



GARDENA CITY COUNCIL

Regular Meeting Notice and Agenda

Council Chamber at City Hall
1700 West 162nd Street, Gardena, California
Website: www.cityofgardena.org

Tuesday, March 12, 2024

Closed Session 7:00 p.m.

Open Session 7:30 p.m.

TASHA CERDA, *Mayor*
MARK E. HENDERSON, *Mayor Pro Tem*
RODNEY G. TANAKA, *Council Member*
PAULETTE C. FRANCIS, *Council Member*
WANDA LOVE, *Council Member*

MINA SEMENZA, *City Clerk*
GUY H. MATO, *City Treasurer*
CLINT OSORIO, *City Manager*
CARMEN VASQUEZ, *City Attorney*
LISA KRANITZ, *Assistant City Attorney*

If you would like to participate in this meeting, you can participate via the following options:

- 1. VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at**
youtube.com/CityofGardena
- 2. PARTICIPATE BEFORE THE MEETING** by emailing the Deputy City Clerk at publiccomment@cityofgardena.org by 5:00p.m. on the day of the meeting and write "Public Comment" in the subject line.
- 3. ATTEND THE MEETING IN PERSON**

PUBLIC COMMENT: The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items – At the time the City Council considers the item or during Oral Communications
- Non-agenda Items – During Oral Communications
- Public Hearings – At the time for Public Hearings listed on the Agenda

If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk or Sergeant of Arms. You will be called to the podium by name when it is your turn to address the Council. The City Council cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the City Council will be given three (3) minutes to speak.

- 4. The City of Gardena, in complying with the Americans with Disabilities Act (ADA),** requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email cityclerk@cityofgardena.org at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

Thank you for your attendance and cooperation

1. **ROLL CALL**

PUBLIC COMMENT ON CLOSED SESSION

2. **CLOSED SESSION**

2.A CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

Gov. Code Section 54956.9(d)(1)

Charmaine L. Green v. City of Gardena, et al.

L.A. Sup. Ct. Case No.: 22STCV18526

CITY ATTORNEY REPORT OUT OF CLOSED SESSION

3. **PLEDGE OF ALLEGIANCE**

Emma Casanova

156th Street Elementary School

4. **INVOCATION**

Calvary Chapel South Bay

5. **PRESENTATIONS**

5.A AT&T Updates from the Los Angeles & South Bay External and Legislative Affairs Manager, McKenzie Neely-Wright.

5.B Gardena Events Video Presentation

6. **PROCLAMATIONS**

6.A "American Red Cross Month," March 2024 (*to be accepted by Amy Papageorges, Executive Director for American Red Cross, Greater Long Beach & South Bay Chapter.*

[Red Cross Proclamation 2024](#)

6.B "Women's History Month" March 2024 (*to be proclaimed only*)

[Proclaim Only-Women's History Month-Mar 2024.pdf](#)

7. **APPOINTMENTS**

8. **CONSENT CALENDAR**

NOTICE TO THE PUBLIC - Roll Call Vote Required On The Consent Calendar

All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

PUBLIC COMMENT ON CONSENT CALENDAR

8.A Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only

CONTACT: CITY CLERK

8.B Approve Minutes:

Regular Meeting of the City Council, February 13, 2024

CONTACT: CITY CLERK

[02132024 REGULAR Minutes CC Meeting - FINAL.pdf](#)

8.C Receive and File of Minutes:

Planning and Environmental Quality Commission, February 6, 2024

CONTACT: COMMUNITY DEVELOPMENT

[2024_02_06 PCMIN.pdf](#)

8.D Approval of Warrants/Payroll Register, February 27, 2024

CONTACT: ADMINISTRATIVE SERVICES

[Warrant-Payroll Register 02-27-24.pdf](#)

8.E Approval of Warrants/Payroll Register, March 12, 2024

CONTACT: ADMINISTRATIVE SERVICES

[Warrant-Payroll Register 03-12-24.pdf](#)

8.F Monthly Investment Portfolio, January 2024

CONTACT: ADMINISTRATIVE SERVICES

[January 2024 Investment Report.pdf](#)

8.G Personnel Report P-2024-4 3-12-24

CONTACT: ADMINISTRATIVE SERVICES

[PERS RPT P-2024-4.pdf](#)

8.H [Acceptance and Notice of Completion for the Local Streets Improvement 2020/2021, 2021/2022, 2022/2023 Project, JN 987/994/514.](#)

CONTACT: PUBLIC WORKS

[NOC JN 987-994-514.pdf](#)

9. **EXCLUDED CONSENT CALENDAR**

10. **PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

10.A FEBRUARY 20, 2024 MEETING

APPEAL OF REVOCATION FOR SITE PLAN REVIEW #4-15

The Planning Commission considered an appeal request filed by The Tire House business located at 1818 W. Redondo Beach Blvd., regarding the Community Development Director's Intent to Revoke Approval of Site Plan Review #4-15, pursuant to Gardena Municipal Code Section 18.44.070, discontinuing auto repair facility uses in the General Commercial (C-3) Zone, due to multiple violations of the conditions of approval imposed by the Planning and Environmental Quality Commission on August 26, 2015.

CASE NAME: Appeal of Community Development Director's Decision to Revoke Site Plan Review #4-15

APPELLANT NAME: The Tire House, Inc. (dba " The Tire House")

REPRESENTATIVE: John Mardirossian

PROPERTY OWNERS: Mr. Der L. Mu / Mr. John Mu

Commission Action: The Planning Commission denied the appeal of John Mardirossian for the Tire House, by a vote of 4-1-0, upholding the revocation of the approval of Site Plan Review #4-15 pursuant to Gardena Municipal Code Section 18.44.070, found that the project was exempt from the provisions of CEQA pursuant to Guidelines Section 15321, and directed staff to draft a resolution reflecting the Commission's denial.

City Council Action: No action is needed.

10.B FEBRUARY 20, 2024 MEETING

ZONE TEXT AMENDMENT #2-24

The Planning Commission considered a recommendation to City Council for adoption of Ordinance No. 1866, making changes to Gardena Municipal Code to implement the programs set forth in the City's 6th Cycle 2021-2029 Housing Element and changes required by State law and making finding that finds the Ordinance is exempt from the provisions of CEQA pursuant to CEQA Guidelines section 15061(b)(3)

Commission Action: The Planning Commission approved Resolution No. PC 3-24, by a vote of 5-0-0, recommending to the City Council for the adoption of Ordinance No. 1866, and made findings that adoption of the Ordinance is exempt from CEQA pursuant to Guidelines section 15061(b)(3).

City Council Action: No action needed, this item will be brought to the City Council in this meeting.

To view the complete Planning Commission packet [CLICK HERE](#)
[2024_02_20](#)

10.C MARCH 5, 2024 - *Meeting Cancelled*

[2024_03_05 CANCELLATION.pdf](#)

11. **ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTE PERIOD)**

Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete, and a red light will appear when three minutes are over. Your cooperation is appreciated.

11.A **PUBLIC COMMENT**

[03-12-2024 Regular CC Meeting - PC #1 - Oral Communication.pdf](#)

12. **DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES**

13. **DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT**

13.A [PUBLIC HEARING, ORDINANCE NO. 1865: Amending Chapter 18.60 of the Gardena Municipal Code and Sections of 5.08.170, 8.16.030 and 8.16.050 relating to temporary use permits and temporary events permits, and amending Section 5.04.160 and 5.04.278 of Title 5 relating permits and finding the Ordinance is categorically exempt from CEQA pursuant to the common sense exemption set forth in Guidelines section 15061\(b\)\(3\) and section 15304 for minor alterations to land; and](#)

[RESOLUTION NO. 6659: Adopting an application fee for Temporary Use and Temporary Event Permits and finding that the fee is exempt under Public Resources Code Section 21080\(B\)\(8\) and CEQA Guidelines Section 15273.](#)

Staff Recommendation: Open the public hearing, receive testimony from the public, allow three (3) minutes for each speaker, and close the public hearing.

Staff Recommendation for Motion: Direct staff back to the Planning Commission with updates for Ordinance No. 1865 for their recommendation.

[Staff Report presented to Planning Commission on January 16th.pdf](#)

[Planning Commission Resolution No. PC 1-24.pdf](#)

[Ordinance No. 1865.pdf](#)

[Resolution No. 6659.pdf](#)

[Cost Detail Temporary Use Permit.pdf](#)

[Cost Detail for Temporary Event Permit.pdf](#)

- 13.B [PUBLIC HEARING, ORDINANCE NO. 1866](#): Amending the Gardena Municipal Code to implement the programs set forth in the City's 6th Cycle 2021-2029 Housing Element and changes required by State law and making findings that adoption of the Ordinance is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3).

Staff Recommendation: Open the public hearing, receive testimony from the public, allow three (3) minutes for each speaker, and close the public hearing.

Staff Recommendation for Motion: Introduce Ordinance No. 1866 including making the findings for a CEQA exemption pursuant to CEQA Guidelines section 15061(b)(3).

[Agenda Staff Report.pdf](#)

[Attachment A - Planning Commission Resolution No. PC 3-24.pdf](#)

[Ordinance No. 1866 \(Housing Programs\).pdf](#)

[Attachment B - Planning Commission Staff Report \(Housing Programs\).pdf](#)

- 13.C [PUBLIC HEARING: URGENCY ORDINANCE NO. 1867](#), extending a temporary moratorium on significant tobacco retailers for an additional year to March 27, 2025 and making findings that adoption of the Ordinance is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3)

Staff Recommendation: Open the public hearing, receive testimony from the public, allow three (3) minutes for each speaker, and close the public hearing.

Staff Recommendation for Motion: Adopt Urgency Ordinance No. 1867 and conduct a study session to provide direction to staff on prohibiting significant tobacco retailers.

[Urgency Ordinance No. 1867.pdf](#)

14. **DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES**

- 14.A [Approval of One-Year Agreement with Townsend Public Affairs, Inc. for Legislative Advocacy and Grant Funding Services in the amount of \\$84,000](#)

Staff Recommendation: Approve Agreement

[Contract Agreement-Townsend Public Affairs 2-20-24.pdf](#)

[Townsend Public Affairs Inc- City Council Presentation March 12 2024.pptx](#)

15. **DEPARTMENTAL ITEMS - POLICE**

16. **DEPARTMENTAL ITEMS - PUBLIC WORKS**

- 16.A [Approve and Authorize Director of Public Works to execute an Authorization for Crossing Improvements between the City of Gardena and Union Pacific Railroad for the Western Avenue Railroad Crossing Improvement Project JN 537. Additionally, approve Budget Appropriation of \\$120,000 from Measure M Local.](#)

Staff Recommendations:

- **Authorize the Director of Public Works to Execute an Authorization for Crossing Improvements with UPRR.**
- **Approve Budget Appropriation**

[GardenaUPRR_ACI_240305.pdf](#)

- 16.B [Award Sidewalk Trip Hazard Removal Contract for the Pedestrian Safety Project FY 2023-2024, JN 527, to Southern California Precision Concrete Inc. in the Amount of \\$171,571.73, approve 10% construction contingency, and Declare California Environmental Quality Act \(CEQA\) Exemption.](#)

Staff Recommendations:

- **Award Construction Contract**
- **Approve Construction Contingency**
- **Declare CEQA Exemption**

[Appendix_A-_JN 513 Ped Safety Improvements FY 2022-23_Sidewalk Trip Hazard Removal.pdf](#)

[Appendix_B-_JN 527 Project Locaiton Map_Zone 2.pdf](#)

[Appendix_C-_Precesion Concrete Bid.pdf](#)

[Appendix_D-_JN 527 CEQA NOE.pdf](#)

[Appendix_E-_JN 527 Ped Safety Improvement FY 2023-2024_Trip Hazard Removal Contract.pdf](#)

17. **DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES**

18. **DEPARTMENTAL ITEMS - TRANSPORTATION**

19. **COUNCIL ITEMS**

20. **COUNCIL DIRECTIVES**

21. **CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS**

22. **COUNCIL REMARKS**

1. COUNCIL MEMBER TANAKA
2. COUNCIL MEMBER LOVE
3. MAYOR PRO TEM HENDERSON
4. MAYOR CERDA
5. COUNCIL MEMBER FRANCIS

23. **ANNOUNCEMENT(S)**

24. **REMEMBRANCES**

Mr. Mack King; 85 years of age, a long-time Gardena resident and a member of the Casimir Gatekeepers Network for 26 years.

25. **ADJOURNMENT**

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00 p.m. followed by the Regular City Council Meeting at 7:30 p.m. on Tuesday, March 26, 2024.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

Dated this 8th day of March 2024

/s/ MINA SEMENZA
MINA SEMENZA, City Clerk



PROCLAMATION

WHEREAS, more than 140 years ago, the American Red Cross was established as a humanitarian organization, guided by seven fundamental principles – including humanity, impartiality and independence – to provide services to those in need regardless of race, religion, gender, sexual orientation or citizenship status; and

WHEREAS, every year, the American Red Cross responds to an average of more than 70,000 disasters across the country, from small home fires to massive disasters. Last year's crises included floods and atmospheric rivers in California, Typhoon Mawar in Guam, Hurricane Ian in Florida, and the devastating wildfire in Hawaii; and

WHEREAS, the Red Cross has a long history of helping our neighbors in need. The Greater Long Beach and South Bay Chapter assisted with 177 local disasters – serving 457 clients, including 103 children – in the past year alone and helped save lives through our Home Fire Campaign; and

WHEREAS, the American Red Cross shelters, feeds and provides emotional support to victims of disasters; supplies about 40 percent of the nation's blood; teaches skills that save lives; provides international humanitarian aid; and supports military members and their families; and

WHEREAS, the month of March is a special time to recognize and thank the Red Cross volunteers and donors who give their time and resources to help others. We are pleased to report that there is an upcoming Blood Drive with the Gardena Police Department on Saturday, March 30, 2024, at Rush Memorial Gymnasium;

NOW, THEREFORE, I, TASHA CERDA, MAYOR OF THE CITY OF GARDENA, CALIFORNIA, do hereby proclaim **MARCH 2024**, to be

AMERICAN RED CROSS MONTH

and encourage the citizens of our community to volunteer, donate needed funding, take a class, or give blood to show their support of this organization and its noble humanitarian mission.

Tasha Cerda

MAYOR

Dated: 12th day of March, 2024

“ WOMEN’S HISTORY MONTH ”
— MARCH 2024 —

in 1987, Congress established March to be “Women’s History Month” to recognize the achievements of American women of every race, class, and ethnic background that have made historic contributions to the growth and strength of our Nation.

The Women’s History Month theme for 2024 is

**“Women Who Advocate for
Equity, Diversity and Inclusion”**

This theme honors women who are committed to embracing everyone and excluding no one in our common quest for freedom and opportunity. They know that people change with the help of families, teachers and friends, and that young people in particular need to learn the value of hearing from different voices with different points of view as they grow up.

Therefore, I, Tasha Cerda, Mayor of the City of Gardena, California, hereby proclaim the month of **MARCH 2024**, to be

“WOMEN’S HISTORY MONTH”

in the City of Gardena and encourage all citizens to recognize and honor the spirit, leadership, vital and enduring contributions of women in our community, in California, and throughout our Nation.

MINUTES
Regular Meeting of the
Gardena City Council
Tuesday, February 13, 2024

The Regular Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California, was called to order at 7:39 PM on Tuesday, February 13, 2024, in the Council Chamber at City Hall 1700 West 162nd Street, Gardena, California; Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Tasha Cerda; Mayor Pro Tem Mark E. Henderson; Council Member Rodney G. Tanaka; Council Member Paulette C. Francis and Council Member Wanda Love; Other City Officials and Employees present: City Manager Clint Osorio; City Attorney Carmen Vasquez; City Clerk Mina Semenza; and Deputy City Clerk Becky Romero.

PUBLIC COMMENT ON CLOSED SESSION - None

2. CLOSED SESSION - None

CITY ATTORNEY REPORT OUT OF CLOSED SESSION - None

3. PLEDGE OF ALLEGIANCE

Michelle Bahena and Paola Leos led the Pledge of Allegiance. Both are in the 9th grade and attend Junipero Serra High School. Michelle is a member of the Ambassador program that helps to promote Serra High School and has been involved in the Robotics Club. Paola is serving on the Freshmen Student Council and is a member of the Gardening Club. Both Students have participated in the Fall play and are great leaders and assets to the school community. Both students thanked their principal for being present.

4. INVOCATION

Reverend John Iwohara, of the Gardena Buddhist Church, gave the Invocation.

5. PRESENTATIONS

5.A Gardena Events Video Presentation

5.B Gardena Military Veteran Recognition to Honor Eugene Vasquez, who served in the U.S. Marine Corps. He was chosen at the recommendation of Mayor Pro Tem Henderson – ***was accepted by Eugene Vasquez***

Mayor Pro Tem Henderson stated that it is always an honor to recognize our Veterans, specifically Veterans from the Vietnam era. He thanked Mr. Vasquez for his service to our country and community.

Mayor Cerda read a brief Biography while pictures Mr. Vasquez provided were displayed in a slide presentation. Mr. Vasquez was given an opportunity to speak and appropriate photos were taken.

Phyllis Genereux and her husband Don Genereux of the Quilts of Valor Foundation presented Mr. Vasquez with a quilt to recognize his service to our nation.

- 5.C Certificates of Commendation presented to members of the Second Gardena Police Department Citizen's Academy – ***Chief Mike Saffell came up and introduced its member and presented the Certificate of Commendation. Chief Saffell thanked Lieutenant Chris Cuff for coordinating the Academy and his hard work.***

6. PROCLAMATIONS

- 6.A "BLACK HISTORY MONTH" February 2024 – ***was proclaimed by Mayor Cerda***

7. APPOINTMENTS – *No Appointments were made*

8. CONSENT CALENDAR

- 8.A Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only

CONTACT: CITY CLERK

- 8.B Approved Minutes:
Regular Meeting of the City Council, January 23, 2024

CONTACT: CITY CLERK

- 8.C Receive and File of Minutes:
Planning and Environmental Quality Commission, January 16, 2024

CONTACT: COMMUNITY DEVELOPMENT

- 8.D Approval of Warrants/Payroll Register, February 13, 2024

CONTACT: ADMINISTRATIVE SERVICES

February 13, 2024: Prepay: 174848-174850; Check Numbers: 174851-175081 for a total Warrants issued in the amount of \$4,874,053.78; Total Payroll Issued for January 26, 2024: \$2,291,579.00; February 9, 2024: \$1,833,511.40.

- 8.E Personnel Report P-2024-3 2-13-24

CONTACT: ADMINISTRATIVE SERVICES

- 8.F RESOLUTION NO. 6657, Adopting an Amended Paid Sick Leave Policy for Non-Represented Part-Time, Temporary, and Seasonal Employees, in order to comply with AB 1041 and SB 616, effective January 1, 2024

CONTACT: ADMINISTRATIVE SERVICES

RESOLUTION NO. 6657

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ADOPTING AN AMENDED PAID SICK LEAVE POLICY FOR NON-REPRESENTED, PART-TIME, TEMPORARY, AND SEASONAL EMPLOYEES, IN ORDER TO COMPLY WITH AB 1041 AND SB 616

- 8.G RESOLUTION NO. 6651, Artesia Boulevard Landscaping Assessment District Renewal for the Fiscal Year Commencing July 1, 2024, and Ending June 30, 2025
CONTACT: PUBLIC WORKS

RESOLUTION NO. 6651

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ARTESIA BOULEVARD LANDSCAPING ASSESSMENT DISTRICT RENEWAL FOR THE FISCAL YEAR COMMENCING JULY 1ST, 2024 AND ENDING JUNE 30TH, 2025.

- 8.H RESOLUTION NO. 6652: Consolidated Street Lighting District Renewal for the Fiscal Year Commencing July1, 2024, and Ending June 30, 2025
CONTACT: PUBLIC WORKS

RESOLUTION NO. 6652

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, CONSOLIDATED STREET LIGHTING DISTRICT RENEWAL FOR THE FISCAL YEAR COMMENCING JULY 1ST, 2024 AND ENDING JUNE 30TH, 2025.

- 8.I Acceptance and Notice of Completion for the Council Chambers Audio Visual Upgrade Design/Build Project, JN 536
CONTACT: PUBLIC WORKS

- 8.J Approve Carnival Contract with CM Amusement for the Spring Carnival at Mas Fukai Park on Friday, April 19, Saturday, April 20, and Sunday, April 21, 2024
CONTACT: RECREATION AND HUMAN SERVICES

It was moved by Council Member Tanaka, seconded by Council Member Francis, and carried by the following roll call vote to Approve the Consent Calendar with the exception of Item 8.F and 8.J:

Ayes: Council Members Tanaka and Francis, Mayor Pro Tem Henderson, Council Member Love, and Mayor Cerda
Noes: None
Absent: None

9. EXCLUDED CONSENT CALENDAR

- 8.F ADMINISTRATIVE SERVICES - RESOLUTION NO. 6657, Adopting an Amended Paid Sick Leave Policy for Non-Represented Part-Time, Temporary, and Seasonal Employees, in order to comply with AB 1041 and SB 616, effective January 1, 2024
- Item pulled by Council Member Francis

Council Member Francis stated that to her understanding this item is for part-time employees and seasonal workers – they can accrue 40 hours per year, and it is use

it or lose it and it does not affect full time employees. City Manager Osorio confirmed that the information was correct.

It was moved by Council Member Francis, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to Approve Item 8.F:

Ayes: Council Member Francis, Mayor Pro Tem Henderson, Council Members Tanaka and Love, and Mayor Cerda

Noes: None

Absent: None

- 8.J RECREATION AND HUMAN SERVICES - Approve Carnival Contract with CM Amusement for the Spring Carnival at Mas Fukai Park on Friday, April 19, Saturday, April 20, and Sunday, April 21, 2024 – ***Item pulled by Council Member Francis***

Council Member Francis brought forth her concern about safety, asking if it will be the same as last year where two police officers would be present for the duration of the carnival; and asked if there is an emergency plan in place. City Manager Osorio confirmed that it would be the same as last year and that an emergency plan is in place in the event something goes wrong.

Council Member Love asked if a Code Enforcement Officer be available because she noticed that at last year’s carnival, there were unlicensed/unauthorized illegal vendors popping up. She understands that street vending is legal. She wants to make sure that only legal vendors are present during the event. City Manager Osorio replied that currently Police Officers will be present and can make contact with the vendors to determine whether or not they are licensed to operate. Currently, we do not have any Code Enforcement Officers scheduled to work at the carnival, but the Council can make a directive to have one present. Council Member Love stated she would be fine with the Police Officers making contact with the illegal street vendors.

Council Member Francis added that we have vendors who pay to participate in the carnival and if there are unpermitted vendors on the streets, wouldn’t that impact their profit? She then asked about the unlicensed vendors. City Attorney Vasquez stated that legally if someone is licensed and is a vendor, when it comes to a public park area they cannot be restricted. So, they are allowed to set up, even if it is outside, as long as they are not intruding with ADA. As for the unlicensed vendors, all that the state has allowed us to do is cite them.

It was moved by Council Member Francis, seconded by Council Member Love, and carried by the following roll call vote to Approve Item 8.J:

Ayes: Council Members Francis and Love, Mayor Pro Tem Henderson, Council Member Tanaka, and Mayor Cerda

Noes: None

Absent: None

10. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

10.A FEBRUARY 6, 2024 MEETING

CONDITIONAL USE PERMIT #10-23, AND ENVIRONMENTAL ASSESSMENT #19-23

The Planning Commission reviewed a request for a conditional use permit, per section 18.32.030.B of the Gardena Municipal Code, to allow the sale of beer and wine for off-site consumption in a new retail market located in the General Commercial (C-3) zone with a Mixed-Use Overlay (MUO), make a determination of public convenience or necessity and direct staff to file a Notice of Exemption as an existing facilities project.

LOCATION: 1332 W. Rosecrans Ave

APPLICANT: Khoushnaf Nasrou

Commission Action: The Planning Commission approved Resolution No. PC 2-24, by a vote of 5-0, approving Conditional Use Permit #10-23, making the findings for a public convenience and necessity, and directed staff to file a Notice of Exemption.

City Council Action: Receive and file or Call for Review (By way of two votes from the City Council)

This Item was Received and Filed.

11. ORAL COMMUNICATIONS

- 1) Janet Klappoth, voiced her opinion and expressed her concerns about the closure of Mama Rosa's Food Pantry.
- 2) Travis Hernandez, Interim Library Manager of Masao W. Satow Library: came to give updates on both Mayme Dear and Masao W. Satow libraries.
- 3) Terri Mahkorn, spoke on her involvement with Mama Rosa's Food Pantry and expressed her concerns about the closure of the food pantry.
- 4) Brandon Smith, spoke on the recent tragedy where two pedestrians were struck at Budlong and Marine Ave., and a 5-year-old child lost his life. He asked for assistance in making the area safer and gave a list of solutions.
- 5) Paul Randall, Director of Mama Rosa's Food Pantry spoke of the issues they are having and gave the date of their last distribution, February 17th. He also provided information on how they distribute the food to the public.
- 6) Sherelle Diggs, commended the maintenance of the city streets. She also commented on the accident that occurred on Budlong and Marine and gave her suggestions to make that area safer. She identified another potential area in the city of Normandie and 145th - crosswalk that requires attention.
- 7) Chris Bennett, Block Club Captain of the Casimir Gatekeepers Network, wanted the record to note his letter of accommodation for Officer Andre Carter to be placed in his personnel file for his gratitude and amazing service.
- 8) Lydia Gutierrez, a 30-year veteran Teacher, spoke on some of her personal experiences and challenges with LAUSD.

11.A PUBLIC COMMENT

- 1) City Clerk Mina Semenza, noted for the record one (1) email that was received. She stated that the email was received and filed and made part of the record.

12. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES – No Items

13. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

13.A PUBLIC HEARING: A Substantial Amendment to the Fiscal Year 2023-2024 Community Development Block Grant (CDBG) Annual Action Plan

City Manager Osorio presented the Staff Report.

At 8:38 p.m., Mayor Cerda announced that the Public Hearing was open. She asked if anyone had asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions and comments were made by Council Member Francis regarding the \$650,000 that is going towards the demolition of the Rosecrans Chase Bank property; and if there was any additional funding from CDBG to take the next step. She then asked if there is an estimated time when the city will be moving forward with the project. She stated there was a discussion a few years back that took place regarding some additional funding that would go towards the project. She then asked about the underground vault and stated how optimistic can we be looking towards the future to pay a consultant to at least draw up some plans. At this point, we can demo it; can we keep the dust down; she remembered there was a plan in place that required contractors to notify neighbors of the demolition, she stated she was concerned about the surrounding neighbors.

City Manager Osorio, Community Development Director Tsujiuchi and City Attorney Vasquez explained and answered all of her questions.

At 8:46 p.m., Mayor Cerda then announced that the Public Hearing was closed.

It was moved by Council Member Tanaka, seconded by Council Member Love, and carried by the following roll call vote to Conduct a public hearing and receive testimony, allow three (3) minutes for each speaker; Approve the proposed 2023- 2024 Annual Action Plan Substantial Amendment which allocates \$650,000 of unallocated CDBG funds for the demolition phase for a new Community Center; and Authorize the City Manager to execute and submit the plan, amendment and any other necessary and related documents to the U.S. Department of Housing and Urban Development (HUD):

Ayes: Council Members Tanaka and Love, Mayor Pro Tem Henderson, Council Member Francis, and Mayor Cerda

Noes: None

Absent: None

14. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES – No Items

15. DEPARTMENTAL ITEMS - POLICE

15.A Authorize and Execute Three-Year Agreement with Palicon Group for Background Investigation Services Not to Exceed \$246,800

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Council Member Tanaka asked if the entire \$246,000 will cover you for three (3) years and if it will bring not just the police officers but it brings on non-sworn employees to your appropriate staffing.

Mayor Pro Tem Henderson will the candidate be able to see where they are in the process.

Chief Saffell and Captain Todd Fox confirmed, yes, and the information was based on the last three (3) years, and yes, the candidate will be able to see where they are in the process.

It was moved by Council Member Love, seconded by Council Member Tanaka, and carried by the following roll call vote to Authorize and Execute Contract:

Ayes: Council Members Love and Tanaka, Mayor Pro Tem Henderson, Council Member Francis, and Mayor Cerda
Noes: None
Absent: None

16. DEPARTMENTAL ITEMS - PUBLIC WORKS – *No Items*

17. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES – *No Items*

18. DEPARTMENTAL ITEMS - TRANSPORTATION

18.A Approve a Contract Change Order to Anser Advisory for Construction Management Services in the Amount of \$14,565 for the GTrans Dispatch Remodel Project, JN 512 and a Revised Contract Total of \$114,483

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Council Member Francis asked if the item was to revamp the current dispatch area and equipment. City Manager Osorio confirmed that it was correct. Director of Transportation Ernie Crespo stepped in and explained why the item was being brought forth and answered all questions.

It was moved by Council Member Love, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to Approve Change Order:

Ayes: Council Member Love, Mayor Pro Tem Henderson, Council Members Francis and Tanaka, and Mayor Cerda
Noes: None
Absent: None

19. COUNCIL ITEMS – No Items

20. COUNCIL DIRECTIVES - None

21. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

City Manager Osorio gave a verbal report of information to follow-up on matters that had been directed or requested by the Mayor and Members of Council. Those items were, as follows:

- 1) Memo – update regarding the electronic signage at Rowley Park.
- 2) City Manager Osorio reminded staff that there will be cake after the meeting in celebration of Director, Greg Tsujiuchi's birthday.
- 3) Lastly, City Manager Osorio showed the new sample signs that we have throughout the city. He informed everyone that revisions had been made to the signage based on the feedback received and would be moving forward with the replacement of all city signs. Mayor Cerda asked what the estimated date of when all the signs are replaced. City Manager Osorio answered roughly three (3) months.

22. COUNCIL REMARKS

(1) COUNCIL MEMBER LOVE – Since the last Council Meeting, she attended the League of California Cities' Mayor and Council Members Academy in Monterrey Bay and she learned a lot and said its always great to attend these academies put on by the League of Cities because if you're new to being an elected official you have the opportunity to learn to become a better council member or elected official at your job. She also partnered with the Gardena Chamber of Commerce with hosting a small business banking seminar with BMO Bank. BMO Bank took over the Bank of the West on the corner of Redondo and Western, and if you are in business and in need of any funding she would strongly, highly suggest BMO Bank because they are removing the barriers for small businesses to qualify. This past Saturday they hosted a Homebuyer's Workshop, where BMO is offering potential home buyers the opportunity to get a \$16,000 grant towards the down payment for their homes. Before she ended her report she wanted to thank the staff of the City Manager's office. She said the girls at the City Manager's office are amazing and she knows over the last couple of weeks she's thrown them some last minute requests for some certificates for death, death is always unpredictable and it's always great when our community residents can reach out and request a certificate to be read at the funeral of some of our loved ones and our residents, one of them was over 100 years old when she passed away so she just wanted to publicly thank the girls that run the City Manager's office for always being accommodating with the Council.

(2) MAYOR PRO TEM HENDERSON – Since the last time they got together he participated in the Holly Park Homeowners Candidate Forum and after that he drove up to the ICA Conference in Santa Barbara and he thanked our Chief of Police and Captain Osorio on a great presentation and representing our city well. They talked about their decision making and how cerebral they are in regard to when we pursue a new technology or something to service in public safety. They had a panel in Beverly Hills and they showed two ends of the spectrum where Beverly Hills, of course has all the gadgets and everything, but he thinks our presentation really hit home because it really showed how we go through our decision-making process, how the Chief goes through his decision-making process and how he works it through the whole team to make sure our mission,

our values, our vision are all in one accord as we move forward our decision making. He thanked the Chief again for accepting that invitation, it was a great opportunity, and everybody was impressed. He also attended the second Candidate Forum held by the League of Women Voters at the Nakaoka Center, said it was a great forum as well with a lot of great questions the community asked. He described the forum as very exciting and invigorating. He attended his SCAG Community Economic and Housing Development Committee Meeting as well as his Regional Council Meeting, he also did some business and community visits and attended our District Meetings. He told the Mayor he would like to add to adjournment his first cousin Rodney Henderson, who passed away from a stroke, he is the older brother of chairperson Daryl Henderson on our committee.

- (3) COUNCIL MEMBER FRANCIS – She attended the employee mixer, went over to the Satao Library book presentation of Michelle Zauner’s book, Crying in the H Mart, said it was a great book, kind of sad, but a great read. She encouraged parents to take their kids to the Smarty Pants Reading at the Satao Library if they haven’t been because it has been beautifully remodeled. As a teacher, one thing she’s noticed is that kids who have been read to often become good readers, so it’s an opportunity to encourage reading in your scholar. She attended the New Year, New You candlelight dinner at Nakaoka where she had a great time dancing and said it was a wonderful event. Attended the Candidate Forum at Rowley Park presented by the Gardena Holly Park Homeowners Association and the League of Women Voters Candidate Forum. She wished everyone a Happy Valentine’s Day and Happy Black History Month. She said if you have the opportunity to study about the contributions African Americans have made to our great country, please do so. On February 18, Pastor Dozier and the New Earth Christian Church is having a Black History Month program at Rowley Park.
- (4) MAYOR CERDA – Since the last Council Meeting, she attended her new position of the Sanitation Personnel Committee, which was out in Whittier, the first of many where they will be looking at the union contracts as it relates to new changes and benefits for the employees of the LA County sanitation. She attended our city’s employee quarterly mixer and wanted to thank all the directors who put it on, it seemed like a fun event going into, just something really great and festive, some of the games they had to break the ice she thought were really good. She just always thinks it’s great when they recognize the new people coming to work for a city and introduce them to people so they can get a feel for what our city is like as well as recognizing those people who have gotten promoted, she thinks that’s always great. Later on, that day, she got the chance to meet the Vice President of the United States, Kamala Harris and she actually talked to her, so that was really exciting. Later on, that night, she participated in the homeless count, she found out our numbers are somewhere right around 70 homeless people in our city which was considerably less than what was reported before and she feels like this is a more accurate account that they had. She continued saying one person is still too many when it relates to being homeless, but 70 people is a lot less than what was initially reported by other agencies. On the next night she went to the candlelight dinner that is hosted by our Parks and Recreation Department. She said it seems like every event that she goes to there’s more and more people there, everybody is hearing about our senior candlelight dinners and there are a lot of people coming from outside of Gardena which just goes to show that we’re doing something right here so kudos to the parks and rec staff and she can’t tell you the number of seniors that pull her aside and they really appreciate all the extra time and care that our staff puts into making that event really nice for them and they stay all the way to the end, nobody leaves early and she really thinks that’s just a great testament to the great job they are doing and she thanked them for that. She also

attended career day at Maria Regina, those are always fun to attend and just share with the kids what a Mayor and City Council members do. She thinks after she finished telling them all of their duties, nobody wanted to be a Council Member or a Mayor, but it was still fun just hearing what the kids thought that they did. She attended the second candidate forum and wanted to thank the League of Women Voters for putting on a great forum. She attended the promotion ceremony for one of our officers who just became a sergeant, Sergeant Victor Gomez, so congratulations to him as well. It was mentioned there will be a program happening at Rowley Park, it is a stamp unveiling ceremony, where she will be unveiling the new stamp along with Pastor Dozier who was formerly the public relations guy for the post office so that will happen this coming Sunday at 2pm at Rowley Park.

- (5) COUNCIL MEMBER TANAKA – He participated in the homeless count, we in our city do take care of our homeless, we have an officer and a social worker who goes out when they find them and do try to find services for them, so he thinks that's why our numbers are a lot lower than anybody else. He attended the employee quarterly mixer and said the Mayor is correct in saying it is a way of bringing new employees and all the employees that are being promoted so that we can all get together and just show how much of a family that we are and that we appreciate everybody that works for our city. He attended the South Bay COG's Board Meeting, there is a legislative mixer coming up in March at Dominguez Hills so try to find that one. Attended the Holly Park Candidate Forum and the League of Women Voters Candidate Forum, said they were good events, and it was nice to hear the questions and the answers that people threw back at them. He just attended the South Bay Council of Governments Steering Committee meeting where they are working on their budgets and maybe the possibility of raising dues so the City Manager will be looking into that pretty soon. He attended the promotion to Sergeant for Victor Gomez, and he thinks in his entire career, Vic is one of the last of his guys in the department that is moving up and he was just happy to see that this young man, all the years that he put in even during the tough times of our budget, he stuck in there and worked his heart out and is now a really great officer that became a sergeant and is probably going to be a good leader.

23. ANNOUNCEMENT(S)

Mayor Cerda announced:

- 1) City of Gardena Youth Sports Soccer and Futsal Registration, Sunday, February 4, 2024 – Saturday, March 9, 2024. For children in grades 1st -6th. For more information register online at www.cityofgardena.org/events.
- 2) Introduction to Soccer for children in grades TK-K. Registration period Sunday, February 4, 2024 – Saturday, March 9, 2024; visit www.cityofgardena.org/events. Group meets on Saturdays March 23 May 11, 2024; 8:30 am – 9:30 am at Johnson Park.
- 3) TRP – Love You To Pizzas' Dance, Friday, February 16, 2024; 6:30 pm – 9:00 pm at the Nakaoka Community Center. Join us for music, food, raffles, fun and more!
- 4) Join us as we Celebrate Black History Month with a trip to Then Pan African Film Festival, on Saturday, February 17, 2024; 9:30 am – 3:00 pm at Cinemark Baldwin Hills. For more information visit www.cityofgardena.org/events or call the Nakaoka Community Center. Tickets are \$10-Gardena Residents and \$20-Non-Residents, and must be 18 years old and over.

- 5) Soccer and Futsal Skill Clinics for Children in Grades 1st – 6th, Free to participate! Soccer at Johnson Park on February 21, 22, and 28, 2024, and Futsal at Freeman Park on February 29, March 6, and 7, 2024. For more information and dates see the flyer.
- 6) Mardi Gras Candlelight Dinner on Thursday, February 22, 2024; 5:00 pm – 7:00 pm at the Nakaoka Community Center.
- 7) Gardena Police Department Etch & Catch on Saturday, February 24, 2024; 9:00 am – 12:00 pm at the Gardena Police Department parking lot – 1670 W. 162nd St.
- 8) 34th Annual Gardena Orchid Show on Saturday, March 2, 2024; 10:00 am – 5:00 pm at the Nakaoka Community Center – Free Admission. Re-potting demonstration and free growing guides.
- 9) Girl-Boss Workshop on Friday, March 8, 2024; 6:00 pm – 9:00 pm at the Nakaoka Community Center. An empowering young woman who knows exactly what she wants, has the drive and determination to succeed, and achieve her dreams.

24. REMEMBRANCES

Ms. Gloria Oghie, longtime Gardena resident and mother of Beautification commissioner, Ochuwa Oghie.

Ms. Ruth Hamilton, owner of Dare U to Care organization.

Mrs. Missouri Billingslea, 108 years of age; Mrs. Billingslea migrated to Southern California in the 1940's and lived in Gardena for the past year. Mrs. Billingslea passed away on January 20, 2024, just shy of her 109th birthday. She will forever be remembered as a remarkable individual who brought joy and inspiration to those around her.

Mr. Bill Brand, 65 years of age, Redondo Beach Mayor Bill Brand fought stage four lung cancer for the last four and a half years. He will be missed.

Patrick Mateo Chacon, 5 years of age. The young child was killed in a hit-and-run car accident.

This past weekend, there were two separate accidents. I would like to take a moment to recognize the lives lost in both of these accidents.

Mr. Rodney Henderson, Mayor Pro Tem Henderson's cousin passed away.

25. ADJOURNMENT

At 9:20 p.m., Mayor Cerda adjourned the Gardena City Council Meeting to the Closed Session portion of the City Council Meeting at 7:00 p.m., and the Regular City Council Meeting at 7:30 p.m. on Tuesday, March 12, 2024. The Gardena City Council Meeting for February 27, 2024, has been cancelled.

MINA SEMENZA
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

APPROVED:

Tasha Cerda, Mayor

By: _____
Becky Romero, Deputy City Clerk

MINUTES
Regular PEQC Meeting Notice and Agenda of the
Planning and Environmental Quality Commission
Tuesday, February 6, 2024

The Regular PEQC Meeting Notice and Agenda of the Planning and Environmental Quality Commission of the City of Gardena, California, was called to order at 7:00 PM on Tuesday, February 6, 2024, in the Council Chambers at 1700 W. 162nd Street, Gardena, California.

PARTICIPATE BEFORE THE MEETING by emailing the Planning Commission at planningcommissioner@cityofgardena.org by 5:00 PM on the day of the meeting and write "Public Comment" in the subject line.

1. **CALL MEETING TO ORDER**

The meeting was called to order at 7:10 PM

2. **PLEDGE OF ALLEGIANCE**

Chair Henderson led the Pledge of Allegiance

3. **ROLL CALL**

Present: Chair Henderson; Vice Chair Langley, Commissioner Steve Sherman; Commissioner Jules Kanhan; Commissioner Ronald Wright-Scherr

4. **APPROVAL OF MINUTES**

4.A January 16, 2024 MEETING

24_1_16 PCMIN

A motion was made by Vice Chair Langley and seconded by Commissioner Wright-Scherr to approve the minutes of the meeting on January 16, 2024.

The motion was passed by the following roll call vote:

Ayes: Langley, Wright-Scherr, Sherman, Kanhan, Henderson

Noes:

5. **ORAL COMMUNICATIONS**

No members of the public wished to speak to the Planning Commission at this time.

6. **PUBLIC HEARING ITEMS**

6.A **CONDITIONAL USE PERMIT #10-23, ENVIRONMENTAL ASSESSMENT #19-23**

A request for a conditional use permit, per section 18.32.030.B of the Gardena Municipal Code, to allow the sale of beer and wine for off-site consumption in a new retail market located in the General Commercial (C-3) zone with a Mixed-Use Overlay (MUO), make a determination of public convenience or necessity and direct staff to file a Notice of Exemption as an existing facilities project.

LOCATION: 1322 W. Rosecrans Avenue

APPLICANT: Khoushnaf Nasrou

Staff Report (CUP #10-23)

Resolution (CUP #10-23)

COA (CUP #10-23)

Planning Assistant, Kevin La, presented Conditional Use Permit #10-23 to the Planning Commission.

Chair Henderson opened the public hearing.

Vice Chair Langley wanted to know more information about the applicant.

Mr. La answered that the applicant currently owns the mini-market and the next tenant space down. The tenant space next door that the applicant owns is also a new Middle Eastern restaurant.

Chair Henderson followed up asking if this is the first alcohol license the applicant has requested.

Mr. La stated that this is the applicant's first time requesting the approval of a conditional use permit for the sale of alcohol within the city.

Chair Henderson closed the public hearing.

MOTION: It was moved by Commissioner Wright-Scherr and seconded by Commissioner Kanhan to approve Resolution No. PC 2-24, approving Conditional Use Permit #10-23, subject to the attached conditions of approval determined public convenience and necessity for W Minimarket located at 1332 W Rosecrans Ave., and directing staff to file a notice of exemption.

The motion was passed by the following roll call vote:

Ayes: Wright-Scherr, Kanhan, Sherman, Langley, Henderson

Noes:

7. **COMMUNITY DEVELOPMENT DIRECTOR'S REPORT**

Mr. Tsujiuchi informed the Commission of upcoming events and programs. Planning Commissioner's Academy on March 6-8, 2024, at Long Beach; a Q & A candidate forum for local elections on February 7, 2024 starting at 6:30 pm at the Nakaoka Center; Love you to Pizzas Dance on February 16, 2024, from 6:30 pm to 9:00 pm at the Nakaoka Center; Mardi Gras Candlelight Dinner on February 22, 2024, from 5:00 pm to 7:00 pm at the Nakaoka Center; the 48th Annual Koi Show from March 16-17, 2024 at the City Hall Complex; the State of the City will be on March 21, 2024 at the Nakaoka Center in the evening; and the Wall that Heals from April 4-7, 2024 at Arthur Johnson Park.

Mr. Tsujiuchi also mentioned that the next Planning Commission meeting on March 5, 2024, will be tentatively canceled due to the election day happening that same day.

Senior Planner, Amanda Acuna, stated to the Commission and the public that the draft environmental impact report was made available for public comment relating to the Housing Element that was adopted last year for the 2021-2029 planning period. The documents were made available to the public to view on the Planning Projects' webpage, at the local library, and at the Community Development counter. This item will come

before the Planning Commission for consideration and recommendation to the City Council at a later date.

8. **PLANNING & ENVIRONMENTAL QUALITY COMMISSIONERS' REPORTS**

Vice Chair Langley and Commissioner Wright-Scherr stated they went on a tour at the Kaia Apartments, in Lomita.

Commissioner Kanhan stated that he talked to the representatives of the housing project at 15717 and 15725 Normandie Avenue to receive the status of the availability of the low-income units.

Ms. Acuna responded by confirming that the project is the G3 Normandie development known as Normandie Place. It is a 30-unit development project with three affordable units that were processed here by the city and are in the process of preparing for their sales of the affordable units. City staff is working with the applicants to release those applications and will inform the commission when those applications are made available.

Commissioner Wright-Scherr followed up with his previous request about the traffic situation at Raymond Ave and 170th St. He said that Officer Jose Zamudio of the Gardena Police Department will look into the area and see if there are frequent drivers not stopping at the stop sign.

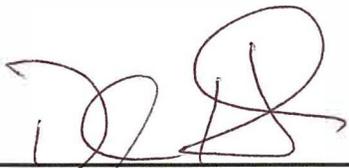
9. **ADJOURNMENT**

Chair Henderson adjourned the meeting at 7:27 PM.

Respectfully submitted,



GREG TSUJIUCHI, SECRETARY
Planning and Environmental Quality Commission



DERYL HENDERSON, CHAIR
Planning and Environmental Quality Commission

MEMORANDUM

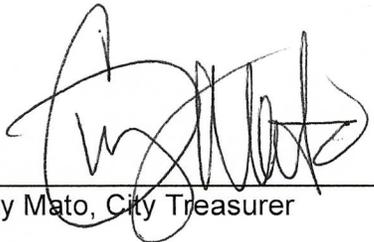
TO: Honorable Mayor and City Council
FROM: City Treasurer's Office
DATE: February 22, 2024
SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

February 27, 2024 TOTAL WARRANTS ISSUED: \$5,998,201.79

Wire Transfer: 12630-12656
Prepay: 175082
Check Numbers: 175083-175243
Checks Voided:

Total Pages of Register: 19

February 23, 2024 TOTAL PAYROLL ISSUED: \$2,349,408.92



Guy Mato, City Treasurer

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
12630	1/4/2024	112739 PREPAID-USA	5349207	023-01506	EMPLOYEE SERVICE AWARDS	6,110.50
					Total :	6,110.50
12631	1/17/2024	111374 LINCOLN NATIONAL LIFE, INSURANCE COMP/	4644653471	023-01489	LIFE INSURANCE GRP PLANS	3,340.38
					Total :	3,340.38
12632	1/18/2024	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365995745316		HEALTH INSURANCE CLAIMS	25,611.20
					Total :	25,611.20
12633	1/18/2024	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U47107		HEALTH INSURANCE CLAIMS	114.14
					Total :	114.14
12634	1/18/2024	112401 PINNACLE CLAIMS MANAGEMENT INC	011624		HEALTH INSURANCE CLAIMS	7,181.40
					Total :	7,181.40
12635	1/18/2024	112401 PINNACLE CLAIMS MANAGEMENT INC	011724		HEALTH INSURANCE CLAIMS	5,717.60
					Total :	5,717.60
12636	1/25/2024	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U47108		HEALTH INSURANCE CLAIMS	1,009.61
					Total :	1,009.61
12637	1/25/2024	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365991842512		HEALTH INSURANCE CLAIMS	45,520.83
					Total :	45,520.83
12638	1/9/2024	112326 LWP CLAIMS SOLUTIONS INC.	010924		WORKERS' COMP CLAIMS	100,000.00
					Total :	100,000.00
12639	1/26/2024	101641 CALPERS	100000017430090		2024 REPLACEMENT BENEFIT CHARGI	541.31
					Total :	541.31
12640	1/29/2024	106459 ENTERPRISE FM TRUST	FBN4906200.	024-01031	2023 TESLA MODEL Y VIN #7SAYGDDEE	57,858.64
					Total :	57,858.64
12641	1/31/2024	419620 SELF-INSURANCE PLANS	OSIP 71514		2023/2024 ASSESSMENT FEES	164,418.80
					Total :	164,418.80
12642	2/1/2024	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U47109		HEALTH INSURANCE CLAIMS	49.50

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
12642	2/1/2024	111894	111894 HEALTHNOW ADMINISTRATIVE, SERVICE (Continued)			Total : 49.50
12643	2/1/2024	112441	ANTHEM BLUE CROSS LIFE &, HEALTH INSUF 365991326707		HEALTH INSURANCE CLAIMS	92,061.01
						Total : 92,061.01
12644	2/2/2024	111016	KAISER FOUNDATION HEALTH PLAN FEBRUARY 2024		HEALTH INSURANCE	357,629.74
						Total : 357,629.74
12645	2/6/2024	303348	EMPLOYMENT DEVELOPMENT, DEPARTMEN1 OCT-DEC 2023		SUI QUARTER ENDED 12/31/23	11,969.00
						Total : 11,969.00
12646	2/8/2024	112326	LWP CLAIMS SOLUTIONS INC. 020824		WORKERS' COMP CLAIMS	189,136.70
						Total : 189,136.70
12647	2/8/2024	112441	ANTHEM BLUE CROSS LIFE &, HEALTH INSUF 365997410498		HEALTH INSURANCE CLAIMS	41,874.84
						Total : 41,874.84
12648	2/8/2024	111894	HEALTHNOW ADMINISTRATIVE, SERVICES U47110		HEALTH INSURANCE CLAIMS	837.09
						Total : 837.09
12649	2/8/2024	112401	PINNACLE CLAIMS MANAGEMENT INC 020824		HEALTH INSURANCE CLAIMS	48,536.40
						Total : 48,536.40
12650	2/13/2024	321408	U.S. POSTAL SERVICE 020824		TMX #259234 REPLENISH POSTAGE MI	10,000.00
						Total : 10,000.00
12651	2/9/2024	112326	LWP CLAIMS SOLUTIONS INC. 020924		WORKERS' COMP CLAIMS	100,000.00
						Total : 100,000.00
12652	2/15/2024	112326	LWP CLAIMS SOLUTIONS INC. 021324		WORKERS' COMP CLAIMS	64,849.77
						Total : 64,849.77
12653	2/15/2024	112401	PINNACLE CLAIMS MANAGEMENT INC 021424		HEALTH INSURANCE CLAIMS	67,391.65
						Total : 67,391.65
12654	2/15/2024	112441	ANTHEM BLUE CROSS LIFE &, HEALTH INSUF 365995604803		HEALTH INSURANCE CLAIMS	9,427.27
						Total : 9,427.27
12655	2/16/2024	111961	AMERICAN UNITED LIFE INSURANCE, COMPA JANUARY 2022		LIFE INSURANCE - JAN 2022	834.70

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
12655	2/16/2024	111961	111961 AMERICAN UNITED LIFE INSURANCE, CC (Continued)			Total : 834.70
12656	2/16/2024	111374	LINCOLN NATIONAL LIFE, INSURANCE COMP/ 4657907842	023-01489	LIFE INSURANCE GRP PLANS	3,228.67
						Total : 3,228.67
175082	2/22/2024	112767	TANAKA, CHRISTOPHER	23-44PW	FINAL SETTLEMENT	600.00
						Total : 600.00
175083	2/27/2024	104606	2 BROTHERS TIRES & WHEELS	28224	PD VEHICLE TIRE SERVICES	20.00
						Total : 20.00
175084	2/27/2024	107751	A-A BACKFLOW TESTING &, MAINTENANCE	85356	BACKFLOW TESTING	427.00
						Total : 427.00
175085	2/27/2024	112691	ADVANCE TRUCK PAINTING, INC.	33318	037-10305 BUS SERVICE & REPAIR - #723	7,531.00
						Total : 7,531.00
175086	2/27/2024	101748	AFTERMARKET PARTS COMPANY LLC, THE	83261955	037-10275 GTRANS AUTO PARTS	2,433.35
				83278694	037-10275 GTRANS AUTO PARTS	943.75
				83279315	037-10275 GTRANS AUTO PARTS	1,854.09
				83280986	037-10275 GTRANS AUTO PARTS	967.93
				83280999	037-10275 GTRANS AUTO PARTS	483.96
				83286369	037-10275 GTRANS AUTO PARTS	441.04
						Total : 7,124.12
175087	2/27/2024	112571	AMBIT CONSTRUCTION &, DESIGN, INC.	JN 512, 02/02/24	037-10241 GTRANS DISPATCH REMODELING PRC	32,839.93
						Total : 32,839.93
175088	2/27/2024	112571	AMBIT CONSTRUCTION &, DESIGN, INC.	JN 512, 01/05/24	037-10241 GTRANS DISPATCH REMODELING PRC	14,164.12
						Total : 14,164.12
175089	2/27/2024	110028	ANSER ADVISORY MANAGEMENT LLC	22418	037-10228 PROJECT MANAGEMENT SUPPORT - E	3,470.00
						Total : 3,470.00
175090	2/27/2024	108625	ARAD OIL INC.	JANUARY 2024	CAR WASH	432.00
						Total : 432.00
175091	2/27/2024	111551	ARECHIGA, OSVALDO	01/17-01/19	BUS VEHICLES INSPECTION - PER DIE	100.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175091	2/27/2024	111551	111551 ARECHIGA, OSVALDO		(Continued)	Total : 100.00
175092	2/27/2024	101459	ASBURY ENVIRONMENTAL SERVICES		I500-01001323 HAZARDOUS WASTE DISPOSAL SERVI I500-01002668 HAZARDOUS WASTE DISPOSAL SERVI I500-01006453 HAZARDOUS WASTE DISPOSAL SERVI I500-01006474 HAZARDOUS WASTE DISPOSAL SERVI I500-01006478 HAZARDOUS WASTE DISPOSAL SERVI	110.00 463.10 73.02 1,341.43 530.03 Total : 2,517.58
175093	2/27/2024	104687	AT&T		21168288 TELEPHONE 21196061 TELEPHONE	371.15 1,284.24 Total : 1,655.39
175094	2/27/2024	616090	AT&T		3103232408 02/01/24 TELEPHONE	4,075.30 Total : 4,075.30
175095	2/27/2024	111170	AT&T FIRSTNET		287290885074X2102024 023-01492 CITYWIDE CELL PHONE ACCT #287290 287295242065X2102024 023-01492 PD CELL PHONE ACCT #287295242065 287298156560X2102024 023-01492 CITYWIDE CELL PHONE ACCT #287298 287303490376X2102024 023-01492 BUS CELL PHONE ACCT #28730349037 287324972943X2102024 023-01492 GTRANS CELL PHONE ACCT #2873249	1,617.87 262.90 1,772.29 1,804.74 50.81 Total : 5,508.61
175096	2/27/2024	100474	AT&T LONG DISTANCE		021224 TELEPHONE	145.63 Total : 145.63
175097	2/27/2024	100964	AT&T MOBILITY		287275680401X2012024 PD CELL PHONE ACCT #287275680401 828667974X02162024 CM CELL PHONE ACCT #828667974	148.03 86.46 Total : 234.49
175098	2/27/2024	112763	AYALA, CYNTHIA		63379959 FACILITY MAINT DEPOSIT REFUND	100.00 Total : 100.00
175099	2/27/2024	110686	AZTECH ELEVATOR COMPANY		AZ18340 024-00958 ELEVATOR MAINTENANCE - NCC AZ18341 024-00958 ELEVATOR MAINTENANCE - NCC AZ18342 024-00958 ELEVATOR MAINTENANCE - CH AZ18343 024-00958 ELEVATOR MAINTENANCE - PW	100.00 285.00 100.00 285.00

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175099	2/27/2024	110686 110686 AZTECH ELEVATOR COMPANY	(Continued)			Total : 770.00
175100	2/27/2024	412610 BANK OF NEW YORK MELLON, THE	252-2611452		ADMIN FEE - SBRPCA REFUNDING RE\	1,970.00
						Total : 1,970.00
175101	2/27/2024	102054 BAVCO	252876		BACKFLOW VALVE INSPECTIONS	495.00
						Total : 495.00
175102	2/27/2024	102035 BD WHITE TOP SOIL CO., INC.	89926		STREET MAINT SUPPLIES	163.17
						Total : 163.17
175103	2/27/2024	103641 BECNEL UNIFORMS	66149 66152		BUS UNIFORM SUPPLIES BUS UNIFORM SUPPLIES	358.61 623.22
						Total : 981.83
175104	2/27/2024	109037 BEEMAN, RAYMOND	01/30-02/05		2024 CSMFO CONFERENCE - PER DIEI	225.00
						Total : 225.00
175105	2/27/2024	109377 BOB BARKER COMPANY, INC.	INV1978640 INV1982406		JAIL PROGRAM SUPPLIES JAIL PROGRAM SUPPLIES	325.80 475.89
						Total : 801.69
175106	2/27/2024	111902 BPR CONSULTING GROUP LLC	1321	032-00144	CONSULTING SERVICES - JANUARY 20	45,356.40
						Total : 45,356.40
175107	2/27/2024	105991 BURRO CANYON ENT., INC.	3108		RANG FEES 01/02-01/03/24	140.00
						Total : 140.00
175108	2/27/2024	112514 CABRERA, JOSMELYE	080223 80223		MGMT ANNUAL HEALTH BENEFIT MGMT ANNUAL HEALTH BENEFIT	300.00 282.21
						Total : 582.21
175109	2/27/2024	103029 CALIFORNIA FENCE & SUPPLY	M12399 M12439 M12482		PARK MAINT SUPPLIES PARK MAINT SUPPLIES PARK MAINT SUPPLIES	47.52 2.74 67.05
						Total : 117.31
175110	2/27/2024	110313 CALTIP	94-2024-JANUARY	037-10245	INSURANCE CLAIMS DEDUCTIBLE - JA	2,286.11

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175110	2/27/2024	110313 110313 CALTIP	(Continued)			Total : 2,286.11
175111	2/27/2024	823003 CARL WARREN & COMPANY	CWC-2040834 JANUARY 2024		CLAIMS MANAGEMENT CLAIMS MANAGEMENT	350.00 4,732.00 Total : 5,082.00
175112	2/27/2024	112201 CARRANZA, HORACIO	01/29-01/31		ANNUAL JAIL TRAINING - PER DIEM	150.00 Total : 150.00
175113	2/27/2024	112721 CDS SO CAL	3-111789		PW SERVICE CALL - LABOR & SUPPLIE	532.04 Total : 532.04
175114	2/27/2024	105122 CERDA, TASHA	10/30-11/04		2023 GARDENA DELEGATIONS SISTER	443.97 Total : 443.97
175115	2/27/2024	110605 CHANDLER ASSET MANAGEMENT	2401GARDENA	013-00031	INVESTMENT MGMT SERVICES - JANU	2,554.45 Total : 2,554.45
175116	2/27/2024	111515 CHICOBAG	INV/2024/00157	037-10303	GTRANS MARKETING SUPPLIES	8,423.43 Total : 8,423.43
175117	2/27/2024	111534 CLEAN ENERGY	PJI00025428	037-10062	GTRANS CNG FUELING FACILITY PRO.	331,938.44 Total : 331,938.44
175118	2/27/2024	111708 COMMLINE, INC.	0435407		PD COMMUNICATIONS SUPPLIES	1,875.00 Total : 1,875.00
175119	2/27/2024	109913 COSTAR REALTY INFORMATION INC.	120602020	032-00141	COSTAR SUITE - FEBRUARY 2024	860.00 Total : 860.00
175120	2/27/2024	110319 CWE DIRECTOR	F24062	024-00846	MS4 & NPDES MONITORING & COMPLI	48,909.70 Total : 48,909.70
175121	2/27/2024	102228 DAILY BREEZE	0011644863		REQUEST FOR PROPOSALS #2024-001	229.01 Total : 229.01
175122	2/27/2024	108629 DAVE BANG ASSOCIATES, INC.	CA55046		PLAYGROUND EQUIPMENT SUPPLIES	1,310.16 Total : 1,310.16

