



GARDENA CITY COUNCIL

Regular Meeting Notice and Agenda

Council Chamber at City Hall

1700 West 162nd Street, Gardena, California

Website: www.cityofgardena.org

Tuesday, September 28, 2021

Closed Session 7:00 p.m.

Open Session 7:30 p.m.

TASHA CERDA, Mayor

RODNEY G. TANAKA, Mayor Pro Tem

PAULETTE C. FRANCIS, Council Member

ART KASKANIAN, Council Member

MARK E. HENDERSON, Council Member

MINA SEMENZA, City Clerk

J. INGRID TSUKIYAMA, City Treasurer

CLINT OSORIO, City Manager

CARMEN VASQUEZ, City Attorney

LISA KRANITZ, Assistant City Attorney

PETER L. WALLIN, Deputy City Attorney

In order to minimize the spread of the COVID 19 virus Governor Newsom has issued Executive Orders that temporarily suspend requirements of the Brown Act. Please be advised that the Council Chambers are closed to the public and that some, or all, of the Gardena City Council Members may attend this meeting telephonically.

If you would like to participate in this meeting, you can participate via the following options:

1. VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at [youtube.com/CityofGardena](https://www.youtube.com/CityofGardena)
2. PARTICIPATE BEFORE THE MEETING by emailing the Deputy City Clerk at publiccomment@cityofgardena.org by 5:00p.m. on the day of the meeting and write "Public Comment" in the subject line.
3. PARTICIPATE DURING THE MEETING VIA ZOOM WEBINAR
 - Join Zoom Meeting Via the Internet or Via Phone Conference
 - <https://us02web.zoom.us/j/86799057267>
Phone number: US: +1 669 900 9128, Meeting ID: 867 9905 7267
 - If you wish to speak live on a specific agenda item during the meeting you, may use the "Raise your Hand" feature during the item you wish to speak on. For Non-Agenda Items, you would be allowed to speak during Oral Communications, and during a Public Hearing you would be allowed to speak when the Mayor opens the Public Hearing. Members of the public wishing to address the City Council will be given three (3) minutes to speak.
4. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email bromero@cityofgardena.org at least 24 hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

The City of Gardena thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone **courteously**;
- Listen to others **respectfully**;
- Exercise **self-control**;
- Give **open-minded** consideration to all viewpoints;
- Focus on the issues and **avoid personalizing debate**; and
- **Embrace respectful disagreement** and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions.

Thank you for your attendance and cooperation

1. ROLL CALL

PUBLIC COMMENT ON CLOSED SESSION

The City Council will hear from the public only on the items that have been described on this agenda (GC §54954.3)

2. CLOSED SESSION

2.A CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

City of Gardena vs. Alfons Kaplonek, et al., Los Angeles Superior Court Case No.21TRCP00238

2.B CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9

(One [1] Matter)

2.C CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

Agency Designated Representative: Clint Osorio, City Manager

Employee Organizations:

1. Gardena Police Officers Association (GPOA), Matt Hassholdt, Association President
2. Gardena Management Employees Organization (GMEO), Vicky L. Barker, Attorney
3. Gardena Municipal Employees Association (GMEA), Fred G. Quiel, Attorney
4. Confidential / Unrepresented Employees

3. PLEDGE OF ALLEGIANCE

Anthony Aaron - 11th Grade - Middle College High School

Erik Acosta - 11th Grade - Middle College High School

4. INVOCATION

Presented by Mayor Pro Tem Rodney Tanaka

5. **PRESENTATIONS**

6. **PROCLAMATIONS**

- 6.A "Hispanic Heritage Month" - To be Proclaimed Only
[Proclaim Only-Hispanic Heritage Month 2021.pdf](#)

7. **APPOINTMENTS**

8. **CONSENT CALENDAR**

NOTICE TO THE PUBLIC - Roll Call Vote Required On The Consent Calendar

All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

- 8.A Approve Minutes:
Special Closed Session Meeting, September 9, 2021
Regular Meeting of the City Council, September 14, 2021
CONTACT: CITY CLERK
[09092021 SPECIAL Closed Session Minutes Gardena CC Meeting - FINAL.docx](#)
[09142021 REGULAR Minutes Gardena CC Meeting - FINAL.docx](#)
- 8.B Receive and File of Minutes: Planning & Environmental Quality Commission,
August 17, 2021
CONTACT: COMMUNITY DEVELOPMENT
[21_08_17 PCMIN.pdf](#)
- 8.C Approval of Warrants/Payroll Register, September 28, 2021
CONTACT: CITY TREASURER
[Warrants-Payroll Register Memo 09-28-21.pdf](#)
- 8.D Monthly Portfolio, August 2021
CONTACT: CITY TREASURER
[August 2021 Investment Report.pdf](#)
- 8.E Personnel Report No. P-2021-17
CONTACT: HUMAN RESOURCES
[PERS RPT P-2021-17 09-28-21.doc](#)
- 8.F Approval of Final Tract Map No. 82945
CONTACT: PUBLIC WORKS
[TRMap82945.pdf](#)
- 8.G Second Reading and Adoption of ORDINANCE NO. 1833, Adding Chapter 2.68 to the Gardena Municipal Code Codifying the Gardena Beautification Commission
CONTACT: ELECTED & ADMINISTRATIVE OFFICES
[ORDINANCE No. 1833.pdf](#)

- 8.H Approve City of Gardena's GTrans Public Transportation Agency Safety Plan

CONTACT: TRANSPORTATION

[Gardena PTASP Update 2021_Final.pdf](#)

- 8.I ORDINANCE NO. 1832, Adopting an Ordinance amending the Gardena Municipal Code, Chapter 18.40 relating to parking and loading, to permit off-site parking, street parking, and tandem parking with a conditional use permit in certain circumstances. The project is exempt from the provisions of CEQA pursuant to Section 15061(b)(3)

CONTACT: COMMUNITY DEVELOPMENT DEPARTMENT

[Ordinance No. 1832.pdf](#)

- 8.J ORDINANCE NO. 1834: Adopting an Ordinance regarding City Council review of Planning Commission actions. The project is exempt from the provisions of CEQA pursuant to Section 15061(b)(3)

CONTACT: COMMUNITY DEVELOPMENT DEPARTMENT

[Ordinance No. 1834.pdf](#)

9. **EXCLUDED CONSENT CALENDAR**

10. **PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

10.A SEPTEMBER 21, 2021 MEETING

Staff provided a presentation on the City's recently released Draft Housing Element for 2021-2029. The Draft Plan will be posted on the City's website for several weeks before it is formally submitted to the State's Housing and Community Development (HCD) Department to allow additional time for general public review. Staff also presented on the City's new Environmental Justice Element and Safety Element Update.

Commission Action: No action was taken.

City Council: Receive and file.

[For the complete Planning Commission Packet CLICK HERE](#)
[PEQC September 21, 2021 Action Sheet.pdf](#)

ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTE PERIOD)

Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete, and a red light will appear when three minutes are over. Your cooperation is appreciated.

11. **DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES**

12. **DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT**

13. **DEPARTMENTAL ITEMS - ELECTED & ADMINISTRATIVE OFFICES**

13.A COVID-19 Update

14. **DEPARTMENTAL ITEMS - POLICE**

- 14.A NOTIFICATION OF ELIGIBILITY FOR FUNDING IN THE AMOUNT OF \$26,126.00 UNDER THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM, FISCAL YEAR 2021 LOCAL SOLICITATION

Staff Recommendation: Receive and File
[JAG Grant Announcement.pdf](#)

15. **DEPARTMENTAL ITEMS - PUBLIC WORKS**

- 15.A AUTHORIZE CONSULTANT SERVICES CONTRACT WITH PROJECT PARTNERS, INC., FOR TEMPORARY ENGINEERING STAFF AUGMENTATION IN THE AMOUNT OF \$115,000.00

Staff Recommendation: Authorize Consultant Services Contract
[Consultant Agreement with Project Partners_Sept 2021.pdf](#)

- 15.B ACTIONS RELATING TO VAN NESS AVENUE AND 139TH STREET IMPROVEMENTS PROJECT, JN 952

Staff Recommendation:

- Award a construction contract for the Van Ness Avenue and 139th Street Improvements Project, JN 952, to All American Asphalt, Corona California, in the amount of \$1,369,920.00.
- Approve the project plans and specifications.
- Award a Construction Management and Inspection (CMI) Services Contract to Cannon Company, Irvine California, in the amount of \$107,523.00 and approve expenditures of remaining project budget of \$72,557.00 for staff administration and contingency.
- Declare this project to be categorically exempt under the California Environmental Quality Act, Section 15301, Class I, as rehabilitation of existing facilities.

[Attachment 1_JN 952 Project Plans.pdf](#)

[Attachment 2_JN 952 Project Specs.pdf](#)

[Attachment 3_JN 952_Cannon On-Call Agreement & Proposal.pdf](#)

[Attachment 4_JN 952_CEQA NOE.pdf](#)

[Attachment 5_JN 952_Project Location Map.pdf](#)

- 15.C FIRE STATION NO. 158, ROOF REPLACEMENT PROJECT, JN 509

Staff Recommendation:

- Authorize Reimbursement to the County of Los Angeles Fire Department for the Fire Station No. 158, Emergency Roof Replacement, in the amount of \$140,905.05.
- Authorize a Budget Appropriation in the amount of \$54,000.00 for the ceiling repair design phase of the Fire Station No. 158, Roof Replacement Project, JN 509.

[Attachment 1_Services Agreement with LA County Fire.pdf](#)

[Attachment 2_Project Location Map.pdf](#)

15.D ACTIONS RELATING TO GARDENA COMMUNITY AQUATIC AND SENIOR CENTER PROJECT, JN 978

Staff Recommendations:

- **Award a Contract to RJM Design Group, Inc. for Design, Architecture and Engineering Services for the Gardena Community Aquatic and Senior Center Project, JN 978, in the amount of \$1,227,625.**
- **Authorization of Demolition of existing Primm Pool Facilities and Residences and Structures located at 16004 and 16010 S. Harvard Boulevard.**
- **Construction of Aquatic and Senior Center, to be confirmed upon receipt of acceptable bid for construction.**
- **Direct staff to file a Notice of Exemption pursuant to Categorical Exemption Guidelines section 15302 (replacement) and 15332 (infill) and note that the demolition activities are not subject to CEQA under Guidelines section 15268 for ministerial activities.**

[Exhibit A_JN 978 Community Agreement with RJM.pdf](#)

[Exhibit B_JN 978 NOE.pdf](#)

[Exhibit C_JN 978 Project Location Map.pdf](#)

15.E CITYWIDE WAYFINDING / ENTRY SIGN PROGRAM PROJECT, JN 507

Staff Recommendation: Approve a Budget Appropriation in the amount of \$100,000.00 to begin the design phase of the Citywide Wayfinding / Entry Sign Program Project, JN 507.

16. **DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES**

17. **DEPARTMENTAL ITEMS - TRANSPORTATION**

18. **COUNCIL ITEMS**

19. **COUNCIL DIRECTIVES**

20. **CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS**

21. **COUNCIL REMARKS**

1. MAYOR PRO TEM TANAKA
2. COUNCIL MEMBER KASKANIAN
3. COUNCIL MEMBER HENDERSON
4. MAYOR CERDA
5. COUNCIL MEMBER FRANCIS

22. **ANNOUNCEMENT(S)**

23. **REMEMBRANCES**

Lem Alvin Magee, long time Gardena resident of 53 years; and **Van D. Magee**, long time Gardena resident of 25 years.

24. **ADJOURNMENT**

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00 p.m. followed by the Regular City Council Meeting at 7:30 p.m. on Tuesday, October 12, 2021.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

Dated this 24th September 2021

/s/ MINA SEMENZA
MINA SEMENZA, City Clerk

Hispanic Heritage Month

❖ September 15 – October 15, 2021 ❖

Americans who trace their ancestry to Spain, Mexico, the Caribbean and Central and South America, have contributed much to our City, our State, and our Nation. According to 2019 US Census data, Hispanic communities comprise over 39% of the City of Gardena's population.

Every year, the Federal Government observes September 15 – October 15 as National Hispanic Heritage Month. This National observance began in 1968 as Hispanic Heritage Week, and in 1988, President Ronald Reagan expanded the term to cover a 30-day period starting September 15 and ending on October 15. This was enacted into law on August 17, 1988, by Public Law 100-402.

Also, of interest, September 15 is the independence anniversary for many Latin American countries: Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua. Mexico celebrates their independence on September 16 and Chile celebrates their independence on September 18. All these celebrations fall within the 30-day period.

NOW, THEREFORE, I, TASHA CERDA, MAYOR OF THE CITY OF GARDENA, CALIFORNIA, do hereby proclaim **September 15 – October 15, 2021**, to be

Hispanic Heritage Month

in the City of Gardena, as we celebrate the culture, history, and achievements of the Hispanic community, and to recognize the significant cultural and economic impact of the citizens of Hispanic heritage on this nation and state, and the vital role they have played in shaping the cultural diversity of this community.

MINUTES
Special Closed Session Meeting
of the Gardena City Council
Thursday, September 9, 2021

In order to minimize the spread of the COVID-19 virus. Governor Newsom has issued Executive Orders that temporarily suspend requirements of the Brown Act. Please be advised that the Council Chambers are closed to the public and that some, or all of the Gardena city Council Members may attend this meeting telephonically.

The Special Closed Session Meeting of the Gardena City Council of the City of Gardena, California, was called to order at 6:00 PM on Thursday, September 9, 2021, in the Council Chamber at City Hall 1700 West 162nd Street, Gardena, California; Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Tasha Cerda; Mayor Pro Tem Rodney G. Tanaka; Council Member Mark E. Henderson; Council Member Art Kaskanian; Council Member Paulette C. Francis; Other City Officials and Employees present: City Attorney Carmen Vasquez; and City Clerk Mina Semenza.

2. PUBLIC COMMENT ON CLOSED SESSION - *None*

3. CLOSED SESSION

3.A PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Gov. Code Section 54957(b)(1)

Title: City Manager

3.B CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): One Potential Case.

4. CLOSED SESSION REPORT – *No reportable action taken.*

5. ADJOURNMENT

At 8:33 p.m., Mayor Cerda adjourned the Gardena City Council Special Closed Session Meeting to the Closed Session portion of the City Council Meeting at 7:00 p.m., and the Regular City Council Meeting at 7:30 p.m. on Tuesday, September 14, 2021.

MINA SEMENZA
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

APPROVED:

Tasha Cerda, Mayor

By:_____
Becky Romero, Deputy City Clerk

MINUTES
Regular Meeting of the
Gardena City Council
Tuesday, September 14, 2021

In order to minimize the spread of the COVID 19 virus, Governor Newsom has issued Executive Orders that temporarily suspend requirements of the Brown Act. Please be advised that the Council Chambers are closed to the public and that some, or all, of the Gardena City Council Members may attend this meeting telephonically.

The Regular Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California, was called to order via Zoom at 7:00 PM on Tuesday, September 14, 2021, Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Tasha Cerda; Mayor Pro Tem Rodney G. Tanaka; Council Member Mark E. Henderson; Council Member Art Kaskanian; and Council Member Paulette C. Francis. Other City Officials and Employees present: City Manager Clint Osorio; City Attorney Carmen Vasquez; and City Clerk Mina Semenza.

At 7:03 p.m., the City Council recessed into Closed Session via Microsoft Teams, with the following in attendance: Mayor Tasha Cerda; Mayor Pro Tem Rodney G. Tanaka; Council Member Mark E. Henderson; Council Member Art Kaskanian; Council Member Paulette C. Francis; City Manager Clint Osorio; City Attorney Carmen Vasquez; and Outside Counsel Angela Powell.

PUBLIC COMMENT ON CLOSED SESSION - None

2. CLOSED SESSION

2.A CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION Gov. Code Section 54956.9(d)(1)
Fouzia Almarou, et. al v. City of Gardena, et al.
United States District Court, Central District of California, Case No.2:18-cv-04908-CJC

2.B CONFERENCE WITH LABOR NEGOTIATORS
Gov. Code Section 54957.6
Agency Designated Representative: Clint Osorio, City Manager Employee Organizations:
1. Gardena Police Officers Association (GPOA), Matt Hassholdt, Association President
2. Gardena Management Employees Organization (GMEO), Vicky L. Barker, Attorney
3. Gardena Municipal Employees Association (GMEA), Fred G. Quiel, Attorney
4. Confidential/ Unrepresented Employees

Mayor Cerda reconvened the meeting to the Regular Open Session at 8:04 p.m., and the City Clerk noted the return of all Council Members, who were present at the meeting. When City Attorney Vasquez was asked if there was any reportable action from Closed Session, she stated that no reportable action had been taken.

3. **PLEDGE OF ALLEGIANCE**

Adrian Avila and Caycee Martin led the Pledge of Allegiance. Adrian and Caycee are both in the 5th grade and attend Denker Elementary School. They were chosen to represent Denker as they are students demonstrating excellent citizenship and dedication to academic achievement in their classroom.

4. **INVOCATION**

Mayor Pro Tem Rodney G. Tanaka led the Invocation.

5. **PRESENTATIONS** - *None*

6. **PROCLAMATIONS**

6.A Constitution Week - September 17 through September 23, 2021 - ***was proclaimed by Mayor Cerda***

6.B City Employee Recognition Day - Thursday, September 16, 2021 – ***was proclaimed by Mayor Cerda***

6.C "21st Annual Keep Gardena Beautiful Day" - Saturday, September 18, 2021 - ***was proclaimed by Mayor Cerda***

7. **APPOINTMENTS**

7.A Council Appointments to Commissions, Committees, Councils and Boards (Appointees to be Ratified and Sworn In)

Human Services Commission - Sharon Pamplin – ***was Appointed by Mayor Pro Tem Tanaka***

Gardena Beautification Committee - Ochuwa Oghie and Dan Medina – ***both were Appointed by Council Member Francis***

It was moved by Council Member Kaskanian, seconded by Mayor Pro Tem Tanaka, and carried by the following roll call vote to Appoint Sharon Pamplin to the Human Services Commission, and Ochuwa and Dan Medina to the Beautification Committee:

Ayes: Council Member Kaskanian, Mayor Pro Tem Tanaka, Council Members Henderson and Francis and Mayor Cerda

Noes: None

Absent: None

8. **CONSENT CALENDAR**

8.A Approve Minutes:

Regular Meeting of the City Council, July 13, 2021

Regular Meeting of the City Council, July 27, 2021

Special Meeting of the Gardena Financing Agency, July 27, 2021 Regular Meeting of the City Council, August 10, 2021

Regular Meeting of the Gardena Financing Agency, August 10, 2021

CONTACT: CITY CLERK

8.B Receive and File of Minutes: Planning & Environmental Quality Commission, July 20, 2021

CONTACT: COMMUNITY DEVELOPMENT

8.C Approval of Warrants/Payroll Register, August 24, 2021

CONTACT: CITY TREASURER

September 9, 2021: Wire Transfer: 12047-12049; Check Nos. 164245-164423 – for a total Warrants issued in the amount of \$1,777,385.07; Total Payroll Issued for August 13, 2021: \$1,519,750.72.

8.D Approval of Warrants/Payroll Register, September 14, 2021

CONTACT: CITY TREASURER

September 9, 2021: Wire Transfer: 12050-12053; Check Nos. 164435-164593 – for a total Warrants issued in the amount of \$2,543,511.03; Total Payroll Issued for August 27, 2021: \$1,896,416.86 and September 10, 2021: \$1,714,409.79.

8.E Monthly Portfolio, July 2021

CONTACT: CITY TREASURER

8.F Personnel Report No. P-2021-16

CONTACT: HUMAN RESOURCES

8.G Approve Carnival Agreement with Baque Bros/Classic Rides for Fall Carnival at Mas Fukai on Friday, October 29, Saturday, October 30, and Sunday, October 31, 2021.

CONTACT: RECREATION & HUMAN SERVICES

8.H Approve Agreement between the Los Angeles County Metropolitan Transportation Authority and the City of Gardena for Proposition A Incentive Funding for Sub-Regional Paratransit Services

CONTACT: TRANSPORTATION

8.I RESOLUTION NO. 6530, Authorizing the Application for Federal Transit Administration funding under the American Rescue Plan Act (ARP) of 2021

CONTACT: TRANSPORTATION

RESOLUTION NO. 6530

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
GARDENA, AUTHORIZING THE APPLICATION FOR
FEDERAL TRANSIT ADMINISTRATION FUNDING UNDER
THE AMERICAN RESURE PLAN ACT (ARP) OF 2021

8.J Approval of Final Parcel Map No. 82449

CONTACT: PUBLIC WORKS

8.K Award Construction Contract for Mas Fukai Park Improvements - Existing Fence Rehabilitation Project, JN 820, to Ed's Fencing, Inc., in the Amount of \$83,730.00; Additionally Declare CEQA Exemption, and Approve Project Plans

CONTACT: PUBLIC WORKS

It was moved by Council Member Henderson, seconded by Council Member Kaskanian, and carried by the following roll call vote to Approve all Items on the Consent Calendar:

Ayes: Council Members Henderson, Kaskanian and Francis, Mayor Cerda and Mayor Pro Tem Tanaka

Noes: None

Absent: None

9. EXCLUDED CONSENT CALENDAR

10. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

10.A AUGUST 17, 2021 MEETING

A General Plan conformity determination for purchase of 1.19-acre parcel located at 2501 W. Rosecrans Avenue (APN: 4059-018-013).

Commission Action: The Commission approved Resolution No. PC 11-21, which serves as the Planning Commission's General Plan conformity report in accordance with Government Code section 65402.

City Council Action: No action needed.

Received and Filed

10.B AUGUST 17, 2021 MEETING

The Planning Commission considered an ordinance amending Gardena Municipal Code Chapter 18.40 relating to parking and loading to permit off- site parking, street parking, and tandem parking with a conditional use permit in certain circumstances.

Commission Action: The Commission approved Resolution No. PC 12-21, recommending the City Council approve Ordinance No. 1883.

City Council Action: No action needed; this item has been set for the September 14, 2021, City Council meeting.

Received and Filed

ORAL COMMUNICATIONS – No Speakers

11. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES - No Items

12. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

- 12.A **PUBLIC HEARING: RESOLUTION NO. 6531**, Upholding the Decision of the Planning Commission and approving Site Plan Review #2-21 and Vesting Tentative Map #1-21, for the Construction of 30 Attached Condominium Townhomes, Including Three Affordable, Low-Income Units, in Six Buildings on a 0.9- Acre Lot Located in the High-Density Multiple-Family Residential Zone (R-4) Per Section 18.44.010 and Title 17 of The Gardena Municipal Code, and Direction to Staff to File a Notice of Exemption from CEQA pursuant to Guidelines Section 15332 (Class 32), as an In-Fill Development Project

APPLICANT: G3 Urban Inc.

LOCATION: 15717 and 15725 S. Normandie Avenue

RESOLUTION NO. 6531

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, UPHOLDING THE PLANNING COMMISSION'S DECISION AND APPROVING SITE PLAN REVIEW #2-21 AND VESTING TENTATIVE MAP #1-21, FOR THE CONSTRUCTION OF 30 ATTACHED CONDOMINIUM TOWNHOMES, INCLUDING THREE AFFORDABLE, LOW-INCOME UNITS, IN SIX BUILDINGS ON A 0.9-ACRE LOT LOCATED IN THE HIGH-DENSITY MULTIPLE-FAMILY RESIDENTIAL ZONE (R-4) PER SECTION 18.44.010 AND TITLE 17 OF THE GARDENA MUNICIPAL CODE, AND DIRECTION TO STAFF TO FILE A NOTICE OF EXEMPTION FROM CEQA PURSANT TO GUIDELINES SECCTION 15332 (CLASS 32), AS AN IN-FILL DEVELOPMENT PROJECT
(15717 & 15725 S. NORMANDIE AVENUE) (APN # 6105-009-008, 009)

City Manager Osorio presented the Staff Report

Senior Planner Amanda Acuna gave a Power Point presentation.

There was a discussion regarding affordable housing numbers, it was asked if a gate was going to be put in, if the property had been cleared from any contamination and about parking. They also discussed having transit near the project, the types of units and number of guest parking spots, and lighting and landscaping for the project.

Assistant City Attorney answered Council's questions and brought in Consultant Veronica Tam came into meeting and she explained the benefits of low-income housing.

The Applicant, Mitch Gardner came into the meeting and explained what due diligence was done on the property; he also talked about the parking and amount of spaces for each unit. He then said he enjoys working with staff and is always out looking for more.

Mayor Cerda opened the Public Hearing at 8:32 p.m. and asked if there were any comments from the public.

Public Speakers: Graham Jenkins, resident spoke in favor of the project and said it would be a good project for Gardena.

There was no further comment; Mayor Cerda closed the Public Hearing at 9:03 p.m.

It was moved by Mayor Pro Tem Tanaka, seconded by Council Member Henderson, and carried by the following roll call vote to Approve Resolution No. 6531:

Ayes: Mayor Pro Tem Tanaka, Council Members Henderson, Kaskanian, Francis and Mayor Cerda

Noes: None

Absent:None

- 12.B PUBLIC HEARING: ORDINANCE NO. 1832, Introduction of an Ordinance adopting amendments to the Gardena Municipal Code, Chapter 18.40 relating to parking and loading, to permit off-site parking, street parking, and tandem parking with a conditional use permit in certain circumstances. The project is exempt from the provisions of CEQA pursuant to Section 15061(b)(3).

ORDINANCE NO. 1832

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA AMENDING CHAPTER 18.40 OF THE GARDENA MUNICIPAL RELATING TO REQUIRED PARKING AND LOADING TO PERMIT OFF-SITE PARKING, STREET PARKING, TANDEM, AND OTHER CONFIGURATIONS WITH A CONDITIONAL USE PERMIT IN CERTAIN CIRCUMSTANCES

City Manager Osorio presented the Staff Report.

Former Interim Director Gregg McClain gave a Power Point presentation.

Mayor Cerda opened the Public Hearing at 9:17 p.m. and asked if there were any comments from the public.

There was a discussion regarding reaching out to the business community regarding loading zones, if a portion of the public street or alley way can be used as a parking space, if we would allow a towing company to park their trucks on the street, and if now would be the time to put in the code that we do not approve of lifts.

Former Interim Director McClain answered Council's questions and Assistant City Attorney Kranitz spoke regarding the Ordinance and the amendments to the municipal code.

There was no further comment; Mayor Cerda closed the Public Hearing at 9:38 p.m.

It was moved by Mayor Pro Tem Tanaka, seconded by Council Member Henderson, and carried by the following roll call vote to make a motion to Introduce Ordinance No. 1832:

Ayes: Mayor Pro Tem Tanaka, Council Members Henderson and Kaskanian and Mayor Cerda

Noes: Council Member Francis

Absent: None

- 12.C ORDINANCE NO. 1834: Introduction of an Ordinance regarding City Council review of Planning Commission actions. The project is exempt from the provisions of CEQA pursuant to Section 15061(b)(3).

ORDINANCE NO. 1834

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA AMENDING SECTION 18.72.050 OF THE GARDENA MUNICIPAL CODE RELATING TO THE CALL FOR REVIEW PROCEDURES

City Manager Osorio presented the Staff Report.

There was a discussion which included Council; Council Member Francis spoke about how Council conducts their business and how there are things that need to be discussed as a body; she then spoke about the calls for review and thinks they have all been valid; she then said it's an opportunity to have a discussion. It was then brought up by Council Member Kaskanian that it's a good idea to talk with your appointed commissioner to check the status of the projects; and Mayor Pro Tem stated that Council appoints these commissioners because we trust they will do the right thing. Mayor Cerda then stated if we have a concern about a certain project, then we need to bring it to the City Manager's attention for clarification.

Director of Community Development Tsujiuchi spoke about the 10-day appeal period.

Former Interim Director, McClain added that these reviews are not funded, and advised Council to call for review when it's important.

Assistant City Attorney Kranitz explained the way the municipal code is currently set up for the Planning Commission to be the decision-making body and then how it would go to Council for receive and file.

Developer Mitch Gardner of G3 Urban came into the meeting and shared the developer's perspective.

Public Speaker: Zahid Ahmed, came into the meeting and agreed with Council Member Francis that each of the Council should have the right to call for review.

It was moved by Council Member Henderson, seconded by Mayor Pro Tem Tanaka, and carried by the following roll call vote to make a motion to Introduce Ordinance No. 1834:

Ayes: Council Member Henderson, Mayor Pro Tem Tanaka and Mayor Cerda

Noes: Council Member Kaskanian, Council Member Francis

Absent: None

12.D 2021-2029 Draft Housing Element Presentation

City Manager Osorio presented the Staff Report.

Veronica Tam presented a Power Point Presentation.

There was a discussion about how we might change our view on zoning between now and 1/27/2022; an increase in our RHNA numbers; how do we make sure HCD doesn't penalize us because we didn't meet our numbers

Consultant Veronica Tam and Assistant City Attorney Lisa Kranitz answered questions from Council.

13. DEPARTMENTAL ITEMS - ELECTED & ADMINISTRATIVE OFFICES

13.A ORDINANCE NO. 1833, Adding Chapter 2.68 to the Gardena Municipal Code Codifying the Gardena Beautification Commission

ORDINANCE NO. 1833

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA AMENDING CHAPTER 2.68 TO THE GARDENA MUNICIPAL CODE CODIFYING THE GARDENA BEAUTIFICATION COMMISSION

City Manager Osorio presented the Staff Report.

There was a discussion about how the commission mainly deals with more of the landscape and right of ways throughout the City.

It was moved by Council Member Francis, seconded by Council Member Kaskanian, and carried by the following roll call vote to make a motion to Introduce Ordinance No. 1833:

Ayes: Council Members Francis and Kaskanian, Mayor Pro Tem Tanaka, Council Member Henderson and Mayor Cerda

Noes: None

Absent: None

- 13.B RESOLUTION NO. 6532: A Resolution of the City Council of the City of Gardena supporting the Cities Gaming Initiative

RESOLUTION NO. 6532

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
GARDENA, CALIFORNIA SUPPORTING THE CITIES GAMING
INITIATIVE

City Manager Osorio presented the Staff Report.

It was moved by Mayor Pro Tem Tanaka, seconded by Council Member Kaskanian, and carried by the following roll call vote to Adopt Resolution No. 6532:

Ayes: Mayor Pro Tem Tanaka, Council Members Kaskanian, Henderson and Francis and Mayor Cerda

Noes: None

Absent: None

- 13.C Approval of Purchase and Sale Agreement for Acquisition of Property at 2501 W. Rosecrans Avenue, Gardena, CA 90249

City Manager Osorio presented the Staff Report.

Council Member Henderson commended Council for making this decision; it's a reinvestment in our community. Council Member Francis agreed. City Manager Osorio explained that this a direct result of Measure G.

It was moved by Council Member Francis, seconded by Council Member Kaskanian, and carried by the following roll call vote to Approve the Purchase and Sale Agreement:

Ayes: Council Member Francis and Kaskanian, Mayor Pro Tem Tanaka, Council Member Henderson and Mayor Cerda

Noes: None

Absent: None

- 13.D COVID-19 Update

City Manager Osorio presented the update.

14. DEPARTMENTAL ITEMS – POLICE - *No Items*

15. DEPARTMENTAL ITEMS - PUBLIC WORKS – *No Items*

16. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES - *No Items*

17. DEPARTMENTAL ITEMS - TRANSPORTATION

- 17.A Approve the Purchase of two (2) 2016 Trolley Buses from Sawyer Inc. for a Total of \$174,184.

There as a discussion about the deposit and what was the reasoning for purchasing two trolleys; it was mentioned that maybe one could run on the north side and one could run on the south side of town; it was stated that it will add some fun to our transportation and how our City will morph into a modern city developing restaurants, card casinos, etc. Mayor Cerda asked about cameras and if they are ADA compliant.

City Manager Osorio replied that we are purchasing two; one will be used as a back up; he then mentioned that these trolleys will bring a hometown feel. Director Crespo then added that we will retrofit them with cameras and make them smart buses; he then said you could get a wheelchair on them, they are equipped with a ramp.

It was moved by Mayor Pro Tem Tanaka, seconded by Council Member Francis, and carried by the following roll call vote to Approve Purchase:

Ayes: Mayor Pro Tem Tanaka, Council Members Francis, Henderson and Kaskanian and Mayor Cerda

Noes: None

Absent: None

18. COUNCIL ITEMS - No Items

19. COUNCIL DIRECTIVES

Council Member Henderson

- (1) If we could look at the vacant property on Marine next to the Hospital; Mayor Pro Tem Tanaka seconded it.
- (2) Barriers on Redondo Beach Boulevard at Bank of America if we contact the business owners regarding the trash; Council Member Kaskanian seconded it.

Council Member Francis

- (1) Street Vendor Ordinance – City Attorney Vasquez reported on the status.
- (2) Can the website regarding Boards and Commissions be updated.
- (3) Can we see why it's taking so long to get plans approved; I got a complaint that it's taking months. Council Member Henderson seconded it.

20. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

- (1) Co-Ed Softball happening at Rowley Park – we are sold out but have waitlist for next season;
- (2) Food, Wine and Brew Festival October 2, 2021 from 12:00 p.m. to 7:00 p.m.; Featuring: DW3 at City Hall, Rick Parma, Eagles Tribute band;
- (3) Harvest Festival October 16, 2021 from 10:00a.m. to 4:00p.m. at City Hall;
- (4) Chili Cook off during Harvest Festival on October 16, 2021 12-2pm at City Hall;
- (5) Let's have fun at Freeman 9/23/2021 from 5-7:00 p.m. Ice Cream Social;
- (6) Community Clean-up Day 9/18 from 8:00 a.m. to 12:00 p.m.; We are also having a Waste Event see flyer for items you can bring;
- (7) Fur Baby Lovefest taking place 10/10 from 1:00-5:00p.m. at City Hall; Donations appreciated – well behaved dogs on leash; cats in secured carriers are welcome.
- (8) Jazz Festival / Senior BBQ and upcoming events video;
- (9) 9/11 video;
- (10) Brought in Ray Beeman who was just recently promoted to Director of Administrative Services, has been here 6 years in October.

21. COUNCIL REMARKS

1. COUNCIL MEMBER KASKANIAN - He congratulated Ray Beeman for his Director promotion. Since the last meeting he attended the following: the Grand Opening for Raising Cane's; the Gardena Jazz Festival, he thanked everyone who participated and the Park and Recreation Department for doing a great job. He apologizes to the Seniors because he was unable to attend the Senior BBQ Event. He also attended the Jewish Celebration "Rosh Hashanah" and wished everyone a Happy New Year. He stated that he looks forward to seeing everyone on Saturday for Clean-Up Day.
2. COUNCIL MEMBER HENDERSON - Since the last meeting he attended the following: the LACO Redistricting Meeting; the South Bay Cities Council of Governments Broadband - discussion regarding Fiber Network; a discussion regarding Metro Developing Express Lanes on the 405 Freeway and how it impacts the Westside as well as the South Bay; AQMD meeting regarding a potential Fulfillment Center at the LA Harbor Gateway; Joint SCAG League of Cities discussion regarding SB-9; LACO Business Federation COVID-19 Meeting; attended the Gardena Jazz Festival; Music Festival in Long Beach and Festival in Carson. One of his highlights was that he had a chance to tour Ramona's and had a great time doing so. Since his been off, his enjoying being a "Grand Dude" not a grand dad to his grandchildren. He celebrated his daughter engagement and congratulated his daughter and her husband to be. He also, attended ICA (Independent Cities Association) in Santa Barbara.

3. COUNCIL MEMBER FRANCIS – Since the last meeting she attended Raising Cane's Grand Opening; the Local California Meeting via Zoom; the Redistricting Meeting for LAUSD as well as the County of Supervisor Assembly District; the Gardena Jazz Festival; the 9/11 Commemoration Ceremony. She stated that she enjoys voting at the polls and went to Rowley Park to cast her ballot where she votes no on the re-call, while she was there, she also got a COVID test. She is looking forward to seeing everyone on Saturday for the community Clean-up in conjunction with the Bulky Item pick-up at Rowley Park. She mentions that the SB-2 Bill has passed and is waiting for it to be sign. She wants to remind everyone that our young people are back in school, which means that they are walking and riding bicycles afterschool with their face in their phones and not paying attention, so please watch out for them and making sure everyone makes it home safe. She wants everyone to continue washing their hands and practice social distance.
4. MAYOR CERDA - Since the last meeting she attended the Raising Cane's Grand Opening and thanked her colleagues who attended the event and who attend other events as well. She attended a quarterly Zoom Meeting with Supervisor Holly Mitchell where she provided an overview of things that can benefit the City of Gardena. She also attended the following: the monthly CCGA Meeting and thanked everyone for supporting tonight's Resolution; the monthly Sanitation Meeting; the swearing-in ceremony of the new City of Compton Mayor Emma Sharif; the Gardena Jazz Festival, she thanked the staff for doing a great job as they had less volunteers this year. She was unable to attend the retirement ceremony for Lieutenant Erick Lee, she congratulated him and wished him a great retirement. Also, commend him for his 28 years of service with Gardena. She attended the Promotion ceremony for John Francis and Raul Alarcon. On Labor Day she had an opportunity to meet Governor Newsom again. She attended the 9/11 ceremony and she thanked everyone who participated in the event and thanked staff for a great ceremony and amazing job. She also did a community update for a local Neighborhood Watch Group. She mentioned and talked about the graffiti issue in Gardena and encourages everyone to report any graffiti by using the Gardena Direct App. She stated that she will be attending the upcoming Employee Recognition and wants to thank all City Employees for all that they do throughout the year. She expressed her concerns regarding vendors and how they are not currently allowed in the city and encourages everyone to alert the authorities.
5. MAYOR PRO TEM TANAKA – He stated his opinion on the graffiti problem in Gardena. Since the last meeting, he was unable to attend the Raising Cane's Grand Opening. He attended the Gardena Jazz Festival, he commended Stephany and her staff for an awesome event. He has been placed in three or four sub-committees with the South Bay CCOG – he is part of the Homeless Committee; Legislative Committee; Strategy on Environmental issues; and Local Travel Network. He attended the South Bay CCOG Board Meeting and Steering Committee, stating that the SBCCOG has a lot of things happening specially with SB-9. He apologizes for not attending the 9-11 City Event as he was attending another event that was just as special were he presided over a funeral. He celebrated his granddaughter 13th birthday. He attended the retirement celebration of Lieutenant Erick Lee and Promotion for John Francis and Raul Alarcon to the rank of sergeant.

22. ANNOUNCEMENT(S)

City Manager Osorio made the announcements during his remarks.

23. REMEMBRANCES

All those who lost their lives as a result of the terrorist attacks within the United States on September 11, 2001; **Mr. Herman Thompson**; 47 years of age, beloved cousin of Dianne Dent, Assistant Site Manager with the Recreation Department - Senior Bureau; **Mrs. Savey Tufenkian**; 92 years of age, beloved sister of the owner of Waste Resources, **Mrs. Reiko Miyoshi**; long time Gardena resident for over 55 years, she is survived by her children, grandchildren, and great-grandchildren; **Mrs. Yoshiko Susie Yoshinaga**; 91 years of age. She was a loving mother of four sons, devoted wife, grandmother, and a resident of Gardena for 64 years. She was predeceased by her husband George, former City of Gardena Council appointee to various committees, and her son Robin. She is survived by her sons Paul, Mark, and Tim, and her grandchildren; **Barbara Castro** beloved daughter of George Castro of Castro Photography Studios; Ms. Castro's father was the original volunteer photographer who recorded a number of City events for many, many years, but she stepped in and took over that responsibility when her father retired. Ms. Castro also oversaw the day-to-day photo operations at the Studio after her father retired; and In memory of the 13 service members who lost their lives in Afghanistan on August 26, 2021.

24. ADJOURNMENT

At 12:30 a.m., Mayor Cerda adjourned the Gardena City Council Meeting to the Closed Session portion of the City Council Meeting at 7:00 p.m., and the Regular City Council Meeting at 7:30 p.m. on Tuesday, September 28, 2021.

APPROVED:

Tasha Cerda, Mayor

MINA SEMENZA
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

By:_____
Becky Romero, Deputy City Clerk

MINUTES
Regular PEQC Meeting Notice and Agenda of the
Planning and Environmental Quality Commission
Tuesday, August 17, 2021

The Regular PEQC Meeting Notice and Agenda of the Planning and Environmental Quality Commission of the City of Gardena, California, was called to order at 7:02 PM on Tuesday, August 17, 2021, at 1700 W. 162nd Street, Gardena, California.

PARTICIPATE DURING THE MEETING VIA ZOOM

Join Zoom Meeting Via the Internet or Via Phone Conference

- Direct URL: <https://us02web.zoom.us/j/85156338822>
- Phone number: US: +1 669 900 9128, or +1 346 248 7799 or +1 253 215 8782 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799
- International numbers available: <https://us02web.zoom.us/j/85156338822>
- Meeting ID: 851 5633 8822

1. **CALL MEETING TO ORDER**

2. **ROLL CALL**

Present: Member Dale R Pierce; Member Jules Kanhan; Chair Stephen P Langley

Absent: Member Steve Sherman; Vice Chair Deryl Henderson

3. **APPROVAL OF MINUTES**

3.A JULY 20, 2021

It was moved by Dale R Pierce, seconded by Stephen P Langley, and passed by the following vote to approve

Ayes: Stephen P Langley, Dale R Pierce, Jules Kanhan

Noes: None

Absent: Steve Sherman; Deryl Henderson

4. **ORAL COMMUNICATIONS**

There were no oral communications from the public.

5. **NEW BUSINESS**

5.A **General Plan conformity determination for purchase of 1.19 acre parcel located at 2501 W. Rosecrans Avenue (APN: 4059-018-013)**

Community Development Director Greg Tsujiuchi gave the staff presentation. He explained that the City is considering purchasing the property, but the zoning is currently inconsistent with the General Plan land use designation. Furthermore, neither the land use designation nor the zoning would allow development of the property for a public purpose. He explained the City does not have a project at this time, but this is a necessary step prior to purchase.

[Commissioner Sherman entered the meeting at 7:10 p.m.]

It was moved by Dale R Pierce, seconded by Jules Kanhan, and passed by the following vote to approve

Ayes: Stephen P Langley, Dale R Pierce, Steve Sherman, Jules Kanhan

Noes: None

Absent: Deryl Henderson

6. PUBLIC HEARING ITEMS

6.A Zone Code Amendment #4-21

A Resolution recommending the City Council adopt Ordinance No. 1832 to amend Gardena Municipal Code Chapter 18.40 relating to parking and loading to permit off-site parking, street parking, and tandem parking with a conditional use permit in certain circumstances.

Special Projects Manager Gregg McClain gave the staff presentation. He explained that on July 20, 2021, this item was reviewed and approved by the Planning Commission. Since then there has been one revision. The change adds that "any arrangement of required parking that is not explicitly permitted by this chapter, including but not limited to, valet parking, mechanical vehicle storage, and shared parking" may be considered as a modification to the required parking facilities. The change could be considered under a conditional use permit. He mentioned anything can be considered if it goes before the Planning Commission. The Ordinance is the same otherwise with that one change.

Chair Langley commented on the 400-foot limit. He stated he knows of a situation where there is 700 feet that was approved and asked if that could be considered.

Assistant City Attorney Lisa Kranitz stated the 400 feet can be changed.

Mr. McClain suggested it be changed to eliminate the distancing requirement and just say off-site parking.

It was moved by Stephen P Langley, seconded by Dale R Pierce, to adopt Resolution No. PC 12-21 recommending the City Council adopt Ordinance No. 1883 with the following change to eliminate the distancing requirement, and passed by the following vote

Ayes: Stephen P Langley, Dale R Pierce, Steve Sherman, Jules Kanhan

Noes: None

Absent: Deryl Henderson

7. **COMMUNITY DEVELOPMENT DIRECTOR'S REPORT**

Mr. Tsujiuchi reminded the Commission that the Community Clean-Up Day will take place on September 18 from 8 a.m. to 12 p.m.

8. **PLANNING & ENVIRONMENTAL QUALITY COMMISSIONERS' REPORTS**

Commissioner Sherman indicated his need to update his web browser in order to more easily join Zoom meetings in the future.

Senior Planner Acuna stated staff can assist at the next meeting if needed.

9. **ADJOURNMENT**

Chair Langley adjourned the meeting at 7:24 p.m.

