



GARDENA CITY COUNCIL

Regular Meeting Notice and Agenda

Council Chamber at City Hall

1700 West 162nd Street, Gardena, California

Website: www.cityofgardena.org

Tuesday, February 28, 2023

Closed Session 7:00 p.m.

Open Session 7:30 p.m.

TASHA CERDA, *Mayor*

PAULETTE C. FRANCIS, *Mayor Pro Tem*

MARK E. HENDERSON, *Council Member*

RODNEY G. TANAKA, *Council Member*

WANDA LOVE, *Council Member*

MINA SEMENZA, *City Clerk*

GUY H. MATO, *City Treasurer*

CLINT OSORIO, *City Manager*

CARMEN VASQUEZ, *City Attorney*

LISA KRANITZ, *Assistant City Attorney*

If you would like to participate in this meeting, you can participate via the following options:

1. **VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at**
youtube.com/CityofGardena
2. **PARTICIPATE BEFORE THE MEETING** by emailing the Deputy City Clerk at publiccomment@cityofgardena.org by 5:00p.m. on the day of the meeting and write "Public Comment" in the subject line.
3. **ATTEND THE MEETING IN PERSON**

PUBLIC COMMENT: The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items – At the time the City Council considers the item or during Oral Communications
- Non-agenda Items – During Oral Communications
- Public Hearings – At the time for Public Hearings listed on the Agenda

If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk or Sergeant of Arms. You will be called to the podium by name when it is your turn to address the Council. The City Council cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the City Council will be given three (3) minutes to speak.

4. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email cityclerk@cityofgardena.org at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

Thank you for your attendance and cooperation

1. ROLL CALL

PUBLIC COMMENT ON CLOSED SESSION

2. CLOSED SESSION

2.A CONFERENCE WITH REAL PROPERTY NEGOTIATORS Government Code Section 54956.8

Property: 1731 W. 162nd Street, Gardena, CA 90247

Agency Negotiator: Clint Osorio, City Manager and Greg S. Tsujiuchi, Director of Community Development

Negotiating Parties: Gary J. Uyeda and his agent Glen Higuchi

Under Negotiation: Price and Terms of Payment

CITY ATTORNEY REPORT OUT OF CLOSED SESSION

3. PLEDGE OF ALLEGIANCE

4. INVOCATION

Pastor Larry Dozier

The New Earth Christian Church

5. PRESENTATIONS

5.A Gardena Military Veteran Recognition to Honor Gary N. Sakata, who served in the U.S. Army. He was chosen at the recommendation of mayor Pro Tem Paulette C. Francis *(to be accepted by Mr. Gary Sakata)*

5.B Boards and Commissions Update - Human Services Commission

5.C Los Angeles Community College District (LACCD) Presentation

5.D Homeless Strategic Plan Overview Presentation
[City-of-Gardena-Homelessness-Strategic-Plan_Draft_01102023-1.pdf](#)

- 5.E Certificate of Commendation in Special Recognition of Retirements and Long-Time Service to the City of Gardena:
(a) Walter Hill, Custodian - Lead - 32 years - (Recreation & Human Services Department)
[Walter Hill Certificate .pdf](#)

6. **PROCLAMATIONS**

- 6.A "WOMEN'S HISTORY MONTH" March 2023 (*to be proclaimed only*)
[Proclaim Only-Women's History Month-Mar 2023.pdf](#)
- 6.B "BLACK HISTORY MONTH" February 2023 (*to be proclaimed only*)
[Proclaim Only-Black History Month-2023.pdf](#)

7. **APPOINTMENTS**

8. **CONSENT CALENDAR**

NOTICE TO THE PUBLIC - Roll Call Vote Required On The Consent Calendar

All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

PUBLIC COMMENT ON CONSENT CALENDAR

- 8.A Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only
CONTACT: CITY CLERK
- 8.B Approve Minutes:
Regular Meeting of the City Council, January 24, 2023
Special Meeting of the Gardena City Council, February 15, 2023
CONTACT: CITY CLERK
[01242023 REGULAR Minutes Gardena CC Meeting - FINAL.pdf](#)
[02152023 Special CC Meeting Minutes - FINAL.pdf](#)
- 8.C Receive and File of Minutes:
Planning & Environmental Quality Commission, December 6, 2022
Planning & Environmental Quality Commission, January 31, 2023
CONTACT: COMMUNITY DEVELOPMENT
[2022_12_06 PCMIN](#)
[2023_1_31 PCMIN](#)
- 8.D Approval of Warrants/Payroll Register, February 14, 2023
CONTACT: CITY TREASURER
[Warrant-Payroll Register 02-14-23.pdf](#)
- 8.E Approval of Warrants/Payroll Register, February 28, 2023
CONTACT: CITY TREASURER
[Warrant-Payroll Register 02-28-23.pdf](#)

- 8.F Monthly Investment Report, December 2022
CONTACT: CITY TREASURER
[December 2022 Investment Report.pdf](#)
- 8.G Personnel Report P-2023-3 2-28-23
CONTACT: HUMAN RESOURCES
[PERS RPT P-2023-3 2-28-23.pdf](#)
- 8.H [RESOLUTION NO. 6622](#), Authorizing Execution of Administering Agency-State Master Agreements for State and Federal-Aid Funded Projects
CONTACT: ADMINISTRATIVE SERVICES
[RESOLUTION_6622.pdf](#)
- 8.I [RESOLUTION NO. 6623](#), Amending the List of Authorized Games and Authorizing the Play of Certain Games in Licensed Card Clubs
CONTACT: CITY MANAGER
[Resolution_No_6623_.pdf](#)
[Face Up Pai Gow Poker Modification GEGR-002139.pdf](#)
[Flynt's- GEGR-002139 1 Face Up Pai Gow Poker APPROVAL GEGM-000802.pdf](#)
- 8.J [Second Reading and Adoption of ORDINANCE NO. 1848](#), Amending Title 18 of the Gardena Municipal Code Primarily Relating to the Establishment of Housing Overlays and Development Standards Pertaining Thereto and Revising the City's Zoning Map and Finding the Adoption to be Exempt from CEQA Pursuant to CEQA Guidelines Sections 15061(B)(3) and 15308.
CONTACT: COMMUNITY DEVELOPMENT
[Ordinance No. 1848.pdf](#)
- 8.K California Energy Commission Grant Agreement
CONTACT: COMMUNITY DEVELOPMENT
[CEC Grant Agreement.pdf](#)
[Exhibit A - Application with Scope of Work.pdf](#)
[Exhibit B - APP General Terms and Conditions.pdf](#)
[Exhibit C - Contact List.pdf](#)
- 8.L [RESOLUTION NO. 6613](#), Artesia Boulevard Landscaping Assessment District Renewal for the Fiscal Year Commencing July 1, 2023 and Ending June 30, 2024.
CONTACT: PUBLIC WORKS
[Artesia Landscaping District Resolution No. 6613.rtf.pdf](#)
[Vicinity_Map.pdf](#)
- 8.M [RESOLUTION NO. 6614](#), Consolidated Street Lighting District Renewal for the Fiscal Year Commencing July 1, 2023, and Ending June 30, 2024.
CONTACT: PUBLIC WORKS
[Consolidated_Street_Lighting_District_Resolution_No._6614.rtf.pdf](#)
[District_Map.pdf](#)
- 8.N Approve Carnival Agreement with Baque Bros/Classic Rides for Spring Carnival at Mas Fukai on Friday, April 7, Saturday, April 8, and Sunday, April 9, 2023.
CONTACT: RECREATION & HUMAN SERVICES
[Baque_Bros_Agreement_April.2023.pdf](#)

- 8.O [Approve Fuel Contract Increase with Clean Energy for the Purchase of Compressed Natural Gas \(CNG\)](#)
CONTACT: TRANSPORTATION

9. **EXCLUDED CONSENT CALENDAR**

10. **PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

10.A FEBRUARY 7, 2023 MEETING - *Meeting Cancelled*

10.B FEBRUARY 21, 2023 MEETING

Conditional Use Permit #7-21, Site Plan Review #9-21, and Environmental Assessment #18-21

The Planning Commission reviewed the applicant's request to continue the project to the next Planning and Environmental Quality Commission meeting on March 7, 2023.

APPLICANT: Gardena Owner LP

LOCATION: 1600 West 135th Street

Commission Action: The Planning Commission motioned to continue the public hearing of Conditional Use Permit #7-21, Site Plan Review #9-21, and Environmental Assessment #18-21 to the next Planning and Environmental Quality Commission meeting on March 7, 2023, as requested by the applicant.

City Council Action: No City Council action needed. The Planning Commission had not approved an item resolution and motioned to continue the public hearing to March 7, 2023.

10.C FEBRUARY 21, 2023 MEETING

Conditional Use Permit #3-22 and Site Plan Review #3-22

The Planning Commission considered a request for approval of the following entitlements to allow the use of an indoor firearm shooting range located on a 0.46-acre site:

- Conditional Use Permit (CUP #3-22), per section 18.46.030.C.9 of the Gardena Municipal Code (GMC), for the operation of an indoor firearm shooting range facility located at the Industrial (M-1) zone; and
- Site Plan Review (SPR #5-22) required for any development project for which a Conditional Use Permit is being sought; and
- Determination that the project is exempt from CEQA pursuant to the existing facility exemption, CEQA Section 15301.

APPLICANT: Edmund Tan

LOCATION: 1435 West 130th Street

Commission Action: The Planning Commission directed Planning Staff to draft a Resolution of Denial for Conditional Use Permit #3-22 and Site Plan Review #5-22.

City Council Action: No City Council action needed.

To view the complete Planning Commission Packet [CLICK HERE](#).
[2023_02-21 PCAX.pdf](#)

11. **ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTE PERIOD)**

Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete, and a red light will appear when three minutes are over. Your cooperation is appreciated.

11.A **PUBLIC COMMENT**

[2-28-2023 Regular CC Meeting - Public Comment.pdf](#)

12. **DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES**

13. **DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT**

14. **DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES**

15. **DEPARTMENTAL ITEMS - POLICE**

15.A [Execution of One-Year Agreement with JL Group, LLC for Background Investigation Services Not to Exceed \\$77,000](#)

Staff Recommendation: Authorize and Execute Contract.

[JL Group Contract 2023.pdf](#)

[Exhibit A - RFP - Background Investigation Services FINAL.pdf](#)

[Exhibit B - JL GROUP RFP Response .pdf](#)

16. **DEPARTMENTAL ITEMS - PUBLIC WORKS**

17. **DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES**

17.A [Approval of a Fourth of July Fireworks Agreement in the amount of \\$38,500 with Pyro Spectaculars Inc.](#)

Staff Recommendation: Approve Agreement with Pyro Spectaculars Inc.

[Pyro Spectaculars Inc_Gardena City of Proposal Agreement_7-4-23_.pdf](#)

18. **DEPARTMENTAL ITEMS - TRANSPORTATION**

19. **COUNCIL ITEMS**

20. **COUNCIL DIRECTIVES**

21. **CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS**

22. **COUNCIL REMARKS**

1. COUNCIL MEMBER TANAKA
2. COUNCIL MEMBER LOVE
3. COUNCIL MEMBER HENDERSON
4. MAYOR CERDA
5. MAYOR PRO TEM FRANCIS

23. **ANNOUNCEMENT(S)**

24. **REMEMBRANCES**

Mrs. Florence Needham; 98 years of age, beloved grandmother of Richard Gray, Home Improvement Helper from the Public Works Department.

Mrs. Barbara Robinson; 87 years of age, former Administrative Secretary with the City Clerk's Department. She provided over 16 years of service to the City of Gardena.

Mr. Hershel Clady; 81 years of age, Mr. Clady was a retired Assistant Fire Chief for the County of Los Angeles Fire Department. Mr. Clady retired in 2001 and provided over 32 years of service to the Department. He worked in Gardena for a short period of time as well.

Mrs. Betty Ann Hinds; 89 years of age, longtime Gardena resident and active member of the community.

25. **ADJOURNMENT**

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00 p.m. followed by the Regular City Council Meeting at 7:30 p.m. on Tuesday, March 14, 2023.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

Dated this 24th day of February 2023

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/s/ MINA SEMENZA
MINA SEMENZA, City Clerk



City of Gardena
DRAFT Homelessness Strategic Plan

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CITY OF GARDENA

HOMELESSNESS RESPONSE PLAN

VISION AND OVERVIEW OF PLAN

A. Vision

The City of Gardena aims to leverage local resources, build on current efforts, and align with the Los Angeles County Homeless Initiatives to maximize impact in preventing and responding to homelessness.

B. Overview

The Homelessness Response Plan provides a roadmap for the City of Gardena and its partners to achieve reductions in homelessness and improved quality of life so that all people in the community live in safe, decent, and affordable housing. The Plan outlines impactful and feasible goals for reducing homelessness and improving responses to homelessness, reflecting regional coordination opportunities and stakeholder expertise.

The Plan is informed by the results of a document review and significant stakeholder input. Four goals are identified to guide the City in achieving reductions in homelessness and improved experiences for unhoused people, stakeholders, and community members. The Plan aligns with proven strategies in homelessness response detailed in the Los Angeles County Plan, *Approved Strategies to Combat Homelessness*.¹ Goals, actions, metrics, timelines, and responsible parties for this Plan are cross-referenced with County strategies.

Plan Presented to City Council for Adoption	Period of Time Covered by Plan
February 2023	February 2023 - December 31, 2025

¹ Los Angeles County Homeless Initiative's *Approved Strategies to Combat Homelessness* may be found at: <https://homeless.lacounty.gov/wp-content/uploads/2018/07/HI-Report-Approved2.pdf>



PURPOSE OF PLAN

The City of Gardena developed this **Homelessness Response Plan** to guide its efforts to address the needs of people who are at-risk of homelessness and experiencing homelessness within the city. The Plan builds on current efforts and aligns with **Los Angeles County Homeless Initiatives** to maximize impact. It centers on the following goals related to reducing homelessness:

- Reducing inflow into homelessness through targeted prevention and diversion efforts,
- Boosting existing homelessness response efforts through increased coordination and participation in the regional homelessness system,
- Strategically funding local initiatives to reduce homelessness, and
- Promoting housing development and affordability.

PLANNING PROCESS

In early 2022, the South Bay Cities Council on Governments (SBCCOG) formalized funding to support regional cities in the development of homelessness response plans. The City of Gardena elected to participate in this effort to develop a City-specific plan. In March 2022, the City began working with Focus Strategies, the contracted consulting firm for the project, to strategize and engage in planning efforts.

A. Information Gathering and Review

The Plan was developed over a six-month period from April 2022 - November 2022. To inform the goals and actions within the Plan, the City and Focus Strategies engaged with City staff and Task Force members, reviewed data on homelessness within Gardena and the surrounding region, and examined related City policies and planning documents (e.g., Consolidated Plan, Housing Element, etc.). The data and documents provided critical information on the scope of homelessness in Gardena; City, community, and regional resources to prevent and respond to homelessness; and City protocols related to interacting with people experiencing homelessness. Findings from the Information Gathering and Review phase were compiled in the **Landscape Analysis of Homelessness in Gardena** completed on August 30, 2022.



B. Community Engagement, Goal Setting, and Strategy Development

Throughout the months of July and August 2022, input sessions were held with 50 stakeholders, including elected officials, City staff, homelessness response service provider agencies, regional partners, and people experiencing homelessness. In addition, the City held a Community Input Session and hosted a public survey on its website to provide an opportunity for residents to share views on the most pressing concerns related to homelessness in Gardena. The survey and planning and input sessions explored topics including:

- What are the most urgent issues related to homelessness in Gardena?
- Are there trends you have noticed in the scope or needs of people experiencing homelessness within the city?
- What current resources are available within the city to prevent or respond to homelessness? What are the biggest gaps?
- What is working well, and what opportunities exist for strengthening regional coordination or strategic planning efforts?
- What short-term opportunities for policy, program, or system changes could yield a significant impact in improving outcomes for people experiencing or at-risk of homelessness, if implemented?

Findings from community and stakeholder engagement efforts were presented to City Council during a City Council Study Session on September 29, 2022.

CURRENT STATE OF HOMELESSNESS AND HOMELESSNESS RESPONSE

A. Homelessness in Gardena

The City of Gardena is in the South Bay Region of Los Angeles County, with a population of approximately 61,027. Of the residents in Gardena, 26% identify as Asian alone; 24% as white alone; 21% identify as Black or African American alone; 29% of the city identifies as another race, or multi-racial. 40% of Gardena residents report their ethnicity as Hispanic or Latino.² Approximately half (50.9%) of households are renters in Gardena while 49.1% are homeowners.³ The median household income in Gardena is lower than for Los Angeles

² U.S. Census Bureau, American Community Survey; 2020.

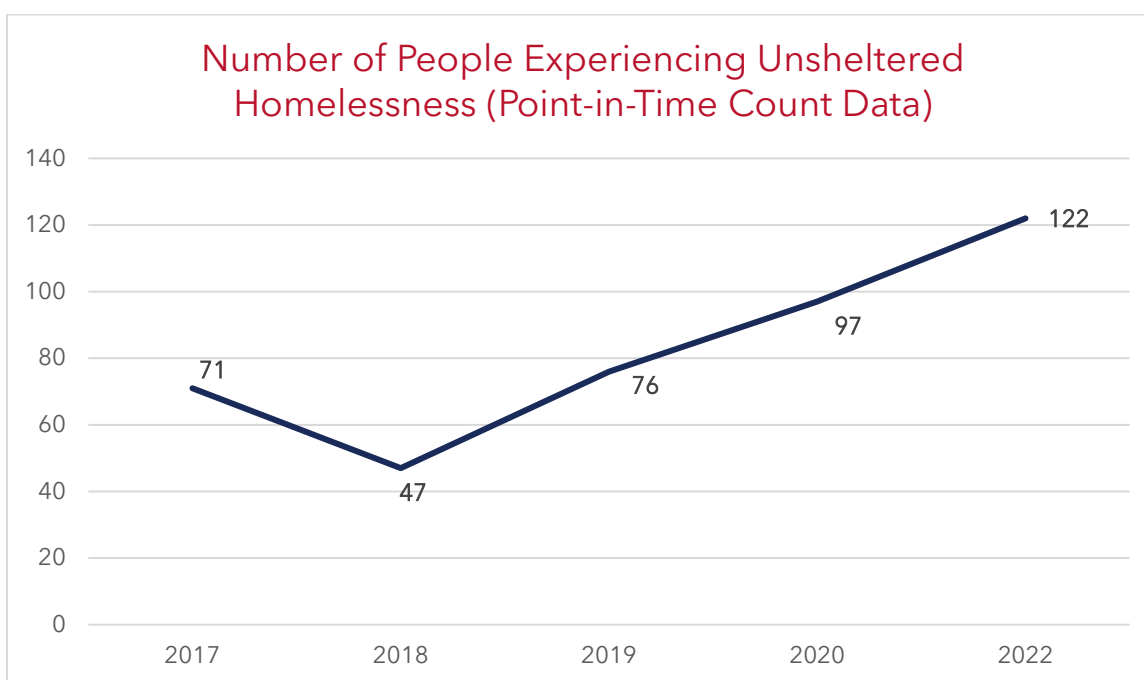
³ U.S. Census Bureau, American Community Survey; 2020.



County as a whole. Approximately 21.2% of households in the City had an annual income under \$25,000 during this reporting period compared to 19.9% of households countywide. An estimated 45.9% of households in Gardena had incomes under \$50,000 annually, while 40.1% of County households fell into this income category.⁴

In January 2022, the Los Angeles Continuum of Care Point-in-Time Count determined there were 122 persons experiencing unsheltered homelessness within Gardena which accounts for less than 2% of the overall homelessness population in LA County. This reflects an increase from 2020 when 97 people were identified and continues a trend increase from earlier years. The methodology⁵ for the Point-in Time Count is standard throughout LA County.

Figure 1. Number of People Experiencing Unsheltered Homelessness Reported in Point-in-Time Counts



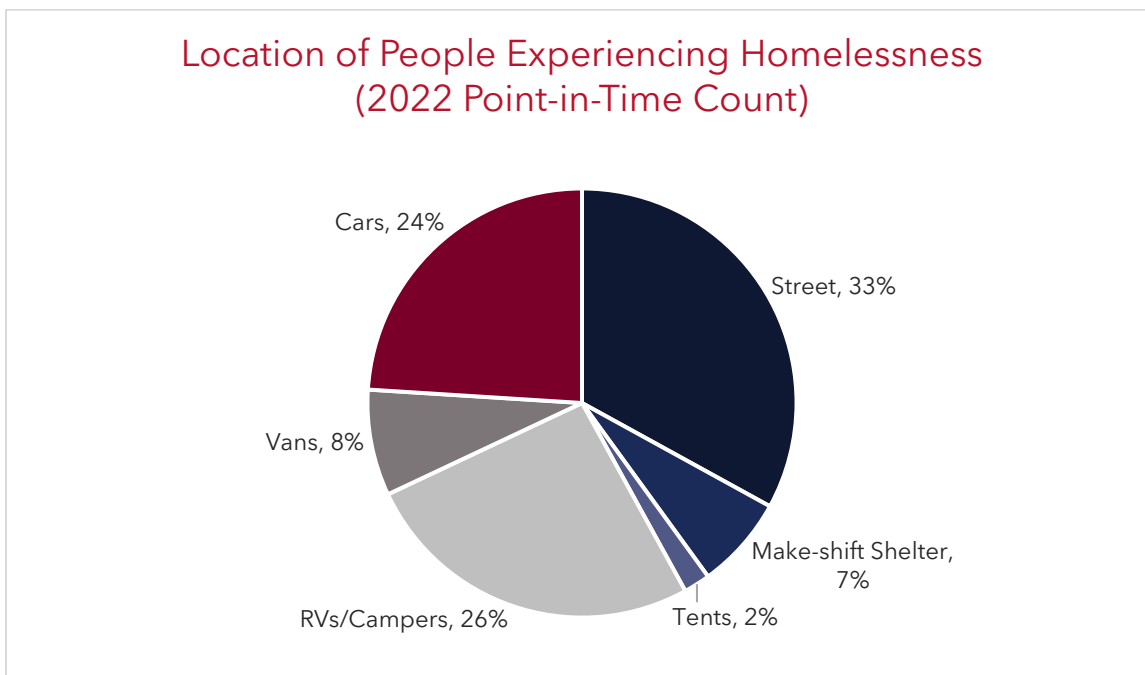
Of the people experiencing homelessness within Gardena who were reported through the Point-in-Time Count enumeration process, 100% were unsheltered and none were staying in an emergency shelter program. No emergency shelters or transitional housing programs currently exist within the City. Figure 2 shows the living situations of people experiencing

⁴ U.S. Census Bureau, American Community Survey; 2014-2018 (5 Year Estimates).

⁵ Los Angeles Homeless Services Authority Greater Los Angeles Homeless Count Data can be found at <https://www.lahsa.org/news?article=893-2022-greater-los-angeles-homeless-count-data>

homelessness within the City at the time of the 2022 Point-in-Time Count. As can be seen in the graph, most people who are experiencing homelessness within the City are living in a vehicle (58%) while others are staying on the streets, in tents, or make-shift shelters.

Figure 2. Location of People Experiencing Homelessness During the Point-in-Time Count



B. Homelessness Response & Policy

Analyses of stakeholder input and document review are summarized below and reflect the current state of homelessness response in Gardena.

1. Increases in Homelessness

As with much of the surrounding region and county, homelessness in Gardena has been steadily increasing over the past decade. In Gardena, contributors to the rise in homelessness likely include the lack of affordable housing, inadequate interim and permanent affordable housing resources in the region, and gaps in services that support unhoused people with those service needs to access housing. Many stakeholders expressed concern for the unknown number of individuals and families at-risk of homelessness. Stakeholders also identified concerns about people living unsheltered in unincorporated areas of Los Angeles County that neighbor the City of Gardena.

2. Public Health and Safety Concerns

Concerns for the public health impacts of people experiencing unsheltered homelessness were raised in the information gathering process. Some stakeholders shared safety concerns related to the prevalence or perception of illegal activities, including substance use, in areas frequented by unsheltered people. The City of Gardena Police Department has a designated homeless liaison officer who responds to community concerns related to homeless encampments or unsheltered homelessness. The Gardena Police Department also partners with the County Department of Mental Health to conduct regular outreach with people experiencing homelessness who have behavioral health service needs with the goal of engaging people and connecting them with available services. In addition, outreach services through the Los Angeles Homeless Services Authority (LAHSA) are conducted once per week and upon request in Gardena. People Assisting the Homeless (PATH) also conduct outreach once a week and joint outreach is conducted by LAHSA, PATH and Mental Health America of Los Angeles (MHALA) every other week in Gardena.

3. Lack of Affordable Housing

In addition to a lack of units dedicated to people currently experiencing homelessness, stakeholder input and the review of documents and data available indicate that a dearth of affordable housing exists in Gardena. Fifty-eight percent of respondents to the City's online survey identified affordable housing as a gap within the city as it relates to community concerns about homelessness. Concerns related to rising housing costs and the lack of new or available affordable housing units are echoed in the City's HUD Consolidated Plan and Annual Action Plan and the City's Housing Element. The City of Gardena has adopted goals within the Housing Element that are intended to advance affordable housing efforts. These include:

- Providing a variety of housing options to meet the needs of all residents including seniors, low-income households, and people experiencing homelessness,
- Working with the Los Angeles County Development Agency (LACDA) to promote acceptance of Housing Choice Vouchers (HCVs) through outreach and education to renters, rental property owners and managers, and
- The City's Emergency Services Program will assist 350 persons annually who are at-risk of becoming homeless.

4. Strengths



The City of Gardena has taken action to reduce homelessness in several ways, notably by recently hiring Homeless Coordinator for the City within the Human Services Division Emergency Services program. The Emergency Services program operates a food pantry five days per week and provides people experiencing homelessness with food, hygiene supplies, case management, and referrals to community programs.

Data demonstrates regional linkages to the Los Angeles Coordinated Entry System are working to connect many Gardena residents experiencing homelessness to housing. In the last yearly reporting period from July 1, 2021 - June 30, 2022, 287 persons were assessed by providers and referred to the regional system. Fifty-six percent of persons referred to the system were linked to emergency or interim shelter while 34 percent were connected to Rapid Rehousing programs and 17 percent were placed into permanent housing. These numbers indicate there are strategies in place that are working for many and that can be built on to further strengthen the City of Gardena's response to homelessness.

5. Other services are provided to Gardena residents including a rent mediation program which is available to safeguard tenants from unreasonable rent increases. The rent mediation program requires property managers to provide advanced notice of rental increases and offers tenants the right to request mediation to dispute the increase. Additionally, the South Bay Workforce Investment Board is contracted with the City to provide workforce training, transitional subsidized employment, and paid work experience. These programs are available to all City of Gardena residents and not targeted to those experiencing homelessness. Programs with broader target populations are unlikely to play a significant role in preventing or resolving homelessness, but is part of the landscape of services in the community. Needs and Gaps in Resources

Currently, no emergency shelters or transitional housing programs operate within the City. The closest emergency shelters are in Los Angeles and Wilmington, and there is a LA Safe Parking program located nearby in Hawthorne. Hotel and motel vouchers are available but are limited due to funding constraints and specific eligibility criteria.

The following gaps in homelessness response were identified within the City:

- Rental assistance including re-housing and homelessness prevention;
- Affordable rental housing available and dedicated to people experiencing homelessness;



- Emergency housing options; and,
- Hygiene services such as mobile bathrooms and showers.

C. Summary of Findings

Based on information gathered through the data collection and stakeholder engagement process, there are four key findings related to homelessness within Gardena:

1. Homelessness has increased over recent years and is a common concern in the community.
2. There are public health and safety concerns associated with people experiencing homelessness, particularly unsheltered homelessness.
3. Homelessness response services and housing linkages are working for some unhoused people; in-depth analysis is needed on strategies to scale current successes and expand housing opportunities for unhoused people in Gardena.
4. There is an insufficient supply of affordable housing for current and future needs of residents in the city.

D. Plan Development

Based on the findings from the information gathering and stakeholder engagement process, the City of Gardena, with support from Focus Strategies, identified key goals for the City's Homelessness Response Plan with a focus on homelessness prevention and enrichment of existing services. To achieve successful implementation of each goal, supporting actions, major tasks, metrics, and project leads were established for each goal area.

HOMELESSNESS RESPONSE PLAN GOALS

The City of Gardena identified the following goals to respond to community concerns related to homelessness and align with broader regional system strategies, approaches, and efforts:

- A. Strategically expand City participation in local and regional homelessness system planning bodies that support homelessness prevention and response strategies for households in Gardena.
- B. Increase coordination between City, local non-profits, and regional homeless service and housing providers to leverage resources and foster a more robust homelessness response in Gardena.



- C. Increase education about homelessness in Gardena to expand awareness about best practices and available resources.
- D. Adopt and strengthen policies to promote affordable housing preservation and development within the City.

A-1. Goal

Strategically expand City Participation in local and regional homelessness system planning bodies that support homelessness prevention and response strategies for households in Gardena.

This goal ties to the following Los Angeles County Homeless Initiative Strategies:

- **A1/A5: Prevent Homelessness for Families and Individuals**
- **D5: Support for Homeless Case Managers**
- **E7: Strengthen the Coordinated Entry System**
- **E14: Enhance Services for Transition Age Youth**

A-2. Supporting Actions

The table below outlines major tasks that will be required to achieve Goal A. The table reflects anticipated timeframes for completion of each task. In some cases, the timeline may be adjusted when implementation is underway to respond to emerging or extenuating circumstances.

Action 1: Continue to convene Gardena Homeless Taskforce on a regular basis to strategize responses to issues and concerns related to homelessness and monitor progress towards City Homeless Plan goals.		
Major Tasks	Timeline	Key Stakeholders Involved
Develop and share calendar of upcoming meetings with Taskforce members.	January 2023	<ul style="list-style-type: none"> • City Departments
Develop and present regular updates to City Council regarding Taskforce efforts and outcomes.	Quarterly	<ul style="list-style-type: none"> • Recreation and Human Services Department
Develop and present regular updates to general public regarding Taskforce efforts and outcomes.	Bi-annually	<ul style="list-style-type: none"> • Recreation and Human Services Department • Taskforce Members



Develop system for monitoring goals and continuously improving outcomes.	March 2023; Review Annually	<ul style="list-style-type: none"> • Recreation and Human Services Department • Taskforce Members
Action 2: Participate in Greater Los Angeles Point-in-Time Count.		
Major Tasks	Timeline	Key Stakeholders Involved
Participate in countywide planning efforts.	Ongoing	<ul style="list-style-type: none"> • Recreation and Human Services Department • Gardena Police Department
Coordinate internal City department efforts to participate in PIT Count.	October - January, each year	<ul style="list-style-type: none"> • Recreation and Human Services Department • Gardena Police Department
Utilize City and LAHSA communications platforms to recruit volunteers for PIT Count.	December - January, each year	<ul style="list-style-type: none"> • Recreation and Human Services Department • Homeless Task Force • Gardena Police Department
Develop communications strategy for communicating results of PIT count to City Council and general public.	February, each year	<ul style="list-style-type: none"> • Recreation and Human Services Department • Emergency Services Dept
Action 3: Continue to participate in SBCCOG homelessness response efforts.		
Major Tasks	Timeline	Key Stakeholders Involved
Attend and participate in SBCCOG meetings related to housing and homelessness; maintain ongoing communications.	Ongoing	<ul style="list-style-type: none"> • Recreation and Human Services Department
Explore funding and partnership opportunities for new services or resources that are made available through the SBCCOG.	December 2023; Reviewed Quarterly	<ul style="list-style-type: none"> • Recreation and Human Services Department • Community Development Department • Regional partners
Action 4: Participate in regional homelessness prevention and response efforts led by SPA Lead Agencies.		
Major Tasks	Timeline	Key Stakeholders Involved



Coordinate with SPA 8 Lead Agencies to identify appropriate regional meetings to attend.	January 2023	<ul style="list-style-type: none"> Recreation and Human Services Department
Attend and participate in identified meetings.	Ongoing	<ul style="list-style-type: none"> Recreation and Human Services Department
Action 5: Encourage participation in regional problem-solving trainings for key city dept staff who frequently engage with persons experiencing, or at-risk of, homelessness.		
Major Tasks	Timeline	Key Stakeholders Involved
Maintain communications with regional and countywide providers to identify potential training opportunities.	Ongoing	<ul style="list-style-type: none"> Recreation and Human Services Department
Identify and recruit key staff to participate in trainings.	March 2023; Reviewed Bi-annually	<ul style="list-style-type: none"> Recreation and Human Services Department
Incorporate regional training into onboarding and ongoing learning for key staff.	June 2023; Reviewed annually	<ul style="list-style-type: none"> Recreation and Human Services Department
Develop survey to identify key learnings by key staff participating in trainings.	June 2023	<ul style="list-style-type: none"> Recreation and Human Services Department
Action 6: Utilize the regional Homeless Management Information System (HMIS) and Coordinated Entry System to:		
<ul style="list-style-type: none"> Support improvement of local data on people experiencing homelessness, and Streamline referrals to resources within the regional system. 		
Major Tasks	Timeline	Key Stakeholders Involved
Develop and deliver reports on efforts and outcomes to taskforce, city council and general public related to homelessness response	March 2023; Quarterly; Bi-annually; as needed	<ul style="list-style-type: none"> Recreation and Human Services Department Homelessness Taskforce
Create process for tracking and referral utilizing the HMIS system.	June 2023	<ul style="list-style-type: none"> Recreation and Human Services Department



A-3. Necessary Policy or Administrative Changes to Achieve Goal

This goal may require policy or administrative changes should new partnership or funding opportunities be pursued through the local and regional coordination efforts.

A-4. Goal Measurement

Metric-1: Taskforce meetings are held regularly with consistent and significant attendance; agenda items include current issues and concerns; monitoring of Plan goals occurs; reporting to City Council and general public occurs regularly.

- Data Sources: City department internal memos/updates
- Internal Progress Management Lead: Homeless Taskforce Chair/Co-chair

Metric-2: City Department participation in annual Greater Los Angeles Point-in-Time Counts.

- Data Sources: City Department internal memos/updates
- Internal Progress Management Lead: City Homelessness Coordinator/City Lead

Metric 3: City department regularly participates in regional homelessness response meetings, such as those convened by the South Bay Cities Council of Governments and SPA 8 Lead Agencies.

- Data Sources: City department internal memos/updates
- Internal Progress Management Lead: City Homelessness Coordinator

Metric 4: Development and delivery of reports on referrals to regional Coordinated Entry System through the Homeless Management Information System (HMIS).

- Data Sources: HMIS generated reports; quarterly CES reports from LAHSA
- Internal Progress Management Lead: City Homelessness Coordinator

A-5. City Resources Leveraged to Achieve Goal

Staff time will be needed for activities including but not limited to:

- participation in meetings and activities of the Gardena Homeless Taskforce;
- planning for and participation in the Greater Los Angeles Point-in-Time Count;
- participation in SBCCOG Homeless Taskforce meetings and SPA coordination meetings;



- reviewing and responding to concerns related to homelessness and assisting with referrals;
- developing training surveys and methods to track services delivered;
- and preparation and delivery of reports on activities to City Council.

Accomplishing the actions for this goal may require utilization of City of Gardena communication platforms, including the City's website.

B-1. Goal

Increase coordination between City, non-profit organizations, community partners, and regional homeless service and housing providers to leverage resources and foster a more robust homelessness response in Gardena.

This goal ties to the following Los Angeles County Homeless Initiative Strategies:

- **A1/A5: Prevent Homelessness for Families and Individuals**
- **E7: Strengthen the Coordinated Entry System**

B-2. Supporting Actions

The table below outlines major tasks that will be required to achieve Goal B. The table reflects anticipated timeframes for completion of each task and/or timeline may be adjusted when implementation is underway to respond to emerging or extenuating circumstances.

Action 1: Operate the City's homelessness prevention program through the Emergency Services Division of the Recreation and Human Services Department to serve individuals and families at-risk of homelessness.		
Major Tasks	Timeline	Key Stakeholders Involved
Provide prevention and diversion services to individuals and family households at risk of homelessness.	Ongoing	<ul style="list-style-type: none"> • Recreation and Human Services Department • Los Angeles Homeless Services Authority • PATH • Harbor Interfaith • South Bay City Council of Government



Develop report for tracking implementation and effectiveness of prevention and diversion services.	June 2023	<ul style="list-style-type: none"> Recreation and Human Services Department
In coordination with SBCCOG and LAHSA, evaluate outcomes of prevention and diversion efforts.	Dec. 2023; Reviewed Quarterly	<ul style="list-style-type: none"> Recreation and Human Services Department Homelessness Taskforce
Action 2: Identify opportunities to leverage or designate city resources for prevention and diversion program expansion and/or sustainability beyond current program period.		
Major Tasks	Timeline	Key Stakeholders Involved
Research potential funding and apply where applicable.	June 2023; review quarterly or as needed as new funding emerges	<ul style="list-style-type: none"> Recreation and Human Services Department Community Development Department
Present outcomes and updates to City Council for consideration.	Quarterly	<ul style="list-style-type: none"> Recreation and Human Services Department Community Development Department
Action 3: Leverage partnerships and opportunities to expand access to basic needs services within Gardena (showers, laundry, mailing address, transportation resources, etc).		
Major Tasks	Timeline	Key Stakeholders Involved
Develop a plan with regional and city partners to evaluate opportunities that could be developed for Gardena residents.	June 2023; Review quarterly or as needed as new funding emerges	<ul style="list-style-type: none"> Recreation and Human Services Department Community Development Department
Review and identify new opportunities for services with Homeless Taskforce.	Bi-monthly	<ul style="list-style-type: none"> Recreation and Human Services Department Homelessness Taskforce
Action 4: Formalize partnerships and leverage opportunities to expand outreach and engagement services focused on people living unsheltered in Gardena including Gardena/Hawthorne Mental Evaluation Team (GHMET).		
Major Tasks	Timeline	Key Stakeholders Involved
Host a partner meeting between the City of Gardena, City of Hawthorne and the L.A. County Department of Mental Health to explore opportunities to	March 2023	<ul style="list-style-type: none"> L.A. County Department Mental Health Gardena PD Neighboring Cities



expand outreach and engagement services in Gardena.		<ul style="list-style-type: none"> Recreation and Human Services Department
Explore opportunities to expand formal partnerships between service providers and Gardena/Hawthorne Mental Evaluation Team (GHMET).	June 2023	<ul style="list-style-type: none"> Recreation and Human Services Department Gardena PD-GMHET
Action 5: Leverage regional programs to support access to temporary placements (emergency/transitional housing). Explore partnerships and opportunities to improve access to emergency housing.		
Major Tasks	Timeline	Key Stakeholders Involved
Increase utilization of the Los Angeles Coordinated Entry System.	December 2023; Reviewed Quarterly	<ul style="list-style-type: none"> Recreation and Human Services Department Homeless Coordinator
Increase utilization of the L.A. Safe Parking program in neighboring Cities.	December 2023; Reviewed Quarterly	<ul style="list-style-type: none"> Recreation and Human Services Department Homeless Coordinator Neighboring Cities
Action 6: Explore and, as appropriate, pursue opportunities to apply for and/or direct funds to existing strategies and programs addressing homelessness in Gardena.		
Major Tasks	Timeline	Key Stakeholders Involved
Present outcomes and updates to City Council for consideration.	As Needed	<ul style="list-style-type: none"> Recreation and Human Services Department
Review funding opportunities on an ongoing basis.	Quarterly	<ul style="list-style-type: none"> Recreation and Human Services Department

B-3. Policy or Administrative Changes to Achieve Goal

This goal may require policy or administrative changes should new partnership or funding opportunities be pursued.

B-4. Goal Measurement

Metric-1: Delivery of prevention and/or diversion assistance for a minimum of 25 households per quarter. Measure effectiveness and establish baseline for improvement.

- Data Sources: Emergency Services data tracking, HMIS
- Internal Progress Management Lead: Emergency Services Division

Metric-2: Identify local resources that could be pursued to support expansion and sustainability of prevention and diversion programs.



- Data Sources: Internal City Department memo/update
- Internal Progress Management Lead: Emergency Services and Community Development

Metric 3: Increase access to services for unhoused people in Gardena.

- Data Sources: Internal tracking of resource availability; posting on City website
- Internal Progress Management Lead: Homeless Coordinator

Metric 4: Increase outreach activities to unsheltered populations with complex behavioral health service needs in the City of Gardena.

- Data Sources: LAHSA CES quarterly reports; GHMET reports; HMIS
- Internal Progress Management Lead: Homeless Coordinator/Gardena Police Department.

Metric 5: Increased placements in emergency and permanent housing for City of Gardena unsheltered residents.

- Data Sources: LAHSA CES quarterly reports; Annual Point in Time Count data; HMIS
- Internal Progress Management Lead: Emergency Services Department

Metric 6: Analyze potential funding opportunities with eligible uses of funds that include homelessness and housing programs and make appropriate recommendations.

- Data Sources: Internal City Department memo/update
- Internal Progress Management Lead: Emergency Services Department

B-5. City Resources Leveraged to Achieve Goal

Should the City decide to leverage and/or dedicate staffing towards prevention and/or diversion efforts for residents of Gardena, there will be associated financial costs. These costs will be researched and reviewed as part of the implementation process for this goal. In addition, staff time will be needed for activities including but not limited to:

- participation in planning, operation, and evaluation of prevention and problem solving activities;
- coordination with SBCCOG and regional providers regarding resource connections;



- participation in applicable trainings and/or review of relevant resources on best practices; and
- research and staff analysis of potential funding sources to support service expansion.

C-1. Goal

Increase education about homelessness within Gardena to expand awareness of best practices and available resources.

This goal ties to the following Los Angeles County Homeless Initiative Strategies:

- **A1/A5: Prevent Homelessness for Families and Individuals**
- **B3: Expand Rapid Rehousing**
- **B4: Facilitate Utilization of Federal Housing Subsidies**
- **E6: Expand Countywide Outreach System**

C-2. Supporting Actions

The table below outlines major tasks that will be required to achieve Goal C. The table reflects anticipated timeframes for completion of each task and/or timeline may be adjusted when implementation is underway to respond to emerging or extenuating circumstances.

Action 1: Develop and implement a training strategy for city departments regarding availability of and ways to access homelessness response resources. The training may be developed internally or in partnership with local or regional entities with expertise in available resources.		
Major Tasks	Timeline	Key Stakeholders Involved
Determine list of key departments and personnel for participation in training(s).	March 2023	<ul style="list-style-type: none"> • Recreation and Human Services Department • Community Development • Gardena PD • Gardena Transportation (GTRANS)
Determine if project deliverables will be designed internally or via a contracted provider.	March 2023	<ul style="list-style-type: none"> • Recreation and Human Services Department



Draft or review training materials; Finalize and present developed materials.	June 2023	<ul style="list-style-type: none"> Recreation and Human Services Department
Maintain and/or coordinate with regional provider to receive regularly updated resource lists.	Ongoing	<ul style="list-style-type: none"> Recreation and Human Services Department
Action 2: Develop partnership with schools and organizations that serve families with children and provide regular updates on available resources including homelessness prevention resources.		
Major Tasks	Timeline	Key Stakeholders Involved
Identify and outreach to potential partners such as: LA Unified school district, City departments, County departments, etc.	June 2023	<ul style="list-style-type: none"> Recreation and Human Services Department McKinney Vento Liaison with LA Unified School District Gardena Community of Schools City Recreation and Human Services Department
Develop an ongoing communications strategy for continued engagement.	March 2023	<ul style="list-style-type: none"> Recreation and Human Services Department
Develop schedule for updates to relay resources on City website and other communication platforms.	March 2023	<ul style="list-style-type: none"> Recreation and Human Services Department
Action 3: Develop and implement a communications strategy to increase awareness within Gardena about homelessness and available prevention and response resources, including an approach that is tailored toward local schools, healthcare facilities and the business community.		
Major Tasks	Timeline	Key Stakeholders Involved
Decide upon key elements of communications strategy (e.g., website, town halls, monthly meetings, listserv etc.).	March 2023	<ul style="list-style-type: none"> Recreation and Human Services Department Homeless Task Force
Determine if project deliverables will be designed internally or via a contracted provider.	March 2023	<ul style="list-style-type: none"> Recreation and Human Services Department
Research and/or review effective communications strategy samples.	March 2023	<ul style="list-style-type: none"> Recreation and Human Services Department



Draft and/or review initial draft materials; finalize and publish/present developed materials.	June 2023	<ul style="list-style-type: none"> Homeless Task Force
Review and update materials at regular intervals.	Ongoing	<ul style="list-style-type: none"> Recreation and Human Services Department

C-3. Necessary Policy or Administrative Changes to Achieve Goal

This goal may require policy or administrative changes to support new partnerships or institutionalize new training protocols.

C-4. Goal Measurement

Metric 1: Track number of staff trained, and trainings held.

- Data Sources: Internal City Department memo/update; staff training agendas and rosters
- Internal Progress Management Lead: Emergency Services Department

Metric 2: Track number of engagements with schools and organizations that serve seniors, veterans, and families/youth to provide resource information.

- Data Sources: Internal City Department memo/update
- Internal Progress Management Lead: Emergency Services and Community Development

Metric 3: Completion and publication of communication materials. Track community engagement activities and participation.

- Data Sources: City department internal memos/updates
- Internal Progress Management Lead: Emergency Services and Community Development

C-5. City Resources Leveraged to Achieve Goal

Staffing time will be needed for related activities including but not limited to; developing partnerships with other regional partners, engaging key homeless services providers, and collaborating with the Continuum of Care (LAHSA). Additionally, City resources may be required to cover materials and printing costs associated with outreach and communication strategies.



D-1. Goal

Adopt and strengthen policies to further promote affordable housing preservation and development within the city.

This goal ties to the following Los Angeles County Homeless Initiative Strategies:

- **F4: Development of Second Dwelling Units Program**
- **F5: Incentive Zoning/Value Capture Strategies**
- **F7: Preserve and Promote the Development of Affordable Housing for Homeless Families and Individuals**

D-2. Supporting Actions

The table below outlines major tasks that will be required to achieve Goal D. The table reflects anticipated timeframes for completion of each task and/or timeline may be adjusted when implementation is underway to respond to emerging or extenuating circumstances.

Action 1: Explore opportunities within Housing Element to monitor and preserve existing affordable housing and to expand housing stock prioritizing households in low and very low-income thresholds.		
Major Tasks	Timeline	Key Stakeholders Involved
Staff to develop Housing Element schedule, review existing conditions, issues, opportunities, and challenges including assessment of appropriateness for homelessness housing and Accessory Dwelling units targeted to extremely low income households.	December 2023	<ul style="list-style-type: none">• Recreation and Human Services Department• Office of City Manager
Conduct housing assessment and needs analysis, survey vacant developable land, and housing production constraints analysis.	December 2024	<ul style="list-style-type: none">• Recreation and Human Services Department
City staff to explore potential policies and programs that will develop various housing types for low and very low-income households.	December 2024	<ul style="list-style-type: none">• Recreation and Human Services Department



Draft Housing Element and facilitate community engagement process.	June 2025	<ul style="list-style-type: none"> Recreation and Human Services Department
Finalize and adopt Housing Element Update.	September 2025	<ul style="list-style-type: none"> Community Development Department Recreation and Human Services Department
Action 2: Develop an engagement and outreach strategy to strengthen partnerships with Gardena landlords and property owners to educate and encourage renting to individuals or families with housing subsidies or other third-party rental assistance.		
Major Tasks	Timeline	Key Stakeholders Involved
Identify regional partners like Los Angeles Development Authority to leverage existing landlord and property owner engagement opportunities.	March 2023	<ul style="list-style-type: none"> Recreation and Human Services Department LAHSA South Bay City Council of Government Community development department Office of City Manager Homeless Task Force
Meet with regional partners to determine opportunities to provide outreach and engagement in Gardena.	June 2023	<ul style="list-style-type: none"> Recreation and Human Services Department
Develop plan to engage landlords in City.	June 2023	<ul style="list-style-type: none"> Recreation and Human Services Department Community Development Department Office of City Manager Rent Mediation Board
Refining materials and/or creation of outreach materials.	September 2023	<ul style="list-style-type: none"> Recreation and Human Services Department
Action 3: Develop and post a listing of affordable rentals in Gardena for public access.		
Major Tasks	Timeline	Key Stakeholders Involved
Explore regional opportunities for partnerships.	March 2023	<ul style="list-style-type: none"> Recreation and Human Services Department



Identify mechanism for engaging Gardena landlords and property owners to participate in a listing of affordable rentals in the City.	June 2023	<ul style="list-style-type: none"> • Recreation and Human Services Department
Determine who is responsible for maintenance of an up-to-date listing of affordable housing rentals in Gardena and how it will be updated.	June 2023	<ul style="list-style-type: none"> • Recreation and Human Services Department • Community Development Department • Office of City Manager • Rent Mediation Board
Action 4: Explore opportunities to utilize HUD HOME-ARP and PLHA funding for affordable housing with dedicated units to households who are at-risk of experiencing homelessness.		
Major Tasks	Timeline	Key Stakeholders Involved
Evaluating opportunities to utilize HUD HOME-ARP and PLHA funding with housing development projects in the City of Gardena to create affordable units for unsheltered populations.	December 2023	<ul style="list-style-type: none"> • Community development department • Recreation and Human Services Department

D-3. Policy or Administrative Changes to Achieve Goal

This goal may require City of Gardena policy or administrative changes related to land use or zoning requirements affecting affordable housing development or preservation.

D-4. Goal Measurement

Metric 1: Inclusion of specific strategies within Housing Element that address needs of people at-risk or experiencing homelessness.

- Data Sources: City department internal memos/updates; revised Housing Element document
- Internal Progress Management Lead: Homeless Taskforce Chair/Co-chair

Metric 2: Increased number of identified Gardena landlords and Property Owners actively engaging in housing subsidy programs or other third-party rental assistance programs.

- Data Sources: City Department internal memos/updates
- Internal Progress Management Lead: City Homelessness Coordinator/City Lead



Metric 3: Completion of a listing of affordable rentals in Gardena. Creation of an effective system to regularly update the listing for optimal public access and utilization.

- Data Sources: City department internal memos/updates; completed listing
- Internal Progress Management Lead: Homeless Coordinator

Metric 4: Identify available funding streams through HUD HOME-ARP and PLHA

- Data Sources: City department internal memo/update
- Internal Progress Management Lead: Emergency Services and Community Development

D-5. City Resources Leveraged to Achieve Goal

Staffing time will be needed for related activities including but not limited to; participation in exploring, developing, and evaluating policies and funding sources to further promote affordable housing preservation and development within the city. Should the City decide to leverage and/or dedicate staffing towards the exploration of funding and/or development of affordable housing preservation efforts, there will be associated financial costs. These costs will be researched and reviewed as part of the implementation process for this goal. Funding may also be required to support landlord outreach and engagement strategies, such as establishing a risk mitigation fund for landlords, depending on the specific components of the engagement strategy developed under Action 2.

PLAN IMPLEMENTATION LEAD

The primary contact for the City of Gardena's Homelessness Strategic Plan is Stephany Santin, Director of Recreation and Human Services, City of Gardena. Contact information is included below:

City of Gardena

COUNTY HOMELESS INITIATIVE STRATEGIES

The following table summarizes the City of Gardena's current and planned areas of collaboration or alignment with the Los Angeles County Homeless Initiative Strategies.



Plan to Participate	Currently Participating	County Homeless Initiative Strategies
A. Prevent Homelessness		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A1. Homeless Prevention for families
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A5. Homeless Prevention for Individuals
B. Subsidize Housing		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B3. Partner with Cities to Expand Rapid Rehousing
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B4. Facilitate Utilization of Federal Housing Subsidies
<input type="checkbox"/>	<input type="checkbox"/>	B6. Family Reunification Housing Subsidies
<input type="checkbox"/>	<input type="checkbox"/>	B7. Interim/Bridge Housing for those Exiting Institutions
<input type="checkbox"/>	<input type="checkbox"/>	B8. Housing Choice Vouchers for Permanent Supportive Housing
C. Increase Income		
<input type="checkbox"/>	<input type="checkbox"/>	C1. Enhance the CalWORKs Subsidized Employment Program for Homeless Families
<input type="checkbox"/>	<input type="checkbox"/>	C2. Increase Employment for Homeless Adults by Supporting Social Enterprise
<input type="checkbox"/>	<input type="checkbox"/>	C4/5/6. Countywide Supplemental Security/Social Security Disability Income and Veterans Benefits Advocacy
<input type="checkbox"/>	<input type="checkbox"/>	C7. Subsidize Employment for Homeless Adults
Plan to Participate	Currently Participating	County Homeless Initiative Strategies
D. Provide Case Management and Services		
<input type="checkbox"/>	<input type="checkbox"/>	D2. Jail In-Reach
<input checked="" type="checkbox"/>	<input type="checkbox"/>	D5. Support for Homeless Case Managers
<input type="checkbox"/>	<input type="checkbox"/>	D6. Criminal Record Clearing Project
<input type="checkbox"/>	<input type="checkbox"/>	D7. Provide Services for Permanent Supportive Housing
E. Create a Coordinated System		
<input type="checkbox"/>	<input type="checkbox"/>	E4. First Responders Training
<input type="checkbox"/>	<input type="checkbox"/>	E5. Decriminalization Policy
<input checked="" type="checkbox"/>	<input type="checkbox"/>	E6. Expand Countywide Outreach System
<input checked="" type="checkbox"/>	<input type="checkbox"/>	E7. Strengthen the Coordinated Entry System (CES)
<input type="checkbox"/>	<input type="checkbox"/>	E8. Enhance the Emergency Shelter System
<input type="checkbox"/>	<input type="checkbox"/>	E10. Regional Coordination of Los Angeles County Housing Agencies
<input checked="" type="checkbox"/>	<input type="checkbox"/>	E14. Enhance Services for Transition Age Youth
F. Increase Affordable/Homeless Housing		
<input type="checkbox"/>	<input type="checkbox"/>	F1. Promote Regional SB2 Compliance and Implementation
<input type="checkbox"/>	<input type="checkbox"/>	F2. Linkage Fee Nexus Study



<input checked="" type="checkbox"/>	<input type="checkbox"/>	F4. Development of Second Dwelling Units Program
<input type="checkbox"/>	<input type="checkbox"/>	F5. Incentive Zoning/Value Capture Strategies
<input type="checkbox"/>	<input type="checkbox"/>	F6. Using Public Land for Homeless Housing
<input checked="" type="checkbox"/>	<input type="checkbox"/>	F7. Preserve and Promote the Development of Affordable Housing for Homeless Families and Individuals
<input type="checkbox"/>	<input type="checkbox"/>	F7. Housing Innovation Fund (One-time)

APPENDIX

A. Los Angeles County Homeless Initiative: Approved Strategies

In 2015, the Los Angeles County Board of Supervisors launched the Homeless Initiative to create a coordinated, effective, stakeholder developed, response to the pervasive and increasing homelessness crisis in the region. The resulting set of strategies, organized in 6 key areas, form the basis of the *Approved Strategies to Combat Homelessness*⁶. Details on those strategies referenced in the City's Homelessness Response Plan and aligned with the City's current and future efforts to address homelessness are included in the table below.

Strategy	Brief Description ⁷
A. Prevent Homelessness	
A1./A5. Homeless Prevention Program for Families and Individuals	Develop an integrated, comprehensive homeless prevention program for families and individuals that draws on existing models and builds upon existing County homeless prevention funding sources. Prevention includes rental/housing subsidies, case management and employment services, and legal services.
B. Subsidize Housing	
B3. Partner with Cities to Expand Rapid Rehousing	Develop plan/plans to increase Rapid Rehousing funding for homeless families, single adults and youth who would benefit from a short to intermediate housing intervention and supportive services to regain housing stability.
B4. Facilitate Utilization of Federal Housing Subsidies	Develop and implement a plan/plans to increase utilization of Federal Housing Subsidies by providing incentives to landlords to accept subsidized tenants.
D. Provide Case Management and Services	

⁶ Los Angeles County Homeless Initiative's *Approved Strategies to Combat Homelessness* may be found at: <https://homeless.lacounty.gov/wp-content/uploads/2018/07/HI-Report-Approved2.pdf>

⁷ Descriptions are excerpted or summarized from *Approved Strategies to Combat Homelessness*.



D5. Support for Homeless Case Managers	Develop and implement a plan/plans to support community-based case managers who are working with households experiencing homelessness.
E. Create a Coordinated System	
E6. Expand Countywide Outreach System	Leverage current outreach efforts and create a countywide network of multidisciplinary, integrated street-based teams to identify, engage and connect, or re-connect, households experiencing homelessness to interim and/or permanent housing and supportive services.
E7. Strengthen the Coordinated Entry System	Strengthen the Coordinated Entry System through efforts that may include strengthening the network of housing locators in each SPA, implementing core curricula for staff participating in CES, contributing funding to CES to support housing connections, etc..
E14. Enhance Services for Transition Age Youth	Support strategies to prevent and respond to homelessness among transition age youth, which may include contributing funding to support services, strengthening collaboration with community-based organizations serving youth, etc..
F. Increase Affordable/Homeless Housing	
F4. Development of Second Dwelling Units Program	Support the development of second units on single-family lots through the review process and technical assistance, which could be specifically tied to subsidized and/or homeless housing.
F5. Incentive Zoning/Value Capture Strategies	Assess and implement various Incentive Zoning/Value Capture strategies (e.g., transportation, infrastructure investments, zoning changes, density bonus) for potential increases in land values and profit opportunities for private landowners, for the benefit of the public good.
F7. Preserve and Promote the Development of Affordable Housing for Homeless Households	Preserve current affordable housing and promote the development of affordable housing for households experiencing homelessness

Certificate of Commendation

presented to

Walter Hill

In official acknowledgment and with deep appreciation for an exemplary, outstanding 32 years of service to

the **City of Gardena** as a

Custodian - Lead

with the

**Recreation &
Human Services Department**

We, the Mayor and Members of the City Council of the City of Gardena, California, are pleased to present this special recognition to you for your long-time City service, and express our sincere, best wishes for a healthy, enjoyable, and rewarding retirement, effective December 31, 2022.



Presented ✦ 28th day of February, 2023



Tasha Cerda
Mayor Tasha Cerda

Paul H. C. Francis
Councilmember Paulette C. Francis

Mark E. Henderson
Councilmember Mark E. Henderson

Rodney G. Tabaka
Councilmember Rodney G. Tabaka

Wanda Love
Councilmember Wanda Love

“ WOMEN’S HISTORY MONTH ” **— MARCH 2023 —**

in 1987, Congress established March to be “Women’s History Month” to recognize the achievements of American woman of every race, class, and ethnic background that have made historic contributions to the growth and strength of our Nation.

The Women’s History Month theme for 2023 is

“Celebrating Women Who Tell Our Stories”

This theme honors women of the past and present, who have been active in all forms of media and storytelling including print, radio, TV, stage, screen, blogs, podcasts, and more. The theme honors women in every community who have devoted their lives and talents to producing art and news, pursuing truth and reflecting society throughout history.

Therefore, I, Tasha Cerda, Mayor of the City of Gardena, California, hereby proclaim the month of **MARCH 2023**, to be

“WOMEN’S HISTORY MONTH”

in the City of Gardena and encourage all citizens to recognize and honor the spirit, leadership, and vital and enduring contributions of women in our community, in California, and throughout our Nation.

“ BLACK HISTORY MONTH ” **~ February 2023 ~**

Black History Month is observed nation-wide during February each year to recognize the past achievements and current status of African Americans in our Country, as it coincides with the birthday of Frederick Douglass on February 14 and the birthday of U.S. President Abraham Lincoln on February 12. The observance was officially established as Black History Month in February 1976.

The Gardena Hollypark Youth Affairs Alliance initiated the observance of Black History Month in our community as part of the Dr. Martin Luther King Jr. birthday commemorative activities, in the belief that “the role of history in the life of a people is to give them a kind of measurement as to where they have been and where they are now; and if they understand history correctly, they will have some definition of what they must become.”

Gardena’s annual Dr. Martin Luther King Jr. Commemorative Parade has been postponed until January 2024. These annual events provide the community with an opportunity to reflect on the strengths of Black heritage and family lifestyles, as well as providing African American citizens with a positive sense of racial identity.

Therefore, I, TASHA CERDA, MAYOR OF THE CITY OF GARDENA, CALIFORNIA, do hereby proclaim **FEBRUARY 2023** to be

BLACK HISTORY MONTH

in the City of Gardena and encourage all citizens to highlight those who have been an inspiration within and to our community and who continue to make the world a more equal and just place for future generations.



Celebrating

BLACK
HISTORY
MONTH

MINUTES
Regular Meeting of the
Gardena City Council
Tuesday, January 24, 2023

The Regular Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California, was called to order at 7:03 PM on Tuesday, January 24, 2023, in the Council Chamber at City Hall 1700 West 162nd Street, Gardena, California; Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Tasha Cerda; Mayor Pro Tem Paulette C. Francis; Council Member Mark E. Henderson; Council Member Rodney G. Tanaka; and Council Member Wanda Love was away on an excused absence; Other City Officials and Employees present: City Treasurer Guy H. Mato; City Manager Clint Osorio; City Attorney Carmen Vasquez; City Clerk Mina Semenza; and Deputy City Clerk Becky Romero.

PUBLIC COMMENT ON CLOSED SESSION - None

2. CLOSED SESSION

2.A CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

Agency Designated Representative: Clint Osorio, City Manager Employee Organizations:

1. Gardena Police Officers Association (GPOA), Matt Hassoldt, Association President
2. Gardena Management Employees Organization (GMEO), Vicky L. Barker, Attorney
3. Gardena Municipal Employees Association (GMEA), Fred G. Quiel, Attorney
4. Confidential / Unrepresented Employees

CITY ATTORNEY REPORT OUT OF CLOSED SESSION

Mayor Cerda reconvened the meeting to the Regular Open Session at 7:53 p.m., and the City Clerk noted the return of all Council Members, who were present at the meeting. When City Attorney Vasquez was asked if there was any reportable action from Closed Session, she stated that regarding Item 2.A, staff was provided with direction, but no reportable action was taken.

3. PLEDGE OF ALLEGIANCE

Sofia Layug and Lauren Alpuche led the Pledge of Allegiance. Both are in 8th grade and attend St. Anthony of Padua School. Sofia is the Commissioner General for the student government and Lauren is the Vice President of the student government at St. Anthony of Padua.

4. INVOCATION

Presented by Pastor, Daniel Matsuba, Gardena Valley Baptist Church, gave the Invocation.

5. PRESENTATIONS

- 5.A Boards and Commissions Update - Gardena Economic Advisory Commission
- *Economic Development Manager, Jackie Choi introduced GBAC Chairman, Steve Rogers. Mr. Rogers provided the update and video presentation.*
- 5.B Recognition of Members of the City of Gardena Police Explorer Post #142 for their Successes at the 25th Annual Chandler Tactical Competition in Chandler, Arizona
- *Chief of Police Mike Saffell spoke and shared about the competition activities and gave the names of Post members who won high marks in the competition. Recognition was accepted by Members of the Explorer Post #142 and their Leaders Captain Vince Osorio, Sergeant Octavio Saldana, Detective Tyler Nash, Field Training Officer Mayda Zelaya, Detective Liliana Pinela and Marisol Bazan, Field Training Officer Michael Medeiros, Traffic Officer Victor Saldana, and Officer Kiara Preciado.*

Explore Advisor, Tyler Nash thanked all members of the Council and Explorer Post members. He expressed his appreciation to all his advisor staff.

Council Member Tanaka commended all the officers and Explorer Post members. He asked what the effect of the pandemic had on the Explorer Post and what is the present status; How can the Youth of Gardena get information on how to become part of this organization?

Explore Advisor, Tyler Nash explained how COVID impacted the Explorer Program. He also explained how they reach out to the youth and what outlets are used to get the information out to the community.

- 5.C Southern California Association of Governments (SCAG) Presentation
- *Presented by the SCAG Manager of Government Affairs, Sarah Patterson.*

Council Member Henderson thanked Sarah Patterson for the report and wanted to inform the community that when Council Members are elected, they not only deal with city business – they work within the region and SCAG is one of those agencies that he is a Regional Council Representative.

Mayor Cerda thanked Ms. Patterson for the presentation.

- 5.D Certificate of Commendation presented to Matthew Groveunder for his heroic efforts he obtained through the Tri-City CERT Association Program

City of Gardena and the LA Co. Fire Department presented the Certificate of Commendation to Matthew Groveunder for his bravery and heroic efforts and accomplishments through the Tri-City CERT Association Training.

Mayor Cerda commended Matthew for his exemplary heroic efforts and quick thinking during a moment of crisis where he helped save his mother's life.

Matthew thanked Mayor Cerda, all CERT instructors and everybody from his troop that were present. He specially was thankful for the CERT instructors, if it wasn't for them, he could not guarantee that his mother would be here.

- 5.E Vehicle Donation to Huatabampo (Sister City) Presentation
- ***Transportation Director, Ernie Crespo gave the video presentation. He confirmed the official transfer of four (4) vehicles and supplies to the City of Huatabampo. He also thanked all the organizations that were involve and all the effort that was put into making it a success.***

Council Member Tanaka stated that has been a member of the Sister City for many years and was elated to hear that they were here and added that the previous buses that were donated are still working and being used.

Mayor Cerda stated that it feels good to help our Sister City and thanked Director Crespo and his entire staff for all their hard work.

- 5.F Gardena Family Child Care Video Presentation
- ***City Manager Osorio read a summary highlighting GFCC and video was presented.***

6. PROCLAMATIONS

- 6.A Teen Dating Violence Awareness Month - February 2023
- ***Proclamation was accepted by Rainbow Services***

Community Service Counselor, Jackie Acros introduced Rainbow Services representatives, Griselda, Marcy and Daniel. Ms. Griselda thanked the City of Gardena, Mayor, All Members of the Council, and the Human Services Department for presenting Rainbow with the Proclamation and embarking with them in this crucial work.

7. APPOINTMENTS - No Appointments were made.

8. CONSENT CALENDAR

- 8.A Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only
CONTACT: CITY CLERK

- 8.B Approve Minutes:
Regular Meeting of the City Council, January 10, 2023
CONTACT: CITY CLERK

- 8.C Approval of Warrants/Payroll Register, January 24, 2023
CONTACT: CITY TREASURER

January 24, 2023: Wire Transfer: 12296, 12305-12311; Checks Voided: 170245-170430 – for a total Warrants issued in the amount of \$2,855,134.37; Total Payroll Issued for January 13, 2023: \$1,735,508.66.

- 8.D Personnel Report P-2023-2 01-24-23
CONTACT: HUMAN RESOURCES

- 8.E RESOLUTION NO. 6611, Establishing Annual Regulatory Fees for Wholesalers or Distributors of Fireworks in Accordance with Section 8.16.115 of the Gardena Municipal Code Relating to Fireworks.

CONTACT: COMMUNITY DEVELOPMENT

RESOLUTION NO. 6611

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ESTABLISHING THE ANNUAL REGULATORY FEE FOR WHOLESALERS OR DISTRIBUTORS OF FIREWORKS IN ACCORDANCE WITH SECTION 8.16.115 OF THE GARDENA MUNICIPAL CODE

- 8.F Approval of Final Tract Map No. 83318

CONTACT: PUBLIC WORKS

- 8.G Approve City of Gardena's GTrans FY2023-2025 Short Range Transit Program

CONTACT: TRANSPORTATION

- 8.H Approve Agreement with Union Pacific Railroad Company for Bus Signal Priority Project for \$75,000 and Contingency

CONTACT: TRANSPORTATION

- 8.I Ratify Administrative Approval of the Elderly Nutrition Program Contract ENP202105 Amendment Eleven

CONTACT: RECREATION AND HUMAN SERVICES

It was moved by Mayor Pro Tem Francis, seconded by Council Member Henderson, and carried by the following roll call vote to Approve all Items on the Consent Calendar with the exception of Items 8.E, 8.G and 8.H:

Ayes: Mayor Pro Tem Francis, Council Members Henderson, Tanaka and Mayor Cerda

Noes: None

Absent: Council Member Love

9. EXCLUDED CONSENT CALENDAR

- 8.E COMMUNITY DEVELOPMENT - RESOLUTION NO. 6611 - Establishing Annual Regulatory Fees for Wholesalers or Distributors of Fireworks in Accordance with Section 8.16.115 of the Gardena Municipal Code Relating to Fireworks - ***Item pulled by Mayor Pro Tem Francis***

Mayor Pro Tem Francis asked about the regulatory fees: Are the fees for Wholesalers or Distributors of Firework in accordance with our Municipal Code related to Fireworks; Are they the increase in previous sales; Is this for the sale of fireworks. Community Development Director, Greg Tsujiuchi answered her questions and explained the details of the Resolution.

It was moved by Mayor Pro Tem Francis, seconded by Mayor Cerda, and carried by the following roll call vote to Approve Item 8.E:

Ayes: Mayor Pro Tem Francis, Mayor Cerda, and Council Members Henderson and Tanaka

Noes: None

Absent: Council Member Love

8.G TRANSPORTATION - Approve City of Gardena's GTrans FY2023-2025 Short Range Transit Program - *Item pulled by Mayor Pro Tem Francis*

Mayor Pro Tem Francis asked for confirmation that the Short-range Transit Program is for GTrans; also asked about the GTrans bus real time App; Micro transit Program; Line 7x and Transit safety and security. Director Crespo answered each question in detail.

It was moved by Council Member Henderson, seconded by Mayor Pro Tem Francis, and carried by the following roll call vote to Approve Item 8.G:

Ayes: Council Member Henderson, Mayor Pro Tem Francis, Council Member Tanaka, and Mayor Cerda

Noes: None

Absent: Council Member Love

8.H TRANSPORTATION - Approve Agreement with Union Pacific Railroad Company for Bus Signal Priority Project for \$75,000 and Contingency - *Item pulled by Mayor Pro Tem Francis*

Mayor Pro Tem Francis asked if this agreement is going to help the buses, or will it impact our traffic? Director Crespo answered her questions.

It was moved by Mayor Pro Tem Francis, seconded by Council Member Tanaka, and carried by the following roll call vote to Approve Item 8.H:

Ayes: Mayor Pro Tem Francis, Council Members Tanaka, Henderson, and Mayor Cerda

Noes: None

Absent: Council Member Love

10. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

10.A JANUARY 17, 2023 MEETING - *Meeting Cancelled*

11. ORAL COMMUNICATIONS

- 1) Sarah Harper, representative of Mayme Dear Library; came to announce library upcoming events happening at the Mayme Dear and Masao W. Satow Libraries.
- 2) Joyce S. Watanabe, resident expressed that she is heartsick of the cutting down and removal of the Jacaranda trees on 170th Street between Vermont Ave., and Normandie. Mayor Cerda thanked her for bringing it to their attention and asked that she speak to Public Works Director, Allan Rigg after the meeting.

- 3) City Clerk Mina Semenza, noted for the record that two email that was received from the public, stating that it has been forwarded to the City Council, and are available for viewing at the City Clerk's office.

12. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES - *No Items*

13. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT - *No Items*

14. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES - *No Items*

15. DEPARTMENTAL ITEMS - POLICE - *No Items*

16. DEPARTMENTAL ITEMS - PUBLIC WORKS

- 16.A Award Construction Contract to Ruiz Concrete Paving Inc. in the amount of \$180,100 for the Traffic Detour and Temporary Pavement for UPRR Improvements Phase of the Artesia Boulevard Arterial Improvement Project from Western Avenue to Vermont Avenue, JN 935. Additionally Approve the Project Plans & Specifications, and Declare California Environmental Quality Act (CEQA) Exemption.

City Manager Osorio presented the Staff Report.

No Public Speakers.

Council Member Henderson asked about the delta between the Ruiz bid and the next highest bidder – is there anything that explains that delta and disparity. Public Works Director, Allan Rigg explained in detailed the bids and project information.

Mayor Pro Tem Francis, asked about the project timeline that will start in March 2023; asked if it will only be shut down for a 55-hour window; asked what is the expected completion time for the entire project from start to finish? Director Rigg confirmed that he does not have an exact date from the Union Pacific Railroad as of yet and once the date is confirmed, it will go out in mailers twice to all the impacted residents and businesses. He confirmed that it would be 55 an hour window: Friday night to a Monday morning and went on to explain that this is a great project even though it is an inconvenience in the beginning.

Mayor Cerda asked for confirmation that all residents and business will be notified of the project taking place. Director Rigg confirmed that everyone impacted will received specific notices from the City and from the contractor, and with the traffic control plan twice.

It was moved by Council Member Henderson, seconded by Council Member Tanaka, and carried by the following roll call vote to Award Construction Contract, Approve Project Plans and Specifications and Declare CEQA Exemption:

Ayes: Council Members Henderson and Tanaka, Mayor Pro Tem Francis, and Mayor Cerda

Noes: None

Absent: Council Member Love

17. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES - *No Items*

18. DEPARTMENTAL ITEMS – TRANSPORTATION

- 18.A Approve Agreement between the Los Angeles County Metropolitan Transportation Authority and the City of Gardena for GTrans Solar Energy Generation / Bus Fueling Infrastructure Project

City Manager Osorio presented the Staff Report.

No Public Speakers.

Mayor Pro Tem Francis asked if this project is solar funding for fueling. Transportation Director, Ernie Crespo confirmed that it will be for the electric buses.

It was moved by Mayor Pro Tem Francis, seconded by Council Member Tanaka, and carried by the following roll call vote to Approve Agreement:

Ayes: Mayor Pro Tem Francis, Council Members Tanaka, Henderson, Mayor Cerda

Noes: None

Absent: Council Member Love

19. COUNCIL ITEMS

- 19.A Approve Amendment to the California Cities Gaming Authority Joint Powers Agreement to Admit the City of Bell

City Manager Osorio presented the Staff Report.

No Public Speakers.

Council Member Henderson asked Mayor Cerda if she could educate the community about CCGA and her involvement, and why it is important.

Mayor Cerda explained how she is the current Chairperson for CCGA and Council Member Tanaka is the alternate. She went on to explain how CCGA operates and the benefits as it related to our card rooms.

Council Member Tanaka asked was the City of Bell at one point aligned with another card room association. Mayor confirmed, yes, and explained the difference in JPA.

Mayor Pro Tem Francis stated that this agreement would be a mutual benefit to the JPA as well the City of Bell. Mayor Cerda replied that it is just allowing them to join the JPA.

It was moved by Council Member Tanaka, seconded by Council Member Henderson, and carried by the following roll call vote to Approve Amendment:

Ayes: Council Members Tanaka and Henderson, Mayor Pro Tem Francis, and Mayor Cerda
Noes: None
Absent: Council Member Love

20. COUNCIL DIRECTIVES

Council Member Henderson

Asked if we could get staff to look into putting a photovoltaic covering (solar panel cover) over the parking lot across from Rush Gym to help with the heat as we get the aquatic center built – ***Council Member Tanaka seconded it.***

21. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

City Manager Osorio gave a verbal report of information to follow-up on matters that had been directed or requested by the Mayor and Members of Council. Those items were, as follows:

- 1) Memo regarding the Notice of Posting for the revised 6th Cycle 2021-2029 Housing Element.
- 2) Memo addressing the concerns with paving and construction signage during the January 10, 2023, Council Meeting.
- 3) Memo regarding the Gardena Boulevard Revitalization update. We have heard from our consultant Townsend Public Affairs who he has personally called and asked them to provide us with a summary of the earmarks, the background and state agencies update, and when are we getting the money and guidelines.

22. COUNCIL REMARKS

- 1) COUNCIL MEMBER LOVE - ***was away on an excused absence.***
- 2) COUNCIL MEMBER HENDERSON - Thanked the Boards and Commissions for doing presentations for Council and the community. Since the last Council Meeting Council Member Henderson attended the LA County Federation of Labor Breakfast. He also participated in the survey and interview with Cal Berkeley the topic was violence and local politics. Council Member Henderson attended AQMD meeting, SCAG Racial Inequity and Regional Housing Committee, grand opening of Lab Five soccer facility, GDAAP banquet, Assembly Member Mike Gibson's swearing in at LA Harbor College he represents the new 65th Assembly District, and Gardena Valley Lions Dinner. Lastly, Council Member Henderson expressed the hard work the community and council accomplished.
- 3) MAYOR PRO TEM FRANCIS - Since the last Council Meeting Mayor Pro Tem Francis attended the ribbon cutting for Lab Five Soccer Fields, and Gardena Valley Lion Celebration Dinner honoring Grant Nakaoka. Mayor Pro Tem Francis also attended GDAAP Red Ribbon Award Banquet and was impressed by the community, teacher, principals, and superintendent support. She shared the importance of encouraging young people to make smart choices and avoid drug use. Mayor Pro Tem Francis wished everyone a Happy Lunar New Year and mourns the killings in Monterrey Park and Half Moon Bay. She encouraged everyone to have hope no matter how crazy things are and better days are ahead.

- 4) MAYOR CERDA – Since the last Council Meeting, Mayor Cerda attended the LA City Selection Committee meeting, Okinawa Association Lunar New Year's Eve party in the City of Carson, monthly CCGA meeting, Sanitation meeting, Kiwanis meeting, Lab Five Soccer Field grand opening, Red Ribbon Week Awards Ceremony, and Gardena Valley Lions Club as they celebrated their 99th anniversary. Mayor Cerda shared the Gardena Valley Lions Club takes old glass frames and donates to third world countries. She also attended the bus exchange with representatives of Huatabampo and mentioned the City of Montclair also donated medical equipment to Huatabampo. Lastly, Mayor Cerda shared she met a business owner at the City of Torrance and this person complimented the City of Gardena's Community Development Department, especially staff Hilda and Rita for their great work.
- 5) COUNCIL MEMBER TANAKA – Wished everyone a Happy Lunar New Year and remembered the tragedy in Monterrey Park. Since the last Council Meeting Council Member Tanaka attended the SBCOG Legislative Briefing and Maxine Waters attended the meeting to share a brief synopsis of all the grants she was able to acquire. Council Member Tanaka attended the Huatabampo GTrans Bus pick up and mentioned the importance the donations make to the people of Huatabampo. Council Member Tanaka shared some words on Mrs. Helen Rocha who was a volunteer, he attended her celebration of life. Lastly, attended the grand opening of Lab Five, Ribbon Week with GDAAP, swearing in with Assembly Member Mike Gibson, and Lions 99th Anniversary Dinner. Council Member Tanaka thanked all city staff for their hard work and thanked Director Rigg for working on the street issue he mentioned last meeting.

Mayor Cerda – Mayor Cerda shared she had a phone conversation with Congresswoman Maxine Waters and told her she was able to get the City another million dollars for the Rosecrans Community project. Mayor Cerda is very excited to receive funding for the project.

23. ANNOUNCEMENT(S)

Mayor Cerda announced:

- 1) Congresswoman Maxine Waters was able to obtain another 1 million dollars for the City of Gardena Rosecrans Community Project.
- 2) Gardena Police Department Presents Coffee with a Cop on January 26, 2023, sponsored by Auntie's Cafe 1425 W. Artesia Blvd. (next door to El Pollo Inka).
- 3) Mental Health Workshop - Immigration, Adaptation, & Resilience, January 26, 2023, at the Nakaoka Community Center, Room E, at 6:30 p.m.
- 4) Ministerial Association Meeting & Brunch - January is Human Trafficking Awareness Month, on Thursday, January 26, 2023; 10:00 a.m. - 12:00 p.m. at the Nakaoka Community Center. Guest speaker will talk about Human Trafficking and Sexual Exploitation.
- 5) Candlelight Dinner, Thursday, January 26, 2023, at the Nakaoka Community Center; Doors open: 4:30 p.m; Dinner served: 5:15 p.m., suggested donation \$3.75. Please remember to register ahead of time.
- 6) Gardena Strategic Homeless Plan - The City of Gardena is asking the community to review the drafted Gardena Homeless Strategic Plan at <http://cityofgardena.org/homelesssservices/>. Please provide any input or questions before 3:00 p.m., January 27, 2023, by emailing emergencyservices@cityofgardena.org.

- 7) Mayme Dear Memorial Library – Happy Heart Month Book Sale on Saturday, February 4, 2023; 10:00 a.m. – 12:00 p.m.
- 8) Community Meeting - Gardena/Hawthorne Mental Health Evaluation Team (GHMET) on Tuesday, February 7, 2023, from 6:00 p.m. - 7:30 p.m., at the Nakaoka Community Center - Room A.
- 9) Teen Night on Friday, February 10, 2023, from 6:00 p.m. – 8:00 p.m. at the Nakaoka Community Center. Teens ages 13-17 will learn about themselves and health relationships, red flags & toxic traits, self-love, and positive self-image.
- 10) City of Gardena Senior Citizens Bureau - COVID-19 Vaccine & Flu Shot Clinic, Monday, February 13, 2023, 11:00 a.m. - 1:00 p.m. at the Nakaoka Community Center.
- 11) “Gardena on the Go” – Los Angeles Kings Game on Monday, February 13, 2023. Check-in 4:45 p.m.; Depart 5:30 p.m. from the Nakaoka Community Center. For further information please contact Gardena Parks and Recreation at (310)217-9552.
 - Gardena Residents 55 and over \$20.
 - Non-Residents 55 and over \$30.
- 12) 40th Annual Dr. Martin Luther King Jr. Commemorative Parage - New Date Saturday, February 25, 2023. Parage begins at 10:00 a.m. at Serra High School and ends at Rowley Park, following festivities.
- 13) Semi- Annual Clean Up Event - One Day Only! Bulky item pickup, leave items out by 6:00 a.m. (adjacent to street curb). See schedule for your day. Event Schedule:
If your normal trash day is: Monday Tuesday Wednesday Thursday Friday
Then your cleanup day is: Feb. 18 Feb. 25 Mar. 4 Mar. 11 Mar. 18
- 14) New Date: Saturday, March 18, 2023 - Hands On Gardening Workshop – West Basin Municipal Water District and the City of Gardena Beautification Commission invites you from 9:30 a.m. – 11:00 a.m. Workshop will be held at Rowley Park 13220 Van Ness Ave.