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175123	2/27/2024	112439 DDS LEGAL SUPPORT SYSTEMS INC	285176		DEPOSITION SUBPOENA WITHDRAWN	15.00
Total :						15.00
175124	2/27/2024	312117 DEPARTMENT OF WATER & POWER	013124		LIGHT & POWER	70.02
Total :						70.02
175125	2/27/2024	105182 DIRECTV	064118066X240120		DIRECTV SERVICE - BUSINESS XTRA -	2,385.12
Total :						2,385.12
175126	2/27/2024	111953 ECONOMICO ANIMAL HOSPITAL	106594		VETERINARY SERVICES - ANIMAL CON	75.00
			107300		VETERINARY SERVICES - ANIMAL CON	75.00
Total :						150.00
175127	2/27/2024	110534 EL DORADO NATIONAL	90833519	037-10128	GTRANS BUS VEHICLE SUPPLIES	59,333.97
			90840640		GTRANS BUS VEHICLE SUPPLIES	-29,491.88
			U003563	037-10128	CNG BUS, VIN #1N9APA9N5PC084104	844,471.27
			U003564	037-10128	CNG BUS, VIN #1N9APA9N7PC084105	844,471.27
			U003567	037-10128	CNG BUS, VIN #1N9APA9N9PC084106	844,471.27
			U003568	037-10128	CNG BUS, VIN #1N9APA9N0PC084107	844,471.27
Total :						3,407,727.17
175128	2/27/2024	105392 ENTENMANN-ROVIN COMPANY	0189998		EMPLOYEE SERVICE PINS	489.02
Total :						489.02
175129	2/27/2024	106129 FEDEX	3270642034		SHIPPING SERVICES	325.94
Total :						325.94
175130	2/27/2024	106129 FEDEX	8-403-79195		SHIPPING SERVICES	37.92
			8-404-36964		SHIPPING SERVICES	70.76
Total :						108.68
175131	2/27/2024	103083 FIRST ADVANTAGE LNS OCC HEALTH, SOLUT	2503672401		DRUG TEST/ADMIN FEE	527.36
Total :						527.36
175132	2/27/2024	106545 FLEETPRIDE, INC	114234805		PW AUTO PARTS	318.60
Total :						318.60
175133	2/27/2024	112329 FM THOMAS AIR CONDITIONING INC	46249		SERVICE CALL - HVAC REPAIRS	1,200.98

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175133	2/27/2024	112329 FM THOMAS AIR CONDITIONING INC	(Continued) 46250 46302	024-01005	SERVICE CALL - HVAC REPAIRS HVAC PREVENTATIVE MAINT SERVICE	665.00 19,573.17 Total : 21,439.15
175134	2/27/2024	106465 FOX FIRST AID & SAFETY INC	71984		PARK MAINT SUPPLIES	110.25 Total : 110.25
175135	2/27/2024	112566 GALLS, LLC	026960059 BC1980996	035-01313	PD UNIFORM SUPPLIES PD UNIFORM SUPPLIES	314.20 26,390.54 Total : 26,704.74
175136	2/27/2024	107030 GARDENA AUTO PARTS	176861 176863		PW AUTO PARTS PW AUTO PARTS	139.35 -19.85 Total : 119.50
175137	2/27/2024	107025 GARDENA HIGH SCHOOL	CERDA 23/24		COMMUNITY PROMOTIONS	100.00 Total : 100.00
175138	2/27/2024	107011 GARDENA VALLEY NEWS, INC.	00138833 00138834 00139153 00139154 00139185		NOTICE REQUESTING PROPOSALS NOTICE OF PUBLICATION - ANNUAL FT PUBLIC NOTICE - FIREWORK STAND P PUBLIC NOTICE - FIREWORKS STANE NOTICE OF PUBLIC HEARING	112.00 364.00 115.50 210.00 168.00 Total : 969.50
175139	2/27/2024	619005 GAS COMPANY, THE	020724		CNG FUEL	1,213.86 Total : 1,213.86
175140	2/27/2024	111964 GCAP SERVICES, INC.	022	037-10116	CNG PROJECT LABOR COMPLIANCE A	573.75 Total : 573.75
175141	2/27/2024	111798 GOBBLE, SCOTT	012324	024-01032	COMMUNITY AQUATIC AND SENIOR CE	2,062.50 Total : 2,062.50
175142	2/27/2024	619004 GOLDEN STATE WATER CO.	020524		WATER	7,766.95 Total : 7,766.95

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175143	2/27/2024	107513 GRAINGER	9000960881		BUS FACILITY SUPPLIES	26.80
			9004453586		BUS FACILITY SUPPLIES	115.65
			9007104392		BUS FACILITY SUPPLIES	131.83
			9010949882		STREET SWEEPER SUPPLIES	607.88
			9010949890		PW AUTO SUPPLIES	78.32
			9866706675		PW FACILITY SUPPLIES	23.45
			9920567626		BUS FACILITY SUPPLIES	32.09
			9975696155		BLDG MAINT SUPPLIES	53.64
					Total :	1,069.66
175144	2/27/2024	112374 GRIFFIN STRUCTURES, INC.	GSI-GCASC-13	024-00910	AQUATIC & SENIOR CENTER JN978	17,670.40
					Total :	17,670.40
175145	2/27/2024	106300 HARDY & HARPER, INC.	50096	024-01004	VAN NESS AVE STREET IMPROVEMEN	86,762.03
					Total :	86,762.03
175146	2/27/2024	108765 HENDERSON, MARK E.	02/01-02/04		2024 ICA WINTER SEMINAR - PER DIEM	225.00
					Total :	225.00
175147	2/27/2024	112076 HERNANDEZ, ROSA	003 021424		INTERN SERVICES - 02/01-02/14/24	1,008.00
					Total :	1,008.00
175148	2/27/2024	111549 HF & H CONSULTANTS, LLC	9720842	024-00970	CONSULTING SERVICES - SOLID WAS1	2,353.50
					Total :	2,353.50
175149	2/27/2024	110371 HINDERLITER DE LLAMAS, & ASSOCIATES	SIN035602	023-01475	AUDIT SERVICES - TRANSACTION TAX	10,684.36
					Total :	10,684.36
175150	2/27/2024	108434 HOME DEPOT CREDIT SERVICES	0331597		BLDG MAINT SUPPLIES	86.51
			0905129		REC PROGRAM SUPPLIES	28.43
			3903682		PD PROGRAM SUPPLIES	75.40
			4362570		BLDG MAINT SUPPLIES	444.87
			5902533		REC PROGRAM SUPPLIES	428.93
			6521631		PARK MAINT SUPPLIES	84.64
			6541387		PARK MAINT SUPPLIES	40.12
			6904525		BLDG MAINT SUPPLIES	108.41
			7042031		STREET MAINT SUPPLIES	166.59
			7055366		PARK MAINT SUPPLIES	41.50

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175150	2/27/2024	108434 HOME DEPOT CREDIT SERVICES	(Continued) 7055443 7344126 8311808 8511444 8902277 8902298 9522734		PARK MAINT SUPPLIES BLDG MAINT SUPPLIES PARK MAINT SUPPLIES PARK MAINT SUPPLIES REC PROGRAM SUPPLIES REC PROGRAM SUPPLIES PARK MAINT SUPPLIES	170.50 235.23 81.71 68.81 580.49 -431.76 197.83 Total : 2,408.21
175151	2/27/2024	104572 HUDSON AUDIO WORKS	12141	034-00636	JAZZ FESTIVAL - LIGHTING & SOUND	13,250.00 Total : 13,250.00
175152	2/27/2024	111593 INTER-CON SECURITY SYSTEMS INC	BD0289253 BD0295508	037-10312	GTRANS SECURITY SERVICES - DECE REC SECURITY SERVICES - JANUARY	6,954.66 295.10 Total : 7,249.76
175153	2/27/2024	109040 INTERNATIONAL ASSOCIATION OF, CHIEFS O	0314458		MEMBERSHIP RENEWAL	190.00 Total : 190.00
175154	2/27/2024	109460 INTERNATIONAL BUSINESS INFO, TECH DBA	002243	035-01315	FTO SOFTWARE ANNUAL IT SUPPORT	5,740.03 Total : 5,740.03
175155	2/27/2024	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO.	140078655		GTRANS AUTO PARTS	1,955.94 Total : 1,955.94
175156	2/27/2024	103064 ITERIS, INC.	166424	024-00971	CONSULTANT SERVICES - ITS MASTEF	3,166.00 Total : 3,166.00
175157	2/27/2024	108579 J.D. FIELDS LUMBER COMPANY	9747 9748		STREET MAINT SUPPLIES STREET MAINT SUPPLIES	129.94 1,469.41 Total : 1,599.35
175158	2/27/2024	100436 J.J. KELLER & ASSOCIATES, INC	9108461957 9108550810 9108699584	037-10285 037-10285 037-10285	FLEET MANAGEMENT AND COMPLIANC FLEET MGMT & COMPLIANCE SOFTWA FLEET MANAGEMENT AND COMPLIANC	532.18 545.16 545.16 Total : 1,622.50

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175159	2/27/2024	110989 KOA CORPORATION	KAJC36122-5	024-00994	CONSULTANT SERVICES - VAN NESS F	11,233.00
					Total :	11,233.00
175160	2/27/2024	312240 L.A. COUNTY DEPARTMENT OF, PUBLIC WOR	IN240000438		LABOR & EQUIPMENT CHARGES - TS 1	446.62
			IN240000512		LABOR & EQUIPMENT CHARGES - TS C	273.96
					Total :	720.58
175161	2/27/2024	312113 L.A. COUNTY SHERIFF'S DEPT	241679BL		INMATE MEAL DELIVERY PROGRAM - I	754.65
					Total :	754.65
175162	2/27/2024	112769 LASHLEY, JENNIFER	021524		SPECIAL EVENT PERMT REFUND	535.00
					Total :	535.00
175163	2/27/2024	112260 LIEBERT CASSIDY WHITMORE	257641		LEGAL SERVICES	3,220.50
			258605		LEGAL SERVICES	1,169.05
			258621		LEGAL SERVICES	3,825.50
			258636		LEGAL SERVICES	1,317.00
			258649		LEGAL SERVICES	1,566.00
			258667		LEGAL SERVICES	798.50
					Total :	11,896.55
175164	2/27/2024	109517 LOAD N' GO BUILDING MATERIALS	28831		STREET MAINT SUPPLIES	149.37
			28850		STREET MAINT SUPPLIES	120.15
					Total :	269.52
175165	2/27/2024	109058 LOBBY TRAFFIC SYSTEMS INC	8721		THORNBURG PARK - REPLACE CHAIN	1,495.00
					Total :	1,495.00
175166	2/27/2024	105279 LOS ANGELES TRUCK CENTERS LLC	XA220552323		PW AUTO PARTS	319.65
					Total :	319.65
175167	2/27/2024	109563 LUCKY LADY CASINO	0850000232		ECONOMIC ASSISTANCE - JANUARY 20	45,088.38
					Total :	45,088.38
175168	2/27/2024	112615 LU'S LIGHTHOUSE, INC.	01257524	037-10271	GTRANS SHOP SUPPLIES	73.56
			01258753	037-10271	GTRANS SHOP SUPPLIES	319.10
					Total :	392.66

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175169	2/27/2024	105082 MAJESTIC LIGHTING, INC.	ML87222		GTRANS MAINT SUPPLIES	1,568.50
			ML87262		GTRANS MAINT SUPPLIES	81.56
			ML87263		GTRANS MAINT SUPPLIES	101.77
					Total :	1,751.83
175170	2/27/2024	113036 MANERI SIGN CO., INC.	40015559		SIGN - 72X36 GARDENA SIGN	-319.57
			40015690		SIGNS - 30"X9", 132ND ST 1800	518.32
					Total :	198.75
175171	2/27/2024	110306 MARIPOSA LANDSCAPES, INC	3307	024-00987	TREE TRIMMING MAINTENANCE SERV	48,698.05
					Total :	48,698.05
175172	2/27/2024	110306 MARIPOSA LANDSCAPES, INC	106242	024-00984	MEDIAN LANDSCAPE MAINTENANCE	8,864.00
					Total :	8,864.00
175173	2/27/2024	113046 MARX BROS. FIRE EXTINGUISHER, CO., INC.	P31273		FIRE EXTINGUISHER SERVICE - PW	1,022.72
			P31274		FIRE EXTINGUISHER SERVICE - PW	304.14
			P31275		FIRE EXTINGUISHER SERVICE - NCC	102.00
			P31276		FIRE EXTINGUISHER SERVICE - PW	60.00
			P31277		FIRE EXTINGUISHER SERVICE - HS	60.00
			P31287		FIRE EXTINGUISHER SERVICE - SENIC	65.00
			P31288		FIRE EXTINGUISHER SERVICE - PW	104.00
					Total :	1,717.86
175174	2/27/2024	113064 MCMaster-CARR SUPPLY COMPANY	21111213		GTRANS SHOP SUPPLIES	470.74
			21373860		GTRANS SHOP SUPPLIES	43.39
			21699591		GTRANS SHOP SUPPLIES	51.54
			21704166		PW SHOP SUPPLIES	139.03
					Total :	704.70
175175	2/27/2024	112524 MDG ASSOCIATES, INC.	18210	032-00150	CDBG ADMINISTRATION - JANUARY 20	10,052.00
			18211	032-00150	CDBG PROGRAM ADMINISTRATION - J.	7,165.00
			18212	032-00139	COMMERCIAL FACADE IMPROVEMENT	613.25
					Total :	17,830.25
175176	2/27/2024	108305 MENDEZ, CHRISTOPHER	11/17-11/21		CNOA TRAINING - PER DIEM	250.00
					Total :	250.00

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175177	2/27/2024	110206 MICHELIN NORTH AMERICA, INC.	DA0057120199	037-10264	GTRANS' BUS TIRE LEASE SERVICES -	6,787.52
			DA0057806922	037-10264	GTRANS' BUS TIRE LEASE SERVICES -	6,227.02
					Total :	13,014.54
175178	2/27/2024	111604 MICRO ELECTRONICS, INC	12907233	023-01483	COMPUTER REPLACEMENT PARTS	5,250.13
					Total :	5,250.13
175179	2/27/2024	111981 MIRANDA, ELLNER	01/17-01/19		BUS VEHICLES INSEPCTION - PER DIE	100.00
					Total :	100.00
175180	2/27/2024	100097 MISS L.A. COUNTY SCHOLARSHIP, PROGRAM HENDERSON 23/24			COMMUNITY PROMOTIONS	50.00
					Total :	50.00
175181	2/27/2024	113462 MOTION INDUSTRIES, INC.	CA20-00783608		PW AUTO PARTS	265.56
					Total :	265.56
175182	2/27/2024	107505 MOUSER ELECTRONICS, INC.	77614906		GTRANS AUTO SUPPLIES	28.68
					Total :	28.68
175183	2/27/2024	113355 MR. HOSE INC.	235294		PW AUTO PARTS	37.80
					Total :	37.80
175184	2/27/2024	113605 MUTUAL LIQUID GAS & EQUIPMENT, CO., INC	48135		SERVICE AGREEMENT PLAN	135.00
			714364		PROPANE GAS	181.06
					Total :	316.06
175185	2/27/2024	112764 NGUYEN, TIN	PERMIT #50022-1425		PERMIT DEPOSIT REFUND - 15323 CAS	5,000.00
					Total :	5,000.00
175186	2/27/2024	110575 OCCUPATIONAL HEALTH CENTERS, OF CALIF	82023799		RANDOM TESTS	276.00
			82026639		RANDOM TESTS	509.00
					Total :	785.00
175187	2/27/2024	115168 OFFICE DEPOT	349686093		FINANCE OFFICE SUPPLIES	60.38
			350637490		PD OFFICE SUPPLIES	131.50
			351862141		BUS OFFICE SUPPLIES	666.69
			351876875		BUS OFFICE SUPPLIES	97.00
			351876876		BUS OFFICE SUPPLIES	40.56

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175187	2/27/2024	115168 OFFICE DEPOT	(Continued) 351984170 352409773 352488628 352489122 353996094 354224709 354859973		CT OFFICE SUPPLIES FINANCE OFFICE SUPPLIES PD OFFICE SUPPLIES PD OFFICE SUPPLIES REC OFFICE SUPPLIES PD OFFICE SUPPLIES REC OFFICE SUPPLIES	59.50 603.41 51.21 12.33 121.80 168.67 295.38 Total : 2,308.43
175188	2/27/2024	715558 OLSON URBAN - GARDENA 2, LLC	PERMIT #50021-0115		PERMIT DEPOSIT REFUND - 1335-1343	15,000.00 Total : 15,000.00
175189	2/27/2024	111676 ONYX PAVING COMPANY INC.	23-057-5	024-00974	LOCAL STREETS IMPROVEMENT PRO.	24,162.54 Total : 24,162.54
175190	2/27/2024	111358 O'REILLY AUTO PARTS	407009		PW PROGRAM SUPPLIES	159.90 Total : 159.90
175191	2/27/2024	108382 OSORIO, CLINT	01/30-02/05		2024 CSMFO CONFERENCE - PER DIEI	225.00 Total : 225.00
175192	2/27/2024	307101 PETTY CASH FUND	12/05/23-02/01/24		REPLENISH PETTY CASH	889.81 Total : 889.81
175193	2/27/2024	108600 PHOENIX GROUP INFORMATION, SYSTEMS	1220231211	035-01283	PARKING CONTRACT SERVICES - DEC	39.84 Total : 39.84
175194	2/27/2024	111883 PROJECT PARTNERS, INC.	11658	024-00890	PROJECT MANAGEMENT SERVICES	5,500.00 Total : 5,500.00
175195	2/27/2024	102677 PROVIDENCE HEALTH & SERVICES	600000283 02/05/24		PRE-EMPLOYMENT PHYSICALS	570.00 Total : 570.00
175196	2/27/2024	106092 PRUDENTIAL OVERALL SUPPLY	42902501 42904339 42906661 42906662	037-10280 037-10280 034-00616 034-00616	UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL SUPPLY RENTAL - MATS - GTRANS	538.92 931.41 40.26 50.10

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175196	2/27/2024	106092 PRUDENTIAL OVERALL SUPPLY	(Continued)			
			42906663	034-00616	SUPPLY RENTAL - MATS - NCC	13.65
			42906664	034-00616	SUPPLY RENTAL - MATS - CH	19.00
			42906665	034-00616	SUPPLY RENTAL - MATS - PD	91.60
			42906666	034-00616	SUPPLY RENTAL - MATS - HS	11.60
			42908637	034-00617	CUSTODIAL SUPPLIES	1,775.66
			42908638	034-00616	UNIFORM & SUPPLY RENTAL	159.44
				024-01006		
			42908639	034-00616	UNIFORM & SUPPLY RENTAL	40.26
			42908640	034-00616	SUPPLY RENTAL - MATS - GTRANS	50.10
					Total :	3,722.00
175197	2/27/2024	107419 PULSAR	29658	037-10229	GTRANS MICRO TRANSIT BRANDING	7,016.75
					Total :	7,016.75
175198	2/27/2024	103072 REACH	022410		EAP SERVICES/REACHLINE NEWSLET	902.00
					Total :	902.00
175199	2/27/2024	118142 REFRIGERATION SUPPLIES, DISTRIBUTOR	48503720		BLDG MAINT SUPPLIES	234.15
					Total :	234.15
175200	2/27/2024	100515 REGISTRAR-RECORDER/COUNTY, CLERK	020724		NOTICE OF EXEMPTION - REDONDO B	75.00
					Total :	75.00
175201	2/27/2024	100836 RESOURCE BUILDING MATERIALS	3740149 3740198		PARK MAINT SUPPLIES PARK MAINT SUPPLIES	307.93 307.93
					Total :	615.86
175202	2/27/2024	111867 RJM DESIGN GROUP	36248	024-00795	DESIGN & ENGINEERING - AQUATIC &	6,036.59
					Total :	6,036.59
175203	2/27/2024	119022 SAFE MART OF SOUTHERN, CALIFORNIA, INC 576			STREET MAINT SUPPLIES	11.03
					Total :	11.03
175204	2/27/2024	107643 SALDANA, STEPHANIE	FALL 2023		EDUCATIONAL REIMBURSEMENT	2,500.00
					Total :	2,500.00
175205	2/27/2024	112202 SALGADO, OSCAR	01/29-01/31		ANNUAL JAIL TRAINING - PER DIEM	150.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175205	2/27/2024	112202 SALGADO, OSCAR			(Continued)	Total : 150.00
175206	2/27/2024	107252 SAVARIA, PETER	020624		BREAK ROOM SUPPLIES REIMBURSEM	555.05
					Total :	555.05
175207	2/27/2024	108654 SECTRAN SECURITY INC.	23102287 24020864		ARMORED TRANSPORTATION SERVICI ARMORED TRANSPORTATION SERVICI	2,493.84 897.33
					Total :	3,391.17
175208	2/27/2024	104451 SELECT ADVANTAGE	10348602		PARATRANSIT OPERATOR ASSESSMEI	225.00
					Total :	225.00
175209	2/27/2024	107006 SHAMROCK COMPANIES	2748203 2749102 2749361 2750411		PARK MAINT SUPPLIES STREET MAINT SUPPLIES STREET MAINT SUPPLIES STREET MAINT SUPPLIES	29.61 572.20 228.89 286.10
					Total :	1,116.80
175210	2/27/2024	112765 SHAMROCK LABELS LLC	INV070758		JAIL PROGRAM SUPPLIES	205.82
					Total :	205.82
175211	2/27/2024	109918 SHIGE'S FOREIGN CAR SERVICE, INC.	8097102 8097118	035-01282 035-01282	2018 FORD POLICE INTRCPTR #155488 2018 FORD POLICE INTRCPTR #155488	1,897.34 275.12
					Total :	2,172.46
175212	2/27/2024	112633 SOUTH BAY KUSTOMZ, LLC	13231		2021 FORD EXPL P15 OIL & FILTER CH/	82.69
					Total :	82.69
175213	2/27/2024	619003 SOUTHERN CALIFORNIA EDISON	021324		LIGHT & POWER	80,001.60
					Total :	80,001.60
175214	2/27/2024	103202 SOUTHERN COUNTIES LUBRICANTS, LLC	197745 197783 197797		BUS AUTOMOTIVE FLUIDS BUS AUTOMOTIVE FLUIDS BUS AUTOMOTIVE SUPPLIES	1,944.15 2,182.15 413.16
					Total :	4,539.46
175215	2/27/2024	111778 SPCALA	012024	032-00143	ANIMAL SHELTER SERVICES	10,338.13

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175215	2/27/2024	111778 111778 SPCALA	(Continued)			Total : 10,338.13
175216	2/27/2024	104126 SPECTRUM	0027122021124		CABLE & BACKUP INTERNET SERVICE	4,138.96
						Total : 4,138.96
175217	2/27/2024	104453 SPICERS PAPER, INC.	50077802	023-01480	PRINT SHOP PAPER	2,118.15
						Total : 2,118.15
175218	2/27/2024	119010 STAPLES ADVANTAGE	3557356357		PW OFFICE SUPPLIES	125.45
						Total : 125.45
175219	2/27/2024	119662 STUDIO EFFECTS	27959		PD HATS WITH GPD LOGO	239.24
						Total : 239.24
175220	2/27/2024	104106 SWARCO MCCAIN, INC.	INV0277893 INV0277949	024-00986	SIGNS/SIGNALS SUPPLIES SIGNS/SIGNALS SUPPLIES	724.67 107.03
						Total : 831.70
175221	2/27/2024	112505 T Y LIN INTERNATIONAL	102309004 102401425 102401426	037-10235 037-10235 037-10236	SOMPIS PROJECT MANAGEMENT SOMPIS PROJECT MANAGEMENT GRID PROJECT MANAGEMENT	2,147.39 1,561.74 390.43
						Total : 4,099.56
175222	2/27/2024	100609 TANK SPECIALISTS OF CALIFORNIA	33429		CERTIFIED DESIGNATED OPERATOR S	198.00
						Total : 198.00
175223	2/27/2024	107928 TELECOM LAW FIRM, P.C.	16836 16911		PROFESSIONAL SERVICES - 13939 S. \\ PROFESSIONAL SERVICES - T-MOBILE	2,676.00 139.20
						Total : 2,815.20
175224	2/27/2024	110238 TIREHUB, LLC	39685179	024-01033	TIRES - PW VEHICLE FLEET	6,607.86
						Total : 6,607.86
175225	2/27/2024	109775 TOMS TRUCK CENTER NORTH COUNTY	1328592	037-10281	GTRANS AUTO PARTS	219.28
						Total : 219.28
175226	2/27/2024	111990 TOWNSEND PUBLIC AFFAIRS, INC	21123	023-01481	CONSULTING SERVICES - FEBRUARY :	7,000.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175226	2/27/2024	111990	111990 TOWNSEND PUBLIC AFFAIRS, INC	(Continued)		Total : 7,000.00
175227	2/27/2024	111481	TRIO COMMUNITY MEALS, LLC	INV2230040487 INV2230041313 INV2230041314	034-00584 034-00584 034-00584	SENIOR FEEDING PROGRAM SENIOR FEEDING PROGRAM SENIOR FEEDING PROGRAM Total : 12,543.27
175228	2/27/2024	112445	TSUJIUCHI, GREG	022124	PLANNING COMMISSION MEETING HE.	201.14 Total : 201.14
175229	2/27/2024	120854	TURF STAR INC.	7319361	PW AUTO PARTS	1,930.49 Total : 1,930.49
175230	2/27/2024	109900	U.S. BANK CORPORATE PAYMENT, SYSTEMS	RECREATION 01/22/24 ROMERO 01/22/24	CAL CARD STATEMENT 12/23-01/22/24 CAL CARD STATEMENT 12/23-01/22/24	10,154.64 178.06 Total : 10,332.70
175231	2/27/2024	107274	U.S. TOW, INC.	01784 01793 01832 01833 01842 02777 02778 02808	037-10263 037-10263 037-10263 037-10263 037-10263 037-10263 037-10263 037-10263	TOWING SERVICES FOR BUS #725 TOWING SERVICES FOR BUS #734 TOWING SERVICES FOR BUS #734 TOWING SERVICES FOR BUS #736 TOWING SERVICES FOR BUS #775 TOWING SERVICES FOR BUS #736 TOWING SERVICES FOR BUS #2915 TOWING SERVICES FOR BUS #2066 Total : 633.00
175232	2/27/2024	104692	ULINE	173001273 173258288 173687180 173921616	PD PROGRAM SUPPLIES PD PROGRAM SUPPLIES BUS SHOP SUPPLIES BUS SHOP SUPPLIES	193.86 1,040.72 150.05 1,406.24 Total : 2,790.87
175233	2/27/2024	121275	UNDERGROUND SERVICE ALERT, OF SC	120240281 23-2424263	NEWS TICKETS STATE REGULATORY COSTS - BILLABL	144.75 55.67 Total : 200.42
175234	2/27/2024	122050	VERIZON WIRELESS	9953891031	PW CELL PHONE SERVICE	973.07

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175234	2/27/2024	122050 VERIZON WIRELESS	(Continued) 9954676078		REC CELL PHONE SERVICE	1,170.64
					Total :	2,143.71
175235	2/27/2024	105254 VISION TIRE	39816		REC VEHICLE TIRE SERVICES	250.00
					Total :	250.00
175236	2/27/2024	122435 VISTA PAINT CORPORATION	2023-248782-00 2023-335744-00		STREET MAINT SUPPLIES STREET MAINT SUPPLIES	804.73 836.25
					Total :	1,640.98
175237	2/27/2024	111719 WALLACE & ASSOCIATES, CONSULTING, INC	22095 22481	024-00870 037-10212	FIRE STATION ROOF REPLACEMENT, J DISPATCH REMODELING PROJECT, JN	180.00 225.00
					Total :	405.00
175238	2/27/2024	101903 WATER TECHNIQUES	8243		DRINKING WATER SYSTEM RENTAL	45.00
					Total :	45.00
175239	2/27/2024	123350 WEST COAST SAND & GRAVEL, INC.	695751		STREET MAINT SUPPLIES	1,020.22
					Total :	1,020.22
175240	2/27/2024	112694 WESTERN A/V	20137	024-01023	COUNCIL CHAMBERS AUDIO VISUAL U	1,332.40
					Total :	1,332.40
175241	2/27/2024	112314 WESTERN ALLIED CORPORATION	912883		SERVICE REPAIR - CHILLER	1,234.00
					Total :	1,234.00
175242	2/27/2024	125001 YAMADA COMPANY, INC.	83908		TREE MAINT SUPPLIES	80.22
					Total :	80.22
175243	2/27/2024	226100 ZENDEJAS, GUADALUPE	022024		REC PROGRAM SUPPLIES REIMBURSE	185.00
					Total :	185.00
189 Vouchers for bank code : usb						Bank total : 5,998,201.79
189 Vouchers in this report						Total vouchers : 5,998,201.79

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 19 inclusive of the check register are accurate and funds are available for payment thereof.

By: 
Director of Administrative Services

This is to certify that the claims or demands covered by checks listed on pages 1 to 19 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

Mayor 02/27/2024
Date

Councilmember Date

Councilmember Date

Acknowledged:

Councilmember Date

Councilmember Date

MEMORANDUM

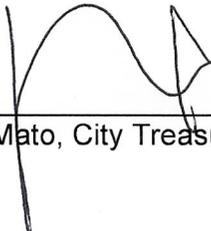
TO: Honorable Mayor and City Council
FROM: City Treasurer's Office
DATE: March 7, 2024
SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

March 12, 2024 TOTAL WARRANTS ISSUED: \$4,678,282.34

Wire Transfer: 12657-12658
Prepay: 175244
Check Numbers: 175245-175419
Checks Voided:

Total Pages of Register: 19

March 8, 2024 TOTAL PAYROLL ISSUED: \$1,819,946.67

for  _____
Guy Mato, City Treasurer

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
12657	2/21/2024	112401 PINNACLE CLAIMS MANAGEMENT INC	022124		HEALTH INSURANCE CLAIMS	13,228.59
					Total :	13,228.59
12658	2/23/2024	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365998276985		HEALTH INSURANCE CLAIMS	22,505.05
					Total :	22,505.05
175244	3/5/2024	102082 L.A. COUNTY POLICE CHIEF'S, ASSOCIATION	SAFFELL 04/09-04/12		REGISTRATION - LACPCA 2024 TRI-CO	300.00
					Total :	300.00
175245	3/12/2024	104606 2 BROTHERS TIRES & WHEELS	27999 28250		PD VEHICLE TIRE SERVICES	22.00
					PD VEHICLE TIRE SERVICES	330.00
					Total :	352.00
175246	3/12/2024	111853 ACCESS	10730051		PD SHREDDING SERVICES	200.00
					Total :	200.00
175247	3/12/2024	101748 AFTERMARKET PARTS COMPANY LLC, THE	83289134 83289138 83291803 83294773 83295694	037-10275 037-10275 037-10275 037-10275 037-10275	GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS	3,995.35 199.34 940.67 1,541.01 308.62
					Total :	6,984.99
175248	3/12/2024	108942 ALLIED ELECTRONICS &, AUTOMATION	9018966579		GTRANS AUTO SUPPLIES	89.21
					Total :	89.21
175249	3/12/2024	110028 ANSER ADVISORY MANAGEMENT LLC	21229	037-10228	PROJECT MANAGEMENT SUPPORT - M	7,690.00
					Total :	7,690.00
175250	3/12/2024	104854 APPLE SPICE JUNCTION	19440	037-10331	CATERING SERVICES - FIVE STAR BUS	6,621.90
					Total :	6,621.90
175251	3/12/2024	104687 AT&T	21265588		TELEPHONE	212.78
					Total :	212.78
175252	3/12/2024	111170 AT&T FIRSTNET	287293416290X21024	023-01492	PD CELL PHONE ACCT #287293416290	1,986.08

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175252	3/12/2024	111170 111170 AT&T FIRSTNET	(Continued)			Total : 1,986.08
175253	3/12/2024	112778 AUTOCLAIMS DIRECT INC.	11102984 / 23-45PW		CLAIM SETTLEMENT	60.00
						Total : 60.00
175254	3/12/2024	109824 AXON ENTERPRISE INC.	INUS228914		PD PROGRAM SUPPLIES	66.15
						Total : 66.15
175255	3/12/2024	102054 BAVCO	258650		(5) BACKFLOW VALVE INSPECTIONS	225.00
						Total : 225.00
175256	3/12/2024	102400 BAYSIDE MEDICAL CENTER	00165483		BLOOD DRAW	277.20
						Total : 277.20
175257	3/12/2024	103641 BECNEL UNIFORMS	65181		BUS UNIFORM SUPPLIES	414.74
			66145		BUS UNIFORM SUPPLIES	222.07
			66654		BUS UNIFORM SUPPLIES	747.02
						Total : 1,383.83
175258	3/12/2024	109037 BEEMAN, RAYMOND	02/07-02/12		2024 EMPLOYMENT LAW CONFERENC	269.89
						Total : 269.89
175259	3/12/2024	104669 BEERLING, NICK	02/05-02/07		ANNUAL JAIL TRAINING FOR SUPERVI	100.00
						Total : 100.00
175260	3/12/2024	102331 BLUE DIAMOND MATERIALS	3512571		STREET MAINT SUPPLIES	511.69
						Total : 511.69
175261	3/12/2024	102383 BROCK, DAVID	01/29-02/02		NARCOTICS & SPECIALIZED UNIT SUP	250.00
						Total : 250.00
175262	3/12/2024	103383 CALPORTLAND	96219756		STREET MAINT SUPPLIES	1,367.10
						Total : 1,367.10
175263	3/12/2024	110538 CANNON COMPANY	87536	024-00821	RBB ARTERIAL IMPROVEMENT PROJE	271.25
						Total : 271.25
175264	3/12/2024	803420 CARPENTER, ROTHANS & DUMONT, LAW OFF	45746		LEGAL SERVICES	1,468.84

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
175264	3/12/2024	803420	803420 CARPENTER, ROTHANS & DUMONT, LAV (Continued)			Total : 1,468.84	
175265	3/12/2024	303331	CDTFA	0-040-103-308	HAZARDOUS WASTE GENERATION & H	591.00	
					Total :	591.00	
175266	3/12/2024	303331	CDTFA	0-040-059-468	HAZARDOUS WASTE GENERATION & H	314.16	
				0-040-137-510	HAZARDOUS WASTE GENERATION & H	385.00	
					Total :	699.16	
175267	3/12/2024	103489	CF UNITED LLC	010124-013124	CAR WASH	78.00	
					Total :	78.00	
175268	3/12/2024	112138	CHAUHAN, MINESH	03/24-03/28	TRAPEZE THINK TRANSIT CONFERENC	150.00	
					Total :	150.00	
175269	3/12/2024	303113	CITY OF TORRANCE	2024-00151737	024-01037	TRAFFIC SIGNAL MAINTENANCE - WE9	9,263.34
					Total :	9,263.34	
175270	3/12/2024	111534	CLEAN ENERGY	PJI00025435	037-10062	GTRANS CNG FUELING FACILITY PRO.	185,825.25
				PJI00025436	037-10062	GTRANS CNG FUELING FACILITY PRO.	159,142.67
					Total :	344,967.92	
175271	3/12/2024	110122	COMMANDSTAT ANALYTICS, INC	232	035-01324	DATABASE MGMT & REPORTING PREP	2,076.00
					Total :	2,076.00	
175272	3/12/2024	103465	COMMUNITY VETERINARY HOSPITAL	451946		VETERINARY SERVICES - MAXO	364.00
					Total :	364.00	
175273	3/12/2024	112406	CORWIN, KATELYN	03/24-03/28	TRAPEZE THINK TRANSIT CONFERENC	150.00	
					Total :	150.00	
175274	3/12/2024	106193	CUMMINS SALES AND SERVICE	X4-46282		GTRANS AUTO PARTS	2,203.76
				X4-46407		GTRANS AUTO PARTS	333.39
				X4-46660		GTRANS AUTO PARTS	1,449.35
					Total :	3,986.50	
175275	3/12/2024	110319	CWE DIRECTOR	F24102	024-01034	CALRECYCLE USED OIL & BEVERAGE	13,706.51

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175275	3/12/2024	110319 110319 CWE DIRECTOR			(Continued)	Total : 13,706.51
175276	3/12/2024	104736 D&R OFFICE WORKS, INC.	0131040		FURNITURE STORAGE WAREHOUSE F	350.00
					Total :	350.00
175277	3/12/2024	110338 DARTCO TRANSMISSION, SALES & SERVICES	C272934		UNIT 33 SWEEPER REPAIRS	187.00
					Total :	187.00
175278	3/12/2024	104222 DELL MARKETING L.P.	10722618485	023-01513	ANNUAL MICROSOFT LICENSE RENEW	202,019.23
					Total :	202,019.23
175279	3/12/2024	312558 DEPARTMENT OF ANIMAL CARE, & CONTROL	JANUARY 2024		MONTHLY ANIMAL SERVICES - JANUAF	353.31
					Total :	353.31
175280	3/12/2024	303459 DEPARTMENT OF JUSTICE	704757 711263	035-01279 035-01279	FINGERPRINT APPS - DECEMBER 2023 FINGERPRINT APPS - JANUARY 2024	1,898.00 4,610.00
					Total :	6,508.00
175281	3/12/2024	312117 DEPARTMENT OF WATER & POWER	022324 030124		LIGHT & POWER LIGHT & POWER	105.60 72.45
					Total :	178.05
175282	3/12/2024	110511 DESANTIAGO, RIGOBERTO	GEPCO 2024		GEPCO LOAN	2,000.00
					Total :	2,000.00
175283	3/12/2024	104151 DFM ASSOCIATES	022224		2024 CALIFORNIA ELECTIONS CODE B	75.08
					Total :	75.08
175284	3/12/2024	104500 DOOLEY ENTERPRISES, INC	67298	035-01286	PD AMMUNITION SUPPLIES	12,718.81
					Total :	12,718.81
175285	3/12/2024	109416 E S SPORTS	11892		CUSTOM GRAPHICS FOR UNIT SP2	151.00
					Total :	151.00
175286	3/12/2024	105053 E.J. WARD	0083273 0083899	037-10225 037-10225	GTRANS FUEL TERMINALS AND SOFTV GTRANS FUEL TERMINALS AND SOFTV	39,702.36 41,828.00
					Total :	81,530.36

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175287	3/12/2024	105053 E.J. WARD	0084563	037-10225	GTRANS FUEL TERMINALS AND SOFTV	25,800.00
Total :						25,800.00
175288	3/12/2024	110534 EL DORADO NATIONAL	90835029		GTRANS BUS VEHICLE SUPPLIES	1,378.27
			90837598		GTRANS BUS VEHICLE SUPPLIES	528.37
			90838028		GTRANS BUS VEHICLE SUPPLIES	53.31
			90840505		GTRANS BUS VEHICLE SUPPLIES	485.26
			90841855		GTRANS BUS VEHICLE SUPPLIES	388.90
			90842772		GTRANS BUS VEHICLE SUPPLIES	37.85
			90842773		GTRANS BUS VEHICLE SUPPLIES	47.72
			U003574	037-10128	CNG BUS, VIN #1N9APA9N4PC084109	844,471.27
			U003584	037-10128	CNG BUS, VIN #1N9APA9N0PC084110	844,471.27
Total :						1,691,862.22
175289	3/12/2024	107353 EMERGENCY RESPONSE CRIME SCENE, CLE T2024-141			DECONTAMINIATE JAIL CELL	750.00
Total :						750.00
175290	3/12/2024	105418 EMPIRE CLEANING SUPPLY	S6253918		CUSTODIAL SUPPLIES	1,425.63
			S6253918.002		CUSTODIAL SUPPLIES	358.19
			S6271460	034-00638	CUSTODIAL SUPPLIES	2,249.76
			S6271542		PARK MAINT SUPPLIES	523.49
Total :						4,557.07
175291	3/12/2024	105392 ENTENMANN-ROVIN COMPANY	0179567		PD UNIFORM SUPPLIES	239.05
Total :						239.05
175292	3/12/2024	106459 ENTERPRISE FM TRUST	FBN4973003	023-01487	ENTERPRISE LEASE - MARCH 2024 - P	1,386.62
			FBN4984641	023-01487	ENTERPRISE LEASE - MARCH 2024	9,318.17
Total :						10,704.79
175293	3/12/2024	105650 EWING IRRIGATION PRODUCTS	21521670		PARK MAINT SUPPLIES	104.33
Total :						104.33
175294	3/12/2024	106129 FEDEX	8-411-14160		SHIPPING SERVICES	41.65
Total :						41.65
175295	3/12/2024	106334 FLORENCE FILTER CORPORATION	IN-2024-00363		GTRANS AUTO PARTS	906.08

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175295	3/12/2024	106334 106334 FLORENCE FILTER CORPORATION	(Continued)			Total : 906.08
175296	3/12/2024	106465 FOX FIRST AID & SAFETY INC	72026 72027 72028 72029 72040		STREET MAINT SUPPLIES PARK MAINT SUPPLIES PARK MAINT SUPPLIES PARK MAINT SUPPLIES PARK MAINT SUPPLIES	33.08 44.10 66.15 66.15 22.05 Total : 231.53
175297	3/12/2024	112566 GALLS, LLC	026982159		PD UNIFORM SUPPLIES	204.17 Total : 204.17
175298	3/12/2024	107030 GARDENA AUTO PARTS	177325 177364 177453 177609		PW AUTO PARTS PW AUTO PARTS PW AUTO PARTS PD AUTO PARTS	83.48 158.52 84.87 51.69 Total : 378.56
175299	3/12/2024	107011 GARDENA VALLEY NEWS, INC.	00139161 00139334		INVITATION FOR AUDIT SERVICES RFP NOTICE OF AVAILABILITY/NOTICE OF II	119.00 336.00 Total : 455.00
175300	3/12/2024	107034 GARDENA WELDING SUPPLY CO INC.	95 128159 95 128199		GTRANS MAINT SUPPLIES BLDG MAINT SUPPLIES	106.39 47.05 Total : 153.44
175301	3/12/2024	619005 GAS COMPANY, THE	030124		GAS	13,038.43 Total : 13,038.43
175302	3/12/2024	107056 GENFARE	90198107		GTRANS AUTO PARTS	76.72 Total : 76.72
175303	3/12/2024	106470 GILLIG LLC	41140654	037-10270	GTRANS AUTO PARTS	1,242.13 Total : 1,242.13
175304	3/12/2024	112692 GOCANVAS	INV00155108 INV00158137		MONTHLY SUBSCRIPTION - FEBRUARY MONTHLY SUBSCRIPTION - MARCH 20	1,500.00 1,500.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175304	3/12/2024	112692 112692 GOCANVAS			(Continued)	Total : 3,000.00
175305	3/12/2024	619004 GOLDEN STATE WATER CO.	022724		WATER	12,746.73
						Total : 12,746.73
175306	3/12/2024	102486 GOODPASTER, PATRICK	02/05-02/08		POST MANAGEMENT SEMINAR, MODU	150.00
						Total : 150.00
175307	3/12/2024	107513 GRAINGER	9015990071		BUS FACILITY SUPPLIES	241.85
						Total : 241.85
175308	3/12/2024	105553 HARRIS, DONNY	03/24-03/28		TRAPEZE THINK TRANSIT CONFERENC	150.00
						Total : 150.00
175309	3/12/2024	112780 HART, SASHA	63476408		FACILITY MAINT DEPOSIT REFUND	100.00
						Total : 100.00
175310	3/12/2024	112076 HERNANDEZ, ROSA	004 02/28/24		INTERN SERVICES - 02/15-02/28/24	1,365.00
						Total : 1,365.00
175311	3/12/2024	108434 HOME DEPOT CREDIT SERVICES	0033578		PARK MAINT SUPPLIES	545.30
			0336294		GTRANS MAINT SUPPLIES	456.44
			0468244		CUSTODIAL SUPPLIES	37.78
			0903938		REC PROGRAM SUPPLIES	91.28
			1362680		BLDG MAINT SUPPLIES	75.49
			2101479		CUSTODIAL SUPPLIES	17.55
			2331735		BLDG MAINT SUPPLIES	51.61
			2344407		BLDG MAINT SUPPLIES	205.43
			3022204		PARK MAINT SUPPLIES	217.91
			3624865		BLDG MAINT SUPPLIES	54.57
			4040339		PARK MAINT SUPPLIES	156.41
			4904452		PD PROGRAM SUPPLIES	76.00
			5206701		PD PROGRAM SUPPLIES	99.17
			6524685		REC PROGRAM SUPPLIES	156.08
			9525590		REC PROGRAM SUPPLIES	33.85
			9544331		REC PROGRAM SUPPLIES	22.21
						Total : 2,297.08

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175312	3/12/2024	110510 HUTAURUK, MELYSSA	03/24-03/28		TRAPEZE THINK TRANSIT CONFERENC	150.00
					Total :	150.00
175313	3/12/2024	105513 INDUSTRIAL CLEANING SYSTEMS, INC.	40663		PD PROGRAM SUPPLIES	292.31
					Total :	292.31
175314	3/12/2024	111593 INTER-CON SECURITY SYSTEMS INC	BD0295499	037-10211	GTRANS SECURITY SERVICES - JANU/	7,060.27
					Total :	7,060.27
175315	3/12/2024	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO.	140078787		GTRANS AUTO PARTS	819.97
					Total :	819.97
175316	3/12/2024	103064 ITERIS, INC.	166875	024-00677	TRAFFIC SIGNAL PROJECT - VERMON	2,258.83
					Total :	2,258.83
175317	3/12/2024	110853 JONES & MAYER	120573	020-00048	ATTORNEY SERVICES	10,928.35
			120574		ATTORNEY SERVICES	55.76
			120575		ATTORNEY SERVICES	501.80
			120576		ATTORNEY SERVICES	251.47
			120579		ATTORNEY SERVICES	1,074.45
			120580		ATTORNEY SERVICES	388.62
			120581		ATTORNEY SERVICES	167.27
			120582		ATTORNEY SERVICES	167.27
			120584		ATTORNEY SERVICES	685.83
			120585		ATTORNEY SERVICES	3,233.85
			120586		ATTORNEY SERVICES	4,014.45
			120587		ATTORNEY SERVICES	5,687.13
			120588		ATTORNEY SERVICES	1,143.04
			120589		ATTORNEY SERVICES	14,813.92
			120590		ATTORNEY SERVICES	68.58
			120591		ATTORNEY SERVICES	11,508.28
			120592		ATTORNEY SERVICES	55.76
			120593		ATTORNEY SERVICES	15,500.20
			120594		ATTORNEY SERVICES	3,819.27
					Total :	74,065.30
175318	3/12/2024	112779 JUAREZ, VILMA	64440151		FACILITY MAINT DEPOSIT REFUND	100.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175318	3/12/2024	112779 112779 JUAREZ, VILMA	(Continued)			Total : 100.00
175319	3/12/2024	211429 KEMP, TAMARA	FEBRUARY 2024		DANCE INSTRUCTOR	1,305.00
					Total :	1,305.00
175320	3/12/2024	101542 KIWANIS CLUB OF GARDENA	CERDA 23/24		KIWANIS CLUB FY 23/24 MEMBERSHIP	720.00
					Total :	720.00
175321	3/12/2024	111260 KJOS, BARBARA JEAN	FEBRUARY 2024		GARDENA FAMILY CHILD CARE PROG	558.00
					Total :	558.00
175322	3/12/2024	312240 L.A. COUNTY DEPARTMENT OF, PUBLIC WOR	24021204557 24021204856	024-00988 024-00988	INDUSTRIAL WASTE SERVICES TRAFFIC SIGNAL MAINT-HIGHWAY SAF	3,885.08 2,139.13
					Total :	6,024.21
175323	3/12/2024	312039 L.A. COUNTY FIRE DEPARTMENT	C0011927	023-01468	FIRE PROTECTION SERVICES - APRIL	982,726.35
					Total :	982,726.35
175324	3/12/2024	312113 L.A. COUNTY SHERIFF'S DEPT	241972BL		INMATE MEAL DELIVERY PROGRAM - J	930.30
					Total :	930.30
175325	3/12/2024	105874 LAWSON PRODUCTS, INC.	9311283520 9311295273 9311295274 9311313064		BUS SHOP SUPPLIES BUS SHOP SUPPLIES BUS SHOP SUPPLIES BUS SHOP SUPPLIES	384.07 59.98 25.05 214.11
					Total :	683.21
175326	3/12/2024	112614 LAX AUTO REPAIR	19088 19222		2022 FORD INTRCPTR #1630468 BRAKI 2022 FORD INTRCPTR #1630457 OIL &	704.46 70.00
					Total :	774.46
175327	3/12/2024	105279 LOS ANGELES TRUCK CENTERS LLC	XA220553885 XA220553886		STREET SWEEPER SUPPLIES STREET SWEEPER SUPPLIES	282.20 396.89
					Total :	679.09
175328	3/12/2024	109865 LOUIE, JEFFREY	100		ENTERTAINMENT SERVICES -CANDLEI	300.00
					Total :	300.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175329	3/12/2024	111467 LOVE, WANDA	01/24-01/29		MAYORS & COUNCIL ACADEMY 2024	268.42
					Total :	268.42
175330	3/12/2024	112615 LU'S LIGHTHOUSE, INC.	01255108	037-10271	GTRANS SHOP SUPPLIES	40.87
			01258481	037-10271	GTRANS SHOP SUPPLIES	127.45
			01259002	037-10271	GTRANS SHOP SUPPLIES	79.35
			01259489	037-10271	GTRANS SHOP SUPPLIES	63.72
			01259600	037-10271	GTRANS SHOP SUPPLIES	425.06
					Total :	736.45
175331	3/12/2024	112326 LWP CLAIMS SOLUTIONS INC.	22270	023-01488	WORKERS' COMP CLAIMS ADMINISTR	21,286.66
					Total :	21,286.66
175332	3/12/2024	109203 MAKAI SOLUTIONS	SD1478	037-10259	FACILITIES & EQUIPMENT MAINTENAN	1,155.00
			SD1479		FACILITIES & EQUIPMENT MAINTENAN	605.00
					Total :	1,760.00
175333	3/12/2024	112695 MANN CONSULTING	24-009	023-01500	CONSULTING SERVICES	4,290.00
					Total :	4,290.00
175334	3/12/2024	813030 MANNING & KASS	797627		LEGAL SERVICES	385.00
					Total :	385.00
175335	3/12/2024	113064 MCMASTER-CARR SUPPLY COMPANY	21602462		GTRANS SHOP SUPPLIES	507.25
			21760262		GTRANS SHOP SUPPLIES	35.84
			22472436		GTRANS SHOP SUPPLIES	462.99
					Total :	1,006.08
175336	3/12/2024	112524 MDG ASSOCIATES, INC.	17967	032-00150	CDBG ADMINISTRATION - OCTOBER 20	13,770.75
					Total :	13,770.75
175337	3/12/2024	112524 MDG ASSOCIATES, INC.	18049	032-00150	CDBG ADMINISTRATION - NOVEMBER	11,171.25
			18131	032-00139	COMMERCIAL FACADE IMPROVEMENT	4,768.50
			18132	032-00150	CDBG HOUSING REHABILITATION PRO	6,577.50
					Total :	22,517.25
175338	3/12/2024	113299 MERRIMAC ENERGY GROUP	2228485	037-10260	87 OCTANE REGULAR UNLEADED FUE	34,163.36

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175338	3/12/2024	113299 113299 MERRIMAC ENERGY GROUP	(Continued)			Total : 34,163.36
175339	3/12/2024	113299 MERRIMAC ENERGY GROUP	2229828	037-10260	87 OCTANE REGULAR UNLEADED FUE	32,632.16
					Total :	32,632.16
175340	3/12/2024	113299 MERRIMAC ENERGY GROUP	2229766	037-10260	87 OCTANE REGULAR UNLEADED FUE	32,246.08
					Total :	32,246.08
175341	3/12/2024	113299 MERRIMAC ENERGY GROUP	2229861	024-00964	RENEWABLE ULS DIESEL 99 CARB	9,443.03
			2229862	024-00964	87 OCTANE REGULAR UNLEADED FUE	21,954.56
					Total :	31,397.59
175342	3/12/2024	108699 MEZIERE ENTERPRISES INC.	102056		ELECTRIC WATER PUMP	991.30
					Total :	991.30
175343	3/12/2024	104152 MODEL 1 COMMERCIAL, VEHICLES, INC.	VA101002155	037-10267	2023 BRAUN PROMASTER 3500 MICRC	184,163.04
					Total :	184,163.04
175344	3/12/2024	109290 MZ AUTO GLASS	92365		WINDOW INSTALL FOR BUS #2915	1,367.62
					Total :	1,367.62
175345	3/12/2024	105622 N/S CORPORATION	0120482	037-10279	GTRANS BUS WASH EQUIPMENT PART	4,074.30
			0120735	037-10249	GTRANS BUS WASH EQUIPMENT MAIN	586.00
			0120919	037-10279	GTRANS BUS WASH EQUIPMENT PART	2,196.75
					Total :	6,857.05
175346	3/12/2024	107829 NASH, TYLER	02/05-02/07		ANNUAL JAIL TRAINING FOR SUPERVIS	150.00
					Total :	150.00
175347	3/12/2024	105204 NEW PIG CORPORATION	4285796		BUS SHOP SUPPLIES	1,466.33
					Total :	1,466.33
175348	3/12/2024	112772 NEXT GENERATION CONTRACTORS, INC.	PERMIT #50023-0537		PERMIT DEPOSIT REFUND - 1542 W RE	7,500.00
					Total :	7,500.00
175349	3/12/2024	112776 NOLLAN, SEAN	120265621797		CC PROCESSOR REFUND	12.84
					Total :	12.84

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175350	3/12/2024	110575 OCCUPATIONAL HEALTH CENTERS, OF CALIF	82102435		RANDOM TESTS	932.00
			82104377		RANDOM TESTS	130.00
			82173123		RANDOM TESTS	972.00
			82241221		RANDOM TESTS	159.00
Total :						2,193.00
175351	3/12/2024	110568 ODANAKA, AYAKO	03/24-03/28		TRAPEZE THINK TRANSIT CONFERENC	150.00
Total :						150.00
175352	3/12/2024	115168 OFFICE DEPOT	349684602		FINANCE OFFICE SUPPLIES	2.97
			351231201		REC OFFICE SUPPLIES	59.58
			352531348		REC OFFICE SUPPLIES	225.84
			352606667		REC OFFICE SUPPLIES	5.69
			352831848		REC OFFICE SUPPLIES	5.69
			352834403		REC OFFICE SUPPLIES	118.30
			354960842		PD OFFICE SUPPLIES	165.21
			355032049		PD OFFICE SUPPLIES	64.93
Total :						648.21
175353	3/12/2024	111676 ONYX PAVING COMPANY INC.	23-053-3	024-00962	VERMONT AVE STREET IMPVTS, JN959	118,069.32
Total :						118,069.32
175354	3/12/2024	111358 O'REILLY AUTO PARTS	408675		GTRANS AUTO PARTS	232.94
			409528		GTRANS AUTO PARTS	628.89
			409574		GTRANS AUTO PARTS	12.88
			410994		GTRANS AUTO PARTS	101.34
			411091		GTRANS AUTO PARTS	-64.44
			411239		GTRANS AUTO PARTS	109.36
			411397		PW AUTO PARTS	161.48
			411586		PW AUTO PARTS	12.94
			411588		PW AUTO PARTS	0.06
			Total :			
175355	3/12/2024	115810 ORKIN PEST CONTROL	256385051		PEST CONTROL - ACCT #27336703	313.99
			256385052		PEST CONTROL - ACCT #27336703	313.99
Total :						627.98

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175356	3/12/2024	111343 OROZCO, ALEJANDRA	020724		MGMT ANNUAL HEALTH BENEFIT	439.90
					Total :	439.90
175357	3/12/2024	112728 PATRONAS, ELISSEOS	PERMIT #50023-0595		PERMIT DEPOSIT REFUND -1727 MARI	7,500.00
					Total :	7,500.00
175358	3/12/2024	110403 PENN RECORDS MANAGEMENT	0141105		OFF-SITE STORAGE SERVICES - FEBR	61.75
					Total :	61.75
175359	3/12/2024	112189 PERFECT SCORE ATHLETIC, TRAINING CENT	02/05-02/20/24		GYMNASTICS INSTRUCTOR SERVICES	4,680.00
					Total :	4,680.00
175360	3/12/2024	307101 PETTY CASH FUND	02/14-02/27/23		REPLENISH PETTY CASH	534.27
					Total :	534.27
175361	3/12/2024	307103 PETTY CASH FUND	022924		REPLENISH UUT PETTY CASH	411.93
					Total :	411.93
175362	3/12/2024	307108 PETTY CASH FUND	11/20/23-02/21/24		REPLENISH PETTY CASH	298.50
					Total :	298.50
175363	3/12/2024	108600 PHOENIX GROUP INFORMATION, SYSTEMS	0120241211	035-01283	PARKING CONTRACT SERVICES - JANI	48.42
			012024211	035-01283	PARKING CONTRACT SERVICES - JANI	5,656.44
			112023211	035-01283	PARKING CONTRACT SERVICES - NOV	9,375.18
			122023211	035-01283	PARKING CONTRACT SERVICES - DEC	5,797.55
					Total :	20,877.59
175364	3/12/2024	106569 PICO PARTY RENTS & SELLS	2960109	037-10332	FIVE STAR BUS ROADEO SUPPLIES	3,615.58
					Total :	3,615.58
175365	3/12/2024	116225 PLUMBERS DEPOT, INC.	PD-55489		SEWER PROGRAM SUPPLIES	330.75
					Total :	330.75
175366	3/12/2024	112775 PREMIER RESTORATION	PERMIT #50023-0418		PERMIT DEPOSIT REFUND - 15015 GR/	7,500.00
					Total :	7,500.00
175367	3/12/2024	106092 PRUDENTIAL OVERALL SUPPLY	42910118	037-10280	UNIFORM & SUPPLY RENTAL	334.06
			42910498	034-00617	CUSTODIAL SUPPLIES	296.23