Respectfully submitted,



GREG TSUJIUCHI, SECRETARY
Planning and Environmental Quality Commission



STEPHEN LANGLEY, CHAIR
Planning and Environmental Quality Commission

MEMORANDUM

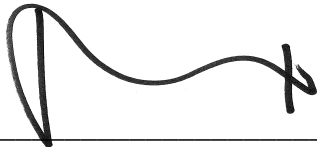
TO: Honorable Mayor and City Council
FROM: Treasurer's Department
DATE: September 23, 2021
SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

September 28, 2021 TOTAL WARRANTS ISSUED: \$3,931,274.86

Wire Transfer: 12054-12065
Prepay: 164594-164599
Check Numbers: 164600-164808
Checks Voided:

Total Pages of Register: 24

September 24, 2021 TOTAL PAYROLL ISSUED: \$2,043,760.31



for J. Ingrid Tsukiyama, City Treasurer

cc: City Clerk

vchlist
09/23/2021 11:57:15AM

Voucher List
CITY OF GARDENA

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
12054	9/8/2021	104058 ADMINSURE INC.	091321		WORKERS' COMP CLAIMS	29,773.78
Total :						29,773.78
12055	9/14/2021	106110 ADVANCED BENEFIT SOLUTIONS, LLC	090921		HEALTH INSURANCE CLAIMS	92,821.13
Total :						92,821.13
12056	9/14/2021	104058 ADMINSURE INC.	91321		WORKERS' COMP CLAIMS	17,998.41
Total :						17,998.41
12057	7/30/2021	111805 SAWYERS INC.	TROLLEY #1/#2 DOWN	037-10055	(2) 2016 HOMETOWN TROLLEY, VILLAG	10,000.00
Total :						10,000.00
12058	9/9/2021	101641 CALPERS	100000016515830		FEES - GASB 68 REPORTS & SCHEDUL	2,250.00
Total :						2,250.00
12059	9/9/2021	101641 CALPERS	100000016511957		FEES - GASB 68 REPORTS & SCHEDUL	700.00
Total :						700.00
12060	9/15/2021	111831 NATIONWIDE TRANSPORT SERVICES	TROLLEY #1/#2 DOWN	037-10066	TROLLEYS TRANSPORTATION	11,620.80
Total :						11,620.80
12061	9/15/2021	111805 SAWYERS INC.	TROLLEY #1/#2 BAL	037-10055	(2) 2016 HOMETOWN TROLLEY, VILLAG	147,990.00
Total :						147,990.00
12062	9/17/2021	104058 ADMINSURE INC.	091721		WORKERS' COMP CLAIMS	54,277.25
Total :						54,277.25
12063	9/20/2021	419630 U.S. BANK	1835219		TAXABLE PENSION OBLIGATION BOND	1,486,412.30
Total :						1,486,412.30
12064	9/21/2021	104058 ADMINSURE INC.	092121		WORKERS' COMP CLAIMS	34,590.46
Total :						34,590.46
12065	9/22/2021	111831 NATIONWIDE TRANSPORT SERVICES	TROLLEY #1/#2 BAL	037-10066	TROLLEYS TRANSPORTATION	11,620.80
Total :						11,620.80
164594	9/14/2021	100391 GARCIA, JAMES	091021		ENTERTAINMENT SERVICES - LABOR	250.00

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Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
164594	9/14/2021	100391 100391 GARCIA, JAMES	(Continued)		Total :	250.00
164595	9/14/2021	110764 YO-WAY EATERY	8222021	034-00490	JAZZ FESTIVAL - CATERING SERVICES	7,500.00
					Total :	7,500.00
164596	9/14/2021	110215 CLEVER DEVICES LTD	PJINV00388088	037-09906	AUTOMATIC PASSENGER COUNTER S	92,266.53
					Total :	92,266.53
164597	9/17/2021	110273 MIXONE SOUND	2330	034-00491	JAZZ FESTIVAL - EQUIPMENT RENTAL	8,000.00
					Total :	8,000.00
164598	9/17/2021	104572 HUDSON AUDIO WORKS	11108	034-00489	JAZZ FESTIVAL - BACKLINE EQUIPMEN	9,371.00
					Total :	9,371.00
164599	9/21/2021	111848 AVERILL, RUSS	07/28-07/31		TROLLEY INSPECTION - PER DIEM,	266.03
					Total :	266.03
164600	9/28/2021	106086 ABC COMPANIES	3240159		GTRANS PARTS SUPPLIES	275.18
					Total :	275.18
164601	9/28/2021	110225 ACCESS SPECIALTY ANIMAL, HOSPITALS	1177070		VETERINARY SERVICES - AMIR	385.00
					Total :	385.00
164602	9/28/2021	111845 ADDS BUSINESS SERVICES, INC	100221		FWC FESTIVAL - ENTERTAINMENT SER	1,500.00
					Total :	1,500.00
164603	9/28/2021	104058 ADMINISURE INC.	14478	023-01345	WORKERS' COMP CLAIMS ADMINISTR	11,680.00
					Total :	11,680.00
164604	9/28/2021	101748 AFTERMARKET PARTS COMPANY LLC, THE	82474150		GTRANS AUTO PARTS	27.41
			82481359	037-10048	GTRANS AUTO PARTS	75.18
			82482601	037-10048	GTRANS AUTO PARTS	1,447.35
					Total :	1,549.94
164605	9/28/2021	108942 ALLIED ELECTRONICS &, AUTOMATION	9014946697		GTRANS AUTO SUPPLIES	265.70
					Total :	265.70
164606	9/28/2021	111847 ALMEDA, SAMUEL	TRANS #63223172438		REFUND - CC SYSTEM CONVENIENCE	2.75

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
164606	9/28/2021	111847 111847 ALMEDA, SAMUEL	(Continued)			Total : 2.75
164607	9/28/2021	110028 ANSER ADVISORY MANAGEMENT LLC	1968	037-10036	PROJECT MANAGEMENT SUPPORT- E	4,080.00
					Total :	4,080.00
164608	9/28/2021	108625 ARAD OIL INC.	AUGUST 2021		CAR WASH	360.00
					Total :	360.00
164609	9/28/2021	111595 ARCHIVESOCIAL	16560	023-01353	SOCIAL MEDIA BACKUP SERVICES	4,788.00
					Total :	4,788.00
164610	9/28/2021	101459 ASBURY ENVIRONMENTAL SERVICES	I500-00718917		VACUUM DISPOSAL NONHAZARD LIQU	1,450.05
					Total :	1,450.05
164611	9/28/2021	104687 AT&T	16975774		TELEPHONE	698.97
					Total :	698.97
164612	9/28/2021	616090 AT&T	3103232408 09/01/21		TELEPHONE	2,003.30
					Total :	2,003.30
164613	9/28/2021	111170 AT&T FIRSTNET	287290885074X091021 287298156560X091021 287303490376X091021		CITYWIDE CELL PHONE ACCT #287290 COVID-19 FIRSTNET COMMUNICATION BUS CELL PHONE ACCT #28730349037	1,904.36 1,650.48 7.39
					Total :	3,562.23
164614	9/28/2021	109959 AUTO GLASS 2000	32466		2018 FORD EXPLORER WINDOW REPA	405.00
					Total :	405.00
164615	9/28/2021	110190 BASNET FAMILY CHILD CARE	AUGUST 2021		CHILD CARE PROVIDER	7,683.00
					Total :	7,683.00
164616	9/28/2021	102400 BAYSIDE MEDICAL CENTER	00128892		BLOOD DRAW	318.00
					Total :	318.00
164617	9/28/2021	102035 BD WHITE TOP SOIL CO., INC.	85564		PARK MAINT SUPPLIES	160.97
					Total :	160.97
164618	9/28/2021	111511 BEETRONICS B V	4570	035-01106	(14) TOUCHSCREENS FOR PATROL VE	6,566.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
164618	9/28/2021	111511 111511 BEETRONICS B V	(Continued)			Total : 6,566.00
164619	9/28/2021	111751 BLACK AND WHITE EMERGENCY VEH.	4125	035-01099	PD VEHICLE SUPPLIES	3,175.89
					Total :	3,175.89
164620	9/28/2021	100600 BLAINE TECH SERVICES, INC.	PERMIT #14434		PERMIT DEPOSIT REFUND - 1733 W. A	1,000.00
					Total :	1,000.00
164621	9/28/2021	108715 BOBBS, CINDY	AUGUST 2021		CHILD CARE PROVIDER	3,086.00
					Total :	3,086.00
164622	9/28/2021	104045 BOTACH TACTICAL	6339625 BAL		TACTICAL EQUIPMENT FOR PATROL O	1,533.40
					Total :	1,533.40
164623	9/28/2021	110938 BRANDON'S FAMILY CHILDCARE	AUGUST 2021		CHILD CARE PROVIDER	1,892.00
					Total :	1,892.00
164624	9/28/2021	111818 BRIGHT EVENTS RENTALS	202893-9		JAZZ FESTIVAL - RENTAL SERVICES	11,700.48
					Total :	11,700.48
164625	9/28/2021	104694 CALIFORNIA TRAFFIC CONTROL	PERMIT #14526 PERMIT #14531		PERMIT DEPOSIT REFUND - 2703 146T PERMIT DEPOSIT REFUND - 3149 W. 1	1,000.00 1,000.00
					Total :	2,000.00
164626	9/28/2021	110538 CANNON COMPANY	77301 77584	024-00737 024-00692	ENGINEERING SERVICES - MAS FUKAI ROWLEY PARK RESTROOM IMPROVE	3,500.00 164.00
					Total :	3,664.00
164627	9/28/2021	823003 CARL WARREN & COMPANY	AUGUST 2021		CLAIMS MANAGEMENT	1,063.00
					Total :	1,063.00
164628	9/28/2021	103061 CDW GOVERNMENT, INC.	MJLG958	035-01107	(14) KEYBOARDS FOR PATROL VEHICL	5,668.20
					Total :	5,668.20
164629	9/28/2021	109790 CEDILLO, MARIA	091421		REFUND - CHILD CARE FEES	79.00
					Total :	79.00
164630	9/28/2021	110862 CES ENVIRONMENTAL CONSULTANTS	21-152	024-00738	CONSULTANT SERVICES - ASBESTOS	4,796.40

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
164630	9/28/2021	110862 CES ENVIRONMENTAL CONSULTANTS	(Continued) 21-153		COMMUNITY CENTER - ASBESTOS & L	835.00
					Total :	5,631.40
164631	9/28/2021	108378 CHARLES E. THOMAS COMPANY INC.	78673	037-10045	DESIGNATED OPERATOR SERVICES	200.00
			79199	037-10045	FY22 SCAQMD VAPOR REVERIFICATIO	200.00
			79212	037-10045	HEALY QUARTERLY INSPECTION	158.00
					Total :	558.00
164632	9/28/2021	111612 CHARTER COMMUNICATION	PERMIT #16829		PERMIT DEPOSIT REFUND - 14822 CR	1,000.00
					Total :	1,000.00
164633	9/28/2021	103127 CHILD 2 CHILD CONNECTION, FAMILY DAY C	AUGUST 2021		CHILD CARE PROVIDER	2,964.00
					Total :	2,964.00
164634	9/28/2021	110146 CHUCK THOMAS INVESTIGATIONS	08/14-08/31/21	035-01100	INVESTIGATION SERVICES	7,242.21
					Total :	7,242.21
164635	9/28/2021	111534 CLEAN ENERGY	CE12415994	037-09981	GTRANS OFFSITE CNG FUELING SERV	35,923.68
			CE12425239	037-09981	GTRANS OFFSITE CNG FUELING SERV	36,531.55
					Total :	72,455.23
164636	9/28/2021	111416 COLANTUONO, HIGHSMITH &, WHATLEY, PC	49065		LEGAL SERVICES	276.13
					Total :	276.13
164637	9/28/2021	111821 COLARU, FRANK	081921		REFUND - DEVELOPMENT DEPOSIT F	1,349.00
					Total :	1,349.00
164638	9/28/2021	111840 COLON, ANGELO	DR #20-1667		RETURN OF MONEY BOOKED AS EVID	663.00
					Total :	663.00
164639	9/28/2021	104090 COPWARE, INC.	85708		CA PEACE OFFICERS LEGAL SOURCE	1,420.00
					Total :	1,420.00
164640	9/28/2021	102388 COPYLAND, INC.	76095	037-10047	GTRANS FULL COLOR A FRAMES	233.34
			76192	037-10047	GTRANS 24"X36" FOAM BOARD "RUSH	384.08
			76197	037-10047	GTRANS 11"X26" COLOR BUS CARDS	572.76
			76216	037-10047	GTRANS 24"X36" PLASTIC COLOR A-F	387.85

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164640	9/28/2021	102388 COPYLAND, INC.	(Continued) 76233	037-10047	GTRANS 8.5"X11" COLOR BROCHURES	412.95
					Total :	1,990.98
164641	9/28/2021	105781 CORDOVA & ASSOCIATES	21019		GTRANS PROMOTIONAL ITEMS	412.10
					Total :	412.10
164642	9/28/2021	103353 CRM COMPANY, LLC.	LA18922 LA18923		SCRAP TIRE DISPOSAL FEE	69.50
					SCRAP TIRE DISPOSAL FEE	69.50
					Total :	139.00
164643	9/28/2021	111832 CROWD CONTROL WAREHOUSE LLC	#D25461	034-00495	JAZZ FESTIVAL FENCING	15,408.90
					Total :	15,408.90
164644	9/28/2021	111849 CRUZ, MONICA	091421		REFUND - CHILD CARE FEES	76.00
					Total :	76.00
164645	9/28/2021	110319 CWE DIRECTOR	21689 21690	024-00687 024-00766	MS4 & NPDES - MONITORING & COMP	14,992.46
					MS4 MONITORING & COMPLIANCE SE	4,108.05
					Total :	19,100.51
164646	9/28/2021	102228 DAILY BREEZE	90550769 08/16/21		SUBSCRIPTION RENEWAL ACCT #9005	333.16
					Total :	333.16
164647	9/28/2021	303459 DEPARTMENT OF JUSTICE	529560		FINGERPRINT APPS - AUGUST 2021	3,232.00
					Total :	3,232.00
164648	9/28/2021	104030 DLT SOLUTIONS, LLC	4990432A	024-00767	AUTOCAD SOFTWARE RENEWAL	2,419.88
					Total :	2,419.88
164649	9/28/2021	109416 E S SPORTS	11332 11333 11341 11342 11350 11359 11377		CUSTOM GRAPHICS FOR K9-2	1,382.20
					CUSTOM GRAPHICS FOR UNIT G3	280.77
					CUSTOM GRAPHICS FOR UNIT K9-1	333.09
					CUSTOM GRAPHICS FOR UNIT P24	146.66
					CUSTOM GRAPHICS FOR UNIT P18	116.15
					CUSTOM GRAPHICS FOR UNIT GT2	838.74
					PD AUTO PARTS	429.98

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164649	9/28/2021	109416 109416 E S SPORTS	(Continued)		Total :	3,527.59
164650	9/28/2021	107621 EASTERN PNEUMATICS & HYDRAULIC	046324		FRL'S ASSEMBLY	942.00
					Total :	942.00
164651	9/28/2021	110534 EL DORADO NATIONAL	005	037-09910	GTRANS BUS VEHICLE TRAINING	14,700.00
			006	037-09910	GTRANS BUS VEHICLE TRAINING AIDS	213,003.00
					Total :	227,703.00
164652	9/28/2021	105418 EMPIRE CLEANING SUPPLY	S4844103.001			607.00
					Total :	607.00
164653	9/28/2021	107690 ENLIGHTENMENT CHILD, DEVELOPMENT CE	AUGUST 2021			7,135.00
					Total :	7,135.00
164654	9/28/2021	105392 ENTENMANN-ROVIN COMPANY	0160844			255.49
					Total :	255.49
164655	9/28/2021	106859 ENVIROFORM INDUSTRIES	5432			711.11
					Total :	711.11
164656	9/28/2021	107510 ESCALANTE, WENDY E.	AUGUST 2021		CHILD CARE PROVIDER	5,071.00
					Total :	5,071.00
164657	9/28/2021	109426 ESPINOSA, VANESSA	08/23-09/03/21		PROFESSIONAL SERVICES - CASE WO	1,680.00
					Total :	1,680.00
164658	9/28/2021	117115 EVINS, DASHAUN	100221		FWC FESTIVAL - ENTERTAINMENT SER	1,500.00
					Total :	1,500.00
164659	9/28/2021	106129 FEDEX	7-423-44932		SHIPPING SERVICES	5.92
			7-474-56634		SHIPPING SERVICES	28.00
			7-496-73226		SHIPPING SERVICES	96.99
					Total :	130.91
164660	9/28/2021	111415 FILTERBUY, INC	BAFEC8C7-0005		GTRANS AUTO PARTS	1,224.13
					Total :	1,224.13

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164661	9/28/2021	103083 FIRST ADVANTAGE LNS OCC HEALTH, SOLUT	2507372108		DRUG TEST/ADMIN FEE	400.40
					Total :	400.40
164662	9/28/2021	108974 FLEX TECHNOLOGIES, INC.	03876		GTRANS AUTO SUPPLIES	382.70
					Total :	382.70
164663	9/28/2021	112566 GALLS, LLC	BC1418375		PD UNIFORM SUPPLIES	451.75
					Total :	451.75
164664	9/28/2021	107724 GARCIA, CLAUDIA CRISTINA	AUGUST 2021		CHILD CARE PROVIDER	9,793.00
					Total :	9,793.00
164665	9/28/2021	207133 GARCIA, NANCY C.	AUGUST 2021		CHILD CARE PROVIDER	8,069.00
					Total :	8,069.00
164666	9/28/2021	107030 GARDENA AUTO PARTS	141139		PW AUTO PARTS	25.11
			141168		PW AUTO PARTS	10.14
			141413		PW AUTO PARTS	67.10
			141489		PD AUTO PARTS	28.14
			141491		PD AUTO PARTS	28.14
					Total :	158.63
164667	9/28/2021	107011 GARDENA VALLEY NEWS, INC.	00108722		NATIONAL NIGHT OUT - BACK PG	899.00
			109967		NOTICE OF PUBLIC HEARING NO.8331	210.00
			109968		NOTICE OF PUBLIC HEARING - ZONE	178.50
					Total :	1,287.50
164668	9/28/2021	619005 GAS COMPANY, THE	090821		CNG FUEL	1,063.47
					Total :	1,063.47
164669	9/28/2021	106470 GILLIG LLC	40839309		GTRANS AUTO PARTS	175.32
			40843084		GTRANS AUTO PARTS	699.98
			40843542	037-10049	GTRANS AUTO PARTS	213.01
					Total :	1,088.31
164670	9/28/2021	109480 GLADIATOR ENTERTAINMENT, TRAILERS	100221		FWC FESTIVAL - ENTERTAINMENT SER	1,400.00
					Total :	1,400.00

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164671	9/28/2021	111798 GOBBLE, SCOTT	090221	024-00752	DECORATIVE STREET LIGHTING PROJ	900.00
			90221	024-00752	COMMUNITY AQUATIC CENTER PROJE	1,575.00
					Total :	2,475.00
164672	9/28/2021	619004 GOLDEN STATE WATER CO.	082721		WATER	14,582.99
					Total :	14,582.99
164673	9/28/2021	110395 GOLDMAN, RODERICK	07/28-07/31		TROLLEY INSPECTION - PER DIEM	115.09
					Total :	115.09
164674	9/28/2021	109055 GRAFFITI SHIELD, INC.	16929		BUS GRAFFITI SHIELD	463.52
			16930		BUS GRAFFITI SHIRLD	1,859.25
					Total :	2,322.77
164675	9/28/2021	107513 GRAINGER	9031255152A		BUS FACILITY SUPPLIES	208.47
			9031255160		BUS FACILITY SUPPLIES	-208.47
			9037524163		BUS FACILITY SUPPLIES	151.35
			9051028166		BUS FACILITY SUPPLIES	190.22
			9051028174		BUS FACILITY SUPPLIES	112.10
			9053555448		BUS FACILITY SUPPLIES	193.63
			9947058427		BUS FACILITY SUPPLIES	133.59
			9951641050		BUS FACILITY SUPPLIES	149.51
					Total :	930.40
164676	9/28/2021	111505 GRANICUS, LLC	143491	011-00029	AGENDA MANAGEMENT SOFTWARE	10,506.00
					Total :	10,506.00
164677	9/28/2021	110435 GUERRERO, ANGELICA	AUGUST 2021		CHILD CARE PROVIDER	5,587.00
					Total :	5,587.00
164678	9/28/2021	104017 HALO BRANDED SOLUTIONS INC.	2021000034291	037-10058	GTRANS PROMOTIONAL ITEMS	462.31
			2021000034300	037-10058	GTRANS PROMOTIONAL ITEMS	639.45
			2021000034671	037-10058	GTRANS PROMOTIONAL ITEMS	872.23
			2021000039700	037-10058	GTRANS PROMOTIONAL ITEMS	432.73
					Total :	2,406.72
164679	9/28/2021	108607 HENDERSON-BATISTE, TANEKA	AUGUST 2021		CHILD CARE PROVIDER	5,418.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
164679	9/28/2021	108607	108607 HENDERSON-BATISTE, TANEKA	(Continued)	Total :	5,418.00
164680	9/28/2021	110371 HII	SIN01141	023-01336	CONTRACT SERVICES - SALES TAX	2,764.92
					Total :	2,764.92
164681	9/28/2021	108434 HC	1042132	G	BLDG MAINT SUPPLIES	30.56
			1521897		BLDG MAINTENANCE SUPPLIES	31.09
			1521941		SR BUREAU PROGRAM SUPPLIES	9.14
			2113796		GTRANS MAINT SUPPLIES	424.61
			2113797		GTRANS MAINT SUPPLIES	43.73
			2202017		GTRANS MAINT SUPPLIES	-82.88
			4540635		GARDENA EMPLOYEE RECOGNITION	11.42
			6042962		STREET MAINTENANCE SUPPLIES	217.77
			8031646		BLDG MAINT SUPPLIES	635.01
			8571884		REC PROGRAM SUPPLIES	21.83
			9512932		BLDG MAINT SUPPLIES	125.85
					Total :	1,468.13
164682	9/28/2021	110510 HL	091521		REIMBURSEMENT - LINE 7X TAILGATE	172.98
					Total :	172.98
164683	9/28/2021	109667 I.E	41913		PD PROGRAM SUPPLIES	240.90
					Total :	240.90
164684	9/28/2021	111657 INI	0077259	024-00749	NCC ROOF REHABILITATION PROJECT	750.00
					Total :	750.00
164685	9/28/2021	111717 IN	6384	037-10015	CONSULTATION SERVICES	3,750.00
					Total :	3,750.00
164686	9/28/2021	111593 IN	BD0055626	037-09992	GTRANS SECURITY SERVICES - AUGU	7,154.80
					Total :	7,154.80
164687	9/28/2021	106714 IN	130100423		GTRANS AUTO PARTS	547.53
			130100527		GTRANS AUTO PARTS	457.53
					Total :	1,005.06

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164688	9/28/2021	111838 IPRINT TECHNOLOGIES	816032		CT OFFICE SUPPLIES	201.77
Total :						201.77
164689	9/28/2021	110733 J & S PROPERTY MANAGEMENT AND, MAINT	5728		GTRANS IRRIGATION REPAIR	315.00
			5729		GTRANS TREE TRIMMING SERVICES	660.00
			5739		LANDSCAPE MAINTENANCE SERVICE	1,295.00
			58001	037-09958	LANDSCAPE MAINTENANCE SERVICE	225.00
			5802	037-09958	LANDSCAPE MAINTENANCE SERVICE	275.00
			5803	037-09958	LANDSCAPE MAINTENANCE SERVICE	275.00
			5804	037-09958	LANDSCAPE MAINTENANCE SERVICE	550.00
Total :						3,595.00
164690	9/28/2021	111752 J LEE ENGINEERING INC	4349	032-00093	PROFESSIONAL SERVICES - PERMIT T	9,295.00
Total :						9,295.00
164691	9/28/2021	110866 JA SALAZAR CONSTRUCTION	PERMIT #16948		PERMIT DEPOSIT REFUND - ROSECRA	2,000.00
Total :						2,000.00
164692	9/28/2021	107746 JAS PACIFIC	BI 13995	032-00094	BUILDING INSPECTOR SERVICES - JU	4,811.50
Total :						4,811.50
164693	9/28/2021	105226 JEKAL FAMILY CHILD CARE	AUGUST 2021		CHILD CARE PROVIDER	6,632.00
Total :						6,632.00
164694	9/28/2021	111750 JL GROUP LLC	21-021.1		PD INVESTIGATION SERVICES	1,080.00
Total :						1,080.00
164695	9/28/2021	110853 JONES & MAYER	104885		ATTORNEY SERVICES	1,806.12
			104889		ATTORNEY SERVICES	701.34
			104893		ATTORNEY SERVICES	51.95
			104896		ATTORNEY SERVICES	4,156.02
			104897		ATTORNEY SERVICES	1,853.10
			104900		ATTORNEY SERVICES	5,239.80
Total :						13,808.33
164696	9/28/2021	105805 K & K INSURANCE	102052508	034-00497	JAZZ FESTIVAL - EVENT INSURANCE	2,225.00
Total :						2,225.00

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164697	9/28/2021	111517 KIRK'S AUTOMOTIVE INC.	1052604		GTRANS SHOP SUPPLIES	347.40
					Total :	347.40
164698	9/28/2021	100671 KJLH RADIO	1210824864		JAZZ FESTIVAL - ADVERTISEMENT	4,000.00
					Total :	4,000.00
164699	9/28/2021	111813 KWIK FLASH PHOTO	100221		FWC FESTIVAL - PHOTOGRAPHY SERV	500.00
					Total :	500.00
164700	9/28/2021	312240 L.A. COUNTY DEPARTMENT OF, PUBLIC WOR	21081600746	024-00769	TRAFFIC SIGNAL MAINT - HIGHWAY SA	1,948.51
					Total :	1,948.51
164701	9/28/2021	112015 LACERDA, DALVANICE	AUGUST 2021		CHILD CARE PROVIDER	8,533.00
					Total :	8,533.00
164702	9/28/2021	105874 LAWSON PRODUCTS, INC.	9308732000		BUS SHOP SUPPLIES	3.40
					Total :	3.40
164703	9/28/2021	110777 LEARN N PLAY FAMILY DAYCARE	AUGUST 2021		CHILD CARE PROVIDER	5,605.00
					Total :	5,605.00
164704	9/28/2021	102376 LEXISNEXIS RISK SOLUTIONS	1328345-20210831		MONTHLY SUBSCRIPTION FEE	1,646.84
					Total :	1,646.84
164705	9/28/2021	112260 LIEBERT CASSIDY WHITMORE	2004615		LEGAL SERVICES	2,208.60
			2004640		LEGAL SERVICES	6,755.50
			203650		LEGAL SERVICES	4,200.00
			204571		LEGAL SERVICES	702.00
			204629		LEGAL SERVICES	8,542.40
			204644		LEGAL SERVICES	90.00
			204649		LEGAL SERVICES	2,379.00
					Total :	24,877.50
164706	9/28/2021	102233 LITTLE PEOPLE DAY CARE	AUGUST 2021		CHILD CARE PROVIDER	6,184.00
					Total :	6,184.00
164707	9/28/2021	109517 LOAD N' GO BUILDING MATERIALS	20411		STREET MAINT SUPPLIES	80.70
			20471		STREET MAINT SUPPLIES	26.45

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164707	9/28/2021	109517	109517 LOAD N' GO BUILDING MATERIALS	(Continued)		Total : 107.15
164708	9/28/2021	105279	LOS ANGELES TRUCK CENTERS LLC	XA220338984	STREET SWEEPING SUPPLIES	1,309.20
					Total :	1,309.20
164709	9/28/2021	109563	LUCKY LADY CASINO	0850000125	ECONOMIC ASSISTANCE - AUGUST 20	56,729.22
					Total :	56,729.22
164710	9/28/2021	112607	LUMINATOR TECHNOLOGY GROUP INC	578859	037-10023	BUS SHOP SUPPLIES 338.27
				578860	037-10023	GTRANS OFFSITE CNG FUELING SERV 127.66
				580031	037-10029	BUS SHOP SUPPLIES 86.01
				580144	037-10029	GTRANS OFFSITE CNG FUELING SERV 5,124.98
				580244	037-10029	GTRANS OFFSITE CNG FUELING SERV 424.57
				580495	037-10023	GTRANS OFFSITE CNG FUELING SERV 579.70
				580752	037-10029	GTRANS OFFSITE CNG FUELING SERV 402.52
				583260	037-10023	BUS SHOP SUPPLIES 1,100.89
					Total :	8,184.60
164711	9/28/2021	112615	LU'S LIGHTHOUSE, INC.	01203593	037-10063	GTRANS SHOP SUPPLIES 343.80
					Total :	343.80
164712	9/28/2021	111837	M & M MACHINERY MOVING, INC.	1892		BLDG MAINT SUPPLIES 1,600.00
					Total :	1,600.00
164713	9/28/2021	109203	MAKAI SOLUTIONS	SD312	037-10009	FACILITIES AND EQUIPMENT MAINTEN 2,895.35
				SD463	037-10042	FACILITIES AND EQUIPMENT MAINTEN 2,507.31
					Total :	5,402.66
164714	9/28/2021	109834	MARCELLUS, ALIX	10/03-10/06		ANNUAL JAIL TRAINING - PER DIEM 150.00
					Total :	150.00
164715	9/28/2021	107644	MARTINEZ, CHERYL NAOMI	AUGUST 2021		CHILD CARE PROVIDER 9,472.00
					Total :	9,472.00
164716	9/28/2021	104773	MARTINEZ, KAMBY	AUGUST 2021		CHILD CARE PROVIDER 7,854.00
					Total :	7,854.00
164717	9/28/2021	113046	MARX BROS. FIRE EXTINGUISHER, CO., INC.	P30497		FIRE EXTINGUISHER SERVICE - PART 1,458.00

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164717	9/28/2021	113046 113046 MARX BROS. FIRE EXTINGUISHER, CO., (Continued)				Total : 1,458.00
164718	9/28/2021	104106 MCCAIN, INC.	INV0260907	024-00770	SIGNS/SIGNALS SUPPLIES	1,736.31
			INV0260908	024-00770	SIGNS/SIGNAL SUPPLIES	1,736.31
					Total :	3,472.62
164719	9/28/2021	113064 MCMASTER-CARR SUPPLY COMPANY	64126056		GTRANS SHOP SUPPLIES	233.46
			64228498		PW SHOP SUPPLIES	196.23
			64228499		PW SHOP SUPPLIES	841.31
			64766742		GTRANS SHOP SUPPLIES	24.97
					Total :	1,295.97
164720	9/28/2021	111604 MICRO ELECTRONICS, INC	11436252	023-01349	COMPUTER REPLACEMENT PARTS	4,240.77
			11481609	023-01349	COMPUTER REPLACEMENT PARTS	4,933.52
					Total :	9,174.29
164721	9/28/2021	110824 MIXER INC, LLC	100799	034-00499	JAZZ FESTIVAL MERCHANDISE	2,472.14
			101162	034-00499	JAZZ FESTIVAL MERCHANDISE	1,160.93
					Total :	3,633.07
164722	9/28/2021	103093 MOBILE RELAY ASSOCIATES, INC.	101006718-2		GTRANS GRID SUPPLIES	1,421.90
					Total :	1,421.90
164723	9/28/2021	111850 MORALES, VERONICA	091421		REFUND - CHILD CARE FEES	71.00
					Total :	71.00
164724	9/28/2021	107505 MOUSER ELECTRONICS, INC.	63313562		GTRANS AUTO SUPPLIES	18.74
					Total :	18.74
164725	9/28/2021	109056 MULTICARD	28153		PD PROGRAM SUPPLIES	548.36
					Total :	548.36
164726	9/28/2021	113605 MUTUAL LIQUID GAS & EQUIPMENT, CO., INC	549655		PROPANE GAS	165.95
					Total :	165.95
164727	9/28/2021	110685 NRM & ASSOCIATES	008-2021	037-09847	PROJECT MANAGEMENT SERVICES F	1,750.00
					Total :	1,750.00

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164728	9/28/2021	111370 NV5 INC.	228015	024-00701	CONSULTING SERVICES - ARTESIA LA	1,540.00
Total :						1,540.00
164729	9/28/2021	110575 OCCUPATIONAL HEALTH CENTERS, OF CALIF	09/01/21		FIRST AID SERVICES	163.51
			09/02/21		FIRST AID SERVICES	147.04
			9/01/21		MEDICAL SUPPLIES	21.78
Total :						332.33
164730	9/28/2021	115168 OFFICE DEPOT	186315975002		PD OFFICE SUPPLIES	5.78
			188387825001		FCC OFFICE SUPPLIES	71.06
			188707582001		PD OFFICE SUPPLIES	453.57
			188736375001		PD OFFICE SUPPLIES	26.96
			189701873001		BUS OFFICE SUPPLIES	87.84
			189857351001		PD OFFICE SUPPLIES	142.57
			190158125001		PD OFFICE SUPPLIES	87.23
			190697461001		PD OFFICE SUPPLIES	93.70
			190701473001		PD OFFICE SUPPLIES	24.09
			191486819001		BUS OFFICE SUPPLIES	101.51
			192171573001		IT OFFICE SUPPLIES	40.03
			192210680001		IT OFFICE SUPPLIES	190.06
			192336201001		FINANCE OFFICE SUPPLIES	409.09
			193238097001		CM OFFICE SUPPLIES	64.18
Total :						1,797.67
164731	9/28/2021	111358 O'REILLY AUTO PARTS	151621		GTRANS AUTO PARTS	330.71
			152023		GTRANS AUTO PARTS	82.68
			155300		GTRANS AUTO PARTS	7.93
			155301		GTRANS AUTO PARTS	112.47
			155528		GTRANS AUTO PARTS	113.67
Total :						647.46
164732	9/28/2021	115810 ORKIN PEST CONTROL	214486419		PEST CONTROL - ACCT #27336703	192.00
			217231282		PEST CONTROL - ACCT #27336703	192.00
			218921230		PEST CONTROL - ACCT #27336703	237.00
			218921250		PEST CONTROL - ACCT #27336703	237.00
Total :						858.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
164733	9/28/2021	215540 OSORIO, VICENTE	09/19-09/24		TRAINING - POST EXECUTIVE DEVELO	250.00
					Total :	250.00
164734	9/28/2021	109890 OWUSU FAMILY CHILD CARE	AUGUST 2021		CHILD CARE PROVIDER	8,166.00
					Total :	8,166.00
164735	9/28/2021	111654 PACIFIC POWERWASH	2121		DEEP CLEANING SERVICES - PD BLDG	425.00
					Total :	425.00
164736	9/28/2021	109214 PARMA, RICHARD	100221		FWC FESTIVAL - ENTERTAINMENT SER	1,200.00
					Total :	1,200.00
164737	9/28/2021	110403 PENN RECORDS MANAGEMENT	0125198		OFF-SITE STORAGE SERVICES - AUGU	54.25
					Total :	54.25
164738	9/28/2021	109297 PEREZ, JUAN	09/19-09/24		TRAINING - TRAFFIC COLLISION	250.00
					Total :	250.00
164739	9/28/2021	108600 PHOENIX GROUP INFORMATION, SYSTEMS	0720211211	035-01103	PARKING CONTRACT SERVICES - JULY	15.75
			072021211	035-01103	PARKING CONTRACT SERVICES - JULY	6,185.20
					Total :	6,200.95
164740	9/28/2021	105574 PINNACLE PETROLEUM, INC.	0253002	037-10038	87 OCTANE REGULAR UNLEADED CAR	30,202.28
			0254421	037-10038	87 OCTANE REGULAR UNLEADED CAR	30,578.26
					Total :	60,780.54
164741	9/28/2021	116225 PLUMBERS DEPOT, INC.	PD-48803	024-00744	2021 GAPVAX COMBINATION SEWER T	510,766.08
					Total :	510,766.08
164742	9/28/2021	111852 PROK9	109		K-9 PROGRAM SUPPLIES	600.00
					Total :	600.00
164743	9/28/2021	102677 PROVIDENCE HEALTH & SERVICES	600000283		PRE-EMPLOYMENT PHYSICAL EXAMS	1,605.00
					Total :	1,605.00
164744	9/28/2021	106092 PRUDENTIAL OVERALL SUPPLY	42641590		CUSTODIAL SUPPLIES	2,275.01
			42647903		CUSTODIAL SUPPLIES	1,559.69
			42649905		CUSTODIAL SUPPLIES	1,244.66

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
164744	9/28/2021	106092 PRUDENTIAL OVERALL SUPPLY	(Continued)			
			42653960		CUSTODIAL SUPPLIES	1,227.08
			42655918		UNIFORM & SUPPLY RENTAL	148.94
			42655919		UNIFORM & SUPPLY	47.16
			42655920		UNIFORM & SUPPLY RENTAL	50.10
			42655921		UNIFORM & SUPPLY RENTAL	13.65
			42655922		UNIFORM & SUPPLY RENTAL	19.00
			42655923		UNIFORM & SUPPLY RENTAL	91.60
			42655924		UNIFORM & SUPPLY RENTAL	11.60
			42657897		CUSTODIAL SUPPLIES	1,173.22
			42657898		UNIFORM & SUPPLY RENTAL	148.94
			42657899		UNIFORM & SUPPLY RENTAL	47.16
			42657900		SUPPLY RENTALS - MATS -	50.10
			42659847		UNIFORM & SUPPLY RENTAL	148.94
			42659848		UNIFORM & SUPPLY RENTAL	47.16
			42659849		SUPPLY RENTAL - MATS	50.10
			42659850		SUPPLY RENTAL - MATS - NCC	13.65
			42659851		SUPPLY RENTAL - MATS - CH	19.00
			42659852		SUPPLY RENTAL - MATS- PD	91.60
			42659853		SUPPLY RENTAL - MATS - HS	11.60
					Total :	8,489.96
164745	9/28/2021	107419 PULSAR	27708	037-10039	MARKETING SERVICES - NEW SERVIC	10,842.75
			27709	037-10039	MARKETING SERVICES - NEW SERVIC	16,353.00
			27710	037-10039	MARKETING SERVICES - NEW SERVIC	6,631.00
			27711	037-10039	MARKETING SERVICES - NEW SERVIC	2,295.00
					Total :	36,121.75
164746	9/28/2021	104868 PYRO-COMM SYSTEMS, INC.	169122	037-09956	FIRE ALARM MONITORIING - BLDG A	135.00
			169123	037-09956	FIRE ALARM MONITORIING - BLDG B	135.00
			169124	037-09956	FIRE ALARM MONITORIING - BLDG C	135.00
			169612	037-09956	SECURITY ALARM MONITORIING - BLD	195.00
					Total :	600.00
164747	9/28/2021	100147 RCI IMAGE SYSTEMS	76789		MICROFICHE 16MM SCANNING	45.20
					Total :	45.20

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
164748	9/28/2021	103072 REACH	0921716		EAP SERVICES/REACHLINE NEWSLET	902.00
Total :						902.00
164749	9/28/2021	108886 REDMON GROUP INC.	RG2021210		GTRANS WEBSITE SUPPORT	1,721.58
Total :						1,721.58
164750	9/28/2021	118476 RICOH USA, INC.	9029019863		RICOH DD6650P COPIER LEASE - PRIN	556.24
			9029020306		RICOH COPIER LEASE & USAGE CHAR	2,351.38
			9029020532		RICOH MPC3503 COPIER LEASE - GTR	182.17
			9029020540		RICOH MPC3503 COPIER LEASE - FCC	354.54
			9029020661		RICOH PRO8100SE COPIER LEASE - P	380.97
			9029054887		RICOH MPC6502SP COPIER LEASE -P	738.33
			9029054888		RICOH PRO8100SE COPIER LEASE - P	459.79
			9029054889		RICOH MPC3503 COPIER LEASE - CM	246.46
			9029054890		RICOH MPC3503 COPIER LEASE- CD	236.10
			9029054896		RICOH MOC3503 COPIER LEASE - CLE	175.70
Total :						5,681.68
164751	9/28/2021	111495 ROBINSON-PASSLEY, SHARON	SEPTEMBER 2021		COBRA REIMBURSEMENT	588.25
Total :						588.25
164752	9/28/2021	110205 ROSS & BARUZZINI, INC.	46032	037-09901	CONSULTING SERVICES FOR MACRO	5,091.86
			46275	037-09885	CONSULTING SERVICES FOR SCHEDU	4,800.00
Total :						9,891.86
164753	9/28/2021	118423 ROTEX	S138907		PW AUTO PARTS	85.00
Total :						85.00
164754	9/28/2021	119015 SAFETY-KLEEN CORPORATION	87018742	024-00771	CLEANING OF CLARIFIER & SUMPS IN	2,732.00
Total :						2,732.00
164755	9/28/2021	108583 SALDANA, VICTOR	09/19-09/24		TRAINING - TRAFFIC COLLISION	250.00
Total :						250.00
164756	9/28/2021	110772 SANTOS, VICTOR D.	07/28-07/31		TROLLEY INSPECTION - PER DIEM, PA	158.00
Total :						158.00
164757	9/28/2021	111839 SAYS, CRESHANTI	DR #20-4018		RETURN OF MONEY BOOKED AS EVID	203.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
164757	9/28/2021	111839 111839 SAYS, CRESHANTI	(Continued)		Total :	203.00
164758	9/28/2021	108654 SECTRAN SECURITY INC.	21090705		ARMORED TRANSPORTATION SERVIC	190.03
					Total :	190.03
164759	9/28/2021	110731 SHAW HR CONSULTING, INC	001084		PROFESSIONAL SERVICES - PERSON	80.00
			001099		PROFESSIONAL SERVICES - PERSON	542.50
			001186		PROFESSIONAL SERVICES - PERSON	1,695.00
					Total :	2,317.50
164760	9/28/2021	106050 SHEHATA, AMY	AUGUST 2021		CHILD CARE PROVIDER	5,148.00
					Total :	5,148.00
164761	9/28/2021	119233 SHERWIN-WILLIAMS CO.	2301-9		STREET MAINT SUPPLIES	344.72
					Total :	344.72
164762	9/28/2021	109918 SHIGE'S FOREIGN CAR SERVICE	8088970		2015 FORD INTRCPTR #1462934 SERV	1,266.72
			8089034		2016 FORD INTRCPTR SERVICE & REP	296.15
			8089045		2019 FORD INTRCPTR #1576878 SERV	55.69
			8089065		2017 CHRYSLER #1455942 SERVICE &	148.06
			8089097		2014 FORD F-350 #1403730 SERVICE &	76.82
					Total :	1,843.44
164763	9/28/2021	119248 SIDEBOTHAM, RICHARD	09068		MONTHLY SERVICE - COUNTING MAC	500.00
					Total :	500.00
164764	9/28/2021	101649 SILVIA ESPINOZA FAMILY CHILD, CARE	AUGUST 2021		CHILD CARE PROVIDER	3,618.00
					Total :	3,618.00
164765	9/28/2021	108933 SLATER, YARENIS	091321		REFUND - LOAN #001 PAID OFF ~	140.06
					Total :	140.06
164766	9/28/2021	119378 SMARDAN SUPPLY CO.	S3715925		BUS FACILITY MAINT SUPPLIES	241.60
					Total :	241.60
164767	9/28/2021	109531 SMILLIN, MAGE	AUGUST 2021		CHILD CARE PROVIDER	8,728.00
					Total :	8,728.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
164768	9/28/2021	619003 SOUTHERN CALIFORNIA EDISON	091421		LIGHT & POWER	44,076.18
Total :						44,076.18
164769	9/28/2021	111758 SOUTHERN COMPUTER WAREHOUSE, INC	699821		(14) IPAD COVERS FOR FCC	754.18
			702207	023-01332	(14) APPLE IPADS FOR FCC	5,584.74
			702260	023-01332	COMPUTER REPLACEMENT PARTS	56.00
			705494		COMPUTER REPLACEMENT PARTS	5.00
Total :						6,399.92
164770	9/28/2021	108238 SPARKLETTS	14211220-090821		DRINKING WATER FILTRATION SYSTE	46.99
			15638236-091021		DRINKING WATER FILTRATION SYSTE	50.00
Total :						96.99
164771	9/28/2021	111778 SPCALA	2021-0831	032-00091	ANIMAL SHELTER SERVICES	3,810.00
Total :						3,810.00
164772	9/28/2021	104126 SPECTRUM SOLUTIONS	0027122091121		CABLE & BACKUP INTERNET SERVICE	4,031.80
Total :						4,031.80
164773	9/28/2021	119594 STANLEY PEST CONTROL	COG 0821		PEST CONTROL SERVICE - 1670 W 162	654.00
			COG 0821-1		PEST CONTROL SERVICE - 2320 W 149	117.00
Total :						771.00
164774	9/28/2021	109892 STANTEC CONSULTING SERVICES	1826359	037-10002	GTRANS DISPATCH AREA MODIFICATI	29,215.50
Total :						29,215.50
164775	9/28/2021	119010 STAPLES ADVANTAGE	3484451143		PW OFFICE SUPPLIES	341.72
Total :						341.72
164776	9/28/2021	100609 TANK SPECIALISTS OF CALIFORNIA	30883		CERTIFIED DESIGNATED OPERATOR S	189.75
Total :						189.75
164777	9/28/2021	110877 TAYLORING MINDS FAMILY CHILD, CARE	AUGUST 2021		CHILD CARE PROVIDER	3,062.00
Total :						3,062.00
164778	9/28/2021	107928 TELECOM LAW FIRM, P.C.	11009		PROFESSIONAL SERVICES - 15717 NO	361.90
			11010		PROFESSIONAL SERVICES - 2215 MAR	82.25

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
164778	9/28/2021	107928 TELECOM LAW FIRM, P.C.	(Continued) 11011		PROFESSIONAL SERVICES - BELL PAR	375.80
					Total :	819.95
164779	9/28/2021	110315 THEOBALD, CHRISTINA	090821		REIMBURSEMENT - SMART & FINAL PU	116.62
					Total :	116.62
164780	9/28/2021	110238 TIREHUB, LLC	22456473		TIRES - GY MARATHON RSA 146LH 112	359.61
					Total :	359.61
164781	9/28/2021	109775 TOMS TRUCK CENTER NORTH COUNTY	1238748 1240215	037-10052 037-10052	GTRANS AUTO PARTS GTRANS AUTO PARTS	1,736.25 1,965.00
					Total :	3,701.25
164782	9/28/2021	104806 TOYOTA LIFT OF L.A.	PSI-0245167		SERVICE CALL - TOYOTA #8FGCU25	168.67
					Total :	168.67
164783	9/28/2021	105959 TRANSITTALENT.COM, LLC	1102109		RECRUITMENT AD - TRANSIT MARKET	220.00
					Total :	220.00
164784	9/28/2021	103845 TRENCH SHORING COMPANY	20055910		RENTAL - TRENCH TOP, 8'X10'X1.25"	778.40
					Total :	778.40
164785	9/28/2021	111481 TRIO COMMUNITY MEALS, LLC	INV4650006721	034-00480	SENIOR FEEDING PROGRAM	11,870.25
					Total :	11,870.25
164786	9/28/2021	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	MACIEL 09/22/21	035-01108	CAL CARD STATEMENT 08/24-09/22/21	15,436.00
					Total :	15,436.00
164787	9/28/2021	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	BEEMAN 08/23/21 CRESPO 08/23/21 FINANCE 08/23/21 GOLDMAN 08/23/21 KWAK 08/23/21 PD TRAINING 08/23/21 PD TRAINING2 8/23/21 PD TRAINING3 8/23/21 PD TRAINING4 7/22/21	023-01355 035-01104	CAL CARD STATEMENT 07/23-08/23/21 CAL CARD STATEMENT 07/23-08/23/21 CAL CARD STATEMENT 07/23-08/23/21 CAL CARD STATEMENT 07/23-08/23/21 CAL CARD STATEMENT 07/23-08/23/21 CAL CARD STATEMENT 07/23-08/23/21 CAL CARD STATEMENT 07/23-08/23/21 CAL CARD STATEMENT 07/23-08/23/21 CAL CARD STATEMENT 06/23-07/22/21	124.03 2,905.06 6,567.61 2,503.21 422.66 292.14 1,200.28 760.66 3,045.69

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
164787	9/28/2021	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	(Continued) PYNN 08/23/21 ROMERO 08/23/21 SANTIN 08/23/21 V.OSORIO 08/23/21	034-00501	CAL CARD STATEMENT 07/23-08/23/21 CAL CARD STATEMENT 07/23-08/23/21 CAL CARD STATEMENT 07/23-08/23/21 CAL CARD STATEMENT 07/23-08/23/21 Total :	2,115.89 874.68 11,013.74 407.83 32,233.48
164788	9/28/2021	109220 U.S. BANK EQUIPMENT FINANCE	451728851		RICOH MPC4503 COPIER LEASE - CD Total :	151.70 151.70
164789	9/28/2021	102603 UGALDE, JESUS	091321 SPRING 2021		MEDICAL REIMBURSEMENT EDUCATIONAL REIMBURSEMENT Total :	2,750.00 685.10 3,435.10
164790	9/28/2021	104692 ULINE	137724546 137894601 138010545 138429653		BUS SHOP SUPPLIES BUS SHOP SUPPLIES BUS SHOP SUPPLIES BUS SHOP SUPPLIES Total :	926.87 548.33 640.94 305.45 2,421.59
164791	9/28/2021	121275 UNDERGROUND SERVICE ALERT, OF SC	820210283 dsb20204270		NEW TICKETS STATE REGULATORY COSTS - BILLABL Total :	125.50 55.38 180.88
164792	9/28/2021	105549 VALDEZ, MATILDE	AUGUST 2021		CHILD CARE PROVIDER Total :	10,154.00 10,154.00
164793	9/28/2021	110586 VARGAS, FLAVIO	07/28-07/31		TROLLEY INSPECTION - PER DIEM Total :	97.30 97.30
164794	9/28/2021	109391 VASQUEZ, SANTIAGO	GEPCO 2021		GEPCO LOAN Total :	2,000.00 2,000.00
164795	9/28/2021	111846 VEGA, MARY	PERMIT #16921		PERMIT DEPOSIT REFUND - 1911 W. 15 Total :	500.00 500.00
164796	9/28/2021	119001 VENCO WESTERN, INC	31581A-IN	024-00742	MAS FUKAI PARK IMPROVEMENTS, JN	10,041.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
164796	9/28/2021	119001	119001 VENCO WESTERN, INC		(Continued)	Total : 10,041.00
164797	9/28/2021	111843 VE	28343	035-01109	SOFTWARE FOR COLLECTING STOP D	8,700.00
					Total :	8,700.00
164798	9/28/2021	122050 VE	9884490436		REC CELL PHONE SERVICE	931.25
			9886660984		REC CELL PHONE SERVICE ~	1,145.73
					Total :	2,076.98
164799	9/28/2021	111371 VE	VS8790		GTRANS VOIP RECORDING SOFTWARE	900.00
					Total :	900.00
164800	9/28/2021	111719 W/	21-04-GARDENA-JN930	024-00728	TRAFFIC SIGNAL IMPROVEMENT JN 93	168.00
			21-05-GARDENA-JN930	024-00728	TRAFFIC SIGNAL IMPROVEMENT JN 93	420.00
					Total :	588.00
164801	9/28/2021	111842 W/	PERMIT #16905		PERMIT DEPOSIT REFUND - 14412 HA	500.00
					Total :	500.00
164802	9/28/2021	101195 W/	091721		WASTE COLLECTION	256,075.86
					Total :	256,075.86
164803	9/28/2021	100107 W/	202073		GTRANS AUTO PARTS	361.35
					Total :	361.35
164804	9/28/2021	110370 W/	1067		2016 FORD EXPLORER #1488054 BOD	1,697.61
					Total :	1,697.61
164805	9/28/2021	119387 W/	73861401		FUEL PURCHASES	298.91
					Total :	298.91
164806	9/28/2021	111841 W/	DR #19-6156		RETURN OF MONEY BOOKED AS EVID	630.00
					Total :	630.00
164807	9/28/2021	105568 W/	AUG 2021		VOLUNTEER DRIVER	20.00
			AUGUST 2021		VOLUNTEER DRIVER	25.00
					Total :	45.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
164808	9/28/2021	107051 ZAVALETA, MARITZA	AUGUST 2021		CHILD CARE PROVIDER	2,040.00
Total :						2,040.00
227 Vouchers for bank code : usb						Bank total : 3,931,274.86
227 Vouchers in this report						Total vouchers : 3,931,274.86

usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 24 inclusive of the check register are accurate and funds are available for payment thereof.