24. **REMEMBRANCES**

Mr. Rey San Jose, 65 years of age, beloved father of Dustin San Jose, Equipment Mechanic in the Public Works Department.

The eleven (11) people that were killed in the Monterey Park mass shooting on Saturday, January 21, 2023, at a Luna New Year Celebration.

The seven (7) people that were killed at the farms in Half Moon Bay on Monday, January 23, 2023.

25. **ADJOURNMENT**

At 10:12 p.m., Mayor Cerda adjourned the Gardena City Council Meeting to the Closed Session portion of the City Council Meeting at 7:00 p.m., and the Regular City Council Meeting at 7:30 p.m. on Tuesday, February 14, 2023.

MINA SEMENZA

City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

APPROVED:

Tasha Cerda, Mayor

By: _____
Becky Romero, Deputy City Clerk

MINUTES
Special Meeting of the
Gardena City Council
Wednesday, February 15, 2023

The Special Meeting of the Gardena City Council of the City of Gardena, California, was called to order at 6:18 p.m. on Wednesday, February 15, 2023; Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Tasha Cerda; Mayor Pro Tem Paulette C. Francis; Council Member Mark E. Henderson; Council Member Rodney G. Tanaka; and Council Member Wanda Love; Other City Officials and Employees present: City Manager Clint Osorio; City Attorney Carmen Vasquez; Assistant City Attorney Lisa Kranitz; Community Development Director Greg S. Tsujiuchi; Senior Planner Amanda Acuna; and City Clerk Mina Semenza.

2. SPECIAL MEETING

City Attorney Carmen Vasquez noted for the record the public comment received with the threat of litigation as a result the City Attorney's Office is recommending that we add an item to the agenda as Item 3.C which will be the Introduction of Ordinance No. 1848, which is identical to the Urgency Ordinance No. 1847 under Item 3.B that is on the agenda. We learned of this today and this threat of litigation, which is why we are requesting that the Council make a motion to add this Item to the agenda and request for City Clerk to take role – this vote requires four-fifths in order to be added to the agenda and that would be the Introduction of Ordinance No. 1848.

It was moved by Council Member Tanaka, seconded by Mayor Pro Tem Francis, and carried by the following roll call vote to Add the Introduction of Ordinance No. 1848:

Ayes: Council Member Tanaka, Mayor Pro Tem Francis, Council Members Henderson and Love, and Mayor Cerda

Noes: None

Absent: None

Consultant Veronica Tam of Veronica Tam & Associates, along with Senior Planner Amanda Acuna gave a PowerPoint presentation on the following:

3. PUBLIC HEARING ITEMS

- 3.A ENVIRONMENTAL ASSESSMENT #1-23, GENERAL PLAN AMENDMENT # 1-23
Readoption of Revised 6th Cycle Housing Element for 2021 - 2029 period and finding that the adoption is subject to the common sense exemption of CEQA Guidelines section 15061(b)(3) as the Housing Element is a policy document

Staff respectfully recommends that the City Council:

- **Conduct a Public Hearing;** and
- **Approve Resolution No. 6619** which readopts the Revised 6th Cycle Housing Element for 2021 – 2029 and makes a finding that the adoption is subject to the common sense exemption of CEQA Guidelines section 15061(b)(3) as the Housing Element is a policy document.

Mayor Cerda opened the Public Hearing at 6:43 p.m.

City Clerk Mina Semenza, noted for the record the public comment received from the public, which would cover both 3.A and 3.B, stating that it has been forwarded to the City Council, and are available for viewing at the City Clerk's office.

Consultant Veronica Tam, along with Assistant City Attorney Kranitz, Community Development Director Greg Tsujiuchi and Senior Planner Acuna answered all questions.

Mayor Cerda closed the Public Hearing at 7:02 p.m.

It was moved by Council Member Love, seconded by Council Member Henderson, and carried by the following roll call vote to Conduct a Public Hearing and Approved Resolution No. 6619:

Ayes: Council Members Love and Henderson, Mayor Pro Tem Francis, Council Member Tanaka, and Mayor Cerda

Noes: None

Absent: None

3.B **ENVIRONMENTAL ASSESSMENT #2-23, GENERAL PLAN AMENDMENT # 2-23, ZONE CHANGE #1-23, ZONE TEXT AMENDMENT #1-23**

Adoption of Resolution No. 6620 Updating the Land Use Plan, including changes to the Land Use Map and adoption of Urgency Ordinance No. 1847, amending the Zoning Code, and revising the Zoning Map both subject to findings of exemption under CEQA Guidelines sections 15061(b)(3) - the common sense exemption and 15308 for protection of the environment. Also adoption of Resolution No. 6621 adopting a color palette for buildings, fences, and walls subject to finding of exemption under CEQA Guidelines section 15061(b)(3) - the common sense exemption.

Staff respectfully recommends the City Council:

- **Conduct a Public Hearing;** and
- **Approve Resolution No. 6620**, adopting the Update to the Land Use Plan, including an amended Land Use Map, with CEQA exemption determination under CEQA Guidelines 15061(b)(3) and 15308 (*Requires a majority vote of total Council*); and

- **Adopt Urgency Ordinance No. 1847**, amending Title 18 of the Gardena Municipal Code and revising the City's Zoning Map, with CEQA exemption determination under CEQA Guidelines 15061(b)(3) and 15308 (*Requires a 4/5 vote*).
- **Approve Resolution No. 6621**, adopting a color palette for residential design criteria, with CEQA exemption determination under CEQA Guidelines 15061(b)(3)

Senior Planner Amanda Acuna gave a PowerPoint presentation along with Special Projects Planning Consultant Gregg McClain, and Assistant City Attorney Lisa Kranitz.

Assistant City Attorney Lisa Kranitz, Senior Planner Amanda Acuna and Special Project Planning Consultant Gregg McClain answered all questions.

Mayor Cerda opened the Public Hearing at 8:02 p.m.

Public Speaker: Mariya Wrightsman expressed her concerns on Urgency Ordinance No. 1847.

City Attorney Vasquez reiterated that as stated by City Clerk Mina Semenza, noted for the record the public comment received from the public, which would cover both 3.A and 3.B.

Mayor Cerda closed the Public Hearing at 8:05 p.m.

RESOLUTION NO. 6620

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA AMENDING THE GARDENA GENERAL PLAN BY ADOPTING AN UPDATE TO THE LAND USE PLAN

It was moved by Council Member Tanaka, seconded by Council Member Henderson, and carried by the following roll call vote to Conduct a Public Hearing and Approved Resolution No. 6620:

Ayes: Council Members Tanaka and Henderson, Mayor Pro Tem Francis, Council Member Love, and Mayor Cerda

Noes: None

Absent: None

URGENCY ORDINANCE NO. 1847

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA AMENDING TITLE 18 OF THE GARDENA MUNICIPAL CODE PRIMARILY RELATING TO THE ESTABLISHMENT OF HOUSING OVERLAYS AND DEVELOPMENT STANDARDS PERTAINING THERETO AND REVISING THE CITY'S ZONING MAP AND FINDING THE ADOPTION TO BE EXEMPT FROM CEQA PURSUANT TO CEQA GUIDELINES SECTIONS 15061(b)(3) and 15308

It was moved by Council Member Love, seconded by Council Member Henderson, and carried by the following roll call vote to Conduct a Public Hearing and Adopt Urgency Ordinance No. 1847 with Amendments:

Ayes: Council Members Love and Henderson, Mayor Pro Tem Francis, Council Member Tanaka, and Mayor Cerda

Noes: None

Absent: None

RESOLUTION NO. 6621

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA ADOPTING A COLOR PALETTE FOR DEVELOPMENT IN THE CITY OF GARDENA

It was moved by Council Member Tanaka, seconded by Council Member Love, and carried by the following roll call vote to Conduct a Public Hearing and Approved Resolution No. 6621:

Ayes: Council Members Tanaka and Love, Mayor Pro Tem Francis, Council Member Henderson, and Mayor Cerda

Noes: None

Absent: None

- 3.C INTRODUCTION OF ORDINANCE NO. 1848, of the Gardena Municipal Code Primarily Relating to the Establishment of Housing Overlays and Development Standards Pertaining thereto and Revising the City's Zoning Map and finding the Adoption to be Exempt from CEQA Pursuant to CEQA Guidelines Sections 15061(B)(3) and 15308 which is identical to the Urgency Ordinance No. 1847.**

Assistant City Attorney Lisa Kranitz explained the introduction of Ordinance No. 1848, which is identical to Urgency Ordinance No. 1847, except it does not include the Urgency Ordinance language and will have a second reading and be effective 31 days After Adoption.

Council Member Love introduced Ordinance No. 1848.

It was moved by Council Member Love, seconded by Mayor Pro Tem Francis, and carried by the following roll call vote to Introduce Ordinance No. 1848 with the same Amendments being made to Urgency Ordinance No. 1847:

Ayes: Council Member Love, Mayor Pro Tem Francis, Council Members Henderson and Tanaka, and Mayor Cerda

Noes: None

Absent: None

4. **ADJOURNMENT**

Ruby Leon Ballard, Ruby Leon Ballard was born on July 13, 1935, in Montezuma, Georgia. She graduated from Thomas Jefferson High School in Washington DC and became a manufacturing engineer. She was employed by numerous aerospace companies, including Northrop Grumman, McDonnell Douglas, and The Boeing Company; she was the only African American woman in her division. Ms. Ballard was an especially kind and quiet woman who had a great sense of humor and lived a full life. Ruby was a devout member of the First Church of God. She passed away on January 28, 2023, and will be greatly missed by her family and everyone whose lives she touched.

At 8:10 p.m., Mayor Cerda adjourned the Gardena City Council Meeting to the Closed Session portion of the City Council Meeting at 7:00 p.m., and the Regular City Council Meeting at 7:30 p.m. on Tuesday, February 28, 2023.

MINA SEMENZA

City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

APPROVED:

Tasha Cerda, Mayor

By: _____
Becky Romero, Deputy City Clerk

MINUTES
Regular PEQC Meeting Notice and Agenda of the
Planning and Environmental Quality Commission
Tuesday, December 6, 2022

The Regular PEQC Meeting Notice and Agenda of the Planning and Environmental Quality Commission of the City of Gardena, California, was called to order at 7:00 PM on Tuesday, December 6, 2022, in the 1700 W. 162nd Street, Gardena, California.

1. **CALL MEETING TO ORDER**

2. **ROLL CALL**

Present: Vice Chair Deryl Henderson; Chair Stephen P Langley; Member Jules Kanhan
Absent: Steve Sherman

3. **APPROVAL OF MINUTES**

3.A September 6, 2022 MEETING

A motion was made by Commissioner Kanhan and seconded by Chair Langley to approve the minutes of the meeting on September 6, 2022. The minutes were approved 2-0-1.

Ayes: Kanhan, Langley

Noes:

Abstain: Henderson

3.B November 1, 2022 MEETING

A motion was made by Vice Chair Henderson and seconded by Commissioner Kanhan to approve the minutes of the meeting on November 1, 2022. The minutes were approved 3-0-0.

Ayes: Henderson, Kanhan, Langley

Noes:

Abstain:

4. **ORAL COMMUNICATIONS**

Chair Langley invited anyone from the public to speak on any issues not on the agenda; however, there were no members of the public wishing to speak under oral communications.

5. **PRESENTATIONS**

5.A Summary of 2022 Projects and Updates of Planning Projects

Economic Development Manager, Jackie Choi announced on November 9, 2022, the city won the award of Most Business Friendly City for a population over 60,000, from the Los Angeles County Economic Development Corporation.

Senior Planner Amanda Acuna provided a presentation summarizing all development projects that came before the Planning Commission in the 2022 year, as well as the newly established and updated planning policy documents that the Planning Commission considered, such as the Environmental Justice Element and the Updated 6th Cycle Housing element.

The Commission asked about the status on the development projects that were currently under construction, including the GTOD Specific Plan project located at 12850 Crenshaw Blvd. and the G3 Urban residential development at 15717 and 15725 Normandie Avenue.

Chair Langley asked about the status of the demolition of the structures at 2315 marine Avenue and property located at the southwest corner of Artesia Boulevard and Normandie Avenue.

Community Development Director Greg Tsujiuchi stated that the demolition was still ongoing.

Assistant City Attorney Lisa Kranitz stated that there was a development application submitted to the city to construct a new self-storage and warehouse building.

Vice Chair Henderson asked about the construction of the automated parking structure for the SRO development projects that came before the Commission.

Ms. Acuna stated that there was one already constructed and the other structure was in the process of obtaining permits.

Chair Langley asked about any potential development on the property at 16911 Normandie Avenue.

Ms. Kranitz stated that there was also an application submitted for residential development on that site.

Vice Chair Henderson asked about the status of the Uhaul project located at 14206 Van Ness Avenue.

Mr. Tsujiuchi stated that the applicant has communicated that they would resubmit to the Planning Staff.

Commissioner Kanhan asked about the status of the two affordable units for the Moneta Pointe project.

Ms. Acuna stated that status was in the process of development guidelines with a consultant for the affordable housing agreements.

Mr. Tsujiuchi stated that that the property at 1341 Gardena Boulevard for a mixed-use development was also currently under construction.

6. **COMMUNITY DEVELOPMENT DIRECTOR'S REPORT**

Mr. Tsujiuchi updated the Commission on the upcoming events happening in the city and provided the information on the Planning Commissioners training being put on by the League of Cal Cities happening in March of 2023.

7. **PLANNING & ENVIORNMENTAL QUALITY COMISSIONERS' REPORTS**

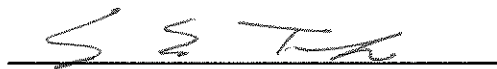
Chair Langley mentioned that there was street work happening along on West 170th Street with portable signs that stated the days of roadwork and asked whether those city signs could be used to advertise the upcoming events in the city.

Chair Langley and Vice Chair Henderson spoke about his experience in attending the Planning Commissioners training put on by the Institute for Local Government.

8. **ADJOURNMENT**

Chair Langley adjourned the meeting at 7:55 P.M.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Greg Tsujiuchi', is written over a horizontal line.

GREG TSUJIUCHI, SECRETARY
Planning and Environmental Quality Commission

A handwritten signature in dark ink, appearing to read 'Stephen P. Langley', is written over a horizontal line.

STEPHEN LANGLEY, CHAIR
Planning and Environmental Quality Commission

MINUTES
Regular PEQC Meeting Notice and Agenda of the
Special Planning and Environmental Quality Commission
Tuesday, January 31, 2023

The Regular PEQC Meeting Notice and Agenda of the Planning and Environmental Quality Commission of the City of Gardena, California, was called to order at 7:00 PM on Tuesday, January 31, 2023, in the Council Chambers at 1700 W. 162nd Street, Gardena, California.

PARTICIPATE BEFORE THE MEETING by emailing the Planning Commission at planningcommissioner@cityofgardena.org by 5:00p.m. on the day of the meeting and write "Public Comment" in the subject line.

1. **CALL MEETING TO ORDER**

The meeting was called to order at 7:00PM

2. **ROLL CALL**

Present: Chair Stephen P Langley; Vice Chair Deryl Henderson; Member Steve Sherman; Member Jules Kanhan

3. **ORAL COMMUNICATIONS**

Chair Langley invited anyone from the public to speak on any issues not on the agenda; however, there were no members of the public wishing to speak under oral communications.

4. **PUBLIC HEARING ITEMS**

4.A ENVIRONMENTAL ASSESSMENT #1-23, GENERAL PLAN AMENDMENT #1-23

Recommendation on Readoption of Revised 6th Cycle Housing Element for 2021 – 2029 period and finding that the adoption is subject to the commonsense exemption of CEQA Guidelines section 15061(b)(3) as the Housing Element is a policy document.

Senior Planner, Amanda Acuna, and Housing Consultant, Veronica Tam, gave a presentation about the Readoption of Revised 6th Cycle Housing Element for 2021 – 2029.

Chair Langley opened the public hearing.

Vice Chair Henderson wanted to clarify the number of overlays proposed.

Ms. Acuna answered that there was a total of four new housing overlays.

Chair Langley requested elaboration of the two properties being rezoned along Artesia Blvd. and if the Planning Commissioners could add participants to the notification list.

Ms. Acuna responded that the two properties will be discussed at the next item and that the sites being rezoned do not follow the current Artesia Corridor Specific plan and will establish either new zoning designations or be rezoned to corresponding existing zones. Ms. Acuna stated that if the commissioners wished to add participants to the notification list they would send the information to the Planning Staff to be notified for the upcoming City Council meeting.

Chair Langley inquired about the source of the property data that determined the median household income and asked regrading emergency shelter zones.

Ms. Tam clarified that the property data was sourced from the American Community Data from the Census Bureau from the years 2015-2019.

Ms. Acuna added that the emergency sites listed are all privately owned and if all properties are developed, Planning Staff will have to identify new properties for the emergency shelter sites.

Chair Langley closed the public hearing.

MOTION: It was moved by Vice Chair Henderson and seconded by Commissioner Kanhan to recommend to City Council to readopt the revised 6th Cycle Housing Element for 2021-2029 and finding that the adoption is subject to the commonsense exemption of CEQA Guidelines section 15061(b)(3) as the Housing Element is a policy document.

The motion passed by the following roll call vote:

Ayes: Henderson, Kanhan, Sherman, Langley

4.B ENVIRONMENTAL ASSESSMENT #2-23, GENERAL PLAN AMENDMENT #2-23, ZONE CHANGE #1-23, ZONE TEXT AMENDMENT #1-23

Recommendation on adoption of Resolution No. 6620 and 6621, updating the Land Use Element and adopting a color palette for residential design criteria and recommendation on an Urgency Zoning Ordinance, including changes to the Land Use and Zoning Maps, and findings of exemption under CEQA Guidelines sections 15061(b)(3) – the commonsense exemption and 15308 for protection of the environment for both actions.

Ms. Acuna and Planning Consultant, Greg McClain, had presented resolution No. 6620 and 6621, and Urgency Ordinance No. 1847.

Chair Langley opened the public hearing.

Chair Langley asked what the process would be to change a color of a residential development under the new resolution.

Mr. McClain and Community Development Director, Greg Tsujiuchi, answered that if a project wants to change their color, they will apply for a permit with the Community Development Director.

Chair Langley closed the public hearing.

Motion: It was moved by Vice Chair Henderson and seconded by Commissioner Kanhan recommending the City Council approve an update to the Land Use Plan of the City General Plan including an amended Land Use map, adopt an Urgency Ordinance, amending Title 18 of the Gardena Municipal Code and revising the City's zoning map, and adopt a color palette for residential design criteria, all subject to the common sense of CEQA Guidelines Section 15061(B)(3) and 15308.

The motion passed by the following roll call vote:

Ayes: Henderson, Kanhan, Sherman, Langley

5. **COMMUNITY DEVELOPMENT DIRECTOR'S REPORT**

Mr. Tsujiuchi mentioned that the recommendations of this meeting will go to City Council on February 15, 2023.

6. **PLANNING & ENVIRONMENTAL QUALITY COMMISSIONERS' REPORTS**

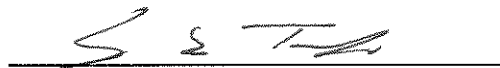
Commissioner Sherman asks if there will be a PEQC meeting on February 7, 2023.

Ms. Acuna responded that there will not be a meeting on that date.

7. **ADJOURNMENT**

Chair Langley adjourned the meeting at 8:16 P.M.

Respectfully submitted,



GREG TSUJIUCHI, SECRETARY
Planning and Environmental Quality Commission



STEPHEN LANGLEY, CHAIR
Planning and Environmental Quality Commission

MEMORANDUM

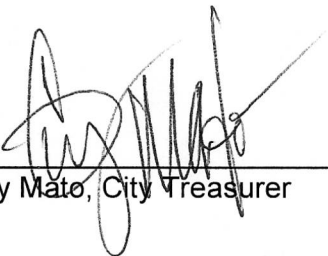
TO: Honorable Mayor and City Council
FROM: City Treasurer's Office
DATE: February 13, 2023
SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

February 14, 2023 TOTAL WARRANTS ISSUED: \$4,032,799.30

Wire Transfer: 12312-12320
Prepay:
Check Numbers:
Checks Voided: 170431-170643

Total Pages of Register: 27

January 27, 2023 TOTAL PAYROLL ISSUED: \$2,063,008.03
February 10, 2023 TOTAL PAYROLL ISSUED: \$1,698,182.40



Guy Mato, City Treasurer

cc: City Clerk

vchlist
02/13/2023 2:57:25PM

Voucher List
CITY OF GARDENA

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
12312	1/18/2023	112326 LWP CLAIMS SOLUTIONS INC.	011723		WORKERS' COMP CLAIMS	49,320.99
Total :						49,320.99
12313	1/13/2023	107229 GARDENA POLICE DEPARTMENT	010523		SPECIAL OPERATIONS ACCOUNT FUNI	5,000.00
Total :						5,000.00
12314	1/20/2023	112326 LWP CLAIMS SOLUTIONS INC.	011923		WORKERS' COMP CLAIMS	764.23
Total :						764.23
12315	1/20/2023	112326 LWP CLAIMS SOLUTIONS INC.	012023		WORKERS' COMP CLAIMS	31,130.87
Total :						31,130.87
12316	1/20/2023	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U4762		HEALTH INSURANCE CLAIMS	219,152.34
Total :						219,152.34
12317	1/25/2023	112326 LWP CLAIMS SOLUTIONS INC.	012423		WORKERS' COMP CLAIMS	19,522.58
Total :						19,522.58
12318	1/31/2023	111016 KAISER FOUNDATION HEALTH PLAN	FEBRUARY 2023		HEALTH INSURANCE	340,432.33
Total :						340,432.33
12319	1/27/2023	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U4763		HEALTH INSURANCE CLAIMS	140,210.10
Total :						140,210.10
12320	1/31/2023	112326 LWP CLAIMS SOLUTIONS INC.	013023		WORKERS' COMP CLAIMS	28,154.70
Total :						28,154.70
170431	2/14/2023	107751 A-A BACKFLOW TESTING &, MAINTENANCE	81179		CERTIFIED TESTING OF (5) BACKFLOW	395.00
Total :						395.00
170432	2/14/2023	102176 AAA FLAG & BANNER MFG. CO.	INV278493		CITY FLAGS	603.43
Total :						603.43
170433	2/14/2023	111853 ACCESS	9838357		PD SHREDDING SERVICES	100.00
			9930865		PD SHREDDING SERVICES	100.00
Total :						200.00

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170434	2/14/2023	105149 ADAMSON POLICE PRODUCTS	INV390436		PD TACTICAL EQUIPMENT & SUPPLIES	1,858.05
					Total :	1,858.05
170435	2/14/2023	112177 ADVANCE AUTO PARTS	8655300553640		GTRANS AUTO PARTS	582.84
			8655301153796		GTRANS AUTO PARTS	64.94
			8655301834583		GTRANS AUTO PARTS	77.06
			8655302654150		GTRANS AUTO PARTS	186.76
			8655303054193		GTRANS AUTO PARTS	611.78
					Total :	1,523.38
170436	2/14/2023	108131 AECOM	60481767		PERMIT DEPOSIT REFUND - 1600 W 13	1,000.00
					Total :	1,000.00
170437	2/14/2023	101748 AFTERMARKET PARTS COMPANY LLC, THE	82887535	037-10167	GTRANS AUTO PARTS	86.55
			82888559		GTRANS AUTO PARTS	8.19
				037-10167		
			82891713		GTRANS AUTO PARTS	130.38
				037-10167		
			82892945	037-10167	GTRANS AUTO PARTS	1,310.43
			82894110		GTRANS AUTO PARTS	1,131.04
				037-10167		
			82904053		GTRANS AUTO PARTS	198.36
				037-10167		
			82904644	037-10167	GTRANS AUTO PARTS	4,644.22
			82904645	037-10167	GTRANS AUTO PARTS	307.51
			82904646	037-10167	GTRANS AUTO PARTS	229.97
			82906998	037-10167	GTRANS AUTO PARTS	365.45
			82910839	037-10167	GTRANS AUTO PARTS	221.20
			82911967	037-10167	GTRANS AUTO PARTS	72.63
			82913351	037-10167	GTRANS AUTO PARTS	561.61
			82914501	037-10167	GTRANS AUTO PARTS	333.49
			82918284	037-10167	GTRANS AUTO PARTS	172.38
			82918285	037-10167	GTRANS AUTO PARTS	17.69
			82919814	037-10167	GTRANS AUTO PARTS	504.27
			82922269	037-10167	GTRANS AUTO PARTS	15.07
			82922271	037-10167	GTRANS AUTO PARTS	7,599.37
			82925131	037-10167	GTRANS AUTO PARTS	614.59

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170437	2/14/2023	101748 101748 AFTERMARKET PARTS COMPANY LLC, T (Continued)			Total :	18,524.40
170438	2/14/2023	101338 ALCO TARGET COMPANY	71446		PD TRAINING SUPPLIES	499.59
					Total :	499.59
170439	2/14/2023	110423 ALL STAR ELITE SPORTS	3297		SPORT PROGRAM JERSEYS	413.71
					Total :	413.71
170440	2/14/2023	110267 ALLIANT CONSULTING INC.	14004	037-10068	LABOR COMPLIANCE MONITORING & F	1,788.75
					Total :	1,788.75
170441	2/14/2023	100925 AMERICAN MOVING PARTS	01A139763 01A139947		GTRANS AUTO PARTS GTRANS AUTO PARTS	835.70 427.06
					Total :	1,262.76
170442	2/14/2023	108625 ARAD OIL INC.	DECEMBER 2022		CAR WASH	250.00
					Total :	250.00
170443	2/14/2023	101459 ASBURY ENVIRONMENTAL SERVICES	I500-00894374 I500-00894375 I500-00894523 I500-00895142		HAZARDOUS WASTE DISPOSAL SERVI HAZARDOUS WASTE DISPOSAL SERVI USED OIL SERVICE CHARGE LAB ANALYSIS FEE	110.00 461.10 95.00 520.00
					Total :	1,186.10
170444	2/14/2023	104687 AT&T	19265049 19357556 19357557 19357867 19360676 19391510 19391511 19391525 19391533 19391534		TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE	395.61 411.19 420.34 18,892.10 569.69 34.04 87.07 34.04 34.04 89.34
					Total :	20,967.46
170445	2/14/2023	111170 AT&T FIRSTNET	287293416290x011023 2872934320631X011023		PD CELL PHONE ACCT #287293416290 PD CELL PHONE ACCT #287293420631	1,855.10 146.20

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170445	2/14/2023	111170 AT&T FIRSTNET	(Continued) 287295242065X011023 287303490376X011023		PD CELL PHONE ACCT #287295242065 BUS CELL PHONE ACCT #28730349037 Total :	234.74 1,711.82 3,947.86
170446	2/14/2023	111170 AT&T FIRSTNET	287290885074X011023 287298156560X011023		CITYWIDE CELL PHONE ACCT #287290 COVID-19 FIRSTNET COMMUNICATION Total :	1,815.85 1,725.00 3,540.85
170447	2/14/2023	100474 AT&T LONG DISTANCE	011223		TELEPHONE Total :	68.28 68.28
170448	2/14/2023	100964 AT&T MOBILITY	287275680401X010123 828667974X01162023 835577878X010123 835577878X020123 835577878X120122		PD CELL PHONE ACCT #287275680401 CM CELL PHONE ACCT #828667974 PD CELL PHONE ACCT #835577878 PD CELL PHONE ACCT #835577878 PD CELL PHONE ACCT #835577878 Total :	146.37 86.46 614.81 825.69 614.88 2,288.21
170449	2/14/2023	102880 AUTOPLEX, INC.	14545 14613		2022 FORD EXPLR #1627788 OIL & FILT 2018 FORD INTRCPTR #1554676 SERVI Total :	88.93 465.70 554.63
170450	2/14/2023	110686 AZTECH ELEVATOR COMPANY	AZ17574 AZ17575 AZ17576 AZ17577 AZ17578 AZ17579	024-00844 024-00844 024-00844 024-00844 037-10136 037-10136	ELEVATOR MAINTENANCE - NCC ELEVATOR MAINTENANCE - PW ELEVATOR MAINTENANCE - CITY HALL ELEVATOR MAINTENANCE - NCC ELEVATOR MAINTENANCE - GTRANS A ELEVATOR MAINTENANCE - GTRANS M Total :	285.00 285.00 100.00 100.00 285.00 83.33 1,138.33
170451	2/14/2023	103641 BECNEL UNIFORMS	53622 53766 54357 54358		BUS UNIFORM SUPPLIES BUS UNIFORM SUPPLIES BUS UNIFORM SUPPLIES BUS UNIFORM SUPPLIES Total :	626.03 304.90 544.77 586.83 2,062.53
170452	2/14/2023	107747 BENGAR PRODUCTIONS	7117		EMBROIDERY - REC STAFF SHIRTS	985.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170452	2/14/2023	107747 107747 BENGAR PRODUCTIONS	(Continued)		Total :	985.00
170453	2/14/2023	109377 BOB BARKER COMPANY, INC.	INV1849773		JAIL PROGRAM SUPPLIES	141.88
					Total :	141.88
170454	2/14/2023	112371 BONITA, MARK	CIT #411127731		REFUND - CITATION DISMISSED	47.00
					Total :	47.00
170455	2/14/2023	111902 BPR CONSULTING GROUP LLC	473	032-00114	CONSULTING SERVICES - DECEMBER	210,886.55
					Total :	210,886.55
170456	2/14/2023	110538 CANNON COMPANY	83100	024-00628	170TH STREET IMPROVEMENT JN944	665.00
			83209	024-00821	RBB ARTERIAL IMPROVEMENT PROJE	15,410.86
					Total :	16,075.86
170457	2/14/2023	112073 CAROLLO ENGINEERS, INC	FB32295	024-00828	PROFESSIONAL SERVICES - SEWER M	49,068.94
					Total :	49,068.94
170458	2/14/2023	112073 CAROLLO ENGINEERS, INC	FB29944	024-00828	PROFESSIONAL SERVICES - SEWER M	29,377.41
					Total :	29,377.41
170459	2/14/2023	108378 CHARLES E. THOMAS COMPANY INC.	94161		SERVICE CALL - PUMP OUT RAINWATE	293.00
					Total :	293.00
170460	2/14/2023	308112 CITY OF HAWTHORNE	22-1214GPD		REPAIR - AREA "G" MOBILE COMMAND	310.96
					Total :	310.96
170461	2/14/2023	303250 CITY OF SANTA ANA	ADVGANG-NOV2022		REGISTRATION - ADV. GANG INVESTIG	250.00
					Total :	250.00
170462	2/14/2023	111534 CLEAN ENERGY	CE12562806	037-10180	GTRANS OFFSITE CNG FUELING SERV	148,738.15
					Total :	148,738.15
170463	2/14/2023	110215 CLEVER DEVICES LTD	PI00007751	037-09906	PURCHASE AND INSTALLATION OF GR	47,190.00
					Total :	47,190.00
170464	2/14/2023	110215 CLEVER DEVICES LTD	PI00007465	037-09906	PURCHASE AND INSTALLATION OF GR	6,964.00
					Total :	6,964.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170465	2/14/2023	103125 COMPLETE COACH WORKS	90808		BUS #777 SERVICE CALL - DIAGNOSE	1,350.00
Total :						1,350.00
170466	2/14/2023	102388 COPYLAND, INC.	81028	037-10175	GTRANS - EMPLOYEE ABSENCE FORM	352.86
			81097	037-10175	GTRANS - DAILY VEHICLE INSPECTION	2,266.04
			81215	037-10175	GTRANS - BUS OPERATOR MANUAL	543.88
			81418	037-10175	GTRANS - TAKE ONE CARDS	1,026.02
Total :						4,188.80
170467	2/14/2023	103353 CRM COMPANY, LLC.	LA21887		SCRAP TIRE DISPOSAL FEE	69.50
			LA21892		SCRAP TIRE DISPOSAL FEE	69.50
			LA21893		SCRAP TIRE DISPOSAL FEE	69.50
			LA21951		SCRAP TIRE DISPOSAL FEE	69.50
Total :						278.00
170468	2/14/2023	106193 CUMMINS SALES AND SERVICE	X4-35621		GTRANS AUTO PARTS	1,140.75
			X4-35646		GTRANS AUTO PARTS	849.53
			X4-35892		GTRANS AUTO PARTS	1,023.95
Total :						3,014.23
170469	2/14/2023	110319 CWE DIRECTOR	23014	024-00766	MS4 & NPDES - MONITORING & COMPI	12,054.62
			23018	024-00846	MS4 & NPDES - MONITORING & COMPI	6,261.77
Total :						18,316.39
170470	2/14/2023	104736 D&R OFFICE WORKS, INC.	0126600	037-10197	DISPATCH REMODEL FURNITURES	46,203.50
Total :						46,203.50
170471	2/14/2023	104736 D&R OFFICE WORKS, INC.	0126606	034-00568	REC & CM OFFICE FURNITURE	5,859.79
Total :						5,859.79
170472	2/14/2023	110844 DATA GEAR, INC.	43895	035-01171	VIDEO POLICING SYSTEM MAINTENAN	4,849.53
			43897	035-01171	VIDEO POLICING SYSTEM MAINTENAN	459.00
Total :						5,308.53
170473	2/14/2023	111377 DE NOVO PLANNING GROUP	3740	032-00088	PROFESSIONAL SERVICES - GARDEN/	10,604.25
Total :						10,604.25
170474	2/14/2023	104222 DELL MARKETING L.P.	10647446056	023-01426	ANNUAL MICROSOFT LICENSE RENEW	202,019.23

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170474	2/14/2023	104222 104222 DELL MARKETING L.P.	(Continued)		Total :	202,019.23
170475	2/14/2023	312558 DEPARTMENT OF ANIMAL CARE, & CONTROL	DECEMBER 2022		MONTHLY ANIMAL SERVICES - DECEM	736.92
					Total :	736.92
170476	2/14/2023	303459 DEPARTMENT OF JUSTICE	601073	035-01190	FINGERPRINT APPS - AUGUST 2022	3,351.00
					Total :	3,351.00
170477	2/14/2023	312117 DEPARTMENT OF WATER & POWER	012523 020123		LIGHT & POWER LIGHT & POWER	107.73 65.51
					Total :	173.24
170478	2/14/2023	104151 DFM ASSOCIATES	020323		2023 CALIFORNIA ELECTIONS CODE B	66.00
					Total :	66.00
170479	2/14/2023	112372 DIGGS, BRENNON	CIT #411127732		REFUND - CITATION DISMISSED	47.00
					Total :	47.00
170480	2/14/2023	104343 DISCOUNT SCHOOL SUPPLY	W94675820101 W94675820102	331-00063 331-00063	FCC PROGRAM SUPPLIES FCC PROGRAM SUPPLIES	792.87 22.04
					Total :	814.91
170481	2/14/2023	104500 DOOLEY ENTERPRISES, INC	64429 64733	035-01191	PD AMMUNITION SUPPLIES PD AMMUNITION SUPPLIES	12,777.00 584.54
					Total :	13,361.54
170482	2/14/2023	103241 DP STAR AUTOMOTIVE, INC.	64142 64146 64150 64152 64202 64221 64422		SMOG INSPECTIONS - 2012 FORD FUS SMOG INSPECTIONS - 2012 FORD ESC SMOG INSPECTIONS - 2012 FORD ESC SMOG INSPECTIONS - 2012 DODGE C/ SMOG INSPECTIONS - 2011 FORD E-45 SMOG INSPECTIONS - 2007 FORD F-25 SMOG INSPECTIONS - DODGE CARAV/	45.00 45.00 45.00 45.00 45.00 45.00 45.00
					Total :	315.00
170483	2/14/2023	111452 DRAW TAP GIS, LLC	2023GAR-0016	032-00083	CONSULTANT SERVICES - PUBLISH HC	202.50
					Total :	202.50

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170484	2/14/2023	104276 DREHS, LARRY W.	JANUARY 2023		MARTIAL ARTS INSTRUCTOR	1,489.50
					Total :	1,489.50
170485	2/14/2023	111953 ECONOMICO ANIMAL HOSPITAL	81885	032-00122	VETERINARY SERVICES - ANIMAL CON	3,100.00
					Total :	3,100.00
170486	2/14/2023	110534 EL DORADO NATIONAL	90779529		GTRANS BUS VEHICLE SUPPLIES	2,128.92
					Total :	2,128.92
170487	2/14/2023	107353 EMERGENCY RESPONSE CRIME SCENE, CLE	T2022-551		SANITIZE & CLEAN-UP POLICE VEHICL	325.00
			T2022-570		DECONTAMINATION SERVICES - PD JA	650.00
					Total :	975.00
170488	2/14/2023	105418 EMPIRE CLEANING SUPPLY	S5554380	034-00551	CUSTODIAL SUPPLIES	1,176.81
					Total :	1,176.81
170489	2/14/2023	105392 ENTENMANN-ROVIN COMPANY	0171068		EMPLOYEE SERVICE PINS	222.42
					Total :	222.42
170490	2/14/2023	106459 ENTERPRISE FM TRUST	FBN4666587	023-01402	ENTERPRISE LEASE - FEBRUARY 2023	9,499.82
			FBN4676784	023-01402	ENTERPRISE LEASE - FEBRUARY 2023	3,335.03
					Total :	12,834.85
170491	2/14/2023	100898 ESPINOZA, JOSE	011823		REIMBURSEMENT - APWA MEMBERSH	286.25
					Total :	286.25
170492	2/14/2023	112362 EXTREME OVERHEAD DOORS INC.	2595	037-10209	CNG GARAGE MODIFICATION - LOUVE	18,500.00
					Total :	18,500.00
170493	2/14/2023	106109 FASTSIGNS	0094-110178		BLDG MAINT SUPPLIES	119.81
					Total :	119.81
170494	2/14/2023	106129 FEDEX	391855495480		SHIPPING SERVICES	390.00
			8-006-48136		SHIPPING SERVICES	117.02
			8-006-82450		SHIPPING SERVICES	90.16
			8-007-34089		SHIPPING SERVICES	27.80
			8-021-00145		SHIPPING SERVICES	52.90

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170494	2/14/2023	106129 106129 FEDEX	(Continued)		Total :	677.88
170495	2/14/2023	100447 FIVE-STAR UPHOLSTERY & AUTO, GLASS	20221130	037-10208	REUPHOLSTER SEAT	2,599.35
					Total :	2,599.35
170496	2/14/2023	112329 FM THOMAS AIR CONDITIONING INC	44814	024-00907	HVAC REPAIRS FOR NCC	2,430.16
			44815	024-00907	HVAC REPAIRS FOR NCC	2,049.40
					Total :	4,479.56
170497	2/14/2023	112325 FOPCO INC.	F221377	037-10200	FUEL POLISHING SERVICES	4,660.00
					Total :	4,660.00
170498	2/14/2023	106465 FOX FIRST AID & SAFETY INC	69316		PARK MAINT SUPPLIES	14.33
			69317		STREET MAINT SUPPLIES	16.54
			69320		SIGNS/SIGNALS SUPPLIES	23.15
			69329		SIGNS/SIGNALS SUPPLIES	33.08
			69335		PARK MAINT SUPPLIES	38.59
			69455		PARK MAINT SUPPLIES	17.64
					Total :	143.33
170499	2/14/2023	112373 FREE ENERGY SAVINGS COMPANY	80022-0028		REFUND - PERMIT CANCELLATION	56.00
					Total :	56.00
170500	2/14/2023	112566 GALLS, LLC	BC1792352		PD UNIFORM SUPPLIES	832.74
					Total :	832.74
170501	2/14/2023	107030 GARDENA AUTO PARTS	163565		PD AUTO PARTS	86.06
			163604		PD AUTO PARTS	31.18
					Total :	117.24
170502	2/14/2023	107011 GARDENA VALLEY NEWS, INC.	00126831		SUMMARY OF ORDINANCE NO. 1846	119.00
			00126885		REQUEST FOR PROPOSALS 2022-03, C	119.00
			00126888		NOTICE OF PUBLIC HEARING -	700.00
			00127026		PUBLIC NOTICE - GOVT CODE 40804	210.00
					Total :	1,148.00
170503	2/14/2023	619005 GAS COMPANY, THE	010923		CNG FUEL	1,716.18
			020123		GAS	52,835.15

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170503	2/14/2023	619005 619005 GAS COMPANY, THE	(Continued)		Total :	54,551.33
170504	2/14/2023	107056 GENFARE	90188842		GTRANS AUTO PARTS	334.78
					Total :	334.78
170505	2/14/2023	106470 GILLIG LLC	40992060	037-10174	GTRANS AUTO PARTS	1,540.68
					Total :	1,540.68
170506	2/14/2023	111798 GOBBLE, SCOTT	012523	024-00875	COMMUNITY AQUATIC CENTER PROJE	2,137.50
					Total :	2,137.50
170507	2/14/2023	619004 GOLDEN STATE WATER CO.	012523		WATER	11,537.63
					Total :	11,537.63
170508	2/14/2023	112381 GOMEZ, LOURDES	011923		PERMIT & DEPOSIT CANCELLATION RE	10,710.00
					Total :	10,710.00
170509	2/14/2023	107513 GRAINGER	9408663772		BUS FACILITY SUPPLIES	1,580.55
			9413393134		BUS FACILITY SUPPLIES	451.59
			9476416715		BUS FACILITY SUPPLIES	8.62
			9498323139		BUS FACILITY SUPPLIES	1,575.70
			9516991115		BUS FACILITY SUPPLIES	172.94
			9545949753		BUS FACILITY SUPPLIES	48.33
			9565137396		BUS FACILITY SUPPLIES	29.40
			9588658998		BUS FACILITY SUPPLIES	33.12
			9589772061		BUS FACILITY SUPPLIES	1,264.02
			9591452033		BUS FACILITY SUPPLIES	77.85
			9592009873		BUS FACILITY SUPPLIES	65.79
					Total :	5,307.91
170510	2/14/2023	108949 HELM, SUSAN	DECEMBER 2022		VOLUNTEER DRIVER	7.00
					Total :	7.00
170511	2/14/2023	112076 HERNANDEZ, ROSA	003		INTERN SERVICES - 01/12-02/1/23	1,995.00
					Total :	1,995.00
170512	2/14/2023	111549 HF & H CONSULTANTS, LLC	9719856		CONSULTING SERVICES - SOLID WAS1	3,911.25

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170512	2/14/2023	111549 111549 HF & H CONSULTANTS, LLC	(Continued)		Total :	3,911.25
170513	2/14/2023	108434 HOME DEPOT CREDIT SERVICES	2281741		STREET MAINT SUPPLIES	273.47
			2523481		BLDG MAINT SUPPLIES	332.38
			3043529		GTRANS MAINT SUPPLIES	158.29
			3054087		BLDG MAINT SUPPLIES	96.62
			4360700		PARK MAINT SUPPLIES	78.80
			4544371		STREET MAINT SUPPLIES	272.66
			9531049		REC PROGRAM SUPPLIES	35.43
					Total :	1,247.65
170514	2/14/2023	100275 HONEYWELL	526492025		SERVICE CALL - REMOVE & REPLACE	1,940.00
					Total :	1,940.00
170515	2/14/2023	105513 INDUSTRIAL CLEANING SYSTEMS, INC.	40082		PD PROGRAM SUPPLIES	529.96
			40084		SERVICE CALL	275.95
			40139		SERVICE CALL	443.26
					Total :	1,249.17
170516	2/14/2023	111593 INTER-CON SECURITY SYSTEMS INC	BD0112619	037-10095	GTRANS SECURITY SERVICES - DECE	699.61
			BD0112623	037-10095	GTRANS SECURITY SERVICES - DECE	7,185.54
					Total :	7,885.15
170517	2/14/2023	112181 INTERIOR DEMOLITION	2222-RET		AQUATIC & SR CENTER PROJECT	8,661.46
					Total :	8,661.46
170518	2/14/2023	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO.	140074186		GTRANS AUTO PARTS	1,414.77
			81002810		GTRANS AUTO PARTS	495.98
					Total :	1,910.75
170519	2/14/2023	100436 J.J. KELLER & ASSOCIATES, INC	9107443580	037-10124	FLEET MANAGEMENT AND COMPLIANC	487.90
			9107689076	037-10124	FLEET MANAGEMENT AND COMPLIANC	487.90
					Total :	975.80
170520	2/14/2023	107642 JAPANESE AUTOMOTIVE CENTER, INC.	0304268		2017 FORD F350 #1624014 SERVICE	89.20
			0304579		2012 FORD F350 #1384710 SERVICE	89.20
					Total :	178.40

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170521	2/14/2023	111750 JL GROUP LLC	22082JL.1	035-01189	PD INVESTIGATION SERVICES	8,012.80
Total :						8,012.80
170522	2/14/2023	110853 JONES & MAYER	113753		ATTORNEY SERVICES	54.03
			113754		ATTORNEY SERVICES	108.06
			113755		ATTORNEY SERVICES	1,101.92
			113756		ATTORNEY SERVICES	3,025.56
			113757		ATTORNEY SERVICES	44.30
			113758		ATTORNEY SERVICES	81.04
			113759		ATTORNEY SERVICES	2,296.19
			113760		ATTORNEY SERVICES	243.13
			113761		ATTORNEY SERVICES	2,134.11
			113762		ATTORNEY SERVICES	2,148.74
			113763		ATTORNEY SERVICES	2,863.48
			113764		ATTORNEY SERVICES	7,158.71
			113765		ATTORNEY SERVICES	1,905.07
			113766		ATTORNEY SERVICES	199.37
			113767		ATTORNEY SERVICES	11,113.15
			113768		ATTORNEY SERVICES	2,323.21
			113769		ATTORNEY SERVICES	66.46
			113770		ATTORNEY SERVICES	2,809.45
			113988		ATTORNEY SERVICES	10,589.49
Total :						50,265.47
170523	2/14/2023	111517 KIRK'S AUTOMOTIVE INC.	1067067		GTRANS SHOP SUPPLIES	120.46
Total :						120.46
170524	2/14/2023	111260 KJOS, BARBARA JEAN	JANUARY 2023		GARDENA FAMILY CHILD CARE PROG	1,624.00
Total :						1,624.00
170525	2/14/2023	112357 KLASSIC ENGINEERING &, CONSTRUCTION II	013123	024-00902	FIRE STATION #158 ROOF REPLACEME	203,323.75
Total :						203,323.75
170526	2/14/2023	312240 L.A. COUNTY DEPARTMENT OF, PUBLIC WOR	23011703225	024-00878	INDUSTRIAL WASTE SERVICES	14,824.27
			23011703308		STREET RAILING - EL SEGUNDO/DOMI	1,120.85
			23011703323		PAINT STRIPE LANES	1,676.04
			23011703550	024-00878	TRAFFIC SIGNAL MAINT-HIGHWAY SAF	3,045.17

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170526	2/14/2023	312240 312240 L.A. COUNTY DEPARTMENT OF, PUBLIC	(Continued)			Total : 20,666.33
170527	2/14/2023	312240 L.A. COUNTY DEPARTMENT OF, PUBLIC WOR	IN2300000198	024-00878	TRAFFIC SIGNAL MAINTENANCE	2,062.03
					Total :	2,062.03
170528	2/14/2023	312039 L.A. COUNTY FIRE DEPARTMENT	C0010997	023-01387	FIRE PROTECTION SERVICES - MARCH	875,383.94
					Total :	875,383.94
170529	2/14/2023	102082 L.A. COUNTY POLICE CHIEF'S, ASSOCIATION	SAFFELL 04/04-04/07		REGISTRATION - LACPCA 2023 TRI-CO	300.00
					Total :	300.00
170530	2/14/2023	312113 L.A. COUNTY SHERIFF'S DEPT	231343BL 231663BL		INMATE MEAL DELIVERY PROGRAM - MARCH INMATE MEAL DELIVERY PROGRAM - [1,017.18 776.86
					Total :	1,794.04
170531	2/14/2023	109939 LA UNIFORMS & TAILORING	14756 14757 14771 14804 14848		PD UNIFORM SUPPLIES PD UNIFORM SUPPLIES PD UNIFORM SUPPLIES PD UNIFORM SUPPLIES PD UNIFORM SUPPLIES	662.03 645.49 163.11 667.54 689.54
					Total :	2,827.71
170532	2/14/2023	112014 LAKESHORE LEARNING MATERIALS	329582010923 329961010923 349261011823 900721012023	331-00064 331-00064 331-00064	FCC PROGRAM SUPPLIES FCC PROGRAM SUPPLIES FCC PROGRAM SUPPLIES FCC PROGRAM SUPPLIES	44.04 35.26 472.97 -494.24
					Total :	58.03
170533	2/14/2023	105874 LAWSON PRODUCTS, INC.	9310242895 9310250628 9310278901		BUS SHOP SUPPLIES BUS SHOP SUPPLIES BUS SHOP SUPPLIES	1,015.34 551.48 497.80
					Total :	2,064.62
170534	2/14/2023	312665 LOS ANGELES SUPERIOR COURT	OCT-DEC 2022	035-01174	PARKING CITATION SURCHARGE	55,193.50
					Total :	55,193.50
170535	2/14/2023	112615 LU'S LIGHTHOUSE, INC.	01233641 01233697	037-10148 037-10148	GTRANS SHOP SUPPLIES GTRANS SHOP SUPPLIES	1,024.49 697.56

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170535	2/14/2023	112615 LU'S LIGHTHOUSE, INC.	(Continued)			
			01234856	037-10148	GTRANS SHOP SUPPLIES	69.46
			0124116	037-10148	GTRANS SHOP SUPPLIES	377.93
					Total :	2,169.44
170536	2/14/2023	112326 LWP CLAIMS SOLUTIONS INC.	21238	023-01421	WORKERS' COMP CLAIMS ADMINISTR/	20,666.00
					Total :	20,666.00
170537	2/14/2023	108328 M.L. BERNIE COMPANY, INC.	172050		GTRANS SHOP SUPPLIES	63.95
					Total :	63.95
170538	2/14/2023	105082 MAJESTIC LIGHTING, INC.	ML84643		BLDG MAINT SUPPLIES	164.16
			ML84709		BLDG MAINT SUPPLIES	66.14
			ML84721		BLDG MAINT SUPPLIES	6.60
			ML84789		BLDG MAINT SUPPLIES	48.50
			ML84810		BLDG MAINT SUPPLIES	392.49
					Total :	677.89
170539	2/14/2023	213055 MAND, RACHELLE	013123		PROVIDER PRESENTATION ON 01/25/2	200.00
					Total :	200.00
170540	2/14/2023	113036 MANERI SIGN CO., INC.	40013364		SIGNS - "ROAD CLOSED"	1,707.51
			40013423		STREET SIGNS - "MARIPOSA AVE"	209.48
			40013424		STREET SIGNS - "JB'S WAY"	125.28
			40013473		STREET SIGNS - "NO PARKING FRIDAY	1,477.66
					Total :	3,519.93
170541	2/14/2023	813030 MANNING & KASS	701308		LEGAL SERVICES	2,665.00
			759383		LEGAL SERVICES	1,837.50
			761699		LEGAL SERVICES	24.50
					Total :	4,527.00
170542	2/14/2023	104841 MAR-CO EQUIPMENT COMPANY	190852		STREET SWEEPER SUPPLIES	1,685.04
			191030		STREET SWEEPER SUPPLIES	427.30
					Total :	2,112.34
170543	2/14/2023	110306 MARIPOSA LANDSCAPES, INC	100849	024-00872	MEDIAN LANDSCAPE MAINTENANCE	8,864.00
			101252	024-00872	MEDIAN LANDSCAPE MAINTENANCE	8,864.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170543	2/14/2023	110306 MARIPOSA LANDSCAPES, INC	(Continued) 2603	024-00873	TREE TRIMMING MAINTENANCE SERV	4,105.00
Total :						21,833.00
170544	2/14/2023	112337 MARTINEZ, DANIEL	DECEMBER 2022		VOLUNTEER DRIVER	7.00
Total :						7.00
170545	2/14/2023	113046 MARX BROS. FIRE EXTINGUISHER, CO., INC.	M17194 P30855 P30856 P30857 P30858 P30859 P30860	024-00863	NCC FIRE SUPPRESSION SYSTEM REI FIRE EXTINGUISHER SERVICE - ROWL FIRE EXTINGUISHER SERVICE - THORI FIRE EXTINGUISHER SERVICE - FREEI FIRE EXTINGUISHER SERVICE - BELL I FIRE EXTINGUISHER SERVICE - FUKAI FIRE EXTINGUISHER SERVICE - JOHNI	5,600.00 219.09 60.00 120.00 60.00 90.00 90.00
Total :						6,239.09
170546	2/14/2023	113064 MCMASTER-CARR SUPPLY COMPANY	90638294 90901869 90989769		SEWER PROGRAM SUPPLIES GTRANS SHOP SUPPLIES GTRANS SHOP SUPPLIES	383.09 224.99 36.20
Total :						644.28
170547	2/14/2023	110784 MD AUTOBODY	1602 1603		GTRANS BUS REPAIRS GTRANS BUS REPAIRS	1,916.00 568.00
Total :						2,484.00
170548	2/14/2023	110206 MICHELIN NORTH AMERICA, INC.	DA0053720552	037-10172	GTRANS' BUS TIRE LEASE SERVICES -	7,491.91
Total :						7,491.91
170549	2/14/2023	100097 MISS L.A. COUNTY SCHOLARSHIP, PROGRAM	CERDA 22/23 FRANCIS 22/23		COMMUNITY PROMOTIONS COMMUNITY PROMOTIONS	50.00 135.00
Total :						185.00
170550	2/14/2023	103093 MOBILE RELAY ASSOCIATES, INC.	80019725 80019726	037-10179 037-10179	GTRANS BUS RADIO SYSTEM RENTAL GTRANS BUS RADIO SYSTEM RENTAL	12,154.53 298.68
Total :						12,453.21
170551	2/14/2023	102534 MONCADA, BARBARA	DECEMBER 2022		VOLUNTEER DRIVER	21.00

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170551	2/14/2023	102534 MONCADA, BARBARA	(Continued)		Total :	21.00
170552	2/14/2023	109056 MULTICARD	43862		PD PROGRAM SUPPLIES	358.93
					Total :	358.93
170553	2/14/2023	113605 MUTUAL LIQUID GAS & EQUIPMENT, CO., INC	644847		PROPANE GAS	927.56
					Total :	927.56
170554	2/14/2023	105622 N/S CORPORATION	0114347	037-10165	GTRANS BUS WASH EQUIPMENT MAIN	550.00
			0114378	037-10176	GTRANS BUS WASH EQUIPMENT PART	4,962.04
					Total :	5,512.04
170555	2/14/2023	112370 NG, STEVEN	RA-HONG		COVID-19 RENTAL ASSISTANCE PROGRAM	2,325.00
					Total :	2,325.00
170556	2/14/2023	110575 OCCUPATIONAL HEALTH CENTERS, OF CALIF	77110689		RANDOM TESTS	161.00
			77910273		PRE-EMPLOYMENT PHYSICAL	220.00
			77911062		PHYSICAL RECERTIFICATION	111.00
			77982460		PHYSICAL RECERTIFICATION	435.00
			78057573		PRE-EMPLOYMENT PHYSICAL EXAMS	1,320.00
					Total :	2,247.00
170557	2/14/2023	115168 OFFICE DEPOT	086398642		PD OFFICE SUPPLIES	36.96
			280118447		PD OFFICE SUPPLIES	98.65
			281338145		CD OFFICE SUPPLIES	486.21
			281522059		CD OFFICE SUPPLIES	72.40
			282457571		CM OFFICE SUPPLIES	79.52
			282477159		CM OFFICE SUPPLIES	29.45
			282694125		PD OFFICE SUPPLIES	26.00
			284431750		HR OFFICE SUPPLIES	51.19
			284457095		REC OFFICE SUPPLIES	75.69
			284660825		CD OFFICE SUPPLIES	359.86
			284925312		BUS OFFICE SUPPLIES	57.08
			285651214		PD OFFICE SUPPLIES	29.32
			285699156		BUS OFFICE SUPPLIES	111.51
			285699156-002		BUS OFFICE SUPPLIES	38.58
			286397517		PD OFFICE SUPPLIES	235.27
			286398641		PD OFFICE SUPPLIES	349.86

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170557	2/14/2023	115168 OFFICE DEPOT	(Continued)			
			286477901		BUS OFFICE SUPPLIES	53.29
			286484508		BUS OFFICE SUPPLIES	41.97
			286484510		BUS OFFICE SUPPLIES	56.65
			286669380		PD OFFICE SUPPLIES	53.12
			286669380-002		PD OFFICE SUPPLIES	36.92
			287056904		PD OFFICE SUPPLIES	172.79
			287252942		CM OFFICE SUPPLIES	53.97
			287913578		BUS OFFICE SUPPLIES	457.13
			288109228		BUS OFFICE SUPPLIES	209.89
			289092339		HR OFFICE SUPPLIES	-21.72
					Total :	3,251.56
170558	2/14/2023	110846 ORDORICA, ANTHONY	DECEMBER 2022		VOLUNTEER DRIVER	7.00
					Total :	7.00
170559	2/14/2023	111358 O'REILLY AUTO PARTS	295480		PW AUTO PARTS	24.12
			295529		PW AUTO PARTS	35.59
			298896		GTRANS AUTO PARTS	1,207.19
					Total :	1,266.90
170560	2/14/2023	115810 ORKIN PEST CONTROL	238342450		PEST CONTROL - ACCT #27336703	261.00
			238342451		PEST CONTROL - ACCT #27336703	261.00
					Total :	522.00
170561	2/14/2023	215540 OSORIO, VICENTE	01/14-01/15		2023 CHANDLER TACTICAL COMPETITI	100.00
					Total :	100.00
170562	2/14/2023	103673 PACIFIC PRODUCTS & SERVICE, LLC	31375		SIGNS/SIGNALS SUPPLIES	1,987.70
					Total :	1,987.70
170563	2/14/2023	110403 PENN RECORDS MANAGEMENT	0134248		OFF-SITE STORAGE SERVICES - JANU	58.00
					Total :	58.00
170564	2/14/2023	112189 PERFECT SCORE ATHLETIC, TRAINING CENT	01/09-02/01/23		GYMNASTICS INSTRUCTOR SERVICES	7,497.00
					Total :	7,497.00
170565	2/14/2023	307101 PETTY CASH FUND	11/30-02/09/23		REPLENISH PETTY CASH	686.99

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170565	2/14/2023	307101 307101 PETTY CASH FUND	(Continued)		Total :	686.99
170566	2/14/2023	108600 PHOENIX GROUP INFORMATION, SYSTEMS	112022211	035-01175	PARKING CONTRACT SERVICES - NOV	15,831.90
			12202211	035-01175	PARKING CONTRACT SERVICES - DEC	8,236.10
					Total :	24,068.00
170567	2/14/2023	105574 PINNACLE PETROLEUM, INC.	0297932	037-10173	87 OCTANE REGULAR UNLEADED CAR	30,168.84
					Total :	30,168.84
170568	2/14/2023	105574 PINNACLE PETROLEUM, INC.	0297933	037-10173	87 OCTANE REGULAR UNLEADED CAR	30,154.66
					Total :	30,154.66
170569	2/14/2023	105574 PINNACLE PETROLEUM, INC.	0298351	024-00853	87 OCTANE REGULAR UNLEADED CAR	23,697.98
					Total :	23,697.98
170570	2/14/2023	112369 PRECISION FLUID SYSTEM, LLC	1001		SEWER MAINTENANCE SUPPLIES	1,999.87
					Total :	1,999.87
170571	2/14/2023	106092 PRUDENTIAL OVERALL SUPPLY	42780749		SUPPLY RENTAL - MATS - NCC	13.65
			42782531	034-00538	CUSTODIAL SUPPLIES	1,423.03
			42798663		UNIFORM & SUPPLY RENTAL	139.01
			42798664		UNIFORM & SUPPLY RENTAL	48.06
			42798665		SUPPLY RENTAL - MATS - GTRANS	50.10
			42800627	034-00538	CUSTODIAL SUPPLIES	1,295.57
			42800628		UNIFORM & SUPPLY RENTAL	137.17
			42800629		UNIFORM & SUPPLY RENTAL	41.30
			42800630		SUPPLY RENTAL - MATS - GTRANS	50.10
			42800631		SUPPLY RENTAL - MATS - NCC	13.65
			42800632		SUPPLY RENTAL - MATS - CH	19.00
			42800633		SUPPLY RENTAL - MATS - PD	91.60
			42800634		SUPPLY RENTAL - MATS - HS	11.60
			42802324		UNIFORM & SUPPLY RENTAL	334.11
			42802590		UNIFORM & SUPPLY RENTAL	137.17
			42802591		UNIFORM & SUPPLY RENTAL	41.30
			42802592		SUPPLY RENTAL - MATS - GTRANS	50.10
					Total :	3,896.52
170572	2/14/2023	116820 PSOMAS	191192	037-09987	GTRANS DESIGN BUILD CONSTRUCTIO	1,677.50

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170572	2/14/2023	116820 PSOMAS	(Continued) 192213	037-09987	GTRANS DESIGN BUILD CONSTRUCTIO	2,348.50
Total :						4,026.00
170573	2/14/2023	116575 PSYCHOLOGICAL CONSULTING, ASSOCIATES	525934		INDIVIDUAL PSYCHOTHERAPY	825.00
			525935		INDIVIDUAL PSYCHOTHERAPY	825.00
Total :						1,650.00
170574	2/14/2023	104868 PYRO-COMM SYSTEMS, INC.	193746		SERVICE CALL	370.00
			197873-1	037-10210	SECURITY ALARM MONITORING - BLDG	195.00
			197874	037-10210	FIRE ALARM MONITORING - BLDG A	225.00
			197875	037-10210	FIRE ALARM MONITORING - BLDG B	225.00
			197876	037-10210	FIRE ALARM MONITORING - BLDG C	225.00
Total :						1,240.00
170575	2/14/2023	110928 QLESS, INC.	12453	032-00124	QLESS SYSTEM RENEWAL 2023	9,450.00
Total :						9,450.00
170576	2/14/2023	114143 QUADIENT LEASING USA, INC	N9764361		POSTAGE MAILING MACHINE LEASE	790.67
Total :						790.67
170577	2/14/2023	111574 RACE COMMUNICATIONS	RC830588	023-01405	FIBER INTERNET SERVICES - FEBRUA	5,874.64
Total :						5,874.64
170578	2/14/2023	100147 RCI IMAGE SYSTEMS	77208		MICROFICHE SCANNING - 1600-02-04 V	82.69
Total :						82.69
170579	2/14/2023	103072 REACH	0123949		EAP SERVICES/REACHLINE NEWSLET	902.00
Total :						902.00
170580	2/14/2023	109868 READ, SARAH	01/08-01/12		CAPPO CONFERENCE - PER DIEM & H	955.29
Total :						955.29
170581	2/14/2023	118142 REFRIGERATION SUPPLIES, DISTRIBUTOR	48476910		BLDG MAINT SUPPLIES	15.87
Total :						15.87
170582	2/14/2023	100836 RESOURCE BUILDING MATERIALS	3489646		STREET MAINT SUPPLIES	65.54
			3516242		STREET MAINT SUPPLIES	214.66

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170582	2/14/2023	100836 RESOURCE BUILDING MATERIALS	(Continued)			
			3516260		STREET MAINT SUPPLIES	289.74
			3516664		STREET MAINT SUPPLIES	174.03
			3519841		PARK MAINT SUPPLIES	197.68
			3521910		PARK MAINT SUPPLIES	175.96
					Total :	1,117.61
170583	2/14/2023	118476 RICOH USA, INC.	5065733296		RICOH MPC3300SPF COPIER USAGE C	235.64
			5065733328		RICOH MPC3300SPF USAGE CHARGE\$	236.15
			9031367171		RICOH MPC3503 COPIER LEASE - CD~	236.10
			9031367174		RICOH MPC3503 COPIER LEASE - CLEI	175.70
			9031367179		RICOH PRO8100S COPER LEASE - PRII	738.33
			9031367183		RICOH MPC3503 COPIER LEASE - CM -	246.46
			9031420881		RICOH MPC3503 COPIER LEASE - CHIE	151.65
			9031421079		RICOH MPC3503 COPIER LEASE - ADM	191.65
			9031421256		RICOH MPC3503 COPIER LEASE - SR. I	185.98
			9031421262		RICOH MPC3503 COPIER LEASE - HS~	144.89
			9031421266		RICOH MPC6003 COPIER LEASE - PD \$	242.64
			9031421353		RICOH MPC3503 COPIER LEASE - REC	187.53
			9031421587		RICOH MPC3503 COPIER LEASE - PW~	165.00
			903167182		RICOH PRO8100SE COPIER LEASE - PI	459.79
					Total :	3,597.51
170584	2/14/2023	100387 RIVERA, ALEXANDER J.	01/09-01/13		TRAINING - POST MGMT COURSE - MC	250.00
			02/06-02/09		TRAINING - POST MGMT COURSE MOI	200.00
					Total :	450.00
170585	2/14/2023	111867 RJM DESIGN GROUP	35448	024-00795	DESIGN & ENGINEERING SERVICES - /	35,305.40
			35458	024-00795	DESIGN & ENGINEERING SERVICES - /	9,922.50
					Total :	45,227.90
170586	2/14/2023	100585 RKA CONSULTING GROUP	33130		ENGINEERING & SURVEYING SERVICE	490.00
					Total :	490.00
170587	2/14/2023	111914 ROBSON, PAUL	PERMIT #50022-0066		PERMIT DEPOSIT REFUND - 16409 HAF	7,500.00
					Total :	7,500.00

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170588	2/14/2023	119022 SAFE MART OF SOUTHERN, CALIFORNIA, INC	94572		PD PROGRAM SUPPLIES	5.51
			94603		PD PROGRAM SUPPLIES	5.51
			94641		BLDG MAINT SUPPLIES	38.59
					Total :	49.61
170589	2/14/2023	107643 SALDANA, STEPHANIE	FALL 2022		EDUCATIONAL REIMBURSEMENT	2,500.00
					Total :	2,500.00
170590	2/14/2023	112376 SALVATORE'S PLUMBING INC.	PERMIT #17575		PERMIT DEPOSIT REFUND - 1405 W 78	2,000.00
					Total :	2,000.00
170591	2/14/2023	119016 SAM'S CLUB	1202 01/23/23		PW TRAINING SUPPLIES	1,051.16
			6804		BLDG MAINT SUPPLIES	110.23
			7062		FCC PROGRAM SUPPLIES	67.10
					Total :	1,228.49
170592	2/14/2023	107465 SATO, KATHY	DECEMBER 2022		VOLUNTEER DRIVER	35.00
					Total :	35.00
170593	2/14/2023	109609 SEA COAST DESIGN GROUP	24888		BUS OFFICE TOOLS & SUPPLIES	628.22
					Total :	628.22
170594	2/14/2023	108654 SECTRAN SECURITY INC.	23010786		ARMORED TRANSPORTATION SERVICE	812.18
			23010787		ARMORED TRANSPORTATION SERVICE	242.55
					Total :	1,054.73
170595	2/14/2023	107006 SHAMROCK COMPANIES	2649296		STREET MAINT SUPPLIES	118.57
			2650001		PARK MAINT SUPPLIES	33.60
					Total :	152.17
170596	2/14/2023	109918 SHIGE'S FOREIGN CAR SERVICE, INC.	8093428	035-01176	2022 FORD INTRCPTR SERVICE & REP	339.43
			8093429	035-01176	2021 FORD INTRCPTR #1615788 SERVI	678.94
			8093430	035-01176	2016 FORD INTRCPTR #1488057 SERVI	2,469.74
			8093472	035-01176	2017 FORD F-150 #48272C2 OIL & FILTE	33.24
			8093483	035-01176	2015 CHEVY TAHOE #7HED092 SERVIC	235.48
			8093484	035-01176	2011 CHEVY TAHOE #1376558 SERVICE	599.52
			8093520	035-01176	2014 FORD F-350 #1403730 FOUR WHE	102.84
			8093524	035-01176	2012 FORD E-350 #1391819 SERVICE &	294.15

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170596	2/14/2023	109918 SHIGE'S FOREIGN CAR SERVICE, INC.	(Continued)			
			8093537	035-01176	2016 FORD INTRCPTR #1488059 SERVI	546.11
			8093541	035-01176	2015 TOY CAMRY SERVICE & REPAIR	873.45
			8093560	035-01176	2015 FORD INTRCPTR #1462842 SERVI	1,575.70
			8093562	035-01176	2016 FORD INTRCPTR #1488059 SERVI	95.82
			8093587	035-01176	2016 FORD INTRCPTR #1488055 OIL &	27.07
			8093604	035-01176	2020 FORD INTRCPTR #1591903 SERVI	593.48
			8093626	035-01176	2017 FORD INTRCPTR #1488142 SERVI	3,760.53
					Total :	12,225.50
170597	2/14/2023	119378 SMARDAN SUPPLY CO.	S3915680		BLDG MAINT SUPPLIES	203.60
					Total :	203.60
170598	2/14/2023	119447 SOUTH BAY FORD	418056		PW AUTO PARTS	42.85
					Total :	42.85
170599	2/14/2023	619003 SOUTHERN CALIFORNIA EDISON	011323		LIGHT & POWER	144,261.17
					Total :	144,261.17
170600	2/14/2023	619003 SOUTHERN CALIFORNIA EDISON	493301		STREET LIGHT INSTALLATION - 17015	791.12
					Total :	791.12
170601	2/14/2023	619003 SOUTHERN CALIFORNIA EDISON	492836		STREET LIGHT INSTALLATION - 13929	368.28
					Total :	368.28
170602	2/14/2023	103202 SOUTHERN COUNTIES LUBRICANTS, LLC	177736		BUS AUTOMOTIVE FLUIDS	1,828.66
			178159		BUS AUTOMOTIVE FLUIDS	1,501.72
			178160		BUS AUTOMOTIVE FLUIDS	1,828.66
					Total :	5,159.04
170603	2/14/2023	108238 SPARKLETTS	14211220 012523		DRINKING WATER FILTRATION SYSTEM	42.99
			14211220 122822		DRINKING WATER FILTRATION SYSTEM	39.99
			15638236 012723		DRINKING WATER FILTRATION SYSTEM	57.16
					Total :	140.14
170604	2/14/2023	104126 SPECTRUM	0851122011223		CABLE SERVICES - PD	75.89
			0851122121222		CABLE SERVICES - PD	151.78

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170604	2/14/2023	104126 104126 SPECTRUM	(Continued)		Total :	227.67
170605	2/14/2023	104453 SPICERS PAPER, INC.	3042550	023-01407	PRINT SHOP PAPER	160.59
			3043939		PRINT SHOP PAPER	4,183.02
			3045417		PRINT SHOP PAPER	817.70
			3048345		PRINT SHOP PAPER	361.33
					Total :	5,522.64
170606	2/14/2023	119548 ST. JOHN LUTHERAN CHURCH	FEBRUARY 2023		SENIOR CITIZENS DAY CARE	750.00
					Total :	750.00
170607	2/14/2023	119594 STANLEY PEST CONTROL	COG 0123		PEST CONTROL SERVICE - 1670 W 162	654.00
			COG 0123-1		PEST CONTROL SERVICE -2320 W 149	117.00
					Total :	771.00
170608	2/14/2023	119010 STAPLES ADVANTAGE	3527737417		PW OFFICE SUPPLIES	63.13
					Total :	63.13
170609	2/14/2023	119662 STUDIO EFFECTS	26840	035-01188	PD HATS FOR SWORN PERSONNEL	2,293.20
					Total :	2,293.20
170610	2/14/2023	219620 SWEENEY, NIKKI	011223		EDUCATIONAL REIMBURSEMENT	2,500.00
					Total :	2,500.00
170611	2/14/2023	100609 TANK SPECIALISTS OF CALIFORNIA	32291		CERTIFIED DESIGNATED OPERATOR S	198.00
			32358		CERS COMPLIANCE SUBMITTAL	800.00
					Total :	998.00
170612	2/14/2023	111864 TCS RISK MANAGEMENT SERVICES	12671	023-01411 023-01412	WORKERS COMPENSATION PROGRAM	2,375.00
					Total :	2,375.00
170613	2/14/2023	107928 TELECOM LAW FIRM, P.C.	14184	032-00123	PROFESSIONAL SERVICES - MWF #2-2	2,598.00
			14248		PROFESSIONAL SERVICES - 14708 HAI	101.40
					Total :	2,699.40
170614	2/14/2023	111487 TERACAI CORPORATION	8083432		CISCO 8X5 SUPPORT SERVICE BUNDL	1,886.00
			8084136	023-01420	CISCO MERAKI MR86 ACCESS POINTS	13,948.97

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170614	2/14/2023	111487 111487 TERACAI CORPORATION	(Continued)		Total :	15,834.97
170615	2/14/2023	110458 THE BUS COALITION	10587		BUS COALITION MEMBERSHIP DUES	750.00
					Total :	750.00
170616	2/14/2023	120215 THOMPSON TROPHY MFG., INC.	65532		BUS PROGRAM SUPPLIES	889.69
					Total :	889.69
170617	2/14/2023	105070 T-MOBILE USA, INC.	9355249684		GPS LOCATE	102.00
					Total :	102.00
170618	2/14/2023	109775 TOMS TRUCK CENTER NORTH COUNTY	1289803	037-10177	GTRANS AUTO PARTS	32.42
					Total :	32.42
170619	2/14/2023	111990 TOWNSEND PUBLIC AFFAIRS, INC	19498	023-01406	CONSULTING SERVICES - FEBRUARY ;	7,000.00
					Total :	7,000.00
170620	2/14/2023	106018 TRANE U.S. INC.	13724367		BUS FACILITY MAINT SUPPLIES	1,919.89
					Total :	1,919.89
170621	2/14/2023	105959 TRANSITTALENT.COM, LLC	1662301		LEGAL NOTICE - RFP 2022-03 OWNER'S	125.00
					Total :	125.00
170622	2/14/2023	111481 TRIO COMMUNITY MEALS, LLC	INV2230022559	034-00544	SENIOR FEEDING PROGRAM	5,512.56
			INV2230022880	034-00544	SENIOR FEEDING PROGRAM	4,151.99
			INV2230023062	034-00544	SENIOR FEEDING PROGRAM	6,164.83
			INV2230023510	034-00544	SENIOR FEEDING PROGRAM	1,825.83
			INV2230023511	034-00544	SENIOR FEEDING PROGRAM	3,410.25
					Total :	21,065.46
170623	2/14/2023	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	BEEMAN 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	2,253.93
			CRESPO 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	2,056.22
			FCC 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	1,878.28
			FOX 12/22/22		CAL CARD STATEMENT 11/23-12/22/22	75.00
			LEWIS 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	944.36
			OROZCO 12/22/22		CAL CARD STATEMENT 11/23-12/22/22	4,403.36
				020-00044		
			PD TRAININ2 11/22/22		CAL CARD STATEMENT 10/25-11/22/22	201.97

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170623	2/14/2023	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	(Continued)			
			PD TRAININ3 11/22/22		CAL CARD STATEMENT 10/25-11/22/22	871.57
			PD TRAINING 11/22/22		CAL CARD STATEMENT 10/25-11/22/22	1,251.11
			RECREATION 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	3,750.37
			RECREATION 12/22/22		CAL CARD STATEMENT 11/23-12/22/22	9,991.47
			SANTOS 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	33.80
			SANTOS 12/22/22		CAL CARD STATEMENT 11/23-12/22/22	916.10
			SWEENEY 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	3,920.12
			TSUJIUCHI 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	1,582.01
			V.OSORIO 12/22/22		CAL CARD STATEMENT 11/23-12/22/22	724.17
					Total :	34,853.84
170624	2/14/2023	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	FINANCE 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	7,031.55
			GOLDMAN 12/22/22		CAL CARD STATEMENT 11/23-12/22/22	850.00
			KWAK 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	625.00
			NOLAN 01/23/23	024-00908	CAL CARD STATEMENT 12/23-01/23/23	2,820.75
			OROZCO 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	3,545.60
			RIGG 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	2,186.68
			ROMERO 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	289.26
			SANTIN 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	4,543.90
					Total :	21,892.74
170625	2/14/2023	109220 U.S. BANK EQUIPMENT FINANCE	493055966		RICOH MPC4503 COPIER LEASE - CD	151.70
					Total :	151.70
170626	2/14/2023	104692 ULINE	157075135		PD PROGRAM SUPPLIES	126.41
			157765850		BUS SHOP SUPPLIES	1,527.74
					Total :	1,654.15
170627	2/14/2023	121275 UNDERGROUND SERVICE ALERT, OF SC	120230288		NEW TICKETS	162.25
			22-2302586		STATE REGULATORY COSTS - BILLABL	45.50
					Total :	207.75
170628	2/14/2023	121010 UNITED RENTALS	214196394-002		RENTAL - ELECTRIC SCISSOR LIFT 19'	158.46
					Total :	158.46
170629	2/14/2023	119825 UNITED ROTARY BRUSH CORP.	CI292349	024-00905	STREET SWEEPER SUPPLIES	2,928.24

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170629	2/14/2023	119825 119825 UNITED ROTARY BRUSH CORP.	(Continued)		Total :	2,928.24
170630	2/14/2023	106754 URBAN RESTORATION GROUP US, INC.	00035948		STREET MAINT SUPPLIES	1,092.44
			00036000		STREET MAINT SUPPLIES	1,154.18
					Total :	2,246.62
170631	2/14/2023	122050 VERIZON WIRELESS	9923230664		BUS CELL PHONE SERVICE~	105.61
			9925011822		PW CELL PHONE SERVICE~	951.44
			9925608458		BUS CELL PHONE SERVICE~	119.66
			9925768325		REC CELL PHONE SERVICE	1,219.98
					Total :	2,396.69
170632	2/14/2023	105861 VERSATILE SYSTEMS, INC.	7622	037-10147	FALL PROTECTION INSPECTION & REF	2,900.00
					Total :	2,900.00
170633	2/14/2023	105254 VISION TIRE	37152		PACTED TIRE	20.00
					Total :	20.00
170634	2/14/2023	122435 VISTA PAINT CORPORATION	2023-8565650-00		STREET MAINT SUPPLIES	331.27
			2023-866173-00		STREET MAINT SUPPLIES	922.75
					Total :	1,254.02
170635	2/14/2023	111719 WALLACE & ASSOCIATES, CONSULTING, INC	W800929	024-00870	FIRE STATION ROOF REPLACEMENT, J	4,545.00
					Total :	4,545.00
170636	2/14/2023	108353 WALTERS WHOLESALE ELECTRIC CO	S122308439		SIGNS/SIGNALS SUPPLIES	1,999.79
					Total :	1,999.79
170637	2/14/2023	101195 WASTE RESOURCES GARDENA	013123		WASTE COLLECTION	264,034.86
					Total :	264,034.86
170638	2/14/2023	109530 WEDLOW BENJAMIN, EVETTE	012423		REIMBURSEMENT - SUPPLIES FOR SA	172.91
					Total :	172.91
170639	2/14/2023	112314 WESTERN ALLIED CORPORATION	903565	024-00906	EMERGENCY REPAIRS - CITY HALL CH	12,701.00
					Total :	12,701.00
170640	2/14/2023	123050 WILLIAMS SCOTSMAN, INC.	9016327163	035-01178	MODULAR BUILDING RENTAL CPX-804	2,212.87

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170640	2/14/2023	123050 WILLIAMS SCOTSMAN, INC.	(Continued) 9016632153	035-01178	MODULAR BUILDING RENTAL CPX-804	2,212.87
Total :						4,425.74
170641	2/14/2023	105568 WORTHY, PATRICIA	DECEMBER 2022		VOLUNTEER DRIVER	49.00
Total :						49.00
170642	2/14/2023	125001 YAMADA COMPANY, INC.	82702 82716 82717 82731		PARK MAINT SUPPLIES TREE MAINT SUPPLIES PARK MAINT SUPPLIES PARK MAINT SUPPLIES	29.55 24.53 48.13 33.03
Total :						135.24
170643	2/14/2023	112235 YUNEX LLC	5620040667	024-00900	Emergency Traffic Signal Maintenance	8,286.55
Total :						8,286.55
222 Vouchers for bank code : usb						Bank total : 4,032,799.30
222 Vouchers in this report						Total vouchers : 4,032,799.30

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 27 inclusive of the check register are accurate and funds are available for payment thereof.

