



# GARDENA CITY COUNCIL

## Regular Meeting Notice and Agenda

Council Chamber at City Hall

1700 West 162<sup>nd</sup> Street, Gardena, California

Website: [www.cityofgardena.org](http://www.cityofgardena.org)

**Tuesday, July 23, 2024**

**Open Session 7:30 p.m.**

**TASHA CERDA**, *Mayor*

**MARK E. HENDERSON**, *Mayor Pro Tem*

**RODNEY G. TANAKA**, *Council Member*

**PAULETTE C. FRANCIS**, *Council Member*

**WANDA LOVE**, *Council Member*

**MINA SEMENZA**, *City Clerk*

**GUY H. MATO**, *City Treasurer*

**CLINT OSORIO**, *City Manager*

**CARMEN VASQUEZ**, *City Attorney*

**LISA KRANITZ**, *Assistant City Attorney*

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If you would like to participate in this meeting, you can participate via the following options:

1. **VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at**  
[youtube.com/CityofGardena](https://youtube.com/CityofGardena)
2. **PARTICIPATE BEFORE THE MEETING** by emailing the Deputy City Clerk at [publiccomment@cityofgardena.org](mailto:publiccomment@cityofgardena.org) by 5:00p.m. on the day of the meeting and write "Public Comment" in the subject line.
3. **ATTEND THE MEETING IN PERSON**

**PUBLIC COMMENT:** The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items – At the time the City Council considers the item or during Oral Communications
- Non-agenda Items – During Oral Communications
- Public Hearings – At the time for Public Hearings listed on the Agenda

If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk or Sergeant of Arms. You will be called to the podium by name when it is your turn to address the Council. The City Council cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the City Council will be given three (3) minutes to speak.

4. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email [cityclerk@cityofgardena.org](mailto:cityclerk@cityofgardena.org) at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

## STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

**Thank you for your attendance and cooperation**

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### 1. **ROLL CALL**

#### **PUBLIC COMMENT ON CLOSED SESSION**

### 2. **CLOSED SESSION**

#### **CITY ATTORNEY REPORT OUT OF CLOSED SESSION**

### 3. **PLEDGE OF ALLEGIANCE**

### 4. **INVOCATION**

Sallie Cuaresma  
First Presbyterian Church of Gardena

### 5. **PRESENTATIONS**

- 5.A Resolution Celebrating the 50th Anniversary of the Gardena-Huatabampo Sister City Relationship (***To be presented by Mayor Tasha Cerda***)  
[Resolution of the 50th Anniversary of Gardena - Huatabampo Sister City Affiliation](#)
- 5.B Lexipol Policy Award 2023 - ***presented by Theresa Maza***
- 5.C Recognition of Members of the City of Gardena Police Explorer Post #142 for their 1st Place victory at the 2024 Central Valley Explorer Competition, in Ripon, CA - (***to be presented by Police Chief Mike Saffell and accepted by members of the City of Gardena Police Explorer Post #142***)  
[Police Explorers Recognition Certificate](#)
- 5.D Boards & Commissions Presentation - Recreation Commission
- 5.E Gardena Events Video Presentation

### 6. **PROCLAMATIONS**

- 6.A Parks and Recreation Month - July 2024  
[Parks and Recreation Month Proclamation](#)

### 7. **APPOINTMENTS**

7.A Oath of Office and Swearing in of Christyna Giles Washington, who was appointed to the GEBAC Commission at our June 25, 2024 Council Meeting - Appointed by Council Member Love

7.B [Reorganization of the City Council - Selection of Mayor Pro Tem](#)

Select Mayor Pro Tem to serve from July 2024 to July 2025

[COUNCIL BENCH SEATING POLICY-1997.pdf](#)

[MAYOR PRO TEMPORE thru 7-2024.pdf](#)

7.C [Reorganization of Council Assignments of Delegates and Alternates to Outside/City Committees](#)

Approve Council Assignments to Outside / City Committees

[COUNCIL DELEGATES ALTERNATES - CURRENT.pdf](#)

8. **CONSENT CALENDAR**

**NOTICE TO THE PUBLIC - Roll Call Vote Required On The Consent Calendar**

All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

**PUBLIC COMMENT ON CONSENT CALENDAR**

8.A Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only

**CONTACT: CITY CLERK**

8.B Approve Minutes:

Regular Meeting of the City Council, June 25, 2024

**CONTACT: CITY CLERK**

[06252024 REGULAR Minutes CC Meeting - FINAL.pdf](#)

8.C Receive and File Minutes:

Planning and Environmental Quality Commission, June 18, 2024

**CONTACT: COMMUNITY DEVELOPMENT**

[24\\_06\\_18 PCMIN.pdf](#)

8.D Approval of Warrants/Payroll Register, July 9, 2024

**CONTACT: ADMINISTRATIVE SERVICES**

[Warrant-Payroll Register 07-09-24.pdf](#)