By: _____

Director of Administrative Services

This is to certify that the claims or demands covered by checks listed on pages 1 to 24 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

Mayor

09/28/2021

Date _____

Councilmember

Date

Councilmember

Date _____

Acknowledged:

Councilmember

Date

Councilmember

Date

CITY OF GARDENA



INVESTMENT REPORT

August 2021

Prepared by Danny Rodriguez, Deputy City Treasurer
Reviewed by Ray Beeman, Director of Administrative Services



City of Gardena Consolidated - Account #10647

MONTHLY ACCOUNT STATEMENT

AUGUST 1, 2021 THROUGH AUGUST 31, 2021

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	0.56
Average Coupon	0.64%
Average Purchase YTM	0.50%
Average Market YTM	0.24%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	0.63 yrs
Average Life	0.57 yrs

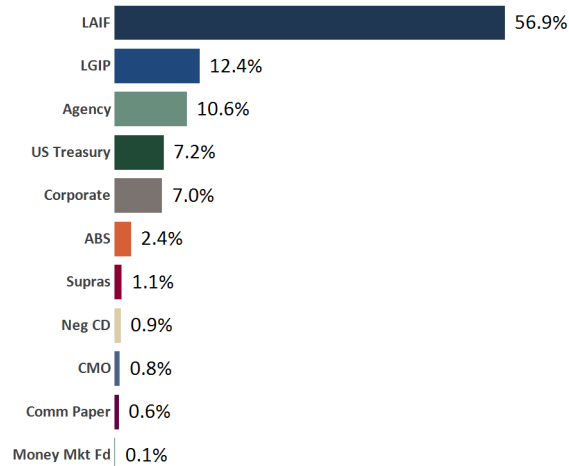
ACCOUNT SUMMARY

	Beg. Values as of 7/31/21	End Values as of 8/31/21
Market Value	53,831,752	53,831,562
Accrued Interest	59,956	66,602
Total Market Value	53,891,708	53,898,164
Income Earned	25,290	22,978
Cont/WD		
Par	47,470,275	47,490,147
Book Value	53,489,941	53,506,273
Cost Value	53,551,930	53,569,771

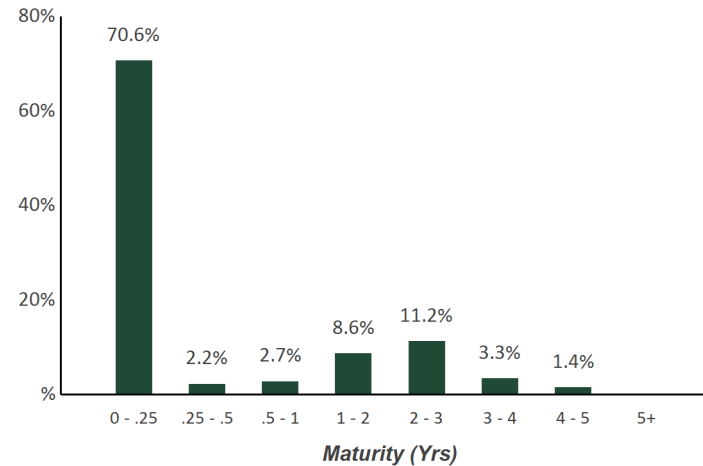
TOP ISSUERS

Local Agency Investment Fund	56.9%
CalTrust	12.4%
Government of United States	7.2%
Federal Home Loan Mortgage Corp	5.7%
Federal Home Loan Bank	2.3%
Federal National Mortgage Assoc	2.3%
Federal Farm Credit Bank	1.1%
Toyota Motor Corp	1.0%
Total	88.9%

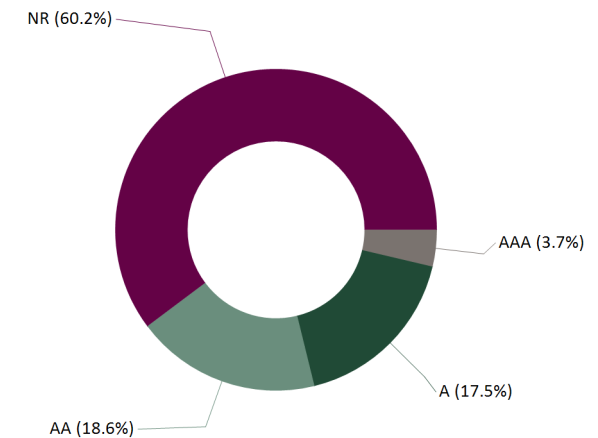
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



Holdings Report

As of August 31, 2021



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
89231PAD0	Toyota Auto Receivables Trust 2018-D A3 3.18% Due 3/15/2023	56,350.26	08/29/2019 1.98%	57,554.31 56,871.74	100.79 0.19%	56,795.37 79.64	0.11% (76.37)	Aaa / AAA NR	1.54 0.27
47789JAD8	John Deere Owner Trust 2019-A A3 2.91% Due 7/17/2023	182,987.64	Various 1.39%	187,271.52 184,649.21	101.00 0.17%	184,812.21 236.66	0.34% 163.00	Aaa / NR AAA	1.88 0.37
43815NAC8	Honda Auto Receivables Trust 2019-3 A3 1.78% Due 8/15/2023	90,063.79	08/20/2019 1.79%	90,063.05 90,063.54	100.81 0.20%	90,795.92 71.25	0.17% 732.38	Aaa / AAA NR	1.96 0.51
92348AAA3	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	80,000.00	10/01/2019 1.95%	79,993.83 79,996.41	101.16 0.18%	80,927.12 47.42	0.15% 930.71	NR / AAA AAA	2.64 0.66
89232HAC9	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	215,000.00	07/06/2020 0.70%	219,736.72 218,322.77	101.07 0.22%	217,303.30 158.62	0.40% (1,019.47)	Aaa / AAA NR	2.71 0.74
65479JAD5	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	107,925.40	10/16/2019 1.94%	107,919.70 107,921.94	100.99 0.33%	108,995.26 92.58	0.20% 1,073.32	Aaa / AAA NR	2.87 0.62
43813KAC6	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	85,000.00	09/22/2020 0.38%	84,987.51 84,991.19	100.15 0.25%	85,126.74 11.36	0.16% 135.55	NR / AAA AAA	3.13 1.24
58769KAD6	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	80,000.00	06/22/2021 0.40%	79,993.96 79,994.38	100.14 0.33%	80,112.56 14.22	0.15% 118.18	NR / AAA AAA	3.21 1.89
89236XAC0	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	70,000.00	10/06/2020 0.36%	69,986.96 69,989.67	100.13 0.24%	70,088.34 10.89	0.13% 98.67	NR / AAA AAA	3.38 1.15
92290BAA9	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	120,000.00	08/04/2020 0.48%	119,974.80 119,980.67	100.34 0.23%	120,410.16 17.23	0.22% 429.49	Aaa / NR AAA	3.48 1.42
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	80,000.00	02/17/2021 0.27%	79,998.54 79,998.79	99.99 0.28%	79,988.56 6.00	0.15% (10.23)	Aaa / NR AAA	3.64 1.41
47788UAC6	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	60,000.00	03/02/2021 0.37%	59,988.47 59,990.00	100.04 0.34%	60,022.32 9.60	0.11% 32.32	Aaa / NR AAA	4.04 1.95

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ABS									
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	70,000.00	07/13/2021 0.52%	69,993.76 69,993.96	100.15 0.46%	70,102.76 40.44	0.13% 108.80	Aaa / NR AAA	4.54 2.49
Total ABS		1,297,327.09	0.98%	1,307,463.13 1,302,764.27	0.25%	1,305,480.62 795.91	2.42% 2,716.35	Aaa / AAA AAA	2.88 1.01
AGENCY									
3130AHSR5	FHLB Note 1.625% Due 12/20/2021	320,000.00	12/19/2019 1.68%	319,654.40 319,947.99	100.47 0.07%	321,504.96 1,025.56	0.60% 1,556.97	Aaa / AA+ AAA	0.30 0.30
3137EADB2	FHLMC Note 2.375% Due 1/13/2022	350,000.00	10/30/2019 1.69%	355,124.00 350,852.94	100.84 0.07%	352,955.75 1,108.33	0.66% 2,102.81	Aaa / AA+ AAA	0.37 0.37
3133ELWD2	FFCB Note 0.375% Due 4/8/2022	285,000.00	04/03/2020 0.45%	284,578.20 284,873.46	100.20 0.05%	285,560.03 424.53	0.53% 686.57	Aaa / AA+ AAA	0.60 0.60
3133ELYR9	FFCB Note 0.25% Due 5/6/2022	325,000.00	04/30/2020 0.31%	324,587.25 324,860.34	100.10 0.10%	325,338.00 259.55	0.60% 477.66	Aaa / AA+ AAA	0.68 0.68
3134GVJ66	FHLMC Note 0.25% Due 6/8/2022	350,000.00	06/04/2020 0.28%	349,790.00 349,919.45	100.12 0.09%	350,426.65 201.74	0.65% 507.20	Aaa / NR AAA	0.77 0.77
3137EAET2	FHLMC Note 0.125% Due 7/25/2022	170,000.00	07/21/2020 0.24%	169,615.80 169,828.37	100.04 0.09%	170,060.01 21.25	0.32% 231.64	Aaa / AA+ AAA	0.90 0.90
3130ADRG9	FHLB Note 2.75% Due 3/10/2023	350,000.00	04/11/2019 2.34%	355,330.50 352,071.73	103.96 0.15%	363,843.20 4,571.88	0.68% 11,771.47	Aaa / AA+ NR	1.52 1.48
3137EAER6	FHLMC Note 0.375% Due 5/5/2023	305,000.00	05/05/2020 0.39%	304,871.90 304,928.39	100.31 0.19%	305,940.32 368.54	0.57% 1,011.93	Aaa / AA+ AAA	1.68 1.67
3135G04Q3	FNMA Note 0.25% Due 5/22/2023	245,000.00	05/20/2020 0.35%	244,262.55 244,577.06	100.14 0.17%	245,346.68 168.44	0.46% 769.62	Aaa / AA+ AAA	1.72 1.72
3137EAES4	FHLMC Note 0.25% Due 6/26/2023	300,000.00	06/24/2020 0.35%	299,124.00 299,469.60	100.07 0.21%	300,196.20 135.42	0.56% 726.60	Aaa / AA+ AAA	1.82 1.81
3135G05G4	FNMA Note 0.25% Due 7/10/2023	250,000.00	07/08/2020 0.32%	249,462.50 249,667.68	100.09 0.20%	250,229.75 88.54	0.46% 562.07	Aaa / AA+ AAA	1.86 1.85
3137EAEV7	FHLMC Note 0.25% Due 8/24/2023	300,000.00	08/19/2020 0.28%	299,694.00 299,798.79	100.03 0.23%	300,092.70 14.58	0.56% 293.91	Aaa / AA+ AAA	1.98 1.97

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AGENCY									
3137EAEW5	FHLMC Note 0.25% Due 9/8/2023	300,000.00	09/11/2020 0.24%	300,093.00 300,062.94	100.12 0.19%	300,350.10 360.42	0.56% 287.16	Aaa / AA+ AAA	2.02 2.01
3135G0U43	FNMA Note 2.875% Due 9/12/2023	350,000.00	09/25/2019 1.63%	366,702.00 358,552.99	105.36 0.23%	368,757.90 4,723.78	0.69% 10,204.91	Aaa / AA+ AAA	2.03 1.96
3137EAEY1	FHLMC Note 0.125% Due 10/16/2023	225,000.00	10/14/2020 0.25%	224,160.75 224,406.01	99.78 0.23%	224,502.75 105.47	0.42% 96.74	Aaa / AA+ AAA	2.13 2.12
3137EAEZ8	FHLMC Note 0.25% Due 11/6/2023	335,000.00	11/03/2020 0.28%	334,698.50 334,781.03	100.00 0.25%	334,995.98 267.53	0.62% 214.95	Aaa / AA+ AAA	2.18 2.17
3130A0F70	FHLB Note 3.375% Due 12/8/2023	350,000.00	10/30/2019 1.72%	372,781.50 362,583.78	107.00 0.28%	374,508.05 2,723.44	0.70% 11,924.27	Aaa / AA+ AAA	2.27 2.19
3130A1XJ2	FHLB Note 2.875% Due 6/14/2024	155,000.00	03/24/2020 0.99%	167,010.95 162,921.62	106.83 0.41%	165,584.64 953.14	0.31% 2,663.02	Aaa / AA+ NR	2.79 2.68
3135G06G3	FNMA Note 0.5% Due 11/7/2025	350,000.00	11/18/2020 0.52%	349,639.50 349,696.34	99.39 0.65%	347,852.75 554.17	0.65% (1,843.59)	Aaa / AA+ AAA	4.19 4.13
Total Agency		5,615,000.00	0.81%	5,671,181.30 5,643,800.51	0.20%	5,688,046.42 18,076.31	10.59% 44,245.91	Aaa / AA+ AAA	1.67 1.64
CMO									
3137BM6P6	FHLMC K721 A2 3.09% Due 8/25/2022	128,776.38	06/26/2019 2.09%	132,307.66 129,871.87	101.82 0.44%	131,118.56 331.60	0.24% 1,246.69	Aaa / NR NR	0.98 0.76
3137B4GY6	FHLMC K032 A2 3.31% Due 5/25/2023	275,000.00	07/23/2019 2.21%	285,881.84 279,908.11	104.61 0.44%	287,676.95 151.71	0.53% 7,768.84	NR / NR AAA	1.73 1.64
Total CMO		403,776.38	2.17%	418,189.50 409,779.98	0.44%	418,795.51 483.31	0.78% 9,015.53	Aaa / NR AAA	1.50 1.37
COMMERCIAL PAPER									
89233GYP5	Toyota Motor Credit Discount CP 0.18% Due 11/23/2021	350,000.00	04/26/2021 0.18%	349,632.50 349,854.75	99.96 0.18%	349,854.75 0.00	0.65% 0.00	P-1 / A-1+ F-1	0.23 0.23
Total Commercial Paper		350,000.00	0.18%	349,632.50 349,854.75	0.18%	349,854.75 0.00	0.65% 0.00	Aaa / AAA AA	0.23 0.23

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CORPORATE									
69353RFB9	PNC Bank Callable Note Cont 1/18/2022 2.625% Due 2/17/2022	250,000.00	02/21/2019 3.07%	246,827.50 249,507.21	100.94 0.14%	252,343.25 255.21	0.47% 2,836.04	A2 / A A+	0.47 0.38
459200JX0	IBM Corp Note 2.85% Due 5/13/2022	200,000.00	05/16/2019 2.80%	200,300.00 200,069.97	101.88 0.16%	203,757.00 1,710.00	0.38% 3,687.03	A2 / A- NR	0.70 0.69
24422ETV1	John Deere Capital Corp Note 2.15% Due 9/8/2022	305,000.00	04/17/2019 2.78%	298,851.20 303,147.89	102.04 0.15%	311,214.38 3,151.24	0.58% 8,066.49	A2 / A A	1.02 1.00
89236TEL5	Toyota Motor Credit Corp Note 2.7% Due 1/11/2023	200,000.00	04/25/2019 2.72%	199,856.00 199,947.10	103.28 0.28%	206,564.40 750.00	0.38% 6,617.30	A1 / A+ A+	1.36 1.34
037833DE7	Apple Inc Callable Note Cont 12/13/2022 2.4% Due 1/13/2023	200,000.00	11/21/2019 1.83%	203,350.00 201,407.36	102.63 0.34%	205,260.20 640.00	0.38% 3,852.84	Aa1 / AA+ NR	1.37 1.27
747525AR4	Qualcomm Inc Callable Note Cont 12/30/2022 2.6% Due 1/30/2023	75,000.00	02/11/2020 1.75%	76,775.25 75,819.22	103.15 0.23%	77,363.63 167.92	0.14% 1,544.41	A2 / A- NR	1.42 1.32
037833AK6	Apple Inc Note 2.4% Due 5/3/2023	200,000.00	03/11/2019 2.79%	196,968.00 198,778.78	103.56 0.26%	207,127.40 1,573.33	0.39% 8,348.62	Aa1 / AA+ NR	1.67 1.64
404280BA6	HSBC Holdings PLC Note 3.6% Due 5/25/2023	200,000.00	05/15/2019 2.97%	204,780.00 202,053.22	105.45 0.44%	210,892.00 1,920.00	0.39% 8,838.78	A3 / A- A+	1.73 1.68
90331HNV1	US Bank NA Callable Note Cont 6/23/2023 3.4% Due 7/24/2023	250,000.00	05/17/2019 2.70%	256,695.00 252,957.63	105.65 0.27%	264,127.50 873.61	0.49% 11,169.87	A1 / AA- AA-	1.90 1.77
06406FAD5	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 8/16/2023	200,000.00	04/11/2019 2.90%	194,298.00 197,429.78	103.43 0.28%	206,864.80 183.33	0.38% 9,435.02	A1 / A AA-	1.96 1.77
594918BX1	Microsoft Callable Note Cont 12/6/2023 2.875% Due 2/6/2024	200,000.00	03/05/2020 1.06%	213,320.00 208,048.51	105.51 0.42%	211,028.00 399.31	0.39% 2,979.49	Aaa / AAA AAA	2.44 2.20
89114QCB2	Toronto Dominion Bank Note 3.25% Due 3/11/2024	200,000.00	07/16/2019 2.49%	206,600.00 203,583.75	106.77 0.55%	213,542.40 3,069.44	0.40% 9,958.65	A1 / A AA-	2.53 2.41
808513BN4	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 3/18/2024	245,000.00	Various 0.58%	246,097.00 245,992.89	100.68 0.47%	246,663.80 831.98	0.46% 670.91	A2 / A A	2.55 2.43
023135BW5	Amazon.com Inc Note 0.45% Due 5/12/2024	130,000.00	05/10/2021 0.50%	129,810.20 129,829.60	100.04 0.44%	130,047.71 177.13	0.24% 218.11	A1 / AA AA-	2.70 2.67

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CORPORATE									
14913R2L0	Caterpillar Financial Service Note 0.45% Due 5/17/2024	205,000.00	05/10/2021 0.50%	204,725.30 204,752.12	100.06 0.43%	205,130.38 266.50	0.38% 378.26	A2 / A A	2.71 2.69
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	35,000.00	06/29/2021 0.64%	34,982.15 34,982.98	100.22 0.37%	35,076.37 29.77	0.07% 93.39	A2 / A+ NR	2.87 0.87
69371RR40	Paccar Financial Corp Note 0.5% Due 8/9/2024	80,000.00	08/03/2021 0.52%	79,956.80 79,957.71	99.85 0.55%	79,881.92 24.44	0.15% (75.79)	A1 / A+ NR	2.94 2.91
78015K7C2	Royal Bank of Canada Note 2.25% Due 11/1/2024	225,000.00	09/22/2020 0.69%	239,145.75 235,918.37	104.86 0.69%	235,944.68 1,687.50	0.44% 26.31	A2 / A AA-	3.17 3.05
46647PAH9	JP Morgan Chase & Co Callable Note 2X 3/1/2024 3.22% Due 3/1/2025	210,000.00	08/19/2020 0.91%	226,818.90 221,909.03	106.08 0.76%	222,770.10 3,381.00	0.42% 861.07	A2 / A- AA-	3.50 2.38
Total Corporate		3,610,000.00	1.94%	3,660,157.05 3,646,093.12	0.37%	3,725,599.92 21,091.71	6.95% 79,506.80	A1 / A+ AA-	1.97 1.80
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	30,667,060.67	Various 0.22%	30,667,060.67 30,667,060.67	1.00 0.22%	30,667,060.67 11,459.12	56.92% 0.00	NR / NR NR	0.00 0.00
Total LAIF		30,667,060.67	0.22%	30,667,060.67 30,667,060.67	0.22%	30,667,060.67 11,459.12	56.92% 0.00	NR / NR NR	0.00 0.00
LOCAL GOV INVESTMENT POOL									
09CATR\$05	CalTrust Medium Term Fund	652,462.63	Various 0.21%	6,563,535.75 6,563,535.75	10.27 0.21%	6,700,791.25 0.00	12.43% 137,255.50	NR / A+ NR	0.00 0.00
Total Local Gov Investment Pool		652,462.63	0.21%	6,563,535.75 6,563,535.75	0.21%	6,700,791.25 0.00	12.43% 137,255.50	NR / A+ NR	0.00 0.00



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MONEY MARKET FUND									
31846V203	First American Govt Obligation Fund Class Y	58,519.86	Various 0.01%	58,519.86 58,519.86	1.00 0.01%	58,519.86 0.00	0.11% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund		58,519.86	0.01%	58,519.86 58,519.86	0.01%	58,519.86 0.00	0.11% 0.00	Aaa / AAA AAA	0.00 0.00
NEGOTIABLE CD									
08173QBS4	Beneficial Bank Negotiable CD 1.55% Due 10/7/2021	248,000.00	09/20/2016 1.55%	248,000.00 248,000.00	100.14 0.13%	248,356.62 1,548.13	0.46% 356.62	NR / NR NR	0.10 0.10
29976D2F6	Everbank Negotiable CD 2.05% Due 2/14/2022	248,000.00	02/09/2017 2.04%	248,000.00 248,000.00	100.92 0.03%	250,290.03 153.22	0.46% 2,290.03	NR / NR NR	0.46 0.46
Total Negotiable CD		496,000.00	1.79%	496,000.00 496,000.00	0.08%	498,646.65 1,701.35	0.93% 2,646.65	NR / NR NR	0.28 0.28
SUPRANATIONAL									
459058JM6	Intl. Bank Recon & Development Note 0.25% Due 11/24/2023	165,000.00	11/17/2020 0.32%	164,645.25 164,736.29	99.92 0.29%	164,863.05 111.15	0.31% 126.76	Aaa / AAA AAA	2.23 2.22
459058GQ0	Intl. Bank Recon & Development Note 2.5% Due 3/19/2024	225,000.00	01/26/2021 0.26%	240,736.50 237,770.46	105.39 0.37%	237,125.25 2,531.25	0.44% (645.21)	Aaa / AAA AAA	2.55 2.46
45950KCR9	International Finance Corp Note 1.375% Due 10/16/2024	160,000.00	07/12/2021 0.54%	164,304.00 164,126.78	102.69 0.51%	164,300.16 825.00	0.31% 173.38	Aaa / AAA NR	3.13 3.05
Total Supranational		550,000.00	0.36%	569,685.75 566,633.53	0.39%	566,288.46 3,467.40	1.06% (345.07)	Aaa / AAA AAA	2.63 2.56
US TREASURY									
912828M80	US Treasury Note 2% Due 11/30/2022	300,000.00	Various 1.60%	303,459.37 301,445.68	102.34 0.12%	307,031.40 1,524.59	0.57% 5,585.72	Aaa / AA+ AAA	1.25 1.23
912828VB3	US Treasury Note 1.75% Due 5/15/2023	250,000.00	12/16/2019 1.69%	250,517.58 250,258.17	102.69 0.17%	256,728.50 1,295.86	0.48% 6,470.33	Aaa / AA+ AAA	1.70 1.68

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US TREASURY									
912828T26	US Treasury Note 1.375% Due 9/30/2023	300,000.00	Various 1.94%	293,108.59 296,661.49	102.38 0.23%	307,125.00 1,735.65	0.57% 10,463.51	Aaa / AA+ AAA	2.08 2.05
912828V80	US Treasury Note 2.25% Due 1/31/2024	200,000.00	11/26/2019 1.59%	205,304.69 203,066.01	104.73 0.28%	209,461.00 391.30	0.39% 6,394.99	Aaa / AA+ AAA	2.42 2.36
91282CBV2	US Treasury Note 0.375% Due 4/15/2024	350,000.00	04/29/2021 0.34%	350,314.45 350,278.38	100.10 0.34%	350,341.95 498.46	0.65% 63.57	Aaa / AA+ AAA	2.62 2.60
912828WJ5	US Treasury Note 2.5% Due 5/15/2024	300,000.00	12/12/2019 1.74%	309,691.41 305,922.86	105.82 0.34%	317,449.20 2,221.47	0.59% 11,526.34	Aaa / AA+ AAA	2.71 2.61
91282CCG4	US Treasury Note 0.25% Due 6/15/2024	400,000.00	06/17/2021 0.43%	397,890.63 398,035.37	99.70 0.36%	398,781.20 213.11	0.74% 745.83	Aaa / AA+ AAA	2.79 2.78
912828Y87	US Treasury Note 1.75% Due 7/31/2024	300,000.00	01/31/2020 1.35%	305,203.13 303,369.53	103.97 0.38%	311,918.10 456.52	0.58% 8,548.57	Aaa / AA+ AAA	2.92 2.85
91282CCT6	US Treasury Note 0.375% Due 8/15/2024	400,000.00	08/25/2021 0.45%	399,109.38 399,114.31	99.92 0.40%	399,687.60 69.29	0.74% 573.29	Aaa / AA+ AAA	2.96 2.94
912828ZF0	US Treasury Note 0.5% Due 3/31/2025	350,000.00	03/25/2021 0.58%	348,906.26 349,022.89	99.89 0.53%	349,603.45 736.34	0.65% 580.56	Aaa / AA+ AAA	3.58 3.54
912828ZT0	US Treasury Note 0.25% Due 5/31/2025	365,000.00	02/25/2021 0.60%	359,653.32 360,296.30	98.80 0.57%	360,637.16 231.86	0.67% 340.86	Aaa / AA+ AAA	3.75 3.72
9128284Z0	US Treasury Note 2.75% Due 8/31/2025	125,000.00	06/24/2021 0.72%	135,444.34 134,979.54	108.43 0.61%	135,542.00 9.50	0.25% 562.46	Aaa / AA+ AAA	4.00 3.81
91282CAZ4	US Treasury Note 0.375% Due 11/30/2025	150,000.00	12/09/2020 0.41%	149,742.19 149,779.81	98.78 0.67%	148,171.80 142.93	0.28% (1,608.01)	Aaa / AA+ AAA	4.25 4.20
Total US Treasury		3,790,000.00	1.00%	3,808,345.34 3,802,230.34	0.37%	3,852,478.36 9,526.88	7.17% 50,248.02	Aaa / AA+ AAA	2.78 2.74
TOTAL PORTFOLIO		47,490,146.63	0.50%	53,569,770.85 53,506,272.78	0.24%	53,831,562.47 66,601.99	100.00% 325,289.69	Aa1 / AA AAA	0.63 0.56
TOTAL MARKET VALUE PLUS ACCRUED						53,898,164.46			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	08/02/2021	31846V203	1.44	First American Govt Obligation Fund Class Y	1.000	0.01%	1.44	0.00	1.44	0.00
Purchase	08/06/2021	31846V203	2,875.00	First American Govt Obligation Fund Class Y	1.000	0.01%	2,875.00	0.00	2,875.00	0.00
Purchase	08/09/2021	31846V203	200,000.00	First American Govt Obligation Fund Class Y	1.000	0.01%	200,000.00	0.00	200,000.00	0.00
Purchase	08/09/2021	31846V203	3,150.00	First American Govt Obligation Fund Class Y	1.000	0.01%	3,150.00	0.00	3,150.00	0.00
Purchase	08/09/2021	69371RR40	80,000.00	Paccar Financial Corp Note 0.5% Due 8/9/2024	99.946	0.52%	79,956.80	0.00	79,956.80	0.00
Purchase	08/16/2021	31846V203	2,200.00	First American Govt Obligation Fund Class Y	1.000	0.01%	2,200.00	0.00	2,200.00	0.00
Purchase	08/16/2021	31846V203	20.42	First American Govt Obligation Fund Class Y	1.000	0.01%	20.42	0.00	20.42	0.00
Purchase	08/16/2021	31846V203	297.42	First American Govt Obligation Fund Class Y	1.000	0.01%	297.42	0.00	297.42	0.00
Purchase	08/16/2021	31846V203	18.00	First American Govt Obligation Fund Class Y	1.000	0.01%	18.00	0.00	18.00	0.00
Purchase	08/16/2021	31846V203	26.67	First American Govt Obligation Fund Class Y	1.000	0.01%	26.67	0.00	26.67	0.00
Purchase	08/16/2021	31846V203	8,552.95	First American Govt Obligation Fund Class Y	1.000	0.01%	8,552.95	0.00	8,552.95	0.00
Purchase	08/16/2021	31846V203	28,155.66	First American Govt Obligation Fund Class Y	1.000	0.01%	28,155.66	0.00	28,155.66	0.00
Purchase	08/16/2021	31846V203	8,873.52	First American Govt Obligation Fund Class Y	1.000	0.01%	8,873.52	0.00	8,873.52	0.00
Purchase	08/16/2021	31846V203	9,324.10	First American Govt Obligation Fund Class Y	1.000	0.01%	9,324.10	0.00	9,324.10	0.00
Purchase	08/17/2021	31846V203	3,281.25	First American Govt Obligation Fund Class Y	1.000	0.01%	3,281.25	0.00	3,281.25	0.00
Purchase	08/18/2021	31846V203	26.21	First American Govt Obligation Fund Class Y	1.000	0.01%	26.21	0.00	26.21	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	08/20/2021	31846V203	129.33	First American Govt Obligation Fund Class Y	1.000	0.01%	129.33	0.00	129.33	0.00
Purchase	08/20/2021	31846V203	47.00	First American Govt Obligation Fund Class Y	1.000	0.01%	47.00	0.00	47.00	0.00
Purchase	08/21/2021	31846V203	2,521.11	First American Govt Obligation Fund Class Y	1.000	0.01%	2,521.11	0.00	2,521.11	0.00
Purchase	08/23/2021	31846V203	18.00	First American Govt Obligation Fund Class Y	1.000	0.01%	18.00	0.00	18.00	0.00
Purchase	08/24/2021	31846V203	375.00	First American Govt Obligation Fund Class Y	1.000	0.01%	375.00	0.00	375.00	0.00
Purchase	08/25/2021	31846V203	758.53	First American Govt Obligation Fund Class Y	1.000	0.01%	758.53	0.00	758.53	0.00
Purchase	08/25/2021	31846V203	549.08	First American Govt Obligation Fund Class Y	1.000	0.01%	549.08	0.00	549.08	0.00
Purchase	08/26/2021	91282CCT6	400,000.00	US Treasury Note 0.375% Due 8/15/2024	99.777	0.45%	399,109.38	44.84	399,154.22	0.00
Purchase	08/31/2021	09CATR\$05	168.76	CalTrust Medium Term Fund	10.270	0.21%	1,733.19	0.00	1,733.19	0.00
Purchase	08/31/2021	31846V203	1,718.75	First American Govt Obligation Fund Class Y	1.000	0.01%	1,718.75	0.00	1,718.75	0.00
Subtotal			753,088.20				753,718.81	44.84	753,763.65	0.00
TOTAL ACQUISITIONS			753,088.20				753,718.81	44.84	753,763.65	0.00
DISPOSITIONS										
Sale	08/09/2021	31846V203	79,956.80	First American Govt Obligation Fund Class Y	1.000	0.01%	79,956.80	0.00	79,956.80	0.00
Sale	08/26/2021	31846V203	399,154.22	First American Govt Obligation Fund Class Y	1.000	0.01%	399,154.22	0.00	399,154.22	0.00
Subtotal			479,111.02				479,111.02	0.00	479,111.02	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	08/16/2021	43815NAC8	8,406.89	Honda Auto Receivables Trust 2019-3 A3 1.78% Due 8/15/2023	100.000		8,406.89	146.06	8,552.95	0.00
Paydown	08/16/2021	47788UAC6	0.00	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	100.000		0.00	18.00	18.00	0.00
Paydown	08/16/2021	47789JAD8	27,644.88	John Deere Owner Trust 2019-A A3 2.91% Due 7/17/2023	100.000		27,644.88	510.78	28,155.66	0.00
Paydown	08/16/2021	58769KAD6	0.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	100.000		0.00	26.67	26.67	0.00
Paydown	08/16/2021	65479JAD5	8,685.97	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	100.000		8,685.97	187.55	8,873.52	0.00
Paydown	08/16/2021	89231PAD0	9,150.52	Toyota Auto Receivables Trust 2018-D A3 3.18% Due 3/15/2023	100.000		9,150.52	173.58	9,324.10	0.00
Paydown	08/16/2021	89232HAC9	0.00	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	100.000		0.00	297.42	297.42	0.00
Paydown	08/16/2021	89236XAC0	0.00	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	100.000		0.00	20.42	20.42	0.00
Paydown	08/18/2021	43813KAC6	0.00	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	100.000		0.00	26.21	26.21	0.00
Paydown	08/20/2021	92290BAA9	0.00	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	100.000		0.00	47.00	47.00	0.00
Paydown	08/20/2021	92348AAA3	0.00	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	100.000		0.00	129.33	129.33	0.00
Paydown	08/23/2021	43813GAC5	0.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	100.000		0.00	18.00	18.00	0.00
Paydown	08/25/2021	3137B4GY6	0.00	FHLMC K032 A2Due 5/25/2023	100.000		0.00	758.53	758.53	0.00
Paydown	08/25/2021	3137BM6P6	216.92	FHLMC K721 A2Due 8/25/2022	100.000		216.92	332.16	549.08	0.00
Subtotal			54,105.18				54,105.18	2,691.71	56,796.89	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Maturity	08/09/2021	69371RP42	200,000.00	Paccar Financial Corp Note 3.15% Due 8/9/2021	100.000		200,000.00	0.00	200,000.00	0.00
Subtotal			200,000.00				200,000.00	0.00	200,000.00	0.00
TOTAL DISPOSITIONS			733,216.20				733,216.20	2,691.71	735,907.91	0.00
OTHER TRANSACTIONS										
Interest	08/06/2021	594918BX1	200,000.00	Microsoft Callable Note Cont 12/6/2023 2.875% Due 2/6/2024	0.000		2,875.00	0.00	2,875.00	0.00
Interest	08/09/2021	69371RP42	200,000.00	Paccar Financial Corp Note 3.15% Due 8/9/2021	0.000		3,150.00	0.00	3,150.00	0.00
Interest	08/16/2021	06406FAD5	200,000.00	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 8/16/2023	0.000		2,200.00	0.00	2,200.00	0.00
Interest	08/17/2021	69353RFB9	250,000.00	PNC Bank Callable Note Cont 1/18/2022 2.625% Due 2/17/2022	0.000		3,281.25	0.00	3,281.25	0.00
Interest	08/21/2021	29976D2F6	248,000.00	Everbank Negotiable CD 2.05% Due 2/14/2022	0.000		2,521.11	0.00	2,521.11	0.00
Interest	08/24/2021	3137EAEV7	300,000.00	FHLMC Note 0.25% Due 8/24/2023	0.000		375.00	0.00	375.00	0.00
Interest	08/31/2021	9128284Z0	125,000.00	US Treasury Note 2.75% Due 8/31/2025	0.000		1,718.75	0.00	1,718.75	0.00
Subtotal			1,523,000.00				16,121.11	0.00	16,121.11	0.00
Dividend	08/02/2021	31846V203	264,711.44	First American Govt Obligation Fund Class Y	0.000		1.44	0.00	1.44	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Dividend	08/31/2021	09CATR\$05	652,293.87	CalTrust Medium Term Fund	0.000		1,733.19	0.00	1,733.19	0.00
Subtotal			917,005.31				1,734.63	0.00	1,734.63	0.00
TOTAL OTHER TRANSACTIONS			2,440,005.31				17,855.74	0.00	17,855.74	0.00

Income Earned

As of August 31, 2021



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
FIXED INCOME						
023135BW5	Amazon.com Inc Note 0.45% Due 05/12/2024	05/10/2021 05/12/2021 130,000.00	129,824.23 0.00 0.00 129,829.60	128.38 0.00 177.13 48.75	5.37 0.00 5.37 54.12	54.12
037833AK6	Apple Inc Note 2.4% Due 05/03/2023	03/11/2019 03/13/2019 200,000.00	198,716.61 0.00 0.00 198,778.78	1,173.33 0.00 1,573.33 400.00	62.17 0.00 62.17 462.17	462.17
037833DE7	Apple Inc Callable Note Cont 12/13/2022 2.4% Due 01/13/2023	11/21/2019 11/25/2019 200,000.00	201,500.58 0.00 0.00 201,407.36	240.00 0.00 640.00 400.00	0.00 93.22 (93.22) 306.78	306.78
06406FAD5	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 08/16/2023	04/11/2019 04/15/2019 200,000.00	197,318.19 0.00 0.00 197,429.78	2,016.67 2,200.00 183.33 366.66	111.59 0.00 111.59 478.25	478.25
14913R2L0	Caterpillar Financial Service Note 0.45% Due 05/17/2024	05/10/2021 05/17/2021 205,000.00	204,744.35 0.00 0.00 204,752.12	189.63 0.00 266.50 76.87	7.77 0.00 7.77 84.64	84.64
24422ETV1	John Deere Capital Corp Note 2.15% Due 09/08/2022	04/17/2019 04/22/2019 305,000.00	302,993.55 0.00 0.00 303,147.89	2,604.78 0.00 3,151.24 546.46	154.34 0.00 154.34 700.80	700.80
3130A0F70	FHLB Note 3.375% Due 12/08/2023	10/30/2019 10/31/2019 350,000.00	363,054.91 0.00 0.00 362,583.78	1,739.06 0.00 2,723.44 984.38	0.00 471.13 (471.13) 513.25	513.25
3130A1XJ2	FHLB Note 2.875% Due 06/14/2024	03/24/2020 03/25/2020 155,000.00	163,163.08 0.00 0.00 162,921.62	581.79 0.00 953.14 371.35	0.00 241.46 (241.46) 129.89	129.89
3130ADRG9	FHLB Note 2.75% Due 03/10/2023	04/11/2019 04/12/2019 350,000.00	352,187.45 0.00 0.00 352,071.73	3,769.79 0.00 4,571.88 802.09	0.00 115.72 (115.72) 686.37	686.37

