Agreement with Palicon Group for Background Investigation Services Not to Exceed \\$246,800](#)

Staff Recommendation: Authorize and Execute Contract

[RFP - Background Investigation Services](#)

[Gardena-Palicon Contract](#)

[Palicon Group - Final Pricing](#)

[RFP Response - Palicon Group](#)

16. **DEPARTMENTAL ITEMS - PUBLIC WORKS**

17. **DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES**

18. **DEPARTMENTAL ITEMS - TRANSPORTATION**

- 18.A [Approve a Contract Change Order to Anser Advisory for Construction Management Services in the Amount of \\$14,565 for the GTrans Dispatch Remodel Project, JN 512 and a Revised Contract Total of \\$114,483](#)

Staff Recommendation: Approve Change Order

[Wallace & Associates \(Anser Advisory\) Proposal for Contract Change Order.pdf](#)
[Wallace & Associates Initial Proposal for Dispatch Remodeling Project \(JN 512\)](#)
[08-13-2019 City Council Approval of On-Call Consultant Services](#)

19. **COUNCIL ITEMS**

20. **COUNCIL DIRECTIVES**

21. **CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS**

22. **COUNCIL REMARKS**

1. COUNCIL MEMBER LOVE
2. MAYOR PRO TEM HENDERSON
3. COUNCIL MEMBER FRANCIS
4. MAYOR CERDA
5. COUNCIL MEMBER TANAKA

23. **ANNOUNCEMENT(S)**

24. **REMEMBRANCES**

Ms. Gloria Oghie; Longtime Gardena resident and mother of Beautification commissioner, Ochuwa Oghie.

Ms. Ruth Hamilton; Owner of Dare U to Care organization.

Mrs. Missouri Billingslea, 108 years of age; Mrs. Billingslea migrated to Southern California in the 1940's and lived in Gardena for the past year. Mrs. Billingslea passed away on January 20, 2024, just shy of her 109th birthday. She will forever be remembered as a remarkable individual who brought joy and inspiration to those around her.

25. **ADJOURNMENT**

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00 p.m. followed by the Regular City Council Meeting at 7:30 p.m. on Tuesday, February 27, 2024.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

Dated this 9th day of February 2024

/s/ MINA SEMENZA
MINA SEMENZA, City Clerk