

**GARDENA CITY COUNCIL** 

Regular Meeting Notice and Agenda Council Chamber at City Hall 1700 West 162<sup>nd</sup> Street, Gardena, California Website: www.cityofgardena.org

# Tuesday, July 23, 2024 Open Session 7:30 p.m.

TASHA CERDA, Mayor MARK E. HENDERSON, Mayor Pro Tem RODNEY G. TANAKA, Council Member PAULETTE C. FRANCIS, Council Member WANDA LOVE, Council Member MINA SEMENZA, City Clerk GUY H. MATO, City Treasurer CLINT OSORIO, City Manager CARMEN VASQUEZ, City Attorney LISA KRANITZ, Assistant City Attorney

If you would like to participate in this meeting, you can participate via the following options:

- 1. VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at youtube.com/CityofGardena
- 2. PARTICIPATE BEFORE THE MEETING by emailing the Deputy City Clerk at <u>publiccomment@cityofgardena.org</u> by 5:00p.m. on the day of the meeting and write "Public Comment" in the subject line.

# 3. ATTEND THE MEETING IN PERSON

**<u>PUBLIC COMMENT</u>**: The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items At the time the City Council considers the item or during Oral Communications
- Non-agenda Items During Oral Communications
- Public Hearings At the time for Public Hearings listed on the Agenda

If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk or Sergeant of Arms. You will be called to the podium by name when it is your turn to address the Council. The City Council cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the City Council will be given three (3) minutes to speak.

4. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email <u>cityclerk@cityofgardena.org</u> at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

# STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- · Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

# Thank you for your attendance and cooperation

1. ROLL CALL

# PUBLIC COMMENT ON CLOSED SESSION

2. CLOSED SESSION

# CITY ATTORNEY REPORT OUT OF CLOSED SESSION

- 3. PLEDGE OF ALLEGIANCE
- 4. INVOCATION

Sallie Cuaresma First Presbyterian Church of Gardena

# 5. **PRESENTATIONS**

- 5.A Resolution Celebrating the 50th Anniversary of the Gardena-Huatabampo Sister City Relationship (*To be presented by Mayor Tasha Cerda*) Resolution of the 50th Anniversary of Gardena - Huatabampo Sister City Affiliation
- 5.B Lexipol Policy Award 2023 presented by Theresa Maza
- 5.C Recognition of Members of the City of Gardena Police Explorer Post #142 for their 1st Place victory at the 2024 Central Valley Explorer Competition, in Ripon, CA -(to be presented by Police Chief Mike Saffell and accepted by members of the City of Gardena Police Explorer Post #142) Police Explorers Recognition Certificate
- 5.D Boards & Commissions Presentation Recreation Commission
- 5.E Gardena Events Video Presentation

# 6. **PROCLAMATIONS**

- 6.A Parks and Recreation Month July 2024 Parks and Recreation Month Proclamation
- 7. APPOINTMENTS

- 7.A Oath of Office and Swearing in of Christyna Giles Washington, who was appointed to the GEBAC Commission at our June 25, 2024 Council Meeting Appointed by Council Member Love
- 7.B Reorganization of the City Council Selection of Mayor Pro Tem

Select Mayor Pro Tem to serve from July 2024 to July 2025 COUNCIL BENCH SEATING POLICY-1997.pdf MAYOR PRO TEMPORE thru 7-2024.pdf

7.C Reorganization of Council Assignments of Delegates and Alternates to Outside/City Committees

Approve Council Assignments to Outside / City Committees COUNCIL DELEGATES ALTERNATES - CURRENT.pdf

# 8. CONSENT CALENDAR

**NOTICE TO THE PUBLIC - Roll Call Vote Required On The Consent Calendar** All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

# PUBLIC COMMENT ON CONSENT CALENDAR

- 8.A Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only CONTACT: CITY CLERK
- 8.B Approve Minutes: Regular Meeting of the City Council, June 25, 2024 CONTACT: CITY CLERK 06252024 REGULAR Minutes CC Meeting - FINAL.pdf
- 8.C Receive and File Minutes: Planning and Environmental Quality Commission, June 18, 2024
   CONTACT: COMMUNITY DEVELOPMENT 24\_06\_18 PCMIN.pdf
- 8.D Approval of Warrants/Payroll Register, July 9, 2024 **CONTACT: ADMINISTRATIVE SERVICES** Warrant-Payroll Register 07-09-24.pdf
- 8.E Approval of Warrants/Payroll Register, July 23, 2024 **CONTACT: ADMINISTRATIVE SERVICES** Warrant-Payroll Register 07-23-24.pdf
- 8.F Monthly Investment Portfolio, June 2024 CONTACT: ADMINISTRATIVE SERVICES June 2024 Investment Report.pdf

- 8.G Personnel Report P-2024-12 7-23-24 **CONTACT: ADMINISTRATIVE SERVICES** PERS RPT P-2024-12 7-23-24.pdf Classification and Compensation Schedule - effective June 23 2024 (2).pdf Transit Training and Safety Manager (TTSM).pdf
- 8.H <u>SECOND READING AND ADOPTION OF ORDINANCE NO. 1874,</u> Adding Chapter 15.64 to Title 15 of the Gardena Municipal Code relating to a Labor Transparency. CONTACT: COMMUNITY DEVELOPMENT Ordinance No. 1874.pdf
- 8.I Appointment of a Representative to the South Bay Workforce Investment Board (SBWIB)
   CONTACT: COMMUNITY DEVELOPMENT SBWIB Nomination Letter.pdf SBWIB-GEBAC Nomination Request Letter.pdf Ameet Butala Bio.pdf
- 8.J Acceptance and Notice of Completion for the Pedestrian Safety Improvements FY 2023-2024 Sidewalk Trip Hazard Removal Phase, JN 527.
   CONTACT: PUBLIC WORKS NOC\_Concrete Remediation\_JN 527.pdf
- 8.K Approve the Contract Services Agreement between the City of Lawndale and the City of Gardena for the Elderly Nutrition Program Services beginning July 1, 2024 through June 30, 2025 CONTACT: RECREATION & HUMAN SERVICES CSA - Lawndale-Gardena ENP signed version.pdf
- 8.L Ratify Administrative Approval of the Elderly Nutrition Program Contract ENP242504 for FY24-25 **CONTACT: RECREATION & HUMAN SERVICES** Subaward No. ENP242504 (City of Gardena) - signed.pdf
- 8.M Ratify Administrative Approval of the Supportive Services Program Contract SSP232403 Amendment Two which provides funding for FY 24-25 **CONTACT: RECREATION & HUMAN SERVICES** FY 2024-25 SSP Amendment Two (City of Gardena)
- 8.N <u>RESOLUTION NO. 6678</u>, Authorizing the Filing of a Claim with the Los Angeles County Metropolitan Transportation Authority for Local Transportation Funds **CONTACT: TRANSPORTATION** Local Transportation Funds STA\_TDA FY24-25 RESO No. 6678 7\_23\_24.pdf
- 8.0 Approve Purchase of On-Board Digital Storage for a Total of \$84,955 and a Project Total of \$93,450.50
   CONTACT: TRANSPORTATION Quote #A-0165101C Gardena CA 1 year Recording Storage 7 16 2024.pdf

# 9. EXCLUDED CONSENT CALENDAR

# 10. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

## 10.A JULY 2, 2024 - Meeting Cancelled 2024 07 02 CANCELLATION.pdf

# 10.B JULY 16, 2024 MEETING: 1818 W. REDONDO BEACH BLVD, THE TIRE HOUSE PROGRESS REPORT As requested by the Planning Commission at the April 16, 2024, meeting, staff presented an update report on the business known as the Tire House Inc. and their progress with meeting the requirements of Site Plan Review #4-15.

Commission Action: The Planning Commission motioned that this item be continued and recommended that staff monitor the business for compliance with the conditions of approval for Site Plan Review #4-15, by a vote of 5-0. The Planning Commission directed staff to bring forward a report of the applicant's progress to the October 1, 2024, Planning Commission meeting.

City Council Action: No action needed.

# 10.C JULY 16, 2024 MEETING: WORKPLACE VIOLENCE TRAINING

California's new SB 553 law requires all employers to establish a workplace violence prevention strategy and initiate training. A presentation was given by Risk Management Analyst, Tracy Jacobs-Strange.

Commission Action: The Planning Commission was trained on SB553, a workplace violence prevention strategy, and initiate training, by Risk Management Analyst, Tracy Jacobs-Strange.

# City Council Action: No action needed.

To view the complete Planning Commission agenda packet CLICK HERE. 2024 07 16 PCAX.pdf

# 11. ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTE PERIOD)

Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete, and a red light will appear when three minutes are over. Your cooperation is appreciated.

# 12. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES

12.A Approval of Blanket Purchase Orders for Fiscal Year 2024-2025

# Staff Recommendation: Approve Blanket Purchase Orders for Fiscal Year 2024-2025

Exhibit A.pdf

12.B Approval of Side Letter between the City of Gardena and the Gardena Police Officers Association ("GPOA")

Staff Recommendation: Approve the Side Letter between the City of Gardena and the Gardena Police Officers Association ("GPOA") Holiday Side Letter - July 2024.pdf

# 13. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

13.A <u>PUBLIC HEARING: RESOLUTION NO. 6676</u>, Certifying the Final EIR for the City of Gardena General Plan, Zoning Code and Zoning Map Amendment; <u>RESOLUTION NO. 6677</u>, Readopting the Update to the Land Use Plan implementing Alternative 2, including making findings required by CEQA and adopting a Mitigation Monitoring and Reporting Program; and <u>ORDINANCE NO. 1873</u>, Readopting the zone changes for all the Inventory Sites, adopting the zone changes to eliminate the Parking zone on split-zoned properties, adopting a formal statement regarding the dividing line on split-zoned residential properties, and readopting the text changes to Title 18 with the amendments set forth in the Ordinance. Adoption of Ordinance No. 1873 includes making findings required by CEQA and adopting a Mitigation Monitoring and Reporting Program

Staff Recommendation: Open the public hearing, receive testimony from the public, allow three (3) minutes for each speaker, and close the public hearing.

Staff Recommendation for Motion: Adopt Resolution Nos. 6676 and 6677, and Introduce Ordinance No. 1873.

Staff Report 2021-2029 Housing Element GPA/ZTA/ZC (with Attachments 1-17) Planning Commission Resolution No. 14-24 (without Exhibits) Resolution No. 6676, certifying the Final EIR (with Exhibits) Resolution No. 6677, readopting the Update to the Land Use Plan and implementing changes under Modified Alternative 2 (with Exhibits) Ordinance No. 1873, readopting the Zone Changes and implementing changes under Modified Alternative 2 (with Exhibits)

# 14. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES

### 15. DEPARTMENTAL ITEMS - POLICE

15.A Approval of New Duty Weapon and Red Dot Aiming System for Police Department at a Cost Not to Exceed \$128,452.28.

Staff Recommendation: Authorize Purchase Arms Unlimited - Echelon Quote.pdf Arms Unlimited - Holster & Mag Pouch Quote.pdf Proforce Quote.pdf Springfield Quote.pdf

### 16. DEPARTMENTAL ITEMS - PUBLIC WORKS

16.A Award Professional Services Contract for the Storm Drain Master Plan Project, JN 523, to Carollo Engineering, Inc., in the amount of \$463,500.

Staff Recommendations: Approve Professional Services Contract Storm Drains - City Wide.pdf Carollo Consultant Agreement.pdf

# 17. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES

# 18. DEPARTMENTAL ITEMS - TRANSPORTATION

18.A Approve Disadvantaged Business Enterprise Goal for Federal Fiscal Year 2025-2027

Staff Recommendation: Approval Goal and Methodology DBE Overall Goal & Methodology FFY 2025-2027 FINAL.pdf

- 19. COUNCIL ITEMS
- 20. COUNCIL DIRECTIVES

# 21. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

# 22. COUNCIL REMARKS

- 1. COUNCIL MEMBER TANAKA
- 2. COUNCIL MEMBER LOVE
- 3. COUNCIL MEMBER FRANCIS
- 4. MAYOR CERDA
- 5. MAYOR PRO TEM HENDERSON

# 23. ANNOUNCEMENT(S)

# 24. **REMEMBRANCES**

<u>Mr. Joseph Huss</u>, 69 years of age, beloved stepfather-in-law of Jose Espinoza, Assistant Engineer in the Public Works Department.

**Mr. Deryl Lloyd**, 74 years of age, retired from the City after almost 34 years of service. He worked in the Public Works Department as the Park Maintenance Superintendent, and then retired as the Recreation Program Administrator in 2017. He will be greatly missed by his family and friends.

# 25. ADJOURNMENT

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00 p.m. followed by the Regular City Council Meeting at 7:30 p.m. on Tuesday, August 13, 2024.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

Dated this 19th day of July, 2024

/s/ MINA SEMENZA MINA SEMENZA, City Clerk



# **KESSULU IIII 50<sup>th</sup> ANNIVERSARY GARDENA – HUATABAMPO SISTER CITY AFFILIATION**

**WW hereas**, the cities of Huatabampo, Sonora, Mexico, and Gardena, California, USA, joined hands as sister cities through the people-to-people Sister Cities International program on the ninth day of October, 1973; and

Whereas, the goal of that affiliation was to encourage the peoples of both cities to learn about each other's communities, to enjoy one another's hospitality, and to build personal relationships through contact with other cultures; and

Whereas, since their affiliation, the peoples of both cities have experienced a growing bond of friendship and mutual understanding, and have expanded the ideals of the people-to-people program through continuous home hospitality and student and adult cultural exchanges; and

Whereas, both cities not only seek to maintain their strong relationship, but wish to increase the exchange of knowledge; broaden their mutual understanding, and continue to build lasting friendships;

Now, Therefore, BE IT RESOLVED, that the cities of

# Huatabampo, Sonora, Mexico and Gardena, California, United States of America,

take great pride in celebrating FIFTY years of Sister-City affiliation; and furthermore, by reaffirming that affiliation, pledge to each other a continued binding relationship of peace, harmony, friendship, understanding, and mutual respect and admiration.

Signed:

P.A The Honorable

Jesus Flores Mendoza - Presidente Municipal City of Huatabampo, Sonora, Mexico (Signed by Sister-City Affiliation Member)

The Honorable

Tasha Cerda - Mayor City of Gardena, California, USA

Dated: July 2024

# Certificate of Recognition

presented to

# City of Gardena POLICE EXPLORERS

# POST #142

in official acknowledgement of their outstanding

# 1st Place Victory

at the

# **Central Valley Explorer Competition 2024**,

# June 21, 2024, through June 23, 2024, in Ripon, California

These commendable accomplishments are deserving of public praise and recognition. Please accept the City's sincere congratulations!

# Presented this 23rd day of July, 2024 ~

OF GAR

Mayor Tasha Cerda

Mark E. Henderson

und, He C. Fin



# PROCLAMATION

HEREAS, the month of July has been designated as Parks and Recreation Month in California and throughout the United States, and this special month has been celebrated for the past 39 years; and

WHEREAS, our nation is fortunate to have a wonderful variety of parks that provide countless recreational opportunities for our citizens and for visitors from around the world; and

WHEREAS, parks, open spaces, playgrounds, and community and cultural centers, make communities attractive and desirable places to live, work, play and visit, and contribute to their economic vitality; and

WHEREAS, parks, recreation activities, and leisure experiences provide opportunities for young people to live, grow, and develop into contributing members of society; and further, create lifelines and opportunities for continuous life experiences for older members of communities as

WHEREAS, it is fitting that the dedicated work of park and recreation professionals and volunteers at all six of Gardena's beautiful parks, as well as at the Nakaoka Community Center and Rush Gym be recognized for their positive contributions to individuals, families, groups, and the entire community, bringing fun, good health, and an enhanced quality of life to all;

NOW, THEREFORE, I, TASHA CERDA, MAYOR OF THE CITY OF GARDENA, CALIFORNIA, do hereby proclaim JULY 2024 to be

#### REGI 517

in the City of Gardena, with the 2024 Theme..... and urge our citizens to participate in and support the many recreational and leisure activities that are offered by the City of Gardena and enjoyed at all the parks and recreation facilities throughout our community.



Tasha Cerda

MAYOR



# **City of Gardena** Gardena City Council Meeting AGENDA REPORT SUMMARY

# TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Reorganization of the City Council - Selection of Mayor Pro Tem

# COUNCIL ACTION REQUIRED:

Select Mayor Pro Tem to serve from July 2024 to July 2025

# **RECOMMENDATION AND STAFF SUMMARY:**

Mayor Pro Tem appointments are rotated annually. A list of the names of City of Gardena Councilmembers who have served in the position of Mayor Pro Tem from April 1956 to July 2024 is provided.

The Councilmember selected to serve will be seated, as Mayor Pro Tem, at the August 13, 2024 City Council Meeting.

A copy of the Council Policy No. 97-30, Council Bench Seating, is also attached for convenience.

# FINANCIAL IMPACT/COST:

N/A

# ATTACHMENTS:

COUNCIL BENCH SEATING POLICY-1997.pdf MAYOR PRO TEMPORE thru 7-2024.pdf



# COUNCIL POLICY

NO.<u>97-30</u> REV. DATE <u>April 22, 1997</u> <u>Donald L. Dear</u> MAYOR

# STATEMENT:

SUBJECT:

It is the desire of the City Council to memorialize the traditional informal seating for Council members at the Council bench as follows:

•	Center Seat	The Mayor
•	Seat to Right of Mayor	The Mayor Pro Tem
•	Seat to Left of Mayor	The Most Senior Member of Council by Years of Service
•	Seat to Far Right of Mayor	The Next Senior Member of Council by Years of Service
•	Seat to Far Left of Mayor	The Member of Council having the Least Seniority by Years of Service

In the event that two or more seats on the Council would be vacated at one time, then seniority would be established by the number of votes received by the elected members, with the member having obtained the highest number of votes being declared the most senior member of the newly-elected council members.

# MAYOR PRO TEMPORE

# **CITY OF GARDENA** (Incorporated – September 11, 1930)

April 1956 – April 1958 Adams W. Bolton
April 1958 – April 1962L. Pete Jensen
April 1962 – April 1966 Robert M. Firstman
April 1966 – April 1967 Robert R. Kane
April 1967 – April 1970 Donald H. Davidson
April 1970 – April 1971 Edmond J. Russ
April 1971 – March 1974 Donald L. Dear
March 1974 – March 1975 William L. Cox
March 1975 – March 1976Masani (Mas) Fukai
March 1976 – March 1977Charles A. Nader
March 1977 – March 1978 Vincent H. Okamoto
March 1978 – March 1979Masani (Mas) Fukai
March 1979 – April 1980Charles A. Nader
April 1980 – April 1981 Donald L. Dear
April 1981 – April 1982Paul Y. Tsukahara
April 1982 – April 1983Masani (Mas) Fukai
April 1983 – April 1984James W. Cragin
April 1984 – April 1985 Gwen Duffy
April 1985 – April 1986Paul Y. Tsukahara
April 1986 – April 1987Masani (Mas) Fukai
April 1987 – April 1988James W. Cragin
April 1988 – April 1989 Gwen Duffy
April 1989 – April 1990Paul Y. Tsukahara
April 1990 – April 1991Masani (Mas) Fukai
April 1991 – April 1992James W. Cragin
April 1992 – April 1993 Gwen Duffy
April 1993 – April 1994Paul Y. Tsukahara
April 1994 – April 1995Masani (Mas) Fukai

April 1995 – April 1996 James W. Cragin
April 1996 – March 1997 Gwen Duffy
April 1997 – March 1998 Masani (Mas) Fukai
March 1998 – March 1999 Steven C. Bradford
March 1999 – March 2000 James W. Cragin
March 2000 – March 2001 Paul K. Tanaka
March 2001 – April 2002 Steven C. Bradford
April 2002 – March 2003Grant J. Nakaoka
March 2003 – April 2004 Paul K. Tanaka
April 2004 – March 2005 Ronald K. Ikejiri
March 2005 – March 2006 Steven C. Bradford
March 2006 – March 2007Oscar Medrano Jr.
March 2007 – April 2008 Rachel C. Johnson
April 2008 – April 2009 Ronald K. Ikejiri
April 2009 - Sept. 2009 Steven C. Bradford
Sept. 2009 – July 2010 Dan Medina
July 2010 – April 2011 Tasha Cerda
April 2011 – April 2012 Rachel C. Johnson
April 2012 – March 2013 Ronald K. Ikejiri
March 2013 – March 2014 Dan Medina
March 2014 – April 2015 Tasha Cerda
April 2015 – April 2016 Terrence Terauchi
April 2016 – April 2017Mark E. Henderson
April 2017 – April 2018 Dan Medina
April 2018 – April 2019 Rodney Tanaka
April 2019 – April 2020Art Kaskanian
April 2020 – April 2021Mark E. Henderson
April 2021 – July 2022Rodney Tanaka

July 2022 - July 2023 .....Paulette C. Francis

July 2023 – July 2024.....Mark E. Henderson



**City of Gardena** Gardena City Council Meeting AGENDA REPORT SUMMARY Agenda Item No. 7.C Section: APPOINTMENTS Meeting Date: July 23, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Reorganization of Council Assignments of Delegates and Alternates to Outside/City Committees

# COUNCIL ACTION REQUIRED:

Approve Council Assignments to Outside / City Committees

# **RECOMMENDATION AND STAFF SUMMARY:**

A list of current Council Delegate and Alternate Assignments to Outside / City Committees is provided for Council's consideration.

FINANCIAL IMPACT/COST: N/A

# ATTACHMENTS:

COUNCIL DELEGATES ALTERNATES - CURRENT.pdf

# City of Gardena, California COUNCIL <u>DELEGATES</u> TO OUTSIDE / CITY COMMITTEES

### Current

# MAYOR TASHA CERDA

County of Los Angeles Sanitation District No. 5 City Selection Committee, LAFCO, Coastal and Transportation Commission Los Angeles Metro Mayors Roundtable California Cities Gaming Authority Gardena Finance Committee

<b>COUNCILMEMBER PAULETTE C. FRANCIS</b> Gardena Beautification Commission Greater Los Angeles Vector Control District West Basin Water Association	COUNCILMEMBER MARK E. HENDERSON *Southern CA Association of Governments – Elected to be the District #28 Regional Council Representative Independent Cities Association
COUNCILMEMBER WANDA LOVE	COUNCILMEMBER RODNEY G. TANAKA
Inglewood Fire Training Facility Authority Commission	South Bay Regional Public Communications Authority South Bay Cities Council of Governments League of California Cities Gardena Finance Committee

(See page 2 for Council <u>Alternates</u> Assignments)

# City of Gardena, California COUNCIL <u>ALTERNATES</u> TO OUTSIDE COMMITTEES

Current

# MAYOR TASHA CERDA

South Bay Regional Public Communications Authority

# **COUNCILMEMBER PAULETTE C. FRANCIS**

# **COUNCILMEMBER MARK E. HENDERSON**

West Basin Water Association Los Angeles Metro Mayors' Roundtable County of Los Angeles Sanitation District No. 5

# **COUNCILMEMBER WANDA LOVE**

City Selection Committee, LAFCO, Coastal and Transportation Commission League of California Cities Southern California Association of Governments South Bay Cities Council of Governments

# **COUNCILMEMBER RODNEY G. TANAKA**

California Cities Gaming Authority Independent Cities Association

# MINUTES Regular Meeting Notice Gardena City Council Tuesday, June 25, 2024

The Regular Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California, was called to order at 7:40 PM on Tuesday, June 25, 2024, in the Council Chamber at City Hall 1700 West 162nd Street, Gardena, California, Mayor Cerda presiding.

# 1. ROLL CALL

Present: Mayor Tasha Cerda; Mayor Pro Tem Mark E. Henderson; Council Member Rodney G. Tanaka; Council Member Paulette C. Francis; and Council Member Wanda Love. Other City Officials present: City Manager Clint Osorio City Attorney Carmen Vasquez; City Clerk Mina Semenza, and Deputy City Clerk Becky Romero.

# PUBLIC COMMENT ON CLOSED SESSION - None

## 2. <u>CLOSED SESSION</u> – No Items

# **CITY ATTORNEY REPORT OUT OF CLOSED SESSION**

### 3. PLEDGE OF ALLEGIANCE

Michelle Asai, 5<sup>th</sup> grade at Park Western Place Elementary School in San Pedro, and Madeleine Osterberg, 3<sup>rd</sup> grade at 153<sup>rd</sup> Street Elementary School. Michelle is 9 years old and has been attending the Summer Day Camp here in Gardena for the past few years. She also comes out to join in on the fun at many of our City events. Madeleine is a cheerleader through Gardena Events and is a Girl Scout; and this is her first summer at Summer Day Camp.

# 4. **INVOCATION**

Pastor Esteban Sanchez El Taller Iglesia Cristiana

### 5. **PRESENTATIONS**

- 5.A Boys & Girls Club of Carson Summer Robotics Camp *presented by Kim Richards, CEO, Director of Strategic Partnerships*
- 5.B Gardena Police Department Fireworks Enforcement Plan 2024 *presented by Chief of Police Mike Saffell*
- 5.C Boards & Commissions Presentation Beautification Commission Chair Paulette Francis came up and introduced their members and thanked Tiffany Alcaraz – a video was presented
- 5.D Gardena Events Video Presentation

### 6. **PROCLAMATIONS** - None

# 7. APPOINTMENTS

7.A Council Appointments to Commissions, Committees, Councils and Boards (Appointees to be Ratified and Sworn In)

Gardena Economic Business Advisory Commission - Christyna Giles Washington - *Appointed by Council Member Love* 

It was stated that the Oath of Office would be performed at a later Council Meeting.

It was moved by Council Member Love seconded by Council Member Francis, and carried by the following roll call vote to Approve the Appointment of Christyna Giles Washington to the Gardena Economic Business Advisory Commission (GEBAC):

Ayes: Council Members Love and Francis, Mayor Pro Tem Henderson, Council Member Tanaka, and Mayor Cerda Noes: None Absent: None

# 8. CONSENT CALENDAR

- 8.A Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only CONTACT: CITY CLERK
- 8.B Approve Minutes: Regular Meeting of the City Council, June 11, 2024 CONTACT: CITY CLERK
- 8.C Receive and File of Minutes: Planning and Environmental Quality Commission, February 20, 2024 Planning and Environmental Quality Commission, May 21, 2024 CONTACT: COMMUNITY DEVELOPMENT
- 8.D Approval of Warrants/Payroll Register, June 25, 2024 CONTACT: ADMINISTRATIVE SERVICES

June 25, 2024: Wire Transfer 12720-12735; Check Numbers: 176423-176618 for a total Warrants issued in the amount of \$7,104,951.75; Total Payroll Issued for June 14, 2024: \$1,908.665.34

- 8.E Monthly Investment Portfolio, May 2024 CONTACT: ADMINISTRATIVE SERVICES
- 8.F Personnel Report P-2024-11 6-25-24 CONTACT: ADMINISTRATIVE SERVICES
- 8.G Amending the Blanket Purchase Order Amount for Enterprise Fleet Management from \$191,377 to \$275,765 to Pay for Citywide Lease Fleet for the Fiscal Year 2023-2024
   CONTACT: ADMINISTRATIVE SERVICES

8.H <u>SECOND READING AND ADOPTION OF ORDINANCE NO. 1868</u>, Amending Chapter 13.04 Sewer System of the Gardena Municipal Code and Declare California Environmental Quality Act (CEQA) Exemption. **CONTACT: PUBLIC WORKS** 

# ORDINANCE NO. 1868

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AMENDING CHAPTER 13.04 SEWER SYSTEM OF THE GARDENA MUNICIPAL CODE AND DECLARE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) EXEMPTION

It was moved by Council Member Love seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to Approve the Consent Calendar with the exception of Item 8.B and 8.G:

Ayes: Council Member Love; Mayor Pro Tem Henderson, Council Members Tanaka and Francis, and Mayor Cerda Noes: None

Absent: None

# 9. EXCLUDED CONSENT CALENDAR

8.B Approve Minutes: Regular Meeting of the City Council, June 11, 2024 CONTACT: CITY CLERK

Council Member Love expressed that the wording used in the minutes during Oral Communications by Mr. Quiroz be changed. Mayor Cerda stated that she found the minutes to be okay as they are and made a motion to leave them as is.

It was moved by Mayor Cerda, seconded by Council Member Tanaka, and carried by the following roll call vote to Approve Item 8.B leave the minutes as is:

Ayes:Mayor Cerda, Council Member Tanaka, Mayor Pro Tem Henderson,Noes:Council Member Francis, and Council Member LoveAbsent:None

8.G Amending the Blanket Purchase Order Amount for Enterprise Fleet Management from \$191,377 to \$275,765 to Pay for Citywide Lease Fleet for the Fiscal Year 2023-2024

# **CONTACT: ADMINISTRATIVE SERVICES**

Questions and comments were made by Council Member Francis regarding the blanket purchase order amounts for the Citywide Lease Fleet. City Manager Osorio replied to her questions.

It was moved by Council Member Francis, seconded by Council Member Tanaka, and carried by the following roll call vote to Approve Item 8.G:

Ayes: Council Members Francis and Tanaka, Mayor Pro Tem Henderson, Council Member Love, and Mayor Cerda Noes: None

Absent: None

## 10. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

## 10.A JUNE 18, 2024 MEETING:

# ENVIRONMENTAL ASSESSMENT # 10-24, GENERAL PLAN AMENDMENT # 1-24, ZONE CHANGE # 1-24, AND ZONE TEXT AMENDMENT #4-24

The Planning Commission considered making a recommendation to the City Council on Certification of an EIR, adoption of findings, and statement of overriding considerations; readoption of General Plan land use plan designation changes and text amendments and readoption of Zoning changes and zone text amendments for the 468 Inventory Sites identified in the 2021-2029 Gardena Housing Element, and additional updates to the city's zoning map, addressing split-zoned properties, and refining zoning text.

**<u>Commission Action</u>**: The Planning Commission approved Resolution No. PC 14-24, by a vote of 5-0, recommending the City Council adopt Resolutions Nos. 6676 and 6677, and Ordinance No. 1873, to certify the Final EIR and readopt the land use plan, zoning designations, and text amendments, along with additional clean-up modifications.

<u>**City Council Action:**</u> Received and filed. This matter will be brought to the City Council at later hearing.

Mayor Cerda indicated there was a typo of the Planning Commission vote on Resolution No. PC 14-24; it stated there was a 5-0 vote, when it was a 4-0 vote.

This Item was Received and Filed.

# 11. ORAL COMMUNICATIONS

- 1) <u>Paul Randall</u>, rep of Mama Rosa's Food Pantry spoke about the special use and temporary use permit that he submitted; commended Ms. Dayana Nava for the excellent customer service he received.
- Harold Min, resident of Marine Avenue corridor spoke about how the current zoning doesn't serve the best interest of the residents zoned as commercial/industrial; it restricts any development.
- 3) <u>Deborah Grifffin</u>, resident spoke about permit parking and the safety at Rowley Park.
- 4) <u>Andrea Simental</u> Community Manager at Mayme Dear Library; came to give updates on events happening at Mayme Dear and Masao W. Sato libraries.

# 12. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES

12.A <u>PUBLIC HEARING: RESOLUTION 6673:</u> Adopting the City of Gardena's Two-Year Budget for Fiscal Year 2024-2025 and 2025-2026

# **RESOLUTION NO.6673**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ADOPTING THE CITY OF GARDENA'S TWO-YEAR BUDGET FOR FISCAL YEAR 2024-2025 AND 2025-2026

City Manager Osorio, along with Ray Beeman, Director of Administrative Services, presented the City of Gardena's Two-Year Budget for Fiscal Year 2024-2025 and 2025-2026.

Mayor Cerda opened the Public Hearing at 9:05p.m.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions and comments were made by all Members of the Council. City Manager Osorio and Director Beeman answered all questions.

Mayor Cerda closed the Public Hearing at 9:13p.m.

It was moved by Council Member Tanaka seconded by Council Member Francis, and carried by the following roll call vote to open the public hearing, receive testimony, allow three (3) minutes for each speaker; and Adopt Resolution No. 6673, Adopting the City of Gardena's Two-Year Budget for Fiscal Year 2024-2025 and 2025-2026:

Ayes: Council Members Tanaka and Francis, Mayor Pro Tem Henderson, Council Member Love, and Mayor Cerda

Noes: None

Absent: None

12.B <u>PUBLIC HEARING: RESOLUTION NO. 6674</u>, Establishing the Appropriations Limit for Fiscal Year 2024-2025 (GANN Limit)

# RESOLUTION NO.6674

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-2025 (GANN LIMIT)

City Manager Osorio presented the Staff Report.

Mayor Cerda opened the Public Hearing at 9:17p.m.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions and comments were made by Mayor Pro Tem Henderson and Council Member Francis. City Manager Osorio replied to their questions.

Mayor Cerda then closed the Public Hearing at 9:19p.m.

It was moved by Council Member Love, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to open the public hearing, receive testimony, allow three (3) minutes for each speaker; and Adopt Resolution No. 6674 which establishes the City's Appropriations Limit for Fiscal Year 2024-2025 at \$143,472,346, as required by Article XIII (B) of the California Constitution:

 Ayes: Council Member Love, Mayor Pro Tem Henderson, Council Members Tanaka and Francis, and Mayor Cerda
 Noes: None
 Absent: None

12.C Authorize the City Manager to Purchase and Bind Insurance Coverage in the amount of \$113,122 for Fiscal Year 2023-2024 and \$2,499,081 for Fiscal Year 2024-2025 for a total of \$2,612,203

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

It was moved by Council Member Tanaka, seconded by Council Member Love, and carried by the following roll call vote to Authorize the City Manager to Purchase and Bind Insurance Coverage in the amount of \$113,122 for Fiscal Year 2023-2024 and \$2,499,081 for Fiscal Year 2024-2025 for a total of \$2,612,203:

Ayes: Council Members Tanaka and Love, Mayor Pro Tem Henderson, Council Member Francis and Mayor Cerda

Noes: None Absent: None

12.D <u>RESOLUTION NO. 6675</u>, Acknowledging the Receipt and Filing of the Annual Statement of Investment Policy for the Fiscal Year 2024-2025

# RESOLUTION NO.6675

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ACKNOWLEDGING THE RECEIPT AND FILING OF THE ANNUAL STATEMENT OF INVESTMENT POLICY FOR THE FISCAL YEAR 2024-2025 City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions and comments were made by Council Member Francis. City Manager Osorio answered all questions.

It was moved by Council Member Francis, seconded by Council Member Love, and carried by the following roll call vote to Adopt Resolution No. 6675:

Ayes: Council Members Francis and Love, Mayor Pro Tem Henderson, Council Member Tanaka, and Mayor Cerda

Noes: None Absent: None

# 13. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

13.A <u>INTRODUCTION OF ORDINANCE NO. 1874</u>, Adding Chapter 15.64 to Title 15 of the Gardena Municipal Code relating to a Labor Transparency

# ORDINANCE NO 1874

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ADDING CHAPTER 15.64 TO TITLE 15 OF THE GARDENA MUNICIPAL CODE RELATING TO A LABOR TRANSPARENCY

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any comments or questions.

Public Speakers: <u>Maria Coronado</u> and <u>Salvador George</u>; both of Western States Regional Council of Carpenters spoke in favor of the ordinance.

Questions and comments were made by Council Member Francis, Mayor Pro Tem Henderson, Council Member Love and Mayor Cerda. Community Development Director Greg Tsujiuchi answered all questions.

Council Member Love introduced Ordinance No. 1874.

It was moved by Council Member Love, seconded by Council Member Francis, and carried by the following roll call vote to Introduce Ordinance No. 1874:

Ayes: Council Members Love and Francis, Mayor Pro Tem Henderson, Council Member Tanaka, and Mayor Cerda

Noes: None

Absent: None

# 14. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES

14.A Approval of the Budget for International Travel for the City of Gardena's visit to Ichikawa, Japan, in celebration of the 90th Anniversary of Ichikawa City becoming a municipality

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions and comments were made by Council Member Francis. Council Member Love made a motion to designate herself to go to Japan.

It was moved by Council Member Love, seconded by Council Member Francis and carried by the following roll call vote to Designate Council Member Love who will travel to Ichikawa, Japan, with Mayor Tasha Cerda:

Ayes: Council Members Love and Francis, Mayor Pro Tem Henderson, and Council Member Tanaka

Noes: Mayor Cerda Absent: None

It was moved by Council Member Francis, seconded by Council Member Love and carried by the following roll call vote to approve budget for International Travel to Ichikawa, Japan:

 Ayes: Council Members Francis and Love, Mayor Pro Tem Henderson, Council Member Tanaka, and Mayor Cerda
 Noes: None
 Absent: None

# 15. DEPARTMENTAL ITEMS – POLICE

15.A Authorization to Purchase Five (5) Patrol Vehicles from National Auto Fleet Group in the Amount of \$290,998 and Expend Build-Out Costs in the Amount of \$101,042 for a Total of \$392,040

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

It was moved by Mayor Pro Tem Henderson, seconded by Council Member Tanaka, and carried by the following roll call vote to Authorize Purchase and Build-Out Costs:

 Ayes: Mayor Pro Tem Henderson, Council Members Tanaka, Francis and Love and Mayor Cerda
 Noes: None
 Absent: None

# 16. DEPARTMENTAL ITEMS - PUBLIC WORKS

16.A Approve a Contract Change Order to David Volz Design Landscape Architects, Inc., for Professional Design Services in the amount of \$18,626 for the Civic Center Lighting Improvements Project, JN 528.

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions and comments were made by Council Member Francis. City Manager Osorio replied.

It was moved by Council Member Tanaka, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to Approve Change Order to David Volz Design Landscape Architects, Inc.:

Ayes: Council Member Tanaka, Mayor Pro Tem Henderson, Council Members Francis and Love, and Mayor Cerda Noes: None

Absent: None

# 17. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES

17.A Presentation and overview of the City of Gardena Parks and Recreation Master Plan 2024-2029

City Manager Osorio presented the Staff Report.

A presentation was done by RJM Design Group Consultant, Zachary Mueting.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions and comments were made by Mayor Cerda. Consultant Mueting replied.

It was moved by Council Member Francis, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to: Receive a report and adopt the proposed City of Gardena Parks and Recreation Master Plan 2024-2029:

Ayes: Council Members Francis, Mayor Pro Tem Henderson, Council Members Tanaka and Love, and Mayor Cerda

Noes: None

Absent: None

# 18. DEPARTMENTAL ITEMS - TRANSPORTATION

18.A Approve Contract with Red Kite Consulting, Inc. for Training Services in the Amount of \$130,280 and a Project Total of \$143,308

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

It was moved by Council Member Love, seconded by Council Member Francis, and carried by the following roll call vote to Approve Contract:

 Ayes: Council Members Love and Francis, Mayor Pro Tem Henderson, Council Member Tanaka, and Mayor Cerda
 Noes: None
 Absent: None

18.B Ratify Administrative Approval of the Purchase of Driver Protective Barriers from New Flyer Industries in the Amount of \$131,838.40 and a Project Total of \$145,022.40

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions and comments were made by Mayor Cerda, Council Members Tanaka, Francis and Love. Transportation Director Ernie Crespo and Fleet Maintenance Manager Victor Santos answered all questions.

It was moved by Council Member Francis, seconded by Council Member Love, and carried by the following roll call vote to Ratify Administrative Approval of Purchase:

 Ayes: Council Members Francis and Love, Mayor Pro Tem Henderson, Council Member Tanaka, and Mayor Cerda
 Noes: None
 Absent: None

- 19. COUNCIL ITEMS
- 20. COUNCIL DIRECTIVES None

# 21. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

City Manager mentioned that he had nothing to report but wanted to wish a Happy 248<sup>th</sup> Birthday to the greatest country in the world, God Bless America!

# 22. COUNCIL REMARKS

- (1) COUNCIL MEMBER LOVE Since the last meeting she attended the Second Time Around 32<sup>nd</sup> anniversary. It's amazing to see how pre Covid the club had about 150 members and 1 member is at the age of 91 years old. Now to the current day the membership has grown to about 175 to 180. Senior members that meet at Rowley Park every Monday at 1:00 pm, they had an amazing anniversary, Father's Day, and it was an event they mixed together to celebrate. She also attended the Community Care Day, they had a great turnout, a lot of good resources. She also attended the Gardena Juneteenth event, Holly Mitchell Juneteenth event, and the Hawthorne Juneteenth event. She also attended the Gardena Show & Shine Car Show had a lot of nice classic cars and a lot of rides out there, you can see the guys and the women put in a lot of work to keep those cars shining and showcase them. She also attended the Torrance Antique fair over at downtown Torrance, it is an amazing event once a month if you have time on the fourth Sunday of every month, you should go check it out. She stated she wanted to speak a bit candid about the last couple of Council Meetings. The last Council Meeting puzzled a few people in the community and they questioned the business owner that came and spoke before Council what that business owner did not disclose during oral communication is that he is a tenant of mine who is delinguent on his rent \$40,000. Which prompted the service of a 3-day notice. She thinks it is a bit unfair for someone to come to the City Council meeting and make an accusation about a person rather its council or not and lie and say that the biggest one is that I overused the city services to serve him a three-day notice and make him comply while he's on my property. She thinks it is more absurd for the Council to agree with a person to come to council and make an accusation about anybody and support that, but she makes no apologies about being the person that she is. She was elected to serve the City and the residents as a whole and she will do that as long as she is on Council. She doesn't take anything personal, she hears the voices of the residents, she hears the voices of the business community, and she hears the voices of the staff. She is elected to carry those voices when they can't carry them. She has no personal issue with anyone in the City but if someone brings something to her attention it's her job and duty as their council person to bring that issue before Council. If she comes off as being offensive or people take her actions personal, she can't apologize because those aren't her intentions. She is not going to change, she will be the person they elected her to be, and she will continue to keep fighting for the community as a whole. The intimidation, the level of disrespect, and a whole bunch of other host of things that she has to tolerate as being an open minded, open voice, elected council person in this community is amazing, but because she does serve a God that watches over her and she serves a God that protects her, and she serves a God that she serves to the utmost and she is fair about everything that she does. No, she doesn't get along with a lot of people and no she is not for everybody and that's ok, but as long as she knows that with in her heart that she is doing the right thing, and she will always do the right thing regardless of if she will agree with things or not. If it is what the people are asking for, and it's a fair decision, she is going to side with the public and the people in this community.
- (2) <u>MAYOR PRO TEM HENDERSON</u> Since the last Council Meeting, he attended Gardena Dodger Day. He attended his ICA meeting in preparation for our summer seminar down in Coronado, California. He attended Gardena Flag Day which was always a great thing, and he loves flag day. He did his community and business visits. He

attended a great ceremony at Gardena Valley Baptist Church recognizing the Gardena eagle scout that a high honor for those young men. Hopefully, everybody had a Happy Father's Day this past Father's Day. He attended the Community Care Day and there were a lot of resources there. He had a learning session with the AQMD MSRC staff and everything regarding different funding for different resources. He wants to encourage the City Manager to encourage staff that there is more funding out there, so we'll make sure we get that. He met with the President, CEO, and Vice Chair of BMO bank and we have a branch here in our community. They spoke about opportunities for being good community partners throughout LA County, but especially in the city of Gardena. He thanked the City Manager and his staff for being responsive to a lot of his inquiries, he always has a lot of questions. He thanked them. Gardena Juneteenth was a great event and then he had his official MSRC meeting with AQMD and he also attended the Gardena Show & Shine Car show a lot of great vehicles there, it's always a fun event.

- (3) COUNCIL MEMBER FRANCIS Since the last Council Meeting, she attended Dodger Day, the greater Los Angeles Vector Control District meeting, Community Care Day and the Show & Shine car show and Beautification Commission meeting. Dodger Day was a lot of fun, and she had a great time. She thanked the Parks & Rec team for continuing to put on that event. She also wanted to note that at our Greater Los Angeles Vector Control District meeting. She'd like to give a shout out to our CERT response team for the presentation about the emergency response in the event of a disease born pandemic such as we had with Covid. What we should do in that emergency and our response team was there, they attended the training, she thanked them for being there. She was glad to see them on the screen during the presentation. She was very proud of them for being there. Also, she wants to make sure that we all know that we are expecting a high mosquito season and that residents can do their part to keep their pet water bowls clean, try not to keep standing water around your home and keep you pool clean and that should cut down on our mosquito population. Vector Control District is doing some very interesting things about sterilizing male mosquitos. She enjoys that commission. As for the Beautification Commission we had a great meeting and thanked Tiffany for the presentation. She also wanted us to know that not only do we have the Home of the Month and we also have a Holiday Home Decorating contest and that's coming up at Christmas. Know that Christmas is only 6 months away so if you'd like to participate in that program, please do. You'll hear more information from us on how to go about doing that. Also, the Beautification Commission as she stated during the presentation, its everyone's responsibility to keep Gardena beautiful, and if you pass by graffiti or illegal dumping you know don't assume that someone else has made that phone call or sent a text make sure that you call. You can download the Gardena Direct App on your cell phone or on your laptop or you can also call (310) 217 9650 to report graffiti or illegal dumping. The Public Works department does an excellent job of getting things cleaned up and collected. She thanked them. Lastly as mayor mentioned Happy 4<sup>th</sup> of July.
- (4) <u>MAYOR CERDA</u> Since the last Council Meeting, she attended the Gardena Dodger day. She also attended a firework's meeting that was put on community activist Dave Mathews, who handles the unincorporated side of Vermont and all the way over where the RVs are, who he is doing a tremendous job over there; he had conducted a fireworks meeting. He brought in a lot of different agencies, and we hosted it here in our City. She also attended the flag day celebration, she thanked the staff for doing a great job and just organizing that, it was a very nice event. She also attended with her colleague's Councilmember Tanaka, and Mayor Pro Tem Henderson the Boy Scout Troop 719 Eagle

Scouts as they recognized the Boy Scouts for matriculating to the next level which that too was a very nice and well attended ceremony. She also attended Community Care Day that was hosted by our staff. She attended a phenomenal Angels event where it is a nonprofit that serves to work with a lot of young girls in the area that keeps them out of gangs, encourages them to stay in school and just exposes these young girls to so many different things that maybe growing up normally in the neighborhood that they wouldn't normally do. It was great to see some of the young ladies who had graduated had gone on to college and had great successful careers. Just to see the first couple of classes that graduated from that and now they are helping to mentor the younger ones; she was glad she was able to attend and bring greetings from the City of Gardena and just talk a little bit about some of her experiences as well. She also attended the Juneteenth event. She thanked the staff for helping put together a great event as well as the City Council and just voting for us to take that day off and honor those on Juneteenth. As this was a big deal whenever we declare a day or holiday, it's a lot of money that's involved in our City. She appreciates the Council for taking it seriously and deciding to honor Juneteenth. She also attended her CCGA meeting, Sanitation meeting, and she also attended the car show. It was a hot day but there were a lot of people out there at the car show, it was a lot of fun and she's glad that the community likes it. They want to continue not only having those, but hopefully we would like to see maybe two of those a year because it was very popular. Lastly, she attended the Pentecostal Missionary Church of Christ as they lost one of their Apostles and we gave our condolences as a city from the City of Gardena. I know we'll be adjourning in memory of their Apostle. She did speak before the congregation because she had the opportunity to meet their head Apostle over the years and it was actually equivalent to like the pastor's father, but he was over several churches.

(5) <u>COUNCIL MEMBER TANAKA</u> – Since the last meeting, he attended Dodger night, it was a great event, as always. He thanked Stephany and the staff. He attended flag day. He loves flag day because that is when all our flags are posted, and it makes the Nakaoka courtyard look really good. He attended the Troop 719<sup>th</sup> Eagle Scout awards and the Eagle Scout is the highest award you can receive in the Boy Scouts. It was really refreshing because one of the Eagle Scouts that were honored that day was one of our Cert members who actually saved his mother's life and was awarded a special Eagle Scout that night. He attended Juneteenth that was a great day, he thanked the staff for putting that on. Some of the events he did miss but for a good reason his daughter is in from Colorado, and he got to see his granddaughters.

# 23. ANNOUNCEMENT(S)

- 1) Line G to Manhattan Beach GTrans Summer Service Free service to the beach from June 18 August 31, 2024. Visit RideGTrans.com for more information.
- 2) Nakaoka Community Center Cooling Center, Monday-Friday, 9am to 6pm. This is a designated cooling station for residents who do not have an air-conditioned home and wish to get relief from the extreme heat.
- 3) Volun"Teen" Camp the Recreation and Human Services Department provides teens, 13-17 years of age, the opportunity to give back and gain experience volunteering at parks and special events throughout the City. See flyer for more details.
- 4) Boys to Men Workshop, Friday, June 28, 2024, from 5:30-8:30p.m., at the Nakaoka Community Center.
- 5) 4<sup>th</sup> of July Fireworks Bash, Thursday, July 4, 2024, 5:00-10:00p.m. at Rowley Park.

- 6) "Coffee with a Cop," Thursday, July 18, 2024, from 9:00-11:00a.m. at Auntie's Café.
- 7) Back-To-School Giveaway, Tuesday, August 6, 2024 from 6:30-8:30p.m. at the City Hall Complex, hosted at the National Night Out Summer Block Party in partnership with our Gardena Police & City Departments.
- 8) Summer Block Party in Celebration of National Night Out, Tuesday, August 6, 2024 from 6:30-8:30p.m. at the City Hall Complex.

# 24. **REMEMBRANCES**

<u>Mrs. Gail Laidoner</u>, 75 years of age; former Beautification Commission member for many years.

<u>Apostle Arsenio T. Ferriol</u>, 88 years of age; Chief Executive Minister of Pentecostal Missionary Church of Christ (4<sup>th</sup> Watch).

# 25. ADJOURNMENT

At 11:01 p.m. Mayor Cerda adjourned the Gardena City Council Meeting to the Closed Session portion of the City Council Meeting at 7:00 p.m. and the Regular City Council Meeting at 7:30 p.m. on Tuesday, July 9, 2024.

MINA SEMENZA

City Clerk of the City of Gardena and Ex-officio Clerk of the Council

APPROVED:

Tasha Cerda, Mayor

By:\_\_\_\_\_ Becky Romero, Deputy City Clerk

## MINUTES Regular PEQC Meeting of the Planning and Environmental Quality Commission Tuesday, June 18, 2024

The Regular PEQC Meeting Notice and Agenda of the Planning and Environmental Quality Commission of the City of Gardena, California, was called to order at 7:00 PM on Tuesday, June 18, 2024, in the Council Chambers at 1700 W. 162nd Street, Gardena, California.

**PARTICIPATE BEFORE THE MEETING** by emailing the Planning Commission at <u>planningcommissioner@cityofgardena.org</u> by 5:00 PM on the day of the meeting and write "Public Comment" in the subject line.

# 1. CALL MEETING TO ORDER

The meeting was called to order at 7:02 PM

# 2. PLEDGE OF ALLEGIANCE

Commissioner Stephen P. Langley led the Pledge of Allegiance.

# 3. ROLL CALL

Present: Vice-Chair Ronald Wright-Scherr; Commissioner Jules Kanhan; Commissioner Steve Sherman and Commissioner Stephen P. Langley. Employees present: Director of Community Development Greg Tsujiuchi; Community Development Manager Amanda Acuna; Assistant City Attorney Lisa Kranitz and Planning Assistant Kevin La.

Chair Deryl Henderson was away on an excused absence.

# 4. APPROVAL OF MINUTES

4.A February 20, 2024 MEETING

MOTION: It was made by Commissioner Langley and seconded by Commissioner Kanhan to approve the minutes of the meeting on February 20, 2024:

The motion was passed by the following roll call vote: Ayes: Langley, Kanhan, Sherman, and Wright-Scherr Noes: None Absent: Chair Henderson

#### 4.B May 21, 2024 MEETING

MOTION: It was made by Commissioner Langley and seconded by Vice-Chair Wright-Scherr to approve the minutes of the meeting on May 21, 2024:

The motion was passed by the following roll call vote: Ayes: Langley, Wright-Scherr, Kanhan, and Sherman Noes: None Absent: Chair Henderson

# 5. ORAL COMMUNICATIONS

Vice-Chair Wright-Scherr asked if there were any comments from the public. Planning Assistant Kevin La noted for the record that no member of the public wished to speak to the Planning Commission at this time.

# 6. PUBLIC HEARING ITEMS

# 6.A ENVIRONMENTAL ASSESSMENT # 10-24, GENERAL PLAN AMENDMENT # 1 -24, ZONE CHANGE # 1-24, AND ZONE TEXT AMENDMENT # 4-24

The Planning Commission considered making a recommendation to the City Council on Certification of environmental impact report (EIR), adoption of findings, and statement of overriding considerations; General plan land use plan designation changes and text amendments; and Zoning changes and zone text amendments.

<u>Project Description</u>: The Project proposes to readopt the amendments to the Land Use Plan of the Community Development Element of the Gardena General Plan and Zoning Map for the 468 Inventory Sites identified in the 2021-2029 Gardena Housing Element. In addition, the project involves adopting the zone changes to eliminate the Parking zone on split- zoned properties, adopting a formal statement regarding the dividing line on other split-zoned residential properties, and readopting the text changes to Title 18.

<u>Environmental Determination:</u> An environmental impact report (EIR) was prepared to analyze the impacts of the changes to both the Inventory and Non-Inventory Sites as well as the text amendments to the Land Use Plan and the zoning code. The Planning Commission will consider a recommendation to the City Council on certifying the EIR prepared for the City of Gardena General Plan, Zoning Code and Zoning Map Amendment Project and adopting a Mitigation Monitoring and Reporting Program. All the related documents are open for public review at the Community Development Department and on the city's website.

Community Development Manager Amanda Acuna presented the staff report and gave a presentation on Environmental Assessment # 10-24, General Plan Amendment # 1-24, Zone Change # 1-24, And Zone Text Amendment # 4-24. Assistant City Attorney, Lisa Kranitz and Director of Community Development, Greg Tsujiuchi were present to answer any questions.

Ms. Acuna stated that the presentation is for the work that was done for the 6th Cycle Housing Element for the projected housing growth over the past eight-year period for 2021 to 2029.

Ms. Acuna noted that back in March 2021, SCAG adopted its 6th Cycle RHNA allocation plan which allocated Gardena a regional housing needs assessment (RHNA) of 5,735 units, a table breakdown was shown for different income levels. It was noted that the city's obligation was to prepare plans to identify the housing growth.

Ms. Acuna gave an overview of the Zoning Overlay sites and what the city did in the most recent adoption of the housing element. Ms. Acuna also noted the several workshops and public hearings that took place to establish a strategy to identify or establish new housing overlays over commercial and industrial areas along the major corridors because of the city's lack of vacant land.

Ms. Acuna noted that in February 2023 the City Council adopted the City's 6th Cycle Housing Element which, in part, identified the final Inventory Sites of 468 parcels to accommodate the City's Regional Housing Need Assessment. In addition to providing Inventory Sites to satisfy the city's RHNA allocation, the city included a buffer for all income categories.

Ms. Acuna noted that in October 2020, the City entered into a contract with De Novo Planning Group for the preparation of an Environmental Impact Report (EIR) for the Inventory and Non-Inventory sites as well as additional textual changes.

Ms. Acuna stated that the item being brought before the Commission tonight is the recommendation to the City Council. Ms. Acuna went over the proposed project for the EIR for the 468 Inventory Sites and the additional 802 Non-Inventory Sites which were also included in the Environmental Impact Report for analysis – a map was shown of the sites.

Ms. Acuna noted that since the time of the analysis for the proposed changes was originally undertaken the State Legislature had enacted dozens of additional housing bills, placing more and more burdens on local government and the 6th Cycle RHNA allocation for Gardena was increased by more than 1,400 percent from the 5th Cycle RHNA allocation. The City also included a buffer for the income categories. Ms. Acuna stated that the staff was recommending that the Planning Commission and the City Council adopt a Modified Alternative 2 identified in the EIR.

Ms. Acuna explained in detail Modified Alternative 2, which included the Readoption of the Updated Land Use Plan and the Zoning Changes, and the Zoning Map for the new Overlays for the Inventory Sites only. The Alternative also includes the Artesia Corridor Specific Plan (the south end of Artesia Boulevard between Western Avenue and Normandie Avenue). It will also call for the readoption of the text amendments to the City's Zoning Code Chapter 18.21 Housing Overlays (HO-3, HO-4, HO-5, and HO-6) and 18.42.120 Residential criteria. Lastly, the modification to eliminate the parking zone on properties that are split zones with commercial or industrial use. Staff are recommending that the split zones with parking layer be removed and rezoned to have all the commercial zoning designation.

Ms. Acuna went over the areas that the Planning Commission is considering for recommendation to the City Council, a map was shown of the areas: a commercial site located at the North/West corner of Rosecrans Avenue and Van Ness Avenue; East of that area along Rosecrans Avenue between Van Ness and Gramercy are other locations that are being split zone; and further down Rosecrans. The last areas under consideration are along Western Avenue; West 178th Street, West of Normandie Avenue.

Ms. Acuna stated the second new item coming forth for consideration has to do with split zoning within residential parcels.

- 14903 South Normandie Avenue the dividing line between the R-2 and R-4 zone City Staff is recommending that it be codified into the city's Zoning Code to identify the actual location of the boundary lines between R-3 and the R-4. City Staff is recommending as included in the Draft Ordinance that was prepared and being brought forth that the boundaries between the two zoning districts run parallel from the eastern property line of 14831 South Normandie Avenue, as shown on the map.
- 1031 Magnolia Avenue the dividing line between R-1 and R-3 portions shall be at a line running parallel from the southern property line of 15517 South New Hampshire Avenue.
- 14616 South Normandie Avenue the dividing between R-1 and R-3 portions shall be at a line running parallel from the eastern property line of 14610 South Normandie Avenue.
- 1321 1330 West 139th Street The combined lots along the South end of West 139th Street a total of five (5) - the dividing line for each of these properties between the R-1 and R-2 portions shall be a line running parallel from the northern boundary of 1317 West 140th Street.

Ms. Acuna stated other changes in this Ordinance other than what was previously adopted is to clean up modifications to the zoning code of the City of Gardena, which include uses that are outdated in our code; some minor changes that include identifying when certain development standards apply to the zoning residential districts.

Ms. Acuna introduced Consultant, Starla Barker of De Novo Planning Group who presented the Environmental Impact Report (EIR) analysis. Ms. Barker explained in detail the California Environmental Quality Act (CEQA) process which also resulted in the preparation of an EIR. Ms. Barker started with the CEQA process that started back in April 2023 with a Notice of Preparation that was made available for a 30-day public review from April 13, 2023, to May 19, 2023, where comments were accepted on the scope of the Environmental Topical areas; and proceeded to provide information about the following: the Scoping Meeting on April 27, 2023; Preparation of the Draft EIR; Public and Agency Review of Draft EIR that was made available for a 45-day public review from January 16, 2024, through February 29, 2024; Preparation of responses to comments in the Final EIR which was made available for public review on the City's website. Ms. Barker stated that what is being brought forth is to present the EIR for consideration that will go to the City Council on July 23, 2024, and if the EIR is certified and a project is approved a Notice of Determination will be filed. Ms. Barker also explained in detail the CEQA requirements and the purpose of an EIR. Ms. Barker went over the Environmental Topical Areas Evaluated in the EIR and the EIR Findings.

At 7:51 p.m., Vice-Chair Wright-Scherr announced that the Public Hearing was open. He asked if anyone asked to speak on this item.

# Public Speakers:

 Keith Glassman, a representative for property owners of 15122 and 15216 Crenshaw. He came to express his interest in having these properties be included in these zoning changes and asked that the properties be considered for Housing Overlay Number 5, as he believes that it would be a great opportunity and improvement to the Crenshaw corridor. Vice-Chair Wright-Scherr asked if he wanted to have a mixed unit and what type of income apartments would they be. Mr. Glassman replied, yes, it would be a mixed-used project; the idea is to have ground floor retail with apartment units above, and it would be for moderate income. Director Tsujiuchi informed Commissioner Wright-Scherr that Mr. Glassman is not proposing a particular project and it is only a concept.

Commissioner Langley asked for clarification on the zone change in that area. Ms. Acuna showed a map of the area in question and explained the overlay and density requirements in detail. Director Tsujiuchi added additional information about the development standards and overlay.

2) <u>Harold Min</u>, a resident, spoke on his property which is located at 2806 Marine Avenue. After purchasing his single-family house, he was informed that it was zone General Commercial (C-3), and it limited his ability to build a duplex, triplex or multi-family unit. He asked for reconsideration for that corridor to be restudy and confirm if it is commercial or residential because most houses along that corridor are single-family dwellings. He also spoke about what he wants to build on the property.

Commissioner Langley asked if the dwelling was between Van Ness and Crenshaw on the south side. Mr. Min confirmed yes.

Director Tsujiuchi provided additional information about the corridor for clarification purposes; the area is considered legal non-conforming, and the City established a long time ago that Marine Avenue was envisioned as a commercial corridor and was zone C3, and due to our current code, the non-conforming use cannot be expanded. He also added that staff has had discussions about possibly allowing some type of leeway or improvement to be made to these homes, but staff is not recommending that the Marine Avenue Commercial Corridor be rezoned. Assistant City Attorney Kranitz added that the EIR states that the area is not to be rezoned but be a Housing Overlay 3 (HO-3) – the area is a non-inventory site.

Commissioner Langley asked if additional conversations would be had at a later time about the legal non-confirming Marine Avenue Corridor. Director Tsujiuchi answered the question and provided additional information.

3) <u>Mala Patel</u> thanked the Planning Commission for all that they do to keep the City safe and an attractive place to live and work. She asked for consideration in rezoning her family property located at 1350 W. 139th Street from split zone R-1/R-2 to R-3. She informed everyone that she was the only public comment with exhibits on the Draft EIR. She went on to say that if their property is rezoned to R-3 they will build affordable housing units and utilize the density bonus to provide affordable housing for low-income to very low-income. She provided information about the surrounding properties in her area and stated that her lot is being underutilized.

Commissioner Langley asked Ms. Patel to go over the properties to the west of her, towards Normandie, and properties to the east. Ms. Patel answered the question in detail and provided the zoning for each lot. Commissioner Langley asked for confirmation if her lot is part of the five units being considered in tonight's meeting. Ms. Patel confirmed, yes, as a split zone.

Ms. Acuna showed a map of the site location and informed everyone that the documents/exhibits that were provided to the Commission were part of the EIR report and made public record. Ms. Acuna provided information about the split zone areas and staff recommendations. Director Tsujiuchi elaborated on the residential split zoned properties.

Commissioner Kanhan asked what the size of the existing building is. Ms. Patel replied that the small single-family dwelling is approximately 1200 to 1700 square feet.

4) <u>Yun Sun Byon</u>, Pastor of the Korean Presbyterian Church of South Bay. He spoke about his proposed plans to build housing at the church located at 1444 Rosecrans Avenue. He asked for assistance in determining the zone for the church and if he is allowed to build housing units on the lot.

Assistant City Attorney Kranitz replied that the site is currently C-3 with a mixeduse overlay and an unusual parking zone at the rear of the property, and the staff recommendation is to leave it as a C-3 mixed-use overlay which would allow housing to be built on it and eliminate that parking zone.

Vice-Chair Wright-Scherr asked how many units he is looking to build. Mr. Byon responded possibly 121 units or 276 small studio units. Ms. Kranitz stated that it would not be allowed, and Mr. Byon could speak to different Housing Groups regarding church and commercial properties.

Commissioner Langley stated that churches are subject to a Conditional Use Permit; and if the church was identified in the original report last year. Ms. Acuna stated that the entitlements for the property have not been reviewed and that she is unsure if the property in question has a conditional use permit. Ms. Acuna added that there was a program included in the adopted Housing Element that would consider adopting specific development standards for housing on religious properties.

Commissioner Langley advised Mr. Byon to speak to Amanda and Greg to find out what are his options. Ms. Acuna informed Mr. Byon that she would speak to him after the meeting.

Assistant City Attorney Kranitz advised Commissioner Sherman to recuse himself from the public comments that would be made for property address 1031 Magnolia Avenue. Commissioner Sherman recused himself and left the council chambers at that time.

5) <u>Steven Stapakis</u>, property owner of 1031 Magnolia Avenue, voiced his opinion and spoke about his proposal for a six-unit townhome development that was brought before the Planning Commission and placed on hold due to several issues due to the split zoning of the property. He asked for clarification if what is being proposed is to leave the lot split zone and not resolve any of the issues. Ms. Acuna responded that the recommendation under the drafted Ordinance is to identify the boundaries where a portion of the property would be subject to the development standards of the R-1 and the other portions to be subject to the R-3 standards.

6) <u>George Andrews</u>, reiterated what his uncle Mr. Steven Stapakis spoke about and gave an overview of the plans that were proposed in the past and believes that the designation of the zone boundaries does not help in his case, and hopes that an agreement can be reached to build more homes in the city.

Assistant City Attorney Kranitz asked the Commissioners if they would like to discuss the site of 1031 Magnolia Avenue or move forward with the staff recommendation and bring back Commissioner Sherman.

Commissioner Langley asked staff; when we vote on all the split zoning that is being proposed, we are establishing the boundary line, and can it be brought back with a proposal and change the designation. Director Tsujiuchi responded that this parcel is unique and explained the benefits of identifying the boundary lines.

Commissioner Sherman was asked to return and continue the meeting.

At 8:33 p.m., the Public Hearing was closed.

Commissioner Langley asked staff what was being brought to them at his time was to complete the process that was started in 2020. Assistant City Attorney Kranitz explained that when the city began updating its Housing Element, no one anticipated the issues with HCD or that it would take so long to achieve compliance. Due to constraints and the potential loss of funding, the city adopted the updated Housing Element and the stipulated zoning changes. Then as a part of a program in the Housing Element, the city was to come back and complete the environmental assessment of the Inventory Sites, and other surrounding sites.

Commissioner Langley expresses his concerns about the development of more housing and its effect on the city's recreation facilities and parks for the people who are coming into the city and believes more land should be put aside for parks and recreation. Director Tsujiuchi informed him that the City Council has directed Recreation and Public Works staff to come up with a park master plan. Ms. Acuna informed everyone that tentatively a presentation will be presented at our next Council Meeting and all Planning Commissioners can be given an update. Commissioner Sherman voiced his opinion on this matter.

Assistant City Attorney Kranitz informed everyone that this Item will go before the City Council on July 23, 2024.

MOTION: A motion was made by Commissioner Langley and seconded by Vice-Chair Wright-Sherr to Adopt Resolution PC 14-24 recommending that the City Council take the following actions: Adoption of Resolution No. 6676 certifying the Final EIR for the City of Gardena General Plan, Zoning Code and Zoning Map Amendment Project and adopting a Mitigation Monitoring and Reporting Program; Adoption of Resolution No. 6677 readopting the Update to the Land Use Plan implementing Alternative 2, including making findings required by CEQA; and Adoption of Ordinance No. 1873 readopting the zone changes for all the Inventory Sites, adopting the zone changes to eliminate the Parking zone on split-zoned properties, adopting a formal statement regarding the dividing line on split-zoned residential properties, and readopting the text changes to Title 18 with the amendments set forth in the Ordinance. Adoption of Ordinance No. 1873 includes making findings required by CEQA:

The motion was passed by the following roll call vote: Ayes: Langley, Wright-Scherr, Sherman, and Kanhan Noes: None Absent: Chair Henderson

# 7. COMMUNITY DEVELOPMENT DIRECTOR'S REPORT

Community Development Director, Greg Tsujiuchi announced upcoming city events.

- 1) Juneteenth Holiday Celebration, Wednesday, June 19, 2024; 4:30 pm 8:00 pm at the City Hall Complex, performance by Corney Mims & the Know-It Allz.
- 2) Show & Shine Car Show, Saturday, June 22, 2024; 9:00 am 2:00 pm at Rowley Park.

### 8. PLANNING & ENVIRONMENTAL QUALITY COMMISSIONERS' REPORTS

- 1) <u>COMMISSIONER LANGLEY</u> No items to report.
- 2) COMMISSIONER SHERMAN No items to report.
- 3) COMMISSIONER KANHAN No items to report.
- 4) VICE-CHAIR WRIGHT-SCHERR No items to report.

### 9. ADJOURNMENT

Vice-Chair Wright-Scherr adjourned the meeting at 8:45 PM.

**APPROVED:** 

DERYL HEADERSON, CHAIR Planning and Environmental Quality Commission

Respectfully submitted,

Bv:

GREG TSUJIUCHI, SECRETARY Planning and Environmental Quality Commission

### MEMORANDUM

TO: Honorable Mayor and City Council

- FROM: City Treasurer's Office
- DATE: July 8, 2024
- SUBJECT: WARRANT REGISTER PAYROLL REGISTER

July 9, 2024

### TOTAL WARRANTS ISSUED:

\$7,258,543.81

 Wire Transfer:

 Prepay:
 176619-176621

 Check Numbers:
 176622-176845

 Checks Voided:
 176622-176845

Total Pages of Register: 25

June 28, 2024

TOTAL PAYROLL ISSUED:

\$2,425,246.33

Treasurer 0

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# Voucher List CITY OF GARDENA

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176619	6/25/2024	619006 SOUTHERN CALIFORNIA EDISON	3668161		SCE LIGHTING UPGRADE - 162ND ST S	3,413.75
					Total :	3,413.75
176620	7/5/2024	112932 ROUGH ROAD TRUCKING LLC	40037	035-01337	TRANSPORTATION - FIREWORKS SEIZ	14,237.50
					Total :	14,237.50
176621	7/5/2024	112932 ROUGH ROAD TRUCKING LLC	40039	035-01337	TRANSPORTATION - FIREWORKS SEIZ	3,000.00
					Total :	3,000.00
176622	7/9/2024	104606 2 BROTHERS TIRES & WHEELS	29006		PD VEHICLE TIRE SERVICES	44.00
			29008		PD VEHICLE TIRE SERVICES	44.00
			29012		PD VEHICLE TIRE SERVICES	20.00
			29069		PD VEHICLE TIRE SERVICES	88.00
					Total :	196.00
176623	7/9/2024	112911 ABERCROMBIE, COSTROMAS	061724		BLOCK PARTY DEPOSIT REFUND	100.00
					Total :	100.00
176624	7/9/2024	111853 ACCESS	10893718		PD SHREDDING SERVICES	100.00
			10960058		PD SHREDDING SERVICES	240.00
					Total :	340.00
176625	7/9/2024	110225 ACCESS SPECIALTY ANIMAL, HOSPITALS	1690216		VETERINARY SERVICES	575.71
					Total :	575.71
176626	7/9/2024	105149 ADAMSON POLICE PRODUCTS	INV411016	035-01335	PD TACTICAL EQUIPMENT & SUPPLIES	28,593.34
					Total :	28,593.34
176627	7/9/2024	112177 ADVANCE AUTO PARTS	8655415927015		GTRANS AUTO PARTS	104.73
					Total :	104.73
176628	7/9/2024	101748 AFTERMARKET PARTS COMPANY LLC, THE	83404748	037-10275	GTRANS AUTO PARTS	213.12
			83404749	037-10275	GTRANS AUTO PARTS	685.71
			83406053	037-10275	GTRANS AUTO PARTS	294.77
					Total :	1,193.60
176629	7/9/2024	112639 ALL GREEN ELECTRONICS, RECYCLING, LLC	2 4016052		DATA DESTRUCTION SERVICES	1,000.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176629	7/9/2024	112639 112639 ALL GREEN ELECTRONICS,	RECYCLING (Continued)		Total :	1,000.00
176630	7/9/2024	112921 ALZHEIMER'S LOS ANGELES	0297		PROFESSIONAL TRAINING	937.50
					Total :	937.50
176631	7/9/2024	110832 ANTHONY'S AUTO DETAILING	124p3p99		CAR WASH DETAIL - PD	175.00
					Total :	175.00
176632	7/9/2024	108625 ARAD OIL INC.	APRIL 2024		CAR WASH	144.00
					Total :	144.00
176633	7/9/2024	112640 ARELLANO ASSOCIATES, LLC	21042	037-10284	MICROTRANSIT SERVICE COMMUNITY	2,891.70
			21168	037-10284	MICROTRANSIT SERVICE COMMUNITY	4,125.23
			21278	037-10284	MICROTRANSIT SERVICE COMMUNITY	9,929.14
					Total :	16,946.07
176634	7/9/2024	101459 ASBURY ENVIRONMENTAL SERVICES	1500-01080067		HAZARDOUS WASTE DISPOSAL SERVI	5.00
					Total :	5.00
176635	7/9/2024	104687 AT&T	21410105		TELEPHONE	31,337.25
					Total :	31,337.25
176636	7/9/2024	104687 AT&T	21560757		TELEPHONE	29,314.23
			21904845		TELEPHONE	371.02
					Total :	29,685.25
176637	7/9/2024	111170 AT&T FIRSTNET	287290395417X121023	023-01492	PD CELL PHONE ACCT #287290395417	429.46
			287290395417X5102024	023-01492	PD CELL PHONE ACCT #287290395417	389.01
			287293416290X4102024	023-01492	PD CELL PHONE ACCT #287293416290	1,991.50
			287293416290X6102024	023-01492	PD CELL PHONE ACCT #287293416290	2,017.11
			287293420631X1102024	023-01492	PD CELL PHONE ACCT #287293420631	149.15
			287295242065X6102024	023-01492	PD CELL PHONE ACCT #287295242065	262.26
			287298156560X6102024	023-01492	CITYWIDE CELL PHONE ACCT #287298	1,854.56
					Total :	7,093.05
176638	7/9/2024	100964 AT&T MOBILITY	287275680401X070124		PD CELL PHONE ACCT #287275680401	147.82
					Total :	147.82

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176639	7/9/2024	108383 ATKINSON, ANDELSON, LOYA, RUDD & ROM	IC 717206		PROFESSIONAL SERVICES Total :	1,420.26 <b>1,420.26</b>
176640	7/9/2024	112930 AWP SAFETY	40016420 40016543 40016544		CODE VEHICLE DECALS SIGNS - 12" STREET SIGN SIGN - 5.25"X7" "GOODBYE" Total :	314.16 130.79 19.57 <b>464.52</b>
176641	7/9/2024	112929 BALL, CARL LEE	062424		WELLNESS STIPEND REIMBURSEMEN Total :	984.41 <b>984.41</b>
176642	7/9/2024	102054 BAVCO	276881		(21) BACKFLOW VALVE INSPECTIONS Total :	945.00 <b>945.00</b>
176643	7/9/2024	112754 BEAR ELECTRICAL SOLUTIONS, INC	22745		MULTI PARK IMPROVEMENTS Total :	4,755.94 <b>4,755.94</b>
176644	7/9/2024	103641 BECNEL UNIFORMS	69492		BUS UNIFORM SUPPLIES Total :	384.19 <b>384.19</b>
176645	7/9/2024	104302 BEE N' WASP NEST REMOVAL, SERVICE, LL	C 958460		HONEY BEE NEST REMOVAL- 13912 S. Total :	100.00 <b>100.00</b>
176646	7/9/2024	107747 BENGAR PRODUCTIONS	7424 7434		HEAT TRANSFER - REC SHIRTS SUMMER CAMP UNIFORM SUPPLIES Total :	1,332.00 1,569.00 <b>2,901.00</b>
176647	7/9/2024	102331 BLUE DIAMOND MATERIALS	3621098		STREET MAINT SUPPLIES Total :	115.68 <b>115.68</b>
176648	7/9/2024	109377 BOB BARKER COMPANY, INC.	INV2004351 INV2023520		JAIL PROGRAM SUPPLIES JAIL PROGRAM SUPPLIES Total :	135.09 20.68 <b>155.77</b>
176649	7/9/2024	109155 BONTERRA TECH LLC	INV-0198729	035-01334	APRICOT ANNUAL SOFTWARE RENEW Total :	5,592.18 <b>5,592.18</b>
176650	7/9/2024	111615 BUCKNAM INFRASTRUCTURE GROUP, INC	369-02.01	024-01072	CITYWIDE TRIENNIAL PMP SYSTEM UF	2,695.70

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176650	7/9/2024	111615 111615 BUCKNAM INFRASTRU	CTURE GROUP, IՒ (Continued)		Total :	2,695.70
176651	7/9/2024	110538 CANNON COMPANY	88742	024-00821	RBB ARTERIAL IMPROVEMENT PROJE	3,936.50
					Total :	3,936.50
176652	7/9/2024	112073 CAROLLO ENGINEERS, INC	FB49925	024-00828	SEWER MASTER PLAN PROJECT	2,961.00
					Total :	2,961.00
176653	7/9/2024	803420 CARPENTER, ROTHANS & DUMONT,	LAW OFF 46365		LEGAL SERVICES	90.00
			46366		LEGAL SERVICES	4,298.30
			46369		LEGAL SERVICES	252.00
			46370		LEGAL SERVICES	28.80
			46372		LEGAL SERVICES	269.77
			46373		LEGAL SERVICES	180.00
			46425		LEGAL SERVICES	72.00
			46648BAL		LEGAL SERVICES	12.95
			46760		LEGAL SERVICES	7,839.21
					Total :	13,043.03
176654	7/9/2024	102987 CARR-OMEZE, ALEXANDER	062524		MGMT ANNUAL HEALTH BENEFIT	792.70
					Total :	792.70
176655	7/9/2024	111536 CARTER, ANDRE	062024		EDUCATIONAL REIMBURSEMENT	3,219.00
					Total :	3,219.00
176656	7/9/2024	103489 CF UNITED LLC	040124-043024		PD CAR WASH	209.00
					Total :	209.00
176657	7/9/2024	112904 CHEN, YAN	59726		REFUND - BADGE REPLACEMENT FEE	50.00
					Total :	50.00
176658	7/9/2024	112297 CHOI, JACKIE	062024		WELLNESS STIPEND REIMBURSEMEN	500.00
					Total :	500.00
176659	7/9/2024	112766 CINDYS JUMPERS LLC	75473	034-00641	SPECIAL EVENTS SUPPLIES	202.10
	.,,,				Total :	202.10
176660	7/9/2024	112352 CIRCLE, THE	185628	023-01519	TOSHIBA ESTUDIO 3525 AC COPIER US	63.42

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176660	7/9/2024	112352 CIRCLE, THE	(Continued)			
			185629	023-01519	TOSHIBA ESTUDIO 3525AC COPIER US	72.00
			185630		TOSHIBA ESTUDIO 5525AC COPIER US	278.05
			185632	023-01519	TOSHIBA ESTUDIO 3525AC COPIER US	125.16
			185633		TOSHIBA ESTUDIO 3525AC COPIER US	241.99
			185634	023-01519	TOSHIBA ESTUDIO 5525AC COPIER US	370.18
			185635	023-01519	TOSHIBA ESTUDIO 908 COPIER USAGE	50.13
			185639	023-01519	TOSHIBA ESTUDIO 3525AC COPIER US	216.14
			185640	023-01519	TOSHIBA ESTUDIO 3525AC COPIER US	225.19
			185642	023-01519	TOSHIBA ESTUDIO 3525AC COPIER US	145.65
			185643	023-01519	TOSHIBA ESTUDIO 3525AC COPIER US	135.32
			185645	023-01519	TOSHIBA ESTUDIO 3525AC COPIER US	107.69
			185646	023-01519	TOSHIBA ESTUDIO 3525AC COPIER US	143.95
			185647		TOSHIBA ESTUDIO 3525AC COPIER US	73.64
			185648		TOSHIBA ESTUDIO 6528A COPIER USA	92.53
			185822	023-01519	TOSHIBA ESTUDIO 3525AC COPIER US	263.58
					Total :	2,604.62
176661	7/9/2024	112918 CJ CONCRETE CONSTRUCTION INC	PERMIT #18144		PERMIT DEPOSIT REFUND - 16415 S H	2,500.00
					Total :	2,500.00
176662	7/9/2024	111708 COMMLINE, INC.	0429404		GTRANS BUS RADIO SYSTEM SUPPLIE	12.26
					Total :	12.26
176663	7/9/2024	103465 COMMUNITY VETERINARY HOSPITAL	521629		VETERINARY SERVICES - VITO	1,710.00
					Total :	1,710.00
176664	7/9/2024	103125 COMPLETE COACH WORKS	92171	037-10346	BUS #775 SERVICE CALL - DIAGNOSE	3,888.39
					Total :	3,888.39
					lotal l	0,000.00
176665	7/9/2024	102388 COPYLAND, INC.	86535	037-10278	GTRANS, 3.5"X8.5" TAKE ONE CARDS	1,026.49
			86641	037-10278	GTRANS - 72"X36" MAGNET STOCK	741.32
					Total :	1,767.81
176666	7/9/2024	112471 CORTE, ANAHI	062724		MGMT ANNUAL HEALTH BENEFIT	304.99
					Total :	304.99
176667	7/9/2024	103461 CPS HR CONSULTING	INV004510		TESTING MATERIAL SUPPLIES	973.50

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176667	7/9/2024	103461 103461 CPS HR CONSULTING	(Continued)		Total :	973.50
176668	7/9/2024	103512 CRENSHAW LUMBER CO.	24422		STREET MAINT SUPPLIES Total :	24.08 <b>24.08</b>
176669	7/9/2024	103353 CRM COMPANY, LLC.	LA24945 LA24947		SCRAP TIRE DISPOSAL FEE SCRAP TIRE DISPOSAL FEE Total :	69.50 69.50 <b>139.00</b>
176670	7/9/2024	106572 CULVER CITYBUS	061824		REGIONAL BUS ROADEO ENTRANCE F Total :	1,200.00 <b>1,200.00</b>
176671	7/9/2024	106193 CUMMINS SALES AND SERVICE	X4-50102		GTRANS AUTO PARTS Total :	585.10 <b>585.10</b>
176672	7/9/2024	110319 CWE DIRECTOR	F24293	024-00846	MS4 & NPDES MONITORING & COMPLI Total :	39,283.92 <b>39,283.92</b>
176673	7/9/2024	120219 CYBER SECURITY SOURCE	12163		REC MAINT SUPPLIES Total :	1,512.20 <b>1,512.20</b>
176674	7/9/2024	111938 DANDOY GLASS	21750		WINDOW GLASS REPLACEMENT-ROW Total :	375.00 <b>375.00</b>
176675	7/9/2024	111377 DE NOVO PLANNING GROUP	4263 4264	032-00158 032-00171	PROFESSIONAL SERVICES - 2501 ROS PROFESSIONAL SERVICES - GARDEN/ Total :	3,573.00 5,746.40 <b>9,319.40</b>
176676	7/9/2024	105951 DECALS BY DESIGN, INC.	18480		GTRANS BUS DECALS Total :	158.44 <b>158.44</b>
176677	7/9/2024	312558 DEPARTMENT OF ANIMAL CARE, & CONTR	ROL MAY 2024		MONTHLY ANIMAL SERVICES - MAY 20; Total :	1,169.33 <b>1,169.33</b>
176678	7/9/2024	303459 DEPARTMENT OF JUSTICE	731399 738126	035-01279 035-01279	FINGERPRINT APPS - APRIL 2024 FINGERPRINT APPS - MAY 2024 Total :	2,686.00 3,614.00 <b>6,300.00</b>

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176679	7/9/2024	312117 DEPARTMENT OF WATER & POWER	062224		LIGHT & POWER	103.61
					Total :	103.61
176680	7/9/2024	109269 DETROIT SPONGE & CHAMOIS CO., INC	DSIN206594		BUS WASH SUPPLIES	759.47
					Total :	759.47
176681	7/9/2024	112928 DIRCIO, LIZETH	062424		WELLNESS STIPEND REIMBURSEMEN	38.64
					Total :	38.64
176682	7/9/2024	110849 DMS CONSULTANTS CIVIL, ENGINEERS, INC	GA-007-01	024-01020	CONSULTING SERVICES - AUTOCAD	4,500.00
			GA-008-2	024-01056	LOCAL STREET IMPRV, JN 525	47,777.50
					Total :	52,277.50
176683	7/9/2024	104718 DOZIER, ERMA	APRIL 2024		VOLUNTEER DRIVER	21.00
			DECEMBER 2023		VOLUNTEER DRIVER	28.00
			FEBRUARY 2024		VOLUNTEER DRIVER	28.00
			JANUARY 2024		VOLUNTEER DRIVER	21.00
			MARCH 2024		VOLUNTEER DRIVER	28.00
			MAY 2024		VOLUNTEER DRIVER	35.00
					Total :	161.00
176684	7/9/2024	112916 EFFICIENT X-RAY, INC.	407214		BIOHAZARDOUS WASTE SERVICES	1,565.00
					Total :	1,565.00
176685	7/9/2024	110534 EL DORADO NATIONAL	90851316		GTRANS BUS VEHICLE SUPPLIES	105.41
					Total :	105.41
176686	7/9/2024	112842 ELECTRIC VEHICLE, INFRASTRUCTURES, IN	CPERMIT #18026		PERMIT DEPOSIT REFUND - 1425 ARTE	3,000.00
					Total :	3,000.00
176687	7/9/2024	107353 EMERGENCY RESPONSE CRIME SCENE, CLI	T2024-279		CLEANUP AND SANITIZE JAIL CELL	750.00
					Total :	750.00
176688	7/9/2024	105418 EMPIRE CLEANING SUPPLY	S6501438		CUSTODIAL SUPPLIES	1,276.89
					Total :	1,276.89
176689	7/9/2024	105650 EWING IRRIGATION PRODUCTS	22603062		PARK MAINT SUPPLIES	151.33

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176689	7/9/2024	105650 105650 EWING IRRIGATION PRODUC	CTS (Continued)		Total :	151.33
176690	7/9/2024	106129 FEDEX	9757314512		SHIPPING SERVICES	283.82
					Total :	283.82
176691	7/9/2024	106129 FEDEX	8-460-17891		SHIPPING SERVICES	34.36
			8-475-02740		SHIPPING SERVICES	71.57
			8-489-38402		SHIPPING SERVICES	71.43
			8-530-94406		SHIPPING SERVICES	85.19
			8-537-57807		SHIPPING SERVICES	38.88
			9-673-85002		SHIPPING SERVICES	2.75
			9-674-78633		SHIPPING SERVICES	5.73
			9-675-60398		SHIPPING SERVICES	5.71
					Total :	315.62
176692	7/9/2024	111415 FILTERBUY, INC	BAFEC8C7-0023		GTRANS AUTO PARTS	470.22
					Total :	470.22
176693	7/9/2024	112329 FM THOMAS AIR CONDITIONING INC	46750		BLDG HVAC SERVICE	1,106.10
					Total :	1,106.10
176694	7/9/2024	106465 FOX FIRST AID & SAFETY INC	72962		STREET MAINT SUPPLIES	45.20
					Total :	45.20
176695	7/9/2024	107008 GARDENA A/C & RADIATOR	52623		2016 FORD F550 #1476451 RECHARGE	1,402.05
					Total :	1,402.05
176696	7/9/2024	107028 GARDENA VALLEY LIONS CLUB	6/27/2024		COMMUNITY PROMOTION	100.00
					Total :	100.00
176697	7/9/2024	107011 GARDENA VALLEY NEWS, INC.	00142820		NOTICE OF PUBLIC HEARING - GANN	133.00
			00143096		SUMMARY OF ORDINANCE NO. 1872	115.50
			00143211		NOTICE OF PUBLIC HEARING	504.00
			00143224		NOTICE OF PUBLIC HEARING - BUDGE	126.00
			00143549		SUMMARY OF ORDINANCE NO. 1868	112.00
					Total :	990.50
176698	7/9/2024	619005 GAS COMPANY, THE	062824		GAS	3,301.01

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176698	7/9/2024	619005 619005 GAS COMPANY, THE	(Continued)		Total :	3,301.01
176699	7/9/2024	111964 GCAP SERVICES, INC.	25-06745	037-10116	CNG PROJECT LABOR COMPLIANCE A	862.50
			25-06891	037-10116	CNG PROJECT LABOR COMPLIANCE A	166.25
					Total :	1,028.75
176700	7/9/2024	106470 GILLIG LLC	74656	037-10120	ZERO EMISSION BUS #2404	1,024,310.40
			74657	037-10120	ZERO EMISSION BUS #2405	1,024,310.40
			74658	037-10120	ZERO EMISSION BUS #2406	1,024,310.40
			74659	037-10120	ZERO EMISSION BUS #2407	1,024,310.40
					Total :	4,097,241.60
176701	7/9/2024	120212 GLENN E. THOMAS CO.	7333929		BUS AUTO PARTS	44.27
			7334246		BUS AUTO PARTS	19.68
					Total :	63.95
176702	7/9/2024	102542 GOLD COAST K9	PD-05		POLICE K9 SUPPLIES	3,861.00
					Total :	3,861.00
176703	7/9/2024	619004 GOLDEN STATE WATER CO.	062424		WATER	24,189.85
					Total :	24,189.85
176704	7/9/2024	112872 GOODYEAR COMMERCIAL TIRE, & SERV	/ICE ( 281-1005887		TIRES - GY 315/80R.22.5 URBAN MAX E	4,607.82
			281-1005894		TIRES - GY 315/80R22.5 URBAN MAX B	4,613.28
			281-1005901		GTRANS TIRE SUPPLIES	824.43
					Total :	10,045.53
176705	7/9/2024	102480 GOVERNMENTJOBS.COM, INC.	INV-44353	023-01531	GOVERNMENTJOBS SUBSCRIPTION R	31,519.71
					Total :	31,519.71
176706	7/9/2024	109055 GRAFFITI SHIELD, INC.	25866		GRAFFITI ABATEMENT SUPPLIES	911.47
					Total :	911.47
176707	7/9/2024	107513 GRAINGER	9131006299		GTRANS FACILITY SUPPLIES	169.12
			9133534686		GTRANS FACILITY SUPPLIES	213.56
			9146178521		GTRANS FACILITY SUPPLIES	75.31
			9148527196		SEWER PROGRAM SUPPLIES	173.47
			9150671742		GTRANS FACILITY SUPPLIES	11.32

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176707	7/9/2024	107513 GRAINGER	(Continued)			
			9152189032		GTRANS FACILITY SUPPLIES	36.15
					Total :	678.93
176708	7/9/2024	112913 HANSON BRIDGETT LLP	1378042	023-01536	PROFESSIONAL SERVICES	2,376.00
					Total :	2,376.00
176709	7/9/2024	106300 HARDY & HARPER, INC.	50369	024-01004	VAN NESS AVE IMPV PROJECT, JN992	2,812.95
					Total :	2,812.95
176710	7/9/2024	112076 HERNANDEZ, ROSA	012 06/26/24		INTERN SERVICES - 06/13-06/26/24	1,428.00
					Total :	1,428.00
176711	7/9/2024	108434 HOME DEPOT CREDIT SERVICES	1047737		PD PROGRAM SUPPLIES	450.66
			1324988		PARK MAINT SUPPLIES	52.30
			1474742		REC PROGRAM SUPPLIES	93.56
			1483714		REC PROGRAM SUPPLIES	133.17
			1635382		REC PROGRAM SUPPLIES	49.47
			1713198		PARK MAINT SUPPLIES	154.26
			2045691		PD PROGRAM SUPPLIES	52.30
			2052773		PD PROGRAM SUPPLIES	49.21
			2324974		PARK MAINT SUPPLIES	190.89
			2841160		PD PROGRAM SUPPLIES	22.02
			2900425		REC PROGRAM SUPPLIES	340.01
			2900437		PD PROGRAM SUPPLIES	19.48
			4023262		GTRANS MAINT SUPPLIES	452.79
			4613861		PD PROGRAM SUPPLIES	27.54
			4901270		CUSTODIAL SUPPLIES	13.11
			4903402		PD PROGRAM SUPPLIES	1,873.15
			5354115		STREET MAINT SUPPLIES	329.81
			5524786		PD PROGRAM SUPPLIES	56.01
			5904170		PD PROGRAM SUPPLIES	32.78
			6053762		PD PROGRAM SUPPLIES	85.95
			7048453		PD PROGRAM SUPPLIES	227.49
			8033761		GTRANS MAINT SUPPLIES	472.47
			8381188		REC PROGRAM SUPPLIES	77.70
			9188120		PARK MAINT SUPPLIES	89.05

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176711	7/9/2024	108434 108434 HOME DEPOT CREDIT SERVIC	ES (Continued)		Total :	5,345.18
176712	7/9/2024	109198 HOWARD, NICOLA	062724		MGMT ANNUAL HEALTH BENEFIT Total :	1,000.00 <b>1,000.00</b>
176713	7/9/2024	104572 HUDSON AUDIO WORKS	12573	034-00651	JAZZ FESTIVAL - LIGHTING & SOUND Total :	7,625.00 <b>7,625.00</b>
176714	7/9/2024	104572 HUDSON AUDIO WORKS	12575	034-00651	JAZZ FESTIVAL - STAGING EQUIPMEN1 Total :	7,500.00 <b>7,500.00</b>
176715	7/9/2024	104572 HUDSON AUDIO WORKS	12576	034-00651	JAZZ FESTIVAL - GENERATOR RENTAL Total :	1,800.00 <b>1,800.00</b>
176716	7/9/2024	110222 INTERAMERICAN MOTOR, LLC	065-897185 101-635323 110-740314		GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS Total :	8.73 66.61 17.22 <b>92.56</b>
176717	7/9/2024	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO	D. 11059294 130110497 130110589 130110655		GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS <b>Total</b> :	576.64 1,397.10 838.26 1,277.10 <b>4,089.10</b>
176718	7/9/2024	103064 ITERIS, INC.	170720	024-00971	CONSULTANT SERVICES - ITS MASTEF Total :	5,154.50 <b>5,154.50</b>
176719	7/9/2024	100436 J.J. KELLER & ASSOCIATES, INC	9109148491	037-10285	FLEET MANAGEMENT AND COMPLIAN( Total :	545.16 <b>545.16</b>
176720	7/9/2024	110853 JONES MAYER	123009 123010 123011 123012		ATTORNEY SERVICES ATTORNEY SERVICES ATTORNEY SERVICES ATTORNEY SERVICES Total :	10,607.52 6,561.10 13,325.78 3,955.57 <b>34,449.97</b>
176721	7/9/2024	110853 JONES MAYER	122403		ATTORNEY SERVICES	111.52

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176721	7/9/2024	110853 JONES MAYER	(Continued)			
			123002		ATTORNEY SERVICES	91.44
			123003		ATTORNEY SERVICES	6,515.39
			123004		ATTORNEY SERVICES	1,338.14
			123005		ATTORNEY SERVICES	27.88
			123006		ATTORNEY SERVICES	362.41
			123007		ATTORNEY SERVICES	4,599.88
			123008		ATTORNEY SERVICES	5,045.89
			123144	020-00048	ATTORNEY SERVICES	10,928.35
					Total :	29,020.90
176722	7/9/2024	211429 KEMP, TAMARA	MAY-JUN 2024		DANCE INSTRUCTOR	2,520.00
					Total :	2,520.00
176723	7/9/2024	112812 KIMBALL MIDWEST	102254872		GTRANS SHOP SUPPLIES	532.69
			102273347		GTRANS SHOP SUPPLIES	393.63
			102283887		GTRANS SHOP SUPPLIES	459.61
			102299609		GTRANS SHOP SUPPLIES	541.72
			102317746		GTRANS SHOP SUPPLIES	536.42
					Total :	2,464.07
176724	7/9/2024	110385 KIMLEY-HORN AND ASSOCIATES, INC	194091013-0524	032-00142	DEVELOPMENT SERVICES - 1610 ARTE	7,671.10
					Total :	7,671.10
176725	7/9/2024	101542 KIWANIS CLUB OF GARDENA	HENDERSON 23/24		COMMUNITY PROMOTION	200.00
					Total :	200.00
176726	7/9/2024	108349 KOSMONT COMPANIES	2209.6-010	032-00127	AFFORDABLE HOUSING CONSULTANT	3,633.50
			2311.8-003		CONSULTING SERVICES - RENTAL GUI	3,549.00
					Total :	7,182.50
176727	7/9/2024	110690 KWAK, KEVIN	062724		MGMT ANNUAL HEALTH BENEFIT	486.48
					Total :	486.48
176728	7/9/2024	312240 L.A. COUNTY DEPARTMENT OF, PUBLIC WOF	R 24061007344	024-00988	INDUSTRIAL WASTE SERVICES	4,715.72
			24061007685	024-00988	TRAFFIC SIGNAL MAINT - MAY 2024	2,607.97
					Total :	7,323.69

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176729	7/9/2024	312240 L.A. COUNTY DEPARTMENT OF, PUBLIC WOR	24061007445 IN240000948 IN240000955		TRAFFIC SIGNAL MAINT - MAY 2024 LABOR & EQUIPMENT CHARGES - TS ( LABOR & EQUIPMENT CHARGES - TS (	634.92 2,519.50 420.53
			INV240000763	024-01071	LABOR & EQUIPMENT CHARGES - TS ( Total :	2,364.62 5,939.57
176730	7/9/2024	312039 L.A. COUNTY FIRE DEPARTMENT	C0012189	023-01533	FIRE PROTECTION SERVICES - JULY 2 Total :	869,783.09 <b>869,783.09</b>
176731	7/9/2024	312113 L.A. COUNTY SHERIFF'S DEPT	242642BL 242907BL		INMATE MEAL DELIVERY PROGRAM - N INMATE MEAL DELIVERY PROGRAM - A Total :	659.20 984.90 <b>1,644.10</b>
176732	7/9/2024	105135 LAEDC	FA3D87B1-0006	032-00168	ANNUAL MEMBERSHIP DUES Total :	5,000.00 <b>5,000.00</b>
176733	7/9/2024	112614 LAX AUTO REPAIR	19710 19725 19731 19733 19739		2011 FORD CV #1088998 BRAKE SERVI 2023 FORD INTRCPTR #1661719 OIL & 2021 FORD INTRCPTR #1614731 OIL & 2018 FORD POLICE INTRCPT #1554676 2022 FORD INTRCPTR #1627788 OIL CH Total :	764.65 70.00 160.00 70.00 70.00 <b>1,134.65</b>
176734	7/9/2024	110920 LIBERTY MANUFACTURING, INC	744		PD RANGE SERVICES Total :	3,075.25 <b>3,075.25</b>
176735	7/9/2024	109517 LOAD N' GO BUILDING MATERIALS	30089		STREET MAINT SUPPLIES Total :	15.41 <b>15.41</b>
176736	7/9/2024	105020 LPM CONSULTING, INC.	24-04-1002	037-10314	DRUG & ALCOHOL TESTING AUDIT Total :	4,140.00 <b>4,140.00</b>
176737	7/9/2024	112607 LUMINATOR TECHNOLOGY GROUP INC	627755	037-10248	GTRANS BUS CAMERA PM & MONITOR Total :	34,200.00 <b>34,200.00</b>
176738	7/9/2024	112615 LU'S LIGHTHOUSE, INC.	01266224	037-10271	GTRANS SHOP SUPPLIES Total :	33.28 <b>33.28</b>

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176739	7/9/2024	109834 MARCELLUS, ALIX	GEPCO 2024		GEPCO LOAN	2,000.00
					Total :	2,000.00
176740	7/9/2024	104841 MAR-CO EQUIPMENT COMPANY	201971		STREET SWEEPER REPAIRS	657.46
					Total :	657.46
176741	7/9/2024	110306 MARIPOSA LANDSCAPES, INC	108035	024-00984	MEDIAN LANDSCAPE MAINTENANCE	8,864.00
					Total :	8,864.00
176742	7/9/2024	112412 MARKETABLE ENG PROJECTS DBA, MAX EN	E 6518	024-00972	DESIGN SERVICES - HVAC UPGRADE,	4,848.00
			6672	024-00922	DESIGN SERVICE - NCC HVAC UPGRAI	5,610.00
					Total :	10,458.00
176743	7/9/2024	113046 MARX BROS. FIRE EXTINGUISHER, CO., INC.	M18666		FIRE EXTINGUISHER SERVICE - GTRAI	1,448.68
			P31442		FIRE EXTINGUISHER SERVICE - GTRAI	1,590.00
			S12617		FIRE EXTINGUISHER SERVICE - PW	95.00
					Total :	3,133.68
176744	7/9/2024	113064 MCMASTER-CARR SUPPLY COMPANY	25710294		GTRANS SHOP SUPPLIES	71.23
			26727131		GTRANS SHOP SUPPLIES	-470.74
			27462594		GTRANS SHOP SUPPLIES	164.22
			275266585		GTRANS SHOP SUPPLIES	142.51
			27770785		GTRANS SHOP SUPPLIES	120.66
			27920479		GTRANS SHOP SUPPLIES	203.73
			27965871		GTRANS SHOP SUPPLIES	194.39
			28209565		GTRANS SHOP SUPPLIES	151.91
			28285304		GTRANS SHOP SUPPLIES	217.53
			28377747		GTRANS SHOP SUPPLIES	272.77
			28591281		GTRANS SHOP SUPPLIES	31.05
			28828560		GTRANS SHOP SUPPLIES	131.30
			28973347		GTRANS SHOP SUPPLIES	23.94
					Total :	1,254.50
176745	7/9/2024	112524 MDG ASSOCIATES, INC.	18541	032-00150	CDBG ADMINISTRATION - MAY 2024	11,669.50
			18542	032-00150	CDBG HOUSING REHAB PROGRAM - N	8,290.50
			18543	032-00139	COMMERCIAL FACADE IMPROVEMENT	468.00
					Total :	20,428.00

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176746	7/9/2024	113299 MERRIMAC ENERGY GROUP	2232238	037-10260	87 OCTANE REGULAR UNLEADED FUE Total :	32,018.57 <b>32,018.57</b>
176747	7/9/2024	113299 MERRIMAC ENERGY GROUP	2232275	037-10260	87 OCTANE REGULAR UNLEADED FUE Total :	31,620.83 <b>31,620.83</b>
176748	7/9/2024	113299 MERRIMAC ENERGY GROUP	2232239	024-00964	87 OCTANE REGULAR UNLEADED FUE Total :	20,046.60 <b>20,046.60</b>
176749	7/9/2024	108699 MEZIERE ENTERPRISES INC.	104777		ELECTRIC WATER PUMP Total :	1,055.95 <b>1,055.95</b>
176750	7/9/2024	112814 MICHAEL BAKER INTERNATIONAL, INC.	1215678	032-00161	DESIGN SERVICES - GARDENA BLVD F Total :	6,903.75 <b>6,903.75</b>
176751	7/9/2024	111604 MICRO ELECTRONICS, INC	13098597	023-01483	COMPUTER REPLACEMENT PARTS Total :	6,189.49 <b>6,189.49</b>
176752	7/9/2024	110273 MIXONE SOUND	3474	034-00652	JAZZ FESTIVAL - VIDEO DISPLAY BOAF Total :	8,500.00 <b>8,500.00</b>
176753	7/9/2024	112715 MLADEN BUNTICH CONSTRUCTION	PERMIT #18071		PERMIT DEPOSIT REFUND - 16229 S M Total :	5,000.00 <b>5,000.00</b>
176754	7/9/2024	112058 MOBILE CAR & TRUCK WASH JBT	2563 2609 2620 2621	037-10343 037-10343 037-10343	40' BUS INTERIOR DETAILING 40' BUS INTERIOR DETAILING 40' BUS INTERIOR DETAILING 40' BUS INTERIOR DETAILING <b>Total</b> :	-5,110.88 4,181.63 4,646.25 1,858.50 <b>5,575.50</b>
176755	7/9/2024	107505 MOUSER ELECTRONICS, INC.	79637989		GTRANS AUTO SUPPLIES Total :	336.42 <b>336.42</b>
176756	7/9/2024	113295 MUNISERVICES, LLC	INV06-018943 INV06-018944		UUT CELLULAR COMPLIANCE SERVICI UUT WIRED COMPLIANCE SERVICES Total :	64.32 251.55 <b>315.87</b>
176757	7/9/2024	113605 MUTUAL LIQUID GAS & EQUIPMENT, CO., IN	NC 736609		PROPANE GAS	229.29

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176757	7/9/2024	113605 113605 MUTUAL LIQUID GAS & EQU	IPMENT, CO. (Continued)		Total :	229.29
176758	7/9/2024	107030 NAPA AUTO PARTS	181085		PW AUTO PARTS	91.41
			181137		PW AUTO PARTS	45.15
			181292		SEWER PROGRAM SUPPLIES	129.65
					Total :	266.21
176759	7/9/2024	112920 NGUYEN, TONY	PERMIT #50019-0045		PERMIT DEPOSIT REFUND - 15508 RU1	5,000.00
					Total :	5,000.00
176760	7/9/2024	110960 NINJAONE, LLC	INV08788396	023-01529	REMOTE ACCESS SUBSCRIPTION REM	11,100.00
					Total :	11,100.00
176761	7/9/2024	111785 NOBEL SYSTEMS, INC	15947	024-01074	GEOVIEWER (GIS) HOSTING SERVICE	20,000.00
			15956	024-01073	GIS HOSTING SERVICES	12,600.00
					Total :	32,600.00
176762	7/9/2024	110575 OCCUPATIONAL HEALTH CENTERS, OF C	ALIF 83338496	023-01486	RANDOM TESTS	276.00
			83339917	023-01486	RANDOM TESTS	496.00
			83407567	023-01486	RANDOM TESTS	854.00
			83479527	023-01486	RANDOM TESTS	1,445.00
			83483730	023-01486	RANDOM TESTS	116.00
					Total :	3,187.00
176763	7/9/2024	115168 OFFICE DEPOT	368302656		PD OFFICE SUPPLIES	1,027.82
			370251666		HR OFFICE SUPPLIES	15.42
			370541151		REC OFFICE SUPPLIES	76.12
			370541153		REC OFFICE SUPPLIES	25.11
			372259055		HR OFFICE SUPPLIES	132.34
			372536896		BUS OFFICE SUPPLIES	150.15
			373726859		BUS OFFICE SUPPLIES	167.73
					Total :	1,594.69
176764	7/9/2024	715558 OLSON URBAN - GARDENA 2, LLC	PERMIT #17133		PERMIT DEPOSIT REFUND - 1335-1343	5,000.00
					Total :	5,000.00
176765	7/9/2024	111358 O'REILLY AUTO PARTS	443402		PW AUTO PARTS	79.06
			444535		GTRANS AUTO PARTS	213.77

### Voucher List CITY OF GARDENA

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176765	7/9/2024	111358 O'REILLY AUTO PARTS	(Continued) 445604 445865 450090		GTRANS AUTO PARTS PW AUTO PARTS SEWER PROGRAM SUPPLIES Total :	495.57 262.56 168.03 <b>1,218.99</b>
176766	7/9/2024	115810 ORKIN PEST CONTROL	261958083		9PEST CONTROL - ACCT #27336703 Total :	313.99 <b>313.99</b>
176767	7/9/2024	112845 PALICON GROUP	1996		BACKGROUND INVESTIGATION SERVI( Total :	170.00 <b>170.00</b>
176768	7/9/2024	112771 PANIAGUA BUS REPAIR	1146 1147		BUS REPAIR FOR FORD ESCAPE #844 BUS REPAIR FOR FORD ESCAPE #844 Total :	3,577.13 350.00 <b>3,927.13</b>
176769	7/9/2024	112728 PATRONAS, ELISSEOS	PERMIT #50024-0149 PERMIT #50024-0150		PERMIT DEPOSIT REFUND - 17321 S D. PERMIT DEPOSIT REFUND - 17321 S D. Total :	7,500.00 7,500.00 <b>15,000.00</b>
176770	7/9/2024	110403 PENN RECORDS MANAGEMENT	0143028		OFF-SITE STORAGE SERVICES - JUNE Total :	65.50 <b>65.50</b>
176771	7/9/2024	112173 PEREZ, NATHALIE	062424		MGMT ANNUAL HEALTH BENEFIT Total :	500.00 <b>500.00</b>
176772	7/9/2024	112189 PERFECT SCORE ATHLETIC, TRAINING CEN	T 06/03-06/26/24		GYMNASTICS INSTRUCTOR SERVICES Total :	9,405.00 <b>9,405.00</b>
176773	7/9/2024	307108 PETTY CASH FUND	03/13-06/17/24		REPLENISH PETTY CASH Total :	193.31 <b>193.31</b>
176774	7/9/2024	108600 PHOENIX GROUP INFORMATION, SYSTEMS	042024211 0520241211	035-01283 035-01283	PARKING CONTRACT SERVICES - APR PARKING CONTRACT SERVICES - MAY Total :	11,160.17 25.20 <b>11,185.37</b>
176775	7/9/2024	109298 PINELA, LILIANA	061224		PD SUPPLIES PURCHASE REIMBURSE	577.83

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176775	7/9/2024	109298 109298 PINELA, LILIANA	(Continued)		Total :	577.83
176776	7/9/2024	108938 PREFERRED AERIAL & CRANE, TECHNOLOG	G` 24951		ANNUAL INSPECTION & DIELECTRIC T	450.00
					Total :	450.00
176777	7/9/2024	116663 PROGRESSIVE SOLUTIONS, INC.	4014	023-01537	PSI SOFTWARE RENEWAL FY 2025	29,999.94
					Total :	29,999.94
176778	7/9/2024	106092 PRUDENTIAL OVERALL SUPPLY	42943677	034-00616 024-01006	UNIFORM & SUPPLY RENTAL	159.44
			42943679	034-00616	UNIFORM & SUPPLY RENTAL	57.90
			42943680	034-00616	SUPPLY RENTAL - MATS - GTRANS	50.10
			42943681	034-00616	SUPPLY RENTAL - MATS - NCC	13.65
			42943685 42943686	034-00616	SUPPLY RENTAL - MATS - PD SUPPLY RENTAL - MATS - HS	91.60
			42943080 42945345	034-00616 037-10280	UNIFORM & SUPPLY RENTAL	11.60 321.08
			42040040	037-10200	Total :	705.37
176779	7/9/2024	116575 PSYCHOLOGICAL CONSULTING, ASSOCIATE	E\$ 528020		INDIVIDUAL PSYCHOTHERAPY	289.50
					Total :	289.50
176780	7/9/2024	102283 QUICK COLOR PRINTING	16214		COUNCIL & YOUTH COMMISSION BANI	297.68
			16237		REC PROGRAM SUPPLIES	485.10
					Total :	782.78
176781	7/9/2024	112668 RAO, SARA	062724		MGMT ANNUAL HEALTH BENEFIT	143.96
					Total :	143.96
176782	7/9/2024	118142 REFRIGERATION SUPPLIES, DISTRIBUTOR	48512699		BUS FACILITY MAINT SUPPLIES	775.47
					Total :	775.47
176783	7/9/2024	109619 RENTINO, JOBEL	035	037-10272	PROCUREMENT CONSULTING SERVIC	1,092.50
					Total :	1,092.50
176784	7/9/2024	105768 REPAIR MACHINE & ENG., INC.	240920		REPAIR ALUMINUM TANK	280.00
					Total :	280.00
176785	7/9/2024	100836 RESOURCE BUILDING MATERIALS	3821992		PARK MAINT SUPPLIES	131.64

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	t
176785	7/9/2024	100836 100836 RESOURCE BUILDING MATERIA	LS (Continued)		Тс	otal : 131.64	ł
176786	7/9/2024	118536 RIO HONDO COLLEGE	S24-269-ZGDA		TUITION - ENROLLMENT / MATERIA		
					Тс	otal : 89.00	)
176787	7/9/2024	106263 RISK MANAGEMENT PROFESSIONALS, INC.	240259	024-00882	LOCAL HAZARD MITIGATION PLAN	UPI 1,850.00	)
					То	otal : 1,850.00	)
176788	7/9/2024	111867 RJM DESIGN GROUP	36478	034-00588	PARKS & RECREATION MASTER PL	AN 9,701.50	J
					То	otal : 9,701.50	)
176789	7/9/2024	112681 RJ'S CONSTRUCTION SUPPLIES	220000067633		TREE PROGRAM SUPPLIES	178.54	
					То	otal : 178.54	ł
176790	7/9/2024	110918 RONIN MEDIA HOUSE, INC	RMH24-057		CONSULTING SERVICES	1,750.00	J
					То	otal : 1,750.00	)
176791	7/9/2024	107041 ROTARY CLUB OF CARSON, GARDENA DOMI	I CERDA 23/24		COMMUNITY PROMOTION	300.00	
					То	otal : 300.00	J
176792	7/9/2024	119126 S.B.R.P.C.A.	04505	023-01532	FY24-25 1ST QUARTER ASSESSME	,	
					То	otal : 877,418.15	j.
176793	7/9/2024	119022 SAFE MART OF SOUTHERN, CALIFORNIA, INC			BLDG MAINT SUPPLIES	175.30	
			890 920		CODE PROGRAM SUPPLIES CODE PROGRAM SUPPLIES	23.15 6.62	
			929		CDD PROGRAM SUPPLIES	9.92	
					То	otal : 214.99	J
176794	7/9/2024	119015 SAFETY-KLEEN CORPORATION	94503983		SERVICE AQUEOUS PARTS WASHE	ER 395.56	;
					То	otal : 395.56	;
176795	7/9/2024	112327 SAMI'S REFEREES LLC	06/01-06/15/24		SPORT REFEREE SERVICE	550.00	)
					То	otal : 550.00	)
176796	7/9/2024	107252 SAVARIA, PETER	061124		REIMBURSEMENT - 2017 HONDA C	IVIC 653.68	}
					Тс	otal : 653.68	6

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176797	7/9/2024	112915 SAVORY BITES LLC	10087	034-00653	2023 6X10 CARGO TRAILER	7,300.00
					Total :	7,300.00
176798	7/9/2024	105685 SCHNUR, DIANA	062724		MGMT ANNUAL HEALTH BENEFIT	419.96
					Total :	419.96
176799	7/9/2024	108654 SECTRAN SECURITY INC.	24032320		ARMORED TRANSPORTATION SERVIC	2,054.45
			24042320		ARMORED TRANSPORTATION SERVIC	2,181.68
			24052425		ARMORED TRANSPORTATION SERVIC	1,939.20
			24052776		ARMORED TRANSPORTATION SERVIC	63.00
			24060870		ARMORED TRANSPORTATION SERVIC	893.76
					Total :	7,132.09
176800	7/9/2024	119070 SEICHO NO IE CHURCH, ATTN: REV. TOMJ	IO ( 061724		SPECIAL EVENT PERMIT REFUND	449.00
					Total :	449.00
176801	7/9/2024	107006 SHAMROCK COMPANIES	2765513		STREET MAINT SUPPLIES	572.20
					Total :	572.20
176802	7/9/2024	110731 SHAW HR CONSULTING, INC	010767		PROFESSIONAL SERVICES	837.50
			010887		PROFESSIONAL SERVICES	480.00
					Total :	1,317.50
176803	7/9/2024	119233 SHERWIN-WILLIAMS CO.	0466-5		STREET MAINT SUPPLIES	170.80
					Total :	170.80
176804	7/9/2024	102810 SHIELDS SEWER CONTRACTING	PERMIT #18049		PERMIT DEPOSIT REFUND - 14919 NOI	3,000.00
					Total :	3,000.00
176805	7/9/2024	109918 SHIGE'S FOREIGN CAR SERVICE, INC.	8097316	035-01282	2016 FORD INTRCPTR #1578932 SERVI	424.83
			8097365	035-01282	2020 FORD INTRCPTR #1591741 SERVI	413.74
			8097381	035-01282	2017 FORD INTRCPTR #1488142 SERVI	1,081.33
			8097918	032-00170	2016 FORD INTRCPT #9MCW861 SERV	21,635.01
			8098328	035-01282	2015 NISSAN PATHFINDER SERVICE &	782.78
			8098359	035-01282	2021 FORD INTRCPTR SERVICE & REP	590.98
			8098425		2016 FORD FUSION #143321 SERVICE	243.13
			8098437		2016 FORD FUSION #1500850 SERVICE	243.13

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176805	7/9/2024	109918 109918 SHIGE'S FOREIGN CAR SERVIC	CE, INC. (Continued)		Total :	25,414.93
176806	7/9/2024	119378 SMARDAN SUPPLY CO.	S4110025 S4110621 S4111061 S4111177		GTRANS FACILITY SUPPLIES GTRANS FACILITY SUPPLIES BLDG MAINT SUPPLIES BLDG MAINT SUPPLIES Total :	187.30 172.78 729.92 -187.96 <b>902.04</b>
176807	7/9/2024	112222 SMILEY AUDIO MEDIA	5091		JAZZ FESTIVAL RADIO ADVERTISEMEN Total :	3,000.00 <b>3,000.00</b>
176808	7/9/2024	119447 SOUTH BAY FORD	522465		2016 FORD SUPERDUTY F59 #1621109 Total :	285.00 <b>285.00</b>
176809	7/9/2024	112633 SOUTH BAY KUSTOMZ, LLC	13263 13264		2018 FORD EXPLR #P17 SERVICE & RE 2022 FORD EXPLR #P23 SERVICE & RE <b>Total</b> :	808.87 1,428.92 <b>2,237.79</b>
176810	7/9/2024	112923 SOUTH BAY POLICE CANINE, FOUNDATION I	N CERDA 23/24		COMMUNITY PROMOTION Total :	196.00 <b>196.00</b>
176811	7/9/2024	119375 SOUTH COAST AIR QUALITY, MANAGEMENT	[ 4370909 4373818		ANNUAL OPERATING FEES - I C E (>50) EMISSIONS FEE - FLAT FEE FOR LAST Total :	1,180.72 165.96 <b>1,346.68</b>
176812	7/9/2024	619003 SOUTHERN CALIFORNIA EDISON	061724		LIGHT & POWER Total :	19,938.17 <b>19,938.17</b>
176813	7/9/2024	103202 SOUTHERN COUNTIES LUBRICANTS, LLC	204043 204719		BUS AUTOMOTIVE FLUIDS BUS AUTOMOTIVE FLUIDS Total :	1,860.19 2,978.52 <b>4,838.71</b>
176814	7/9/2024	108238 SPARKLETTS	14211220 061224 15638236 061424		DRINKING WATER FILTRATION SYSTEM DRINKING WATER FILTRATION SYSTEM Total :	42.99 43.00 <b>85.99</b>
176815	7/9/2024	111778 SPCALA	2024-06	032-00143	ANIMAL SHELTER SERVICES	19,300.00

### Voucher List CITY OF GARDENA

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176815	7/9/2024	111778 111778 SPCALA	(Continued)		Total :	19,300.00
176816	7/9/2024	104126 SPECTRUM	0027122061124 0851122061224		CABLE & BACKUP INTERNET SERVICE CABLE SERVICES - PD Total :	4,182.72 89.09 <b>4,271.81</b>
176817	7/9/2024	112792 SPEEDTECH LIGHTS, INC	387163	032-00169	CODE VEHICLE LIGHTS Total :	1,713.78 <b>1,713.78</b>
176818	7/9/2024	119548 ST. JOHN LUTHERAN CHURCH	JULY 2024		SENIOR CITIZENS DAY CARE Total :	1,100.00 <b>1,100.00</b>
176819	7/9/2024	109892 STANTEC CONSULTING SERVICES	2244319	037-09851	DESIGN CONSULTING SERVICES - CN( Total :	1,900.44 <b>1,900.44</b>
176820	7/9/2024	119010 STAPLES ADVANTAGE	6004456212 6004510424 6004510425		PW OFFICE SUPPLIES PW OFFICE SUPPLIES FINANCE OFFICE SUPPLIES Total :	42.53 192.29 122.29 <b>357.11</b>
176821	7/9/2024	112906 SWAFFORD, SABRIANA	JULY 2023		VOLUNTEER DRIVER Total :	21.00 <b>21.00</b>
176822	7/9/2024	100609 TANK SPECIALISTS OF CALIFORNIA	33789		CERTIFIED DESIGNATED OPERATOR S Total :	198.00 <b>198.00</b>
176823	7/9/2024	107928 TELECOM LAW FIRM, P.C.	17790		PROFESSIONAL SERVICES - 1925 W R Total :	1,481.65 <b>1,481.65</b>
176824	7/9/2024	110238 TIREHUB, LLC	34485854 35309349 35309891 37402916 37937562 39814003 40104502 42531940		TIRES - GY WRL WORKHORSE HT BW TIRES - GY WRL WORKHORSE HT OWL TIRES - GY WRL WORKHORSE HT OWL TIRES - GY ASSUR/EAGLE TIRES - GY ASSUR CS FUEL MX BW 11' TIRES - GY EAGLE RS/ENFORCER TIRES - KY ARMORSTEEL RSD ULT 133 TIRES - GY ASSUR CS FUEL MX 255 65	193.81 486.18 121.55 702.29 626.38 2,208.90 1,941.94 633.38

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176824	7/9/2024	110238 110238 TIREHUB, LLC	(Continued)		Total :	6,914.43
176825	7/9/2024	111990 TOWNSEND PUBLIC AFFAIRS, INC	21889	020-00051	CONSULTING SERVICES - JULY 2024	7,000.00
					Total :	7,000.00
176826	7/9/2024	106018 TRANE U.S. INC.	16922537		BUS FACILITY MAINT SUPPLIES	110.54
			314600158	037-10308	BUS FACILITY MAINT SUPPLIES	1,120.15
					Total :	1,230.69
176827	7/9/2024	105556 TRIANGLE SPORTS, INC.	42752		YOUTH SPORT UNIFORM SUPPLIES	1,664.40
			42770		REC SPORTS SUPPLIES	4,843.19
			42771		REC SPORTS SUPPLIES	673.97
					Total :	7,181.56
176828	7/9/2024	111481 TRIO COMMUNITY MEALS, LLC	INV2230046600	034-00584	SENIOR FEEDING PROGRAM	7,803.41
					Total :	7,803.41
176829	7/9/2024	111481 TRIO COMMUNITY MEALS, LLC	INV2230046320	034-00584	SENIOR FEEDING PROGRAM	7,254.40
			INV2230046864	034-00584	SENIOR FEEDING PROGRAM	5,156.21
			INV2230047387	034-00584	SENIOR FEEDING PROGRAM	6,414.74
			INV2230047673	034-00584	SENIOR FEEDING PROGRAM	6,696.49
			INV2230047907	034-00584	SENIOR FEEDING PROGRAM	6,034.36
					Total :	31,556.20
176830	7/9/2024	120854 TURF STAR INC.	INV021456		PARK AUTO PARTS	216.48
					Total :	216.48
176831	7/9/2024	109900 U.S. BANK CORPORATE PAYMENT, SYS	TEMS BEEMAN 06/24/24		CAL CARD STATEMENT 05/23-06/24/24	16.79
			CRESPO 06/24/24		CAL CARD STATEMENT 05/23-06/24/24	222.48
			FINANCE 05/22/24		CAL CARD STATEMENT 04/23-05/22/24	11,841.20
			LEWIS 06/24/24		CAL CARD STATEMENT 05/23-06/24/24	236.40
			MACIEL 05/22/24		CAL CARD STATEMENT 04/23-05/22/24	2,514.57
			OSORIO 05/22/24		CAL CARD STATEMENT 04/23-05/22/24	26.00
			PD TRAINING3 4/22/24		CAL CARD STATEMENT 03/23-04/22/24	1,033.24
			PYNN 06/24/24		CAL CARD STATEMENT 05/23-06/24/24	2,433.45
			RIGG 06/24/24		CAL CARD STATEMENT 05/23-06/24/24	1,406.25
			SAFFELL 04/22/24		CAL CARD STATEMENT 03/23-04/22/24	261.33
			SAFFELL 05/22/24		CAL CARD STATEMENT 4/23-05/22/24	118.53

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176831	7/9/2024	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	(Continued)			
			SWEENEY 05/22/24		CAL CARD STATEMENT 04/23-05/22/24	2,368.09
			TSUJIUCHI 06/24/24		CAL CARD STATEMENT 05/23-06/24/24	4,217.10
					Total :	26,695.43
176832	7/9/2024	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	6 C.OSORIO 01/22/24		CAL CARD STATEMENT 12/23-01/22/24	1,032.04
			C.OSORIO 02/22/24		CAL CARD STATEMENT 01/23-02/22/24	912.69
			C.OSORIO 04/22/24		CAL CARD STATEMENT 03/23-04/22/24	46.37
			C.OSORIO 07/24/23		CAL CARD STATEMENT 06/23-07/24/23	167.07
			C.OSORIO 08/22/23		CAL CARD STATEMENT 07/25-08/22/23	50.96
			C.OSORIO 09/22/23		CAL CARD STATEMENT 08/23-09/22/23	2,007.36
			C.OSORIO 10/23/23		CAL CARD STATEMENT 09/23-10/23/23	6,695.99
			C.OSORIO 11/22/23		CAL CARD STATEMENT 10/24-11/22/23	1,473.13
			C.OSORIO 12/22/23		CAL CARD STATEMENT 11/23-12/22/23	465.42
			FINANCE 04/22/24		CAL CARD STATEMENT 03/23-04/22/24	8,771.72
				023-01528		
					Total :	21,622.75
176833	7/9/2024	104692 ULINE	176774605		PD PROGRAM SUPPLIES	404.18
			178137167		PD PROGRAM SUPPLIES	223.78
			178499931		BUS SHOP SUPPLIES	123.14
			178719866		BUS SHOP SUPPLIES	96.12
			178832801		CUSTODIAL SUPPLIES	1,229.63
			179157725		BUS SHOP SUPPLIES	86.75
			179220810		BUS SHOP SUPPLIES	145.42
			179272638		BUS SHOP SUPPLIES	94.26
			179490740		BUS SHOP SUPPLIES	209.36
			179494691		SR. BUREAU PROGRAM SUPPLIES	254.05
					Total :	2,866.69
176834	7/9/2024	121407 UPS	649922194 5/11/24		SHIPPING SERVICE CHARGES	21.12
					Total :	21.12
176835	7/9/2024	122050 VERIZON WIRELESS	9966302292		PW CELL PHONE SERVICE	978.21
					Total :	978.21
176836	7/9/2024	111900 VILLACORTE, ARSENIO	AUGUST 2023		VOLUNTEER DRIVER	28.00

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
176836	7/9/2024	111900	111900 VILLACORTE, ARSENIO	(Continued)		Total :	28.00
176837	7/9/2024	103841	VILLAGE AUTO SPA	MAY 2024		CAR WASH	138.00
						Total :	138.00
176838	7/9/2024	122435	VISTA PAINT CORPORATION	2024-507190-00		STREET MAINT SUPPLIES	529.96
						Total :	529.96
176839	7/9/2024	111719	WALLACE & ASSOCIATES, CONSULTING, INC	24932	037-10212	DISPATCH REMODELING PROJECT, JN Total :	180.00 <b>180.00</b>
176840	7/9/2024	108353	WALTERS WHOLESALE ELECTRIC CO	S125394991 S125712076		SIGNS/SIGNALS MAINT SUPPLIES GTRANS MAINT SUPPLIES	1,058.74 168.54
				S125712108		GTRANS MAINT SUPPLIES	159.69
						Total :	1,386.97
176841	7/9/2024	101195	WASTE RESOURCES GARDENA	061724		WASTE COLLECTION	283,382.42
						Total :	283,382.42
176842	7/9/2024	112903	WATTS, BARBARA	APRIL 2024		VOLUNTEER DRIVER	49.00
				MARCH 2024 MAY 2024		VOLUNTEER DRIVER VOLUNTEER DRIVER	28.00 63.00
				MAT 2024		Total :	140.00
176843	7/9/2024	100107	WAYNE ELECTRIC CO.	214108		GTRANS AUTO PARTS	574.88
				214165		GTRANS AUTO PARTS	512.66
						Total :	1,087.54
176844	7/9/2024	110370	WESTERN COLLISION CENTER, INC	1134	035-01280	2012 FORD E350 #1391819 BODY REPA	2,688.78
						Total :	2,688.78
176845	7/9/2024	125001	YAMADA COMPANY, INC.	84297		PARK MAINT SUPPLIES	20.75
						Total :	20.75
	227 Vouchers fo	or bank co	de: usb			Bank total :	7,258,543.81
	227 Vouchers in	this repo	rt			Total vouchers :	7,258,543.81

vchlist
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07/08/2024 3:23:01PM

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
					- <u> </u>	

#### CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages  $\_1$  to  $\_25$  inclusive of the check register are accurate and funds are available for payment

thereof. By:

Director of Administrative Services

This is to certify that the claims or demands covered by checks listed on pages  $\_1$  to  $\_25$  inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

Mayor	Date
Councilmember	Date
Councilmember	Date
Acknowledged:	
Councilmember	Date
Councilmember	Date

### MEMORANDUM

TO: Honorable Mayor and City Council

FROM: City Treasurer's Office

DATE: July 18, 2024

SUBJECT: WARRANT REGISTER PAYROLL REGISTER

July 23, 2024

### TOTAL WARRANTS ISSUED:

\$4,783,788.11

 Wire Transfer:
 12736-12751

 Prepay:
 176846

 Check Numbers:
 176847-177028

 Checks Voided:
 176847-177028

Total Pages of Register: 22

July 12, 2024

TOTAL PAYROLL ISSUED:

\$1,894,725.98

2 Guy Mato, City Treasurer

07/18/2024 12:18:40PM

# Voucher List CITY OF GARDENA

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#### Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account		Amount
12736	6/5/2024	112326 LWP CLAIMS SOLUTIONS INC.	060524		WORKERS' COMP CLAIMS	Total :	100,000.00 <b>100,000.00</b>
12737	6/18/2024	101641 CALPERS	CERBT 23/24		CITY CERBT CONTRIBUTION FY2	024 <b>Total</b> :	750,000.00 <b>750,000.00</b>
12738	6/18/2024	111374 LINCOLN NATIONAL LIFE, INSURANCE COM	P/ 4706383509	023-01489	LIFE INSURANCE GRP PLANS	Total :	3,251.51 <b>3,251.51</b>
12739	6/20/2024	112326 LWP CLAIMS SOLUTIONS INC.	062024		WORKERS' COMP CLAIMS	Total :	7,855.46 <b>7,855.46</b>
12740	6/21/2024	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSU	JF 365996624851		HEALTH INSURANCE CLAIMS	Total :	9,431.18 <b>9,431.18</b>
12741	6/21/2024	112401 PINNACLE CLAIMS MANAGEMENT INC	062124		HEALTH INSURANCE CLAIMS	Total :	91,450.79 <b>91,450.79</b>
12742	6/21/2024	112326 LWP CLAIMS SOLUTIONS INC.	062124		WORKERS' COMP CLAIMS	Total :	100,000.00 <b>100,000.00</b>
12743	6/27/2024	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSU	JF 365990442523		HEALTH INSURANCE CLAIMS	Total :	17,761.83 <b>17,761.83</b>
12744	7/3/2024	112326 LWP CLAIMS SOLUTIONS INC.	070324		WORKERS' COMP CLAIMS	Total :	59,079.29 <b>59,079.29</b>
12745	7/3/2024	101641 CALPERS	100000017592216		FEES - GASB 68 REPORTS & SCH	IEDUL Total :	2,250.00 <b>2,250.00</b>
12746	7/3/2024	112401 PINNACLE CLAIMS MANAGEMENT INC	070124		HEALTH INSURANCE CLAIMS	Total :	4,001.00 <b>4,001.00</b>
12747	7/1/2024	111016 KAISER FOUNDATION HEALTH PLAN	JULY 2024		HEALTH INSURANCE	Total :	349,607.42 <b>349,607.42</b>
12748	7/5/2024	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSU	JF 365990825356		HEALTH INSURANCE CLAIMS		14,819.92

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
12748	7/5/2024	112441 112441 ANTHEM BLUE CROSS LIF	E &, HEALTH II (Continued)		Total :	14,819.92
12749	7/5/2024	112401 PINNACLE CLAIMS MANAGEMENT INC	070324		HEALTH INSURANCE CLAIMS Total :	83,481.29 <b>83,481.29</b>
12750	7/10/2024	112401 PINNACLE CLAIMS MANAGEMENT INC	071024		HEALTH INSURANCE CLAIMS Total :	9,277.60 <b>9,277.60</b>
12751	7/10/2024	112401 PINNACLE CLAIMS MANAGEMENT INC	070924		HEALTH INSURANCE CLAIMS Total :	2,514.42 <b>2,514.42</b>
176846	7/10/2024	112932 ROUGH ROAD TRUCKING LLC	40208	035-01337	STORAGE FEE - FIREWORKS SEIZURE Total :	4,860.00 <b>4,860.00</b>
176847	7/23/2024	104606 2 BROTHERS TIRES & WHEELS	29161 29186		PD VECHILE TIRE SERVICES PD VEHICLE TIRE SERVICES Total :	20.00 44.00 <b>64.00</b>
176848	7/23/2024	108948 ADAMS-NAULLS, VICKEY	JUNE 2024		VOLUNTEER DRIVER Total :	21.00 <b>21.00</b>
176849	7/23/2024	112192 AJ KIRKWOOD & ASSOCIATES	12466612		SERVICE CALL - CARD READER Total :	562.50 <b>562.50</b>
176850	7/23/2024	112639 ALL GREEN ELECTRONICS, RECYCLING	G, LLC 4016052		DATA DESTRUCTION SERVICES Total :	1,000.00 <b>1,000.00</b>
176851	7/23/2024	101308 ALTEC INDUSTRIES, INC.	51465969		REPAIR UNIT #82 Total :	2,845.03 <b>2,845.03</b>
176852	7/23/2024	111595 ARCHIVESOCIAL, LLC	304166	023-01530	SOCIAL MEDIA BACKUP SERVICES Total :	5,027.40 <b>5,027.40</b>
176853	7/23/2024	104687 AT&T	21115549 21708084 21855601 21858408 21934819		TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE	24,154.42 29,527.79 29,426.27 212.24 1,600.81

### Voucher List CITY OF GARDENA

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176853	7/23/2024	104687 AT&T	(Continued)			
			22000039		TELEPHONE	29,509.87
					Total :	114,431.40
176854	7/23/2024	616090 AT&T	3103232408 07/01/24		TELEPHONE	5,256.43
					Total :	5,256.43
176855	7/23/2024	111170 AT&T FIRSTNET	287290395417X6102024	023-01492	PD CELL PHONE ACCT #287290395417	389.31
			287290885074X7102024	023-01492	CITYWIDE CELL PHONE ACCT #287290	1,605.30
			287293420631X7102024	023-01492	PD CELL PHONE ACCT #287293420631	303.66
			287295242065X7102024	023-01492	PD CELL PHONE ACCT #287295242065	272.59
			287298156560X7102024	023-01492	CITYWIDE CELL PHONE ACCT #287298	1,932.01
			287303490376X7102024	023-01492	BUS CELL PHONE ACCT #28730349037	2,362.83
					Total :	6,865.70
176856	7/23/2024	100474 AT&T LONG DISTANCE	061224		TELEPHONE	56.77
					Total :	56.77
176857	7/23/2024	100964 AT&T MOBILITY	828667974X06162024		CM CELL PHONE ACCT #828667974	86.46
			835577878X06012024		PD CELL PHONE ACCT #835577878	638.99
			835577878X07102024		PD CELL PHONE ACCT #835577878	594.12
					Total :	1,319.57
176858	7/23/2024	112930 AWP SAFETY	40016597		SIGN - 24"X30" "SPEED LIMIT 25"	705.04
					Total :	705.04
176859	7/23/2024	110686 AZTECH ELEVATOR COMPANY	AZ18820		ELEVATOR MAINTENANCE - PW	810.00
					Total :	810.00
176860	7/23/2024	112936 B.K. SIGNS, INC.	PERMIT #15283		PERMIT DEPOSIT REFUND - 1000 W RE	1,000.00
					Total :	1,000.00
176861	7/23/2024	112503 BARENTINE, LINDA	JUNE 2024		VOLUNTEER DRIVER	21.00
					Total :	21.00
176862	7/23/2024	102054 BAVCO	280936		BACKFLOW VALVE INSPECTION & REP	965.00
	.,_0,_024				Total :	965.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176863	7/23/2024	103641 BECNEL UNIFORMS	70174		BUS UNIFORM SUPPLIES	346.41
			70241		BUS UNIFORM SUPPLIES	128.61
			70471		BUS UNIFORM SUPPLIES	306.61
					Total :	781.63
176864	7/23/2024	107747 BENGAR PRODUCTIONS	7403		RECREATION STAFF SHIRTS	600.00
			7423		RECREATION EVENT UNIFORMS	2,560.00
			7435		EMBROIDERY - STAFF UNIFORMS	70.00
			7436		RECREATION STAFF UNIFORMS	270.00
					Total :	3,500.00
176865	7/23/2024	102243 BISHOP COMPANY	983095		PARK MAINT SUPPLIES	838.49
					Total :	838.49
176866	7/23/2024	102331 BLUE DIAMOND MATERIALS	3673991		STREET MAINT SUPPLIES	214.31
					Total :	214.31
176867	7/23/2024	106064 BON AIR, INC.	003 06/25/24	024-01022	NCC VAC UPGRADE PROJECT, JN522	30,400.00
					Total :	30,400.00
176868	7/23/2024	111902 BPR CONSULTING GROUP LLC	1766	032-00144	CONSULTING SERVICES - JUNE 2024	41,157.51
					Total :	41,157.51
176869	7/23/2024	112939 BUCK, BRANDON	RECEIPT #73222992		MAINTENANCE DEPOSIT REFUND	250.00
					Total :	250.00
176870	7/23/2024	111615 BUCKNAM INFRASTRUCTURE GROUP, INC	369-02.02	024-01072	PMP SYSTEM UPDATE, JN549	14,006.97
					Total :	14,006.97
176871	7/23/2024	112600 CALIFORNIA ANIMAL WELFARE, ASSOCIATIO	1 200005613		ANIMAL TRAINING WORKSHOP	150.00
					Total :	150.00
176872	7/23/2024	107369 CALIFORNIA PALMS	22370		REC PROGRAM SUPPLIES	4,825.00
					Total :	4,825.00
176873	7/23/2024	110313 CALTIP	94-2024-JUNE	037-10245	INSURANCE CLAIMS DEDUCTIBLE - JU	22,518.77
110010	1120/2024			007-102-0	Total :	22,518.77 22,518.77
						,

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176874	7/23/2024	110538 CANNON COMPANY	88832	024-00927	ARTESIA BLVD. STREET IMPRV, JN 935 Total :	5,062.50 <b>5,062.50</b>
176875	7/23/2024	303331 CDTFA	APR-JUN 2024		UNDERGROUND STORAGE TANK MAIN Total :	1,618.00 <b>1,618.00</b>
176876	7/23/2024	111966 CELEDON'S EXERCISE EQUIPMENT, SERV	/ICE 1090		GTRANS FITNESS EQUIPMENT MAINT Total :	350.00 <b>350.00</b>
176877	7/23/2024	105122 CERDA, TASHA	07/01-07/02		SB 549 PUBLIC HEARING Total :	75.00 <b>75.00</b>
176878	7/23/2024	110605 CHANDLER ASSET MANAGEMENT	2406GARDENA	013-00031	MONTHLY INVESTMENT MANAGEMEN <sup>-</sup> Total :	2,577.22 <b>2,577.22</b>
176879	7/23/2024	112462 CHAO, LOUISE T.	JUNE 2024		VOLUNTEER DRIVER Total :	56.00 <b>56.00</b>
176880	7/23/2024	112937 CHAPMAN, ANTHONY J.	061024		PROFESSIONAL SERVICES Total :	1,875.00 <b>1,875.00</b>
176881	7/23/2024	112664 CHEN, WEIMIN	JUNE 2024		VOLUNTEER DRIVER Total :	14.00 <b>14.00</b>
176882	7/23/2024	112766 CINDYS JUMPERS LLC	75252	034-00641	SPECIAL EVENTS SUPPLIES Total :	544.46 <b>544.46</b>
176883	7/23/2024	320008 CITY OF TORRANCE-AREA "G" ACCT	2023-2024 2023-2024.	023-01543 023-01543	ANNUAL AREA "G" COST ALLOCATION ANNUAL AREA "G" COST ALLOCATION Total :	9,246.00 26,901.01 <b>36,147.01</b>
176884	7/23/2024	111534 CLEAN ENERGY	CE12696114	037-10282	GTRANS CNG FUELING FACILITY PRO. Total :	33,667.90 <b>33,667.90</b>
176885	7/23/2024	111740 CLEANCOR LNG LLC	S-INV102368		QUARTERLY PREVENTATIVE MAINTEN Total :	845.36 <b>845.36</b>
176886	7/23/2024	103465 COMMUNITY VETERINARY HOSPITAL	524029		VETERINARY SERVICES - MAXO	1,400.50

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176886	7/23/2024	103465 103465 COMMUNITY VETER	INARY HOSPITAL (Continued)		Total :	1,400.50
176887	7/23/2024	112749 CONVERSE CONSULTANTS	23-42141-02-04	032-00156	PROFESSIONAL SERVICES - ENVIRON Total :	450.00 <b>450.00</b>
176888	7/23/2024	112406 CORWIN, KATELYN	070124		REIMBURSEMENT - WELLNESS STIPE Total :	500.00 <b>500.00</b>
176889	7/23/2024	102791 CPAC, INC.	1299508	023-01538	(57) NUC REPLACEMENT COMPUTERS Total :	49,354.32 <b>49,354.32</b>
176890	7/23/2024	109005 CRESPO, ERNIE	070124		REIMBURSEMENT- WELLNESS STIPEN Total :	1,000.00 <b>1,000.00</b>
176891	7/23/2024	103353 CRM COMPANY, LLC.	LA25081 LA25082 LA25098		SCRAP TIRE DISPOSAL FEE SCRAP TIRE DISPOSAL FEE SCRAP TIRE DISPOSAL FEE Total :	69.50 69.50 69.50 <b>208.50</b>
176892	7/23/2024	106193 CUMMINS SALES AND SERVICE	X4-50459		PW AUTO PARTS Total :	176.05 <b>176.05</b>
176893	7/23/2024	110319 CWE DIRECTOR	F24328	024-01034	CALRECYCLE USED OIL & BEVERAGE Total :	6,807.28 <b>6,807.28</b>
176894	7/23/2024	102228 DAILY BREEZE	0011677966		LEGAL NOTICE - GTRANS FFY25-27 DE Total :	570.10 <b>570.10</b>
176895	7/23/2024	111874 DAVID VOLZ DESIGN LANDSCAPE,	ARCHITEC 422819	024-00901	MAS FUKAI PARK IMPROVEMENTS, JN Total :	236,203.10 <b>236,203.10</b>
176896	7/23/2024	111874 DAVID VOLZ DESIGN LANDSCAPE,	ARCHITEC 422773	024-00940	ROWLEY PARK SIGN, JN529 Total :	2,142.80 <b>2,142.80</b>
176897	7/23/2024	104310 DEPARTMENT OF CONSERVATION	APR-JUN 2024		STRONG MOTION INSTRUMENTATION Total :	2,659.87 <b>2,659.87</b>
176898	7/23/2024	312117 DEPARTMENT OF WATER & POWE	R 062824		LIGHT & POWER	68.52

### Voucher List CITY OF GARDENA

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176898	7/23/2024	312117 312117 DEPARTMENT OF WATER & PO	WER (Continued)		Total :	68.52
176899	7/23/2024	111982 DOCUSIGN, INC.	111100310956 111100351319 111100351462	011-00039	DOCUSIGN SUBSCRIPTION DOCUSIGN SUBSCRIPTION DOCUSIGN SUBSCRIPTION Total :	616.97 1,850.92 616.97 <b>3,084.86</b>
176900	7/23/2024	104718 DOZIER, ERMA	JUNE 2024		VOLUNTEER DRIVER Total :	28.00 <b>28.00</b>
176901	7/23/2024	111452 DRAW TAP GIS, LLC	2024GAR-0022	032-00145	CONSULTANT SERVICES - PARCEL UPI Total :	230.00 <b>230.00</b>
176902	7/23/2024	110534 EL DORADO NATIONAL	90831802 90832088 90832993 90833077 90833139 90833142 90833371 90833372 90833525 90833714 90833715 90838061 90844521 90846822 90846823 90846823 90846874 90847034	037-10171 037-10171 037-10128 037-10128 037-10171 037-10171 037-10171 037-10171 037-10171 037-10171 037-10171 037-10171 037-10128 037-10171 037-10128 037-10128 037-10171	GTRANS BUS VEHICLE SUPPLIES GTRANS BUS VEHICLE SUPPLIES	228.44 76.98 47.19 177.99 572.47 39.30 274.24 300.41 -79.48 81.25 59.31 95.09 25,187.62 223.47 762.04 245.58 1,237.40 1,423.45
			90847428 90849042 90851317 90851517 90851520 90851980	037-10171 037-10128 037-10171 037-10128 037-10171 037-10171	GTRANS BUS VEHICLE SUPPLIES GTRANS BUS VEHICLE SUPPLIES GTRANS BUS VEHICLE SUPPLIES GTRANS BUS VEHICLE SUPPLIES GTRANS BUS VEHICLE SUPPLIES	202.33 228.61 95.09 223.41 1,069.38 166.14

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176902	7/23/2024	110534 EL DORADO NATIONAL	(Continued)			
			90851981	037-10128	GTRANS BUS VEHICLE SUPPLIES	146.29
			90853903	037-10171	GTRANS BUS VEHICLE SUPPLIES	140.78
			90860894		GTRANS BUS VEHICLE SUPPLIES	326.85
					Total :	33,551.63
176903	7/23/2024	110534 EL DORADO NATIONAL	90836526	037-10171	GTRANS BUS VEHICLE SUPPLIES	30,549.19
			90848435	037-10171	GTRANS BUS VEHICLE SUPPLIES	4,411.50
					Total :	34,960.69
176904	7/23/2024	110534 EL DORADO NATIONAL	90846876	037-10171	GTRANS BUS VEHICLE SUPPLIES	19,328.04
			90847427	037-10171	GTRANS BUS VEHICLE SUPPLIES	2,003.99
			90850069	037-10171	GTRANS BUS VEHICLE SUPPLIES	13,657.58
					Total :	34,989.61
176905	7/23/2024	110534 EL DORADO NATIONAL	90829465	037-10171	GTRANS BUS VEHICLE SUPPLIES	3,166.44
			90832091	037-10128	GTRANS BUS VEHICLE SUPPLIES	3,190.43
			90835088	037-10128	GTRANS BUS VEHICLE SUPPLIES	2,256.74
			90846870	037-10171	GTRANS BUS VEHICLE SUPPLIES	2,421.62
			90846871	037-10128	GTRANS BUS VEHICLE SUPPLIES	1,810.69
			90846877	037-10171	GTRANS BUS VEHICLE SUPPLIES	1,911.06
			90847061	037-10128	GTRANS BUS VEHICLE SUPPLIES	15,957.34
			90848606	037-10128	GTRANS BUS VEHICLE SUPPLIES	2,510.34
					Total :	33,224.66
176906	7/23/2024	105650 EWING IRRIGATION PRODUCTS	22725347		PARK MAINT SUPPLIES	566.37
			22774612		PARK MAINT SUPPLIES	115.53
			22801672		PARK MAINT SUPPLIES	505.81
			22841240		PARK MAINT SUPPLIES	39.50
					Total :	1,227.21
176907	7/23/2024	106129 FEDEX	8-551-81011		SHIPPING SERVICES	44.92
					Total :	44.92
176908	7/23/2024	103083 FIRST ADVANTAGE LNS OCC HEALTH, SOLU	T 2503112406		DRUG TEST/ADMIN FEE	226.43
					Total :	226.43
176909	7/23/2024	112770 FLEET REFINISHING	36239	037-10328	2023 DODGE RAM PAINT & DECAL	9,869.64

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### Voucher List CITY OF GARDENA

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176909	7/23/2024	112770 112770 FLEET REFINISHING	(Continued)		Total :	9,869.64
176910	7/23/2024	112329 FM THOMAS AIR CONDITIONING INC	46812		HVAC REPAIRS FOR PD	620.00
			46813		HVAC REPAIRS FOR RUSH GYM	2,035.34
			46814		HVAC REPAIRS FOR JUSTIN PLAZA	542.61
					Total :	3,197.95
176911	7/23/2024	106465 FOX FIRST AID & SAFETY INC	72971		STREET MAINT SUPPLIES	19.51
			72976		STREET MAINT SUPPLIES	31.97
			73191		STREET MAINT SUPPLIES	66.15
			73210		PARK MAINT SUPPLIES	703.40
					Total :	821.03
176912	7/23/2024	111830 FOXX MEDIA GROUP LLC	072524		PHOTOGRAPHY SERVICES - JAZZ FES	1,000.00
					Total :	1,000.00
176913	7/23/2024	112889 FUJIMOTO, TED	JUNE 2024		VOLUNTEER DRIVER	49.00
					Total :	49.00
176914	7/23/2024	207303 GARCIA, PEGGY	JUNE 2024		VOLUNTEER DRIVER	35.00
					Total :	35.00
176915	7/23/2024	107011 GARDENA VALLEY NEWS, INC.	00143604		NOTICE INVITING BIDS, JN935	1,547.00
			00143872		PUBLIC NOTICE - DBE GOAL	182.00
			00143989		SUMMARY OF ORDINANCE NO. 1874	126.00
			00143990		SUMMARY OF ORDINANCE NO. 1868	140.00
					Total :	1,995.00
176916	7/23/2024	619005 GAS COMPANY, THE	070824		CNG FUEL	1,068.98
			070824.		CNG FUEL	11,278.10
					Total :	12,347.08
176917	7/23/2024	107056 GENFARE	90196583		GTRANS AUTO PARTS	2,128.43
					Total :	2,128.43
176918	7/23/2024	111798 GOBBLE, SCOTT	06302024	024-01032	COMMUNITY AQUATIC AND SENIOR CE	550.00
			063024	024-01032	DECORATIVE LIGHTING PROJECT, JN {	1,900.00
			63024	024-01076	MAS FUKAI PARK PROJECT, JN820	487.50

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176918	7/23/2024	111798 111798 GOBBLE, SCOTT	(Continued)		Total :	2,937.50
176919	7/23/2024	112869 GOLD RUSH COUNTRY	2875		CONCERT ON THE LAWN ENTERTAINN Total :	3,000.00 <b>3,000.00</b>
176920	7/23/2024	619004 GOLDEN STATE WATER CO.	070524		WATER Total :	12,884.79 <b>12,884.79</b>
176921	7/23/2024	619004 GOLDEN STATE WATER CO.	071124		WATER Total :	406.37 <b>406.37</b>
176922	7/23/2024	102480 GOVERNMENTJOBS.COM, INC.	INV-39987		INSIGHT SUBSCRIPTION RENEWAL Total :	1,660.41 <b>1,660.41</b>
176923	7/23/2024	107513 GRAINGER	9166670795 9167977843		GTRANS FACILITY SUPPLIES GTRANS FACILITY SUPPLIES Total :	69.13 895.78 <b>964.91</b>
176924	7/23/2024	112374 GRIFFIN STRUCTURES, INC.	GSI-GCASC-18	024-00910	AQUATIC & SENIOR CENTER JN978 Total :	20,381.80 <b>20,381.80</b>
176925	7/23/2024	208025 HALCROMB, DELLA	070124		REIMBURSEMENT - WELLNESS STIPE! Total :	631.35 <b>631.35</b>
176926	7/23/2024	106701 HARTZOG & CRABILL, INC.	24-0428(HCI#3789)	024-01046	SIGNAL INSPECTION SERVICES Total :	1,405.00 <b>1,405.00</b>
176927	7/23/2024	108949 HELM, SUSAN	JUNE 2024		VOLUNTEER DRIVER Total :	28.00 <b>28.00</b>
176928	7/23/2024	112076 HERNANDEZ, ROSA	013 07/10/24		INTERN SERVICES - 06/27-07/10/24 Total :	1,302.00 <b>1,302.00</b>
176929	7/23/2024	110371 HINDERLITER DE LLAMAS, & ASSOCIATES	SIN040040		AUDIT SERVICES - TRANSACTION TAX Total :	425.08 <b>425.08</b>
176930	7/23/2024	108434 HOME DEPOT CREDIT SERVICES	0342061 2042255		BLDG MAINT SUPPLIES PARK MAINT SUPPLIES	51.60 423.40

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176930	7/23/2024	108434 HOME DEPOT CREDIT SERVICES	(Continued) 2320376 2544425 6354479 6520869 6910758 7022174		CODE ENF MAINT SUPPLIES BLDG MAINT SUPPLIES STREET MAINT SUPPLIES REC MAINT SUPPLIES GTRANS MAINT SUPPLIES PARK MAINT SUPPLIES	561.39 11.48 235.68 215.73 539.12 38.30
			7041363 7050247 8521813		PARK MAINT SUPPLIES REC PROGRAM SUPPLIES PARK MAINT SUPPLIES <b>Total</b> :	95.21 281.77 12.02 <b>2,465.70</b>
176931	7/23/2024	112385 INGRAM, PRESCILLA R.	JUNE 2024		VOLUNTEER DRIVER Total :	63.00 <b>63.00</b>
176932	7/23/2024	110222 INTERAMERICAN MOTOR, LLC	065-947097 101-676148 110-746053 116-579613		GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS <b>Total</b> :	83.57 87.39 195.96 1.54 <b>368.46</b>
176933	7/23/2024	111593 INTER-CON SECURITY SYSTEMS INC	BD0330621 BD0330635	037-10312	GTRANS SECURITY SERVICES- JUNE 2 GTRANS SECURITY SERVICES - JUNE Total :	6,920.10 30.74 <b>6,950.84</b>
176934	7/23/2024	106714 INTERSTATE BATTERIES OF, CALIFORNIA	CO. 130110732		GTRANS AUTO PARTS Total :	1,397.10 <b>1,397.10</b>
176935	7/23/2024	110733 J & S PROPERTY MANAGEMENT AND, MAI	NTI 8472	037-10138	LANDSCAPE MAINTENANCE SERVICE Total :	2,112.66 <b>2,112.66</b>
176936	7/23/2024	108579 J.D. FIELDS LUMBER COMPANY	10691		STREET MAINT SUPPLIES Total :	50.91 <b>50.91</b>
176937	7/23/2024	105098 KENNELLY, JOANN	JUNE 2024		VOLUNTEER DRIVER Total :	28.00 <b>28.00</b>
176938	7/23/2024	112812 KIMBALL MIDWEST	102370356		GTRANS SHOP SUPPLIES	201.56

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176938	7/23/2024	112812 112812 KIMBALL MIDWEST	(Continued)		Total :	201.56
176939	7/23/2024	110385 KIMLEY-HORN AND ASSOCIATES, INC	194091013-0424	032-00142	DEVELOPMENT SERVICES - 1610 ARTE Total :	8,239.88 <b>8,239.88</b>
176940	7/23/2024	109254 KJLH RADIO	082524	034-00654	2024 JAZZ FESTIVAL ADVERTISING Total :	10,000.00 <b>10,000.00</b>
176941	7/23/2024	105900 KONECRANES, INC.	155034928	037-10247	PREVENTATIVE MAINT & INSPECTION Total :	525.00 <b>525.00</b>
176942	7/23/2024	108349 KOSMONT COMPANIES	2209.6-011	032-00127	AFFORDABLE HOUSING CONSULTANT Total :	253.50 <b>253.50</b>
176943	7/23/2024	312240 L.A. COUNTY DEPARTMENT OF, PUBLIC WOR	R IN240001017 IN240001099 IN240001101		LABOR & EQUIPMENT CHARGES - TS ( LABOR & EQUIPMENT CHARGES - TS ( LABOR & EQUIPMENT CHARGES - TS ( <b>Total</b> :	2,764.10 1,223.67 1,834.64 <b>5,822.41</b>
176944	7/23/2024	312039 L.A. COUNTY FIRE DEPARTMENT	C0012250	023-01533	FIRE PROTECTION SERVICES - AUGUS Total :	978,310.50 <b>978,310.50</b>
176945	7/23/2024	312113 L.A. COUNTY SHERIFF'S DEPT	243232BL		INMATE MEAL DELIVERY PROGRAM - N Total :	836.39 <b>836.39</b>
176946	7/23/2024	104203 L.A. PAINT & BODY WORKS	37333		BUS REPAIR FOR BUS #2011 Total :	775.00 <b>775.00</b>
176947	7/23/2024	112614 LAX AUTO REPAIR	19763 19764 19770		2011 FORD CROWN #1376572 OIL & FIL 2022 FORD INTRCPTR #1630457 OIL & 2022 FORD INTRCPTR #1630465 OIL & Total :	70.00 70.00 70.00 <b>210.00</b>
176948	7/23/2024	112805 LEAGUE OF CALIFORNIA CITIES	4252		ANNUAL MEMBERSHIP DUES Total :	1,380.75 <b>1,380.75</b>
176949	7/23/2024	110920 LIBERTY MANUFACTURING, INC	744		PD RANGE SERVICES	3,075.25

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
176949	7/23/2024	110920 110920 LIBERTY MANUFACTURING, INC	C (Continued)		Total :	3,075.25
176950	7/23/2024	109563 LUCKY LADY CASINO	JUNE 2024		ECONOMIC ASSISTANCE - JUNE 2024	47,962.68
					Total :	47,962.68
176951	7/23/2024	111944 LUX AUTO BODY & PAINT	25702		2019 HONDA ODYSSEY #1156382 VEHI	862.79
					Total :	862.79
176952	7/23/2024	105082 MAJESTIC LIGHTING, INC.	ML88293		BLDG MAINT SUPPLIES	16.53
					Total :	16.53
176953	7/23/2024	813030 MANNING & KASS	807049		LEGAL SERVICES	9,418.60
			807050		LEGAL SERVICES	3,330.10
					Total :	12,748.70
176954	7/23/2024	112713 MARRS SERVICES, INC.	23466-2	037-10315	BUS WASH EQUIP STATION COST EST	11,800.00
					Total :	11,800.00
176955	7/23/2024	113046 MARX BROS. FIRE EXTINGUISHER, CO., INC.	P31451		FIRE EXTINGUISHER SERVICE - GTRAI	433.38
					Total :	433.38
176956	7/23/2024	113064 MCMASTER-CARR SUPPLY COMPANY	29244741		GTRANS SHOP SUPPLIES	146.77
			29266080		GTRANS SHOP SUPPLIES	24.80
			29551058		GTRANS SHOP SUPPLIES Total :	54.21 <b>225.78</b>
176957	7/23/2024	112524 MDG ASSOCIATES, INC.	18295		HOME ARP ADMINISTRATION - FEB 202	139.28
			18634 18635	032-00150 032-00139	CDBG ADMINISTRATION - JUNE 2024 COMMERCIAL FACADE IMPROVEMENT	7,048.00 117.00
			18636	032-00150	COMMERCIAL FACADE IMPROVEMENT CDBG HOUSING REHAB PROGRAM - J	3,936.00
			10000	002-00100	Total :	11,240.28
176958	7/23/2024	110206 MICHELIN NORTH AMERICA, INC.	DA0058871344	037-10264	GTRANS' BUS TIRE LEASE SERVICES -	6,416.37
					Total :	6,416.37
176959	7/23/2024	104152 MODEL 1 COMMERCIAL, VEHICLES, INC.	RA101011890		GTRANS AUTO PARTS	847.39
	1,20,2024				Total :	847.39

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176960	7/23/2024	113605 MUTUAL LIQUID GAS & EQUIPMENT, CO.,	INC 61280		SEWER MAINT SUPPLIES Total :	325.21 <b>325.21</b>
176961	7/23/2024	112748 NEW DYNASTY CONSTRUCTION CO.	03	024-01027	AQUATIC & SENIOR CENTER PROJEC1 Total :	479,045.86 <b>479,045.86</b>
176962	7/23/2024	105140 NMK CORPORATION	COG-014	023-01539	MERAKI MR86 AP - JOHNSON PARK WI Total :	19,544.15 <b>19,544.15</b>
176963	7/23/2024	105140 NMK CORPORATION	COG-012	023-01540	MERAKI MR86 AP - BELL PARK WIFI Total :	17,417.65 <b>17,417.65</b>
176964	7/23/2024	105140 NMK CORPORATION	COG-015	023-01541	MERAKI MR86 AP - FREEMAN PARK WI Total :	15,291.14 <b>15,291.14</b>
176965	7/23/2024	105140 NMK CORPORATION	COG-013	023-01542	MERAKI MR86 AP - THORNBURG PARK Total :	15,291.14 <b>15,291.14</b>
176966	7/23/2024	108181 NOT MORE SAXOPHONE MUSIC	070224	034-00655	JAZZ FESTIVAL ENTERTAINMENT Total :	7,500.00 <b>7,500.00</b>
176967	7/23/2024	110575 OCCUPATIONAL HEALTH CENTERS, OF C	ALIF 83553897	023-01486	RANDOM TESTS Total :	369.00 <b>369.00</b>
176968	7/23/2024	115168 OFFICE DEPOT	367200589 367901430 372028507 372465665 372480081 372570188 372628669 372629715 373540562 373561647 374096289 374097440 374215824 374235942		PD OFFICE SUPPLIES PD OFFICE SUPPLIES REC OFFICE SUPPLIES PD OFFICE SUPPLIES PD OFFICE SUPPLIES PD OFFICE SUPPLIES CM OFFICE SUPPLIES HR OFFICE SUPPLIES HR OFFICE SUPPLIES PD OFFICE SUPPLIES PD OFFICE SUPPLIES PD OFFICE SUPPLIES PD OFFICE SUPPLIES PD OFFICE SUPPLIES	617.38 279.25 60.17 368.75 34.73 196.15 90.83 13.10 37.88 46.59 66.98 11.34 423.86 443.69

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176968	7/23/2024	115168 OFFICE DEPOT	(Continued)			
			374286790		BUS OFFICE SUPPLIES	262.13
			374435256		PD OFFICE SUPPLIES	237.59
			374435751		PD OFFICE SUPPLIES	303.61
			374484487		REC OFFICE SUPPLIES	97.85
			374487742		REC OFFICE SUPPLIES	24.35
			375148531		CT OFFICE SUPPLIES	213.77
					Total :	3,830.00
176969	7/23/2024	111358 O'REILLY AUTO PARTS	451055		GTRANS AUTO PARTS	23.14
			452440		GTRANS AUTO PARTS	291.17
			452777		GTRANS AUTO PARTS	158.54
			452778		GTRANS AUTO PARTS	55.41
					Total :	528.26
176970	7/23/2024	115810 ORKIN PEST CONTROL	261958084		PEST CONTROL - ACCT #27336703	313.99
			261958085		PEST CONTROL - ACCT #27336703	313.99
					Total :	627.98
176971	7/23/2024	112845 PALICON GROUP	1985		BACKGROUND INVESTIGATION SERVI	1,850.00
					Total :	1,850.00
176972	7/23/2024	112173 PEREZ, NATHALIE	062824		<b>REIMBURSEMENT - EDUCATIONAL</b>	1,959.49
					Total :	1,959.49
176973	7/23/2024	112744 PHILLIP, SANJAY	JUNE 2024		VOLUNTEER DRIVER	35.00
					Total :	35.00
176974	7/23/2024	116225 PLUMBERS DEPOT, INC.	PD-56475		SEWER PROGRAM SUPPLIES	267.62
			PD-56561		SEWER PROGRAM SUPPLIES	401.58
					Total :	669.20
176975	7/23/2024	108938 PREFERRED AERIAL & CRANE, TE	CHNOLOG' 25592		ANNUAL INSPECTION OF UNIT #632	708.50
					Total :	708.50
176976	7/23/2024	112610 PRIETO, THERESE M.	JUNE 2024		VOLUNTEER DRIVER	7.00
					Total :	7.00

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176977	7/23/2024	102677 PROVIDENCE HEALTH & SERVICES	600000283 07/05/24		PRE-EMPLOYMENT PHYSICALS	810.00
					Total :	810.00
176978	7/23/2024	106092 PRUDENTIAL OVERALL SUPPLY	42945718	034-00617	CUSTODIAL SUPPLIES	1,455.22
			42945719	034-00616 024-01006	UNIFORM & SUPPLY RENTAL	159.44
			42945720	034-00616	UNIFORM & SUPPLY RENTAL	53.60
			42945721	034-00616	SUPPLY RENTAL - MATS - GTRANS	50.10
					Total :	1,718.36
176979	7/23/2024	116820 PSOMAS	209678	037-09987	GTRANS DESIGN BUILD CONSTRUCTI	5,703.50
					Total :	5,703.50
176980	7/23/2024	104868 PYRO-COMM SYSTEMS, INC.	10020304	037-10250	FIRE ALARM MONITORING - BLDG A	225.00
			10020305	037-10250	FIRE ALARM MONITORING - BLDG B	225.00
			10020307	037-10250	FIRE ALARM MONITORING - BLDG C	225.00
					Total :	675.00
176981	7/23/2024	111574 RACE COMMUNICATIONS	RC1240135		FIBER INTERNET SERVICES - JULY 202	5,760.84
					Total :	5,760.84
176982	7/23/2024	112940 RAMIREZ, MARCELO	CIT #455124837		<b>REFUND - CITATION ISSUED IN ERROF</b>	47.00
					Total :	47.00
176983	7/23/2024	103072 REACH	072513		EAP SERVICES/REACHLINE NEWSLET	902.00
					Total :	902.00
176984	7/23/2024	111777 REMIX TECHNOLOGIES LLC	INV031-1395	037-10357	TRANSIT PLANNING SOFTWARE	38,000.00
					Total :	38,000.00
176985	7/23/2024	100836 RESOURCE BUILDING MATERIALS	3830989		STREET MAINT SUPPLIES	175.96
					Total :	175.96
176986	7/23/2024	118476 RICOH USA, INC.	9032188997		RICOH PRO8100SE COPER LEASE/US/	459.79
			9032234776	023-01479	RICOH MPC3503 COPIER LEASE - CM	246.46
			9032234777	023-01479	RICOH MPC3503 COPIER LEASE - CLEI	175.70
			9032234787	023-01479	RICOH MPC3503 COPIER LEASE - CD	236.10
			9032234794	023-01479	RICOH VARIOUS COPIER LEASE - PRIN	738.33

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176986	7/23/2024	118476 RICOH USA, INC.	(Continued)			
			9032234798		RICOH PRO8100SE COPER LEASE - PE	459.79
			9032240785	023-01479	RICOH MPC3503 COPIER LEASE - SR. I	204.62
			9032241001	023-01479	RICOH MPC3503 COPIER LEASE - PW	165.00
			9032241182	023-01479	RICOH MPC3503 COPIER LEASE - NCC	187.53
			9032241183	023-01479	RICOH MPC6003 COPIER LEASE - PD S	259.91
			9032241329	023-01479	RICOH MPC3503 COPIER LEASE - REC	223.98
			9032241443	023-01479	RICOH MPC3503 COPIER LEASE - ADM	211.57
			9032241562	023-01479	RICOH MPC3503 COPIER LEASE - CHIE	157.41
			9032241563	023-01479	RICOH MPC3503 COPIER LEASE - HS	153.85
			9032358582		RICOH MPC4503 COPIER USAGE CHAF	1,145.17
					Total :	5,025.21
176987	7/23/2024	112433 RIGHTWAY HEALTHCARE, INC	INV18465	023-01485	HEALTHCARE NAVIGATION SERVICES	1,810.25
					Total :	1,810.25
176988	7/23/2024	100585 RKA CONSULTING GROUP	34872		ENGINEERING & SURVEYING SERVICE	1,820.00
					Total :	1,820.00
176989	7/23/2024	107146 ROADLINE PRODUCTS INC. U.S.A.	20150		STREET MAINT SUPPLIES	596.25
					Total :	596.25
176990	7/23/2024	119022 SAFE MART OF SOUTHERN, CALIFORNIA, IN	IC 957		REC PROGRAM SUPPLIES	6.28
					Total :	6.28
176991	7/23/2024	119016 SAM'S CLUB	4608		PW PROGRAM SUPPLIES	258.16
					Total :	258.16
176992	7/23/2024	110772 SANTOS, VICTOR D.	062524		MGMT ANNUAL HEALTH BENEFIT	1,000.00
					Total :	1,000.00
176993	7/23/2024	112868 SBC/CV SOUTH BAY X, LLC, C/O CITYVIEW	PERMIT #18107		PERMIT DEPOSIT REFUND - 12888 CRE	8,000.00
110000	1120/2024				Total :	8,000.00
176994	7/23/2024	104451 SELECT ADVANTAGE	10348889		BUS OPERATOR & SUPERVISOR ASSE	600.00
170334	1123/2024	104431 SELECTAD VANIAGE	10040009		Total :	600.00
470005	7/00/000		0054.0			
176995	//23/2024	119233 SHERWIN-WILLIAMS CO.	3851-2		STREET MAINT SUPPLIES	327.09

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
176995	7/23/2024	119233	119233 SHERWIN-WILLIAMS CO.	(Continued)		Total :	327.09
176996	7/23/2024	109918	SHIGE'S FOREIGN CAR SERVICE, INC.	8098460	035-01282	2023 FORD INTRCPTR #1661715 SERV	84.16
						Total :	84.16
176997	7/23/2024	219522	SMITH, MICHAEL	062724		MGMT ANNUAL HEALTH BENEFIT	1,000.00
						Total :	1,000.00
176998	7/23/2024	119375	SOUTH COAST AIR QUALITY, MANAGEMENT	[ 4372818		EMISSIONS FEE - FLAT FEE FOR LAST	165.96
						Total :	165.96
176999	7/23/2024	619003	SOUTHERN CALIFORNIA EDISON	070924		LIGHT & POWER	145,851.17
						Total :	145,851.17
177000	7/23/2024	103202	SOUTHERN COUNTIES LUBRICANTS, LLC	205533		BUS AUTOMOTIVE FLUIDS	4,051.43
				205821		BUS AUTOMOTIVE FLUIDS	5,455.27
				205965		BUS AUTOMOTIVE FLUIDS	4,888.31
						Total :	14,395.01
177001	7/23/2024	119548	ST. JOHN LUTHERAN CHURCH	AUGUST 2024		SENIOR CITIZENS DAY CARE	1,100.00
						Total :	1,100.00
177002	7/23/2024	119594	STANLEY PEST CONTROL	1736916		PEST CONTROL SERVICE - 1220 W 170	70.00
				1736917		PEST CONTROL SERVICE - 15800 BRIG	42.00
				1736918		PEST CONTROL SERVICE - 14708 HALI	42.00
				1736919		PEST CONTROL SERVICE - 1651 W 162	85.00
				1736920		PEST CONTROL SERVICE - 1700 W 162	80.00
				1736922		PEST CONTROL SERVICE - 1670 W 162	80.00
				1736923		PEST CONTROL SERVICE - 1718 W 162	65.00
				1736925		PEST CONTROL SERVICE - 1717 W 162	75.00
				1736926		PEST CONTROL SERVICE - 2100 W 154	65.00
				1736927		PEST CONTROL SERVICE - 2320 W 149	42.00
				1736928		PEST CONTROL SERVICE - 14517 CRE	60.00
				1736929		PEST CONTROL SERVICE - 13220 VAN	65.00
				1749771		PEST CONTROL SERVICE - 13220 VAN	65.00
				1749773 1749774		PEST CONTROL SERVICE - 14517 CRE PEST CONTROL SERVICE - 2320 W 149	60.00
				1749776		PEST CONTROL SERVICE - 2320 W 149 PEST CONTROL SERVICE - 2100 W 154	42.00 65.00
				11-13/10		TEST CONTROL SERVICE - 2100 W 154	05.00

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
177002	7/23/2024	119594 STANLEY PEST CONTROL	(Continued)			
			1749777		PEST CONTROL SERVICE - 1717 W 162	75.00
			1749780		PEST CONTROL SERVICE - 1718 W 162	65.00
			1749781		PEST CONTROL SERVICE - 1670 W 162	80.00
			1749782		PEST CONTROL SERVICE - 1700 W 162	80.00
			1749784		PEST CONTROL SERVICE - 1651 W 162	85.00
			1749785		PEST CONTROL SERVICE - 14708 HALL	42.00
			1749786		PEST CONTROL SERVICE - 15800 BRIG	42.00
			1749788		PEST CONTROL SERVICE - 1220 W 170	70.00
			1764946		PEST CONTROL SERVICE - 1220 W 170	70.00
			1764947		PEST CONTROL SERVICE - 15800 BRIG	42.00
			1764948		PEST CONTROL SERVICE - 14708 HALL	42.00
			1764950		PEST CONTROL SERVICE - 1651 W 162	85.00
			1764951		PEST CONTROL SERVICE - 1700 W 162	80.00
			1764952		PEST CONTROL SERVICE - 1670 W 162	80.00
			1764955		PEST CONTROL SERVICE - 1718 W 162	65.00
			1764956		PEST CONTROL SERVICE -1717 W 1621	75.00
			1764957		PEST CONTROL SERVICE - 2100 W 154	65.00
			1764958		PEST CONTROL SERVICE - 2320 W 149	42.00
			1764959		PEST CONTROL SERVICE - 14517 CRE	60.00
			1764961		PEST CONTROL SERVICE - 13220 VAN	65.00
					Total :	2,313.00
177003	7/23/2024	119010 STAPLES ADVANTAGE	6005452951		CT OFFICE SUPPLIES	49.41
					Total :	49.41
177004	7/23/2024	112938 STRANGE TREE PRODUCTIONS	071024		ENTERTAINMENT SERVICES - CANDLE	486.00
					Total :	486.00
177005	7/23/2024	100609 TANK SPECIALISTS OF CALIFORNIA	33867		CERTIFIED DESIGNATED OPERATOR S	198.00
					Total :	198.00
177006	7/23/2024	107928 TELECOM LAW FIRM, P.C.	17824		PROFESSIONAL SERVICES - 1340 GAR	205.85
			17939		PROFESSIONAL SERVICES - 17000 GR	2,756.00
					Total :	2,961.85
177007	7/23/2024	111481 TRIO COMMUNITY MEALS, LLC	INV2230048152	034-00584	SENIOR FEEDING PROGRAM	7,113.38

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177007	7/23/2024	111481 111481 TRIO COMMUNITY MEALS, LLC	(Continued)		Total :	7,113.38
177008	7/23/2024	100896 U.S. BANK	7377228		2006 REFUNDING COP - ADMIN FEES	2,940.00
					Total :	2,940.00
177009	7/23/2024	109900 U.S. BANK CORPORATE PAYMENT, SYSTEM	S SANTIN 05/22/24		CAL CARD STATEMENT 4/23-05/22/24	30,104.98
				034-00657		
					Total :	30,104.98
177010	7/23/2024	109900 U.S. BANK CORPORATE PAYMENT, SYSTEM	S BEEMAN 04/22/24		CAL CARD STATEMENT 03/23-04/22/24	83.82
			C.OSORIO 04/22/24.		CAL CARD STATEMENT 03/23-04/22/24	53.34
			FOX 04/22/24		CAL CARD STATEMENT 03/23-04/22/24	181.43
			NOLAN 06/24/24		CAL CARD STATEMENT 05/23-06/24/24	12,243.25
			PD TRAINING 05/22/24		CAL CARD STATEMENT 04/23-05/22/24	1,275.80
			PD TRAINING2 5/22/24		CAL CARD STATEMENT 04/25-05/22/24	7,442.59
			PD TRAINING3 5/22/24		CAL CARD STATEMENT 04/23-05/22/24	2,466.47
			RECREATION 05/22/24		CAL CARD STATEMENT 04/23-05/22/24	9,890.16
			ROMERO 06/24/24		CAL CARD STATEMENT 05/23-06/24/24	354.32
					Total :	33,991.18
177011	7/23/2024	109900 U.S. BANK CORPORATE PAYMENT, SYSTEM	S MACIEL 04/22/24	035-01336	CAL CARD STATEMENT 03/23-04/22/24	7,328.25
			PD TRAINING4 5/22/24	035-01330	CAL CARD STATEMENT 04/23-05/22/24	2,161.46
			FD TRAINING4 5/22/24		Total :	9,489.71
					Total .	5,405.71
177012	7/23/2024	104692 ULINE	179667523		REC PROGRAM SUPPLIES	689.49
			179774653		REC PROGRAM SUPPLIES	1,179.00
					Total :	1,868.49
177013	7/23/2024	121275 UNDERGROUND SERVICE ALERT, OF SC	23-2426172		NEW TICKETS	55.67
			620240294		NEW TICKETS	120.25
					Total :	175.92
177014	7/23/2024	122050 VERIZON WIRELESS	9967068993		REC CELL PHONE SERVICE	1,154.74
					Total :	1,154.74
177015	7/23/2024	111371 VERSADIAL SOLUTIONS	VS9696		GTRANS VOIP RECORDING SOFTWAR	3,825.00