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175367	3/12/2024	106092 PRUDENTIAL OVERALL SUPPLY	(Continued)			
			42910499	034-00616 024-01006	UNIFORM & SUPPLY RENTAL	159.44
			42910500	034-00616	UNIFORM & SUPPLY RENTAL	40.26
			42910501	034-00616	SUPPLY RENTAL - MATS - GTRANS	50.10
			42910502	034-00616	SUPPLY RENTAL - MATS - NCC	13.65
			42910503	034-00616	SUPPLY RENTAL - MATS - CH	19.00
			42910504	034-00616	SUPPLY RENTAL - MATS - PD	91.60
			42910505	034-00616	SUPPLY RENTAL - MATS - HS	11.60
			42912340	034-00616 024-01006	UNIFORM & SUPPLY RENTAL	159.44
			42912341	034-00616	UNIFORM & SUPPLY RENTAL	40.26
			42912342	034-00616	SUPPLY RENTAL - MATS - GTRANS	50.10
					Total :	1,265.74
175368	3/12/2024	116820 PSOMAS	205456	037-09987	GTRANS DESIGN BUILD CONSTRUCTIO	3,522.75
					Total :	3,522.75
175369	3/12/2024	116575 PSYCHOLOGICAL CONSULTING, ASSOCIATES	527003		INDIVIDUAL PSYCHOTHERAPY	579.00
					Total :	579.00
175370	3/12/2024	100147 RCI IMAGE SYSTEMS	77436 77438 77440		MICROFICHE SCANNING - 14617 ROXT MICROFICHE SCANNING - 2900 W ROS MICROFICHE SCANNING - 2900 W ROS	121.28 71.66 77.18
					Total :	270.12
175371	3/12/2024	108886 REDMON GROUP INC.	RG2022067	037-10318	GTRANS WEBSITE SUPPORT	2,825.00
					Total :	2,825.00
175372	3/12/2024	104016 RICON CORPORATION	416200		BUS SUPPLIES	970.22
					Total :	970.22
175373	3/12/2024	107146 ROADLINE PRODUCTS INC. U.S.A.	19576		STREET MAINT SUPPLIES	1,038.28
					Total :	1,038.28
175374	3/12/2024	100744 ROSALES, ROBERTO	02/05-02/07		ANNUAL JAIL TRAINING FOR SUPERVIS	100.00
					Total :	100.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175375	3/12/2024	119126 S.B.R.P.C.A.	04399	035-01322	PD AUTO PARTS	14,181.24
Total :						14,181.24
175376	3/12/2024	112557 SAASSOCIATES	VERMONT-07 VERMONT-08	024-00955 024-00955	CONSULTANT SERVICES-VERMONT AV CONSULTANT SERVICES-VERMONT AV	5,973.00 5,857.00
Total :						11,830.00
175377	3/12/2024	119022 SAFE MART OF SOUTHERN, CALIFORNIA, INC	544 599		PD PROGRAM SUPPLIES REC PROGRAM SUPPLIES	450.00 26.90
Total :						476.90
175378	3/12/2024	112327 SAMI'S REFEREES LLC	02/01-02/15/24 02/01-02/15/24.		SPORT REFEREE SERVICES SPORT REFEREE SERVICES	330.00 1,920.00
Total :						2,250.00
175379	3/12/2024	119016 SAM'S CLUB	000051		PD PROGRAM SUPPLIES	207.68
Total :						207.68
175380	3/12/2024	112197 SANCHEZ, ARANTXA	03/24-03/28		TRAPEZE THINK TRANSIT CONFERENC	150.00
Total :						150.00
175381	3/12/2024	112761 SANCHEZ, RICARDO	11/27-12/20		OCTA TRAINING - MILEAGE	335.36
Total :						335.36
175382	3/12/2024	100850 SAUCEDO, PRESCILLA	022224		REFUND - COUNTY OF LOS ANGELES	130.00
Total :						130.00
175383	3/12/2024	108654 SECTRAN SECURITY INC.	24012311		ARMORED TRANSPORTATION SERVICE	2,198.62
Total :						2,198.62
175384	3/12/2024	107006 SHAMROCK COMPANIES	2748620		PARK MAINT SUPPLIES	35.31
Total :						35.31
175385	3/12/2024	111865 SK ENTERPRISES	1236205		CNG BUSES REGISTRATION SERVICE	510.00
Total :						510.00
175386	3/12/2024	110972 SOUTH BAY CASINO RENTALS	022324	034-00640	RENTAL - CASINO NIGHT FUNDRAISER	3,395.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175386	3/12/2024	110972 110972 SOUTH BAY CASINO RENTALS	(Continued)			Total : 3,395.00
175387	3/12/2024	119447 SOUTH BAY FORD	520818		2012 FORD ESCAPE #1156332 ALIGNMI	164.00
					Total :	164.00
175388	3/12/2024	112633 SOUTH BAY KUSTOMZ, LLC	13234 13235 13236		2023 FORD EXPL #P10 OIL & FILTER CH 2021 FORD EXPL #GT2 SERVICE & REF 2021 FORD EXPLR #P08 SERVICE & RE	82.69 150.00 638.38
					Total :	871.07
175389	3/12/2024	103312 SOUTH COAST AIR QUALITY, MGMT DISTRICT 2024			RULE 2202 - AIR QUALITY INVESTMEN	165.14
					Total :	165.14
175390	3/12/2024	619003 SOUTHERN CALIFORNIA EDISON	022924		LIGHT & POWER	55,979.94
					Total :	55,979.94
175391	3/12/2024	103202 SOUTHERN COUNTIES LUBRICANTS, LLC	198410 198411		BUS AUTOMOTIVE FLUIDS BUS AUTOMOTIVE FLUIDS	297.63 1,861.58
					Total :	2,159.21
175392	3/12/2024	108238 SPARKLETTS	14211220 022124 15638236 022324		DRINKING WATER FILTRATION SYSTEM DRINKING WATER FILTRATION SYSTEM	42.99 43.00
					Total :	85.99
175393	3/12/2024	104126 SPECTRUM	0851122021224		CABLE SERVICES - PD	83.67
					Total :	83.67
175394	3/12/2024	119548 ST. JOHN LUTHERAN CHURCH	MARCH 2024		SENIOR CITIZENS DAY CARE	1,100.00
					Total :	1,100.00
175395	3/12/2024	303323 STATE CONTROLLER'S OFFICE	FAUD-00004129	023-01446	ANNUAL STREET REPORT FY 22/23	3,942.27
					Total :	3,942.27
175396	3/12/2024	104106 SWARCO MCCAIN, INC.	INV0278111	024-00986	SIGNS/SIGNALS SUPPLIES	21,100.61
					Total :	21,100.61
175397	3/12/2024	112773 TINA MARIE, ANGULO	021524		REFUND - REPORT NOT RELEASED	23.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175405	3/12/2024	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	(Continued) PD TRAINING 01/22/24 PD TRAINING2 1/22/24 PD TRAINING4 1/22/24 RIGG 02/22/24		CAL CARD STATEMENT 12/23-01/22/24 CAL CARD STATEMENT 12/23-01/22/24 CAL CARD STATEMENT 12/23-01/22/24 CAL CARD STATEMENT 01/23-02/22/24	3,953.26 2,456.90 1,427.57 157.45 Total : 10,633.17
175406	3/12/2024	109220 U.S. BANK EQUIPMENT FINANCE	523595833		RICOH MPC4503 COPIER LEASE - CD	151.70 Total : 151.70
175407	3/12/2024	104692 ULINE	174207780		PD PROGRAM SUPPLIES	137.07 Total : 137.07
175408	3/12/2024	121010 UNITED RENTALS	230613856 230782658		RENTAL - SKID STEER LOADER RENTAL - SKID STEER LOADER	862.16 924.80 Total : 1,786.96
175409	3/12/2024	121407 UPS	0000649922064		SHIPPING SERVICE CHARGES	3.85 Total : 3.85
175410	3/12/2024	105316 VECTOR RESOURCES, INC.	99649		NCC HDMI PORT SERVICE REPAIR	520.00 Total : 520.00
175411	3/12/2024	122050 VERIZON WIRELESS	9956354208		PW CELL PHONE SERVICE	975.50 Total : 975.50
175412	3/12/2024	110008 VIETNAM VETERANS MEMORIAL, FUND INC.	2024-4-4	034-00639	2024 THE WALL THAT HEALS EXHIBIT	11,000.00 Total : 11,000.00
175413	3/12/2024	103841 VILLAGE AUTO SPA	JANUARY 2024 JANUARY 2024.		CAR WASH CAR WASH	115.00 95.99 Total : 210.99
175414	3/12/2024	101195 WASTE RESOURCES GARDENA	022124		WASTE COLLECTION	281,998.31 Total : 281,998.31
175415	3/12/2024	100212 WATKINS, RAMISI	03/24-03/28		TRAPEZE THINK TRANSIT CONFERENC	150.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
175415	3/12/2024	100212 100212 WATKINS, RAMISI	(Continued)			Total : 150.00
175416	3/12/2024	104107 WAXIE SANITARY SUPPLY	82271162 82280427		BUS WASH SUPPLIES BUS WASH SUPPLIES	120.90 296.35 Total : 417.25
175417	3/12/2024	112737 WELLS FARGO VENDOR FINANCIAL, SERVICE	5028279241 5028658370	023-01509 023-01509	CITYWIDE COPIER LEASE - JANUARY 2024 CITYWIDE COPIER LEASE - MARCH 2024	2,960.15 2,960.15 Total : 5,920.30
175418	3/12/2024	111497 YESSMAN, DANIEL	PERMIT #50022-1085		PERMIT DEPOSIT REFUND - 15221 GR/	5,000.00 Total : 5,000.00
175419	3/12/2024	126122 ZEP SALES & SERVICE	9009181808		BUS SHOP SUPPLIES	301.44 Total : 301.44
178 Vouchers for bank code : usb						Bank total : 4,678,282.34
178 Vouchers in this report						Total vouchers : 4,678,282.34

CITY OF GARDENA



INVESTMENT REPORT

January 2024

Prepared by Danny Rodriguez, Deputy City Treasurer
Reviewed by Ray Beeman, Director of Administrative Services



City of Gardena Consolidated - Account #10647

MONTHLY ACCOUNT STATEMENT

JANUARY 1, 2024 THROUGH JANUARY 31, 2024

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	0.66
Average Coupon	4.05%
Average Purchase YTM	4.05%
Average Market YTM	4.75%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	0.80 yrs
Average Life	0.71 yrs

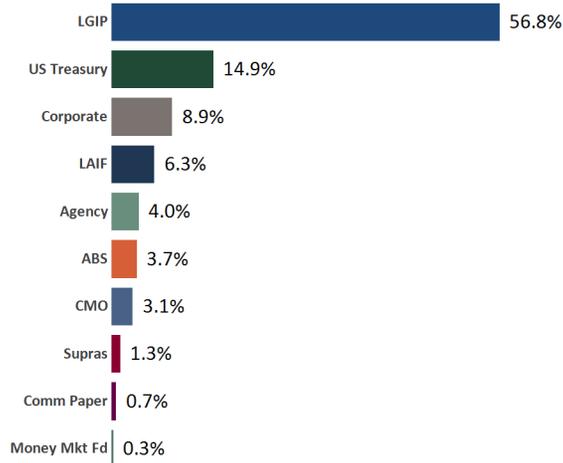
ACCOUNT SUMMARY

	Beg. Values as of 12/31/23	End Values as of 1/31/24
Market Value	86,663,905	86,885,861
Accrued Interest	215,838	207,217
Total Market Value	86,879,743	87,093,078
Income Earned	284,130	155,606
Cont/WD		
Par	81,257,970	81,406,781
Book Value	87,267,788	87,431,859
Cost Value	87,411,420	87,547,803

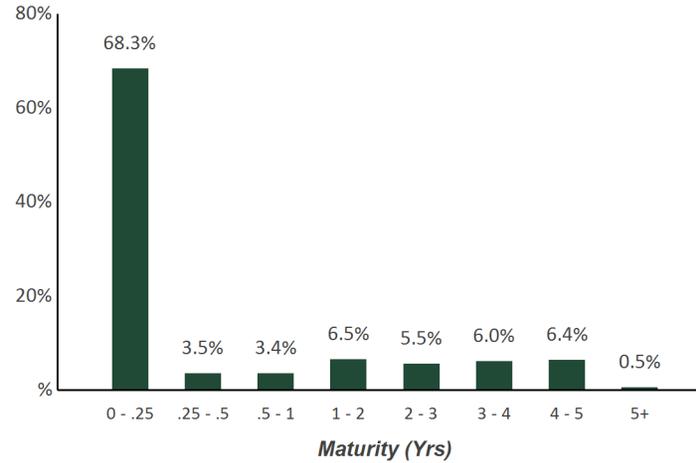
TOP ISSUERS

CAMP	49.1%
Government of United States	14.9%
CalTrust	7.8%
Local Agency Investment Fund	6.3%
Federal Home Loan Mortgage Corp	3.1%
Federal Farm Credit Bank	2.1%
Federal Home Loan Bank	1.5%
John Deere ABS	0.9%
Total	85.7%

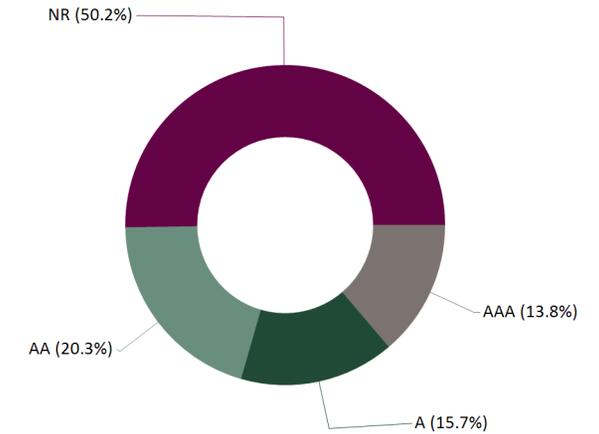
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
05601XAC3	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	13,362.63	01/11/2022 1.11%	13,360.63 13,362.50	99.57 5.54%	13,305.71 2.45	0.02% (56.79)	NR / AAA AAA	1.15 0.10
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	10,561.03	02/17/2021 0.27%	10,560.84 10,561.02	99.04 5.83%	10,460.09 0.79	0.01% (100.93)	Aaa / NR AAA	1.22 0.17
47788UAC6	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	14,599.97	03/02/2021 0.37%	14,597.18 14,599.42	98.38 5.45%	14,363.98 2.34	0.02% (235.44)	Aaa / NR AAA	1.62 0.32
05593AAC3	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	40,000.00	02/07/2023 5.22%	39,999.05 39,999.48	99.84 5.43%	39,936.68 34.40	0.05% (62.80)	Aaa / AAA NR	1.82 0.73
43815GAC3	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	54,790.06	11/16/2021 0.89%	54,778.50 54,786.29	97.36 5.43%	53,343.93 13.39	0.06% (1,442.36)	Aaa / NR AAA	1.98 0.58
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	39,038.94	07/13/2021 0.52%	39,035.45 39,037.87	97.46 5.42%	38,048.87 9.02	0.04% (989.00)	Aaa / NR AAA	2.12 0.52
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	42,838.42	11/09/2021 0.71%	42,837.51 42,838.13	97.24 5.54%	41,656.42 13.52	0.05% (1,181.71)	NR / AAA AAA	2.21 0.57
43815BAC4	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	150,918.15	02/15/2022 1.89%	150,895.45 150,909.10	97.67 5.29%	147,405.23 126.10	0.17% (3,503.87)	Aaa / AAA NR	2.29 0.68
43815PAC3	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	105,000.00	08/15/2022 3.76%	104,993.74 104,996.68	98.66 5.18%	103,595.10 141.43	0.12% (1,401.58)	NR / AAA AAA	2.47 0.94
05602RAD3	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	274,348.11	01/05/2023 5.44%	267,157.19 270,264.18	98.44 5.51%	270,057.58 146.78	0.31% (206.60)	Aaa / AAA NR	2.57 0.69
89238FAD5	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	112,817.26	04/07/2022 2.95%	112,814.62 112,816.08	98.22 5.37%	110,803.92 146.91	0.13% (2,012.16)	Aaa / AAA NR	2.62 0.74
47787JAC2	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	102,811.10	03/10/2022 2.34%	102,788.36 102,800.57	97.86 5.30%	100,615.26 106.01	0.12% (2,185.31)	Aaa / NR AAA	2.63 0.72
379929AD4	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	75,000.00	08/08/2023 5.45%	74,991.01 74,992.78	100.63 5.01%	75,474.53 123.29	0.09% 481.75	NR / AAA AAA	2.81 1.45
47800AAC4	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	135,000.00	07/12/2022 3.77%	134,987.11 134,992.65	98.57 5.16%	133,072.47 224.40	0.15% (1,920.18)	Aaa / NR AAA	3.05 1.02

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
448979AD6	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	155,000.00	04/04/2023 4.63%	154,984.87 154,989.29	99.49 4.98%	154,202.53 315.51	0.18% (786.76)	NR / AAA AAA	3.21 1.43
36265WAD5	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	90,000.00	07/06/2022 3.67%	89,999.38 89,999.68	98.55 5.12%	88,692.30 136.50	0.10% (1,307.38)	Aaa / NR AAA	3.21 1.00
43815JAC7	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	70,000.00	02/16/2023 5.10%	69,986.99 69,990.85	100.21 4.95%	70,145.18 98.00	0.08% 154.33	Aaa / NR AAA	3.22 1.48
02582JJT8	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	185,000.00	05/17/2022 3.42%	184,959.08 184,982.34	98.18 4.90%	181,641.88 278.73	0.21% (3,340.46)	NR / AAA AAA	3.29 1.23
47800BAC2	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	220,000.00	10/12/2022 5.15%	219,982.93 219,988.94	99.99 5.15%	219,982.18 497.69	0.25% (6.76)	Aaa / NR AAA	3.37 1.26
58770AAC7	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	105,000.00	01/18/2023 4.56%	104,987.40 104,991.10	99.38 5.07%	104,351.84 210.47	0.12% (639.26)	NR / AAA AAA	3.79 1.19
362583AD8	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	115,000.00	04/04/2023 4.51%	114,996.84 114,997.60	99.39 4.89%	114,297.24 214.19	0.13% (700.36)	Aaa / AAA NR	4.05 1.63
02582JJZ4	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	125,000.00	06/07/2023 4.92%	124,988.91 124,991.32	100.68 4.60%	125,846.00 270.56	0.14% 854.68	NR / AAA AAA	4.29 2.12
47787CAC7	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	310,000.00	09/12/2023 5.55%	309,978.70 309,980.91	101.53 4.81%	314,732.15 755.02	0.36% 4,751.24	Aaa / NR AAA	4.29 2.06
161571HT4	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	340,000.00	09/07/2023 5.23%	339,905.75 339,917.70	101.59 4.56%	345,413.48 779.73	0.40% 5,495.78	NR / AAA AAA	4.63 2.40
02582JKD1	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	340,000.00	09/12/2023 5.29%	339,984.80 339,986.68	101.74 4.57%	345,899.00 790.31	0.40% 5,912.32	NR / AAA AAA	4.63 2.39
Total ABS		3,226,085.67	4.36%	3,218,552.29 3,221,773.16	5.00%	3,217,343.55 5,437.54	3.70% (4,429.61)	Aaa / AAA AAA	3.47 1.46
AGENCY									
3130AT3H8	FHLB Note 3.375% Due 3/8/2024	460,000.00	08/25/2022 3.46%	459,448.00 459,964.51	99.79 5.32%	459,052.40 6,166.88	0.53% (912.11)	Aaa / AA+ NR	0.10 0.10
3130A1XJ2	FHLB Note 2.875% Due 6/14/2024	155,000.00	03/24/2020 0.99%	167,010.95 156,043.75	99.17 5.16%	153,706.99 581.79	0.18% (2,336.76)	Aaa / AA+ NR	0.37 0.36

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3133ENKS8	FFCB Note 1.125% Due 1/6/2025	750,000.00	Various 1.60%	740,054.10 746,793.53	96.68 4.82%	725,078.26 585.93	0.83% (21,715.27)	Aaa / AA+ AA+	0.93 0.91
3133ENPG9	FFCB Note 1.75% Due 2/14/2025	415,000.00	02/10/2022 1.84%	413,891.95 414,616.48	96.96 4.79%	402,394.79 3,368.99	0.47% (12,221.69)	Aaa / AA+ AA+	1.04 1.00
3135G06G3	FNMA Note 0.5% Due 11/7/2025	350,000.00	11/18/2020 0.52%	349,639.50 349,871.82	93.52 4.35%	327,318.95 408.33	0.38% (22,552.87)	Aaa / AA+ AA+	1.77 1.72
3130ATS57	FHLB Note 4.5% Due 3/10/2028	700,000.00	03/21/2023 3.99%	715,799.00 713,048.32	101.76 4.03%	712,352.20 12,337.50	0.83% (696.12)	Aaa / AA+ NR	4.11 3.66
3133EPN50	FFCB Note 4.25% Due 12/15/2028	650,000.00	12/28/2023 3.89%	660,575.50 660,377.17	101.54 3.90%	660,039.90 3,529.86	0.76% (337.27)	Aaa / AA+ AA+	4.88 4.35
Total Agency		3,480,000.00	2.66%	3,506,419.00 3,500,715.58	4.51%	3,439,943.49 26,979.28	3.98% (60,772.09)	Aaa / AA+ AA+	2.31 2.10
CMO									
3137BNGT5	FHLMC K054 A2 2.745% Due 1/25/2026	500,000.00	02/15/2023 4.92%	474,785.16 483,109.68	96.58 4.62%	482,900.50 1,143.75	0.56% (209.18)	NR / AAA NR	1.99 1.76
3137FEBQ2	FHLMC K072 A2 3.444% Due 12/25/2027	500,000.00	08/22/2023 4.95%	470,429.69 473,418.48	96.64 4.38%	483,207.50 1,435.00	0.56% 9,789.02	NR / NR AAA	3.90 3.50
3137FETN0	FHLMC K073 A2 3.35% Due 1/25/2028	465,000.00	05/24/2023 4.34%	446,908.59 449,535.62	96.42 4.33%	448,342.77 259.63	0.52% (1,192.85)	NR / NR AAA	3.99 3.56
3137FHPJ6	FHLMC Multifamily Structured K080 - A2 3.926% Due 7/25/2028	325,000.00	01/23/2024 4.52%	317,814.45 317,840.71	98.23 4.34%	319,240.68 1,063.29	0.37% 1,399.97	Aaa / NR NR	4.48 4.01
3137FJEH8	FHLMC K081 A2 3.9% Due 8/25/2028	155,000.00	09/15/2023 4.89%	148,436.72 148,925.05	98.12 4.33%	152,088.17 503.75	0.18% 3,163.12	NR / NR AAA	4.57 4.07
3137H4BY5	FHLMC K746 A2 2.031% Due 9/25/2028	315,000.00	10/03/2023 5.33%	270,973.83 273,834.56	90.26 4.38%	284,317.74 533.14	0.33% 10,483.18	NR / NR AAA	4.65 4.28
3137FJXV6	FHLMC K083 A2 4.05% Due 9/25/2028	297,000.00	12/07/2023 4.60%	289,783.83 289,994.25	99.02 4.26%	294,100.69 1,002.38	0.34% 4,106.44	NR / NR AAA	4.65 4.14



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CMO									
3137FJZ93	FHLMC K084 A2 3.78% Due 10/25/2028	240,000.00	10/20/2023 5.40%	223,818.75 224,695.57	97.58 4.33%	234,185.52 756.00	0.27% 9,489.95	Aaa / NR NR	4.74 4.19
Total CMO		2,797,000.00	4.83%	2,642,951.02 2,661,353.92	4.39%	2,698,383.57 6,696.94	3.11% 37,029.65	Aaa / AAA AAA	3.91 3.50
COMMERCIAL PAPER									
62479LDC6	MUFG Bank Ltd Discount CP 5.66% Due 4/12/2024	600,000.00	07/25/2023 5.93%	575,284.67 593,302.33	98.88 5.93%	593,302.33 0.00	0.68% 0.00	P-1 / A-1 NR	0.20 0.19
Total Commercial Paper		600,000.00	5.93%	575,284.67 593,302.33	5.93%	593,302.33 0.00	0.68% 0.00	Aaa / AA NR	0.20 0.19
CORPORATE									
594918BX1	Microsoft Callable Note Cont 12/6/2023 2.875% Due 2/6/2024	200,000.00	03/05/2020 2.86%	213,320.00 200,000.00	99.97 4.55%	199,937.20 2,795.14	0.23% (62.80)	Aaa / AAA NR	0.02 0.01
89114QCB2	Toronto Dominion Bank Note 3.25% Due 3/11/2024	500,000.00	Various 1.53%	523,124.00 500,896.60	99.78 5.21%	498,883.50 6,319.45	0.58% (2,013.10)	A1 / A AA-	0.11 0.11
808513BN4	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 3/18/2024	245,000.00	Various 0.58%	246,097.00 245,017.53	99.40 5.37%	243,527.31 678.86	0.28% (1,490.22)	A2 / A- A	0.13 0.13
023135BW5	Amazon.com Inc Note 0.45% Due 5/12/2024	130,000.00	05/10/2021 0.50%	129,810.20 129,982.51	98.63 5.41%	128,215.62 128.38	0.15% (1,766.89)	A1 / AA AA-	0.28 0.28
91324PEB4	United Health Group Inc Callable Note Cont 5/15/2022 0.55% Due 5/15/2024	500,000.00	11/24/2021 1.07%	493,760.00 499,277.33	98.65 5.30%	493,231.00 580.56	0.57% (6,046.33)	A2 / A+ A	0.29 0.28
14913R2L0	Caterpillar Financial Service Note 0.45% Due 5/17/2024	500,000.00	Various 0.66%	497,344.65 499,702.67	98.59 5.30%	492,961.51 462.51	0.57% (6,741.16)	A2 / A A+	0.29 0.29
89236TJH9	Toyota Motor Credit Corp Note 0.5% Due 6/18/2024	300,000.00	12/06/2021 1.07%	295,710.00 299,358.59	98.15 5.45%	294,458.70 179.17	0.34% (4,899.89)	A1 / A+ A+	0.38 0.37

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	35,000.00	06/29/2021 0.64%	34,982.15 34,997.32	97.87 5.41%	34,255.41 9.72	0.04% (741.91)	A2 / A+ NR	0.45 0.44
69371RR40	Paccar Financial Corp Note 0.5% Due 8/9/2024	80,000.00	08/03/2021 0.52%	79,956.80 79,992.51	97.49 5.44%	77,993.04 191.11	0.09% (1,999.47)	A1 / A+ NR	0.52 0.51
78015K7C2	Royal Bank of Canada Note 2.25% Due 11/1/2024	500,000.00	Various 0.88%	524,067.75 505,057.16	97.74 5.36%	488,684.50 2,812.51	0.56% (16,372.66)	A1 / A AA-	0.75 0.72
69371RR57	Paccar Financial Corp Note 0.9% Due 11/8/2024	175,000.00	11/02/2021 0.90%	174,989.50 174,997.31	96.83 5.15%	169,450.75 363.13	0.19% (5,546.56)	A1 / A+ NR	0.77 0.75
46647PAH9	JP Morgan Chase & Co Callable Note 2X 3/1/2024 3.22% Due 3/1/2025	500,000.00	Various 1.01%	531,052.10 500,861.45	99.81 5.36%	499,034.50 6,708.33	0.58% (1,826.95)	A1 / A- AA-	1.08 0.08
24422EWB1	John Deere Capital Corp Note 2.125% Due 3/7/2025	130,000.00	03/02/2022 2.14%	129,944.10 129,979.60	97.20 4.77%	126,360.65 1,105.00	0.15% (3,618.95)	A2 / A A+	1.10 1.06
63743HFE7	National Rural Utilities Note 3.45% Due 6/15/2025	95,000.00	04/27/2022 3.46%	94,974.35 94,988.73	98.08 4.91%	93,176.38 418.79	0.11% (1,812.35)	A2 / A- A	1.37 1.31
931142EW9	Wal-Mart Stores Note 3.9% Due 9/9/2025	80,000.00	09/06/2022 3.92%	79,944.00 79,970.06	99.10 4.48%	79,282.24 1,230.67	0.09% (687.82)	Aa2 / AA AA	1.61 1.51
437076CR1	Home Depot Callable Note Cont 8/15/2025 4% Due 9/15/2025	110,000.00	09/12/2022 4.01%	109,960.40 109,978.53	99.15 4.55%	109,064.01 1,662.22	0.13% (914.52)	A2 / A A	1.62 1.53
857477BR3	State Street Bank Callable Note Cont 2/6/2025 1.746% Due 2/6/2026	90,000.00	02/02/2022 1.75%	90,000.00 90,000.00	96.47 5.35%	86,822.73 763.88	0.10% (3,177.27)	A1 / A AA-	2.02 0.98
037833BY5	Apple Inc Callable Note Cont 11/23/2025 3.25% Due 2/23/2026	400,000.00	05/09/2023 4.05%	391,672.00 393,845.94	97.67 4.44%	390,692.00 5,705.56	0.46% (3,153.94)	Aaa / AA+ NR	2.07 1.94
61747YET8	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	175,000.00	07/18/2022 4.68%	175,000.00 175,000.00	99.33 5.15%	173,819.10 318.43	0.20% (1,180.90)	A1 / A- A+	2.46 1.39
06428CAA2	Bank Of America NA Callable Note cont 7/17/2026 5.526% Due 8/18/2026	300,000.00	09/19/2023 5.61%	299,277.00 299,367.55	101.97 4.66%	305,922.90 7,506.15	0.36% 6,555.35	Aa1 / A+ AA	2.55 2.23

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
931142ER0	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 9/17/2026	40,000.00	09/08/2021 1.09%	39,924.40 39,960.30	92.20 4.22%	36,879.84 156.33	0.04% (3,080.46)	Aa2 / AA AA	2.63 2.53
63743HFK3	National Rural Utilities Callable Note 10/13/2026 5.6% Due 11/13/2026	390,000.00	11/14/2023 5.25%	393,666.00 393,400.20	102.54 4.58%	399,889.23 5,399.33	0.47% 6,489.03	A2 / A- A	2.79 2.46
89115A2V3	Toronto-Dominion Bank Note 5.264% Due 12/11/2026	160,000.00	12/04/2023 5.26%	160,000.00 160,000.00	101.70 4.62%	162,716.96 1,169.78	0.19% 2,716.96	A1 / A AA-	2.86 2.62
78016HZT0	ROYAL BANK OF CANADA Note 4.875% Due 1/19/2027	150,000.00	01/10/2024 4.88%	149,962.50 149,962.94	100.52 4.68%	150,779.40 243.75	0.17% 816.46	A1 / A AA-	2.97 2.73
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	450,000.00	10/05/2022 4.71%	436,909.50 440,674.19	98.57 4.47%	443,578.50 4,050.00	0.51% 2,904.31	A2 / A+ A+	3.27 3.01
438516CJ3	Honeywell Intl Callable Note Cont 01/15/2028 4.95% Due 2/15/2028	400,000.00	02/13/2023 4.44%	408,972.00 407,217.59	102.73 4.19%	410,910.40 9,130.00	0.48% 3,692.81	A2 / A A	4.04 3.50
57636QAW4	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 3/9/2028	290,000.00	04/19/2023 4.17%	298,833.40 297,393.88	102.80 4.11%	298,123.48 5,576.46	0.35% 729.60	Aa3 / A+ NR	4.11 3.57
74456QBU9	Public Service El & Gas Callable Note Cont 02/01/28 3.7% Due 5/1/2028	300,000.00	09/06/2023 5.10%	282,801.00 284,280.70	97.03 4.47%	291,077.40 2,775.00	0.34% 6,796.70	A1 / A NR	4.25 3.84
58933YBH7	Merck & Co Callable Note Cont 4/17/2028 4.05% Due 5/17/2028	90,000.00	05/08/2023 4.07%	89,927.10 89,937.47	99.54 4.17%	89,582.40 749.25	0.10% (355.07)	A1 / A+ NR	4.30 3.80
69371RS80	Paccar Financial Corp Note 4.6% Due 1/31/2029	410,000.00	01/24/2024 4.64%	409,331.70 409,332.07	100.73 4.44%	412,983.16 52.39	0.47% 3,651.09	A1 / A+ NR	5.01 4.43
Total Corporate		7,725,000.00	2.86%	7,785,313.60 7,715,430.73	4.87%	7,682,293.82 69,241.86	8.90% (33,136.91)	A1 / A+ A+	1.90 1.62



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	5,448,657.71	Various 4.03%	5,448,657.71 5,448,657.71	1.00 4.03%	5,448,657.71 18,421.97	6.28% 0.00	NR / NR NR	0.00 0.00
Total LAIF		5,448,657.71	4.03%	5,448,657.71	4.03%	5,448,657.71 18,421.97	6.28% 0.00	NR / NR NR	0.00 0.00

LOCAL GOV INVESTMENT POOL									
90CAMP\$06	California Asset Mgmt Program CAMP Term	35,000,000.00	12/31/2023 4.90%	35,000,000.00 35,000,000.00	1.00 4.90%	35,000,000.00 0.00	40.19% 0.00	NR / NR NR	0.00 0.00
09CATR\$05	CalTrust Medium Term Fund	687,647.38	Various 3.97%	6,906,657.88 6,906,657.88	9.82 3.97%	6,752,697.32 0.00	7.75% (153,960.56)	NR / A+ NR	0.00 0.00
90CAMP\$00	California Asset Mgmt Program CAMP	7,740,224.37	Various 5.54%	7,740,224.37 7,740,224.37	1.00 5.54%	7,740,224.37 0.00	8.89% 0.00	NR / AAA NR	0.00 0.00
Total Local Gov Investment Pool		43,427,871.75	4.87%	49,646,882.25 49,646,882.25	4.87%	49,492,921.69 0.00	56.83% (153,960.56)	NR / AA+ NR	0.00 0.00

MONEY MARKET FUND									
31846V203	First American Govt Obligation Fund Class Y	247,166.11	Various 4.95%	247,166.11 247,166.11	1.00 4.95%	247,166.11 0.00	0.28% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund		247,166.11	4.95%	247,166.11	4.95%	247,166.11 0.00	0.28% 0.00	Aaa / AAA AAA	0.00 0.00

SUPRANATIONAL									
459058GQ0	Intl. Bank Recon & Development Note 2.5% Due 3/19/2024	225,000.00	01/26/2021 0.26%	240,736.50 225,645.39	99.61 5.41%	224,117.10 2,062.50	0.26% (1,528.29)	Aaa / AAA AAA	0.13 0.13
4581X0DZ8	Inter-American Dev Bank Note 0.5% Due 9/23/2024	260,000.00	09/15/2021 0.52%	259,807.60 259,958.75	97.06 5.19%	252,366.14 462.22	0.29% (7,592.61)	Aaa / AAA NR	0.65 0.63
45950KCR9	International Finance Corp Note 1.375% Due 10/16/2024	160,000.00	07/12/2021 0.54%	164,304.00 160,933.14	97.43 5.11%	155,893.28 641.67	0.18% (5,039.86)	Aaa / AAA NR	0.71 0.69

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
SUPRANATIONAL									
459058KT9	Intl. Bank Recon & Development Note 3.5% Due 7/12/2028	250,000.00	11/28/2023 4.53%	239,372.50 239,769.61	97.93 4.01%	244,816.50 461.81	0.28% 5,046.89	Aaa / AAA NR	4.45 4.06
459058KW2	Intl. Bank Recon & Development Note 4.625% Due 8/1/2028	250,000.00	Various 4.97%	246,407.00 246,624.28	102.49 4.01%	256,228.50 4,014.76	0.30% 9,604.22	Aaa / AAA NR	4.50 3.98
Total Supranational		1,145,000.00	2.29%	1,150,627.60 1,132,931.17	4.70%	1,133,421.52 7,642.96	1.31% 490.35	Aaa / AAA AAA	2.25 2.04
US TREASURY									
912828B66	US Treasury Note 2.75% Due 2/15/2024	750,000.00	02/15/2022 1.58%	767,255.86 750,331.39	99.90 5.11%	749,259.75 9,527.85	0.87% (1,071.64)	Aaa / AA+ AA+	0.04 0.04
912828W71	US Treasury Note 2.125% Due 3/31/2024	750,000.00	Various 0.67%	775,839.84 751,749.73	99.48 5.31%	746,074.50 5,399.59	0.86% (5,675.23)	Aaa / AA+ AA+	0.16 0.16
91282CBV2	US Treasury Note 0.375% Due 4/15/2024	500,000.00	Various 0.37%	500,162.11 500,009.46	99.00 5.32%	494,980.50 558.40	0.57% (5,028.96)	Aaa / AA+ AA+	0.21 0.20
912828WJ5	US Treasury Note 2.5% Due 5/15/2024	750,000.00	Various 1.11%	779,783.21 752,925.35	99.20 5.29%	743,994.00 4,017.85	0.86% (8,931.35)	Aaa / AA+ AA+	0.29 0.28
91282CCG4	US Treasury Note 0.25% Due 6/15/2024	400,000.00	06/17/2021 0.43%	397,890.63 399,739.46	98.20 5.18%	392,812.40 131.15	0.45% (6,927.06)	Aaa / AA+ AA+	0.37 0.36
912828Y87	US Treasury Note 1.75% Due 7/31/2024	300,000.00	01/31/2020 1.35%	305,203.13 300,573.20	98.36 5.12%	295,066.50 14.42	0.34% (5,506.70)	Aaa / AA+ AA+	0.50 0.49
91282CCT6	US Treasury Note 0.375% Due 8/15/2024	400,000.00	08/25/2021 0.45%	399,109.38 399,839.11	97.54 5.05%	390,140.80 692.93	0.45% (9,698.31)	Aaa / AA+ AA+	0.54 0.53
91282CDH1	US Treasury Note 0.75% Due 11/15/2024	750,000.00	11/18/2021 0.83%	748,125.00 749,505.49	96.81 4.92%	726,064.50 1,205.36	0.84% (23,440.99)	Aaa / AA+ AA+	0.79 0.77
912828Z52	US Treasury Note 1.375% Due 1/31/2025	750,000.00	02/17/2022 1.71%	742,822.27 747,569.69	96.75 4.74%	725,625.00 28.33	0.83% (21,944.69)	Aaa / AA+ AA+	1.00 0.97
912828ZF0	US Treasury Note 0.5% Due 3/31/2025	350,000.00	03/25/2021 0.58%	348,906.26 349,683.02	95.40 4.60%	333,908.05 592.90	0.38% (15,774.97)	Aaa / AA+ AA+	1.16 1.13
912828ZT0	US Treasury Note 0.25% Due 5/31/2025	365,000.00	02/25/2021 0.60%	359,653.32 363,332.39	94.54 4.52%	345,081.95 157.07	0.40% (18,250.44)	Aaa / AA+ AA+	1.33 1.30
9128284Z0	US Treasury Note 2.75% Due 8/31/2025	750,000.00	Various 0.98%	800,092.78 770,509.61	97.54 4.38%	731,543.26 8,725.96	0.85% (38,966.35)	Aaa / AA+ AA+	1.58 1.51

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CFP1	US Treasury Note 4.25% Due 10/15/2025	550,000.00	06/23/2023 4.59%	545,982.42 547,032.14	99.88 4.32%	549,312.50 6,961.41	0.64% 2,280.36	Aaa / AA+ AA+	1.71 1.61
91282CAZ4	US Treasury Note 0.375% Due 11/30/2025	750,000.00	Various 0.88%	734,730.47 743,223.55	93.20 4.27%	699,023.25 484.11	0.80% (44,200.30)	Aaa / AA+ AA+	1.83 1.79
9128286L9	US Treasury Note 2.25% Due 3/31/2026	750,000.00	02/25/2022 1.91%	760,078.13 755,329.52	96.10 4.15%	720,732.75 5,717.21	0.83% (34,596.77)	Aaa / AA+ AA+	2.16 2.06
912828R36	US Treasury Note 1.625% Due 5/15/2026	250,000.00	10/14/2021 0.99%	257,148.44 253,563.54	94.57 4.13%	236,435.50 870.54	0.27% (17,128.04)	Aaa / AA+ AA+	2.29 2.20
912828YG9	US Treasury Note 1.625% Due 9/30/2026	300,000.00	12/28/2021 1.24%	305,296.88 302,965.76	93.97 4.03%	281,906.40 1,651.64	0.33% (21,059.36)	Aaa / AA+ AA+	2.67 2.55
912828U24	US Treasury Note 2% Due 11/15/2026	625,000.00	03/29/2022 2.56%	609,912.11 615,916.93	94.68 4.03%	591,772.50 2,678.57	0.68% (24,144.43)	Aaa / AA+ AA+	2.79 2.66
91282CJP7	US Treasury Note 4.375% Due 12/15/2026	300,000.00	12/27/2023 4.02%	302,906.25 302,812.33	100.95 4.02%	302,859.30 1,721.31	0.35% 46.97	Aaa / AA+ AA+	2.87 2.66
91282CEF4	US Treasury Note 2.5% Due 3/31/2027	750,000.00	Various 2.90%	736,449.21 741,110.25	95.66 3.97%	717,422.25 6,352.46	0.83% (23,688.00)	Aaa / AA+ AA+	3.16 2.97
912828X88	US Treasury Note 2.375% Due 5/15/2027	350,000.00	06/09/2022 3.09%	338,666.02 342,450.31	95.11 3.98%	332,882.90 1,781.25	0.38% (9,567.41)	Aaa / AA+ AA+	3.29 3.10
91282CFM8	US Treasury Note 4.125% Due 9/30/2027	570,000.00	10/26/2022 4.19%	568,419.14 568,825.12	100.61 3.94%	573,473.58 7,965.98	0.67% 4,648.46	Aaa / AA+ AA+	3.67 3.33
9128283F5	US Treasury Note 2.25% Due 11/15/2027	800,000.00	12/20/2022 3.84%	743,625.00 756,443.23	94.13 3.93%	753,031.20 3,857.14	0.87% (3,412.03)	Aaa / AA+ AA+	3.79 3.56
91282CGC9	US Treasury Note 3.875% Due 12/31/2027	500,000.00	05/25/2023 3.98%	497,890.63 498,205.78	99.80 3.93%	499,023.50 1,703.30	0.57% 817.72	Aaa / AA+ AA+	3.92 3.59
Total US Treasury		13,310,000.00	1.89%	13,325,948.49 13,263,646.36	4.53%	12,932,426.84 72,796.73	14.93% (331,219.52)	Aaa / AA+ AA+	1.71 1.62
TOTAL PORTFOLIO		81,406,781.24	4.05%	87,547,802.74 87,431,859.32	4.75%	86,885,860.63 207,217.28	100.00% (545,998.69)	Aa1 / AA AA+	0.80 0.66
TOTAL MARKET VALUE PLUS ACCRUED						87,093,077.91			

Transaction Ledger

As of January 31, 2024



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	01/02/2024	31846V203	2,411.49	First American Govt Obligation Fund Class Y	1.000	4.98%	2,411.49	0.00	2,411.49	0.00
Purchase	01/06/2024	31846V203	4,218.75	First American Govt Obligation Fund Class Y	1.000	4.98%	4,218.75	0.00	4,218.75	0.00
Purchase	01/12/2024	31846V203	4,375.00	First American Govt Obligation Fund Class Y	1.000	4.98%	4,375.00	0.00	4,375.00	0.00
Purchase	01/15/2024	31846V203	109.38	First American Govt Obligation Fund Class Y	1.000	4.98%	109.38	0.00	109.38	0.00
Purchase	01/15/2024	90LAIF\$00	54,193.63	Local Agency Investment Fund State Pool	1.000	3.95%	54,193.63	0.00	54,193.63	0.00
Purchase	01/16/2024	31846V203	10,358.22	First American Govt Obligation Fund Class Y	1.000	4.98%	10,358.22	0.00	10,358.22	0.00
Purchase	01/16/2024	31846V203	428.38	First American Govt Obligation Fund Class Y	1.000	4.98%	428.38	0.00	428.38	0.00
Purchase	01/16/2024	31846V203	1,481.83	First American Govt Obligation Fund Class Y	1.000	4.98%	1,481.83	0.00	1,481.83	0.00
Purchase	01/16/2024	31846V203	507.29	First American Govt Obligation Fund Class Y	1.000	4.98%	507.29	0.00	507.29	0.00
Purchase	01/16/2024	31846V203	522.63	First American Govt Obligation Fund Class Y	1.000	4.98%	522.63	0.00	522.63	0.00
Purchase	01/16/2024	31846V203	394.62	First American Govt Obligation Fund Class Y	1.000	4.98%	394.62	0.00	394.62	0.00
Purchase	01/16/2024	31846V203	933.17	First American Govt Obligation Fund Class Y	1.000	4.98%	933.17	0.00	933.17	0.00
Purchase	01/16/2024	31846V203	420.75	First American Govt Obligation Fund Class Y	1.000	4.98%	420.75	0.00	420.75	0.00
Purchase	01/16/2024	31846V203	1,415.67	First American Govt Obligation Fund Class Y	1.000	4.98%	1,415.67	0.00	1,415.67	0.00
Purchase	01/16/2024	31846V203	591.58	First American Govt Obligation Fund Class Y	1.000	4.98%	591.58	0.00	591.58	0.00
Purchase	01/16/2024	31846V203	273.00	First American Govt Obligation Fund Class Y	1.000	4.98%	273.00	0.00	273.00	0.00

Transaction Ledger

As of January 31, 2024



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	01/16/2024	31846V203	1,462.00	First American Govt Obligation Fund Class Y	1.000	4.98%	1,462.00	0.00	1,462.00	0.00
Purchase	01/16/2024	31846V203	7,256.71	First American Govt Obligation Fund Class Y	1.000	4.98%	7,256.71	0.00	7,256.71	0.00
Purchase	01/16/2024	31846V203	2,498.73	First American Govt Obligation Fund Class Y	1.000	4.98%	2,498.73	0.00	2,498.73	0.00
Purchase	01/16/2024	31846V203	3,630.94	First American Govt Obligation Fund Class Y	1.000	4.98%	3,630.94	0.00	3,630.94	0.00
Purchase	01/16/2024	31846V203	7,213.97	First American Govt Obligation Fund Class Y	1.000	4.98%	7,213.97	0.00	7,213.97	0.00
Purchase	01/16/2024	31846V203	2,463.53	First American Govt Obligation Fund Class Y	1.000	4.98%	2,463.53	0.00	2,463.53	0.00
Purchase	01/16/2024	31846V203	3,170.60	First American Govt Obligation Fund Class Y	1.000	4.98%	3,170.60	0.00	3,170.60	0.00
Purchase	01/17/2024	31846V203	4,094.13	First American Govt Obligation Fund Class Y	1.000	4.98%	4,094.13	0.00	4,094.13	0.00
Purchase	01/18/2024	31846V203	326.37	First American Govt Obligation Fund Class Y	1.000	4.98%	326.37	0.00	326.37	0.00
Purchase	01/18/2024	31846V203	1,720.59	First American Govt Obligation Fund Class Y	1.000	4.98%	1,720.59	0.00	1,720.59	0.00
Purchase	01/19/2024	78016HZT0	150,000.00	ROYAL BANK OF CANADA Note 4.875% Due 1/19/2027	99.975	4.88%	149,962.50	0.00	149,962.50	0.00
Purchase	01/22/2024	31846V203	336.25	First American Govt Obligation Fund Class Y	1.000	4.98%	336.25	0.00	336.25	0.00
Purchase	01/22/2024	31846V203	294.00	First American Govt Obligation Fund Class Y	1.000	4.98%	294.00	0.00	294.00	0.00
Purchase	01/22/2024	31846V203	2,746.79	First American Govt Obligation Fund Class Y	1.000	4.98%	2,746.79	0.00	2,746.79	0.00
Purchase	01/22/2024	31846V203	4,460.30	First American Govt Obligation Fund Class Y	1.000	4.98%	4,460.30	0.00	4,460.30	0.00
Purchase	01/24/2024	31846V203	202,062.84	First American Govt Obligation Fund Class Y	1.000	4.98%	202,062.84	0.00	202,062.84	0.00

Transaction Ledger

As of January 31, 2024



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	01/25/2024	31846V203	172.00	First American Govt Obligation Fund Class Y	1.000	4.98%	172.00	0.00	172.00	0.00
Purchase	01/25/2024	31846V203	1,143.75	First American Govt Obligation Fund Class Y	1.000	4.98%	1,143.75	0.00	1,143.75	0.00
Purchase	01/25/2024	31846V203	1,435.00	First American Govt Obligation Fund Class Y	1.000	4.98%	1,435.00	0.00	1,435.00	0.00
Purchase	01/25/2024	31846V203	1,298.13	First American Govt Obligation Fund Class Y	1.000	4.98%	1,298.13	0.00	1,298.13	0.00
Purchase	01/25/2024	31846V203	503.75	First American Govt Obligation Fund Class Y	1.000	4.98%	503.75	0.00	503.75	0.00
Purchase	01/25/2024	31846V203	1,002.38	First American Govt Obligation Fund Class Y	1.000	4.98%	1,002.38	0.00	1,002.38	0.00
Purchase	01/25/2024	31846V203	756.00	First American Govt Obligation Fund Class Y	1.000	4.98%	756.00	0.00	756.00	0.00
Purchase	01/25/2024	31846V203	533.14	First American Govt Obligation Fund Class Y	1.000	4.98%	533.14	0.00	533.14	0.00
Purchase	01/25/2024	31846V203	8,757.90	First American Govt Obligation Fund Class Y	1.000	4.98%	8,757.90	0.00	8,757.90	0.00
Purchase	01/25/2024	31846V203	19,321.38	First American Govt Obligation Fund Class Y	1.000	4.98%	19,321.38	0.00	19,321.38	0.00
Purchase	01/26/2024	3137FHPJ6	325,000.00	FHLMC Multifamily Structured K080 - A2 3.926% Due 7/25/2028	97.789	4.52%	317,814.45	886.08	318,700.53	0.00
Purchase	01/31/2024	09CATR\$05	2,394.01	CalTrust Medium Term Fund	9.820	3.97%	23,509.13	0.00	23,509.13	0.00
Purchase	01/31/2024	31846V203	13,968.75	First American Govt Obligation Fund Class Y	1.000	4.95%	13,968.75	0.00	13,968.75	0.00
Purchase	01/31/2024	31846V203	550,000.00	First American Govt Obligation Fund Class Y	1.000	4.95%	550,000.00	0.00	550,000.00	0.00
Purchase	01/31/2024	69371RS80	410,000.00	Paccar Financial Corp Note 4.6% Due 1/31/2029	99.837	4.64%	409,331.70	0.00	409,331.70	0.00
Purchase	01/31/2024	90CAMP\$00	36,096.61	California Asset Mgmt Program CAMP	1.000	5.54%	36,096.61	0.00	36,096.61	0.00
Subtotal			1,848,755.94				1,861,979.71	886.08	1,862,865.79	0.00

Transaction Ledger

As of January 31, 2024



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Short Sale	01/31/2024	31846V203	-409,331.70	First American Govt Obligation Fund Class Y	1.000		-409,331.70	0.00	-409,331.70	0.00
Subtotal			-409,331.70				-409,331.70	0.00	-409,331.70	0.00
TOTAL ACQUISITIONS			1,439,424.24				1,452,648.01	886.08	1,453,534.09	0.00
DISPOSITIONS										
Closing Purchase	01/31/2024	31846V203	-409,331.70	First American Govt Obligation Fund Class Y	1.000		-409,331.70	0.00	-409,331.70	0.00
Subtotal			-409,331.70				-409,331.70	0.00	-409,331.70	0.00
Sale	01/19/2024	31846V203	149,962.50	First American Govt Obligation Fund Class Y	1.000	4.98%	149,962.50	0.00	149,962.50	0.00
Sale	01/24/2024	912828V80	200,000.00	US Treasury Note 2.25% Due 1/31/2024	99.949	1.08%	199,898.44	2,164.40	202,062.84	-155.15
Sale	01/26/2024	31846V203	318,700.53	First American Govt Obligation Fund Class Y	1.000	4.98%	318,700.53	0.00	318,700.53	0.00
Sale	01/31/2024	31846V203	409,331.70	First American Govt Obligation Fund Class Y	1.000	4.95%	409,331.70	0.00	409,331.70	0.00
Subtotal			1,077,994.73				1,077,893.17	2,164.40	1,080,057.57	-155.15
Paydown	01/16/2024	02582JIT8	0.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	100.000		0.00	522.63	522.63	0.00
Paydown	01/16/2024	02582JJZ4	0.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	100.000		0.00	507.29	507.29	0.00
Paydown	01/16/2024	02582JKD1	0.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	100.000		0.00	1,481.83	1,481.83	0.00
Paydown	01/16/2024	161571HT4	0.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	100.000		0.00	1,462.00	1,462.00	0.00

Transaction Ledger

As of January 31, 2024



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	01/16/2024	362583AD8	0.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	100.000		0.00	428.38	428.38	0.00
Paydown	01/16/2024	36265WAD5	0.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	100.000		0.00	273.00	273.00	0.00
Paydown	01/16/2024	43815BAC4	10,105.95	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	100.000		10,105.95	252.27	10,358.22	0.00
Paydown	01/16/2024	448979AD6	0.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	100.000		0.00	591.58	591.58	0.00
Paydown	01/16/2024	47787CAC7	0.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	100.000		0.00	1,415.67	1,415.67	0.00
Paydown	01/16/2024	47787JAC2	7,044.32	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	100.000		7,044.32	212.39	7,256.71	0.00
Paydown	01/16/2024	47788UAC6	2,493.60	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	100.000		2,493.60	5.13	2,498.73	0.00
Paydown	01/16/2024	47789QAC4	3,612.46	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	100.000		3,612.46	18.48	3,630.94	0.00
Paydown	01/16/2024	47800AAC4	0.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	100.000		0.00	420.75	420.75	0.00
Paydown	01/16/2024	47800BAC2	0.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	100.000		0.00	933.17	933.17	0.00
Paydown	01/16/2024	58769KAD6	7,211.57	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	100.000		7,211.57	2.40	7,213.97	0.00
Paydown	01/16/2024	58770AAC7	0.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	100.000		0.00	394.62	394.62	0.00
Paydown	01/16/2024	89238FAD5	2,182.74	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	100.000		2,182.74	280.79	2,463.53	0.00
Paydown	01/16/2024	89238JAC9	3,143.39	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	100.000		3,143.39	27.21	3,170.60	0.00

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	01/18/2024	43813KAC6	1,720.06	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	100.000		1,720.06	0.53	1,720.59	0.00
Paydown	01/18/2024	43815PAC3	0.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	100.000		0.00	326.37	326.37	0.00
Paydown	01/22/2024	379929AD4	0.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	100.000		0.00	336.25	336.25	0.00
Paydown	01/22/2024	43813GAC5	2,743.80	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	100.000		2,743.80	2.99	2,746.79	0.00
Paydown	01/22/2024	43815GAC3	4,416.88	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	100.000		4,416.88	43.42	4,460.30	0.00
Paydown	01/22/2024	43815JAC7	0.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	100.000		0.00	294.00	294.00	0.00
Paydown	01/25/2024	05593AAC3	0.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	100.000		0.00	172.00	172.00	0.00
Paydown	01/25/2024	05601XAC3	8,737.64	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	100.000		8,737.64	20.26	8,757.90	0.00
Paydown	01/25/2024	05602RAD3	18,537.91	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	100.000		18,537.91	783.47	19,321.38	0.00
Paydown	01/25/2024	3137BNGT5	0.00	FHLMC K054 A2 2.745% Due 1/25/2026	100.000		0.00	1,143.75	1,143.75	0.00
Paydown	01/25/2024	3137FEBQ2	0.00	FHLMC K072 A2 3.444% Due 12/25/2027	100.000		0.00	1,435.00	1,435.00	0.00
Paydown	01/25/2024	3137FETN0	0.00	FHLMC K073 A2 3.35% Due 1/25/2028	100.000		0.00	1,298.13	1,298.13	0.00
Paydown	01/25/2024	3137FJEH8	0.00	FHLMC K081 A2 3.9% Due 8/25/2028	100.000		0.00	503.75	503.75	0.00
Paydown	01/25/2024	3137FJXV6	0.00	FHLMC K083 A2 4.05% Due 9/25/2028	100.000		0.00	1,002.38	1,002.38	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	01/25/2024	3137FJZ93	0.00	FHLMC K084 A2 3.78% Due 10/25/2028	100.000		0.00	756.00	756.00	0.00
Paydown	01/25/2024	3137H4BY5	0.00	FHLMC K746 A2 2.031% Due 9/25/2028	100.000		0.00	533.14	533.14	0.00
Subtotal			71,950.32				71,950.32	17,881.03	89,831.35	0.00
Maturity	01/31/2024	912828V80	550,000.00	US Treasury Note 2.25% Due 1/31/2024	100.000		550,000.00	0.00	550,000.00	0.00
Subtotal			550,000.00				550,000.00	0.00	550,000.00	0.00
TOTAL DISPOSITIONS			1,290,613.35				1,290,511.79	20,045.43	1,310,557.22	-155.15
OTHER TRANSACTIONS										
Interest	01/06/2024	3133ENKS8	750,000.00	FFCB Note 1.125% Due 1/6/2025	0.000		4,218.75	0.00	4,218.75	0.00
Interest	01/12/2024	459058KT9	250,000.00	Intl. Bank Recon & Development Note 3.5% Due 7/12/2028	0.000		4,375.00	0.00	4,375.00	0.00
Interest	01/15/2024	79466LAG9	35,000.00	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	0.000		109.38	0.00	109.38	0.00
Interest	01/17/2024	61747YET8	175,000.00	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	0.000		4,094.13	0.00	4,094.13	0.00
Interest	01/31/2024	912828V80	550,000.00	US Treasury Note 2.25% Due 1/31/2024	0.000		6,187.50	0.00	6,187.50	0.00
Interest	01/31/2024	912828Y87	300,000.00	US Treasury Note 1.75% Due 7/31/2024	0.000		2,625.00	0.00	2,625.00	0.00
Interest	01/31/2024	912828Z52	750,000.00	US Treasury Note 1.375% Due 1/31/2025	0.000		5,156.25	0.00	5,156.25	0.00
Subtotal			2,810,000.00				26,766.01	0.00	26,766.01	0.00
Dividend	01/02/2024	31846V203	254,089.15	First American Govt Obligation Fund Class Y	0.000		2,411.49	0.00	2,411.49	0.00

Transaction Ledger

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Dividend	01/15/2024	90LAIF\$00	495,615,892.00	Local Agency Investment Fund State Pool	0.000		54,193.63	0.00	54,193.63	0.00
Dividend	01/31/2024	09CATR\$05	685,253.38	CalTrust Medium Term Fund	0.000		23,509.13	0.00	23,509.13	0.00
Dividend	01/31/2024	90CAMP\$00	7,704,127.76	California Asset Mgmt Program CAMP	0.000		36,096.61	0.00	36,096.61	0.00
Subtotal			504,259,362.29				116,210.86	0.00	116,210.86	0.00
TOTAL OTHER TRANSACTIONS			507,069,362.29				142,976.87	0.00	142,976.87	0.00

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
FIXED INCOME						
023135BW5	Amazon.com Inc Note 0.45% Due 05/12/2024	05/10/2021 05/12/2021 130,000.00	129,977.14 0.00 0.00 129,982.51	79.63 0.00 128.38 48.75	5.37 0.00 5.37 54.12	54.12
02582JIT8	American Express Credit Trust 2022-2 A 3.39% Due 05/17/2027	05/17/2022 05/24/2022 185,000.00	184,981.18 0.00 0.00 184,982.34	278.73 522.63 278.73 522.63	1.16 0.00 1.16 523.79	523.79
02582JJZ4	American Express Credit Trust 2023-1 A 4.87% Due 05/15/2028	06/07/2023 06/14/2023 125,000.00	124,991.00 0.00 0.00 124,991.32	270.56 507.29 270.56 507.29	0.32 0.00 0.32 507.61	507.61
02582JKD1	American Express Credit Trust 2023-3 A 5.23% Due 09/15/2028	09/12/2023 09/19/2023 340,000.00	339,986.25 0.00 0.00 339,986.68	790.31 1,481.83 790.31 1,481.83	0.43 0.00 0.43 1,482.26	1,482.26
037833BY5	Apple Inc Callable Note Cont 11/23/2025 3.25% Due 02/23/2026	05/09/2023 05/11/2023 400,000.00	393,592.59 0.00 0.00 393,845.94	4,622.22 0.00 5,705.56 1,083.34	253.35 0.00 253.35 1,336.69	1,336.69
05593AAC3	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	02/07/2023 02/15/2023 40,000.00	39,999.45 0.00 0.00 39,999.48	34.40 172.00 34.40 172.00	0.03 0.00 0.03 172.03	172.03
05601XAC3	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 03/25/2025	01/11/2022 01/19/2022 13,362.63	22,099.92 0.00 8,737.64 13,362.50	4.05 20.26 2.45 18.66	0.22 0.00 0.22 18.88	18.88
05602RAD3	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 08/25/2026	01/05/2023 01/09/2023 274,348.11	288,261.12 0.00 18,537.91 270,264.18	156.69 783.47 146.78 773.56	540.97 0.00 540.97 1,314.53	1,314.53
06428CAA2	Bank Of America NA Callable Note cont 7/17/2026 5.526% Due 08/18/2026	09/19/2023 09/21/2023 300,000.00	299,346.44 0.00 0.00 299,367.55	6,124.65 0.00 7,506.15 1,381.50	21.11 0.00 21.11 1,402.61	1,402.61

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
14913R2L0	Caterpillar Financial Service Note 0.45% Due 05/17/2024	Various Various 500,000.00	499,615.71 0.00 0.00 499,702.67	275.00 0.00 462.51 187.51	86.96 0.00 86.96 274.47	274.47
161571HT4	Chase Issuance Trust 23-A1 A 5.16% Due 09/15/2028	09/07/2023 09/15/2023 340,000.00	339,915.04 0.00 0.00 339,917.70	779.73 1,462.00 779.73 1,462.00	2.66 0.00 2.66 1,464.66	1,464.66
24422EWB1	John Deere Capital Corp Note 2.125% Due 03/07/2025	03/02/2022 03/07/2022 130,000.00	129,978.02 0.00 0.00 129,979.60	874.79 0.00 1,105.00 230.21	1.58 0.00 1.58 231.79	231.79
3130A1XJ2	FHLB Note 2.875% Due 06/14/2024	03/24/2020 03/25/2020 155,000.00	156,285.22 0.00 0.00 156,043.75	210.43 0.00 581.79 371.36	0.00 241.47 (241.47) 129.89	129.89
3130AT3H8	FHLB Note 3.375% Due 03/08/2024	08/25/2022 08/26/2022 460,000.00	459,933.96 0.00 0.00 459,964.51	4,873.13 0.00 6,166.88 1,293.75	30.55 0.00 30.55 1,324.30	1,324.30
3130ATS57	FHLB Note 4.5% Due 03/10/2028	03/21/2023 03/22/2023 700,000.00	713,318.17 0.00 0.00 713,048.32	9,712.50 0.00 12,337.50 2,625.00	0.00 269.85 (269.85) 2,355.15	2,355.15
3133ENKS8	FFCB Note 1.125% Due 01/06/2025	Various Various 750,000.00	746,501.18 0.00 0.00 746,793.53	4,101.57 4,218.75 585.93 703.11	292.35 0.00 292.35 995.46	995.46
3133ENPG9	FFCB Note 1.75% Due 02/14/2025	02/10/2022 02/15/2022 415,000.00	414,585.11 0.00 0.00 414,616.48	2,763.78 0.00 3,368.99 605.21	31.37 0.00 31.37 636.58	636.58
3133EPN50	FFCB Note 4.25% Due 12/15/2028	12/28/2023 12/29/2023 650,000.00	660,558.00 0.00 0.00 660,377.17	1,227.78 0.00 3,529.86 2,302.08	0.00 180.83 (180.83) 2,121.25	2,121.25

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3135G06G3	FNMA Note 0.5% Due 11/07/2025	11/18/2020 11/19/2020 350,000.00	349,865.66 0.00 0.00 349,871.82	262.50 0.00 408.33 145.83	6.16 0.00 6.16 151.99	151.99
3137BNGT5	FHLMC K054 A2 2.745% Due 01/25/2026	02/15/2023 02/21/2023 500,000.00	482,361.68 0.00 0.00 483,109.68	1,143.75 1,143.75 1,143.75 1,143.75	748.00 0.00 748.00 1,891.75	1,891.75
3137FEBQ2	FHLMC K072 A2 3.444% Due 12/25/2027	08/22/2023 08/25/2023 500,000.00	472,839.40 0.00 0.00 473,418.48	1,435.00 1,435.00 1,435.00 1,435.00	579.08 0.00 579.08 2,014.08	2,014.08
3137FETN0	FHLMC K073 A2 3.35% Due 01/25/2028	05/24/2023 05/30/2023 465,000.00	449,205.91 0.00 0.00 449,535.62	259.63 1,298.13 259.63 1,298.13	329.71 0.00 329.71 1,627.84	1,627.84
3137FHPJ6	FHLMC Multifamily Structured K080 - A2 3.926% Due 07/25/2028	01/23/2024 01/26/2024 325,000.00	0.00 317,814.45 0.00 317,840.71	0.00 (886.08) 1,063.29 177.21	26.26 0.00 26.26 203.47	203.47
3137FJEH8	FHLMC K081 A2 3.9% Due 08/25/2028	09/15/2023 09/20/2023 155,000.00	148,812.08 0.00 0.00 148,925.05	503.75 503.75 503.75 503.75	112.97 0.00 112.97 616.72	616.72
3137FJXV6	FHLMC K083 A2 4.05% Due 09/25/2028	12/07/2023 12/12/2023 297,000.00	289,866.35 0.00 0.00 289,994.25	1,002.38 1,002.38 1,002.38 1,002.38	127.90 0.00 127.90 1,130.28	1,130.28
3137FJZ93	FHLMC K084 A2 3.78% Due 10/25/2028	10/20/2023 10/25/2023 240,000.00	224,421.01 0.00 0.00 224,695.57	756.00 756.00 756.00 756.00	274.56 0.00 274.56 1,030.56	1,030.56
3137H4BY5	FHLMC K746 A2 2.031% Due 09/25/2028	10/03/2023 10/06/2023 315,000.00	273,083.01 0.00 0.00 273,834.56	533.14 533.14 533.14 533.14	751.55 0.00 751.55 1,284.69	1,284.69

