



# GARDENA CITY COUNCIL

## Regular Meeting Notice and Agenda

Council Chamber at City Hall

1700 West 162<sup>nd</sup> Street, Gardena, California

Website: [www.cityofgardena.org](http://www.cityofgardena.org)

**Tuesday, September 10, 2024**

**Open Session 7:30 p.m.**

**TASHA CERDA**, *Mayor*

**RODNEY G. TANAKA**, *Mayor Pro Tem*

**MARK E. HENDERSON**, *Council Member*

**PAULETTE C. FRANCIS**, *Council Member*

**WANDA LOVE**, *Council Member*

**MINA SEMENZA**, *City Clerk*

**GUY H. MATO**, *City Treasurer*

**CLINT OSORIO**, *City Manager*

**CARMEN VASQUEZ**, *City Attorney*

**LISA KRANITZ**, *Assistant City Attorney*

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**If you would like to participate in this meeting, you can participate via the following options:**

- 1. VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at**  
[youtube.com/CityofGardena](http://youtube.com/CityofGardena)
- 2. PARTICIPATE BEFORE THE MEETING** by emailing the Deputy City Clerk at [publiccomment@cityofgardena.org](mailto:publiccomment@cityofgardena.org) by 5:00p.m. on the day of the meeting and write "Public Comment" in the subject line.
- 3. ATTEND THE MEETING IN PERSON**

**PUBLIC COMMENT:** The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items – At the time the City Council considers the item or during Oral Communications
- Non-agenda Items – During Oral Communications
- Public Hearings – At the time for Public Hearings listed on the Agenda

If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk or Sergeant of Arms. You will be called to the podium by name when it is your turn to address the Council. The City Council cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the City Council will be given three (3) minutes to speak.

- 4.** The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email [cityclerk@cityofgardena.org](mailto:cityclerk@cityofgardena.org) at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

## STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

**Thank you for your attendance and cooperation**

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1. **ROLL CALL**

**PUBLIC COMMENT ON CLOSED SESSION**

2. **CLOSED SESSION**

**CITY ATTORNEY REPORT OUT OF CLOSED SESSION**

3. **PLEDGE OF ALLEGIANCE**

Amestoy Elementary School

4. **INVOCATION**

Pastor Ataru Nakagawa  
Gardena Japanese-American Seventh-day Adventist Church

5. **PRESENTATIONS**

5.A November 5, 2024 Election Presentation

5.B Boards & Commissions Presentation - Gardena Economic Business Advisory (GEBAC)

5.C Gardena Events Video Presentation

6. **PROCLAMATIONS**

6.A "City of Gardena 94th Anniversary Day" - September 11, 2024 (*To be proclaimed only*)

[Proclaim Only-94th Anniv. Day - 2024.pdf](#)

6.B "24th Annual Keep Gardena Beautiful Day," - September 21, 2024 (*To be proclaimed only*)

[Proclaim Only-Keep Gardena Beautiful Day-2024.pdf](#)

6.C "City Employee Recognition Day," September 26, 2024 (*To be proclaimed only*)

[Proclaim Only-City Employee Recognition Day-2024.pdf](#)

7. **APPOINTMENTS**

8. **CONSENT CALENDAR**

**NOTICE TO THE PUBLIC - Roll Call Vote Required On The Consent Calendar**

All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

**PUBLIC COMMENT ON CONSENT CALENDAR**

- 8.A Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only

**CONTACT: CITY CLERK**

- 8.B Approve Minutes:  
Regular Meeting of the City Council, August 13, 2024

**CONTACT: CITY CLERK**

[08132024 REGULAR Minutes CC Meeting - FINAL.pdf](#)

- 8.C Receive and File Minutes:  
Planning and Environmental Quality Commission, July 16, 2024

**CONTACT: COMMUNITY DEVELOPMENT**

[2024\\_07\\_16 PCMIN.pdf](#)

- 8.D Approval of Warrants/Payroll Register, August 27, 2024

**CONTACT: ADMINISTRATIVE SERVICES**

[Warrant-Payroll Register 08-27-24.pdf](#)