### Voucher List CITY OF GARDENA

Voucher	Date	Vendor	Invoice	PO #	Description/Account		Amount
177015	7/23/2024	111371 111371 VERSADIAL SOLUTIONS	(Continued)			Total :	3,825.00
177016	7/23/2024	111900 VILLACORTA, ARSENIO	APRIL 2024		VOLUNTEER DRIVER		28.00
			AUGUST 2023		VOLUNTEER DRIVER		28.00
			DECEMBER 2023		VOLUNTEER DRIVER		35.00
			FEBRUARY 2024		VOLUNTEER DRIVER		28.00
			JANUARY 2024		VOLUNTEER DRIVER		21.00
			JULY 2023		VOLUNTEER DRIVER		21.00
			JUNE 2024		VOLUNTEER DRIVER		28.00
			MARCH 2024		VOLUNTEER DRIVER		28.00
			MAY 2024		VOLUNTEER DRIVER		21.00
			NOVEMBER 2023		VOLUNTEER DRIVER		28.00
			OCTOBER 2023		VOLUNTEER DRIVER		35.00
			SEPTEMBER 2023		VOLUNTEER DRIVER		35.00
						Total :	336.00
177017	7/23/2024	122435 VISTA PAINT CORPORATION	2024-482324-00		BLDG MAINT SUPPLIES		740.79
			2024-487172-00		STREET MAINT SUPPLIES		883.27
			2024-524401-00		STREET MAINT SUPPLIES		353.31
			2024-529992-00		STREET MAINT SUPPLIES		273.61
						Total :	2,250.98
177018	7/23/2024	108353 WALTERS WHOLESALE ELECTRIC CO	S125739143		BLDG MAINT SUPPLIES		330.75
			S125868684		BLDG MAINT SUPPLIES		280.58
						Total :	611.33
177019	7/23/2024	101195 WASTE RESOURCES GARDENA	071624		WASTE COLLECTION		283,319.34
						Total :	283,319.34
177020	7/23/2024	100212 WATKINS, RAMISI	062724		MGMT ANNUAL HEALTH BENEF	TIT	1,000.00
						Total :	1,000.00
177021	7/23/2024	112903 WATTS, BARBARA	JUNE 2024		VOLUNTEER DRIVER		56.00
						Total :	56.00
177022	7/23/2024	104107 WAXIE SANITARY SUPPLY	82565600		BUS WASH SUPPLIES		150.12
			82571394		BUS WASH SUPPLIES		150.12

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
177022	7/23/2024	104107	104107 WAXIE SANITARY SUPPLY	(Continued)		Total :	300.24
177023	7/23/2024	100107	WAYNE ELECTRIC CO.	214308		GTRANS AUTO PARTS	137.81
						Total :	137.81
177024	7/23/2024	119387	WEX BANK	98265430		FUEL PURCHASES	180.68
						Total :	180.68
177025	7/23/2024	112873	WOODRUFF	76318		LEGAL SERVICES	348.78
						Total :	348.78
177026	7/23/2024	105568	WORTHY, PATRICIA	JUNE 2024		VOLUNTEER DRIVER	28.00
						Total :	28.00
177027	7/23/2024	112925	WRAP BULLYS INC	61121	034-00656	STAGECOACH GRAPHIC DESIGN	8,951.00
						Total :	8,951.00
177028	7/23/2024	125001	YAMADA COMPANY, INC.	84325		PARK MAINT SUPPLIES	50.04
				84331		PARK MAINT SUPPLIES	96.24
				84334		PARK MAINT SUPPLIES	350.35
						Total :	496.63
	199 Vouchers fo	or bank co	ode: usb			Bank total :	4,783,788.11
	199 Vouchers in	this repo	ort			Total vouchers :	4,783,788.11

Voucher	Date Vendor		Invoice	PO #	Description/Account	Amount
	CLAIMS VOUCHE	ER APPROVAL				
	I hereby certify that the de	mands or claims covered by the				
	checks listed on pages <u>1</u> to <u>22</u> inclusive of the check					
	register are accurate and f	unds are available for payment				
	thereof.	4				
	Ву:					
	Director of	Administrative Services				
	This is to cortify that the al	aime er demende envered hv				
		aims or demands covered byto22 inclusive of the check				
		by the City Council of the City				
		the said checks are approved for				
	payment except check nur					
			_			
		07/23/2024				
	Mayor	Date				
	Councilmember	Date				
	Councilmember	Date				
		2410				
	Acknowledged:					
	5					
	Councilmember	Date				
		Date				
		Date Date				

# **CITY OF GARDENA**



# **INVESTMENT REPORT** June 2024

Prepared by Danny Rodriguez, Revenue and Purchasing Manager Reviewed by Ray Beeman, Director of Administrative Services



# MONTHLY ACCOUNT STATEMENT

City of Gardena Cons | Account #10647 | As of June 30, 2024

CHANDLER ASSET MANAGEMENT | chandlerasset.com

**Chandler Team:** 

For questions about your account, please call (800) 317-4747, or contact clientservice@chandlerasset.com

**Custodian:** 

# **PORTFOLIO SUMMARY**



City of Gardena Cons | Account #10647 | As of June 30, 2024

Portfolio	Characteristics
-----------	-----------------

Average Modified Duration	0.63
Average Coupon	4.44%
Average Purchase YTM	4.69%
Average Market YTM	5.15%
Average Quality	AA+
Average Final Maturity	0.73
Average Life	0.68

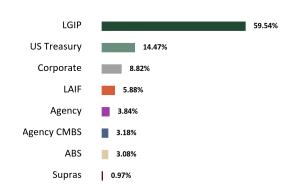
## Account Summary

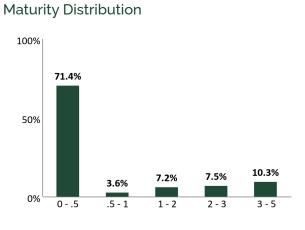
	Beg. Values as of 06/01/2024	End Values as of 06/30/2024
Market Value	87,337,064.75	93,600,054.46
Accrued Interest	178,141.64	190,006.04
Total Market Value	87,515,206.39	93,790,060.49
Income Earned	128,918.68	210,181.32
Cont/WD	24,038.37	5,940,077.76
Par	82,082,604.57	88,207,565.84
Book Value	88,112,655.91	94,278,924.36
Cost Value	88,069,653.78	94,212,271.94

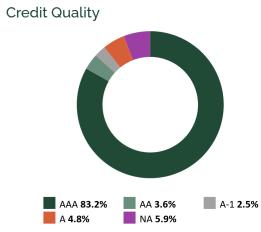
### **Top Issuers**

California Asset Mgmt Program	52.26%
United States	14.47%
CalTrust	7.28%
LAIF	5.88%
FHLMC	3.18%
Farm Credit System	2.74%
John Deere Owner Trust	0.79%
Federal Home Loan Banks	0.75%

### Sector Allocation







\*See Footnote

# **RECONCILIATION SUMMARY**



City of Gardena Cons | Account #10647 | As of June 30, 2024

Maturities / Calls	
Month to Date	(855,000.00)
Fiscal Year to Date	(8,015,000.00)
Principal Paydowns	
Month to Date	(71,592.91)
Fiscal Year to Date	(395,961.38)
Purchases	
Month to Date	8,040,339.48
Fiscal Year to Date	23,594,769.32
Sales	
Month to Date	(993,844.09)
Fiscal Year to Date	(8,292,445.78)
Interest Received	
Month to Date	183,137.91
Fiscal Year to Date	955,074.28
Purchased / Sold Interest	
Month to Date	(3,313.19)
Fiscal Year to Date	(3,313.19)
	, , , , , , , , , , , , , , , , , , , ,

### Accrual Activity Summary

	Month to Date	Fiscal Year to Date (01/01/2024)
Beginning Book Value	88,112,655.91	87,301,622.17
Maturities/Calls	(855,000.00)	(8,015,000.00)
Principal Paydowns	(71,592.91)	(395,961.38)
Purchases	8,040,339.48	23,594,769.32
Sales	(993,844.09)	(8,292,445.78)
Change in Cash, Payables, Receivables	27,873.77	26,932.35
Amortization/Accretion	18,492.20	59,162.83
Realized Gain (Loss)	(0.01)	(155.16)
Ending Book Value	94,278,924.36	94,278,924.36

### Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (01/01/2024)
Beginning Market Value	87,337,064.75	86,698,685.72
Maturities/Calls	(855,000.00)	(8,015,000.00)
Principal Paydowns	(71,592.91)	(395,961.38)
Purchases	8,040,339.48	23,594,769.32
Sales	(993,844.09)	(8,292,445.78)
Change in Cash, Payables, Receivables	27,873.77	26,932.35
Amortization/Accretion	18,492.20	59,162.83
Change in Net Unrealized Gain (Loss)	96,721.26	(75,933.45)
Realized Gain (Loss)	(0.01)	(155.16)
Ending Market Value	93,600,054.46	93,600,054.46



Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
ABS									
47788UAC6	JDOT 2021 A3 0.36 09/15/2025	5,378.96	03/02/2021 1.11%	5,377.93 5,378.84	99.37 4.93%	5,345.13 0.86	0.01% (33.71)	Aaa/NA AAA	1.21 0.14
05593AAC3	BMWLT 2023-1 A3 5.16 11/25/2025	35,232.04	02/07/2023 5.43%	35,231.20 35,231.63	99.81 5.69%	35,166.32 30.30	0.04% (65.30)	Aaa/AAA NA	1.41 0.42
43815GAC3	HAROT 2021-4 A3 0.88 01/21/2026	33,963.91	11/16/2021 0.89%	33,956.75 33,961.56	97.97 4.64%	33,272.85 8.30	0.04% (688.71)	Aaa/NA AAA	1.56 0.55
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	20,583.84	07/13/2021 0.52%	20,582.00 20,583.46	98.07 4.81%	20,187.45 4.76	0.02% (396.01)	Aaa/NA AAA	1.71 0.45
89238JAC9	TAOT 2021-D A3 0.71 04/15/2026	27,060.01	11/09/2021 0.95%	27,059.43 27,059.87	98.00 4.44%	26,518.52 8.54	0.03% (541.34)	NA/AAA AAA	1.79 0.57
43815BAC4	HAROT 2022-1 A3 1.88 05/15/2026	102,166.84	02/15/2022 1.89%	102,151.47 102,160.70	98.11 4.63%	100,232.96 85.37	0.11% (1,927.74)	Aaa/AAA NA	1.87 0.70
43815PAC3	HAROT 2022-2 A3 3.73 07/20/2026	93,638.44	08/15/2022 3.87%	93,632.86 93,636.01	98.78 5.26%	92,497.75 126.13	0.10% (1,138.26)	NA/AAA AAA	2.05 0.83
05602RAD3	BMWOT 2022-A A3 3.21 08/25/2026	186,665.23	01/05/2023 4.81%	181,772.56 183,819.50	98.66 4.97%	184,169.33 99.87	0.20% 349.83	Aaa/AAA NA	2.15 0.78
47787JAC2	JDOT 2022 A3 0.36 09/15/2026	72,185.19	03/10/2022 2.34%	72,169.22 72,177.96	98.03 5.46%	70,765.21 74.43	0.08% (1,412.75)	Aaa/NA AAA	2.21 0.64
89238FAD5	TAOT 2022-B A3 2.93 09/15/2026	80,346.79	04/07/2022 3.09%	80,344.91 80,346.10	98.46 4.91%	79,109.78 104.63	0.08% (1,236.32)	Aaa/AAA NA	2.21 0.82
379929AD4	GMALT 2023-3 A3 5.38 11/20/2026	75,000.00	08/08/2023 5.38%	74,991.01 74,993.42	99.93 5.51%	74,945.78 123.29	0.08% (47.65)	NA/AAA AAA	2.39 1.22
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	118,821.13	07/12/2022 3.77%	118,809.79 118,815.74	98.59 5.33%	117,145.76 197.51	0.13% (1,669.98)	Aaa/NA AAA	2.63 0.88
448979AD6	HART 2023-A A3 4.58 04/15/2027	155,000.00	04/04/2023 5.14%	154,984.87 154,989.48	99.12 5.24%	153,637.91 315.51	0.16% (1,351.57)	NA/AAA AAA	2.79 1.47
36265WAD5	GMCAR 2022-3 A3 3.64 04/16/2027	86,032.23	07/06/2022 3.93%	86,031.64 86,031.95	98.64 4.95%	84,860.59 130.48	0.09% (1,171.36)	Aaa/NA AAA	2.79 1.03
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	70,000.00	02/16/2023 5.09%	69,986.99 69,991.26	99.58 5.40%	69,707.49 98.00	0.07% (283.77)	Aaa/NA AAA	2.81 1.44
02582JJT8	AMXCA 2022-2 A 05/17/2027	185,000.00	05/17/2022 3.42%	184,959.08 184,983.29	98.21 5.54%	181,688.50 278.73	0.19% (3,294.79)	NA/AAA AAA	0.87 0.92
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	220,000.00	10/12/2022 3.29%	219,982.93 219,990.24	99.64 5.50%	219,214.40 497.69	0.23% (775.84)	Aaa/NA AAA	2.96 1.05



City of Gardena Cons | Account #10647 | As of June 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
58770AAC7	MBART 2023-1 A3 4.51	105,000.00	01/18/2023	104,987.40	98.98	103,933.23	0.11%	NA/AAA	3.38
	11/15/2027	,	4.56%	104,991.40	5.18%	210.47	(1,058.17)	AAA	1.54
362583AD8	GMCAR 2023-2 A3 4.47	115,000.00	04/04/2023	114,996.84	98.90	113,730.96	0.12%	Aaa/AAA	3.63
	02/16/2028		4.51%	114,997.64	5.10%	214.19	(1,266.67)	NA	1.96
02582JJZ4	AMXCA 2023-1 A 4.87	125,000.00	06/07/2023	124,988.91	99.56	124,444.24	0.13%	NA/AAA	3.88
	05/15/2028		4.87%	124,991.27	5.20%	270.56	(547.04)	AAA	1.74
47787CAC7	JDOT 2023-C A3 5.48	310,000.00	09/12/2023	309,978.70	100.32	311,003.19	0.33%	Aaa/NA	3.88
	05/15/2028		5.40%	309,982.28	5.40%	755.02	1,020.91	AAA	2.01
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	340,000.00	09/07/2023	339,905.75	100.26	340,867.95	0.36%	NR/AAA	4.21
			5.17%	339,920.71	5.11%	779.73	947.24	AAA	2.03
02582JKD1	AMXCA 2023-3 A 5.23 09/15/2028	340,000.00	09/12/2023	339,984.80	100.33 5.14%	341,124.96 790.31	0.36%	NA/AAA	4.21 2.03
	09/15/2028		5.29%	339,987.18			1,137.77	AAA	
Total ABS		2,902,074.60	4.37%	2,896,867.03 2,899,021.48	99.37 5.21%	2,883,570.25 5,204.67	3.08% (15,451.23)	Aaa/AAA AAA	3.04 1.41
AGENCY									
AGENCY									
3133ENKS8	FEDERAL FARM CREDIT BANKS FUNDING CORP 1.125	750,000.00		740,054.10	97.88	734,063.24	0.78%	Aaa/AA+	0.52
3133EINK38	01/06/2025	750,000.00	1.59%	748,217.58	5.35%	4,101.56	(14,154.34)	AA+	0.50
3133ENPG9	FEDERAL FARM CREDIT BANKS	415,000.00	02/10/2022	413,891.95	97.81	405,925.27	0.43%	Aaa/AA+	0.63
5155LINP 05	FUNDING CORP 1.75 02/14/2025	415,000.00	1.84%	414,769.28	5.37%	2,763.78	(8,844.02)	AA+	0.60
3135G06G3	FEDERAL NATIONAL MORTGAGE	350,000.00	11/18/2020	349,639.50	94.22	329,785.86	0.35%	Aaa/AA+	1.36
515500005	ASSOCIATION 0.5 11/07/2025	550,000.00	0.52%	349,901.83	4.97%	262.50	(20,115.97)	AA+	1.32
3133ERFJ5	FEDERAL FARM CREDIT BANKS	330,000.00	05/23/2024	327,333.60	99.71	329,039.61	0.35%	Aaa/AA+	2.89
3133EKFJ3	FUNDING CORP 4.5 05/20/2027	330,000.00	4.79%	327,426.47	4.61%	1,691.25	1,613.14	AA+	2.67
3130ATS57	FEDERAL HOME LOAN BANKS 4.5	700,000.00	03/21/2023	715,799.00	99.88	699,141.12	0.75%	Aaa/AA+	3.70
5150A1557	03/10/2028	700,000.00	3.99%	711,733.91	4.53%	9,712.50	(12,592.79)	AA+	3.32
3133ERGL9	FEDERAL FARM CREDIT BANKS	450,000.00	06/25/2024	450,984.50	100.04	450,164.88	0.48%	Aaa/AA+	3.94
SISSENGES	FUNDING CORP 4.5 06/07/2028	+30,000.00	4.44%	450,981.09	4.49%	1,350.00	(816.20)	AA+	3.56
3133EPN50	FEDERAL FARM CREDIT BANKS	650,000.00	12/28/2023	660,575.50	99.30	645,461.70	0.69%	Aaa/AA+	4.46
515561 1050	FUNDING CORP 4.25 12/15/2028	030,000.00	3.89%	659,496.37	4.42%	1,227.78	(14,034.67)	AA+	4.01
				3,658,278.15	98.62	3,593,581.68	3.84%	Aaa/AA+	2.58
Total Agency		3,645,000.00	3.05%	3,662,526.53	4.82%	21,109.38	(68,944.85)	AA+	2.35

### AGENCY CMBS



Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
3137BNGT5	FHMS K-054 A2 2.745	500,000.00	02/15/2023	474,785.16	96.46	482,292.80	0.52%	Aaa/AA+	1.57
5157 511015	01/25/2026	300,000.00	4.65%	486,753.16	5.22%	1,143.75	(4,460.36)	AAA	1.38
3137BVZ82	FHMS K-063 A2 3.43 01/25/2027	320,000.00	02/06/2024	310,725.00	96.36	308,346.98	0.33%	Aaa/AA+	2.57
010707202		520,000.00	4.48%	311,979.80	4.98%	914.67	(3,632.83)	AAA	2.27
3137FEBQ2	FHMS K-072 A2 3.444	500,000.00	08/22/2023	470,429.69	95.44	477,176.95	0.51%	Aaa/AA+	3.49
	12/25/2027		4.98%	476,328.58	4.87%	1,435.00	848.37	AAA	3.14
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	465,000.00	05/24/2023	446,908.59	95.10	442,225.65	0.47%	Aaa/AA+	3.57
			4.27%	451,202.20	4.87%	1,298.13	(8,976.55)	AAA	3.18
3137FHPJ6	FHMS K-080 A2 3.926	325,000.00	01/23/2024	317,814.45	96.60	313,960.53	0.34%	Aaa/AA+	4.07
	07/25/2028	,	4.45%	318,511.69	4.83%	1,063.29	(4,551.16)	AA+	3.65
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	155,000.00	09/15/2023	148,436.72	96.48	149,546.90	0.16%	Aaa/AA+	4.15
		,	4.86%	149,489.36	4.82%	503.75	57.54	AAA	3.71
3137FJXV6	FHMS K-083 A2 4.05 09/25/2028	297,000.00	12/07/2023	289,783.83	97.01	288,107.52	0.31%	Aaa/AA+	4.24
		,	4.60%	290,628.85	4.81%	1,002.38	(2,521.33)	AAA	3.78
3137H4BY5	FHMS K-746 A2 2.031	315,000.00	10/03/2023	270,973.83	89.35	281,449.85	0.30%	Aaa/AA+	4.24
	09/25/2028		5.30%	277,582.67	4.86%	533.14	3,867.18	AAA	3.91
3137FJZ93	FHMS K-084 A2 3.78 10/25/2028	240,000.00	10/20/2023	223,818.75	96.08	230,603.45	0.25%	Aaa/AA+	4.32
Total Association			5.34%	226,062.41	4.78%	756.00	4,541.04	AA+	3.84
Total Agency CMBS		3,117,000.00	4.73%	2,953,676.02 2,988,538.71	95.45 4.92%	2,973,710.63 8,650.10	3.18% (14,828.08)	Aaa/AA+ AAA	3.40 3.04
CASH									
CCYUSD	Receivable	11,470.28		11,470.28	1.00	11,470.28	0.01%	Aaa/AAA	0.00
		,	0.00%	11,470.28	0.00%	0.00	0.00	AAA	0.00
CCYUSD	Receivable	59,764.51		59,764.51	1.00	59,764.51	0.06%	Aaa/AAA	0.00
			0.00%	59,764.51	0.00%	0.00	0.00	AAA	0.00
Tatal Cash		74 224 70	0.000/	71,234.79	1.00	71,234.79	0.08%	Aaa/AAA	0.00
Total Cash		71,234.79	0.00%	71,234.79	0.00%	0.00	0.00	AAA	0.00
CORPORATE									
79466LAG9	SALESFORCE INC 0.625	35,000.00	06/29/2021	34,982.15	99.81	34,932.76	0.04%	A1/A+	0.04
79400LAG9	07/15/2024	33,000.00	0.64%	34,999.77	5.23%	100.87	(67.02)	NA	0.04
69371RR40	PACCAR FINANCIAL CORP 0.5	80,000.00	08/03/2021	79,956.80	99.49	79,588.17	0.09%	A1/A+	0.11
	08/09/2024	,,,	0.52%	79,998.46	5.27%	157.78	(410.29)	NA	0.11
78015K7C2	ROYAL BANK OF CANADA 2.25	500,000.00		524,067.75	98.87	494,357.54	0.53%	A1/A	0.34
	11/01/2024		0.88%	502,270.19	5.65%	1,875.00	(7,912.65)	AA-	0.33



Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
69371RR57	PACCAR FINANCIAL CORP 0.9 11/08/2024	175,000.00	11/02/2021 0.90%	174,989.50 174,999.30	98.42 5.44%	172,226.35 231.88	0.18% (2,772.94)	A1/A+ NA	0.36 0.35
06368LGU4	BANK OF MONTREAL 5.2 12/12/2024	400,000.00	03/25/2024 5.42%	399,352.00 399,591.26	99.84 5.56%	399,342.04 1,097.78	0.43%	A2/A- AA-	0.35
24422EWB1	JOHN DEERE CAPITAL CORP 2.125 03/07/2025	130,000.00	03/02/2022 2.14%	129,944.10 129,987.30	97.82 5.40%	127,166.93 874.79	0.14%	A1/A A+	0.68 0.66
63743HFE7	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 3.45 06/15/2025	95,000.00	04/27/2022 3.46%	94,974.35 94,992.13	98.06 5.56%	93,152.65 145.67	0.10% (1,839.48)	A2/A- A	0.96 0.92
46625HMN7	JPMORGAN CHASE & CO 3.9 07/15/2025	400,000.00	05/29/2024 5.58%	392,748.00 393,312.63	98.46 5.44%	393,841.00 7,193.33	0.42% 528.36	A1/A- AA-	1.04 0.99
6174468C6	MORGAN STANLEY 4.0 07/23/2025	394,000.00	04/10/2024 5.56%	386,478.56 387,767.03	98.50 5.47%	388,100.00 6,916.89	0.41% 332.97	A1/A- A+	1.06 1.01
931142EW9	WALMART INC 3.9 09/09/2025	80,000.00	09/06/2022 3.92%	79,944.00 79,977.77	98.56 5.15%	78,851.73 970.67	0.08% (1,126.04)	Aa2/AA AA	1.19 1.13
437076CR1	HOME DEPOT INC 4.0 09/15/2025	110,000.00	09/12/2022 4.01%	109,960.40 109,984.01	98.54 5.25%	108,397.77 1,295.56	0.12% (1,586.24)	A2/A A	1.21 1.15
20030NCS8	COMCAST CORP 3.95 10/15/2025	400,000.00	03/11/2024 4.95%	393,932.00 395,080.85	98.42 5.22%	393,693.06 3,335.56	0.42% (1,387.79)	A3/A- A-	1.29 1.23
857477BR3	STATE STREET CORP 1.746 02/06/2026	90,000.00	02/02/2022 1.75%	90,000.00 90,000.00	97.57 5.84%	87,816.02 632.93	0.09% (2,183.98)	A1/A AA-	1.61 0.58
037833BY5	APPLE INC 3.25 02/23/2026	400,000.00	05/09/2023 4.05%	391,672.00 395,080.02	97.20 5.04%	388,785.49 4,622.22	0.42% (6,294.54)	Aaa/AA+ NA	1.65 1.56
61747YET8	MORGAN STANLEY 4.679 07/17/2026	175,000.00	07/18/2022 4.68%	175,000.00 175,000.00	99.02 6.32%	173,284.92 3,730.20	0.19% (1,715.08)	A1/A- A+	2.05 0.99
06428CAA2	BANK OF AMERICA NA 5.526 08/18/2026	300,000.00	09/19/2023 5.61%	299,277.00 299,470.34	100.71 5.17%	302,130.08 6,124.65	0.32% 2,659.74	Aa1/A+ AA	2.13 1.88
931142ER0	WALMART INC 1.05 09/17/2026	40,000.00	09/08/2021 1.09%	39,924.40 39,966.55	92.18 4.81%	36,873.48 121.33	0.04% (3,093.06)	Aa2/AA AA	2.22 2.14
63743HFK3	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.6 11/13/2026	390,000.00	11/14/2023 5.25%	393,666.00 392,878.95	100.89 5.19%	393,464.49 2,912.00	0.42% 585.54	A2/A- A	2.37 2.11
89115A2V3	TORONTO-DOMINION BANK 5.264 12/11/2026	160,000.00	12/04/2023 5.26%	160,000.00 160,000.00	99.97 5.28%	159,944.78 467.91	0.17% (55.22)	A1/A AA-	2.45 2.26
78016HZT0	ROYAL BANK OF CANADA 4.875 01/19/2027	150,000.00	01/10/2024 4.88%	149,962.50 149,968.11	99.34 5.15%	149,005.66 3,290.63	0.16% (962.46)	A1/A AA-	2.56 2.32



Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
17275RBQ4	CISCO SYSTEMS INC 4.8	170,000.00	02/21/2024	169,779.00	99.73	169,540.29	0.18%	A1/AA-	2.66
	02/26/2027		4.85%	169,804.41	4.91%	2,833.33	(264.12)	NA	2.43
857477CL5	STATE STREET CORP 4.993 03/18/2027	365,000.00	03/13/2024 4.99%	365,000.00 365,000.00	99.88 5.04%	364,558.59 5,214.22	0.39% (441.41)	A1/A AA-	2.71 2.48
89115A2W1	TORONTO-DOMINION BANK	400,000.00	04/08/2024	397,448.00	99.47	397,860.27	0.43%	A1/A	2.76
00110//2001	4.98 04/05/2027	+00,000.00	5.21%	397,639.99	5.19%	4,758.67	220.28	AA-	2.52
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	450,000.00	10/05/2022 4.70%	436,909.50 441,853.58	97.61 4.90%	439,263.08 2,550.00	0.47% (2,590.51)	A2/A+ A+	2.86 2.65
4 4 9 4 9 1 4 1 4	CATERPILLAR FINANCIAL	405 000 00	05/21/2024	405,743.58	100.06	405,249.96	0.43%	A2/A	2.87
14913UAL4	SERVICES CORP 5.0 05/14/2027	405,000.00	4.93%	405,716.88	4.97%	2,643.75	(466.92)	A+	2.63
438516CJ3	HONEYWELL INTERNATIONAL	400,000.00	02/13/2023	408,972.00	100.78	403,136.96	0.43%	A2/A	3.63
-50510655	INC 4.95 02/15/2028	+00,000.00	4.44%	406,462.84	4.71%	7,480.00	(3,325.88)	A	3.16
57636QAW4	MASTERCARD INC 4.875 03/09/2028	290,000.00	04/19/2023 4.17%	298,833.40 296,633.86	100.53 4.71%	291,549.50 4,398.33	0.31% (5,084.36)	Aa3/A+ NA	3.69 3.23
74456QBU9	PUBLIC SERVICE ELECTRIC AND	300,000.00	09/06/2023	282,801.00	95.75	287,256.26	0.31%	A1/A	3.84
	GAS CO 3.7 05/01/2028		5.10%	285,811.08	4.93%	1,850.00	1,445.18	WR	3.50
58933YBH7	MERCK & CO INC 4.05	90,000.00	05/08/2023	89,927.10	97.90	88,107.21	0.09%	A1/A+	3.88
	05/17/2028	,	4.07%	89,943.50	4.65%	445.50	(1,836.29)	NA	3.53
69371RS80	PACCAR FINANCIAL CORP 4.6 01/31/2029	410,000.00	01/24/2024 4.64%	409,331.70 409,387.30	98.90 4.87%	405,504.80 7,910.72	0.43% (3,882.50)	A1/A+ NA	4.59 4.01
89236TMF9	TOYOTA MOTOR CREDIT CORP	400,000.00	06/25/2024	402,872.00	100.35	401,398.72	0.43%	A1/A+	4.88
	5.05 05/16/2029		4.88%	402,863.96	4.97%	2,525.00	(1,465.24)	A+	4.25
437076DC3	HOME DEPOT INC 4.75 06/25/2029	145,000.00	06/17/2024 4.90%	144,064.75 144,067.82	99.42 4.88%	144,155.64 114.79	0.15% 87.82	A2/A A	4.99 4.39
Total Corporate		8,329,000.00	4.43%	8,312,513.54 8,300,509.88	99.10 5.17%	8,252,536.18 88,821.94	8.82% (47,973.70)	A1/A A+	2.33
		0,020,000000		0,000,000	0.2770	00,01101	(,0.101.01)		
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	5,506,875.26	 4.56%	5,506,875.26 5,506,875.26	1.00 4.56%	5,506,875.26 0.00	5.88% 0.00	NA/NA NA	0.00 0.00
Total LAIF		5,506,875.26	4.56%	5,506,875.26 5,506,875.26	1.00 4.56%	5,506,875.26 0.00	5.88% 0.00	NA/NA NA	0.00 0.00
Total LAIF LOCAL GOV INVESTMENT		5,506,875.26	4.56%	5,506,875.26	4.56%	0.00	0.00	NA	0.

POOL



City of Gardena Cons | Account #10647 | As of June 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
09CATR\$05	CalTrust MTF	699,134.89	 4.21%	7,018,385.18 7,018,385.18	9.74 4.21%	6,809,573.83 0.00	7.28% (208,811.35)	NA/AAAm NA	0.00 0.00
90CAMP\$00	САМР	13,918,746.37		13,918,746.37	1.00	13,918,746.37	14.87%	NA/AAAm	0.00
90CAMP\$06	CAMP	35,000,000.00	5.44% 12/31/2023 5.44%	13,918,746.37 35,000,000.00 35,000,000.00	5.44% 1.00 5.44%	0.00 35,000,000.00 0.00	0.00 37.39% 0.00	AAA NA/AAAm NA	0.00 0.00 0.00
Total Local Gov Investment Pool		49,617,881.26	5.29%	55,937,131.55 55,937,131.55	2.07 5.29%	55,728,320.20 0.00	59.54% (208,811.35)	NA/ AAAm AAA	0.00
MONEY MARKET FUND									
31846V203	FIRST AMER:GVT OBLG Y	138,499.93	 4.92%	138,499.93 138,499.93	1.00 4.92%	138,499.93 0.00	0.15% 0.00	Aaa/ AAAm AAA	0.00 0.00
Total Money Market Fund		138,499.93	4.92%	138,499.93 138,499.93	1.00 4.92%	138,499.93 0.00	0.15% 0.00	Aaa/ AAAm AAA	0.00 0.00
SUPRANATIONAL									
4581X0DZ8	INTER-AMERICAN DEVELOPMENT BANK 0.5 09/23/2024	260,000.00	09/15/2021 0.52%	259,807.60 259,985.25	98.88 5.40%	257,092.17 353.89	0.27% (2,893.08)	Aaa/AAA NA	0.23 0.23
45950KCR9	INTERNATIONAL FINANCE CORP 1.375 10/16/2024	160,000.00	07/12/2021 0.54%	164,304.00 160,387.00	98.83 5.41%	158,121.62 458.33	0.17% (2,265.38)	Aaa/AAA NA	0.30 0.29
459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	250,000.00	11/28/2023 4.53%	239,372.50 240,721.42	96.35 4.50%	240,885.24 4,107.64	0.26% 163.81	Aaa/AAA NA	4.03 3.65
459058KW2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.625 08/01/2028	250,000.00	 4.97%	246,407.00 246,934.53	100.45 4.50%	251,122.85 4,817.71	0.27% 4,188.32	Aaa/AAA NA	4.09 3.62
Total Supranational		920,000.00	2.82%	909,891.10 908,028.20	98.63 4.92%	907,221.87 9,737.57	0.97% (806.33)	Aaa/AAA NA	2.32 2.09

### **US TREASURY**



Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
912797GB7	UNITED STATES TREASURY 07/11/2024	600,000.00	02/26/2024 5.34%	588,412.50 599,141.67	99.85 4.86%	599,124.72 0.00	0.64% (16.95)	P-1/A-1+ F1+	0.03 0.03
912828Y87	UNITED STATES TREASURY 1.75 07/31/2024	300,000.00	01/31/2020 1.36%	305,203.13 300,095.01	99.70 5.22%	299,107.42 2,192.31	0.32% (987.58)	Aaa/AA+ AA+	0.08 0.08
912797JU2	UNITED STATES TREASURY 08/01/2024	450,000.00	05/29/2024 5.39%	445,859.72 447,962.72	99.55 5.20%	447,964.85 0.00	0.48% 2.13	P-1/A-1+ F1+	0.09 0.09
91282CCT6	UNITED STATES TREASURY 0.375 08/15/2024	400,000.00	08/25/2021 0.45%	399,109.38 399,963.06	99.38 5.30%	397,523.44 564.56	0.42% (2,439.63)	Aaa/AA+ AA+	0.13 0.13
912797KK2	UNITED STATES TREASURY 09/12/2024	450,000.00	04/18/2024 5.37%	440,543.76 445,271.88	98.94 5.30%	445,220.44 0.00	0.48% (51.44)	P-1/A-1+ F1+	0.20 0.20
912797KT3	UNITED STATES TREASURY 10/10/2024	450,000.00	05/29/2024 5.40%	441,310.11 443,400.91	98.54 5.29%	443,441.31 0.00	0.47% 40.40	P-1/A-1+ F1+	0.28 0.28
912797KU0	UNITED STATES TREASURY 10/17/2024	450,000.00	04/18/2024 5.37%	438,319.84 443,030.62	98.44 5.31%	442,973.25 0.00	0.47% (57.37)	P-1/A-1+ F1+	0.30 0.29
91282CDH1	UNITED STATES TREASURY 0.75 11/15/2024	750,000.00	11/18/2021 0.83%	748,125.00 749,764.77	98.31 5.35%	737,299.81 718.41	0.79% (12,464.96)	Aaa/AA+ AA+	0.38 0.37
912828Z52	UNITED STATES TREASURY 1.375 01/31/2025	750,000.00	02/17/2022 1.71%	742,822.27 748,575.11	97.76 5.31%	733,198.25 4,306.32	0.78% (15,376.86)	Aaa/AA+ AA+	0.59 0.57
912828ZF0	UNITED STATES TREASURY 0.5 03/31/2025	350,000.00	03/25/2021 0.58%	348,906.26 349,795.91	96.57 5.21%	337,999.51 439.89	0.36% (11,796.40)	Aaa/AA+ AA+	0.75 0.73
91282CEH0	UNITED STATES TREASURY 2.625 04/15/2025	450,000.00	04/18/2024 5.18%	439,031.25 441,249.31	98.03 5.19%	441,118.65 2,485.14	0.47% (130.66)	Aaa/AA+ AA+	0.79 0.77
912828ZT0	UNITED STATES TREASURY 0.25 05/31/2025	365,000.00	02/25/2021 0.60%	359,653.32 363,851.58	95.62 5.19%	349,020.56 77.29	0.37% (14,831.02)	Aaa/AA+ AA+	0.92 0.89
91282CEY3	UNITED STATES TREASURY 3.0 07/15/2025	475,000.00	03/15/2024 4.94%	463,273.44 465,817.43	97.90 5.10%	465,022.22 6,576.92	0.50% (795.21)	Aaa/AA+ AA+	1.04 0.99
9128284Z0	UNITED STATES TREASURY 2.75 08/31/2025	750,000.00	 0.99%	800,092.78 765,142.28	97.41 5.06%	730,576.17 6,893.68	0.78% (34,566.11)	Aaa/AA+ AA+	1.17 1.12
91282CFK2	UNITED STATES TREASURY 3.5 09/15/2025	475,000.00	03/15/2024 4.90%	465,537.11 467,356.90	98.20 5.05%	466,446.29 4,879.08	0.50% (910.61)	Aaa/AA+ AA+	1.21 1.15
91282CFP1	UNITED STATES TREASURY 4.25 10/15/2025	550,000.00	06/23/2023 4.59%	545,982.42 547,752.64	99.06 5.00%	544,843.75 4,917.69	0.58% (2,908.89)	Aaa/AA+ AA+	1.29 1.23
91282CAZ4	UNITED STATES TREASURY 0.375 11/30/2025	750,000.00	 0.88%	734,730.47 744,755.35	93.82 4.94%	703,623.05 238.22	0.75% (41,132.30)	Aaa/AA+ AA+	1.42 1.38
9128286L9	UNITED STATES TREASURY 2.25 03/31/2026	750,000.00	02/25/2022 1.91%	760,078.13 754,309.55	95.75 4.81%	718,125.00 4,241.80	0.77% (36,184.55)	Aaa/AA+ AA+	1.75 1.68



Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
912828R36	UNITED STATES TREASURY 1.625 05/15/2026	250,000.00	10/14/2021 0.99%	257,148.44 252,918.34	94.41 4.77%	236,035.16 518.85	0.25% (16,883.19)	Aaa/AA+ AA+	1.87 1.81
912828YG9	UNITED STATES TREASURY 1.625 09/30/2026	300,000.00	12/28/2021 1.24%	305,296.88 302,505.03	93.59 4.66%	280,769.53 1,225.41	0.30% (21,735.50)	Aaa/AA+ AA+	2.25 2.16
912828U24	UNITED STATES TREASURY 2.0 11/15/2026	625,000.00	03/29/2022 2.55%	609,912.11 617,264.22	94.10 4.65%	588,134.76 1,596.47	0.63% (29,129.46)	Aaa/AA+ AA+	2.38 2.27
91282CJP7	UNITED STATES TREASURY 4.375 12/15/2026	300,000.00	12/27/2023 4.02%	302,906.25 302,407.12	99.43 4.62%	298,277.34 573.77	0.32% (4,129.77)	Aaa/AA+ AA+	2.46 2.30
91282CEF4	UNITED STATES TREASURY 2.5 03/31/2027	750,000.00	 2.90%	736,449.21 742,273.47	94.79 4.54%	710,888.67 4,713.11	0.76% (31,384.80)	Aaa/AA+ AA+	2.75 2.60
912828X88	UNITED STATES TREASURY 2.375 05/15/2027	350,000.00	06/09/2022 3.08%	338,666.02 343,401.11	94.18 4.56%	329,628.91 1,061.65	0.35% (13,772.20)	Aaa/AA+ AA+	2.87 2.72
91282CFM8	UNITED STATES TREASURY 4.125 09/30/2027	570,000.00	10/26/2022 4.19%	568,419.14 568,957.81	98.87 4.50%	563,542.97 5,910.25	0.60% (5,414.84)	Aaa/AA+ AA+	3.25 2.98
9128283F5	UNITED STATES TREASURY 2.25 11/15/2027	800,000.00	12/20/2022 3.84%	743,625.00 761,198.88	93.02 4.50%	744,187.50 2,298.91	0.80% (17,011.38)	Aaa/AA+ AA+	3.38 3.18
91282CGC9	UNITED STATES TREASURY 3.875 12/31/2027	500,000.00	05/25/2023 3.98%	497,890.63 498,395.37	98.08 4.47%	490,410.16 52.65	0.52% (7,985.22)	Aaa/AA+ AA+	3.50 3.23
Total US Treasury		13,960,000.00	3.04%	13,827,304.57 13,866,558.02	97.07 4.95%	13,544,503.67 56,482.39	14.47% (322,054.35)	Aaa/AA+ AA+	1.41 1.34
Total Portfolio		88,207,565.84	4.69%	94,212,271.94 94,278,924.36	34.91 5.15%	93,600,054.46 190,006.04	100.00% (678,869.90)	Aa2/AA+ AA+	0.73 0.63
Total Market Value + Accrued						93,790,060.49			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	06/04/2024	31846V203	3,885.95	FIRST AMER:GVT OBLG Y	1.000	4.92%	(3,885.95)	0.00	(3,885.95)	0.00
Purchase	06/11/2024	31846V203	4,211.20	FIRST AMER:GVT OBLG Y	1.000	4.91%	(4,211.20)	0.00	(4,211.20)	0.00
Purchase	06/12/2024	31846V203	10,400.00	FIRST AMER:GVT OBLG Y	1.000	4.92%	(10,400.00)	0.00	(10,400.00)	0.00
Purchase	06/14/2024	31846V203	157,228.13	FIRST AMER:GVT OBLG Y	1.000	4.91%	(157,228.13)	0.00	(157,228.13)	0.00
Purchase	06/17/2024	31846V203	453,399.61	FIRST AMER:GVT OBLG Y	1.000	4.91%	(453,399.61)	0.00	(453,399.61)	0.00
Purchase	06/17/2024	31846V203	16,853.72	FIRST AMER:GVT OBLG Y	1.000	4.91%	(16,853.72)	0.00	(16,853.72)	0.00
Purchase	06/18/2024	31846V203	8,190.76	FIRST AMER:GVT OBLG Y	1.000	4.92%	(8,190.76)	0.00	(8,190.76)	0.00
Purchase	06/18/2024	31846V203	300,000.00	FIRST AMER:GVT OBLG Y	1.000	4.92%	(300,000.00)	0.00	(300,000.00)	0.00
Purchase	06/20/2024	31846V203	336.25	FIRST AMER:GVT OBLG Y	1.000	4.92%	(336.25)	0.00	(336.25)	0.00
Purchase	06/21/2024	31846V203	4,463.77	FIRST AMER:GVT OBLG Y	1.000	4.92%	(4,463.77)	0.00	(4,463.77)	0.00
Purchase	06/25/2024	437076DC3	145,000.00	HOME DEPOT INC 4.75 06/25/2029	99.355	4.90%	(144,064.75)	0.00	(144,064.75)	0.00
Purchase	06/25/2024	31846V203	23,526.54	FIRST AMER:GVT OBLG Y	1.000	4.92%	(23,526.54)	0.00	(23,526.54)	0.00
Purchase	06/26/2024	3133ERGL9	400,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 06/07/2028	100.224	4.44%	(400,896.00)	(950.00)	(401,846.00)	0.00
Purchase	06/26/2024	3133ERGL9	50,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 06/07/2028	100.177	4.45%	(50,088.50)	(118.75)	(50,207.25)	0.00
Purchase	06/26/2024	89236TMF9	400,000.00	TOYOTA MOTOR CREDIT CORP 5.05 05/16/2029	100.718	4.88%	(402,872.00)	(2,244.44)	(405,116.44)	0.00
Purchase	06/28/2024	90CAMP\$00	37,752.40	CAMP	1.000	0.00%	(37,752.40)	0.00	(37,752.40)	0.00
Purchase	06/28/2024	90CAMP\$00	6,000,000.00	CAMP	1.000	0.00%	(6,000,000.00)	0.00	(6,000,000.00)	0.00
Purchase	06/28/2024	09CATR\$05	2,276.17	CalTrust MTF	9.740	0.00%	(22,169.90)	0.00	(22,169.90)	0.00
Total Purchase			8,017,524.50				(8,040,339.48)	(3,313.19)	(8,043,652.67)	0.00
TOTAL ACQUISITIONS			8,017,524.50				(8,040,339.48)	(3,313.19)	(8,043,652.67)	0.00
DISPOSITIONS										
Maturity	06/14/2024	3130A1XJ2	(155,000.00)	FEDERAL HOME LOAN BANKS 2.875 06/14/2024	100.000	2.88%	155,000.00	0.00	155,000.00	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Maturity	06/15/2024	91282CCG4	(400,000.00)	UNITED STATES TREASURY 0.25 06/15/2024	100.000	0.25%	400,000.00	0.00	400,000.00	0.00
Maturity	06/18/2024	89236TJH9	(300,000.00)	TOYOTA MOTOR CREDIT CORP 0.5 06/18/2024	100.000	0.50%	300,000.00	0.00	300,000.00	0.00
Total Maturity			(855,000.00)				855,000.00	0.00	855,000.00	0.00
Sale	06/25/2024	31846V203	(136,674.40)	FIRST AMER:GVT OBLG Y	1.000	4.92%	136,674.40	0.00	136,674.40	0.00
Sale	06/26/2024	31846V203	(857,169.69)	FIRST AMER:GVT OBLG Y	1.000	4.92%	857,169.69	0.00	857,169.69	0.00
Total Sale			(993,844.09)				993,844.09	0.00	993,844.09	0.00
TOTAL DISPOSITIONS			(1,848,844.09)				1,848,844.09	0.00	1,848,844.09	0.00
OTHER										
Cash Transfer	06/28/2024	CCYUSD	5,940,077.76	Cash		0.00%	5,940,077.76	0.00	5,940,077.76	0.00
Total Cash Transfer			5,940,077.76				5,940,077.76	0.00	5,940,077.76	0.00
Coupon	06/01/2024	3137BNGT5	0.00	FHMS K-054 A2 2.745 01/25/2026		4.56%	1,143.75	0.00	1,143.75	0.00
Coupon	06/01/2024	3137BVZ82	0.00	FHMS K-063 A2 3.43 01/25/2027		4.47%	914.67	0.00	914.67	0.00
Coupon	06/01/2024	3137FEBQ2	0.00	FHMS K-072 A2 3.444 12/25/2027		4.94%	1,435.00	0.00	1,435.00	0.00
Coupon	06/01/2024	3137FETN0	0.00	FHMS K-073 A2 3.35 01/25/2028		4.24%	1,298.12	0.00	1,298.12	0.00
Coupon	06/01/2024	3137FHPJ6	0.00	FHMS K-080 A2 3.926 07/25/2028		4.44%	1,063.29	0.00	1,063.29	0.00
Coupon	06/01/2024	3137FJEH8	0.00	FHMS K-081 A2 3.9 08/25/2028		4.84%	503.75	0.00	503.75	0.00
Coupon	06/01/2024	3137FJXV6	0.00	FHMS K-083 A2 4.05 09/25/2028		4.59%	1,002.38	0.00	1,002.38	0.00
Coupon	06/01/2024	3137FJZ93	0.00	FHMS K-084 A2 3.78 10/25/2028		5.30%	756.00	0.00	756.00	0.00
Coupon	06/01/2024	3137H4BY5	0.00	FHMS K-746 A2 2.031 09/25/2028		5.23%	533.14	0.00	533.14	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Acq/Disp Price Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	06/11/2024	89115A2V3	0.00	TORONTO-DOMINION BANK 5.264 12/11/2026	5.26%	4,211.20	0.00	4,211.20	0.00
Coupon	06/12/2024	06368LGU4	0.00	BANK OF MONTREAL 5.2 12/12/2024	5.42%	10,400.00	0.00	10,400.00	0.00
Coupon	06/14/2024	3130A1XJ2	0.00	FEDERAL HOME LOAN BANKS 2.875 06/14/2024	2.88%	2,228.13	0.00	2,228.13	0.00
Coupon	06/15/2024	47788UAC6	0.00	JDOT 2021 A3 0.36 09/15/2025	0.37%	2.07	0.00	2.07	0.00
Coupon	06/15/2024	91282CCG4	0.00	UNITED STATES TREASURY 0.25 06/15/2024	0.25%	500.00	0.00	500.00	0.00
Coupon	06/15/2024	47789QAC4	0.00	JDOT 2021-B A3 0.52 03/16/2026	0.52%	10.14	0.00	10.14	0.00
Coupon	06/15/2024	89238JAC9	0.00	TAOT 2021-D A3 0.71 04/15/2026	0.71%	17.78	0.00	17.78	0.00
Coupon	06/15/2024	43815BAC4	0.00	HAROT 2022-1 A3 1.88 05/15/2026	1.90%	174.77	0.00	174.77	0.00
Coupon	06/15/2024	47787JAC2	0.00	JDOT 2022 A3 0.36 09/15/2026	2.35%	149.01	0.00	149.01	0.00
Coupon	06/15/2024	89238FAD5	0.00	TAOT 2022-B A3 2.93 09/15/2026	2.95%	211.95	0.00	211.95	0.00
Coupon	06/15/2024	63743HFE7	0.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 3.45 06/15/2025	3.46%	1,638.75	0.00	1,638.75	0.00
Coupon	06/15/2024	47800AAC4	0.00	JDOT 2022-B A3 3.74 02/16/2027	3.77%	391.31	0.00	391.31	0.00
Coupon	06/15/2024	47800BAC2	0.00	JDOT 2022-C A3 5.09 06/15/2027	5.15%	933.17	0.00	933.17	0.00
Coupon	06/15/2024	58770AAC7	0.00	MBART 2023-1 A3 4.51 11/15/2027	4.56%	394.62	0.00	394.62	0.00
Coupon	06/15/2024	448979AD6	0.00	HART 2023-A A3 4.58 04/15/2027	4.63%	591.58	0.00	591.58	0.00
Coupon	06/15/2024	02582JJZ4	0.00	AMXCA 2023-1 A 4.87 05/15/2028	4.92%	507.29	0.00	507.29	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Acq/Disp Price Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	06/15/2024	161571HT4	0.00	CHAIT 2023-1 A 5.16 09/15/2028	5.23%	1,462.00	0.00	1,462.00	0.00
Coupon	06/15/2024	47787CAC7	0.00	JDOT 2023-C A3 5.48 05/15/2028	5.55%	1,415.67	0.00	1,415.67	0.00
Coupon	06/15/2024	02582JKD1	0.00	AMXCA 2023-3 A 5.23 09/15/2028	5.29%	1,481.83	0.00	1,481.83	0.00
Coupon	06/15/2024	91282CJP7	0.00	UNITED STATES TREASURY 4.375 12/15/2026	4.02%	6,562.50	0.00	6,562.50	0.00
Coupon	06/15/2024	3133EPN50	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.25 12/15/2028	3.89%	13,812.50	0.00	13,812.50	0.00
Coupon	06/15/2024	02582JJT8	0.00	AMXCA 2022-2 A 05/17/2027	3.42%	522.63	0.00	522.63	0.00
Coupon	06/16/2024	36265WAD5	0.00	GMCAR 2022-3 A3 3.64 04/16/2027	3.67%	273.00	0.00	273.00	0.00
Coupon	06/16/2024	362583AD8	0.00	GMCAR 2023-2 A3 4.47 02/16/2028	4.51%	428.38	0.00	428.38	0.00
Coupon	06/18/2024	89236TJH9	0.00	TOYOTA MOTOR CREDIT CORP 0.5 06/18/2024	0.50%	750.00	0.00	750.00	0.00
Coupon	06/18/2024	43815PAC3	0.00	HAROT 2022-2 A3 3.73 07/20/2026	3.76%	313.21	0.00	313.21	0.00
Coupon	06/20/2024	379929AD4	0.00	GMALT 2023-3 A3 5.38 11/20/2026	5.45%	336.25	0.00	336.25	0.00
Coupon	06/21/2024	43813GAC5	0.00	HAROT 2021-1 A3 0.27 04/21/2025	0.00%	0.04	0.00	0.04	0.00
Coupon	06/21/2024	43815GAC3	0.00	HAROT 2021-4 A3 0.88 01/21/2026	0.90%	27.83	0.00	27.83	0.00
Coupon	06/21/2024	43815JAC7	0.00	HAROT 2023-1 A3 5.04 04/21/2027	5.10%	294.00	0.00	294.00	0.00
Coupon	06/25/2024	05602RAD3	0.00	BMWOT 2022-A A3 3.21 08/25/2026	5.83%	545.07	0.00	545.07	0.00
Coupon	06/25/2024	05593AAC3	0.00	BMWLT 2023-1 A3 5.16 11/25/2025	5.22%	170.64	0.00	170.64	0.00
Coupon	06/30/2024	91282CGC9	0.00	UNITED STATES TREASURY 3.875 12/31/2027	3.98%	9,687.50	0.00	9,687.50	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Acq/Disp Price Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Total Coupon			0.00			69,094.92	0.00	69,094.92	0.00
Dividend	06/28/2024	90CAMP\$00	0.00	CAMP	0.00%	75,504.80	0.00	75,504.80	0.00
Dividend	06/28/2024	09CATR\$05	0.00	CalTrust MTF	0.00%	44,339.74	0.00	44,339.74	0.00
Dividend	06/30/2024	31846V203	0.00	FIRST AMER:GVT OBLG Y	4.92%	1,782.78	0.00	1,782.78	0.00
Total Dividend			0.00			121,627.32	0.00	121,627.32	0.00
Principal Paydown	06/15/2024	47788UAC6	1,530.24	JDOT 2021 A3 0.36 09/15/2025	0.37%	1,530.24		1,530.24	0.00
Principal Paydown	06/15/2024	47789QAC4	2,819.71	JDOT 2021-B A3 0.52 03/16/2026	0.52%	2,819.71		2,819.71	0.00
Principal Paydown	06/15/2024	89238JAC9	2,983.44	TAOT 2021-D A3 0.71 04/15/2026	0.71%	2,983.44		2,983.44	(0.00)
Principal Paydown	06/15/2024	43815BAC4	9,389.14	HAROT 2022-1 A3 1.88 05/15/2026	1.90%	9,389.14		9,389.14	0.00
Principal Paydown	06/15/2024	47787JAC2	4,888.58	JDOT 2022 A3 0.36 09/15/2026	2.35%	4,888.58		4,888.58	0.00
Principal Paydown	06/15/2024	89238FAD5	6,459.65	TAOT 2022-B A3 2.93 09/15/2026	2.95%	6,459.65		6,459.65	(0.00)
Principal Paydown	06/15/2024	47800AAC4	6,733.85	JDOT 2022-B A3 3.74 02/16/2027	3.77%	6,733.85		6,733.85	(0.00)
Principal Paydown	06/16/2024	36265WAD5	3,967.77	GMCAR 2022-3 A3 3.64 04/16/2027	3.67%	3,967.77		3,967.77	(0.00)
Principal Paydown	06/18/2024	43815PAC3	7,127.55	HAROT 2022-2 A3 3.73 07/20/2026	3.76%	7,127.55		7,127.55	(0.00)
Principal Paydown	06/21/2024	43813GAC5	161.02	HAROT 2021-1 A3 0.27 04/21/2025	0.00%	161.02		161.02	0.00
Principal Paydown	06/21/2024	43815GAC3	3,980.88	HAROT 2021-4 A3 0.88 01/21/2026	0.90%	3,980.88		3,980.88	0.00
Principal Paydown	06/25/2024	05593AAC3	4,451.23	BMWLT 2023-1 A3 5.16 11/25/2025	5.22%	4,451.23		4,451.23	(0.00)
Principal Paydown	06/25/2024	05602RAD3	17,099.85	BMWOT 2022-A A3 3.21 08/25/2026	5.83%	17,099.85		17,099.85	(0.00)
Total Principal Paydown			71,592.91			71,592.91		71,592.91	(0.01)

# TRANSACTION LEDGER



Transaction Type	Settlement Date	CUSIP	Quantity Security Description	Acq/Disp Price Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
TOTAL OTHER TRANSACTIONS			6,011,670.67		6,202,392.91	0.00	6,202,392.91	(0.01)



Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENTS						
31846V203	FIRST AMER:GVT OBLG Y	138,499.93	149,848.09 982,495.93 (993,844.09) 138,499.93	0.00 3,885.95 0.00 3,885.95	0.00 0.00 0.00 3,885.95	3,885.95
912797JU2	UNITED STATES TREASURY 08/01/2024	05/29/2024 05/30/2024 450,000.00	445,991.16 0.00 0.00 447,962.72	0.00 0.00 0.00 0.00	1,971.56 0.00 1,971.56 1,971.56	1,971.56
CCYUSD	Receivable	71,234.79	43,361.02 0.00 0.00 71,234.79	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
Total Cash & Equivalents		659,734.72	639,200.27 982,495.93 (993,844.09) 657,697.44	0.00 3,885.95 0.00 3,885.95	1,971.56 0.00 1,971.56 5,857.51	5,857.51
			,			
<b>FIXED INCOME</b> 02582JJT8	AMXCA 2022-2 A 05/17/2027	05/17/2022 05/24/2022 185,000.00	184,981.71 0.00 0.00 184,983.29	278.73 522.63 278.73 522.63	1.58 0.00 1.58 524.21	524.21
02582JJZ4	AMXCA 2023-1 A 4.87 05/15/2028	06/07/2023 06/14/2023 125,000.00	124,991.09 0.00 0.00 124,991.27	270.56 507.29 270.56 507.29	0.19 0.00 0.19 507.48	507.48
02582JKD1	AMXCA 2023-3 A 5.23 09/15/2028	09/12/2023 09/19/2023 340,000.00	339,986.93 0.00 0.00 339,987.18	790.31 1,481.83 790.31 1,481.83	0.25 0.00 0.25 1,482.08	1,482.08
037833BY5	APPLE INC 3.25 02/23/2026	05/09/2023 05/11/2023 400,000.00	394,834.84 0.00 0.00 395,080.02	3,538.89 0.00 4,622.22 1,083.33	245.18 0.00 245.18 1,328.51	1,328.51



Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
05593AAC3	BMWLT 2023-1 A3 5.16 11/25/2025	02/07/2023 02/15/2023 35,232.04	39,682.78 0.00 (4,451.23) 35,231.63	34.13 170.64 30.30 166.81	0.08 0.00 0.08 166.89	166.89
05602RAD3	BMWOT 2022-A A3 3.21 08/25/2026	01/05/2023 01/09/2023 186,665.23	200,539.94 0.00 (17,099.85) 183,819.50	109.01 545.07 99.87 535.92	379.41 0.00 379.41 915.33	915.33
06368LGU4	BANK OF MONTREAL 5.2 12/12/2024	03/25/2024 03/27/2024 400,000.00	399,516.49 0.00 0.00 399,591.26	9,764.44 10,400.00 1,097.78 1,733.33	74.77 0.00 74.77 1,808.10	1,808.10
06428CAA2	BANK OF AMERICA NA 5.526 08/18/2026	09/19/2023 09/21/2023 300,000.00	299,449.92 0.00 0.00 299,470.34	4,743.15 0.00 6,124.65 1,381.50	20.42 0.00 20.42 1,401.92	1,401.92
14913UAL4	CATERPILLAR FINANCIAL SERVICES CORP 5.0 05/14/2027	05/21/2024 05/23/2024 405,000.00	405,737.42 0.00 0.00 405,716.88	956.25 0.00 2,643.75 1,687.50	0.00 (20.54) (20.54) 1,666.96	1,666.96
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	09/07/2023 09/15/2023 340,000.00	339,919.16 0.00 0.00 339,920.71	779.73 1,462.00 779.73 1,462.00	1.55 0.00 1.55 1,463.55	1,463.55
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	02/21/2024 02/26/2024 170,000.00	169,798.36 0.00 0.00 169,804.41	2,153.33 0.00 2,833.33 680.00	6.05 0.00 6.05 686.05	686.05
20030NCS8	COMCAST CORP 3.95 10/15/2025	03/11/2024 03/13/2024 400,000.00	394,767.53 0.00 0.00 395,080.85	2,018.89 0.00 3,335.56 1,316.67	313.32 0.00 313.32 1,629.99	1,629.99
24422EWB1	JOHN DEERE CAPITAL CORP 2.125 03/07/2025	03/02/2022 03/07/2022 130,000.00	129,985.77 0.00 0.00 129,987.30	644.58 0.00 874.79 230.21	1.53 0.00 1.53 231.74	231.74



Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3130A1XJ2	FEDERAL HOME LOAN BANKS 2.875 06/14/2024	03/24/2020 03/25/2020 0.00	155,101.26 0.00 (155,000.00) 0.00	2,067.20 2,228.13 0.00 160.93	0.00 (101.26) (101.26) 59.67	59.67
3130ATS57	FEDERAL HOME LOAN BANKS 4.5 03/10/2028	03/21/2023 03/22/2023 700,000.00	711,995.05 0.00 0.00 711,733.91	7,087.50 0.00 9,712.50 2,625.00	0.00 (261.14) (261.14) 2,363.86	2,363.86
3133ENKS8	FEDERAL FARM CREDIT BANKS FUNDING CORP 1.125 01/06/2025	750,000.00	747,934.66 0.00 0.00 748,217.58	3,398.44 0.00 4,101.56 703.13	282.92 0.00 282.92 986.05	986.05
3133ENPG9	FEDERAL FARM CREDIT BANKS FUNDING CORP 1.75 02/14/2025	02/10/2022 02/15/2022 415,000.00	414,738.93 0.00 0.00 414,769.28	2,158.58 0.00 2,763.78 605.21	30.36 0.00 30.36 635.57	635.57
3133EPN50	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.25 12/15/2028	12/28/2023 12/29/2023 650,000.00	659,671.36 0.00 0.00 659,496.37	12,738.19 13,812.50 1,227.78 2,302.08	0.00 (174.99) (174.99) 2,127.09	2,127.09
3133ERFJ5	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 05/20/2027	05/23/2024 05/24/2024 330,000.00	327,353.15 0.00 0.00 327,426.47	453.75 0.00 1,691.25 1,237.50	73.32 0.00 73.32 1,310.82	1,310.82
3133ERGL9	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 06/07/2028	06/25/2024 06/26/2024 450,000.00	0.00 450,984.50 0.00 450,981.09	0.00 (1,068.75) 1,350.00 281.25	0.00 (3.41) (3.41) 277.84	277.84
3135G06G3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025	11/18/2020 11/19/2020 350,000.00	349,895.87 0.00 0.00 349,901.83	116.67 0.00 262.50 145.83	5.96 0.00 5.96 151.80	151.80
3137BNGT5	FHMS K-054 A2 2.745 01/25/2026	02/15/2023 02/21/2023 500,000.00	486,029.29 0.00 0.00 486,753.16	1,143.75 1,143.75 1,143.75 1,143.75 1,143.75	723.87 0.00 723.87 1,867.62	1,867.62



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3137BVZ82	FHMS K-063 A2 3.43 01/25/2027	02/06/2024 02/09/2024 320,000.00	311,716.56 0.00 0.00	914.67 914.67 914.67	263.25 0.00 263.25	1,177.92
		· · · · · · · · · · · · · · · · · · ·	311,979.80 475,759.55	914.67	1,177.92 569.02	
3137FEBQ2	FHMS K-072 A2 3.444 12/25/2027	08/22/2023 08/25/2023 500,000.00	0.00 0.00 476,328.58	1,435.00 1,435.00 1,435.00	0.00 569.02 2,004.02	2,004.02
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	05/24/2023 05/30/2023 465,000.00	450,878.56 0.00 0.00 451,202.20	1,298.13 1,298.12 1,298.13 1,298.12	323.64 0.00 323.64 1,621.76	1,621.76
3137FHPJ6	FHMS K-080 A2 3.926 07/25/2028	01/23/2024 01/26/2024 325,000.00	318,378.46 0.00 0.00 318,511.69	1,063.29 1,063.29 1,063.29 1,063.29	133.23 0.00 133.23 1,196.52	1,196.52
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	09/15/2023 09/20/2023 155,000.00	149,378.55 0.00 0.00 149,489.36	503.75 503.75 503.75 503.75 503.75	110.80 0.00 110.80 614.55	614.55
3137FJXV6	FHMS K-083 A2 4.05 09/25/2028	12/07/2023 12/12/2023 297,000.00	290,503.36 0.00 0.00 290,628.85	1,002.38 1,002.38 1,002.38 1,002.38	125.50 0.00 125.50 1,127.88	1,127.88
3137FJZ93	FHMS K-084 A2 3.78 10/25/2028	10/20/2023 10/25/2023 240,000.00	225,793.17 0.00 0.00 226,062.41	756.00 756.00 756.00 756.00	269.24 0.00 269.24 1,025.24	1,025.24
3137H4BY5	FHMS K-746 A2 2.031 09/25/2028	10/03/2023 10/06/2023 315,000.00	276,845.62 0.00 0.00 277,582.67	533.14 533.14 533.14 533.14 533.14	737.05 0.00 737.05 1,270.19	1,270.19
362583AD8	GMCAR 2023-2 A3 4.47 02/16/2028	04/04/2023 04/12/2023 115,000.00	114,997.58 0.00 0.00 114,997.64	214.19 428.38 214.19 428.38	0.05 0.00 0.05 428.43	428.43



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36265WAD5	GMCAR 2022-3 A3 3.64 04/16/2027	07/06/2022 07/13/2022 86,032.23	89,999.70 0.00 (3,967.77) 86,031.95	136.50 273.00 130.48 266.98	0.02 0.00 0.02 267.00	267.00
379929AD4	GMALT 2023-3 A3 5.38 11/20/2026	08/08/2023 08/16/2023 75,000.00	74,993.20 0.00 0.00 74,993.42	123.29 336.25 123.29 336.25	0.23 0.00 0.23 336.48	336.48
437076CR1	HOME DEPOT INC 4.0 09/15/2025	09/12/2022 09/19/2022 110,000.00	109,982.92 0.00 0.00 109,984.01	928.89 0.00 1,295.56 366.67	1.09 0.00 1.09 367.75	367.75
437076DC3	HOME DEPOT INC 4.75 06/25/2029	06/17/2024 06/25/2024 145,000.00	0.00 144,064.75 0.00 144,067.82	0.00 0.00 114.79 114.79	3.07 0.00 3.07 117.86	117.86
43813GAC5	HAROT 2021-1 A3 0.27 04/21/2025	02/17/2021 02/24/2021 0.00	161.02 0.00 (161.02) 0.00	0.01 0.04 0.00 0.03	0.00 0.00 0.00 0.03	0.03
43815BAC4	HAROT 2022-1 A3 1.88 05/15/2026	02/15/2022 02/23/2022 102,166.84	111,548.98 0.00 (9,389.14) 102,160.70	93.21 174.77 85.37 166.92	0.86 0.00 0.86 167.78	167.78
43815GAC3	HAROT 2021-4 A3 0.88 01/21/2026	11/16/2021 11/24/2021 33,963.91	37,942.02 0.00 (3,980.88) 33,961.56	9.28 27.83 8.30 26.86	0.41 0.00 0.41 27.27	27.27
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	02/16/2023 02/24/2023 70,000.00	69,991.00 0.00 0.00 69,991.26	98.00 294.00 98.00 294.00	0.26 0.00 0.26 294.26	294.26
43815PAC3	HAROT 2022-2 A3 3.73 07/20/2026	08/15/2022 08/24/2022 93,638.44	100,763.27 0.00 (7,127.55) 93,636.01	135.73 313.21 126.13 303.61	0.29 0.00 0.29 303.90	303.90



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438516CJ3	HONEYWELL INTERNATIONAL INC 4.95 02/15/2028	02/13/2023 02/15/2023 400,000.00	406,612.79 0.00 0.00 406,462.84	5,830.00 0.00 7,480.00 1,650.00	0.00 (149.95) (149.95) 1,500.05	1,500.05
448979AD6	HART 2023-A A3 4.58 04/15/2027	04/04/2023 04/12/2023 155,000.00	154,989.17 0.00 0.00 154,989.48	315.51 591.58 315.51 591.58 591.58	0.31 0.00 0.31 0.31 591.89	591.89
4581X0DZ8	INTER-AMERICAN DEVELOPMENT BANK 0.5 09/23/2024	09/15/2021 09/23/2021 260,000.00	259,979.99 0.00 0.00 259,985.25	245.56 0.00 353.89 108.33	5.27 0.00 5.27 113.60	113.60
459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	11/28/2023 11/30/2023 250,000.00	240,532.32 0.00 0.00 240,721.42	3,378.47 0.00 4,107.64 729.17	189.10 0.00 189.10 918.27	918.27
459058KW2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.625 08/01/2028	250,000.00	246,872.89 0.00 0.00 246,934.53	3,854.17 0.00 4,817.71 963.54	61.64 0.00 61.64 1,025.18	1,025.18
45950KCR9	INTERNATIONAL FINANCE CORP 1.375 10/16/2024	07/12/2021 07/14/2021 160,000.00	160,495.50 0.00 0.00 160,387.00	275.00 0.00 458.33 183.33	0.00 (108.50) (108.50) 74.83	74.83
46625HMN7	JPMORGAN CHASE & CO 3.9 07/15/2025	05/29/2024 05/30/2024 400,000.00	392,783.29 0.00 0.00 393,312.63	5,893.33 0.00 7,193.33 1,300.00	529.34 0.00 529.34 1,829.34	1,829.34
47787CAC7	JDOT 2023-C A3 5.48 05/15/2028	09/12/2023 09/19/2023 310,000.00	309,981.91 0.00 0.00 309,982.28	755.02 1,415.67 755.02 1,415.67	0.38 0.00 0.38 1,416.05	1,416.05
47787JAC2	JDOT 2022 A3 0.36 09/15/2026	03/10/2022 03/16/2022 72,185.19	77,065.76 0.00 (4,888.58) 72,177.96	79.47 149.01 74.43 143.97	0.78 0.00 0.78 144.75	144.75



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47788UAC6	JDOT 2021 A3 0.36 09/15/2025	03/02/2021 03/10/2021 5,378.96	6,909.03 0.00 (1,530.24) 5,378.84	1.11 2.07 0.86 1.83	0.05 0.00 0.05 1.87	1.87
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	07/13/2021 07/21/2021 20,583.84	23,403.10 0.00 (2,819.71) 20,583.46	5.41 10.14 4.76 9.49	0.07 0.00 0.07 9.56	9.56
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	07/12/2022 07/20/2022 118,821.13	125,549.10 0.00 (6,733.85) 118,815.74	208.70 391.31 197.51 380.12	0.48 0.00 0.48 380.60	380.60
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	10/12/2022 10/19/2022 220,000.00	219,989.97 0.00 0.00 219,990.24	497.69 933.17 497.69 933.17	0.27 0.00 0.27 933.44	933.44
57636QAW4	MASTERCARD INC 4.875 03/09/2028	04/19/2023 04/21/2023 290,000.00	296,784.86 0.00 0.00 296,633.86	3,220.21 0.00 4,398.33 1,178.13	0.00 (151.00) (151.00) 1,027.13	1,027.13
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	01/18/2023 01/25/2023 105,000.00	104,991.19 0.00 0.00 104,991.40	210.47 394.62 210.47 394.62	0.21 0.00 0.21 394.83	394.83
58933YBH7	MERCK & CO INC 4.05 05/17/2028	05/08/2023 05/17/2023 90,000.00	89,942.30 0.00 0.00 89,943.50	141.75 0.00 445.50 303.75	1.20 0.00 1.20 304.95	304.95
6174468C6	MORGAN STANLEY 4.0 07/23/2025	04/10/2024 04/12/2024 394,000.00	387,283.85 0.00 0.00 387,767.03	5,603.56 0.00 6,916.89 1,313.33	483.18 0.00 483.18 1,796.51	1,796.51
61747YET8	MORGAN STANLEY 4.679 07/17/2026	07/18/2022 07/20/2022 175,000.00	175,000.00 0.00 0.00 175,000.00	3,047.85 0.00 3,730.20 682.35	0.00 0.00 0.00 682.35	682.35



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63743HFE7	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 3.45 06/15/2025	04/27/2022 05/04/2022 95,000.00	94,991.46 0.00 0.00 94,992.13	1,511.29 1,638.75 145.67 273.13	0.68 0.00 0.68 273.80	273.80
63743HFK3	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.6 11/13/2026	11/14/2023 11/16/2023 390,000.00	392,982.51 0.00 0.00 392,878.95	1,092.00 0.00 2,912.00 1,820.00	0.00 (103.56) (103.56) 1,716.44	1,716.44
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	10/05/2022 10/07/2022 450,000.00	441,619.27 0.00 0.00 441,853.58	1,050.00 0.00 2,550.00 1,500.00	234.32 0.00 234.32 1,734.32	1,734.32
69371RR40	PACCAR FINANCIAL CORP 0.5 08/09/2024	08/03/2021 08/09/2021 80,000.00	79,997.28 0.00 0.00 79,998.46	124.44 0.00 157.78 33.33	1.18 0.00 1.18 34.52	34.52
69371RR57	PACCAR FINANCIAL CORP 0.9 11/08/2024	11/02/2021 11/08/2021 175,000.00	174,999.14 0.00 0.00 174,999.30	100.63 0.00 231.88 131.25	0.16 0.00 0.16 131.41	131.41
69371RS80	PACCAR FINANCIAL CORP 4.6 01/31/2029	01/24/2024 01/31/2024 410,000.00	409,376.33 0.00 0.00 409,387.30	6,339.06 0.00 7,910.72 1,571.67	10.97 0.00 10.97 1,582.64	1,582.64
74456QBU9	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028	09/06/2023 09/08/2023 300,000.00	285,507.03 0.00 0.00 285,811.08	925.00 0.00 1,850.00 925.00	304.05 0.00 304.05 1,229.05	1,229.05
78015K7C2	ROYAL BANK OF CANADA 2.25 11/01/2024	500,000.00	502,823.89 0.00 0.00 502,270.19	937.50 0.00 1,875.00 937.50	0.00 (553.70) (553.70) 383.80	383.80
78016HZT0	ROYAL BANK OF CANADA 4.875 01/19/2027	01/10/2024 01/19/2024 150,000.00	149,967.08 0.00 0.00 149,968.11	2,681.25 0.00 3,290.63 609.38	1.03 0.00 1.03 610.40	610.40



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79466LAG9	SALESFORCE INC 0.625 07/15/2024	06/29/2021 07/12/2021 35,000.00	34,999.29 0.00 0.00 34,999.77	82.64 0.00 100.87 18.23	0.49 0.00 0.49 18.72	18.72
857477BR3	STATE STREET CORP 1.746 02/06/2026	02/02/2022 02/07/2022 90,000.00	90,000.00 0.00 0.00 90,000.00	501.98 0.00 632.93 130.95	0.00 0.00 0.00 130.95	130.95
857477CL5	STATE STREET CORP 4.993 03/18/2027	03/13/2024 03/18/2024 365,000.00	365,000.00 0.00 0.00 365,000.00	3,695.51 0.00 5,214.22 1,518.70	0.00 0.00 0.00 1,518.70	1,518.70
89115A2V3	TORONTO-DOMINION BANK 5.264 12/11/2026	12/04/2023 12/11/2023 160,000.00	160,000.00 0.00 0.00 160,000.00	3,977.24 4,211.20 467.91 701.87	0.00 0.00 0.00 701.87	701.87
89115A2W1	TORONTO-DOMINION BANK 4.98 04/05/2027	04/08/2024 04/10/2024 400,000.00	397,569.75 0.00 0.00 397,639.99	3,098.67 0.00 4,758.67 1,660.00	70.24 0.00 70.24 1,730.24	1,730.24
89236TJH9	TOYOTA MOTOR CREDIT CORP 0.5 06/18/2024	12/06/2021 12/08/2021 0.00	299,920.99 0.00 (300,000.00) 0.00	679.17 750.00 0.00 70.83	79.01 0.00 79.01 149.85	149.85
89236TMF9	TOYOTA MOTOR CREDIT CORP 5.05 05/16/2029	06/25/2024 06/26/2024 400,000.00	0.00 402,872.00 0.00 402,863.96	0.00 (2,244.44) 2,525.00 280.56	0.00 (8.04) (8.04) 272.52	272.52
89238FAD5	TAOT 2022-B A3 2.93 09/15/2026	04/07/2022 04/13/2022 80,346.79	86,805.67 0.00 (6,459.65) 80,346.10	113.04 211.95 104.63 203.54	0.08 0.00 0.08 203.62	203.62
89238JAC9	TAOT 2021-D A3 0.71 04/15/2026	11/09/2021 11/15/2021 27,060.01	30,043.29 0.00 (2,983.44) 27,059.87	9.48 17.78 8.54 16.84	0.02 0.00 0.02 16.86	16.86



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912797GB7	UNITED STATES TREASURY 07/11/2024	02/26/2024 02/27/2024 600,000.00	596,566.67 0.00 0.00	0.00 0.00 0.00	2,575.00 0.00 2,575.00	2,575.00
912797KK2	UNITED STATES TREASURY 09/12/2024	04/18/2024 04/19/2024 450,000.00	599,141.67 443,328.82 0.00 0.00 445,271.88	0.00 0.00 0.00 0.00 0.00	2,575.00 1,943.06 0.00 1,943.06 1,943.06	1,943.06
912797KT3	UNITED STATES TREASURY 10/10/2024	05/29/2024 05/30/2024 450,000.00	441,440.79 0.00 0.00 443,400.91	0.00 0.00 0.00 0.00	1,960.13 0.00 1,960.13 1,960.13	1,960.13
912797KU0	UNITED STATES TREASURY 10/17/2024	04/18/2024 04/19/2024 450,000.00	441,094.68 0.00 0.00 443,030.62	0.00 0.00 0.00 0.00	1,935.94 0.00 1,935.94 1,935.94	1,935.94
9128283F5	UNITED STATES TREASURY 2.25 11/15/2027	12/20/2022 12/21/2022 800,000.00	760,254.05 0.00 0.00 761,198.88	831.52 0.00 2,298.91 1,467.39	944.83 0.00 944.83 2,412.22	2,412.22
9128284Z0	UNITED STATES TREASURY 2.75 08/31/2025	750,000.00	766,208.63 0.00 0.00 765,142.28	5,212.30 0.00 6,893.68 1,681.39	0.00 (1,066.36) (1,066.36) 615.03	615.03
9128286L9	UNITED STATES TREASURY 2.25 03/31/2026	02/25/2022 02/28/2022 750,000.00	754,512.19 0.00 0.00 754,309.55	2,858.61 0.00 4,241.80 1,383.20	0.00 (202.64) (202.64) 1,180.55	1,180.55
912828R36	UNITED STATES TREASURY 1.625 05/15/2026	10/14/2021 10/15/2021 250,000.00	253,046.53 0.00 0.00 252,918.34	187.67 0.00 518.85 331.18	0.00 (128.18) (128.18) 203.00	203.00
912828U24	UNITED STATES TREASURY 2.0 11/15/2026	03/29/2022 03/30/2022 625,000.00	616,996.55 0.00 0.00 617,264.22	577.45 0.00 1,596.47 1,019.02	267.67 0.00 267.67 1,286.70	1,286.70



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912828X88	UNITED STATES TREASURY 2.375 05/15/2027	06/09/2022 06/10/2022 350,000.00	343,212.21 0.00 0.00	384.00 0.00 1,061.65	188.90 0.00 188.90	866.55
912828Y87	UNITED STATES TREASURY 1.75 07/31/2024	01/31/2020 01/31/2020 300,000.00	343,401.11 300,190.01 0.00 0.00 300,095.01	677.65 1,759.62 0.00 2,192.31 432.69	866.55 0.00 (95.01) (95.01) 337.69	337.69
912828YG9	UNITED STATES TREASURY 1.625 09/30/2026	12/28/2021 12/29/2021 300,000.00	302,596.57 0.00 0.00 302,505.03	825.82 0.00 1,225.41 399.59	0.00 (91.54) (91.54) 308.05	308.05
912828752	UNITED STATES TREASURY 1.375 01/31/2025	02/17/2022 02/18/2022 750,000.00	748,375.36 0.00 0.00 748,575.11	3,456.39 0.00 4,306.32 849.93	199.75 0.00 199.75 1,049.68	1,049.68
912828ZF0	UNITED STATES TREASURY 0.5 03/31/2025	03/25/2021 03/29/2021 350,000.00	349,773.48 0.00 0.00 349,795.91	296.45 0.00 439.89 143.44	22.43 0.00 22.43 165.87	165.87
912828ZT0	UNITED STATES TREASURY 0.25 05/31/2025	02/25/2021 02/26/2021 365,000.00	363,748.43 0.00 0.00 363,851.58	2.49 0.00 77.29 74.80	103.15 0.00 103.15 177.95	177.95
91282CAZ4	UNITED STATES TREASURY 0.375 11/30/2025	750,000.00	744,451.01 0.00 0.00 744,755.35	7.68 0.00 238.22 230.53	304.33 0.00 304.33 534.86	534.86
91282CCG4	UNITED STATES TREASURY 0.25 06/15/2024	06/17/2021 06/18/2021 0.00	399,972.98 0.00 (400,000.00) 0.00	461.75 500.00 0.00 38.25	27.02 0.00 27.02 65.27	65.27
91282CCT6	UNITED STATES TREASURY 0.375 08/15/2024	08/25/2021 08/26/2021 400,000.00	399,938.44 0.00 0.00 399,963.06	440.93 0.00 564.56 123.63	24.63 0.00 24.63 148.25	148.25



Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CDH1	UNITED STATES TREASURY 0.75 11/15/2024	11/18/2021 11/19/2021 750,000.00	749,713.25 0.00 0.00	259.85 0.00 718.41	51.51 0.00 51.51	510.07
		/ 50,000.00	749,764.77 742,042.37	458.56 3,176.23	510.07 231.10	
91282CEF4	UNITED STATES TREASURY 2.5 03/31/2027	750,000.00	0.00 0.00 742,273.47	0.00 4,713.11 1,536.89	0.00 231.10 1,767.99	1,767.99
91282CEH0	UNITED STATES TREASURY 2.625 04/15/2025	04/18/2024 04/19/2024 450,000.00	440,337.78 0.00 0.00 441,249.31	1,516.91 0.00 2,485.14 968.24	911.53 0.00 911.53 1,879.77	1,879.77
91282CEY3	UNITED STATES TREASURY 3.0 07/15/2025	03/15/2024 03/18/2024 475,000.00	465,090.57 0.00 0.00 465,817.43	5,402.47 0.00 6,576.92 1,174.45	726.85 0.00 726.85 1,901.30	1,901.30
91282CFK2	UNITED STATES TREASURY 3.5 09/15/2025	03/15/2024 03/18/2024 475,000.00	466,836.96 0.00 0.00 467,356.90	3,523.78 0.00 4,879.08 1,355.30	519.94 0.00 519.94 1,875.24	1,875.24
91282CFM8	UNITED STATES TREASURY 4.125 09/30/2027	10/26/2022 10/27/2022 570,000.00	568,931.45 0.00 0.00 568,957.81	3,982.99 0.00 5,910.25 1,927.25	26.36 0.00 26.36 1,953.62	1,953.62
91282CFP1	UNITED STATES TREASURY 4.25 10/15/2025	06/23/2023 06/26/2023 550,000.00	547,609.49 0.00 0.00 547,752.64	3,001.71 0.00 4,917.69 1,915.98	143.14 0.00 143.14 2,059.13	2,059.13
91282CGC9	UNITED STATES TREASURY 3.875 12/31/2027	05/25/2023 05/26/2023 500,000.00	498,357.70 0.00 0.00 498,395.37	8,143.89 0.00 52.65 (8,091.24)	37.67 0.00 37.67 (8,053.57)	(8,053.57)
91282CJP7	UNITED STATES TREASURY 4.375 12/15/2026	12/27/2023 12/28/2023 300,000.00	302,487.62 0.00 0.00 302,407.12	6,060.45 6,562.50 573.77 1,075.82	0.00 (80.51) (80.51) 995.31	995.31



Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
		09/08/2021	39,965.30	86.33	1.24	
931142ER0	WALMART INC 1.05	09/08/2021	0.00	0.00	0.00	36.24
551142LNU	09/17/2026	40,000.00	0.00	121.33	1.24	50.24
		40,000.00	39,966.55	35.00	36.24	
		09/06/2022	79,976.24	710.67	1.53	
931142EW9	WALMART INC 3.9	09/09/2022	0.00	0.00	0.00	261.53
JJ1142LVVJ	09/09/2025	80,000.00	0.00	970.67	1.53	201.55
		80,000.00	79,977.77	260.00	261.53	
			32,089,371.13	178,141.64	19,820.98	
			997,921.25	56,094.23	(3,300.34)	
			(926,592.92)	190,006.04	16,520.64	
Total Fixed Income		32,423,074.60	32,177,220.11	67,958.63	84,479.27	84,479.27
LAIF						
			5,506,875.26	0.00	0.00	
	Local Agency Investment		0.00	0.00	0.00	0.00
90LAIF\$00	Fund State Pool		0.00	0.00	0.00	0.00
		5,506,875.26	5,506,875.26	0.00	0.00	
			5,506,875.26	0.00	0.00	
			0.00	0.00	0.00	
			0.00	0.00	0.00	
Total LAIF		5,506,875.26	5,506,875.26	0.00	0.00	0.00
LOCAL GOV INVESTME POOL	ENT					
			6,996,215.28	0.00	0.00	
οοσατρέος	CalTrust MTF		22,169.90	44,339.74	0.00	44,339.74
09CATR\$05		600 124 90	0.00	0.00	0.00	44,339.74
		699,134.89	7,018,385.18	44,339.74	44,339.74	
			7,880,993.97	0.00	0.00	
	CA1175		6,037,752.40	75,504.80	0.00	
90CAMP\$00	CAMP	42 040 746 07	0.00	0.00	0.00	75,504.80
		13,918,746.37	13,918,746.37	75,504.80	75,504.80	
		12/24/2022	35,000,000.00	0.00	0.00	
	CA1175	12/31/2023	0.00	0.00	0.00	
90CAMP\$06	CAMP	12/31/2023	0.00	0.00	0.00	0.00
		35,000,000.00	35,000,000.00	0.00	0.00	



Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
			49,877,209.25	0.00	0.00	
			6,059,922.30	119,844.54	0.00	
Total Local Gov Investmer	nt		0.00	0.00	0.00	
Pool		49,617,881.26	55,937,131.55	119,844.54	119,844.54	119,844.54
			88,112,655.91	178,141.64	21,792.55	
			8,040,339.48	179,824.72	(3,300.34)	
			(1,920,437.01)	190,006.04	18,492.20	
TOTAL PORTFOLIO		88,207,565.84	94,278,924.36	191,689.12	210,181.32	210,181.32

# CASH FLOW REPORT



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
JULY 2024							
07/01/2024	Dividend	31846V203	0.00		1,782.78		1,782.78
07/01/2024	Dividend		0.00		20,289.44		20,289.44
07/01/2024	Coupon	91282CGC9	0.00	UNITED STATES TREASURY 3.875 12/31/2027		9,687.50	9,687.50
07/08/2024	Coupon	3133ENKS8	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 1.125 01/06/2025		4,218.75	4,218.75
07/11/2024	Maturity	912797GB7	(600,000.00)	UNITED STATES TREASURY 07/11/2024	600,000.00		600,000.00
07/12/2024	Coupon	459058KT9	0.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028		4,375.00	4,375.00
07/15/2024	Coupon	02582JJT8	185,000.00	AMXCA 2022-2 A 05/17/2027		522.63	522.63
07/15/2024	Coupon	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2028		507.29	507.29
07/15/2024	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2028		1,481.83	1,481.83
07/15/2024	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
07/15/2024	Coupon	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027		591.58	591.58
07/15/2024	Coupon	46625HMN7	400,000.00	JPMORGAN CHASE & CO 3.9 07/15/2025		7,800.00	7,800.00
07/15/2024	Coupon	47787CAC7	310,000.00	JDOT 2023-C A3 5.48 05/15/2028		1,415.67	1,415.67
07/15/2024	Coupon	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026		138.75	138.75
07/15/2024	Principal Paydown	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026	6,294.48		6,294.48
07/15/2024	Coupon	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026		8.92	8.92
07/15/2024	Principal Paydown	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026	1,705.95		1,705.95
07/15/2024	Coupon	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027		394.63	394.63
07/15/2024	Coupon	79466LAG9	35,000.00	SALESFORCE INC 0.625 07/15/2024		109.38	109.38
07/15/2024	Final Maturity	79466LAG9	35,000.00	SALESFORCE INC 0.625 07/15/2024	35,000.00		35,000.00
07/15/2024	Coupon	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026		196.18	196.18
07/15/2024	Principal Paydown	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026	6,367.00		6,367.00
07/15/2024	Coupon	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026		15.92	15.92
07/15/2024	Principal Paydown	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026	3,003.19		3,003.19
07/15/2024	Dividend	90LAIF\$00	5,506,875.26	Local Agency Investment Fund State Pool	39,475.07		39,475.07
07/15/2024	Coupon	91282CEY3	475,000.00	UNITED STATES TREASURY 3.0 07/15/2025		7,125.00	7,125.00
07/16/2024	Coupon	362583AD8	115,000.00	GMCAR 2023-2 A3 4.47 02/16/2028		428.38	428.38
07/16/2024	Coupon	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027		259.17	259.17
07/16/2024	Principal Paydown	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027	6,045.60		6,045.60



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/17/2024	Coupon	61747YET8	175,000.00	MORGAN STANLEY 4.679 07/17/2026		4,094.13	4,094.13
07/18/2024	Coupon	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026		290.41	290.41
07/18/2024	Principal Paydown	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026	6,922.94		6,922.94
07/19/2024	Coupon	78016HZT0	150,000.00	ROYAL BANK OF CANADA 4.875 01/19/2027		3,656.25	3,656.25
07/22/2024	Coupon	379929AD4	75,000.00	GMALT 2023-3 A3 5.38 11/20/2026		336.25	336.25
07/22/2024	Coupon	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026		24.91	24.91
07/22/2024	Principal Paydown	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026	3,587.77		3,587.77
07/22/2024	Coupon	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027		294.00	294.00
07/23/2024	Coupon	6174468C6	394,000.00	MORGAN STANLEY 4.0 07/23/2025		7,880.00	7,880.00
07/25/2024	Coupon	05593AAC3	35,232.04	BMWLT 2023-1 A3 5.16 11/25/2025		151.50	151.50
07/25/2024	Principal Paydown	05593AAC3	35,232.04	BMWLT 2023-1 A3 5.16 11/25/2025	5,991.68		5,991.68
07/25/2024	Coupon	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026		499.33	499.33
07/25/2024	Principal Paydown	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026	16,530.28		16,530.28
07/25/2024	Coupon	3137BNGT5	500,000.00	FHMS K-054 A2 2.745 01/25/2026		1,143.75	1,143.75
07/25/2024	Coupon	3137BVZ82	320,000.00	FHMS K-063 A2 3.43 01/25/2027		914.67	914.67
07/25/2024	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
07/25/2024	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
07/25/2024	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
07/25/2024	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
07/25/2024	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
07/25/2024	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
07/25/2024	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
07/31/2024	Coupon	69371RS80	410,000.00	PACCAR FINANCIAL CORP 4.6 01/31/2029		9,430.00	9,430.00
07/31/2024	Coupon	912828Y87	300,000.00	UNITED STATES TREASURY 1.75 07/31/2024		2,625.00	2,625.00
07/31/2024	Final Maturity	912828Y87	300,000.00	UNITED STATES TREASURY 1.75 07/31/2024	300,000.00		300,000.00
07/31/2024	Coupon	912828Z52	750,000.00	UNITED STATES TREASURY 1.375 01/31/2025		5,156.25	5,156.25
July 2024 Total					1,052,996.17	83,826.70	1,136,822.87
AUGUST 2024							
08/01/2024	Coupon	459058KW2	250,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.625 08/01/2028		5,781.25	5,781.25
08/01/2024	Final Maturity	912797JU2	450,000.00	UNITED STATES TREASURY 08/01/2024	450,000.00		450,000.00
08/06/2024	Coupon	857477BR3	90,000.00	STATE STREET CORP 1.746 02/06/2026	· · · · · · · · · · · · · · · · · · ·	785.70	785.70
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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/09/2024	Coupon	69371RR40	80,000.00	PACCAR FINANCIAL CORP 0.5 08/09/2024		200.00	200.00
08/09/2024	Final Maturity	69371RR40	80,000.00	PACCAR FINANCIAL CORP 0.5 08/09/2024	80,000.00		80,000.00
08/14/2024	Coupon	3133ENPG9	415,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 1.75 02/14/2025		3,631.25	3,631.25
08/15/2024	Coupon	02582JJT8	185,000.00	AMXCA 2022-2 A 05/17/2027		522.63	522.63
08/15/2024	Coupon	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2028		507.29	507.29
08/15/2024	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2028		1,481.83	1,481.83
08/15/2024	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
08/15/2024	Coupon	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026		146.48	146.48
08/15/2024	Principal Paydown	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026	8,827.25		8,827.25
08/15/2024	Coupon	438516CJ3	400,000.00	HONEYWELL INTERNATIONAL INC 4.95 02/15/2028		9,900.00	9,900.00
08/15/2024	Coupon	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027		591.58	591.58
08/15/2024	Coupon	47787CAC7	310,000.00	JDOT 2023-C A3 5.48 05/15/2028		1,415.67	1,415.67
08/15/2024	Coupon	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026		126.58	126.58
08/15/2024	Principal Paydown	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026	5,623.74		5,623.74
08/15/2024	Coupon	47788UAC6	5,378.96	JDOT 2021 A3 0.36 09/15/2025		1.19	1.19
08/15/2024	Principal Paydown	47788UAC6	5,378.96	JDOT 2021 A3 0.36 09/15/2025	1,680.91		1,680.91
08/15/2024	Coupon	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026		8.18	8.18
08/15/2024	Principal Paydown	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026	1,859.29		1,859.29
08/15/2024	Coupon	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027		353.13	353.13
08/15/2024	Principal Paydown	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027	5,471.06		5,471.06
08/15/2024	Coupon	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027		933.17	933.17
08/15/2024	Principal Paydown	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027	7,854.84		7,854.84
08/15/2024	Coupon	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027		394.63	394.63
08/15/2024	Coupon	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026		180.63	180.63
08/15/2024	Principal Paydown	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026	6,177.05		6,177.05
08/15/2024	Coupon	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026		14.15	14.15
08/15/2024	Principal Paydown	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026	2,898.89		2,898.89
08/15/2024	Coupon	91282CCT6	400,000.00	UNITED STATES TREASURY 0.375 08/15/2024		750.00	750.00
08/15/2024	Final Maturity	91282CCT6	400,000.00	UNITED STATES TREASURY 0.375 08/15/2024	400,000.00		400,000.00
08/16/2024	Coupon	362583AD8	115,000.00	GMCAR 2023-2 A3 4.47 02/16/2028		428.38	428.38



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/16/2024	Coupon	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027		240.83	240.83
08/16/2024	Principal Paydown	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027	5,775.96		5,775.96
08/19/2024	Coupon	06428CAA2	300,000.00	BANK OF AMERICA NA 5.526 08/18/2026		8,289.00	8,289.00
08/19/2024	Coupon	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026		268.89	268.89
08/19/2024	Principal Paydown	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026	6,693.49		6,693.49
08/20/2024	Coupon	379929AD4	75,000.00	GMALT 2023-3 A3 5.38 11/20/2026		336.25	336.25
08/21/2024	Coupon	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026		22.28	22.28
08/21/2024	Principal Paydown	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026	3,485.36		3,485.36
08/21/2024	Coupon	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027		294.00	294.00
08/23/2024	Coupon	037833BY5	400,000.00	APPLE INC 3.25 02/23/2026		6,500.00	6,500.00
08/26/2024	Coupon	05593AAC3	35,232.04	BMWLT 2023-1 A3 5.16 11/25/2025		125.73	125.73
08/26/2024	Principal Paydown	05593AAC3	35,232.04	BMWLT 2023-1 A3 5.16 11/25/2025	5,266.18		5,266.18
08/26/2024	Coupon	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026		455.11	455.11
08/26/2024	Principal Paydown	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026	15,926.94		15,926.94
08/26/2024	Coupon	17275RBQ4	170,000.00	CISCO SYSTEMS INC 4.8 02/26/2027		4,080.00	4,080.00
08/26/2024	Coupon	3137BNGT5	500,000.00	FHMS K-054 A2 2.745 01/25/2026		1,143.75	1,143.75
08/26/2024	Coupon	3137BVZ82	320,000.00	FHMS K-063 A2 3.43 01/25/2027		914.67	914.67
08/26/2024	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
08/26/2024	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
08/26/2024	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
08/26/2024	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
08/26/2024	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
08/26/2024	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
08/26/2024	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
August 2024 Tota	I				1,007,540.95	58,877.90	1,066,418.85
SEPTEMBER 202	4						
09/03/2024	Coupon	9128284Z0	750,000.00	UNITED STATES TREASURY 2.75 08/31/2025		10,312.50	10,312.50
09/09/2024	Coupon	24422EWB1	130,000.00	JOHN DEERE CAPITAL CORP 2.125 03/07/2025		1,381.25	1,381.25
09/09/2024	Coupon	57636QAW4	290,000.00	MASTERCARD INC 4.875 03/09/2028		7,068.75	7,068.75
09/09/2024	Coupon	931142EW9	80,000.00	WALMART INC 3.9 09/09/2025		1,560.00	1,560.00
09/10/2024	Coupon	3130ATS57	700,000.00	FEDERAL HOME LOAN BANKS 4.5 03/10/2028		15,750.00	15,750.00
09/12/2024	Final Maturity	912797KK2	450,000.00	UNITED STATES TREASURY 09/12/2024	450,000.00		450,000.00



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/16/2024	Coupon	02582JJT8	185,000.00	AMXCA 2022-2 A 05/17/2027		522.63	522.63
09/16/2024	Coupon	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2028		507.29	507.29
09/16/2024	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2028		1,481.83	1,481.83
09/16/2024	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
09/16/2024	Coupon	362583AD8	115,000.00	GMCAR 2023-2 A3 4.47 02/16/2028		428.38	428.38
09/16/2024	Coupon	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027		223.31	223.31
09/16/2024	Principal Paydown	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027	5,415.97		5,415.97
09/16/2024	Coupon	437076CR1	110,000.00	HOME DEPOT INC 4.0 09/15/2025		2,200.00	2,200.00
09/16/2024	Coupon	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026		132.65	132.65
09/16/2024	Principal Paydown	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026	8,603.68		8,603.68
09/16/2024	Coupon	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027		591.58	591.58
09/16/2024	Coupon	47787CAC7	310,000.00	JDOT 2023-C A3 5.48 05/15/2028		1,415.67	1,415.67
09/16/2024	Coupon	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026		115.71	115.71
09/16/2024	Principal Paydown	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026	5,559.22		5,559.22
09/16/2024	Coupon	47788UAC6	5,378.96	JDOT 2021 A3 0.36 09/15/2025		0.69	0.69
09/16/2024	Principal Paydown	47788UAC6	5,378.96	JDOT 2021 A3 0.36 09/15/2025	1,777.22		1,777.22
09/16/2024	Coupon	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026		7.37	7.37
09/16/2024	Principal Paydown	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026	1,835.08		1,835.08
09/16/2024	Coupon	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027		336.08	336.08
09/16/2024	Principal Paydown	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027	5,819.39		5,819.39
09/16/2024	Coupon	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027		899.85	899.85
09/16/2024	Principal Paydown	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027	11,734.26		11,734.26
09/16/2024	Coupon	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027		394.63	394.63
09/16/2024	Principal Paydown	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027	168.09		168.09
09/16/2024	Coupon	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026		165.55	165.55
09/16/2024	Principal Paydown	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026	6,040.87		6,040.87
09/16/2024	Coupon	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026		12.43	12.43
09/16/2024	Principal Paydown	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026	2,691.20		2,691.20
09/16/2024	Coupon	91282CFK2	475,000.00	UNITED STATES TREASURY 3.5 09/15/2025		8,312.50	8,312.50
09/17/2024	Coupon	931142ER0	40,000.00	WALMART INC 1.05 09/17/2026		210.00	210.00
09/18/2024	Coupon	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026		248.09	248.09
09/18/2024	Principal Paydown	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026	6,527.12		6,527.12



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/18/2024	Coupon	857477CL5	365,000.00	STATE STREET CORP 4.993 03/18/2027		9,112.23	9,112.23
09/20/2024	Coupon	379929AD4	75,000.00	GMALT 2023-3 A3 5.38 11/20/2026		336.25	336.25
09/23/2024	Coupon	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026		19.72	19.72
09/23/2024	Principal Paydown	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026	3,395.83		3,395.83
09/23/2024	Coupon	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027		294.00	294.00
09/23/2024	Coupon	4581X0DZ8	260,000.00	INTER-AMERICAN DEVELOPMENT BANK 0.5 09/23/2024		650.00	650.00
09/23/2024	Final Maturity	4581X0DZ8	260,000.00	INTER-AMERICAN DEVELOPMENT BANK 0.5 09/23/2024	260,000.00		260,000.00
09/25/2024	Coupon	05593AAC3	35,232.04	BMWLT 2023-1 A3 5.16 11/25/2025		103.09	103.09
09/25/2024	Principal Paydown	05593AAC3	35,232.04	BMWLT 2023-1 A3 5.16 11/25/2025	4,812.08		4,812.08
09/25/2024	Coupon	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026		412.51	412.51
09/25/2024	Principal Paydown	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026	14,698.34		14,698.34
09/25/2024	Coupon	3137BNGT5	500,000.00	FHMS K-054 A2 2.745 01/25/2026		1,143.75	1,143.75
09/25/2024	Coupon	3137BVZ82	320,000.00	FHMS K-063 A2 3.43 01/25/2027		914.67	914.67
09/25/2024	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
09/25/2024	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
09/25/2024	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
09/25/2024	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
09/25/2024	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
09/25/2024	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
09/25/2024	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
09/30/2024	Coupon	9128286L9	750,000.00	UNITED STATES TREASURY 2.25 03/31/2026		8,437.50	8,437.50
09/30/2024	Coupon	912828YG9	300,000.00	UNITED STATES TREASURY 1.625 09/30/2026		2,437.50	2,437.50
09/30/2024	Coupon	912828ZF0	350,000.00	UNITED STATES TREASURY 0.5 03/31/2025		875.00	875.00
09/30/2024	Coupon	91282CEF4	750,000.00	UNITED STATES TREASURY 2.5 03/31/2027		9,375.00	9,375.00
09/30/2024	Coupon	91282CFM8	570,000.00	UNITED STATES TREASURY 4.125 09/30/2027		11,756.25	11,756.25
September 2024 Total					789,078.34	108,199.86	897,278.20
OCTOBER 2024							
10/07/2024	Coupon	89115A2W1	400,000.00	TORONTO-DOMINION BANK 4.98 04/05/2027		9,960.00	9,960.00
10/10/2024	Final Maturity	912797KT3	450,000.00	UNITED STATES TREASURY 10/10/2024	450,000.00		450,000.00



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/15/2024	Coupon	02582JJT8	185,000.00	AMXCA 2022-2 A 05/17/2027		522.63	522.63
10/15/2024	Coupon	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2028		507.29	507.29
10/15/2024	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2028		1,481.83	1,481.83
10/15/2024	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
10/15/2024	Coupon	20030NCS8	400,000.00	COMCAST CORP 3.95 10/15/2025		7,900.00	7,900.00
10/15/2024	Coupon	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026		119.17	119.17
10/15/2024	Principal Paydown	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026	8,258.38		8,258.38
10/15/2024	Coupon	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027		591.58	591.58
10/15/2024	Coupon	47787CAC7	310,000.00	JDOT 2023-C A3 5.48 05/15/2028		1,415.67	1,415.67
10/15/2024	Coupon	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026		104.96	104.96
10/15/2024	Principal Paydown	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026	6,149.11		6,149.11
10/15/2024	Coupon	47788UAC6	5,378.96	JDOT 2021 A3 0.36 09/15/2025		0.16	0.16
10/15/2024	Effective Maturity	47788UAC6	5,378.96	JDOT 2021 A3 0.36 09/15/2025	517.51		517.51
10/15/2024	Coupon	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026		6.58	6.58
10/15/2024	Principal Paydown	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026	1,925.25		1,925.25
10/15/2024	Coupon	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027		317.94	317.94
10/15/2024	Principal Paydown	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027	6,586.88		6,586.88
10/15/2024	Coupon	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027		850.08	850.08
10/15/2024	Principal Paydown	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027	9,298.97		9,298.97
10/15/2024	Coupon	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027		393.99	393.99
10/15/2024	Principal Paydown	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027	5,622.28		5,622.28
10/15/2024	Coupon	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026		150.80	150.80
10/15/2024	Principal Paydown	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026	5,815.05		5,815.05
10/15/2024	Coupon	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026		10.84	10.84
10/15/2024	Principal Paydown	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026	2,585.52		2,585.52
10/15/2024	Coupon	91282CEH0	450,000.00	UNITED STATES TREASURY 2.625 04/15/2025		5,906.25	5,906.25
10/15/2024	Coupon	91282CFP1	550,000.00	UNITED STATES TREASURY 4.25 10/15/2025		11,687.50	11,687.50
10/16/2024	Coupon	362583AD8	115,000.00	GMCAR 2023-2 A3 4.47 02/16/2028		428.38	428.38
10/16/2024	Coupon	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027		206.88	206.88
10/16/2024	Principal Paydown	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027	5,171.35		5,171.35
10/16/2024	Coupon	45950KCR9	160,000.00	INTERNATIONAL FINANCE CORP 1.375 10/16/2024		1,100.00	1,100.00



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/16/2024	Final Maturity	45950KCR9	160,000.00	INTERNATIONAL FINANCE CORP 1.375 10/16/2024	160,000.00		160,000.00
10/17/2024	Final Maturity	912797KU0	450,000.00	UNITED STATES TREASURY 10/17/2024	450,000.00		450,000.00
10/18/2024	Coupon	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026		227.80	227.80
10/18/2024	Principal Paydown	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026	6,278.86		6,278.86
10/21/2024	Coupon	379929AD4	75,000.00	GMALT 2023-3 A3 5.38 11/20/2026		336.25	336.25
10/21/2024	Coupon	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026		17.23	17.23
10/21/2024	Principal Paydown	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026	3,270.86		3,270.86
10/21/2024	Coupon	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027		294.00	294.00
10/25/2024	Coupon	05593AAC3	35,232.04	BMWLT 2023-1 A3 5.16 11/25/2025		82.40	82.40
10/25/2024	Principal Paydown	05593AAC3	35,232.04	BMWLT 2023-1 A3 5.16 11/25/2025	4,530.69		4,530.69
10/25/2024	Coupon	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026		373.19	373.19
10/25/2024	Principal Paydown	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026	14,051.46		14,051.46
10/25/2024	Coupon	3137BNGT5	500,000.00	FHMS K-054 A2 2.745 01/25/2026		1,143.75	1,143.75
10/25/2024	Coupon	3137BVZ82	320,000.00	FHMS K-063 A2 3.43 01/25/2027		914.67	914.67
10/25/2024	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
10/25/2024	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
10/25/2024	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
10/25/2024	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
10/25/2024	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
10/25/2024	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
10/25/2024	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
October 2024 Total					1,140,062.16	55,105.48	1,195,167.64
NOVEMBER 2024	1						
11/01/2024	Coupon	74456QBU9	300,000.00	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028		5,550.00	5,550.00
11/01/2024	Coupon	78015K7C2	500,000.00	ROYAL BANK OF CANADA 2.25 11/01/2024		5,625.00	5,625.00
11/01/2024	Final Maturity	78015K7C2	500,000.00	ROYAL BANK OF CANADA 2.25 11/01/2024	500,000.00		500,000.00
11/07/2024	Coupon	3135G06G3	350,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025		875.00	875.00
11/08/2024	Coupon	69371RR57	175,000.00	PACCAR FINANCIAL CORP 0.9 11/08/2024		787.50	787.50

## **CASH FLOW REPORT**



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/08/2024	Final Maturity	69371RR57	175,000.00	PACCAR FINANCIAL CORP 0.9 11/08/2024	175,000.00		175,000.00
11/12/2024	Coupon	665859AW4	450,000.00	NORTHERN TRUST CORP 4.0 05/10/2027		9,000.00	9,000.00
11/13/2024	Coupon	63743HFK3	390,000.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.6 11/13/2026		10,920.00	10,920.00
11/14/2024	Coupon	14913UAL4	405,000.00	CATERPILLAR FINANCIAL SERVICES CORP 5.0 05/14/2027		10,125.00	10,125.00
11/15/2024	Coupon	02582JJT8	185,000.00	AMXCA 2022-2 A 05/17/2027		522.63	522.63
11/15/2024	Coupon	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2028		507.29	507.29
11/15/2024	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2028		1,481.83	1,481.83
11/15/2024	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
11/15/2024	Coupon	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026		106.23	106.23
11/15/2024	Principal Paydown	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026	7,588.62		7,588.62
11/15/2024	Coupon	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027		591.58	591.58
11/15/2024	Coupon	47787CAC7	310,000.00	JDOT 2023-C A3 5.48 05/15/2028		1,415.67	1,415.67
11/15/2024	Coupon	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026		93.08	93.08
11/15/2024	Principal Paydown	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026	6,592.71		6,592.71
11/15/2024	Coupon	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026		5.75	5.75
11/15/2024	Principal Paydown	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026	2,286.73		2,286.73
11/15/2024	Coupon	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027		297.41	297.41
11/15/2024	Principal Paydown	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027	6,826.85		6,826.85
11/15/2024	Coupon	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027		810.63	810.63
11/15/2024	Principal Paydown	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027	10,097.94		10,097.94
11/15/2024	Coupon	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027		372.86	372.86
11/15/2024	Principal Paydown	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027	5,488.68		5,488.68
11/15/2024	Coupon	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026		136.60	136.60
11/15/2024	Principal Paydown	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026	5,356.23		5,356.23
11/15/2024	Coupon	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026		9.31	9.31
11/15/2024	Principal Paydown	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026	2,520.86		2,520.86
11/15/2024	Coupon	9128283F5	800,000.00	UNITED STATES TREASURY 2.25 11/15/2027		9,000.00	9,000.00
11/15/2024	Coupon	912828R36	250,000.00	UNITED STATES TREASURY 1.625 05/15/2026		2,031.25	2,031.25
11/15/2024	Coupon	912828U24	625,000.00	UNITED STATES TREASURY 2.0 11/15/2026		6,250.00	6,250.00
11/15/2024	Coupon	912828X88	350,000.00	UNITED STATES TREASURY 2.375 05/15/2027		4,156.25	4,156.25



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/15/2024	Coupon	91282CDH1	750,000.00	UNITED STATES TREASURY 0.75 11/15/2024		2,812.50	2,812.50
11/15/2024	Final Maturity	91282CDH1	750,000.00	UNITED STATES TREASURY 0.75 11/15/2024	750,000.00		750,000.00
11/18/2024	Coupon	362583AD8	115,000.00	GMCAR 2023-2 A3 4.47 02/16/2028		428.38	428.38
11/18/2024	Coupon	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027		191.19	191.19
11/18/2024	Principal Paydown	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027	5,044.65		5,044.65
11/18/2024	Coupon	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026		208.28	208.28
11/18/2024	Principal Paydown	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026	6,124.85		6,124.85
11/18/2024	Coupon	58933YBH7	90,000.00	MERCK & CO INC 4.05 05/17/2028		1,822.50	1,822.50
11/18/2024	Coupon	89236TMF9	400,000.00	TOYOTA MOTOR CREDIT CORP 5.05 05/16/2029		10,100.00	10,100.00
11/20/2024	Coupon	3133ERFJ5	330,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 05/20/2027		7,425.00	7,425.00
11/20/2024	Coupon	379929AD4	75,000.00	GMALT 2023-3 A3 5.38 11/20/2026		336.25	336.25
11/21/2024	Coupon	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026		14.83	14.83
11/21/2024	Principal Paydown	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026	3,183.60		3,183.60
11/21/2024	Coupon	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027		294.00	294.00
11/25/2024	Coupon	05593AAC3	35,232.04	BMWLT 2023-1 A3 5.16 11/25/2025		62.92	62.92
11/25/2024	Principal Paydown	05593AAC3	35,232.04	BMWLT 2023-1 A3 5.16 11/25/2025	4,793.40		4,793.40
11/25/2024	Coupon	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026		335.60	335.60
11/25/2024	Principal Paydown	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026	13,636.50		13,636.50
11/25/2024	Coupon	3137BNGT5	500,000.00	FHMS K-054 A2 2.745 01/25/2026		1,143.75	1,143.75
11/25/2024	Coupon	3137BVZ82	320,000.00	FHMS K-063 A2 3.43 01/25/2027		914.67	914.67
11/25/2024	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
11/25/2024	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
11/25/2024	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
11/25/2024	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
11/25/2024	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
11/25/2024	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
11/25/2024	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
November 2024 Total					1,504,541.61	104,814.41	1,609,356.03
DECEMBER 2024							
12/02/2024	Coupon	912828ZT0	365,000.00	UNITED STATES TREASURY 0.25 05/31/2025		456.25	456.25



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/02/2024	Coupon	91282CAZ4	750,000.00	UNITED STATES TREASURY 0.375 11/30/2025		1,406.25	1,406.25
12/09/2024	Coupon	3133ERGL9	450,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 06/07/2028		10,125.00	10,125.00
12/11/2024	Coupon	89115A2V3	160,000.00	TORONTO-DOMINION BANK 5.264 12/11/2026		4,211.20	4,211.20
12/12/2024	Coupon	06368LGU4	400,000.00	BANK OF MONTREAL 5.2 12/12/2024		10,400.00	10,400.00
12/12/2024	Final Maturity	06368LGU4	400,000.00	BANK OF MONTREAL 5.2 12/12/2024	400,000.00		400,000.00
12/16/2024	Coupon	02582JJT8	185,000.00	AMXCA 2022-2 A 05/17/2027		522.63	522.63
12/16/2024	Coupon	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2028		507.29	507.29
12/16/2024	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2028		1,481.83	1,481.83
12/16/2024	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
12/16/2024	Coupon	3133EPN50	650,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.25 12/15/2028		13,812.50	13,812.50
12/16/2024	Coupon	362583AD8	115,000.00	GMCAR 2023-2 A3 4.47 02/16/2028		428.38	428.38
12/16/2024	Coupon	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027		175.89	175.89
12/16/2024	Principal Paydown	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027	4,750.82		4,750.82
12/16/2024	Coupon	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026		94.34	94.34
12/16/2024	Principal Paydown	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026	7,212.98		7,212.98
12/16/2024	Coupon	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027		591.58	591.58
12/16/2024	Principal Paydown	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027	8,360.06		8,360.06
12/16/2024	Coupon	47787CAC7	310,000.00	JDOT 2023-C A3 5.48 05/15/2028		1,415.67	1,415.67
12/16/2024	Coupon	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026		80.33	80.33
12/16/2024	Principal Paydown	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026	4,703.48		4,703.48
12/16/2024	Coupon	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026		4.75	4.75
12/16/2024	Principal Paydown	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026	1,633.73		1,633.73
12/16/2024	Coupon	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027		276.13	276.13
12/16/2024	Principal Paydown	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027	5,404.40		5,404.40
12/16/2024	Coupon	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027		767.80	767.80
12/16/2024	Principal Paydown	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027	8,305.03		8,305.03
12/16/2024	Coupon	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027		352.23	352.23
12/16/2024	Principal Paydown	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027	5,168.51		5,168.51
12/16/2024	Coupon	63743HFE7	95,000.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 3.45 06/15/2025		1,638.75	1,638.75



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/16/2024	Coupon	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026		123.53	123.53
12/16/2024	Principal Paydown	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026	4,873.33		4,873.33
12/16/2024	Coupon	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026		7.82	7.82
12/16/2024	Principal Paydown	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026	2,404.26		2,404.26
12/16/2024	Coupon	91282CJP7	300,000.00	UNITED STATES TREASURY 4.375 12/15/2026		6,562.50	6,562.50
12/18/2024	Coupon	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026		189.25	189.25
12/18/2024	Principal Paydown	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026	5,841.00		5,841.00
12/20/2024	Coupon	379929AD4	75,000.00	GMALT 2023-3 A3 5.38 11/20/2026		336.25	336.25
12/23/2024	Coupon	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026		12.50	12.50
12/23/2024	Principal Paydown	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026	3,042.72		3,042.72
12/23/2024	Coupon	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027		294.00	294.00
12/23/2024	Principal Paydown	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027	3,234.82		3,234.82
12/25/2024	Coupon	05593AAC3	35,232.04	BMWLT 2023-1 A3 5.16 11/25/2025		42.30	42.30
12/25/2024	Principal Paydown	05593AAC3	35,232.04	BMWLT 2023-1 A3 5.16 11/25/2025	4,937.26		4,937.26
12/25/2024	Coupon	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026		299.12	299.12
12/25/2024	Principal Paydown	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026	12,936.16		12,936.16
12/25/2024	Coupon	3137BNGT5	500,000.00	FHMS K-054 A2 2.745 01/25/2026		1,143.75	1,143.75
12/25/2024	Coupon	3137BVZ82	320,000.00	FHMS K-063 A2 3.43 01/25/2027		914.67	914.67
12/25/2024	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
12/25/2024	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
12/25/2024	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
12/25/2024	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
12/25/2024	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
12/25/2024	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
12/25/2024	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
12/26/2024	Coupon	437076DC3	145,000.00	HOME DEPOT INC 4.75 06/25/2029		3,443.75	3,443.75
12/31/2024	Coupon	91282CGC9	500,000.00	UNITED STATES TREASURY 3.875 12/31/2027		9,687.50	9,687.50
December 2024 Total					482,808.57	79,859.42	562,667.99
JANUARY 2025							
01/06/2025	Coupon	3133ENKS8	750,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 1.125 01/06/2025		4,218.75	4,218.75

# **CASH FLOW REPORT**



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/06/2025	Final Maturity	3133ENKS8	750,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 1.125 01/06/2025	750,000.00		750,000.00
01/13/2025	Coupon	459058KT9	250,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028		4,375.00	4,375.00
01/15/2025	Coupon	02582JJT8	185,000.00	AMXCA 2022-2 A 05/17/2027		522.63	522.63
01/15/2025	Coupon	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2028		507.29	507.29
01/15/2025	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2028		1,481.83	1,481.83
01/15/2025	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
01/15/2025	Coupon	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026		83.04	83.04
01/15/2025	Principal Paydown	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026	7,027.44		7,027.44
01/15/2025	Coupon	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027		559.68	559.68
01/15/2025	Principal Paydown	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027	10,300.98		10,300.98
01/15/2025	Coupon	46625HMN7	400,000.00	JPMORGAN CHASE & CO 3.9 07/15/2025		7,800.00	7,800.00
01/15/2025	Coupon	47787CAC7	310,000.00	JDOT 2023-C A3 5.48 05/15/2028		1,415.67	1,415.67
01/15/2025	Coupon	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026		71.24	71.24
01/15/2025	Principal Paydown	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026	5,517.49		5,517.49
01/15/2025	Coupon	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026		4.05	4.05
01/15/2025	Principal Paydown	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026	2,950.39		2,950.39
01/15/2025	Coupon	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027		259.29	259.29
01/15/2025	Principal Paydown	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027	8,387.04		8,387.04
01/15/2025	Coupon	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027		732.57	732.57
01/15/2025	Principal Paydown	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027	13,116.02		13,116.02
01/15/2025	Coupon	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027		332.81	332.81
01/15/2025	Principal Paydown	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027	5,065.27		5,065.27
01/15/2025	Coupon	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026		111.63	111.63
01/15/2025	Principal Paydown	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026	4,666.44		4,666.44
01/15/2025	Coupon	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026		6.40	6.40
01/15/2025	Principal Paydown	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026	2,352.17		2,352.17
01/15/2025	Coupon	91282CEY3	475,000.00	UNITED STATES TREASURY 3.0 07/15/2025		7,125.00	7,125.00
01/16/2025	Coupon	362583AD8	115,000.00	GMCAR 2023-2 A3 4.47 02/16/2028		428.38	428.38
01/16/2025	Coupon	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027		161.48	161.48
01/16/2025	Principal Paydown	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027	4,651.35		4,651.35



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/17/2025	Coupon	61747YET8	175,000.00	MORGAN STANLEY 4.679 07/17/2026		4,094.13	4,094.13
01/20/2025	Coupon	379929AD4	75,000.00	GMALT 2023-3 A3 5.38 11/20/2026		336.25	336.25
01/20/2025	Coupon	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026		171.09	171.09
01/20/2025	Principal Paydown	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026	5,722.16		5,722.16
01/21/2025	Coupon	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026		10.27	10.27
01/21/2025	Principal Paydown	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026	2,970.78		2,970.78
01/21/2025	Coupon	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027		280.41	280.41
01/21/2025	Principal Paydown	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027	4,519.19		4,519.19
01/21/2025	Coupon	78016HZT0	150,000.00	ROYAL BANK OF CANADA 4.875 01/19/2027		3,656.25	3,656.25
01/23/2025	Coupon	6174468C6	394,000.00	MORGAN STANLEY 4.0 07/23/2025		7,880.00	7,880.00
01/27/2025	Coupon	05593AAC3	35,232.04	BMWLT 2023-1 A3 5.16 11/25/2025		21.07	21.07
01/27/2025	Principal Paydown	05593AAC3	35,232.04	BMWLT 2023-1 A3 5.16 11/25/2025	4,679.70		4,679.70
01/27/2025	Coupon	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026		264.52	264.52
01/27/2025	Principal Paydown	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026	12,619.82		12,619.82
01/27/2025	Coupon	3137BNGT5	500,000.00	FHMS K-054 A2 2.745 01/25/2026		1,143.75	1,143.75
01/27/2025	Principal Paydown	3137BNGT5	500,000.00	FHMS K-054 A2 2.745 01/25/2026	13,339.86		13,339.86
01/27/2025	Coupon	3137BVZ82	320,000.00	FHMS K-063 A2 3.43 01/25/2027		914.67	914.67
01/27/2025	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
01/27/2025	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
01/27/2025	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
01/27/2025	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
01/27/2025	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
01/27/2025	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
01/27/2025	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
01/31/2025	Coupon	69371RS80	410,000.00	PACCAR FINANCIAL CORP 4.6 01/31/2029		9,430.00	9,430.00
01/31/2025	Coupon	912828Z52	750,000.00	UNITED STATES TREASURY 1.375 01/31/2025		5,156.25	5,156.25
01/31/2025	Final Maturity	912828Z52	750,000.00	UNITED STATES TREASURY 1.375 01/31/2025	750,000.00		750,000.00
January 2025 Tota	al				1,607,886.12	71,609.05	1,679,495.17
FEBRUARY 2025							
02/03/2025	Coupon	459058KW2	250,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.625 08/01/2028		5,781.25	5,781.25
02/06/2025	Coupon	857477BR3	90,000.00	STATE STREET CORP 1.746 02/06/2026		785.70	785.70

# **CASH FLOW REPORT**



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/06/2025	Effective Maturity	857477BR3	90,000.00	STATE STREET CORP 1.746 02/06/2026	90,000.00		90,000.00
02/14/2025	Coupon	3133ENPG9	415,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 1.75 02/14/2025		3,631.25	3,631.25
02/14/2025	Final Maturity	3133ENPG9	415,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 1.75 02/14/2025	415,000.00		415,000.00
02/17/2025	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
02/17/2025	Coupon	362583AD8	115,000.00	GMCAR 2023-2 A3 4.47 02/16/2028		428.38	428.38
02/17/2025	Principal Paydown	362583AD8	115,000.00	GMCAR 2023-2 A3 4.47 02/16/2028	5,326.77		5,326.77
02/17/2025	Coupon	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027		147.37	147.37
02/17/2025	Principal Paydown	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027	4,584.61		4,584.61
02/17/2025	Coupon	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026		72.03	72.03
02/17/2025	Principal Paydown	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026	6,877.82		6,877.82
02/17/2025	Coupon	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027		520.36	520.36
02/17/2025	Principal Paydown	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027	10,154.92		10,154.92
02/17/2025	Coupon	47787CAC7	310,000.00	JDOT 2023-C A3 5.48 05/15/2028		1,415.67	1,415.67
02/17/2025	Coupon	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026		60.57	60.57
02/17/2025	Principal Paydown	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026	4,173.80		4,173.80
02/17/2025	Coupon	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026		2.77	2.77
02/17/2025	Principal Paydown	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026	2,615.65		2,615.65
02/17/2025	Coupon	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027		233.15	233.15
02/17/2025	Principal Paydown	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027	6,978.00		6,978.00
02/17/2025	Coupon	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027		676.94	676.94
02/17/2025	Principal Paydown	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027	11,485.95		11,485.95
02/17/2025	Coupon	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027		313.77	313.77
02/17/2025	Principal Paydown	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027	4,998.31		4,998.31
02/17/2025	Coupon	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026		100.23	100.23
02/17/2025	Principal Paydown	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026	4,602.98		4,602.98
02/17/2025	Coupon	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026		5.00	5.00
02/17/2025	Principal Paydown	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026	2,310.38		2,310.38
02/18/2025	Coupon	02582JJT8	185,000.00	AMXCA 2022-2 A 05/17/2027		522.63	522.63
02/18/2025	Coupon	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2028		507.29	507.29
02/18/2025	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2028		1,481.83	1,481.83



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/18/2025	Coupon	06428CAA2	300,000.00	BANK OF AMERICA NA 5.526 08/18/2026		8,289.00	8,289.00
02/18/2025	Coupon	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026		153.30	153.30
02/18/2025	Principal Paydown	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026	5,625.50		5,625.50
02/18/2025	Coupon	438516CJ3	400,000.00	HONEYWELL INTERNATIONAL INC 4.95 02/15/2028		9,900.00	9,900.00
02/20/2025	Coupon	379929AD4	75,000.00	GMALT 2023-3 A3 5.38 11/20/2026		336.25	336.25
02/20/2025	Principal Paydown	379929AD4	75,000.00	GMALT 2023-3 A3 5.38 11/20/2026	3,903.94		3,903.94
02/21/2025	Coupon	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026		8.09	8.09
02/21/2025	Principal Paydown	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026	2,909.65		2,909.65
02/21/2025	Coupon	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027		261.43	261.43
02/21/2025	Principal Paydown	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027	4,452.40		4,452.40
02/24/2025	Coupon	037833BY5	400,000.00	APPLE INC 3.25 02/23/2026		6,500.00	6,500.00
02/25/2025	Coupon	05593AAC3	35,232.04	BMWLT 2023-1 A3 5.16 11/25/2025		0.95	0.95
02/25/2025	Effective Maturity	05593AAC3	35,232.04	BMWLT 2023-1 A3 5.16 11/25/2025	221.06		221.06
02/25/2025	Coupon	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026		230.76	230.76
02/25/2025	Principal Paydown	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026	11,191.02		11,191.02
02/25/2025	Coupon	3137BNGT5	500,000.00	FHMS K-054 A2 2.745 01/25/2026		1,113.24	1,113.24
02/25/2025	Principal Paydown	3137BNGT5	500,000.00	FHMS K-054 A2 2.745 01/25/2026	876.66		876.66
02/25/2025	Coupon	3137BVZ82	320,000.00	FHMS K-063 A2 3.43 01/25/2027		914.67	914.67
02/25/2025	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
02/25/2025	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
02/25/2025	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
02/25/2025	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
02/25/2025	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
02/25/2025	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
02/25/2025	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
02/26/2025	Coupon	17275RBQ4	170,000.00	CISCO SYSTEMS INC 4.8 02/26/2027		4,080.00	4,080.00
02/28/2025	Coupon	9128284Z0	750,000.00	UNITED STATES TREASURY 2.75 08/31/2025		10,312.50	10,312.50
February 2025 Total					598,289.42	66,840.06	665,129.48
MARCH 2025							
03/07/2025	Coupon	24422EWB1	130,000.00	JOHN DEERE CAPITAL CORP 2.125 03/07/2025		1,381.25	1,381.25



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/07/2025	Final Maturity	24422EWB1	130,000.00	JOHN DEERE CAPITAL CORP 2.125 03/07/2025	130,000.00		130,000.00
03/10/2025	Coupon	3130ATS57	700,000.00	FEDERAL HOME LOAN BANKS 4.5 03/10/2028		15,750.00	15,750.00
03/10/2025	Coupon	57636QAW4	290,000.00	MASTERCARD INC 4.875 03/09/2028		7,068.75	7,068.75
03/10/2025	Coupon	931142EW9	80,000.00	WALMART INC 3.9 09/09/2025		1,560.00	1,560.00
03/17/2025	Coupon	02582JJT8	185,000.00	AMXCA 2022-2 A 05/17/2027		522.63	522.63
03/17/2025	Coupon	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2028		507.29	507.29
03/17/2025	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2028		1,481.83	1,481.83
03/17/2025	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
03/17/2025	Coupon	362583AD8	115,000.00	GMCAR 2023-2 A3 4.47 02/16/2028		408.53	408.53
03/17/2025	Principal Paydown	362583AD8	115,000.00	GMCAR 2023-2 A3 4.47 02/16/2028	4,730.77		4,730.77
03/17/2025	Coupon	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027		133.46	133.46
03/17/2025	Principal Paydown	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027	4,225.03		4,225.03
03/17/2025	Coupon	437076CR1	110,000.00	HOME DEPOT INC 4.0 09/15/2025		2,200.00	2,200.00
03/17/2025	Coupon	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026		61.26	61.26
03/17/2025	Principal Paydown	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026	6,655.11		6,655.11
03/17/2025	Coupon	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027		481.60	481.60
03/17/2025	Principal Paydown	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027	9,828.98		9,828.98
03/17/2025	Coupon	47787CAC7	310,000.00	JDOT 2023-C A3 5.48 05/15/2028		1,415.67	1,415.67
03/17/2025	Coupon	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026		52.50	52.50
03/17/2025	Principal Paydown	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026	3,410.00		3,410.00
03/17/2025	Coupon	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026		1.63	1.63
03/17/2025	Principal Paydown	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026	2,201.65		2,201.65
03/17/2025	Coupon	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027		211.40	211.40
03/17/2025	Principal Paydown	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027	6,138.70		6,138.70
03/17/2025	Coupon	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027		628.22	628.22
03/17/2025	Principal Paydown	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027	10,498.75		10,498.75
03/17/2025	Coupon	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027		294.99	294.99
03/17/2025	Principal Paydown	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027	4,837.89		4,837.89
03/17/2025	Coupon	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026		88.99	88.99
03/17/2025	Principal Paydown	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026	4,485.16		4,485.16
03/17/2025	Coupon	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026		3.64	3.64
03/17/2025	Principal Paydown	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026	2,244.03		2,244.03



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/17/2025	Coupon	91282CFK2	475,000.00	UNITED STATES TREASURY 3.5 09/15/2025		8,312.50	8,312.50
03/17/2025	Coupon	931142ER0	40,000.00	WALMART INC 1.05 09/17/2026		210.00	210.00
03/18/2025	Coupon	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026		135.82	135.82
03/18/2025	Principal Paydown	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026	5,463.31		5,463.31
03/18/2025	Coupon	857477CL5	365,000.00	STATE STREET CORP 4.993 03/18/2027		9,112.23	9,112.23
03/20/2025	Coupon	379929AD4	75,000.00	GMALT 2023-3 A3 5.38 11/20/2026		318.75	318.75
03/20/2025	Principal Paydown	379929AD4	75,000.00	GMALT 2023-3 A3 5.38 11/20/2026	5,919.20		5,919.20
03/21/2025	Coupon	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026		5.95	5.95
03/21/2025	Principal Paydown	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026	2,823.98		2,823.98
03/21/2025	Coupon	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027		242.73	242.73
03/21/2025	Principal Paydown	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027	4,319.49		4,319.49
03/25/2025	Coupon	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026		200.82	200.82
03/25/2025	Principal Paydown	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026	10,578.07		10,578.07
03/25/2025	Coupon	3137BNGT5	500,000.00	FHMS K-054 A2 2.745 01/25/2026		1,111.23	1,111.23
03/25/2025	Principal Paydown	3137BNGT5	500,000.00	FHMS K-054 A2 2.745 01/25/2026	13,190.67		13,190.67
03/25/2025	Coupon	3137BVZ82	320,000.00	FHMS K-063 A2 3.43 01/25/2027		914.67	914.67
03/25/2025	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
03/25/2025	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
03/25/2025	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
03/25/2025	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
03/25/2025	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
03/25/2025	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
03/25/2025	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
03/31/2025	Coupon	9128286L9	750,000.00	UNITED STATES TREASURY 2.25 03/31/2026		8,437.50	8,437.50
03/31/2025	Coupon	912828YG9	300,000.00	UNITED STATES TREASURY 1.625 09/30/2026		2,437.50	2,437.50
03/31/2025	Coupon	912828ZF0	350,000.00	UNITED STATES TREASURY 0.5 03/31/2025		875.00	875.00
03/31/2025	Final Maturity	912828ZF0	350,000.00	UNITED STATES TREASURY 0.5 03/31/2025	350,000.00		350,000.00
03/31/2025	Coupon	91282CEF4	750,000.00	UNITED STATES TREASURY 2.5 03/31/2027		9,375.00	9,375.00
03/31/2025	Coupon	91282CFM8	570,000.00	UNITED STATES TREASURY 4.125 09/30/2027		11,756.25	11,756.25
March 2025 Total					581,550.79	95,753.27	677,304.06
APRIL 2025							
04/07/2025	Coupon	89115A2W1	400,000.00	TORONTO-DOMINION BANK 4.98 04/05/2027		9,960.00	9,960.00



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/15/2025	Coupon	02582JJT8	185,000.00	AMXCA 2022-2 A 05/17/2027		522.63	522.63
04/15/2025	Coupon	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2028		507.29	507.29
04/15/2025	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2028		1,481.83	1,481.83
04/15/2025	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
04/15/2025	Coupon	20030NCS8	400,000.00	COMCAST CORP 3.95 10/15/2025		7,900.00	7,900.00
04/15/2025	Coupon	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026		50.83	50.83
04/15/2025	Principal Paydown	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026	6,730.75		6,730.75
04/15/2025	Coupon	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027		444.09	444.09
04/15/2025	Principal Paydown	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027	10,215.76		10,215.76
04/15/2025	Coupon	47787CAC7	310,000.00	JDOT 2023-C A3 5.48 05/15/2028		1,415.67	1,415.67
04/15/2025	Coupon	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026		45.91	45.91
04/15/2025	Principal Paydown	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026	4,336.22		4,336.22
04/15/2025	Coupon	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026		0.68	0.68
04/15/2025	Effective Maturity	47789QAC4	20,583.84	JDOT 2021-B A3 0.52 03/16/2026	1,570.11		1,570.11
04/15/2025	Coupon	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027		192.27	192.27
04/15/2025	Principal Paydown	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027	8,210.38		8,210.38
04/15/2025	Coupon	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027		583.69	583.69
04/15/2025	Principal Paydown	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027	12,513.35		12,513.35
04/15/2025	Coupon	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027		276.80	276.80
04/15/2025	Principal Paydown	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027	5,046.47		5,046.47
04/15/2025	Coupon	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026		78.04	78.04
04/15/2025	Principal Paydown	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026	4,606.69		4,606.69
04/15/2025	Coupon	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026		2.31	2.31
04/15/2025	Principal Paydown	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026	2,272.78		2,272.78
04/15/2025	Coupon	91282CEH0	450,000.00	UNITED STATES TREASURY 2.625 04/15/2025		5,906.25	5,906.25
04/15/2025	Final Maturity	91282CEH0	450,000.00	UNITED STATES TREASURY 2.625 04/15/2025	450,000.00		450,000.00
04/15/2025	Coupon	91282CFP1	550,000.00	UNITED STATES TREASURY 4.25 10/15/2025		11,687.50	11,687.50
04/16/2025	Coupon	362583AD8	115,000.00	GMCAR 2023-2 A3 4.47 02/16/2028		390.91	390.91
04/16/2025	Principal Paydown	362583AD8	115,000.00	GMCAR 2023-2 A3 4.47 02/16/2028	6,690.18		6,690.18
04/16/2025	Coupon	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027		120.65	120.65
04/16/2025	Principal Paydown	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027	4,354.04		4,354.04
04/18/2025	Coupon	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026		118.84	118.84



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/18/2025	Principal Paydown	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026	5,548.94		5,548.94
04/21/2025	Coupon	379929AD4	75,000.00	GMALT 2023-3 A3 5.38 11/20/2026		292.21	292.21
04/21/2025	Principal Paydown	379929AD4	75,000.00	GMALT 2023-3 A3 5.38 11/20/2026	10,026.96		10,026.96
04/21/2025	Coupon	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026		3.88	3.88
04/21/2025	Principal Paydown	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026	2,832.59		2,832.59
04/21/2025	Coupon	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027		224.59	224.59
04/21/2025	Principal Paydown	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027	4,440.72		4,440.72
04/25/2025	Coupon	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026		172.53	172.53
04/25/2025	Principal Paydown	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026	10,841.72		10,841.72
04/25/2025	Coupon	3137BNGT5	500,000.00	FHMS K-054 A2 2.745 01/25/2026		1,081.06	1,081.06
04/25/2025	Principal Paydown	3137BNGT5	500,000.00	FHMS K-054 A2 2.745 01/25/2026	882.58		882.58
04/25/2025	Coupon	3137BVZ82	320,000.00	FHMS K-063 A2 3.43 01/25/2027		914.67	914.67
04/25/2025	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
04/25/2025	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
04/25/2025	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
04/25/2025	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
04/25/2025	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
04/25/2025	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
04/25/2025	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
April 2025 Total					551,120.24	52,428.79	603,549.03
MAY 2025							
05/01/2025	Coupon	74456QBU9	300,000.00	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028		5,550.00	5,550.00
05/07/2025	Coupon	3135G06G3	350,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025		875.00	875.00
05/12/2025	Coupon	665859AW4	450,000.00	NORTHERN TRUST CORP 4.0 05/10/2027		9,000.00	9,000.00
05/13/2025	Coupon	63743HFK3	390,000.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.6 11/13/2026		10,920.00	10,920.00
05/14/2025	Coupon	14913UAL4	405,000.00	CATERPILLAR FINANCIAL SERVICES CORP 5.0 05/14/2027		10,125.00	10,125.00
05/15/2025	Coupon	02582JJT8	185,000.00	AMXCA 2022-2 A 05/17/2027		522.63	522.63
05/15/2025	Final Maturity	02582JJT8	185 000 00	AMXCA 2022-2 A 05/17/2027	185,000.00		185,000.00



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/15/2025	Coupon	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2028		507.29	507.29
05/15/2025	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2028		1,481.83	1,481.83
05/15/2025	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
05/15/2025	Coupon	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026		40.29	40.29
05/15/2025	Principal Paydown	43815BAC4	102,166.84	HAROT 2022-1 A3 1.88 05/15/2026	6,471.70		6,471.70
05/15/2025	Coupon	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027		405.10	405.10
05/15/2025	Principal Paydown	448979AD6	155,000.00	HART 2023-A A3 4.58 04/15/2027	9,801.80		9,801.80
05/15/2025	Coupon	47787CAC7	310,000.00	JDOT 2023-C A3 5.48 05/15/2028		1,415.67	1,415.67
05/15/2025	Coupon	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026		37.52	37.52
05/15/2025	Principal Paydown	47787JAC2	72,185.19	JDOT 2022 A3 0.36 09/15/2026	3,979.98		3,979.98
05/15/2025	Coupon	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027		166.68	166.68
05/15/2025	Principal Paydown	47800AAC4	118,821.13	JDOT 2022-B A3 3.74 02/16/2027	7,247.15		7,247.15
05/15/2025	Coupon	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027		530.61	530.61
05/15/2025	Principal Paydown	47800BAC2	220,000.00	JDOT 2022-C A3 5.09 06/15/2027	10,965.91		10,965.91
05/15/2025	Coupon	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027		257.84	257.84
05/15/2025	Principal Paydown	58770AAC7	105,000.00	MBART 2023-1 A3 4.51 11/15/2027	4,840.16		4,840.16
05/15/2025	Coupon	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026		66.79	66.79
05/15/2025	Principal Paydown	89238FAD5	80,346.79	TAOT 2022-B A3 2.93 09/15/2026	4,457.92		4,457.92
05/15/2025	Coupon	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026		0.97	0.97
05/15/2025	Effective Maturity	89238JAC9	27,060.01	TAOT 2021-D A3 0.71 04/15/2026	1,631.08		1,631.08
05/15/2025	Coupon	9128283F5	800,000.00	UNITED STATES TREASURY 2.25 11/15/2027		9,000.00	9,000.00
05/15/2025	Coupon	912828R36	250,000.00	UNITED STATES TREASURY 1.625 05/15/2026		2,031.25	2,031.25
05/15/2025	Coupon	912828U24	625,000.00	UNITED STATES TREASURY 2.0 11/15/2026		6,250.00	6,250.00
05/15/2025	Coupon	912828X88	350,000.00	UNITED STATES TREASURY 2.375 05/15/2027		4,156.25	4,156.25
05/16/2025	Coupon	362583AD8	115,000.00	GMCAR 2023-2 A3 4.47 02/16/2028		365.99	365.99
05/16/2025	Principal Paydown	362583AD8	115,000.00	GMCAR 2023-2 A3 4.47 02/16/2028	6,400.02		6,400.02
05/16/2025	Coupon	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027		107.44	107.44
05/16/2025	Principal Paydown	36265WAD5	86,032.23	GMCAR 2022-3 A3 3.64 04/16/2027	4,168.64		4,168.64
05/16/2025	Coupon	89236TMF9	400,000.00	TOYOTA MOTOR CREDIT CORP 5.05 05/16/2029		10,100.00	10,100.00
05/19/2025	Coupon	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026		101.59	101.59
05/19/2025	Principal Paydown	43815PAC3	93,638.44	HAROT 2022-2 A3 3.73 07/20/2026	5,352.05		5,352.05
05/19/2025	Coupon	58933YBH7	90,000.00	MERCK & CO INC 4.05 05/17/2028		1,822.50	1,822.50



#### City of Gardena Cons | Account #10647 | As of June 30, 2024

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/20/2025	Coupon	3133ERFJ5	330,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 05/20/2027		7,425.00	7,425.00
05/20/2025	Coupon	379929AD4	75,000.00	GMALT 2023-3 A3 5.38 11/20/2026		247.26	247.26
05/20/2025	Principal Paydown	379929AD4	75,000.00	GMALT 2023-3 A3 5.38 11/20/2026	9,462.82		9,462.82
05/21/2025	Coupon	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026		1.80	1.80
05/21/2025	Effective Maturity	43815GAC3	33,963.91	HAROT 2021-4 A3 0.88 01/21/2026	2,460.78		2,460.78
05/21/2025	Coupon	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027		205.94	205.94
05/21/2025	Principal Paydown	43815JAC7	70,000.00	HAROT 2023-1 A3 5.04 04/21/2027	4,273.61		4,273.61
05/26/2025	Coupon	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026		143.53	143.53
05/26/2025	Principal Paydown	05602RAD3	186,665.23	BMWOT 2022-A A3 3.21 08/25/2026	10,430.94		10,430.94
05/26/2025	Coupon	3137BNGT5	500,000.00	FHMS K-054 A2 2.745 01/25/2026		1,079.04	1,079.04
05/26/2025	Principal Paydown	3137BNGT5	500,000.00	FHMS K-054 A2 2.745 01/25/2026	943.36		943.36
05/26/2025	Coupon	3137BVZ82	320,000.00	FHMS K-063 A2 3.43 01/25/2027		914.67	914.67
05/26/2025	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
05/26/2025	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
05/26/2025	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
05/26/2025	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
05/26/2025	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
05/26/2025	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
05/26/2025	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
May 2025 Total					277,887.94	93,909.14	371,797.08
Grand Total			136,766,917.12		9,593,762.31	871,224.08	10,464,986.39

#### **IMPORTANT DISCLOSURES**



City of Gardena Cons | Account #10647 | As of June 30, 2024

Chandler Asset Management, Inc. ("Chandler") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

Information contained in this monthly statement is confidential and is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of this statement, but may become outdated or superseded at any time without notice.

**Custody:** Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

**Valuation:** Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

**Performance:** Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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**Ratings:** Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.



#### TO: THE HONORABLE MAYOR AND CITY COUNCIL

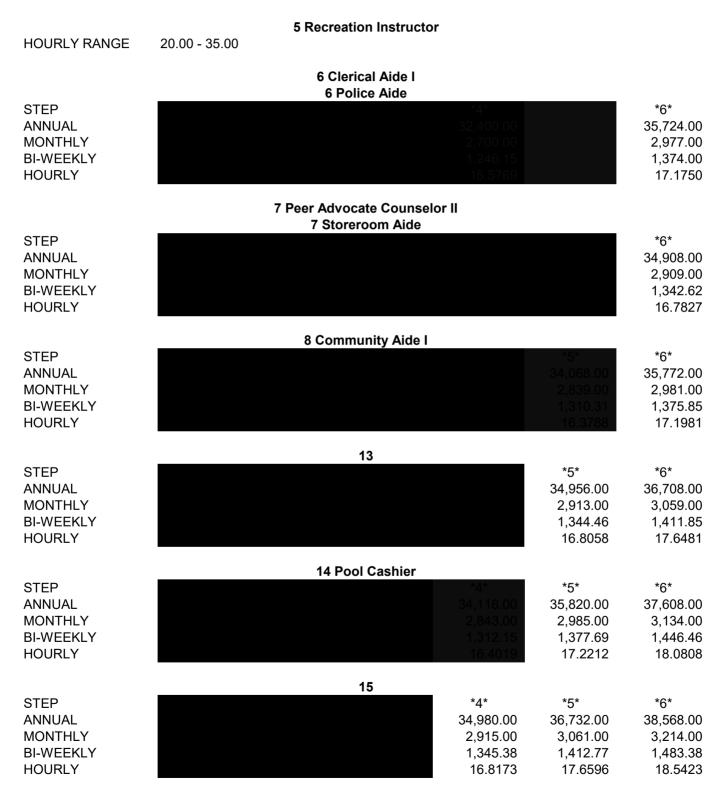
#### SUBJECT: PERSONNEL REPORT

- 1. Request City Council approval to revise the City's Classification and Compensation Plan to reflect contractual increases previously approved through Memorandums of Understanding (MOU). *Attachment 1* 
  - a. Gardena Police Officers Association (GPOA)
    - i. Police Officer: 3.07% increase
    - ii. Police Sergeant: 4.46% increase
    - iii. Police Officer: Specialist Assignment Pay increase of \$15.23/month
- 2. Request City Council approval to revise the City's Classification and Compensation Plan (*Attachment 1*) to add new Classification Transit Training and Safely Manager (*Job Description attached; Attachment 2*) to Schedule 124 (\$8,687 \$11,087/month). The position will be located in the Transportation Department.
- 3. Report the appointment of the following individuals:
  - a. **SALVADOR CAMPOS,** Recreation Supervisor, Schedule 49 (\$5,827 \$7,436/month) with the Recreation and Human Services Department, effective July 16, 2024.
  - b. *JORGE CORNEJO,* Recreation Supervisor, Schedule 49 (\$5,827 \$7,436/month) with the Recreation and Human Services Department, effective July 17, 2024.
- 4. Report the Promotional Appointment of the following individuals:
  - a. *KHOI QUACH,* to the position of Accounting/Finance Manager, Schedule 130 (\$10,074 \$12,857/month) with the Administrative Services Department, effective June 24, 2024.
  - b. **NAOMI BARRERA,** to the position of Police Officer, Schedule 201 (\$8,149 \$10,400/month) with the Police Department, effective June 27, 2024.
- 5. Report the Service Retirement for the following individuals:
  - a. *KATHY NELSON,* Customer Service Člerk I, of the Transportation Department, effective June 9, 2024. Ms. Nelson provided 33.0 years of service to the City.
  - b. **STEVE LEWIS,** Facilities Maintenance Supervisor, of the Transportation Department, effective June 21, 2024. Mr. Lewis provided a total of 8.5 years of service to the City.
- 6. Report the separation of *KEVIN DOMINGUEZ*, Street Sweeper Operator, with the Public Works Department, effective June 24, 2024. Mr. Dominguez provided 15.6 years of service to the City.
- 7. Report the Recruitment for the Open/Competitive position of Account Clerk (Administrative Services Department). This recruitment is open until filled.
- 8. Report the Recruitment for the Open/Competitive position of On-Demand (Micro/Paratransit) Operator (Transportation Department). This recruitment is open until filled.
- 9. Report the Recruitment for the Open/Competitive position of Police Officer/Lateral (Police Department). This is a continuous recruitment.

- 10. Report the Recruitment for the Open/Competitive position of Police Trainee (Police Department). This is a continuous recruitment.
- 11. Report the Recruitment for the Open/Competitive position of Recreation Leader I/II (Recreation and Human Services Department). This is a continuous recruitment.
- 12. Report the Recruitment for the Open/Competitive position of Relief Bus Operator Trainee (Transportation Department). This is a continuous recruitment.
- 13. Report the Recruitment for the Open/Competitive position of Transit Mechanic (Transportation Department). This recruitment is open until filled.
- 14. Report the Recruitment for the Open/Competitive position of Transportation Operations Supervisor (Transportation Department). This recruitment is open until filled.
- 15. Report the Recruitment for the Open/Competitive position of Deputy City Treasurer (Administrative Services Department). This recruitment is open until filled.

#### CITY OF GARDENA CLASSIFICATION AND COMPENSATION PLAN Effective June 23, 2024. Adopted July 23, 2024

GPOA - Increase per Employment Contract; effective June 23, 2024. Schedule 200, 201, 203 Add Classification Transit Training and Safety Manager (Schedule 124)



			16			
STEP			*3*	*4*	*5*	*6*
ANNUAL			34,152.00	35,856.00	37,644.00	39,528.00
MONTHLY			2,846.00	2,988.00	3,137.00	3,294.00
BI-WEEKLY			1,313.54	1,379.08	1,447.85	1,520.31
HOURLY			16.4192	17.2385	18.0981	19.0038
		17 CI	erk Typist			
STEP			*3*	*4*	*5*	*6*
ANNUAL			35,004.00	36,756.00	38,592.00	40,524.00
MONTHLY			2,917.00	3,063.00	3,216.00	3,377.00
BI-WEEKLY			1,346.31	1,413.69	1,484.31	1,558.62
HOURLY			16.8288	17.6712	18.5538	19.4827
			18			
STEP		*2*	*3*	*4*	*5*	*6*
ANNUAL		34,176.00	35,880.00	37,680.00	39,564.00	41,544.00
MONTHLY		2,848.00	2,990.00	3,140.00	3,297.00	3,462.00
BI-WEEKLY		1,314.46	1,380.00	1,449.23	1,521.69	1,597.85
HOURLY		16.4308	17.2500	18.1154	19.0212	19.9731
			19			
STEP		*2*	*3*	*4*	*5*	*6*
ANNUAL		35,016.00	36,768.00	38,604.00	40,536.00	42,564.00
MONTHLY		2,918.00	3,064.00	3,217.00	3,378.00	3,547.00
BI-WEEKLY		1,346.77	1,414.15	1,484.77	1,559.08	1,637.08
HOURLY		16.8346	17.6769	18.5596	19.4885	20.4635
			20			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	34,188.00	35,892.00	37,692.00	39,576.00	41,556.00	43,632.00
MONTHLY	2,849.00	2,991.00	3,141.00	3,298.00	3,463.00	3,636.00
BI-WEEKLY	1,314.92	1,380.46	1,449.69	1,522.15	1,598.31	1,678.15
HOURLY	16.4365	17.2558	18.1212	19.0269	19.9788	20.9769
		=•	lice Cadet			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	35,028.00	36,780.00	38,616.00	40,548.00	42,576.00	44,700.00
MONTHLY	2,919.00	3,065.00	3,218.00	3,379.00	3,548.00	3,725.00
BI-WEEKLY	1,347.23	1,414.62	1,485.23	1,559.54	1,637.54	1,719.23
HOURLY	16.8404	17.6827	18.5654	19.4942	20.4692	21.4904
			gram Assistant riatric Aide	:1		
			Services Aide			
		22 Lifegu	ard/Instructor			
OTED	* * *		ation Leader I	* / *	* - *	***
STEP	*1*	*2*	*3* 20 599 00	*4* 41 569 00	*5* 42 644 00	*6*
	35,904.00	37,704.00	39,588.00	41,568.00	43,644.00	45,828.00
MONTHLY BI-WEEKLY	2,992.00 1,380.92	3,142.00 1,450,15	3,299.00 1,522.62	3,464.00 1,598.77	3,637.00 1,678.62	3,819.00 1 762 62
HOURLY	1,380.92	1,450.15 18.1269	1,522.62	1,598.77 19.9846	1,678.62 20.9827	1,762.62 22.0327
	17.2013	10.1209	19.0021	13.3040	20.3021	22.0321

		23 Comm	nunity Aide II			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	36,804.00	38,640.00	40,572.00	42,600.00	44,736.00	46,968.00
MONTHLY	3,067.00	3,220.00	3,381.00	3,550.00	3,728.00	3,914.00
BI-WEEKLY	1,415.54	1,486.15	1,560.46	1,638.46	1,720.62	1,806.46
HOURLY	17.6942	18.5769	19.5058	20.4808	21.5077	22.5808
			24			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	37,728.00	39,612.00	41,592.00	43,668.00	45,852.00	48,144.00
MONTHLY	3,144.00	3,301.00	3,466.00	3,639.00	3,821.00	4,012.00
<b>BI-WEEKLY</b>	1,451.08	1,523.54	1,599.69	1,679.54	1,763.54	1,851.69
HOURLY	18.1385	19.0442	19.9962	20.9942	22.0442	23.1462
OTED	*1*	*2*	25 *3*	*4*	*5*	*6*
STEP ANNUAL	38,676.00	40,608.00	42,636.00	44,772.00	47,016.00	49,368.00
MONTHLY	3,223.00	40,008.00 3,384.00	3,553.00	3,731.00	3,918.00	49,308.00 4,114.00
BI-WEEKLY	1,487.54	1,561.85	1,639.85	1,722.00	1,808.31	4,114.00
HOURLY	18.5942	19.5231	20.4981	21.5250	22.6038	23.7346
HOUNEI	10.0042	10.0201	20.4001	21.0200	22.0000	20.1040
			Supervisor			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
	39,636.00	41,616.00	43,692.00	45,876.00	48,168.00	50,580.00
MONTHLY	3,303.00	3,468.00	3,641.00	3,823.00	4,014.00	4,215.00
BI-WEEKLY HOURLY	1,524.46 19.0558	1,600.62 20.0077	1,680.46 21.0058	1,764.46 22.0558	1,852.62 23.1577	1,945.38 24.3173
HOURLY	19.0556	20.0077	21.0030	22.0550	23.1377	24.3173
			27			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	40,620.00	42,648.00	44,784.00	47,028.00	49,380.00	51,852.00
MONTHLY	3,385.00	3,554.00	3,732.00	3,919.00	4,115.00	4,321.00
BI-WEEKLY HOURLY	1,562.31 19.5288	1,640.31 20.5038	1,722.46 21.5308	1,808.77 22.6096	1,899.23 23.7404	1,994.31 24.9288
HOUKLI	19.5200	20.5036	21.5506	22.0090	23.7404	24.9200
		28 Meal Servi	ices Coordinat	or		
			e Assistant			
STEP	*1*	28 Recrea *2*	tion Leader II *3*	*4*	*5*	*6*
ANNUAL	41,628.00	43,704.00	45,888.00	- 48,180.00	50,592.00	53,124.00
MONTHLY	3,469.00	3,642.00	3,824.00	4,015.00	4,216.00	4,427.00
BI-WEEKLY	1,601.08	1,680.92	1,764.92	1,853.08	1,945.85	2,043.23
HOURLY	20.0135	21.0115	22.0615	23.1635	24.3231	25.5404
			ount Clerk			
			r Service Clerk Fechnology Int			
			tion Therapist	em		
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	42,672.00	44,808.00	47,052.00	49,404.00	51,876.00	54,468.00
MONTHLY	3,556.00	3,734.00	3,921.00	4,117.00	4,323.00	4,539.00
BI-WEEKLY	1,641.23	1,723.38	1,809.69	1,900.15	1,995.23	2,094.92
HOURLY	20.5154	21.5423	22.6212	23.7519	24.9404	26.1865

#### 30 Certified Nursing Assistant 30 Custodian I 30 FCC Education Assistant II 30 FCC Program Assistant II 30 Office Specialist

		30 0110	e Specialist				
	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	43,728.00	45,912.00	48,204.00	50,616.00	53,148.00	55,800.00	
MONTHLY	3,644.00	3,826.00	4,017.00	4,218.00	4,429.00	4,650.00	
BI-WEEKLY	1,681.85	1,765.85	1,854.00	1,946.77	2,044.15	2,146.15	
HOURLY	21.0231	22.0731	23.1750	24.3346	25.5519	26.8269	
	31 Oı	•	ro/Paratransit)	Operator			
			ransit Driver				
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	44,832.00	47,076.00	49,428.00	51,900.00	54,492.00	57,216.00	
MONTHLY	3,736.00	3,923.00	4,119.00	4,325.00	4,541.00	4,768.00	
BI-WEEKLY	1,724.31	1,810.62	1,901.08	1,996.15	2,095.85	2,200.62	
HOURLY	21.5538	22.6327	23.7635	24.9519	26.1981	27.5077	
	32 H	ome Improvem	ent Maintenan	ce Helner			
32 Home Improvement Maintenance Helper 32 Right-of-Way Maintenance Worker							
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	45,948.00	48,240.00	50,652.00	53,184.00	55,848.00	58,644.00	
MONTHLY	3,829.00	4,020.00	4,221.00	4,432.00	4,654.00	4,887.00	
<b>BI-WEEKLY</b>	1,767.23	1,855.38	1,948.15	2,045.54	2,148.00	2,255.54	
HOURLY	22.0904	23.1923	24.3519	25.5692	26.8500	28.1942	
			er Service Clerl				
			nt Utility Worke	erl			
			Safety Officer				
OTED	*1*	33 Relief Bus *2*	• Operator Train *3*	nee *4*	*5*	*6*	
STEP	47,100.00		•		57,240.00	-	
	,	49,452.00	51,924.00	54,516.00	,	60,108.00	
MONTHLY BI-WEEKLY	3,925.00 1,811.54	4,121.00 1,902.00	4,327.00 1,997.08	4,543.00 2,096.77	4,770.00 2,201.54	5,009.00 2,311.85	
HOURLY	22.6442	23.7750	24.9635	2,090.77	2,201.54	2,311.05	
HUUKLI	22.0442	23.7750	24.9035	20.2090	27.5192	20.0901	
		34 Ci	ustodian II				
		34 Graff	iti Technician				
	:	34 On-Demand	Transit Dispat	tcher			
		34 Paratra	nsit Dispatche	r			
			ntenance Work				
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	48,276.00	50,688.00	53,220.00	55,884.00	58,680.00	61,620.00	
MONTHLY	4,023.00	4,224.00	4,435.00	4,657.00	4,890.00	5,135.00	
BI-WEEKLY	1,856.77	1,949.54	2,046.92	2,149.38	2,256.92	2,370.00	
	00 0000	04 0000					

HOURLY

23.2096

24.3692

25.5865

26.8673

28.2115

29.6250

#### 35 Community Aide III 35 Help Desk Technician Street Maintenance Work

	35 Street Maintenance Worker							
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	49,488.00	_ 51,960.00	54,564.00	57,288.00	60,156.00	63,168.00		
MONTHLY	4,124.00	4,330.00	4,547.00	4,774.00	5,013.00	5,264.00		
BI-WEEKLY	1,903.38	1,998.46	2,098.62	2,203.38	2,313.69	2,429.54		
HOURLY	23.7923	24.9808	26.2327	27.5423	28.9212	30.3692		
		36 Coi	urt Liaison					
			iate Clerk Typi					
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	50,724.00	53,256.00	55,920.00	58,716.00	61,656.00	64,740.00		
MONTHLY	4,227.00	4,438.00	4,660.00	4,893.00	5,138.00	5,395.00		
BI-WEEKLY	1,950.92	2,048.31	2,150.77	2,258.31	2,371.38	2,490.00		
HOURLY	24.3865	25.6038	26.8846	28.2288	29.6423	31.1250		
37 Nutrition Services Coordinator 37 Relief Bus Operator								
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	51,996.00	2 54,600.00	5 57,336.00	4 60,204.00	63,216.00	66,372.00		
MONTHLY	4,333.00	4,550.00	4,778.00	5,017.00	5,268.00	5,531.00		
BI-WEEKLY	4,333.00 1,999.85	2,100.00	2,205.23	2,315.54	2,431.38	2,552.77		
HOURLY	24.9981	26.2500	2,205.23	2,315.54	30.3923	31.9096		
HOUKLI	24.9901	20.2300	27.3034	20.9442	30.3923	31.9090		
		38 Activit	y Coordinator					
			t Utility Worke	r II				
			ss Coordinato					
		38 Police Rec	ords Technicia	an I				
		38 Police Se	rvice Technici	an				
		38 Purc	hasing Clerk					
		38 Senior	Account Clerk					
			r Clerk Typist					
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	53,292.00	55,956.00	58,752.00	61,692.00	64,776.00	68,016.00		
MONTHLY	4,441.00	4,663.00	4,896.00	5,141.00	5,398.00	5,668.00		
BI-WEEKLY	2,049.69	2,152.15	2,259.69	2,372.77	2,491.38	2,616.00		
HOURLY	25.6212	26.9019	28.2462	29.6596	31.1423	32.7000		
		39 Annron	itice Mechanic					
	3	9 Home Improv		erson				
	0	•	tenance Worke					
				-				

39 Park Maintenance Worker II 39 Records Management Coordinator

35 Records Management Coordinator						
*1*	*2*	*3*	*4*	*5*	*6*	
54,624.00	57,360.00	60,228.00	63,240.00	66,408.00	69,732.00	
4,552.00	4,780.00	5,019.00	5,270.00	5,534.00	5,811.00	
2,100.92	2,206.15	2,316.46	2,432.31	2,554.15	2,682.00	
26.2615	27.5769	28.9558	30.4038	31.9269	33.5250	
	*1* 54,624.00 4,552.00 2,100.92	*1* *2* 54,624.00 57,360.00 4,552.00 4,780.00 2,100.92 2,206.15	*1* *2* *3* 54,624.00 57,360.00 60,228.00 4,552.00 4,780.00 5,019.00 2,100.92 2,206.15 2,316.46	54,624.00       57,360.00       60,228.00       63,240.00         4,552.00       4,780.00       5,019.00       5,270.00         2,100.92       2,206.15       2,316.46       2,432.31	*1**2**3**4**5*54,624.0057,360.0060,228.0063,240.0066,408.004,552.004,780.005,019.005,270.005,534.002,100.922,206.152,316.462,432.312,554.15	

#### 40 Engineering Aide 40 FCC Education Assistant III 40 FCC Program Assistant III 40 Public Works Coordinator 40 Sr. Transit Utility Specialist

*1*	*2*	*3*	*4*	*5*	*6*
55,980.00	58,776.00	61,716.00	64,800.00	68,040.00	71,448.00
4,665.00	4,898.00	5,143.00	5,400.00	5,670.00	5,954.00
2,153.08	2,260.62	2,373.69	2,492.31	2,616.92	2,748.00
26.9135	28.2577	29.6712	31.1538	32.7115	34.3500
	55,980.00 4,665.00 2,153.08	55,980.00         58,776.00           4,665.00         4,898.00           2,153.08         2,260.62	55,980.00         58,776.00         61,716.00           4,665.00         4,898.00         5,143.00           2,153.08         2,260.62         2,373.69	55,980.00       58,776.00       61,716.00       64,800.00         4,665.00       4,898.00       5,143.00       5,400.00         2,153.08       2,260.62       2,373.69       2,492.31	55,980.00       58,776.00       61,716.00       64,800.00       68,040.00         4,665.00       4,898.00       5,143.00       5,400.00       5,670.00         2,153.08       2,260.62       2,373.69       2,492.31       2,616.92

### 41 Deputy City Clerk I

41 Permit/Licensing Technician I							
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	57,384.00	60,252.00	63,264.00	66,432.00	69,756.00	73,248.00	
MONTHLY	4,782.00	5,021.00	5,272.00	5,536.00	5,813.00	6,104.00	
<b>BI-WEEKLY</b>	2,207.08	2,317.38	2,433.23	2,555.08	2,682.92	2,817.23	
HOURLY	27.5885	28.9673	30.4154	31.9385	33.5365	35.2154	

#### 42 Community Center Coordinator

42 Community Services Officer

42 Human Services Coordinator

#### 42 Police Records Technician II

42 Police Service Officer 42 Recreation Coordinator

#### 42 Secretary

42 Tree Trimmer I						
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	58,824.00	61,764.00	64,848.00	68,088.00	71,496.00	75,072.00
MONTHLY	4,902.00	5,147.00	5,404.00	5,674.00	5,958.00	6,256.00
<b>BI-WEEKLY</b>	2,262.46	2,375.54	2,494.15	2,618.77	2,749.85	2,887.38
HOURLY	28.2808	29.6942	31.1769	32.7346	34.3731	36.0923

			nistrative Aide laintenance Wo	orkor		
		•				
43 Cement Finisher						
43 Human Resources / Department Coordinator						
43 Payroll / Personnel Technician						
	43 Ser	nior Citizens So	ocial Services (	Coordinator		
		3 Transit Main				
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	60,288.00	63,300.00	66,468.00	69,792.00	73,284.00	76,944.00
MONTHLY	5,024.00	5,275.00	5,539.00	5,816.00	6,107.00	6,412.00
<b>BI-WEEKLY</b>	2,318.77	2,434.62	2,556.46	2,684.31	2,818.62	2,959.38

31.9558

33.5538

35.2327

36.9923

30.4327

28.9846

HOURLY

# 44 Administrative Secretary 44 Building Aide 44 Building/Planning Technician 44 Permit/Licensing Technician II 44 Sewer Maintenance Worker 44 Tree Trimmer II

		44 Tree	e Trimmer II			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	61,800.00	64,896.00	68,136.00	71,544.00	75,120.00	78,876.00
MONTHLY	5,150.00	5,408.00	5,678.00	5,962.00	6,260.00	6,573.00
BI-WEEKLY	2,376.92	2,496.00	2,620.62	2,751.69	2,889.23	3,033.69
HOURLY	29.7115	31.2000	32.7577	34.3962	36.1154	37.9212
		45 Street Sv	weeper Operate	or		
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	63,348.00	_ 66,516.00	69,840.00	73,332.00	77,004.00	80,856.00
MONTHLY	5,279.00	5,543.00	5,820.00	6,111.00	6,417.00	6,738.00
BI-WEEKLY	2,436.46	2,558.31	2,686.15	2,820.46	2,961.69	3,109.85
HOURLY	30.4558	31.9788	33.5769	35.2558	37.0212	38.8731
		46 Heavy Eq	uipment Opera	tor		
			Traffic Painter			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	64,932.00	68,184.00	71,592.00	75,168.00	78,924.00	82,872.00
MONTHLY	5,411.00	5,682.00	5,966.00	6,264.00	6,577.00	6,906.00
BI-WEEKLY	2,497.38	2,622.46	2,753.54	2,891.08	3,035.54	3,187.38
HOURLY	31.2173	32.7808	34.4192	36.1385	37.9442	39.8423
		47 Equipr	nent Mechanic			
		•	ics Technician			
			enance Painter			
	47		g Maintenance	Worker		
			sit Mechanic			
0755	<b>47</b> *1*		Storeroom Coo		* <b>~</b> *	*0*
STEP	•	*2*	*3*	*4*	*5*	*6*
	66,552.00	69,876.00	73,368.00	77,040.00	80,892.00	84,936.00
MONTHLY	5,546.00	5,823.00	6,114.00	6,420.00	6,741.00	7,078.00
BI-WEEKLY	2,559.69	2,687.54	2,821.85	2,963.08	3,111.23	3,266.77
HOURLY	31.9962	33.5942	35.2731	37.0385	38.8904	40.8346
			todian-Lead			
			ervices Techni			
			ources Techni	cian		
	40		or Accountant	nicion		
STEP	<b>40</b> *1*	*2*	Evidence Tech *3*	*4*	*5*	*6*
ANNUAL	68,220.00	ے 71,628.00	3 75,204.00	4 78,960.00	82,908.00	87,048.00
MONTHLY	5,685.00	5,969.00	6,267.00	6,580.00	6,909.00	7,254.00
	0,000.00	0,303.00	0,207.00	0,000.00	0,000.00	7,204.00

**BI-WEEKLY** 

HOURLY

2,623.85

32.7981

2,754.92

34.4365

2,892.46

36.1558

3,036.92

37.9615

3,188.77

39.8596

3,348.00

41.8500

49 Administrative Analyst I 49 Community Services Counselor									
	49 Program Coordinator								
			ion Superviso						
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	69,924.00	73,416.00	77,088.00	80,940.00	84,984.00	89,232.00			
MONTHLY	5,827.00	6,118.00	6,424.00	6,745.00	7,082.00	7,436.00			
BI-WEEKLY HOURLY	2,689.38 33.6173	2,823.69 35.2962	2,964.92 37.0615	3,113.08 38.9135	3,268.62 40.8577	3,432.00 42.9000			
HOURLY	55.0175	55.2902	57.0015	30.9133	40.0377	42.9000			
	50 Ca	se Manageme	nt Supervisor/I	Instructor					
	50 Tr	ansit Dispatch	er/Operations	Assistant					
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	71,676.00	75,264.00	79,032.00	82,980.00	87,132.00	91,488.00			
MONTHLY	5,973.00	6,272.00	6,586.00	6,915.00	7,261.00	7,624.00			
BI-WEEKLY	2,756.77	2,894.77	3,039.69	3,191.54	3,351.23	3,518.77			
HOURLY	34.4596	36.1846	37.9962	39.8942	41.8904	43.9846			
		51 Electrical/9	Signal Technic	ian l					
			paredness Cod						
	0. 2		ring Technicia						
	51 E	-	stant to Chief of						
			Building Inspec						
	51		chnology Coo						
			ipment Mechar						
		51 Lea	d Mechanic						
			ing Assistant						
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	73,464.00	77,136.00	80,988.00	85,032.00	89,280.00	93,744.00			
MONTHLY	6,122.00	6,428.00	6,749.00	7,086.00	7,440.00	7,812.00			
BI-WEEKLY	2,825.54	2,966.77	3,114.92	3,270.46	3,433.85	3,605.54			
HOURLY	35.3192	37.0846	38.9365	40.8808	42.9231	45.0692			
		52 Payr	oll Specialist						
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	75,300.00	79,068.00	83,016.00	87,168.00	91,524.00	96,096.00			
MONTHLY	6,275.00	6,589.00	6,918.00	7,264.00	7,627.00	8,008.00			
BI-WEEKLY	2,896.15	3,041.08	3,192.92	3,352.62	3,520.15	3,696.00			
HOURLY	36.2019	38.0135	39.9115	41.9077	44.0019	46.2000			
		53 Code Enf	orcement Offic	or					
			ation Coordina						
			intenance Lea						
			Vorks Inspecto						
			c Works Lead						
	53 Tr		ns Training Co	ordinator					
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	77,184.00	81,048.00	85,104.00	89,364.00	93,828.00	98,520.00			
MONTHLY	6,432.00	6,754.00	7,092.00	7,447.00	7,819.00	8,210.00			
BI-WEEKLY	2,968.62	3,117.23	3,273.23	3,437.08	3,608.77	3,789.23			
HOURLY	37.1077	38.9654	40.9154	42.9635	45.1096	47.3654			

#### 54 Administrative Analyst II 54 Building Maintenance Lead 54 Forensic Technician

54 Forensic Technician								
54 Transit Marketing Coordinator								
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	79,128.00	83,088.00	87,240.00	91,608.00	96,192.00	101,004.00		
MONTHLY	6,594.00	6,924.00	7,270.00	7,634.00	8,016.00	8,417.00		
BI-WEEKLY	3,043.38	3,195.69	3,355.38	3,523.38	3,699.69	3,884.77		
HOURLY	38.0423	39.9462	41.9423	44.0423	46.2462	48.5596		
HOUREI	50.0425	09.940Z	41.3423	44.0423	40.2402	40.0000		
		55 Electrical/S	Signal Tachnia	ion II				
OTED	*1*	55 Electrical/S	*3*	*4*	*5*	*6*		
STEP	-	_	-	-	-	-		
ANNUAL	81,108.00	85,164.00	89,424.00	93,900.00	98,592.00	103,524.00		
MONTHLY	6,759.00	7,097.00	7,452.00	7,825.00	8,216.00	8,627.00		
BI-WEEKLY	3,119.54	3,275.54	3,439.38	3,611.54	3,792.00	3,981.69		
HOURLY	38.9942	40.9442	42.9923	45.1442	47.4000	49.7712		
			ative Coordina	ator				
			tant Engineer					
		56 FCC Prog	ram Coordina	tor				
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	83,124.00	87,276.00	91,644.00	96,228.00	101,040.00	106,092.00		
MONTHLY	6,927.00	7,273.00	7,637.00	8,019.00	8,420.00	8,841.00		
<b>BI-WEEKLY</b>	3,197.08	3,356.77	3,524.77	3,701.08	3,886.15	4,080.46		
HOURLY	39.9635	41.9596	44.0596	46.2635	48.5769	51.0058		
HOORET	00.0000	+1.0000	44.0000	40.2000	40.0700	01.0000		
57 Communications Liaison Officer								
			or Accountant					
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	85,212.00	89,472.00	93,948.00	98,640.00	103,572.00	108,756.00		
MONTHLY								
	7,101.00	7,456.00	7,829.00	8,220.00	8,631.00	9,063.00		
BI-WEEKLY	3,277.38	3,441.23	3,613.38	3,793.85	3,983.54	4,182.92		
HOURLY	40.9673	43.0154	45.1673	47.4231	49.7942	52.2865		
		58 Asso	ciate Planner					
		58 Code Enfor		visor				
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	87,348.00	_ 91,716.00	96,300.00	101,112.00	106,164.00	111,468.00		
MONTHLY	7,279.00	7,643.00	8,025.00	8,426.00	8,847.00	9,289.00		
	3,359.54	3,527.54	3,703.85	3,888.92	4,083.23	4,287.23		
BI-WEEKLY				,				
HOURLY	41.9942	44.0942	46.2981	48.6115	51.0404	53.5904		
	50 Ad	ministrative Su	nnart Sarviaaa	Supervisor				
eted	*1*	*2*	*3*	*4*	*5*	*6*		
STEP	•		-	-	-	-		
ANNUAL	89,532.00	94,008.00	98,712.00	103,644.00	108,828.00	114,264.00		
MONTHLY	7,461.00	7,834.00	8,226.00	8,637.00	9,069.00	9,522.00		
BI-WEEKLY	3,443.54	3,615.69	3,796.62	3,986.31	4,185.69	4,394.77		
HOURLY	43.0442	45.1962	47.4577	49.8288	52.3212	54.9346		
0755		***	60	الدوريات	1 <b>-</b> 1	+ <b>o</b> *		
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	91,764.00	96,348.00	101,160.00	106,224.00	111,540.00	117,120.00		
MONTHLY	7,647.00	8,029.00	8,430.00	8,852.00	9,295.00	9,760.00		
BI-WEEKLY	3,529.38	3,705.69	3,890.77	4,085.54	4,290.00	4,504.62		
HOURLY	44.1173	46.3212	48.6346	51.0692	53.6250	56.3077		

61 Administrative Analyst III 61 Associate Engineer 61 Information Technology Systems Analyst - Transit									
61 Transit Planning and Scheduling Analyst									
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	94,056.00	98,760.00	103,704.00	108,888.00	114,336.00	120,048.00			
MONTHLY	7,838.00	8,230.00	8,642.00	9,074.00	9,528.00	10,004.00			
BI-WEEKLY	3,617.54	3,798.46	3,988.62	4,188.00	4,397.54	4,617.23			
HOURLY	45.2192	47.4808	49.8577	52.3500	54.9692	57.7154			
62 Information Technology Supervisor									
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	96,408.00	101,232.00	106,296.00	111,612.00	117,192.00	123,048.00			
MONTHLY	8,034.00	8,436.00	8,858.00	9,301.00	9,766.00	10,254.00			
BI-WEEKLY	3,708.00	3,893.54	4,088.31	4,292.77	4,507.38	4,732.62			
HOURLY	46.3500	48.6692	51.1038	53.6596	56.3423	59.1577			
			63						
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	98,820.00	ے 103,764.00	3 108,948.00	4 114,396.00	,120,120.00	126,132.00			
MONTHLY	8,235.00	8,647.00	9,079.00	9,533.00	10,010.00	10,511.00			
BI-WEEKLY	3,800.77	3,990.92	4,190.31	4,399.85	4,620.00	4,851.23			
HOURLY	47.5096	49.8865	52.3788	54.9981	57.7500	60.6404			
HOULT	47.5090	49.0000	52.5700	54.9901	57.7500	00.0404			
64									
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	101,292.00	106,356.00	111,672.00	117,252.00	123,120.00	129,276.00			
MONTHLY	8,441.00	8,863.00	9,306.00	9,771.00	10,260.00	10,773.00			
BI-WEEKLY	3,895.85	4,090.62	4,295.08	4,509.69	4,735.38	4,972.15			
HOURLY	48.6981	51.1327	53.6885	56.3712	59.1923	62.1519			
			65						
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	103,824.00	109,020.00	114,468.00	120,192.00	126,204.00	132,516.00			
MONTHLY	8,652.00	9,085.00	9,539.00	10,016.00	10,517.00	11,043.00			
BI-WEEKLY	3,993.23	4,193.08	4,402.62	4,622.77	4,854.00	5,096.77			
HOURLY	49.9154	52.4135	55.0327	57.7846	60.6750	63.7096			
			vil Engineer						
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	106,416.00	ے 111,732.00	117,324.00	- 123,192.00	129,348.00	135,816.00			
MONTHLY	8,868.00	9,311.00	9,777.00	10,266.00	10,779.00	11,318.00			
BI-WEEKLY	4,092.92	4,297.38	4,512.46	4,738.15	4,974.92	5,223.69			
HOURLY	51.1615	53.7173	56.4058	59.2269	62.1865	65.2962			
HOORET	51.1015	55.7175	30.4030	39.2209	02.1003	03.2902			
0755	* * *	***	67	الد هاد	4 <b>-</b> 4	***			
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	109,080.00	114,540.00	120,264.00	126,276.00	132,588.00	139,212.00			
MONTHLY	9,090.00	9,545.00	10,022.00	10,523.00	11,049.00	11,601.00			
BI-WEEKLY	4,195.38	4,405.38	4,625.54	4,856.77	5,099.54	5,354.31			
HOURLY	52.4423	55.0673	57.8192	60.7096	63.7442	66.9288			