Income Earned

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CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
362583AD8	GM Auto Receivable Trust 2023-2 A3 4.47% Due 02/16/2028	04/04/2023 04/12/2023 115,000.00	114,997.52 0.00 0.00 114,997.60	214.19 428.38 214.19 428.38	0.08 0.00 0.08 428.46	428.46
36265WAD5	GM Financial Securitized Auto 2022-3 A3 3.64% Due 04/16/2027	07/06/2022 07/13/2022 90,000.00	89,999.67 0.00 0.00 89,999.68	136.50 273.00 136.50 273.00	0.01 0.00 0.01 273.01	273.01
379929AD4	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	08/08/2023 08/16/2023 75,000.00	74,992.46 0.00 0.00 74,992.78	123.29 336.25 123.29 336.25	0.32 0.00 0.32 336.57	336.57
437076CR1	Home Depot Callable Note Cont 8/15/2025 4% Due 09/15/2025	09/12/2022 09/19/2022 110,000.00	109,977.41 0.00 0.00 109,978.53	1,295.56 0.00 1,662.22 366.66	1.12 0.00 1.12 367.78	367.78
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 04/21/2025	02/17/2021 02/24/2021 10,561.03	13,304.81 0.00 2,743.80 10,561.02	1.00 2.99 0.79 2.78	0.01 0.00 0.01 2.79	2.79
43813KAC6	Honda Auto Receivables Trust 2020-3 A3 Due 10/18/2024	09/22/2020 09/29/2020 0.00	1,720.06 0.00 1,720.06 0.00	0.23 0.53 0.00 0.30	0.00 0.00 0.00 0.30	0.30
43815BAC4	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 05/15/2026	02/15/2022 02/23/2022 150,918.15	161,013.81 0.00 10,105.95 150,909.10	134.54 252.27 126.10 243.83	1.24 0.00 1.24 245.07	245.07
43815GAC3	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 01/21/2026	11/16/2021 11/24/2021 54,790.06	59,202.54 0.00 4,416.88 54,786.29	14.47 43.42 13.39 42.34	0.63 0.00 0.63 42.97	42.97
43815JAC7	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 04/21/2027	02/16/2023 02/24/2023 70,000.00	69,990.50 0.00 0.00 69,990.85	98.00 294.00 98.00 294.00	0.35 0.00 0.35 294.35	294.35

Income Earned

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43815PAC3	Honda Auto Receivables 2022-2 A3 3.73% Due 07/20/2026	08/15/2022 08/24/2022 105,000.00	104,996.50 0.00 0.00 104,996.68	141.43 326.37 141.43 326.37	0.18 0.00 0.18 326.55	326.55
438516CJ3	Honeywell Intl Callable Note Cont 01/15/2028 4.95% Due 02/15/2028	02/13/2023 02/15/2023 400,000.00	407,372.53 0.00 0.00 407,217.59	7,480.00 0.00 9,130.00 1,650.00	0.00 154.94 (154.94) 1,495.06	1,495.06
448979AD6	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 04/15/2027	04/04/2023 04/12/2023 155,000.00	154,988.83 0.00 0.00 154,989.29	315.51 591.58 315.51 591.58	0.46 0.00 0.46 592.04	592.04
4581X0DZ8	Inter-American Dev Bank Note 0.5% Due 09/23/2024	09/15/2021 09/23/2021 260,000.00	259,953.30 0.00 0.00 259,958.75	353.89 0.00 462.22 108.33	5.45 0.00 5.45 113.78	113.78
459058GQ0	Intl. Bank Recon & Development Note 2.5% Due 03/19/2024	01/26/2021 01/28/2021 225,000.00	226,071.07 0.00 0.00 225,645.39	1,593.75 0.00 2,062.50 468.75	0.00 425.68 (425.68) 43.07	43.07
459058KT9	Intl. Bank Recon & Development Note 3.5% Due 07/12/2028	11/28/2023 11/30/2023 250,000.00	239,574.21 0.00 0.00 239,769.61	4,107.64 4,375.00 461.81 729.17	195.40 0.00 195.40 924.57	924.57
459058KW2	Intl. Bank Recon & Development Note 4.625% Due 08/01/2028	Various Various 250,000.00	246,560.59 0.00 0.00 246,624.28	3,051.21 0.00 4,014.76 963.55	63.69 0.00 63.69 1,027.24	1,027.24
45950KCR9	International Finance Corp Note 1.375% Due 10/16/2024	07/12/2021 07/14/2021 160,000.00	161,045.26 0.00 0.00 160,933.14	458.33 0.00 641.67 183.34	0.00 112.12 (112.12) 71.22	71.22
46647PAH9	JP Morgan Chase & Co Callable Note 2X 3/1/2024 3.22% Due 03/01/2025	Various Various 500,000.00	501,782.31 0.00 0.00 500,861.45	5,366.67 0.00 6,708.33 1,341.66	0.00 920.86 (920.86) 420.80	420.80

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47787CAC7	John Deere Owner Trust 2023-C A3 5.48% Due 05/15/2028	09/12/2023 09/19/2023 310,000.00	309,980.40 0.00 0.00 309,980.91	755.02 1,415.67 755.02 1,415.67	0.51 0.00 0.51 1,416.18	1,416.18
47787JAC2	John Deere Owner Trust 2022-A A3 2.32% Due 09/16/2026	03/10/2022 03/16/2022 102,811.10	109,843.58 0.00 7,044.32 102,800.57	113.27 212.39 106.01 205.13	1.31 0.00 1.31 206.44	206.44
47788UAC6	John Deere Owner Trust 2021-A A3 0.36% Due 09/15/2025	03/02/2021 03/10/2021 14,599.97	17,092.85 0.00 2,493.60 14,599.42	2.73 5.13 2.34 4.74	0.17 0.00 0.17 4.91	4.91
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 03/16/2026	07/13/2021 07/21/2021 39,038.94	42,650.15 0.00 3,612.46 39,037.87	9.86 18.48 9.02 17.64	0.18 0.00 0.18 17.82	17.82
47800AAC4	John Deere Owner Trust 2022-B A3 3.74% Due 02/16/2027	07/12/2022 07/20/2022 135,000.00	134,992.34 0.00 0.00 134,992.65	224.40 420.75 224.40 420.75	0.31 0.00 0.31 421.06	421.06
47800BAC2	John Deere Owner Trust 2022-C A3 5.09% Due 06/15/2027	10/12/2022 10/19/2022 220,000.00	219,988.54 0.00 0.00 219,988.94	497.69 933.17 497.69 933.17	0.40 0.00 0.40 933.57	933.57
57636QAW4	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 03/09/2028	04/19/2023 04/21/2023 290,000.00	297,549.91 0.00 0.00 297,393.88	4,398.33 0.00 5,576.46 1,178.13	0.00 156.03 (156.03) 1,022.10	1,022.10
58769KAD6	Mercedes-Benz Auto Lease Trust 2021-B A3 Due 11/15/2024	06/22/2021 06/29/2021 0.00	7,211.56 0.00 7,211.57 0.00	1.28 2.40 0.00 1.12	0.01 0.00 0.01 1.13	1.13
58770AAC7	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	01/18/2023 01/25/2023 105,000.00	104,990.79 0.00 0.00 104,991.10	210.47 394.62 210.47 394.62	0.31 0.00 0.31 394.93	394.93

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58933YBH7	Merck & Co Callable Note Cont 4/17/2028 4.05% Due 05/17/2028	05/08/2023 05/17/2023 90,000.00	89,936.24 0.00 0.00 89,937.47	445.50 0.00 749.25 303.75	1.23 0.00 1.23 304.98	304.98
594918BX1	Microsoft Callable Note Cont 12/6/2023 2.875% Due 02/06/2024	03/05/2020 03/09/2020 200,000.00	200,000.00 0.00 0.00 200,000.00	2,315.97 0.00 2,795.14 479.17	0.00 0.00 0.00 479.17	479.17
61747YET8	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 07/17/2026	07/18/2022 07/20/2022 175,000.00	175,000.00 0.00 0.00 175,000.00	3,730.20 4,094.13 318.43 682.36	0.00 0.00 0.00 682.36	682.36
63743HFE7	National Rural Utilities Note 3.45% Due 06/15/2025	04/27/2022 05/04/2022 95,000.00	94,988.03 0.00 0.00 94,988.73	145.67 0.00 418.79 273.12	0.70 0.00 0.70 273.82	273.82
63743HFK3	National Rural Utilities Callable Note 10/13/2026 5.6% Due 11/13/2026	11/14/2023 11/16/2023 390,000.00	393,507.21 0.00 0.00 393,400.20	3,579.33 0.00 5,399.33 1,820.00	0.00 107.01 (107.01) 1,712.99	1,712.99
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 05/10/2027	10/05/2022 10/07/2022 450,000.00	440,432.06 0.00 0.00 440,674.19	2,550.00 0.00 4,050.00 1,500.00	242.13 0.00 242.13 1,742.13	1,742.13
69371RR40	Paccar Financial Corp Note 0.5% Due 08/09/2024	08/03/2021 08/09/2021 80,000.00	79,991.29 0.00 0.00 79,992.51	157.78 0.00 191.11 33.33	1.22 0.00 1.22 34.55	34.55
69371RR57	Paccar Financial Corp Note 0.9% Due 11/08/2024	11/02/2021 11/08/2021 175,000.00	174,997.01 0.00 0.00 174,997.31	231.88 0.00 363.13 131.25	0.30 0.00 0.30 131.55	131.55
69371RS80	Paccar Financial Corp Note 4.6% Due 01/31/2029	01/24/2024 01/31/2024 410,000.00	0.00 409,331.70 0.00 409,332.07	0.00 0.00 52.39 52.39	0.37 0.00 0.37 52.76	52.76

Income Earned

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74456QBU9	Public Service EI & Gas Callable Note Cont 02/01/28 3.7% Due 05/01/2028	09/06/2023 09/08/2023 300,000.00	283,966.52 0.00 0.00 284,280.70	1,850.00 0.00 2,775.00 925.00	314.18 0.00 314.18 1,239.18	1,239.18
78015K7C2	Royal Bank of Canada Note 2.25% Due 11/01/2024	Various Various 500,000.00	505,629.32 0.00 0.00 505,057.16	1,875.00 0.00 2,812.51 937.51	0.00 572.16 (572.16) 365.35	365.35
78016HZT0	ROYAL BANK OF CANADA Note 4.875% Due 01/19/2027	01/10/2024 01/19/2024 150,000.00	0.00 149,962.50 0.00 149,962.94	0.00 0.00 243.75 243.75	0.44 0.00 0.44 244.19	244.19
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 07/15/2024	06/29/2021 07/12/2021 35,000.00	34,996.82 0.00 0.00 34,997.32	100.87 109.38 9.72 18.23	0.50 0.00 0.50 18.73	18.73
808513BN4	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 03/18/2024	Various Various 245,000.00	245,051.76 0.00 0.00 245,017.53	525.73 0.00 678.86 153.13	1.35 35.58 (34.23) 118.90	118.90
857477BR3	State Street Bank Callable Note Cont 2/6/2025 1.746% Due 02/06/2026	02/02/2022 02/07/2022 90,000.00	90,000.00 0.00 0.00 90,000.00	632.93 0.00 763.88 130.95	0.00 0.00 0.00 130.95	130.95
89114QCB2	Toronto Dominion Bank Note 3.25% Due 03/11/2024	Various Various 500,000.00	501,609.28 0.00 0.00 500,896.60	4,965.28 0.00 6,319.45 1,354.17	0.00 712.68 (712.68) 641.49	641.49
89115A2V3	Toronto-Dominion Bank Note 5.264% Due 12/11/2026	12/04/2023 12/11/2023 160,000.00	160,000.00 0.00 0.00 160,000.00	467.91 0.00 1,169.78 701.87	0.00 0.00 0.00 701.87	701.87
89236TJH9	Toyota Motor Credit Corp Note 0.5% Due 06/18/2024	12/06/2021 12/08/2021 300,000.00	299,214.51 0.00 0.00 299,358.59	54.17 0.00 179.17 125.00	144.08 0.00 144.08 269.08	269.08

Income Earned

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89238FAD5	Toyota Auto Receivables OT 2022-B A3 2.93% Due 09/15/2026	04/07/2022 04/13/2022 112,817.26	114,998.73 0.00 2,182.74 112,816.08	149.76 280.79 146.91 277.94	0.09 0.00 0.09 278.03	278.03
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 04/15/2026	11/09/2021 11/15/2021 42,838.42	45,981.47 0.00 3,143.39 42,838.13	14.51 27.21 13.52 26.22	0.05 0.00 0.05 26.27	26.27
9128283F5	US Treasury Note 2.25% Due 11/15/2027	12/20/2022 12/21/2022 800,000.00	755,466.90 0.00 0.00 756,443.23	2,324.18 0.00 3,857.14 1,532.96	976.33 0.00 976.33 2,509.29	2,509.29
9128284Z0	US Treasury Note 2.75% Due 08/31/2025	Various Various 750,000.00	771,611.51 0.00 0.00 770,509.61	6,969.43 0.00 8,725.96 1,756.53	0.00 1,101.90 (1,101.90) 654.63	654.63
9128286L9	US Treasury Note 2.25% Due 03/31/2026	02/25/2022 02/28/2022 750,000.00	755,538.92 0.00 0.00 755,329.52	4,287.91 0.00 5,717.21 1,429.30	0.00 209.40 (209.40) 1,219.90	1,219.90
912828B66	US Treasury Note 2.75% Due 02/15/2024	02/15/2022 02/16/2022 750,000.00	751,065.18 0.00 0.00 750,331.39	7,790.42 0.00 9,527.85 1,737.43	0.00 733.79 (733.79) 1,003.64	1,003.64
912828R36	US Treasury Note 1.625% Due 05/15/2026	10/14/2021 10/15/2021 250,000.00	253,696.00 0.00 0.00 253,563.54	524.55 0.00 870.54 345.99	0.00 132.46 (132.46) 213.53	213.53
912828U24	US Treasury Note 2% Due 11/15/2026	03/29/2022 03/30/2022 625,000.00	615,640.33 0.00 0.00 615,916.93	1,614.01 0.00 2,678.57 1,064.56	276.60 0.00 276.60 1,341.16	1,341.16
912828V80	US Treasury Note Due 01/31/2024	Various Various 0.00	750,861.18 0.00 750,053.59 0.00	7,061.82 8,351.90 0.00 1,290.08	0.00 807.59 (807.59) 482.49	482.49

Income Earned

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912828W71	US Treasury Note 2.125% Due 03/31/2024	Various Various 750,000.00	752,669.08 0.00 0.00 751,749.73	4,049.70 0.00 5,399.59 1,349.89	0.00 919.35 (919.35) 430.54	430.54
912828WJ5	US Treasury Note 2.5% Due 05/15/2024	Various Various 750,000.00	753,797.34 0.00 0.00 752,925.35	2,421.02 0.00 4,017.85 1,596.83	0.00 871.99 (871.99) 724.84	724.84
912828X88	US Treasury Note 2.375% Due 05/15/2027	06/09/2022 06/10/2022 350,000.00	342,255.11 0.00 0.00 342,450.31	1,073.32 0.00 1,781.25 707.93	195.20 0.00 195.20 903.13	903.13
912828Y87	US Treasury Note 1.75% Due 07/31/2024	01/31/2020 01/31/2020 300,000.00	300,671.37 0.00 0.00 300,573.20	2,197.01 2,625.00 14.42 442.41	0.00 98.17 (98.17) 344.24	344.24
912828YG9	US Treasury Note 1.625% Due 09/30/2026	12/28/2021 12/29/2021 300,000.00	303,060.35 0.00 0.00 302,965.76	1,238.73 0.00 1,651.64 412.91	0.00 94.59 (94.59) 318.32	318.32
912828Z52	US Treasury Note 1.375% Due 01/31/2025	02/17/2022 02/18/2022 750,000.00	747,363.28 0.00 0.00 747,569.69	4,315.56 5,156.25 28.33 869.02	206.41 0.00 206.41 1,075.43	1,075.43
912828ZF0	US Treasury Note 0.5% Due 03/31/2025	03/25/2021 03/29/2021 350,000.00	349,659.84 0.00 0.00 349,683.02	444.67 0.00 592.90 148.23	23.18 0.00 23.18 171.41	171.41
912828ZT0	US Treasury Note 0.25% Due 05/31/2025	02/25/2021 02/26/2021 365,000.00	363,225.80 0.00 0.00 363,332.39	79.78 0.00 157.07 77.29	106.59 0.00 106.59 183.88	183.88
91282CAZ4	US Treasury Note 0.375% Due 11/30/2025	Various Various 750,000.00	742,909.07 0.00 0.00 743,223.55	245.90 0.00 484.11 238.21	314.48 0.00 314.48 552.69	552.69

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91282CBV2	US Treasury Note 0.375% Due 04/15/2024	Various Various 500,000.00	500,013.41 0.00 0.00 500,009.46	399.59 0.00 558.40 158.81	5.06 9.01 (3.95) 154.86	154.86
91282CCG4	US Treasury Note 0.25% Due 06/15/2024	06/17/2021 06/18/2021 400,000.00	399,679.64 0.00 0.00 399,739.46	46.45 0.00 131.15 84.70	59.82 0.00 59.82 144.52	144.52
91282CCT6	US Treasury Note 0.375% Due 08/15/2024	08/25/2021 08/26/2021 400,000.00	399,813.67 0.00 0.00 399,839.11	566.58 0.00 692.93 126.35	25.44 0.00 25.44 151.79	151.79
91282CDH1	US Treasury Note 0.75% Due 11/15/2024	11/18/2021 11/19/2021 750,000.00	749,452.27 0.00 0.00 749,505.49	726.30 0.00 1,205.36 479.06	53.22 0.00 53.22 532.28	532.28
91282CEF4	US Treasury Note 2.5% Due 03/31/2027	Various Various 750,000.00	740,871.44 0.00 0.00 741,110.25	4,764.34 0.00 6,352.46 1,588.12	238.81 0.00 238.81 1,826.93	1,826.93
91282CFM8	US Treasury Note 4.125% Due 09/30/2027	10/26/2022 10/27/2022 570,000.00	568,797.88 0.00 0.00 568,825.12	5,974.49 0.00 7,965.98 1,991.49	27.24 0.00 27.24 2,018.73	2,018.73
91282CFP1	US Treasury Note 4.25% Due 10/15/2025	06/23/2023 06/26/2023 550,000.00	546,884.23 0.00 0.00 547,032.14	4,981.56 0.00 6,961.41 1,979.85	147.91 0.00 147.91 2,127.76	2,127.76
91282CGC9	US Treasury Note 3.875% Due 12/31/2027	05/25/2023 05/26/2023 500,000.00	498,166.86 0.00 0.00 498,205.78	53.23 0.00 1,703.30 1,650.07	38.92 0.00 38.92 1,688.99	1,688.99
91282CJP7	US Treasury Note 4.375% Due 12/15/2026	12/27/2023 12/28/2023 300,000.00	302,895.52 0.00 0.00 302,812.33	609.63 0.00 1,721.31 1,111.68	0.00 83.19 (83.19) 1,028.49	1,028.49

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91324PEB4	United Health Group Inc Callable Note Cont 5/15/2022 0.55% Due 05/15/2024	11/24/2021 11/29/2021 500,000.00	499,061.92 0.00 0.00 499,277.33	351.39 0.00 580.56 229.17	215.41 0.00 215.41 444.58	444.58
931142ER0	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 09/17/2026	09/08/2021 09/17/2021 40,000.00	39,959.01 0.00 0.00 39,960.30	121.33 0.00 156.33 35.00	1.29 0.00 1.29 36.29	36.29
931142EW9	Wal-Mart Stores Note 3.9% Due 09/09/2025	09/06/2022 09/09/2022 80,000.00	79,968.47 0.00 0.00 79,970.06	970.67 0.00 1,230.67 260.00	1.59 0.00 1.59 261.59	261.59
			31,441,579.93	164,171.42	8,116.90	
			877,108.65	45,925.36	8,950.65	
			822,003.91	188,795.31	(833.75)	
Total Fixed Income		31,683,085.67	31,495,850.92	70,549.25	69,715.50	69,715.50

CASH & EQUIVALENT						
31846V203	First American Govt Obligation Fund Class Y	Various Various 247,166.11	254,089.15 461,739.99 468,663.03 247,166.11	0.00 2,411.49 0.00 2,411.49	0.00 0.00 0.00 2,411.49	2,411.49
62479LDC6	MUFG Bank Ltd Discount CP 5.66% Due 04/12/2024	07/25/2023 07/25/2023 600,000.00	590,378.00 0.00 0.00 593,302.33	0.00 0.00 0.00 0.00	2,924.33 0.00 2,924.33 2,924.33	2,924.33
			844,467.15	0.00	2,924.33	
			461,739.99	2,411.49	0.00	
			468,663.03	0.00	2,924.33	
Total Cash & Equivalent		847,166.11	840,468.44	2,411.49	5,335.82	5,335.82

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
LOCAL AGENCY INVESTMENT FUND						
90LAIF\$00	Local Agency Investment Fund State Pool	Various Various 5,448,657.71	5,394,464.08 54,193.63 0.00 5,448,657.71	51,666.25 54,193.63 18,421.97 20,949.35	0.00 0.00 0.00 20,949.35	20,949.35
			5,394,464.08	51,666.25	0.00	
			54,193.63	54,193.63	0.00	
			0.00	18,421.97	0.00	
Total Local Agency Investment Fund			5,448,657.71	20,949.35	20,949.35	20,949.35
INVESTMENT POOL						
09CATR\$05	CalTrust Medium Term Fund	Various Various 687,647.38	6,883,148.75 23,509.13 0.00 6,906,657.88	0.00 23,509.13 0.00 23,509.13	0.00 0.00 0.00 23,509.13	23,509.13
90CAMP\$00	California Asset Mgmt Program CAMP	Various Various 7,740,224.37	7,704,127.76 36,096.61 0.00 7,740,224.37	0.00 36,096.61 0.00 36,096.61	0.00 0.00 0.00 36,096.61	36,096.61
90CAMP\$06	California Asset Mgmt Program CAMP Term	12/31/2023 12/31/2023 35,000,000.00	35,000,000.00 0.00 0.00 35,000,000.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
			49,587,276.51	0.00	0.00	
			59,605.74	59,605.74	0.00	
			0.00	0.00	0.00	
Total Investment Pool			43,427,871.75	59,605.74	59,605.74	59,605.74

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
			87,267,787.67	215,837.67	11,041.23	
			1,452,648.01	162,136.22	8,950.65	
			1,290,666.94	207,217.28	2,090.58	
TOTAL PORTFOLIO		81,406,781.24	87,431,859.32	153,515.83	155,606.41	155,606.41

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/01/2024	Interest	459058KW2	250,000.00	Intl. Bank Recon & Development Note 4.625% Due 8/1/2028	0.00	4,014.76	4,014.76
02/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
02/01/2024	Paydown	3137FHPJ6	325,000.00	FHLMC Multifamily Structured K080 - A2 3.926% Due 7/25/2028	0.00	1,063.29	1,063.29
02/05/2024	Call	594918BX1	200,000.00	Microsoft Callable Note Cont 12/6/2023 2.875% Due 2/6/2024	200,000.00	2,859.03	202,859.03
02/06/2024	Interest	857477BR3	90,000.00	State Street Bank Callable Note Cont 2/6/2025 1.746% Due 2/6/2026	0.00	785.70	785.70
02/09/2024	Interest	69371RR40	80,000.00	Paccar Financial Corp Note 0.5% Due 8/9/2024	0.00	200.00	200.00
02/14/2024	Interest	3133ENPG9	415,000.00	FFCB Note 1.75% Due 2/14/2025	0.00	3,631.25	3,631.25
02/15/2024	Interest	438516CJ3	400,000.00	Honeywell Intl Callable Note Cont 01/15/2028 4.95% Due 2/15/2028	0.00	9,900.00	9,900.00
02/15/2024	Interest	91282CCT6	400,000.00	US Treasury Note 0.375% Due 8/15/2024	0.00	750.00	750.00
02/15/2024	Maturity	912828B66	750,000.00	US Treasury Note 2.75% Due 2/15/2024	750,000.00	10,312.50	760,312.50
02/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
02/15/2024	Paydown	43815BAC4	150,918.15	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,126.14	236.44	9,362.58
02/15/2024	Paydown	47789QAC4	39,038.94	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,786.83	16.92	2,803.75
02/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	0.00	394.63	394.63
02/15/2024	Paydown	89238FAD5	112,817.26	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,161.88	275.46	6,437.34
02/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
02/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/15/2024	Paydown	47788UAC6	14,599.97	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,620.11	4.38	1,624.49
02/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	0.00	420.75	420.75
02/15/2024	Paydown	89238JAC9	42,838.42	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,283.58	25.35	3,308.93
02/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
02/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	0.00	591.58	591.58
02/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
02/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
02/15/2024	Paydown	47787JAC2	102,811.10	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,078.16	198.77	5,276.93
02/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00
02/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
02/18/2024	Call	808513BN4	150,000.00	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 3/18/2024	150,000.00	468.75	150,468.75
02/18/2024	Interest	06428CAA2	300,000.00	Bank Of America NA Callable Note cont 7/17/2026 5.526% Due 8/18/2026	0.00	8,289.00	8,289.00
02/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	0.00	326.38	326.38
02/19/2024	Paydown	3137H4BY5	0.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
02/19/2024	Paydown	3137BNGT5	0.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
02/19/2024	Paydown	3137FJXV6	0.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
02/19/2024	Paydown	3137FEBQ2	0.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/19/2024	Paydown	3137FJEH8	0.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
02/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
02/21/2024	Paydown	43815GAC3	54,790.06	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,208.72	40.18	4,248.90
02/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00
02/21/2024	Paydown	43813GAC5	10,561.03	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	5,279.87	2.38	5,282.25
02/23/2024	Interest	037833BY5	400,000.00	Apple Inc Callable Note Cont 11/23/2025 3.25% Due 2/23/2026	0.00	6,500.00	6,500.00
02/25/2024	Paydown	05601XAC3	13,362.63	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	6,666.70	12.25	6,678.95
02/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
02/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
02/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	0.00	172.00	172.00
02/25/2024	Paydown	05602RAD3	274,348.11	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	37,233.88	733.88	37,967.76
02/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
02/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
02/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
02/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
02/29/2024	Interest	9128284Z0	750,000.00	US Treasury Note 2.75% Due 8/31/2025	0.00	10,312.50	10,312.50
FEB 2024					1,181,445.87	81,482.52	1,262,928.39

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/01/2024	Call	46647PAH9	500,000.00	JP Morgan Chase & Co Callable Note 2X 3/1/2024 3.22% Due 3/1/2025	500,000.00	8,050.00	508,050.00
03/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
03/01/2024	Paydown	3137FHPJ6	325,000.00	FHLMC Multifamily Structured K080 - A2 3.926% Due 7/25/2028	0.00	1,063.29	1,063.29
03/07/2024	Interest	24422EWB1	130,000.00	John Deere Capital Corp Note 2.125% Due 3/7/2025	0.00	1,381.25	1,381.25
03/08/2024	Maturity	3130AT3H8	460,000.00	FHLB Note 3.375% Due 3/8/2024	460,000.00	7,762.50	467,762.50
03/09/2024	Interest	931142EW9	80,000.00	Wal-Mart Stores Note 3.9% Due 9/9/2025	0.00	1,560.00	1,560.00
03/09/2024	Interest	57636QAW4	290,000.00	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 3/9/2028	0.00	7,068.75	7,068.75
03/10/2024	Interest	3130ATS57	700,000.00	FHLB Note 4.5% Due 3/10/2028	0.00	15,750.00	15,750.00
03/11/2024	Maturity	89114QCB2	500,000.00	Toronto Dominion Bank Note 3.25% Due 3/11/2024	500,000.00	8,125.00	508,125.00
03/15/2024	Interest	437076CR1	110,000.00	Home Depot Callable Note Cont 8/15/2025 4% Due 9/15/2025	0.00	2,200.00	2,200.00
03/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
03/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
03/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
03/15/2024	Paydown	47788UAC6	14,599.97	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,620.64	3.89	1,624.53
03/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
03/15/2024	Paydown	43815BAC4	150,918.15	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,166.14	222.14	9,388.28
03/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	0.00	591.58	591.58

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
03/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,496.86	420.75	5,917.61
03/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
03/15/2024	Paydown	89238JAC9	42,838.42	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,285.53	23.40	3,308.93
03/15/2024	Paydown	47787JAC2	102,811.10	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,084.68	188.95	5,273.63
03/15/2024	Paydown	47789QAC4	39,038.94	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,787.09	15.71	2,802.80
03/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	0.00	394.63	394.63
03/15/2024	Paydown	89238FAD5	112,817.26	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,174.19	260.42	6,434.61
03/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	0.00	273.00	273.00
03/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
03/17/2024	Interest	931142ER0	40,000.00	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 9/17/2026	0.00	210.00	210.00
03/18/2024	Maturity	808513BN4	95,000.00	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 3/18/2024	95,000.00	356.25	95,356.25
03/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,514.30	326.38	5,840.68
03/19/2024	Maturity	459058GQ0	225,000.00	Intl. Bank Recon & Development Note 2.5% Due 3/19/2024	225,000.00	2,812.50	227,812.50
03/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
03/21/2024	Paydown	43813GAC5	10,561.03	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	5,281.15	1.19	5,282.34
03/21/2024	Paydown	43815GAC3	54,790.06	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,209.71	37.09	4,246.80

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00
03/23/2024	Interest	4581X0DZ8	260,000.00	Inter-American Dev Bank Note 0.5% Due 9/23/2024	0.00	650.00	650.00
03/25/2024	Paydown	05601XAC3	13,362.63	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	6,695.92	6.14	6,702.06
03/25/2024	Paydown	05602RAD3	274,348.11	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	34,622.26	634.28	35,256.54
03/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
03/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
03/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
03/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
03/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	0.00	172.00	172.00
03/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
03/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
03/31/2024	Interest	9128286L9	750,000.00	US Treasury Note 2.25% Due 3/31/2026	0.00	8,437.50	8,437.50
03/31/2024	Interest	912828YG9	300,000.00	US Treasury Note 1.625% Due 9/30/2026	0.00	2,437.50	2,437.50
03/31/2024	Interest	912828ZF0	350,000.00	US Treasury Note 0.5% Due 3/31/2025	0.00	875.00	875.00
03/31/2024	Interest	91282CEF4	750,000.00	US Treasury Note 2.5% Due 3/31/2027	0.00	9,375.00	9,375.00
03/31/2024	Interest	91282CFM8	570,000.00	US Treasury Note 4.125% Due 9/30/2027	0.00	11,756.25	11,756.25
03/31/2024	Maturity	912828W71	750,000.00	US Treasury Note 2.125% Due 3/31/2024	750,000.00	7,968.75	757,968.75

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
MAR 2024					2,619,938.47	115,464.46	2,735,402.93
04/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
04/01/2024	Paydown	3137FHPJ6	325,000.00	FHLMC Multifamily Structured K080 - A2 3.926% Due 7/25/2028	0.00	1,063.29	1,063.29
04/12/2024	Maturity	62479LDC6	600,000.00	MUFG Bank Ltd Discount CP 5.66% Due 4/12/2024	600,000.00	0.00	600,000.00
04/15/2024	Dividend	90LAIF\$00	168,095,484.56	Local Agency Investment Fund State Pool	0.00	18,414.87	18,414.87
04/15/2024	Interest	91282CFP1	550,000.00	US Treasury Note 4.25% Due 10/15/2025	0.00	11,687.50	11,687.50
04/15/2024	Maturity	91282CBV2	500,000.00	US Treasury Note 0.375% Due 4/15/2024	500,000.00	937.50	500,937.50
04/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
04/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	0.00	591.58	591.58
04/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
04/15/2024	Paydown	47787JAC2	102,811.10	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,091.21	179.12	5,270.33
04/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
04/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
04/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
04/15/2024	Paydown	43815BAC4	150,918.15	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,206.32	207.78	9,414.10
04/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
04/15/2024	Paydown	47788UAC6	14,599.97	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,621.16	3.41	1,624.57

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,507.84	403.62	5,911.46
04/15/2024	Paydown	89238JAC9	42,838.42	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,287.47	21.46	3,308.93
04/15/2024	Paydown	47789QAC4	39,038.94	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,787.35	14.50	2,801.85
04/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	0.00	394.63	394.63
04/15/2024	Paydown	89238FAD5	112,817.26	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,186.52	245.34	6,431.86
04/16/2024	Interest	45950KCR9	160,000.00	International Finance Corp Note 1.375% Due 10/16/2024	0.00	1,100.00	1,100.00
04/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,865.51	273.00	5,138.51
04/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
04/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,515.64	309.23	5,824.87
04/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
04/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00
04/21/2024	Paydown	43815GAC3	54,790.06	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,210.68	34.01	4,244.69
04/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
04/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
04/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
04/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	0.00	172.00	172.00
04/25/2024	Paydown	05602RAD3	274,348.11	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	32,005.60	541.67	32,547.27

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
04/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
04/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
APR 2024					1,180,285.30	50,647.88	1,230,933.18
05/01/2024	Interest	74456QBU9	300,000.00	Public Service EI & Gas Callable Note Cont 02/01/28 3.7% Due 5/1/2028	0.00	5,550.00	5,550.00
05/01/2024	Interest	78015K7C2	500,000.00	Royal Bank of Canada Note 2.25% Due 11/1/2024	0.00	5,625.00	5,625.00
05/01/2024	Paydown	3137FHPJ6	325,000.00	FHLMC Multifamily Structured K080 - A2 3.926% Due 7/25/2028	0.00	1,063.29	1,063.29
05/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
05/07/2024	Interest	3135G06G3	350,000.00	FNMA Note 0.5% Due 11/7/2025	0.00	875.00	875.00
05/08/2024	Interest	69371RR57	175,000.00	Paccar Financial Corp Note 0.9% Due 11/8/2024	0.00	787.50	787.50
05/10/2024	Interest	665859AW4	450,000.00	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	0.00	9,000.00	9,000.00
05/12/2024	Maturity	023135BW5	130,000.00	Amazon.com Inc Note 0.45% Due 5/12/2024	130,000.00	292.50	130,292.50
05/13/2024	Interest	63743HFK3	390,000.00	National Rural Utilities Callable Note 10/13/2026 5.6% Due 11/13/2026	0.00	11,587.33	11,587.33
05/15/2024	Interest	912828R36	250,000.00	US Treasury Note 1.625% Due 5/15/2026	0.00	2,031.25	2,031.25
05/15/2024	Interest	912828U24	625,000.00	US Treasury Note 2% Due 11/15/2026	0.00	6,250.00	6,250.00
05/15/2024	Interest	91282CDH1	750,000.00	US Treasury Note 0.75% Due 11/15/2024	0.00	2,812.50	2,812.50
05/15/2024	Interest	9128283F5	800,000.00	US Treasury Note 2.25% Due 11/15/2027	0.00	9,000.00	9,000.00

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/15/2024	Interest	912828X88	350,000.00	US Treasury Note 2.375% Due 5/15/2027	0.00	4,156.25	4,156.25
05/15/2024	Maturity	91324PEB4	500,000.00	United Health Group Inc Callable Note Cont 5/15/2022 0.55% Due 5/15/2024	500,000.00	1,375.00	501,375.00
05/15/2024	Maturity	912828WJ5	750,000.00	US Treasury Note 2.5% Due 5/15/2024	750,000.00	9,375.00	759,375.00
05/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
05/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
05/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
05/15/2024	Paydown	47788UAC6	14,599.97	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,621.69	2.92	1,624.61
05/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
05/15/2024	Paydown	43815BAC4	150,918.15	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,246.67	193.36	9,440.03
05/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	0.00	591.58	591.58
05/15/2024	Paydown	47789QAC4	39,038.94	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,787.60	13.29	2,800.89
05/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	0.00	394.63	394.63
05/15/2024	Paydown	89238FAD5	112,817.26	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,198.88	230.24	6,429.12
05/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
05/15/2024	Paydown	47787JAC2	102,811.10	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,097.74	169.28	5,267.02
05/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,518.84	386.45	5,905.29

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
05/15/2024	Paydown	89238JAC9	42,838.42	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,289.42	19.51	3,308.93
05/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,881.07	258.24	5,139.31
05/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
05/17/2024	Interest	58933YBH7	90,000.00	Merck & Co Callable Note Cont 4/17/2028 4.05% Due 5/17/2028	0.00	1,822.50	1,822.50
05/17/2024	Maturity	14913R2L0	500,000.00	Caterpillar Financial Service Note 0.45% Due 5/17/2024	500,000.00	1,125.00	501,125.00
05/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,516.97	292.09	5,809.06
05/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
05/21/2024	Paydown	43815GAC3	54,790.06	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,211.67	30.92	4,242.59
05/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00
05/25/2024	Paydown	05602RAD3	274,348.11	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	29,383.90	456.05	29,839.95
05/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
05/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	0.00	172.00	172.00
05/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
05/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
05/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
05/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
05/31/2024	Interest	912828ZT0	365,000.00	US Treasury Note 0.25% Due 5/31/2025	0.00	456.25	456.25
05/31/2024	Interest	91282CAZ4	750,000.00	US Treasury Note 0.375% Due 11/30/2025	0.00	1,406.25	1,406.25
MAY 2024					1,957,754.45	91,854.55	2,049,609.00
06/01/2024	Paydown	3137FHPJ6	325,000.00	FHLMC Multifamily Structured K080 - A2 3.926% Due 7/25/2028	0.00	1,063.29	1,063.29
06/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
06/11/2024	Interest	89115A2V3	160,000.00	Toronto-Dominion Bank Note 5.264% Due 12/11/2026	0.00	4,211.20	4,211.20
06/14/2024	Maturity	3130A1XJ2	155,000.00	FHLB Note 2.875% Due 6/14/2024	155,000.00	2,228.13	157,228.13
06/15/2024	Interest	3133EPN50	650,000.00	FFCB Note 4.25% Due 12/15/2028	0.00	13,812.50	13,812.50
06/15/2024	Interest	63743HFE7	95,000.00	National Rural Utilities Note 3.45% Due 6/15/2025	0.00	1,638.75	1,638.75
06/15/2024	Interest	91282CJP7	300,000.00	US Treasury Note 4.375% Due 12/15/2026	0.00	6,562.50	6,562.50
06/15/2024	Maturity	91282CCG4	400,000.00	US Treasury Note 0.25% Due 6/15/2024	400,000.00	500.00	400,500.00
06/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
06/15/2024	Paydown	43815BAC4	150,918.15	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,287.20	178.87	9,466.07
06/15/2024	Paydown	47789QAC4	39,038.94	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,787.85	12.09	2,799.94
06/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	0.00	394.63	394.63
06/15/2024	Paydown	89238FAD5	112,817.26	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,211.26	215.10	6,426.36

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/15/2024	Paydown	89238JAC9	42,838.42	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,291.36	17.57	3,308.93
06/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
06/15/2024	Paydown	47788UAC6	14,599.97	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,622.22	2.43	1,624.65
06/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,529.87	369.25	5,899.12
06/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
06/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
06/15/2024	Paydown	47787JAC2	102,811.10	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,104.28	159.42	5,263.70
06/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
06/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	0.00	591.58	591.58
06/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	933.17	933.17
06/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
06/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,896.67	243.44	5,140.11
06/18/2024	Maturity	89236TJH9	300,000.00	Toyota Motor Credit Corp Note 0.5% Due 6/18/2024	300,000.00	750.00	300,750.00
06/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,518.31	274.94	5,793.25
06/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
06/21/2024	Paydown	43815GAC3	54,790.06	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,212.65	27.83	4,240.48
06/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00

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As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
06/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
06/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	3,931.47	172.00	4,103.47
06/25/2024	Paydown	05602RAD3	274,348.11	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	26,757.14	377.45	27,134.59
06/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
06/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
06/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
06/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
06/30/2024	Interest	91282CGC9	500,000.00	US Treasury Note 3.875% Due 12/31/2027	0.00	9,687.50	9,687.50
JUN 2024					934,150.28	57,543.84	991,694.12
07/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
07/01/2024	Paydown	3137FHPJ6	325,000.00	FHLMC Multifamily Structured K080 - A2 3.926% Due 7/25/2028	0.00	1,063.29	1,063.29
07/06/2024	Interest	3133ENKS8	750,000.00	FFCB Note 1.125% Due 1/6/2025	0.00	4,218.76	4,218.76
07/12/2024	Interest	459058KT9	250,000.00	Intl. Bank Recon & Development Note 3.5% Due 7/12/2028	0.00	4,375.00	4,375.00
07/15/2024	Maturity	79466LAG9	35,000.00	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	35,000.00	109.38	35,109.38
07/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
07/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/15/2024	Paydown	47788UAC6	14,599.97	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,622.74	1.95	1,624.69
07/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
07/15/2024	Paydown	47787JAC2	102,811.10	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,110.84	149.55	5,260.39
07/15/2024	Paydown	47789QAC4	39,038.94	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,788.11	10.88	2,798.99
07/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	0.00	394.63	394.63
07/15/2024	Paydown	89238FAD5	112,817.26	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,223.67	199.93	6,423.60
07/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
07/15/2024	Paydown	43815BAC4	150,918.15	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,327.91	164.32	9,492.23
07/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	0.00	591.58	591.58
07/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
07/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,540.91	352.02	5,892.93
07/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	8,945.50	933.17	9,878.67
07/15/2024	Paydown	89238JAC9	42,838.42	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,293.31	15.62	3,308.93
07/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,912.33	228.58	5,140.91
07/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
07/17/2024	Interest	61747YET8	175,000.00	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	0.00	4,094.13	4,094.13
07/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,519.64	257.79	5,777.43

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/19/2024	Interest	78016HZT0	150,000.00	ROYAL BANK OF CANADA Note 4.875% Due 1/19/2027	0.00	3,656.25	3,656.25
07/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
07/21/2024	Paydown	43815GAC3	54,790.06	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,213.64	24.74	4,238.38
07/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00
07/25/2024	Paydown	05602RAD3	274,348.11	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	24,125.32	305.87	24,431.19
07/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
07/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
07/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
07/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	3,946.55	155.09	4,101.64
07/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
07/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
07/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
07/31/2024	Interest	69371RS80	410,000.00	Paccar Financial Corp Note 4.6% Due 1/31/2029	0.00	9,430.00	9,430.00
07/31/2024	Interest	912828Z52	750,000.00	US Treasury Note 1.375% Due 1/31/2025	0.00	5,156.25	5,156.25
07/31/2024	Maturity	912828Y87	300,000.00	US Treasury Note 1.75% Due 7/31/2024	300,000.00	2,625.00	302,625.00
JUL 2024					420,570.47	51,633.98	472,204.45
08/01/2024	Interest	459058KW2	250,000.00	Intl. Bank Recon & Development Note 4.625% Due 8/1/2028	0.00	5,781.25	5,781.25

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/01/2024	Paydown	3137FHPJ6	325,000.00	FHLMC Multifamily Structured K080 - A2 3.926% Due 7/25/2028	0.00	1,063.29	1,063.29
08/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
08/06/2024	Interest	857477BR3	90,000.00	State Street Bank Callable Note Cont 2/6/2025 1.746% Due 2/6/2026	0.00	785.70	785.70
08/09/2024	Maturity	69371RR40	80,000.00	Paccar Financial Corp Note 0.5% Due 8/9/2024	80,000.00	200.00	80,200.00
08/14/2024	Interest	3133ENPG9	415,000.00	FFCB Note 1.75% Due 2/14/2025	0.00	3,631.25	3,631.25
08/15/2024	Interest	438516CJ3	400,000.00	Honeywell Intl Callable Note Cont 01/15/2028 4.95% Due 2/15/2028	0.00	9,900.00	9,900.00
08/15/2024	Maturity	91282CCT6	400,000.00	US Treasury Note 0.375% Due 8/15/2024	400,000.00	750.00	400,750.00
08/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
08/15/2024	Paydown	47787JAC2	102,811.10	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,117.39	139.67	5,257.06
08/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	8,964.44	895.22	9,859.66
08/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
08/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
08/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	0.00	591.58	591.58
08/15/2024	Paydown	47789QAC4	39,038.94	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,788.37	9.67	2,798.04
08/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	0.00	394.63	394.63
08/15/2024	Paydown	89238FAD5	112,817.26	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,236.10	184.74	6,420.84
08/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/15/2024	Paydown	47788UAC6	14,599.97	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,623.27	1.46	1,624.73
08/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,551.98	334.75	5,886.73
08/15/2024	Paydown	89238JAC9	42,838.42	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,295.26	13.67	3,308.93
08/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
08/15/2024	Paydown	43815BAC4	150,918.15	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,368.80	149.71	9,518.51
08/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,928.03	213.68	5,141.71
08/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
08/18/2024	Interest	06428CAA2	300,000.00	Bank Of America NA Callable Note cont 7/17/2026 5.526% Due 8/18/2026	0.00	8,289.00	8,289.00
08/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,520.97	240.63	5,761.60
08/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
08/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00
08/21/2024	Paydown	43815GAC3	54,790.06	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,214.62	21.65	4,236.27
08/23/2024	Interest	037833BY5	400,000.00	Apple Inc Callable Note Cont 11/23/2025 3.25% Due 2/23/2026	0.00	6,500.00	6,500.00
08/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
08/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
08/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
08/25/2024	Paydown	05602RAD3	274,348.11	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	21,488.41	241.34	21,729.75

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
08/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
08/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
08/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	3,961.68	138.12	4,099.80
08/31/2024	Interest	9128284Z0	750,000.00	US Treasury Note 2.75% Due 8/31/2025	0.00	10,312.50	10,312.50
AUG 2024					563,059.32	63,903.71	626,963.03
09/01/2024	Paydown	3137FHPJ6	325,000.00	FHLMC Multifamily Structured K080 - A2 3.926% Due 7/25/2028	0.00	1,063.29	1,063.29
09/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
09/07/2024	Interest	24422EWB1	130,000.00	John Deere Capital Corp Note 2.125% Due 3/7/2025	0.00	1,381.25	1,381.25
09/09/2024	Interest	57636QAW4	290,000.00	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 3/9/2028	0.00	7,068.75	7,068.75
09/09/2024	Interest	931142EW9	80,000.00	Wal-Mart Stores Note 3.9% Due 9/9/2025	0.00	1,560.00	1,560.00
09/10/2024	Interest	3130ATS57	700,000.00	FHLB Note 4.5% Due 3/10/2028	0.00	15,750.00	15,750.00
09/15/2024	Interest	437076CR1	110,000.00	Home Depot Callable Note Cont 8/15/2025 4% Due 9/15/2025	0.00	2,200.00	2,200.00
09/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
09/15/2024	Paydown	43815BAC4	150,918.15	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,409.87	135.03	9,544.90
09/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	8,835.79	591.58	9,427.37
09/15/2024	Paydown	47789QAC4	39,038.94	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,788.62	8.46	2,797.08

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	4,375.62	394.63	4,770.25
09/15/2024	Paydown	89238FAD5	112,817.26	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,248.56	169.51	6,418.07
09/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
09/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
09/15/2024	Paydown	47787JAC2	102,811.10	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,123.96	129.78	5,253.74
09/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,563.07	317.44	5,880.51
09/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	8,983.41	857.20	9,840.61
09/15/2024	Paydown	89238JAC9	42,838.42	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,297.21	11.72	3,308.93
09/15/2024	Paydown	02582JJT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
09/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
09/15/2024	Paydown	47788UAC6	14,599.97	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,623.80	0.97	1,624.77
09/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,943.78	198.73	5,142.51
09/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
09/17/2024	Interest	931142ER0	40,000.00	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 9/17/2026	0.00	210.00	210.00
09/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,522.31	223.47	5,745.78
09/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
09/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	0.00	294.00	294.00

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/21/2024	Paydown	43815GAC3	54,790.06	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,215.60	18.56	4,234.16
09/23/2024	Maturity	4581X0DZ8	260,000.00	Inter-American Dev Bank Note 0.5% Due 9/23/2024	260,000.00	650.00	260,650.00
09/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	3,976.86	121.09	4,097.95
09/25/2024	Paydown	05602RAD3	274,348.11	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	18,846.42	183.86	19,030.28
09/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
09/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
09/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
09/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
09/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
09/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
09/30/2024	Interest	9128286L9	750,000.00	US Treasury Note 2.25% Due 3/31/2026	0.00	8,437.50	8,437.50
09/30/2024	Interest	91282CFM8	570,000.00	US Treasury Note 4.125% Due 9/30/2027	0.00	11,756.25	11,756.25
09/30/2024	Interest	912828YG9	300,000.00	US Treasury Note 1.625% Due 9/30/2026	0.00	2,437.50	2,437.50
09/30/2024	Interest	912828ZF0	350,000.00	US Treasury Note 0.5% Due 3/31/2025	0.00	875.00	875.00
09/30/2024	Interest	91282CEF4	750,000.00	US Treasury Note 2.5% Due 3/31/2027	0.00	9,375.00	9,375.00
SEP 2024					353,754.88	79,246.77	433,001.65
10/01/2024	Paydown	3137FHPJ6	325,000.00	FHLMC Multifamily Structured K080 - A2 3.926% Due 7/25/2028	0.00	1,063.29	1,063.29

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
10/15/2024	Interest	91282CFP1	550,000.00	US Treasury Note 4.25% Due 10/15/2025	0.00	11,687.50	11,687.50
10/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
10/15/2024	Paydown	47788UAC6	14,599.97	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	1,624.33	0.49	1,624.82
10/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,574.18	300.11	5,874.29
10/15/2024	Paydown	89238JAC9	42,838.42	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,299.16	9.77	3,308.93
10/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
10/15/2024	Paydown	43815BAC4	150,918.15	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,451.11	120.29	9,571.40
10/15/2024	Paydown	47789QAC4	39,038.94	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,788.88	7.25	2,796.13
10/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	4,392.40	378.18	4,770.58
10/15/2024	Paydown	89238FAD5	112,817.26	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,261.03	154.26	6,415.29
10/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
10/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	8,870.33	557.86	9,428.19
10/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	9,002.43	819.09	9,821.52
10/15/2024	Paydown	02582JJT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
10/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
10/15/2024	Paydown	47787JAC2	102,811.10	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,130.54	119.87	5,250.41

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/16/2024	Maturity	45950KCR9	160,000.00	International Finance Corp Note 1.375% Due 10/16/2024	160,000.00	1,100.00	161,100.00
10/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,959.58	183.74	5,143.32
10/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
10/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,523.64	206.31	5,729.95
10/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
10/21/2024	Paydown	43815GAC3	54,790.06	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,216.58	15.47	4,232.05
10/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	3,558.70	294.00	3,852.70
10/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
10/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
10/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	3,992.11	103.99	4,096.10
10/25/2024	Paydown	05602RAD3	274,348.11	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	16,199.34	133.44	16,332.78
10/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
10/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
10/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
10/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
OCT 2024					254,844.34	30,081.11	284,925.45
11/01/2024	Interest	74456QBU9	300,000.00	Public Service El & Gas Callable Note Cont 02/01/28 3.7% Due 5/1/2028	0.00	5,550.00	5,550.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/01/2024	Maturity	78015K7C2	500,000.00	Royal Bank of Canada Note 2.25% Due 11/1/2024	500,000.00	5,625.00	505,625.00
11/01/2024	Paydown	3137FHPJ6	325,000.00	FHLMC Multifamily Structured K080 - A2 3.926% Due 7/25/2028	0.00	1,063.29	1,063.29
11/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
11/07/2024	Interest	3135G06G3	350,000.00	FNMA Note 0.5% Due 11/7/2025	0.00	875.00	875.00
11/08/2024	Maturity	69371RR57	175,000.00	Paccar Financial Corp Note 0.9% Due 11/8/2024	175,000.00	787.50	175,787.50
11/10/2024	Interest	665859AW4	450,000.00	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	0.00	9,000.00	9,000.00
11/13/2024	Interest	63743HFK3	390,000.00	National Rural Utilities Callable Note 10/13/2026 5.6% Due 11/13/2026	0.00	10,920.00	10,920.00
11/15/2024	Interest	9128283F5	800,000.00	US Treasury Note 2.25% Due 11/15/2027	0.00	9,000.00	9,000.00
11/15/2024	Interest	912828X88	350,000.00	US Treasury Note 2.375% Due 5/15/2027	0.00	4,156.25	4,156.25
11/15/2024	Interest	912828R36	250,000.00	US Treasury Note 1.625% Due 5/15/2026	0.00	2,031.25	2,031.25
11/15/2024	Interest	912828U24	625,000.00	US Treasury Note 2% Due 11/15/2026	0.00	6,250.00	6,250.00
11/15/2024	Maturity	91282CDH1	750,000.00	US Treasury Note 0.75% Due 11/15/2024	750,000.00	2,812.50	752,812.50
11/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
11/15/2024	Paydown	89238JAC9	42,838.42	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,301.11	7.82	3,308.93
11/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
11/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83

Cash Flow Report

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/15/2024	Paydown	43815BAC4	150,918.15	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,492.54	105.48	9,598.02
11/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	8,905.02	524.00	9,429.02
11/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
11/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,585.32	282.73	5,868.05
11/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	9,021.48	780.91	9,802.39
11/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
11/15/2024	Paydown	47787JAC2	102,811.10	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,137.12	109.95	5,247.07
11/15/2024	Paydown	47789QAC4	39,038.94	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,789.14	6.04	2,795.18
11/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	4,409.24	361.67	4,770.91
11/15/2024	Paydown	89238FAD5	112,817.26	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,273.54	138.97	6,412.51
11/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,975.44	168.69	5,144.13
11/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	0.00	428.38	428.38
11/17/2024	Interest	58933YBH7	90,000.00	Merck & Co Callable Note Cont 4/17/2028 4.05% Due 5/17/2028	0.00	1,822.50	1,822.50
11/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,524.97	189.14	5,714.11
11/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
11/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	3,572.35	279.05	3,851.40
11/21/2024	Paydown	43815GAC3	54,790.06	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,217.57	12.38	4,229.95

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
11/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
11/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
11/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	4,007.42	86.82	4,094.24
11/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
11/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
11/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
11/25/2024	Paydown	05602RAD3	274,348.11	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	13,547.16	90.11	13,637.27
11/30/2024	Interest	912828ZT0	365,000.00	US Treasury Note 0.25% Due 5/31/2025	0.00	456.25	456.25
11/30/2024	Interest	91282CAZ4	750,000.00	US Treasury Note 0.375% Due 11/30/2025	0.00	1,406.25	1,406.25
NOV 2024					1,515,759.42	77,725.75	1,593,485.17
12/01/2024	Paydown	3137FHPJ6	325,000.00	FHLMC Multifamily Structured K080 - A2 3.926% Due 7/25/2028	0.00	1,063.29	1,063.29
12/01/2024	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
12/11/2024	Interest	89115A2V3	160,000.00	Toronto-Dominion Bank Note 5.264% Due 12/11/2026	0.00	4,211.20	4,211.20
12/15/2024	Interest	91282CJP7	300,000.00	US Treasury Note 4.375% Due 12/15/2026	0.00	6,562.50	6,562.50
12/15/2024	Interest	3133EPN50	650,000.00	FFCB Note 4.25% Due 12/15/2028	0.00	13,812.50	13,812.50
12/15/2024	Interest	63743HFE7	95,000.00	National Rural Utilities Note 3.45% Due 6/15/2025	0.00	1,638.75	1,638.75

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/15/2024	Paydown	89238FAD5	112,817.26	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,286.08	123.65	6,409.73
12/15/2024	Paydown	47789QAC4	39,038.94	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,789.39	4.84	2,794.23
12/15/2024	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	4,426.15	345.10	4,771.25
12/15/2024	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
12/15/2024	Paydown	43815BAC4	150,918.15	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,534.15	90.61	9,624.76
12/15/2024	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
12/15/2024	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,596.47	265.33	5,861.80
12/15/2024	Paydown	89238JAC9	42,838.42	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,303.06	5.87	3,308.93
12/15/2024	Paydown	02582JIT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
12/15/2024	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
12/15/2024	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	8,939.83	490.02	9,429.85
12/15/2024	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
12/15/2024	Paydown	47787JAC2	102,811.10	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,143.71	100.02	5,243.73
12/15/2024	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	9,040.58	742.64	9,783.22
12/16/2024	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	4,991.34	153.60	5,144.94
12/16/2024	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	5,264.24	428.38	5,692.62
12/18/2024	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,526.31	171.96	5,698.27

Cash Flow Report

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/20/2024	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
12/21/2024	Paydown	43815GAC3	54,790.06	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,218.56	9.28	4,227.84
12/21/2024	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	3,586.04	264.05	3,850.09
12/25/2024	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	4,022.78	69.59	4,092.37
12/25/2024	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	1,143.75	1,143.75
12/25/2024	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
12/25/2024	Paydown	05602RAD3	274,348.11	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	10,889.87	53.87	10,943.74
12/25/2024	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
12/25/2024	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
12/25/2024	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
12/25/2024	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
12/31/2024	Interest	91282CGC9	500,000.00	US Treasury Note 3.875% Due 12/31/2027	0.00	9,687.50	9,687.50
DEC 2024					93,558.56	52,692.37	146,250.93
01/01/2025	Paydown	3137FHPJ6	325,000.00	FHLMC Multifamily Structured K080 - A2 3.926% Due 7/25/2028	0.00	1,063.29	1,063.29
01/01/2025	Paydown	3137FJZ93	240,000.00	FHLMC K084 A2 3.78% Due 10/25/2028	0.00	756.00	756.00
01/06/2025	Maturity	3133ENKS8	750,000.00	FFCB Note 1.125% Due 1/6/2025	750,000.00	4,218.76	754,218.76
01/12/2025	Interest	459058KT9	250,000.00	Intl. Bank Recon & Development Note 3.5% Due 7/12/2028	0.00	4,375.00	4,375.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/15/2025	Paydown	02582JJZ4	125,000.00	American Express Credit Trust 2023-1 A 4.87% Due 5/15/2028	0.00	507.29	507.29
01/15/2025	Paydown	47787JAC2	102,811.10	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	5,150.31	90.08	5,240.39
01/15/2025	Paydown	58770AAC7	105,000.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	4,443.11	328.47	4,771.58
01/15/2025	Paydown	161571HT4	340,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	1,462.00	1,462.00
01/15/2025	Paydown	43815BAC4	150,918.15	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	9,575.94	75.67	9,651.61
01/15/2025	Paydown	89238FAD5	112,817.26	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	6,298.64	108.30	6,406.94
01/15/2025	Paydown	02582JJT8	185,000.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	0.00	522.63	522.63
01/15/2025	Paydown	02582JKD1	340,000.00	American Express Credit Trust 2023-3 A 5.23% Due 9/15/2028	0.00	1,481.83	1,481.83
01/15/2025	Paydown	47789QAC4	39,038.94	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	2,789.64	3.63	2,793.27
01/15/2025	Paydown	47800AAC4	135,000.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	5,607.66	247.88	5,855.54
01/15/2025	Paydown	89238JAC9	42,838.42	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	3,305.02	3.91	3,308.93
01/15/2025	Paydown	448979AD6	155,000.00	Hyundai Auto Receivables Trust 2023-A A3 4.58% Due 4/15/2027	8,974.79	455.90	9,430.69
01/15/2025	Paydown	47787CAC7	310,000.00	John Deere Owner Trust 2023-C A3 5.48% Due 5/15/2028	0.00	1,415.67	1,415.67
01/15/2025	Paydown	47800BAC2	220,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	9,059.71	704.30	9,764.01
01/16/2025	Paydown	362583AD8	115,000.00	GM Auto Receivable Trust 2023-2 A3 4.47% Due 2/16/2028	5,284.91	408.77	5,693.68
01/16/2025	Paydown	36265WAD5	90,000.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	5,007.30	138.46	5,145.76
01/17/2025	Interest	61747YET8	175,000.00	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	0.00	4,094.13	4,094.13

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/18/2025	Paydown	43815PAC3	105,000.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	5,527.64	154.79	5,682.43
01/19/2025	Interest	78016HZT0	150,000.00	ROYAL BANK OF CANADA Note 4.875% Due 1/19/2027	0.00	3,656.25	3,656.25
01/20/2025	Paydown	379929AD4	75,000.00	GM Financial Auto Leasing 2023-3 A3 5.38% Due 11/20/2026	0.00	336.25	336.25
01/21/2025	Paydown	43815JAC7	70,000.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	3,599.79	248.99	3,848.78
01/21/2025	Paydown	43815GAC3	54,790.06	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	4,219.54	6.19	4,225.73
01/25/2025	Paydown	05593AAC3	40,000.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	4,038.21	52.29	4,090.50
01/25/2025	Paydown	05602RAD3	274,348.11	BMW Vehicle Owner Trust 2022-A A3 3.21% Due 8/25/2026	8,227.46	24.74	8,252.20
01/25/2025	Paydown	3137BNGT5	500,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	37,647.76	1,143.75	38,791.51
01/25/2025	Paydown	3137FJEH8	155,000.00	FHLMC K081 A2 3.9% Due 8/25/2028	0.00	503.75	503.75
01/25/2025	Paydown	3137FJXV6	297,000.00	FHLMC K083 A2 4.05% Due 9/25/2028	0.00	1,002.38	1,002.38
01/25/2025	Paydown	3137FEBQ2	500,000.00	FHLMC K072 A2 3.444% Due 12/25/2027	0.00	1,435.00	1,435.00
01/25/2025	Paydown	3137FETN0	465,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	1,298.13	1,298.13
01/25/2025	Paydown	3137H4BY5	315,000.00	FHLMC K746 A2 2.031% Due 9/25/2028	0.00	533.14	533.14
JAN 2025					878,757.43	32,857.62	911,615.05
TOTAL					11,953,878.79	785,134.56	12,739,013.35



Chandler Asset Management, Inc. ("Chandler") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

Information contained in this monthly statement is confidential and is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of this statement, but may become outdated or superseded at any time without notice.

Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.



CITY of GARDENA

TO: THE HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: PERSONNEL REPORT

1. Report the appointment of **LIZETH DIRICIO**, to the position of Transportation Operations Supervisor, Schedule 117 (\$7,026 - \$8,967/month) with the Transportation Department, effective February 12, 2024.
2. Report the Promotional Appointment of the following individuals:
 - a. **VICTOR GOMEZ** to the position of Police Sergeant, Schedule 203 (\$10,094 - \$12,883/month) with the Police Department, effective February 11, 2024.
 - b. **ROBERTO ROSALES JR.**, to the position of Police Sergeant, Schedule 203 (\$10,094 - \$12,883/month) with the Police Department, effective February 18, 2024.
 - c. **BRANDON PASTRE** to the position of Building Maintenance Lead, Schedule 54 (\$6,340 - \$8,092/month) with the Public Works Department, effective February 18, 2024.
 - d. **AMANDA ACUNA** to the position of Community Development Manager, Schedule 126 (\$8,776 - \$11,201/month) with the Community Development Department, effective February 19, 2024.
3. Report the Retirement of Police Officer, **LUIS VILLANUEVA JR.**, of the Police Department, effective January 26, 2024. Officer Villanueva provided 23 years of service to the City.
4. Report the Separation of the following individuals:
 - a. Help Desk Technician, **JOSMELYE CABRERA FERNANDEZ**, of the Administrative Services Department, effective February 27, 2024. Ms. Cabrera Fernandez provided 1.25 years of full-time service to the City.
 - b. Police Records Technician II, **ANGELA GOMEZ**, of the Police Department, effective March 2, 2024. Ms. Gomez provided 5 years of full-time service to the City.
5. Report the Recruitment for the Open/Competitive position of Help Desk Technician (Administrative Services Department). This recruitment is scheduled to close June 7, 2024.
6. Report the Recruitment for the Open/Competitive position of Right-of-Way Maintenance Worker (Public Works Department). This recruitment is scheduled to close March 12, 2024.
7. Report the Recruitment for the Closed/Competitive position of Revenue and Purchasing Manager (Administrative Services Department). This recruitment is scheduled to close March 12, 2024.
8. Report the Recruitment for the Open/Competitive position of Police Assistant (Police Department). This is a continuous recruitment.

9. Report the Recruitment for the Open/Competitive position of Police Service Officer (Police Department). This recruitment is scheduled to close April 14, 2024.
10. Report the Recruitment for the Open/Competitive position of Certified Nursing Assistant (Recreation and Human Services Department). This recruitment is open until filled.
11. Report the Recruitment for the Open/Competitive position of Communications Liaison Officer (Elected and City Manager's Offices). This recruitment is open until filled.
12. Report the Recruitment for the Open/Competitive position of On-Demand (Micro/Paratransit) Operator (Transportation Department). This recruitment is open until filled.
13. Report the Recruitment for the Open/Competitive position of Police Officer/Lateral (Police Department). This is a continuous recruitment.
14. Report the Recruitment for the Open/Competitive position of Police Trainee (Police Department). This is a continuous recruitment.
15. Report the Recruitment for the Open/Competitive position of Recreation Leader I/II (Recreation and Human Services Department). This is a continuous recruitment.
16. Report the Recruitment for the Open/Competitive position of Relief Bus Operator Trainee (Transportation Department). This is a continuous recruitment.
17. Report the Recruitment for the Open/Competitive position of Transit Mechanic (Transportation Department). This recruitment is open until filled.
18. Report the Recruitment for the Open/Competitive position of Transportation Operations Supervisor (Transportation Department). This recruitment is open until filled.
19. Report the Recruitment for the Open/Competitive position of Transit Marketing Coordinator (Transportation Department). This recruitment is open until filled.
20. Report the Recruitment for the Open/Competitive position of Risk Management Analyst (Administrative Services Department). This recruitment is open until filled.



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 8.H
Section: CONSENT CALENDAR
Meeting Date: March 12, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Acceptance and Notice of Completion for the Local Streets Improvement 2020/2021, 2021/2022, 2022/2023 Project, JN 987/994/514.

CONTACT: PUBLIC WORKS

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that the City Council accept the work performed by Onyx Paving Company, Inc. and order the recordation of the Notice of Completion for the Local Streets Improvements 2020/2021, 2021/2022, 2022/2023 Project at various locations, JN 987/994/514.

This project improved 4.76 miles of various street segments; overlaid approximately 514,000 square feet of asphalt pavement and slurry sealed approximately 542,000 square feet of asphalt pavement. The project also constructed 23 curb ramps, 4,100 linear feet of curb and gutter, 9,000 square feet of sidewalk, 6,500 square feet of cross gutters, and 13 trees were also removed and replanted. Sufficient funds to complete this project were adopted in the fiscal year 2020-2021, 2021-2022 and 2022-2023 budget by the City Council.

FINANCIAL IMPACT/COST:

Amount of Expense: Design \$149,650, Construction \$2,261,623.07, Construction Management and Inspection \$145,560

Source of Funds: SB 1 Funds

ATTACHMENTS:

[NOC JN 987-994-514.pdf](#)

APPROVED:

Clint Osorio, City Manager

RECORDING REQUESTED BY:
WHEN RECORDED MAIL TO:

Mina Semenza, City Clerk

1700 W. 162nd Street

Gardena, CA 90247

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that:

1. The undersigned is the duly authorized representative of the City of Gardena, a Municipal Corporation of the State of California located within the County of Los Angeles in said State at 1700 West 162 Street, Gardena, California 90247.
2. That on the 9th day of May, 2023, the City Council of said City entered into contract with Onyx Paving Company, Inc. whose address is 2890 E. La Cresta Ave. Anaheim, Ca. 92806 for the improvement titled Local Streets Improvement 2020-2023 Project, JN 987, 994, 514 in accordance with City of Gardena Plans and Specifications.
3. That all of the work and improvement was located at Various Locations in said City. The owner of the location is the City of Gardena.
4. That all of the work and improvement contemplated in and under said contract was substantially completed on Feb. 7, 2024.
5. That the City Council formally accepted this work and improvement on March 12, 2024.
6. That the Surety on the Performance Bond and the Labor and Material Bond of said Contractor under said contract was, and is, the United Fire & Casualty Company whose address is 118 Second Ave. SE Cedar Rapids, Iowa 52401

The undersigned, being first duly sworn, states: That he is the duly authorized representative of the City of Gardena, the political subdivision of the State of California which conducted the proceedings for the improvement titled Local Streets Improvement 2020-2023 Project, JN 987, 994, 514 in said City, that he has read the foregoing "Notice of Completion" and knows the facts recited therein are true.

IN WITNESS THEREOF, I have hereunto subscribed my name as the duly authorized representative of said City this day of 2024.

City of Gardena

JESUS DE CASTRO



PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

Regular PEQC Meeting Notice and Agenda

Website: www.cityofgardena.org

Tuesday, February 20, 2024 – 7:00 PM

1700 W. 162nd Street, Gardena, California

6. PUBLIC HEARING ITEMS

6.A Appeal of Revocation for Site Plan Review #4-15

The Planning Commission considered an appeal request filed by The Tire House business located at 1818 W. Redondo Beach Blvd., regarding the Community Development Director's Intent to Revoke Approval of Site Plan Review #4-15, pursuant to Gardena Municipal Code Section 18.44.070, discontinuing auto repair facility uses in the General Commercial (C-3) Zone, due to multiple violations of the conditions of approval imposed by the Planning and Environmental Quality Commission on August 26, 2015.

CASE NAME: Appeal of Community Development Director's Decision to Revoke Site Plan Review #4-15

APPELLANT

NAME: The Tire House, Inc. (dba "The Tire House")

REPRESENTATIVE: John Mardirossian

PROPERTY

OWNERS: Mr. Der L. Mu / Mr. John MU

[Staff Report for Appeal of Revocation.pdf](#)

[Attachment A - Letter and Conditions of Approval for Site Plan Review #4-](#)

[15.pdf Attachment B - Notice of Intent to Revoke from Community Development Director.pdf](#)

[Attachment C - Appellants Appeal Letter.pdf](#)

Commission Action: The Planning Commission denied the appeal of John Mardirossian for The Tire House, by a vote of 4-1-0, upholding the revocation of the approval of Site Plan Review #4-15 pursuant to Gardena Municipal Code Section 18.44.070, found that the project was exempt from the provisions of CEQA pursuant to Guidelines Section 15321, and directed staff to draft a resolution reflecting the Commission's denial.

6.B ZONE TEXT AMENDMENT #2-24

The Planning Commission considered a recommendation to City Council for adoption of Ordinance No. 1866, making changes to Gardena Municipal Code to implement the programs set forth in the City's 6th Cycle 2021-2029 Housing Element and changes required by state law and making findings that finds the Ordinance is exempt from the provisions of CEQA pursuant to CEQA Guidelines section 15061(b)(3)

[Staff Report \(Housing Programs\).pdf](#)

[Resolution No. PC. 3-24 \(Housing Programs\).pdf](#)

[Draft Ordinance No.1866.pdf](#)

Commission Action: The Planning Commission approved Resolution No. PC 3-24, by a vote of 5-0-0, recommending to the City Council for the adoption of Ordinance No. 1866, and made findings that adoption of the Ordinance is exempt from CEQA pursuant to Guidelines section 15061(b)(3).

NOTICE OF CANCELLATION



City of Gardena

Planning & Environmental Quality Commission

Notice is hereby given that the regular meeting of the
Planning & Environmental Quality Commission
scheduled for March 5, 2024,
has been canceled.

The next regularly scheduled meeting will be held on
March 19, 2024, at 7 p.m.

Dated this 1st day of March 2024

/s/ MINA SEMENZA
City Clerk

PUBLIC COMMENT #1

UNDER: ORAL COMMUNICATIONS

CITY CLERK'S OFC

24 FEB 21 PM 2:33

From: [Martha Torres](#)
To: [Public Comment](#)
Subject: Pubic Comment: 2/27/24 City Council Meeting
Date: Wednesday, February 21, 2024 1:36:17 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

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FHF provides Fair Housing Services to the Residents of Gardena and wanted to inform you of services that are available **free** of cost.

Services include:

- One on One confidential counseling on Landlord/ Tenant issues such as rent increases, repairs, or evictions.
- Investigation of housing discrimination complaints
- Free educational workshops covering rights & responsibilities, Federal & State Fair Housing Laws Families with Children, Reasonable Accommodation & Modifications & much more. Workshops are conducted weekly via ZOOM or onsite and available in multiple languages.

To obtain assistance, please call 800 446-3247 or visit our website at www.fhfca.org to register for a workshop.

Thank You,

Martha Torres

***Community Engagement Liaison
HUD Certified Housing Counselor
Fair Housing Foundation***

1855 W. Katella Ave. #355

Orange, CA 92867

Office (800) 446-3247 ext. 1103

Fax (562) 989-1836

www.fhfca.org



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City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 13.A
Section: DEPARTMENTAL
ITEMS - COMMUNITY
DEVELOPMENT
Meeting Date: March 12, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: PUBLIC HEARING, ORDINANCE NO. 1865: Amending Chapter 18.60 of the Gardena Municipal Code and Sections of 5.08.170, 8.16.030 and 8.16.050 relating to temporary use permits and temporary events permits, and amending Section 5.04.160 and 5.04.278 of Title 5 relating permits and finding the Ordinance is categorically exempt from CEQA pursuant to the common sense exemption set forth in Guidelines section 15061(b)(3) and section 15304 for minor alterations to land; and
RESOLUTION NO. 6659: Adopting an application fee for Temporary Use and Temporary Event Permits and finding that the fee is exempt under Public Resources Code Section 21080(B)(8) and CEQA Guidelines Section 15273.

COUNCIL ACTION REQUIRED:

Staff Recommendation: Open the public hearing, receive testimony from the public, allow three (3) minutes for each speaker, and close the public hearing.

Staff Recommendation for Motion: Direct staff back to the Planning Commission with updates for Ordinance No. 1865 for their recommendation.

RECOMMENDATION AND STAFF SUMMARY:

City Staff has prepared a draft ordinance that will establish an administrative process to allow temporary uses and temporary events to be held in the City subject to reasonable rules and regulations. The draft ordinance has been prepared to incorporate the new regulations for temporary events into Chapter 18.60, of the City's Zoning Code, relating to Temporary Uses. On January 16, 2024, the Planning and Environmental Quality Commission passed a resolution by a 5-0 vote, recommending that the Council adopt Ordinance No. 1865 and make the finding for an exemption from CEQA.

Most recently, on March 5, 2024, staff received an email from the YMCA located at 1000 West Artesia Blvd., who is currently hosting a walk-up food distribution event in conjunction with a local non-profit church. In consideration of this, staff is here to present a recommended update to Ordinance No. 1865. Should the Council approve of this update, staff is requesting to be directed back to the Planning Commission with the updated Ordinance for their recommendation.

Resolution No. 6659 would adopt an application fee for Temporary Use and Temporary Event Permits.

FINANCIAL IMPACT/COST:

Resolution No. 6659 establishes a Temporary Use permit fee of \$1,160.50, and a Temporary Event permit fee between \$360.00 to \$756.00 dependent upon the number of attendees expected for the event. At this time the full financial impact is unknown.

ATTACHMENTS:

[Staff Report presented to Planning Commission on January 16th.pdf](#)

[Planning Commission Resolution No. PC 1-24.pdf](#)

[Ordinance No. 1865.pdf](#)

[Resolution No. 6659.pdf](#)

[Cost Detail Temporary Use Permit.pdf](#)

[Cost Detail for Temporary Event Permit.pdf](#)

APPROVED:



Clint Osorio, City Manager

CITY OF GARDENA
PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

STAFF REPORT
RESOLUTION NO. PC 1-24
ZTA # 1-24
AGENDA ITEM #6.A

DATE: January 16, 2024

TO: Chair Henderson and Members of the Planning and Environmental Quality Commission

FROM: Greg Tsujiuchi, Community Development Director

PREPARED BY: Jackie Choi, Economic Development Manager

APPLICANT: City of Gardena

LOCATION: Citywide

REQUEST: Recommendation to the City Council on adoption of Ordinance No. 1865 amending the Gardena Municipal Code Chapter 18.60 relating to temporary use permits and temporary events permits and amending Sections 5.08.170, 8.16.030, and 8.16.050 to delete the requirement for a temporary use permit for circuses, carnivals, and fireworks, and amending Section 5.04.160 of Title 5 relating to permits, and finding the Ordinance to be categorically exempt from the provisions of the California Environmental Quality Act pursuant to Guidelines § 15061(b)(3) and § 15304 as a Minor Alterations to Land.

BACKGROUND

The Community Development Department has received several requests throughout the years to hold special, temporary events by various businesses in the City. The City does not have clear and adequate procedures and regulations to govern such events. The lack of clear and adequate procedures and regulations has created issues for staff as they struggle to review last minute applications without clear direction.

City Staff has prepared a draft ordinance that will establish an administrative process to allow temporary uses and temporary events to be held in the City subject to reasonable rules and regulations. The draft ordinance has been prepared to incorporate the new regulations for temporary events into Chapter 18.60, of the City's Zoning Code, relating to Temporary Uses.

The Planning Commission is being asked to make a recommendation to the City Council for the zone text amendments proposed under Ordinance No., 1865. The following summarizes the Ordinance.

Ordinance No. 1865

Ordinance No. 1865 will repeal and readopt Chapter 18.60 to address new regulations and establish the procedures for a Temporary Use Permit and Temporary Event Permit, subject to the review and approval of the Community Development Director.

The following events will be allowed upon approval of a Temporary Use Permit:

- Construction yards. Off-site contractor construction yards including the storage of building materials, in conjunction with an approved construction project within the City limits.
- Residence. A mobile home as a temporary residence of the property owner when a valid building permit for a new single-family dwelling is in force. In addition, a mobile home may be used as a temporary residence of the property owner when a valid building permit has been issued for the remodel of a single family dwelling and the Building Official has determined that the extent of such remodel would prevent the safe occupancy of the dwelling.
- Temporary real estate sales offices. A temporary real estate sales office may be established within the area of an approved development project or other location within 1,250 feet, solely for the first sale of homes. A permit for a temporary real estate office may be approved for up to 1 year.
- Temporary work trailers. A trailer or mobile home as a temporary work site for employees of a business.

In addition to the new provisions for each type of temporary use, the ordinance will eliminate the requirement for the need of a Temporary Use Permit for circuses and carnivals and fireworks stands, as each of these events require a separate permit process of their own.

The following events will be allowed upon approval of a Temporary Event Permit:

- Grand Opening. For businesses looking to identify the opening of a new location, the change of ownership for an existing business, or the change of name for an existing business.
- Special Events. Such as festivals, car shows, and swap meets.
- Outdoor Events. Events related to an existing business with temporary outdoor sale of merchandise in any commercial or industrial zoning district.
- Farmers Markets. For both certified and noncertified Farmer's Markets.

- Seasonal sales lots. Such as pumpkin patches and Christmas tree lots.

The following table summarizes the maximum number of days per event and maximum number of similar events per each type. In addition to the maximum number events allowed for each type, each property address would be subject to a total maximum of 12 temporary events of any kind to take place within a 12 month period.

Table 1 – Temporary Event

Temporary Event Type	Maximum Number of Days Per Event	Maximum Number of Similar Events per 12 month period
Grand Opening	4 days	2 per business address
Special event	4 days	No maximum
Outdoor sales events	4 days per event – with a maximum of four outdoor sales event in a 12 month period	4
Certified Farmer’s Market	2 days a week, need not be consecutive	No maximum
Non-certified Farmer’s Market	3 days	4
Seasonal sales lots – pumpkin patches and Christmas Trees	45 days each	Limited to September 15 through December 31 of each calendar year

ENVIRONMENTAL REVIEW

This zone text amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to the common sense exemption set forth in Guidelines section 15061(b)(3) that CEQA only applies to projects which have the potential for causing a significant effect on the environment and where it can be seen with certainty that there is no possibility that the activity will have a significant effect, the activity is not subject to CEQA. Additionally, the ordinance is exempt pursuant to Guidelines section 15304 as a Minor Alteration to Land.

NOTICE

The public hearing notice was published in the Gardena Valley News on January 4, 2024 (Attachment B). A copy of Proof of Publication and Affidavit of Mailing are on file in the office of the Community Development Department Room 101, City Hall and are considered part of the record.

RECOMMENDATION

Staff recommends the Planning and Environmental Quality Commission to:

- 1) Conduct the public hearing;
- 2) Receive testimony from the public; and
- 3) Adopt Resolution No. PC 1-24 recommending that the City Council adopt Ordinance No. 1865.

ATTACHMENTS

- A – Planning Commission Resolution No. PC #1-24
Exhibit A – Draft Ordinance No. 1865
- B – Public Hearing Notice

RESOLUTION NO. PC 1-24

A RESOLUTION OF THE PLANNING AND ENVIRONMENTAL QUALITY COMMISSION OF THE CITY OF GARDENA, CALIFORNIA RECOMMENDING THAT THE CITY COUNCIL ADOPT ORDINANCE NO. 1865 AMENDING THE GARDENA MUNICIPAL CODE CHAPTERS 18.60 RELATING TO TEMPORARY USE PERMITS AND TEMPORARY EVENTS PERMITS AND AMENDING SECTIONS 5.08.170, 8.16.030, AND 8.16.050 TO DELETE THE REQUIREMENT FOR A TEMPORARY USE PERMIT FOR CIRCUSES, CARNIVALS, AND FIREWORKS, AND AMENDING SECTION 5.04.160 OF TITLE 5 RELATING TO PERMITS, AND FINDING THE ORDINANCE TO BE CATEGORICALLY EXEMPT FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO GUIDELINES § 15061(b)(3) AND § 15304 AS A MINOR ALTERATION LAND.

THE PLANNING COMMISSION OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. RECITALS.

A. The City of Gardena wishes to amend its provisions on Temporary Use Permits and Temporary Events Permits, delete the requirement for a Temporary Use Permit for circuses, carnivals, and fireworks, and amend Title 5 relating to Temporary Use Permits.

B. Given the increasing frequency of special events permits that the Community Development Department receives, the City desires to adopt an ordinance to establish administrative regulations for special events permits through Temporary Use Permits and/or Temporary Events Permits.

C. On January 16, 2024, the Planning Commission of the City of Gardena held a duly noticed public hearing on the draft Ordinance at which time it considered all evidence, both written and oral.

NOW, THEREFORE, THE PLANNING AND ENVIRONMENTAL QUALITY CONTROL COMMISSION OF THE CITY OF GARDENA DOES HEREBY RESOLVE AS FOLLOWS:

The Planning Commission hereby recommends that the City Council adopt the Ordinance attached hereto as Exhibit A making changes to amend Chapter 18.60 of the Gardena Municipal Code relating to Temporary Use Permits and Temporary Events Permits, amending Sections 5.080.170, 8.16.030, and 8.16.050 to delete the requirement for a temporary use permit for circuses, carnivals, and fireworks, amending Section 5.04.160 of Title 5 relating to permits, and finding the ordinance to be categorically exempt from the provisions of the California Environmental Quality Act pursuant to Guidelines

section 156061(b)(3) and 15304 as a minor alteration to land. For all the reasons set forth in the reasoning provided by staff, the Planning Commission believes that these changes represent good land use practices which are required by public necessity, convenience, and the general welfare.

PASSED, APPROVED, AND ADOPTED this 16th day of January 2024.

DERYL HENDERSON, CHAIR
PLANNING AND ENVIRONMENTAL
QUALITY COMMISSION

ATTEST:

GREG TSUJIUCHI, SECRETARY
PLANNING AND ENVIRONMENTAL QUALITY COMMISSION
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF GARDENA

I, Greg Tsujiuchi, Planning and Environmental Quality Commission Secretary of the City of Gardena, do hereby certify that the foregoing Resolution was duly adopted by the Planning and Environmental Quality Commission of the City of Gardena at a regular meeting thereof, held on the 16th day of January 2024, by the following vote:

AYES: Wright-Scherr, Henderson, Kanhan, Sherman

NOES:

ABSENT: Langley

Attachments:

Exhibit A –Ordinance No. 1865

ORDINANCE NO. 1865

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA AMENDING CHAPTER 18.60 OF THE GARDENA MUNICIPAL CODE AND SECTIONS 5.08.170, 8.16.030 AND 8.16.050 RELATING TO TEMPORARY USE PERMITS AND TEMPORARY EVENT PERMITS, AND AMENDING SECTION 5.04.160 AND 5.04.278 OF TITLE 5 RELATING TO PERMITS AND FINDING THAT THE ORDINANCE IS CATEGORICALLY EXEMPT FROM CEQA PURSUANT TO CEQA GUIDELINES SECTIONS 15061(b)(3) (COMMON SENSE EXEMPTION) and 15304 (MINOR ALTERATIONS TO LAND)

WHEREAS, the City of Gardena has received requests to hold special, temporary events by various businesses in the City; and

WHEREAS, the City does not have clear and adequate procedures and regulations to govern such events; and

WHEREAS, the lack of clear and adequate procedures and regulations has created issues for staff as they struggle to review last minute applications without clear direction; and

WHEREAS, the City Council desires to allow temporary uses and temporary events to be held in the City subject to reasonable rules and regulations; and

WHEREAS, the City Council has the power to adopt such rules and regulations pursuant to Article XI, section 7 of the California Constitution; and

WHEREAS, the Planning Commission of the City of Gardena held a duly, noticed public hearing on this matter on January 16, 2024, at which time it considered all evidence presented, both written and oral after which it adopted Planning Commission Resolution No. 1-24 recommending that the City Council adopt Ordinance No. 1865; and

WHEREAS, the City Council of the City of Gardena held a duly noticed public hearing on this matter on March 12, 2024 at which time it considered all evidence presented, both written and oral;

NOW, THEREFORE, the City Council of the City of Gardena does hereby ordain as follows:

SECTION 1. Chapter 18.60 of the Gardena Municipal Code is hereby repealed and a new Chapter 18.60 is hereby added to read as follows:

CHAPTER 18.60
TEMPORARY USE AND TEMPORARY EVENT PERMITS
FOR PRIVATE PROPERTY

18.60.010 Intent and purpose.

A. The intent of this chapter is to provide a process for reviewing and acting upon proposed temporary uses and temporary events at specific locations that would otherwise be inappropriate as classified uses on a permanent basis. A temporary use permit or temporary event permit allows short-term activities that might not meet the normal development or use standards of the applicable zoning district, but may be considered acceptable because of the temporary nature. It is further the intent to avoid incompatibility between such temporary activities and the surrounding areas by regulating such activities so as to prevent or mitigate adverse effects associated with or resulting from such temporary uses.

B. Temporary use and temporary event permits are in addition to any other required city approvals, licenses, and inspections required by applicable laws or regulations.

18.60.020 Definitions.

“Temporary activity” shall mean both “temporary uses” and “temporary events.”

“Temporary event” shall mean an event of a limited duration.

“Temporary use” shall mean the use of a property that is not meant to be permanent in nature, but may be approved for a period of up to one year.

18.60.030 Allowed Temporary Uses and Temporary Events.

The temporary activities set forth in this Chapter may be allowed, subject to the issuance of a temporary use or temporary event permit by the Director. Conditions may be imposed on these permits to ensure compliance with the required findings set forth in Section 18.60.080. Uses other than the following shall comply with the use and development regulations and permit requirements that otherwise apply to the property.

18.60.040 Temporary Uses

A. The following temporary uses may be allowed upon approval of a temporary use permit issued by the Community Development Director.

1. *Construction yards.* Off-site contractor construction yards including the storage of building materials, in conjunction with an approved construction project within the City limits. The permit shall expire upon completion of the construction

project or the expiration of the companion building permit authorizing the construction project.

2. *Residence.* A mobile home as a temporary residence of the property owner when a valid building permit for a new single-family dwelling is in force. In addition, a mobile home may be used as a temporary residence of the property owner when a valid building permit has been issued for the remodel of a single family dwelling and the Building Official has determined that the extent of such remodel would prevent the safe occupancy of the dwelling. The Temporary Use Permit may be approved for up to 1 year, or upon expiration of the building permit, whichever occurs first.

3. *Temporary real estate sales offices.* A temporary real estate sales office may be established within the area of an approved development project or other location within 1,250 feet, solely for the first sale of homes. A permit for a temporary real estate office may be approved for up to 1 year.

4. *Temporary work trailers.* A trailer or mobile home as a temporary work site for employees of a business may be allowed:

a. During construction or remodeling of a permanent commercial or industrial structure, when a valid building permit is in force up to 1 year, or upon expiration of the building permit, whichever occurs first; or

b. For a temporary office occupied only by employees of a business or manufacturer conducting business on property not normally open to the general public for up to 1 year;

c. Upon demonstration by the applicant that this temporary work site is a short-term necessity while a permanent work site is being obtained for up to 1 year.

5. *Similar temporary uses.* Similar temporary uses that, in the opinion of the Director, are compatible with the zoning district and surrounding land uses.

B. When a request for an extension of time within which to comply with any requirement or condition imposed pursuant to the provisions of this chapter is filed for approval, a fee in an amount established by city council resolution shall be paid for the purpose of defraying the costs incidental to the processing of such request.

18.60.050 Temporary Events

A. *Temporary Events.* The following events may be allowed upon approval of a temporary event permit by the Community Development Director and as summarized in Table 18.60-1 below:

1. *Grand opening.* An event which involves activities outside of the normal business activities, to identify the opening of a new business, the change of ownership for an existing business, or the change of name for an existing business.

- a. A grand opening event may last for up to four days.
- b. No more than two grand openings shall be allowed per business address in a 12 month period.
- c. An event does not include minimal activities such as putting up a temporary banner or having a ribbon cutting ceremony.

2. *Special event.* A temporary event for the use of a premise for an activity that is unrelated to or exceeds the scope of the business licensed and approved for such premises. Special events may be indoors or outdoors and include swap meets, fairs, festivals, flea markets, car shows, and auto dealer sales events. Special events shall be subject to the following:

- a. A special event may last up to four days.
- b. The applicant for the event shall be responsible for payment of all business license fees to the City in accordance with Title 5 of this Code and shall comply with the California Department of Tax and Fee Administration relating to Operators of Swap Meets, Flea Markets, or Special Events.
- c. No special event may include services of any type that requires a state license or certificate unless the person performing such services has a copy of the required license or certificate and a government issued identification on their person at all times services are being provided.

3. *Outdoor sales events.* Unless exempt pursuant to Section 18.60.100, temporary events related to an existing business with temporary outdoor sale of merchandise in any commercial or industrial zoning district, in compliance with the following provisions:

- a. The merchandise displayed shall be that customarily sold at the business premises;
- b. The site is used for a permanently established business holding a valid business tax certificate as required; and
- c. Such events may take place four times in a twelve month period for up to four days per event.

4. *Farmer's Markets.* Both certified and noncertified Farmer's Markets may be permitted in compliance with the following provisions:

- a. The applicant for the event shall be responsible for payment of all business license fees to the City in accordance with Title 5 of this Code and shall comply with the California Department of Tax and Fee Administration relating to Operators of Swap Meets, Flea Markets, or Special Events.
 - b. A certified Farmer’s Market shall be authorized by the County of Los Angeles Agricultural Commissioner and sponsored by a non-profit organization or a local governmental entity. Certified Farmer’s Markets may operate twice a week throughout each calendar year.
 - c. A noncertified Farmer’s Market may operate four times a year for up to three days for each event.
5. *Seasonal sales lots.* Seasonal sales activities for pumpkin patches and Christmas tree lots, including temporary security trailers, on nonresidential properties, in compliance with the following:
- a. Sales activity shall only take place between September 15 and December 31.
 - b. The sales activity may be approved for a maximum of 45 days.
 - c. An applicant may apply for a permit for both a pumpkin patch and a Christmas tree lot at the same time.
6. *Similar temporary events.* Similar temporary events that, in the opinion of the Director, are compatible with the zoning district and surrounding land uses.

Table 18.60-1 - Temporary Event Table

Temporary Event Type	Maximum Number of Days Per Event	Maximum Number of Similar Events per 12 month period
Grand Opening	4 days	2 per business address
Special event	4 days	12
Outdoor sales events	4 days per event – with a maximum of four outdoor sales event in a 12 month period	4
Certified Farmer’s Market	2 days a week, need not be consecutive	No maximum
Non-certified Farmer’s Market	3 days	4
Seasonal sales lots – pumpkin patches and Christmas Trees	45 days each	Limited to September 15 through December 31 of each calendar year

B. Except for certified farmer's markets, in no event may more than 12 temporary events of any combination take place at any property address in a 12 month period.

C. Alcohol sales and service may be allowed where the applicant has obtained the required permit from the Department of Alcoholic Beverage Control by the time of the event.

D. Food and drink sales and service may be allowed provided they are served in compliance with applicable laws, including required permits for sale or distribution of food and drinks.

18.60.060 Application.

A. An application for both a temporary use permit or temporary event permit shall be filed by the owner, lessee or other person having the right to the possession of the land for which the permit is sought. At a minimum, the application for either of these permits shall contain the following information:

1. The name, address, phone number and e-mail address of the applicant;
2. Evidence in the form of an official or governmental agency issued document or identification card that the applicant is eighteen (18) years of age or older or in instances involving alcohol sales twenty-one (21) years of age or older;
3. Property owner authorization along with the name, residence address, email address, and telephone number of the property owner on whose property the temporary activity will take place;
4. The proposed dates of the temporary activity;
5. A plot plan drawn to scale and which designates all land uses on the property, the location of the proposed temporary activity/facility, utility connections, yards, off-street parking, and other information which the planning division may require; and
6. Any supplemental information deemed necessary by the Director to determine whether the application should be granted, conditioned or denied.

B. Applications for temporary events shall include the following additional information:

1. A detailed description indicating all components of the temporary activity such as rides, entertainment, amplified music, canopies, tents, inflatable devices, jump tents, temporary banners, displays and sales, portable toilets;
2. A parking plan which may include off-site parking locations, shuttles, and valet parking;

3. Expected number of attendees;
4. The daily hours of the temporary activity;
5. Additional dates needed for set-up and tear down.

C. Filing Fees. The applicant shall pay a filing fee established by City Council resolution to defray the costs incurred by the city in processing the temporary use permit application.

D. Indemnification. The applicant shall be required to sign an indemnification and/or hold harmless agreement with the city.

E. Timing of Application. Applications which are filed within the following time frames shall be acted upon by the Director at least one day before the scheduled event.

1. Applications for temporary uses, filed a minimum of 21 business days before the desired start date.
2. Applications for temporary events filed a minimum of 10 business days before the desired start date.

F. No application shall be accepted and processed unless all of the required information is provided and completed, as required by this chapter.

18.60.070 Director's Decision.

A. The Director shall review the application, consult with those departments of the city which might have an interest in or jurisdiction over some aspect of the proposed temporary use, and make any necessary investigation.

B. After review and consultation, the Director shall approve, conditionally approve, or deny the application for the temporary use or temporary event permit.

C. In approving an application, the Director may impose such conditions as deemed necessary to protect the public health, safety and welfare in order to make the required findings set forth in Section 18.60.080. Such conditions may involve any pertinent factors affecting the operation of such temporary activity. In addition to such other conditions as the Director may impose, it shall also be deemed a condition of every temporary use or temporary event permit, whether such condition is set forth in the permit or not, that such approval shall not authorize the construction, establishment, alteration, moving onto, or enlargement of any permanent building, structure or facility.

1. Conditions may be imposed to require the provision of the following, which is not meant to be an all-inclusive list:

- a. Sanitary and medical facilities;
 - b. Security and safety measures;
 - c. Solid waste collection and disposal.
2. Conditions may be imposed to regulate the following, which is not meant to be an all-inclusive list:
- a. Nuisance factors;
 - b. Operating hours and days, including limitation of the duration of the use or event to a shorter time period than that requested;
 - c. Temporary signs;
 - d. Temporary structures and facilities, including height, placement, and size, and the location of equipment and open areas.
3. All permits shall be conditioned to provide that the site shall be cleaned of debris, litter, or any other evidence of the temporary activity upon completion or removal of the activity and to require that the temporary activity be removed and the site restored as necessary to ensure that no changes to the site will occur.

18.60.080 Findings.

The following findings shall be made in order for the Director to approve a temporary use or temporary event permit:

- A. The proposed site is adequate in size and shape to accommodate such temporary activity without material detriment to the use, enjoyment or valuation of the property of other persons located in the vicinity of the site;
- B. Sufficient off-street parking spaces, which may include off-site locations, shuttles, or valet parking, are provided;
- C. The proposed site is adequately served by streets or highways having sufficient width and improvements to accommodate the kind and quantity of traffic that such temporary activity will or could reasonably generate;
- D. The proposed activity will not interfere with any other temporary activity for which a permit has already been approved or with the provision of City services in support of other scheduled activities;

- E. The use or event will comply with all applicable provisions of local, state and federal laws and regulations.
- F. The proposed activity will not be detrimental to the public peace, health, safety or welfare;
- G. None of the grounds set forth in Section 18.60.090 exist.

18.60.090 Grounds for Denial.

An application shall be denied if any of the following grounds exist:

- A. The information contained in the application or supplemental information requested from the applicant is found to be materially false, or such information is incomplete;
- B. The applicant or the person or entity on whose behalf the application for the permit was made has failed to conduct a previously authorized activity in accordance with the law or the terms of the permit, or both;
- C. The applicant or the person or entity on whose behalf the application for permit was made, has outstanding and unpaid debts to the City;
- D. The applicant fails to complete the indemnification and hold harmless requirements as prescribed by this chapter; or
- E. Where conditions of a previous temporary use or temporary event permit issued to the applicant were violated, or where any City ordinance, rule or regulation was violated within the past twenty-four months.

18.60.100 Exemptions.

- A. The following temporary activities shall be exempt from the provisions of this chapter:
 - 1. Circuses and carnivals;
 - 2. Fireworks stands;
 - 3. Garage sales;
 - 4. On-site contractor's construction yards, in conjunction with an approved construction project. The activity shall cease upon completion of the construction project, or the expiration of the building permit authorizing the construction project;

5. Promotional activities related to the primary product lines of a retail business, and similar activities (e.g., book readings and signings at book stores, opening receptions at art galleries); and

6. Any other use or event which requires a separate permit from the City.

B. This chapter shall also not apply to the outdoor display of merchandise located within 10 feet of the main structure provided that the total display area is not located in any parking space, does not interfere with required pedestrian access, and does not create a public safety issue.

18.60.110 Revocation of permits.

A. The Director may revoke or suspend, in whole or in part, a temporary event or temporary use permit at any time if the Director finds: (1) the activity constitutes a public nuisance or disturbs the peace; (2) the activity is injurious to the public peace, health, safety or welfare; (3) the activity is conducted contrary to the permit, permit conditions, any State or City law or rules and regulations adopted by the City Council or the City Manager, or Director governing special events; (4) the applicant, or his or her agent(s) or representatives, has willfully made false or misleading statements in the application or any other document required pursuant to this chapter.

B. Revocation or suspension shall become effective immediately upon delivery of a written notice to the person in immediate charge of the activity or portion thereof affected by such act. The notice of such revocation or suspension shall specify the reasons therefor. The Director may, for good cause, cancel and make null and void any revocation or suspension action, or written notice ordering the same, but in all cases he or she shall promptly take such steps as are necessary to inform appropriate City officials of the action taken, and of the reason or reasons therefor.

C. Upon revocation or suspension of a temporary use or temporary event permit, the permittee and any parties under the permittee's control shall immediately cease operation of the activities subject to revocation or suspension. In the event that the permit is suspended, the permittee may resume operation once the suspension period has expired or canceled.

18.60.120 Appeals.

A. Any person or body, public or private, may appeal the decision of the Director to the City Manager. Such appeal shall be filed with the planning division within ten days after the date of the decision of the Director. Upon the receipt of such an appeal, the City Manager or the City Manager's designee shall hold a hearing no later than the third business day after the filing of the appeal, and will render a written decision no later than

the next business day after hearing the appeal. The City Manager's decision is final. The written decision of the City Manager shall be served upon the applicant or permittee.

B. A fee shall be paid at the time of the filing of the notice of appeal.

18.60.130 Unlawful to use City name without authorization.

It is unlawful for any applicant to use in the title of the event the words "The City of Gardena" or "City of Gardena" in a manner that can be reasonably interpreted to imply that the event is sponsored or endorsed by the City or to use the facsimile of the seal or logo of the City of Gardena without the City's written authorization.

SECTION 2. Section 5.04.160.A of the Gardena Municipal Code relating to permit procedures is hereby amended to read as follows:

A. Application of Section. No person shall engage in, conduct, or carry on, or permit to be engaged in, conducted or carried on in any location within the city, a business or occupation for which a permit is required, without first having obtained the required permit in addition to the businesses license. No business license shall be issued for any business for which a permit is required pursuant to this Title until the permit is obtained. The procedures set forth in subsections B through L of this section shall apply to any business or occupation for which permit approval by the community development director or the city council is required [under this Title](#), unless a more specific permit application procedure applies¹.

SECTION 3. Section 5.04.278 of the Gardena Municipal Code relating to annual and periodic events is hereby amended to read as follows:

5.04.278 Annual/periodic events.

A. Notwithstanding Section [5.04.275](#) above, in the case of periodic events which occur more than once a year but which do not take place on a regular daily basis, the sponsor of the event may obtain a license and [any permit required by Chapter 18.60](#) for all approved vendors included in the event and pay a fee for the business license based upon gross receipts pursuant to Section [5.08.510](#) of this code.

1. The procedure set forth in this subsection may only be used for events in which the sales from all individual vendors are handled by the sponsor of the event so that the sponsor may accurately account for the gross receipts upon which the fee(s) is based.

2. When the license is issued to a sponsor in accordance with this subsection, all individual vendors shall be conclusively presumed to be

exempt from the requirement of obtaining a separate business license pursuant to the provisions of this title, for the purposes of the event.

3. If an individual vendor is exempt from the requirements pursuant to this title, the sponsor shall pay the fee based upon the gross receipts of those vendors who are not exempt. An individual vendor is not exempt from the provisions of this subsection, based on the fact that such vendor has a license or permit for a business elsewhere in the city.

B. Notwithstanding Section [5.04.275](#) above, in the case of annual events, the sponsor of the event may obtain a license ~~or permit~~ in accordance with this code for all approved vendors included in the event.

1. This method of certification may only be used for events which take place once a year, regardless of the number of days in the event.

2. When the license is issued to a sponsor in accordance with this subsection, all individual vendors shall be conclusively presumed to be exempt from the requirement of obtaining a separate business license pursuant to the provisions of this title for the purpose of conducting a business or activity at the event.

SECTION 4. Section 5.08.170.B of the Gardena Municipal Code relating to circuses and carnivals is hereby amended to read as follows:

B. Permit Required. Prior to operating any circus or carnival, a permit shall first be obtained from the City Council in accordance with the provisions of Section [5.04.160](#) of this Code. The application shall be filed no later than thirty-five days prior to the scheduled event. No background check shall be required of the applicant. A list of all employees and their date of birth shall accompany the application. ~~Additionally, a temporary use permit shall be required pursuant to Chapter [18.60](#) of this Code for any circus or carnival which lasts more than three days.~~

SECTION 5. Section 8.16.030.D of the Gardena Municipal Code relating to firework stands is hereby deleted.

D. [repealed] ~~At the time of filing the application for a permit to sell fireworks, pursuant to subsection C of this section, the fireworks distributor (“company”) involved with the applicant must simultaneously file an application for temporary use permit (TUP), and pay the requisite fees.~~

SECTION 6. Section 8.16.050 of the Gardena Municipal Code relating to firework stands is hereby amended to read as follows:

8.16.050 Permit applications – Notice of acceptance or rejection.

Applicants for any such permits shall be notified by the community development director, or their designee, by May 15th of the granting or rejection of such applications for fireworks stand ~~and Temporary Use Permits.~~

SECTION 7. Findings. In approving the changes to the Gardena Municipal Code set forth above, the City Council finds that adoption of this Ordinance is required for the public necessity, convenience, general welfare and good land use and zoning practices. This Ordinance will provide rules and regulations for processing temporary activities and allow the city to impose conditions for the protection of the public health, safety and welfare.

SECTION 8. CEQA. Adoption of this Ordinance is exempt under the common sense exemption of CEQA Guidelines section 15061(b)(3) where it can be seen that the project will not have any possibility of creating significant effects on the environment. The ordinance does not authorize any development and is merely sets forth policy and procedures. Moreover, CEQA Guidelines section 15304 allows minors alterations to land, including temporary uses having negligible and no permanent effects.

SECTION 9. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 10. Effective Date. This Ordinance shall take effect on the thirty-first day after passage.

SECTION 11. Certification. The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

PASSED, APPROVED AND ADOPTED this 26th day of March, 2024.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney

RESOLUTION NO. 6659

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ADOPTING AN APPLICATION FEE FOR TEMPORARY USE AND TEMPORARY EVENT PERMITS AND FINDING THAT THE FEE IS EXEMPT UNDER PUBLIC RESOURCES CODE SECTION 21080(B)(8) AND CEQA GUIDELINES SECTION 15273.

WHEREAS, the City of Gardena City Council has introduced Ordinance No. 1835 to amend the provisions on Temporary Use Permits; and

WHEREAS, Section 18.16.060 of Ordinance No. 1865 provides that applications for Temporary Use Permits and Temporary Event Permits shall be accommodated by a fee in an amount established by resolution of the City Council; and

WHEREAS, Government Code Section 66014 provides that when a local agency charges fees for filing and processing applications for planning services or under any other authority, those fees may not exceed the estimated reasonable cost of providing the service for which the fee is charged, and such fees may include the costs reasonably necessary to prepare and revise the plans and policies that a local agency is required to adopt before it can make any necessary findings and determinations; and

WHEREAS, the City Council has determined that the cost of staff time for processing these permit applications should be borne by the applicants rather than the citizenry-at-large; and

WHEREAS, on March 12, 2024, the City Council held a duly noticed public hearing on the fees that are the subject of this Resolution, which hearing was noticed in accordance with Government Code section 6062(a);

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council has determined that Temporary Use Permit fees imposed under Ordinance No. 1865 of the Gardena Municipal Code shall each be \$1,160.50. This fee supersedes the Temporary Use Permit fee set forth in Resolution No. 6386.

SECTION 2. The City Council has determined that Temporary Event Permit fees imposed under Ordinance No. 1865 of the Gardena Municipal Code shall be as follows:

- \$360 Small Events with 1-99 attendees
- \$447 Medium Events with 100-299 attendees
- \$756 Large Events with 300 more attendees

SECTION 3. The City Council finds that all of the Whereas Clauses set forth above are true and correct. The City Council further finds that the fees do not exceed the cost of providing the services for which the fees are charged.

SECTION 4. CEQA. The establishment of these fees are statutorily exempt from the requirements of CEQA because setting these fees fit within the exemptions for local agency decisions involving rates, tolls, or other charges as specified by Public Resources Code section 21080(b)(8) and CEQA Guidelines section 15273.

SECTION 5. SEVERABILITY. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Resolution, or any part hereof, including any specific fee, is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof, including any other fee. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, phrase or fee, irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, phrases, or fees be declared invalid or unconstitutional.

SECTION 6. CITY CLERK. The City Clerk shall certify to the passage and adoption of this resolution; shall cause the same to be entered among the original resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

SECTION 7. EFFECTIVE. The Temporary Use Permit fee shall be effective immediately. The Temporary Event Permit fees shall not be effective until such time as Ordinance No. 1865 takes effect.

Passed, approved, and adopted this 12th day of March, 2024.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA
City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney

**CITY OF GARDENA
COST DETAIL WORKSHEET
FY 2022/23**

SERVICE TEMPORARY USE PERMIT					REFERENCE NO. T-676		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 10		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PLANNING/BUILDING	GENERAL BUILDING INSPECTO		2.00	\$236.12	10	\$2,361	
PLANNING/BUILDING	PLANNING ASSOC/ASST		3.00	\$348.27	10	\$3,483	
PLANNING/BUILDING	SR PLANNER		0.50	\$65.35	10	\$654	
POLICE SUPPORT	POLICE CHIEF		0.50	\$218.67	10	\$2,187	
POLICE SUPPORT	POLICE LIEUTENANT		1.00	\$292.13	10	\$2,921	
TYPE SUBTOTAL			7.00	\$1,160.54		\$11,605	
TOTALS			7.00	\$1,160.50		\$11,605	

**CITY OF GARDENA
COST DETAIL WORKSHEET
FY 2022/23**

SERVICE TEMPORARY EVENT PERMIT- PRIV. PROP.					REFERENCE NO. T-676A		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PERMITS AND LICENSE: PERMIT/LICENSING TECH I/I		Small	1.50	\$152.75	1	\$153	
PLANNING/BUILDING	COMM DEV DIRECTOR	Small	0.25	\$58.09	1	\$58	
PLANNING/BUILDING	PLANNING ASSOC/ASST	Small	0.50	\$58.05	1	\$58	
PLANNING/BUILDING	SR PLANNER	Small	0.25	\$32.67	1	\$33	
POLICE OPERATIONS	POLICE SERGEANT	Small	0.26	\$58.32	1	\$58	
TYPE SUBTOTAL			2.76	\$359.88		\$360	
PERMITS AND LICENSE: PERMIT/LICENSING TECH I/I		Medium	1.50	\$152.75	1	\$153	
PLANNING/BUILDING	COMM DEV DIRECTOR	Medium	0.50	\$116.19	1	\$116	
PLANNING/BUILDING	PLANNING ASSOC/ASST	Medium	0.75	\$87.07	1	\$87	
PLANNING/BUILDING	SR PLANNER	Medium	0.25	\$32.67	1	\$33	
POLICE OPERATIONS	POLICE SERGEANT	Medium	0.26	\$58.32	1	\$58	
TYPE SUBTOTAL			3.26	\$447.00		\$447	
PERMITS AND LICENSE: PERMIT/LICENSING TECH I/I		Large	1.50	\$152.75	1	\$153	
PLANNING/BUILDING	COMM DEV DIRECTOR	Large	1.00	\$232.37	1	\$232	
PLANNING/BUILDING	PLANNING ASSOC/ASST	Large	1.00	\$116.09	1	\$116	
PLANNING/BUILDING	SR PLANNER	Large	1.50	\$196.04	1	\$196	
POLICE OPERATIONS	POLICE SERGEANT	Large	0.26	\$58.32	1	\$58	
TYPE SUBTOTAL			5.26	\$755.57		\$756	
TOTALS			11.28	\$1,562.00		\$1,562	



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 13.B
Section: DEPARTMENTAL
ITEMS - COMMUNITY
DEVELOPMENT
Meeting Date: March 12, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: PUBLIC HEARING, ORDINANCE NO. 1866: Amending the Gardena Municipal Code to implement the programs set forth in the City's 6th Cycle 2021-2029 Housing Element and changes required by State law and making findings that adoption of the Ordinance is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3).

COUNCIL ACTION REQUIRED:

Staff Recommendation: Open the public hearing, receive testimony from the public, allow three (3) minutes for each speaker, and close the public hearing.

Staff Recommendation for Motion: Introduce Ordinance No. 1866 including making the findings for a CEQA exemption pursuant to CEQA Guidelines section 15061(b)(3).

RECOMMENDATION AND STAFF SUMMARY:

As part of the he 2021-2029 Housing Element, the City committed to programs which require that changes be made to its Municipal Code as required by State law and as set forth by State's Department of Housing and Community Development.

On February 20, 2024, the City's Planning Commission adopted a resolution by a 5-0 vote recommending the City Council adopt Ordinance No. 1866. The staff report presented to the Planning Commission is attached and provides a summary of the changes proposed in the ordinance, including the reasoning for each change.

FINANCIAL IMPACT/COST:

None.

ATTACHMENTS:

[Agenda Staff Report.pdf](#)

[Attachment A - Planning Commission Resolution No. PC 3-24.pdf](#)

[Ordinance No. 1866 \(Housing Programs\).pdf](#)

[Attachment B - Planning Commission Staff Report \(Housing Programs\).pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio". The signature is fluid and cursive, with a period at the end.

Clint Osorio, City Manager



City of Gardena

City Council Meeting

AGENDA STAFF REPORT

AGENDA TITLE:

PUBLIC HEARING, ORDINANCE NO. 1866: Amending the Gardena Municipal Code to implement the programs set forth in the City's 6th Cycle 2021-2029 Housing Element and changes required by state law and making findings that adoption of the Ordinance is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3).

RECOMMENDATION:

Staff Recommendation: Open the public hearing, receive testimony from the public, and close the public hearing.

Staff Recommendation for Motion: Introduce Ordinance No. 1866 including making the findings for a CEQA exemption pursuant to CEQA Guidelines section 15061(b)(3).

BACKGROUND

In February 2023, the City Council adopted the City's 6th Cycle Housing Element for the 2021-2029 period, which was officially approved by the State's Department of Housing and Community Development (HCD). As part of the Housing Element, the City committed to programs which require that changes be made to the Municipal Code as required by State law and as set forth by HCD.

On February 20, 2024, the Planning Commission held a public hearing to consider a recommendation to the City Council on the adoption Ordinance No. 1866 amending various Titles of the Gardena Municipal Code, including Title 18, the Zoning Code, relating to the changes required under the City's 6th Cycle Housing Element programs for housing replacement, emergency shelters, and employee housing, in addition to other changes required under State law. At the close of the hearing the Commission passed Resolution

No. PC 3-24 (Attachment A) by a 5-0 vote, recommending approval of Ordinance No. 1866.

ANALYSIS

The staff report presented to the Planning Commission on February 20, 2024, and attached here (Attachment B), provides a summary of the changes proposed in Ordinance No. 1866, including the reasoning for each change.

CEQA

The zone text amendment under Ordinance No. 1866 is exempt from the provisions of the California Environmental Quality Act (CEQA) as the ordinance would have no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment (CEQA Guidelines § 15378(a).) The ordinance implements the requirements of State law and the programs required by the City's 6th Cycle Housing Element. In addition to not qualifying as a project, the Ordinance falls within the "common sense" exemption set forth in CEQA Guidelines section 15061(b)(3) which exempts activities where "it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment." This Ordinance will not have a significant effect as it implements what is already required by State law and will not result in any development or activity with the potential to impact the environment.

FISCAL REVIEW/COST

None.

IN CONCLUSION, Staff respectfully recommends that the Council first open the public hearing, receive testimony from the public, and close the public hearing. Then staff recommends that the following motion be made by the City Council:

Staff Recommendation for Motion: Introduce Ordinance No. 1866 including making the findings for a CEQA exemption pursuant to CEQA Guidelines section 15061(b)(3).

Submitted by: Amanda Acuna

Date: March 5, 2024

ATTACHMENTS

A – Planning Commission Resolution Recommending Approval of Ordinance No. 1866

- Ordinance No. 1866

B – Staff Report presented to Planning Commission, dated February 20, 2024

RESOLUTION NO. PC 3-24

A RESOLUTION OF THE PLANNING AND ENVIRONMENTAL QUALITY COMMISSION OF THE CITY OF GARDENA, CALIFORNIA RECOMMENDING THAT THE CITY COUNCIL ADOPT ORDINANCE NO. 1866 AMENDING TITLE 2, TITLE 14, AND TITLE 18 OF THE GARDENA MUNICIPAL CODE RELATING TO CHANGES REQUIRED BY 6TH CYCLE 2021-2029 HOUSING ELEMENT PROGRAMS FOR HOUSING REPLACEMENT, EMERGENCY SHELTERS, AND EMPLOYEE HOUSING AND CHANGES REQUIRED BY STATE LAW AND FINDING THE ADOPTION TO BE EXEMPT FROM CEQA PURSUANT TO CEQA GUIDELINES SECTION 15061(B)(3)

THE PLANNING COMMISSION OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. RECITALS.

A. On February 15, 2023, the City Council approved the City's 6th Cycle 2021-2029 Housing Element ("Housing Element").

B. The Housing Element included a number of programs which require the City to make changes to its Zoning Code, and other applicable Titles of the Gardena Municipal Code.

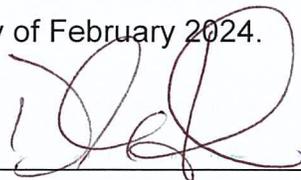
C. In addition to amending the Zoning Code to address the programs listed in the Housing Element, it is also necessary to amend the Zoning Code to address recent changes to state law.

D. On February 20, 2024, the Planning Commission of the City of Gardena held a duly noticed public hearing on the draft Ordinance at which time it considered all evidence, both written and oral.

NOW, THEREFORE, THE PLANNING AND ENVIRONMENTAL QUALITY CONTROL COMMISSION OF THE CITY OF GARDENA DOES HEREBY RESOLVE AS FOLLOWS:

The Planning Commission hereby recommends that the City Council adopt the Ordinance attached hereto as Exhibit A making changes to Gardena Municipal Code to implement the programs set forth in the City's 6th Cycle 2021-2029 Housing Element and changes required by state law and making findings that adoption of the Ordinance is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3). For all the reasons set forth in the reasoning provided by staff, the Planning Commission believes that these changes represent good land use practices which are required by public necessity, convenience, and the general welfare.

PASSED, APPROVED, AND ADOPTED this 20th day of February 2024.



DERYL HENDERSON, CHAIR
PLANNING AND ENVIRONMENTAL
QUALITY COMMISSION

ATTEST:



GREG TSUJIUCHI, SECRETARY
PLANNING AND ENVIRONMENTAL QUALITY COMMISSION
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF GARDENA

I, Greg Tsujiuchi, Planning and Environmental Quality Commission Secretary of the City of Gardena, do hereby certify that the foregoing Resolution was duly adopted by the Planning and Environmental Quality Commission of the City of Gardena at a regular meeting thereof, held on the 20th day of February 2024, by the following vote:

AYES: Henderson, Langley, Sherman, Kanhan, Wright-Scherr

NOES:

ABSENT:

Attachments:

Exhibit A – Draft Ordinance No. 1866

ORDINANCE NO. 1866

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA AMENDING TITLE 2, TITLE 14, AND TITLE 18 OF THE GARDENA MUNICIPAL CODE RELATING TO CHANGES REQUIRED BY 6TH CYCLE 2021-2029 HOUSING ELEMENT PROGRAMS FOR HOUSING REPLACEMENT, EMERGENCY SHELTERS, AND EMPLOYEE HOUSING AND CHANGES REQUIRED BY STATE LAW AND FINDING THE ADOPTION TO BE EXEMPT FROM CEQA PURSUANT TO CEQA GUIDELINES SECTION 15061(B)(3)

WHEREAS, on February 15, 2023 the City Council approved the City's 6th Cycle 2021-2029 Housing Element ("Housing Element"); and

WHEREAS, the Housing Element included a number of programs which require the City to make changes to its Zoning Code; and

WHEREAS, in addition to amending the Zoning Code to address the programs listed in the Housing Element, it is also necessary to amend the Zoning Code to address recent changes to state law; and

WHEREAS, at a duly noticed meeting held on February 20, 2024, the Planning Commission of the City of Gardena held a duly noticed public hearing on this matter, at which time it considered all evidence presented, both written and oral; and

WHEREAS, at the close of the public hearing the Planning Commission adopted a resolution recommending that the City Council adopt this Ordinance and City staff file a Notice of Exemption; and

WHEREAS, at a duly noticed meeting held on March 12, 2024, the City Council of the City of Gardena held a duly noticed public hearing on this matter, at which time it considered all evidence presented, both written and oral;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY ORDAIN, AS FOLLOWS:

SECTION 1. Findings.

- A. The foregoing recitals are true and correct.
- B. The adoption of the changes to Title 18 are consistent with the City's General Plan. More specifically, these changes implement changes required by the Housing Element and are compliant with state law.

C. The changes set forth herein represent good land use practices which are required by the public necessity, convenience and the general welfare.

BEGINNING OF TEXT AMENDMENTS

TITLE 2 – ADMINISTRATION AND PERSONNEL

SECTION 2. Section 2.32.020 of the Gardena Municipal Code is hereby amended to read as follows:

2.32.020 Membership.

The Gardena Housing Commission shall consist of five members. Each councilmember shall nominate one member who shall be appointed by the mayor subject to ratification by the council. All members shall be residents of the city, and at least two members shall be tenants of property owned or operated by the Gardena housing authority. One such tenant member shall be over sixty-two years of age if the authority has tenants over such age. At least one member shall be appointed from a census tract identified as disadvantaged in accordance with Government Code section 65302.

SECTION 3. Section 2.40.020 of the Gardena Municipal Code is hereby amended to read as follows:

2.40.020 Membership.

A. The planning and environmental quality commission shall consist of five members who shall be designated respectively as commissioner Nos. 1, 2, 3, 4 and 5. The mayor and each councilmember shall have the right to nominate a commissioner from the citizens at large, and such nominations shall be honored by ratification and confirmation by a majority vote of the membership of the council. Each appointee shall be:

1. A resident of the city for the period of one year immediately preceding appointment; and
2. A registered elector of the city for the period of one year immediately preceding appointment.

B. Officials of the city shall not be eligible to appointment as commissioners, except as may be provided in this chapter for ex officio officers.

C. At least one member of the commission shall be appointed from a census tract identified as disadvantaged in accordance with Government Code section 65302.