8.E Approval of Warrants/Payroll Register, July 23, 2024

**CONTACT: ADMINISTRATIVE SERVICES**

[Warrant-Payroll Register 07-23-24.pdf](#)

8.F Monthly Investment Portfolio, June 2024

**CONTACT: ADMINISTRATIVE SERVICES**

[June 2024 Investment Report.pdf](#)

- 8.G Personnel Report P-2024-12 7-23-24  
**CONTACT: ADMINISTRATIVE SERVICES**  
[PERS RPT P-2024-12 7-23-24.pdf](#)  
[Classification and Compensation Schedule - effective June 23 2024 \(2\).pdf](#)  
[Transit Training and Safety Manager \(TTSM\).pdf](#)
- 8.H [SECOND READING AND ADOPTION OF ORDINANCE NO. 1874](#), Adding Chapter 15.64 to Title 15 of the Gardena Municipal Code relating to a Labor Transparency.  
**CONTACT: COMMUNITY DEVELOPMENT**  
[Ordinance No. 1874.pdf](#)
- 8.I Appointment of a Representative to the South Bay Workforce Investment Board (SBWIB)  
**CONTACT: COMMUNITY DEVELOPMENT**  
[SBWIB Nomination Letter.pdf](#)  
[SBWIB-GEBAC Nomination Request Letter.pdf](#)  
[Ameet Butala Bio.pdf](#)
- 8.J Acceptance and Notice of Completion for the Pedestrian Safety Improvements FY 2023-2024 - Sidewalk Trip Hazard Removal Phase, JN 527.  
**CONTACT: PUBLIC WORKS**  
[NOC\\_Concrete Remediation\\_JN 527.pdf](#)
- 8.K Approve the Contract Services Agreement between the City of Lawndale and the City of Gardena for the Elderly Nutrition Program Services beginning July 1, 2024 through June 30, 2025  
**CONTACT: RECREATION & HUMAN SERVICES**  
[CSA - Lawndale-Gardena ENP signed version.pdf](#)
- 8.L Ratify Administrative Approval of the Elderly Nutrition Program Contract ENP242504 for FY24-25  
**CONTACT: RECREATION & HUMAN SERVICES**  
[Subaward No. ENP242504 \(City of Gardena\) - signed.pdf](#)
- 8.M Ratify Administrative Approval of the Supportive Services Program Contract SSP232403 Amendment Two which provides funding for FY 24-25  
**CONTACT: RECREATION & HUMAN SERVICES**  
[FY 2024-25 SSP Amendment Two \(City of Gardena\)](#)
- 8.N [RESOLUTION NO. 6678](#), Authorizing the Filing of a Claim with the Los Angeles County Metropolitan Transportation Authority for Local Transportation Funds  
**CONTACT: TRANSPORTATION**  
[Local Transportation Funds STA\\_TDA FY24-25 RESO No. 6678 7\\_23\\_24.pdf](#)
- 8.O Approve Purchase of On-Board Digital Storage for a Total of \$84,955 and a Project Total of \$93,450.50  
**CONTACT: TRANSPORTATION**  
[Quote #A-0165101C Gardena CA 1 year Recording Storage 7\\_16\\_2024.pdf](#)

9. **EXCLUDED CONSENT CALENDAR**

10. **PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

10.A JULY 2, 2024 - **Meeting Cancelled**  
[2024\\_07\\_02 CANCELLATION.pdf](#)

10.B JULY 16, 2024 MEETING:

**1818 W. REDONDO BEACH BLVD, THE TIRE HOUSE PROGRESS REPORT**

As requested by the Planning Commission at the April 16, 2024, meeting, staff presented an update report on the business known as the Tire House Inc. and their progress with meeting the requirements of Site Plan Review #4-15.

**Commission Action:** The Planning Commission motioned that this item be continued and recommended that staff monitor the business for compliance with the conditions of approval for Site Plan Review #4-15, by a vote of 5-0. The Planning Commission directed staff to bring forward a report of the applicant's progress to the October 1, 2024, Planning Commission meeting.

**City Council Action:** No action needed.

10.C JULY 16, 2024 MEETING:

**WORKPLACE VIOLENCE TRAINING**

California's new SB 553 law requires all employers to establish a workplace violence prevention strategy and initiate training. A presentation was given by Risk Management Analyst, Tracy Jacobs-Strange.

**Commission Action:** The Planning Commission was trained on SB553, a workplace violence prevention strategy, and initiate training, by Risk Management Analyst, Tracy Jacobs-Strange.