90 Bus Operator								
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	59,424.00	62,400.00	65,520.00	68,796.00	72,240.00	75,852.00		
MONTHLY	4,952.00	5,200.00	5,460.00	5,733.00	6,020.00	6,321.00		
BI-WEEKLY	2,285.54	2400.00	2520.00	2,646.00	2,778.46	2,917.38		
HOURLY	28.5692	30.0000	31.5000	33.0750	34.7308	36.4673		
Specialty - 5%	247.60	260.00	273.00	286.65	301.00	316.05		
			104					
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	63,600.00	66,780.00	70,116.00	73,620.00	77,304.00	81,168.00		
MONTHLY	5,300.00	5,565.00	5,843.00	6,135.00	6,442.00	6,764.00		
BI-WEEKLY	2,446.15	2,568.46	2,696.77	2,831.54	2,973.23	3,121.85		
HOURLY	30.5769	32.1058	33.7096	35.3942	37.1654	39.0231		
Lgy Bonus 20	132.50	139.13	146.08	153.38	161.05	169.10		
Lgy Bonus 25	265.00	278.25	292.15	306.75	322.10	338.20		
Lgy Bonus 30	397.50	417.38	438.23	460.13	483.15	507.30		
			105					
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	65,184.00	68,448.00	71,868.00	75,456.00	79,224.00	83,184.00		
MONTHLY	5,432.00	5,704.00	5,989.00	6,288.00	6,602.00	6,932.00		
BI-WEEKLY	2,507.08	2632.62	2764.15	2902.15	3047.08	3199.38		
HOURLY	31.3385	32.9077	34.5519	36.2769	38.0885	39.9923		
Lgy Bonus 20	135.80	142.60	149.73	157.20	165.05	173.30		
Lgy Bonus 25	271.60	285.20	299.45	314.40	330.10	346.60		
Lgy Bonus 30	407.40	427.80	449.18	471.60	495.15	519.90		
			106					
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	66,816.00	70,152.00	73,656.00	77,340.00	81,204.00	85,260.00		
MONTHLY	5,568.00	5,846.00	6,138.00	6,445.00	6,767.00	7,105.00		
BI-WEEKLY	2,569.85	2,698.15	2,832.92	2,974.62	3,123.23	3,279.23		
HOURLY	32.1231	33.7269	35.4115	37.1827	39.0404	40.9904		
Lgy Bonus 20	139.20	146.15	153.45	161.13	169.18	177.63		
Lgy Bonus 25	278.40	292.30	306.90	322.25	338.35	355.25		
Lgy Bonus 30	417.60	438.45	460.35	483.38	507.53	532.88		
			107					
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	68,496.00	71,916.00	75,516.00	79,296.00	83,256.00	87,420.00		
MONTHLY	5,708.00	5,993.00	6,293.00	6,608.00	6,938.00	7,285.00		
BI-WEEKLY	2,634.46	2,766.00	2,904.46	3,049.85	3,202.15	3,362.31		
HOURLY	32.9308	34.5750	36.3058	38.1231	40.0269	42.0288		
Lgy Bonus 20	142.70	149.83	157.33	165.20	173.45	182.13		
Lgy Bonus 25	285.40	299.65	314.65	330.40	346.90	364.25		
Lgy Bonus 30	428.10	449.48	471.98	495.60	520.35	546.38		

108 Economic Development Analyst							
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	70,200.00	73,716.00	77,400.00	81,276.00	85,344.00	89,616.00	
MONTHLY	5,850.00	6,143.00	6,450.00	6,773.00	7,112.00	7,468.00	
BI-WEEKLY	2,700.00	2,835.23	2,976.92	3,126.00	3,282.46	3,446.77	
HOURLY	33.7500	35.4404	37.2115	39.0750	41.0308	43.0846	
Lgy Bonus 20	146.25	153.58	161.25	169.33	177.80	186.70	
Lgy Bonus 25	292.50	307.15	322.50	338.65	355.60	373.40	
Lgy Bonus 30	438.75	460.73	483.75	507.98	533.40	560.10	
			109				
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	71,964.00	75,564.00	79,344.00	83,316.00	87,480.00	91,860.00	
MONTHLY	5,997.00	6,297.00	6,612.00	6,943.00	7,290.00	7,655.00	
BI-WEEKLY	2,767.85	2,906.31	3,051.69	3,204.46	3,364.62	3,533.08	
HOURLY	34.5981	36.3288	38.1462	40.0558	42.0577	44.1635	
Lgy Bonus 20	149.93	157.43	165.30	173.58	182.25	191.38	
Lgy Bonus 25	299.85	314.85	330.60	347.15	364.50	382.75	
Lgy Bonus 30	449.78	472.28	495.90	520.73	546.75	574.13	
			110				
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	73,752.00	77,436.00	81,312.00	85,380.00	89,652.00	94,140.00	
MONTHLY	6,146.00	6,453.00	6,776.00	7,115.00	7,471.00	7,845.00	
BI-WEEKLY	2,836.62	2,978.31	3,127.38	3,283.85	3,448.15	3,620.77	
HOURLY	35.4577	37.2288	39.0923	41.0481	43.1019	45.2596	
Lgy Bonus 20	153.65	161.33	169.40	177.88	186.78	196.13	
Lgy Bonus 25	307.30	322.65	338.80	355.75	373.55	392.25	
Lgy Bonus 30	460.95	483.98	508.20	533.63	560.33	588.38	
			111				
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	75,600.00	79,380.00	83,352.00	87,516.00	91,896.00	96,492.00	
MONTHLY	6,300.00	6,615.00	6,946.00	7,293.00	7,658.00	8,041.00	
BI-WEEKLY	2,907.69	3,053.08	3,205.85	3,366.00	3,534.46	3,711.23	
HOURLY	36.3462	38.1635	40.0731	42.0750	44.1808	46.3904	
Lgy Bonus 20	157.50	165.38	173.65	182.33	191.45	201.03	
Lgy Bonus 25	315.00	330.75	347.30	364.65	382.90	402.05	
Lgy Bonus 30	472.50	496.13	520.95	546.98	574.35	603.08	
			112				
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	77,508.00	81,384.00	85,452.00	89,724.00	94,212.00	98,928.00	
MONTHLY	6,459.00	6,782.00	7,121.00	7,477.00	7,851.00	8,244.00	
BI-WEEKLY	2,981.08	3,130.15	3,286.62	3,450.92	3,623.54	3,804.92	
HOURLY	37.2635	39.1269	41.0827	43.1365	45.2942	47.5615	
Lgy Bonus 20	161.48	169.55	178.03	186.93	196.28	206.10	
Lgy Bonus 25	322.95	339.10	356.05	373.85	392.55	412.20	
Lgy Bonus 30	484.43	508.65	534.08	560.78	588.83	618.30	

113							
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	79,452.00	83,424.00	87,600.00	91,980.00	96,576.00	101,400.00	
MONTHLY	6,621.00	6,952.00	7,300.00	7,665.00	8,048.00	8,450.00	
BI-WEEKLY	3,055.85	3,208.62	3,369.23	3,537.69	3,714.46	3,900.00	
HOURLY	38.1981	40.1077	42.1154	44.2212	46.4308	48.7500	
Lgy Bonus 20	165.53	173.80	182.50	191.63	201.20	211.25	
Lgy Bonus 25	331.05	347.60	365.00	383.25	402.40	422.50	
Lgy Bonus 30	496.58	521.40	547.50	574.88	603.60	633.75	
			114				
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	81,432.00	85,500.00	89,772.00	94,260.00	98,976.00	103,920.00	
MONTHLY	6,786.00	7,125.00	7,481.00	7,855.00	8,248.00	8,660.00	
BI-WEEKLY	3,132.00	3,288.46	3,452.77	3,625.38	3,806.77	3,996.92	
HOURLY	39.1500	41.1058	43.1596	45.3173	47.5846	49.9615	
Lgy Bonus 20	169.65	178.13	187.03	196.38	206.20	216.50	
Lgy Bonus 25	339.30	356.25	374.05	392.75	412.40	433.00	
Lgy Bonus 30	508.95	534.38	561.08	589.13	618.60	649.50	

#### 115 Deputy City Clerk/Records Management Officer 115 Deputy City Treasurer 115 Human Resources Analyst 115 Risk Management Analyst

115 RISK Management Analyst								
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	83,472.00	87,648.00	92,028.00	96,624.00	101,460.00	106,536.00		
MONTHLY	6,956.00	7,304.00	7,669.00	8,052.00	8,455.00	8,878.00		
BI-WEEKLY	3,210.46	3,371.08	3,539.54	3,716.31	3,902.31	4,097.54		
HOURLY	40.1308	42.1385	44.2442	46.4538	48.7788	51.2192		
Lgy Bonus 20	173.90	182.60	191.73	201.30	211.38	221.95		
Lgy Bonus 25	347.80	365.20	383.45	402.60	422.75	443.90		
Lgy Bonus 30	521.70	547.80	575.18	603.90	634.13	665.85		
			116					
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	85,548.00	89,820.00	94,308.00	99,024.00	103,980.00	109,176.00		
MONTHLY	7,129.00	7,485.00	7,859.00	8,252.00	8,665.00	9,098.00		
BI-WEEKLY	3,290.31	3,454.62	3,627.23	3,808.62	3,999.23	4,199.08		
HOURLY	41.1288	43.1827	45.3404	47.6077	49.9904	52.4885		
Lgy Bonus 20	178.23	187.13	196.48	206.30	216.63	227.45		
Lgy Bonus 25	356.45	374.25	392.95	412.60	433.25	454.90		
Lgy Bonus 30	534.68	561.38	589.43	618.90	649.88	682.35		

117 Transportation Operations Supervisor							
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	87,684.00	92,064.00	96,672.00	101,508.00	106,584.00	111,912.00	
MONTHLY	7,307.00	7,672.00	8,056.00	8,459.00	8,882.00	9,326.00	
BI-WEEKLY	3,372.46	3,540.92	3,718.15	3,904.15	4,099.38	4,304.31	
HOURLY	42.1558	44.2615	46.4769	48.8019	51.2423	53.8038	
Lgy Bonus 20	182.68	191.80	201.40	211.48	222.05	233.15	
Lgy Bonus 25	365.35	383.60	402.80	422.95	444.10	466.30	
Lgy Bonus 30	548.03	575.40	604.20	634.43	666.15	699.45	
	118	Administrative	Management	Analyst I			
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	89,880.00	94,380.00	99,096.00	104,052.00	109,260.00	114,720.00	
MONTHLY	7,490.00	7,865.00	8,258.00	8,671.00	9,105.00	9,560.00	
BI-WEEKLY	3,456.92	3,630.00	3,811.38	4,002.00	4,202.31	4,412.31	
HOURLY	43.2115	45.3750	47.6423	50.0250	52.5288	55.1538	

Lgy Bonus 20	187.25	196.63	206.45	216.78	227.63	239.00
Lgy Bonus 25	374.50	393.25	412.90	433.55	455.25	478.00
Lgy Bonus 30	561.75	589.88	619.35	650.33	682.88	717.00

#### 119 Accountant/Cost Accountant 119 Fleet Maintenance Supervisor 119 Transit Administrative Supervisor 119 Transit Training and Safety Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	92,124.00	96,732.00	101,568.00	106,644.00	111,972.00	117,576.00		
MONTHLY	7,677.00	8,061.00	8,464.00	8,887.00	9,331.00	9,798.00		
BI-WEEKLY	3,543.23	3,720.46	3,906.46	4,101.69	4,306.62	4,522.15		
HOURLY	44.2904	46.5058	48.8308	51.2712	53.8327	56.5269		
Lgy Bonus 20	191.93	201.53	211.60	222.18	233.28	244.95		
Lgy Bonus 25	383.85	403.05	423.20	444.35	466.55	489.90		
Lgy Bonus 30	575.78	604.58	634.80	666.53	699.83	734.85		

#### 120 Administrative Management Analyst II 120 Executive Office Assistant

120 Executive Office Assistant								
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	94,440.00	99,168.00	104,124.00	109,332.00	114,804.00	120,540.00		
MONTHLY	7,870.00	8,264.00	8,677.00	9,111.00	9,567.00	10,045.00		
BI-WEEKLY	3,632.31	3,814.15	4,004.77	4,205.08	4,415.54	4,636.15		
HOURLY	45.4038	47.6769	50.0596	52.5635	55.1942	57.9519		
Lgy Bonus 20	196.75	206.60	216.93	227.78	239.18	251.13		
Lgy Bonus 25	393.50	413.20	433.85	455.55	478.35	502.25		
Lgy Bonus 30	590.25	619.80	650.78	683.33	717.53	753.38		

121							
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	96,792.00	101,628.00	106,704.00	112,044.00	117,648.00	123,528.00	
MONTHLY	8,066.00	8,469.00	8,892.00	9,337.00	9,804.00	10,294.00	
BI-WEEKLY	3,722.77	3,908.77	4,104.00	4,309.38	4,524.92	4,751.08	
HOURLY	46.5346	48.8596	51.3000	53.8673	56.5615	59.3885	
Lgy Bonus 20	201.65	211.73	222.30	233.43	245.10	257.35	
Lgy Bonus 25	403.30	423.45	444.60	466.85	490.20	514.70	
Lgy Bonus 30	604.95	635.18	666.90	700.28	735.30	772.05	

#### 122 Facilities Maintenance Supervisor 122 Senior Human Resources Analyst 122 Senior Planner

122 Senior Planner								
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	99,216.00	104,172.00	109,380.00	114,852.00	120,600.00	126,636.00		
MONTHLY	8,268.00	8,681.00	9,115.00	9,571.00	10,050.00	10,553.00		
BI-WEEKLY	3,816.00	4,006.62	4,206.92	4,417.38	4,638.46	4,870.62		
HOURLY	47.7000	50.0827	52.5865	55.2173	57.9808	60.8827		
Lgy Bonus 20	206.70	217.03	227.88	239.28	251.25	263.83		
Lgy Bonus 25	413.40	434.05	455.75	478.55	502.50	527.65		
Lgy Bonus 30	620.10	651.08	683.63	717.83	753.75	791.48		
123								
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	101,700.00	106,788.00	112,128.00	117,732.00	123,624.00	129,804.00		
MONTHLY	8,475.00	8,899.00	9,344.00	9,811.00	10,302.00	10,817.00		
BI-WEEKLY	3,911.54	4,107.23	4,312.62	4,528.15	4,754.77	4,992.46		
HOURLY	48.8942	51.3404	53.9077	56.6019	59.4346	62.4058		
Lgy Bonus 20	211.88	222.48	233.60	245.28	257.55	270.43		
Lgy Bonus 25	423.75	444.95	467.20	490.55	515.10	540.85		
Lgy Bonus 30	635.63	667.43	700.80	735.83	772.65	811.28		

#### 124 Assistant Transit Operations Manager 124 Senior Administrative Analyst 124 Transit Training and Safety Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	104,244.00	109,452.00	114,924.00	120,672.00	126,708.00	133,044.00		
MONTHLY	8,687.00	9,121.00	9,577.00	10,056.00	10,559.00	11,087.00		
BI-WEEKLY	4,009.38	4,209.69	4,420.15	4,641.23	4,873.38	5,117.08		
HOURLY	50.1173	52.6212	55.2519	58.0154	60.9173	63.9635		
Lgy Bonus 20	217.18	228.03	239.43	251.40	263.98	277.18		
Lgy Bonus 25	434.35	456.05	478.85	502.80	527.95	554.35		
Lgy Bonus 30	651.53	684.08	718.28	754.20	791.93	831.53		

125 Public Information Officer									
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	106,848.00	112,188.00	117,792.00	123,684.00	129,864.00	136,356.00			
MONTHLY	8,904.00	9,349.00	9,816.00	10,307.00	10,822.00	11,363.00			
<b>BI-WEEKLY</b>	4,109.54	4,314.92	4,530.46	4,757.08	4,994.77	5,244.46			
HOURLY	51.3692	53.9365	56.6308	59.4635	62.4346	65.5558			
Lgy Bonus 20	222.60	233.73	245.40	257.68	270.55	284.08			
Lgy Bonus 25	445.20	467.45	490.80	515.35	541.10	568.15			
Lgy Bonus 30	667.80	701.18	736.20	773.03	811.65	852.23			
	1	26 Administrat	iva Sarvicas M	anagor					
126 Administrative Services Manager 126 Community Development Manager									
		26 Economic D	•	-					
	•		hild Care Mana	-					
	126	Recreation & H							
		Transportation		-					
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	109,524.00	114,996.00	120,744.00	126,780.00	133,116.00	139,776.00			
MONTHLY	9,127.00	9,583.00	10,062.00	10,565.00	11,093.00	11,648.00			
BI-WEEKLY	4,212.46	4,422.92	4,644.00	4,876.15	5,119.85	5,376.00			
HOURLY	52.6558	55.2865	58.0500	60.9519	63.9981	67.2000			
Lgy Bonus 20	228.18	239.58	251.55	264.13	277.33	291.20			
Lgy Bonus 25	456.35	479.15	503.10	528.25	554.65	582.40			
Lgy Bonus 30	684.53	718.73	754.65	792.38	831.98	873.60			
OTED	+ 4 +	*0*	127	+ 4 +	+ - +	*0*			
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	112,260.00	117,876.00	123,768.00	129,960.00	136,464.00	143,292.00			
MONTHLY	9,355.00	9,823.00	10,314.00	10,830.00	11,372.00	11,941.00			
BI-WEEKLY	4,317.69	4,533.69	4,760.31	4,998.46	5,248.62	5,511.23			
HOURLY	53.9712	56.6712	59.5038	62.4808	65.6077	68.8904			
Lgy Bonus 20	233.88	245.58	257.85	270.75	284.30	298.53			
Lgy Bonus 25	467.75	491.15	515.70	541.50	568.60	597.05			
Lgy Bonus 30	701.63	736.73	773.55	812.25	852.90	895.58			
	128 5	Equipment Mair	ntononco Suno	rintondont					
		ance and Admi	•						
	1201 116		Services Mana	-					
			aintenance Mar	-					
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	, 115,068.00	120,816.00	126,852.00	133,200.00	139,860.00	146,856.00			
MONTHLY	9,589.00	10,068.00	10,571.00	11,100.00	11,655.00	12,238.00			
BI-WEEKLY	4,425.69	4,646.77	4,878.92	5,123.08	5,379.23	5,648.31			
HOURLY	55.3212	58.0846	60.9865	64.0385	67.2404	70.6038			
	00.0212	00.0040	00.0000	0 1.0000	07.2404	, 0.0000			
Lgy Bonus 20	239.73	251.70	264.28	277.50	291.38	305.95			
Lgy Bonus 25	479.45	503.40	528.55	555.00	582.75	611.90			
Lgy Bonus 30	719.18	755.10	792.83	832.50	874.13	917.85			
<i></i>									

129							
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	117,948.00	123,840.00	130,032.00	136,536.00	143,364.00	150,528.00	
MONTHLY	9,829.00	10,320.00	10,836.00	11,378.00	11,947.00	12,544.00	
<b>BI-WEEKLY</b>	4,536.46	4,763.08	5,001.23	5,251.38	5,514.00	5,789.54	
HOURLY	56.7058	59.5385	62.5154	65.6423	68.9250	72.3692	
Lgy Bonus 20	245.73	258.00	270.90	284.45	298.68	313.60	
Lgy Bonus 25	491.45	516.00	541.80	568.90	597.35	627.20	
Lgy Bonus 30	737.18	774.00	812.70	853.35	896.03	940.80	
		<b>100 1</b>	/ <b>-</b>				

#### 130 Accounting/Finance Manager 130 Information Technology Manager 130 Park Maintenance Superintendent 130 Recreation Program Administrator 130 Revenue and Purchasing Manager 130 Street Maintenance Superintendent

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	120,888.00	126,936.00	133,284.00	139,944.00	146,940.00	154,284.00
MONTHLY	10,074.00	10,578.00	11,107.00	11,662.00	12,245.00	12,857.00
BI-WEEKLY	4,649.54	4,882.15	5,126.31	5,382.46	5,651.54	5,934.00
HOURLY	58.1192	61.0269	64.0788	67.2808	70.6442	74.1750
Lgy Bonus 20	251.85	264.45	277.68	291.55	306.13	321.43
Lgy Bonus 25	503.70	528.90	555.35	583.10	612.25	642.85
Lgy Bonus 30	755.55	793.35	833.03	874.65	918.38	964.28

#### 131 Plan Check Engineer 131 Transit Operations Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	123,912.00	130,104.00	136,608.00	143,436.00	150,612.00	158,148.00	
MONTHLY	10,326.00	10,842.00	11,384.00	11,953.00	12,551.00	13,179.00	
BI-WEEKLY	4,765.85	5,004.00	5,254.15	5,516.77	5,792.77	6,082.62	
HOURLY	59.5731	62.5500	65.6769	68.9596	72.4096	76.0327	
Lgy Bonus 20	258.15	271.05	284.60	298.83	313.78	329.48	
Lgy Bonus 25	516.30	542.10	569.20	597.65	627.55	658.95	
Lgy Bonus 30	774.45	813.15	853.80	896.48	941.33	988.43	

#### 132 FCC Therapist/Trainer II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	127,008.00	133,356.00	140,028.00	147,024.00	154,380.00	162,096.00
MONTHLY	10,584.00	11,113.00	11,669.00	12,252.00	12,865.00	13,508.00
BI-WEEKLY	4,884.92	5,129.08	5,385.69	5,654.77	5,937.69	6,234.46
HOURLY	61.0615	64.1135	67.3212	70.6846	74.2212	77.9308
Lgy Bonus 20	264.60	277.83	291.73	306.30	321.63	337.70
Lgy Bonus 25	529.20	555.65	583.45	612.60	643.25	675.40
Lgy Bonus 30	793.80	833.48	875.18	918.90	964.88	1013.10

#### 133 Human Resources Manager 133 Public Works Superintendent

133 Public Works Superintendent						
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	130,176.00	136,680.00	143,520.00	150,696.00	158,232.00	166,140.00
MONTHLY	10,848.00	11,390.00	11,960.00	12,558.00	13,186.00	13,845.00
BI-WEEKLY	5,006.77	5,256.92	5,520.00	5,796.00	6,085.85	6,390.00
HOURLY	62.5846	65.7115	69.0000	72.4500	76.0731	79.8750
Lgy Bonus 20	271.20	284.75	299.00	313.95	329.65	346.13
Lgy Bonus 25	542.40	569.50	598.00	627.90	659.30	692.25
Lgy Bonus 30	813.60	854.25	897.00	941.85	988.95	1038.38
			to the City Mar			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	133,440.00	140,112.00	147,120.00	154,476.00	162,204.00	170,316.00
MONTHLY	11,120.00	11,676.00	12,260.00	12,873.00	13,517.00	14,193.00
BI-WEEKLY	5,132.31	5,388.92	5,658.46	5,941.38	6,238.62	6,550.62
HOURLY	64.1538	67.3615	70.7308	74.2673	77.9827	81.8827
Lgy Bonus 20	278.00	291.90	306.50	321.83	337.93	354.83
Lgy Bonus 25	556.00	583.80	613.00	643.65	675.85	709.65
Lgy Bonus 30	834.00	875.70	919.50	965.48	1013.78	1064.48
			135			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	136,764.00	143,604.00	150,780.00	158,316.00	166,236.00	174,552.00
MONTHLY	11,397.00	11,967.00	12,565.00	13,193.00	13,853.00	14,546.00
BI-WEEKLY	5,260.15	5,523.23	5,799.23	6,089.08	6,393.69	6,713.54
HOURLY	65.7519	69.0404	72.4904	76.1135	79.9212	83.9192
Lgy Bonus 20	284.93	299.18	314.13	329.83	346.33	363.65
Lgy Bonus 25	569.85	598.35	628.25	659.65	692.65	727.30
Lgy Bonus 30	854.78	897.53	942.38	989.48	1038.98	1090.95
			136			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	140,184.00	147,192.00	154,548.00	162,276.00	170,388.00	178,908.00
MONTHLY	11,682.00	12,266.00	12,879.00	13,523.00	14,199.00	14,909.00
BI-WEEKLY	5,391.69	5,661.23	5,944.15	6,241.38	6,553.38	6,881.08
HOURLY	67.3962	70.7654	74.3019	78.0173	81.9173	86.0135
Lgy Bonus 20	292.05	306.65	321.98	338.08	354.98	372.73
Lgy Bonus 25	584.10	613.30	643.95	676.15	709.95	745.45
Lgy Bonus 30	876.15	919.95	965.93	1014.23	1064.93	1118.18
			137			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	143,700.00	150,888.00	158,436.00	166,356.00	174,672.00	183,408.00
MONTHLY	11,975.00	12,574.00	13,203.00	13,863.00	14,556.00	15,284.00
BI-WEEKLY	5,526.92	5,803.38	6,093.69	6,398.31	6,718.15	7,054.15
HOURLY	69.0865	72.5423	76.1712	79.9788	83.9769	88.1769
Lgy Bonus 20	299.38	314.35	330.08	346.58	363.90	382.10
Lgy Bonus 25	598.75	628.70	660.15	693.15	727.80	764.20
Lgy Bonus 30	898.13	943.05	990.23	1039.73	1091.70	1146.30

#### 138 Chief Fiscal Officer 138 Principal Civil Engineer 138 Transit Administrative Officer 138 Transit Operations Officer

138 Transit Operations Officer								
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	147,288.00	154,656.00	162,384.00	170,508.00	179,028.00	187,980.00		
MONTHLY	12,274.00	12,888.00	13,532.00	14,209.00	14,919.00	15,665.00		
BI-WEEKLY	5,664.92	5,948.31	6,245.54	6,558.00	6,885.69	7,230.00		
HOURLY	70.8115	74.3538	78.0692	81.9750	86.0712	90.3750		
Lgy Bonus 20	306.85	322.20	338.30	355.23	372.98	391.63		
Lgy Bonus 25	613.70	644.40	676.60	710.45	745.95	783.25		
Lgy Bonus 30	920.55	966.60	1014.90	1065.68	1118.93	1174.88		
			139					
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	150,972.00		166,452.00	174,780.00	183,516.00	192,696.00		
MONTHLY	12,581.00	13,210.00	13,871.00	14,565.00	15,293.00	16,058.00		
BI-WEEKLY	5,806.62	6,096.92	6,402.00	6,722.31	7,058.31	7,411.38		
HOURLY	72.5827	76.2115	80.0250	84.0288	88.2288	92.6423		
Lgy Bonus 20	314.53	330.25	346.78	364.13	382.33	401.45		
Lgy Bonus 25	629.05	660.50	693.55	728.25	764.65	802.90		
Lgy Bonus 30	943.58	990.75	1040.33	1092.38	1146.98	1204.35		
			140					
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	154,740.00	162,480.00	170,604.00	179,136.00	188,088.00	197,496.00		
MONTHLY	12,895.00	13,540.00	14,217.00	14,928.00	15,674.00	16,458.00		
BI-WEEKLY	5,951.54	6,249.23	6,561.69	6,889.85	7,234.15	7,596.00		
HOURLY	74.3942	78.1154	82.0212	86.1231	90.4269	94.9500		
Lgy Bonus 20	322.38	338.50	355.43	373.20	391.85	411.45		
Lgy Bonus 25	644.75	677.00	710.85	746.40	783.70	822.90		
Lgy Bonus 30	967.13	1015.50	1066.28	1119.60	1175.55	1234.35		
444 Appletent Director of Transportation								

#### 141 Assistant Director of Transportation 141 Assistant Public Works Director/City Engineer

	141 Assistant Public Works Director/City Engineer								
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	158,604.00	166,536.00	174,864.00	183,612.00	192,792.00	202,428.00			
MONTHLY	13,217.00	13,878.00	14,572.00	15,301.00	16,066.00	16,869.00			
BI-WEEKLY	6,100.15	6,405.23	6,725.54	7,062.00	7,415.08	7,785.69			
HOURLY	76.2519	80.0654	84.0692	88.2750	92.6885	97.3212			
Lgy Bonus 20	330.43	346.95	364.30	382.53	401.65	421.73			
Lgy Bonus 25	660.85	693.90	728.60	765.05	803.30	843.45			
Lgy Bonus 30	991.28	1040.85	1092.90	1147.58	1204.95	1265.18			

			142			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	162,576.00	170,700.00	179,232.00	188,196.00	197,604.00	207,480.00
MONTHLY	13,548.00	14,225.00	14,936.00	15,683.00	16,467.00	17,290.00
BI-WEEKLY	6,252.92	6,565.38	6,893.54	7,238.31	7,600.15	7,980.00
HOURLY	78.1615	82.0673	86.1692	90.4788	95.0019	99.7500
Lgy Bonus 20	338.70	355.63	373.40	392.08	411.68	432.25
Lgy Bonus 25	677.40	711.25	746.80	784.15	823.35	864.50
Lgy Bonus 30	1016.10	1066.88	1120.20	1176.23	1235.03	1296.75
			143			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	166,644.00	174,972.00	183,720.00	192,912.00	202,560.00	212,688.00
MONTHLY	13,887.00	14,581.00	15,310.00	16,076.00	16,880.00	17,724.00
BI-WEEKLY	6,409.38	6,729.69	7,066.15	7,419.69	7,790.77	8,180.31
HOURLY	80.1173	84.1212	88.3269	92.7462	97.3846	102.2538
Lgy Bonus 20	347.18	364.53	382.75	401.90	422.00	443.10
Lgy Bonus 25	694.35	729.05	765.50	803.80	844.00	886.20
Lgy Bonus 30	1041.53	1093.58	1148.25	1205.70	1266.00	1329.30
			144			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	170,808.00	179,352.00	188,316.00	197,736.00	207,624.00	218,004.00
MONTHLY	14,234.00	14,946.00	15,693.00	16,478.00	17,302.00	18,167.00
BI-WEEKLY	6,569.54	6,898.15	7,242.92	7,605.23	7,985.54	8,384.77
HOURLY	82.1192	86.2269	90.5365	95.0654	99.8192	104.8096
Lgy Bonus 20	355.85	373.65	392.33	411.95	432.55	454.18
Lgy Bonus 25	711.70	747.30	784.65	823.90	865.10	908.35
Lgy Bonus 30	1067.55	1120.95	1176.98	1235.85	1297.65	1362.53
			145			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	175,080.00	183,840.00	193,032.00	202,680.00	212,820.00	223,464.00
MONTHLY	14,590.00	15,320.00	16,086.00	16,890.00	17,735.00	18,622.00
BI-WEEKLY	6,733.85	7,070.77	7,424.31	7,795.38	8,185.38	8,594.77
HOURLY	84.1731	88.3846	92.8038	97.4423	102.3173	107.4346
Lgy Bonus 20	364.75	383.00	402.15	422.25	443.38	465.55
Lgy Bonus 25	729.50	766.00	804.30	844.50	886.75	931.10
Lgy Bonus 30	1094.25	1149.00	1206.45	1266.75	1330.13	1396.65
			146			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	179,460.00	188,436.00	197,856.00	207,744.00	218,136.00	229,044.00
MONTHLY	14,955.00	15,703.00	16,488.00	17,312.00	18,178.00	19,087.00
BI-WEEKLY	6,902.31	7,247.54	7,609.85	7,990.15	8,389.85	8,809.38
HOURLY	86.2788	90.5942	95.1231	99.8769	104.8731	110.1173
Lgy Bonus 20	373.88	392.58	412.20	432.80	454.45	477.18
Lgy Bonus 25	747.75	785.15	824.40	865.60	908.90	954.35
Lgy Bonus 30	1121.63	1177.73	1236.60	1298.40	1363.35	1431.53

			147			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	183,960.00	193,164.00	202,824.00	212,964.00	223,608.00	234,792.00
MONTHLY	15,330.00	16,097.00	16,902.00	17,747.00	18,634.00	19,566.00
BI-WEEKLY	7,075.38	7,429.38	7,800.92	8,190.92	8,600.31	9,030.46
HOURLY	88.4423	92.8673	97.5115	102.3865	107.5038	112.8808
Lgy Bonus 20	383.25	402.43	422.55	443.68	465.85	489.15
Lgy Bonus 25	766.50	804.85	845.10	887.35	931.70	978.30
Lgy Bonus 30	1149.75	1207.28	1267.65	1331.03	1397.55	1467.45
			148			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	188,556.00	197,988.00	207,888.00	218,280.00	229,200.00	240,660.00
MONTHLY	15,713.00	16,499.00	17,324.00	18,190.00	19,100.00	20,055.00
BI-WEEKLY	7,252.15	7,614.92	7,995.69	8,395.38	8,815.38	9,256.15
HOURLY	90.6519	95.1865	99.9462	104.9423	110.1923	115.7019
Lgy Bonus 20	392.83	412.48	433.10	454.75	477.50	501.38
Lgy Bonus 25	785.65	824.95	866.20	909.50	955.00	1002.75
Lgy Bonus 30	1178.48	1237.43	1299.30	1364.25	1432.50	1504.13
			149			
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	193,272.00	202,932.00	213,084.00	223,740.00	234,924.00	246,672.00
MONTHLY	16,106.00	16,911.00	17,757.00	18,645.00	19,577.00	20,556.00
BI-WEEKLY	7,433.54	7,805.08	8,195.54	8,605.38	9,035.54	9,487.38
HOURLY	92.9192	97.5635	102.4442	107.5673	112.9442	118.5923
Lgy Bonus 20	402.65	422.78	443.93	466.13	489.43	513.90
Lgy Bonus 25	805.30	845.55	887.85	932.25	978.85	1027.80
Lgy Bonus 30	1207.95	1268.33	1331.78	1398.38	1468.28	1541.70
			Authority Acc	ountant		
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	156,000.00					
MONTHLY	13,000.00					
BI-WEEKLY	6,000.00					
HOURLY	75.0000					

200 Police Trainee							
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	83,124.00	-	-	-	-	-	
MONTHLY	6,927.00	-	-	-	-	-	
<b>BI-WEEKLY</b>	3,197.08	-	-	-	-	-	
HOURLY	39.9635	-	-	-	-	-	
		204 D	alian Officar				
STEP	*1*	201 P0 *2*	olice Officer *3*	*4*	*5*	*6*	
ANNUAL	97,788.00	ے 102,660.00	3 107,808.00	4 113,184.00	5 118,860.00	124,800.00	
MONTHLY	8,149.00	8,555.00	8,984.00	9,432.00	9,905.00	10,400.00	
BI-WEEKLY	3,761.08	3,948.46	4,146.46	4,353.23	4,571.54	4,800.00	
HOURLY	47.0135	49.3558	51.8308	54.4154	57.1442	60.0000	
HOULEI	47.0100	40.0000	01.0000	54.4154	57.1442	00.0000	
EDUCATIONAL INCE	NTIVE BONUS						
AA	1,303.96	1,303.96	1,303.96	1,303.96	1,303.96	1,303.96	
BA	1,819.96	1,819.96	1,819.96	1,819.96	1,819.96	1,819.96	
SPECIALIST	664 75	664 75	664 75	664 75	664 75	664.75	
SPECIALIST	664.75	664.75	664.75	664.75	664.75	004.75	
Lgy Bonus 7	365.00	365.00	365.00	365.00	365.00	365.00	
Lgy Bonus 12	520.00	520.00	520.00	520.00	520.00	520.00	
Lgy Bonus 20	927.45	947.75	969.20	991.60	1,015.25	1,040.00	
Lgy Bonus 26	1,334.90	1,375.50	1,418.40	1,463.20	1,510.50	1,560.00	
		203 Pc	olice Sergeant				
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	126,528.00	132,864.00	139,488.00	146,472.00	153,804.00	161,496.00	
MONTHLY	10,544.00	11,072.00	11,624.00	12,206.00	12,817.00	13,458.00	
<b>BI-WEEKLY</b>	4,866.46	5,110.15	5,364.92	5,633.54	5,915.54	6,211.38	
HOURLY	60.8308	63.8769	67.0615	70.4192	73.9442	77.6423	
EDUCATIONAL INCE							
AA	1,612.53	1,612.53	1,612.53	1,612.53	1,612.53	1,612.53	
BA	2,230.53	2,230.53	2,230.53	2,230.53	2,230.53	2,230.53	
BA	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	
SPECIAL DUTY PAY	420.00	420.00	420.00	420.00	420.00	420.00	
Lgy Bonus 7	326.00	326.00	326.00	326.00	326.00	326.00	
Lgy Bonus 12	520.00	520.00	520.00	520.00	520.00	520.00	
Lgy Bonus 20	1,047.20	1,073.60	1,101.20	1,130.30	1,160.85	1,192.90	
Lgy Bonus 26	\$ 1,574.40	1,627.20	1,682.40	1,740.60	1,801.70	1,865.80	
	-		•	-	-		

227 Police Lieutenant								
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	162,720.00	170,856.00	179,400.00	188,376.00	197,796.00	207,684.00		
MONTHLY	13,560.00	14,238.00	14,950.00	15,698.00	16,483.00	17,307.00		
BI-WEEKLY	6,258.46	6,571.38	6,900.00	7,245.23	7,607.54	7,987.85		
HOURLY	78.2308	82.1423	86.2500	90.5654	95.0942	99.8481		
EDUCATIONAL INCENT								
BA	1,766.44	1,837.84	1,912.84	1,991.56	2,074.24	2,161.00		
CA POST Mgmt. Cert.	678.00	711.90	747.50	784.90	824.15	865.35		
<b>0</b> -								
Lgy Bonus 20	678.00	711.90	747.50	784.90	824.15	865.35		
Lgy Bonus 26	1,356.00	1,423.80	1,495.00	1,569.80	1,648.30	1,730.70		
Mgmt Incentive Pay	1,288.20	1,352.61	1,420.25	1,491.31	1,565.89	1,644.17		
		231 Po	lice Captain					
STEP	*1*	*2*	*3*	*4*	*5*	*6*		
ANNUAL	193,476.00	203,148.00	213,300.00	223,968.00	235,164.00	246,924.00		
MONTHLY	16,123.00	16,929.00	17,775.00	18,664.00	19,597.00	20,577.00		
BI-WEEKLY	7,441.38	7,813.38	8,203.85	8,614.15	9,044.77	9,497.08		
HOURLY	93.0173	97.6673	102.5481	107.6769	113.0596	118.7135		
EDUCATIONAL INCENTIVE BONUS								
BA	2,036.08	2,120.92	2,209.96	2,303.56	2,401.84	2,505.04		
CA POST Mgmt. Cert.	806.15	846.45	888.75	933.20	979.85	1,028.85		
		• · • · -						
Lgy Bonus 20	806.15	846.45	888.75	933.20	979.85	1,028.85		
Lgy Bonus 26	1,612.30	1,692.90	1,777.50	1,866.40	1,959.70	2,057.70		
Mgmt Incentive Pay	1,531.69	1,608.26	1,688.63	1,773.08	1,861.72	1,954.82		

		201	Mayor						
STEP	*1*	*2*	Mayor *3*	*4*	*5*	*6*			
ANNUAL	31,200.00		-		-	-			
MONTHLY	2,600.00								
BI-WEEKLY	1,200.00								
HOURLY	15.0000								
	302 Councilmember								
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	19,200.00								
MONTHLY BI-WEEKLY	1,600.00 738.46								
HOURLY	9.2308								
<b>303 City Clerk</b> STEP *1* *2* *3* *4* *5* *6*									
STEP ANNUAL	ا 12,000.00	Z	3	4	5	0			
MONTHLY	1,000.00								
BI-WEEKLY	461.54								
HOURLY	5.7692								
304 City Treasurer									
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	6,000.00								
MONTHLY	500.00								
BI-WEEKLY HOURLY	230.77 2.8846								
HOUNEI	2.0010								
		305 Youth C	ommissioner						
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	300.00	-	-	-	-	-			
MONTHLY	25.00	-	-	-	-	-			
BI-WEEKLY HOURLY	11.54 0.1442	-	-	-	-	-			
HOUKLI	0.1442	-	-	-	-	-			
			ication Commis						
	306 Gardena E								
			ces Commission						
306 Rent Mediation Board Member									
			ns Commissio						
STEP ANNUAL	*1* 600.00	*2*	*3*	*4*	*5*	*6*			
MONTHLY	50.00	-	-	-	-	-			
BI-WEEKLY	23.08	-	-	-	-	-			
HOURLY	0.2885	-	-	-	-	-			
308 Planning Commissioner									
STEP	*1*	*2*	*3*	*4*	*5*	*6*			
ANNUAL	1,200.00	-	-	-	-	-			
MONTHLY	100.00	-	-	-	-	-			
BI-WEEKLY HOURLY	46.15 0.5769	-	-	-	-	-			
HUURLI	0.5769	-	-	-	-	-			

330 Department Heads							
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	183,084.00	192,240.00	201,852.00	211,944.00	222,540.00	233,664.00	
MONTHLY	15,257.00	16,020.00	16,821.00	17,662.00	18,545.00	19,472.00	
BI-WEEKLY	7,041.69	7,393.85	7,763.54	8,151.69	8,559.23	8,987.08	
HOURLY	88.0212	92.4231	97.0442	101.8962	106.9904	112.3385	
Lgy Bonus 20	381.43	400.50	420.53	441.55	463.63	486.80	
Lgy Bonus 25	762.85	801.00	841.05	883.10	927.25	973.60	
Lgy Bonus 30	1144.28	1201.50	1261.58	1324.65	1390.88	1460.40	
335 Deputy City Manager							
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	192,240.00	201,852.00	211,944.00	222,540.00	233,664.00	245,352.00	
MONTHLY	16,020.00	16,821.00	17,662.00	18,545.00	19,472.00	20,446.00	
BI-WEEKLY	7,393.85	7,763.54	8,151.69	8,559.23	8,987.08	9,436.62	
HOURLY	92.4231	97.0442	101.8962	106.9904	112.3385	117.9577	
Lgy Bonus 20	400.50	420.53	441.55	463.63	486.80	511.15	
Lgy Bonus 25	801.00	841.05	883.10	927.25	973.60	1022.30	
Lgy Bonus 30	1201.50	1261.58	1324.65	1390.88	1460.40	1533.45	
			ant City Manag				
STEP	*1*	*2*	*3*	*4*	*5*	*6*	
ANNUAL	200,964.00	211,008.00	221,556.00	232,632.00	244,260.00	256,476.00	
MONTHLY	16,747.00	17,584.00	18,463.00	19,386.00	20,355.00	21,373.00	
BI-WEEKLY	7,729.38	8,115.69	8,521.38	8,947.38	9,394.62	9,864.46	
HOURLY	96.6173	101.4462	106.5173	111.8423	117.4327	123.3058	
Lgy Bonus 20	418.68	439.60	461.58	484.65	508.88	534.33	
Lgy Bonus 25	837.35	879.20	923.15	969.30	1017.75	1068.65	
Lgy Bonus 30	1256.03	1318.80	1384.73	1453.95	1526.63	1602.98	
		340 P	olice Chief				
STEP	*1*						
ANNUAL	279,531.16						
MONTHLY	23,294.26						
BI-WEEKLY	10,751.20						
HOURLY	134.3900						
Edu Incentive Pay	2,995.31						
CA POST Exe Cert	2,329.43						
Lgy Bonus 26	2,329.43						
Mgmt Incentive Pay	2,212.96						
350 City Manager							
STEP	*1*						
ANNUAL	324,010.00						
MONTHLY	27,000.83						
BI-WEEKLY	12,461.92						
HOURLY	155.7740						

#### Transit Training and Safety Manager (TTSM)

(Job Summary)

#### Description

Under the supervision of the Director of Transportation, or their designee, the TTSM manages, coordinates, monitors, assesses and provides training programs for GTrans operators, mechanics and other GTrans personnel.; Develops, organizes, reviews and implements a comprehensive safety plan for GTrans; Manages, assigns, reviews, and evaluates the work of assigned staff; The TTSM provides managerial and administrative direction to training staff, promotes/delivers training campaigns, and coordinates all training needs for GTrans staff. Develops and directs a range of training, safety, risk management and security programs for GTrans employees to ensure that service is provided in a safe and efficient manner. Performs other related duties as assigned.

#### **Representative Duties**

Duties may include, but are not limited to, the following:

- Establishes and manages the development and implementation of goals, plans, and priorities for department wide safety training programs and safety meetings for all Operations and Maintenance personnel. Provides for appropriate courses of instruction in safety procedures and develops a variety of training materials, including manuals, bulletins and written procedures related to transit safety and security;
- Oversees and develops training programs, lesson plans and other training tools and materials to ensure training is relevant and current. May be required to deliver training programs as directed by management;
- Monitors and analyzes the delivery of training to ensure quality and recommends costeffective resources to help meet the departments goals and needs;
- Evaluates and manages the effectiveness of the departments instruction performance to ensure conformance with department's objectives and goals and advises the Director of Transportation, or their designee, of any matters requiring attention;
- Oversees and trains new trainers and trainees and makes recommendations on areas that may need further training or improvement;
- Prepares reports, correspondence, standard operating procedures, and operations notices on various topics including the status of the training program, goals, activities, achievements, shortfalls, and projections;
- Represents GTrans as the ADA Reasonable Modification Coordinator and is responsible for all ADA inquiries;
- Ensures training program milestones, reviews, and data are properly documented and maintained to best track, monitor, and report on training needs, staff requirements, and Key Performance Indicators (KPIs);
- Interacts with various department personnel and outside agencies to resolve problems and issues;
- Creates training schedules and manages training resources;
- Drives a bus to demonstrate maneuvers for purposes of training and instructing. May also be required to drive a bus in revenue or non-revenue service as directed by management;

- Directs and monitors work of staff assigned in training and safety section of Bus Operations department, in accordance with applicable rules and regulations, procedures, practices and labor agreements/MOUs;
- Oversees the maintenance of employee training records;
- Conducts disciplinary actions/investigations, hearings and counseling sessions pertaining to accidents/training/driving skills;
- Manages audits and oversees the DMV pull notice program to ensure all employee license and certificates are in order and notifies division managers of deficiencies.
- Oversees and is responsible for organization safety compliance including the Federal Transit Administration Public Transportation Agency Safety Plans (PTASP);
- Reviews, maintains and updates GTrans Building Emergency Plan and coordinates with the appropriate Fire/Police Department staff. Serves as GTrans co-representative on the City's Emergency Operations Center Committee;
- Manages the occupational health, employee wellness, and risk management programs at GTrans. Works collaboratively with various departments to effectively manage these programs;
- Directs the investigation of GTrans accidents and incidents and oversees the timely grading of accidents/incidents. Collaborates with the Operations and Maintenance divisions to determine appropriate re-training required for personnel;
- Develops and oversees GTrans' Bus security program including system threat and vulnerability assessments, collaborating with the Gardena Police Department, Los Angeles Police Department and the Los Angeles County Sheriff's Office for coordination of law enforcement detail and activities for GTrans operations. Coordinates all reporting from the collaborating agencies to GTrans regarding services provided;
- Conducts department security initiatives with police departments, and/or third-party security services;
- Works with the City Attorney's Office and Risk Management staff on resolution of claim settlements involving GTrans property or staff and may be asked to represent the City in legal proceedings;
- Ensures that all GTrans facilities are in compliance with Cal-OSHA and other safety and health requirements. Conducts inspections and audits of the work environment to detect existing or potential hazards;
- Researches and reviews federal, state and local safety laws and regulations to ensure department compliance;
- Develops specifications for acquisition and maintenance of building and bus security equipment. Makes recommendations for new security systems and devices, as appropriate;
- Monitors and maintains City facilities and bus video surveillance tapes related to security issues;
- Oversees the collection and maintenance of all safety and security data on a monthly basis for management reports including data required by federal, state or local governments;
- Coordinates and conducts meetings and/or training for safety and security policies and procedures, as assigned;

#### Organizational Responsibilities

Position in this class reports to the Director of Transportation, or their designee, being specifically responsible for departmental training, accident investigation and safety programs, and the coordination of ongoing training and safety activities or programs, as needed; Position may also

be assigned managerial responsibilities over designated departmental tasks and supervise staff in the department. Monitors compliance with applicable federal, state, and local laws and regulations governing public transit systems.

#### **Qualifications Guide**

#### Education and Experience

- Graduation from an accredited college or university with a bachelor's degree is preferred but not required.
- Four (4) years of recent, paid professional work experience in supervisorial bus training instruction, delivering bus training, creating bus training curriculum, and/or oversight of safety program.
- Two (2) of the required four (4) years must have included supervisory and/or managerial responsibilities.

#### Knowledge and Abilities

- Knowledge of applicable federal, state and local laws, rules and safety regulations;
- supervisory principles and practices;
- principles of training program development;
- effective customer service techniques;
- accident/incident recordkeeping techniques;
- accident investigation techniques;
- effective coordinating and leading skills;
- and personal computer operations.
- Ability to operate a large motor coach and related equipment;
- plan, organize and implement a comprehensive training program in bus, maintenance, accident/incident and safety training;
- prepare training materials, lesson plans and schedules;
- collect and analyze data;
- conduct facility and safety inspections;
- conduct informational and training meetings;
- communicate clearly and concisely in English, both orally and in writing;
- establish and maintain effective and cooperative working relationships;
- motivate employees to practice safe working habits and methods, ability to work in a fastpaced environment.

#### <u>Skills</u>

Computer skills required; Intermediate skills in Microsoft Word, Excel and Power Point; excellent written and verbal communication skills, report writing and presentation skills. Bilingual ability is highly desirable. CAD/scheduling software skills is desirable.

#### **Physical Demands and Working Conditions**

Work is performed both in an office environment and in the field. Office work requires sitting and standing for prolonged periods of time and using a computer keyboard and screen. Physical demands include talking, listening, standing, kneeling, bending, twisting, reaching and grasping in the performance of duties. Field work requires driving, sitting, standing, writing, walking, lifting up to 50 pounds; contact with the general public; exposure to seasonal weather conditions, noisy and hazardous traffic situations, moving equipment, and chemical, physical and mechanical hazards. Must comply with all California Occupational Safety and Health

Administration (Cal/OSHA) regulations; and utilize safety equipment and personal protective gear, if and when required. Must be able to work various hours and days. May be asked to respond to emergency needs outside of normal work hours. Some travel may be required.

#### <u>License</u>

Must have the ability to possess and maintain a Class A or B driver's license with a "P" passenger and air brake endorsement within six months of employment. Must provide, at time of application, a current (within 30 days) K-4 printout of driving record, obtainable from the Department of Motor Vehicles. Must have no more than 1 point within a 3-year period on driving record. Must have the ability to possess and maintain a Verification of Transit Training Certificate and medical certificate; Department of Transportation (DOT) Transit Safety Institute (TSI) certificate (Bus Operator Training), TSI accident Investigation is desirable; Completion of pre-supervisory and supervisory training is desirable.

#### **Special Conditions**

- Designated Management-level classification.
- Statement of Economic Interest required.
- Must be able to pass a job-related medical examination that includes drug and alcohol testing.
- Employment is subject to background checks and verifications.
- Position is considered safety sensitive under Federal Transit Administration (FTA) drug and alcohol regulations.
- Subject to random drug and alcohol testing.



## **City of Gardena** Gardena City Council Meeting AGENDA REPORT SUMMARY

Agenda Item No. 8.H Section: CONSENT CALENDAR Meeting Date: July 23, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: <u>SECOND READING AND ADOPTION OF ORDINANCE NO. 1874</u>, Adding Chapter 15.64 to Title 15 of the Gardena Municipal Code relating to a Labor Transparency. **CONTACT: COMMUNITY DEVELOPMENT** 

#### COUNCIL ACTION REQUIRED:

#### **RECOMMENDATION AND STAFF SUMMARY:**

On June 25, 2024, the City Council introduced Ordinance No. 1874, adding Chapter 15.64 to Title 15 of the Gardena Municipal Code relating to a Labor Transparency.

At the City Council Meeting held on May 28, 2024, staff received a Council directive to draft an ordinance using language similar to that of the City of Carson and other cities regarding labor transparency. Staff has drafted an Ordinance that would require contractors and their subcontractors working in the City to disclose any pending or final determinations pertaining to state or federal labor violations and any penalties paid to any government agencies related to such violations within the prior five (5) years, and to provide certain information about their workers' compensation insurance. The proposed ordinance would apply only to projects involving 20 or more residential dwelling units or 20,000 or more square feet of commercial or industrial development.

FINANCIAL IMPACT/COST: None

ATTACHMENTS: Ordinance No. 1874.pdf

APPROVED:

Clusomr.

Clint Osorio, City Manager

#### **ORDINANCE NO. 1874**

#### AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ADDING CHAPTER 15.64 (CONTRACTORS) TO TITLE 15 (BUILDINGS AND CONSTRUCTION) OF THE GARDENA MUNICIPAL CODE RELATING TO A LABOR TRANSPARENCY ORDINANCE

**WHEREAS**, the City of Gardena (the "City") fosters a culture of accountability and safety among companies and organizations that transact business in the City; and

WHEREAS, unlicensed contractors lack accountability and compete unfairly with licensed contractors who operate with bonds, insurance, and other responsible business practices; and

**WHEREAS**, the City strives to protect human rights, workers' rights, and eradicate labor exploitation by identifying and addressing labor violations, including but not limited to wage theft; and

WHEREAS, the City recognizes that companies and organizations' compliance with labor standards enhances public health, safety, and welfare and is in the best interest of the City and its community; and

**WHEREAS**, the City desires to require contractors to disclose any pending or final determinations for state or federal labor violations within the prior five (5) years, and make the same disclosures applicable only to projects involving 20 or more residential dwelling units or 20,000 or more square feet of commercial or industrial development; and

**WHEREAS**, these disclosures are intended to uphold fair labor and business practices for contractors undertaking certain projects; and

**WHEREAS,** the City's Building Official may suspend or revoke a permit issued pursuant to Title 15 whenever the permit is issued in error or on the basis of incorrect, inaccurate, or incomplete information;

## NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA DOES ORDAIN AS FOLLOWS:

**<u>SECTION 1.</u> RECITALS.** The foregoing recitals are true and correct, and are incorporated herein by this reference.

**<u>SECTION 2.</u>** Chapter 15.64 is hereby added to the Gardena Municipal Code to read as follows:

#### CHAPTER 15.64

#### LABOR TRANSPARENCY

#### 15.64.010 Contractor Disclosure Requirements.

The disclosure requirements set forth in this Chapter apply to Projects as defined in Section 15.64.020. The disclosure requirements are in addition to such other information as required in order to obtain a construction permit from the City. Construction permits shall be granted only upon compliance with and in accordance with all of the terms and conditions of this Chapter.

#### 15.64.020 Definitions.

The following definitions shall apply to this chapter.

A. "City" shall mean the City of Gardena.

B. "Construction permit" shall mean a building, electrical, plumbing or mechanical permit issued under Title 15 of the Gardena Municipal Code.

C. "Contractor" shall have the same meaning as set forth in Gardena Municipal Code Section 5.04.010.

D. "Person" shall mean any individual, receiver, administrator, executor, assignee, trustee in bankruptcy, trust, estate, firm, partnership, joint venture, club, company, joint stock company, business trust, domestic or foreign corporation, association, syndicate, society or any group of individuals acting as a unit, whether mutual, cooperative, fraternal, nonprofit or otherwise.

E. "Project" shall mean any development project within the City consisting of 20 or more residential dwelling units or 20,000 or more square feet of commercial or industrial development.

#### 15.64.030 Permit Requirements.

No person shall be issued a construction permit unless the person is:

- A. A contractor licensed by the California Contractors State License Board;
- B. An employee, agent or authorized representative of a licensed contractor;

C. A representative of an electronically subscribed service acting on behalf of a licensed contractor;

D. An employee of the owner, provided that the owner shows evidence of workers' compensation insurance required by state and City laws, and their federal tax identification number; or

E. The property owner performing his or her own work.

### 15.64.040 Information Submission.

A. A person applying for a construction permit for a Project shall submit the following information in addition to the information set forth on the City's Building Permit form. Such information must be submitted prior to commencement of work for which the construction permit is issued:

1. A list of all subcontractors and verification of each subcontractor's workers' compensation insurance including the policy number and expiration date, state contractor license and license category, city business license and federal tax identification number. No person shall contract or subcontract construction work without a valid contractor's license pursuant to applicable provisions of the California Business and Professions Code.

2. A disclosure of any pending or final determinations pertaining to state or federal labor violations and any penalties paid to any government agencies related to such violations within the prior five (5) years, for contractor and all proposed subcontractors. A permittee may provide a sworn declaration from a contractor or subcontractor to satisfy this requirement.

B. In the event that the applicant cannot provide a list of valid subcontractors and the information required above upon permit application, the applicant shall provide to the city prior to commencement of any work pursuant to said permit, all information required by subsection A.

C. Failure to provide all information required under subsection A, including valid and current subcontractor listings prior to commencing work, or failure to comply with subsection D below, shall result in one or more of the following:

- 1. Issuance of a stop work order;
- 2. Withholding inspections for the construction work;
- 3. Revocation of the construction permit;

4. The permit applicant paying a penalty for default to the City in an amount equal to the original permit fee for each violation in order to defray city costs of enforcement of this section.

D. If at any time after the contractor's permit is issued, a change occurs in any information submitted to the city pursuant to this chapter, including the addition of a new contractor or subcontractor, contractor shall submit updated information to the city within three working days of contractor acquiring knowledge of such change. If a contractor is a subcontractor, the subcontractor must submit updated information to the contractor within three working days of subcontractor acquiring knowledge of such change.

E. Any work performed prior to satisfying the requirements of this chapter shall be deemed performed without the required construction permit.

**SECTION 3. CEQA.** This Ordinance has been reviewed by the City Council with respect to applicability of the California Environmental Quality Act ("CEQA"), the State CEQA Guidelines (California Code of Regulations, Title 14, §§ 15000 *et seq.*, hereafter the "CEQA Guidelines"), and any applicable local CEQA policies and procedures and City has determined that this Ordinance is not a "project" for purposes of CEQA, as that term is defined by CEQA Guidelines Section 15378, because City has determined, in its discretion and based on substantial evidence, that this Ordinance concerns organizational or administrative activities and presents no potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

<u>SECTION 4.</u> SEVERABILITY. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions thereof may be declared invalid or unconstitutional.

**<u>SECTION 5.</u> EFFECTIVE DATE.** This ordinance shall take effect on the thirty-first date after adoption. However, no enforcement action shall be taken until six months from the date of adoption.

<u>SECTION 6.</u> CERTIFICATION. The City Clerk shall certify to the adoption of this ordinance, and shall cause the same to be posted and codified in the manner required by law.

**PASSED, APPROVED** and **ADOPTED** at a regular meeting of the City Council on this 23rd day of July, 2024.

ATTEST:

Tasha Cerda, Mayor

Mina Semenza, City Clerk

APPROVED AS TO FORM:

0/ T

Carmen Vasquez, City Attorney



# **City of Gardena** Gardena City Council Meeting AGENDA REPORT SUMMARY

Agenda Item No. 8.I Section: CONSENT CALENDAR Meeting Date: July 23, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Appointment of a Representative to the South Bay Workforce Investment Board (SBWIB)

CONTACT: COMMUNITY DEVELOPMENT

### COUNCIL ACTION REQUIRED:

### **RECOMMENDATION AND STAFF SUMMARY:**

On July 17, 2024, the Gardena Economic Business Advisory Commission (GEBAC) recommended that the City Council appoint the following individual to be appointed to serve on the South Bay Workforce Investment Board (SBWIB) as the representative of the City of Gardena's Business Private Sector:

• Ameet Butala, Chief Executive Officers (CEO) of Magnetika, Inc, to serve as a business private sector representative under a four-year term of office from July 1, 2024, to June 40, 2028.

The purpose of the SBWIB is to ensure the involvement of the business and industrial community, including small businesses, education, labor organizations, community-based organizations, economic development agencies, and one-stop delivery system partners in workforce development activities. The SBWIB also oversees a local cooperative relationship with the Participating Cities that will most effectively satisfy the labor demand needs of the business community and enhance the economic well-being of individuals in need of workforce development services.

The appointment made by the City of Gardena will be ratified by the Inglewood Mayor and City Council as the SBWIB's Chief Local Elected Officials (CLEO).

FINANCIAL IMPACT/COST: None

ATTACHMENTS: SBWIB Nomination Letter.pdf SBWIB-GEBAC Nomination Request Letter.pdf Ameet Butala Bio.pdf APPROVED:

Ceusomr.

Clint Osorio, City Manager

July 18, 2024

Honorable Mayor and City Council City of Gardena 1700 West 162nd Street Gardena, CA 90247

Dear Honorable Mayor and City Council:

On behalf of the Economic Business Advisory Commission, please accept the nomination of the following individual to be appointed to serve on the South Bay Workforce Investment Board, as a representative of the Gardena business private sector:

Ameet Butala, CEO, Magnetika, Inc., to serve as a business private sector representative under a four-year term of office from July 1, 2024, to June 40, 2028.

Thank you for your acceptance.

Sincerely,

Steve Rogers Chairperson

www.sbwib.org

MEMBERS

RKFORC

#### GLENN MITCHELL CHAIRPERSON

AMBER MESHACK ANDREW FOWLER ARMANDO PENA **DR. BRENDA THAMES BRIGETTE CALDERON CAROLYN WOODARD CATHERINE HOLDBROOK-SMITH** CRYSTAL SPENCER **DONALD FORD** EDUARDO LEIVA FAISAL HASHMI FRAN FULTON I. KIM MCNUTT **JACKIE CHOI** JANICE JIMENEZ JASON WITT **JEFF WILSON** JEFFREY R. JENNISON IEREMY DIAZ **IOE AHN** JOHN MATHESON JOSH LAFARGA **KEN GOMEZ DR. KENDRICK ROBERSON** KIMBERLY MILLER **DR. LANCE WILLIAMS** LOUIE DIAZ MARK PANGER MARC WEISS MARIA CAMACHO MIKE COSTIGAN MIKE HARRIEL MIKE TALLEDA MITCH PONCE MOHAMMAD NASER NAYEEM KHAN PATRICIA BENNETT PATRICIA DONALDSON PAUL RUSSELL **RODERICK EDISON RUTHI DAVIS** SANJAY MURTY SARAH GONZAGA SUSAN SENIOR TAMALA LEWIS **TED CORDOVA** TOD SWORD TOM BAKALY **TONYA GRIFFIN** WALTER AHHAITTY WAYNE DIULIO

JAN VOGEL EXECUTIVE DIRECTOR June 6, 2024

Steve Rogers, Chairperson Economic Business Advisory Commission City of Gardena 1700 West 162<sup>nd</sup> Street Gardena, CA 90247

Dear Mr. Rogers:

I wish to express our thanks to the City of Gardena's Economic Development Advisory Commission for its support of the South Bay Workforce Investment Board (SBWIB). Over the years, the City of Gardena has provided private sector business appointments of persons who continue to well-represent the private sector in Gardena. We look forward to your continued support in the coming years.

As a reminder, "the purpose of the SBWIB is to ensure the involvement of the business and industrial community, including small businesses, education, labor organizations, community-based organizations, economic and community development agencies and one-stop delivery system partners in workforce development activities. The SBWIB also oversees a local cooperative relationship with the Participating Cities that will most effectively satisfy the labor demand needs of the business community and enhance the economic well-being of individuals in need of workforce development services."

Pursuant to the legislative mandates outlined in the Workforce Innovation and Opportunity Act (WIOA) of 2014, Public Law 113-128, for the creation and composition of the Workforce Investment Boards Private Sector and Economic Development Members of the South Bay Workforce Investment Board of Directors must be nominated by local business organizations or business trade associations. Nominees are appointed by the Participating Cities' Mayor and City Council and ratified by the South Bay Workforce Investment Area Chief Locally Elected Official, which is the Mayor and City Council of Inglewood.

Based upon the composition of the SBWIB, the City of Gardena is entitled to three (3) private sector business seats and one (1) economic and community development seat. The business private sector seat held by Ms. Catherine Holdbrook-Smith, former Human Resources Manager for Magnetika, Inc. has become vacant since she resigned from Magnetika. Magnetika, Inc. Chief Executive Officer, Ameet Butala has expressed interest in replacing Ms. Holdbrook-Smith on the South Bay WIB as a business private sector representative with a term of office expiring June 30, 2028. Mr. Butala previously served as Ms. Holdbrook-Smith's alternate on the SBWIB. Therefore, it is requested that the City of Gardena's Economic Development Advisory Commission please take one of the following actions: (1) nominate Mr. Ameet Butala to the SBWIB, or (2) nominate another individual with optimum policymaking authority within their organization,

perhaps an individual holding a upper-level position such as CEO, President, etc. Members are expected to attend our quarterly Board meeting in addition to one quarterly Committee meeting to which they are assigned. Your efforts in this regard are greatly appreciated.

Please submit your nomination letter to the City Manager, <u>addressed to the City of Gardena Mayor and</u> <u>City Council, to facilitate the appointment process</u> (Sample letter attached for use).

If you have any questions please contact me, or my assistant, Sha'Ron Berry at (310) 970-7700.

Thank you for your continued support of the South Bay Workforce Investment Board.

Sincerely,

Jan Vogel Executive Director



Name: Company: Title:	Ameet Butala Magnetika, Inc. CEO			
Education:	MBA - Keller Graduate School of Management BS in Engineering: Electrical & Electronics - California State Uni., Los Angeles Certified Project Management - California Institute of Tech., CA			
Experience:	More than ten years of leadership experience as an Executive VP leading to CEO: Over 30 years of leadership and engineering experience in a multitude of engineering			
project manage	project management,			
activiti	finance, manufacturing, quality, subcontract management and supplier development activities.			
activiti	Held various leadership positions including Subject Matter Expert (SME) for the Boeing			
Company.				
Other activities: Involved with SFVGA (San Fernando Valley Gujarati Asso) to organize variou local community events				
	Boeing Asian American Association (BAAPA): Served as President and			
Treasurer from 2013-2015				
	Boeing Mentorship: Served as mentor offering professional technical advice			
to new hires ar				
	them achieve their career and drive the success of the corporation.			



# **City of Gardena** Gardena City Council Meeting AGENDA REPORT SUMMARY

Agenda Item No. 8.J Section: CONSENT CALENDAR Meeting Date: July 23, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Acceptance and Notice of Completion for the Pedestrian Safety Improvements FY 2023-2024 - Sidewalk Trip Hazard Removal Phase, JN 527. **CONTACT: PUBLIC WORKS** 

### **COUNCIL ACTION REQUIRED:**

### **RECOMMENDATION AND STAFF SUMMARY:**

Staff respectfully recommends that the City Council accept the work and order the recordation of the Notice of Completion for the Pedestrian Safety Improvements FY 2023-2024 - Sidewalk Trip Hazard Removal Phase, JN 527 (a.k.a. On-call services for Concrete Remediation).

The project removed 1,109 sidewalk trip hazard locations within Zone 2 (N/E portion of Gardena). This work consisted of cutting approximately 7074 L.F. of lifted sidewalk. Trip hazards consist of vertical faces that present the opportunity for the unaware or impaired person to catch their toe. The trip faces removed were between 1/2" and 2 ½" and feathered back at ADA standards to create a safe walkway. Additionally, this project also reduced the need for removal and replacement of sidewalk which is significantly more costly.

### FINANCIAL IMPACT/COST:

Fiscal Year 2023-2024-Budgeted Expenditure : \$170,732.93 (Construction) Funding Source: Measure R

ATTACHMENTS: NOC\_Concrete Remediation\_JN 527.pdf APPROVED:

Ceusomr.

Clint Osorio, City Manager

Mina Semenza, City Clerk City of Gardena 1700 W. 162nd Street Gardena, CA 90247

#### SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

#### NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that:

- 1. The undersigned is the duly authorized representative of the City of Gardena, a Municipal Corporation of the State of California located within the County of Los Angeles in said State at 1700 West 162 Street, Gardena, California 90247.
- That on the <u>12th</u> day of <u>March 2024</u>, the City Council of said City entered into contract with <u>Precession Concrete Cutting</u> whose address is <u>13089 Peyton Drive</u>, <u>#C235 Chino Hills</u>, <u>CA 91709</u> for the improvement titled <u>Pedestrian Safety Improvements FY 2023-2024</u> - <u>Sidewalk Trip Hazard Removal</u> <u>Contract</u>, <u>JN 527 (a.k.a. On-call services for Concrete Remediation)</u> in accordance with City of Gardena Plans and Specifications.
- 3. That all of the work and improvement was located at <u>Zone 2 (N/E portion of Gardena)</u> in said City. The owner of the location is the City of Gardena.
- 4. That all of the work and improvement contemplated in and under said contract was substantially completed on <u>May 23<sup>rd</sup>, 2024.</u>
- 5. That the City Council formally accepted this work and improvement on July 23, 2024.

The undersigned, being first duly sworn, states: That he is the duly authorized representative of the City of Gardena, the political subdivision of the State of California which conducted the proceedings for the improvement titled <u>Pedestrian Safety Improvements FY 2023-2024</u> - <u>Sidewalk Trip Hazard Removal Phase, JN 527 (a.k.a. On-call services for Concrete Remediation)</u> in said City, that he has read the foregoing "Notice of Completion" and knows the facts recited therein are true.

IN WITNESS THEREOF, I have hereunto subscribed my name as the duly authorized representative of said City this \_\_\_\_\_ day of \_\_\_\_\_\_ 2024.

City of Gardena

Jose Espinoza



# **City of Gardena** Gardena City Council Meeting AGENDA REPORT SUMMARY

Agenda Item No. 8.K Section: CONSENT CALENDAR Meeting Date: July 23, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve the Contract Services Agreement between the City of Lawndale and the City of Gardena for the Elderly Nutrition Program Services beginning July 1, 2024 through June 30, 2025

**CONTACT: RECREATION & HUMAN SERVICES** 

### **COUNCIL ACTION REQUIRED:**

### **RECOMMENDATION AND STAFF SUMMARY:**

Staff respectfully recommends that the City Council approve the Contract Services Agreement between the City of Lawndale and the City of Gardena for the Elderly Nutrition Program Services from July 1, 2024 through June 30, 2025. The City of Gardena has an agreement with Los Angeles County's Aging and Disabilities Department to provide Elderly Nutritional Program services to senior citizens aged 60 and over. The City of Gardena receives federal Older Americans Act funds to provide meal programs at four sites including the Nakaoka Community Center, Rowley Memorial Park, Gardena Senior Day Care Center, and the Harold Hoffman Community Center in Lawndale. This agreement provides the necessary language between the City of Gardena and the City of Lawndale to operate an Elderly Nutrition Program site at the Lawndale property located at 14700 Burin Avenue. The City of Lawndale will administer the senior meals and the City of Gardena will assure that sufficient food and beverages are delivered to the location.

### FINANCIAL IMPACT/COST:

None.

### ATTACHMENTS:

CSA - Lawndale-Gardena ENP signed version.pdf

APPROVED:

Ceusomr.

Clint Osorio, City Manager

#### **CITY OF LAWNDALE**

#### **CONTRACT SERVICES AGREEMENT FOR**

#### ELDERLY NUTRITION PROGRAM SERVICES

This Contract Services Agreement ("Agreement") is made and entered into this 1<sup>st</sup> day of July, 2024, by and between the City of Lawndale, a municipal corporation ("City"), and City of Gardena, a municipal corporation ("Consultant").

NOW, THEREFORE, the parties agree as follows:

#### 1.0 SERVICES OF CONSULTANT

1.1 <u>Scope of Services.</u> Consultant will perform the work or services set forth in the "Scope of Services" attached as *Exhibit "A"* and incorporated herein by reference in compliance with all of the terms and conditions of this Agreement. Consultant warrants that all work or services will be performed in a competent, professional, and satisfactory manner. Additional terms and conditions of this Agreement, if any, are set forth in the "Special Requirements" attached as *Exhibit "B"* and incorporated herein by this reference. In the event of a conflict between the provisions of *Exhibit "B"* and any other provisions of this Agreement *Exhibit "B"* will govern.

1.2 <u>Compliance With Law.</u> All work and services rendered under this Agreement will be provided in accordance with all ordinances, resolutions, statutes, rules and regulations of the City and any federal, state or local governmental agency of competent jurisdiction.

1.3 <u>Licenses, Permits, Fees and Assessments.</u> Consultant will obtain, at its sole cost and expense, all licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement.

#### 2.0 COMPENSATION

2.1 <u>Contract Sum</u>. For the services rendered pursuant to this Agreement, Consultant will be compensated in accordance with the "Schedule of Compensation" attached as *Exhibit* "C" and incorporated herein by this reference, but not exceeding the maximum contract amount of Zero dollars (0.00) ("Contract Sum").

2.2 <u>Method of Payment.</u> This Agreement provides for an in kind exchange pursuant to which City shall provide the building space to receive the goods necessary to provide a senior nutrition program operated by Consultant at no cost as the City shall plate and serve the food and beverages to all program participants. Notwithstanding the forgoing, the City shall forward all collected donations received by participants in the senior nutrition program to Consultant on a daily basis.

01001.0001/652508.1

City of Gardena Senior Nutrition Program Services July 1, 2024 – June 28, 2025

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#### 3.0 COORDINATION OF WORK

3.1 <u>Representative of Consultant.</u> Stephany Santin, Director, Recreation and Human Services is designated as the Consultant's representative authorized to act on its behalf with respect to this Agreement and to make all decisions necessary in connection with this Agreement. Consultant may designate a substitute representative by providing written notice to City's Contract Officer.

3.2 <u>Contract Officer</u>. The City's City Manager is designated as the City's representative authorized to act on its behalf with respect to this Agreement and to make all decisions in connection this Agreement ("Contract Officer"). The City may designate a substitute Contract Officer by providing written notice to Consultant.

3.3 <u>Prohibition Against Subcontracting or Assignment</u>. Consultant may not contract with any entity to perform in whole or in part the work or services required under this Agreement without the written approval of the City. Neither this Agreement nor any interest in the Agreement may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of City. Any prohibited assignment or transfer is void.

3.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner or means by which Contractor or its employees, perform the services required herein, except as otherwise set forth herein. Contractor shall perform all services required herein as an independent contractor of City and shall remain under only such obligations as are consistent with that role. Contractor represents and warrants that the personnel used to provide services to the City pursuant to this Agreement are classified by Contractor as employees. Contractor shall not at any time or in any manner represent that it or any of its employees are employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venturer or a member of any joint enterprise with Contractor. In the event that Contractor or any employee of Contractor providing services under this Agreement claims or is determined by a federal or state agency, a court of competent jurisdiction, or the California Public Employees' Retirement System ("CalPERS") to be classified as other than an independent contractor for the City, then Contractor shall indemnify, defend, and hold harmless the City for the payment of any and all assessed fines, penalties, judgments, employee and/or employer contributions, and any other damages and costs assessed to the City as a consequence of, or in any way attributable to, the assertion that Contractor or any staff used to provide services under this Agreement are employees of the City.

#### 4.0 **INSURANCE AND INDEMNIFICATION**

4.1 <u>Insurance</u>. Consultant must procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

01001.0001/652508.1

(a) <u>Commercial General Liability Insurance</u>. A policy of commercial general liability insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, with an edition date prior to 2004, or the exact equivalent. Coverage for an additional insured must not be limited to its vicarious liability. Defense costs must be paid in addition to limits. Limits must be no less than \$1,000,000.00 per occurrence for all covered losses and no less than \$2,000,000.00 general aggregate.

(b) <u>Workers' Compensation Insurance</u>. A policy of workers' compensation insurance on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000.00 per accident for all covered losses. However, this requirement will not apply if Consultant has no employees and Instructor provides the letter signed under penalty of perjury as described in Section 1.2.

(c) <u>Automotive Insurance</u>. A policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than \$1,000,000.00 per accident, combined single limit. Said policy must include coverage for owned, non-owned, leased and hired cars.

All of the above policies of insurance, except professional liability insurance, must be primary insurance. The general liability policy must name the City's officers, employees and agents ("City Parties") as additional insureds and must waive all rights of subrogation and contribution it may have against the City and the City's Parties and their respective insurers. Moreover, the insurance policy must specify that where the primary insured does not satisfy the self-insured retention, any additional insured may satisfy the self-insured retention. All of the required policies of insurance must provide that they may be not cancelled without providing 10 days prior written notice by registered mail to the City. In the event any of the policies are cancelled or amended, Consultant must, prior to the cancellation or amendment date, submit new evidence of insurance in conformance with this Section 4.1 to the Contract Officer. No work or services under this Agreement may commence until Consultant has provided City with Certificates of Insurance or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by City. Consultant agrees that the provisions of this Section 4.1 must not be construed as limiting in any way the extent to which Consultant may be held responsible for the payment of damages to any persons or property resulting from Consultant's activities or the activities of any person or persons for which Consultant is otherwise responsible. If the Consultant's insurance policies have higher limits and coverage than those required by this contract, the City will have access to those higher limits and coverage maintained by the Consultant.

The insurance required by this Agreement will be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide or The Key Rating Guide, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances.

01001.0001/652508.1

In the event that the Consultant is authorized to subcontract any portion of the work or services provided pursuant to this Agreement, the contract between the Consultant and such subcontractor must require the subcontractor to maintain the same policies of insurance that the Consultant is required to maintain pursuant to this Section 4.1.

#### 4.2 <u>Indemnification</u>.

(a) <u>Indemnity for Design Professional Liability</u>. When the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, and except for the statutory limits set forth under California Civil Code Section 2782,8 applicable to services provided by a "design professional", Consultant agrees to indemnify, defend and hold harmless City and the City's Parties from and against any and all losses, liabilities, damages, costs and expenses, including attorneys' fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, employees or subcontractors (or any entity or individual for which Consultant bears legal liability) in the performance of professional services under this Agreement.

(b) <u>Indemnity for Other Than Design Professional Liability</u>. Other than in the performance of design professional services and to the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless City and City's Parties from and against any liability (including liability for claims, suits, actions, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys' fees and costs, court costs, defense costs and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, employees or subcontractors of Consultant.

#### 5.0 <u>TERM</u>

5.1 <u>Term.</u> Unless earlier terminated in accordance with Section 5.2 below, this Agreement will begin on July 1, 2024 and continue in full force and effect until June 30, 2025.

5.2 <u>Termination Prior to Expiration of Term.</u> Either party may terminate this Agreement at any time, with or without cause, upon 30 days' written notice to the other party. Upon receipt of the notice of termination, the Consultant must immediately cease all work or services under this Agreement except as may be approved by the Contract Officer in writing. In the event of termination, Consultant will be compensated for all services rendered prior to the effectiveness of the notice of termination to the City's satisfaction and for any additional services authorized by the Contract Officer and City will be entitled to reimbursement for any compensation paid in excess of the services rendered to the City's satisfaction.

#### 6.0 MISCELLANEOUS

6.1 <u>Covenant Against Discrimination</u>. Consultant covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through it, that there will be no discrimination against or segregation of, any person or group of persons on account of race, color, religion, sex, or national origin in the performance of this Agreement. Consultant will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, or national origin.

6.2 <u>Non-liability of City Officers and Employees</u>. No officer, employee, or agent of the City will be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

6.3 <u>Conflict of Interest.</u> No officer, employee, or agent of the City may have any financial interest in this Agreement nor may any such officer, employee, or agent participate in any decision relating to the Agreement which affects his financial interest or the financial interest of any corporation, partnership, or association in which he is, directly or indirectly, interested, in violation of any state or local statute or regulation. The Consultant warrants that it (and its officers and employees) has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement. When requested by the Contract Officer, prior to the City's execution of this Agreement, Consultant will provide the City with an executed statement of economic interest.

6.4 <u>Notice</u>. Any notice or other communication either party desires or is required to give to the other party or any other person must be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer, at City of Lawndale, 14717 Burin Avenue, Lawndale, California 90260, and in the case of the Consultant, to the Consultant's representative at the address designated on the execution page of this Agreement.

6.5 <u>Interpretation</u>. The terms of this Agreement will be construed in accordance with the meaning of the language used and will not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

6.6 <u>Integration; Amendment.</u> It is agreed that there are no oral agreements between the parties affecting this Agreement and that this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none will be used to interpret this Agreement. This Agreement may be amended at any time by a writing signed by both parties.

6.7 <u>Severability</u>. In the event that part of this Agreement is declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity

01001.0001/652508.1

or unenforceability will not affect any of the remaining portions of this Agreement which are hereby declared as severable and will be interpreted to carry out the intent of the parties unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

6.8 <u>Waiver</u>. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default will impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval will not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and will not be a waiver of any other default concerning the same or any other provision of this Agreement.

6.9 <u>Attorneys' Fees.</u> If either party to this Agreement is required to initiate, defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, will be entitled to reasonable attorneys' fees, whether or not the matter proceeds to judgment.

6.10 <u>Corporate Authority.</u> The persons executing this Agreement on behalf of the parties warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

[SIGNATURES NEXT PAGE]

01001.0001/652508.1

City of Gardena Senior Nutrition Program Services July 1, 2024 – June 28, 2025

6

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

> CITY: City of Lawndale, a municipal corporation

Robert Pullen-Miles, Mayor By:

ATTEST:

Erica Harbison, City Clerk

APPROVED AS TO FORM: BURKE, WILLIAMS & SORENSEN, LLP

Greg Murphy, City Attorney

CONSULTANT: City of Gardena, a municipal corporation

By:\_\_\_

Name: Tasha Cerda, Title: Mayor

Address: 1700 W. 162<sup>nd</sup> Street Gardena, CA 90247-3778

ATTEST:

Mina Semenza, City Clerk

APPROVED AS TO FORM:

Carmen Vasquez, City Attorney

[END OF SIGNATURES]

01001.0001/652508.1

#### **EXHIBIT "A"**

#### **SCOPE OF SERVICES**

Consultant has an agreement with the County of Los Angeles pursuant to which Consultant receives food and beverages to be provided as part of a senior nutrition program to be administered within the County of Los Angeles. Under this Agreement, Consultant's sole obligation shall be to provide City with sufficient food and beverages and to allow the City to operate the Consultant's senior nutrition program, known as SCAMP (Senior Community Action Meals Program) at the Harold Hofmann Community Center located at 14700 Burin Avenue, Lawndale ("Property"), Monday through Friday from 10:00 a.m. to 2:00 p.m.

As Consultant operates an Area Agency on Aging (AAA) Program funded by the Los Angeles County Aging and Disabilities Department, City agrees to comply with Elderly Nutrition Program requirements regarding operating a meal site including the Foodservice Standard Operating Procedures (SOP), most current edition which shall be provided by Consultant. City also agrees to keep and make available for review by Consultant and AAA staff and representatives all required documentation and submit to Consultant as requested for program audits and reviews.

City shall provide Consultant with an estimate of program participants one (1) business day in advance of food delivery. Consultant shall deliver the food each day no later than 11:45 a.m. The meals shall comply with all regulations applicable to senior nutrition programs as promulgated by the United States Department of Health and Human Services and administered by the Administration on Aging, the California Department on Aging and the local Area Agency on Aging and all other applicable laws. Consultant, City and Los Angeles County shall jointly select the menu for the senior nutrition program.

City shall plate and serve all of the meals received from the Consultant to members of the senior community. City shall also provide all plates, cups, utensils and related items necessary to serve the meals, and set up, break down and clean up all tables and chairs necessary to facilitate the senior nutrition program. City shall comply with all Los Angeles County, Department of Health Services and Environmental Health, requirements.

Should the City desire to relocate the senior nutrition program to a location other than the Property, City shall give Consultant written notice of City's election to do so.

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### EXHIBIT "B"

### SPECIAL REQUIREMENTS

The In Kind Services Agreement is attached hereto and incorporated herein as Exhibit "D".

#### **EXHIBIT "C"**

#### SCHEDULE OF COMPENSATION

The City shall keep records of all collected donations received from participants in the senior nutrition program and forward to Consultant on a daily basis.

#### **EXHIBIT "D"**

#### **IN-KIND SERVICES AGREEMENT**

(Between the Agency and a Second Party)

Effective July 1, 2024 through June 30, 2025

City of Lawndale (In-Kind Agency) agrees to provide City of Gardena (Applicant Agency) with the following in-kind services:

PROGRAM CATEGORY	TYPE OF SERVICE PROVIDED	RATE PER MONTH	TOTAL ANNUAL (\$) VALUE
III C 1	Harold E. Hofmann	\$16,533.00	\$198,396.00
	Community Center Main		
	Event Room and Kitchen		
	Building Space		

By:

ATTEST:

In-Kind Agency: City of Lawndale

Agency: City of Gardena

By: Dulla shi Robert Pullen-Miles, Mayor

Tasha Cerda, Mayor

ATTEST:

Erica Harbison, City Clerk

Mina Semenza, City Clerk

Date:

Date:



# **City of Gardena** Gardena City Council Meeting AGENDA REPORT SUMMARY

Agenda Item No. 8.L Section: CONSENT CALENDAR Meeting Date: July 23, 2024

### TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

## AGENDA TITLE: Ratify Administrative Approval of the Elderly Nutrition Program Contract ENP242504 for FY24-25

### **CONTACT: RECREATION & HUMAN SERVICES**

### **COUNCIL ACTION REQUIRED:**

### **RECOMMENDATION AND STAFF SUMMARY:**

Staff respectfully recommends that the City Council ratify administrative approval of the Elderly Nutrition Program Contract No. ENP242504 between the City of Gardena and the County of Los Angeles' Aging and Disabilities Department. The Elderly Nutrition Program includes serving congregate and home-delivered meals as well as conducting telephone assurance to the older and functionally impaired adult population. This contract provides baseline funding for Subaward Term of July 1, 2024 - June 30, 2025 in the amount of \$659,200. The funding source is the Older Americans Act Title III C-1, Title III C-2, and Title III B.

The senior meals program currently serves approximately 200 seniors for congregate meals in four sites: Nakaoka Community Center, Rowley Park, Gardena Senior Day Care Center, and Lawndale Community Center. Our home delivered meals program serves meals to 105 homebound seniors daily with optional frozen meals for the weekends.

### FINANCIAL IMPACT/COST:

Title III C-1 (Congregate): \$350,400

Title III C-2 (Home-Delivered): \$307,800 Title III B (Telephone Reassurance): \$1,000 Total Baseline Funding for the Subaward Term (FY 2024-25): \$659,200

### ATTACHMENTS:

Subaward No. ENP242504 (City of Gardena) - signed.pdf

APPROVED:

Ceusomr.

Clint Osorio, City Manager



## SUBAWARD

## BY AND BETWEEN

## COUNTY OF LOS ANGELES

AGING AND DISABILITIES DEPARTMENT

AND

CITY OF GARDENA

## FOR

ELDERLY NUTRITION PROGRAM (ENP)

SUBAWARD NUMBER ENP242505

SUBAWARD PERIOD JULY 2024 – JUNE 2025

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Exhibit D (County's Administration)

Exhibit E (Subrecipient's Administration)

Exhibit F1 (Subrecipient Acknowledgement and Confidentiality Agreement)

Exhibit G (Safely Surrendered Baby Law)

Exhibit H (Intentionally Omitted)

Exhibit I (Business Associate Agreement Under the Health Insurance Portability and Accountability Act of 1996 (HIPAA))

Exhibit J (Charitable Contributions Certification)

Exhibit K (Information Security and Privacy Requirements)

Exhibit L (California Civil Rights Laws Certification)

Exhibit M (FEMA Provisions)

Exhibit N (Criteria and Standards for Letters of Credit and Certificates of Deposit)

Exhibit O (Subrecipient's Compliance with Encryption Requirements)

Exhibit P (Definitions)

Exhibit Q (Accounting, Administration and Reporting Requirements)

Exhibit R (Joint Funding Revenue Disclosure)

Exhibit S (Purchase, Inventory and Disposal Requirements for Fixed Assets, Non-Fixed Assets and Supplies)

Exhibit T (List of Lower Tier Subawards)

Exhibit U (Intentionally Omitted)

Exhibit V (Certification of Compliance with County's Defaulted Property Tax Reduction Program)

### RECITALS

This agreement for services ("Subaward" or "Contract") made and entered into on **July 1, 2024** ("Execution Date") by and between the **parties identified below:** 

County of Los Angeles through its Aging and Disabilities Department ("County")

County's Business Address: 510 South Vermont Avenue Los Angeles, CA 90020

and

City of Gardena ("Subrecipient" or "Contractor")

Subrecipient's Business Address: 1700 West 162<sup>nd</sup> Street Gardena, CA 90274

WHEREAS, pursuant to the provisions of the Older Americans Act Title 42 United States Code Section 3001 etseq. ("OAA") and the Mello-Granlund Older Californians Act California Welfare and Institutions Code Section 9000 et seq.("OCA"), the California Department of Aging ("CDA" or "State") is authorized to administer elements of the OAA and OCA as it relates to the provision of nutrition services; and

WHEREAS, County may operate programs which are determined to serve public purposes and County may contract with agencies for the provision of such services; and

WHEREAS, County has established its Elderly Nutrition Program ("ENP" or "Program"), and County and Subrecipient agree to engage contractually whereby Subrecipient will provide ENP Services as specified in Exhibit A (Statement of Work and Attachments) and elsewhere herein in exchange for County's reimbursement to Subrecipient for those Services; and

WHEREAS, Subrecipient warrants that it possesses and will maintain the competence, expertise, and personnel necessary to provide such ENP Services within County's jurisdictional boundaries for Supervisorial District two (2) throughout the term of this Subaward; and

WHEREAS, Subrecipient further warrants that throughout the entirety of this Subaward, Subrecipient will establish and implement written administrative, management and personnel policies and procedures to govern the management and administration of ENP in order to ensure that all goals and objectives are achieved as contracted; and

WHEREAS, County and Subrecipient recognize and agree that specific terms (including, but not limited to, Subrecipient, Contractor, Subaward, Contract, etc.) which are used throughout this agreement for

Services are required to be used interchangeably in order to comply with Federal, State and County regulations as stated in Subparagraph 2.2; and,

WHEREAS, on **May 7, 2024**, the Los Angeles County Board of Supervisors (Board) authorized the Director of County of Los Angeles Aging and Disabilities Department ("County's Director") or their designee to enter, execute and administer this Subaward.

NOW therefore, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties agree to the following:

### 1.0 APPLICABLE DOCUMENTS

- 1.1 Exhibits A, B1, B2, B3, C1, C2, C3, D, E, F1, G, I, J, K, L, M, N, O, P, Q, R, S, T, and V are attached to and form a part of this Subaward. This Subaward constitutes the complete and exclusive statement of understanding between the parties, which supersedes all previous agreements, written or oral, and all other communications between the parties relating to the subject matter of this Subaward. No change to this Subaward will be valid unless prepared pursuant to Subparagraph 8.1 (Amendments) and signed by both parties.
- 1.2 Intentionally Omitted
- 1.3 The headings, page numbers, Paragraph and Subparagraph numbers contained in this Subaward are for convenience and reference only and are not intended to define the scope of any provision herein.
- 1.4 References in this Subaward to Federal, State, County and/or other governmental laws, rules, regulations, ordinances, guidelines, directives, and Program memoranda will mean such laws, rules, regulations, ordinances, guidelines, directives, and Program memoranda as amended, revised and/or modified from time to time. To access current County directives, contact your assigned Contract Analyst or visit County's website at: Aging & Disabilities Department website (lacounty.gov).
- 1.5 Unless expressly stated otherwise, all approvals, consents and determinations made by or on behalf of County, under this Subaward, will be in writing, and will be given or made in the sole discretion of the person or County agent authorized to provide such approval or consent.
- 1.6 In the event of any conflict or inconsistency in the definition or interpretation of any word, responsibility, schedule, or the contents or description of any task, deliverable, goods, Service, or other work, or otherwise between the base Subaward and the Exhibits, or between Exhibits, such conflict or inconsistency will be resolved by giving precedence first to the terms and conditions of the Subaward and then to the Exhibits according to the following priority:
  - 1.6.1 Exhibit A (Statement of Work and Attachments)
  - 1.6.2 Exhibit B1 (Budget)
  - 1.6.3 Exhibit B2 (Budget)

- 1.6.4 Exhibit B3 (Budget)
- 1.6.5 Exhibit C1 (Mandated Program Services)
- 1.6.6 Exhibit C2 (Mandated Program Services)
- 1.6.7 Exhibit C3 (Mandated Program Services)
- 1.6.8 Exhibit D (County's Administration)
- 1.6.9 Exhibit E (Subrecipient's Administration)
- 1.6.10 Exhibit F1 (Subrecipient Acknowledgement and Confidentiality Agreement)
- 1.6.11 Exhibit G (Safely Surrendered Baby Law)
- 1.6.12 Exhibit H (Intentionally Omitted)
- 1.6.13 Exhibit I (Business Associate Agreement Under the Health Insurance Portability and Accountability Act of 1996 (HIPAA))
- 1.6.14 Exhibit J (Charitable Contributions Certification)
- 1.6.15 Exhibit K (Information Security and Privacy Requirements)
- 1.6.16 Exhibit L (California Civil Rights Laws Certification)
- 1.6.17 Exhibit M (FEMA Provisions)
- 1.6.18 Exhibit N (Criteria and Standards for Letters of Credit and Certificates)
- 1.6.19 Exhibit O (Subrecipient's Compliance with Encryption Requirements)
- 1.6.20 Exhibit P (Definitions)
- 1.6.21 Exhibit Q (Accounting, Administration and Reporting Requirements)
- 1.6.22 Exhibit R (Joint Funding Revenue Disclosure)
- 1.6.23 Exhibit S (Purchase, Inventory and Disposal Requirements for Fixed Assets, Non-Fixed Assets and Supplies)
- 1.6.24 Exhibit T (List of Lower Tier Subawards)
- 1.6.25 Exhibit U (Intentionally Omitted)
- 1.6.26 Exhibit V (Certification of Compliance with County's Defaulted Property Tax Reduction Program)
- 1.7 In addition to the terms and conditions listed herein, Subrecipient must comply with the State's terms and conditions and must obtain the most current version of the CDA contract and any amendments thereto which are available online at: <u>Contracts</u> <u>Download Page | California Department of Aging State of California</u>

1.8 All forms of written communications (including but not limited to letters (i.e., allocation letters, etc.), notices, directives, e-mails, etc.) provided to Subrecipient pertaining to Program Services, operations, funding, budgeting, and the like are hereby incorporated by reference and will form a part of this Subaward. Subrecipient must comply with all directions and instructions issued by County through these forms of communication.

#### 2.0 DEFINITIONS AND HEADINGS

2.1 The headings herein contained are for convenience and reference only and are not intended to define the scope of any provision thereof. Exhibit P (Definitions) provides the meaning of key words used herein. These definitions must be construed to have the meaning provided, unless otherwise apparent from the context in which they are used, or specifically noted herein.

#### 2.2 Federal and County Terms

- 2.2.1 In compliance with the requirements of Title 45 Code of Federal Regulations Part 75 et seq. and Title 2 Code of Federal Regulations Part 200 et seq., the following terms will be used to refer to this Agreement:
  - 2.2.1.1 **Subaward:** Subaward By and Between County of Los Angeles Aging and Disabilities Department and City of Gardena for Elderly Nutrition Program Subaward Number ENP242504 Subaward Period July 1, 2024 – June 30, 2025;
  - 2.2.1.2 **Subrecipient:** The party to this Agreement who is identified as **City of Gardena**
  - 2.2.1.3 **Lower Tier Subaward:** A third-party agreement; and
  - 2.2.1.4 **Lower Tier Subrecipient:** A third-party
- 2.2.2 In compliance with County of Los Angeles statutes and Board mandates, the following terms also may be used to refer to this Agreement in certain instances:
  - 2.2.2.1 **Contract:** Subaward By and Between County of Los Angeles Aging and Disabilities Department and City of Gardena for Elderly Nutrition Program Subaward Number ENP242504 Subaward Period July 1, 2024 – June 30, 2025;
  - 2.2.2.2 **Contractor:** The party to this Agreement who is identified as **City of Gardena**
  - 2.2.2.3 **Subcontract:** A third-party agreement
  - 2.2.2.4 **Subcontractor:** A third-party

2.2.3 In all cases, when the terms Subaward, Subrecipient, Lower Tier Subaward, and Lower Tier Subrecipient are used, then these will have the meaning provided herein and as noted in Exhibit P (Definitions).

## 3.0 WORK

- 3.1 Pursuant to the provisions of this Subaward, Subrecipient must fully perform, complete, and deliver on time, all tasks, deliverables, Services, and other work as set forth herein.
- 3.2 If Subrecipient provides any tasks, deliverables, goods, Services, or other work, other than as specified in this Subaward, the same will be deemed to be a gratuitous effort on the part of Subrecipient, and Subrecipient will have no claim whatsoever against County.
- 3.3 In the performance of this Subaward, Subrecipient must comply with the following (which may be amended, modified or revised from time to time by County and/or other funding authorities): all terms and conditions of this Subaward (including all terms contained in the Exhibits hereto) as well as those imposed and required by County and/or other funding authorities; all Program memoranda; implementing regulations; grant requirements; and, all relevant rules and policies.
- 3.4 Subrecipient acknowledges that time is of the essence in the provision and completion of the Work provided to County as stipulated in this Subaward, as is the timely conveyance of reporting deliverables to County, as also stipulated in this Subaward.
- 3.5 Subrecipient's performance under the requirements of this Subaward will be evaluated during each Fiscal Year (hereafter "Fiscal Year" or "Program Year"). Subrecipient must provide Services and expend the Subaward Sum allocated for any Fiscal Year under this Subaward as stated in: Paragraph 5.0 (Subaward Sum); Exhibit A (Statement of Work and Attachments), Attachment 2 (Performance Requirements Summary); Budget exhibit(s); and Mandated Program Services exhibit(s).
- 3.6 At County's request, Subrecipient must complete a new Budget exhibit(s) and Mandated Program Services exhibit(s) and submit them to County prior to the beginning of the Fiscal Year or as directed by County. Such documents must be completed in accordance with the requirements noted on each such document, as directed by County, and pursuant to Program guidelines.
- 3.7 Subrecipient acknowledges that this Subaward includes Performance Requirements and Standards which are provided in Exhibit A (Statement of Work and Attachments), Attachment 2 (Performance Requirements Summary). These Requirements will be used to measure Subrecipient's performance of the Subaward and the Work. Subrecipient must adhere to the Performance Requirements, Standards and the corresponding Acceptable Quality Level identified in Exhibit A (Statement Work and Attachments), Attachment 2 (Performance Requirements Summary).
- 3.8 The Subaward Sum allocated for any Fiscal Year under this Subaward and the Services associated with those funds may be reduced from Subrecipient's allocation and reallocated to other ENP subrecipients that are performing and/or expending at a

higher level and qualify for increases if Subrecipient fails to provide at least ninety-five percent (95%) of the Services and/or expend at least ninety-five percent (95%) of the Subaward Sum allocated during the Fiscal Year as provided in Paragraph 5.0 (Subaward Sum).

3.9 Subrecipient agrees that the performance of Work and Services pursuant to the requirements of this Subaward will conform to accepted professional standards.

## 4.0 TERM OF SUBAWARD

- 4.1 The term of this Subaward will be one (1) year commencing on July 1, 2024, upon execution by the parties, and will continue through June 30, 2025, unless sooner terminated or extended in writing by County, in whole or in part, as provided in this Subaward. The term of this Subaward will operate on County's Fiscal Year period as defined in Exhibit P (Definitions).
- 4.2 Following the initial term as set forth in Subparagraph 4.1 above, The County will have the sole option to extend this Subaward term for up to three (3) additional one (1) year periods for a maximum total Subaward term of four (4) years. Each such extension option may be exercised at the sole discretion of County's Director or their designee as authorized by the Board.
- 4.3 Subrecipient acknowledges County maintains databases that track/monitor Subrecipient's performance history. Information entered into such databases may be used for a variety of purposes, including determining whether County will exercise a Subaward term extension option.
- 4.4 Subrecipient must notify County when this Subaward is within six (6) months of the expiration of the term as provided for hereinabove. Upon occurrence of this event, Subrecipient must send written notification to County's Contract Manager at the address herein provided in Exhibit D (County's Administration).

#### 5.0 SUBAWARD SUM

#### 5.1 TOTAL SUBAWARD SUM

#### 5.1.1 **Cost Reimbursement Subaward**

5.1.1.1 County and Subrecipient agree that this is a cost reimbursement Subaward based on the firm-fixed unit rate(s) set forth in Budget exhibit(s) and Mandated Program Services exhibit(s) for the Fiscal Year or Program Year identified in each such document. This unit rate(s) will remain firm and fixed throughout the entire term of such Fiscal Year or Program Year under this Subaward. County and Subrecipient further agree that the unit rate(s) represents Subrecipient's true, actual, and supported costs which are incurred solely for providing Services hereunder. For purposes of this Subaward, such true/actual costs are those costs which are net of any applicable credits including, but not limited to, discounts, refunds, adjustments, rebates, allowances, etc. and are inclusive of any taxes, delivery/shipping charges, etc.

- 5.1.1.2 County will reimburse Subrecipient for supplying the Services as set forth in Exhibit A (Statement of Work and Attachments), Budget exhibit(s) and Mandated Program Services exhibit(s). In the event that County or any of its duly authorized representatives (including, but not limited to, Federal, State and other County agents) notes any discrepancy(ies) between Subrecipient's true/actual costs and the costs which have been reimbursed to Subrecipient then County will remedy such discrepancy(ies) at County's sole discretion.
- 5.1.1.3 Subrecipient must track Subaward Sums and contributions. Subrecipient must provide a tracking of Subaward Sums during an audit as indicated in Subparagraph 8.38 (Record Retention, Inspection and Audit Settlement).

# 5.1.2 **Funding Allocations**

- 5.1.2.1 During the term of this Subaward, Subrecipient will receive funding for providing the Services outlined in this Subaward. The funding allocation for the initial term of this Subaward is \$659,200 ("Subaward Sum Year 1") and the year-to-date funding allocation is \$659,200 ("Maximum Subaward Sum"). Any additional funding that is allocated under this Subaward will increase the Maximum Subaward Sum.
- 5.1.2.2 In the event that County exercises its renewal options under this Subaward, the projected funding will be allocated to Subrecipient annually for each Fiscal Year that this Subaward is renewed as follows: **\$659,200** ("Subaward Sum Year 2"); **\$659,200** ("Subaward Sum Year 3"); and, **\$659,200** ("Subaward Sum Year 4"). If County exercises all renewal options under this Subaward, the Maximum Subaward Sum is projected to be **\$2,636,800**.
- 5.1.2.3 Pursuant to Subparagraph 8.1 (Amendments), County may amend this Subaward upon occurrence of any changes to the Subaward Sum. Future allocations of the Subaward Sums be contingent upon Subrecipient's level will of performance/expenditure and the availabilitv and appropriation of funds from Federal, State, and/or local authorities and such funds may be subsequently adjusted to reflect available funding.

#### 5.1.3 Subaward Sum Year 1 Funding Source(s)

- 5.1.3.1 The Subaward Sum Year 1 for this Subaward is comprised of monies which are identified by the funding source(s) or governing statue(s) listed below. The funding source(s) and governing statute(s) authorize County to use these monies to provide Program Services.
- 5.1.3.2 Older Americans Act (OAA) Title III B (Supportive Services and Senior Centers) original baseline funds
  - 5.1.3.2.1 Subaward Sum: **\$1,000**
  - 5.1.3.2.2 Service Area: Supervisorial District 2
  - 5.1.3.2.3 Period of Performance: July 1, 2024 June 30, 2025
  - 5.1.3.2.4 Allocation Letter: Fiscal Year 2024-25 Original Baseline Funding Allocation for Elderly Nutrition Program Services
- 5.1.3.3 Older Americans Act (Title III C-1 (Nutrition Services) original baseline funds
  - 5.1.3.3.1 Subaward Sum: **\$350,400**
  - 5.1.3.3.2 Service Area: Supervisorial District 2
  - 5.1.3.3.3 Period of Performance: July 1, 2024 June 30, 2025
  - 5.1.3.3.4 Allocation Letter: Fiscal Year 2024-25 Original Baseline Funding Allocation for Elderly Nutrition Program Services
- 5.1.3.4 Older Americans Act (Title III C-2 (Nutrition Services) original baseline funds
  - 5.1.3.4.1 Subaward Sum: **\$307,800**
  - 5.1.3.4.2 Service Area: Supervisorial District 2
  - 5.1.3.4.3 Period of Performance: July 1, 2024 June 30, 2025
  - 5.1.3.4.4 Allocation Letter: Fiscal Year 2024-25 Original Baseline Funding Allocation for Elderly Nutrition Program Services

## 5.2 WRITTEN APPROVAL FOR REIMBURSEMENT

5.2.1 Subrecipient will not be entitled to payment or reimbursement for any tasks or Services performed, nor for any incidental or administrative expenses whatsoever incurred in or incidental to performance hereunder, except as specified herein. Assumption or takeover of any of Subrecipient's duties, responsibilities, or obligations, or performance of same by any person or entity other than Subrecipient, whether through assignment, Lower Tier Subaward, delegation, merger, buyout, or any other mechanism, with or without consideration for any reason whatsoever, must not occur except with County's express prior written approval.

## 5.3 NOTIFICATION OF 75% OF SUBAWARD SUM

5.3.1 Subrecipient must maintain a system of record keeping that will allow Subrecipient to determine when it has incurred seventy-five percent (75%) of the Subaward Sum allocated for any Fiscal Year under this Subaward. Upon occurrence of this event, Subrecipient must send written notification to County's Contract Manager at the address provided in Exhibit D (County's Administration).

# 5.4 NO PAYMENT FOR SERVICES PROVIDED FOLLOWING EXPIRATION OR TERMINATION OF SUBAWARD

5.4.1 Subrecipient will have no claim against County for payment of any money or reimbursement, of any kind whatsoever, for any Service provided by Subrecipient after the expiration or other termination of this Subaward. Should Subrecipient receive any such payment, Subrecipient must immediately notify County's Contract Manager and must immediately repay all such funds to County. Payment by County for Services rendered after expiration or termination of this Subaward will not constitute a waiver of County's right to recover such payment from Subrecipient.

# 5.5 INVOICES AND PAYMENTS

- 5.5.1 Subrecipient must invoice County only for providing the tasks, deliverables, goods, Services, and other work specified in Exhibit A (Statement of Work and Attachments) and elsewhere hereunder. Subrecipient must prepare invoices, which will include the charges owed to Subrecipient by County under the terms of this Subaward. Each invoice must be based on actual expenditures and Subrecipient will not submit an invoice based on budgeted or estimated costs (i.e., Subrecipient will not submit an invoice based on 1/12th of the Subaward Sum allocated for the Fiscal Year under this Subaward).
- 5.5.2 Subrecipient's invoices must be priced in accordance with the information provided in Budget exhibits for the Fiscal Year (or Program Year) identified therein. Subrecipient will be paid only for the tasks, deliverables, goods, Services, budgeted items, and other

work approved in writing by County. If County does not approve the Work in writing, no payment will be due to Subrecipient for that Work.

# 5.5.3 Intentionally Omitted

## 5.5.4 **Submission of Invoices**

- 5.5.4.1 Subrecipient must prepare monthly invoices, along with any necessary supporting documentation for each invoice, for Subrecipient's Work performed under the requirements of this Subaward. Upon direction of County, Subrecipient must provide all support documentation required by County, including, but not limited to, vendor invoices, receipts of payment, bank statements, and/or bank registers. All supporting documentation must be able to justify the costs invoiced and be submitted to County within thirty (30) days following the date the corresponding monthly invoice is submitted. County reserves the right to require Subrecipient to upload all required support documentation using County's Information Technology Systems (ITS which may include the Contract Management System (CMS) - Subrecipient's Gateway or via other ITS identified by County. Subrecipient must submit all invoices to County in the form and manner as directed by County by the 10th calendar day of the month following the month of Service (e.g., Subrecipient must submit an invoice for Services provided in October by November 10th for reimbursement). Subrecipient must also submit the final, year-end invoice to County no later than the 10th calendar day of the month following the month in which final Services were provided during the Fiscal Year or Program Year. In both instances, when the 10th calendar day falls on a non-business day (Saturday, Sunday, or Los Angeles County holiday), Subrecipient must submit the invoice by the following business day. County reserves the right to modify in writing the due date(s) for the submission of invoices as needed in order to meet regulatory deadlines.
- 5.5.4.2 Subrecipient must submit an invoice for each month of Service as directed above and invoices must be submitted in chronological order (e.g., July, August, September, etc.). For example, Subrecipient must not submit the September invoice unless the August invoice was previously submitted by the 10th calendar day following the month of August. County will not be under any obligation to pay any invoice that is submitted out of chronological order until Subrecipient takes the appropriate measures to adhere to these requirements.

- 5.5.4.3 When Subrecipient does not incur any expenditures for the month of Service, Subrecipient must prepare an invoice as directed by County so that the invoice reflectszero dollars (\$0) expenditures. Subrecipient must submit the invoice according to the procedures outlined herein and as further directed by County.
- 5.5.4.4 Subrecipient is responsible for the accuracy of invoices submitted to County. Subrecipient must reconcile its invoices and correct inaccuracies or inconsistencies in the invoices it submits to County. Subrecipient and County agree as follows:
  - 5.5.4.4.1 When County or its designee discovers that Subrecipient has been overpaid, County will send Subrecipient written notification to request return of the overpayment. Overpayment includes, but is not limited to, payment(s) made to Subrecipient that exceeds the Subaward Sum allocated for any Fiscal Year under this Subaward. Subrecipient must return such overpayment to County's Compliance Manager within thirty (30) days of receiving County's written notification.
  - 5.5.4.4.2 When Subrecipient receives or discovers any overpayment from County, Subrecipient must immediately notify County's Compliance Manager in writing of such overpayment. Subrecipient must immediately return such overpayment to County's Compliance Manager within thirty (30) days of receiving or discovering the overpayment.
  - 5.5.4.4.3 At County's sole election, overpayment made to Subrecipient may be used to offset future payments due Subrecipient.
- 5.5.4.5 Subrecipient must submit a complete, accurate, verifiable, and timely invoice for each month of Service as directed above. Subrecipient must also submit a complete, accurate, verifiable, and timely final year-end invoice as also directed above. Subrecipient's failure to comply with these requirements may result in delayed processing of payment(s). Any invoice which does not adhere to County's requirements may be rejected at County's sole discretion. Subrecipient's continued non-compliance with County's invoicing policies and procedures may lend Subrecipient to remedies which County may impose at County's sole discretion.

## 5.5.5 **County Approval of Invoices**

- 5.5.5.1 All invoices submitted by Subrecipient for payment must have the written approval of County's Contract Manager or designee prior to any payment thereof. In no event will County be liable or responsible for any payment prior to such written approval. Approval for payment will not be unreasonably withheld.
- 5.5.5.2 County will review Subrecipient's supporting documentation for its invoice and reconcile between the invoice and the supporting documentation. County will also use the supporting documentation to confirm that all of Subrecipient's costs reported on the invoice have been paid. County will communicate any discrepancies with Subrecipient to acquire additional information, if needed. This will ensure that any questioned cost(s) is addressed before the cost(s) becomes disallowed. In the event Subrecipient is not able to substantiate the cost(s), Subrecipient will have to repay County for all unsubstantiated costs, Subrecipient may be removed from eligibility for future cash advances (if cash advances are allowed under this Subaward), Subrecipient's payments may be suspended, and/or County may impose other remedies deemed appropriate by County.

# 5.5.6 **Payments to Subrecipient**

- 5.5.6.1 In accordance with the invoicing policies and procedures set forth in this Subaward as well as those provided by County, County agrees to pay Subrecipient for the satisfactory provision of the Services identified in Exhibit A (Statement of Work and Attachments) and any amendments, addendums, or modifications thereto. Such payment will not exceed the amount(s) indicated in Subparagraph 5.1.2 (Funding Allocations). All payments to Subrecipient will be made in arrears on a monthly basis for Services performed, provided that Subrecipient is not in default under any provision of this Subaward. County has no obligation to pay for any work except those Services expressly authorized by this Subaward.
- 5.5.6.2 Payments to Subrecipient will be made within thirty (30) calendar days after receipt of an "undisputed invoice". For purposes of this Subparagraph 5.5.6, an undisputed invoice will mean an invoice which does not contain errors and has been completed and submitted by Subrecipient pursuant to the requirements outlined herein and as directed by County. County has the final authority to determine whether or not an invoice is an undisputed invoice. Subrecipient must promptly

adhere to County's instructions for correcting an invoice in order to prevent any delays in processing payment(s). Until Subrecipient submits an undisputed invoice, County will not be under any obligation to pay any invoice that is not submitted pursuant to the requirements outlined herein and as directed by County.

5.5.6.3 All payments for Services provided under the terms of this Subaward will be made to Subrecipient using Subrecipient's legal name and taxpayer identification number. Subrecipient will not request payments to be made to third-party vendors or any vendor which Subrecipient may use in the performance (i.e., Lower of this Subaward Tier Subrecipients). For purposes of this Subaward. Subrecipient's legal name is identified as the name on Subrecipient's articles of incorporation, charter or other legal document that was used to create Subrecipient's organization.

# 5.5.6.4 **Past Due Invoice**

5.5.6.4.1 Any invoice submitted more than thirty (30) days after the last day of the month in which the Services were rendered will constitute a "past due invoice". Notwithstanding any other provision of this Subaward, Subrecipient and County agree that County will have no obligation whatsoever to pay any past due invoices. County may, in its sole discretion, pay some or all of a past due invoice which Subrecipient has submitted, provided that sufficient funds remain available under this Subaward.

# 5.5.6.5 Method of Compensation Adjustment

5.5.6.5.1 During any Fiscal Year period within the term of this Subaward, County, at its sole discretion, has the option of altering the monthly method compensation/payment from of full reimbursement for Services completed to an amount equal to one-twelfth (1/12) of the Subaward Sum allocated for any Fiscal Year under this Subaward. County may pursue this method of compensation if Subrecipient is providing Services to more Clients than anticipated and it appears that the Subaward Sum will be completely depleted before the end of a Fiscal Year. County will provide Subrecipient with at least two (2) weeks

advance written notice of its decision to alter the method of compensation.

5.5.6.5.2 In no event will County's decision to alter the method of compensation affect the Term, the Subaward Sum allocated for any Fiscal Year under this Subaward, Work, or any other provision under this Subaward unless such change is made pursuant to a validly executed Amendment to this Subaward noting any such change(s).

## 5.5.7 Subaward-Related Documents

5.5.7.1 Subrecipient must complete all Subaward-related documents in accordance with the requirements noted on each such document, as directed by County, and pursuant to Program guidelines. Subrecipient's failure to timely submit Subaward-related documents that are accurate and complete, as requested or required by County, may result in suspension of payments to Subrecipient or other remedies provided by law or under this Subaward. Such documents must include, but are not limited to, the documents outlined in Subparagraph 9.20 (Subaward Document Deliverables), Subparagraph 9.21 (Fiscal Reporting Requirements) and the following: Exhibit A (Statement of Work and Attachments), Attachment 7 (Site Summary) and Attachment 8 (Route Summary); Budget exhibit(s); Mandated Program Services exhibit(s); Exhibit E (Subrecipient's Administration); Exhibit F1 (Subrecipient Acknowledgement and Confidentiality Agreement); Exhibit J (Charitable Contributions Certification); Exhibit L (California Civil Rights Laws Certification); Exhibit M (FEMA Provisions) (applicable only when Subaward Sums include FEMA Funds); Exhibit O (Subrecipient's Compliance with Encryption Requirements); Exhibit R (Joint Funding Revenue Disclosure); Exhibit T (List of Lower Tier Subawards): and Exhibit V (Certification of Compliance with County's Defaulted Property Tax Reduction Program).

# 5.5.8 **Preference Program Enterprise– Prompt Payment**

5.5.8.1 Certified Prompt Payment Enterprises (PPEs) will receive prompt payment for Services they provide to County. Prompt payment is defined as fifteen (15) calendar days after receipt of an approved, undisputed invoice which has been properly matched against documents such as a receiving, shipping or services delivered report, or any other validation of receipt document consistent with Board Policy 3.035 (Preference Program Payment Liaison and Prompt Payment Program).

#### 5.6 UNIT RATE ADJUSTMENTS

- 5.6.1 In the event that County exercises its renewal option(s), Subrecipient may request a unit rate increase for the following Fiscal Year, where such increase(s) must only be based on the occurrence of any of the following and must include the information noted herein.
  - 5.6.1.1 Increase in food costs (e.g., Caterer's costs, raw food costs, etc.); the amount (dollars/cents) of the increase and its impact on the unit rate(s); increase in the total cost of food; number of units; food cost per unit; and any other relevant information that will facilitate County's review.
  - 5.6.1.2 Increase in fuel costs (Home-Delivered Meals Services only); the amount (dollars/cents) of the increase and its impact on the unit rate(s); increase in the total fuel cost; number of miles; increased cost per mile; and any other relevant information that will facilitate County's review.
  - 5.6.1.3 Increase in wages (e.g., minimum wage); the amount (dollars/cents) of the increase and its impact on the unit rate(s); increase in the total fuel cost the number of staff affected by minimum wage increase(s); hourly rate increase(s); number of hours; and any other relevant information that will facilitate County's review.
- 5.6.2 Subrecipient's request must be provided in writing and must include a detailed justification for the increase based on meeting one or more of the conditions noted in Subparagraph 5.6.1. Subrecipient must be able to provide supporting documentation to substantiate any request for a unit rate increase. The written request must be submitted to County's Contract Manager no later than April 1 of the of the Fiscal Year preceding the Fiscal Year in which the unit rate(s) adjustment is expected to take effect.
- 5.6.3 County has the sole discretion to approve or reject Subrecipient's request.
  - 5.6.3.1 All such requests must not cause or authorize exceeding the maximum annual Subaward Sum or the Maximum Subaward Sum.
- 5.6.4 County may negotiate with Subrecipient to decrease its unit rate(s) for the following Fiscal Year in which the unit rate(s) decrease is expected to take effect when County determines that Subrecipient's unit rate(s)exceeds the actual costs to provide Program Services. In the event that the unit rate(s) is increased or decreased for any Fiscal Year after the first Fiscal Year, County will provide Subrecipient written confirmation of the final unit rate(s); otherwise the unit rate(s) will remain the same as that which is reflected for the first Fiscal Year of this Subaward.

## 5.7 LIMITATIONS ON USE OF SUBAWARD SUMS

- 5.7.1 Subaward Sums may only be used for the purposes set forth herein and must be consistent with the statutory authority for the Program.
- 5.7.2 Expenditures made by Subrecipient in the operation of this Subaward must be in compliance and in conformity with Title 45 Code of Federal Regulations Part 75 et seq. and Title 2 Code of Federal Regulations Part 200 et seq. Subrecipient must comply with the Administrative Requirements and Cost Principles which are outlined in Exhibit Q (Accounting, Administration and Reporting Requirements), and must adhere to the strict administrative and fiscal standards described therein. Subrecipient will be responsible for obtaining Title 45 Code of Federal Regulations Part 75 et seq. and Title 2 Code of Federal Regulations Part 200 et seq., which are available via the Internet at eCFR :: 45 CFR Part 75 -- Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards and eCFR :: Title 2 of the CFR -- Grants and Agreements. Subrecipient must also comply with the applicable requirements and standards referred to in Title 45 Code of Federal Regulations Part 1321.5 (Grants to State and Community Programs on Aging).

## 5.7.3 Limitations on Subaward Sums

- 5.7.3.1 Subrecipient will not be paid for any Subaward expenditures that exceed the Subaward Sum allocated for any Fiscal Year under this Subaward. County has no obligation, whatsoever, to pay for any expenditures that exceed this Subaward Sum. Any expenditures that exceed such Subaward Sum will become the sole fiscal responsibility of Subrecipient.
- 5.7.3.2 Subrecipient must only expend the Subaward Sum during the Fiscal Year for which it is allocated. Should County exercise its option to extend this Subaward and Subrecipient does not expend funding up to the Subaward Sum appropriated for the Fiscal Year, that unspent amount will not carry forward (or roll-over) to the following Fiscal Year.

# 5.7.4 **Prohibitions on Subaward Sums**

5.7.4.1 Subrecipient must comply with Public Law (PL) 101-121 (Title 31 United States Code Section 1352), its amendments or revisions, and any implementing regulations, prohibiting the use of Federal money to influence or attempt to influence a member of Congress, Congressional staff, or a Federal employee to award, make or amend any Federal subaward, grant, loan, or cooperative agreement. Subrecipient must also comply with all certification and disclosure requirements of PL 101-121, its amendments, revisions, and implementing

regulations, and must provide assurance that all Lower Tier Subrecipients under this Subaward also fully comply with such certification and disclosure requirements.

- 5.7.4.2 No materials, property, or Services contributed to County or Subrecipient under this Subaward will be used in the performance of any of the following: any political activity; the election of any candidate or the defeat of any candidate for public office; and, the transportation of any voters or prospective voters to polls or other similar assistance in connection with an election or any voter registration activity.
- 5.7.4.3 Subaward Sums may not be used for matching funds for any Federal, State, County, or local grants/cooperative agreements, lobbying or intervention in Federal regulatory or adjudicatory proceedings.
- 5.7.4.4 Subaward Sums may not be used to sue the Federal government or any other government entity.
- 5.7.4.5 Pre-award costs are not an allowable use for Subaward Sums.
- 5.7.4.6 Subrecipient and any approved Lower Tier Subrecipient(s) must comply with Governor's Executive Order 2-18-2011, which bans expenditures on promotional and marketing items colloquially known as "S.W.A.G." or "Stuff We All Get".

#### 5.8 **OTHER SUBAWARDS**

- 5.8.1 Subrecipient must immediately notify County's Contract Manager in writing of any contracts between Subrecipient and other public or private organizations which directly impact activities funded under this Subaward. A copy of any such contracts must be kept on file at Subrecipient's offices and must be provided to County upon request. Subrecipient must also immediately notify County's Contract Manager in writing of any default, termination, or finding of withheld payments under such contracts between Subrecipient and other public or private organizations which directly impact activities funded under this Subaward.
- 5.8.2 Subrecipient warrants that no other funding source will be billed for Services that are provided to and paid for by County under this Subaward.

# 5.9 JOINT FUNDING REVENUES

5.9.1 Funds made available under this Subaward will supplement and not supplant any other Federal, State, or local funds expended by Subrecipient to provide Program Services. Subrecipient certifies that it has applied, or expects to apply, to offset in whole or in part, any of the costs incurred by Subrecipient in conducting current or prospective projects or business activities, including, but not necessarily limited to, the project or

business activity which is the subject of this Subaward. To this end, Subrecipient must complete Exhibit R (Joint Funding Revenue Disclosure) prior to the commencement of this Subaward (and annually thereafter). Subrecipient must submit the completed Exhibit R (Joint Funding Revenue Disclosure) to County's Contract Manager in the time and manner as designated by County.

#### 5.10 FEDERAL AWARD INFORMATION

- 5.10.1 Subaward Sums, either in whole or in part, are identified as Federal monies. The Federal portion(s) of the Subaward Sums is (are) identified by several key pieces of information including, but no limited to, the following: Federal Award Identification Number (FAIN), Assistance Listings Number(s) (which identifies and describes the Federal assistance that is available to various entities) and a Federal Grantor office (which provides oversight and administration for these Federal monies). When Subrecipient and any approved Lower Tier Subrecipient(s), if any, are being audited by an independent auditor, Subrecipient must provide the information identified in this Subparagraph 5.10 to the independent auditor. The information outlined herein is only provided for the Federal portion(s) of the Subaward Sums. In the event that the information is not listed herein for all of the monies included in the Subaward Sums then the excluded amounts are not Federal monies and therefore the information is not applicable to them.
- 5.10.2 Subrecipient Name: City of Gardena
- 5.10.3 Subrecipient's UEI Number: PC4ZN7VJMHP5
- 5.10.4 Federal Award Identification Number (FAIN): 2401CAOASS-01; 2401CAOACM-01; 2401CAOAHD-01; and 2401CAOANS-01
- 5.10.5 Federal Award Date: July 1, 2024
- 5.10.6 Subaward Period of Performance Start and End Date: July 1, 2024 June 30, 2025
- 5.10.7 Amount of Federal Funds Obligated by this Action: \$659,200
- 5.10.8 Total Amount of Federal Funds Obligated to Subrecipient (Subaward Sum Year 1): \$659,200
- 5.10.9 Total Amount of Federal Award (Maximum Subaward Sum): \$659,200
- 5.10.10 Federal Award Project Description: Federal Title IIIB 3BSL; Federal Title IIIC1 3C1L; NSIP C1 NC1L; Federal Title IIIC2 3C2L; and, NSIP C2 NC2L
- 5.10.11 Name of Federal Award Agency, Pass-Through Entity(ies), and Contact Information for Awarding Official: United States Department of Health and Human Services, Administration for Community Living; California Department of Aging; and County. Refer to Exhibit D (County's Administration) for County contact information.

- 5.10.12 Assistance Listings Numbers and Titles: 93.044 Special Programs for the Aging, Title III, Part B (Grants for Supportive Services and Senior Centers); 93.045 – Special Programs for the Aging, Title III, Part C (Nutrition Services); and 93.053 Nutrition Services Incentive Program
- 5.10.13 Identification of whether the award is research and development (R&D): Award is not R&D.
- 5.10.14 Indirect Cost Rate for Federal Award: Not to exceed 10% unless there is an accepted negotiated rate accepted by all Federal awarding agencies.

## 5.11 SUBRECIPIENT INDIRECT COSTS

- 5.11.1 The maximum amount of indirect costs that is reimbursable under this Subaward is ten percent (10%) of Subrecipient's modified total direct costs for Title III C-1 Program Services and ten percent (10%) of Subrecipient's modified total direct costs for Title III C-2 Program Services (direct costs including Subaward Sums and other cash contributions but excluding any in-kind contributions and nonexpendable equipment).
- 5.11.2 Subrecipient must ensure that it has an approved indirect cost rate accepted by all Federal awarding agencies or an allocation plan approved by County, which documents the methodology used to determine the indirect costs, prior to reporting any indirect costs on Budget exhibit(s) and/or requesting reimbursement for such costs. Subrecipient must maintain documentation of its approved indirect cost rate/allocation plan in accordance with the requirements noted under Subparagraph 8.38 (Record Retention, Inspection and Audit Settlement).
- 5.11.3 Subrecipient must not charge indirect costs exceeding the ten percent (10%) maximum to this Subaward. Indirect costs in excess of the ten percent (10%) maximum may be budgeted as match in-kind for purposes of meeting matching requirements. Subrecipient must receive an approved indirect cost rate accepted by all Federal awarding agencies prior to budgeting the excess indirect costs as match in-kind.
- 5.11.4 For major institutes of higher education and major nonprofit organizations, indirect costs must be classified within two (2) broad categories: Facilities and Administration. "Facilities" is defined as depreciation on buildings, equipment and capital improvement, interest on debt associated with certain buildings, equipment and capital improvements, and operations and maintenance expenses. "Administration" is defined as general administration and general expenses such as the director's office, accounting, personnel, and all other types of expenditures not listed specifically under one of the subcategories of "Facilities" (including cross allocations from other pools, where applicable) [Title 2 Code of Federal Regulations Part 200.414(a)] [Title 45 Code of Federal Regulations Part 75.414(a)].

5.11.5 The requirements for indirect costs are further outlined in Exhibit Q (Accounting, Administration and Reporting Requirements) and AD directive CCD-18-01 (Cost Allocation and Indirect Cost Requirements for AD Subawards) which is available on-line at <u>Cost-Allocation-and-Indirect-Cost-Requirements-CCD-18-01-043024.pdf (lacounty.gov)</u>.

# 5.12 **MATCH CONTRIBUTION**

- 5.12.1 Subrecipient must provide a required match contribution to offset the total cost of providing Program Services for the Fiscal Year. Subrecipient's match contribution must be reflected in Budget exhibit(s). The match contribution is the non-Federal share of funding provided by Subrecipient to support the Subaward activities and it may take the form of a cash match contribution and/or an in-kind match contribution. This match is calculated as a percentage of the Subaward Sum allocated for any Fiscal Year under this Subaward as reflected in Paragraph 5.0 (Subaward Sum).
- 5.12.2 The required match contribution for OAA Title III C-1 is twelve percent (12%) of the Subaward Sum allocated for any Fiscal Year under this Subaward. County may in its sole discretion adjust this percentage as necessary.
- 5.12.3 The required match contribution for OAA Title III C-2 is twelve percent (12%) of the Subaward Sum allocated for any Fiscal Year under this Subaward. County may in its sole discretion adjust this percentage as necessary.
- 5.12.4 The required match contribution for OAA Title III B is twelve percent (12%) of the Subaward Sum allocated for any Fiscal Year under this Subaward. County may in its sole discretion adjust this percentage as necessary.

#### 5.12.5 **Forms of Match Contributions**

#### 5.12.5.1 Match Cash Contribution

5.12.5.1.1 A match cash contribution is a monetary donation which is provided by Subrecipient (such as general funds), non-Federal third parties (such as partner organizations) and/or non-Federal grants and is given to Subrecipient to accomplish the goals of the Program Services.

# 5.12.5.2 Match In-Kind Contribution

5.12.5.2.1 A match in-kind contribution is a non-monetary donation of goods, properties or services which are provided by either Subrecipient or non-Federal entities without charge to the Program Services for which they are donated; it is the value of non-cash contributions donated to

support Program Services. In-kind contributions typically take the form of the value of personnel, goods and/or services which may include donations of volunteer services, space, equipment, etc. and this value is determined by using the fair market value method. Using sales of comparable property or the cost of comparable services is a method which can be used to determine the fair market value of an inkind match contribution.

## 5.12.5.3 **Determination of In-Kind Volunteer Services**

- 5.12.5.3.1 Volunteer services may be used to meet the match contribution requirement and must I be reported as match in-kind. However, when using volunteer services to meet the match contribution requirement, this in-kind match must not exceed more than fifty percent (50%) of the required match contribution.
- 5.12.5.3.2 The monthly salary equivalent for volunteer services should be commensurate with the work/services being provided by volunteer. As such, the salary equivalent for volunteer services must be determined by using the regular salaries paid for similar work in other activities of Subrecipient's organization. In cases where the kinds of skills involved are not found in other activities of the organization then the salary equivalent must be determined by using the salaries paid for similar work in the labor market in which Subrecipient competes for such skills.

#### 5.13 DEFAULT METHOD OF PAYMENT: DIRECT DEPOSIT OR ELECTRONIC FUNDS TRANSFER

- 5.13.1 County, at its sole discretion, has determined that the most efficient and secure default form of payment for goods and/or services provided under an agreement/Subaward (that is, "Contract") with County will be Electronic Funds Transfer (EFT) or direct deposit, unless an alternative method of payment is deemed appropriate by the Auditor-Controller (A-C).
- 5.13.2 Subrecipient (that is, "Contractor") must submit a direct deposit authorization request via the website <u>https://directdeposit.lacounty.gov</u> with banking and Contractor information, and any other information that the A-C determines is reasonably necessary to process the payment and comply with all accounting, record keeping, and tax reporting requirements.

- 5.13.3 Any provision of law, grant, or funding agreement requiring a specific form or method of payment other than EFT or direct deposit will supersede this requirement with respect to those payments.
- 5.13.4 At any time during the duration of the Contract, Contractor may submit a written request for an exemption to this requirement. Such request must be based on specific legal, business, or operational needs and explain why the payment method designated by the A-C is not feasible and an alternative is necessary. The A-C, in consultation with County, will decide whether to approve exemption requests.

#### 6.0 ADMINISTRATION OF SUBAWARD - COUNTY

#### 6.1 **COUNTY ADMINISTRATION**

6.1.1 A listing of all County Administration referenced in the following subparagraphs is designated in Exhibit D (County's Administration). County will notify Subrecipient in writing of any change as they occur. Said changes do not require an amendment to this Subaward.

#### 6.2 COUNTY'S CONTRACT MANAGER

- 6.2.1 The role of County's Contract Manager or their designee may include:
  - 6.2.1.1 Coordinating with Subrecipient and ensuring Subrecipient's performance of the Subaward. However, in no event will Subrecipient's obligation to fully satisfy all the requirements of this Subaward be relieved, excused or limited thereby.
  - 6.2.1.2 Upon request of Subrecipient, providing direction to Subrecipient, as appropriate in areas relating to County policy, information requirements, and procedural requirements. However, in no event will Subrecipient's obligation to fully satisfy all the requirements of this Subaward be relieved, excused or limited thereby.
  - 6.2.1.3 Making revisions which do not materially affect the terms and conditions of this Subaward in accordance with Subparagraph 9.9 (Modifications).
  - 6.2.1.4 Acting on behalf of County with respect to approval of Lower Tier Subawards and Lower Tier Subrecipient employees working on this Subaward.

#### 6.3 COUNTY'S PROGRAM MANAGER

- 6.3.1 The role of County's Program Manager or their designee may include:
  - 6.3.1.1 Meeting with Subrecipient's Project Manager on a regular basis.

- 6.3.1.2 Inspecting any and all tasks, deliverables, goods, Services, or other work provided by or on behalf of Subrecipient. However, in no event will Subrecipient's obligation to fully satisfy all of the requirements of this Subaward be relieved, excused or limited thereby.
- 6.3.2 County's Program Manager is not authorized to make any changes in any of the terms and conditions of this Subaward and is not authorized to further obligate County in any respect whatsoever.

## 6.4 COUNTY'S COMPLIANCE MANAGER

- 6.4.1 The role of County's Compliance Manager or their designee may include:
  - 6.4.1.1 Verifying Subrecipient's compliance with the requirements of this Subaward.
  - 6.4.1.2 Overseeing and monitoring the delivery of Services. However, in no event will Subrecipient's obligation to fully satisfy all of the requirements of this Subaward be relieved, excused or limited thereby.
  - 6.4.1.3 Ensuring that the objectives of this Subaward are met.

## 6.5 COUNTY'S CONTRACT ANALYST

6.5.1 The role of the County's Contract Analyst is to manage and facilitate the administrative functions of the Subaward. County's Contract Analyst reports to County's Contract Manager.

#### 7.0 ADMINISTRATION OF SUBAWARD - SUBRECIPIENT

#### 7.1 SUBRECIPIENT ADMINISTRATION

7.1.1 A listing of all Subrecipient's Administration referenced in the following Subparagraphs is designated in Exhibit E (Subrecipient's Administration). Subrecipient will notify County's Contract Manager in writing of any changes as they occur. Said changes do not require an amendment to this Subaward.

#### 7.2 SUBRECIPIENT'S PROJECT MANAGER

- 7.2.1 Subrecipient's Project Manager is designated in Exhibit E (Subrecipient's Administration). Subrecipient must notify County's Contract Manager in writing of any change to Exhibit E (Subrecipient's Administration), as they occur.
- 7.2.2 Subrecipient's Project Manager will be responsible for Subrecipient's dayto-day activities as related to this Subaward and will meet and coordinate with County's Contract Manager, County's Program Manager and County's Compliance Manager on a regular basis.

7.2.3 Subrecipient's Project Manager must have the qualifications and experience identified in Exhibit A (Statement of Work and Attachments).

# 7.3 **APPROVAL OF SUBRECIPIENT'S STAFF**

7.3.1 County has the absolute right to approve or disapprove all Subrecipient's staff performing Work hereunder and any proposed changes in Subrecipient's staff, including, but not limited to, Subrecipient's Project Manager. Subrecipient must provide County's Program Manager with a resume of each proposed substitute and an opportunity to interview such person prior to any staff substitution.

# 7.4 SUBRECIPIENT'S STAFF IDENTIFICATION

- 7.4.1 Subrecipient will provide, at Subrecipient's expense, all staff providing Services under this Subaward with a photo identification badge ("badge"). The badge must be developed in accordance with County's specifications. Subrecipient must obtain approval for the format and content of the badge from County's Program Manager prior to Subrecipient creating, issuing, or implementing use of the badge.
- 7.4.2 Subrecipient's staff, while on duty or when entering County facilities or grounds, must prominently display the badge on the upper part of the body. Subrecipient's staff may be asked by a County representative to leave a County facility if Subrecipient's staff does not have the photo identification badge on their person and Subrecipient's staff must immediately comply with such request.
- 7.4.3 Subrecipient must notify County's Contract Manager within five (5) days when staff is terminated from working under this Subaward. Subrecipient must retrieve and immediately destroy the staff's badge upon the staff's termination of employment with Subrecipient.
- 7.4.4 If County requests the removal of Subrecipient's staff, Subrecipient must retrieve and immediately destroy staff's badge at the time the staff is removed from working on this Subaward.

# 7.5 BACKGROUND AND SECURITY INVESTIGATIONS

7.5.1 Each of Subrecipient's or Lower Tier Subrecipient's, as applicable, staff/employees providing Services under this Subaward, who is in a designated sensitive position, as determined by County in County's sole discretion, must undergo, and pass a background investigation to the satisfaction of County as a condition of beginning and continuing to provide Services under this Subaward. This background investigation must be conducted on an annual basis throughout the entire term of this Subaward. Such background investigation must be obtained through fingerprints submitted to the California Department of Justice to include State, local, and Federal-level review, which may include, but must not be limited to, criminal conviction information. The fees associated with the background investigation will be at the expense of Subrecipient,

regardless of whether the member of Subrecipient's staff passes or fails the background investigation. For purposes of this Subaward, a sensitive position is one in which the duties pose a potential threat or risk to Client when performed by persons who have a criminal history incompatible with those duties, whether those persons are employees of Subrecipient or other individuals who provide Services on behalf of Subrecipient pursuant to this Subaward. For Work performed under this Subaward, sensitive positions include (but is not limited to) the following:

- 7.5.1.1 Positions that involve the care, oversight, or protection of persons through direct contact with such persons (e.g., social worker, case manager, etc.).
- 7.5.1.2 Positions having direct or indirect access to funds or negotiable instruments (e.g., finance manager, accountant, bookkeeper, etc.).
- 7.5.1.3 Positions that require State and/or professional licensing (e.g., Certified Public Accountant, etc.).
- 7.5.1.4 Positions that have access to confidential or classified information including criminal conviction information (e.g., human resources manager, etc.).
- 7.5.1.5 Positions that involve the care, oversight, or protection of County, public, or private property (e.g., property custodian, etc.).
- 7.5.1.6 Positions that require access to Client's home/residence (e.g., home-delivered meals drivers, etc.).
- 7.5.2 If a member of Subrecipient's staff does not pass the background investigation, County may request that the member of Subrecipient's staff be immediately removed from providing Services under this Subaward. Subrecipient must comply with County's request at any time during the term of this Subaward. County will not provide to Subrecipient or to Subrecipient's staff any information obtained through County's background investigation.
- 7.5.3 County, in its sole discretion, may immediately deny or terminate facility access to any member of Subrecipient's staff who does not pass such investigation to the satisfaction of County or whose background or conduct is incompatible with County facility access.
- 7.5.4 No member of Subrecipient's staff providing Services under this Subaward shall be on active probation, currently on parole or have been on probation or parole within the last three (3) years.
- 7.5.5 Subrecipient and its staff, including all current and prospective employees, independent contractors, volunteers, or Lower Tier Subrecipients who may come in contact with people in the course of their Work, volunteer activity, or performance of a Lower Tier Subaward, providing Services

under this Subaward will be under a continuing obligation to disclose any prior or subsequent criminal conviction record or any pending criminal trial to County's Program Manager. Subrecipient must inform its staff, including all current and prospective employees, independent contractors, volunteers, or Lower Tier Subrecipients who may come in contact with people in the course of their Work, volunteer activity, or performance of a Lower Tier Subaward, providing Services under this Subaward of said obligation. Subrecipient must maintain records of criminal convictions and/or pending criminal trials in the file of each such person.

- 7.5.6 Subrecipient must immediately notify County's Program Manager of any arrest and/or subsequent conviction, other than for minor traffic offenses, of any Subrecipient staff, independent contractor, volunteer, or Lower Tier Subrecipient who may come in contact with children, elderly individuals or dependent adults while providing Services under this Subaward when such information becomes known to Subrecipient. Subrecipient must not engage or continue to engage the services of any person convicted of any crime involving harm to minors, or any crime involving conduct inimical to the health, morals, welfare or safety of others, including but not limited to, the offenses specified in the California Health and Safety Code Section 11590 (i.e., offenses requiring registration as a controlled substance offender) and those crimes listed in the California Penal Code which involve murder, rape, kidnap, abduction, assault and lewd and lascivious acts.
- 7.5.7 Disqualification of any member of Subrecipient's staff pursuant to this Subparagraph 7.5 will not relieve Subrecipient of its obligation to complete all Work in accordance with the terms and conditions of this Subaward.
- 7.5.8 These terms will also apply to lower tier subrecipients of County subrecipients.

# 7.6 **CONFIDENTIALITY**

- 7.6.1 Subrecipient must maintain the confidentiality of all records and information in accordance with all applicable Federal, State, and local laws, rules, regulations, ordinances, directives, guidelines, policies, Program memoranda and procedures relating to confidentiality, including, without limitation, County policies concerning information technology security and the protection of confidential records and information.
- 7.6.2 Subrecipient must indemnify, defend, and hold harmless County, its officers, employees, and agents, from and against any and all claims, demands, damages, liabilities, losses, costs and expenses, including, without limitation, defense costs and legal, accounting and other expert, consulting, or professional fees, arising from, connected with, or related to any failure by Subrecipient, its officers, employees, agents, or Lower Tier Subrecipients, to comply with this Subparagraph, Exhibit F1 (Subrecipient Acknowledgement and Confidentiality Agreement) and Exhibit I (Business Associate Agreement Under the Health Insurance Portability and Accountability Act of 1996 (HIPAA)), as determined by County in its sole

judgment. Any legal defense pursuant to Subrecipient's indemnification obligations under this Subparagraph 7.6 must be conducted by Subrecipient and performed by counsel selected by Subrecipient and approved by County. Notwithstanding the preceding sentence, County will have the right to participate in any such defense at its sole cost and expense, except that in the event Subrecipient fails to provide County with a full and adequate defense, as determined by County in its sole judgment, County will be entitled to retain its own counsel, including, without limitation, County Counsel, and to reimbursement from Subrecipient for all such costs and expenses incurred by County in doing so. Subrecipient will not have the right to enter into any settlement, agree to any injunction, or make any admission, in each case, on behalf of County without County's prior written approval.

- 7.6.3 Subrecipient must inform all its officers, employees, agents, and Lower Tier Subrecipients providing Services hereunder of the confidentiality provisions of this Subaward.
- 7.6.4 Subrecipient must sign and adhere to the provisions of Exhibit F1 (Subrecipient Acknowledgement and Confidentiality Agreement).

# 7.6.5 Unauthorized Disclosure

- 7.6.5.1 Subrecipient and any approved Lower Tier Subrecipient must ensure that all Protected Health Information (PHI), Personal Information (PI), and any information protected under the Health Insurance Portability and Accountability Act (HIPAA), (i.e., public, confidential, sensitive and/or personal identifying information) herein referred to as Personal, Sensitive and protected Confidential Information (PSCI) is from inappropriate or unauthorized access or disclosure in accordance with applicable laws, regulations and State policies. The requirement to protect information will remain in force until superseded by laws, regulations, or policies.
- 7.6.5.2 Subrecipient and any approved Lower Tier Subrecipient must protect from unauthorized disclosure, PSCI such as names and other identifying information, concerning Clients receiving Program Services pursuant to this Subaward, except for statistical information that does not identify any Client.
- 7.6.5.3 Subrecipient and any approved Lower Tier Subrecipient must not use PSCI for any purpose other than carrying out Subrecipient's obligations under this Subaward. PSCI must include, but is not limited to the following: name; identifying number; social security number; State driver's license or State identification number; financial account numbers; and symbol or other identifying characteristic assigned to Client, such as fingerprint, voice print or a photograph.

- 7.6.5.4 Subrecipient and any approved Lower Tier Subrecipient must not, except as otherwise specifically authorized or required by this Subaward or court order, divulge to any unauthorized person any data or identifying information obtained while performing Work pursuant to this Subaward without prior written authorization from County. Subrecipient must forward all requests for the release of any data or identifying information received to County's Program Manager. Subrecipient may be authorized, in writing, by Client to disclose identifying information specific to the authorizing Client.
- 7.6.5.5 Subrecipient and any approved Lower Tier Subrecipient may allow Client to authorize the release of information to specific entities, but must not request or encourage Client to give a blanket authorization or sign a blank release, nor will Subrecipient accept such blanket authorization from Client.

## 8.0 STANDARD TERMS AND CONDITIONS

#### 8.1 **AMENDMENTS**

- 8.1.1 For any change which materially affects the Scope of Work, Subaward Term, Subaward Sum, payments, or any other term or condition included under this Subaward, an Amendment to this Subaward must be prepared by County and executed by Authorized Representative and by County's Director or their designee.
- 8.1.2 County's Board, Chief Executive Officer or designee may require the addition and/or change of certain terms and conditions in this Subaward during the term of this Subaward. County reserves the right to add and/or change such provisions as required by County's Board or Chief Executive Officer. To implement such changes, an Amendment to this Subaward must be prepared by County and executed by Authorized Representative and by County's Director or their designee.
- 8.1.3 County's Director or their designee may, at their sole discretion, authorize extensions of time as defined in Paragraph 4.0 (Term of Subaward). Subrecipient agrees that such extensions of time will not change any other term or condition of this Subaward during the period of such extensions. To implement an extension of time, an Amendment to this Subaward must be prepared by County and executed by Authorized Representative and by County's Director or their designee.
- 8.1.4 The following events will also warrant an Amendment to this Subaward as described in this Subparagraph 8.1:
  - 8.1.4.1 County may initiate a unilateral Amendment to this Subaward at any time when required by Federal, State or County laws

or policies, and will immediately notify Subrecipient of said Amendment and the justification thereto.

8.1.4.2 To the extent that funding for the Program is eliminated or otherwise reduced, the Program is terminated, or the Program is modified for any reason (such that funding is reduced, or the Scope of Work is changed), County may in its sole discretion amend this Subaward accordingly or move to terminate pursuant to the provisions in Subparagraph 8.42 (Termination for Convenience) without further liability for Services yet to be rendered by Subrecipient.

## 8.1.5 Change Notice

8151 For any change which does not affect the Scope of Work performed under this Subaward, the Subaward Term or Subaward Sum, and does not otherwise materially change any other term or condition under this Subaward, County reserves the right to initiate such change(s) through a Change Notice Program memorandum or an administrative directive which will all have the same effect as an Amendment. Such Change Notice will be a written document that is prepared by County at its sole discretion and is signed by County's Contract Manager or designee. A Change Notice will be used to communicate changes which do not warrant an amendment to this Subaward. Such Change Notice will be provided to Subrecipient at least ten (10) days prior to its effective date and Subrecipient must adhere to the requirements as specified therein. Subrecipient's failure to comply with the Change Notice(s) may result in County imposing remedies including suspension of payment(s), termination of Subaward or other remedies under this Subaward as determined by County at its sole discretion.

# 8.2 ASSIGNMENT AND DELEGATION/MERGERS OR ACQUISITIONS

- 8.2.1 Subrecipient (that is, "Contractor") must notify County of any pending acquisitions/mergers of its company unless otherwise legally prohibited from doing so. If Contractor is restricted from legally notifying County of pending acquisitions/mergers, then it should notify County of the actual acquisitions/mergers as soon as the law allows and provide to County the legal framework that restricted it from notifying County prior to the actual acquisitions/mergers.
- 8.2.2 Contractor must not assign, exchange, transfer, or delegate its rights or duties under this Subaward (that is, "Contract"), whether in whole or in part, without the prior written consent of County, in its sole discretion, and any attempted assignment, delegation, or otherwise transfer of its rights or duties, without such consent will be null and void. For purposes of this Subparagraph 8.2, County consent will require a written Amendment to

this Contract, which is formally approved and executed by the parties. Any payments by County to any approved delegate or assignee on any claim under this Contract will be deductible, at County's sole discretion, against the claims, which Contractor may have against County.

8.2.3 Any assumption, assignment, delegation, or takeover of any of Contractor's duties, responsibilities, obligations, or performance of same by any person or entity other than Contractor, whether through assignment, Lower Tier Subaward (that is, "Subcontract"), delegation, merger, buyout, or any other mechanism, with or without consideration for any reason whatsoever without County's express prior written approval, will be a material breach of this Contract which may result in the termination of this Contract. In the event of such termination, County will be entitled to pursue the same remedies against Contractor as it could pursue in the event of default by Contractor.

# 8.3 **AUTHORIZATION WARRANTY**

- 8.3.1 Subrecipient represents and warrants that the person executing this Subaward for Subrecipient is an authorized agent who has actual authority to bind Subrecipient to each and every term, condition, and obligation of this Subaward and that all requirements of Subrecipient have been fulfilled to provide such actual authority ("Authorized Representative").
- 8.3.2 Authorized Representative must be available to County and/or County's duly authorized representatives during the days and times specified in Exhibit A (Statement of Work and Attachments). In the event the Authorized Representative is not available during these specified days and times, they must ensure that an appropriate designee is identified in writing to County's Contract Manager. Such designee must have the ability and authority to act as a proxy on behalf of Authorized Representative. Authorized Representative must further ensure that they can be contacted by their designee when Authorized Representative is not available during the days and times specified in Exhibit A (Statement of Work and Attachments).

# 8.3.3 Board of Directors' Resolution

- 8.3.3.1 Subrecipient must submit its Board of Directors' resolution, which provides written evidence to support the delegated authority that Subrecipient's organization has vested in Authorized Representative, who will act on behalf of Subrecipient pursuant to Subparagraph 8.3 (Authorization Warranty). Such written evidence must adhere to the following requirements outlined in this Subparagraph 8.3.3.
- 8.3.3.2 If Subrecipient is a public entity (defined as the government of the United States; the government of a State or political subdivision of a State; or any interstate governmental

agency), Subrecipient must submit to County a copy of its resolution, order, or motion which has been approved by its Governing Body (e.g., City Council) and signed by the presiding chairperson/president of the Governing Body. If Subrecipient is a private non-profit entity, Subrecipient must submit a copy of written authorization from its Governing Body (e.g., Board of Directors) and signed by the presiding chairperson/president to County.

8.3.3.3 Subrecipient's resolution. order. motion. other or authorization must contain the following elements: reference to this Subaward by name and number; authorize execution of this Subaward; identify Authorized Representative and any designee who will execute the original Subaward and any subsequent amendments to this Subaward (Authorized Representative and any designee must be specified in Exhibit E (Subrecipient's Administration)); and approve and accept Subaward Sums. In the event there is a change in Authorized Representative, Subrecipient must provide County a revised resolution, order, motion, or other authorization which reflects the new Authorized Representative within five (5) days of being approved by the Governing Body.

# 8.4 **BUDGET REDUCTIONS**

8.4.1 In the event that County's Board adopts, in any Fiscal Year or Program Year, a County budget which provides for reductions in the salaries and benefits paid to the majority of County employees and imposes similar reductions with respect to County contracts, County reserves the right to reduce its payment obligation under this Subaward correspondingly for that Fiscal Year or Program Year and any subsequent Fiscal Year or Program Year during the term of this Subaward (including any extensions), and the Services to be provided by Subrecipient under this Subaward will also be reduced correspondingly. County's notice to Subrecipient regarding said reduction in payment obligation will be provided within thirty (30) calendar days of the Board's approval of such actions. Except as set forth in the preceding sentence, Subrecipient must continue to provide all of the Services set forth in this Subaward.

# 8.5 COMPLAINTS

- 8.5.1 Subrecipient must develop and maintain operating procedures for receiving, investigating, and responding to complaints. Within fifteen (15) business days after the Subaward effective date, Subrecipient must provide County's Program Manager with Subrecipient's procedures for receiving, investigating, and responding to Client complaints.
- 8.5.2 County will review Subrecipient's procedures and provide Subrecipient with approval of said procedures or with requested changes.

- 8.5.3 If County requests changes in Subrecipient's procedures, Subrecipient must make such changes and resubmit the procedures within five (5) business days for County approval.
- 8.5.4 If, at any time, Subrecipient wishes to change Subrecipient's procedures, Subrecipient must submit proposed changes to County's Program Manager for approval before implementation.
- 8.5.5 Subrecipient must preliminarily investigate all complaints and notify County's Program Manager of the status of the investigation within ten (10) business days of receiving the complaint.
- 8.5.6 When complaints cannot be resolved informally, a system of followthrough will be instituted which adheres to formal plans for specific actions and strict time deadlines.
- 8.5.7 Copies of all written responses must be sent to County's Program Manager within five (5) business days of mailing to the complainant.
- 8.5.8 Subrecipient must provide Client an opportunity to anonymously submit a grievance directly to County's Compliance Manager. Subrecipient must ensure that the contact information of County's Compliance Manager is posted in a publicly accessible area and also provided to Client in writing.
- 8.5.9 Subrecipient must provide County an opportunity to consider any grievance whether it is anonymously submitted to County by Client or if it's a grievance that cannot be resolved by Subrecipient. At County's sole discretion, County's written decision regarding the grievance will be final and irrevocable.
- 8.5.10 At a minimum, Subrecipient must incorporate the procedures and provisions of this Subparagraph 8.5 in its written grievance policies.

# 8.6 **COMPLIANCE WITH APPLICABLE LAWS**

- 8.6.1 In the performance of this Subaward, Subrecipient must comply with all applicable Federal, State, County and local laws, rules, regulations, ordinances, directives, guidelines, policies, Program memoranda and procedures. Subrecipient must also comply with all subsequent revisions, modifications, and administrative and statutory changes made thereto by Federal, State and County authorities. All provisions required thereby to be included in this Subaward are hereby incorporated herein by reference.
- 8.6.2 Subrecipient must indemnify, defend, and hold harmless County, its officers, employees, and agents, from and against any and all claims, demands, damages, liabilities, losses, costs, and expenses, including, without limitation, defense costs and legal, accounting and other expert, consulting or professional fees, arising from, connected with, or related to any failure by Subrecipient, its officers, employees, agents, or Lower Tier Subrecipients, to comply with any such laws, rules, regulations, ordinances, directives, guidelines, policies, Program memoranda or

procedures, as determined by County in its sole judgment. Any legal defense pursuant to Subrecipient's indemnification obligations under this Subparagraph 8.6 will be conducted by Subrecipient and performed by counsel selected by Subrecipient and approved by County. Notwithstanding the preceding sentence, County will have the right to participate in any such defense at its sole cost and expense, except that in the event Subrecipient fails to provide County with a full and adequate defense, as determined by County in its sole judgment, County will be entitled to retain its own counsel, including, without limitation, County Counsel, and to reimbursement from Subrecipient for all such costs and expenses incurred by County in doing so. Subrecipient will not have the right to enter into any settlement, agree to any injunction or other equitable relief, or make any admission, in each case, on behalf of County without County's prior written approval.

- 8.6.3 Subrecipient's compliance with applicable laws and regulations includes, but is not limited to, adherence to the mandatory standards and policies relating to the following: Title 45 Code of Federal Regulations Part 75 et seq. and Title 2 Code of Federal Regulations Part 200 et seq.; State's energy efficiency regulations (Title 24 California Code of Regulations); and, Pilot Program for Enhancement of Contractor Employee Whistleblower Protections (Title 48 Code of Federal Regulations Subpart 3.908 and Title 41 United States Code Section 4712). In addition to these standards and policies, when the Maximum Subaward Sum is one hundred thousand dollars (\$100,000) or more, Subrecipient must also adhere to the following policies: Clean Air Act, as amended (Title 42 United States Code Section 7401 et seq.); Federal Water Pollution Control Act, as amended (Title 33 United States Code Section 1251 et seq.); Environmental Protection Agency Regulations (Title 40 Code of Federal Regulations Part 29 and Executive Order 11738); State Contract Act (California Public Contract Code Section 10295 et seq.); and, Unruh Civil Rights Act (California Public Contract Code Section 2010). County reserves the right to review Subrecipient's procedures to ensure that they comply with the statutes, ordinances, regulations, rules, rulings, policies, and procedures of the Federal, State and County authorities, as applicable.
- 8.6.4 Subrecipient certifies that throughout the entirety of this Subaward it will comply with all Federal and State payroll tax rules and employer tax guides; Subrecipient must pay all Federal and State payroll taxes; and Subrecipient must make all tax deposits required by Federal and State laws within the time limits required.
- 8.6.5 Subrecipient's failure to comply with such regulations, rules, ordinances, court rules, municipal laws, directives, policies, Program memoranda and procedures outlined in this Subparagraph 8.6 and/or the provisions, requirements, or conditions of this Subaward, including but not limited to, performance documentation, reporting, audit, and evaluation requirements will be material breach of this Subaward and may result in termination of this Subaward or other remedies available herein.

## 8.7 COMPLIANCE WITH CIVIL RIGHTS LAWS

- 8.7.1 Subrecipient hereby assures that it will comply with Subchapter VI of the Civil Rights Act of 1964 [Title 42 United States Code Sections 2000e (1) 2000e (17), Title 42 United States Code Section 2000d and Title 45 Code of Federal Regulations Part 80] and the Americans with Disabilities Act (ADA) of 1990, to the end that no person will, on the grounds of race, creed, color, sex, religion, ancestry, age, condition of physical handicap, marital status, political affiliation, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Subaward or under any project, program, or activity supported by this Subaward. Additionally, Subrecipient certifies to County:
  - 8.7.1.1 Subrecipient has a written policy statement prohibiting discrimination in all phases of employment.
  - 8.7.1.2 Subrecipient periodically conducts a self-analysis or utilization analysis of its work force.
  - 8.7.1.3 Subrecipient has a system for determining if its employment practices are discriminatory against protected groups.
  - 8.7.1.4 Where problem areas are identified in employment practices, Subrecipient has a system for taking reasonable corrective action, to include establishment of goals or timetables.
- 8.7.2 Notwithstanding any other provision of law and pursuant to the requirements outlined in California Public Contract Code Section 10295.3, when the Maximum Subaward Sum is one hundred thousand dollars (\$100,000) or more, Subrecipient must not discriminate in the provision of benefits between employees with spouses and employees with domestic partners, or discriminate between employees with spouses or domestic partners of a different sex and employees with spouses or domestic partners of the same sex, or discriminate between same-sex and different-sex domestic partners of employees. For purposes of this Subparagraph 8.7.2, "subaward" includes subawards and contracts awarded by County to Subrecipient with a cumulative amount of one hundred thousand dollars (\$100,000) or more for the Fiscal Year or Program Year (where the subaward or contract funds originate from the State).
- 8.7.3 Subrecipient must ensure compliance with the requirements of California Public Contract Code Section 2010 by submitting a completed Exhibit L (California Civil Rights Laws Certification) as directed by County and as a condition of executing this Subaward. The California Civil Rights Laws Certification ensures Subrecipient's compliance with the Unruh Civil Rights Act (California Civil Code Section 51) and the Fair Employment and Housing Act (California Government Code Section 12960), and further

ensures that Subrecipient's internal policies are not used in violation of California Civil Rights Laws.

#### 8.8 COMPLIANCE WITH COUNTY'S JURY SERVICE PROGRAM

#### 8.8.1 Jury Service Program

8.8.1.1 This Subaward (that is, "Contract") is subject to the provisions of County's ordinance entitled Contractor Employee Jury Service ("Jury Service Program") as codified in <u>Sections 2.203.010 through 2.203.090 of the Los Angeles County Code</u>.

#### 8.8.2 Written Employee Jury Service Policy

- 8.8.2.1 Unless Subrecipient (that is, "Contractor") has demonstrated to County's satisfaction either that Contractor is not a "Contractor" as defined under the Jury Service Program (Section 2.203.020 of the County Code) or that Contractor qualifies for an exception to the Jury Service Program (Section 2.203.070 of the County Code), Contractor must have and adhere to a written policy that provides that its employees will receive from Contractor, on an annual basis, no less than five (5) days of regular pay for actual jury service. The policy may provide that employees deposit any fees received for such jury service with Contractor or that Contractor deducts from the employee's regular pay the fees received for jury service.
- For purposes of this subparagraph, "Contractor" means a 8.8.2.2 person, partnership, corporation, or other entity which has a contract with County or a subcontract with a County contractor and has received or will receive an aggregate sum of fifty thousand dollars (\$50,000) or more in any twelve (12) month period under one (1) or more County contracts or subcontracts. "Employee" means any California resident who is a full-time employee of Contractor. "Full-time" means forty (40) hours or more worked per week, or a lesser number of hours if: 1) the lesser number is a recognized industry standard as determined by County, or 2) Contractor has a long-standing practice that defines the lesser number of hours as full-time. Full-time employees providing short-term, temporary services of ninety (90) days or less within a twelve (12) month period are not considered full-time for purposes of the Jury Service Program. If Contractor uses any Lower Tier Subrecipient (that is, "Subcontractor") to perform Services for County under this Contract, the Subcontractor will also be subject to the provisions of this subparagraph. The provisions of this subparagraph will be inserted into any such Lower Tier Subaward (that is, "Subcontract")

agreement and a copy of the Jury Service Program must be attached to the agreement.

- 8.8.2.3 If Contractor is not required to comply with the Jury Service Program when this Contract commences, Contractor will have a continuing obligation to review the applicability of its "exception status" from the Jury Service Program, and Contractor must immediately notify County's Contract Manager if Contractor at any time either comes within the Jury Service Program's definition of "Contractor" or if Contractor no longer qualifies for an exception to the Jury Service Program. In either event, Contractor must immediately implement a written policy consistent with the Jury Service Program. County may also require, at any time during this Contract and at its sole discretion, that Contractor demonstrate, to County's satisfaction that Contractor either continues to remain outside of the Jury Service Program's definition of "Contractor" and/or that Contractor continues to qualify for an exception to the Jury Service Program.
- 8.8.2.4 Contractor's violation of this subparagraph of the Subaward may constitute a material breach of this Contract. In the event of such material breach, County may, in its sole discretion, terminate this Contract and/or bar Contractor from the award of future County contracts for a period of time consistent with the seriousness of the breach.

# 8.9 CONFLICT OF INTEREST

- 8.9.1 No County employee whose position with County enables such employee to influence the granting of this Subaward or any competing contract, and no spouse or economic dependent of such employee, will be employed in any capacity by Subrecipient or have any other direct or indirect financial interest in this Subaward. No officer or employee of Subrecipient who may financially benefit from the performance of Work hereunder will in any way participate in County's approval, or ongoing evaluation, of such Work, or in any way attempt to unlawfully influence County's approval or ongoing evaluation of such Work.
- 8.9.2 Subrecipient must comply with all conflict-of-interest laws, ordinances, and regulations now in effect or hereafter to be enacted during the term of this Subaward. Subrecipient warrants that it is not now aware of any facts that create a conflict of interest. If Subrecipient hereafter becomes aware of any facts that might reasonably be expected to create a conflict of interest, it must immediately make full written disclosure of such facts to County's Compliance Manager. Full written disclosure must include, but is not limited to, identification of all persons implicated and a complete description of all relevant circumstances. Failure to comply with the provisions of this subparagraph will be a material breach of this Subaward.

#### 8.10 CONSIDERATION OF HIRING COUNTY EMPLOYEES TARGETED FOR LAYOFFS OR ARE ON A COUNTY RE-EMPLOYMENT LIST

8.10.1 Should Subrecipient (that is, "Contractor") require additional or replacement personnel after the effective date of this Subaward (that is, "Contract") to perform the Services set forth herein, Contractor must give first consideration for such employment openings to qualified permanent County employees who are targeted for layoff or to qualified former County employees who are on a re-employment list during the life of this Contract.

#### 8.11 CONSIDERATION OF HIRING GAIN/START PARTICIPANTS

- Should Subrecipient (that is, "Contractor") require additional or 8.11.1 replacement personnel after the effective date of this Subaward (that is, "Contract"), Contractor will give consideration for any such employment openings to participants in County of Los Angeles Department of Public Social Services Greater Avenues for Independence (GAIN) Program or Skills and Training to Achieve Readiness for Tomorrow (START) Program who meet Contractor's minimum qualifications for the open position. For this purpose, consideration will mean that Contractor will interview qualified candidates. County will refer GAIN/START participants by job category to Contractor. Contractor must report all job openings with job gainstart@dpss.lacounty.gov requirements to: and bservices@opportunity.lacounty.gov and DPSS will refer qualified GAIN/START job candidates.
- 8.11.2 In the event that both laid-off County employees and GAIN/START participants are available for hiring, County employees must be given first priority.

#### 8.12 CONTRACTOR RESPONSIBILITY AND DEBARMENT

#### 8.12.1 **Responsible Contractor**

8.12.1.1 A responsible Subrecipient (that is, "Contractor") is a contractor who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity, and experience to satisfactorily perform this Subaward (that is, "Contract"). It is County's policy to conduct business only with responsible contractors.

#### 8.12.2 Chapter 2.202 of the County Code

8.12.2.1 Subrecipient (that is, "Contractor") is hereby notified that, in accordance <u>Chapter 2.202 of the County Code</u>, if County acquires information concerning the performance of Contractor on this Subaward (that is, "Contract") or other contracts which indicates that Contractor is not responsible, County may, in addition to other remedies provided in this Contract, debar Contractor from bidding or proposing on, or being awarded, and/or performing work on County contracts

for a specified period of time, which generally will not exceed five (5) years but may exceed five (5) years or be permanent if warranted by the circumstances, and terminate any or all existing contracts which Contractor may have with County.

## 8.12.3 Non-responsible Contractor

8.12.3.1 County may debar Subrecipient (that is, "Contractor") if the Board finds, in its discretion, that Contractor has done any of the following: (1) violated a term of a contract with County or a non-profit corporation created by County, (2) committed an act or omission which negatively reflects on Contractor's quality, fitness or capacity to perform a contract with County, any other public entity, or a non-profit corporation created by County, or engaged in a pattern or practice which negatively reflects on same, (3) committed an act or offense which indicates a lack of business integrity or business honesty, or (4) made or submitted a false claim against County or any other public entity.

## 8.12.4 Contractor Hearing Board

- 8.12.4.1 If there is evidence that Subrecipient (that is, "Contractor") may be subject to debarment, County will notify Contractor in writing of the evidence which is the basis for the proposed debarment and will advise Contractor of the scheduled date for a debarment hearing before the Contractor Hearing Board.
- 8.12.4.2 The Contractor Hearing Board will conduct a hearing where evidence on the proposed debarment is presented. Contractor and/or Contractor's representative will be given an opportunity to submit evidence at that hearing. After the hearing, the Contractor Hearing Board will prepare a tentative proposed decision, which will contain a recommendation regarding whether Contractor should be debarred, and, if so, the appropriate length of time of the debarment. Contractor and County will be provided an opportunity to object to the tentative proposed decision prior to its presentation to the Board.
- 8.12.4.3 After consideration of any objections, or if no objections are submitted, a record of the hearing, the proposed decision, and any other recommendation of the Contractor Hearing Board will be presented to the Board. The Board will have the right to modify, deny, or adopt the proposed decision and recommendation of the Contractor Hearing Board.
- 8.12.4.4 If Contractor has been debarred for a period longer than five (5) years, Contractor may after the debarment has been in effect for at least five (5) years, submit a written request for

review of the debarment determination to reduce the period of debarment or terminate the debarment. County may, in its discretion, reduce the period of debarment or terminate the debarment if it finds that Contractor has adequately demonstrated one or more of the following: (1) elimination of the grounds for which the debarment was imposed; (2) a bona fide change in ownership or management; (3) material evidence discovered after debarment was imposed; or (4) any other reason that is in the best interests of County.

- 8.12.4.5 The Contractor Hearing Board will consider a request for review of a debarment determination only where: (1) Contractor has been debarred for a period longer than five (5) years; (2) the debarment has been in effect for at least five (5) years; and (3) the request is in writing, states one or more of the grounds for reduction of the debarment period or termination of the debarment, and includes supporting documentation. Upon receiving an appropriate request, the Contractor Hearing Board will provide notice of the hearing on the request. At the hearing, the Contractor Hearing Board will conduct a hearing where evidence on the proposed reduction of debarment period or termination of debarment is presented. This hearing will be conducted and the request for review decided by the Contractor Hearing Board pursuant to the same procedures as for a debarment hearing.
- 8.12.4.6 The Contractor Hearing Board's proposed decision will contain a recommendation on the request to reduce the period of debarment or terminate the debarment. The Contractor Hearing Board will present its proposed decision and recommendation to the Board. The Board will have the right to modify, deny, or adopt the proposed decision and recommendation of the Contractor Hearing Board.

# 8.12.5 **Subcontractors of Contractor**

- 8.12.5.1 These terms will also apply to Lower Tier Subrecipients (that is, "Subcontractors") of County contractors.
- 8.12.6 Contractor hereby acknowledges that County is prohibited from contracting with parties that are suspended, debarred, ineligible or excluded from securing State-funded or Federally funded contracts. By executing this Contract, Contractor certifies that neither it nor any of its owners, officers, partners, directors, or other principals is currently suspended, debarred, ineligible or excluded from securing State-funded or Federally funded contracts. Further by executing this Contract, Contractor certifies that, to its knowledge, none of its subcontractors, at any tier, or any owner, officer, partner, director, or other principal of any subcontractor is currently suspended, debarred, ineligible or excluded from securing State-funded or Federally funded contracts. During the term of this

Contract, Contractor must immediately notify County's Compliance Manager in writing should it or any of its subcontractors or any principals of either be suspended, debarred, ineligible or excluded from securing State-funded or Federally funded contracts. Failure of Contractor to comply with this provision will constitute a material breach of this Contract upon which County may immediately terminate or suspend this Contract.

#### 8.13 CONTRACTOR'S ACKNOWLEDGEMENT OF COUNTY'S COMMITMENT TO SAFELY SURRENDERED BABY LAW

8.13.1 Subrecipient (that is, "Contractor") acknowledges that County places a high priority on the implementation of the Safely Surrendered Baby Law. Contractor understands that it is County's policy to encourage all County contractors to voluntarily post County's poster, Exhibit G (Safely Surrendered Baby Law) in a prominent position at Contractor's place of business. Contractor will also encourage any approved Lower Tier Subrecipients (that is, "Subcontractors"), if any, to post this poster in a prominent position in the Subcontractor's place of business. Information and posters for printing are available at <a href="https://lacounty.gov/residents/family-services/child-safety/safe-surrender/">https://lacounty.gov/residents/family-services/child-safety/safe-surrender/</a>.

#### 8.14 CONTRACTOR'S WARRANTY OF ADHERENCE TO COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM

- 8.14.1 Subrecipient (that is, "Contractor") acknowledges that County has established a goal of ensuring that all individuals who benefit financially from County through contracts are in compliance with their court-ordered child, family and spousal support obligations in order to mitigate the economic burden otherwise imposed upon County and its taxpayers.
- 8.14.2 As required by County's Child Support Compliance Program (<u>County Code</u> <u>Chapter 2.200</u>) and without limiting Contractor's duty under this Subaward (that is, "Contract") to comply with all applicable provisions of law, Contractor warrants that it is now in compliance and will during the term of this Contract maintain compliance with employment and wage reporting requirements as required by the Federal Social Security Act (42 USC Section 653a) and California Unemployment Insurance Code Section 1088.5, and will implement all lawfully served Wage and Earnings Withholding Orders or Child Support Services Department Notices of Wage and Earnings Assignment for Child, Family or Spousal Support, pursuant to Code of Civil Procedure Section 706.031 and Family Code Section 5246(b).

## 8.15 COUNTY'S QUALITY ASSURANCE PLAN

8.15.1 County or its agent will monitor Subrecipient's (that is, "Contractor's") performance under this Subaward (that is, "Contract") on not less than an annual basis. Such monitoring will include assessing Contractor's compliance with all Contract terms and conditions and performance standards, in addition to the regulations outlined in Subparagraph 8.38.3

(Monitoring Reviews). Contractor deficiencies which County determines are significant or continuing and that may place performance of this Contract in jeopardy if not corrected will be reported to the Board and listed in the appropriate Contractor performance database. The report to the Board will include improvement/corrective action measures taken by County and Contractor. If improvement does not occur consistent with the corrective action measures, County may terminate this Contract or impose other penalties as specified in this Contract.

# 8.16 **DAMAGE TO COUNTY FACILITIES, BUILDINGS OR GROUNDS**

- 8.16.1 Subrecipient will repair, or cause to be repaired, at its own cost, any and all damage to County facilities, buildings or grounds caused by Subrecipient or employees or agents of Subrecipient. Such repairs must be made immediately after Subrecipient has become aware of such damage, but in no event later than thirty (30) days after the occurrence.
- 8.16.2 If Subrecipient fails to make timely repairs, County may make any necessary repairs. All costs incurred by County, as determined by County, for such repairs must be repaid by Subrecipient by cash payment upon demand.

## 8.17 EMPLOYMENT ELIGIBILITY VERIFICATION

- 8.17.1 Subrecipient warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing Work under this Subaward meet the citizenship or alien status requirements set forth in Federal and State statutes and regulations. Subrecipient must obtain from all employees performing Work hereunder, all verification and other documentation of employment eligibility status required by Federal and State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986 (P.L. 99-603), or as they currently exist and as they may be hereafter amended. Subrecipient must retain all such documentation for all covered employees for the period prescribed by law.
- 8.17.2 Subrecipient must indemnify, defend, and hold harmless, County, its agents, officers and employees from employer sanctions and any other liability which may be assessed against Subrecipient or County or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing Work under this Subaward.

## 8.18 COUNTERPARTS AND ELECTRONIC SIGNATURES AND REPRESENTATION

8.18.1 This Subaward may be executed in two or more counterparts, each of which will be deemed an original but all of which together will constitute one and the same Subaward. The facsimile, email or electronic signature of the parties will be deemed to constitute original signatures, and facsimile or electronic copies hereof will be deemed to constitute duplicate originals.

8.18.2 County and Subrecipient hereby agree to regard electronic representations of original signatures of authorized officers of each party, when appearing in appropriate places on the Subaward and any Amendments prepared pursuant to Subparagraph 8.1 (Amendments) and received via communications facilities (facsimile, email, or electronic signature), as legally sufficient evidence that such legally binding signatures have been affixed to Amendments to this Subaward.

#### 8.19 FAIR LABOR STANDARDS

8.19.1 Subrecipient must comply with all applicable provisions of the Federal Fair Labor Standards Act and must indemnify, defend, and hold harmless County and its agents, officers and employees from any and all liability, including, but not limited to, wages, overtime pay, liquidated damages, penalties, court costs and attorneys' fees arising under any wage and hour law, including, but not limited to, the Federal Fair Labor Standards Act, for Work performed by Subrecipient's employees for which County may be found jointly or solely liable.

#### 8.20 FORCE MAJEURE

- 8.20.1 Neither party will be liable for such party's failure to perform its obligations under and in accordance with this Subaward, if such failure arises out of fires, floods, epidemics, quarantine restrictions, other natural occurrences, strikes, lockouts (other than a lockout by such party or any of such party's lower tier subrecipients), freight embargoes, or other similar events to those described above, but in every such case the failure to perform must be totally beyond the control and without any fault or negligence of such party (such events are referred to in this Subparagraph 8.20 as "force majeure events").
- 8.20.2 Notwithstanding the foregoing, a default by a Lower Tier Subrecipient of Subrecipient will not constitute a force majeure event, unless such default arises out of causes beyond the control of both Subrecipient and such Lower Tier Subrecipient, and without any fault or negligence of either of them. In such case, Subrecipient will not be liable for failure to perform, unless the goods or Services to be furnished by the Lower Tier Subrecipient were obtainable from other sources in sufficient time to permit Subrecipient to meet the required performance schedule. As used in this Subparagraph 8.20, the term "Lower Tier Subrecipient" and "Lower Tier Subrecipients" mean Lower Tier Subrecipients at any tier.
- 8.20.3 In the event Subrecipient's failure to perform arises out of a force majeure event, Subrecipient agrees to use commercially reasonable best efforts to obtain goods or Services from other sources, if applicable, and to otherwise mitigate the damages and reduce the delay caused by such force majeure event.

## 8.21 GOVERNING LAW, JURISDICTION, AND VENUE

8.21.1 This Subaward will be governed by, and construed in accordance with, the laws of the State of California. Subrecipient agrees and consents to the exclusive jurisdiction, including personal jurisdiction, of the courts of the State of California for all purposes regarding this Subaward, and further agrees and consents that venue of any action brought hereunder will be exclusively in the County.

## 8.22 INDEPENDENT CONTRACTOR STATUS

- 8.22.1 This Subaward is by and between County and Subrecipient and is not intended, and must not be construed, to create the relationship of agent, servant, employee, partnership, joint venture, or association, as between County and Subrecipient. The employees and agents of one party must not be, or be construed to be, the employees or agents of the other party for any purpose whatsoever.
- 8.22.2 Subrecipient will be solely liable and responsible for providing to, or on behalf of, all persons performing Work pursuant to this Subaward all compensation and benefits. County will have no liability or responsibility for the payment of any salaries, wages, unemployment benefits, disability benefits, Federal, State, or local taxes, or other compensation, benefits, or taxes for any personnel provided by or on behalf of Subrecipient.
- 8.22.3 Subrecipient understands and agrees that all persons performing Work pursuant to this Subaward are, for purposes of Workers' Compensation liability, solely employees of Subrecipient and not employees of County. Subrecipient will be solely liable and responsible for furnishing any and all Workers' Compensation benefits to any person as a result of any injuries arising from or connected with any Work performed by or on behalf of Subrecipient pursuant to this Subaward.
- 8.22.4 Subrecipient must adhere to the provisions stated in Subparagraph 7.6 (Confidentiality).