By: 
Director of Administrative Services

This is to certify that the claims or demands covered by checks listed on pages 1 to 27 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

_____	<u>02/14/2023</u>
Mayor	Date

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date

Acknowledged:

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date

MEMORANDUM

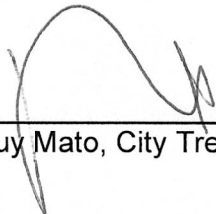
TO: Honorable Mayor and City Council
FROM: City Treasurer's Office
DATE: February 23, 2023
SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

February 28, 2023 TOTAL WARRANTS ISSUED: \$1,614,395.70

Wire Transfer: 12321-12334
Prepay:
Check Numbers:
Checks Voided: 170644-170838

Total Pages of Register: 27

February 24, 2023 TOTAL PAYROLL ISSUED: \$2,251,874.16

for  _____
Guy Mato, City Treasurer

cc: City Clerk

vchlist
02/23/2023 5:20:13PM

Voucher List
CITY OF GARDENA

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
12321	2/7/2023	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	JANUARY 2023		HEALTH, DENTAL & LIFE INSURANCE	112,185.53
Total :						112,185.53
12322	1/18/2023	111374 LINCOLN NATIONAL LIFE, INSURANCE COMP/	4495782597		LIFE INSURANCE GRP PLANS	3,369.76
Total :						3,369.76
12323	2/3/2023	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U4764		HEALTH INSURANCE CLAIMS	51,009.06
Total :						51,009.06
12324	2/13/2023	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U4765		HEALTH INSURANCE CLAIMS	67,045.16
Total :						67,045.16
12325	2/7/2023	303348 EMPLOYMENT DEVELOPMENT, DEPARTMENT	OCT-DEC 2022		SUI QUARTER ENDED 12/31/22	16,214.00
Total :						16,214.00
12326	2/9/2023	112326 LWP CLAIMS SOLUTIONS INC.	020923		WORKERS' COMP CLAIMS	27,383.16
Total :						27,383.16
12327	2/3/2023	112326 LWP CLAIMS SOLUTIONS INC.	020623		WORKERS' COMP CLAIMS	25,439.55
Total :						25,439.55
12328	2/14/2023	112326 LWP CLAIMS SOLUTIONS INC.	021423		WORKERS' COMP CLAIMS	14,780.26
Total :						14,780.26
12329	2/14/2023	112326 LWP CLAIMS SOLUTIONS INC.	021323		WORKERS' COMP CLAIMS~	17,191.30
Total :						17,191.30
12330	2/16/2023	321408 U.S. POSTAL SERVICE	021323		TMX #259234 REPLENISH POSTAGE MI	6,000.00
Total :						6,000.00
12331	2/16/2023	111374 LINCOLN NATIONAL LIFE, INSURANCE COMP/	4510107364		LIFE INSURANCE GRP PLANS	3,600.06
Total :						3,600.06
12332	2/17/2023	112326 LWP CLAIMS SOLUTIONS INC.	021723		WORKERS' COMP CLAIMS	24,579.52
Total :						24,579.52
12333	2/17/2023	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	FEBRUARY 2023		SERVICE FEE	16,564.43

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Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
12333	2/17/2023	111894	111894 HEALTHNOW ADMINISTRATIVE, SERVICE (Continued)		Total :	16,564.43
12334	2/17/2023	111894	HEALTHNOW ADMINISTRATIVE, SERVICES U4766		HEALTH INSURANCE CLAIMS	41,861.65
					Total :	41,861.65
170644	2/28/2023	107751	A-A BACKFLOW TESTING &, MAINTENANCE 81265		BACKFLOW TESTING REPAIR	735.00
					Total :	735.00
170645	2/28/2023	112394	ABONNEL, SEBASTIAN PERMIT #50021-1278		PERMIT DEPOSIT REFUND - 14000 HAL	10,000.00
					Total :	10,000.00
170646	2/28/2023	111853	ACCESS 9993692		PD SHREDDING SERVICES	100.00
					Total :	100.00
170647	2/28/2023	112382	ADVANCED COMMUNICATION, & TECHNOLOG 6166		SERVICE REPAIR - PW MAINT GATE	425.00
					Total :	425.00
170648	2/28/2023	101748	AFTERMARKET PARTS COMPANY LLC, THE 82922270	037-10167	GTRANS AUTO PARTS	137.90
			82922488	037-10167	GTRANS AUTO PARTS	1,983.71
			82926192	037-10167	GTRANS AUTO PARTS	284.20
			82926827	037-10167	GTRANS AUTO PARTS	861.54
			82930013	037-10167	GTRANS AUTO PARTS	108.95
			82931453	037-10167	GTRANS AUTO PARTS	63.10
			82934178	037-10167	GTRANS AUTO PARTS	1,540.69
			82935578	037-10167	GTRANS AUTO PARTS	615.01
			82935579	037-10167	GTRANS AUTO PARTS	2,806.16
			82937124	037-10167	GTRANS AUTO PARTS	78.85
					Total :	8,480.11
170649	2/28/2023	111697	ALLDATA LLC INVC02530785		PW AUTOMOTIVE YEARLY SUBSCRIPT	1,500.00
					Total :	1,500.00
170650	2/28/2023	112396	ALLGOOD, SARAH PERMIT #50022-0456		PERMIT DEPOSIT REFUND - 1843 W 15	5,000.00
					Total :	5,000.00
170651	2/28/2023	100925	AMERICAN MOVING PARTS 01A140858		GTRANS AUTO PARTS	1,798.16
					Total :	1,798.16

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170652	2/28/2023	101628 AQUA-FLO SUPPLY	SI2053758		PARK MAINT SUPPLIES	72.03
Total :						72.03
170653	2/28/2023	108625 ARAD OIL INC.	JANUARY 2023		CAR WASH	80.00
Total :						80.00
170654	2/28/2023	104687 AT&T	19410349		TELEPHONE	396.74
			19439579		TELEPHONE	1,024.34
			19503296		TELEPHONE	411.19
			19503297		TELEPHONE	436.45
			19503607		TELEPHONE	19,657.98
			19506416		TELEPHONE	574.42
Total :						22,501.12
170655	2/28/2023	616090 AT&T	3103232408 02/01/23		TELEPHONE	4,158.33
Total :						4,158.33
170656	2/28/2023	111170 AT&T FIRSTNET	287290885074X021023		CITYWIDE CELL PHONE ACCT #287290	1,733.76
			287293416290X021023		PD CELL PHONE ACCT #287293416290	1,848.86
			287293420631X021023		PD CELL PHONE ACCT #287293420631	145.88
			287295242065X021023		PD CELL PHONE ACCT #287295242065	234.74
			287298156560X021023		COVID-19 FIRSTNET COMMUNICATION	2,671.11
			287303490376X021023		BUS CELL PHONE ACCT #28730349037	1,711.82
Total :						8,346.17
170657	2/28/2023	100474 AT&T LONG DISTANCE	021223		TELEPHONE	87.61
Total :						87.61
170658	2/28/2023	100964 AT&T MOBILITY	828667974X02162023		CM CELL PHONE ACCT #828667974	86.46
Total :						86.46
170659	2/28/2023	108383 ATKINSON, ANDELSON, LOYA, RUDD & ROMC	663671		PROFESSIONAL SERVICES	18,058.73
			671752		PROFESSIONAL SERVICES	3,833.55
Total :						21,892.28
170660	2/28/2023	109824 AXON ENTERPRISE INC.	INUS095101	035-01192	(90) TASERS FOR PD OFFICERS	70,277.93
Total :						70,277.93

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170661	2/28/2023	110190 BASNET FAMILY CHILD CARE	JANUARY 2023		CHILD CARE PROVIDER	11,430.00
					Total :	11,430.00
170662	2/28/2023	109904 BASTIAN, JEREMY	GEPCO 2023		GEPCO LOAN	2,000.00
					Total :	2,000.00
170663	2/28/2023	102035 BD WHITE TOP SOIL CO., INC.	88188		PARK MAINT SUPPLIES	114.11
					Total :	114.11
170664	2/28/2023	103641 BECNEL UNIFORMS	54538		BUS UNIFORM SUPPLIES	545.22
					Total :	545.22
170665	2/28/2023	104302 BEE N' WASP NEST REMOVAL, SERVICE, LLC	585326		HONEY BEE NEST REMOVAL - 16419 D	95.00
					Total :	95.00
170666	2/28/2023	102135 BEHREND, KENT	162	023-01401	IT NETWORK SUPPORT	3,400.00
			165		IT NETWORK SUPPORT - OUTSIDE RE	1,281.25
					Total :	4,681.25
170667	2/28/2023	111606 BEST EQUIPMENT SERVICE	53489		SERVICE REPAIR FOR UNIT #13111046	593.12
					Total :	593.12
170668	2/28/2023	112349 BLX GROUP LLC	41612-17247/021723		2017 DIRECT LEASE REBATE REPORT	1,050.00
					Total :	1,050.00
170669	2/28/2023	111875 BOAARCHITECTURE	21-2946-4	024-00805	FIRE STATION #158 ROOF REPLACEME	2,000.00
					Total :	2,000.00
170670	2/28/2023	108715 BOBBS FAMILY CHILDCARE	JANUARY 2023		CHILD CARE PROVIDER	3,648.00
					Total :	3,648.00
170671	2/28/2023	112388 BOISVERT, CHRISTINA	64197416235		REFUND - CC PROCESSING FEE	19.73
					Total :	19.73
170672	2/28/2023	103029 CALIFORNIA FENCE & SUPPLY	M9495		PARK MAINT SUPPLIES	53.51
					Total :	53.51
170673	2/28/2023	110313 CALTIP	94-2023-JAN	037-10137	INSURANCE CLAIMS DEDUCTIBLE - JA	12,992.22

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170673	2/28/2023	110313 110313 CALTIP	(Continued)		Total :	12,992.22
170674	2/28/2023	110538 CANNON COMPANY	82743	024-00628	170TH STREET IMPROVEMENT JN944	371.25
			83393	024-00628	170TH STREET IMPROVEMENT JN944	556.25
			83467	024-00807	VERMONT AVE IMPROVEMENTS, JN 95	1,197.50
					Total :	2,125.00
170675	2/28/2023	823003 CARL WARREN & COMPANY	JANUARY 2023		CLAIMS MANAGEMENT	983.65
					Total :	983.65
170676	2/28/2023	303331 CDTFA	JANUARY 2023		UNDERGROUND STORAGE TANK MAIN	62.00
					Total :	62.00
170677	2/28/2023	105122 CERDA, TASHA	02/03-02/05		ICA WINTER SEMINAR	150.00
					Total :	150.00
170678	2/28/2023	110862 CES ENVIRONMENTAL CONSULTANTS	23-029	024-00877	PROJECT MGMT - FIRE STATION 158 R	10,270.00
					Total :	10,270.00
170679	2/28/2023	110605 CHANDLER ASSET MANAGEMENT	2301GARDENA	013-00030	INVESTMENT MGT SERVICES - JANUAI	2,458.77
					Total :	2,458.77
170680	2/28/2023	108378 CHARLES E. THOMAS COMPANY INC.	96500	037-10158	DESIGNATED OPERATOR SERVICES	200.00
					Total :	200.00
170681	2/28/2023	112391 CHAU, STEVEN THANH VI	PERMIT #50021-0165		PERMIT DEPOSIT REFUND - 15620 S W	7,500.00
					Total :	7,500.00
170682	2/28/2023	103127 CHILD 2 CHILD CONNECTION, FAMILY DAY CA	JANUARY 2023		CHILD CARE PROVIDER	3,774.00
					Total :	3,774.00
170683	2/28/2023	112352 CIRCLE, THE	AR161497	023-01427	DELL POWEREDGE SERVER R6525	29,647.36
					Total :	29,647.36
170684	2/28/2023	102388 COPYLAND, INC.	81566	037-10175	GTRANS - 11X26 COLOR BUS CARDS	333.75
			81586	037-10175	GTRANS - STATEMENT OF SCHEDULEI	2,189.57
			81592	037-10175	GTRANS - COLOR BUSINESS CARDS	99.40

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170684	2/28/2023	102388 102388 COPYLAND, INC.	(Continued)		Total :	2,622.72
170685	2/28/2023	112406 CORWIN, KATELYN	03/13-03/16		FTA DRUG & ALCOHOL PROGRAM COM	150.00
			03/16-03/17		LCW CONFERENCE - PER DIEM	50.00
					Total :	200.00
170686	2/28/2023	105935 CRAFTCO, INC.	9402869813		STREET MAINT SUPPLIES	1,235.46
					Total :	1,235.46
170687	2/28/2023	103353 CRM COMPANY, LLC.	LA22001		SCRAP TIRE DISPOSAL FEE	69.50
					Total :	69.50
170688	2/28/2023	110319 CWE DIRECTOR	23047	024-00766	MS4 & NPDES - MONITORING & COMPI	3,784.64
			23049	024-00846	MS4 & NPDES - MONITORING & COMPI	14,435.91
					Total :	18,220.55
170689	2/28/2023	107082 CXTEC INC.	7180039	023-01428	(5) CISCO IP PHONES 8861	1,382.52
			7180155		(4) CISCO MERAKEI 1025W PSU	1,793.16
					Total :	3,175.68
170690	2/28/2023	102228 DAILY BREEZE	0011581525		LEGAL NOTICE - REQUEST FOR PROP	301.40
					Total :	301.40
170691	2/28/2023	110844 DATA GEAR, INC.	43924	035-01171	VIDEO POLICING SYSTEM - HUSKY IVC	36,222.40
					Total :	36,222.40
170692	2/28/2023	105951 DECALS BY DESIGN, INC.	17332		GTRANS BUS DECALS	210.14
					Total :	210.14
170693	2/28/2023	303459 DEPARTMENT OF JUSTICE	620692	035-01194	FINGERPRINT APPS - NOVEMBER 2022	2,535.00
			626638	035-01193	FINGERPRINT APPS - DECEMBER 2022	2,596.00
					Total :	5,131.00
170694	2/28/2023	109416 E S SPORTS	11577		CUSTOM GRAPHICS FOR UNIT P13	857.25
					Total :	857.25
170695	2/28/2023	110534 EL DORADO NATIONAL	90782104		GTRANS BUS VEHICLE SUPPLIES	1,158.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170695	2/28/2023	110534 110534 EL DORADO NATIONAL	(Continued)			Total : 1,158.00
170696	2/28/2023	107690 ENLIGHTENMENT CHILD, DEVELOPMENT CEI	JANUARY 2023		CHILD CARE PROVIDER	10,047.00
						Total : 10,047.00
170697	2/28/2023	107510 ESCALANTE, WENDY E.	JANUARY 2023		CHILD CARE PROVIDER	6,484.00
						Total : 6,484.00
170698	2/28/2023	105650 EWING IRRIGATION PRODUCTS	18616022 18637089		PARK MAINT SUPPLIES PARK MAINT SUPPLIES	135.70 222.31
						Total : 358.01
170699	2/28/2023	100055 FAIR HOUSING FOUNDATION	JANUARY 2023		CDBG CONSULTANT	1,554.17
						Total : 1,554.17
170700	2/28/2023	106129 FEDEX	3-5128-7170 8-034-69433		SHIPPING SERVICES SHIPPING SERVICES	48.00 47.41
						Total : 95.41
170701	2/28/2023	103083 FIRST ADVANTAGE LNS OCC HEALTH, SOLUT	2504112301		DRUG TEST/ADMIN FEE	289.38
						Total : 289.38
170702	2/28/2023	112329 FM THOMAS AIR CONDITIONING INC	44907	024-00893	HVAC PREVENTATIVE MAINTENANCE	19,573.17
						Total : 19,573.17
170703	2/28/2023	100720 FOGMAKER NORTH AMERICA	22543	037-10185	5 YR FIRE EXTINGUISHER SERVICE 5 Z	4,550.00
						Total : 4,550.00
170704	2/28/2023	106607 FORD OF MONTEBELLO	368946A 507738 507740 507741 507742	037-10182 037-10182 037-10182 037-10182	GTRANS AUTO PARTS REMANUFACTURED ENGINES REMANUFACTURED ENGINES REMANUFACTURED ENGINES REMANUFACTURED ENGINES	-25.05 4,736.32 4,736.32 4,736.32 4,736.32
						Total : 18,920.23
170705	2/28/2023	106465 FOX FIRST AID & SAFETY INC	69459 69471		PARK MAINT SUPPLIES STREET MAINT SUPPLIES	13.23 4.96

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170705	2/28/2023	106465 106465 FOX FIRST AID & SAFETY INC	(Continued)			Total : 18.19
170706	2/28/2023	112383 GABRA, SYLVIA	RECEIPT #37859468		REFUND - KARATE CLASS	49.00
					Total :	49.00
170707	2/28/2023	112566 GALLS, LLC	BC1794954		PD UNIFORM SUPPLIES	172.93
			BC1803717		PD UNIFORM SUPPLIES	31.88
					Total :	204.81
170708	2/28/2023	107724 GARCIA, CLAUDIA CRISTINA	JANUARY 2023		CHILD CARE PROVIDER	9,876.00
					Total :	9,876.00
170709	2/28/2023	207133 GARCIA, NANCY C.	JANUARY 2023		CHILD CARE PROVIDER	11,869.00
					Total :	11,869.00
170710	2/28/2023	105823 GARDENA POLICE FOUNDATION	EXPLORERS-3	035-01195	ANNUAL SUPPORT - POLICE EXPLORE	25,000.00
					Total :	25,000.00
170711	2/28/2023	107011 GARDENA VALLEY NEWS, INC.	00127432		NOTICE OF PUBLIC HEARING -	710.50
					Total :	710.50
170712	2/28/2023	619005 GAS COMPANY, THE	020723		CNG FUEL	2,972.34
					Total :	2,972.34
170713	2/28/2023	619004 GOLDEN STATE WATER CO.	020823		WATER	5,616.85
					Total :	5,616.85
170714	2/28/2023	110887 GONZALEZ, GABRIEL	GEPCO 2023		GEPCO LOAN	2,000.00
					Total :	2,000.00
170715	2/28/2023	107513 GRAINGER	9597242982		BUS FACILITY SUPPLIES	798.84
			9599121804		BUS FACILITY SUPPLIES	3.04
			9601886832		BUS FACILITY SUPPLIES	105.63
			9608186087		BUS FACILITY SUPPLIES	335.92
			9608186095		BUS FACILITY SUPPLIES	48.62
					Total :	1,292.05
170716	2/28/2023	112384 GUADARRAMA, JENNIFER	RECEIPT #47167056		REFUND - DANCE CLASS	45.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170716	2/28/2023	112384 112384 GUADARRAMA, JENNIFER	(Continued)		Total :	45.00
170717	2/28/2023	110435 GUERRERO, ANGELICA	JANUARY 2023		CHILD CARE PROVIDER	7,297.00
					Total :	7,297.00
170718	2/28/2023	110588 H&H NURSERY	16614		PARK MAINT SUPPLIES	42.28
					Total :	42.28
170719	2/28/2023	111484 HANNA, BROPHY, MACLEAN,, MCALEER & JET 2116277			PROFESSIONAL SERVICES	60.00
					Total :	60.00
170720	2/28/2023	108765 HENDERSON, MARK E.	02/02-02/05		ICA WINTER SEMINAR	225.00
					Total :	225.00
170721	2/28/2023	108607 HENDERSON-BATISTE, TANEKA	JANUARY 2023		CHILD CARE PROVIDER	7,002.00
					Total :	7,002.00
170722	2/28/2023	112076 HERNANDEZ, ROSA	004		INTERN SERVICES - 02/02-02/15/23	1,407.00
					Total :	1,407.00
170723	2/28/2023	108324 HI-LINE INC.	11011608		PW MAINT SUPPLIES	180.27
					Total :	180.27
170724	2/28/2023	110371 HINDERLITER DE LLAMAS, & ASSOCIATES	SIN025276	023-01410	AUDIT SERVICES - SALES TAX	15,941.84
					Total :	15,941.84
170725	2/28/2023	108434 HOME DEPOT CREDIT SERVICES	1221749 4370148 8521281 8766497		HOME IMPROVEMENT PROGRAM REC PROGRAM SUPPLIES BLDG MAINT SUPPLIES CUSTODIAL SUPPLIES	-24.05 93.55 112.22 37.35
					Total :	219.07
170726	2/28/2023	108430 HOME PIPE & SUPPLY	F41191 F42247 F42248		BLDG MAINT SUPPLIES BLDG MAINT SUPPLIES BLDG MAINT SUPPLIES	514.92 451.06 144.85
					Total :	1,110.83
170727	2/28/2023	208475 HUMPHREY, KITU	GEPCO 2023		GEPCO LOAN	2,000.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170727	2/28/2023	208475 208475 HUMPHREY, KITU	(Continued)		Total :	2,000.00
170728	2/28/2023	112385 INGRAM, PRESCILLA R.	DECEMBER 2022		VOLUNTEER DRIVER	70.00
					Total :	70.00
170729	2/28/2023	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO.	140073867 140074368		GTRANS AUTO PARTS GTRANS AUTO PARTS	943.18 1,178.98
					Total :	2,122.16
170730	2/28/2023	103064 ITERIS, INC.	147939	024-00717	TRAFFIC SIGNAL PROJECT - VERMON	2,632.74
					Total :	2,632.74
170731	2/28/2023	110733 J & S PROPERTY MANAGEMENT AND, MAINTI	7122	037-10138	LANDSCAPE MAINTENANCE SERVICE	2,112.66
					Total :	2,112.66
170732	2/28/2023	108555 JALISCO TIRE & AUTO REPAIR	020123		(4) BALANCE	80.00
					Total :	80.00
170733	2/28/2023	105226 JEKAL FAMILY CHILD CARE	JANUARY 2023		CHILD CARE PROVIDER	10,811.00
					Total :	10,811.00
170734	2/28/2023	112390 KARAYAN, SEVAN	PERMIT #50021-0942		PERMIT DEPOSIT REFUND - 1256 W G/	5,000.00
					Total :	5,000.00
170735	2/28/2023	105098 KENNELLY, JOANN	DECEMBER 2022		VOLUNTEER DRIVER	21.00
					Total :	21.00
170736	2/28/2023	110456 KHAIRZADA FAMILY CHILD CARE	JANUARY 2023		CHILD CARE PROVIDER	4,158.00
					Total :	4,158.00
170737	2/28/2023	111517 KIRK'S AUTOMOTIVE INC.	1068030		GTRANS SHOP SUPPLIES	292.48
					Total :	292.48
170738	2/28/2023	111045 KJ SERVICES	2608		USED OIL PROGRAM EXPENSE - JANU	595.00
					Total :	595.00
170739	2/28/2023	109939 LA UNIFORMS & TAILORING	14901 14958		PD UNIFORM SUPPLIES PD UNIFORM SUPPLIES	668.66 484.62

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170739	2/28/2023	109939 LA UNIFORMS & TAILORING	(Continued)			
			14959		PD UNIFORM SUPPLIES	499.98
			14960		PD UNIFORM SUPPLIES	407.66
			14986		PD UNIFORM SUPPLIES	1,205.47
			15019		PD UNIFORM SUPPLIES	578.43
			15199		PD UNIFORM SUPPLIES	82.63
			15206		PD UNIFORM SUPPLIES	165.32
					Total :	4,092.77
170740	2/28/2023	112015 LACERDA, DALVANICE	JANUARY 2023		CHILD CARE PROVIDER	11,033.00
					Total :	11,033.00
170741	2/28/2023	112014 LAKESHORE LEARNING MATERIALS	420985020823	331-00064	FCC PROGRAM SUPPLIES	384.76
					Total :	384.76
170742	2/28/2023	105874 LAWSON PRODUCTS, INC.	9310325132		BUS SHOP SUPPLIES	38.10
			9310329251		BUS SHOP SUPPLIES	748.75
					Total :	786.85
170743	2/28/2023	110777 LEARN N PLAY FAMILY DAYCARE	JANUARY 2023		CHILD CARE PROVIDER	2,973.00
					Total :	2,973.00
170744	2/28/2023	102376 LEXISNEXIS RISK SOLUTIONS	1328345-20230131		MONTHLY SUBSCRIPTION FEE	1,881.46
					Total :	1,881.46
170745	2/28/2023	102233 LITTLE PEOPLE DAY CARE	JANUARY 2023		CHILD CARE PROVIDER	5,019.00
					Total :	5,019.00
170746	2/28/2023	109517 LOAD N' GO BUILDING MATERIALS	25603		STREET MAINT SUPPLIES	142.13
			25640		STREET MAINT SUPPLIES	57.30
					Total :	199.43
170747	2/28/2023	112407 LOPEZ, LUIS	FALL 2022		EDUCATIONAL REIMBURSEMENT	561.35
					Total :	561.35
170748	2/28/2023	105279 LOS ANGELES TRUCK CENTERS LLC	XA220458246		PW AUTO PARTS	186.54
					Total :	186.54

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170749	2/28/2023	109563 LUCKY LADY CASINO	JANUARY 2023		ECONOMIC ASSISTANCE - JANUARY 2023	33,993.15
Total :						33,993.15
170750	2/28/2023	112607 LUMINATOR TECHNOLOGY GROUP INC	606100		BUS SHOP SUPPLIES	1,291.40
Total :						1,291.40
170751	2/28/2023	112615 LU'S LIGHTHOUSE, INC.	01236288	037-10148	GTRANS SHOP SUPPLIES	118.96
			01236307	037-10148	GTRANS SHOP SUPPLIES	73.91
Total :						192.87
170752	2/28/2023	105082 MAJESTIC LIGHTING, INC.	ML84643		BLDG MAINT SUPPLIES	164.16
			ML84709		BLDG MAINT SUPPLIES	66.14
			ML84721		BLDG MAINT SUPPLIES	6.60
			ML84789		BLDG MAINT SUPPLIES	48.50
			ML84810		BLDG MAINT SUPPLIES	392.49
			ML84895		BLDG MAINT SUPPLIES	330.75
Total :						1,008.64
170753	2/28/2023	113036 MANERI SIGN CO., INC.	40013477		SIGNS - "24X30" "1160A"	410.46
Total :						410.46
170754	2/28/2023	813030 MANNING & KASS	761698		LEGAL SERVICES	757.00
Total :						757.00
170755	2/28/2023	107644 MARTINEZ, CHERYL NAOMI	JANUARY 2023		CHILD CARE PROVIDER	10,764.00
Total :						10,764.00
170756	2/28/2023	104773 MARTINEZ, KAMBY	JANUARY 2023		CHILD CARE PROVIDER	10,318.00
Total :						10,318.00
170757	2/28/2023	112405 MARTINEZ, LILIANA	02/26-03/01		APTA MARKETING & COMMUNICATION	150.00
Total :						150.00
170758	2/28/2023	113046 MARX BROS. FIRE EXTINGUISHER, CO., INC.	P30875		FIRE EXTINGUISHER SERVICE - NCC	60.00
			P30876		FIRE EXTINGUISHER SERVICE - HS	191.56
			P30877		FIRE EXTINGUISHER SERVICE - PW	113.28
			P30878		FIRE EXTINGUISHER SERVICE - NCC	84.00
			P30879		FIRE EXTINGUISHER SERVICE - PW	588.97

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170758	2/28/2023	113046 MARX BROS. FIRE EXTINGUISHER, CO., INC.	(Continued) P30880 P30882		FIRE EXTINGUISHER SERVICE - PW VE FIRE EXTINGUISHER SERVICE - CITY F	1,574.79 189.16 Total : 2,801.76
170759	2/28/2023	113064 MCMASTER-CARR SUPPLY COMPANY	91464269 91945997 92020785 92193054		GTRANS SHOP SUPPLIES GTRANS SHOP SUPPLIES GTRANS SHOP SUPPLIES GTRANS SHOP SUPPLIES	273.15 350.54 159.49 759.15 Total : 1,542.33
170760	2/28/2023	110784 MD AUTOBODY	1616 1617	037-10213	GTRANS BUS REPAIRS GTRANS BUS REPAIRS	1,988.00 7,819.00 Total : 9,807.00
170761	2/28/2023	112178 MERIDIAN KIOSKS	18465	037-10194	KIOSK FOR SOMPIS SIGN-ON SYSTEM	8,256.17 Total : 8,256.17
170762	2/28/2023	112058 MOBILE CAR & TRUCK WASH JBT	1946	037-10184	40' BUS INTERIOR DETAILING	2,323.13 Total : 2,323.13
170763	2/28/2023	113355 MR. HOSE INC.	217936		SEWER PROGRAM SUPPLIES	226.69 Total : 226.69
170764	2/28/2023	113605 MUTUAL LIQUID GAS & EQUIPMENT, CO., INC	22677 647651		SERVICE AGREEMENT PLAN PROPANE GAS	135.00 610.60 Total : 745.60
170765	2/28/2023	105622 N/S CORPORATION	0115537 0115595 0115661	037-10165 037-10165 037-10176	GTRANS BUS WASH EQUIPMENT MAIN GTRANS BUS WASH EQUIPMENT MAIN GTRANS BUS WASH EQUIPMENT PART	550.00 550.00 5,349.78 Total : 6,449.78
170766	2/28/2023	112375 NAGASAKI & ASSOCIATES	23-1538	032-00125	CONSULTANT SERVICES	4,000.00 Total : 4,000.00
170767	2/28/2023	110575 OCCUPATIONAL HEALTH CENTERS, OF CALIF	78133884 78214456		PHYSICAL RECERTIFICATION PRE-EMPLOYMENT PHYSICAL & RAND	1,514.50 879.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170767	2/28/2023	110575 110575 OCCUPATIONAL HEALTH CENTERS, OF (Continued)				Total : 2,393.50
170768	2/28/2023	115168 OFFICE DEPOT	287260507		FCC OFFICE SUPPLIES	88.13
			287709934		PD OFFICE SUPPLIES	299.86
			287714281		PD OFFICE SUPPLIES	149.93
			287714281-002		PD OFFICE SUPPLIES	174.18
			288284578		PD OFFICE SUPPLIES	191.34
			290811535		HR OFFICE SUPPLIES	131.67
			291384648		HR OFFICE SUPPLIES	168.88
					Total :	1,203.99
170769	2/28/2023	108921 OMEGA POLYGRAPH	01909	035-01196	PRE-EMPLOYMENT POLYGRAPH EXAM	2,925.00
					Total :	2,925.00
170770	2/28/2023	111358 O'REILLY AUTO PARTS	300896		SEWER PROGRAM SUPPLIES	202.58
			301777		GTRANS AUTO PARTS	266.77
			303127		GTRANS AUTO PARTS	76.67
			303660		GTRANS AUTO PARTS	36.54
					Total :	582.56
170771	2/28/2023	115810 ORKIN PEST CONTROL	238342448		PEST CONTROL - ACCT #27336703	261.00
			239759183		PEST CONTROL - ACCT #27336703	261.00
					Total :	522.00
170772	2/28/2023	108382 OSORIO, CLINT	01/30-02/03		2023 CSMFO CONFERENCE - PER DIEI	300.00
					Total :	300.00
170773	2/28/2023	103673 PACIFIC PRODUCTS & SERVICE, LLC	31430		SIGNS/SIGNALS SUPPLIES	387.36
			31436		SIGNS/SIGNALS SUPPLIES	746.94
			31463		SIGNS/SIGNALS SUPPLIES	436.60
					Total :	1,570.90
170774	2/28/2023	109138 PARTEK SOLUTIONS	26651	035-01197	PD PROGRAM SUPPLIES	2,843.12
			26666	035-01197	PD PROGRAM SUPPLIES	4,412.64
					Total :	7,255.76
170775	2/28/2023	116140 PETE'S ROAD SERVICE, INC.	629806		SERVICE CALL - FLAT TIRE REPAIR	150.65

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170775	2/28/2023	116140 116140 PETE'S ROAD SERVICE, INC.	(Continued)		Total :	150.65
170776	2/28/2023	112386 PETRUSHIN, IVAN	PERMIT #50020-0220		PERMIT DEPOSIT REFUND - 1660 W 13	5,000.00
					Total :	5,000.00
170777	2/28/2023	111883 PROJECT PARTNERS, INC.	11008	024-00890	PROJECT MANAGEMENT SERVICES	9,020.00
					Total :	9,020.00
170778	2/28/2023	102677 PROVIDENCE HEALTH & SERVICES	600000283 01/05/23 600000283 02/05/23		PRE-EMPLOYMENT PHYSICAL EXAMS PRE-EMPLOYMENT PHYSICAL EXAMS	3,450.00 120.00
					Total :	3,570.00
170779	2/28/2023	106092 PRUDENTIAL OVERALL SUPPLY	42804251 42804666 42804667 42804668 42804669 42804670 42804671 42804672 42804673 42806034 42806558 42806559 42806560 42806561	034-00538 034-00538	UNIFORM & SUPPLY RENTAL CUSTODIAL SUPPLIES UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL SUPPLY RENTAL - MATS - GTRANS SUPPLY RENTAL - MATS - NCC SUPPLY RENTAL - MATS - CH SUPPLY RENTAL - MATS - PD SUPPLY RENTAL - MATS - HS UNIFORM & SUPPLY RENTAL CUSTODIAL SUPPLIES UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL SUPPLY RENTAL - MATS - GTRANS	334.11 1,393.05 137.17 41.30 50.10 13.65 19.00 91.60 11.60 334.11 756.34 137.17 41.30 50.10
					Total :	3,410.60
170780	2/28/2023	116820 PSOMAS	188789 192871	037-09987 037-09987	GTRANS DESIGN BUILD CONSTRUCTI GTRANS DESIGN BUILD CONSTRUCTI	2,684.00 838.75
					Total :	3,522.75
170781	2/28/2023	107419 PULSAR	28839 28840	037-10153 037-10153	MARKETING SERVICES - NEW SERVIC MARKETING SERVICES - NEW SERVIC	1,512.00 4,545.00
					Total :	6,057.00
170782	2/28/2023	104868 PYRO-COMM SYSTEMS, INC.	33305	037-10204	CELLULAR COMMUNICATOR FOR FIRE	14,261.80

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170782	2/28/2023	104868 104868 PYRO-COMM SYSTEMS, INC.	(Continued)		Total :	14,261.80
170783	2/28/2023	103072 REACH	0223967		EAP SERVICES/REACHLINE NEWSLET	902.00
					Total :	902.00
170784	2/28/2023	118142 REFRIGERATION SUPPLIES, DISTRIBUTOR	48477273		BLDG MAINT SUPPLIES	544.45
			48477292		BLDG MAINT SUPPLIES	95.13
			48477379		BLDG MAINT SUPPLIES	16.23
					Total :	655.81
170785	2/28/2023	100836 RESOURCE BUILDING MATERIALS	3527012		PARK MAINT SUPPLIES	154.53
					Total :	154.53
170786	2/28/2023	118476 RICOH USA, INC.	9031420882		RICOH MPC3503 COPIER LEASE - GTR	182.17
			9031421134		RICOH MPC3503 COPIER LEASE - FCC	209.22
			9031421265		RICOH PRO8100SE COPER LEASE - PF	380.97
			9031421543		RICOH COPIER LEASE & USAGE CHAR	2,850.42
			9031421585		RICOH DD6650P COPIER LEASE - PRIN	695.30
			9031482748		RICOH MPC4503 COPIER USAGE CHAF	649.32
			9031548681		RICOH MPC3503 COPIER LEASE - CLEI	175.70
			9031548691		RICOH MPC3503 COPIER LEASE - CD~	236.10
			9031548692		RICOH PRO8100SE COPIER LEASE - PI	459.79
			9031548698		RICOH MPC3503 COPIER LEASE - CM -	246.46
			9031548699		RICOH PRO8100S COPER LEASE - PRII	738.33
					Total :	6,823.78
170787	2/28/2023	111867 RJM DESIGN GROUP	35523	024-00795	DESIGN & ENGINEERING - AQUATIC &	40,932.63
					Total :	40,932.63
170788	2/28/2023	112169 ROCKLER	10331050		BLDG MAINT SUPPLIES	373.93
					Total :	373.93
170789	2/28/2023	102988 RODRIGUEZ, DANNY	01/31-02/03.		2023 CSMFO CONFERENCE - TRANSP	103.65
					Total :	103.65
170790	2/28/2023	119126 S.B.R.P.C.A.	04269		PD AUTO PARTS	949.97
			04270		PD AUTO PARTS	629.52
			04271		PD AUTO PARTS	949.97

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170790	2/28/2023	119126 S.B.R.P.C.A.	(Continued) 04273		PD AUTO PARTS	1,674.94
					Total :	4,204.40
170791	2/28/2023	119022 SAFE MART OF SOUTHERN, CALIFORNIA, INC	94652		BLDG MAINT SUPPLIES	105.39
					Total :	105.39
170792	2/28/2023	112236 SAFELITE FULFILLMENT INC	05913-779220		2021 FORD EXPLR #16089616 WINDSH	85.00
					Total :	85.00
170793	2/28/2023	119015 SAFETY-KLEEN CORPORATION	90768670		SERVICE AQUEOUS PARTS WASHER	398.85
					Total :	398.85
170794	2/28/2023	219364 SAFFELL, MICHAEL	020623		MGMT ANNUAL HEALTH BENEFIT	200.00
					Total :	200.00
170795	2/28/2023	112327 SAMI'S REFEREES LLC	01/16-01/31/23		REFEREE SERVICES	500.00
					Total :	500.00
170796	2/28/2023	119016 SAM'S CLUB	3811 7311 01/30/23		PW TRAINING SUPPLIES	76.08
					PARK MAINT PROGRAM SUPPLIES	198.51
					Total :	274.59
170797	2/28/2023	108654 SECTRAN SECURITY INC.	23020789 23020790		ARMORED TRANSPORTATION SERVICE	808.93
					ARMORED TRANSPORTATION SERVICE	241.58
					Total :	1,050.51
170798	2/28/2023	107736 SEQUEL CONTRACTORS, INC.	944 #1	024-00912	170TH ST ST IMPROVEMENT, JN944	229,510.50
					Total :	229,510.50
170799	2/28/2023	107006 SHAMROCK COMPANIES	2655746		STREET MAINT SUPPLIES	343.32
					Total :	343.32
170800	2/28/2023	110731 SHAW HR CONSULTING, INC	006742 007078 007108		PROFESSIONAL SERVICES	290.00
					PROFESSIONAL SERVICES	595.00
					PROFESSIONAL SERVICES	965.00
					Total :	1,850.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170801	2/28/2023	106050 SHEHATA, AMY	JANUARY 2023		CHILD CARE PROVIDER	7,618.00
					Total :	7,618.00
170802	2/28/2023	109918 SHIGE'S FOREIGN CAR SERVICE, INC.	8092580	035-01176	2015 FORD INTRCPTR #1462842 SERVI	460.80
			8093669	035-01176	2018 FORD INTRCPTR #1554674 SERVI	1,672.40
			8093698	035-01176	2021 FORD INTRCPTR SERVICE & REP	1,080.37
			8093758	035-01176	2018 FORD INTRCPTR #1554675 SERVI	332.85
					Total :	3,546.42
170803	2/28/2023	101649 SILVIA ESPINOZA FAMILY CHILD, CARE	JANUARY 2023		CHILD CARE PROVIDER	9,076.00
					Total :	9,076.00
170804	2/28/2023	104238 SIMONELL, MARY	01/08-01/11/23		CAPPO CONFRENCE - PER DIEM	219.06
					Total :	219.06
170805	2/28/2023	112400 SITEONE LANDSCAPE SUPPLY, LLC	126379291-001		PARK MAINT SUPPLIES	1,328.03
					Total :	1,328.03
170806	2/28/2023	119378 SMARDAN SUPPLY CO.	S3915627		BLDG MAINT SUPPLIES	1,571.06
			S3919445		BUS FACILITY MAINT SUPPLIES	119.73
					Total :	1,690.79
170807	2/28/2023	109531 SMILLIN, MAGE	JANUARY 2023		CHILD CARE PROVIDER	10,640.00
					Total :	10,640.00
170808	2/28/2023	106941 SORTO, HENRY	FALL 2022		EDUCATIONAL REIMBURSEMENT	206.00
					Total :	206.00
170809	2/28/2023	619003 SOUTHERN CALIFORNIA EDISON	021323		LIGHT & POWER	18,644.86
					Total :	18,644.86
170810	2/28/2023	619006 SOUTHERN CALIFORNIA EDISON	90004269	024-00898	ANNUAL TRAFFIC SIGNAL POLE RENT/	9,606.41
					Total :	9,606.41
170811	2/28/2023	111778 SPCALA	2023-01	032-00109	ANIMAL SHELTER SERVICES	9,861.20
					Total :	9,861.20
170812	2/28/2023	104126 SPECTRUM	0027122021123		CABLE & BACKUP INTERNET SERVICE	4,097.88

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170812	2/28/2023	104126 104126 SPECTRUM	(Continued)		Total :	4,097.88
170813	2/28/2023	109892 STANTEC CONSULTING SERVICES	2040165	037-09851	DESIGN CONSULTING SERVICES - CN	1,646.80
					Total :	1,646.80
170814	2/28/2023	119010 STAPLES ADVANTAGE	3529646401 3529726066		PARK MAINT OFFICE SUPPLIES REC OFFICE SUPPLIES	262.90 56.58
					Total :	319.48
170815	2/28/2023	119662 STUDIO EFFECTS	27196		PD HATS WITH GPD LOGO	321.00
					Total :	321.00
170816	2/28/2023	119602 SUN BADGE CO.	412446		REPAIR - PD BADGES	66.13
					Total :	66.13
170817	2/28/2023	111983 SWEETWATER SOUND	32477092	037-10123	GTRANS PROGRAM SUPPLIES	4,160.85
					Total :	4,160.85
170818	2/28/2023	100609 TANK SPECIALISTS OF CALIFORNIA	32386 32415		CERTIFIED DESIGNATED OPERATOR S SERVICE CALL - CLEARED SENSOR	198.00 320.00
					Total :	518.00
170819	2/28/2023	110877 TAYLORING MINDS FAMILY CHILD, CARE	JANUARY 2023		CHILD CARE PROVIDER	3,687.00
					Total :	3,687.00
170820	2/28/2023	107928 TELECOM LAW FIRM, P.C.	14378	032-00126	PROFESSIONAL SERVICES - EFR #1-23	2,598.00
					Total :	2,598.00
170821	2/28/2023	109994 TEMPS INCORPORATED	122522158F	037-10207	GTRANS CUSTOMER SURVEY SERVIC	19,288.58
					Total :	19,288.58
170822	2/28/2023	110238 TIREHUB, LLC	32532449		TIRES - GY EAGLE RS A POLICE BW 10	1,082.55
					Total :	1,082.55
170823	2/28/2023	109775 TOMS TRUCK CENTER NORTH COUNTY	1291084	037-10177	GTRANS AUTO PARTS	658.76
					Total :	658.76
170824	2/28/2023	105556 TRIANGLE SPORTS, INC.	41574	034-00570	YOUTH SPORTS UNIFORM SUPPLIES	2,977.31

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170824	2/28/2023	105556 105556 TRIANGLE SPORTS, INC.	(Continued)		Total :	2,977.31
170825	2/28/2023	111481 TRIO COMMUNITY MEALS, LLC	INV2230023963	034-00544	SENIOR FEEDING PROGRAM	5,174.63
					Total :	5,174.63
170826	2/28/2023	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	FOX 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	76.74
			MACIEL 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	687.16
			PD TRAININ2 10/24/22		CAL CARD STATEMENT 09/23-10/24/22	2,528.26
			PD TRAININ4 11/22/22		CAL CARD STATEMENT 10/25-11/22/22	3,297.94
			PYNN 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	7,527.38
			SAFFELL 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	62.06
			V.OSORIO 01/23/23		CAL CARD STATEMENT 12/23-01/23/23	611.31
					Total :	14,790.85
170827	2/28/2023	104692 ULINE	158845329		BUS SHOP SUPPLIES	85.71
			159242882		PD PROGRAM SUPPLIES	72.93
					Total :	158.64
170828	2/28/2023	112392 URSINO, JON	PERMIT #50022-0839		PERMIT DEPOSIT REFUND - 1260 W RE	5,000.00
					Total :	5,000.00
170829	2/28/2023	105549 VALDEZ, MATILDE	JANUARY 2023		CHILD CARE PROVIDER	11,831.00
					Total :	11,831.00
170830	2/28/2023	109391 VASQUEZ, SANTIAGO	012723		EDUCATIONAL REIMBURSEMENT	2,356.74
					Total :	2,356.74
170831	2/28/2023	111719 WALLACE & ASSOCIATES, CONSULTING, INC	W801013	024-00884	170TH ST STREET IMPROVEMENT, JNE	34,769.00
					Total :	34,769.00
170832	2/28/2023	108353 WALTERS WHOLESALE ELECTRIC CO	S122418343		GTRANS MAINT SUPPLIES	241.09
			S122435359		GTRANS MAINT SUPPLIES	53.38
			S122504049		BLDG MAINT SUPPLIES	741.67
			S122504108		SIGNS/SIGNALS MAINT SUPPLIES	321.38
			S122504230		SIGNS/SIGNALS MAINT SUPPLIES	429.56
			S122504265		BLDG MAINT SUPPLIES	148.33
					Total :	1,935.41

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
170833	2/28/2023	100107 WAYNE ELECTRIC CO.	208542		GTRANS AUTO PARTS	1,510.43
Total :						1,510.43
170834	2/28/2023	123350 WEST COAST SAND & GRAVEL, INC.	576555		STREET MAINT SUPPLIES	792.04
Total :						792.04
170835	2/28/2023	110370 WESTERN COLLISION CENTER, INC	1098	035-01177	2015 FORD EXPLR #1462842 BODY REI	3,167.13
			1099	035-01177	2022 FORD INTRCPTR #1630457 BODY	6,030.72
Total :						9,197.85
170836	2/28/2023	112389 WILLIAMS, FRANCES	CIT #355131234		REFUND - CITATION DISMISSED	47.00
Total :						47.00
170837	2/28/2023	125001 YAMADA COMPANY, INC.	82764		PARK MAINT SUPPLIES	74.41
			82765		STREET MAINT SUPPLIES	34.93
Total :						109.34
170838	2/28/2023	107051 ZAVALETA, MARITZA	JANUARY 2023		CHILD CARE PROVIDER	7,026.00
Total :						7,026.00
209 Vouchers for bank code : usb						Bank total : 1,614,395.70
209 Vouchers in this report						Total vouchers : 1,614,395.70

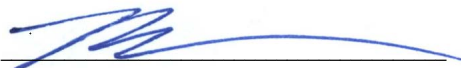
Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 21 inclusive of the check register are accurate and funds are available for payment thereof.

By:



Director of Administrative Services

This is to certify that the claims or demands covered by checks listed on pages 1 to 21 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

_____	02/28/2023
Mayor	Date

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date

Acknowledged:

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date

CITY OF GARDENA



INVESTMENT REPORT

December 2022

Prepared by Danny Rodriguez, Deputy City Treasurer
Reviewed by Ray Beeman, Director of Administrative Services



City of Gardena Consolidated - Account #10647

MONTHLY ACCOUNT STATEMENT

DECEMBER 1, 2022 THROUGH DECEMBER 31, 2022

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	0.69
Average Coupon	2.05%
Average Purchase YTM	1.84%
Average Market YTM	3.03%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	0.78 yrs
Average Life	0.73 yrs

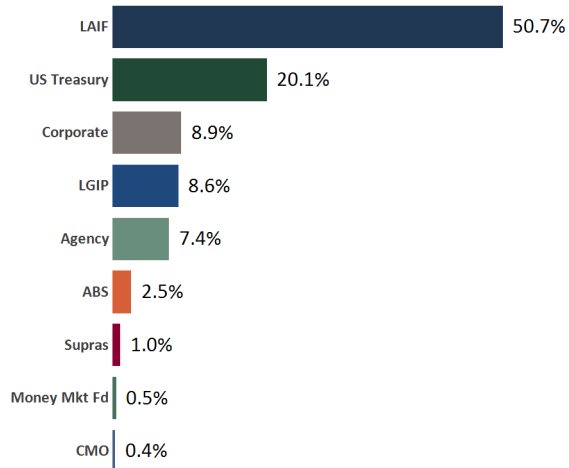
ACCOUNT SUMMARY

	Beg. Values as of 11/30/22	End Values as of 12/31/22
Market Value	74,615,082	74,677,844
Accrued Interest	232,938	328,084
Total Market Value	74,848,020	75,005,928
Income Earned	113,784	123,490
Cont/WD		
Par	70,075,739	70,155,977
Book Value	76,135,687	76,164,031
Cost Value	76,305,161	76,336,365

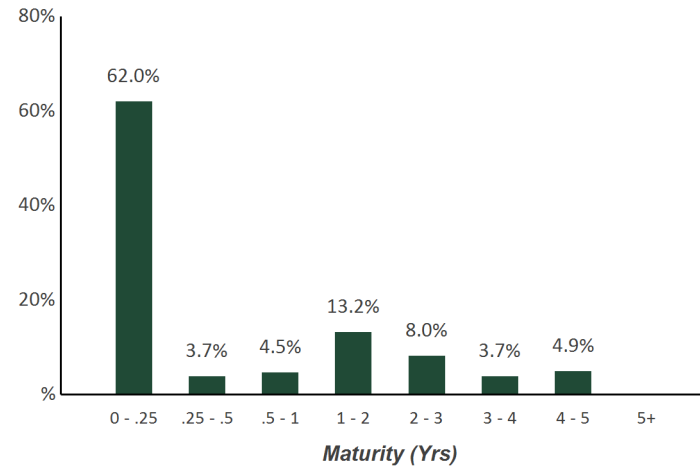
TOP ISSUERS

Local Agency Investment Fund	50.7%
Government of United States	20.1%
CalTrust	8.6%
Federal Home Loan Mortgage Corp	2.6%
Federal Home Loan Bank	2.1%
Federal National Mortgage Assoc	1.5%
Federal Farm Credit Bank	1.5%
John Deere ABS	0.8%
Total	87.9%

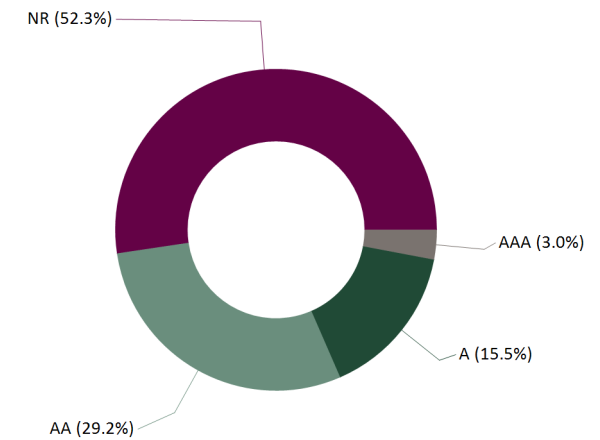
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



Holdings Report

As of December 31, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
92348AAA3	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	2,792.76	10/01/2019 1.95%	2,792.54 2,792.70	99.82 4.57%	2,787.87 1.66	0.00% (4.83)	NR / AAA AAA	1.31 0.07
89232HAC9	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	42,043.11	07/06/2020 0.70%	42,969.37 42,372.27	99.49 4.61%	41,829.93 31.02	0.06% (542.34)	Aaa / AAA NR	1.37 0.17
65479JAD5	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	14,177.81	10/16/2019 1.94%	14,177.06 14,177.57	99.64 5.03%	14,127.07 12.16	0.02% (50.50)	Aaa / AAA NR	1.54 0.11
43813KAC6	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	42,634.24	09/22/2020 0.38%	42,627.97 42,632.48	97.82 5.31%	41,702.71 5.70	0.06% (929.77)	NR / AAA AAA	1.80 0.44
58769KAD6	Mercedes-Benz Auto Lease Trust 2021- B A3 0.4% Due 11/15/2024	80,000.00	06/22/2021 0.40%	79,993.96 79,997.54	97.12 5.30%	77,694.18 14.22	0.10% (2,303.36)	NR / AAA AAA	1.88 0.59
09690AAC7	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	48,730.79	09/08/2021 0.34%	48,725.76 48,728.62	97.72 5.25%	47,617.41 2.68	0.06% (1,111.21)	Aaa / NR AAA	1.99 0.46
89236XAC0	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	33,296.71	10/06/2020 0.36%	33,290.51 33,293.74	98.25 4.95%	32,712.78 5.18	0.04% (580.96)	NR / AAA AAA	2.04 0.38
92290BAA9	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	67,405.96	08/04/2020 0.48%	67,391.81 67,399.27	98.49 5.05%	66,390.60 9.68	0.09% (1,008.67)	Aaa / NR AAA	2.14 0.33
05601XAC3	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	85,000.00	01/11/2022 1.11%	84,987.29 84,992.83	96.74 5.29%	82,232.37 15.58	0.11% (2,760.46)	NR / AAA AAA	2.23 0.78
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	56,099.40	02/17/2021 0.27%	56,098.37 56,098.99	96.73 6.22%	54,265.26 4.21	0.07% (1,833.73)	Aaa / NR AAA	2.31 0.55
47788UAC6	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	52,332.13	03/02/2021 0.37%	52,322.08 52,327.14	96.55 5.21%	50,528.76 8.37	0.07% (1,798.38)	Aaa / NR AAA	2.71 0.71
43815GAC3	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	85,000.00	11/16/2021 0.89%	84,982.08 84,988.17	94.91 5.11%	80,669.90 20.78	0.11% (4,318.27)	Aaa / NR AAA	3.06 1.22
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	70,000.00	07/13/2021 0.52%	69,993.76 69,996.24	94.91 5.29%	66,435.44 16.18	0.09% (3,560.80)	Aaa / NR AAA	3.21 1.08
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	65,000.00	11/09/2021 0.71%	64,998.62 64,999.10	94.21 5.70%	61,236.50 20.51	0.08% (3,762.60)	NR / AAA AAA	3.29 1.18

Holdings Report

As of December 31, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
43815BAC4	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	165,000.00	02/15/2022 1.89%	164,975.18 164,981.76	95.03 5.03%	156,799.40 137.87	0.21% (8,182.36)	Aaa / AAA NR	3.37 1.60
43815PAC3	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	105,000.00	08/15/2022 3.76%	104,993.74 104,994.47	97.91 4.84%	102,805.25 141.43	0.14% (2,189.22)	NR / AAA AAA	3.55 1.94
89238FAD5	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	115,000.00	04/07/2022 2.95%	114,997.31 114,997.91	96.70 5.00%	111,210.64 149.76	0.15% (3,787.27)	Aaa / AAA NR	3.71 1.62
47787JAC2	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	130,000.00	03/10/2022 2.34%	129,971.24 129,977.78	95.91 5.12%	124,687.64 134.04	0.17% (5,290.14)	Aaa / NR AAA	3.71 1.48
47800AAC4	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	135,000.00	07/12/2022 3.77%	134,987.11 134,988.74	97.70 4.93%	131,896.05 224.40	0.18% (3,092.69)	Aaa / NR AAA	4.13 1.99
36265WAD5	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	90,000.00	07/06/2022 3.67%	89,999.38 89,999.47	97.77 4.87%	87,994.48 136.50	0.12% (2,004.99)	Aaa / NR AAA	4.29 1.87
02582JIT8	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	185,000.00	05/17/2022 3.42%	184,959.08 184,967.44	97.14 4.72%	179,705.36 278.73	0.24% (5,262.08)	NR / AAA AAA	4.38 2.22
47800BAC2	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	220,000.00	10/12/2022 5.15%	219,982.93 219,983.88	100.38 4.97%	220,828.94 497.69	0.30% 845.06	Aaa / NR AAA	4.46 2.15
Total ABS		1,889,512.91	2.34%	1,890,217.15 1,889,688.11	5.07%	1,836,158.54 1,868.35	2.45% (53,529.57)	Aaa / AAA AAA	3.37 1.43

AGENCY									
3130ADRG9	FHLB Note 2.75% Due 3/10/2023	350,000.00	04/11/2019 2.34%	355,330.50 350,253.83	99.72 4.21%	349,007.30 2,967.71	0.47% (1,246.53)	Aaa / AA+ NR	0.19 0.19
3137EAER6	FHLMC Note 0.375% Due 5/5/2023	305,000.00	05/05/2020 0.39%	304,871.90 304,985.47	98.62 4.45%	300,781.14 177.92	0.40% (4,204.33)	Aaa / AA+ AAA	0.34 0.34
3135G04Q3	FNMA Note 0.25% Due 5/22/2023	245,000.00	05/20/2020 0.35%	244,262.55 244,905.04	98.33 4.59%	240,912.41 66.35	0.32% (3,992.63)	Aaa / AA+ AAA	0.39 0.38
3137EAES4	FHLMC Note 0.25% Due 6/26/2023	300,000.00	06/24/2020 0.35%	299,124.00 299,859.20	97.94 4.59%	293,806.51 10.42	0.39% (6,052.69)	Aaa / AA+ AAA	0.48 0.48
3135G05G4	FNMA Note 0.25% Due 7/10/2023	250,000.00	07/08/2020 0.32%	249,462.50 249,906.74	97.65 4.83%	244,137.40 296.88	0.33% (5,769.34)	Aaa / AA+ AAA	0.52 0.51

Holdings Report

As of December 31, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3137EAEV7	FHLMC Note 0.25% Due 8/24/2023	300,000.00	08/19/2020 0.28%	299,694.00 299,934.51	97.09 4.87%	291,265.12 264.58	0.39% (8,669.39)	Aaa / AA+ AAA	0.65 0.63
3137EAEW5	FHLMC Note 0.25% Due 9/8/2023	300,000.00	09/11/2020 0.24%	300,093.00 300,021.35	96.99 4.76%	290,973.24 235.42	0.39% (9,048.11)	Aaa / AA+ AAA	0.69 0.67
3135G0U43	FNMA Note 2.875% Due 9/12/2023	350,000.00	09/25/2019 1.63%	366,702.00 352,931.80	98.71 4.77%	345,501.57 3,046.70	0.46% (7,430.23)	Aaa / AA+ AAA	0.70 0.67
3137EAEY1	FHLMC Note 0.125% Due 10/16/2023	225,000.00	10/14/2020 0.25%	224,160.75 224,779.27	96.45 4.75%	217,009.69 58.59	0.29% (7,769.58)	Aaa / AA+ AAA	0.79 0.77
3137EAEZ8	FHLMC Note 0.25% Due 11/6/2023	335,000.00	11/03/2020 0.28%	334,698.50 334,915.00	96.20 4.88%	322,285.66 127.95	0.43% (12,629.34)	Aaa / AA+ AAA	0.85 0.83
3130A0F70	FHLB Note 3.375% Due 12/8/2023	350,000.00	10/30/2019 1.72%	372,781.50 355,182.45	98.57 4.96%	344,986.26 754.69	0.46% (10,196.19)	Aaa / AA+ AAA	0.94 0.91
3130AT3H8	FHLB Note 3.375% Due 3/8/2024	700,000.00	08/25/2022 3.46%	699,160.00 699,352.00	98.33 4.84%	688,310.29 8,334.38	0.93% (11,041.71)	Aaa / AA+ NR	1.19 1.13
3130A1XJ2	FHLB Note 2.875% Due 6/14/2024	155,000.00	03/24/2020 0.99%	167,010.95 159,128.28	97.72 4.51%	151,465.60 210.43	0.20% (7,662.68)	Aaa / AA+ NR	1.45 1.40
3133ENKS8	FFCB Note 1.125% Due 1/6/2025	750,000.00	Various 1.60%	740,054.10 743,058.94	93.49 4.55%	701,152.07 4,101.57	0.94% (41,906.87)	Aaa / AA+ AAA	2.02 1.94
3133ENPG9	FFCB Note 1.75% Due 2/14/2025	415,000.00	02/10/2022 1.84%	413,891.95 414,215.76	95.02 4.23%	394,353.14 2,763.78	0.53% (19,862.62)	Aaa / AA+ AAA	2.13 2.03
3135G06G3	FNMA Note 0.5% Due 11/7/2025	350,000.00	11/18/2020 0.52%	349,639.50 349,793.12	90.01 4.26%	315,037.46 262.50	0.42% (34,755.66)	Aaa / AA+ AAA	2.85 2.77
Total Agency		5,680,000.00	1.30%	5,720,937.70 5,683,222.76	4.63%	5,490,984.86 23,679.87	7.35% (192,237.90)	Aaa / AA+ AAA	1.12 1.08
CMO									
3137B4GY6	FHLMC K032 A2 3.31% Due 5/25/2023	271,808.43	07/23/2019 2.21%	282,563.98 272,915.51	99.24 4.96%	269,735.51 149.95	0.36% (3,180.00)	NR / NR AAA	0.40 0.33
Total CMO		271,808.43	2.21%	282,563.98 272,915.51	4.96%	269,735.51 149.95	0.36% (3,180.00)	NR / NR AAA	0.40 0.33

Holdings Report

As of December 31, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
747525AR4	Qualcomm Inc Callable Note Cont 12/30/2022 2.6% Due 1/30/2023	500,000.00	Various 2.60%	512,557.50 500,000.00	99.84 4.49%	499,195.20 5,452.78	0.67% (804.80)	A2 / A NR	0.08 0.08
037833AK6	Apple Inc Note 2.4% Due 5/3/2023	200,000.00	03/11/2019 2.79%	196,968.00 199,755.35	99.20 4.78%	198,398.33 773.33	0.27% (1,357.02)	Aaa / AA+ NR	0.34 0.33
90331HNV1	US Bank NA Callable Note Cont 6/23/2023 3.4% Due 7/24/2023	250,000.00	05/17/2019 2.70%	256,695.00 250,775.26	99.08 5.06%	247,710.03 3,706.94	0.34% (3,065.23)	A1 / AA- AA-	0.56 0.54
06406FAD5	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 8/16/2023	200,000.00	04/11/2019 2.90%	194,298.00 199,182.86	98.45 4.73%	196,900.63 1,650.00	0.26% (2,282.23)	A1 / A AA-	0.62 0.61
594918BX1	Microsoft Callable Note Cont 12/6/2023 2.875% Due 2/6/2024	200,000.00	03/05/2020 1.06%	213,320.00 203,303.20	98.14 4.62%	196,279.73 2,315.97	0.26% (7,023.47)	Aaa / AAA AAA	1.10 1.05
89114QCB2	Toronto Dominion Bank Note 3.25% Due 3/11/2024	500,000.00	Various 1.53%	523,124.00 510,000.57	97.87 5.11%	489,351.18 4,965.28	0.66% (20,649.39)	A1 / A AA-	1.19 1.14
808513BN4	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 3/18/2024	245,000.00	Various 0.58%	246,097.00 245,454.94	95.07 4.99%	232,916.60 525.73	0.31% (12,538.34)	A2 / A A	1.21 1.18
023135BW5	Amazon.com Inc Note 0.45% Due 5/12/2024	130,000.00	05/10/2021 0.50%	129,810.20 129,913.93	94.22 4.88%	122,492.23 79.63	0.16% (7,421.70)	A1 / AA AA-	1.36 1.33
91324PEB4	United Health Group Inc Callable Note Cont 5/15/2022 0.55% Due 5/15/2024	500,000.00	11/24/2021 1.07%	493,760.00 496,525.61	94.39 4.83%	471,925.68 351.39	0.63% (24,599.93)	A3 / A+ A	1.37 1.34
14913R2L0	Caterpillar Financial Service Note 0.45% Due 5/17/2024	500,000.00	Various 0.66%	497,344.65 498,591.90	94.13 4.91%	470,662.90 275.00	0.63% (27,929.00)	A2 / A A	1.38 1.34
89236TJH9	Toyota Motor Credit Corp Note 0.5% Due 6/18/2024	300,000.00	12/06/2021 1.07%	295,710.00 297,518.03	93.85 4.90%	281,552.52 54.17	0.38% (15,965.51)	A1 / A+ A+	1.47 1.43
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	35,000.00	06/29/2021 0.64%	34,982.15 34,990.89	93.84 4.83%	32,844.31 100.87	0.04% (2,146.58)	A2 / A+ NR	1.54 1.49
69371RR40	Paccar Financial Corp Note 0.5% Due 8/9/2024	80,000.00	08/03/2021 0.52%	79,956.80 79,976.90	93.14 5.00%	74,513.43 157.78	0.10% (5,463.47)	A1 / A+ NR	1.61 1.56
78015K7C2	Royal Bank of Canada Note 2.25% Due 11/1/2024	500,000.00	Various 0.88%	524,067.75 512,366.05	95.37 4.92%	476,855.53 1,875.00	0.64% (35,510.52)	A1 / A AA-	1.84 1.76

Holdings Report

As of December 31, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
69371RR57	Paccar Financial Corp Note 0.9% Due 11/8/2024	175,000.00	11/02/2021 0.90%	174,989.50 174,993.51	93.21 4.77%	163,122.98 231.88	0.22% (11,870.53)	A1 / A+ NR	1.86 1.80
46647PAH9	JP Morgan Chase & Co Callable Note 2X 3/1/2024 3.22% Due 3/1/2025	500,000.00	Various 1.01%	531,052.10 512,624.69	97.18 5.73%	485,921.62 5,366.67	0.65% (26,703.07)	A1 / A- AA-	2.17 1.11
24422EWB1	John Deere Capital Corp Note 2.125% Due 3/7/2025	130,000.00	03/02/2022 2.14%	129,944.10 129,959.40	94.69 4.71%	123,095.39 874.79	0.17% (6,864.01)	A2 / A A	2.18 2.08
06406RBC0	Bank of NY Mellon Corp Callable Note Cont 3/25/2025 3.35% Due 4/25/2025	280,000.00	04/19/2022 3.35%	279,960.80 279,969.75	96.89 4.78%	271,304.59 1,719.67	0.36% (8,665.16)	A1 / A AA-	2.32 2.18
63743HFE7	National Rural Utilities Note 3.45% Due 6/15/2025	95,000.00	04/27/2022 3.46%	94,974.35 94,979.80	96.54 4.96%	91,709.62 145.67	0.12% (3,270.18)	A2 / A- A	2.46 2.31
931142EW9	Wal-Mart Stores Note 3.9% Due 9/9/2025	80,000.00	09/06/2022 3.92%	79,944.00 79,949.82	98.48 4.50%	78,785.39 970.67	0.11% (1,164.43)	Aa2 / AA AA	2.69 2.49
437076CR1	Home Depot Callable Note Cont 8/15/2025 4% Due 9/15/2025	110,000.00	09/12/2022 4.01%	109,960.40 109,964.17	98.79 4.48%	108,673.49 1,246.67	0.15% (1,290.68)	A2 / A A	2.71 2.51
023135CN4	Amazon.com Inc Note 4.6% Due 12/1/2025	395,000.00	11/29/2022 4.60%	394,976.30 394,976.97	99.93 4.62%	394,741.51 1,514.17	0.53% (235.46)	A1 / AA AA-	2.92 2.69
857477BR3	State Street Bank Callable Note Cont 2/6/2025 1.746% Due 2/6/2026	90,000.00	02/02/2022 1.75%	90,000.00 90,000.00	93.13 5.24%	83,813.66 632.93	0.11% (6,186.34)	A1 / A AA-	3.10 2.00
61747YET8	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	175,000.00	07/18/2022 4.68%	175,000.00 175,000.00	98.37 5.37%	172,138.81 3,661.97	0.23% (2,861.19)	A1 / A- A+	3.55 2.32
931142ER0	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 9/17/2026	40,000.00	09/08/2021 1.09%	39,924.40 39,943.90	88.67 4.39%	35,466.22 121.33	0.05% (4,477.68)	Aa2 / AA AA	3.72 3.55
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	450,000.00	10/05/2022 4.71%	436,909.50 437,581.21	97.78 4.57%	439,990.62 2,550.00	0.59% 2,409.41	A2 / A+ A+	4.36 3.93
931142EX7	Wal-Mart Stores Callable Note Cont 09/09/2027 3.95% Due 9/9/2027	225,000.00	09/27/2022 4.70%	217,588.50 217,974.26	98.61 4.28%	221,877.50 2,765.00	0.30% 3,903.24	Aa2 / AA AA	4.69 4.18

Holdings Report

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Total Corporate		6,885,000.00	2.16%	6,953,915.00 6,896,272.97	4.87%	6,662,239.70 44,085.29	8.94% (234,033.27)	A1 / A+ AA-	1.87 1.65
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	37,871,483.44	Various 2.23%	37,871,483.44 37,871,483.44	1.00 2.23%	37,871,483.44 188,324.85	50.74% 0.00	NR / NR NR	0.00 0.00
Total LAIF		37,871,483.44	2.23%	37,871,483.44 37,871,483.44	2.23%	37,871,483.44 188,324.85	50.74% 0.00	NR / NR NR	0.00 0.00
LOCAL GOV INVESTMENT POOL									
09CATR\$05	CalTrust Medium Term Fund	662,046.70	Various 0.43%	6,657,625.99 6,657,625.99	9.71 0.43%	6,428,473.43 0.00	8.57% (229,152.56)	NR / A+ NR	0.00 0.00
Total Local Gov Investment Pool		662,046.70	0.43%	6,657,625.99 6,657,625.99	0.43%	6,428,473.43 0.00	8.57% (229,152.56)	NR / A+ NR	0.00 0.00
MONEY MARKET FUND									
31846V203	First American Govt Obligation Fund Class Y	351,125.81	Various 3.79%	351,125.81 351,125.81	1.00 3.79%	351,125.81 0.00	0.47% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund		351,125.81	3.79%	351,125.81 351,125.81	3.79%	351,125.81 0.00	0.47% 0.00	Aaa / AAA AAA	0.00 0.00
SUPRANATIONAL									
459058JM6	Intl. Bank Recon & Development Note 0.25% Due 11/24/2023	165,000.00	11/17/2020 0.32%	164,645.25 164,894.06	96.12 4.72%	158,591.17 42.40	0.21% (6,302.89)	Aaa / AAA AAA	0.90 0.88
459058GQ0	Intl. Bank Recon & Development Note 2.5% Due 3/19/2024	225,000.00	01/26/2021 0.26%	240,736.50 231,083.13	97.24 4.86%	218,785.17 1,593.75	0.29% (12,297.96)	Aaa / AAA AAA	1.22 1.17
4581X0DZ8	Inter-American Dev Bank Note 0.5% Due 9/23/2024	260,000.00	09/15/2021 0.52%	259,807.60 259,889.23	93.20 4.64%	242,321.62 353.89	0.32% (17,567.61)	Aaa / AAA NR	1.73 1.68

Holdings Report

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
SUPRANATIONAL									
45950KCR9	International Finance Corp Note 1.375% Due 10/16/2024	160,000.00	07/12/2021 0.54%	164,304.00 162,365.39	94.45 4.64%	151,121.51 458.33	0.20% (11,243.88)	Aaa / AAA NR	1.79 1.73
Total Supranational		810,000.00	0.41%	829,493.35 818,231.81	4.72%	770,819.47 2,448.37	1.03% (47,412.34)	Aaa / AAA AAA	1.43 1.38
US TREASURY									
912828P38	US Treasury Note 1.75% Due 1/31/2023	450,000.00	08/29/2022 3.07%	447,539.06 449,520.60	99.82 3.87%	449,188.65 3,295.52	0.60% (331.95)	Aaa / AA+ AAA	0.08 0.08
912828ZD5	US Treasury Note 0.5% Due 3/15/2023	325,000.00	12/28/2021 0.47%	325,101.56 325,016.81	99.24 4.25%	322,524.15 484.81	0.43% (2,492.66)	Aaa / AA+ AAA	0.20 0.20
912828VB3	US Treasury Note 1.75% Due 5/15/2023	750,000.00	Various 0.79%	761,337.89 752,621.94	98.95 4.60%	742,148.25 1,704.07	0.99% (10,473.69)	Aaa / AA+ AAA	0.37 0.37
912828ZU7	US Treasury Note 0.25% Due 6/15/2023	750,000.00	02/15/2022 1.36%	739,130.86 746,294.61	98.06 4.59%	735,468.75 87.57	0.98% (10,825.86)	Aaa / AA+ AAA	0.45 0.45
912828T26	US Treasury Note 1.375% Due 9/30/2023	750,000.00	Various 1.05%	750,579.29 751,841.00	97.56 4.73%	731,718.75 2,634.79	0.98% (20,122.25)	Aaa / AA+ AAA	0.75 0.73
912828V80	US Treasury Note 2.25% Due 1/31/2024	750,000.00	Various 0.83%	776,144.53 761,338.88	97.38 4.75%	730,371.00 7,061.82	0.98% (30,967.88)	Aaa / AA+ AAA	1.08 1.04
912828B66	US Treasury Note 2.75% Due 2/15/2024	750,000.00	02/15/2022 1.58%	767,255.86 759,704.94	97.86 4.72%	733,945.50 7,790.42	0.99% (25,759.44)	Aaa / AA+ AAA	1.13 1.08
912828W71	US Treasury Note 2.125% Due 3/31/2024	750,000.00	Various 0.67%	775,839.84 763,493.66	96.91 4.71%	726,796.50 4,071.95	0.97% (36,697.16)	Aaa / AA+ AAA	1.25 1.20
91282CBV2	US Treasury Note 0.375% Due 4/15/2024	500,000.00	Various 0.37%	500,162.11 500,060.06	94.66 4.69%	473,320.50 401.79	0.63% (26,739.56)	Aaa / AA+ AAA	1.29 1.26
912828WJ5	US Treasury Note 2.5% Due 5/15/2024	750,000.00	Various 1.10%	779,783.21 764,064.21	97.10 4.71%	728,232.75 2,434.40	0.97% (35,831.46)	Aaa / AA+ AAA	1.37 1.32
91282CCG4	US Treasury Note 0.25% Due 6/15/2024	400,000.00	06/17/2021 0.43%	397,890.63 398,975.23	93.89 4.64%	375,562.40 46.70	0.50% (23,412.83)	Aaa / AA+ AAA	1.46 1.42
912828Y87	US Treasury Note 1.75% Due 7/31/2024	300,000.00	01/31/2020 1.35%	305,203.13 301,827.27	95.69 4.60%	287,062.50 2,197.01	0.39% (14,764.77)	Aaa / AA+ AAA	1.58 1.52

Holdings Report

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CCT6	US Treasury Note 0.375% Due 8/15/2024	400,000.00	08/25/2021 0.45%	399,109.38	93.46	373,828.00	0.50%	Aaa / AA+ AAA	1.62
				399,514.06	4.60%	566.58	(25,686.06)		1.58
91282CDH1	US Treasury Note 0.75% Due 11/15/2024	750,000.00	11/18/2021 0.83%	748,125.00	93.39	700,429.50	0.93%	Aaa / AA+ AAA	1.88
				748,825.55	4.47%	730.32	(48,396.05)		1.82
912828Z52	US Treasury Note 1.375% Due 1/31/2025	750,000.00	02/17/2022 1.71%	742,822.27	94.04	705,264.00	0.95%	Aaa / AA+ AAA	2.09
				744,932.98	4.40%	4,315.56	(39,668.98)		2.00
912828ZF0	US Treasury Note 0.5% Due 3/31/2025	350,000.00	03/25/2021 0.58%	348,906.26	91.91	321,699.35	0.43%	Aaa / AA+ AAA	2.25
				349,386.97	4.31%	447.12	(27,687.62)		2.19
912828ZT0	US Treasury Note 0.25% Due 5/31/2025	365,000.00	02/25/2021 0.60%	359,653.32	90.86	331,622.58	0.44%	Aaa / AA+ AAA	2.42
				361,970.79	4.28%	80.22	(30,348.21)		2.36
9128284Z0	US Treasury Note 2.75% Due 8/31/2025	750,000.00	Various 0.98%	800,092.78	96.20	721,523.26	0.97%	Aaa / AA+ AAA	2.67
				784,585.53	4.27%	7,007.94	(63,062.27)		2.51
91282CAZ4	US Treasury Note 0.375% Due 11/30/2025	750,000.00	Various 0.88%	734,730.47	89.54	671,514.00	0.90%	Aaa / AA+ AAA	2.92
				739,206.36	4.23%	247.25	(67,692.36)		2.84
9128286L9	US Treasury Note 2.25% Due 3/31/2026	750,000.00	02/25/2022 1.91%	760,078.13	94.34	707,578.50	0.95%	Aaa / AA+ AAA	3.25
				758,004.41	4.13%	4,311.47	(50,425.91)		3.07
912828R36	US Treasury Note 1.625% Due 5/15/2026	250,000.00	10/14/2021 0.99%	257,148.44	92.14	230,361.25	0.31%	Aaa / AA+ AAA	3.37
				255,255.58	4.14%	527.45	(24,894.33)		3.22
912828YG9	US Treasury Note 1.625% Due 9/30/2026	300,000.00	12/28/2021 1.24%	305,296.88	91.61	274,839.90	0.37%	Aaa / AA+ AAA	3.75
				304,174.04	4.06%	1,245.54	(29,334.14)		3.56
912828U24	US Treasury Note 2% Due 11/15/2026	625,000.00	03/29/2022 2.56%	609,912.11	92.58	578,637.50	0.77%	Aaa / AA+ AAA	3.88
				612,383.63	4.09%	1,622.93	(33,746.13)		3.66
91282CEF4	US Treasury Note 2.5% Due 3/31/2027	750,000.00	Various 2.90%	736,449.21	93.98	704,853.75	0.95%	Aaa / AA+ AAA	4.25
				738,059.70	4.06%	4,790.53	(33,205.95)		3.94
912828X88	US Treasury Note 2.375% Due 5/15/2027	350,000.00	06/09/2022 3.09%	338,666.02	93.38	326,812.50	0.44%	Aaa / AA+ AAA	4.37
				339,956.83	4.04%	1,079.25	(13,144.33)		4.08
91282CFM8	US Treasury Note 4.125% Due 9/30/2027	570,000.00	10/26/2022 4.19%	568,419.14	100.54	573,050.64	0.77%	Aaa / AA+ AAA	4.75
				568,477.14	4.00%	6,007.31	4,573.50		4.23
9128283F5	US Treasury Note 2.25% Due 11/15/2027	800,000.00	12/20/2022 3.84%	743,625.00	92.31	738,468.80	0.99%	Aaa / AA+ AAA	4.88
				743,971.44	4.00%	2,337.02	(5,502.64)		4.53