Income Earned

As of August 31, 2021



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3130AHSR5	FHLB Note 1.625% Due 12/20/2021	12/19/2019 12/20/2019 320,000.00	319,933.34 0.00 0.00 319,947.99	592.22 0.00 1,025.56 433.34	14.65 0.00 14.65 447.99	447.99
3133ELWD2	FFCB Note 0.375% Due 04/08/2022	04/03/2020 04/08/2020 285,000.00	284,855.55 0.00 0.00 284,873.46	335.47 0.00 424.53 89.06	17.91 0.00 17.91 106.97	106.97
3133ELYR9	FFCB Note 0.25% Due 05/06/2022	04/30/2020 05/06/2020 325,000.00	324,842.82 0.00 0.00 324,860.34	191.84 0.00 259.55 67.71	17.52 0.00 17.52 85.23	85.23
3134GVJ66	FHLMC Note 0.25% Due 06/08/2022	06/04/2020 06/08/2020 350,000.00	349,910.53 0.00 0.00 349,919.45	128.82 0.00 201.74 72.92	8.92 0.00 8.92 81.84	81.84
3135G04Q3	FNMA Note 0.25% Due 05/22/2023	05/20/2020 05/22/2020 245,000.00	244,556.18 0.00 0.00 244,577.06	117.40 0.00 168.44 51.04	20.88 0.00 20.88 71.92	71.92
3135G05G4	FNMA Note 0.25% Due 07/10/2023	07/08/2020 07/10/2020 250,000.00	249,652.47 0.00 0.00 249,667.68	36.46 0.00 88.54 52.08	15.21 0.00 15.21 67.29	67.29
3135G06G3	FNMA Note 0.5% Due 11/07/2025	11/18/2020 11/19/2020 350,000.00	349,690.18 0.00 0.00 349,696.34	408.33 0.00 554.17 145.84	6.16 0.00 6.16 152.00	152.00
3135G0U43	FNMA Note 2.875% Due 09/12/2023	09/25/2019 09/26/2019 350,000.00	358,910.81 0.00 0.00 358,552.99	3,885.24 0.00 4,723.78 838.54	0.00 357.82 (357.82) 480.72	480.72
3137B4GY6	FHLMC K032 A2 3.31% Due 05/25/2023	07/23/2019 07/26/2019 275,000.00	280,149.23 0.00 0.00 279,908.11	151.71 758.53 151.71 758.53	0.00 241.12 (241.12) 517.41	517.41

Income Earned

As of August 31, 2021



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3137BM6P6	FHLMC K721 A2 3.09% Due 08/25/2022	06/26/2019 06/28/2019 128,776.38	130,185.66 0.00 216.92 129,871.87	332.16 332.16 331.60 331.60	0.00 96.87 (96.87) 234.73	234.73
3137EADB2	FHLMC Note 2.375% Due 01/13/2022	10/30/2019 10/31/2019 350,000.00	351,050.26 0.00 0.00 350,852.94	415.63 0.00 1,108.33 692.70	0.00 197.32 (197.32) 495.38	495.38
3137EAER6	FHLMC Note 0.375% Due 05/05/2023	05/05/2020 05/07/2020 305,000.00	304,924.76 0.00 0.00 304,928.39	273.23 0.00 368.54 95.31	3.63 0.00 3.63 98.94	98.94
3137EAES4	FHLMC Note 0.25% Due 06/26/2023	06/24/2020 06/26/2020 300,000.00	299,444.80 0.00 0.00 299,469.60	72.92 0.00 135.42 62.50	24.80 0.00 24.80 87.30	87.30
3137EAET2	FHLMC Note 0.125% Due 07/25/2022	07/21/2020 07/23/2020 170,000.00	169,812.10 0.00 0.00 169,828.37	3.54 0.00 21.25 17.71	16.27 0.00 16.27 33.98	33.98
3137EAEV7	FHLMC Note 0.25% Due 08/24/2023	08/19/2020 08/21/2020 300,000.00	299,790.15 0.00 0.00 299,798.79	327.08 375.00 14.58 62.50	8.64 0.00 8.64 71.14	71.14
3137EAEW5	FHLMC Note 0.25% Due 09/08/2023	09/11/2020 09/14/2020 300,000.00	300,065.59 0.00 0.00 300,062.94	297.92 0.00 360.42 62.50	0.00 2.65 (2.65) 59.85	59.85
3137EAey1	FHLMC Note 0.125% Due 10/16/2023	10/14/2020 10/16/2020 225,000.00	224,382.25 0.00 0.00 224,406.01	82.03 0.00 105.47 23.44	23.76 0.00 23.76 47.20	47.20
3137EAEZ8	FHLMC Note 0.25% Due 11/06/2023	11/03/2020 11/05/2020 335,000.00	334,772.50 0.00 0.00 334,781.03	197.74 0.00 267.53 69.79	8.53 0.00 8.53 78.32	78.32

Income Earned

As of August 31, 2021



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
404280BA6	HSBC Holdings PLC Note 3.6% Due 05/25/2023	05/15/2019 05/17/2019 200,000.00	202,154.09 0.00 0.00 202,053.22	1,320.00 0.00 1,920.00 600.00	0.00 100.87 (100.87) 499.13	499.13
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 04/21/2025	02/17/2021 02/24/2021 80,000.00	79,998.75 0.00 0.00 79,998.79	6.00 18.00 6.00 18.00	0.04 0.00 0.04 18.04	18.04
43813KAC6	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	09/22/2020 09/29/2020 85,000.00	84,990.85 0.00 0.00 84,991.19	11.36 26.21 11.36 26.21	0.34 0.00 0.34 26.55	26.55
43815NAC8	Honda Auto Receivables Trust 2019-3 A3 1.78% Due 08/15/2023	08/20/2019 08/27/2019 90,063.79	98,470.38 0.00 8,406.89 90,063.54	77.90 146.06 71.25 139.41	0.05 0.00 0.05 139.46	139.46
459058GQ0	Intl. Bank Recon & Development Note 2.5% Due 03/19/2024	01/26/2021 01/28/2021 225,000.00	238,196.14 0.00 0.00 237,770.46	2,062.50 0.00 2,531.25 468.75	0.00 425.68 (425.68) 43.07	43.07
459058JM6	Intl. Bank Recon & Development Note 0.25% Due 11/24/2023	11/17/2020 11/24/2020 165,000.00	164,726.24 0.00 0.00 164,736.29	76.77 0.00 111.15 34.38	10.05 0.00 10.05 44.43	44.43
459200JX0	IBM Corp Note 2.85% Due 05/13/2022	05/16/2019 05/20/2019 200,000.00	200,078.51 0.00 0.00 200,069.97	1,235.00 0.00 1,710.00 475.00	0.00 8.54 (8.54) 466.46	466.46
45950KCR9	International Finance Corp Note 1.375% Due 10/16/2024	07/12/2021 07/14/2021 160,000.00	164,238.90 0.00 0.00 164,126.78	641.67 0.00 825.00 183.33	0.00 112.12 (112.12) 71.21	71.21
46647PAH9	JP Morgan Chase & Co Callable Note 2X 3/1/2024 3.22% Due 03/01/2025	08/19/2020 08/21/2020 210,000.00	222,313.84 0.00 0.00 221,909.03	2,817.50 0.00 3,381.00 563.50	0.00 404.81 (404.81) 158.69	158.69

Income Earned

As of August 31, 2021



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
47788UAC6	John Deere Owner Trust 2021-A A3 0.36% Due 09/15/2025	03/02/2021 03/10/2021 60,000.00	59,989.73 0.00 0.00 59,990.00	9.60 18.00 9.60 18.00	0.27 0.00 0.27 18.27	18.27
47789JAD8	John Deere Owner Trust 2019-A A3 2.91% Due 07/17/2023	Various Various 182,987.64	212,715.49 0.00 27,644.88 184,649.21	272.42 510.78 236.66 475.02	0.00 421.40 (421.40) 53.62	53.62
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 03/16/2026	07/13/2021 07/21/2021 70,000.00	69,993.81 0.00 0.00 69,993.96	10.11 0.00 40.44 30.33	0.15 0.00 0.15 30.48	30.48
58769KAD6	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	06/22/2021 06/29/2021 80,000.00	79,994.17 0.00 0.00 79,994.38	14.22 26.67 14.22 26.67	0.21 0.00 0.21 26.88	26.88
594918BX1	Microsoft Callable Note Cont 12/6/2023 2.875% Due 02/06/2024	03/05/2020 03/09/2020 200,000.00	208,350.58 0.00 0.00 208,048.51	2,795.14 2,875.00 399.31 479.17	0.00 302.07 (302.07) 177.10	177.10
65479JAD5	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 07/15/2024	10/16/2019 10/23/2019 107,925.40	116,607.52 0.00 8,685.97 107,921.94	100.03 187.55 92.58 180.10	0.39 0.00 0.39 180.49	180.49
69353RFB9	PNC Bank Callable Note Cont 1/18/2022 2.625% Due 02/17/2022	02/21/2019 02/25/2019 250,000.00	249,416.82 0.00 0.00 249,507.21	2,989.58 3,281.25 255.21 546.88	90.39 0.00 90.39 637.27	637.27
69371RP42	Paccar Financial Corp Note Due 08/09/2021	04/24/2019 04/26/2019 0.00	200,017.36 0.00 200,000.00 0.00	3,010.00 3,150.00 0.00 140.00	0.00 17.36 (17.36) 122.64	122.64
69371RR40	Paccar Financial Corp Note 0.5% Due 08/09/2024	08/03/2021 08/09/2021 80,000.00	0.00 79,956.80 0.00 79,957.71	0.00 0.00 24.44 24.44	0.91 0.00 0.91 25.35	25.35

Income Earned

As of August 31, 2021



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
747525AR4	Qualcomm Inc Callable Note Cont 12/30/2022 2.6% Due 01/30/2023	02/11/2020 02/13/2020 75,000.00	75,871.58 0.00 0.00 75,819.22	5.42 0.00 167.92 162.50	0.00 52.36 (52.36) 110.14	110.14
78015K7C2	Royal Bank of Canada Note 2.25% Due 11/01/2024	09/22/2020 09/24/2020 225,000.00	236,210.91 0.00 0.00 235,918.37	1,265.63 0.00 1,687.50 421.87	0.00 292.54 (292.54) 129.33	129.33
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 07/15/2024	06/29/2021 07/12/2021 35,000.00	34,982.47 0.00 0.00 34,982.98	11.55 0.00 29.77 18.22	0.51 0.00 0.51 18.73	18.73
808513BN4	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 03/18/2024	Various Various 245,000.00	246,027.13 0.00 0.00 245,992.89	678.86 0.00 831.98 153.12	1.35 35.59 (34.24) 118.88	118.88
89114QCB2	Toronto Dominion Bank Note 3.25% Due 03/11/2024	07/16/2019 07/18/2019 200,000.00	203,704.24 0.00 0.00 203,583.75	2,527.78 0.00 3,069.44 541.66	0.00 120.49 (120.49) 421.17	421.17
89231PAD0	Toyota Auto Receivables Trust 2018-D A3 3.18% Due 03/15/2023	08/29/2019 08/30/2019 56,350.26	66,140.49 0.00 9,150.52 56,871.74	92.57 173.58 79.64 160.65	0.00 118.23 (118.23) 42.42	42.42
89232HAC9	Toyota Auto Receivable Own 2020-A A3 1.66% Due 05/15/2024	07/06/2020 07/08/2020 215,000.00	218,427.14 0.00 0.00 218,322.77	158.62 297.42 158.62 297.42	0.00 104.37 (104.37) 193.05	193.05
89236TEL5	Toyota Motor Credit Corp Note 2.7% Due 01/11/2023	04/25/2019 04/29/2019 200,000.00	199,943.80 0.00 0.00 199,947.10	300.00 0.00 750.00 450.00	3.30 0.00 3.30 453.30	453.30
89236XAC0	Toyota Auto Receivables 2020-D A3 0.35% Due 01/15/2025	10/06/2020 10/13/2020 70,000.00	69,989.41 0.00 0.00 69,989.67	10.89 20.42 10.89 20.42	0.26 0.00 0.26 20.68	20.68

Income Earned

As of August 31, 2021



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
90331HNV1	US Bank NA Callable Note Cont 6/23/2023 3.4% Due 07/24/2023	05/17/2019 05/21/2019 250,000.00	253,096.55 0.00 0.00 252,957.63	165.28 0.00 873.61 708.33	0.00 138.92 (138.92) 569.41	569.41
9128284Z0	US Treasury Note 2.75% Due 08/31/2025	06/24/2021 06/25/2021 125,000.00	135,191.43 0.00 0.00 134,979.54	1,438.52 1,718.75 9.50 289.73	0.00 211.89 (211.89) 77.84	77.84
912828M80	US Treasury Note 2% Due 11/30/2022	Various Various 300,000.00	301,544.17 0.00 0.00 301,445.68	1,016.40 0.00 1,524.59 508.19	0.00 98.49 (98.49) 409.70	409.70
912828T26	US Treasury Note 1.375% Due 09/30/2023	Various Various 300,000.00	296,525.13 0.00 0.00 296,661.49	1,386.27 0.00 1,735.65 349.38	136.36 0.00 136.36 485.74	485.74
912828V80	US Treasury Note 2.25% Due 01/31/2024	11/26/2019 11/27/2019 200,000.00	203,173.78 0.00 0.00 203,066.01	12.23 0.00 391.30 379.07	0.00 107.77 (107.77) 271.30	271.30
912828VB3	US Treasury Note 1.75% Due 05/15/2023	12/16/2019 12/17/2019 250,000.00	250,271.05 0.00 0.00 250,258.17	927.31 0.00 1,295.86 368.55	0.00 12.88 (12.88) 355.67	355.67
912828WJ5	US Treasury Note 2.5% Due 05/15/2024	12/12/2019 12/13/2019 300,000.00	306,108.89 0.00 0.00 305,922.86	1,589.67 0.00 2,221.47 631.80	0.00 186.03 (186.03) 445.77	445.77
912828Y87	US Treasury Note 1.75% Due 07/31/2024	01/31/2020 01/31/2020 300,000.00	303,467.70 0.00 0.00 303,369.53	14.27 0.00 456.52 442.25	0.00 98.17 (98.17) 344.08	344.08
912828ZF0	US Treasury Note 0.5% Due 03/31/2025	03/25/2021 03/29/2021 350,000.00	348,999.71 0.00 0.00 349,022.89	588.11 0.00 736.34 148.23	23.18 0.00 23.18 171.41	171.41

Income Earned

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CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
912828ZT0	US Treasury Note 0.25% Due 05/31/2025	02/25/2021 02/26/2021 365,000.00	360,189.71 0.00 0.00 360,296.30	154.58 0.00 231.86 77.28	106.59 0.00 106.59 183.87	183.87
91282CAZ4	US Treasury Note 0.375% Due 11/30/2025	12/09/2020 12/10/2020 150,000.00	149,775.41 0.00 0.00 149,779.81	95.29 0.00 142.93 47.64	4.40 0.00 4.40 52.04	52.04
91282CBV2	US Treasury Note 0.375% Due 04/15/2024	04/29/2021 04/30/2021 350,000.00	350,287.40 0.00 0.00 350,278.38	387.30 0.00 498.46 111.16	0.00 9.02 (9.02) 102.14	102.14
91282CCG4	US Treasury Note 0.25% Due 06/15/2024	06/17/2021 06/18/2021 400,000.00	397,975.55 0.00 0.00 398,035.37	128.42 0.00 213.11 84.69	59.82 0.00 59.82 144.51	144.51
91282CCT6	US Treasury Note 0.375% Due 08/15/2024	08/25/2021 08/26/2021 400,000.00	0.00 399,109.38 0.00 399,114.31	0.00 (44.84) 69.29 24.45	4.93 0.00 4.93 29.38	29.38
92290BAA9	Verizon Owner Trust 2020-B A 0.47% Due 02/20/2025	08/04/2020 08/12/2020 120,000.00	119,980.20 0.00 0.00 119,980.67	17.23 47.00 17.23 47.00	0.47 0.00 0.47 47.47	47.47
92348AAA3	Verizon Owner Trust 2019-C A1A 1.94% Due 04/22/2024	10/01/2019 10/08/2019 80,000.00	79,996.30 0.00 0.00 79,996.41	47.42 129.33 47.42 129.33	0.11 0.00 0.11 129.44	129.44
			15,150,565.46	50,762.59	972.20	
			479,066.18	16,246.87	5,196.91	
			254,105.18	53,441.52	(4,224.71)	
Total Fixed Income			15,266,103.47	18,925.80	14,701.09	14,701.09

Income Earned

As of August 31, 2021



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENT						
08173QBS4	Beneficial Bank Negotiable CD 1.55% Due 10/07/2021	09/20/2016 09/20/2016 248,000.00	248,000.00 0.00 0.00 248,000.00	1,221.65 0.00 1,548.13 326.48	0.00 0.00 0.00 326.48	326.48
29976D2F6	Everbank Negotiable CD 2.05% Due 02/14/2022	02/09/2017 02/09/2017 248,000.00	248,000.00 0.00 0.00 248,000.00	2,242.53 2,521.11 153.22 431.80	0.00 0.00 0.00 431.80	431.80
31846V203	First American Govt Obligation Fund Class Y	Various Various 58,519.86	264,711.44 272,919.44 479,111.02 58,519.86	0.00 1.44 0.00 1.44	0.00 0.00 0.00 1.44	1.44
89233GYP5	Toyota Motor Credit Discount CP 0.18% Due 11/23/2021	04/26/2021 04/27/2021 350,000.00	349,800.50 0.00 0.00 349,854.75	0.00 0.00 0.00 0.00	54.25 0.00 54.25 54.25	54.25
			1,110,511.94	3,464.18	54.25	
			272,919.44	2,522.55	0.00	
			479,111.02	1,701.35	54.25	
Total Cash & Equivalent		904,519.86	904,374.61	759.72	813.97	813.97
LOCAL AGENCY INVESTMENT FUND						
90LAIF\$00	Local Agency Investment Fund State Pool	Various Various 30,667,060.67	30,667,060.67 0.00 0.00 30,667,060.67	5,728.97 0.00 11,459.12 5,730.15	0.00 0.00 0.00 5,730.15	5,730.15
			30,667,060.67	5,728.97	0.00	
			0.00	0.00	0.00	
			0.00	11,459.12	0.00	
Total Local Agency Investment Fund		30,667,060.67	30,667,060.67	5,730.15	5,730.15	5,730.15

Income Earned

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CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
INVESTMENT POOL						
09CATR\$05	CalTrust Medium Term Fund	Various Various 652,462.63	6,561,802.56 1,733.19 0.00 6,563,535.75	0.00 1,733.19 0.00 1,733.19	0.00 0.00 0.00 1,733.19	1,733.19
			6,561,802.56	0.00	0.00	
			1,733.19	1,733.19	0.00	
			0.00	0.00	0.00	
Total Investment Pool		652,462.63	6,563,535.75	1,733.19	1,733.19	1,733.19
			53,489,940.63	59,955.74	1,026.45	
			753,718.81	20,502.61	5,196.91	
			733,216.20	66,601.99	(4,170.46)	
TOTAL PORTFOLIO		47,490,146.63	53,506,272.78	27,148.86	22,978.40	22,978.40

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/01/2021	Interest	46647PAH9	210,000.00	JP Morgan Chase & Co Callable Note 2X 3/1/2024 3.22% Due 3/1/2025	0.00	3,381.00	3,381.00
09/08/2021	Interest	3137EAEW5	300,000.00	FHLMC Note 0.25% Due 9/8/2023	0.00	375.00	375.00
09/08/2021	Interest	24422ETV1	305,000.00	John Deere Capital Corp Note 2.15% Due 9/8/2022	0.00	3,278.75	3,278.75
09/10/2021	Interest	3130ADRG9	350,000.00	FHLB Note 2.75% Due 3/10/2023	0.00	4,812.50	4,812.50
09/11/2021	Interest	89114QCB2	200,000.00	Toronto Dominion Bank Note 3.25% Due 3/11/2024	0.00	3,250.00	3,250.00
09/12/2021	Interest	3135G0U43	350,000.00	FNMA Note 2.875% Due 9/12/2023	0.00	5,031.25	5,031.25
09/15/2021	Paydown	43815NAC8	90,063.79	Honda Auto Receivables Trust 2019-3 A3 1.78% Due 8/15/2023	8,858.78	133.59	8,992.37
09/15/2021	Paydown	47788UAC6	60,000.00	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	0.00	18.00	18.00
09/15/2021	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	0.00	26.67	26.67
09/15/2021	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	0.00	54.60	54.60
09/15/2021	Paydown	89231PAD0	56,350.26	Toyota Auto Receivables Trust 2018-D A3 3.18% Due 3/15/2023	2,918.75	149.33	3,068.08
09/15/2021	Paydown	89236XAC0	70,000.00	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,816.58	20.42	1,837.00
09/15/2021	Paydown	65479JAD5	107,925.40	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	2,967.23	173.58	3,140.81
09/15/2021	Paydown	89232HAC9	215,000.00	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	0.00	297.42	297.42
09/15/2021	Paydown	47789JAD8	182,987.64	John Deere Owner Trust 2019-A A3 2.91% Due 7/17/2023	15,051.49	443.75	15,495.24
09/18/2021	Interest	808513BN4	245,000.00	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 3/18/2024	0.00	918.75	918.75
09/18/2021	Paydown	43813KAC6	85,000.00	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	0.00	26.21	26.21

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/19/2021	Interest	459058GQ0	225,000.00	Intl. Bank Recon & Development Note 2.5% Due 3/19/2024	0.00	2,812.50	2,812.50
09/19/2021	Paydown	3137BM6P6	0.00	FHLMC K721 A2 3.09% Due 8/25/2022	216.92	332.16	549.08
09/20/2021	Paydown	92348AAA3	80,000.00	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	2,338.08	129.33	2,467.41
09/20/2021	Paydown	92290BAA9	120,000.00	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,834.27	47.00	2,881.27
09/21/2021	Paydown	43813GAC5	80,000.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	0.00	18.00	18.00
09/25/2021	Interest	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	0.00	331.60	331.60
09/25/2021	Paydown	3137B4GY6	275,000.00	FHLMC K032 A2 3.31% Due 5/25/2023	0.00	758.54	758.54
09/30/2021	Interest	912828ZF0	350,000.00	US Treasury Note 0.5% Due 3/31/2025	0.00	875.00	875.00
09/30/2021	Interest	912828T26	300,000.00	US Treasury Note 1.375% Due 9/30/2023	0.00	2,062.50	2,062.50
SEP 2021					37,002.10	29,757.45	66,759.55
10/07/2021	Maturity	08173QBS4	248,000.00	Beneficial Bank Negotiable CD 1.55% Due 10/7/2021	248,000.00	1,927.27	249,927.27
10/08/2021	Interest	3133ELWD2	285,000.00	FFCB Note 0.375% Due 4/8/2022	0.00	534.38	534.38
10/15/2021	Dividend	90LAIF\$00	1,901,159,971.69	Local Agency Investment Fund State Pool	0.00	11,457.02	11,457.02
10/15/2021	Interest	91282CBV2	350,000.00	US Treasury Note 0.375% Due 4/15/2024	0.00	656.25	656.25
10/15/2021	Paydown	47788UAC6	60,000.00	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	0.00	18.00	18.00
10/15/2021	Paydown	47789JAD8	182,987.64	John Deere Owner Trust 2019-A A3 2.91% Due 7/17/2023	15,087.12	407.25	15,494.37
10/15/2021	Paydown	65479JAD5	107,925.40	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	2,973.90	168.81	3,142.71

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/15/2021	Paydown	43815NAC8	90,063.79	Honda Auto Receivables Trust 2019-3 A3 1.78% Due 8/15/2023	8,539.83	120.45	8,660.28
10/15/2021	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	0.00	30.33	30.33
10/15/2021	Paydown	89231PAD0	56,350.26	Toyota Auto Receivables Trust 2018-D A3 3.18% Due 3/15/2023	2,923.93	141.59	3,065.52
10/15/2021	Paydown	89232HAC9	215,000.00	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	10,100.64	297.42	10,398.06
10/15/2021	Paydown	89236XAC0	70,000.00	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,811.85	19.89	1,831.74
10/15/2021	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	0.00	26.67	26.67
10/16/2021	Interest	3137EAEY1	225,000.00	FHLMC Note 0.125% Due 10/16/2023	0.00	140.63	140.63
10/16/2021	Interest	45950KCR9	160,000.00	International Finance Corp Note 1.375% Due 10/16/2024	0.00	1,100.00	1,100.00
10/18/2021	Paydown	43813KAC6	85,000.00	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	0.00	26.21	26.21
10/20/2021	Paydown	92348AAA3	80,000.00	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	2,343.35	125.55	2,468.90
10/20/2021	Paydown	92290BAA9	120,000.00	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,835.38	45.89	2,881.27
10/21/2021	Paydown	43813GAC5	80,000.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	0.00	18.00	18.00
10/25/2021	Interest	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	0.00	331.60	331.60
10/25/2021	Paydown	3137B4GY6	275,000.00	FHLMC K032 A2 3.31% Due 5/25/2023	0.00	758.54	758.54
OCT 2021					294,616.00	18,351.75	312,967.75
11/01/2021	Interest	78015K7C2	225,000.00	Royal Bank of Canada Note 2.25% Due 11/1/2024	0.00	2,531.25	2,531.25
11/03/2021	Interest	037833AK6	200,000.00	Apple Inc Note 2.4% Due 5/3/2023	0.00	2,400.00	2,400.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/05/2021	Interest	3137EAE6	305,000.00	FHLMC Note 0.375% Due 5/5/2023	0.00	571.88	571.88
11/06/2021	Interest	3133ELYR9	325,000.00	FFCB Note 0.25% Due 5/6/2022	0.00	406.25	406.25
11/06/2021	Interest	3137EAEZ8	335,000.00	FHLMC Note 0.25% Due 11/6/2023	0.00	418.75	418.75
11/07/2021	Interest	3135G06G3	350,000.00	FNMA Note 0.5% Due 11/7/2025	0.00	875.00	875.00
11/12/2021	Interest	023135BW5	130,000.00	Amazon.com Inc Note 0.45% Due 5/12/2024	0.00	292.50	292.50
11/13/2021	Interest	459200JX0	200,000.00	IBM Corp Note 2.85% Due 5/13/2022	0.00	2,850.00	2,850.00
11/15/2021	Interest	912828WJ5	300,000.00	US Treasury Note 2.5% Due 5/15/2024	0.00	3,750.00	3,750.00
11/15/2021	Interest	912828VB3	250,000.00	US Treasury Note 1.75% Due 5/15/2023	0.00	2,187.50	2,187.50
11/15/2021	Paydown	47789JAD8	182,987.64	John Deere Owner Trust 2019-A A3 2.91% Due 7/17/2023	15,122.82	370.66	15,493.48
11/15/2021	Paydown	47788UAC6	60,000.00	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	0.00	18.00	18.00
11/15/2021	Paydown	65479JAD5	107,925.40	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	2,980.60	164.02	3,144.62
11/15/2021	Paydown	43815NAC8	90,063.79	Honda Auto Receivables Trust 2019-3 A3 1.78% Due 8/15/2023	8,220.09	107.79	8,327.88
11/15/2021	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	0.00	26.67	26.67
11/15/2021	Paydown	89232HAC9	215,000.00	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	9,891.57	283.44	10,175.01
11/15/2021	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	0.00	30.33	30.33
11/15/2021	Paydown	89231PAD0	56,350.26	Toyota Auto Receivables Trust 2018-D A3 3.18% Due 3/15/2023	2,929.10	133.85	3,062.95
11/15/2021	Paydown	89236XAC0	70,000.00	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,807.07	19.36	1,826.43

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11/17/2021	Interest	14913R2L0	205,000.00	Caterpillar Financial Service Note 0.45% Due 5/17/2024	0.00	461.25	461.25
11/18/2021	Paydown	43813KAC6	85,000.00	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	0.00	26.21	26.21
11/20/2021	Paydown	92348AAA3	80,000.00	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	2,348.61	121.77	2,470.38
11/20/2021	Paydown	92290BAA9	120,000.00	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,836.49	44.78	2,881.27
11/21/2021	Paydown	43813GAC5	80,000.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	0.00	18.00	18.00
11/22/2021	Interest	3135G04Q3	245,000.00	FNMA Note 0.25% Due 5/22/2023	0.00	306.25	306.25
11/23/2021	Maturity	89233GYP5	350,000.00	Toyota Motor Credit Discount CP 0.18% Due 11/23/2021	350,000.00	0.00	350,000.00
11/24/2021	Interest	459058JM6	165,000.00	Intl. Bank Recon & Development Note 0.25% Due 11/24/2023	0.00	206.25	206.25
11/25/2021	Interest	404280BA6	200,000.00	HSBC Holdings PLC Note 3.6% Due 5/25/2023	0.00	3,600.00	3,600.00
11/25/2021	Interest	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	0.00	331.60	331.60
11/25/2021	Paydown	3137B4GY6	275,000.00	FHLMC K032 A2 3.31% Due 5/25/2023	0.00	758.54	758.54
11/30/2021	Interest	912828M80	300,000.00	US Treasury Note 2% Due 11/30/2022	0.00	3,000.00	3,000.00
11/30/2021	Interest	912828ZT0	365,000.00	US Treasury Note 0.25% Due 5/31/2025	0.00	456.25	456.25
11/30/2021	Interest	91282CAZ4	150,000.00	US Treasury Note 0.375% Due 11/30/2025	0.00	281.25	281.25
NOV 2021					396,136.35	27,049.40	423,185.75
12/08/2021	Interest	3130A0F70	350,000.00	FHLB Note 3.375% Due 12/8/2023	0.00	5,906.25	5,906.25
12/08/2021	Interest	3134GVJ66	350,000.00	FHLMC Note 0.25% Due 6/8/2022	0.00	437.50	437.50

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12/14/2021	Interest	3130A1XJ2	155,000.00	FHLB Note 2.875% Due 6/14/2024	0.00	2,228.13	2,228.13
12/15/2021	Interest	91282CCG4	400,000.00	US Treasury Note 0.25% Due 6/15/2024	0.00	500.00	500.00
12/15/2021	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	0.00	26.67	26.67
12/15/2021	Paydown	89232HAC9	215,000.00	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	9,681.60	269.76	9,951.36
12/15/2021	Paydown	65479JAD5	107,925.40	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	2,987.30	159.23	3,146.53
12/15/2021	Paydown	43815NAC8	90,063.79	Honda Auto Receivables Trust 2019-3 A3 1.78% Due 8/15/2023	7,899.60	95.59	7,995.19
12/15/2021	Paydown	47788UAC6	60,000.00	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	0.00	18.00	18.00
12/15/2021	Paydown	47789JAD8	182,987.64	John Deere Owner Trust 2019-A A3 2.91% Due 7/17/2023	15,158.62	333.98	15,492.60
12/15/2021	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	0.00	30.33	30.33
12/15/2021	Paydown	89231PAD0	56,350.26	Toyota Auto Receivables Trust 2018-D A3 3.18% Due 3/15/2023	2,934.31	126.08	3,060.39
12/15/2021	Paydown	89236XAC0	70,000.00	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,802.23	18.83	1,821.06
12/18/2021	Paydown	43813KAC6	85,000.00	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	0.00	26.21	26.21
12/20/2021	Maturity	3130AHSR5	320,000.00	FHLB Note 1.625% Due 12/20/2021	320,000.00	2,600.00	322,600.00
12/20/2021	Paydown	92290BAA9	120,000.00	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,837.60	43.67	2,881.27
12/20/2021	Paydown	92348AAA3	80,000.00	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	2,353.90	117.97	2,471.87
12/21/2021	Paydown	43813GAC5	80,000.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	0.00	18.00	18.00
12/25/2021	Interest	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	0.00	331.60	331.60

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12/25/2021	Paydown	3137B4GY6	275,000.00	FHLMC K032 A2 3.31% Due 5/25/2023	0.00	758.54	758.54
12/26/2021	Interest	3137EAES4	300,000.00	FHLMC Note 0.25% Due 6/26/2023	0.00	375.00	375.00
DEC 2021					365,655.16	14,421.34	380,076.50
01/10/2022	Interest	3135G05G4	250,000.00	FNMA Note 0.25% Due 7/10/2023	0.00	312.50	312.50
01/11/2022	Interest	89236TEL5	200,000.00	Toyota Motor Credit Corp Note 2.7% Due 1/11/2023	0.00	2,700.00	2,700.00
01/13/2022	Interest	037833DE7	200,000.00	Apple Inc Callable Note Cont 12/13/2022 2.4% Due 1/13/2023	0.00	2,400.00	2,400.00
01/13/2022	Maturity	3137EADB2	350,000.00	FHLMC Note 2.375% Due 1/13/2022	350,000.00	4,156.25	354,156.25
01/15/2022	Interest	79466LAG9	35,000.00	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	0.00	111.20	111.20
01/15/2022	Paydown	89232HAC9	215,000.00	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	9,470.75	256.37	9,727.12
01/15/2022	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	0.00	26.67	26.67
01/15/2022	Paydown	43815NAC8	90,063.79	Honda Auto Receivables Trust 2019-3 A3 1.78% Due 8/15/2023	7,578.32	83.88	7,662.20
01/15/2022	Paydown	47789JAD8	182,987.64	John Deere Owner Trust 2019-A A3 2.91% Due 7/17/2023	15,194.49	297.22	15,491.71
01/15/2022	Paydown	47788UAC6	60,000.00	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	0.00	18.00	18.00
01/15/2022	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	0.00	30.33	30.33
01/15/2022	Paydown	65479JAD5	107,925.40	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	2,994.02	154.43	3,148.45
01/15/2022	Paydown	89231PAD0	56,350.26	Toyota Auto Receivables Trust 2018-D A3 3.18% Due 3/15/2023	2,939.50	118.31	3,057.81
01/15/2022	Paydown	89236XAC0	70,000.00	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,797.34	18.31	1,815.65

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/18/2022	Paydown	43813KAC6	85,000.00	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	0.00	26.21	26.21
01/20/2022	Paydown	92348AAA3	80,000.00	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	2,359.20	114.16	2,473.36
01/20/2022	Paydown	92290BAA9	120,000.00	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,838.71	42.56	2,881.27
01/21/2022	Paydown	43813GAC5	80,000.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	0.00	18.00	18.00
01/24/2022	Interest	90331HNV1	250,000.00	US Bank NA Callable Note Cont 6/23/2023 3.4% Due 7/24/2023	0.00	4,250.00	4,250.00
01/25/2022	Interest	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	0.00	331.60	331.60
01/25/2022	Interest	3137EAET2	170,000.00	FHLMC Note 0.125% Due 7/25/2022	0.00	106.25	106.25
01/25/2022	Paydown	3137B4GY6	275,000.00	FHLMC K032 A2 3.31% Due 5/25/2023	0.00	758.54	758.54
01/30/2022	Interest	747525AR4	75,000.00	Qualcomm Inc Callable Note Cont 12/30/2022 2.6% Due 1/30/2023	0.00	975.00	975.00
01/31/2022	Interest	912828Y87	300,000.00	US Treasury Note 1.75% Due 7/31/2024	0.00	2,625.00	2,625.00
01/31/2022	Interest	912828V80	200,000.00	US Treasury Note 2.25% Due 1/31/2024	0.00	2,250.00	2,250.00
JAN 2022					395,172.33	22,180.79	417,353.12
02/06/2022	Interest	594918BX1	200,000.00	Microsoft Callable Note Cont 12/6/2023 2.875% Due 2/6/2024	0.00	2,875.00	2,875.00
02/09/2022	Interest	69371RR40	80,000.00	Paccar Financial Corp Note 0.5% Due 8/9/2024	0.00	200.00	200.00
02/14/2022	Maturity	29976D2F6	248,000.00	Everbank Negotiable CD 2.05% Due 2/14/2022	248,000.00	2,465.39	250,465.39
02/15/2022	Interest	91282CCT6	400,000.00	US Treasury Note 0.375% Due 8/15/2024	0.00	750.00	750.00
02/15/2022	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	0.00	26.67	26.67

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02/15/2022	Paydown	47788UAC6	60,000.00	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	0.00	18.00	18.00
02/15/2022	Paydown	47789JAD8	182,987.64	John Deere Owner Trust 2019-A A3 2.91% Due 7/17/2023	15,230.45	260.38	15,490.83
02/15/2022	Paydown	43815NAC8	90,063.79	Honda Auto Receivables Trust 2019-3 A3 1.78% Due 8/15/2023	7,256.28	72.63	7,328.91
02/15/2022	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	0.00	30.33	30.33
02/15/2022	Paydown	65479JAD5	107,925.40	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	3,000.76	149.61	3,150.37
02/15/2022	Paydown	89231PAD0	56,350.26	Toyota Auto Receivables Trust 2018-D A3 3.18% Due 3/15/2023	2,944.72	110.52	3,055.24
02/15/2022	Paydown	89232HAC9	215,000.00	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	9,259.00	243.27	9,502.27
02/15/2022	Paydown	89236XAC0	70,000.00	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,792.40	17.78	1,810.18
02/16/2022	Interest	06406FAD5	200,000.00	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 8/16/2023	0.00	2,200.00	2,200.00
02/17/2022	Maturity	69353RFB9	250,000.00	PNC Bank Callable Note Cont 1/18/2022 2.625% Due 2/17/2022	250,000.00	3,281.25	253,281.25
02/18/2022	Paydown	43813KAC6	85,000.00	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	0.00	26.21	26.21
02/19/2022	Paydown	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	1,226.83	2.53	1,229.36
02/20/2022	Paydown	92348AAA3	80,000.00	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	2,364.50	110.35	2,474.85
02/20/2022	Paydown	92290BAA9	120,000.00	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,839.82	41.45	2,881.27
02/21/2022	Paydown	43813GAC5	80,000.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	0.00	18.00	18.00
02/24/2022	Interest	3137EAEV7	300,000.00	FHLMC Note 0.25% Due 8/24/2023	0.00	375.00	375.00

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02/25/2022	Interest	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	0.00	328.44	328.44
02/25/2022	Paydown	3137B4GY6	275,000.00	FHLMC K032 A2 3.31% Due 5/25/2023	0.00	758.54	758.54
02/28/2022	Interest	9128284Z0	125,000.00	US Treasury Note 2.75% Due 8/31/2025	0.00	1,718.75	1,718.75
FEB 2022					543,914.76	16,080.10	559,994.86
03/01/2022	Interest	46647PAH9	210,000.00	JP Morgan Chase & Co Callable Note 2X 3/1/2024 3.22% Due 3/1/2025	0.00	3,381.00	3,381.00
03/08/2022	Interest	24422ETV1	305,000.00	John Deere Capital Corp Note 2.15% Due 9/8/2022	0.00	3,278.75	3,278.75
03/08/2022	Interest	3137EAEW5	300,000.00	FHLMC Note 0.25% Due 9/8/2023	0.00	375.00	375.00
03/10/2022	Interest	3130ADRG9	350,000.00	FHLB Note 2.75% Due 3/10/2023	0.00	4,812.50	4,812.50
03/11/2022	Interest	89114QCB2	200,000.00	Toronto Dominion Bank Note 3.25% Due 3/11/2024	0.00	3,250.00	3,250.00
03/12/2022	Interest	3135G0U43	350,000.00	FNMA Note 2.875% Due 9/12/2023	0.00	5,031.25	5,031.25
03/15/2022	Paydown	47788UAC6	60,000.00	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	0.00	18.00	18.00
03/15/2022	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	0.00	30.33	30.33
03/15/2022	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	0.00	26.67	26.67
03/15/2022	Paydown	47789JAD8	182,987.64	John Deere Owner Trust 2019-A A3 2.91% Due 7/17/2023	15,266.50	223.44	15,489.94
03/15/2022	Paydown	43815NAC8	90,063.79	Honda Auto Receivables Trust 2019-3 A3 1.78% Due 8/15/2023	6,933.45	61.87	6,995.32
03/15/2022	Paydown	89231PAD0	56,350.26	Toyota Auto Receivables Trust 2018-D A3 3.18% Due 3/15/2023	2,949.95	102.71	3,052.66
03/15/2022	Paydown	89236XAC0	70,000.00	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,787.40	17.26	1,804.66

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03/15/2022	Paydown	65479JAD5	107,925.40	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	3,007.51	144.78	3,152.29
03/15/2022	Paydown	89232HAC9	215,000.00	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	9,046.36	230.46	9,276.82
03/18/2022	Interest	808513BN4	245,000.00	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 3/18/2024	0.00	918.75	918.75
03/18/2022	Paydown	43813KAC6	85,000.00	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	4,035.15	26.21	4,061.36
03/19/2022	Interest	459058GQ0	225,000.00	Intl. Bank Recon & Development Note 2.5% Due 3/19/2024	0.00	2,812.50	2,812.50
03/19/2022	Paydown	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	9,034.94	18.61	9,053.55
03/20/2022	Paydown	92290BAA9	120,000.00	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,840.94	40.33	2,881.27
03/20/2022	Paydown	92348AAA3	80,000.00	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	2,369.82	106.53	2,476.35
03/21/2022	Paydown	43813GAC5	80,000.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	0.00	18.00	18.00
03/25/2022	Interest	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	0.00	305.18	305.18
03/25/2022	Paydown	3137B4GY6	275,000.00	FHLMC K032 A2 3.31% Due 5/25/2023	0.00	758.54	758.54
03/31/2022	Interest	912828ZF0	350,000.00	US Treasury Note 0.5% Due 3/31/2025	0.00	875.00	875.00
03/31/2022	Interest	912828T26	300,000.00	US Treasury Note 1.375% Due 9/30/2023	0.00	2,062.50	2,062.50
MAR 2022					57,272.02	28,926.17	86,198.19
04/08/2022	Maturity	3133ELWD2	285,000.00	FFCB Note 0.375% Due 4/8/2022	285,000.00	534.38	285,534.38
04/15/2022	Interest	91282CBV2	350,000.00	US Treasury Note 0.375% Due 4/15/2024	0.00	656.25	656.25
04/15/2022	Paydown	47788UAC6	60,000.00	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	0.00	18.00	18.00

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04/15/2022	Paydown	47789JAD8	182,987.64	John Deere Owner Trust 2019-A A3 2.91% Due 7/17/2023	15,302.62	186.43	15,489.05
04/15/2022	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	0.00	30.33	30.33
04/15/2022	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	0.00	26.67	26.67
04/15/2022	Paydown	89231PAD0	56,350.26	Toyota Auto Receivables Trust 2018-D A3 3.18% Due 3/15/2023	2,955.17	94.90	3,050.07
04/15/2022	Paydown	89236XAC0	70,000.00	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,782.35	16.74	1,799.09
04/15/2022	Paydown	43815NAC8	90,063.79	Honda Auto Receivables Trust 2019-3 A3 1.78% Due 8/15/2023	6,609.83	51.59	6,661.42
04/15/2022	Paydown	65479JAD5	107,925.40	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	3,014.27	139.95	3,154.22
04/15/2022	Paydown	89232HAC9	215,000.00	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	8,832.83	217.94	9,050.77
04/16/2022	Interest	45950KCR9	160,000.00	International Finance Corp Note 1.375% Due 10/16/2024	0.00	1,100.00	1,100.00
04/16/2022	Interest	3137EAEY1	225,000.00	FHLMC Note 0.125% Due 10/16/2023	0.00	140.63	140.63
04/18/2022	Paydown	43813KAC6	85,000.00	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	4,036.40	24.96	4,061.36
04/19/2022	Paydown	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	9,069.72	18.68	9,088.40
04/20/2022	Paydown	92290BAA9	120,000.00	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,842.05	39.22	2,881.27
04/20/2022	Paydown	92348AAA3	80,000.00	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	2,375.16	102.69	2,477.85
04/21/2022	Paydown	43813GAC5	80,000.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	0.00	18.00	18.00
04/25/2022	Interest	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	0.00	281.82	281.82
04/25/2022	Paydown	3137B4GY6	275,000.00	FHLMC K032 A2 3.31% Due 5/25/2023	0.00	758.54	758.54

Cash Flow Report

As of August 31, 2021



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
APR 2022					341,820.40	4,457.72	346,278.12
05/01/2022	Interest	78015K7C2	225,000.00	Royal Bank of Canada Note 2.25% Due 11/1/2024	0.00	2,531.25	2,531.25
05/03/2022	Interest	037833AK6	200,000.00	Apple Inc Note 2.4% Due 5/3/2023	0.00	2,400.00	2,400.00
05/05/2022	Interest	3137EAER6	305,000.00	FHLMC Note 0.375% Due 5/5/2023	0.00	571.88	571.88
05/06/2022	Interest	3137EAEZ8	335,000.00	FHLMC Note 0.25% Due 11/6/2023	0.00	418.75	418.75
05/06/2022	Maturity	3133ELYR9	325,000.00	FFCB Note 0.25% Due 5/6/2022	325,000.00	406.25	325,406.25
05/07/2022	Interest	3135G06G3	350,000.00	FNMA Note 0.5% Due 11/7/2025	0.00	875.00	875.00
05/12/2022	Interest	023135BW5	130,000.00	Amazon.com Inc Note 0.45% Due 5/12/2024	0.00	292.50	292.50
05/13/2022	Maturity	459200JX0	200,000.00	IBM Corp Note 2.85% Due 5/13/2022	200,000.00	2,850.00	202,850.00
05/15/2022	Interest	912828VB3	250,000.00	US Treasury Note 1.75% Due 5/15/2023	0.00	2,187.50	2,187.50
05/15/2022	Interest	912828WJ5	300,000.00	US Treasury Note 2.5% Due 5/15/2024	0.00	3,750.00	3,750.00
05/15/2022	Paydown	47788UAC6	60,000.00	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	0.00	18.00	18.00
05/15/2022	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	0.00	30.33	30.33
05/15/2022	Paydown	89231PAD0	56,350.26	Toyota Auto Receivables Trust 2018-D A3 3.18% Due 3/15/2023	2,960.41	87.07	3,047.48
05/15/2022	Paydown	89236XAC0	70,000.00	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,777.24	16.22	1,793.46
05/15/2022	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	0.00	26.67	26.67
05/15/2022	Paydown	89232HAC9	215,000.00	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	8,618.37	205.73	8,824.10