## 8.23 **INDEMNIFICATION**

8.23.1 Subrecipient must indemnify, defend, and hold harmless County, its Special Districts, elected and appointed officers, employees, agents, and volunteers ("County Indemnitees") from and against any and all liability, including but not limited to demands, claims, actions, fees, costs and expenses (including attorney and expert witness fees), arising from and/or relating to this Subaward, except for such loss or damage arising from the sole negligence or willful misconduct of County indemnitees.

## 8.24 GENERAL PROVISIONS FOR ALL INSURANCE COVERAGE

8.24.1 Without limiting Subrecipient's indemnification of County, and in the performance of this Subaward and until all of its obligations pursuant to this Subaward have been met, Subrecipient must provide and maintain at

its own expense insurance coverage satisfying the requirements specified in this Subparagraph 8.24 and Subparagraph 8.25 (Insurance Coverage) of this Subaward. These minimum insurance coverage terms, types, and limits ("Required Insurance") also are in addition to and separate from any other contractual obligation imposed upon Subrecipient pursuant to this Subaward. County in no way warrants that the Required Insurance is sufficient to protect Subrecipient for liabilities which may arise from or relate to this Subaward.

# 8.24.2 Evidence of Coverage and Notice to County

- 8.24.2.1 Certificate(s) of insurance coverage ("Certificate") satisfactory to County, and a copy of an Additional Insured endorsement confirming County and its Agents (defined below) have been given Insured status under Subrecipient's General Liability policy, must be delivered to County's Contract Manager at the address shown below and provided prior to commencing Services under this Subaward.
- 8.24.2.2 Renewal Certificates must be provided to County's Contract Manager not less than ten (10) days prior to Subrecipient's policy expiration dates. County reserves the right to obtain complete, certified copies of any required Subrecipient and/or Lower Tier Subrecipient insurance policies at any time.
- 8.24.2.3 Certificates must identify all Required Insurance coverage types and limits specified herein, reference this Subaward by name or number, and be signed by an authorized representative of the insurer(s). The Insured party named on the Certificate must match the name of Subrecipient identified as the contracting party in this Subaward. Certificates must provide the full name of each insurer providing coverage, its NAIC (National Association of Insurance Commissioners) identification number, its financial rating, the amounts of any policy deductibles or self-insured retentions exceeding fifty thousand dollars (\$50,000), and list any County required endorsement forms.
- 8.24.2.4 Neither County's failure to obtain, nor County's receipt of, or failure to object to a non-complying insurance certificate or endorsement, or any other insurance documentation or information provided by Subrecipient, its insurance broker(s) and/or insurer(s), will be construed as a waiver of any of the Required Insurance provisions.
- 8.24.2.5 Certificates and copies of any required endorsements must be sent to:

County of Los Angeles Aging and Disabilities Department Contracts Management Division Attention: County's Contract Manager 510 South Vermont Avenue Los Angeles, CA 90020

8.24.2.6 Subrecipient also must promptly report to County's Program Manager any injury or property damage accident or incident, including any injury to a Subrecipient employee occurring on County property, and any loss, disappearance, destruction, misuse, or theft of County property, monies or securities entrusted to Subrecipient. Subrecipient also must promptly notify County's Program Manager of any third-party claim or suit filed against Subrecipient or any approved Lower Tier Subrecipients which arises from or relates to this Subaward, and could result in the filing of a claim or lawsuit against Subrecipient and/or County.

# 8.24.3 Additional Insured Status and Scope of Coverage

8.24.3.1 The County, its Special Districts, Elected Officials, Officers, Agents, employees, and volunteers (collectively County and its Agents) must be provided additional insured status under Subrecipient's General Liability policy with respect to liability arising out of Subrecipient's ongoing and completed operations performed on behalf of County. County and its Agents' additional insured status will apply with respect to liability and defense of suits arising out of Subrecipient's acts or omissions, whether such liability is attributable to Subrecipient or to County. The full policy limits and scope of protection also must apply to County and its Agents as an additional insured, even if they exceed County's minimum Required Insurance specifications herein. Use of an automatic additional insured endorsement form is acceptable providing it satisfies the Required Insurance provisions herein.

# 8.24.4 **Cancellation of or Changes in Insurance**

8.24.4.1 Subrecipient must provide County with, or Subrecipient's insurance policies must contain a provision that County will receive, written notice of cancellation or any change in Required Insurance, including insurer, limits of coverage, term of coverage or policy period. The written notice must be provided to County's Contract Manager at least ten (10) days in advance of cancellation for non-payment of premium and thirty (30) days in advance for any other cancellation or policy change. Failure to provide written notice of cancellation or any change in Required Insurance may constitute a material breach of this Subaward, in the

sole discretion of County, upon which County may suspend or terminate this Subaward.

#### 8.24.5 Failure to Maintain Insurance

8.24.5.1 Subrecipient's failure to maintain or to provide acceptable evidence that it maintains the Required Insurance will constitute a material breach of this Subaward, upon which County immediately may withhold payments due to Subrecipient, and/or suspend or terminate this Subaward. County, at its sole discretion, may obtain damages from Subrecipient resulting from said breach. Alternatively, County may purchase the Required Insurance, and without further notice to Subrecipient, deduct the premium cost from sums due to Subrecipient or pursue Subrecipient reimbursement.

#### 8.24.6 Insurer Financial Ratings

8.24.6.1 Coverage must be placed with insurers acceptable to County with A.M. Best ratings of not less than A:VII unless otherwise approved by County.

#### 8.24.7 Subrecipient's Insurance Must Be Primary

8.24.7.1 Subrecipient's insurance policies, with respect to any claims related to this Subaward, must be primary with respect to all other sources of coverage available to Subrecipient. Any County maintained insurance or self-insurance coverage must be in excess of and not contribute to any Subrecipient coverage.

## 8.24.8 Waivers of Subrogation

8.24.8.1 To the fullest extent permitted by law, Subrecipient hereby waives its rights and its insurer(s)' rights of recovery against County under all the Required Insurance for any loss arising from or relating to this Subaward. Subrecipient must require its insurers to execute any waiver of subrogation endorsements which may be necessary to effect such waiver.

## 8.24.9 Lower Tier Subrecipient Insurance Coverage Requirements

8.24.9.1 Subrecipient must include all Lower Tier Subrecipients as insureds under Subrecipient's own policies or must provide County with each Lower Tier Subrecipient's separate evidence of insurance coverage. Subrecipient will be responsible for verifying that each Lower Tier Subrecipient complies with the Required Insurance provisions herein and must require that each Lower Tier Subrecipient name County and Subrecipient as additional insureds on the Lower Tier Subrecipient's General Liability policy. Subrecipient must

obtain County's prior review and approval of any Lower Tier Subrecipient request for modification of the Required Insurance.

## 8.24.10 Deductibles and Self-Insured Retentions (SIRs)

8.24.10.1 Subrecipient's policies will not obligate County to pay any portion of any Subrecipient deductible or SIR. County retains the right to require Subrecipient to reduce or eliminate policy deductibles and SIRs as respects County, or to provide a bond guaranteeing Subrecipient's payment of all deductibles and SIRs, including all related claims investigation, administration, and defense expenses. Such bond must be executed by a corporate surety licensed to transact business in the State of California.

## 8.24.11 Claims Made Coverage

8.24.11.1 If any part of the Required Insurance is written on a claims made basis, any policy retroactive date must precede the effective date of this Subaward. Subrecipient understands and agrees it will maintain such coverage for a period of not less than three (3) years following Subaward expiration, termination, or cancellation.

## 8.24.12 Application of Excess Liability Coverage

8.24.12.1 Subrecipient may use a combination of primary, and excess insurance policies which provide coverage as broad as ("follow form" over) the underlying primary policies, to satisfy the Required Insurance provisions.

## 8.24.13 Separation of Insureds

8.24.13.1 All liability policies must provide cross-liability coverage as would be afforded by the standard ISO (Insurance Services Office, Inc.) separation of insureds provision with no insured versus insured exclusions or limitations.

## 8.24.14 Alternative Risk Financing Programs

8.24.14.1 County reserves the right to review, and then approve, Subrecipient use of self-insurance, risk retention groups, risk purchasing groups, pooling arrangements, and captive insurance to satisfy the Required Insurance provisions. County and its Agents must be designated as an Additional Covered Party under any approved program.

# 8.24.15 **County Review and Approval of Insurance Requirements**

8.24.15.1 County reserves the right to review and adjust the Required Insurance provisions, conditioned upon County's determination of changes in risk exposures.

#### 8.25 **INSURANCE COVERAGE**

#### 8.25.1 **Commercial General Liability**

8.25.1.1 Insurance (providing scope of coverage equivalent to ISO policy form CG 00 01), naming County and its Agents as an additional insured, with limits of not less than:

General Aggregate: Products/Completed Operations Aggregate:	\$4 million \$2 million
Personal and Advertising Injury:	\$1 million
Each Occurrence:	\$1 million

#### 8.25.2 Automobile Liability

8.25.2.1 Insurance (providing scope of coverage equivalent to ISO policy form CA 00 01) with limits of not less than one million dollars (\$1,000,000) for bodily injury and property damage, in combined or equivalent split limits, for each single accident. Insurance must cover liability arising out of Subrecipient's use of autos pursuant to this Subaward, including owned, leased, hired, and/or non-owned autos, as each may be applicable.

#### 8.25.3 Workers Compensation and Employers' Liability

8.25.3.1 Insurance or gualified self-insurance satisfying statutory requirements, which includes Employers' Liability coverage with limits of not less than one million dollars (\$1,000,000) per accident. If Subrecipient will provide leased employees, or is an employee leasing or temporary staffing firm or a professional employer organization ("PEO"), coverage also must include an Alternate Employer Endorsement (providing scope of coverage equivalent to ISO policy form WC 00 03 01 A) naming County as the Alternate Employer. The written notice must be provided to County at least ten (10) days in advance of cancellation for non-payment of premium and thirty (30) days in advance for any other cancellation or policy change. If applicable to Subrecipient's operations, coverage also must be arranged to satisfy the requirements of any federal workers or workmen's compensation law or any federal occupational disease law.

## 8.25.4 Sexual Misconduct Liability

8.25.4.1 Insurance covering actual or alleged claims for sexual misconduct and/or molestation with limits of not less than two million dollars (\$2,000,000) per claim and two million dollars (\$2,000,000) aggregate, and claims for negligent employment, investigation, supervision, training, or retention of, or failure to report to proper authorities, a person(s) who committed any act of abuse, molestation, harassment, mistreatment, or maltreatment of a sexual nature.

## 8.25.5 Intentionally Omitted

## 8.25.6 **Property Coverage**

8.25.6.1 Subrecipient who is given exclusive use of County owned or leased property must carry property coverage at least as broad as that provided by the ISO special causes of loss (ISO policy form CP 10 30). County and its Agents must be named as an Additional Insured and Loss Payee on Subrecipient's insurance as its interests may appear. Automobiles and mobile equipment must be insured for their actual cash value. Real property and all other personal property must be insured for their full replacement value.

## 8.25.7 Intentionally Omitted

8.25.8 Intentionally Omitted

## 8.25.9 **Cyber Insurance Liability**

8.25.9.1 Subrecipient must secure and maintain cyber liability insurance coverage with limits of at least three million dollars (\$3,000,000) per occurrence and in the aggregate during the term of Subaward, including coverage for: network security liability; privacy liability; privacy regulatory proceeding, defense, response, expenses and fines; technology professional liability (errors and omissions); privacy breach expense reimbursement (liability arising from the loss or disclosure of County Information no matter how it occurs); system breach; denial or loss of Service; introduction, implantation, or spread of malicious software code; unauthorized access to or use of computer systems; and Data/Information loss and business interruption; any other liability or risk that arises out of Subaward. Subrecipient must add County as an additional insured to its cyber liability insurance policy and provide to County certificates of insurance evidencing the foregoing upon County's request. The procuring of the insurance described herein, or delivery of the certificates of insurance described herein, will not be construed as a limitation upon Subrecipient's liability or as full performance of its indemnification obligations hereunder. No

exclusion/restriction for unencrypted portable devices/media may be on the policy.

# 8.26 LIQUIDATED DAMAGES

- 8.26.1 If, in the judgment of County's Director, or their designee, Subrecipient is deemed to be non-compliant with the terms and obligations assumed hereby, County's Director, or their designee, at their option, in addition to, or in lieu of, other remedies provided herein, may withhold the entire monthly payment, or deduct pro rata from Subrecipient's invoice for Work not performed. A description of the Work not performed and the amount to be withheld or deducted from payments to Subrecipient from County, will be forwarded to Subrecipient by County's Director, or their designee, in a written notice describing the reasons for said action.
- 8.26.2 If County's Director, or their designee determines that there are deficiencies in the performance of this Subaward that County's Director, or their designee deems are correctable by Subrecipient over a certain time span, County's Director, or their designee will provide a written notice to Subrecipient to correct the deficiency within specified time frames. Should Subrecipient fail to correct deficiencies within said time frame, County's Department Director, or their designee may take any of the actions identified in Subparagraph 8.26.3.

## 8.26.3 **Remedies for Non-Performance of Subaward**

- 8.26.3.1 County may deduct from Subrecipient's payment, pro rata, those applicable portions of the monthly Subaward Sum at County's sole discretion.
- 8.26.3.2 County may deduct liquidated damages at County's sole discretion. The parties agree that it will be impracticable or extremely difficult to fix the extent of actual damages resulting from the failure of Subrecipient to correct a deficiency within the specified time frame. The parties hereby agree that under the current circumstances a reasonable estimate of such damages per day per infraction will be one hundred dollars (\$100) or as specified in Exhibit A (Statement of Work and Attachments), Attachment 2 (Performance Requirements Summary). Subrecipient will be liable to County for liquidated damages in said amount and this amount will be deducted from County's payment to Subrecipient.
- 8.26.3.3 Upon giving five (5) days' notice to Subrecipient for failure to correct the deficiencies, County may correct any and all deficiencies and the total costs incurred by County for completion of the Work by an alternate source, whether it be County forces or separate private contractor, will be deducted

and forfeited from the payment to Subrecipient from County, as determined by County.

- 8.26.4 The action noted in Subparagraph 8.26.3 will not be construed as a penalty, but as adjustment of payment to Subrecipient to recover County cost due to the failure of Subrecipient to complete or comply with the provisions of this Subaward.
- 8.26.5 This Subparagraph must not, in any manner, restrict or limit County's right to damages for any breach of this Subaward provided by law or as specified in Exhibit A (Statement of Work and Attachments), Attachment 2 (Performance Requirements Summary) or Subparagraph 8.26.3, and must not, in any manner, restrict or limit County's right to terminate this Subaward as agreed to herein. This Subparagraph 8.26 may be assessed as an option. It does not preclude utilizing Exhibit A (Statement of Work and Attachments), Attachment 2 (Performance Requirements 2), and must not, in any manner, restrict or limit County's right to terminate this Subaward as agreed to herein. This Subparagraph 8.26 may be assessed as an option. It does not preclude utilizing Exhibit A (Statement of Work and Attachments), Attachment 2 (Performance Requirements Summary) or assessing actual costs of the damage.

#### 8.27 MOST FAVORED PUBLIC ENTITY

8.27.1 If Subrecipient's prices decline or should Subrecipient at any time during the term of this Subaward provide the same goods or Services under similar quantity and delivery conditions to the State of California or any county, municipality, or district of the State at prices below those set forth in this Subaward, then such lower prices must be immediately extended to County.

#### 8.28 NON-DISCRIMINATION AND AFFIRMATIVE ACTION

- 8.28.1 Subrecipient (that is, "Contractor") certifies and agrees that all persons employed by it, its affiliates, subsidiaries, or holding companies are and will be treated equally without regard to or because of race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation, in compliance with all applicable Federal and State anti-discrimination laws and regulations.
- 8.28.2 Contractor certifies to County each of the following:
  - 8.28.2.1 Contractor has a written policy statement prohibiting discrimination in all phases of employment.
  - 8.28.2.2 Contractor periodically conducts a self-analysis or utilization analysis of its work force.
  - 8.28.2.3 Contractor has a system for determining if its employment practices are discriminatory against protected groups.
  - 8.28.2.4 Where problem areas are identified in employment practices, Contractor has a system for taking reasonable corrective action, to include establishment of goals or timetables.

- 8.28.3 Contractor must take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation, in compliance with all applicable Federal and State anti-discrimination laws and regulations. Such action must include, but is not limited to; employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
- 8.28.4 Contractor certifies and agrees that it will deal with any approved Lower Tier Subrecipients (that is, "Subcontractors"), bidders, or vendors without regard to or because of race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation.
- 8.28.5 Contractor certifies and agrees that it, its affiliates, subsidiaries or holding companies must comply with all applicable Federal and State laws and regulations to the end that no person will, on the grounds of race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status or political affiliation, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Subaward (that is, "Contract") or under any project, program or activity supported by this Contract.
- 8.28.6 Contractor will allow County representatives access to Contractor's employment records during County's business hours to verify compliance with the provisions of this Subparagraph 8.28 when so requested by County.
- 8.28.7 If County finds that any provisions of this Subparagraph 8.28 have been violated, such violation will constitute a material breach of this Contract upon which County may terminate or suspend this Contract. While County reserves the right to determine independently that the anti-discrimination provisions of this Contract have been violated, in addition, a determination by the California Fair Employment and Housing Commission or the Federal Equal Employment Opportunity Commission that Contractor has violated Federal, or State anti-discrimination laws or regulations will constitute a finding by County that Contractor has violated the anti-discrimination provisions of this Contract.
- 8.28.8 The parties agree that in the event Contractor violates any of the antidiscrimination provisions of this Contract, County will, at its sole option, be entitled to the sum of five hundred dollars (\$500) for each such violation pursuant to California Civil Code Section 1671 as liquidated damages in lieu of terminating or suspending this Contract.

## 8.29 NON-EXCLUSIVITY

8.29.1 Nothing herein is intended nor will be construed as creating any exclusive arrangement with Subrecipient. This Subaward will not restrict County

from acquiring similar, equal or like goods and/or Services from other entities or sources.

## 8.30 NOTICE OF DELAYS

8.30.1 Except as otherwise provided under this Subaward, when either party has knowledge that any actual or potential situation is delaying or threatens to delay the timely performance of this Subaward, that party must, within one (1) business day, give notice thereof, including all relevant information with respect thereto, to the other party.

## 8.31 NOTICE OF DISPUTES

8.31.1 Subrecipient must bring to the attention of County's Program Manager and/or County's Contract Manager any dispute between County and Subrecipient regarding the performance of Services as stated in this Subaward. If County's Program Manager or County's Contract Manager is not able to resolve the dispute, County's Director, or their designee will resolve it.

## 8.32 NOTICE TO EMPLOYEES REGARDING THE FEDERAL EARNED INCOME CREDIT

8.32.1 Subrecipient must notify its employees, and will require each Lower Tier Subrecipient to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws. Such notice must be provided in accordance with the requirements set forth in Internal Revenue Service (IRS) Notice 1015.

# 8.33 NOTICE TO EMPLOYEES REGARDING THE SAFELY SURRENDERED BABY LAW

8.33.1 Subrecipient (that is, "Contractor") must notify and provide to its employees, and will require each Lower Tier Subrecipient (that is, "Subcontractor") to notify and provide to its employees, information regarding the Safely Surrendered Baby Law, its implementation in Los Angeles County, and where and how to safely surrender a baby. The information is set forth in Exhibit G (Safely Surrendered Baby Law) of this Subaward (that is, "Contract"). Additional information is available at https://lacounty.gov/residents/family-services/child-safety/safe-surrender/.

## 8.34 **NOTICES**

8.34.1 All notices or demands required or permitted to be given or made under this Subaward must be in writing and will be hand-delivered with signed receipt or mailed by first-class registered or certified mail, postage prepaid, addressed to the parties as identified in Exhibit D (County's Administration) and Exhibit E (Subrecipient's Administration). Addresses may be changed by either party giving ten (10) days' prior written notice thereof to the other party. County's Contract Manager or their designee will have the authority to issue all notices or demands required or permitted by County under this Subaward.

## 8.35 **PROHIBITION AGAINST INDUCEMENT OR PERSUASION**

8.35.1 Notwithstanding the above, Subrecipient and County agree that, during the term of this Subaward and for a period of one (1) year thereafter, neither party will in any way intentionally induce or persuade any employee of one party to become an employee or agent of the other party. No bar exists against any hiring action initiated through a public announcement.

## 8.36 **PUBLIC RECORDS ACT**

- 8.36.1 Any documents submitted by Subrecipient, all information obtained in connection with County's right to audit and inspect Subrecipient's documents, books, and accounting records pursuant to Subparagraph 8.38 (Record Retention, Inspection and Audit Settlement), as well as those documents which were required to be submitted in response to the solicitation used to procure this Subaward, become the exclusive property of County. All such documents become a matter of public record and will be regarded as public records. Exceptions will be those elements in the California Government Code Section 7921 et seq. (Public Records Act), and which are marked "trade secret", "confidential" or "proprietary". County will not in any way be liable or responsible for the disclosure of any such records including, without limitation, those so marked, if disclosure is required by law, or by an order issued by a court of competent jurisdiction.
- 8.36.2 In the event County is required to defend an action on a Public Records Act request for any of the aforementioned documents, information, books, records, and/or contents of a proposal marked "trade secret", "confidential" or "proprietary", Subrecipient agrees to defend and indemnify County from all costs and expenses, including reasonable attorney's fees, in an action or liability arising under the California Public Records Act.

# 8.37 **PUBLICITY**

- 8.37.1 Subrecipient must not disclose any details in connection with this Subaward to any person or entity except as may be otherwise provided hereunder or required by law. However, in recognizing Subrecipient's need to identify its Services and related Clients to sustain itself, County will not inhibit Subrecipient from publishing its role under this Subaward within the following conditions:
  - 8.37.1.1 Subrecipient must develop all publicity material in a professional manner; and
  - 8.37.1.2 During the term of this Subaward, Subrecipient will not, and will not authorize another to, publish or disseminate any commercial advertisements, press releases, feature articles,

or other materials using the name of County without the prior written consent of County's Contract Manager.

- 8.37.2 Without the prior written consent of County, Subrecipient may indicate in its proposals and sales materials that it has been granted this Subaward with County of Los Angeles, provided that the requirements of this Subparagraph 8.37 will apply.
- 8.37.3 Subrecipient will not use or display the official seal of County of Los Angeles or the logo of Aging and Disabilities Department on any of its letterhead or other communications with any debtor, or for any other reason, unless each form of usage has prior written approval of the Board.

## 8.38 **RECORD RETENTION, INSPECTION AND AUDIT SETTLEMENT**

#### 8.38.1 **Record Retention Requirements**

- 8.38.1.1 Subrecipient must maintain accurate and complete financial records (such as bank statements, cancelled checks or other proof of payment) of its activities and operations relating to this Subaward in accordance with Generally Accepted Accounting Principles. Subrecipient must also maintain all materials, including, but not limited to, complete employment records (such as timecards, sign-in/sign-out sheets and other time and employment records), supporting Program documents and proprietary data and information relating to its performance of this Subaward. Subrecipient must further maintain on file the entirety of this Subaward, its amendments and/or addendums, modifications and all applicable laws. regulations, directives. Program memoranda and guidance which are hereby incorporated by reference. Subrecipient must ensure that the security and integrity of all records are maintained throughout the entire term of this Subaward and during the authorized retention period as outlined below.
- 8.38.1.2 Subrecipient must adhere to the requirements of the authorized retention period, which will be the greater of the following: throughout the entire term of this Subaward and until an audit of this Subaward by County and/or its duly authorized representative(s) has occurred and a written audit resolution has been issued or unless otherwise authorized in writing by County; or, for such longer period, if any, as required by applicable statute, by any other provision of this Subaward, by Subparagraphs 8.38.2.2 and 8.38.2.3 or as County deems necessary (which will be communicated to Subrecipient in writing).
- 8.38.1.3 All such material must be maintained by Subrecipient at a location in Los Angeles County, provided that if any such

material is located outside Los Angeles County, then, at County's option, Subrecipient must pay County for travel, per diem, and other costs incurred by County to examine, audit, excerpt, copy, or transcribe such material at such other location.

8.38.1.4 After the authorized retention period has expired, Subrecipient must dispose of, shred, or destroy all confidential records in a manner that will maintain confidentiality. Subrecipient must obtain a certificate of destruction to substantiate that all confidential records have been securely destroyed. Subrecipient must notify County's Contract Manager in writing within thirty (30) days after such records are destroyed. The certificate of destruction must be provided to County's Contract Manager upon County's request.

## 8.38.2 Access to Records

- 8.38.2.1 Subrecipient agrees that County and any of its duly authorized representatives (which may include State authorities, Federal agencies (including, but not limited to, Comptroller of the United States, Office of the Inspector General and General Accounting Office) and/or any of their duly authorized representatives), must have both access to and the right to examine, audit, excerpt, copy, or transcribe any pertinent transaction, activity, or record relating to this Subaward, any books, documents, papers and records of Subrecipient that are directly pertinent to this Subaward (as determined County and its duly authorized by representatives). The rights of access which are outlined in this Subaward must not be limited to the authorized retention period but must last as long as the records are retained.
- 8.38.2.2 If this Subaward (or any part thereof) is terminated, Subrecipient must preserve and make all records, relating to the Work terminated, available during the authorized retention period of this Subaward. Subrecipient must ensure that any resource directories and all Client records remain the property of County upon termination of this Subaward, and that they are returned to County or transferred to another subrecipient as instructed by County in writing.
- 8.38.2.3 In the event of any litigation, claim, negotiation, audit exception or other action involving the records, Subrecipient must maintain all records relative to such action and must make them available to County and/or its duly authorized representatives until every action has been cleared to the satisfaction of County and/or its duly authorized representatives, and such clearance must be evidenced to Subrecipient in writing.

8.38.2.4 County reserves the right to take physical custody of Subrecipient's records when any of the following situations occur: in the event that a potential litigation may be levied against Subrecipient for its Work performed under this Subaward; when County determines that Subrecipient is at a high risk of ceasing its operations during any time within the Subaward term or prior to the end of the retention period; when County determines that the records have long-term value; and/or, in the event that County and Subrecipient terminate the contractual relationship. For purposes of this Subaward, high risk is determined by County using criteria which includes but is not limited to the following: history of unsatisfactory contractual performance; financial instability or insolvency; documented evidence of an inadequate management system and lack of internal controls; nonconformance to the terms and conditions of previous awards; non-responsible; and/or history of disallowed costs.

## 8.38.3 Monitoring Reviews

- 8.38.3.1 Subrecipient must provide the Services herein under the general supervision of County's Director and their authorized administrators who are designated in Paragraph 6.0 (Administration of Subaward-County). County will supervise, monitor, and specify the kind, quality, appropriateness, timeliness, and amount of the Services to be provided by Subrecipient as well as the criteria for determining the persons to be served (Clients). Subrecipient must extend to County and to representatives authorized by County (including, but not limited to, State and Federal representatives) the right to observe, review and monitor Subrecipient's facilities, programs, records, procedures, performance, activities, or documents, which are used under this Subaward. Subrecipient must provide County (or other designated authorities) the right to conduct such reviews at any time during County's business hours. County (or other designated authorities) will not unreasonably interfere with Subrecipient's performance. The requirements of this Subparagraph 8.38 will also apply to Lower Tier Subrecipients providing Services on behalf of Subrecipient.
  - 8.38.3.1.1 Subrecipient acknowledges County is required to verify directly with clients that they have received the Services specified in this Agreement and billed by Subrecipient to County. Subrecipient must provide all client contact information upon request.
  - 8.38.3.1.2 Failure to provide client verification or other information as requested by County, or its

representatives, will be considered noncompliance. Noncompliance penalties include sanctioning, which may consist of suspension, withholding of invoice payments and/or disallowed costs, and all other rights County reserves in noncompliance situations as established in this Agreement, up to and including termination.

- 8.38.3.2 County will monitor Subrecipient's Services provided under this Subaward on a regular basis and County may conduct unannounced site visits to ensure Subrecipient's compliance with this Subaward. County will summarize the results of the monitoring efforts in written reports, which will be supported with documented evidence of follow-up actions taken to correct areas of non-compliance. Monitoring activities may include, but are not limited to interviewing Subrecipient employees and, when applicable, Clients; entering any premises or any site in which any of the Services or activities funded are being conducted or in which any records of Subrecipient are kept; etc. All information will be maintained in a confidential manner in accordance with any and all Federal, State, and local laws.
- 8.38.3.3 Subrecipient must be responsible for monitoring the activities of any approved Lower Tier Subrecipient(s) providing Services under this Subaward. Subrecipient must conduct on-site fiscal and program monitoring reviews which must be documented and maintained on file according to the record retention requirements provided in this Subparagraph 8.38. Subrecipient must ensure that Lower Tier Subrecipient(s) adheres to all requirements for correcting areas of noncompliance, and implements the corrective action plan which has been approved by Subrecipient.

## 8.38.4 Independent Audit Requirements

8.38.4.1 Title 45 Code of Federal Regulations Part 75.500 et seq. and Title 2 Code of Federal Regulations Part 200.500 et seq. requires that organizations which expend seven hundred fifty thousand dollars (\$750,000) or more in a year in Federal awards, including pass-through awards, must obtain an annual single audit. When Subrecipient's organization meets this requirement (as specified in Title 45 Code of Federal Regulations Part 75.500 et seq. and Title 2 Code of Federal Regulations Part 200.500 et seq.), Subrecipient must ensure that such audit will be conducted by an independent auditor in accordance with the requirements outlined in Title 45 Code of Federal Regulations Part 75.500 et seq. and Title 2 Code of Federal Regulations Part 75.500 et seq. and Title 2 Code of Federal Regulations Part 75.500 et seq. and Title 2 Code amendments or supplements thereto). Subrecipient must submit an audit engagement letter as confirmation of the audit to be conducted by the independent auditor and such letter must be submitted to County's Compliance Manager in the time and manner as directed by County. Upon auditor's completion of the single audit, Subrecipient must obtain both the data collection form and the reporting package (i.e., auditor's report), as described in Title 45 Code of Federal Regulations Part 75.500 et seq. and Title 2 Code of Federal Regulations Part 200.500 et seq., from the auditor for each audit period (i.e., each Fiscal Year or Program Year). Subrecipient must submit a copy of the auditor's report to County's Compliance Manager within thirty (30) days after receipt of auditor's report but no later than nine (9) months following the end of the audit period.

- 8.38.4.2 When the requirements provided above for obtaining an annual audit do not apply to Subrecipient for any Fiscal Year (or Program Year), Subrecipient must make its records available for review or audit by County and any of its duly authorized representatives (which may include State authorities, Federal agencies (including, but not limited to, Comptroller of the United States, Office of the Inspector General and General Accounting Office) and/or any of their duly authorized representatives). Such review or audit may include but is not limited to financial audits, performance evaluations, inspections, monitoring, etc. as audits. determined by County and/or by any other oversight agency that is responsible for overseeing Subaward Sums, the Program and Services. Subrecipient must comply with the review and audit requirements which must be identified in writing by County and/or its duly authorized representatives.
- 8.38.4.3 In the event that an audit of Subrecipient is conducted specifically regarding this Subaward by any Federal or State auditor, or by any auditor or accountant employed by Subrecipient or otherwise, then Subrecipient must file a copy of such audit report with County's Compliance Manager within thirty (30) days of Subrecipient's receipt thereof, unless otherwise provided by applicable Federal or State law or under this Subaward. Subject to applicable law, County will make a reasonable effort to maintain the confidentiality of such audit report(s).
- 8.38.4.4 If, at any time during the term of this Subaward or during the authorized retention period of this Subaward as noted in Subparagraph 8.38.1, representatives of County conduct an audit of Subrecipient regarding the Work performed under this Subaward, and if such audit finds that County's dollar liability for any such Work is less than payments made by

County to Subrecipient, then the difference will be either: a) repaid by Subrecipient to County by cash payment upon demand; or, b) at the sole option of County of Los Angeles Department of Auditor-Controller, deducted from any amounts due to Subrecipient from County, whether under this Subaward or otherwise. If such audit finds that County's dollar liability for such Work is more than the payments made by County to Subrecipient, then the difference will be paid to Subrecipient by County by cash payment, provided that in no event will County's maximum obligation for this Subaward exceed the funds appropriated by County for the purpose of this Subaward.

## 8.38.5 Failure to Comply with Requirements

8.38.5.1 Failure on the part of Subrecipient to comply with any of the provisions of this Subparagraph 8.38 will constitute a material breach of this Subaward upon which County may terminate or suspend this Subaward.

## 8.39 **RECYCLED BOND PAPER**

8.39.1 Consistent with the Board policy to reduce the amount of solid waste deposited at Los Angeles County landfills, Subrecipient agrees to use recycled-content paper to the maximum extent possible on this Subaward.

## 8.40 LOWER TIER SUBAWARD

- 8.40.1 Subrecipient will not delegate the requirements of this Subaward to a thirdparty ("Lower Tier Subrecipient") without the advance written approval of County. Any attempt by Subrecipient to enter into a Lower Tier Subaward for that purpose without the prior written consent of County will be deemed a material breach of this Subaward. Subrecipient must provide a draft copy of the proposed Lower Tier Subaward to County's Contract Manager, and must allow County up to sixty (60) days to complete its review process. As such, Subrecipient must ensure that it provides the Lower Tier Subaward to County well in advance of its intended date to execute the Lower Tier Subaward (i.e., in order for Subrecipient to meet its target date for executing the Lower Tier Subaward, Subrecipient must factor up to sixty (60) days into its timeline to account for County's review process).
- 8.40.2 If Subrecipient desires to enter into a Lower Tier Subaward for the purpose of delegating any of the requirements of this Subaward, Subrecipient must complete Exhibit T (List of Lower Tier Subawards) and at County's request must promptly provide the following information either on or along with Exhibit T (List of Lower Tier Subawards):
  - 8.40.2.1 Lower Tier Subrecipient's name and contact information; a description of the Work to be performed by Lower Tier

Subrecipient; Lower Tier Subaward number; and Lower Tier Subaward amount.

- 8.40.2.2 A draft copy of the proposed Lower Tier Subaward.
- 8.40.2.3 Other pertinent information and/or certifications requested by County.
- 8.40.3 Subrecipient must indemnify, defend, and hold County harmless with respect to the activities of each and every Lower Tier Subrecipient in the same manner and to the same degree as if such Lower Tier Subrecipient(s) was Subrecipient's employee.
- 8.40.4 Subrecipient will remain fully responsible for all performances required of it under this Subaward, including those that Subrecipient has determined to grant through a Lower Tier Subaward, notwithstanding County's approval of Subrecipient's proposed Lower Tier Subaward.
- 8.40.5 County's consent to allow Subrecipient to enter into a Lower Tier Subaward with a third-party will not waive County's right to prior and continuing approval of any and all personnel, including Lower Tier Subrecipient employees, providing Services under this Subaward. Subrecipient is responsible for notifying any approved Lower Tier Subrecipients of this County right.
- 8.40.6 County's Contract Manager is authorized to act for and on behalf of County with respect to approval of any Lower Tier Subaward and Lower Tier Subrecipient employees. After County's approval of the Lower Tier Subaward, Subrecipient must forward a copy of the fully executed Lower Tier Subaward to County's Contract Manager within five (5) days of its execution.
- 8.40.7 Subrecipient will be solely liable and responsible for all payments or other compensation to all Lower Tier Subrecipients and their officers, employees, agents, and successors in interest arising through Services performed hereunder, notwithstanding County's consent to allow Subrecipient to enter into such Lower Tier Subaward(s).
- 8.40.8 Subrecipient must obtain current valid certificates of insurance, which establish that each Lower Tier Subrecipient maintains all the programs of insurance required by County in accordance with Subparagraph 8.24.9 (Lower Tier Subrecipient Insurance Coverage Requirements). In addition to meeting the requirements noted in Subparagraph 8.24 (General Provisions for All Insurance Coverage) and Subparagraph 8.25 (Insurance Coverage), such certificates of insurance must also indicate the Lower Tier Subaward number for each Lower Tier Subrecipient. Before any Lower Tier Subrecipient employee performs any Work hereunder, Subrecipient must ensure delivery of all such documents to County's Contract Manager or designee.

- 8.40.9 Amending a Lower Tier Subaward may be initiated by either Subrecipient or County. When an amendment is initiated by County, County will outline the reason(s) for the amendment and Subrecipient must comply with County's request. All Lower Tier Subaward amendments are subject to review and must be approved in writing by County before they are executed. Subrecipient must provide a draft copy of the proposed amendment to County's Contract Manager, and must allow County up to thirty (30) days to complete its review process. After County's approval of Subrecipient's amendment, Subrecipient must forward a copy of the fully executed amendment to County's Contract Manager within five (5) days of its execution.
- 8.40.10 Subrecipient must adhere to all applicable Federal, State and/or County requirements for the procurement of a Lower Tier Subrecipient(s) and/or vendor services using Subaward Sums.
- 8.40.11 In the event County approves Subrecipient's request to delegate any part of the requirements of this Subaward through a Lower Tier Subaward, all applicable provisions, and requirements of this Subaward must be made applicable to such Lower Tier Subaward. To this end, Subrecipient must include the following provision in the Lower Tier Subaward: This agreement is a Lower Tier Subaward under the terms of a prime Subaward (identified as Subaward Number ENP242504) with County of Los Angeles Aging and Disabilities Department and will be subject to all of the provisions of such prime Subaward. All representations and warranties under this Lower Tier Subaward must inure to the benefit of County of Los Angeles.
- 8.40.12 Pursuant to the provisions of this Subaward, County has the right to review and consent (or not consent) to Subrecipient's use of Lower Tier Subrecipients that have been procured in compliance with State and/or federal guidelines applicable to the funding source(s) identified in Subparagraph 5.1.2 (Funding Allocations). County's approval of the proposed Lower Tier Subaward will not be deemed as validation of the procurement method used by Subrecipient, and only reflects County's approval as to the form of the Lower Tier Subaward terms and conditions as well as the services being provided under such agreement.
- 8.40.13 When entering into a Lower Tier Subaward with a qualified organization, Subrecipient must maintain documentation that supports/justifies the procurement method and evaluation process used by Subrecipient to select the qualified vendor for a Lower Tier Subaward. County's continuing consent to a Lower Tier Subaward is contingent upon Subrecipient's assurance that the procurement process was compliant with the requirements noted herein as well as all other Subaward requirements, and that the Lower Tier Subrecipient continues to retain staff and infrastructure experienced with providing the necessary services.
- 8.40.14 This Subaward and any approved Lower Tier Subaward are subject to monitoring and/or review by County, State, and/or federal funding

authorities. If Subrecipient executes a Lower Tier Subaward that is deemed non-compliant with the requirements of this Subaward or applicable federal, State, or County regulations, any costs incurred under that Lower Tier Subaward may be disallowed, resulting in Subrecipient's liability to County for the repayment of any charged costs and/or not being reimbursed for any of those incurred costs yet to be billed.

8.40.15 Subrecipient must ensure that any approved Lower Tier Subrecipient(s) complies with the requirements of California Public Contract Code Section 2010 by submitting a completed Exhibit L (California Civil Rights Laws Certification) for Lower Tier Subrecipient(s) as a condition of executing this Subaward.

#### 8.41 TERMINATION FOR BREACH OF WARRANTY TO MAINTAIN COMPLIANCE WITH COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM

8.41.1 Failure of Subrecipient (that is, "Contractor") to maintain compliance with the requirements set forth in Subparagraph 8.14 (Contractor's Warranty of Adherence to County's Child Support Compliance Program), will constitute default under this Subaward (that is, "Contract"). Without limiting the rights and remedies available to County under any other provision of this Contract, failure of Contractor to cure such default within ninety (90) calendar days of written notice will be grounds upon which County may terminate this Contract pursuant to Subparagraph 8.43 (Termination for Default) and pursue debarment of Contractor, pursuant to <u>County Code Chapter 2.202</u>.

## 8.42 **TERMINATION FOR CONVENIENCE**

- 8.42.1 County may terminate this Subaward, in whole or in part, from time to time or permanently, when such action is deemed by County, in its sole discretion, to be in its best interest. Termination of Work hereunder will be effected by notice of termination to Subrecipient specifying the extent to which performance of Work is terminated and the date upon which such termination becomes effective. The date upon which such termination becomes effective will be no less than thirty (30) calendar days after the notice is sent.
- 8.42.2 After receipt of a notice of termination and except as otherwise directed by County, Subrecipient must:
  - 8.42.2.1 Stop Work under this Subaward on the date and to the extent specified in such notice;
  - 8.42.2.2 Complete performance of such part of the Work as would not have been terminated by such notice;
  - 8.42.2.3 Transfer title and deliver to County all completed Work and Work in progress.

8.42.3 All material including books, records, documents, or other evidence bearing on the costs and expenses of Subrecipient under this Subaward must be maintained by Subrecipient in accordance with Subparagraph 8.38 (Record Retention, Inspection and Audit Settlement).

# 8.43 TERMINATION FOR DEFAULT

- 8.43.1 County may, by written notice to Subrecipient, terminate the whole or any part of this Subaward, if, in the judgment of County:
  - 8.43.1.1 Subrecipient has materially breached this Subaward; or
  - 8.43.1.2 Subrecipient fails to timely provide and/or satisfactorily perform any task, deliverable, Service, or other work required under this Subaward; or
  - 8.43.1.3 Subrecipient fails to demonstrate a high probability of timely fulfillment of performance requirements under this Subaward, or of any obligations of this Subaward and in either case, fails to demonstrate convincing progress toward a cure within five (5) business days (or such longer period as County may authorize in writing) after receipt of written notice from County specifying such failure.
- 8.43.2 In the event that County terminates this Subaward in whole or in part as provided in Subparagraph 8.43.1, County may procure, upon such terms and in such manner as County may deem appropriate, goods and Services similar to those so terminated. Subrecipient will be liable to County for any and all excess costs incurred by County, as determined by County, for such similar goods and Services. Subrecipient will continue the performance of this Subaward to the extent not terminated under the provisions of this Subparagraph 8.43.
- 8.43.3 Except with respect to defaults of any Lower Tier Subrecipient, Subrecipient will not be liable for any such excess costs of the type identified in Subparagraph 8.43.2 if its failure to perform this Subaward arises out of causes beyond the control and without the fault or negligence of Subrecipient. Such causes may include, but are not limited to acts of nature or of the public enemy, acts of County in either its sovereign or contractual capacity, acts of Federal or State governments in their sovereign capacities, fires, floods, epidemics, guarantine restrictions, strikes, freight embargoes, and unusually severe weather; but in every case, the failure to perform must be beyond the control and without the fault or negligence of Subrecipient. If the failure to perform is caused by the default of a Lower Tier Subrecipient, and if such default arises out of causes beyond the control of both Subrecipient and Lower Tier Subrecipient, and without the fault or negligence of either of them, Subrecipient will not be liable for any such excess costs for failure to perform, unless the goods or Services to be furnished by the Lower Tier Subrecipient were obtainable from other sources in sufficient time to

permit Subrecipient to meet the required performance schedule. As used in this Subparagraph 8.43, the term "Lower Tier Subrecipient(s)" means Lower Tier Subrecipient(s) at any tier.

- 8.43.4 If, after County has given notice of termination under the provisions of this Subparagraph 8.43, it is determined by County that Subrecipient was not in default under the provisions of this Subparagraph 8.43, or that the default was excusable under the provisions of subparagraph 8.43.3, the rights and obligations of the parties will be the same as if the notice of termination had been issued pursuant to Subparagraph 8.42 (Termination for Convenience).
- 8.43.5 The rights and remedies of County provided in this Subparagraph 8.43, will not be exclusive and are in addition to any other rights and remedies provided by law or under this Subaward.

## 8.44 **TERMINATION FOR IMPROPER CONSIDERATION**

- 8.44.1 County may, by written notice to Subrecipient (that is "Contractor"), immediately terminate the right of Contractor to proceed under this Subaward (that is, "Contract") if it is found that consideration, in any form, was offered or given by Contractor, either directly or through an intermediary, to any County officer, employee, or agent with the intent of securing this Contract or securing favorable treatment with respect to the award, amendment, or extension of this Contract or the making of any determinations with respect to Contractor's performance pursuant to this Contract. In the event of such termination, County will be entitled to pursue the same remedies against Contractor as it could pursue in the event of default by Contractor.
- 8.44.2 Contractor must immediately report any attempt by a County officer, employee, or agent to solicit such improper consideration. The report must be made to Los Angeles County Fraud Hotline at (800) 544-6861 or <u>https://fraud.lacounty.gov/</u>.
- 8.44.3 Among other items, such improper consideration may take the form of cash, discounts, services, the provision of travel or entertainment, or tangible gifts.

# 8.45 **TERMINATION FOR INSOLVENCY**

- 8.45.1 County may terminate this Subaward forthwith in the event of the occurrence of any of the following:
  - 8.45.1.1 Insolvency of Subrecipient. Subrecipient will be deemed to be insolvent if it has ceased to pay its debts for at least sixty (60) days in the ordinary course of business or cannot pay its debts as they become due, whether or not a petition has been filed under the Federal Bankruptcy Code and whether or not Subrecipient is insolvent within the meaning of the Federal Bankruptcy Code;

- 8.45.1.2 The filing of a voluntary or involuntary petition regarding Subrecipient under the Federal Bankruptcy Code;
- 8.45.1.3 The appointment of a Receiver or Trustee for Subrecipient; or
- 8.45.1.4 The execution by Subrecipient of a general assignment for the benefit of creditors.
- 8.45.2 The rights and remedies of County provided in this Subparagraph 8.45 will not be exclusive and are in addition to any other rights and remedies provided by law or under this Subaward.

## 8.46 **TERMINATION FOR NON - ADHERENCE OF COUNTY LOBBYIST ORDINANCE**

8.46.1 Subrecipient (that is, "Contractor") and each County Lobbyist or County Lobbying firm, as defined in Los Angeles <u>County Code Section 2.160.010</u>, retained by Contractor must fully comply with County's Lobbyist Ordinance, Los Angeles <u>County Code Chapter 2.160</u>. Failure on the part of Contractor or any County Lobbyist or County Lobbying firm retained by Contractor to fully comply with County's Lobbyist Ordinance will constitute a material breach of this Subaward (that is, "Contract"), upon which County may in its sole discretion, immediately terminate or suspend this Contract.

## 8.47 **TERMINATION FOR NON - APPROPRIATION OF FUNDS**

8.47.1 Notwithstanding any other provision of this Subaward, County will not be obligated for Subrecipient's performance hereunder or by any provision of this Subaward during any of County's future Fiscal Years unless and until County's Board appropriates funds for this Subaward in County's budget for each such future Fiscal Year. In the event that funds are not appropriated for this Subaward, then this Subaward will terminate as of June 30 of the last Fiscal Year for which funds were appropriated. County will notify Subrecipient in writing of any such non-allocation of funds at the earliest possible date.

## 8.48 **VALIDITY**

8.48.1 If any provision of this Subaward or the application thereof to any person or circumstance is held invalid, the remainder of this Subaward and the application of such provision to other persons or circumstances will not be affected thereby.

# 8.49 **WAIVER**

8.49.1 No waiver by County of any breach of any provision of this Subaward will constitute a waiver of any other breach or of such provision. Failure of County to enforce at any time, or from time to time, any provision of this Subaward will not be construed as a waiver thereof. The rights and remedies set forth in this Subparagraph 8.49, will not be exclusive and are

in addition to any other rights and remedies provided by law or under this Subaward.

## 8.50 WARRANTY AGAINST CONTINGENT FEES

- 8.50.1 Subrecipient warrants that no person or selling agency has been employed or retained to solicit or secure this Subaward upon any agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by Subrecipient for the purpose of securing business.
- 8.50.2 For breach of this warranty, County will have the right to terminate this Subaward and, at its sole discretion, deduct from the Subaward Sum or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

## 8.51 WARRANTY OF COMPLIANCE WITH COUNTY'S DEFAULTED PROPERTY TAX REDUCTION PROGRAM

8.51.1 Subrecipient acknowledges that County has established a goal of ensuring that all individuals and businesses that benefit financially from County through contract are current in paying their property tax obligations (secured and unsecured roll) in order to mitigate the economic burden otherwise imposed upon County and its taxpayers. Unless Subrecipient qualifies for an exemption or exclusion, Subrecipient warrants and certifies that to the best of its knowledge it is now in compliance, and during the term of this Subaward will maintain compliance, with Los Angeles County Code Chapter 2.206. Prior to the commencement of this Subaward, Subrecipient will complete Exhibit V (Certification of Compliance with County's Defaulted Property Tax Reduction Program) and submit it to County's Contract Analyst in the time and manner as designated by County.

#### 8.52 **TERMINATION FOR BREACH OF WARRANTY TO MAINTAIN COMPLIANCE** WITH COUNTY'S DEFAULTED PROPERTY TAX REDUCTION PROGRAM

8.52.1 Failure of Subrecipient to maintain compliance with the requirements set forth in Subparagraph 8.51 (Warranty of Compliance with County's Defaulted Property Tax Reduction Program), will constitute default under this Subaward. Without limiting the rights and remedies available to County under any other provision of this Subaward, failure of Subrecipient to cure such default within ten (10) days of notice will be grounds upon which County may terminate this Subaward and/or pursue debarment of Subrecipient, pursuant to Los Angeles County Code Chapter 2.206. Prior to the commencement of this Subaward, Subrecipient must complete Exhibit V (Certification of Compliance with County's Defaulted Property Tax Reduction Program) and submit it to County's Contract Manager in the time and manner as designated by County.

## 8.53 TIME OFF FOR VOTING

8.53.1 Subrecipient must notify and provide its employees, and must require each Lower Tier Subrecipient to notify and provide its employees, information regarding the time off for voting law pursuant to <u>California Elections Code</u> <u>Section 14000</u>. Not less than ten (10) days before every statewide election, Subrecipient and any approved Lower Tier Subrecipient(s) must keep posted conspicuously at the place of work, if practicable, or elsewhere where it can be seen as employees come or go to their place of work, a notice setting forth the provisions of <u>Section 14000</u>.

## 8.54 COMPLIANCE WITH COUNTY'S ZERO TOLERANCE HUMAN TRAFFICKING POLICY

- 8.54.1 Subrecipient (that is, "Contractor") acknowledges that County has established a Zero Tolerance Human Trafficking Policy which prohibits Contractor and member of Contractor's staff from engaging in human trafficking.
- 8.54.2 If Contractor or member of Contractor's staff is convicted of a human trafficking offense, County will require that Contractor or member of Contractor's staff be removed immediately from performing Services under this Subaward (that is, "Contract"). County will not be under any obligation to disclose confidential information regarding the offense(s) other than those required by law.
- 8.54.3 Disqualification of Contractor or member of Contractor's staff pursuant to this Subparagraph 8.54 will not relieve Contractor of its obligation to complete all Work in accordance with the terms and conditions of this Contract.

# 8.55 **INTENTIONALLY OMITTED**

# 8.56 **COMPLIANCE WITH FAIR CHANCE EMPLOYMENT PRACTICES**

8.56.1 Subrecipient (that is, "Contractor"), and its Lower Tier Subrecipient(s) must comply with fair chance employment hiring practices set forth in <u>California</u> <u>Government Code Section 12952</u>. Contractor's violation of this Subparagraph 8.56 may constitute a material breach of this Subaward (that is, "Contract"). In the event of such material breach, County may, in its sole discretion, terminate this Contract.

# 8.57 COMPLIANCE WITH COUNTY POLICY OF EQUITY

8.57.1 Subrecipient acknowledges that County takes its commitment to preserving the dignity and professionalism of the workplace very seriously, as set forth in County Policy of Equity (CPOE) (<u>https://ceop.lacounty.gov/</u>). Subrecipient further acknowledges that County strives to provide a workplace free from discrimination, harassment, retaliation, and inappropriate conduct based on a protected characteristic, and which may violate the CPOE. Subrecipient, its employees and Lower Tier

Subrecipient(s) acknowledge and certify receipt and understanding of the CPOE. Failure of Subrecipient, its employees or any approved Lower Tier Subrecipient(s) to uphold County's expectations of a workplace free from harassment and discrimination, including inappropriate conduct based on a protected characteristic, may subject Subrecipient to termination of contractual agreements as well as civil liability.

## 8.58 **PROHIBITION FROM PARTICIPATION IN FUTURE SOLICITATION(S)**

8.58.1 A Proposer, or a Subrecipient (that is, "Contractor") or its subsidiary or Lower Tier Subrecipient (that is, "Subcontractor") ("Proposer/Contractor"), is prohibited from submitting a bid or proposal in a County solicitation if Proposer/Contractor has provided advice or consultation for the solicitation. A Proposer/Contractor is also prohibited from submitting a bid or proposal in a County solicitation if Proposer/Contractor has developed or prepared any of the solicitation materials on behalf of County. A violation of this provision will result in the disqualification of Proposer/Contractor from participation in County solicitation or the termination or cancellation of any resultant County contract.

## 8.59 INJURY AND ILLNESS PREVENTION PROGRAM

8.59.1 Subrecipient will be required to comply with the State of California's Cal OSHA's regulations. California Code of Regulations Title 8 Section 3203 requires all California employers to have a written, effective Injury and Illness Prevention Program (IIPP) that addresses hazards pertaining to the particular workplace covered by the program.

## 8.60 CAMPAIGN CONTRIBUTION PROHIBITING FOLLOWING FINAL DECISION IN SUBAWARD PROCEEDING

8.60.1 Pursuant to <u>Government Code Section 84308</u>, Subrecipient and its Lower Tier Subrecipients, are prohibited from making a contribution of more than \$250 to a County officer for twelve (12) months after the date of the final decision in the proceeding involving this Subaward. Failure to comply with the provisions of <u>Government Code Section 84308</u> and of this subparagraph, may be a material breach of this Subaward as determined in the sole discretion of the County.

## 9.0 UNIQUE TERMS AND CONDITIONS

#### 9.1 ALLEGATIONS OF FRAUD AND/OR ABUSE

## 9.1.1 Fraud Prevention Reporting

9.1.1.1 Subrecipient's staff working on this Subaward must immediately report all suspected or actual instances of fraud as designated in Exhibit Q (Accounting, Administration and Reporting Requirements).

## 9.1.2 Child Abuse Reporting

9.1.2.1 Subrecipient's staff working on this Subaward must comply with the Child Abuse and Neglect Reporting Act (California Penal Code (PC) Section 11164 et seq.), and must report all known and suspected instances of child abuse to an appropriate child protective agency, as mandated by the referenced Penal Code. Additionally, Subrecipient's staff working on this Subaward must also report such abuse to the County of Los Angeles Department of Children and Family Services by calling the hotline at (800) 540-4000 within twenty-four (24) hours of discovering or suspecting the abuse. Subrecipient's staff must submit all required information to the appropriate authorities in accordance with PC Sections 11166 and 1116

## 9.1.3 Elder and Dependent Adult Abuse R7.eporting

9.1.3.1 Subrecipient's staff working on this Subaward must comply with the Elder Abuse and Dependent Adult Civil Protection Act (California Welfare and Institutions Code (WIC) Section 15600 et seq.), and must report all known or suspected instances of physical abuse of elders and dependent adults either to an appropriate County adult protective services agency or to a local law enforcement agency, as mandated by the referenced Welfare and Institutions Code. Subrecipient's staff working on this Subaward must report the abuse and must submit all required information in accordance with WIC Sections 15630, 15633 and 15633.5.

# 9.1.4 Withholding of Payment

9.1.4.1 In the event that allegations of fraud and/or abuse are levied against Subrecipient or any individual or entity performing Work under this Subaward on behalf of Subrecipient, County reserves the right to withhold either ten percent (10%) of the Subaward Sum allocated for any Fiscal Year under this Subaward or the entire amount of the final year-end invoice, whichever is greater, until a determination is issued in writing by County that withheld funds will be released to Subrecipient.

For purposes of this Subaward, fraud and abuse will include but are not limited to the following: misapplication of funds; embezzlement; forgery; theft; solicitation and receipt of bribes; falsification of records; inauditable records; unsupported or undocumented Subaward expenditures; inaccurate fiscal and/or Program reports; misuse of fixed assets or non-fixed assets purchased with Subaward Sums (when the procurement of such assets are authorized in this Subaward); violation of conflict of interest requirements; etc.

# 9.2 AMERICANS WITH DISABILITIES ACT (ADA)

9.2.1 Subrecipient must abide by all applicable Federal, State, and local laws including the Americans with Disabilities Act (ADA) and its requirement to provide reasonable accommodations and auxiliary aids or services, unless compliance with the ADA would place an undue financial burden on, or would fundamentally alter the nature of, Subrecipient's operations. Subrecipient must submit demonstrable evidence of such undue financial burden to County in such circumstances.

## 9.3 CONTRACTOR'S CHARITABLE ACTIVITIES COMPLIANCE

9.3.1 The Supervision of Trustees and Fundraisers for Charitable Purposes Act regulates entities receiving or raising charitable contributions. The "Nonprofit Integrity Act of 2004" (Senate Bill 1262, Chapter 919) increased Charitable Purposes Act requirements. By requiring Subrecipient (that is, "Contractor") to complete Exhibit J (CharitableContributions Certification), County seeks to ensure that all County contractors which receive or raise charitable contributions comply with California law in order to protect Los Angeles County and its taxpayers. When Contractor receives or raises charitable contributions without complying with its obligations under California law, Contractor commits a material breach subjecting it to termination of this Subaward (that is, "Contract"), debarment proceedings or both (County Code Chapter 2.202). Prior to the commencement of this Contract, Contractor must submit the completed Exhibit J (Charitable Contributions Certification) to County's Contract Manager in the time and manner as designated by County.

## 9.4 HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 (HIPAA)

9.4.1 County is subject to the Administrative Simplification requirements and prohibitions of the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), and regulations promulgated thereunder, including the Privacy, Security, Breach Notification, and Enforcement Rules which are outlined in Title 45 Code of Federal Regulations Sections 160 and 164 (collectively "HIPAA Rules"). Under this Subaward, Subrecipient provides Services to County and Subrecipient creates, has access to, receives, maintains, or transmits Protected Health Information as defined in Exhibit I (Business Associate Agreement Under

the Health Insurance Portability and Accountability Act of 1996 (HIPAA)) in order to provide those Services. County and Subrecipient therefore agree to the terms of Exhibit I (Business Associate Agreement Under the Health Insurance Portability and Accountability Act of 1996 (HIPAA)).

# 9.5 FIXED ASSETS, NON-FIXED ASSETS AND SUPPLIES

- 9.5.1 Subrecipient may use Subaward Sums to purchase Fixed Assets, Non-Fixed Assets and Supplies, which are defined in Exhibit S (Purchase, Inventory and Disposal Requirements for Fixed Assets, Non-Fixed Assets and Supplies) contingent upon County's prior approval. Subrecipient must adhere to the purchase, inventory and disposal requirements for all Fixed Assets, Non-Fixed Assets and Supplies purchased with Subaward Sums, as provided by Federal and State regulations as well as the requirements outlined in Exhibit S (Purchase, Inventory and Disposal Requirements for Fixed Assets, Non-Fixed Assets and Supplies).
- 9.5.2 This Subaward involves the furnishing of equipment, materials and/or supplies. As such, it is unlawful for Subrecipient when engaged in business within the State to use any article or product as a "loss leader" as defined in the Business and Professions Code Section 17030.

## 9.6 LIMITATION ON CORPORATE ACTS

- 9.6.1 Subrecipient must not amend its articles of incorporation or bylaws, move to dissolve, or transfer any assets obtained using Subaward Sums, or take any other steps which may materially affect the performance of this Subaward without first notifying County in writing no less than thirty (30) days prior to said action. Subrecipient must notify County's Contract Manager immediately in writing of any change in Subrecipient's corporate name.
- 9.6.2 If, in County's sole discretion, the steps taken by Subrecipient are determined to materially affect Subrecipient's performance of this Subaward, County may, at its sole discretion, take any (or all) of the following actions:
  - 9.6.2.1 Require Subrecipient to remedy the areas that affect Subrecipient's ability to perform its obligations under this Subaward.
  - 9.6.2.2 Suspend Subrecipient from performing (and receiving payment for) Subaward tasks until a remedy has been reached.
  - 9.6.2.3 Terminate this Subaward pursuant to Subparagraph 8.43 (Termination for Default).

## 9.7 INTENTIONALLY OMITTED

## 9.8 MANDATORY REQUIREMENT TO REGISTER ON COUNTY'S WEBVEN

9.8.1 Subrecipient represents and warrants that it has registered in Los Angeles County's vendor registration system ("WebVen"). The WebVen contains Subrecipient's business profile and identifies the goods/services being provided by Subrecipient. Subrecipient must ensure that it updates its vendor profile whenever changes occur to Subrecipient's operations by accessing the WebVen located on-line site at: http://camisvr.co.la.ca.us/webven/. County will use the data obtained from Subrecipient's WebVen profile to ensure that Subrecipient's information is consistent with Subaward records (e.g., Subrecipient's legal name, as reflected in its WebVen profile, will be used in all Subaward documents).

## 9.9 **MODIFICATIONS**

## 9.9.1 Modifications to this Subaward

- 9.9.1.1 This Subaward fully expresses the agreement of the parties. Any modification to this Subaward must be by means of a separate written document approved by County. No oral conversation between any officer, employee or agent of the parties must modify or otherwise amend this Subaward in any way. For purposes of this Subparagraph 9.9, a Modification:
  - 9.9.1.1.1 Is a mechanism that allows Subrecipient to revise its Budget(s) or Services during the Fiscal Year or Program Year without adversely affecting Subrecipient's ability to fulfill its obligations under this Subaward (i.e., such Modification must not materially change Subrecipient's obligation to provide the Services outlined in Exhibit A (Statement of Work and Attachments)).
  - 9.9.1.1.2 Allows Subrecipient to fully utilize Subaward Sums to fulfill the requirements of this Subaward and adequately cover the provision of Services.
  - 9.9.1.1.3 Is approved by County in writing, must be in the best interests of County and Subrecipient must adhere to it in its entirety.
- 9.9.1.2 Any Modification, as described below, will not change the terms, goals, or requirements of this Subaward. Such Modification provides Subrecipient some flexibility to operate within the terms of this Subaward in order to fully utilize Subaward Sums and to achieve Subrecipient's performance

goals. Subrecipient's request for Modifications, either budgetary or programmatic, must be submitted in writing to either County's Contract Manager or County's Program Manager, respectively. Subrecipient must not request a Modification during the first quarter and during the last two (2) months of the current Fiscal Year or Program Year (except where a written waiver is requested by Subrecipient and granted by County).

## 9.9.2 Budget Modifications

9.9.2.1 The movement of funds within an approved Budget(s) from one line item to another line item is classified as a Budget Modification. For the entirety of any Fiscal Year or Program Year, a Budget Modification must not exceed twenty percent (20%) of the baseline amount allocated to the line items being modified (i.e., Subrecipient's movement of funds among line items must not cause one line item to be reduced or increased by more than twenty percent (20%) of its baseline amount). For purposes of this Subparagraph 9.9, baseline is defined as the original amount allocated at the beginning of a Fiscal Year or Program Year; for Fiscal Years or Program Years following the first Fiscal Year or Program Year, such amount may differ from what is reflected in the original Subaward. A Budget Modification will not change the Subaward Sum allocated for any Fiscal Year or Program Year under this Subaward. Subrecipient must notify County's Contract Manager in writing to request authorization prior to submitting a Budget Modification. On the date County approves a Budget Modification, such Budget Modification must supersede any prior Budget Modification(s) approved by County within the same Fiscal Year or Program Year (i.e., when Subrecipient's Budget Modification number two (2) is approved by County, it becomes effective upon the approval date and Subrecipient's Budget Modification number one (1) is no longer effective as of that same date).

## 9.9.3 **Program Modifications**

9.9.3.1 The movement of Services from one Service category (as defined in Exhibit A (Statement of Work and Attachments)) to another is classified as a Program Modification. Subrecipient must notify County's Program Manager in writing to request authorization prior to submitting a Program Modification. On the date County approves a Program Modification, such Program Modification will supersede any prior Program Modification(s) approved by County within the same Fiscal Year or Program Year (i.e., when Subrecipient's Program Modification number two (2) is approved by County, it becomes effective upon the approval date and Subrecipient's Program Modification number one (1) is no longer effective as of that same date).

#### 9.10 **NEPOTISM**

9.10.1 Subrecipient certifies that it will not hire nor permit the hiring of any person in a position funded under this Subaward if a member of the person's immediate family is employed in an administrative capacity by Subrecipient. For purposes of this Subparagraph 9.10, the term "immediate family" means spouse (common law or otherwise, and including domestic partner), child, mother, father, brother, sister, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, father-in-law, aunt, uncle, niece, nephew, step-parent, step-child, or such other relationship which would give rise to a substantial appearance of impropriety if the person were to be hired by Subrecipient. The term "administrative capacity" means a position that has overall administrative responsibility for the Program, including but not limited to selection, hiring, or supervisory responsibilities.

#### 9.11 **OWNERSHIP OF MATERIALS, SOFTWARE AND COPYRIGHT**

- 9.11.1 County will be the sole owner of all right, title, and interest, including copyright, in and to all software, plans, diagrams, facilities, and tools ("materials") which are originated or created through Subrecipient's Work pursuant to this Subaward. Subrecipient, for valuable consideration herein provided, must execute all documents necessary to assign and transfer to, and vest in County all of Subrecipient's right, title and interest in and to such original materials, including any copyright, patent and trade secret rights which arise pursuant to Subrecipient's Work under this Subaward.
- 9.11.2 During the term of this Subaward and during the authorized retention period of this Subaward, Subrecipient must maintain and provide security for all of Subrecipient's working papers prepared under this Subaward. County will have the right to inspect, copy and use at any time during the term of this Subaward and during the authorized retention period of this Subaward, any and all such working papers and all information contained therein.
- 9.11.3 Any and all materials, software and tools which are developed or were originally acquired by Subrecipient outside the scope of this Subaward, which Subrecipient desires to use hereunder, and which Subrecipient considers to be proprietary or confidential, must be specifically identified by Subrecipient to County's Contract Manager as proprietary or confidential, and must be plainly and prominently marked by Subrecipient as "Proprietary" or "Confidential" on each appropriate page of any document containing such material.
- 9.11.4 County will use reasonable means to ensure that Subrecipient's proprietary and/or confidential items are safeguarded and held in confidence. County agrees not to reproduce, distribute, or disclose to non-

County entities any such proprietary and/or confidential items without the prior written consent of Subrecipient.

- 9.11.5 Notwithstanding any other provision of this Subaward, County will not be obligated to Subrecipient in any way under Subparagraph 9.11.4 for any of Subrecipient's proprietary and/or confidential items which are not plainly and prominently marked with restrictive legends as required by Subparagraph 9.11.3 or for any disclosure which County is required to make under any Federal or State law or order of court.
- 9.11.6 Notwithstanding any other provision of this Subaward, County and Subrecipient agree that County will have all ownership rights of software or modification thereof and associated documentation designed, developed, or installed using Federal financial participation. The Federal government will have a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use and to authorize others to use for Federal government purposes, such software, modifications, and documentation. Notwithstanding any other provision of this Subaward, proprietary operating/vendor software packages, which are provided at established catalog or market prices and sold or leased to the general public, will not be subject to the ownership provisions of this Subparagraph 9.11.

#### 9.12 PATENT, COPYRIGHT AND TRADE SECRET INDEMNIFICATION

- 9.12.1 Subrecipient must indemnify, hold harmless and defend County from and against any and all liability, damages, costs, and expenses, including, but not limited to, defense costs and attorneys' fees, for or by reason of any actual or alleged infringement of any third-party's patent or copyright, or any actual or alleged unauthorized trade secret disclosure, arising from or related to the operation and utilization of Subrecipient's Work under this Subaward. County will inform Subrecipient as soon as practicable of any claim or action alleging such infringement or unauthorized disclosure, and will support Subrecipient's defense and settlement thereof.
- 9.12.2 In the event any equipment, part thereof, or software product becomes the subject of any complaint, claim, or proceeding alleging infringement or unauthorized disclosure, such that County's continued use of such item is formally restrained, enjoined, or subjected to a risk of damages, Subrecipient, at its sole expense, and providing that County's continued use of the system is not materially impeded, will either:
  - 9.12.2.1 Procure for County all rights to continued use of the questioned equipment, part, or software product; or
  - 9.12.2.2 Replace the questioned equipment, part, or software product with a non-questioned item; or
  - 9.12.2.3 Modify the questioned equipment, part, or software so that it is free of claims.

9.12.3 Subrecipient will have no liability if the alleged infringement or unauthorized disclosure is based upon a use of the questioned product, either alone or in combination with other items not supplied by Subrecipient, in a manner for which the questioned product was not designed nor intended.

#### 9.13 **PROBATION AND SUSPENSION**

9.13.1 Subrecipient may be placed on probation, suspension or a combination thereof when County determines that Subrecipient is not in compliance with any Service, Work, task, deliverable or requirement outlined in this Subaward and/or when Subrecipient has demonstrated a consistent and significant lack of achievement of the Subaward goals (including, but not limited to, meeting the requirements for Program performance, the Budget(s), expenditures, staffing, administration, etc.). County will notify Subrecipient in writing in the event that Subrecipient is placed on probation, suspension or a combination thereof.

#### 9.13.2 **Probation**

- 9.13.2.1 Probation as used herein will mean a specified period of time (as determined by County) during which Subrecipient must remedy all areas of non-compliance which have been identified by County or its duly authorized representative(s). County will monitor Subrecipient's adherence to such remedy(ies) during the probation.
- 9.13.2.2 When County places Subrecipient on probation, County will provide Subrecipient a written notice indicating the reasons for the probation (which will include a description of the areas of Subrecipient's non-compliance), the date upon which this probation will become effective, the date upon which Subrecipient must fully remedy all areas of non-compliance and a determination as to whether or not Subrecipient may continue to provide Services during the probation.
- 9.13.2.3 Subrecipient's ability to obtain future funding may be impacted when Subrecipient does not remedy its noncompliance during its probation and/or when Subrecipient is placed on multiple probations (as determined by County at County's sole discretion).

#### 9.13.3 Suspension

9.13.3.1 Suspension as used herein will mean a specified period of time (as determined by County) during which County will withhold payment from Subrecipient (i.e., suspension of payment(s)), County will institute a temporary curtailment of the Services provided by Subrecipient and any approved Lower Tier Subrecipient(s), if any, (i.e., suspension of Work) or a combination thereof. This Subaward may be suspended in whole or in part, from time to time, when such action is deemed by County in its sole discretion to be in County's best interest. During the suspension, Subrecipient has a continuing obligation to remedy the areas of non-compliance which have been identified by County or its duly authorized representative(s). County will monitor Subrecipient's adherence to such remedy(ies) during the suspension.

- 9.13.3.2 When County suspends Subrecipient, County will provide Subrecipient a written notice indicating the type of suspension, the reasons for such suspension (which will include a description of the areas of Subrecipient's noncompliance), the date upon which this suspension will become effective, the date upon which Subrecipient must fully remedy all areas of non-compliance and a determination as to whether or not Subrecipient may continue to provide Services which are not suspended during the suspension. When County institutes a temporary curtailment of Services, the written notice will include a description of the Service(s) being suspended.
- 9.13.3.3 At County's sole discretion, when Subrecipient's payment(s) and/or Services are suspended, County may also elect to transfer suspended Services from Subrecipient to another subrecipient for a period of time that will be determined solely by County. Subrecipient's ability to obtain future funding may be impacted when Subrecipient does not remedy its noncompliance during its suspension and/or when Subrecipient is placed on multiple suspensions (as determined by County at County's sole discretion).
- 9.13.3.4 Upon receipt of a notice of suspension of Services and except as otherwise directed by County, Subrecipient must:
  - 9.13.3.4.1 Stop providing Services under this Subaward on the date and to the extent specified in such notice.
  - 9.13.3.4.2 Complete performance of such part of the Services that is not suspended by such notice.
- 9.13.3.5 Subrecipient will be promptly paid for Services properly completed up until the time of suspension. Such payment is contingent upon Subrecipient properly completing and timely submitting its invoice(s) for Services completed up until the effective date of suspension.

- 9.13.3.6 Suspension will continue for the period specified in the written notice of suspension provided to Subrecipient unless County provides written notice to resume Services at an earlier date.
- 9.13.3.7 All other terms and remedies provided in this Subaward, including provisions for Termination, will remain valid during any period of suspension.
- 9.13.4 In response to the notice of probation or suspension, Subrecipient must submit a written Corrective Action Plan to County's Compliance Manager within ten (10) days of the postmark date indicated on the notice from County. Subrecipient's Corrective Action Plan must address all of the deficiencies noted by County.
- 9.13.5 County will review Subrecipient's Corrective Action Plan and will determine whether it meets the requirements for County's approval. County reserves the right to suspend/deduct payments for or to terminate all or any part of this Subaward (and/or any of Subrecipient's other contracts with County) when Subrecipient submits a Corrective Action Plan that is not acceptable to County.
- 9.13.6 Subrecipient must implement the Corrective Action Plan upon receiving County's final written approval of the Corrective Action Plan. Subrecipient's failure to comply with an approved Corrective Action Plan will be cause for material breach of this Subaward upon which County may pursue the remedies for default of Subaward, including, but not limited to, reimbursement for all debt collection costs incurred by County.

#### 9.14 TRANSITION OF SUBAWARD SERVICES

#### 9.14.1 **Completion of Subaward**

- 9.14.1.1 Within sixty (60) calendar days prior to the expiration of this Subaward (or shorter time period if notified in writing by County), County will provide Subrecipient written notice of the time period that Subrecipient must allow County or a newly selected subrecipient a transition period for orientation purposes and the orderly transition of Subrecipient's current Services without additional costs to County. Subrecipient must continue to provide Services timely and accurately so that the Services are current at the expiration of this Subaward.
- 9.14.1.2 Subrecipient must fulfill all responsibilities required under this Subaward including, but not limited to, completing the closeout procedures identified in Subparagraph 9.21.2 (Closeout Reporting Requirements), implementing the approved Transition Plan, and performing any other requirement(s) that County deems as reasonably necessary to effectuate the successful transition of Program Services to

another Service provider. County will not be unreasonable in its request(s).

#### 9.14.2 Transition Plan

- 9.14.2.1 If this Subaward (or any part thereof) is terminated pursuant to any of the termination provisions outlined herein or if it expires pursuant to Paragraph 4.0 (Term of Subaward), Subrecipient must provide a Transition Plan to County. Subrecipient must submit said Transition Plan to County's Contract Manager within the timeframe designated by County in the notice of termination or Subrecipient must submit it at least sixty (60) days prior to the expiration of this Subaward as noted in Paragraph 4.0 (Term of Subaward).
- 9.14.2.2 County will review Subrecipient's Transition Plan and will determine whether it meets the requirements for County's approval. County reserves the right to suspend/deduct payments under this Subaward and/or under any of Subrecipient's other contracts with County when Subrecipient submits a Transition Plan that is not acceptable to County. Subrecipient must adhere to the Transition Plan which, at a minimum, will include all of the elements outlined below.

#### 9.14.3 Elements of the Transition Plan

- 9.14.3.1 Description of how Clients will be notified about the change in their Service provider.
- 9.14.3.2 Subrecipient's method to communicate with other organizations that can assist in locating alternative Services.
- 9.14.3.3 Subrecipient's method to inform community referral sources of the pending termination of Services and what alternatives, if any, exist for future referrals.
- 9.14.3.4 Subrecipient's method to evaluate Clients in order to assure appropriate placement that will allow Clients to receive Services.
- 9.14.3.5 Subrecipient's method to transfer any confidential medical and Client records to the new subrecipient in accordance with applicable provisions of the Health Insurance Portability and Accountability Act of 1996 or other Federal, State, or local laws and regulations.
- 9.14.3.6 Subrecipient's method to dispose of confidential records, which fall outside of the retention period noted in Subparagraph 8.38 (Record Retention, Inspection and Audit

Settlement), in accordance with applicable laws and regulations, and the terms of this Subaward.

- 9.14.3.7 Subrecipient's plan to ensure provision of adequate staff to provide continued care through the remaining term of this Subaward.
- 9.14.3.8 A fully documented inventory of all Fixed and Non-Fixed Assets as well as a method to dispose, transfer or return to County all Fixed and Non-Fixed Assets purchased with Subaward Sums during the entire term of this Subaward.
- 9.14.3.9 Any additional information which may be necessary to affect a safe transition of Clients to other community service providers.

#### 9.14.4 **Implementation of the Transition Plan**

9.14.4.1 Subrecipient must implement the Transition Plan that is approved by County. Subrecipient's failure to provide and/or implement the Transition Plan as prescribed herein will mean that County will provide Subrecipient a Transition Plan and Subrecipient will implement the Transition Plan provided by County. County will monitor Subrecipient's progress in carrying out all elements of the Transition Plan.

#### 9.15 TRAVEL EXPENSES

- 9.15.1 Subrecipient must obtain prior written approval from County's Contract Manager for any expenses under this Subaward related to travel outside of Los Angeles County (out-of-town travel).
- 9.15.2 Subrecipient must maintain written documentation evidencing that all outof-town travel expenses are specifically related to providing Services under this Subaward, in conformity with the document retention requirements specified in Subparagraph 8.38 (Record Retention, Inspection and Audit Settlement).
- 9.15.3 Subrecipient must ensure that no more than two (2) of its staff incur any out-of-town travel expenses at any time.
- 9.15.4 Subrecipient will not invoice County if out-of-town travel expenses are incurred without proper documentation evidencing County's prior written approval.
- 9.15.5 Subrecipient's non-compliance with the requirements of this Subparagraph 9.15 will result in these costs being disallowed, payments being withheld, or other remedy being applied as County will determine to be appropriate.

#### 9.16 **DRUG-FREE WORKPLACE**

- Subrecipient and any approved Lower Tier Subrecipient(s) must adhere to 9.16.1 the requirements outlined in the California Drug-Free Workplace Act of 1990, as amended (California Government Code Section 8350 et seq.). Subrecipient and any approved Lower Tier Subrecipient(s) must also adhere to the requirements outlined in the Federal Drug-Free Workplace Act of 1988, including its implementing regulations (Title 41 United States Code Section 701 et seq.). Subrecipient and any approved Lower Tier Subrecipient(s) must provide and maintain a drug-free workplace for all of their employees, and must have a documented anti-drug policy and a drug-free awareness program. Violation of or non-compliance with these requirements by Subrecipient, any approved Lower Tier Subrecipient or both will subject Subrecipient to remedies available under the terms of this Subaward, Such remedies will include suspending Subrecipient's payments, placing Subrecipient on probation or suspension, terminating this Subaward or other available remedies which will be determined by County at County's sole discretion.
- 9.16.2 Subrecipient must provide a written drug-free workplace policy statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and stating the specific actions that will be taken for violations.
- 9.16.3 The ongoing drug-free awareness program must inform employees about the following: the dangers of drug abuse; available drug counseling, rehabilitation, and employee assistance programs; penalties that may be imposed; and, that employees are to be aware that Subrecipient and any approved Lower Tier Subrecipient(s) operate a drug-free workplace.
- 9.16.4 Subrecipient must require its employees to report in writing any conviction for a violation of a criminal drug statute occurring in the workplace. Subrecipient must provide written notice to County's Contract Manager within ten (10) days of having received such notice from employee(s). Within thirty (30) days of receiving the notice of a conviction, Subrecipient must have taken appropriate action against the employee(s) or have required employee's participation in a drug abuse assistance or rehabilitation program.

#### 9.17 **INFORMATION TECHNOLOGY, SECURITY AND PRIVACY REQUIREMENTS**

9.17.1 In the course of completing the Work and providing Services under this Subaward, Subrecipient must use any Information Technology Systems (ITS) as designated by County. This Subparagraph 9.17 and Exhibit K (Information Security and Privacy Requirements) set forth the requirements for the ITS which Subrecipient must use. This Subparagraph 9.17 and Exhibit K (Information Security and Privacy Requirements) set forth the set forth the security procedures for these systems which Subrecipient must have in place by the effective date of this Subaward and which

Subrecipient must maintain throughout the Subaward term. They present a minimum standard only. Subrecipient must implement appropriate administrative, physical, and technical measures to secure its systems and data to protect and ensure the privacy, confidentiality, integrity, and availability of County Information Assets (PSCI) as defined in Subparagraph 9.17.5 (County Information Assets) against internal and external threats, vulnerabilities, and risks. Subrecipient must also continuously review and revise those measures to address ongoing threats, vulnerabilities, and risks.

9.17.2 Subrecipient's failure to comply with the minimum standards set forth herein will constitute a material, non-curable breach of this Subaward, entitling County, in addition to and cumulative of all other remedies available to it at law, in equity, or under this Subaward, to immediately terminate this Subaward.

#### 9.17.3 Information Technology Systems - Management Information System

#### 9.17.3.1 Data Entry

- 9.17.3.1.1 County has implemented use of the Management Information System (MIS), a computerized database system that is used to record and track Service delivery, Program data and Client information. Subrecipient must use the MIS and all other systems identified by County, including but not limited to State and Federal programs, applications, software, etc., to report Program data as outlined herein and as directed by County.
- 9.17.3.1.2 Subrecipient must ensure the accuracy and authenticity of the number of eligible Client Services provided each day. Subrecipient must track, document, and report the actual date when Services are rendered. Subrecipient must complete direct data entry of the required Program, Service delivery and Client data (including but not limited to, the total number of Clients served, the type and number of Services provided to Client and the date(s) of Service) into the MIS on the day when the Service(s) is provided to Client and must ensure that Service recording is accurate each day (i.e., to ensure accurate reporting, Subrecipient must enter Program, Service delivery, and Client data into MIS on the day when the Service(s) is provided to Client). Subrecipient must not back-date any data and any attempts to do so may subject Subrecipient to appropriate remedies as

determined by County at County's sole discretion.

#### 9.17.3.2 Data Records

- 9.17.3.2.1 Subrecipient's failure to submit the required MIS data within the time and manner as designated by County may subject Subrecipient to appropriate remedies as determined by County at County's sole discretion. Remedies will remain in effect until Subrecipient becomes compliant. County will consider Subrecipient's non-compliance during future funding decisions.
- 9.17.3.2.2 Subrecipient must maintain all records and reports, consistent with Subparagraph 8.38 (Record Retention, Inspection and Audit Settlement), and must make them available for audit, assessment, or inspection by County and any of its duly authorized representatives (including, but not limited to, State authorities, Federal agencies and/or any of their duly authorized representatives).
- 9.17.3.2.3 All information, records, data elements and printouts collected and maintained for the operation of the Program and pertaining to Clients (including paper and electronic data) must be protected from unauthorized disclosures in accordance with Subparagraph 7.6 (Confidentiality), California Welfare and Institutions Code Section 10850, Title 45 Code of Federal Regulations Part 205.50, California Information Practices Act of 1977, and all other applicable laws and regulations.

#### 9.17.3.3 **MIS Personnel**

9.17.3.3.1 Subrecipient must assign an employee to have the primary responsibility for data entry into the MIS. This employee will be the primary contact person for data issues and problems. This employee will also be assigned a password to log-in and enter Program, Service delivery and Client data. Subrecipient must designate a secondary/back-up employee who can act on behalf of the primary MIS employee contact in the event of his or her absence. Subrecipient

must ensure that its users do not share their user identification and password information.

- 9.17.3.3.2 Subrecipient must provide the names of Subrecipient's primary and secondary MIS employees using Exhibit E (Subrecipient's Administration). Subrecipient must submit the Exhibit (Subrecipient's completed E Administration) in the time and manner as directed by County. In the event of any changes to the information provided in Exhibit E (Subrecipient's Administration), Subrecipient E (Subrecipient's must update Exhibit Administration) and submit the revised document to County within two (2) weeks of any reassignment or substitution. Only those Subrecipient employees who have been designated by Subrecipient and assigned a password by County will be allowed to access the MIS system.
- 9.17.3.3.3 Subrecipient must ensure that the primary and secondary MIS employees are properly trained to operate the MIS and attend all MIS training provided by County to ensure that MIS operations are in compliance with all applicable regulations.

#### 9.17.4 **County Information Assets**

- 9.17.4.1 County Information Assets are PSCI and include (but are not limited to):
  - 9.17.4.1.1 Information that is stored in hard copy or electronic format and may include but is not limited to the following: reports; notes; forms; computers, laptops, cellphones, printers, scanners; networks (LAN, WAN, WIFI) servers, switches, routers; storage media, hard drives, flash drives, cloud storage; data, applications, databases; etc.
  - 9.17.4.1.2 Information that is collected, transmitted and/or accessed in the administration of the Program and in the provision of Services.
  - 9.17.4.1.3 Personal Information as defined in California Civil Code Section 1798.29(g).

- 9.17.4.1.4 Protected Health Information as defined in Health Insurance Portability and Accountability Act of 1996.
- 9.17.4.1.5 Medical Information as defined in California Civil Code Section 56.05(j).

#### 9.17.5 **Data Destruction**

- 9.17.5.1 When Subrecipient has maintained, processed, or stored County Information Assets, implied or expressed, and such County Information Assets are no longer required to be retained by Subrecipient under this Subaward and applicable law, County will have sole authority to determine when Subrecipient must destroy any such County Information Assets as described herein. Subrecipient must only proceed with the destruction of County Information Assets (which may be stored on purchased, leased, or rented electronic storage equipment (e.g., printers, hard drives, etc.) and electronic devices (e.g., servers, workstations, etc.) that are geographically located within Los Angeles County or external to Los Angeles County's boundaries) upon receiving written authorization from County.
- 9.17.5.2 Subrecipient must destroy such County Information Assets by:
  - 9.17.5.2.1 Cross-cut shredding or otherwise destroying paper, film, disk drives or other hard copy media so that PSCI cannot be read or otherwise reconstructed.
  - 9.17.5.2.2 Clearing, purging or destroying electronic media containing PSCI consistent with National Institute of Standards and Technology ("NIST") Special Publication ("SP") 800-88 (Guidelines for Media Sanitization) which is available on-line at: <u>http://csrc.nist.gov/publications/draftpubs#SP-800-88-Rev. %201</u> and United States Department of Defense 5220.22-M data sanitization and clearing directive such that the PSCI cannot be retrieved.
- 9.17.5.3 Subrecipient will have the sole responsibility to certify that the County Information Assets have been appropriately destroyed consistent with the requirements outlined herein.
- 9.17.5.4 Subrecipient must provide County with written certification validating that any and all County Information Assets were placed in one (1) or more of the following stored states:

unusable, unreadable and/or indecipherable. Subrecipient must submit such certification to County's Contract Manager no later than ten (10) days after the occurrence of this event.

9.17.5.5 Lower Tier Subrecipient must provide County with written certification validating that any and all County Information Assets were destroyed and are in one (1) or more of the following states: unusable, unreadable and/or undecipherable. Lower Tier Subrecipient must submit such certification to County's Contract Manager no later than ten (10) days after the removal of any electronic storage equipment and devices and the destruction of the County Information Assets.

#### 9.17.6 Encryption on Workstations and Portable Computing Devices

- 9.17.6.1 Subrecipient and any approved Lower Tier Subrecipient must use software and/or hardware encryption methods for confidential County Information Assets stored on all electronic media in accordance with the following standards:
  - 9.17.6.1.1 Federal Information Processing Standard Publication ("FIPS") 140-2.
  - 9.17.6.1.2 NIST SP 800-57 (Recommendation for Key Management Part 1: General (Revision 3).
  - 9.17.6.1.3 NIST SP 800-57 (Recommendation for Key Management Part 2: Best Practices for Key Management Organization).
  - 9.17.6.1.4 NIST SP 800-111 (Guide to Storage Encryption Technologies for End User Devices).
  - 9.17.6.1.5 At a minimum, Subrecipient must use Advanced Encryption Standard ("AES") with cipher strength of 256-bit
  - 9.17.6.1.6 Prior to use of remote servers (e.g., cloud storage, Software-as-a-Service (SaaS), etc.) for storage of County Information Assets, Subrecipient must obtain written approval from County's Contract Manager.
- 9.17.6.2 Subrecipient and any approved Lower Tier Subrecipient must use software and/or hardware encryption methods for transmitted (i.e., through network transmission) confidential County Information Assets in accordance with the following standards:

- 9.17.6.2.1 NIST SP 800-52 (Guidelines for the Selection and Use of Transport Layer Security Implementations).
- 9.17.6.2.2 NIST SP 800-57 (Recommendation for Key Management Part 3: Application-Specific Key Management Guidance).
- 9.17.6.3 Subrecipient and any approved Lower Tier Subrecipient must have operational policies, procedures and practices which protect County Information Assets (PSCI) as specified in the State Administrative Manual Sections 5300 to 5365.3; California Government Code Section 11019.9; Department of General Services Management Memo (MM 06-12); Department of Finance Budget Letter (06-34); California Department of Aging Program Memorandum (PM 07-18(P)); Statewide Health Information Policy Manual; and, County's Board Policy Number 5.200 (Contractor Protection of Electronic County Information).
- 9.17.6.4 Subrecipient and any approved Lower Tier Subrecipient must encrypt PSCI which are stored on all electronic media (including workstations, portable computing devices (including, but not limited to, workstations, servers, mobile devices, wearables, tablets, laptops, personal digital assistants, notebook computers, and backup media) and/or portable electronic storage media (including, but not limited to, discs, thumb/flash drives, external/portable hard drives, and backup media)).
- 9.17.6.5 Subrecipient must certify its compliance with the encryption standards noted herein as a condition of executing this Subaward. Subrecipient provide such certification by completing and submitting Exhibit O (Subrecipient's Compliance with Encryption Requirements) in the form and manner as determined by County. Subrecipient must maintain compliance with this policy during the term of this Subaward and for as long as Subrecipient maintains or is in possession of County Information Assets. In addition to the foregoing certification, Subrecipient must maintain any validation/attestation reports that the data encryption product generates, and such reports will be subject to audit in accordance with the requirements outlined in Subparagraph 8.38 (Record Retention, Inspection and Audit Settlement). In the event of Subrecipient's non-compliance with these requirements, County will require Subrecipient to develop and execute a corrective action plan. Subrecipient's failure to comply with this policy may subject Subrecipient to suspension or termination of this Subaward, denial of access

to County information technology resources and/or other remedies which are deemed appropriate by County.

#### 9.17.7 Software Maintenance and Operational Management

- 9.17.7.1 Subrecipient must deploy up-to-date anti-virus software with current definitions on all computer systems on which County Information Assets are stored and/or transmitted.
- 9.17.7.2 Subrecipient and any approved Lower Tier Subrecipient must ensure that all security patches, software updates/upgrades, etc. are applied in a timely manner to all computer systems on which County Information Assets are stored, accessed and/or transmitted.
- 9.17.7.3 Subrecipient must deploy adequate back-up facilities to ensure that its essential business information can be promptly recovered in the event of a disaster or media failure.

#### 9.17.8 Security Incident Reporting

9.17.8.1 A security incident occurs when County Information Assets are or reasonably believed to have been accessed, modified, destroyed, or disclosed without proper authorization or are lost or stolen. A security incident includes (but is not limited to) instances in which Subrecipient employees access systems in excess of their user rights or use the systems inappropriately, data is breached, etc. Subrecipient and any approved Lower Tier Subrecipient must comply with California Department of Aging's security incident reporting procedure which is available online at http://www.aging.ca.gov/ProgramsProviders/#Resources.

#### 9.17.8.2 Notification of Security Breach to County

- 9.17.8.2.1 Subrecipient must immediately report all security incidents to County's Program Manager but in no event must the report be made more than two (2) business days after its detection. Subrecipient must initiate the contact by telephone and followed by written letter of any potential or actual security attacks or security incidents.
- 9.17.8.2.2 Subrecipient's notification of the security incident must include the approximate date and time of its occurrence and a summary of the relevant facts, including a description of measures being taken to address the occurrence.

#### 9.17.8.3 Notification of Security Breach to Clients

9.17.8.3.1 Subrecipient and any approved Lower Tier Subrecipient must give written notice to any Client or data subject whose PSCI may have been breached in accordance with HIPAA, the Information Practices Act of 1977, and State policy.

#### 9.17.9 Electronic Backups

- 9.17.9.1 Subrecipient and any approved Lower Tier Subrecipient must ensure that all electronic County Information Assets are protected by performing regular backups of automated files and databases, and ensure the availability of County Information Assets for continued business. Subrecipient and any approved Lower Tier Subrecipient must ensure that all data, files, and backup files are encrypted.
- 9.17.10 Subrecipient must ensure that any approved Lower Tier Subrecipient(s) adheres to all of the provisions included in this Subparagraph 9.17 and Exhibit K (Information Security and Privacy Requirements).

#### 9.18 **REMEDIES FOR NON-COMPLIANCE**

9.18.1 Subrecipient agrees to comply with the requirements set forth in the entirety of this Subaward as well as the requirements contained in supporting Program legislation and all applicable directives, Program memoranda, notices, guidelines, and instructions issued by or on behalf of Federal, State or County authorities. Subrecipient's failure to comply with such requirements will subject Subrecipient to remedies which are available under this Subaward and as provided by law. These remedies include but are not limited to the following: probation; suspension of payment(s); suspension of Services; assessment and collection of liquidated damages; de-obligation of Subaward Sums (for purposes of this Subaward, de-obligation is the partial or full removal of Subaward Sums from Subrecipient); re-obligation of Subaward Sums (for purposes of this Subaward, re-obligation is the allocation of de-obligated Subaward Sums to another current subrecipient(s) and/or to a new subrecipient); debarment; and/or termination of this Subaward. County will have the sole discretion to determine which remedy(ies) will be applied as a result of Subrecipient's non-compliance.

#### 9.19 **PAYMENT AND PERFORMANCE GUARANTIES**

9.19.1 Throughout the entire term of this Subaward, including the original term and any renewals or extensions thereto, County, at its sole discretion, reserves the right to require Subrecipient to provide a Payment Guaranty, Performance Guaranty, or both ("Guaranty(ies)") in the amount and form as directed by County. County will determine whether or not Subrecipient will be required to obtain a Guaranty(ies) when Subrecipient's performance under this Subaward reveals potential liability to County in an aggregate amount of twenty-five thousand dollars (\$25,000) or more resulting from, but not limited to, the following incidents: disallowed costs, unsubstantiated costs, non-payment of Lower Tier Subrecipients, etc. (i.e., if County determines that Subrecipient has disallowed costs, unsubstantiated costs, non-payment of Lower Tier Subrecipients, etc. which total twenty-five thousand dollars (\$25,000) or more in potential liability when added together then County will require Subrecipient to obtain a Payment Guaranty, Performance Guaranty or both).

#### 9.19.2 **Payment Guaranty**

- 9.19.2.1 The Payment Guaranty is Subrecipient's surety/guarantee to County that Subrecipient will meet its obligations to faithfully pay any approved Lower Tier Subrecipients in a manner that is timely, satisfactory, and acceptable to County, as determined by County at its sole discretion. The purpose of the Payment Guaranty is to provide all Lower Tier Subrecipients who supply labor, materials, services, etc. to Subrecipient a recourse if they do not get paid by Subrecipient. In such case, the Payment Guaranty allows Lower Tier Subrecipient to file a claim with the surety company that issued the Guaranty in the event that Subrecipient does not reimburse the Lower Tier Subrecipient for goods and/or services provided by Lower Tier Subrecipient.
- 9.19.2.2 Subrecipient acknowledges that County may also make a determination that Subrecipient's non-payment of any approved Lower Tier Subrecipients is a violation of the terms and conditions of this Subaward which may subject Subrecipient to obtain both the Payment Guaranty and Performance Guaranty.
- 9.19.2.3 The Payment Guaranty must only take the form of a surety bond. More information concerning surety bonds and companies may be obtained from the Surety Association of America (<u>www.surety.org</u>), the Surety Information Office (<u>www.sio.org</u>), state insurance departments, the U.S. Small Business Administration and U.S. Department of the Treasury.
- 9.19.2.4 The Payment Guaranty must be executed by a corporate surety which is licensed to transact business as a surety in the State of California. The corporate surety must have an A.M. Best Rating of not less than A:VII, unless otherwise approved by County.

#### 9.19.3 **Performance Guaranty**

- 9.19.3.1 The Performance Guarantv Subrecipient's is surety/quarantee to County that Subrecipient will meet its obligations to perform the terms and conditions of the resulting Subaward. The purpose of the Performance Guaranty is to provide County a recourse to recover Subaward monies which would otherwise be lost due to Subrecipient's negligent actions. This Performance Guaranty will provide for the payment of monies to County for transactions which are incurred by Subrecipient, including but not limited to: liquidated damages, late penalty payments, County's reimbursement, etc. County's determination to require Subrecipient to obtain the Performance Guaranty would occur after the resolution process has been completed and "questioned costs" have been determined to be unsubstantiated costs, disallowed costs, etc.
- 9.19.3.2 The Performance Guaranty will take any of the following forms:
  - 9.19.3.2.1 Surety Bond: More information concerning surety bonds and companies may be obtained from the Surety Association of America (www.surety.org), the Surety Information Office (www.sio.org), state insurance departments, the U.S. Small Business Administration and U.S. Department of the Treasury. The performance guaranty may not allow the bond surety to substitute another person to perform Services.
  - 9.19.3.2.2 Letter of Credit: Refer to Exhibit N (Criteria and Standards for Letters of Credit and Certificates of Deposit) for information.
  - 9.19.3.2.3 Certified Check or Certificate of Deposit: This form of Guaranty must list/identify County of Los Angeles as an authorized party that can withdraw on the account. Refer to Exhibit N (Criteria and Standards for Letters of Credit and Certificates of Deposit) for additional information on the certificate of deposit.
  - 9.19.3.2.4 Cash
- 9.19.3.3 The Performance Guaranty must be executed by a corporate surety which is licensed to transact business as a surety in the State of California. The corporate surety must have an A.M. Best Rating of not less than A:VII, unless otherwise approved by County.

- 9.19.4 When County determines that Subrecipient must obtain and maintain a Guaranty(ies), County will inform Subrecipient of this requirement and will provide Subrecipient at least fifteen (15) days to comply with County's determination. Once Subrecipient has obtained the required Guaranty(ies), County will re-evaluate the need for Subrecipient to continue maintaining the Guaranty(ies) for any subsequent Fiscal Year of the Subaward term.
- 9.19.5 The costs to obtain and maintain the Guaranty(ies) are potentially allowable and reimbursable under the terms of this Subaward. However, no additional funding will be allocated to the Subaward Sums in order for Subrecipient to pay for these costs. If Subrecipient intends to use existing Subaward Sums to offset the costs of the Guaranty(ies), this action requires a redistribution of Subaward Sums which will be initiated through a budget modification. This budget modification must be completed and submitted by Subrecipient for approval by County as noted in Subparagraph 9.9.2 (Budget Modifications). Prior to submitting this budget modification, Subrecipient will ensure that it will be able to adhere to all other required tasks, performance measures and other duties of this Subaward even after the Subaward Sums are redistributed (i.e., Subrecipient must continue to provide the required level of Services which would include the Guaranty(ies) for the same level of funding).

#### 9.20 SUBAWARD DOCUMENT DELIVERABLES

- 9.20.1 Prior to the execution of this Subaward and throughout the entire term of this Subaward, Subrecipient must obtain and maintain current and appropriate licenses, permits and certificates which are required by all applicable County, State and/or Federal laws, regulations, guidelines, Program memoranda and directives for the operation of its facility(ies) and for the provision of Services hereunder. Prior to the execution of this Subaward and annually thereafter (or as otherwise established by County), Subrecipient must submit evidence/documentation (Subaward Document Deliverables) of its compliance with this requirement in the form and manner that is prescribed by County. Subrecipient must provide to County's Contract Manager, by the deadline imposed by County, current copies of these deliverables which must be complete (without missing pages) and legible, and will include:
  - 9.20.1.1 Subaward Compliance Documents (as described in Subparagraph 9.20.3)
  - 9.20.1.2 Business Forms (as described in Subparagraph 9.20.4)
  - 9.20.1.3 Reporting Documents (as described in Subparagraph 9.20.5)
  - 9.20.1.4 Other Documents: During the term of this Subaward, County or its designee(s) may request from time-to-time additional documents from Subrecipient, and Subrecipient must adhere to County's request for such documents.

9.20.2 Subrecipient must submit copies of all new or renewed licenses, permits, and certificates to County's Contract Manager within five (5) business days of the license, permit or certification award or renewal. Subrecipient must immediately notify County of any lapses or expirations of these items. Subrecipient's failure to maintain and/or timely submit documents required or requested by County may result in County imposing remedies as determined by County in its sole discretion.

#### 9.20.3 Subaward Compliance Documents

- 9.20.3.1 Business License
  - 9.20.3.1.1 When the local governing authority requires Subrecipient's organization to obtain a license to operate and conduct business within its local governing authority's jurisdiction, Subrecipient must obtain such license to perform the Services outlined in this Subaward. The local governing authority may be either the local city government for entities doing business within its city limits or County of Los Angeles for entities located outside of city limits (i.e., unincorporated areas or designated cities). Subrecipient must ensure that the license is current throughout the entire term of this Subaward. Subrecipient must provide a current copy of its license to County annually (or upon expiration, as noted on the license).

#### 9.20.3.2 Certificate of Insurance

9.20.3.2.1 The certificate must evidence Subrecipient's compliance with the insurance requirements outlined in Subparagraph 8.24 (General Provisions for all Insurance Coverage) and Subparagraph 8.25 (Insurance Coverage). Subrecipient must also provide copies of the certificate of insurance as it relates to any approved Lower Tier Subrecipient(s).

#### 9.20.3.3 Fire Department Inspection Report

9.20.3.3.1 For each Service site that Client will visit, Subrecipient must obtain a fire inspection of its facility(ies). The inspection must be conducted by the Los Angeles County Fire Department or by Subrecipient's local fire department. Subrecipient must obtain a written report of the inspection which must be provided to County at the beginning of the first Fiscal Year or Program

Year of this Subaward, or upon the opening of each new Service site. In the event that violations are noted on the inspection report, Subrecipient must ensure that it complies with all corrective measures as directed by the fire department. Subrecipient must provide to County written evidence of its compliance within five (5) days of receiving the evidence from the fire department. The fire inspection report must be current within the most recent twelve (12) month period. Subrecipient is responsible for knowing and understanding their local fire department requirements and guidelines and must ensure ongoing compliance with fire inspection pursuant to local ordinances and regulations.

#### 9.20.3.4 **Public Health Permit**

9.20.3.4.1 For every Service site where Contractor provides Services that require a Permit issued by County of Los Angeles Department of Public Health, Subrecipient must provide a current copy of such permit annually (or upon expiration, as noted on the permit).

#### 9.20.3.5 Health Department Inspection Report

9.20.3.5.1 For each Service site where Contractor provides Services that require an inspection by County of Los Angeles Department of Public Health (such as a central kitchen, Congregate Meal Site, etc.), Subrecipient must annually provide a current copy of such inspection report (report must be current within the most recent twelve (12) month period). In the event that violations are noted on the report, Contractor shall ensure that it complies with all corrective measures as directed by the Department of Public Health. Subrecipient must provide to County written evidence of its compliance within five (5) days of receiving the evidence from Public Health

#### 9.20.3.6 Vehicle Smog Certification

9.20.3.6.1 For each vehicle(s) purchased with the Subaward Sum(s) under this Subaward and/or under a Predecessor Agreement that is used in the operation of the Program (i.e., Countyowned vehicle(s)), Subrecipient must ensure

that such vehicle(s) undergo a certified smog inspection as required under applicable State and Los Angeles County laws. Subrecipient must receive evidence of a passing inspection (i.e., smog certificate) for each vehicle and shall submit a copy of the smog certificate to County's Contract Manager on an annual basis in the manner and timeframe designated by County. When the vehicle(s) is not required to undergo a smog inspection during any year, Subrecipient must provide evidence (copy of vehicle registration, etc.) indicating that the inspection is not warranted for the specified year.

#### 9.20.4 Business Forms

#### 9.20.4.1 Articles of Incorporation

- 9.20.4.1.1 This document, which evidences the legal formation of Subrecipient's organization, must reflect Subrecipient's current legal name; and County will use this document as verification of Subrecipient's name. In the event there are any amendments or addendums to the articles of incorporation, Subrecipient must provide copies of such amendments/addendums to County within five davs of said (5) amendments/addendums being finalized.
- 9.20.4.1.2 When Subrecipient's organization is a local government or a consortium of local governments, Subrecipient must provide either a city charter or a joint powers agreement respectively, in lieu of the articles of incorporation.

#### 9.20.4.2 Board of Directors' Resolution

9.20.4.2.1 A resolution from Subrecipient's Board of Directors, which evidences Authorized Representative's authority to act on behalf of Subrecipient in matters related to this Subaward (Subparagraph 8.3.3 (Board of Directors' Resolution)). Subrecipient must submit its Board of Directors' resolution in the time and manner as designated by County.

#### 9.20.4.3 **Board of Directors Roster**

9.20.4.3.1 The roster must include the individuals who comprise Subrecipient's Board of Directors. In

the event that the roster is updated, Subrecipient must provide an updated roster to County within five (5) days of it being approved or finalized.

#### 9.20.4.4 **Bylaws**

9.20.4.4.1 This document must reflect the internal rules which govern Subrecipient's organization. These rules are generally concerned with the operation of the organization, and setting out the form, manner, or procedure in which the organization should operate. In the event that the bylaws are amended, Subrecipient must provide such amendments to County within five (5) days of them being approved.

#### 9.20.4.5 **Complaint Policies and Procedures**

9.20.4.5.1 Subrecipient's policies and procedures for receiving, investigating, and responding to Client complaints must be prepared and submitted to County pursuant to the requirements outlined in Subparagraph 8.5 (Complaints).

#### 9.20.4.6 **Organization Chart**

9.20.4.6.1 The chart must provide an outline of the hierarchy, relationships, and relative ranks of Subrecipient's organizational parts and positions/jobs as it related to the operations of this Subaward. In the event that Subrecipient revises its organization chart, a copy must be provided to County within five (5) days of any change in its organization chart.

#### 9.20.4.7 Lower Tier Subaward

9.20.4.7.1 This executed third-party agreement (as defined in Subparagraph 8.40 (Lower Tier Subaward)) and any amendments or addendums thereto, must be provided to County within five (5) days of the execution of that agreement, amendment and addendum.

#### 9.20.4.8 **Tax Exempt Status Letter**

9.20.4.8.1 Written documentation that is obtained from the Internal Revenue Service as evidence of Subrecipient's tax exempt status. When

Subrecipient is a non-profit entity, such evidence must reflect Subrecipient's tax exempt status. In the event Subrecipient's tax exempt status changes, Subrecipient must provide County a copy of its new status within five (5) days of any change in its tax-exempt status.

#### 9.20.5 **Reporting Documents**

- 9.20.5.1 Cost Allocation Plan
  - 9.20.5.1.1 This Plan must adhere to the requirements outlined in Subparagraph 9.21.1 (Cost Allocation Plan for Cost Reimbursement Activities).

#### 9.20.5.2 Closeout Report

9.20.5.2.1 This report must adhere to the requirements outlined in Subparagraph 9.21.2 (Closeout Reporting Requirements).

#### 9.20.5.3 **Other Reporting Documents**

9.20.5.3.1 From time-to-time, County or its designee(s) may request other documents relating to Subrecipient's performance, Work, and/or Services under this Subaward. County will not be unreasonable in its request and Subrecipient must adhere to County's request for such documents.

#### 9.21 FISCAL REPORTING REQUIREMENTS

#### 9.21.1 **Cost Allocation Plan for Cost Reimbursement Activities**

- 9.21.1.1 Subrecipient acknowledges that as a condition of receiving this Subaward, Subrecipient must submit its organization-wide Cost Allocation Plan to County no later than sixty (60) days after the start date of the Subaward term. This Cost Allocation Plan is included herein by reference.
- 9.21.1.2 The Cost Allocation Plan must adhere to the requirements outlined in the following: County directives (including but not limited to AD directive CCD-18-01 (Cost Allocation and Indirect Cost Requirements for AD Subawards)) which may be obtained at <u>Cost-Allocation-and-Indirect-Cost-Requirements-CCD-18-01-043024.pdf</u> (lacounty.gov), Exhibit Q (Accounting, Administration and Reporting

Requirements), Title 45 Code of Federal Regulations Part 75 et seq. and Title 2 Code of Federal Regulations Part 200 et seq. At a minimum, the Plan must include the following information:

- 9.21.1.2.1 Description of Subrecipient's organization (i.e., non-profit, for-profit, public/government, etc.).
- 9.21.1.2.2 Description of Subrecipient's general accounting policies, including its basis of accounting.
- 9.21.1.2.3 List of all the funded programs.
- 9.21.1.2.4 An organizational chart that identifies the various services and/or functions for each unit.
- 9.21.1.2.5 A detailed listing of all shared and pooled direct and indirect costs that will be allocated.
- 9.21.1.2.6 Identification of the Subaward year term for any information/documentation related to the Plan.
- 9.21.1.2.7 A thorough description of the methods used to allocate all shared or pooled direct or indirect costs and the auditable documentation for supporting each basis for allocation.
- 9.21.1.3 Every cost included in the Cost Allocation Plan must be supported by formal, documented accounting records, and the basis for its distribution must be calculated by actual usage (e.g., time distribution, number of Clients served, square footage, etc.) arbitrary percentages or estimates are not allowed.
- 9.21.1.4 In order to certify the accuracy of the Cost Allocation Plan, Subrecipient must sign the Cost Allocation Plan and any revisions made thereto.
- 9.21.1.5 By May 1 of each Subaward year after the first Subaward year in a multi-year term (or upon extension of the term as provided in Paragraph 4.0 (Term of Subaward), Subrecipient must submit written confirmation that its Cost Allocation Plan methodology described in Subparagraph 9.21.1.2.7 will remain in effect throughout the following Subaward year. In the event that this Cost Allocation Plan methodology must be revised for the following Subaward year then Subrecipient must submit the revised methodology to County's Compliance Manager by May 1 of the current Subaward year. The Cost Allocation Plan methodology may only be revised once during any Subaward year.

- 9.21.1.6 In the event that the information provided in the Cost Allocation Plan as it relates to Subparagraphs 9.21.1.2.1 -9.21.1.2.6 must be revised at any time during the Subaward term then Subrecipient must submit the revisions to County's Compliance Manager within thirty (30) days of completing the revisions.
- 9.21.1.7 Upon receipt of the revisions made to Subrecipient's Cost Allocation Plan, County will review these revisions. Neither Subrecipient's submission of these revisions to its Cost Allocation Plan nor County's receipt of these revisions to Subrecipient's Cost Allocation Plan will constitute County's acceptance or approval of the Cost Allocation Plan revisions. County reserves the right to either accept or reject any revision(s) to the Cost Allocation Plan that County deems is unacceptable. County will notify Subrecipient in writing whether the revisions are approved or rejected. Upon rejection of the revisions, Subrecipient must take the required actions needed to correct its revisions. Subrecipient's failure to adhere to County's requirements will subject Subrecipient to remedies available under this Subaward.

#### 9.21.2 Closeout Reporting Requirements

- 9.21.2.1 The closeout is a process that takes place upon the expiration or termination of the period in which Program Services are provided which includes the end of the Subaward term, the end of the Fiscal Year or any other period when the Subaward is terminated. The purpose of closeout is to ensure that final reports are received and evaluated, allowable costs are determined and amounts due to either County or to Subrecipient are determined and payment arrangements made.
- 9.21.2.2 Subrecipient must complete and submit a mandatory Closeout Report in the form and manner designated by County. The Closeout Report must include the reporting of expenses and accruals incurred through the last day of the Fiscal Year or Program Year. County will notify Subrecipient of the deadline for submission of the Closeout Report.
- 9.21.2.3 Subrecipient must ensure that all invoices are submitted and finalized prior to the submission of its Closeout Report. County will not pay invoices that are received after Subrecipient has submitted the Closeout Report. Once County has reviewed and accepted Subrecipient's Closeout Report, the data reflected on the Closeout Report will be reported to State as final. Any subsequent revisions will require the written signature and authorization of Authorized Representative.

- 9.21.2.4 If this Subaward is terminated or cancelled prior to June 30th of any Fiscal Year, the Closeout Report will be for that Subaward period which ends on the termination or cancellation date. Subrecipient must submit the Closeout Report after the termination/cancellation date in the manner and timeframe designated by County.
- 9.21.2.5 At the end of the funding cycle/during the closeout, Subrecipient must ensure that all of the following items match:
  - 9.21.2.5.1 The Subaward Sum allocated by line items on Subrecipient's final approved Budget(s), where the Subaward Sum is the funding allocated for any Fiscal Year under this Subaward and it is distributed using the line items/cost categories reflected in Subrecipient's final approved Budget(s).
  - 9.21.2.5.2 The Grant Share, which is allocated by line items on Subrecipient's Closeout Report, where the Grant Share is the actual Subaward Sum that Subrecipient has budgeted by line items/cost categories on its organization's accounting/fiscal records (i.e., general ledgers, etc.).
  - 9.21.2.5.3 The Amount Received by line item as reported on Subrecipient's Closeout Report, where the Amount Received is the actual Subaward Sum reimbursed to Subrecipient for its line items.
- 9.21.2.6 In the event that the line item amounts reflected as the Subaward Sum on the final approved Budget(s), the Grant Share on the Closeout, and the Amount Received on the Closeout do not match at the time of closeout, for purposes of the closeout only, County will allow a maximum of ten percent (10%) variance between the Subaward Sum and Grant Share (specifically, the variance between the Subaward Sum line items reported on the final approved Budget(s) and the Grant Share line items reported on the Closeout Report).
  - 9.21.2.6.1 For example, during the closeout, if the line item, Space, reflects a Subaward Sum of \$100 on the final approved Budget(s) then the Grant Share amount reflected on the Closeout Report for Space will be \$100, and the Amount Received reflected on the Closeout Report for Space will be \$100. Alternatively, if the Subaward Sum for Space is reflected on the final approved

Budget(s) as \$100 but the Grant Share for Space is reflected on the Closeout Report as \$95, and the Amount Received for Space is reflected on the Closeout Report as \$95 then the \$5 variance (which is five percent (5%) of the Subaward Sum amount for the Space line item) is within the allowable ten percent (10%) variance.

9.21.2.7 Subrecipient must ensure that the total Grant Share and the total Amount Received, which are reflected on the Closeout Report, do not exceed the total Subaward Sum reflected on the final approved Budget(s).

#### 9.21.3 **Program Income Requirements**

- 9.21.3.1 Program Income includes, but is not limited to:
  - 9.21.3.1.1 Voluntary contributions received from Client or other party for Services received.
  - 9.21.3.1.2 Income from usage or rental fees of real or personal property acquired with Subaward Sums.
  - 9.21.3.1.3 Royalties received on patents and copyrights from Subaward-supported activities.
  - 9.21.3.1.4 Proceeds from the sale of items created under this Subaward.
- 9.21.3.2 Subrecipient must adhere to the Program Income requirements outlined herein and in Title 45 Code of Federal Regulations Part 75 et seq. and Title 2 Code of Federal Regulations Part 200 et seq.
- 9.21.3.3 Subrecipient must use Program Income to expand baseline Program Services.
- 9.21.3.4 Subrecipient must report Program Income in Budget exhibit(s) and must expend Program Income under the same terms and conditions as the Subaward Sums from which it is generated. The use of Program Income is restricted to the funding source or Service that was provided and contributed towards.
- 9.21.3.5 Program Income must be used to pay for current allowable Program costs in the same Fiscal Year or Program Year that the Program Income is earned. If Program Income is earned in excess of the amount reported in Budget exhibit(s) then County will recapture the balance of the unexpended

Program Income or pursue any other remedies available to County under this Subaward.

- 9.21.3.6 Subrecipient will not use Program Income to meet the match contribution requirement of this Subaward.
- 9.21.3.7 Subrecipient will provide a disposition of all Program Income received and expended as part of the Closeout reporting process in the form, manner and timeline as designated by County.

#### 9.22 UNIVERSAL IDENTIFIER AND SYSTEM FOR AWARD MANAGEMENT (SAM)

- 9.22.1 Pursuant to the Federal Funding Accountability and Transparency Act of 2006 (Public Law 109-282) and Title 2 Code of Federal Regulations Part 25, Subrecipient will be responsible for obtaining and maintaining a Universal Identifier. The Universal Identifier is a Unique Entity ID (UEI) comprised of a unique twelve-character alpha numeric identification number assigned by SAM and is site-specific. Therefore, each distinct physical location of Subrecipient's organization (such as branches, divisions, and headquarters) will have its own, UEI number. Subrecipient may register for a UEI number at <a href="https://sam.gov/content/entity-registration">https://sam.gov/content/entity-registration</a>. Subrecipient must comply with the requirements outlined in this Subparagraph 9.22.
- 9.22.2 Subrecipient must provide a valid UEI number using Exhibit E (Subrecipient's Administration) and must submit the completed Exhibit E (Subrecipient's Administration) in the time and manner as directed by County. Subrecipient must register the UEI number and maintain an "Active" status within the federal System for Award Management available online at <a href="https://sam.gov/content/status-tracker">https://sam.gov/content/status-tracker</a>. If County cannot access or verify "Active" status for Subrecipient's UEI information, which is related to this Subaward on the Federal Funding Accountability and Transparency Act Subaward Reporting System, County will notify Subrecipient and Subrecipient must immediately update the information as required.
- 9.22.3 Subrecipient's failure to adhere to applicable UEI and SAM requirements may result in County imposing remedies as determined by County in its sole discretion.

#### 9.23 UNUSUAL OCCURRENCES AND CRIME

9.23.1 Unusual occurrences such as natural disasters (including earthquakes, floods, landslides, wildfires, extreme heat/cold), man-made emergencies (such as epidemic outbreaks, bio-terrorism, food-borne illness, fire, major accidents, death from unnatural causes or other catastrophes), and unusual occurrences which threaten the welfare, safety or health of Clients, Subrecipient personnel or visitors to Subrecipient's facility(ies) must be reported by Subrecipient within twenty-four (24) hours to the local health

officer by telephone and in writing, and to County by telephone and also in writing or by email.

- 9.23.2 Crime related occurrences, such as theft or vandalism, must be reported by Subrecipient within twenty-four (24) hours to the local police or sheriff by filing a police report and to County by telephone, and in writing or by email. Subrecipient must also prepare and retain an incident report on file, and must include a copy of the filed police report.
- 9.23.3 Subrecipient must maintain all incident reports in a manner consistent with Subparagraph 8.38 (Record Retention, Inspection and Audit Settlement). Subrecipient must furnish such other pertinent information related to such occurrence as the local authorities and/or County may require.

#### 9.24 **FEMA PROVISIONS**

9.24.1 In the event of an emergency (defined as a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services) and Federal Emergency Management Agency (FEMA) funds are made available under this Subaward, Subrecipient must comply with all requirements outlined in Exhibit M (FEMA Provisions). Subrecipient must complete the Lobbyist Certification attached to this Exhibit and submit it to County's Contract Manager in the time and manner as designated by County.

#### 9.25 INTENTIONALLY OMITTED

#### 9.26 **REDUCING SINGLE-USE PLASTICS**

#### 9.26.1 **Reduce Single Use Plastics**

9.26.1.1 Subrecipient a acknowledges that County places a high priority on the implementation of <u>Board Policy 3.185, Reduce</u> <u>Single-Use Plastics</u>, and must eliminate the use of single-use plastic in County facilities as required by Board Policy 3.185.

#### 9.26.2 Procurement Data Reporting

9.26.2.1 Subrecipient will keep a monthly record of purchases of single-use products including product type, brand name, quantity purchased, and unit cost. Data will be provided to the County's Project Monitor along with other regular reports and be available upon request.

#### 10.0 SURVIVAL

10.1 In addition to any terms and conditions of this Subaward that expressly survive expiration or termination of this Subaward by their terms, the following provisions shall survive the expiration or termination of this Subaward for any reason:

Paragraph 1 (Applicable Documents)

Paragraph 2 (Definitions and Headings)

Paragraph 3 (Work)

Subparagraph 5.4 (No Payment for Services Provided Following Expiration or Termination of Subaward)

Subparagraph 7.6 (Confidentiality)

Subparagraph 8.1 (Amendments)

Subparagraph 8.2 (Assignment and Delegation/Mergers or Acquisitions)

Subparagraph 8.6.2 (Compliance with Applicable Laws)

Subparagraph 8.19 (Fair Labor Standards)

Subparagraph 8.20 (Force Majeure)

Subparagraph 8.21 (Governing Law, Jurisdiction, and Venue)

Subparagraph 8.23 (Indemnification)

Subparagraph 8.24 (General Provisions for all Insurance Coverage)

Subparagraph 8.25 (Insurance Coverage)

Subparagraph 8.26 (Liquidated Damages)

Subparagraph 8.34 (Notices)

Subparagraph 8.38 (Record Retention and Inspection and Audit Settlement)

Subparagraph 8.42 (Termination for Convenience)

Subparagraph 8.43 (Termination for Default)

Subparagraph 8.48 (Validity)

Subparagraph 8.49 (Wavier)

Subparagraph 8.58 (Prohibition from Participation in Future Solicitation(s))

Subparagraph 8.60 (Campaign Contribution Prohibition Following Final Decision in Contract Proceeding)

Subparagraph 9.11 (Ownership of Materials, Software and Copyright)

Subparagraph 9.12 (Patent, Copyright and Trade Secret Indemnification)

Paragraph 10.0 (Survival)

IN WITNESS WHEREOF, Subrecipient has executed this Subaward or caused it to be duly executed, and the County of Los Angeles, by order of its Board, has caused this Subaward to be executed on its behalf by the Director of Aging and Disabilities Department, on the day, month and year first above written. The person(s) signing on behalf of Subrecipient warrants under penalty of perjury that he or she is authorized to bind Subrecipient. Subrecipient and County acknowledge that this Subaward will not be deemed to be active until such time that the document is executed by the respective authorized representatives of both Subrecipient and County.

#### **COUNTY OF LOS ANGELES**

Laura Trejo Jun 21, 2024 By Laura Trejo (Jun 21, 20 24 08-10 MDT) Dr. Laura Trejo, Director Date County of Los Angeles Aging and Disabilities Department SUBRECIPIENT City of Gardena Subrecipient's Legal Name ENP242504 Subaward Number By<sup>Clint Osorio</sup> May 23, 2024 Name of Authorized Date Representative City Manager Title Clint Osorio Approved as to Form: Signature **OFFICE OF COUNTY COUNSEL** Dawyn R. Harrison, County Counsel By Name of Authorized Date By Representative Lawrence M. Green Senjor Deputy County Counsel Title Signature

# Subaward No. ENP242504 (City of Gardena) - signed

Final Audit Report

2024-06-21

Created: 2024-06-21	
By: Anthony Leoni (aleoni@ad.lacounty.gov)	
Status: Signed	
Transaction ID: CBJCHBCAABAARsP5wTDZQgkJB3u1un06Q3FCerukFytp	

# "Subaward No. ENP242504 (City of Gardena) - signed" History

- Web Form created by Anthony Leoni (aleoni@ad.lacounty.gov) 2024-06-10 - 6:05:18 PM GMT
- Web Form filled in by Laura Trejo (LTrejo@ad.lacounty.gov) 2024-06-21 - 2:10:36 PM GMT- IP address: 179.51.3.156
- Email verification link emailed to Laura Trejo (LTrejo@ad.lacounty.gov) 2024-06-21 - 2:10:39 PM GMT
- Email viewed by Laura Trejo (LTrejo@ad.lacounty.gov) 2024-06-21 - 2:12:22 PM GMT- IP address: 179.51.3.156
- E-signature verified by Laura Trejo (LTrejo@ad.lacounty.gov) 2024-06-21 - 2:12:22 PM GMT- IP address: 179.51.3.156
- Agreement completed.
   2024-06-21 2:12:22 PM GMT



# **City of Gardena** Gardena City Council Meeting AGENDA REPORT SUMMARY

Agenda Item No. 8.M Section: CONSENT CALENDAR Meeting Date: July 23, 2024

# TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Ratify Administrative Approval of the Supportive Services Program Contract SSP232403 Amendment Two which provides funding for FY 24-25 **CONTACT: RECREATION & HUMAN SERVICES** 

## **COUNCIL ACTION REQUIRED:**

## **RECOMMENDATION AND STAFF SUMMARY:**

Staff respectfully recommends that the City Council ratify administrative approval of the Supportive Services Program Contract No. SSP232403 Amendment Two between the City of Gardena and the County of Los Angeles' Aging and Disabilities Department. The Supportive Services Program includes case management, homemaker, and Alzheimer's Day Care services for the older and functionally impaired adult population in Gardena. This contract provides baseline funding for the Subaward Sum Term of July 1, 2024 through June 30, 2025 in the amount of \$134,000. The funding source is the Older Americans Act (OAA) Title IIIB.

The SSP program provides case management and homemaker services to approximately 100 clients. Homemaker services includes transportation to medical appointments and grocery shopping and medication pick-up escorted by staff. Light housekeeping is also available dependent upon client need. We currently have eight (8) Day Care clients with seven (7) funded by SSP.

## FINANCIAL IMPACT/COST:

Baseline Funding Allocation for Amendment Two (FY 2024-2025): \$134,000.

# ATTACHMENTS:

FY 2024-25 SSP Amendment Two (City of Gardena)

APPROVED:

Ceusons.

Clint Osorio, City Manager

#### SUPPORTIVE SERVICES PROGRAM (SSP) SUBAWARD NUMBER SSP232403 SUBAWARD PERIOD JULY 2023 – JUNE 2025

#### AMENDMENT TWO

This Amendment is made and entered into by and between

# COUNTY OF LOS ANGELES THROUGH ITS AGING AND DISABILITIES DEPARTMENT

("County" or "AD")

<u>County's Business Address</u> 510 South Vermont Avenue, 11<sup>th</sup> Floor Los Angeles, CA 90020

and

**CITY OF GARDENA** ("Contractor" or "Subrecipient")

<u>Subrecipient's Business Address</u> 1700 West 162<sup>nd</sup> Street Gardena, CA 90247

**WHEREAS,** reference is made to that certain document originally entitled "Supportive Services Program (SSP) Subaward Number SSP232403 Subaward Period July 2023 – June 2024" dated July 1, 2023, which is renamed as "Supportive Services Program (SSP) Subaward Number SSP232403 Subaward Period July 2023 – June 2025", and the Amendments thereto (hereafter collectively referred to as "Contract" or "Subaward"); and

**WHEREAS**, the parties hereto have previously entered into the above referenced Subaward for the purpose of providing supportive services to Older Adults and adults with functional impairment(s) residing in Los Angeles County (excluding the City of Los Angeles); and

**WHEREAS,** County and Subrecipient recognize and agree that specific terms (including, but not limited to, Contract, Subaward, Contractor, Subrecipient, Subcontract, Lower Tier Subaward, Subcontractor and Lower Tier Subrecipient) are used interchangeably throughout this Amendment in order to comply with Federal, State, and County regulations; and

**WHEREAS,** it is the intent of the parties to amend this Subaward to extend the term of the Subaward for one (1) year commencing on July 1, 2024 through June 30, 2025; and

WHEREAS, it is the intent of the parties to also amend this Subaward to allocate OAA Title III B (Supportive Services and Senior Centers) baseline funding in the amount of **\$134,000**, which

will be reimbursed to Subrecipient in exchange for defined and contracted SSP Services to be provided by Subrecipient during Fiscal Year (FY) 2024-25; and

**WHEREAS,** it is the intent of the parties to also amend this Subaward to provide for other changes set forth herein; and

**WHEREAS,** the Subaward provides that changes to its terms may be made in the form of a written Amendment, which is formally approved and executed by the parties.

**NOW THEREFORE**, THE PARTIES HERETO AGREE AS FOLLOWS:

- I. This Amendment will commence on July 1, 2024, or upon execution by all parties, whichever occurs later.
- II. The title of this Subaward will be deleted in its entirety and replaced as follows:

Supportive Services Program (SSP) Subaward Number SSP232403 Subaward Period July 2023 – June 2025

- III. The term "County's Department Head or his/her designee" referenced throughout the Subaward is deleted in its entirety and replaced with "County's Director or their designee".
- IV. The term "Board of Supervisors" referenced throughout the Subaward is deleted in its entirety and replaced with "Board".
- V. Subparagraph 1.1 is deleted in its entirety and replaced as follows:
  - 1.1 Exhibits A, B, C, D, E, F1, G, I, J, K, L, M, N, O, P, Q, R, S, and T are attached to and form a part of this Subaward. This Subaward constitutes the complete and exclusive statement of understanding between the parties, which supersedes all previous agreements, written or oral, and all other communications between the parties relating to the subject matter of this Subaward. No change to this Subaward will be valid unless prepared pursuant to Subparagraph 8.1 (Amendments) and signed by both parties.
- VI. Subparagraph 1.6 is deleted in its entirety and replaced as follows:
  - 1.6 In the event of any conflict or inconsistency in the definition or interpretation of any word, responsibility, schedule, or the contents or description of any task, deliverable, goods, Service, or other work, or otherwise between the base Subaward and the Exhibits, or between Exhibits, such conflict or inconsistency will be resolved by giving precedence first to the terms and conditions of the Subaward and then to the Exhibits according to the following priority:

- 1.6.1 Exhibit A (Statement of Work)
- 1.6.2 Exhibit B (Budget)
- 1.6.3 Exhibit C (Mandated Program Services)
- 1.6.4 Exhibit D (County's Administration)
- 1.6.5 Exhibit E (Subrecipient's Administration)
- 1.6.6 Exhibit F1 (Subrecipient Acknowledgement and Confidentiality Agreement)
- 1.6.7 Exhibit G (Safely Surrendered Baby Law)
- 1.6.8 Exhibit I (Business Associate Agreement Under the Health Insurance Portability and Accountability Act of 1996 (HIPAA))
- 1.6.9 Exhibit J (Charitable Contributions Certification)
- 1.6.10 Exhibit K (Information Security and Privacy Requirements)
- 1.6.11 Exhibit L (California Civil Rights Laws Certification)
- 1.6.12 Exhibit M (FEMA Provisions)
- 1.6.13 Exhibit N (Criteria and Standards for Letters of Credit and Certificates)
- 1.6.14 Exhibit O (Subrecipient's Compliance with Encryption Requirements)
- 1.6.15 Exhibit P (Definitions)
- 1.6.16 Exhibit Q (Accounting, Administration and Reporting Requirements)
- 1.6.17 Exhibit R (Joint Funding Revenue Disclosure)
- 1.6.18 Exhibit S (Purchase, Inventory and Disposal Requirements for Fixed Assets, Non-Fixed Assets and Supplies)
- 1.6.19 Exhibit T (List of Lower Tier Subawards)
- VII. Subparagraph 4.2.1 is added as follows:
  - 4.2.1 The term of this Subaward will be extended for one (1) year commencing on July 1, 2024, through June 30, 2025, unless sooner terminated or extended, in whole or in part, as provided in this Subaward.
- VIII. Subparagraph 5.1.1.2 is deleted in its entirety and replaced as follows:
  - 5.1.1.2 County will reimburse Subrecipient for supplying all the tasks, deliverables, goods, Services, and other work specified under this Subaward. Subrecipient will provide

Services as set forth in Exhibit A (Statement of Work), Budget exhibit(s), and Mandated Program Services exhibit(s). In the event that County or any of its duly authorized representatives (including, but not limited to, Federal, State and other County agents) notes any discrepancy(ies) between Subrecipient's true/actual costs and the costs which have been reimbursed to Subrecipient then County will remedy such discrepancy(ies) at County's sole discretion.

IX. Subparagraph 5.1.4 is added as follows:

### 5.1.4 Subaward Sum Year 2 Funding Source(s)

- 5.1.4.1 The Subaward Sum Year 2 for this Subaward is comprised of monies which are identified by the funding source(s) or governing statue(s) listed below. The funding source(s) and governing statute(s) authorize County to use these monies to provide Program Services.
- 5.1.4.2 Older Americans Act (OAA) Title III B (Supportive Services and Senior Centers) original baseline funds
  - 5.1.4.2.1 Subaward Sum: **\$134,000**
  - 5.1.4.2.2 Service Area: Supervisorial District 2
  - 5.1.4.2.3 Period of Performance: July 1, 2024 June 30, 2025 (consistent with California Department of Aging contract number AP-2425-19)
  - 5.1.4.2.4 Allocation Letter: Fiscal Year 2024-25 Baseline Funding Allocation for Supportive Services Program
- X. Subparagraph 5.4.1 is deleted in its entirety and replaced as follows:
  - 5.4.1 Subrecipient will have no claim against County for payment of any money or reimbursement, of any kind whatsoever, for any Service provided by Subrecipient after the expiration or other termination of this Subaward. Should Subrecipient receive any such payment, Subrecipient must immediately notify County's Contract Manager and must immediately repay all such funds to County. Payment by County for Services rendered after expiration or termination of this Subaward will not constitute a waiver of County's right to recover such payment from Subrecipient.
- XI. Subparagraph 5.5.1 is deleted in its entirety and replaced as follows:
  - 5.5.1 Subrecipient must invoice County only for providing the tasks, deliverables, goods, Services, and other work specified in Exhibit A (Statement of Work), Mandated Program Services exhibit(s) and elsewhere hereunder. Subrecipient

must prepare invoices, which will include the charges owed to Subrecipient by County under the terms of this Subaward. Each invoice must be based on actual expenditures and Subrecipient will not submit an invoice based on budgeted or estimated costs (i.e., Subrecipient will not submit an invoice based on 1/12th of the Subaward Sum allocated for the Fiscal Year under this Subaward).

- XII. Subparagraph 5.5.2 is deleted in its entirety and replaced as follows:
  - 5.5.2 Subrecipient's invoices must be priced in accordance with the information provided in Budget exhibit(s) and Mandated Program Services exhibit(s) for the Fiscal Year (or Program Year) identified therein. Subrecipient will be paid only for the tasks, deliverables, goods, Services, budgeted items, and other work approved in writing by County. If County does not approve the Work in writing, no payment will be due to Subrecipient for that Work.
- XIII. Subparagraph 5.5.3 is deleted in its entirety and replaced as follows:

### 5.5.3 **Intentionally Omitted**

XIV. Subparagraph 5.5.7 (Subaward-Related Documents) is deleted in its entirety, replaced, and renumbered as follows:

### 5.5.7 Subaward-Related Documents

Subrecipient must complete all Subaward-related documents in 5.5.7.1 accordance with the requirements noted on each such document, as directed by County, and pursuant to Program guidelines. Subrecipient's failure to timely submit Subaward-related documents that are accurate and complete, as requested or required by County, may result in suspension of payments to Subrecipient or other remedies provided by law or under this Subaward. Such documents must include, but are not limited to, the documents outlined in Subparagraph 9.20 (Subaward Document Deliverables). Subparagraph 9.21 (Fiscal Reporting Requirements) and the following: Budget exhibit(s); Mandated Program Services exhibit(s), Exhibit E (Subrecipient's Administration); Exhibit F1 (Subrecipient Acknowledgement and Confidentiality Agreement); Exhibit J (Charitable Contributions Certification); Exhibit L (California Civil Rights Laws Certification); Exhibit M (FEMA Provisions) (applicable only when Subaward Sums include FEMA Funds); Exhibit O (Subrecipient's Compliance with Encryption Requirements); Exhibit R (Joint Funding Revenue Disclosure); and Exhibit T (List of Lower Tier Subawards).

XV. Subparagraph 5.5.8 (Local Small Business Enterprise (Local SBE) – Prompt Payment Program is deleted in its entirety, and replaced as follows:

### 5.5.8 **Preference Program Enterprise– Prompt Payment Program**

- 5.5.8.1 Certified Prompt Payment Enterprises (PPEs) will receive prompt payment for Services they provide to County. Prompt payment is defined as fifteen (15) calendar days after receipt of an approved, undisputed invoice which has been properly matched against documents such as a receiving, shipping or services delivered report, or any other validation of receipt document consistent with Board Policy 3.035 (Preference Program Payment Liaison and Prompt Payment Program).
- XVI. Subparagraph 5.10.4 is deleted in its entirety and replaced as follows:
  - 5.10.4 Federal Award Identification Number (FAIN): 2301CAOASS-01; 2401CAOASS-01
- XVII. Subparagraph 5.10.5 is deleted in its entirety and replaced as follows:
  - 5.10.5 Federal Award Dates
    - 5.10.5.1 July 1, 2023
    - 5.10.5.2 July 1, 2024
- XVIII. Subparagraph 5.10.6 is deleted in its entirety and replaced as follows:
  - 5.10.6.1 July 1, 2023 June 30, 2024
  - 5.10.6.2 July 1, 2024 June 30, 2025
- XIX. Subparagraph 5.10.7 is deleted in its entirety and replaced as follows:
  - 5.10.7 Amount of Federal Funds Obligated by this Action:
    - 5.10.7.1 Original Subaward: \$106,874
    - 5.10.7.2 Amendment One: \$5,000
- XX. Subparagraph 5.10.8 is deleted in its entirety and replaced as follows:
  - 5.10.8 Total Amount of Federal Funds Obligated to Subrecipient (Subaward Sum):
    - 5.10.8.1 Subaward Sum Year 1: \$111,874
    - 5.10.8.2 Subaward Sum Year 2: 134,000

XXI. Subparagraph 5.10.9 is deleted in its entirety and replaced as follows:

- 5.10.9 Total Amount of Federal Award (Maximum Subaward Sum): \$245,874
- XXII. Subparagraph 5.10.10 is deleted in its entirety and replaced as follows:
  - 5.10.10 Federal Award Project Description
    - 5.10.10.1 July 1, 2023 June 30, 2024: Federal Title IIIB 3BSL
    - 5.10.10.2 July 1, 2024 June 30, 2025: Federal Title IIIB 3BSL
- XXIII. Subparagraph 5.13.4 is deleted in its entirety and replaced as follows:
- XXIV. At any time during the duration of the Contract, Contractor may submit a written request for an exemption to this requirement. Such request must be based on specific legal, business, or operational needs and explain why the payment method designated by the A-C is not feasible and an alternative is necessary. The A-C, in consultation with County, will decide whether to approve exemption requests.
- XXV. Subparagraph 6.1.1 is deleted in its entirety and replaced as follows:
  - 5.13.4 A listing of all County Administration referenced in the following Subparagraphs is provided in Exhibit D (County's Administration). County will notify Subrecipient in writing of any changes as they occur. Said changes do not require an amendment to this Subaward.
- XXVI. Subparagraph 6.5 (COUNTY'S BUSINESS HOURS) is deleted in its entirety and replaced as follows:

### 6.5 COUNTY'S CONTRACT ANALYST

6.5.1 The role of County's Contract Analyst is to manage and facilitate the administrative functions of the Subaward. County's Contract Analyst reports to County's Contract Manager.

XXVII. Subparagraph 7.1.1 is deleted in its entirety and replaced as follows:

7.1.1 A listing of all Subrecipient's Administration referenced in the following Subparagraphs is provided in Exhibit E (Subrecipient's Administration). Subrecipient will notify County's Contract Manager in writing of any changes as they occur. Said changes do not require an amendment to this Subaward.

- XXVIII. Subparagraph 7.2.1 is deleted in its entirety and replaced as follows:
  - 7.2.1 Subrecipient's Project Manager is designated in Exhibit E (Subrecipient's Administration). Subrecipient must notify County's Contract Manager in writing of any change to Exhibit E (Subrecipient's Administration), as they occur.
- XXIX. Subparagraph 7.4.1 is deleted in its entirety and replaced as follows:
  - 7.4.1 Subrecipient will provide, at Subrecipient's expense, all staff providing Services under this Subaward with a photo identification badge ("badge"). The badge must be developed in accordance with County's specifications. Subrecipient must obtain approval for the format and content of the badge from County's Program Manager prior to Subrecipient creating, issuing, or implementing use of the badge.
- XXX. Subparagraph 7.4.2 is deleted in its entirety and replaced as follows:
  - 7.4.2 Subrecipient's staff, while on duty or when entering County facilities or grounds, must prominently display the badge on the upper part of the body. Subrecipient's staff may be asked by a County representative to leave a County facility if Subrecipient's staff does not have the photo identification badge on their person and Subrecipient's staff must immediately comply with such request.
- XXX. Subparagraph 7.4.3 is deleted in its entirety and replaced as follows:
  - 7.4.3 Subrecipient must notify County's Contract Manager within five (5) days when staff is terminated from working under this Subaward. Subrecipient must retrieve and immediately destroy the staff's badge upon the staff's termination of employment with Subrecipient.
- XXXI. Subparagraph 7.4.4 is deleted in its entirety and replaced as follows:
  - 7.4.4 If County requests the removal of Subrecipient's staff, Subrecipient must retrieve and immediately destroy staff's badge at the time the staff is removed from working on this Subaward.

XXXII. Subparagraph 7.5.8 is added as follows:

7.5.8 These terms will also apply to lower tier subrecipients of County subrecipients.

XXXIII. Subparagraph 8.5.1 is deleted in its entirety and replaced as follows:

8.5.1 Subrecipient must develop and maintain operating procedures for receiving, investigating, and responding to complaints. Within fifteen (15) business days after the Subaward effective date, Subrecipient must provide County's

Program Manager with Subrecipient's procedures for receiving, investigating, and responding to Client complaints.

XXXIV. Subparagraph 8.5.2 is deleted in its entirety and replaced as follows:

- 8.5.2 County will review Subrecipient's procedures and provide Subrecipient with approval of said procedures or with requested changes.
- XXXV. Subparagraph 8.5.3 is deleted in its entirety and replaced as follows:
  - 8.5.3 If County requests changes in Subrecipient's procedures, Subrecipient must make such changes and resubmit the procedures within five (5) business days for County approval.

XXXVI. Subparagraph 8.5.4 is deleted in its entirety and replaced as follows:

- 8.5.4 If, at any time, Subrecipient wishes to change Subrecipient's procedures, Subrecipient must submit proposed changes to County's Program Manager for approval before implementation.
- XXXVII. Subparagraph 8.11 (CONSIDERATION OF HIRING GAIN AND GROW PARTICIPANTS) is deleted in its entirety and replaced as follows:

### 8.11 CONSIDERATION OF HIRING GAIN/START PARTICIPANTS

- 8.11.1 Should Subrecipient (that is, "Contractor") require additional or replacement personnel after the effective date of this Subaward (that is, "Contract"), Contractor will give consideration for any such employment openings to participants in County of Los Angeles Department of Public Social Services (DPSS) Greater Avenues for Independence (GAIN) Program or Skills and Training to Achieve Readiness for Tomorrow (START) Program who meet Contractor's minimum qualifications for the open position. For this purpose, consideration will mean that Contractor will interview gualified candidates. County will refer GAIN/START participants by job category to Contractor. Contractor must report all job openings with requirements gainstart@dpss.lacounty.gov job to: and bservices@opportunity.lacounty.gov and DPSS will refer qualified GAIN/START job candidates.
- 8.11.2 In the event that both laid-off County employees and GAIN/START participants are available for hiring, County employees must be given first priority.

- XXXVIII. Subparagraph 8.24.3.1 is deleted in its entirety and replaced as follows:
  - 8.24.3.1 County, its Special Districts, Elected Officials, Officers, Agents, employees, and volunteers (collectively County and its Agents) must be provided additional insured status under Subrecipient's General Liability policy with respect to liability arising out of Subrecipient's ongoing and completed operations performed on behalf of County. County and its Agents' additional insured status will apply with respect to liability and defense of suits arising out of Subrecipient's acts or omissions, whether such liability is attributable to Subrecipient or to County. The full policy limits and scope of protection also must apply to County and its Agents as an additional insured, even if they exceed County's minimum Required Insurance specifications herein. Use of an automatic additional insured endorsement form is acceptable providing it satisfies the Required Insurance provisions herein.
- XXXIX. Subparagraph 8.24.11.1 is deleted in its entirety and replaced as follows:
  - 8.24.11.1 If any part of the Required Insurance is written on a claims made basis, any policy retroactive date must precede the effective date of this Subaward. Subrecipient understands and agrees it will maintain such coverage for a period of not less than three (3) years following Subaward expiration, termination, or cancellation.
- XL. Subparagraph 8.36.1 is deleted in its entirety and replaced as follows:
  - 8.36.1 Any documents submitted by Subrecipient, all information obtained in connection with County's right to audit and inspect Subrecipient's documents, books, and accounting records pursuant to Subparagraph 8.38 (Record Retention, Inspection and Audit Settlement), as well as those documents which were required to be submitted in response to the solicitation used to procure this Subaward, become the exclusive property of County. All such documents become a matter of public record and will be regarded as public records. Exceptions will be those elements in the <u>California Government</u> <u>Code Section 7921 et seq. (Public Records Act)</u> and which are marked "trade secret", "confidential" or "proprietary". County will not in any way be liable or responsible for the disclosure of any such records including, without limitation, those so marked, if disclosure is required by law, or by an order issued by a court of competent jurisdiction.
- XLI. Subparagraph 8.37.1.2 is deleted in its entirety and replaced as follows:
  - 8.37.1.2 During the term of this Subaward, Subrecipient will not, and will not authorize another to, publish or disseminate any commercial advertisements, press

releases, feature articles, or other materials using the name of County without the prior written consent of County's Contract Manager.

- XLII. Subparagraph 8.44.2 is deleted in its entirety and replaced as follows:
  - 8.44.2 Contractor must immediately report any attempt by a County officer, employee, or agent to solicit such improper consideration. The report must be made to Los Angeles County Fraud Hotline at (800) 544-6861 or <a href="https://fraud.lacounty.gov/">https://fraud.lacounty.gov/</a>.
- XLIII. Subparagraph 8.58.1 is deleted in its entirety and replaced as follows:
  - 8.58.1 A Proposer, or a Subrecipient (that is, "Contractor") or its subsidiary or Lower Tier Subrecipient (that is, "Subcontractor") ("Proposer/Contractor"), is prohibited from submitting a bid or proposal in a County solicitation if Proposer/Contractor has provided advice or consultation for the solicitation. A Proposer/Contractor is also prohibited from submitting a bid or proposal in a County solicitation if Proposer/Contractor has developed or prepared any of the solicitation materials on behalf of County. A violation of this provision will result in the disqualification of Proposer/Contractor from participation in County solicitation or the termination or cancellation of any resultant County contract.
- XLIV. Subparagraph 8.60 (COVID 19 VACCINATIONS OF COUNTY CONTRACTOR PERSONNEL) is deleted in its entirety and replaced as follows:

## 8.60 CAMPAIGN CONTRIBUTION PROHIBITION FOLLOWING FINAL DECISION IN SUBAWARD PROCEEDING

- 8.60.1 Pursuant to <u>Government Code Section 84308</u>, Subrecipient and its Lower Tier Subrecipients, are prohibited from making a contribution of more than \$250 to a County officer for twelve (12) months after the date of the final decision in the proceeding involving this Subaward. Failure to comply with the provisions of <u>Government Code Section 84308</u> and of this Subparagraph, may be a material breach of this Subaward as determined in the sole discretion of the County.
- XLV. Subparagraph 9.11.7 is deleted in its entirety.
- XLVI. Subparagraph 9.20.3.3 (Fire Department Inspection Report) is deleted in its entirety and replaced as follows:

### 9.20.3.3 Fire Department Inspection Report

9.20.3.3.1 For each Service site that Client will visit, Subrecipient must obtain a fire inspection of its facility(ies). The inspection must

be conducted by the Los Angeles County Fire Department or by Subrecipient's local fire department. Subrecipient must obtain a written report of the inspection which must be provided to County at the beginning of the first Fiscal Year or Program Year of this Subaward, or upon the opening of each Service site. In the event that violations are noted on the inspection report, Subrecipient must ensure that it complies with all corrective measures as directed by the fire department. Subrecipient must provide to County written evidence of its compliance within five (5) days of receiving the evidence from the fire department. The fire inspection report must be current within the most recent twelve (12) month period. Subrecipient is responsible for knowing and understanding their local fire requirements and guidelines and must ensure ongoing compliance with fire inspection pursuant to local ordinances and regulations.

- XLVII. Paragraph 10.0 is deleted in its entirety and replaced as follows:
  - 10.0 SURVIVAL
    - 10.1 In addition to any terms and conditions of this Subaward that expressly survive expiration or termination of this Subaward by their terms, the following provisions will survive the expiration or termination of this Subaward for any reason:

Paragraph 1.0	Applicable Documents			
Paragraph 2.0	Definitions and Headings			
Paragraph 3.0	Work			
Subparagraph 5.4	No Payment for Services Provided Following Expiration or Termination of Subaward			
Subparagraph 7.6	Confidentiality			
Subparagraph 8.1	Amendments			
Subparagraph 8.2	Assignment and Delegation/Mergers or Acquisitions			
Subparagraph 8.6	Compliance with Applicable Laws			
Subparagraph 8.19	Fair Labor Standards			
Subparagraph 8.20	Force Majeure			
Subparagraph 8.21	Governing Law, Jurisdiction, and Venue			

Subparagraph 8.23	Indemnification
Subparagraph 8.24	General Provisions for all Insurance Coverage
Subparagraph 8.25	Insurance Coverage
Subparagraph 8.26	Liquidated Damages
Subparagraph 8.34	Notices
Subparagraph 8.38	Record Retention and Inspection and Audit Settlement
Subparagraph 8.42	Termination for Convenience
Subparagraph 8.43	Termination for Default
Subparagraph 8.48	Validity
Subparagraph 8.49	Wavier
Subparagraph 8.58	Prohibition from Participation in Future Solicitation(s)
Subparagraph 8.60	Campaign Contribution Prohibition Following Final Decision in Subaward Proceeding
Subparagraph 9.11	Ownership of Materials, Software and Copyright
Subparagraph 9.12	Patent, Copyright and Trade Secret Indemnification
Paragraph 10.0	Survival

- XLVIII. "Exhibit B (Budget) Amendment 2 {FY 2024-25 Baseline Funding}" is added as an addendum to "Exhibit B (Budget)", and is incorporated herein by reference.
- XLIX. "Exhibit C (Mandated Program Services) Amendment 2 {FY 2024-25 Baseline Funding}" is added as an addendum to "Exhibit C (Mandated Program Services)", and is incorporated herein by reference.
- L. "Exhibit D (County's Administration)" for FY 2024-25 is added as an addendum to "Exhibit D (County's Administration)" and is incorporated herein by reference.
- LI. "Exhibit E (Subrecipient's Administration)" for FY 2024-25 is added as an addendum to "Exhibit E (Subrecipient's Administration)" and is incorporated herein by reference.
- LII. "Exhibit F (COVID-19 Vaccination Certification of Compliance)" is deleted in its entirety.

- LIII. "Exhibit J (Charitable Contributions Certificate)" for FY 2024-25 is added as an addendum to "Exhibit J (Charitable Contributions Certificate)" and is incorporated herein by reference.
- LIV. "Exhibit R (Joint Funding Revenue Disclosure)" for FY 2024-25 is added as an addendum to "Exhibit R (Joint Funding Revenue Disclosure)" and is incorporated herein by reference.
- LV. "Exhibit T (List of Lower Tier Subawards)" for FY 2024-25 is added as an addendum to "Exhibit T (List of Lower Tier Subawards)" and is incorporated herein by reference.
- LVI. The "Fiscal Year 2024-25 Baseline Funding Allocation for Supportive Services Program" funding allocation letter is incorporated herein by reference.

### All other terms and conditions of the Subaward will remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this **Amendment Two** to be subscribed on its behalf by the Director of Aging and Disabilities Department, and the Subrecipient has subscribed the same through its Authorized Representative. The Authorized Representative(s) signing on behalf of Subrecipient warrants under penalty of perjury that he or she is authorized to bind Subrecipient.

### **COUNTY OF LOS ANGELES**

By\_

By\_

Dr. Laura Trejo, Director County of Los Angeles Aging and Disabilities Department Date

### SUBRECIPIENT

City of Gardena Subrecipient's Legal Name

SSP232404

Subaward Number

<sub>ву</sub> Clint Osorio

5/30/24 Date

Date

Name of Authorized Representative

City Manager

Title

<u>CLINE OSOFIO</u> Clint Osorio (May 30, 2024 16:54 PDT)

Signature

0

Name of Authorized Representative

OFFICE OF COUNTY COUNSEL Dawyn R. Harrison, County Counsel

By Lawrence M. Green Senior Deputy County Counsel

Approved as to Form:

Title

Signature

# FY 2024-25 SSP Amendment Two (City of Gardena)

Final Audit Report

2024-05-30

Created:	2024-05-30
Ву:	Anthony Leoni (aleoni@ad.lacounty.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAkmE7fMYZmwUPkzUA2D2JdgiFZGgQbfZm

### "FY 2024-25 SSP Amendment Two (City of Gardena)" History

- Web Form created by Anthony Leoni (aleoni@ad.lacounty.gov) 2024-05-15 - 9:07:41 PM GMT
- Web Form filled in by Clint Osorio (cosorio@cityofgardena.org) 2024-05-30 - 11:54:08 PM GMT- IP address: 64.201.101.68
- Email verification link emailed to Clint Osorio (cosorio@cityofgardena.org) 2024-05-30 11:54:10 PM GMT
- Email viewed by Clint Osorio (cosorio@cityofgardena.org) 2024-05-30 - 11:54:29 PM GMT- IP address: 64.201.101.68
- E-signature verified by Clint Osorio (cosorio@cityofgardena.org) 2024-05-30 - 11:54:32 PM GMT- IP address: 64.201.101.68
- Agreement completed.
   2024-05-30 11:54:32 PM GMT





## **City of Gardena** Gardena City Council Meeting AGENDA REPORT SUMMARY

Agenda Item No. 8.N Section: CONSENT CALENDAR Meeting Date: July 23, 2024

### TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: <u>RESOLUTION NO. 6678</u>, Authorizing the Filing of a Claim with the Los Angeles County Metropolitan Transportation Authority for Local Transportation Funds **CONTACT: TRANSPORTATION** 

### COUNCIL ACTION REQUIRED:

### **RECOMMENDATION AND STAFF SUMMARY:**

Staff recommends the City Council adopt Resolution No. 6678, which authorizes the filing of a claim with the Los Angeles County Metropolitan Transportation Authority (Metro) for Local Transportation Funds for Fiscal Year 2024-2025.

The attached resolution provides the necessary authority to file a claim with Metro for Local Transportation Funds in support of GTrans' capital and/or operating expenses. These funds have been included in the City of Gardena's Fiscal Year budget for 2024-2025 previously approved by City Council.

### FINANCIAL IMPACT/COST:

There is no impact to the General Fund. Anticipated Revenue and Expense:

SB325 TDA Article 4 LTF	\$ 7,546,689
TDA-STAF	\$ 2,679,369
Total:	\$10,226,058

### ATTACHMENTS:

Local Transportation Funds STA\_TDA FY24-25 RESO No. 6678 7\_23\_24.pdf

APPROVED:

Ceusomr.

Clint Osorio, City Manager

### **RESOLUTION NO. 6678**

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AUTHORIZING THE FILING OF A CLAIM WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY FOR LOCAL TRANSPORTATION FUNDS

WHEREAS, Transportation Development Act of 1971 ("Act"), Chapter 1400, Statues 1971 (SB 325), and amendments thereto, makes certain funds available for public transportation systems; and

WHEREAS, the Gardena City Council has adopted a budget for the Gardena Municipal Bus Lines for Fiscal Year 2024-2025, evidencing the need for financial assistance; and

WHEREAS, the Los Angeles County Metropolitan Transportation Authority (LACMTA) has been charged in the Act with the responsibility for the general administration of local transportation funds established through the Act;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager or designee of the City of Gardena is hereby authorized to file a claim with the Los Angeles County Metropolitan Transportation Authority for local transportation funds in an amount to be determined by LACMTA based on preliminary estimates of funds available.

SECTION 2. That this Resolution shall be effective immediately.

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved, and adopted this 23<sup>rd</sup> day of July 2024.

ATTEST:

TASHA CERDA, Mayor

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

CARMEN VASQUEZ, City Attorney



## **City of Gardena** Gardena City Council Meeting AGENDA REPORT SUMMARY

Agenda Item No. 8.0 Section: CONSENT CALENDAR Meeting Date: July 23, 2024

### TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve Purchase of On-Board Digital Storage for a Total of \$84,955 and a Project Total of \$93,450.50

### CONTACT: TRANSPORTATION

### **COUNCIL ACTION REQUIRED:**

### **RECOMMENDATION AND STAFF SUMMARY:**

GTrans' current security camera surveillance system was installed in 2014 and has been crucial to our operations, providing a sense of security for our operators and passengers and serving as a deterrent to criminal activity. The footage also allows GTrans to better train its operators to deliver a higher level of service to its customers. Finally, video and audio monitoring are important to our incident and accident investigations, complaints, and other security events that may occur on board buses, trolleys or on-demand vehicles, or in the purview of the cameras.

In order to improve storage capacity for each vehicle's video recorder GTrans wishes to purchase additional digital storage, or hard drives with accompanying enclosures from its camera system provider, Luminator Technology Group. Luminator provided GTrans' video surveillance system and has been a partner with GTrans since 2014. Luminator's proprietary enclosure system surrounding the hard drive allows for a seamless installation by GTrans, and additional security locking mechanisms ensure that the drives will not be tampered with or compromised. GTrans wishes to purchase 130, 8-Terabyte hard drives/enclosures at a cost of \$572 per unit plus estimated freight and sales tax for a total cost of \$84,955. Staff has reviewed this pricing and determined that it is fair and reasonable. GTrans wishes to include a 10 percent contingency or \$8,495.50, to accommodate any unforeseen changes that may arise. Such expenditures would only be approved in advance by GTrans staff.

Therefore, staff respectfully recommends that Council authorize the purchase of on-board digital storage from Luminator Technology Group for the cost of \$84,955, inclusive of estimated sales tax and freight, and approve a program total of \$93,450.50 which includes a 10 percent contingency.

### FINANCIAL IMPACT/COST:

GTrans has local capital funds available for this purchase within the FY25 budget. There is no

impact to the General Fund.

### **ATTACHMENTS:**

Quote #A-0165101C Gardena CA 1 year Recording Storage 7\_16\_2024.pdf

APPROVED:

Ceusomr.

Clint Osorio, City Manager



### Quotation Number: A-0165101C

Date: 7/16/2024 Payment Terms: Progress Billed Contract Shipping Terms: FOB Origin End User: Gardena CA Project: 1 year Recording Storage Options Customer Account Number: M012365

Sales Manager: Anthony Tapia Sales Phone Number: (214) 557-5735 Sales Email: anthony.tapia@luminator.com

Bill To: City of Gardena, dba: GTrans Minesh Chauhan 1700 W 162nd St Gardena, California 90247-3732 United States

Tel: **(310) 879-9964** Fax / Email: <u>mchauhan@gardenabus.com</u>

Line Q	ty	Model	Description	Unit Price	Ext. Price			
Mobile V	Mobile Video Equipment: 1 Year Recording Storage							
1	130	RR-HDD8	RoadRunner HD Removable Hard Disk Drive, 8TB	\$572.00		\$74,360.00		
Freight I	Estima	te						
2	1	900005000	Freight Estimate ONLY	\$2,974.00		\$2,974.00		
Tax Esti	mate							
3	1	CFM1	Tax Estimate ONLY (10.25%)	\$7,621.00		\$7,621.00		
				Subtotal:	\$	84,955.00		

Please submit orders to order.na@luminator.com, referencing the quotation number provided. All prices are in US dollars; prices and terms are valid for 30 days. Freight charges, installation charges and taxes (if applicable) are additional and may not be included in this quotation.

All returns are subject to a 20% re-stocking fee.

Standard Terms and Conditions of Sale: Warranty and Repair Service Information: https://luminator.com/images/Supplier\_Documents\_\_North\_America/GENERAL\_T\_C\_SALE\_V1.1\_2021.pdf https://luminator.com/images/Supplier\_Documents\_-North\_America/LUMINATOR\_WARRANTY\_V1.2\_2021.pdf



### GENERAL TERMS AND CONDITIONS OF SALE, NORTH AMERICA

EFFECTIVE DATE: APRIL 1, 2021

GENERAL, INTERPRETATION AND COMPLETENESS: This contract is deemed made in the state of Seller's principal place of business and shall be interpreted under the Uniform Commercial Code and other laws of said state in force at the date of contract. Products are sold only on the terms contained in this document. Different or additional terms, previously or hereafter proposed by Buyer, are not agreed to by Seller. This contract contains the final and entire agreement between Seller and Buyer and no understandings, representations, agreements, modifications, alterations or additions shall be effective unless in writing and signed by Seller and Buyer. These General Terms and Conditions of Sale are not valid under GSA Contract purchases.

TITLE, RISK OF LOSS AND INSURANCE: Title to each shipment of the products sold hereunder and risk of loss thereon passes to Buyer when such products are delivered by Seller or its agent to a common carrier or licensed trucker consigned to Buyer, or his agent, but they remain subject to Seller's rights of stoppage in transit and of reclamation. If a strike, embargo, governmental action or any other cause beyond Seller's control prevents shipment or delivery to Buyer or his Agent, or if shipping instructions for any shipment are not received before shipment date, or if payment is to be made on or before delivery, title and risk of loss passes as soon as the shipment has been set aside by Seller and invoiced to Buyer (subject to Seller's rights as an unpaid Seller), payment shall be made in accordance with invoice as though the products had been delivered and accepted by Buyer and the Seller shall be under no duty to carry insurance thereafter.

PRICES AND TERMS: All prices quoted are F.O.B. point of shipment and Seller's standard terms of net 30 days after shipment, subject to the approval of its credit department. On all invoices not paid by maturity date, Seller reserves the right to charge a service fee from the maturity date of said invoice at the maximum lawful interest rate permitted by law, or such lower rate as Seller, in its sole discretion may determine. Pro-rata payments shall become due as shipments are made. If Buyer delays shipment or delivery, seller reserves the right to bill upon the date of originally scheduled shipment date and payment shall become due based upon the date of which Seller is prepared to make shipment. Buyer shall be liable for the price of all products substantially conforming to the contract, not-withstanding that Buyer may not have accepted, or may have revoked acceptance of same Seller may, at any time and from time to time, in its sole discretion, limit or cancel the credit of Buyer as to time and amount and as a consequence, may demand payment in cash before shipment of any unfilled portion of this contract. Approval of credit for one or more shipments or contracts shall not be deemed a waiver of the provisions of this paragraph. Buyer hereby represents to Seller that is now solvent and agrees that each acceptance of delivery of the products sold hereunder shall constitute reaffirmation of this representation at such time. For any overdue payments, buyer shall pay, in addition to the overdue payment, any collection, attorneys' fees and court costs incurred in connection with collection.

SALES AND SIMILAR TAXES: Unless otherwise stated, the Seller's prices do not include sales, use, excise or similar taxes. Consequently, in addition to the prices specified herein, the Buyer hereunder shall pay the amount of any applicable present or future sales, use, excise or other similar tax applicable to the sale of the products.

DELIVERY: Seller shall not be liable for any default, delay or reduction in performance or inability to perform occasioned by any cause beyond its control or beyond the control of its suppliers or contractors, including, but not limited to strike, embargo, governmental action or inability to obtain materials. If performance by Seller is delayed by reason thereof, time for performance shall be extended for a period of time equal to the duration of such cause. If as a result of any such cause, Seller is unable to perform this contract in whole or in part, then to the extent that it is unable to perform the contract shall be deemed terminated without liability to either party, but shall remain in effect as to the unaffected portion thereof, if any.

### CLAIMS:

(a) Buyer shall be conclusively deemed to have accepted any product sold hereunder, and he shall be barred from any remedy except as set forth in paragraph "Warranty" including but not limited to, his right to cancel, reject or claim damages for breach of this contract (1) in the case of all claims except a latent defect 14 days after invoice or shipment date whichever is later or (2) in case of a latent defect 30 days after invoice or shipment date or (3) in any event when the product shall have been altered from its original state.

(b) If within the periods of time specified in subparagraph (a) Buyer notifies Seller in writing sent by certified mail of a claimed breach of this contract then (1) Buyer shall together with such notice of such claimed breach offer Seller in writing prompt opportunity to examine the product and the failure to so offer or to afford adequate opportunity for examination by Seller constitutes acceptance and waiver of all claims for breach (2) if Seller determines such claim to be valid, it may within a reasonable time (I) at Sellers option either repair or replace nonconforming part, parts or product or (II) in the case of any product



sold under this contract which remains undelivered on the date of delivery Seller may deliver such product and such actions shall be accepted by Buyer as full performance of this contract.

SEVERABILITY OF BREACH: Any defect in quality, delay in delivery or non-delivery shall affect only the particular shipment so defective or delayed or not delivered and shall not affect the balance of this contract or any other contract. Any shipment not in dispute shall be paid for on the due date, as provided in this contract, without offset, defense or counterclaim and regardless of any controversy relating to any other shipment or undelivered product.

DEFAULT BY BUYER: If Buyer fails, with or without cause, to furnish Seller with specifications and/or instructions for, or refuses to accept deliveries of any product herein sold, or is otherwise in default under or breaches or repudiates this or any other contract with Seller or fails to pay when due any invoice under said contract, all of the foregoing being known as events or event of default, then in addition to any and all other remedies which Seller may have hereunder or by law Seller without notice (1) may invoice and declare due and payable all undelivered products, whether finished or unfinished, under this or any other contract with Seller and/or (2) may defer shipment and delivery hereunder and under any other contract until such event (2) of default is (are) removed and/or (3) may cancel any undelivered portion of this and/or any other contract in whole or in part (Buyer remaining liable for damages including but not limited to the difference between the resale price of such undelivered portion and the contract price thereof) and/or (4) may declare forthwith due and payable all outstanding invoices of Buyer under this or any other contract and/or (5) may at any time and from time to time sell all or any products of Buyer or products held for Buyer for the account of Buyer at public or private sales, Buyer is to be responsible for the costs and expenses of such sale and for any deficiency, Seller accounting to Buyer for any excess (Seller having the right to become buyer of such products at any such sale) and/or (6) Seller may take possession of any products Buyer has failed or refused to receive with the right to hold or sell same as above provided.

WARRANTY: SELLER HEREBY EXPRESSLY, EXCLUDES ALL EXPENSES AND IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS OR OTHERWISE, except such warranties as are set forth in this paragraph below ANY COMPONENT SUPPLIED BY PARTIES OVER WHOM SELLER HAS NO CONTROL AS TO THE QUALITY OF THE MANUFACTURE IS HEREBY EXPRESSLY EXCLUDED FROM ALL EXPRESS AND IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS OR OTHERWISE, except as set forth in the express written warranty of the supplier of such component. For complete warranty information, please refer to: WARRANTY TERMS AND CONDITIONS, RETURN, AND REPAIR INFORMATION

SERVICE WARRANTY: Seller warrants and represents that any services performed by Seller or by an authorized subcontractor or agent of Seller pursuant to this Agreement shall be performed on a professional basis, consistent with the best practices in the industry, in compliance with all applicable federal, state and local laws, rules and regulations, and in a diligent, workmanlike, and expeditious manner. Seller represents and warrants that all Seller employees, personnel, agents, or subcontractors performing services shall be trained, experienced, professional, and where applicable, licensed, certified and bonded to perform the services and shall comply with all applicable federal and state laws in the performance of services. SERVICE WARRANTY SPECIFIC TO RENEW AIR TREATMENT COMPONENTS: In addition to the requirements herein, any services associated with air treatment components, including but not limited to: installation, service, maintenance, adjustment and calibration must be performed by Seller, or a Grignard Pure Certified Installer. Buyer indemnifies Seller and assumes all risk and liability associated with non-conformance of this clause.

LIMITATION OF PROCEEDINGS: No action of any kind may be commenced against Seller more than one (1) year from the date Buyer's claim or cause of action against Seller first arose.

WAIVER: Waiver by Seller of a breach by Buyer of any provision of this contract shall not be deemed a waiver of future compliance therewith and such provision as well as all other provisions hereunder shall remain in full force and effect.

DAMAGES: Seller's liability shall in no event except in the case of non-delivery exceed the cost of repairing or replacing such part, parts or products or the amount of the purchase price paid with respect to the product on which the claim for damage is based, whichever is lesser (Buyer is to return to Seller any product with regard to which Buyer receives the amount of the purchase price paid) in the case of non-delivery Seller's liability shall not exceed the difference if any between the contract price and the market price on the contract day of delivery of the product to be delivered.

SELLER IN NO EVENT SHALL HAVE ANY LIABILITY WHATSOEVER FOR PAYMENT OF INCIDENTAL, CONSEQUENTIAL, INDIRECT OR SPECIAL DAMAGES, INCLUDING BUT NOT LMITED TO DAMAGES FOR LOSS OF PROFIT OR DAMAGES RESULTING FROM PERSONAL INJURY OR DEATH OR DAMAGE TO, OR LOSS OF USE OF ANY PROPERTY, INCLUDING BUT NOT LIMITED TO ANY PRODUCT SOLD HEREUNDER.



### WARRANTY TERMS AND CONDITIONS, RETURN, AND REPAIR INFORMATION

### EFFECTIVE DATE: APRIL 1, 2021

This Warranty Terms and Conditions, Return and Repair Information ("Warranty Document") sets forth the warranties provided by Luminator Technology Group, Inc. ("Luminator") to its customers with respect to the products listed below ("Products"). By accepting delivery of a Product, You ("Customer") agree to be bound by and accept all the terms and conditions in this Warranty Document.

Luminator products are manufactured in accordance with high guality standards, and when used in the manner intended, have a limited warranty against defects in material or workmanship for the following warranty periods:

Duration and type (parts and labor): Destination Display (All excluding Mobilite) Six (6) Years\* / Aftermarket Three (3) Years Voice Announcement System and Infotainment System Three (3) Years\* On-board Video Security System Two (2) Years Air Treatment Components<sup>i</sup> Two (2) Years Stationary Passenger Information Display One (1) Year Next-Stop Display One (1) Year Destination Display (Mobilite) One (1) Year \*Removal and replacement labor is included in the warranty for this item<sup>ii</sup>

The warranty period commences on the date equipment is shipped from Luminator's facility. During the warranty period, at its discretion, Luminator's obligation will be limited to repair or replacement, without charge, of any Product proven to be defective in material or workmanship. Customer is responsible for all freight charges to Luminator's facility and will returned pre-paid by Luminator. Repair of a defective Product is contingent upon availability of replacement parts. If replacement parts are not available, Luminator will, at its option replace the equipment with a comparable product.

INSTRUCTIONS FOR OBTAINING REPAIR OR RETURN SERVICE:

- 1. All goods must be returned with a valid SRO number.
  - To request authorization:
    - Call technical support at: 888-288-8721 0
    - Visit luminator.zendesk.com 0
    - 0 Or email: support.na@luminator.com
  - Please be prepared to provide the following information:
    - · Your name, company or agency name, telephone number, email and physical shipping address
      - Part or model number of the product
      - · Serial number and quantity of each product
      - · Description of the defect or repair requested
  - Luminator will either advise Customer that warranty service shall be provided at the location of the Product or provide shipping instructions for repair or replacement.
- 2. Package your return carefully, using the original boxes and packaging material if possible. Luminator is not responsible for damage to a product during transit or product lost in transit.
- Label the outside of the box with the SRO number obtained. 3.
- 4 Ship the package freight pre-paid to: Luminator Technology Group Attn: SRO #\_ 900 Klein Road Plano, TX 75074

If your repair is urgent, use expedited freight. Repairs sent via overnight shipping will be returned via overnight shipping. NOTE: Customer may still incur repair and/or replacement costs due to damage or misuse for Products covered under a valid warranty. Customer may also incur a charge if a Product is returned and found to be free of defects, including shipping charges. Unless otherwise noted above, the labor required for removal and replacement of warrantied equipment is not included or reimbursable under the standard warranty. To submit for reimbursement of labor, please consult with your local Luminator representative.

LIMITATION OF WARRANTY: This warranty covers normal use and does not cover damage arising from use of a Product in any application other than that for which the Product is intended, damage which occurs in shipment or failure which results from alteration, accident, misuse, neglect, voltage fluctuations, lightning, fire, water damage, (or other acts of nature), riots, faulty



installation or adjustment of controls, interfacing with non-standard or custom equipment, improper maintenance, or alteration, repair or service by anyone other than Luminator personnel or its authorized repair agents. This warranty also does not cover normal wear and tear of equipment, including, but not limited to broken connectors, broken or scratched housings or cases, frayed wires, etc. Equipment or devices that Luminator product is connected or mounted to is not covered under warranty and therefore Luminator is not responsible for malfunctions that might occur with the installation of such equipment or device. Any device or component supplied but not manufactured by Luminator is hereby expressly excluded from all implied warranties of merchantability, fitness or otherwise, except as set forth in the express written warranty of the supplier of such device or component. THE WARRANTIES SET FORTH IN THIS WARRANTY DOCUMENT ARE IN LIEU OF ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NONINFRINGEMENT, AND OF ANY OTHER SIMILAR OBLIGATION ON THE PART OF LUMINATOR.

LIMITATION OF LIABILITY: LUMINATOR SHALL IN NO EVENT HAVE OBLIGATIONS OR LIABILITIES TO CUSTOMER OR ANY OTHER PERSON FOR LOSS OF PROFITS, LOSS OF USE OR INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, WHETHER BASED ON CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, OR ANY OTHER THEORY OR FORM OF ACTION, EVEN IF LUMINATOR HAS BEEN ADVISED OF THE POSSIBILITY THEREOF, ARISING OUT OF OR IN CONNECTION WITH THE SALE, DELIVERY, USE, REPAIR OR PERFORMANCE OF THE PRODUCTS, OR ANY FAILURE OR DELAY IN CONNECTION WITH ANY OF THE FOREGOING. Without limiting the generality of the preceding sentence, Luminator shall not be liable for personal injury or property damage. In no event shall the liability of Luminator arising in connection with the Products exceed the actual amount paid by Customer to Luminator for the Products.

<u>SERVICE WARRANTY:</u> Seller warrants and represents that any services performed by Seller or by an authorized subcontractor or agent of Seller pursuant to this Agreement shall be performed on a professional basis, consistent with the best practices in the industry, in compliance with all applicable federal, state and local laws, rules and regulations, and in a diligent, workmanlike, and expeditious manner. Seller represents and warrants that all Seller employees, personnel, agents, or subcontractors performing services shall be trained, experienced, professional, and where applicable, licensed, certified and bonded to perform the services and shall comply with all applicable federal and state laws in the performance of services. SERVICE WARRANTY SPECIFIC TO RENEW AIR TREATMENT COMPONENTS: In addition to the requirements herein, any services associated with air treatment components, including but not limited to installation, service, maintenance, adjustment and calibration must be performed by Seller, or a Grignard Pure Certified Installer. Buyer indemnifies Seller and assumes all risk and liability associated with non-conformance of this clause.

MISCELLANEOUS: THIS WARRANTY DOCUMENT APPLIES (I) UNLESS CUSTOMER AND LUMINATOR HAVE SIGNED A SEPARATE PURCHASE AGREEMENT FOR THE PRODUCTS OR AN AGREEMENT TO LICENSE SOFTWARE ASSOCIATED WITH THE PRODUCTS, IN WHICH CASE SUCH AGREEMENT SHALL GOVERN AND SET FORTH THE APPLICABLE WARRANTIES. LUMINATOR WILL ONLY BE OBLIGATED TO HONOR ANY WARRANTY SET FORTH IN THIS WARRANTY DOCUMENT UPON RECEIPT OF FULL PAYMENT FOR THE PRODUCTS. This Warranty Document represents the entire agreement between Luminator and Customer relating to the subject matter hereof, and any prior agreements, promises, negotiations, or representations, whether oral or written, not expressly set forth herein are of no force and effect. This Warranty Document may not be altered, supplemented, or amended by the use of any other document(s), including an order for Products. Any attempt to alter, supplement or amend this document or to enter an order for Products that is subject to additional or altered terms and conditions will be null and void, unless otherwise agreed to in a written agreement signed by both Luminator and Customer. The warranties contained herein extend only to the original purchaser of the Products and no attempt to extend the warranties to any subsequent transferee of the Products shall be valid or enforceable without the express written consent of Luminator. Interpretation and enforcement of these terms and conditions shall be governed by the laws of the State of Delaware.

All returns may be subject to a 20% re-stocking fee. Please contact your local representative for extended warranty and on-site service options.