Holdings Report

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Total US Treasury		15,735,000.00	1.52%	15,779,002.38 15,723,464.22	4.39%	14,996,823.23 67,527.34	20.08% (726,640.99)	Aaa / AA+ AAA	2.15 2.04
TOTAL PORTFOLIO		70,155,977.29	1.84%	76,336,364.80 76,164,030.62	3.03%	74,677,843.99 328,084.02	100.00% (1,486,186.63)	Aa1 / AA AAA	0.78 0.69
TOTAL MARKET VALUE PLUS ACCRUED						75,005,928.01			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	12/01/2022	023135CN4	395,000.00	Amazon.com Inc Note 4.6% Due 12/1/2025	99.994	4.60%	394,976.30	0.00	394,976.30	0.00
Purchase	12/01/2022	31846V203	223.46	First American Govt Obligation Fund Class Y	1.000	3.35%	223.46	0.00	223.46	0.00
Purchase	12/08/2022	31846V203	5,906.25	First American Govt Obligation Fund Class Y	1.000	3.35%	5,906.25	0.00	5,906.25	0.00
Purchase	12/14/2022	31846V203	2,228.13	First American Govt Obligation Fund Class Y	1.000	3.35%	2,228.13	0.00	2,228.13	0.00
Purchase	12/15/2022	31846V203	9,543.27	First American Govt Obligation Fund Class Y	1.000	3.35%	9,543.27	0.00	9,543.27	0.00
Purchase	12/15/2022	31846V203	750,000.00	First American Govt Obligation Fund Class Y	1.000	3.35%	750,000.00	0.00	750,000.00	0.00
Purchase	12/15/2022	31846V203	251.33	First American Govt Obligation Fund Class Y	1.000	3.35%	251.33	0.00	251.33	0.00
Purchase	12/15/2022	31846V203	258.50	First American Govt Obligation Fund Class Y	1.000	3.35%	258.50	0.00	258.50	0.00
Purchase	12/15/2022	31846V203	522.63	First American Govt Obligation Fund Class Y	1.000	3.35%	522.63	0.00	522.63	0.00
Purchase	12/15/2022	31846V203	1,741.91	First American Govt Obligation Fund Class Y	1.000	3.35%	1,741.91	0.00	1,741.91	0.00
Purchase	12/15/2022	31846V203	38.46	First American Govt Obligation Fund Class Y	1.000	3.35%	38.46	0.00	38.46	0.00
Purchase	12/15/2022	31846V203	280.79	First American Govt Obligation Fund Class Y	1.000	3.35%	280.79	0.00	280.79	0.00
Purchase	12/15/2022	31846V203	26.67	First American Govt Obligation Fund Class Y	1.000	3.35%	26.67	0.00	26.67	0.00
Purchase	12/15/2022	31846V203	30.33	First American Govt Obligation Fund Class Y	1.000	3.35%	30.33	0.00	30.33	0.00
Purchase	12/15/2022	31846V203	420.75	First American Govt Obligation Fund Class Y	1.000	3.35%	420.75	0.00	420.75	0.00
Purchase	12/15/2022	31846V203	3,538.85	First American Govt Obligation Fund Class Y	1.000	3.35%	3,538.85	0.00	3,538.85	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	12/15/2022	31846V203	4,016.59	First American Govt Obligation Fund Class Y	1.000	3.35%	4,016.59	0.00	4,016.59	0.00
Purchase	12/15/2022	31846V203	9,141.82	First American Govt Obligation Fund Class Y	1.000	3.35%	9,141.82	0.00	9,141.82	0.00
Purchase	12/15/2022	31846V203	3,583.30	First American Govt Obligation Fund Class Y	1.000	3.35%	3,583.30	0.00	3,583.30	0.00
Purchase	12/16/2022	31846V203	273.00	First American Govt Obligation Fund Class Y	1.000	3.35%	273.00	0.00	273.00	0.00
Purchase	12/18/2022	31846V203	750.00	First American Govt Obligation Fund Class Y	1.000	3.35%	750.00	0.00	750.00	0.00
Purchase	12/19/2022	31846V203	326.37	First American Govt Obligation Fund Class Y	1.000	3.35%	326.37	0.00	326.37	0.00
Purchase	12/19/2022	31846V203	4,260.10	First American Govt Obligation Fund Class Y	1.000	3.35%	4,260.10	0.00	4,260.10	0.00
Purchase	12/20/2022	31846V203	10,779.29	First American Govt Obligation Fund Class Y	1.000	3.35%	10,779.29	0.00	10,779.29	0.00
Purchase	12/20/2022	31846V203	3,131.97	First American Govt Obligation Fund Class Y	1.000	3.35%	3,131.97	0.00	3,131.97	0.00
Purchase	12/21/2022	31846V203	62.33	First American Govt Obligation Fund Class Y	1.000	3.35%	62.33	0.00	62.33	0.00
Purchase	12/21/2022	31846V203	4,270.75	First American Govt Obligation Fund Class Y	1.000	3.35%	4,270.75	0.00	4,270.75	0.00
Purchase	12/21/2022	31846V203	1.32	First American Govt Obligation Fund Class Y	1.000	3.35%	1.32	0.00	1.32	0.00
Purchase	12/21/2022	9128283F5	800,000.00	US Treasury Note 2.25% Due 11/15/2027	92.953	3.84%	743,625.00	1,790.06	745,415.06	0.00
Purchase	12/26/2022	31846V203	375.00	First American Govt Obligation Fund Class Y	1.000	3.35%	375.00	0.00	375.00	0.00
Purchase	12/27/2022	31846V203	77.92	First American Govt Obligation Fund Class Y	1.000	3.35%	77.92	0.00	77.92	0.00
Purchase	12/27/2022	31846V203	1,282.96	First American Govt Obligation Fund Class Y	1.000	3.35%	1,282.96	0.00	1,282.96	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	12/27/2022	31846V203	3,950.11	First American Govt Obligation Fund Class Y	1.000	3.35%	3,950.11	0.00	3,950.11	0.00
Purchase	12/31/2022	09CATR\$05	1,322.99	CalTrust Medium Term Fund	9.710	0.43%	12,846.26	0.00	12,846.26	0.00
Subtotal			2,017,617.15				1,972,741.72	1,790.06	1,974,531.78	0.00
Short Sale	12/01/2022	31846V203	-394,976.30	First American Govt Obligation Fund Class Y	1.000		-394,976.30	0.00	-394,976.30	0.00
Subtotal			-394,976.30				-394,976.30	0.00	-394,976.30	0.00
TOTAL ACQUISITIONS			1,622,640.85				1,577,765.42	1,790.06	1,579,555.48	0.00
DISPOSITIONS										
Closing Purchase	12/01/2022	31846V203	-394,976.30	First American Govt Obligation Fund Class Y	1.000		-394,976.30	0.00	-394,976.30	0.00
Subtotal			-394,976.30				-394,976.30	0.00	-394,976.30	0.00
Sale	12/01/2022	31846V203	394,976.30	First American Govt Obligation Fund Class Y	1.000	3.35%	394,976.30	0.00	394,976.30	0.00
Sale	12/21/2022	31846V203	745,415.06	First American Govt Obligation Fund Class Y	1.000	3.35%	745,415.06	0.00	745,415.06	0.00
Subtotal			1,140,391.36				1,140,391.36	0.00	1,140,391.36	0.00
Paydown	12/15/2022	02582JIT8	0.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	100.000		0.00	522.63	522.63	0.00
Paydown	12/15/2022	43815BAC4	0.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	100.000		0.00	258.50	258.50	0.00
Paydown	12/15/2022	47787JAC2	0.00	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	100.000		0.00	251.33	251.33	0.00
Paydown	12/15/2022	47788UAC6	3,522.09	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	100.000		3,522.09	16.76	3,538.85	0.00
Paydown	12/15/2022	47789QAC4	0.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	100.000		0.00	30.33	30.33	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	12/15/2022	47800AAC4	0.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	100.000		0.00	420.75	420.75	0.00
Paydown	12/15/2022	47800BAC2	0.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	100.000		0.00	1,741.91	1,741.91	0.00
Paydown	12/15/2022	58769KAD6	0.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	100.000		0.00	26.67	26.67	0.00
Paydown	12/15/2022	65479JAD5	3,987.37	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	100.000		3,987.37	29.22	4,016.59	0.00
Paydown	12/15/2022	89232HAC9	9,071.11	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	100.000		9,071.11	70.71	9,141.82	0.00
Paydown	12/15/2022	89236XAC0	3,572.55	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	100.000		3,572.55	10.75	3,583.30	0.00
Paydown	12/15/2022	89238FAD5	0.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	100.000		0.00	280.79	280.79	0.00
Paydown	12/15/2022	89238JAC9	0.00	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	100.000		0.00	38.46	38.46	0.00
Paydown	12/16/2022	36265WAD5	0.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	100.000		0.00	273.00	273.00	0.00
Paydown	12/19/2022	43813KAC6	4,245.65	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	100.000		4,245.65	14.45	4,260.10	0.00
Paydown	12/19/2022	43815PAC3	0.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	100.000		0.00	326.37	326.37	0.00
Paydown	12/20/2022	92290BAA9	10,748.68	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	100.000		10,748.68	30.61	10,779.29	0.00
Paydown	12/20/2022	92348AAA3	3,122.41	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	100.000		3,122.41	9.56	3,131.97	0.00
Paydown	12/21/2022	43813GAC5	4,257.17	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	100.000		4,257.17	13.58	4,270.75	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	12/21/2022	43815GAC3	0.00	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	100.000		0.00	62.33	62.33	0.00
Paydown	12/27/2022	05601XAC3	0.00	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	100.000		0.00	77.92	77.92	0.00
Paydown	12/27/2022	09690AAC7	1,269.21	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	100.000		1,269.21	13.75	1,282.96	0.00
Paydown	12/27/2022	3137B4GY6	3,191.57	FHLMC K032 A2Due 5/25/2023	100.000		3,191.57	758.54	3,950.11	0.00
Subtotal			46,987.81				46,987.81	5,278.92	52,266.73	0.00
Maturity	12/15/2022	912828YW4	750,000.00	US Treasury Note 1.625% Due 12/15/2022	100.000		750,000.00	0.00	750,000.00	0.00
Subtotal			750,000.00				750,000.00	0.00	750,000.00	0.00
TOTAL DISPOSITIONS			1,542,402.87				1,542,402.87	5,278.92	1,547,681.79	0.00

OTHER TRANSACTIONS										
Interest	12/08/2022	3130A0F70	350,000.00	FHLB Note 3.375% Due 12/8/2023	0.000		5,906.25	0.00	5,906.25	0.00
Interest	12/14/2022	3130A1XJ2	155,000.00	FHLB Note 2.875% Due 6/14/2024	0.000		2,228.13	0.00	2,228.13	0.00
Interest	12/15/2022	63743HFE7	95,000.00	National Rural Utilities Note 3.45% Due 6/15/2025	0.000		2,012.02	0.00	2,012.02	0.00
Interest	12/15/2022	912828YW4	750,000.00	US Treasury Note 1.625% Due 12/15/2022	0.000		6,093.75	0.00	6,093.75	0.00
Interest	12/15/2022	912828ZU7	750,000.00	US Treasury Note 0.25% Due 6/15/2023	0.000		937.50	0.00	937.50	0.00
Interest	12/15/2022	91282CCG4	400,000.00	US Treasury Note 0.25% Due 6/15/2024	0.000		500.00	0.00	500.00	0.00
Interest	12/18/2022	89236TJH9	300,000.00	Toyota Motor Credit Corp Note 0.5% Due 6/18/2024	0.000		750.00	0.00	750.00	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	12/26/2022	3137EAE54	300,000.00	FHLMC Note 0.25% Due 6/26/2023	0.000		375.00	0.00	375.00	0.00
Subtotal			3,100,000.00				18,802.65	0.00	18,802.65	0.00
Dividend	12/01/2022	31846V203	275,246.71	First American Govt Obligation Fund Class Y	0.000		223.46	0.00	223.46	0.00
Dividend	12/21/2022	31846V203	0.00	First American Govt Obligation Fund Class Y	0.000		1.32	0.00	1.32	0.00
Dividend	12/31/2022	09CATR\$05	660,723.71	CalTrust Medium Term Fund	0.000		12,846.26	0.00	12,846.26	0.00
Subtotal			935,970.42				13,071.04	0.00	13,071.04	0.00
TOTAL OTHER TRANSACTIONS			4,035,970.42				31,873.69	0.00	31,873.69	0.00

Income Earned

As of December 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
FIXED INCOME						
023135BW5	Amazon.com Inc Note 0.45% Due 05/12/2024	05/10/2021 05/12/2021 130,000.00	129,908.56 0.00 0.00 129,913.93	30.88 0.00 79.63 48.75	5.37 0.00 5.37 54.12	54.12
023135CN4	Amazon.com Inc Note 4.6% Due 12/01/2025	11/29/2022 12/01/2022 395,000.00	0.00 394,976.30 0.00 394,976.97	0.00 0.00 1,514.17 1,514.17	0.67 0.00 0.67 1,514.84	1,514.84
02582JIT8	American Express Credit Trust 2022-2 A 3.39% Due 05/17/2027	05/17/2022 05/24/2022 185,000.00	184,966.27 0.00 0.00 184,967.44	278.73 522.63 278.73 522.63	1.17 0.00 1.17 523.80	523.80
037833AK6	Apple Inc Note 2.4% Due 05/03/2023	03/11/2019 03/13/2019 200,000.00	199,693.19 0.00 0.00 199,755.35	373.33 0.00 773.33 400.00	62.16 0.00 62.16 462.16	462.16
05601XAC3	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 03/25/2025	01/11/2022 01/19/2022 85,000.00	84,992.34 0.00 0.00 84,992.83	15.58 77.92 15.58 77.92	0.49 0.00 0.49 78.41	78.41
06406FAD5	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 08/16/2023	04/11/2019 04/15/2019 200,000.00	199,071.27 0.00 0.00 199,182.86	1,283.33 0.00 1,650.00 366.67	111.59 0.00 111.59 478.26	478.26
06406RBC0	Bank of NY Mellon Corp Callable Note Cont 3/25/2025 3.35% Due 04/25/2025	04/19/2022 04/26/2022 280,000.00	279,968.64 0.00 0.00 279,969.75	938.00 0.00 1,719.67 781.67	1.11 0.00 1.11 782.78	782.78
09690AAC7	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	09/08/2021 09/15/2021 48,730.79	49,997.58 0.00 1,269.21 48,728.62	2.75 13.75 2.68 13.68	0.25 0.00 0.25 13.93	13.93
14913R2L0	Caterpillar Financial Service Note 0.45% Due 05/17/2024	Various Various 500,000.00	498,504.94 0.00 0.00 498,591.90	87.51 0.00 275.00 187.49	86.96 0.00 86.96 274.45	274.45

Income Earned

As of December 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
24422EWB1	John Deere Capital Corp Note 2.125% Due 03/07/2025	03/02/2022 03/07/2022 130,000.00	129,957.82 0.00 0.00 129,959.40	644.58 0.00 874.79 230.21	1.58 0.00 1.58 231.79	231.79
3130A0F70	FHLB Note 3.375% Due 12/08/2023	10/30/2019 10/31/2019 350,000.00	355,653.58 0.00 0.00 355,182.45	5,676.56 5,906.25 754.69 984.38	0.00 471.13 (471.13) 513.25	513.25
3130A1XJ2	FHLB Note 2.875% Due 06/14/2024	03/24/2020 03/25/2020 155,000.00	159,369.74 0.00 0.00 159,128.28	2,067.20 2,228.13 210.43 371.36	0.00 241.46 (241.46) 129.90	129.90
3130ADRG9	FHLB Note 2.75% Due 03/10/2023	04/11/2019 04/12/2019 350,000.00	350,369.55 0.00 0.00 350,253.83	2,165.63 0.00 2,967.71 802.08	0.00 115.72 (115.72) 686.36	686.36
3130AT3H8	FHLB Note 3.375% Due 03/08/2024	08/25/2022 08/26/2022 700,000.00	699,305.50 0.00 0.00 699,352.00	6,365.63 0.00 8,334.38 1,968.75	46.50 0.00 46.50 2,015.25	2,015.25
3133ENKS8	FFCB Note 1.125% Due 01/06/2025	Various Various 750,000.00	742,766.59 0.00 0.00 743,058.94	3,398.43 0.00 4,101.57 703.14	292.35 0.00 292.35 995.49	995.49
3133ENPG9	FFCB Note 1.75% Due 02/14/2025	02/10/2022 02/15/2022 415,000.00	414,184.39 0.00 0.00 414,215.76	2,158.58 0.00 2,763.78 605.20	31.37 0.00 31.37 636.57	636.57
3135G04Q3	FNMA Note 0.25% Due 05/22/2023	05/20/2020 05/22/2020 245,000.00	244,884.16 0.00 0.00 244,905.04	15.31 0.00 66.35 51.04	20.88 0.00 20.88 71.92	71.92
3135G05G4	FNMA Note 0.25% Due 07/10/2023	07/08/2020 07/10/2020 250,000.00	249,891.52 0.00 0.00 249,906.74	244.79 0.00 296.88 52.09	15.22 0.00 15.22 67.31	67.31

Income Earned

As of December 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3135G06G3	FNMA Note 0.5% Due 11/07/2025	11/18/2020 11/19/2020 350,000.00	349,786.96 0.00 0.00 349,793.12	116.67 0.00 262.50 145.83	6.16 0.00 6.16 151.99	151.99
3135G0U43	FNMA Note 2.875% Due 09/12/2023	09/25/2019 09/26/2019 350,000.00	353,289.61 0.00 0.00 352,931.80	2,208.16 0.00 3,046.70 838.54	0.00 357.81 (357.81) 480.73	480.73
3137B4GY6	FHLMC K032 A2 3.31% Due 05/25/2023	07/23/2019 07/26/2019 271,808.43	276,361.20 0.00 3,191.57 272,915.51	151.71 758.54 149.95 756.78	0.00 254.12 (254.12) 502.66	502.66
3137EAER6	FHLMC Note 0.375% Due 05/05/2023	05/05/2020 05/07/2020 305,000.00	304,981.83 0.00 0.00 304,985.47	82.60 0.00 177.92 95.32	3.64 0.00 3.64 98.96	98.96
3137EAES4	FHLMC Note 0.25% Due 06/26/2023	06/24/2020 06/26/2020 300,000.00	299,834.40 0.00 0.00 299,859.20	322.92 375.00 10.42 62.50	24.80 0.00 24.80 87.30	87.30
3137EAEV7	FHLMC Note 0.25% Due 08/24/2023	08/19/2020 08/21/2020 300,000.00	299,925.87 0.00 0.00 299,934.51	202.08 0.00 264.58 62.50	8.64 0.00 8.64 71.14	71.14
3137EAEW5	FHLMC Note 0.25% Due 09/08/2023	09/11/2020 09/14/2020 300,000.00	300,024.00 0.00 0.00 300,021.35	172.92 0.00 235.42 62.50	0.00 2.65 (2.65) 59.85	59.85
3137EAEY1	FHLMC Note 0.125% Due 10/16/2023	10/14/2020 10/16/2020 225,000.00	224,755.51 0.00 0.00 224,779.27	35.16 0.00 58.59 23.43	23.76 0.00 23.76 47.19	47.19
3137EAEZ8	FHLMC Note 0.25% Due 11/06/2023	11/03/2020 11/05/2020 335,000.00	334,906.47 0.00 0.00 334,915.00	58.16 0.00 127.95 69.79	8.53 0.00 8.53 78.32	78.32

Income Earned

As of December 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
36265WAD5	GM Financial Securitized Auto 2022-3 A3 3.64% Due 04/16/2027	07/06/2022 07/13/2022 90,000.00	89,999.46 0.00 0.00 89,999.47	136.50 273.00 136.50 273.00	0.01 0.00 0.01 273.01	273.01
437076CR1	Home Depot Callable Note Cont 8/15/2025 4% Due 09/15/2025	09/12/2022 09/19/2022 110,000.00	109,963.05 0.00 0.00 109,964.17	880.00 0.00 1,246.67 366.67	1.12 0.00 1.12 367.79	367.79
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 04/21/2025	02/17/2021 02/24/2021 56,099.40	60,356.10 0.00 4,257.17 56,098.99	4.53 13.58 4.21 13.26	0.06 0.00 0.06 13.32	13.32
43813KAC6	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	09/22/2020 09/29/2020 42,634.24	46,877.77 0.00 4,245.65 42,632.48	6.26 14.45 5.70 13.89	0.36 0.00 0.36 14.25	14.25
43815BAC4	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 05/15/2026	02/15/2022 02/23/2022 165,000.00	164,981.11 0.00 0.00 164,981.76	137.87 258.50 137.87 258.50	0.65 0.00 0.65 259.15	259.15
43815GAC3	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 01/21/2026	11/16/2021 11/24/2021 85,000.00	84,987.71 0.00 0.00 84,988.17	20.78 62.33 20.78 62.33	0.46 0.00 0.46 62.79	62.79
43815PAC3	Honda Auto Receivables 2022-2 A3 3.73% Due 07/20/2026	08/15/2022 08/24/2022 105,000.00	104,994.29 0.00 0.00 104,994.47	141.43 326.37 141.43 326.37	0.18 0.00 0.18 326.55	326.55
4581X0DZ8	Inter-American Dev Bank Note 0.5% Due 09/23/2024	09/15/2021 09/23/2021 260,000.00	259,883.79 0.00 0.00 259,889.23	245.56 0.00 353.89 108.33	5.44 0.00 5.44 113.77	113.77
459058GQ0	Intl. Bank Recon & Development Note 2.5% Due 03/19/2024	01/26/2021 01/28/2021 225,000.00	231,508.81 0.00 0.00 231,083.13	1,125.00 0.00 1,593.75 468.75	0.00 425.68 (425.68) 43.07	43.07

Income Earned

As of December 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
459058JM6	Intl. Bank Recon & Development Note 0.25% Due 11/24/2023	11/17/2020 11/24/2020 165,000.00	164,884.02 0.00 0.00 164,894.06	8.02 0.00 42.40 34.38	10.04 0.00 10.04 44.42	44.42
45950KCR9	International Finance Corp Note 1.375% Due 10/16/2024	07/12/2021 07/14/2021 160,000.00	162,477.51 0.00 0.00 162,365.39	275.00 0.00 458.33 183.33	0.00 112.12 (112.12) 71.21	71.21
46647PAH9	JP Morgan Chase & Co Callable Note 2X 3/1/2024 3.22% Due 03/01/2025	Various Various 500,000.00	513,545.56 0.00 0.00 512,624.69	4,025.00 0.00 5,366.67 1,341.67	0.00 920.87 (920.87) 420.80	420.80
47787JAC2	John Deere Owner Trust 2022-A A3 2.32% Due 09/16/2026	03/10/2022 03/16/2022 130,000.00	129,977.09 0.00 0.00 129,977.78	134.04 251.33 134.04 251.33	0.69 0.00 0.69 252.02	252.02
47788UAC6	John Deere Owner Trust 2021-A A3 0.36% Due 09/15/2025	03/02/2021 03/10/2021 52,332.13	55,848.64 0.00 3,522.09 52,327.14	8.94 16.76 8.37 16.19	0.59 0.00 0.59 16.78	16.78
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 03/16/2026	07/13/2021 07/21/2021 70,000.00	69,996.09 0.00 0.00 69,996.24	16.18 30.33 16.18 30.33	0.15 0.00 0.15 30.48	30.48
47800AAC4	John Deere Owner Trust 2022-B A3 3.74% Due 02/16/2027	07/12/2022 07/20/2022 135,000.00	134,988.43 0.00 0.00 134,988.74	224.40 420.75 224.40 420.75	0.31 0.00 0.31 421.06	421.06
47800BAC2	John Deere Owner Trust 2022-C A3 5.09% Due 06/15/2027	10/12/2022 10/19/2022 220,000.00	219,983.48 0.00 0.00 219,983.88	1,306.43 1,741.91 497.69 933.17	0.40 0.00 0.40 933.57	933.57
58769KAD6	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	06/22/2021 06/29/2021 80,000.00	79,997.34 0.00 0.00 79,997.54	14.22 26.67 14.22 26.67	0.20 0.00 0.20 26.87	26.87

Income Earned

As of December 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
594918BX1	Microsoft Callable Note Cont 12/6/2023 2.875% Due 02/06/2024	03/05/2020 03/09/2020 200,000.00	203,605.27 0.00 0.00 203,303.20	1,836.81 0.00 2,315.97 479.16	0.00 302.07 (302.07) 177.09	177.09
61747YET8	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 07/17/2026	07/18/2022 07/20/2022 175,000.00	175,000.00 0.00 0.00 175,000.00	2,979.61 0.00 3,661.97 682.36	0.00 0.00 0.00 682.36	682.36
63743HFE7	National Rural Utilities Note 3.45% Due 06/15/2025	04/27/2022 05/04/2022 95,000.00	94,979.11 0.00 0.00 94,979.80	1,884.56 2,012.02 145.67 273.13	0.69 0.00 0.69 273.82	273.82
65479JAD5	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 07/15/2024	10/16/2019 10/23/2019 14,177.81	18,164.85 0.00 3,987.37 14,177.57	15.58 29.22 12.16 25.80	0.09 0.00 0.09 25.89	25.89
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 05/10/2027	10/05/2022 10/07/2022 450,000.00	437,339.08 0.00 0.00 437,581.21	1,050.00 0.00 2,550.00 1,500.00	242.13 0.00 242.13 1,742.13	1,742.13
69371RR40	Paccar Financial Corp Note 0.5% Due 08/09/2024	08/03/2021 08/09/2021 80,000.00	79,975.68 0.00 0.00 79,976.90	124.44 0.00 157.78 33.34	1.22 0.00 1.22 34.56	34.56
69371RR57	Paccar Financial Corp Note 0.9% Due 11/08/2024	11/02/2021 11/08/2021 175,000.00	174,993.22 0.00 0.00 174,993.51	100.63 0.00 231.88 131.25	0.29 0.00 0.29 131.54	131.54
747525AR4	Qualcomm Inc Callable Note Cont 12/30/2022 2.6% Due 01/30/2023	Various Various 500,000.00	500,779.55 0.00 0.00 500,000.00	4,369.45 0.00 5,452.78 1,083.33	0.00 779.55 (779.55) 303.78	303.78
78015K7C2	Royal Bank of Canada Note 2.25% Due 11/01/2024	Various Various 500,000.00	512,938.21 0.00 0.00 512,366.05	937.51 0.00 1,875.00 937.49	0.00 572.16 (572.16) 365.33	365.33

Income Earned

As of December 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 07/15/2024	06/29/2021 07/12/2021 35,000.00	34,990.38 0.00 0.00 34,990.89	82.64 0.00 100.87 18.23	0.51 0.00 0.51 18.74	18.74
808513BN4	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 03/18/2024	Various Various 245,000.00	245,489.19 0.00 0.00 245,454.94	372.61 0.00 525.73 153.12	1.34 35.59 (34.25) 118.87	118.87
857477BR3	State Street Bank Callable Note Cont 2/6/2025 1.746% Due 02/06/2026	02/02/2022 02/07/2022 90,000.00	90,000.00 0.00 0.00 90,000.00	501.98 0.00 632.93 130.95	0.00 0.00 0.00 130.95	130.95
89114QCB2	Toronto Dominion Bank Note 3.25% Due 03/11/2024	Various Various 500,000.00	510,713.26 0.00 0.00 510,000.57	3,611.11 0.00 4,965.28 1,354.17	0.00 712.69 (712.69) 641.48	641.48
89232HAC9	Toyota Auto Receivable Own 2020-A A3 1.66% Due 05/15/2024	07/06/2020 07/08/2020 42,043.11	51,539.21 0.00 9,071.11 42,372.27	37.71 70.71 31.02 64.02	0.00 95.83 (95.83) (31.81)	(31.81)
89236TJH9	Toyota Motor Credit Corp Note 0.5% Due 06/18/2024	12/06/2021 12/08/2021 300,000.00	297,373.94 0.00 0.00 297,518.03	679.17 750.00 54.17 125.00	144.09 0.00 144.09 269.09	269.09
89236XAC0	Toyota Auto Receivables 2020-D A3 0.35% Due 01/15/2025	10/06/2020 10/13/2020 33,296.71	36,865.83 0.00 3,572.55 33,293.74	5.74 10.75 5.18 10.19	0.46 0.00 0.46 10.65	10.65
89238FAD5	Toyota Auto Receivables OT 2022-B A3 2.93% Due 09/15/2026	04/07/2022 04/13/2022 115,000.00	114,997.83 0.00 0.00 114,997.91	149.76 280.79 149.76 280.79	0.08 0.00 0.08 280.87	280.87
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 04/15/2026	11/09/2021 11/15/2021 65,000.00	64,999.06 0.00 0.00 64,999.10	20.51 38.46 20.51 38.46	0.04 0.00 0.04 38.50	38.50

Income Earned

As of December 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
90331HNV1	US Bank NA Callable Note Cont 6/23/2023 3.4% Due 07/24/2023	05/17/2019 05/21/2019 250,000.00	250,914.18 0.00 0.00 250,775.26	2,998.61 0.00 3,706.94 708.33	0.00 138.92 (138.92) 569.41	569.41
9128283F5	US Treasury Note 2.25% Due 11/15/2027	12/20/2022 12/21/2022 800,000.00	0.00 743,625.00 0.00 743,971.44	0.00 (1,790.06) 2,337.02 546.96	346.44 0.00 346.44 893.40	893.40
9128284Z0	US Treasury Note 2.75% Due 08/31/2025	Various Various 750,000.00	785,687.43 0.00 0.00 784,585.53	5,241.71 0.00 7,007.94 1,766.23	0.00 1,101.90 (1,101.90) 664.33	664.33
9128286L9	US Treasury Note 2.25% Due 03/31/2026	02/25/2022 02/28/2022 750,000.00	758,213.81 0.00 0.00 758,004.41	2,874.31 0.00 4,311.47 1,437.16	0.00 209.40 (209.40) 1,227.76	1,227.76
912828B66	US Treasury Note 2.75% Due 02/15/2024	02/15/2022 02/16/2022 750,000.00	760,438.73 0.00 0.00 759,704.94	6,052.99 0.00 7,790.42 1,737.43	0.00 733.79 (733.79) 1,003.64	1,003.64
912828P38	US Treasury Note 1.75% Due 01/31/2023	08/29/2022 08/30/2022 450,000.00	449,025.21 0.00 0.00 449,520.60	2,632.13 0.00 3,295.52 663.39	495.39 0.00 495.39 1,158.78	1,158.78
912828R36	US Treasury Note 1.625% Due 05/15/2026	10/14/2021 10/15/2021 250,000.00	255,388.04 0.00 0.00 255,255.58	179.56 0.00 527.45 347.89	0.00 132.46 (132.46) 215.43	215.43
912828T26	US Treasury Note 1.375% Due 09/30/2023	Various Various 750,000.00	752,050.82 0.00 0.00 751,841.00	1,756.52 0.00 2,634.79 878.27	136.36 346.18 (209.82) 668.45	668.45
912828U24	US Treasury Note 2% Due 11/15/2026	03/29/2022 03/30/2022 625,000.00	612,107.04 0.00 0.00 612,383.63	552.49 0.00 1,622.93 1,070.44	276.59 0.00 276.59 1,347.03	1,347.03

Income Earned

As of December 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
912828V80	US Treasury Note 2.25% Due 01/31/2024	Various Various 750,000.00	762,228.77 0.00 0.00 761,338.88	5,640.29 0.00 7,061.82 1,421.53	0.00 889.89 (889.89) 531.64	531.64
912828VB3	US Treasury Note 1.75% Due 05/15/2023	Various Various 750,000.00	753,228.50 0.00 0.00 752,621.94	580.11 0.00 1,704.07 1,123.96	0.00 606.56 (606.56) 517.40	517.40
912828W71	US Treasury Note 2.125% Due 03/31/2024	Various Various 750,000.00	764,413.00 0.00 0.00 763,493.66	2,714.63 0.00 4,071.95 1,357.32	0.00 919.34 (919.34) 437.98	437.98
912828WJ5	US Treasury Note 2.5% Due 05/15/2024	Various Various 750,000.00	764,936.18 0.00 0.00 764,064.21	828.73 0.00 2,434.40 1,605.67	0.00 871.97 (871.97) 733.70	733.70
912828X88	US Treasury Note 2.375% Due 05/15/2027	06/09/2022 06/10/2022 350,000.00	339,761.64 0.00 0.00 339,956.83	367.40 0.00 1,079.25 711.85	195.19 0.00 195.19 907.04	907.04
912828Y87	US Treasury Note 1.75% Due 07/31/2024	01/31/2020 01/31/2020 300,000.00	301,925.44 0.00 0.00 301,827.27	1,754.76 0.00 2,197.01 442.25	0.00 98.17 (98.17) 344.08	344.08
912828YG9	US Treasury Note 1.625% Due 09/30/2026	12/28/2021 12/29/2021 300,000.00	304,268.63 0.00 0.00 304,174.04	830.36 0.00 1,245.54 415.18	0.00 94.59 (94.59) 320.59	320.59
912828YW4	US Treasury Note Due 12/15/2022	02/15/2022 02/16/2022 0.00	750,177.92 0.00 750,000.00 0.00	5,627.56 6,093.75 0.00 466.19	0.00 177.92 (177.92) 288.27	288.27
912828Z52	US Treasury Note 1.375% Due 01/31/2025	02/17/2022 02/18/2022 750,000.00	744,726.57 0.00 0.00 744,932.98	3,446.84 0.00 4,315.56 868.72	206.41 0.00 206.41 1,075.13	1,075.13

Income Earned

As of December 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
912828ZD5	US Treasury Note 0.5% Due 03/15/2023	12/28/2021 12/29/2021 325,000.00	325,023.95 0.00 0.00 325,016.81	345.65 0.00 484.81 139.16	0.00 7.14 (7.14) 132.02	132.02
912828ZF0	US Treasury Note 0.5% Due 03/31/2025	03/25/2021 03/29/2021 350,000.00	349,363.79 0.00 0.00 349,386.97	298.08 0.00 447.12 149.04	23.18 0.00 23.18 172.22	172.22
912828ZT0	US Treasury Note 0.25% Due 05/31/2025	02/25/2021 02/26/2021 365,000.00	361,864.20 0.00 0.00 361,970.79	2.51 0.00 80.22 77.71	106.59 0.00 106.59 184.30	184.30
912828ZU7	US Treasury Note 0.25% Due 06/15/2023	02/15/2022 02/16/2022 750,000.00	745,598.45 0.00 0.00 746,294.61	865.78 937.50 87.57 159.29	696.16 0.00 696.16 855.45	855.45
91282CAZ4	US Treasury Note 0.375% Due 11/30/2025	Various Various 750,000.00	738,891.89 0.00 0.00 739,206.36	7.74 0.00 247.25 239.51	314.47 0.00 314.47 553.98	553.98
91282CBV2	US Treasury Note 0.375% Due 04/15/2024	Various Various 500,000.00	500,064.01 0.00 0.00 500,060.06	242.10 0.00 401.79 159.69	5.06 9.01 (3.95) 155.74	155.74
91282CCG4	US Treasury Note 0.25% Due 06/15/2024	06/17/2021 06/18/2021 400,000.00	398,915.40 0.00 0.00 398,975.23	461.75 500.00 46.70 84.95	59.83 0.00 59.83 144.78	144.78
91282CCT6	US Treasury Note 0.375% Due 08/15/2024	08/25/2021 08/26/2021 400,000.00	399,488.61 0.00 0.00 399,514.06	440.22 0.00 566.58 126.36	25.45 0.00 25.45 151.81	151.81
91282CDH1	US Treasury Note 0.75% Due 11/15/2024	11/18/2021 11/19/2021 750,000.00	748,772.32 0.00 0.00 748,825.55	248.62 0.00 730.32 481.70	53.23 0.00 53.23 534.93	534.93

Income Earned

As of December 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CEF4	US Treasury Note 2.5% Due 03/31/2027	Various Various 750,000.00	737,820.89 0.00 0.00 738,059.70	3,193.68 0.00 4,790.53 1,596.85	238.81 0.00 238.81 1,835.66	1,835.66
91282CFM8	US Treasury Note 4.125% Due 09/30/2027	10/26/2022 10/27/2022 570,000.00	568,449.90 0.00 0.00 568,477.14	4,004.88 0.00 6,007.31 2,002.43	27.24 0.00 27.24 2,029.67	2,029.67
91324PEB4	United Health Group Inc Callable Note Cont 5/15/2022 0.55% Due 05/15/2024	11/24/2021 11/29/2021 500,000.00	496,310.20 0.00 0.00 496,525.61	122.22 0.00 351.39 229.17	215.41 0.00 215.41 444.58	444.58
92290BAA9	Verizon Owner Trust 2020-B A 0.47% Due 02/20/2025	08/04/2020 08/12/2020 67,405.96	78,146.58 0.00 10,748.68 67,399.27	11.22 30.61 9.68 29.07	1.37 0.00 1.37 30.44	30.44
92348AAA3	Verizon Owner Trust 2019-C A1A 1.94% Due 04/22/2024	10/01/2019 10/08/2019 2,792.76	5,915.03 0.00 3,122.41 2,792.70	3.51 9.56 1.66 7.71	0.08 0.00 0.08 7.79	7.79
931142ER0	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 09/17/2026	09/08/2021 09/17/2021 40,000.00	39,942.62 0.00 0.00 39,943.90	86.33 0.00 121.33 35.00	1.28 0.00 1.28 36.28	36.28
931142EW9	Wal-Mart Stores Note 3.9% Due 09/09/2025	09/06/2022 09/09/2022 80,000.00	79,948.24 0.00 0.00 79,949.82	710.67 0.00 970.67 260.00	1.58 0.00 1.58 261.58	261.58
931142EX7	Wal-Mart Stores Callable Note Cont 09/09/2027 3.95% Due 09/09/2027	09/27/2022 09/29/2022 225,000.00	217,847.04 0.00 0.00 217,974.26	2,024.38 0.00 2,765.00 740.62	127.22 0.00 127.22 867.84	867.84
			30,949,200.44	113,715.52	4,718.14	
			1,138,601.30	22,291.51	11,736.69	
			796,987.81	139,759.17	(7,018.55)	
Total Fixed Income			31,271,321.34	48,335.16	41,316.61	41,316.61

Income Earned

As of December 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENT						
31846V203	First American	Various	670,223.01	0.00	0.00	224.78
	Govt Obligation Fund Class Y	Various	426,317.86	224.78	0.00	
		351,125.81	745,415.06	0.00	0.00	
			351,125.81	224.78	224.78	
			670,223.01	0.00	0.00	
			426,317.86	224.78	0.00	
			745,415.06	0.00	0.00	
Total Cash & Equivalent			351,125.81	224.78	224.78	224.78
LOCAL AGENCY INVESTMENT FUND						
90LAIF\$00	Local Agency Investment Fund	01/12/2018	37,871,483.44	119,222.36	0.00	69,102.49
	State Pool	01/12/2018	0.00	0.00	0.00	
		37,871,483.44	0.00	188,324.85	0.00	
			37,871,483.44	69,102.49	69,102.49	
			37,871,483.44	119,222.36	0.00	
			0.00	0.00	0.00	
			0.00	188,324.85	0.00	
Total Local Agency Investment Fund			37,871,483.44	69,102.49	69,102.49	69,102.49



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
INVESTMENT POOL						
09CATR\$05	CalTrust Medium Term Fund	Various	6,644,779.73	0.00	0.00	12,846.26
		Various	12,846.26	12,846.26	0.00	
		662,046.70	0.00	0.00	0.00	
			6,657,625.99	12,846.26	12,846.26	
			6,644,779.73	0.00	0.00	
			12,846.26	12,846.26	0.00	
			0.00	0.00	0.00	
Total Investment Pool		662,046.70	6,657,625.99	12,846.26	12,846.26	12,846.26
			76,135,686.62	232,937.88	4,718.14	
			1,577,765.42	35,362.55	11,736.69	
			1,542,402.87	328,084.02	(7,018.55)	
TOTAL PORTFOLIO		70,155,977.29	76,164,030.62	130,508.69	123,490.14	123,490.14

Cash Flow Report

As of December 31, 2022



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/06/2023	Interest	3133ENKS8	750,000.00	FFCB Note 1.125% Due 1/6/2025	0.00	4,218.76	4,218.76
01/10/2023	Interest	3135G05G4	250,000.00	FNMA Note 0.25% Due 7/10/2023	0.00	312.50	312.50
01/15/2023	Interest	79466LAG9	35,000.00	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	0.00	109.38	109.38
01/15/2023	Paydown	89232HAC9	42,043.11	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	3,364.32	58.16	3,422.48
01/15/2023	Paydown	89236XAC0	33,296.71	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,390.46	9.71	1,400.17
01/15/2023	Paydown	43815BAC4	165,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	0.00	258.50	258.50
01/15/2023	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	0.00	420.75	420.75
01/15/2023	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
01/15/2023	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	6,150.46	26.67	6,177.13
01/15/2023	Paydown	89238JAC9	65,000.00	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	0.00	38.46	38.46
01/15/2023	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
01/15/2023	Paydown	47787JAC2	130,000.00	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	0.00	251.33	251.33
01/15/2023	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	0.00	30.33	30.33
01/15/2023	Paydown	65479JAD5	14,177.81	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	731.21	22.80	754.01
01/15/2023	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	0.00	280.79	280.79
01/15/2023	Paydown	47788UAC6	52,332.13	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	2,370.63	15.70	2,386.33
01/16/2023	Dividend	90LAIF\$00	3,482,378,267.34	Local Agency Investment Fund State Pool	0.00	188,318.44	188,318.44

Cash Flow Report

As of December 31, 2022



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/16/2023	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00
01/17/2023	Interest	61747YET8	175,000.00	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	0.00	4,025.89	4,025.89
01/18/2023	Paydown	43813KAC6	42,634.24	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	3,869.86	13.15	3,883.01
01/18/2023	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	0.00	326.38	326.38
01/20/2023	Paydown	92348AAA3	2,792.76	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	161.35	4.51	165.86
01/20/2023	Paydown	92290BAA9	67,405.96	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,579.87	26.40	2,606.27
01/21/2023	Paydown	43813GAC5	56,099.40	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	3,733.64	12.62	3,746.26
01/21/2023	Paydown	43815GAC3	85,000.00	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	0.00	62.33	62.33
01/24/2023	Interest	90331HNV1	250,000.00	US Bank NA Callable Note Cont 6/23/2023 3.4% Due 7/24/2023	0.00	4,250.00	4,250.00
01/25/2023	Paydown	3137B4GY6	271,808.43	FHLMC K032 A2 3.31% Due 5/25/2023	0.00	749.74	749.74
01/25/2023	Paydown	05601XAC3	85,000.00	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	0.00	77.92	77.92
01/25/2023	Paydown	09690AAC7	48,730.79	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	4,055.51	13.40	4,068.91
01/30/2023	Maturity	747525AR4	500,000.00	Qualcomm Inc Callable Note Cont 12/30/2022 2.6% Due 1/30/2023	500,000.00	6,500.00	506,500.00
01/31/2023	Interest	912828V80	750,000.00	US Treasury Note 2.25% Due 1/31/2024	0.00	8,437.50	8,437.50
01/31/2023	Interest	912828Z52	750,000.00	US Treasury Note 1.375% Due 1/31/2025	0.00	5,156.25	5,156.25
01/31/2023	Interest	912828Y87	300,000.00	US Treasury Note 1.75% Due 7/31/2024	0.00	2,625.00	2,625.00
01/31/2023	Maturity	912828P38	450,000.00	US Treasury Note 1.75% Due 1/31/2023	450,000.00	3,937.50	453,937.50

Cash Flow Report

As of December 31, 2022



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
JAN 2023					978,407.31	232,319.67	1,210,726.98
02/06/2023	Interest	594918BX1	200,000.00	Microsoft Callable Note Cont 12/6/2023 2.875% Due 2/6/2024	0.00	2,875.00	2,875.00
02/06/2023	Interest	857477BR3	90,000.00	State Street Bank Callable Note Cont 2/6/2025 1.746% Due 2/6/2026	0.00	785.70	785.70
02/09/2023	Interest	69371RR40	80,000.00	Paccar Financial Corp Note 0.5% Due 8/9/2024	0.00	200.00	200.00
02/14/2023	Interest	3133ENPG9	415,000.00	FFCB Note 1.75% Due 2/14/2025	0.00	3,631.25	3,631.25
02/15/2023	Interest	912828B66	750,000.00	US Treasury Note 2.75% Due 2/15/2024	0.00	10,312.50	10,312.50
02/15/2023	Interest	91282CCT6	400,000.00	US Treasury Note 0.375% Due 8/15/2024	0.00	750.00	750.00
02/15/2023	Paydown	65479JAD5	14,177.81	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	732.84	21.63	754.47
02/15/2023	Paydown	89232HAC9	42,043.11	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	3,255.24	53.51	3,308.75
02/15/2023	Paydown	43815BAC4	165,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	0.00	258.50	258.50
02/15/2023	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	0.00	420.75	420.75
02/15/2023	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
02/15/2023	Paydown	89238JAC9	65,000.00	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	0.00	38.46	38.46
02/15/2023	Paydown	47787JAC2	130,000.00	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	0.00	251.33	251.33
02/15/2023	Paydown	89236XAC0	33,296.71	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,385.95	9.31	1,395.26
02/15/2023	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
02/15/2023	Paydown	47788UAC6	52,332.13	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	2,371.39	14.99	2,386.38

Cash Flow Report

As of December 31, 2022



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/15/2023	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	0.00	30.33	30.33
02/15/2023	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	6,151.02	24.62	6,175.64
02/15/2023	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	0.00	280.79	280.79
02/16/2023	Interest	06406FAD5	200,000.00	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 8/16/2023	0.00	2,200.00	2,200.00
02/16/2023	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00
02/18/2023	Paydown	43813KAC6	42,634.24	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	3,871.06	11.95	3,883.01
02/18/2023	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	0.00	326.38	326.38
02/20/2023	Paydown	92348AAA3	2,792.76	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	161.71	4.25	165.96
02/20/2023	Paydown	92290BAA9	67,405.96	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,580.88	25.39	2,606.27
02/21/2023	Paydown	43813GAC5	56,099.40	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	3,734.54	11.78	3,746.32
02/21/2023	Paydown	43815GAC3	85,000.00	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	0.00	62.33	62.33
02/24/2023	Interest	3137EAEV7	300,000.00	FHLMC Note 0.25% Due 8/24/2023	0.00	375.00	375.00
02/25/2023	Paydown	3137B4GY6	271,808.43	FHLMC K032 A2 3.31% Due 5/25/2023	67,636.94	749.74	68,386.68
02/25/2023	Paydown	05601XAC3	85,000.00	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	0.00	77.92	77.92
02/25/2023	Paydown	09690AAC7	48,730.79	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	4,056.48	12.29	4,068.77
02/28/2023	Interest	9128284Z0	750,000.00	US Treasury Note 2.75% Due 8/31/2025	0.00	10,312.50	10,312.50
FEB 2023					95,938.05	35,857.00	131,795.05

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/01/2023	Interest	46647PAH9	500,000.00	JP Morgan Chase & Co Callable Note 2X 3/1/2024 3.22% Due 3/1/2025	0.00	8,050.00	8,050.00
03/07/2023	Interest	24422EWB1	130,000.00	John Deere Capital Corp Note 2.125% Due 3/7/2025	0.00	1,381.25	1,381.25
03/08/2023	Interest	3137EAEW5	300,000.00	FHLMC Note 0.25% Due 9/8/2023	0.00	375.00	375.00
03/08/2023	Interest	3130AT3H8	700,000.00	FHLB Note 3.375% Due 3/8/2024	0.00	12,731.25	12,731.25
03/09/2023	Interest	931142EW9	80,000.00	Wal-Mart Stores Note 3.9% Due 9/9/2025	0.00	1,560.00	1,560.00
03/09/2023	Interest	931142EX7	225,000.00	Wal-Mart Stores Callable Note Cont 09/09/2027 3.95% Due 9/9/2027	0.00	4,443.75	4,443.75
03/10/2023	Maturity	3130ADRG9	350,000.00	FHLB Note 2.75% Due 3/10/2023	350,000.00	4,812.50	354,812.50
03/11/2023	Interest	89114QCB2	500,000.00	Toronto Dominion Bank Note 3.25% Due 3/11/2024	0.00	8,125.00	8,125.00
03/12/2023	Interest	3135G0U43	350,000.00	FNMA Note 2.875% Due 9/12/2023	0.00	5,031.25	5,031.25
03/15/2023	Interest	437076CR1	110,000.00	Home Depot Callable Note Cont 8/15/2025 4% Due 9/15/2025	0.00	2,151.11	2,151.11
03/15/2023	Maturity	912828ZD5	325,000.00	US Treasury Note 0.5% Due 3/15/2023	325,000.00	812.50	325,812.50
03/15/2023	Paydown	43815BAC4	165,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	0.00	258.50	258.50
03/15/2023	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	0.00	30.33	30.33
03/15/2023	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	6,151.59	22.57	6,174.16
03/15/2023	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	0.00	280.79	280.79
03/15/2023	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
03/15/2023	Paydown	89232HAC9	42,043.11	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	3,145.72	49.00	3,194.72

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/15/2023	Paydown	89236XAC0	33,296.71	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,381.40	8.90	1,390.30
03/15/2023	Paydown	47788UAC6	52,332.13	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	2,372.16	14.28	2,386.44
03/15/2023	Paydown	47787JAC2	130,000.00	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	0.00	251.33	251.33
03/15/2023	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	0.00	420.75	420.75
03/15/2023	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
03/15/2023	Paydown	65479JAD5	14,177.81	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	734.50	20.45	754.95
03/15/2023	Paydown	89238JAC9	65,000.00	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	0.00	38.46	38.46
03/16/2023	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00
03/17/2023	Interest	931142ER0	40,000.00	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 9/17/2026	0.00	210.00	210.00
03/18/2023	Interest	808513BN4	245,000.00	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 3/18/2024	0.00	918.75	918.75
03/18/2023	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	0.00	326.38	326.38
03/18/2023	Paydown	43813KAC6	42,634.24	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	3,872.25	10.76	3,883.01
03/19/2023	Interest	459058GQ0	225,000.00	Intl. Bank Recon & Development Note 2.5% Due 3/19/2024	0.00	2,812.50	2,812.50
03/20/2023	Paydown	92348AAA3	2,792.76	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	162.07	3.99	166.06
03/20/2023	Paydown	92290BAA9	67,405.96	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,581.89	24.38	2,606.27
03/21/2023	Paydown	43815GAC3	85,000.00	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	0.00	62.33	62.33
03/21/2023	Paydown	43813GAC5	56,099.40	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	3,735.44	10.94	3,746.38

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/23/2023	Interest	4581X0DZ8	260,000.00	Inter-American Dev Bank Note 0.5% Due 9/23/2024	0.00	650.00	650.00
03/25/2023	Paydown	09690AAC7	48,730.79	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	4,057.46	11.17	4,068.63
03/25/2023	Paydown	05601XAC3	85,000.00	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	0.00	77.92	77.92
03/25/2023	Paydown	3137B4GY6	271,808.43	FHLMC K032 A2 3.31% Due 5/25/2023	67,846.62	563.17	68,409.79
03/31/2023	Interest	91282CFM8	570,000.00	US Treasury Note 4.125% Due 9/30/2027	0.00	11,756.25	11,756.25
03/31/2023	Interest	912828W71	750,000.00	US Treasury Note 2.125% Due 3/31/2024	0.00	7,968.75	7,968.75
03/31/2023	Interest	912828YG9	300,000.00	US Treasury Note 1.625% Due 9/30/2026	0.00	2,437.50	2,437.50
03/31/2023	Interest	9128286L9	750,000.00	US Treasury Note 2.25% Due 3/31/2026	0.00	8,437.50	8,437.50
03/31/2023	Interest	912828T26	750,000.00	US Treasury Note 1.375% Due 9/30/2023	0.00	5,156.25	5,156.25
03/31/2023	Interest	912828ZF0	350,000.00	US Treasury Note 0.5% Due 3/31/2025	0.00	875.00	875.00
03/31/2023	Interest	91282CEF4	750,000.00	US Treasury Note 2.5% Due 3/31/2027	0.00	9,375.00	9,375.00
MAR 2023					771,041.10	104,286.31	875,327.41
04/15/2023	Interest	91282CBV2	500,000.00	US Treasury Note 0.375% Due 4/15/2024	0.00	937.50	937.50
04/15/2023	Paydown	43815BAC4	165,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	0.00	258.50	258.50
04/15/2023	Paydown	89236XAC0	33,296.71	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,376.80	8.50	1,385.30
04/15/2023	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	6,152.15	20.52	6,172.67
04/15/2023	Paydown	89232HAC9	42,043.11	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	3,035.72	44.65	3,080.37

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/15/2023	Paydown	47787JAC2	130,000.00	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	0.00	251.33	251.33
04/15/2023	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	0.00	420.75	420.75
04/15/2023	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
04/15/2023	Paydown	89238JAC9	65,000.00	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	0.00	38.46	38.46
04/15/2023	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
04/15/2023	Paydown	47788UAC6	52,332.13	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	2,372.93	13.57	2,386.50
04/15/2023	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	0.00	30.33	30.33
04/15/2023	Paydown	65479JAD5	14,177.81	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	736.15	19.27	755.42
04/15/2023	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	0.00	280.79	280.79
04/16/2023	Interest	3137EAEY1	225,000.00	FHLMC Note 0.125% Due 10/16/2023	0.00	140.63	140.63
04/16/2023	Interest	45950KCR9	160,000.00	International Finance Corp Note 1.375% Due 10/16/2024	0.00	1,100.00	1,100.00
04/16/2023	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00
04/18/2023	Paydown	43813KAC6	42,634.24	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	3,873.45	9.56	3,883.01
04/18/2023	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	0.00	326.38	326.38
04/20/2023	Paydown	92348AAA3	2,792.76	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	162.44	3.73	166.17
04/20/2023	Paydown	92290BAA9	67,405.96	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,582.90	23.37	2,606.27
04/21/2023	Paydown	43815GAC3	85,000.00	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	0.00	62.33	62.33

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/21/2023	Paydown	43813GAC5	56,099.40	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	3,736.35	10.10	3,746.45
04/25/2023	Interest	06406RBC0	280,000.00	Bank of NY Mellon Corp Callable Note Cont 3/25/2025 3.35% Due 4/25/2025	0.00	4,690.00	4,690.00
04/25/2023	Paydown	05601XAC3	85,000.00	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	0.00	77.92	77.92
04/25/2023	Paydown	09690AAC7	48,730.79	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	4,058.45	10.05	4,068.50
04/25/2023	Paydown	3137B4GY6	271,808.43	FHLMC K032 A2 3.31% Due 5/25/2023	68,056.94	376.03	68,432.97
APR 2023					96,144.28	10,883.07	107,027.35
05/01/2023	Interest	78015K7C2	500,000.00	Royal Bank of Canada Note 2.25% Due 11/1/2024	0.00	5,625.00	5,625.00
05/03/2023	Maturity	037833AK6	200,000.00	Apple Inc Note 2.4% Due 5/3/2023	200,000.00	2,400.00	202,400.00
05/05/2023	Maturity	3137EAER6	305,000.00	FHLMC Note 0.375% Due 5/5/2023	305,000.00	571.88	305,571.88
05/06/2023	Interest	3137EAEZ8	335,000.00	FHLMC Note 0.25% Due 11/6/2023	0.00	418.75	418.75
05/07/2023	Interest	3135G06G3	350,000.00	FNMA Note 0.5% Due 11/7/2025	0.00	875.00	875.00
05/08/2023	Interest	69371RR57	175,000.00	Paccar Financial Corp Note 0.9% Due 11/8/2024	0.00	787.50	787.50
05/10/2023	Interest	665859AW4	450,000.00	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	0.00	9,000.00	9,000.00
05/12/2023	Interest	023135BW5	130,000.00	Amazon.com Inc Note 0.45% Due 5/12/2024	0.00	292.50	292.50
05/15/2023	Interest	912828R36	250,000.00	US Treasury Note 1.625% Due 5/15/2026	0.00	2,031.25	2,031.25
05/15/2023	Interest	912828X88	350,000.00	US Treasury Note 2.375% Due 5/15/2027	0.00	4,156.25	4,156.25

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/15/2023	Interest	91324PEB4	500,000.00	United Health Group Inc Callable Note Cont 5/15/2022 0.55% Due 5/15/2024	0.00	1,375.00	1,375.00
05/15/2023	Interest	9128283F5	800,000.00	US Treasury Note 2.25% Due 11/15/2027	0.00	9,000.00	9,000.00
05/15/2023	Interest	912828WJ5	750,000.00	US Treasury Note 2.5% Due 5/15/2024	0.00	9,375.00	9,375.00
05/15/2023	Interest	912828U24	625,000.00	US Treasury Note 2% Due 11/15/2026	0.00	6,250.00	6,250.00
05/15/2023	Interest	91282CDH1	750,000.00	US Treasury Note 0.75% Due 11/15/2024	0.00	2,812.50	2,812.50
05/15/2023	Maturity	912828VB3	750,000.00	US Treasury Note 1.75% Due 5/15/2023	750,000.00	6,562.50	756,562.50
05/15/2023	Paydown	89232HAC9	42,043.11	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	2,925.27	40.45	2,965.72
05/15/2023	Paydown	89236XAC0	33,296.71	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,372.15	8.10	1,380.25
05/15/2023	Paydown	47787JAC2	130,000.00	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	0.00	251.33	251.33
05/15/2023	Paydown	47788UAC6	52,332.13	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	2,373.71	12.85	2,386.56
05/15/2023	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
05/15/2023	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	3,040.41	30.33	3,070.74
05/15/2023	Paydown	65479JAD5	14,177.81	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	737.81	18.08	755.89
05/15/2023	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	0.00	280.79	280.79
05/15/2023	Paydown	43815BAC4	165,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	0.00	258.50	258.50
05/15/2023	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	0.00	420.75	420.75

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/15/2023	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
05/15/2023	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	6,152.72	18.46	6,171.18
05/15/2023	Paydown	89238JAC9	65,000.00	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	2,936.23	38.46	2,974.69
05/16/2023	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00
05/17/2023	Interest	14913R2L0	500,000.00	Caterpillar Financial Service Note 0.45% Due 5/17/2024	0.00	1,125.00	1,125.00
05/18/2023	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	0.00	326.38	326.38
05/18/2023	Paydown	43813KAC6	42,634.24	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	3,874.64	8.37	3,883.01
05/20/2023	Paydown	92290BAA9	67,405.96	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,583.91	22.36	2,606.27
05/20/2023	Paydown	92348AAA3	2,792.76	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	162.80	3.47	166.27
05/21/2023	Paydown	43813GAC5	56,099.40	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	3,737.25	9.26	3,746.51
05/21/2023	Paydown	43815GAC3	85,000.00	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	3,854.18	62.33	3,916.51
05/22/2023	Maturity	3135G04Q3	245,000.00	FNMA Note 0.25% Due 5/22/2023	245,000.00	306.25	245,306.25
05/24/2023	Interest	459058JM6	165,000.00	Intl. Bank Recon & Development Note 0.25% Due 11/24/2023	0.00	206.25	206.25
05/25/2023	Paydown	05601XAC3	85,000.00	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	7,559.39	77.92	7,637.31
05/25/2023	Paydown	09690AAC7	48,730.79	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	4,059.42	8.94	4,068.36
05/25/2023	Paydown	3137B4GY6	271,808.43	FHLMC K032 A2 3.31% Due 5/25/2023	68,267.92	188.31	68,456.23
05/31/2023	Interest	912828ZT0	365,000.00	US Treasury Note 0.25% Due 5/31/2025	0.00	456.25	456.25

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/31/2023	Interest	91282CAZ4	750,000.00	US Treasury Note 0.375% Due 11/30/2025	0.00	1,406.25	1,406.25
MAY 2023					1,613,637.81	68,847.37	1,682,485.18
06/01/2023	Interest	023135CN4	395,000.00	Amazon.com Inc Note 4.6% Due 12/1/2025	0.00	9,085.00	9,085.00
06/08/2023	Interest	3130A0F70	350,000.00	FHLB Note 3.375% Due 12/8/2023	0.00	5,906.25	5,906.25
06/14/2023	Interest	3130A1XJ2	155,000.00	FHLB Note 2.875% Due 6/14/2024	0.00	2,228.13	2,228.13
06/15/2023	Interest	63743HFE7	95,000.00	National Rural Utilities Note 3.45% Due 6/15/2025	0.00	1,638.75	1,638.75
06/15/2023	Interest	91282CCG4	400,000.00	US Treasury Note 0.25% Due 6/15/2024	0.00	500.00	500.00
06/15/2023	Maturity	912828ZU7	750,000.00	US Treasury Note 0.25% Due 6/15/2023	750,000.00	937.50	750,937.50
06/15/2023	Paydown	43815BAC4	165,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	0.00	258.50	258.50
06/15/2023	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	0.00	420.75	420.75
06/15/2023	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
06/15/2023	Paydown	89238JAC9	65,000.00	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	2,937.97	36.72	2,974.69
06/15/2023	Paydown	47787JAC2	130,000.00	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	0.00	251.33	251.33
06/15/2023	Paydown	89236XAC0	33,296.71	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,367.45	7.70	1,375.15
06/15/2023	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
06/15/2023	Paydown	47788UAC6	52,332.13	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	2,374.48	12.14	2,386.62
06/15/2023	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	3,040.69	29.02	3,069.71

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/15/2023	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	6,153.29	16.41	6,169.70
06/15/2023	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	0.00	280.79	280.79
06/15/2023	Paydown	65479JAD5	14,177.81	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	739.46	16.90	756.36
06/15/2023	Paydown	89232HAC9	42,043.11	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	2,814.35	36.40	2,850.75
06/16/2023	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00
06/18/2023	Interest	89236TJH9	300,000.00	Toyota Motor Credit Corp Note 0.5% Due 6/18/2024	0.00	750.00	750.00
06/18/2023	Paydown	43813KAC6	42,634.24	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	3,875.83	7.18	3,883.01
06/18/2023	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	0.00	326.38	326.38
06/20/2023	Paydown	92290BAA9	67,405.96	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,584.93	21.34	2,606.27
06/20/2023	Paydown	92348AAA3	2,792.76	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	163.17	3.20	166.37
06/21/2023	Paydown	43813GAC5	56,099.40	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	3,738.15	8.42	3,746.57
06/21/2023	Paydown	43815GAC3	85,000.00	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	3,855.08	59.51	3,914.59
06/23/2023	Call	90331HNV1	250,000.00	US Bank NA Callable Note Cont 6/23/2023 3.4% Due 7/24/2023	250,000.00	3,518.06	253,518.06
06/25/2023	Paydown	05601XAC3	85,000.00	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	7,592.53	70.99	7,663.52
06/25/2023	Paydown	09690AAC7	48,730.79	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	4,060.41	7.82	4,068.23
06/26/2023	Maturity	3137EAES4	300,000.00	FHLMC Note 0.25% Due 6/26/2023	300,000.00	375.00	300,375.00
JUN 2023					1,345,297.79	28,538.99	1,373,836.78

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/06/2023	Interest	3133ENKS8	750,000.00	FFCB Note 1.125% Due 1/6/2025	0.00	4,218.76	4,218.76
07/10/2023	Maturity	3135G05G4	250,000.00	FNMA Note 0.25% Due 7/10/2023	250,000.00	312.50	250,312.50
07/15/2023	Interest	79466LAG9	35,000.00	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	0.00	109.38	109.38
07/15/2023	Paydown	89232HAC9	42,043.11	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	2,702.96	32.51	2,735.47
07/15/2023	Paydown	89236XAC0	33,296.71	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,362.71	7.30	1,370.01
07/15/2023	Paydown	47787JAC2	130,000.00	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	0.00	251.33	251.33
07/15/2023	Paydown	47788UAC6	52,332.13	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	2,375.25	11.43	2,386.68
07/15/2023	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
07/15/2023	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
07/15/2023	Paydown	43815BAC4	165,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	0.00	258.50	258.50
07/15/2023	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	3,040.97	27.70	3,068.67
07/15/2023	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	6,153.85	14.36	6,168.21
07/15/2023	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	0.00	280.79	280.79
07/15/2023	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	0.00	420.75	420.75
07/15/2023	Paydown	65479JAD5	14,177.81	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	741.13	15.71	756.84
07/15/2023	Paydown	89238JAC9	65,000.00	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	2,939.71	34.98	2,974.69
07/16/2023	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/17/2023	Interest	61747YET8	175,000.00	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	0.00	4,094.13	4,094.13
07/18/2023	Paydown	43813KAC6	42,634.24	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	3,877.03	5.98	3,883.01
07/18/2023	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	0.00	326.38	326.38
07/20/2023	Paydown	92348AAA3	2,792.76	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	163.53	2.94	166.47
07/20/2023	Paydown	92290BAA9	67,405.96	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,585.94	20.33	2,606.27
07/21/2023	Paydown	43813GAC5	56,099.40	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	3,739.05	7.58	3,746.63
07/21/2023	Paydown	43815GAC3	85,000.00	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	3,855.98	56.68	3,912.66
07/25/2023	Paydown	05601XAC3	85,000.00	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	7,625.81	64.03	7,689.84
07/25/2023	Paydown	09690AAC7	48,730.79	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	4,061.38	6.71	4,068.09
07/31/2023	Interest	912828V80	750,000.00	US Treasury Note 2.25% Due 1/31/2024	0.00	8,437.50	8,437.50
07/31/2023	Interest	912828Y87	300,000.00	US Treasury Note 1.75% Due 7/31/2024	0.00	2,625.00	2,625.00
07/31/2023	Interest	912828Z52	750,000.00	US Treasury Note 1.375% Due 1/31/2025	0.00	5,156.25	5,156.25
JUL 2023					295,225.30	28,528.31	323,753.61
08/06/2023	Interest	857477BR3	90,000.00	State Street Bank Callable Note Cont 2/6/2025 1.746% Due 2/6/2026	0.00	785.70	785.70
08/06/2023	Interest	594918BX1	200,000.00	Microsoft Callable Note Cont 12/6/2023 2.875% Due 2/6/2024	0.00	2,875.00	2,875.00
08/09/2023	Interest	69371RR40	80,000.00	Paccar Financial Corp Note 0.5% Due 8/9/2024	0.00	200.00	200.00
08/14/2023	Interest	3133ENPG9	415,000.00	FFCB Note 1.75% Due 2/14/2025	0.00	3,631.25	3,631.25

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/15/2023	Interest	912828B66	750,000.00	US Treasury Note 2.75% Due 2/15/2024	0.00	10,312.50	10,312.50
08/15/2023	Interest	91282CCT6	400,000.00	US Treasury Note 0.375% Due 8/15/2024	0.00	750.00	750.00
08/15/2023	Paydown	47787JAC2	130,000.00	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	0.00	251.33	251.33
08/15/2023	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	0.00	420.75	420.75
08/15/2023	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
08/15/2023	Paydown	89238JAC9	65,000.00	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	2,941.45	33.24	2,974.69
08/15/2023	Paydown	43815BAC4	165,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	0.00	258.50	258.50
08/15/2023	Paydown	89236XAC0	33,296.71	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,357.92	6.90	1,364.82
08/15/2023	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
08/15/2023	Paydown	47788UAC6	52,332.13	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	2,376.02	10.72	2,386.74
08/15/2023	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	3,041.25	26.38	3,067.63
08/15/2023	Paydown	65479JAD5	14,177.81	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	742.80	14.51	757.31
08/15/2023	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	0.00	280.79	280.79
08/15/2023	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	6,154.41	12.31	6,166.72
08/15/2023	Paydown	89232HAC9	42,043.11	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	2,591.10	28.77	2,619.87
08/16/2023	Maturity	06406FAD5	200,000.00	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 8/16/2023	200,000.00	2,200.00	202,200.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/16/2023	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00
08/18/2023	Paydown	43813KAC6	42,634.24	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	3,878.22	4.79	3,883.01
08/18/2023	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	0.00	326.38	326.38
08/20/2023	Paydown	92348AAA3	2,792.76	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	163.90	2.68	166.58
08/20/2023	Paydown	92290BAA9	67,405.96	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,586.95	19.32	2,606.27
08/21/2023	Paydown	43815GAC3	85,000.00	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	3,856.88	53.85	3,910.73
08/21/2023	Paydown	43813GAC5	56,099.40	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	3,739.96	6.74	3,746.70
08/24/2023	Maturity	3137EAEV7	300,000.00	FHLMC Note 0.25% Due 8/24/2023	300,000.00	375.00	300,375.00
08/25/2023	Paydown	05601XAC3	85,000.00	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	7,659.24	57.04	7,716.28
08/25/2023	Paydown	09690AAC7	48,730.79	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	4,062.37	5.59	4,067.96
08/31/2023	Interest	9128284Z0	750,000.00	US Treasury Note 2.75% Due 8/31/2025	0.00	10,312.50	10,312.50
AUG 2023					545,152.47	34,991.34	580,143.81
09/01/2023	Interest	46647PAH9	500,000.00	JP Morgan Chase & Co Callable Note 2X 3/1/2024 3.22% Due 3/1/2025	0.00	8,050.00	8,050.00
09/07/2023	Interest	24422EWB1	130,000.00	John Deere Capital Corp Note 2.125% Due 3/7/2025	0.00	1,381.25	1,381.25
09/08/2023	Interest	3130AT3H8	700,000.00	FHLB Note 3.375% Due 3/8/2024	0.00	11,812.50	11,812.50
09/08/2023	Maturity	3137EAEW5	300,000.00	FHLMC Note 0.25% Due 9/8/2023	300,000.00	375.00	300,375.00
09/09/2023	Interest	931142EW9	80,000.00	Wal-Mart Stores Note 3.9% Due 9/9/2025	0.00	1,560.00	1,560.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/09/2023	Interest	931142EX7	225,000.00	Wal-Mart Stores Callable Note Cont 09/09/2027 3.95% Due 9/9/2027	0.00	4,443.75	4,443.75
09/11/2023	Interest	89114QCB2	500,000.00	Toronto Dominion Bank Note 3.25% Due 3/11/2024	0.00	8,125.00	8,125.00
09/12/2023	Maturity	3135G0U43	350,000.00	FNMA Note 2.875% Due 9/12/2023	350,000.00	5,031.25	355,031.25
09/15/2023	Interest	437076CR1	110,000.00	Home Depot Callable Note Cont 8/15/2025 4% Due 9/15/2025	0.00	2,200.00	2,200.00
09/15/2023	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	3,041.53	25.06	3,066.59
09/15/2023	Paydown	65479JAD5	14,177.81	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	744.47	13.32	757.79
09/15/2023	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	0.00	280.79	280.79
09/15/2023	Paydown	89232HAC9	42,043.11	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	2,478.78	25.19	2,503.97
09/15/2023	Paydown	89236XAC0	33,296.71	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,353.08	6.50	1,359.58
09/15/2023	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
09/15/2023	Paydown	43815BAC4	165,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	0.00	258.50	258.50
09/15/2023	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	0.00	420.75	420.75
09/15/2023	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	6,154.97	10.26	6,165.23
09/15/2023	Paydown	89238JAC9	65,000.00	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	2,943.19	31.50	2,974.69
09/15/2023	Paydown	47787JAC2	130,000.00	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	0.00	251.33	251.33
09/15/2023	Paydown	47788UAC6	52,332.13	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	2,376.80	10.00	2,386.80
09/15/2023	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/16/2023	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00
09/17/2023	Interest	931142ER0	40,000.00	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 9/17/2026	0.00	210.00	210.00
09/18/2023	Interest	808513BN4	245,000.00	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 3/18/2024	0.00	918.75	918.75
09/18/2023	Paydown	43813KAC6	42,634.24	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	3,879.42	3.59	3,883.01
09/18/2023	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	0.00	326.38	326.38
09/19/2023	Interest	459058GQ0	225,000.00	Intl. Bank Recon & Development Note 2.5% Due 3/19/2024	0.00	2,812.50	2,812.50
09/20/2023	Paydown	92348AAA3	2,792.76	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	164.27	2.41	166.68
09/20/2023	Paydown	92290BAA9	67,405.96	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,587.96	18.31	2,606.27
09/21/2023	Paydown	43813GAC5	56,099.40	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	3,740.86	5.90	3,746.76
09/21/2023	Paydown	43815GAC3	85,000.00	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	3,857.78	51.02	3,908.80
09/23/2023	Interest	4581X0DZ8	260,000.00	Inter-American Dev Bank Note 0.5% Due 9/23/2024	0.00	650.00	650.00
09/25/2023	Paydown	09690AAC7	48,730.79	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	4,063.35	4.47	4,067.82
09/25/2023	Paydown	05601XAC3	85,000.00	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	7,692.81	50.02	7,742.83
09/30/2023	Interest	912828ZF0	350,000.00	US Treasury Note 0.5% Due 3/31/2025	0.00	875.00	875.00
09/30/2023	Interest	91282CEF4	750,000.00	US Treasury Note 2.5% Due 3/31/2027	0.00	9,375.00	9,375.00
09/30/2023	Interest	912828W71	750,000.00	US Treasury Note 2.125% Due 3/31/2024	0.00	7,968.75	7,968.75
09/30/2023	Interest	912828YG9	300,000.00	US Treasury Note 1.625% Due 9/30/2026	0.00	2,437.50	2,437.50

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/30/2023	Interest	91282CFM8	570,000.00	US Treasury Note 4.125% Due 9/30/2027	0.00	11,756.25	11,756.25
09/30/2023	Interest	9128286L9	750,000.00	US Treasury Note 2.25% Due 3/31/2026	0.00	8,437.50	8,437.50
09/30/2023	Maturity	912828T26	750,000.00	US Treasury Note 1.375% Due 9/30/2023	750,000.00	5,156.25	755,156.25
SEP 2023					1,445,079.27	97,100.35	1,542,179.62
10/15/2023	Interest	91282CBV2	500,000.00	US Treasury Note 0.375% Due 4/15/2024	0.00	937.50	937.50
10/15/2023	Paydown	43815BAC4	165,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	7,911.71	258.50	8,170.21
10/15/2023	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	0.00	420.75	420.75
10/15/2023	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
10/15/2023	Paydown	89238JAC9	65,000.00	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	2,944.93	29.76	2,974.69
10/15/2023	Paydown	47787JAC2	130,000.00	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,337.16	251.33	5,588.49
10/15/2023	Paydown	89236XAC0	33,296.71	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,348.18	6.11	1,354.29
10/15/2023	Paydown	65479JAD5	14,177.81	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	746.15	12.12	758.27
10/15/2023	Paydown	89232HAC9	42,043.11	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	2,365.98	21.76	2,387.74
10/15/2023	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
10/15/2023	Paydown	47788UAC6	52,332.13	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	2,377.57	9.29	2,386.86
10/15/2023	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	3,041.81	23.74	3,065.55
10/15/2023	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	6,155.54	8.21	6,163.75

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/15/2023	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	0.00	280.79	280.79
10/16/2023	Interest	45950KCR9	160,000.00	International Finance Corp Note 1.375% Due 10/16/2024	0.00	1,100.00	1,100.00
10/16/2023	Maturity	3137EAEY1	225,000.00	FHLMC Note 0.125% Due 10/16/2023	225,000.00	140.63	225,140.63
10/16/2023	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00
10/18/2023	Paydown	43813KAC6	42,634.24	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	3,880.62	2.39	3,883.01
10/18/2023	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	0.00	326.38	326.38
10/20/2023	Paydown	92348AAA3	2,792.76	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	164.64	2.15	166.79
10/20/2023	Paydown	92290BAA9	67,405.96	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,588.98	17.29	2,606.27
10/21/2023	Paydown	43813GAC5	56,099.40	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	3,741.77	5.05	3,746.82
10/21/2023	Paydown	43815GAC3	85,000.00	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	3,858.68	48.19	3,906.87
10/25/2023	Interest	06406RBC0	280,000.00	Bank of NY Mellon Corp Callable Note Cont 3/25/2025 3.35% Due 4/25/2025	0.00	4,690.00	4,690.00
10/25/2023	Paydown	05601XAC3	85,000.00	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	7,726.54	42.96	7,769.50
10/25/2023	Paydown	09690AAC7	48,730.79	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	4,064.34	3.35	4,067.69
OCT 2023					283,254.60	10,367.05	293,621.65
11/01/2023	Interest	78015K7C2	500,000.00	Royal Bank of Canada Note 2.25% Due 11/1/2024	0.00	5,625.00	5,625.00
11/06/2023	Maturity	3137EAEZ8	335,000.00	FHLMC Note 0.25% Due 11/6/2023	335,000.00	418.75	335,418.75
11/07/2023	Interest	3135G06G3	350,000.00	FNMA Note 0.5% Due 11/7/2025	0.00	875.00	875.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/08/2023	Interest	69371RR57	175,000.00	Paccar Financial Corp Note 0.9% Due 11/8/2024	0.00	787.50	787.50
11/10/2023	Interest	665859AW4	450,000.00	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	0.00	9,000.00	9,000.00
11/12/2023	Interest	023135BW5	130,000.00	Amazon.com Inc Note 0.45% Due 5/12/2024	0.00	292.50	292.50
11/15/2023	Interest	912828R36	250,000.00	US Treasury Note 1.625% Due 5/15/2026	0.00	2,031.25	2,031.25
11/15/2023	Interest	912828X88	350,000.00	US Treasury Note 2.375% Due 5/15/2027	0.00	4,156.25	4,156.25
11/15/2023	Interest	91282CDH1	750,000.00	US Treasury Note 0.75% Due 11/15/2024	0.00	2,812.50	2,812.50
11/15/2023	Interest	91324PEB4	500,000.00	United Health Group Inc Callable Note Cont 5/15/2022 0.55% Due 5/15/2024	0.00	1,375.00	1,375.00
11/15/2023	Interest	9128283F5	800,000.00	US Treasury Note 2.25% Due 11/15/2027	0.00	9,000.00	9,000.00
11/15/2023	Interest	912828U24	625,000.00	US Treasury Note 2% Due 11/15/2026	0.00	6,250.00	6,250.00
11/15/2023	Interest	912828WJ5	750,000.00	US Treasury Note 2.5% Due 5/15/2024	0.00	9,375.00	9,375.00
11/15/2023	Paydown	02582JJT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
11/15/2023	Paydown	43815BAC4	165,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	7,946.40	246.10	8,192.50
11/15/2023	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	3,042.08	22.43	3,064.51
11/15/2023	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	5,367.61	280.79	5,648.40
11/15/2023	Paydown	47787JAC2	130,000.00	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,344.01	241.01	5,585.02
11/15/2023	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	6,156.10	6.16	6,162.26

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/15/2023	Paydown	89232HAC9	42,043.11	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	2,252.71	18.49	2,271.20
11/15/2023	Paydown	89236XAC0	33,296.71	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,343.24	5.72	1,348.96
11/15/2023	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	0.00	420.75	420.75
11/15/2023	Paydown	65479JAD5	14,177.81	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	747.83	10.92	758.75
11/15/2023	Paydown	89238JAC9	65,000.00	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	2,946.67	28.02	2,974.69
11/15/2023	Paydown	47788UAC6	52,332.13	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	2,378.34	8.58	2,386.92
11/15/2023	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
11/16/2023	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00
11/17/2023	Interest	14913R2L0	500,000.00	Caterpillar Financial Service Note 0.45% Due 5/17/2024	0.00	1,125.00	1,125.00
11/18/2023	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	0.00	326.38	326.38
11/18/2023	Paydown	43813KAC6	42,634.24	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	3,881.81	1.20	3,883.01
11/20/2023	Paydown	92348AAA3	2,792.76	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	165.01	1.88	166.89
11/20/2023	Paydown	92290BAA9	67,405.96	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,589.99	16.28	2,606.27
11/21/2023	Paydown	43813GAC5	56,099.40	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	3,742.67	4.21	3,746.88
11/21/2023	Paydown	43815GAC3	85,000.00	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	3,859.57	45.37	3,904.94
11/24/2023	Maturity	459058JM6	165,000.00	Intl. Bank Recon & Development Note 0.25% Due 11/24/2023	165,000.00	206.25	165,206.25
11/25/2023	Paydown	05601XAC3	85,000.00	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	7,760.40	35.88	7,796.28

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/25/2023	Paydown	09690AAC7	48,730.79	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	4,065.31	2.24	4,067.55
11/30/2023	Interest	91282CAZ4	750,000.00	US Treasury Note 0.375% Due 11/30/2025	0.00	1,406.25	1,406.25
11/30/2023	Interest	912828ZT0	365,000.00	US Treasury Note 0.25% Due 5/31/2025	0.00	456.25	456.25
NOV 2023					563,589.75	58,643.71	622,233.46
12/01/2023	Interest	023135CN4	395,000.00	Amazon.com Inc Note 4.6% Due 12/1/2025	0.00	9,085.00	9,085.00
12/06/2023	Call	594918BX1	200,000.00	Microsoft Callable Note Cont 12/6/2023 2.875% Due 2/6/2024	200,000.00	1,916.67	201,916.67
12/08/2023	Maturity	3130A0F70	350,000.00	FHLB Note 3.375% Due 12/8/2023	350,000.00	5,906.25	355,906.25
12/14/2023	Interest	3130A1XJ2	155,000.00	FHLB Note 2.875% Due 6/14/2024	0.00	2,228.13	2,228.13
12/15/2023	Interest	63743HFE7	95,000.00	National Rural Utilities Note 3.45% Due 6/15/2025	0.00	1,638.75	1,638.75
12/15/2023	Interest	91282CCG4	400,000.00	US Treasury Note 0.25% Due 6/15/2024	0.00	500.00	500.00
12/15/2023	Paydown	89232HAC9	42,043.11	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	2,138.97	15.37	2,154.34
12/15/2023	Paydown	47787JAC2	130,000.00	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,350.86	230.68	5,581.54
12/15/2023	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	0.00	420.75	420.75
12/15/2023	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
12/15/2023	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	6,156.67	4.10	6,160.77
12/15/2023	Paydown	89238JAC9	65,000.00	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	2,948.41	26.28	2,974.69
12/15/2023	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/15/2023	Paydown	47788UAC6	52,332.13	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	2,379.12	7.86	2,386.98
12/15/2023	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	3,042.36	21.11	3,063.47
12/15/2023	Paydown	65479JAD5	14,177.81	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	749.51	9.72	759.23
12/15/2023	Paydown	89238FAD5	115,000.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	5,378.32	267.69	5,646.01
12/15/2023	Paydown	43815BAC4	165,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	7,981.22	233.66	8,214.88
12/15/2023	Paydown	89236XAC0	33,296.71	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,338.24	5.33	1,343.57
12/16/2023	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00
12/18/2023	Interest	89236TJH9	300,000.00	Toyota Motor Credit Corp Note 0.5% Due 6/18/2024	0.00	750.00	750.00
12/18/2023	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	0.00	326.38	326.38
12/20/2023	Paydown	92348AAA3	2,792.76	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	165.38	1.61	166.99
12/20/2023	Paydown	92290BAA9	67,405.96	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,591.01	15.26	2,606.27
12/21/2023	Paydown	43815GAC3	85,000.00	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	3,860.48	42.53	3,903.01
12/21/2023	Paydown	43813GAC5	56,099.40	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	3,743.58	3.37	3,746.95
12/25/2023	Paydown	05601XAC3	85,000.00	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	7,794.42	28.77	7,823.19
12/25/2023	Paydown	09690AAC7	48,730.79	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	4,066.30	1.12	4,067.42
DEC 2023					609,684.85	25,415.19	635,100.04
TOTAL					8,642,452.58	735,778.36	9,378,230.94



Chandler Asset Management, Inc. ("Chandler") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

Information contained in this monthly statement is confidential and is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of this statement, but may become outdated or superseded at any time without notice.

Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.