Cash Flow Report

As of August 31, 2021



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/15/2022	Paydown	43815NAC8	90,063.79	Honda Auto Receivables Trust 2019-3 A3 1.78% Due 8/15/2023	6,285.45	41.78	6,327.23
05/15/2022	Paydown	47789JAD8	182,987.64	John Deere Owner Trust 2019-A A3 2.91% Due 7/17/2023	15,338.84	149.32	15,488.16
05/15/2022	Paydown	65479JAD5	107,925.40	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	3,021.06	135.10	3,156.16
05/17/2022	Interest	14913R2L0	205,000.00	Caterpillar Financial Service Note 0.45% Due 5/17/2024	0.00	461.25	461.25
05/18/2022	Paydown	43813KAC6	85,000.00	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	4,037.64	23.72	4,061.36
05/19/2022	Paydown	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	28,684.93	59.09	28,744.02
05/20/2022	Paydown	92348AAA3	80,000.00	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	2,380.50	98.85	2,479.35
05/20/2022	Paydown	92290BAA9	120,000.00	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,843.16	38.11	2,881.27
05/21/2022	Paydown	43813GAC5	80,000.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	0.00	18.00	18.00
05/22/2022	Interest	3135G04Q3	245,000.00	FNMA Note 0.25% Due 5/22/2023	0.00	306.25	306.25
05/24/2022	Interest	459058JM6	165,000.00	Intl. Bank Recon & Development Note 0.25% Due 11/24/2023	0.00	206.25	206.25
05/25/2022	Interest	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	0.00	207.96	207.96
05/25/2022	Interest	404280BA6	200,000.00	HSBC Holdings PLC Note 3.6% Due 5/25/2023	0.00	3,600.00	3,600.00
05/25/2022	Paydown	3137B4GY6	275,000.00	FHLMC K032 A2 3.31% Due 5/25/2023	0.00	758.54	758.54
05/31/2022	Interest	91282CAZ4	150,000.00	US Treasury Note 0.375% Due 11/30/2025	0.00	281.25	281.25
05/31/2022	Interest	912828M80	300,000.00	US Treasury Note 2% Due 11/30/2022	0.00	3,000.00	3,000.00
05/31/2022	Interest	912828ZT0	365,000.00	US Treasury Note 0.25% Due 5/31/2025	0.00	456.25	456.25

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
MAY 2022					600,947.60	26,508.87	627,456.47
06/08/2022	Interest	3130A0F70	350,000.00	FHLB Note 3.375% Due 12/8/2023	0.00	5,906.25	5,906.25
06/08/2022	Maturity	3134GVJ66	350,000.00	FHLMC Note 0.25% Due 6/8/2022	350,000.00	437.50	350,437.50
06/14/2022	Interest	3130A1XJ2	155,000.00	FHLB Note 2.875% Due 6/14/2024	0.00	2,228.13	2,228.13
06/15/2022	Interest	91282CCG4	400,000.00	US Treasury Note 0.25% Due 6/15/2024	0.00	500.00	500.00
06/15/2022	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	0.00	26.67	26.67
06/15/2022	Paydown	89232HAC9	215,000.00	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	8,403.03	193.80	8,596.83
06/15/2022	Paydown	43815NAC8	90,063.79	Honda Auto Receivables Trust 2019-3 A3 1.78% Due 8/15/2023	5,960.27	32.46	5,992.73
06/15/2022	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	0.00	30.33	30.33
06/15/2022	Paydown	65479JAD5	107,925.40	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	3,027.86	130.24	3,158.10
06/15/2022	Paydown	89231PAD0	56,350.26	Toyota Auto Receivables Trust 2018-D A3 3.18% Due 3/15/2023	2,965.66	79.22	3,044.88
06/15/2022	Paydown	89236XAC0	70,000.00	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,772.08	15.70	1,787.78
06/15/2022	Paydown	47788UAC6	60,000.00	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	0.00	18.00	18.00
06/15/2022	Paydown	47789JAD8	182,987.64	John Deere Owner Trust 2019-A A3 2.91% Due 7/17/2023	15,375.14	112.12	15,487.26
06/18/2022	Paydown	43813KAC6	85,000.00	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	4,038.89	22.47	4,061.36
06/19/2022	Paydown	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	8,101.54	16.69	8,118.23
06/20/2022	Paydown	92348AAA3	80,000.00	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	2,385.85	95.01	2,480.86

Cash Flow Report

As of August 31, 2021



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/20/2022	Paydown	92290BAA9	120,000.00	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,844.28	36.99	2,881.27
06/21/2022	Paydown	43813GAC5	80,000.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	0.00	18.00	18.00
06/25/2022	Interest	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	0.00	187.10	187.10
06/25/2022	Paydown	3137B4GY6	275,000.00	FHLMC K032 A2 3.31% Due 5/25/2023	0.00	758.54	758.54
06/26/2022	Interest	3137EAES4	300,000.00	FHLMC Note 0.25% Due 6/26/2023	0.00	375.00	375.00
JUN 2022					404,874.60	11,220.22	416,094.82
07/10/2022	Interest	3135G05G4	250,000.00	FNMA Note 0.25% Due 7/10/2023	0.00	312.50	312.50
07/11/2022	Interest	89236TEL5	200,000.00	Toyota Motor Credit Corp Note 2.7% Due 1/11/2023	0.00	2,700.00	2,700.00
07/13/2022	Interest	037833DE7	200,000.00	Apple Inc Callable Note Cont 12/13/2022 2.4% Due 1/13/2023	0.00	2,400.00	2,400.00
07/15/2022	Interest	79466LAG9	35,000.00	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	0.00	109.38	109.38
07/15/2022	Paydown	47789JAD8	182,987.64	John Deere Owner Trust 2019-A A3 2.91% Due 7/17/2023	15,411.53	74.84	15,486.37
07/15/2022	Paydown	43815NAC8	90,063.79	Honda Auto Receivables Trust 2019-3 A3 1.78% Due 8/15/2023	5,634.31	23.62	5,657.93
07/15/2022	Paydown	65479JAD5	107,925.40	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	3,034.67	125.37	3,160.04
07/15/2022	Paydown	89231PAD0	56,350.26	Toyota Auto Receivables Trust 2018-D A3 3.18% Due 3/15/2023	2,970.92	71.36	3,042.28
07/15/2022	Paydown	89236XAC0	70,000.00	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,766.87	15.18	1,782.05
07/15/2022	Paydown	89232HAC9	215,000.00	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	8,186.76	182.18	8,368.94
07/15/2022	Paydown	47788UAC6	60,000.00	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	0.00	18.00	18.00

Cash Flow Report

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/15/2022	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	0.00	30.33	30.33
07/15/2022	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	0.00	26.67	26.67
07/18/2022	Paydown	43813KAC6	85,000.00	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	4,040.13	21.23	4,061.36
07/19/2022	Paydown	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	18,731.62	38.59	18,770.21
07/20/2022	Paydown	92348AAA3	80,000.00	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	2,391.22	91.15	2,482.37
07/20/2022	Paydown	92290BAA9	120,000.00	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,845.39	35.88	2,881.27
07/21/2022	Paydown	43813GAC5	80,000.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	0.00	18.00	18.00
07/24/2022	Interest	90331HNV1	250,000.00	US Bank NA Callable Note Cont 6/23/2023 3.4% Due 7/24/2023	0.00	4,250.00	4,250.00
07/25/2022	Interest	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	0.00	138.86	138.86
07/25/2022	Maturity	3137EAET2	170,000.00	FHLMC Note 0.125% Due 7/25/2022	170,000.00	106.25	170,106.25
07/25/2022	Paydown	3137B4GY6	275,000.00	FHLMC K032 A2 3.31% Due 5/25/2023	0.00	758.54	758.54
07/30/2022	Interest	747525AR4	75,000.00	Qualcomm Inc Callable Note Cont 12/30/2022 2.6% Due 1/30/2023	0.00	975.00	975.00
07/31/2022	Interest	912828Y87	300,000.00	US Treasury Note 1.75% Due 7/31/2024	0.00	2,625.00	2,625.00
07/31/2022	Interest	912828V80	200,000.00	US Treasury Note 2.25% Due 1/31/2024	0.00	2,250.00	2,250.00
JUL 2022					235,013.42	17,397.93	252,411.35
08/06/2022	Interest	594918BX1	200,000.00	Microsoft Callable Note Cont 12/6/2023 2.875% Due 2/6/2024	0.00	2,875.00	2,875.00
08/09/2022	Interest	69371RR40	80,000.00	Paccar Financial Corp Note 0.5% Due 8/9/2024	0.00	200.00	200.00

Cash Flow Report

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/15/2022	Interest	91282CCT6	400,000.00	US Treasury Note 0.375% Due 8/15/2024	0.00	750.00	750.00
08/15/2022	Paydown	89231PAD0	56,350.26	Toyota Auto Receivables Trust 2018-D A3 3.18% Due 3/15/2023	2,976.19	63.49	3,039.68
08/15/2022	Paydown	89236XAC0	70,000.00	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,761.59	14.67	1,776.26
08/15/2022	Paydown	43815NAC8	90,063.79	Honda Auto Receivables Trust 2019-3 A3 1.78% Due 8/15/2023	5,307.57	15.26	5,322.83
08/15/2022	Paydown	65479JAD5	107,925.40	Nissan Auto Receivables Owner 2019-C A3 1.93% Due 7/15/2024	3,041.50	120.49	3,161.99
08/15/2022	Paydown	89232HAC9	215,000.00	Toyota Auto Receivable Own 2020-A A3 1.66% Due 5/15/2024	7,969.59	170.85	8,140.44
08/15/2022	Paydown	47788UAC6	60,000.00	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	0.00	18.00	18.00
08/15/2022	Paydown	47789JAD8	182,987.64	John Deere Owner Trust 2019-A A3 2.91% Due 7/17/2023	15,448.01	37.46	15,485.47
08/15/2022	Paydown	47789QAC4	70,000.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	0.00	30.33	30.33
08/15/2022	Paydown	58769KAD6	80,000.00	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	0.00	26.67	26.67
08/16/2022	Interest	06406FAD5	200,000.00	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 8/16/2023	0.00	2,200.00	2,200.00
08/18/2022	Paydown	43813KAC6	85,000.00	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	4,041.38	19.98	4,061.36
08/19/2022	Paydown	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	25,411.94	52.35	25,464.29
08/20/2022	Paydown	92348AAA3	80,000.00	Verizon Owner Trust 2019-C A1A 1.94% Due 4/22/2024	2,396.61	87.28	2,483.89
08/20/2022	Paydown	92290BAA9	120,000.00	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	2,846.50	34.77	2,881.27
08/21/2022	Paydown	43813GAC5	80,000.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	3,990.82	18.00	4,008.82

Cash Flow Report

As of August 31, 2021



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/24/2022	Interest	3137EAEV7	300,000.00	FHLMC Note 0.25% Due 8/24/2023	0.00	375.00	375.00
08/25/2022	Interest	3137BM6P6	128,776.38	FHLMC K721 A2 3.09% Due 8/25/2022	0.00	73.43	73.43
08/25/2022	Paydown	3137B4GY6	275,000.00	FHLMC K032 A2 3.31% Due 5/25/2023	0.00	758.54	758.54
08/31/2022	Interest	9128284Z0	125,000.00	US Treasury Note 2.75% Due 8/31/2025	0.00	1,718.75	1,718.75
AUG 2022					75,191.70	9,660.32	84,852.02
TOTAL					3,747,616.44	226,012.06	3,973,628.50



Chandler Asset Management, Inc. ("Chandler") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

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Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.



City of Gardena
Gardena City Council Meeting
AGENDA REPORT SUMMARY

Agenda Item No. 8.E
Section: CONSENT CALENDAR
Meeting Date: September 28,
2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: PERSONNEL REPORT NO. P-2021-17

CONTACT: HUMAN RESOURCES

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

Approve

FINANCIAL IMPACT/COST:

ATTACHMENTS:

[PERS RPT P-2021-17 09-28-21.doc](#)

APPROVED:

Clint Osorio, City Manager



TO: THE HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: PERSONNEL REPORT

1. Report the count of confirmed COVID-19 employee cases.
Total Count: Eighty-Six (86)
 - a. Administrative Services Department: One (1)
 - b. City Clerk's Office: Two (2)
 - c. Elected & Administrative Offices: One (1)
 - d. Community Development Department: Two (2)
 - e. Transportation Department: Twenty-Seven (27)
 - f. Police Department: Thirty (30)
 - g. Public Works Department: Eleven (11)
 - h. Recreation & Human Services Department: Twelve (12)
2. Report the Promotional Appointment of the following individuals:
 - a. **ERIC HYDE** to the position of Police Lieutenant, Schedule 227 (\$12,517 - \$15,976/month) with the Police Department effective September 12, 2021.
 - b. **CHRISTOPHER GORDON** to the position of Park Maintenance Worker I, Schedule 34 (\$3,473 - \$4,432/month) with the Public Works Department effective September 26, 2021.
3. Report the Separation of Human Resources Analyst, **ABIGAIL QUIROZ**, of the Administrative Services Department effective September 22, 2021. Ms. Quiroz provided 3 years and 5 months of service to the City.
4. Report that the following individuals are on leave under the Family Medical Leave Act / California Family Rights Act:
 - a. Administrative Analyst, **MAYRA MACIEL**, of the Police Department effective September 9, 2021 through January 11, 2022.
5. Report the recruitment for the Open/Competitive position of Transit Marketing Coordinator (Transportation Department). This recruitment closed on September 22, 2021.
6. Report the recruitment for the Open/Competitive position of Transit Maintenance Coordinator (Transportation Department). This recruitment closed on September 27, 2021.
7. Report the recruitment for the Open/Competitive position of Transit Equipment Mechanic (Transportation Department). This recruitment is scheduled to close on October 13, 2021.



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 8.F
Section: CONSENT CALENDAR
Meeting Date: September 28,
2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: APPROVAL OF FINAL TRACT MAP NO. 82945

CONTACT: PUBLIC WORKS

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that the City Council :

1. Find the final map compiles with the Subdivision Map Act and the Subdivision Ordinance of the City.
2. Find the final map in compliance and consistent with the previously approved tentative map and the Mitigating measures of the environmental review.
3. Approve the final Tract map.

On October 20, 2020, the Planning and Environmental Quality Commission approved tentative Parcel Map 82945. The approved tentative tract map incorporated all requirements of the City of Gardena, including the Planning and Environmental quality Commission. The final map has been checked by the City Surveyor for compliance with the State Subdivision Map Act, the City of Gardena Public Works for compliance with local requirements, and Community Development Department for compliance with Land Use General plan Requirements, and the City Treasurer for outstanding assessments.

All departments have reviewed the map and did not find any violations. The map is acceptable and ready for recordation. This map can be found on file in Engineering.

FINANCIAL IMPACT/COST:

N/A

ATTACHMENTS:

[TRMap82945.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is centered within a light gray rectangular box.

Clint Osorio, City Manager

1 LOT
50 UNITS

2.02 AC. GROSS
1.97 AC. NET

TRACT NO. 82945

IN THE CITY OF GARDENA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

BEING A SUBDIVISION OF LOTS 9 THROUGH 12 AND PORTIONS OF LOTS 8 AND 13 OF THE
CHRISMAN TRACT, IN THE CITY OF GARDENA, COUNTY OF LOS ANGELES, STATE OF
CALIFORNIA, AS PER MAP RECORDED IN BOOK 10, PAGE 66 OF MAPS, IN THE OFFICE OF THE
COUNTY RECORDER OF SAID COUNTY.

FOR CONDOMINIUM PURPOSES

JEFFERY L. MAYS, PLS

ARS ENGINEERING

APRIL 2019

OWNER'S STATEMENT:

WE HEREBY STATE THAT WE ARE THE OWNERS OF OR ARE INTERESTED IN THE LANDS INCLUDED WITHIN THE
SUBDIVISION SHOWN ON THIS MAP WITHIN THE DISTINCTIVE BORDER LINES, AND WE CONSENT TO THE
PREPARATION AND FILING OF SAID MAP AND SUBDIVISION.

WE HEREBY SET FORTH AN EASEMENT FOR PRIVATE DRIVEWAY AND FIRE LANE PURPOSES AND ALL USES
AND APPURTENANCES INCIDENT THERETO FOR THE BENEFIT OF THE UNITS IN THIS SUBDIVISION

WE ALSO DEDICATE TO THE PUBLIC USE ALL STREETS, HIGHWAYS AND OTHER PUBLIC WAYS SHOWN ON SAID
MAP.

OLSON URBAN III - GARDENA 2, LLC
A DELAWARE LIMITED LIABILITY COMPANY

BY: OLSON URBAN COMMUNITIES III, LLC
A DELAWARE LIMITED LIABILITY COMPANY
SOLE MEMBER

BY: OLSON URBAN VENTURES III, LLC
A DELAWARE LIMITED LIABILITY COMPANY
SOLE MEMBER

BY: OLSON URBAN HOUSING, LLC
A DELAWARE LIMITED LIABILITY COMPANY
OPERATING MEMBER

BY: IN TOWN LIVING, INC.
A DELAWARE CORPORATION
MANAGING MEMBER

BY: Thomas Moore
NAME: THOMAS MOORE
TITLE: VICE PRESIDENT

BY: William Holford
NAME: WILLIAM HOLFORD
TITLE: PRESIDENT

BENEFICIARIES:

WELLS FARGO BANK, NATIONAL ASSOCIATION BENEFICIARY UNDER A DEED OF TRUST RECORDED APRIL 23,
2021 AS INSTRUMENT NO. 20210644700, OF OFFICIAL RECORDS OF THE COUNTY OF LOS ANGELES.

BY: Kay Seismoe
NAME: KAY SEISMOE

LOS ANGELES COUNTY TAX CERTIFICATES:

I HEREBY CERTIFY THAT SECURITY IN THE AMOUNT OF \$ _____ HAS BEEN FILED WITH THE
EXECUTIVE OFFICER, BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES AS SECURITY FOR THE
PAYMENT OF TAXES AND SPECIAL ASSESSMENTS COLLECTED AS TAXES ON THE LAND SHOWN ON MAP OF
TRACT NO. 82945 AS REQUIRED BY LAW

EXECUTIVE OFFICER, BOARD OF SUPERVISORS OF THE
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA.

BY _____ DEPUTY _____ DATE _____

I HEREBY CERTIFY THAT ALL CERTIFICATES HAVE BEEN FILED AND DEPOSITS HAVE BEEN MADE THAT ARE
REQUIRED UNDER THE PROVISIONS OF SECTIONS 66492 AND 66493 OF THE SUBDIVISION MAP ACT.

EXECUTIVE OFFICER, BOARD OF SUPERVISORS OF THE
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA.

BY _____ DEPUTY _____ DATE _____

SEE SHEET 2 FOR SIGNATURE OMISSIONS AND NOTARY ACKNOWLEDGMENTS

SURVEYOR'S STATEMENT:

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN
CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE
REQUEST OF OLSON URBAN DEVELOPMENT, LLC ON APRIL 24, 2019. I HEREBY STATE THAT ALL THE
MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET IN
THOSE POSITIONS WITHIN TWENTY-FOUR MONTHS FROM THE FILING DATE OF THIS MAP, AND THAT THE
MONUMENTS ARE, OR WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED, AND THAT THIS FINAL
MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP; AND THAT THE NOTES FOR
ALL CENTERLINE MONUMENTS SHOWN AS "TO BE SET" ARE OR WILL BE ON FILE IN THE OFFICE OF THE CITY
ENGINEER TWENTY-FOUR MONTHS FROM THE FILING DATE SHOWN HEREON. I HEREBY STATE THAT SAID
SURVEY IS TRUE AND COMPLETE AS SHOWN.

Jeffery L. Mays 7/8/21
JEFFERY L. MAYS DATE
L.S. NO. 6379
EXPIRATION DATE: 12/31/2022



CITY ENGINEER'S STATEMENT:

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP; THAT THE SUBDIVISION AS SHOWN IS SUBSTANTIALLY THE
SAME AS IT APPEARED ON THE TENTATIVE MAP AND ANY APPROVED ALTERATIONS THEREOF; AND THAT ALL
PROVISIONS OF THE SUBDIVISION MAP ACT AND OF ANY LOCAL ORDINANCES OF THE CITY OF GARDENA
APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH.

H. Allan Rigg 7/22/21
H. ALLAN RIGG DATE
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER
R.C.E. 049632



CITY SURVEYOR'S STATEMENT:

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP AND THAT I AM SATISFIED THAT THIS MAP IS TECHNICALLY
CORRECT.

David G. Gilbertson 7/28/21
DAVID G. GILBERTSON, CITY SURVEYOR DATE
PLS NO. 6941
EXPIRES: SEPTEMBER 30, 2021



CITY CLERK'S CERTIFICATE:

I HEREBY CERTIFY THAT THE CITY COUNCIL OF THE CITY OF GARDENA ON _____, 2021, APPROVED
THIS MAP. SAID COUNCIL DID ACCEPT ON BEHALF OF THE PUBLIC ALL STREETS, HIGHWAYS AND OTHER
PUBLIC WAYS SHOWN ON SAID MAP.

CITY CLERK _____ DATE _____

SPECIAL ASSESSMENT STATEMENT:

I HEREBY STATE THAT ALL SPECIAL ASSESSMENTS LEVIED UNDER THE JURISDICTION OF THE CITY OF GARDENA
TO WHICH THE LAND INCLUDED IN THE WITHIN SUBDIVISION OR ANY PART THEREOF IS SUBJECT, AND WHICH
MAY BE PAID IN FULL, HAVE BEEN PAID IN FULL.

Jennifer Ingrid Tschigian 08-12-21
CITY TREASURER DATE

CONDOMINIUM NOTE:

THIS SUBDIVISION IS APPROVED AS A CONDOMINIUM PROJECT FOR 50 UNITS, WHEREBY THE OWNERS OF THE
UNITS OF AIR SPACE WILL HOLD AN UNDIVIDED INTEREST IN THE COMMON AREAS WHICH WILL, IN TURN,
PROVIDE THE NECESSARY ACCESS AND UTILITY EASEMENTS FOR THE UNITS.

BASIS OF BEARINGS:

THE BEARINGS SHOWN HEREON ARE BASED ON THE BEARING ALONG THE CENTERLINE OF WEST 141ST STREET
BEING N 89°54'50" E PER TRACT NO. 18522, MB 637/65-66 IN THE OFFICE OF THE COUNTY RECORDER OF
THE COUNTY OF LOS ANGELES.

TRACT NO. 82945

SHEET 2 OF 5 SHEETS

IN THE CITY OF GARDENA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA
FOR CONDOMINIUM PURPOSES

JEFFERY L. MAYS, PLS

ARS ENGINEERING

APRIL 2019

NOTARY ACKNOWLEDGMENT:

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA)

COUNTY OF Orange)

ON July 9, 2021 BEFORE ME, Ruby A. Johnson

PERSONALLY APPEARED Thomas Hoote WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL

SIGNATURE: Ruby A. Johnson

MY PRINCIPAL PLACE OF BUSINESS IS IN

Orange COUNTY

MY COMMISSION EXPIRES: Sept. 12, 2022

MY COMMISSION NO. 2254393

NOTARY ACKNOWLEDGMENT:

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA)

COUNTY OF orange)

ON July 13, 2021 BEFORE ME, N. Steinkellner

PERSONALLY APPEARED Kay Skidmore WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL

SIGNATURE: N. Steinkellner

MY PRINCIPAL PLACE OF BUSINESS IS IN

orange COUNTY

MY COMMISSION EXPIRES: Mar. 3 2025

MY COMMISSION NO. 2349954

SIGNATURE OMISSION

THE SIGNATURES OF THE PARTIES NAMED HEREINAFTER AS OWNERS OF THE INTEREST SET FORTH, HAVE BEEN OMITTED UNDER PROVISIONS OF THE SUBDIVISION MAP ACT SECTION 66436(a)(3)(A)(i-viii), THEIR INTEREST IS SUCH THAT IT CANNOT RIPEN INTO A FEE TITLE, AND SAID SIGNATURES ARE NOT REQUIRED BY THE LOCAL AGENCY.

THE CITY OF GARDENA, HOLDER OF AN EASEMENT FOR PUBLIC STREET, ROAD AND HIGHWAY PURPOSES, AND ALSO FOR STORM DRAIN AND SURFACE WATER DRAINAGE AND INCIDENTAL PURPOSES, RECORDED JANUARY 18, 1974 AS INSTRUMENT NO. 2992 OF OFFICIAL RECORDS.

SOUTHERN CALIFORNIA GAS COMPANY, HOLDER OF AN EASEMENT FOR FACILITIES, INGRESS, EGRESS AND INCIDENTAL PURPOSES, RECORDED JUNE 29, 2021 AS INSTRUMENT NO. 20211012306 OF OFFICIAL RECORDS.

NOTARY ACKNOWLEDGMENT:

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA)

COUNTY OF _____)

ON _____ BEFORE ME, _____

PERSONALLY APPEARED _____ WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL

SIGNATURE: _____

MY PRINCIPAL PLACE OF BUSINESS IS IN

_____ COUNTY

MY COMMISSION EXPIRES: _____

MY COMMISSION NO. _____

TRACT NO. 82945

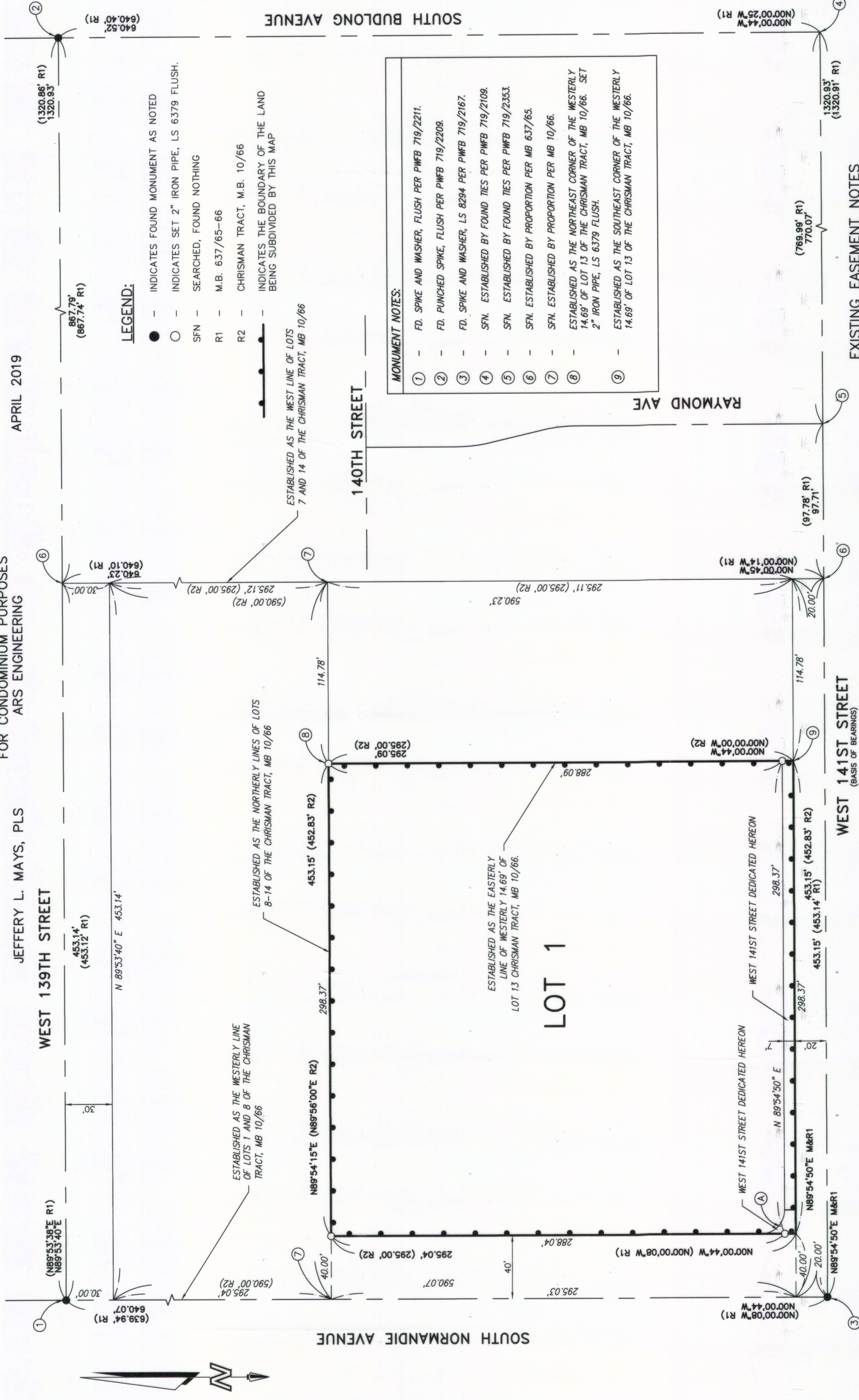
IN THE CITY OF GARDENA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA
FOR CONDOMINIUM PURPOSES

JEFFERY L. MAYS, PLS

ARS ENGINEERING

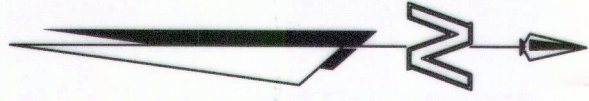
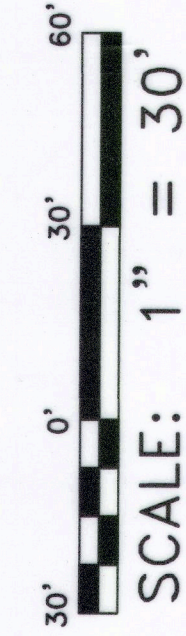
APRIL 2019

SHEET 3 OF 5 SHEETS



40' 0' 40' 80'

SCALE: 1" = 40'



TRACT NO. 82945

IN THE CITY OF GARDENA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

FOR CONDOMINIUM PURPOSES

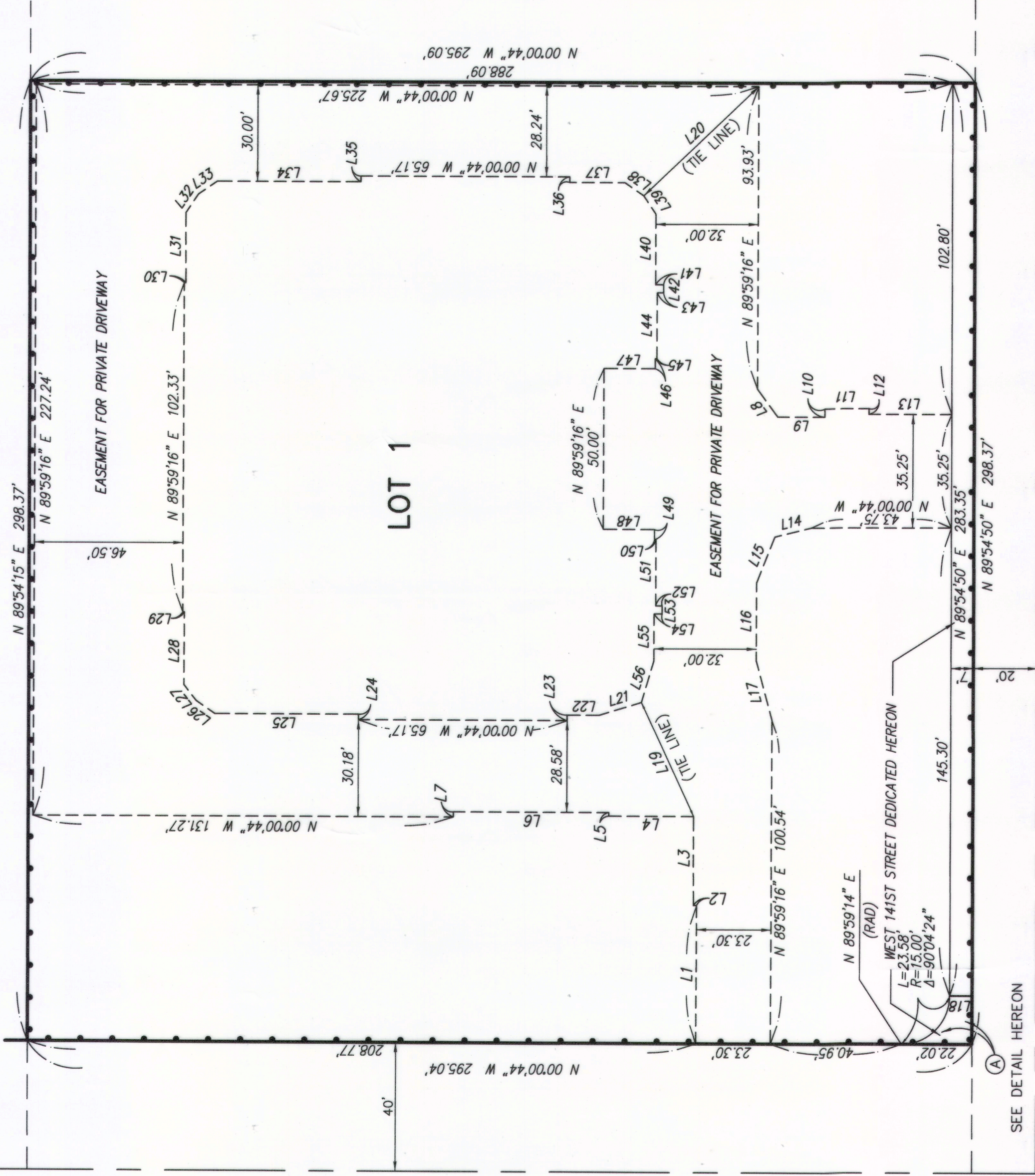
JEFFERY L. MAYS, PLS

ARS ENGINEERING

APRIL 2019

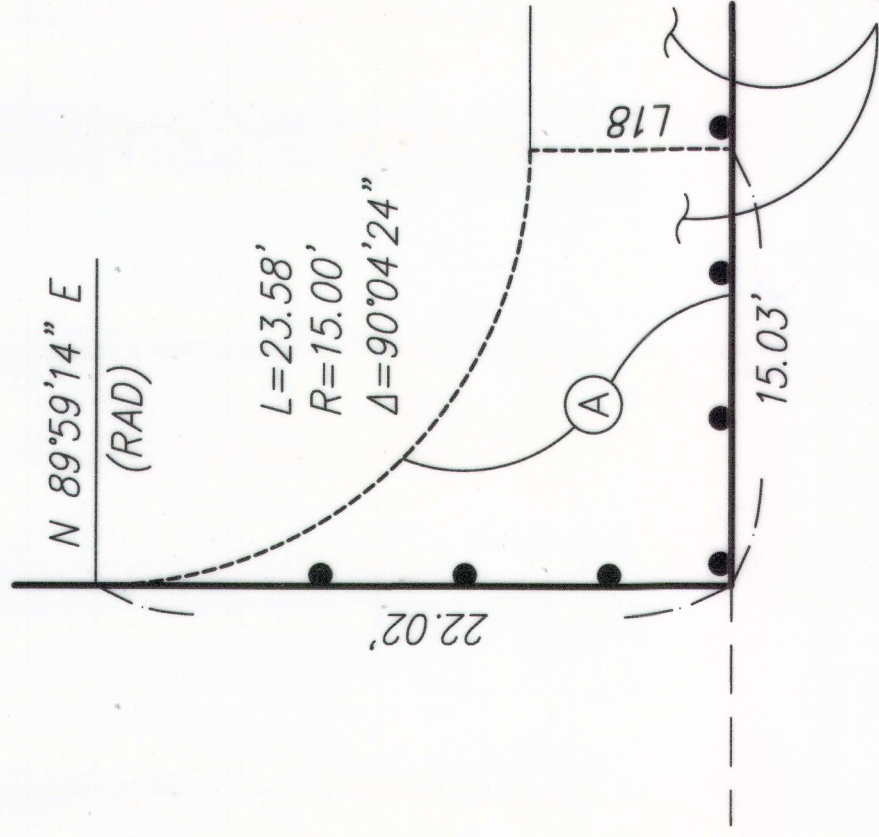
SHEET 4 OF 5 SHEETS

SOUTH NORMANDIE AVENUE



LOT 1

EASEMENT DETAIL
NOT TO SCALE



WEST 141ST STREET DEDICATED HEREON

SEE DETAIL HEREON

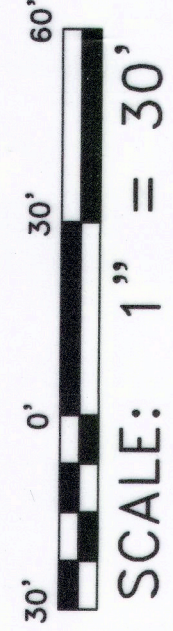
WEST 141ST STREET

EXISTING EASEMENT NOTES

- (A) - EASEMENT FOR PUBLIC STREET, ROAD AND HIGHWAY, AND ALSO STORM DRAIN AND INCIDENTAL PURPOSES PER DOCUMENT RECORDED JANUARY 18, 1974 AS INSTRUMENT NO. 2992 OF OFFICIAL RECORDS.

PRIVATE DRIVEWAY EASEMENT

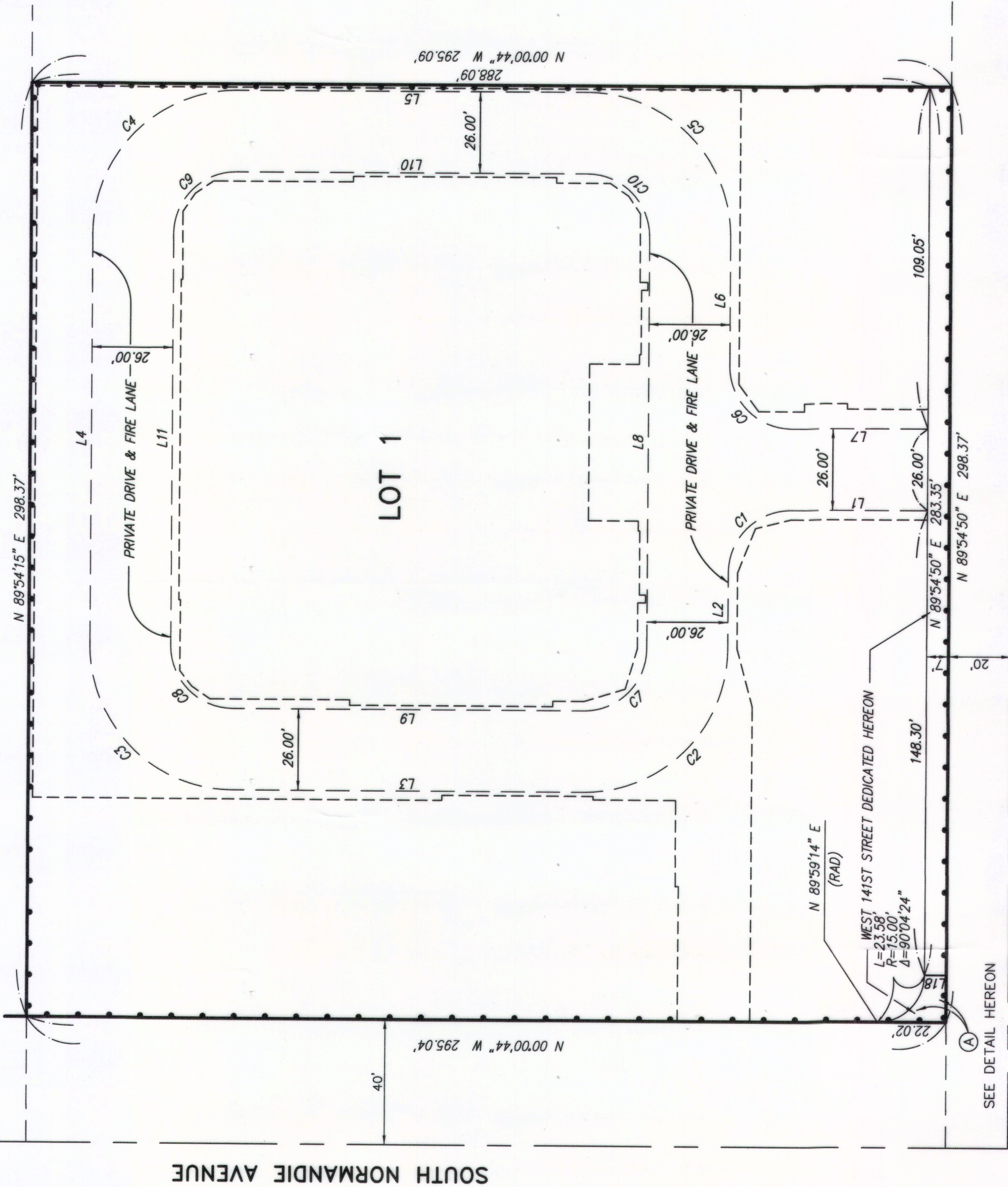
LINE	BEARING	DISTANCE
L1	N 89°59'16" E	43.00'
L2	N 00°00'44" E	1.00'
L3	N 89°59'16" E	27.55'
L4	N 00°00'44" W	26.50'
L5	N 89°59'16" W	1.13'
L6	N 00°00'44" W	48.58'
L7	N 89°59'16" W	1.60'
L8	N 53°24'52" E	10.67'
L9	N 00°00'44" W	14.71'
L10	N 89°59'16" E	2.50'
L11	N 00°00'44" W	13.76'
L12	N 89°59'16" E	1.75'
L13	N 00°00'44" W	25.88'
L14	N 13°55'46" W	11.71'
L15	N 68°21'35" W	15.26'
L16	N 89°59'16" E	24.31'
L17	N 74°52'20" E	19.13'
L18	N 00°05'10" W	7.00' (RAD)
L19	N 64°59'36" E	39.12'
L20	N 43°34'37" W	49.40'
L21	N 17°00'21" W	13.76'
L22	N 00°00'44" W	10.01'
L23	N 89°59'16" W	1.72'
L24	N 89°59'16" W	1.72'
L25	N 00°00'44" W	44.79'
L26	N 34°34'45" E	7.14'
L27	N 51°50'37" E	6.20'
L28	N 89°59'16" E	22.63'
L29	N 00°00'44" E	0.50'
L30	N 00°00'44" E	0.50'
L31	N 89°59'16" E	21.75'
L32	N 56°02'13" W	6.93'
L33	N 34°09'31" W	7.04'
L34	N 00°00'44" W	44.84'
L35	N 89°59'16" W	1.76'
L36	N 89°59'16" W	1.76'
L37	N 00°00'44" W	17.25'
L38	N 34°21'03" E	7.16'
L39	N 56°10'26" E	6.81'
L40	N 89°59'16" E	21.84'
L41	N 00°00'44" E	2.50'
L42	N 89°59'16" E	2.50'
L43	N 00°00'44" E	1.98'
L44	N 89°59'16" E	20.50'
L45	N 00°00'44" E	0.52'
L46	N 89°59'16" E	3.12'
L47	N 00°00'44" W	16.00'
L48	N 00°00'44" W	16.00'
L49	N 89°59'16" E	3.15'
L50	N 00°00'44" E	0.50'
L51	N 89°59'16" E	20.50'
L52	N 00°00'44" E	2.00'
L53	N 89°59'16" E	2.50'
L54	N 00°00'44" E	2.50'
L55	N 89°59'16" E	14.52'
L56	N 73°31'58" W	13.53'



TRACT NO. 82945

IN THE CITY OF GARDENA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA
FOR CONDOMINIUM PURPOSES

JEFFERY L. MAYS, PLS ARS ENGINEERING APRIL 2019



LINE	BEARING	DISTANCE
L1	N 00°00'44" W	43.75'
L2	N 89°59'16" E	24.12'
L3	N 00°00'44" W	112.67'
L4	N 89°59'16" E	131.34'
L5	N 00°00'44" W	112.67'
L6	N 89°59'16" E	41.00'
L7	N 00°00'44" W	43.72'
L8	N 89°59'16" E	131.33'
L9	N 00°00'44" W	112.67'
L10	N 00°00'44" W	112.67'
L11	N 89°59'16" E	131.34'

CURVE	DELTA ANGLE	RADIUS	ARC LENGTH
C1	90°00'00"	20.00'	31.42'
C2	90°16'42"	46.00'	72.48'
C3	90°00'00"	46.00'	72.26'
C4	90°00'00"	46.00'	72.26'
C5	90°00'00"	46.00'	72.26'
C6	90°00'00"	20.00'	31.42'
C7	90°00'03"	20.00'	31.42'
C8	90°00'00"	20.00'	31.42'
C9	90°00'00"	20.00'	31.42'
C10	90°00'00"	20.00'	31.42'

WEST 141ST STREET

(A) - EASEMENT FOR PUBLIC STREET, ROAD AND HIGHWAY, AND ALSO STORM DRAIN AND INCIDENTAL PURPOSES PER DOCUMENT RECORDED JANUARY 18, 1974 AS INSTRUMENT NO. 2992 OF OFFICIAL RECORDS.