<sup>&</sup>lt;sup>i</sup> Please refer to "GENERAL TERMS AND CONDITIONS OF SALE FOR GRIGNARD PURE<sup>™</sup>, NORTH AMERICA" for information regarding Grignard Pure<sup>™</sup> product <sup>ii</sup> Luminator will reimburse at a rate of \$60 USD per hour for the labor rate of removal and replacement for Destination Displays (excluding Mobilite), Voice Announcement System and Infotainment Systems. Each component (Front, side, dash or rear display and / or operator system controller) will be reimbursed a total of 15 minutes for the removal and replacement. Labor costs will be credited to Buyer's account to be applied to future purchases of aftermarket parts/products and for non-warranty repairs. To obtain credit, Buyer must complete a "Labor Credit Request" form that is provided with the returned parts. Once completed mail the form with a copy of the packing slip to: Luminator Technology Group, 900 Klein Road - Plano, TX 75074.

## **NOTICE OF CANCELLATION**



## **City of Gardena**

## **Planning & Environmental Quality Commission**

Notice is hereby given that the regular meeting of the <u>Planning & Environmental Quality Commission</u> scheduled for <u>July 2, 2024</u>, <u>has been canceled.</u>

The next regularly scheduled meeting will be held on July 16, 2024, at 7 p.m.

Dated this 26<sup>th</sup> day of June 2024

/s/ MINA SEMENZA City Clerk



## PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

Regular PEQC Meeting Notice and Agenda Website: <u>www.cityofgardena.org</u>

### Tuesday, July 16, 2024 – 7:00 PM

Council Chamber at City Hall 1700 W. 162nd Street, Gardena, California

### 6. OTHER ITEMS

### 6.A 1818 W. Redondo Beach Blvd, the Tire House Progress Report

As requested by the Planning Commission at the April 16, 2024, meeting, staff presented an update report on Tire House Inc.'s progress with meeting the requirements of Site Plan Review #4-15.

Staff Report (Tire House Update).pdf Attachment A - June 5, 2024, Progress Photos.pdf Attachment B - July 9, 2024, Progress Photos.pdf Attachment C - Planning Commission Agenda Packet February 20, 2024.pdf Attachment D - Planning Commission Agenda Packet April 16, 2024.pdf

**Commission Action:** The Planning Commission motioned that this item be continued and recommended that staff monitor the business for compliance with the conditions of approval for Site Plan Review #4-15, by a vote of 5-0. The Planning Commission directed staff to bring forward a report of the applicant's progress to the October 1, 2024, Planning Commission meeting.

### 6.B Workplace Violence Training

California's new SB 553 law requires all employers to establish a workplace violence prevention strategy and initiate training. A presentation was given by Risk Management Analyst, Tracy Jacobs-Strange.

**Commission Action:** The Planning Commission was trained on SB553, a workplace violence prevention strategy, and initiate training, by Risk Management Analyst, Tracy Jacobs-Strange.



## **City of Gardena** Gardena City Council Meeting AGENDA REPORT SUMMARY

Agenda Item No. 12.A Section: DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES Meeting Date: July 23, 2024

### TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approval of Blanket Purchase Orders for Fiscal Year 2024-2025

### **COUNCIL ACTION REQUIRED:**

Staff Recommendation: Approve Blanket Purchase Orders for Fiscal Year 2024-2025

### **RECOMMENDATION AND STAFF SUMMARY:**

A blanket purchase order authorizes the City to buy goods or services with predetermined terms or conditions. Since these vendors either have individual contracts, are piggybacking on State contracts, sole source vendors, or provide vital services the City is mandated to use, it is only necessary for the requisitioner to request one purchase order for the estimated amount of the expenditure for the fiscal year. The blanket purchase order is limited by a dollar amount, as approved by City Council, and the Purchasing Officer can issue releases of goods or services until the pre-established dollar amount is reached. These amounts being requested are included and within the Adopted Budget for Fiscal Year 2024-2025.

Per the City's municipal code, Section 2.60.100 "Purchases greater than fifty thousand dollars shall be approved by the City Council". Therefore, as the estimated budgeted expenditure amount exceeds \$50,000, it is requested that Council approve the following Blanket Purchase Orders for fiscal year 2024-2025 as specified in Exhibit A.

### FINANCIAL IMPACT/COST:

See attached Exhibit A; all amounts are Included and within the Adopted Budget for Fiscal Year 2024-2025

ATTACHMENTS: Exhibit A.pdf

APPROVED:

Olusom.

Clint Osorio, City Manager

### EXHIBIT A

VENDOR	AMOUNT	DESCRIPTION OF SERVICE	FUNDING SOURCE	DEPARTMENT
AT&T FirstNet	\$ 105,336	Citywide Wireless Telecommunication	General Fund	Administrative Services
BPR Consulting Group LLC	1,498,560	Plan Check Services/Building Official/Inspection Services/Permit Technicians	General Fund	Community Development
City of Hawthorne	95,000	Mark 43 (CAD/RMS)	General Fund	Police
Data Gear, Inc	200,000	Video Policing Camera Maintenance	General Fund	Police
Dooley's Enterprises, Inc	170,000	Ammunition	General Fund	Police
Enterprise FM Trust	215,000	Patrol & City Lease Fleet	General Fund	Citywide
FM Thomas Air Conditioning Inc	80,838	HVAC Preventative Maintenace & Repair	General Fund	Public Works
Jones Mayer	136,255	City Attorney Services	General Fund	City Manager's Office
Los Angeles County Department of Public Works	145,000	Industrial Waste Services	General Fund	Public Works
Los Angeles County Fire Department	11,960,605	Fire Protection Services	General Fund	Non-Departmental
Los Angeles Superior Court	430,000	Parking Citation Fees	General Fund	Police
Merrimac Petroleum	250,000	Fuel Supply	General Fund	Public Works
Palicon Group	100,000	Investigative Services	General Fund	Police
Phoenix Group Information System	140,000	Citation Billing Services	General Fund	Police
Prudential Overall Supply	67,500	Uniform, Towel & Misc Rental Services/Custodial Supplies	General Fund	Recreation/Public Works
Race Communications	100,000	Fiber Internet Services	General Fund	Administrative Services
Shige's Foreign Car Service Inc	125,000	Vehicle Repairs	General Fund	Police
South Bay Regional Public Communications Authority	2,506,909	Annual Assessment	General Fund	Non-Departmental
SPCALA	234,600	Animal Sheltering Services	General Fund	Community Development
Spectrum	100,000	Cable & Back-up Internet Services	General Fund	Administrative Services
Tyler Technologies	57,282	Annual Eden Software Renewal	General Fund	Administrative Services
Wells Fargo Vendor Financial Services, LLC	50,000	Copier Lease	General Fund	Citywide
Western Collision Center, Inc.	125,000	Vehicle Repairs	General Fund	Police
Total General Fund	\$ 18,892,885			

VENDOR	AMOUNT	DESCRIPTION OF SERVICE	FUNDING SOURCE	DEPARTMENT
Aftermarket Parts	\$ 150,000	Bus Replacement Parts	Enterprise	GTrans
AT&T FirstNet	52,000	Citywide Wireless Telecommunication	Enterprise	GTrans
Clean Energy	165,000	Fuel - Compressed Natural Gas	Enterprise	GTrans
Copyland	50,000	Professional Copying and Printing Services	Enterprise	GTrans
Department of Industrial Relations	54,161	Office of Self-Insurance Plans Assessment	Enterprise	GTrans
Inter-Con Security Services	116,735	Security Guard Services	Enterprise	GTrans
Merrimac Petroleum	610,630	Fuel - Unleaded Gasoline	Enterprise	GTrans
N/S Corporation	50,000	Bus Wash Equipment Parts	Enterprise	GTrans
Prudential Overall Supply	30,000	Uniform, Towel & Misc Rental Services/Miscellaneous Supplies	Enterprise	GTrans
Race Communications	15,000	Fiber Internet Services	Enterprise	GTrans
Trane U.S. Inc.	60,000	HVAC Support and Supplies	Enterprise	GTrans
Wells Fargo Vendor Financial Services, LLC	4,000	Copier Lease	Enterprise	GTrans
Total GTrans	\$ 1,357,526			

VENDOR	AMOUNT	DESCRIPTION OF SERVICE	FUNDING SOURCE	DEPARTMENT
Department of Industrial Relations	\$ 145,839	Office of Self-Insurance Plans Assessment	Internal Service Funds	Administrative Services
Enterprise FM Trust	150,000	Patrol & City Lease Fleet	Various	Citywide
Mariposa Landscapes	135,418	Tree Trimming Maintenance Service	Gas Tax	Public Works
Mariposa Landscapes	106,368	Landscape Maintenance Service	Gas Tax	Public Works
Micro Electronics, Inc	130,000	Computer Replacement Parts	Internal Service Funds	Administrative Services
NMK Corporation	200,000	Computer Replacement	Internal Service Funds	Administrative Services
Swarco McCain, Inc	85,000	Traffic Equipment Supplier	Gas Tax	Public Works
Wells Fargo Vendor Financial Services, LLC	1,320	Copier Lease	Various	Citywide
Total Other Funds	\$ 953,945			

GRAND TOTAL ALL FUNDS \$ 21,204,356



## **City of Gardena** Gardena City Council Meeting AGENDA REPORT SUMMARY

Agenda Item No. 12.B Section: DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES Meeting Date: July 23, 2024

### TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approval of Side Letter between the City of Gardena and the Gardena Police Officers Association ("GPOA")

### **COUNCIL ACTION REQUIRED:**

Staff Recommendation: Approve the Side Letter between the City of Gardena and the Gardena Police Officers Association ("GPOA")

### **RECOMMENDATION AND STAFF SUMMARY:**

The City of Gardena ("City") contracts with the California Public Employees' Retirement System ("CalPERS") for employee pensions. Service retirement is a lifetime benefit that is derived from key employment information. The City takes a serious role in working with employees and CalPERS to provide security for our members into retirement. The statutes and regulations governing reportable compensation are outlined in the California Public Employees' Retirement Law Government Code sections 20630, 20636, 20636.1, 7522.34, and the California Code of Regulations (CCR) section 570, 570.5, 571, and 571.1.

In an effort to be compliant with current CalPERS reporting requirements, staff is recommending a change in Compensation, subject to the extent permitted by CalPERS. City Council provided staff authority to negotiate a change in compensation in an effort to solidify reportable compensation for our employees. Employees will accrue holidays at a rate of 13.33 hours per month for a total of 160 per year. Cash outs for CalPERS Classic Members: Holiday leave can be cashed out twice annually. Any remaining holiday hours will be automatically cashed out on the pay period that includes December 31.

Cash outs for CalPERS New Members: For employees who are defined as "new members" under the California Employees' Pension Reform Act ("PEPRA"), they will be able to carry over holiday hours from year-to-year, up to the cap of 400 hours. New members may elect to cash out up to 160 hours of holiday pay that they will accrue in the upcoming year, these cash outs will not be reportable to CalPERS.

Employees will also receive 40 hours of floating holiday annually, these hours will not be reportable to CalPERS and will automatically be cashed out on the pay period that includes December 31.

### FINANCIAL IMPACT/COST:

Estimated Annual Net General Fund Expenditure of \$220,405 Estimated One-Time Accrued Benefit Liability Stabilization Fund Expenditure of \$1,271,893 for Fiscal Year 2024-2025 Estimated One-Time General Fund Expenditure of \$252,992 for Fiscal Year 2024-2025

### ATTACHMENTS:

Holiday Side Letter - July 2024.pdf

APPROVED:

Ceusomr.

Clint Osorio, City Manager

### <u>SIDE LETTER OF AGREEMENT – HOLIDAY LEAVE</u> <u>City of Gardena</u> <u>And</u> <u>Gardena Police Officers Association</u> July 10, 2024

The City of Gardena ("City") and the Gardena Police Officers Association ("GPOA") (collectively the "Parties") hereby enter into this Side Letter of Agreement ("Agreement") and hereby agree to the following:

- 1. On or around August 1, 2019, the Parties entered into a Memorandum of Understanding ("MOU") with the effective dates of August 1, 2019 to July 31, 2024. On or around May 16, 2020, the Parties entered into a Side Letter that modified the terms of the MOU. Under the terms of the MOU and the May 16, 2020 Side Letter, GPOA members can accrue holiday leave and sell back accrued holiday leave.
- 2. To clarify that the Holiday Leave Buy-Back is only for holiday leave accrued during that calendar year, the Parties agree to modify Article II, Section 16 and Article IV, Section 8 as follows:

### REMOVE Article II, Section 16, Subdivision A, Paragraph 2.

**REPLACE Article IV, Section 8 with the following:** 

### SECTION 8. HOLIDAY LEAVE

### A. HOLIDAY LEAVE EARNED

1) These hours earned (hereinafter referred to as "holidays") are in lieu of legal holidays or other holidays. Use of such holidays shall be in increments of hours.

- 2) Employees will receive 12.31 hours for each recognized City holiday.
- 3) The City recognized holidays are as follows:
  - New Year's Day: January 1 or the first regular City Hall workday of the year
  - Martin Luther King Jr. Birthday: Third Monday of January
  - Presidents Day: Third Monday of February
  - Memorial Day: Last Monday of May
  - Juneteenth: June 19
  - Independence Day: July 4
  - Labor Day: First Monday of September
  - Veterans Day: November 11
  - Thanksgiving Day: Fourth Thursday of November
  - Friday after Thanksgiving Day
  - Christmas Eve: December 24

- Christmas Day: December 25
- New Year's Eve: December 31
- 4) Employees will accrue holidays at a rate of 13.33 hours per month.

5) The amount of holiday pay is the base rate plus special assignment pay bonus, education incentive program bonus, and longevity bonus.

6) Employees may use holiday leave in accordance with the Department's general practice for requesting leave.

- a. <u>Cash Outs for CalPERS Classic Members</u>: Holiday leave can be cashed out twice annually. With the exception of the floating holidays discussed in Section 7 below, Holiday leave can be cashed out twice annually. Any leave accrued between January 1 and June 30 can be cashed out on the last full pay period in June. Any unused holiday hours can be carried over until December 31. Any remaining holiday hours will be automatically cashed out on the pay period that includes December 31.
- b. <u>Cash Outs for CalPERS New Members</u>: For employees who are defined as "new members" under the California Public Employees' Pension Reform Act ("PEPRA"), they will be able to carry over holiday hours from year-to-year, up to the cap of 400 hours. If the maximum accrual cap is reached, the affected employee shall cease to accrue holiday leave until such bank is reduced below the maximum accrual amount of 400 hours. In addition, new members may irrevocably elect in November or December to cash out up to 160 hours of holiday pay that they will accrue in the upcoming year.

7) Employees will also receive 40 hours of floating holiday on January 1 of each year. Any amount remaining as of December 31 will be automatically cashed out on the pay period that includes December 31. The floating holiday hours will not be reportable to CalPERS for inclusion in pension benefits.

8) Since the holidays may be used as leave or cashed out, neither the 160 hours accrued nor 40 hours floating holiday leave is reportable to CalPERS for inclusion in pension benefits for new members. For CalPERS classic members, only the 160 hours accrued will reportable, to the extent CalPERS determines that the amount is reportable for inclusion in pension benefits.

#### B. HOLIDAY LEAVE ACCRUAL AND USE

1) Unused holiday hours shall appear on the employee's paycheck stub.

C. **PAY-OUT AT SEPARATION:** Unused holiday leave will be cashed out at separation at the current rate of separation.

- 3. For CalPERS classic members, holiday hours in employee holiday banks as of July 23, 2024 will be placed in a grandfathered leave bank. Employees may use this bank for leave in accordance with the Department's general practice for requesting leave. Any cash outs from this bank will not be reportable to CalPERS for inclusion in pension benefits. This provision shall not apply to CalPERS new members.
- 4. The above modifications will be effective, retroactively to May 16, 2020.

This Side Letter Agreement is not intended to waive the Parties' respective legal rights or the rights of individual members of the GPOA under the laws of the State of California. Additionally, this Side Letter Agreement is not meant to confer any new benefit, or to remove any prior benefit, other than what is provided for above.

Agreed to on this 10<sup>th</sup> day of July , 2024 by the undersigned authorized representatives of the Parties:

Representatives for the City:

Representatives for Gardena Police Officers Association (GPOA):

Occubom .

Clint Osoric



## **City of Gardena** Gardena City Council Meeting AGENDA REPORT SUMMARY

Agenda Item No. 13.A Section: DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT Meeting Date: July 23, 2024

### TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: <u>PUBLIC HEARING: RESOLUTION NO. 6676</u>, Certifying the Final EIR for the City of Gardena General Plan, Zoning Code and Zoning Map Amendment; <u>RESOLUTION NO. 6677</u>, Readopting the Update to the Land Use Plan implementing Alternative 2, including making findings required by CEQA and adopting a Mitigation Monitoring and Reporting Program; and

ORDINANCE NO. 1873, Readopting the zone changes for all the Inventory Sites, adopting the zone changes to eliminate the Parking zone on split-zoned properties, adopting a formal statement regarding the dividing line on split-zoned residential properties, and readopting the text changes to Title 18 with the amendments set forth in the Ordinance. Adoption of Ordinance No. 1873 includes making findings required by CEQA and adopting a Mitigation Monitoring and Reporting Program

### **COUNCIL ACTION REQUIRED:**

Staff Recommendation: Open the public hearing, receive testimony from the public, allow three (3) minutes for each speaker, and close the public hearing.

Staff Recommendation for Motion: Adopt Resolution Nos. 6676 and 6677, and Introduce Ordinance No. 1873.

### **RECOMMENDATION AND STAFF SUMMARY:**

<u>Project Description:</u> The Project proposes to readopt the amendments the Land Use Plan of the Community Development Element of the Gardena General Plan and Zoning Map for the 468 Inventory Sites identified in the 2021-2029 Gardena Housing Element. In addition, the project involves adopting the zone changes to eliminate the Parking zone on split-zoned properties, adopting a formal statement regarding the dividing line on other split-zoned residential properties, and readopting the text changes to Title 18.

<u>Environmental Determination:</u> An environmental impact report (EIR) was prepared to analyze the impacts of the changes to both the Inventory and Non-Inventory Sites as well as the text amendments to the Land Use Plan and the zoning code. The Planning Commission will consider a recommendation to the City Council on certifying the EIR prepared for the City of Gardena General Plan, Zoning Code and Zoning Map Amendment Project and adopting a Mitigation Monitoring and Reporting Program. All the related documents are open for public review at the Community Development Department and on the city's website.

# FINANCIAL IMPACT/COST:

None.

# ATTACHMENTS:

Staff Report 2021-2029 Housing Element GPA/ZTA/ZC (with Attachments 1-17) Planning Commission Resolution No. 14-24 (without Exhibits) Resolution No. 6676, certifying the Final EIR (with Exhibits) Resolution No. 6677, readopting the Update to the Land Use Plan and implementing changes under Modified Alternative 2 (with Exhibits) Ordinance No. 1873, readopting the Zone Changes and implementing changes under Modified Alternative 2 (with Exhibits)

APPROVED:

Ceusoms.

Clint Osorio, City Manager



City of Gardena City Council Meeting

# AGENDA STAFF REPORT

# AGENDA TITLE:

# ENVIRONMENTAL ASSESSMENT # 10-24, GENERAL PLAN AMENDMENT # 1-24, ZONE CHANGE # 1-24, AND ZONE TEXT AMENDMENT # 4-24

The City Council will be considering certification of an environmental impact report (EIR), adoption of findings, and statement of overriding considerations; General plan land use plan designation changes and text amendments; and Zoning changes and zone text amendments in relation to the 2021-2029 Gardena Housing Element, and toher clean-up matters.

<u>Project Description:</u> The studied Project proposes to readopt the amendments the Land Use Plan of the Community Development Element of the Gardena General Plan and Zoning Map for the 468 Inventory Sites identified in the 2021-2029 Gardena Housing Element that were revised in February 2023. In addition, the studied Project looked at placing housing overlays on an additional 802 Non-inventory sites, as well as adopting zone changes to eliminate the Parking zone on split-zoned properties, and rezoning other split-zoned residential properties, and readopting the text changes to Title 18 with some additonal clean-up amendments.

<u>Environmental Determination</u>: An environmental impact report (EIR) was prepared to analyze the impacts of the changes to both the Inventory and Non-Inventory Sites as well as the text amendments to the Land Use Plan and the zoning code. The EIR identified significant and unavoidable impacts under air quality and public services/parks. All other impacts were either below a level of significance or could be mitigated to below a level of significance.

# **RECOMMENDATION:**

Staff respectfully recommends that Council open the public hearing, allow three minutes per speaker, and adopt the following:

• <u>RESOLUTION NO. 6676</u>, Certifying the Final EIR for the City of Gardena General Plan, Zoning Code and Zoning Map Amendment;

- <u>RESOLUTION NO. 6677</u>, Readopting the Update to the Land Use Plan implementing Alternative 2, including making findings required by CEQA and adopting a Mitigation Monitoring and Reporting Program; and
- <u>ORDINANCE NO. 1873</u>, Readopting the zone changes for all the Inventory Sites, adopting the zone changes to eliminate the Parking zone on split-zoned properties, adopting a formal statement regarding the dividing line on split-zoned residential properties, and readopting the text changes to Title 18 with the amendments set forth in the Ordinance. Adoption of Ordinance No. 1873 includes making findings required by CEQA and adopting a Mitigation Monitoring and Reporting Program.

# BACKGROUND and ANALYSIS

In March 2021, SCAG adopted its 6<sup>th</sup> Cycle housing allocation plan which allocated Gardena a regional housing needs assessment (RHNA) of 5,735 units, broken down as follows: very low income – 1,485 units; low income – 761 units; moderate – 894 units; and above moderate – 2,595 units. In February 2023 the City Council adopted the City's 6<sup>th</sup> Cycle Housing Element which, in part, identified the final Inventory Sites of 468 parcels to accommodate the City's RHNA. (The Housing Element can be found at the following link: <a href="https://cityofgardena.org/wp-content/uploads/2023/03/Clean-Gardena-HE-Adopted-July-13-2022Readopted-February-15-2023.pdf">https://cityofgardena.org/wp-content/uploads/2023/03/Clean-Gardena-HE-Adopted-July-13-2022Readopted-February-15-2023.pdf</a>)

In accordance with SCAG's recommendation, the Inventory Sites included buffers to account for the fact that properties would not all develop at the income units assigned in the Housing Element. The buffer is required because State law requires the City to rezone property if a project is approved on an Inventory Site which would reduce the inventory below that which is required to provide affordable housing.

Based on the sites identified and the projects that were approved or in the pipeline, the City had a surplus allowing for a buffer of 521 lower income units, 913 moderate income units, and 666 above moderate income units (see Table 1). Since the time of adoption, the surplus for lower and moderate units has been reduced as the project at 1610 Artesia Boulevard did not contain as many lower income and moderate income units as expected.

	Lower Income Units (Extremely Low,	Moderate Income	Above Moderate	Total Units
	Very Low, and Low)	Units	Income Units	
RHNA	2,246	894	2,595	5,735
Credits w/ADUs	-131	-10	-1,108	
Remaining RHNA	2,115	884	1,487	
Sites Inventory	2,636	1,797	2,153	
Surplus	+521	+913	+666	
Adjustment for	-69	-27	+223	
1610 Artesia				
Project				
Adjusted	+452	+886	+889	
Surplus				

In order to avoid penalties and loss of grant money, at the same time that the City Council adopted the Housing Element, it also adopted an updated Land Use Plan which included text changes and a revised land use map (Resolution No. 6620) and adopted a revised Zoning map, as well as zone text amendments to the Zoning Ordinance based on a categorical exemption (Ordinance No. 1848). (The Land Use Plan and map can be found at the following link: <u>https://cityofgardena.org/wp-content/uploads/2023/03/Land-use-Plan-2023-Update-FINAL.pdf</u>. Ordinance No. 1848, including the changes to the zoning map is <u>Attachment 1</u> hereto.

As staff looked at the Inventory Sites to be included in the Housing Element, it also examined what other sites should receive housing overlays. A number of presentations were held before both the Planning Commission and City Council in 2021 and 2022. Adjustments to the proposed Inventory Sites were made based on input received from both the Planning Commission and City Council. <u>Attachments 2 through 5</u> are excerpts from the presentations made to the City Council during this time frame. The maps show the proposed overlays and which sites were/were not included as Inventory Sites.

On June 18, 2024, the Planning Commission approved Resolution No. PC 14-24, by a vote of 4-0, recommending the City Council adopt Resolutions Nos. 6676 and 6677, and Ordinance No. 1873, certifying the Final EIR and readopting the land use plan, zoning designations, and text amendments, along with additional clean-up modifications to the zoning code.

# PROJECT

# Land Use/Zoning Changes

In October 2020, the City entered into a contract with De Novo Planning Group for the preparation of an Environmental Impact Report (EIR) for the Inventory and Non-Inventory sites as well as additional textual changes. Under the proposed project, in addition to the 468 parcels comprising the Inventory Sites, another 802 Non-Inventory Sites were

included for analysis. The following maps, excerpted from the Draft EIR, show the following:

# Inventory Sites

- Figures 3-6 and 3-10 of the Draft EIR, and linked below as Attachments 6 and 7, show the changes that were made to the Land Use and Zoning maps in February 2023 that make the changes for the Inventory Sites.
  - Attachment 6 Land Use Changes in 2023 for Inventory Sites
  - Attachment 7 Zoning Changes in 2023 for Inventory Sites

# Non-Inventory Sites

- Figures 3-7 and 3-11 of the Draft EIR, and linked below as Attachments 8 and 9, show the additional Non-Inventory Sites that were considered for housing overlays.
  - Attachment 8 Additional Land Use Changes for Non-Inventory Sites
  - Attachment 9 Additional Zoning Changes for Non-Inventory Sites

# Combined Maps

- Figures 3-8 and 3-12 of the Draft EIR, and linked below as Attachments 10 and 11 show the combined Inventory and Non-Inventory Sites for the Land Use and Zoning maps.
  - <u>Attachment 10 Combined Land Use Changes for Inventory and Non-</u> <u>Inventory Sites</u>
  - <u>Attachment 11 Combined Zoning Changes for Inventory and Non-</u> <u>Inventory Sites</u>

In total, the proposed changes would add an approximately 4,700 additional residential units beyond those provided for by the Inventory Sites.

Since the time that the analysis for the proposed changes was originally undertaken, the State Legislature has enacted dozens of additional housing bills, placing more and more burdens on local government. The 6<sup>th</sup> Cycle RHNA allocation for Gardena was an increase of more than 1,400 percent from the 5<sup>th</sup> Cycle RHNA allocation. In addition to providing Inventory Sites to satisfy the City's RHNA allocation, the City also included a buffer for all income categories as follows: 25% buffer for lower income; 103% buffer for moderate income; and 45% buffer for above-moderate. This buffer will account for sites not being developed at the identified densities for the identified housing categories.

The required rezoning and overlays already changed the nature of the City's development patterns by introducing much higher density housing than had previously been allowed. This continual erosion of local control along with an increase in the RHNA from 397 units to 5,735 units, has led to a growing recognition that the City needs to maintain as much flexibility as possible with regard to its land use. This sentiment has been expressed by

both the public and the City Council. At the Planning Commission meeting on June 18, 2024, staff recommended that the Commission advise the City Council to adopt a modification to the Inventory Site Only Alternative (Alternative 2) identified in the EIR. This modification will be referred to as Modified Alternative 2.

Modified Alternative 2 will consist of the following elements:

A. Readoption of the Updated Land Use Plan, including the Land Use Map, as approved in February 2023, without change, which approval was given by the City Council's adoption of Resolution No. 6677 prior to the adoption of this Ordinance;

B. Readoption of the zoning changes to the Inventory Sites only Alternative, including the recission of the Artesia Corridor Specific Plan zoning and rezoning of those parcels;

C. Elimination of the parking zone on properties that are split zoned with a commercial or industrial use;

D. Readoption of all text amendments set forth in Ordinance No. 1848 in their entirety;

- E. Clarification regarding the treatment of split-zoned residential parcels; and
- F. Clean-up modifications to the zoning code of the City of Gardena.

# Split Zoned Properties

While the staff was evaluating sites for housing overlays to add to the inventory list, they discovered that several properties in the city were split zoned. This means that a single property had two different zoning designations within its boundaries. The split zoning on parcels in the City is problematic because there were no legal descriptions that were ever prepared for where on the property the split actually occurs; there is only a rough indication by the colors drawn on the General Plan Land Use and zoning maps.

• There are 76 parcels in the City which have a split zone with a commercial or industrial zone and the parking zone. These split zones have been in place for more than 60 years and appear to have been put in place as a buffer between uses. The locations that were chosen to have the parking zones were based in part on what the uses were on the properties at the time, many of which no longer exist. The parking zone, with uncertain boundary lines, no longer makes sense. There is no uniformity as to where the parking zone exists between commercial/industrial and residential uses. Furthermore, commercial uses are allowed in the parking zone when developed in concert with the abutting use in the commercial zone with a conditional use permit. Buffers between uses are created

by setback requirements. If the City Council felt that the existing buffers were not adequate, it could ask staff to examine a change in development standards.

The properties that have a split zoning with the parking zone should all be revised so as to eliminate the parking zone and rezone the entire property the same as the remainder of the property. Any of these properties which have a mixed-use overlay (MUO), will continue to have such overlay, but there will not be any upzoning of these properties to a higher density as had originally been proposed (See <u>Attachment 12.</u>)

• There are eight properties that are single parcels but were split zoned in 2006 to have two different residential land use and zoning designations for reasons that are not apparent as no staff reports exist from that time. In order to provide clarity, staff is recommending that rather than rezone these properties, an ordinance be adopted clarifying that the property may be developed as though it were two parcels, with the dividing line running parallel to the closest adjacent property line. In the case where a property has two adjacent property lines that are not parallel, the property shall be divided along the parallel line that would provide the greatest density. (See Attachment 13.)

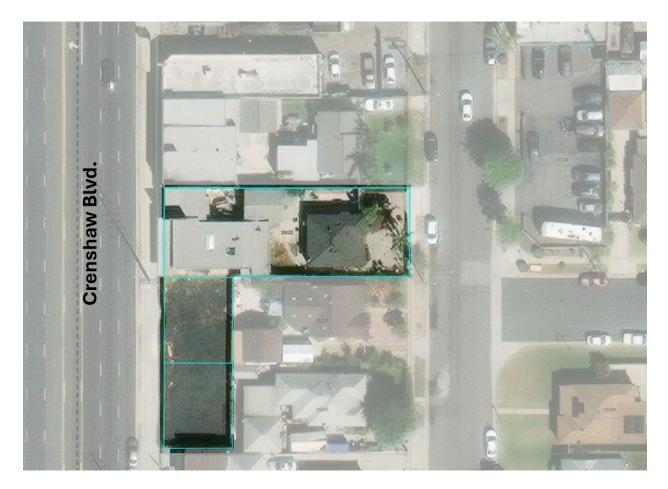
# Local Interest for New Housing Overlay

There has also been interest expressed by various land and business owners with regard to their properties. They have requested that their land also be given a residential overlay to automatically allow for residential or mixed-use development at certain density levels. Although this was considered, staff is not recommending any changes to these parcels at this time. These sites may still be allowed to develop residential and mixed-use developments through the approval of legislative actions which would include a general plan amendment and zone change; both a specific plan and development agreement could also apply to such changes. However, in-lieu of having to accept minimum development standards and other requirements, specific plans or the creation of new zones would allow the City to retain discretion and oversight to ensure that any proposed residential or mixed-use development will best meet the community's needs and address potential issues such as having adequate parking, height limitations, and other features. • 14948 Crenshaw Boulevard (Gardena Cinema) - the owner of the Gardena Cinema has expressed interest in redeveloping her property with residential uses. This property is currently zoned as General Commercial. The proposed project contemplated placing an HO-4 zoning overlay on the property, which would allow between 21 – 30 units per acre. The property is approximately 1 acre in size.



• 15122 Crenshaw Boulevard (Keith Glassman) – the owner of this parcel also owns the two parcels to the south for a total of 11,000 square feet (approximately 0.26 acres). The owner has expressed interest to staff in redeveloping these parcels with a mixed-use development which would have commercial on the bottom and residential on top. The proposed project also contemplated placing an HO-4 zoning overlay on the property, which would allow between 21 – 30 units per acre. The property owners representative submitted conceptual plans and rendering to the City for consideration, and which have been attached and linked below.

- <u>Attachment 14</u> Email and conceptual plans sent to Planning Commission on June 13, 2024.
- <u>Attachment 15</u> Rendering of conceptual mixed-used development project presented by the property owner representatives to the Planning Commission.



• 1350 W. 139<sup>th</sup> Street (Mala Patel) - the owner of the property located has requested that the property be rezoned to R-3. The property is 0.44 acres and is one of the five properties in that area that is zoned R-2 on the northern portion and R-1 on the southern portion. This was a Non-Inventory site that was considered to be rezoned as R-2/ Under an R-3 zone, 7 units could be built on the property without any density bonus. With the split zone and the use of SB 9, more than 3 units could be accommodated on the property. Additionally, the use of ADUs could also increase the number of allowed units. The owner has submitted a letter to the City for consideration which are attached and linked below:

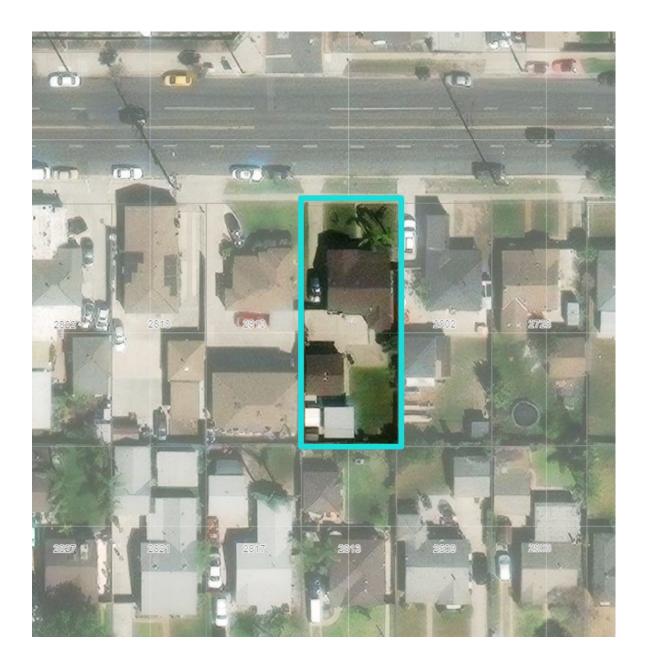
<u>Attachment 16</u> – Letter sent for City Council's consideration on July 16, 2024.



• 1031 Magnolia Avenue (Steven Stapakis) – this is another property that is split zoned between R-1 and R-2. In 2020 the owner applied for approval to build six units on the property; the entitlements included a General Plan Amendment and zone change to change the entire property to medium density residential/R-3 zoning, as well as a Tract Map, Site Plan Review, and a Variance. When objections to the use of a categorical exemption were raised, the applicant put the project on hold rather than incur costs of the environmental review for this project which were expected to exceed \$45,000. The proposed project contemplated changing the entire .34 acre parcel to R-3.



 2806 Marine Avenue – The property owner attended the Planning Commission meeting on June 18, 2024, to request that the Commission recommend adding a housing overlay. This overlay would permit the continued residential use of the property and facilitate further residential development along Marine Avenue. The property, along with others currently used for residential purposes along the Marine Avenue corridor between Crenshaw Boulevard and Western Avenue, are currently zoned for Commercial. These areas were considered under the Non-Inventory sites analysis for the addition of an HO-3 zoning overlay, which would allow between 12-20 units per acre.



# Land Use Plan/Zoning Text Amendments

In February 2023, the City Council adopted Ordinance No. 1848 which, in addition to making the zoning changes to the Inventory Sites, amended the City's zoning code. The EIR covers these changes. Staff is recommending a readoption of these text amendments with very minor changes as set forth in the attached Ordinance No. 1873.

# Process

As set forth above, the City hired De Novo Planning Group to prepare an environmental impact report (EIR) to analyze the impacts of the changes to both the Inventory and Non-Inventory Sites as well as the text amendments to the Land Use Plan and the zoning code.

A Notice of Preparation was prepared and a 30 day comment period on the document took place between April 13, 2023 and May 19, 2023. A public scoping meeting was held on April 27, 2023 and a recording of this meeting was made available on the City's website. Additionally, an agenda item regarding the environmental review process was placed on the City Council agenda of May 9, 2023. The Draft EIR was made available for a public review period of January 16, 2024 through February 29, 2024. The Draft EIR was placed on the City's website and also submitted to the State Clearinghouse via the CEQAnet Web Portal. In May 2024, a Final EIR was prepared that responded to the comments received and also set out a Mitigation Monitoring and Reporting Program.

#### Impacts/Mitigation Measures

Table 1-5 of the Draft EIR contains a summary of all environmental impacts, the level of significance before mitigation, mitigation measures, and the level of significance after mitigation. As shown in the Table, there are impacts to the following areas: Air Quality, Cultural Resources, and Noise. Also as shown in Table 1-5, all impacts can be mitigated below a level of significance with the exception of Air Impacts and Public Services with relation to parks/recreation. Section 3.0 of the Final EIR contains the mitigation monitoring program.

# <u>Alternatives</u>

Three alternatives were examined in the Draft EIR. Alternative 1 assumed that the City would not approve any part of the project and the land use and zoning changes previously approved in February 2023 would be rescinded. Alternative 2, the Inventory Sites Only option, would essentially leave everything as it was adopted in February 2023 and provide some additional clean-up. Alternative 3 proposed fewer Non-Inventory Sites than proposed by the project; instead of an additional 802 parcels beyond the Inventory Sites contemplated under the project, only 672 additional Non-Inventory Sites would be included.

None of the alternatives eliminated all of the significant and unavoidable impacts. While a rescission of the previously adopted changes would eliminate the air impacts, it would create other significant and unavoidable impacts such as inconsistencies with the City's Housing Element. Additionally, rejecting the City's previous changes to Inventory Sites would open the City up to a slew of legal issues as well as Builder's Remedy developments. Both Alternatives 2 and 3 are environmentally superior to the project as they both reduce the majority of the environmental impacts associated with the project. Alternative 3 was identified in the EIR as the most environmentally superior as it would provide greater opportunities for a mix of housing at varying densities and there would be a greater alignment of housing production with sustainability goals as well as create better development patterns. However, staff believes that Alternative 2 may actually be environmentally superior as it provides further reductions in the two impact areas that were significant and unavoidable as compared to Alternative 3. Table 7-7 from the EIR provides a summary comparison of the alternatives.

In determining what should actually be approved, the City is not limited to the proposed project and the exact three alternatives that were included in the EIR. Instead, the City Council may choose, a project alternative that was not considered in the EIR if it is similar in scope, size, and use as the alternatives in the EIR and will not create any new environmental impacts.

Staff's recommendation is to approve Modified Alternative 2 as described above.

# <u>Findings</u>

When a project has significant impacts, the City cannot approve the project unless it makes findings under CEQA Guidelines section 15091 with regard to each significant impact. The possible findings are:

- Changes or alterations have been required in, or incorporated into, the project which avoid or substantially lessen the significant environmental effect;
- Such changes or alterations are within the responsibility and jurisdiction of another public agency and the changes have been adopted by, or can and should be adopted by, such other agency; and
- Specific economic, legal, social, technological, or other considerations, including provision of employment opportunities for highly trained workers, make infeasible the mitigation measures or project alternatives identified in the EIR.

As set forth above, mitigation measures have been recommended that will reduce all impacts below a level of significance with the exception of air quality and impacts on parks/recreation. As to those two areas of impact, there are no mitigation measures which would eliminate all of the significant impacts, nor are there any alternatives which would

reduce all of the significant impacts without creating other significant impacts. Staff is recommending that Alternative 3, the environmentally superior alternative, be rejected based on social considerations that changing the nature of Gardena from a predominantly single-family community into a high-density, urban community is not in the best interests of the City and has the possibility of removing too much commercial/industrial land uses from the City which can impact the City's tax base. Alternative 2 is still environmentally superior to the proposed project.

In addition to the findings under Guidelines section 15091, when there are significant environmental impacts which remain, the City must also make findings under CEQA Guidelines section 15093. Under this section, the decision-making body is required to balance the economic, legal, social, technological, or other benefits of a project against the unavoidable impacts in determining whether to approve the project. This is accomplished by the adoption of a Statement of Overriding Considerations. In the present case there is no alternative, including the No Project alternative, which does not result in significant impacts. It is necessary to readopt the land use and zoning changes for all of the Inventory Sites in order to remain in legal compliance with the City's Housing Element and not violate other housing laws.

# **Certification**

Certification of the EIR is an independent action from project approval. Certification of the EIR is not a vote for or against a project; rather, it is a vote stating that the EIR was prepared in compliance with CEQA and adequately addresses all of the environmental issues. If the City Council feels that the EIR meets the requirements of CEQA, then there should be a certification of the EIR. By doing this, the EIR can be used as a base document for other projects to tier from, regardless of which alternative is approved.

# DISCUSSION/CONFLICT OF INTEREST

When the City Council adopted the changes to the Inventory Sites is February 2023 it was determined that there were not any conflicts of interest under the public generally exception (<u>See Attachment 17</u>). However, now that additional parcels are being examined for zone changes in addition to the Inventory Sites, each Councilmember (including the Mayor) should refrain from discussion of properties within a 1,000 foot radius from property in which they have a legal interest. Maps have been provided to each Councilmember showing the Inventory Sites, Non-inventory Sites, and other parcels that were included in the EIR for analysis within this radius.

Unlike other situations where a conflicted Councilmember must recuse himself at the outset of an item, the rules are different when land use and zoning changes are being considered. The consideration of the items is to be taken in segments and recusal must

happen before the actual consideration of a segment in which a Councilmember has a conflict.

If the City Council wishes to discuss any properties that lie within any Councilmember's conflict zone, the City Attorney's office will provide direction at the time as to how the matter will be handled.

# **NOTICING**

The public hearing notice for the project was published in the Gardena Valley News and on July 11, 2024. A copy of Proof of Publication and Affidavit of Mailing are on file in the office of the Community Development Department, Room 101, City Hall, and are considered part of the administrative record.

All those who provided comments on the environmental document or provided contact information at the community meeting or any other meeting, were provided notice of the City Council meeting.

IN CONCLUSION, Staff respectfully recommends that Council open the public hearing, allow each speaker three minutes to speak and adopt the following:

- a. Adoption of Resolution No. 6676 certifying the Final EIR for the City of Gardena General Plan, Zoning Code and Zoning Map Amendment Project;
- b. Adoption of Resolution No. 6677 readopting the Update to the Land Use Plan implementing Alternative 2, including making findings required by CEQA and adopting a Mitigation Monitoring and Reporting Program; and
- c. Introduction of Ordinance No. 1873 readopting the zone changes for all the Inventory Sites, adopting the zone changes to eliminate the Parking zone on split-zoned properties, adopting a formal statement regarding the dividing line on split-zoned residential properties, and readopting the text changes to Title 18 with the amendments set forth in the Ordinance and adopting a Mitigation Monitoring and Reporting Program. Adoption of Ordinance No. 1873 includes making findings required by CEQA.

Submitted by: Amanda Acuna Date: July 23, 2024

# **Resolutions and Ordinance for Consideration**

# Planning Commission Resolution No. 14-24, recommending the City Council adopt the following:

- Resolution No. 6676, certifying the Final EIR.
  - Exhibit A Draft Environmental Impact Report dated January 2024
  - Exhibit B Final Environmental Impact Report dated May 2024
- <u>Resolution No. 6677, readopting the Update to the Land Use Plan and</u> <u>implementing the changes under Modified Alternative 2.</u>
  - Exhibit A Updated Land Use Plan
  - Exhibit B Land Use Map
  - Exhibit C Parcel List
  - Exhibit D Mitigation Monitoring and Reporting Program
- Ordinance No. 1873, readopting the Zone Changes and implementing the changes under Modified Alternative 2.
  - Exhibit A Zoning Map (6th cycle Housing Element Inventory Sites)
  - Exhibit B Parcel List (6th cycle Housing Element Inventory Sites)
  - Exhibit C Zoning Map (Split Parking Zoned Properties)
  - Exhibit D Parcel List (Split Parking Zoned Properties)
  - Exhibit E Mitigation Monitoring and Reporting Program

# Environmental Documents

- Draft Environmental Impact Report dated January 2024
- Final Environmental Impact Report dated May 2024
- <u>Mitigation Monitoring and Reporting Program</u>

# Attachments to Staff Report (click on link to open document)

- 1 Ordinance No. 1848 with Maps adopted in February 2023
- 2 May 11, 2021 City Council meeting on Inventory and Noninventory Sites
- <u>3 June 1, 2021 City Council and Planning Commission meeting on Inventory and</u> Noninventory Sites
- 4 January 26, 2022 City Council meeting on Inventory and Noninventory Sites
- 5 July 26, 2022 City Council meeting on Inventory and Noninventory Sites
- 6 Land Use Changes in 2023 for Inventory Sites
- 7 Zoning Changes in 2023 for Inventory Sites
- 8 Additional Land Use Changes for Non-Inventory Sites
- 9 Additional Zoning Changes for Non-Inventory Sites
- 10 Combined Land Use Changes for Inventory and Non-Inventory Sites
- **<u>11 Combined Zoning Changes for Inventory and Non-Inventory Sites</u>**
- 12 Parking split zoned properties
- 13 Residential split zoned properties
- <u>14 Email and conceptual plans sent to Planning Commission for 15122 Crenshaw</u> <u>Blvd.</u>
- <u>15 Rendering of conceptual mixed-used development project for 15122 Crenshaw</u> Blvd.
- 16 Letter sent for 1350 W 139<sup>th</sup> Street.
- 17 City Attorney Conflict of Interest Memo September 2022

Attachment 1 – Ordinance No. 1848 with Maps adopted in February 2023

#### **ORDINANCE NO. 1848**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA AMENDING TITLE 18 OF THE GARDENA MUNICIPAL CODE PRIMARILY RELATING TO THE ESTABLISHMENT OF HOUSING OVERLAYS AND DEVELOPMENT STANDARDS PERTAINING THERETO AND REVISING THE CITY'S ZONING MAP AND FINDING THE ADOPTION TO BE EXEMPT FROM CEQA PURSUANT TO CEQA GUIDELINES SECTIONS 15061(b)(3) and 15308

WHEREAS, under the Housing Accountability Act ("HAA;" Government Code § 65589.5), until the City has a compliant housing element, the City must approve affordable housing developments (the "Builder's Remedy") on parcels anywhere in the City without regard to land use designation, zoning, or development standards; and

WHEREAS, projects under the Builder's Remedy are likely to be submitted to the City prior to the certification of the EIR and adoption of the changes as the City has already received inquiry into projects on certain sites; and

WHEREAS, there are only a limited number of grounds on which the City can deny a Builder's Remedy project; and

**WHEREAS,** even if a housing element complies with all requirements of State law, it is not considered to be compliant until any required rezoning has taken place; and

WHEREAS, state law requires there to be consistency between the General Plan and zoning, which means that the new zones required by the housing element need to have a corresponding land use designation; and

WHEREAS, the City does not have any development standards for the new zones which are required to be adopted by the City's 6th Cycle Housing Element and would like to have them in place to provide some means of regulation; and

WHEREAS, newly enacted AB 2334 provides that if a maximum allowable density is not provided in dwelling-units-per-acre standard, realistic density may be estimated based on applicable objective standards and then density bonuses awarded above the realistic density; and

WHEREAS, the City is currently preparing an Environmental Impact Report ("EIR") to accompany all of the land use plan and zoning changes that are set forth in the City's Housing Element, as well as changes to other sites that also include properties that were not identified as Inventory Sites in the City's 6<sup>th</sup> Cycle Housing Element; and

WHEREAS, the City has qualified for \$1,979,262 in PLHA grants, which is funding for housing-related projects and programs that assist in addressing the unmet housing needs in the City; and

WHEREAS, HCD has recently informed the City that the City must adopt it housing element and complete the required rezoning by February 15, 2023 in order to receive its 2019 PLHA grant in the amount of \$329,877; and

WHEREAS, one of the program objectives HCD asked to have added to the City's Revised 6th Cycle Housing Element was to adopt an urgency ordinance implementing the housing overlay zones and rezoning for the inventory sites so that the sites would be available by April 15, 2023 and provide for ministerial approval; and

WHEREAS, at a special meeting held on January 31, 2023, the Planning Commission of the City of Gardena held a duly noticed public hearing on this matter, at which time it considered all evidence presented, both written and oral; and

WHEREAS, at the close of the public hearing the Planning Commission adopted a resolution recommending that the City Council adopt this Ordinance and City staff file a Notice of Exemption; and

**WHEREAS**, at a special meeting held on February 15, 2023, the City Council of the City of Gardena held a duly noticed public hearing on this matter, at which time it considered all evidence presented, both written and oral; and

WHEREAS, prior to adopting this Ordinance, the City Council adopted Resolution No. 6619 readopting the Revised 6th Cycle 2021 - 2029 Housing Element and Resolution No. 6620 amending the Land Use Plan of the City's General Plan and Urgency Ordinance No. 1847; and

WHEREAS, the City Council would also like to adopt the Ordinance as a nonurgency item as well;

# NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY ORDAIN, AS FOLLOWS:

# SECTION 1. Findings.

A. The foregoing recitals are true and correct.

B. The adoption of the Zoning Map and changes to Title 18 are consistent with the City's General Plan. More specifically, these changes implement changes required by the Housing Element and the changes create consistency with the City's Land Use Plan.

C. The changes set forth herein represent good land use practices which are required by the public necessity, convenience and the general welfare.

**<u>SECTION 2.</u>** Adoption of Zoning Map. The City Council hereby adopts the zoning map attached hereto as Exhibit A as the zoning map for the City.

#### **BEGINNING OF TEXT AMENDMENTS**

**<u>SECTION 3.</u>** The term "multiple-family" is hereby replaced with the term "multi-family" throughout the Gardena Municipal Code.

**SECTION 4.** Chapter 18.04, Definitions, is hereby amended by deleting all section numbers starting with section 18.04.010 and ending with section 18.04.495. Definitions shall be divided by lettering so that definitions beginning with the letter "A" fall under a heading reading "A Definitions," definitions beginning with the letter "B" fall under a heading reading "B Definitions," and so on."

<u>SECTION 5.</u> Chapter 18.04, Definitions, of the Gardena Municipal Code is hereby amended by **ADDING** the following definitions to read as follows:

"Director" shall mean the Community Development Director or the Director's designee.

"Studio unit" shall mean a dwelling unit with one room devoted to living, dining, and sleeping purposes, with a separate bathroom. The kitchen may be in the same room or in a separate room.

"Residential Mixed-Use Housing Project" shall mean a mixed-use development consisting of residential and commercial uses with at least two-thirds of the square footage designated for residential use.

**<u>SECTION 6.</u>** Section 18.08.010 of the Gardena Municipal Code is hereby amended to read as follows:

#### 18.08.010 Zones established.

<u>A.</u> In order to <u>To</u> carry out the purposes and provisions of this title, the city is divided into several zones, known as follows the following zones:

- R-1 Single-family residential-zone
- R-2 Low-density multi-family residential zone
- R-3 Medium density multi-family residential-zone
- R-4 High density multi-family residential-zone
- R-6 Very high density multi-family residential
- AMU Artesia mixed-use
- M-U Mixed use overlay

- C-R Commercial residential zone
- P Parking zone
- O Official zone
- C-P Business and professional office zone
- H-B Home business zone
- C-2 Commercial zone
- C-3 General commercial-zone
- C-4 Heavy commercial zone
- M-1 Industrial zone
- M-2 General industrial zone
- -SP Specific plan zones as follows: <u>1450 Artesia Specific Plan</u> Artesia Corridor Specific Plan Ascot Village Specific Plan Carnelian Specific Plan Cottage Place Specific Plan Emerald Square Specific Plan Gardena Transit Oriented Development Specific Plan Gardena Village Specific Plan Normandie Estates Specific Plan Normandie Place Specific Plan Redondo Village Specific Plan Platinum Row Specific Plan

B. In addition, the City has established the following overlay zones to further carry out the purposes and provisions of this title:

MUOMixed-UseOverlayHO-3Medium density 20OverlayHO-4High density 30OverlayHO-5High density 50OverlayHO-6Very high density 70Overlay

**<u>SECTION 7.</u>** Section 18.08.015 is hereby **ADDED** to the Gardena Municipal Code to read as follows:

# 18.08.015 1450 Artesia Specific Plan

The 1450 Artesia Specific Plan zone is intended to be used for a mix of commercial and industrial uses. No development shall occur in this zone until a specific plan for the properties within this area is adopted by the City Council.

# CHAPTER 18.12 - SINGLE-FAMILY RESIDENTIAL ZONE (R-1)

<u>SECTION 8.</u> Subsection L of Section 18.12.050 is hereby amended to read as follows and subsections M - Q are hereby deleted:

L. <u>General provisions as set forth in the table found in section 18.42.010. Fences</u>, Hedges, and Walls. The provisions of Section 18.42.070 shall apply;

M. Swimming Pool Areas. The provisions of Section 18.42.090 shall apply;

N. Projections Permitted in Required Yards. The provisions of Section 18.42.100 shall apply;

O. Protection of Intersection Visibility. The provisions of Section 18.42.110 shall apply;

P. Repealed.

Q. All new structures and additions to existing structures shall demonstrate compliance with residential design guidelines set forth in Chapter 18.42.

# CHAPTER 18.14 – LOW DENSITY MULTI-FAMILY RESIDENTIAL ZONE (R-2)

**<u>SECTION 9.</u>** Section 18.14.020 of the Gardena Municipal Code is hereby amended to read as follows:

#### 18.14.020 Uses permitted.

The following uses shall be permitted in the R-2 zone and other such uses the commission may deem to be similar to those listed and not detrimental to the public health, safety and welfare:

A. All uses permitted in the R-1 zone, except single-family-dwellings; and

B. Single and two-family dwellings, <u>subject to the design review provisions of Chapter</u> 18.45.<del>; and</del>

C. Condominiums and stock-cooperative-apartments of up to two units.

**<u>SECTION 10.</u>** Subsections L-S of Section 18.14.050 of the Gardena Municipal Code are hereby amended to read as follows, so that the subsections now end with "N":

L. Fences: the provisions of Section 18.42.070 shall apply;

M. Refuse areas: the provisions of Section 18.42.130 shall apply;

N.——Swimming pool areas: the provisions of Section 18.42.090 shall apply;

O. Projections permitted in required yards: the provisions of Section 18.42.100 shall apply;

P. Protection of intersection visibility: the provisions of Section 18.42.110 shall apply;

- QL. Lot coverage:
  - 1. a maximum of fifty <u>50</u> percent for interior lots and
  - 2. a maximum of seventy-five 75 percent for corner lots;

<u>RM.</u> Storage space: a minimum of <del>one hundred twenty <u>120</u></del> cubic feet of storage space shall be provided for each dwelling unit with a minimum of two feet in any direction. Such space may be located in areas which include, but are not limited to, the garage, in an outside closet, or below stairways-; and

N. General Provisions as set forth in the table found in section 18.42.010.

R.— All new structures and additions to existing structures shall demonstrate conformance with residential design guidelines set forth in Chapter 18.42.

S-All new structures and additions to existing structures shall demonstrate conformance with residential design guidelines set forth in Chapter 18.42.

# CHAPTER 18.16 - MEDIUM DENSITY MULTI-FAMILY RESIDENTIAL ZONE (R-3)

**<u>SECTION 11.</u>** Section 18.16.020 of the Gardena Municipal Code is hereby amended to read as follows:

# 18.16.020 Uses permitted.

The following uses shall be permitted in the R-3 zone and other such uses as the commission may deem to be similar to those listed and not detrimental to the public health, safety and welfare:

<u>A.</u>\_\_\_All uses permitted in the R-1 and R-2 zones, and multiple-family dwelling units. except single and two-family dwellings; and

B. Multi-family dwelling units, subject to the site plan review provisions of Chapter 18.44.

<u>SECTION 12.</u> Subsections D and E of Section 18.16.050 of the Gardena Municipal Code are hereby amended to read as follows, subsections L - P and R are hereby deleted,

subsection Q is relettered as subsection L and a new subsection M is added; except as amended, all other sections remain the same:

D. Density: a <u>minimum density of 12 units per acre and a</u> maximum of 17 units per acre. <u>Fractional units shall be rounded upward if such fraction is at or above the five-tenths breakpoint</u>. However, when the application of such density standard results in a fraction of a dwelling unit, such fraction, if below the five-tenths breakpoint, shall be rounded downward to the nearest whole number, and, if such fraction is at or above the five-tenths breakpoint, it shall be rounded upward to the nearest whole number;

E. Dwelling unit size:

1. A minimum of <u>400 square feet per unit</u>. one thousand square feet for three or more bedroom units,

2. A minimum of eight hundred square feet for two bedroom units,

3. A minimum of six hundred square feet for one bedroom units,

4. A minimum of four hundred square feet for bachelor/efficiency units,

52. No minimum dwelling unit size shall be required for an affordable housing unit where the applicant enters into an affordable housing agreement with the city to be recorded against the property to ensure continued affordability of all moderate, low, and very low income rental units for at least fifty-five years or where the applicant enters into an equity sharing agreement for all for-sale affordable housing units upon the same terms and conditions as in Section 18.43.045.D (D);

\* \* \*

L. Fences: the provisions of Section 18.42.070 shall apply;

M. Refuse areas: the provisions of Section 18.42.130 shall apply;

N. Swimming pool areas: the provisions of Section 18.42.090 shall apply;

O. Projections permitted in required yards: the provisions of Section 18.42.100 shall apply;

P. Protection of intersection visibility: the provisions of Section 18.42.110 shall apply;

<u>QL</u> Storage space: a minimum of one hundred twenty <u>120</u> cubic feet of storage space shall be provided for each dwelling unit with a minimum of two feet in any direction. Such space may be located in areas which include, but are not limited to, the garage, in an outside closet, or below stairways; and-

R. All new structures and additions to existing structures shall demonstrate conformance with residential design guidelines set forth in Chapter 18.42.

# M. General provisions as set forth in Section 18.42.010.

# CHAPTER 18.18- HIGH DENSITY MULTI-FAMILY RESIDENTIAL ZONE (R-4)

<u>SECTION 13.</u> Subsections E and J of Section 18.18.020 of the Gardena Municipal Code are hereby amended to read as follows, a new subsection K and N are added, subsections K and Q are relettered and L and M; except as amended, all other subsections remain the same:

E. Maximum density: the maximum permitted density shall be as <u>follows set forth in</u> this-subsection; fractional units shall be rounded upward if such fraction is at or above the five-tenths breakpoint:

1. Twenty-five units per acre for lots less than one-half acre;

2. Twenty-seven units per acre for lots between one half-acre and one-acre; and

32. Thirty units per acre for lots greater-than-one-acre-one-half acre or greater.

#### \* \* \*

J. Usable open space: a minimum of three-hundred <u>300</u> square feet of usable common or private open space shall be provided for each unit of all multi-family dwellings and condominiums in accordance with the minimum size requirements of Section 18.42.065;

K. <u>Dwelling unit size:</u>

1. A minimum of 400 square feet per unit.

2. No minimum dwelling unit size shall be required for an affordable housing unit where the applicant enters into an affordable housing agreement with the city to be recorded against the property to ensure continued affordability of all moderate, low, and very low income rental units for at least fifty-five years or where the applicant enters into an equity sharing agreement for all for-sale affordable housing units upon the same terms and conditions as in Section 18.43.045.D.

- KL. Signs: the provisions of Chapter 18.58 shall apply;
- L. Fences: the provisions of Section 18.42.070 shall apply;
- M. Refuse areas: the provisions of Section 18.42.130 shall apply;
- N. Swimming pool areas: the provisions of Section 18.42.090 shall apply;

O. Projections permitted in required yards: the provisions of Section 18.42.100 shall apply;

P. Protection of intersection visibility: the provisions of Section 18.42.110 shall apply;

QM. Storage space: a minimum of one hundred twenty <u>120</u> cubic feet of storage space shall be provided for each dwelling unit with a minimum of two feet in any direction. Such space may be located in areas which include, but are not limited to, the garage, in an outside closet, or below stairways; <u>and</u>

R. All new structures and additions to existing structures shall demonstrate conformance-with residential design guidelines set forth-in-Chapter-18.42.

N. General provisions as set forth in the table found in section 18.42.010

# CHAPTER 18.18 A- VERY HIGH DENSITY MULTI-FAMILY RESIDENTIAL ZONE (R-6)

**<u>SECTION 14.</u>** Chapter 18.18A is hereby **ADDED** to the Gardena Municipal Code to read as follows:

#### Chapter 18.18A VERY HIGH DENSITY MULTI-FAMILY RESIDENTIAL ZONE (R-6)

#### 18.18A.010 Purpose.

The R-6 very high density multi-family residential zone is intended as the highest density residential district for apartments and condominiums.

#### 18.18A.020 Uses permitted.

The following uses shall be permitted in the R-6 zone and other such uses as the Commission may deem to be similar to those listed and not detrimental to the public health, safety, and welfare:

A. All uses permitted in the R-1 and R-2 zones, except single and two-family dwellings; and

B. Multi-family residential developments, subject to the site plan review provisions of Chapter 18.44.

#### 18.18A.030 Uses prohibited.

A. All uses not listed in Sections 18.18A.020 are deemed to be prohibited in the R-6 zone, except those determined to be similar pursuant to the provisions of Section 18.42.040.

B. The following uses are expressly prohibited:

1. Short-term rental of residential units.

#### 18.18A.040 Development standards.

The development standards set forth herein shall apply and supersede any Zoning Code provision in this title to the contrary.

- A. Lot dimensions:
  - 1. Minimum lot width at street frontage: 50 feet;
  - 2. No minimum or maximum lot depth.
- B. Minimum lot area: 0.5 acres.
- C. Yards: Minimum setbacks measured from property lines:
  - 1. Front yard: 10 feet;
  - 2. Side yard:
    - a. 5 feet for first two stories of a building;
    - b. 10 feet for corner lots (street side only);
    - c. 10 feet for stories above the second story.
  - 3. Rear yard:
    - a. 15 feet if adjacent to R-1 or R-2 zoned property;
    - b. 5 feet in all other circumstances.

4. Garages may be constructed along the rear and side property lines when located in the rear one-third of the lot. Garages fronting on public streets shall maintain a minimum 20-foot yard setback.

- D. Dwelling unit size:
  - 1. A minimum of 400 square feet per unit.

2. No minimum dwelling unit size shall be required for an affordable housing unit where the applicant enters into an affordable housing agreement with the city to be recorded against the property to ensure continued affordability of all moderate, low, and very low income rental units for at least fifty-five years or where the applicant enters into an equity sharing agreement for all for-sale affordable housing units upon the same terms and conditions as in Section 18.43.045.D.

E. Distances between buildings on the same site: notwithstanding any other provision of this code to the contrary, the following shall apply:

Residential side to side	10 feet
Residential front to side	15 feet
Front to front with interior court	20 feet
Front to front with driveway between	30 feet
Residential to accessory structure	6 feet

#### F. Density:

- 1. Minimum density: 51 units per acre
- 2. Maximum density: 70 units per acre
- G. Maximum building height:
  - 1. 40 feet for any portion of a development that is within 20 feet of:
    - a. R-1 or R-2 zoned property; or
    - b. a property line abutting a collector or local street.
  - 2. For the remaining portions of a development, maximum height is 75 feet.

3. An additional five feet of structural height without usable floor area is permitted for architectural projections in all areas.

H. Storage space: 80 contiguous cubic feet of private secure storage space shall be provided for each dwelling unit with a minimum dimension of 2 feet in any direction. Bicycle lockers satisfy this requirement, but bedroom closets and kitchen and bathroom cabinets do not.

I. Off-street parking: the provisions of Chapter 18.40 shall apply, with the following exceptions or additions:

- 1. Minimum residential parking requirements:
  - a. Studio units: 1 parking space per unit;
  - b. 1 and 2-bedroom units: 1.5 parking spaces per unit;
  - c. Units with more than 2 bedrooms: 2 parking spaces per unit.

d. Unless reduced or eliminated by applicable state law, units that are affordable to low-, very low-, or extremely low-income households, senior

housing, and special needs or supportive housing shall provide parking at the rates specified in Section 18.43.090.B.

e. Guest Parking spaces required:

i. 0.25 space per unit in all residential and mixed-use developments unless reduced or eliminated by applicable state law;

- ii. Guest spaces in a mixed-use project may not be tandem.
- 2. Tandem and mechanical parking:

a. Residential parking may be satisfied by tandem spaces where parking is assigned to a single residential unit. Two-level mechanical vehicle lifts are to be treated as tandem and subject to the same restrictions. Unassigned parking and parking assigned to different units may not be tandem;

b. Mechanical or robotic parking structures, other than two-level mechanical vehicle lifts, are permitted subject to the development standards applicable to residential structures in this chapter and Chapter 18.42;

3. Shared parking between commercial and residential guest spaces is permitted in mixed-use developments as follows:

a. Only guest parking spaces that are directly accessible to both commercial customers and residential visitors may be used as shared parking. The percentages below are applied only to guest parking that meets this criterion. "Directly accessible," as used here shall mean: 1) using the same curb cuts and driveways as the commercial parking; and 2) not being separated from commercial or residential pedestrian entry points by a wall, fence, gate, berm, or other similar barrier.

b. Commercial space developed as office: 75% of the guest parking spaces may also be counted toward required commercial parking;

c. Commercial space developed as retail: 50% of the guest parking spaces may also be counted toward required commercial parking;

d. Commercial space developed as a restaurant: 20% of the guest parking spaces may also be counted toward required commercial parking;

e. Commercial space developed for any use other than those listed above shall be considered retail for the purpose of this calculation;

f. If more than one type of commercial use is developed within the commercial space, shared parking shall be determined by the use with the

lowest sharing percentage. If circumstances indicate that a higher sharing percentage may be warranted, this may be allowed subject to the following:

i. The applicant pays for a shared parking study to be commissioned by the City which shows that the number of spaces being provided is sufficient for shared parking use; and

ii. A declaration of restrictions is recorded against the property which provides that there shall be no change in uses allowed without a subsequent parking study that verifies that the number of parking spaces provided is sufficient for shared parking use; and

iii. The applicant complies with any conditions required by the parking study to ensure there is sufficient parking.

iv. The Planning Commission shall approve shared parking under the process set forth in Chapter 18.44 for site plan review.

4. Bicycle Parking.

a. Long-term bicycle parking shall be provided at the rate of one space per every four residential units. Long-term spaces shall be covered, lockable enclosures with permanently anchored racks for bicycles, lockable bicycle rooms with permanently anchored racks, or lockable, permanently anchored bicycle lockers. This requirement shall not apply to any unit which has an enclosed two-car garage.

b. Short-term bicycle parking shall be provided at a rate of 5% of required visitor parking, with a minimum of one two-bike capacity rack. Such parking shall be by means of permanently anchored bicycle racks.

J. Usable open space: a minimum of 150 square feet of usable common or private open space shall be provided for each unit of all multi-family dwellings in accordance with the requirements of Section 18.42.065; and

K. General provisions as set forth in Section 18.42.010.

# CHAPTER 18.19 – MIXED USE OVERLAY ZONE (MUO)

**SECTION 15.** The initial paragraph in Section 18.19.020 of the Gardena Municipal Code is hereby amended to read as follows:

With application of the mixed use overlay zone, the city seeks to take advantage of development opportunities in key areas of the city, each of which faces unique opportunities and constraints. A description of the desired purpose for four of these areas is described in this section to provide guidance for those seeking to construct mixed use

development in such areas. In cases of conflict between the areas described below and the zoning map, the zoning map shall prevail.

**<u>SECTION 16.</u>** Subsection B, C, D and J of Section 18.19.060 of the Gardena Municipal Code are hereby amended to read as follows, Subsection N is deleted and a new subsection N and O are added to read as follows; except as amended all other sections remain the same:

- B. Minimum project area:
  - 1. <u>One-half</u> acre minimum., with the following exceptions:

a. Parcels that cannot be consolidated to satisfy the minimum project area because they are bordered on all sides by property that is not zoned with the mixed use overlay zone;

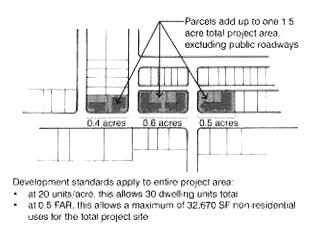
b. Parcels that cannot be consolidated because they are bordered on three or more sides by roadways;

c. Parcels that cannot be consolidated because adjacent property is not zoned with the mixed use overlay; or

d. Other circumstances prevent the consolidation of parcels to meet this requirement.

2. Lots <u>across-separated by</u> public roadways may be consolidated to create larger project areas.

3. The community development director must be consulted before the review of projects that cause an orphaned parcel condition. An orphaned parcel condition exists if the group of consolidated parcels that comprise the minimum project area of <u>0.5 ene</u> acre results in an adjacent isolated or orphaned parcel that will be unable to meet the minimum project area. The involvement of the community development director ensures that adequate effort has been made to negotiate between the project and adjacent orphaned parcel. In addition, in the event that the orphaned parcel is not included in the adjacent development for reasons such as its recent date of development, the involvement of the community development director will ensure that compatibility exists between the orphaned parcel's existing condition and the adjacent project's current development.



C. Density and intensity:

1. Floor area ratio (FAR): nonresidential intensity shall be a maximum of 0.5 FAR as calculated over the portion of the project area devoted to such use, including when such use is part of a vertical development.

2. For mixed use projects approved after August 1, 2012, the minimum permitted residential density shall be twenty units per acre for any residential development. This subsection shall not apply to the expansion of any existing use.

3. Residential by itself or as part of a mixed use project: the maximum residential density shall be as follows, calculated over the portion of the project area devoted to <u>residential such-use</u>, including when <del>such-use is</del> part of a vertical development:

a. Twenty-five units per acre maximum for sites less than one-half acre;

b. <u>Thirty Twenty-five</u> units per acre maximum for sites at least one-half acre but less than one acre.<del>; and</del>

c. Thirty-units-per-acre-maximum for all sites of one acre or greater.

4. Projects may develop both the maximum FAR for nonresidential development and maximum density for residential development within the same project area, provided all other standards in this section are met.

5. Site coverage: eighty percent.

D. Dwelling unit size:

1. A minimum of one-thousand 400 square feet <u>per unit.</u> for three or more bedroom units;

2. A-minimum-of-eight-hundred-square-feet-for-two-bedroom-units;

3. A minimum of six hundred square feet for one bedroom units;

4. A minimum of four hundred square feet for bachelor/efficiency units;

<u>25</u>. No minimum dwelling unit size shall be required for an affordable housing unit where the applicant enters into an affordable housing agreement with the city to be recorded against the property to ensure continued affordability of all moderate, low, and very low income rental units for at least fifty-five years or where the applicant enters into an equity sharing agreement for all for-sale affordable housing units upon the same terms and conditions as in Section 18.43.045.D.

\* \* \*

J. Usable open space:

1. Residential uses: a minimum of one hundred fifty <u>150</u> square feet of outdoor usable common or private open space shall be provided per dwelling unit in accordance with the minimum size requirements of Section 18.42.065.

\* \* \*

N. Service, trash and loading areas, and mechanical equipment:

1. Service and loading areas shall be oriented away from public view and provided with ornamental screening;

2. Exterior on-site facilities and mechanical equipment, including sewer, gas, water, electric, telephone, and communications equipment, shall be installed underground where feasible. Transformers and other mechanical equipment that must be above ground shall be screened in accordance with Section 18.42.140, and incorporated into the landscape wherever possible;

3. Trash enclosures shall be screened in accordance with Section 18.42.130. In addition, they shall be enclosed within the building envelope or architecturally integrated with the overall design theme of the development. Trash enclosures should be planted with vines if located adjacent to or within a landscaped area.

N. Signs: the provisions of Chapter 18.58 shall apply; and

O. General provisions as set forth in the table found in section 18.42.010.

**SECTION 17.** Section 18.19.080 is hereby **ADDED** to the Gardena Municipal Code read as follows:

#### 18.19.080 Phasing of mixed-use developments.

New mixed-use projects shall include construction of both the residential and non-residential parts concurrently.

# CHAPTER 18.19A - ARTESIA MIXED USE (AMU)

**SECTION 18.** Chapter 18.19A is hereby **ADDED** to the Gardena Municipal Code to read as follows:

#### Chapter 18.19A ARTESIA MIXED USE (AMU)

#### 18.19A.010 Purpose.

The Artesia mixed-use zone is intended for a mix of commercial space and restaurants with medium density and live-work style residential units. The Artesia mixed-use zone is different from other mixed-use opportunities in the City (primarily overlays) in that it is designed to feature commercial and restaurant uses along the Artesia Boulevard frontage, along with some live-work units; while strictly residential units are clustered along the Dominguez Channel. Live-work units fill the space between the commercial and residential units.

#### 18.19A.020 Definitions.

For the purposes of this chapter, the following words shall have the meanings described below:

"Main Street" means that private street running east-west that roughly bisects the AMU zone into north and south halves.

"Service businesses generally based on-site" provide a service directly to the customer at the business premises. Examples include but are not limited to: copying and shipping; notary public; barber; small item repair; tailor and alterations; dry cleaner; financial advising and banking; tutoring; childcare; and indoor playgrounds.

"Service businesses generally conducted off-site" provide a base of operations and limited customer interaction at the business location while the core of the business activity is performed remotely. Examples include but are not limited to: plumbing; mobile pet grooming; windshield repair; private investigation; pool service; house painting; and wedding planning.

"Studio uses" include but are not limited to: martial arts; art and design, including digital formats; post production; photography; sound recording; physical therapy, and yoga.

## 18.19A.030 Uses permitted.

The following uses shall be permitted by-right in the Artesia mixed-use zone provided they are not listed as requiring a conditional use permit (18.19A.040) or prohibited (18.19A.050):

- A. Residential—permitted only south of Main Street:
  - 1. Multi-family dwellings
  - 2. Single-family attached dwellings (townhomes)

3. Transitional housing, subject only to those restrictions that apply to other residential dwellings of the same type in this zone

4. Supportive housing, subject only to those restrictions that apply to other residential dwellings of the same type in this zone

- 5. ADUs and JADUs subject to the provisions of Chapter 18.13
- B. Commercial—permitted only north of Main Street:
  - 1. Retail stores up to 5,000 square feet
  - 2. Restaurants
  - 3. Service businesses generally based on-site
  - 4. Studio uses

C. Live-work—permitted in live-work-style units only adjacent to Main Street and subject to a home occupation permit:

- 1. Professional, administrative, and business offices
- 2. Retail stores
- 3. Service businesses generally based on-site
- 4. Service businesses generally conducted off-site
- 5. Studio uses

## 18.19A.040 Uses permitted subject to a conditional use permit.

The following uses may be permitted in the AMU zone subject to the issuance of a conditional use permit in accordance with the procedure set forth in Chapter 18.46:

A. Commercial—permitted only north of Main Street:

- 1. Retail stores over 5,000 square feet.
- 2. Medical offices, including urgent care facility
- B. Live-work:
  - 1. Restaurants
  - 2. Catering services
- C. Establishments selling or serving alcoholic beverages for consumption on or off the premises

#### 18.19A.050 Uses prohibited.

All uses not listed in Sections 18.35.030 and 18.35.040 are deemed to be expressly prohibited, except those determined to be similar pursuant to the provisions of Section 18.42.040. No similar use determination may be made for the following specific uses, which are deemed to be incompatible with the uses permitted in the C-3 zone and are therefore prohibited:

- A. Residential:
  - 1. Any residential units other than live-work north of Main Street
- B. Commercial:
  - 1. Any commercial uses other than live-work south of Main Street
  - 2. Fitness and training facilities
- C. Live-work:
  - 1. Industrial uses
  - 2. Wholesaling and warehousing
  - 3. Outdoor sales
  - 4. Adult-oriented businesses as defined by Section 18.62.020.G

## 18.19A.060 Property development standards.

The property development standards set forth in this section shall apply to all land and buildings in the AMU zone.

- A. Lot area: 0.5 acres.
- B. Lot dimensions: minimum lot width of 92 feet. No minimum or maximum lot depth.

- C. Density: 18 dwelling units per acre maximum.
- D. Building height: 3 stories and 45 feet maximum.
- E. Setbacks and building separation–minimum requirements:
  - 1. Street front: 22 feet.
  - 2. Sides and rear abutting property lines: 5 feet.
  - 3. Commercial building to commercial building: 15 feet.
  - 4. Commercial building to residential building: 15 feet.
  - 5. Live-work building to residential building: 10 feet.
  - 6. Live-work building to live-work building: 10 feet.
  - 7. Residential building to residential building: 10 feet.
- F. Parking:

1. Residential and live-work: 2 spaces per unit plus 0.5 per unit for guest parking.

- 2. Commercial: 1 space per every 175 gross square feet.
- G. Open Space:
  - 1. Commercial: 10% of commercial gross square feet.
  - 2. Live-work: 100 square feet per unit.
  - 3. Residential: 150 square feet per unit.
- H. General provisions set forth in Section 18.42.010.

## 18.19A.070 Design criteria.

The design standards set forth in this section shall be used to review site plans, building plans and use permits for all development within the AMU zone and the residential design criteria in section 18.42.190. In the case of conflicting design criteria, this Section shall prevail.

A. Site design: the following principles intend to establish an engaging street edge defined by the orientation and placement of buildings fronting major streets.

1. Building orientation: buildings and major pedestrian entrances must be oriented towards centers of activity, specifically, a primary street frontage or public plaza.

a. All primary ground-floor common entries or individual dwelling unit entries fronting on public or private streets must be oriented to the street, not to the interior or to a parking lot.

b. Entrances at building corners may be used to satisfy this requirement.

2. Setback encroachments: restaurant facilities and retail may encroach into the street setback as permitted by the City under an approved encroachment permit up to a maximum of eight feet from the building frontage, provided at least four feet of unobstructed walkway is maintained.

B. Architecture: the following principles intend to promote quality design.

1. Siding materials: plain concrete block, plain concrete, plywood, sheet pressboard, or vinyl panels are prohibited. Siding should be of high quality materials that weather well over time;

2. Color: colors must include a base color and two or more accent colors for each building. Colors must be selected from the approved color palette adopted by resolution of the City Council;

3. Multiple story structures: each subsequent story above the second story shall be set back from the story below by a minimum of eight feet. Architectural features, private open spaces, and patios may encroach up to fifty percent into the multiple story setback area, up to the wall face of the lower story;

4. Building facade: street-facing facades must be architecturally enhanced through the use of the architectural features listed below:

a. Maximum total wall plane without windows or entrances (on any facade) should not exceed thirty percent of the first story wall;

b. A minimum of 60 percent of the street-facing facade between two feet and eight feet in height must be comprised of clear windows that allow views of indoor space or product display areas;

5. Architectural details listed below must adhere to the following:

a. Architectural projections, such as bays, dormer windows, sun-control devices, un-roofed porches, cornices, belt courses and appendages such as water tables, sills, capitals, and bases, may encroach into the required setback by up to eighteen inches:

b. Balconies and porches are encouraged to create distinction between units, but are not required,

c. Awnings, if used, must be broken into segments that mirror the door and window openings beneath them,

d. Canopy posts may not be placed within the public right-of-way;

6. Window placement shall reflect the use:

a. For commercial uses, large windows shall front onto major pedestrian throughways to promote exposure and visibility,

b. For residential uses, windows shall face away from loading areas, docks, and trash storage areas.

7. A lighting plan is required for any new construction pursuant to section 18.42.150 and 18.42.190.H.

**<u>SECTION 19.</u>** Section 18.20.050.A.7 of the Gardena Municipal Code is hereby amended to read as follows:

7. Other Standards. To the extent not otherwise addressed in this chapter, the provisions of Chapter 18.42 <u>as shown in the table in Section 18.42.010</u> shall <u>also</u> apply to multi-family residential and residential mixed-use housing projects.

# CHAPTER 18.21 - HOUSING OVERLAYS (HO-3, HO-4, HO-5, AND HO-6)

**<u>SECTION 20.</u>** Chapter 18.21 (Housing overlays (HO-3, HO-4, HO-5, and HO-6)) of the Gardena Municipal Code is hereby **ADDED** as follows:

## Chapter 18.21 HOUSING OVERLAYS (HO-3, HO-4, HO-5, AND HO-6)

# 18.21.010 Housing overlays.

Gardena has few vacant or underutilized properties within the existing residential zones to accommodate residential growth without fundamentally changing residential land use policy. To accommodate residential demand, housing overlays are created that are placed over commercial- and industrial-zoned properties that are considered viable for housing development. The overlays provide for four density categories progressing from 12-20 units/acre to 51-70 units/acre. The overlays are designated HO-3 through HO-6 with HO-3 representing the overlay with the lowest density and HO-6 the highest density.

## 18.21.020 Superimposed nature of housing overlays.

Land classified in the housing overlays shall also be classified in one or more underlying commercial or industrial zones. Property so classified shall be identified on the zoning map by both the underlying zone and the housing overlay. The regulations set forth in this chapter shall be in addition to those regulations in other chapters of this title. In the event of conflict between the provisions of the applicable housing overlay and the underlying zone, Chapter 18.42 (General provisions), the provisions of the housing overlay shall prevail when residential uses are part of the development. If the housing overlay is silent on any development standard, the controlling development standards shall be in the following order: housing overlay, 18.42 (General provisions); and then the underlying zone.

#### 18.21.030 Permitted uses in housing overlays.

The following uses shall be permitted in the housing overlays:

A. Residential developments and residential mixed-use housing projects that comply with the residential design criteria of Section 18.42.190, subject to the density and development standards of the applicable overlay, and subject to the site plan review provisions of Chapter 18.44.

B. Mixed residential and commercial developments are permitted in commercial zones only. Industrial-residential mixed-use is not permitted.

- 1. Commercial uses in mixed-use developments are permitted, conditionally permitted, or prohibited in the same way they are permitted in the underlying zone. All conditions and limitations on the use within the underlying zone apply to the commercial portion of the development;
- 2. Residential portion of mixed-use follows development standards of the applicable overlay.

C. Transitional and supportive housing are permitted subject only to those restrictions that apply to other residential dwellings of the same type within the overlay.

D. Commercial and industrial uses permitted in the underlying zone are subject to the provisions of the underlying zone only.

#### 18.21.040 Prohibited uses in housing overlays.

The following uses shall be explicitly prohibited in the housing overlays:

A. Short-term rentals.

## 18.21.050 Development standards for all housing overlays.

The property development and design standards set forth in this section shall apply to land and buildings within the HO-3, HO-4, HO-5, and HO-6 for a residential or mixed-use project. In the event of a conflict with standards or requirements within other chapters of this title, the provisions in this section shall prevail.

- A. Lot dimensions:
  - 1. Minimum lot width at street frontage: 50 feet;
  - 2. No minimum or maximum lot depth.
- B. Minimum lot area:
  - 1. In HO-3, HO-4, and HO-5: 5,000 square feet;
  - 2. In HO-6: 0.5 acres.
- C. Yards: Minimum setbacks measured from property lines:
  - 1. Front yard: 10 feet;
  - 2. Side yard:
    - a. 5 feet for first two stories of a building;
    - b. 10 feet for corner lots (street-facing side only);
    - c. 10 feet for stories above the second floor.
  - 3. Rear yard:
    - a. 15 feet if adjacent to R-1 or R-2 zoned property;
    - b. 5 feet in all other circumstances.

4. Minimum distances between buildings on the same site: notwithstanding any other provision of this code to the contrary, the following shall apply:

Between residential, commercial, and mixed-use	10 feet
Residential side to side	10 feet
Residential front to side	15 feet
Front to front with interior court	20 feet
Front to front with driveway between	30 feet
Residential to accessory structure	6 feet

#### D. Maximum building height:

1. In all housing overlays, 40 feet for any portion of a structure that is within 20 feet of:

- a. R-1 or R-2 zoned property; or
- b. a property line abutting a collector or local street.
- 2. For the remaining portions of a structure, the maximum height is as follows:
  - a. HO-3:
    - i. 40 feet and 3 stories for residential only structures;

ii. 55 feet and 4 stories for mixed-use structures with ground floor commercial.

- b. HO-4:
  - i. 55 feet and 4 stories for residential only structures;

ii. 65 feet and 5 stories for mixed-use structures with ground floor commercial.

- c. HO-5:
  - i. 65 feet and 5 stories for residential only structures;

ii. 75 feet and 6 stories for mixed-use structures with ground floor commercial.

- d. HO-6:
  - i. 75 feet and 6 stories for residential only structures;
  - ii. 85 feet and 7 stories for mixed-use structures with ground floor commercial.
- 3. An additional five feet of structural height without usable floor area is permitted for architectural projections in all overlay zones.

E. Density and intensity: For developments involving residential alone or as part of a mixed-use project, the minimum and maximum residential densities are as follows:

	minimum density	maximum density			
(du/acre)		(du/acre)			
HO-3	12	20			
HO-4	21	30			

HO-5	31	50
HO-6	51	70

F. Minimum unit size:

1. 400 square feet;

2. No minimum dwelling unit size shall be required for an affordable housing unit where the applicant enters into an affordable housing agreement with the city to be recorded against the property to ensure continued affordability of all moderate, low, and very low income rental units for at least fifty-five years or where the applicant enters into an equity sharing agreement for all for-sale affordable housing units upon the same terms and conditions as in Section 18.43.045.D.

G. Usable open space: A minimum of 150 square feet of outdoor usable common or private open space shall be provided per dwelling unit in accordance with the requirements of Section 18.42.065.

H. Off-street parking: the provisions of Chapter 18.40 shall apply, with the following exceptions or additions:

- 1. Minimum residential parking requirements:
  - a. Studio units: 1 parking space per unit;
  - b. 1 and 2-bedroom units: 1.5 parking spaces per unit;
  - c. Units with more than 2 bedrooms: 2 parking spaces per unit.

d. Unless reduced or eliminated by applicable state law, units that are affordable to low-, very low-, or extremely low-income households, senior housing, and special needs or supportive housing shall provide parking at the rates specified in Section 18.43.090.B.

2. Tandem and mechanical parking:

a. Residential parking may be satisfied by tandem spaces where parking is assigned to a single residential unit. Two-level mechanical vehicle lifts are to be treated as tandem and subject to the same restrictions. Unassigned parking and parking assigned to different units may not be tandem;

b. Mechanical or robotic parking structures that accommodate three or more vehicles are permitted subject to the development standards applicable to a residential structure; 3. Parking for residential units on lots less than 10,000 square feet shall be directly accessible to the street system via an alley, if available, otherwise as follows:

- a. Local street, if available;
- b. If no alley or local street is available, then a collector street;
- c. If no alley, local or collector street is available, then an arterial.

4. Residential lots of 10,000 square feet or greater shall not provide direct vehicular access to an alley. Parking shall be directly accessible to the street system via a local street, if available, otherwise as follows:

- a. If no local street is available, then a collector street;
- b. If no local or collector street is available, then an arterial.

5. Parking for commercial and guest parking shall be directly accessible to the street system via an arterial, if available, otherwise as follows:

- a. Collector street, if available;
- b. If no arterial or collector streets are available, then a local street.
- 6. Guest Parking spaces required:

a. 0.25 space per unit in all residential and mixed-use developments unless reduced or eliminated by applicable state law;

b. Guest spaces in a mixed-use project may not be tandem.

7. Shared parking between commercial and residential guest spaces is permitted in mixed-use developments as follows:

a. Only guest parking spaces that are directly accessible to both commercial customers and residential visitors may be used as shared parking. The percentages below are applied only to guest parking that meets this criterion. "Directly accessible," as used here shall mean: 1) using the same curb cuts and driveways as the commercial parking; and 2) not being separated from commercial or residential pedestrian entry points by a wall, fence, gate, berm, or other similar barrier.

b. Commercial space developed as office: 75% of the guest parking spaces may also be counted toward required commercial parking;

c. Commercial space developed as retail: 50% of the guest parking spaces may also be counted toward required commercial parking;

d. Commercial space developed as a restaurant: 20% of the guest parking spaces may also be counted toward required commercial parking;

e. Commercial space developed for any use other than those listed above shall be considered retail for the purpose of this calculation;

f. If more than one type of commercial use is developed within the commercial space, shared parking shall be determined by the use with the lowest sharing percentage. If circumstances indicate that a higher sharing percentage may be warranted, this may be allowed subject to the following:

i. The applicant pays for a shared parking study to be commissioned by the City which shows that the number of spaces being provided is sufficient for shared parking use; and

ii. A declaration of restrictions is recorded against the property which provides that there shall be no change in uses allowed without a subsequent parking study that verifies that the number of parking spaces provided is sufficient for shared parking use; and

iii. The applicant complies with any conditions required by the parking study to ensure there is sufficient parking.

iv. The Planning Commission shall approve shared parking under the process set forth in Chapter 18.44 for site plan review.

8. Bicycle Parking.

a. Long-term bicycle parking shall be provided at the rate of one space per every four residential units. Long-term spaces shall be covered, lockable enclosures with permanently anchored racks for bicycles, lockable bicycle rooms with permanently anchored racks, or lockable, permanently anchored bicycle lockers. This requirement shall not apply to any unit which has an enclosed two-car garage.

b. Short-term bicycle parking shall be provided at a rate of 5% of required visitor parking, with a minimum of one two-bike capacity rack. Such parking shall be by means of permanently anchored bicycle racks.

I. Signs: the provisions of Chapter 18.58 shall apply;

J. Storage space: A minimum of 80 contiguous cubic feet of private secure storage space shall be provided for each dwelling unit with a minimum dimension of 2 feet in any direction. Bicycle lockers satisfy this requirement, but bedroom closets and kitchen and bathroom cabinets do not; and

K. General provisions as set forth in the table found in section 18.42.010; and

## 18.21.060 Building separation within a project.

- A. Between a residential and commercial or mixed-use building: 15 feet;
- B. Between residential buildings: 10 feet.

## 18.21.070 Phasing of mixed-use developments.

New mixed-use projects shall include construction of both the residential and non-residential parts concurrently.

## CHAPTER 18.40 – OFF-STREET PARKING AND LOADING

**SECTION 21.** Subsections I, J, and O of Section 18.40.060 of the Gardena Municipal Code are hereby amended to read as follows; except as amended, all other sections remain the same:

I. Drainage and paving.

1. Drainage from parking lots to the public rights-of-way shall be filtered through a City approved filter system. The filter shall be located on the development property and maintained by the property owner.

2. The applicant shall be responsible for the construction of all on-site drainage facilities and provide a drainage plan. This will include Low Impact Development (LID) referring to systems and practices that use or mimic natural processes that result in the infiltration, evapotranspiration or use of Stormwater in order to protect water quality.

3. The applicant shall demonstrate compliance with the Construction Stormwater Program of the State Water Resources Board and the applicant must implement Best Management Practices, to the satisfaction of the Building Official, during construction to prevent construction materials and soil from entering the storm drain.

<u>4.</u> Parking areas shall be graded to drain and shall be paved with not less than two inches finished thickness of asphaltic pavement laid on not less than four inches of base material, or not less than four inches of finished thickness of Portland cement concrete.

J. Patrons or employees of an occupant of a <u>commercial or industrial</u> building shall not be charged for the use of parking spaces designated toward providing the minimum parking requirements. The provisions of this subsection shall be inapplicable to any project whose minimum parking requirements are in whole or in part met by public parking provided by the Gardena Parking Authority pursuant to Section 18.40.110. \* \* \*

#### O. Screening of parking facilities

<u>1.</u> A thirty<u>30</u> to forty-two<u>42</u> inch masonry/ <u>or</u> other decorative wall, landscape screen or landscaped berm shall be provided between the property line and <u>surface</u> parking spaces lots located along street frontages. -and between driveway aisle and parking spaces, which face main entrances to new, expanded or reconfigured parking facilities.

<u>2.</u> Such walls or landscape berms shall be set back from the property line and the area between the property line and wall or berm shall be landscaped. The height of the wall or berm shall be measured from the finished grade of the parking space- $\frac{1}{2}$ 

3. Parking structures and all mechanical vehicle lifts shall be screened as follows:

a. Parking structures that do not have solid walls facing the property lines shall incorporate screening on those sides by means of metal mesh or slats that are no less than 50% solid material.

b. Mechanical vehicle lifts must be screened by the walls of a structure.

**<u>SECTION 22.</u>** Subsections A and B of Section 18.40.090 of the Gardena Municipal Code are hereby amended to read as follows:

#### 18.40.090 Landscape regulations for parking areas.

A. Landscape plans for parking areas shall be submitted in accordance with Section 18.42.075A.<u>B</u> and landscape shall be maintained in accordance with Section 18.42.075D.<u>F</u>.

B. For commercial and industrial developments, The amount of landscaping required shall be not less than five percent of the total paved area utilized for driveways and open parking areas. Said landscaping shall be evenly distributed throughout the parking areas wherever feasible. Any unused space resulting from the design of the parking spaces shall be landscaped. This requirement does not apply to indoor parking areas.

## CHAPTER 18.42 – GENERAL PROVISIONS

**<u>SECTION 23.</u>** Section 18.42.010 of the Gardena Municipal Code is hereby amended to read as follows:

#### Section 18.42.010 Scope.

<u>A.</u>\_\_\_The general provisions set forth in this chapter shall apply to <u>development</u> regulated by this title.

B. Development standards for residential, mixed-use, and overlay zones apply as set forth below.

	R-1	R-2	R-3	R-4	R-6	мио	AMU	C-R	НО
18.42.065 – Open Space – Residential uses	-	A	А	A	А	А	-	А	А
18.42.070 – Fences and walls	A	Α	A	A	А	А	А	A	А
18.42.075 – Landscape regulations	-	А	А	Α	Α	A	А	Α	А
18.42.080 – Setbacks for streets/alleys	A	А	A	A	Α	A	-	A	А
18.42.085 – Commercial/Industrial setbacks	-	-	-	-	-	-	-	-	-
18.42.090 – Swimming pool	A	А	A	A	А	A	Α	А	А
18.42.095 – Residential design	A	-	-	-	-	-	-	-	-
18.42.100 – Permitted projections	A	А	A	А	А	A	А	A	A
18.42.110 – Intersection visibility	A	А	A	А	A	A	А	А	A
18.42.120 – Residential design criteria	-	А	A	A	А	A	A	А	A
18.42.130 – Refuse enclosures	-	-	A	A	А	A	А	А	A
18.42.140 – Utilities and mechanical equipment	-	А	А	А	А	А	A	А	A
18.42.150 – Security and lighting plan	-	А	A	А	А	A	А	A	A
18.42.160 – Reverse vending machines	-	-	-	-	-	-	-	-	-
18.42.170 – Pedestrian amenities	-	-	A	А	А	А	А	А	A
18.42.180 – Display of addresses	A	А	A	A	А	A	А	А	A
18.42.190 – Pet relief area	-	-	A	А	А	А	-	А	A
18.42.200 – Pre-permit requirements	-	А	A	A	А	А	А	A	A
18.42.210 – Post-permit requirements	-	А	A	А	А	А	А	Α	А

Table	18.42	- 1
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"-" means not applicable; "A" means the standard applies

**SECTION 24.** Section 18.42.065 of the Gardena Municipal Code is hereby amended to read as follows:

#### 18.42.065 Open space - Residential uses.

A. Open space may be either private or common.

1. "Private open space" must be directly accessible from the individual dwelling unit and may be in the form of patios, decks, balconies, and roof decks.

2. "Common open space" must be accessible to all residents and may include plazas, courtyards and paseo areas. "Open space" shall not include: sidewalks; parking areas; garages; driveways; turning aisles; storage areas; refuse areas; or areas inaccessible to residents.

B. Dimensions.

1. All common areas shall have a minimum continuous area of <u>150 one</u> hundred fifty square feet and no dimension less than eight feet in any zone;

2. Except for balconies, patios, and decks, private open space in the R-2, R-3 and R-4 zones shall have a minimum continuous area of one hundred fifty <u>150</u> square feet and no dimension less than eight feet;

3. Except for balconies, patios, and decks, private open space in the MUO or C-R zone shall not have any dimension less than eight feet;

4<u>3</u>. Private balconies, patios, and decks shall have a minimum area of forty <u>40</u> square feet and no dimension less than four feet.

C. Landscaping. All usable open space, excluding private balconies, patios, decks, designated common game areas, and fenced private swimming pool areas, shall be landscaped. Common swimming pool areas may be landscaped if feasible. Not less than 10 percent of the area devoted to outdoor open space must be planted and irrigated pursuant to Section 18.42.075.

D. An outdoor swimming pool, jacuzzi, or hot tub (including surrounding decks or walkways) may be substituted for up to 50 percent of open space.

DE. Indoor Areas. Indoor areas improved and designated for the leisure and recreational use of all the residents may contribute to a maximum of ten percent of the usable open space requirement. Indoor common recreation or gathering spaces may be counted as common space if it is immediately adjacent to and accessible from a common area and does not exceed 25 percent of the total required common open space.

**<u>SECTION 25.</u>** Subsections A and C of Section 18.42.070 of the Gardena Municipal Code are hereby amended to read as follows; all other provisions remain the same:

## 18.42.070 Fences, hedges and walls.

For purposes of this section the term "fence" includes a "wall"

## A. Height.

1. Residential Uses. A fence, hedge-or-wall not more than <u>eight</u> seven feet in height may be located along the side or rear property lines.

2. Residential front yard fences shall be composed of only the following materials: wood, wrought iron, tubular steel, stone, brick, stucco, or decorative block such as slump stone or split-faced block. If the fence consists of wrought iron or tubular steel, it shall be interspersed with stone, brick, stucco, or decorative block at a minimum of every eight feet-for aesthetic reasons.

a. Driveway gates shall be set back <u>at-least a minimum of twenty feet</u> from front or corner side yards.

b. Driveway gates abutting alleys shall be located <u>at-least a minimum</u> <u>of twenty-five feet from the opposite side of the alley.</u>

c. Except as provided by subsection A.2.d of this section, fences <u>and</u> <u>hedges</u>, in the front yard setback shall have a maximum height of three and one-half feet for interior lots and three feet for corner lots in the required front yard setback area. Fences in the front yard beyond the setback shall not exceed seven <u>eight feet in height</u>.

d. In cluster developments that provide perimeter fencing, fences in the front yard setback may be up to seven <u>eight</u> feet in height provided the following requirements are met:

i. The fence shall consist of wrought iron or tubular steel and shall be interspersed with stone, brick, stucco, or decorative block <u>at a minimum of every eight feet-for-aesthetic-reasons;</u> and

ii. There is a minimum of five feet of landscaping between the front of the fence and the back of the sidewalk area closest to the fence.

3. Nonresidential Uses. A fence, hedge-or-wall not more than eight feet in height may be located along the side or rear property lines. A fence or hedge or wall shall have a maximum height of three and one-half feet for interior lots and three feet for corner lots in the required front yard setback area when such setback is required pursuant to the provisions of this code.

a. Nonresidential fences shall be composed of only the following materials: wrought iron, tubular steel, stone, brick, stucco or decorative block such as slump stone or split-faced block.

b. Nonresidential fences and walls located on street frontages shall have a minimum three-foot landscape setback.

4. Nonresidential Parking Lot Abutting Residential Zone. Wall enclosure requirements shall be as follows:

a. Where a commercial or industrial parking lot abuts property in a residential zone, a decorative masonry wall at least eight feet in height shall be constructed along the abutting property line. Such walls shall uniformly step down to a height of three and one-half feet within the required front yard setback area of the adjacent property.

b. Where a commercial or industrial parking lot is adjacent to a street or highway, a decorative masonry wall three feet in height or a landscape hedge shall be constructed to serve as a visual screen.

\* \* \*

C. Measurement of Fences. When a fence, wall or landscaping treatment of a specified height is required as a condition of approval to a development request, and there is substantial difference in the finished grade on either side of such fence, the height shall be measured from a grade <u>on the higher side</u> <del>as determined by the community development director in order to protect the safety and general welfare of affected property owners.</del>

<u>SECTION 26.</u> Section 18.42.075 (Landscape regulations) of the Gardena Municipal Code is hereby amended as follows; all other sections remain the same:

## 18.42.075 Landscape regulations.

A. For the purposes of this section, the following definitions shall apply:

1. "High water use plants" means plants listed as "high" water use on the WUCOLS plant list for Region 3. The list can be found at:

https://ucdavis.app.box.com/s/sunee4loougj2cmnfeqqmbax1mpvmyv0.

2. "Water efficient" means using plants listed as "low" or "very low" water use on the WUCOLS plant list for Region 3. The list can be found at:

https://ucdavis.app.box.com/s/sunee4loougj2cmnfeggmbax1mpvmyv0.

3. "WUCOLS" is Water Use Classification of Landscape Species published by California Center for Urban Horticulture, University of California, Davis and can be found at:

http://ucanr.edu/sites/WUCOLS/.

A<u>B</u>. A complete landscaping plan shall accompany site development plans for all newly constructed or expanded buildings or structures in all the multi-family residential, commercial, and industrial zones. This requirement shall not apply to the following:

1. A change in use, involving no addition or alterations to buildings or parking layout;

2. An addition to or alteration of any building or structure required by other provisions of this code or state laws;

3. An addition to or alteration of any building or structure, which does not exceed five hundred square feet.

B<u>C</u>. The landscaping plan shall include:

1. The botanical and common names of the plants listed-alphabetically-with a key number-assigned-to each plant so it can easily be located on the plan;

- 2. The size and quantity of the plants;
- 3. The spacing and design of landscape material.

<u>CD</u>. For commercial and industrial developments, the amount of landscaping required in parking areas and size of planting materials shall be as set forth in Section 18.40.090.

E. Plants

1. At least 75% of plantings must be water efficient plants and not more than 5% may be high water use plants or turf grass. California native plants are encouraged, but plants native to other Mediterranean climates (including South Africa and Australia) are permitted.

2. Trees must be a minimum of 24 inch box size. Shrubs must be a minimum of 1 gallon size.

3. Landscaping shall be placed to not obstruct pedestrian pathways when the plants reach mature size.

## DF. Landscape maintenance requirements shall be as follows:

1. An automatic sprinkler or irrigation system shall be installed and permanently maintained in working order.

a. <u>The system must include controllers that utilize either</u> evapotranspiration or soil moisture sensor data utilizing non-volatile memory.

b. Metal cages, painted green, shall be used to protect irrigation check valves and controllers.

c. All above ground piping, such as double detector check valves, shall be placed behind the front setbacks and shall be screened with landscaping and painted green.

d. Protective bollards shall be of a decorative type and/or painted green where appropriate.

2. All landscaping shall be permanently maintained in thriving condition.

3. Lawn and ground covers shall be trimmed or mowed regularly. All planted areas shall be kept free of weeds and debris.

4. Adjustments, replacements, repairs and cleaning of plant material shall be a part of the regular maintenance.

5. Stakes, guys, and ties on trees shall be checked regularly for correct function. Ties shall be adjusted to avoid creating abrasion or girding on trunks or branches.

G. Non-planted areas:

1. Seating areas, fire pits, patios, and shade structures, etc., may be substituted for up to 50% of the planted area requirement. These areas may be paved with brick or stone pavers, decomposed granite, raised wood or artificial wood platforms, or decorative concrete pavers.

2. Poured concrete and asphalt are not permitted except to provide accessible pathways and courts for sports such as tennis and basketball.

3. Hardscape, such as stone, gravel, decomposed granite, and pavers, may be use in front and side setbacks as follows:

a. Hardscape may not exceed 50% of the required setback area;

b. Hardscape in required open space shall not exceed 90% of the total open space area;

c. All hardscape in the front setback area must be buffered from the public right-of-way by a minimum four foot landscaped strip that must be:

i. Planted with living plant materials pursuant to subsection E above; and;

ii. Be irrigated pursuant to subsection F above;

4. Sculptures, shade structures, fountains, and other constructed or erected features are limited to not more than 20% of the front yard or more than 50% of required open space;

# 5. Water features: Except for birdbaths, only recirculating water features may be used.

**<u>SECTION 27.</u>** Section 18.42.120 of the Gardena Municipal Code is hereby amended to read as follows:

## 18.42.120 Distance between buildings Residential design criteria.

Zones in which tall buildings are permitted: In all zones where buildings of three or more stories in height are permitted, the requirements for space between buildings on the same site shall be increased two and one-half feet for each story, or fraction thereof, above the second story.

- A. Multi-family site design:
  - 1. In residential zones:

a. Multi-family buildings with ground floor units fronting a street shall have the pedestrian entrances to those units facing the street; or

b. Where a courtyard is provided with units on at least two sides, the main pedestrian entrances may all face the courtyard provided there is direct pedestrian access to the courtyard from the public right-of-way;

c. For townhomes and apartments not fronting on a public street, the main pedestrian entrances, private or common, shall be oriented toward walkways within the development.

2. In commercial zones:

a. Ground floor residential units need not have their primary pedestrian entrances facing the street;

b. On a corner lot, units fronting on a secondary street may provide the primary pedestrian entrances facing that street;

c. For mixed use developments, the primary residential pedestrian entrances may not be shared with commercial unit entrances.

## B. Massing and articulation.

1. Buildings shall have major massing breaks at a minimum of every 25 feet along any street frontage by stepping back upper floors (above second floor) by 10 feet for a minimum of 50% of the facade width.

2. Variations in wall plane (projection or recess) of a minimum of 2 feet are required for a minimum of 25 percent of all facades of first and second stories.

3. Entries must be recessed or under a roof projection, such as a transom or porch, with a minimum area of 24 square feet. Fabric awnings do not satisfy this requirement.

4. Vertical ornamental elements, such as pilasters, if used, must protrude a minimum of 4 inches from the wall surface and extend from the ground or floor to the full height of the wall segment to which it is attached.

C. Exterior surfaces

1. On all exterior structure, wall, and fence surfaces, except those noted in Subsection 2 below, at least two exterior surface materials and colors are required on each building elevation and are limited to:

- a. Stucco (smooth or rough);
- b. Stone or brick veneer;

c. Wood (or equivalent), fiber cement, or metal cladding (siding), horizontal or vertical orientation;

d. Metal, provided they have a non-reflective coating or have the property of being non-reflective;

e. Other materials, provided they do not cover more than 25% of building elevations facing public streets. These materials include, but are not limited to, tile, and decorative concrete blocks–which are blocks that are textured or colored other than unstained concrete.

2. The following structure surfaces are exempt from Subsection C.1 above:

a. Metal mesh or slats may be used on the entire surface or parking structures; and

- b. Glass.
- 3. Prohibited exterior materials include the following:
  - a. Concrete masonry units (CMU);
  - b. Aluminum, galvanized steel, or corrugated metal panels;
  - c. Plywood and T1-11 siding;
  - d. Vinyl or plastic panels;
  - e. Mirrored glass;
  - f. Glossy tiles.

4. Exterior colors: for all structures, including buildings, walls, and fences, the following shall apply:

a. Colors must include a base color and at least one accent or trim color for each building.

b. Only colors on the approved exterior color palette list, as adopted by City Council resolution, are permitted by-right, except as set forth below. Accent or trim colors that are not included on the approved color palette list are allowed provided they do not exceed 15 percent of the total surface area on each elevation of the building.

c. Stone veneer, approved metals, and wood, both stained and unstained, are not subject to the exterior palette list;

#### D. Roofs.

1. Rooflines shall be vertically articulated at a minimum of every 48 feet along the street frontage through one of the following techniques:

- a. A change in wall or roof height of a minimum 2 feet;
- b. A change in roof form; or
- c. The inclusion of dormers, gables, or parapets
- 2. Materials for sloped roofs may be one of the following:
  - a. Composition shingles;
  - b. Flat concrete tiles;
  - c. Curved terracotta tiles;
  - d. Glazed tiles; or
  - e. Standing seam metal.
- 3. Eaves
  - a. Minimum projection from walls is 8 inches;
  - b. Maximum projection from walls is 24 inches.

4. Flat roofs must have a minimum 3-foot parapet wherever it meets an exterior wall.

E. Main entry. Main entry doors must be recessed by a minimum of 4 inches or be surrounded by molding at least 3.5 inches wide and projecting from the wall not less than

3/4 of an inch. Side lights, transoms, pilasters, and other decorative entry features must also be recessed or trimmed in the same manner as the door.

F. Windows.

1. All windows must be recessed by a minimum of 4 inches or be surrounded by molding at least 3.5 inches wide and projecting from the wall not less than 3/4 of an inch.

2. Window frames must be wood, vinyl, or equivalent. Aluminum framed windows are prohibited.

G. Trellises

1. Attached and detached trellises are permitted provided any posts, brackets, or other supporting elements do not encroach into setbacks;

2. The top horizontal elements may project into setback areas not more than 18 inches.

3. Plants that are supported by a trellis may not extend more than the top horizontal elements if adjacent to a property line.

H. Lighting. In addition to the development standards of 18.42.150, the following design criteria apply to all Multi-Family residential developments:

1. All exterior light bulbs and LEDs must be enclosed on the top and sides when mounted to the side of a building, a pole, or other structure. The enclosing material may be glass, plastic, or metal, except that;

i. Suspended light strings may have exposed bulbs; and

ii. Holiday lights are exempt from this subsection.

2. All exterior lighting fixtures on the same building shall be of the same manufacturer and shall be of the same design, materials, and color. Size may vary if design, materials, and color are consistent.

3. All pole- or bollard-mounted lighting must be of the same manufacturer and of the same size, design, materials, and colors.

4. All light poles, standards, and fixtures shall not exceed a height of 16 feet measured from finished grade. The maximum 16 feet in height shall include all elements of the light, such as pole and light fixture combined.

I. Balconies, porches, and other projections.

1. All projections into the setback areas are subject to the restrictions found in Section 18.42.100.

2. Awnings, if used, must be broken into segments that mirror the door and window openings beneath them.

**<u>SECTION 28.</u>** Section 18.42.130.A of the Gardena Municipal Code is hereby amended to read as follows:

#### 18.42.130 Refuse Enclosures.

A. Residential.

1. All trash containers shall be stored so they are not visible from the public right-of-way.

2. For all multi-family dwellings in excess of four units, refuse enclosures shall be provided as required by Chapter 8.20 that do not use individual trash containers, trash, recycling, organic waste, and green waste bins or dumpsters shall comply with one of the following:

a. The enclosures are located on the rear half of the property, housed in covered enclosures with an opaque gate that screens the trash receptacles and the enclosures shall be constructed of the same wall material and color as the nearest building within the development; or

b. The enclosures are to be housed in a non-required parking area within a parking structure; or

c. The enclosures are to be enclosed within a building envelope;

3. Stand-alone trash enclosure structures located adjacent to or within a landscaped area shall be planted with climbing vines to cover adjacent exterior surfaces.

**<u>SECTION 29.</u>** Section 18.42.140 of the Gardena Municipal Code is hereby amended to read as follows:

## 18.42.140 Enclosure of Utilities and mechanical equipment.

A. Utilities that service the site shall be undergrounded from the point of connection to the utility to the structures or meters for the units. This includes utilities servicing the property through pipes, wires, or cables.

<u>B.</u>\_\_\_All mechanical equipment, plumbing lines, heating and cooling units and storage tanks and ductwork, roof or ground mounted, shall be incorporated into the building envelope. When that is not feasible, all such items <u>or</u> shall be screened on all sides with solid material as follows <u>so that no part of the equipment is above the enclosure or</u>

screening: architecturally compatible with the main structure or when located at ground level, may be screened with landscaping

1. Ground-mounted equipment shall be screened with the same material and colors as the building it serves. Alternatively, when located at ground level, the equipment may be screened with landscaping.

2. Roof-mounted equipment shall be screened with either the same material and colors as the building it serves, wood, or metal. Vertical slats may be used such that no more than 20 percent of the screening material is open for air circulation. All screening must be painted to exactly match the closest painted surface of the building it serves and must be a color from the approved color palette. Such screening shall be maintained at all times.

**<u>SECTION 30.</u>** Section 18.42.150 of the Gardena Municipal Code is hereby amended to read as follows:

# 18.42.150 Security and lighting plan.

Complete security and lighting plans shall accompany all site development plans for multifamily development of four or more units and commercial and industrial developments to ensure that safety and security issues are addressed in the design of the development.

A. <u>Intensity</u>

<u>1.</u> Lighting plans for commercial and industrial developments shall demonstrate an average of two footcandles with no single point less than one footcandle for all public/common areas:-

<u>B2.</u> Lighting plans for multi-family developments shall demonstrate an average of one footcandle for all public  $\frac{1}{2}$  and common areas.

B. All entries, parking areas, trash enclosures, active outdoor areas, and pedestrian pathways shall include dusk to dawn lighting for safety and security.

C. Security lighting shall not be directed beyond the property lines.

**<u>SECTION 31.</u>** Section 18.42.170 of the Gardena Municipal Code is hereby amended to read as follows:

## 18.42.170 Pedestrian amenities.

<u>A.</u> Pedestrian access via walkways that are at least forty-four<u>48</u> inches wide shall be delineated by decorative material, pavers or stamped concrete for each new residential unit except as described in <u>B</u> below. The delineated walkways are required to provide primary access to each unit from the public right-of-way;

B. Pathways to accessible units as well as pathways that connect such units to common areas, such as mailboxes, lobbies, amenities, disposal facilities, and parking areas shall have smooth concrete surfaces.

**<u>SECTION 32.</u>** Sections 18.42.190 through 18.42.210 are hereby **ADDED** to the Gardena Municipal Code to read as follows:

# 18.42.190. Pet relief areas

A. Multi-family developments of 10 units or more and where pets are permitted shall provide a pet relief are subject to the following standards. In buildings where residents cannot keep pets, this section is not applicable;

B. Location: Pet relief areas must be outside in an area that is accessible to all resident pets of the building and not less than 15 feet from public sidewalks and not less than 10 feet from any building entrances;

C. Size: the pet relief area shall be a minimum of 40 square feet for developments of 10-40 units and 60 square feet for larger developments;

D. Ground material: Ground surface material should be pea gravel or artificial turf;

E. Screening: Area shall be screened from adjoining spaces by a minimum three foot wall or hedge;

F. Amenities: At least one post, a minimum two feet high, preferably shaped like a fire hydrant, shall be provided in the pet relief area;

G. Cleaning supplies: The pet relief area shall be supplied with disposal bags, a trash bin, and a water connection for a hose.

## 18.42.200 Pre-permit requirements.

A. The applicant shall submit a Final Geotechnical Investigation for City review and approval and comply with its recommendations and any revisions deemed necessary by the City's Building Official.

B. Air quality. The project shall comply with the objective standards of the South Coast Air Quality Management District (SCAQMD) Rule 403 for fugitive dust control, rule 1113 for architectural coatings, Rule 1403 for asbestos containing materials, and regulation XIII for new on-site nitrogen oxide emissions.

C. The applicant shall prepare construction and demolition waste recycling plans for review and approval by the Building Division. Applicant shall enroll in the city's waste diversion program.

D. Prior to building permit issuance, the applicant is required to demonstrate to the Building Division that the HVAC units, if used, that are proposed to be installed on the site comply with the Chapter 8.36 (noise ordinance).

E. Prior to approval of grading plans or prior to issuance of grading and building permits, the following noise reduction techniques shall be included in the construction plans or specifications:

1. Construction contracts specify that all construction equipment, fixed or mobile, shall be equipped with properly operating and maintained mufflers and other state required noise attenuation devices.

2. The project applicant shall demonstrate to the satisfaction of the City's Building Official that construction noise reduction methods shall be used where feasible, including shutting off idling equipment.

3. During construction, equipment staging areas shall be located such that the greatest distance is between the staging area noise sources and noise-sensitive receptors.

4. Per Gardena Municipal Code Section 8.36.080, construction activities shall not occur during the hours of 6:00 p.m. and 7:00 a.m. on weekdays; between the hours of 6:00 p.m. and 9:00 a.m. on Saturday; or any time on Sunday or a Federal holiday.

F. The applicant shall submit a sewer capacity study for all projects in accordance with the Department of Public Works policy as posted on the City's website.

G. For all new residential construction and all construction involving grading or other ground disturbance below a depth of 12 inches, a Phase I Environmental Site Assessment is required and all recommendations in the report adhered to.

## 18.42.210 Post-permit requirements.

A. Development Impact Fees.

The applicant shall be required to pay all residential development impact fees as posted on the City's website.

B. Mitigation Measures.

The applicant shall be required to comply with all applicable mitigation measures set forth in a mitigation monitoring program for the City's General Plan or any element thereof as posted on the City's website.

C. Paleontological resources.

1. Prior to commencement of ground-disturbing activities a qualified vertebrate paleontologist (as defined by the Society for Vertebrate Paleontology) shall develop Worker Awareness and Environmental Program (WEAP) Training for construction personnel. This training shall be presented to construction personnel and include what fossil remains may be found within the Project area and policies and procedures that must be followed in case of a discovery. Verification of the WEAP Training shall be provided to the Gardena Community Development Department.

2. If fossils or fossil bearing deposits are encountered during grounddisturbing activities, work within a 25-foot radius of the find shall halt and a professional vertebrate paleontologist (as defined by the Society for Vertebrate Paleontology) shall be contacted immediately to evaluate the find. The paleontologist shall have the authority to stop or divert construction, as necessary. Documentation and treatment of the discovery shall occur in accordance with Society of Vertebrate Paleontology standards. The significance of the find shall be evaluated pursuant to the State CEQA Guidelines. If the discovery proves to be significant, before construction activities resume at the location of the find, additional work such as data recovery excavation may be warranted, as deemed necessary by the paleontologist.

D. Cultural resources.

1. If Native American or tribal cultural resources are found on the site, the applicant shall enter into a cultural resources treatment agreement with a local Native American tribe traditionally and culturally affiliated with Gardena that is acknowledged by the Native American Heritage Commission, which shall address the following:

a. Treatment and disposition of cultural resources;

b. Designation, responsibilities, and participation of professional tribal monitors during grading, excavation and ground disturbing activities;

- c. Project grading and development scheduling;
- d. Terms of compensation for the tribal monitors;

e. Treatment and final disposition of any cultural resources, sacred sites, and human remains discovered on site;

f. Tribal monitor's authority to stop and redirect grading in order to evaluate the significance of any potential resources discovered on the property, and to make recommendations as to treatment; and

g. The applicant's agreement to relinquish ownership of all cultural resources, including all archaeological artifacts that are found on the project

area, to the tribe for proper treatment and disposition; and the applicant's agreement that all tribal sacred sites are to be avoided and preserved.

2. Human remains.

a. In compliance with state law, if human remains are unearthed, the project developer, pursuant to state health and safety code section 7050.5, will contact the county coroner and ensure no further disturbance occurs until the county coroner has made the necessary findings as to origin and disposition pursuant to public resources code section 5097.98.

b. If the remains are determined to be of Native American descent, the Native American Heritage Commission (NAHC) must be notified within 24 hours.

Ε. Migratory bird protection. Construction, grubbing, brushing, or tree removal shall be conducted outside of the state identified nesting season for migratory birds (typically March 15 through September 1, if possible. If construction is conducted during nesting season, a Pre-construction Nesting Bird Survey shall be conducted within and immediately adjacent to the project site by a qualified professional biologist no more than seven days prior to the beginning of any project-related physical activity that is likely to impact migratory birds. If active nests are found during the Pre-Construction Nesting Bird Survey, a Nesting Bird Plan (NBP) shall be prepared by a qualified biologist and implemented during construction. At a minimum, the NBP shall include guidelines for addressing active nests, establishing buffers, monitoring, and reporting. The size location and duration of all buffer zones, if required, shall be based on the nesting species, nesting sage, nest location, its sensitivity to disturbance, and intensity and duration of the disturbance activity. The buffers shall be maintained until the breeding season has ended or until a gualified professional biologist has determined that the birds have fledged and are no longer reliant upon the nest or parental care for survival.

# CHAPTER 18.44 – SITE PLAN REVIEW

**<u>SECTION 33.</u>** Section 18.44.010.E of the Gardena Municipal Code is hereby amended to read as follows:

## 18.44.010 When required.

E. All new multifamily development of four units or more, unless subject to Design Review pursuant to Chapter 18.45;

**<u>SECTION 34.</u>** Section 18.44.030. is hereby amended to read as follows.

## 18.44.030 <u>Findings and factors for approval.</u>

A. A site plan shall be approved, or conditionally approved, <u>subject to the following</u> <u>findings:</u>

1. The physical location, size, massing, setbacks, pedestrian orientation, and placement of proposed structures on the site and the location of proposed uses within the project are consistent with applicable standards; only after finding that the proposed development and the physical design of the

<u>2. The</u> development is are consistent with the intent and general purpose of the general plan and provisions of the municipal code;,

3. The health and safety services (police and fire) and public infrastructure are sufficient to accommodate the new development;

4. The project is compatible with the surrounding sites and neighborhoods; and

5. The project has been determined to be exempt from the California Environmental Quality Act or the appropriate environmental document has been completed and required findings have been made. and will not adversely affect the orderly and harmonious development of the area and the general welfare of the city; otherwise such plans shall be disapproved.

B. In addition to all other applicable zoning and development requirements and policies, the following factors shall also be considered in determining whether the site plan shall be approved:

- 1. The dimensions, shape and orientation of the parcel;
- 2. The placement of buildings and structures on the parcel;
- 3. The height, setbacks, bulk and building materials;
- 4. The distance between buildings or structures;
- 5. The location, number and layout of off-street parking and loading spaces;
- 6. The internal vehicular patterns and pedestrian safety features;
- 7. The location, amount and nature of landscaping;
- 8. The placement, height and direction of illumination of light standards;
- 9. The location, number, size and height of signs;
- 10. The location, height and materials of walls, fences or hedges;

11. The location and method of screening refuse and storage areas, roof equipment, pipes, vents, utility equipment and all equipment not contained in the main buildings of the development;

#### 12. Repealed; and

12. For residential developments, the above factors shall be considered satisfied if the project meets the objective criteria relating to those items set forth in the zone and the applicable general provisions, including residential design criteria, contained in Chapter 18.42-for-residential-developments-subject to this Chapter; and

13. <u>For non-residential development, such</u> other information which the community development director or commission may require to make the necessary findings that the provisions of this code are being complied with.

C. The community development director may make minor modifications to an approved site plan in order to resolve conflicts due to site conditions, building, fire, utility and similar requirements.

#### CHAPTER 18.45 – DESIGN REVIEW

**<u>SECTION 35.</u>** Chapter 18.45 (Design Review) of the Gardena Municipal Code are hereby ADDED as follows:

#### Chapter 18.45 DESIGN REVIEW

#### 18.45.005 Purpose.

Design review is a ministerial process that is not subject to the California Environmental Quality Act. The purpose of design review is to ensure that a project meets the applicable objective standards while at the same time encouraging affordable housing.

#### 18.45.010 Where Applies.

Design review applies to:

A. All two-family dwellings;

B. Any new housing project of two or more units, including a residential mixed-use housing project as defined in Chapter 18.04, or transitional or supportive housing where either 20 percent of the total units or sold or rented to lower income households or 100 percent are sold or rented to personas and families of moderate income or middle income as those terms are further defined in Government Code section 65915. For purposes of

determining the 20 percent, the calculation is based on the number of units prior to the award of any density bonus units that may be requested.

## 18.45.020 Review

A. Whenever design review is required and prior to issuance of a building permit, a project's design shall be approved pursuant to the following criteria:

- 1. The provisions of this chapter; and
- 2. All applicable and objective standards contained in Chapter 18.42; and

3. All applicable and objective development standards in the zone in which the development occurs.

B. Any modifications to the design aspects made after planning commission approval shall be grounds for a building permit plan check to be denied. This may be remedied in one of the following ways:

1. The plans may be revised to conform to the design review approval; or

2. A design review modification may be approved by the planning commission pursuant to 18.45.030.G;

C. If a development project involves discretionary permits as well as design review, the design review hearing shall be concurrent with said discretionary permits.

## 18.45.030 Procedure

The procedure for design review shall be as follows:

A. Filing of Applications. An application for design review shall be filed by the property owner, the property owner's representative, or other person having the right to the possession of the land for which design approval is sought. Such application shall be filed with the community development department on forms provided by the department. As a part of the application, the applicant shall submit copies of the site plan, all building elevations drawn to scale, and either color renderings or specifications of exterior colors and materials that will be used. A color and materials board that displays exact colors to be used as well as samples of exterior finishes must also be submitted.

B. Filing Fees. The applicant shall pay to the city a filing fee established by City Council resolution for the purpose of defraying the costs incurred by the city in processing the design review application.

- C. Review.
  - 1. An application shall be reviewed for completeness.

2. Staff shall provide a review for consistency within the time frames provided for by state law. If an application is determined not to be consistent, the city shall notify the applicant in writing, identifying the provisions for which the application is non-conforming along with an explanation of the reasons it considers the project to be inconsistent or not in compliance with the objective provisions.

D. The Director shall approve all designs that meet the applicable objective development standards of the applicable zone and Chapter 18.42 for the single-family residential, and low-density multi-residential zones.

E. The planning commission shall hold a noticed public hearing and approve designs that meet the applicable objective development standards of the applicable zone and Chapter 18.42 for all other projects subject to this Chapter.

1. Notice of hearings shall be given in accordance with Government Code Section 65091.

2. Notice shall be mailed to property owners and occupants within 300 feet of the project site.

F. The decision of the planning commission shall be rendered in writing. Decisions shall be final unless appealed or called for review.

G. Any modification to an approved design review must be approved by the planning commission in the same manner as a new design review application. However, only the changes from the previously approved design review will be considered at a modification hearing,

1. In the event that any modifications are found by the planning commission to not be compliant with the objective standards, the original approval will remain in force for those modifications;

2. In such case, applicants shall be provided the opportunity to revise all modifications to make them compliant with objective standards and the hearing shall be continued until this is achieved or the modification application is withdrawn;

3. When a modification application is continued and no revisions are submitted to the community development department for 90 days, the modification application shall be deemed by the planning commission at the next regularly scheduled meeting to be abandoned;

a. An abandoned application shall be considered equivalent to a withdrawn application and no further continuances of the hearing are required;

b. The applicant shall be notified in writing not less than 15 days prior to the 90 day expiration of a modification application;

c. Any subsequent modifications after a modification application is deemed abandoned shall be a new modification application.

4. After modifications are approved, any further modification requests shall be considered a new modification application.

5. Notwithstanding the above, the Director may approve a change of color to another approved color.

# 18.45.050 Appeals.

Any aggrieved person may appeal the decision of the commission to the city council. Such appeal shall be filed in writing with the city clerk within ten days after the date of the decision by the commission. Upon the receipt of such an appeal and the payment of filing fees established by the city council, the city clerk shall place the matter for consideration on the city council's agenda of the first regular meeting of the city council following ten days' written notice to the appellant and/or applicant and property owners and residents within three hundred 300 feet of the boundaries of the project site. The city council shall approve the design review if it finds that the project meets the objective standards.

# END OF TEXT AMENDMENTS

**SECTION 36.** Overlay on Housing Element Inventory Sites.

The City's Housing Element identified approximately 468 parcels that were identified as Inventory Sites which were to receive an housing overlay to accommodate the City's Regional Housing Needs Allocation. The parcels shown on Exhibit A are listed on Exhibit B are all rezoned to receive housing overlays as shown on said Exhibit.

SECTION 37. Rescission of Artesia Corridor Specific Plan.

A. The Artesia Corridor Specific Plan is hereby rescinded. The properties within the Artesia Corridor shall be rezoned from Artesia Corridor Specific Plan to the following as more specifically described on Exhibit B:

AREA	ZONING
1	Artesia Corridor Specific Plan $\rightarrow$ General Commercial (C-3)
2	Artesia Corridor Specific Plan $\rightarrow$ Very High Density Residential (R-6)
3/4	Artesia Corridor Specific Plan → Artesia Mixed-Use
4/5	Artesia Corridor Specific Plan $\rightarrow$ 1450 Artesia Specific Plan
6	Artesia Corridor Specific Plan $\rightarrow$ Official (O)

**SECTION 38.** No Net Loss. Government Code section 65863 provides that the City may not change a land use designation or zoning ordinance to a less intensive use unless the

city concurrently changes development standards, policies and conditions applicable to other parcels to ensure there is no net loss in residential capacity. The eastern portion of Area 4 of the Artesia Corridor Specific Plan would have allowed for approximately 40 housing units to be built. With the change of zoning to 1450 Artesia Specific Plan, residential uses will not be allowed in this area. The loss of residential units in this area is more than made up for by the rezoning of Area 2 of the Specific Plan to the Very High Density Multi-Family (R-6) zone which will allow 51-70 dwelling units per acre.

**<u>SECTION 39.</u>** CEQA Compliance. This Ordinance is categorically exempt from CEQA based on the following:

CEQA Guidelines section 15308 provides a categorical exemption for actions taken to assure the maintenance, restoration, enhancement, or protection of the environment where the regulatory process involves procedures for protection. So long as the City fails to have a compliant Housing Element, it has virtually no control over development in the City and loses its ability to obtain funding to help with future planning. Additionally, until the City adopts development standards for these new zones, there will be no limits on what can be built in these new zones, with the minor exception of the density standards set forth in the General Plan. Further, the City loses its ineligibility for certain funding until the inventory properties are rezoned. Therefore, the rezoning of the Inventory Sites and adoption of the new development standards fall within this exemption. None of the exceptions to the exemption which are set forth in Section 15300.2 of the Guidelines apply.

CEQA Guidelines 15061(b)(3) provides a common sense exemption for actions where it can be seen with certainty that there will not be an effect on the environment. Under existing law, if there is an inconsistency between the general plan and zoning, a developer may build to the density allowed in the general plan. Therefore, rezoning properties to be consistent with the higher density land use designation has no effect because those properties may already be built out to what is allowed under the new zoning.

Additionally, the common sense exemption applies to the rezoning of the properties of the Areas 1, 3, 4, 5 and 6 of the Artesia Corridor Specific Plan.

**SECTION 40.** Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

**SECTION 41.** Certification. The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time

the same is passed and adopted; and shall, within 15 days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

**<u>SECTION 42.</u>** Effective Date. This ordinance shall take effect on the 31<sup>st</sup> day after passage.

Passed, approved, and adopted this 28th day of February, 2023.

Tasha Cerda

TASHA CERDA, Mayor

ATTEST:

Mina Semenya

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

Carmin Vasques

CARMEN VASQUEZ, City Attorney

Exhibit A – Zoning Map (in 5 sections) Exhibit B – Parcel List STATE OF CALIFORNIA)COUNTY OF LOS ANGELES) ss:CITY OF GARDENA)

I, MINA SEMENZA, City Clerk of the City of Gardena, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Ordinance being **Ordinance No. 1848** was duly passed and adopted by the City Council of said City of Gardena, approved and signed by the Mayor of said City, and attested by the City Clerk, all at a special meeting of said City Council held on the **28**<sup>th</sup> **day of February 2023**, and that the same was so passed and adopted by the following roll call vote:

AYES: COUNCIL MEMBERS TANAKA AND HENDERSON, AND MAYOR CERDA

NOES: MAYOR PRO TEM FRANCIS

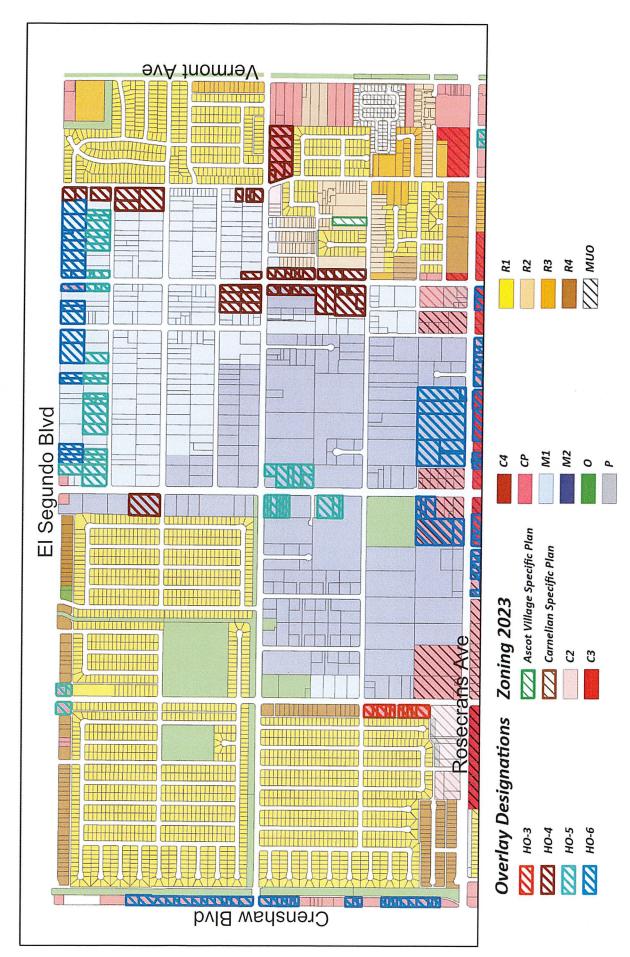
ABSENT: COUNCIL MEMBER LOVE

City Clerk of the City of Gardena, California

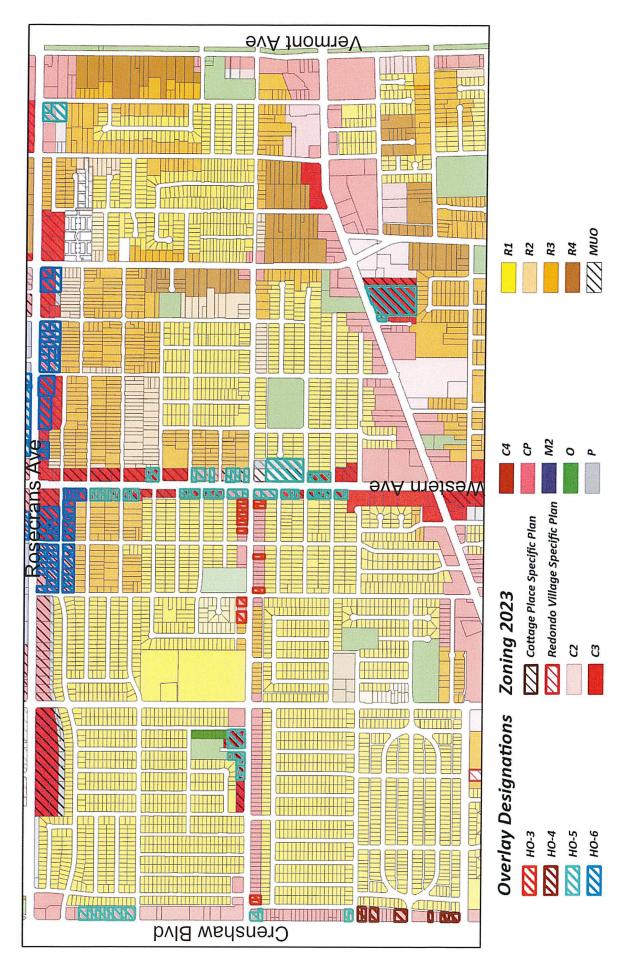
(SEAL)

Exhibit A

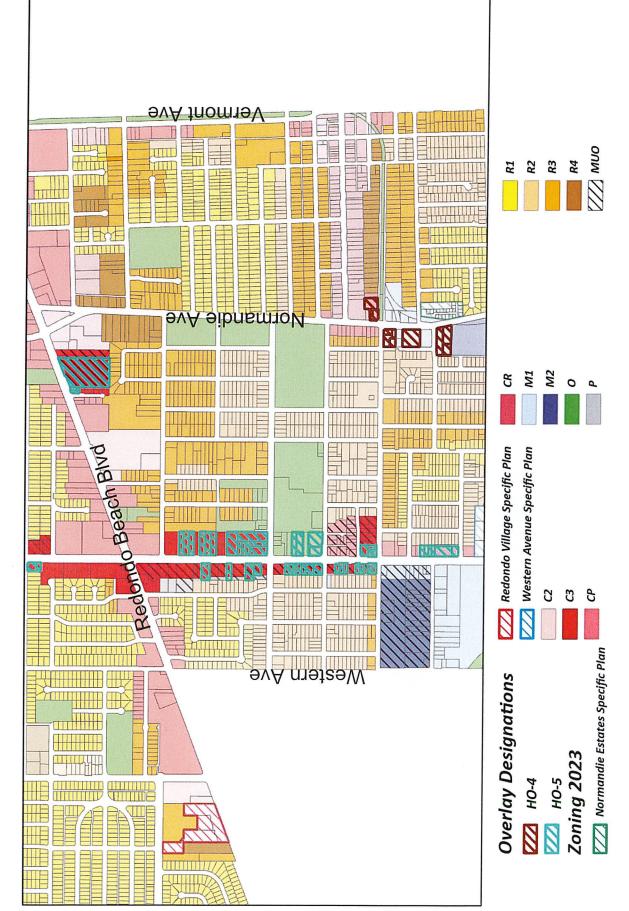


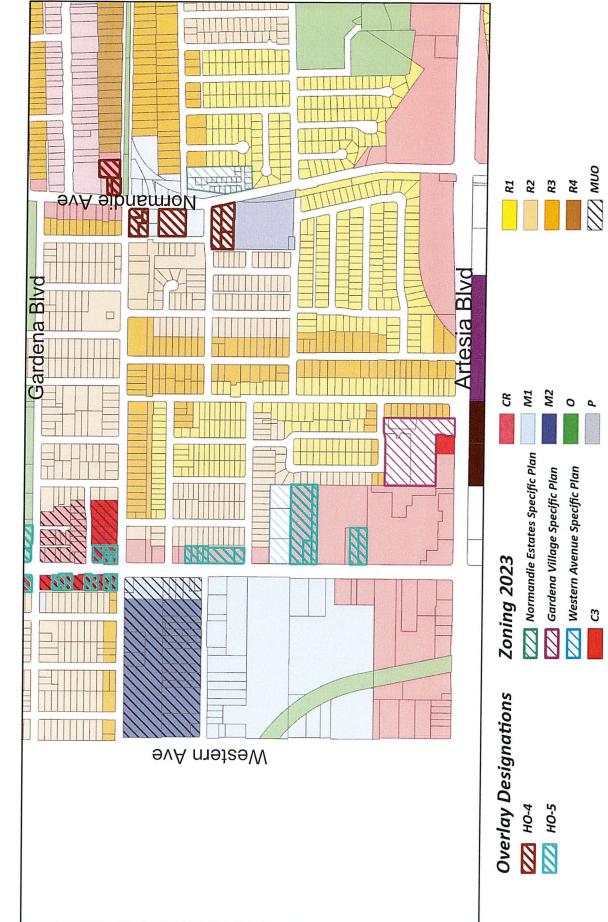


**Rosecrans Ave to Redondo Beach Blvd** 



Redondo Beach Blvd to Gardena Blvd





Gardena Blvd to Artesia Blvd



Artesia Blvd to 182nd Street

#### Exhibit B - Parcel List

#### New Overlay Zoning Table

Address	APN	Existing Zoning	New Overlay Zoning
13430 CRENSHAW BLVD	4060004040	C3	HO-6
13226 CRENSHAW BLVD	4060004021	C3	HO-6
13400 CRENSHAW BLVD	4060004038	C3	HO-6
13236 CRENSHAW BLVD	4060004035	C3	HO-6
13424 CRENSHAW BLVD	4060004025	C3	HO-6
13416 CRENSHAW BLVD	4060004027	C3	HO-6
NA	4060004041	C3	HO-6
13214 CRENSHAW BLVD	4060004022	C3	HO-6
13310 CRENSHAW BLVD	4060004037	C3	HO-6
13100 CRENSHAW BLVD	4060004013	C3	HO-6
13208 CRENSHAW BLVD	4060004023	C3	HO-6
13120 CRENSHAW BLVD	4060004011	C3	HO-6
13112 CRENSHAW BLVD	4060004012	C3	HO-6
13204 CRENSHAW BLVD	4060004010	C3	HO-6
NA	4059022015	C3	HO-6
13610 CRENSHAW BLVD	4059022014	C3	HO-6
13500 CRENSHAW BLVD	4059022024	C3	HO-6
13514 CRENSHAW BLVD	4059022018	C3	HO-6
13510 CRENSHAW BLVD	4059022019	C3	HO-6
13600 CRENSHAW BLVD	4059022016	C3	HO-6
13520 CRENSHAW BLVD	4059022017	C3	HO-6
13920 CRENSHAW BLVD	4059021017	C3	HO-6
13904 CRENSHAW BLVD	4059021018	C3	HO-6
NA	4059022026	C3	HO-6
14160 CRENSHAW BL.	4059021004	C3	HO-6
14100 CRENSHAW BLVD	4059021009	C3	HO-6
14150 CRENSHAW BLVD	4059021005	C3	HO-6
14008 CRENSHAW BLVD	4059021013	C3	HO-6
NA	4059021014	C3	HO-6
NA	4059021015	C3	HO-6
NA	4059021011	C3	HO-6
14124 CRENSHAW BLVD	4059021021	C3	HO-6
14044 CRENSHAW BLVD	4059021010	C3	HO-6
14030 CRENSHAW BLVD	4059021012	C3	HO-6
14160 CRENSHAW BLVD	4059021003	C3	HO-6

14516 CRENSHAW BLVD	4064012009	C3	HO-5
14504 CRENSHAW BLVD	4064012011	C3	HO-5
14626 CRENSHAW BLVD	4064012024	C3	HO-5
14600 CRENSHAW BLVD	4064012027	C3	HO-5
14520 CRENSHAW BLVD	4064012029	C3	HO-5
14526 CRENSHAW BLVD	4064012028	C3	HO-5
14614 CRENSHAW BLVD	4064012025	C3	HO-5
14510 CRENSHAW BLVD	4064012010	C3	HO-5
14604 CRENSHAW BLVD	4064012026	C3	HO-5
14426 CRENSHAW BLVD	4064012030	C3	HO-5
2200 W EL SEGUNDO BLVD	4060001029	C3	HO-5
12816 VAN NESS AVE	4061001029	C3	HO-5
2150 W EL SEGUNDO BLVD	4061001012	C3	HO-5
14007 VAN NESS AVE	4059017031	C3	HO-3
14115 VAN NESS AVE	4059017027	C3	HO-3
14111 VAN NESS AVE	4059017028	C3	HO-3
14017 VAN NESS AVE	4059017029	C3	HO-3
14015 VAN NESS AVE	4059017030	C3	HO-3
13971 VAN NESS AVE	4059017033	C3	HO-3
13945 VAN NESS AVE	4059017035	C3	HO-3
13961 VAN NESS AVE	4059017034	C3	HO-3
13931 VAN NESS AVE	4059017036	C3	HO-3
13901 VAN NESS AVE	4059017037	C3	HO-3
13151 S WESTERN AVE	4061013001	M2	HO-4
1735 W 130TH ST	6102001023	M1	HO-5
1727 W 130TH ST	6102001022	M1	HO-5
1751 W 130TH ST	6102001024	M1	HO-5
1748 W EL SEGUNDO BLVD	6102001005	M1	HO-5
1721 W 130TH ST	6102001020	M1	HO-5
NA	6102001021	M1	HO-5
12918 S WESTERN AVE	6102001025	M1	HO-5
1734 W EL SEGUNDO BLVD	6102001006	M1	HO-6
1714 W EL SEGUNDO BLVD	6102001010	M1	HO-6
1726 W EL SEGUNDO BLVD	6102001007	M1	HO-6
1720 W EL SEGUNDO BLVD	6102001026	M1	HO-6
1643 W 130TH ST	6102001016	M1	HO-5
1651 W 130TH ST	6102001017	M1	HO-5
1613 W 130TH ST	6102002022	M1	HO-5

1613 W 130TH ST	6102002025	M1	HO-5
NA	6102002023	+	HO-5
1621 W 130TH ST	6102002026	M1	HO-5
1635 W 130TH ST	6102001015	M1	HO-5
1619 W 130TH ST	6102002027	M1	HO-5
1563 W 130TH ST	6102002020	M1	HO-5
1559 W 130TH ST	6102002019	M1	HO-5
1564 W EL SEGUNDO BLVD	6102002005	M1	HO-6
1556 W EL SEGUNDO BLVD	6102002006	M1	HO-6
1535 W 130TH ST	6102002016	M1	HO-5
12801 HALLDALE AVE	6102002030	M1	HO-6
1530 W EL SEGUNDO BLVD	6102002028	M1	HO-6
1434 W EL SEGUNDO BLVD	6102003004	M1	HO-6
1428 W EL SEGUNDO BLVD	6102003005	M1	HO-6
1440 W EL SEGUNDO BLVD	6102003024	M1	HO-6
12919 S NORMANDIE AVE	6102003017	M1	HO-5
12901 S NORMANDIE AVE	6102003026	M1	HO-5
12927 S NORMANDIE AVE	6102003010	M1	HO-5
12829 S NORMANDIE AVE	6102003007	C3	HO-6
12903 S BUDLONG AVE	6115001012	M1	HO-4
1200 W EL SEGUNDO BLVD	6115001011	M1	HO-4
1243 W 130TH ST	6115001017	M1	HO-5
1303 W 130TH ST	6115001019	M1	HO-5
12902 S NORMANDIE AVE	6115001026	M1	HO-5
1239 W 130TH ST	6115001015	M1	HO-5
1255 W 130TH ST	6115001018	M1	HO-5
1239 W 130TH ST	6115001016	M1	HO-5
1311 W 130TH ST	6115001035	M1	HO-5
12912 S NORMANDIE AVE	6115001028	M1	HO-5
1341 W 130TH ST	6115001029	M1	HO-5
12908 S NORMANDIE AVE	6115001027	M1	HO-5
1320 W EL SEGUNDO BLVD	6115001003	M1	HO-6
1308 W EL SEGUNDO BLVD	6115001004	M1	HO-6
1254 W EL SEGUNDO BLVD	6115001005	M1	HO-6
1342 W EL SEGUNDO BLVD	6115001032	M1	HO-6
1246 W EL SEGUNDO BLVD	6115001034	M1	HO-6
1332 W EL SEGUNDO BLVD	6115001002	M1	HO-6
12816 S NORMANDIE AVE	6115001033	M1	HO-6

1218 W EL SEGUNDO BLVD	6115001800	M1	HO-6
1254 W EL SEGUNDO BLVD	6115001006	M1	HO-6
12923 S BUDLONG AVE	6115001031	M1	HO-4
1215 W 132ND ST	6115002023	M1	HO-4
13021 S BUDLONG AVE	6115002032	M1	HO-4
1220 W 130TH ST	6115002031	M1	HO-4
13423 S BUDLONG AVE	6115004017	M1	HO-4
13437 S BUDLONG AVE	6115004019	M1	HO-4
13441 S BUDLONG AVE	6115004032	M1	HO-4
1203 W 135TH ST	6115004020	M1	HO-4
14401 S WESTERN AVE	4062004041	C3	HO-6
1124 W 135TH ST	6115020008	C3	HO-4
1144 W 135TH ST	6115020012	C3	HO-4
1100 W 135TH ST	6115020006	C3	HO-4
1110 W 135TH ST	6115020014	C3	HO-4
13530 S BUDLONG AVE	6115020009	C3	HO-4
1156 W 135TH ST	6115020013	C3	HO-4
13429 S NORMANDIE AVE	6102010008	M1	HO-4
1415 W 135TH ST	6102010009	M1	HO-4
1414 W 134TH ST	6102010006	M1	HO-4
1435 W 135TH ST	6102010017	M1	HO-4
13421 S NORMANDIE AVE	6102010007	M1	HO-4
1436 W 134TH ST	6102010005	M1	HO-4
1421 W 135TH ST	6102010016	M1	HO-4
13428 S NORMANDIE AVE	6115004031	M1	HO-4
13615 S NORMANDIE AVE	6102016013	M2	HO-4
13609 S NORMANDIE AVE	6102016020	M2	HO-4
NA	6102016023	M2	HO-4
13725 S NORMANDIE AVE	6102017030	M1	HO-4
1580 W 139TH ST	6102016025	M2	HO-4
NA	6102017026	M1	HO-4
13507 S NORMANDIE AVE	6102016022	M2	HO-4
13527 S NORMANDIE AVE	6102016024	M2	HO-4
13717 S NORMANDIE AVE	6102017033	M1	HO-4
13705 S NORMANDIE AVE	6102017044	M1	HO-4
1425 W 139TH ST	6102017040	M1	HO-4
13807 S NORMANDIE AVE	6102017045	M1	HO-4
13815 S NORMANDIE AVE	6102017027	M1	HO-4

1433 W 139TH ST	6102017039	M1	HO-4
13606 S NORMANDIE AVE	6115005045	M1	HO-4
13616 S NORMANDIE AVE	6115005042	M1	HO-4
13612 S NORMANDIE AVE	6115005044	M1	HO-4
13602 S NORMANDIE AVE	6115005036	M1	HO-4
13526 S NORMANDIE AVE	6115005047	M1	HO-4
13518 S NORMANDIE AVE	6115005037	M1	HO-4
13506 S NORMANDIE AVE	6115005038	M1	HO-4
13722 S NORMANDIE AVE	6115009011	M1	HO-4
13714 S NORMANDIE AVE	6115009010	M1	HO-4
13706 S NORMANDIE AVE	6115009014	M1	HO-4
13850 S NORMANDIE AVE	6115009078	M1	HO-4
13618 S WESTERN AVE	6102013011	M2	HO-5
1746 W 135TH ST	6102013019	M2	HO-5
13610 S WESTERN AVE	6102013017	M2	HO-5
13528 S WESTERN AVE	6102013020	M2	HO-5
13614 S WESTERN AVE	6102013010	M2	HO-5
13610 S WESTERN AVE	6102013014	M2	HO-5
NA	4061026005	M2	HO-5
NA	4061026002	M2	HO-5
NA	4061026030	M2	HO-5
NA	4061026006	M2	HO-5
13511 S WESTERN AVE	4061026036	M2	HO-5
NA	4061026007	M2	HO-5
NA	4061026034	M2	HO-5
13715 S WESTERN AVE	4061026032	M2	HO-5
13801 S WESTERN AVE	4061026023	M2	HO-5
13727 S WESTERN AVE	4061026022	M2	HO-5
14119 S WESTERN AVE	4061027006	C3	HO-6
14101 S WESTERN AVE	4061027004	C3	HO-6
14107 S WESTERN AVE	4061027005	C3	HO-6
1835 W ROSECRANS AVE	4061027014	C3	HO-6
1859 W ROSECRANS AVE	4061027013	C3	HO-6
1957 W 144TH ST	4062003008	C3	HO-6
1930 W ROSECRANS AVE	4062003027	C3	HO-6
1922 W ROSECRANS AVE	4062003028	C3	HO-6
1939 W 144TH ST	4062003022	C3	HO-6
1954 W ROSECRANS AVE	4062003024	C3	HO-6

1119 W 144TH PL	4062003037	C3	HO-6
1916 W ROSECRANS AVE	4062003029	C3	HO-6
1910 W ROSECRANS AVE	4062003030	C3	HO-6
1919 W 144TH ST	4062003021	C3	HO-6
NA	4062003023	C3	HO-6
1900 W ROSECRANS AVE	4062003031	C3	HO-6
1901 W 144TH ST	4062003036	C3	HO-6
1839 W 144TH ST	4062004008	C3	HO-6
1847 W 144TH ST	4062004032	C3	HO-6
1850 W ROSECRANS AVE	4062004036	C3	HO-6
NA	4062004033	C3	HO-6
14314 S ST ANDREWS PL	4062004082	C3	HO-6
1830 W ROSECRANS AVE	4062004079	C3	HO-6
1617 W ROSECRANS AVE	6102014040	M2	HO-6
1701 W ROSECRANS AVE	6102014048	M2	HO-6
1725 W ROSECRANS AVE	6102014046	M2	HO-6
1639 W ROSECRANS AVE	6102014041	M2	HO-6
1601 W ROSECRANS AVE	6102014039	M2	HO-6
1735 W ROSECRANS AVE	6102014069	M2	HO-6
1611 W ROSECRANS AVE	6102014038	M2	HO-6
1718 W ROSECRANS AVE	6103002035	C3	HO-6
1732 W ROSECRANS AVE	6103002033	C3	HO-6
NA	6103002034	C3	HO-6
1650 W ROSECRANS AVE	6103004037	C3	HO-6
1600 W ROSECRANS AVE	6103004021	C3	HO-6
NA	6103005027	C3	HO-6
1560 W ROSECRANS AVE	6103005025	C3	HO-6
NA	6103005028	C3	HO-6
1560 W ROSECRANS AVE	6103005034	C3	HO-6
1536 W ROSECRANS AVE	6103005058	C3	HO-6
NA	6103005057	C3	HO-6
1522 W ROSECRANS AVE	6103005051	C3	HO-6
1510 W ROSECRANS AVE	6103005029	C3	HO-6
1520 W ROSECRANS AVE	6103005052	C3	HO-6
1518 W ROSECRANS AVE	6103005053	C3	HO-6
1536 W ROSECRANS AVE	6103005026	C3	HO-6
14315 HALLDALE AVE	6103005054	C3	HO-6
14315 S NORMANDIE AVE	6103009063	C3	HO-6

1408 W ROSECRANS AVE	6103009057	C3	HO-6
1122 W ROSECRANS AVE	6114019021	Р	HO-5
1102 W ROSECRANS AVE	6114019017	C3	HO-5
1920 W 144TH ST	4062003003	C3	HO-6
1900 W 144TH ST	4062003001	C3	HO-6
1940 W 144TH ST	4062003005	C3	HO-6
1946 W 144TH ST	4062003006	C3	HO-6
14404 GRAMERCY PL	4062003007	C3	HO-6
1910 W 144TH ST	4062003002	C3	HO-6
1934 W 144TH ST	4062003004	C3	HO-6
1858 W 144TH ST	4062004009	C3	HO-6
1848 W 144TH ST	4062004026	C3	HO-6
NA	4062004022	C3	HO-6
NA	4062004021	C3	HO-6
1830 W 144TH ST	4062004029	C3	HO-6
1818 W 144TH ST	4062004031	C3	HO-6
14415 S WESTERN AVE	4062004023	C3	HO-6
1838 W 144TH ST	4062004027	C3	HO-6
1828 W 144TH ST	4062004030	C3	HO-6
1834 W 144TH ST	4062004081	C3	HO-6
14421 S WESTERN AVE	4062004083	C3	HO-6
14507 S WESTERN AVE	4062005002	C3	HO-5
NA	4062005003	C3	HO-5
14525 S WESTERN AVE	4062005025	C3	HO-5
14501 S WESTERN AVE	4062005001	C3	HO-5
14519 S WESTERN AVE	4062005024	C3	HO-5
NA	4062005004	C3	HO-5
1817 W 146TH ST	4062005067	C3	HO-5
NA	4062006033	C3	HO-5
NA	4062006032	C3	HO-5
14609 S WESTERN AVE	4062006048	C3	HO-5
14690 S WESTERN AVE	6103030014	C3	HO-5
14632 S WESTERN AVE	6103030015	C3	HO-5
14807 S WESTERN AVE	4062016037	C3	HO-5
14801 S WESTERN AVE	4062016036	C3	HO-5
14817 S WESTERN AVE	4062016038	C3	HO-5
14855 S WESTERN AVE	4062016039	C3	HO-5
14921 S WESTERN AVE	4062017013	C3	HO-5

14901 S WESTERN AVE	4062017011	C3	HO-5
NA	4062017012	C3	HO-5
14929 S WESTERN AVE	4062017014	C3	HO-5
14920 S WESTERN AVE	6103021002	C3	HO-5
1744 W 149TH ST	6103021026	C3	HO-5
14914 S WESTERN AVE	6103021025	C3	HO-5
15020 S WESTERN AVE	6103021033	C3	HO-5
15014 S WESTERN AVE	6103021053	C3	HO-5
15014 S WESTERN AVE	6103021054	C3	HO-5
15032 S WESTERN AVE	6103021031	C3	HO-5
15019 S WESTERN AVE	4062017047	C3	HO-5
15019 S WESTERN AVE	4062017050	C3	HO-5
15001 S WESTERN AVE	4062017049	C3	HO-5
NA	4062017042	C3	HO-3
1819 MARINE AVE	4062017038	C3	HO-3
1829 MARINE AVE	4062017040	C3	HO-3
1813 MARINE AVE	4062017037	C3	HO-3
1823 MARINE AVE	4062017039	C3	HO-3
NA	4062017041	C3	HO-3
1845 MARINE AVE	4062017044	C3	HO-3
1820 MARINE AVE	4063005006	C3	HO-3
1816 MARINE AVE	4063005005	C3	HO-3
15103 S WESTERN AVE	4063005047	C3	HO-5
15109 S WESTERN AVE	4063005050	C3	HO-5
15225 S WESTERN AVE	4063006002	C3	HO-5
1808 W 152ND ST	4063006004	C3	HO-5
15219 S WESTERN AVE	4063006003	C3	HO-5
15112 S WESTERN AVE	6103018025	C2	HO-5
15345 S WESTERN AVE	4063007002	C3	HO-5
15325 S WESTERN AVE	4063007003	C3	HO-5
15351 S WESTERN AVE	4063007001	C3	HO-5
15325 S WESTERN AVE	4063007004	C3	HO-5
15301 S WESTERN AVE	4063007005	C3	HO-5
15300 S WESTERN AVE	6103015025	C3	HO-5
15324 S WESTERN AVE	6103015026	C3	HO-5
15340 S WESTERN AVE	6103015027	C3	HO-5
15417 S WESTERN AVE	4063008001	C3	HO-5
15401 S WESTERN AVE	4063008002	C3	HO-5

1450 W REDONDO BEACH BLVD	6105008032	C3	HO-5
NA	6105008030	C3	HO-5
NA	6105008031	C3	HO-5
1914 MARINE AVE	4063005017	C3	HO-3
1958 MARINE AVE	4063005025	C3	HO-3
2003 MARINE AVE	4062013018	C3	HO-3
2021 MARINE AVE	4062013020	C3	HO-3
2315 MARINE AVE	4064023034	C3	HO-5
2421 MARINE AVE	4064023019	C3	HO-5
2415 MARINE AVE	4064023020	C3	HO-5
2403 MARINE AVE	4064023021	C3	HO-5
NA	4064023035	C3	HO-5
NA	4064023022	C3	HO-5
2912 MARINE AVE	4069003002	C3	HO-3
2918 MARINE AVE	4069003001	C3	HO-3
2938 MARINE AVE	4069004027	C3	HO-5
15115 ATKINSON AVE	4069004026	C3	HO-5
15340 CRENSHAW BLVD	4069004002	C3	HO-5
15342 CRENSHAW BLVD	4069004001	C3	HO-5
15406 CRENSHAW BLVD	4069019002	C3	HO-4
15400 CRENSHAW BLVD	4069019001	C3	HO-4
15416 CRENSHAW BLVD	4069019024	C3	HO-4
15520 CRENSHAW BLVD	4069019009	C3	HO-4
15622 S CRENSHAW	4069020002	C3	HO-4
15706 CRENSHAW BLVD	4069020005	C3	HO-4
15712 CRENSHAW BLVD	4069020006	C3	HO-4
15716 CRENSHAW BLVD	4069020007	C3	HO-4
15722 CRENSHAW BLVD	4069020008	C3	HO-4
15915 S WESTERN AVE	4066012033	C3	HO-5
16017 S WESTERN AVE	4066012004	C3	HO-5
16127 S WESTERN AVE	4066012026	C3	HO-5
16119 S WESTERN AVE	4066012028	C3	HO-5
16303 S WESTERN AVE	4066013025	C3	HO-5
16229 S WESTERN AVE	4066013014	C3	HO-5
16311 S WESTERN AVE	4066013016	C3	HO-5
16225 S WESTERN AVE	4066013024	C3	HO-5
16219 S WESTERN AVE	4066013023	C3	HO-5
16213 S WESTERN AVE	4066013022	C3	HO-5
	9		

16321 S WESTERN AVE	4066013026	C3	HO-5
16401 S WESTERN AVE	4066025015	C3	HO-5
16417 S WESTERN AVE	4066025017	C3	HO-5
16501 S WESTERN AVE	4066025020	C3	HO-5
16411 S WESTERN AVE	4066025016	C3	HO-5
16505 S WESTERN AVE	4066025021	C3	HO-5
16531 S WESTERN AVE	4066025025	C3	HO-5
16523 S WESTERN AVE	4066025024	C3	HO-5
15830 S WESTERN AVE	6105010021	C3	HO-5
15926 S WESTERN AVE	6105010024	C3	HO-5
15820 S WESTERN AVE	6105010018	C3	HO-5
15824 S WESTERN AVE	6105010060	C3	HO-5
15930 S WESTERN AVE	6105010062	C3	HO-5
15934 S WESTERN AVE	6105010026	C3	HO-5
16102 S WESTERN AVE	6105010043	C3	HO-5
16108 S WESTERN AVE	6105010044	C3	HO-5
16116 S WESTERN AVE	6105010045	C3	HO-5
16016 S WESTERN AVE	6105010064	C3	HO-5
1735 W 162 <sup>ND</sup> ST	6105010048	C3	HO-5
1743 W 162 <sup>ND</sup> ST	6105010047	C3	HO-5
16126 S WESTERN AVE	6105010046	C3	HO-5
16240 S WESTERN AVE	6105004045	0	HO-5
16224 S WESTERN AVE	6105004036	0	HO-5
1735 W GARDENA BLVD	6105004046	0	HO-5
16320 S WESTERN AVE	6105004043	0	HO-5
1747 W 166 <sup>⊤н</sup> ST	6105001010	C3	HO-5
16520 S WESTERN AVE	6105001002	C3	HO-5
16516 S WESTERN AVE	6105001003	C3	HO-5
16522 S WESTERN AVE	6105001001	C3	HO-5
16510 S WESTERN AVE	6105001030	C3	HO-5
16816 S WESTERN AVE	6106003003	C3	HO-5
16820 S WESTERN AVE	6106003004	C3	HO-5
16910 S WESTERN AVE	6106003034	C3	HO-5
16822 S WESTERN AVE	6106003028	C3	HO-5
16826 S WESTERN AVE	6106003030	C3	HO-5
16924 S WESTERN AVE	6106003026	C3	HO-5
17014 S WESTERN AVE	6106009001	C3	HO-5
17018 S WESTERN AVE	6106009014	C3	HO-5

17000 S WESTERN AVE	6106009015	C3	HO-5
17124 S WESTERN AVE	6106009008	C3	HO-5
17128 S WESTERN AVE	6106009009	C3	HO-5
NA	6106030016	M1	HO-4
16835 S NORMANDIE AVE	6106030015	M1	HO-4
16829 S NORMANDIE AVE	6106030011	M1	HO-4
16617 NORMANDIE AVE	6106027039	M1	HO-4
16610 BRIGHTON AVE	6106027026	M1	HO-4
16601 S NORMANDIE AVE	6106027023	M1	HO-4
16611 S NORMANDIE AVE	6106027027	M1	HO-4
1414 W 166 <sup>TH</sup> ST	6106027040	M1	HO-4
NA	6111007016	C3	HO-4
NA	6111007017	C3	HO-4
1345 W 166 <sup>™</sup> ST	6111007032	C3	HO-4
17901 S VERMONT AVE	6111024009	C3	HO-3
NA	6111024010	C3	HO-3
1435 W 178 <sup>™</sup> ST	6106036015	M2	HO-4
1411 W 178 <sup>™</sup> ST	6106036025	M2	HO-4
NA	6106036805	M2	HO-4
1401 W 178 <sup>™</sup> ST	6106036023	M2	HO-4
1440 W 178 <sup>™</sup> ST	6106038025	M1	HO-4
1446 W 178 <sup>™</sup> ST	6106038021	M1	HO-4
1406 W 178 <sup>™</sup> ST	6106038023	M1	HO-4
1402 W 178 <sup>™</sup> ST	6106038022	M1	HO-4
1440 W 178 <sup>™</sup> ST	6106038024	M1	HO-4
1468 W 178 <sup>TH</sup> ST	6106038016	M1	HO-4
1480 W 178 <sup>™</sup> ST	6106038017	M1	HO-4
1528 W 178 <sup>™</sup> ST	6106037020	M1	HO-3
1524 W 178 <sup>™</sup> ST	6106037025	M1	HO-3
1520 W 178 <sup>™</sup> ST	6106037026	M1	HO-3
NA	6106037029	M1	HO-3
17817 EVELYN AVE	6106037002	M1	HO-3
17833 EVELYN AVE	6106037024	M1	HO-3
1500 W 178 <sup>™</sup> ST	6106037027	M1	HO-3
17853 EVELYN AVE	6106037030	M1	HO-3
17805 S DENKER AVE	6106018050	M1	HO-3
17809 S DENKER AVE	6106018042	M1	HO-3
17908 LA SALLE AVE	6106018049	НВ	HO-3

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17803 LA SALLE AVE	6106017020		HO-3
17804 S HARVARD BLVD	6106017001		HO-3
17812 S HARVARD BLVD	6106017040		HO-3
18011 LA SALLE AVE	6106021018	HB	HO-3
NA	6106021024	НВ	HO-3
18031 LA SALLE AVE	6106021037	НВ	HO-3
18105 LA SALLE AVE	6106021047	НВ	HO-3
1651 W 182 <sup>ND</sup> ST	6106021051	НВ	HO-5
18111 S HARVARD BLVD	6106020028	HB	HO-3
NA	6106020043	HB	HO-5
1700 W 180 <sup>TH</sup> ST	6106020018	HB	HO-3
17803 S HARVARD BLVD	6106016017	M1	HO-3
17822 S HOBART BLVD	6106016030	M1	HO-3
17812 S HOBART BLVD	6106016033	M1	HO-3
17832 S HOBART BLVD	6106016032	НВ	HO-3
17924 S HOBART BLVD	6106016031	НВ	HO-3
18116 S HOBART BLVD	6106020041	НВ	HO-3
1719 W 182 <sup>ND</sup> ST	6106020040	НВ	HO-5
1725 W 182 <sup>ND</sup> ST	6106020038	НВ	HO-5
1745 W 182 <sup>ND</sup> ST	6106019065	M1	HO-5
NA	6106019059	M1	HO-3
18105 S HOBART BLVD	6106019066	M1	HO-3
18101 S HOBART BLVD	6106019067	M1	HO-3
18025 S HOBART BLVD	6106019047	M1	HO-3
1726 W 180 <sup>TH</sup> ST	6106019068	M1	HO-3
1727 W 180 <sup>™</sup> ST	6106015050	M1	HO-3
17913 S HOBART BLVD	6106015044	M1	HO-3
NA	6106015029	M1	HO-3
NA	6106015030	M1	HO-3
17903 S HOBART BLVD	6106015048	M1	HO-3
17807 S HOBART BLVD	6106015046	M1	HO-3
17831 S HOBART BLVD	6106015045	M1	HO-3
17815 S HOBART BLVD	6106015051	M1	HO-3
17850 S WESTERN AVE	6106015013	M1	HO-5
17810 S WESTERN AVE	6106015058	M1	HO-5
NA	6106015057	M1	HO-5
17910 S WESTERN AVE	6106015056	M1	HO-5

17840 S WESTERN AVE       6106015060       M1       HO-5         17820 S WESTERN AVE       6106015059       M1       HO-5         17920 S WESTERN AVE       6106015019       M1       HO-5         NA       6106019063       C3       HO-5         18016 S WESTERN AVE       6106019048       C3       HO-5         NA       6106019049       C3       HO-5         NA       6106019050       C3       HO-5	
17920 S WESTERN AVE         6106015019         M1         HO-5           NA         6106019063         C3         HO-5           18016 S WESTERN AVE         6106019048         C3         HO-5           NA         6106019049         C3         HO-5	
NA         6106019063         C3         HO-5           18016 S WESTERN AVE         6106019048         C3         HO-5           NA         6106019049         C3         HO-5	
18016 S WESTERN AVE         6106019048         C3         HO-5           NA         6106019049         C3         HO-5	
NA 6106019049 C3 HO-5	
NA 6106019050 C3 HO-5	
NA 6106019055 C3 HO-5	
NA 6106019062 C3 HO-5	
NA 6106019052 C3 HO-5	
18110 S WESTERN AVE 6106019064 C3 HO-5	
NA 6106019054 C3 HO-5	
NA 6106019051 C3 HO-5	
NA 6106019053 C3 HO-5	

#### **Artesia Corridor Properties**

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SP AREA	ADDRESS	AIN NUMBERS	NEW ZONING
1	17400 S. Western Ave.	6106013033	General Commercial
	17414 S. Western Ave.	6106013045	(C-3)
	17420 S. Western Ave.	6106013046	
	1740 W. Artesia Blvd.	6106013047	
2	1650 W. Artesia Blvd.	6106013053	Very High Density
	1610 W. Artesia Blvd.	6106013049	Residential (R-6)
3/4	1540 W. Artesia Blvd.	6106013061	Artesia Mixed-Use
	1534 W. Artesia Blvd.	6106013062	
	1500 W. Artesia Square	6106014041 - 6106014045	
	1502 W. Artesia Square	6106014067 - 6106014072	
	1504 W. Artesia Square	6106014056 - 6106014060	
	1506 W. Artesia Square	6106014061 - 6106014066	
	1508 W. Artesia Square	6106014024 - 6106014031	
	1510 W. Artesia Square	6106014012 - 6106014023	
	1512 W. Artesia Square	6106014033 - 6106014040	
	1520 Artesia Square	6106013072 - 6106013076	
	1528 Artesia Square	6101013078 - 6106013085	
	1538 Artesia Square	6106013064 - 6106013071	
	1540 Artesia Square	6106013147 - 6106013153	
	1548 Artesia Square	6106013139 - 6101013146	
	1558 Artesia Square	6106013123 - 6106013130	
	1560 Artesia Square	6106013131 - 6106013137	
	1568 Artesia Square	6106013115 - 6106013122	
	1578 Artesia Square	6106013109 – 6106013113	
	1580 Artesia Square	6106013093 - 6106013096	
	1588 Artesia Square	6106013098 - 6101013105	
	1602 Artesia Square	6106013159 - 6106013164	

SP AREA	ADDRESS	AIN NUMBERS	NEW ZONING
	1604 Artesia Square	6106013154 - 6106013158	
	1608 Artesia Square	6106013086 - 6106013092	
	No Address	6106014046	
	No Address	6106014009	
	No Address	6106014010	
	No Address	6106014008	
	No Address	6106014011	
	No Address	6106014046 - 6106014055	ļ
4/5	1450 W. Artesia Blvd.	6106036035	1450 Artesia Specific
	1440 W. Artesia Blvd.	6106036012	Plan
	1452 W. Artesia Blvd.	6106036036	
	1462 W. Artesia Blvd.	6106036037	
	1472 W. Artesia Blvd.	6106036010	
	No Address (Sump)	6106036034	
6	No Address	6106036902	Official (O)
	No Address	6106036905	

Attachment 2 – May 11, 2021 City Council meeting on Inventory and Noninventory Sites

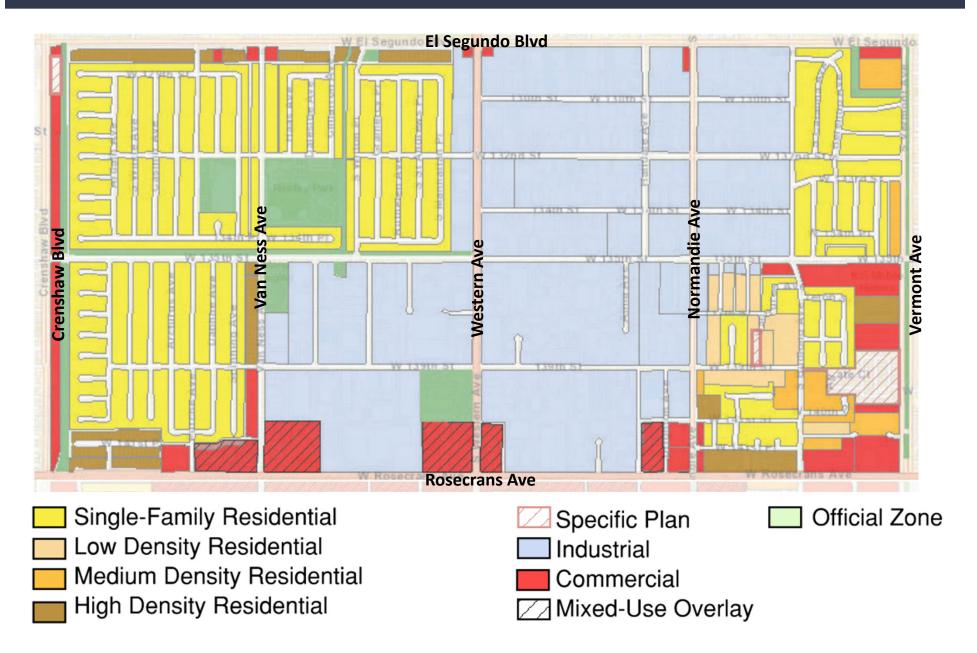
# MAY 11, 2021 City Council Meeting

#### CITY OF GARDENA HOUSING ELEMENT 2021-2029 SITES INVENTORY

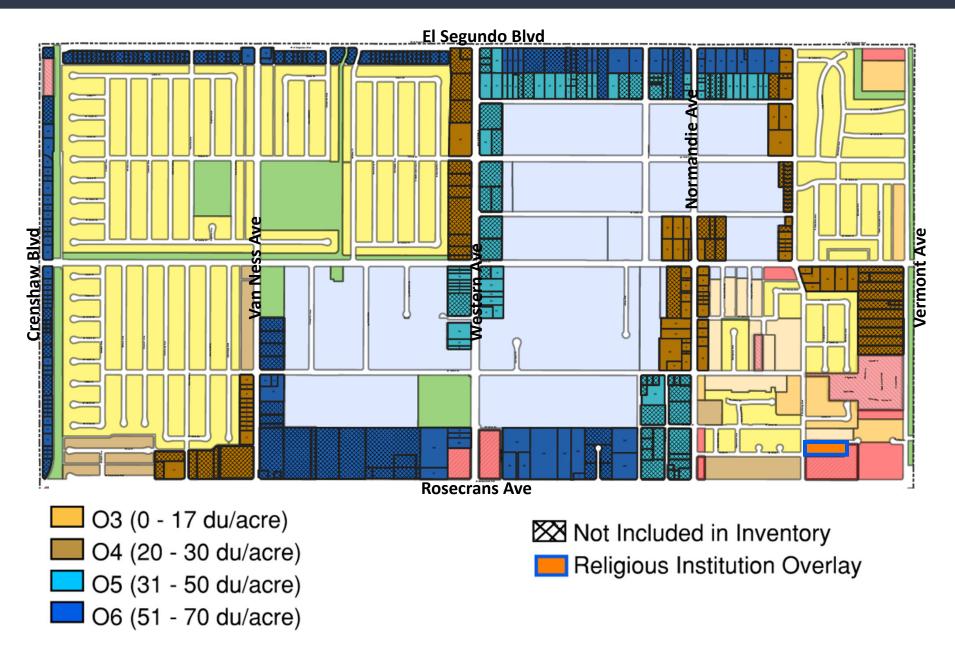


# **Draft Inventory Sites Maps**

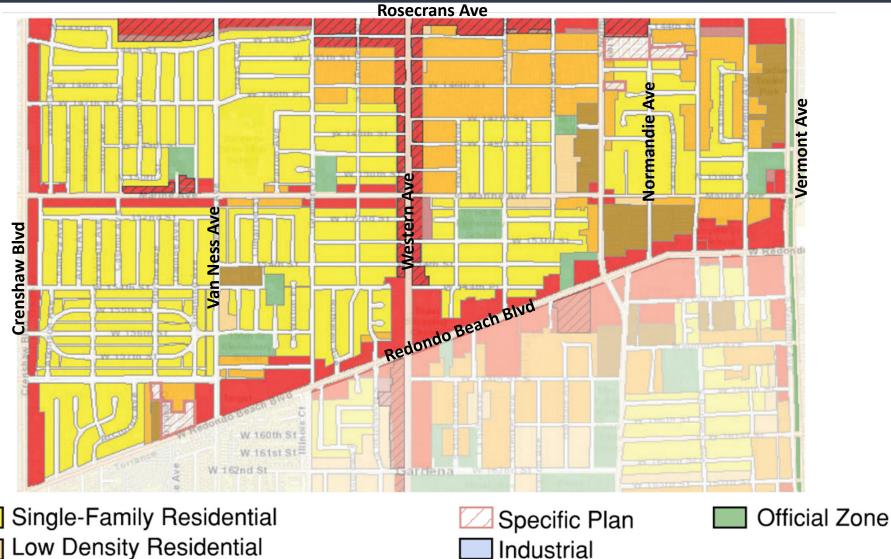
## El Segundo Blvd to Rosecrans Ave



## **El Segundo Blvd to Rosecrans Ave**



### **Rosecrans Ave to Redondo Beach Blvd**



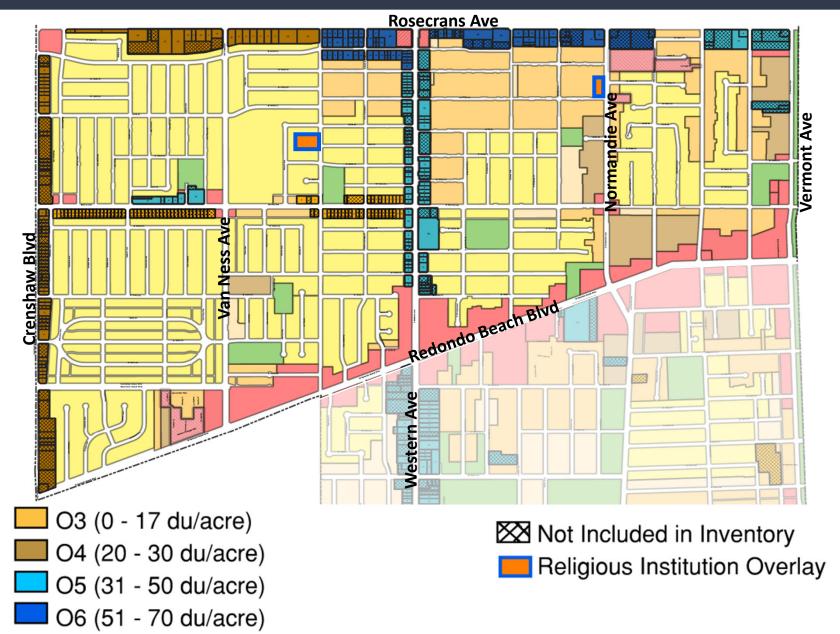
Commercial

11

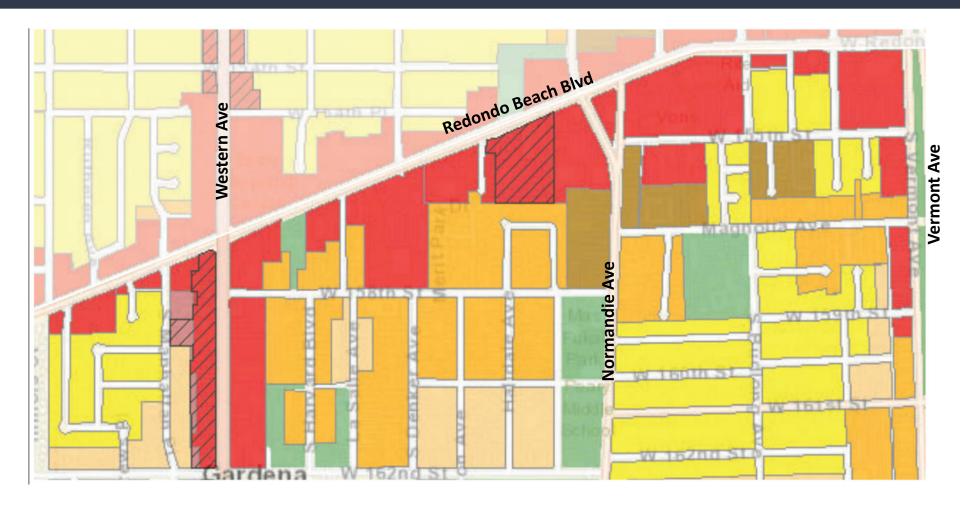
Mixed-Use Overlay

Low Density Residential Medium Density Residential High Density Residential

#### **Rosecrans Ave to Redondo Beach Blvd**



#### **Redondo Beach Blvd to Gardena Blvd**



Single-Family Residential
 Low Density Residential
 Medium Density Residential
 High Density Residential