**City Council Action:** No action needed.

To view the complete Planning Commission agenda packet [CLICK HERE](#).  
[2024\\_07\\_16 PCAX.pdf](#)

11. **ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTE PERIOD)**

*Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete, and a red light will appear when three minutes are over. Your cooperation is appreciated.*

12. **DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES**

12.A [Approval of Blanket Purchase Orders for Fiscal Year 2024-2025](#)

**Staff Recommendation: Approve Blanket Purchase Orders for Fiscal Year 2024-2025**

[Exhibit A.pdf](#)

- 12.B [Approval of Side Letter between the City of Gardena and the Gardena Police Officers Association \("GPOA"\)](#)

**Staff Recommendation: Approve the Side Letter between the City of Gardena and the Gardena Police Officers Association ("GPOA")**  
[Holiday Side Letter - July 2024.pdf](#)

13. **DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT**

- 13.A [PUBLIC HEARING: RESOLUTION NO. 6676](#), Certifying the Final EIR for the City of Gardena General Plan, Zoning Code and Zoning Map Amendment; [RESOLUTION NO. 6677](#), Readopting the Update to the Land Use Plan implementing Alternative 2, including making findings required by CEQA and adopting a Mitigation Monitoring and Reporting Program; and [ORDINANCE NO. 1873](#), Readopting the zone changes for all the Inventory Sites, adopting the zone changes to eliminate the Parking zone on split-zoned properties, adopting a formal statement regarding the dividing line on split-zoned residential properties, and readopting the text changes to Title 18 with the amendments set forth in the Ordinance. Adoption of Ordinance No. 1873 includes making findings required by CEQA and adopting a Mitigation Monitoring and Reporting Program

**Staff Recommendation: Open the public hearing, receive testimony from the public, allow three (3) minutes for each speaker, and close the public hearing.**

**Staff Recommendation for Motion: Adopt Resolution Nos. 6676 and 6677, and Introduce Ordinance No. 1873.**

[Staff Report 2021-2029 Housing Element GPA/ZTA/ZC \(with Attachments 1-17\)](#)  
[Planning Commission Resolution No. 14-24 \(without Exhibits\)](#)  
[Resolution No. 6676, certifying the Final EIR \(with Exhibits\)](#)  
[Resolution No. 6677, readopting the Update to the Land Use Plan and implementing changes under Modified Alternative 2 \(with Exhibits\)](#)  
[Ordinance No. 1873, readopting the Zone Changes and implementing changes under Modified Alternative 2 \(with Exhibits\)](#)

14. **DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES**

15. **DEPARTMENTAL ITEMS - POLICE**

- 15.A [Approval of New Duty Weapon and Red Dot Aiming System for Police Department at a Cost Not to Exceed \\$128,452.28.](#)

**Staff Recommendation: Authorize Purchase**  
[Arms Unlimited - Echelon Quote.pdf](#)  
[Arms Unlimited - Holster & Mag Pouch Quote.pdf](#)  
[Proforce Quote.pdf](#)  
[Springfield Quote.pdf](#)

16. **DEPARTMENTAL ITEMS - PUBLIC WORKS**

- 16.A [Award Professional Services Contract for the Storm Drain Master Plan Project, JN 523, to Carollo Engineering, Inc., in the amount of \\$463,500.](#)

**Staff Recommendations: Approve Professional Services Contract**  
[Storm Drains - City Wide.pdf](#)  
[Carollo Consultant Agreement.pdf](#)

17. **DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES**

18. **DEPARTMENTAL ITEMS - TRANSPORTATION**

- 18.A [Approve Disadvantaged Business Enterprise Goal for Federal Fiscal Year 2025-2027](#)

**Staff Recommendation: Approval Goal and Methodology**  
[DBE Overall Goal & Methodology FFY 2025-2027 FINAL.pdf](#)

19. **COUNCIL ITEMS**

20. **COUNCIL DIRECTIVES**

21. **CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS**

22. **COUNCIL REMARKS**

1. COUNCIL MEMBER TANAKA
2. COUNCIL MEMBER LOVE
3. COUNCIL MEMBER FRANCIS
4. MAYOR CERDA
5. MAYOR PRO TEM HENDERSON

23. **ANNOUNCEMENT(S)**

24. **REMEMBRANCES**

**Mr. Joseph Huss**, 69 years of age, beloved stepfather-in-law of Jose Espinoza, Assistant Engineer in the Public Works Department.

**Mr. Deryl Lloyd**, 74 years of age, retired from the City after almost 34 years of service. He worked in the Public Works Department as the Park Maintenance Superintendent, and then retired as the Recreation Program Administrator in 2017. He will be greatly missed by his family and friends.

25. **ADJOURNMENT**

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00 p.m. followed by the Regular City Council Meeting at 7:30 p.m. on Tuesday, August 13, 2024.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at [www.CityofGardena.org](http://www.CityofGardena.org).

Dated this 19th day of July, 2024

/s/ MINA SEMENZA  
MINA SEMENZA, City Clerk