CITY of GARDENA

TO: THE HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: PERSONNEL REPORT

1. Report the Appointment of the following individuals:
 - a. **MICHAEL RIVERA** to the position of Human Resources Coordinator, Schedule 43 (\$4,644 - \$5,927/month) with the Administrative Services Department effective February 6, 2023.
 - b. **EDWIN RUIZ** to the position of Public Works Inspector, Schedule 53 (\$5,944 - \$7,586/month) with the Public Works Department effective February 6, 2023.
 - c. **MARISELA ORTIZ** to the position of Permit/Licensing Technician I, Schedule 41 (\$4,420 - \$5,642/month) with the Community Development Department effective February 13, 2023.
2. Report the Promotional Appointment of the following individuals:
 - a. **JENNA MATAALII** to the position of Nutrition Services Coordinator, Schedule 37 (\$4,004 - \$5,110/month) with the Recreation & Human Services Department effective January 22, 2023.
 - b. **TREMAINE BELL** to the position of Right of Way Maintenance Worker, Schedule 32 (\$3,539 - \$4,517/month) with the Public Works Department effective January 22, 2023.
 - c. **IN YOO** to the position of Transit Administrative Supervisor, Schedule 119 (\$7,099 - \$9,060/month) with the Transportation Department effective January 22, 2023.
3. Report the following individuals have been placed on Paid Administrative Leave:
 - a. **ESAU EUTIMIO**, Right of Way Maintenance Worker, with the Public Works Department, effective February 10, 2023.
 - b. **SARAH READ**, Administrative Analyst II, with the Administrative Services Department, effective February 13, 2023.
4. Report the Disability Retirement of Police Lieutenant, **MICHAEL SARGENT**, of the Police Department, effective October 15, 2022.
5. Report the leave under the Family Medical Leave Act/California Family Rights Act (FMLA/CFRA) of the following employees:
 - a. Bus Operator, **JACKIE ROBINSON II**, of the Transportation Department, effective January 16, 2023.
 - b. Bus Operator, **THEODORE TAYLOR JR**, of the Transportation Department, effective January 18, 2023.
 - c. Senior Accountant, **CHARLES SANTOS**, of the Transportation Department, effective January 30, 2023

- d. Bus Operator, **LATREESE ANTHONY**, of the Transportation Department, effective January 31, 2023
6. Report the return from Family Medical Leave Act/California Family Rights Act (FMLA/CFRA) of **ROMEO NEOU**, Transit Mechanic, from the Transportation Department, effective February 19, 2023.
 7. Report the Recruitment for the Open/Competitive position of Equipment Utility Worker I (Transportation Department). This recruitment is open until filled.
 8. Report the Recruitment for the Open/Competitive position of Geriatric Aide (Recreation & Human Services Department). This recruitment is open until filled.
 9. Report the Recruitment for the Open/Competitive position of Human Services Aide (Recreation & Human Services Department). This recruitment is open until filled.
 10. Report the Recruitment for the Open/Competitive position of Payroll/Personnel Technician (Administrative Services Department). This recruitment is open until filled.
 11. Report the Recruitment for the Open/Competitive position of Police Assistant (Police Department). This is a continuous recruitment.
 12. Report the Recruitment for the Open/Competitive position of Police Officer/Lateral (Police Department). This is a continuous recruitment.
 13. Report the Recruitment for the Open/Competitive position of Police Trainee (Police Department). This is a continuous recruitment.
 14. Report the Recruitment for the Open/Competitive position of Public Information Officer (Elected and City Manager's Offices). This recruitment is open until filled.
 15. Report the Recruitment for the Open/Competitive position of Recreation Leader I/II (Recreation & Human Services Department). This is a continuous recruitment.
 16. Report the Recruitment for the Open/Competitive position of Relief Bus Operator Trainee (Transportation Department). This is a continuous recruitment.
 17. Report the Recruitment for the Open/Competitive position of Right of Way Maintenance Worker (Public Works Department). This recruitment is scheduled to close February 27, 2023.
 18. Report the Recruitment for the Open/Competitive position of Risk Management Analyst (Administrative Services Department). This recruitment is open until filled.
 19. Report the Recruitment for the Open/Competitive position of Senior Account Clerk (Administrative Services Department). This recruitment is open until filled.
 20. Report the Recruitment for the Open/Competitive position of Transit Mechanic (Transportation Department). This recruitment is open until filled.



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 8.H
Section: CONSENT CALENDAR
Meeting Date: February 28, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6622, Authorizing Execution of Administering Agency-State Master Agreements for State and Federal-Aid Funded Projects

CONTACT: ADMINISTRATIVE SERVICES

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

In July 2022 the City received notification of the award of a \$2 million State earmark requested by Senator Bradford's office for the Revitalization of Gardena Boulevard in the States Fiscal Year 2022-2023 Budget.

Although the California Department of Transportation has not provided a date for the grant agreement release, the City must adopt a resolution that gives an employee the authority to enter into agreements with the California Department of Transportation. The attached resolution delegates that authority to execute these agreements and any amendments thereto to the City Manager. Therefore staff recommends that Council Adopt Resolution No. 6622 Authorizing Execution of Administering Agency-State Master Agreements for State and Federal-Aid Funded Projects.

FINANCIAL IMPACT/COST:

\$2 million State Earmark for the Revitalization of Gardena Boulevard.

ATTACHMENTS:

[RESOLUTION_6622.pdf](#)

APPROVED:

Clint Osorio, City Manager

RESOLUTION NO. 6622

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
GARDENA, CALIFORNIA, AUTHORIZING EXECUTION OF
ADMINISTERING AGENCY-STATE MASTER
AGREEMENTS FOR STATE AND FEDERAL-AID FUNDED
PROJECTS

WHEREAS, the City of Gardena is eligible to receive Federal and/or State funding for certain Transportation Projects through the California Department of Transportation; and,

WHEREAS, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements must be executed with the California Department of Transportation before such funds can be claimed; and,

WHEREAS, the City of Gardena wishes to delegate the authority to execute these agreements and any amendments thereto to the City Manager.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:

SECTION 1. That the City of Gardena designates the City Manager as the person authorized to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements, and any amendments thereto with the California Department of Transportation.

Passed, approved, and adopted this 28th day of February 2023.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

Carmen Vasquez

CARMEN VASQUEZ, City Attorney



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 8.I
Section: CONSENT CALENDAR
Meeting Date: February 28, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6623, Amending the List of Authorized Games and Authorizing the Play of Certain Games in Licensed Card Clubs

CONTACT: CITY MANAGER

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that the City Council adopt Resolution No. 6623 which amends the current list of authorized games and authorizes the play of certain games in licensed card clubs. On January 30, 2023, Larry Flynt's Lucky Lady Casino received written approval from the State of California Department of Justice, Bureau of Gambling Control to begin offering the modified game, Face Up Pai Gow Poker, for play at their club. This approval by the State of California is subject to the adoption of a formal resolution by the Gardena City Council.

FINANCIAL IMPACT/COST:

None

ATTACHMENTS:

[Resolution_No_6623_.pdf](#)

[Face Up Pai Gow Poker Modification GEGR-002139.pdf](#)

[Flynt's- GEGR-002139 1 Face Up Pai Gow Poker APPROVAL GEGM-000802.pdf](#)

APPROVED:

Clint Osorio, City Manager

RESOLUTION NO. 6623

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AMENDING THE LIST OF AUTHORIZED GAMES AND AUTHORIZING THE PLAY OF CERTAIN GAMES IN LICENSED CARD CLUBS

WHEREAS, Gardena Municipal Code Section 5.24.430 provides that licensed card clubs in the City of Gardena (“City”) may play any game permitted under state law which is also permitted by resolution of the City Council; and

WHEREAS, the City Council approved those certain games to be played in licensed card clubs as listed in Resolution No. 6606; and

WHEREAS, from time to time licensed card clubs in the City have filed rules of play and requested authorization pursuant to Gardena Municipal Code Section 5.24.430 to play other games not previously listed and approved by City Council Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE AND DETERMINE AS FOLLOWS:

SECTION 1. That **Face Up Pai Gow Poker**, offered in connection with authorized Poker Section and Promotional Games and played in accordance with the rules approved by the Bureau of Gambling Control on January 30, 2023, shall be permitted to be played in licensed card clubs in the City. The list of all such approved and permitted games is as follows:

POKER SECTION

2 WAY WINNER	DRAW
5 CARD STUD	DRAWMAHA ACE-TO-FIVE
6 CARD STUD	DRAWMAHA HI
7 CARD HI LO SPLIT	EASY POKER
7 CARD STUD	EASY POKER BONUS BET
7 CARRD STUD HI-LO REGULAR	EZ BACCARAT
21 st CENTURY BACCARAT	EZ BACCARAT MODIFICATION
21 st CENTURY BACCARAT 9.0	EZ BACCARAT PROGRESSIVE JACKPOT
21 st CENTURY LUCKY 7 BACCARAT	HI LO DECLARE
BADACEY	HOLDEM
BADEUCEY	HOLDEM HI LO
BADUGI	HUSTLER CASINO POKER ROOM MEGA- PROGRESSIVE JACKPOT
BIG O HIGH-LOW SPLIT	JACKPOT POKER
BLACKJACK JACKPOT	JACKS BACK HI LO
BLAZING SEVENS JACKPOT PROGRESSIVE	KANSAS CITY LOWBALL DEUCE TO SEVEN
BUSTER BLACK JACK BONUS BET	LET IT RIDE BONUS
CALIFORNIA HIGH DRAW OPEN BLIND	LOWBALL
CARIBBEAN STUD POKER	LOWBALL DRAW WINNER LEAVE IT IN
CRAZY PINEAPPLE	MEGA POKER JACKPOTS [Modified]
DOUBLE BOARD OMAHA	MEXICAN POKER
DRAGON BONUS BACCARAT– COMMISSION FREE	OMAHA AND POT LIMIT

Resolution No. 6623

**AMENDING THE LIST OF AUTHORIZED GAMES
AND AUTHORIZING THE PLAY OF CERTAIN GAMES IN LICENSED CARD CLUBS**

OMAHA HI
OMAHA HI LO
OMAHA HI LO SPLIT
OMAHA AND POT LIMIT
OPEN FACE CHINESE POKER
PAN
PINEAPPLE
POCKET ACES CRACKED
POKER PAYS TO PLAY
RAZZ
RAZZDACEY
RAZZDEUCEY
SEVEN CARD STUD
SEVEN CARD STUD HIGH-LOW SPLIT
SHORT DECK HOLD'EM
SUPER 7 CARD STUD
SUPER 7 CARD STUD HI/LO
SUPER 7 CARD STUD HI/LO REGULAR

SUPER 9 JACKPOT
SUPER RAZZ
SUPER RAZZDACEY
SUPER RAZZDEUCEY
SUPER STUD POKER PROGRESSIVE JACKPOT
SUPER 7 CARD STUD HI/LO REGULAR
TABLE TOP JOKER POKER
TEXAS HOLD'EM
TEXAS STUD POKER
THREE CARD POKER
THREE CARD POKER 6 CARD BONUS
THREE CARD POKER PROGRESSIVE JACKPOT
TRIPLE ACES II
TRIPS
ULTIMATE TEXAS HOLD'EM
ULTIMATE TEXAS HOLD'EM PROGRESSIVE
JACKPOT

ASIAN SECTION

13 CARD
21ST CENTURY BLACKJACK 5.1 [Modified]
ASIAN STUD
BACCARAT
BLACKJACK JOKERS
BONANZA PAI GOW TILES
CALIFORNIA ACES
CALIFORNIA BLACKJACK
CASINO WAR
CENTURY21
CRAZY 4 POKER
EO11
FACE UP PAI GOW POKER [Modified]
FUNTAZEE 21
FORTUNE PAI GOW POKER
FORTUNE PAI GOW POKER PROGRESSIVE
JACKPOT
LUCKY MOON
MAHJONG
MISSISSIPPI STUD 3 CARD BONUS

MONSTER & BUSTER PAI GOW POKER
NO BUST BLACKJACK
NO BUST 21ST CENTURY BLACKJACK 4.0A
[Modified]
NO BUST 21ST CENTURY BLACKJACK 4.0B
[Modified]
NO BUST 21ST CENTURY BLACKJACK 6.2
PAI GOW GOLD DESIGNATED HAND
PROMOTION
PAI GOW GOLD PROGRESSIVE JACKPOT
PAI GOW POKER
PAI GOW POKER JACKPOT
PAI GOW TILES
PAN NINE
PAN NINE GOLD
SUPER PAN 9 MODIFICATION
TEXAS PAI GOW
TRIPLE PLAY
ZOOBAC

PROMOTIONAL GAMES

BONUS CHIP PROMOTION
CALIFORNIA GAMES PROMOTIONAL CHIPS
PROMOTION
EZ BACCARAT PROGRESSIVE JACKPOT

FOOD REWARD PROGRAM
GIFT CARD REWARD PROGRAM
HUSTLER SPECIAL EVENTS PLAYER REWARDS
PROMOTION V2

Resolution No. 6623
AMENDING THE LIST OF AUTHORIZED GAMES
AND AUTHORIZING THE PLAY OF CERTAIN GAMES IN LICENSED CARD CLUBS

HIGH HAND GIVEAWAY PROMOTION
JACKPOT GAMES
LIVE ACTION TOURNAMENT PROMOTION
PLAYER REWARDS PROGRAM [Modified]

POKER PROMOTIONAL CHIPS
SPECIAL EVENTS PLAYER REWARDS
SPORTS BRACKET

SECTION 2. That upon the approval and adoption of this resolution, Resolution No. 6606 shall be rescinded and shall no longer be in force and effect.

SECTION 3. That this resolution shall be effective immediately.

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this resolution; shall cause the same to be entered among the original resolutions of the City; and shall make a minute of the passage and adoption thereof on the records of the proceedings of the City Council for the meeting at which the same is passed and adopted.

Passed, approved, and adopted this 28th day of February 2023.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

Carmen Vasquez

CARMEN VASQUEZ, City Attorney



Feb 14, 2023

VIA EMAIL ONLY
(COSORIO@CITYOFGARDENA.ORG)

Clint Osorio
City Manager
City of Gardena
1700 West 162nd Street
Gardena, CA 90247-3778

Re: Modified Gaming Activity Approval GEGR-002139

Dear Clint,

Larry Flynt's Lucky Lady Casino submitted a request to the Bureau of Gambling Control to offer the modified gaming activity of Face Up Pai Gow Poker GEGR-002139 for play at the casino. We have received approval by the Bureau to offer this modified gaming activity once approved by the City of Gardena. Attached is a copy of the approval letter from the Bureau.

On behalf of Larry Flynt's Lucky Lady Casino, I'm requesting Face Up Pai Gow Poker be approved by the City of Gardena for play at our casino.

If you have any questions or need additional information please give me a call.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Shinozaki", written over a horizontal line.

Eugene Shinozaki
Casino Manager

Acknowledged and Agreed
City of Gardena

By: _____
Clint Osorio, City Manager

Date: _____

Enclosure

cc: K. Sharp, Esq.



January 30, 2023

Keith Sharp, Designated Agent
Larry Flynt's Lucky Lady Casino
301 North Lake Avenue, Suite 1100
Pasadena, CA 91101

TEMPORARY AUTHORIZATION

Effective Date: 01/30/2023

Expiration Date: 01/30/2025

BGC ID: GEGR-002139

RE: Face Up Pai Gow Poker Modification Temporary Approval

Dear Keith Sharp:

The Bureau of Gambling Control (Bureau) has reviewed Larry Flynt's Lucky Lady Casino's request to offer the modified game of Face Up Pai Gow Poker for play. This letter is to inform you that the Bureau is granting temporary authorization for the dates provided above.

Larry Flynt's Lucky Lady Casino may begin offering the modified game for play, as enclosed, pending any approvals that may be required by the local jurisdiction. This letter of approval and the enclosed rules shall be kept on file, at Larry Flynt's Lucky Lady Casino, and be readily available for review during all hours of operation. Any changes to the approved rules of play shall invalidate this temporary approval. **In addition, this approval letter shall supersede any previous approval letters.**

The Bureau reserves the right to: (1) review the lawfulness of the modified game of Face Up Pai Gow Poker; (2) notify all law enforcement agencies and gambling establishments if further review determines the modified game of Face Up Pai Gow Poker to be unlawful; (3) require gambling establishments to cease and desist offering the modified game of Face Up Pai Gow Poker if found to be unlawful; and (4) take action against those gambling establishments that decline to abide by the Bureau's cease and desist notification.

Larry Flynt's Lucky Lady Casino shall play the modified game of Face Up Pai Gow Poker in accordance with the Bureau approved temporary rules, as enclosed.

Modifications to the game of Face Up Pai Gow Poker

- *Updated the value of joker to semi-wild*
- *Updated language for when a push occurs*
- *Updated Fortune Bonus Bet and Envy Bonus Paytables*
- *Added the Ace-High Bonus Bet*

Although the Bureau has temporarily approved the modified game of Face Up Pai Gow Poker, it is the sole responsibility of Larry Flynt's Lucky Lady Casino to abide by and remain in compliance with the local ordinance for the City of Gardena. This letter does not constitute any approval that may be required by the local jurisdiction before the modified game of Face Up Pai Gow Poker is offered for play. Larry Flynt's Lucky Lady Casino shall be fully responsible for ensuring that any approval required by local law enforcement is obtained prior to offering the modified game of Face Up Pai Gow Poker for play.

Any changes Larry Flynt's Lucky Lady Casino may wish to make in the future to the temporarily approved game enclosed shall be submitted to the Bureau along with the required fees, and will not be authorized until written notification of approval from the Bureau is received.

If you have any questions, please contact Austin Mehlmauer at (916) 830-9059 or via email at BGCgames@doj.ca.gov.

Sincerely,

A handwritten signature in dark ink that reads "Andrew C. Meredith". The signature is fluid and cursive, with the first name "Andrew" being more prominent than the last name "Meredith".

ANDREW MEREDITH, Manager
Game Review Unit

For ROB BONTA
 Attorney General

Enclosure

cc: Cheryleen Kau, Special Agent Supervisor, CES, Los Angeles



Face Up Pai Gow Poker

**Bureau of Gambling
Control**

Type of Game

The game of Face Up Pai Gow Poker utilizes a player-dealer position and is a California game. The player-dealer shall collect all losing wagers, pay all winning wagers, and may not win or lose more than the original amount wagered. Once the player-dealer's wager has been exhausted, the wagers not covered by the player-dealer shall be returned to the respective players. A player shall only remain in the player-dealer position for two consecutive rounds of play before it is offered in a clockwise fashion around the gaming table. The gambling enterprise does not participate in the actual play of the game and has no interest in the outcome of the play.

Object of the Game

The object of the game of Face Up Pai Gow Poker is to make a five-card hand and a two-card hand that ranks higher than the player-dealer's five-card hand and two-card hand. Face Up Pai Gow Poker is a Pai Gow Poker variant and plays like conventional Pai Gow Poker, except the player-dealer's hand is shown first. In addition, when the player-dealer's hand is shown and the ranking is a seven-card ace-high hand, then all player hands will automatically push (tie) and the players' base game wagers will be returned to the players.

Description of the Deck and Number of Decks Used

Face Up Pai Gow Poker is played with a standard 52-card deck including a joker for a total of 53 cards. Cards may be dealt using either a manual hand shuffle or an automated shuffling machine.

Card Values and Hand Rankings

The rank of each card used in Face Up Pai Gow Poker, in order of highest to lowest rank, will be: ace, king, queen, jack, 10, 9, 8, 7, 6, 5, 4, 3 and 2. The ace would be considered low any time the ace begins a Straight or a Straight Flush. The joker can only be used as an ace, or to complete any Straight or Flush. All suits will be considered equal in rank.

The hand rankings for the game of Face Up Pai Gow Poker, in order of highest to lowest, are as follows:

Face up Pai Gow Poker Hand Rankings

Hand Dealt	Hand Requirements
Five of a Kind	A hand that consists of four cards of the same rank and a joker. Four aces and a joker is the highest ranked Five of a Kind and four 2's and a joker is the lowest ranked Five of a Kind.
Royal Flush	A hand that consists of an ace, king, queen, jack and 10 of the same suit.
Straight Flush	A hand that consists of five cards of the same suit in consecutive ranking. A king, queen, jack, 10 and 9 is the highest ranked Straight Flush and a 5, 4, 3, 2 and ace is the lowest ranked Straight Flush.
Four of a Kind	A hand that consists of four cards of the same rank. Four aces is the highest ranked Four of a Kind and four 2s is the lowest ranked Four of a Kind.
Full House	A hand that consists of a Three of a Kind and a Pair. Three aces and two kings is the highest ranked Full House and three 2s and two 3s is the lowest ranked Full House.
Flush	A hand that consists of five cards of the same suit but are not in consecutive ranking. An ace, king, queen, jack and 9 is the highest ranked Flush and a 7, 5, 4, 3 and 2 is the lowest ranked Flush.



Face Up Pai Gow Poker

Bureau of Gambling
Control

Straight	A hand that consists of five cards in consecutive ranking, but are not the same suit. An ace, king, queen, jack and 10 is the highest ranked Straight and a 5, 4, 3, 2 and ace is the lowest ranked Straight.
Three of a Kind	A hand that consists of three cards of the same rank. Three aces is the highest ranked Three of a Kind and three 2s is the lowest ranked Three of a Kind.
Two Pair	A hand that consists of two Pair. Two aces and two kings is the highest ranked Two Pair and two 3s and two 2s is the lowest ranked Two Pair.
One Pair	A hand that consists of two cards of the same rank. Two aces is the highest ranked Pair and two 2s is the lowest ranked Pair.
High Card	A hand that consists of five cards that do not make any of the hands listed above. An ace, king, queen, jack and 9 is the highest ranked High Card hand and 7, 5, 4, 3, and 2 is the lowest ranked High Card hand.

Description of Table Used and Total Number of Seated Positions

Face Up Pai Gow Poker is played on a standard Pai Gow Poker table, which seats a maximum of six players and a player-dealer, for a total of seven seated positions. Within each betting area for each seated player, there shall be three separate betting areas representing each players' base game wager, Fortune Bonus Bet, and Ace High Bonus Bet. Each betting space at the table has a fixed amount for wagering limits defining the minimum and maximum amounts that may be wagered. Players must bet at least the table minimum.

Dealing Procedures and Round of Play

All wagers in Face Up Pai Gow Poker will be made by placing casino chips on the appropriate betting areas of the table layout keeping in mind the table minimum and maximum wagering limits.

1. At the start of a game a player is offered the player-dealer position. Once the player-dealer position is accepted, the house dealer shall wait for each player to make their wager in accordance with the table limits.
 - a. Each player then has the following option(s) when placing their wager(s):
 - i. The base game which pays 1 to 1;
 - ii. The Ace-High Bonus Bet which pays according to the payable, as shown below;
 - iii. The Fortune Bonus Bet which pays according to the payable, as shown below;
 1. If a player wagers at least \$5 on the Fortune Bonus Bet, the player qualifies for the Envy Bonus and the house dealer must place an "envy" button next to the player's Fortune Bonus Bet wager.
2. Third-Party Providers of Proposition Player Services (TPPPS), as defined in Section 19984 of the California Business and Professions Code, are permitted to play.
3. Backline betting is permitted on all wagers.
4. Once all wagers have been placed, the cards will be shuffled and dealt to players in the following way.
 - a. If the cards are hand shuffled then the house dealer will shuffle, cut, and complete the deal of seven piles of seven cards face-down in front of them. When dealing the seven piles of seven cards, the house dealer shall deal one card at a time in front of the house dealer position until there are seven cards, starting from left to right. Once there are seven cards laid out, the house dealer shall deal each pile another card, from right to left, giving each pile a total of two cards. This process of dealing cards left to right, then right to left, shall be completed until each pile has seven cards. The remaining four cards shall be placed in the discard pile.



Face Up Pai Gow Poker

Bureau of Gambling
Control

- i. The player-dealer then selects one of the seven piles.
 - ii. The action button, which determines the first player to receive first action from the player-dealer, is placed on the selected pile and will be the first hand distributed once the placement of the action button has been determined.
 - iii. To determine who receives the action button, the house dealer will use a dice cup. The player-dealer shakes a dice cup, which contains three dice, and the numerical total of the three dice determines the position of the action button. When using the dice cup method, the player-dealer's position is always one, eight, and fifteen. Other seats in clockwise rotation, respectively represent the other numbers. If the random number or total dice value is one, eight, or fifteen, the player-dealer shall receive the first set of cards and the player to the left of the player-dealer shall receive the "Action" button.
 - iv. Once the first position is determined, the house dealer then distributes the seven piles of cards, starting with the action button and continuing clockwise.
 - v. The player-dealer receives their cards in turn according to the action.
 - vi. All seven piles of cards will be distributed to all seats at the table, regardless of whether a player is seated at each position or a wager has been placed. The house dealer will then spread the remaining cards to verify there are four cards remaining and placed in the discard pile.
- b. If a machine shuffler is used, the house dealer will use the shuffle machine to randomly intermix and deliver seven cards to each seat.
 - i. The action button, which determines the first player to receive first action from the player-dealer, is placed on the selected pile and will be the first hand distributed once the placement of the action button has been determined.
 - ii. To determine who receives the action button, the house dealer will use a dice cup method. The player-dealer shakes a dice cup, which contains three dice, and the numerical total of the three dice determines the position of the action button. When using the dice cup method, the player-dealer's position is always one, eight, and fifteen. Other seats in clockwise rotation, respectively represent the other numbers. If the random number or total dice value is one, eight, or fifteen, the player-dealer shall receive the first set of cards and the player to the left of the player-dealer shall receive the "Action" button.
 - iii. Once action is determined, the house dealer will deliver the first seven cards to the action seat and continue clockwise around the table.
 - iv. Each seven-card hand will be distributed by the shuffle machine and placed on the table by the house dealer, one at a time, from the house dealer's left to right, until all seven hands are dealt. The house dealer will then spread the remaining cards to verify there are four cards remaining and placed in the discard pile.
5. The player-dealer's hand will then be exposed and set before the players set their hands.
 - a. If the player-dealer has an ace-high seven-card hand, all player's wagers shall automatically push and any Ace-High Bonus Bets will win.
 - i. If the player-dealer's hand does not contain a seven-card ace-high hand, each player shall then set their hand.
 - b. The player-dealer has the option to ask the house dealer to set their hand according to the House Way chart.
6. Once the player-dealer's hand is set, each player sets their hands by arranging the seven cards into a two-card hand in front, and a five-card hand in back.
 - a. The five-card hand must rank higher than the two-card hand, according to the hand rankings, as shown above.



Face Up Pai Gow Poker

Bureau of Gambling Control

- b. The player has the option to ask the house dealer to set their hand according to the House Way chart below.
- c. Players do not have to set their hand the "House Way", they are free to set the hand in any fashion they choose as long as it is not a foul hand. If a player arranges the two-card hand so it out-ranks the five-card hand, this will be considered a foul and the player will automatically lose their wager.
7. Once the player's hands are set, each player's hand is exposed, in turn, and compared to the player-dealer's hands to determine the winners, losers, or push hands.
8. Each player's five-card hand will be compared to the player-dealer's five-card hand, and each player's two-card hand will be compared to the player-dealer's two-card hand, in turn.
9. Wagers will be settled in a clockwise manner around the table, starting with the player with the Action button.
10. All wagers will be settled from seat to seat (including backline betters) in the following order: the base game wager, then the Fortune Bonus Bet, then the Envy Bonus, and then the Ace-High Bonus Bet. Once the player-dealer's wager has been exhausted, the wagers not covered by the player-dealer will be returned to the respective players.
11. The cards are collected, shuffled, and a new round begins.

Face Up Pai Gow Poker House Way Hand Set

ace Up Full Cow Poker House Way Hand Set

Hand Dealt	House Way	Example																				
High Card	Put 2 nd and 3 rd highest cards in front.	<table> <tr> <td>K</td> <td>J</td> <td></td> <td></td> <td></td> </tr> <tr> <td>♦</td> <td>♣</td> <td></td> <td></td> <td></td> </tr> <tr> <td>A</td> <td>10</td> <td>7</td> <td>5</td> <td>3</td> </tr> <tr> <td>♥</td> <td>♣</td> <td>♠</td> <td>♥</td> <td>♦</td> </tr> </table>	K	J				♦	♣				A	10	7	5	3	♥	♣	♠	♥	♦
K	J																					
♦	♣																					
A	10	7	5	3																		
♥	♣	♠	♥	♦																		
One Pair	Put Pair in back, highest two cards in front.	<table> <tr> <td>A</td> <td>Q</td> <td></td> <td></td> <td></td> </tr> <tr> <td>♣</td> <td>♦</td> <td></td> <td></td> <td></td> </tr> <tr> <td>3</td> <td>3</td> <td>J</td> <td>8</td> <td>4</td> </tr> <tr> <td>♠</td> <td>♣</td> <td>♥</td> <td>♦</td> <td>♣</td> </tr> </table>	A	Q				♣	♦				3	3	J	8	4	♠	♣	♥	♦	♣
A	Q																					
♣	♦																					
3	3	J	8	4																		
♠	♣	♥	♦	♣																		
Two Pair: High Pair is A's, K's, or Q's	Put small Pair in front.	<table> <tr> <td>3</td> <td>3</td> <td></td> <td></td> <td></td> </tr> <tr> <td>♦</td> <td>♠</td> <td></td> <td></td> <td></td> </tr> <tr> <td>K</td> <td>K</td> <td>7</td> <td>6</td> <td>2</td> </tr> <tr> <td>♥</td> <td>♠</td> <td>♥</td> <td>♣</td> <td>♦</td> </tr> </table>	3	3				♦	♠				K	K	7	6	2	♥	♠	♥	♣	♦
3	3																					
♦	♠																					
K	K	7	6	2																		
♥	♠	♥	♣	♦																		
Two Pair: High Pair is J's, 10's, or 9's	Put both Pairs in back if an ace can be played in the front, otherwise put small Pair in front.	<table> <tr> <td>A</td> <td>7</td> <td></td> <td></td> <td></td> </tr> <tr> <td>♣</td> <td>♥</td> <td></td> <td></td> <td></td> </tr> <tr> <td>J</td> <td>J</td> <td>8</td> <td>8</td> <td>4</td> </tr> <tr> <td>♦</td> <td>♠</td> <td>♣</td> <td>♥</td> <td>♠</td> </tr> </table>	A	7				♣	♥				J	J	8	8	4	♦	♠	♣	♥	♠
A	7																					
♣	♥																					
J	J	8	8	4																		
♦	♠	♣	♥	♠																		
Two Pair: High Pair is 8's, 7's, or 6's	Put both Pairs in back if a king or higher can be played in the front; otherwise put small Pair in front.	<table> <tr> <td>K</td> <td>9</td> <td></td> <td></td> <td></td> </tr> <tr> <td>♠</td> <td>♠</td> <td></td> <td></td> <td></td> </tr> <tr> <td>8</td> <td>8</td> <td>4</td> <td>4</td> <td>7</td> </tr> <tr> <td>♣</td> <td>♦</td> <td>♦</td> <td>♥</td> <td>♣</td> </tr> </table>	K	9				♠	♠				8	8	4	4	7	♣	♦	♦	♥	♣
K	9																					
♠	♠																					
8	8	4	4	7																		
♣	♦	♦	♥	♣																		
Two Pair: High Pair is 5's, 4's, or 3's	Put both Pairs in back if a queen or higher can be played in the front, otherwise put small Pair in front.	<table> <tr> <td>Q</td> <td>8</td> <td></td> <td></td> <td></td> </tr> <tr> <td>♥</td> <td>♣</td> <td></td> <td></td> <td></td> </tr> <tr> <td>5</td> <td>5</td> <td>4</td> <td>4</td> <td>2</td> </tr> <tr> <td>♥</td> <td>♠</td> <td>♥</td> <td>♣</td> <td>♠</td> </tr> </table>	Q	8				♥	♣				5	5	4	4	2	♥	♠	♥	♣	♠
Q	8																					
♥	♣																					
5	5	4	4	2																		
♥	♠	♥	♣	♠																		



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Control

Three Pair: With or without a Straight, Flush, or Straight Flush	Put highest Pair in front.	<div> <div>9♣ 9♠</div> <div>7♦ 7♣ 5♥ 5♠ A♣</div> </div>
Three of a Kind: Aces	Put an ace and highest single card in front.	<div> <div>A♣ 8♦</div> <div>A♦ A♠ 5♥ 4♣ 2♠</div> </div>
Three of a Kind: Kings and below	Put two highest single cards in front.	<div> <div>J♥ 10♣</div> <div>K♥ K♦ K♣ 7♠ 5♥</div> </div>
Two Three of a Kinds	Put highest Pair possible in front.	<div> <div>J♣ J♦</div> <div>5♠ 5♥ 5♣ J♠ A♦</div> </div>
Straight, Flush, or Straight Flush with no Pair	Put the highest possible two cards in front that will leave a complete hand in back.	<div> <div>A♠ 9♠</div> <div>6♠ 5♠ 4♣ 3♥ 2♠</div> </div>
Straight, Flush, or Straight Flush with one Pair	Put the highest possible two cards (Pair or no Pair) in front that will leave a complete hand in back.	<div> <div>J♥ 8♦</div> <div>9♠ 8♥ 7♣ 6♠ 5♦</div> </div>
Straight, Flush, or Straight Flush with two Pair	Put a Pair in front with a complete hand in back otherwise play Two Pair strategy.	<div> <div>7♦ 7♣</div> <div>9♥ 9♦ Q♦ J♦ 4♦</div> </div>
Straight, Flush, or Straight Flush with Three of a Kind	Put Pair or ace in front with complete hand behind.	<div> <div>5♣ 5♥</div> <div>7♦ 6♠ 5♥ 4♠ 3♥</div> </div>
Full House with or without a Straight, Flush, or Straight Flush. (Three of a Kind and a Pair)	Put the highest Pair in front while keeping at least Three of a Kind behind.	<div> <div>4♣ 4♥</div> <div>8♥ 8♠ 8♦ A♣ K♥</div> </div>
Four of a Kind A's, K's, or Q's	Split to Pair-Pair.	<div> <div>Q♣ Q♦</div> <div>Q♥ Q♠ 9♠ 7♦ 5♣</div> </div>
Four of a Kind: J's, 10's, or 9's	Play Four of a Kind in back if at least a king can be played up front, otherwise split.	<div> <div>J♦ J♠</div> <div>J♥ J♣ Q♦ 10♠ 7♥</div> </div>



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Four of a Kind: 8's, 7's, or 6's	Play Four of a Kind in back if at least a queen can be played up front, otherwise split.	8 ♥	8 ♦			
		8 ♣	8 ♠	J ♣	7 ♠	4 ♦
Four of a Kind: 5's or below	Always play Four of Kind behind.	9 ♥	8 ♣			
		5 ♠	5 ♦	5 ♥	5 ♣	2 ♠
Four of a Kind with a Pair	Play the Pair in front and play Four of a Kind in back.	4 ♣	4 ♥			
		5 ♥	5 ♦	5 ♣	5 ♠	2 ♠
Five Aces	Play a Pair of aces in front.	A ♣	A ♠			
		A ♥	A ♦		K ♠	5 ♣

How Winners are Determined and Paid

Once each player has set their hands and the house dealer has set the player-dealer's hand, each player's hand shall be compared against the player-dealer's hand. The following shall apply for each possible outcome when determining which hand wins, loses, or if there is a push.

1. The base game wager wins if the two-card hand and the five-card hand, held by the player, ranks higher than the player-dealer's two-card hand and five-card hand.
2. The base game wager loses if the two-card hand and the five-card hand held by the player, ranks lower than the player-dealer's two-card hand and five-card hand.
3. The base game wager "pushes" if one of the hands held by the player ranks higher than the player-dealer's corresponding hand, and the player's other hand ranks lower than the player-dealer's corresponding hand. In this case, neither the player nor the player-dealer wins or loses; the wager is a push and is returned to the player.
 - a. The base game wager also "pushes" if the ranking of the player-dealer's shown hand is a seven-card ace-high hand. Neither the player nor the player-dealer wins or loses; the wager is a push and is returned to the player.
4. If either the two-card hand or the five-card hand is identical in rank to the player-dealer's two-card hand or five-card hand, it is a "copy hand." The player-dealer wins all copy hands.
5. The player-dealer will collect losing Fortune Bonus Bets and pays winning Fortune Bonus Bets to the extent of the player-dealer's wager.
6. A player qualifies for an Envy Bonus payout when a player places a Fortune Bonus Bet of at least \$5. The player-dealer shall pay all winning Envy Bonus' when a player at the table receives a Four of a Kind or higher, excluding the player-dealer hand or their own hand.
7. The player-dealer shall pay all winning Ace-High Bonus Bets made by players when the player-dealer's or the player-dealer and player's hand is an ace-high seven-card hand.
8. The player-dealer shall collect all losing Ace-High Bonus Bets made by players when the player-dealer's hand is not an ace-high seven-card hand.



Face Up Pai Gow Poker

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Bonus Bets

Fortune Bonus Bet

The Fortune Bonus Bet is an optional bonus bet that complements the game of Face Up Pai Gow Poker, as listed above. It is a wager that allows a player to bet that they will be dealt a predetermined and designated qualifying hand, as described below. There will be a distinctively marked circle on the table in which a player may place the optional bonus bet.

- A player has to place a base bet in order to place a Fortune Bonus Bet. Furthermore, the wager must be placed prior to the initial deal.
- Any seated player as well as any backline bettor may place a Fortune Bonus Bet.
- The Fortune Bonus Bet may be less than, equal to, or greater than the base game wager. However, it may not exceed the table limit.
- The bonus bet takes into account the first seven cards dealt as a player's hand. In the event that the first seven cards dealt to a player that placed a bonus bet is a predetermined and designated qualifying hand, as described below, the bonus bet will win. The player will then receive a monetary payout based on the bonus hand that the player has received and the payable, as shown below. Any other combination of the first seven cards dealt, other than the hands described below, will lose.
- The bonus bet may win regardless of the outcome of the base game wager.
- The player-dealer will pay all winning Fortune Bonus Bets and will collect all losing Fortune Bonus Bets. Once the player-dealer's wager has been exhausted, the wagers not covered by the player-dealer will be returned to the players.
- Winning Fortune Bonus Bets will be paid according to the table, as shown below.

Fortune Bonus Bet Paytable

Hand Dealt	Hand Requirements	Fortune Pays	Envy Pays
7 Card Straight Flush	A hand that consists of seven cards of the same suit in consecutive ranking.	2,500 to 1	\$1,000
Royal Flush + Royal Match	A hand that consists of ace, king, queen, jack, 10 and king, queen suited.	1,000 to 1	\$750
7 Card Straight Flush (with joker)	A hand that consists of seven cards of the same suit in consecutive ranking using a joker.	750 to 1	\$250
Five Aces	A hand that consists of four aces and a joker.	250 to 1	\$100
Royal Flush	A hand that consists of an ace, king, queen, jack and 10 of the same suit.	125 to 1	\$50
Straight Flush	A hand that consists of five cards of the same suit in consecutive ranking.	50 to 1	\$20
Four of a Kind	A hand that consists of four cards of the same rank.	25 to 1	\$5
Full House	A hand that consists of a Three of a Kind and a Pair.	5 to 1	
Flush	A hand that consists of five cards of the same suit but are not in consecutive ranking.	4 to 1	



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Three of a Kind	A hand that consists of three cards of the same rank.	3 to 1	
Straight	A hand that consists of five cards in consecutive ranking, but are not the same suit.	2 to 1	

Envy Bonus

A player who places a wager of at least \$5 on the Fortune Bonus Bet will receive an Envy button and may qualify for the Envy Bonus payout if another player who placed a Fortune Bonus Bet receives a predetermined and designated qualifying hand, as shown above. Players will receive one Envy button for each Fortune Bonus Bet in an amount equal to or greater than \$5.

- The Envy Bonus takes into account the first seven cards dealt as a player's hand.
- Only seated players are eligible to receive an "Envy" button.
- In the event that the first seven cards dealt to a player that has placed a Fortune Bonus Bet is a predetermined and designated qualifying hand, as shown above, all players with an Envy button will win.
- Players are not eligible to win an Envy Bonus for their own hand.
- If multiple players have made a seven-card qualifying Fortune Bonus Bet and Envy Bonus hand, then all players with an Envy button will win, other than for their own hand.
- If multiple Envy Bonus hands are achieved, all players with Envy buttons will be paid for the multiple Envy payouts. However, players are not eligible to win an Envy Bonus for their own hand.
- Players will receive a fixed monetary payout based on the qualifying hand that another player has received and the pay table, as shown above.
- The Envy Bonus may win regardless of the outcome of the Face Up Pai Gow Poker base game wager.
- The player-dealer will pay qualifying Envy Bonuses and will collect Envy buttons that did not qualify to the extent of the player-dealer's wager.
- Qualifying Envy Bonus buttons will be paid according to the table, as shown above.

Ace-High Bonus Bet

For each seated position, there shall be one separate and specifically designated area for the placement of an Ace-High Bonus Bet.

- A player may only place an Ace-High Bonus Bet if they have also placed a base game wager prior to the initial deal.
- See the collection rate schedule for restrictions on the amount that may be wagered on the Ace-High Bonus Bet and any collection fees that may be taken.
- If the player-dealer's or the player-dealer and the player's hand contains a seven-card ace-high hand, the Ace-High Bonus Bet wins.
- The Ace-High Bonus bet shall lose on all other outcomes.
- The player-dealer shall pay all winning Ace-High Bonus Bet and shall collect all losing Ace-High Bonus Bets. Once the player-dealer's wager has been exhausted, the wagers not covered by the player-dealer shall be returned to the players.
- Winning Ace-High Bonus Bets shall be paid according to the pay table, as shown below:



JAN 30 2023

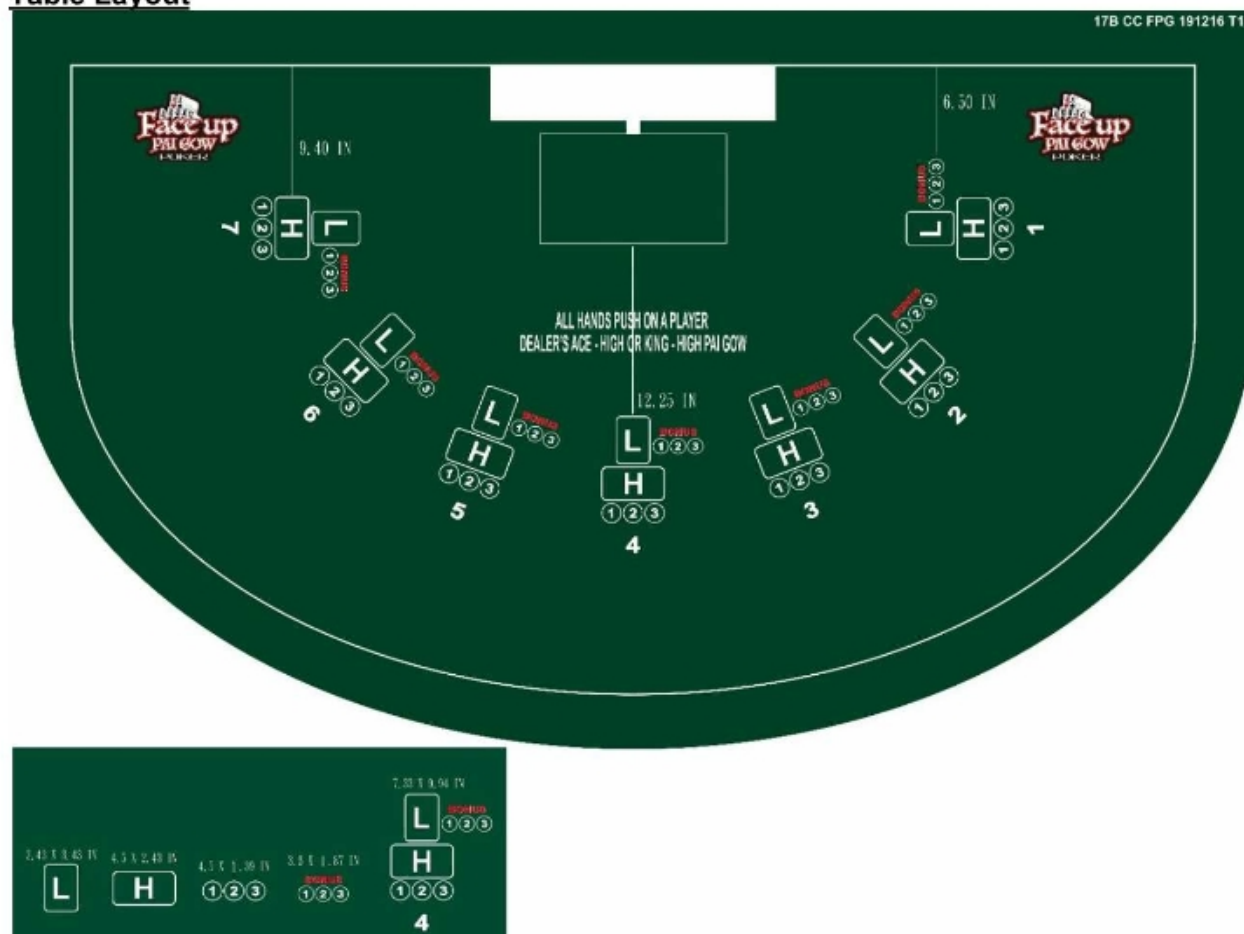
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Ace-High Bonus Bet Pay Table

Hand	Payout
Player-Dealer and Player Ace-High	40 to 1
Player-Dealer Ace-High w/Joker	15 to 1
Player-Dealer Ace-High No Joker	5 to 1

Table Layout





Face Up Pai Gow Poker

Bureau of Gambling
Control**Collection Rate Schedules**

For **schedule options 1 through 7**, a collection fee will be taken from each player for each base game wager they place. A collection fee will also be taken from the player-dealer per hand. There shall be no additional collection fee taken from players for placing any bonus bet. All bonus bets may be less than, equal to, or more than the game wager as long as it is within the table limits. The collection fees shall be collected prior to cards being dealt or any round of play being conducted. There shall be a collection fee taken for each California Games Promotional Chip used (GEAR-001021).

Schedule Option	Table Limit	Player Collection	Player-Dealer Collection	California Games Promotional Chips
1	\$10-\$100	\$1	\$2	\$1
2	\$25-\$100	\$1	\$2	\$1
3	\$50-\$300	\$2	\$4	\$1
4	\$100-\$500	\$3	\$5	\$1
5	\$100-\$1,000	\$5	\$10	\$1
6	\$300-\$2,000	\$10	\$15	\$1
7	\$500-\$2,000	\$10	\$15	\$1

For **schedule options 8 through 14**, a collection fee will not be taken from each player for any base game wager they place. A collection fee will also be taken from the player-dealer per hand. There shall be no additional collection fee taken from players for placing any bonus bet. All bonus bets may be less than, equal to, or more than the game wager as long as it is within the table limits. The collection fees shall be collected prior to cards being dealt or any round of play being conducted. There shall be a collection fee taken for each California Games Promotional Chip used (GEAR-001021).

Schedule Option	Table Limit	Player Collection	Player-Dealer Collection	California Games Promotional Chips
8	\$10-\$100	\$0	\$2	\$1
9	\$25-\$100	\$0	\$2	\$1
10	\$50-\$300	\$0	\$4	\$1
11	\$100-\$500	\$0	\$5	\$1
12	\$100-\$1,000	\$0	\$10	\$1
13	\$300-\$2,000	\$0	\$15	\$1
14	\$500-\$2,000	\$0	\$15	\$1

Collection Procedures

- California games utilize a player-dealer position. The position shall be offered systematically and continuously in a clockwise manner around the table after every two hands.
- All base game wagers, including bonus bets, are collected or paid, to the extent that the player-dealer's wager covers.
- Once the player-dealer's wager has been exhausted, the wagers not covered by the player-dealer shall be returned to the respective players.
- The gambling establishment does not participate in the actual play of the game and has no interest in the outcome of the play.
- Only one collection schedule option, which utilizes one table limit and the specified collection fees for that table limit, as listed above, shall be used at a gaming table at any one time.



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Face Up Pai Gow Poker**Bureau of Gambling
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- Collection rates and fees shall be determined prior to the start of play of any hand or round. Rates shall not be calculated as a fraction or percentage of wagers made or winnings earned.
- Flat fees on wagers may be assessed at different collection rates; however, no more than five collection rates may be established per table.
- Larry Flynt's Lucky Lady Casino shall provide ample notice to patrons regarding the collection rates and fees, as well as the procedure for collecting them.
- Collection fees shall be conspicuously posted on or within view of every gaming table.



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 8.J
Section: CONSENT CALENDAR
Meeting Date: February 28, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Second Reading and Adoption of ORDINANCE NO. 1848, Amending Title 18 of the Gardena Municipal Code Primarily Relating to the Establishment of Housing Overlays and Development Standards Pertaining Thereto and Revising the City's Zoning Map and Finding the Adoption to be Exempt from CEQA Pursuant to CEQA Guidelines Sections 15061(B)(3) and 15308.

CONTACT: COMMUNITY DEVELOPMENT

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that the City Council adopt Ordinance No. 1848, Amending Title 18 of the Gardena Municipal Code primarily relating to the establishment of housing overlays and development standards.

On January 31, 2023, the Planning Commission made a motion recommending the City Council adopt this Ordinance.

At a special meeting held on February 15, 2023, the City Council held a duly noticed public hearing, at which time it considered all evidence presented, both written and oral. Afterwards, a motion was made by Councilmember Wanda Love to introduce Ordinance No. 1848.

FINANCIAL IMPACT/COST:

None.

ATTACHMENTS:

[Ordinance No. 1848.pdf](#)

APPROVED:

Clint Osorio, City Manager

ORDINANCE NO. 1848

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA AMENDING TITLE 18 OF THE GARDENA MUNICIPAL CODE PRIMARILY RELATING TO THE ESTABLISHMENT OF HOUSING OVERLAYS AND DEVELOPMENT STANDARDS PERTAINING THERETO AND REVISING THE CITY'S ZONING MAP AND FINDING THE ADOPTION TO BE EXEMPT FROM CEQA PURSUANT TO CEQA GUIDELINES SECTIONS 15061(b)(3) and 15308

WHEREAS, under the Housing Accountability Act ("HAA;" Government Code § 65589.5), until the City has a compliant housing element, the City must approve affordable housing developments (the "Builder's Remedy") on parcels anywhere in the City without regard to land use designation, zoning, or development standards; and

WHEREAS, projects under the Builder's Remedy are likely to be submitted to the City prior to the certification of the EIR and adoption of the changes as the City has already received inquiry into projects on certain sites; and

WHEREAS, there are only a limited number of grounds on which the City can deny a Builder's Remedy project; and

WHEREAS, even if a housing element complies with all requirements of State law, it is not considered to be compliant until any required rezoning has taken place; and

WHEREAS, state law requires there to be consistency between the General Plan and zoning, which means that the new zones required by the housing element need to have a corresponding land use designation; and

WHEREAS, the City does not have any development standards for the new zones which are required to be adopted by the City's 6th Cycle Housing Element and would like to have them in place to provide some means of regulation; and

WHEREAS, newly enacted AB 2334 provides that if a maximum allowable density is not provided in dwelling-units-per-acre standard, realistic density may be estimated based on applicable objective standards and then density bonuses awarded above the realistic density; and

WHEREAS, the City is currently preparing an Environmental Impact Report ("EIR") to accompany all of the land use plan and zoning changes that are set forth in the City's Housing Element, as well as changes to other sites that also include properties that were not identified as Inventory Sites in the City's 6th Cycle Housing Element; and

WHEREAS, the City has qualified for \$1,979,262 in PLHA grants, which is funding for housing-related projects and programs that assist in addressing the unmet housing needs in the City; and

WHEREAS, HCD has recently informed the City that the City must adopt its housing element and complete the required rezoning by February 15, 2023 in order to receive its 2019 PLHA grant in the amount of \$329,877; and

WHEREAS, one of the program objectives HCD asked to have added to the City's Revised 6th Cycle Housing Element was to adopt an urgency ordinance implementing the housing overlay zones and rezoning for the inventory sites so that the sites would be available by April 15, 2023 and provide for ministerial approval; and

WHEREAS, at a special meeting held on January 31, 2023, the Planning Commission of the City of Gardena held a duly noticed public hearing on this matter, at which time it considered all evidence presented, both written and oral; and

WHEREAS, at the close of the public hearing the Planning Commission adopted a resolution recommending that the City Council adopt this Ordinance and City staff file a Notice of Exemption; and

WHEREAS, at a special meeting held on February 15, 2023, the City Council of the City of Gardena held a duly noticed public hearing on this matter, at which time it considered all evidence presented, both written and oral; and

WHEREAS, prior to adopting this Ordinance, the City Council adopted Resolution No. 6619 readopting the Revised 6th Cycle 2021 - 2029 Housing Element and Resolution No. 6620 amending the Land Use Plan of the City's General Plan and Urgency Ordinance No. 1847; and

WHEREAS, the City Council would also like to adopt the Ordinance as a non-urgency item as well;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY ORDAIN, AS FOLLOWS:

SECTION 1. Findings.

- A. The foregoing recitals are true and correct.
- B. The adoption of the Zoning Map and changes to Title 18 are consistent with the City's General Plan. More specifically, these changes implement changes required by the Housing Element and the changes create consistency with the City's Land Use Plan.
- C. The changes set forth herein represent good land use practices which are required by the public necessity, convenience and the general welfare.

SECTION 2. Adoption of Zoning Map. The City Council hereby adopts the zoning map attached hereto as Exhibit A as the zoning map for the City.

BEGINNING OF TEXT AMENDMENTS

SECTION 3. The term “multiple-family” is hereby replaced with the term “multi-family” throughout the Gardena Municipal Code.

SECTION 4. Chapter 18.04, Definitions, is hereby amended by deleting all section numbers starting with section 18.04.010 and ending with section 18.04.495. Definitions shall be divided by lettering so that definitions beginning with the letter “A” fall under a heading reading “A Definitions,” definitions beginning with the letter “B” fall under a heading reading “B Definitions,” and so on.”

SECTION 5. Chapter 18.04, Definitions, of the Gardena Municipal Code is hereby amended by **ADDING** the following definitions to read as follows:

“Director” shall mean the Community Development Director or the Director’s designee.

“Studio unit” shall mean a dwelling unit with one room devoted to living, dining, and sleeping purposes, with a separate bathroom. The kitchen may be in the same room or in a separate room.

“Residential Mixed-Use Housing Project” shall mean a mixed-use development consisting of residential and commercial uses with at least two-thirds of the square footage designated for residential use.

SECTION 6. Section 18.08.010 of the Gardena Municipal Code is hereby amended to read as follows:

18.08.010 Zones established.

A. ~~In order to~~ To carry out the purposes and provisions of this title, the city is divided into ~~several zones, known as follows~~ the following zones:

R-1 Single-family residential ~~zone~~

R-2 Low-density multi-family residential ~~zone~~

R-3 Medium density multi-family residential ~~zone~~

R-4 High density multi-family residential ~~zone~~

R-6 Very high density multi-family residential

AMU Artesia mixed-use

M-U Mixed use overlay

- C-R Commercial residential ~~zone~~
- P Parking ~~zone~~
- O Official ~~zone~~
- C-P Business and professional office ~~zone~~
- H-B Home business ~~zone~~
- C-2 Commercial ~~zone~~
- C-3 General commercial ~~zone~~
- C-4 Heavy commercial ~~zone~~
- M-1 Industrial ~~zone~~
- M-2 General industrial ~~zone~~
- SP Specific plan zones as follows:
 - 1450 Artesia Specific Plan
 - ~~Artesia Corridor Specific Plan~~
 - Ascot Village Specific Plan
 - Carnelian Specific Plan
 - Cottage Place Specific Plan
 - Emerald Square Specific Plan
 - Gardena Transit Oriented Development Specific Plan
 - Gardena Village Specific Plan
 - Normandie Estates Specific Plan
 - Normandie Place Specific Plan
 - Redondo Village Specific Plan
 - Platinum Row Specific Plan

B. In addition, the City has established the following overlay zones to further carry out the purposes and provisions of this title:

- MUO Mixed-Use Overlay
- HO-3 Medium density 20 Overlay
- HO-4 High density 30 Overlay
- HO-5 High density 50 Overlay
- HO-6 Very high density 70 Overlay

SECTION 7. Section 18.08.015 is hereby **ADDED** to the Gardena Municipal Code to read as follows:

18.08.015 1450 Artesia Specific Plan

The 1450 Artesia Specific Plan zone is intended to be used for a mix of commercial and industrial uses. No development shall occur in this zone until a specific plan for the properties within this area is adopted by the City Council.

CHAPTER 18.12 – SINGLE-FAMILY RESIDENTIAL ZONE (R-1)

SECTION 8. Subsection L of Section 18.12.050 is hereby amended to read as follows and subsections M - Q are hereby deleted:

L. General provisions as set forth in the table found in section 18.42.010. ~~Fences, Hedges, and Walls. The provisions of Section 18.42.070 shall apply;~~

M. ~~Swimming Pool Areas. The provisions of Section 18.42.090 shall apply;~~

N. ~~Projections Permitted in Required Yards. The provisions of Section 18.42.100 shall apply;~~

O. ~~Protection of Intersection Visibility. The provisions of Section 18.42.110 shall apply;~~

P. ~~Repealed.~~

Q. ~~All new structures and additions to existing structures shall demonstrate compliance with residential design guidelines set forth in Chapter 18.42.~~

CHAPTER 18.14 – LOW DENSITY MULTI-FAMILY RESIDENTIAL ZONE (R-2)

SECTION 9. Section 18.14.020 of the Gardena Municipal Code is hereby amended to read as follows:

18.14.020 Uses permitted.

The following uses shall be permitted in the R-2 zone and other such uses the commission may deem to be similar to those listed and not detrimental to the public health, safety and welfare:

A. All uses permitted in the R-1 zone, except single family dwellings; and

B. Single and two-family dwellings, subject to the design review provisions of Chapter 18.45.; and

C. ~~Condominiums and stock cooperative apartments of up to two units.~~

SECTION 10. Subsections L-S of Section 18.14.050 of the Gardena Municipal Code are hereby amended to read as follows, so that the subsections now end with “N”:

L. ~~Fences: the provisions of Section 18.42.070 shall apply;~~

M. ~~Refuse areas: the provisions of Section 18.42.130 shall apply;~~

~~N. Swimming pool areas: the provisions of Section 18.42.090 shall apply;~~

~~O. Projections permitted in required yards: the provisions of Section 18.42.100 shall apply;~~

~~P. Protection of intersection visibility: the provisions of Section 18.42.110 shall apply;~~

Q. Lot coverage:

1. a maximum of ~~fifty~~ 50 percent for interior lots and
2. a maximum of ~~seventy-five~~ 75 percent for corner lots;

RM. Storage space: a minimum of ~~one hundred twenty~~ 120 cubic feet of storage space shall be provided for each dwelling unit with a minimum of two feet in any direction. Such space may be located in areas which include, but are not limited to, the garage, in an outside closet, or below stairways; and

N. General Provisions as set forth in the table found in section 18.42.010.

~~R. All new structures and additions to existing structures shall demonstrate conformance with residential design guidelines set forth in Chapter 18.42.~~

~~S. All new structures and additions to existing structures shall demonstrate conformance with residential design guidelines set forth in Chapter 18.42.~~

CHAPTER 18.16 – MEDIUM DENSITY MULTI-FAMILY RESIDENTIAL ZONE (R-3)

SECTION 11. Section 18.16.020 of the Gardena Municipal Code is hereby amended to read as follows:

18.16.020 Uses permitted.

The following uses shall be permitted in the R-3 zone and other such uses as the commission may deem to be similar to those listed and not detrimental to the public health, safety and welfare:

A. All uses permitted in the R-1 and R-2 zones, and multiple-family dwelling units, except single and two-family dwellings; and

B. Multi-family dwelling units, subject to the site plan review provisions of Chapter 18.44.

SECTION 12. Subsections D and E of Section 18.16.050 of the Gardena Municipal Code are hereby amended to read as follows, subsections L – P and R are hereby deleted,

subsection Q is relettered as subsection L and a new subsection M is added; except as amended, all other sections remain the same:

D. Density: a minimum density of 12 units per acre and a maximum of 17 units per acre. Fractional units shall be rounded upward if such fraction is at or above the five-tenths breakpoint. ~~However, when the application of such density standard results in a fraction of a dwelling unit, such fraction, if below the five-tenths breakpoint, shall be rounded downward to the nearest whole number, and, if such fraction is at or above the five-tenths breakpoint, it shall be rounded upward to the nearest whole number;~~

E. Dwelling unit size:

1. A minimum of 400 square feet per unit. ~~one thousand square feet for three or more bedroom units,~~

2. ~~A minimum of eight hundred square feet for two bedroom units,~~

3. ~~A minimum of six hundred square feet for one bedroom units,~~

4. ~~A minimum of four hundred square feet for bachelor/efficiency units,~~

52. No minimum dwelling unit size shall be required for an affordable housing unit where the applicant enters into an affordable housing agreement with the city to be recorded against the property to ensure continued affordability of all moderate, low, and very low income rental units for at least fifty-five years or where the applicant enters into an equity sharing agreement for all for-sale affordable housing units upon the same terms and conditions as in Section 18.43.045. D ~~(D)~~;

* * *

~~L. Fences: the provisions of Section 18.42.070 shall apply;~~

~~M. Refuse areas: the provisions of Section 18.42.130 shall apply;~~

~~N. Swimming pool areas: the provisions of Section 18.42.090 shall apply;~~

~~O. Projections permitted in required yards: the provisions of Section 18.42.100 shall apply;~~

~~P. Protection of intersection visibility: the provisions of Section 18.42.110 shall apply;~~

QL. Storage space: a minimum of ~~one hundred twenty~~ 120 cubic feet of storage space shall be provided for each dwelling unit with a minimum of two feet in any direction. Such space may be located in areas which include, but are not limited to, the garage, in an outside closet, or below stairways; and.

~~R. All new structures and additions to existing structures shall demonstrate conformance with residential design guidelines set forth in Chapter 18.42.~~

M. General provisions as set forth in Section 18.42.010.

CHAPTER 18.18- HIGH DENSITY MULTI-FAMILY RESIDENTIAL ZONE (R-4)
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SECTION 13. Subsections E and J of Section 18.18.020 of the Gardena Municipal Code are hereby amended to read as follows, a new subsection K and N are added, subsections K and Q are relettered and L and M; except as amended, all other subsections remain the same:

E. Maximum density: the maximum permitted density shall be as follows set forth in this subsection; fractional units shall be rounded upward if such fraction is at or above the five-tenths breakpoint:

1. Twenty-five units per acre for lots less than one-half acre;
2. ~~Twenty-seven units per acre for lots between one half acre and one acre;~~
and
32. Thirty units per acre for lots ~~greater than one acre~~ one-half acre or greater.

* * *

J. Usable open space: a minimum of ~~three hundred~~ 300 square feet of usable common or private open space shall be provided for each unit of all multi-family dwellings and condominiums in accordance with the minimum size requirements of Section 18.42.065;

K. Dwelling unit size:

1. A minimum of 400 square feet per unit.
2. No minimum dwelling unit size shall be required for an affordable housing unit where the applicant enters into an affordable housing agreement with the city to be recorded against the property to ensure continued affordability of all moderate, low, and very low income rental units for at least fifty-five years or where the applicant enters into an equity sharing agreement for all for-sale affordable housing units upon the same terms and conditions as in Section 18.43.045.D.

~~K~~L. Signs: the provisions of Chapter 18.58 shall apply;

~~L~~. ~~Fences: the provisions of Section 18.42.070 shall apply;~~

~~M~~. ~~Refuse areas: the provisions of Section 18.42.130 shall apply;~~

~~N~~. ~~Swimming pool areas: the provisions of Section 18.42.090 shall apply;~~

~~O. Projections permitted in required yards: the provisions of Section 18.42.100 shall apply;~~

~~P. Protection of intersection visibility: the provisions of Section 18.42.110 shall apply;~~

~~QM. Storage space: a minimum of one hundred twenty, 120 cubic feet of storage space shall be provided for each dwelling unit with a minimum of two feet in any direction. Such space may be located in areas which include, but are not limited to, the garage, in an outside closet, or below stairways; and~~

~~R. All new structures and additions to existing structures shall demonstrate conformance with residential design guidelines set forth in Chapter 18.42.~~

N. General provisions as set forth in the table found in section 18.42.010

CHAPTER 18.18 A- VERY HIGH DENSITY MULTI-FAMILY RESIDENTIAL ZONE (R-6)

SECTION 14. Chapter 18.18A is hereby **ADDED** to the Gardena Municipal Code to read as follows:

Chapter 18.18A VERY HIGH DENSITY MULTI-FAMILY RESIDENTIAL ZONE (R-6)

18.18A.010 Purpose.

The R-6 very high density multi-family residential zone is intended as the highest density residential district for apartments and condominiums.

18.18A.020 Uses permitted.

The following uses shall be permitted in the R-6 zone and other such uses as the Commission may deem to be similar to those listed and not detrimental to the public health, safety, and welfare:

A. All uses permitted in the R-1 and R-2 zones, except single and two-family dwellings; and

B. Multi-family residential developments, subject to the site plan review provisions of Chapter 18.44.

18.18A.030 Uses prohibited.

A. All uses not listed in Sections 18.18A.020 are deemed to be prohibited in the R-6 zone, except those determined to be similar pursuant to the provisions of Section 18.42.040.

B. The following uses are expressly prohibited:

1. Short-term rental of residential units.

18.18A.040 Development standards.

The development standards set forth herein shall apply and supersede any Zoning Code provision in this title to the contrary.

A. Lot dimensions:

1. Minimum lot width at street frontage: 50 feet;
2. No minimum or maximum lot depth.

B. Minimum lot area: 0.5 acres.

C. Yards: Minimum setbacks measured from property lines:

1. Front yard: 10 feet;
2. Side yard:
 - a. 5 feet for first two stories of a building;
 - b. 10 feet for corner lots (street side only);
 - c. 10 feet for stories above the second story.
3. Rear yard:
 - a. 15 feet if adjacent to R-1 or R-2 zoned property;
 - b. 5 feet in all other circumstances.
4. Garages may be constructed along the rear and side property lines when located in the rear one-third of the lot. Garages fronting on public streets shall maintain a minimum 20-foot yard setback.

D. Dwelling unit size:

1. A minimum of 400 square feet per unit.
2. No minimum dwelling unit size shall be required for an affordable housing unit where the applicant enters into an affordable housing agreement with the city to be recorded against the property to ensure continued affordability of all moderate, low, and very low income rental units for at least fifty-five years or where the applicant enters into an equity sharing agreement for all for-sale affordable housing units upon the same terms and conditions as in Section 18.43.045.D.

E. Distances between buildings on the same site: notwithstanding any other provision of this code to the contrary, the following shall apply:

Residential side to side	10 feet
Residential front to side	15 feet
Front to front with interior court	20 feet
Front to front with driveway between	30 feet
Residential to accessory structure	6 feet

F. Density:

1. Minimum density: 51 units per acre
2. Maximum density: 70 units per acre

G. Maximum building height:

1. 40 feet for any portion of a development that is within 20 feet of:
 - a. R-1 or R-2 zoned property; or
 - b. a property line abutting a collector or local street.
2. For the remaining portions of a development, maximum height is 75 feet.
3. An additional five feet of structural height without usable floor area is permitted for architectural projections in all areas.

H. Storage space: 80 contiguous cubic feet of private secure storage space shall be provided for each dwelling unit with a minimum dimension of 2 feet in any direction. Bicycle lockers satisfy this requirement, but bedroom closets and kitchen and bathroom cabinets do not.

I. Off-street parking: the provisions of Chapter 18.40 shall apply, with the following exceptions or additions:

1. Minimum residential parking requirements:
 - a. Studio units: 1 parking space per unit;
 - b. 1 and 2-bedroom units: 1.5 parking spaces per unit;
 - c. Units with more than 2 bedrooms: 2 parking spaces per unit.
 - d. Unless reduced or eliminated by applicable state law, units that are affordable to low-, very low-, or extremely low-income households, senior

housing, and special needs or supportive housing shall provide parking at the rates specified in Section 18.43.090.B.

e. Guest Parking spaces required:

- i. 0.25 space per unit in all residential and mixed-use developments unless reduced or eliminated by applicable state law;
- ii. Guest spaces in a mixed-use project may not be tandem.

2. Tandem and mechanical parking:

a. Residential parking may be satisfied by tandem spaces where parking is assigned to a single residential unit. Two-level mechanical vehicle lifts are to be treated as tandem and subject to the same restrictions. Unassigned parking and parking assigned to different units may not be tandem;

b. Mechanical or robotic parking structures, other than two-level mechanical vehicle lifts, are permitted subject to the development standards applicable to residential structures in this chapter and Chapter 18.42;

3. Shared parking between commercial and residential guest spaces is permitted in mixed-use developments as follows:

a. Only guest parking spaces that are directly accessible to both commercial customers and residential visitors may be used as shared parking. The percentages below are applied only to guest parking that meets this criterion. "Directly accessible," as used here shall mean: 1) using the same curb cuts and driveways as the commercial parking; and 2) not being separated from commercial or residential pedestrian entry points by a wall, fence, gate, berm, or other similar barrier.

b. Commercial space developed as office: 75% of the guest parking spaces may also be counted toward required commercial parking;

c. Commercial space developed as retail: 50% of the guest parking spaces may also be counted toward required commercial parking;

d. Commercial space developed as a restaurant: 20% of the guest parking spaces may also be counted toward required commercial parking;

e. Commercial space developed for any use other than those listed above shall be considered retail for the purpose of this calculation;

f. If more than one type of commercial use is developed within the commercial space, shared parking shall be determined by the use with the

lowest sharing percentage. If circumstances indicate that a higher sharing percentage may be warranted, this may be allowed subject to the following:

- i. The applicant pays for a shared parking study to be commissioned by the City which shows that the number of spaces being provided is sufficient for shared parking use; and
- ii. A declaration of restrictions is recorded against the property which provides that there shall be no change in uses allowed without a subsequent parking study that verifies that the number of parking spaces provided is sufficient for shared parking use; and
- iii. The applicant complies with any conditions required by the parking study to ensure there is sufficient parking.
- iv. The Planning Commission shall approve shared parking under the process set forth in Chapter 18.44 for site plan review.

4. Bicycle Parking.

- a. Long-term bicycle parking shall be provided at the rate of one space per every four residential units. Long-term spaces shall be covered, lockable enclosures with permanently anchored racks for bicycles, lockable bicycle rooms with permanently anchored racks, or lockable, permanently anchored bicycle lockers. This requirement shall not apply to any unit which has an enclosed two-car garage.
- b. Short-term bicycle parking shall be provided at a rate of 5% of required visitor parking, with a minimum of one two-bike capacity rack. Such parking shall be by means of permanently anchored bicycle racks.

J. Usable open space: a minimum of 150 square feet of usable common or private open space shall be provided for each unit of all multi-family dwellings in accordance with the requirements of Section 18.42.065; and

K. General provisions as set forth in Section 18.42.010.

CHAPTER 18.19 – MIXED USE OVERLAY ZONE (MUO)

SECTION 15. The initial paragraph in Section 18.19.020 of the Gardena Municipal Code is hereby amended to read as follows:

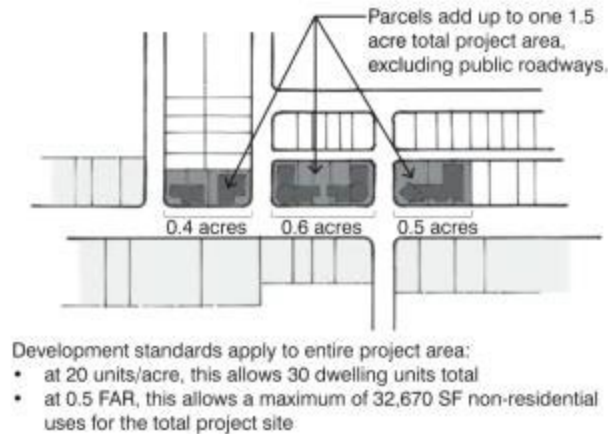
With application of the mixed use overlay zone, the city seeks to take advantage of development opportunities in key areas of the city, each of which faces unique opportunities and constraints. A description of the desired purpose for four of these areas is described in this section to provide guidance for those seeking to construct mixed use

development in such areas. In cases of conflict between the areas described below and the zoning map, the zoning map shall prevail.

SECTION 16. Subsection B, C, D and J of Section 18.19.060 of the Gardena Municipal Code are hereby amended to read as follows, Subsection N is deleted and a new subsection N and O are added to read as follows; except as amended all other sections remain the same:

B. Minimum project area³:

1. One half acre minimum., ~~with the following exceptions:~~
 - a. ~~Parcels that cannot be consolidated to satisfy the minimum project area because they are bordered on all sides by property that is not zoned with the mixed use overlay zone;~~
 - b. ~~Parcels that cannot be consolidated because they are bordered on three or more sides by roadways;~~
 - c. ~~Parcels that cannot be consolidated because adjacent property is not zoned with the mixed use overlay; or~~
 - d. ~~Other circumstances prevent the consolidation of parcels to meet this requirement.~~
2. Lots ~~across~~ separated by public roadways may be consolidated to create larger project areas.
3. The community development director must be consulted before the review of projects that cause an orphaned parcel condition. An orphaned parcel condition exists if the group of consolidated parcels that comprise the minimum project area of 0.5 ~~one~~ acre results in an adjacent isolated or orphaned parcel that will be unable to meet the minimum project area. The involvement of the community development director ensures that adequate effort has been made to negotiate between the project and adjacent orphaned parcel. In addition, in the event that the orphaned parcel is not included in the adjacent development for reasons such as its recent date of development, the involvement of the community development director will ensure that compatibility exists between the orphaned parcel's existing condition and the adjacent project's current development.



C. Density and intensity:

1. Floor area ratio (FAR): nonresidential intensity shall be a maximum of 0.5 FAR as calculated over the portion of the project area devoted to such use, including when such use is part of a vertical development.
2. For mixed use projects approved after August 1, 2012, the minimum permitted residential density shall be twenty units per acre for any residential development. This subsection shall not apply to the expansion of any existing use.
3. Residential by itself or as part of a mixed use project: the maximum residential density shall be as follows, calculated over the portion of the project area devoted to residential ~~such use~~, including when ~~such use is~~ part of a vertical development:
 - a. Twenty-five units per acre maximum for sites less than one-half acre;
 - b. Thirty ~~Twenty-five~~ units per acre maximum for sites at least one-half acre but less than one acre.; ~~and~~
 - c. ~~Thirty units per acre maximum for all sites of one acre or greater.~~
4. Projects may develop both the maximum FAR for nonresidential development and maximum density for residential development within the same project area, provided all other standards in this section are met.
5. Site coverage: eighty percent.

D. Dwelling unit size:

1. A minimum of ~~one thousand~~ 400 square feet per unit. ~~for three or more bedroom units;~~
2. ~~A minimum of eight hundred square feet for two bedroom units;~~

~~3. A minimum of six hundred square feet for one bedroom units;~~

~~4. A minimum of four hundred square feet for bachelor/efficiency units;~~

25. No minimum dwelling unit size shall be required for an affordable housing unit where the applicant enters into an affordable housing agreement with the city to be recorded against the property to ensure continued affordability of all moderate, low, and very low income rental units for at least fifty-five years or where the applicant enters into an equity sharing agreement for all for-sale affordable housing units upon the same terms and conditions as in Section 18.43.045.D.

* * *

J. Usable open space:

1. Residential uses: a minimum of ~~one hundred fifty~~ 150 square feet of outdoor usable common or private open space shall be provided per dwelling unit in accordance with the ~~minimum size~~ requirements of Section 18.42.065.

* * *

~~N. Service, trash and loading areas, and mechanical equipment:~~

~~1. Service and loading areas shall be oriented away from public view and provided with ornamental screening;~~

~~2. Exterior on-site facilities and mechanical equipment, including sewer, gas, water, electric, telephone, and communications equipment, shall be installed underground where feasible. Transformers and other mechanical equipment that must be above ground shall be screened in accordance with Section 18.42.140, and incorporated into the landscape wherever possible;~~

~~3. Trash enclosures shall be screened in accordance with Section 18.42.130. In addition, they shall be enclosed within the building envelope or architecturally integrated with the overall design theme of the development. Trash enclosures should be planted with vines if located adjacent to or within a landscaped area.~~

N. Signs: the provisions of Chapter 18.58 shall apply; and

O. General provisions as set forth in the table found in section 18.42.010.

SECTION 17. Section 18.19.080 is hereby **ADDED** to the Gardena Municipal Code read as follows:

18.19.080 Phasing of mixed-use developments.

New mixed-use projects shall include construction of both the residential and non-residential parts concurrently.

CHAPTER 18.19A - ARTESIA MIXED USE (AMU)

SECTION 18. Chapter 18.19A is hereby **ADDED** to the Gardena Municipal Code to read as follows:

**Chapter 18.19A
ARTESIA MIXED USE (AMU)**
18.19A.010 Purpose.

The Artesia mixed-use zone is intended for a mix of commercial space and restaurants with medium density and live-work style residential units. The Artesia mixed-use zone is different from other mixed-use opportunities in the City (primarily overlays) in that it is designed to feature commercial and restaurant uses along the Artesia Boulevard frontage, along with some live-work units; while strictly residential units are clustered along the Dominguez Channel. Live-work units fill the space between the commercial and residential units.

18.19A.020 Definitions.

For the purposes of this chapter, the following words shall have the meanings described below:

“Main Street” means that private street running east-west that roughly bisects the AMU zone into north and south halves.

“Service businesses generally based on-site” provide a service directly to the customer at the business premises. Examples include but are not limited to: copying and shipping; notary public; barber; small item repair; tailor and alterations; dry cleaner; financial advising and banking; tutoring; childcare; and indoor playgrounds.

“Service businesses generally conducted off-site” provide a base of operations and limited customer interaction at the business location while the core of the business activity is performed remotely. Examples include but are not limited to: plumbing; mobile pet grooming; windshield repair; private investigation; pool service; house painting; and wedding planning.

“Studio uses” include but are not limited to: martial arts; art and design, including digital formats; post production; photography; sound recording; physical therapy, and yoga.

18.19A.030 Uses permitted.

The following uses shall be permitted by-right in the Artesia mixed-use zone provided they are not listed as requiring a conditional use permit (18.19A.040) or prohibited (18.19A.050):

- A. Residential—permitted only south of Main Street:
 - 1. Multi-family dwellings
 - 2. Single-family attached dwellings (townhomes)
 - 3. Transitional housing, subject only to those restrictions that apply to other residential dwellings of the same type in this zone
 - 4. Supportive housing, subject only to those restrictions that apply to other residential dwellings of the same type in this zone
 - 5. ADUs and JADUs subject to the provisions of Chapter 18.13
- B. Commercial—permitted only north of Main Street:
 - 1. Retail stores up to 5,000 square feet
 - 2. Restaurants
 - 3. Service businesses generally based on-site
 - 4. Studio uses
- C. Live-work—permitted in live-work-style units only adjacent to Main Street and subject to a home occupation permit:
 - 1. Professional, administrative, and business offices
 - 2. Retail stores
 - 3. Service businesses generally based on-site
 - 4. Service businesses generally conducted off-site
 - 5. Studio uses

18.19A.040 Uses permitted subject to a conditional use permit.

The following uses may be permitted in the AMU zone subject to the issuance of a conditional use permit in accordance with the procedure set forth in Chapter 18.46:

- A. Commercial—permitted only north of Main Street:

1. Retail stores over 5,000 square feet.
 2. Medical offices, including urgent care facility
- B. Live-work:
1. Restaurants
 2. Catering services
- C. Establishments selling or serving alcoholic beverages for consumption on or off the premises

18.19A.050 Uses prohibited.

All uses not listed in Sections 18.35.030 and 18.35.040 are deemed to be expressly prohibited, except those determined to be similar pursuant to the provisions of Section 18.42.040. No similar use determination may be made for the following specific uses, which are deemed to be incompatible with the uses permitted in the C-3 zone and are therefore prohibited:

- A. Residential:
1. Any residential units other than live-work north of Main Street
- B. Commercial:
1. Any commercial uses other than live-work south of Main Street
 2. Fitness and training facilities
- C. Live-work:
1. Industrial uses
 2. Wholesaling and warehousing
 3. Outdoor sales
 4. Adult-oriented businesses as defined by Section 18.62.020.G

18.19A.060 Property development standards.

The property development standards set forth in this section shall apply to all land and buildings in the AMU zone.

- A. Lot area: 0.5 acres.
- B. Lot dimensions: minimum lot width of 92 feet. No minimum or maximum lot depth.