CHAPTER 14.04 – RESIDENTIAL RENT MEDIATION AND HEARINGS

SECTION 4. Section 14.04.050A of the Gardena Municipal Code is hereby amended to read as follows; all other provisions of the section remain the same:

14.04.050 Qualifications.

A. All tenant members shall be tenants of residential rental property within the city, and neither the tenant member, spouse, nor dependents shall have any financial interest in residential income-producing property either in the city or elsewhere. At least one member shall be appointed from a census tract identified as disadvantaged in accordance with Government Code section 65302.

CHAPTER 18.04 - DEFINITIONS

SECTION 5. Chapter 18.04 is amended by adding and amending the following definitions to read as follows:

“Family” means an individual or two or more persons ~~related by blood, marriage or adoption or a group not related by blood or marriage,~~ living together in a dwelling unit where the residents may share living expenses, chores, eat meals together, have a close social, economic, and psychological commitments to each other, and who have common access to and common use of living, eating, and kitchen areas; common access to private bedrooms is not required. as a single housekeeping unit in a dwelling unit Family does not include institutional group living situations such as, ~~not including a dormitory, sorority, fraternity, club or group of persons occupying a hotel, lodging house, or institution, or other commercial group living arrangements.~~

“Supportive housing” means housing with no limit on length of stay that is occupied by the target population ~~as defined in Health and Safety Code Section 50675.14~~ and that is linked to on-site or off-site services that assist the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community.

“Supportive services” include, but are not limited to, a combination of subsidized, permanent housing, intensive case management, medical and mental health care, substance abuse treatment, employments services, and benefits advocacy.

“Unlicensed group homes” shall mean housing shared by unrelated persons with disabilities who provide peer and other support for the residents’ disability-related needs; supportive services that do not require state licensure may be provided. An unlicensed group home operating as a family is considered a residential use and shall not require any approvals other than what is required for other residential uses in the same zone.

CHAPTER 18.12 – SINGLE-FAMILY RESIDENTIAL ZONE (R-1)

SECTION 6. Section 18.12.020 of the Gardena Municipal Code is hereby amended by to read as follows:

18.12.020 —Uses permitted.

The following uses shall be permitted in the R-1 zone and other such uses as the commission may deem to be similar to those listed and not detrimental to the public health, safety, and welfare:

- A. Single-family dwellings and accessory buildings customary to such uses located on the same lot or parcel of land;
- B. Home occupations subject to the provisions of Chapter [18.56](#);
- C. Parks, playgrounds, and public buildings;
- D. Family day care homes; provided, a large family day care home shall be permitted subject to approval of a home occupation permit pursuant to Chapter [18.56](#);
- E. Mobile homes certified under the National Mobile Home Construction and Safety Standards Act of 1974 ([42](#) U.S.C. Section [5401](#) et seq.) on a foundation system, pursuant to Section [18551](#) of the Health and Safety Code of the state. Further, such mobile homes shall be occupied only as a residential use type and shall be subject to any and all property development standards of the zone;
- F. Accessory dwelling unit, as defined in Chapter [18.04](#) and subject to property development standards set forth in Chapter [18.13](#);
- G. Residential group facility;
- H. Transitional housing, subject only to those restrictions that apply to other residential dwellings of the same type in this zone;
- I. Supportive housing, subject only to those restrictions that apply to other residential dwellings of the same type in this zone;
- J. Home sharing rentals. Home sharing rentals shall be allowed in a single-family residence in accordance with Chapter [5.76](#). No home sharing rental shall be allowed in any dwelling unit if there is an accessory dwelling unit or junior accessory dwelling unit on the property.

K. Employee housing, as defined by Health and Safety Code section 17021.5, when providing accommodations for six or fewer employees, subject only to those restrictions that apply to other residential dwellings of the same type in this zone.

CHAPTER 18.13 – ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS

SECTION 7. Section 18.13.040D of the Gardena Municipal Code is hereby deleted.

~~D. Owner/Occupancy. Accessory dwelling units may be rented independently of the primary residence. However, in the R-1 zone, the owner of the property must be an occupant of either the primary residence or the accessory dwelling unit in order for one of the two units to be rented and a covenant shall be recorded to this effect in a form approved by the city attorney. Notwithstanding the foregoing, the owner may rent both the primary residence and accessory dwelling unit to one party with a restriction in the lease that such party may not further sublease any unit or portion thereof. The owner-occupancy requirement shall not be imposed on any accessory dwelling unit approved between January 1, 2020, and January 1, 2025.~~

CHAPTER 18.36 – INDUSTRIAL ZONE (M-1)

SECTION 8. Section 18.36.020, subsection O relating to emergency shelters in the Industrial Zone is hereby amended to read as follows; all other sections remain the same:

18.36.020- Uses permitted.

- O. Emergency shelters, subject to the following requirements:
 1. The maximum number of beds or clients permitted to be served nightly shall not exceed one per one hundred twenty-five square feet of floor area;
 2. Parking at the rate of one space for every employee on the largest shift, provided that the standards do not require more parking than other uses in the zone~~shall be required at the rate of one space for every two rooms, plus one space per six rooms for employee parking with a minimum of three spaces for employees;~~
 3. The waiting and client intake area shall be a minimum of one hundred square feet of gross floor area, plus an additional ten square feet for every person which the shelter can serve over ten persons;

4. Emergency shelters shall not be ~~required to be more than located 300 within three hundred~~ feet of each other;
5. No person may stay in an emergency shelter for more than one hundred eighty consecutive days;
6. An on-site manager shall be required during all hours that the emergency shelter is in operation; an individual or individuals who do not utilize the homeless beds and/or services may be eligible as on-site manager(s);
7. The emergency shelter shall prepare and file a management plan with the city that includes clear operational rules and standards;
8. Lighting shall be provided in all parking, exterior, intake and waiting areas, outside common areas, and along the periphery of the building and facility.

CHAPTER 18.42

SECTION 9. Section 18.42.015 is hereby added to the Gardena Municipal Code to read as follows:

18.42.015 Replacement housing.

The following provisions apply to the replacement of housing units.

A. Replacement housing – Density Bonus projects.

1. Replacement housing in density bonus projects shall be required for all protected units as set forth in Government Code section 65913(c)(3).
2. This requirement applies to any housing development project of five or more residential units, including mixed-use developments.
3. Replacement units shall be located on the site of the housing development project.

B. Replacement housing – Housing Crisis Act.

1. During such time as Government Code section 66300 et seq., the Housing Crisis Act, is in effect and Gardena is considered an “affected city” thereunder, the developer shall be required to provide replacement housing and tenant benefits in accordance with all applicable requirements of Government Code section 66300.6.

2. This requirement applies to any housing development project of two or more units or any non-residential project which develops on a site which has protected housing units under the Housing Crisis Act.

3. If the project is a residential project, the replacement units shall be located on site of the housing development project.

4. If the project is a non-residential project, the replacement units may be located on a different site within the city, but the replacement units must be developed prior to or concurrently with the development project. The city shall not issue a certificate of occupancy for the non-residential project until the replacement units are under construction. The developer may contract with another entity to develop the required replacement housing.

C. Replacement housing – Housing Element inventory sites.

1. Replacement housing for projects developed on housing inventory sites shall be required as set forth in Government Code section 65583.2(g)(3).

2. This requirement shall apply to a residential or non-residential project which develops on an inventory site which had housing protected under Government Code section 65583.2(g)(3).

a. If the project is a residential project, the replacement units shall be located on site of the housing development project.

b. If the project is a non-residential project, the replacement units may be located on a different site within the city, but the replacement units must be developed prior to or concurrently with the development project. The city shall not issue a certificate of occupancy for the non-residential project until the replacement units are under construction. The developer may contract with another entity to develop the required replacement housing.

D. Replacement housing – supportive housing.

1. Replacement housing for supportive housing projects governed by Chapter 18.76 shall be required to provide replacement housing in accordance with Government Code section 65915(c)(3)

E. Applicants shall be required to provide required information on a development application form under penalty of perjury.

F. If a development project falls under more than one subsection above, it shall be required to comply with the most stringent provisions in cases of conflict.

CHAPTER 18.45 DESIGN REVIEW

SECTION 10. Section 18.45.010 of the Gardena Municipal Code is hereby amended to read as follows:

18.45.010 Where applies.

Design review applies to:

A. All two-family dwellings;

B. Any new housing project of two or more units, including a residential mixed use housing project as defined in Chapter 18.04, ~~or transitional or supportive housing~~ where either 20 percent of the total units are sold or rented to lower income households or 100 percent are sold or rented to persons and families of moderate income or middle income as those terms are further defined in Government Code section 65915. For purposes of determining the 20 percent, the calculation is based on the number of units prior to the award of any density bonus units that may be requested;

C. A transitional housing project;

B-D. A supportive housing project, including a supportive housing project as defined in Chapter 18.76.

SUPPORTIVE HOUSING

SECTION 11. A new Chapter 18.76 is hereby added to the Gardena Municipal Code relating to supportive housing in multi-family and mixed-use zones.

CHAPTER 18.76 SUPPORTIVE HOUSING FOR HOMELESS AS A USE BY RIGHT

18.76.010 Purpose.

A. The purpose of this chapter is to implement the provisions of Government Code section 65650 et seq. relating to supportive housing for a target population of homeless persons as defined in California Health and Safety Code section 5067.14.

B. The provisions of this Chapter take precedence over any section of the Zoning Code to the contrary.

18.76.020 Use by right.

A supportive housing development of no more than 50 units that meets the requirements of this chapter shall be a use by right in the following zones:

- R-2 Low-density multifamily residential
- R-3 Medium density multifamily residential
- R-4 High density multifamily residential
- R-6 Very high density multifamily residential
- AMU Artesia mixed use
- C-R Commercial residential
- H-B Home business
- MUO Mixed use overlay
- HO-3 Medium density 20 overlay
- HO-4 High density 30 overlay
- HO-5 High density 50 overlay
- HO-6 Very high density 70 overlay

18.76.030 Application/Processing.

A. The standard application for the housing development project shall be supplemented with the following information:

1. The plan for providing supportive services with appropriate documentation showing that the supportive services will be provided onsite to the residents in the project;
2. The name of the proposed entity or entities that will provide supportive services;
3. The proposed funding source(s) for the provided onsite supportive services;
4. Proposed staffing levels by shift;
5. The number of units that are restricted to residents who meet criteria of the target population;
6. The amount of nonresidential floor area that shall be used for onsite supportive services;
7. An identification of the number of manager units that will be provided; and

8. An identification of the number of rental dwelling units on site, or units that have been vacated in the five-year period preceding the application, which are subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons of lower or very low income; subject to any other form of rent or price control through a public entity's valid exercise of its police power, or occupied by lower or very low income households.

B. An application shall be reviewed for completeness within 30 days of receipt. The application shall be acted on within 60 days after the application is complete for a project with 50 or fewer units, or within 120 days for a supportive housing project with more than 50 units.

C. The application for a supportive housing project that complies with all applicable requirements, including the requirement for replacement housing, shall be approved.

18.76.040 Parking requirements.

The following parking requirements shall apply:

A. Parking shall be required at the rate of 1.0 space per unit. However, no minimum parking requirement shall apply for the units occupied by supportive housing residents if the development is within ½ mile of a public transit stop.

B. A minimum of one parking space shall be provided for each manager's unit.

C. Parking at the rate of one space for every employee on the largest shift.

18.76.050 Affordability restriction.

The city shall record an affordability restriction against the property which restricts the units to lower income households for a period of 55 years. The applicant shall be required to sign all necessary documents.

SECTION 12. CEQA. The City Council finds that this ordinance is not a "project" subject to the California Environmental Quality Act (CEQA) as it has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment (CEQA Guidelines § 15378(a).) The ordinance implements the requirements of state law and the programs required by the City's 6th Cycle Housing Element. In addition to not qualifying as a project, the Ordinance falls within the "common sense" exemption set forth in CEQA Guidelines section 15061(b)(3) which exempts activities where "it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment." This Ordinance will not have a significant effect as it implements what is already required by State law and will not result in any development or activity with the potential to impact the environment.

SECTION 13. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 14. Certification. The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within 15 days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

SECTION 15. Effective Date. This ordinance shall take effect on the 31st day after passage.

Passed, approved, and adopted this 26th day of March, 2024.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney

**CITY OF GARDENA
PLANNING AND ENVIRONMENTAL QUALITY COMMISSION
STAFF REPORT**

AGENDA ITEM 6.B

DATE: February 20, 2024

TO: Chair Henderson and Members of the Planning and Environmental Quality Commission

FROM: Amanda Acuna, Senior Planner

APPLICANT: City of Gardena

LOCATION: Citywide

REQUEST: Recommendation to City Council for adoption of Ordinance making changes to Gardena Municipal Code to implement the programs set forth in the City’s 6th Cycle 2021-2029 Housing Element and changes required by state law and making findings that adoption of the Ordinance is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3).

BACKGROUND

In February 2023, the City Council adopted the City’s 6th Cycle Housing Element for the 2021-2029 period (“Housing Element”), which was officially approved by the Department of Housing and Community Development (“HCD”). As part of the Housing Element, the committed to programs which require that changes be made to its Municipal Code as required by State law and as set forth by HCD. Additionally, changes are required to the Municipal Code due to recent changes in State law.

This report explains the reasons for the changes in the attached Ordinance.

ANALYSIS

Membership of Commissions (Sections 2.32.020, 2.40.020, and 14.04.050)

Program 5.3 of the Housing Element provides that the City would adopt a policy ensuring that each city commission that has influence on housing related policies will have at least one representative from a disadvantaged area.

- The changes to the membership sections of the Housing Commission (§ 2.32.020) Planning and Environmental Quality Commission (§ 2.40.020), and Rent Mediation Board (§ 14.04.050) to require that at least one member be appointed from a disadvantaged census tract satisfies this requirement.

Group Homes (Chapter 18.04)

Program 3.1 of the Housing Element requires the City to amend the Zoning Code to allow non-licensed group homes for more than seven persons to be treated as any other residential use in the zone. The City already allows homes of 6 or fewer as an allowed residential use, consistent with numerous state laws.

- A definition of unlicensed group home has been added with the provision that it operates as a family it will be considered a residential use.
- The definition of family has been revised to be more descriptive in order to better determine when a group home is operating as a family.

Employee Housing (Section 18.12.020)

Program 3.1 of the Housing Element requires the City to amend the Zoning Code in accordance with Health and Safety Code section 17021.5 to provide that any employee housing for six or fewer employees shall be deemed a single-family structure with a residential land use designation. Section 17021.5 further provides that employee housing for six or fewer shall not be included in any definition such as a boarding house, dormitory, or similar term that implies that the housing is different in any other way from a family dwelling and no permits or other requirements may be imposed other than what is required of a family dwelling of the same type in the same zone.

Accessory Dwelling Units (Section 18.13.040)

Government Code section 65852.2 was amended this last legislative session by several bills. AB 1033 eliminated the City's ability to require an owner-occupant requirement on ADUs. This requirement still applies to JADUs.

- Section 18.13.040D of the Gardena Municipal Code relating to owner-occupancy has been revised in accordance with this new law.

Emergency Shelters (Section 18.36.020)

Program 3.1 of the Housing Element requires the City to address both the parking requirements and the distance requirements relating to emergency shelters to comply with the requirements of Government Code section 65583.

- Section 18.36.020.O of the Gardena Municipal Code is amended to provide that the parking requirement shall be limited to one space for every employee on the largest shift in accordance with the requirement that parking be limited to “sufficient parking to accommodate all staff working in the emergency shelter, provided that the standards do not require more parking for emergency shelters than other residential or commercial uses within the same zone.
- Section 18.36.020.O has also been amended to reword the City’s previous language in accordance with the requirement that emergency shelters are not required to be more than 300 feet apart.

Replacement Housing (Section 18.42.015)

Program 4.1 of the Housing Element requires that the Zoning Code be amended to require replacement of lower income housing units that are on Inventory Site listed in the Housing Element. Additionally, there are several other statutes which require replacement housing when new projects are developed. The other provisions of state law that require replacement housing are Density Bonus Law, Housing Crisis Act, and supportive housing.

- Rather than spell out all of the applicable procedures in the Zoning Code, a new section 18.42.015 has been added that refers to these various requirements primarily by reference to state law.

Design Review (Section 18.45.010)

In February 2023 the City adopted Chapter 18.45 to provide for a non-discretionary procedure for housing developments that met objective design standards. This is a rewrite of Section 18.45.010 for clarity.

Supportive Housing (Chapter 18.76)

Supportive housing is basically housing that is linked to supportive services that assist the resident. While supportive housing is generally for lower income individuals, there is a specific subset of supportive housing that is for the target population that is homeless as set forth in Government Code section 65650 et seq. which is allowed by right in all zones where multi-family housing is allowed; this would include the City’s mixed-use and overlay zones. This type of housing is exempt from parking if it is located within ½ mile of a public transit stop. Program 3.1 of the Housing Element provides that the City will amend the Zoning Code to address the supportive housing requirements for the homeless target population.

- A new Chapter 18.76 has been added to the Zoning Code

CEQA

Adoption of the Ordinance has no potential to result in either a direct, or reasonably foreseeable indirect, physical change in the environment (CEQA Guidelines § 15378(a).) The ordinance implements the requirements of state law and the programs required by the City's 6th Cycle Housing Element. In addition to not qualifying as a project, the Ordinance falls within the "common sense" exemption set forth in CEQA Guidelines section 15061(b)(3) which exempts activities where "it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment." This Ordinance will not have a significant effect as it implements what is already required by State law and will not result in any development or activity with the potential to impact the environment.

RECOMMENDATION

Staff recommends the Planning Commission adopt Resolution No. 1866 which sets forth recommends that the City Council adopt Ordinance No. making these changes as well as recommends that the City Council find the Ordinance to be exempt from CEQA.

ATTACHMENTS

Resolution No. PC 3-24

- Exhibit A – Draft Ordinance No. 1866



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 13.C
Section: DEPARTMENTAL
ITEMS - COMMUNITY
DEVELOPMENT
Meeting Date: March 12, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: PUBLIC HEARING: URGENCY ORDINANCE NO. 1867, extending a temporary moratorium on significant tobacco retailers for an additional year to March 27, 2025 and making findings that adoption of the Ordinance is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3)

COUNCIL ACTION REQUIRED:

Staff Recommendation: Open the public hearing, receive testimony from the public, allow three (3) minutes for each speaker, and close the public hearing.

Staff Recommendation for Motion: Adopt Urgency Ordinance No. 1867 and conduct a study session to provide direction to staff on prohibiting significant tobacco retailers.

RECOMMENDATION AND STAFF SUMMARY:

At the City Council Meeting held March 28, 2023, the City Council adopted as an urgency measure, Urgency Ordinance No. 1850, a moratorium prohibiting any new Significant Tobacco Retailer businesses from establishing in the City. This was done in order to allow staff time to conduct the necessary research, hold study sessions if desired by the Council, and ultimately bring back an ordinance related to Significant Tobacco Retail businesses. On May 9, 2023, the City Council adopted Ordinance No. 1853 extending the moratorium on significant tobacco retailers until March 27, 2024. Adoption of Urgency Ordinance No. 1867 would extend the existing moratorium until March 25, 2025 and allow staff the time to bring back an ordinance with the direction provided tonight. Successful adoption of Urgency Ordinance 1867 requires a 4/5 vote of the City Council. Staff is here to conduct a presentation and receive direction and clarification on drafting a new ordinance prohibiting any new significant tobacco retailers from establishing in the City.

Successful adoption of this Ordinance requires a 4/5 vote of the City Council.

FINANCIAL IMPACT/COST:

N/A

ATTACHMENTS:

[Urgency Ordinance No. 1867.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio". The signature is fluid and cursive, with a period at the end.

Clint Osorio, City Manager

URGENCY ORDINANCE NO. 1867

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, EXTENDING A TEMPORARY MORATORIUM ON SIGNIFICANT TOBACCO RETAILERS FOR AN ADDITIONAL YEAR TO MARCH 27, 2025

WHEREAS, Gardena Municipal Code section 5.52.010 defines a “significant tobacco retailer” as a business where “the principal or core business is selling tobacco products, tobacco paraphernalia, or both, as evidenced by any of the following: twenty percent or more of the floor or display area is devoted to tobacco products, tobacco paraphernalia, or both; sixty-seven percent or more of gross sales receipts are derived from tobacco products, tobacco paraphernalia, or both; or fifty percent or more of completed sales transactions include tobacco products or tobacco paraphernalia;” and

WHEREAS, the City has seen a proliferation of Significant Tobacco Retailer businesses within the City, going from 10 in October 2021 to 16 in March 2023; and

WHEREAS, the City Council is concerned about this proliferation of businesses and the harmful effects of tobacco on the residents of the City; and

WHEREAS, the City has no specific regulations for Significant Tobacco Retailers that would protect minors, such as distance requirements from schools and/or youth-oriented areas; and

WHEREAS, on March 14, 2023, the City Council provided a directive for staff to draft a moratorium ordinance which will allow staff the opportunity to study various options to regulate Significant Tobacco Retailer businesses; and

WHEREAS, Government Code section 65858 provides that to protect public health, safety, and welfare, the City Council may adopt as an urgency measure an interim ordinance prohibiting certain uses while the City studies the prohibited uses; and

WHEREAS, on March 28, 2023 the City Council adopted Urgency Ordinance No. 1850, establishing a temporary moratorium on significant tobacco retailers; and

WHEREAS, on April 25, 2023, the City Council issued a written report detailing the steps that staff was taking to alleviate the conditions; and

WHEREAS, on May 9, 2023, the City Council held a duly noticed public hearing on the adoption of the Ordinance No. 1853 extending the moratorium on significant tobacco retailers until March 27, 2024; and

WHEREAS, on March 12, 2024, the City Council issued an additional written report detailing the steps that staff was taking to alleviate the conditions; and

WHEREAS, on March 12, 2024 the City Council also held a duly noticed public hearing on the adoption of this Ordinance extending the moratorium on significant tobacco retailers for one year until March 11, 2025;

NOW, THEREFORE, the City Council of the City of Gardena does ordain as follows:

SECTION 1. That the above recitals are true and correct and are adopted as the City Council's findings.

SECTION 2. Urgency Ordinance No. 1850, AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ESTABLISHING A TEMPORARY MORATORIUM ON SIGNIFICANT TOBACCO RETAILERS In order to protect the public health, safety and welfare of the community and pursuant to the provisions of Government Code section 65858, a moratorium is hereby extended in full force and effect for a period of an additional one year from the expiration of the first extension, to expire on March 27, 2025.

SECTION 3. This ordinance is declared to be an urgency measure and interim ordinance adopted pursuant to the provisions of Government Code section 65858. As set forth in the findings above, this ordinance is necessary for preserving the public health, safety and welfare of the community. Accordingly, upon adoption by a four-fifths vote of the City Council, this ordinance shall take effect immediately.

SECTION 4. This ordinance shall take effect immediately.

SECTION 5. The City Clerk shall cause this ordinance to be published as required by law.

SECTION 6. The City Council finds that, regarding the California Environmental Quality Act (CEQA), there is no possibility that the adoption of this ordinance may have a significant adverse effect on the environment (CEQA Guideline section 15061(b)(3)).

PASSED AND ADOPTED by the City Council of the City of Gardena, California at a regular meeting thereof held on March 12, 2024.

Tasha Cerda, Mayor

ATTEST:

Mina Semenza, City Clerk

APPROVED AS TO FORM:



Carmen Vasquez, City Attorney



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 14.A
Section: DEPARTMENTAL
ITEMS - ELECTED & CITY
MANAGER'S OFFICES
Meeting Date: March 12, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approval of One-Year Agreement with Townsend Public Affairs, Inc. for Legislative Advocacy and Grant Funding Services in the amount of \$84,000

COUNCIL ACTION REQUIRED:

Staff Recommendation: Approve Agreement

RECOMMENDATION AND STAFF SUMMARY:

Townsend Public Affairs, Inc (TPA) was hired by the City of Gardena in March 2022 to help secure state and federal funding for its priority projects. Efforts to advance the City's priority projects included the pursuit of earmarks in the state budget and federal appropriations bills for Fiscal Years 2022-2023 and 2023-2024. TPA partnered with the City to develop, advocate, and secure several major wins with our elected leaders in Sacramento and in Washington, DC. The TPA/City team worked together to secure over \$12 million in direct funding for priority projects identified by the City, including the following highlights:

- \$4 million for the Digital Equity for all Bridging the Digital Divide (Championed by Assembly Member Muratsuchi)
- \$2 million for the Gardena Boulevard Revitalization (Championed by Senator Bradford)
- \$1 million for the Rosecrans Community Center (Championed by Congresswoman Waters)
- \$3 million for Rowley Park Gymnasium (Championed by Senator Bradford)
- \$2 million for Mas Fukai Park (Championed by Senator Allen)
- \$122,410 for the Energy Efficiency and Conservation Block Grant (EECBG) program for Electric Vehicles

So far in 2024, The TPA Team, in partnership with the City, crafted and submitted state and federal district funding requests in an effort to secure direct resources. On the federal side, the funding request was for \$2 million dollars for Mas Fukai Park and \$3 Million dollars for Citywide Facilities Accessibility and Equity Enhancements. On the state side, the City requested; \$5 million for the Rosecrans Community Center, \$3 million for Citywide Facilities Accessibility and Equity Enhancements, \$3 million for Commercial Facade Improvement Program/Small Business Support, \$3 million for the Gardena Willows Wetland Preserves, \$1.75 million for Freeman Park, \$2 million for Johnson Park and \$6.2 million for the Aquatic Center. In addition to these items TPA will continue to look for grant and state legislative

opportunities for the City.

Staff recommends that the City Council approve a one-year contract with Townsend Public Affairs, Inc in the amount of \$84,000 to provide legislative advocacy and grant writing services.

FINANCIAL IMPACT/COST:

General Fund-\$84,000

ATTACHMENTS:

[Contract Agreement-Townsend Public Affairs 2-20-24.pdf](#)

[Townsend Public Affairs Inc- City Council Presentation March 12 2024.pptx](#)

APPROVED:



Clint Osorio, City Manager

AGREEMENT BETWEEN
THE CITY OF GARDENA
AND
TOWNSEND PUBLIC AFFAIRS, INC. (TPA)

This contract, hereinafter referred to as Agreement is entered into this 16TH day of March, 2024, by and between THE CITY OF GARDENA (“City”) and TOWNSEND PUBLIC AFFAIRS (TPA), a California Corporation (“Consultant”). Based on the mutual promises and covenants contained herein, the Parties hereto agree, as follows.

1. Recitals.

- A. Whereas, City requires the services of a professional to provide legislative advocacy and grant funding services; and
- B. Whereas, Consultant has represented that it is qualified by virtue of experience, training, education and expertise to provide these services; and
- C. Whereas, City has determined that the public interest, convenience and necessity require the execution of this Agreement.
- D. WHEREAS, no official or employee of City has a financial interest, within the provisions of sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

2. Services.

A. The services to be performed by Consultant shall consist of the following (“Services”): As specified in **Exhibit “A”**, attached hereto and incorporated herein by reference, unless otherwise instructed by City.

B. The Services shall be performed in accordance with the Project Schedule set forth in **Exhibit A**. Consultant shall not be liable for any failure or delay in furnishing proposed Services resulting from fire, explosion, flood, storm, Act of God, governmental acts, orders or regulations, hostilities, civil disturbances, strikes, labor difficulties, difficulty in obtaining parts, supplies, or shipping facilities, inability to obtain or delays in obtaining suitable material or facilities required for performance, temporary unavailability of qualified personnel, failure by City to provide appropriate access to equipment or personnel, or other causes beyond Consultant’s reasonable control.

3. Additional Services. If City determines that additional Services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional Services in writing (“Additional Services”). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services

in accordance with the amount agreed upon in writing by the Parties. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.

4. Consultant's Proposal. This Agreement shall include Consultant's proposal or bid which is incorporated herein as **Exhibit A**. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.

5. Timing of Performance. Time is of the essence with respect to Consultant's performance of the Services required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement as set forth in **Exhibit A**. City, in its sole discretion, may extend the time for performance of any Service.

6. Compensation. Compensation for the Services shall be billed as set forth in **Exhibit A**, attached hereto. The Compensation is inclusive of all costs that may be incurred by Consultant in performance of the Services, including but not limited to such items as travel, copies, delivery charges, phone charges, and facsimile charges, unless otherwise. In no event shall compensation under this Agreement exceed **EIGHTY-FOUR THOUSAND and 00/00 (\$84,000)** without the prior written authorization of the City Council.

7. Term of Agreement/Termination. This Agreement shall commence on the Effective Date and continue for a period of one (1) year, ending on March 15, 2025, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

A. This Agreement shall be effective as of the date of execution by the City and shall remain in effect until all Services are completed or until terminated as provided for herein.

B. City may terminate this Agreement without cause by providing written notice to Consultant not less than ten days prior to an effective termination date. City's only obligation in the event of termination will be payment of fees and allowed expenses incurred up to and including the effective date of termination.

C. Unless for cause, Consultant may not terminate this Agreement. If Consultant is terminating this Agreement for cause, it must provide the City with thirty (30) days written notice.

D. Upon receipt of a termination notice, Consultant shall: (1) promptly discontinue all Services, unless the notice directs otherwise; and (2) within ten (10) days, deliver to City all files, data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by Consultant in performing the Services under this Agreement, whether completed or in progress. Consultant shall provide these documents by both hard copy and in electronic format if

available. In the event of termination for other than cause attributable to Consultant, Consultant shall be entitled to reasonable compensation for the Services it performs up to the date of termination and shall be deemed released from liability for any work assigned but not completed as of the effective date of termination.

8. Agreement Administrator. For purposes of this Agreement, City designates Clint D. Osorio, or designee, as the Agreement Administrator who shall monitor Consultant's performance under this Agreement. Consultant shall be notified in writing of any deficiency in the performance of this Agreement in a timely manner by Agreement Administrator. Consultant shall have five (5) business days from receipt of the notification to cure any deficiency to the reasonable satisfaction of the Agreement Administrator. All costs for such corrections shall be borne by Consultant and shall not increase Consultant's fees due hereunder. Should the Agreement Administrator determine that Consultant has not performed its obligation as stated in this Agreement in a satisfactory manner, City may terminate this Agreement for cause as specified in Section- Term of Agreement/Termination. All notices, invoices or other documents shall be addressed to the Agreement Administrator, as well as all substantive issues relating to this contract. City reserves the right to change this designation upon written notice to Consultant.

9. Invoices and Payments.

A. Payment shall be made upon receipt and approval of invoices for Services rendered. In order for payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs, and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced.

B. The Agreement Administrator shall review the invoices to determine whether services performed and documents submitted are consistent with this Agreement. Payment shall be made within forty-five (45) days following receipt of the invoice or the Agreement Administrator shall provide Consultant with a written statement objecting to the charges and stating the reasons therefore.

C. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.

10. Records/Audit.

A. Consultant shall be responsible for ensuring accuracy and propriety of all billings and shall maintain all supporting documentation for a minimum of three (3) years from the completion date of the Services under this agreement the following records:

1. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assure proper accounting for all funds;

2. Records which establish that Consultant and any subconsultant who renders Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations

3. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.

B. City shall have the right to audit Consultant's invoices and all supporting documentation for purposes of compliance with this Agreement for a period of three years following the completion of Services under this Agreement.

C. Upon reasonable notice from City or any other governmental agency, Consultant shall cooperate fully with any audit of its billings conducted by, or of, City and shall permit access to its books, records and accounts as may be necessary to conduct such audits.

11. Successors and Assignment. This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

12. Change in Name, Ownership or Control. Consultant shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Consultant's firm or subconsultant. Change of ownership or control of Consultant's firm may require an amendment to the Agreement.

13. Key Personnel. City has relied upon the professional training and ability of Consultant to perform the Services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all Services under this Agreement. In the event that City, in its sole discretion, at any time during the Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City.

14. Performance By Consultant. Consultant shall maintain or exceed the level of competency presently maintained by other similar practitioners in the State of California, for professional and technical soundness, accuracy and adequacy of all work, advice and material furnished under this Agreement.

15. Use of Materials.

A. City shall make available to Consultant such materials from its files as may be required by Consultant to perform Services under this Agreement. Such materials shall remain the property of City while in Consultant's possession. Upon termination of this Agreement and payment of outstanding invoices of Consultant, or completion of work

under this Agreement, Consultant shall return to City any property of City in its possession and any calculations, notes, reports, electronic files, or other materials prepared by Consultant in the course of performance of this Agreement.

B. City may utilize any material prepared or work performed by Consultant pursuant to this Agreement, including computer software, in any manner, which City deems proper without additional compensation to Consultant. Consultant shall have no responsibility or liability for any revisions, changes, or corrections made by City, or any use or reuse pursuant to this paragraph unless Consultant accepts such responsibility in writing.

16. Nonuse of Intellectual Property of Third Parties. Consultant shall not use, disclose or copy any intellectual property of any third parties in connection with work carried out under this Agreement, except for intellectual property for which Consultant has a license. Consultant shall indemnify and hold City harmless against all claims raised against City based upon allegations that Consultant has wrongfully used intellectual property of others in performing work for City, or that City has wrongfully used intellectual property developed by Consultant pursuant to this Agreement.

17. Ownership of Work Product. All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed works made for hire for City by Consultant and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination of this Agreement.

18. Confidentiality Clause. Consultant acknowledges that some of the material and information that may come into its possession or knowledge in connection with this Agreement or its performance may consist of information that is exempt from disclosure to the public or other unauthorized persons under either state or federal statutes ("Confidential Information"). Confidential Information includes, but is not limited to, names, addresses, Social Security numbers, e-mail addresses, telephone numbers, financial profiles, credit card information, driver's license numbers, medical data, law enforcement records, agency source code or object code, agency security data, or information identifiable to an individual that relates to any of these types of information. Consultant agrees to hold Confidential Information in strictest confidence and not to make use of Confidential Information for any purpose other than the performance of this Agreement, to release it only to authorized employees or Sub-consultants requiring such information for the purposes of carrying out this Agreement, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make the information known to any other party without City's express written consent or as provided by law. Consultant agrees to release such information or material only to employees or Sub-consultants who have signed a nondisclosure agreement, the terms of which have been previously approved by City. Consultant agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to Confidential Information.

"Personal information" including, but not limited to, "Protected Health Information" (PHI)

under Health Insurance Portability And Accountability Act (HIPAA), individuals' names, addresses, phone numbers, birth dates, and social security numbers collected, used, or acquired in connection with this Agreement shall be protected against unauthorized use, disclosure, modification or loss.

HIPAA establishes national minimum standards for the use and disclosure of certain health information. The Consultant must comply with all HIPAA requirements and rules when determined applicable by the City. If City determines that (1) City is a "covered entity" under HIPAA, and that (2) Consultant will perform "business associate" services and activities covered under HIPAA, then at City's request, Consultant agrees to execute City's Agreement in compliance with HIPAA.

Consultant shall ensure its directors, officers, employees, Sub-consultants or agents use personal information solely for the purposes of accomplishing the services set forth herein. Consultant and its Sub-consultants agree not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of the City or as otherwise required by law.

Any breach of this provision may result in termination of the Agreement and demand for return of all personal information. Moreover, Consultant will indemnify and hold the City harmless from and against all losses and damages resulting from any unauthorized or improper disclosure, dissemination or use of the information as a result, in whole or in part, of Consultant's action or inaction.

19. Legal Requirements.

A. Consultant shall secure and maintain all licenses or permits required by law, including a City business license, and shall comply with all ordinances, laws, orders, rules, and regulations pertaining to the work.

B. Consultant warrants that it shall perform the Services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

C. Consultant covenants that there shall be no discrimination based upon race, color, creed, religion, sex, marital status, age, handicap, national origin or ancestry, or any other category forbidden by law in performance of this Agreement.

20. Conflict of Interest and Reporting.

A. Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of Services to be performed under this Agreement.

B. Consultant and its representatives shall refrain from lobbying City of Gardena officials, employees and representatives for the duration of this Agreement.

21. Guarantee and Warranty. Consultant warrants to City that the material, analysis, data, programs and Services to be delivered or rendered hereunder will be of the kind and quality designated and will be performed by qualified personnel. Without waiver of City's other rights or remedies, City may require Consultant to re-perform any of said Services, which were not performed in accordance with these standards. Consultant shall perform the remedial Services at its sole expense.

22. Insurance.

A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverage required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all of the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

B. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A:VII, unless otherwise approved by City.

C. Coverage, Limits and Policy Requirements. Consultant shall maintain the types of coverage and limits indicated below:

1. Commercial General Liability Insurance - a policy for occurrence coverage for bodily injury, personal injury and property damage, with coverage at least as broad as Insurance Services Office Form CG 00 01, with no special limitations affecting City. The limit for all coverage under this policy shall be no less than one million dollars (\$1,000,000.00) per occurrence.

2. Commercial Auto Liability Insurance - a policy with coverage at least as broad as Insurance Services Office form CA 0001, including Symbol 1 (any auto) with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars (\$1,000,000.00) per accident.

3. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

a. The City, its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy.

b. The insurer shall agree to provide City with thirty (30) days prior written notice, return receipt requested, of any cancellation, non-renewal or material change in coverage.

c. For any claims with respect to the Services covered by this Agreement, Consultant's insurance coverage shall be primary insurance as respects the City, its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its elected and appointed officers, employees, agents and volunteers shall be excess of Consultant's insurance and shall not contribute with it.

4. Worker's Compensation and Employer's Liability Insurance - a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

5. Professional Errors & Omissions - a policy with minimum limits of one million dollars (\$1,000,000.00) per claim and aggregate. This policy shall be issued by an insurance company which is admitted to do business in the State of California and Consultant shall contain a clause that the policy may not be canceled until thirty (30) days written notice, return receipt requested, is mailed to City.

D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder or to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.

E. Deductibles. Any deductible or self-insured retention over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses.

F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.

G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.

23. Indemnity.

A. Consultant assumes all risk of injury to its employees, agents, and contractors, including loss or damage to property.

B. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected officials, officers, agents, employees and volunteers, at Consultant's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents, employees and volunteers arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected officials, officers, agents, employees and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole

negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

C. No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.

24. Independent Contractor. Consultant agrees to furnish consulting services in the capacity of an independent contractor and neither Consultant nor any of its employees shall be considered to be an employee or agent of City.

25. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing Services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

26. Notices. Any notice or communication given under this Agreement shall be effective when deposited, postage prepaid, with the United States Postal Service and addressed to the contracting parties. Name, address, telephone and facsimile numbers of the parties are as follows:

City of Gardena:
1700 West 162nd Street
Gardena, California 90247-3732
Attn: Clint Osorio
Title: City Manager
Email: cosorio@cityofgardena.org
Telephone: (310) 217-9503

To Consultant: Townsend Public Affairs, Inc.
1401 Dove Street, Suite 330
Newport Beach, California 92660
Attn: Christopher Townsend, President
Email: ctownsend@townsendpa.com
Telephone: (949) 278-1091

Either party may change the information to which notice or communication is to be sent by providing advance written notice to the other party.

27. Severability. If any provision of this Agreement shall be held illegal, invalid, or unenforceable, in whole or in part, such provision shall be modified to the minimum extent necessary to make it legal, valid, and enforceable, and the legality, validity, and enforceability of the remaining provisions shall not be affected thereby.

28. Jurisdiction and Venue. This Agreement shall be deemed a contract under the laws of the State of California and for all purposes shall be interpreted in accordance with such laws. Both parties hereby agree and consent to the exclusive jurisdiction of the courts of the State of California and that the venue of any action brought hereunder shall be Los Angeles County, California.

29. Waiver. No delay or failure by either Party to exercise or enforce at any time any right or provision of this Agreement shall be considered a waiver thereof or of such Party's right thereafter to exercise or enforce each and every right and provision of this Agreement. To be valid a waiver shall be in writing but need not be supported by consideration. No single waiver shall constitute a continuing or subsequent waiver.

30. Electronic Signatures. The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format shall be legal and binding and shall have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. City and Consultant (i) agree that an electronic signature, whether digital or encrypted, of a party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile or, electronic mail, or other electronic means, (iii) are aware that the other party will reply on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and California Uniform Electronic Transactions Act ("UETA")(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, email or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

31. Joint Drafting. Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Agreement and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.

32. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 7920.000 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

33. Authority to Execute. The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.

34. Attorney's Fees. In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover attorney's fees and court costs from the opposing party.

35. Section Headings. The Section headings used in this Agreement are for reference purposes only and shall have no binding effect.

36. Entire Agreement. This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. This Agreement may be signed by the parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or email electronic signatures. Each executed counterpart shall be deemed an original. All counterparts, taken together, constitute the executed Agreement.

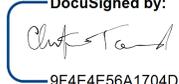
IN WITNESS WHEREOF, the parties have hereunto affixed their names as of the day and year written below.

**“City”
City of Gardena**

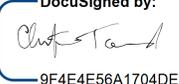
By: _____
Tasha Cerda, Mayor

Date: _____

**“Consultant”
Townsend Public Affairs, Inc. (TPA)**

DocuSigned by:

By: _____
Christopher Townsend, President

2/21/2024
Date: _____

DocuSigned by:

By: _____
Christopher Townsend, Secretary

2/21/2024
Date: _____

ATTEST:

Mina Semenza, City Clerk

APPROVED AS TO FORM:



Carmen Vasquez, City Attorney

EXHIBIT A

T **TOWNSEND**
PUBLIC AFFAIRS
EST **TPA** 1998



**Proposal for
Legislative Advocacy
and Grant Funding Services**

February 7, 2024

SACRAMENTO • WASHINGTON D.C.
NORTHERN CALIFORNIA • CENTRAL CALIFORNIA
SOUTHERN CALIFORNIA



February 7, 2024

Clint Osorio, City Manager
City of Gardena
1700 West 162nd Street
Gardena, CA 90247

Dear Mr. Osorio:

Thank you for the opportunity for Townsend Public Affairs, Inc. ("TPA") to submit our proposal for Legislative Advocacy and Grant Support to the City of Gardena ("City").

Since its inception in 1998, TPA has earned the reputation as a ***Champion for Better Communities*** by providing the experience, resources, and relationships expected from a premier legislative advocacy and grant writing firm while also giving clients the unique brand of customer service they deserve: personal attention, maximum accessibility, and passion for their mission.

Our strategic approach to advocacy and funding is tailored to meet the individual needs of each client by leveraging the breadth and depth of our team as well as our vast network of relationships with key stakeholders and decision makers.

Utilizing this method on behalf of our clients, TPA has shepherded over 150 legislative and regulatory proposals into law and secured over \$2.9 billion in grants from state, federal, and local government agencies as well as nonprofit foundations and private companies. Of this amount, TPA helped secure over \$12 million in state and federal funding for the City of Gardena's projects.

Thank you again for your interest in our firm and your consideration of this proposal. Please contact us if you have any questions or need additional information. We would be honored to continue to serve the City of Gardena.

Yours truly,

A handwritten signature in blue ink, appearing to read "Christopher Townsend".

Christopher Townsend
President



FIRM OVERVIEW

TPA is a state and federal legislative advocacy and grant writing firm that provides lobbying and funding services to public agencies and nonprofit organizations throughout California.

- **Founder/Owner/President:** Christopher Townsend
- **Advocacy Success:** Shepherded **over 150** client-sponsored legislative proposals into law
- **Funding Success:** Over **\$2.9 billion** in state, federal, and local government grants as well as grants from nonprofit organizations and private companies
- **Longevity:** 25 years (founded in 1998)
- **Number of Employees:** 22
- **Number of Registered State and Federal Lobbyists and Grant Writers:** 17
- **Number of Offices: Five**
 - TPA State Capitol Office, Sacramento
 - TPA Federal Office, Washington, DC
 - TPA Northern California Office, Oakland
 - TPA Central California Office, Fresno
 - TPA Southern California Office, Newport Beach
- **Types of Clients:**
 - City Governments
 - County Governments
 - Water and Sanitation Districts
 - Transportation Districts
 - K–12 School Districts
 - Community College Districts
 - Parks and Recreation Districts
 - Fire Protection Districts
 - Museums, Science Centers, and Cultural Facilities
- **Areas of Specialization:**
 - Local Governance (Cities, Counties, Special Districts)
 - Transportation Policy and Infrastructure
 - Water and Sanitation Policy and Infrastructure
 - Education Policy and Infrastructure
 - Housing and Economic Development
 - Parks and Community Facilities (Recreational, Cultural, Historical)
 - Energy, Environment, and Natural Resources
 - Public Safety
 - Budget and Finance
- **Ranking by Revenue Reported to the California Secretary of State:**
 - 8th of 491 Firms Registered for 2022–23 Legislative Session
 - 99th Percentile
- **More California public agencies** have hired TPA to represent them in **Washington, DC** than any other advocacy firm in the nation.



FIRM OVERVIEW

LEGISLATIVE ADVOCACY ACHIEVEMENTS

Policy Sector	Issue	Outcome Of Lobbying Efforts
Local Governance	Local Control and Finance	<ul style="list-style-type: none"> Public Facilities and Finance Public Employee Programs Contractual Assessment Programs Infrastructure Financing Opportunities
	Public Employee Benefits	<ul style="list-style-type: none"> PEPRA Compliance JPA Benefits Medical Benefits Vesting
	Cannabis	<ul style="list-style-type: none"> Drafting Local and State Cannabis Regulations Local Control
Transportation	Local Streets and Roads	<ul style="list-style-type: none"> State Highway Relinquishments Local Venue Signage on State Highways
	State Highway System	<ul style="list-style-type: none"> State Bond Funding for Highway Projects Expansion of Toll Lanes/Toll Roads
Water and Sanitation	Water Quality	<ul style="list-style-type: none"> Drinking Water Public Health Regulations Groundwater Pollution Liability Groundwater Management Plans Direct/Indirect Potable Reuse
	Water Infrastructure	<ul style="list-style-type: none"> State Bond Funding for Water Projects Local Reliability Projects Water Conservation Programs
	Sanitation Infrastructure	<ul style="list-style-type: none"> Integrated Regional Watershed Projects Advanced Water Treatment Facilities
Housing and Community Development	Affordable Housing	<ul style="list-style-type: none"> Developing Funding for Affordable Housing Expanding Affordable Housing Eligibility
	Economic Development	<ul style="list-style-type: none"> Capital Investment Incentive Program Expansion Enterprise Zone Program Regulations Military Base Reuse Land Planning
	Redevelopment	<ul style="list-style-type: none"> Agency Dissolution Process Developing Post-RDA Funding Sources State Liability Reduction
Recreation and Natural Resources	Park Facilities	<ul style="list-style-type: none"> Joint-Use Projects with School Districts State Bond Funding for Local Park Projects (Propositions 11, 68, and 84)
	Greenhouse Gas Reduction	<ul style="list-style-type: none"> TOD Housing to Support Cap and Trade Objectives Increase Transit Accessibility for Active Transportation
Cultural and Historical Resources	Cultural Facilities	<ul style="list-style-type: none"> CA Cultural and Historical Endowment CA Nature Education Facilities Program
Public Safety	Public Health	<ul style="list-style-type: none"> Air Pollution Reduction Methods Treatment of the Remains of a Deceased Veteran Resources
	Crime Reduction	<ul style="list-style-type: none"> Sex Trafficking Control Gun Control
	Local Law Enforcement	<ul style="list-style-type: none"> Increasing Local Police Presence/COPS Police Body Cameras Regional Public Safety Task Force Initiatives
Education	Community College Districts	<ul style="list-style-type: none"> Veterans Resources Alternative Energy Job Training ADA Reform
	K–12 School Districts	<ul style="list-style-type: none"> K–12 Safety Planning Programs Joint Use Projects with Civic Agencies
	School Facilities	<ul style="list-style-type: none"> Charter School Facilities Funding Community College Facilities Funding K–12 School District Facilities Funding

A DETAILED SCHEDULE OF OUR STATE, FEDERAL, AND LOCAL LEGISLATIVE ADVOCACY ACHIEVEMENTS CAN BE PROVIDED UPON REQUEST



FIRM OVERVIEW

EXAMPLES OF SUCCESSFUL STATE/FEDERAL EARMARKS

The following charts detail TPA's success in securing state and federal earmarks over the past several years. For each award, TPA strategized with our clients to identify priority projects and transform them into budget requests. TPA then worked closely and diligently with state and federal legislators and their staff, relevant committee members, and other key stakeholders to ensure our client projects were included in the final official budget.

STATE BUDGET EARMARKS		
Year	Total Number of Projects	Total Amount Awarded
2023-2024	55	\$73,910,000
2022-2023	42	\$200,950,000
2021-2022	30	\$377,715,020
2019-2020	15	\$36,230,000
TOTAL STATE BUDGET EARMARKS SECURED: \$688,805,020		

FEDERAL EARMARKS		
Year	Total Number of Projects	Total Amount Awarded
2023	34	\$60,390,094
2022	30	\$59,060,357
TOTAL FEDERAL EARMARKS SECURED: \$119,450,451		

GRANT FUNDING ACHIEVEMENTS

This table provides an overview of our grant funding achievements on behalf of our clients from state, federal, and local government agencies as well as private and nonprofit grant programs. These amounts represent grants secured through a competitive and/or legislative process and do NOT include any funds awarded to clients via formulas or related forms of funding entitlements.

Policy Area	State Funding	Federal Funding	All Sources
Water and Sanitation	\$134.1 Million	\$13.2 Million	\$147.3 Million
Transportation	\$704.7 Million	\$233.4 Million	\$938.2 Million
Education	\$256.9 Million	\$49.9 Million	\$306.8 Million
Parks and Recreation	\$292.2 Million	\$30.6 Million	\$322.9 Million
Cultural Resources	\$140.0 Million	\$14.2 Million	\$154.3 Million
Housing and Development	\$772.0 Million	\$36.4 Million	\$806.8 Million
Public Safety	\$155.2 Million	\$80.1 Million	\$235.2 Million
TOTAL	\$2.5 Billion	\$457.8 Million	\$2.9 Billion

A DETAILED 20-PAGE SCHEDULE OF OUR STATE, FEDERAL, AND LOCAL GRANT FUNDING ACHIEVEMENTS CAN BE PROVIDED UPON REQUEST



STATE GOVERNMENT RELATIONSHIPS

City's State Legislative Delegation:

- Senator Steven Bradford
- Senator Benjamin Allen
- Assembly Member Al Muratsuchi
- Assembly Member Mike Gipson

Governor's Administration and Agency Leadership:

- Governor Gavin Newsom
 - Executive Secretary Dana Williamson
 - Senior Counselor Jason Elliott
- Lieutenant Governor Eleni Kounalakis
- State Treasurer Fiona Ma
- State Controller Malia Cohen
- Attorney General Rob Bonta
- Superintendent of Public Instruction Tony Thurmond
- Secretary Wade Crowfoot, Natural Resources Agency
- Secretary Toks Omishakin, California State Transportation Agency
- Secretary Amelia Yana Garcia Gonzalez, California Environmental Protection Agency
- Secretary Tomiquia Moss , Business, Consumer Services, and Housing Agency
- Director Armando Quintero, Department of Parks and Recreation
- Director Karla Nemeth, Department of Water Resources
- Director Joe Stephenshaw, Department of Finance
- Director Gustavo Velasquez, Department of Housing and Community Development

State Legislative Leadership:

- Senate President Pro Tempore Toni Atkins
- Senate President Pro Tempore – Designee Mike McGuire
- Senate Republican Leader Brian Jones
- Assembly Speaker Robert Rivas
- Assembly Speaker Pro Tempore Jim Wood
- Assembly Majority Leader Cecilia Aguiar-Curry
- Assembly Republican Leader James Gallagher

Key Legislative Committee Leadership

- Senate Appropriations Chair Anthony Portantino
- Senate Budget Chair Nancy Skinner
- Senate Governance and Finance Committee Chair Anna Caballero
- Senate Human Services Committee Chair Marie Alvarado-Gill
- Senate Transportation Committee Chair Lena Gonzalez
- Assembly Transportation Committee Chair Lori Wilson
- Assembly Appropriations Chair Buffy Wicks
- Assembly Budget Chair Jesse Gabriel
- Assembly Local Government Committee Chair Juan Carrillo
- Assembly Housing and Community Development Committee Chair Chris Ward
- Assembly Water, Parks, and Wildlife Committee Chair Diane Papan



FEDERAL GOVERNMENT RELATIONSHIPS

City's Federal Legislative Delegation:

- Senator Alex Padilla
- Senator Laphonza Butler
- Representative Maxine Waters

President's Administration and Federal Agencies:

- White House Office of Intergovernmental Affairs
 - Stephanie Sykes, Special Assistant to the President
- Department of Agriculture
 - Homer Wilkes, Under Secretary Natural Resources and Environment
 - Carlos Suarez, California State Conservationist
- Department of Commerce
 - Michell Morton, Broadband Program Specialist
- Department of Education
 - Adam Honeysett, Managing Director, State and Local Engagement
- Department of Homeland Security
- Department of Energy
 - Rose Dady, Director of Community Engagement
- Department of Housing and Urban Development
 - Patrick Byrne, Deputy Assistant Secretary, Intergovernmental Relations
 - Chi Chukwuka, Senior Advisor
- Department of the Interior
- Department of Justice
 - Shannon Long, COPS Office
- Department of Labor
- Department of Transportation
 - Evan Wessel, Deputy Assistant Secretary for Intergovernmental Affairs

- Army Corps of Engineers
 - Mark Cohen, Operations Division Chief, Los Angeles District
 - Lisa Sandoval, Civil Works Branch Chief, Real Estate Division
 - Darrell Buxton, Chief Civil Works Branch, Los Angeles District
- Bureau of Reclamation
 - Jack Simes, Area Manager, Southern California Area Office
- Federal Aviation Administration
 - Faviola Garcia, Deputy Regional Administrator
 - Nathan Morrissey, FAA Team Ops
- Economic Development Administration
- Environmental Protection Agency
 - Martha Guzman, EPA Region 9 Administrator
 - Jamie Piziali, Municipal Ombudsman
- Fish and Wildlife Service
- National Marine Fisheries Service
- National Park Service

Key Congressional Legislative Committees:

- Senate Appropriations Committee
- Senate Commerce, Science, and Transportation Committee
- Senate Environment and Public Works Committee
- House Appropriations Committee
- House Transportation and Infrastructure Committee

A DETAILED LIST OF OUR STATE, FEDERAL, AND LOCAL RELATIONSHIPS CAN BE PROVIDED UPON REQUEST



CLIENT SERVICE TEAM

PROFESSIONALS

TPA uses a strategic and comprehensive approach to legislative advocacy and grant funding that will be tailored to meet the specific needs of the City. With a team of 17 registered state and federal lobbyists and grant writers, TPA has the breadth and depth of experience AND the ability to deploy as many lobbyists and grant writers as needed to maximize success for the City. The proposed team for this engagement includes:



Niccolo De Luca, Vice President

- 27 years of legislative and public policy experience, including serving under three consecutive Mayors in the City of Oakland
- Secured significant grant funding and legislative directed funding for clients throughout California
- Widespread bipartisan relationships with Members and staff of the State Legislature and with the Governor's Office, including key officials in various agencies and departments
- Expertise in the policy sectors of public safety, cannabis, parks and recreation, natural resources, local government, cultural resources, and consumer affairs



Alex Gibbs, Grants Director

- 13 years of legislative and public policy experience
- Four years of experience working for the California Legislature analyzing, researching, writing, and shepherding bills through the legislative process
- Secured significant grant funding for clients throughout California
- Widespread bipartisan relationships with Members and staff of the California Legislature and with the Governor's Office, including key officials in various agencies and departments
- Expertise in the policy sectors of parks and recreation, local governance, public safety, transportation, cap and trade, and labor relations





Ben Goldeen, Federal Advocacy Manager

- 13 years of federal government affairs and public policy experience, including:
 - Legislative Director, Congressman Jim Costa
 - Legislative Assistant, Congressman Dennis Cardoza
- Experience managing legislative activity, including bill analysis and research, particularly for federal funding opportunities
- Experience with research, proposal development, and funding advocacy for various federal grant programs on behalf of local public agencies throughout California
- Close relationships with key staff for numerous Members of Congress, as well as many federal agencies
- Expertise in several federal policy sectors including water resources, healthcare, transportation, parks and recreation, and foreign affairs



Andres Ramirez, Deputy Director

- Experience working with local public agency clients throughout California
- Secured significant legislative directed funding for clients throughout California
- Widespread bipartisan relationships with Members and staff of the California Legislature and with the Governor's Office, including key officials in various agencies and departments
- Expertise in several policy sectors including local governance, parks and recreation, transportation, housing, and economic development



Sean McReynolds, Senior Associate

- 12 years of experience in state and federal government affairs, including:
 - Senior Policy Analyst, Orange County Health Authority
 - Legislative Assistant and Committee Liaison, Congressman Ed Royce
- Secured significant grant funding and legislative directed funding for clients throughout California
- Widespread bipartisan relationships with Members and staff of the California Legislature and with the Governor's Office, including key officials in various agencies and departments
- Expertise in several policy sectors including local governance, healthcare, transportation, natural resources, and economic development.





Joseph Melo, Senior Associate

- 10 years of experience in state and federal government affairs, including:
 - Policy Advisor, Congressman Jerry McNerney
- Experience managing legislative activity, including bill analysis and research, particularly for federal funding opportunities
- Close relationships with key staff for numerous Members of Congress, as well as many federal agencies
- Expertise in several federal policy sectors including energy, commerce, education, housing, foreign affairs, and government oversight



Christine Rose, Senior Associate

- Seven years of legislative and public policy experience, including:
 - Legislative Director, California Assembly District 23 Capitol Office
 - Legislative Aide, California Assembly District 77 Capitol Office
- Widespread bipartisan relationships with Members and staff of the California Legislature and with the Governor's Office, including key officials in various agencies and departments
- Expertise in several policy sectors including local governance, parks and recreation, transportation, housing, and economic development



Sammi Maciel, Associate

- Seven years of legislative and public policy experience:
 - Field Representative, Senator Kamala Harris
 - Legislative Intern, Senator Dianne Feinstein
- Widespread bipartisan relationships with Members of Congress and their staff and with the President's Administration, including key officials and staff in various agencies and departments
- Expertise in the policy sectors of local governance, water resources, housing, transportation, parks and recreation, and cultural resources



Carlin Shelby, Associate

- Seven years of legislative and public policy experience, including:
 - Legislative and Policy Development Assistant, League of California Cities
 - Press Assistant, Office of Speaker Anthony Rendon
- Widespread bipartisan relationships with Members and staff of the California Legislature and with the Governor's Office, including key officials in various agencies and departments
- Expertise in the policy sectors of local governance, water resources, housing, municipal finance, parks and recreation, and cultural resources

LEGISLATIVE ADVOCACY SCOPE OF SERVICES

TPA will utilize the following strategic and comprehensive approach to provide state and federal legislative advocacy services to the City:

- **Conduct Detailed Orientation:** TPA utilizes a comprehensive onboarding process that includes extensive meetings with various relevant members of City leadership and key City departments to help develop a strategic plan that is carefully tailored to satisfy the needs of the City and is designed for maximum success in the current political climate and funding environment.
- **Develop Legislative Strategy:** Utilizing the information gathered during the onboarding process, TPA will coordinate with the City to develop an official legislative platform and strategy that represents the City's priorities in Sacramento and Washington, DC. This blueprint will be shared with key stakeholders in the State Legislature and Governor's Administration, as well as Congress and the Biden Administration.
- **Implement the Legislative Strategy:** TPA will advocate for the City's legislative agenda utilizing the following methods:
 - **Build and Strengthen Relevant Relationships:** TPA has cultivated a network of valuable relationships that will be leveraged to promote the City's legislative agenda.
 - **Leverage Relationships for Strategic Advocacy Plan:** TPA will engage various techniques to leverage our network of key relationships on behalf of the City:
 - Schedule meetings for the City to discuss relevant legislation
 - Prepare all briefing materials and talking points for the City
 - Brief legislative offices and stakeholders on the City's legislative agenda
 - Follow-up on meetings to ensure commitments and deliverables are being met
 - **Coordinate Advocacy Trips:** TPA will work with the City to coordinate advocacy trips to Sacramento and Washington, DC to meet with the City's legislative delegation, as well as legislators that serve on committees relevant to the City's agenda. Furthermore, whenever possible, TPA will also schedule site visits by legislators to the City.
 - **Track Legislation:** TPA will identify, analyze, and monitor all bill introductions and amendments relevant to the City's legislative platform and assess their potential impact on the City.
 - **Craft Testimony and Position Letters:** TPA will prepare and submit written and verbal testimony regarding legislation relevant to the City. TPA will also draft and deliver position letters to legislators and key officials on specific bill language.
 - **Draft Bill Language:** TPA will draft language and amendments for relevant legislation, as required to protect and promote the City's agenda.