- 8.E Approval of Warrants/Payroll Register, September 10, 2024

**CONTACT: ADMINISTRATIVE SERVICES**

[Warrant-Payroll Register 09-10-24.pdf](#)

- 8.F Monthly Investment Portfolio, July 2024

**CONTACT: ADMINISTRATIVE SERVICES**

[July 2024 Investment Report.pdf](#)

- 8.G Personnel Report P-2024-14 9-10-24

**CONTACT: ADMINISTRATIVE SERVICES**

[PERS RPT P-2024-14 9-10-24.pdf](#)

[Classification and Compensation Sched - September 10 2024.pdf](#)

[Crime Analyst.pdf](#)

- 8.H [RESOLUTION NO. 6681](#), Repealing Resolution No. 6612, and Adopting a New Conflict of Interest Code

**CONTACT: CITY CLERK**

[RESO NO 6681 - Conflict of Interest Code.pdf](#)

- 8.I [Acceptance and Notice of Completion for the Nakaoka Community Center HVAC Upgrade Project, JN 522.](#)  
**CONTACT: PUBLIC WORKS**  
[NOC\\_NCC HVAC Upgrade\\_JN 522.pdf](#)

9. **EXCLUDED CONSENT CALENDAR**

10. **PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

10.A AUGUST 20, 2024 - MEETING:

**CONDITIONAL USE PERMIT #3-24, ENVIRONMENTAL ASSESSMENT #6-24**

The Planning Commission reviewed a request for a conditional use permit and public convenience or necessity to allow the sale of beer and wine for on-site consumption in an existing cigar lounge located at 14512 Crenshaw Blvd, and exemption request from the provisions of CEQA pursuant to Guidelines Section 15301 and 15061(b)(3).

**Commission Action:** The Planning Commission approved Resolution No. PC 15-24, by a vote of 4-0, approving Conditional Use Permit #3-24, made the findings for public convenience or necessity, and directed staff to file a Notice of Exemption.

**City Council:** Receive and file.

10.B AUGUST 20, 2024 - MEETING:

**ZONE TEXT AMENDMENT #5-24 - ORDINANCE NO. 1875**

The Planning Commission considered a recommendation to the City Council on adoption of Ordinance No. 1875 amending GMC Chapter 18.66 and Section 18.36.020 relating to allowing non-storefront retail medicinal cannabis delivery services businesses in the M-1 and M-2 zoning districts and finding the exempt under the common sense exemption of CEQA Guidelines Section 15061(b)(3).

**Commission Action:** The Planning Commission approved Resolution No. PC 16-24, by a vote of 3-1, recommending the City Council adopt Ordinance No. 1875 and find the project exempt from the provisions of CEQA.

**City Council:** Receive and file. This matter will brought before the City Council at a future hearing date.

To view the complete Planning Commission agenda packet [CLICK HERE.](#)  
[2024\\_08\\_20 PCAX \(CC Agenda 9.10.2024\).pdf](#)

10.C SEPTEMBER 3, 2024 - **Meeting Cancelled**

[2024\\_09\\_03 CANCELLATION.pdf](#)

11. **ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTE PERIOD)**

*Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete, and a red light will appear when three minutes are over. Your cooperation is appreciated.*

12. **DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES**

- 12.A [Authorization to Lease to Purchase 2024 Tesla Model Y from Enterprise Fleet Management with a Down Payment in the Amount of \\$57,057, and Monthly Fees Over a 60-Month Period in the Amount of \\$8,461 for a Total Requested Amount of \\$65,518](#)

**Staff Recommendation: Approve Purchase**

[Quote - 2024 Tesla Model Y Long Range 4dr All-Wheel Drive.pdf](#)

- 12.B [Approval of Side Letter between the City of Gardena and the Gardena Municipal Employees Association \("GMEA"\)](#)

**Staff Recommendation: Approve the Side Letter between the City of Gardena and the Gardena Municipal Employees Association ("GMEA")**