- C. Density: 18 dwelling units per acre maximum.
- D. Building height: 3 stories and 45 feet maximum.
- E. Setbacks and building separation—minimum requirements:
 - 1. Street front: 22 feet.
 - 2. Sides and rear abutting property lines: 5 feet.
 - 3. Commercial building to commercial building: 15 feet.
 - 4. Commercial building to residential building: 15 feet.
 - 5. Live-work building to residential building: 10 feet.
 - 6. Live-work building to live-work building: 10 feet.
 - 7. Residential building to residential building: 10 feet.
- F. Parking:
 - 1. Residential and live-work: 2 spaces per unit plus 0.5 per unit for guest parking.
 - 2. Commercial: 1 space per every 175 gross square feet.
- G. Open Space:
 - 1. Commercial: 10% of commercial gross square feet.
 - 2. Live-work: 100 square feet per unit.
 - 3. Residential: 150 square feet per unit.
- H. General provisions set forth in Section 18.42.010.

18.19A.070 Design criteria.

The design standards set forth in this section shall be used to review site plans, building plans and use permits for all development within the AMU zone and the residential design criteria in section 18.42.190. In the case of conflicting design criteria, this Section shall prevail.

- A. Site design: the following principles intend to establish an engaging street edge defined by the orientation and placement of buildings fronting major streets.

1. Building orientation: buildings and major pedestrian entrances must be oriented towards centers of activity, specifically, a primary street frontage or public plaza.

a. All primary ground-floor common entries or individual dwelling unit entries fronting on public or private streets must be oriented to the street, not to the interior or to a parking lot.

b. Entrances at building corners may be used to satisfy this requirement.

2. Setback encroachments: restaurant facilities and retail may encroach into the street setback as permitted by the City under an approved encroachment permit up to a maximum of eight feet from the building frontage, provided at least four feet of unobstructed walkway is maintained.

B. Architecture: the following principles intend to promote quality design.

1. Siding materials: plain concrete block, plain concrete, plywood, sheet pressboard, or vinyl panels are prohibited. Siding should be of high quality materials that weather well over time;

2. Color: colors must include a base color and two or more accent colors for each building. Colors must be selected from the approved color palette adopted by resolution of the City Council;

3. Multiple story structures: each subsequent story above the second story shall be set back from the story below by a minimum of eight feet. Architectural features, private open spaces, and patios may encroach up to fifty percent into the multiple story setback area, up to the wall face of the lower story;

4. Building facade: street-facing facades must be architecturally enhanced through the use of the architectural features listed below:

a. Maximum total wall plane without windows or entrances (on any facade) should not exceed thirty percent of the first story wall;

b. A minimum of 60 percent of the street-facing facade between two feet and eight feet in height must be comprised of clear windows that allow views of indoor space or product display areas;

5. Architectural details listed below must adhere to the following:

a. Architectural projections, such as bays, dormer windows, sun-control devices, un-roofed porches, cornices, belt courses and appendages such as water tables, sills, capitals, and bases, may encroach into the required setback by up to eighteen inches:

- b. Balconies and porches are encouraged to create distinction between units, but are not required,
 - c. Awnings, if used, must be broken into segments that mirror the door and window openings beneath them,
 - d. Canopy posts may not be placed within the public right-of-way;
6. Window placement shall reflect the use:
- a. For commercial uses, large windows shall front onto major pedestrian thoroughways to promote exposure and visibility,
 - b. For residential uses, windows shall face away from loading areas, docks, and trash storage areas.
7. A lighting plan is required for any new construction pursuant to section 18.42.150 and 18.42.190.H.

SECTION 19. Section 18.20.050.A.7 of the Gardena Municipal Code is hereby amended to read as follows:

7. Other Standards. To the extent not otherwise addressed in this chapter, the provisions of Chapter 18.42 as shown in the table in Section 18.42.010 shall also apply to multi-family residential and residential mixed-use housing projects.

CHAPTER 18.21 - HOUSING OVERLAYS (HO-3, HO-4, HO-5, AND HO-6)
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SECTION 20. Chapter 18.21 (Housing overlays (HO-3, HO-4, HO-5, and HO-6)) of the Gardena Municipal Code is hereby **ADDED** as follows:

Chapter 18.21
HOUSING OVERLAYS (HO-3, HO-4, HO-5, AND HO-6)

18.21.010 Housing overlays.

Gardena has few vacant or underutilized properties within the existing residential zones to accommodate residential growth without fundamentally changing residential land use policy. To accommodate residential demand, housing overlays are created that are placed over commercial- and industrial-zoned properties that are considered viable for housing development. The overlays provide for four density categories progressing from 12-20 units/acre to 51-70 units/acre. The overlays are designated HO-3 through HO-6 with HO-3 representing the overlay with the lowest density and HO-6 the highest density.

18.21.020 Superimposed nature of housing overlays.

Land classified in the housing overlays shall also be classified in one or more underlying commercial or industrial zones. Property so classified shall be identified on the zoning map by both the underlying zone and the housing overlay. The regulations set forth in this chapter shall be in addition to those regulations in other chapters of this title. In the event of conflict between the provisions of the applicable housing overlay and the underlying zone, Chapter 18.42 (General provisions), the provisions of the housing overlay shall prevail when residential uses are part of the development. If the housing overlay is silent on any development standard, the controlling development standards shall be in the following order: housing overlay, 18.42 (General provisions); and then the underlying zone.

18.21.030 Permitted uses in housing overlays.

The following uses shall be permitted in the housing overlays:

- A. Residential developments and residential mixed-use housing projects that comply with the residential design criteria of Section 18.42.190, subject to the density and development standards of the applicable overlay, and subject to the site plan review provisions of Chapter 18.44.
- B. Mixed residential and commercial developments are permitted in commercial zones only. Industrial-residential mixed-use is not permitted.
 - 1. Commercial uses in mixed-use developments are permitted, conditionally permitted, or prohibited in the same way they are permitted in the underlying zone. All conditions and limitations on the use within the underlying zone apply to the commercial portion of the development;
 - 2. Residential portion of mixed-use follows development standards of the applicable overlay.
- C. Transitional and supportive housing are permitted subject only to those restrictions that apply to other residential dwellings of the same type within the overlay.
- D. Commercial and industrial uses permitted in the underlying zone are subject to the provisions of the underlying zone only.

18.21.040 Prohibited uses in housing overlays.

The following uses shall be explicitly prohibited in the housing overlays:

- A. Short-term rentals.

18.21.050 Development standards for all housing overlays.

The property development and design standards set forth in this section shall apply to land and buildings within the HO-3, HO-4, HO-5, and HO-6 for a residential or mixed-use project. In the event of a conflict with standards or requirements within other chapters of this title, the provisions in this section shall prevail.

A. Lot dimensions:

1. Minimum lot width at street frontage: 50 feet;
2. No minimum or maximum lot depth.

B. Minimum lot area:

1. In HO-3, HO-4, and HO-5: 5,000 square feet;
2. In HO-6: 0.5 acres.

C. Yards: Minimum setbacks measured from property lines:

1. Front yard: 10 feet;
2. Side yard:
 - a. 5 feet for first two stories of a building;
 - b. 10 feet for corner lots (street-facing side only);
 - c. 10 feet for stories above the second floor.
3. Rear yard:
 - a. 15 feet if adjacent to R-1 or R-2 zoned property;
 - b. 5 feet in all other circumstances.
4. Minimum distances between buildings on the same site: notwithstanding any other provision of this code to the contrary, the following shall apply:

Between residential, commercial, and mixed-use	10 feet
Residential side to side	10 feet
Residential front to side	15 feet
Front to front with interior court	20 feet
Front to front with driveway between	30 feet
Residential to accessory structure	6 feet

- D. Maximum building height:
- 1. In all housing overlays, 40 feet for any portion of a structure that is within 20 feet of:
 - a. R-1 or R-2 zoned property; or
 - b. a property line abutting a collector or local street.
 - 2. For the remaining portions of a structure, the maximum height is as follows:
 - a. HO-3:
 - i. 40 feet and 3 stories for residential only structures;
 - ii. 55 feet and 4 stories for mixed-use structures with ground floor commercial.
 - b. HO-4:
 - i. 55 feet and 4 stories for residential only structures;
 - ii. 65 feet and 5 stories for mixed-use structures with ground floor commercial.
 - c. HO-5:
 - i. 65 feet and 5 stories for residential only structures;
 - ii. 75 feet and 6 stories for mixed-use structures with ground floor commercial.
 - d. HO-6:
 - i. 75 feet and 6 stories for residential only structures;
 - ii. 85 feet and 7 stories for mixed-use structures with ground floor commercial.
 - 3. An additional five feet of structural height without usable floor area is permitted for architectural projections in all overlay zones.

E. Density and intensity: For developments involving residential alone or as part of a mixed-use project, the minimum and maximum residential densities are as follows:

	minimum density (du/acre)	maximum density (du/acre)
HO-3	12	20
HO-4	21	30

HO-5	31	50
HO-6	51	70

F. Minimum unit size:

1. 400 square feet;
2. No minimum dwelling unit size shall be required for an affordable housing unit where the applicant enters into an affordable housing agreement with the city to be recorded against the property to ensure continued affordability of all moderate, low, and very low income rental units for at least fifty-five years or where the applicant enters into an equity sharing agreement for all for-sale affordable housing units upon the same terms and conditions as in Section 18.43.045.D.

G. Usable open space: A minimum of 150 square feet of outdoor usable common or private open space shall be provided per dwelling unit in accordance with the requirements of Section 18.42.065.

H. Off-street parking: the provisions of Chapter 18.40 shall apply, with the following exceptions or additions:

1. Minimum residential parking requirements:
 - a. Studio units: 1 parking space per unit;
 - b. 1 and 2-bedroom units: 1.5 parking spaces per unit;
 - c. Units with more than 2 bedrooms: 2 parking spaces per unit.
 - d. Unless reduced or eliminated by applicable state law, units that are affordable to low-, very low-, or extremely low-income households, senior housing, and special needs or supportive housing shall provide parking at the rates specified in Section 18.43.090.B.
2. Tandem and mechanical parking:
 - a. Residential parking may be satisfied by tandem spaces where parking is assigned to a single residential unit. Two-level mechanical vehicle lifts are to be treated as tandem and subject to the same restrictions. Unassigned parking and parking assigned to different units may not be tandem;
 - b. Mechanical or robotic parking structures that accommodate three or more vehicles are permitted subject to the development standards applicable to a residential structure;

3. Parking for residential units on lots less than 10,000 square feet shall be directly accessible to the street system via an alley, if available, otherwise as follows:

- a. Local street, if available;
- b. If no alley or local street is available, then a collector street;
- c. If no alley, local or collector street is available, then an arterial.

4. Residential lots of 10,000 square feet or greater shall not provide direct vehicular access to an alley. Parking shall be directly accessible to the street system via a local street, if available, otherwise as follows:

- a. If no local street is available, then a collector street;
- b. If no local or collector street is available, then an arterial.

5. Parking for commercial and guest parking shall be directly accessible to the street system via an arterial, if available, otherwise as follows:

- a. Collector street, if available;
- b. If no arterial or collector streets are available, then a local street.

6. Guest Parking spaces required:

- a. 0.25 space per unit in all residential and mixed-use developments unless reduced or eliminated by applicable state law;
- b. Guest spaces in a mixed-use project may not be tandem.

7. Shared parking between commercial and residential guest spaces is permitted in mixed-use developments as follows:

- a. Only guest parking spaces that are directly accessible to both commercial customers and residential visitors may be used as shared parking. The percentages below are applied only to guest parking that meets this criterion. "Directly accessible," as used here shall mean: 1) using the same curb cuts and driveways as the commercial parking; and 2) not being separated from commercial or residential pedestrian entry points by a wall, fence, gate, berm, or other similar barrier.
- b. Commercial space developed as office: 75% of the guest parking spaces may also be counted toward required commercial parking;
- c. Commercial space developed as retail: 50% of the guest parking spaces may also be counted toward required commercial parking;

- d. Commercial space developed as a restaurant: 20% of the guest parking spaces may also be counted toward required commercial parking;
- e. Commercial space developed for any use other than those listed above shall be considered retail for the purpose of this calculation;
- f. If more than one type of commercial use is developed within the commercial space, shared parking shall be determined by the use with the lowest sharing percentage. If circumstances indicate that a higher sharing percentage may be warranted, this may be allowed subject to the following:
 - i. The applicant pays for a shared parking study to be commissioned by the City which shows that the number of spaces being provided is sufficient for shared parking use; and
 - ii. A declaration of restrictions is recorded against the property which provides that there shall be no change in uses allowed without a subsequent parking study that verifies that the number of parking spaces provided is sufficient for shared parking use; and
 - iii. The applicant complies with any conditions required by the parking study to ensure there is sufficient parking.
 - iv. The Planning Commission shall approve shared parking under the process set forth in Chapter 18.44 for site plan review.

8. Bicycle Parking.

- a. Long-term bicycle parking shall be provided at the rate of one space per every four residential units. Long-term spaces shall be covered, lockable enclosures with permanently anchored racks for bicycles, lockable bicycle rooms with permanently anchored racks, or lockable, permanently anchored bicycle lockers. This requirement shall not apply to any unit which has an enclosed two-car garage.
- b. Short-term bicycle parking shall be provided at a rate of 5% of required visitor parking, with a minimum of one two-bike capacity rack. Such parking shall be by means of permanently anchored bicycle racks.

- I. Signs: the provisions of Chapter 18.58 shall apply;
- J. Storage space: A minimum of 80 contiguous cubic feet of private secure storage space shall be provided for each dwelling unit with a minimum dimension of 2 feet in any direction. Bicycle lockers satisfy this requirement, but bedroom closets and kitchen and bathroom cabinets do not; and
- K. General provisions as set forth in the table found in section 18.42.010; and

18.21.060 Building separation within a project.

- A. Between a residential and commercial or mixed-use building: 15 feet;
- B. Between residential buildings: 10 feet.

18.21.070 Phasing of mixed-use developments.

New mixed-use projects shall include construction of both the residential and non-residential parts concurrently.

CHAPTER 18.40 – OFF-STREET PARKING AND LOADING

SECTION 21. Subsections I, J, and O of Section 18.40.060 of the Gardena Municipal Code are hereby amended to read as follows; except as amended, all other sections remain the same:

I. Drainage and paving.

1. Drainage from parking lots to the public rights-of-way shall be filtered through a City approved filter system. The filter shall be located on the development property and maintained by the property owner.

2. The applicant shall be responsible for the construction of all on-site drainage facilities and provide a drainage plan. This will include Low Impact Development (LID) referring to systems and practices that use or mimic natural processes that result in the infiltration, evapotranspiration or use of Stormwater in order to protect water quality.

3. The applicant shall demonstrate compliance with the Construction Stormwater Program of the State Water Resources Board and the applicant must implement Best Management Practices, to the satisfaction of the Building Official, during construction to prevent construction materials and soil from entering the storm drain.

4. ~~Parking areas shall be graded to drain and shall be paved~~ Parking areas shall be paved with not less than two inches finished thickness of asphaltic pavement laid on not less than four inches of base material, or not less than four inches of finished thickness of Portland cement concrete.

J. Patrons or employees of an occupant of a commercial or industrial building shall not be charged for the use of parking spaces designated toward providing the minimum parking requirements. The provisions of this subsection shall be inapplicable to any project whose minimum parking requirements are in whole or in part met by public parking provided by the Gardena Parking Authority pursuant to Section 18.40.110.

* * *

O. Screening of parking facilities

1. A thirty30 to forty-two42 inch masonry/ or other decorative wall, landscape screen or landscaped berm shall be provided between the property line and surface parking spaces-lots located along street frontages, and between driveway aisle and parking spaces, which face main entrances to new, expanded or reconfigured parking facilities.

2. Such walls or landscape berms shall be set back from the property line and the area between the property line and wall or berm shall be landscaped. The height of the wall or berm shall be measured from the finished grade of the parking space.

3. Parking structures and all mechanical vehicle lifts shall be screened as follows:

a. Parking structures that do not have solid walls facing the property lines shall incorporate screening on those sides by means of metal mesh or slats that are no less than 50% solid material.

b. Mechanical vehicle lifts must be screened by the walls of a structure.

SECTION 22. Subsections A and B of Section 18.40.090 of the Gardena Municipal Code are hereby amended to read as follows:

18.40.090 Landscape regulations for parking areas.

A. Landscape plans for parking areas shall be submitted in accordance with Section 18.42.075A.B and landscape shall be maintained in accordance with Section 18.42.075D.F.

B. For commercial and industrial developments, The amount of landscaping required shall be not less than five percent of the total paved area utilized for driveways and open parking areas. Said landscaping shall be evenly distributed throughout the parking areas wherever feasible. Any unused space resulting from the design of the parking spaces shall be landscaped. This requirement does not apply to indoor parking areas.

CHAPTER 18.42 – GENERAL PROVISIONS

SECTION 23. Section 18.42.010 of the Gardena Municipal Code is hereby amended to read as follows:

Section 18.42.010 Scope.

A. The general provisions set forth in this chapter shall apply to development regulated by this title.

B. Development standards for residential, mixed-use, and overlay zones apply as set forth below.

Table 18.42 - 1

	R-1	R-2	R-3	R-4	R-6	MUO	AMU	C-R	HO
18.42.065 – Open Space – Residential uses	-	A	A	A	A	A	-	A	A
18.42.070 – Fences and walls	A	A	A	A	A	A	A	A	A
18.42.075 – Landscape regulations	-	A	A	A	A	A	A	A	A
18.42.080 – Setbacks for streets/alleys	A	A	A	A	A	A	-	A	A
18.42.085 – Commercial/Industrial setbacks	-	-	-	-	-	-	-	-	-
18.42.090 – Swimming pool	A	A	A	A	A	A	A	A	A
18.42.095 – Residential design	A	-	-	-	-	-	-	-	-
18.42.100 – Permitted projections	A	A	A	A	A	A	A	A	A
18.42.110 – Intersection visibility	A	A	A	A	A	A	A	A	A
18.42.120 – Residential design criteria	-	A	A	A	A	A	A	A	A
18.42.130 – Refuse enclosures	-	-	A	A	A	A	A	A	A
18.42.140 – Utilities and mechanical equipment	-	A	A	A	A	A	A	A	A
18.42.150 – Security and lighting plan	-	A	A	A	A	A	A	A	A
18.42.160 – Reverse vending machines	-	-	-	-	-	-	-	-	-
18.42.170 – Pedestrian amenities	-	-	A	A	A	A	A	A	A
18.42.180 – Display of addresses	A	A	A	A	A	A	A	A	A
18.42.190 – Pet relief area	-	-	A	A	A	A	-	A	A
18.42.200 – Pre-permit requirements	-	A	A	A	A	A	A	A	A
18.42.210 – Post-permit requirements	-	A	A	A	A	A	A	A	A

“-” means not applicable; “A” means the standard applies

SECTION 24. Section 18.42.065 of the Gardena Municipal Code is hereby amended to read as follows:

18.42.065 Open space - Residential uses.

A. Open space may be either private or common.

1. "Private open space" must be directly accessible from the individual dwelling unit and may be in the form of patios, decks, balconies, and roof decks.

2. "Common open space" must be accessible to all residents and may include plazas, courtyards and paseo areas. "Open space" shall not include: sidewalks; parking areas; garages; driveways; turning aisles; storage areas; refuse areas; or areas inaccessible to residents.

B. Dimensions.

1. All common areas shall have a minimum continuous area of 150 ~~one hundred fifty~~ square feet and no dimension less than eight feet in any zone;

2. Except for balconies, patios, and decks, private open space ~~in the R-2, R-3 and R-4 zones~~ shall have a minimum continuous area of ~~one hundred fifty~~ 150 square feet and no dimension less than eight feet;

~~3. Except for balconies, patios, and decks, private open space in the MUO or C-R zone shall not have any dimension less than eight feet;~~

~~43.~~ Private balconies, patios, and decks shall have a minimum area of ~~forty~~ 40 square feet and no dimension less than four feet.

C. Landscaping. ~~All usable open space, excluding private balconies, patios, decks, designated common game areas, and fenced private swimming pool areas, shall be landscaped. Common swimming pool areas may be landscaped if feasible. Not less than 10 percent of the area devoted to outdoor open space must be planted and irrigated pursuant to Section 18.42.075.~~

D. An outdoor swimming pool, jacuzzi, or hot tub (including surrounding decks or walkways) may be substituted for up to 50 percent of open space.

~~DE. Indoor Areas. Indoor areas improved and designated for the leisure and recreational use of all the residents may contribute to a maximum of ten percent of the usable open space requirement. Indoor common recreation or gathering spaces may be counted as common space if it is immediately adjacent to and accessible from a common area and does not exceed 25 percent of the total required common open space.~~

SECTION 25. Subsections A and C of Section 18.42.070 of the Gardena Municipal Code are hereby amended to read as follows; all other provisions remain the same:

18.42.070 Fences, ~~hedges~~ and walls.

For purposes of this section the term “fence” includes a “wall”

A. Height.

1. Residential Uses. A fence, ~~hedge or wall~~ not more than eight ~~seven~~ feet in height may be located along the side or rear property lines.

2. Residential front yard fences shall be composed of only the following materials: wood, wrought iron, tubular steel, stone, brick, stucco, or decorative block such as slump stone or split-faced block. If the fence consists of wrought iron or tubular steel, it shall be interspersed with stone, brick, stucco, or decorative block at a minimum of every eight feet ~~for aesthetic reasons~~.

a. Driveway gates shall be set back ~~at least~~ a minimum of twenty feet from front or corner side yards.

b. Driveway gates abutting alleys shall be located ~~at least~~ a minimum of twenty-five feet from the opposite side of the alley.

c. Except as provided by subsection A.2.d of this section, fences and hedges, in the front yard setback shall have a maximum height of three and one-half feet for interior lots and three feet for corner lots in the required front yard setback area. Fences in the front yard beyond the setback shall not exceed ~~seven~~ eight feet in height.

d. In cluster developments that provide perimeter fencing, fences in the front yard setback may be up to ~~seven~~ eight feet in height provided the following requirements are met:

i. The fence shall consist of wrought iron or tubular steel and shall be interspersed with stone, brick, stucco, or decorative block at a minimum of every eight feet ~~for aesthetic reasons~~; and

ii. There is a minimum of five feet of landscaping between the front of the fence and the back of the sidewalk area closest to the fence.

3. Nonresidential Uses. A fence, ~~hedge or wall~~ not more than eight feet in height may be located along the side or rear property lines. A fence or hedge ~~or wall~~ shall have a maximum height of three and one-half feet for interior lots and three feet for corner lots in the required front yard setback area when such setback is required pursuant to the provisions of this code.

a. Nonresidential fences shall be composed of only the following materials: wrought iron, tubular steel, stone, brick, stucco or decorative block such as slump stone or split-faced block.

- b. Nonresidential fences ~~and walls~~ located on street frontages shall have a minimum three-foot landscape setback.
- 4. Nonresidential Parking Lot Abutting Residential Zone. Wall enclosure requirements shall be as follows:
 - a. Where a commercial or industrial parking lot abuts property in a residential zone, a decorative masonry wall at least eight feet in height shall be constructed along the abutting property line. Such walls shall uniformly step down to a height of three and one-half feet within the required front yard setback area of the adjacent property.
 - b. Where a commercial or industrial parking lot is adjacent to a street or highway, a decorative masonry wall three feet in height or a landscape hedge shall be constructed to serve as a visual screen.

* * *

C. Measurement of Fences. When a fence, wall or landscaping treatment of a specified height is required as a condition of approval to a development request, and there is substantial difference in the finished grade on either side of such fence, the height shall be measured from a grade on the higher side ~~as determined by the community development director in order to protect the safety and general welfare of affected property owners.~~

SECTION 26. Section 18.42.075 (Landscape regulations) of the Gardena Municipal Code is hereby amended as follows; all other sections remain the same:

18.42.075 Landscape regulations.

A. For the purposes of this section, the following definitions shall apply:

1. "High water use plants" means plants listed as "high" water use on the WUCOLS plant list for Region 3. The list can be found at:

<https://ucdavis.app.box.com/s/sunee4loougi2cmnfeqqmbax1mpvmyv0>.

2. "Water efficient" means using plants listed as "low" or "very low" water use on the WUCOLS plant list for Region 3. The list can be found at:

<https://ucdavis.app.box.com/s/sunee4loougi2cmnfeqqmbax1mpvmyv0>.

3. "WUCOLS" is Water Use Classification of Landscape Species published by California Center for Urban Horticulture, University of California, Davis and can be found at:

<http://ucanr.edu/sites/WUCOLS/>.

AB. A complete landscaping plan shall accompany site development plans for all newly constructed or expanded buildings or structures in all the multi-family residential, commercial, and industrial zones. This requirement shall not apply to the following:

1. A change in use, involving no addition or alterations to buildings or parking layout;
2. An addition to or alteration of any building or structure required by other provisions of this code or state laws;
3. An addition to or alteration of any building or structure, which does not exceed five hundred square feet.

BC. The landscaping plan shall include:

1. The botanical and common names of the plants ~~listed alphabetically with a key number assigned to each plant so it can easily be located on the plan;~~
2. The size and quantity of the plants;
3. The spacing and design of landscape material.

CD. For commercial and industrial developments, the amount of landscaping required in parking areas and size of planting materials shall be as set forth in Section 18.40.090.

E. Plants

1. At least 75% of plantings must be water efficient plants and not more than 5% may be high water use plants or turf grass. California native plants are encouraged, but plants native to other Mediterranean climates (including South Africa and Australia) are permitted.

2. Trees must be a minimum of 24 inch box size. Shrubs must be a minimum of 1 gallon size.

3. Landscaping shall be placed to not obstruct pedestrian pathways when the plants reach mature size.

DE. Landscape maintenance requirements shall be as follows:

1. An automatic sprinkler or irrigation system shall be installed and permanently maintained in working order.

a. The system must include controllers that utilize either evapotranspiration or soil moisture sensor data utilizing non-volatile memory.

b. Metal cages, painted green, shall be used to protect irrigation check valves and controllers.

- c. All above ground piping, such as double detector check valves, shall be placed behind the front setbacks and shall be screened with landscaping and painted green.
- d. Protective bollards shall be of a decorative type and/or painted green where appropriate.
- 2. All landscaping shall be permanently maintained in thriving condition.
- 3. Lawn and ground covers shall be trimmed or mowed regularly. All planted areas shall be kept free of weeds and debris.
- 4. Adjustments, replacements, repairs and cleaning of plant material shall be a part of the regular maintenance.
- 5. Stakes, guys, and ties on trees shall be checked regularly for correct function. Ties shall be adjusted to avoid creating abrasion or girding on trunks or branches.

G. Non-planted areas:

- 1. Seating areas, fire pits, patios, and shade structures, etc., may be substituted for up to 50% of the planted area requirement. These areas may be paved with brick or stone pavers, decomposed granite, raised wood or artificial wood platforms, or decorative concrete pavers.
- 2. Poured concrete and asphalt are not permitted except to provide accessible pathways and courts for sports such as tennis and basketball.
- 3. Hardscape, such as stone, gravel, decomposed granite, and pavers, may be use in front and side setbacks as follows:
 - a. Hardscape may not exceed 50% of the required setback area;
 - b. Hardscape in required open space shall not exceed 90% of the total open space area;
 - c. All hardscape in the front setback area must be buffered from the public right-of-way by a minimum four foot landscaped strip that must be:
 - i. Planted with living plant materials pursuant to subsection E above; and;
 - ii. Be irrigated pursuant to subsection F above;
- 4. Sculptures, shade structures, fountains, and other constructed or erected features are limited to not more than 20% of the front yard or more than 50% of required open space;

5. Water features: Except for birdbaths, only recirculating water features may be used.

SECTION 27. Section 18.42.120 of the Gardena Municipal Code is hereby amended to read as follows:

18.42.120 ~~Distance between buildings~~ Residential design criteria.

~~Zones in which tall buildings are permitted: In all zones where buildings of three or more stories in height are permitted, the requirements for space between buildings on the same site shall be increased two and one-half feet for each story, or fraction thereof, above the second story.~~

A. Multi-family site design:

1. In residential zones:

- a. Multi-family buildings with ground floor units fronting a street shall have the pedestrian entrances to those units facing the street; or
- b. Where a courtyard is provided with units on at least two sides, the main pedestrian entrances may all face the courtyard provided there is direct pedestrian access to the courtyard from the public right-of-way;
- c. For townhomes and apartments not fronting on a public street, the main pedestrian entrances, private or common, shall be oriented toward walkways within the development.

2. In commercial zones:

- a. Ground floor residential units need not have their primary pedestrian entrances facing the street;
- b. On a corner lot, units fronting on a secondary street may provide the primary pedestrian entrances facing that street;
- c. For mixed use developments, the primary residential pedestrian entrances may not be shared with commercial unit entrances.

B. Massing and articulation.

1. Buildings shall have major massing breaks at a minimum of every 25 feet along any street frontage by stepping back upper floors (above second floor) by 10 feet for a minimum of 50% of the facade width.
2. Variations in wall plane (projection or recess) of a minimum of 2 feet are required for a minimum of 25 percent of all facades of first and second stories.

3. Entries must be recessed or under a roof projection, such as a transom or porch, with a minimum area of 24 square feet. Fabric awnings do not satisfy this requirement.

4. Vertical ornamental elements, such as pilasters, if used, must protrude a minimum of 4 inches from the wall surface and extend from the ground or floor to the full height of the wall segment to which it is attached.

C. Exterior surfaces

1. On all exterior structure, wall, and fence surfaces, except those noted in Subsection 2 below, at least two exterior surface materials and colors are required on each building elevation and are limited to:

- a. Stucco (smooth or rough);
- b. Stone or brick veneer;
- c. Wood (or equivalent), fiber cement, or metal cladding (siding), horizontal or vertical orientation;
- d. Metal, provided they have a non-reflective coating or have the property of being non-reflective;
- e. Other materials, provided they do not cover more than 25% of building elevations facing public streets. These materials include, but are not limited to, tile, and decorative concrete blocks—which are blocks that are textured or colored other than unstained concrete.

2. The following structure surfaces are exempt from Subsection C.1 above:

- a. Metal mesh or slats may be used on the entire surface or parking structures; and
- b. Glass.

3. Prohibited exterior materials include the following:

- a. Concrete masonry units (CMU);
- b. Aluminum, galvanized steel, or corrugated metal panels;
- c. Plywood and T1-11 siding;
- d. Vinyl or plastic panels;
- e. Mirrored glass;
- f. Glossy tiles.

4. Exterior colors: for all structures, including buildings, walls, and fences, the following shall apply:

- a. Colors must include a base color and at least one accent or trim color for each building.
- b. Only colors on the approved exterior color palette list, as adopted by City Council resolution, are permitted by-right, except as set forth below. Accent or trim colors that are not included on the approved color palette list are allowed provided they do not exceed 15 percent of the total surface area on each elevation of the building.
- c. Stone veneer, approved metals, and wood, both stained and unstained, are not subject to the exterior palette list;

D. Roofs.

1. Rooflines shall be vertically articulated at a minimum of every 48 feet along the street frontage through one of the following techniques:

- a. A change in wall or roof height of a minimum 2 feet;
- b. A change in roof form; or
- c. The inclusion of dormers, gables, or parapets

2. Materials for sloped roofs may be one of the following:

- a. Composition shingles;
- b. Flat concrete tiles;
- c. Curved terracotta tiles;
- d. Glazed tiles; or
- e. Standing seam metal.

3. Eaves

- a. Minimum projection from walls is 8 inches;
- b. Maximum projection from walls is 24 inches.

4. Flat roofs must have a minimum 3-foot parapet wherever it meets an exterior wall.

E. Main entry. Main entry doors must be recessed by a minimum of 4 inches or be surrounded by molding at least 3.5 inches wide and projecting from the wall not less than

3/4 of an inch. Side lights, transoms, pilasters, and other decorative entry features must also be recessed or trimmed in the same manner as the door.

F. Windows.

1. All windows must be recessed by a minimum of 4 inches or be surrounded by molding at least 3.5 inches wide and projecting from the wall not less than 3/4 of an inch.
2. Window frames must be wood, vinyl, or equivalent. Aluminum framed windows are prohibited.

G. Trellises

1. Attached and detached trellises are permitted provided any posts, brackets, or other supporting elements do not encroach into setbacks;
2. The top horizontal elements may project into setback areas not more than 18 inches.
3. Plants that are supported by a trellis may not extend more than the top horizontal elements if adjacent to a property line.

H. Lighting. In addition to the development standards of 18.42.150, the following design criteria apply to all Multi-Family residential developments:

1. All exterior light bulbs and LEDs must be enclosed on the top and sides when mounted to the side of a building, a pole, or other structure. The enclosing material may be glass, plastic, or metal, except that;
 - i. Suspended light strings may have exposed bulbs; and
 - ii. Holiday lights are exempt from this subsection.
2. All exterior lighting fixtures on the same building shall be of the same manufacturer and shall be of the same design, materials, and color. Size may vary if design, materials, and color are consistent.
3. All pole- or bollard-mounted lighting must be of the same manufacturer and of the same size, design, materials, and colors.
4. All light poles, standards, and fixtures shall not exceed a height of 16 feet measured from finished grade. The maximum 16 feet in height shall include all elements of the light, such as pole and light fixture combined.

I. Balconies, porches, and other projections.

1. All projections into the setback areas are subject to the restrictions found in Section 18.42.100.

2. Awnings, if used, must be broken into segments that mirror the door and window openings beneath them.

SECTION 28. Section 18.42.130.A of the Gardena Municipal Code is hereby amended to read as follows:

18.42.130 Refuse Enclosures.

A. Residential.

1. All trash containers shall be stored so they are not visible from the public right-of-way.
2. For all multi-family dwellings ~~in excess of four units, refuse enclosures shall be provided as required by Chapter 8.20~~ that do not use individual trash containers, trash, recycling, organic waste, and green waste bins or dumpsters shall comply with one of the following:
 - a. The enclosures are located on the rear half of the property, housed in covered enclosures with an opaque gate that screens the trash receptacles and the enclosures shall be constructed of the same wall material and color as the nearest building within the development; or
 - b. The enclosures are to be housed in a non-required parking area within a parking structure; or
 - c. The enclosures are to be enclosed within a building envelope;
3. Stand-alone trash enclosure structures located adjacent to or within a landscaped area shall be planted with climbing vines to cover adjacent exterior surfaces.

SECTION 29. Section 18.42.140 of the Gardena Municipal Code is hereby amended to read as follows:

18.42.140 ~~Enclosure of~~ Utilities and mechanical equipment.

- A. Utilities that service the site shall be undergrounded from the point of connection to the utility to the structures or meters for the units. This includes utilities servicing the property through pipes, wires, or cables.
- B. All mechanical equipment, plumbing lines, heating and cooling units and storage tanks and ductwork, roof or ground mounted, shall be incorporated into the building envelope. ~~When that is not feasible, all such items~~ or shall be screened on all sides with solid material as follows so that no part of the equipment is above the enclosure or

screening: architecturally compatible with the main structure or when located at ground level, may be screened with landscaping

1. Ground-mounted equipment shall be screened with the same material and colors as the building it serves. Alternatively, when located at ground level, the equipment may be screened with landscaping.

2. Roof-mounted equipment shall be screened with either the same material and colors as the building it serves, wood, or metal. Vertical slats may be used such that no more than 20 percent of the screening material is open for air circulation. All screening must be painted to exactly match the closest painted surface of the building it serves and must be a color from the approved color palette. Such screening shall be maintained at all times.

SECTION 30. Section 18.42.150 of the Gardena Municipal Code is hereby amended to read as follows:

18.42.150 Security and lighting plan.

Complete security and lighting plans shall accompany all site development plans for multi-family development of four or more units and commercial and industrial developments to ensure that safety and security issues are addressed in the design of the development.

A. Intensity

1. Lighting plans for commercial and industrial developments shall demonstrate an average of two footcandles with no single point less than one footcandle for all public/common areas;:-

B2. Lighting plans for multi-family developments shall demonstrate an average of one footcandle for all public/and common areas.

B. All entries, parking areas, trash enclosures, active outdoor areas, and pedestrian pathways shall include dusk to dawn lighting for safety and security.

C. Security lighting shall not be directed beyond the property lines.

SECTION 31. Section 18.42.170 of the Gardena Municipal Code is hereby amended to read as follows:

18.42.170 Pedestrian amenities.

A. Pedestrian access via walkways that are at least forty-four48 inches wide shall be delineated by decorative material, pavers or stamped concrete for each new residential unit except as described in B below. The delineated walkways are required to provide primary access to each unit from the public right-of-way;:-

B. Pathways to accessible units as well as pathways that connect such units to common areas, such as mailboxes, lobbies, amenities, disposal facilities, and parking areas shall have smooth concrete surfaces.

SECTION 32. Sections 18.42.190 through 18.42.210 are hereby **ADDED** to the Gardena Municipal Code to read as follows:

18.42.190. Pet relief areas

A. Multi-family developments of 10 units or more and where pets are permitted shall provide a pet relief area subject to the following standards. In buildings where residents cannot keep pets, this section is not applicable;

B. Location: Pet relief areas must be outside in an area that is accessible to all resident pets of the building and not less than 15 feet from public sidewalks and not less than 10 feet from any building entrances;

C. Size: the pet relief area shall be a minimum of 40 square feet for developments of 10-40 units and 60 square feet for larger developments;

D. Ground material: Ground surface material should be pea gravel or artificial turf;

E. Screening: Area shall be screened from adjoining spaces by a minimum three foot wall or hedge;

F. Amenities: At least one post, a minimum two feet high, preferably shaped like a fire hydrant, shall be provided in the pet relief area;

G. Cleaning supplies: The pet relief area shall be supplied with disposal bags, a trash bin, and a water connection for a hose.

18.42.200 Pre-permit requirements.

A. The applicant shall submit a Final Geotechnical Investigation for City review and approval and comply with its recommendations and any revisions deemed necessary by the City's Building Official.

B. Air quality. The project shall comply with the objective standards of the South Coast Air Quality Management District (SCAQMD) Rule 403 for fugitive dust control, rule 1113 for architectural coatings, Rule 1403 for asbestos containing materials, and regulation XIII for new on-site nitrogen oxide emissions.

C. The applicant shall prepare construction and demolition waste recycling plans for review and approval by the Building Division. Applicant shall enroll in the city's waste diversion program.

D. Prior to building permit issuance, the applicant is required to demonstrate to the Building Division that the HVAC units, if used, that are proposed to be installed on the site comply with the Chapter 8.36 (noise ordinance).

E. Prior to approval of grading plans or prior to issuance of grading and building permits, the following noise reduction techniques shall be included in the construction plans or specifications:

1. Construction contracts specify that all construction equipment, fixed or mobile, shall be equipped with properly operating and maintained mufflers and other state required noise attenuation devices.

2. The project applicant shall demonstrate to the satisfaction of the City's Building Official that construction noise reduction methods shall be used where feasible, including shutting off idling equipment.

3. During construction, equipment staging areas shall be located such that the greatest distance is between the staging area noise sources and noise-sensitive receptors.

4. Per Gardena Municipal Code Section 8.36.080, construction activities shall not occur during the hours of 6:00 p.m. and 7:00 a.m. on weekdays; between the hours of 6:00 p.m. and 9:00 a.m. on Saturday; or any time on Sunday or a Federal holiday.

F. The applicant shall submit a sewer capacity study for all projects in accordance with the Department of Public Works policy as posted on the City's website.

G. For all new residential construction and all construction involving grading or other ground disturbance below a depth of 12 inches, a Phase I Environmental Site Assessment is required and all recommendations in the report adhered to.

18.42.210 Post-permit requirements.

A. Development Impact Fees.

The applicant shall be required to pay all residential development impact fees as posted on the City's website.

B. Mitigation Measures.

The applicant shall be required to comply with all applicable mitigation measures set forth in a mitigation monitoring program for the City's General Plan or any element thereof as posted on the City's website.

C. Paleontological resources.

1. Prior to commencement of ground-disturbing activities a qualified vertebrate paleontologist (as defined by the Society for Vertebrate Paleontology) shall develop Worker Awareness and Environmental Program (WEAP) Training for construction personnel. This training shall be presented to construction personnel and include what fossil remains may be found within the Project area and policies and procedures that must be followed in case of a discovery. Verification of the WEAP Training shall be provided to the Gardena Community Development Department.

2. If fossils or fossil bearing deposits are encountered during ground-disturbing activities, work within a 25-foot radius of the find shall halt and a professional vertebrate paleontologist (as defined by the Society for Vertebrate Paleontology) shall be contacted immediately to evaluate the find. The paleontologist shall have the authority to stop or divert construction, as necessary. Documentation and treatment of the discovery shall occur in accordance with Society of Vertebrate Paleontology standards. The significance of the find shall be evaluated pursuant to the State CEQA Guidelines. If the discovery proves to be significant, before construction activities resume at the location of the find, additional work such as data recovery excavation may be warranted, as deemed necessary by the paleontologist.

D. Cultural resources.

1. If Native American or tribal cultural resources are found on the site, the applicant shall enter into a cultural resources treatment agreement with a local Native American tribe traditionally and culturally affiliated with Gardena that is acknowledged by the Native American Heritage Commission, which shall address the following:

- a. Treatment and disposition of cultural resources;
- b. Designation, responsibilities, and participation of professional tribal monitors during grading, excavation and ground disturbing activities;
- c. Project grading and development scheduling;
- d. Terms of compensation for the tribal monitors;
- e. Treatment and final disposition of any cultural resources, sacred sites, and human remains discovered on site;
- f. Tribal monitor's authority to stop and redirect grading in order to evaluate the significance of any potential resources discovered on the property, and to make recommendations as to treatment; and
- g. The applicant's agreement to relinquish ownership of all cultural resources, including all archaeological artifacts that are found on the project

area, to the tribe for proper treatment and disposition; and the applicant's agreement that all tribal sacred sites are to be avoided and preserved.

2. Human remains.

a. In compliance with state law, if human remains are unearthed, the project developer, pursuant to state health and safety code section 7050.5, will contact the county coroner and ensure no further disturbance occurs until the county coroner has made the necessary findings as to origin and disposition pursuant to public resources code section 5097.98.

b. If the remains are determined to be of Native American descent, the Native American Heritage Commission (NAHC) must be notified within 24 hours.

E. Migratory bird protection. Construction, grubbing, brushing, or tree removal shall be conducted outside of the state identified nesting season for migratory birds (typically March 15 through September 1, if possible). If construction is conducted during nesting season, a Pre-construction Nesting Bird Survey shall be conducted within and immediately adjacent to the project site by a qualified professional biologist no more than seven days prior to the beginning of any project-related physical activity that is likely to impact migratory birds. If active nests are found during the Pre-Construction Nesting Bird Survey, a Nesting Bird Plan (NBP) shall be prepared by a qualified biologist and implemented during construction. At a minimum, the NBP shall include guidelines for addressing active nests, establishing buffers, monitoring, and reporting. The size location and duration of all buffer zones, if required, shall be based on the nesting species, nesting sage, nest location, its sensitivity to disturbance, and intensity and duration of the disturbance activity. The buffers shall be maintained until the breeding season has ended or until a qualified professional biologist has determined that the birds have fledged and are no longer reliant upon the nest or parental care for survival.

CHAPTER 18.44 – SITE PLAN REVIEW

SECTION 33. Section 18.44.010.E of the Gardena Municipal Code is hereby amended to read as follows:

18.44.010 When required.

E. All new multifamily development of four units or more, unless subject to Design Review pursuant to Chapter 18.45;

SECTION 34. Section 18.44.030. is hereby amended to read as follows.

18.44.030 Findings and factors for approval.

A. A site plan shall be approved, or conditionally approved, subject to the following findings:

1. The physical location, size, massing, setbacks, pedestrian orientation, and placement of proposed structures on the site and the location of proposed uses within the project are consistent with applicable standards; only after finding that the proposed development and the physical design of the

2. The development is are consistent with the intent and general purpose of the general plan and provisions of the municipal code;

3. The health and safety services (police and fire) and public infrastructure are sufficient to accommodate the new development;

4. The project is compatible with the surrounding sites and neighborhoods; and

5. The project has been determined to be exempt from the California Environmental Quality Act or the appropriate environmental document has been completed and required findings have been made, and will not adversely affect the orderly and harmonious development of the area and the general welfare of the city; otherwise such plans shall be disapproved.

B. In addition to all other applicable zoning and development requirements and policies, the following factors shall also be considered in determining whether the site plan shall be approved:

1. The dimensions, shape and orientation of the parcel;
2. The placement of buildings and structures on the parcel;
3. The height, setbacks, bulk and building materials;
4. The distance between buildings or structures;
5. The location, number and layout of off-street parking and loading spaces;
6. The internal vehicular patterns and pedestrian safety features;
7. The location, amount and nature of landscaping;
8. The placement, height and direction of illumination of light standards;
9. The location, number, size and height of signs;
10. The location, height and materials of walls, fences or hedges;

11. The location and method of screening refuse and storage areas, roof equipment, pipes, vents, utility equipment and all equipment not contained in the main buildings of the development;

~~12. Repealed; and~~

12. For residential developments, the above factors shall be considered satisfied if the project meets the objective criteria relating to those items set forth in the zone and the applicable general provisions, including residential design criteria, contained in Chapter 18.42 for residential developments subject to this Chapter; and

13. For non—residential development, such other information which the community development director or commission may require to make the necessary findings that the provisions of this code are being complied with.

C. The community development director may make minor modifications to an approved site plan in order to resolve conflicts due to site conditions, building, fire, utility and similar requirements.

CHAPTER 18.45 – DESIGN REVIEW

SECTION 35. Chapter 18.45 (Design Review) of the Gardena Municipal Code are hereby ADDED as follows:

Chapter 18.45 **DESIGN REVIEW**

18.45.005 Purpose.

Design review is a ministerial process that is not subject to the California Environmental Quality Act. The purpose of design review is to ensure that a project meets the applicable objective standards while at the same time encouraging affordable housing.

18.45.010 Where Applies.

Design review applies to:

A. All two-family dwellings;

B. Any new housing project of two or more units, including a residential mixed-use housing project as defined in Chapter 18.04, or transitional or supportive housing where either 20 percent of the total units or sold or rented to lower income households or 100 percent are sold or rented to personas and families of moderate income or middle income as those terms are further defined in Government Code section 65915. For purposes of

determining the 20 percent, the calculation is based on the number of units prior to the award of any density bonus units that may be requested.

18.45.020 Review

A. Whenever design review is required and prior to issuance of a building permit, a project's design shall be approved pursuant to the following criteria:

1. The provisions of this chapter; and
2. All applicable and objective standards contained in Chapter 18.42; and
3. All applicable and objective development standards in the zone in which the development occurs.

B. Any modifications to the design aspects made after planning commission approval shall be grounds for a building permit plan check to be denied. This may be remedied in one of the following ways:

1. The plans may be revised to conform to the design review approval; or
2. A design review modification may be approved by the planning commission pursuant to 18.45.030.G;

C. If a development project involves discretionary permits as well as design review, the design review hearing shall be concurrent with said discretionary permits.

18.45.030 Procedure

The procedure for design review shall be as follows:

A. **Filing of Applications.** An application for design review shall be filed by the property owner, the property owner's representative, or other person having the right to the possession of the land for which design approval is sought. Such application shall be filed with the community development department on forms provided by the department. As a part of the application, the applicant shall submit copies of the site plan, all building elevations drawn to scale, and either color renderings or specifications of exterior colors and materials that will be used. A color and materials board that displays exact colors to be used as well as samples of exterior finishes must also be submitted.

B. **Filing Fees.** The applicant shall pay to the city a filing fee established by City Council resolution for the purpose of defraying the costs incurred by the city in processing the design review application.

C. **Review.**

1. An application shall be reviewed for completeness.

2. Staff shall provide a review for consistency within the time frames provided for by state law. If an application is determined not to be consistent, the city shall notify the applicant in writing, identifying the provisions for which the application is non-conforming along with an explanation of the reasons it considers the project to be inconsistent or not in compliance with the objective provisions.

D. The Director shall approve all designs that meet the applicable objective development standards of the applicable zone and Chapter 18.42 for the single-family residential, and low-density multi-residential zones.

E. The planning commission shall hold a noticed public hearing and approve designs that meet the applicable objective development standards of the applicable zone and Chapter 18.42 for all other projects subject to this Chapter.

1. Notice of hearings shall be given in accordance with Government Code Section 65091.

2. Notice shall be mailed to property owners and occupants within 300 feet of the project site.

F. The decision of the planning commission shall be rendered in writing. Decisions shall be final unless appealed or called for review.

G. Any modification to an approved design review must be approved by the planning commission in the same manner as a new design review application. However, only the changes from the previously approved design review will be considered at a modification hearing,

1. In the event that any modifications are found by the planning commission to not be compliant with the objective standards, the original approval will remain in force for those modifications;

2. In such case, applicants shall be provided the opportunity to revise all modifications to make them compliant with objective standards and the hearing shall be continued until this is achieved or the modification application is withdrawn;

3. When a modification application is continued and no revisions are submitted to the community development department for 90 days, the modification application shall be deemed by the planning commission at the next regularly scheduled meeting to be abandoned;

a. An abandoned application shall be considered equivalent to a withdrawn application and no further continuances of the hearing are required;

b. The applicant shall be notified in writing not less than 15 days prior to the 90 day expiration of a modification application;

- c. Any subsequent modifications after a modification application is deemed abandoned shall be a new modification application.
- 4. After modifications are approved, any further modification requests shall be considered a new modification application.
- 5. Notwithstanding the above, the Director may approve a change of color to another approved color.

18.45.050 Appeals.

Any aggrieved person may appeal the decision of the commission to the city council. Such appeal shall be filed in writing with the city clerk within ten days after the date of the decision by the commission. Upon the receipt of such an appeal and the payment of filing fees established by the city council, the city clerk shall place the matter for consideration on the city council's agenda of the first regular meeting of the city council following ten days' written notice to the appellant and/or applicant and property owners and residents within ~~three hundred~~ 300 feet of the boundaries of the project site. The city council shall approve the design review if it finds that the project meets the objective standards.

END OF TEXT AMENDMENTS

SECTION 36. Overlay on Housing Element Inventory Sites.

The City's Housing Element identified approximately 468 parcels that were identified as Inventory Sites which were to receive an housing overlay to accommodate the City's Regional Housing Needs Allocation. The parcels shown on Exhibit A are listed on Exhibit B are all rezoned to receive housing overlays as shown on said Exhibit.

SECTION 37. Rescission of Artesia Corridor Specific Plan.

A. The Artesia Corridor Specific Plan is hereby rescinded. The properties within the Artesia Corridor shall be rezoned from Artesia Corridor Specific Plan to the following as more specifically described on Exhibit B:

AREA	ZONING
1	Artesia Corridor Specific Plan → General Commercial (C-3)
2	Artesia Corridor Specific Plan → Very High Density Residential (R-6)
3/4	Artesia Corridor Specific Plan → Artesia Mixed-Use
4/5	Artesia Corridor Specific Plan → 1450 Artesia Specific Plan
6	Artesia Corridor Specific Plan → Official (O)

SECTION 38. No Net Loss. Government Code section 65863 provides that the City may not change a land use designation or zoning ordinance to a less intensive use unless the

city concurrently changes development standards, policies and conditions applicable to other parcels to ensure there is no net loss in residential capacity. The eastern portion of Area 4 of the Artesia Corridor Specific Plan would have allowed for approximately 40 housing units to be built. With the change of zoning to 1450 Artesia Specific Plan, residential uses will not be allowed in this area. The loss of residential units in this area is more than made up for by the rezoning of Area 2 of the Specific Plan to the Very High Density Multi-Family (R-6) zone which will allow 51-70 dwelling units per acre.

SECTION 39. CEQA Compliance. This Ordinance is categorically exempt from CEQA based on the following:

CEQA Guidelines section 15308 provides a categorical exemption for actions taken to assure the maintenance, restoration, enhancement, or protection of the environment where the regulatory process involves procedures for protection. So long as the City fails to have a compliant Housing Element, it has virtually no control over development in the City and loses its ability to obtain funding to help with future planning. Additionally, until the City adopts development standards for these new zones, there will be no limits on what can be built in these new zones, with the minor exception of the density standards set forth in the General Plan. Further, the City loses its ineligibility for certain funding until the inventory properties are rezoned. Therefore, the rezoning of the Inventory Sites and adoption of the new development standards fall within this exemption. None of the exceptions to the exemption which are set forth in Section 15300.2 of the Guidelines apply.

CEQA Guidelines 15061(b)(3) provides a common sense exemption for actions where it can be seen with certainty that there will not be an effect on the environment. Under existing law, if there is an inconsistency between the general plan and zoning, a developer may build to the density allowed in the general plan. Therefore, rezoning properties to be consistent with the higher density land use designation has no effect because those properties may already be built out to what is allowed under the new zoning.

Additionally, the common sense exemption applies to the rezoning of the properties of the Areas 1, 3, 4, 5 and 6 of the Artesia Corridor Specific Plan.

SECTION 40. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 41. Certification. The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time

the same is passed and adopted; and shall, within 15 days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

SECTION 42. Effective Date. This ordinance shall take effect on the 31st day after passage.

Passed, approved, and adopted this 28th day of February, 2023.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

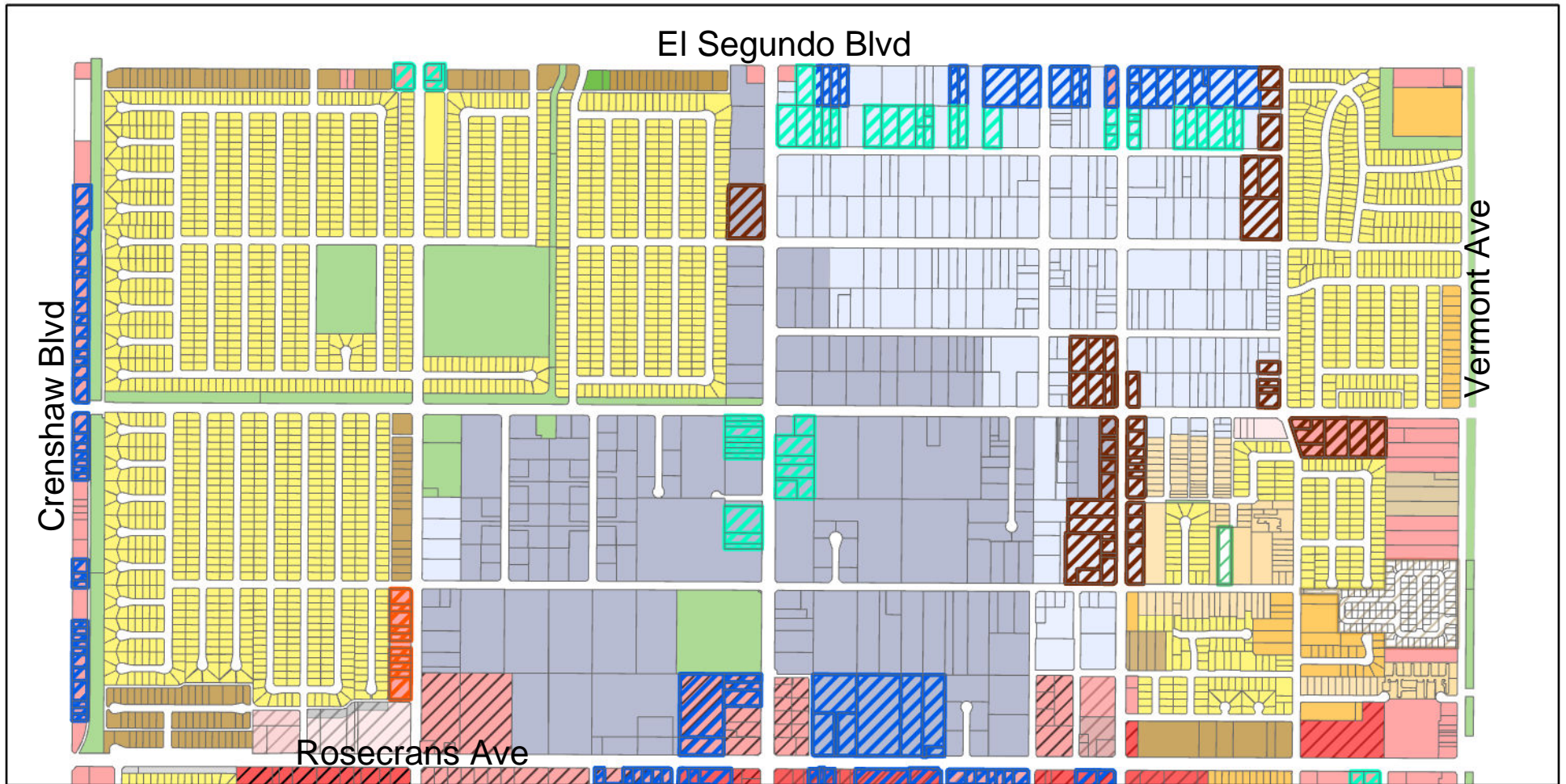
Carmen Vasquez

CARMEN VASQUEZ, City Attorney

Exhibit A – Zoning Map (in 5 sections)
Exhibit B – Parcel List

Exhibit A

El Segundo Blvd to Rosecrans Ave








Overlay Designations

-  HO-3
-  HO-4
-  HO-5
-  HO-6

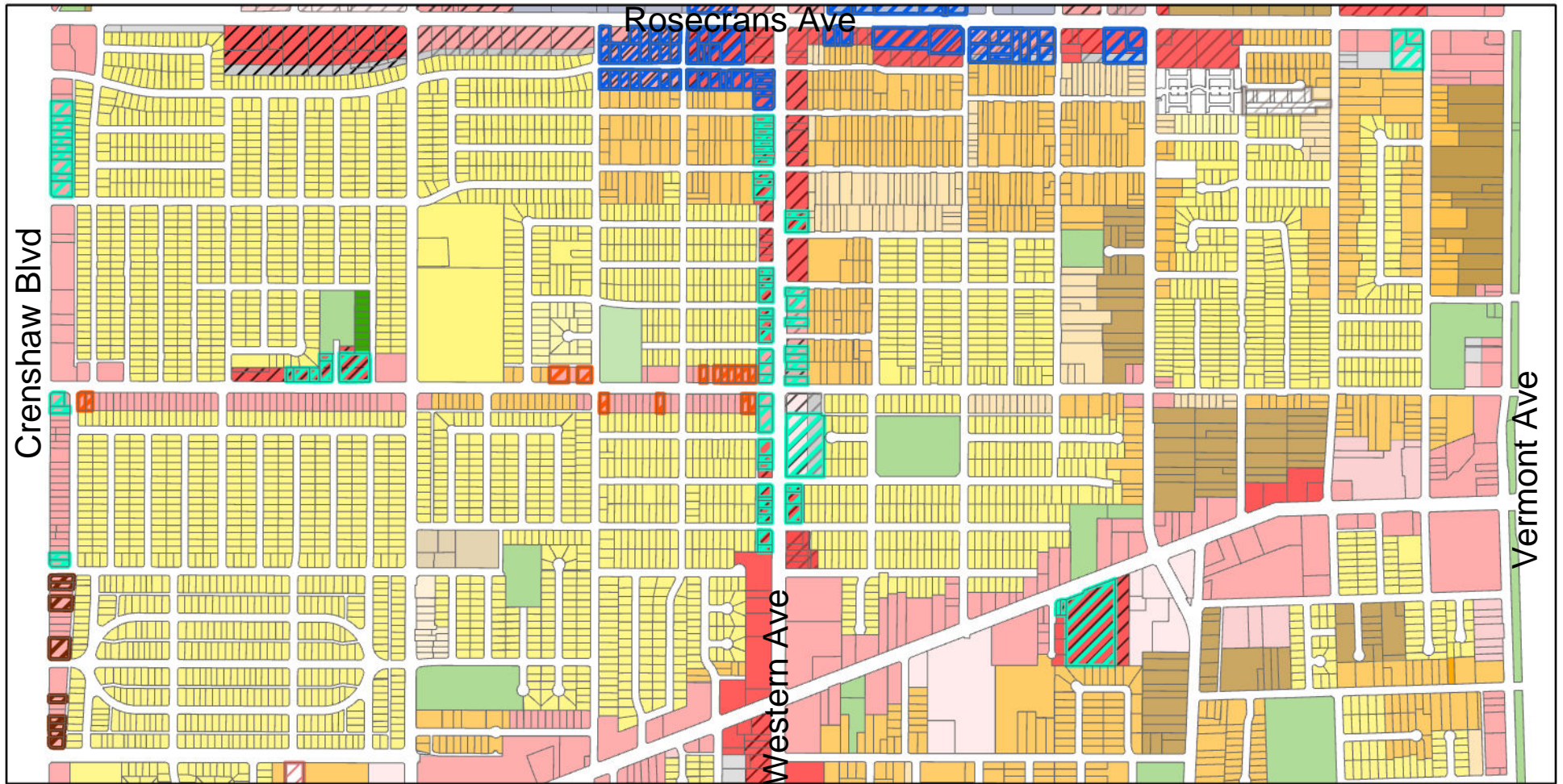
Zoning 2023

-  Ascot Village Specific Plan
-  Carnelian Specific Plan
-  C2
-  C3

-  C4
-  CP
-  M1
-  M2
-  O
-  P

-  R1
-  R2
-  R3
-  R4
-  MUO

Rosecrans Ave to Redondo Beach Blvd








Overlay Designations

-  HO-3
-  HO-4
-  HO-5
-  HO-6

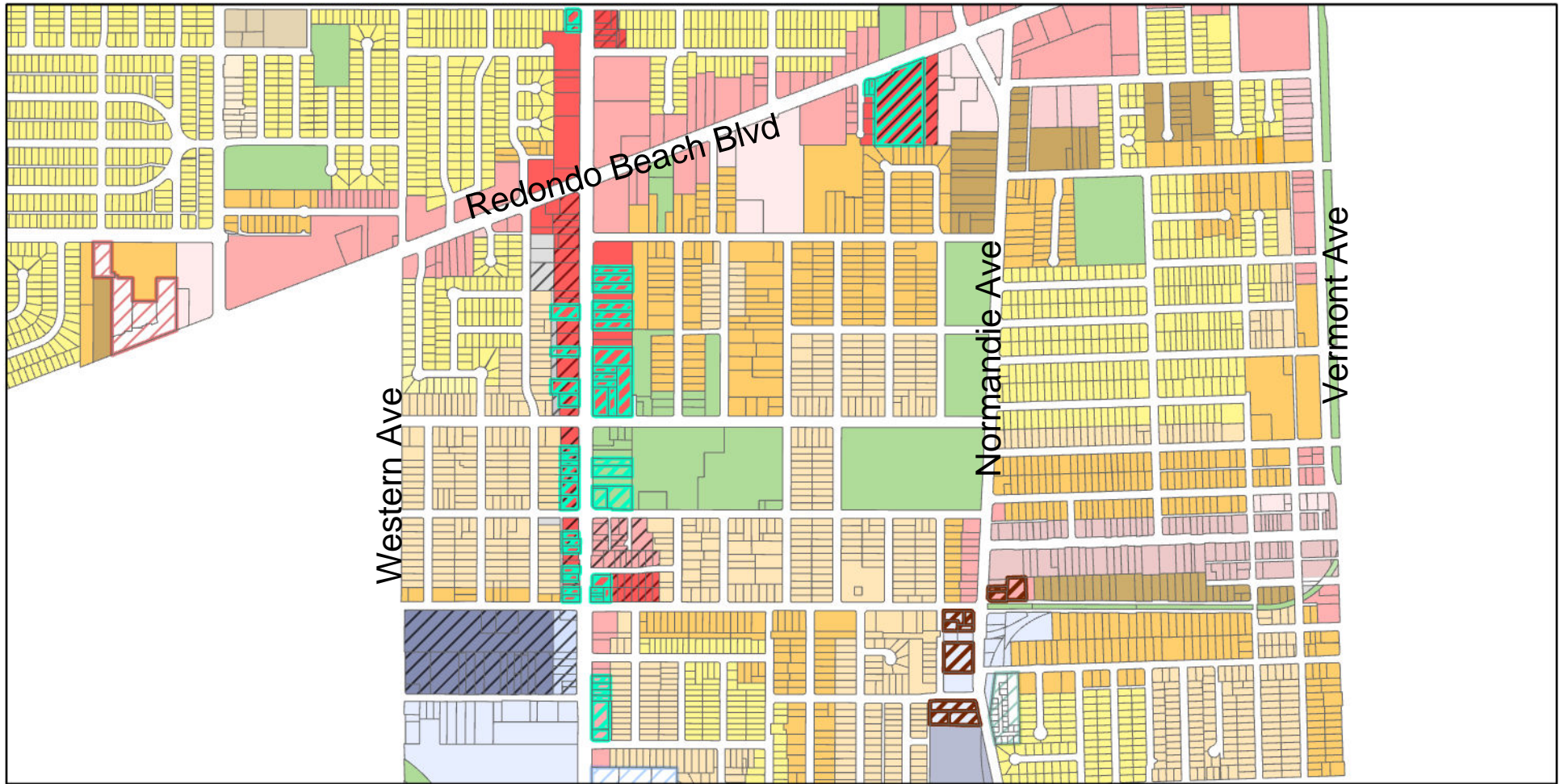
Zoning 2023

-  Cottage Place Specific Plan
-  Redondo Village Specific Plan
-  C2
-  C3

-  C4
-  CP
-  M2
-  O
-  P

-  R1
-  R2
-  R3
-  R4
-  MUO

Redondo Beach Blvd to Gardena Blvd



Overlay Designations

 HO-4

 HO-5

Zoning 2023

 Normandie Estates Specific Plan

 Redondo Village Specific Plan

 Western Avenue Specific Plan

 C2

 C3

 CP

 CR

 M1

 M2

 O

 P

 R1

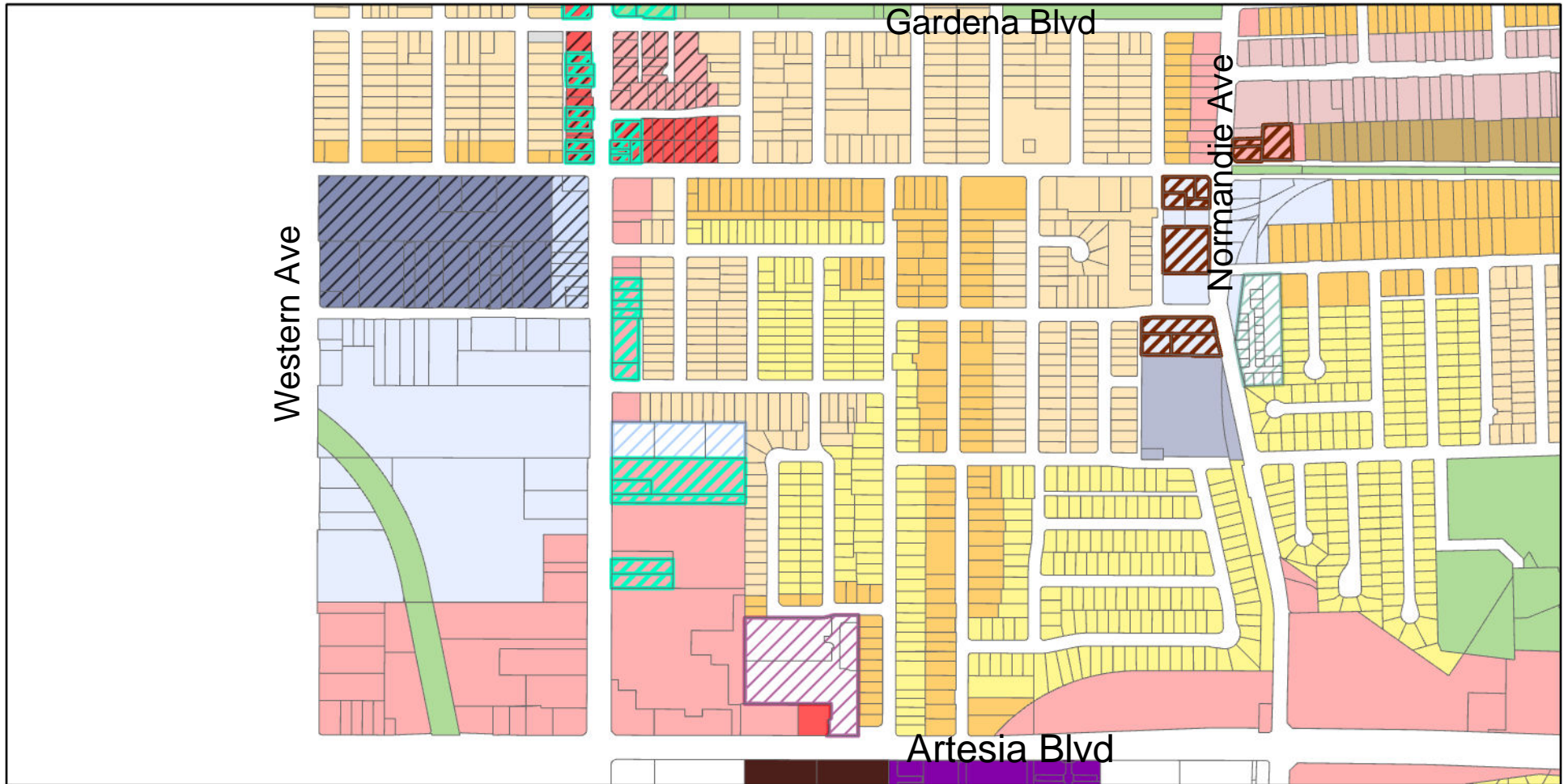
 R2

 R3

 R4

 MUO

Gardena Blvd to Artesia Blvd



Overlay Designations

 HO-4

 HO-5

Zoning 2023

 Normandie Estates Specific Plan

 Gardena Village Specific Plan

 Western Avenue Specific Plan

 C3

 CR

 M1

 M2

 O

 P

 R1

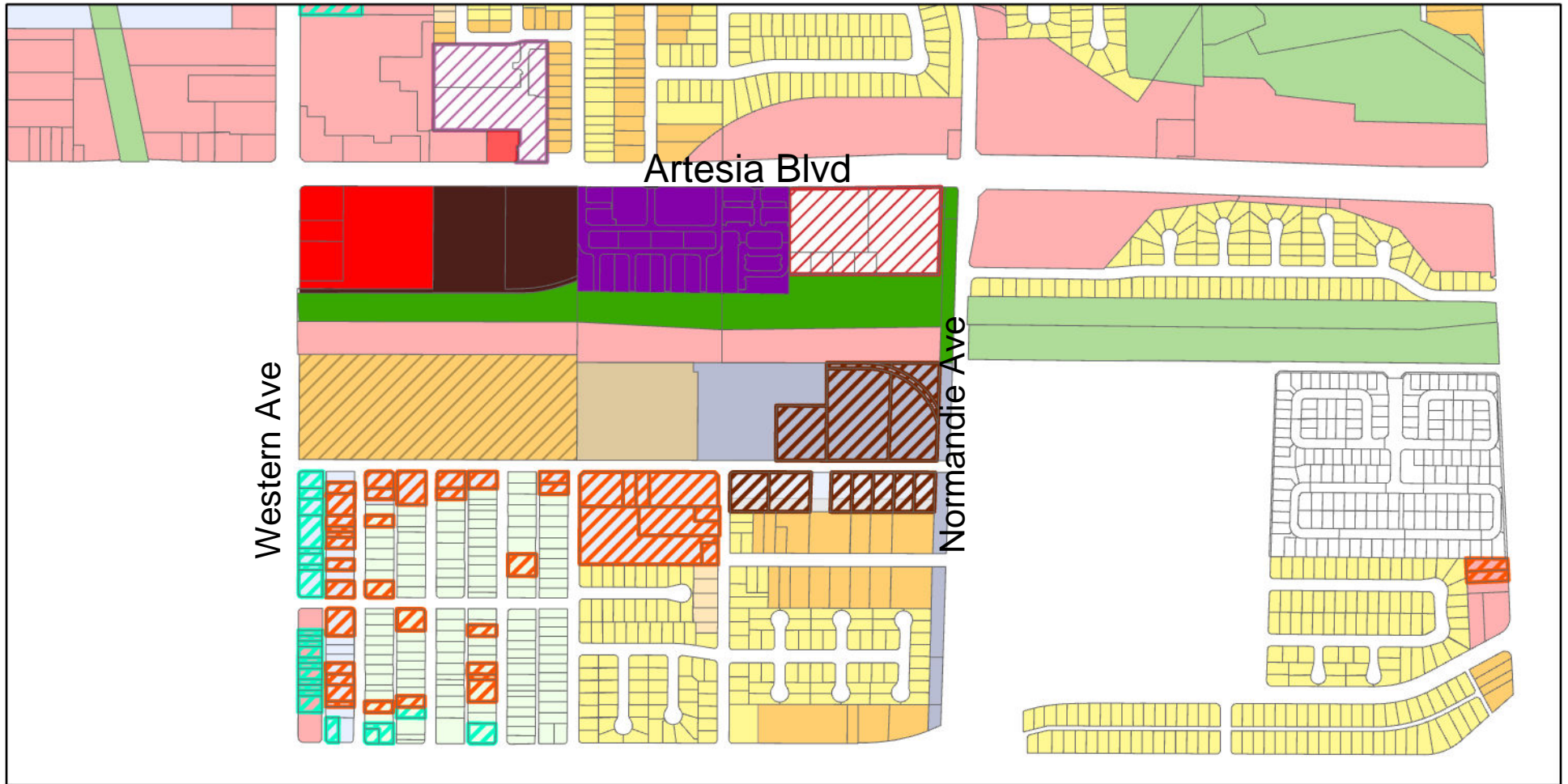
 R2

 R3

 R4

 MUO

Artesia Blvd to 182nd Street







Overlay Designations

-  HO-3
-  HO-4
-  HO-5

Zoning 2023

-  1450 Artesia Specific Plan
-  Gardena Village Specific Plan
-  C3
-  HB

-  M1
-  M2
-  O
-  P
-  R1
-  Artesia Mixed Use






-  R2
-  R3
-  R4
-  R6
-  MUO

Exhibit B - Parcel List

New Overlay Zoning Table

Address	APN	Existing Zoning	New Overlay Zoning
13430 CRENSHAW BLVD	4060004040	C3	HO-6
13226 CRENSHAW BLVD	4060004021	C3	HO-6
13400 CRENSHAW BLVD	4060004038	C3	HO-6
13236 CRENSHAW BLVD	4060004035	C3	HO-6
13424 CRENSHAW BLVD	4060004025	C3	HO-6
13416 CRENSHAW BLVD	4060004027	C3	HO-6
NA	4060004041	C3	HO-6
13214 CRENSHAW BLVD	4060004022	C3	HO-6
13310 CRENSHAW BLVD	4060004037	C3	HO-6
13100 CRENSHAW BLVD	4060004013	C3	HO-6
13208 CRENSHAW BLVD	4060004023	C3	HO-6
13120 CRENSHAW BLVD	4060004011	C3	HO-6
13112 CRENSHAW BLVD	4060004012	C3	HO-6
13204 CRENSHAW BLVD	4060004010	C3	HO-6
NA	4059022015	C3	HO-6
13610 CRENSHAW BLVD	4059022014	C3	HO-6
13500 CRENSHAW BLVD	4059022024	C3	HO-6
13514 CRENSHAW BLVD	4059022018	C3	HO-6
13510 CRENSHAW BLVD	4059022019	C3	HO-6
13600 CRENSHAW BLVD	4059022016	C3	HO-6
13520 CRENSHAW BLVD	4059022017	C3	HO-6
13920 CRENSHAW BLVD	4059021017	C3	HO-6
13904 CRENSHAW BLVD	4059021018	C3	HO-6
NA	4059022026	C3	HO-6
14160 CRENSHAW BL.	4059021004	C3	HO-6
14100 CRENSHAW BLVD	4059021009	C3	HO-6
14150 CRENSHAW BLVD	4059021005	C3	HO-6
14008 CRENSHAW BLVD	4059021013	C3	HO-6
NA	4059021014	C3	HO-6
NA	4059021015	C3	HO-6
NA	4059021011	C3	HO-6
14124 CRENSHAW BLVD	4059021021	C3	HO-6
14044 CRENSHAW BLVD	4059021010	C3	HO-6
14030 CRENSHAW BLVD	4059021012	C3	HO-6
14160 CRENSHAW BLVD	4059021003	C3	HO-6

14516 CRENSHAW BLVD	4064012009	C3	HO-5
14504 CRENSHAW BLVD	4064012011	C3	HO-5
14626 CRENSHAW BLVD	4064012024	C3	HO-5
14600 CRENSHAW BLVD	4064012027	C3	HO-5
14520 CRENSHAW BLVD	4064012029	C3	HO-5
14526 CRENSHAW BLVD	4064012028	C3	HO-5
14614 CRENSHAW BLVD	4064012025	C3	HO-5
14510 CRENSHAW BLVD	4064012010	C3	HO-5
14604 CRENSHAW BLVD	4064012026	C3	HO-5
14426 CRENSHAW BLVD	4064012030	C3	HO-5
2200 W EL SEGUNDO BLVD	4060001029	C3	HO-5
12816 VAN NESS AVE	4061001029	C3	HO-5
2150 W EL SEGUNDO BLVD	4061001012	C3	HO-5
14007 VAN NESS AVE	4059017031	C3	HO-3
14115 VAN NESS AVE	4059017027	C3	HO-3
14111 VAN NESS AVE	4059017028	C3	HO-3
14017 VAN NESS AVE	4059017029	C3	HO-3
14015 VAN NESS AVE	4059017030	C3	HO-3
13971 VAN NESS AVE	4059017033	C3	HO-3
13945 VAN NESS AVE	4059017035	C3	HO-3
13961 VAN NESS AVE	4059017034	C3	HO-3
13931 VAN NESS AVE	4059017036	C3	HO-3
13901 VAN NESS AVE	4059017037	C3	HO-3
13151 S WESTERN AVE	4061013001	M2	HO-4
1735 W 130TH ST	6102001023	M1	HO-5
1727 W 130TH ST	6102001022	M1	HO-5
1751 W 130TH ST	6102001024	M1	HO-5
1748 W EL SEGUNDO BLVD	6102001005	M1	HO-5
1721 W 130TH ST	6102001020	M1	HO-5
NA	6102001021	M1	HO-5
12918 S WESTERN AVE	6102001025	M1	HO-5
1734 W EL SEGUNDO BLVD	6102001006	M1	HO-6
1714 W EL SEGUNDO BLVD	6102001010	M1	HO-6
1726 W EL SEGUNDO BLVD	6102001007	M1	HO-6
1720 W EL SEGUNDO BLVD	6102001026	M1	HO-6
1643 W 130TH ST	6102001016	M1	HO-5
1651 W 130TH ST	6102001017	M1	HO-5
1613 W 130TH ST	6102002022	M1	HO-5

1613 W 130TH ST	6102002025	M1	HO-5
NA	6102002023	M1	HO-5
1621 W 130TH ST	6102002026	M1	HO-5
1635 W 130TH ST	6102001015	M1	HO-5
1619 W 130TH ST	6102002027	M1	HO-5
1563 W 130TH ST	6102002020	M1	HO-5
1559 W 130TH ST	6102002019	M1	HO-5
1564 W EL SEGUNDO BLVD	6102002005	M1	HO-6
1556 W EL SEGUNDO BLVD	6102002006	M1	HO-6
1535 W 130TH ST	6102002016	M1	HO-5
12801 HALDALE AVE	6102002030	M1	HO-6
1530 W EL SEGUNDO BLVD	6102002028	M1	HO-6
1434 W EL SEGUNDO BLVD	6102003004	M1	HO-6
1428 W EL SEGUNDO BLVD	6102003005	M1	HO-6
1440 W EL SEGUNDO BLVD	6102003024	M1	HO-6
12919 S NORMANDIE AVE	6102003017	M1	HO-5
12901 S NORMANDIE AVE	6102003026	M1	HO-5
12927 S NORMANDIE AVE	6102003010	M1	HO-5
12829 S NORMANDIE AVE	6102003007	C3	HO-6
12903 S BUDLONG AVE	6115001012	M1	HO-4
1200 W EL SEGUNDO BLVD	6115001011	M1	HO-4
1243 W 130TH ST	6115001017	M1	HO-5
1303 W 130TH ST	6115001019	M1	HO-5
12902 S NORMANDIE AVE	6115001026	M1	HO-5
1239 W 130TH ST	6115001015	M1	HO-5
1255 W 130TH ST	6115001018	M1	HO-5
1239 W 130TH ST	6115001016	M1	HO-5
1311 W 130TH ST	6115001035	M1	HO-5
12912 S NORMANDIE AVE	6115001028	M1	HO-5
1341 W 130TH ST	6115001029	M1	HO-5
12908 S NORMANDIE AVE	6115001027	M1	HO-5
1320 W EL SEGUNDO BLVD	6115001003	M1	HO-6
1308 W EL SEGUNDO BLVD	6115001004	M1	HO-6
1254 W EL SEGUNDO BLVD	6115001005	M1	HO-6
1342 W EL SEGUNDO BLVD	6115001032	M1	HO-6
1246 W EL SEGUNDO BLVD	6115001034	M1	HO-6
1332 W EL SEGUNDO BLVD	6115001002	M1	HO-6
12816 S NORMANDIE AVE	6115001033	M1	HO-6