EXISTING EASEMENT NOTES

PRIVATE DRIVE AND FIRE LANE



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 8.G
Section: CONSENT CALENDAR
Meeting Date: September 28,
2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: SECOND READING AND ADOPTION OF ORDINANCE NO. 1833, ADDING CHAPTER 2.68 TO THE GARDENA MUNICIPAL CODE CODIFYING THE GARDENA BEAUTIFICATION COMMISSION

CONTACT: ELECTED & ADMINISTRATIVE OFFICES

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

At the September 14, 2021, City Council meeting Councilmember Francis made a motion, seconded by Councilmember Kaskanian to introduce Ordinance No. 1833. The motion unanimously passed, 5-0.

Several decades ago, the City Council established the Gardena Beautification Committee. Ordinance 1833 will codify the Gardena Beautification Committee as the Gardena Beautification Commission.

The Gardena Beautification Commission's function will be to study, review, research, advise and make recommendations to the City Council concerning all elements involving the improvement, enhancement, and maintenance of the architectural, landscape and environmental balance, image, appearance of and livability in the City of Gardena.

The Gardena Beautification Commission shall consist of nine members. One member shall be a member of the Gardena City Council who shall be appointed by the Gardena City Council and shall serve as the Chair of the Commission.

The other eight members shall be appointed as follows:

1. The Mayor and each Councilmember shall each nominate one commission member and such nominations shall be honored by ratification and confirmation by a majority vote of the membership of the City Council.
2. The Commission Chair shall nominate three At-Large members and such nominations shall be honored by ratification and confirmation by a majority vote of the membership of the City Council.

The term of office for each member of the Gardena Beautification Commission shall be for a

period of two years from the date of appointment or conterminous with the expiration of the actual tenure of the member of the council who nominated the commissioner, whichever occurs first. At-Large members nominated by the Commission Chair shall be for a period of two years from the date of appointment.

Any Gardena Beautification commissioner who absents himself or herself from any three consecutive regular meetings of the Gardena Beautification Commission or who is absent from a total of four regular meetings of the commission in any twelve month period shall thereby automatically forfeit his or her position as a member of the commission and the name of such person shall be automatically removed from the membership of the commission.

Five (5) voting members of the commission shall constitute a quorum of the commission for the transaction of business

Members of the Gardena Beautification Commission shall receive no compensation.

However, the members shall be reimbursed for any expense incurred in the performance of their duties.

IN CONCLUSION, Staff respectfully recommends that the Council Adopt Ordinance No. 1833.

FINANCIAL IMPACT/COST:

N/A

ATTACHMENTS:

[ORDINANCE No. 1833.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio".

Clint Osorio, City Manager

ORDINANCE NO. 1833

**AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF GARDENA, CALIFORNIA ADDING CHAPTER 2.68 TO THE GARDENA
MUNICIPAL CODE CODIFYING THE
GARDENA BEAUTIFICATION COMMISSION**

WHEREAS, the City Council of the City of Gardena has previously established a Gardena Beautification Committee; and

WHEREAS, the City Council would like to codify this committee as a commission;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 2.68 is hereby added to the Gardena Municipal Code to read as follows:

**Chapter 2.68
GARDENA BEAUTIFICATION COMMISSION**

2.68.010 Created.

Pursuant to the authority vested in the Council, there is created the Gardena Beautification Commission.

2.68.020 Membership.

The Gardena Beautification Commission shall consist of nine members.

A. One member shall be a member of the Gardena City Council who shall be appointed by the Gardena City Council and shall serve as the Chair of the Commission.

B. The other eight members shall be appointed as follows:

1. The Mayor and each Councilmember shall each nominate one commission member and such nominations shall be honored by ratification and confirmation by a majority vote of the membership of the City Council.
2. The Commission Chair shall nominate three At-Large members and such nominations shall be honored by ratification and confirmation by a majority vote of the membership of the City Council. At-Large members may include, but are not limited to, professional architects, urban planners, landscape architects, professional engineers, designers, artists and those involved in any other professional or non-professional discipline.

2.68.030 Terms.

A. The term of office for each member of the Gardena Beautification Commission appointed pursuant to Section 2.68.020(B)(1) shall be for a period of two years from the date of appointment or conterminous with the expiration of the actual tenure of the member of the council who nominated the commissioner, whichever occurs first.

B. The term of office for each At-Large member of the Gardena Beautification Commission appointed pursuant to Section 2.68.020(B)(2) shall be for a period of two years from the date of appointment.

C. Each commissioner shall serve at the pleasure of the council, and such appointments may be terminated by a majority vote of the membership of the council.

D. Each commissioner shall serve until a successor is appointed.

E. Commissioners may be reappointed.

2.68.040 Vacancies.

If a vacancy shall occur, the vacancy shall be filled by the council member who nominated the person creating a vacancy and shall be for the remainder of the unexpired term.

2.68.050 Forfeiture of office.

Notwithstanding any other provision of this chapter, any Gardena Beautification commissioner who absents himself or herself from any three consecutive regular meetings of the Gardena Beautification Commission or who is absent from a total of four regular meetings of the commission in any twelve month period shall thereby automatically forfeit his or her position as a member of the commission and the name of such person shall be automatically removed from the membership of the commission.

The secretary of the commission shall thereupon promptly notify the council of such fact, whereupon the vacancy so created shall be filled as set forth in Section 2.68.040.

2.68.060 Organization and meetings.

A. The Gardena Beautification Commission shall develop its own bylaws which shall set forth the organization of the commission.

B. The Gardena Beautification Commission shall meet regularly once per month at a time and place in the City to be determined by the Commission. No meeting shall be scheduled on a legal holiday.

2.68.070 Quorum.

Five (5) voting members of the commission shall constitute a quorum of the commission for the transaction of business.

2.68.080 Powers and Duties.

The functions of the Gardena Beautification Commission shall be to study, review, research, advise and make recommendations to the City Council concerning all elements involving the improvement, enhancement, and maintenance of the architectural, landscape and environmental balance, image, appearance of and livability in the City of Gardena, of all residential, commercial, and industrial properties and structures, including all public areas.

It shall be the duty of the City Treasurer to keep the books and other financial records of the Commission, to hold and deposit all monies contributed to the Commission, and to pay all those providing services or materials to the Commission. The Commission shall have the power to draw upon monies in its account for routine expenditures in an amount not to exceed one thousand dollars (\$1000) per expenditure without prior City Council approval. The Treasurer's office shall supply a monthly report to the Commission as to the finances of the Commission and the expenditures made during the previous month.

2.68.090 Ex officio member.

To aid and assist the Gardena Beautification Commission in its deliberations, a member of the City Manager's office shall serve as an ex officio member of the commission and shall have no voting power.

2.68.100 Secretary and Minutes

A. a member of the City Manager's office, shall be the secretary to the Gardena Beautification Commission and shall maintain accurate minutes of the activities of the commission. Minutes shall include the following subject matter:

1. The time and place of each meeting of the commission;
2. The names of the commissioners present;
3. All official acts of the commission;
4. The votes given by the commissioners, except when the action is unanimous;
and
5. A summary of all proceedings before the commission.

B. All minutes shall be reduced to writing and shall be presented to the commission at the earliest reasonable time for approval, amendment, or correction. The minutes, or true copies thereof, shall be open to public inspection. Copies of the minutes shall be furnished to the council, members of the commission and any other public official requiring them.

2.68.110 Compensation.

Members of the Gardena Beautification Commission shall receive no compensation. However, the members shall be reimbursed for any expense incurred in the performance of their duties.

SECTION 2. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 3. Certification. The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

SECTION 4. CEQA. The City Council finds that this Ordinance is exempt from CEQA as it does not qualify as a project.

SECTION 5. Effective Date. This ordinance shall not become effective or be in force until thirty (30) days from and after the date of its adoption.

Passed, approved, and adopted this ____ day of _____, 2021.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 8.H
Section: CONSENT CALENDAR
Meeting Date: September 28,
2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: APPROVE CITY OF GARDENA'S GTRANS PUBLIC TRANSPORTATION
AGENCY SAFETY PLAN

CONTACT: TRANSPORTATION

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

Effective July 2019, public transportation systems that are recipients or subrecipients of FTA grant funds are required to develop a Public Transportation Agency Safety Plan (PTASP). The purpose of the PTASP is to improve public transportation safety by guiding transit agencies to manage safety risks more effectively and proactively in their systems.

The PTASP requires public transportation operators to develop and implement safety plans that establish processes and procedures that support the Safety Management System (SMS) comprehensive and collaborative approach to managing safety through improved control of risk, earlier detection and correction of safety problems, sharing and analyzing safety data more effectively, and more precise measurement of safety performance. As part of PTASP requirements, transit agencies must set safety performance targets in their safety plans based on safety performance measures that include fatalities, injuries, safety events, and system reliability. FTA will assess compliance with the PTASP through its triennial oversight review program.

The PTASP is required to be updated annually. GTrans' PTASP was originally approved by Council on September 8, 2020 and is being presented to Council for the annual update. The FY2022 changes include updated dates and contact names for oversight agencies. No significant changes were made to the plan this year.

It is recommended that Council approve the attached FY 2022 Public Transportation Agency Safety Plan update.

FINANCIAL IMPACT/COST:

The PTASP serves as a guide for the identification and management of safety risks and does not commit GTrans to specific expenditures. Recommended safety management activities and safety enhancements will be identified each budget year within available allocations of transit

revenues and included as part of the annual budget process. There is no impact to the General Fund.

ATTACHMENTS:

[Gardena PTASP Update 2021_Final.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio".

Clint Osorio, City Manager



City of Gardena - GTrans
Public Transit Agency
Safety Plan (PTASP)

Updated September 15, 2021

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Transit Agency Information

Transit Agency: City of Gardena – GTrans
(Hereafter referred to as “Agency”)

Transit Agency Address: 13999 S. Western Avenue, Gardena, CA

Accountable Executive: Director of Transportation

Chief Safety Officer: Transit Training & Safety Supervisor

Modes of Service Cover by the PTASP: Fixed Route and Dial-a-Ride Services

List of FTA Funding Received: 5307

The Agency does provide transit services to another transit agency or service.

Other Transit Agency / Entity Served	Address	Description of the Arrangements
Los Angeles County	500 W Temple St., Los Angeles, CA 90012	Dial-A-Ride
City of Hawthorne	4455 W. 126th St., Hawthorne, CA 90250	Dial–A-Ride

Plan Development, Approval, and Updates

Development

The City of Gardena's GTrans (GTrans) chose to develop its PTASP rather than adopt a PTASP developed by the California Department of Transportation. By signature below, the Accountable Executive confirms the development this plan.



Accountable Executive



Date Signed

Approval

The City of Gardena City Council approved this plan as so indicated in the City Council minutes contained in Appendix E.

Certification

The California Department of Transportation, Division of Rail and Mass Transportation (DRMT), in its *2019 State Management Plan for Federal Transit Programs* encourages all direct recipients of 5307 funds to develop and certify their own PTASP. The California DRMT also states in its *2019 State Management Plan for Federal Transit Programs*, "After July 20, 2020, each agency that is required to develop a PTASP will have to certify with the FTA in their Annual Certifications and Assurances that they have met requirements of the Rule. The PTASP's and the process employed to develop/deploy them will be audited by the FTA during each agency's Triennial Performance Review."

Based on the direction provided by the DRMT, the Agency's City Council will certify its PTASP, and rely on the FTA to certify the PTASP during the GTrans' Annual Certifications and Assurances that requirements of the Rule have been met. GTrans understands that the PTASP and the process employed to develop/deploy it will be audited by the FTA during our Triennial Performance Review.

GTrans' FY 2022 Plan update was certified by the City Council, on September 28, 2021, as is attested to by the meeting minutes of the September 28, 2021 City Council meeting which can be viewed in Appendix E.

Record of Revisions

A table that records the history of revisions made to the GTrans' PTASP is contained in Appendix H of this document. The history of the changes was placed in the appendix to help preserve the page numbering to the extent possible.

Annual Review and Update of the Public Transportation Agency Safety Plan (PTASP)

GTrans' PTASP will be reviewed by the PTASP Committee:

- Annually, each year in June.
- And when GTrans:
 - Determines its approach to mitigating safety deficiencies is ineffective;
 - Makes significant changes to service delivery;
 - Introduces new processes or procedures that may impact safety;
 - Changes or re-prioritizes resources available to support Safety Management Systems; and/or
 - Significantly changes its organizational structure.

Revisions will be submitted to the City Council at its September meeting for approval. Amendments to the PTASP will be published to the employees and the public at large in accordance with GTrans' standard communication process (as indicated on Page 13 - Safety Communication).

GTrans' PTASP Committee will consist of the Accountable Executive, Chief Safety Officer, Transit Operations Manager, Transit Operations Officer, Transit Admin Analyst, Human Resources Admin Analyst, Facilities Supervisor, Transit Systems Analyst, and Senior Accountant.

Safety Performance Targets

GTrans will develop safety performance targets that will be reviewed and updated annually. The specific performance targets are based on the safety performance measures established under the *National Public Transportation Safety Plan* and any additional performance goals GTrans sets.

Safety Performance Targets

GTrans has set the following Safety Performance Targets (SPTs) to meet those specified by the National Public Transportation Safety Plan. The performance goals for reportable¹ fatalities, injuries and safety events are measured against total Vehicle Revenue Miles (VRM) per mode of transit service. Per the National Public Transportation Safety Plan, “Measuring the number of fatalities over vehicle revenue miles, by mode, provides a fatality rate from which to assess future performance.”

The System Reliability performance measure is a measure of the mean (the average) distance between major mechanical failures by mode.

Mode of Transit Service	Fatalities (Total)	Fatalities (Per 100K VRM)	Injuries (Total)	Injuries (Per 100K VRM)	Safety Events (Total)	Safety Events (Per 100K VRM)	System Reliability (VRM/Failures)	Annual VRM (Total)
Fixed Route	0	0.0	10	.59	1	0.06	6,000	1,700,000
Dial-A-Ride	0	0.0	0	0.0	0	0.0	64,000	64,000

Safety Performance Target Coordination

The California DRMT, in its *2019 State Management Plan for Federal Transit Programs* encourages all direct recipients of 5307 funds to develop and certify their own PTASP. The California DRMT also states in its *2019 State Management Plan for Federal Transit Programs*, “After July 20, 2020, each agency that is required to develop a PTASP will have to certify with the FTA in their Annual Certifications and Assurances that they have met requirements of the Rule. The PTASP’s and the process employed to develop/deploy them will be audited by the FTA during each agencies Triennial Performance Review.”

¹ The thresholds for “reportable” fatalities, injuries, and safety events are defined in the NTD Safety and Security Reporting Manual.

Targets Transmitted to the State

Transit providers must make their SPTs available to their State and Metropolitan Planning Organizations (MPOs) (§ 673.15(a)). Transit providers also must coordinate with States and MPOs in the selection of State and MPO safety performance targets, to the maximum extent practicable (§ 673.15(b)). During this coordination process, to ensure consistency across the transportation modes represented in the state/regional planning process, States and MPOs may request that transit agencies use specific time periods for “total number” SPTs and specific VRM values for “rate” SPTs. The Chief Safety Officer will be responsible for coordinating GTrans’ Safety Performance Targets with the State and appropriate MPO. For the State of California, the contact for the SSO is listed in the table below.

State Entity Name	Date Targets Transmitted
Brian Travis CalTrans Email: brian.travis@dot.ca.gov	January 6, 2021

Targets Transmitted to the Metropolitan Planning Organization(s)

Metropolitan Planning Organization Name	Date Targets Transmitted
Priscilla Freduah-Agyemang Senior Regional Planner, Transit/Rail Southern California Association of Governments (SCAG) 900 Wilshire Blvd., Ste. 1700 Los Angeles, CA 90017 Tel: (213) 236-1973 Email: agyemang@scag.ca.gov	January 6, 2021

Safety Management Policy

Safety Management Policy Statement

City of Gardena GTrans will maintain an active Safety Management System (SMS) that encourages the open sharing of information on all safety issues. We expect our employees to report their safety concerns to agency management. No employee will be asked to compromise safety to “get the job done.”

Origination: September 2020

Updated: September 2021

We will develop and embed a safety culture in all our activities that recognizes the importance and value of effective safety management and acknowledges at all times that safety is paramount. Our overall safety objective is to proactively manage safety hazards and their associated safety risk, with the intent to eliminate unacceptable safety risk in our transit operations.

To that end, we will continuously examine our operations for hazards. We will establish a non-punitive employee safety reporting program, train staff on safety management, document our findings and safety risk mitigations, and strive for continuous improvement of our safety performance.

As required by the Federal Transit Administration, we have established annual safety performance targets to help us measure the safety of our transit service. In addition, to address our overall safety objective, we will conduct hazard identification workshops with all frontline, supervisory, and management personnel during this calendar year. We will also work to increase the annual number of voluntary reports received from employees and actively track our safety risk mitigations. To ensure we meet this objective, our safety department will report out each quarter to our entire agency on the number of:

- Hazard identification workshops carried out in the quarter;
- Number and type of hazard reports received per employee in the quarter versus the same quarter last year; and
- Number and type of safety risk mitigations implementation in the quarter.

Ultimate responsibility for safety at City of Gardena GTrans rests with the Accountable Executive.

Responsibility for making our operations safer for everyone lies with each one of us – from executive management to frontline employees. Each manager is responsible for implementing the SMS in their area of responsibility and will be held accountable to ensure all reasonable steps are taken to perform activities established as part of the SMS.

Safety Management Policy Communication

The Safety Management Policy is posted on the GTrans' website, building lobby, employee break rooms, and rider guide (will direct riders to the policy statement on our website). The Safety Management Policy was first shared with employees on September 15, 2020. Additionally, GTrans introduced the new/revised Safety Management Policy to the public in the following manner: it was taken to the City Council and then posted on the GTrans' website.

Authorities, Accountabilities, and Responsibilities

Accountable Executive

Our Accountable Executive reviewed the draft policy once it had been developed by our agency. Comments on and recommended changes were taken into account when the final document was developed. The Accountable Executive then submitted the policy to the Gardena City Council for approval. Once their approval was given, the Accountable Executive signed the policy. Additional responsibilities include, but are not limited to:

- Decision-making about resources (e.g. people and funds) to support asset management, SMS activities, and capital investments;
- Signing SMS implementation planning documents; and
- Endorsing SMS implementation team membership.

Chief Safety Officer

Our Chief Safety Officer was the lead in developing the Safety Management Policy. Our Chief Safety Officer worked with the Accountable Executive, Transit Operations Manager, Transit Operations Officer, Transit Admin Analyst, Human Resources Admin Analyst, Facilities Supervisor, Transit Systems Analyst, Senior Accountant, and CalTIP Risk Manager to develop the plan. Our Chief Safety Officer was the team's liaison with the Accountable Executive. The Chief Safety Officer's duties include, but are not limited to:

- Developing and maintaining SMS documentation;
- Directing hazard identification and safety risk assessment;
- Monitoring safety risk mitigation activities;
- Providing periodic reports on safety performance;
- Briefing the Accountable Executive and City Council on SMS implementation progress;
- Planning safety management training;
- Managing the GTrans' Employer Pull Notice (EPN) program;
- Managing the GTrans' security program;
- Managing the NTD reporting;
- Managing the GTrans' required compliance programs, such as the SSPP program

Agency Leadership and Executive Management

Maintenance Manager

Responsible for: the providing vehicle maintenance data including frequency and cost of materials and labor for in-house repairs; participate on the PTASP Committee; ensuring the identifications of hazards within their areas of responsible; ensuring corrective measures are implemented; and ensuring employees receive safety information and training.

Origination: September 2020

Updated: September 2021

Operations Manager	Responsible for: providing accident data and investigation results; ensuring driver evaluation are conducted and the results reviewed; implementation of safety campaigns; ensuring identification and correction of bus stop hazards; ensuring employees receive safety and training information; and participation in the PTASP Committee.
Transit Operations Officer	Responsible for: monitoring and ensuring compliance with all operational and maintenance requirements; developing policies and procedures to ensure safe operations; developing service routes and the timing associated with those routes; participating in the City's Emergency Operations planning committee; and participation in the PTASP Committee.
Facilities Supervisor	Responsible for: ensuring compliance with regulations and the safety of the fueling station; ensuring identification and correction of bus stop hazards; managing hazardous waste storage and disposal; ensuring compliance with environmental regulations; ensuring compliance with building and fire code requirements; ensuring the identifications of hazards within their areas of responsible and ensuring corrective measures are implemented; ensuring section employees receive safety information and training; and participation on the PTASP Committee.
Transit Systems Analyst	Responsible for: providing data and security information collection and/or analytical programs; ensuring the Agency's ability to record and download safety and security videos; and participation on the PTASP Committee as needed.
Transit Administrative Officer	Responsible for: providing insurance costs, and experience modification; public dissemination of PTASP required information.
Human Resources Manager	Responsible for: providing employee turnover number; employee injury and illness experience; managing the drug and alcohol program compliance; ensuring compliance with the Agency's employee selection; and participation on the PTASP Committee as needed.
Union Leadership	Responsible for: providing information and input regarding safety issues of which they become aware

Key Staff

Trainers

Responsible for: the providing driving training to employees and new drivers; pass/fail rates for new drivers, providing accident data and investigation results; ensuring driver evaluation are conducted and the results reviewed; implementation of safety campaigns; ensuring identification and correction of bus system hazards; ensuring employees receive safety training annual an ask needed.

Employee Safety Reporting Program

Employees are encouraged to provide ideas, concerns or suggestions for improved safety in the workplace, in regard to their transit vehicles, and along their service routes. These safety concerns can be raised with supervisors, Management, or members of the Safety Committee. Reports and concerns about workplace safety issues may be made anonymously using the Hazard Report Form found in Appendix G. Methods of self-reporting include:

- Hazard Report Form
- Employee suggestion boxes;
- Verbal or written report to a Safety Committee member;
- Safety Committee meetings;
- Bus operator, Maintenance and supervisory team meetings;
- Reports issued to Dispatch over the radio system.

All reports can be made without fear of reprisal. All suggestions will receive prompt follow-up by the Safety Committee or Management. Safety Committee meeting minutes will be posted on employee bulletin boards, and actions to be taken as a result of Safety Committee review will also be presented at bus operator Quarterly Safety meetings, Maintenance Tailgate meetings and GTrans All-Hands staff meetings to increase employee safety awareness about the causes and prevention of accidents, and the identification and correction of physical hazards.

Safety Risk Management

Safety Risk Management Process

- *Safety Hazard Identification: The methods or processes to identify hazards and consequences of the hazards include but are not limited to:*
 - Results of the TAM Asset Condition Assessments
 - Facilities Inspections
 - Bus Stop Inspections
 - Pre-Trip Vehicle Inspections Reports (DVIR)
 - Routine Maintenance Vehicle Inspections
 - Employee Observations and Near Miss Reports
 - Federal Transit Authority Notices and Announcements
 - Industry Publications
 - Driver Evaluations
 - Customer Complaints
 - Trends in the Cost of In-house Repairs
 - Third Party Administrators for Workers' Compensation and for Liability Claims
 - Cal-OSHA Lost and Restricted Days Reported on the Cal-OSHA 300

Inspections are conducted and are an important source of information about hazards. Results from these inspections also help us identify areas where mitigations designed and adopted to manage safety risk are not being carried out as required. Inspections include personnel, vehicles, facilities, and data that identify potential safety concerns or issues. Inspections focus on:

- Rules compliance checks, which may identify:
 - Non-compliance with safety rules;
 - Challenges in complying with safety rules; and
 - Emerging practices
- Operations personnel fitness-for-duty checks, which may identify:
 - Impairment;
 - Fatigue;
 - Absence of corrective lenses;
 - Apparent injuries; and
 - Uniform or equipment issues
- Radio or digital communication checks, which may identify radio failures, dead spots, and areas of high interference
- CDL and driver citations checks (EPN), which may identify driver non-compliance with driving regulations and requirements
- Pre-trip inspections, which may identify instances of a bus beginning revenue service after failing a pre-trip inspection

- Vehicle inspection, which may identify a series of defects in components and parts with the potential to impact the safety performance of the vehicle
- Facilities inspections, which may identify conditions with the potential to impact safety
- *Safety Risk Assessment:* As safety concerns, hazards and losses become known via GTrans' hazard identification and claims information systems, as previously noted, we will track them using the FTA Hazard Assessment Tool. The risk matrix used by GTrans is illustrated in Appendix F. The Chief Safety Officer will enter the initial information on the hazard identification worksheet, and then the PTASP Committee will work together to identify current mitigation measures, assign a risk rating using the FTA Hazard Assessment Tool, and then investigate to identify any feasible actions that could further mitigate the risk of loss. The new mitigation measures will be recorded in the FTA Hazard Assessment Tool, the appropriate management personnel will be assigned to implement the corrective and mitigation measures, and the PTASP committee will continue to monitor the effectiveness of the mitigation and corrective measures using the assurance measures described in this policy.
- *Safety Risk Mitigation:* GTrans will use the adapted hierarchy of controls found in Appendix C to evaluate and implement the appropriate feasible controls, and will use a bow tie risk analysis method, illustrated in Appendix D to determine where the control should be placed to either prevent or mitigate the loss.

Safety Assurance

Safety Performance Monitoring and Measurement

GTrans will monitor a variety of activities to ensure hazards have been corrected and the mitigations were effective. GTrans will use leading indicators activity performance, such as: the number of inspections required versus those completed, training rates, driver evaluation trend reports, and other safety reporting programs within its reporting programs.

GTrans will use a variety of lagging indicators to determine the completion, effectiveness and appropriateness of mitigation action, including, but not limited to: worker and liability loss trends, customer complaint trends, and establishing a formal system that requires an assessment of the effectiveness of corrective actions previously implemented; these will vary based on how the hazard corrected was identified and/or how the solution was determined.

GTrans will follow its Injury and Illness Prevention Plan (IIPP) protocols for the investigations of losses.

GTrans will monitor: its IIPP anonymous employee reports; its transit near-miss reporting; its Transit Asset Management Program findings; employee injury statistics; and customer complaints to determine the effectiveness of its safety plan.

Management of Change

GTrans has fewer than 100 vehicles during peak service periods; therefore, we are exempted from this requirement.

Continuous Improvement

GTrans has fewer than 100 vehicles during peak service periods; therefore, they we are exempted from this requirement.

Safety Promotion

Competencies and Training

GTrans requires employees and contractors, including the Chief Safety Officer, to complete training to be able to fulfill their safety-related roles and responsibilities. Initial training will be completed at hire/assignment, and refresher training will be provided when behaviors indicate a need, and/or there are changes to the PTASP, operations, procedures, organizational structure, and when new hazards are identified and mitigation measures are developed.

Safety Communication

GTrans will communicate safety and safety performance information throughout the organization and community using the following methods of communication:

- GTrans' website
- Safety Meetings
- Safety Training
- Safety Bulletin Boards – these are available in public access areas and employee breakrooms

- Safety and/or Company Newsletters
- Posters
- Pre-Shift Tailgate Meetings
- Bulletins and Information Flyers Posted in the Buses
- Monthly Staff Reports to the City Manager
- Quarterly, Semiannual, or Annual Reports to the City Council.

Appendix A – Glossary of Terms

Term	Definition
Accident	Accident means an Event that involves any of the following: a loss of life; a report of a serious injury to a person; a collision of public transportation vehicles; a runaway train; an evacuation for life safety reasons; or any derailment of a rail transit vehicle, at any location, at any time, whatever the cause. (per § 673.5)
Accountable Executive	<p>§ 673.5 Definitions – Accountable Executive means a single, identifiable person who has ultimate responsibility for carrying out the Public Transportation Agency Safety Plan of a public transportation agency; responsibility for carrying out the agency’s Transit Asset Management Plan; and control or direction over the human and capital resources needed to develop and maintain both the agency’s Public Transportation Agency Safety Plan, in accordance with 49 U.S.C. § 5329(d), and the agency’s Transit Asset Management Plan in accordance with 49 U.S.C. § 5326.</p> <p>§ 673.23(d)(1) – The transit agency must identify an Accountable Executive. The Accountable Executive is accountable for ensuring that the agency’s SMS is effectively implemented throughout the agency’s public transportation system. The Accountable Executive is accountable for ensuring action is taken, as necessary, to address substandard performance in the agency’s SMS. The Accountable Executive may delegate specific responsibilities, but the ultimate accountability for the transit agency’s safety performance cannot be delegated and always rests with the Accountable Executive.</p>
Chief Safety Officer	<p>§ 673.31 Definitions – Chief Safety Officer means an adequately trained individual who has responsibility for safety and reports directly to a transit agency’s chief executive officer, general manager, president, or equivalent officer. A Chief Safety Officer may not serve in other operational or maintenance capacities, unless the Chief Safety Officer is employed by a transit agency that is a small public transportation provider as defined in this part, or a public transportation provider that does not operate a rail fixed guideway public transportation system.</p> <p>Safety Management System (SMS) Executive means a Chief Safety Officer or an equivalent.</p> <p>§ 673.23(d)(2) – The Accountable Executive must designate a Chief Safety Officer or SMS Executive who has the authority and responsibility for day-to-day implementation and operation of an agency’s SMS. The Chief Safety Officer or SMS Executive must hold a direct line of reporting to the Accountable Executive. A transit agency may allow the Accountable Executive to also serve as the Chief Safety Officer or SMS Executive.</p>

Term	Definition
Consequence	Consequences are outcomes or what those conditions can cause. Transit agencies should assess the likelihood and severity of the <i>consequences</i> of a hazard, not of the hazard itself (per § 673.5)
Event	Event means any Accident, Incident, or Occurrence. (per § 673.5)
Fatalities	Deaths, excluding suicides or trespassers
Hazard	Hazard means any real or potential condition that can cause injury, illness, or death; damage to or loss of the facilities, equipment, rolling stock, or infrastructure of a public transportation system; or damage to the environment. Hazards are conditions. (per § 673.5)
Incident	Incident means an Event that involves any of the following: A personal injury that is not a serious injury; one or more injuries requiring medical transport; or damage to facilities, equipment, rolling stock, or infrastructure that disrupts the operations of a transit agency. (per § 673.5)
Injuries	Not including assaults or injuries due to crimes
Occurrence	Occurrence means an Event without any personal injury in which any damage to facilities, equipment, rolling stock, or infrastructure does not disrupt the operations of a transit agency. (per § 673.5)
Performance Target	Performance target means a quantifiable level of performance or condition, expressed as a value for the measure, to be achieved within a time period required by the Federal Transit Administration (FTA). (per § 673.5)
Safety Event	Reportable derailments, collisions, fires, and evacuations.
Safety Performance Target	Safety performance target means a Performance Target related to safety management activities. (per § 673.5)
Serious Injury	Serious injury means any injury which: (1) Requires hospitalization for more than 48 hours, commencing within 7 days from the date the injury was received; (2) Results in a fracture of any bone (except simple fractures of fingers, toes, or noses); (3) Causes severe hemorrhages, nerve, muscle, or tendon damage; (4) Involves any internal organ; or (5) Involves second- or third-degree burns, or any burns affecting more than 5 percent of the body surface. (per § 673.5)

Appendix B – NTD Safety & Security Quick Reference Guide

2020 NTD Safety & Security Quick Reference Guide – Non-Rail Mode Reporting

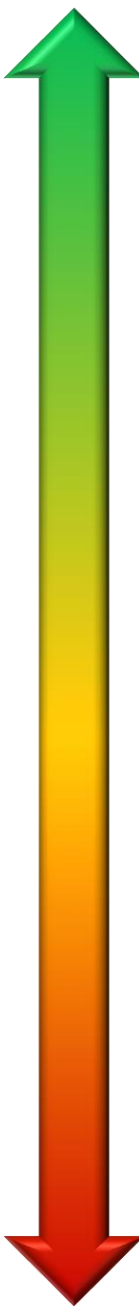
Reportable Event: A safety or security event occurring: on transit right-of-way or infrastructure, at a transit revenue facility, at a maintenance facility or rail yard, during a transit-related maintenance activity, or involving a transit revenue vehicle. Excluded from this event reporting requirement are events that occur off transit property where affected persons, vehicles, or objects come to rest on transit property after the event, OSHA events in administrative buildings, deaths that are a result of illness or other natural causes, other events (assault, robbery, non-transit vehicle collisions, etc.) occurring at bus stops or shelters that are not on transit-controlled property, collisions that occur while travelling to or from a transit-related maintenance activity, collisions involving a supervisor car, or other transit service vehicle operating on public roads.

Alaska (AR) and Commuter rail (CR) modes report only SECURITY events that meet a Major event threshold.

S&S-40 Major Event Report	S&S-50 Non-Major Monthly Summary
MAJOR THRESHOLDS	NON-MAJOR THRESHOLDS
<p>An event meeting the reportable event definition AND meeting <u>one or more</u> of the following reporting thresholds:</p> <ul style="list-style-type: none"> • A fatality confirmed within 30 days (including suicide) • An injury requiring transport away from the scene for medical attention for one or more persons (partial exception in the case of Other Safety Events) • Estimated property damage equal to or exceeding \$25,000 • An evacuation for life safety reasons • Collisions involving transit roadway revenue vehicles that require towing away of a transit roadway vehicle or other non-transit roadway vehicle <p>Reports are due within 30 days of the date of the event.</p>	<p>Less severe Other Safety Occurrence Not Otherwise Classified (OSONOC) injuries meeting the reportable event definition that are NOT a result of a collision, evacuation, security event, hazmat spill, or Act of God, and non-major fires. Other Safety Occurrence Not Otherwise Classified (OSONOC):</p> <ul style="list-style-type: none"> • Single injury event requiring transport away from the scene for medical attention (<i>do not report “minor” collisions on S&S-50</i>) <p>Fires:</p> <ul style="list-style-type: none"> • Requiring suppression that do not meet a major incident reporting threshold <i>injury, fatality, evacuation, or property damage of \$25,000 or more</i>). <p>Reports due by the end of the following month (e.g., January data due by end of February)</p>

S&S-40 Major Event Report	S&S-50 Non-Major Monthly Summary
EVENT TYPES	EVENT TYPES
<ul style="list-style-type: none"> • Collision (including suicide/attempted suicide) • Fire • Hazardous material spill (requires <i>specialized</i> clean-up) • Acts of God (nature) • System security: <ul style="list-style-type: none"> ○ Arson ○ Bomb threat/bombing ○ Burglary / Vandalism ○ Chemical/biological/radiological/nuclear release ○ Cyber security event ○ Hijacking ○ Sabotage ○ Suspicious package ○ Other security event (shots fired, projectiles, etc.) • Personal Security: <ul style="list-style-type: none"> ○ Assault ○ Homicide ○ Suicide or Attempted Suicide (no transit vehicle involved) ○ Robbery ○ Larceny/theft ○ Motor vehicle theft ○ Rape ○ Other personal security events (perpetrator tazing) • Other Safety Occurrences Not Otherwise Classified (OSONOC) (two injuries and/or another threshold) Miscellaneous events that meet a threshold 	<p>Other Safety Occurrence Not Otherwise Classified (OSONOC):</p> <p>Injury due to:</p> <ul style="list-style-type: none"> • Slip/Trip • Fall <ul style="list-style-type: none"> ○ Including person making contact with a non-moving transit vehicle • Injury to maintenance workers • Boarding/alighting • Abrupt or evasive transit vehicle maneuvers • Mobility device (e.g. wheelchair) securement issues • Injury sustained on a mobility device lift • Stairs/elevator/escalator injury <p>Fire:</p> <ul style="list-style-type: none"> • Requires suppression but no major threshold is met • Small fire on in transit station • Small engine fire on transit vehicle

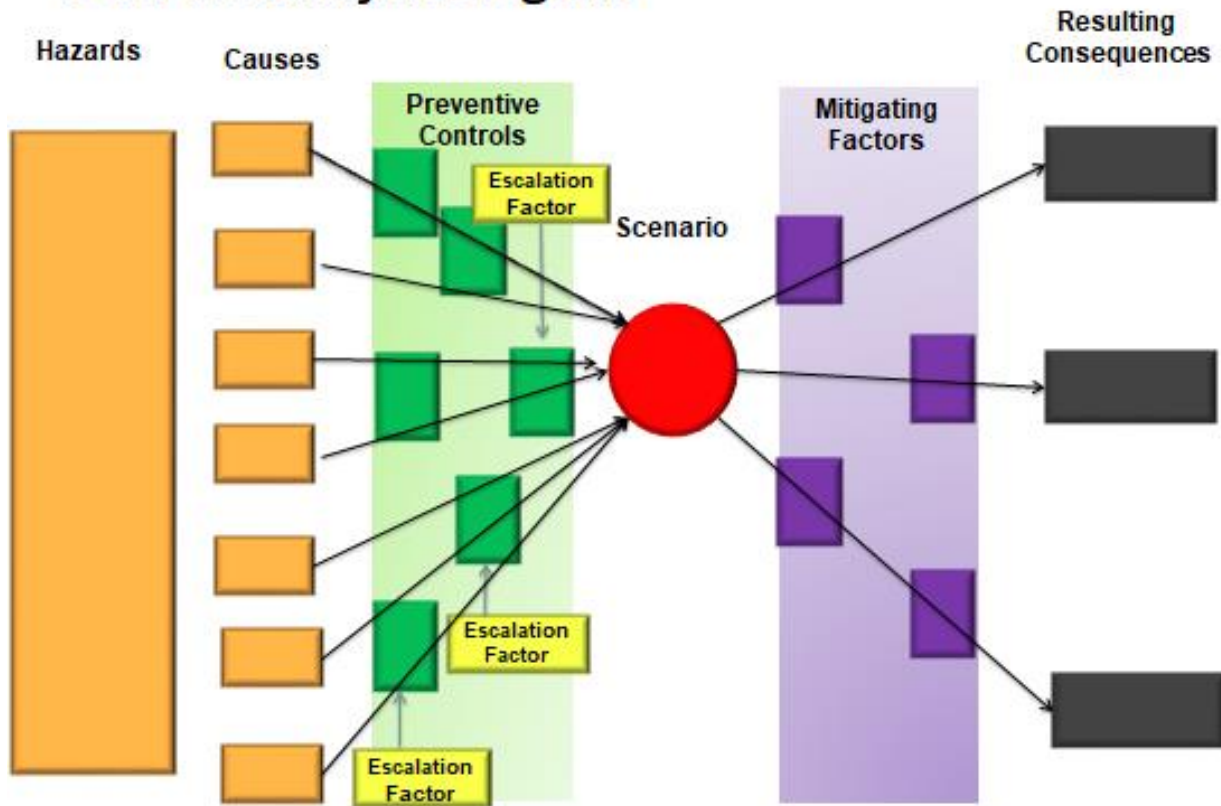
Appendix C - Hierarchy of Controls



1. Elimination	<ul style="list-style-type: none"> Remove the hazard, i.e. remove the hazardous process, tool, or materials,
2. Substitution	<ul style="list-style-type: none"> Substitute a less hazardous material Substitute the vehicle Reduce the energy
3. Engineering Controls	<ul style="list-style-type: none"> Ventilation Machine guarding / Driver guarding Sound enclosures Interlocks Platforms and guard railing Lift platforms
4. Warnings	<ul style="list-style-type: none"> Signs Backup alarms Beepers Horns Labels
5. Administrative Controls	<ul style="list-style-type: none"> Procedures Training
6. PPE	<ul style="list-style-type: none"> Safety glasses Hearing protection Safety vests Safety harnesses Gloves Respirators

Appendix D - Bow Tie Analysis Diagram

Bow Tie Analysis Diagram



Appendix E – City Council PTASP Certification Approved Meeting Minutes

Appendix F - Risk Assessment Matrix

The Safety Risk Severity Table presents a typical safety risk. It includes four categories to denote the level of severity of the occurrence of a consequence, the meaning of each category, and the assignment of a value to each category using numbers. In this table, 1 is considered catastrophic meaning possible deaths and equipment destroyed and 4 is considered negligible or of little consequence with two levels in between.

The Risk Assessment Matrix measures the level of safety risk in terms of severity (across the top) and likelihood (down the side). The matrix format will allow GTrans to combine the assessment of severity and likelihood to determine the overall risk rating of the potential consequence of the hazard.

Safety Risk Assessment Matrix with Labels

Safety Risk Assessment Matrix				
Severity → Probability ↓	Catastrophic 1	Critical 2	Marginal 3	Negligible 4
A-Frequent	1A	2A	3A	4A
B- Probable	1B	2B	3B	4B
C-Occasional	1C	2C	3C	4C
D- Remote	1D	2D	3D	4D
E- Improbable	1E	2E	3E	4E
Safety Risk Index Ranking				
1A, 1B, 1C, 2A, 2B	High	Unacceptable		
1D, 2C, 3A, 3B	Serious	Undesirable - With management decision required		
1E, 2D, 2E, 3C, 3D, 3E, 4A, 4B,	Medium	Acceptable - with review by management		
4C, 4D, 4E	Low	Acceptable - without review		

Appendix G - Hazard Report Form

Hazard Rating: [Office use only]	HAZARD REPORT 	Date / File #: [Office use only]
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Section I - Hazard Description

Name: _____ **Date:** _____

Describe the Hazard and its Effects: _____

Suggested Corrective Action (Optional): _____

Section II - Safety Review

Received by: _____ **Date:** _____ **Photos Taken:** [Yes] / [No]

Recommended Corrective Action: _____

Interim Remedial Action Taken: _____

Appendix H - Record of Revisions

A table that records the history of revisions made to the agency's PTASP is contained in the table that follows. The history of the changes was placed in this appendix to help preserve the page numbering to the extent possible.

Plan Version Number and Updates			
<i>Record the complete history of successive versions of this plan.</i>			
Version Number	Section/Pages Affected	Reason for Change	Date Issued
2.0	Pages 2, 3, 5	Annual Update	September 28, 2021

ORDINANCE NO. 1832

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA AMENDING CHAPTER 18.40 OF THE GARDENA MUNICIPAL CODE RELATING TO REQUIRED PARKING AND LOADING TO PERMIT OFF-SITE PARKING, STREET PARKING, TANDEM, AND OTHER CONFIGURATIONS WITH A CONDITIONAL USE PERMIT IN CERTAIN CIRCUMSTANCES

WHEREAS, Chapter 18.40 of the Gardena Municipal Code (GMC) is out of synch with the goals and policies of the General Plan, effectively making the over-supply of on-site parking, whether needed or not, the top policy of the City; and

WHEREAS, Land Use Goal 2 of the General Plan encourages the development of high-quality clean industrial uses, the types which are not generally identified in the list of permitted uses of zones, however, Chapter 18.40 of GMC prohibits all flexibility to accommodate any new or creative parking solutions, regardless of the suitability of the alternatives and the desirability of the use relative to existing or surrounding uses; and

WHEREAS, Land Use Policy 3.4 of the General Plan promotes the attraction commercial and industrial developments that are economically beneficial to the City, however, Chapter 18.40 of GMC causes the City to turn away new commercial and industrial land uses based solely on the inability to recognize a parking need that does not match existing categories; and

WHEREAS, Economic Development Policy 1.7 encourages the diversification of businesses to benefit the local economy, however, Chapter 18.40 allows for no flexibility in parking requirements to accommodate diverse uses outside the narrow list of uses identified in the zones, making this policy difficult to achieve; and

WHEREAS, Economic Development Policy 2.5 promotes clear research and development facilities, which are permitted uses in the industrial zones and require one space per 300 square feet of floor area. Chapter 18.40 allows for no flexibility in parking location while other uses in the zone require one space per 750 or 1,000 square feet, therefore making achieving Policy 2.5 nearly impossible without having adjacent vacant parking lots available; and

WHEREAS, staff desires to provide clarifying language that specifies administrative adjustment is the appropriate process for approval of off-site parking of 15% or less pursuant to 18.40.040, and conditional use permit for greater than 15%; and

WHEREAS, staff desires to provide an opportunity for the city, through a conditional use permit process, to consider unique circumstances of a commercial or

industrial use, its location, zone, planned operations, and other factors, to permit the inclusion of tandem and street parking among the required parking for the use; and

WHEREAS, Planning and Environmental Quality Commission held a noticed public hearings on this Ordinance on July 20 and August 17, 2021, at which times it considered all evidence presented; and

WHEREAS, after the close of the public hearings the Planning and Environmental Quality Commission recommended that the City Council adopt the Ordinance; and

WHEREAS, the City Council held a duly noticed public hearing on this Ordinance on September 14, 2021, at which time it considered all evidence presented; and

WHEREAS, the City Council believes the changes set forth herein represent good land use practices which are required by the public necessity, convenience and the general welfare;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY ORDAIN, AS FOLLOWS:

SECTION 1. Section 18.40.010 of the Gardena Municipal Code is hereby amended to read as follows:

18.40.010 Purpose.

The purpose of this chapter is to establish minimum standards for the development of off-street parking facilities for the general welfare and convenience of the public utilizing the various land uses within the city; to establish the number of parking spaces required for various uses and accommodate anticipated demand; to promote compatibility between various uses so as to avoid the adverse impacts of vehicular traffic and parking congestion; and to protect property values by the provision of landscaping, walls, setbacks, and other amenities; and to allow limited flexibility when necessary to meet goals and policies of the General Plan.