#### **Redondo Beach Blvd to Gardena Blvd**

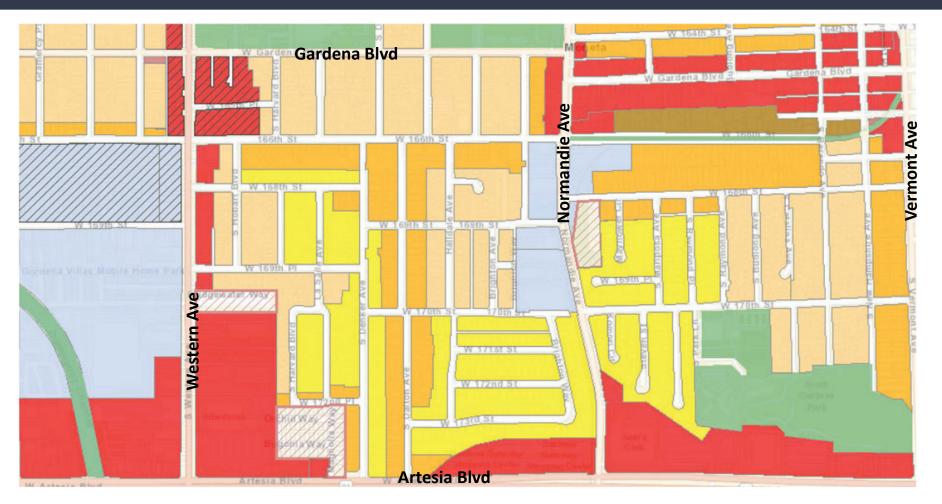


O3 (0 - 17 du/acre) O4 (20 - 30 du/acre) O5 (31 - 50 du/acre) O6 (51 - 70 du/acre)



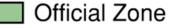
X Not Included in Inventory **Religious Institution Overlay** 

## **Gardena Blvd to Artesia Blvd**



Single-Family Residential Low Density Residential Medium Density Residential High Density Residential

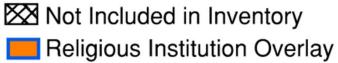




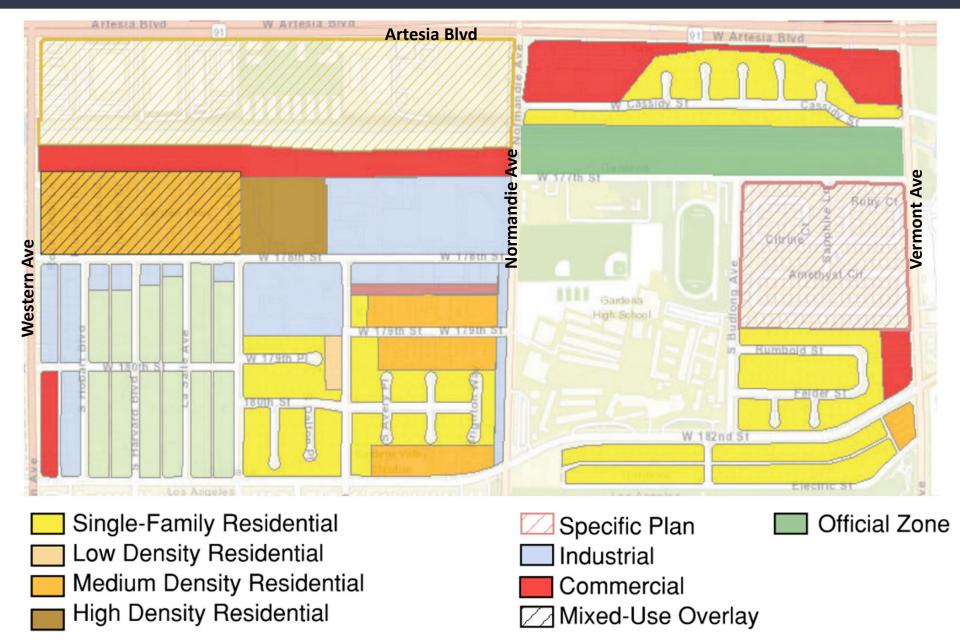
### **Gardena Blvd to Artesia Blvd**



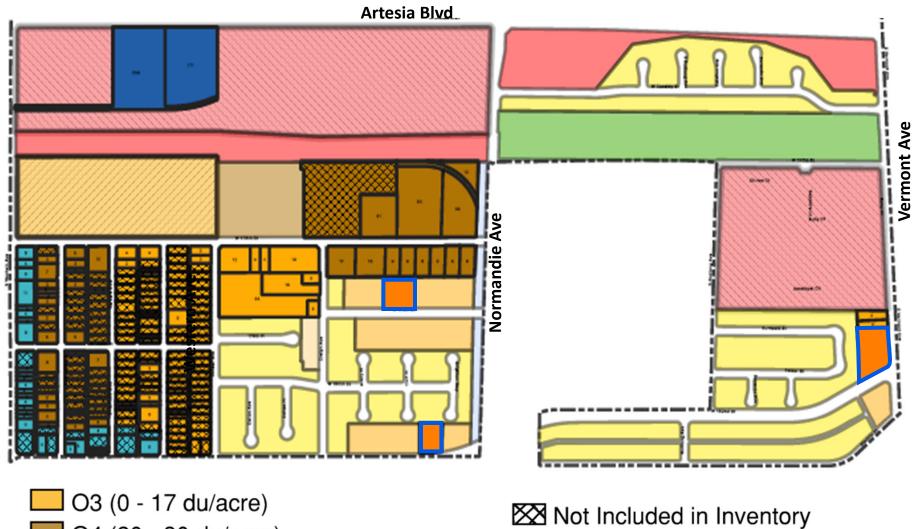
O3 (0 - 17 du/acre)
O4 (20 - 30 du/acre)
O5 (31 - 50 du/acre)
O6 (51 - 70 du/acre)



## South of Artesia Blvd



## **South of Artesia**



Religious Institution Overlay

O4 (20 - 30 du/acre)
O5 (31 - 50 du/acre)
O6 (51 - 70 du/acre)

#### Attachment 3 – June 1, 2021 City Council and Planning Commission meeting on Inventory and Noninventory Sites

# JUNE 1, 2021 City Council & Planning Commission Meeting

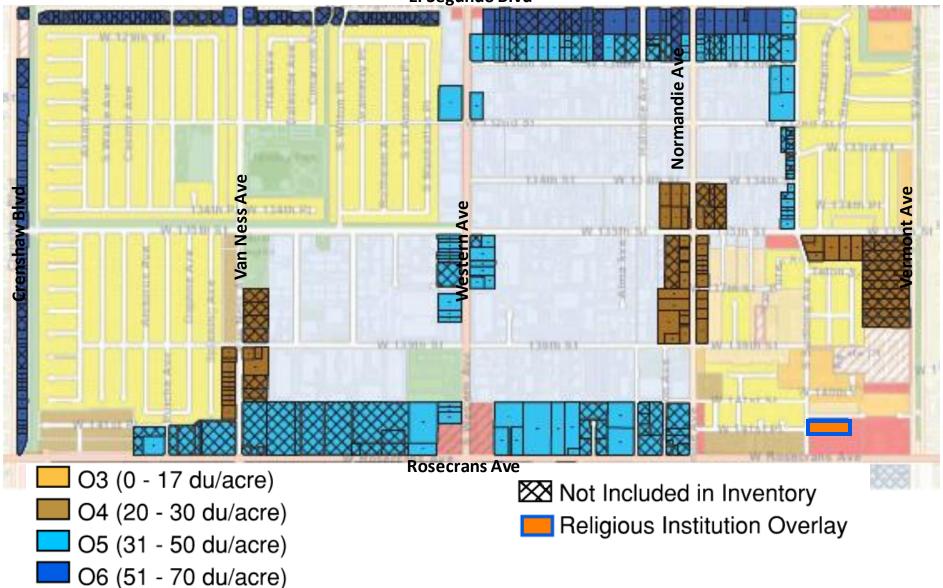
#### CITY OF GARDENA HOUSING ELEMENT 2021-2029 SITES INVENTORY



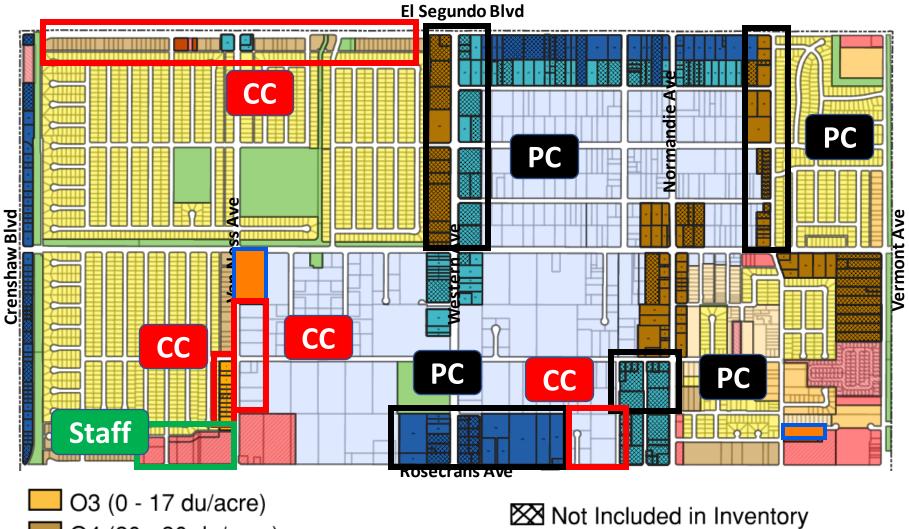
**Inventory Sites Maps** 

#### **El Segundo Blvd to Rosecrans Ave**

**El Segundo Blvd** 

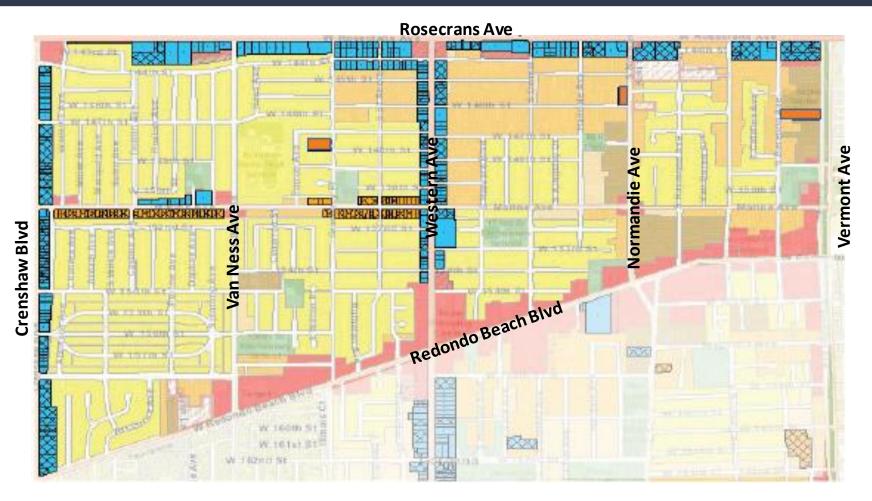


# **El Segundo Blvd to Rosecrans Ave**



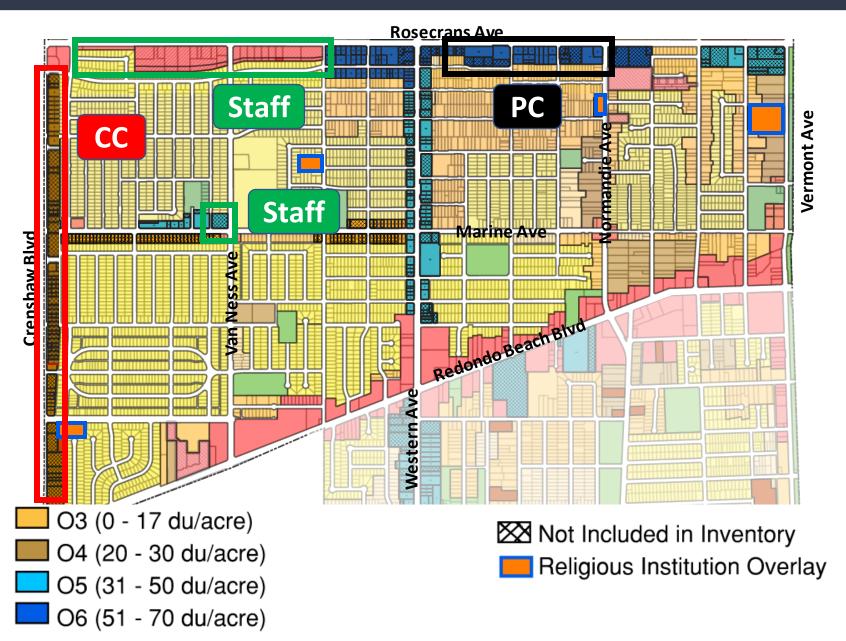
O3 (0 - 17 du/acre)
 O4 (20 - 30 du/acre)
 O5 (31 - 50 du/acre)
 O6 (51 - 70 du/acre)

#### **Rosecrans Ave to Redondo Beach Blvd**

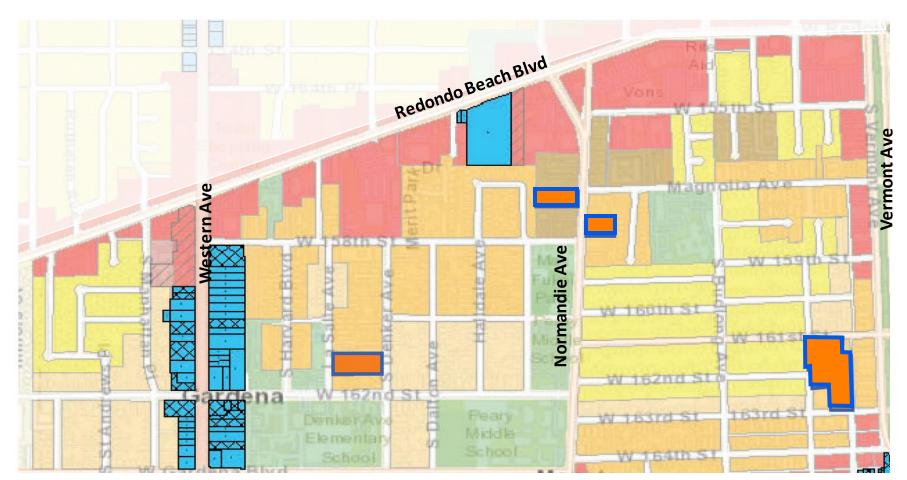


O3 (0 - 17 du/acre)
 O4 (20 - 30 du/acre)
 O5 (31 - 50 du/acre)
 O6 (51 - 70 du/acre)

#### **Rosecrans Ave to Redondo Beach Blvd**

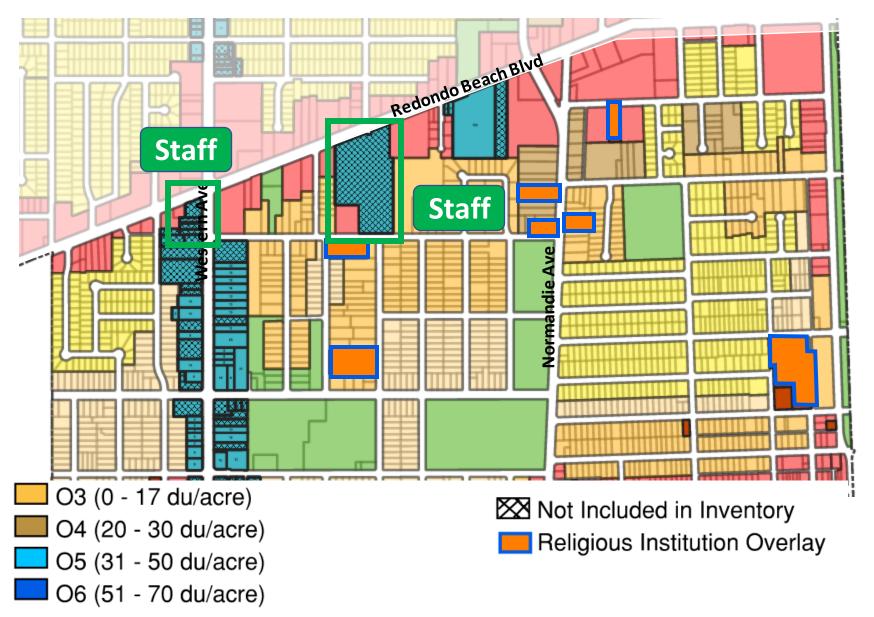


#### **Redondo Beach Blvd to Gardena Blvd**



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O4 (20 - 30 du/acre)
O5 (31 - 50 du/acre)
O6 (51 - 70 du/acre)

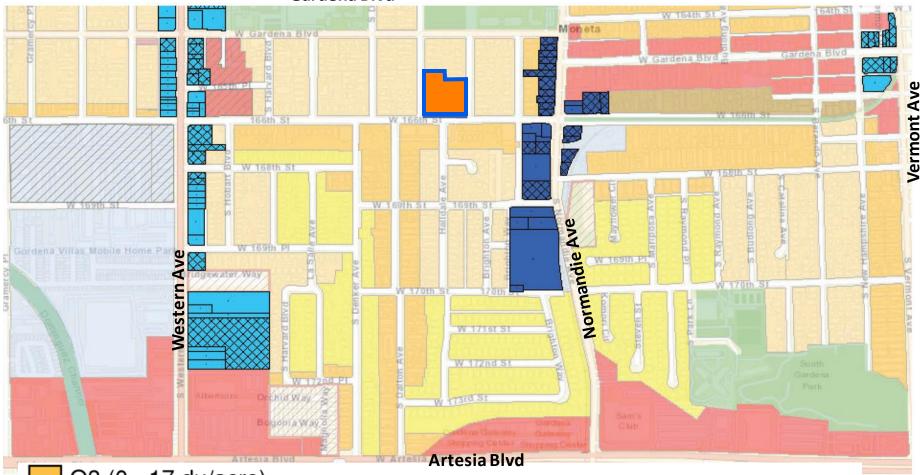
#### **Redondo Beach Blvd to Gardena Blvd**



Vermont Ave

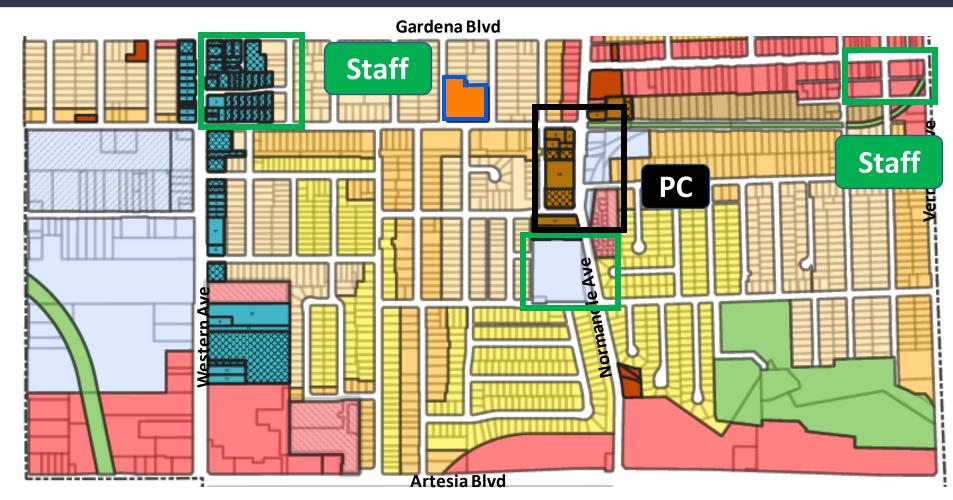
#### **Gardena Blvd to Artesia Blvd**





O3 (0 - 17 du/acre)
 O4 (20 - 30 du/acre)
 O5 (31 - 50 du/acre)
 O6 (51 - 70 du/acre)

#### **Gardena Blvd to Artesia Blvd**



O3 (0 - 17 du/acre)
 O4 (20 - 30 du/acre)
 O5 (31 - 50 du/acre)
 O6 (51 - 70 du/acre)

### South of Artesia

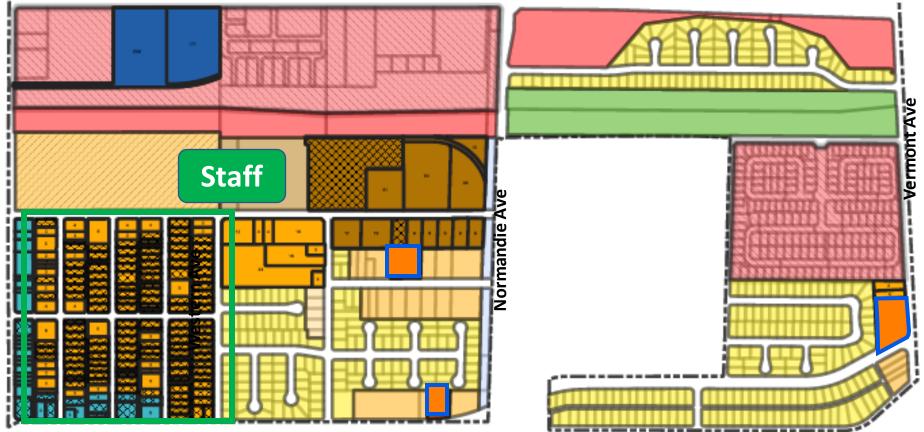
Artesia Blvd



O3 (0 - 17 du/acre)
O4 (20 - 30 du/acre)
O5 (31 - 50 du/acre)
O6 (51 - 70 du/acre)

# South of Artesia

Artesia Blvd



O3 (0 - 17 du/acre)
O4 (20 - 30 du/acre)
O5 (31 - 50 du/acre)
O6 (51 - 70 du/acre)

Attachment 4 – January 26, 2022 City Council meeting on Inventory and Noninventory Sites

## January 26, 2022

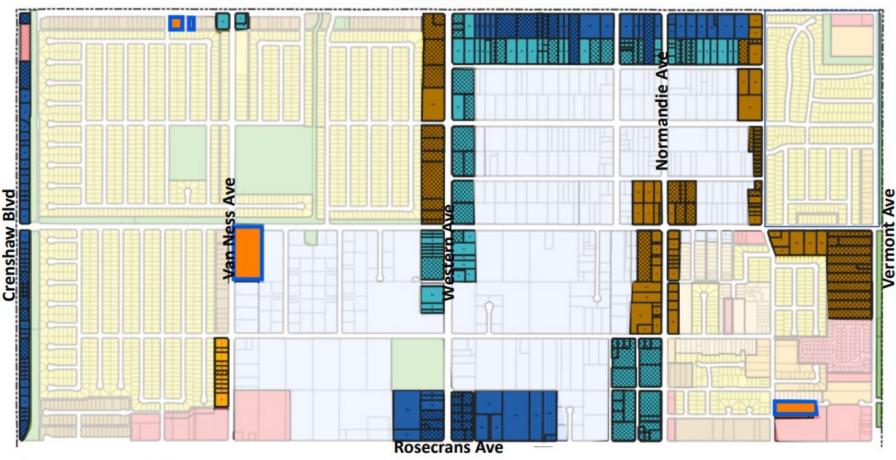
## **Special City Council Meeting**

#### CITY OF GARDENA HOUSING ELEMENT 2021-2029



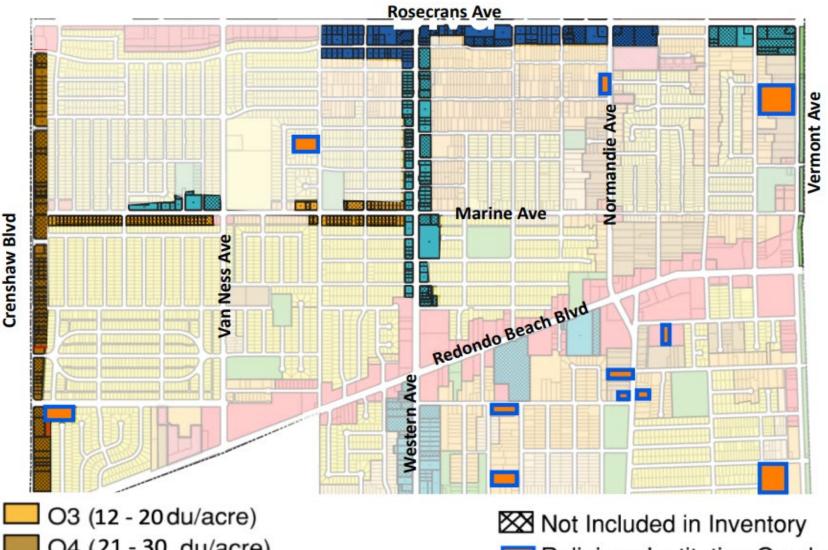
# **El Segundo Blvd to Rosecrans Ave**

**El Segundo Blvd** 



O3 (12 - 20du/acre)
 O4 (21 - 30 du/acre)
 O5 (31 - 50 du/acre)
 O6 (51 - 70 du/acre)

### **Rosecrans Ave to Redondo Beach Blvd**

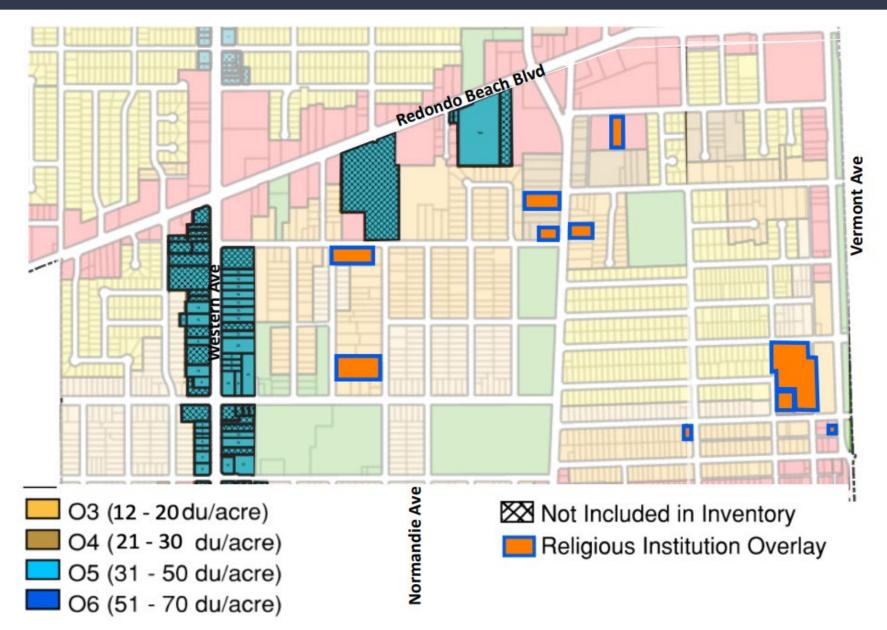


O4 (21 - 30 du/acre) O5 (31 - 50 du/acre)

O6 (51 - 70 du/acre)

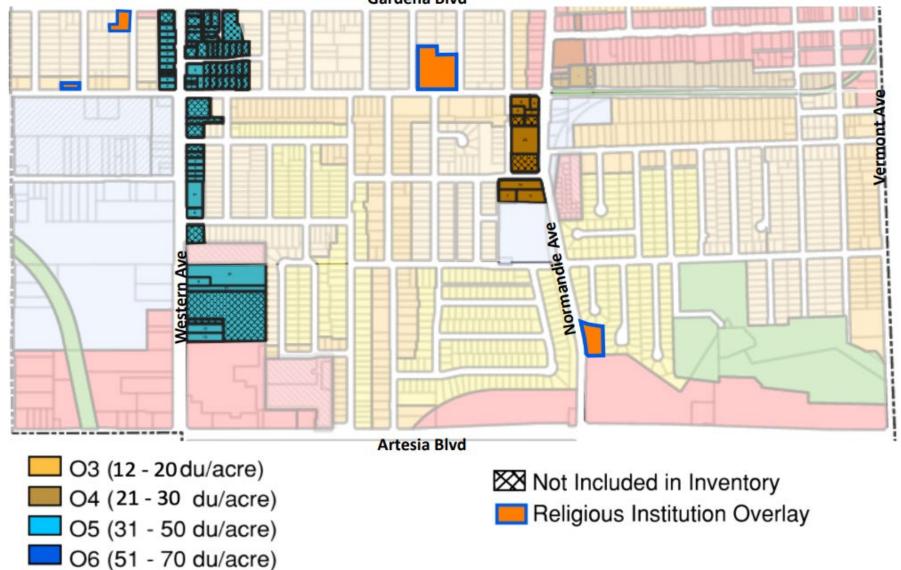
**Religious Institution Overlay** 

#### **Redondo Beach Blvd to Gardena Blvd**

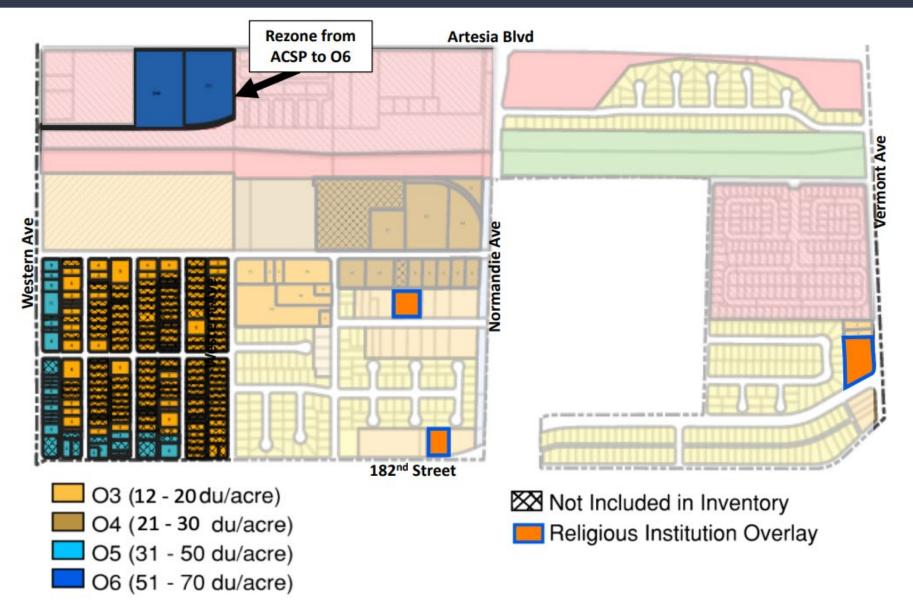


#### **Gardena Blvd to Artesia Blvd**

Gardena Blvd



# **South of Artesia**



Attachment 5 – July 26, 2022 City Council meeting on Inventory and Noninventory Sites

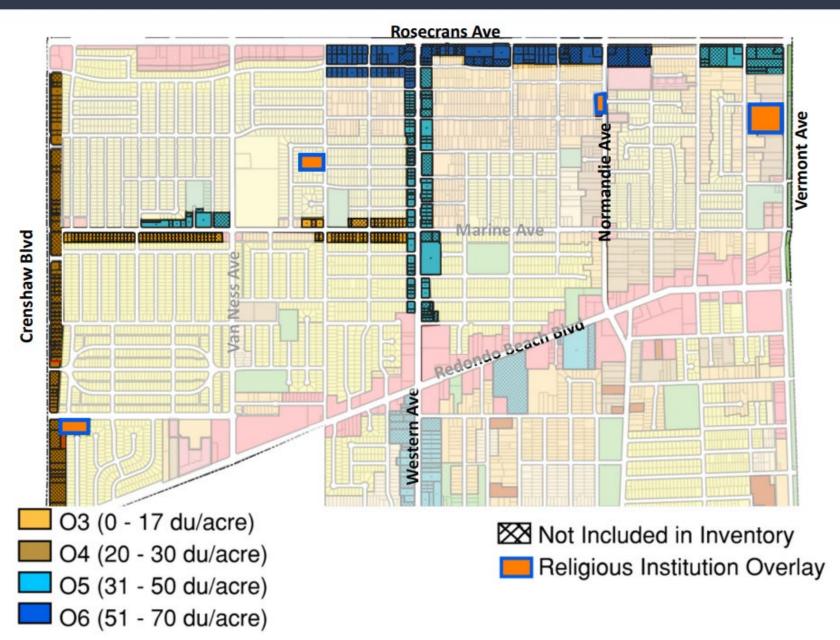
## July 26, 2022

# **City Council Meeting**

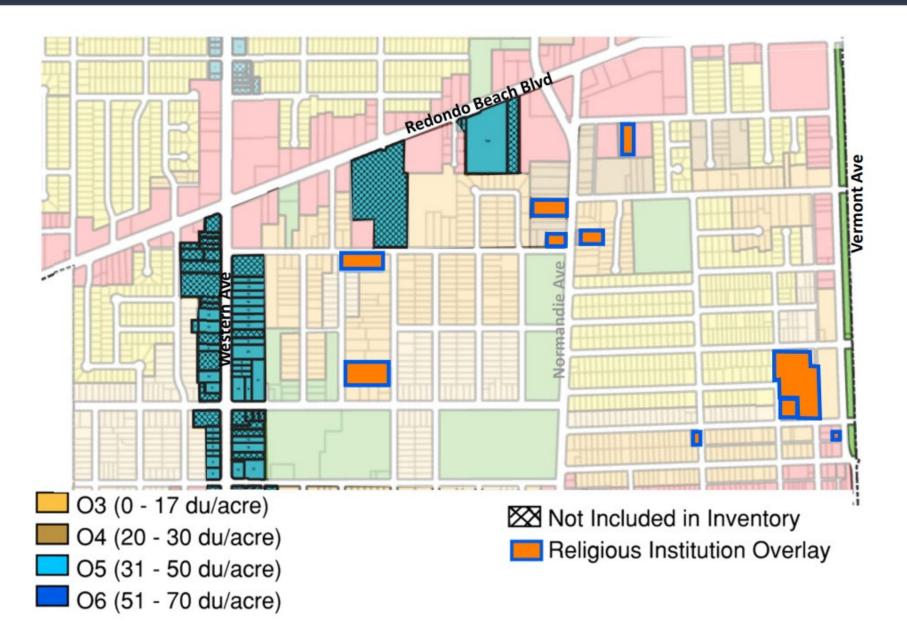
#### GARDENA HOUSING ELEMENT 2021-2029



#### **Rosecrans Ave to Redondo Beach Blvd**

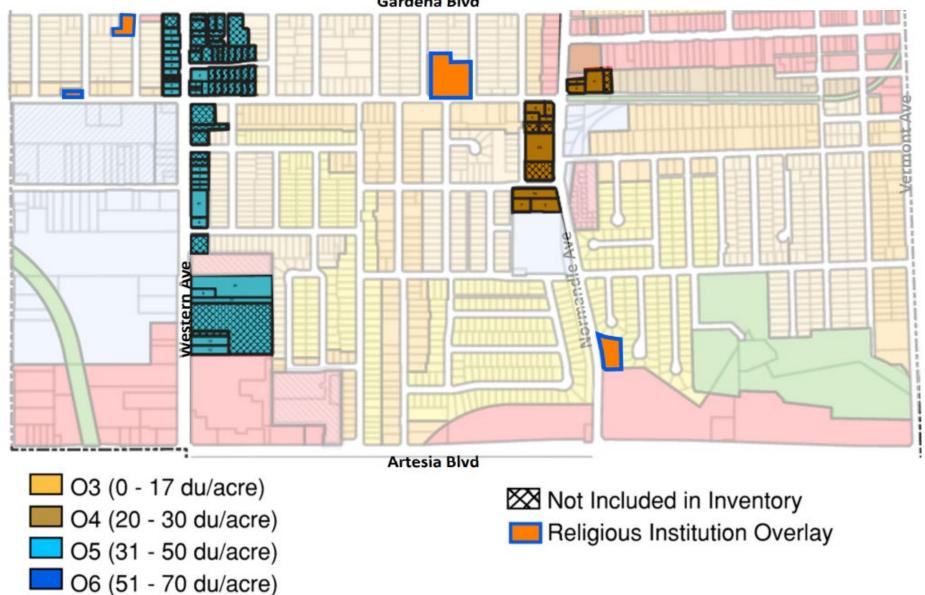


#### **Redondo Beach Blvd to Gardena Blvd**



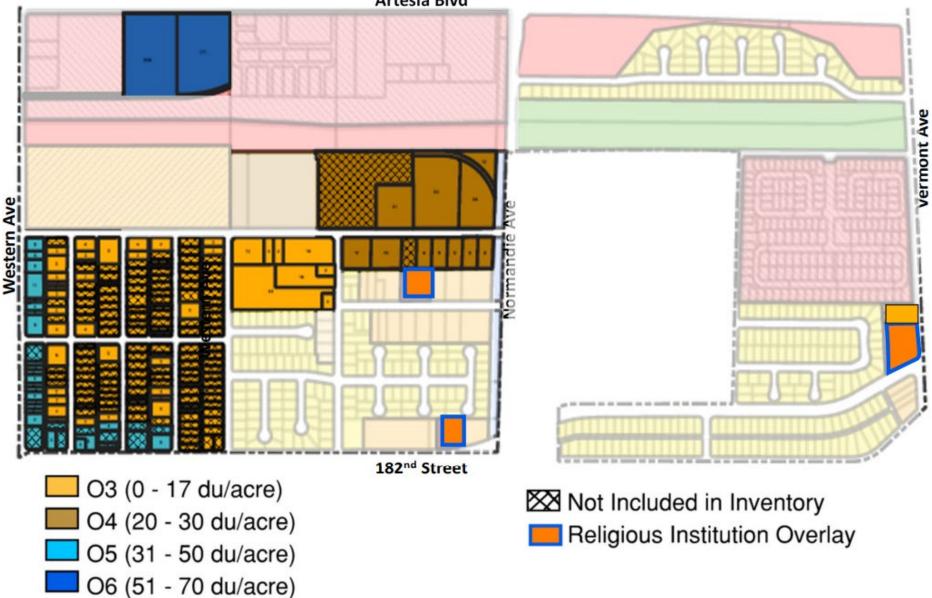
#### Gardena Blvd to Artesia Blvd

Gardena Blvd



### South of Artesia

Artesia Blvd



Attachment 6 – Land Use Changes in 2023 for Inventory Sites

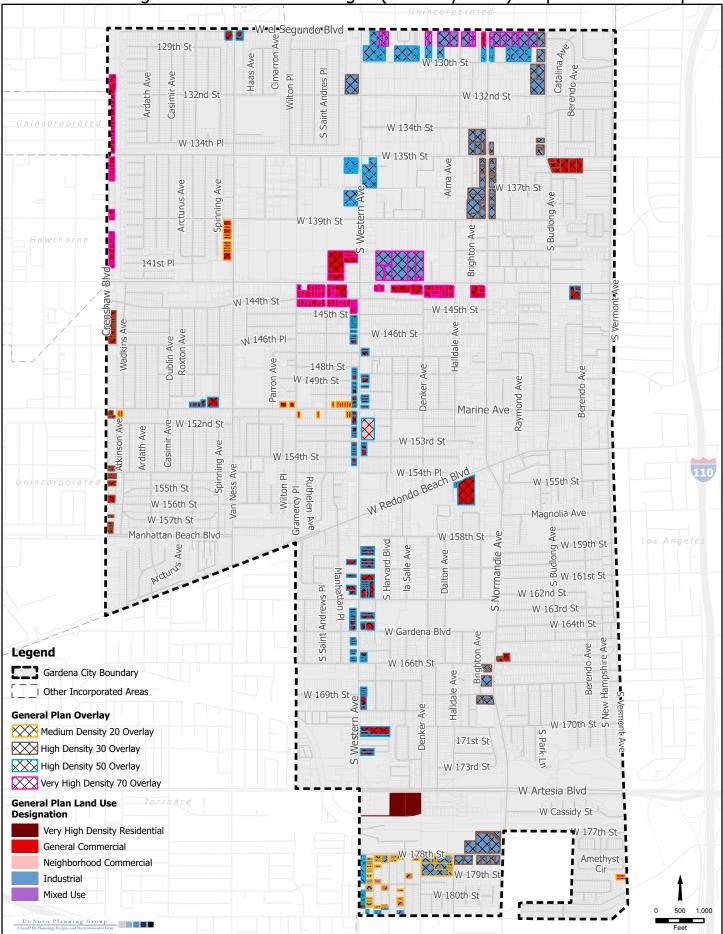


Figure 3-6. Land Use Changes (February 2023) Proposed for Readoption

October 19, 2023

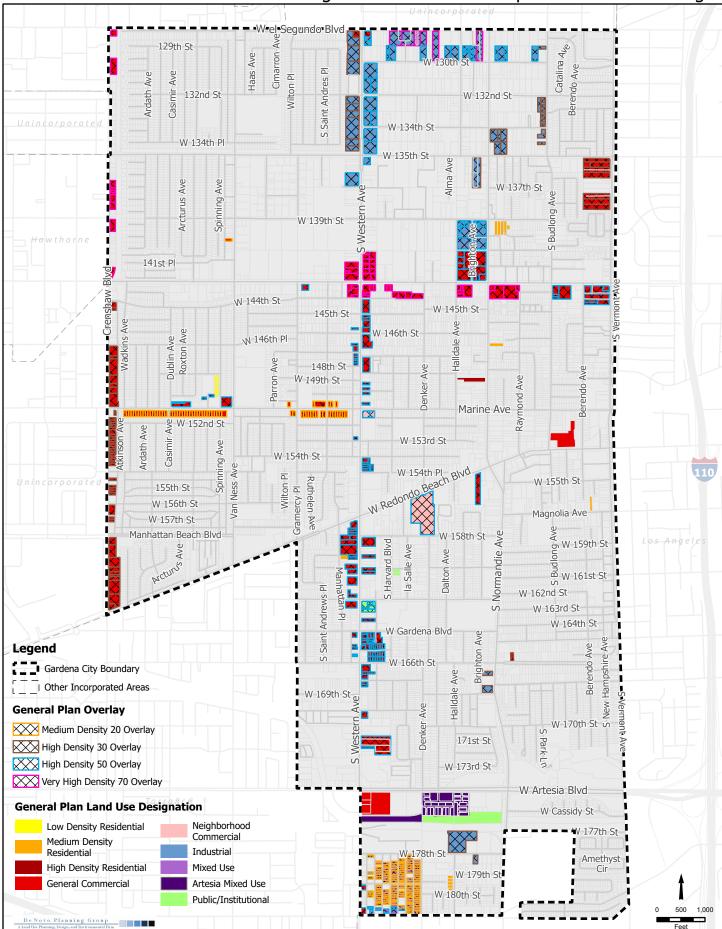
Attachment 7 – Zoning Changes in 2023 for Inventory Sites

#### •W•el•Segundo•Blvd 129th St Catalina Ave Cimarron Haas Ave Berendo Ave S Saint Andres Pl Ave Ardath Ave Wilton PI Casimir 132nd St W 132nd St W 134th St × î× W 134th Pl W 135th St W 137th St Alma Ave Spinning Ave Arcturus Ave L Budlong Ave acter W 139th St Ave Brighton ŝ -Crenshaw Blvd 141st Pl Vermont-Ave <u>Z</u>Ľ W 144th St W 145th St 145th St Wadkins Ave Ave W 146th St Roxton Ave ŝ W 146th Pl Dublin Ave Halldale I. Parron Ave 148th St t. Denker Ave Berendo Ave W 149th St I. Ave L Raymond Ξ Marine Ave G Atkinson Ave $\bigotimes$ ₩ 152nd St Ardath Ave i W 153rd St Casimir W 154th Pl Blvd W Redondo Beach Blvd I. Spinning Ave Ľ W 154th St I. Ness Ave Ruthelen Ave П Wilton Pl W 155th St 155th St W 156th St Van Magnolia Ave W 157th St ່ 6 W 159th St Manhattan Beach Blvd W 158th St Ave S Harvard Blvd Ave la Salle Ave Dalton Ave Normandie Arcturus W 161st St **Janhattan** Pl S Saint Andrews Pl W 162nd St S W 163rd St W 164th St W Gardena Blvd Brighton Ave Legend = Hampshire Ave Berendo Ave 3 Gardena City Boundary W 166th St [\_\_\_\_ Other Incorporated Areas Halldale Ave W 169th St a -S Vermont **Zoning Overlay** Vew-Ave K HO-3 Medium Density Overlay W 170th St 5 Denker S West HO-4 High Density Overlay 30 171st St Park Ln KXX HO-5 High Density Overlay 50 S W 173rd St HO-6 Very High Density Overlay 70 W Artesia Blvd **Zoning Designations** W Cassidy St C2 177th St C3 ΗB W 178th St Amethyst W 179th St Μ1 Cir M2 W 180th St R-6 500 1.000 De Novo Planning Group Feet

Figure 3-10. Zoning Changes (February 2023) Proposed for Readoption

October 19, 2023

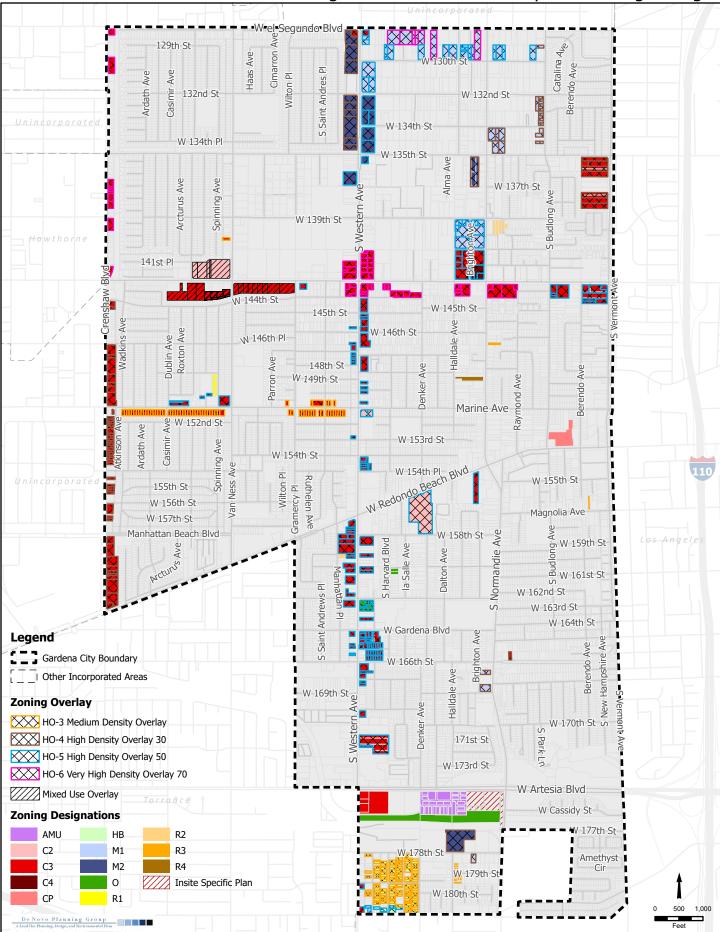
Attachment 8 – Additional Land Use Changes for Non-Inventory Sites



#### Figure 3-7. Additional Proposed Land Use Changes

October 20, 2023

Attachment 9 – Additional Zoning Changes for Non-Inventory Sites



#### Figure 3-11. Additional Proposed Zoning Changes

October 19, 2023

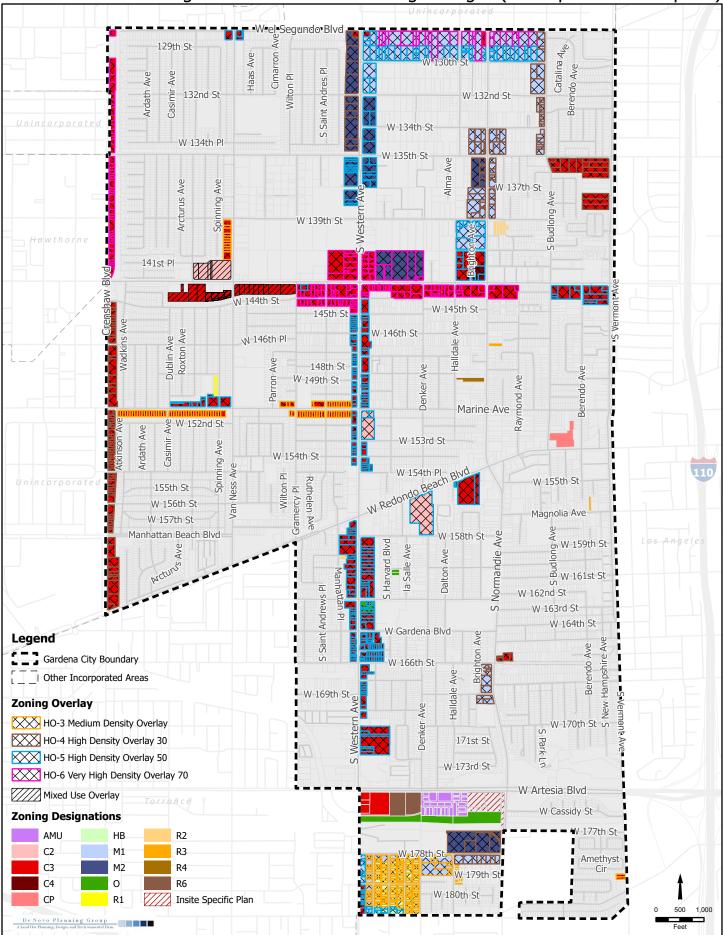
Attachment 10 – Combined Land Use Changes for Inventory and Non-Inventory Sites

#### (Readoption and Adoption) •W•el•Segundo•Blvd 129th St Catalina Ave Cimarron Haas Ave endo Ave S Saint Andres Pl Ave Ardath Ave Wilton PI Casimir 132nd St W 132nd St Ber W 134th St W 134th Pl W 135th St Alma Ave W 137th St Arcturus Ave Spinning Ave Budlong Ave acter W 139th St ŝ н 141st Pl Blvd 꽃입김김권군 renshaw W 144th St **JS PS HUP** W 145th St 145th St × Ave Ver W 146th St Roxton Ave Wadkins / ŝ W 146th Pl Dublin Ave Halldale Parron Ave 148th St 🚦 Ave endo Ave W 149th St Ave ker puom. Denl Marine Ave Je B HING BE Ray ♥ W 152nd St Atkinson Ave Ardath Ave W 153rd St Casimir Spinning Ave W 154th St Ness Ave W 154th Pl Blvd Wilton Pl Ruthelen Ave W 155th St 155th St Gramercy Pl W Redondo P W 156th St Van Magnolia Ave W 157th St ັ W 159th St Manhattan Beach Blvd W 158th St Ave S Harvard Blvd Ave Ave Ave Normandie Arcturus la Salle W 161st St Dalton lanhaudi Saint Andrews Pl W 162nd St S W 163rd St P W 164th St W Gardena Blvd Ave Legend Hampshire Ave Berendo Ave Brighton / Gardena City Boundary S W 166th St Halldale Ave \_\_\_\_ Other Incorporated Areas W 169th St -S-Vermont **General Plan Overlay** $\sim$ Vev Ave 4 Medium Density 20 Overlay W 170th St 5 Denker S High Density 30 Overlay West 171st St Park Ln High Density 50 Overlay S W 173rd St 💢 Very High Density 70 Overlay W Artesia Blvd **General Plan Land Use Designation** Neighborhood W Cassidy St Low Density Residential Commercial Medium Density 177th St Industrial Residential High Density Residential Mixed Use W\_178th\_St Amethyst Very High Density Cir Artesia Mixed Use W 179th St Residential Public/Institutional W 180th St **General Commercial** 500 1.000 De Novo Planning Group Feet

#### Figure 3-8. Combined General Plan Land Use Policy Map Amendments

October 20, 2023

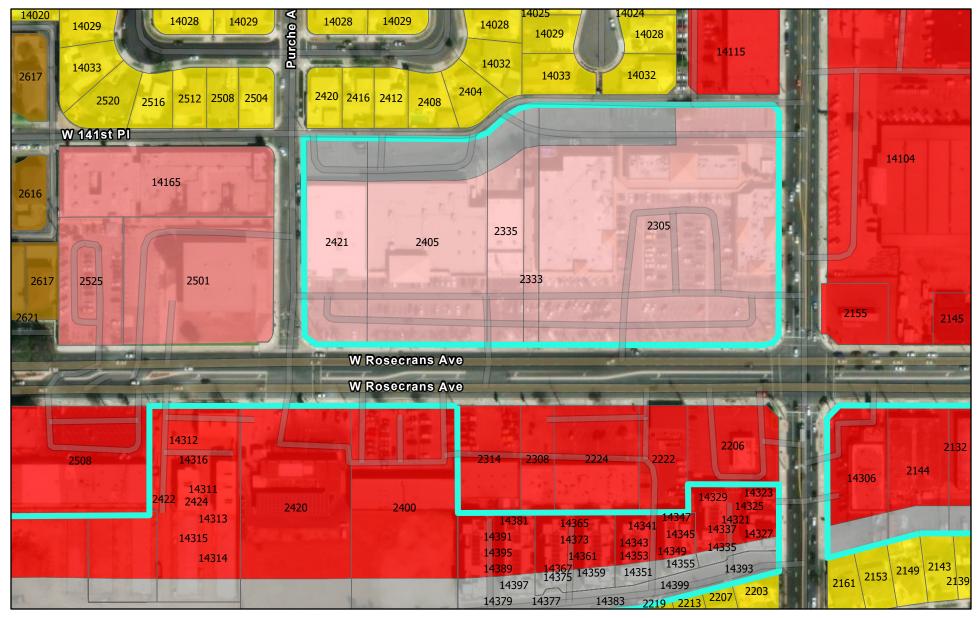
Attachment 11 – Combined Zoning Changes for Inventory and Non-Inventory Sites



#### Figure 3-12. Combined Zoning Changes (Readoption and Adoption)

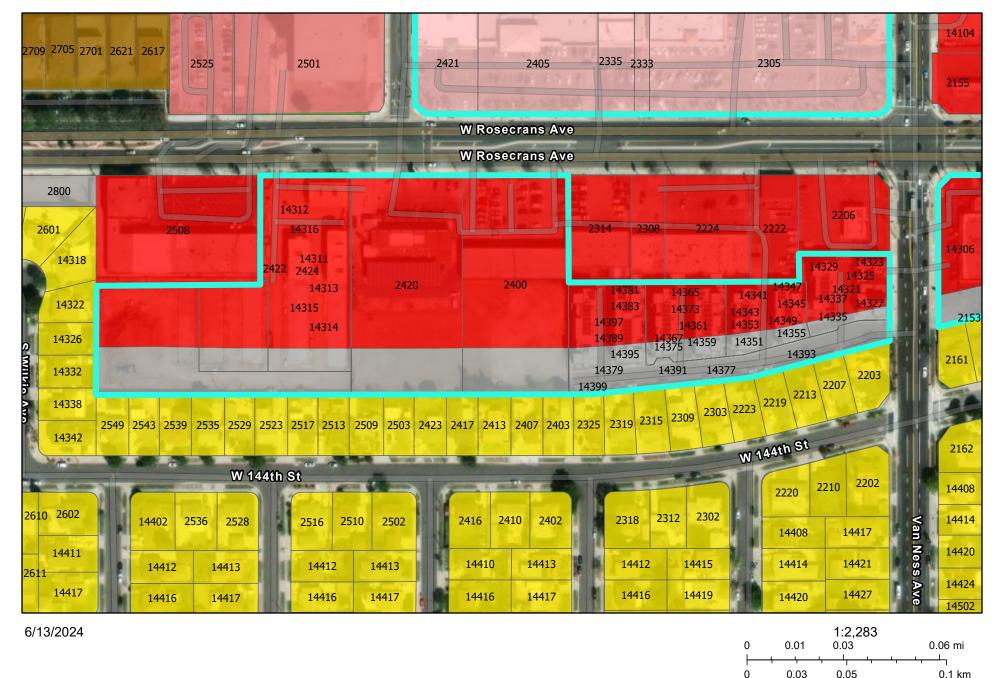
October 19, 2023

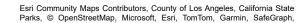
Attachment 12 – Parking split zoned properties



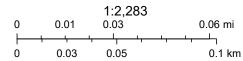
6/13/2024

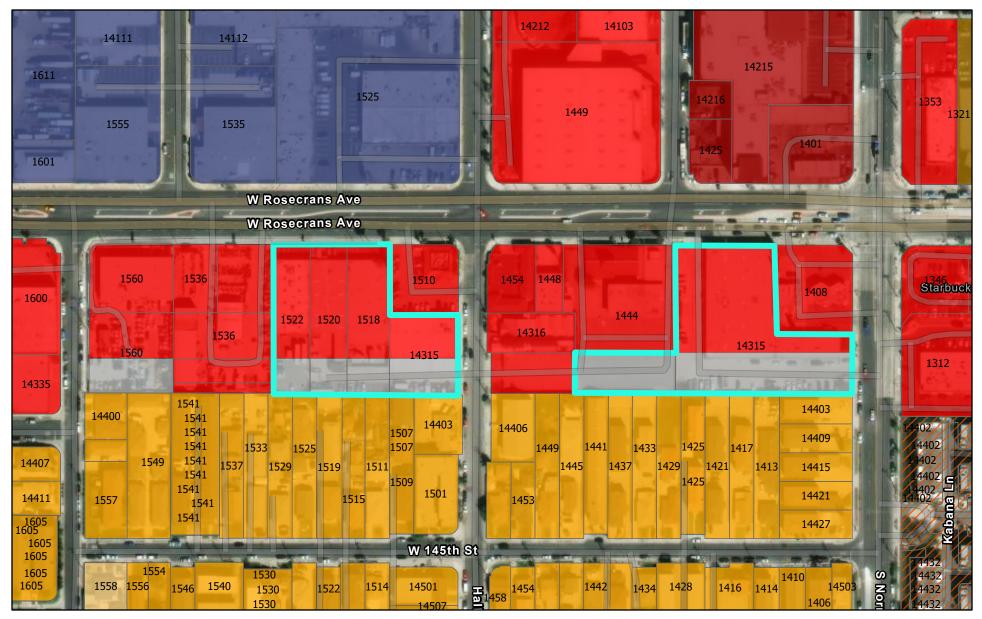
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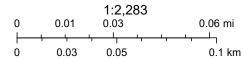






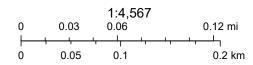


6/13/2024

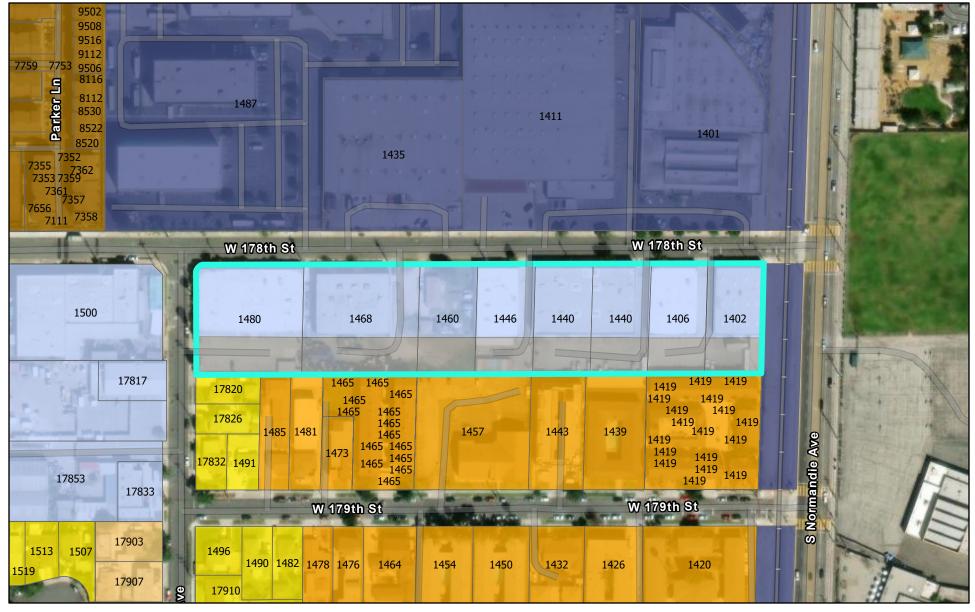


2055 2043 2035 2027 2019 2015 2059 2051 2031 2023 2057 th St 2022 2019 2015 2031 2023 2019 2015	15627         1875         N Reconduction         1818         1800           1957         1919         1875         1830         15721           1957         1890         1850         15721         15727           1908         1890         1850         15718         15731	1724         1716         15729         15732           15700         1715         1661         15733           1779         1667         1655         1637           1703         1659         15737         1629
2169 2063 2001	1928         1918         15805         15804         15803         1	1708         1662           1708         1666         1630           15810         15813         15816         15816           15820         15817         15820         15817         15820
	15812         15821         15824         15823         15823           15815         15816         1919         1911         15823         15823           15815         15816         15875         1915         1907         1859         1851         15827           15819         15820         1903         1855         1847         15906         15837           15903         5904         15901         1910         1858         1850         1846         15906         15903           15907         5908         15901         15904         1906         1854         1847         15903	15610         15824         15824         15824         15824           15824         15824         15825         15828           15830         1724         15823         15828         15829         15900           15902         15901         15904         15904         15904
	15911     5912     15903     19504     1903     1855     1847     15912     15915       15915     15916     15911     1911     1859     15909     15916     15915       15919     15910     1906     1858     1850     1842     15932     15935	15926 15915 15930 15913 15916 15916 15913 15916 15916 15913 15916 15913 15916 15913 15916 15913 15916 15910 15916 15916 15910 15916 15910 15916 15910 15916 15910 15910 15916 15910 15900 16000 16000 16000 16000
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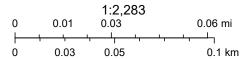
6/13/2024



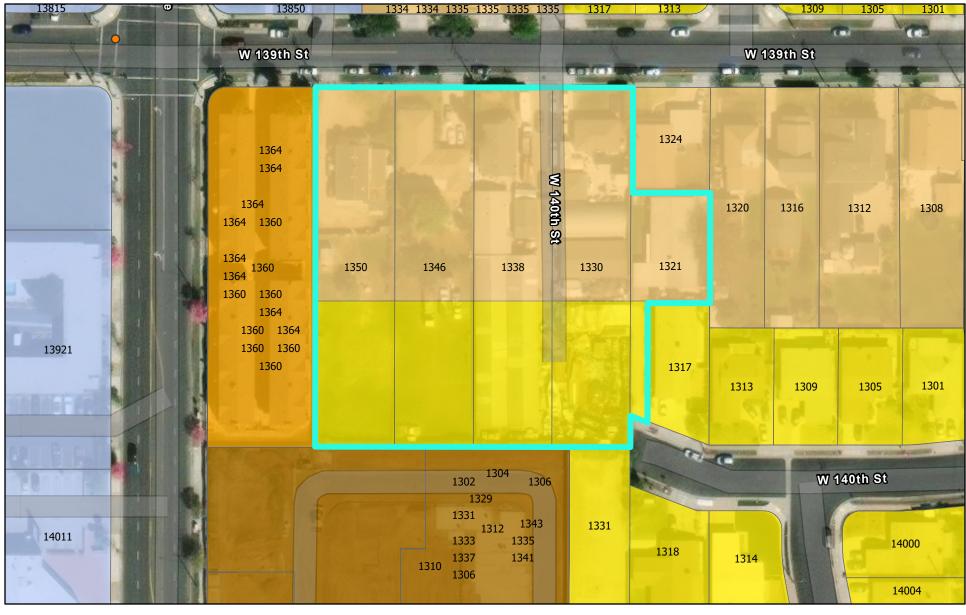
Maxar, Esri Community Maps Contributors, City of Torrance, County of Los Angeles, California State Parks, © OpenStreetMap, Microsoft, Esri, TomTom,



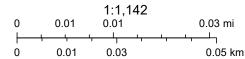
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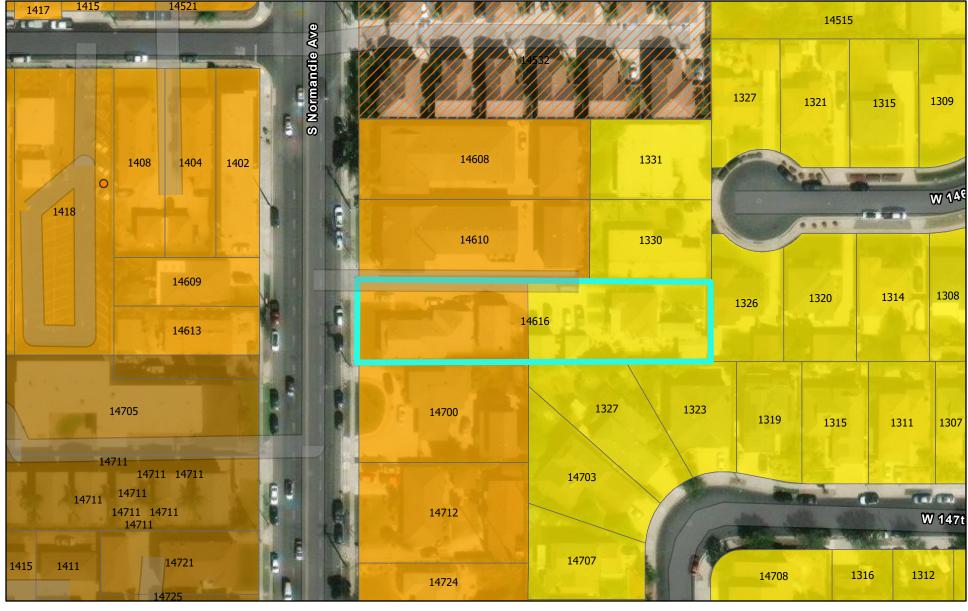


Attachment 13 – Residential split zoned properties



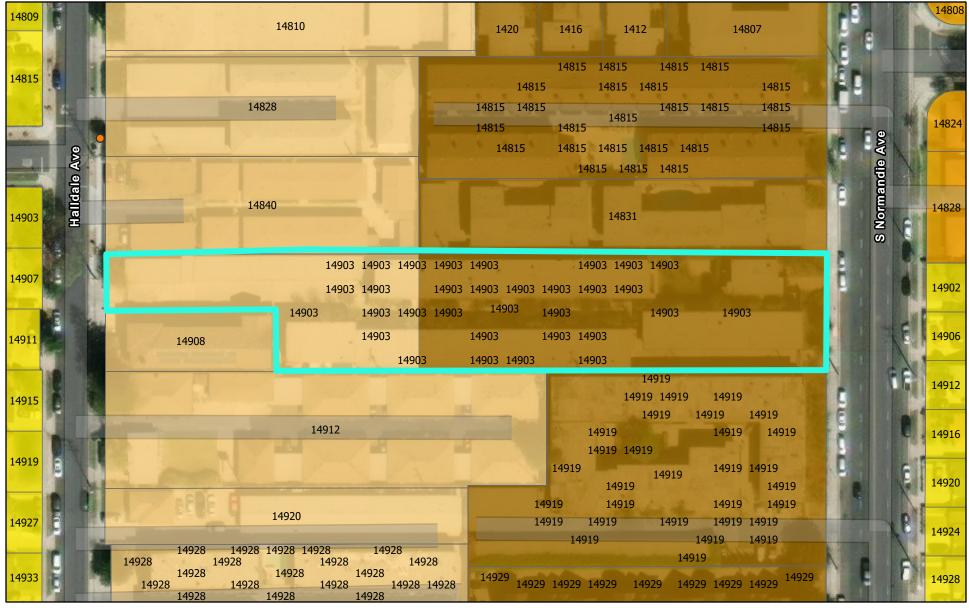




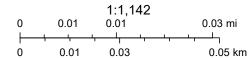


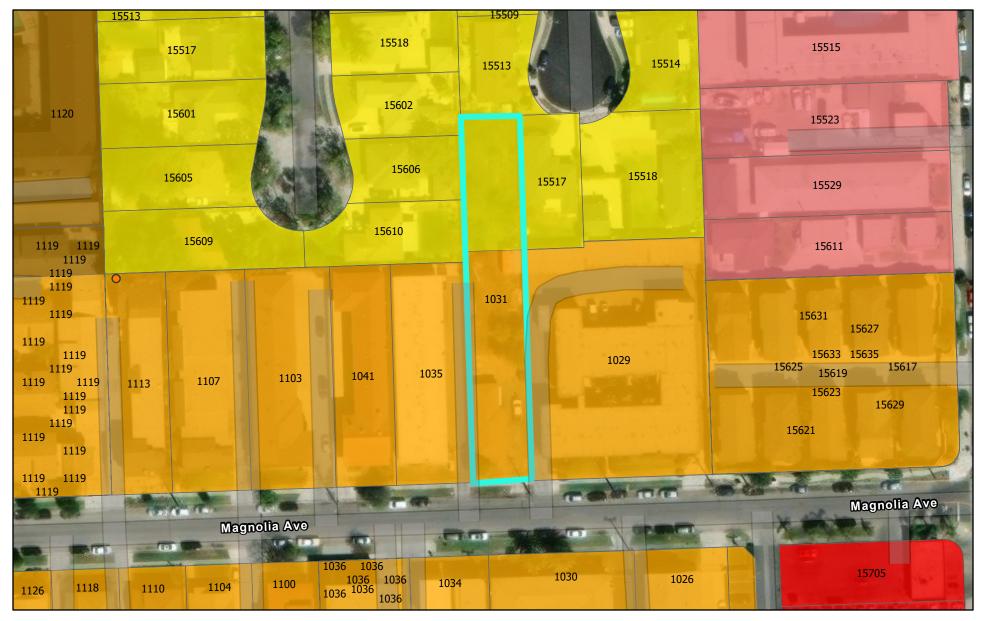






6/13/2024





6/13/2024

Attachment 14 – Email and conceptual plans sent to Planning Commission for 15122 Crenshaw Blvd.

#### Amanda Acuna

From: Sent: To: Subject: Attachments: Keith Glassman Thursday, June 13, 2024 12.01 PM Amanda Acuna Re: City of Gardena - Planning Division 15122 CRENSHAW SP-1.pdf; 15122 CRENSHAW Elev.pdf

Caution! This message was sent from outside your organization.

To: City of Gardena Planning Commision From: Keith Glassman

Subject:: 15122 Crenshaw Blvd. - Request for inclusion in proposed Mixed use Overlay Zone

We respectfully request your consideration to include the subject address & parcels in the proposed housing element for the Mixed use overlay zone.

The site and area would be significantly upgraded as shown on the attached concept plans. The project would dramatically enhance subject property and surrounding area. and be a catalyst for revitalization along the Crenshaw corridor,

We look forward to presenting our concept plans to the commissions and appreciate your consideration of our request.

Keith Glassman keithg@gpan.com

On Thu, Jun 13, 2024 at 9:24 AM Amanda Acuna <<u>AAcuna@cityofgardena.org</u>> wrote:

Good Morning,

My name is Amanda, I believe we spoke yesterday regarding the property at 15122 Crenshaw Boulevard in the City of Gardena. If you have further questions on what is being brought before the Planning Commission, please let me know. My apologies if I have reached the wrong email address.

Thank you,

#### Amanda Acuna

Community Development Manager | City of Gardena 1700 West 162nd Street | Gardena CA | 90247 Phone 310.217.6110 | <u>aacuna@cityofgardena.org</u>



CRENSHAW ELEVATION



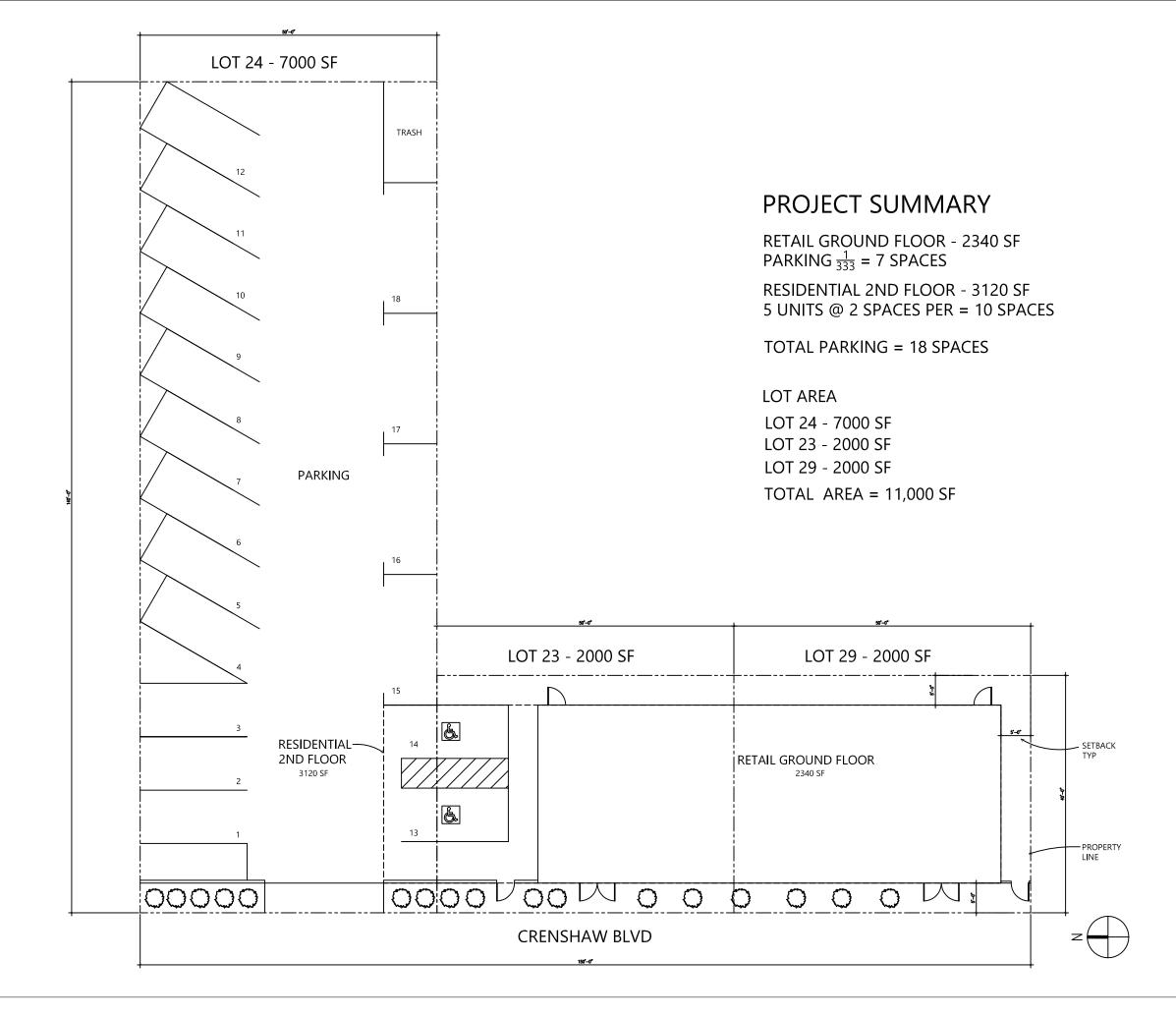
960 Atlantic Ave A I a me d a , C A 9450 1 5 1 0 865 8663 m b h a r c h . c o m

## 15122 CRENSHAW BLVD GARDENA, CA

## ELEVATION

PROJECT #:	59316
SCALE:	1/16" = 1'-0"
DATE:	06/12/24

ASK-1





960 Atlantic Ave A I a me d a , C A 94501 510 865 8663 m b h a r c h . c o m

### 15122 CRENSHAW BLVD GARDENA, CA

## SITE PLAN

PROJECT #:	59316
SCALE:	1/16" = 1'-0"
DATE:	06/12/24

SP-1

Attachment 15 – Rendering of conceptual mixed-used development project for 15122 Crenshaw Blvd.





960 Atlantic Ave A I a me d a , C A 94501 510 865 8663 m b h arch.com

# 15122 CRENSHAW BLVD GARDENA, CA

## ELEVATION

PROJECT #:	59316
SCALE:	NTS
DATE:	06/14/24

ASK-1

Attachment 16 – Letter sent for 1350 W 139th Street.

PUBLIC COMMENT # 1 UNDER: Agenda (tem 13.A

#### **Katherine Rhee**

From:	Mala Patel <mala.pa< th=""></mala.pa<>
Sent:	Tuesday, July 16, 202
То:	Public Comment; An
Subject:	City Council meeting
Attachments:	1.17.24 FINAL letter

'24 JUL16AM 7:42 CITY CLERK'S OFC

tel3@gmail.com> 24 7:01 AM manda Acuna g – Public Comment to City.pdf

Caution! This message was sent from outside your organization.

#### Hi,

My name is Mala Patel. I would like to enter a public comment for the City of Gardena Council Meeting on July 23rd, 2024. Please see the attached document for my public comment. I would appreciate it if it were included. Thank you!

Thank you, Mala Patel

#### '24 JUL16AM 7:42 CITY CLERK'S OFC

Mala Patel 1224 W 130<sup>th</sup> St, Gardena, CA 90247 Phone: 714-307-9809 Email: mala.patel3@gmail.com

Date: January 17<sup>th</sup>, 2024

Subject: 1350 W 139<sup>th</sup> St – Letter to City Council – Environmental Impact Report Comment - Re-zoning

Dear City Council Members and Planning Commission Members of the City of Gardena,

I hope this letter finds you well. I want to start off by saying thank you for everything you do to keep our city a safe and attractive place to live and work and your dedication to the betterment of our community. Per the Draft Environmental Impact Report (EIR) for the City of Gardena General Plan, Zoning Code & Zoning Map Amendment Project, the city is currently in the works to re-zone our property located at 1350 W 139<sup>th</sup> St, Gardena from R1/R2 to fully R2. I am writing to you to respectfully request that you consider re-zoning our property to R3 zoning (Medium Density Multi-Family Residential District), instead.

My family has been operating our family business here in Gardena for over 40 years. During this time, we have experienced substantial growth and are proud to have created numerous employment opportunities for local residents. We currently employ over 50 employees. Our employees are the heart and soul of our business, and their well-being is of utmost importance to us. As Los Angeles County faces a housing shortage, it has been increasingly difficult to attract and retain talent.

We currently own a home on a large lot on 139<sup>th</sup> St located close to our Office in Gardena and hope to develop it to provide housing for our employees.

I am writing to kindly request that you consider re-zoning our property located at 1350 W 139<sup>th</sup> St, Gardena to R3 zoning (Medium Density Multi-Family Residential District), instead. By re-zoning to R3, we aim to construct around 7-8 townhomes that will cater to the housing needs of the community and provide affordable housing to our dedicated workforce. Our commitment to the community extends beyond business operations. We plan to engage in community service initiatives, promoting a sense of belonging and a shared responsibility to make our neighborhood an even better place to live.

Property Details (see Article I):

- Address: 1350 W 139<sup>th</sup> St, Gardena, CA 90247
- AIN: 6115013025
- Land Sqft: 19,175 sqft

The reasons behind our compelling request:

 California is in a housing shortage. It is no secret that California is grappling with a severe housing crisis. The shortage of affordable housing has reached alarming levels, and our state desperately needs new homes to accommodate its growing population. The state of California's Regional Housing Need Assessment is now requiring the City of Gardena to be able to accommodate the development of roughly 5,800 additional units by 2029. By allowing the property to be re-zoned to an R3 lot, we will construct 7-8 townhomes/units on the lot, contributing to the unit requirement by Regional Housing Need Assessment. We currently have a rough sketch/plan of the 8 townhomes we aim to construct on our property (see <u>Article II</u>).

Mala Patel 1224 W 130<sup>th</sup> St, Gardena, CA 90247 Phone: 714-307-9809 Email: mala.patel3@gmail.com

- a. Over our time in this great city, we have seen access to decent and affordable housing become increasingly difficult to find. As business owner, we understand that access to affordable housing is vital in retaining and attracting talent. We have had some of our best employees leave because of the slim access to affordable housing in the area. By re-zoning our property to R3, we intend to utilize the density bonus to construct affordable housing units that will be of the same size and quality as the surrounding units. These affordable housing units of quality would help attract and retain talent into the city and in turn, bolster diversity in our community and strengthen the city's strong economic base.
- 2. Our lot is significantly underutilized, and it is an ideal R3 lot.
  - a. The lot directly west of our lot, located at 1360 W 139<sup>th</sup> St, is of a similar size to our lot and is an R3 lot with 14 units (see <u>Article III</u>). Because our lots are of a similar size, our lot is not being fully utilized for providing housing to meet the community's housing need.
  - b. The average size of R3 lots in the City is about 0.28 acres; our lot is roughly 0.44 acres. Additionally, the minimum R3 lot square footage is 5,000 sqft; our lot is 19,175 sqft. Due to the comparable size of our lot to the average R3 zoned lots, it appears that our current lot is being underutilized. Given this, there is potential to maximize our lot's capacity by accommodating more houses. This expansion would address the community's housing needs and contribute significantly to fulfilling necessary housing requirements.
  - c. In this area, there are numerous industrial-zoned properties where thriving businesses operate, providing employment opportunities for a substantial workforce. Many of these employees would want housing, particularly affordable options within the city of Gardena, in close proximity to their workplace. Re-zoning our lot to R3 would all allow utilize our lot and add additional housing, thus addressing this demand for housing in proximity to this industrial zone. See <u>Article III</u> for the industrial-zoned properties in close proximity to our lot.
  - d. There are numerous R3 zoned lots located adjacent to our lot (see <u>Article III</u> for locations). Additionally, the lot directly south of our lot, located at 1452 Azalea Cir, is zoned R4 (see <u>Article III</u>), and Gardens apartment complex, located at 13921 Normandie Ave, is across the street from our property. Given the prevalence of higher density zoning in the vicinity of our lot, it is reasonable to propose a change in zoning for our lot to R3. This adjustment would align with the surrounding area and would allow for the development of much needed housing in this area.
  - e. There are numerous commercial lots located near our lot. The new townhomes we aim to construct by re-zoning our lot to R3 would attract more individuals to the businesses operating in these commercial spaces and thus contribute to bolstering economic growth for the city.
- 3. We have proven building experience. We have successfully built townhomes before in the city of Bellflower, demonstrating our commitment to responsible development and adherence to all necessary regulations. We are dedicated to continuing this tradition of responsible construction. My family loves this city, and we are grateful for the ability to operate our business out of it. We

**Mala Patel** 1224 W 130<sup>th</sup> St, Gardena, CA 90247 Phone: 714-307-9809 Email: mala.patel3@gmail.com

actively support local police and fire department, and we are dedicated to seeing the growth and development of this great city.

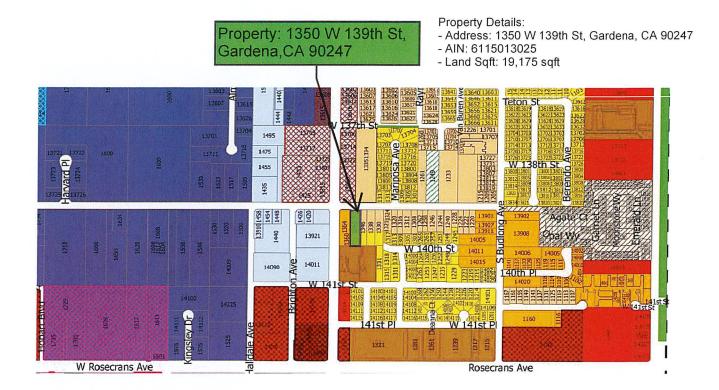
We understand that re-zoning decisions must be made thoughtfully, considering the impact on infrastructure, neighborhood aesthetics, and the views of local residents. We are committed to working in partnership with city planners, residents, and other stakeholders to ensure a seamless integration of housing that respects the surrounding community's character.

Re-zoning our property to R3 will not only benefit our company but also the community as a whole by enhancing the overall quality of life for our employees. We believe this step will contribute positively to our city's development, making it a safe and attractive place to live, work, and play

I would like to express my gratitude for your time and attention to this matter. Your support in re-zoning our property would be greatly appreciated and would have lasting positive impact on the broader community.

Thank you, Mala Patel

## ARTICLE I - Location and Details of Lot

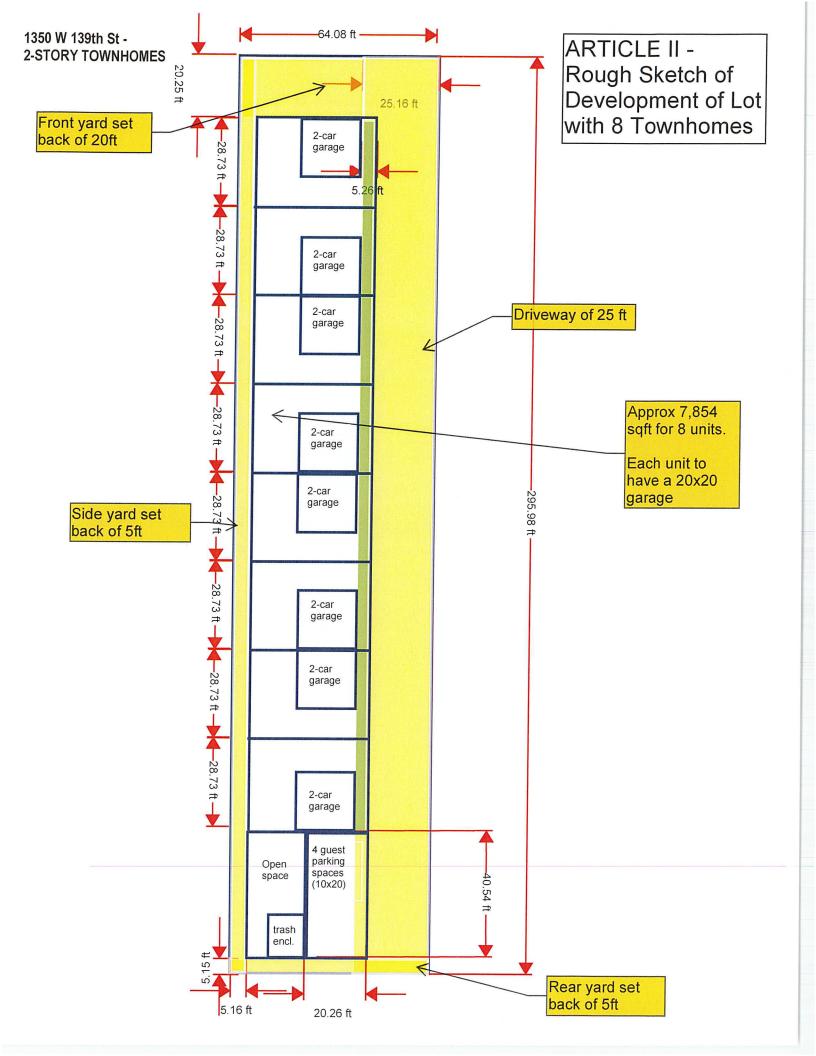


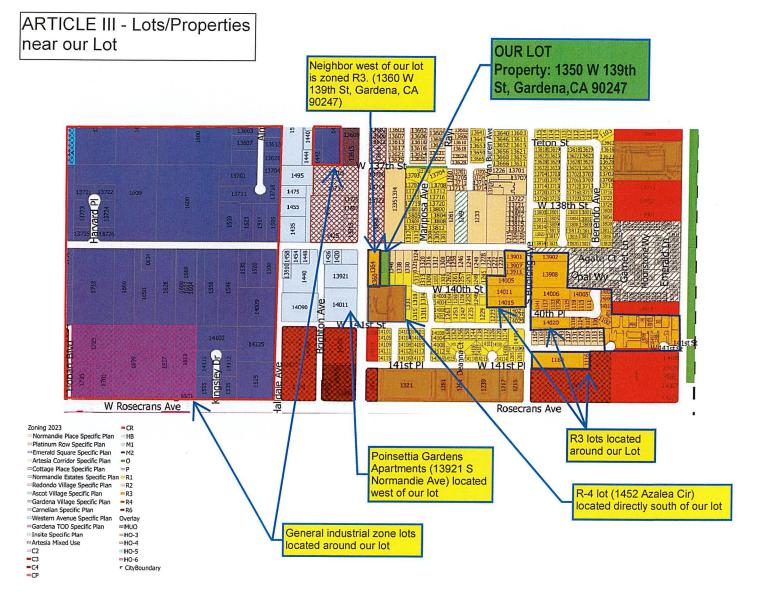
## ARTICLE I (cont.) - Location and Details of Lot



Property Details:

- Address: 1350 W 139th St, Gardena, CA 90247 - AIN: 6115013025 - Land Sqft: 19,175 sqft





Attachment 17 – City Attorney Conflict of Interest Memo September 2022



#### MEMORANDUM

- **To:** Honorable Mayor Cerda and City Council Members Chairman Langley and Planning Commissioners
- From: Carmen Vasquez, City Attorney Lisa Kranitz, Assistant City Attorney
- CC: Clint Osorio, City Manager Mina Semenza, City Clerk Greg Tsujiuchi, Community Development Director Becky Romero, Deputy City Clerk Amanda Acuna, Senior Planner Kevin La, Planning Assistant

#### Date: September 20, 2022

Subject: Recusal Requirements for Upcoming Planning Items

#### **Summary**

Public officials must recuse themselves when that official has a disqualifying financial interest under the Political Reform Act (FPPC Regulation § 18707), i.e., where it is reasonably foreseeable that the decision will have a material financial effect on a financial interest. This memo sets forth the recusal requirements when a Council Member or Planning Commissioner has a conflict of interest and focuses on real property interests of personal residences which are the most likely financial interests to be impacted. These rules will become important as the City continues to process the Land Use Plan update and zoning changes relating to implementation of the Housing Element and various land use approvals.

This is by no means meant to be a summary of all conflict of interest rules and public officials should seek advice if they have questions regarding other interests. Please remember that only written advice from the FPPC on a particular situation can provide immunity for a violation of the Act.

#### **Contents of Disclosures**

When an official person has a conflict of interest, the official must orally identify the type of financial interest which gives rise to the conflict and disclose the following:

Northern California 6349 Auburn Blvd. Citrus Heights, CA 95621 (916) 771-0635 Southern California 3777 N. Harbor Blvd. Fullerton, CA 92835 (714) 446-1400 *Business Entity Disclosures.* The official must disclose "the name of the business entity, [a] general description of the business' activity, and any position held." *Real Property Disclosures.* The official must disclose one of the following: "Real property address, assessor's number, or identification that the property is the official's personal residence."

Source of Income. The official must disclose the name of the source of income.

Source of Gift. The official must disclose the name of the source of a gift.

*Personal Financial Effect.* The official must disclose the nature of the expense, liability, asset, or income affected.

#### Timing of Disclosure

The public identification must be made immediately before the consideration of the agenda item. If the official leaves the meeting before the agenda item is called, the official must "publicly identify the agenda item and the financial interest prior to leaving the meeting." If the individual arrives after the consideration of the item where the individual was disqualified, s/he must publicly identify the agenda item and financial interest immediately upon joining the meeting. It remains legal to avoid any disclosure requirements by entirely absenting oneself from a meeting in its entirety.

Identification of conflicts for closed sessions must be made orally during open session before the body goes into closed session. However, the identification may be limited to a declaration that the recusal is due to a conflict of interest under Section 87100.

#### Leaving the Room

Once an official identifies the conflict, s/he must generally step down from the dais and leave the room and refrain from participating in the decision. If the item is on the consent calendar, the official may remain in the room. However, we suggest that if the item is pulled from the consent calendar for discussion, then the official leave the room.

Special rules apply when the official has a personal interest in the agenda item, including interests in real property owned by the official or immediate family members or business entities owned by the official or immediate family members. In that case, the official must leave the dais and speak or observe from the area reserved for the public relating to his or her personal interest.

#### Real Property Rules

An official has an interest in real property which s/he owns, including a personal residence. A financial interest includes any real property in which the official has a direct

or indirect interest of at least \$2,000. This can include a pro rata share of interests in real property of a business entity or trust in which the individual or immediate family owns, directly, indirectly, or beneficially, a 10 percent interest or greater. Month-to-month tenancies are not considered an interest in real property. A financial effect need only be reasonably foreseeable. This standard does not require as much certainty as "substantially likely" which was considered to require more than 50 percent likely.

For real property, the FPPC includes specific presumptions.

- Property within 500 foot radius If an official's property is within 500 feet of a decision, the official may not participate unless there is clear and convincing evidence that the decision will not have any measurable impact on the official's property.
- Property between 501 1,000 foot radius If an official's property is within this range, the official must consider a number of factors to determine whether participation would be allowed including: whether the decision will impact the development potential or income-producing potential of his or her property; or whether the decision would impact the use of his or her property or the character of the neighborhood due to such things as noise, traffic, view or privacy. If it is reasonably foreseeable that there will be a material financial effect (i.e., \$2,000 or more), then the official may not participate in the decision.
- Property outside of a 1,000 foot radius If the property is outside of a 1,000 foot radius, then there is a presumption that the financial effect is not material. This presumption can only be rebutted if there is clear and convincing evidence that the decision would have a "substantial effect on the official's property."
- Leasehold interest If the official has a leasehold interest as opposed to an ownership interest, the interest would be material if the decision changes the termination date of the lease, or affects the potential rental value of the property, changes the actual or allowable use of the property, or impacts the official's use and enjoyment of the property.

The conflict of interest rules contain an exemption for when the decision on a financial interest is indistinguishable from the effect on the public generally. In order for this to apply, the official must establish that a significant segment of the public is affected and effect on the official's financial interest is not unique as compared to the effect on the significant segment. With relation to the official's primary residence, a significant segment of the public is at least 15 percent of residential real property within the jurisdiction.

#### Housing Element Implementation/Land Use Plan/Zoning Ordinance

In the coming months, the Planning Commission and City Council will be asked to readopt the Housing Element, adopt the Land Use Element and adopt changes to the Zoning Ordinance and Zoning Map. Staff has made the necessary computations and determined that 58% of all R-1 properties and 55% of all R-2 properties are within 1,000 feet of the new housing overlay zones. Therefore, no official should be disqualified from participating in the decisions relating to these items based on ownership of their primary residence. This analysis would not apply to individual projects such as the developments being proposed on Normandie and Western.

If you have other ownership interests in real property, please contact the City Attorney's office so we may discuss this with you.

#### **RESOLUTION NO. PC 14-24**

A RESOLUTION OF THE PLANNING AND ENVIRONMENTAL QUALITY COMMISSION OF THE CITY OF GARDENA, CALIFORNIA RECOMMENDING THAT THE CITY COUNCIL ADOPT RESOLUTION NO. 6676, RESOLUTION NO. 6677 AND ORDINANCE NO. 1873 ALL RELATING TO THE GENERAL PLAN AMENDMENT, ZONE CHANGES AND ZONE TEXT AMENDMENT IN CONJUNCTION WITH THE  $6^{TH}$ CYCLE HOUSING ELEMENT OF THE CITY, AND RELATED ENVIRONMENTAL IMPACT REPORT

THE PLANNING COMMISSION OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

#### SECTION 1. RECITALS.

A. On February 15, 2023 the City Council approved the City's 6<sup>th</sup> Cycle Housing Element (Resolution No. 6619) and under a program in the Housing Element, also approved changes to the Land Use Plan and Land Use Map (Resolution No. 6620), as well as amended the City's Zoning Map and Zoning Ordinance (Urgency Ordinance No. 1847 and Ordinance No. 1848, hereafter collectively referred to as Ordinance No. 1848) under a program in the Housing Element which provided that the City should complete environmental review on the Inventory Sites and Noninventory Sites that were being contemplated for change.

B. The City has since prepared an Environmental Impact Report (EIR) for the project which includes the change in land use designations and zoning of all of the inventory sites that were included in the 6<sup>th</sup> Cycle Housing Element and the previous zone text amendments that were included in Ordinance No. 1848, and the proposed changes in land use designation and zoning of the Non-inventory Sites as well as other land use and zoning changes.

C. On June 18, 2024, the Planning Commission held a duly noticed public hearing on this matter at which time it considered all evidence presented, both written and oral.

#### NOW, THEREFORE, THE PLANNING AND ENVIRONMENTAL QUALITY COMMISSION OF THE CITY OF GARDENA DOES HEREBY RESOLVE AS FOLLOWS:

Based on the findings set forth in Exhibits A, B and C, the Planning Commission hereby recommends that the City Council adopt the following:

 Resolution No. 6676, certifying the Final EIR for the City of Gardena General Plan, Zoning Code and Zoning Map Amendment Project and adopting a Mitigation Monitoring and Reporting Program;

PC Resolution No. 14-24

RESO NO. PC 14-24 EA # 10-24; GPA # 1-24; ZC # 1-24; ZTA # 4-24 June 18, 2024Page 2 of 3

- Resolution No. 6677 readopting the Update to the Land Use Plan implementing Alternative 2, including making findings required by CEQA;
- Ordinance No. 1873 readopting the zone changes for all the Inventory Sites, adopting the zone changes to eliminate the Parking zone on split-zoned properties, adopting a formal statement regarding the dividing line on split-zoned residential properties, and readopting the text changes to Title 18 with the amendments set forth in the Ordinance. Adoption of Ordinance No. 1873 includes making findings required by CEQA.

The Planning Commission hereby certifies that it reviewed and considered the Final EIR for the City of Gardena General Plan, Zoning Code and Zoning Map Amendment Project and determines that the documents adequately assess the impacts of the Project.

PASSED, APPROVED, AND ADOPTED this 18<sup>th</sup> day of June 2024.

For DERYL HENDERSON, CHAIR PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

ATTEST:

GREG TSUJIUCHI, SECRETARY PLANNING AND ENVIRONMENTAL QUALITY COMMISSION STATE OF CALIFORNIA COUNTY OF LOS ANGELES CITY OF GARDENA

I, Greg Tsujiuchi, Planning and Environmental Quality Commission Secretary of the City of Gardena, do hereby certify that the foregoing Resolution was duly adopted by the Planning and Environmental Quality Commission of the City of Gardena at a regular meeting thereof, held on the 18th day of June 2024, by the following vote:

AYES: Langley, Wright-Scherr, Sherman and Kanhan

PC Resolution No. 14-24

RESO NO. PC 14-24 EA # 10-24; GPA # 1-24; ZC # 1-24; ZTA # 4-24 June 18, 2024Page 2 of 3

- Resolution No. 6677 readopting the Update to the Land Use Plan implementing Alternative 2, including making findings required by CEQA;
- Ordinance No. 1873 readopting the zone changes for all the Inventory Sites, adopting the zone changes to eliminate the Parking zone on split-zoned properties, adopting a formal statement regarding the dividing line on split-zoned residential properties, and readopting the text changes to Title 18 with the amendments set forth in the Ordinance. Adoption of Ordinance No. 1873 includes making findings required by CEQA.

The Planning Commission hereby certifies that it reviewed and considered the Final EIR for the City of Gardena General Plan, Zoning Code and Zoning Map Amendment Project and determines that the documents adequately assess the impacts of the Project.

PASSED, APPROVED, AND ADOPTED this 18<sup>th</sup> day of June 2024.

For DERYL HENDERSON, CHAIR PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

ATTEST:

GREG TSUJIUCHI, SECRETARY PLANNING AND ENVIRONMENTAL QUALITY COMMISSION STATE OF CALIFORNIA COUNTY OF LOS ANGELES CITY OF GARDENA

I, Greg Tsujiuchi, Planning and Environmental Quality Commission Secretary of the City of Gardena, do hereby certify that the foregoing Resolution was duly adopted by the Planning and Environmental Quality Commission of the City of Gardena at a regular meeting thereof, held on the 18th day of June 2024, by the following vote:

AYES:

PC Resolution No. 14-24

RESO NO. PC 14-24 EA # 10-24; GPA # 1-24; ZC # 1-24; ZTA # 4-24 June 18, 2024Page 3 of 3

NOES: ABSENT:

Attachments:

- Exhibit A Draft Resolution No. 6676 with exhibits
- Exhibit B Resolution No. 6677 with exhibits
- Exhibit C Ordinance No. 1873 with exhibits

#### **RESOLUTION NO. 6676**

#### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA CERTIFYING AN ENVIRONMENTAL IMPACT REPORT FOR THE CITY OF GARDENA GENERAL PLAN, ZONING CODE AND ZONING MAP AMENDMENT PROJECT

**WHEREAS,** in late 2019 SCAG adopted a methodology for its 6<sup>th</sup> Cycle Regional Housing Needs Assessment which allocated over 5,776 units to Gardena. In March 2021 SCAG adopted the 6<sup>th</sup> Cycle Housing Regional Housing Needs Assessment which allocated a total of 5,735 units to Gardena;

WHEREAS, in October 2020, the City hired De Novo Planning Group to assist the City in updating its General Plan, including preparing an environmental impact report (EIR) for the City's proposed General Plan Amendment to the Land Use Plan and zoning amendments relating to the implementation of the City's 6<sup>th</sup> Cycle Housing Element which include an environmental analysis of the impacts relating to changes in land use designations and zoning for the Inventory Sites identified in the Housing Element consisting of 468 parcels, as well as an additional 802 Non-Inventory Sites, as well as making text changes to the Land Use Plan and zoning code (the "Project");

**WHEREAS,** the Project also includes the changes to the zoning ordinance of the City;

WHEREAS, on June 18, 2024, the Planning Commission of the City of Gardena held a duly, noticed public hearing on the Project at which time it considered all evidence presented, both written and oral, after which it adopted PC Resolution No. 14-24, recommending that the City Council certify the Environmental Impact Report and adopt a Mitigation Monitoring and Reporting Program and also recommended that the City Council adopt Alternative 2 of the EIR with minor modifications; and

**WHEREAS,** on July 23, 2024, the City Council of the City of Gardena held a duly noticed hearing on the Project;

#### NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA DOES HEREBY RESOLVE AS FOLLOWS:

**<u>SECTION 1.</u>** CEQA Procedures. The City Council of the City of Gardena does hereby find as follows:

A. In October 2020, the City entered into a consultant agreement with De Novo Planning Group to prepare an EIR for the Project, among other items.

B. A Notice of Preparation ("NOP") for the Draft EIR was timely distributed and the public comment period on the NOP was from April 13, 2023 through May 19, 2023.

C. On April 27, 2023, the City held a scoping meeting in accordance with Public Resources Code section 21083.9 and CEQA Guidelines section 15082(c) and the same information was presented to the City Council on May 9, 2023.

D. The Draft EIR was made available for a public review period from January 16, 2024 through February 29, 2024. The Notice of Availability ("NOA") was sent to a list of interested persons, agencies and organizations, adjacent property owners, and to anyone who had requested notice. The Notice of Completion was filed with the State Clearinghouse in Sacramento for distribution to public agencies. The DEIR and all the appendices were made available on the City's website with directions to contact staff if help was needed in accessing the document.

E. Prior to the release of the DEIR and in accordance with SB 18 and AB 52, the City sent notices to the list of Native American Tribes provided by the Native American Heritage Council. No Tribe requested consultation; the Gabrieleno Band of Mission Indians-Kizh Nation responded that they would like to request consultation for future projects in the City.

F. The City received and reviewed six comments on the Draft EIR and prepared responses to those comments which are incorporated into the Final EIR. The Final EIR consists of the Draft EIR and all Appendices thereto and that separate document dated May 2024, incorporating the written comments and responses thereto, and the Mitigation Monitoring and Reporting Program.

G. Responses were sent to the public agencies that commented on the DEIR and the Final EIR was made available for public review on May 28, 2024.

H. None of the comments received or the changes submitted resulted in any changes to the DEIR.

**<u>SECTION 2.</u>** Certification. Based on the above, the City Council hereby certifies the Final Environmental Impact Report for the City of Gardena General Plan, Zoning Code and Zoning Map Amendment Project which consists of the Draft EIR dated January 2024 and the Final EIR dated May 2024. In making this certification, the City Council specifically finds as follows:

A. The EIR complies with CEQA and contains all necessary elements as required by CEQA and the CEQA Guidelines.

B. The EIR reflects the independent judgment and analysis of the City Council.

C. The EIR was presented to the City Council which reviewed and considered the information in the EIR before taking any action on the Project.

SECTION 3. Custodian of Record. Each and every one of the findings and determinations in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the Project. All summaries of information in the findings which precede this section are based on the entire record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact. The documents and materials that constitute the record of proceedings on which these findings and approval are based are located in the Community Development Department at City Hall, 1700 W. 162<sup>nd</sup> Street, Gardena, California 90247. The Custodian of Records is Greg Tsujiuchi, Community Development who reached 310/217-9546 Director can be at or gtsujiuchi@cityofgardena.org.

**SECTION 4.** Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

**<u>SECTION 5.</u>** Certification. The City Clerk shall certify the passage of this resolution.

**<u>SECTION 6.</u>** Effective Date. This Resolution shall be effective immediately.

Passed, approved, and adopted this <u>23</u> day of <u>July</u>, 2024.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM CARMEN VASQUEZ, City Attorney

Exhibit A – Draft Environmental Impact Report dated January 2024 Exhibit B – Final Environmental Impact Report dated May 2024

#### **RESOLUTION NO. 6677**

#### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA READOPTING THE UPDATE TO THE LAND USE PLAN ADOPTED BY THE CITY COUNCIL IN FEBRUARY 2023

**WHEREAS**, on February 15, 2023 the City Council approved the City's 6<sup>th</sup> Cycle Housing Element (Resolution No. 6619) and under a program in the Housing Element, also approved changes to the Land Use Plan and Land Use Map (Resolution No. 6620), as well as amended the City's Zoning Map and Zoning Ordinance (Urgency Ordinance No. 1847 and Ordinance No. 1848, hereafter collectively referred to as Ordinance No. 1848) under a program in the Housing Element which provided that the City should complete environmental review on the Inventory Sites and Noninventory Sites that were being contemplated for change; and

**WHEREAS**, the City has since prepared an Environmental Impact Report for the project which includes the change in land use designations and zoning of all of the inventory sites that were included in the 6<sup>th</sup> Cycle Housing Element and the previous zone text amendments that were included in Ordinance No. 1848, and the proposed changes in land use designation and zoning of the Non-inventory Sites as well as other land use and zoning changes; and

**WHEREAS,** at a meeting held on June 18, 2024, the Planning Commission of the City of Gardena held a duly noticed public hearing on this matter, at which time it considered all evidence presented, both written and oral; and

**WHEREAS,** at the close of the public hearing the Planning Commission adopted a resolution recommending that the City Council adopt this Resolution; and

**WHEREAS,** at a meeting held on July 24, 2024, the City Council of the City of Gardena held a duly noticed public hearing on this matter, at which time it considered all evidence presented, both written and oral; and

**WHEREAS,** the project studied in the EIR included an analysis of the impacts of rezoning all of the Inventory Sites as well as adding 802 Non-Inventory Sites and making other clean-up changes to the zoning map and zoning code; and

**WHEREAS,** the EIR also studied three alternatives which were the No Project Alternative (Alternative 1); the Inventory Sites Only Alternative (Alternative 2); and a Reduced Density Alternative (Alternative 3); and

**WHEREAS,** the City Council desires to approve a modification to Alternative 2, the Inventory Sites Only Analysis, which is set forth in the EIR (hereafter "Modified Alternative 2"). The approved Modified Alternative 2 consists of the following elements:

A. Readoption of the Updated Land Use Plan, including the Land Use Map, as approved in February 2023, without change;

B. Readoption of the zoning changes to the Inventory Sites only Alternative, including the recission of the Artesia Corridor Specific Plan zoning and rezoning of those parcels;

C. Elimination of the parking zone on properties that are split zoned with a commercial or industrial use;

D. Readoption of all text amendments set forth in Ordinance No. 1848 in their entirety;

E. Clarification regarding the treatment of split-zoned residential parcels; and

F. Clean-up modifications to the zoning code of the City of Gardena; and

**WHEREAS,** prior to adopting this Resolution, the City Council adopted Resolution No. 6676 certifying the Environmental Impact Report for this Project;

## NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

**SECTION 1.** The City Council hereby takes the following action in approving Modified Alternative 2: The City Council readopts the Updated Land Use Plan (Exhibit A), including the changes to the Land Use Map (Exhibit B), as approved by Resolution No. 6620 in February 2023 without change. The changes to each parcel are set forth on Exhibit C.

#### SECTION 2. Findings.

A. The foregoing recitals are true and correct.

B. The readoption of the Land Use Plan will be consistent with the objectives, policies, general policies of the other plans and elements of the Gardena General Plan.

C. The changes set forth herein represent good land use practices which are required by the public necessity, convenience and the general welfare.

**<u>SECTION 3</u>**. CEQA Findings – Impact Analysis/Mitigation Measures/Mitigation Monitoring and Reporting Program.

Under CEQA Guidelines section 15091, the lead agency is required to make specific findings relating to mitigation measures when there are significant impacts identified in the EIR.

A. As the General Plan amendment and rezoning is a policy document, outside of looking at alternatives, there were no changes or alterations identified in the EIR that could be made that would avoid or substantially lessen the significant environmental effects identified in the EIR.

B. There are no changes or alterations that are within the responsibility and jurisdiction of another public agency that would lessen environmental impacts. As new regulations are adopted by state and local agencies, they will be applied to each development project.

C. The City Council finds that the topics listed in Section 8.0 of the EIR of Effects Found Not to Be Significant did not require any further analysis.

D. The impacts that are analyzed in the EIR are discussed in detail in Sections 5.1 through 5.16 and summarized in Section 1.0, Executive Summary, of the Draft EIR and identified therein as less than significant, less than significant after mitigation, and significant even after mitigation (See Table 1-5). The following subsections E and F are a summary of the mitigation measures and impacts which are all fully described in the EIR.

E. The EIR identifies the below topic areas as significant, but to be mitigated below a level of significance.

1. Under Cultural Resources, it was determined that the Project could cause a substantial adverse change in the significance of both historical and archaeological resources. The impacts to historical resources will be reduced below a level of significance by Mitigation Measure CUL-1 which requires a historic resource technical study prepared for buildings more than 45 years old by a qualified architectural historian and the implementation of recommendations from such study. The impacts to archaeological resources will be mitigated below a level of significance by Mitigation Measure CUL-2 which requires either a technical resources assessment by a qualified archaeologist or full-time monitoring by an archaeologist and a Native American monitor. When resources are known or reasonably anticipated, a mitigation plan is required.

2. Under Geology and Soils it was determined that the Project could destroy a unique paleontological resource, site, or unique geologic feature. The impacts

will be mitigated below a level of significance by Mitigation Measure GEO-1, which requires a paleontological assessment or monitoring excavations below five feet. When resources are known or reasonably anticipated, a mitigation plan is required.

3. Under Noise, it was determined that the Project could result in the generation of noise and groundborne vibrations in excess of standards. The noise impact will be mitigated below a level of significance by Mitigation Measure NOI-1 which requires a site-specific noise study for any parcel within 500 feet of a sensitive use. The groundborne vibration impact will be mitigated below a level of significance by Mitigation Measure NOI-2 which requires vibration impact study and a mitigation plan for projects using pile drivers within 200 feet of existing buildings or vibratory rollers within 50 feet of existing buildings.

F. The EIR identifies the following topic areas as being significant and unavoidable.

1. Under Air Quality, the Project will conflict with the applicable air quality plan and result in cumulative air impacts relating to pollutants. Mitigation Measures AQ-1 through AQ-7 will reduce these impacts, but not below a level of significance. The measures are summarized as follows: AQ-1 – requires dust control measures; AQ-2 requires Tier 4 construction equipment; AQ-3 requires low VOC paints; AQ-4 requires electric construction equipment if available; AQ-5 requires alternative fueled construction equipment; AQ-6 requires construction equipment to be maintained; and AQ-7 requires construction vehicles to be maintained. Even with these mitigation measures in place, there will be significant impacts with regard to inconsistency with the AQMP relating to both construction emissions/air quality standards and the exceedance of the AQMP's growth projection assumption. Both of these impacts remain significant and unavoidable under a cumulative analysis as well.

2. Under Public Services/Parks, the Project will result in significant impacts to parks and recreational facilities, including under a cumulative analysis. There are no mitigation measures that are available to lessen this impact.

G. There are no mitigation measures which were identified as infeasible. All identified mitigation measures are included in the Mitigation Monitoring and Reporting Program attached hereto as Exhibit D. The City Council hereby adopts the Mitigation Monitoring and Reporting Program. Each mitigation measure shall be placed as a condition of approval on all future development projects in the City as applicable.

#### SECTION 4. CEQA Findings – Alternatives.

Section 15091 of the CEQA Guidelines also requires that findings be made regarding alternatives in addition to mitigation measures when there are significant impacts which have been identified in the EIR. The EIR is required to identify the environmentally superior project and make findings why such alternative is not adopted. The EIR examined three alternatives to the Project. The Alternatives are discussed in detail in

Chapter 7 of the EIR and summarized in Chapter 1. The purpose of looking at alternatives is to try and avoid or substantially lessen any of the significant effects of the Project while still attaining most of the basic objectives. As discussed in Section 3 above, the only impacts of the Project that could not be reduced to a less than significant level are air quality impacts and impacts to parks and recreational facilities. There was no identified alternative which eliminated all significant environmental effects.

A. Alternative 1 is the No Project/Existing General Plan Alternative which would involve a recission of the previously approved changes to the Inventory Sites. While this alternative would eliminate the air quality impacts, there would still be a significant and unavoidable impact on parks and recreation, although less of one, as the City already has a deficiency in park space. However, this Alternative fails to meet the fundamental objectives of the project of implementing the Housing Element programs for Inventory Sites, creating consistency between the General Plan and zoning, preserving multi-family lots for higher density, providing opportunities for a mix of housing at varying densities, providing opportunities to align housing production with sustainability goals, and eliminating split zoning. Moreover, this Alternative places the Land Use Plan and zoning in direct opposition to the City's Housing Element and places the City at risk for projects to be developed under the Builder's Remedy as well as would create legal issues and open the City up to litigation regarding its Housing Element. Additionally, HCD's approval of the 6<sup>th</sup> Cycle Housing Element would no longer be valid.

B Alternative 2 is the Inventory Sites Only Alternative which would constitute simply leaving the previous changes made in February 2023 to the Land Use Plan and the zoning in place without any additional changes. This alternative would still result in significant and unavoidable air quality impacts and impacts to parks and recreation. This alternative would meet some, but not all of the objectives as it would not provide as great a mix of housing at varying densities, provide as much opportunity to align housing with local sustainability goals, or eliminate split zoning and consistency with the General Plan and zoning. While the EIR did not identify this Alternative as the environmentally superior alternative, the City Council finds that as compared to the proposed project and Alternative 3, this project would have fewer impacts in the areas of air quality and public services with regard to parks and recreation - the two areas which were significant and unavoidable in the proposed project and Alternative 3. Additionally, Alternative 2 would have fewer impacts in the areas which did not have unavoidable and significant impacts, including energy, geology and soils, noise, and utilities and service systems. This is based on the analysis set forth in the Alternatives section of the EIR and due to the fact that Alternative 2 would have less residential growth and development of new housing.

C. Alternative 3 is a Reduced Density Alternative which would include fewer Non-Inventory Sites than the proposed project. This alternative would also still have

significant and unavoidable impacts relating to air quality as identified above and impacts to parks and recreation. The EIR identified this alternative as the environmentally superior alternative because it would provide a greater mix of housing and better achieve local sustainability goals.

D. Based on the above, the City Council finds that Alternative 2 is the environmentally superior project. While both Alternatives 2 and 3 reduce impacts from the proposed project in various areas, Alternative 2 provides the greater reduction in the two areas that were significant and unavoidable – air quality impacts relating to consistency with the AQMP and the exceedance of the AQMP's population growth assumptions and associated air emissions and impacts on parks and recreation.

E. The City Council has approved Modified Alternative 2 as described above. The only difference between this Alternative and Alternative 2 set forth in the EIR is that not all split zoned properties are eliminated and the City is not revising zoning based on existing uses and densities. These minor changes do not change the environmental impact analysis.

F. Even if Alternative 3 were the environmentally superior alternative, the City Council finds this Alternative to be infeasible based on social considerations. Gardena should remain a balanced community that is predominantly single-family residential. The existing and planned development patterns in lower density-zoned areas should be protected to the extent feasible while providing adequate Inventory Sites to satisfy the City's RHNA allocation. This could not be accomplished by Alternative 3 for the following reasons:

1. Alternative 3 would more than double the number of parcels which would be available for housing by adding an additional 672 Non-Inventory Parcels.

2. Alternative 3 will allow the elimination of 146 single-family home developments while adding a total of 7,436 multi-family units.

3. Alternative 3 will allow the elimination of 6,087,399 square feet of non-residential development along important corridors in the City, thereby eliminating the opportunity to provide important goods and services to the community.

#### **SECTION 5.** CEQA Findings – Statement of Overriding Considerations.

Under CEQA Guidelines section 15093, when a project has significant and unavoidable impacts, the lead agency is required to balance the benefits of the project against unavoidable environmental risks. The City Council hereby finds the environmental

impacts of Modified Alternative 2 are outweighed by the benefits based on the following. Each and every reason constitutes a separate and independent grounds for approval.

A. There are no alternatives which eliminate every significant impact. Modified Alternative 2 provides the greatest reduction to the significant and unavoidable impacts identified in the EIR.

B. In order to maintain the approval of the City's 6<sup>th</sup> Cycle Housing Element by HCD, the City must maintain the rezoning and overlays on the Inventory Sites as set forth in the Housing Element and as implemented by Resolution No. 6619 and Ordinance No. 1848. Modified Alternative 2 accomplishes this. Eliminating any of the Inventory Sites identified in the Housing Element could lead to such things as: an invalidation of the Housing Element; an application of the Builder's Remedy in Gardena; and a loss of grant funding.

#### SECTION 6. CEQA Findings - Custodian of Record.

Each and every one of the findings and determinations in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the Project. All summaries of information in the findings which precede this section are based on the entire record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact. The documents and materials that constitute the record of proceedings on which these findings and approval are based are located in the Community Development Department at City Hall, 1700 W. 162<sup>nd</sup> Street, Gardena, California 90247. The Custodian of Records is Greg Tsujiuchi, Community Development Director who can be reached at 310/217-9546 or <u>gtsujiuchi@cityofgardena.org</u>.

**<u>SECTION 7.</u>** Effective Date. This Resolution shall take effect on the thirty-first day after passage.

**SECTION 8.** Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this resolution, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this resolution or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

**<u>SECTION 9.</u>** Certification. The City Clerk shall certify the passage of this resolution.

#### PASSED, APPROVED AND ADOPTED this <u>23</u> day of <u>July</u>, 2024.

TASHA CERDA, Mayor

ATTEST:

Mina Semenza, City Clerk

APPROVED AS TO FORM:

Carmen Vasquez, City Attorney

Exhibit A – Updated Land Use Plan

Exhibit B – Land Use Map

Exhibit C – Parcel List

Exhibit D – Mitigation Monitoring and Reporting Program



## Exhibit A Land Use Plan, 2023 Update

**Gardena General Plan** 

## **Authority**

The State of California has mandated, through Title 7, Chapter 3, Article 5, the requirement that city and county governments adopt a general plan. Section 65302(a) requires a land use element as part of the general plan and reads as follows:

"A land use element which designates the proposed general distribution and general location and extent of the uses of the land for housing, business, industry, open space, including agriculture, natural resources, recreation and enjoyment of scenic beauty, education, public buildings and grounds, and other categories of public and private uses of the land. The land use element shall include a statement of the standards of population density and building intensity recommended for the various districts and other territory covered by the plan which are subject to flooding and shall be reviewed annually with respect to such areas."

### **Purpose**

The purpose of the land use element of a general plan is to improve the use of the land and relationships between the different land uses in the way that best serves the health, safety, welfare and convenience of the general public. Of all sections and elements of the general plan, the land use element is the foundation and focal point of the general plan. However, it does not stand alone. Significant policy exchange and interaction must exist with the other general plan elements to form a basis for a successful general plan.

Gardena is a fully developed city and, to a large degree, the land use pattern is established. Therefore, the purpose of the Gardena General Plan 2006, as updated in 2023, is to focus on refinements to the land use patterns and polices which will encourage community rejuvenation and address changes in the marketplace and demands for housing imposed by the State that have occurred since the original General Plan was adopted in 1975. Ideally, these refinements will enhance the community over time and provide direction for the future growth of the community.

## **Relationship to Other Plans and Planning Tools**

There are eight mandated elements to the General Plan: Land Use; Circulation; Housing; Conservation; Open Space; Noise; Safety; and Environmental Justice. Gardena has adopted each of these elements, although some elements are grouped together under a "super" element and the documents are referred to as plans, rather than elements. Gardena's Land Use Plan is part of the Community Development Element which also

includes an Economic Development Plan, a Community Design Plan, and a Circulation Plan.

The inseparable relationship between the Land Use Plan and all other plans and elements in the General Plan is especially true with the mandated Circulation Plan, Open Space Plan and Housing Element. Of all the elements required by State law, the Land Use Plan has the broadest scope. Since it governs how land is to be utilized, virtually all of the issues and policies contained in other elements are embodied and reflected in the Land Use Plan. The Land Use Plan should serve to promote a balance between and among conflicting forces of growth and change as represented by the other plans and elements. In Gardena's case, with a well-defined land use pattern in existence, the land use refinements discussed in this Land Use Plan need to take into consideration the impact on traffic, housing, noise, etc. Every aspect of the environment is directly or indirectly affected by land use; this is true also of the social and economic sectors.

The General Plan Law and Guidelines and the Planning, Zoning, and Development Laws govern the scope and content of the Land Use Plan for the State (California Government Code Sections 65000 et seq.). Several regional plans and programs are also considered in the formulation, adoption, and implementation of local land use policy and they are discussed as follows.

## SCAG CONNECT SoCal 2020 - 2045

In 2012, the Southern California Association of Governments (SCAG) adopted the 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). On September 3, 2020, SCAG's Regional Council adopted the updated RTP/SCS, known as Connect SoCal (2020-2045) which covers SCAG's six-county region (Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura). "Connect SoCal is a long-range visioning plan that builds on and expands land use and transportation strategies established over several planning cycles to increase mobility options and achieve a more sustainable growth pattern."

In addition to the mobility component of the plan, it also complies with California's Sustainable Communities and Climate Protection Act of 2008 (SB 375), which required SCAG to develop a regional "Sustainable Communities Strategy" of land use, housing, and transportation policies that will move the region towards meeting the greenhouse gas (GHG) reduction target. Connect SoCal also includes land use and transportation policies, as well as population, household and employment growth forecasts for local jurisdictions. These forecasts were developed using a bottom-up approach with input from local governments and incorporating local general plans.

According to Connect SoCal, almost the entirety of Gardena is located within a High Quality Transit Area. Despite Connect SoCal predicting an increase of 3,100 households (occupied housing units) between 2020 and 2040 for a total of 24,200 households, SCAG assigned Gardena a Regional Housing Needs Assessment of 5,735 dwelling units between 2021 and 2029. This unprecedented increase was due to the Department of Housing and Community Development's projection of a need for 1,341,827 housing units throughout the SCAG region based on projected and existing needs.

## Gardena Municipal Code

As required by State law, the Gardena Municipal Code serves as the primary tool for implementing the goals and policies of the Land Use Plan in the General Plan. Title 18 of the Municipal Code pertains to Zoning and it specifies the types of allowable uses, as well as development standards such as minimum lot size, building heights, setbacks, parking standards, and others. The Land Use Plan defines the land use policies and the Zoning Ordinance provides the detailed and specific regulations and standards for all development projects within the City.

Concurrent with the adoption of this Land Use Plan, additional zones and development standards are being added to the Zoning Code to address the new polices, particularly with respect to higher density development and overlay zones and to bring the Zoning Code into compliance with the General Plan. Additionally, this Land Use Plan and the Zoning Code have been updated to address the housing programs that were set forth in the Housing Elements since the adoption of the General Plan in 2006, including the most recent adoption of the 6th Cycle 2021-2029 Housing Element.

## **Specific Plans**

Specific Plans are a statutory creation (Government Code § 65450 et seq.). Specific plans are either advisory or regulatory documents that provide more focused guidance and regulation for particular areas. Specific plans are a useful tool to implement planning and development goals within selected areas by adopting unique standards and requirements. Generally, specific plans include land use, circulation and infrastructure plans, development standards, design guidelines, and all specific plans must include phasing, financing, and implementation plans.

Specific plans can provide for all residential uses, all commercial uses, or a mix of uses as determined appropriate. Specific plans are also useful in allowing the City to provide for site specific high-density residential and mixed-use residential development which is required to meet the City's obligations under State housing law. As of the 2023 revision of this Land Use Plan, there are eleven approved specific plans within the City of Gardena, all for residential development. A twelfth specific plan area is identified which will be for commercial and industrial development. Each specific plan is summarized in the following Table LU-1.

Much of the recent new housing construction in Gardena occurred through the implementation of specific plans. The Gardena Transit Oriented Development Specific Plan, adopted in 2021, the newest residential specific plan in Gardena, introduced 265 residential units. In total, over 880 residential units have been or will be developed in the specific plan areas. As of December 2022, the City received applications for two new specific plans, one on Normandie Avenue and one on Western Avenue, for high density residential uses where the current land use regulations do not allow for such use. Between the two specific plans, they propose an additional 599 new residential units.



Gardena Specific Plans	Adoption Year	Location	Description
Emerald Square	1999	177th St. between Budlong Ave. and Vermont Ave.	159 single-family homes within a 21.5-acre gated community.
Redondo Village	1999	Redondo Beach Blvd. west of Van Ness Ave.	Two gated residential communities consisting of 65 detached condominium units on 5 acres.
Gardena Village	1999	North side of Artesia Blvd. between Denker St. and Western Ave.	59 detached condominium units within a 5.7-acre gated community.
Cottage Place	2003	Budlong Ave. between 144th St. and 146th St.	35 detached condominium units within a 2.9-acre gated community.
Normandie Estates Normandie Courtyard	2004 2019	Southeast corner of Normandie Ave. and 168th St.	21 detached condominiums in a 1.5- acre gated community. In 2019, 9 units added on 0.71 additional acre.
Carnelian	2004	Vermont Ave. between 141st St. and 135th St.	101 single-family detached homes in an 11.4-acre gated community.
Normandie Place	2008	14532–14602 Normandie Ave.	12 single-family homes in a 38,280 square foot area.
Ascot Village	2011	1249 W. 139th St.	14 single-family homes in a 43,000 square foot area
Platinum Row	2015	14504 S. Normandie Ave.	96 townhome development on a 4.69-acre property
Western Avenue	2017	16958 Western Ave.	46 attached condominiums on a 2.31-acre property
Gardena Transit Oriented Development	2021	12850–12900 Crenshaw Blvd.	265 residential units on a 1.33 acre property
1450 Artesia	Future plan to be adopted	Southeast corner of Artesia Blvd. and Normandie Ave.	To be developed with industrial and commercial uses

#### Table LU-1 – Updated January 2023 Gardena Specific Plans

Source: City of Gardena

## Land Use - 2023

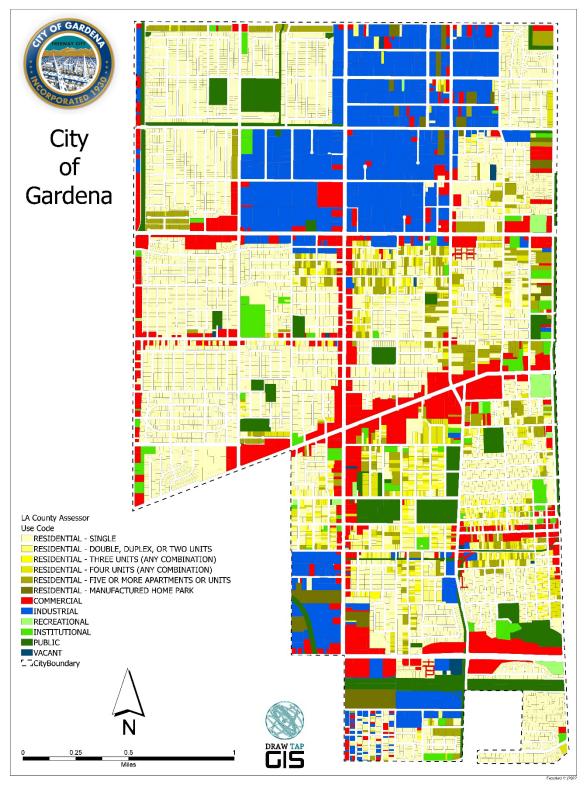
Gardena is a highly urbanized city that is approximately 99 % developed. In 2005 there were 44 acres of land considered vacant in the City; in January 2013, this was reduced to 31.7 acres of vacant land. And as of February 2023, there are only 7.5 vacant acres remaining, which includes approximately 3 acres known as the Gardena Sumps which cannot be developed. The predominant land use has been and remains single-family residential, which now accounts for 33.2 % of the total area of the City. Remaining residential land uses, which includes two units and above, as well as mobile home parks, account for approximately 12 % of the City. Commercial uses, which are primarily located along Artesia Boulevard, Redondo Beach Boulevard, Crenshaw Avenue, and Western Avenue, cover 10.12 % of the total. Industrial uses accounted for 14.9% and are largely located north of Rosecrans Avenue between Van Ness Avenue and Normandie Avenue. Streets and rights-of-way account for 21.7 percent of City land.

Table LU-2 presents the actual land uses in the City and Figure LU-1 illustrates the actual land use distribution as it exists as of January 2023. These general descriptions are not meant to be coextensive with the land use designations set forth in Table LU-3.

Land Use - 2023	Acres	Percentage
	Acres	reicentage
Land Use Description	Acres	Percentage
Residential - Single	1,245.08	33.21%
Residential - Double, Duplex, Or Two Units	93.82	2.50%
Residential - Three Units (Any Combination)	50.88	1.36%
Residential - Four Units (Any Combination)	77.46	2.07%
Residential - Five Or More Apartments Or Units	159.00	4.24%
Residential - Manufactured Home Park	52.39	1.40%
Commercial	379.44	10.12%
Industrial	557.46	14.87%
Recreational	18.89	0.50%
Institutional	79.00	2.11%
Public	214.60	5.72%
Vacant	7.42	0.20%
Right Of Way	814.00	21.71%
Total	3,749.43	

Source Los Angeles County, Office of the Assessor

Figure LU-1 Existing Land Uses, 2023



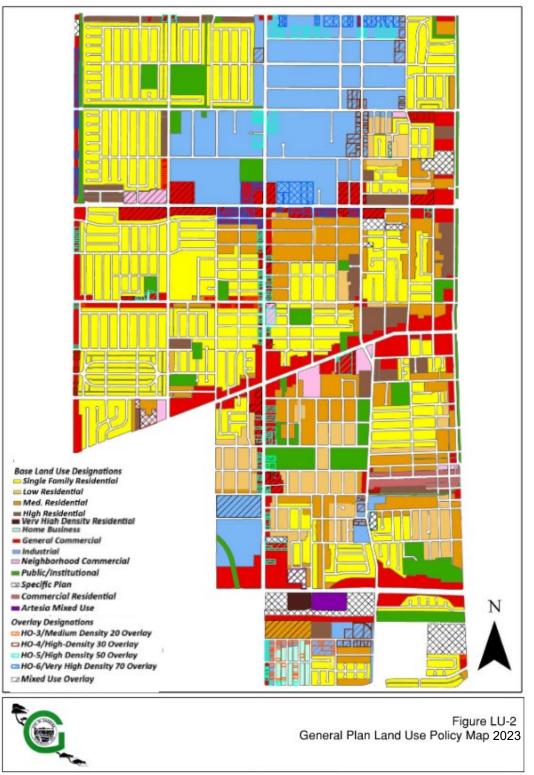
## Land Use Designation

With the adoption of this updated Land Use Plan, land uses are now separated into base designations and overlay designations as shown in Table LU-3. This table also includes the acreage and distribution throughout the City. The Land Use Policy Map identifies a land use designation for each parcel of land in the City and guides the City's desired future development patterns until the next General Plan update. The location of permitted land uses are shown in Figure LU-2, General Plan Land Use Policy map.

Table I II-3

<u>Table LU-3</u> <u>General Plan Land Use, Updated 2023</u>						
Land Use	<u>Acres</u>	Percent				
BASE DESIGNATIONS						
Single Family Residential	987.71	26.34%				
Low Density Residential	167.53	4.47%				
Medium Density Residential	333.23	8.89%				
High Density Residential	109.24	2.91%				
Very High Density Residential	7.61	0.20%				
Commercial Residential	18.51	0.49%				
Home Business	19.46	0.52%				
Artesia Mixed Use	10.71	0.29%				
Specific Plan	62.94	1.68%				
Neighborhood Commercial	34.77	0.93%				
Commercial	419.89	11.20%				
Industrial	545.07	14.54%				
Public/Institutional	224.27	5.98%				
Streets and Right of Ways	808.24	21.56%				
TOTAL CITY	<u>3749.19</u>	<u>100.0%</u>				
OVERLAY DESIGNATIONS						
Mixed Use Overlay	154.46					
Medium Density Overlay	17.81					
High Density Overlay 30	45.372					
High Density Overlay 50	65.59					
Very High Density Overlay 70	60.57					





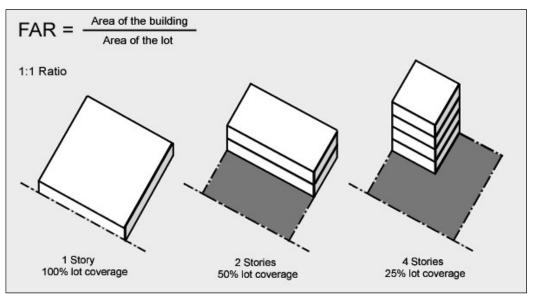
## **Density and Intensity**

State law requires a precise description of the various land use designations using two universal terms—density and intensity. Density and intensity are terms used to describe the level of development existing or permitted on a lot or parcel of land.

Density is one method of describing the residential land use categories and it refers to the number of housing units per acre of land. Density does not define the type of housing; therefore, zoning codes and general plans often include sub-categories to describe the type of housing, such as single family and multiple family. For example, areas with apartments have higher densities than traditional single-family neighborhoods.

Intensity frequently applies to commercial and industrial land use categories. A method of defining intensity is the relationship between the total floor area of a building and the total area of the lot. This quantification is known as the Floor Area Ratio (FAR) which is determined by dividing the total building floor area by the total size of the parcel. For instance, a 10,000 square foot building on a 20,000 square foot lot has an FAR of 0.5. Generally, commercial corridors along arterials are at higher intensities than neighborhood retail developments.

As shown in Figure LU-3, a building with the same FAR can be designed in different ways—as a low-rise building covering most of the lot, as a mid-size structure with less lot coverage, or as a taller structure with ample surrounding open space.



#### Figure LU-3Floor Area Ratio

## **Residential Designations**

The City of Gardena offers several designations for housing products of varying densities to meet the demand of current and future residents. Each residential designation is defined in the following sections. It should be noted that other compatible uses in residential neighborhoods include schools, parks, child care facilities, churches, and in certain instances mixed uses (residential and commercial). The maximum densities listed below do not include accessory dwelling units, junior accessory dwelling units, or additional types of residential units which are allowed by state law and explicitly excluded from density limits.

#### **Single Family Residential**

#### (Maximum Density: 9 units per acre: maximum 1 dwelling per lot)

The single-family areas within Gardena are recognized as the backbone of the community and serve as one of its most important assets. The Single Family Residential designation is implemented by the Single-Family Residential (R-1) zone, which provides for the development of conventional single-family detached houses. The Single Family Residential category is the largest land use category in the City. It occupies over one-quarter (26.34%) of all the land in the City and represents approximately one half (50.7%) of all residentially designated land in the General Plan.



#### Low Density Residential

(Maximum Density: 17 units per acre: maximum 2 dwellings per lot)

This designation allows for two units on a lot, whether single-family attached or and detached units. such as duplexes. This category is implemented by the Low Density Multiple-Family Residential (R-2) zone and represents 167.53 acres, which is approximately 4.5% of all residentially designated land in the General Plan.



#### **Medium Density Residential**

(Density: 12 -17 units per acre)



The Medium Density Residential designation is intended to provide for a range of multiple-family living environments. This category is implemented by the Medium Density Multiple-Family Residential (R-3) zone. This type of development could include lower density multi-unit residential development such as townhome style units and higher density single-family residential development. This designation covers 333.23 acres. or approximately 9% of all residentially designated land in the City.

#### **High Density Residential**

(Density: 20 - 25 units per acre for lots less than 0.5 acres; Density: 20 - 30 units per acre for lots 0.5 acres or greater)

The High Density Residential designation provides for a high quality, multiple- family living environment. This category is implemented by the High Density Multiple-Family Residential (R-4) zone and consists of two to three story multi-unit buildings. The High Density Residential land use designation accounts for 109.24 acres—slightly less than 3 percent of land in the City.



## Very High Density Residential

(Density: 51-70 units per acre)

The Very High Density Residential category provides for the highest concentration of residential units in the City. This designation is provided on two industrial lots that were part of a specific plan that did not develop as intended. This category is implemented by the Very High Density Multiple-Family Residential (R-6) zone and consists of 7.61 acres or one fifth of one percent of the City..



Community Development Element Land Use Plan LU-13

## **Overlay Designations**

The mixed-use overlay concept was originally introduced in 2006. The 2023 update of the Land Use Plan introduces four new housing overlays to account for the increased densities that are required to comply with the programs set forth in the City's 6th Cycle Housing Element. The purpose of the overlay designations is to allow greater flexibility of development alternatives and provide opportunities for housing to meet the City's housing needs. The overlays allow properties to be developed either in accordance with the underlying land use, as residential areas, or as a combination of commercial and residential uses.

In all of the designations, the mixed-use development may either be horizontal (residential behind or alongside commercial) or vertical (residential and commercial in the same building). Mixed use allows greater flexibility of development alternatives and allows for higher density residential development. Unlike the original Mixed-Use Overlay which only applied to certain commercial properties, the new housing overlay zones introduce the ability to allow residential uses or mixed residential and commercial uses in industrial zones. Specific Plans can also allow for mixed-use development.

#### **Mixed-Use Overlay**

(Density: 20 – 25 units per acre for lots less than 0.5 acres; Density: 20 – 30 units per acre for lots 0.5 acres or greater; FAR: 0.5 for non-residential component)

The mixed-use overlay was the original overlay designation first adopted in 2006. This designation basically matches the High Density 30 Overlay in terms of density. There are 154.5 acres of Mixed-Use Overlay in the City. The underlying acreage is as of follows: Neighborhood Commercial—13 acres; Commercial—101 acres; and Industrial—23 acres.



## Medium Density 20 Overlay

(Density: 12-20 units per acre)

There are 17 acres of the Medium Density 20 Overlay in the City. The underlying acreage is as of follows: Commercial—5 acres; Homes Business—1.91 acres; and Industrial—10.1 acres. This designation has a maximum density of 20 units per acre and development standards that are similar to the standards of the Medium Density Residential designation and the R-3 zone. The corresponding overlay in the Zoning Code is HO-3.

#### **High Density 30 Overlay**

(Density: 21-30 units per acre)

There are 44.2 acres of the High Density 30 Overlay in the City. The underlying acreage is as of follows: Commercial—6.19 acres; and Industrial—38.08 acres. This designation has a maximum density of 30 units per acre and development standards that closely adhere to the standards of the High Density Residential designation and the R-4 zone. The corresponding overlay in the Zoning Code is HO-4.

### High Density 50 Overlay

(Density: 31-50 units per acre)

There are 62.3 acres of High Density 50 Overlay in the City. The underlying acreage is as follows: Home Business—0.69 acres: Commercial—35.7 acres; Industrial—23.92 acres; and Public and Institutional—1.89 acres. This designation allows density up to 50 unit per acre and corresponds to HO-5 overlay zone.

#### Very High Density 70 Overlay

(Density: 51-70 units per acre)

There are 68.2 acres of Very High Density 70 Overlay in Gardena. The underlying acreage is as follows: Commercial—36.40 acres; and Industrial—32.17 acres. The Very High Density 70 Overlay designation is for select areas where 70 units per acre can be accommodated and are most compatible with nearby uses. The corresponding overlay zone is HO-6, which is similar to the R-6 zone with respect to development standards.

## **Mixed-Use Designations**

The Mixed-Use designations are much like the overlay designations in that they are intended to provide for the co-existence of residential and commercial, office or industrial uses in the same area, and even within the same building or on the same lot. Mixed-use areas create a more vibrant community and help reduce reliance on personal vehicles.

#### **Home Business**

(Maximum Density: 9 units per acre; maximum 1 dwelling per lot)

The Home Business designation allows specified businesses and industrial uses to be located on lots occupied by single-family residences. This limited area is located in the southern portion of the City, generally between 178th Street, Hobart Boulevard, 182nd Street and Denker Avenue.

#### **Commercial Residential**

(Density: 24 - 34 units per acre)

There are 18.51 acres of Commercial Residential in the City. The Commercial Residential designation is located along Gardena Boulevard between Normandie Boulevard and Vermont Boulevard. This designation allows for a mix of commercial and residential uses.



### Artesia Mixed Use

#### (Maximum Density: 18 units per acre)

The Artesia Mixed-Use designation covers the residential areas of the former Artesia Corridor Specific Plan and amounts to 10.71 acres. As with the previous Specific Plan, this use continues to allow a mix of residential, live-work and commercial. The maximum density is slightly higher than the maximum for Medium Density Residential but lower than the minimum density in High Density Residential or High Density 30 Overlay.



## **Non-Residential Designations**

Gardena is a vibrant city that offers a variety of non-residential services for its residents and visitors. The non-residential land use designations include Neighborhood Commercial, Commercial, Industrial, and Public/Institutional uses. The commercial uses are located primarily along major streets to conveniently service the public. The industrial uses are located primarily in the northern and southern portions of the City, while the public uses are distributed throughout the City.

## **Neighborhood Commercial**

(Maximum Permitted FAR: 0.5)

The Neighborhood Commercial designation is intended to serve the surrounding residential neighborhood or cluster surrounding residential neighborhoods with uses such as smaller scale food markets. stores. restaurants. drua childcare centers, health clubs, and other neighborhoodoriented retail and professional uses. It is implemented by the Commercial (C-2) and Parking (P) zones.



### Commercial

(Maximum Permitted FAR: 0.5 in general; up to 2.75 for specific uses described in the Zoning Code)



The Commercial land use designation provides for a wide range of larger scale commercial uses to serve both the needs of the City and the region. It is intended for commercial uses such as regional retail, automobile dealerships. supermarkets. professional financial centers, offices. restaurants, and other commercial uses oriented to the traveling public. Its corresponding zoning are Business and Professional Office (C-P), General Commercial (C-3), Heavy Commercial (C-4) and Parking (P). Higher FARs of up to 2.75 may be allowed under the Zoning Code for specific uses or zones.

#### Industrial

(Maximum Permitted FAR: 1.0 in general; up to 2.00 for specific uses described in the Zoning Code)

The Industrial land use designation allows for a wide variety of clean and environmentally friendly industries, technology-related uses, supporting facilities, and business parks. Most of the Industrial land use designation is located in the northern portion of the City and is implemented by the (M-1) Industrial and General Industrial (M-2) zones. Higher FARs of up to 2.0 may be allowed under the Zoning Code for specific uses or zones.





### **Public/Institutional**

The Public/Institutional land use designation provides for a wide range of public and quasi-public uses, including government offices, transportation facilities, parks, schools, public utilities, public libraries, nonprofit senior housing and other public uses. It is implemented by the Official (O) zoning designation.

## Summary

Table LU-4 provides a summary of the land use designation, density/intensity, and corresponding zoning.

Land Use Designation		Zoning			
Residential Designations	Density <sup>1</sup> (in du/ac)				
Single Family Residential	9 (max 1 per lot)	R-1	Single Family Residential		
Low Density Residential	17 (max 2 per lot)	R-2	Low Density Multiple Family Residential		
Medium Density Residential	12 - 17	R-3	Medium Density Residential		
High Density Residential	20 - 25 20 - 30	R-4	High Density Residential < 0.5 acres ≥ 0.5 acres		
Very High Density Residential	51 - 70	R-6	Very High Density Residential		
Home Business	9 (max 1 per lot)	H-B	Home Business		
<b>Overlay Designations</b>					
Mixed Use Overlay	20 - 25 20 - 30	MUO	Mixed Use Overlay < 0.5 acres ≥ 0.5 acres		
Medium Density 20 Overlay	12 - 20	HO-3	Medium Density 20 Overlay		
High Density 30 Overlay	21 - 30	HO-4	High Density 30 Overlay		
High Density 50 Overlay	31 - 50	HO-5	High Density 50 Overlay		
Very High 70 Density Overlay	51 - 70	HO-6	Very High Density 70 Overlay		
Mixed Use Designations					
Commercial Residential	24 - 34	C-R	Commercial Residential		
Artesia Mixed Use	18	AMU	Artesia Mixed Use		
Non-Residential Designations	Floor Area Ratio				
Neighborhood Commercial	0.5	C-2 P	Commercial Parking		
Commercial	0.5 - 2.75	C-P C-3 C-4 P	Business and Professional Office General Commercial Heavy Commercial Parking		
Industrial	1.0 - 2.0	M-1 M-2	Industrial General Industrial		
Public/Institutional	N/A	0	Official		
Other					
Specific Plan		(see T	able LU-1)		

# Table LU-4Summary of the Land Use Designation, Density/<br/>Intensity, and Corresponding Zoning

### **Holding Capacity Analysis**

Gardena is virtually built out, with 99.2 percent of the total area developed. There are approximately 7.42 acres of vacant land currently available for development. As a result, future development will either occur through limited infill development, through recycling of existing developed land, or through utilization of the overlay zones.

Table LU-5 provides an estimate of the total number of dwelling units planned and the resulting population, and Table LU-6 estimates the potential future development in building square feet of commercial, industrial and public uses within the City. These estimates are based on assumptions of future dwelling unit densities and commercial and industrial building intensities.

Since the original estimates were prepared in 2006, a number of assumptions were corrected to provide a more accurate estimate of development. In the June 2012 update there was a recognition that to more accurately represent buildout, development in the mixed use overlay designation should be calculated at 50 percent residential and 50 percent non-residential. In the 2013 update there was further adjustment to reflect that the Mixed Use designation is made up of two distinct zones, one which allows up to 34 dwelling units per acre (C-R zone) and one which allows only 9 dwelling units per acre (H-B zone). Furthermore, it was recognized that development in the C-R zone should be allocated as 60 percent residential and 40 percent non-residential. In the 2023 update, the housing population per dwelling unit was increased to match current estimates. Realistic capacities for the Single Family and Low Density Residential designations were updated to match the maximum allowed dwelling units per lot and the High Density Residential and Mixed-Use Overlay designation were updated to reflect the change in allowed density per range of lot size. Lastly, the capacity for the new housing overlay designations were included in the 2023 update.



Opdated January 2023						
Land Use Designation	Acres	Max. Density (du/acre)	Realistic Density	Dwelling Units	Pop./ DU	Estimated Populatio n
Single Family	987.71	9 (1 du/lot)	1 du/lot	7,194	2.89	20,791
Low Density	167.53	9 (2 du/lot)	2 du/lot	2,372	2.89	6,855
Medium Density	333.23	17	17	5,665	2.89	16,372
High Density						
(<0.5 acres)	74.18	25	22	1,632	2.89	4,716
(> 1.0 acres)	35.06	30	24	841	2.89	2,431
Very High Density	7.61	51-70	60	457	2.89	1,321
Commercial Residential (a)	1.9	24-34	24	46	2.89	133
Home Business	19.46	9 (1 du/lot)	9 (1 du/lot)	139	2.89	402
Artesia Mixed Use	10.71	-	-	157	2.89	457
Public/Institutional (b)	224.27	-	-	259	1	259
Specific Plan	55.27	-	-	882	2.89	2,549
City Subtotal	1,917			19,644		56,286
OVERLAY DESIGNATIONS						
(<0.5 acres)	34.78	20	22	765	2.89	2,212
(> 0.5 acres)	42.5	30	24	1,020	2.89	2,948
Medium Density 20 Overlay (b)	8.5	<u>12-20</u>	17	150	2.89	434
High Density 30 Overlay (b)	22.1	<u>21-30</u>	24	530	2.89	1,532
High Density 50 Overlay (b)	31.15	<u>31-50</u>	40	1,246	2.89	3,601
Very High 70 Density Overlay (b)	34.1	<u>51-70</u>	60	2,046	2.89	5,913
Overlay Subtotal	173.13					16,640

Table LU-5General Plan Land Use – Residential CapacityUpdated January 2023

(a) 1.9 acres is 10% of the total 18.5 acres in the C-R zone.

(b) Assumes 50% of total acreage for residential development.

Land Use Designation	Acres	Realistic Intensity (FAR)	Capacity (SF)
Commercial Residential (a)	16.6	0.75	542,322
Mixed-Use HB (b)	9.4	0.3	122,839
Neighborhood Commercial	34.77	0.5	757,291
Commercial	419.9	0.5	9,145,422
Industrial	545.1	0.5	11,872,278
Public/Institutional	224.3		1,065,000
City Total	1,250.07		23,505,152
Mixed-Use Overlay	77.23	0.3	1,009,242
CITY TOTAL	1,327.30		24,514,394

Table LU-6Commercial, Industrial, and Public Use Capacity – Updated 2023

(a) 16.6 acres is 90% of the total 18.5 acres in the C-R zone.

(b)Assumes 50% of total acreage for non-residential development

## **Goals and Policies**

#### **Residential Land Use**

# LU Goal 1 Preserve and protect existing single-family and low/medium-density residential neighborhoods while promoting the development of additional high quality housing types in the City.

#### Policies

LU 1.1: Promote sound housing and attractive and safe residential neighborhoods.

LU 1.2: Protect existing sound residential neighborhoods from incompatible uses and development.

LU 1.3: Protect the character of lower density residential neighborhoods.

LU 1.4: Locate new medium- and high- density residential developments near neighborhood and community shopping centers with commensurate high levels of community services and facilities.

LU 1.5: Provide adequate residential amenities such as open space, recreation, off-street parking and pedestrian features in multi- family residential developments.

LU 1.6: Ensure residential densities are compatible with available public service and infrastructure systems.

LU 1.7: Preserve the City's residential buildings of historic and cultural significance.

LU 1.8: Minimize through-traffic on residential streets.

LU 1.9: Allow well designed and attractive residential mixed-use development to occur on existing underutilized commercial/industrial blocks designated as Mixed-Use Overlay.

LU 1.10: Provide adequate off-street parking, open space and landscaping for both residential and business use in all mixed-use developments.

LU 1.11: Design infill development to be compatible and consistent with the existing lowdensity character of residential neighborhoods.

LU 1.12: Require infill development to provide adequate amenities to minimize the impact of such development on the immediate neighborhood and on City services generally, including off-street parking to meet the additional demand placed on street parking. LU 1.13: Allow for increased density through the use of Specific Plans where the City determines that there would be a benefit to the community, including meeting the City's housing obligations.

#### Non-Residential Land Use

# LU Goal 2 Develop and preserve high quality commercial centers and clean industrial uses that benefit the City's tax base, create jobs and provide a full range of services to the residents and businesses.

#### Policies

LU 2.1: Require ample landscaping and high level maintenance in all new and existing commercial and industrial developments.

LU 2.2: Encourage the assembly of smaller commercial properties into larger centers and discourage the subdivision of larger commercial/industrial sites into smaller parcels.

LU 2.3: Encourage a balanced distribution of neighborhood commercial development throughout the City.

LU 2.4: Provide neighborhood commercial centers with convenient and safe pedestrian access.

LU Goal 3 Provide high quality, attractive and well-maintained commercial, industrial, and public environments that enhance the image and vitality of the City.

#### Policies

LU 3.1: Require adequate off-street parking, internal circulation and loading spaces for commercial developments.

LU 3.2: Encourage the upgrade and re- habilitation of existing commercial and industrial building facades and sites.

LU 3.3: Attract commercial and industrial uses that minimize adverse impacts on surrounding land uses and are economically beneficial to the City in terms of revenue generation and employment opportunities.

LU 3.4: Promote the development and preservation of attractive commercial and industrial development with ample landscape treatment, adequate parking and the full range of customer amenities.

LU 3.5: New commercial and industrial developments shall meet or exceed local and state requirements pertaining to noise, air, water, seismic safety and any other applicable environmental regulations.

LU 3.6: Require the mitigation or remediation of potentially hazardous conditions in the City.

LU 3.7: Require all outdoor storage to be concealed from view from the public right of ways and adjoining land uses.

LU 3.8: Require loading and unloading of materials to be conducted completely on private property and out of sight from a public street.

LU 3.9: Ensure new development provides adequate improvements, dedications, and fees to the City to fully cover the cost of the City services and facilities.

LU 3.10: Promote conformance of existing nonconforming commercial and industrial development through assembly, consolidation and/or joint venture.

#### Public and Institutional

# LU Goal 4 Provide the highest quality of public facilities possible to meet the needs of the City's residents and businesses and promote the City's image and cultural heritage.

#### Policies

LU 4.1: Design parks and public facilities that enhance the appearance of the surrounding areas and promote the City's identity.

LU 4.2: Require all new public buildings to provide adequate and safe off-street parking facilities to accommodate employees and the public.

LU 4.3: Design public improvements to encourage pedestrian activity and access and to provide safe and convenient pedestrian circulation.

LU 4.4: Utilize public easements and right of ways (flood control, power lines) for recreational, open space, and beautification purposes.

LU 4.5: Encourage the preservation of historical and cultural locations and monuments that highlight the heritage of the City.

LU 4.6: Preserve and maintain as open space those areas in the City that serve as significant natural habitats.

LU 4.7: Provide adequate public facilities and services for the convenience and safety of each neighborhood.

LU 4.8: Promote the development of the Civic Center area as the focal point of the community and expand the Civic Center to Western Avenue.

# LU Goal 5 Create opportunity for diversity in housing opportunities through the City.

#### Policies

LU 5.1: Encourage higher density housing near arterials and collector streets for all income levels throughout the City.

LU 5.2: Develop and maintain objective development standards for higher density housing to ensure quality development for all income levels.

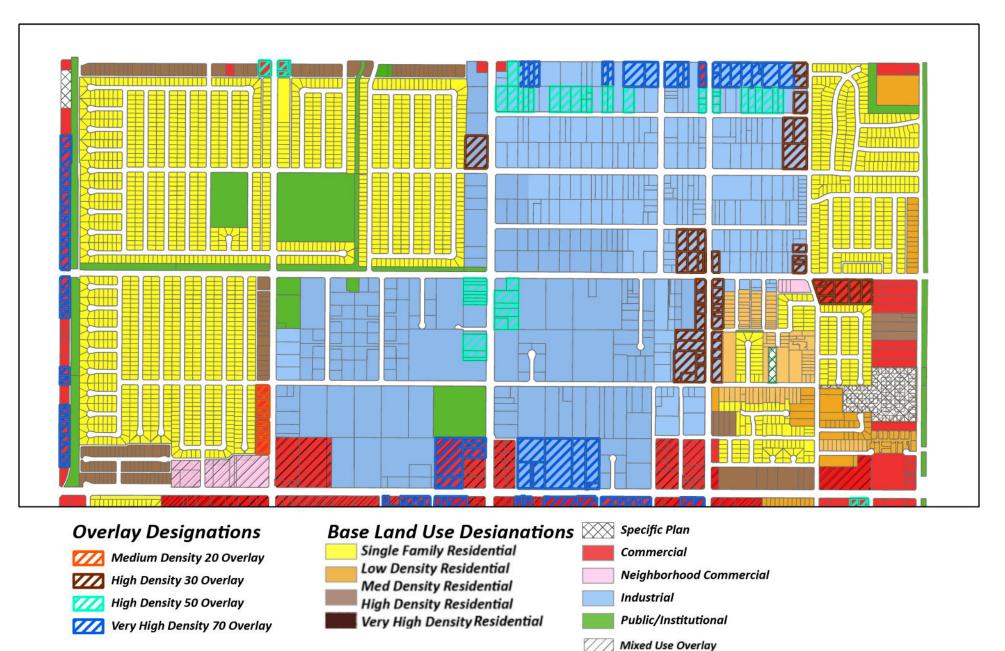
LU 5.3: Require adequate amenities, open space, and landscaping for new housing developments.

LU 5.4: Provide high-quality housing for current and future residents at all income levels to achieve a balanced community.

LU 5.5: Provide opportunities for a variety of housing types throughout the City.