1218 W EL SEGUNDO BLVD	6115001800	M1	HO-6
1254 W EL SEGUNDO BLVD	6115001006	M1	HO-6
12923 S BUDLONG AVE	6115001031	M1	HO-4
1215 W 132ND ST	6115002023	M1	HO-4
13021 S BUDLONG AVE	6115002032	M1	HO-4
1220 W 130TH ST	6115002031	M1	HO-4
13423 S BUDLONG AVE	6115004017	M1	HO-4
13437 S BUDLONG AVE	6115004019	M1	HO-4
13441 S BUDLONG AVE	6115004032	M1	HO-4
1203 W 135TH ST	6115004020	M1	HO-4
14401 S WESTERN AVE	4062004041	C3	HO-6
1124 W 135TH ST	6115020008	C3	HO-4
1144 W 135TH ST	6115020012	C3	HO-4
1100 W 135TH ST	6115020006	C3	HO-4
1110 W 135TH ST	6115020014	C3	HO-4
13530 S BUDLONG AVE	6115020009	C3	HO-4
1156 W 135TH ST	6115020013	C3	HO-4
13429 S NORMANDIE AVE	6102010008	M1	HO-4
1415 W 135TH ST	6102010009	M1	HO-4
1414 W 134TH ST	6102010006	M1	HO-4
1435 W 135TH ST	6102010017	M1	HO-4
13421 S NORMANDIE AVE	6102010007	M1	HO-4
1436 W 134TH ST	6102010005	M1	HO-4
1421 W 135TH ST	6102010016	M1	HO-4
13428 S NORMANDIE AVE	6115004031	M1	HO-4
13615 S NORMANDIE AVE	6102016013	M2	HO-4
13609 S NORMANDIE AVE	6102016020	M2	HO-4
NA	6102016023	M2	HO-4
13725 S NORMANDIE AVE	6102017030	M1	HO-4
1580 W 139TH ST	6102016025	M2	HO-4
NA	6102017026	M1	HO-4
13507 S NORMANDIE AVE	6102016022	M2	HO-4
13527 S NORMANDIE AVE	6102016024	M2	HO-4
13717 S NORMANDIE AVE	6102017033	M1	HO-4
13705 S NORMANDIE AVE	6102017044	M1	HO-4
1425 W 139TH ST	6102017040	M1	HO-4
13807 S NORMANDIE AVE	6102017045	M1	HO-4
13815 S NORMANDIE AVE	6102017027	M1	HO-4

1433 W 139TH ST	6102017039	M1	HO-4
13606 S NORMANDIE AVE	6115005045	M1	HO-4
13616 S NORMANDIE AVE	6115005042	M1	HO-4
13612 S NORMANDIE AVE	6115005044	M1	HO-4
13602 S NORMANDIE AVE	6115005036	M1	HO-4
13526 S NORMANDIE AVE	6115005047	M1	HO-4
13518 S NORMANDIE AVE	6115005037	M1	HO-4
13506 S NORMANDIE AVE	6115005038	M1	HO-4
13722 S NORMANDIE AVE	6115009011	M1	HO-4
13714 S NORMANDIE AVE	6115009010	M1	HO-4
13706 S NORMANDIE AVE	6115009014	M1	HO-4
13850 S NORMANDIE AVE	6115009078	M1	HO-4
13618 S WESTERN AVE	6102013011	M2	HO-5
1746 W 135TH ST	6102013019	M2	HO-5
13610 S WESTERN AVE	6102013017	M2	HO-5
13528 S WESTERN AVE	6102013020	M2	HO-5
13614 S WESTERN AVE	6102013010	M2	HO-5
13610 S WESTERN AVE	6102013014	M2	HO-5
NA	4061026005	M2	HO-5
NA	4061026002	M2	HO-5
NA	4061026030	M2	HO-5
NA	4061026006	M2	HO-5
13511 S WESTERN AVE	4061026036	M2	HO-5
NA	4061026007	M2	HO-5
NA	4061026034	M2	HO-5
13715 S WESTERN AVE	4061026032	M2	HO-5
13801 S WESTERN AVE	4061026023	M2	HO-5
13727 S WESTERN AVE	4061026022	M2	HO-5
14119 S WESTERN AVE	4061027006	C3	HO-6
14101 S WESTERN AVE	4061027004	C3	HO-6
14107 S WESTERN AVE	4061027005	C3	HO-6
1835 W ROSECRANS AVE	4061027014	C3	HO-6
1859 W ROSECRANS AVE	4061027013	C3	HO-6
1957 W 144TH ST	4062003008	C3	HO-6
1930 W ROSECRANS AVE	4062003027	C3	HO-6
1922 W ROSECRANS AVE	4062003028	C3	HO-6
1939 W 144TH ST	4062003022	C3	HO-6
1954 W ROSECRANS AVE	4062003024	C3	HO-6

1119 W 144TH PL	4062003037	C3	HO-6
1916 W ROSECRANS AVE	4062003029	C3	HO-6
1910 W ROSECRANS AVE	4062003030	C3	HO-6
1919 W 144TH ST	4062003021	C3	HO-6
NA	4062003023	C3	HO-6
1900 W ROSECRANS AVE	4062003031	C3	HO-6
1901 W 144TH ST	4062003036	C3	HO-6
1839 W 144TH ST	4062004008	C3	HO-6
1847 W 144TH ST	4062004032	C3	HO-6
1850 W ROSECRANS AVE	4062004036	C3	HO-6
NA	4062004033	C3	HO-6
14314 S ST ANDREWS PL	4062004082	C3	HO-6
1830 W ROSECRANS AVE	4062004079	C3	HO-6
1617 W ROSECRANS AVE	6102014040	M2	HO-6
1701 W ROSECRANS AVE	6102014048	M2	HO-6
1725 W ROSECRANS AVE	6102014046	M2	HO-6
1639 W ROSECRANS AVE	6102014041	M2	HO-6
1601 W ROSECRANS AVE	6102014039	M2	HO-6
1735 W ROSECRANS AVE	6102014069	M2	HO-6
1611 W ROSECRANS AVE	6102014038	M2	HO-6
1718 W ROSECRANS AVE	6103002035	C3	HO-6
1732 W ROSECRANS AVE	6103002033	C3	HO-6
NA	6103002034	C3	HO-6
1650 W ROSECRANS AVE	6103004037	C3	HO-6
1600 W ROSECRANS AVE	6103004021	C3	HO-6
NA	6103005027	C3	HO-6
1560 W ROSECRANS AVE	6103005025	C3	HO-6
NA	6103005028	C3	HO-6
1560 W ROSECRANS AVE	6103005034	C3	HO-6
1536 W ROSECRANS AVE	6103005058	C3	HO-6
NA	6103005057	C3	HO-6
1522 W ROSECRANS AVE	6103005051	C3	HO-6
1510 W ROSECRANS AVE	6103005029	C3	HO-6
1520 W ROSECRANS AVE	6103005052	C3	HO-6
1518 W ROSECRANS AVE	6103005053	C3	HO-6
1536 W ROSECRANS AVE	6103005026	C3	HO-6
14315 HALDALE AVE	6103005054	C3	HO-6
14315 S NORMANDIE AVE	6103009063	C3	HO-6

1408 W ROSECRANS AVE	6103009057	C3	HO-6
1122 W ROSECRANS AVE	6114019021	P	HO-5
1102 W ROSECRANS AVE	6114019017	C3	HO-5
1920 W 144TH ST	4062003003	C3	HO-6
1900 W 144TH ST	4062003001	C3	HO-6
1940 W 144TH ST	4062003005	C3	HO-6
1946 W 144TH ST	4062003006	C3	HO-6
14404 GRAMERCY PL	4062003007	C3	HO-6
1910 W 144TH ST	4062003002	C3	HO-6
1934 W 144TH ST	4062003004	C3	HO-6
1858 W 144TH ST	4062004009	C3	HO-6
1848 W 144TH ST	4062004026	C3	HO-6
NA	4062004022	C3	HO-6
NA	4062004021	C3	HO-6
1830 W 144TH ST	4062004029	C3	HO-6
1818 W 144TH ST	4062004031	C3	HO-6
14415 S WESTERN AVE	4062004023	C3	HO-6
1838 W 144TH ST	4062004027	C3	HO-6
1828 W 144TH ST	4062004030	C3	HO-6
1834 W 144TH ST	4062004081	C3	HO-6
14421 S WESTERN AVE	4062004083	C3	HO-6
14507 S WESTERN AVE	4062005002	C3	HO-5
NA	4062005003	C3	HO-5
14525 S WESTERN AVE	4062005025	C3	HO-5
14501 S WESTERN AVE	4062005001	C3	HO-5
14519 S WESTERN AVE	4062005024	C3	HO-5
NA	4062005004	C3	HO-5
1817 W 146TH ST	4062005067	C3	HO-5
NA	4062006033	C3	HO-5
NA	4062006032	C3	HO-5
14609 S WESTERN AVE	4062006048	C3	HO-5
14690 S WESTERN AVE	6103030014	C3	HO-5
14632 S WESTERN AVE	6103030015	C3	HO-5
14807 S WESTERN AVE	4062016037	C3	HO-5
14801 S WESTERN AVE	4062016036	C3	HO-5
14817 S WESTERN AVE	4062016038	C3	HO-5
14855 S WESTERN AVE	4062016039	C3	HO-5
14921 S WESTERN AVE	4062017013	C3	HO-5

14901 S WESTERN AVE	4062017011	C3	HO-5
NA	4062017012	C3	HO-5
14929 S WESTERN AVE	4062017014	C3	HO-5
14920 S WESTERN AVE	6103021002	C3	HO-5
1744 W 149TH ST	6103021026	C3	HO-5
14914 S WESTERN AVE	6103021025	C3	HO-5
15020 S WESTERN AVE	6103021033	C3	HO-5
15014 S WESTERN AVE	6103021053	C3	HO-5
15014 S WESTERN AVE	6103021054	C3	HO-5
15032 S WESTERN AVE	6103021031	C3	HO-5
15019 S WESTERN AVE	4062017047	C3	HO-5
15019 S WESTERN AVE	4062017050	C3	HO-5
15001 S WESTERN AVE	4062017049	C3	HO-5
NA	4062017042	C3	HO-3
1819 MARINE AVE	4062017038	C3	HO-3
1829 MARINE AVE	4062017040	C3	HO-3
1813 MARINE AVE	4062017037	C3	HO-3
1823 MARINE AVE	4062017039	C3	HO-3
NA	4062017041	C3	HO-3
1845 MARINE AVE	4062017044	C3	HO-3
1820 MARINE AVE	4063005006	C3	HO-3
1816 MARINE AVE	4063005005	C3	HO-3
15103 S WESTERN AVE	4063005047	C3	HO-5
15109 S WESTERN AVE	4063005050	C3	HO-5
15225 S WESTERN AVE	4063006002	C3	HO-5
1808 W 152ND ST	4063006004	C3	HO-5
15219 S WESTERN AVE	4063006003	C3	HO-5
15112 S WESTERN AVE	6103018025	C2	HO-5
15345 S WESTERN AVE	4063007002	C3	HO-5
15325 S WESTERN AVE	4063007003	C3	HO-5
15351 S WESTERN AVE	4063007001	C3	HO-5
15325 S WESTERN AVE	4063007004	C3	HO-5
15301 S WESTERN AVE	4063007005	C3	HO-5
15300 S WESTERN AVE	6103015025	C3	HO-5
15324 S WESTERN AVE	6103015026	C3	HO-5
15340 S WESTERN AVE	6103015027	C3	HO-5
15417 S WESTERN AVE	4063008001	C3	HO-5
15401 S WESTERN AVE	4063008002	C3	HO-5

1450 W REDONDO BEACH BLVD	6105008032	C3	HO-5
NA	6105008030	C3	HO-5
NA	6105008031	C3	HO-5
1914 MARINE AVE	4063005017	C3	HO-3
1958 MARINE AVE	4063005025	C3	HO-3
2003 MARINE AVE	4062013018	C3	HO-3
2021 MARINE AVE	4062013020	C3	HO-3
2315 MARINE AVE	4064023034	C3	HO-5
2421 MARINE AVE	4064023019	C3	HO-5
2415 MARINE AVE	4064023020	C3	HO-5
2403 MARINE AVE	4064023021	C3	HO-5
NA	4064023035	C3	HO-5
NA	4064023022	C3	HO-5
2912 MARINE AVE	4069003002	C3	HO-3
2918 MARINE AVE	4069003001	C3	HO-3
2938 MARINE AVE	4069004027	C3	HO-5
15115 ATKINSON AVE	4069004026	C3	HO-5
15340 CRENSHAW BLVD	4069004002	C3	HO-5
15342 CRENSHAW BLVD	4069004001	C3	HO-5
15406 CRENSHAW BLVD	4069019002	C3	HO-4
15400 CRENSHAW BLVD	4069019001	C3	HO-4
15416 CRENSHAW BLVD	4069019024	C3	HO-4
15520 CRENSHAW BLVD	4069019009	C3	HO-4
15622 S CRENSHAW	4069020002	C3	HO-4
15706 CRENSHAW BLVD	4069020005	C3	HO-4
15712 CRENSHAW BLVD	4069020006	C3	HO-4
15716 CRENSHAW BLVD	4069020007	C3	HO-4
15722 CRENSHAW BLVD	4069020008	C3	HO-4
15915 S WESTERN AVE	4066012033	C3	HO-5
16017 S WESTERN AVE	4066012004	C3	HO-5
16127 S WESTERN AVE	4066012026	C3	HO-5
16119 S WESTERN AVE	4066012028	C3	HO-5
16303 S WESTERN AVE	4066013025	C3	HO-5
16229 S WESTERN AVE	4066013014	C3	HO-5
16311 S WESTERN AVE	4066013016	C3	HO-5
16225 S WESTERN AVE	4066013024	C3	HO-5
16219 S WESTERN AVE	4066013023	C3	HO-5
16213 S WESTERN AVE	4066013022	C3	HO-5

16321 S WESTERN AVE	4066013026	C3	HO-5
16401 S WESTERN AVE	4066025015	C3	HO-5
16417 S WESTERN AVE	4066025017	C3	HO-5
16501 S WESTERN AVE	4066025020	C3	HO-5
16411 S WESTERN AVE	4066025016	C3	HO-5
16505 S WESTERN AVE	4066025021	C3	HO-5
16531 S WESTERN AVE	4066025025	C3	HO-5
16523 S WESTERN AVE	4066025024	C3	HO-5
15830 S WESTERN AVE	6105010021	C3	HO-5
15926 S WESTERN AVE	6105010024	C3	HO-5
15820 S WESTERN AVE	6105010018	C3	HO-5
15824 S WESTERN AVE	6105010060	C3	HO-5
15930 S WESTERN AVE	6105010062	C3	HO-5
15934 S WESTERN AVE	6105010026	C3	HO-5
16102 S WESTERN AVE	6105010043	C3	HO-5
16108 S WESTERN AVE	6105010044	C3	HO-5
16116 S WESTERN AVE	6105010045	C3	HO-5
16016 S WESTERN AVE	6105010064	C3	HO-5
1735 W 162 ND ST	6105010048	C3	HO-5
1743 W 162 ND ST	6105010047	C3	HO-5
16126 S WESTERN AVE	6105010046	C3	HO-5
16240 S WESTERN AVE	6105004045	O	HO-5
16224 S WESTERN AVE	6105004036	O	HO-5
1735 W GARDENA BLVD	6105004046	O	HO-5
16320 S WESTERN AVE	6105004043	O	HO-5
1747 W 166 TH ST	6105001010	C3	HO-5
16520 S WESTERN AVE	6105001002	C3	HO-5
16516 S WESTERN AVE	6105001003	C3	HO-5
16522 S WESTERN AVE	6105001001	C3	HO-5
16510 S WESTERN AVE	6105001030	C3	HO-5
16816 S WESTERN AVE	6106003003	C3	HO-5
16820 S WESTERN AVE	6106003004	C3	HO-5
16910 S WESTERN AVE	6106003034	C3	HO-5
16822 S WESTERN AVE	6106003028	C3	HO-5
16826 S WESTERN AVE	6106003030	C3	HO-5
16924 S WESTERN AVE	6106003026	C3	HO-5
17014 S WESTERN AVE	6106009001	C3	HO-5
17018 S WESTERN AVE	6106009014	C3	HO-5

17000 S WESTERN AVE	6106009015	C3	HO-5
17124 S WESTERN AVE	6106009008	C3	HO-5
17128 S WESTERN AVE	6106009009	C3	HO-5
NA	6106030016	M1	HO-4
16835 S NORMANDIE AVE	6106030015	M1	HO-4
16829 S NORMANDIE AVE	6106030011	M1	HO-4
16617 NORMANDIE AVE	6106027039	M1	HO-4
16610 BRIGHTON AVE	6106027026	M1	HO-4
16601 S NORMANDIE AVE	6106027023	M1	HO-4
16611 S NORMANDIE AVE	6106027027	M1	HO-4
1414 W 166 TH ST	6106027040	M1	HO-4
NA	6111007016	C3	HO-4
NA	6111007017	C3	HO-4
1345 W 166 TH ST	6111007032	C3	HO-4
17901 S VERMONT AVE	6111024009	C3	HO-3
NA	6111024010	C3	HO-3
1435 W 178 TH ST	6106036015	M2	HO-4
1411 W 178 TH ST	6106036025	M2	HO-4
NA	6106036805	M2	HO-4
1401 W 178 TH ST	6106036023	M2	HO-4
1440 W 178 TH ST	6106038025	M1	HO-4
1446 W 178 TH ST	6106038021	M1	HO-4
1406 W 178 TH ST	6106038023	M1	HO-4
1402 W 178 TH ST	6106038022	M1	HO-4
1440 W 178 TH ST	6106038024	M1	HO-4
1468 W 178 TH ST	6106038016	M1	HO-4
1480 W 178 TH ST	6106038017	M1	HO-4
1528 W 178 TH ST	6106037020	M1	HO-3
1524 W 178 TH ST	6106037025	M1	HO-3
1520 W 178 TH ST	6106037026	M1	HO-3
NA	6106037029	M1	HO-3
17817 EVELYN AVE	6106037002	M1	HO-3
17833 EVELYN AVE	6106037024	M1	HO-3
1500 W 178 TH ST	6106037027	M1	HO-3
17853 EVELYN AVE	6106037030	M1	HO-3
17805 S DENKER AVE	6106018050	M1	HO-3
17809 S DENKER AVE	6106018042	M1	HO-3
17908 LA SALLE AVE	6106018049	HB	HO-3

17803 LA SALLE AVE	6106017020	M1	HO-3
17804 S HARVARD BLVD	6106017001	M1	HO-3
17812 S HARVARD BLVD	6106017040	M1	HO-3
18011 LA SALLE AVE	6106021018	HB	HO-3
NA	6106021024	HB	HO-3
18031 LA SALLE AVE	6106021037	HB	HO-3
18105 LA SALLE AVE	6106021047	HB	HO-3
1651 W 182 ND ST	6106021051	HB	HO-5
18111 S HARVARD BLVD	6106020028	HB	HO-3
NA	6106020043	HB	HO-5
1700 W 180 TH ST	6106020018	HB	HO-3
17803 S HARVARD BLVD	6106016017	M1	HO-3
17822 S HOBART BLVD	6106016030	M1	HO-3
17812 S HOBART BLVD	6106016033	M1	HO-3
17832 S HOBART BLVD	6106016032	HB	HO-3
17924 S HOBART BLVD	6106016031	HB	HO-3
18116 S HOBART BLVD	6106020041	HB	HO-3
1719 W 182 ND ST	6106020040	HB	HO-5
1725 W 182 ND ST	6106020038	HB	HO-5
1745 W 182 ND ST	6106019065	M1	HO-5
NA	6106019059	M1	HO-3
18105 S HOBART BLVD	6106019066	M1	HO-3
18101 S HOBART BLVD	6106019067	M1	HO-3
18025 S HOBART BLVD	6106019047	M1	HO-3
1726 W 180 TH ST	6106019068	M1	HO-3
1727 W 180 TH ST	6106015050	M1	HO-3
17913 S HOBART BLVD	6106015044	M1	HO-3
NA	6106015029	M1	HO-3
NA	6106015030	M1	HO-3
17903 S HOBART BLVD	6106015048	M1	HO-3
17807 S HOBART BLVD	6106015046	M1	HO-3
17831 S HOBART BLVD	6106015045	M1	HO-3
17815 S HOBART BLVD	6106015051	M1	HO-3
17850 S WESTERN AVE	6106015013	M1	HO-5
17810 S WESTERN AVE	6106015058	M1	HO-5
NA	6106015057	M1	HO-5
17910 S WESTERN AVE	6106015056	M1	HO-5
17804 S WESTERN AVE	6106015055	M1	HO-5

17840 S WESTERN AVE	6106015060	M1	HO-5
17820 S WESTERN AVE	6106015059	M1	HO-5
17920 S WESTERN AVE	6106015019	M1	HO-5
NA	6106019063	C3	HO-5
18016 S WESTERN AVE	6106019048	C3	HO-5
NA	6106019049	C3	HO-5
NA	6106019050	C3	HO-5
NA	6106019055	C3	HO-5
NA	6106019062	C3	HO-5
NA	6106019052	C3	HO-5
18110 S WESTERN AVE	6106019064	C3	HO-5
NA	6106019054	C3	HO-5
NA	6106019051	C3	HO-5
NA	6106019053	C3	HO-5

Artesia Corridor Properties

SP AREA	ADDRESS	AIN NUMBERS	NEW ZONING
1	17400 S. Western Ave. 17414 S. Western Ave. 17420 S. Western Ave. 1740 W. Artesia Blvd.	6106013033 6106013045 6106013046 6106013047	General Commercial (C-3)
2	1650 W. Artesia Blvd. 1610 W. Artesia Blvd.	6106013053 6106013049	Very High Density Residential (R-6)
3/4	1540 W. Artesia Blvd. 1534 W. Artesia Blvd. 1500 W. Artesia Square 1502 W. Artesia Square 1504 W. Artesia Square 1506 W. Artesia Square 1508 W. Artesia Square 1510 W. Artesia Square 1512 W. Artesia Square 1520 Artesia Square 1528 Artesia Square 1538 Artesia Square 1540 Artesia Square 1548 Artesia Square 1558 Artesia Square 1560 Artesia Square 1568 Artesia Square 1578 Artesia Square 1580 Artesia Square 1588 Artesia Square 1602 Artesia Square	6106013061 6106013062 6106014041 - 6106014045 6106014067 - 6106014072 6106014056 - 6106014060 6106014061 – 6106014066 6106014024 - 6106014031 6106014012 - 6106014023 6106014033 - 6106014040 6106013072 - 6106013076 6101013078 - 6106013085 6106013064 - 6106013071 6106013147 - 6106013153 6106013139 – 6101013146 6106013123 – 6106013130 6106013131 - 6106013137 6106013115 - 6106013122 6106013109 – 6106013113 6106013093 - 6106013096 6106013098 - 6101013105 6106013159 - 6106013164	Artesia Mixed-Use

SP AREA	ADDRESS	AIN NUMBERS	NEW ZONING
	1604 Artesia Square 1608 Artesia Square No Address No Address No Address No Address No Address No Address	6106013154 - 6106013158 6106013086 - 6106013092 6106014046 6106014009 6106014010 6106014008 6106014011 6106014046 - 6106014055	
4/5	1450 W. Artesia Blvd. 1440 W. Artesia Blvd. 1452 W. Artesia Blvd. 1462 W. Artesia Blvd. 1472 W. Artesia Blvd. No Address (Sump)	6106036035 6106036012 6106036036 6106036037 6106036010 6106036034	1450 Artesia Specific Plan
6	No Address No Address	6106036902 6106036905	Official (O)



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 8.K
Section: CONSENT CALENDAR
Meeting Date: February 28, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: California Energy Commission Grant Agreement

CONTACT: COMMUNITY DEVELOPMENT

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

In September 2022, California Governor Gavin Newsom signed the Solar Access Act (Senate Bill 379), authored by Senator Scott Wiener. The Solar Access Act requires cities and counties to automate their permitting for residential rooftop and energy storage systems by adopting SolarAPP+ or functionally equivalent software. Cities and counties with more than 50,000 residents must implement a software application by September 30, 2023.

Staff had previously submitted for, and has been recently awarded a grant in the amount of \$60,000 from the State of California Energy Commission in order to fund the purchase of the SolarAPP+ software application.

The attached agreement accepts the \$60,000 of grant funds. Staff recommends that the City Council authorize the City Manager to execute the agreement and all related documents.

FINANCIAL IMPACT/COST:

None.

ATTACHMENTS:

[CEC Grant Agreement.pdf](#)

[Exhibit A - Application with Scope of Work.pdf](#)

[Exhibit B - APP General Terms and Conditions.pdf](#)

[Exhibit C - Contact List.pdf](#)

APPROVED:

Clint Osorio, City Manager



RECIPIENT City of Gardena	AGREEMENT NUMBER APP-22-074
ADDRESS 1700 West 162 nd Street Gardena, CA 90247	AGREEMENT TERM 01/24/2023 to 05/31/2027 The effective date of this Agreement is either the start date or the approval signature date by the California Energy Commission representative below, whichever is later. The California Energy Commission shall be the last party to sign. No work is authorized, nor shall any work begin, until on or after the effective date.

PROJECT DESCRIPTION

The parties agree to comply with the terms and conditions of the following Exhibits which are by this reference made a part of the agreement.

Exhibit A – Application with Scope of Work
Exhibit B – APP General Terms and Conditions
Exhibit C – Contact List

Page(s): 4
Page(s): 5
Page(s): 1

REIMBURSABLE AMOUNT \$ 60,000
MINIMUM MATCH SHARE REQUIRED \$ 0
TOTAL OF REIMBURSABLE AMOUNT AND MINIMUM MATCH \$ 60,000

The undersigned parties have read the attachments to this agreement and will comply with the standards and requirements contained therein.

CALIFORNIA ENERGY COMMISSION		CONTRACTOR	
AUTHORIZED SIGNATURE	DATE	AUTHORIZED SIGNATURE	DATE
NAME Adrienne Winuk		NAME	
TITLE Contracts, Grants, and Loans Office Manager		TITLE	
CALIFORNIA ENERGY COMMISSION ADDRESS 715 P Street, MS 18, Sacramento, CA 95814			

ATTACHMENT 01
Grant Application Form – EXHIBIT A

California Automated Permit Processing (CalAPP) Program

1. APPLICANT INFORMATION (REQUIRED)

Jurisdiction Name (please use full legal name as it would appear on the executed grant): City of Gardena		
Jurisdiction Type (select one): <input checked="" type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> City and County		
Current Estimated Population State of California Department of Finance Demographics (https://dof.ca.gov/forecasting/Demographics/): <input type="checkbox"/> Less than 50,000 <input type="checkbox"/> From 100,000 to 200,000 <input checked="" type="checkbox"/> From 50,000 to 99,999 <input type="checkbox"/> Greater than 200,000		

Project Manager <i>(serves as point of contact for all communications)</i>	Name	Joseph Fletcher
	Street Address	1700 West 162nd Street
	City and Zip Code	Gardena, CA 90247
	Phone Number	(310) 217-9530
	E-Mail Address	jfletcher@cityofgardena.org

2. FUNDING (REQUIRED)

Assigned Maximum Grant Amount (select <u>one</u>)
<input type="checkbox"/> Group 1 (\$40,000): Population less than 50,000
<input checked="" type="checkbox"/> Group 2 (\$60,000): Population from 50,000 to 99,999
<input type="checkbox"/> Group 3 (\$80,000): Population from 100,000 to 200,000
<input type="checkbox"/> Group 4 (\$100,000): Population greater than 200,000

3. PROJECT INFORMATION (REQUIRED)

A. Online, automated solar permitting platform to be adopted:

☒

SolarAPP+

☐

Other. If selected, complete Section 4 ("Additional Information")

B. Please select allowable budget item(s) anticipated to be used (Select at least one):

☒

Ongoing in-house staff labor costs associated directly with adoption and maintenance of the platform

☒

Ongoing third-party or consultant time associated directly with adoption and maintenance of the platform

☒

Ongoing staff training and education, specific to the platform

☒

Ongoing training events for local installers, specific to the platform

☒

Essential hardware or equipment necessary to support adoption of the platform

☒

Maintenance, such as adding support for energy storage paired with solar energy system permitting, and subscription cost for permit tracking software in support of adopted permitting platform

C. Estimated Project Timeline*

*Enter actual dates if activities already began

Activity	Date (Month/Year)
Begin Development/Pilot	3/2023
Full Adoption	9/2023
Staff Training	7/2023
Training for Local Installers	7/2023

4. ADDITIONAL INFORMATION (if applicable)

NOTE: Only complete this section if you implement a platform other than SolarAPP+

Please identify whether the following features are supported by the implemented platform. All features are required for the platform to qualify for funding. CEC staff will verify prior to payment approval.


Performs an automated plan review for residential solar energy systems that completes automatic code compliance checks based on user inputs (such as a contractor), thereby enabling or otherwise issuing permits instantly when the project is confirmed as code compliant, without the need for human review	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Supports online, immediate fee payment once an application is complete, which may include auto-invoicing of permit fee costs	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Supports immediate generation of a permit job card following payment confirmation	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Blocks noncompliant applications from receiving a permit	<input type="checkbox"/> Yes	<input type="checkbox"/> No
EITHER: 1) Stand-alone permitting tool; OR 2) Integrates with current software and inspection platform already in use	<input type="checkbox"/> Yes	<input type="checkbox"/> No

5. REPORTING (REQUIRED)

Following adoption and verification of a qualifying platform, the Energy Commission may request, and the Recipient will provide if requested, annual data on the number of permits issued for solar energy systems and a solar energy system paired with an energy storage system including relevant characteristics of those systems, such as system capacity. Please indicate your acceptance of these terms.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
--	---	-----------------------------

6. CERTIFICATION (REQUIRED)

- I am authorized to complete and sign this form on behalf of the applicant.
- I authorize the California Energy Commission to make any inquiries necessary to verify the information presented in this application.
- I have read and understand the terms and conditions contained in this solicitation. I accept the terms and conditions contained in this solicitation on behalf of the applicant, and the applicant is willing to enter into an agreement with the Energy Commission to conduct the proposed project according to the terms and conditions without negotiation.
- I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Name of Authorized Representative:	Clint Osorio
Title:	City Manager
Phone Number:	(310) 217-9500
E-mail Address:	aorozco@cityofgardena.org
Date:	4/19/2023
Signature of Authorized Representative:	

NOTE: Do not overlap signature with surrounding border lines.

Exhibit B

California Automated Permit Processing (CalAPP) Program

Terms and Conditions

1. Background and Authority for this Grant

California Senate Bill 129 (2021) included an appropriation to the California Energy Commission (CEC) to support a grant program for cities, counties, or cities and counties to establish online solar permitting.

2. Documents Incorporated by Reference and Priority

Incorporated by reference into this agreement are the following documents:

- A. Grant Funding Opportunity (GFO) 21-402.
- B. Recipient's application to CalAPP.

As between the incorporated documents and the remainder of this Agreement, the rest of this Agreement takes priority in case of a conflict.

3. Budget, Invoices, and Payments

- a) The CEC is only obligated to reimburse the Recipient for paid costs that are (1) incurred during the Agreement Term; (2) invoiced within the required timeframes of this Agreement; (3) not more than this Agreement's budget; and (4) reasonable, actual, and allowable expenses under this Agreement.
- b) Recipient acknowledges that the funds under this Agreement have a liquidation date of June 30, 2027, a legal timeframe after which the CEC has no authority to pay the funds. In addition, it takes the CEC administrative time to review, approve, work with the Recipient to correct any errors in, and request the State Controller's Office to pay invoices. Accordingly, Recipient acknowledges that if it does not submit accurate invoices by March 30, 2027, for all amounts due under the Agreement, it risks not receiving payment, and relinquishes all rights to such payments should the CEC not pay it by the liquidation date. Recipient acknowledges that time is of the essence in invoicing by March 30, 2027, for all amounts due under this Agreement.

The Recipient may request payment from the Energy Commission at any time during the term of this Agreement after successful adoption of a qualifying solar permitting platform as verified by the CEC, but no more frequently than monthly. Recipient must use the CAM provided template invoice spreadsheet.

- c) If invoicing for in-house staff time, the template invoice spreadsheet must identify the employee's name, hours worked, and billing rate to be included as a reimbursable expense.
- d) Unallowable costs include:
 - Software not related to the adoption of a qualifying online, automated permitting platform.
 - Any costs incurred or activities conducted prior to entering into a grant agreement with the Energy Commission or incurred after the grant agreement has ended.

- Typically excluded items such as food and beverages.
- Advertising costs.
- Fines and penalties.
- Permit processing fees charged by operator of an online platform.
- All other costs not identified as allowable.
- Unreasonable amounts or rates.

4. Certification

By signing this Agreement, Recipient hereby certifies that all funds received pursuant to this Agreement shall be spent exclusively for its CalAPP project in compliance with this Agreement. The Recipient further certifies that it shall comply with all applicable laws in performing this Agreement.

5. Nondiscrimination Statement of Compliance

During the performance of this Agreement, the Recipient and its subcontractors will not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, sexual orientation, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition, age, marital status, or denial of family care leave. The Recipient and its subcontractors will ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.

The Recipient and its subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Government Code Sections 12990 et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 11000 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4.1 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part of it as if set forth in full. The Recipient and its subcontractors will give written notice of their obligations under this section to labor organizations with which they have a collective bargaining or other Agreement.

The Recipient shall include the nondiscrimination and compliance provisions of this section in all subcontracts to perform work under this Agreement.

6. Drug-Free Workplace Certification

By signing this Agreement, the Recipient certifies under penalty of perjury under the laws of the State of California that it will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et seq.) and will provide a drug-free workplace by taking the following actions:

- 1) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited, and specifying actions to be taken against employees for violations as required by Government Code Section 8355(a).

- 2) Establish a Drug-Free Awareness Program as required by Government Code Section 8355(b) to inform employees about all of the following:
 - The dangers of drug abuse in the workplace;
 - The person's or organization's policy of maintaining a drug-free workplace;
 - Any available counseling, rehabilitation, and employee assistance programs; and
 - Penalties that may be imposed upon employees for drug abuse violations.
- 3) Provide, as required by Government Code Section 8355(c), that every employee who works on the proposed project:
 - Will receive a copy of the company's drug-free policy statement; and
 - Will agree to abide by the terms of the company's statement as a condition of employment on the project.

In addition to any other rights and remedies available to the CEC, failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both, and the Recipient may be ineligible for any future state awards if the CEC determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

7. Americans With Disabilities Act

By signing this Agreement, the Recipient assures the CEC that it complies with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. Section 12101, et seq.), which prohibits discrimination on the basis of disability, as well as applicable regulations and guidelines issued pursuant to the ADA.

8. Accounting and Audit

The Recipient will keep separate, complete, and correct accounting of the costs involved in completing the Agreement. The Recipient agrees that the CEC, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. The Recipient agrees to maintain such records for possible audit for a minimum of three (3) years after the Agreement ends in any way. The Recipient agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, the Recipient agrees to include a similar right of the CEC, the Bureau of State Audits, or their designated representative, to audit records and interview staff in any subcontract related to performance of this Agreement. These rights and responsibilities are in addition to and not restrictive of those in Section 16. Access to Sites and Records.

9. Public Works

The Recipient is responsible for complying with all applicable laws, which can include public works requirements under the Labor Code. Recipient acknowledges acceptance of Agreement funds may trigger public works laws (Labor Code Section 1720 et seq.), a requirement of which is to pay prevailing

wages, applying to its entire project. If the project is public works then it is subject to compliance monitoring and enforcement by the Department of Industrial Relations. By signing this Agreement, Recipient certifies that it shall comply with all applicable Public Works laws and requirements.

10. Intellectual Property

As between the Recipient and the CEC, the Recipient owns all intellectual property it or its subcontractors create under this Agreement. The CEC has a no-cost, non-exclusive, transferable, irrevocable, royalty-free, worldwide, perpetual license to use, publish, translate, modify, and reproduce all intellectual property, such as the products identified in Section 2. above, for governmental purposes the Recipient or its subcontractors create under this agreement. The Recipient shall include a provision securing these rights for the CEC in all of its subcontractor agreements related to performance of this Agreement.

11. Amendment

No amendment or variation of this Agreement shall be valid unless made in writing and signed by both the Recipient and CEC.

12. Governing Law

This Agreement is governed by the laws of the State of California as to interpretation and performance.

13. Independent Capacity

In the performance of this Agreement, Recipient and its agents, subcontractors, and employees will act in an independent capacity and not as officers, employees, or agents of the CEC or the State of California.

14. Severability

If any provision of this Agreement is unenforceable or held to be unenforceable, all other provisions of this Agreement will remain in full force and effect.

15. Waiver

No waiver of any breach of this Agreement constitutes waiver of any other breach. All remedies in this Agreement will be taken and construed as cumulative, meaning in addition to every other remedy provided in the Agreement or by law.

16. Access to Sites and Records

The Recipient shall provide during the Agreement and for at least 3 years after the Agreement ends in any way to the CEC or its representatives reasonable access to all project sites and to all records related to this Agreement. These rights and responsibilities are in addition to and not restrictive of those in Section 8. Accounting and Audit.

17. Termination Without Cause

The CEC may terminate this Agreement without cause upon giving written notice to the Recipient. In this event, the Recipient will use all reasonable efforts to mitigate its expenses and obligations.

18. Third-Party Beneficiary

The Recipient shall in every subcontract under this Agreement include a provision indicating the CEC is a third-party beneficiary to the agreement.

19. Survival of Terms

The following terms survive this Agreement no matter how the agreement ends, such as by its own terms or via termination:

- 8. Accounting and Audit
- 9. Public Works
- 10. Intellectual Property
- 12. Governing Law
- 14. Severability
- 15. Waiver
- 16. Access to Sites and Records
- 18. Third-Party Beneficiary

Exhibit C CONTACT LIST

California Energy Commission	Recipient
<p>Commission Agreement Manager:</p> <p>Lucio Hernandez California Energy Commission 716 P Street, MS-45 Sacramento, CA 95814 Phone: (916) 477-1799 e-mail: Lucio.Hernandez@energy.ca.gov</p>	<p>Project Manager:</p> <p>Joseph Fletcher Permit Licensing Technician II 1700 W. 162nd St. Gardena, CA, 90247 Phone: (310) 217-9527 e-mail: jfletcher@cityofgardena.org</p>
<p>Confidential Deliverables/Products</p> <p>California Energy Commission Contracts, Grants, and Loans Officer 715 P Street MS-18 Sacramento, CA 95814</p>	<p>Administrator:</p> <p>Greg Tsujiuchi Community Development Director 1700 W. 162ND St. Gardena, CA, 90247 Phone: (310) 217-9526 e-mail: gtsujiuchi@cityofgardena.org</p>
<p>Invoices, Progress Reports and Non-Confidential Deliverables to:</p> <p>California Energy Commission Accounting Officer 715 P Street MS-2 Sacramento, CA 95814 Email PDF of Payment Request invoice packet to: invoices@energy.ca.gov</p>	<p>Accounting Officer:</p> <p>Ray Beeman Administrative Services Director 1700 W. 162ND St Gardena, CA, 90247 Phone: (310) 217-9516 e-mail: rbeeman@cityofgardena.org</p>
<p>Legal Notices:</p> <p>Tatyana Yakshina Grants Manager 715 P Street MS-18 Sacramento, CA 95814 Phone: (916) 827-9294 e-mail: tatyana.yakshina@energy.ca.gov</p>	<p>Recipient Legal Notices:</p> <p>Carmen Vasquez City Attorney 1700 W. 162ND St. Gardena, CA, 90247 Phone: (310) 217-9544 e-mail: cvasquez@cityofgardena.org</p>



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 8.L
Section: CONSENT CALENDAR
Meeting Date: February 28, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6613, Artesia Boulevard Landscaping Assessment District Renewal for the Fiscal Year Commencing July 1, 2023 and Ending June 30, 2024.

CONTACT: PUBLIC WORKS

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that City Council adopt Resolution No.6613, which directs the City Engineer to prepare and file a report for the maintenance of landscaping improvements and appurtenant facilities within the median islands on Artesia Boulevard between Western Avenue and Normandie Avenue for the fiscal year 2023-2024.

This Resolution is in accordance with Article 4, Chapter 1, Part 2 of the Streets and Highways Code of the State of California, Landscaping and Lighting Act of 1972.

It is the first step of the annual renewal of the City of Gardena Artesia Landscaping Assessment District.

FINANCIAL IMPACT/COST:

Amount of Expense: N/A

Funding Source: Assessment District

ATTACHMENTS:

[Artesia Landscaping District Resolution No. 6613.rtf.pdf](#)

[Vicinity_Map.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is centered within a light gray rectangular box.

Clint Osorio, City Manager

RESOLUTION NO. 6613

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF GARDENA, CALIFORNIA, ARTESIA BOULEVARD
LANDSCAPING ASSESSMENT DISTRICT RENEWAL
FOR THE FISCAL YEAR COMMENCING JULY 1ST, 2023
AND ENDING JUNE 30TH, 2024.**

WHEREAS, the City of Gardena has an assessment district which was created pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code § 22500); and;

WHEREAS, assessments are to be levied and collected within the Artesia Boulevard Landscaping Assessment District for the 2023-2024 fiscal year; and;

WHEREAS, the procedure for levy of annual assessments found in the California Streets and Highways Code Section 22500 et seq. requires that the City Council direct the City Engineer to prepare and file an appropriate report; and;

WHEREAS, the purpose of the District is for the maintenance of landscaping improvements and appurtenant facilities within the median islands on Artesia Boulevard between Western Avenue and Normandie Avenue, and any other purposes set forth in the improvements

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE, AS FOLLOWS:

SECTION 1. That the City Engineer is hereby instructed to prepare and file a report with the City Clerk in accordance with Article 4, Chapter 1, Part 2, of the "Landscaping and Lighting Act of 1972" (commencing at Streets and Highways Code § 22565).

SECTION 2. That a certified copy of this resolution be presented to said City Manager for his information and guidance

SECTION 3. That this Resolution shall be effective immediately.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this resolution; shall cause the original of same to be entered in the book of resolutions of said City of Gardena, and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting of which the same is passed and adopted

RESOLUTION NO. 6613

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved, and adopted this 28 day of February, 2023.

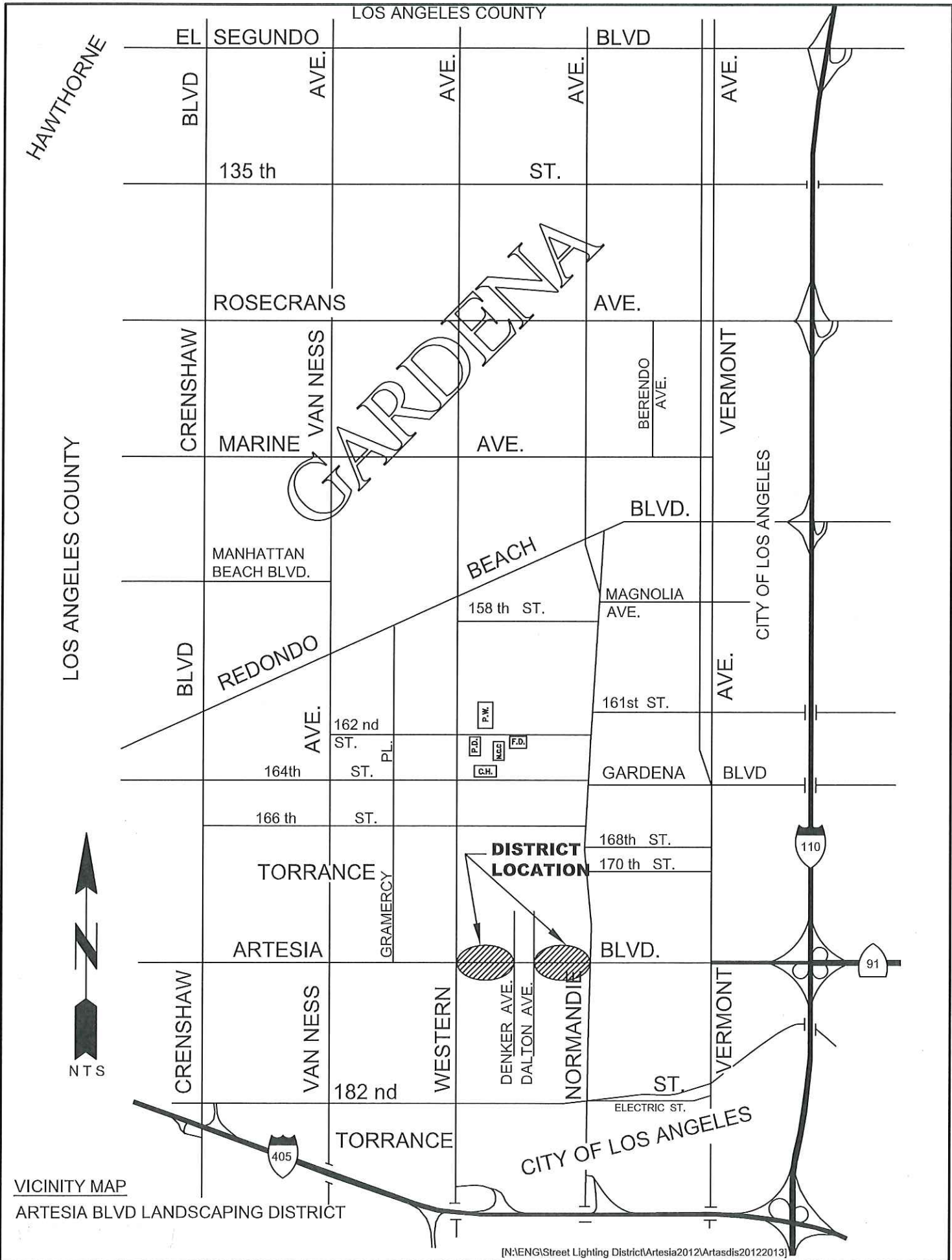
TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

Carmen Vasquez
CARMEN VASQUEZ, City Attorney





City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 8.M
Section: CONSENT CALENDAR
Meeting Date: February 28, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6614, Consolidated Street Lighting District Renewal for the Fiscal Year Commencing July 1, 2023, and Ending June 30, 2024.

CONTACT: PUBLIC WORKS

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that City Council adopt Resolution No. 6614 which directs the City Engineer to prepare and file a report for the maintenance of citywide street lighting for the fiscal year 2023-2024.

This Resolution is in accordance with Article 4, Chapter 1, Part 2, of the Streets and Highways Code of the State of California, Landscaping and Lighting Act of 1972.

It is the first step of the annual renewal of the City of Gardena Consolidated Lighting District.

FINANCIAL IMPACT/COST:

Amount of Expense: N/A

Funding Source: Assessment District

ATTACHMENTS:

[Consolidated_Street_Lighting_District_Resolution_No._6614.rtf.pdf](#)
[District_Map.pdf](#)

APPROVED:

Clint Osorio, City Manager

RESOLUTION NO. 6614

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, CONSOLIDATED STREET LIGHTING DISTRICT RENEWAL FOR THE FISCAL YEAR COMMENCING JULY 1ST, 2023 AND ENDING JUNE 30TH, 2024.

WHEREAS, the City of Gardena has an assessment district which was created pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code § 22500), and;

WHEREAS, assessments are to be levied and collected within the Gardena Consolidated Street Lighting Assessment District for the 2023-2024 fiscal year, and;

WHEREAS, the procedure for levy of annual assessments found in the California Streets and Highways Code Section 22500 et seq. requires that the City Council direct the City Engineer to prepare and file an appropriate report, and;

WHEREAS, in addition to maintaining the existing improvements, the City will continue to add and maintain streetlights, poles, public lighting facilities and traffic signal improvements at various locations throughout the District during the next fiscal year

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE, AS FOLLOWS:

SECTION 1. That the City Engineer is hereby instructed to prepare and file a report with the City Clerk in accordance with Article 4, Chapter 1, Part 2, of the "Landscaping and Lighting Act of 1972" (commencing at Streets and Highways Code § 22565).

SECTION 2. That a certified copy of this resolution be presented to said City Manager for his information and guidance.

SECTION 3. That this Resolution shall be effective immediately.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this resolution; shall cause the original of same to be entered in the book of resolutions of said City of Gardena, and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting of which the same is passed and adopted.

RESOLUTION NO. 6614

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved, and adopted this 28 day of February, 2023.

TASHA CERDA, Mayor

ATTEST:

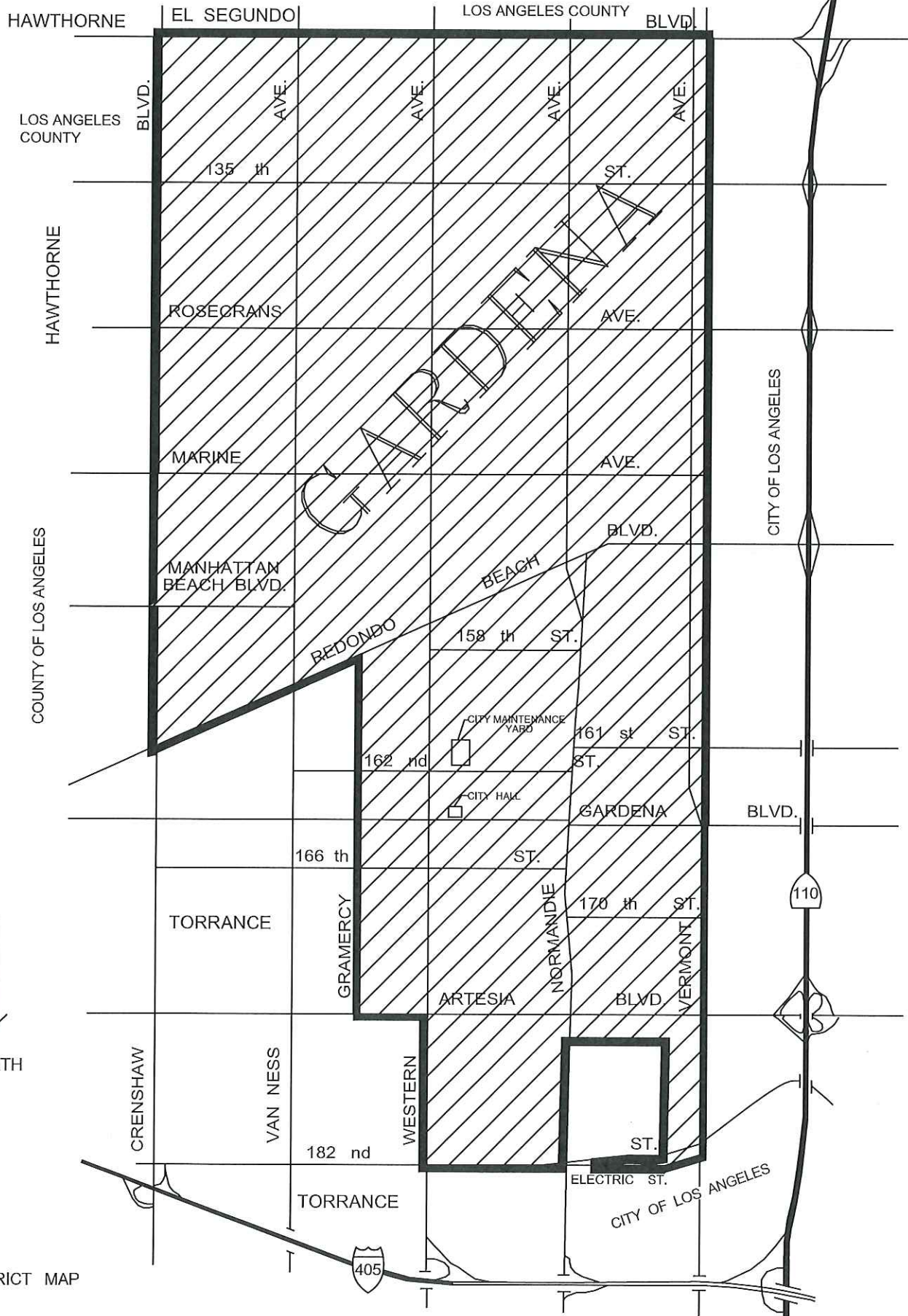
MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

Carmen Vasquez
CARMEN VASQUEZ, City Attorney

NORTH

DISTRICT MAP





City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 8.N
Section: CONSENT CALENDAR
Meeting Date: February 28, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve Carnival Agreement with Baque Bros/Classic Rides for Spring Carnival at Mas Fukai on Friday, April 7, Saturday, April 8, and Sunday, April 9, 2023.

CONTACT: RECREATION & HUMAN SERVICES

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that Council approve the attached Carnival Contract with BAQUE BROS./CLASSIC RIDES. The carnival will be held on Friday, April 7, Saturday, April 8, and Sunday, April 9, 2023 at Mas Fukai Park.

BAQUE BROS./CLASSIC RIDES specializes in providing amusement parks to entities throughout Southern California including the greater Los Angeles Area. The company provides rides, games, and food for medium and large scale events. The company is committed to safety and abides to applicable laws and regulations. Routine inspections related to the rides and games provided will be done daily and ongoing throughout the day. A carnival manager will be on site during all open hours. The City will have security on site and Gardena Police Department will also be at the carnival to ensure the safety of all guests and visitors.

The City of Gardena Recreation Division has been using carnivals as a fundraiser since 1987, and will be the beneficiary of funds earned, according to the contract specifications. This carnival serves as a fundraiser for sports and various recreation programs providing funding for equipment, field maintenance projects, banquets and other activities as funds allow.

FINANCIAL IMPACT/COST:

Funding Source: No general funds will be used.

Anticipated Revenue: Will be based on attendance and participant spending.

ATTACHMENTS:

[Baque_Bros_Agreement_April.2023.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is centered within a light gray rectangular box.

Clint Osorio, City Manager

AGREEMENT

THIS AGREEMENT, made and entered into this 8th day of February, 2023, at Gardena, Los Angeles County, California, by and between the City of Gardena, a municipal corporation of the State of California ("City") and BAQUE BROS. and Classic Rides P.O. Box 2417 Rancho Cucamonga, CA 91729, a corporation authorized to do business in the State of California ("Vendor"). Based on the mutual covenants and agreements set forth herein, the Parties hereto agree as follows:

1. RECITALS

- A. The City desires to host a Spring Celebration with Carnival Festivities (the "Carnival") at Mas Fukai Park, 15800 S. Brighton Avenue, on **Friday, April 7 through Sunday, April 9, 2023.**
- B. The operating hours shall be as follows:

**Friday, April 7, 5PM – 10PM,
Saturday, April 8, 2PM -10PM
Sunday, April 9, 2PM – 10PM**
- C. The City desires to have entertainment and refreshments available at said Carnivals, including the availability of rides as defined herein.
- D. Vendor represents that it is able and qualified to provide such entertainment and refreshments and the City desires to contract with Vendor for the same.
- E. The City will have the option to provide up to five (5) booths for information or vending.

2. RIDES TO BE PROVIDED BY VENDOR:

Vendor shall provide a minimum of five (5) Spectacular rides, and a minimum of 15 Major and Kiddie rides at each Carnival. City will make the selection of rides from a list of available rides before Carnival set-up begins. Total of 15 to 18 rides. Additional rides shall be provided if the City so desires. The precise number of rides will be dependent upon what the park grounds area will safely accommodate. If the grounds will accommodate less than 18 rides, then the City of Gardena will choose which rides to be provided.

The rides shall always be in place and operating during the operating hours of the Carnivals. The rides shall be maintained in a good and safe working order and display appropriate licensing.

3. TICKET SALES

- A. Vendor shall supply the tickets to be sold.

- B. Vendor shall supply a minimum of two air-conditioned ticket booths from which tickets are to be sold during Carnival operating hours. City shall have the option of selling ride tickets at the Carnival or allowing Vendor to sell the tickets. In either case, Vendor will not receive compensation for selling the tickets unless a separate written agreement is entered between the parties.
- C. All tickets sold on the Carnival grounds on **April 7, 8 and 9, 2023** will be offered as follows.
 - a). **“Pre-Sale Wristbands” (PSW)**: This special wristband shall cost \$30.00. The wristband will allow one to ride any ride by showing the wristband at a ride entrance. The wristbands will be permitted from the Carnival open time to 9:00 pm daily. Vendor shall supply the wristbands (at the discretion of City). The wristbands must be given to the City by Friday, March 10, 2023. PSW tickets will be sold at the City of Gardena Recreation Division Office. Last day to purchase tickets from the Recreation Division off will be 4:00 pm, Friday, April 7, 2023.
 - b). **Traditional Tickets/Wristbands** shall also be available and priced as follows. Tickets will be offered at \$1.00 per ticket and rides will require 4 to 7 tickets per ride, rate set by the vendor. Wristbands will be offered at \$40.00 each and will include unlimited rides from the opening time of the Carnival to 9:00 pm. daily.

4. GAMES.

Vendor shall provide and operate 15 to 18 Carnival games.

5. REFRESHMENTS.

Vendor shall supply one refreshment trailer for food items that will consist of: Cotton Candy; Corn Dogs; Popcorn; Snow Cones; Candy Apples; Nachos; Hotdogs and deep-fried Burritos.

6. ADVERTISEMENT.

Vendor shall be responsible for promotion of the Carnival.

- A. Vendor shall supply one hundred (100) posters by Friday, March 10, 2023, at no cost to the City. The City may request, and Vendor shall supply, additional posters at the time of the initial delivery. The posters shall be approximately sixteen inches (16”) by twenty-four (24”) in size.
7. **ELECTRICITY.** Vendor agrees to supply a generator trailer to power the rides, food and game booths located on the Carnival grounds during Carnival hours. This power will provide electrical outlets for food preparation units

and lights to each booth. Vendor will be responsible for connecting game and food booth lights, and food booths will be responsible for connecting their electrical cooking utensils to the provided electrical outlets.

8. SECURITY. The City shall supply a security guard from a licensed and bonded security firm for the Carnival grounds during the evening operating hours of 6:00 PM to close.
9. SET-UP/BREAK-DOWN.
 - A. Vendor shall set-up only during the hours of 7:00 AM until 3:30 PM beginning on Sunday, April 2, 2023, and shall breakdown only during the hours of 7:00 AM until 3:30 PM on the Monday and Tuesday following each Carnival event date or as approved by CITY staff. CITY staff must be present for arrival and departure of all equipment on and off the baseball field. The Carnival will cease to operate including generators at closing time or sooner on each operating date except Sunday. On Sunday, April 9, 2023, the Carnival will close at 10PM and the generators and all activities will cease by 11PM. Vendor shall remove the Carnival in its entirety by 7:00 PM Tuesday, April 11, 2023, following the Carnival event date. In consideration of the residents who live around Mas Fukai Park (carnival location), Vendor and its workers shall abide by the operating hours set forth in Section 1.B., above and the set-up and break-down hours set forth in this paragraph (9). Violation of this Section may result in the loss of the Security Deposit as provided in Section 17 below.
 - B. The carnival company will store all equipment on the field known as Diamond #1.
 - C. Violation of this section may result in the loss of the security deposit as provided in Section 17 below.
10. TERMINATION. City may terminate this Agreement, with or without cause, by giving ten (10) days written notice to the other party.
11. COMPENSATION. Vendor shall pay compensation to the City as follows:
 - A. FOR THE RIDES:

City shall receive Twenty-Five Percent (25%) of the gross ticket sales received by Vendor for such rides.
 - B. FOR THE GAMES:

CITY shall receive a fee of one hundred dollars (\$100.00) compensation for games supplied.

C. FOR THE REFRESHMENTS:

CITY will receive a fee of one hundred dollars (\$100.00) compensation for refreshment booths supplied.

- D. Vendor shall make payment in the form of a check to the City of Gardena no later than midnight Sunday, April 9, 2023, following the close of the Carnival.
- E. Vendor will submit a financial report including revenue and expense detail for the carnival. Each report shall be either mailed or delivered to the Recreation and Human Services Department within 7 days of the close of the carnival.

13. INSURANCE REQUIREMENTS

- A. COMMENCEMENT OF WORK. Vendor shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Vendor must have and maintain in place all the insurance coverage required in this Section. Vendor insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all the requirements of this Section and Vendor shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Vendor's insurance may cover all subcontractors.
- B. INSURANCE COMPANY REQUIREMENTS. Insurers admitted doing business in the State of California shall issue all insurance policies used to satisfy the requirements imposed hereunder. Insurers shall have a current Best's rating of not less than A-: VII, unless otherwise approved by City.
- C. COVERAGE, LIMITS, AND POLICY REQUIREMENTS. Vendor shall maintain the types of coverage and limits indicated below:
 - 1) COMMERCIAL GENERAL LIABILITY INSURANCE - a policy for occurrence coverage for bodily injury, personal injury and property damage, including all coverage provide by and to the extent afforded by Insurance Services Office Form CG2010 ed. 10/93 or 11/85, with no special limitations affecting City. The limit for all coverages under this policy shall be no less than two million dollars (\$2,000,000.00) per occurrence.
 - 2) COMMERCIAL AUTO LIABILITY INSURANCE - a policy including all coverage provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City.

The limit for bodily injury and property damage liability shall be no less than two million dollars (\$2,000,000.00) per accident.

D. **POLICY REQUIREMENTS.** The policies set forth shall comply with the following, as evidenced by the policies or endorsements to the policies:

- 1) The City, its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy.
- 2) The insurer shall agree to provide City with thirty (30) days prior written notice, return receipt requested of any cancellation, non-renewal or material change in coverage.
- 3) For any claims with respect to the Services covered by this Agreement, Vendor insurance coverage shall be primary insurance as respects the City, its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its elected and appointed officers, employees, agents, and volunteers shall be excess of Vendor insurance and shall not contribute with it.

E. **WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE** - A policy, which meets all statutory, benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted doing business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

F. **ADDITIONAL REQUIREMENTS.** The procuring of such required policies of insurance shall not be construed to limit Vendor's liability hereunder or to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Vendor in writing of changes in the insurance requirements. If Vendor does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within thirty (30) days of receipt of such notice, Vendor shall be deemed in default hereunder.

G. **DEDUCTIBLES.** Any deductible or self-insured retention over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retention with respect to City, its officers, employees, agents and volunteers, (with additional premium, if any to be paid by Vendor) or Vendor shall provide

satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses.

H. VERIFICATION OF COMPLIANCE. Vendor shall furnish City and Recreation and Human Services Department office with original policies or certificates and endorsements effecting coverage required by the Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by the Agreement, Vendor shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by other proof of payment satisfactory to City. Vendor shall provide full copies of any requested policies to City within three (3) days of such request by City.

I. TERMINATION FOR LACK OF REQUIRED COVERAGE. If Vendor, for any reason fails to have in place, always during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Vendor's expense and/or terminate this Agreement.

14. INDEMNIFICATION. Vendor shall defend, indemnify and hold harmless City, its officers, agents, employees, and volunteers from any and all claims, liabilities, expenses or consequential damages of any nature, including attorney's fees arising out of, or in any way connected with performance of this Agreement by Vendor, Vendor agents, employees, subcontractors, or independent contractors hired by Vendor. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Vendor.
15. RESTORATION OF PREMISES. By **Tuesday, April 11, 2023**, Vendor shall restore park facilities to the condition they were in prior to installing entertainment and refreshment facilities. The Carnival is required to cover any cost of the repairs to damages caused by the Carnival. Failure to properly restore the park facilities or cover any costs for damages of the facility may constitute cause for denying any future contracts with vendor.
16. INDEPENDENT CONTRACTOR. Vendor is and shall always remain as to the City a wholly independent contractor. Neither the city nor any of its officers, employees, agents, or volunteers shall have control over the conduct of Vendor or any of its officers, employees, or agents.
17. SECURITY DEPOSIT Vendor shall post a refundable \$2,000 cash or check deposit with the City. This security deposit shall cover any damage, which may occur to the facility at Mas Fukai Park that is related to the Carnival, including costs incurred due to a failure of Vendor to restore the premises in accordance with Section 15, above. Should the City need to

draw upon the deposit after said Carnival, Vendor shall restore the amount of the deposit to \$2,000 or whichever is greater.

18. **ELECTRICAL PERMIT.** Vendor agrees to timely apply for, and secure permits required by the City Building Code. Carnival will not be permitted to begin without such permit. City shall waive fees for the electrical permit.
19. **LICENSES.** Vendor shall, always during the term of this Agreement, have in full force and effect, all licenses required of it by law, including but not limited to, a City Business License. The City Business License for Vendor shall be in good standing before an electrical permit shall be issued. Vendor shall be responsible for payment of business license fees.
20. **ASSIGNMENT.** Vendor shall not assign or subcontract any of its obligations pursuant to this Agreement, nor any part thereof, without the prior written consent of the City.
21. **NOTICE.** Whenever it shall be necessary for either party to serve notice on the other respecting this Agreement, such notice shall be written and shall be given by personal service upon the party to be notified, or by deposit of the same in the custody of the United States Postal Service, postage prepaid, addressed to the party to be notified as follows:

CITY: City of Gardena
 Clint Osorio, City Manager
 1700 West 162nd Street
 Gardena, California 90247

CARNIVAL: BAQUE BROS/ Classic Rides
 Ron Waldman
 P.O. Box 2417
 Rancho Cucamonga, CA 91729

A notice shall be deemed to have been served upon the date of personal service or three (3) calendar days after the same has been deposited in the United States Postal Service.

22. **WAIVER OR BREACH.** No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.
23. **COMPLIANCE WITH LAWS.** Vendor shall comply with all applicable laws, ordinances, codes, and regulations, of the federal, state, and local government.

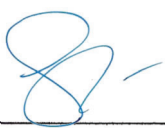
24. **CONFLICT OF INTEREST AND REPORTING.** Vendor shall always avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Vendor shall comply with the City's Conflict of Interest reporting requirements. Vendor understands that pursuant to Gardena Municipal Code section 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an office holder, until the completion of services to be performed under this Agreement.
25. **AUTHORITY TO EXECUTE.** The persons executing this agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.
26. **ATTORNEY'S FEES.** In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recovery of attorney's fees and court costs from the opposing party.
27. **PREPARATION OF AGREEMENT.** Should interpretation of this Agreement, or any portion thereof be necessary, it is deemed that this Agreement was prepared by the parties jointly and equally and shall not be interpreted against either party on the ground that one party prepared the Agreement or caused it to be prepared.
28. **SEVERABILITY.** If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.
29. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between City and Vendor. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.

IN WITNESS WHEREOF, the City and Vendor have executed this Agreement the date and year first above written.

CITY

MAYOR OF THE CITY OF GARDENA

ATTEST _____
City Clerk

APPROVED AS TO FORM: BY:  _____
City Attorney

VENDOR: BY:  _____
BAQUE BROS. and Classic Rides
RON WALDMAN

TITLE: MANAGER



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 8.O
Section: CONSENT CALENDAR
Meeting Date: February 28, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve Fuel Contract Increase with Clean Energy for the Purchase of Compressed Natural Gas (CNG)

CONTACT: TRANSPORTATION

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

In FY22 GTrans used nearly 200,000 gasoline gallon equivalents of compressed natural gas (CNG) to operate over 500,000 miles using its CNG vehicles. Typically, GTrans spends between \$1,000,000 and \$1,500,000 million in fuel (both CNG and gasoline) each year to operate its transit service and non-revenue vehicles, with approximately \$420,000 budgeted for CNG.

In 2022, GTrans prepared its two-year budget for FY23 and FY24, and included a higher per gasoline gallon equivalent (GGE) estimate for CNG expenditures in both years. As we witnessed with the price of gasoline last year, the nation is now experiencing unprecedented factors causing the commodity cost of natural gas used for CNG in the Western United States to make a historic and rapid spike of nearly 128%. This price impact is being felt across all natural gas industry sectors (i.e. residential, commercial, industrial and transportation).

According to SoCal Gas, the dramatic price increase in natural gas is due to:

- Widespread, below-normal temperatures
- High natural gas consumption
- Reduced natural gas flows
- Pipeline constraints, including maintenance in West Texas

When the budget was developed, we were not able to foresee this significant spike. In addition, because of last year's spike in gasoline prices, GTrans has worked to increase usage of its CNG buses over its gasoline-powered buses, to take advantage of what was a historically lower-priced fuel. GTrans negotiated a contract with Clean Energy for its CNG supply, which provides some discount in our contracted rate. In addition, the agreement provides a cost sharing of federal fuel credits to GTrans for its usage, which does help offset some of the cost. However, our original estimates for fuel for FY23 are not sufficient to carry us through the end of our annual contract with Clean Energy for CNG fuel, in September of 2023. Staff has done an analysis to calculate anticipated CNG needs through the end of the

fiscal year, using an even more conservative estimate of \$4.25 per GGE.

Therefore, staff recommends increasing the current offsite fuel contract with Clean Energy for fuel expenditures by \$595,680 for a new total of \$1,017,152.

FINANCIAL IMPACT/COST:

GTrans can accommodate this increase within its overall FY23 budget. There is no impact to the General Fund.

ATTACHMENTS:

APPROVED:



Clint Osorio, City Manager



PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

Regular PEQC Meeting Notice and Agenda

Website: www.cityofgardena.org

Tuesday, February 21, 2023 – 7:00 PM

1700 W. 162nd Street, Gardena, California

REPORT OF ACTIONS

4. PUBLIC HEARING ITEMS

5.A CONDITIONAL USE PERMIT #7-21 AND SITE PLAN REVIEW #9-21

ENVIRONMENTAL ASSESSMENT #18-21

Continuation to the March 7, 2023, Planning Commission Meeting.

Project Location: 1600 W. 135th Street, Gardena

Applicant: Gardena Owner

LP [Continuation_Memo.pdf](#)

Commission Action: The Planning Commission motioned to continue the public hearing of Conditional Use Permit #7-21, Site Plan Review #9-21, and Environmental Assessment #18-21 to the next Planning and Environmental Quality Commission meeting on March 7, 2023, as requested by the applicant.

5.B CONDITIONAL USE PERMIT #3-22 AND SITE PLAN REVIEW #5-22

The commission considered a request for approval of the following entitlements to allow the use of an indoor firearm shooting range located on a 0.46-acre site:

- Conditional Use Permit (CUP #3-22), per section 18.46.030.C.9 of the Gardena Municipal Code (GMC), for the operation of an indoor firearm shooting range facility located at the Industrial (M-1) zone; and
- Site Plan Review (SPR #5-22) required for any development project for which a Conditional Use Permit is being sought; and
- Determination that the project is exempt from CEQA pursuant to the existing facilities exemption, CEQA Section 15301.

APPLICANT: Edmund Tan

LOCATION: 1435 West 130th Street (APN: 6102-003-020)

[Staff Report \(CUP #3-22 & SPR #5-22\)](#)

[Attachment A - Project Plans](#)

[Attachment B - Suggested Conditions \(CUP #3-22 and SPR #5-22\)](#)

[Attachment C - Public Comments](#)

Commission Action: The Planning Commission directed Planning Staff to draft a Resolution of Denial for Conditional Use Permit #3-22 and Site Plan Review #5-22.

To view the complete Planning Commission packet [CLICK HERE](#).

'23 FEB22PM 5:01

Georgina Placido

From: Claudine Vernon <clv85@live.com>
Sent: Wednesday, February 22, 2023 4:59 PM
To: Public Comment
Subject: Uhaul Development

Follow Up Flag: Follow up
Flag Status: Flagged

Caution! This message was sent from outside your organization.

Good Evening,

I hope this emailing is reaching the correct person/department as i would like to express my growing concerns as a resident of Gardena about the plans for Uhaul expansion off Rosecrans Blvd and Van Ness ave. I do not believe expanding Uhaul aligns with the City's goal and personally, my goal as a new homeowner & Resident of Gardena. I believe the City should encourage new development that will increase our community's walk scores and promote families and young professional interest in moving to the area. Rosecrans Place, Gardena Place and Walnut Place are all new housing developments bringing in young families and tax dollars. The expansion of Uhaul does not fit the bill. A Trader Joes, a Whole Foods, a high end shopping center would make significant strides to keeping our money within the community as opposed to Manhattan Beach which is 15 minutes away.

Best regards
Claudine



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 15.A
Section: DEPARTMENTAL
ITEMS - POLICE
Meeting Date: February 28, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Execution of One-Year Agreement with JL Group, LLC for Background Investigation Services Not to Exceed \$77,000

COUNCIL ACTION REQUIRED:

Staff Recommendation: Authorize and Execute Contract.

RECOMMENDATION AND STAFF SUMMARY:

In December 2020, the Gardena Police Department released a Request for Proposals (RFP) to acquire a new contract for background investigation services related to both sworn and civilian applicants. The minimum requirements of the RFP were that the selected Contractor shall have a minimum of three years' experience, shall possess a valid California Bureau of Security and Investigative Services (BSIS) license, and be Peace Officer Standards and Training (POST) certified. The RFP also stated that it was the preference of the City that all personnel who perform under this Contractor are licensed private investigators. The City received seven proposals and JL Group, LLC was determined to be the lowest responsible bidder. Therefore, the City Council awarded a one-year contract to JL Group, LLC on March 23, 2021. The original agreement was a one-year contract that could be extended by two additional one-year periods. In 2022, after a successful first year working together, the Police Department executed the option to extend for the first one-year renewal.

During this time, the Gardena Police Department has continued to be satisfied with the services provided by JL Group. The background investigations have been thorough and led to the successful hiring of 38 applicants. Based on the successful relationship thus far, the Police Department would like to exercise the option for the final one-year contract extension, as allowed by the RFP and contract. Per the terms of the contract, JL Group, LLC will maintain their original pricing of \$1,320 for sworn employee background investigations, \$1,080 for civilian employee background investigations, and \$480 for initial screenings. The Police Department anticipates the same estimated annual quantity of each background investigation; therefore, the Police Department anticipates the one-year contract with JL Group, LLC to once again not exceed \$77,000.

JL Group, LLC has over 70 years combined experience in law enforcement and private investigation. All the individuals who will work on this contract are licensed private investigators. The investigators have worked with agencies such as Huntington Beach Police

Department, Carlsbad Police Department, and the City of Torrance City Attorney's Office, to name a few.

FINANCIAL IMPACT/COST:

This one-year contract with JL Group, LLC will be funded by contractual services and shall not exceed \$77,000.

ATTACHMENTS:

[JL Group Contract 2023.pdf](#)

[Exhibit A - RFP - Background Investigation Services FINAL.pdf](#)

[Exhibit B - JL GROUP RFP Response .pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is positioned above a horizontal line.

Clint Osorio, City Manager

AGREEMENT BETWEEN THE
THE CITY OF GARDENA
AND
JL Group, LLC

This contract, hereinafter referred to as Agreement is entered into this 28th day of February, 2023, by and between THE CITY OF GARDENA ("City") and JL Group, LLC, a California Limited Liability Corporation ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree, as follows.

1. Recitals.

- A. Whereas, City requires the services of a professional to provide background investigations; and
- B. Whereas, Consultant has represented that it is qualified by virtue of experience, training, education and expertise to provide these services; and
- C. Whereas, City has determined that the public interest, convenience and necessity require the execution of this Agreement.
- D. WHEREAS, no official or employee of City has a financial interest, within the provisions of sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

2. Services.

A. Consultant agrees to provide the professional services described in the City's Request for Proposals (RFP) and any associated addendum, attached hereto as **Exhibit "A"** and Consultant's Response to City's RFP ("Consultant's Proposal"), attached hereto as **Exhibit "B"**, both incorporated herein by this reference ("Services").

B. The Services shall be performed in accordance with the Project Schedule set forth in **Exhibit B**. Consultant shall not be liable for any failure or delay in furnishing proposed Services resulting from fire, explosion, flood, storm, Act of God, governmental acts, orders or regulations, hostilities, civil disturbances, strikes, labor difficulties, difficulty in obtaining parts, supplies, or shipping facilities, inability to obtain or delays in obtaining suitable material or facilities required for performance, temporary unavailability of qualified personnel, failure by City to provide appropriate access to equipment or personnel, or other causes beyond Consultant's reasonable control.

3. Additional Services. If City determines that additional Services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional Services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior

to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the amount agreed upon in writing by the Parties. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.

4. Consultant's Proposal. This Agreement shall include Consultant's proposal or bid which is incorporated herein as **Exhibit B**. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.

5. Timing of Performance. Time is of the essence with respect to Consultant's performance of the Services required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement as set forth in **Exhibit A**. City, in its sole discretion, may extend the time for performance of any Service.

6. Compensation. Compensation for the Services shall be billed as set forth in **Exhibit B**, attached hereto. The Compensation is inclusive of all costs that may be incurred by Consultant in performance of the Services, including but not limited to such items as travel, copies, delivery charges, phone charges, and facsimile charges, unless otherwise. In no event shall compensation under this Agreement exceed SEVENTY-SEVEN THOUSAND DOLLARS and 00/00 (\$77,000) without the prior written authorization of the City Council.

7. Term of Agreement/Termination. This Agreement shall commence on the Effective Date and continue for a period of one (1) year, ending on February 27, 2024, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

A. This Agreement shall be effective as of the date of execution by the City and shall remain in effect until all Services are completed or until terminated as provided for herein.

B. City may terminate this Agreement without cause by providing written notice to Consultant not less than ten days prior to an effective termination date. City's only obligation in the event of termination will be payment of fees and allowed expenses incurred up to and including the effective date of termination.

C. Unless for cause, Consultant may not terminate this Agreement. If Consultant is terminating this Agreement for cause, it must provide the City with thirty (30) days written notice.

D. Upon receipt of a termination notice, Consultant shall: (1) promptly discontinue all Services, unless the notice directs otherwise; and (2) within ten (10) days, deliver to City all files, data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by Consultant in performing the Services under this Agreement, whether completed or in

progress. Consultant shall provide these documents by both hard copy and in electronic format if available. In the event of termination for other than cause attributable to Consultant, Consultant shall be entitled to reasonable compensation for the Services it performs up to the date of termination and shall be deemed released from liability for any work assigned but not completed as of the effective date of termination.

8. Agreement Administrator. For purposes of this Agreement, City designates Chief Mike Saffell or designee as the Agreement Administrator who shall monitor Consultant's performance under this Agreement. Consultant shall be notified in writing of any deficiency in the performance of this Agreement in a timely manner by Agreement Administrator. Consultant shall have five (5) business days from receipt of the notification to cure any deficiency to the reasonable satisfaction of the Agreement Administrator. All costs for such corrections shall be borne by Consultant and shall not increase Consultant's fees due hereunder. Should the Agreement Administrator determine that Consultant has not performed its obligation as stated in this Agreement in a satisfactory manner, City may terminate this Agreement for cause as specified in Section- Term of Agreement/Termination. All notices, invoices or other documents shall be addressed to the Agreement Administrator, as well as all substantive issues relating to this contract. City reserves the right to change this designation upon written notice to Consultant.

9. Invoices and Payments.

A. Payment shall be made upon receipt and approval of invoices for Services rendered. In order for payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs, and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced.

B. The Agreement Administrator shall review the invoices to determine whether services performed and documents submitted are consistent with this Agreement. Payment shall be made within forty-five (45) days following receipt of the invoice or the Agreement Administrator shall provide Consultant with a written statement objecting to the charges and stating the reasons therefore.

C. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.

10. Records/Audit.

A. Consultant shall be responsible for ensuring accuracy and propriety of all billings and shall maintain all supporting documentation for a minimum of three (3) years from the completion date of the Services under this agreement the following records:

1. All accounts and records, including personnel, property and

financial, adequate to identify and account for all costs pertaining to this Agreement and assure proper accounting for all funds;

2. Records which establish that Consultant and any subconsultant who renders Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations

3. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.

B. City shall have the right to audit Consultant's invoices and all supporting documentation for purposes of compliance with this Agreement for a period of three years following the completion of Services under this Agreement.

C. Upon reasonable notice from City or any other governmental agency, Consultant shall cooperate fully with any audit of its billings conducted by, or of, City and shall permit access to its books, records and accounts as may be necessary to conduct such audits.

11. Successors and Assignment. This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

12. Change in Name, Ownership or Control. Consultant shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Consultant's firm or subconsultant. Change of ownership or control of Consultant's firm may require an amendment to the Agreement.

13. Key Personnel. City has relied upon the professional training and ability of Consultant to perform the Services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all Services under this Agreement. In the event that City, in its sole discretion, at any time during the Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City.

14. Performance By Consultant. Consultant shall maintain or exceed the level of competency presently maintained by other similar practitioners in the State of California, for professional and technical soundness, accuracy and adequacy of all work, advice and material furnished under this Agreement.

15. Use of Materials.

A. City shall make available to Consultant such materials from its files as

may be required by Consultant to perform Services under this Agreement. Such materials shall remain the property of City while in Consultant's possession. Upon termination of this Agreement and payment of outstanding invoices of Consultant, or completion of work under this Agreement, Consultant shall return to City any property of City in its possession and any calculations, notes, reports, electronic files, or other materials prepared by Consultant in the course of performance of this Agreement.

B. City may utilize any material prepared or work performed by Consultant pursuant to this Agreement, including computer software, in any manner, which City deems proper without additional compensation to Consultant. Consultant shall have no responsibility or liability for any revisions, changes, or corrections made by City, or any use or reuse pursuant to this paragraph unless Consultant accepts such responsibility in writing.