SECTION 2. Section 18.40.060A and B of the Gardena Municipal Code is hereby amended to read as follows, all other sections remain the same:

18.40.060 General development standards for parking areas.

- A. ~~In no case shall any~~ No portion of a public street or alley right-of-way may be counted as part of the required parking spaces except as provided for in Section 18.40.080.
- B. Unless tandem parking is specifically allowed by the zone, tandem parking shall not be considered as satisfying the parking requirements of this chapter except as provided for in Section 18.40.080.

SECTION 3. Section 18.40.080 of the Gardena Municipal Code is hereby amended to read as follows:

18.40.080 Additional standards for commercial and industrial parking areas.

- A. Driveways for commercial and industrial parking areas shall be adequate to accommodate trucks utilizing the facility as set forth in this chapter and development standards for the zone.
- B. The ~~off-street~~ parking facilities required by this chapter shall be located on the same lot or parcel of land as the use they are intended to serve; provided, however, modifications to the location or layout of the parking may be made as specified herein. the community development director may grant an exception to the location requirement if:
 1. ~~With regard to private parking facilities, (a) all or a part of the substitute location~~On private property if it meets the following requirements:
 - a. ~~The property is within four hundred feet of~~conveniently located near the principal use for which the parking is being provided, measured in walking distance along the way open to public pedestrian passage; and
 - b. The property is zoned and used for commercial or industrial uses; and
 - c. ~~The property~~substitute lot is in the same possession as the property containing the use it is to serve. Such possession may be by deed or by long-term lease approved by the city attorney as to form and content, or
 2. ~~In a~~ With regard to public parking facility if it meets the following requirements:
 - a. There is a public parking facility owned or operated by the city, or any other public agency of which the city is a part, within five hundred feet of the principal use for which the parking is being provided, measured in walking distance along the way open to public pedestrian passage; and
 - b. ~~The~~ vehicle parking spaces located at said facility are made available to the general public and their use is not restricted to private owners, lessees, licensees or other parties; and
 - c. ~~The~~ vehicle parking spaces for which an exception is being claimed are to be used solely for employee parking of the person or business seeking the exception; and

- d. ~~the community development director finds that~~ There exists sufficient public parking spaces at said facility to satisfy the off-street parking requirements imposed by this code upon the lot or parcel of land under consideration.
3. Street parking may be counted toward the required parking if it meets the following requirements:
- a. There are circumstances related to the proposed use, operations, location, the surrounding uses, zone, infrastructure, or there are other factors identified that cannot be accommodated by the limitations of the parking requirements of this Title; and
 - b. That the granting of the conditional use permit will not be in conflict with the policies of the General Plan of the City; and
 - c. The proposed use and off-site parking, as conditioned, will not be materially detrimental to the public health, safety, and welfare or injurious to property and improvements in the vicinity of the subject property.
4. Tandem parking, including 2-level car lifts, to count as two required parking spaces in zones where it is otherwise restricted or prohibited, provided all the following findings are made:
- a. There are circumstances related to the proposed use, operations, location, unusual size or shape of the property, or are other factors identified that cannot be accommodated by the limitations of the parking requirements of this Title; and
 - b. Tandem parking is not being used for retail or restaurant required parking; and
 - c. The intended users of the tandem parking are the customers and employees of the tenant on the site. On multi-tenant properties, the applicant has demonstrated that the tandem parking is not being used (as tandem) by retail or restaurant establishments; and
 - d. That the allowance of the tandem parking is not in conflict with the policies of the General Plan; and
 - e. Tandem parking, as conditioned, will not be materially detrimental to the public health, safety, and welfare or injurious to property and improvements in the vicinity of the subject property.

5. Any arrangement of required parking that is not explicitly permitted by this chapter, including but not limited to, valet parking, mechanical vehicle storage, and shared parking:
- C. Any combination of on-site, off-site private or public property, and tandem parking may be used to meet the parking requirement of this chapter.
- D. The community development director may, at their discretion, require a parking analysis prepared by a qualified expert of the City's choosing to justify a decision or recommendation related to off-site parking requests. The community development director may also refer any application for off-site parking to the planning and environmental quality commission for their determination.
- E. Approval Authority:
 1. The community development director shall be the approval authority for any modification to the location, excluding street parking, for up to 15% of the required on-site parking through the administrative adjustment procedure set forth in Chapter 18.50, unless the request for modification is being processed concurrently with a development permit which requires planning commission approval.
 2. The planning commission shall be the approval authority for any modification to the location for more than 15% of the required on-site parking, where the request includes street parking, tandem parking, or is being processed concurrently with a development permit which requires planning commission approval, through a conditional use permit and subject to the provisions of Chapter 18.46.
- F. The community development director shall have continuing authority to review the status of vehicle parking at public parking facilities as set forth above. If, at a future date, the community development director determines that a public parking facility no longer provides sufficient parking spaces to satisfy the off-street parking requirements for a particular lot or parcel of land, the community development director may require the owner or operator of said lot or parcel of land to provide an alternative means of satisfying off-street parking requirements, which means may include (a) providing off-street parking on the same lot or parcel of land, (b) providing off-street parking at a substitute location, as set forth in subsections (B)(1) above, or (c) providing off-street parking at another public parking facility, as set forth in subsection (B)(2) above.
- ~~G. Accessible parking spaces shall meet all state accessibility standards, as set forth in the California Building Code.~~

- ~~DG~~. Company vehicles: One parking space shall be provided for each company vehicle operated by a commercial or industrial business. The parking shall be in addition to all other required parking.

SECTION 4. Section 18.40.100 of the Gardena Municipal Code is hereby amended to read as follows:

18.40.100 Required off-street loading spaces.

- A. ~~For all~~ Commercial and industrial uses ~~shall be required to have, one~~ off-street loading spaces ~~as provided below: shall be provided for each twenty thousand square feet of gross floor area; however, this requirement shall not apply to buildings or structures with a gross floor area less than seven thousand five hundred square feet.~~
- ~~1. 0 – 7,499 square feet gross floor area – no spaces required.~~
 - ~~2. 7,500 – 20,000 square feet gross floor area - one space.~~
 - ~~a. Uses that receive and ship deliveries primarily or entirely through parcel delivery or postal service may request that the off-street loading space requirement be waived or modified. Modifications may include, but are not limited to, reduction in size, dual use as parking space if deliveries are scheduled during closed hours only, and shared loading spaces with other uses in multi-tenant centers.~~
 - ~~b. The approval authority for such waiver or modification shall be the Community Development Director unless the request for modification is being processed concurrently with a development permit which requires planning commission approval, in which case it shall be processed concurrently with the development permit requiring planning commission approval.~~
 - ~~c. The property owner shall be required to record a declaration of restrictions limiting future uses to similarly restricted uses or provide the required loading space.~~
 - ~~3. 20,001+ square feet of gross floor area – one space for every 20,000 square feet or portion thereof.~~
- B. Each off-street loading space shall be not less than twelve feet in width and forty feet in length, with a minimum height clearance of fourteen feet, and shall be so arranged that it will not impede traffic circulation within the parking area and will not block parking stalls.
- C. Off-street loading spaces shall be permanently and clearly marked with paint or other easily distinguishable material.

- D. Loading spaces shall be designed so as to permit vehicular and truck traffic to move into and out of the loading spaces without the backing of any truck into or upon parking spaces, a secondary or major arterial street. An alley may be used as a turning radius into and out of a loading stall.

SECTION 5. CEQA Compliance. This Ordinance is categorically exempt from CEQA pursuant to the common sense exemption set forth in Guidelines section 15061(b)(3) that CEQA only applies to projects which have the potential for causing a significant effect on the environment and where it can be seen with certainty that there is no possibility that the activity will have a significant effect, the activity is not subject to CEQA. None of the changes to the parking standards set forth above would change the density, intensity, or allowed uses or would have other effects on the environment. Parking is no longer an impact that is analyzed under CEQA. For these same reasons, the Ordinance also qualifies for an exemption under CEQA Guidelines section 15305 (Class 5) for minor alterations in land use limitations in areas with an average slope of less than 20%. No part of Gardena has a slope in excess of 20%. The changes are not for any specific project and therefore will not impact any environmental resource of hazardous or critical concern, will not create cumulative impacts, or impacts to scenic highways, hazardous waste sites, or historical resources. Because this is an ordinance pertaining to citywide development standards there will not be any significant effects on the environment due to unusual circumstances. As such, staff is directed to file a Notice of Exemption.

SECTION 6. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 7. Certification. The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within 15 days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

SECTION 8. Effective Date. This ordinance shall become effective on the thirty-first date after passage.

Passed, approved, and adopted this _____ day of _____, 2021.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



LISA E. KRANITZ, Assistant City Attorney

ORDINANCE NO. 1834

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA AMENDING SECTION 18.72.050 OF THE GARDENA MUNICIPAL CODE RELATING TO THE CALL FOR REVIEW PROCEDURES

WHEREAS, Gardena Municipal Code § 18.72.050 sets forth the procedures for calls for review of Planning Commission actions by the City Council; and

WHEREAS, Gardena Municipal Code § 18.72.050 currently allows one member of the City Council to call an action for review; and

WHEREAS, on August 10, 2021 a directive was provided to amend the Gardena Municipal Code to require two members to call an action for review; and

WHEREAS, pursuant to Government Code § 65853 this Ordinance does not require a public hearing before the Planning Commission or City Council as it does not change any property for one zone to another or modify any regulation of matters listed in Government Code § 65850 and simply sets forth a procedure for the City Council to call an item for review; and

WHEREAS, this matter was considered by the City Council on September 14, 2021;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY ORDAIN, AS FOLLOWS:

SECTION 1. Section 18.72.050 of the Gardena Municipal Code is hereby amended to read as follows:

18.72.050 Calls for Review.

- A. As an additional safeguard to avoid results inconsistent with the purposes of this code, any order, requirement, decision, determination, interpretation or ruling of the planning commission may be called up for council review upon ~~written~~ request by the Mayor and one council member or any two council members of the council either in writing or at a City Council meeting within the time specified for an appeal.
- B. No filing fee shall be required ~~of a council member who calls~~ for review of an action of the planning commission.
- C. A call for review shall be processed in the same manner as an appeal.

SECTION 2. CEQA. This Ordinance is exempt from CEQA pursuant to CEQA Guidelines § 15061(b)(3), the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect. The change to the Municipal Code is procedural only and it can be seen with certainty that there is no possibility that the activity will have a significant effect on the environment.

SECTION 3. Effective Date. This ordinance shall become effective on the thirty-first date after passage.

Passed, approved, and adopted this _____ day of _____, 2021.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



LISA KRANITZ, Assistant City Attorney



PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

Regular PEQC Meeting Notice and Agenda

Website: www.cityofgardena.org

Tuesday, September 21, 2021 – 7:00 PM

1700 W. 162nd Street, Gardena, California

5. **PRESENTATIONS**

5.A **2021-2029 Draft Housing Element Update, Environmental Justice Element, and Safety Element Update**

Staff provided a presentation on the City's recently released Draft Housing Element for 2021-2029. The Draft Plan will be posted on the City's website for several weeks before it is formally submitted to the State's Housing and Community Development (HCD) Department to allow additional time for general public review. Staff also presented on the City's new Environmental Justice Element and Safety Element Update.

A copy of the Draft Housing Element can be found on the City's website at:
<https://cityofgardena.org/wp-content/uploads/2021/09/Gardena-Draft-HE-09-08-21.pdf>

Information on the City's Environmental Justice Element can be found here:
<https://cityofgardena.org/environmental-justice-element/>

Commission Action: No Action was taken.

[HEU_Safety Element Update_EJ.pdf](#)



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 14.A
Section: DEPARTMENTAL
ITEMS - POLICE
Meeting Date: September 28,
2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: NOTIFICATION OF ELIGIBILITY FOR FUNDING IN THE AMOUNT OF \$26,126.00 UNDER THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM, FISCAL YEAR 2021 LOCAL SOLICITATION

COUNCIL ACTION REQUIRED:

Staff Recommendation: Receive and File

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that the City Council receive and file this notification of eligibility for funding in accordance with the Bureau of Justice (BJA) requirement that the application be made available for review by the governing body of the state or unit of local government. Public notification will also appear in the local newspaper announcing such and will allow for public comment as required under the JAG Program.

On June 8, 2021, the Police Department received notification from the United States Department of Justice, Bureau of Justice Assistance, that the City of Gardena is eligible to receive funding in the amount of \$26,126.00 under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2021 Local Solicitation.

The JAG Program assists state, local and tribal efforts to prevent or reduce crime and violence. JAG funds may be used to enhance law enforcement programs in the areas of technical assistance, training, personnel, equipment, supplies, and contractual support.

It is the intent of the Police Department to utilize the JAG Program funding to purchase eighty-four (84) ballistic helmets for Patrol. The current Department-issued ballistic helmets exceeded their five-year service life in 2019. The acquisition of this equipment will bring the Department's ballistic helmet inventory to full compliance.

The Police Department has arranged for all the planned expenditures to be covered by the JAG grant award, so there will be no impact to the General Fund.

FINANCIAL IMPACT/COST:

JAG Grant Funding Amount: \$26,126.00

ATTACHMENTS:

[JAG Grant Announcement.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is centered within a light gray rectangular box.

Clint Osorio, City Manager



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

BJA FY 2021 Edward Byrne Memorial Justice Assistance Grant Program – Local Solicitation

Assistance Listing Number # 16.738

Grants.gov Solicitation Number: O-BJA-2021-135004

Solicitation Release Date: June 08, 2021 5:00 PM

Grants.gov Deadline: July 26, 2021 11:59 PM

Application JustGrants Deadline: August 09, 2021 11:59 PM

Overview

The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Bureau of Justice Assistance](#) (BJA) is seeking applications for funding for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. This program furthers the Department's mission by assisting state, local, and tribal law enforcement efforts to prevent or reduce crime and violence.

This solicitation incorporates the [OJP Grant Application Resource Guide](#) by reference. The OJP Grant Application Resource Guide provides guidance to applicants on how to prepare and submit applications for funding to OJP. **If this solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in this solicitation as to that provision.**

This solicitation expressly modifies the OJP Grant Application Resource Guide by not incorporating the "Limitation on Use of Award Funds for Employee Compensation; Waiver" provisions in the "Financial Information" section of the OJP Grant Application Resource Guide.

Solicitation Category

Competition ID	Category	Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-BJA-2021-00149-PROD	Category 1 - Applicants with eligible allocation	603	\$45,735,895.00	10/1/2020 12:00 AM	24

Competition ID	Category	Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
	amounts of less than \$25,000				
C-BJA-2021-00150-PROD	Category 2 - Applicants with eligible allocation amounts of \$25,000 or more	582	\$44,143,102.00	10/1/2020 12:00 AM	48

Eligibility (Who may apply):

- Units of local government
- Other

By law, for purposes of the JAG Program, the term “units of local government” includes a town, township, village, parish, city, county, borough, or other general-purpose political subdivision of a state; or it may be a federally recognized Indian tribal government that performs law enforcement functions (as determined by the Secretary of the Interior). A unit of local government also may be any law enforcement district or judicial enforcement district established under applicable state law with authority to independently establish a budget and impose taxes; for example, in Louisiana, a unit of local government means a district attorney or parish sheriff. The expected eligible allocations by state for the fiscal year (FY) 2021 JAG Program can be found at: <https://bjaojp.gov/program/jag/fy-2021-allocations>.

Eligible allocations under JAG are posted annually on the JAG web page. See the allocation determination and Units of Local Government requirements section for more information.

Applicants with eligible allocation amounts of less than \$25,000 will apply to Category 1, and applicants with eligible allocation amounts of \$25,000 or more will apply to Category 2.

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

Agency Contact Description

For technical assistance with submitting the **SF-424** and **SF-LLL** in Grants.gov, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, [Grants.gov customer support web page](#), or email at support@grants.gov. The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

For technical assistance with submitting the **full application** in DOJ's Justice Grants System (JustGrants), contact the JustGrants Service Desk at JustGrants.Support@usdoj.gov or 833-872-5175. The JustGrants Service Desk operates 5 a.m. to 9 p.m. eastern time, Monday–Friday, and 9 a.m. to 5 p.m. Saturday, Sunday, and federal holidays.

An applicant that experiences unforeseen Grants.gov or JustGrants technical issues beyond its control that prevent it from submitting its application by the deadline must email the National Criminal Justice Reference Service Response Center (Response Center) at grants@ncjrs.gov

within 24 hours after the application deadline to request approval to submit its application after the deadline.

For assistance with any other requirements of this solicitation, contact the Response Center by telephone at 800–851–3420 or TTY: 301–240–6310 (hearing impaired only) or by email at grants@ncjrs.gov. Response Center hours of operation are 10 a.m. to 6 p.m. eastern time Monday through Friday, and 10 a.m. to 8 p.m. eastern time on the solicitation close date. Applicants also may contact the appropriate BJA [grant manager](#).

Submission Information

In FY 2021, applications will be submitted to DOJ in a **NEW** two-step process.

Step 1: Applicants will submit an **SF-424** and an **SF-LLL** in Grants.gov at <https://www.grants.gov/web/grants/register.html>. To register in Grants.gov, applicants will need to obtain a Data Universal Numbering System (DUNS) and System for Award Management (SAM) registration or renewal.

Step 2: Applicants will submit the **full application**, including attachments, in JustGrants at <https://justicegrants.usdoj.gov/>.

To be considered timely, the full application must be submitted in JustGrants by the JustGrants application deadline.

OJP encourages applicants to review the “How to Apply” section in the [OJP Grant Application Resource Guide](#).



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 15.A
Section: DEPARTMENTAL
ITEMS - PUBLIC WORKS
Meeting Date: September 28,
2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: AUTHORIZE CONSULTANT SERVICES CONTRACT WITH PROJECT PARTNERS, INC., FOR TEMPORARY ENGINEERING STAFF AUGMENTATION IN THE AMOUNT OF \$115,000.00&NBSP;

COUNCIL ACTION REQUIRED:

Staff Recommendation: Authorize Consultant Services Contract

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that the City Council authorize a Consultant Services Contract with Project Partners, Inc., for temporary engineering staff augmentation in the amount of \$115,000.00.

The agreement duration will be for twelve (12) months with an option to extend the agreement up to an additional eighteen (18) months if the consultant performs satisfactorily. The firm will designate a staff to work on City assigned projects/task for approximately 20 (twenty) hours per week. The fee schedule submitted by consultant is to remain fixed throughout the initial and optional terms up to total 30 months agreement, unless formally amended by the City Council.

The Public Works Engineering Division is responsible for executing Capital Improvement Projects (CIP) and overseeing all other private improvements on public right-of-way. Engineering division has thirty-one (31) CIPs worth \$21,608,953 for Fiscal Year 2021-2022, which is approximately 57% higher than FY 2020-2021 and 145% higher than FY 2019-2022 budget. The project consist of various street improvements, as well as parks and building facility improvements. There are also four (4) additional projects, including the new Gardena Community Aquatic and Senior Center projects, that are not included in the CIP budget yet. In addition to managing CIPs, staff executed 353 plan checks and 506 permits, and managed 9 traffic warrant or feasibility studies last fiscal year. Staff anticipates a greater number of private improvement services during FY 2021-2022.

The Engineering Division currently consist of one (1) Principal Civil Engineer, two (2) Associate Engineers, one (1) Engineering Tech and vacant Clerical and Engineering Aide positions. Council has already approved one (1) Assistant Engineer position to the second half of the FY 2021-2022 budget. However, additional temporary engineering augmentation

staffing is requested to help manage delivery of the particularly high number of CIPs this fiscal year.

Staff extended a Request for Proposal to nine (9) Civil Engineering consultants and five responded to the request; NV5, DMS Consultants, HR Green, Willdan, and Project Partners, Inc. After reviewing each proposals, staff is recommending that the City Council authorize the consultant contract to Project Partners based on their understanding of the request, qualification, flexibility and lower fee.

The Project Partners consultant specialize in the staff augmentation services to public agencies throughout Southern California for 25 years with outstanding track record of references and understands the important of begin compliance with CalPERS rules. The proposed staff is Civil Engineer experience level with 23 years of professional experience in Civil Engineering, skilled in Public Works Capital Improvement Projects and has worked for the City of Long Beach, Lynwood and Downey.

FINANCIAL IMPACT/COST:

Amount of Expense: \$115,000

Funding Source: Various CIP funds per each projects (Measure M, Measure R, STPL, Prop C, etc.)

ATTACHMENTS:

[Consultant Agreement with Project Partners_Sept 2021.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is positioned above a horizontal line.

Clint Osorio, City Manager

CITY OF GARDENA CONSULTANT AGREEMENT WITH PROJECT PARTNERS, INC.

This Agreement is entered into this _____ day of _____, 2021, by and between the **City of Gardena**, a municipal corporation ("City") and **Project Partners, Inc.**, a California corporation ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree, as follows.

1. **RECITALS.** This Agreement is made and entered into with respect to the following facts:
 - A. Whereas, City is desirous of obtaining Temporary Engineering Staff Augmentation consultant services to the Public Works, Engineering Division;
 - B. Whereas, Consultant has represented that it is qualified by virtue of experience, training, education and expertise to accomplish these services; and
 - C. Whereas, City has determined that the public interest, convenience and necessity require the execution of this Agreement; and
 - D. Whereas, no official or employee of City has a financial interest, within the provisions of sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

2. **TERM OF AGREEMENT.** This Agreement shall commence upon execution and shall continue until _____, 2022 (12-month term), with an option to extend up to additional 18 months at City's discretion, unless earlier terminated as provided below.
 - A. Either party may terminate this Agreement, without cause, by giving thirty (30) days written notice to the other party.
 - B. City may terminate this Agreement for cause by giving thirty (30) days written notice to Consultant. Lack of funding shall be considered cause for terminating this Agreement.
 - C. Upon termination, Consultant shall: (1) promptly discontinue all services affected, unless the notice directs otherwise; and (2) promptly deliver to City all data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by Consultant in performing the services under this Agreement, whether completed or in progress. Consultant shall be entitled to reasonable compensation for the services it performs up to the date of termination; however, if the Agreement

is terminated by City for cause, other than lack of funding, or by Consultant without cause, City shall be entitled to deduct any costs it incurs payment to another consultant for Services, which duplicate Consultant's Services to date. In the event of termination for other than cause attributable to Consultant, Consultant shall be deemed released for liability for any work assigned but not completed as of the effective date of termination.

3. **SERVICES.** Consultant agrees to provide the services as specified in the City's Request for Proposal ("RFP"), **Exhibit A**, attached hereto and incorporated herein by this reference ("services"). Unless otherwise specified herein, Consultant shall, at its sole cost and expense, furnish all facilities, equipment and personnel which may be required for providing the Services pursuant to this Agreement.
4. **ADDITIONAL SERVICES.** If City determines that additional services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the agreed upon charges therefore as set forth in the written authorization. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.
5. **CONSULTANT'S PROPOSAL.** This Agreement shall include Consultant's proposal or bid which is incorporated herein as **Exhibit B**. In the event of any inconsistency between the terms of the proposal and this Agreement, it shall be resolved by giving precedence in the following order: (a) The Agreement (b) Exhibit A (c) Exhibit B.
6. **PERSONNEL.** City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all services under this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City. During the term of this Agreement, Consultant shall provide the services specified in the proposal. Such individual(s) shall not be replaced without the prior written consent of City.
7. **PERFORMANCE BY CONSULTANT.** Consultant shall maintain or exceed the level of competency presently maintained by other similar practitioners in the State of California, for professional and technical soundness, accuracy and adequacy of all work, advice and material furnished under this Agreement.
8. **TIMING OF PERFORMANCE.** Time is of the essence with respect to Consultant's performance of the Services required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement. City, in its sole discretion, may extend the time for performance of any Service.

9. **MONITORING OF CONSULTANT.** Consultant's performance of this Agreement shall be continuously monitored by the General Services Director/City Engineer. Consultant shall be notified in writing of any deficiency in the performance of this Agreement in a timely manner by the General Services Director/City Engineer. Consultant shall have five (5) business days from receipt of the notification to cure any deficiency to the reasonable satisfaction of the General Services Director/City Engineer. All costs for such corrections shall be borne by Consultant and shall not increase Consultant's fees due hereunder. Should the General Services Director/City Engineer determine that Consultant has not performed its obligation as stated in this Agreement in a satisfactory manner, City may terminate this Agreement for cause as specified in Section 2 above.

10. **COMPENSATION.** Consultant shall be compensated as follows:

- A. Amount. City shall compensate Consultant for services rendered pursuant to this Agreement at the rate specified in the attached fee proposal hereto and incorporated herein by reference. In no event shall compensation under this Agreement of an initial term (Phase I) exceed **one hundred fifteen thousand and 00/00 (\$115,000.00)** without the prior written authorization of the City Council.
- B. Invoices and Payment. Payment by City to Consultant shall be made upon receipt and approval of invoices for Services rendered. For payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced. City shall review the invoices to determine whether services performed, and documents submitted are consistent with this Agreement. Payment shall be made within forty-five (45) days following receipt of the invoice or City shall provide Consultant with a written statement objecting to the charges and stating the reasons therefor. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.
- C. Expenses. Consultant shall not be entitled to any additional compensation for expenses.

11. **INSURANCE REQUIREMENTS.**

- A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverages required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all the requirements of this Section and Consultant shall be

responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

- B. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-VII, unless otherwise approved by City.
- C. Coverages, Limits and Policy Requirements. Consultant shall maintain the types of coverages and limits indicated below:
1. Commercial General Liability Insurance – a policy for occurrence coverage for bodily injury, personal injury and property damage, including all coverages provided by and to the extent afforded by Insurance Services Office Form CG 2010 ed. 10/93 or 11/85, with no special limitations affecting City. The limit for all coverages under this policy shall be no less than one million dollars (\$1,000,000.00) per occurrence.
 2. Commercial Auto Liability Insurance – a policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars (\$1,000,000.00) per accident.
 3. Worker's Compensation and Employers Liability Insurance – a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.
 4. Professional Errors & Omissions ("E&O") – a policy with minimum limits of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder. This policy shall be issued by an insurance company which is admitted to do business in the State of California.

5. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

- a. Additional insureds: "The City Gardena and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."
- b. Notice: "Said policy shall not terminate, be suspended, or voided, nor shall it be cancelled, nor the coverage or limits reduced, until thirty (30) days after written notice is given to City."
- c. Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Gardena, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Gardena shall be excess and not contributing with the insurance provided by this policy."
- d. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Gardena, its officers, officials, agents, employees, and volunteers.
- e. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.

E. Deductibles. Any deductible or self-insured retentions over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory financial guarantee for payment of

losses and related investigations, claim administration and defense expenses.

- F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefor, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.
- G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.
- H. Non-Limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

12. INDEMNIFICATION. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected officials, officers, agents, employees and volunteers, at Consultant's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents, employees and volunteers arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected officials, officers, agents, employees and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

13. **COOPERATION.** In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

14. **INDEPENDENT CONTRACTOR.** Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

15. **PERS ELIGIBILITY INDEMNIFICATION.** In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

16. **NON-LIABILITY OF CITY.** No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.

17. **OWNERSHIP OF WORK PRODUCT.** All documents or other information created,

developed, or received by Consultant shall, for purposes of copyright law, be deemed works made for hire for City by Consultant as City employee(s) for hire and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination or expiration of this Agreement.

18. **NONUSE OF INTELLECTUAL PROPERTY OF THIRD PARTIES.** Contractor shall not use, disclose or copy any intellectual property of any third parties in connection with work carried out under this Agreement, except for intellectual property for which Contractor has a license. Contractor shall indemnify and hold City harmless against all claims raised against City based upon allegations that Contractor has wrongfully used intellectual property of others in performing work for City, or that City has wrongfully used intellectual property developed by Contractor pursuant to this Agreement.
19. **WAIVER OR BREACH.** No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.
20. **COMPLIANCE WITH LAWS.** Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.
21. **CONFLICT OF INTEREST AND REPORTING.** Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of services to be performed under this Agreement.
22. **EMPLOYMENT OF ALIENS.** Consultant warrants it fully complies with all laws regarding employment of aliens and others, and that all its employees performing services hereunder meet the citizenship or alien status requirements contained in federal and state statutes and regulations.

23. **NON-DISCRIMINATION.** Consultant covenants there shall be no discrimination based upon race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in activity pursuant to this Agreement.
24. **FORCE MAJEURE.** Consultant shall not be in default for failing to perform in accordance with the terms of this Agreement if such failure arises out of causes beyond the control and without the fault or negligence of Consultant.
25. **ASSIGNMENT.** Consultant shall not assign or subcontract any of its obligations pursuant to this Agreement, nor any part thereof, except for any monies due the Consultant, without the prior written consent of City. Such consent by City shall not be unreasonably withheld. Consultant shall be fully responsible to City for all work performed by assignees or subcontractors.
26. **NOTICES.** Whenever it shall be necessary for either party to serve notice on the other respecting this Agreement, such notice shall be in writing and shall be given by personal service upon the party to be notified, or by deposit of the same in the custody of the United States Postal Service, postage prepaid, addressed to the party to be notified as follows:

To City: City of Gardena
 1700 West 162nd Street
 Gardena, California 90247
 Attn: Kevin Kwak
 Principal Civil Engineer

To Consultant: Project Partners, Inc.
 23195 La Cadena Dr., Suite 101
 Laguna Hills, CA 92853
 Attn: Kimo Look, P.E.
 Principal

Notices shall be deemed to have been served upon the date of personal service or three (3) working days after the same has been deposited in the United States Postal Service.

27. **LICENSED STATUS.** Consultant shall, at all times during the term of this Agreement, have in full force and effect, all licenses required of it by law, including, but not limited to, a City Business License.
28. **FAMILIARITY WITH WORK.** By executing this Agreement, Consultant warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the difficulties and restrictions of the work under this Agreement. Should Consultant discover any conditions materially differing from those inherent in the work or as represented by City, it shall immediately inform City and shall not proceed, except at Consultant's own risk, until written instructions are received from City.

29. **PUBLIC RECORD ACT DISCLOSURE.** Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

30. **MAINTENANCE OF RECORDS.** Consultant shall maintain for a minimum of three (3) years from the completion date of the Services under this Agreement, the following records:

- A. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assume proper accounting for all funds;
- B. Records which establish that Consultant and all subcontractors who render Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations;
- C. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.
- D. The aforementioned records shall be made available to City or any authorized representative thereof upon request for audit.

31. **BINDING EFFECT.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

32. **GOVERNING LAW.** This Agreement shall be interpreted and construed according to the laws of the State of California. Any action commenced about this Agreement shall be filed in the appropriate branch of the Los Angeles County Municipal or Superior Court.

33. **SECTION HEADINGS.** The Section headings used in this Agreement are for reference purposes only and shall have no binding effect.

34. **AUTHORITY TO EXECUTE.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.

35. **ATTORNEY'S FEES.** In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the

parties agree that the prevailing party in the legal action shall be entitled to recover attorney's fees and court costs from the opposing party.

36. **PREPARATION OF AGREEMENT.** Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Agreement and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.
37. **SEVERABILITY.** If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.
38. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. This Agreement may be signed by the parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or email electronic signatures. Each executed counterpart shall be deemed an original. All counterparts, taken together, constitute the executed Agreement. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.

The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format shall be legal and binding and shall have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. City and Consultant (i) agree that an electronic signature, whether digital or encrypted, of a party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile or, electronic mail, or other electronic means, (iii) are aware that the other party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and California Uniform Electronic Transactions Act ("UETA")(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, email or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and

UETA with respect to this specific transaction.

IN WITNESS WHEREOF, City and Consultant have executed this Agreement as of the date first hereinabove set forth.

CITY OF GARDENA

Tasha Cerda, Mayor

CONSULTANT – PROJECT PARTNERS, INC.

Name

Sign: _____

Title: _____

Name

Sign: _____

Title: _____

ATTEST:

Mina Semenza, City Clerk

APPROVED AS TO FORM:



Carmen Vasquez, City Attorney

EXHIBIT A

CITY OF GARDENA
REQUEST FOR PROPOSAL
For
TEMPORARY ENGINEERING STAFF AUGMENTATION SERVICES

The City of Gardena is soliciting written proposals from qualified on-call firms to provide Temporary Engineering Staff Augmentation Services.

Sealed proposals to the Temporary Engineering Staff Augmentation Services, in accordance with the RFP, will be received at the Public Works Department, 1717 West 162nd Street, Gardena, CA 90247-3778 until **Monday, August 2, 2021, at 4 p.m.** There will not be a public opening. The City will notify respondents of their status via email through the RFP review process.

The Consultant will be expected to piggyback the existing on-call consultant contract/agreement dated September 9, 2019. The City intends to award Purchase Order for a period of one (1) year minimum and may extend it up to an additional two (2) years subject to satisfactory performance, workload demand and the Council's approval as necessary.

The City's standard insurance requirements are per the original agreement and shall be maintained.

All contractor and/or professional consultants must comply with the California Labor Code and the regulations established by the U.S. Department of Labor.

For the purposes of the RFP, the words "consultant", "contractor", "vendor", "bidder", "proposer" or "respondent" shall be understood to mean a company responding to the Request for Proposal. The term "RFP" or "proposal" shall be understood to mean this Request for Proposal. The terms "City", "City Staff" or "City of Gardena", unless otherwise noted, shall be understood to mean the City of Gardena Public Works Director or his designated contact staff.

Propriety Information: The master copy of each proposal shall be retained for official files and will become subject to the Public Records Act.

Sincerely,

Allan Rigg
Public Works Director



REQUEST FOR PROPOSAL

CITY OF GARDENA

TEMPORARY ENGINEERING STAFF AUGMENTATION SERVICES

I. INTRODUCTION

The City of Gardena is seeking a qualified firm to provide Temporary Engineering Staff Augmentation Services to the Public Works, Engineering Division. The City wishes to augment (1) one Associate OR (1) one Civil Engineer services to primarily assist Capital Improvement Programs, manage various projects, and perform other professional and technical civil engineering assignments as required. The City's standard job descriptions for Associate Engineer and Civil Engineer positions are attached for more details.

The consultant engineer shall be experienced in Public Works Capital Improvement Project engineering, regulatory compliance, process control and optimization construction coordination, and civil engineering design. All work will be performed at the Gardena Public Works Department. The resume/rate submitted must be a candidate placed performing the duties described.

Questions regarding RFP shall be directed to Kevin Kwak, Principal Civil Engineer, at (310) 217-9643 or kkwak@cityofgardena.org.

Deadline to submit Proposal is **4:00 p.m. Monday, August 2, 2021**. Three (3) hard copies and one complete PDF copy (on memory stick) shall be addressed to:

City of Gardena – P.W. Engineering Division
1717 West 162nd Street
Gardena, CA 90247-3778
Attn: Kevin Kwak, Principal Civil Engineer

Proposed Term – The term of the contract is anticipated to commence on early September, 2021, for an initial one (1) year period and may be extended up to two (2) additional years providing the consultant is performing to the City's satisfaction.

If at any time, and at its sole discretion, the City finds the performance of a temporary employee to be unsatisfactory, the Consultant shall be notified, and City shall immediately terminate the employee's assignment with the City.

II. GENERAL REQUIREMENTS

General requirements for all candidates submitted shall at minimal:

- A. Perform mathematical computations and estimates.
- B. Simultaneously handle several tasks and continue to reestablish priorities.
- C. Communicate clearly and concisely with others, orally and in writing.
- D. Ability to establish and maintain effective team relationships with all internal and external customers.
- E. Able to operate Microsoft Office and AutoCAD.
- F. Able to perform in indoor and outdoor environments with exposure to the elements. May be required to work in inclement weather.
- G. Ability to adapt to changing technologies and learn functionality of new equipment and systems.
- H. May be required to pass a security/background check and a drug test prior to providing any services to the City.
- I. Must maintain a valid California Drive License.
- J. May be required to work in excess of 40 hours a week and/or work irregular hours, particularly during emergency situations.
- K. Typical works hours are Monday through Friday, 8:00 a.m. to 5:00 p.m. or 9/80 schedule from 7:30 a.m. to 5:30 p.m.
- L. Civil Engineer position requires California Professional Civil Engineering license.
- M. May be required to arrange for the City to interview a potential new temporary staffing employee, at the Consultant's expense, for a period of up to one (1) hour.
- N. Additionally, refer to the attached job descriptions (Attachment A & B).

III. TYPICAL RESPONSIBILITIES

The Staff will be under general direction of Engineering Division Manager, performing and overseeing various CIP projects from preliminary design to final construction. Examples of duties and responsibilities are as follow:

- A. Prepares RFP/RFQ for design and Construction Management and Inspection (CMI) services.
- B. Prepares and/or oversees design Plans, Specifications, & Estimates (PS&E).
- C. Prepares and leads project bid processing, writes council agenda report, and executes contract.
- D. Oversees CMI services.
- E. Prepares Caltrans required submittals and coordinates review process (i.e. PES, E76 and Contract award packages).
- F. Performs minor drafting, computing, and checking field operations as related to the layout and construction of pavement, curbs, gutters, sidewalk, traffic, utilities and other CIP.
- G. Performs LA Metro required project reporting, reimbursement process, etc.
- H. Interprets and applies GREENBOOK, Caltrans Standards, City Standards, and other laws and regulations relating to CIP projects.
- I. Additionally, refer to the attached job descriptions (Attachment A & B).

IV. POTENTIAL PROJECTS DURING FY 2021-2022

Currently unassigned CIP projects:

- A. Vermont Avenue Street Improvement from Artesia Blvd to Gardena Blvd: \$600,000, STPL funded.
- B. Budlong Avenue from 135th St to Redondo Beach Blvd and Halldale Avenue from 135th to El Segundo Blvd Street Improvement: \$900,000, Measure M-Local funded.
- C. Crenshaw Blvd Street Improvements from Rosecrans Ave to El Segundo Blvd: \$600,000, Prop C funded.
- D. Vermont Avenue Street Improvements from Rosecrans Ave to 135th St: \$150,000, Measure M-Local (Multi-year project, 1st year design only).
- E. Pedestrian Safety Improvement Projects at various locations: \$380,000, Measure R-Local and SB 821 funded.
- F. Van Ness Avenue Street Improvements from Redondo Beach Blvd to Marine Ave: \$1,450,000, Prop C and Measure M-Local funded.
- G. Local Street Improvements: \$2,443,047, SB1 funded.

V. CONFIDENTIALITY AND SECURITY

Any Consultant's assigned personnel engaging in any temporary employment service for the City who comes into contact with confidential City information will be required to hold confidential such data made available to him/her. The Consultant staff must comply with the security policies and procedures in effect at the City and may be required to pass a security/background check prior to performing any services.

VI. PROPOSAL

All proposals shall include the following information, organized as separate sections of the proposal. The proposal shall be concise and to the point.

- A. Describe the firm's experience in similar staff augmentation services that are solicited in this RFP.
- B. Provide the resume of the specific person(s) proposed to provide the services.
- C. Submit 3 hard copies and 1 electronic copy of proposal.

VII. PRICE PROPOSAL & PAYMENT

The City requires temporary agency staff to be compensated at the hourly rates (regular & overtime) submitted by the consultant fee schedule. No additional mark-up cost or fees will be permitted.

Invoices: Invoices must be fully itemized by the City's capital improvement job numbers, accounting codes, and by hours. Mail invoices to the Public Works Engineering Division Manager (Kevin Kwak, Principal Civil Engineer) and reference the Purchase Order number.

VIII. GENERAL CONDITIONS

By submitting a Proposal, the Consultant represents that they have thoroughly examined and become familiar with the requirements of this RFP and are capable of providing the qualified staffing to achieve the objectives of the City.

The City reserves the right to withdraw the RFP at any time without prior notice. The City reserves the right to extend the deadline for Proposals, postpone reviewing the Proposals for its own convenience, to reject any and all Proposals without indicating any reasons for such rejection(s), and to negotiate with any qualified consultant.

The successful consultant is required to obtain and maintain a City of Gardena business license and insurance. The license and insurance shall be maintained for the duration of the service. A current business license is not a prerequisite for submittal of the qualifications.

Costs for developing the Proposal or any other such expenses incurred by the Proposer in responding to this RFP are entirely the responsibility of the Proposer and shall not be reimbursed by the City. The City is not responsible for Proposals which are delinquent, lost, incorrectly marked, sent to the wrong address, or sent by mail or courier service and not signed for by the City.

IX. AGREEMENT

The existing on-call consultant agreement dated September 9, 2019, will be utilized to execute the proposed services ("Piggyback" contract).

X. SELECTION PROCESS

The following criteria will be considered, although not exclusively, in determining which firm is hired. An initial evaluation will be made based on price, qualifications and relevant experience. The selection process will include post-bid interview to make the final selection.

Evaluation Criteria	Weight
Cost/Fee	40%
Qualifications and Relevant Experience	40%
References	20%

APPENDIX A

CITY OF GARDENA CONSULTANT AGREEMENT WITH XYZ

This Agreement is entered into this _____ day of _____, 2021, by and between the **City of Gardena**, a municipal corporation ("City") and **XYZ**, a [state] [type of entity] ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree, as follows.

1. **RECITALS.** This Agreement is made and entered into with respect to the following facts:

- A. Whereas, City is desirous of obtaining Temporary Engineering Staff Augmentation consultant services to the Public Works, Engineering Division;
- B. Whereas, Consultant has represented that it is qualified by virtue of experience, training, education and expertise to accomplish these services; and
- C. Whereas, City has determined that the public interest, convenience and necessity require the execution of this Agreement; and
- D. Whereas, no official or employee of City has a financial interest, within the provisions of sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

2. **TERM OF AGREEMENT.** This Agreement shall commence upon execution and shall continue until completion, unless earlier terminated as provided below.
 - A. Either party may terminate this Agreement, without cause, by giving thirty (30) days written notice to the other party.
 - B. City may terminate this Agreement for cause by giving thirty (30) days written notice to Consultant. Lack of funding shall be considered cause for terminating this Agreement.
 - C. Upon termination, Consultant shall: (1) promptly discontinue all services affected, unless the notice directs otherwise; and (2) promptly deliver to City all data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by Consultant in performing the services under this Agreement, whether completed or in progress. Consultant shall be entitled to reasonable compensation for the services it performs up to the date of termination; however, if the Agreement is terminated by City for cause, other than lack of funding, or by Consultant

without cause, City shall be entitled to deduct any costs it incurs payment to another consultant for Services, which duplicate Consultant's Services to date. In the event of termination for other than cause attributable to Consultant, Consultant shall be deemed released for liability for any work assigned but not completed as of the effective date of termination.

3. **SERVICES.** Consultant agrees to provide the services as specified in the Consultant's Proposal, Exhibit **A**, attached hereto and incorporated herein by this reference ("services"). Unless otherwise specified herein, Consultant shall, at its sole cost and expense, furnish all facilities, equipment and personnel which may be required for providing the Services pursuant to this Agreement.
4. **ADDITIONAL SERVICES.** If City determines that additional services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the agreed upon charges therefore as set forth in the written authorization. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.
5. **CONSULTANT'S PROPOSAL.** This Agreement shall include Consultant's proposal or bid which is incorporated herein as Exhibit A. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.
6. **PERSONNEL.** City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all services under this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City. During the term of this Agreement, Consultant shall provide the services specified in the proposal. Such individual(s) shall not be replaced without the prior written consent of City.
7. **PERFORMANCE BY CONSULTANT.** Consultant shall maintain or exceed the level of competency presently maintained by other similar practitioners in the State of California, for professional and technical soundness, accuracy and adequacy of all work, advice and material furnished under this Agreement.
8. **TIMING OF PERFORMANCE.** Time is of the essence with respect to Consultant's performance of the Services required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement. City, in its sole discretion, may extend the time for performance of any Service.
9. **MONITORING OF CONSULTANT.** Consultant's performance of this Agreement

shall be continuously monitored by the General Services Director/City Engineer. Consultant shall be notified in writing of any deficiency in the performance of this Agreement in a timely manner by the General Services Director/City Engineer. Consultant shall have five (5) business days from receipt of the notification to cure any deficiency to the reasonable satisfaction of the General Services Director/City Engineer. All costs for such corrections shall be borne by Consultant and shall not increase Consultant's fees due hereunder. Should the General Services Director/City Engineer determine that Consultant has not performed its obligation as stated in this Agreement in a satisfactory manner, City may terminate this Agreement for cause as specified in Section 2 above.

10. COMPENSATION. Consultant shall be compensated as follows:

- A. Amount. City shall compensate Consultant for services rendered pursuant to this Agreement at the rate specified in the attached fee proposal hereto and incorporated herein by reference. In no event shall compensation under this Agreement exceed and 00/00 (\$###.##) without the prior written authorization of the City Council.
- B. Invoices and Payment. Payment by City to Consultant shall be made upon receipt and approval of invoices for Services rendered. For payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced. City shall review the invoices to determine whether services performed, and documents submitted are consistent with this Agreement. Payment shall be made within forty-five (45) days following receipt of the invoice or City shall provide Consultant with a written statement objecting to the charges and stating the reasons therefor. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.
- C. Expenses. Consultant shall not be entitled to any additional compensation for expenses.