[GMEA Side Letter - FT Bus Operator - September 2024.pdf](#)

[Bus Operator.pdf](#)

[Relief Bus Operator.pdf](#)

13. **DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT**

- 13.A [Review Of The Façade Improvement Conceptual Design and Program For The Gardena Boulevard Revitalization Program](#)

**Staff Recommendations:**

- **Review the Gardena Economic Business Advisory Commission (GEBAC)'s recommendations on the Façade Improvement Conceptual Design and Programs prepared by Michael Baker International for the Gardena Boulevard Revitalization Program.**
- **Provide direction to GEBAC to draft the program guidelines for implementing the Façade Improvement Conceptual Design, utilizing the \$2 million state earmark.**

[Gardena Blvd Facade Improvement Design Report.pdf](#)

14. **DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES**

15. **DEPARTMENTAL ITEMS - POLICE**

16. **DEPARTMENTAL ITEMS - PUBLIC WORKS**

- 16.A [Award Construction Contract for the Artesia Boulevard Arterial Improvement Project, JN 935, from Western Avenue to Vermont Avenue to DASH Construction Company in the amount of \\$5,311,440.36. Additionally, Award Construction Management and Inspection Services Contract to Anser Advisory, in the amount of \\$358,279.50, Approve the Design Contract Change Order Services to Cannon Corporation in the amount of \\$52,181.00, Approve the Project Plans & Specifications, Approve a Budget Appropriation of \\$775,000 for 18% Project Contingency and Job Cost, and Declare California Environmental Quality Act \(CEQA\) Exemption under Section 15301](#)

**Staff Recommendation:**

- **Award Construction Contract to DASH Construction Company**
- **Award Construction Management and Inspection Services to Anser Advisory**
- **Approve Design Contract Change Order Services to Cannon Corporation**
- **Approve Project Plans and Specifications**
- **Approve Budget Appropriation for Project Contingency and Job Cost**
- **Declare CEQA Exemption Under Section 15301**

[JN935\\_DASH ConstructionCompanyInc\\_Bid.pdf](#)

[JN935\\_AnserAdvisory Proposal.pdf](#)

[JN935\\_Cannon's Reqst.pdf](#)

[JN935\\_Specifications & Plans.pdf](#)

[Notice of Exemption JN 935 Ph2.pdf](#)

- 16.B [Award Construction Contract for the Pedestrian Safety Improvement FY 2023-2024 Project \(Phase 2\), JN 527, to Kalban, Inc., in the amount of \\$199,679, Declare California Environmental Quality Act \(CEQA\) Exemption under Section 15301, Approve the Project Specifications and Budget Contingency](#)

**Staff Recommendation:**

- **Award Construction Contract**
- **Declare CEQA Exemption Under Section 15301**
- **Approve the Project Specifications**
- **Approve Expenditures of Remaining Budget as Contingency**

[JN 527 Specs\\_Signed.pdf](#)

[JN 527\\_CEQA\\_NOE.pdf](#)

[JN 527\\_District 2 Map.pdf](#)

- 16.C [Authorization to Purchase 2024 Ford Crew Cab F350 Pickup Truck from Downtown Ford Sacramento in the amount of \\$69,616.49 and Sell Current 1999 Chevrolet Crew Cab 2500 Pickup Truck at Estimated Residual Value of \\$3,000 for the Public Works Department](#)

**Staff Recommendation: Approve Purchase and Sell Current Vehicle**

[2024 Ford F350 Quote.pdf](#)

- 16.D [Approve a Cooperative Agreement between the Los Angeles County Department of Public Works and the City of Gardena to share costs for the County Regional Traffic Signal Synchronization Program \(TSSP\) Project, JN 518, on East Rosecrans Ave.](#)

**Staff Recommendation: Authorize the City Manager to Execute the Agreement**

[Rosecrans Ave. TSSP Co-op Funding Agreement.pdf](#)

- 16.E [Approve On-Call Professional Services for General Civil Engineering Design, Construction Management and Inspection, Traffic Engineering, Architecture and Landscape Architecture, Geotechnical Engineering/Geology and Material Testing, and Staff Augmentation.](#)