# Exhibit B

# El Segundo Blvd to Rosecrans Ave



### Rosecrans Ave to Redondo Beach Blvd



#### **Overlay Designations**



High Density 30 Overlay

High Density 50 Overlay



Medium Density 20 Overlay

#### Base Land Use Designations

Single Family Residential Low Density Residential Med Density Residential High Density Residential Very High Density Residential







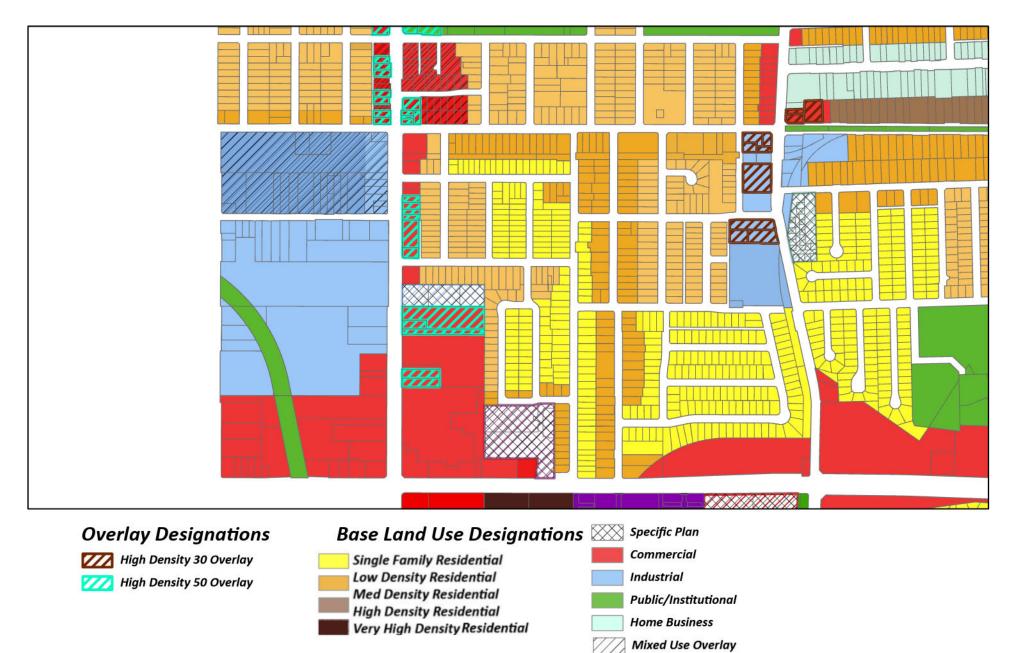
Public/Institutional

Mixed Use Overlay

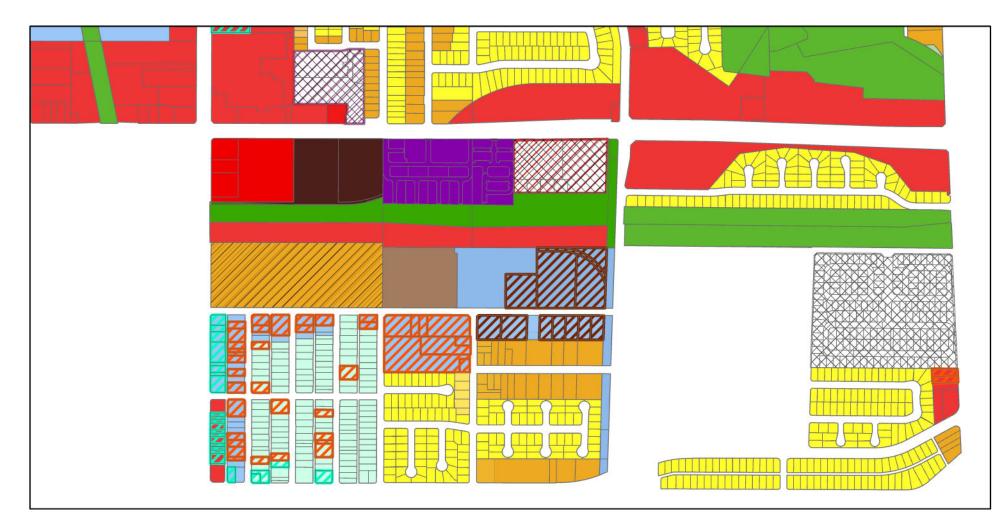
### Redondo Beach Blvd to Gardena Blvd



# Gardena Blvd to Artesia Blvd



# Artesia Blvd to 182nd Street



#### **Overlay Designations**



Medium Density 20 Overlay High Density 30 Overlay High Density 50 Overlay



Artesia Mixed Use

### Exhibit C - Parcel List

#### New Overlay Land Use Table

Address	APN	Existing Land Use	New Overlay Land Use
13430 CRENSHAW BLVD	4060004040	General Commercial	Very High Density 70 Overlay
13226 CRENSHAW BLVD	4060004021	General Commercial	Very High Density 70 Overlay
13400 CRENSHAW BLVD	4060004038	General Commercial	Very High Density 70 Overlay
13236 CRENSHAW BLVD	4060004035	General Commercial	Very High Density 70 Overlay
13424 CRENSHAW BLVD	4060004025	General Commercial	Very High Density 70 Overlay
13416 CRENSHAW BLVD	4060004027	General Commercial	Very High Density 70 Overlay
NA	4060004041	General Commercial	Very High Density 70 Overlay
13214 CRENSHAW BLVD	4060004022	General Commercial	Very High Density 70 Overlay
13310 CRENSHAW BLVD	4060004037	General Commercial	Very High Density 70 Overlay
13100 CRENSHAW BLVD	4060004013	General Commercial	Very High Density 70 Overlay
13208 CRENSHAW BLVD	4060004023	General Commercial	Very High Density 70 Overlay
13120 CRENSHAW BLVD	4060004011	General Commercial	Very High Density 70 Overlay
13112 CRENSHAW BLVD	4060004012	General Commercial	Very High Density 70 Overlay
13204 CRENSHAW BLVD	4060004010	General Commercial	Very High Density 70 Overlay
NA	4059022015	General Commercial	Very High Density 70 Overlay

13610 CRENSHAW BLVD	4059022014	General Commercial	Very High Density 70 Overlay
13500 CRENSHAW BLVD	4059022024	General Commercial	Very High Density 70 Overlay
13514 CRENSHAW BLVD	4059022018	General Commercial	Very High Density 70 Overlay
13510 CRENSHAW BLVD	4059022019	General Commercial	Very High Density 70 Overlay
13600 CRENSHAW BLVD	4059022016	General Commercial	Very High Density 70 Overlay
13520 CRENSHAW BLVD	4059022017	General Commercial	Very High Density 70 Overlay
13920 CRENSHAW BLVD	4059021017	General Commercial	Very High Density 70 Overlay
13904 CRENSHAW BLVD	4059021018	General Commercial	Very High Density 70 Overlay
NA	4059022026	General Commercial	Very High Density 70 Overlay
14160 CRENSHAW BL.	4059021004	General Commercial	Very High Density 70 Overlay
14100 CRENSHAW BLVD	4059021009	General Commercial	Very High Density 70 Overlay
14150 CRENSHAW BLVD	4059021005	General Commercial	Very High Density 70 Overlay
14008 CRENSHAW BLVD	4059021013	General Commercial	Very High Density 70 Overlay
NA	4059021014	General Commercial	Very High Density 70 Overlay
NA	4059021015	General Commercial	Very High Density 70 Overlay
NA	4059021011	General Commercial	Very High Density 70 Overlay

		Conorol	Vorulian
	4050004004	General	Very High
14124 CRENSHAW BLVD	4059021021	Commercial	Density 70
			Overlay
		General	Very High
14044 CRENSHAW BLVD	4059021010	Commercial	Density 70
			Overlay
		General	Very High
14030 CRENSHAW BLVD	4059021012	Commercial	Density 70
		••••••	Overlay
		General	Very High
14160 CRENSHAW BLVD	4059021003	Commercial	Density 70
	+000021000	Commercial	Overlay
		0	
14516 CRENSHAW BLVD	4064012009	General	High Density 50
		Commercial	Overlay
14504 CRENSHAW BLVD	4064012011	General	High Density 50
	1001012011	Commercial	Overlay
14626 CRENSHAW BLVD	4064012024	General	High Density 50
14020 CREINSHAW BLVD	4004012024	Commercial	Overlay
	4004040007	General	High Density 50
14600 CRENSHAW BLVD	4064012027	Commercial	Overlay
		General	High Density 50
14520 CRENSHAW BLVD	4064012029	Commercial	Overlay
		General	High Density 50
14526 CRENSHAW BLVD	4064012028		Flight Density 50
		Commercial	Overlay
14614 CRENSHAW BLVD	4064012025	General	High Density 50
		Commercial	Overlay
14510 CRENSHAW BLVD	4064012010	General	High Density 50
	4004012010	Commercial	Overlay
14604 CRENSHAW BLVD	4064012026	General	High Density 50
14004 CREINSHAW BLVD	4004012020	Commercial	Overlay
		General	High Density 50
14426 CRENSHAW BLVD	4064012030	Commercial	Overlay
		General	High Density 50
2200 W EL SEGUNDO BLVD	4060001029	Commercial	Overlay
		General	High Density 50
12816 VAN NESS AVE	4061001029		
		Commercial	Overlay
2150 W EL SEGUNDO BLVD	4061001012	General	High Density 50
		Commercial	Overlay
		General	Medium
14007 VAN NESS AVE	4059017031	Commercial	Density 20
			Overlay
		General	Medium
14115 VAN NESS AVE	4059017027	Commercial	Density 20
			Overlay
	1	General	Medium
14111 VAN NESS AVE	4059017028	Commercial	Density 20
	+000017020	Commonda	Overlay
I	I	I	Ovenay

	4050047000	General	Medium
14017 VAN NESS AVE	4059017029	Commercial	Density 20
			Overlay
	40-00 4-000	General	Medium
14015 VAN NESS AVE	4059017030	Commercial	Density 20
			Overlay
		General	Medium
13971 VAN NESS AVE	4059017033	Commercial	Density 20
			Overlay
		General	Medium
13945 VAN NESS AVE	4059017035	Commercial	Density 20
			Overlay
		General	Medium
13961 VAN NESS AVE	4059017034	Commercial	Density 20
			Overlay
		General	Medium
13931 VAN NESS AVE	4059017036	Commercial	Density 20
			Overlay
		Industrial	Medium
13901 VAN NESS AVE	4059017037		Density 20
			Overlay
	4004040004	Industrial	High Density 30
13151 S WESTERN AVE	4061013001		Overlay
	0400004000	Industrial	High Density 50
1735 W 130TH ST	6102001023		Overlay
		Industrial	High Density 50
1727 W 130TH ST	6102001022		Overlay
	0400004004	Industrial	High Density 50
1751 W 130TH ST	6102001024		Overlay
		Industrial	High Density 50
1748 W EL SEGUNDO BLVD	6102001005		Overlay
		Industrial	High Density 50
1721 W 130TH ST	6102001020		Overlay
		Industrial	High Density 50
NA	6102001021	maaalia	Overlay
		Industrial	High Density 50
12918 S WESTERN AVE	6102001025	maaoman	Overlay
		Industrial	Very High
1734 W EL SEGUNDO BLVD	6102001006		Density 70
			Overlay
		Industrial	Very High
1714 W EL SEGUNDO BLVD	6102001010		Density 70
			Overlay
		Industrial	Very High
1726 W EL SEGUNDO BLVD	6102001007		Density 70
			Overlay
		Industrial	Very High
1720 W EL SEGUNDO BLVD	6102001026	muusunai	Density 70
	0102001020		Overlay
I	I	I	Ovenay

		1	
1643 W 130TH ST	6102001016	Industrial	High Density 50 Overlay
1651 W 130TH ST	6102001017	Industrial	High Density 50 Overlay
1613 W 130TH ST	6102002022	Industrial	High Density 50 Overlay
1613 W 130TH ST	6102002025	Industrial	High Density 50 Overlay
NA	6102002023	Industrial	High Density 50 Overlay
1621 W 130TH ST	6102002026	Industrial	High Density 50 Overlay
1635 W 130TH ST	6102001015	Industrial	High Density 50 Overlay
1619 W 130TH ST	6102002027	Industrial	High Density 50 Overlay
1563 W 130TH ST	6102002020	Industrial	High Density 50 Overlay
1559 W 130TH ST	6102002019	Industrial	High Density 50 Overlay
1564 W EL SEGUNDO BLVD	6102002005	Industrial	Very High Density 70 Overlay
1556 W EL SEGUNDO BLVD	6102002006	Industrial	Very High Density 70 Overlay
1535 W 130TH ST	6102002016	Industrial	High Density 50 Overlay
12801 HALLDALE AVE	6102002030	Industrial	Very High Density 70 Overlay
1530 W EL SEGUNDO BLVD	6102002028	Industrial	Very High Density 70 Overlay
1434 W EL SEGUNDO BLVD	6102003004	Industrial	Very High Density 70 Overlay
1428 W EL SEGUNDO BLVD	6102003005	Industrial	Very High Density 70 Overlay
1440 W EL SEGUNDO BLVD	6102003024	Industrial	Very High Density 70 Overlay
12919 S NORMANDIE AVE	6102003017	Industrial	High Density 50 Overlay
12901 S NORMANDIE AVE	6102003026	Industrial	High Density 50 Overlay
12927 S NORMANDIE AVE	6102003010	General Commercial	High Density 50 Overlay

		Industrial	Very High
12829 S NORMANDIE AVE	6102003007		Density 70
			Overlay
12903 S BUDLONG AVE	6115001012	Industrial	High Density 30
12903 3 BODLONG AVE	0113001012		Overlay
1200 W EL SEGUNDO BLVD	6115001011	Industrial	High Density 30
1200 W EL SEGUNDO BLVD	0115001011		Overlay
1242 W/ 120TH ST	6115001017	Industrial	High Density 50
1243 W 130TH ST	6115001017		Overlay
	0115001010	Industrial	High Density 50
1303 W 130TH ST	6115001019		Overlay
	0445004000	Industrial	High Density 50
12902 S NORMANDIE AVE	6115001026		Overlay
	0445004045	Industrial	High Density 50
1239 W 130TH ST	6115001015		Overlay
		Industrial	High Density 50
1255 W 130TH ST	6115001018		Overlay
		Industrial	High Density 50
1239 W 130TH ST	6115001016		Overlay
		Industrial	High Density 50
1311 W 130TH ST	6115001035	Industrial	Overlay
		Industrial	High Density 50
12912 S NORMANDIE AVE	6115001028	Industrial	Overlay
		Industrial	High Density 50
1341 W 130TH ST	6115001029	muusinai	Overlay
		Industrial	High Density 50
12908 S NORMANDIE AVE	6115001027	muusinai	Overlay
		Industrial	Very High
1320 W EL SEGUNDO BLVD	6115001003	muusinai	Density 70
1520 W LE SEGUNDO BEVD	0113001003		Overlay
		Industrial	Very High
1308 W EL SEGUNDO BLVD	6115001004	muusinai	Density 70
1500 W LE SEGUNDO BEVD	0113001004		Overlay
		Industrial	
1254 W EL SEGUNDO BLVD	6115001005	musulal	Very High Density 70
			Overlay
		Industrial	Very High
1342 W EL SEGUNDO BLVD	6115001032	musulal	Density 70
	0113001032		Overlay
		Industrial	Very High
1246 W EL SEGUNDO BLVD	6115001034	musulal	Density 70
	0113001034		Overlay
		Industrial	Very High
1332 W EL SEGUNDO BLVD	6115001002	musulal	Density 70
			Overlay
		Industrial	Very High
12816 S NORMANDIE AVE	6115001033	musulal	Density 70
	011001000		Overlay
I	I	I	Ovenay

1218 W EL SEGUNDO BLVD	6115001800	Industrial	Very High Density 70
			Overlay
		Industrial	Very High
1254 W EL SEGUNDO BLVD	6115001006		Density 70
			Overlay
12923 S BUDLONG AVE	6115001031	Industrial	High Density 30
			Overlay
1215 W 132ND ST	6115002023	Industrial	High Density 30 Overlay
13021 S BUDLONG AVE	6115002032	Industrial	High Density 30 Overlay
1220 W 130TH ST	6115002031	Industrial	High Density 30 Overlay
		Industrial	High Density 30
13423 S BUDLONG AVE	6115004017		Overlay
	0445004040	Industrial	High Density 30
13437 S BUDLONG AVE	6115004019		Overlay
	6115004022	Industrial	High Density 30
13441 S BUDLONG AVE	6115004032		Overlay
1203 W 135TH ST	6115004020	General	High Density 30
1203 W 1351H 31	0115004020	Commercial	Overlay
		General	Very High
14401 S WESTERN AVE	4062004041	Commercial	Density 70
			Overlay
1124 W 135TH ST	6115020008	General	High Density 30
	0110020000	Commercial	Overlay
1144 W 135TH ST	6115020012	General	High Density 30
		Commercial	Overlay
1100 W 135TH ST	6115020006	General	High Density 30
		Commercial	Overlay
1110 W 135TH ST	6115020014	General Commercial	High Density 30 Overlay
		General	High Density 30
13530 S BUDLONG AVE	6115020009	Commercial	Overlay
		Industrial	High Density 30
1156 W 135TH ST	6115020013	maaama	Overlay
		Industrial	High Density 30
13429 S NORMANDIE AVE	6102010008		Overlay
		Industrial	High Density 30
1415 W 135TH ST	6102010009		Overlay
	0400040000	Industrial	High Density 30
1414 W 134TH ST	6102010006		Overlay
	6100010017	Industrial	High Density 30
1435 W 135TH ST	6102010017		Overlay
13421 S NORMANDIE AVE	6102010007	Industrial	High Density 30
	0102010007		Overlay
1436 W 134TH ST	6102010005	Industrial	High Density 30
			Overlay

	T		
1421 W 135TH ST	6102010016	Industrial	High Density 30 Overlay
13428 S NORMANDIE AVE	6115004031	Industrial	High Density 30 Overlay
13615 S NORMANDIE AVE	6102016013	Industrial	High Density 30 Overlay
13609 S NORMANDIE AVE	6102016020	Industrial	High Density 30
		lu du atrial	Overlay
NA	6102016023	Industrial	High Density 30 Overlay
13725 S NORMANDIE AVE	6102017030	Industrial	High Density 30 Overlay
1580 W 139TH ST	6102016025	Industrial	High Density 30 Overlay
NA	6102017026	Industrial	High Density 30
	0102017020		Overlay
13507 S NORMANDIE AVE	6102016022	Industrial	High Density 30 Overlay
13527 S NORMANDIE AVE	6102016024	Industrial	High Density 30
			Overlay
13717 S NORMANDIE AVE	6102017033	Industrial	High Density 30 Overlay
13705 S NORMANDIE AVE	6102017044	Industrial	High Density 30 Overlay
1425 W 139TH ST	6102017040	Industrial	High Density 30 Overlay
13807 S NORMANDIE AVE	6102017045	Industrial	High Density 30 Overlay
13815 S NORMANDIE AVE	6102017027	Industrial	High Density 30 Overlay
1433 W 139TH ST	6102017039	Industrial	High Density 30 Overlay
13606 S NORMANDIE AVE	6115005045	Industrial	High Density 30 Overlay
13616 S NORMANDIE AVE	6115005042	Industrial	High Density 30 Overlay
13612 S NORMANDIE AVE	6115005044	Industrial	High Density 30 Overlay
13602 S NORMANDIE AVE	6115005036	Industrial	High Density 30 Overlay
13526 S NORMANDIE AVE	6115005047	Industrial	High Density 30 Overlay
13518 S NORMANDIE AVE	6115005037	Industrial	High Density 30 Overlay
13506 S NORMANDIE AVE	6115005038	Industrial	High Density 30 Overlay
13722 S NORMANDIE AVE	6115009011	Industrial	High Density 30 Overlay

13714 S NORMANDIE AVE	6115009010	Industrial	High Density 30 Overlay
13706 S NORMANDIE AVE	6115009014	Industrial	High Density 30 Overlay
13850 S NORMANDIE AVE	6115009078	Industrial	High Density 30 Overlay
13618 S WESTERN AVE	6102013011	Industrial	High Density 50 Overlay
1746 W 135TH ST	6102013019	Industrial	High Density 50 Overlay
13610 S WESTERN AVE	6102013017	Industrial	High Density 50 Overlay
13528 S WESTERN AVE	6102013020	Industrial	High Density 50 Overlay
13614 S WESTERN AVE	6102013010	Industrial	High Density 50 Overlay
13610 S WESTERN AVE	6102013014	Industrial	High Density 50 Overlay
NA	4061026005	Industrial	High Density 50 Overlay
NA	4061026002	Industrial	High Density 50 Overlay
NA	4061026030	Industrial	High Density 50 Overlay
NA	4061026006	Industrial	High Density 50 Overlay
13511 S WESTERN AVE	4061026036	Industrial	High Density 50 Overlay
NA	4061026007	Industrial	High Density 50 Overlay
NA	4061026034	Industrial	High Density 50 Overlay
13715 S WESTERN AVE	4061026032	Industrial	High Density 50 Overlay
13801 S WESTERN AVE	4061026023	Industrial	High Density 50 Overlay
13727 S WESTERN AVE	4061026022	General Commercial	High Density 50 Overlay
14119 S WESTERN AVE	4061027006	General Commercial	Very High Density 70 Overlay
14101 S WESTERN AVE	4061027004	General Commercial	Very High Density 70 Overlay
14107 S WESTERN AVE	4061027005	General Commercial	Very High Density 70 Overlay

1835 W ROSECRANS AVE	4061027014	General Commercial	Very High Density 70 Overlay
1859 W ROSECRANS AVE	4061027013	General Commercial	Very High Density 70 Overlay
1957 W 144TH ST	4062003008	General Commercial	Very High Density 70 Overlay
1930 W ROSECRANS AVE	4062003027	General Commercial	Very High Density 70 Overlay
1922 W ROSECRANS AVE	4062003028	General Commercial	Very High Density 70 Overlay
1939 W 144TH ST	4062003022	General Commercial	Very High Density 70 Overlay
1954 W ROSECRANS AVE	4062003024	General Commercial	Very High Density 70 Overlay
1119 W 144TH PL	4062003037	General Commercial	Very High Density 70 Overlay
1916 W ROSECRANS AVE	4062003029	General Commercial	Very High Density 70 Overlay
1910 W ROSECRANS AVE	4062003030	General Commercial	Very High Density 70 Overlay
1919 W 144TH ST	4062003021	General Commercial	Very High Density 70 Overlay
NA	4062003023	General Commercial	Very High Density 70 Overlay
1900 W ROSECRANS AVE	4062003031	General Commercial	Very High Density 70 Overlay
1901 W 144TH ST	4062003036	General Commercial	Very High Density 70 Overlay
1839 W 144TH ST	4062004008	General Commercial	Very High Density 70 Overlay
1847 W 144TH ST	4062004032	General Commercial	Very High Density 70 Overlay

		Caparal	Von / High
	4062004026	General	Very High
1850 W ROSECRANS AVE	4062004036	Commercial	Density 70
			Overlay
	4000004000	General	Very High
NA	4062004033	Commercial	Density 70
			Overlay
		General	Very High
14314 S ST ANDREWS PL	4062004082	Commercial	Density 70
			Overlay
		Industrial	Very High
1830 W ROSECRANS AVE	4062004079		Density 70
			Overlay
		Industrial	Very High
1617 W ROSECRANS AVE	6102014040		Density 70
			Overlay
		Industrial	Very High
1701 W ROSECRANS AVE	6102014048		Density 70
			Overlay
		Industrial	Very High
1725 W ROSECRANS AVE	6102014046		Density 70
			Overlay
		Industrial	Very High
1639 W ROSECRANS AVE	6102014041	maastiai	Density 70
	0102014041		Overlay
		Industrial	Very High
1601 W ROSECRANS AVE	6102014039	muustnai	Density 70
IOUT WINOSECHANG AVE	0102014033		Overlay
		Industrial	Very High
1735 W ROSECRANS AVE	6102014069	muusinai	Density 70
1755 WINOSECHANS AVE	0102014009		Overlay
		General	
	6102014038	-	Very High
1611 W ROSECRANS AVE	0102014038	Commercial	Density 70 Overlay
		Conoral	
	610200005	General	Very High
1718 W ROSECRANS AVE	6103002035	Commercial	Density 70
		Comerci	Overlay
	040000000	General	Very High
1732 W ROSECRANS AVE	6103002033	Commercial	Density 70
			Overlay
		General	Very High
NA	6103002034	Commercial	Density 70
			Overlay
		General	Very High
1650 W ROSECRANS AVE	6103004037	Commercial	Density 70
			Overlay
		General	Very High
1600 W ROSECRANS AVE	6103004021	Commercial	Density 70
	1	1	Overlay

NA	6103005027	General Commercial	Very High Density 70 Overlay
1560 W ROSECRANS AVE	6103005025	General Commercial	Very High Density 70 Overlay
NA	6103005028	General Commercial	Very High Density 70 Overlay
1560 W ROSECRANS AVE	6103005034	General Commercial	Very High Density 70 Overlay
1536 W ROSECRANS AVE	6103005058	General Commercial	Very High Density 70 Overlay
NA	6103005057	General Commercial	Very High Density 70 Overlay
1522 W ROSECRANS AVE	6103005051	General Commercial	Very High Density 70 Overlay
1510 W ROSECRANS AVE	6103005029	General Commercial	Very High Density 70 Overlay
1520 W ROSECRANS AVE	6103005052	General Commercial	Very High Density 70 Overlay
1518 W ROSECRANS AVE	6103005053	General Commercial	Very High Density 70 Overlay
1536 W ROSECRANS AVE	6103005026	General Commercial	Very High Density 70 Overlay
14315 HALLDALE AVE	6103005054	General Commercial	Very High Density 70 Overlay
14315 S NORMANDIE AVE	6103009063	General Commercial	Very High Density 70 Overlay
1408 W ROSECRANS AVE	6103009057	General Commercial	Very High Density 70 Overlay
1122 W ROSECRANS AVE	6114019021	General Commercial	High Density 5 Overlay
1102 W ROSECRANS AVE	6114019017	General Commercial	High Density 5 Overlay
1920 W 144TH ST	4062003003	General Commercial	Very High Density 70 Overlay

1900 W 144TH ST	4062003001	General Commercial	Very High Density 70 Overlay
1940 W 144TH ST	4062003005	General Commercial	Very High Density 70 Overlay
1946 W 144TH ST	4062003006	General Commercial	Very High Density 70 Overlay
14404 GRAMERCY PL	4062003007	General Commercial	Very High Density 70 Overlay
1910 W 144TH ST	4062003002	General Commercial	Very High Density 70 Overlay
1934 W 144TH ST	4062003004	General Commercial	Very High Density 70 Overlay
1858 W 144TH ST	4062004009	General Commercial	Very High Density 70 Overlay
1848 W 144TH ST	4062004026	General Commercial	Very High Density 70 Overlay
NA	4062004022	General Commercial	Very High Density 70 Overlay
NA	4062004021	General Commercial	Very High Density 70 Overlay
1830 W 144TH ST	4062004029	General Commercial	Very High Density 70 Overlay
1818 W 144TH ST	4062004031	General Commercial	Very High Density 70 Overlay
14415 S WESTERN AVE	4062004023	General Commercial	Very High Density 70 Overlay
1838 W 144TH ST	4062004027	General Commercial	Very High Density 70 Overlay
1828 W 144TH ST	4062004030	General Commercial	Very High Density 70 Overlay
1834 W 144TH ST	4062004081	General Commercial	Very High Density 70 Overlay

14421 S WESTERN AVE		General	
	4062004083	Commercial	Very High Density 70
	100200 1000	Commondar	Overlay
		General	High Density 50
14507 S WESTERN AVE	4062005002	Commercial	Overlay
		General	High Density 50
NA 2	4062005003	Commercial	Overlay
		General	High Density 50
14525 S WESTERN AVE	4062005025	Commercial	Overlay
		General	High Density 50
14501 S WESTERN AVE	4062005001	Commercial	Overlay
14519 S WESTERN AVE	4062005024	General	High Density 50
		Commercial	Overlay
NA	4062005004	General	High Density 50
		Commercial	Overlay
1817 W 146TH ST	4062005067	General	High Density 50
	1002000001	Commercial	Overlay
NA	4062006033	General	High Density 50
	+002000000	Commercial	Overlay
NA	4062006032	General	High Density 50
	+002000032	Commercial	Overlay
	100000040	General	High Density 50
14609 S WESTERN AVE	4062006048	Commercial	Overlay
		General	High Density 50
14690 S WESTERN AVE	6103030014	Commercial	Overlay
		General	High Density 50
14632 S WESTERN AVE	6103030015	Commercial	Overlay
		General	High Density 50
14807 S WESTERN AVE	4062016037	Commercial	Overlay
		General	High Density 50
14801 S WESTERN AVE	4062016036	Commercial	Overlay
		General	High Density 50
14817 S WESTERN AVE	4062016038	Commercial	Overlay
		General	High Density 50
14855 S WESTERN AVE	4062016039	Commercial	Overlay
		General	High Density 50
14921 S WESTERN AVE	4062017013	Commercial	Overlay
		General	High Density 50
14901 S WESTERN AVE	4062017011	Commercial	Overlay
NA 4	4062017012	General	High Density 50
		Commercial	Overlay
14929 S WESTERN AVE	4062017014	General	High Density 50
		Commercial	Overlay
14920 S WESTERN AVE	6103021002	General	High Density 50
		Commercial	Overlay
1744 W 149TH ST 6	6103021026	General	High Density 50
		Commercial	Overlay
14914 S WESTERN AVE	6103021025	General	High Density 50
		Commercial	Overlay

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15020 S WESTERN AVE	6103021033	General Commercial	High Density 50 Overlay
15014 S WESTERN AVE	6103021053	General Commercial	High Density 50 Overlay
15014 S WESTERN AVE	6103021054	General Commercial	High Density 50 Overlay
15032 S WESTERN AVE	6103021031	General Commercial	High Density 50 Overlay
15019 S WESTERN AVE	4062017047	General Commercial	High Density 50 Overlay
15019 S WESTERN AVE	4062017050	General Commercial	High Density 50 Overlay
15001 S WESTERN AVE	4062017049	General Commercial	High Density 50 Overlay
NA	4062017042	General Commercial	Medium Density 20 Overlay
1819 MARINE AVE	4062017038	General Commercial	Medium Density 20 Overlay
1829 MARINE AVE	4062017040	General Commercial	Medium Density 20 Overlay
1813 MARINE AVE	4062017037	General Commercial	Medium Density 20 Overlay
1823 MARINE AVE	4062017039	General Commercial	Medium Density 20 Overlay
NA	4062017041	General Commercial	Medium Density 20 Overlay
1845 MARINE AVE	4062017044	General Commercial	Medium Density 20 Overlay
1820 MARINE AVE	4063005006	General Commercial	Medium Density 20 Overlay
1816 MARINE AVE	4063005005	General Commercial	Medium Density 20 Overlay
15103 S WESTERN AVE	4063005047	General Commercial	High Density 50 Overlay
15109 S WESTERN AVE	4063005050	General Commercial	High Density 50 Overlay
15225 S WESTERN AVE	4063006002	General Commercial	High Density 50 Overlay
1808 W 152ND ST	4063006004	General Commercial	High Density 50 Overlay

15219 S WESTERN AVE	4063006003	General Commercial	High Density 50 Overlay
		General	High Density 50
15112 S WESTERN AVE	6103018025	Commercial	Overlay
		General	High Density 50
15345 S WESTERN AVE	4063007002	Commercial	Overlay
		General	High Density 50
15325 S WESTERN AVE	4063007003	Commercial	Overlay
	400007004	General	High Density 50
15351 S WESTERN AVE	4063007001	Commercial	Overlay
	4000007004	General	High Density 50
15325 S WESTERN AVE	4063007004	Commercial	Overlay
15301 S WESTERN AVE	4063007005	General	High Density 50
15301 S WESTERN AVE	4063007005	Commercial	Overlay
15300 S WESTERN AVE	6103015025	General	High Density 50
	0103013023	Commercial	Overlay
15324 S WESTERN AVE	6103015026	General	High Density 50
	0100010020	Commercial	Overlay
15340 S WESTERN AVE	6103015027	General	High Density 50
	0100010021	Commercial	Overlay
15417 S WESTERN AVE	4063008001	General	High Density 50
	100000001	Commercial	Overlay
15401 S WESTERN AVE	4063008002	General	High Density 50
		Commercial	Overlay
1450 W REDONDO BEACH	6105008032	General	High Density 50
BLVD		Commercial	Overlay
NA	6105008030	General	High Density 50
		Commercial General	Overlay High Density 50
NA	6105008031	Commercial	Overlay
		General	Medium
1914 MARINE AVE	4063005017	Commercial	Density 20
	4000000017	Commercial	Overlay
		General	Medium
1958 MARINE AVE	4063005025	Commercial	Density 20
		•••••••	Overlay
		General	Medium
2003 MARINE AVE	4062013018	Commercial	Density 20
			Overlay
		General	Medium
2021 MARINE AVE	4062013020	Commercial	Density 20
			Overlay
2315 MARINE AVE	4064023034	General	High Density 50
		Commercial	Overlay
2421 MARINE AVE	4064023019	General	High Density 50
	-100-1020013	Commercial	Overlay
2415 MARINE AVE	4064023020	General	High Density 50
		Commercial	Overlay

		General	High Density 50
2403 MARINE AVE	4064023021	Commercial	Overlay
		General	High Density 50
NA	4064023035	Commercial	Overlay
		General	High Density 50
NA	4064023022	Commercial	Overlay
		General	Medium
2912 MARINE AVE	4069003002	Commercial	Density 20
	+00000002	Commercial	Overlay
		General	Medium
2918 MARINE AVE	4069003001	Commercial	Density 20
	400000001	Commercial	Overlay
		General	High Density 50
2938 MARINE AVE	4069004027	Commercial	Overlay
		General	High Density 50
15115 ATKINSON AVE	4069004026	Commercial	Overlay
		General	High Density 50
15340 CRENSHAW BLVD	4069004002	Commercial	Overlay
		General	
15342 CRENSHAW BLVD	4069004001	Commercial	High Density 50 Overlay
15406 CRENSHAW BLVD	4069019002	General	High Density 30
		Commercial	Overlay
15400 CRENSHAW BLVD	4069019001	General	High Density 30
		Commercial	Overlay
15416 CRENSHAW BLVD	4069019024	General	High Density 30
		Commercial	Overlay
15520 CRENSHAW BLVD	4069019009	General	High Density 30
		Commercial	Overlay
15622 S CRENSHAW	4069020002	General	High Density 30
		Commercial	Overlay
15706 CRENSHAW BLVD	4069020005	General	High Density 30
		Commercial	Overlay
15712 CRENSHAW BLVD	4069020006	General	High Density 30
		Commercial	Overlay
15716 CRENSHAW BLVD	4069020007	General	High Density 30
		Commercial	Overlay
15722 CRENSHAW BLVD	4069020008	General	High Density 30
	1000020000	Commercial	Overlay
15915 S WESTERN AVE	4066012033	General	High Density 50
	4000012000	Commercial	Overlay
16017 S WESTERN AVE	4066012004	General	High Density 50
	1000012004	Commercial	Overlay
16127 S WESTERN AVE	4066012026	General	High Density 50
	+000012020	Commercial	Overlay
16119 S WESTERN AVE	4066012028	General	High Density 50
	+000012020	Commercial	Overlay
16303 S WESTERN AVE	4066013025	General	High Density 50
10303 3 WESTERN AVE	4000013023	Commercial	Overlay

		1	1
16229 S WESTERN AVE	4066013014	General Commercial	High Density 50 Overlay
		General	High Density 50
16311 S WESTERN AVE	4066013016	Commercial	Overlay
		General	High Density 50
16225 S WESTERN AVE	4066013024	Commercial	Overlay
16219 S WESTERN AVE	4066013023	General	High Density 50
		Commercial	Overlay
16213 S WESTERN AVE	4066013022	General	High Density 50
		Commercial	Overlay
16321 S WESTERN AVE	4066013026	General	High Density 50
10321 O WEGTERINAVE	4000013020	Commercial	Overlay
16401 S WESTERN AVE	4066025015	General	High Density 50
10401 S WESTERN AVE	4000020015	Commercial	Overlay
	400000004	General	High Density 50
16417 S WESTERN AVE	4066025017	Commercial	Overlay
		General	High Density 50
16501 S WESTERN AVE	4066025020	Commercial	Overlay
		General	High Density 50
16411 S WESTERN AVE	4066025016	Commercial	Overlay
16505 S WESTERN AVE	4066025021	General	High Density 50
	-	Commercial	Overlay
16531 S WESTERN AVE	4066025025	General	High Density 50
	1000020020	Commercial	Overlay
16523 S WESTERN AVE	4066025024	General	High Density 50
10525 5 WESTERN AVE	4000023024	Commercial	Overlay
15830 S WESTERN AVE	6105010021	General	High Density 50
15050 S WESTERN AVE	0105010021	Commercial	Overlay
	0405040004	General	High Density 50
15926 S WESTERN AVE	6105010024	Commercial	Overlay
		General	High Density 50
15820 S WESTERN AVE	6105010018	Commercial	Overlay
		General	High Density 50
15824 S WESTERN AVE	6105010060	Commercial	Overlay
		General	High Density 50
15930 S WESTERN AVE	6105010062		•
		Commercial	Overlay
15934 S WESTERN AVE	6105010026	General	High Density 50
	-	Commercial	Overlay
16102 S WESTERN AVE	6105010043	General	High Density 50
	0100010010	Commercial	Overlay
16108 S WESTERN AVE	6105010044	General	High Density 50
	0100010044	Commercial	Overlay
	6105010045	General	High Density 50
16116 S WESTERN AVE	6105010045	Commercial	Overlay
	0405040004	General	High Density 50
16016 S WESTERN AVE	6105010064	Commercial	Overlay
		General	High Density 50
1735 W 162 <sup>ND</sup> ST	6105010048	Commercial	Overlay
1	I	Commercial	lovenay

		Public/Institutional	High Density 50
1743 W 162 <sup>ND</sup> ST	6105010047		Overlay
16126 S WESTERN AVE	6105010046	Public/Institutional	High Density 50 Overlay
		Public/Institutional	High Density 50
16240 S WESTERN AVE	6105004045		Overlay
16224 S WESTERN AVE	6105004036	Public/Institutional	High Density 50
	0100004000		Overlay
1735 W GARDENA BLVD	6105004046	General	High Density 50
		Commercial General	Overlay High Density 50
16320 S WESTERN AVE	6105004043	Commercial	Overlay
		General	High Density 50
1747 W 166 <sup>™</sup> ST	6105001010	Commercial	Overlay
16520 S WESTERN AVE	6105001002	General	High Density 50
10320 S WESTERN AVE	0103001002	Commercial	Overlay
16516 S WESTERN AVE	6105001003	General	High Density 50
		Commercial	Overlay
16522 S WESTERN AVE	6105001001	General	High Density 50
		Commercial General	Overlay
16510 S WESTERN AVE	6105001030	Commercial	High Density 50 Overlay
		General	High Density 50
16816 S WESTERN AVE	6106003003	Commercial	Overlay
16820 S WESTERN AVE	6106003004	General	High Density 50
10020 S WESTERN AVE	0100003004	Commercial	Overlay
16910 S WESTERN AVE	6106003034	General	High Density 50
	010000001	Commercial	Overlay
16822 S WESTERN AVE	6106003028	General	High Density 50
		Commercial General	Overlay High Density 50
16826 S WESTERN AVE	6106003030	Commercial	Overlay
		General	High Density 50
16924 S WESTERN AVE	6106003026	Commercial	Overlay
17014 S WESTERN AVE	6106009001	General	High Density 50
	0100003001	Commercial	Overlay
17018 S WESTERN AVE	6106009014	General	High Density 50
		Commercial	Overlay
17000 S WESTERN AVE	6106009015	General Commercial	High Density 50 Overlay
		Specific Plan	High Density 50
17124 S WESTERN AVE	6106009008		Overlay
	0400000000	Specific Plan	High Density 50
17128 S WESTERN AVE	6106009009		Overlay
NA	6106030016	Industrial	High Density 30
	010000010		Overlay
16835 S NORMANDIE AVE	6106030015	Industrial	High Density 30
			Overlay

16829 S NORMANDIE AVE	6106030011	Industrial	High Density 30 Overlay
16617 NORMANDIE AVE	6106027039	Industrial	High Density 30 Overlay
16610 BRIGHTON AVE	6106027026	Industrial	High Density 30 Overlay
16601 S NORMANDIE AVE	6106027023	Industrial	High Density 30 Overlay
16611 S NORMANDIE AVE	6106027027	Industrial	High Density 30 Overlay
1414 W 166 <sup>TH</sup> ST	6106027040	Industrial	High Density 30 Overlay
NA	6111007016	General Commercial	High Density 30 Overlay
NA	6111007017	General Commercial	High Density 30 Overlay
1345 W 166 <sup>™</sup> ST	6111007032	General Commercial	High Density 30 Overlay
17901 S VERMONT AVE	6111024009	General Commercial	Medium Density 20 Overlay
NA	6111024010	General Commercial	Medium Density 20 Overlay
1435 W 178 <sup>™</sup> ST	6106036015	Industrial	High Density 30 Overlay
1411 W 178 <sup>TH</sup> ST	6106036025	Industrial	High Density 30 Overlay
NA	6106036805	Industrial	High Density 30 Overlay
1401 W 178 <sup>TH</sup> ST	6106036023	Industrial	High Density 30 Overlay
1440 W 178 <sup>TH</sup> ST	6106038025	Industrial	High Density 30 Overlay
1446 W 178 <sup>TH</sup> ST	6106038021	Industrial	High Density 30 Overlay
1406 W 178 <sup>TH</sup> ST	6106038023	Industrial	High Density 30 Overlay
1402 W 178 <sup>TH</sup> ST	6106038022	Industrial	High Density 30 Overlay
1440 W 178 <sup>TH</sup> ST	6106038024	Industrial	High Density 30 Overlay
1468 W 178 <sup>™</sup> ST	6106038016	Industrial	High Density 30 Overlay
1480 W 178 <sup>TH</sup> ST	6106038017	Industrial	High Density 30 Overlay
1528 W 178 <sup>™</sup> ST	6106037020	Industrial	Medium Density 20 Overlay

		Industrial	Medium
1524 W 178 <sup>™</sup> ST	6106037025	maaoman	Density 20
	0100001020		Overlay
		Industrial	Medium
1520 W 178 <sup>™</sup> ST	6106037026	maastra	Density 20
1020 1110 01	0100037020		Overlay
		Industrial	Medium
NA	6106037029	industrial	Density 20
	0100037029		Overlay
		Industrial	Medium
17817 EVELYN AVE	6106037002	industrial	
17017 EVELTINAVE	0100037002		Density 20
			Overlay
	0400007004	Industrial	Medium
17833 EVELYN AVE	6106037024		Density 20
			Overlay
		Industrial	Medium
1500 W 178 <sup>™</sup> ST	6106037027		Density 20
			Overlay
		Industrial	Medium
17853 EVELYN AVE	6106037030		Density 20
			Overlay
		Industrial	Medium
17805 S DENKER AVE	6106018050		Density 20
			Overlay
		Industrial	Medium
17809 S DENKER AVE	6106018042		Density 20
			Overlay
		Mixed Use	Medium
17908 LA SALLE AVE	6106018049		Density 20
			Overlay
		Industrial	Medium
17803 LA SALLE AVE	6106017020	maaoanan	Density 20
	0100011020		Overlay
		Industrial	Medium
17804 S HARVARD BLVD	6106017001	musulai	Density 20
			Overlay
		Industrial	Medium
17812 S HARVARD BLVD	6106017040	muustnal	
11012 S HARVARD BLVD	0100017040		Density 20
		Mixed List	Overlay
	0400004040	Mixed Use	Medium
18011 LA SALLE AVE	6106021018		Density 20
			Overlay
		Mixed Use	Medium
NA	6106021024		Density 20
			Overlay
		Mixed Use	Medium
18031 LA SALLE AVE	6106021037		Density 20
			Overlay

		Mixed Use	Medium
18105 LA SALLE AVE	6106021047	WINCU USC	Density 20
	0100021047		Overlay
		Mixed Use	High Density 50
1651 W 182 <sup>№</sup> ST	6106021051	WIXED USE	Overlay
		Mixed Use	Medium
	040000000	wixed Use	
18111 S HARVARD BLVD	6106020028		Density 20
	-		Overlay
NA	6106020043	Mixed Use	High Density 50
			Overlay
		Mixed Use	Medium
1700 W 180 <sup>™</sup> ST	6106020018		Density 20
			Overlay
		Industrial	Medium
17803 S HARVARD BLVD	6106016017		Density 20
			Overlay
		Industrial	Medium
17822 S HOBART BLVD	6106016030		Density 20
			Overlay
		Industrial	Medium
17812 S HOBART BLVD	6106016033		Density 20
			Overlay
		Mixed Use	Medium
17832 S HOBART BLVD	6106016032	_	Density 20
			Overlay
		Mixed Use	Medium
17924 S HOBART BLVD	6106016031		Density 20
			Overlay
		Mixed Use	Medium
18116 S HOBART BLVD	6106020041		Density 20
	0100020011		Overlay
		Mixed Use	High Density 50
1719 W 182 <sup>ND</sup> ST	6106020040	MIXEd 030	Overlay
		Mixed Use	High Density 50
1725 W 182 <sup>ℕD</sup> ST	6106020038	WINED USE	Overlay
		Industrial	High Density 50
1745 W 182 <sup>ND</sup> ST	6106019065	muusuiai	Overlay
		Inductric	
NA	6106010050	Industrial	Medium
	6106019059		Density 20
		lus also studio l	Overlay Madium
	6100010000	Industrial	Medium
18105 S HOBART BLVD	6106019066		Density 20
		la durat 1. 1	Overlay
		Industrial	Medium
18101 S HOBART BLVD	6106019067		Density 20
			Overlay
		Industrial	Medium
18025 S HOBART BLVD	6106019047		Density 20
l	I	l	Overlay

1726 W 180 <sup>™</sup> ST	6106019068	Industrial	Medium Density 20
			Overlay
		Industrial	Medium
1727 W 180 <sup>™</sup> ST	6106015050		Density 20
			Overlay
		Industrial	Medium
17913 S HOBART BLVD	6106015044		Density 20
			Overlay
		Industrial	Medium
NA	6106015029		Density 20
			Overlay
		Industrial	Medium
NA	6106015030		Density 20
			Overlay
		Industrial	Medium
17903 S HOBART BLVD	6106015048		Density 20
			Overlay
		Industrial	Medium
17807 S HOBART BLVD	6106015046		Density 20
			Overlay
		Industrial	Medium
17831 S HOBART BLVD	6106015045		Density 20
			Overlay
		Industrial	Medium
17815 S HOBART BLVD	6106015051		Density 20
			Overlay
		Industrial	High Density 50
17850 S WESTERN AVE	6106015013		Overlay
	0400045050	Industrial	High Density 50
17810 S WESTERN AVE	6106015058		Overlay
	0400045057	Industrial	High Density 50
NA	6106015057		Overlay
	0400045050	Industrial	High Density 50
17910 S WESTERN AVE	6106015056		Overlay
	0400045055	Industrial	High Density 50
17804 S WESTERN AVE	6106015055		Overlay
	0400045000	Industrial	High Density 50
17840 S WESTERN AVE	6106015060		Overlay
		Industrial	High Density 50
17820 S WESTERN AVE	6106015059		Overlay
47000 0 14/507501 41/5	0400045040	Industrial	High Density 50
17920 S WESTERN AVE	6106015019		Overlay
	0400040000	General	High Density 50
NA	6106019063	Commercial	Overlay
40040 0 14/507551 41/5	0400040040	General	High Density 50
18016 S WESTERN AVE	6106019048	Commercial	Overlay
	0400040040	General	High Density 50
NA	6106019049	Commercial	Overlay
	•	•	. , , ,

NA	6106019050	General Commercial	High Density 50 Overlay
NA	6106019055	General Commercial	High Density 50 Overlay
NA	6106019062	General Commercial	High Density 50 Overlay
NA	6106019052	General Commercial	High Density 50 Overlay
18110 S WESTERN AVE	6106019064	General Commercial	High Density 50 Overlay
NA	6106019054	General Commercial	High Density 50 Overlay
NA	6106019051	General Commercial	High Density 50 Overlay
NA	6106019053	General Commercial	High Density 50 Overlay

#### Artesia Corridor Properties

SP AREA	ADDRESS	AIN NUMBERS	NEW LAND USE
1	17400 S. Western Ave.	6106013033	General Commercial
	17414 S. Western Ave.	6106013045	(C-3)
	17420 S. Western Ave.	6106013046	
	1740 W. Artesia Blvd.	6106013047	
2	1650 W. Artesia Blvd.	6106013053	Very High Density
	1610 W. Artesia Blvd.	6106013049	Residential (R-6)
3/4	1540 W. Artesia Blvd.	6106013061	Artesia Mixed-Use
	1534 W. Artesia Blvd.	6106013062	
	1500 W. Artesia Square	6106014041 - 6106014045	
	1502 W. Artesia Square	6106014067 - 6106014072	
	1504 W. Artesia Square	6106014056 - 6106014060	
	1506 W. Artesia Square	6106014061 - 6106014066	
	1508 W. Artesia Square	6106014024 - 6106014031	
	1510 W. Artesia Square	6106014012 - 6106014023	
	1512 W. Artesia Square	6106014033 - 6106014040	
	1520 Artesia Square	6106013072 - 6106013076	
	1528 Artesia Square	6101013078 - 6106013085	
	1538 Artesia Square	6106013064 - 6106013071	
	1540 Artesia Square	6106013147 - 6106013153	
	1548 Artesia Square	6106013139 - 6101013146	
	1558 Artesia Square	6106013123 - 6106013130	
	1560 Artesia Square	6106013131 - 6106013137	
	1568 Artesia Square	6106013115 - 6106013122	
	1578 Artesia Square	6106013109 - 6106013113	
	1580 Artesia Square	6106013093 - 6106013096	
	1588 Artesia Square	6106013098 - 6101013105	
	1602 Artesia Square	6106013159 - 6106013164	
	1604 Artesia Square	6106013154 - 6106013158	
	1608 Artesia Square	6106013086 - 6106013092	

SP AREA	ADDRESS	AIN NUMBERS	NEW LAND USE
	No Address	6106014046	
	No Address	6106014009	
	No Address	6106014010	
	No Address	6106014008	
	No Address	6106014011	
	No Address	6106014046 - 6106014055	
4/5	1450 W. Artesia Blvd.	6106036035	1450 Artesia Specific
	1440 W. Artesia Blvd.	6106036012	Plan
	1452 W. Artesia Blvd.	6106036036	
	1462 W. Artesia Blvd.	6106036037	
	1472 W. Artesia Blvd.	6106036010	
	No Address (Sump)	6106036034	
6	No Address	6106036902	Official (O)
	No Address	6106036905	



#### MITIGATION MONITORING AND REPORTING PROGRAM CHECKLIST

	-	Responsible Party	Monitoring Party	Verification		
Mitigation Measures				Initials	Date	Remarks
AIR QUALITY		1		1		
<ul> <li>AQ-1: <u>Dust Control</u>. The construction plans and specifications and construction permitting for future development projects shall ensure to the satisfaction of the City of Gardena Community Development Department that the following dust suppression measures in the SCAQMD CEQA Air Quality Handbook will be implemented by the construction contractor to reduce the project's emissions: <ul> <li>Revegetate disturbed areas.</li> <li>Suspend all excavating and grading operations when wind speeds (as instantaneous gusts) exceed 25 mph.</li> <li>Sweep all streets once per day if visible soil materials are carried to adjacent streets (recommend water sweepers with reclaimed water).</li> <li>Install "shaker plates" prior to construction activity where vehicles enter and exit unpaved roads onto paved roads, or wash trucks and any equipment prior to leaving the site.</li> </ul> </li> </ul>	Prior to the issuance of grading or building permits, whichever occurs first	Project proponent	City of Gardena Community Development Department			



	Implementation Timing	Responsible Party	Monitoring Party	Verification		
Mitigation Measures				Initials	Date	Remarks
<ul> <li>Pave, water, or chemically stabilize all onsite roads.</li> <li>Minimize at all times the area disturbed by clearing, grading, earthmoving, or excavation operations.</li> <li>AQ-2: <u>Tier 4 Construction Equipment</u>. Construction plans and specifications and construction permitting shall include to the satisfaction of the City of Gardena Community Development Department the requirement that for construction equipment greater than 150 horsepower (&gt;150 HP), the construction contractor shall use off-road diesel construction equipment that complies with Environmental Protection Agency (EPA)/California Air Resources Board (CARB) Tier 4 emissions standards during all construction equipment be tuned and maintained in accordance with the manufacturer's specifications.</li> </ul>	Prior to the issuance of grading or building permits, whichever occurs first	Project proponent	City of Gardena Community Development Department			
AQ-3: <u>Low VOC Paints</u> . Construction plans and specifications and construction permitting shall include to the satisfaction of the City of	Prior to the issuance of grading or	Project proponent	City of Gardena Community			



	Implementation	Responsible Party	Monitoring Party	Verification		
Mitigation Measures	Timing			Initials	Date	Remarks
Gardena Community Development Department the requirement that "Super- Compliant" low VOC paints which have been reformulated to exceed the regulatory VOC limits put forth by SCAQMD's Rule 1113. Super- Compliant low VOC paints shall be no more than 10 grams per liter (g/L) of VOC.	building permits, whichever occurs first		Development Department			
AQ-4: <u>Electric Construction Equipment</u> . Construction plans and specifications and construction permitting shall state to the satisfaction of the City of Gardena Community Development Department that the construction contractor shall require by contract specifications that construction operations rely on the electricity infrastructure surrounding the construction site, if available rather than electrical generators powered by internal combustion engines.	Prior to the issuance of grading or building permits, whichever occurs first	Project proponent	City of Gardena Community Development Department			
AQ-5:AlternativeFueledConstructionEquipment.Constructionplansandspecifications and construction permitting shallrequiretothesatisfactiongardenaCommunityDevelopmentDepartmentthattheconstructionusealternativefueled,engine	Prior to the issuance of grading or building permits, whichever occurs first	Project proponent	City of Gardena Community Development Department			



	Implementation R	Responsible	Monitoring	Verification		
Mitigation Measures	Timing	Party	Party	Initials	Date	Remarks
technology, after-treatment products (e.g., diesel oxidation catalysts, diesel particulate filters), and/or other options as they become available, including all off-road and portable diesel-powered equipment.						
AQ-6: <u>Construction Equipment Maintenance</u> . Construction plans and specifications and construction permitting shall require to the satisfaction of the City of Gardena Community Development Department that construction equipment be maintained in good operation condition to reduce emissions. The construction contractor shall ensure that all construction equipment is being properly serviced and maintained as per the manufacturer's specification. Maintenance records shall be available at the construction site for City verification.	Prior to the issuance of grading or building permits, whichever occurs first and on-going during construction activities	Project proponent	City of Gardena Community Development Department			
AQ-7: <u>Construction Vehicle Maintenance Plan</u> . Prior to the issuance of any grading permits, the applicant and/or building operators shall submit construction plans and a construction vehicle management plan to the City of Gardena Community Development Department denoting the proposed schedule	Prior to the issuance of grading or building permits, whichever occurs first and	Project proponent	City of Gardena Community Development Department			



	Implementation	Responsible	Monitoring		Verific	ation
Mitigation Measures	Timing	Party	Party	Initials	Date	Remarks
and projected equipment use. The construction vehicle management plan shall include such things as: idling time requirements; requiring hour meters on equipment; documenting the serial number, horsepower, age, and fuel of all onsite equipment. The plan shall include that California state law requires equipment fleets to limit idling to no more than 5 minutes. Construction contractors shall provide evidence that low emission mobile construction equipment will be utilized, or that their use was investigated and found to be infeasible for the project as determined by the City. Contractors shall also conform to any construction measures imposed by SCAQMD and the City of Gardena Community Development Department.	on-going during construction activities					
CULTURAL RESOURCES CUL-1: Applicants for future proposed projects involving sites with intact extant building(s) more than 45 years old shall provide a historic resource technical study, prepared by a qualified architectural historian meeting Secretary of the Interior Standards, evaluating the significance and data potential of the	issuance of demolition or grading permits, whichever	Project proponent	City of Gardena Community Development Department			



	Implementation	Responsible	Monitoring		Verific	ation
Mitigation Measures	Timing	Party	Party	Initials	Date	Remarks
resource under CEQA. If significance criteria are						
met, detailed mitigation recommendations						
shall be required as part of the technical study.						
Development of mitigation measures shall						
consult The Secretary of the Interior's						
Standards for the Treatment of Historic						
Properties to provide guidance for the						
preservation, rehabilitation, restoration, and						
reconstruction of historic buildings. When						
referring to these guidelines, the direct and						
indirect impacts of the project on a historic						
resource shall be considered to determine an						
appropriate treatment for a historic property.						
In the event a historic building/structure is						
recommended eligible for listing (as the result						
of the technical study) but will be demolished						
or partially demolished as the result of the						
project, the drafting of a Historic American						
Building Survey-like (HABS-like) or Historic						
American Engineering Record-like (HAER-like)						
may be recommended as part of mitigation. If						
a <i>listed</i> historic building or structure will be						
demolished or partially demolished as the						
result of the project a full HABS or HAER						
document shall be prepared. Consultation with						
California SHPO shall be required to determine						



	Implementation	Responsible	Monitoring		Verific	ation
Mitigation Measures	Timing	Party	Party	Initials	Date	Remarks
the level of documentation required on a case- by-case basis to be determined in consultation with the City of Gardena Community Development Department and a qualified architectural historian meeting Secretary of the Interior Standards.						
CUL-2: Applicants for future proposed ground disturbing projects shall be required to either: (1) provide a technical cultural resources assessment consisting of a record search, survey, background context and project specific recommendations performed by a qualified archaeologist meeting Secretary of the Interior Standards to the City of Gardena for review and approval; or if Applicants choose not to provide a technical cultural resources assessment (2) provide documentation to the City of Gardena demonstrating full-time monitoring by an archaeologist and a Native American monitor. If resources are known or reasonably anticipated, the recommendations shall provide a detailed mitigation plan which shall require monitoring during grading and other earthmoving activities in undisturbed sediments, provide a treatment plan for		Project proponent	City of Gardena Community Development Department			



	Implementation Responsible				Verific	ation
Mitigation Measures	Timing	Party	Monitoring Party	Initials	Date	Remarks
potential resources that includes data to be						
collected, requires professional identification,						
other special studies as appropriate, requires						
curation at a repository for artifacts meeting						
significance criteria, requires a comprehensive						
final mitigation compliance report including a						
catalog of specimens with museum numbers						
and an appendix containing a letter from the						
museum stating that they are in possession of						
the materials.						
GEOLOGY AND SOILS	1				[]	
GEO-1: Applicants for future proposed projects	Prior to the	Project	City of Gardena			
with planned impacts in undisturbed or native	issuance of	proponent	Community			
sediments (i.e., sediments that have not been	grading permits		Development			
moved or displaced since they were naturally			Department			
deposited) ranked moderate or above shall be						
required to either (1) provide a technical						
paleontological assessment consisting of a						
record search, survey, background context and						
project specific recommendations performed						
by a qualified professional paleontologist who						
meets the standards set forth by the Society of						
Vertebrate Paleontology or (2) agree to						
monitoring all excavations below five feet. If						
resources are known or reasonably anticipated,						



	Implementation	Responsible	Monitoring		Verific	ation
Mitigation Measures	Timing	Party	Party	Initials	Date	Remarks
the recommendations shall provide a detailed mitigation plan which shall require monitoring during grading and other earthmoving activities in undisturbed sediments, provide a fossil recovery protocol that includes data to be collected, require professional identification, radiocarbon dates and other special studies as appropriate, require curation at a local curation facility such as the John D. Cooper Center operated by the County of Orange for fossils meeting significance criteria, require a comprehensive final mitigation compliance report including a catalog of fossil specimens with museum numbers and an appendix containing a letter from the museum stating that they are in possession of the fossils.						
NOISE NOI-1: Prior to issuance of a grading permit, a project applicant shall contract for a site- specific noise study for a parcel within 500 feet of a sensitive use. The noise study shall be performed by an acoustic consultant experienced in such studies, and the consultant's qualifications and methodology to be used in the study must be presented to City	Prior to the issuance of grading permits	Project proponent	City of Gardena Community Development Department			



	Implementation	Responsible	Monitoring		Verific	ation
Mitigation Measures	Timing	Party	Party	Initials	Date	Remarks
staff for consideration. The site-specific acoustic study shall specifically identify potential project impacts upon off-site sensitive uses due to construction. Mitigation shall be required if noise levels exceed 65 dBA.						
NOI-2: Applicants for future proposed projects whose construction utilizes pile drivers within 200 feet of existing buildings or vibratory rollers within 50 feet of existing buildings shall be required to prepare a vibration impact study which would be required to include a detailed mitigation plan to avoid any potential significant impacts to existing structures due to groundborne vibrations, based on the California Department of Transportation's Construction Vibration Guidance Manual.	Prior to the issuance of grading permits	Project proponent	City of Gardena Community Development Department			

#### ORDINANCE NO. 1873

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA READOPTING THE CHANGES TO THE ZONING MAP OF THE CITY OF GARDENA AND CHANGES TO TITLE 18 (ZONING) OF THE GARDENA MUNICIPAL CODE AS SET FORTH IN ORDINANCE NO. 1848, WITH MINOR AMENDMENTS, ADOPTING A MITIGATION AND MONITORING REPORTING PROGRAM, AND MAKING REQUIRED FINDINGS UNDER CEQA

**WHEREAS**, on February 15, 2023 the City Council approved the City's 6<sup>th</sup> Cycle Housing Element (Resolution No. 6619) and under a program in the Housing Element, also approved changes to the Land Use Plan and Land Use Map (Resolution No. 6620), as well as amended the City's Zoning Map and Zoning Ordinance (Urgency Ordinance No. 1847 and Ordinance No. 1848, hereafter collectively referred to as Ordinance No. 1848) under a program in the Housing Element which provided that the City should complete environmental review on the Inventory Sites and Noninventory Sites that were being contemplated for change; and

**WHEREAS**, the City has since prepared an Environmental Impact Report for the project which includes the change in land use designations and zoning of all of the inventory sites that were included in the 6<sup>th</sup> Cycle Housing Element and the previous zone text amendments that were included in Ordinance No. 1848, and the proposed changes in land use designation and zoning of the Non-inventory Sites as well as other land use and zoning changes; and

**WHEREAS,** at a meeting held on June 18, 2024, the Planning Commission of the City of Gardena held a duly noticed public hearing on this matter, at which time it considered all evidence presented, both written and oral; and

**WHEREAS,** at the close of the public hearing the Planning Commission adopted a resolution recommending that the City Council adopt this Ordinance; and

**WHEREAS,** at a meeting held on July 24, 2024, the City Council of the City of Gardena held a duly noticed public hearing on this matter, at which time it considered all evidence presented, both written and oral; and

**WHEREAS,** the project studied in the EIR included an analysis of the impacts of rezoning all of the Inventory Sites as well as adding 802 Non-Inventory Sites and making other clean-up changes to the zoning map and zoning code; and

**WHEREAS,** the EIR also studied three alternatives which were the No Project Alternative (Alternative 1); the Inventory Sites Only Alternative (Alternative 2); and a Reduced Density Alternative (Alternative 3); and

**WHEREAS,** the City Council desires to approve a modification to Alternative 2, the Inventory Sites Only Analysis, which is set forth in the EIR (hereafter "Modified Alternative 2"). The approved Modified Alternative 2 consists of the following elements:

A. Readoption of the Updated Land Use Plan, including the Land Use Map, as approved in February 2023, without change, which approval was given by the City Council's adoption of Resolution No. 6677 prior to the adoption of this Ordinance;

B. Readoption of the zoning changes to the Inventory Sites only Alternative, including the recission of the Artesia Corridor Specific Plan zoning and rezoning of those parcels;

C. Elimination of the parking zone on properties that are split zoned with a commercial or industrial use;

D. Readoption of all text amendments set forth in Ordinance No. 1848 in their entirety;

E. Clarification regarding the treatment of split-zoned residential parcels; and

F. Clean-up modifications to the zoning code of the City of Gardena; and

**WHEREAS,** prior to adopting this Ordinance, the City Council adopted Resolution No. 6676 certifying the Environmental Impact Report for this Project; and

**WHEREAS,** prior to adopting this Ordinance, the City Council also adopted Resolution No. 6677 readopting the Updated Land Use Plan;

# NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY ORDAIN, AS FOLLOWS:

**<u>SECTION 1</u>**. The City Council hereby takes the following actions in approving Modified Alternative 2:

A. The City Council hereby readopts the zoning changes to the Inventory Sites only Alternative made by Sections 2 and 36 of Ordinance No. 1848 as shown in the maps attached hereto as Exhibit A and the Parcel List attached hereto as Exhibit B, including the recission of the Artesia Corridor Specific Plan zoning and rezoning of those parcels as described in Section 37 of Ordinance No. 1848;

B. The City Council hereby adopts the zoning changes to those properties that have a commercial or industrial zone and a parking zone on the same parcel as shown on Exhibit C and listed on Exhibit D to eliminate the parking zone from such properties and change the entire parcel to the commercial or industrial use associated with the remainder of each parcel;

C. The City Council hereby readopts all text amendments set forth in Sections 3 through 36 of Ordinance No. 1848 in their entirety;

D. The City Council hereby adopts the clarification regarding the treatment of split-zoned residential parcels as set forth in Section 2 below.

E. The City Council hereby adopts the modifications to the Zoning Code of the City of Gardena as set forth in Sections 3 through 7 below.

**<u>SECTION 2</u>**. Section 18.08.040 is hereby **added** to the Gardena Municipal Code to read as follows:

#### 18.08.040 Split-zoned residential parcels.

The following properties have split residential zoning on a single parcel. Development on such parcels shall be allowed to occur as though each parcel is two separate parcels. The dividing line between the two zones shall be as follows:

A. 14903 S. Normandie Avenue (APN No. 6103032033) - the dividing line between the R-4 and R-2 portions shall be at a line running parallel from the eastern property line of 14831 S. Normandie Avenue.

B. 1031 Magnolia Avenue (APN No. 6113035015) – the dividing line between R-1 and R-3 portions shall be at a line running parallel from the southern property line of 15517 S. New Hampshire Avenue.

C. 14616 S. Normandie Avenue (APN No. 6114003019) – the dividing between R-1 and R-3 portions shall be at a line running parallel from the eastern property line of 14610 S. Normandie Avenue.

D. 1330 W. 139<sup>th</sup> Street (APN 6115013005) 1338 W. 139<sup>th</sup> Street (APN 6115013004) 1346 W. 139<sup>th</sup> Street (APN 6115013003) 1350 W. 139<sup>th</sup> Street (APN 6115013025) 1321 W. 140<sup>th</sup> Street (APN 6115013023)

The dividing line for each of these properties between the R-1 and R-2 portions shall be a line running parallel from the northern boundary of 1317 W. 140<sup>th</sup> Street.

**<u>SECTION 3.</u>** Section 18.28.030 of the Gardena Municipal Code relating to the Home Business Zone is hereby **amended** to read as follows:

#### 18.28.030 Uses permitted subject to a conditional use permit.

The following uses may be permitted subject to the issuance of a conditional use permit pursuant to the provisions set forth in Chapter 18.46 of this code:

A. Plant nurseries;

B. Television, appliance, radio, <u>computer, telephone</u> and <u>other</u> small equipment repairs, but excluding the retail sales of repaired products;

C. Contractor businesses;

D. Machine shops;

E. Retail sales of products produced on the premises;

F. <u>Copy and p</u>Printing <u>services</u>, engraving, lithographing, blueprinting, photocopying, and film processing;

G. Data processing and research, development or experimental laboratories;

H. Dog kennels for the purpose of breeding, training, boarding, or raising for profit or pleasure in the area bounded by 178th Street on the north, 182nd Street on the south, Denker Avenue on the east, and the alley between La Salle Avenue and Harvard Boulevard on the west;

I. Light manufacturing, processing or assembly of goods;

J. (Repealed);

JK. Those uses permitted with a conditional use permit, pursuant to Section 18.46.030C.

**<u>SECTION 4</u>**. Section 18.42.010 of the Gardena Municipal Code is hereby readopted to read as follows:

#### Section 18.42.010 Scope.

A. The general provisions set forth in this chapter shall apply to development regulated by this title.

B. Development standards for residential, mixed-use, and overlay zones apply as set forth below.

	R-1	R-2	R-3	R-4	R-6	MUO	AMU	C-R	НО
18.42.065 – Open Space – Residential uses	-	А	А	А	А	А	-	А	А
18.42.070 – Fences and walls	А	А	А	А	А	А	А	А	А
18.42.075 – Landscape regulations	-	А	А	А	А	А	А	А	А
18.42.080 – Setbacks for streets/alleys	А	А	А	А	А	А	-	А	А
18.42.085 – Commercial/Industrial setbacks	-	-	-	-	-	-	-	-	-
18.42.090 – Swimming pool	А	А	А	А	А	А	А	А	А
18.42.095 – Residential design	А	I	I	I	I	-	-	-	-
18.42.100 – Permitted projections	А	А	А	А	А	А	А	А	А
18.42.110 – Intersection visibility	А	А	А	А	А	А	А	А	А
18.42.120 – Residential design criteria	-	А	А	А	А	А	А	А	А
18.42.130 – Refuse enclosures	-	-	А	А	А	А	А	А	А
18.42.140 – Utilities and mechanical equipment	-	А	А	А	А	А	A	А	А
18.42.150 – Security and lighting plan	-	<u>-</u> A	А	А	А	А	А	А	А
18.42.160 – Reverse vending machines	-	-	-	-	-	-	-	-	-
18.42.170 – Pedestrian amenities	-	-	А	А	А	А	А	А	А
18.42.180 – Display of addresses	А	А	А	А	А	А	А	А	А
18.42.190 – Pet relief area	-	-	А	А	А	А	-	А	А
18.42.200 – Pre-permit requirements	-	А	А	А	А	А	А	А	А
18.42.210 – Post-permit requirements	-	А	А	А	А	А	А	А	А

Table 18.42 - 1

"-" means not applicable; "A" means the standard applies

**<u>SECTION 5.</u>** Section 18.42.030 of the Gardena Municipal Code is hereby **amended** to read as follows:

#### 18.42.030 Satellite antennas.

No person shall install, have installed, or maintain any satellite antenna in excess of one meter in diameter designed or used for the transmission and/or the reception of television or other any electronic communication signal broadcast or relayed to or from an earth satellite, unless a building permit is obtained from the building and safety division. Such permit shall be subject to review by the community development director to ensure compliance with all applicable requirements. Such sSatellite antennas may be located in any zone in the city; provided, however, they shall not be installed on or project above the roofs of residential buildings, in any required front yard areas, or in side yard areas of corner lots. Further, when such antennas are installed they shall, to the extent possible, be properly screened from view from streets and from abutting properties to the satisfaction of the community development department.

**<u>SECTION 6.</u>** Section 18.42.095B of the Gardena Municipal Code is hereby **amended** to read as follows:

B. Street-Facing Entries. Homes and multi-unit dwellings shall have primary entrances and doorways oriented toward the street, rather than away from the street, to the greatest extent feasible.

**<u>SECTION 7</u>**. Subsections 18.42.210. C and D of the Gardena Municipal Code relating to post-permit requirements are hereby **amended** to read as follows; all other sections are to remain the same:

C. Paleontological resources.

1. Prior to commencement of ground-disturbing activities a qualified vertebrate paleontologist (as defined by the Society for Vertebrate Paleontology) shall develop Worker Awareness and Environmental Program (WEAP) Training for construction personnel. This training shall be presented to construction personnel and include what fossil remains may be found within the Project area and policies and procedures that must be followed in case of a discovery. Verification of the WEAP Training shall be provided to the Gardena Community Development Department.

2. If fossils or fossil bearing deposits are encountered during grounddisturbing activities, work within a <u>2550</u>-foot radius of the find shall halt and a professional vertebrate paleontologist (as defined by the Society for Vertebrate Paleontology) shall be contacted immediately to evaluate the find. The paleontologist shall have the authority to stop or divert construction, as necessary. Documentation and treatment of the discovery shall occur in accordance with Society of Vertebrate Paleontology standards. The significance of the find shall be evaluated pursuant to the State CEQA Guidelines. If the discovery proves to be significant, before construction activities resume at the location of the find, additional work such as data recovery excavation may be warranted, as deemed necessary by the paleontologist.

#### D. Cultural resources.

1. If Native American or tribal cultural resources are found on the site, the applicant shall enter into a cultural resources treatment agreement with a local Native American tribe traditionally and culturally affiliated with Gardena that is acknowledged by the Native American Heritage Commission, which shall address the following:

a. Treatment and disposition of cultural resources in consultation with the City and a qualified archaeologist;

b. Designation, responsibilities, and participation of professional tribal monitors during grading, excavation and ground disturbing activities <u>during</u> <u>initial ground disturbance activities</u>;

- c. Project grading and development scheduling;
- d. Terms of compensation for the tribal monitors;

e. Treatment and final disposition of any cultural resources<u>and</u>, sacred sites, and human remains discovered on site;

f. Tribal monitor's authority to stop and redirect grading in order to evaluate the significance of any potential resources discovered on the property, and to make recommendations as to treatment<u>in consultation with the City and a qualified archaeologist</u>; and

g. The applicant's agreement to relinquish ownership of all cultural resources, including all archaeological artifacts that are found on the project area, to the tribe for proper treatment and disposition; and the applicant's agreement that all tribal sacred sites are to be avoided and preserved.

2. Human remains.

a. In compliance with state law, if human remains are unearthed, the project developer, pursuant to state health and safety code section 7050.5, will contact the county coroner and ensure no further disturbance occurs until the county coroner has made the necessary findings as to origin and disposition pursuant to public resources code section 5097.98.

b. If the remains are determined to be of Native American descent, the Native American Heritage Commission (NAHC) must be notified within 24 hours.

#### SECTION 8. Zoning Findings.

A. The foregoing recitals are true and correct.

B. The adoption of the Zoning Map and changes to Title 18 are consistent with the City's General Plan. More specifically, these changes implement changes required by the Housing Element and the changes create consistency with the City's Land Use Plan.

C. The changes set forth herein represent good land use practices which are required by the public necessity, convenience and the general welfare.

**<u>SECTION 9</u>**. CEQA Findings – Impact Analysis/Mitigation Measures/Mitigation Monitoring and Reporting Program.

Under CEQA Guidelines section 15091, the lead agency is required to make specific findings relating to mitigation measures when there are significant impacts identified in the EIR.

A. As the General Plan amendment and rezoning is a policy document, outside of looking at alternatives, there were no changes or alterations identified in the EIR that could be made that would avoid or substantially lessen the significant environmental effects identified in the EIR.

B. There are no changes or alterations that are within the responsibility and jurisdiction of another public agency that would lessen environmental impacts. As new regulations are adopted by state and local agencies, they will be applied to each development project.

C. The City Council finds that the topics listed in Section 8.0 of the EIR of Effects Found Not to Be Significant did not require any further analysis.

D. The impacts that are analyzed in the EIR are discussed in detail in Sections 5.1 through 5.16 and summarized in Section 1.0, Executive Summary, of the Draft EIR and identified therein as less than significant, less than significant after mitigation, and significant even after mitigation (See Table 1-5). The following subsections E and F are a summary of the mitigation measures and impacts which are all fully described in the EIR.

E. The EIR identifies the below topic areas as significant, but to be mitigated below a level of significance.

1. Under Cultural Resources, it was determined that the Project could cause a substantial adverse change in the significance of both historical and archaeological resources. The impacts to historical resources will be reduced below a

level of significance by Mitigation Measure CUL-1 which requires a historic resource technical study prepared for buildings more than 45 years old by a qualified architectural historian and the implementation of recommendations from such study. The impacts to archaeological resources will be mitigated below a level of significance by Mitigation Measure CUL-2 which requires either a technical resources assessment by a qualified archaeologist or full-time monitoring by an archaeologist and a Native American monitor. When resources are known or reasonably anticipated, a mitigation plan is required.

2. Under Geology and Soils it was determined that the Project could destroy a unique paleontological resource, site, or unique geologic feature. The impacts will be mitigated below a level of significance by Mitigation Measure GEO-1, which requires a paleontological assessment or monitoring excavations below five feet. When resources are known or reasonably anticipated, a mitigation plan is required.

3. Under Noise, it was determined that the Project could result in the generation of noise and groundborne vibrations in excess of standards. The noise impact will be mitigated below a level of significance by Mitigation Measure NOI-1 which requires a site-specific noise study for any parcel within 500 feet of a sensitive use. The groundborne vibration impact will be mitigated below a level of significance by Mitigation Measure NOI-2 which requires vibration impact study and a mitigation plan for projects using pile drivers within 200 feet of existing buildings or vibratory rollers within 50 feet of existing buildings.

F. The EIR identifies the following topic areas as being significant and unavoidable.

1. Under Air Quality, the Project will conflict with the applicable air quality plan and result in cumulative air impacts relating to pollutants. Mitigation Measures AQ-1 through AQ-7 will reduce these impacts, but not below a level of significance. The measures are summarized as follows: AQ-1 – requires dust control measures; AQ-2 requires Tier 4 construction equipment; AQ-3 requires low VOC paints; AQ-4 requires electric construction equipment if available; AQ-5 requires alternative fueled construction equipment; AQ-6 requires construction equipment to be maintained; and AQ-7 requires construction vehicles to be maintained. Even with these mitigation measures in place, there will be significant impacts with regard to inconsistency with the AQMP relating to both construction emissions/air quality standards and the exceedance of the AQMP's growth projection assumption. Both of these impacts remain significant and unavoidable under a cumulative analysis as well.

2. Under Public Services/Parks, the Project will result in significant impacts to parks and recreational facilities, including under a cumulative analysis. There are no mitigation measures that are available to lessen this impact.

G. There are no mitigation measures which were identified as infeasible. All identified mitigation measures are included in the Mitigation Monitoring and Reporting Program attached hereto as Exhibit E. The City Council hereby adopts the Mitigation Monitoring

and Reporting Program. Each mitigation measure shall be placed as a condition of approval on all future development projects in the City as applicable.

#### SECTION 10. CEQA Findings – Alternatives.

Section 15091 of the CEQA Guidelines also requires that findings be made regarding alternatives in addition to mitigation measures when there are significant impacts which have been identified in the EIR. The EIR is required to identify the environmentally superior project and make findings why such alternative is not adopted. The EIR examined three alternatives to the Project. The Alternatives are discussed in detail in Chapter 7 of the EIR and summarized in Chapter 1. The purpose of looking at alternatives is to try and avoid or substantially lessen any of the significant effects of the Project while still attaining most of the basic objectives. As discussed in Section 9 above, the only impacts of the Project that could not be reduced to a less than significant level are air quality impacts and impacts to parks and recreational facilities. There was no identified alternative which eliminated all significant environmental effects.

A. Alternative 1 is the No Project/Existing General Plan Alternative which would involve a recission of the previously approved changes to the Inventory Sites. While this alternative would eliminate the air quality impacts, there would still be a significant and unavoidable impact on parks and recreation, although less of one, as the City already has a deficiency in park space. However, this Alternative fails to meet the fundamental objectives of the project of implementing the Housing Element programs for Inventory Sites, creating consistency between the General Plan and zoning, preserving multi-family lots for higher density, providing opportunities for a mix of housing at varying densities, providing opportunities to align housing production with sustainability goals, and eliminating split zoning. Moreover, this Alternative places the Land Use Plan and zoning in direct opposition to the City's Housing Element and places the City at risk for projects to be developed under the Builder's Remedy as well as would create legal issues and open the City up to litigation regarding its Housing Element. Additionally, HCD's approval of the 6<sup>th</sup> Cycle Housing Element would no longer be valid.

B. Alternative 2 is the Inventory Sites Only Alternative which would constitute simply leaving the previous changes made in February 2023 to the Land Use Plan and the zoning in place without any additional changes. This alternative would still result in significant and unavoidable air quality impacts and impacts to parks and recreation. This alternative would meet some, but not all of the objectives as it would not provide as great a mix of housing at varying densities, provide as much opportunity to align housing with local sustainability goals, or eliminate split zoning and consistency with the General Plan and zoning. While the EIR did not identify this Alternative as the environmentally superior alternative, the City Council finds that as compared to the proposed project and Alternative 3, this project would have fewer impacts in the areas of air quality and public services with regard to parks and recreation – the two areas which were significant and

unavoidable in the proposed project and Alternative 3. Additionally, Alternative 2 would have fewer impacts in the areas which did not have unavoidable and significant impacts, including energy, geology and soils, noise, and utilities and service systems. This is based on the analysis set forth in the Alternatives section of the EIR and due to the fact that Alternative 2 would have less residential growth and development of new housing.

C. Alternative 3 is a Reduced Density Alternative which would include fewer Non-Inventory Sites than the proposed project. This alternative would also still have significant and unavoidable impacts relating to air quality as identified above and impacts to parks and recreation. The EIR identified this alternative as the environmentally superior alternative because it would provide a greater mix of housing and better achieve local sustainability goals.

D. Based on the above, the City Council finds that Alternative 2 is the environmentally superior project. While both Alternatives 2 and 3 reduce impacts from the proposed project in various areas, Alternative 2 provides the greater reduction in the two areas that were significant and unavoidable – air quality impacts relating to consistency with the AQMP and the exceedance of the AQMP's population growth assumptions and associated air emissions and impacts on parks and recreation.

E. The City Council has approved Modified Alternative 2 as described above. The only difference between this Alternative and Alternative 2 set forth in the EIR is that not all split zoned properties are eliminated and the City is not revising zoning based on existing uses and densities. These minor changes do not change the environmental impact analysis.

F. Even if Alternative 3 were the environmentally superior alternative, the City Council finds this Alternative to be infeasible based on social considerations. Gardena should remain a balanced community that is predominantly single-family residential. The existing and planned development patterns in lower density-zoned areas should be protected to the extent feasible while providing adequate Inventory Sites to satisfy the City's RHNA allocation. This could not be accomplished by Alternative 3 for the following reasons:

1. Alternative 3 would more than double the number of parcels which would be available for housing by adding an additional 672 Non-Inventory Parcels.

2. Alternative 3 will allow the elimination of 146 single-family home developments while adding a total of 7,436 multi-family units.

3. Alternative 3 will allow the elimination of 6,087,399 square feet of non-residential development along important corridors in the City, thereby eliminating the opportunity to provide important goods and services to the community.

#### **SECTION 11**. CEQA Findings – Statement of Overriding Considerations.

Under CEQA Guidelines section 15093, when a project has significant and unavoidable impacts, the lead agency is required to balance the benefits of the project against unavoidable environmental risks. The City Council hereby finds the environmental impacts of Modified Alternative 2 are outweighed by the benefits based on the following. Each and every reason constitutes a separate and independent grounds for approval.

A. There are no alternatives which eliminate every significant impact. Modified Alternative 2 provides the greatest reduction to the significant and unavoidable impacts identified in the EIR.

B. In order to maintain the approval of the City's 6<sup>th</sup> Cycle Housing Element by HCD, the City must maintain the rezoning and overlays on the Inventory Sites as set forth in the Housing Element and as implemented by Resolution No. 6619 and Ordinance No. 1848. Modified Alternative 2 accomplishes this. Eliminating any of the Inventory Sites identified in the Housing Element could lead to such things as: an invalidation of the Housing Element; an application of the Builder's Remedy in Gardena; and a loss of grant funding.

#### SECTION 12. CEQA Findings - Custodian of Record.

Each and every one of the findings and determinations in this Ordinance are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the Project. All summaries of information in the findings which precede this section are based on the entire record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact. The documents and materials that constitute the record of proceedings on which these findings and approval are based are located in the Community Development Department at City Hall, 1700 W. 162<sup>nd</sup> Street, Gardena, California 90247. The Custodian of Records is Greg Tsujiuchi, Community Development Director who can be reached at 310/217-9546 or <u>gtsujiuchi@cityofgardena.org</u>.

**<u>SECTION 13.</u>** Effective Date. This Ordinance shall take effect on the thirty-first day after passage.

<u>SECTION 14.</u> Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

**SECTION 15. Certification.** The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

PASSED, APPROVED AND ADOPTED this <u>23</u> day of <u>July</u>, 2024.

TASHA CERDA, Mayor

ATTEST:

Mina Semenza, City Clerk

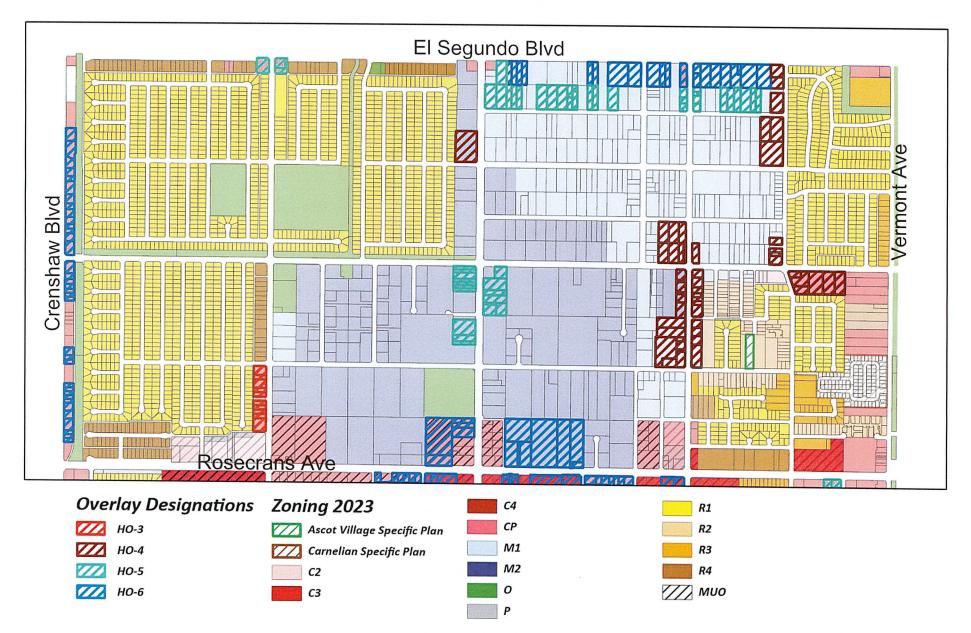
APPROVED AS TO FORM:

Carmen Vasquez, City Attorney

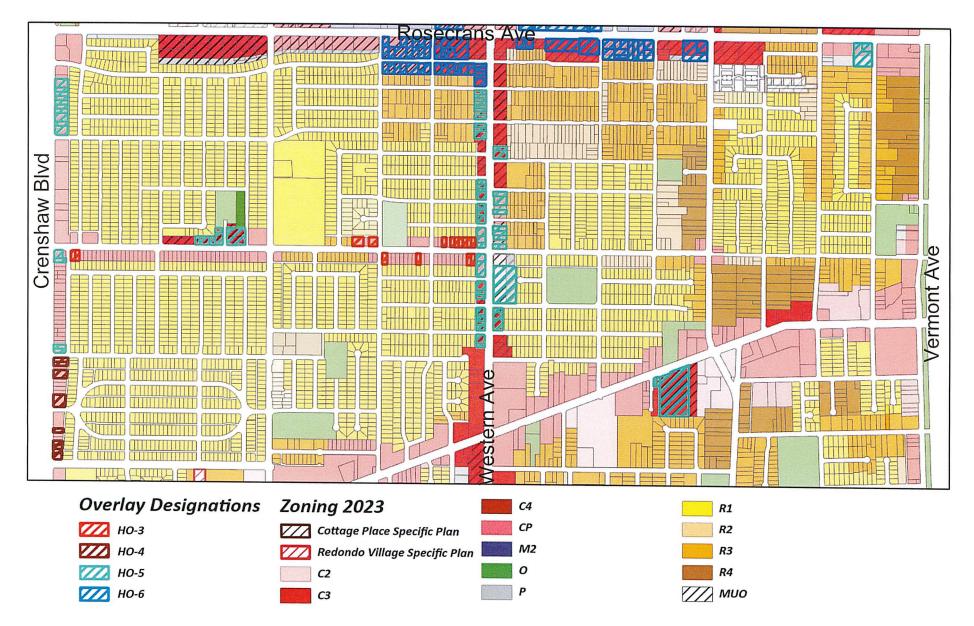
- Exhibit A Zoning Map (6<sup>th</sup> cycle Housing Element Inventory Sites)
- Exhibit B Parcel List (6<sup>th</sup> cycle Housing Element Inventory Sites)
- Exhibit C Zoning Map (Split Parking Zoned Properties)
- Exhibit D Parcel List (Split Parking Zoned Properties)
- Exhibit E Mitigation Monitoring and Reporting Program

## Exhibit A

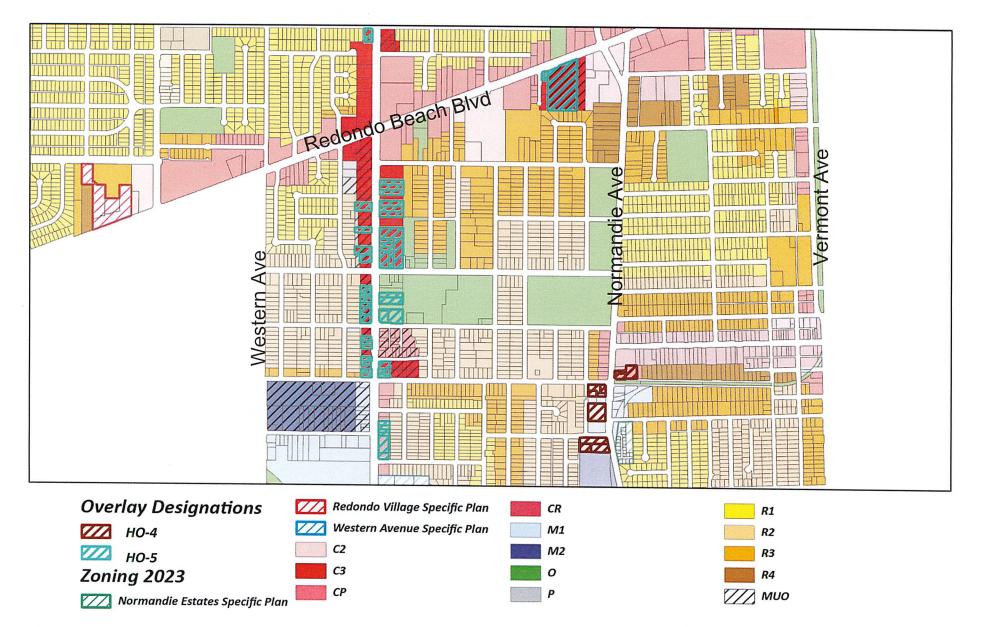
# El Segundo Blvd to Rosecrans Ave



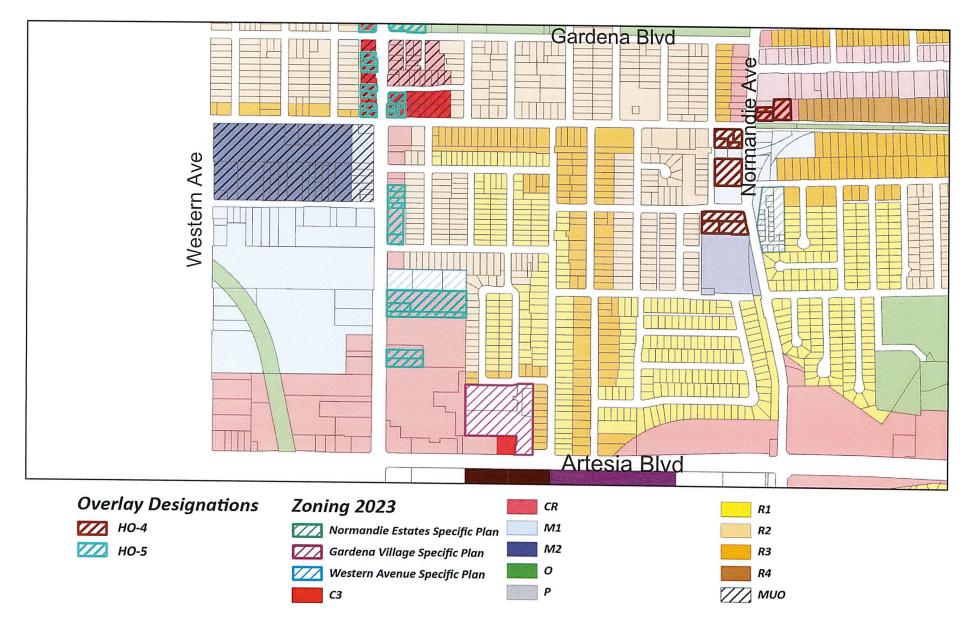
### Rosecrans Ave to Redondo Beach Blvd



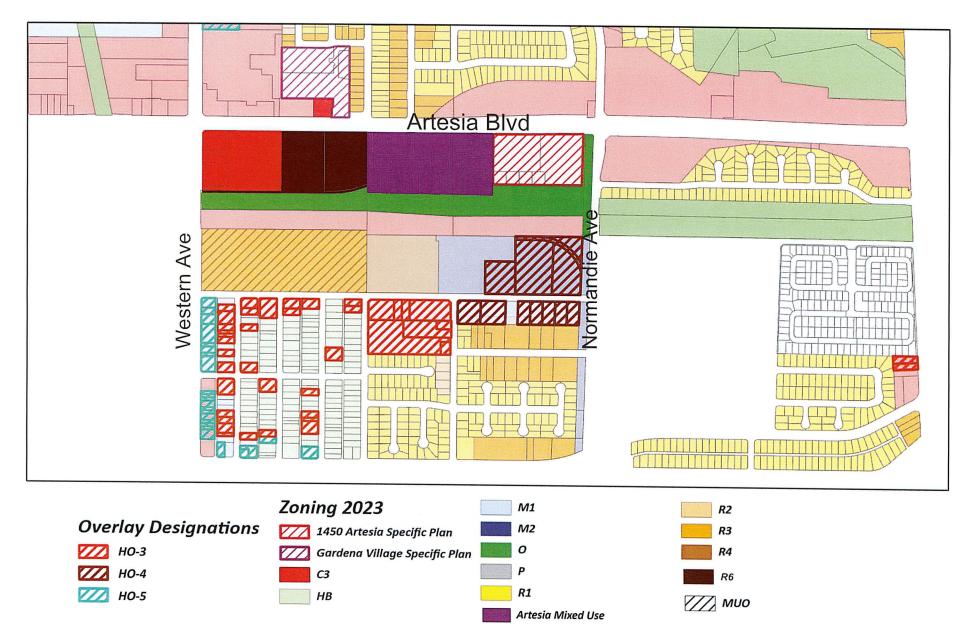
### Redondo Beach Blvd to Gardena Blvd



### Gardena Blvd to Artesia Blvd



## Artesia Blvd to 182nd Street



### Exhibit B - Parcel List

#### New Overlay Zoning Table

Address	APN	Existing Zoning	New Overlay Zoning
13430 CRENSHAW BLVD	4060004040	C3	HO-6
13226 CRENSHAW BLVD	4060004021	C3	HO-6
13400 CRENSHAW BLVD	4060004038	C3	HO-6
13236 CRENSHAW BLVD	4060004035	C3	HO-6
13424 CRENSHAW BLVD	4060004025	C3	HO-6
13416 CRENSHAW BLVD	4060004027	C3	HO-6
NA	4060004041	C3	HO-6
13214 CRENSHAW BLVD	4060004022	C3	HO-6
13310 CRENSHAW BLVD	4060004037	C3	HO-6
13100 CRENSHAW BLVD	4060004013	C3	HO-6
13208 CRENSHAW BLVD	4060004023	C3	HO-6
13120 CRENSHAW BLVD	4060004011	C3	HO-6
13112 CRENSHAW BLVD	4060004012	C3	HO-6
13204 CRENSHAW BLVD	4060004010	C3	HO-6
NA	4059022015	C3	HO-6
13610 CRENSHAW BLVD	4059022014	C3	HO-6
13500 CRENSHAW BLVD	4059022024	C3	HO-6
13514 CRENSHAW BLVD	4059022018	C3	HO-6
13510 CRENSHAW BLVD	4059022019	C3	HO-6
13600 CRENSHAW BLVD	4059022016	C3	HO-6
13520 CRENSHAW BLVD	4059022017	C3	HO-6
13920 CRENSHAW BLVD	4059021017	C3	HO-6
13904 CRENSHAW BLVD	4059021018	C3	HO-6
NA	4059022026	C3	HO-6
14160 CRENSHAW BL.	4059021004	C3	HO-6
14100 CRENSHAW BLVD	4059021009	C3	HO-6
14150 CRENSHAW BLVD	4059021005	C3	HO-6
14008 CRENSHAW BLVD	4059021013	C3	HO-6
NA	4059021014	C3	HO-6
NA	4059021015	C3	HO-6
NA	4059021011	C3	HO-6
14124 CRENSHAW BLVD	4059021021	C3	HO-6
14044 CRENSHAW BLVD	4059021010	C3	HO-6
14030 CRENSHAW BLVD	4059021012	C3	HO-6
14160 CRENSHAW BLVD	4059021003	C3	HO-6

14516 CRENSHAW BLVD	4064012009	C3	HO-5
14504 CRENSHAW BLVD	4064012011	C3	HO-5
14626 CRENSHAW BLVD	4064012024	C3	HO-5
14600 CRENSHAW BLVD	4064012027	C3	HO-5
14520 CRENSHAW BLVD	4064012029	C3	HO-5
14526 CRENSHAW BLVD	4064012028	C3	HO-5
14614 CRENSHAW BLVD	4064012025	C3	HO-5
14510 CRENSHAW BLVD	4064012010	C3	HO-5
14604 CRENSHAW BLVD	4064012026	C3	HO-5
14426 CRENSHAW BLVD	4064012030	C3	HO-5
2200 W EL SEGUNDO BLVD	4060001029	C3	HO-5
12816 VAN NESS AVE	4061001029	C3	HO-5
2150 W EL SEGUNDO BLVD	4061001012	C3	HO-5
14007 VAN NESS AVE	4059017031	C3	HO-3
14115 VAN NESS AVE	4059017027	C3	HO-3
14111 VAN NESS AVE	4059017028	C3	HO-3
14017 VAN NESS AVE	4059017029	C3	HO-3
14015 VAN NESS AVE	4059017030	C3	HO-3
13971 VAN NESS AVE	4059017033	C3	HO-3
13945 VAN NESS AVE	4059017035	C3	HO-3
13961 VAN NESS AVE	4059017034	C3	HO-3
13931 VAN NESS AVE	4059017036	C3	HO-3
13901 VAN NESS AVE	4059017037	C3	HO-3
13151 S WESTERN AVE	4061013001	M2	HO-4
1735 W 130TH ST	6102001023	M1	HO-5
1727 W 130TH ST	6102001022	M1	HO-5
1751 W 130TH ST	6102001024	M1	HO-5
1748 W EL SEGUNDO BLVD	6102001005	M1	HO-5
1721 W 130TH ST	6102001020	M1	HO-5
NA	6102001021	M1	HO-5
12918 S WESTERN AVE	6102001025	M1	HO-5
1734 W EL SEGUNDO BLVD	6102001006	M1	HO-6
1714 W EL SEGUNDO BLVD	6102001010	M1	HO-6
1726 W EL SEGUNDO BLVD	6102001007	M1	HO-6
1720 W EL SEGUNDO BLVD	6102001026	M1	HO-6
1643 W 130TH ST	6102001016	M1	HO-5
1651 W 130TH ST	6102001017	M1	HO-5
1613 W 130TH ST	6102002022	M1	HO-5

1613 W 130TH ST	6102002025	M1	HO-5
NA	6102002023	+	HO-5
1621 W 130TH ST	6102002026	M1	HO-5
1635 W 130TH ST	6102001015	M1	HO-5
1619 W 130TH ST	6102002027	M1	HO-5
1563 W 130TH ST	6102002020	M1	HO-5
1559 W 130TH ST	6102002019	M1	HO-5
1564 W EL SEGUNDO BLVD	6102002005	M1	HO-6
1556 W EL SEGUNDO BLVD	6102002006	M1	HO-6
1535 W 130TH ST	6102002016	M1	HO-5
12801 HALLDALE AVE	6102002030	M1	HO-6
1530 W EL SEGUNDO BLVD	6102002028	M1	HO-6
1434 W EL SEGUNDO BLVD	6102003004	M1	HO-6
1428 W EL SEGUNDO BLVD	6102003005	M1	HO-6
1440 W EL SEGUNDO BLVD	6102003024	M1	HO-6
12919 S NORMANDIE AVE	6102003017	M1	HO-5
12901 S NORMANDIE AVE	6102003026	M1	HO-5
12927 S NORMANDIE AVE	6102003010	M1	HO-5
12829 S NORMANDIE AVE	6102003007	C3	HO-6
12903 S BUDLONG AVE	6115001012	M1	HO-4
1200 W EL SEGUNDO BLVD	6115001011	M1	HO-4
1243 W 130TH ST	6115001017	M1	HO-5
1303 W 130TH ST	6115001019	M1	HO-5
12902 S NORMANDIE AVE	6115001026	M1	HO-5
1239 W 130TH ST	6115001015	M1	HO-5
1255 W 130TH ST	6115001018	M1	HO-5
1239 W 130TH ST	6115001016	M1	HO-5
1311 W 130TH ST	6115001035	M1	HO-5
12912 S NORMANDIE AVE	6115001028	M1	HO-5
1341 W 130TH ST	6115001029	M1	HO-5
12908 S NORMANDIE AVE	6115001027	M1	HO-5
1320 W EL SEGUNDO BLVD	6115001003	M1	HO-6
1308 W EL SEGUNDO BLVD	6115001004	M1	HO-6
1254 W EL SEGUNDO BLVD	6115001005	M1	HO-6
1342 W EL SEGUNDO BLVD	6115001032	M1	HO-6
1246 W EL SEGUNDO BLVD	6115001034	M1	HO-6
1332 W EL SEGUNDO BLVD	6115001002	M1	HO-6
12816 S NORMANDIE AVE	6115001033	M1	HO-6

1218 W EL SEGUNDO BLVD	6115001800	M1	HO-6
1254 W EL SEGUNDO BLVD	6115001006	M1	HO-6
12923 S BUDLONG AVE	6115001031	M1	HO-4
1215 W 132ND ST	6115002023	M1	HO-4
13021 S BUDLONG AVE	6115002032	M1	HO-4
1220 W 130TH ST	6115002031	M1	HO-4
13423 S BUDLONG AVE	6115004017	M1	HO-4
13437 S BUDLONG AVE	6115004019	M1	HO-4
13441 S BUDLONG AVE	6115004032	M1	HO-4
1203 W 135TH ST	6115004020	M1	HO-4
14401 S WESTERN AVE	4062004041	C3	HO-6
1124 W 135TH ST	6115020008	C3	HO-4
1144 W 135TH ST	6115020012	C3	HO-4
1100 W 135TH ST	6115020006	C3	HO-4
1110 W 135TH ST	6115020014	C3	HO-4
13530 S BUDLONG AVE	6115020009	C3	HO-4
1156 W 135TH ST	6115020013	C3	HO-4
13429 S NORMANDIE AVE	6102010008	M1	HO-4
1415 W 135TH ST	6102010009	M1	HO-4
1414 W 134TH ST	6102010006	M1	HO-4
1435 W 135TH ST	6102010017	M1	HO-4
13421 S NORMANDIE AVE	6102010007	M1	HO-4
1436 W 134TH ST	6102010005	M1	HO-4
1421 W 135TH ST	6102010016	M1	HO-4
13428 S NORMANDIE AVE	6115004031	M1	HO-4
13615 S NORMANDIE AVE	6102016013	M2	HO-4
13609 S NORMANDIE AVE	6102016020	M2	HO-4
NA	6102016023	M2	HO-4
13725 S NORMANDIE AVE	6102017030	M1	HO-4
1580 W 139TH ST	6102016025	M2	HO-4
NA	6102017026	M1	HO-4
13507 S NORMANDIE AVE	6102016022	M2	HO-4
13527 S NORMANDIE AVE	6102016024	M2	HO-4
13717 S NORMANDIE AVE	6102017033	M1	HO-4
13705 S NORMANDIE AVE	6102017044	M1	HO-4
1425 W 139TH ST	6102017040	M1	HO-4
13807 S NORMANDIE AVE	6102017045	M1	HO-4
13815 S NORMANDIE AVE	6102017027	M1	HO-4

1433 W 139TH ST	6102017039	M1	HO-4
13606 S NORMANDIE AVE	6115005045	M1	HO-4
13616 S NORMANDIE AVE	6115005042	M1	HO-4
13612 S NORMANDIE AVE	6115005044	M1	HO-4
13602 S NORMANDIE AVE	6115005036	M1	HO-4
13526 S NORMANDIE AVE	6115005047	M1	HO-4
13518 S NORMANDIE AVE	6115005037	M1	HO-4
13506 S NORMANDIE AVE	6115005038	M1	HO-4
13722 S NORMANDIE AVE	6115009011	M1	HO-4
13714 S NORMANDIE AVE	6115009010	M1	HO-4
13706 S NORMANDIE AVE	6115009014	M1	HO-4
13850 S NORMANDIE AVE	6115009078	M1	HO-4
13618 S WESTERN AVE	6102013011	M2	HO-5
1746 W 135TH ST	6102013019	M2	HO-5
13610 S WESTERN AVE	6102013017	M2	HO-5
13528 S WESTERN AVE	6102013020	M2	HO-5
13614 S WESTERN AVE	6102013010	M2	HO-5
13610 S WESTERN AVE	6102013014	M2	HO-5
NA	4061026005	M2	HO-5
NA	4061026002	M2	HO-5
NA	4061026030	M2	HO-5
NA	4061026006	M2	HO-5
13511 S WESTERN AVE	4061026036	M2	HO-5
NA	4061026007	M2	HO-5
NA	4061026034	M2	HO-5
13715 S WESTERN AVE	4061026032	M2	HO-5
13801 S WESTERN AVE	4061026023	M2	HO-5
13727 S WESTERN AVE	4061026022	M2	HO-5
14119 S WESTERN AVE	4061027006	C3	HO-6
14101 S WESTERN AVE	4061027004	C3	HO-6
14107 S WESTERN AVE	4061027005	C3	HO-6
1835 W ROSECRANS AVE	4061027014	C3	HO-6
1859 W ROSECRANS AVE	4061027013	C3	HO-6
1957 W 144TH ST	4062003008	C3	HO-6
1930 W ROSECRANS AVE	4062003027	C3	HO-6
1922 W ROSECRANS AVE	4062003028	C3	HO-6
1939 W 144TH ST	4062003022	C3	HO-6
1954 W ROSECRANS AVE	4062003024	C3	HO-6

1119 W 144TH PL	4062003037	C3	HO-6
1916 W ROSECRANS AVE	4062003029	C3	HO-6
1910 W ROSECRANS AVE	4062003030	C3	HO-6
1919 W 144TH ST	4062003021	C3	HO-6
NA	4062003023	C3	HO-6
1900 W ROSECRANS AVE	4062003031	C3	HO-6
1901 W 144TH ST	4062003036	C3	HO-6
1839 W 144TH ST	4062004008	C3	HO-6
1847 W 144TH ST	4062004032	C3	HO-6
1850 W ROSECRANS AVE	4062004036	C3	HO-6
NA	4062004033	C3	HO-6
14314 S ST ANDREWS PL	4062004082	C3	HO-6
1830 W ROSECRANS AVE	4062004079	C3	HO-6
1617 W ROSECRANS AVE	6102014040	M2	HO-6
1701 W ROSECRANS AVE	6102014048	M2	HO-6
1725 W ROSECRANS AVE	6102014046	M2	HO-6
1639 W ROSECRANS AVE	6102014041	M2	HO-6
1601 W ROSECRANS AVE	6102014039	M2	HO-6
1735 W ROSECRANS AVE	6102014069	M2	HO-6
1611 W ROSECRANS AVE	6102014038	M2	HO-6
1718 W ROSECRANS AVE	6103002035	C3	HO-6
1732 W ROSECRANS AVE	6103002033	C3	HO-6
NA	6103002034	C3	HO-6
1650 W ROSECRANS AVE	6103004037	C3	HO-6
1600 W ROSECRANS AVE	6103004021	C3	HO-6
NA	6103005027	C3	HO-6
1560 W ROSECRANS AVE	6103005025	C3	HO-6
NA	6103005028	C3	HO-6
1560 W ROSECRANS AVE	6103005034	C3	HO-6
1536 W ROSECRANS AVE	6103005058	C3	HO-6
NA	6103005057	C3	HO-6
1522 W ROSECRANS AVE	6103005051	C3	HO-6
1510 W ROSECRANS AVE	6103005029	C3	HO-6
1520 W ROSECRANS AVE	6103005052	C3	HO-6
1518 W ROSECRANS AVE	6103005053	C3	HO-6
1536 W ROSECRANS AVE	6103005026	C3	HO-6
14315 HALLDALE AVE	6103005054	C3	HO-6
14315 S NORMANDIE AVE	6103009063	C3	HO-6

1408 W ROSECRANS AVE	6103009057	C3	HO-6
1122 W ROSECRANS AVE	6114019021	Р	HO-5
1102 W ROSECRANS AVE	6114019017	C3	HO-5
1920 W 144TH ST	4062003003	C3	HO-6
1900 W 144TH ST	4062003001	C3	HO-6
1940 W 144TH ST	4062003005	C3	HO-6
1946 W 144TH ST	4062003006	C3	HO-6
14404 GRAMERCY PL	4062003007	C3	HO-6
1910 W 144TH ST	4062003002	C3	HO-6
1934 W 144TH ST	4062003004	C3	HO-6
1858 W 144TH ST	4062004009	C3	HO-6
1848 W 144TH ST	4062004026	C3	HO-6
NA	4062004022	C3	HO-6
NA	4062004021	C3	HO-6
1830 W 144TH ST	4062004029	C3	HO-6
1818 W 144TH ST	4062004031	C3	HO-6
14415 S WESTERN AVE	4062004023	C3	HO-6
1838 W 144TH ST	4062004027	C3	HO-6
1828 W 144TH ST	4062004030	C3	HO-6
1834 W 144TH ST	4062004081	C3	HO-6
14421 S WESTERN AVE	4062004083	C3	HO-6
14507 S WESTERN AVE	4062005002	C3	HO-5
NA	4062005003	C3	HO-5
14525 S WESTERN AVE	4062005025	C3	HO-5
14501 S WESTERN AVE	4062005001	C3	HO-5
14519 S WESTERN AVE	4062005024	C3	HO-5
NA	4062005004	C3	HO-5
1817 W 146TH ST	4062005067	C3	HO-5
NA	4062006033	C3	HO-5
NA	4062006032	C3	HO-5
14609 S WESTERN AVE	4062006048	C3	HO-5
14690 S WESTERN AVE	6103030014	C3	HO-5
14632 S WESTERN AVE	6103030015	C3	HO-5
14807 S WESTERN AVE	4062016037	C3	HO-5
14801 S WESTERN AVE	4062016036	C3	HO-5
14817 S WESTERN AVE	4062016038	C3	HO-5
14855 S WESTERN AVE	4062016039	C3	HO-5
14921 S WESTERN AVE	4062017013	C3	HO-5

14901 S WESTERN AVE	4062017011	C3	HO-5
NA	4062017012	C3	HO-5
14929 S WESTERN AVE	4062017014	C3	HO-5
14920 S WESTERN AVE	6103021002	C3	HO-5
1744 W 149TH ST	6103021026	C3	HO-5
14914 S WESTERN AVE	6103021025	C3	HO-5
15020 S WESTERN AVE	6103021033	C3	HO-5
15014 S WESTERN AVE	6103021053	C3	HO-5
15014 S WESTERN AVE	6103021054	C3	HO-5
15032 S WESTERN AVE	6103021031	C3	HO-5
15019 S WESTERN AVE	4062017047	C3	HO-5
15019 S WESTERN AVE	4062017050	C3	HO-5
15001 S WESTERN AVE	4062017049	C3	HO-5
NA	4062017042	C3	HO-3
1819 MARINE AVE	4062017038	C3	HO-3
1829 MARINE AVE	4062017040	C3	HO-3
1813 MARINE AVE	4062017037	C3	HO-3
1823 MARINE AVE	4062017039	C3	HO-3
NA	4062017041	C3	HO-3
1845 MARINE AVE	4062017044	C3	HO-3
1820 MARINE AVE	4063005006	C3	HO-3
1816 MARINE AVE	4063005005	C3	HO-3
15103 S WESTERN AVE	4063005047	C3	HO-5
15109 S WESTERN AVE	4063005050	C3	HO-5
15225 S WESTERN AVE	4063006002	C3	HO-5
1808 W 152ND ST	4063006004	C3	HO-5
15219 S WESTERN AVE	4063006003	C3	HO-5
15112 S WESTERN AVE	6103018025	C2	HO-5
15345 S WESTERN AVE	4063007002	C3	HO-5
15325 S WESTERN AVE	4063007003	C3	HO-5
15351 S WESTERN AVE	4063007001	C3	HO-5
15325 S WESTERN AVE	4063007004	C3	HO-5
15301 S WESTERN AVE	4063007005	C3	HO-5
15300 S WESTERN AVE	6103015025	C3	HO-5
15324 S WESTERN AVE	6103015026	C3	HO-5
15340 S WESTERN AVE	6103015027	C3	HO-5
15417 S WESTERN AVE	4063008001	C3	HO-5
15401 S WESTERN AVE	4063008002	C3	HO-5

1450 W REDONDO BEACH BLVD	6105008032	C3	HO-5
NA	6105008030	C3	HO-5
NA	6105008031	C3	HO-5
1914 MARINE AVE	4063005017	C3	HO-3
1958 MARINE AVE	4063005025	C3	HO-3
2003 MARINE AVE	4062013018	C3	HO-3
2021 MARINE AVE	4062013020	C3	HO-3
2315 MARINE AVE	4064023034	C3	HO-5
2421 MARINE AVE	4064023019	C3	HO-5
2415 MARINE AVE	4064023020	C3	HO-5
2403 MARINE AVE	4064023021	C3	HO-5
NA	4064023035	C3	HO-5
NA	4064023022	C3	HO-5
2912 MARINE AVE	4069003002	C3	HO-3
2918 MARINE AVE	4069003001	C3	HO-3
2938 MARINE AVE	4069004027	C3	HO-5
15115 ATKINSON AVE	4069004026	C3	HO-5
15340 CRENSHAW BLVD	4069004002	C3	HO-5
15342 CRENSHAW BLVD	4069004001	C3	HO-5
15406 CRENSHAW BLVD	4069019002	C3	HO-4
15400 CRENSHAW BLVD	4069019001	C3	HO-4
15416 CRENSHAW BLVD	4069019024	C3	HO-4
15520 CRENSHAW BLVD	4069019009	C3	HO-4
15622 S CRENSHAW	4069020002	C3	HO-4
15706 CRENSHAW BLVD	4069020005	C3	HO-4
15712 CRENSHAW BLVD	4069020006	C3	HO-4
15716 CRENSHAW BLVD	4069020007	C3	HO-4
15722 CRENSHAW BLVD	4069020008	C3	HO-4
15915 S WESTERN AVE	4066012033	C3	HO-5
16017 S WESTERN AVE	4066012004	C3	HO-5
16127 S WESTERN AVE	4066012026	C3	HO-5
16119 S WESTERN AVE	4066012028	C3	HO-5
16303 S WESTERN AVE	4066013025	C3	HO-5
16229 S WESTERN AVE	4066013014	C3	HO-5
16311 S WESTERN AVE	4066013016	C3	HO-5
16225 S WESTERN AVE	4066013024	C3	HO-5
16219 S WESTERN AVE	4066013023	C3	HO-5
16213 S WESTERN AVE	4066013022	C3	HO-5

16321 S WESTERN AVE       4066013026       C3       HO-5         16401 S WESTERN AVE       4066025015       C3       HO-5         16417 S WESTERN AVE       4066025017       C3       HO-5         16501 S WESTERN AVE       4066025020       C3       HO-5         16411 S WESTERN AVE       4066025016       C3       HO-5         16505 S WESTERN AVE       4066025021       C3       HO-5         16531 S WESTERN AVE       4066025025       C3       HO-5         16533 S WESTERN AVE       4066025024       C3       HO-5         16533 S WESTERN AVE       4066025024       C3       HO-5         15830 S WESTERN AVE       6105010021       C3       HO-5         15926 S WESTERN AVE       6105010024       C3       HO-5         15820 S WESTERN AVE       6105010018       C3       HO-5         15824 S WESTERN AVE       6105010060       C3       HO-5         15930 S WESTERN AVE       6105010026       C3       HO-5         15930 S WESTERN AVE       6105010042       C3       HO-5         16102 S WESTERN AVE       6105010044       C3       HO-5         16108 S WESTERN AVE       6105010044       C3       HO-5         16108 S W	
16417 S WESTERN AVE4066025017C3HO-516501 S WESTERN AVE4066025020C3HO-516411 S WESTERN AVE4066025016C3HO-516505 S WESTERN AVE4066025021C3HO-516531 S WESTERN AVE4066025025C3HO-516533 S WESTERN AVE4066025024C3HO-516523 S WESTERN AVE4066025024C3HO-515830 S WESTERN AVE6105010021C3HO-515926 S WESTERN AVE6105010024C3HO-515820 S WESTERN AVE6105010060C3HO-515824 S WESTERN AVE6105010060C3HO-515930 S WESTERN AVE6105010062C3HO-515934 S WESTERN AVE6105010026C3HO-516102 S WESTERN AVE6105010043C3HO-516108 S WESTERN AVE6105010044C3HO-516116 S WESTERN AVE6105010045C3HO-5	
16501 S WESTERN AVE4066025020C3HO-516411 S WESTERN AVE4066025016C3HO-516505 S WESTERN AVE4066025021C3HO-516531 S WESTERN AVE4066025025C3HO-516523 S WESTERN AVE4066025024C3HO-516523 S WESTERN AVE4066025024C3HO-515830 S WESTERN AVE6105010021C3HO-515926 S WESTERN AVE6105010024C3HO-515820 S WESTERN AVE6105010018C3HO-515824 S WESTERN AVE6105010060C3HO-515930 S WESTERN AVE6105010026C3HO-516102 S WESTERN AVE6105010043C3HO-516108 S WESTERN AVE6105010044C3HO-516116 S WESTERN AVE6105010045C3HO-5	
16411 S WESTERN AVE4066025016C3HO-516505 S WESTERN AVE4066025021C3HO-516531 S WESTERN AVE4066025025C3HO-516523 S WESTERN AVE4066025024C3HO-515830 S WESTERN AVE6105010021C3HO-515926 S WESTERN AVE6105010024C3HO-515820 S WESTERN AVE6105010018C3HO-515824 S WESTERN AVE6105010060C3HO-515930 S WESTERN AVE6105010062C3HO-515934 S WESTERN AVE6105010026C3HO-516102 S WESTERN AVE6105010043C3HO-516108 S WESTERN AVE6105010044C3HO-516116 S WESTERN AVE6105010045C3HO-5	
16505 S WESTERN AVE4066025021C3HO-516531 S WESTERN AVE4066025025C3HO-516523 S WESTERN AVE4066025024C3HO-515830 S WESTERN AVE6105010021C3HO-515926 S WESTERN AVE6105010024C3HO-515820 S WESTERN AVE6105010018C3HO-515824 S WESTERN AVE6105010060C3HO-515930 S WESTERN AVE6105010062C3HO-515934 S WESTERN AVE6105010026C3HO-516102 S WESTERN AVE6105010043C3HO-516108 S WESTERN AVE6105010044C3HO-516116 S WESTERN AVE6105010045C3HO-5	
16531 S WESTERN AVE4066025025C3HO-516523 S WESTERN AVE4066025024C3HO-515830 S WESTERN AVE6105010021C3HO-515926 S WESTERN AVE6105010024C3HO-515820 S WESTERN AVE6105010018C3HO-515824 S WESTERN AVE6105010060C3HO-515930 S WESTERN AVE6105010062C3HO-515934 S WESTERN AVE6105010026C3HO-516102 S WESTERN AVE6105010043C3HO-516108 S WESTERN AVE6105010044C3HO-516116 S WESTERN AVE6105010045C3HO-5	
16523 S WESTERN AVE4066025024C3HO-515830 S WESTERN AVE6105010021C3HO-515926 S WESTERN AVE6105010024C3HO-515820 S WESTERN AVE6105010018C3HO-515824 S WESTERN AVE6105010060C3HO-515930 S WESTERN AVE6105010062C3HO-515934 S WESTERN AVE6105010026C3HO-516102 S WESTERN AVE6105010043C3HO-516108 S WESTERN AVE6105010044C3HO-516116 S WESTERN AVE6105010045C3HO-5	
15830 S WESTERN AVE6105010021C3HO-515926 S WESTERN AVE6105010024C3HO-515820 S WESTERN AVE6105010018C3HO-515824 S WESTERN AVE6105010060C3HO-515930 S WESTERN AVE6105010062C3HO-515934 S WESTERN AVE6105010026C3HO-516102 S WESTERN AVE6105010043C3HO-516108 S WESTERN AVE6105010044C3HO-516116 S WESTERN AVE6105010045C3HO-5	
15926 S WESTERN AVE6105010024C3HO-515820 S WESTERN AVE6105010018C3HO-515824 S WESTERN AVE6105010060C3HO-515930 S WESTERN AVE6105010062C3HO-515934 S WESTERN AVE6105010026C3HO-516102 S WESTERN AVE6105010043C3HO-516108 S WESTERN AVE6105010044C3HO-516116 S WESTERN AVE6105010045C3HO-5	
15820 S WESTERN AVE6105010018C3HO-515824 S WESTERN AVE6105010060C3HO-515930 S WESTERN AVE6105010062C3HO-515934 S WESTERN AVE6105010026C3HO-516102 S WESTERN AVE6105010043C3HO-516108 S WESTERN AVE6105010044C3HO-516116 S WESTERN AVE6105010045C3HO-5	
15824 S WESTERN AVE         6105010060         C3         HO-5           15930 S WESTERN AVE         6105010062         C3         HO-5           15934 S WESTERN AVE         6105010026         C3         HO-5           16102 S WESTERN AVE         6105010043         C3         HO-5           16108 S WESTERN AVE         6105010044         C3         HO-5           16116 S WESTERN AVE         6105010045         C3         HO-5	
15930 S WESTERN AVE6105010062C3HO-515934 S WESTERN AVE6105010026C3HO-516102 S WESTERN AVE6105010043C3HO-516108 S WESTERN AVE6105010044C3HO-516116 S WESTERN AVE6105010045C3HO-5	
15934 S WESTERN AVE         6105010026         C3         HO-5           16102 S WESTERN AVE         6105010043         C3         HO-5           16108 S WESTERN AVE         6105010044         C3         HO-5           16116 S WESTERN AVE         6105010045         C3         HO-5	
16102 S WESTERN AVE         6105010043         C3         HO-5           16108 S WESTERN AVE         6105010044         C3         HO-5           16116 S WESTERN AVE         6105010045         C3         HO-5	l
16108 S WESTERN AVE         6105010044         C3         HO-5           16116 S WESTERN AVE         6105010045         C3         HO-5	
16116 S WESTERN AVE 6105010045 C3 HO-5	
16016 S WESTERN AVE 6105010064 C3 HO-5	
1735 W 162 <sup>ND</sup> ST 6105010048 C3 HO-5	
1743 W 162 <sup>ND</sup> ST 6105010047 C3 HO-5	
16126 S WESTERN AVE 6105010046 C3 HO-5	
16240 S WESTERN AVE 6105004045 O HO-5	·
16224 S WESTERN AVE 6105004036 O HO-5	
1735 W GARDENA BLVD 6105004046 O HO-5	
16320 S WESTERN AVE 6105004043 O HO-5	
1747 W 166 <sup>TH</sup> ST 6105001010 C3 HO-5	
16520 S WESTERN AVE 6105001002 C3 HO-5	
16516 S WESTERN AVE 6105001003 C3 HO-5	
16522 S WESTERN AVE 6105001001 C3 HO-5	
16510 S WESTERN AVE 6105001030 C3 HO-5	
16816 S WESTERN AVE 6106003003 C3 HO-5	
16820 S WESTERN AVE 6106003004 C3 HO-5	
16910 S WESTERN AVE 6106003034 C3 HO-5	
16822 S WESTERN AVE 6106003028 C3 HO-5	
16826 S WESTERN AVE 6106003030 C3 HO-5	
16924 S WESTERN AVE 6106003026 C3 HO-5	
17014 S WESTERN AVE 6106009001 C3 HO-5	
17018 S WESTERN AVE 6106009014 C3 HO-5	

17000 S WESTERN AVE	6106009015	C3	HO-5
17124 S WESTERN AVE	6106009008	C3	HO-5
17128 S WESTERN AVE	6106009009	C3	HO-5
NA	6106030016	M1	HO-4
16835 S NORMANDIE AVE	6106030015	M1	HO-4
16829 S NORMANDIE AVE	6106030011	M1	HO-4
16617 NORMANDIE AVE	6106027039	M1	HO-4
16610 BRIGHTON AVE	6106027026	M1	HO-4
16601 S NORMANDIE AVE	6106027023	M1	HO-4
16611 S NORMANDIE AVE	6106027027	M1	HO-4
1414 W 166 <sup>TH</sup> ST	6106027040	M1	HO-4
NA	6111007016	C3	HO-4
NA	6111007017	C3	HO-4
1345 W 166 <sup>™</sup> ST	6111007032	C3	HO-4
17901 S VERMONT AVE	6111024009	C3	HO-3
NA	6111024010	C3	HO-3
1435 W 178 <sup>™</sup> ST	6106036015	M2	HO-4
1411 W 178 <sup>™</sup> ST	6106036025	M2	HO-4
NA	6106036805	M2	HO-4
1401 W 178 <sup>™</sup> ST	6106036023	M2	HO-4
1440 W 178 <sup>™</sup> ST	6106038025	M1	HO-4
1446 W 178 <sup>™</sup> ST	6106038021	M1	HO-4
1406 W 178 <sup>™</sup> ST	6106038023	M1	HO-4
1402 W 178 <sup>™</sup> ST	6106038022	M1	HO-4
1440 W 178 <sup>™</sup> ST	6106038024	M1	HO-4
1468 W 178 <sup>TH</sup> ST	6106038016	M1	HO-4
1480 W 178 <sup>™</sup> ST	6106038017	M1	HO-4
1528 W 178 <sup>TH</sup> ST	6106037020	M1	HO-3
1524 W 178 <sup>™</sup> ST	6106037025	M1	HO-3
1520 W 178 <sup>TH</sup> ST	6106037026	M1	HO-3
NA	6106037029	M1	HO-3
17817 EVELYN AVE	6106037002	M1	HO-3
17833 EVELYN AVE	6106037024	M1	HO-3
1500 W 178 <sup>™</sup> ST	6106037027	M1	HO-3
17853 EVELYN AVE	6106037030	M1	HO-3
17805 S DENKER AVE	6106018050	M1	HO-3
17809 S DENKER AVE	6106018042	M1	HO-3
17908 LA SALLE AVE	6106018049	НВ	HO-3

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17803 LA SALLE AVE 17804 S HARVARD BLVD 17812 S HARVARD BLVD 18011 LA SALLE AVE	6106017020 6106017001 6106017040	· · · · · · · · · · · · · · · · · · ·	HO-3 HO-3
17812 S HARVARD BLVD		<u>M1</u>	LHO-3
· · · · · · · · · · · · · · · · · · ·	6106017040	1	
18011 LA SALLE AVE			HO-3
	6106021018	HB	HO-3
NA	6106021024	HB	HO-3
18031 LA SALLE AVE	6106021037	HB	HO-3
18105 LA SALLE AVE	6106021047	НВ	HO-3
1651 W 182 <sup>ND</sup> ST	6106021051	НВ	HO-5
18111 S HARVARD BLVD	6106020028	НВ	HO-3
NA	6106020043	НВ	HO-5
1700 W 180 <sup>™</sup> ST	6106020018	НВ	HO-3
17803 S HARVARD BLVD	6106016017	M1	HO-3
17822 S HOBART BLVD	6106016030	M1	HO-3
17812 S HOBART BLVD	6106016033	M1	HO-3
17832 S HOBART BLVD	6106016032	HB	HO-3
17924 S HOBART BLVD	6106016031	HB	HO-3
18116 S HOBART BLVD	6106020041	НВ	HO-3
1719 W 182 <sup>ND</sup> ST	6106020040	HB	HO-5
1725 W 182 <sup>ND</sup> ST	6106020038	HB	HO-5
1745 W 182 <sup>ND</sup> ST	6106019065	M1	HO-5
NA	6106019059	M1	HO-3
18105 S HOBART BLVD	6106019066	M1	HO-3
18101 S HOBART BLVD	6106019067	M1	HO-3
18025 S HOBART BLVD	6106019047	M1	HO-3
1726 W 180 <sup>™</sup> ST	6106019068	M1	HO-3
1727 W 180 <sup>™</sup> ST	6106015050	M1	HO-3
17913 S HOBART BLVD	6106015044	M1	HO-3
NA	6106015029	M1	HO-3
NA	6106015030	M1	HO-3
17903 S HOBART BLVD	6106015048	M1	HO-3
17807 S HOBART BLVD	6106015046	M1	HO-3
17831 S HOBART BLVD	6106015045	M1	HO-3
17815 S HOBART BLVD	6106015051	M1	HO-3
17850 S WESTERN AVE	6106015013	M1	HO-5
17810 S WESTERN AVE	6106015058	M1	HO-5
NA	6106015057	M1	HO-5
17910 S WESTERN AVE	6106015056	M1	HO-5
17804 S WESTERN AVE	6106015055	M1	HO-5

17840 S WESTERN AVE       6106015060       M1       HO-5         17820 S WESTERN AVE       6106015059       M1       HO-5         17920 S WESTERN AVE       6106015019       M1       HO-5         NA       6106019063       C3       HO-5         18016 S WESTERN AVE       6106019048       C3       HO-5         NA       6106019049       C3       HO-5         NA       6106019050       C3       HO-5	
17920 S WESTERN AVE         6106015019         M1         HO-5           NA         6106019063         C3         HO-5           18016 S WESTERN AVE         6106019048         C3         HO-5           NA         6106019049         C3         HO-5	
NA         6106019063         C3         HO-5           18016 S WESTERN AVE         6106019048         C3         HO-5           NA         6106019049         C3         HO-5	
18016 S WESTERN AVE         6106019048         C3         HO-5           NA         6106019049         C3         HO-5	
NA 6106019049 C3 HO-5	
NA 6106019050 C3 HO-5	
NA 6106019055 C3 HO-5	
NA 6106019062 C3 HO-5	
NA 6106019052 C3 HO-5	
18110 S WESTERN AVE 6106019064 C3 HO-5	
NA 6106019054 C3 HO-5	
NA 6106019051 C3 HO-5	
NA 6106019053 C3 HO-5	

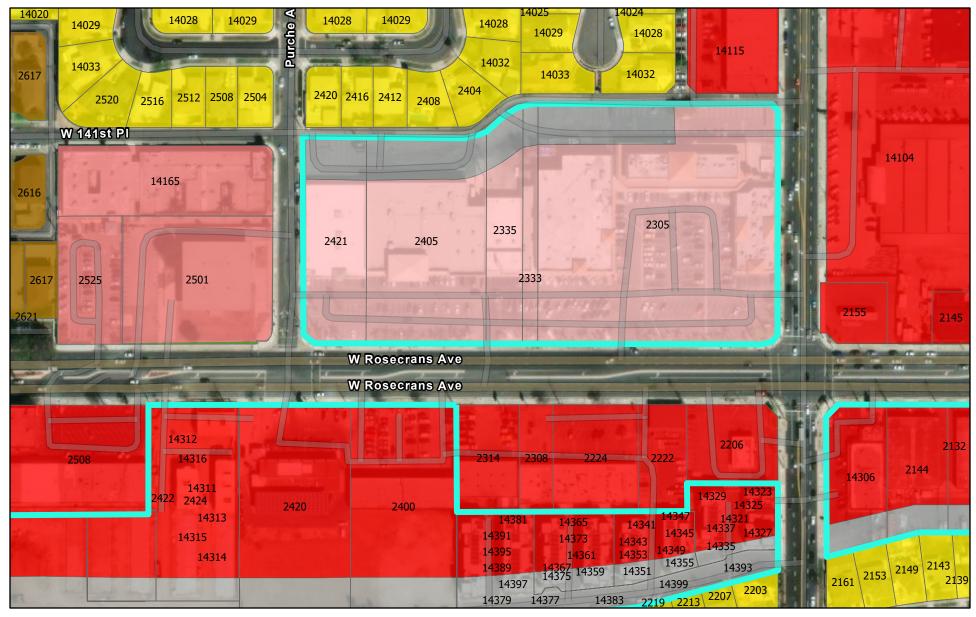
# Artesia Corridor Properties

- -

SP AREA	ADDRESS	AIN NUMBERS	NEW ZONING
1	17400 S. Western Ave.	6106013033	General Commercial
	17414 S. Western Ave.	6106013045	(C-3)
	17420 S. Western Ave.	6106013046	
	1740 W. Artesia Blvd.	6106013047	
2	1650 W. Artesia Blvd.	6106013053	Very High Density
	1610 W. Artesia Blvd.	6106013049	Residential (R-6)
3/4	1540 W. Artesia Blvd.	6106013061	Artesia Mixed-Use
	1534 W. Artesia Blvd.	6106013062	
	1500 W. Artesia Square	6106014041 - 6106014045	
	1502 W. Artesia Square	6106014067 - 6106014072	
	1504 W. Artesia Square	6106014056 - 6106014060	
	1506 W. Artesia Square	6106014061 - 6106014066	
	1508 W. Artesia Square	6106014024 - 6106014031	
	1510 W. Artesia Square	6106014012 - 6106014023	
	1512 W. Artesia Square	6106014033 - 6106014040	
	1520 Artesia Square	6106013072 - 6106013076	
	1528 Artesia Square	6101013078 - 6106013085	
	1538 Artesia Square	6106013064 - 6106013071	
	1540 Artesia Square	6106013147 - 6106013153	
	1548 Artesia Square	6106013139 - 6101013146	
	1558 Artesia Square	6106013123 - 6106013130	
	1560 Artesia Square	6106013131 - 6106013137	
	1568 Artesia Square	6106013115 - 6106013122	
	1578 Artesia Square	6106013109 – 6106013113	
	1580 Artesia Square	6106013093 - 6106013096	
	1588 Artesia Square	6106013098 - 6101013105	
	1602 Artesia Square	6106013159 - 6106013164	

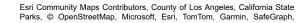
SP AREA	ADDRESS	AIN NUMBERS	NEW ZONING
	1604 Artesia Square	6106013154 - 6106013158	
	1608 Artesia Square	6106013086 - 6106013092	
	No Address	6106014046	
	No Address	6106014009	
	No Address	6106014010	
	No Address	6106014008	
	No Address	6106014011	
	No Address	6106014046 - 6106014055	ļ
4/5	1450 W. Artesia Blvd.	6106036035	1450 Artesia Specific
	1440 W. Artesia Blvd.	6106036012	Plan
	1452 W. Artesia Blvd.	6106036036	
	1462 W. Artesia Blvd.	6106036037	
	1472 W. Artesia Blvd.	6106036010	
	No Address (Sump)	6106036034	
6	No Address	6106036902	Official (O)
	No Address	6106036905	

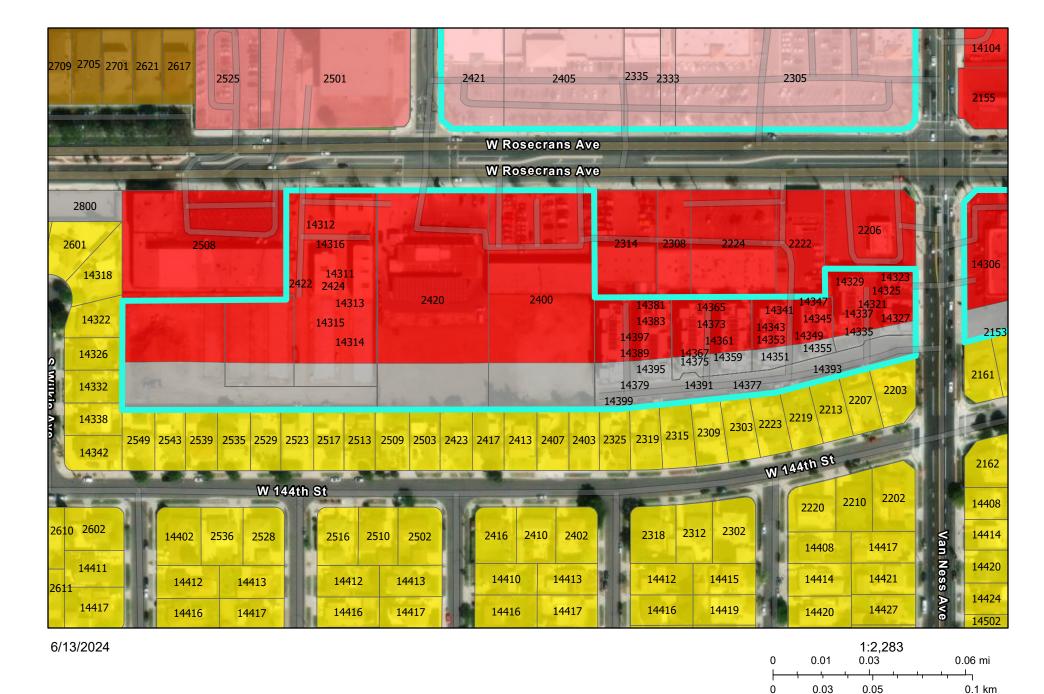
# Exhibit C



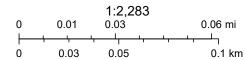
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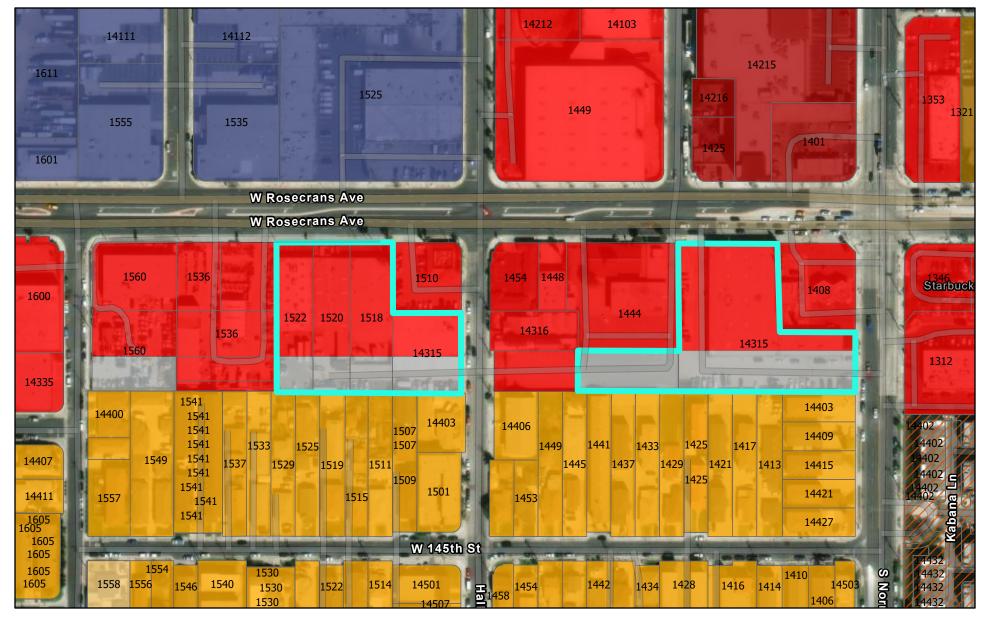




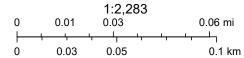


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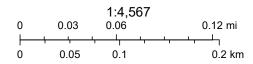
6/13/2024



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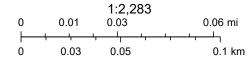
2055 2043 2035 2027 2019 2015 2059 2051 2031 2023 2051 157th St	15627 1919 1875 W Re	donau 1818 1800		732 736
2102	1957	1830 <u>15721</u> 15 15727	700 1727 1719 1667 1655 1703 15737 1633	7 1625
2015	1908	15718 15731	1059	629
2169 2063 2001	1928 1918 15805 15809 15808 15807 1912 15809 15812 15811	15803	1712 1704 1662 1708 1666 1656	1630
	1942 1922 15813 15816 15815 15817	15823	15813 15816 1648	15816
	1950 15875 15820 15819 15812 15821 15824 15823	45000		15820 15824
	15815 15816 15875 1915 1907 1859 1851 15827 15819 15820 15820 1915 1903 1855 1847		1724 15823 15828 15825	15 <del>828</del> 15900
	15903 <b>G</b> 5904 15879 1910 1858 1850 1846	15903	<b>5902 15911 15910 15905 15901 15905</b>	1 <del>5904</del> 1 <del>5908</del>
	15907 <b>5</b> 5908 15903 15904 1906 1854 1842 15911 <b>5</b> 5912 15007 1915 1903 1855 1847	2 15912 15015	15915 2 15909	15912 15916
	15915 <b>2</b> 5916 15911 1911 1859 15905 1907		5934 15923 <b>2</b> 15930 15917	15920 6000
	15919         15920         15915         1906         1858         1850         184           16003         16004         15919         1906         1902         1845           16003         16004         16003         16004         1902         1845	12 16002 16011	5934     15923     15930     15917       5008     16005     16004     0       5012     16009     0     16010	5 <mark>6000</mark> 16000
W 160th St ល្អ	16007 16008 16007 16008 1903 16011	16010 16017		16008 16008
	16015         16012         16011         16012         16012         16017           16015         16015         16016         1907         16100         16023	16018	16019 16020	
	16019 16010 16104 16103	Ø         16104         16108           16108         16108         16108	16107 16108	16115
W 161st St		10110	16113         16114           1735         16119         16120	. 0
	1935 1929 1915 1905 1857 16117 1943 1931 1919 16117 1861 1847	16112     16119       16112     16119       16118     16127       1612     16126       827     1823       1821     16135       11     16120	1731 16125 16126	1629
	1939 1925 1909 1865 1853 1 1853 1	843 16135 16	143 16129 16130	4
W 162nd St	16202 16207 1922 1914 1856 184 1856 1850	16 17	744 1734 1738	
	1904 1926 1916 16211 1862 1830 1		16216	
	16218         16217         16218         1621           16222         16221         16222         16222	21 16220 16219 16		620
	16227         16226         16225         16226         16226         16226         16226         16220 <th< td=""><td></td><td>5224 Hall</td><td>Denk Elem</td></th<>		5224 Hall	Denk Elem

6/13/2024



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7759 7753 Parker Ln 7355 7362 7353 7359 7111 7358 W 178th St W 178th St 1465 1465 1419 1419 1485 1481 S Normandie Ave 1465 1465 1465 1465 17832 1491 ----W 179th St W 179th St 1490 1482 1478 1476 



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## Exhibit D

	Address	Current Zoning	EIR Proposed	Revised Zoning
APN	Address	Current Zoning	Zoning Designation	Zoning Designation
4066012004	16017 S WESTERN AVE	C3/MUO/P	C3/HO-5	C3/HO-5
	1440 W 178TH ST	M1/P	M1/HO-4	M1/HO-4
	1446 W 178TH ST	M1/P	M1/HO-4	M1/HO-4
	1406 W 178TH ST	M1/P	M1/HO-4	M1/HO-4
6106038022	1402 W 178TH ST	M1/P	M1/HO-4	M1/HO-4
6106038024	1440 W 178TH ST	M1/P	M1/HO-4	M1/HO-4
6106038016	1468 W 178TH ST	M1/P	M1/HO-4	M1/HO-4
6106038017	1480 W 178TH ST	M1/P	M1/HO-4	M1/HO-4
6114019022	1150 W ROSECRANS AVE	C3/P	C3/HO-5	C3
6114019011	1140 W ROSECRANS AVE	C3/P	C3/HO-5	C3
	16011 S WESTERN AVE	C3/MUO/P	C3/HO-5	C3/MUO
	16135 S WESTERN AVE	C3/MUO/P	C3/HO-5	C3/MUO
	16025 S WESTERN AVE	C3/MUO/P	C3/HO-5	C3/MUO
	15823 S WESTERN AVE	C3/MUO/P	C3/HO-5	C3/MUO
	15803 S WESTERN AVE	C3/P	C3/HO-5	C3
	2335 W ROSECRANS AVE	C2/MUO/P	C2/MUO	C2/MUO
	2333 W ROSECRANS AVE	C2/MUO/P	C2/MUO	C2/MUO
	2114 W ROSECRANS AVE	C3/MUO/P	C3/MUO	C3/MUO
	14306 VAN NESS AVE			
	2132 W ROSECRANS AVE			
	2144 W ROSECRANS AVE 2122 W ROSECRANS AVE			
	2122 W ROSECRANS AVE	C3/MUO/P C3/MUO/P	C3/MUO C3/MUO	C3/MUO C3/MUO
	2040 W ROSECRANS AVE	C3/MUO/P	C3/MUO	C3/MUO
	2094 W ROSECRANS AVE	C3/MUO/P	C3/MUO	C3/MUO
	2016 W ROSECRANS AVE	C3/MUO/P	C3/MUO	C3/MUO
4064003040		C3/MUO/P	C3/MUO	C3/MUO
	2400 W ROSECRANS AVE	C3/MUO/P	C3/MUO	C3/MUO
	15906 S MANHATTAN PL	R2/P	R2	R2
	2420 W ROSECRANS AVE	C3/MUO/P	C3/MUO	C3/MUO
	2305 W ROSECRANS AVE	C2/MUO/P	C2/MUO	C2/MUO
4059018014	2405 W ROSECRANS AVE	C2/MUO/P	C2/MUO	C2/MUO
4059018004	2421 W ROSECRANS AVE	C2/MUO/P	C2/MUO	C2/MUO
4066012036	15935 S WESTERN AVE	C3/MUO/P/R2	C3/HO-5	C3/MUO
4064003060	0	C3/MUO/P	C3/MUO	C3/MUO
4064003058	0	C3/MUO/P	C3/MUO	C3/MUO
4064003059	0	C3/MUO/P	C3/MUO	C3/MUO
4064003053		C3/MUO/P	C3/MUO	C3/MUO
4064003056		C3/MUO/P	C3/MUO	C3/MUO
4064003057		C3/MUO/P	C3/MUO	C3/MUO
4064003061		C3/MUO/P	C3/MUO	C3/MUO
4064003055		C3/MUO/P	C3/MUO	C3/MUO
4064003054		C3/MUO/P	C3/MUO	C3/MUO
4064003064	0	C3/MUO/P	C3/MUO	C3/MUO

4064003062 0	C3/MUO/P	C3/MUO	C3/MUO
4064003065 0	C3/MUO/P	C3/MUO	C3/MUO
4064003068 0	C3/MUO/P	C3/MUO	C3/MUO
4064003066 0	C3/MUO/P	C3/MUO	C3/MUO
4064003067 0	C3/MUO/P	C3/MUO	C3/MUO
4064003063 0	C3/MUO/P	C3/MUO	C3/MUO
4064003069 0	C3/MUO/P	C3/MUO	C3/MUO
4064003074 0	C3/MUO/P	C3/MUO	C3/MUO
4064003081 0	C3/MUO/P	C3/MUO	C3/MUO
4064003077 0	C3/MUO/P	C3/MUO	C3/MUO
4064003078 0	C3/MUO/P	C3/MUO	C3/MUO
4064003070 0	C3/MUO/P	C3/MUO	C3/MUO
4064003071 0	C3/MUO/P	C3/MUO	C3/MUO
4064003073 0	C3/MUO/P	C3/MUO	C3/MUO
4064003075 0	C3/MUO/P	C3/MUO	C3/MUO
4064003076 0	C3/MUO/P	C3/MUO	C3/MUO
4064003072 0	C3/MUO/P	C3/MUO	C3/MUO
4064003079 0	C3/MUO/P	C3/MUO	C3/MUO
4064003083 0	C3/MUO/P	C3/MUO	C3/MUO
4064003080 0	C3/MUO/P	C3/MUO	C3/MUO
4064003082 0	C3/MUO/P	C3/MUO	C3/MUO
6103009061 1444 W ROSECRANS AVE	C3/MUO/P	C3/HO-6	C3/MUO
6106038020 1460 W 178TH ST	M1/P	M1/HO-4	M1
4064003044 14321 VAN NESS AVE	C3/MUO/P	C3/MUO	C3/MUO
4064003046 14325 VAN NESS AVE	C3/MUO/P	C3/MUO	C3/MUO
4064003052 14331 VAN NESS AVE	C3/MUO/P	C3/MUO	C3/MUO
4064003045 14323 VAN NESS AVE	C3/MUO/P	C3/MUO	C3/MUO
4064003047 14327 VAN NESS AVE	C3/MUO/P	C3/MUO	C3/MUO
4064003050 14335 VAN NESS AVE	C3/MUO/P	C3/MUO	C3/MUO
4064003048 14329 VAN NESS AVE	C3/MUO/P	C3/MUO	C3/MUO
4064003051 14333 VAN NESS AVE	C3/MUO/P	C3/MUO	C3/MUO
4064003049 14337 VAN NESS AVE	C3/MUO/P	C3/MUO	C3/MUO



## MITIGATION MONITORING AND REPORTING PROGRAM CHECKLIST

	Implementation	Responsible	Monitoring	Verificatio		ation
Mitigation Measures	Timing	Party	Party	Initials	Date	Remarks
AIR QUALITY		1				
<ul> <li>AQ-1: <u>Dust Control</u>. The construction plans and specifications and construction permitting for future development projects shall ensure to the satisfaction of the City of Gardena Community Development Department that the following dust suppression measures in the SCAQMD CEQA Air Quality Handbook will be implemented by the construction contractor to reduce the project's emissions: <ul> <li>Revegetate disturbed areas.</li> <li>Suspend all excavating and grading operations when wind speeds (as instantaneous gusts) exceed 25 mph.</li> <li>Sweep all streets once per day if visible soil materials are carried to adjacent streets (recommend water sweepers with reclaimed water).</li> <li>Install "shaker plates" prior to construction activity where vehicles enter and exit unpaved roads onto paved roads, or wash trucks and any equipment prior to leaving the site.</li> </ul> </li> </ul>	Prior to the issuance of grading or building permits, whichever occurs first	Project proponent	City of Gardena Community Development Department			



	Implementation	Responsible	Monitoring		Verific	ation
Mitigation Measures	Timing	Party	Party	Initials	Date	Remarks
<ul> <li>Pave, water, or chemically stabilize all onsite roads.</li> <li>Minimize at all times the area disturbed by clearing, grading, earthmoving, or excavation operations.</li> <li>AQ-2: <u>Tier 4 Construction Equipment</u>. Construction plans and specifications and construction permitting shall include to the satisfaction of the City of Gardena Community Development Department the requirement that for construction equipment greater than 150 horsepower (&gt;150 HP), the construction contractor shall use off-road diesel construction equipment that complies with Environmental Protection Agency (EPA)/California Air Resources Board (CARB) Tier 4 emissions standards during all construction equipment be tuned and maintained in accordance with the manufacturer's specifications.</li> </ul>	Prior to the issuance of grading or building permits, whichever occurs first	Project proponent	City of Gardena Community Development Department			
AQ-3: <u>Low VOC Paints</u> . Construction plans and specifications and construction permitting shall include to the satisfaction of the City of	Prior to the issuance of grading or	Project proponent	City of Gardena Community			



	Implementation	Responsible	Monitoring		Verific	ation
Mitigation Measures	Timing	Party	Party	Initials	Date	Remarks
Gardena Community Development Department the requirement that "Super- Compliant" low VOC paints which have been reformulated to exceed the regulatory VOC limits put forth by SCAQMD's Rule 1113. Super- Compliant low VOC paints shall be no more than 10 grams per liter (g/L) of VOC.	building permits, whichever occurs first		Development Department			
AQ-4: <u>Electric Construction Equipment</u> . Construction plans and specifications and construction permitting shall state to the satisfaction of the City of Gardena Community Development Department that the construction contractor shall require by contract specifications that construction operations rely on the electricity infrastructure surrounding the construction site, if available rather than electrical generators powered by internal combustion engines.	Prior to the issuance of grading or building permits, whichever occurs first	Project proponent	City of Gardena Community Development Department			
AQ-5:AlternativeFueledConstructionEquipment.Constructionplansandspecifications and construction permitting shallrequiretothesatisfactiongardenaCommunityDevelopmentDepartmentthattheconstructionusealternativefueled,engine	Prior to the issuance of grading or building permits, whichever occurs first	Project proponent	City of Gardena Community Development Department			



	Implementation	Responsible	Monitoring		Verific	ation
Mitigation Measures	Timing	Party	Party	Initials	Date	Remarks
technology, after-treatment products (e.g., diesel oxidation catalysts, diesel particulate filters), and/or other options as they become available, including all off-road and portable diesel-powered equipment.						
AQ-6: <u>Construction Equipment Maintenance</u> . Construction plans and specifications and construction permitting shall require to the satisfaction of the City of Gardena Community Development Department that construction equipment be maintained in good operation condition to reduce emissions. The construction contractor shall ensure that all construction equipment is being properly serviced and maintained as per the manufacturer's specification. Maintenance records shall be available at the construction site for City verification.	Prior to the issuance of grading or building permits, whichever occurs first and on-going during construction activities	Project proponent	City of Gardena Community Development Department			
AQ-7: <u>Construction Vehicle Maintenance Plan</u> . Prior to the issuance of any grading permits, the applicant and/or building operators shall submit construction plans and a construction vehicle management plan to the City of Gardena Community Development Department denoting the proposed schedule	Prior to the issuance of grading or building permits, whichever occurs first and	Project proponent	City of Gardena Community Development Department			



	Implementation	Responsible	Monitoring		Verific	ation
Mitigation Measures	Timing	Party	Party	Initials	Date	Remarks
and projected equipment use. The construction vehicle management plan shall include such things as: idling time requirements; requiring hour meters on equipment; documenting the serial number, horsepower, age, and fuel of all onsite equipment. The plan shall include that California state law requires equipment fleets to limit idling to no more than 5 minutes. Construction contractors shall provide evidence that low emission mobile construction equipment will be utilized, or that their use was investigated and found to be infeasible for the project as determined by the City. Contractors shall also conform to any construction measures imposed by SCAQMD and the City of Gardena Community Development Department.	on-going during construction activities					
CULTURAL RESOURCES CUL-1: Applicants for future proposed projects involving sites with intact extant building(s) more than 45 years old shall provide a historic resource technical study, prepared by a qualified architectural historian meeting Secretary of the Interior Standards, evaluating the significance and data potential of the	issuance of demolition or grading permits, whichever	Project proponent	City of Gardena Community Development Department			



	Implementation	Responsible	Monitoring		Verific	ation
Mitigation Measures	Timing	Party	Party	Initials	Date	Remarks
resource under CEQA. If significance criteria are						
met, detailed mitigation recommendations						
shall be required as part of the technical study.						
Development of mitigation measures shall						
consult The Secretary of the Interior's						
Standards for the Treatment of Historic						
Properties to provide guidance for the						
preservation, rehabilitation, restoration, and						
reconstruction of historic buildings. When						
referring to these guidelines, the direct and						
indirect impacts of the project on a historic						
resource shall be considered to determine an						
appropriate treatment for a historic property.						
In the event a historic building/structure is						
recommended eligible for listing (as the result						
of the technical study) but will be demolished						
or partially demolished as the result of the						
project, the drafting of a Historic American						
Building Survey-like (HABS-like) or Historic						
American Engineering Record-like (HAER-like)						
may be recommended as part of mitigation. If						
a <i>listed</i> historic building or structure will be						
demolished or partially demolished as the						
result of the project a full HABS or HAER						
document shall be prepared. Consultation with						
California SHPO shall be required to determine						



	Implementation	Responsible	Monitoring		Verific	ation
Mitigation Measures	Timing	Party	Party	Initials	Date	Remarks
the level of documentation required on a case- by-case basis to be determined in consultation with the City of Gardena Community Development Department and a qualified architectural historian meeting Secretary of the Interior Standards.						
CUL-2: Applicants for future proposed ground disturbing projects shall be required to either: (1) provide a technical cultural resources assessment consisting of a record search, survey, background context and project specific recommendations performed by a qualified archaeologist meeting Secretary of the Interior Standards to the City of Gardena for review and approval; or if Applicants choose not to provide a technical cultural resources assessment (2) provide documentation to the City of Gardena demonstrating full-time monitoring by an archaeologist and a Native American monitor. If resources are known or reasonably anticipated, the recommendations shall provide a detailed mitigation plan which shall require monitoring during grading and other earthmoving activities in undisturbed sediments, provide a treatment plan for		Project proponent	City of Gardena Community Development Department			



	Implementation	Responsible	Monitoring		Verific	ation
Mitigation Measures	Timing	Party	Party	Initials	Date	Remarks
potential resources that includes data to be						
collected, requires professional identification,						
other special studies as appropriate, requires						
curation at a repository for artifacts meeting						
significance criteria, requires a comprehensive						
final mitigation compliance report including a						
catalog of specimens with museum numbers						
and an appendix containing a letter from the						
museum stating that they are in possession of						
the materials.						
GEOLOGY AND SOILS	1					
GEO-1: Applicants for future proposed projects	Prior to the	Project	City of Gardena			
with planned impacts in undisturbed or native	issuance of	proponent	Community			
sediments (i.e., sediments that have not been	grading permits		Development			
moved or displaced since they were naturally			Department			
deposited) ranked moderate or above shall be						
required to either (1) provide a technical						
paleontological assessment consisting of a						
record search, survey, background context and						
project specific recommendations performed						
by a qualified professional paleontologist who						
meets the standards set forth by the Society of						
Vertebrate Paleontology or (2) agree to						
monitoring all excavations below five feet. If						
resources are known or reasonably anticipated,						



	Implementation	Responsible	Monitoring	Verification		ation
Mitigation Measures	Timing	Party	Party	Initials	Date	Remarks
the recommendations shall provide a detailed mitigation plan which shall require monitoring during grading and other earthmoving activities in undisturbed sediments, provide a fossil recovery protocol that includes data to be collected, require professional identification, radiocarbon dates and other special studies as appropriate, require curation at a local curation facility such as the John D. Cooper Center operated by the County of Orange for fossils meeting significance criteria, require a comprehensive final mitigation compliance report including a catalog of fossil specimens with museum numbers and an appendix containing a letter from the museum stating that they are in possession of the fossils.						
NOISE NOI-1: Prior to issuance of a grading permit, a project applicant shall contract for a site- specific noise study for a parcel within 500 feet of a sensitive use. The noise study shall be performed by an acoustic consultant experienced in such studies, and the consultant's qualifications and methodology to be used in the study must be presented to City	Prior to the issuance of grading permits	Project proponent	City of Gardena Community Development Department			



	Implementation	Responsible	Monitoring		ation	
Mitigation Measures	Timing	Party	Party	Initials	Date	Remarks
staff for consideration. The site-specific acoustic study shall specifically identify potential project impacts upon off-site sensitive uses due to construction. Mitigation shall be required if noise levels exceed 65 dBA.						
NOI-2: Applicants for future proposed projects whose construction utilizes pile drivers within 200 feet of existing buildings or vibratory rollers within 50 feet of existing buildings shall be required to prepare a vibration impact study which would be required to include a detailed mitigation plan to avoid any potential significant impacts to existing structures due to groundborne vibrations, based on the California Department of Transportation's Construction Vibration Guidance Manual.	Prior to the issuance of grading permits	Project proponent	City of Gardena Community Development Department			



# **City of Gardena** Gardena City Council Meeting AGENDA REPORT SUMMARY

Agenda Item No. 15.A Section: DEPARTMENTAL ITEMS - POLICE Meeting Date: July 23, 2024

# TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approval of New Duty Weapon and Red Dot Aiming System for Police Department at a Cost Not to Exceed \$128,452.28.

#### COUNCIL ACTION REQUIRED: Staff Recommendation: Authorize Purchase

## **RECOMMENDATION AND STAFF SUMMARY:**

Staff respectfully recommends that the City Council approve the purchase of one hundred (100) new duty weapons, one hundred (100) holsters, and one hundred (100) red dot sighting systems for the Police Department sworn personnel. The current Glock duty weapons have been in service for over 11 years and require a major service overhaul and/or replacement. Even after the service, the current Glock G21 is technologically outdated, and newer technology has surpassed its performance and ergonomic capabilities.

In May of 2013, the Police Department transitioned to the Glock G21 for duty use. In many ways it was superior to the weapon it replaced. Today, there are many manufacturers that produce weapon platforms that are vastly superior to the Glock G21 issued today. Through a rigorous testing process, Staff has identified a new replacement weapon for the Glock G21, the Springfield Armory Echelon. The Echelon is a 9mm caliber handgun that is modular in design and accepts a red dot aiming system. The modular design also makes it adaptable for the future and will extend its service life.

The Echelon has been adopted by several large police agencies as their issued handgun, such as Rialto Police Department and Henderson Police Department. It has also been authorized for carry by a multitude of large agencies including the Riverside Sheriff's Department. The reviews of the use of the Echelon have been exemplary.

The new holster that will complement the Echelon is the Safariland Level III Retention Holster with red dot optic protection. This holster is more secure and modern than the existing holsters

in use.

Moreover, the Echelon is modularly adaptable, in the fact that the grip module has three different sizes, interchangeable to fit the hand of the operator. When a firearm fits the operator, it creates confidence and increases accuracy.

Lastly, the addition of a red dot sighting system will benefit our officers immensely. The key features are higher confidence with long range engagements and improved hit percentages (40% more accurate compared to iron sights). Perhaps the most beneficial factor is it assists the operator to stay target focused. Real life situations are incredibly stressful, with an abundance of visual information to process. Red dot sighting systems simplify the process and help the operator stay focused on the threat. The red dot sighting systems also work better for aging eyes and for people with corrective vision.

Staff evaluated the feasibility of refurbishing the current Glock G21 duty weapons and found that the cost to benefit was not fiscally viable. Therefore, Staff received quotes from three vendors:

Arms Unlimited

Proforce

Springfield Armory/LC Action

In addition to Arms Unlimited providing the lowest price, the Gardena Police Department currently has credit to apply to the purchase. The credit amount is approximately \$18,000.00 for equipment, with an additional credit for old Glock G21 gun trade-ins, which is estimated to be approximately \$30,856.00.

The quote from Arms Unlimited is for a total of \$116,510 but sales tax is not included in that amount. Therefore, we have added the Gardena sales tax rate of 10.25% (\$11,942.28) to the cost of this purchase which the City will remit to the California Department of Tax and Fee Administration (CDTFA) at the end of the calendar year.

Assembly Bill 28 will not impact Department purchases with the 11% tax.

Therefore, Staff respectfully recommends the purchase from Arms Unlimited for one hundred (100) new duty weapons (Springfield Armory Echelon), one hundred (100) holsters, and one hundred (100) red dot sighting systems for the Police Department sworn personnel.

#### FINANCIAL IMPACT/COST:

Total Cost: \$128,452.28

This total cost includes the purchase price (\$116,510) plus the 10.25% sales tax (\$11,942.28) to be remitted to CDTFA. It does not take into account the credit that Gardena Police Department expects to be able to apply to the purchase.

Funding Source: General Fund FY 2024-2025

ATTACHMENTS: Arms Unlimited - Echelon Quote.pdf Arms Unlimited - Holster & Mag Pouch Quote.pdf Proforce Quote.pdf Springfield Quote.pdf

APPROVED:

Clusom .

Clint Osorio, City Manager

2061 Pabco Rd Henderson, NV 89011 +1 7022093928 sales@armsunlimited.com ArmsUnlimited.com



# Quote

#### ADDRESS

Gardena Police Department, CA 1718 W 162nd St Gardena, CA 90247

#### SHIP TO Gardena Police Department, CA 1718 W 162nd St Gardena, CA 90247

#### QUOTE # 7274 DATE 04/30/2024

#### P.O. NUMBER

QUOTE7151

ACTIVITY	QTY	RATE	AMOUNT
SPRINGFIELD-EC9459B-U ECHELON PISTOL U-NOTCH SIGHTS 9MM 4.5 BLACK 17rd mag/20rd mag	100	515.00	51,500.00
FET-OUT, DEPT PRICING			
SPRINGFIELD-EC6017 Springfield 9MM 17-ROUND ECHELON MAGAZINE	50	29.00	1,450.00
SPRINGFIELD-EC6020 Springfield 9MM 20-ROUND ECHELON MAGAZINE	20	29.00	580.00
Assorted Goods EC1003-HT-RET #3 LARGE GRIP MODULE AGGRESSIVE TEXTURE	20	37.00	740.00
Assorted Goods EC1001-HT-RET #1 SMALL GRIP MODULE AGGRESSIVE TEXTURE	20	37.00	740.00
Freight FREE	1	0.00	0.00
Requires department PO/FET Exempt form	TOTAL	\$55	5,010.00
Rep: Jack Chuang Email: Jack@armsunlimited.com Cell/Text: (702) 960 - 3114 Payment Terms: NET10 or card +3% fee ETA: Based on manufacturer			

Payments more than 30 days overdue will start accruing interest at the maximum % permitted by Nevada law, a 36% annual rate, compounded monthly. Customers will also be responsible for any legal fees incurred during collection efforts. 2061 Pabco Rd Henderson, NV 89011 +1 7022093928 sales@armsunlimited.com ArmsUnlimited.com



# Quote

#### ADDRESS

Gardena Police Department, CA 1718 W 162nd St Gardena, CA 90247

#### SHIP TO Gardena Police Department, CA 1718 W 162nd St Gardena, CA 90247

QUOTE # 7115 DATE 03/21/2024 EXPIRATION DATE 04/30/2024

#### P.O. NUMBER

QUOTE7115

ACTIVITY	QTY	RATE	AMOUNT
TRIJICON-RM06-C-700672 Trijicon 3.25 MOA Red RMR® Adjustable LED Type 2	100	469.00	46,900.00
Lead time 3-4 weeks			
<b>Freight</b> FREE	1	0.00	0.00
Requires department PO	TOTAL	\$4	6,900.00
Rep: Jack Chuang Email: Jack@armsunlimited.com Cell/Text: (702) 960 - 3114 Payment Terms: NET10 or card +3% fee ETA: 3-4 weeks			

Accepted By

Accepted Date

Payments more than 30 days overdue will start accruing interest at the maximum % permitted by Nevada law, a 36% annual rate, compounded monthly. Customers will also be responsible for any legal fees incurred during collection efforts.

2061 Pabco Rd Henderson, NV 89011 +1 7022093928 sales@armsunlimited.com ArmsUnlimited.com



# Quote

#### ADDRESS

Gardena Police Department, CA 1718 W 162nd St Gardena, CA 90247

#### SHIP TO Gardena Police Department, CA 1718 W 162nd St Gardena, CA 90247

QUOTE # 7595 DATE 07/16/2024 EXPIRATION DATE 09/13/2024

# P.O. NUMBER

QUOTE7595

ACTIVITY	QTY	RATE	AMOUNT	
<b>Assorted Goods</b> 6360RDS-572-481 Safariland 6360RDS ALS/SLS Level III Mid-Ride Duty Holster STX Basketweave - Right Handed	100	119.00	11,900.00	
<b>Assorted Goods</b> 77-83-4 Safariland 77 Double Handgun Magazine Pouch - Basket Black	100	27.00	2,700.00	
<b>Freight</b> FREE	1	0.00	0.00	
Requires department PO	TOTAL	\$14	4,600.00	
Rep: Jack Chuang Email: Jack@armsunlimited.com Cell/Text: (702) 960 - 3114 Payment Terms: NET10 or card +3% fee				

ETA: Based on manufacturer

Accepted By

Accepted Date

		QUOTE#	PAGE
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2625 Stearman Drive, Ste A. Presoutt, AZ 85301 Tol: 929-778-7192 Fax: 928-445-3468		SHIP DA	
email: sales:%proforceonline.com www.proforceonline.com	QUOTE	A.S.A	P.

SHIP

TO

SOLD TO

GARDENA	POLICE	DEPARTMENT
1718 W.	162ND 9	STREET

GARDENA CA 90247

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PROFORCE
LAW ENFORCEMENT
2625 Stearman Drive. Ste A. Prescott, AZ 86301
Tol: 928-776-7192 Fax: 928-445-3468
email: sales:kproforceonline.com www.proforceonline.com

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SOLD TO

CITY OF GARDENA ACCTS PAYABLE PO BOX 47003 GARDENA CA 90247-6803 TO

GARDENA POLICE DEPARTMENT

1418 W 162 STREET GARDENA CA 90247

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100	RM06-C-700672 TRJ RMR TYPE 2 SIGHT 3.25 MOA ADJ LED RED DOT	489.78	EA .00	48,978	.00
	IMPORTANT: To order from this of Printed Name:	quotation, pl	ease sig	yn below.	
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	BY RYAN <mark>TERMS</mark> DUE NET 30 DAYS	9.500% SZ ST	ALES TAX JB TOTAL		

SHIP

# SPRINGFIELD ARMORY LAW ENFORCEMENT QUOTE

Attn: Jon Francis Gardena Police Department 1718 W 162<sup>nd</sup> St Gardena, Ca 90247 310.217.9600

April 29, 2024

QTY	PART#	DESCRIPTION	COST	TOTAL
- 100	EC9549B-3D	ECHELON 9mm handgun With 1-20 round magazine and 2- 17 round magzines listed below at no cost.	\$679.00	\$67,900.00
100	EC6020	ECHELON 20-round magazine	\$0.00	\$0.00
200	EC6017	ECHELON 17-round magazine	\$0.00	\$0.00
• 20	EC6020	ECHELON 20-round magazine	\$44.99	\$899.80
• 50	EC6017	ECHELON 17-round magazine	\$44.99	\$2,249.50
· 20	EC1901-KIT	ECHELON small grip module	\$64.99	\$1,299.80
· 20	EC1903HT-KIT	ECHELON large grip module	\$64.99	\$1,299.80

NOTE: Price quoted is FET exempt on handguns requiring submission of federal tax-exempt form.
 DELIVERY: 60-120 days from receipt of original purchase order.
 SHIPPING: FOB Destination
 PAYMENT: Per Agency Purchase Order as delivered.
 VALIDITY: 90 days



# **City of Gardena** Gardena City Council Meeting AGENDA REPORT SUMMARY

Agenda Item No. 16.A Section: DEPARTMENTAL ITEMS - PUBLIC WORKS Meeting Date: July 23, 2024

# TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Award Professional Services Contract for the Storm Drain Master Plan Project, JN 523, to Carollo Engineering, Inc., in the amount of \$463,500.

## **COUNCIL ACTION REQUIRED:**

## Staff Recommendations: Approve Professional Services Contract

## **RECOMMENDATION AND STAFF SUMMARY:**

The City of Gardena provides stormwater collection services across its 6.2 square mile boundary. The existing stormwater collection system is comprised of a network of concrete channels, swales, pipelines, and manholes, with over 11 miles of pipelines.

The overall goals of developing and implementing a Storm Drain Master Plan are to evaluate the existing condition of the storm drain system, ensure adequate capacity for effective water collection and transport, and identify and prepare Capital Improvement Program.

The project scope consists of data collection from plans, storm drain CCTV survey, hydraulic modeling for 10 and 100 year storm events, and a Capital Improvement Program for priority projects to repair or reconstruct deficient pipelines. Additionally, the project aims to develop a database of the City's collection system, including concrete channels, swales, underground pipelines, manholes and apply to GIS system.

In February 2024, the Department of Public Works released a Request for Proposal (RFP) for Storm Drain Master Plan services and distributed it to engineering firms throughout California utilizing the Information Management System (IMS) platform, which specializes in government project notifications. Staff also contacted four regional consultants providing Storm Drain Master Plan services. In March 2024, one proposal was received from Carollo Engineers, Inc., the firm that recently completed our Sewer Master Plan.

Three staff members, the Director of Public Works, Principal Engineer, and Associate Engineer, evaluated the written proposal and determined the scope was too vast. A meeting was held to discuss reducing the scope of work. As a result, Carollo agreed to revise the scope of work and its fees from \$892,000 to \$463,500.

The Carollo Engineering, Inc. team has collectively completed more than 300 mater plan and

hydraulic modeling projects, including the recent storm drain master plans for the cities of Pacifica, Los Banos and Tulare.

Founded in 1933, Carollo Engineering, Inc. is a full- service environmental engineering firm that has been exclusively providing water and wastewater services for 88 years across the United States. They have 48 offices nationwide and this project will be managed from their Los Angeles office. Based on the negotiated fees, their expertise, the number of master plans completed, and their references, Carollo Engineering is the reliable choice to award the contract, even with only a single proposal received.

Therefore, staff respectfully recommends that the City Council approve a Professional Services Contract, in a form approved by the City Attorney, to Carollo Engineers, Inc. for the Storm Drain Master Plan Project, JN 523 in the amount of \$463,500 and additionally approve 10% contingency.

#### FINANCIAL IMPACT/COST:

Budgeted Amount: \$550,000 Funding Source: Sewer Funds (\$275,000) and Measure W (\$275,000)

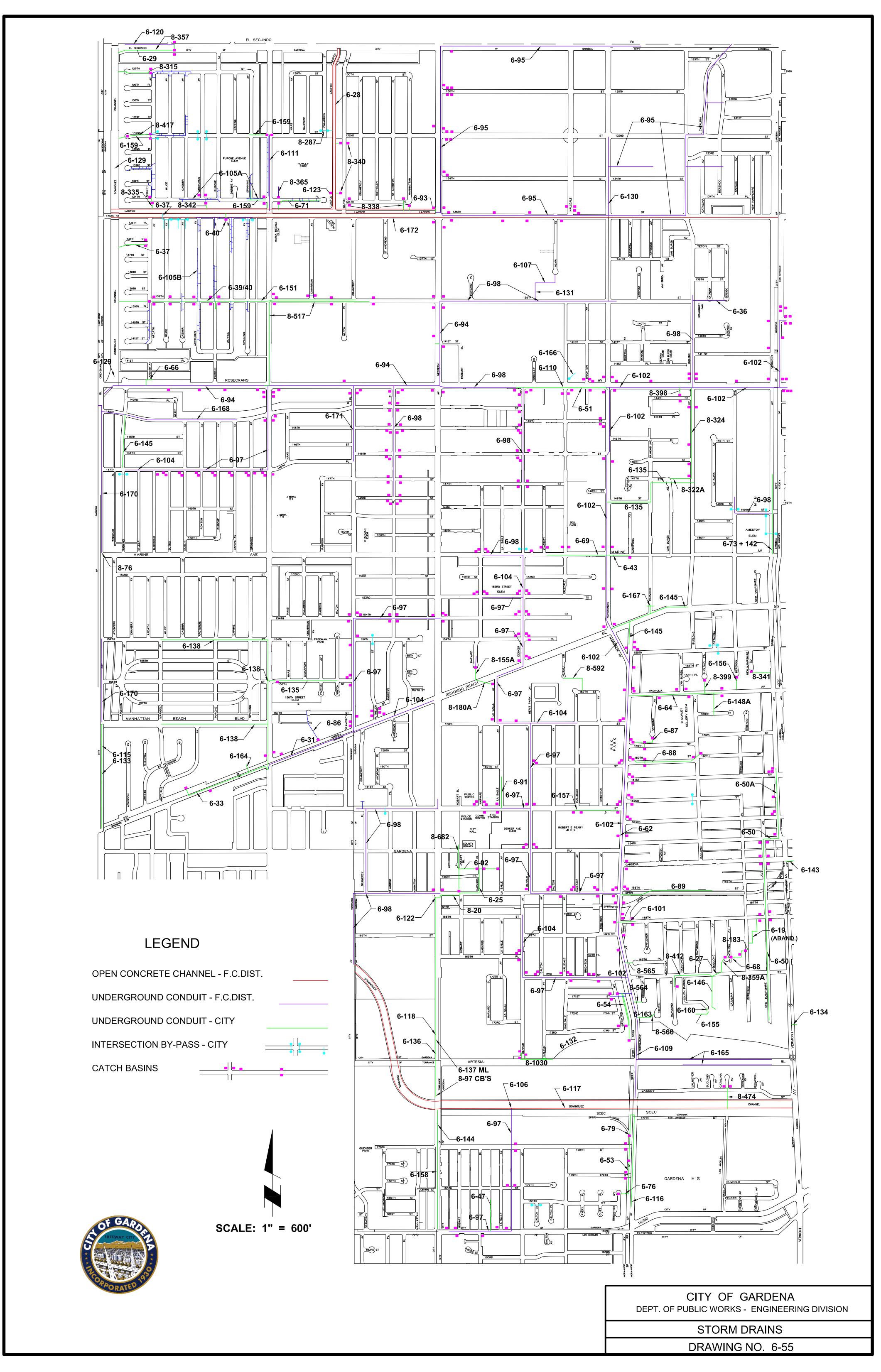
## ATTACHMENTS:

Storm Drains - City Wide.pdf Carollo Consultant Agreement.pdf

APPROVED:

Olusom.

Clint Osorio, City Manager



# CITY OF GARDENA CONSULTANT AGREEMENT WITH CAROLLO ENGINEERS, INC.

This Agreement is entered into this <u>23rd</u> day of <u>July</u>, 2024, by and between the **City of Gardena**, a municipal corporation ("City") and **Carollo Engineers, Inc.**, a California corporation ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree, as follows.

- 1. **RECITALS.** This Agreement is made and entered into with respect to the following facts:
  - A. Whereas, City is desirous of obtaining professional consultant services to develop a Storm Drain Master Plan;
  - B. Whereas, Consultant has represented that it is qualified by virtue of experience, training, education and expertise to accomplish these services; and
  - C. Whereas, City has determined that the public interest, convenience and necessity require the execution of this Agreement; and
  - D. Whereas, no official or employee of City has a financial interest, within the provisions of sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

- 2. **TERM OF AGREEMENT.** This Agreement shall commence upon execution and shall continue until completion, unless earlier terminated as provided below.
  - A. Either party may terminate this Agreement, without cause, by giving thirty (30) days written notice to the other party.
  - B. City may terminate this Agreement for cause by giving thirty (30) days written notice to Consultant. Lack of funding shall be considered cause for terminating this Agreement.
  - C. Upon termination, Consultant shall: (1) promptly discontinue all services affected, unless the notice directs otherwise; and (2) promptly deliver to City all data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by Consultant in performing the services under this Agreement, whether completed or in progress. Consultant shall be entitled to reasonable compensation for the services it performs up to the date of termination; however, if the Agreement

is terminated by City for cause, other than lack of funding, or by Consultant without cause, City shall be entitled to deduct any costs it incurs payment to another consultant for Services, which duplicate Consultant's Services to date. In the event of termination for other than cause attributable to Consultant, Consultant shall be deemed released for liability for any work assigned but not completed as of the effective date of termination.

- 3. **SERVICES.** Consultant agrees to provide the services as specified in the City's Request for Proposal (RFP), Exhibit A, attached hereto and incorporated herein by this reference ("services"). Unless otherwise specified herein, Consultant shall, at its sole cost and expense, furnish all facilities, equipment and personnel which may be required for providing the Services pursuant to this Agreement.
- 4. ADDITIONAL SERVICES. If City determines that additional services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the agreed upon charges therefore as set forth in the written authorization. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.
- 5. CONSULTANT'S PROPOSAL. This Agreement shall include Consultant's proposal or bid to City's RFP, which is incorporated herein as Exhibit B. In the event of any inconsistency between the terms of the proposal and this Agreement, it shall be resolved by giving precedence in the following order: (a) The Agreement (b) The Request for Proposal (Exhibit A) (c) The Consultant Proposal or Bid (Exhibit B).
- 6. **PERSONNEL.** City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all services under this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City. During the term of this Agreement, Consultant shall provide the services specified in the proposal. Such individual(s) shall not be replaced without the prior written consent of City.
- PERFORMANCE BY CONSULTANT. Consultant shall maintain or exceed the level of competency presently maintained by other similar practitioners in the State of California, for professional and technical soundness, accuracy and adequacy of all work, advice and material furnished under this Agreement.
- 8. **TIMING OF PERFORMANCE.** Time is of the essence with respect to Consultant's performance of the Services required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by

this Agreement. City, in its sole discretion, may extend the time for performance of any Service.

- 9. MONITORING OF CONSULTANT. Consultant's performance of this Agreement shall be continuously monitored by the Public Works Director/City Engineer. Consultant shall be notified in writing of any deficiency in the performance of this Agreement in a timely manner by the Public Works Director/City Engineer. Consultant shall have five (5) business days from receipt of the notification to cure any deficiency to the reasonable satisfaction of the Public Works Director/City Engineer. All costs for such corrections shall be borne by Consultant and shall not increase Consultant's fees due hereunder. Should the Public Works Director/City Engineer determine that Consultant has not performed its obligation as stated in this Agreement in a satisfactory manner, City may terminate this Agreement for cause as specified in Section 2 above.
- 10. **COMPENSATION.** Consultant shall be compensated as follows:
  - A. <u>Amount</u>. City shall compensate Consultant for services rendered pursuant to this Agreement at the rate specified in the attached fee proposal hereto and incorporated herein by reference. In no event shall compensation under this Agreement exceed <u>Four Hundred Sixty three Thousand Five Hundred and 00/00</u> (\$463,500) without the prior written authorization of the City Council.
  - B. <u>Invoices and Payment</u>. Payment by City to Consultant shall be made upon receipt and approval of invoices for Services rendered. For payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced. City shall review the invoices to determine whether services performed, and documents submitted are consistent with this Agreement. Payment shall be made within forty-five (45) days following receipt of the invoice or City shall provide Consultant with a written statement objecting to the charges and stating the reasons therefor. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.
  - C. <u>Expenses</u>. Consultant shall not be entitled to any additional compensation for expenses.

#### 11. INSURANCE REQUIREMENTS.

A. <u>Commencement of Work</u>. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverages required in this Section. Consultant's insurance shall

comply with all items specified by this Agreement. Any subcontractors shall be subject to all the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

- B. <u>Insurance Company Requirements</u>. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-:VII, unless otherwise approved by City.
- C. <u>Coverages, Limits and Policy Requirements</u>. Consultant shall maintain the types of coverages and limits indicated below:
  - <u>Commercial General Liability Insurance</u> a policy for occurrence coverage for bodily injury, personal injury and property damage, with coverage at least as broad as Insurance Services Office Form CG 00 01, with no special limitations affecting City. The limit for all coverage under this policy shall be no less than one million dollars (\$1,000,000.00) per occurrence.
  - <u>Commercial Auto Liability Insurance</u> a policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, including Symbol 1 (any auto) with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars (\$1,000,000.00) per accident.
  - 3. <u>Worker's Compensation and Employers Liability Insurance</u> a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.
  - 4. <u>Professional Errors & Omissions ("E&O")</u> a policy with minimum limits of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder. This policy shall be issued by an insurance company which is admitted to do business in the State of California.

- 5. <u>Policy Requirements</u>. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:
  - a. Additional insureds: "The City Gardena and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."
  - b. Notice: "Said policy shall not terminate, be suspended, or voided, nor shall it be cancelled, nor the coverage or limits reduced, until thirty (30) days after written notice is given to City."
  - c. Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Gardena, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Gardena shall be excess and not contributing with the insurance provided by this policy."
  - d. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Gardena, its officers, officials, agents, employees, and volunteers.
  - e. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- D. <u>Additional Requirements</u>. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.
- E. <u>Deductibles</u>. Any deductible or self-insured retentions over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory financial guarantee for payment of

losses and related investigations, claim administration and defense expenses.

- F. <u>Verification of Compliance</u>. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefor, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.
- G. <u>Termination for Lack of Required Coverage</u>. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.
- H. <u>Non-Limiting</u>. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.
- 12. **INDEMNIFICATION.** Consultant agrees to defend, indemnify, hold free and harmless the City, its elected officials, officers, agents, employees and volunteers, at Consultant's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents, employees and volunteers arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subconsultants, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Consultant, its employees, and/or authorized subconsultants, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected officials, officers, agents, employees and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subconsultants under this Agreement, whether or not the Consultant, its employees, and/or authorized subconsultants are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole negligence or willful misconduct of the City. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity and defense shall be limited to the extend required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence,

recklessness, or misconduct of Consultant. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

- 13. **COOPERATION**. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.
- 14. **INDEPENDENT CONTRACTOR**. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.
- 15. PERS ELIGIBILITY INDEMNIFICATION. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

- 16. **NON-LIABILITY OF CITY.** No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.
- 17. **OWNERSHIP OF WORK PRODUCT.** All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed works made for hire for City by Consultant as City employee(s) for hire and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination or expiration of this Agreement.
- 18. CONFIDENTIALITY CLAUSE. Consultant acknowledges that some of the material and information that may come into its possession or knowledge in connection with this Agreement or its performance may consist of information that is exempt from disclosure to the public or other unauthorized persons under either state or federal ("Confidential Information"). Confidential Information includes, but is not limited to. names, addresses, Social Security numbers, e-mail addresses, telephone numbers, financial profiles, credit card information, driver's license numbers, medical data, law enforcement records, agency source code or object code, agency security data, or information identifiable to an individual that relates to any of these types of information. Consultant agrees to hold Confidential Information in strictest confidence and not to make use of Confidential Information for any purpose other than the performance of this Agreement, to release it only to authorized employees or Sub-consultants requiring such information for the purposes of carrying out this Agreement, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make the information known to any other party without City's express written consent or as provided by law. Consultant agrees to release such information or material only to employees or Sub-consultants who have signed a nondisclosure agreement, the terms of which have been previously approved by City. Consultant agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to Confidential Information.

"Personal information" including, but not limited to, "Protected Health Information" (PHI) under Health Insurance Portability And Accountability Act (HIPAA), individuals' names, addresses, phone numbers, birth dates, and social security numbers collected, used, or acquired in connection with this Agreement shall be protected against unauthorized use, disclosure, modification or loss.

HIPAA establishes national minimum standards for the use and disclosure of certain health information. The Consultant must comply with all HIPAA requirements and rules when determined applicable by the City. If City determines that (1) City is a "covered entity" under HIPAA, and that (2) Consultant will perform "business associate" services and activities covered under HIPAA, then at City's request, Consultant agrees to execute City's Agreement in compliance with HIPAA.

Consultant shall ensure its directors, officers, employees, Sub-consultants or agents use personal information solely for the purposes of accomplishing the services set forth herein. Consultant and its Sub-consultants agree not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of the City or as otherwise required by law.

Any breach of this provision may result in termination of the Agreement and demand for return of all personal information. Moreover, Consultant will indemnify and hold the City harmless from and against all losses and damages resulting from any unauthorized or improper disclosure, dissemination or use of the information as a result, in whole or in part, of Consultant's action or inaction.

- 19. NONUSE OF INTELLECTUAL PROPERTY OF THIRD PARTIES. Contractor shall not use, disclose or copy any intellectual property of any third parties in connection with work carried out under this Agreement, except for intellectual property for which Contractor has a license. Contractor shall indemnify and hold City harmless against all claims raised against City based upon allegations that Contractor has wrongfully used intellectual property of others in performing work for City, or that City has wrongfully used intellectual property developed by Contractor pursuant to this Agreement.
- 20. **WAIVER OR BREACH.** No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.
- 21. **COMPLIANCE WITH LAWS.** Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.
- 22. **CONFLICT OF INTEREST AND REPORTING.** Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of services to be performed under this Agreement.
- 23. NON-DISCRIMINATION. Consultant covenants there shall be no discrimination

based upon race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in activity pursuant to this Agreement.

- 24. **FORCE MAJEURE.** Consultant shall not be in default for failing to perform in accordance with the terms of this Agreement if such failure arises out of causes beyond the control and without the fault or negligence of Consultant.
- 25. **ASSIGNMENT.** Consultant shall not assign or subcontract any of its obligations pursuant to this Agreement, nor any part thereof, except for any monies due the Consultant, without the prior written consent of City. Such consent by City shall not be unreasonably withheld. Consultant shall be fully responsible to City for all work performed by assignees or subcontractors.
- 26. **NOTICES.** Whenever it shall be necessary for either party to serve notice on the other respecting this Agreement, such notice shall be in writing and shall be given by personal service upon the party to be notified, or by deposit of the same in the custody of the United States Postal Service, postage prepaid, addressed to the party to be notified as follows:

To City:	City of Gardena
·	1717 West 162nd Street
	Gardena, California 90247
	Attn: Allan Rigg
	Director of Public Works

To Consultant: Carollo Engineers, Inc. 707 Wilshire Blvd. Suite 3920 Los Angeles, CA 90017 Attn: Inge Wiersema P.E. Vice President

Notices shall be deemed to have been served upon the date of personal service or three (3) working days after the same has been deposited in the United States Postal Service.

- 27. LICENSED STATUS. Consultant shall, at all times during the term of this Agreement, have in full force and effect, all licenses required of it by law, including, but not limited to, a City Business License.
- 28. **FAMILIARITY WITH WORK.** By executing this Agreement, Consultant warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the difficulties and restrictions of the work under this Agreement. Should Consultant discover any conditions materially differing from those inherent in the work or as represented by City, it shall immediately inform City and shall not proceed, except at Consultant's own risk, until written instructions are received from City.

29. PUBLIC RECORD ACT DISCLOSURE. Consultant has been advised and is aware

that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 7920.000 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

- 30. MAINTENANCE OF RECORDS. Consultant shall maintain for a minimum of three(3) years from the completion date of the Services under this Agreement, the following records:
  - A. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assume proper accounting for all funds;
  - B. Records which establish that Consultant and all subcontractors who render Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations;
  - C. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.
  - D. The aforementioned records shall be made available to City or any authorized representative thereof upon request for audit.
- 31. **BINDING EFFECT.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.
- 32. **GOVERNING LAW.** This Agreement shall be interpreted and construed according to the laws of the State of California. Any action commenced about this Agreement shall be filed in the appropriate branch of the Los Angeles County Municipal or Superior Court.
- 33. **SECTION HEADINGS.** The Section headings used in this Agreement are for reference purposes only and shall have no binding effect.
- 34. **AUTHORITY TO EXECUTE.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.
- 35. **ATTORNEY'S FEES.** In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover

Consultant Agreement with Carollo Engineers, Inc.

attorney's fees and court costs from the opposing party.

- 36. **PREPARATION OF AGREEMENT.** Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Agreement and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.
- 37. **SEVERABILITY.** If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.
- 38. ENTIRE AGREEMENT. This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. This Agreement may be signed by the parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or email electronic signatures. Each executed counterpart shall be deemed an original. All counterparts, taken together, constitute the executed Agreement. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.
- 39. ELECTRONIC SIGNATURE. The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format shall be legal and binding and shall have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. City and Consultant (i) agree that an electronic signature, whether digital or encrypted, of a party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile or, electronic mail, or other electronic means, (iii) are aware that the other party will reply on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and California Uniform Electronic Transactions Act ("UETA")(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, email or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

IN WITNESS WHEREOF, City and Consultant have executed this Agreement as of the date first hereinabove set forth.

CITY O	F GARDENA
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CONSULTANT - Carollo Engineers, Inc.

Tasha Cerda, Mayor

Name

ATTEST:

Signinge Wiersema Title:

Vice President

Inge Wiersema

Mina Semenza, City Clerk

Name

APPROVED AS TO FORM:

Sign: Title:

Carmen Vasquez, City Attorney



# CITY OF GARDENA PUBLIC WORKS DEPARTMENT

# REQUEST FOR PROPOSAL

# STORM DRAIN MASTER PLAN

JN 523

MARCH 2024

Memoranda: Proposal Due: Monday, March 18, 2024, at 2 P.M. Public Works Department: (310) 217-9568

# I. INTRODUCTION

#### **Overview of Scope of Services**

The City of Gardena (City) is requesting proposals (RFP) from qualified civil engineering firms (Consultant) to provide professional engineering services to prepare a Storm Drain Master Plan. Please see Scope of Services for task details.

The goal is to develop a comprehensive storm drain master plan and analysis tool with the primary driver of evaluating future projects/developments to confirm the system has the required capacity. At the conclusion of the study, a prioritized Capital Improvement Program (CIP) plan with detailed descriptions and cost estimates shall be prepared based on the findings.

The City of Gardena is a diverse community located in the South Bay region of Los Angeles County, California. The population is approximately 60,000. The City is approximately 5.9 square miles, over 99% of which is land. A 9.4-acre wetland preserve, the Gardena Willows Wetland Preservation is located at the southeast corner of Gardena. Gardena is bordered by the unincorporated community of Los Angeles neighborhood of Harbor Gateway on the east and south, Torrance on the southwest, Alondra Park on the west, Hawthorne on the northwest and LA County to the north. The proposed storm drain plan will be the first City of Gardena master plan.

Consultants may submit proposals for the Storm Darin Master Plan (SDMP) and should include any tasks they believe are important and should be part of the study. The City may select the top firm to develop the Storm Drain Master Plan, and the City reserves the right to make no award.

The City makes no representation or guarantee as to, and shall not be responsible for, the accuracy, completeness, or pertinence of the Reference Documents, and, in addition shall not be responsible for any conclusions drawn therefrom. They are made available to the Proposer for the purpose of providing such information as is in the possession of the City, whether or not such information may be accurate, complete or pertinent, or of any value.

Questions regarding this RFP shall be directed to Jun De Castro at (310) 217-9642 or JDeCastro@cityofgardena.org. Addenda to this RFP, if issued, will be posted on the City's website at: <u>https://cityofgardena.org/rfps/</u>. It shall be the Consultant's responsibility to check the City's website to obtain any addenda that may be issued.

# Deadline to submit a proposal is March 18, 2024 at 2:00 p.m. Five (5) hard copies and one complete PDF copy (on USB memory stick) shall be addressed to:

City of Gardena Department of Public Works Engineering Division 1717 West 162<sup>nd</sup> Street Gardena, CA 90247 Attn: Jun De Castro, Associate Engineer

Proposal packages received after the deadline will <u>not</u> be accepted and will be returned unopened.

The City currently anticipates conducting the selection process in accordance with the following schedule. This schedule is subject to revision and the City reserves the right to modify the schedule as needed or necessary.

RFP Released	February 5, 2024
Request for Clarification/Questions Deadline	February 29, 2024, at 2 p.m.
Response to RFC/RFQ Deadline	March 8, 2024
Proposals Deadline	March 18, 2024, at 2 p.m.
Consultant Interview (if necessary)	TBD
Consultant Selection	TBD
City Council Award	April or May 2024

# II. PROJECT BACKGROUND

The City is soliciting written proposals from Engineering firms to develop the City's first Storm Drain Master Plan (SDMP) to identify, analyze, and prioritize the capital improvement needs of the City's storm water management system to drastically reduce flood risks, enhance public safety, and protect the City's assets.