SCOPE OF SERVICES

- **State Budget Funding Opportunities:** In an effort to maximize state funding, TPA will work with the City to identify projects and other funding priorities that may be suitable for funding through the State Budget. TPA will coordinate with the City to develop supporting materials for the budget request. TPA will also work with members of the City's state legislative delegation, along with the Assembly and Senate Budget Committees, to gain support for the inclusion of the City's project in the final State Budget approved by the Legislature.
- **Federal Earmark Opportunities:** In an effort to maximize federal funding, TPA will work with the City to identify projects and other funding priorities that may be suitable for funding through the Federal Earmark process. TPA will coordinate with the City to develop supporting materials for the earmark request. TPA will also work with members of the City's federal legislative delegation to gain support for the inclusion of the City's project.
- **Provide Progress Reports:** TPA will confer regularly with the City on our activities. TPA will provide timely electronic reports on the status of all legislative activity, such as bill language, amendments, and committee analyses. In addition to written reports, TPA will be available to the City for conference calls, in-person briefings, and meetings.
- **Prepare and File Lobbying Disclosure Reports:** TPA will prepare and file, on behalf of the City, all applicable state and federal lobbying disclosure reports.



GRANT WRITING SCOPE OF SERVICES

TPA will utilize the following strategic and comprehensive approach to provide grant writing services to the City:

- **Craft Strategic Funding Plan:** Utilizing the information gathered during the onboarding process, TPA will coordinate with the City to develop a proactive and comprehensive strategic funding plan that serves the needs of the City's priorities. *The plan will do more than simply identify City projects*; it will outline and prioritize multiple funding options for each project and develop a specific plan of work tailored for each project. It will also identify key "strings attached" to help assess the cost/benefit ratio for each grant opportunity.
- **Identify, Research, and Monitor Grant Funding Opportunities:** TPA will utilize list-serve subscription programs, funding workshops, agency canvassing, and other networking tactics to ensure every potential opportunity is identified and reviewed for relevance with the City's projects. TPA will then share these opportunities with the City for further assessment and determination if a grant application is warranted. The City will also receive a grant matrix of funding programs that is updated regularly as new opportunities arise.
- **Community Outreach:** TPA will assist the City with community outreach required for grant applications by ensuring the City is aware of specific requirements, helping develop materials that capture all elements required by the grant, and compiling the outreach data for inclusion in the application.
- **Grant Application Development and Submittal:** TPA will develop, draft, submit, and follow up on each City grant application through the following process:
 - **Establishment of Clear Accountabilities:** TPA will coordinate with the City to ensure the assignment of responsibilities and tasks are made clear so that confusion and inefficiency are avoided, and the City is burdened as little as possible while TPA pursues a grant opportunity.
 - **Provide Overview of Full Application Requirements:** For each grant application, TPA will provide the City with a detailed overview of the requirements for the grant program and corresponding application to ensure that the program is a strong fit for the City's project. This will include:
 - Application timeline
 - Eligible project types
 - Funding availability and award maximums and minimums
 - List of application components, including proposal questions and any required attachments
 - **Assemble Project Background and Details:** TPA will conduct a detailed informational interview with City staff most involved with each project in order to gain a full understanding of the project background and scope details necessary for developing the grant proposal and addressing all application questions.
 - **Coordinate Technical Project Details:** For technical application components such as site plans, detailed cost estimates, project timelines, engineering plans, and cost-benefit analyses, TPA will coordinate with City staff to compile all necessary attachments and ensure consistency across all elements of the application.



SCOPE OF SERVICES

- **Draft Written Proposal:** TPA will fully draft all narrative components of the application and, when applicable, will indicate where additional input or project detail from the City could be provided during the proposal review process.
- **Incorporate Feedback to Finalize Proposal:** Well ahead of the application deadline, TPA will provide the City with a full draft for review and feedback. TPA will incorporate any additional details or revisions provided during this process to finalize the grant application and will obtain City approval for the final version of the application prior to submission.
- **Submit Completed Application:** TPA will ensure that applications are submitted prior to the deadline, whether the submission is electronic or through hard copies, in accordance with submission instructions for each individual program. For hard copy submissions, TPA will print and package applications according to submission instructions and will ship applications through a reliable carrier service such as FedEx in order to provide the City with tracking and delivery confirmation for the application. TPA will also obtain a receipt for proof of submission and provide the City with a final copy of all submitted application documents.
- **Funding Advocacy:** Throughout the grant application process TPA will leverage relationships with relevant officials and program officers in various state and federal funding agencies to ensure that City grant applications are aligned with the goals of the specific grant program and that the applications are well-crafted and well-positioned for funding.
- **Post-Grant Submittal Advocacy:** TPA will frequently contact legislators and agency officials to follow up on the status of a grant application and promote its need and urgency. This will include drafting letters of support after grant submissions and distributing them to legislators for their consideration. In addition, TPA will work with legislators to reach out to individual granting agencies to provide background on City's projects and convey their support for those projects.
- **Post-Award Grant Administration and Compliance:** TPA will also assist, as needed, with post-award administration and compliance for all grant applications submitted by TPA on behalf of the City. This assistance will include interacting with granting agencies on behalf of the City, providing support for the drafting and submission of required reports and evaluations, and other tasks related to the successful monitoring of and compliance with the program requirements.
- **Post-Award Services—Above and Beyond Advocacy:** TPA has a track record of success with post-award grant administration and retention. TPA has worked on behalf of clients who, due to unforeseen circumstances, have needed to request an extension of the grant performance period to accomplish project deliverables. TPA is prepared to engage in the legislative process and work with legislators to get bills passed that would allow for the City to retain its grant funding after the performance period would have otherwise ended. Additionally, TPA is prepared to work directly with the City and agencies to secure scope of work changes to already awarded projects to ensure the City will not have to return any hard-won grant funding.



SCOPE OF SERVICES

- **Comprehensive Follow-Up on Unsuccessful Applications:** Despite all best efforts, some grant applications are not selected for funding. In those instances where grant applications are unsuccessful, TPA will work with the relevant state and federal funding agencies to set up in-person or telephone debriefing sessions to discuss the grant applications and how to best revise the grant applications for the next funding round to ensure success.
- **Provide Monthly Progress Reports:** TPA will confer regularly with the City on our activities. TPA will provide timely electronic monthly reports on the status of all funding activity, such as current funding opportunities, current applications, submitted applications, and post-grant submittal advocacy. In addition to written reports, TPA will be available to the City for conference calls, in-person briefings, and meetings.



FEE SCHEDULE

ALL-INCLUSIVE RETAINER:

DESCRIPTION OF SERVICES	MONTHLY FEE
Legislative Advocacy and Grant Writing Services	\$7,000*
State and Federal Legislative Advocacy	
• Conduct Detailed Orientation	Included
• Develop Legislative Strategy	Included
• Implement the Legislative Strategy	Included
• Build and Strengthen Relevant Relationships	Included
• Leverage Relationships for Strategic Advocacy Plan	Included
• Coordinate Advocacy Trips	Included
• Track Legislation	Included
• Craft Testimony and Position Letters	Included
• Draft Bill Language	Included
• State Budget Funding Opportunities	Included
• Federal Earmark Opportunities	Included
• Provide Progress Reports	Included
• Prepare and File Lobbying Disclosure Reports	Included
Grant Writing	
• Craft Strategic Funding Plan	Included
• Identify, Research, and Monitor Grant Funding Opportunities	Included
• Grant Application Development and Submittal	Included
• Establishment of Clear Accountabilities	Included
• Provide Overview of Full Applications Requirements	Included
• Assemble Project Background and Details	Included
• Coordinate Technical Project Details	Included
• Draft Written Proposal	Included
• Incorporate Feedback to Finalize Proposal	Included
• Submit Completed Application	Included
• Funding Advocacy	Included
• Post-Grant Submittal Advocacy	Included
• Post-Award Grant Administration and Compliance	Included
• Post-Award Services—Above and Beyond Advocacy	Included
• Comprehensive Follow-Up on Unsuccessful Applications	Included
<i>*The monthly fee includes all reasonable business and travel expenses.</i>	



TOWNSEND

PUBLIC AFFAIRS

EST TPA 1998



**Summary of
Accomplishments
State and Federal Efforts**

March 12, 2024

WWW.TOWNSENDPA.COM

SACRAMENTO • WASHINGTON DC
NORTHERN CALIFORNIA • CENTRAL CALIFORNIA • SOUTHERN CALIFORNIA

Overview of TPA

Townsend Public Affairs, Inc. (TPA) was founded in 1998 by Christopher Townsend with a mission to support organizations that improve our communities.

TPA represents local public agencies, such as cities, counties, transportation agencies, water and sanitation districts, school districts, community college districts, park and recreation districts, and other special districts, as well as nonprofit organizations.

TPA is the only Top Ten lobbying firm in California that specializes in both legislative advocacy **AND** grant funding in Sacramento **AND** Washington, DC.

TPA has secured over **\$2.6 billion** in public sector funding for our clients.



TPA Mission for the City of Gardena

TPA was hired by the City of Gardena in March of 2022 to help secure state and federal funding for its priority projects.

Since 2022, TPA partnered with the City to develop, strategize, advocate, and help secure numerous major wins with our elected leaders in Sacramento and in Washington, DC totaling **\$12,122,410**.

2022 State and Federal Earmark Requests

TPA worked in strong partnership with the City to create a focused effort that culminated with the strategic submittal of multiple earmark requests to the City's legislative delegation.

Those projects were:

**Digital Equity for All
Bridging the Digital Divide**

**(Championed by
Assembly Member
Muratsuchi)**

**Gardena Boulevard
Revitalization**

**(Championed by Senator
Bradford)**

**Rosecrans
Community Center**

**(Championed by
Congresswoman Waters)**

2023 State and Federal Earmark Requests

TPA worked in strong partnership with the City to create a focused effort that culminated with the strategic submittal of multiple earmark requests to the City's legislative delegation.

Those projects were:

**Rowley Gymnasium
(Championed by Senator
Bradford)**

**Mas Fukai Park
(Championed by Senator
Allen)**

Results: Total Funding Wins for the City

Total Earmarks and Grant Funding
Secured for the City over the last two
years:



\$12,122,410

Current TPA Efforts

Federal Funding Requests

The TPA team is working closely with City staff to identify priority projects that would benefit from a federal funding allocation.

The TPA team will submit the funding requests to U.S. Senator Alex Padilla, U.S. Senator Laphonza Butler, and Representative Maxine Waters. The TPA Team will also drive the follow up and next steps.

Current TPA Efforts (Continued)

Federal Legislative Efforts

The TPA Team has met with the majority staff of the House Subcommittee on Indian and Insular Affairs on H.R. 6859 – Rep. Kamlager-Dove’s bill to extend Federal recognition to the Gabrielino/Tongva Nation.

Current TPA Efforts (Continued)

State Funding Requests

The TPA team led the effort with City staff to identify a menu of priority projects that would benefit from a one time, funding allocation with a focus on infrastructure and equity.

The TPA team submitted the State Budget request letter to the City's legislative delegation and is driving the follow up and next steps.

Current TPA Efforts (Continued)

State Legislative Efforts

With the beginning of the 2024 State Legislative Session, many new pieces of legislation have been introduced until the bill introduction deadline on February 16.

While many bills are still in spot form and lack substantive language, legislative trends include firearm safety regulations, fatal drug overdose prevention, housing streamlining, and climate resiliency programs.

One bill we are watching closely for the City is SB 549 (Newman)
Gaming: Tribal Declaratory Relief Act of 2023

Current TPA Efforts (Continued)

Grant Funding Efforts in 2024

Ongoing Weekly Legislative Updates

Ongoing Monthly Grants Updates

Current TPA Efforts (Continued)

The Energy Efficiency and Conservation Block Grant (EECBG) Program is designed to assist states, local governments, and Tribes in implementing strategies to reduce energy use, to reduce fossil fuel emissions, and to improve energy efficiency. Eligible projects include the purchasing of electric vehicles (EVs), installation of solar panels, installation of EV infrastructure, the purchase of energy-efficient street lighting, and more.

\$122,410

Looking Ahead

Looking ahead, there are many upcoming state and federal legislative and funding opportunities, including the following:

Federal FY 2025 Community Project Funding

State FY 2024-2025 District Project Funding

Federal Legislative Efforts

State Legislative Efforts

Grant Support

TOWNSEND

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Vice President

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City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 16.A
Section: DEPARTMENTAL
ITEMS - PUBLIC WORKS
Meeting Date: March 12, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve and Authorize Director of Public Works to execute an Authorization for Crossing Improvements between the City of Gardena and Union Pacific Railroad for the Western Avenue Railroad Crossing Improvement Project JN 537. Additionally, approve Budget Appropriation of \$120,000 from Measure M Local.

COUNCIL ACTION REQUIRED:

Staff Recommendations:

- **Authorize the Director of Public Works to Execute an Authorization for Crossing Improvements with UPRR.**
- **Approve Budget Appropriation**

RECOMMENDATION AND STAFF SUMMARY:

The Western Avenue railroad crossing is an active railroad crossing between 166th and 168th streets that is owned and operated by Union Pacific Railroad (UPRR). The railroad tracks, the sensors that controls the gates and the adjacent asphalt pavement has been in very poor condition resulting in a rough, uneven and pothole filled crossing with the railroad gates prone to malfunction.

The subject, Authorization for Crossing Improvements (ACI) enumerates each party's scope, construction responsibilities and share of the cost. The estimated total cost to improve the railroad crossing within the Union Pacific right-of-way is \$234,588. UPRR's portion will be 50% of the cost which is \$117,294.

In this ACI, UPRR will install new tracks on concrete panels and new signal/control lines. The City of Gardena will then proceed with grinding and paving of the approaching pavement to ensure the transition is as smooth as possible, under a separate bid processing and contract.

Staff respectfully recommends that the City Council approve and authorize the Director of Public Works to execute an Authorization for Crossing Improvements between City of Gardena and Union Pacific Railroad, in a form approved by the City Attorney, for the Western Avenue Railroad Crossing Improvement Project, JN 537. Additionally, approve the budget appropriation in the amount of \$120,000 to finance the City of Gardena's share on the railroad crossing rehabilitation from Measure M Local funds.

FINANCIAL IMPACT/COST:

Requested Budget Amount: \$120,000.00 (Measure M Local)

ATTACHMENTS:

[GardenaUPRR_ACI_240305.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio".

Clint Osorio, City Manager

AUTHORIZATION FOR CROSSING IMPROVEMENTS

Effective Date:

THIS AUTHORIZATION FOR CROSSING IMPROVEMENTS ("**Agreement**") is made and entered into as of the **Effective Date** above, by and between UNION PACIFIC RAILROAD COMPANY, a Delaware corporation ("**Railroad**"), and CITY OF GARDENA, CALIFORNIA ("**Agency**").

RECITALS

In accordance with the terms and conditions of this Agreement, Agency and Railroad desire to improve the existing, at-grade crossing area ("**Project**") along, over and across Railroad's track and right of way, as such crossing area is more particularly described on Exhibit A attached hereto and made a part hereof ("**Crossing Area**").

AGREEMENT

NOW THEREFORE, the parties hereto agree as follows:

1. Railroad agrees to perform the Project work described on Exhibit B attached hereto the ("**Railroad Work**"). Railroad's estimated cost for the Railroad Work is included on Exhibit C attached hereto ("**Estimate**") and may include without limitation costs of engineering review, construction, inspection, flagging, procurement and delivery of materials, equipment rental, manpower and all direct and indirect overhead labor/construction costs, including Railroad's standard additive rates. Such standard additive rates may be subject to upward or downward adjustment based on industry standards and practices, and the parties acknowledge and agree that any such adjustment to standard additive rates may be made retroactively.

2. Agency has appropriated sufficient funds to complete the Project and shall reimburse Railroad for costs incurred by Railroad in connection with the Railroad Work in accordance with Exhibit D attached hereto.

3. If Agency will be performing any Project work, such work is described on Exhibit B attached hereto ("**Agency Work**"). Agency shall perform the Agency Work, if any, at its sole cost, and Railroad consents to Agency (or any contractor or other agent hired by Agency) performing the Agency Work within the Crossing Area, subject to complying with the terms and conditions of this Agreement. Railroad's consent shall not be deemed to grant Agency (or any contractor or other agent hired by Agency) any property interest in the Crossing Area or other Railroad property.

4. If Agency hires a contractor or other agent to perform the Agency Work, Agency shall require such contractor or agent to execute Railroad's then current form of Contractor's Right of Entry Agreement and to comply with the requirements set forth therein.

5. No work of any kind shall be performed, and no person, equipment, machinery, tools, materials, vehicles or other items shall be located, operated, placed or stored within twenty-five (25) feet of any track at any time for any reason except as otherwise provided herein. Prior to commencing the Agency Work, and if the performance of any Agency Work requires any person

or equipment to be within twenty-five (25) feet of any track, Agency shall provide Railroad at least thirty (30) working days advance notice of the performance of such proposed work, and upon Railroad's receipt of such notice, Railroad will determine and inform Agency whether a flagman need to be present or whether Agency needs to implement any special protective or safety measures. Subject to Exhibit D, in the event that flagging or other special protection or safety measures are required to be performed in connection with the Railroad Work specifically or the Project generally, and regardless if the costs for such measures are included in the Estimate, Agency shall be responsible for all such costs incurred in connection therewith.

6. Fiber optic cable systems may be buried on the Railroad's property. Protection of the fiber optic cable systems is of extreme importance since any break could disrupt service to users resulting in business interruption and loss of revenue and profits. Prior to commencing any Agency Work, Agency shall visit up.com/CBUD to complete and submit the required form to determine if fiber optic cable is buried anywhere on Railroad's property to be used in connection with the Agency Work. If fiber optic cable is present, Agency will telephone (or will cause its contractor or agent to coordinate) the telecommunications company(ies) involved, arrange for a cable locator, and make arrangements for relocation or other protection of the fiber optic cable.

7. Agency, for itself and for its successors and assigns, hereby waives any right of assessment against Railroad, as an adjacent property owner, for any and all improvements made under this Agreement.

8. Neither party shall assign this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld, conditioned or delayed.

9. This Agreement sets forth the entire agreement between the parties regarding the Project and the installation and maintenance of the Project improvements within the Crossing Area. To the extent that any terms or provisions of this Agreement regarding the installation and maintenance of such Project improvements are inconsistent with the terms or provisions set forth in any existing agreement affecting the Crossing Area, such terms and provisions shall be deemed superseded by this Agreement to the extent of such inconsistency.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of the Effective Date.

CITY OF GARDENA, CALIFORNIA

UNION PACIFIC RAILROAD COMPANY,
a Delaware Corporation

Signature

Signature

Printed Name

Kenneth Tom

Printed Name

Title

Manager I, Industry & Public Projects

Title

APPROVED AS TO FORM
BY 
CARMEN VASQUEZ
CITY ATTORNEY

Description of Crossing Location

Street	Western Avenue	DOT #	760507S
Subdivision	Torrance Ind. Ld.	Milepost	497.832
City	Gardena	State	CA
County	Los Angeles		

Scope of Work

Railroad Work:

- Remove existing 100' concrete crossing surface, haul away, and dispose of resulting materials/debris
- Install new 112' precast concrete crossing surface
- Field weld rail
- Relay track at crossing with 136 lb. transition rail
- Renew ties
- Surface the track with new ballast

Agency Work:

- Provide traffic control and road closure with detour plan during construction
- Install new signage and striping
- Sawcut and remove pavement
- Install pavement up to the crossing surface upon completion of crossing surface installation

Estimate Cover Page

(see attached)

Material And Force Account Estimate

Estimate Number: 146108 Version: 1

Standard Rates: Labor Additive = 222.97%
Estimate Good Until 10/17/24

Location: TORRANCE IND LD, CROS, 494.6-494.65
 Description of Work: Gardena CA, Western Ave, MP 497.832 Torrance Ind Lead, DOT 760507S
 Prepared For:
 Buy America: No

COMMENTS	FACILITY	Description	QTY	UOM	UCST	LABOR	MATERIAL	TOTAL	UP % 50	Agcy % 50
ENGINEERING										
		Engineering	1	LS	21,150.00	21,150	0	21,150	10,575	10,575
		Bill Prep Fee - Track Surface RECOLLECT	1	LS	900.00	0	900	900	450	450
		Homeline Freight - Track Surface RECOLLECT	1	LS	900.00	0	900	900	450	450
		Foreign Line Freight - Track Surface RECOLLECT	1	LS	1,950.00	0	1,950	1,950	975	975
		Engineering	1	LS	20,000.00	20,000	0	20,000	10,000	10,000
		Sub-Total =			41,150	41,150	3,750	44,900	22,450	22,450
TRACK CONSTRUCTION - COMPANY										
	RDXING	RDXING 136# CON10W PP PAN COMPLETE	112	TF	982.60	60,181	49,870	110,051	110,051	110,051
	TRACK	136# CWRIS0 24-86" PPHWD N 16 TP	8	TF	1,006.85	5,404	2,651	8,055	8,055	8,055
	BALAST	BALAST CL1	2	CL	1,930.69	1,259	2,602	3,861	3,861	3,861
	COMPJT	Transition Rail - 136#	4	PR	7,964.95	16,259	15,601	31,860	31,860	31,860
		Sub-Total =			83,103	70,724	153,827	153,827	153,827	153,827
TRACK REMOVAL - COMPANY										
	RDXING	Remove road crossing - concrete	100	TF	100.77	10,077	0	10,077	10,077	10,077
	TRACK	Remove Track	20	TF	39.18	784	0	784	784	784
		Sub-Total =			10,861	10,861	0	10,861	10,861	10,861
EQUIPMENT RENTAL										
		Equipment Rental	1	LS	25,000.00	0	25,000	25,000	12,500	12,500
		Sub-Total =			0	25,000	25,000	25,000	12,500	12,500
		Totals =			135,114	99,474	234,588	234,588	117,294	117,294

Est. Annual Mtc. Cost = \$4,228 **Grand Total =** \$234,588

Please Note: The above figures are estimates only and are subject to fluctuation. In the event of an increase or decrease in the cost or amount of material or labor required, Gardena will pay actual construction costs at the current rates effective thereof.

Reimbursement Method

Agency agrees to reimburse Railroad for **FIFTY PERCENT (50%)** of actual costs incurred by Railroad in connection with the Railroad Work. During the performance of the Railroad Work, Railroad will provide progressive billing to Agency based on Railroad's actual costs. Within one hundred twenty (120) days after completion of the Project, Railroad will submit a final billing to Agency for any balance owed Railroad in connection with the Railroad Work. Agency shall pay Railroad within thirty (30) days after Agency's receipt of any progressive and final bills submitted by Railroad.



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 16.B
Section: DEPARTMENTAL
ITEMS - PUBLIC WORKS
Meeting Date: March 12, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Award Sidewalk Trip Hazard Removal Contract for the Pedestrian Safety Project FY 2023-2024, JN 527, to Southern California Precision Concrete Inc. in the Amount of \$171,571.73, approve 10% construction contingency, and Declare California Environmental Quality Act (CEQA) Exemption.

COUNCIL ACTION REQUIRED:

Staff Recommendations:

- **Award Construction Contract**
- **Approve Construction Contingency**
- **Declare CEQA Exemption**

RECOMMENDATION AND STAFF SUMMARY:

There are approximately 113 center miles of roads and 226 miles of sidewalk in the City which are one of our most valuable assets. It is the City's priority to keep this infrastructure in excellent and safe condition for the residents to enjoy. The purpose of this program is to be proactive in preventative sidewalk maintenance and develop a program to minimize trip hazards and falls and meet ADA compliance. The program will also reduce the need for removal and replacement of sidewalk which is significantly more costly.

Southern California Precision Concrete Inc. provides trip hazard repair for uneven sidewalks. Their surveying data for sidewalks is compatible with our Nobel GIS system. We will be able to use Nobel to locate all areas that have been grinded and areas for potential removal and replacement by rating the sidewalks 1 to 5 with 5 being top priority. If needed, we will schedule for removal and replacement of sidewalks that can possibly be added to future CIP projects and plan accordingly.

In FY 2022-2023, Southern California Precision Concrete Inc. removed 1,143 sidewalk trip hazards located within Zone 1. The work consisted of cutting approximately 5,866 L.F. of lifted sidewalk. Trip hazards removed were between 1/2" and 2-1/2" and feathered back to ADA standards to create a safe walkway. They can shave approximately 150 sidewalk locations each day with an average of 15 minutes per location depending on the severity of the sidewalk.

Staff recommends the City piggy-back on last year's Pedestrian Safety Improvements FY

2022-2023 Sidewalk Trip Hazard Removal contract, JN 513, (See Appendix A), as the contractor agreed to honor the same rate of \$34.95/inch foot. This recommendation aligns with Gardena’s Cooperative Purchasing Policy APP-2018-003, Section (B). The City will piggyback this rate, not exceeding \$171,571.73, to remove 1109 trip hazards located in Zone 2 (Appendix B). The Annual Pedestrian Safety Project budget is to be divided between the Sidewalk Trip Hazard Removal Phase and the future Sidewalk Reconstruction Phase.

Staff respectfully recommends that City Council award the contract for the Pedestrian Safety Improvement FY 2023-2024 - Sidewalk Trip Hazard Removal, JN 527, to Precision Concrete Inc. (Appendix E) in the amount of \$171,571.73 and additionally:

- Approve 10% on the construction award amount, \$17,157.17 to be utilized for construction contingency.
- Declare this project to be categorically exempt under the CEQA Article 19, Section 15301, Class 1 (c), as rehabilitation of existing facilities (Appendix D).

FINANCIAL IMPACT/COST:

Source of Funds

JN 527, Ped Safety Project FY 2023-24 (Sidewalk Trip Hazard Removal Phase) - Measure R	\$400,000.00
JN 527, Ped Safety Project FY 2023-24 (Sidewalk Trip Hazard Removal Phase) - SB 821	\$40,000.00
Total	\$440,000.00

Estimated Expenditures

Sidewalk Trip Hazard Removal Phase Construction Contract Award	\$171,571.73
10% Construction Contingency	\$17,157.17
5% Job Cost (Staff Administration)	\$8,600.00
Sidewalk Reconstruction Phase Budget	\$242,683.10
Total	\$440,000.00

ATTACHMENTS:

- [Appendix_A-_JN 513 Ped Safety Improvements FY 2022-23_Sidewalk Trip Hazard Removal.pdf](#)
- [Appendix_B-_JN 527 Project Locaiton Map_Zone 2.pdf](#)
- [Appendix_C-_Precesion Concrete Bid.pdf](#)
- [Appendix_D-_JN 527 CEQA NOE.pdf](#)
- [Appendix_E-_JN 527 Ped Safety Improvement FY 2023-2024_Trip Hazard Removal Contract.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio". The signature is fluid and cursive, with a period at the end.

Clint Osorio, City Manager



PUBLIC WORKS CONTRACT

PROJECT NO. JN 513

CONTRACT

PROJECT NO. (JN 513)

THIS CONTRACT is made and entered into this 13th of September 2022 by and between THE CITY OF GARDENA, a municipal corporation ("City") and Southern California Precision Concrete Inc., a California Corporation (hereinafter "Contractor"). It is agreed by and between the parties that:

1. WORK

- 1.1 Contractor agrees to enter into a one (1) year agreement with City for Concrete Remediation Services beginning September 13, 2022, through the piggy-back agreement with the City of Carson attached hereto as Appendix A, such agreement includes City of Carson's Request for Proposals, RFP No. 22-007, attached hereto at Appendix B and Southern California Precision Concrete Inc.'s bid, attached hereto at Appendix C.

PROJECT: On-Call Services for Concrete Remediation

- 1.2 Should City, at any time during the progress of the Work, request any alterations, deviations, additions or omissions, it shall be at liberty to do so, and the same shall in no way affect or make void the Contract, but will be added to, or deducted from, the amount of the Contract price, as the case may be, by a fair and reasonable valuation.
- 1.3 The Standard Specifications for Public Works Construction ("Greenbook") shall be the Standard Specifications of the City. Unless otherwise indicated, the latest edition, including supplements, of the Greenbook shall apply.

2. SCHEDULE

- 2.1 Contractor shall commence and diligently pursue the Project to completion in one-year, except as such time may be extended in writing by City.
- 2.2 If the Work called for under the Contract is not completed before the date specified, damage will be sustained by City and it will be impracticable to determine the actual damage which City will sustain in the event of such delay. Therefore, it is agreed that Contractor shall pay to City \$1000 per day for each and every working day's delay beyond the completion date. In the case the damages are not paid, Contractor agrees that City may deduct the amount from any money due or that may become due Contractor under the Contract. Compliance with the Greenbook is not required for liquidated damages to be assessed.

3. CONTRACT PRICE

- 3.1 Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts set forth in the "Schedule of Compensation," attached as Exhibit C to City of Carson Agreement (Appendix A) and incorporated herein by this reference. Subject to any additions or deductions that may be made by change order or amendment, and any penalties or damages that may be assessed against Contractor, Contractor shall

receive total compensation, including reimbursement of Contractor's expenses, of an amount not to exceed One Hundred and Fifty Thousand Dollars (\$150,000) ("Contract Sum") for completion of the work.

4. PAYMENTS

- 4.1 If Contractor desires a progress payment, he shall invoice City for the amount of work satisfactorily completed and inspected as of the closure date. The invoice shall be delivered to the City Engineer. All requests for payment shall be accompanied by the appropriate conditional waiver and releases in the form set forth in Civil Code section 3262. A five percent (5%) retention shall be retained on all payments. In the event of any claims, \$1000/day will be adequate to cover such claims shall be withheld from the retention payment until resolution of the claims.
- 4.2 Payment requests that are determined to be improper shall be returned to Contractor with written explanation within 7 days after receipt. The number of days available to make payment without incurring interest shall be reduced by the number of days by which City exceeds the 7-day return requirement.
- 4.3 Within 60 days of the date of completion and acceptance of the Work, City will pay to Contractor the amount remaining after appropriate modifications are made for change orders, liquidated damages, or any other of the provisions of which, by the terms hereof, City is or may be authorized or required to reserve or retain funds. Any moneys withheld beyond the allowable amount or prescribed time will accrue interest at a rate of two percent per month until such time that said moneys are released to Contractor, at which time withheld moneys and accrued interest shall be dispensed. In the event of a dispute between City and Contractor, City may withhold from the final payment an amount not to exceed 150 percent of the disputed amount.
- 4.4 In the event there is any claim specifically excluded by Contractor from the operation of any release, there shall be retained by City an amount not to exceed the amount of the disputed claim. In the event of a dispute after completion of the Project, City may withhold an amount not to exceed 150 percent of the disputed amount.
- 4.5 No claim shall be made or be filed and neither City, nor any of its elected or appointed officers, employees, agents, or volunteers shall be liable, or held to pay any money, except as specifically provided in the Contract. The acceptance by Contractor of the final payment when no securities or certificates of deposit have been deposited in escrow or with City, or his acceptance from the escrow agent or City of the securities or certificates of deposit substituted for the retention, whichever is later, shall operate as, and shall be, a release to City, and its elected and appointed officers, employees, agents, and volunteers, from all claims and liability to Contractor for anything done or furnished for, or relating to, the Project or for any act or neglect of City or of any person relating to or affecting the Project, except claims previously made as provided for and in accordance with the provisions of the General Conditions and pending at the time of acceptance of final payment or of the securities or certificates of deposit, or the claim against City for the remainder, if any there be, of the amounts kept or retained due to unpaid claims.

5. LEGAL REQUIREMENTS

State Requirements

- 5.1 Contractor, its agents and employees shall be bound by and shall comply with all applicable federal, state and local laws regardless of whether enumerated herein.
- 5.2 This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. All contractors and subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner (aka Division of Labor Standards Enforcement) in a format prescribed by the Labor Commissioner no less than monthly. The State General Prevailing Wage Determination is as established by the California Department of Industrial Relation (available at <http://www.dir.ca.gov/DLSR/PWD/index.htm>).

Exceptions: The Labor Commissioner may (but is not required to) excuse contractors and subcontractors from furnishing electronic certified payroll records to the labor Commissioner on a project that is under the jurisdiction of one of the four legacy DIR-approved labor compliance programs (Caltrans, City of Los Angeles, Los Angeles Unified School District, and County of Sacramento) or that is covered by a qualifying project labor agreement.

A. AWARD OF CONTRACT: The following are conditions to the award of the contract:

i. Each contractor and subcontractor listed on the bid must be registered with the Department of Industrial Relation pursuant to Labor Code Section 1725.5 subject to the limited exceptions set forth in Labor Code Section 1771.1(a) (regarding the submission of a bid as authorized by Business & Profession Code Section 7029.1 or Public Contract Code Section 10164 or 20103.5 provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded): and

ii. No contractor or subcontractor may be awarded this contract unless the contractor and each subcontractor listed on the bid is registered with the Department of Industrial Relations pursuant to Section 1725.5.

Similarly, failure to comply with the registration requirements of Labor Code Section 1725.5, will disqualify a bidder or proposer.

These requirements will apply to all public works projects that are subject to the prevailing wage requirements of the Labor Code without regard to funding source.

- 5.3 In accordance with the requirements of the California Prevailing Wage Laws, Contractor and each Subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time, and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by it in connection with

- the work done under the Contract. The payroll records shall be certified and made available for inspection at all reasonable hours in accordance with the California Prevailing Wage Laws. Contractor shall be subject to, and fully comply with, all California Prevailing Wage Laws, including, but not limited to, those pertaining to the maintenance and inspection of certified payroll records.
- 5.4 Pursuant to California Labor Code section 1810 et seq., eight (8) hours labor constitutes a legal day's work. Contractor shall forfeit as a penalty to City the sum of \$25.00 for each worker employed in the execution of the Contract by Contractor or any subcontractor for each calendar day during which such worker is required or permitted to work more than 8 hours in any one calendar day and 40 hours in any one calendar week, unless such worker receives compensation for all hours worked in excess of these hours at a rate of at least one and one-half times the basic rate of pay. (Labor Code § 1813.) City may withhold from any monies payable on account of work performed by Contractor or subcontractor, such sums as may administratively be determined to be necessary to satisfy any liabilities of such Contractor or subcontractor, for unpaid wages and liquidated damages as provided for herein.
 - 5.5 Contractor, and any subcontractor under Contractor, shall pay not less than the specified prevailing rate of per diem wages to all workers employed in the execution of the Contract. (Labor Code § 1774.) Copies of the determination of the Director of the Department of Industrial Relations of the rate of per diem wages for each craft, classification or type of worker needed to execute the Contract are on file in, and available at, the office of City. (Labor Code § 1773.2.) When any craft or classification is omitted from the general prevailing wage determinations, Contractor shall pay the wage rate of the craft or classification most closely related to the omitted classification. A copy of the prevailing rate per diem wages for cash craft or type of workman needed to execute any contract which may be awarded by City, may be requested by contacting the State Board of Equalization at (800) 400-7115.
 - 5.6 Contractor shall post a copy of the prevailing rates at the work site(s), for the duration of the Work. (Labor Code § 1773.2.)
 - 5.7 Contractor shall comply with all provisions of Labor Code section 1775. In accordance with Labor Code section 1775, Contractor shall forfeit as a penalty to City not more than \$50.00 for each worker employed in the execution of the Contract by Contractor or any subcontractor for each calendar day, or portion thereof, in which the worker is paid less than the prevailing rates. Contractor shall also pay the difference between the prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate.
 - 5.8 Nothing in this Contract shall prevent Contractor or any subcontractor from employing properly registered apprentices in the execution of the Contract. Contractor shall have responsibility for compliance with California Labor Code Section 1777.5 and 1777.6 for all apprenticeable occupations. These sections require that Contractor and subcontractors shall submit contract award information to the applicable joint apprenticeship committee, shall employ apprentices in apprenticeable occupations, shall contribute to the fund or funds in each craft or trade or a like amount to the California Apprenticeship Board and that Contractors and subcontractors shall not discriminate among otherwise qualified employees as apprentices solely on the ground

- of sex, race, religion, creed, national origin, ancestry or color. Only apprentices as defined in Labor Code Section 3077, who are in training under apprenticeship standards and who have written apprentice agreements will be employed in apprenticeable occupations.
- 5.9 Contractor warrants full compliance with all applicable Federal and California employment laws, including, but not limited to, the Immigration Reform and Control Act of 1986 (P.L. 99-603). Contractor shall obtain from all covered employees performing services hereunder, all verification and other documentation of employment eligibility status required by federal statutes and regulations as they currently exist and as they may be hereafter amended. Contractor shall retain such documentation for all covered employees for the period prescribed by law. Contractor shall indemnify, defend, and hold harmless, City, its elected and appointed officers, employees, agents and volunteers from employer sanctions and any other liability which may be assessed against City in connection with any alleged violation of federal or state statutes or regulations pertaining.
 - 5.10 Neither Contractor, nor any subcontractor under Contractor, shall discriminate in the employment of persons, including apprentices, because of the race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, sexual orientation or age of such person, except as provided in Sections 12940 and 12941 of the Government Code. Contractor shall have responsibility for compliance with this section. (Gov. Code §§ 12940, 12941.)
 - 5.11 Contractor and all subcontractors shall, at Contractor and subcontractor's sole expense, obtain and maintain all necessary licenses for the Work, including but not limited to a valid business license, and give all necessary notices and pay all fees and taxes required by law.
 - 5.12 Contractor shall be responsible for obtaining at its own expense, all construction permits and licenses required by the City, including for any subcontracting firm engaged in construction/installation for this Project.
 - 5.13 In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to a public works contract, the contractor or subcontractor offers and agrees to assign to the awarding body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body tenders final payment to the contractor, without further acknowledgment by the parties. (Gov. Code § 4552; Pub. Con. Code § 7103.5.)
 - 5.14 Subcontractors who are ineligible pursuant to Labor Code sections 1777.1 and 1777.7 are ineligible to perform work under this Contract.
 - 5.15 This project is subject to Skilled and Trained Workforce Requirements per Sections 2600 through 2603 of the Public Contract Code.

6. INDEPENDENT CONTRACTOR

Contractor is and shall at all times remain as to City a wholly-independent contractor. Neither City nor any of its officers, employees, or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees, servants, agents or subcontractors, except as set forth in the Contract Documents. Contractor shall not at any time or in any manner represent that it or any of its officers, employees, agents, or subcontractors, are in any manner officers, employees, agents or subcontractors of City.

7. INDEMNIFICATION

- 7.1 To the fullest extent permitted by law, Contractor hereby agrees, at its sole cost and expense, to defend, protect, indemnify, and hold harmless the City of Gardena and its respective elected officials, officers, attorneys, agents, employees, volunteers, successors, and assigns (collectively "Indemnitees") from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith (collectively "Liabilities"), arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to any act, failure to act, error, or omission of Contractor or any of its officers, agents, servants, employees, subcontractors, materialmen, suppliers or their officers, agents, servants or employees, arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to the work performed under the Contract, or the performance or failure to perform any term, provision, covenant, or condition of the Agreement, including this indemnity provision.
- 7.2 This indemnity provision is effective regardless of any prior, concurrent, or subsequent active or passive negligence by Indemnitees and shall operate to fully indemnify Indemnitees against any such negligence.
- 7.3 This indemnity provision shall survive the termination of the Agreement and is in addition to any other rights or remedies which Indemnitees may have under the law.
- 7.4 Payment is not required as a condition precedent to an Indemnitee's right to recover under this indemnity provision, and an entry of judgment against an Indemnitee shall be conclusive in favor of the Indemnitee's right to recover under this indemnity provision.
- 7.5 The prevailing party shall pay for reasonable attorney fees and costs incurred in relation to this indemnification provision.
- 7.6 Notwithstanding the foregoing, nothing in this instrument shall be construed to encompass (a) Indemnitees' sole negligence or willful misconduct to the limited extent that the underlying Agreement is subject to Civil Code 2782(a), or (b) the contracting public agency's active negligence to the limited extent that the underlying Agreement is subject to Civil Code § 2782(b).

- 7.7 This indemnity is effective without reference to the existence or applicability of any insurance coverages which may have been required under the Agreement or any additional insured endorsements which may extend to Indemnitees.
- 7.8 Contractor, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the Indemnitees, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Contractor regardless of any prior, concurrent, or subsequent active or passive negligence by the Indemnitees. Accountants, attorneys, or other professionals employed by Indemnitor to defend Indemnitees shall be selected by Indemnitees.
- 7.9 In the event there is more than one person or entity named in the Agreement as the Contractor, then all obligations, liabilities, covenants and conditions under this instrument shall be joint and several.

8. QUALITY ASSURANCE

- 8.1 All materials furnished and all Work done under the Project shall be subject to rigid inspection. Work done in the absence of prescribed inspection may be required to be torn out and replaced and the entire cost of repair and replacement shall be borne by Contractor, irrespective of whether the work dismantled is found to be defective.
- 8.2 If the Work or materials, or any part thereof, shall be found defective any time before the final acceptance of the Project, Contractor shall immediately make good such defect without compensation in a manner satisfactory to the City, regardless of any previous inspection or estimation of such Work for payment.
- 8.3 If Contractor fails or neglects to make ordered repairs and/or replacement of damaged property within ten (10) DAYS after the service of an order to do such repair and/or replacement, the City, may make the ordered repairs and/or replacement and deduct the cost thereof from the monies due Contractor.
- 8.4 Prior to final acceptance, Contractor shall restore all areas affected by the work to the original state of cleanliness and repair all damage done to the premises, including the grounds, by his workmen and equipment.

9. INSURANCE

- 9.1 Commencement of Work. Contractor shall not be authorized to commence Work under this Contract until it has obtained approved insurance. Before beginning Work hereunder, during the entire period of this Contract, for any extensions hereto, and for periods after the end of this Contract as may be indicated below, Contractor must have and maintain in place not less than the insurance coverages required in this Section at his sole cost and expense. Contractor's insurance shall comply with all items specified by this Contract. Any subcontractors shall be subject to all of the requirements of this Section and Contractor shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Contractor's insurance may cover all

subcontractors. The insurance requirements are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Contractor under this Contract.

- 9.2. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-:VII, unless otherwise approved by City.
- 9.3. Coverages, Limits and Policy Requirements. Contractor shall maintain the types of coverages indicated below:
- 9.4. Comprehensive General Liability Insurance. A policy of comprehensive general liability insurance written on a per occurrence basis in an amount not less than either one million dollars (\$1,000,000) per occurrence or two million dollars (\$2,000,000) aggregate.
- 9.5. Commercial Auto Liability Insurance - a policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City. The minimum auto insurance coverage shall be one million dollars (\$1,000,000) combined single limit per accident.
- 9.6. Worker's Compensation and Employer's Liability Insurance - a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars (\$1,000,000) per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

In accordance with the provisions of section 1860 of the California Labor Code, Contractor's attention is directed to the requirement that in accordance with the provisions of section 3700 of the California Labor Code, Contractor and every subcontractor will be required to secure the payment of compensation of his or her employees, or obtain a certificate of consent to self-insurance by the Director of Industrial Relations in accordance with the requirements of Section 3700 of the California Labor Code.

In accordance with the provisions of section 1861 of the California Labor Code, Contractor shall sign and file with the awarding body the following certification prior to performing any work on the Project:

"I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

9.7 Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

- (i) City and its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy as respects liabilities arising out of the performance of any work done under the Contract.
- (ii) The insurer shall agree to provide City with thirty (30) days prior written notice, return receipt requested, of any cancellation, non-renewal or material change in coverage.
- (iii) For any claims with respect to the Project covered by this Contract, Contractor's insurance coverage shall be primary insurance as respects City and its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by City and its elected and appointed officers, employees, agents and volunteers shall be excess of Contractor's insurance and shall not contribute with it.
- (iv) The policy shall apply separately to each insured against whom claim is made or suit is brought except with respect to the limits of the company's liability.

9.8 Course of Construction Insurance - Contractor shall provide course of construction insurance covering for "all risks" of loss in the amount of the completed value of the Work. The City shall be named as a loss payee and the insurer shall waive all rights of subrogation against the City. This policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, return receipt requested, is mailed to the City. Course of Construction Insurance may be provided for each separate Phase.

9.9 Additional Requirements. The procuring of required insurance shall not be construed to limit Contractor's liability hereunder nor to fulfill the indemnification provisions and requirements of this Contract. City shall notify Contractor in writing of changes in the insurance requirements. If Contractor does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Contractor shall be deemed in default hereunder.

9.10 Deductibles. Any deductible or self-insured retentions must be declared to and approved by City. Contractor shall guarantee that, at the option of the City, either: the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Contractor); or Contractor shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses in the amount of any deductibles or self-insured retentions.

9.11 Verification of Compliance. Contractor shall furnish City with the required endorsements attached hereto. All documents are to be received and approved by City before Work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Contract, Contractor shall deliver to

City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by other proof of payment satisfactory to City. Contractor shall provide full copies of any requested policies to City within three (3) days of any such request by City.

- 9.12 Termination for Lack of Required Coverage. If Contractor, for any reason, fails to have in place, at all times during the term of this Contract, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Contractor's expense and/or terminate this Contract. Contractor shall indemnify, defend and hold harmless City and its elected and appointed officers, employees, agents and volunteers from any claim resulting from failure of either Contractor or any subcontractor to take out or maintain any insurance required by this Contract.

9.13 Equipment Coverage

Any policy or policies of insurance Contractor or his subcontractors elect to carry as insurance against loss or damage to construction equipment and tools or other personal property shall include a provision waiving the insurer's right of subrogation against City.

10. SECURITY

- 10.1 Contractor shall not commence the Work under this Contract until Contractor has obtained all security required under this Section and such security has been approved by City as to form, amount and carrier.
- 10.2 Contractor shall maintain in full force and effect during the term of this Contract a certificate regarding workers' compensation, liability insurance certificates, proof of a valid business license and any other documents required by the Contract. If this Contract is for more than \$25,000.00, Contractor shall also maintain in full force and effect during the term of this Contract security guaranteeing one hundred percent (100%) of payment (labor and materials) and separate security guaranteeing one hundred percent (100%) of performance. If bonds are the chosen form of security, they shall be submitted on the forms which are part of the Contract Documents; no substitutions shall be accepted. The performance bond shall remain in effect for all deliverables for one full year from the date of acceptance of the Work to insure that defects which appear within said period will be repaired, replaced, or corrected by the Contractor at his own cost and expense to the satisfaction of the City Engineer within thirty (30) days after written notice thereof by City.
- 10.3 The surety shall be admitted to do business in California, listed with the State of California Department of Insurance and shall comply with all requirements of State law. (No surplus list surety will be accepted.) (Code of Civil Procedure § 995.311.)
- 10.4 If during this Contract any of the sureties upon the bonds become insufficient in the opinion of City, City may require additional sureties which Contractor shall furnish to City's satisfaction within 15 calendar days after written notice and failure to do so shall be considered a default by Contractor.

11. CITY'S RIGHT TO TERMINATE

- 11.1 If Contractor refuses or fails to prosecute the Work with such diligence as will insure its completion within the time specified or any extension thereof, or fails to complete the Work within such time, or if Contractor should be adjudged a bankrupt, or if it should make a general assignment for the benefit of its creditors, or if a receiver should be appointed on account of his insolvency, or if Contractor or any subcontractor shall violate any of the provisions of this Contract, or should persistently or repeatedly refuse or should fail, except in cases for which extension of time is provided, to supply enough properly skilled workers or proper materials to complete the Work in the time specified, or if he should fail to make prompt payment to subcontractors or for material or labor, or persistently disregard laws, or instructions of City or otherwise breach this Contract, City shall serve written notice on Contractor and Contractor's sureties of the intention that this Contract be terminated together with the reasons therefor. Unless within five (5) working days after the service of such notice such condition or violation shall cease or satisfactory arrangements for the correction thereof be made, this Contract shall upon the expiration of said five (5) working days, cease and terminate. In such case, Contractor shall not be entitled to receive any further payment until the Work is finished.

In event of any such termination, City shall immediately serve written notice thereof upon surety and Contractor, and surety shall have the right to take over and perform this Contract, provided, however, that if surety within five (5) working days after service upon it of said notice of termination does not give City written notice of its intention to take over and perform this Contract or does not commence performance thereof within ten (10) working days from the date of serving such notice, City may take over the Project and prosecute the same to completion by contract or by any other method it may deem advisable for the account and at the expense of Contractor, and Contractor and its surety shall be jointly and severally liable to City for any excess cost or other damages occasioned City thereby. If City takes over the Project as herein above provided, City may, without liability for so doing, take possession of, and utilize in completing the Project, such materials, appliances, plant, and other property belonging to Contractor as may be on the site of the Project and necessary therefor.

In the event of any such termination, Contractor will be paid for Work performed, less damages caused to City by the acts of Contractor causing the termination.

- 11.2 City may terminate the Contract at its own discretion for any reason. Upon such termination, City will pay Contractor fair and reasonable compensation as agreed upon between City and Contractor. In the event that no agreement is reached, City will be liable to Contractor only for the reasonable value of the Work performed and other actual costs sustained by Contractor.

12. WAIVER

No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver

constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.

13. NOTICE

13.1 Any notice required or given by one party to the other under the Contract shall be in writing and shall be dated and signed by the party giving notice or by a duly authorized representative of such party. Any notice shall not be effective for any purpose whatever unless served in the following manner:

13.2 Whenever it shall be necessary for either party to serve notice on the other respecting the Contract, such notice shall be in writing and served by personal delivery or by registered mail, postage prepaid, return receipt requested, addressed as follows:

City: **City of Gardena**
Allan Rigg
Director of Public Works/City Engineer
1717 W. 162nd Street
Gardena, CA 90247

Contractor: Precision Concrete Cutting
13089 Peyton Drive, #C235
Chino Hills, CA 91709

unless and until different addresses may be furnished in writing by either party to the other.

14. ASSIGNMENT

14.1 Contractor shall not assign the performance of the Contract, nor any part thereof, nor any monies due or to become due hereunder, without the prior written consent of City.

14.2 Subject to the provision of this Section regarding assignment, the Contract shall be binding upon the heirs, executors, administrators, successors, and assigns of Contractor.

15. ATTORNEY'S FEES

Except as specifically provided for herein, attorney's fees shall not be awarded to either party in any action in law or in equity, including an action for declaratory relief, brought to enforce or interpret the provisions of this Contract or to assert any claim resulting or alleged to result from its performance.

16. MISCELLANEOUS PROVISIONS

16.1 The Contract shall be effective from and after the date that this Contract is signed by the representatives of City.

- 16.2 This Contract may be made in counterparts.
- 16.3 The captions of the articles, sections, subsections, paragraphs and subparagraphs of the Contract are for reference only and are not to be construed in any way as a part of the Contract.
- 16.4 The rights and remedies contained in this Contract are cumulative, and in addition to and not in limitation of, any right or remedy at law or in equity to which City may be entitled.
- 16.5 Pursuant to Gardena Municipal Code Section 2.24.020(H), Contractor is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the city of Gardena until completion of Work.

17. ENTIRE AGREEMENT

- 17.1 This Contract integrates all terms and conditions in connection with the Work and supersedes all negotiations and prior understandings, either oral or in writing, in respect to the subject matter hereof.
- 17.2 The Contract shall not be amended except by a writing duly executed by the parties.

18. PREPARATION OF AGREEMENT. Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Contract and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Contract. No provision of this Contract or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.

19. Claims Disputes

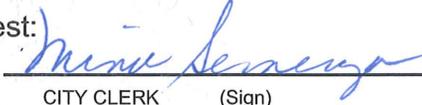
Any claims of Contractor, as "claims" are defined in California Public Contract Code Section 9204 shall be processed in accordance with that section. Section 9204 provides in relevant part that upon receiving a claim from a contractor, together with reasonable documentation to support the claim, a contracting public entity shall conduct a reasonable review of the claim and, within a period not to exceed 45 days [except as otherwise provided in Section 9204], shall provide the claimant a written statement identifying what portion of the claim is disputed and what portion is undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. If the public entity fails to issue a written statement, paragraph (3) shall apply. If the contractor disputes the public entity's written response, or if the public entity fails to respond to a claim within the time prescribed, the contractor may demand in writing an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of a demand in writing sent by registered mail or certified mail, return receipt requested, the public entity shall schedule a meet and confer conference within 30 days for settlement of the dispute. Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, the public entity shall provide the claimant a written statement identifying the portion of the claim that remains in dispute and the portion that is

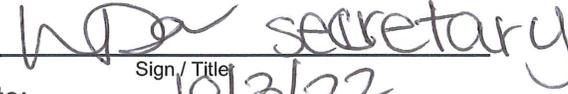
undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. Any disputed portion of the claim of the claim, as identified by the contractor in writing, shall be submitted to nonbinding mediation, with the public entity and the contractor sharing the associated costs equally. The public entity and contractor shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing. If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator. If mediation is unsuccessful, the parts of the claim remaining in dispute shall be subject to other applicable procedures.

IN WITNESS WHEREOF, THE PARTIES hereto have caused this Contract to be executed and attested by their duly authorized officers.

CITY
By: 
CITY MANAGER (Sign)
Date: 10/17/22
SEAL

CONTRACTOR
By:  President
Sign / Title
Date: 10-3-22

Attest:
By: 
CITY CLERK (Sign)
Date: 11/01/22

Attest: (Contractor)
By:  secretary
Sign / Title
Date: 10/3/22

APPROVED AS TO FORM:


CARMEN VASQUEZ, City Attorney
CITY ATTORNEY (Sign)

Date: September 7, 2022

(To be submitted after award)

CONTRACT

PROJECT NO. JN 513

FAITHFUL PERFORMANCE BOND

WHEREAS, the City of Gardena has awarded to Precision Concrete Cutting hereinafter designated as the "Principal", a Contract for:

PROJECT:

WHEREAS, said Principal is required under the terms of said Contract to furnish a bond for the faithful performance of said Contract;

NOW, THEREFORE, we, Precision Concrete Cutting as Principal, and Atlantic Specialty Insurance Company as Surety, are held and firmly bound unto the City, as Obligee, in the sum one-hundred fifty thousand (\$ 150,000), lawful money of the United States of America, this amount being not less than one hundred percent (100%) of the total Contract price, , for payment of which sum well and truly to be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay all court costs and reasonable attorneys' fees to the City of Gardena in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal, his or its heirs, executors, administrators, successors, or assigns, shall in all things stand to and abide by, well and truly keep and perform all the undertakings, terms, covenants, conditions and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner therein designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

FURTHER, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, addition, or modification to the terms of the Contract, or of the work to be performed thereunder, or the specifications for the same, shall in any way affect its obligations under this bond, and it does hereby waive notice of any such change, extension of time, alteration, addition, or modification to the terms of the Contract or to the work or to the specifications thereunder. Surety hereby waives the provisions of California Civil Code §§ 2845 and 2849. The City is the principal beneficiary of this bond and has all rights of a party hereto.

This bond shall remain in full force and effect for a warranty period of one full year after acceptance of the job by the City.

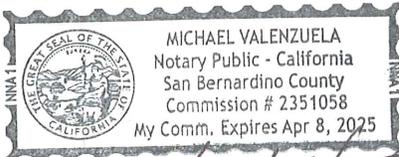
IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety named herein, on the 30 day of September, 2022, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

[PRINCIPAL]

By Ronald Durna Jr

Title President

Ronald Durna Jr.
Signature



Michael Valenzuela

[SURETY]

By Atlantic Specialty Insurance Company

Title Account Manager

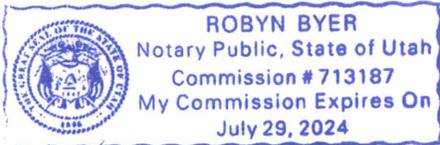
Address 605 Highway 169 North, Suite 800

Plymouth, Minnesota 55441

Phone No. 800-662-0156

Susan Chournos

Signature Susan Chournos, Attorney-in-Fact



Robyn Byer

All signatures must be notarized.

Appropriate modifications shall be made to this form if the bond is being furnished for the performance of an act not provided for by agreement.

Corporations must affix corporate seal.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

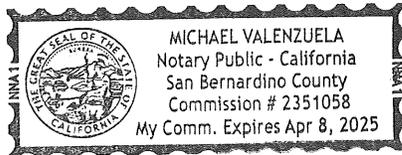
State of California)
County of San Bernardino
On October 3, 2022 before me, Michael Valenzuela, Notary Public
Date Here, Insert Name and Title of the Officer
Personally appeared Ronald Durng, Jr.
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Michael Valenzuela
Signature of Notary Public



Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document Document Date

Number of Pages Signer(s) Other Than Named Above

Capacity(ies) Claimed by Signer(s)

- Signer's Name
Corporate Officer—Title(s)
Partner Limited General
Individual Attorney in Fact
Trustee Guardian or Conservator
Other

- Signer's Name
Corporate Officer—Title(s)
Partner Limited General
Individual Attorney in Fact
Trustee Guardian or Conservator
Other

Signer Is Representing

Signer Is Representing

(To be submitted after award)

CONTRACT

PROJECT NO. JN 513

PAYMENT BOND

WHEREAS, the City of Gardena has awarded to Precision Concrete Cutting, as Contractor, a contract for the work described as follows:

PROJECT:

AND WHEREAS, said Contractor is required to furnish a bond in connection with said contract, to secure the payment of claims of laborers, mechanics, materialmen and other persons, as provided by law;

NOW, THEREFORE, we, the undersigned Contractor and Surety, are held firmly bound unto the City in the sum of one-hundred fifty thousand, Dollars (\$150,000.00) this amount being not less than one hundred percent (100%) of the total Contract price, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractors shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, or any other amounts due to persons under any applicable project contract or law, with respect to such work and labor, then the Surety or Sureties herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, the said Surety will pay all court costs and reasonable attorneys' fees to the plaintiff(s) and City in an amount to be fixed by the court.

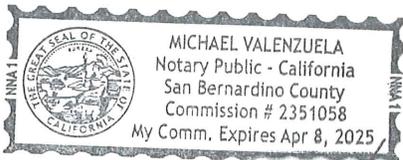
This bond shall inure to the benefit of any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Further, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, addition, or modification to the terms of the Contract, or of the work to be performed thereunder, or the specifications for the same, shall in any way affect its obligations under this bond, and it does hereby waive notice of such change, extension of time, alteration, addition, or modification to the terms of the Contract or to the work or to the specifications thereunder. Surety hereby waives the provisions of California Civil Code §§ 2845 and 2849.

This bond shall remain in full force and effect for six full months after the period in which verified claims may be filed as provided for in Section 3184 of the California Civil Code.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety named herein, on the 30 day of September, 2022, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

[PRINCIPAL]



Michael Valenzuela

By Ronald Duran Jr.

Title President

Ronald Duran Jr.
Signature

[SURETY]

By Atlantic Specialty Insurance Company

Title Account Manager

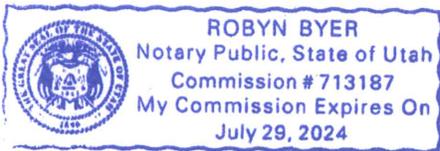
Address 605 Highway 169 North, Suite 800

Plymouth, Minnesota 55441

Phone No. 800-662-0156

Susan Chournos

Signature Susan Chournos, Attorney-in-Fact



Robyn Byer

All signatures must be notarized.

Appropriate modifications shall be made to this form if the bond is being furnished for the performance of an act not provided for by agreement.

Corporations must affix corporate seal.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

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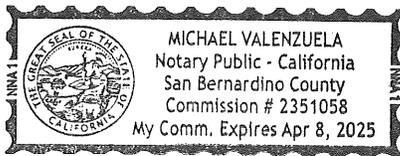
State of California)
County of San Bernardino
On October 3, 2022 before me, Michael Valenzuela, Notary Public
Date Here Insert Name and Title of the Officer
Personally appeared Ronald Duma Jr.
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Michael Valenzuela
Signature of Notary Public



Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document Document Date

Number of Pages Signer(s) Other Than Named Above

Capacity(ies) Claimed by Signer(s)

Signer's Name
Corporate Officer—Title(s)
Partner Limited General
Individual Attorney in Fact
Trustee Guardian or Conservator
Other

Signer's Name
Corporate Officer—Title(s)
Partner Limited General
Individual Attorney in Fact
Trustee Guardian or Conservator
Other

Signer Is Representing

Signer Is Representing



Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Susan Chournos, Karen Egbert, Vonja Andrus, Jason S. Gardner, Ryan J. Gardner, Kathy L. Jewell, Karianna Kondel, Steven D. Shemwell, Jesica Bodily**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this twenty-seventh day of April, 2020.

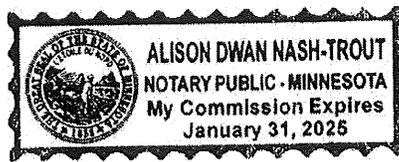
STATE OF MINNESOTA
HENNEPIN COUNTY



By

Paul J. Brehm, Senior Vice President

On this twenty-seventh day of April, 2020, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 19th day of July, 2022.

This Power of Attorney expires
January 31, 2025



Kara Barrow, Secretary

(To be submitted after award)

CONTRACT

PROJECT NO. JN 513

WORKER'S COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of the Contract.

DATED: 10-3-22

Ronald Durna Jr.
Precision Concrete Cutting
CONTRACTOR

By Ronald Durna
Signature

President
Title

ATTEST:

By [Signature]
Signature

secretary
Title

(To be submitted with bid/quote)

(To be submitted with bid/quote)

PROPOSAL

PROJECT NO. JN 513

DESIGNATION OF SUBCONTRACTORS

In compliance with the "Subletting and Subcontracting Fair Practices Act" being Sections 4100-4113 of the Public Contract Code of the State of California, and any amendments thereto, each bidder shall set forth below the name and location of the place of business of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement in an amount in excess of one-half (1/2) of one percent (1%) of the prime contractor's total bid, and shall further set forth the portion of the work which will be done by each subcontractor. Only one subcontractor for each such portion shall be listed.