**Staff Recommendations: Approve On-Call Professional Consultants for As-Needed Services**

[Consultant Agreement\\_Anser Advisory Management.pdf](#)

[Consultant Agreement\\_Architerra Design Group.pdf](#)

[Consultant Agreement\\_AZTEC.pdf](#)

[Consultant Agreement\\_BGB Design Group.pdf](#)

[Consultant Agreement\\_BREEN Design Group.pdf](#)

[Consultant Agreement\\_Cannon Corporation.pdf](#)

[Consultant Agreement\\_David Evans and Associates.pdf](#)

[Consultant Agreement\\_DMS Consultants.pdf](#)

[Consultant Agreement\\_Hartzog and Crabill.pdf](#)

[Consultant Agreement\\_IDS Group.pdf](#)

[Consultant Agreement\\_Iteris.pdf](#)

[Consultant Agreement\\_JMDiaz.pdf](#)

[Consultant Agreement\\_John M. Cruikshank Consultants.pdf](#)

[Consultant Agreement\\_Kimley-Horn and Associates.pdf](#)

[Consultant Agreement\\_Kreuzer Consulting Group.pdf](#)

[Consultant Agreement\\_Ninyo and Moore.pdf](#)

[Consultant Agreement\\_NV5.pdf](#)

[Consultant Agreement\\_Onward Engineering.pdf](#)

[Consultant Agreement\\_Project Partners.pdf](#)

[Consultant Agreement\\_PSOMAS.pdf](#)

[Consultant Agreement\\_TAIT and Associates.pdf](#)

[Consultant Agreement\\_Terracon Consultants.pdf](#)

[Consultant Agreement\\_TJKM Transportation Consultants.pdf](#)

[Consultant Agreement\\_Transtech Engineers.pdf](#)

[Consultant Agreement\\_Verde Design.pdf](#)

17. **DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES**

18. **DEPARTMENTAL ITEMS - TRANSPORTATION**

- 18.A [Approve GTrans Proposed Service Changes for January 2025](#)

**Staff Recommendation: Approve Service Changes**

[GTrans Service Changes 2025 Staff Report.pdf](#)



19. **COUNCIL ITEMS**

- 19.A [Designation of Voting Delegate / Representative for the League of California Cities Annual Conference and Expo - October 16-18, 2024](#)

**Staff Recommendation: Designate Voting Delegate / Representative**  
[2024 Cal Cities Voting Delegate Information Packet.pdf](#)

- 19.B [Designate one \(1\) Council Member for the International Travel for the City of Gardena's visit to Ichikawa, Japan, in celebration of the 90th Anniversary of Ichikawa City becoming a municipality.](#)

**Staff Recommendation: Designate one (1) Council Member who will travel to Ichikawa, Japan**

20. **COUNCIL DIRECTIVES**

21. **CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS**

22. **COUNCIL REMARKS**

1. COUNCIL MEMBER FRANCIS
2. COUNCIL MEMBER HENDERSON
3. MAYOR PRO TEM TANAKA
4. MAYOR CERDA
5. COUNCIL MEMBER LOVE

23. **ANNOUNCEMENT(S)**

24. **REMEMBRANCES**

All those who lost their lives as a result of the terrorist attacks within the United States on September 11, 2001.

**Mr. Le' Roy Robert Harris**; 82 years of age, a long-time resident of the Greater Los Angeles area, a devoted family man and a beloved father, grandfather, great grandfather and great-great grandfather.

**Ms. Elizabeth Cota**; 58 years of age, Part Time Recreation Leader II with the City of Gardena. Elizabeth worked with the City for a total of 21 years.



25. **ADJOURNMENT**

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00 p.m. followed by the Regular City Council Meeting at 7:30 p.m. on Tuesday, September 24, 2024.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at [www.CityofGardena.org](http://www.CityofGardena.org).

Dated this 6th day of September, 2024

/s/ MINA SEMENZA  
MINA SEMENZA, City Clerk