16. Nonuse of Intellectual Property of Third Parties. Consultant shall not use, disclose or copy any intellectual property of any third parties in connection with work carried out under this Agreement, except for intellectual property for which Consultant has a license. Consultant shall indemnify and hold City harmless against all claims raised against City based upon allegations that Consultant has wrongfully used intellectual property of others in performing work for City, or that City has wrongfully used intellectual property developed by Consultant pursuant to this Agreement.

17. Ownership of Work Product. All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed worked made for hire for City by Consultant and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination of this Agreement.

18. Confidentiality Clause. Consultant acknowledges that some of the material and information that may come into its possession or knowledge in connection with this Agreement or its performance may consist of information that is exempt from disclosure to the public or other unauthorized persons under either state or federal statutes ("Confidential Information"). Confidential Information includes, but is not limited to, names, addresses, Social Security numbers, e-mail addresses, telephone numbers, financial profiles, credit card information, driver's license numbers, medical data, law enforcement records, agency source code or object code, agency security data, or information identifiable to an individual that relates to any of these types of information. Consultant agrees to hold Confidential Information in strictest confidence and not to make use of Confidential Information for any purpose other than the performance of this Agreement, to release it only to authorized employees or Sub-consultants requiring such information for the purposes of carrying out this Agreement, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make the information known to any other party without City's express written consent or as provided by law. Consultant agrees to release such information or material only to employees or Sub-consultants who have signed a nondisclosure agreement, the terms of which have been previously approved by City. Consultant agrees to implement physical, electronic, and managerial

safeguards to prevent unauthorized access to Confidential Information.

"Personal information" including, but not limited to, "Protected Health Information" (PHI) under Health Insurance Portability And Accountability Act (HIPAA), individuals' names, addresses, phone numbers, birth dates, and social security numbers collected, used, or acquired in connection with this Agreement shall be protected against unauthorized use, disclosure, modification or loss.

HIPAA establishes national minimum standards for the use and disclosure of certain health information. The Consultant must comply with all HIPAA requirements and rules when determined applicable by the City. If City determines that (1) City is a "covered entity" under HIPAA, and that (2) Consultant will perform "business associate" services and activities covered under HIPAA, then at City's request, Consultant agrees to execute City's Agreement in compliance with HIPAA.

Consultant shall ensure its directors, officers, employees, Sub-consultants or agents use personal information solely for the purposes of accomplishing the services set forth herein. Consultant and its Sub-consultants agree not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of the City or as otherwise required by law.

Any breach of this provision may result in termination of the Agreement and demand for return of all personal information. Moreover, Consultant will indemnify and hold the City harmless from and against all losses and damages resulting from any unauthorized or improper disclosure, dissemination or use of the information as a result, in whole or in part, of Consultant's action or inaction.

19. Legal Requirements.

A. Consultant shall secure and maintain all licenses or permits required by law, including a City business license, and shall comply with all ordinances, laws, orders, rules, and regulations pertaining to the work.

B. Consultant warrants that it shall perform the Services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

C. Consultant covenants that there shall be no discrimination based upon

race, color, creed, religion, sex, marital status, age, handicap, national origin or ancestry, or any other category forbidden by law in performance of this Agreement.

20. Conflict of Interest and Reporting.

A. Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of Services to be performed under this Agreement.

B. Consultant and its representatives shall refrain from lobbying City of Gardena officials, employees and representatives for the duration of this Agreement.

21. Guarantee and Warranty. Consultant warrants to City that the material, analysis, data, programs and Services to be delivered or rendered hereunder will be of the kind and quality designated and will be performed by qualified personnel. Without waiver of City's other rights or remedies, City may require Consultant to re-perform any of said Services, which were not performed in accordance with these standards. Consultant shall perform the remedial Services at its sole expense.

22. Insurance.

A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverage required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all of the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

B. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-VII, unless otherwise approved by City.

C. Coverage, Limits and Policy Requirements. Consultant shall maintain the types of coverage and limits indicated below:

1. Commercial General Liability Insurance - a policy for occurrence coverage for bodily injury, personal injury and property damage, including all coverage

provided by and to the extent afforded by Insurance Services Office Form CG 2010 ed. 10/93 or 11/85, with no special limitations affecting City. The limit for all coverage under this policy shall be no less than one million dollars (\$1,000,000.00) per occurrence.

2. Commercial Auto Liability Insurance - a policy including all coverage provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars (\$1,000,000.00) per accident.

3. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

a. The City, its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy.

b. The insurer shall agree to provide City with thirty (30) days prior written notice, return receipt requested, of any cancellation, non-renewal or material change in coverage.

c. For any claims with respect to the Services covered by this Agreement, Consultant's insurance coverage shall be primary insurance as respects the City, its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its elected and appointed officers, employees, agents and volunteers shall be excess of Consultant's insurance and shall not contribute with it.

4. Worker's Compensation and Employer's Liability Insurance - a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

5. Professional Errors & Omissions - a policy with minimum limits of one million dollars (\$1,000,000.00) per claim and aggregate. This policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, return receipt requested, is mailed to City.

D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder or to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto.

City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.

E. Deductibles. Any deductible or self-insured retention over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses.

F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.

G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.

23. Indemnity.

A. Consultant assumes all risk of injury to its employees, agents, and contractors, including loss or damage to property.

B. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected officials, officers, agents, employees and volunteers, at Consultant's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents, employees and volunteers arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action,

complaint or suit asserts liability against the City, its elected officials, officers, agents, employees and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

C. No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.

24. Independent Contractor. Consultant agrees to furnish consulting services in the capacity of an independent contractor and neither Consultant nor any of its employees shall be considered to be an employee or agent of City.

25. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing Services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

26. Notices. Any notice or communication given under this Agreement shall be effective when deposited, postage prepaid, with the United States Postal Service and addressed to the contracting parties. Name, address, telephone and facsimile numbers of the parties are as follows:

City of Gardena:
1700 West 162nd Street
Gardena, California 90247-3732
Attn: Mike Saffell
Title: Chief of Police
Email: chief@gardenapd.org
Telephone: (310) 217-9601

To Consultant: JL Group, LLC
30025 Alicia Parkway #327
Laguna Niguel, CA 92677
Attn: Jeffrey B. Love
Email: lovejb@gmail.com
Telephone: (949) 282-8181

Either party may change the information to which notice or communication is to be sent by providing advance written notice to the other party.

27. Severability. If any provision of this Agreement shall be held illegal, invalid, or unenforceable, in whole or in part, such provision shall be modified to the minimum extent necessary to make it legal, valid, and enforceable, and the legality, validity, and enforceability of the remaining provisions shall not be affected thereby.

28. Jurisdiction and Venue. This Agreement shall be deemed a contract under the laws of the State of California and for all purposes shall be interpreted in accordance with such laws. Both parties hereby agree and consent to the exclusive jurisdiction of the courts of the State of California and that the venue of any action brought hereunder shall be Los Angeles County, California.

29. Waiver. No delay or failure by either Party to exercise or enforce at any time any right or provision of this Agreement shall be considered a waiver thereof or of such Party's right thereafter to exercise or enforce each and every right and provision of this Agreement. To be valid a waiver shall be in writing but need not be supported by consideration. No single waiver shall constitute a continuing or subsequent waiver.

30. Entire Agreement. This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. This Agreement may be signed by the parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or email electronic signatures. Each executed counterpart shall be deemed an original. All counterparts, taken together, constitute the executed Agreement. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.

31. The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format shall be legal and binding and shall have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. City and Consultant (i) agree that

an electronic signature, whether digital or encrypted, of a party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile or, electronic mail, or other electronic means, (iii) are aware that the other party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and California Uniform Electronic Transactions Act ("UETA")(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, email or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

32. Joint Drafting. Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Agreement and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.

33. Governing Law. This Agreement shall be interpreted and construed according to the laws of the State of California. Any action commenced about this Agreement shall be filed in the appropriate branch of the Los Angeles County Municipal or Superior Court.

34. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

35. Authority to Execute. The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.

36. Attorney's Fees. In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the

parties agree that the prevailing party in the legal action shall be entitled to recover attorney's fees and court costs from the opposing party.

37. Section Headings. The Section headings used in this Agreement are for reference purposes only and shall have no binding effect.

38. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

IN WITNESS WHEREOF, the parties have hereunto affixed their names as of the day and year written below.

"City"
City of Gardena

"Consultant"
JL Group, LLC

By: _____
Tasha Cerda, Mayor

By: Jeffrey Love
Jeffrey B. Love, Principal

Date: _____

Date: 2/8/2023

ATTEST:

Mina Semenza, City Clerk

APPROVED AS TO FORM:

Carmen Vasquez
Carmen Vasquez, City Attorney



REQUEST FOR PROPOSALS

for

BACKGROUND INVESTIGATION SERVICES

RFP Release Date:

December 17, 2020

RFP Submission Deadline:

12:00 PM on January 28, 2021

1. Invitation

The City of Gardena (hereinafter referred to as “City”) Police Department performs background checks as part of the City’s pre-employment process for both sworn and civilian employees. Once a candidate is selected for hire, a background check is processed. This could include inquiries into one’s criminal, employment, and credit history.

The City’s purpose of this Request for Proposals (hereinafter referred to as “RFP”) is to enter into a contract for Background Investigation Services for pre-employment background checks.

2. Scope of Work

The following list summarizes the information typically obtained for all candidates through the City’s pre-employment background investigation. Additional information may be required for individuals at higher levels.

- Local, state and federal criminal record search
- Employment verification for current and previous employers
- Social security number trace
- Education verification
- Credit report
- Reference interviews
- Follow-up of polygraph results

3. Contractor Minimum Requirements

Contractor shall have a minimum of three (3) years documented experience in providing the services that are the subject of this RFP. Contractor shall possess a valid California Bureau of Security and Investigative Services (BSIS) license to be a private investigator and be California POST certified. It is preferred that all personnel who perform background investigations on this contract under the Contractor are licensed private investigators.

4. Licensing

Contractor shall be authorized to do business in the state of California and comply with all pertinent state and federal requirements, laws, orders, ordinances, codes and regulations. Contractor shall also obtain a City of Gardena business license prior to entering into any contract with City. Such business license shall be maintained throughout the entire period of this contract.

5. Information/Product

All reports, surveys, tables, charts, diagrams, design work, product recordings and other data (including electronic, audio and video) or documentation prepared or compiled by Contractor in connection with the performance of its obligations under this contract, shall be the sole and exclusive property of City. Contractor shall retain in its files sufficiently detailed working papers relevant to its engagement with City. Contractor further agrees that its working papers will be held in the strictest confidence and will not be disclosed or otherwise made available to outside sources, except as required by law, without the written consent of City.

6. Confidentiality

Contractor must agree to keep confidential any and all information concerning the plans, operations or activities of City which may be divulged by City or ascertained by Contractor in the course of performing services under any contract with City. In the event Contractor is required to disclose confidential information pursuant to a subpoena, order of a court, or other legal process, Contractor shall, upon notice of such required disclosure and prior to disclosure, immediately notify City and allow City the opportunity to inspect the information subject to disclosure, and in the event such disclosure is objectionable under any standard or rule of the court, Contractor shall exhaust all legal means to prevent disclosure.

7. Terms

The contract between City and the successful Contractor will have an initial term of one (1) year. The contract will be eligible for annual renewal for up to an additional two (2) years, thereby resulting in a potential up to three (3) year contract.

The City reserves the right to reject any and all proposals. City reserves the right to enter into negotiation with more than one Contractor simultaneously and negotiate the best contract terms to benefit the City. City intends to ultimately contract with one vendor to provide Background Investigation Services and all aspects of this contract. All potential Contractors are solely responsible for any and all costs incurred as a result of Contractor's response to this RFP and participation in the RFP process.

8. City Point of Contact

Any explanation desired by a potential vendor regarding the meaning or interpretation of any RFP provision or questions must be submitted in writing via email to the procurement contact, Elizabeth Hernandez, no later than 12:00 PM Pacific Time on December 31, 2020. Ms. Hernandez is the only individual who may be contacted regarding the RFP and all inquiries should be sent to

ehernandez@cityofgardena.org. Responses to the questions will be posted as an Addendum to the RFP by January 12, 2021 on the City's RFP website and Planet Bids.

From the date the RFP is issued until a contract is executed, communication regarding this project between potential vendors and individuals employed by the City is prohibited. Only written communication with the procurement contact, as listed in this Request for Proposal, is permitted.

Once a determination is announced regarding the selection of a vendor, the Vendor will be permitted to speak with person(s) participating in contract negotiations.

Violation of these conditions may be considered sufficient cause to reject a vendor's proposal and/or selection irrespective of any other condition.

The following exceptions to these restrictions are permitted:

- Contacts made pursuant to any pre-existing contracts or obligations; and
- Presentations, key personnel interviews, clarification sessions or discussions to finalize a contract, as requested by the City.

9. Schedule of Events

Below is the City's best estimate of a schedule of events related to this RFP and procurement. These dates are subject to change at the discretion of the City. By submitting a proposal for this contract, vendor is agreeing to be available during the "Interview" time period.

ACTIVITY	DATE/TIME
Release Request for Proposal	December 17, 2020
Deadline to submit written questions	12:00PM on December 31, 2020
Addendum Response to written questions posted on website	January 12, 2021 by 5:00PM
Deadline for submitting proposal	12:00PM on January 28, 2021 via Planet Bids
Interviews	February 1 – 14, 2021
Committee Evaluations	February 15 – 19, 2021
Final Contract Review with Proposed Vendor	February 22 – 26, 2021
Tentative contract award date	March 9, 2021

10. References

The City reserves the right to check any reference(s), regardless of the source of the reference information, including but not limited to, those that are identified by the company in the proposal, those indicated through the explicitly specified contacts in Attachment G, those that are identified during the review of the proposal, or those that result from communication with other entities involved with similar projects.

11. Financial Capacity

Potential Vendors proposal shall contain the vendor's latest audited financial statement or other pertinent information such as internal unaudited financial statements and financial references to allow the City to reasonably formulate a determination about the financial capacity of the Proposer. Describe any administrative proceedings, claims, lawsuits, or other exposures pending against the Proposer. Financial Capacity information shall be identified as Attachment I.

12. Addendums

If any addendum is issued for this RFP, it will be posted on the City's website as an Addendum at www.cityofgardena.org and on Planet Bids. The City reserves the right to cancel or amend the RFP at any time.

13. Applicable Law

The laws of the State of California shall govern, and the appropriate venue and jurisdiction for any litigation which may arise hereunder will be in those courts located in the State of California, regardless of the place of business, residence or incorporation of the Vendor.

14. Proposal Submission and Process

Proposals shall be submitted via Planet Bids. No other submission methods will be accepted.

The proposal response and certification items, referred to as Attachments A through K of this RFP, shall be completed and submitted by the Potential Contractor. Failure to include any item or to adequately address any topic may result in disqualification. The cost of preparing and submitting a proposal as well as the cost of travel or any other costs associated with the interview and/or negotiations is the responsibility of the Potential Contractor and shall not be chargeable in any matter to the City. All proposal responses shall fully comply with all conditions and requirements contained in the RFP.

Conditional bids, or those which take exception to the requirements of this RFP, may be considered non-responsive and rejected. Any modification of the response which is inconsistent with or in addition to all the terms and conditions herein set forth shall be void and of no effect unless and to the extent expressly accepted by the City in writing. Proposals shall be submitted upon the response forms and in the manner prescribed in this document. The City reserves the right to refuse to consider any proposal not tendered on proposal forms furnished by the City, to waive minor discrepancies, or to reject proposals because of minor discrepancies as it sees fit.

15. Evaluation

Evaluation of Contractors shall be based upon a combination of factors, which include but are not limited to, evaluation of the proposal response forms, reference checks, cost, and an interview.

16. Withdrawal of Proposal

Potential Contractors may request withdrawal of a posted, sealed proposal prior to the scheduled proposal opening time provided the request for withdrawal is submitted to the City's RFP Point of Contact in writing. Proposals must be re-submitted and time-stamped in accordance with the RFP document in order to be accepted.

No proposal may be withdrawn for a period of 180 calendar days after the date of proposal opening. All proposals received are considered firm offers during this period. The Potential Vendor's offer will expire after 180 calendar days. If a Potential Vendor intended for award withdraws their proposal, that Potential Vendor may be deemed non-responsible if responding to future solicitations.

PROPOSAL RESPONSE FORMS (DELIVERABLES)

All pages of the bidder's proposal must be numbered consecutively; starting with the Attachment letter, followed by the page number.

All sections (A-K) of the bid packet must be clearly identified on the documents as follows:

ATTACHMENT	DESCRIPTION
A.	TRANSMITTAL LETTER (No form supplied with RFP) The Transmittal Letter is an opportunity for Contractor to tell City about itself and all deliverables associated with response to this RFP. The Transmittal Letter shall list all personnel that would provide service on this contract. The Transmittal Letter should also address if the Contractor intends to use any Subcontractors to execute any aspect of this contract.
B.	REPRESENTATIONS AND CERTIFICATIONS FORM
C.	BID PROPOSAL AND CONTRACTOR'S CERTIFICATION
D.	NON-COLLUSION AFFIDAVIT OF PRIME CONTRACTOR
E.	CERTIFICATION OF DRUG-FREE WORKPLACE
F.	EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION
G.	LIST OF REFERENCES
H.	ADDENDUM ACKNOWLEDGEMENT-SIGNATURE PAGE
I.	FINANCIAL CAPACITY (No form supplied in RFP)
J.	CERTIFICATE OF INSURANCE (No form supplied in RFP)
K.	SAMPLE CONTRACT

**TRANSMITTAL LETTER TO BE PREPARED ON CONTRACTOR'S
LETTERHEAD
LABEL as ATTACHMENT A
(No Form Provided)**

**BACKGROUND INVESTIGATION SERVICES
REPRESENTATIONS AND CERTIFICATIONS FORM**

The undersigned submits the attached RFP Response Forms in compliance with the RFP for BACKGROUND INVESTIGATION SERVICES.

The RFP Response Forms include Attachments A-K as herein specified. It is understood that any additional information, if any, included in the RFP Response Forms may not necessarily be considered in the evaluation of the vendor's qualifications by the City.

The undersigned offers to perform all duties and obligations required of Contractor as specified by the provisions of the RFP for BACKGROUND INVESTIGATION SERVICES at the rates and for the consideration herein.

NAME OF BIDDER: _____

NUMBER OF YEARS IN BUSINESS IN THIS AREA: _____

DBA: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: (____) _____

FAX NUMBER: (____) _____

E-MAIL: _____

CONTACT PERSON: _____

OWNERSHIP INFORMATION. List the full name of each owner who possesses at least a ten percent interest in the business. If the owner is a general business, each owner shall be listed; if the owner is a corporation, each stockholder holding more than ten percent of the corporation shall be listed; and if the owner is a partnership, each partner, excluding limited partners, shall be listed.

ATTACHMENT B

Page 2 of _____

I represent and certify that I have read and understand the information presented in the RFP documents contained in the Background Investigation Services Request for Proposals, and that it is true and correct to the best of my knowledge and belief and that I am authorized to execute this Representation and Certification.

Signed _____

Firm _____

Name _____
(Print or type)

Title _____

Date _____

Note to Bidder:

ATTACH COPY OF CORPORATE RESOLUTION OR OTHER DOCUMENT ESTABLISHING THAT THE PERSON MAKING THE REPRESENTATION AND CERTIFICATION ABOVE IS AUTHORIZED TO DO SO. THE DOCUMENT MUST BE LABELLED "ATTACHMENT B", Page 3.

**BACKGROUND INVESTIGATION SERVICES
PROPOSAL AND CONTRACTOR'S CERTIFICATION FORM**

NAME OF COMPANY SUBMITTING PROPOSAL _____

Description	Unit	Estimated Annual Qty	Unit Price
National and Multi-Statewide criminal database check, employment history, credit history, etc.			
Sworn employee	Each	25	
Civilian employee	Each	30	
Initial screening	Each	15	
TOTAL:			

*Contractor must submit City's Form but may also submit Contractor's own cost form, if necessary, as part of Attachment C

I hereby certify that the fees listed on this proposal form constitutes my Proposal for furnishing the required services necessary to provide City BACKGROUND INVESTIGATION SERVICES and that the prices proposed above will remain in effect from January 28, 2021 through _____ .

Note: Failure to respond with a specific date will be considered non-responsive.

Signature of Authorized Representative/Official

Date

Printed Name and Title

**BACKGROUND INVESTIGATION SERVICES REQUEST FOR PROPOSALS
NON-COLLUSION AFFIDAVIT OF CONTRACTOR**

State of _____ County of _____

_____, being first duly sworn, deposes and says that:

- 1) He is _____ of _____,
(Owner, partner, officer, representative, or agent)

the Contractor that has submitted the attached Proposal.
- 2) He is fully informed respecting the preparation and contents of the attached RFP and all pertinent circumstances respecting such Proposal;
- 3) Such Proposal is genuine and is not a collusive or sham Proposal;
- 4) Neither the said Contractor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Contractor, firm or person to submit a collusive or sham Proposal in connection with the Contract for which the attached Proposal has been submitted or to refrain from bidding in connection with such Contract or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Contractor, firm or person to fix the price or prices in the attached Proposal or of any other Contractor or to fix any overhead, profit or cost element of the Proposal price or the Proposal price of any other Contractor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Gardena (OWNER) or any person interested in the proposed Contract; and
- 5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Contractor or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Subscribed and sworn to before me this _____ day of _____, 20____

Signature of Authorized Official

Title of Authorized Official

My Commission expires on _____

**BACKGROUND INVESTIGATION SERVICES REQUEST FOR PROPOSALS
CERTIFICATION OF DRUG-FREE WORKPLACE**

I, _____, hereby certify on behalf of
(Name of Authorized Official)

_____ that:
(Name of Company)

The Contractor named above, and all Sub-Contractors working on this Contract, will comply with Government Code Section 8355 in matters relating to providing a drug-free workplace. The Contractor and all Sub-Contractors will, therefore:

Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance are prohibited, and that specified actions will be taken against employees for violation of these prohibitions, as required by Government Code Section 8355(a).

Establish a Drug-Free Awareness Program, as required by Government Code Section 8355(b), to inform employees about all of the following:

1. The dangers of drug abuse in the workplace;
2. The firm's policy of maintaining a drug-free workplace;
3. Any available counseling, rehabilitation and employee assistance programs; and
4. Penalties that may be imposed upon employees for drug abuse violations, including that no employee who tests positive for use of a controlled substance shall be permitted to work on this Contract.

Provide, as required by Government Code Section 8355(c), that every employee who works on the proposed Contract:

1. Will receive a copy of the firm's drug-free policy statement; and
2. Will agree to abide by the terms of the firm's statement as a condition of employment on the Contract.

CERTIFICATION:

I, _____, hereby certify that the above named company, which I am duly authorized to represent, will comply with the Drug-Free Workplace requirements of this Contract. I understand that this certification is made under penalty of perjury, under the laws of the State of California.

Executed this _____ day of _____, 20____

By _____
(Signature of Authorized Official)

(Title of Authorized Official)

**BACKGROUND INVESTIGATION SERVICES REQUEST FOR PROPOSALS
EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION**

The Contractor hereby certifies compliance with all applicable equal employment opportunity laws and regulations, as applicable.

1. In implementing the project, the Contractor may not discriminate against any employee or applicant for employment because of race, color, creed, sex, disability, age or national origin. The recipient agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, creed, sex, disability, age, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
2. The Contractor shall be responsible for requiring that all subcontractors of the project comply with this provision, except subcontracts for standard commercial supplies of new materials.

Date

Company

By:

Signature of Authorized Official

Print Name of Authorized Official

Title of Authorized Official

LIST OF REFERENCES

NAME OF COMPANY SUBMITTING BID _____

Please submit the following information in reference to similar experience as specified in the RFP.
If available, please specify other local municipalities for which you have provided service.

NAME OF BUSINESS _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

CONTACT PERSON: _____ TITLE: _____

TELEPHONE NUMBER: (____) _____

DATES OF CONTRACTED SERVICE: _____

NAME OF BUSINESS: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

CONTACT PERSON: _____ TITLE: _____

TELEPHONE NUMBER: (____) _____

DATES OF CONTRACTED SERVICE: _____

NAME OF BUSINESS: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

CONTACT PERSON: _____ TITLE: _____

TELEPHONE NUMBER: (____) _____

DATES OF CONTRACTED SERVICE: _____

NAME OF BUSINESS: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

CONTACT PERSON: _____ TITLE: _____

TELEPHONE NUMBER: (____) _____

DATES OF CONTRACTED SERVICE: _____

**BACKGROUND INVESTIGATION SERVICES REQUEST FOR PROPOSALS
ADDENDUM ACKNOWLEDGEMENT – SIGNATURE PAGE**

Addendum Acknowledgement – Signature Page

Contractor acknowledges receipt of the following addenda which are attached to the RFP:

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Failure to acknowledge the receipt of all addenda may cause the Proposal to be considered non-responsive to the Request for Proposals.

If Contractor is a corporation, state the legal name of the corporation and the name(s) of person(s) authorized to sign Proposals; if a partnership, state true name of firm and the names of all individual partners; if an individual, state name in full.

Date: _____, 20____

Company: _____

Signed: _____

Name: _____

Title: _____

Telephone: _____

Legal Address: _____

ATTACHMENTS I and J

ATTACHMENTS I and J TO BE PROVIDED BY CONTRACTOR

LABEL EACH ATTACHMENT

**SAMPLE AGREEMENT
AGREEMENT (DRAFT)
BETWEEN
THE CITY OF GARDENA
AND**

This contract, hereinafter referred to as Agreement, is entered into this ____ day of _____, 2020 (“Effective Date”), by and between the **City of Gardena**, a municipal corporation (“City”) and _____, a [state] [type of entity] (“Consultant”). Based on the mutual promises and covenants contained herein, the Parties hereto agree, as follows.

1. **RECITALS.** This Agreement is made and entered into with respect to the following facts:

- A. Whereas, City requires the services of a professional to provide Background Investigation; and
- B. Whereas, Consultant has represented that it is qualified by virtue of experience, training, education and expertise to provide these services; and
- C. Whereas, City has determined that the public interest, convenience and necessity require the execution of this Agreement.
- D. WHEREAS, no official or employee of City has a financial interest, within the provisions of sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

2. **SERVICES.** Consultant agrees to provide the professional services described in the City’s Request for Proposals (RFP) and any associated addendum, attached hereto as **Exhibit “A”** and Consultant’s Response to City’s RFP (“Consultant’s Proposal”), attached hereto as **Exhibit “B”**, both incorporated herein by this reference (“Services”). Unless otherwise specified herein, Consultant shall, at its sole cost and expense, furnish all facilities, equipment and personnel which may

be required for providing the Services pursuant to this Agreement.

3. **ADDITIONAL SERVICES.** If City determines that additional services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the agreed upon charges therefore as set forth in the written authorization. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.
4. **CONSULTANT'S PROPOSAL.** This Agreement shall include Consultant's proposal or bid which is incorporated herein as **Exhibit B**. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.
5. **PERFORMANCE BY CONSULTANT.** Consultant shall maintain or exceed the level of competency presently maintained by other similar practitioners in the State of California, for professional and technical soundness, accuracy and adequacy of all work, advice and material furnished under this Agreement.
6. **PERSONNEL.** City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all services under this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City. During the term of this Agreement, Consultant shall provide the services specified in the proposal. Such individual(s) shall not be replaced without the prior written consent of City.
7. **TIMING OF PERFORMANCE.** Time is of the essence with respect to Consultant's performance of the Services required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement. City, in its sole discretion, may extend the time for performance of any Service.
8. **MONITORING OF CONSULTANT.** Consultant's performance of this Agreement shall be continuously monitored by the Police Chief or his designee. Police Chief or his designee shall be notified in writing of any deficiency in the performance of this Agreement in a timely manner by the Police Chief or his designee. Consultant shall have five (5) business days from receipt of the notification to cure any deficiency to the reasonable satisfaction of Police Chief or his designee. All costs for such corrections shall be borne by Consultant and shall not increase

Consultant's fees due hereunder. Should the Police Chief or his designee determine that Consultant has not performed its obligation as stated in this Agreement in a satisfactory manner, City may terminate this Agreement for cause as specified in Section 10 below.

9. COMPENSATION. Consultant shall be compensated as follows:

- A. Amount. Compensation for the Services shall be billed as set forth in Attachment B, attached hereto. The Compensation is inclusive of all costs that may be incurred by Consultant in performance of the Services, including but not limited to such items as travel, copies, delivery charges, phone charges, and facsimile charges.
- B. Invoices and Payment. Payment by City to Consultant shall be made upon receipt and approval of invoices for Services rendered. For payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced. City shall review the invoices to determine whether services performed, and documents submitted are consistent with this Agreement. Payment shall be made within sixty calendar days following receipt of the invoice or City shall provide Consultant with a written statement objecting to the charges and stating the reasons therefor. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.
- C. Expenses. Consultant shall not be entitled to any additional compensation for expenses.

10. TERM AND TERMINATION. This Agreement shall commence on the Effective Date and continue for a period of one (1) year, ending on _____, 20__, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. This Agreement may be extended by two [2] additional one [1] year periods upon mutual written agreement of both parties.]

- A. This Agreement shall be effective as of the date of execution by the City and shall remain in effect until all Services are completed or until terminated as provided for herein.
- B. City may terminate this Agreement without cause by providing written notice to Consultant not less than three days prior to an effective termination date. City's only obligation in the event of termination will be payment of fees and allowed expenses incurred up to and including the effective date of termination.

- C. Unless for cause, Consultant may not terminate this Agreement. If Consultant is terminating this Agreement for cause, it must provide the City with thirty (30) days written notice.
- D. Upon receipt of a termination notice, Consultant shall: (1) promptly discontinue all Services, unless the notice directs otherwise; and (2) within ten (10) days, deliver to City all files, data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by Consultant in performing the Services under this Agreement, whether completed or in progress. Consultant shall provide these documents by both hard copy and in electronic format if available. In the event of termination for other than cause attributable to Consultant, Consultant shall be entitled to reasonable compensation for the services it performs up to the date of termination and shall be deemed released from liability for any work assigned but not completed as of the effective date of termination.

11. INSURANCE REQUIREMENTS.

- A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverages required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.
- B. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-:VII, unless otherwise approved by City.
- C. Coverages, Limits and Policy Requirements. Consultant shall maintain the types of coverages and limits indicated below:
 - 1. Commercial General Liability Insurance – a policy for occurrence coverage for bodily injury, personal injury and property damage, including all coverages provided by and to the extent afforded by Insurance Services Office Form CG 2010 ed. 10/93, 11/85, or equivalent with no special limitations affecting City. The limit for all

coverages under this policy shall be no less than one million dollars (\$1,000,000.00) per occurrence.

2. Commercial Auto Liability Insurance – a policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 10/13, including Symbol 1 (any auto) with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars (\$1,000,000.00) per accident.
3. Worker's Compensation and Employers Liability Insurance – a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.
4. Professional Errors & Omissions – a policy with minimum limits of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate. This policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, return receipt requested, is mailed to City.
5. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:
 - a. Additional insureds: "The City Gardena and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."
 - b. Notice: "Said policy shall not terminate, be suspended, or voided, nor shall it be cancelled, nor the coverage or limits reduced, until thirty (30) days after written notice is given to City."

- c. Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Gardena, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Gardena shall be excess and not contributing with the insurance provided by this policy."
 - d. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Gardena, its officers, officials, agents, employees, and volunteers.
 - e. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.
- E. Deductibles. Any deductible or self-insured retentions over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses.
- F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefor, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.

- G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.
- H. Non-Limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

12. INDEMNIFICATION. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected officials, officers, agents, employees and volunteers, at Consultant's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents, employees and volunteers arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected officials, officers, agents, employees and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

13. NON-LIABILITY OF CITY. No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.

14. OWNERSHIP OF WORK PRODUCT. All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed works made for hire for City by Consultant as City employee(s) for hire and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination or expiration of this Agreement.

15. USE OF MATERIALS.

- A. City shall make available to Contractor such materials from its files as may be required by Contractor to perform Services under this Agreement. Such materials shall remain the property of City while in Contractor's possession. Upon termination of this Agreement and payment of outstanding invoices of Contractor, or completion of work under this Agreement, Contractor shall return to City any property of City in its possession and any calculations, notes, reports, electronic files, or other materials prepared by Contractor in the course of performance of this Agreement.
- B. City may utilize any material prepared or work performed by Contractor pursuant to this Agreement, including computer software, in any manner, which City deems proper without additional compensation to Contractor. Contractor shall have no responsibility or liability for any revisions, changes, or corrections made by City, or any use or reuse pursuant to this paragraph unless Contractor accepts such responsibility in writing.

16. NONUSE OF INTELLECTUAL PROPERTY OF THIRD PARTIES. Contractor shall not use, disclose or copy any intellectual property of any third parties in connection with work carried out under this Agreement, except for intellectual property for which Contractor has a license. Contractor shall indemnify and hold City harmless against all claims raised against City based upon allegations that Contractor has wrongfully used intellectual property of others in performing work for City, or that City has wrongfully used intellectual property developed by Contractor pursuant to this Agreement.

17. WAIVER OR BREACH. No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.

18. INDEPENDENT CONTRACTOR. Consultant is and shall at all times remain as to City a wholly independent contractor and shall not obtain rights to any benefits which accrue to City employees. Neither City nor its officers, employees or agents shall have control over the conduct of Consultant or any of its officers, employees or agents, except as expressly set forth herein. Consultant shall not at any time or in any manner represent that it or any of its officers, employees or agents are in any manner officers, employees or agents of City.

19. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits

on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

20. **COMPLIANCE WITH LAWS.** Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.
21. **CONFLICT OF INTEREST AND REPORTING.** Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of services to be performed under this Agreement.
22. **EMPLOYMENT OF ALIENS.** Consultant warrants it fully complies with all laws regarding employment of aliens and others, and that all its employees performing services hereunder meet the citizenship or alien status requirements contained in federal and state statutes and regulations.
23. **NON-DISCRIMINATION.** Consultant covenants there shall be no discrimination based upon race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in activity pursuant to this Agreement.
24. **FORCE MAJEURE.** Consultant shall not be in default for failing to perform in accordance with the terms of this Agreement if such failure arises out of causes

beyond the control and without the fault or negligence of Consultant.

25. **ASSIGNMENT.** This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement.

26. **CHANGE IN NAME, OWNERSHIP OR CONTROL.** Consultant shall notify the City, in writing, of any change in name, ownership or control of Consultant's firm or subconsultant. Change of ownership or control of Consultant's firm may require an amendment to the Agreement.

27. **NOTICES.** Whenever it shall be necessary for either party to serve notice on the other respecting this Agreement, such notice shall be in writing and shall be given by personal service upon the party to be notified, or by deposit of the same in the custody of the United States Postal Service, postage prepaid, addressed to the party to be notified as follows:

To City: City of Gardena
 1718 West 162nd Street
 Gardena, California 90247
 Attn: Mike Saffell
 Title: Chief of Police
 Email: chief@gardenapd.org
 Telephone: (310) 217-9601

To Consultant: Name of Consultant
 Street Address or P.O. Box
 City, State Zip Code
 Attn: _____
 Email: _____
 Telephone: (____) _____

Notices shall be deemed to have been served upon the date of personal service or three (3) working days after the same has been deposited in the United States Postal Service.

Either party may change the information to which notice or communication is to be sent by providing advance written notice to the other party.

28. **LEGAL REQUIREMENTS.** Contractor shall secure and maintain all licenses or permits required by law, including a City business license, and shall comply with all ordinances, laws, orders, rules, and regulations pertaining to the work.

29. **FAMILIARITY WITH WORK.** By executing this Agreement, Consultant warrants

that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the difficulties and restrictions of the work under this Agreement. Should Consultant discover any conditions materially differing from those inherent in the work or as represented by City, it shall immediately inform City and shall not proceed, except at Consultant's own risk, until written instructions are received from City.

30. **GUARANTEE AND WARRANTY.** Consultant warrants to City that the material, analysis, data, programs and SERVICES to be delivered or rendered hereunder will be of the kind and quality designated and will be performed by qualified personnel. Without waiver of City's other rights or remedies, City may require Consultant to re- perform any of said services, which were not performed in accordance with these standards. Consultant shall perform the remedial services at its sole expense.

31. **PUBLIC RECORDS ACT DISCLOSURE.** Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

32. **RECORDS/AUDIT.**

- A. Consultant shall be responsible for ensuring accuracy and propriety of all billings and shall maintain all supporting documentation for a minimum of three (3) years from the completion date of the Services under this agreement the following records:
 - 1. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assure proper accounting for all funds.
 - 2. Records which establish that Consultant and any subconsultant who renders Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations.
 - 3. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.

- B. City shall have the right to audit Consultant's invoices and all supporting documentation for purposes of compliance with this Agreement for a period of three years following the completion of Services under this Agreement.
- C. Upon reasonable notice from City or any other governmental agency, Consultant shall cooperate fully with any audit of its billings conducted by, or of, City and shall permit access to its books, records and accounts as may be necessary to conduct such audits.

33. **BINDING EFFECT.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

34. **GOVERNING LAW.** This Agreement shall be interpreted and construed according to the laws of the State of California. Any action commenced about this Agreement shall be filed in the appropriate branch of the Los Angeles County Municipal or Superior Court.

35. **SECTION HEADINGS.** The Section headings used in this Agreement are for reference purposes only and shall have no binding effect.

36. **AUTHORITY TO EXECUTE.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.

37. **ATTORNEY'S FEES.** In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover attorney's fees and court costs from the opposing party.

38. **PREPARATION OF AGREEMENT.** Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Agreement and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.

39. **SEVERABILITY.** If any provision of this Agreement shall be held illegal, invalid, or unenforceable, in whole or in part, such provision shall be modified to the minimum extent necessary to make it legal, valid, and enforceable, and the legality, validity, and enforceability of the remaining provisions shall not be affected thereby.

40. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. If any term, condition or covenant of this Agreement is held by a court

of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.

41. **COUNTERPARTS.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

IN WITNESS WHEREOF, City and Consultant have executed this Agreement as of the date first hereinabove set forth.

“City”
City of Gardena

“Consultant”
Name of Consultant or Consultant Company

By: _____
Name and title of individual

By: _____
Name and title of individual

Date: _____

Date: _____

By: _____
Name and title of individual

Date: _____

ATTEST:

Mina Semenza, City Clerk

APPROVED AS TO FORM:

Carmen Vasquez, City Attorney



JL GROUP, LLC
WORKPLACE SOLUTIONS

30025 ALICIA PARKWAY, #327
LAGUNA NIGUEL, CA 92677
TELEPHONE: (949) 282-8181
FACSIMILE: (626) 771-0044
E-MAIL: LOVEJB@GMAIL.COM

PRINCIPALS

JEFFREY B. LOVE, ESQ. P.C.*
* A PROFESSIONAL CORPORATION
JEFFREY JOHNSON, ESQ.

January 28, 2021

City of Gardena
Submitted electronically – via Planet Bids

Re: JL GROUP, LLC's Response to City of Gardena's Request for Proposals for
Background Investigation Service

On behalf of JL Group, LLC (JL Group), thank you for the opportunity to submit this proposal response to the City of Gardena's Request for Proposals for Background Investigative Services.

Experience and Qualifications of JL Group, LLC

JL Group is a California-based firm providing professional workplace consulting and investigative services to both public and private entities. With over 70 years of combined experience in law enforcement, private investigation and private law practice, JL Group has developed a team of highly-qualified former police executives and currently licensed attorneys, and private investigators, all with extensive experience in providing specialized employment services, including, but not limited to, conducting background investigations of sworn and non-sworn public safety personnel, employee misconduct investigations, hostile work environment investigations, risk management training and management consulting services.

JLGroup's clients include more than 60 California municipalities, law enforcement agencies, special districts, educational districts and private sector companies. Founded in 2006, the firm has engaged fully qualified and trained investigators certified and licensed by the State of California, with extensive experience in conducting background investigations for law enforcement agencies. Within the last five years, the firm has conducted more than 100 police and civilian employment background investigations for Police agencies.

At this time, JL Group is sufficiently staffed to perform sworn and civilian personnel background investigations, concurrently. The firm's investigators each possess a current State of California Private Investigator License (as specified in *California Business and Professions Code* §7521) and a valid California Class "C" or higher driver's license.

JL Group will comply with all applicable Federal, State and County policies, rules, regulations, laws and codes, including without limitation the *Federal Fair Credit Reporting Act* (15.U.S.C. §1681, *et seq.*) (FCRA) and the *California Investigative Consumer Reporting Agencies Act* (*California Civil Code* §1786, *et seq.*) (CCRA).

JL Group's Proposed Project Approach

On behalf of the City of Gardena, JL Group, will conduct comprehensive pre-employment background investigations of potential candidates for sworn and non-sworn entry level and lateral Public Safety positions with the Gardena Police Department.¹ The process and methodology to be undertaken by JLGROUP personnel in investigating the background of each candidate/applicant will include the following:

The JL Group investigator assigned to an applicant will conduct the background process from inception to conclusion so as to maintain continuity and to provide a single resource contact for all aspects of that applicant's history.

The JL Group investigator will make contact with applicant to answer questions and schedule an interview meeting with applicant and obtain required documents, including applicant's Peace Officer Standards and Training (P.O.S.T.) Personal History Statement and/or P.O.S.T. Background Consent Waiver documents.

Upon JL Group's receipt and review of a candidate's required documents, the background check process for that applicant will commence. Once that process is completed, JL Group personnel will prepare and provide a detailed narrative-based summary of all findings and reports of that applicant's background and eligibility in accordance with the City of Gardena's hiring standards.

A summary report of findings for each applicant investigated by the JL Group, shall at least address the following areas:

- 1) Review of candidate's P.O.S.T. Personal History Statement.

¹ Each pre-employment background investigation shall be conducted consistent with the guidelines set forth in *California Government Code* §1031; *California Penal Code* §13510(c); Peace Officer Standards and Training (P.O.S.T.) Regulation 1953 for Sworn Police Officers; Peace Officer Standards and Training (P.O.S.T.) Regulation 1959 for Police Dispatchers; and *California Civil Code* §§ 1786, *et seq.*

- 2) Provide a current photograph of the applicant.
- 3) Personal Information – Verify applicant's name, date of birth and proof of citizenship status via official government documentation, including confirmation of applicant's Social Security Number, with results of trace and address locator verification determining all addresses and any name variations used by applicant (including maiden, divorced or previous names) associated with that Social Security Number.
- 4) Marital Status – Verify past and current marital status.
- 5) Employment History – Verify applicant's past employment, current employment and employment status, including documentation of any termination, discipline, tardiness and whether the applicant is eligible for rehire.²
- 6) Professional and Professional References – Verify and contact applicant's professional and personal references either by telephone or in person.
- 7) Education Background – Verify applicant's educational background to confirm that applicant has either graduated from an accredited high school, or has passed the General Education Development (GED) Test, or has passed the California High School Equivalency Examination. Copies of transcripts and diplomas from colleges and universities to be included.
- 8) Military Background – Where applicable, verify applicant's Selective Service registrations, and if applicant indicates prior military service, verify dates of service, branch of military, rank and discharge status. Verify service via long-form DD214 and attempt to gather information on commendation(s) or disciplinary action(s).
- 9) Financial Information – Verify applicant's monthly income and expenses. Conduct a full credit history check on applicant's credit status via Experian.
- 10) Driving Record – Provide applicant's motor vehicle driving history for all states in which applicant held an operator's/drivers' license, a copy of applicant's current driver's license and proof of motor vehicle insurance coverage.
- 11) Criminal History – Verify whether applicant has any felony and/or misdemeanor convictions.
- 12) Drug and/or Substance Use – Verify if applicant has history of drug/substance use.

² NOTE: Virtually all information (employer, etc.) will be validated by two or more sources. For example, if a supervisor provides a glowing reference, JL Group will contact another (possibly unlisted) supervisor or manager to confirm. In addition, verifications of other employment applications by the candidate will be conducted and reviewed, particularly with regard to any disqualifications by other agencies.

- 13) Family and Acquaintances – Conduct interviews of applicant's current and former roommates, spouses and dating/domestic partners.
- 14) Legal – Address any prior, current and/or pending criminal or civil litigations relating to the applicant (Federal, State and applicant's current County of residence).
- 15) Fingerprint Return – Address the results of the applicant's Department of Justice and Federal Bureau of Investigation fingerprint check for criminal history (as provided by City of Gardena Police Department).
- 16) Wants/Warrants Check – Conduct a check of wants/warrants information systems, including: County of Los Angeles CLETS system; National Crime Information Center (NCIC); Department of Justice search of the Child Abuse Central Index (as provided by City of Gardena Police Department).
- 17) Polygraph Examination Results – Provide a statement regarding the results of applicant's polygraph examination (review results only).
- 18) Social Networks/Media – Conduct social and traditional media searches of applicant's name.
- 19) Investigator Comments – Provide a summary of the applicant's background including any concerns or lack thereof, as well as the investigator's overall impression of the applicant.

JL Group Key Personnel – Background Investigations

- **Jeffrey B. Love, Esq. – Principal, JL Group, LLC**
Attorney at Law
- **George A. Vanecek – Primary Investigator & Project Manager/Background Investigations**
California Private Investigator's License PI-26161
- **John Capen – Secondary Investigator**
California Private Investigator License PI-28031
- **Craig Junginger – Secondary Investigator**
California Private Investigator License: PI 187823
- **James Kurkoske – Secondary Investigator**
California Private Investigator License: PI 188021

City of Gardena

JL GROUP, LLC – Response to City of Gardena RFP for Background Investigation Services

January 28, 2021

Page 5

We look forward to the possibility of working with the City in this endeavor. If you have any questions regarding this correspondence and/or the attachments, please contact the undersigned at (949) 282-8181 or lovejb@gmail.com.

By: 

Jeffrey B. Love, Esq.
Principal JL GROUP, LLC

**BACKGROUND INVESTIGATION SERVICES
REPRESENTATIONS AND CERTIFICATIONS FORM**

The undersigned submits the attached RFP Response Forms in compliance with the RFP for BACKGROUND INVESTIGATION SERVICES.

The RFP Response Forms include Attachments A-K as herein specified. It is understood that any additional information, if any, included in the RFP Response Forms may not necessarily be considered in the evaluation of the vendor's qualifications by the City.

The undersigned offers to perform all duties and obligations required of Contractor as specified by the provisions of the RFP for BACKGROUND INVESTIGATION SERVICES at the rates and for the consideration herein.

NAME OF BIDDER: JL GROUP, LLC

NUMBER OF YEARS IN BUSINESS IN THIS AREA: 15

DBA: n/a

MAILING ADDRESS: 30025 Alicia Parkway, #327
Laguna Niguel, CA 92677

TELEPHONE NUMBER: (949) 282-8181

FAX NUMBER: (626) 771-0044

E-MAIL: lovejb@gmail.com

CONTACT PERSON: Jeffrey B. Love, Esq.

OWNERSHIP INFORMATION. List the full name of each owner who possesses at least a ten percent interest in the business. If the owner is a general business, each owner shall be listed; if the owner is a corporation, each stockholder holding more than ten percent of the corporation shall be listed; and if the owner is a partnership, each partner, excluding limited partners, shall be listed.


Jeffrey B. Love, Esq. (Principal)

Jeffrey L. Johnson (Principal)

ATTACHMENT B

Page 2 of 2

I represent and certify that I have read and understand the information presented in the RFP documents contained in the Background Investigation Services Request for Proposals, and that it is true and correct to the best of my knowledge and belief and that I am authorized to execute this Representation and Certification.

Signed 
Firm JL GROUP, LLC
Name Jeffrey B. Love
(Print or type)
Title Principal
Date January 27, 2021

Note to Bidder:

ATTACH COPY OF CORPORATE RESOLUTION OR OTHER DOCUMENT ESTABLISHING THAT THE PERSON MAKING THE REPRESENTATION AND CERTIFICATION ABOVE IS AUTHORIZED TO DO SO. THE DOCUMENT MUST BE LABELLED "ATTACHMENT B", Page 3.

**BACKGROUND INVESTIGATION SERVICES
PROPOSAL AND CONTRACTOR'S CERTIFICATION FORM**

NAME OF COMPANY SUBMITTING PROPOSAL JL GROUP, LLC

Description	Unit	Estimated Annual Qty	Unit Price
National and Multi-Statewide criminal database check, employment history, credit history, etc.			
Sworn employee	Each	25	\$1,320.00
Civilian employee	Each	30	\$1,080.00
Initial screening	Each	15	\$ 480.00
TOTAL:			

*Contractor must submit City's Form but may also submit Contractor's own cost form, if necessary, as part of Attachment C

I hereby certify that the fees listed on this proposal form constitutes my Proposal for furnishing the required services necessary to provide City BACKGROUND INVESTIGATION SERVICES and that the prices proposed above will remain in effect from January 28, 2021 through January 28, 2024.

Note: Failure to respond with a specific date will be considered non-responsive.



Signature of Authorized Representative/Official

January 27, 2021

Date

Jeffrey B. Love, Principal

Printed Name and Title

**BACKGROUND INVESTIGATION SERVICES REQUEST FOR PROPOSALS
NON-COLLUSION AFFIDAVIT OF CONTRACTOR**

State of California County of Orange

Jeffrey B. Love, being first duly sworn, deposes and says that:

- 1) He is Principal of JL GROUP, LLC,
(Owner, partner, officer, representative, or agent)

the Contractor that has submitted the attached Proposal.

- 2) He is fully informed respecting the preparation and contents of the attached RFP and all pertinent circumstances respecting such Proposal;
- 3) Such Proposal is genuine and is not a collusive or sham Proposal;
- 4) Neither the said Contractor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Contractor, firm or person to submit a collusive or sham Proposal in connection with the Contract for which the attached Proposal has been submitted or to refrain from bidding in connection with such Contract or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Contractor, firm or person to fix the price or prices in the attached Proposal or of any other Contractor or to fix any overhead, profit or cost element of the Proposal price or the Proposal price of any other Contractor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Gardena (OWNER) or any person interested in the proposed Contract; and
- 5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Contractor or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Subscribed and sworn to before me this 27th day of January, 2021



Signature of Authorized Official

Principal of JL GROUP, LLC

Title of Authorized Official

My Commission expires on n/a

**BACKGROUND INVESTIGATION SERVICES REQUEST FOR PROPOSALS
CERTIFICATION OF DRUG-FREE WORKPLACE**

I, Jeffrey B. Love, hereby certify on behalf of
(Name of Authorized Official)

JL GROUP, LLC that:
(Name of Company)

The Contractor named above, and all Sub-Contractors working on this Contract, will comply with Government Code Section 8355 in matters relating to providing a drug-free workplace. The Contractor and all Sub-Contractors will, therefore:

Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance are prohibited, and that specified actions will be taken against employees for violation of these prohibitions, as required by Government Code Section 8355(a).

Establish a Drug-Free Awareness Program, as required by Government Code Section 8355(b), to inform employees about all of the following:

1. The dangers of drug abuse in the workplace;
2. The firm's policy of maintaining a drug-free workplace;
3. Any available counseling, rehabilitation and employee assistance programs; and
4. Penalties that may be imposed upon employees for drug abuse violations, including that no employee who tests positive for use of a controlled substance shall be permitted to work on this Contract.

Provide, as required by Government Code Section 8355(c), that every employee who works on the proposed Contract:

1. Will receive a copy of the firm's drug-free policy statement; and
2. Will agree to abide by the terms of the firm's statement as a condition of employment on the Contract.

CERTIFICATION:

I, Jeffrey B. Love, hereby certify that the above named company, which I am duly authorized to represent, will comply with the Drug-Free Workplace requirements of this Contract. I understand that this certification is made under penalty of perjury, under the laws of the State of California.

Executed this 27th day of January, 2021

By 
(Signature of Authorized Official)

Principal
(Title of Authorized Official)

**BACKGROUND INVESTIGATION SERVICES REQUEST FOR PROPOSALS
EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION**

The Contractor hereby certifies compliance with all applicable equal employment opportunity laws and regulations, as applicable.

1. In implementing the project, the Contractor may not discriminate against any employee or applicant for employment because of race, color, creed, sex, disability, age or national origin. The recipient agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, creed, sex, disability, age, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
2. The Contractor shall be responsible for requiring that all subcontractors of the project comply with this provision, except subcontracts for standard commercial supplies of new materials.

January 27, 2021

Date

JL GROUP, LLC

Company

By:



Signature of Authorized Official

Jeffrey B. Love

Print Name of Authorized Official

Principal

Title of Authorized Official

LIST OF REFERENCES

NAME OF COMPANY SUBMITTING BID JL GROUP, LLC

Please submit the following information in reference to similar experience as specified in the RFP. If available, please specify other local municipalities for which you have provided service.

NAME OF BUSINESS Huntington Beach Police Department

STREET ADDRESS: 2000 Main Street

CITY: Huntington Beach STATE: CA ZIP CODE: 92648

CONTACT PERSON: Lisa Gallatin TITLE: Personnel Officer

TELEPHONE NUMBER: (714) 330-2798

DATES OF CONTRACTED SERVICE: 2012 - Present (under Primary Investigator George Vanecek)

NAME OF BUSINESS: Carlsbad Police Department

STREET ADDRESS: 2560 Orion Way

CITY: Carlsbad STATE: CA ZIP CODE: 92010

CONTACT PERSON: Paul Ho TITLE: Senor Program Manager,
Human Resources Dept.

TELEPHONE NUMBER: (760) 602-2442

DATES OF CONTRACTED SERVICE: 2011 - Present (under Primary Investigator George Vanecek)

NAME OF BUSINESS: City of San Marcos

STREET ADDRESS: 1 Civic Center Drive

CITY: San Marcos STATE: CA ZIP CODE: 92069

CONTACT PERSON: Janelle Laughlin TITLE: Senior Management Analyst

TELEPHONE NUMBER: (760) 744-1050, Ext. 3121

DATES OF CONTRACTED SERVICE: 2013 - Present (under Primary Investigator George Vanecek)

NAME OF BUSINESS: City of La Mesa

STREET ADDRESS: 8130 Allison Avenue

CITY: La Mesa STATE: CA ZIP CODE: 91942

CONTACT PERSON: Rida Freeman TITLE: Human Resources Risk Manager

TELEPHONE NUMBER: (619) 667-1179

DATES OF CONTRACTED SERVICE: 2015 - Present (under Principal Jeffry B. Love, Esq.)

LIST OF REFERENCES

NAME OF COMPANY SUBMITTING BID JL GROUP, LLC

Please submit the following information in reference to similar experience as specified in the RFP. If available, please specify other local municipalities for which you have provided service.

NAME OF BUSINESS District Attorney's Office, County of Ventura

STREET ADDRESS: 800 S. Victoria Ave., #314

CITY: Ventura STATE: CA ZIP CODE: 93009

CONTACT PERSON: Michael K. Frawley TITLE: Chief Deputy District Attorney

TELEPHONE NUMBER: (805) 654-2538

DATES OF CONTRACTED SERVICE: 2018 - Present (under Principal Jeffrey B. Love, Esq.)

NAME OF BUSINESS: City of Torrance - City Attorney's Office

STREET ADDRESS: 3031 Torrance Blvd.

CITY: Torrance STATE: CA ZIP CODE: 90503

CONTACT PERSON: Robert Weinmeister TITLE: Senior Human Resources Analyst

TELEPHONE NUMBER: (310) 618-5810

DATES OF CONTRACTED SERVICE: 2013 - Present (under Principal Jeffrey B. Love, Esq.)

NAME OF BUSINESS: Orange County Sanitation District

STREET ADDRESS: 10844 Ellis Ave.

CITY: Fountain Valley STATE: CA ZIP CODE: 92708

CONTACT PERSON: Andrew Nau TITLE: Human Resources Supervisor

TELEPHONE NUMBER: (714) 962-2411

DATES OF CONTRACTED SERVICE: 2015 - Present (Under Principal Jeffrey B. Love, Esq.)

NAME OF BUSINESS: City of Laguna Beach

STREET ADDRESS: 505 Forest Avenue

CITY: Laguna Beach STATE: CA ZIP CODE: 92651

CONTACT PERSON: Tiffany Bates TITLE: Human Resources/Risk Manager

TELEPHONE NUMBER: (949) 497-3311

DATES OF CONTRACTED SERVICE: 2020

**BACKGROUND INVESTIGATION SERVICES REQUEST FOR PROPOSALS
ADDENDUM ACKNOWLEDGEMENT – SIGNATURE PAGE**

Addendum Acknowledgement – Signature Page

Contractor acknowledges receipt of the following addenda which are attached to the RFP:

Addendum No. 1 Date 12/31/2020

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Failure to acknowledge the receipt of all addenda may cause the Proposal to be considered non-responsive to the Request for Proposals.

If Contractor is a corporation, state the legal name of the corporation and the name(s) of person(s) authorized to sign Proposals; if a partnership, state true name of firm and the names of all individual partners; if an individual, state name in full.

Principals authorized to sign on behalf of JL GROUP, LLC:

Jeffrey B. Love

Jeffrey L. Johnson

Date: January 27, 20 21

Company: JL GROUP, LLC

Signed: _____

Name: Jeffrey B. Love

Title: Principal

Telephone: (949) 282-1818

Legal Address: 30025 Alicia Parkway, #327

Laguna Niguel, CA 92677

JL GROUP, LLC

FINANCIAL CAPACITY STATEMENT

Due to the public nature of this document, at this time, JL GROUP, LLC declines to submit its financial information herewith. However, should JL GROUP, LLC be considered for and/or awarded the contract concerning this proposal, JL GROUP will submit the requested financial information through private and secure means.

The undersigned hereby declares that JL GROUP, LLC has the financial capacity to perform the work contemplated by the City of Gardena's RFP for Background Investigation Services as released on December 17, 2020 and Amendment No. 1 dated December 31, 2020.

The undersigned further declares that there are no current administrative proceedings, claims, lawsuits or other exposures pending against JL GROUP, LLC.

Dated: January 27, 2021



Jeffrey B. Love, Principal
JL GROUP, LLC



ATTACHMENT J

OP ID: MN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/25/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Alliance Mgt. & Insurance Serv 355 Via Vera Cruz #7 CA Agent/Broker Lic# 0737966 San Marcos, CA 92078 Michelle A. Nowell	CONTACT NAME: Michelle A Nowell PHONE (A/C, No, Ext): 760-471-7116 FAX (A/C, No): 760-471-9378 E-MAIL ADDRESS: mnowell@amiscorp.com PRODUCER CUSTOMER ID #: JLGRO-1														
INSURED JL Group LLC	<table border="1"><tr><td>INSURER(S) AFFORDING COVERAGE</td><td>NAIC #</td></tr><tr><td>INSURER A: Acceptance Casualty Ins Comp</td><td>10349</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Acceptance Casualty Ins Comp	10349	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Errors & Omission GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X		CP00962747	12/20/2020	12/20/2021	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 100,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ 5,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$ 1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 5,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 1,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 5,000,000	PRODUCTS - COMP/OP AGG	\$ 1,000,000		\$
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A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A		N/A				<table border="1"><tr><td>WC STATU-TORY LIMITS</td><td>OTH-ER</td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td></tr></table>	WC STATU-TORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$						
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Cyber	300,000																				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2009 ACORD CORPORATION. All rights reserved.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT
CAREFULLY.**

**ADDITIONAL INSURED - DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)

Automatic Status Included Where Required by Written
Contract. All Where Required by Written Contract.

Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 17.A
Section: DEPARTMENTAL
ITEMS - RECREATION &
HUMAN SERVICES
Meeting Date: February 28, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approval of a Fourth of July Fireworks Agreement in the amount of \$38,500 with Pyro Spectaculars Inc.

COUNCIL ACTION REQUIRED:

Staff Recommendation: Approve Agreement with Pyro Spectaculars Inc.

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends approval of the proposed fireworks agreement for the presentation of the City's 58th Annual Fourth of July Fireworks Show at Paul A. Rowley Memorial Park.

The Fourth of July Fireworks Show returned after a hiatus due to the COVID-19 pandemic and continues to be an event that brings the community together for a celebration where the public can safely gather and enjoy a day filled with food, fun, and the much-anticipated firework show.

On July 4, 2023, Pyro Spectaculars Inc. will provide a firework show at Paul A. Rowley Park at approximately 9:00 p.m. Pyro Spectacular Inc. is a full-service program that includes a Fireworks display that will last approximately 18 to 20 minutes, the services of a licensed pyrotechnic operator, specialized crew, an electronic firing system, and safety equipment for support and protection. The proposed price includes insurance coverage, sales tax, and delivery.

Pyro Spectaculars Inc. is a reputable Southern California company with a proven track record in the South Bay area that has serviced the City of Gardena for over 20 years. Pyro provides safe, reliable and affordable services.

City Staff requested quotes from three additional vendors. Unfortunately, due to the high demand for the specific date and the lack of available state licensed operators in the industry we received the following responses:

- Fireworks America- Unavailable on specific date
- Pyrotecnico - No quote provided
- The Dancing Fire- No quote provided

FINANCIAL IMPACT/COST:

\$38,500 - Approved in the Recreation Department Special Events Fund

ATTACHMENTS:

[Pyro Spectaculars Inc_Gardena City of Proposal Agreement_7-4-23_.pdf](#)

APPROVED:



Clint Osorio, City Manager

2023 **PYRO** SPECTACULARS

by Souza®



Pyrotechnic Proposal

City of Gardena

July 4, 2023

December 14, 2022

City of Gardena
Janina Hartwill
1700 W. 162nd St.
Gardena, CA 90247

Dear Ms. Hartwill,

Pyro Spectaculars, Inc. is happy to provide our pyrotechnic proposal for your July 4, 2023 event. The following proposal outlines your custom designed Program "A" for the amount of \$38,500.00. The various fireworks elements provided are prepared to shoot from Rowley Park's for approximately 18-20 minutes.

Our full service program includes necessary preproduction services, the services of a licensed pyrotechnic operator, specialized crew, an electronic firing system, and pyrotechnic safety equipment used for support and protection. The price also includes insurance coverage, sales tax, and delivery. To help ensure public safety, we work directly with the local fire authority, and we apply for the necessary fireworks related permits. Our winning combination of products, people, and production capabilities help produce the best fireworks entertainment package for your event.

Your organization will be responsible for payment of permit fees and/or standby firemen fees, if any. The Fire Department may bill you directly for any additional standby fees for inspections. Your organization will also be responsible for providing the display location, necessary security for the display site, and other event permits.

Please review the enclosed Proposal, Product Synopsis, Production Agreement, and Scope of Work in detail. In order to reserve your program, it is imperative that you return the fully executed agreement to our office by February 2, 2023, the price firm date in your production agreement. Your initial payment is due in our office by March 1, 2023. The program, pricing, and show date may not be available beyond the price firm date.

If you wish to discuss your program or need more information, please call either me or your Customer Service Representative Maria Barajas at (909) 355-8120 ext. 228.

PYRO SPECTACULARS, INC.

Christopher Souza

Christopher Souza

PYRO Show Producer
CS/ag

Enclosures

PYRO
SPECTACULARS
by Souza



www.pyrospec.com



Pyro Spectaculars, Inc.

P.O. Box 2329 • Rialto, CA 92377 • Phone: (909) 355-8120 or (888) 477-PYRO • Fax: (909) 355-9813

Product Synopsis • Pyrotechnic Proposal

City of Gardena

PROGRAM A– July 4, 2023

\$38,500.00

Main Body - Aerial Shells

<u>Description</u>	<u>Quantity</u>
◆ 3" Souza Designer Selections	310

Total of Main Body - Aerial Shells 310

Pyrotechnic Devices

<u>Description</u>	<u>Quantity</u>
◆ Sousa Platinum Line Custom Multishot Device	900 Shots
◆ Sousa Diamond Line Custom Multishot Device	300 Shots
◆ Sousa Emerald Line Custom Multishot Device	120 Shots
◆ Sousa Ruby Line Custom Multishot Device	300 Shots
◆ Sousa Sapphire Line Custom Multishot Device	330 Shots
◆ Sousa Silver Line Custom Multishot Device	200 Shots

Total of Pyrotechnic Devices 2,150

Low-Level Pyrotechnic Devices

<u>Description</u>	<u>Quantity</u>
◆ .5" Red, White, Blue Roman Candle Batten	450

Total of Low-Level Pyrotechnic Devices 450

Custom Brightwork and Set Pieces

<u>Description</u>	<u>Quantity</u>
◆ 2' letters "WELCOME" & "GOODNIGHT"	2
◆ American Flag (5x10)	1

Total of Custom Brightwork and Set Pieces 3

Grand Finale

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Souza Designer Bombardment Shells	72
◆ 3" Souza Designer Bombardment Shells	145

Total of Grand Finale 217

Grand Total 3,144

Display duration approximately 18-20 minutes*

Product descriptions are for specification of product quality, classification, and value. Final product selections will be based on availability, suitability, and overall artistic style.



PRODUCTION AGREEMENT (Special)

This agreement ("Agreement") is made this _____ day of _____, 2023 by and between Pyro Spectaculars, Inc., a California corporation, hereinafter referred to as ("PYRO"), and City of Gardena, hereinafter referred to as ("CLIENT"). PYRO and CLIENT are sometimes referred to as "Party" or collectively as "Parties" herein.

1. **Engagement** - CLIENT hereby engages PYRO to provide to CLIENT one (1) fireworks productions ("Production"), and PYRO accepts such engagement upon all of the promises, terms and conditions hereinafter set forth. The Production shall be substantially as outlined in Program "A", attached hereto and incorporated herein by this reference.

1.1 **PYRO Duties** - PYRO shall provide all pyrotechnic equipment, trained pyrotechnicians, shipping, pyrotechnic products, application for specific pyrotechnic permits (the cost of which, including standby fees, shall be paid by CLIENT) relating to the Production, insurance covering the Production and the other things on its part to be performed, including preproduction services, as more specifically set forth below in this Agreement and in the Scope of Work ("Scope of Work"), attached hereto, incorporated herein by this reference, and made a part of this Agreement as though set forth fully herein.

1.2 **CLIENT Duties** - CLIENT shall provide to PYRO a suitable site ("Site") for the Production, security for the Site as set forth in Paragraph 6 hereof, access to the Site, any permission necessary to utilize the Site for the Production, and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work. All Site arrangements are subject to PYRO's reasonable approval as to pyrotechnic safety, suitability, and security. All other conditions of the Site shall be the responsibility of CLIENT, including, but not limited to, access, use, control, parking and general safety with respect to the public, CLIENT personnel and other contractors.

2. **Time and Place** - The Productions shall take place on July 4, 2023, at approximately 9:00 pm, at Rowley Park, 13220 S. Van Ness Ave., Gardena, CA, Site.

3. **Fees, Interest, and Expenses** -

3.1 **Fee** - CLIENT agrees to 19 PYRO a fee of \$38,500.00 USD (THIRTY-EIGHT THOUSAND FIVE HUNDRED DOLLARS) ("Fee") for the Production. CLIENT shall pay to PYRO \$19,250.00 USD (NINETEEN THOUSAND TWO HUNDRED FIFTY DOLLARS) of the Fee plus estimated permit and standby fees, specified production costs, and other regulatory costs approximated at \$00.00 OR an amount to be determined, for a total of \$19,250.00, as a deposit ("Deposit") upon the execution of this Agreement by both parties but no later than March 1, 2023. The balance of the Fee shall be paid no later than July 5, 2023. CLIENT authorizes PYRO to receive and verify credit and financial information concerning CLIENT from any agency, person or entity including but not limited to credit reporting agencies. The "PRICE FIRM" date, the date by which the executed Agreement must be delivered to Pyro, is set forth in paragraph 20.

3.2 **Interest** - In the event that the Fee is not paid in a timely manner, CLIENT will be responsible for the payment of 1.5% interest per month or 18% annually on the unpaid balance. If litigation arises out of this Agreement, the prevailing party shall be entitled to reasonable costs incurred in connection with the litigation, including, but not limited to attorneys' fees.

3.3 **Expenses** - PYRO shall pay all normal expenses directly related to the Production including freight, insurance as outlined, pyrotechnic products, pyrotechnic equipment, experienced pyrotechnic personnel to set up and discharge the pyrotechnics and those additional items as outlined as PYRO's responsibility in the Scope of Work. CLIENT shall pay all costs related to the Production not supplied by PYRO including, but not limited to, those items outlined as CLIENT's responsibility in this Agreement and Scope of Work.

4. **Proprietary Rights** - PYRO represents and warrants that it owns all copyrights, including performance rights, to this Production, except that PYRO does not own CLIENT-owned material or third-party-owned material that has been included in the Production, and as to such CLIENT-owned and third-party-owned material, CLIENT assumes full responsibility therefore. CLIENT agrees that PYRO shall retain ownership of, and all copyrights and other rights to, the Production, except that PYRO shall not acquire or retain any ownership or other rights in or to CLIENT-owned material and third-party-owned material and shall not be responsible in any way for such material. If applicable, CLIENT consents to the use of CLIENT-owned material and represents that it has or will obtain any permission from appropriate third parties sufficient to authorize public exhibition of any such material in connection with this Production. PYRO reserves the ownership rights in its trade names that are used in or are a product of the Production. Any reproduction by sound, video or other duplication or recording process without the express written permission of PYRO is prohibited.

5. **Safety** - PYRO and CLIENT shall each comply with applicable federal, state and local laws and regulations and employ safety programs and measures consistent with recognized applicable industry standards and practices. At all times before and during the Production, it shall be within PYRO's sole discretion to determine whether or not the Production may be safely discharged or continued. It shall not constitute a breach of this Agreement by PYRO for fireworks to fail or malfunction, or for PYRO to determine that the Production cannot be discharged or continued as a result of any conditions or circumstances affecting safety beyond the reasonable control of PYRO.

6. **Security** - CLIENT shall provide adequate security personnel, barricades, and Police Department services as may be necessary to preclude individuals other than those authorized by PYRO from entering an area to be designated by PYRO as the area for the set-up and discharge of the Production, including a fallout area satisfactory to PYRO where the pyrotechnics may safely rise and any debris may safely fall. PYRO shall have no responsibility for monitoring or controlling CLIENT's other contractors, providers or volunteers; the public; areas to which the public or contractors have access; or any other public or contractor facilities associated with the Production.

7. **Cleanup** - PYRO shall be responsible for the removal of all equipment provided by PYRO and clean-up of any live pyrotechnic debris made necessary by PYRO. CLIENT shall be responsible for any other clean-up which may be required of the Production or set-up, discharge and fallout areas including any environmental clean-up.

8. **Permits** - PYRO agrees to apply for permits for the firing of pyrotechnics only from the **LOS ANGELES COUNTY FIRE DEPARTMENT**, FAA, and USCG, if required. CLIENT shall be responsible for any fees associated with these permits including standby fees. CLIENT shall be responsible for obtaining any other necessary permits, paying associated fees, and making other appropriate arrangements for Police Departments, other Fire Departments, road closures, event/activity or land use permits or any permission or permit required by any Local, Regional, State or Federal Government.

9. **Insurance** - PYRO shall at all times during the performance of services herein ensure that the following insurance is maintained in connection with PYRO's performance of this Agreement: (1) commercial general liability insurance, including products, completed operations, and contractual liability under this Agreement; (2) automobile liability insurance, (3) workers' compensation insurance and employer liability insurance. Such insurance is to protect CLIENT from claims for bodily injury, including death, personal injury, and from claims of property damage, which may arise from PYRO's performance of this Agreement, only. The types and amounts of coverage shall be as set forth in the Scope of Work. Such insurance shall not include claims which arise from CLIENT's negligence or willful conduct or from failure of CLIENT to perform its obligations under this Agreement, coverage for which shall be provided by CLIENT.

The coverage of these policies shall be subject to reasonable inspection by CLIENT. Certificates of Insurance evidencing the required general liability coverage shall be furnished to CLIENT prior to the rendering of services hereunder and shall include that the following are named as additionally insured: CLIENT; Sponsors, Landowners, Barge Owners, if any; and Permitting Authorities, with respect to the operations of PYRO at the Production. Pyrotechnic subcontractors or providers, if any, not covered under policies of insurance required hereby, shall secure, maintain and provide their own insurance coverage with respect to their respective operations and services.

10. **Indemnification** - PYRO represents and warrants that it is capable of furnishing the necessary experience, personnel, equipment, materials, providers, and expertise to produce the Production in a safe and professional manner. Notwithstanding anything in this Agreement to the contrary, PYRO shall indemnify, hold harmless, and defend CLIENT and the additional insureds from and against any and all claims, actions, damages, liabilities and expenses, including but not limited to, attorney and other professional fees and court costs, in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of PYRO, their officers, agents, contractors, providers, or employees. CLIENT shall indemnify, hold harmless, and defend PYRO from and against any and all claims, actions, damages, liability and expenses, including but not limited to, attorney and other professional fees and court costs in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of CLIENT, its officers, agents, contractors, providers, or employees. In no event shall either party be liable for the consequential damages of the other party.

11. **Limitation of Damages for Ordinary Breach** - Except in the case of bodily injury and property damage as provided in the insurance and indemnification provisions of Paragraphs 9 and 10, above, in the event CLIENT claims that PYRO has breached this Agreement or was otherwise negligent in performing the Production provided for herein, CLIENT shall not be entitled to claim or recover monetary damages from PYRO beyond the amount CLIENT has paid to PYRO under this Agreement, and shall not be entitled to claim or recover any consequential damages from PYRO including, without limitation, damages for loss of income, business or profits.

12. **Force Majeure** - CLIENT agrees to assume the risks of weather, strike, civil unrest, terrorism, military action, governmental action, and any other causes beyond the control of PYRO which may prevent the Production from being safely discharged on the scheduled date, which may cause the cancellation of any event for which CLIENT has purchased the Production, or which may affect or damage such portion of the exhibits as must be placed and exposed a necessary time before the Production. If, for any such reason, PYRO is not reasonably able to safely discharge the Production on the scheduled date, or at the scheduled time, or should any event for which CLIENT has purchased the Production be canceled as a result of such causes, CLIENT may (i) reschedule the Production and pay PYRO such sums as provided in Paragraph 13, or (ii) cancel the Production and pay PYRO such sums as provided in Paragraph 14, based upon when the Production is canceled.

13. **Rescheduling Of Event** - If CLIENT elects to reschedule the Production, PYRO shall be paid the original Fee plus all additional expenses made necessary by rescheduling plus a 15% service fee on such additional expenses. Said expenses will be invoiced separately and payment will be due in full within 5 days of receipt. CLIENT and PYRO shall agree upon the rescheduled date taking into consideration availability of permits, materials, equipment, transportation and labor. The Production shall be rescheduled for a date not more than 90 Days subsequent to the date first set for the Production. The Production shall not be rescheduled to a date, or for an event, that historically has involved a fireworks production. The Production shall not be rescheduled between June 15th and July 15th unless the original date was July 4th of that same year, or between December 15th and January 15th unless the original date was December 31st of the earlier year unless PYRO agrees that such rescheduling will not adversely affect normal business operations during those periods.

14. **Right To Cancel** - CLIENT shall have the option to unilaterally cancel the Production prior to the scheduled date. If CLIENT exercises this option, CLIENT agrees to pay to PYRO, as liquidated damages, the following percentages of the Fee as set forth in Paragraph 3.1. 1) 50% if cancellation occurs 30 or more days prior to the scheduled date, 2) 75% if cancellation occurs 15 to 29 days prior to the scheduled date, 3) 100% thereafter. In the event CLIENT cancels the Production, it will be impractical or extremely difficult to fix actual amount of PYRO's damages. The foregoing represents a reasonable estimate of the damages PYRO will suffer if CLIENT cancels the Production.

15. **No Joint Venture** - It is agreed, nothing in this Agreement or in PYRO's performance of the Production shall be construed as forming a partnership or joint venture between CLIENT and PYRO. PYRO shall be and is an independent contractor with CLIENT and not an employee of CLIENT. The Parties hereto shall be severally responsible for their own separate debts and obligations and neither Party shall be held responsible for any agreements or obligations not expressly provided for herein.

16. **Applicable Law** - This Agreement and the rights and obligations of the Parties hereunder shall be construed in accordance with the laws of California. It is further agreed that the Central Judicial District of San Bernardino County, California, shall be proper venue for any such action. In the event that the scope of the Production is reduced by authorities having jurisdiction or by either Party for safety concerns, the full dollar amounts outlined in this Agreement are enforceable.

17. **Notices** - Any Notice to the Parties permitted or required under this Agreement may be given by mailing such Notice in the United States Mail, postage prepaid, first class, addressed as follows: PYRO - Pyro Spectaculars, Inc., P.O. Box 2329, Rialto, California, 92377, or for overnight delivery to 3196 N. Locust Avenue, Rialto, California 92377. CLIENT - City of Gardena, 1700 W. 162nd St., Gardena, CA 90247.

Pyro Spectaculars, Inc.
P.O. Box 2329
Rialto, CA 92377
Tel: 909-355-8120 :: Fax: 909-355-9813

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18. **Modification of Terms** – All terms of the Agreement are in writing and may only be modified by written agreement of both Parties hereto. Both Parties acknowledge they have received a copy of said written Agreement and agree to be bound by said terms of written Agreement only.

19. **Severability** – If there is more than one CLIENT, they shall be jointly and severally responsible to perform CLIENT's obligations under this Agreement. This Agreement shall become effective after it is executed and accepted by CLIENT and after it is executed and accepted by PYRO at PYRO's offices in Rialto, California. This Agreement may be executed in several counterparts, including faxed and emailed copies, each one of which shall be deemed an original against the Party executing same. This Agreement shall be binding upon the Parties hereto and upon their heirs, successors, executors, administrators and assigns.

20. **Price Firm** – If any changes or alterations are made by CLIENT to this Agreement or if this Agreement is not executed by CLIENT and delivered to PYRO on or before the PRICE FIRM date shown below, or if the Initial Payment is not paid on or before the due date, then the price, date, and scope of the Production are subject to review and acceptance by PYRO for a period of 15 days following delivery to PYRO of the executed Agreement. In the event it is not accepted by PYRO, PYRO shall give CLIENT written notice, and this Agreement shall be void.

PRICE FIRM through February 2, 2023
EXECUTED AGREEMENT MUST BE DELIVERED TO PYRO BY THIS DATE.
See PRICE FIRM conditions, paragraph 20, above.

EXECUTED as of the date first written above:

PYRO SPECTACULARS, INC.

By: 

Its: President

Date: 12/14/2022

City of Gardena

By: _____

Its: _____

Print Name

Date: _____

SHOW PRODUCER: Christopher Souza

SCOPE OF WORK
PYRO SPECTACULARS, INC. ("PYRO")
and
City of Gardena ("CLIENT")

Pyro shall provide the following goods and services to CLIENT:

- One (1) Pyro Spectaculars, Inc., Productions on July 4, 2023, at approximately 9:00 pm at Rowley Park, 13220 S. Van Ness Ave., Gardena, CA.
- All pyrotechnic equipment, trained pyrotechnicians, shipping, and pyrotechnic product.
- Preproduction Services and Costs for the Production, including advance acquisition of materials and products; design, engineering, programming, handling, staging, storage, and maintenance of products, props, and systems; preparation of drawings, diagrams, listings, schedules, inventory controls, choreography, and computer code; picking, packing, labeling, staging, and loading of equipment, materials, and systems; transportation, and logistics and crew scheduling and support; explosive storage magazines with legally mandated distances, surfaces, security, housekeeping, and access controls; and necessary and appropriate vehicles, including legally mandated insurance, including MCS90 explosives transportation coverage, parking, security, and maintenance.
- Application for specific pyrotechnic permits relating to the Production.
- Insurance covering the Production as set forth in the Agreement with the following limits:

<u>Insurance Requirements</u>	<u>Limits</u>	
<u>Commercial General Liability</u>	\$5,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
<u>Business Auto Liability- Owned, Non-Owned and Hired Autos</u>	\$5,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
<u>Workers' Compensation</u>	Statutory	
<u>Employer Liability</u>	\$1,000,000	Per Occurrence

CLIENT shall provide to PYRO the following goods and services:

- All on-site labor costs, if any, not provided or performed by PYRO personnel including, but not limited to, local union requirements, all Site security, Police and Fire Dept. standby personnel, stagehands, electricians, audio and fire control monitors, carpenters, plumbers, clean-up crew. All these additional personnel and services shall be fully insured and the sole responsibility of CLIENT.
- Coordination and any applicable non-pyrotechnic permitting with the local, state or federal government that may hold authority within the Production.
- Costs of all permits required for the presentation of the Production and the event as a whole.
- Provision of a Safety Zone in accordance with applicable standards and all requirements of the authorities having jurisdiction throughout the entire time that the pyrotechnics are at the Site or the load site (if different) on the date of the Production and all set-up and load-out dates, including water security to keep unauthorized people, boats, etc. from entering the Safety Zone.
- General Services including, but not limited to, Site and audience security, fencing, adequate work light, dumpster accessibility, a secure office for PYRO personnel within the venue, secure parking for PYRO vehicles, access to washrooms, tents, equipment storage, hazmat storage, electrical power, fire suppression equipment, access to worksites, necessary credentialing, etc., will be required as necessary.