If the contractor fails to specify a subcontractor for any portion of the work to be performed under the contract, he shall be deemed to have agreed to perform such portion himself, and he shall not be permitted to subcontract that portion of the work except under the conditions hereinafter set forth.

Subletting or subcontracting of any portion of the work to which subcontractor was designated in the original bid shall only be permitted in cases of public emergency or necessity, and then only after a finding reduced to writing as a public record of the legislative body of the City.

The bidder shall also designate in the space provided indicating whether or not the subcontractor qualifies as a Woman Owned Business Enterprise, "WBE", or a Minority Business Enterprise, "MBE".

<u>WBE</u> or <u>MBE</u>	<u>Portion</u> of <u>Work %</u>	<u>Subcontractor's</u> <u>Name and Address</u>	<u>Type of</u> <u>Work</u>	<u>State</u> <u>License</u> <u>Number</u>	<u>Class</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Not more than _____%.

(To be submitted with bid/quote)

PROPOSAL

PROJECT NO. JN 513

NON-COLLUSION AFFIDAVIT

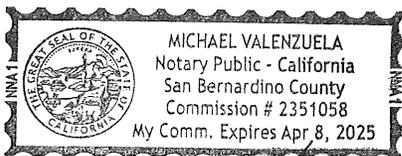
(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

Ronald Durna Jr being first duly sworn, deposes and says that he or she is president of precision concrete cutting the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

Ronald Durna Jr.
 NAME OF BIDDER
Ronald Durna
 SIGNATURE OF BIDDER
13089 Peyton Dr #C235
Chino Hills CA 91709
 ADDRESS OF BIDDER
Chino Hills CA 91709
 CITY STATE ZIP



Michael Valenzuela

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
 (attach appropriate jurats)

CALIFORNIA JURAT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }

COUNTY OF San Bernardino }

Subscribed and sworn to (or affirmed) before me on this 3rd day of October, 2022
Date Month Year

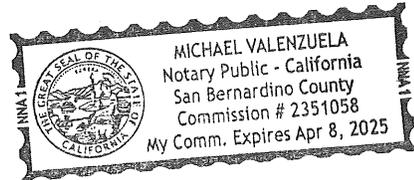
by Ronald Durna Jr.

Name of Signers

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature:

Michael Valenzuela
Signature of Notary Public



Seal

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent attachment of this form to an unintended document.

Description of Attached Document

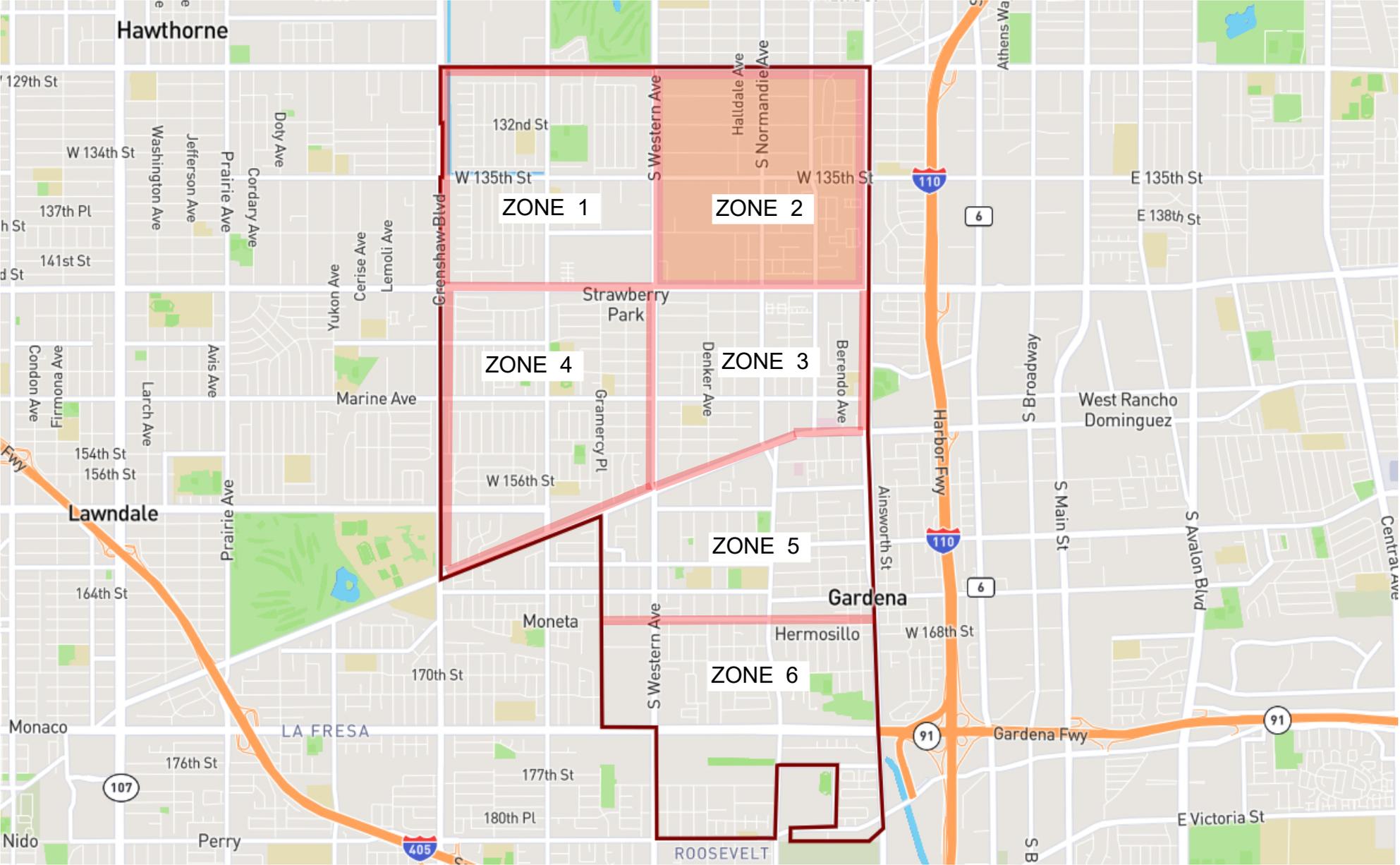
Title or Type of Document: _____

Document Date: _____

Number of Pages: _____

Signer(s) Other Than Named Above: _____

JN 527 2023-2024 Pedestrian Safety Improvements Project



<p>1" = 4000 ft</p>	<p>Zone 2</p>	<p>02/21/2024</p>	
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This map may represent a visual display of related geographic information. Data provided here on is not guarantee of actual field conditions. To be sure of complete accuracy, please contact the responsible staff for most up-to-date information.



ON-CALL SERVICES FOR CONCRETE TRIP HAZARD REPAIR PRICING FOR ZONE 2

Presented to: City of Gardena
1700 West 162nd Street
Gardena CA 90247

February 14th, 2024

CONTACT: Allen Rigg

The information in this summary is confidential, and is to be used only by the intended recipient and Precision Concrete Cutting in evaluating the project. Any copying or unauthorized disclosure of this information is prohibited.

PCC - All Hazards .375" - 2.750"

GARDENA - ZONE 2 - PRICING SHEET

RATE	RATE	RATE
\$ 34.95	\$ 34.95	\$ 34.95

		LOCATION					INCH FEET PRICING			
No.	Zone	Street Name	Segment From	Segment To	Street Side N, S, E, W	Location/Description	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost
1	GAR-2	129th Street	Budlong	133rd	0		\$ 1,092.19	\$ 3,430.56	\$ 3,626.06	\$ 8,148.81
2	GAR-2	130th Street	Berendo	Vermont	0		\$ 419.40	\$ 567.94	\$ 340.76	\$ 1,328.10
3	GAR-2	130th Street	Normandie	Western	0		\$ 955.66	\$ 8,356.33	\$ 8,967.95	\$ 18,279.94
4	GAR-2	130th Street	Normandie	Budlong	0		\$ 262.13	\$ 1,379.43	\$ 2,321.99	\$ 3,963.55
5	GAR-2	131st Street	Berendo	Vermont	0		\$ 550.46	\$ 847.54	\$ 668.42	\$ 2,066.42
6	GAR-2	132nd Street	Normandie	Vermont	0		\$ 358.24	\$ 2,987.13	\$ 2,939.62	\$ 6,284.99
7	GAR-2	132nd Street	Normandie	Western	0		\$ 1,225.43	\$ 5,425.99	\$ 1,135.88	\$ 7,787.30
8	GAR-2	133rd Street	Budlong	Vermont	0		\$ 52.43	\$ 1,810.85	\$ 1,641.56	\$ 3,504.83
9	GAR-2	134th Place	Catalina	New Hampshire	0		\$ 297.08	\$ 765.08	\$ 113.59	\$ 1,175.74
10	GAR-2	134th Street	Normandie	Budlong	0		\$ 154.00	\$ 1,998.70	\$ 1,927.71	\$ 4,080.41
11	GAR-2	134th Street	Normandie	Western	0		\$ 1,660.13	\$ 5,636.78	\$ 2,599.41	\$ 9,896.31
12	GAR-2	135th Street	Normandie	Vermont	0		\$ 424.86	\$ 3,546.33	\$ 1,704.90	\$ 5,676.10
13	GAR-2	135th Street	Normandie	Western	0		\$ -	\$ 4,542.41	\$ 586.50	\$ 5,128.91
14	GAR-2	137th Street	Van Buren	Normandie	0		\$ 281.78	\$ 1,642.65	\$ 581.04	\$ 2,505.48
15	GAR-2	138th Street	Berendo	Budlong	0		\$ 314.55	\$ 408.48	\$ 244.65	\$ 967.68
16	GAR-2	139th Street	Budlong	Normandie	0		\$ 321.10	\$ 1,072.53	\$ 109.22	\$ 1,502.85
17	GAR-2	139th Street	Normandie	Western	0		\$ 69.90	\$ 2,608.14	\$ 2,282.67	\$ 4,960.72
18	GAR-2	140th Place	Budlong	to End	0		\$ 337.49	\$ 584.32	\$ 323.29	\$ 1,245.09
19	GAR-2	140th Street	Raymond	to End	0		\$ 391.00	\$ 693.54	\$ -	\$ 1,084.54
20	GAR-2	141st Place	Normandie	Budlong	0		\$ 454.35	\$ 1,346.67	\$ 1,082.36	\$ 2,883.38
21	GAR-2	141st Street	Budlong	to End	0		\$ 139.80	\$ 670.60	\$ -	\$ 810.40
22	GAR-2	141st Street	Budlong	Normandie	0		\$ 609.44	\$ 1,795.56	\$ 235.91	\$ 2,640.91



PCC - All Hazards .375" - 2.750"

RATE	RATE	RATE
\$ 34.95	\$ 34.95	\$ 34.95

No.	Zone	LOCATION					INCH FEET PRICING			
		Street Name	Segment From	Segment To	Street Side N, S, E, W	Location/Description	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost
23	GAR-2	141st Street	Normandie	Halldale	0		\$ -	\$ 152.91	\$ 707.74	\$ 860.64
24	GAR-2	Alma Avenue	135th	to End	0		\$ 122.33	\$ 795.11	\$ 884.67	\$ 1,802.11
25	GAR-2	Berendo Avenue	134th	133rd	0		\$ 227.18	\$ 1,194.85	\$ 629.10	\$ 2,051.13
26	GAR-2	Berendo Avenue	Teton	to End	0		\$ 262.13	\$ 1,026.66	\$ 806.03	\$ 2,094.82
27	GAR-2	Brighton Avenue	139th	Rosecrans	0		\$ -	\$ 731.77	\$ 1,334.65	\$ 2,066.42
28	GAR-2	Budlong Avenue	135th	133rd	0		\$ 131.06	\$ 921.81	\$ 157.28	\$ 1,210.14
29	GAR-2	Budlong Avenue	135th	Rosecrans	0		\$ 1,012.46	\$ 3,035.19	\$ 227.18	\$ 4,274.82
30	GAR-2	Budlong Avenue	El Segundo	133rd	0		\$ 972.05	\$ 5,299.29	\$ 297.08	\$ 6,568.42
31	GAR-2	Catalina Avenue	132nd	129th	0		\$ 1,995.43	\$ 1,852.35	\$ 1,432.95	\$ 5,280.73
32	GAR-2	Catalina Avenue	135th	133rd	0		\$ 659.68	\$ 2,297.96	\$ 926.18	\$ 3,883.82
33	GAR-2	Catalina Avenue	Teton	to End	0		\$ 366.98	\$ 1,355.40	\$ 637.84	\$ 2,360.22
34	GAR-2	Deanna Court	141st Pl.	to End	0		\$ -	\$ 285.06	\$ -	\$ 285.06
35	GAR-2	El Segundo Blvd.	Normandie	Western	0		\$ 92.84	\$ 2,140.69	\$ 1,830.51	\$ 4,064.03
36	GAR-2	El Segundo Blvd.	Normandie	Vermont	0		\$ 214.07	\$ 2,729.38	\$ 1,417.66	\$ 4,361.10
37	GAR-2	Halldale Avenue	135th	El Segundo	0		\$ 1,023.38	\$ 6,401.31	\$ 8,227.45	\$ 15,652.14
38	GAR-2	Halldale Avenue	139th	Rosecrans	0		\$ -	\$ 840.98	\$ 895.59	\$ 1,736.58
39	GAR-2	Harvard Place	139th	to End	0		\$ -	\$ 366.98	\$ 3,060.31	\$ 3,427.28
40	GAR-2	Kansas Avenue	134th	133rd	0		\$ 340.76	\$ 760.16	\$ 764.53	\$ 1,865.46
41	GAR-2	Kingsley Drive	Rosecrans	to End	0		\$ 78.64	\$ 345.13	\$ 279.60	\$ 703.37
42	GAR-2	Mariposa Avenue	137th	135th	0		\$ 421.58	\$ 1,748.59	\$ 1,782.45	\$ 3,952.63
43	GAR-2	Mariposa Avenue	139th	to End	0		\$ 558.11	\$ 908.70	\$ 209.70	\$ 1,676.51
44	GAR-2	Mariposa Avenue	141st Pl.	141st St.	0		\$ 447.80	\$ 386.63	\$ 174.75	\$ 1,009.18



PCC - All Hazards .375" - 2.750"

GARDENA - ZONE 2 - PRICING SHEET

RATE	RATE	RATE
\$ 34.95	\$ 34.95	\$ 34.95

		LOCATION					INCH FEET PRICING			
No.	Zone	Street Name	Segment From	Segment To	Street Side N, S, E, W	Location/Description	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost
45	GAR-2	New Hampshire Avenue	135th	133rd	0		\$ 305.81	\$ 1,375.06	\$ 1,775.90	\$ 3,456.77
46	GAR-2	Normandie Avenue	Rosecrans	El Segundo	0		\$ 998.26	\$ 3,508.11	\$ 3,003.52	\$ 7,509.88
47	GAR-2	Raymond Avenue	137th	135th	0		\$ 166.01	\$ 1,354.31	\$ 550.46	\$ 2,070.79
48	GAR-2	Raymond Avenue	141st Pl.	141st St.	0		\$ 183.49	\$ 187.86	\$ 917.44	\$ 1,288.78
49	GAR-2	Raymond Avenue	141st	140th	0		\$ 183.49	\$ 205.33	\$ -	\$ 388.82
50	GAR-2	Rosecrans Avenue	Normandie	Western	0		\$ 440.15	\$ 1,059.42	\$ -	\$ 1,499.57
51	GAR-2	Rosecrans Avenue	Vermont	Normandie	0		\$ 419.40	\$ 718.66	\$ 642.21	\$ 1,780.27
52	GAR-2	Teton Street	Berendo	Budlong	#' (52)!H66		\$ 87.38	\$ 860.64	\$ -	\$ 948.02
53	GAR-2	Van Buren Avenue	137th	Budlong	#' (53)!H66		\$ 569.03	\$ 1,476.64	\$ 323.29	\$ 2,368.95
54	GAR-2	Van Buren Avenue	137th	to End	#' (54)!H66		\$ 131.06	\$ 251.20	\$ 251.20	\$ 633.47
55	GAR-2	Van Buren Court	141st Pl.	to End	#' (55)!H66		\$ 78.64	\$ 58.98	\$ -	\$ 137.62
56	GAR-2	Vermont Avenue	135th	El Segundo	#' (56)!H66		\$ 69.90	\$ 478.38	\$ 139.80	\$ 688.08
57	GAR-2	Vermont Avenue	135th	Rosecrans	#' (57)!H66		\$ 166.01	\$ 532.99	\$ 166.01	\$ 865.01
58	GAR-2	Western Avenue	Rosecrans	El Segundo	#' (58)!H66		\$ 139.80	\$ 1,675.42	\$ 2,247.72	\$ 4,062.94
59	0	0	0	0	#' (59)!H66		\$ -	\$ -	\$ -	\$ -
60	0	0	0	0	#' (60)!H66		\$ -	\$ -	\$ -	\$ -
61	0	0	0	0	#' (61)!H66		\$ -	\$ -	\$ -	\$ -
		Totals					\$ 23,236.29	\$ 101,437.46	\$ 70,134.27	\$ 194,808.02



PCC - All Hazards .625" - 2.750"

GARDENA - ZONE 2 - PRICING SHEET

RATE	RATE	RATE
\$ 34.95	\$ 34.95	\$ 34.95

No.	Zone	LOCATION					INCH FEET PRICING			
		Street Name	Segment From	Segment To	Street Side N, S, E, W	Location/Description	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost
1	GAR-2	129th Street	Budlong	133rd			\$ -	\$ 3,430.56	\$ 3,626.06	\$ 7,056.62
2	GAR-2	130th Street	Berendo	Vermont			\$ -	\$ 567.94	\$ 340.76	\$ 908.70
3	GAR-2	130th Street	Normandie	Western			\$ -	\$ 8,356.33	\$ 8,967.95	\$ 17,324.28
4	GAR-2	130th Street	Normandie	Budlong			\$ -	\$ 1,379.43	\$ 2,321.99	\$ 3,701.42
5	GAR-2	131st Street	Berendo	Vermont			\$ -	\$ 847.54	\$ 668.42	\$ 1,515.96
6	GAR-2	132nd Street	Normandie	Vermont			\$ -	\$ 2,987.13	\$ 2,939.62	\$ 5,926.76
7	GAR-2	132nd Street	Normandie	Western			\$ -	\$ 5,425.99	\$ 1,135.88	\$ 6,561.86
8	GAR-2	133rd Street	Budlong	Vermont			\$ -	\$ 1,810.85	\$ 1,641.56	\$ 3,452.40
9	GAR-2	134th Place	Catalina	New Hampshire			\$ -	\$ 765.08	\$ 113.59	\$ 878.66
10	GAR-2	134th Street	Normandie	Budlong			\$ -	\$ 1,998.70	\$ 1,927.71	\$ 3,926.41
11	GAR-2	134th Street	Normandie	Western			\$ -	\$ 5,636.78	\$ 2,599.41	\$ 8,236.19
12	GAR-2	135th Street	Normandie	Vermont			\$ -	\$ 3,546.33	\$ 1,704.90	\$ 5,251.24
13	GAR-2	135th Street	Normandie	Western			\$ -	\$ 4,542.41	\$ 586.50	\$ 5,128.91
14	GAR-2	137th Street	Van Buren	Normandie			\$ -	\$ 1,642.65	\$ 581.04	\$ 2,223.69
15	GAR-2	138th Street	Berendo	Budlong			\$ -	\$ 408.48	\$ 244.65	\$ 653.13
16	GAR-2	139th Street	Budlong	Normandie			\$ -	\$ 1,072.53	\$ 109.22	\$ 1,181.75
17	GAR-2	139th Street	Normandie	Western			\$ -	\$ 2,608.14	\$ 2,282.67	\$ 4,890.82
18	GAR-2	140th Place	Budlong	to End			\$ -	\$ 584.32	\$ 323.29	\$ 907.61
19	GAR-2	140th Street	Raymond	to End			\$ -	\$ 693.54	\$ -	\$ 693.54
20	GAR-2	141st Place	Normandie	Budlong			\$ -	\$ 1,346.67	\$ 1,082.36	\$ 2,429.03



PCC - All Hazards .625" - 2.750"

GARDENA - ZONE 2 - PRICING SHEET

RATE	RATE	RATE
\$ 34.95	\$ 34.95	\$ 34.95

		LOCATION					INCH FEET PRICING			
No.	Zone	Street Name	Segment From	Segment To	Street Side N, S, E, W	Location/Description	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost
23	GAR-2	141st Street	Normandie	Halldale			\$ -	\$ 152.91	\$ 707.74	\$ 860.64
24	GAR-2	Alma Avenue	135th	to End			\$ -	\$ 795.11	\$ 884.67	\$ 1,679.78
25	GAR-2	Berendo Avenue	134th	133rd			\$ -	\$ 1,194.85	\$ 629.10	\$ 1,823.95
26	GAR-2	Berendo Avenue	Teton	to End			\$ -	\$ 1,026.66	\$ 806.03	\$ 1,832.69
27	GAR-2	Brighton Avenue	139th	Rosecrans			\$ -	\$ 731.77	\$ 1,334.65	\$ 2,066.42
28	GAR-2	Budlong Avenue	135th	133rd			\$ -	\$ 921.81	\$ 157.28	\$ 1,079.08
29	GAR-2	Budlong Avenue	135th	Rosecrans			\$ -	\$ 3,035.19	\$ 227.18	\$ 3,262.36
30	GAR-2	Budlong Avenue	El Segundo	133rd			\$ -	\$ 5,299.29	\$ 297.08	\$ 5,596.37
31	GAR-2	Catalina Avenue	132nd	129th			\$ -	\$ 1,852.35	\$ 1,432.95	\$ 3,285.30
32	GAR-2	Catalina Avenue	135th	133rd			\$ -	\$ 2,297.96	\$ 926.18	\$ 3,224.14
33	GAR-2	Catalina Avenue	Teton	to End			\$ -	\$ 1,355.40	\$ 637.84	\$ 1,993.24
34	GAR-2	Deanna Court	141st Pl.	to End			\$ -	\$ 285.06	\$ -	\$ 285.06
35	GAR-2	El Segundo Blvd.	Normandie	Western			\$ -	\$ 2,140.69	\$ 1,830.51	\$ 3,971.19
36	GAR-2	El Segundo Blvd.	Normandie	Vermont			\$ -	\$ 2,729.38	\$ 1,417.66	\$ 4,147.04
37	GAR-2	Halldale Avenue	135th	El Segundo			\$ -	\$ 6,401.31	\$ 8,227.45	\$ 14,628.76
38	GAR-2	Halldale Avenue	139th	Rosecrans			\$ -	\$ 840.98	\$ 895.59	\$ 1,736.58
39	GAR-2	Harvard Place	139th	to End			\$ -	\$ 366.98	\$ 3,060.31	\$ 3,427.28
40	GAR-2	Kansas Avenue	134th	133rd			\$ -	\$ 760.16	\$ 764.53	\$ 1,524.69
41	GAR-2	Kingsley Drive	Rosecrans	to End			\$ -	\$ 345.13	\$ 279.60	\$ 624.73
42	GAR-2	Mariposa Avenue	137th	135th			\$ -	\$ 1,748.59	\$ 1,782.45	\$ 3,531.04
43	GAR-2	Mariposa Avenue	139th	to End			\$ -	\$ 908.70	\$ 209.70	\$ 1,118.40
44	GAR-2	Mariposa Avenue	141st Pl.	141st St.			\$ -	\$ 386.63	\$ 174.75	\$ 561.38



PCC - All Hazards .625" - 2.750"

GARDENA - ZONE 2 - PRICING SHEET

RATE	RATE	RATE
\$ 34.95	\$ 34.95	\$ 34.95

No.	Zone	LOCATION					INCH FEET PRICING			
		Street Name	Segment From	Segment To	Street Side N, S, E, W	Location/Description	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost
45	GAR-2	New Hampshire Avenue	135th	133rd			\$ -	\$ 1,375.06	\$ 1,775.90	\$ 3,150.96
46	GAR-2	Normandie Avenue	Rosecrans	El Segundo			\$ -	\$ 3,508.11	\$ 3,003.52	\$ 6,511.62
47	GAR-2	Raymond Avenue	137th	135th			\$ -	\$ 1,354.31	\$ 550.46	\$ 1,904.78
48	GAR-2	Raymond Avenue	141st Pl.	141st St.			\$ -	\$ 187.86	\$ 917.44	\$ 1,105.29
49	GAR-2	Raymond Avenue	141st	140th			\$ -	\$ 205.33	\$ -	\$ 205.33
50	GAR-2	Rosecrans Avenue	Normandie	Western			\$ -	\$ 1,059.42	\$ -	\$ 1,059.42
51	GAR-2	Rosecrans Avenue	Vermont	Normandie			\$ -	\$ 718.66	\$ 642.21	\$ 1,360.87
52	GAR-2	Teton Street	Berendo	Budlong			\$ -	\$ 860.64	\$ -	\$ 860.64
53	GAR-2	Van Buren Avenue	137th	Budlong			\$ -	\$ 1,476.64	\$ 323.29	\$ 1,799.93
54	GAR-2	Van Buren Avenue	137th	to End			\$ -	\$ 251.20	\$ 251.20	\$ 502.41
55	GAR-2	Van Buren Court	141st Pl.	to End			\$ -	\$ 58.98	\$ -	\$ 58.98
56	GAR-2	Vermont Avenue	135th	El Segundo			\$ -	\$ 478.38	\$ 139.80	\$ 618.18
57	GAR-2	Vermont Avenue	135th	Rosecrans			\$ -	\$ 532.99	\$ 166.01	\$ 699.00
58	GAR-2	Western Avenue	Rosecrans	El Segundo			\$ -	\$ 1,675.42	\$ 2,247.72	\$ 3,923.14
59	0	0	0	0			\$ -	\$ -	\$ -	\$ -
60	0	0	0	0			\$ -	\$ -	\$ -	\$ -
61	0	0	0	0			\$ -	\$ -	\$ -	\$ -
		Filtered Totals					\$ -	\$ 101,437.46	\$ 70,134.27	\$ 171,571.73



PCC - PRICING ZONE 2

Billing Units: Services are billed in “Inch Feet”. An inch foot is calculated by measuring the average height of the sidewalk off-set and multiplying this average by the length of the cut. Example: A sidewalk off-set on a 4-foot wide sidewalk that consists of a 0.5” rise on one side, and tapers down to a zero rise on the other is calculated as follows:

$$.05'' + 0'' / 2 * 4' = 1\text{- inch foot}$$

SIDEWALK ASSESSMENT SERVICES	UNIT PRICE \$495 PER SIDEWALK MILE	\$11,880.00
OPTION 1		
SIDEWALK TRIP HAZARD REPAIR PER INCH FOOT ALL HAZARDS 3/8" - 2 3/4"	UNIT PRICE \$34.95 PER INCH FOOT	\$194,808.02
OPTION 2		
SIDEWALK TRIP HAZARD REPAIR PER INCH FOOT 5/8"-2 3/4"	UNIT PRICE \$34.95 PER INCH FOOT	\$171,571.73



CONTACT US

PRECISION CONCRETE CUTTING

13089 PEYTON DR #C235

CHINO HILLS CA 91709

PHONE: 909-539-7740

DIR NUMBER: 1000003322

CONTRACTOR LICENSE NUMBER: 925449

socalpcc@safesidewalks.com

www.safesidewalks.com

**Trip Hazard Removal Specialist for
Los Angeles and San Gabriel Valley**





DEPARTMENT of PUBLIC WORKS

1717 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3731 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9568

NOTICE OF EXEMPTION

TO: Office of Planning & Research
1400 Tenth Street
Sacramento, CA 95814

County Clerk / Registrar Recorder
ATTN: Environmental Filings Clerk
12400 East Imperial Highway, Room 1101
Norwalk, CA 90650

Project Title: Pedestrian Safety Improvement 2023/2024 – Sidewalk Trip Hazard Removal, JN 527

Project Location (Specific): Various Locations – Zone 2

Project Location (City): Gardena **Location (County):** Los Angeles County

Description of nature, purpose and beneficiaries of project: This project is a concrete remediation for preventative sidewalk maintenance and develop a program to minimize trip hazards and falls and meet ADA compliance

Name of public agency approving project: City of Gardena

Name of person or agency carrying out project: Precision Concrete Cutting

Exempt Status: (Check One)

- Ministerial: (P.R.C. Sec. 21080[b][1]; Guidelines Sec. 15268)
- Declared Emergency: (P.R.C. Sec. 21080[b][3]; Guidelines Sec. 15269[a])
- Emergency Project (P.R.C. Sec. 21080[b][4]; Guidelines Sec. 15269[b][c])
- Categorical Exemption: Section 15301 Class 1(c), Existing Facilities
- Other: _____ Guidelines _____ Sec. _____ 15061):

Reason why project is exempt: This project consists of minor alteration of existing public sidewalks and involves negligible or no expansion of use beyond that previously existing.

Contact person: Jose Espinoza **Telephone:** 310-217-9644

If filed by applicant:

1. Attach certified document of exempting finding.
2. Has a notice of exemption been filed by the public agency approving the project? Yes No

Date received for filing:

CLINT OSORIO Date
Environmental Quality Officer

NOTE: Exempt from Dept. of Fish & Game Wildlife Fee in accordance with de minimis impact finding (735.5[c])



PUBLIC WORKS CONTRACT

PROJECT NO. JN 527

CONTRACT

PROJECT NO. JN 527

THIS CONTRACT is made and entered into this 12th of March 2024 by and between THE CITY OF GARDENA, a municipal corporation ("City") and Southern California Precision Concrete Inc., a California Corporation (hereinafter "Contractor"). It is agreed by and between the parties that:

1. WORK

- 1.1 Contractor agrees to enter into a one (1) year agreement with City for the Sidewalk Trip Hazard Removal for the Pedestrian Safety Project FY 2023-2024, utilizing the piggy-back agreement of the City's Sidewalk Trip Hazard Removal for the Pedestrian Safety Project FY 2022-2023 contract, JN 513 (a.k.a. On-Call Services for Concrete Remediation), at the same unit rate attached hereto as Appendix A.

PROJECT: Pedestrian Safety Project FY 2023-2024, Trip Hazard Removal Concrete

- 1.2 Should City, at any time during the progress of the Work, request any alterations, deviations, additions or omissions, it shall be at liberty to do so, and the same shall in no way affect or make void the Contract, but will be added to, or deducted from, the amount of the Contract price, as the case may be, by a fair and reasonable valuation.
- 1.3 The Standard Specifications for Public Works Construction ("Greenbook") shall be the Standard Specifications of the City. Unless otherwise indicated, the latest edition, including supplements, of the Greenbook shall apply.

2. SCHEDULE

- 2.1 Contractor shall commence and diligently pursue the Project to completion in one-year, except as such time may be extended in writing by City.
- 2.2 If the Work called for under the Contract is not completed before the date specified, damage will be sustained by City and it will be impracticable to determine the actual damage which City will sustain in the event of such delay. Therefore, it is agreed that Contractor shall pay to City \$1000 per day for each and every working day's delay beyond the completion date. In the case the damages are not paid, Contractor agrees that City may deduct the amount from any money due or that may become due Contractor under the Contract. Compliance with the Greenbook is not required for liquidated damages to be assessed.

3. CONTRACT PRICE

- 3.1 Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the rate of \$34.95/inch foot. Subject to any additions or deductions that may be made by change order or amendment, and any penalties or damages that may be assessed against Contractor, Contractor shall receive total compensation, including reimbursement of Contractor's expenses, of an amount not to exceed One Hundred

and Seventy One Thousand Five Hundred and Seventy One Dollars and Seventy Three cents (\$171,571.73) ("Contract Sum") for completion of the work.

4. PAYMENTS

- 4.1 If Contractor desires a progress payment, he shall invoice City for the amount of work satisfactorily completed and inspected as of the closure date. The invoice shall be delivered to the City Engineer. All requests for payment shall be accompanied by the appropriate conditional waiver and releases in the form set forth in Civil Code section 3262. A five percent (5%) retention shall be retained on all payments. In the event of any claims, \$1000/day will be adequate to cover such claims shall be withheld from the retention payment until resolution of the claims.
- 4.2 Payment requests that are determined to be improper shall be returned to Contractor with written explanation within 7 days after receipt. The number of days available to make payment without incurring interest shall be reduced by the number of days by which City exceeds the 7-day return requirement.
- 4.3 Within 60 days of the date of completion and acceptance of the Work, City will pay to Contractor the amount remaining after appropriate modifications are made for change orders, liquidated damages, or any other of the provisions of which, by the terms hereof, City is or may be authorized or required to reserve or retain funds. Any moneys withheld beyond the allowable amount or prescribed time will accrue interest at a rate of two percent per month until such time that said moneys are released to Contractor, at which time withheld moneys and accrued interest shall be dispensed. In the event of a dispute between City and Contractor, City may withhold from the final payment an amount not to exceed 150 percent of the disputed amount.
- 4.4 In the event there is any claim specifically excluded by Contractor from the operation of any release, there shall be retained by City an amount not to exceed the amount of the disputed claim. In the event of a dispute after completion of the Project, City may withhold an amount not to exceed 150 percent of the disputed amount.
- 4.5 No claim shall be made or be filed and neither City, nor any of its elected or appointed officers, employees, agents, or volunteers shall be liable, or held to pay any money, except as specifically provided in the Contract. The acceptance by Contractor of the final payment when no securities or certificates of deposit have been deposited in escrow or with City, or his acceptance from the escrow agent or City of the securities or certificates of deposit substituted for the retention, whichever is later, shall operate as, and shall be, a release to City, and its elected and appointed officers, employees, agents, and volunteers, from all claims and liability to Contractor for anything done or furnished for, or relating to, the Project or for any act or neglect of City or of any person relating to or affecting the Project, except claims previously made as provided for and in accordance with the provisions of the General Conditions and pending at the time of acceptance of final payment or of the securities or certificates of deposit, or the claim against City for the remainder, if any there be, of the amounts kept or retained due to unpaid claims.

5. LEGAL REQUIREMENTS

State Requirements

- 5.1 Contractor, its agents and employees shall be bound by and shall comply with all applicable federal, state and local laws regardless of whether enumerated herein.
- 5.2 This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. All contractors and subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner (aka Division of Labor Standards Enforcement) in a format prescribed by the Labor Commissioner no less than monthly. The State General Prevailing Wage Determination is as established by the California Department of Industrial Relation (available at <http://www.dir.ca.gov/DLSR/PWD/index.htm>).

Exceptions: The Labor Commissioner may (but is not required to) excuse contractors and subcontractors from furnishing electronic certified payroll records to the labor Commissioner on a project that is under the jurisdiction of one of the four legacy DIR-approved labor compliance programs (Caltrans, City of Los Angeles, Los Angeles Unified School District, and County of Sacramento) or that is covered by a qualifying project labor agreement.

- A. AWARD OF CONTRACT: The following are conditions to the award of the contract:
- i. Each contractor and subcontractor listed on the bid must be registered with the Department of Industrial Relation pursuant to Labor Code Section 1725.5 subject to the limited exceptions set forth in Labor Code Section 1771.1(a) (regarding the submission of a bid as authorized by Business & Profession Code Section 7029.1 or Public Contract Code Section 10164 or 20103.5 provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded); and
 - ii. No contractor or subcontractor may be awarded this contract unless the contractor and each subcontractor listed on the bid is registered with the Department of Industrial Relations pursuant to Section 1725.5.

Similarly, failure to comply with the registration requirements of Labor Code Section 1725.5, will disqualify a bidder or proposer.

These requirements will apply to all public works projects that are subject to the prevailing wage requirements of the Labor Code without regard to funding source.

- 5.3 In accordance with the requirements of the California Prevailing Wage Laws, Contractor and each Subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time, and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by it in connection with

the work done under the Contract. The payroll records shall be certified and made available for inspection at all reasonable hours in accordance with the California Prevailing Wage Laws. Contractor shall be subject to, and fully comply with, all California Prevailing Wage Laws, including, but not limited to, those pertaining to the maintenance and inspection of certified payroll records.

- 5.4 Pursuant to California Labor Code section 1810 et seq., eight (8) hours labor constitutes a legal day's work. Contractor shall forfeit as a penalty to City the sum of \$25.00 for each worker employed in the execution of the Contract by Contractor or any subcontractor for each calendar day during which such worker is required or permitted to work more than 8 hours in any one calendar day and 40 hours in any one calendar week, unless such worker receives compensation for all hours worked in excess of these hours at a rate of at least one and one-half times the basic rate of pay. (Labor Code § 1813.) City may withhold from any monies payable on account of work performed by Contractor or subcontractor, such sums as may administratively be determined to be necessary to satisfy any liabilities of such Contractor or subcontractor, for unpaid wages and liquidated damages as provided for herein.
- 5.5 Contractor, and any subcontractor under Contractor, shall pay not less than the specified prevailing rate of per diem wages to all workers employed in the execution of the Contract. (Labor Code § 1774.) Copies of the determination of the Director of the Department of Industrial Relations of the rate of per diem wages for each craft, classification or type of worker needed to execute the Contract are on file in, and available at, the office of City. (Labor Code § 1773.2.) When any craft or classification is omitted from the general prevailing wage determinations, Contractor shall pay the wage rate of the craft or classification most closely related to the omitted classification. A copy of the prevailing rate per diem wages for cash craft or type of workman needed to execute any contract which may be awarded by City, may be requested by contacting the State Board of Equalization at (800) 400-7115.
- 5.6 Contractor shall post a copy of the prevailing rates at the work site(s), for the duration of the Work. (Labor Code § 1773.2.)
- 5.7 Contractor shall comply with all provisions of Labor Code section 1775. In accordance with Labor Code section 1775, Contractor shall forfeit as a penalty to City not more than \$50.00 for each worker employed in the execution of the Contract by Contractor or any subcontractor for each calendar day, or portion thereof, in which the worker is paid less than the prevailing rates. Contractor shall also pay the difference between the prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate.
- 5.8 Nothing in this Contract shall prevent Contractor or any subcontractor from employing properly registered apprentices in the execution of the Contract. Contractor shall have responsibility for compliance with California Labor Code Section 1777.5 and 1777.6 for all apprenticeable occupations. These sections require that Contractor and subcontractors shall submit contract award information to the applicable joint apprenticeship committee, shall employ apprentices in apprenticeable occupations, shall contribute to the fund or funds in each craft or trade or a like amount to the California Apprenticeship Board and that Contractors and subcontractors shall not discriminate among otherwise qualified employees as apprentices solely on the ground

of sex, race, religion, creed, national origin, ancestry or color. Only apprentices as defined in Labor Code Section 3077, who are in training under apprenticeship standards and who have written apprentice agreements will be employed in apprenticeable occupations.

- 5.9 Contractor warrants full compliance with all applicable Federal and California employment laws, including, but not limited to, the Immigration Reform and Control Act of 1986 (P.L. 99-603). Contractor shall obtain from all covered employees performing services hereunder, all verification and other documentation of employment eligibility status required by federal statutes and regulations as they currently exist and as they may be hereafter amended. Contractor shall retain such documentation for all covered employees for the period prescribed by law. Contractor shall indemnify, defend, and hold harmless, City, its elected and appointed officers, employees, agents and volunteers from employer sanctions and any other liability which may be assessed against City in connection with any alleged violation of federal or state statutes or regulations pertaining.
- 5.10 Neither Contractor, nor any subcontractor under Contractor, shall discriminate in the employment of persons, including apprentices, because of the race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, sexual orientation or age of such person, except as provided in Sections 12940 and 12941 of the Government Code. Contractor shall have responsibility for compliance with this section. (Gov. Code §§ 12940, 12941.)
- 5.11 Contractor and all subcontractors shall, at Contractor and subcontractor's sole expense, obtain and maintain all necessary licenses for the Work, including but not limited to a valid business license, and give all necessary notices and pay all fees and taxes required by law.
- 5.12 Contractor shall be responsible for obtaining at its own expense, all construction permits and licenses required by the City, including for any subcontracting firm engaged in construction/installation for this Project.
- 5.13 In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to a public works contract, the contractor or subcontractor offers and agrees to assign to the awarding body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body tenders final payment to the contractor, without further acknowledgment by the parties. (Gov. Code § 4552; Pub. Con. Code § 7103.5.)
- 5.14 Subcontractors who are ineligible pursuant to Labor Code sections 1777.1 and 1777.7 are ineligible to perform work under this Contract.
- 5.15 This project is subject to Skilled and Trained Workforce Requirements per Sections 2600 through 2603 of the Public Contract Code.

6. INDEPENDENT CONTRACTOR

Contractor is and shall at all times remain as to City a wholly-independent contractor. Neither City nor any of its officers, employees, or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees, servants, agents or subcontractors, except as set forth in the Contract Documents. Contractor shall not at any time or in any manner represent that it or any of its officers, employees, agents, or subcontractors, are in any manner officers, employees, agents or subcontractors of City.

7. INDEMNIFICATION

- 7.1 To the fullest extent permitted by law, Contractor hereby agrees, at its sole cost and expense, to defend, protect, indemnify, and hold harmless the City of Gardena and its respective elected officials, officers, attorneys, agents, employees, volunteers, successors, and assigns (collectively "Indemnitees") from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith (collectively "Liabilities"), arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to any act, failure to act, error, or omission of Contractor or any of its officers, agents, servants, employees, subcontractors, materialmen, suppliers or their officers, agents, servants or employees, arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to the work performed under the Contract, or the performance or failure to perform any term, provision, covenant, or condition of the Agreement, including this indemnity provision.
- 7.2 This indemnity provision is effective regardless of any prior, concurrent, or subsequent active or passive negligence by Indemnitees and shall operate to fully indemnify Indemnitees against any such negligence.
- 7.3 This indemnity provision shall survive the termination of the Agreement and is in addition to any other rights or remedies which Indemnitees may have under the law.
- 7.4 Payment is not required as a condition precedent to an Indemnitee's right to recover under this indemnity provision, and an entry of judgment against an Indemnitee shall be conclusive in favor of the Indemnitee's right to recover under this indemnity provision.
- 7.5 The prevailing party shall pay for reasonable attorney fees and costs incurred in relation to this indemnification provision.
- 7.6 Notwithstanding the foregoing, nothing in this instrument shall be construed to encompass (a) Indemnitees' sole negligence or willful misconduct to the limited extent that the underlying Agreement is subject to Civil Code 2782(a), or (b) the contracting public agency's active negligence to the limited extent that the underlying Agreement is subject to Civil Code § 2782(b).

- 7.7 This indemnity is effective without reference to the existence or applicability of any insurance coverages which may have been required under the Agreement or any additional insured endorsements which may extend to Indemnitees.
- 7.8 Contractor, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the Indemnitees, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Contractor regardless of any prior, concurrent, or subsequent active or passive negligence by the Indemnitees. Accountants, attorneys, or other professionals employed by Indemnitor to defend Indemnitees shall be selected by Indemnitees.
- 7.9 In the event there is more than one person or entity named in the Agreement as the Contractor, then all obligations, liabilities, covenants and conditions under this instrument shall be joint and several.

8. QUALITY ASSURANCE

- 8.1 All materials furnished and all Work done under the Project shall be subject to rigid inspection. Work done in the absence of prescribed inspection may be required to be torn out and replaced and the entire cost of repair and replacement shall be borne by Contractor, irrespective of whether the work dismantled is found to be defective.
- 8.2 If the Work or materials, or any part thereof, shall be found defective any time before the final acceptance of the Project, Contractor shall immediately make good such defect without compensation in a manner satisfactory to the City, regardless of any previous inspection or estimation of such Work for payment.
- 8.3 If Contractor fails or neglects to make ordered repairs and/or replacement of damaged property within ten (10) DAYS after the service of an order to do such repair and/or replacement, the City, may make the ordered repairs and/or replacement and deduct the cost thereof from the monies due Contractor.
- 8.4 Prior to final acceptance, Contractor shall restore all areas affected by the work to the original state of cleanliness and repair all damage done to the premises, including the grounds, by his workmen and equipment.

9. INSURANCE

- 9.1 Commencement of Work. Contractor shall not be authorized to commence Work under this Contract until it has obtained approved insurance. Before beginning Work hereunder, during the entire period of this Contract, for any extensions hereto, and for periods after the end of this Contract as may be indicated below, Contractor must have and maintain in place not less than the insurance coverages required in this Section at his sole cost and expense. Contractor's insurance shall comply with all items specified by this Contract. Any subcontractors shall be subject to all of the requirements of this Section and Contractor shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Contractor's insurance may cover all

subcontractors. The insurance requirements are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Contractor under this Contract.

- 9.2. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-:VII, unless otherwise approved by City.
- 9.3. Coverages, Limits and Policy Requirements. Contractor shall maintain the types of coverages indicated below:
- 9.4. Comprehensive General Liability Insurance. A policy of comprehensive general liability insurance written on a per occurrence basis in an amount not less than either one million dollars (\$1,000,000) per occurrence or two million dollars (\$2,000,000) aggregate.
- 9.5. Commercial Auto Liability Insurance - a policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City. The minimum auto insurance coverage shall be one million dollars (\$1,000,000) combined single limit per accident.
- 9.6. Worker's Compensation and Employer's Liability Insurance - a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars (\$1,000,000) per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

In accordance with the provisions of section 1860 of the California Labor Code, Contractor's attention is directed to the requirement that in accordance with the provisions of section 3700 of the California Labor Code, Contractor and every subcontractor will be required to secure the payment of compensation of his or her employees, or obtain a certificate of consent to self-insurance by the Director of Industrial Relations in accordance with the requirements of Section 3700 of the California Labor Code.

In accordance with the provisions of section 1861 of the California Labor Code, Contractor shall sign and file with the awarding body the following certification prior to performing any work on the Project:

"I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

- 9.7 Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:
- (i) City and its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy as respects liabilities arising out of the performance of any work done under the Contract.
 - (ii) The insurer shall agree to provide City with thirty (30) days prior written notice, return receipt requested, of any cancellation, non-renewal or material change in coverage.
 - (iii) For any claims with respect to the Project covered by this Contract, Contractor's insurance coverage shall be primary insurance as respects City and its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by City and its elected and appointed officers, employees, agents and volunteers shall be excess of Contractor's insurance and shall not contribute with it.
 - (iv) The policy shall apply separately to each insured against whom claim is made or suit is brought except with respect to the limits of the company's liability.
- 9.8 Course of Construction Insurance - Contractor shall provide course of construction insurance covering for "all risks" of loss in the amount of the completed value of the Work. The City shall be named as a loss payee and the insurer shall waive all rights of subrogation against the City. This policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, return receipt requested, is mailed to the City. Course of Construction Insurance may be provided for each separate Phase.
- 9.9 Additional Requirements. The procuring of required insurance shall not be construed to limit Contractor's liability hereunder nor to fulfill the indemnification provisions and requirements of this Contract. City shall notify Contractor in writing of changes in the insurance requirements. If Contractor does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Contractor shall be deemed in default hereunder.
- 9.10 Deductibles. Any deductible or self-insured retentions must be declared to and approved by City. Contractor shall guarantee that, at the option of the City, either: the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Contractor); or Contractor shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses in the amount of any deductibles or self-insured retentions.
- 9.11 Verification of Compliance. Contractor shall furnish City with the required endorsements attached hereto. All documents are to be received and approved by City before Work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Contract, Contractor shall deliver to

City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by other proof of payment satisfactory to City. Contractor shall provide full copies of any requested policies to City within three (3) days of any such request by City.

9.12 Termination for Lack of Required Coverage. If Contractor, for any reason, fails to have in place, at all times during the term of this Contract, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Contractor's expense and/or terminate this Contract. Contractor shall indemnify, defend and hold harmless City and its elected and appointed officers, employees, agents and volunteers from any claim resulting from failure of either Contractor or any subcontractor to take out or maintain any insurance required by this Contract.

9.13 Equipment Coverage

Any policy or policies of insurance Contractor or his subcontractors elect to carry as insurance against loss or damage to construction equipment and tools or other personal property shall include a provision waiving the insurer's right of subrogation against City.

10. SECURITY

10.1 Contractor shall not commence the Work under this Contract until Contractor has obtained all security required under this Section and such security has been approved by City as to form, amount and carrier.

10.2 Contractor shall maintain in full force and effect during the term of this Contract a certificate regarding workers' compensation, liability insurance certificates, proof of a valid business license and any other documents required by the Contract. If this Contract is for more than \$25,000.00, Contractor shall also maintain in full force and effect during the term of this Contract security guaranteeing one hundred percent (100%) of payment (labor and materials) and separate security guaranteeing one hundred percent (100%) of performance. If bonds are the chosen form of security, they shall be submitted on the forms which are part of the Contract Documents; no substitutions shall be accepted. The performance bond shall remain in effect for all deliverables for one full year from the date of acceptance of the Work to insure that defects which appear within said period will be repaired, replaced, or corrected by the Contractor at his own cost and expense to the satisfaction of the City Engineer within thirty (30) days after written notice thereof by City.

10.3 The surety shall be admitted to do business in California, listed with the State of California Department of Insurance and shall comply with all requirements of State law. (No surplus list surety will be accepted.) (Code of Civil Procedure § 995.311.)

10.4 If during this Contract any of the sureties upon the bonds become insufficient in the opinion of City, City may require additional sureties which Contractor shall furnish to City's satisfaction within 15 calendar days after written notice and failure to do so shall be considered a default by Contractor.

11. CITY'S RIGHT TO TERMINATE

- 11.1 If Contractor refuses or fails to prosecute the Work with such diligence as will insure its completion within the time specified or any extension thereof, or fails to complete the Work within such time, or if Contractor should be adjudged a bankrupt, or if it should make a general assignment for the benefit of its creditors, or if a receiver should be appointed on account of his insolvency, or if Contractor or any subcontractor shall violate any of the provisions of this Contract, or should persistently or repeatedly refuse or should fail, except in cases for which extension of time is provided, to supply enough properly skilled workers or proper materials to complete the Work in the time specified, or if he should fail to make prompt payment to subcontractors or for material or labor, or persistently disregard laws, or instructions of City or otherwise breach this Contract, City shall serve written notice on Contractor and Contractor's sureties of the intention that this Contract be terminated together with the reasons therefor. Unless within five (5) working days after the service of such notice such condition or violation shall cease or satisfactory arrangements for the correction thereof be made, this Contract shall upon the expiration of said five (5) working days, cease and terminate. In such case, Contractor shall not be entitled to receive any further payment until the Work is finished.

In event of any such termination, City shall immediately serve written notice thereof upon surety and Contractor, and surety shall have the right to take over and perform this Contract, provided, however, that if surety within five (5) working days after service upon it of said notice of termination does not give City written notice of its intention to take over and perform this Contract or does not commence performance thereof within ten (10) working days from the date of serving such notice, City may take over the Project and prosecute the same to completion by contract or by any other method it may deem advisable for the account and at the expense of Contractor, and Contractor and its surety shall be jointly and severally liable to City for any excess cost or other damages occasioned City thereby. If City takes over the Project as herein above provided, City may, without liability for so doing, take possession of, and utilize in completing the Project, such materials, appliances, plant, and other property belonging to Contractor as may be on the site of the Project and necessary therefor.

In the event of any such termination, Contractor will be paid for Work performed, less damages caused to City by the acts of Contractor causing the termination.

- 11.2 City may terminate the Contract at its own discretion for any reason. Upon such termination, City will pay Contractor fair and reasonable compensation as agreed upon between City and Contractor. In the event that no agreement is reached, City will be liable to Contractor only for the reasonable value of the Work performed and other actual costs sustained by Contractor.

12. WAIVER

No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver

constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.

13. NOTICE

- 13.1 Any notice required or given by one party to the other under the Contract shall be in writing and shall be dated and signed by the party giving notice or by a duly authorized representative of such party. Any notice shall not be effective for any purpose whatever unless served in the following manner:
- 13.2 Whenever it shall be necessary for either party to serve notice on the other respecting the Contract, such notice shall be in writing and served by personal delivery or by registered mail, postage prepaid, return receipt requested, addressed as follows:

City: **City of Gardena**
Allan Rigg
Director of Public Works/City Engineer
1717 W. 162nd Street
Gardena, CA 90247

Contractor: Precision Concrete Cutting
13089 Peyton Drive, #C235
Chino Hills, CA 91709

unless and until different addresses may be furnished in writing by either party to the other.

14. ASSIGNMENT

- 14.1 Contractor shall not assign the performance of the Contract, nor any part thereof, nor any monies due or to become due hereunder, without the prior written consent of City.
- 14.2 Subject to the provision of this Section regarding assignment, the Contract shall be binding upon the heirs, executors, administrators, successors, and assigns of Contractor.

15. ATTORNEY'S FEES

Except as specifically provided for herein, attorney's fees shall not be awarded to either party in any action in law or in equity, including an action for declaratory relief, brought to enforce or interpret the provisions of this Contract or to assert any claim resulting or alleged to result from its performance.

16. MISCELLANEOUS PROVISIONS

- 16.1 The Contract shall be effective from and after the date that this Contract is signed by the representatives of City.

- 16.2 This Contract may be made in counterparts.
- 16.3 The captions of the articles, sections, subsections, paragraphs and subparagraphs of the Contract are for reference only and are not to be construed in any way as a part of the Contract.
- 16.4 The rights and remedies contained in this Contract are cumulative, and in addition to and not in limitation of, any right or remedy at law or in equity to which City may be entitled.
- 16.5 Pursuant to Gardena Municipal Code Section 2.24.020(H), Contractor is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the city of Gardena until completion of Work.

17. ENTIRE AGREEMENT

- 17.1 This Contract integrates all terms and conditions in connection with the Work and supersedes all negotiations and prior understandings, either oral or in writing, in respect to the subject matter hereof.
- 17.2 The Contract shall not be amended except by a writing duly executed by the parties.

18. PREPARATION OF AGREEMENT. Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Contract and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Contract. No provision of this Contract or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.

19. Claims Disputes

Any claims of Contractor, as “claims” are defined in California Public Contract Code Section 9204 shall be processed in accordance with that section. Section 9204 provides in relevant part that upon receiving a claim from a contractor, together with reasonable documentation to support the claim, a contracting public entity shall conduct a reasonable review of the claim and, within a period not to exceed 45 days [except as otherwise provided in Section 9204], shall provide the claimant a written statement identifying what portion of the claim is disputed and what portion is undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. If the public entity fails to issue a written statement, paragraph (3) shall apply. If the contractor disputes the public entity’s written response, or if the public entity fails to respond to a claim within the time prescribed, the contractor may demand in writing an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of a demand in writing sent by registered mail or certified mail, return receipt requested, the public entity shall schedule a meet and confer conference within 30 days for settlement of the dispute. Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, the public entity shall provide the claimant a written statement identifying the portion of the claim that remains in dispute and the portion that is

undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. Any disputed portion of the claim of the claim, as identified by the contractor in writing, shall be submitted to nonbinding mediation, with the public entity and the contractor sharing the associated costs equally. The public entity and contractor shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing. If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator. If mediation is unsuccessful, the parts of the claim remaining in dispute shall be subject to other applicable procedures.

IN WITNESS WHEREOF, THE PARTIES hereto have caused this Contract to be executed and attested by their duly authorized officers.

CITY

By: _____
CITY MANAGER (Sign)

Date: _____
SEAL

Attest:

By: _____
CITY CLERK (Sign)

Date: _____

CONTRACTOR

By: _____
Sign / Title

Date: _____

Attest: (Contractor)

By: _____
Sign / Title

Date: _____

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney
CITY ATTORNEY (Sign)

Date: 2.27.2024

(To be submitted after award)

CONTRACT

PROJECT NO. JN 527

FAITHFUL PERFORMANCE BOND

WHEREAS, the City of Gardena has awarded to Precision Concrete Cutting hereinafter designated as the "Principal", a Contract for:

PROJECT: Pedestrian Safety Project FY 2023-2024, Trip Hazard Removal Concrete

WHEREAS, said Principal is required under the terms of said Contract to furnish a bond for the faithful performance of said Contract;

NOW, THEREFORE, we, _____ as Principal, and _____ as Surety, are held and firmly bound unto the City, as Obligee, in the sum _____ (\$ _____), lawful money of the United States of America, this amount being not less than one hundred percent (100%) of the total Contract price, , for payment of which sum well and truly to be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay all court costs and reasonable attorneys' fees to the City of Gardena in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal, his or its heirs, executors, administrators, successors, or assigns, shall in all things stand to and abide by, well and truly keep and perform all the undertakings, terms, covenants, conditions and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner therein designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

FURTHER, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, addition, or modification to the terms of the Contract, or of the work to be performed thereunder, or the specifications for the same, shall in any way affect its obligations under this bond, and it does hereby waive notice of any such change, extension of time, alteration, addition, or modification to the terms of the Contract or to the work or to the specifications thereunder. Surety hereby waives the provisions of California Civil Code §§ 2845 and 2849. The City is the principal beneficiary of this bond and has all rights of a party hereto.

This bond shall remain in full force and effect for a warranty period of one full year after acceptance of the job by the City.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety named herein, on the _____ day of _____, 2024, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

[PRINCIPAL]

By _____

Title _____

Signature

[SURETY]

By _____

Title _____

Address _____

Phone No. _____

Signature

All signatures must be notarized.

Appropriate modifications shall be made to this form if the bond is being furnished for the performance of an act not provided for by agreement.

Corporations must affix corporate seal.

(To be submitted after award)

CONTRACT

PROJECT NO. JN 527

PAYMENT BOND

WHEREAS, the City of Gardena has awarded to Precision Concrete Cutting, as Contractor, a contract for the work described as follows:

PROJECT: Pedestrian Safety Project FY 2023-2024, Trip Hazard Removal Concrete

AND WHEREAS, said Contractor is required to furnish a bond in connection with said contract, to secure the payment of claims of laborers, mechanics, materialmen and other persons, as provided by law;

NOW, THEREFORE, we, the undersigned Contractor and Surety, are held firmly bound unto the City in the sum of one-hundred seventy-two thousand, Dollars (\$172,000.00) this amount being not less than one hundred percent (100%) of the total Contract price, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractors shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, or any other amounts due to persons under any applicable project contract or law, with respect to such work and labor, then the Surety or Sureties herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, the said Surety will pay all court costs and reasonable attorneys' fees to the plaintiff(s) and City in an amount to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Further, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, addition, or modification to the terms of the Contract, or of the work to be performed thereunder, or the specifications for the same, shall in any way affect its obligations under this bond, and it does hereby waive notice of such change, extension of time, alteration, addition, or modification to the terms of the Contract or to the work or to the specifications thereunder. Surety hereby waives the provisions of California Civil Code §§ 2845 and 2849.

This bond shall remain in full force and effect for six full months after the period in which verified claims may be filed as provided for in Section 3184 of the California Civil Code.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety named herein, on the _____ day of _____, 2024, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

[PRINCIPAL]

By _____

Title _____

Signature

[SURETY]

By _____

Title _____

Address _____

Phone No. _____

Signature

All signatures must be notarized.

Appropriate modifications shall be made to this form if the bond is being furnished for the performance of an act not provided for by agreement.

Corporations must affix corporate seal.

(To be submitted with bid/quote)

(To be submitted after award)

CONTRACT

PROJECT NO. JN 527

WORKER'S COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of the Contract.

DATED: _____

CONTRACTOR

By _____
Signature

Title

ATTEST:

By _____
Signature

Title

(To be submitted with bid/quote)

(To be submitted with bid/quote)

PROPOSAL

PROJECT NO. JN 527

DESIGNATION OF SUBCONTRACTORS

In compliance with the "Subletting and Subcontracting Fair Practices Act" being Sections 4100-4113 of the Public Contract Code of the State of California, and any amendments thereto, each bidder shall set forth below the name and location of the place of business of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement in an amount in excess of one-half (1/2) of one percent (1%) of the prime contractor's total bid, and shall further set forth the portion of the work which will be done by each subcontractor. Only one subcontractor for each such portion shall be listed.

If the contractor fails to specify a subcontractor for any portion of the work to be performed under the contract, he shall be deemed to have agreed to perform such portion himself, and he shall not be permitted to subcontract that portion of the work except under the conditions hereinafter set forth.

Subletting or subcontracting of any portion of the work to which subcontractor was designated in the original bid shall only be permitted in cases of public emergency or necessity, and then only after a finding reduced to writing as a public record of the legislative body of the City.

The bidder shall also designate in the space provided indicating whether or not the subcontractor qualifies as a Woman Owned Business Enterprise, "WBE", or a Minority Business Enterprise, "MBE".

<u>WBE or MBE</u>	<u>Portion of Work %</u>	<u>Subcontractor's Name and Address</u>	<u>Type of Work</u>	<u>State License Number</u>	<u>Class</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Not more than _____%.

(To be submitted with bid/quote)

PROPOSAL

PROJECT NO. JN 527

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

_____ being first duly sworn, deposes and says that he or she is _____ of _____ the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

NAME OF BIDDER

SIGNATURE OF BIDDER

ADDRESS OF BIDDER

CITY STATE ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)