# III. SCOPE OF WORK

The Consultant shall furnish all services as required in order to prepare a comprehensive SDMP. The City will be adopting the SDMP and use it as the guide to establish policies, funding levels, identify capital improvement projects (CIPs), and allocate resources to operations and maintenance. The Consultant shall research and collect all data necessary to complete the SDMP. The Scope of Work described herein is the minimum necessary to meet the City's objectives.

The Consultant may propose modifications to the individual tasks listed below or the entire Scope of Work with innovative and advanced methodologies to produce a cost-efficient SDMP that the City may not have specifically identified in the scope of services. These proposed additions shall be identified as optional items and priced out separately. The Scope of Work may be modified through negotiation and/or by written addendum issued by the City and will become a part of any contract or agreement between the City and the selected Proposer. The SDMP, at a minimum, will include flow monitoring, system condition assessment, hydrologic and hydraulic modeling, model calibration and verification, peak flow attenuation, potential future pumping needs, evaluate options for pure gravity flow operations, climate change impacts, and development of a CIP to address these needs. A financial analysis plan is also required to determine and justify funding strategies and operation and maintenance needs. The Consultant shall carefully control costs and resources and complete assigned work on schedule.

The Consultant will be expected to coordinate with adjoining agencies to obtain necessary records information or to address any drainage boundary areas that may cross or out of the City's drainage areas.

The Consultant shall assign a project manager who will be the City's primary contact, will be entirely responsible for the Consultant's work and sub-Consultant work, if applicable, and have authority to direct the Consultant's staff and sub-contractors to meet the City's needs. To ensure the project remains on track, the Consultant shall provide a monthly progress report, which shall include a brief status of completed work, work anticipated to be completed in the next reporting period, problems or obstacles identified during the reporting period, and any other issues. The Consultant shall meet with City staff on a bi-weekly basis. The Consultant shall prepare a detailed report summarizing the entire drainage network and flood control network conditions and needs and present the draft SDMP to both the City staff and the City

Council. The Consultant shall revise the draft report based on feedback received and prepare a final draft of the report.

#### Task 1: Project Management and Quality Control

The Consultant will prepare monthly status reports and invoices, and will closely monitor project budget, labor hours expended, and schedule on a monthly basis throughout the project. The monthly status reports will describe the work completed during the previous month, anticipated work for the following month, current budget and schedule status, and any project issues requiring discussion or resolution. The Consultant will attend scheduled meetings or workshops with the City's project manager and other City staff as needed to discuss project progress and issues related to key project tasks. The first workshop will be a kickoff meeting to review the goals and objectives of the Master Plan, details of the work effort, and discuss how City staff would be involved in the project. It is envisioned that the kickoff meeting would involve both the Public Works Staff, as well as targeted staff of other City divisions (e.g., GIS, Planning, Maintenance) with the Consultant acting as facilitator to help focus the discussion on the key issues and information needs for the Master Plan. Bi-Weekly virtual meetings with the project engineer to maintain project pace and goals and to resolve and track issues. The Consultant will perform internal quality assurance and quality control on all project work products. Quality control will include careful checking of data, calculations, and model results, as well as review of proposed criteria, recommendations, and key deliverables by the Consultant experts in storm system planning, evaluation, and design.

#### Deliverables

- Monthly progress reports and invoices
- Meeting presentation materials, agendas, and minutes
- Summary e-mail of biweekly meetings with list of action items

#### Task 2: System Inventory, Pipe Condition Assessment, and GIS Database Development

The Consultant shall review available information related to the City's drainage facilities, identify any data gaps and inconsistencies in the City's paper and electronic databases, and provide an accurate inventory and assessment of the City's flood control network including County of Los Angeles facilities. The Consultant shall propose a strategy to update and obtain additional necessary data for approval by the City. Once approved, the Consultant shall be responsible for implementing and managing the data collection effort. All new information generated from this task will be incorporated into the City's geodatabase. The Consultant will be responsible for the accuracy of new data entered into the geodatabase and for verifying the accuracy of existing data based on the Consultant's professional judgment. The Consultant shall utilize office and filed methods to establish reasonable assumptions for the various pipe conditions within the network. Where needed, a portion of the pipe segments will require field reconnaissance to perform visual inspections, photo documentation, and measurements. In addition, a smaller subset of critical or concerning pipes will require a more detailed review involving closed circuit television (CCTV) and potentially pipeline flushing. The Consultant shall provide the development of a complete, informative, and cost-effective GIS-based inventory database of the City's storm drain, manholes, County of Los Angles lines/manholes and infrastructure within the City Limits. The Consultant shall develop the functional GIS database to provide an accurate inventory and assessment of the City's storm drain network and infrastructure, which includes a base map and GIS maps of all the compiled information –storm drain components and appurtenances of the City's storm drain system. GIS data will have complete metadata and will be provided to the City in a shapefile format compatible with the City's computerized maintenance management system (CMMS) platform. The coordinate system to be used for

GIS data is NAD 1983 State Plane California Zone 5 FIPS 0405 feet. Maps will be provided to the City as PDF and shapefile formats.

#### Deliverables

- A comprehensive electronic system inventory (i.e., GIS layer)
- A comprehensive Pipe Condition Assessment report to discuss and map the pipe conditions and list and rank the identified deficiencies.
- Deliver a complete storm drain system map with attribute data in a shapefile compatible with City's CMMS platform.
- Include CAD files in any new developed drawings.

#### Task 3: Identify Basins, Develop Models, & Evaluate Existing Hydrologic/Hydraulic Capacity

The Consultant shall delineate urban and natural watersheds with their overall flow paths within the City's boundary. The Consultant shall develop a calibrated hydrologic-hydraulic model for a range of return periods by utilizing an approved software by the City (e.g., HEC-HMS, HEC-RAS, EPA-SWMM) and generate watershed runoff hydrographs and determine subarea boundaries. The consultant shall develop street flow directional maps for the entire City (see attached sample) The Consultant shall be responsible for obtaining all input data, including precipitation, flow, and water surface level data from credible sources. The Consultant shall identify and review the existing and proposed land use patterns within the City along with the surrounding tributary areas. Population and development patterns shall be investigated for the present day and future growth. The model output shall be calibrated and verified against appropriate historical storm events. Additionally, the Consultant shall review maintenance records and resident complaints to "ground truth" model outputs. The Consultant shall use the model to evaluate the performance of the stormwater system, identify and map the locations of capacity deficiency. Dry and wet weather flow monitoring should be considered as part of this assessment. The Consultant shall route the individual hydrographs within the sub-watersheds to quantify and map the performance of the existing drainage network components under different storms (with a specific consideration to climate change impacts and potential hydrological intensifications in the region) and identify problematic locations and key issues that pertain to the existing drainage system. Key issues might include local drainage capacity issues, structurally and hydraulically inadequate system components, etc.

#### Deliverables

- A technical memorandum documenting all modeling assumptions, inputs, utilized data sets and their sources, model calibration methods, model outputs (including but not limited to water surface profiles, flood inundation maps for various storms, etc.) and narrative interpretations of the results, along with an uncertainty analysis.
- A comprehensive report discussing the hydraulic deficiencies of the City's drainage network, providing detailed flood inundation maps, street flow directional map, and a ranking list of the most critical sections, zones, and neighborhoods within the City.
- Watershed hydrology and electronic format (Watershed maps shall be provided in hardcopy format 24" x 36" and electronically as PDF, CAD, and GIS shape files). Hydraulic model output shall be provided in electronic format in the software format aforementioned and via hardcopy).
- Street Flow Directional Maps
- Include CAD files in any new developed drawings.

#### Task 4: Propose Capital Improvement Projects (CIPs) for System Improvements

The Consultant shall identify, provide, and discuss the need for additional storm drain easements or rightof-way, enhanced maintenance of drainage facilities, recommended CIPs that will reduce or eliminate flooding and/or repair failing infrastructure and provide a prioritized schedule for implementation of CIPs for the next 10 years. The proposed improvements should be categorized as high, medium and low need based on the extent and nature of the problem identified along with potential impacts of not addressing i.e., damage from flooding and sink holes. The Consultant shall develop preliminary engineering alternatives for identified projects that have pipe sizes, materials, methods, for improvements to the City's system. Review and consideration of regulatory requirements are essential. The Consultant shall complete a preliminary cost estimate (planning-level) for each project, and present cumulative costs for each CIP year and overall program. Once the City approves SDMP, the Consultant shall present a recommended set of prioritized capital projects to be included in the final deliverable.

#### Deliverables

• A technical memorandum presenting proposed, prioritized CIPs and the preliminary designs & cost estimates (final shall be provided in hardcopy and Microsoft Excel electronic)

#### TASK 5: FINAL REPORT

Summarize findings from tasks 1– 4 and prepare a Draft Report.

- Prepare exhibits and storm drain atlas map that accurately represent the City's existing and proposed system. The report should at a minimum include storm drain service area, trunk and collection system (existing and future), LA County Flood Control District's Facilities, CCTV Inspection and Report and Capital Improvement Program (CIP). The Storm Drain Atlas Map will show the complete system within City limits including City/County storm drain lines/manholes and County Flood Control District storm drain lines/manholes. This map shall be provided in both CADD and PDF formats.
- Prepare a Hydraulic Model for existing and future conditions (proposed improvements) that include all storm drain elements.
- Prepare a Hydraulic Schematic Drawing for existing and future conditions.
- Prepare an Executive Summary containing all core elements of the report including CIP.

The selected consultant will submit the Draft Report to the City for review. Comments from the City on the Draft Report will be discussed in one of the project meetings and incorporated into the Final Report.

#### Deliverables:

- Draft Report
- Final Report in hardcopies (maps in 11"x17" format) complied in a binder and electronic copy in PDF and Microsoft Word formats)

All programs, software, reports, work, etc. identified in this RFP shall be provided by the Consultant at no additional cost to the City.

# IV. QUALIFICATIONS

The Consultant should have experience of preparation of Strom Drain Master Plan for cities with similar characteristics and resources to provide all related deliverables required for its completion in a timely manner. The proposal shall include a comprehensive technical approach, methodology and specific tasks and activities required for completion of the Strom Drain Master Plan.

If your firm is qualified and would like to be considered, please submit a formal proposal addressing the following items:

- A. Proposal shall be limited to 15 pages maximum, excluding cover page and resumes.
- B. Identify the name of your organization, address and telephone number. Indicate whether your firm is a Corporation, joint venture, partnership or sole proprietorship or a DBE. Indicate the name(s) of the owner(s) of your firm and number of years in business.
- C. Identify all subconsultants / subcontractors to be used by name of organization, address and telephone number and provide examples of experience of each subconsultant and their key staff as related to the service they will perform.
- D. Identify the designated Project Manager as well as key staff for this project along with their background, experience, responsibility and office location(s).
- E. Provide a concise statement of your understanding of the Project and identify any exceptions
- F. Describe the methodology proposed to demonstrate your ability regarding understanding the approach, analysis and coverage of all aspects of the project.
- G. Provide a scope of work within specific task description.
- H. Provide a project schedule outlining the main tasks within the scope of work and the projected timeline throughout the project. The schedule should be presented in Microsoft Project format.
- I. Provide a list of clients for whom similar services were provided with contact information.
- J. Provide a list of all claims/litigation for money or damages filed against the Proposer, and any proposed Principal/Project Manager, related to the performance of a professional services agreement or participation in a project. Project fees that cover the entire aspect of services and other costs to complete the project. **Provide the fee proposal in a separate sealed envelope.**

### V. EVALUATION AND SELECTION PROCESS

All Proposals will be evaluated on the basis of professional experience, qualifications and services to be performed. The City reserves the right to judge, appraise and reject all proposals, or to otherwise cancel the RFP process entirely if deemed in the City's best interest. The City reserves the right to request additional technical information or clarification of information submitted during the evaluation process.

The written proposal and potentially an oral interview will be evaluated using the following weighted criteria and will be assigned a score with a maximum of 100 points.

Criteria	Maximum Score
Experience of Project Team	10
Qualifications / Experience of the Consulting Firm	10
Project Understanding / Schedule / Cost	30
Past Relevant Projects / References	10
Response to Scope of Services	20
Appropriateness of level of effort	10
Familiarity with the City and Location of Firm	10

The City has the option to revise rating criteria at its direction.

The City reserves the right to require an oral interview of any and all respondents prior to the final scoring and selection. In the event an oral interview is required, the respondents will be provided with a minimum advanced notice of one (1) week.

# VI. GENERAL CONDITIONS

By submitting a Proposal, the Consultant represents that they have thoroughly examined and become familiar with the requirements of this RFP and can perform quality work to achieve the objectives of the City.

The City reserves the right to withdraw the RFP at any time without prior notice. The City makes no representations that any Agreement will be awarded to any Consultant responding to this RFP or to pay any costs incurred in the preparation of a proposal for this request. The City reserves the right to extend the deadline for Proposals, postpone reviewing the Proposals for its own convenience, to reject any and all Proposals without indicating any reasons for such rejection(s), and to negotiate with any qualified consultant. The City does not guarantee successful firms will be provided with any projects.

The successful consultant(s) and sub-consultants are required to obtain and maintain a City of Gardena business license and insurance. The license and insurance shall be maintained for the duration of the Agreement. A current business license is not a prerequisite for submittal of the proposal.

The City is not liable for any costs incurred by the Proposers before entering into a formal agreement. Costs for developing the Proposal or any other such expenses incurred by the Proposer in responding to this RFP and entirely the responsibility of the Proposer and shall not be reimbursed by the City.

The City is not responsible for Proposals which are delinquent, lost, incorrectly marked, sent to the wrong address, or sent by mail or courier service and not signed for by the City.

### VII. AGREEMENT & INSURANCE

The City's Standard Consultant Services Agreement is included in Attachment 1. The Consultant will be expected to enter into the Agreement without substantive changes. Any changes will require approval by the City Attorney.

The City's standard insurance requirements is included as part of the Standard Consultant Services Agreement included in Attachment 1.

## VIII. ATTACHMENTS

- Attachment 1 City of Gardena Standard Consultant Services Agreement (Sample)
- Attachment 2 City of Gardena Strom Drain Area Map
- Attachment 3 Sample Street Flow Directional Map

# ATTCHAMENT 1-

# **CITY OF GARDENA**

# **STANDARD CONSULTANT SERVICES AGREEMENT (SAMPLE)**

# CITY OF GARDENA CONSULTANT AGREEMENT WITH XYZ

This Agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between the **City of Gardena**, a municipal corporation ("City") and **XYZ**, a [state] [type of entity] ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree, as follows.

- 1. **RECITALS.** This Agreement is made and entered into with respect to the following facts:
  - A. Whereas, City is desirous of obtaining professional consultant services to develop a Storm Drain Master Plan services;
  - B. Whereas, Consultant has represented that it is qualified by virtue of experience, training, education and expertise to accomplish these services; and
  - C. Whereas, City has determined that the public interest, convenience and necessity require the execution of this Agreement; and
  - D. Whereas, no official or employee of City has a financial interest, within the provisions of sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

- 2. **TERM OF AGREEMENT.** This Agreement shall commence upon execution and shall continue until completion, unless earlier terminated as provided below.
  - A. Either party may terminate this Agreement, without cause, by giving thirty (30) days written notice to the other party.
  - B. City may terminate this Agreement for cause by giving thirty (30) days written notice to Consultant. Lack of funding shall be considered cause for terminating this Agreement.
  - C. Upon termination, Consultant shall: (1) promptly discontinue all services affected, unless the notice directs otherwise; and (2) promptly deliver to City all data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by Consultant in performing the services under this Agreement, whether completed or in progress. Consultant shall be entitled to reasonable compensation for the services it performs up to the date of termination; however, if the Agreement is terminated by City for cause, other than lack of funding, or by Consultant

without cause, City shall be entitled to deduct any costs it incurs payment to another consultant for Services, which duplicate Consultant's Services to date. In the event of termination for other than cause attributable to Consultant, Consultant shall be deemed released for liability for any work assigned but not completed as of the effective date of termination.

- 3. **SERVICES.** Consultant agrees to provide the services as specified in the Consultant's Proposal, Exhibit <mark>A</mark>, attached hereto and incorporated herein by this reference ("services"). Unless otherwise specified herein, Consultant shall, at its sole cost and expense, furnish all facilities, equipment and personnel which may be required for providing the Services pursuant to this Agreement.
- 4. ADDITIONAL SERVICES. If City determines that additional services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the agreed upon charges therefore as set forth in the written authorization. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.
- 5. **CONSULTANT'S PROPOSAL.** This Agreement shall include Consultant's proposal or bid which is incorporated herein as Exhibit A. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.
- 6. **PERSONNEL.** City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all services under this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City. During the term of this Agreement, Consultant shall provide the services specified in the proposal. Such individual(s) shall not be replaced without the prior written consent of City.
- PERFORMANCE BY CONSULTANT. Consultant shall maintain or exceed the level of competency presently maintained by other similar practitioners in the State of California, for professional and technical soundness, accuracy and adequacy of all work, advice and material furnished under this Agreement.
- TIMING OF PERFORMANCE. Time is of the essence with respect to Consultant's performance of the Services required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement. City, in its sole discretion, may extend the time for performance of any Service.
- 9. MONITORING OF CONSULTANT. Consultant's performance of this Agreement

shall be continuously monitored by the Public Works Director/City Engineer. Consultant shall be notified in writing of any deficiency in the performance of this Agreement in a timely manner by the Public Works Director/City Engineer. Consultant shall have five (5) business days from receipt of the notification to cure any deficiency to the reasonable satisfaction of the Public Works Director/City Engineer. All costs for such corrections shall be borne by Consultant and shall not increase Consultant's fees due hereunder. Should the Public Works Director/City Engineer determine that Consultant has not performed its obligation as stated in this Agreement in a satisfactory manner, City may terminate this Agreement for cause as specified in Section 2 above.

10. **COMPENSATION.** Consultant shall be compensated as follows:

- A. <u>Amount</u>. City shall compensate Consultant for services rendered pursuant to this Agreement at the rate specified in the attached fee proposal hereto and incorporated herein by reference. In no event shall compensation under this Agreement exceed <u>and 00/00</u> (\$###.##) without the prior written authorization of the City Council.
- B. <u>Invoices and Payment</u>. Payment by City to Consultant shall be made upon receipt and approval of invoices for Services rendered. For payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced. City shall review the invoices to determine whether services performed, and documents submitted are consistent with this Agreement. Payment shall be made within forty-five (45) days following receipt of the invoice or City shall provide Consultant with a written statement objecting to the charges and stating the reasons therefor. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.
- C. <u>Expenses</u>. Consultant shall not be entitled to any additional compensation for expenses.

### 11. INSURANCE REQUIREMENTS.

A. <u>Commencement of Work</u>. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverages required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

- B. <u>Insurance Company Requirements</u>. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-:VII, unless otherwise approved by City.
- C. <u>Coverages, Limits and Policy Requirements</u>. Consultant shall maintain the types of coverages and limits indicated below:
  - <u>Commercial General Liability Insurance</u> a policy for occurrence coverage for bodily injury, personal injury and property damage, with coverage at least as broad as Insurance Services Office Form CG 00 01, with no special limitations affecting City. The limit for all coverage under this policy shall be no less than one million dollars (\$1,000,000.00) per occurrence.
  - <u>Commercial Auto Liability Insurance</u> a policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, including Symbol 1 (any auto) with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars (\$1,000,000.00) per accident.
  - 3. <u>Worker's Compensation and Employers Liability Insurance</u> a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.
  - 4. <u>Professional Errors & Omissions ("E&O")</u> a policy with minimum limits of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder. This policy shall be issued by an insurance company which is admitted to do business in the State of California.
  - 5. <u>Policy Requirements</u>. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

- a. Additional insureds: "The City Gardena and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."
- b. Notice: "Said policy shall not terminate, be suspended, or voided, nor shall it be cancelled, nor the coverage or limits reduced, until thirty (30) days after written notice is given to City."
- c. Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Gardena, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Gardena shall be excess and not contributing with the insurance provided by this policy."
- d. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Gardena, its officers, officials, agents, employees, and volunteers.
- e. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- D. <u>Additional Requirements</u>. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.
- E. <u>Deductibles</u>. Any deductible or self-insured retentions over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses.

- F. <u>Verification of Compliance</u>. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefor, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.
- G. <u>Termination for Lack of Required Coverage</u>. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.
- H. <u>Non-Limiting</u>. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.
- 12. INDEMNIFICATION. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected officials, officers, agents, employees and volunteers, at Consultant's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents, employees and volunteers arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subconsultants, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Consultant, its employees, and/or authorized subconsultants, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected officials, officers, agents, employees and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subconsultants under this Agreement, whether or not the Consultant, its employees, and/or authorized subconsultants are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole negligence or willful misconduct of the City. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity and defense shall be limited to the extend required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or misconduct of Consultant. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

- 13. **COOPERATION**. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.
- 14. **INDEPENDENT CONTRACTOR**. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.
- 15. PERS ELIGIBILITY INDEMNIFICATION. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

16. **NON-LIABILITY OF CITY.** No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.

- 17. **OWNERSHIP OF WORK PRODUCT.** All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed works made for hire for City by Consultant as City employee(s) for hire and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination or expiration of this Agreement.
- 18. CONFIDENTIALITY CLAUSE. Consultant acknowledges that some of the material and information that may come into its possession or knowledge in connection with this Agreement or its performance may consist of information that is exempt from disclosure to the public or other unauthorized persons under either state or federal ("Confidential Information"). Confidential Information includes, but is not limited to, names, addresses, Social Security numbers, e-mail addresses, telephone numbers, financial profiles, credit card information, driver's license numbers, medical data, law enforcement records, agency source code or object code, agency security data, or information identifiable to an individual that relates to any of these types of information. Consultant agrees to hold Confidential Information in strictest confidence and not to make use of Confidential Information for any purpose other than the performance of this Agreement, to release it only to authorized employees or Sub-consultants requiring such information for the purposes of carrying out this Agreement, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make the information known to any other party without City's express written consent or as provided by law. Consultant agrees to release such information or material only to employees or Sub-consultants who have signed a nondisclosure agreement, the terms of which have been previously approved by City. Consultant agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to Confidential Information.

"Personal information" including, but not limited to, "Protected Health Information" (PHI) under Health Insurance Portability And Accountability Act (HIPAA), individuals' names, addresses, phone numbers, birth dates, and social security numbers collected, used, or acquired in connection with this Agreement shall be protected against unauthorized use, disclosure, modification or loss.

HIPAA establishes national minimum standards for the use and disclosure of certain health information. The Consultant must comply with all HIPAA requirements and rules when determined applicable by the City. If City determines that (1) City is a "covered entity" under HIPAA, and that (2) Consultant will perform "business associate" services and activities covered under HIPAA, then at City's request, Consultant agrees to execute City's Agreement in compliance with HIPAA.

Consultant shall ensure its directors, officers, employees, Sub-consultants or agents use personal information solely for the purposes of accomplishing the services set forth herein. Consultant and its Sub-consultants agree not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of the City or as otherwise required by law.

Any breach of this provision may result in termination of the Agreement and demand for return of all personal information. Moreover, Consultant will indemnify and hold the City harmless from and against all losses and damages resulting from any unauthorized or improper disclosure, dissemination or use of the information as a result, in whole or in part, of Consultant's action or inaction.

- 19. NONUSE OF INTELLECTUAL PROPERTY OF THIRD PARTIES. Contractor shall not use, disclose or copy any intellectual property of any third parties in connection with work carried out under this Agreement, except for intellectual property for which Contractor has a license. Contractor shall indemnify and hold City harmless against all claims raised against City based upon allegations that Contractor has wrongfully used intellectual property of others in performing work for City, or that City has wrongfully used intellectual property developed by Contractor pursuant to this Agreement.
- 20. WAIVER OR BREACH. No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.
- 21. **COMPLIANCE WITH LAWS.** Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.
- 22. **CONFLICT OF INTEREST AND REPORTING.** Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of services to be performed under this Agreement.
- 23. **NON-DISCRIMINATION.** Consultant covenants there shall be no discrimination based upon race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in activity pursuant to this Agreement.

- 24. **FORCE MAJEURE.** Consultant shall not be in default for failing to perform in accordance with the terms of this Agreement if such failure arises out of causes beyond the control and without the fault or negligence of Consultant.
- 25. **ASSIGNMENT.** Consultant shall not assign or subcontract any of its obligations pursuant to this Agreement, nor any part thereof, except for any monies due the Consultant, without the prior written consent of City. Such consent by City shall not be unreasonably withheld. Consultant shall be fully responsible to City for all work performed by assignees or subcontractors.
- 26. **NOTICES.** Whenever it shall be necessary for either party to serve notice on the other respecting this Agreement, such notice shall be in writing and shall be given by personal service upon the party to be notified, or by deposit of the same in the custody of the United States Postal Service, postage prepaid, addressed to the party to be notified as follows:

To City:	City of Gardena 1700 West 162nd Street Gardena, California 90247 Attn: Allan Rigg Director of Public Works
To Consultant:	XYZ Address XXXX, CA #####

Tittle

Attn: Name

Notices shall be deemed to have been served upon the date of personal service or three (3) working days after the same has been deposited in the United States Postal Service.

- 27. LICENSED STATUS. Consultant shall, at all times during the term of this Agreement, have in full force and effect, all licenses required of it by law, including, but not limited to, a City Business License.
- 28. **FAMILIARITY WITH WORK.** By executing this Agreement, Consultant warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the difficulties and restrictions of the work under this Agreement. Should Consultant discover any conditions materially differing from those inherent in the work or as represented by City, it shall immediately inform City and shall not proceed, except at Consultant's own risk, until written instructions are received from City.
- 29. **PUBLIC RECORD ACT DISCLOSURE.** Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be

subject to public disclosure as required by the California Public Records Act (California Government Code section 7920.000 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

- 30. MAINTENANCE OF RECORDS. Consultant shall maintain for a minimum of three(3) years from the completion date of the Services under this Agreement, the following records:
  - A. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assume proper accounting for all funds;
  - B. Records which establish that Consultant and all subcontractors who render Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations;
  - C. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.
  - D. The aforementioned records shall be made available to City or any authorized representative thereof upon request for audit.
- 31. **BINDING EFFECT.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.
- 32. **GOVERNING LAW.** This Agreement shall be interpreted and construed according to the laws of the State of California. Any action commenced about this Agreement shall be filed in the appropriate branch of the Los Angeles County Municipal or Superior Court.
- 33. **SECTION HEADINGS.** The Section headings used in this Agreement are for reference purposes only and shall have no binding effect.
- 34. **AUTHORITY TO EXECUTE.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.
- 35. **ATTORNEY'S FEES.** In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover attorney's fees and court costs from the opposing party.
- 36. **PREPARATION OF AGREEMENT.** Each party acknowledges that it has had an

adequate opportunity to review each and every provision in this Agreement and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.

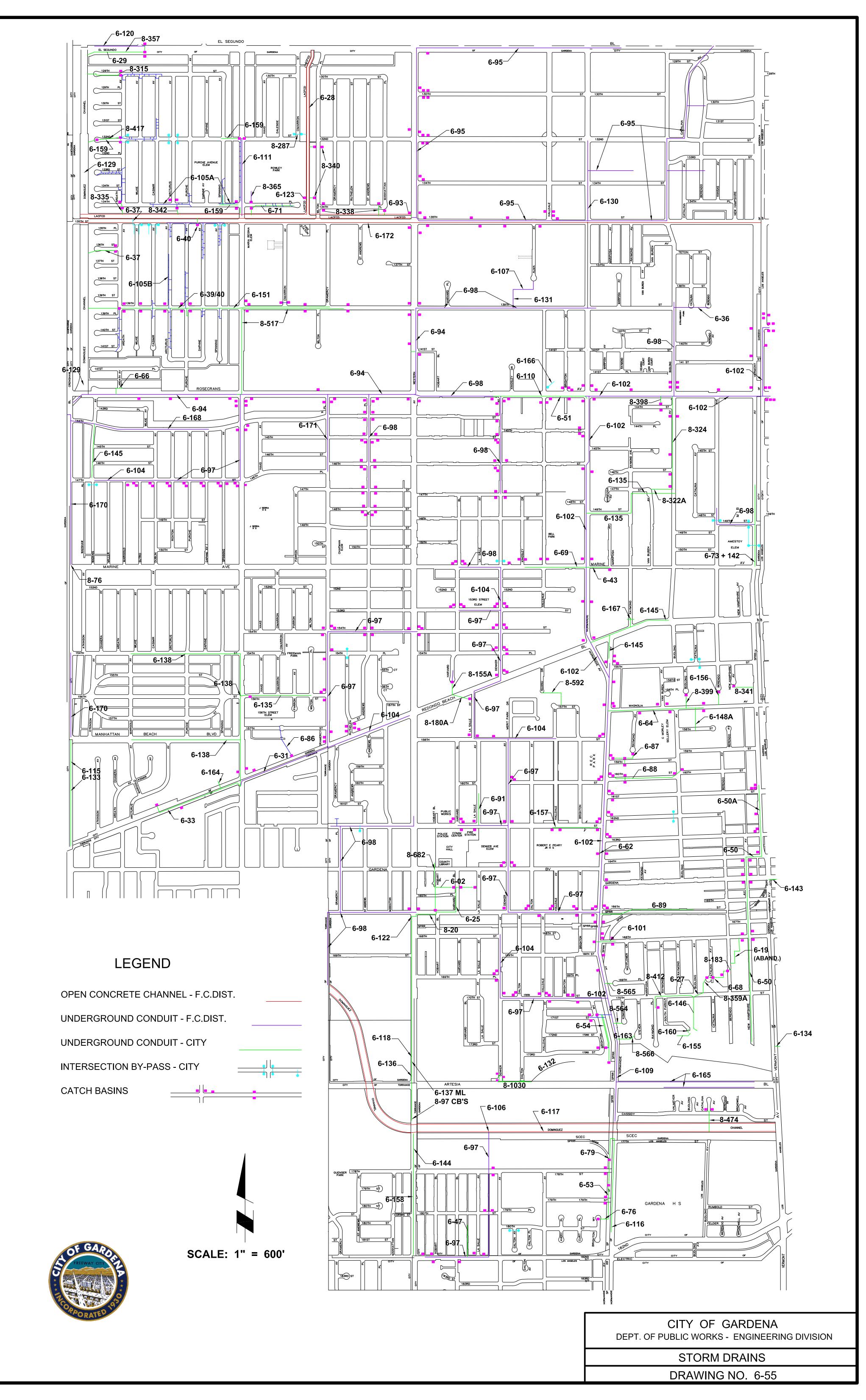
- 37. **SEVERABILITY.** If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.
- 38. ENTIRE AGREEMENT. This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. This Agreement may be signed by the parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or email electronic signatures. Each executed counterpart shall be deemed an original. All counterparts, taken together, constitute the executed Agreement. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.
- 39. ELECTRONIC SIGNATURE. The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format shall be legal and binding and shall have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. City and Consultant (i) agree that an electronic signature, whether digital or encrypted, of a party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile or, electronic mail, or other electronic means, (iii) are aware that the other party will reply on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and California Uniform Electronic Transactions Act ("UETA")(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, email or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

**IN WITNESS WHEREOF,** City and Consultant have executed this Agreement as of the date first hereinabove set forth.

CITY OF GARDENA	CONSULTANT – <mark>XYZ</mark>
Tasha Cerda, Mayor	Name
ATTEST:	<u>Sign:</u> Title:
Mina Semenza, City Clerk	Name
APPROVED AS TO FORM:	<u>Sign:</u> Title:

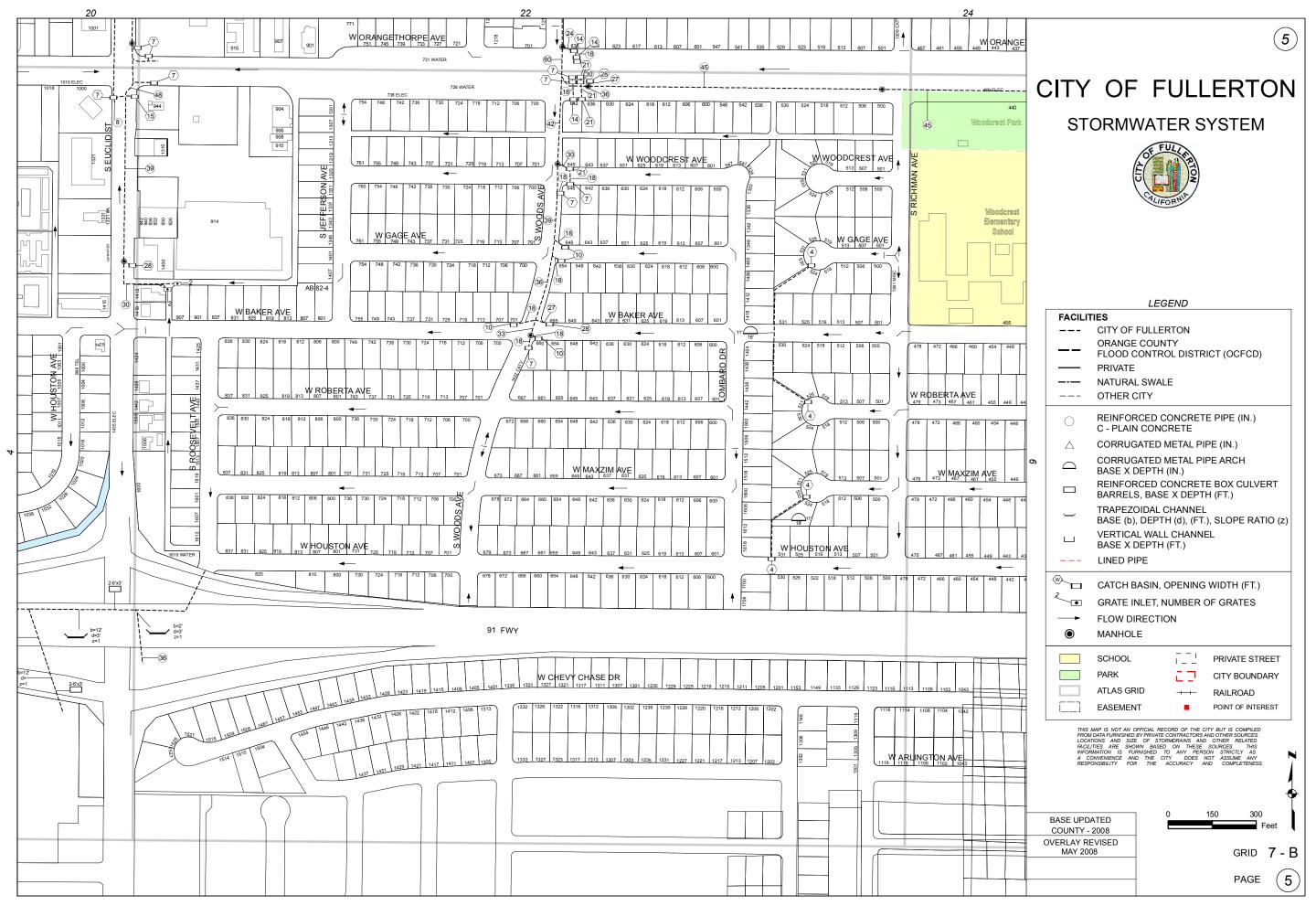
Carmen Vasquez, City Attorney

# ATTCHAMENT 2 – CITY OF GARDENA STORM DRAIN AREA MAP



# ATTCHAMENT 3-

# Sample Street Flow Directional Map



PREPARED FOR CITY OF GARDENA



#### PROPOSAL

# STORM DRAIN MASTER PLAN

JN 523 / March 2024





March 25, 2024

Jun De Castro, Associate Engineer City of Gardena Department of Public Works Engineering Division 1717 West 162nd Street Gardena, CA 90247

#### Subject: Proposal for the Storm Drain Master Plan | JN 523

Dear Mr. De Castro:

The Storm Drain Master Plan (master plan) project will provide the City of Gardena with a comprehensive program for the planning and maintenance of the City's storm drainage system and provide reliable service through ultimate build out conditions. As demonstrated in our proposal, Carollo brings the depth and breadth of experience that is a direct match to your project needs. We can meet your schedule and our approach provides the following benefits:

**Success Delivered Through Proven Project Leadership.** Our team has proven their ability to develop dozens of master plans and condition assessment that not only meet our clients' needs, but develop creative, cost-effective solutions that address challenges similar to your own. Our team, led by Ryan Orgill, Inge Wiersema, Tim Loper, and Danielle Orgill has collectively completed more than 300 master plans and hydraulic modeling projects, including the recent storm drainage master plans for the cities of Pacifica, Los Banos, and Tulare.

Sound Relationships, Fresh Ideas, and Collaboration. Having recently completed the City's Sewer Master Plan, our team will be able to improve efficiencies as we work with your staff and NPS to develop a robust

hydraulic model. Just as importantly, our team will come prepared to listen

707 Wilshire Boulevard, Suite 3920 Los Angeles, California 90017 213-489-1587 carollo.com

#### **REQUIRED INFORMATION**

#### **IDENTIFICATION OF FIRM**

Carollo Engineers, Inc. 707 Wilshire Boulevard, Suite 3920 Los Angeles, CA 90017 P: 213-489-1587

#### **LEGAL BUSINESS STATUS**

Carollo is a Corporation.

#### MINORITY STATUS

Carollo is an Other Business Enterprise (OBE).

#### **FIRM OWNERSHIP**

Carollo is a privately held Delaware corporation solely owned by 50 shareholders who are all full-time employees of the firm. A select group of shareholders forms the Board of Directors and they govern the company.

#### YEARS IN BUSINESS

Carollo was founded in 1933 and has been operating for 91 years.

#### ADDENDA ACKNOWLEDGMENT

Carollo is in receipt of Addendum No. 1, issued on March 7, and Addendum No. 2, issued on March 13, 2024, relating to this proposal.

and collaborate on tailored solutions to facilitate the development of collection system improvements and assist with public outreach to your City Council, rate payers, and other end users.

**Confidence Built Upon a Customized Project Approach.** We understand that every decision made during the planning process has impacts for flow capacity, operational complexity, community impacts, and costs. In addition, we will efficiently perform CCTV inspection of the storm drain system and integrate proposed recommendations into a phased replacement plan that meets your budget. Results from field condition assessment will also be incorporated into the replacement planning so the City has a guide to address aging infrastructure.

Carollo has reviewed the City's contract and has minor comments we would like to discuss upon selection. If you have any questions about this proposal, please contact Ryan Orgill at 559-284-5451 or rorgill@carollo.com.

Sincerely, CAROLLO ENGINEERS, INC.

101 em

Inge Wiersema, PE, ENV SP Principal-in-Charge/Vice President

Rvan F. Orgill, PÉ

Project Manager/Associate Vice President

# Firm Overview

The Carollo team has provided master planning services all over California, including cities neighboring Gardena. Founded in 1933, Carollo's engineering team has grown to include more than 1,400 employees in 50+ offices throughout the US. **All our work is in water — resulting in a level of understanding of key storm drain system planning issues few can match.** 

## Firm Profile At Carollo, Water is All We Do!

Carollo is a full-service environmental engineering firm with the sole focus of providing the highest quality water engineering services for our clients. This affords us a keen understanding of the water challenges you face — from water supply to regulatory requirements, climate risks, and tighter budgets. The project will be managed from our nearby Los Angeles office.

## **Comprehensive Master Planning**

Carollo has consistently been a leader in the development of comprehensive master plans that include stormwater systems for cities and agencies facing a variety of complex issues, including Tulare, Morro Bay, and Pacifica. In these projects and others, we have demonstrated our ability to simplify complex technical, regulatory, and institutional issues to produce clear, concise, costeffective, and implementable recommendations.



WHY SELECT CAROLLO?

Success Delivered Through Proven Project Leadership. Our team has proven their ability to develop dozens of master plans and condition assessments.

Sound Relationships, Fresh Ideas, and Collaboration. We will build on our experience with you on the Sewer Master Plan to improve efficienceis and

streamline the inspection and model development process.

## Confidence Built Upon a Customized Project Approach.

We have developed an approach that tailors our storm drain modeling and condition assessment expertise to your specific needs.

## A Deep Storm Water Bench

Beyond master planning, the Carollo team's stormwater experience includes program management; stormwater monitoring; development of BMPs; managing financial and institutional issues; and permitting.

# **Project Organization**

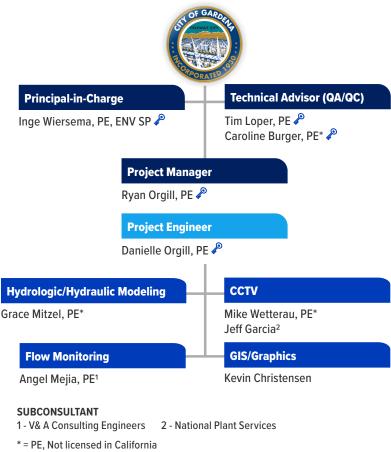
**A Team You Can Trust.** Nothing is more important to the success of your project than the qualifications and experience of your engineering team. Simple, one-size-fits-all solutions will not meet your expectations for a thorough evaluation, sound recommendations, and quality hydraulic models to address your project needs — You need a team of specialists.

## **Your Project Team**

We have assembled a team of experienced professionals with a wide range of technical and institutional knowledge. These individuals offer strength in their core technical specialties, a track record of working together, and a history of delivering similar projects in your region. Your project will receive the management, technical expertise, and personal attention required to make it a success.

Carollo's key personnel will be available for the duration of the project and we acknowledge that no person designated as "key" to the project shall be removed or replaced without the prior written concurrence of the City. Carollo's company-wide lead for sewer and storm drain system modeling, calibration, and system analysis, Ryan Orgill, is the proposed project manager and is an expert in developing hydraulic models for storm drainage, water and recycled water distribution, and sewer collection systems. He has worked on more than 50 infrastructure master planning projects, including storm drain master plans for the cities of Pacifica, St. Helena, and Los Banos.

Our project team is shown in the adjacent organizational chart. On the following pages we have provided our key team member's qualifications, experience, responsibilities, and office location. Resumes for all team members are provided in the appendix. Our team will provide you with a technically sound, comprehensive, and fundable master plan to guide future expenditures and deliver multiple benefits for every project.



## **Key Team Members**



Inge Wiersema, PE, ENV SP PRINCIPAL-IN-CHARGE V Los Angeles, CA

**Responsibilities:** Inge is an environmental engineer with 28 years of experience and serves as Carollo's national One Water Director and Water Resources Practice Lead. She is specialized in strategic utility master planning and water resources projects and has been involved in more than 150 master planning and hydraulic modeling projects for water, recycled water, wastewater, and stormwater systems in Southern California. She also brings experience with stakeholder engagement, groundwater management plans, watershed management plans, urban water management plans, and water supply studies. As a hands-on principal-in-charge, Inge will be responsible for providing technical input when needed, maintaining the project resource levels, overall QA/QC, and making sure the City's needs are met.

## **RELEVANT PROJECT EXPERIENCE**

- Project manager for the Water Quality Stormwater Management Plan for the City of Torrance, CA.
- Project manager for the Storm Drain Master Plan for the City of Hughson, CA.
- Project manager for the Machado Watershed Enhanced Water Management Plan for the City of Torrance, CA.
- Project manager for the One Water 2050 Plan for the City of South Pasadena, CA.
- Project manager for the One Water LA 2040
   Plan for the City of Los Angeles, CA.



## Ryan Orgill, PE PROJECT MANAGER

**Responsibilities:** Ryan brings 18 years of experience dedicated specifically to infrastructure master planning projects and is Carollo's company-wide lead for sewer and storm drain system modeling, calibration, and system analysis. He developed Carollo's means and methods for sewer system planning that have been adopted company-wide and is an expert in delivering projects that incorporate all critical elements of collection system capital program needs. Ryan has worked with both Inge Wiersema and Tim Loper on more than 20 master planning projects. As project manager, Ryan will serve as your primary point of contact throughout the project; he will carefully listen to your staff to understand your needs, drivers, and preferences, and will incorporate these concepts into the project to develop a plan that is accurate, robust, and flexible enough to address current and future needs.

## **RELEVANT PROJECT EXPERIENCE**

- Project manager for the Sewer Master Plan for the City of Gardena, CA.
- Project manager for the Storm Drain Master Plan, City of Los Banos, CA.
- Project manager for the Storm Drainage System Master Plan, City of Pacifica, CA.
- Project manager for the Integrated Utilities Master Plan for the City of St Helena, CA.
- Project engineer for the Storm Drainage System Master Plan for the City of Tulare, CA.
- Staff engineer for the Storm Drainage System Master Plan for the City of Galt, CA.



## Tim Loper, PE TECHNICAL ADVISOR

**Responsibilities:** Tim is Carollo's Infrastructure Master Planning Services Lead and has been working for more than 20 years exclusively on master planning, modeling, and asset management projects. Tim has served as project manager and/ or project engineer for more than 90 water, wastewater, stormwater and/ or recycled water master plans and modeling projects, with a focus on helping agencies develop capital improvement programs that help prioritize rehabilitation and replacement projects, as well as integrate capital with inspection and funding prioritization. Tim brings a pair of fresh eyes to the work we deliver to you as he is not involved in any of the project tasks. He will conduct technical reviews at all critical milestones according to Carollo's Best Management Practices.

## **RELEVANT PROJECT EXPERIENCE**

- Project manager for the Sewer, Water, and Storm Drain Master Plans and Sewer System Management Plan for the City of Tulare, CA.
- Project manager for the Sanitary Sewer, and Storm Water Master Plans for the City of Turlock, CA.
- Principal-in-charge for the Integrated Master Plan for water, wastewater, and storm drainage for the City of Porterville, CA.
- Project manager for the Integrated Water Wastewater Resources Management Plan for the City of South Pasadena, CA.
- the City of South Pasadena, CA.
   Project engineer for the Wastewater Collection, Water Distribution, and Storm Drainage Master Plans for the City of Galt, CA.



## Caroline Burger, PE TECHNICAL ADVISOR

**Responsibilities:** Caroline has 23 years of experience in water resources engineering working with public and private clients. Her expertise includes urban hydrologic, hydraulic, and nonpoint source pollution modeling; stormwater utility development; and program management. Her experience also includes hydrologic, hydraulic, and scour analyses of existing and proposed structures and floodplains using software, such as XP-SWMM 1D/2D, PC-SWMM 1D/2D, InfoSWMM 1D/2D, EPA-SWMM, Flo-2D, and HEC-RAS 1D/2D. Caroline is well versed in several software programs and is a codeveloper of WinSLAMM and WinDETPOND software. Caroline will support Tim to conduct technical reviewes bringing her expertise in hydrologic and hydraulic modeling to build confidence into the Carollo's recommendations for improvements.



## Danielle Orgill, PE PROJECT ENGINEER

**Responsibilities:** Danielle has 10 years of experience in infrastructure design, modeling, and planning and has assisted with master planning and evaluation studies for water, sewer, and storm drainage systems. She also has experience in data management, analysis, hydraulic modeling, and GIS. Danielle has worked with this same team on numerous master planning projects throughout California, including storm drainage system master plans for the cities of Tulare, Los Banos, and St. Helena. Danielle will serve as project engineer and will, along with Ryan, oversee the technical direction of the project team.

## **RELEVANT PROJECT EXPERIENCE**

- Project manager and quality control reviewer for the Gallups/Merritts Creek Watershed Stormwater Management Plan for the City of Oshkosh, WI.
- Modeling lead for the Brook Oaks Neighborhood Stormwater Master Plan for the City of Waco, TX.
- Project manager for the Brookfield Stormwater Management Plan Update for the City of Brookfield, WI.
- QA/QC for the Channel Conveyance Improvements along Goose Creek and Stormwater Detention Basin for the Harris County Flood Control District, TX.

#### **RELEVANT PROJECT EXPERIENCE**

- Project engineer for the Sewer Master Plan for the City of Gardena, CA.
- Project engineer for the Storm Drainage System Master Plan for the City of Tulare, CA.
- Hydraulic modeling engineer for the OneWater Plan for the City of Morro Bay, CA.
- Hydraulic modeling lead for the Storm Drainage System Master Plan for the City of St Helena, CA.

## **SUBCONSULTANTS**

## V&A Consulting Engineers

#### Flow Monitoring

## 11011 Via Frontera, Suite C, San Diego, CA 92127 P: 858-576-0226

V&A is a multi-disciplined engineering organization specializing in evaluating, rehabilitating, and preserving municipal infrastructure in the water, wastewater, and transit industries. V&A has supported municipalities and agencies in managing their water and wastewater collection systems and mitigating sanitary system overflows. They have completed more than 100 sanitary and stormwater flow monitoring projects in the past five years alone in support of master planning studies, totaling more than 1,200 flow monitoring locations. Carollo has worked with V&A, and specifically with Kevin Krajewski, on more than 50 sewer planning and modeling projects within the last 10 years, including the City of Torrance Sewer Master Plan, the City of Chino Hills Citywide Wastewater Master Plan Update, and the West County Wastewater District's District-Wide Master Plan.

## **National Plant Services**

#### CCTV/Pipeline Inspection

## 1461 Harbor Avenue, Long Beach, CA 90813 P: 562-436-7600

NPS is a full-service sewer and storm drain cleaning, inspection, rehabilitation, and maintenance contractor. They have been providing these services to cities, counties, sanitation districts, and contractors since 1981. NPS owns all the equipment and employs all the personnel to perform the work necessary to meet the specifications and requirements for an agency. In addition to cleaning and inspection, NPS provides laser inspection, sonar inspection, LiDAR inspection, flow monitoring/sewer studies, industrial plant cleaning, specialty cleaning/mechanical cleaning, smoke testing, line grouting, spot repairs, lateral lining from the mainline, and top hats (lateral seals). Local clients include the City of Los Angeles, City of Alhambra, Los Angeles County Public Work, and Los Angeles County Flood Control.

# Project Understanding, Approach, and Methodology

The Carollo team is prepared to deliver the Storm Drain Master Plan. Your goals include developing a comprehensive hydrologic/hydraulic model of the system, evaluating future projects/developments to confirm system capacity, and developing a prioritized capital improvement program (CIP) plan. We will leverage our experience with the City on the recent Sewer Master Plan to deliver a plan that meets your needs.

## **Project Understanding**

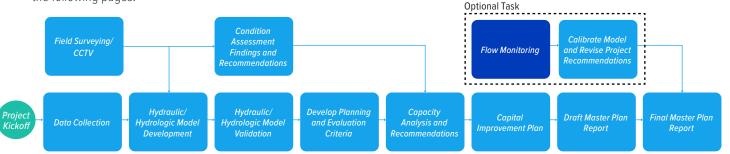
The City is seeking to develop a comprehensive program for the planning and maintenance of the City's storm drainage system. The project would develop the City's first ever Storm Drain Master Plan. The City provides storm drainage to customers within their current City limits. Runoff is conveyed through a network of pipelines and open channels owned by the City and/or LA County Flood Control District. The goal of this master plan is to reduce flood risks within the City, enhance public safety, protect City assets, and to develop a prioritized capital improvement plan for the City.

## **Project Approach and Methodology**

This project offers up some challenges and opportunities for the City. After thinking about the project objectives and developing the project Work Plan shown below, Carollo has identified multiple areas of focus that are key to project success. These success factors are:

- Streamlined field data collection for storm drainage infrastructure (including manhole invert and rim elevations) and closed circuit television (CCTV) inspections.
- Development of an accurate and reliable hydraulic/hydrologic model that provides confidence in CIP recommendations.
- The interactive CIP reduces flood risk and provides a platform to easily communicate project drivers to stakeholders.

These elements play into each other, and successful completion of each fuels greater confidence in the following steps. Carollo's experience and understanding of the complexities of drainage system planning can make a highly complex problem efficient and intuitive to complete. We highlight our approach to these focus areas below and on the following pages.



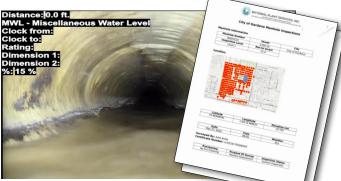
Our work plan is built around efficient flow from one task to another, with project elements being implemented concurrently to move the project along. Close coordination with City staff on workshop dates and data collection will be critical for success.

Carollo and National Plant Services' experience with the City on the Sewer Master Plan will streamline the field work needed to build the hydraulic/ hydrologic model and to conduct CCTV inspections.

## Carollo/National Plant Services' experience with the City on the Sewer Master Plan will streamline the field work needed to build the hydraulic/hydrologic model and to conduct CCTV inspections

We have teamed with NPS to conduct CCTV inspection of the storm drainage system pipelines as requested in the RFP Addendum No. 1. NPS has extensive experience with the City in conducting CCTV inspections for the City's entire 88 miles of sewer mains. NPS will leverage the lessons learned from the sewer system CCTV inspections to complete inspections of the storm drainage system in a streamlined and efficient manner.

Additionally, it is our understanding that the City has a good base map of the storm drainage system, which shows the locations of storm drainage system infrastructure. However, based on our experience on the Sewer Master Plan, it is expected that manhole/ inlet rim and pipeline invert data will not be readily available from the City. For this reason, we have also asked NPS to collect the field data necessary to compile a complete geographic information system (GIS) database of the storm drainage system. They will collect X,Y coordinates of each storm drainage system manhole and inlet in the system, manhole/inlet ground elevation, as well as manhole depth. NPS performed similar services for the Sewer Master Plan, which resulted in a complete/comprehensive GIS database for the sewer system and provided the data needed to develop the sewer system hydraulic model.



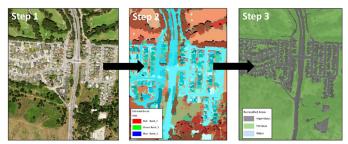
The field data collection and CCTV effort required for this project is very similar to the tasks performed by National Plant Services for the Sewer Master Plan project. Our team can quickly mobilize the field work to help keep the overall project schedule on track.



## Carollo's approach to the hydrologic/hydraulic model development provides confidence in the capital project recommendations.

Developing a reliable and defensible modeling tool requires developing an accurate representation of the drainage system facilities in the model, and performing a validation process to demonstrate that the model accurately simulates field observations. Carollo will incorporate all readily available information needed to construct the model (e.g., CAD drawings, as-built drawings, etc.) supplemented by the field data collected by NPS, to develop a comprehensive hydrologic/hydraulic modeling tool for the City.

One of the most important parameters in a storm drainage system model is the percent impervious associated with each model tributary area (i.e., model subcatchment). The modeled percent impervious can be estimated based on land use types and other standard industry values. Carollo employs a more rigorous analysis to develop percent impervious assumptions using 4-ban multi-spectral aerial images. Carollo uses advanced image processing techniques in GIS to classify urban versus natural features within the multi-spectral image, which can then be easily classified as impervious versus pervious surfaces. The end result of this process is an accurate representation of percent impervious assumptions that are built into the model based on real world mapping as opposed to land use based assumptions.



Carollo's approach to developing percent impervious assumptions uses advanced GIS techniques using the following steps:

## Step 1 – Obtain Multi-Spectral Imagery

The first step was to obtain a 4-band multispectral image. A 4-band image includes the near infrared spectrum which is used to emphasize vegetation.

### Step 2 – Extract Spectral Bands to distinguish Urban vs Natural Features

The next step involved separating the color bands to visually distinguish various features. The near infrared color band is used to detect vegetation, the red band identifies bare soil, and the blue band is helpful for determining urban features, especially concrete.

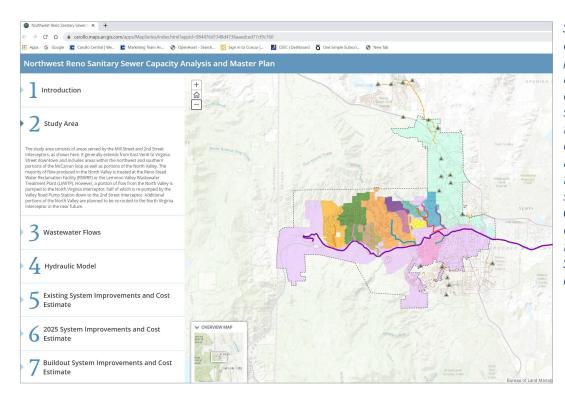
## Step 3 – Supervised Image Analysis

Next, the image was segmented and training samples were created to classify the image into impervious or pervious surfaces.

# Carollo's electronic deliverables provide an easy way to communicate CIP recommendations to project stakeholders.

A hard copy or pdf report format has some utility, because it is often helpful to have all the master plan information consolidated in one place. However, the standard hard copy master plan leaves much to be desired when it comes to updates that are necessary to reflect ever-changing drivers and implementation assumptions.

Carollo's electronic master planning tools put your entire system at your fingertips. All of the requisite information for project implementation—cost, project need/driver(s), project priority—is linked so that it can be easily accessed through GIS. But more important for you as the end user, input data, including cost, timing/phasing, and priority for implementation, can be easily adjusted such that the entire CIP is automatically reset. Carollo's electronic deliverable would supplement the master plan report to provide superior flexibility as a planning and financial tool, particularly over the course of a long CIP time horizon, during which any number of variables can change, resulting in a need to update project implementation schedules and cash flow projections.



Story Maps provide a fun and interactive summary of project improvements by location. For the majority of the time a master plan sits on the shelf, but this tools allows your team to quickly pan around and locate projects with details that are tailored to your specific needs! As shown, Carollo has used this tool on similar projects, such as the Northwest Reno Sanitary Sewer Capacity Analysis and Master Plan.

# Scope of Work

## Task 1: Project Management and Quality Control Task 1.1 Project Administration and Schedule

To help monitor and maintain a timely project, monthly schedule updates will be provided to the City electronically. Carollo will prepare monthly project status reports, which will be submitted along with the monthly invoices. Our project status reports will summarize the following:

- Description of work completed in reporting period.
- Percentage complete to date by task and subtask.
- Schedule update.
- Budget update.
- Status of deliverables table.
- Data gathering table.
- Action item table.
- List of potential project issues.

## Task 1.2 Project Meetings

The project will be launched at a kick-off meeting between the project team members, where the following will be accomplished:

- Confirm project objectives.
- Discuss involvement and needs from various City departments.
- Review list of data needed for completion of the study.
- Review previous work and studies.
- Document existing conditions and identify known system deficiencies.
- Define project roles and distribute project roster.
- Review schedule.

Carollo will work closely and maintain an open line of communication with City staff throughout the duration of the master plan project. Our most direct way to communicate and assist you and your staff will be through bi-weekly meetings throughout the duration of the project. Meetings are scheduled such that they can effectively be used to get input from City staff on the direction of the work, discuss deliverables, and make decisions to stay on schedule. In addition to the kick-off meeting and bi-weekly meetings, this task includes three progress workshops.

## Task 1.3 Quality Control

This task consists of project QA/QC activities related to the project deliverables. Carollo's project manager, technical advisor, and partner-in-charge will carefully review data and project deliverables to make sure that they meet the strict quality standards of the City and Carollo.

## Task 1 Deliverables

- Monthly progress reports and invoices
- Workshop presentations, agendas, and minutes
- Summary email of biweekly meetings with ongoing list of action items

## Task 2: System Inventory and GIS Database Development Task 2.1 Data Collection and System Inventory

Carollo will perform a thorough reconnaissance and review effort to secure data, input, studies, policies, regulations, and other background materials that will be needed to facilitate the successful completion of the master plan. The City will furnish to Carollo all available studies, reports, and other data pertinent to our services, and we anticipate being entitled to use and rely upon all such information provided by the City or others authorized by the City in performing our services under this work plan.

The objective of this task is to review and assess the quality of available storm drain-related data and identify additional needs. Carollo will not reinvent the wheel, but will inventory and review the appropriate available data from the City. Specific sources of information that will be targeted are:

- The City's existing storm drainage system GIS database, aerial maps, and CAD maps.
- Gardena General Plan.
- Existing City drawings, atlas maps, and/or record drawings (where needed).
- Known deficiencies in the storm drain system/ flooding locations.
- Review of other relevant City and County maps and studies.

A plan for data collection will be developed in coordination with the City to facilitate the data collection phase, to minimize duplication of efforts between tasks, and to assure that appropriate data sources are investigated.

## Task 2.2 GIS Database Development

Carollo will prepare a GIS-based database of the City's collection system, including concrete channels, swales, underground pipelines, and manholes. County storm drain infrastructure within the City limits will also be included in the GIS database. The GIS database will be prepared using the City's existing sewer system mapping (CAD format), which will be converted to GIS and all data necessary to complete the database (e.g., pipe inverts and diameter, manhole invert and rim, etc.). As-built drawings and/ or reasonable assumptions will be used to fill in data gaps where needed. Condition information gathered as part of Task 3 will also be included. The GIS database will have complete metadata and will be provided to the City in a shapefile format compatible with the City's computerized maintenance management system (CMMS) platform. The coordinate system to be used for GIS data is NAD 1983 State Plane California Zone 5 FIPS 0405 feet. Maps will be provided to the City as PDF and shapefile formats.

#### **Task 2 Deliverables**

- Data collection list (to be updated throughout project).
- Final storm drain system map with attribute data in shapefiles compatible with City's CMMS platform.

# Task 3: Condition AssessmentTask 3.1 CCTV Inspection of City Pipelines

The Carollo/National Plant Services Team will conduct Closed Circuit Television (CCTV) inspection of approximately 61,000 feet (11.6 miles) of City underground pipelines. The system will be inspected in accordance with the National Association of Sewer Service Company's (NASSCO) Pipeline Assessment and Certification Program (PACP).

We will document all observed critical structural damage or blockages, and provide corrections to the storm drain system drawings, as appropriate.

#### Task 3.2 CCTV Inspection of County Pipelines

The Carollo/National Plant Services Team will conduct Closed Circuit Television (CCTV) inspection of approximately 91,000 feet (17.2 miles) of underground County pipelines located within City limits. The system will be inspected in accordance with the National Association of Sewer Service Company's (NASSCO) Pipeline Assessment and Certification Program (PACP).

We will document all observed critical structural damage or blockages, and provide corrections to the storm drain system drawings, as appropriate.

#### Task 3.3 Condition Assessment Technical Memorandum

Carollo will develop a technical memorandum (TM) summarizing the methodology and results of the condition assessment completed as part of this task. This TM will include maps summarizing the results of the condition assessment and a ranking of the most critical deficiencies identified. Comments received on the draft TM will be incorporated into the draft master plan report (Task 7).

## Task 3 Deliverables

- CCTV inspection files, including field reports, photos, and videos.
- Spreadsheets with compiled condition data.
- Condition assessment data in shapefiles compatible with City's CMMS platform.
- Draft Condition Assessment Technical Memorandum.

## Task 4: Hydraulic Model Development and Evaluations Task 4.1 Watershed Development

Carollo will delineate urban and natural watersheds with their overall flow paths tributary to the City.

This task will also include the development of street flow directional maps. This will include a D-size overview map, with 11x17 detail maps covering the entire City limits.

### Task 4.2 Hydraulic Model Development

Using the GIS database developed as part of Task 2, Carollo will construct a hydrologic/hydraulic model of the storm drain system using the InfoWorks ICM software (developed by AutoDesk, formerly Innovyze). The model will include the primary watersheds, subbasins, and facilities within the City and off-site contributing areas.

The hydrologic model will be prepared pertinent to the selected design storm events (e.g., 10-year and 100-year events. The hydraulic model will be updated based on the information gathered as part of Task 2 and Task 5. To accurately model backwater effects, stage/discharge relationships will be developed for all outfalls and input into the model as boundary conditions. Separate stage discharge curves will be developed. Carollo will create a new parcel-based land use layer using high resolution QuickBird satellite imagery. The satellite imagery will be combined with parcel maps of the city, topo maps, and digital elevation models to derive a parcel-level land use layer. The spatial resolution of QuickBird imagery is 61 cm.

Future land use will be modeled using the City's general land use plan and known planned developments. The results of the analysis of satellite imageries, that is, satellite remote sensing, will be used to model the likely future development conditions based on accurate depiction of the existing development.

## Task 4.3 Hydraulic Model Validation

Once the hydrologic and hydraulic parameters have been input into the model, Carollo will run at least one historical rainfall event. The hydraulic model will be validated against historical knowledge of past rainfall event(s) to ensure the model shows flooding in areas known to have flooding. An optional task for flow monitoring and model calibration is included in Task 6.

## Task 4.4 Planning and Evaluation Criteria

This task consists of defining the methodologies for evaluating the storm drain system, sizing the proposed improvements, and developing the capital improvement projects. This task will review the City's existing design standards for sizing storm water conveyance and storage facilities, and other relevant standards.

## Task 4.5 Climate Change Analysis

As part of this task, the potential impacts of climate change on the storm drain system will be assessed. These impacts will be researched and summarized, documenting the impact of climate change which will be incorporated into the hydrologic/hydraulic model. Work performed by Carollo under this task includes:

Carollo will identify and document the impacts of climate change on flooding and coastal erosion across the region of the City of Pacifica based on the latest scientific research – specifically, the change in magnitude and severity of extreme events and sea level rise. Coordinate these findings with those impacts included in state guidance (i.e., the Ocean Protection Council's latest Sea Level Rise Guidance) that are taken into account by the Local Coastal Program, as directed by the California Coastal Commission.

Carollo will review climate change scenarios and their Impact to system performance objectives. Conduct a workshop with City staff in which Carollo will present the likely impacts of climate change on facilities. The outcome of the workshop will be to confirm how to incorporate the select scenarios in the hydraulic modeling efforts.

Carollo will summarize findings of and recommended considerations for this task in a technical memorandum. Incorporate City staff comments on the Draft Climate Change Impacts Technical Memorandum and prepare a Final Memorandum for the City's approval.

## Task 4.6 System Evaluation of City Infrastructure

Carollo will analyze the City's existing and future storm drainage system. The model will account for both existing and future land use/zoning/development, hydrologic conditions, runoff rates, and climate change impacts. In addition, a hydraulic and quantitative analysis of the storm drain facilities will be undertaken. The hydraulic model will then be used to identify deficiencies in the existing storm drainage system. Special consideration will be given to those facilities in which known system deficiencies already exist and/or have been targeted by the City to be modified. Based on the hydraulic model evaluation, Carollo will recommend improvement projects to mitigate the existing system deficiencies.

## Task 4.7 System Evaluation of County Infrastructure

Carollo will analyze the County's existing and future storm drainage facilities located within City limits. The model will account for both existing and future land use/zoning/development, hydrologic conditions, runoff rates, and climate change impacts. In addition, a hydraulic and quantitative analysis of the storm drain facilities will be undertaken. The hydraulic model will then be used to identify deficiencies in the existing storm drainage system. Special consideration will be given to those facilities in which known system deficiencies already exist and/or have been targeted by the City to be modified. Based on the hydraulic model evaluation, Carollo will recommend improvement projects to mitigate the existing system deficiencies.

## Task 4.8 Hydraulic Model Development and Evaluation Technical Memorandum

Carollo will develop a technical memorandum summarizing the work completed as part of this task, including model development and validation, final planning criteria, and existing and future deficiencies identified. Key assumptions, inputs, utilized data sets, model development and calibration methodology will also be included. Comments received on the draft TM will be incorporated into the draft master plan report (Task 7).

## Task 4 Deliverables

• Watershed hydrology map (hard copy 24"x36" size) and GIS shapefiles.

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- Final hydraulic model files.
- Hydraulic model output files.
- Street flow directional maps (including D-size overview map and 11x17 detail maps covering City limits).
- Draft hydraulic model development and evaluations technical memorandum

## Task 5: Capital Improvement Projects Task 5.1 Develop Recommended Improvements (City Infrastructure)

Improvements to City storm drainage facilities necessary to meet existing and future capacity will also be identified and verified with the hydraulic model. Project alternatives, when feasible, will be identified and discussed with City staff. Benefits for the selected alternatives will be presented to City staff for review.

## Task 5.2 Develop Recommended Improvements (County Infrastructure)

Improvements to County storm drainage facilities necessary to meet existing and future capacity will also be identified and verified with the hydraulic model. Project alternatives, when feasible, will be identified and discussed with City staff. Benefits for the selected alternatives will be presented to City staff for review.

## Task 5.3 Rehabilitation and Replacement Program

Based on the results of the CCTV inspection program (part of Task 3), Carollo will provide recommendations for the City to develop a storm drainage inspection, condition assessment, and renewal/ replacement program. The recommended program will consider the City's current staffing levels and the funding availability to implement the program. Carollo will recommend an inspection and condition assessment schedule with specific areas of the storm drainage system targeted in a given year.

The recommended renewal/replacement plan will be prioritized based on the age of the facilities, with areas with known structural deficiencies being given higher priority. Recommendations from the condition assessment and rehabilitation/replacement program will be incorporated into the CIP and master plan document.

## Task 5.4 Develop CIP

Carollo will prepare exhibits and cost summaries of the existing system and future system improvement projects. This will include deficiencies, proposed improvements that address these deficiencies, and phasing of the improvements.

The CIP will be used as a tool for the orderly construction of the proposed facilities. Based on the input, coordination, iterations, and final project phasing, Carollo will develop CIP implementation plans to prioritize the proposed improvement projects, including phasing and estimated timing of the improvements. It should be noted that the CIPs will distinguish between the improvements needed to correct existing deficiencies and those needed to service future developments. Planning level costs associated with each proposed improvement will be based on the recommended unit costs approved by City staff.

The recommended improvement projects will be prioritized and phased based on the City's goals and objectives. To facilitate the documentation and phasing of improvements, Carollo will prepare a large system map that presents all recommended projects by phase. This map will list project sizes and project IDs that correspond to the project ID in the CIP tables. The CIP tables will list the project ID, location, sizing information, cost estimates, and proposed phasing for each project. We will also prepare detailed project summaries of the recommended CIP projects.

Carollo will review the preliminary recommended improvements with the City in a workshop. The draft CIP will be developed based on feedback received during this workshop.

## Task 5.5 CIP Technical Memorandum

Carollo will develop a technical memorandum summarizing the work completed as part of this task, including unit cost methodology and assumptions and proposed improvements. This TM will include project detail sheets which will summarize the need for each project, proposed sizing, estimated cost, as well as proposed phasing. Comments received on the draft TM will be incorporated into the draft master plan report (Task 7).

## Task 5 Deliverables

• Draft Capital Improvement Program Technical Memorandum

## Task 6: Hydraulic Model Calibration and Flow Monitoring (Optional Task) Task 6.1 Flow Monitoring Program

As part of this optional task, Carollo will team with V&A Consulting Engineers, Inc . to install temporary flow monitors and analyze collected data within the City's storm drainage system.

To quantify the distribution of flows within the storm drainage system, V&A will implement a flow monitoring program. To have the best chance of capturing wet- weather flows, a four-week flow monitoring program is recommended.

An allowance of \$75,000 is budgeted for the flow monitoring program. The flowmeters will be installed at strategic locations throughout the system, with the goal of capturing flows from the major watershed areas of the City.

## Task 6.2 Hydraulic Model Calibration

Following the flow monitoring period, the data collected will be compiled into spreadsheet form. This data will then be used to verify that the storm water runoff through the City's storm drainage system during a particular storm is replicated in the City's storm drainage system model within an acceptable range. Various hydraulic and hydrologic parameters will be adjusted in the model to accomplish this.

## Task 6.3 System Evaluation

Carollo will re-evaluate the recommended improvements developed as part of Task 5 to determine any changes based on the re-calibrated hydraulic model. The CIP will be updated based on this analysis.

## Task 6 Deliverables

- Draft and final flow monitoring report.
- Spreadsheet with raw flow monitoring data.

## Task 7: Master Plan Report

This task consists of producing a stand-alone document that will serve as the main planning document for the City's storm drain facilities. A detailed report outline of the proposed master plan will be submitted to City staff for review and comment prior to the completion of the draft report. The executive summary sections will bring forward the most significant findings of the project. Carollo will submit the draft report in electronic format. A workshop will be held to discuss the City's comments on the draft report. The final report will incorporate City staff comments from the reviewed draft report. Up to five hard copies of the final report will be delivered to the City. Electronic copies of the report (pdf and word files) will also be provided to the City.

Carollo will also prepare a large system map (24 by 36 inches) that presents all recommended projects with the proposed phasing, sizing, and project IDs. Up to five copies of the printed and bound final report and an electronic copy will be supplied.

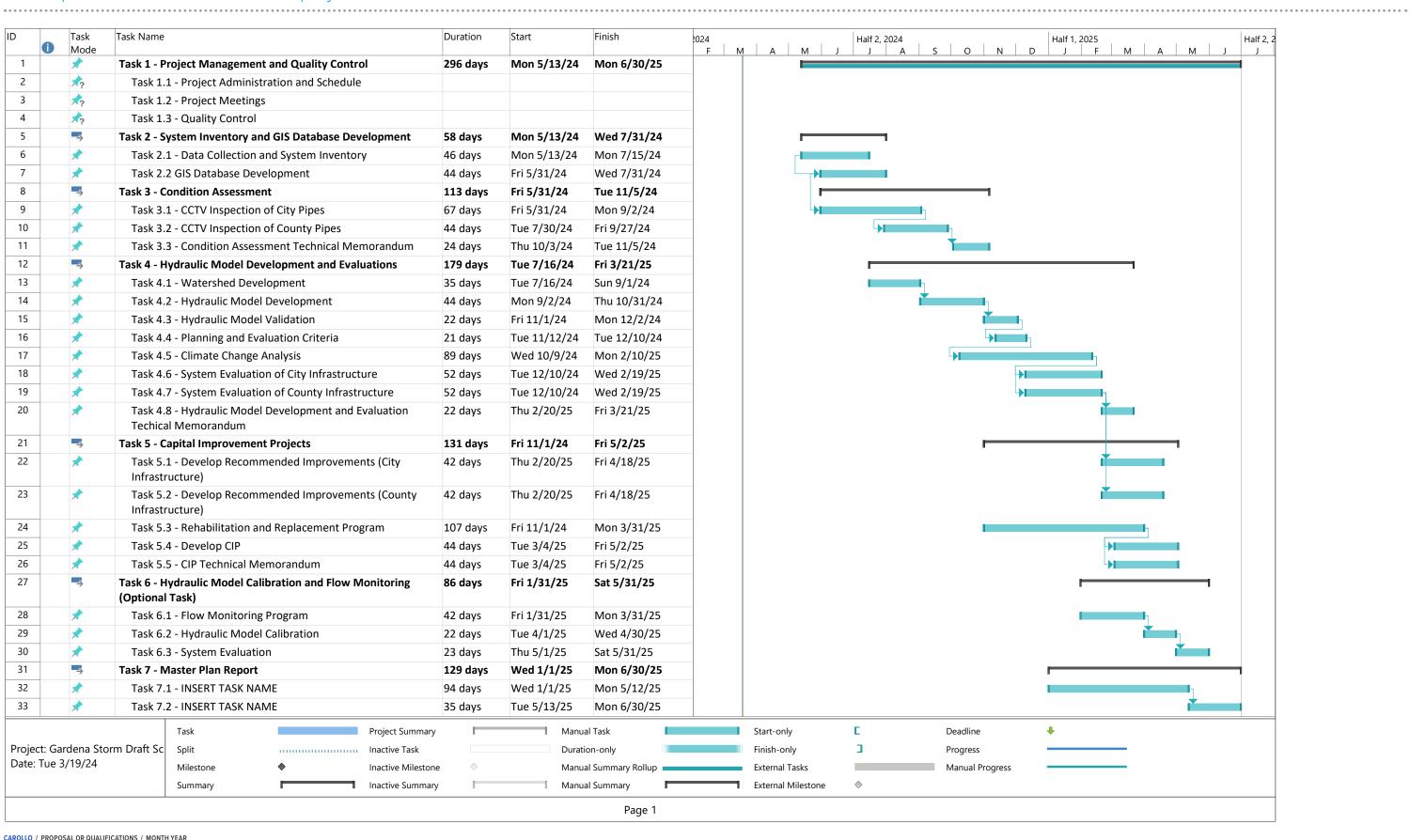
## Task 7 Deliverables

- Draft master plan report (electronic pdf submittal)
- Final master plan report (5 hard copies and electronic pdf/ word files)

# Project Schedule

## Carollo's project schedule is based on a best estimate of the timing to complete all the elements of the project.

	Task Mode	Task Name	Duration	Start	Finish 202	4 F M	A M J	Half 2, 2024 J A	S O N	н
1	*	Task 1 - Project Management and Quality Control	296 days	Mon 5/13/24	Mon 6/30/25					
2	*?	Task 1.1 - Project Administration and Schedule								
3	*?	Task 1.2 - Project Meetings								
4	*?	Task 1.3 - Quality Control								
5	÷	Task 2 - System Inventory and GIS Database Development	58 days	Mon 5/13/24	Wed 7/31/24		1			
6	*	Task 2.1 - Data Collection and System Inventory	46 days	Mon 5/13/24	Mon 7/15/24		<b>⊢</b> ∎			
7	*	Task 2.2 GIS Database Development	44 days	Fri 5/31/24	Wed 7/31/24					
8	÷	Task 3 - Condition Assessment	113 days	Fri 5/31/24	Tue 11/5/24		· · · ·			
9	*	Task 3.1 - CCTV Inspection of City Pipes	67 days	Fri 5/31/24	Mon 9/2/24				1	
10	*	Task 3.2 - CCTV Inspection of County Pipes	44 days	Tue 7/30/24	Fri 9/27/24				Internet	
11	*	Task 3.3 - Condition Assessment Technical Memorandum	24 days	Thu 10/3/24	Tue 11/5/24					
12	⇒	Task 4 - Hydraulic Model Development and Evaluations	179 days	Tue 7/16/24	Fri 3/21/25					
13	*	Task 4.1 - Watershed Development	35 days	Tue 7/16/24	Sun 9/1/24				1	
14	*	Task 4.2 - Hydraulic Model Development	44 days	Mon 9/2/24	Thu 10/31/24			ì	<b></b>	
15	*	Task 4.3 - Hydraulic Model Validation	22 days	Fri 11/1/24	Mon 12/2/24				i i i i i i i i i i i i i i i i i i i	
16	*	Task 4.4 - Planning and Evaluation Criteria	21 days	Tue 11/12/24	Tue 12/10/24					
17	*	Task 4.5 - Climate Change Analysis	89 days	Wed 10/9/24	Mon 2/10/25				<b>→</b> I	
18	*	Task 4.6 - System Evaluation of City Infrastructure	52 days	Tue 12/10/24	Wed 2/19/25				<b>→</b> I	
19	*	Task 4.7 - System Evaluation of County Infrastructure	52 days	Tue 12/10/24	Wed 2/19/25					
20	*	Task 4.8 - Hydraulic Model Development and Evaluation Techical Memorandum	22 days	Thu 2/20/25	Fri 3/21/25					
21	<b>→</b>	Task 5 - Capital Improvement Projects	131 days	Fri 11/1/24	Fri 5/2/25					
22	*	Task 5.1 - Develop Recommended Improvements (City Infrastructure)	42 days	Thu 2/20/25	Fri 4/18/25					
23	*	Task 5.2 - Develop Recommended Improvements (County Infrastructure)	42 days	Thu 2/20/25	Fri 4/18/25					
24	*	Task 5.3 - Rehabilitation and Replacement Program	107 days	Fri 11/1/24	Mon 3/31/25					
25	*	Task 5.4 - Develop CIP	44 days	Tue 3/4/25	Fri 5/2/25					
26	*	Task 5.5 - CIP Technical Memorandum	44 days	Tue 3/4/25	Fri 5/2/25					
27	÷	Task 6 - Hydraulic Model Calibration and Flow Monitoring (Optional Task)	86 days	Fri 1/31/25	Sat 5/31/25					
28	*	Task 6.1 - Flow Monitoring Program	42 days	Fri 1/31/25	Mon 3/31/25					
29	*	Task 6.2 - Hydraulic Model Calibration	22 days	Tue 4/1/25	Wed 4/30/25					
	*	Task 6.3 - System Evaluation	23 days	Thu 5/1/25	Sat 5/31/25					
30	<b>→</b>	Task 7 - Master Plan Report	129 days	Wed 1/1/25	Mon 6/30/25					
30 31		Task 7.1 - INSERT TASK NAME	94 days	Wed 1/1/25	Mon 5/12/25					
	*									
31	*	Task 7.2 - INSERT TASK NAME	35 days	Tue 5/13/25	Mon 6/30/25					
31 32 33	🖈 ardena Sto		e 🔶	Manua Durati Manua		Fini	rt-only sh-only ernal Tasks ernal Milestone	С ]	Deadline Progress Manual Progress	+



#### REFERENCES

# References

**Just Ask Our Clients.** Carollo takes pride in the continuing relationships we have developed with our clients. They will be happy to attest to the quality of services and responsiveness provided by our team members on similar projects.

## **Experience that Counts**

Carollo is known for the large number of clients with whom we have maintained long-term relationships. Our experience shows that open communication, collaboration, and coordination build trust, minimize conflict, and eliminates surprises.

Carollo's planning team has experience in stormwater planning projects that span a vast spectrum of services, from small specific planning studies to large regional programmatic planning efforts. In the long run, it's that experience that provides you with the knowledge that by selecting Carollo, you have a trusted advisor who can tap into a wealth of experience tackling similar challenges to yours. We look forward to adding the City to our list of happy master plan clients.

The table below presents a sample of some of our relevant experience within the last five years, along with references who can attest to our level of service and responsiveness on similar projects.

PROJECT	CLIENT CONTACT	TEAM INVOLVEMENT
Water, Sewer, Wastewater Treatment, and Storm Drain Master Plan Updates, City of Tulare, CA	Tim Doyle, Assistant Public Works Director 411 East Kern Avenue, Tulare, CA 93274 p. 559-684-4207   e. tdoyle@tulare.ca.gov	Ryan Orgill, Tim Loper, Danielle Orgill, Kevin Christensen
Stormwater Drainage Master Planning, City of Pacifica, CA	Lisa Peterson, Public Works Director 540 Crespi Drive, Pacifica, CA 94044 p. 650-738-3770   e. petersenl@ci.pacifica.ca.us	Ryan Orgill, Kevin Christensen, V&A
Sanitary Sewer and Stormwater Master Plans, City of Turlock, CA	Anthony Orosco, Senior Civil Engineer 156 South Broadway, Suite 150, Turlock, CA 95380 p. 209-668-5520   e. aorosco@turlock.ca.us	Ryan Orgill, Tim Loper, Kevin Christensen
OneWater Morro Bay Integrated Master Plan, City of Morro Bay, CA	Joe Mueller, Former City Operations Manager 595 Harbor Street, Morro Bay, CA 93442 p. 916-826-3912   e. joe@alpinesprings.org	Tim Loper, Ryan Orgill, Danielle Orgill, Kevin Christensen

## **Claims/Litigation**

Carollo has had the following claims/litigation filed against us, but none was against any proposed Principal and/or Project Manager, related to the performance of a professional services agreement or participation in a project during the past five (5) years:

- a. In 2019, Carollo and several other large water engineering firms doing business in Florida were sued by a private citizen who has a history of suing governmental entities (i.e., his most recent lawsuit was against the Federal Reserve). The overall allegations of the citizen center around claims that Carollo was working with the other noted water firms to hide an alleged underground water source on the plaintiff's/citizen's property from our Florida clients. The lawsuit was subsequently dismissed.
- b. In 2020, Carollo and their joint venture partner were the subject of a lawsuit filed by a client related to tank corrosion as part of a design-build project completed in 2005. The matter was submitted to mediation and thereafter settled with no admission of fault by Carollo.
- c. In 2021, Carollo was the subject of a lawsuit filed by a client related to the replacement of trickling filter media as part of a wastewater treatment plant rehabilitation project. Carollo denies responsibility for any of the claims. The lawsuit is in progress.
- d. In 2021, Carollo and the construction contractor were the subject of a lawsuit filed on behalf of a client via subrogation by their insurance carrier related to ozone equipment installed as part of a new surface water treatment plant project. The lawsuit was subsequently dismissed.



Fee has been submitted under separate cover, per the RFP.

# Appendix

**Resumes.** Carollo's team will work with City staff to lay a solid foundation for the City's storm drain system – from assessing conditions to identifying projects to recommending policies and funding.

• Inge Wiersema

- Ryan Orgill
- Tim Loper
- Caroline Burger
- Danielle Orgill
- Grace Mitzel
- Mike Wetterau
- Kevin Christensen
- Angel Mejia (V&A)
- Jeff Garcia (NPS)



### Education

MSc Environmental Engineering, Wageningen University, The Netherlands, 1997

MSc Water Management – Coursework of Civil Engineering, Technical University Delft, The Netherlands, 1996

BS Environmental Engineering, Hogeschool Van Utrecht, The Netherlands, 1995

## Licenses

Civil Engineer, California, Hawaii

Environmental Sustainability Professional (ENV SP)

## Professional Affiliations

American Academy of Water Resources Engineers

American Society of Civil Engineers

American Water Works Association

Association of Women in Water, Energy, and Environment

Institute for Sustainable Infrastructure

Water Environment Federation

WateReuse Association

## Inge Wiersema, PE, ENV SP

**Inge Wiersema** is an environmental engineer with 28 years of experience and is specialized in delivering integrated One Water solutions build on decades of water resources and utility master planning experience involving potable water, recycled water, wastewater, groundwater, and stormwater systems. She has also worked on more than 150 hydraulic modeling projects, as well as various groundwater and watershed management plans, water supply studies, and climate vulnerability assessments. Inge has extensive stakeholder engagement and facilitation experience from her work on many One Water Planning efforts for utilities across the US.

Recently, Inge's has been focused on large strategic integrated planning efforts, including extensive stakeholder engagement with facilitation of diverse groups, climate change and resilience planning, and she led several One Water Plans.

## **Relevant Experience**

→ Project manager for the City of Torrance, California, Water Quality Stormwater Management Plan. The project included development and calibration of a water quality storm drain model in XP SWMM, which was used to analyze pollutant loads and stormwater flows during storm events and identify best management practices to comply with total maximum daily load (TMDL) regulations. Pollutant loads were projected using satellite imagery. A capital improvement plan and financing plan were prepared. In addition, the project included preparation of monitoring plans for the nutrient and toxics and PCBs TMDLs for Machado Lake.

→ Project manager for the City of Hughson, California, Storm Drain Master Plan. The project included development of storm drain models in H2OMAP SWMM®, stormwater flow projections, model calibration with field data, hydraulic analysis, and preparation of a capital improvement plan. Project findings were documented in a comprehensive report.

→ Project manager for the City of South Pasadena, California, One Water 2050 Plan. This first-ever master plan for the City encompasses its water, wastewater, and stormwater systems and explores the feasibility of a recycled water system. Hydraulic models and system GIS updates were developed for water, recycled water, and sewer systems. Stormwater management opportunities to meet total maximum daily loads were combined in the Plan. The phased capital improvement program will guide the City with investments through 2050. → Technical advisor for the City of Morro Bay, California, One Water Morro Bay. This project involved development of a strategic plan that considered the challenges and solutions of the City's wastewater treatment plant upgrade, development of local water supplies (including groundwater, indirect potable reuse, and ocean desalination), water conservation strategies, and stormwater in a comprehensive manner. Traditional water, wastewater, and recycled water utility master planning with hydraulic modeling and capital improvement program development was also part of the project.

→ Project engineer for City of Riverside, California, Integrated Water Management Plan. The project identified a supply strategy to meet the City's potable and non-potable water demands through the year 2035 considering recycled water, groundwater recharge, salinity management, water conservation, stormwater, water treatment, new wells, and groundwater banking projects.

→ Project manager for the City of Hughson, California, 2005 Urban Water Management Plan. The project was developed as part of the Integrated Water, Sewer, and Storm Drain Master Plan project.

→ Project manager for the City of Torrance, California, Machado Watershed Enhanced Water Management Plan. The project included further development of three regional best management practices (BMP) projects identified in the City's Stormwater Quality Management Plan. Field water quality monitoring data was used to refine the stormwater model. The project included BMP modeling, facility sizing, geotechnical



## Inge Wiersema, PE, ENV SP

borings, utility research, preparation of planview and cross-sectional drawings, and development of cost estimates. In addition, reasonable assurance analysis was conducted and non-structural BMPs were identified to meet the nutrient and toxics total maximum daily load for the Watershed.

→ Project manager for the City of Pasadena, California, 2008 Arroyo Seco Canyon Project. The project involved conceptual and final design of a new intake structure to divert more local stream flows to spreading basins for groundwater recharge. The project also included siting and design of new spreading basins, restrooms, recreational facilities, and educational displays, as well as river restoration plans. Environmental documents and final design package were prepared for this first Los Angeles Integrated Regional Water Management Plan project.

→ Project manager for the City of Palo Alto, California, One Water Plan. The focus of this plan is development of a climate change resilient water supply strategy with a diversified supply portfolio to reduce the City's current dependence on 100% imported water from the San Francisco Public Utilities Commission. The project involved identification, screening, and evaluation of 25 supply options into 4 supply portfolios. A custom excel tool was developed to conduct multi-criteria analysis under various hydrologic scenarios.

 $\rightarrow$  Project engineer for the County of Los Angeles, California, Sun Valley Watershed Pilot Studies. As part of the Sun Valley Watershed Management Plan, five pilot projects were identified to demonstrate an alternative approach for storm drains to obtain flood control with multiple benefits, such as recreation, education, and water guality enhancement of urban runoff. Responsible for technical content of five pilot study reports and coordination with two subconsultants. The reports included conceptual/preliminary design of flood control and water reuse systems, water treatment, monitoring, benefit analysis, landscape drawings, and capital and operations and maintenance cost estimates.

→ Technical advisor for the City of Oxnard, California, 2015 Comprehensive Integrated Master Plan. The project resulted in a longterm strategy and capital improvement program for the City's water, wastewater, recycled water, and stormwater facilities, including a proposed aquifer storage and recovery program. Served as technical lead on the water master plan portion, which included water demand forecasting, hydraulic modeling analysis using WaterGEMS, existing and future system analysis, and development of a water system capital improvement program, including a rehabilitation and replacement program.

→ Project engineer for the Los Angeles Department of Water and Power, California, Ballona Creek Watershed Management Plan. The project objective was to retain, treat, and recharge stormwater while expanding natural and recreational opportunities in the 130-square-mile watershed. The project included development of a watershed GIS, identification, and cost estimates of seven demonstration projects, development of a long-term watershed monitoring program, stakeholder involvement, and identification of funding sources. The Watershed Management Plan summarized project findings and set forth a strategy to achieve an ecologically stable watershed.

Assistant project manager for the County of Los Angeles, California, Sun Valley Watershed Management Plan. Responsible for overseeing all technical tasks, managing the project budget, updating the project schedule, preparing progress reports, and coordinating work internally and with three subconsultants. The project involved investigation of an alternative approach to the traditional storm drain solution to address flooding conditions in the Sun Valley Watershed. The proposed solution included \$150 million in capital improvement projects that addressed the primary flooding problem, while achieving other objectives, such as increasing recreation, reducing flows to the Los Angeles River, providing groundwater recharge, reducing stormwater pollution, enhancing habitat, and increasing energy conservation.





## Education

BS Civil Engineering, California State University, Fresno, 2006

### Licenses

Civil Engineer, Nevada, California

## Professional Affiliations

American Water Works Association

California Water Environment Association – Central San Joaquin Section

# Ryan F. Orgill, PE

**Ryan Orgill** has 18 years of experience in master planning, hydraulic modeling, sewer system management planning, urban water management planning, and geographic information systems (GIS). He serves as Carollo's companywide lead for sewer system modeling, calibration, and system analysis and specializes in creating and calibrating hydraulic models, developing analysis criteria, and evaluating existing water systems. In addition, Ryan developed Carollo's means and methods for sewer system planning that have been adopted company-wide and is an expert in delivering projects that incorporate all critical elements of collection system capital program needs.

### **Relevant Experience**

→ Project manager for the Padre Dam Municipal Water District, California, 2020 Comprehensive Facilities Master Plan Update. This integrated master plan involves updating the District's water, wastewater, and recycled water infrastructure. The project includes (recycled) water demand/sewer flows forecasting, water supply analysis, hydraulic modeling updates for the water and recycled water systems, development and calibration of a new sewer model, and field condition assessment of key facilities with operations staff.

→ Project manager for the City of St Helena, California, Integrated Utilities Master Plan.

→ Project manager/project engineer for the Padre Dam Municipal Water District's 2001 Integrated Facility Plan that addressed water, wastewater, and recycled water needs through 2020.

→ Project manager for the City of Scotts Valley, California, Sewer Master Plan. As part of the project, Carollo developed a collection system hydraulic model of the City's sewer system and conducted a capacity analysis of the system under existing and future flow conditions.

→ Project manager for City of Chino Hills, California, Citywide Wastewater Master Plan Update. This ongoing project will update and evaluate the City's wastewater collection system hydraulic model. The project scope also included coordinating with a pipe inspection contractor to inspect up to 20 miles of pipeline.

→ Project manager for the ongoing South Tahoe Public Utility District, California, Sewer System Hydraulic Model. No changes or updates had been made to the District's wastewater collection system model that was created 10 years ago using the Innovyze InfoSewer hydraulic modeling software. In the last decade, additional infrastructure construction and collection system changes have been made. This contract allowed for on-call hydraulic modeling support to evaluate the existing model, identify potential improvements, and convert the model to InfoSWMM.

→ Project engineer for the City of Tulare, California, Storm Drainage System Master Plan. Responsible for hydraulic model creation, development of analysis criteria, evaluation of the existing storm drain collection system, development of improvement projects to mitigate existing deficiencies and serve future growth, and development of a staged capital improvement plan.

→ Staff engineer for the City of Galt, California, Storm Drainage System Master Plan. Responsible for development of capital improvements to the storm drainage system to serve future growth within the study area, assistance with preparation of the Master Plan report, and development of a staged capital improvement plan.

→ Staff engineer for the City of Hughson, California, Storm Drainage System Master Plan. Responsible for recommending future improvements using InfoSWMM® hydraulic modeling software to account for future growth of the City, development of a staged capital improvement program, and assistance with preparation of the Master Plan report.

→ Project manager for the University of California, Santa Cruz, Sewer Meter Replacement Evaluation and Plan. The project includes development of alternatives to replace the sewer meter vault.



## Ryan F. Orgill, PE

→ Project engineer for the City of Morro Bay, California, OneWater Morro Bay Plan. Responsible for overseeing the development of hydraulic models of the water distribution, sewer collection, and storm drainage systems. Improvement projects and a capital improvement plan were developed to mitigate capacity deficiencies.

→ Project engineer for the City of Porterville Integrated Master Plan for water, wastewater, and storm drainage. The wastewater element also included an evaluation of the condition of the wastewater treatment plant. Carollo conducted a water demand analysis by looking at historical water production and consumption data as well as conducting an evaluation of per capita consumption.

→ Project engineer for the City of Hughson, California, Sewer System Management Plan, which was developed as part of the City's Water, Sewer, and Storm Drainage Master Plan project. The project involved development of many of the SSMP elements, including a system evaluation and capacity assurance plan, overflow emergency response plan, and a fats, oils, and grease control plan.

→ Hydraulic modeling lead for the City of Modesto, California, Wastewater Collection System Master Plan. The hydraulic model was originally constructed in H2OMap Sewer as part of the previous master plan. In advance of the wastewater collection system master plan update, the City contracted with Carollo to convert the hydraulic model from H2OMap Sewer to the more advanced InfoSWMM platform. Responsible for updating and recalibrating the InfoSWWM hydraulic model, which involved more sophisticated simulation of storm drainage system cross connections within the InfoSWMM model. Also responsible for developing existing and future wastewater flow projections, improvement alternatives to mitigate existing capacity deficiencies and serve future growth, and a capital improvement plan.

→ Project engineer for the City of Tulare, California, Sewer, Water, and Storm Drainage Master Plans and Sewer System Management Plan. Tasks included creation and calibration of a dynamic hydraulic sewer system model to evaluate flow monitoring data, development of flow routing criteria, and evaluation of the existing sanitary sewer system to mitigate deficiencies and serve future growth.

 $\rightarrow$  Project engineer for the City of Turlock, California, Sanitary Sewer and Storm Water Master Plans. Responsible for overseeing the construction of the City's sewer and storm drainage system hydraulic models. The City's sewer collection system includes numerous direct storm drainage connections to the sewer system in the City's downtown area. As part of the analysis, several improvement alternatives were considered to alleviate capacity deficiencies in most of the sewer collection system in the downtown area, including replacing existing sewer pipelines with larger diameter sewers or removal of the direct storm drainage connections to the sewer. Costs associated with each alternative were prepared and presented to City staff, along with the pros and cons of each approach. Ultimately, the City's preferred alternative was to segregate the sewer and storm drainage collection systems. Preferred improvements to the sewer and storm drainage systems were incorporated into the Sanitary Sewer and Storm Water Master Plan reports.

→ Staff engineer for the City of Galt, California, Wastewater Collection, Water Distribution, and Storm Drainage Master Plans. Responsible for calibration of the hydraulic computer model to both dry weather and wet weather conditions, assistance with preparation of the Master Plan report, and development of a staged capital improvement plan for the City.

→ Sewer lead for El Toro Water District Master Plan Update, El Toro, California. The project includes the development and calibration of water and sewer hydraulic models, development of CIP, and a master plan report. The water system evaluation includes an energy evaluation, water quality evaluation, and impact of new facilities on the water system.





## **Education**

MS Environmental Engineering, University of California, Berkeley, 2005

BS Civil Engineering, California State University, Fresno, 2003

#### Licenses

Civil Engineer, California, Nevada

## Professional Affiliations

Nevada Water Environment Association

American Water Works Association

## Timothy J. Loper, PE

**Timothy Loper** has 21 years of experience in wastewater collection system modeling, water distribution system modeling, water system feasibility studies, wastewater treatment facilities planning, and infrastructure master planning. He is Carollo's Infrastructure Master Planning Services Lead and has served as project manager and/or project engineer for more than 90 water, wastewater, stormwater, and/or recycled water master plans and modeling projects, with a focus on helping agencies develop capital improvement programs that help prioritize rehabilitation and replacement projects, as well as integrate capital with inspection and funding prioritization.

## **Relevant Experience**

→ Project manager for City of Tulare, California, Sewer, Water, and Storm Drain Master Plans and Sewer System Management Plan. The project developed master planning documents for infrastructure improvements to serve rapid growth within the City. Responsible for coordination of the water, sewer, and storm drain computer models that integrate GIS databases into the modeling platform. The wastewater collection system included industrial and domestic collection systems with separate treatment facilities. The storm drain task required coordination with the Tulare Irrigation District for discharge of storm water from the City's drainage facilities.

 $\rightarrow$  Project manager for the City of Turlock, California, Sanitary Sewer, and Storm Water Master Plans. Responsible for overseeing construction of the City's sewer and storm drainage system hydraulic models. The sewer collection system includes numerous direct storm drainage connections to the sewer system in the City's downtown area. Several improvement alternatives were considered to alleviate capacity deficiencies in much of the downtown sewer collection system, including replacing existing sewer pipelines with larger diameter sewers or removing the direct storm drainage connections to the sewer. Costs associated with each alternative were prepared and presented to City staff, along with the pros and cons of each approach. Ultimately, the City's preferred alternative was to segregate the sewer and storm drainage collection systems. Preferred improvements to the sewer and storm drainage systems were incorporated into the Sanitary Sewer and Storm Water Master Plan reports.

→ Principal-in-charge for the City of Porterville Integrated Master Plan for water, wastewater, and storm drainage. The wastewater element also included an evaluation of the condition of the wastewater treatment plant. Carollo conducted a water demand analysis by looking at historical water production and consumption data as well as conducting an evaluation of per capita consumption.

 $\rightarrow$  Project engineer for the City of Morro Bay, California, OneWater Morro Bay Master Plan. The project included water system field data gathering (pressure logger installation, SCADA system data gathering, and fire flow test data). That information, combined with the City's GIS and as-built drawings, was used to develop dynamic hydraulic (water and sewer) and hydrologic (stormwater) models for those systems. The calibrated models were used to evaluate each system under current and future scenarios. Based on the evaluation, deficiencies were identified and associated improvements necessary to eliminate these deficiencies were determined.

→ Project engineer for the East Bay Dischargers Authority (EBDA), California, System Flow Master Plan. The project involved construction of a hydraulic model of the EBDA system that incorporated influent flows from member agencies. Member agencies include the City of San Leandro, Union Sanitary District, City of Hayward, Livermore Amador Valley Water Management Agency, and Oro Loma Sanitation District. Responsible for analysis of historical rainfall events over the EBDA service area to determine calibration storm events and design storm frequency for analysis of system capacity. Also oversaw the hydraulic model construction and development of short and



## Timothy J. Loper, PE

long-term standard operating procedures for system operation during wet weather events.

→ Project manager for El Toro Water District Master Plan Update, El Toro, California. The project includes the development and calibration of water and sewer hydraulic models, development of CIP, and a master plan report. The water system evaluation includes an energy evaluation, water quality evaluation, and impact of new facilities on the water system.

→ Project manager for the El Dorado Irrigation District, California, Integrated Water Master Plan Update. Carollo worked closely with District staff to update the existing hydraulic model in InfoWater. A significant amount of data scrubbing was needed to create a hydraulic model that accurately represents the existing system and its performance. Portions of the system are isolated from the main system, while other systems are fed off two main transmission mains that are more than 25 miles long. Carollo created a water system schematic of the entire water system so all facilities are properly represented in the model.

→ Project engineer for the City of Modesto, California, Wastewater Collection System and Treatment Master Plan Update. Responsible for construction of the wastewater collection system hydraulic computer model using the City's existing maps and GIS database. Also responsible for collection system analysis to determine appropriate flow monitoring locations and sewer basin determination and assistance with the collection system condition assessment. Performed GIS data verification and updated existing data-bases to reflect current conditions. These responsibilities required the application of GIS and hydraulic modeling software.

→ Quality control engineer for the Padre Dam Municipal Water, California, 2015 Comprehensive Master Plan. This integrated master plan involved the District's water, wastewater, and recycled water infrastructure. The project included potable and recycled water demand and sewer flows forecasting, water supply analysis, hydraulic model updates for water and recycled water systems, development and calibration of a new sewer system model, and field condition assessment of key facilities. In addition, the feasibility of the wastewater plant expansion for an indirect potable reuse project was evaluated. Findings were incorporated in a comprehensive capital improvement plan and water master plan report.

→ Project manager for the Integrated Utility Master Plan, City of St. Helena, California. Developed a 20-year CIP and operational, business process, and asset management recommendations.

 $\rightarrow$  Project manager/project engineer for the Oyster Point Business Park Redevelopment Environmental Impact Report Utility Study. Responsible for day-to-day project management and client contacts, technical direction, and analysis. Used the existing sewer system model developed as part of a previous project to determine impacts to the sewer system. Directed the analysis of the impacts on the existing storm drainage system and determined the requirements of the NPDES Provision C3 that specifies storm drainage requirements during and after redevelopment projects are implemented. Conducted a study of water supply issues related to the San Francisco Public Utilities Commission and interim supply limitations on wholesale customers and how they affect water providers in the San Francisco Bay Area.

→ Collection system lead for the City of Grand Junction, Colorado, Persigo Wastewater Treatment Plant Master Plan Development. The project involved development of a flow monitoring program to collect data on system flows and calibrate them to wet weather system response. Carollo developed an InfoSWMM model based on the City's GIS. Responsible for scope development, quality control, and review of deliverables.

→ Performed engineering tasks for several other projects in California, including the City of Gilroy Water, Wastewater, and Storm Drainage Master Plans; City of Hanford Urban Water Management Plan; and City of Pleasanton Wastewater Collection System Master Plan.





## Education

MS Civil and Environmental Engineering, University of Wisconsin, 2001

BS Civil and Environmental Engineering, University of Wisconsin, 2000

#### Licenses

Professional Engineer, Wisconsin

## Professional Affiliations

Water Environment Federation

Technical Conference Stormwater Symposium Co-Chair

Technical Conference Workshop Stormwater Liaison

Stormwater Committee

American Public Works Association

Wisconsin Chapter Water Resources Chair

Engineers Without Borders

## Caroline J. Burger, PE

**Caroline Burger** has 23 years of experience in water resources engineering working with public and private clients. Her expertise includes urban hydrologic, hydraulic, and nonpoint source pollution modeling; stormwater utility development; and program management. Her experience also includes stormwater quality facility design, such as water quality ponds, biofilters, engineered vegetated swales, and other green infrastructure practices. She has developed municipal stormwater management plans and stormwater utility studies. She has also conducted hydrologic, hydraulic, and scour analyses of existing and proposed structures and floodplains using software, such as XP-SWMM 1D/2D, PC-SWMM 1D/2D, InfoSWMM 1D/2D, EPA-SWMM, Flo-2D, and HEC-RAS 1D/2D. Caroline is well versed in several software programs and is a co-developer of WinSLAMM and WinDETPOND software.

## **Relevant Experience**

→ QA/QC for the Harris County Flood Control District, Texas, Channel Conveyance Improvements along Goose Creek and Stormwater Detention Basin – Phase 1. The goal of the overall project is to improve conveyance along the stream channel. The project includes 1.65 miles of earthen channel improvements within a developing area and two stormwater detention basins that will provide flooding relief and mitigation for any adverse impacts caused by the channel improvements. Carollo's effort includes extensive data collection, hydrologic and hydraulic (H&H) modeling to compare alternatives (HEC-HMS and HEC-RAS 2D), and recommendations for detailed design, among other things.

→ Project manager for the City of Madison, Wisconsin, Spring Harbor Watershed Modeling. The City initiated a comprehensive watershed study program in 2018 following two devastating floods. Spring Harbor was one of the first watersheds studied, starting in 2019. Since the original watershed modeling, various changes have occurred, resulting in the City choosing to update the existing and proposed conditions modeling and revise the selected alternative. Alternatives include both conveyance and water quality infrastructure improvements. The City has in-house computer modeling staff, however, they required additional staff that have watershed planning and stormwater modeling advanced expertise.

→ Modeling lead for the City of Waco, Texas, Brook Oaks Neighborhood Stormwater Master Plan. The goal of the project is to evaluate the causes of flooding and then develop solutions to reduce flood risk. The neighborhood has a mix of open and closed channel stormwater conveyance. PC-SWMM 1D/2D was selected as the modeling software for the project.

→ Project engineer for projects which involved development of peak flows from the drainage basin(s) to each structure (bridge or culvert or multiple) for various design storm events using several methods (SCS, USGS Regression Equations, Comparison Basin Analysis). WSPRO, HY8, or HEC-RAS models of the stream surrounding the culvert(s) or bridge(s) were developed or revised to evaluate the effect placing a new structure, or replacing a structure, would have on the water surface elevations. Where necessary, temporary structures were sized for large streams for the construction period.

→ Engineer for several projects involving generated hydrologic parameters for existing and/or future conditions and then constructing hydrologic and hydraulic models of the existing stormwater conveyance system. Alternatives were then evaluated to recommend solutions for the areas of concern.

• Project manager for the City of Brookfield, Wisconsin, Brookfield Stormwater Management Plan Update.

• Watershed Stormwater Management Plan.

• Project manager and quality control reviewer for the City of Oshkosh, Wisconsin, West Snell Road Stormwater Analysis.



#### Awards

City of Madison TeamCity Award, Public Works Team – Watershed Study Program, 2022

Wisconsin Chapter American Public Works Association Project of the Year, Emergency Infrastructure Upgrades – Waite Circle Culvert Improvements, 2020

National Public Works Association Project of the Year Emergency Infrastructure Upgrades – Waite Circle Culvert Improvements, 2020

## Other Accomplishments

Lead contributor for the Water Environment Federation's *Stormwater, Watershed, and Receiving Water Quality Modeling* publication.

## Caroline J. Burger, PE

• Lead engineer for the City of Appleton, Wisconsin, Spartan Avenue Stormwater Management Plan.

• Project manager and quality control reviewer for the City of Oshkosh, Wisconsin, Fernau Avenue Stormwater Study.

• Project engineer for the City of Appleton, Wisconsin, Citywide Storm Water Management Plan.

• Project engineer for the City of Platteville, Wisconsin, Storm Water Plan and Utility.

• Project engineer for the City of Waupun, Wisconsin, Stormwater Management Plan.

• Project engineer for the City of Madison, Wisconsin, Lower Badger Mill Creek Stormwater Management Plan.

→ Project manager and engineer lead for the City of Brookfield, Wisconsin, Stormwater Management Plan Update. Caroline managed and led the technical effort to update water quality modeling for the City's stormwater management plan. The previous planning effort focused on meeting the requirement to reduce total suspended solids by 40 percent from existing developed areas. This plan update updated the previous effort and also included an analysis to meet the waste load allocations for the City's five reachsheds assigned by the Milwaukee River Total Maximum Daily Load (TMDL). The project included pollution analysis of conditions without any stormwater control measures, with existing stormwater controls measures, and with proposed stormwater control measures. The City has a unique circumstance such that part of the City discharges to streams with a current TMDL and the other part discharges to streams without a TMDL at this time. A city-wide hydrologic and hydraulic model was also developed as part of this project to analyzed deficiencies in the capacity of the conveyance system.

→ Project manager and lead engineer for the City of Wausau, Wisconsin, Stormwater Management Plan Update. Caroline managed and led the technical effort to update the City's stormwater management plan. The previous planning effort focused on meeting the requirement to reduce total suspended solids by 40 percent from existing developed areas. This plan update updated the previous effort and also included an analysis to meet the waste load allocations for the City's six reachsheds assigned by the anticipated Wisconsin River Total Maximum Daily Load.

→ Project manager and lead engineer for the City of Stevens Point, Wisconsin, Stormwater Management Plan Update. Caroline managed and led the technical effort to update the City's stormwater management plan. The previous planning effort focused on meeting the requirement to reduce total suspended solids by 40 percent from existing developed areas. This plan update updated the previous effort and also included an analysis to meet the waste load allocations for the City's five reachsheds assigned by the anticipated Wisconsin River Total Maximum Daily Load.

→ Lead engineer for the City of Beloit, Wisconsin, Stormwater Management Plan Update. Caroline led the technical effort to update the City's stormwater management plan. The previous planning effort focused on meeting the requirement to reduce total suspended solids by 40 percent from existing developed areas. This plan update updated the previous effort and also included an analysis to meet the waste load allocations for the city's two reachsheds assigned by the Rock River Total Maximum Daily Load.

→ Project manager and lead engineer for the City of Janesville, Wisconsin, Stormwater Management Plan Update. Caroline managed and led the technical effort to update the City's stormwater management plan. The previous planning effort focused on meeting the requirement to reduce total suspended solids by 40 percent from existing developed areas. This plan update updated the previous effort and also included an analysis to meet the waste load allocations for the City's seven reachsheds assigned by the Rock River Total Maximum Daily Load.





## Education

BS Civil & Environmental Engineering, University of South Florida, 2012

BS Microbiology, University of South Florida, 2006

### Licenses

Civil Engineer, California

## Professional Affiliations

American Society of Civil Engineers

- Truckee Meadows Branch YMF Director at Large 2016-2017

Florida Water Environment Association

- Manasota Chapter YP Coordinator 2013-2014
- Students and Young Professionals Committee Chair 2014-2016

ACE Mentors of Sarasota, Treasurer 2014-2015

# Danielle M. Orgill, PE

**Danielle Orgill** has 10 years of experience in infrastructure design, modeling, and planning. She has assisted with master planning and evaluation studies for storm drain, sewer, and water systems, and has background in data management, analysis, hydraulic modeling, and GIS. She has extensive knowledge with a variety of water and wastewater collection hydraulic modeling packages.

## **Relevant Experience**

→ Hydraulic modeling for the City of Morro Bay, California, OneWater Morro Bay Plan. Responsible for overseeing the development of hydraulic models of the water distribution, sewer collection, and storm drainage systems. Improvement projects and a capital improvement plan were developed to mitigate capacity deficiencies.

→ Hydraulic modeling engineer for the City of St. Helena, California, Integrated Utilities Master Plan.

→ Project engineer for Washoe County, Nevada, Collection System Flow Monitoring, Hydraulic Modeling, and Arsenic Evaluation. Responsible for coordinating project execution and subconsultant activities for flow and water quality investigation of the South Truckee Meadows Water Reclamation Facility and Spanish Springs service areas. A detailed analysis of storm impacts, infiltration, and inflow in the identified services areas was necessary to address current flow and water quality issues and to confirm adequate conveyance capacity would be available as new growth occurs in Washoe County.

→ Project engineer for the ongoing Truckee Sanitary District, California, 2017 Hydraulic Modeling Assistance. The District hired Carollo to provide assistance with development and calibration of three of the four existing wastewater collection system models. The models are being calibrated to peak dry and peak wet weather flow conditions using flow monitoring data from the 2016 and 2017 storm season.

→ Project manager for the Manatee County, Florida, 2022 Wastewater Collection System Master Plan Updates. This project is to update the 2018 Wastewater Collection System Master Plans, including revisions to the County's level of service and population projections, updating, and calibrating the hydraulic models, and evaluating the collection system under existing and anticipated future flow conditions. Updates to the County's CIP through 2040 will also be included.

→ Project engineer for Vallejo Flood and Wastewater District, California, Wastewater Collection System Master Plan Update. This project is ongoing and involves a condition assessment of more than 375 miles of collection system pipeline. Pipelines were grouped into inspection and replacement years based on condition scores and/or age and estimated remaining useful life for a comprehensive long-term rehabilitation and replacement program. The project also includes a hydraulic analysis of pipes 10 inches and larger to identify capacity deficiencies and develop recommended improvements.

→ Project engineer for City of Pinole, California, Sanitary Sewer Master Plan Update. The City is required to inspect and record the condition of every pipeline by March 2023. Carollo is developing an inspection program to assist the City in meeting this requirement. The program will involve coordinating with a contractor to inspect a large portion of the City's pipelines (approximately 50 miles in total length).

→ Project engineer for City of Chino Hills, California, Citywide Wastewater Master Plan Update. This ongoing project will update and evaluate the City's wastewater collection system hydraulic model. The project scope also included coordinating with a pipe inspection contractor to inspect up to 20 miles of pipeline. Responsible for evaluating the City's existing collections system and providing a recommended list of prioritized pipelines for inspection.

→ Project engineer for the South Tahoe Public Utility District, California, Sewer System Hydraulic Model. Work completed to



## Danielle M. Orgill, PE

date on this ongoing project includes developing a permanent flow monitoring program, evaluating flow monitoring data to determine ADWF and wet weather components for each basin, converting the District's hydraulic model from InfoSewer to InfoSWMM, updating the hydraulic model based on recent GIS, calibrating the hydraulic model based on data gathered from the permanent flow monitoring program, evaluating the existing collection system and identifying recommended capacity improvements, and conducting hydraulic model training for District staff.

 $\rightarrow$  Project engineer for the City of Reno, Nevada, Northwest Reno Sewer Capacity Analysis and Master Plan. Carollo was retained to conduct a sanitary sewer capacity analysis and develop a master plan for the City's Northwest area. The team developed a temporary flow monitoring program; reviewed the existing SewerGEMS model to expand the City's wastewater collection system hydraulic computer model, including nine major trunk lines; calibrated the model using flow monitoring data; reviewed planning documents to determine existing and buildout wastewater flow projections; modeled existing and future system capacity evaluations; and developed prioritized, recommended capacity projects based on deficiencies.

→ Project engineer for the ongoing Truckee Sanitation District, California, Hydraulic Model Updates. Responsible for evaluating and updating three separate sanitary sewer hydraulic models (InfoSewer), calibrating the model under dry and wet weather conditions, evaluating the collection system under existing and buildout flows, and identifying improvements necessary to mitigate capacity deficiencies.

→ Project engineer for the ongoing Collier County, Florida, Wastewater Collection System Model Update. Responsible for converting the SewerGEMS (Bentley) model to InfoSWMM (Innovyze), calibrating the model under dry and wet weather conditions, evaluating the existing collection system, and developing future scenarios (to be evaluated under separate work assignment). → Project engineer for the City of King City, California, Wastewater Collection System Master Plan. Responsible for hydraulic model development and calibration under dry and wet weather conditions, evaluation of existing infrastructure, development of a capital improvement plan to mitigate existing deficiencies and serve future growth, and development of the master plan report.

→ Modeler for the City of Riverside, California, Comprehensive Wastewater Master Plan, which included both treatment and wastewater collections. Carollo built the City's collection system model using the Innovyze InfoSWMM modeling software.

→ Project engineer for the City of Cotati, California, Sewer System Master Plan Addendum. Responsible for flow monitoring data review; hydraulic model update and calibration; evaluation of previously identified improvements under existing, nearterm, and buildout conditions; update of the capital improvement plan; and development of a technical report.

→ Project engineer for the City of Boynton Beach, Florida, Utilities Management Optimization Plan. Responsible for constructing and calibrating the wastewater collection system hydraulic model, evaluating existing infrastructure, identifying future infrastructure improvements, and developing a capital improvement plan.

→ Project engineer for the Manatee County, Florida, Wastewater Collection System Master Plans. Responsible for coordinating field testing with a subcontractor (to install temporary flowmeters and pressure loggers), updating and calibrating complex collection system models for three service areas in SewerGEMS software (each with 150 or more active lift stations), and determining future infrastructure requirements for the 2020, 2025, 2035, and buildout planning periods based on model results. Assisted the project manager in preparing recommended capital improvement projects and completing the final master plan report.





## Education

BS Civil Engineering, University of Nevada, Reno, 2017

#### Licenses

Professional Engineer, Nevada

## Grace N. Mitzel, PE

**Grace Mitzel** joined Carollo in 2015 as an engineering intern and began full time in 2017 as a staff professional for infrastructure planning. She assists with development and analysis of water, wastewater, and stormwater collection systems, as well as development of technical memoranda for evaluation of system information and data and model analysis.

## **Relevant Experience**

→ Staff professional for the City of Morro Bay, California, OneWater Morro Bay Engineering and Planning. Responsible for developing a stormwater hydrologic model, assisting with calibration of the hydraulic water model, and assisting with development of the project technical memoranda.

→ Staff professional for the City of Porterville, California, Integrated Master Plan. Provided engineering services for preparation of sanitary sewer, water system, and storm drain master plans; recycled water feasibility study; and storm water resources plan. Responsible for assembling and calibrating the hydraulic water model and assisting with development of a water distribution system master plan and capital improvement plan.

→ Staff professional for the City of Lemoore, California, Water, Sewer, and Wastewater Treatment Master Plan. Responsible for assistance with development, assembly, and calibration of the hydraulic water model; assistance with a system analysis and recommendations for system enhancements; and assistance with development of the Water Master Plan report.

→ Staff professional for the City of Scottsdale, Arizona, Integrated Water Resources Master Plan. This project consists of a comprehensive update of the City's previous IWRMP, which was over a decade old, and subsequent water and reclamation master plans. The new IWRMP established the framework to meet the City's future water resources, water quality, and water infrastructure needs through the planning horizon of 2055.

→ Staff professional for Vallejo Flood and Wastewater District, California, Wastewater Collection System Master Plan Update. This project is ongoing and involves a condition assessment of more than 375 miles of collection system pipeline. Pipelines were grouped into inspection and replacement years based on condition scores and/or age and estimated remaining useful life for a comprehensive long-term rehabilitation and replacement program. The project also includes a hydraulic analysis, using InfoWorks ICM, of pipes 10 inches and larger to identify capacity deficiencies and develop recommended improvements.

→ Staff professional for the City of West Sacramento, California, Water Master Plan Update. The project goal was to identify capital projects to serve existing customers and develop a recommended plan for the projected increase in demand associated with the City's General Plan Update. Responsible for updating the hydraulic model to include improvements made by the City, running a fire flow analysis, identifying deficient fire flow nodes, and developing a memorandum presenting analysis findings.

→ Engineering intern for the City of Riverside, California, Comprehensive Wastewater Master Plan. Responsible for assisting with hydraulic model development by creating wastewater loading polygons, as well as assisting with model calibration.

→ Engineering intern for the Mountain House Community Services District, California, Wastewater Treatment Plant Expansion Wastewater Flow Projections. Responsible for evaluating wastewater flows to summarize wastewater flow rates and developing land use based wastewater flow factors.

→ Staff professional for the South Tahoe Public Utility District, California, Hydraulic Modeling Support. For the water distribution system model, Carollo developed a hydraulic model users guide, conducted model training, developed a pilot unidirectional flushing program, analyzed the development of District Metered Areas for the Stateline Pressure Zone, and conducted other modeling-related tasks. For the



## Grace N. Mitzel, PE

wastewater collection system model, Carollo converted the District's existing InfoSewer model to InfoSWMM, helped the City implement a permanent flow monitoring program, calibrated the InfoSWMM model to dry and wet weather conditions, conducted an analysis of the system's response to a design storm event, and conducted hydraulic model training with the City.

→ Staff professional for the Washoe County, Nevada, Pleasant Valley Interceptor Reach 3 Preliminary Design. The project involved preliminary design and 30-percent cost estimates for two alternatives recommended in the alternatives study. Responsible for conducting an evaluation of the existing collection system, analyzing the impacts of the Bella Vista Ranch development on the system and facilities, and preparing a letter report to present the findings. Additional responsibilities included updating the facility plan to include additional facilities and developing a cost estimate for the additional facilities.

→ Staff professional for the Santa Cruz County Sanitation District, California, Phase I Inflow/Infiltration (I/I) Mitigation Program. Responsible for developing a temporary flow monitoring program, providing assistance with an I/I evaluation, recalibrating the hydraulic model, assisting with a system analysis, and assisting with preparation of a technical memorandum.

→ Staff professional for the Marin Municipal Water District, California, Pine Mountain Tunnel Storage Transmission Analysis. Responsible for inputting facilities and pipelines into the existing hydraulic model, ensuring each model scenario includes the proper facilities, and assisting with preparation of a technical memorandum to present the findings of the analysis.

→ Engineering intern and staff professional for the Washoe County, Nevada, Pleasant Valley Interceptor (PVI) Reach 3 and 4 Alternatives Study. The study documented the development and evaluation of alternatives for PVI Reach 3 and Reach 4 in the South Truckee Meadows wastewater collection system, which is operated by the Washoe County Department of Water Resources. Intern responsibilities included placing manholes on alternative alignments and developing pipeline alignments for septic user connection. Staff professional responsibilities included reviewing and editing the technical memorandum.

→ Staff professional for the City of El Paso, Texas, Boone Siphon Analysis. This project consisted of conducting a hydraulic analysis of the existing Boone Siphon to accommodate additional flows diverted as part of a sewer infrastructure project. Staff professional responsibilities included converting the hydraulic model from InfoSewer to InfoSWMM, validating the hydraulic modeling results, evaluating the hydraulic capacity of the siphon, and assisting in developing bypass recommendations.





## **Education**

BS Environmental Engineering, University of Colorado, Boulder, 2013

### Licenses

Civil Engineer, Nevada

## Certifications

Certificate, Pipeline Assessment Certification Program, NASSCO, 2022

Certificate, Lateral Assessment Certification Program, NASSCO, 2022

Certificate, Manhole Assessment Certification Program, NASSCO, 2022

## Professional Affiliations

American Society of Civil Engineers, Truckee Meadows Branch

YMF President 2020 & 2021

YMF Vice President 2019

YMF Director at Large 2017-2018

Water Environment Federation

## Michael W. Wetterau, PE

Michael Wetterau has six years of experience as a member of Carollo's infrastructure planning group. He assists with the development of water and wastewater master plans through model construction/updates, model calibration, demand/flow projections, capacity analysis, and capital improvement plan development. Michael has completed hydraulic model studies used to confirm preliminary design size, complete alternatives analyses, and evaluate the impacts proposed developments have on existing system. Michael has experience developing strategies for consolidating facilities while ensuring system has sufficient capacity to accommodate changes. In addition, he is certified in NASSCO PACP/LACP/MACP.

## **Relevant Experience**

→ Engineer for the City of Chino Hills, California, Wastewater Master Plan Update. Responsible for construction of the City's hydraulic computer model using the InfoSWMM modeling software package, model calibration, capacity analysis, development of improvement projects to mitigate capacity deficiencies, leveraged condition assessment data to develop a sewer rehabilitation and replacement program, capital improvement cost estimate, and preparation of documenting the results of the analysis.

→ Engineer for the City of Santa Barbara, California, Wastewater Pipe Freeway Crossing Rehabilitation Project. The goal of the project is to rehabilitate and consolidate the number of highway crossings. Responsible for updating the City's InfoSewer model. Used the updated model to verify system capacity with sewer rehabilitation and proposed new sewer alignments used to consolidate highway crossings to ensure the proposed changes and existing system have sufficient capacity.

→ Staff engineer for the City of Scotts Valley, California, Sewer System Management Plan, which was updated to meet regulatory requirements, and changes to the system since the previous adoption. This is an ongoing project. Responsibilities included the development of an overflow emergency response plan, water quality monitoring program, a fats, oils, and grease control plan, operation and maintenance recommendations, a prioritized inspection program, and System Evaluation and Capacity Assurance Plan (SECAP). The SECAP included development and calibration of a fully dynamic hydraulic model of the sewer collection system calibrated to both dry weather and wet weather conditions, evaluation of the collection system for existing and future design flow conditions, recommendations for capital improvements to mitigate deficiencies, condition assessment of sanitary sewer facilities in the Port, and development of costs associated with the proposed capital improvements.

→ Staff engineer for the City of Torrance, California, Sewer System Management Plan, which was updated to meet regulatory reguirements, and changes to the system since the previous adoption. As part of the project, responsibilities included development of several supporting documents specific to the City. These include a SECAP, and water quality monitoring program. The SECAP included development and calibration of an InfoSWMM model of the City's collection system calibrated to both dry and wet weather conditions, evaluation of the collection system for existing design flow conditions, recommendations for capital improvements to mitigate deficiencies, and development of costs associated with the proposed capital improvements.

→ Engineer for the City of Salem, Oregon, Wastewater Flow Data Analysis Phase 2. Assisted with the wastewater flow data analysis for the City and develop capacity evaluation using the hydraulic model.

→ Staff engineer for Tahoe Truckee Sanitation Agency, California, Wastewater Master Plan. Reviewed historical CCTV and condition assessment records to develop a sewer rehabilitation and replacement program. Assisted with the development of a capital improvement plan.



## Michael W. Wetterau, PE

→ Staff engineer for the City of Morro Bay, California, OneWater Morro Bay. Responsible for the development and calibration collection system hydraulic model build and calibration under dry and wet weather conditions, evaluation of existing infrastructure, development of a capital improvement plan to mitigate existing deficiencies and to serve future growth and assisted with the development of the report.

→ Staff engineer for the City of Riverside, California, Comprehensive Wastewater Master Plan Update. Responsibilities included development of future flow projections, hydraulic model development and calibration of the collection system under dry and wet weather conditions using InfoSWMM, evaluation of existing infrastructure, and development of a capital improvement plan to mitigate existing deficiencies and to serve future growth. Developed a sewer replacement and rehabilitation program based on condition assessments, and an odor control program.

→ Staff engineer for Washoe County, Nevada, Pleasant Valley Interceptor (PVI) Alternatives Evaluation Study. Responsibilities included developing flow projections for proposed developments, using the County's InfoSWMM model to size the alternative alignment facilities for Reach 3 and 4 of the proposed PVI, develop planning level cost estimates for each alternative, and assisted with preparation of a report.

→ Staff engineer for the Central Contra Cosa Sanitary District, California, Collection System Master Plan. The Master Plan addressed needs over the 20-year horizon for the existing 40-mgd plant liquids treatment (including biological nutrient removal needs), sludge treatment and reuse/disposal options (including incinerations plus digestion), water reuse, and all other plant facilities. Major plant upgrades and designs are anticipated to follow the master plan. Responsible for evaluation of existing information and hydraulic modeling.

→ Engineer for the Padre Dam Municipal Water District, Integrated Water Master Plan Update. Responsible for the capacity analysis of the District's water distribution system using InfoWater Pro. Developed capacity improvements to mitigate existing and future system deficiencies.

→ Hydraulic modeler for Yorba Linda Water District, California, Water System Capacity Analysis. Responsible for the model conversion from InfoWater to InfoWater Pro, system evaluation of proposed system changes under existing demand conditions, and development of projects to mitigate deficiencies.

→ Hydraulic modeler for the City of Vacaville, California, Recycled Water System Capacity Analysis. Responsibilities included hydraulic model construction and verify facility sizing.

→ Hydraulic modeler for the City of Glendale, California, Hydraulic Model Calibration. Responsibilities included hydraulic model update, fire flow calibration, and EPS calibration of the City's InfoWater model.

→ Staff engineer for the City of West Sacramento, California, Hydraulic Model Update. Responsible for updating the City's InfoWater model with additional future developments and evaluating the impacts the development has on their 2030 demands.

→ Staff engineer for the City of Colton, California, Water and Wastewater System Master Plan Update. The Water and Wastewater System Master Plan is part of a larger effort to produce an Integrated Water Master Plan for the City's water and sewer systems. The objective is to serve as a strategic planning guide for City staff to make decisions and justify the need for improvements to the City's water and wastewater systems with a planning horizon of year 2040. Responsible for hydraulic modeling including extended period simulation calibration and fire flow calibration, as well as existing system analysis for proposed improvements.

→ Provided wastewater treatment technical assistance to the Crow Indian Tribe in Montana to upgrade its existing treatment facility to meet NPDES permit requirements. Developed an alternatives analysis for potential technologies to treat wastewater and prepared a 30% engineering design report.





## Angel Mejia, PE, PMP

Role: Project Manager | Flow Monitoring Field Crew

#### Education

Bachelor of Science, Civil and Environmental Engineering (Structural Emphasis), University of California, Berkeley, 2002

#### Registration

Registered Professional Engineer, Civil, California, C68949 Registered Project Management Professional (PMP), 2121936 Registered Professional Engineer, Civil, Arizona 47598, (INACTIVE)

#### Joined V&A 2015

**Total Years of Experience** 17 years

#### **Training and Certifications**

- Building Code Knowledge: IBC 2015, ASCE 07-10, ACI 318-11, AISC ASD/LRD, National Design Specifications (NDS) for Wood Construction
- Confined Space Entry Certified
- CPR with AED & First Aid Certified

## **Professional Summary**

Mr. Mejia has over 17 years of experience as a structural engineer and project manager in the planning, design, construction of residential, commercial, military training, and telecommunication facilities. During his employment at V&A, Angel has used his structural engineering and project management experience to contribute to the condition assessment and flow monitoring practice areas. Over the past four years, Angel has served as a project manager or project engineer for over 80 flow monitoring projects.

## **Relevant Experience**

#### Napa Sanitation District Flow Monitoring & I/I Mitigation Services. Napa, CA

Since 2005, V&A has provided I/I detection and mitigation services to Napa Sanitation District (NapaSan), including flow monitoring, I/I analysis, collection system investigations, smoke testing, CCTV management, and night-time I/I reconnaissance. For these projects, V&A has either contracted directly with NapaSan or has been a sub-consultant to the master planning consultant to NapaSan. Our team led flow monitoring and I/I analysis from 2005 to present by collecting and analyzing wet/dry flows from over 200 key collection system nodes. This analysis was critical for the continuing development and refinement of the City's I/I Reduction Program. V&A also performed smoke testing detect I/I sources, CCTV management in as a part of the I/I identification and reduction program, and recently in the past 6 years nighttime I/I reconnaissance studies, often capturing video evidence of I/I entering into the collection system. This has led to actionable and immediate repairs that have a noticeable effect on the reduction of I/I. On a yearly basis, I/I mitigation construction projects are evaluated for effectiveness. Pre-construction flows and postconstruction flows are analyzed and evaluated to determine the percent reduction of I/I caused by the construction project.

## City of Sacramento Sanitary and Combined System Flow Monitoring. Sacramento, CA

V&A was retained by the City of Sacramento (City) to perform seasonal flow monitoring on a threeyear contract. The basins, number of sites and duration has varied year to year. The basins for flow monitoring are selected by City staff and focuses on wet weather I/I response for both the City's sanitary only collection system as well as their combined sanitary/storm sewerage system. In 2017/2018, V&A installed 19 meters for 4 months and 30 meters for 2 months on different NTPs. In 2018/2019, V&A installed and collected data at 24 sites for 3 months. In the current 2019/2020 season, V&A has 20 sites installed for an expected 4-month duration. Flow data is provided in 5-minute intervals to support City master planning and CIP projects. Yearly I/I mitigation construction projects are evaluated for effectiveness.

#### West Valley Sanitation District Seasonal Flow Monitoring and I/I Studies. Campbell, CA.

Since 2011, V&A has provided I/I detection and mitigation services to West Valley Sanitation District (District), including flow monitoring, I/I analysis, and smoke testing. For these projects, V&A has contracted directly with the District but provided and interfaced with the District's master planning consultant. These studies are part of an ongoing effort by the District to reduce its I/I. V&A performed flow meter and rain gauge installation and maintenance to ensure quality assurance and quality control on the flow data. Data was collected from each gauge on a biweekly basis. The project estimated available sewer capacity and conducted analyses pertaining to infiltration and inflow (I/I) occurring in the basins upstream from the flow monitoring sites.

## West County Wastewater District I/I Reduction Program. Richmond, CA.

V&A was retained by the West County Water District (District) to perform seasonal flow monitoring in 8 basins within the District over the course of the 4-year span from 2015-2019. In 2014, Carollo Engineers provided the District a Master Plan, which identified an Inflow and Infiltration (I/I) Control and Flow Monitoring Study that commenced in Fiscal Year 2014/2015. Carollo identified Basins 3, 4, 6, 7, 8, 15, 24, and 26 as requiring additional I/I study. This project follows the recommendations of the Carollo Master Plan.

## City of Redwood City Flow Monitoring and I/I Study. Redwood City, CA

V&A and TotalFlow performed wet weather

sanitary sewer flow monitoring services within the City of Redwood City (City) to evaluate the inflow and infiltration (I/I) rate into the City's sanitary sewer system. TotalFlow performed all the fieldwork while V&A Consulting Engineers performed project management as well as the report. The work included flow monitoring; 12 open-channel flow meters at 11 sites and two rain gauges for eight weeks as well as to confirm flow balance and hydraulic grade line conditions.

#### Central Contra Costa Sanitary District Hydraulic Model Update Flow Monitoring. Martinez, CA

V&A was retained by the Central Contra Costa Sanitary District (CCCSD) to perform sanitary sewer flow monitoring at 36 flow monitoring locations within the District's interceptor collection system during the 2014/2015 wet weather season. The flow monitoring project supported the CCCSD's hydraulic modeling and master planning projects. Pipe sizes ranged from 12- to 72-inches in diameter.

V&A conducted follow-up flow monitoring at 70 flow monitoring sites during the 2015/2016 wet weather season (12-inch to 72-inch diameter pipe sizes). The basins with the greatest I/I contribution from the 2014/2015 study were targeted and the 70 flow meters were generally focused within these higher priority flow basins, providing finer resolution to the dynamic model and providing the District valuable I/I information to support future I/I mitigation efforts.

#### City of Redwood City Sanitary Sewer Flow Monitoring and Data Logging Services. Redwood City, CA

V&A performed flow monitoring for the City's sanitary sewer pump stations. Services included field reconnaissance, installation, calibration, maintenance and removal of flow monitoring equipment and motor control center data logging equipment for flow monitoring at 28 pump stations. A final report of the flow monitoring data (including graphical and tabular of the data) and thorough documentation of the flow monitoring sites establishes the baseline sanitary flows, the peak flow condition and determines inflow and infiltration (I/I) at the monitoring sites.



## JEFF GARCIA

## Industry Tenure

2002 - Present

## Certification

NASSCO Pipeline Assessment

30 hour OSHA

10 hour OSHA

Medical Services First Aid

CPR

Confined Space Awareness

## Education

Bachelor of Arts Boston College Jeff is responsible for supervising all phases of condition assessment projects including oversight and training of office and field staff. Jeff has extensive experience working on Sanitary Sewer Evaluation Study projects throughout the Western United States.

Jeff has over 19 years of sewer inspection experience and has experience in all phases of field evaluations. These include manhole inspections, sewer and storm inspections, flow monitoring, dye-test confirmation, smoke testing, building inspections, cleaning large diameter pipe, GPS surveys and data collection, public relations, field management, quality control and assurance, and safety training. He has his OSHA 10 and 30 Construction Safety Awareness, Medical Services First Aid, CPR and Excavation Safety Training.

## Relevant Recent Experience

- Cleaning, Inspecting, and UV Spot Repairs of Truss pipe for San Bernardino County Special Districts.
- Closed-Circuit Televising Services of Sewer Mains and Manholes Santa Cruz County Sanitation District (Large diameter pipe cleaning and inspection, IBAK SI Manhole MACP Level 2 Inspections)
- City Wide Sewer Line Cleaning, CCTV Inspection and Manhole Inspection – City of San Gabriel, CA (Sewer cleaning and IBAK mainline scanning)
- Large Diameter Storm Drain Rehabilitation CalTrans, (Large pipe cleaning and inspection)
- Trenchless Sewer Repairs Coachella Valley Water District (Used Cosmic UV system to install 4' spot repairs)
- Pipe Rehab with Sewer Laterals LA County Sanitation Districts (dye testing, flow monitoring, cleaning, inspection, lateral bypass)
- 75 Mile Condition Assessment LA County Department Public Works (Clean and CCTV 75 miles of sewer pipe across multiple cities)
- Sewer System Maintenance City of Lynwood, CA
- CCTV Inspection, Citywide City of Arcadia, CA
- Trunk Sewer Condition Assessment, LA County Sanitation District (Floating large trunk lines for cleaning/rehab)
- Sanitary Sewer Overflow Control Program Group 2 Sewer Rehabilitation – City of Los Angeles, CA

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carollo.com



April 23, 2024

Jun De Castro City of Gardena Department of Public Works Engineering Division 1717 West 162<sup>nd</sup> Street Gardena, CA 90247

Subject: City of Gardena Storm Drain System Master Plan, Revised Scope of Services and Fee Estimate

Dear Jun:

In accordance with your request during our call dated April 16, 2024, Carollo Engineers, Inc. (Carollo) has revised the proposed Scope of Services and Fee Estimated associated with our Storm Drain System Master Plan proposal, dated March 2024. Based on our discussions, we have removed the following tasks from the Scope of Services:

- Task 3.2 Closed Circuit Television (CCTV) Inspection of County Pipelines
- Task 3.3 Condition Assessment Technical Memorandum
- Task 4.5 Climate Change Analysis
- Task 4.7 System Evaluation of County Infrastructure
- Task 4.8 Hydrologic/Hydraulic Model Development and Evaluation Technical Memorandum
- Task 5.5 Capital Improvement Plan (CIP) Technical Memorandum
- Task 6 Hydrologic/Hydraulic Model Calibration and Flow Monitoring (Optional Task), and its subtasks

We also discussed the potential for the removal of the hydraulic model task from the Scope of Services. Carollo strongly recommends that the hydrologic/hydraulic modeling be kept in the Scope of Services, for the following reasons:

- The software that Carollo intends to use on the project is a combined hydrologic/hydraulic model that incorporates expected runoff rates within the hydraulic network. Developing a separate hydrologic model of the system without the hydraulic model would not provide a significant cost savings to the project.
- The hydrologic/hydraulic modeling effort will help the City to identify and develop solutions for potential areas of flooding during large storm event conditions.
- A well developed hydrologic/hydraulic model can enhance the City's ability to provide quality storm drain service to its customers and limit the City's liability.
- A well developed hydraulic model will help "right size" any condition related issues in the City's system identified during the CCTV inspection program to prioritize rehabilitation versus replacement for a given pipeline segment.

Below is revised scope of services and fee based on our discussion.

Jun De Castro City of Gardena Department of Public Works Engineering Division April 23, 2024

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### **Proposed Scope of Services**

Carollo has revised the scope of services below based on the information provided above. In order to help the City compare this revised scope to our March 2024 proposal, we have kept the task numbering consistent, and added text stating that **"This task was removed"** for tasks that have been removed from the scope.

#### Task 1: Project Management and Quality Control

#### Task 1.1 Project Administration and Schedule

To help monitor and maintain a timely project, monthly schedule updates will be provided to the City electronically. Carollo will prepare monthly project status reports, which will be submitted along with the monthly invoices. Our project status reports will summarize the following:

Description of work completed in reporting period.

Percentage complete to date by task and subtask.

- Schedule update.
- Budget update.
- Status of deliverables table.
- Data gathering table.
- Action item table.
- List of potential project issues.

#### Task 1.2 Project Meetings

The project will be launched at a kick-off meeting between the project team members, where the following will be accomplished:

- Confirm project objectives.
- Discuss involvement and needs from various City departments.
- Review list of data needed for completion of the study.
- Review previous work and studies.
- Document existing conditions and identify known system deficiencies.
- Define project roles and distribute project roster.
- Review schedule.

Carollo will work closely and maintain an open line of communication with City staff throughout the duration of the master plan project. Our most direct way to communicate and assist you and your staff will be through biweekly meetings throughout the duration of the project. Meetings are scheduled such that they can effectively be used to get input from City staff on the direction of the work, discuss deliverables, and make decisions to stay Jun De Castro City of Gardena Department of Public Works Engineering Division April 23, 2024

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on schedule. In addition to the kick-off meeting and bi-weekly meetings, this task includes three progress workshops.

#### Task 1.3 Quality Control

This task consists of project QA/QC activities related to the project deliverables. Carollo's project manager, technical advisor, and partner-in-charge will carefully review data and project deliverables to make sure that they meet the strict quality standards of the City and Carollo.

#### Task 1 Deliverables

- Monthly progress reports and invoices
- Workshop presentations, agendas, and minutes
- Summary email of biweekly meetings with ongoing list of action items

#### Task 2: System Inventory and GIS Database Development

#### Task 2.1 Data Collection and System Inventory

Carollo will perform a thorough reconnaissance and review effort to secure data, input, studies, policies, regulations, and other background materials that will be needed to facilitate the successful completion of the master plan. The City will furnish to Carollo all available studies, reports, and other data pertinent to our services, and we anticipate being entitled to use and rely upon all such information provided by the City or others authorized by the City in performing our services under this work plan.

The objective of this task is to review and assess the quality of available storm drain-related data and identify additional needs. Carollo will not reinvent the wheel but will inventory and review the appropriate available data from the City. Specific sources of information that will be targeted are:

- The City's existing storm drainage system GIS database, aerial maps, and CAD maps.
- Gardena General Plan.
- Existing City drawings, atlas maps, and/or record drawings (where needed).
- Known deficiencies in the storm drain system/ flooding locations.
- Review of other relevant City and County maps and studies.

A plan for data collection will be developed in coordination with the City to facilitate the data collection phase, to minimize duplication of efforts between tasks, and to assure that appropriate data sources are investigated.

#### Task 2.2 GIS Database Development

Carollo will prepare a GIS-based database of the City's collection system, including concrete channels, swales, underground pipelines, and manholes. County storm drain infrastructure within the City limits will also be included in the GIS database. The GIS database will be prepared using the City's existing sewer system mapping (CAD format), which will be converted to GIS and all data necessary to complete the database (e.g., pipe inverts and diameter, manhole invert and rim, etc.). As-built drawings and/or reasonable assumptions will be used to fill

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in data gaps where needed. Condition information gathered as part of Task 3 will also be included. The GIS database will have complete metadata and will be provided to the City in a shapefile format compatible with the City's computerized maintenance management system (CMMS) platform. The coordinate system to be used for GIS data is NAD 1983 State Plane California Zone 5 FIPS 0405 feet. Maps will be provided to the City as PDF and shapefile formats.

#### Task 2 Deliverables

- Data collection list (to be updated throughout project).
- Final storm drain system map with attribute data in shapefiles compatible with City's CMMS platform.

#### Task 3: Condition Assessment

#### Task 3.1 CCTV Inspection of City Pipelines

The Carollo/National Plant Services Team will conduct Closed Circuit Television (CCTV) inspection of approximately 61,000 feet (11.6 miles) of City underground pipelines. The system will be inspected in accordance with the National Association of Sewer Service Company's (NASSCO) Pipeline Assessment and Certification Program (PACP).

We will document all observed critical structural damage or blockages, and provide corrections to the storm drain system drawings, as appropriate.

#### Task 3.2 CCTV Inspection of County Pipelines

#### This task was removed.

#### Task 3.3 Condition Assessment Technical Memorandum

#### This task was removed.

#### Task 3 Deliverables

- CCTV inspection files, including field reports, photos, and videos.
- Spreadsheets with compiled condition data.
- Condition assessment data in shapefiles compatible with City's CMMS platform.

Task 4: Hydrologic/Hydraulic Model Development and Evaluations

#### Task 4.1 Watershed Development

Carollo will delineate urban and natural watersheds with their overall flow paths tributary to the City.

This task will also include the development of street flow directional maps. This will include a D-size overview map, with 11x17 detail maps covering the entire City limits.

#### Task 4.2 Hydrologic/Hydraulic Model Development

Jun De Castro City of Gardena Department of Public Works Engineering Division April 23, 2024

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Using the GIS database developed as part of Task 2, Carollo will construct a hydrologic/hydraulic model of the storm drain system using the InfoWorks ICM software (developed by AutoDesk, formerly Innovyze). The model will include the primary watersheds, subbasins, and facilities within the City and off-site contributing areas.

The hydrologic model will be prepared pertinent to the selected design storm events (e.g., 10-year and 100-year events. The hydraulic model will be updated based on the information gathered as part of Task 2 and Task 5. To accurately model backwater effects, stage/discharge relationships will be developed for all outfalls and input into the model as boundary conditions. Separate stage discharge curves will be developed. Carollo will create a new parcel-based land use layer using high resolution QuickBird satellite imagery. The satellite imagery will be combined with parcel maps of the city, topo maps, and digital elevation models to derive a parcel-level land use layer. The spatial resolution of QuickBird imagery is 61 cm.

Future land use will be modeled using the City's general land use plan and known planned developments. The results of the analysis of satellite imageries, that is, satellite remote sensing, will be used to model the likely future development conditions based on accurate depiction of the existing development.

#### Task 4.3 Hydraulic Model Validation

Once the hydrologic and hydraulic parameters have been input into the model, Carollo will run at least one historical rainfall event. The hydraulic model will be validated against historical knowledge of past rainfall event(s) to ensure the model shows flooding in areas known to have flooding. An optional task for flow monitoring and model calibration is included in Task 6.

#### Task 4.4 Planning and Evaluation Criteria

This task consists of defining the methodologies for evaluating the storm drain system, sizing the proposed improvements, and developing the capital improvement projects. This task will review the City's existing design standards for sizing storm water conveyance and storage facilities, and other relevant standards.

#### Task 4.5 Climate Change Analysis

#### This task was removed.

#### Task 4.6 System Evaluation of City Infrastructure

Carollo will analyze the City's existing and future storm drainage system. The model will account for both existing and future land use/zoning/development, hydrologic conditions, runoff rates, and climate change impacts. In addition, a hydraulic and quantitative analysis of the storm drain facilities will be undertaken. The hydraulic model will then be used to identify deficiencies in the existing storm drainage system. Special consideration will be given to those facilities in which known system deficiencies already exist and/or have been targeted by the City to be modified. Based on the hydraulic model evaluation, Carollo will recommend improvement projects to mitigate the existing system deficiencies.

#### Task 4.7 System Evaluation of County Infrastructure

Carollo will analyze the County's existing and future storm drainage facilities located within City limits. The model will account for both existing and future land use/zoning/development, hydrologic conditions, runoff rates, and

Jun De Castro City of Gardena Department of Public Works Engineering Division April 23, 2024

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climate change impacts. In addition, a hydraulic and quantitative analysis of the storm drain facilities will be undertaken. The hydraulic model will then be used to identify deficiencies in the existing storm drainage system. Special consideration will be given to those facilities in which known system deficiencies already exist and/or have been targeted by the City to be modified. Based on the hydraulic model evaluation, Carollo will recommend improvement projects to mitigate the existing system deficiencies.

#### Task 4.8 Hydrologic/Hydraulic Model Development and Evaluation Technical Memorandum

#### This task was removed.

#### Task 4 Deliverables

- Watershed hydrology map (hard copy 24"x36" size) and GIS shapefiles.
- Final hydrologic/hydraulic model files.
- Hydrologic/hydraulic model output files.
- Street flow directional maps (including D-size overview map and 11x17 detail maps covering City limits).

#### Task 5: Capital Improvement Projects

#### Task 5.1 Develop Recommended Improvements (City Infrastructure)

Improvements to City storm drainage facilities necessary to meet existing and future capacity will also be identified and verified with the hydraulic model. Project alternatives, when feasible, will be identified and discussed with City staff. Benefits for the selected alternatives will be presented to City staff for review.

#### Task 5.2 Develop Recommended Improvements (County Infrastructure)

#### This task was removed.

#### Task 5.3 Rehabilitation and Replacement Program

Based on the results of the CCTV inspection program (part of Task 3), Carollo will provide recommendations for the City to develop a storm drainage inspection, condition assessment, and renewal/replacement program. The recommended program will consider the City's current staffing levels and the funding availability to implement the program. Carollo will recommend an inspection and condition assessment schedule with specific areas of the storm drainage system targeted in a given year.

The recommended renewal/replacement plan will be prioritized based on the age of the facilities, with areas with known structural deficiencies being given higher priority. Recommendations from the condition assessment and rehabilitation/replacement program will be incorporated into the CIP and master plan document.

#### Task 5.4 Develop CIP

Carollo will prepare exhibits and cost summaries of the existing system and future system improvement projects. This will include deficiencies, proposed improvements that address these deficiencies, and phasing of the improvements.

Jun De Castro City of Gardena Department of Public Works Engineering Division April 23, 2024

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The CIP will be used as a tool for the orderly construction of the proposed facilities. Based on the input, coordination, iterations, and final project phasing, Carollo will develop CIP implementation plans to prioritize the proposed improvement projects, including phasing and estimated timing of the improvements. It should be noted that the CIPs will distinguish between the improvements needed to correct existing deficiencies and those needed to service future developments. Planning level costs associated with each proposed improvement will be based on the recommended unit costs approved by City staff.

The recommended improvement projects will be prioritized and phased based on the City's goals and objectives. To facilitate the documentation and phasing of improvements, Carollo will prepare a large system map that presents all recommended projects by phase. This map will list project sizes and project IDs that correspond to the project ID in the CIP tables. The CIP tables will list the project ID, location, sizing information, cost estimates, and proposed phasing for each project. We will also prepare detailed project summaries of the recommended CIP projects.

Carollo will review the preliminary recommended improvements with the City in a workshop. The draft CIP will be developed based on feedback received during this workshop.

#### Task 5.5 CIP Technical Memorandum

#### This task was removed.

#### Task 5 Deliverables

Draft Capital Improvement Program Tables and Exhibits

#### Task 6: Hydraulic Model Calibration and Flow Monitoring (Optional Task)

#### This task was removed.

#### Task 7: Master Plan Report

This task consists of producing a stand-alone document that will serve as the main planning document for the City's storm drain facilities. A detailed report outline of the proposed master plan will be submitted to City staff for review and comment prior to the completion of the draft report. The executive summary sections will bring forward the most significant findings of the project. Carollo will submit the draft report in electronic format. A workshop will be held to discuss the City's comments on the draft report. The final report will incorporate City staff comments from the reviewed draft report. Up to five hard copies of the final report will be delivered to the City. Electronic copies of the report (pdf and word files) will also be provided to the City.

Carollo will also prepare a large system map (24 by 36 inches) that presents all recommended projects with the proposed phasing, sizing, and project IDs. Up to five copies of the printed and bound final report and an electronic copy will be supplied.

#### Task 7 Deliverables

- Draft master plan report (electronic pdf submittal)
- Final master plan report (5 hard copies and electronic pdf/word files)

Jun De Castro City of Gardena Department of Public Works Engineering Division April 23, 2024

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### **Proposed Fee Estimate**

Carollo has also revised the fee estimate for the project to exclude the tasks and subtasks noted above. The attached fee estimate shows the tasks that have been removed with a strikethrough. As shown on the attached table, Carollo's revised fee estimate for the project is **\$463,500**. It should be noted that the costs for Task 7 have increased slightly above the costs provided in our March 2024 proposal because we have eliminated the technical memorandums from Tasks 3-5, which previously would have provided some efficiencies to Task 7.

Sincerely, CAROLLO ENGINEERS, INC.

ra

Ryan F. Orgill Associate Vice President

RFO:ro

Enclosures: Fee Estimate

### FEE ESTIMATE (REVISED 4/23/2024)

Storm Drain Master Plan

City of Gardena

	Carollo Hours by Classification											
Task Description	016\$ Denior Professional	Lead Project Drofessional	Project Professional	Professional	Assistant Professional	BBI BI Technician	Mord Processing	Total Hours	Labor	Other D Expens		Estimated Fee
Task 1 – Project Management and Meetings	34	54	32	20	6	0	20	166	\$ 43,400		7,600	
Task 1.1 – Project Administration and Schedule	2	24	8	0	4	0	12	50	\$ 12,200	\$	800	. ,
Task 1.2 – Project Meetings	6	24	24	20	2	0	8	84	\$ 21,400		6,300	
Task 1.3 – Quality Management	26	6	0	0	0	0	0	32	\$ 9,800		500	
Task 2 – System Inventory and GIS Database Development	0	8	20	42	74	96	2	242	\$ 47,300		3,600	
Task 2.1 – Data Collection and System Inventory	0	4	12	16	32	12	0	76	\$ 15,900		1,100	
Task 2.2 – GIS Database Development	0	4	8	26	42	84	2	166	\$ 31,400	\$	2,500	\$ 33,900
Task 3 – Condition Assessment	0	2	6	20	0	2	0	30	\$ 7,200		2,100	
Task 3.1 – CCTV Inspection of City Pipelines	0	2	6	20	0	2	0	30	\$ 7,200	\$ 14	2,100	\$ 149,300
Task 3.2 CCTV Inspection of County Pipolines								θ	\$ 	\$		\$
Task 3.3 Condition Assessment Technical Memorandum								θ	\$ 	\$		\$
Task 4 – Hydrologic/Hydraulic Model Development and Evaluations	1	10	34	94	236	92	0	467	\$ 92,300	\$	7,000	\$ 99,300
Task 4.1 – Watershed Development	0	2	8	20	74	84	0	188	\$ 34,800	\$	2,800	\$ 37,600
Task 4.2 – Hydrologic/Hydraulic Model Development	0	2	8	18	60	8	0	96	\$ 19,100		1,400	
Task 4.3 – Hydrologic/Hydraulic Model Validation	0	2	8	22	46	0	0	78	\$ 16,200		1,200	\$ 17,400
Task 4.4 – Planning and Evaluation Criteria	0	2	2	6	2	0	0	12	\$ 2,900	\$	200	\$ 3,100
Task 4.5 Climate Change Analysis								θ	\$ 	\$	,	\$
Task 4.6 – System Evaluation of City Infrastructure	1	2	8	28	54	0	0	93	\$ 19,300	\$	1,400	\$ 20,700
Task 4.7 System Evaluation of County Infrastructure								θ	\$ 	\$		\$
Task 4.8 – Hydraulic Model Development and Evaluation Technical Memorandum								θ	\$ 	\$		\$
Task 5 – Capital Improvement Projects	1	8	38	54	144	16	0	261	\$ 54,000		0,000	\$ 57,900
Task 5.1 – Develop Recommended Improvements (City Infrastructure)	0	2	6	14	40	4	0	66	\$ 13,300		1,000	
Task 5.2 – Develop Recommended Improvements (County Infrastructure)	0	2	8	16	32	2	0	60	\$ 12,600		900	
Task 5.3 – Rehabilitation and Replacement Program	0	2	16	8	32	2	0	60	\$ 12,800		900	· ,
Task 5.4 – Develop CIP	1	2	8	16	40	8	0	75	\$ 15,300	\$	1,100	\$ 16,400
Task 5.5 CIP Tochnical Momorandum								θ	\$ 	\$	,	\$
Task 6 – Hydraulic Model Calibration and Flow Monitoring (Optional Task)	θ	θ	θ	θ	θ	θ	θ	θ	\$ 	\$		\$
Task 6.1 – Flow Monitoring Program								θ	\$ <u>-</u>	\$	,	\$
Task 6.2 Hydraulic Model Calibration								θ	\$ -	\$	,	\$
Task 6.3 System Evaluation								θ	\$ 	\$		\$
Task 7 – Master Plan Report	12	8	26	46	106	18	24	240	\$ 49,500		5,600	
Task 7.1 – Draft Report	8	4	16	28	70	12	16	154	\$ 31,500		2,300	
Task 7.2 – Final Report	4	4	10	18	36	6	8	86	\$ 18,000		3,300	
Total Hours Notes:	48	90	156	276	566	224	46	1,406	\$ 293,700	\$ 10	69,800	\$ 463,500

Notes:

(1) Task includes direct expenses from subconsultants with a 10-percent markup.



# **City of Gardena** Gardena City Council Meeting AGENDA REPORT SUMMARY

Agenda Item No. 18.A Section: DEPARTMENTAL ITEMS - TRANSPORTATION Meeting Date: July 23, 2024

# TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve Disadvantaged Business Enterprise Goal for Federal Fiscal Year 2025-2027

## **COUNCIL ACTION REQUIRED:**

### Staff Recommendation: Approval Goal and Methodology

### **RECOMMENDATION AND STAFF SUMMARY:**

The City of Gardena's GTrans recommends that Council approve its Federal Fiscal Year (FFY) 2025-27 Disadvantaged Business Enterprise (DBE) Goal and Goal Computation Methodology for submittal to the Federal Transit Administration (FTA).

GTrans is required to develop and submit an Overall Goal for Disadvantaged Business Enterprise participation on U.S. Department of Transportation - FTA assisted contracts every three years, as a condition of receiving federal financial assistance, pursuant to regulations set forth under Title 49 CFR Part 26: "Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs" and directives issued by the FTA.

Attached is GTrans' FFY 2025-27 DBE Goal and Goal Computation Methodology that has been prepared in accordance with federal regulations and GTrans' DBE Program updated in 2021. GTrans has set an overall goal of three percent (3%) for all FTA-assisted procurements (excluding buses and preventative maintenance or emergency operating funds such as CARES and CRRSAA).

A public comment period on the FFY 2025-2027 DBE Goal and Goal Computation Methodology included a virtual public meeting held on July 10, 2021. GTrans' staff also presented to the City of Gardena Economic Business Advisory Council (GEBAC) on July 17, 2024. Therefore, it is recommended that Council approve GTrans FFY 2025-27 DBE Goal and Goal Computation Methodology, as attached for final submittal to the FTA.

## FINANCIAL IMPACT/COST:

There is no impact to the General Fund.

## ATTACHMENTS:

DBE Overall Goal & Methodology FFY 2025-2027 FINAL.pdf

APPROVED:

Ceusons.

Clint Osorio, City Manager



# CITY OF GARDENA DISADVANTAGED BUSINESS ENTERPRISE (DBE) OVERALL GOAL AND METHODOLOGY FOR

### FEDERAL FISCAL YEARS (FFY) 2025 – 2027

(Covering the period of October 1, 2024 – September 30, 2027)

#### I. INTRODUCTION

The City of Gardena's Transportation Department (GTrans) is required to develop and submit a Disadvantaged Business Enterprise (DBE) Overall Goal for DBE participation as a condition of receiving federal assistance, pursuant to 49 CFR Part 26 "Participation by Disadvantaged Business Enterprises in U.S. Department of Transportation Programs" and the Federal Transportation Administration (FTA) Master Funding Agreement.

#### II. PROPOSED OVERALL GOAL FOR FFY 2025 – 2027

Effective March 3, 2010, the United States Department of Transportation ("DOT") issued a final rule affecting the implementation and management of the Department's Disadvantaged Business Enterprise ("DBE") program. The final rule requires submission of a goal-setting methodology on a three-year cycle. Pursuant to this final rule, GTrans is still required to conduct an annual review to account for changes that may warrant an adjustment to the overall goal or make an adjustment based on changed circumstances (i.e. significant change in the legal standards governing the DBE program, new contracting opportunities presented by the availability of new or different grant opportunities, etc.) to ensure the goal and program as a whole are narrowly tailored throughout the goal period. Under the three-year schedule, GTrans' DBE goal and methodology submission is due to FTA on August 1, 2024 for proposed FTA funded contracting activities for Federal Fiscal Years (FFY) 2025-27. **GTrans overall goal for the FFYs 2025, 2026, and 2027 is 3%.** The overall goal is expressed as a percentage of all FTA-assisted funds that GTrans will expend to applicable FTA-assisted contracts in the triennial goal period.

#### III. LOCAL MARKET AREA

GTrans has defined its local market area as Los Angeles, Orange, Riverside, and San Diego Counties. This is the area in which the substantial majority of contractors and subcontractors with which GTrans does business are located; and the area in which GTrans spends the substantial majority of its contracting dollars.

#### IV. DOT-ASSISTED CONTRACTING PROGRAM FOR FFY 2025 – 2027

Table 1 represents all FTA-assisted projects (and projected FTA-share) that have possible contracting and subcontracting opportunities considered in the overall goal setting for fiscal years 2025, 2026, and 2027. The projects are anticipated to be awarded during the triennial period. GTrans

does not pass any FTA funds to any sub-recipients. The following projects are anticipated to be completed during the FFY 2025-2027 period:

**<u>Bus Components</u>** – GTrans has programmed expenses for ongoing bus service equipment including but not limited to: engines, couplings, inverters, driver motors, etc.

**<u>Construction Management</u>** – GTrans has a locally-funded solar/battery storage construction project that will support electrification of its facility, and will need the services of a construction management firm to manage the project.

**Labor Compliance** - GTrans has a locally funded solar/battery storage construction project that will support electrification of its facility, and will need the services of a labor compliance firm to manage reporting and oversight of construction firm.

**<u>Emergency Generator</u>** – GTrans will purchase an emergency backup generator to assist with redundancy of its facility.

**Bus Stop Amenities (Solar Bus Stop Lights)** – GTrans will purchase bus stop solar lighting to enhance safety at bus stops throughout its service area.

**<u>HVAC Equipment/Installation</u>** – GTrans plans to purchase and install HVAC equipment for its main Operations and Administration building to regulate heat, airflow, ventilation, and air.

<u>Asset Management/Maintenance Software</u> – GTrans will use funds to purchase maintenance and asset management software to centrally manage GTrans' assets. The Asset Management/Maintenance Software will help GTrans meet regulatory requirements, optimize parts management and reduce road calls.

**Real-Time Information Signage** – GTrans intends to purchase real-time information signage that will allow the data from its new CAD/AVL system to be pushed to on-street signage in addition to other web-based apps. The signage will be located at high ridership bus stops and major transfer points. GTrans intends to purchase 'off the shelf' signs that can be installed using its own staff on the existing bus poles.

**<u>Bus Lifts</u>** – GTrans plans to purchase and install portable and/or in-ground bus lifts for the maintenance of its medium and heavy-duty fleet of buses and support vehicles.

#### V. OVERALL GOAL-SETTING METHODOLOGY

The two-step goal-setting process required by the regulations was used determined the recommended overall goal for FFY 2022 – 2024. The two steps for setting an overall goal are to:

- 1. Establish a base figure for the relative availability of DBEs; and
- 2. Determine the base figure adjustment, if necessary

The base figure is intended to be a measurement of the current ready, willing and able DBEs as a percentage of all businesses ready, willing, and able to perform the recipient's anticipated FTA-assisted contracts.

#### VI. STEP ONE – BASE FIGURE CALCULATION

The annual goal methodology used is in accordance with the U.S. Department of Transportation (DOT) DBE Program Final Rule, 49 Code of Federal Regulation (CFR), Part 26. The two-step goalsetting process has been used to determine the recommended overall goal for FFY 2025 – 2027. Calculations were performed to establish the GTrans Base Figure for the relative availability of Disadvantaged Business Enterprise (DBEs) in relation to all comparable firms available for GTrans contracting and subcontracting opportunities identified for the next three years. The DBEs are those who by definition in local databases are ready, willing and able to compete for contracts.

#### **Base Figure Calculation Steps**

**Step 1** - Determine the weight of each type of work by NAICS Code.

Step 2 - Determine the relative availability of DBEs by NAICS Code(s)

**Step 3** – Multiply the (Work Type Weight) by (DBE Relative Availability) = Weighted Base Figure

The DBE database used to identify available DBE firms was the California Unified Certification Program (CUCP) Statewide DBE Directory, which is available on the CUCP website. Los Angeles, Orange, Riverside, and San Diego Counties were the areas used to identify the number of DBEs. The 2021 United States Census Bureau's Business Pattern Database (CBP) for Los Angeles, Orange, Riverside, and San Diego Counties was used to identify all available firms in the local market area. The majority of the contractors who do business in the City of Gardena are drawn from these nearby areas.

The availability data for each contracting opportunity by NAICS code (North American Industry Classification System) from the California Unified Certification Program (CUCP) database (DBEs available) and from the Census Bureau database (all listed available) are shown in Table 1.

To determine the relative availability of DBE's GTrans divided the number of all ready, willing and able DBE firms established within its market areas by the number of all firms (DBE and Non-DBE) available in each work category. Then to determine appropriate weighting percent by NAICS, the estimated dollar value by NAICS was divided by the total estimated federal dollars GTrans expects to spend between FFY2025-2027. The weighting percent by NAICS was then multiplied by the Relative Availability of DBE Firms percentage to determine the Base Figure Percentage by NAICS. See Table I below:

### **TABLE 1 - CONTRACTING OPPORTUNITIES**

Project	NAICS Code(s)	NAICS Description(s)	Available DBEs	All Available Firms	Relative Availability of DBE Firms	Project Federal Funding	Weighted by Budget Expense	% of Project (Weight) X % Relative Availability of DBE Firms
Bus Components	423120 336340 336330	Motor Vehicle Supplies and New Parts Merchant Wholesalers, Motor Vehicle Brake System Manufacturing, Motor Vehicle Steering and Suspension Components	4	1,326	0.3%	\$300,000	10.4%	0.03%
Construction Management	236220 236210 237130	Power and Communication Line/Related Structures Construction, Commercial and Institutional Building Construction, Industrial Building Construction	99			\$400,000		
Labor Compliance	541199 541611 541618 561499	All Other Legal Services, Administrative Management and General Management Consulting Services, Other Management Consulting Services, All Other Business Support Services	471	11,429	4.1%	\$100,000	3.5%	0.14%
Emergency Generator	236210 236220	Industrial Building Construction, Commercial and Institutional Building Construction	97	2,324	4.2%	\$750,000	25.9%	1.08%
Bus Stop Amenities (Solar Bus Stop Lights)	335122 335129 335132 335139	Industrial and Institutional Electric Lighting Fixture Manufacturing, Other Lighting Equipment Manufacturing	0	94	0.0%	\$320,000	11.1%	0.00%
HVAC Equipment/Installation	238220 333415 423730	Air-Conditioning/Warm Air Heating Equipment / Commercial / Industrial Refrigeration Equipment Manufacturing; Electrical Apparatus / Equipment, Wiring Supplies, and Related Equipment Merchant Wholesalers, Plumbing, Heating, and Air- Conditioning Contractors	16	5,526	0.29%	\$500,000	17.3%	0.05%
Asset Management/Maintenance System	511210 541512 423430	Software Publishers; Computer System Design Services; Computer and Computer Peripheral Equipment and Software Merchant Wholesalers	102	2,014	5.1%	\$300,000	10.4%	0.53%
Real-Time Information Signs	339950 334290	Sign Manufacturing (electrical signs); Other Communications Equipment Manufacturing	7	366	1.9%	\$224,000	7.7%	0.15%
Facility Equipment – Portable / In Ground Bus Lifts	811310 238910	Commercial and Industrial Machinery and Equipment (except Automotive and Electronic) Repair and Maintenance; Site Preparation Contractors	85	1,820	4.7%	\$400,000	13.8%	0.65%
TOTAL			782	24,899	3.14%	\$2,894,000	100%	2.6%*

\*Rounded to 3% per FTA guidelines and regulations.

#### VII. STEP TWO – BASE FIGURE ADJUSTMENT

#### **Adjusting the Base Figure**

Upon establishing the Base Figure, GTrans reviewed and assessed other known evidence potentially impacting the relative availability of DBEs within GTrans' market area, in accordance with provisions set forth under 49CFR Part 26.45 Step 2: DBE Goal Adjustment Guidelines. Evidence considered in determining whether or not to adjust the Base Figure included GTrans' past DBE goal attainments, market area disparity studies, GTrans' bidders list, and a review of the DBE goal methodology of other transit agencies in GTrans' area with comparable Federal funding and project types. The final determination resulted in no adjustment to the base figure. Determining factors are detailed as follows:

#### A. Past DBE Goal Attainments

GTrans had success using race neutral measures in attaining its DBE goal of 4 percent during the past three Federal Fiscal Years. GTrans had two main projects that allowed for possible DBE participation: Design Build of a CNG Station and Maintenance Bay Upgrades and Campus Electrification and Renewable Energy and Storage System.

GTrans' Design Build of a CNG Station and Maintenance Bay Upgrades had initial DBE awards in its base construction contract (May 2021). As a result of unbundling the contract to allow for additional opportunities, the labor compliance/DBE monitoring contract was awarded to a DBE in FFY22. This allowed GTrans to meet its annual goal. The Campus Electrification and Renewable Energy Storage System projects were also unbundled, allowing for smaller, biddable parts with opportunities for DBE participation. GTrans awarded an Owner's Representative Services contract which also included DBE participation, at 3.44 percent for FFY23.

FFY22	FFY23	FFY24*						
6.19%	3.44%	0%						
Total Overall Average Three-Year DBE Participation: 3.2%								
*This reflects percentage awarded for FFY to date (3/31/2024)								

#### Table 3 – Past DBE Goal Attainments

For the purposes of the FFY25-27 goal, GTrans considered an adjustment to the Base Figure based on its historical DBE goal attainments on similar contracts to those contracting opportunities identified and considered in the Overall DBE Goal Analysis for Federal Fiscal Years 2022 through 2024. Three years of DBE participation data was reviewed which included some projects of a similar variety and scope to the scopes projected for the FFY25-27 goal period. GTrans can reasonably assume that the rates of DBE participation for

Federal Fiscal Years 2025-2027 are an accurate reflection of DBE capacity to perform in the

FY25-27 overall goal period. Therefore, GTrans did not adjust the Base Figure based on past DBE Goal Attainment.

#### B. GTrans Bidders List

GTrans maintains a bidders list for each project. GTrans' bidders list demonstrates efforts in seeking qualified DBE firms to perform work on GTrans projects, which are similar to projects within the 2025-2027 goal period. There was no evidence from GTrans' bidders list that would warrant an adjustment to GTrans' base figure.

#### C. Evidence from Studies

GTrans determined that it was not feasible to conduct its own independent availability/disparity study. GTrans identified Disparity Studies from two agencies, Los Angeles County Metropolitan Transportation Authority (2023) and the California Department of Transportation (2022), which provided the most relevant information in relation to GTrans' DBE Goal and whether to consider a Race-Concious DBE program.

Los Angeles County Metropolitan Transportation Authority (Metro) 2023 Disparity Study was reviewed and considered during the evaluation of adjustment of the Base Figure. LA Metro's analyses of marketplace conditions in Los Angeles County indicate that Persons of Color (POC) and women face various barriers in industries relevant to Metro's contracting and procurement. Existing research and primary research indicated that disparities exist in acquiring human capital, accruing financial capital, owning businesses, and operating successful businesses. In many cases, there is evidence those disparities exist even after accounting for various personal and business factors. There is also evidence that many disparities are due—at least, in part—to race- or gender-based discrimination. Barriers in the marketplace likely have important effects on the ability of POCs and women to start businesses in relevant industries—construction, professional services, goods and other services, and transit services—and to operate those businesses successfully. Any difficulties those individuals face in starting and operating businesses may reduce their availability for government work and the degree to which they are able to successfully compete for such projects.

Metro's study, and its own breadth of historical projects reviewed had a substantial emphasis on very large and complex prime and subcontractor construction and engineering, architectural contracts which were not similar in scope to the types of projects that GTrans intends to conduct in the upcoming triennial period. Given that 49 CFR Part 26 states that there must be a rational relationship between the data used to make the adjustment and the actual numerical adjustment made, GTrans did not make an adjustment to its FFY 2025-2027 Base Figure for its overall DBE goal.

GTrans also reviewed and considered the State of California Department of Transportation's (Caltrans) 2022 Disparity Study in its DBE Goal setting analysis. GTrans determined that the study was not applicable to GTrans due to geographic coverage as

Caltrans examined opportunities throughout the entire State instead of a more concentrated market area like the City of Gardena uses. The Study's Disparity Analysis results indicated that several racial/ethnic and gender groups show disparities on the contracts that Caltrans and subrecipient local agencies awarded during the study period, despite the fact that Caltrans applied DBE contract goals to many of those contracts.

GTrans reviewed the results and determined that the Caltrans Study is not applicable due to broad scope of the market area. Additionally, there was a significant difference in the types, breadth and complexity of contracting opportunities provided in the Caltrans study that made applicability to GTrans not comparable. Similarly, because there was no rational relationship between the data used to make the adjustment and the actual numerical adjustment made, GTrans did not make an adjustment to its FFY 2025-2027 Base Figure for its overall DBE goal.

#### <u>Summary</u>

In conformance with the Ninth Circuit Court decision relative to its FTA-assisted projects, GTrans determined that at this time, it will not adjust its based figure for FFY2025-2027. GTrans will continue to review applicable Disparity Studies and consider modifying its DBE Program if it is unable to obtain sufficient DBE participation.

#### D. DBE Goals of Other Local Agencies

GTrans surveyed the goals of other FTA recipients within our local market area that have similar available Federal funding, contracting programs and transit projects to assess whether an adjustment to our goal could be warranted. GTrans reviewed the following agencies' DBE goals: AVTA, Norwalk Transit, Santa Monica Department of Transportation. However, after a review, GTrans has determined that the DBE goals of these agencies are comparable and an adjustment based on this factor is not warranted.

#### E. Other Evidence

GTrans did not receive any evidence to the contrary, nor are we aware of any other factors which would have a material effect on the ability of DBEs within our market area to participate (i.e. meet bonding, insurance and financial requirements) in GTrans' FTA-assisted contracting programs. **Thus, no goal adjustment was made in consideration of this factor.** However, GTrans continues to explore and consider all available evidence that would materially affect the opportunities for DBEs to participate in our FTA-assisted contracting programs by expanding our network of communication with DBEs in our region.

#### VIII. RACE- AND GENDER-NEUTRAL MEASURES

GTrans will use race- and gender-neutral measures to meet the established overall DBE goal for FFY 2025-2027, in conformance with Title 49 CFR Part 26; "Participation by Disadvantaged Business Enterprises in Department of Transportation Programs".

GTrans will implement Race-Neutral measures to meet its Overall DBE Goal objectives in accordance with 49 CFR Part 26.51, including but not limited to:

- Encouraging participation of DBEs in pre-bid conferences;
- Outreaching to DBE trade associations to provide information on GTrans contracting opportunities;
- Soliciting support of DBE trade associations to distribute bid announcements including bid specifications;
- Encouraging DBEs to discuss their capabilities with prime contractors at pre-bid conferences;
- Using an eProcurement system, which will allow targeted distribution to registered DBEs
- Using online advertising of solicitations such as DBEGoodFaith.com to increase outreach to small, minority, veteran and disabled business communities.

#### IX. PUBLIC PARTICIPATION AND FACILITATION

In accordance with Public Participation Regulatory Requirements of Title 49 CFR Part 26, minority, women, local business chambers, and community organizations within the City of Gardena's market area were consulted and provided an opportunity to review the goal analysis and provide input. GTrans prepared Outreach Consultation Letters advising the aforementioned business community of the proposed DBE goal analysis and its availability for review and comment. GTrans' mailed Outreach Consultation Letters to 130 organizations and stakeholders with pertinent logistical information regarding the City's consultation sessions.

Additionally, GTrans held consultation sessions with interested organizations and stakeholders concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and efforts to establish a level playing field for the participation of DBEs. In addition, GTrans took the opportunity of starting a more regular dialogue with these stakeholders for not only purposes of DBE participation, but for the development of small business participation as well.

GTrans posted the Public Notices about proposed Overall Goal for the FFY 2025-2027 FTA-assisted contracts on its website. The Public Notice informed the public that the proposed goal and rationale were available for inspection at the GTrans' Administrative Office during normal business hours for 30 days following the date of the Public Notice and that GTrans accepted comments on the goal analysis for 45 days from the date of the Public Notice. GTrans considered all comments and input and assessed impacts on the proposed Overall DBE Goal.

GTrans staff held a virtual public consultation meeting on Wednesday, July 10th, 2024 via Zoom. GTrans staff presented to several attendees, and questions and discussion were held about the type of projects GTrans had planned for the next three fiscal years, both federal and non-federal. GTrans also presented to the City of Gardena's Economic Business Advisory Council on Wednesday, July 17th, 2024, at its regular bimonthly meeting. Finally, the City of Gardena City Council will hear a presentation on the Proposed Goal at its regularly scheduled public meeting on Tuesday July 23, 2024.