11. INSURANCE REQUIREMENTS.

- A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverages required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

- B. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-VII, unless otherwise approved by City.
- C. Coverages, Limits and Policy Requirements. Consultant shall maintain the types of coverages and limits indicated below:
1. Commercial General Liability Insurance – a policy for occurrence coverage for bodily injury, personal injury and property damage, including all coverages provided by and to the extent afforded by Insurance Services Office Form CG 2010 ed. 10/93 or 11/85, with no special limitations affecting City. The limit for all coverages under this policy shall be no less than one million dollars (\$1,000,000.00) per occurrence.
 2. Commercial Auto Liability Insurance – a policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars (\$1,000,000.00) per accident.
 3. Worker's Compensation and Employers Liability Insurance – a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.
 4. Professional Errors & Omissions ("E&O") – a policy with minimum limits of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder. This policy shall be issued by an insurance company which is admitted to do business in the State of California.
 5. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

- a. Additional insureds: "The City Gardena and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."
 - b. Notice: "Said policy shall not terminate, be suspended, or voided, nor shall it be cancelled, nor the coverage or limits reduced, until thirty (30) days after written notice is given to City."
 - c. Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Gardena, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Gardena shall be excess and not contributing with the insurance provided by this policy."
 - d. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Gardena, its officers, officials, agents, employees, and volunteers.
 - e. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.
- E. Deductibles. Any deductible or self-insured retentions over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses.

- F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefor, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.
- G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.
- H. Non-Limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

12. **INDEMNIFICATION.** Consultant agrees to defend, indemnify, hold free and harmless the City, its elected officials, officers, agents, employees and volunteers, at Consultant's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents, employees and volunteers arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected officials, officers, agents, employees and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

13. **COOPERATION.** In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

14. INDEPENDENT CONTRACTOR. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

15. PERS ELIGIBILITY INDEMNIFICATION. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

16. NON-LIABILITY OF CITY. No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.

17. OWNERSHIP OF WORK PRODUCT. All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed works made for hire for City by Consultant as City employee(s) for hire and

shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination or expiration of this Agreement.

18. **NONUSE OF INTELLECTUAL PROPERTY OF THIRD PARTIES.** Contractor shall not use, disclose or copy any intellectual property of any third parties in connection with work carried out under this Agreement, except for intellectual property for which Contractor has a license. Contractor shall indemnify and hold City harmless against all claims raised against City based upon allegations that Contractor has wrongfully used intellectual property of others in performing work for City, or that City has wrongfully used intellectual property developed by Contractor pursuant to this Agreement.
19. **WAIVER OR BREACH.** No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.
20. **COMPLIANCE WITH LAWS.** Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.
21. **CONFLICT OF INTEREST AND REPORTING.** Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of services to be performed under this Agreement.
22. **EMPLOYMENT OF ALIENS.** Consultant warrants it fully complies with all laws regarding employment of aliens and others, and that all its employees performing services hereunder meet the citizenship or alien status requirements contained in federal and state statutes and regulations.
23. **NON-DISCRIMINATION.** Consultant covenants there shall be no discrimination based upon race, color, creed, religion, sex, marital status, age, handicap, national

origin, or ancestry, in activity pursuant to this Agreement.

24. **FORCE MAJEURE.** Consultant shall not be in default for failing to perform in accordance with the terms of this Agreement if such failure arises out of causes beyond the control and without the fault or negligence of Consultant.
25. **ASSIGNMENT.** Consultant shall not assign or subcontract any of its obligations pursuant to this Agreement, nor any part thereof, except for any monies due the Consultant, without the prior written consent of City. Such consent by City shall not be unreasonably withheld. Consultant shall be fully responsible to City for all work performed by assignees or subcontractors.
26. **NOTICES.** Whenever it shall be necessary for either party to serve notice on the other respecting this Agreement, such notice shall be in writing and shall be given by personal service upon the party to be notified, or by deposit of the same in the custody of the United States Postal Service, postage prepaid, addressed to the party to be notified as follows:

To City: City of Gardena
 1700 West 162nd Street
 Gardena, California 90247
 Attn: Allan Rigg
 Director of Public Works

To Consultant: XYZ
 Address
 XXXX, CA #####
 Attn: Name
 Title

Notices shall be deemed to have been served upon the date of personal service or three (3) working days after the same has been deposited in the United States Postal Service.

27. **LICENSED STATUS.** Consultant shall, at all times during the term of this Agreement, have in full force and effect, all licenses required of it by law, including, but not limited to, a City Business License.
28. **FAMILIARITY WITH WORK.** By executing this Agreement, Consultant warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the difficulties and restrictions of the work under this Agreement. Should Consultant discover any conditions materially differing from those inherent in the work or as represented by City, it shall immediately inform City and shall not proceed, except at Consultant's own risk, until written instructions are received from City.
29. **PUBLIC RECORD ACT DISCLOSURE.** Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but

not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

30. **MAINTENANCE OF RECORDS.** Consultant shall maintain for a minimum of three (3) years from the completion date of the Services under this Agreement, the following records:

- A. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assume proper accounting for all funds;
- B. Records which establish that Consultant and all subcontractors who render Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations;
- C. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.
- D. The aforementioned records shall be made available to City or any authorized representative thereof upon request for audit.

31. **BINDING EFFECT.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

32. **GOVERNING LAW.** This Agreement shall be interpreted and construed according to the laws of the State of California. Any action commenced about this Agreement shall be filed in the appropriate branch of the Los Angeles County Municipal or Superior Court.

33. **SECTION HEADINGS.** The Section headings used in this Agreement are for reference purposes only and shall have no binding effect.

34. **AUTHORITY TO EXECUTE.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.

35. **ATTORNEY'S FEES.** In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover attorney's fees and court costs from the opposing party.

36. **PREPARATION OF AGREEMENT.** Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Agreement and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.
37. **SEVERABILITY.** If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.
38. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. This Agreement may be signed by the parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or email electronic signatures. Each executed counterpart shall be deemed an original. All counterparts, taken together, constitute the executed Agreement. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.

The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format shall be legal and binding and shall have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. City and Consultant (i) agree that an electronic signature, whether digital or encrypted, of a party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile or, electronic mail, or other electronic means, (iii) are aware that the other party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and California Uniform Electronic Transactions Act ("UETA")(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, email or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

IN WITNESS WHEREOF, City and Consultant have executed this Agreement as of the date first hereinabove set forth.

CITY OF GARDENA

Tasha Cerda, Mayor

CONSULTANT – XYZ

Name

Sign: _____

Title: _____

Name

Sign: _____

Title: _____

ATTEST:

Mina Semenza, City Clerk

APPROVED AS TO FORM:

Carmen Vasquez, City Attorney



Civil Engineer

Class Code:
0444

Bargaining Unit: Gardena Municipal
Employees Association

CITY OF GARDENA
Established Date: Oct 27, 2020

SALARY RANGE

\$44.11 - \$56.30 Hourly
\$3,528.80 - \$4,504.00 Biweekly
\$7,645.73 - \$9,758.67 Monthly
\$91,748.80 - \$117,104.00 Annually

DESCRIPTION:

Under general direction, performs difficult and complex design, construction, traffic or planning engineering for a variety of municipal public works projects and programs; performs estimate reports, specifications and other related technical administrative and special work as assigned and/or as may be required.

EXAMPLES OF DUTIES:

Representative Duties

Civil Engineer is a multi-incumbent professional engineering class in the Public Works Engineering. Assignments are primarily project oriented, broad in scope and require the use of considerable judgement and initiative. Civil Engineer is differentiated from the lower level of Associate Engineer by the Civil Engineer's broader scope of responsibility, difficulty and complexity of projects assigned requiring substantial knowledge of engineering tasks related to public works design and construction administration. In addition, a Civil Engineer provides technical, functional supervision to staff assigned and provide administrative assistance as needed.

Prepares designs and plans for public works improvements such as street paving, curbs and gutters, sewers, storm drains; other facility improvement with minimal supervision; prepares drawings, charts, maps and diagrams, engineering cost estimates, conduct circulation, flow, accident and other traffic studies; assist in determining design of traffic layouts; coordinates and performs inspections on construction projects, engineering surveys and special studies; provides engineering information to contractors at all phases of construction, engineers and members of the public; attends and participates in meetings as requested; performs field surveys and may act as survey party chief; determines that all calculations submitted are correct and that engineering design work conforms to the city specifications; writes legal descriptions for annexations, streets, alleys, leases, easements and City property acquisitions

and prepares necessary maps; assists Division Manager or lead in preparation and maintenance of records and preparation of State and County reports; answers public inquiries and complaints; development in policy or standard; may coordinate assignments of professional staff.

Organization Responsibilities

Positions in this class report to a Division Manager and is responsible for performing difficult and complex technical work in the office and h the for senior level technical staff and are responsible for perming entry level to routine skilled technical work in the office and the field.

TYPICAL QUALIFICATIONS:

Education and Experience

A Bachelor's Degree from a four-year college or university in Civil Engineering or a related field e with a Degree in Civil Engineering or related field AND five (5) years of experience in the design and construction of public works projects or any combination of education and experience that demonstrates the ability to perform the duties of the position.

Registration as a Civil Engineer with the California State Board of Registration for Professional Engineers is required.

Knowledge and Abilities

The knowledge and abilities which are required to perform the duties and responsibilities of this class are as follows:

Thorough knowledge of: civil engineering principles and practices as applied to the design, construction and inspection of streets, storm drains, sanitary sewers, traffic and related public works projects; drafting and mapping principles and techniques; surveying methods; methods, materials and techniques used in the construction of public works projects; rules and regulations governing supplemental funding sources for public works construction and/or studies; advanced mathematics and their application to engineering work; laws, regulations, codes and ordinances applicable to area assigned including Federal and State laws/requirements; private/land development principals; English usage, spelling, grammar and punctuation; effective project management and supervisory techniques; AUTOCAD and other computer applications as relate to area assigned.

Ability to: make engineering design computations and check, design and prepare engineering plans, specifications, studies and technical reports; learn, interpret and apply laws, regulations, codes and ordinances related to area assigned; conduct comprehensive engineering studies, prepare related reports and recommendations; understand and interpret complex engineering construction plans, specifications, and other contract documents; train and supervise staff as assigned; perform technical research and solve difficult engineering problems; prepare and oversee large and complex project budgets; communicate effectively orally and in writing; understand and carry out oral and written instructions and use independent judgement and initiative; establish and maintain effective relationships with those contacted in the course of work; operate a personal computer and use applicable software; meet the public with courtesy and tact.

Physical Demands and Working Conditions

This position is performed in indoor and outdoor environmental with exposure to the elements. May be required to work in inclement weather. Requires the mobility to stand, stoop, and reach, to grasp and manipulate various-size objects; to bend; to sit for long periods in front of a computer screen; may require lifting material of 25 pounds or less. This position may be required to work before and after normal working hours.

License

Must have and maintain a valid California C Driver's License.

Special Condition

Must file a State of Economic Interest (Form 700) with the City Clerk;

Subject to background checks and verifications;

Must be able to pass a job-related medical exam that includes drug and alcohol testing.



Associate Engineer

Class Code:
0427

Bargaining Unit: Gardena Municipal
Employees Association

CITY OF GARDENA
Established Date: Nov 1, 2007
Revision Date: May 1, 2017

SALARY RANGE

\$39.01 - \$49.79 Hourly
\$3,120.92 - \$3,983.08 Biweekly
\$6,762.00 - \$8,630.00 Monthly
\$81,144.00 - \$103,560.00 Annually

DESCRIPTION:

Under general direction, performs and oversees varied and skilled design, construction, traffic or planning engineering for a variety of municipal public works projects and programs; performs estimate reports, specifications and does other related technical, administrative and special work as assigned and/or as may be required.

EXAMPLES OF DUTIES:

Representative Duties

Prepares designs and plans for public works improvements such as street paving, curbs and gutters, sewers and storm drains; prepares drawings, charts, maps and diagrams, engineering cost estimates, conducts circulation, flow, accident and other traffic studies; assists in determining design of traffic layouts; coordinates and performs inspections on construction projects, engineering surveys and special studies; provides engineering information to contractors at all phases of construction, engineers and members of the public; attends and participates in meetings as requested; performs field surveys and may act as survey party chief; determines that all calculations submitted are correct and that engineering design work conforms to the City specifications; writes legal descriptions for annexations, streets, alleys, leases, easements and City property acquisitions and prepares necessary maps; assists Division Manager in preparation and maintenance of records and preparation of State and County reports; answers public inquiries and complaints; may coordinate assignments of professional and para-professional staff.

Organization Responsibilities

Positions in this class report to a Division Manager or senior level technical staff and are

responsible for performing highly skilled technical work in the office and the field with limited supervision.

TYPICAL QUALIFICATIONS:

Education and Experience

Graduation from an accredited college with a Degree in Civil Engineering, possess an Engineering-in-Training (E.I.T.) Certificate AND three (3) years of responsible engineering experience in the design and construction of public works projects or any combination of education and experience that demonstrates the ability to perform the duties of the position.

Knowledge and Abilities

Thorough knowledge of engineering principles and practices; of the methods, equipment and materials used in public works projects; of surveying and construction principles and practices; knowledge of Traffic Engineering; the ability; to prepare plans, specifications, maps and comprehensive engineering reports; to manage projects with minimal supervision, to work cooperatively with others. Complete knowledge of drawing methods used in preparing engineering maps and drawings in AUTOCAD 2016 or latest edition; knowledge of Microsoft Office (Word, Excel, Power Point); knowledge of common construction methods; to follow and give written and oral instructions involving technical engineering or planning terminology; to use arithmetic and trigonometry, and to make accurate computations; to use a calculator; to understand and interpret legal property descriptions, engineering, street and planning records and maps; to maintain effective working relationships with the public, employees and supervisors.

Physical Demands and Working Conditions

This position is performed in indoor and outdoor environments with exposure to the elements. May be required to work in inclement weather. Requires the mobility to stand, stoop, and reach, to grasp and manipulate various-size objects; to bend; to sit for long periods in front of a computer screen; may require lifting material of 25 pounds or less. This position may be required to work before and after normal working hours.

License

Must have and maintain a valid California Class C Driver's License.

Special Conditions

Must file a Statement of Economic Interest (Form 700) with the City Clerk;
Subject to background checks and verifications;
Must be able to pass a job-related medical exam that includes drug and alcohol testing.

EXHIBIT B

Project Partners' Proposal



Proposal For Temporary Engineering Staff Augmentation Services

Prepared For
City of Gardena
August 20th, 2021

Project Partners
23195 La Cadena Dr.
Suite 101
Laguna Hills, CA 92653
phone **949.852.9300**
fax **949.852.9322**



August 20th, 2021

Kevin Kwak
City of Gardena
Public Works Department, Engineering Division
1717 West 162nd Street
Gardena, CA 90247-3378

Re: Proposal for Temporary Engineering Staff Augmentation Services

Dear Mr. Kwak,

Project Partners is pleased to submit this Proposal for Temporary Engineering Staff Augmentation Services. We are the ideal firm for the City of Gardena, as not only do we specialize in the exact service the City is requesting, but our expertise lies in providing augmented staff to public agencies throughout Southern California for 25 years. We are undoubtedly right the firm for the City.

WHY SELECT PROJECT PARTNERS?

Though there are a multitude of reasons to select Project Partners to partner with the City, these are at the top of the list:

Outstanding Proposed Staff - Project Partners' proposed staff are true public works professionals with decades of professional experience in municipal public organizations. Combined with years of management expertise, our proposed staff are the ideal candidates for the City. Additionally, Project Partners understands that retired public sector professionals are an extremely valuable resource to public organizations like yours. Our public sector retired staff possess a deep understanding of public sector processes and procedures. This means that Project Partners has an extensive arsenal of highly experienced professionals that can hit the ground running to help your agency meet its goals effectively & efficiently.

*Unique Pool of Retired
Public Professionals*

Public Sector Staff Augmentation Experts that Keep the City Safe –

As the City embraces a Staff Augmentation program for public works services, we believe it clearly understands the importance of being in compliance with all CalPERS rules. With CalPERS stating it will increase the number of annual audits performed over the next few years, it is imperative that the City hire a firm that understands California labor laws and has a comprehensive operations and client training program to ensure the City is safely in compliance. Project Partners is that firm.

*CalPERS Experts To
Keep the City Safe*

Proven Track Record of Providing Augmented Staff to Municipalities – For the last 25 years, Project Partners has provided on-site augmented staff to hundreds public agencies throughout the region. The fact that over 80% of our clients are repeat clients, who have returned to our firm again and again, is strong proof of our abilities to deliver successful staff. We are the go-to staff augmentation firm for several Southern California municipalities.



Cost-Effective Solution that Produces Significant Cost Savings

– Project Partners is an exceptionally effective organization with dramatically low overhead, resulting in billing rates at a fraction of typical consultant rates. This translates to greater efficiency in project budgets and significant cost savings to the City. Further, our firm is Caltrans Indirect Cost Rate (ICR) certified, which assures the City of additional cost efficiencies available as well as standards for compliance & successful project completion when partnering with Project Partners.

*Billing Rates at a Fraction
of Typical Consultant Rates*

Project Partners is a California Corporation and its Principal, Mr. Kimo Look, P.E., will be the primary contact for questions regarding this RFP response. The Project Partners' staff proposed in this Proposal are to date, available Part time or Full time, and unencumbered by current client project commitments.

In conclusion, we believe that Project Partners is the clear choice for the City of Gardena. In addition to the reasons listed above, we have a long list of municipal references that demonstrate how Project Partners has helped Public Works departments across the region meet their staffing goals. The following Proposal will expand on these examples and references in greater detail.

Should you have any questions or need further clarifications, please do not hesitate to give us a call.

Sincerely,

Kimo Look, P.E.

Principal
Project Partners, Inc.
23195 La Cadena Drive
Suite 101
Laguna Hills, Ca 92653
Ph: 949-852-9300
KLook@ProjectPartners.com



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Appendix A Resumes

Frank Sanchez, P.E. *Civil Engineer*
Majid Tahergorabi *Associate Engineer*
Deborah Chankin *Project Manager*

Appendix B Fee Schedule



Project Partners
23195 La Cadena Dr.
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phone **949.852.9300**
fax **949.852.9322**

Section 1

Firm Background

1 Firm Background

1.1 BACKGROUND

Established in 1996 as a California Corporation, Project Partners has quickly become a leading provider of augmented staff for Southern California public agencies. Because of our specialization in Staff Augmentation for municipal civil engineering services, Project Partners is the go-to firm for many public works agencies to solve peak workload issues and staff retirement dilemmas. As such, many Southern California agencies have turned to Project Partners to help complete more projects repeatedly through our civil engineering support services. Our proven ability to provide quality CalPERS-compliant technical professionals at affordable rates has been our winning formula for 25 years.



Our services for this RFQ will be focused on providing Civil Engineering Support Staff to the City. All proposed Civil Engineers have licensed registrations with the State of California and are public sector retirees with decades of public experience. As Public Works professionals they have the proven experience to effectively support a myriad of City projects. Project Partners is the ideal firm for the City of Gardena, as our staff specialize in the full scope of support services that the City is seeking.

1.2 WHY SELECT PROJECT PARTNERS?

Project Partners is a unique civil engineering firm that provides the exact services the City is seeking and provides these advantages:

- **Excellent, Highly Experienced Staff with Proven Municipal Expertise**
- **Proven History of Capital Improvement Projects with Client References**
- **Experts Who Keep Your City Safe and CalPERS Compliant**
- **Cost-Effective Rates at a Fraction of Typical Consultant Rates**

While the City has the choice of firms to provide Civil Engineering support services, Project Partners stands out in its approach of utilizing its extensive arsenal of experienced public sector civil engineering professionals. In the last five years alone, we have been awarded and managed over 100 contracts in Public Works project management for public sector agencies. Some of these contracts are with cities Project Partners has been working with for 20 years or more. To that end, many of our engineers specialize in public works Capital Improvement Programs, project management, and technical engineering expertise. As evident from their resumes, Project Partners is able to present the City of Gardena our top candidates to select from with significant experience as Civil Engineers.

1.3 APPROACH

Our unique approach to contract staffing solutions varies from other civil engineering firms as we specialize in providing retired public engineers who have extensive experience in, and therefore can transition seamlessly into, the exact roles and agencies where they are most needed. Our approach centers around our staff's expertise in order to thoroughly tailor candidates to our clients' needs. Therefore, our proposed staff for the City of Gardena have the technical expertise needed to deliver the City's projects effectively and efficiently.

Retired Public Engineers Add Value

Project Partners has been providing public sector retirees to public agencies for 25 years, as we believe public sector retirees are an invaluable asset for several reasons. First, the flexible schedule of a retiree allows for flexible start dates, and most of our staff are available to start working immediately. While this flexibility saves time, even more invaluable is our staff's experience in the field. Experienced retirees already have a deep understanding of the public sector process, so most retirees do not require extensive training and are able to enter into a role and start delivering key project needs from day one.

At Project Partners, we have an ever-growing pool of public sector retirees that we maintain strong relationships with. We are constantly in contact with retirees and many public sector employees who are on the verge of retirement and looking for fulfilling work for the next phase of their life. We want to help your organization just as much as we want to get our retirees working on meaningful projects that keep them earning and engaged.

CalPERS Compliance Keeps the City Safe

As a firm that has been providing engineering staff to the Public Sector for over two decades, we know the biggest risk with staff augmentation programs is CalPERS penalties and fines. Unlike design contracts where consultants are fully responsible for the design, effective embedded staff work very closely with city

staff, jointly making project decisions. Therefore, professional liability (E&O) is typically not a significant issue — CalPERS compliance is.

Violating any of the myriad of CalPERS laws is a key concern for most City Risk Management Departments. This is particularly relevant today as CalPERS is accelerating the number of audits it plans on conducting annually. It is doing this, in part, because of a 2018 study which revealed that 30% of all CalPERS violations came from improper use of augmented staff. CalPERS has also stated that having augmented staff through a consulting firm, or even working remotely, does not automatically provide the desired protection. It mandates that if there is a common law relationship between the City and the augmented staff, then CalPERS rules apply. CalPERS does allow staff augmentation, but it requires its rules to be followed closely.

Therefore, it is critical when implementing a contract project management program, that the City be in complete compliance with CalPERS rules. Furthermore, because a firm that provides augmented staff is integrally involved in common law determination, it is necessary to hire firms that not only understand CalPERS law, but have established programs in place that help keep the City safe and in compliance. This is an area that Project Partners excels in.

Public sector staffing has changed dramatically and quickly over the last few decades. More regulations have created more complex issues for agencies to consider. Today, merely hiring competent contract staff is no longer sufficient; compliance with CalPERS labor laws is essential.

For over 20 years, Project Partners has worked closely with top legal firms to comprehensively understand California pension law. We established a service model for legally working within the regulations, while allowing our clients to utilize flexible staffing solutions to move their projects to completion.



We offer a proven, workable solution for our clients:

- **Tracking Labor Laws** – There are a multitude of complex labor laws that public sector contract staffing falls under. We realize these laws are dynamic; our firm aggressively tracks any changes and legal interpretations.
- **Adhering to Procedures** – Working with several labor law firms, we have developed comprehensive procedures for having contract staff in public organizations. These processes act as a guide for both contract staff and our

clients to remain within compliance.

- **Understanding PEPRA** – Public sector retirees offer great staffing solutions due to their years of experience, but fall under Public Employee Pension Reform Act (PEPRA) regulations. We are well-versed in keeping both our retirees and our clients safe within PEPRA's limitations.
- **Documenting Compliance** – Our systems automatically identify and document key proof of our staff being in compliance with labor laws, including the specific areas where our clients and public agency partners are compliant. These documents are essential during CalPERS audits.

Backed by a proven track record, we are confident in our ability as staff augmentation experts.

Cost at a Fraction of Typical Consulting Rates

Project Partners provides quality augmented staff with decades of experience and public sector know-how. Our staff can truly hit the ground running in a way that is in compliance with CalPERS rules and regulations. This combined with our lower-than-typical consultant billing rates, adds up to a winning partnership the City of Gardena needs. Our proposed staff is made up of skilled retirees that are able to fill many roles and complete a wide variety of tasks. This along with truly flexible schedules makes us the ideal augmented staff for the City. Therefore, we are able to complete a wide range of tasks needed by the City with fewer people and less cost. Mr. Kimo Look, the Principal in Charge will not be charging any time to this project. Project Partners' cost-effective bill rates will make it easier to have additional staff hours if needed.

1.4 CONCLUSION

To conclude, we believe that Project Partners is the clear choice for the City of Gardena, as we specialize in providing quality augmented staff with the specific public sector civil engineering experience. Our staff is ready to hit the ground running with proven professional expertise in compliance with CalPERS rules and regulations. This, combined with our considerable track record and our affordable consultant billing rates guarantees a winning partnership for the City of Gardena. We appreciate your consideration and hope to provide our unique staff augmentation solutions for civil engineering services to support your City.



Project Partners
23195 La Cadena Dr.
Suite 101
Laguna Hills, CA 92653
phone **949.852.9300**
fax **949.852.9322**

Section 2

Proposed Staff

2 **Proposed Staff**

2.1 **OUR UNIQUE STAFFING SOLUTION**

All of the proposed staff in the Project Partners team are proven professionals with decades of public works experience behind them. This experience allows them to seamlessly fuse into the City's projects and deliver exceptional work.

These individuals have the precise experience to get your projects done as our unique staff provides flexibility and expertise to complete critical projects on time.

Their abilities and experience are presented in detail in subsection 2.3 along with their accompanying resumes.

2.2 **DECADES OF CIVIL ENGINEERING EXPERTISE**

Project Partners understands that retired public sector professionals are an extremely valuable resource to public organizations like yours.

Therefore, Project Partners recently implemented a unique and powerful recruiting tool: a job site specifically to recruit public sector retirees. Through this website, PublicRetireeJobs.com, we attract and retain more public retirees than any other organization and offer them to our clients as a truly invaluable resource.

We invite you to visit our website and see for yourself how we attract and retain key retirees for you to access.

Why Our Retirees Are Invaluable:

Decades of Engineering Knowledge and Experience

Our staff has not years, but decades of public sector engineering experience. Experience that is needed to effectively tackle the incredibly wide variety of projects and problems that hit engineering departments daily. Experience that can also be used to mentor staff and build future staff.

Effective from Day One

Our experienced retirees already have a deep understanding of the public sector process and use that knowledge to be effective project managers and leaders. Because of their experience, our retirees are able to enter into a role and start making a difference from day one.

Truly Flexible Resource

Our staff is made up of flexible and unencumbered retirees. They offer considerable flexibility of schedule and location. Should it be more effective to have our staff work on-site at City offices, they can easily do that. Alternatively, should the City want our staff to work remotely we can accommodate that as well. Equally so, as retirees, our staff can truly be an as-needed resource who can easily meet workload fluctuations through truly flexible schedules.

All this means that Project Partners has an extensive arsenal of experienced public works professionals who can be added as-needed to help augment unforeseen situations. Specifically, many of our staff are highly experience retirees with decades of experience, who have flexible schedules and can adjust to varying needs. No matter what issue arises, the City can rest assured that Project Partners will be able to provide flexibility and keep projects on schedule and on budget.

Strong, experienced staff makes successful engineering projects happen. In order for the City to get more projects done, highly experienced professionals with proven skills are needed. Luckily, Project Partners has been providing retirees to public agencies for over 20 years to help them get projects done efficiently and effectively. The flexible schedule of a retiree means they are truly as-needed help. Even more valuable is their experience in the field. Experienced retirees already have a deep understanding of the public sector process and water management requirements.

Our retirees are able to enter into a role and start being productive from day one. All of the proposed staff in the Project Partners team are true professionals with years of public works experience behind them. This experience allows them to seamlessly jump into the City's projects and deliver. These individuals have the right experience to get your projects done.

2.3 PROPOSED STAFF

Project Partners has set a high bar for providing the very best professional talent for our clients' projects, and we aim to out-do ourselves with every new request. Our ability to consistently deliver exceptional public works professionals is the reason we are our clients' first call when staffing needs or issues arise.



Decades of Public Works Experience

Experience is critical in consistently delivering successful public works projects. All of our staff are proven professionals with decades of public experience.

Strong Communication Skills

Communication is essential in providing quality staff support services to our clients. All proposed staff are skilled in written & verbal communication.

Solid Technical Skills

Our senior staff possess the solid technical skills needed to deliver your public works projects. They all have experience working on various technical projects.

Our proposed Civil Engineering staff members are available Part time or Full time and are as follows:

- **Frank Sanchez, P.E.** *Civil Engineer*
- **Majid Tahergorabi** *Associate Engineer*
- **Deborah Chankin** *Project Manager*

Please note that Mr. Kimo Look, P.E., will serve as the Primary Contact and Principal in Charge at Project Partners.

Frank Sanchez, P.E.

23 Years of Civil Engineering Experience

*Public Sector Capital
Improvement, Plan
Check, Design &
Construction
Expertise*

Registration

Registered Professional
Engineer RCE# C61326

Education

MS Civil Engineering,
California State University
Long Beach

Summary

Retired Civil Engineer, Frank Sanchez has demonstrated management level expertise in the design, administration, and construction of Capital Improvement infrastructure projects. As a responsible project manager and registered civil engineer, Mr. Sanchez has taken on a variety of roles in teams in various public agencies through Southern California.

Associated Public Agencies

City of Lynwood
City of Downey
City of Long Beach

Position Titles

Project Manager
Construction Inspector
Senior Civil Engineer
Associate Civil Engineer

Relevant Project Experience

- Review of plans, specifications, costs for the construction of the new, substantial rehabilitation of mixed-used multifamily project, and nursing facilities (OSHPD requirements for seismic compliance and inspection)
- Interact successfully with a wide variety of professional such as contractors, architects, engineers, owners, attorneys, and city permit official on technical issues
- Involved in all aspects of public works projects. Responsible for increasingly complex tasks as required in order to meet department goals and objectives. Strong background in design and project management, construction management and plan and plat reviews.
- Performed engineering tasks in the planning, design, estimating and construction of City of Long Beach street, utility, park facility, buildings and other structures in accordance with City of Long Beach standards.

Majid Tahergorabi

21 Years of Civil Engineering Experience

*Public Sector Capital
Improvement, Design
& Environmental
Expertise*

Education

MS Civil Engineering,
California State University
Long Beach

Summary

Retired Associate Engineer, Majid Tahergorabi has decades of experience throughout several United States governmental agencies and abroad. His expertise lies in design, planning, plan review of structures as well as permitting and environmental protection.

Associated Public Agencies

U.S. Department of Homeland Security – FEMA
U.S. Department of Housing

Position Titles

Associate Engineer
Design Manager
Planning Support
Environmental Protection Specialist

Example Project Experience

- Review of plans, specifications, costs for the construction of the new, substantial rehabilitation of mixed used multifamily project, and nursing facilities (OSHPD requirements for seismic compliance and inspection)
- Serve as technical trainer for other architects, engineers, and cost analysts.
- Review schematics, feasibility studies, reports, and cost estimates.
- Inspect and prepare Seismic Hazard Analysis reports for existing mixed-use multifamily and nursing facilities for Compliance based on IBC 2012, and CBC 2010 / ASCE 7-05.
- Review and analyze cost estimate reports, construction drawings and specifications from 3rd party, lender's architect and cost analyst.
- Review 3rd party technical reports for compliance with HUD Minimum Property Standards, Fair Housing Accessibility Guidelines

Deborah Chankin

29 Years of Civil Engineering Experience

*Public Sector Capital
Improvement Project
Budget & Planning
Expertise*

Education

MPA Public
Administration, MS
Planning
University of Southern
California

Summary

Retired Project Manager and Public Works Director, Deborah Chankin has extensive experience in planning, Capital Improvement and construction, Ms. Chankin is a strong candidate due to her dynamic experience in public sector civil engineering departments.

Associated Public Agencies

City of Bellflower
City of Long Beach
City of Santa Ana

Position Titles

Director of Public Works
Director of Program Development

Relevant Project Experience

- Design and manage initiatives in transportation and transit services, the I-710 major corridor study, diesel emission reduction, regional growth planning, watershed planning, and homeless services
- Designed structure and selection process for MTA Gateway Cities Service Sector Governance Council and implemented inaugural selection process
- Provide GIS services, including data maintenance, mapping, and analysis
- Following reorganization, assumed responsibility for Transportation Planning
- Oversaw City's computer transportation model and, in cooperation with City Traffic Engineer, analysis of development impacts and Transportation Impact Fees and Assessments

2.4 SUMMARY

In summary, our firm believes that it is people who make projects successful. Our unique staff offers variety for the City to choose from specific areas of expertise and different levels of experience at a fraction of typical consulting rates. Our staff of early retirees offer the knowledge of public sector processes, allowing for a seamless transition into your organization as they are eager to continue contributing to their profession & their community in the next phase of their lives. Project Partners has a track record of providing contract engineering teams to public agencies throughout the region—agencies who can vouch for our services & our staff. In the following section we will provide detailed references of municipalities across Southern California who have utilized our staff for a variety of services in recent ongoing contracts.



Project Partners
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Laguna Hills, CA 92653
phone **949.852.9300**
fax **949.852.9322**

Section 3

Related Experience

3 Related Experience

3.1 PROVEN TRACK RECORD ON PUBLIC SECTOR CONTRACTS

Providing engineering staff augmentation support to public agencies is all that Project Partners does. Being a highly sought-after firm, we have provided this exact service through hundreds of contracts over the past 20 years. In fact, within the last 5 years alone, we have fulfilled over 100 contracts with local public agencies, and over 50 contracts with local municipalities.

Over 50 Municipal Contracts for Project Management and Support Staff throughout the last 5 years

1	City of Santa Ana	Engineering, Technical and Administrative Support	\$3,500,000
2	City of Ontario	As-Needed Contract, Professional Engineering Staffing Services	\$1,100,000
3	City of El Monte	Engineering and Water Operations Support	\$903,315
4	City of Corona	On-Call Engineering and Professional Services	\$750,000
5	City of Santa Ana	Engineering, Technical, and Administrative Support	\$500,000
6	City of Corona	On-Call Engineering and Consulting	\$500,000
7	City of Santa Ana	Engineering and Technical Support	\$500,000
8	City of San Gabriel	Engineering Inspection and Technical Support	\$481,192
9	City of Oceanside	As-Needed Project Management Services	\$471,000
10	City of South Gate	Water Utility Engineering	\$430,000
11	City of El Monte	Water Operations Support Services	\$310,000
12	City of Newport Beach	Engineering and Inspection Support Services	\$300,000
13	City of Diamond Bar	Engineering Project Management Services	\$277,960
14	City of Corona	Staff Augmentation Contract	\$250,000
15	City of Anaheim	Temp Services Contract	\$200,000
16	City of South Gate	Public Works Project Management Services	\$200,000
17	City of Victorville	Engineering Project Management Services	\$159,800
18	City of Torrance	Sidewalk Inspection	\$150,072
19	City Of San Marcos	On-Call Project Management Services	\$150,000
20	City of Hemet	Temp Services	\$150,000

21	City of Pico Rivera	Water Management Assistance	\$134,500
22	City of Buena Park	Interim PW Director/City Engineer Support	\$130,000
23	City of Lancaster	Project Management Support Services	\$125,000
24	City of Encinitas	Principle Engineering Support Services	\$125,000
25	City of San Gabriel	Project Management	\$121,800
26	City of Newport Beach	On-Call Professional Services	\$120,000
27	City of San Juan Capistrano	Temporary Engineering Support Services	\$120,000
28	City of Santa Clarita	Project Management Support Services	\$115,000
29	City of Long Beach	Transportation Project Management Support	\$99,000
30	City of San Clemente	Staff Augmentation	\$95,000
31	City of San Gabriel	Development Engineering Support	\$93,000
32	City of Oceanside	Building Inspection Service	\$90,710
33	City of Ontario	As-Needed PM/CM Services	\$89,000
34	City of Fullerton	Staff Augmentation	\$85,000
35	City of Lancaster	Traffic Technician Support Services	\$84,000
36	City of Signal Hill	Public Works Deputy Director Services	\$79,560
37	City of Orange	Plan Check Services	\$78,000
38	City of Escondido	Project Engineering Support Services	\$63,720
39	City of El Monte	Water Operations Support	\$60,000
40	City of Indio	On-Site Technical Support	\$60,000
41	City of Ontario	Pretreatment Inspection Services	\$60,000
42	City of Lawndale	Interim PW Director Support Services	\$58,500
43	City of Covina	Interim Utilities Manager	\$58,000
44	City of Santa Clarita	As-Needed Staff Augmentation	\$50,000
45	City of Fullerton	PSA Water Engineering Support	\$49,000
46	City of Torrance	Sidewalk Assessment and Support	\$48,800
47	City of Covina	Public Works Operations Manager Support	\$45,500
48	City of Dana Point	Facility Improvement PM/CM Support	\$35,000
49	City of El Monte	Water Operations Supervisor	\$30,000
50	City of Buena Park	Inspection Services	\$29,600
51	City of Huntington Beach	SCADA Coordinator	\$29,500
52	City of Pico Rivera	Operations Consulting	\$25,000
53	City of Pasadena	Project Management Staff Augmentation	\$24,900
54	City of Pico Rivera	Engineering Support	\$24,265
55	City Of San Marcos	Temp Services Contract	\$20,000

3.2 RECENT PUBLIC SECTOR REFERENCES

In the following section we will provide four detailed references for clients we have provided public works civil engineering & project management support staff in the last 5 years. These agencies include the following local municipalities:

City of El Monte

City of Ontario

City of Anaheim

City of Santa Ana

City of El Monte

As a small city, the City of El Monte has a smaller engineering department. As a result, it feels the impacts of engineering workload fluctuations on its department. Having responsibilities in both water and public works, the city needed help. Project Partners was brought in due to our proven staff and cost effective bill rates. We immediately tackled several key projects including major transportation projects, City Wide Street Resurfacing & Reconstruction, several Safe Route to School projects, Groundwater Mitigation Operable Unit implementation, maintenance department large equipment purchases, and other Water Utility Department projects. Our economical solutions allowed the City to cost effectively undertake and complete more projects.



Sal Mendez
Director of Public Works
11333 Valley Blvd
El Monte, CA
(626) 580-2058
SalMendez@elmonteca.gov

Services Provided to the City

Public Works Engineering Services

- CIP Project Management
 - Scoping and Budget Development
 - RFQ/RFP Development
 - Design Consultant Coordination
 - Contract Management
- CIP Construction Management
 - Field Inspection
 - Change Order Management
 - Review/Process Contractor Payments
 - Project Closeout

Water Utility Support Services

- Water Operations Management Support
 - Quarterly/Annually Water Quality Report Submission
 - Safety Training Program Development
 - Water Maintenance Project Operations
- Water Operator Support

Project Partners Staff Assigned

Water Utilities Department

- Sr. Water Utility Manager
- Sr. Water Superintendent
- Senior Water Operator

Public Works Department

- City Engineer
- CIP Engineer
- CIP Construction Manager
- Construction Inspector



City of Anaheim

Like most cities, Anaheim was hit by the converging factors of reduced engineering staff from retirements and hiring restrictions from pension concerns. To address Public Works and Water Utility needs, Anaheim turned to Project Partners to provide PM/CM and other Civil Engineering Services. With bill rates a fraction of most consultants, Project Partners supported multiple areas within both departments as shown below. This winning combination proved highly effective and allowed the City to continue to effectively meet its project completion commitments easily within its designated budget.



Rudy Emami
Public Works Director
200 South Anaheim Blvd
Anaheim, CA
(714) 765-5065
REmami@anaheim.net

Services Provided to the City

Public Works Engineering Services

- CIP Project Management
 - Scoping and Budget Development
 - RFQ / RFP Development
 - Design Consultant Coordination
 - Contract Management
- CIP Construction Management
 - Field Inspection
 - Change Order Management
 - Review / Process Contractor Payments
 - Project Closeout

General Civil Engineering Services

- Development Permit / Counter Support
 - Building Permit Processing and Issuance
 - Plan Review and Inspection
 - Records Maintenance and Filing
- On-Site Public Works Check Service
 - Review and Redline Development Plans
 - Code Interpretations / Develop Inquiry Response
 - Interdepartmental Coordination
- Real Estate Project Management
 - Right of Way Activity Management
 - Schedule and Communication Management

Water Utility Support Services

- Water Planning Service
 - Water Supply Evaluation
 - Masterplan Development and Maintenance
 - Water Use / Drought Management
 - Treatment Process Assessment
- Water Systems Plan Review
 - Review and Redline Development Plans
 - Hydraulic Report Evaluation
 - Interdepartmental Plan Review Coordination
- Water Conservation Program Support
 - Water Conservation Inspections
 - Development of Public Educational Outreach

Project Partners Staff Assigned

Water Utilities Department

- Sr. Water Planning Engineer
- Sr. Water CIP Project Manager
- Water Plan Check Engineer
- Water Construction Inspection
- Water Conservation Technician

Public Works Department

- Senior CIP Project Manager
- CIP Construction Manager
- Traffic Plan Check Engineer
- Development Plan Checkers
- Engineering Technician
- Real Property Analysts



City of Ontario

Project Partners has been serving the City of Ontario since 2001. As one of the largest and most dynamic cities in the Inland Empire, they had significant projects they were tasked to complete. Because of this, they clearly felt the fluctuation of Water Utility workloads and understood the need to reduce the impact on City staff. As a solution, Ontario hired Project Partners to provide a variety of engineering services and staff to both the Municipal Utilities and Engineering departments to provide a better workload balance. Project Partners successfully completed a number of key projects. As a result, the City was able to meet all of their goals under their intended budgets and deadlines.



Scott Burton
Director of Public Works
1425 S. Bon View Avenue
Ontario, CA
(909) 395-2682
sburton@ci.ontario.ca.us

Services Provided to the City

Water Utility Support Services

- CIP Project Management
 - Scoping and Budget Development
 - RFQ / RFP Development
 - Design Consultant Coordination
 - Contract Management
- CIP Construction Management
 - Field Inspection
 - Change Order Management
 - Review/Process Contractor Payments
 - Project Closeout
- CIP Construction Inspection
 - Field Inspection
 - Change Order Management
 - Review/Process Contractor Payments
 - Project Closeout
- Water Planning Service
 - Water Supply Evaluation
 - Masterplan Development and Maintenance
 - Water Use/Drought Management
 - Treatment Process Assessment
- Water Systems Plan Review
 - Review and Redline Development Plans
 - Hydraulic Report Evaluation
 - Interdepartmental Plan Review Coordination
- Grant Administration
 - Grant Application Research and Writing
 - Grant Compliance Management and Reporting
- Pretreatment Support
 - Pretreatment Site Inspections
 - Permit Writing / Review

Project Partner Positions Provided

Water Department

- Senior Water Project Manager
- Water Project Engineer
- Construction Inspector
- Pretreatment Inspector

Public Works

- Senior CIP Engineer
- Engineering Technician
- Construction Inspector



City of Santa Ana

Project Partners has been serving the City of Santa Ana since 2000. As the second largest city in Orange County, they had significant projects they were tasked to complete. They clearly felt the fluctuation of Public Works workloads and understood the need to reduce the impact on City staff. As a solution, Santa Ana hired Project Partners to provide a variety engineering services and staff to both the Water Utility and Public Works Departments to provide a better workload balance. Together with the City staff, Project Partners' assigned project managers helped complete a number of projects including include water pipeline and street improvement design, resolution of numerous residential traffic concerns, expansion of the City's NPDES and MS4 Permit response and expanded plan checking services. As a result, the City was able to meet all of their goals under their intended budgets and deadlines.



William Galvez
City Engineer
Civic Center Plaza
Santa Ana, CA
(714) 647-5659
wegalvez@santa-ana.org

Services Provided to the City

Public Works Engineering Services

- CIP Project Management
 - Scoping and Budget Development
 - RFQ/RFP Development
 - Design Consultant Coordination
 - Contract Management
- CIP Construction Management
 - Field Inspection
 - Change Order Management
 - Review/Process Contractor Payments
 - Project Closeout
- NPDES Storm Water Program Support
 - MS4 Permit Compliance Support
 - Field Compliance Inspection
 - Develop Documents and Reports
- Traffic Engineering Support
 - Investigate Traffic Issues
 - Conduct Collision Analysis
 - Respond and Resolve Citizen Complaints
- Parking Program Support
 - Management of Permit Parking Program

Water Utility Support Services

- Water Systems Plan Review
 - Review and Redline Development Plans
- Water System Pipeline Design
 - Development of Plans and Specs
 - Develop Engineers Estimates
 - Bid Documents Development

Project Partner Positions Provided

Water Department

- Senior Water Project Manager
- Water CIP Design Engineer
- Water System CAD Designer

Public Works

- Senior CIP Engineer
- Storm Water Engineer
- Assistant Traffic Engineers
- Junior Engineers
- Engineering Technician
- Parking Permit Technician
- Construction Inspector



Project Partners
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phone **949.852.9300**
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Appendix A

Resumes



Frank Sanchez, P.E.

Project Level

Civil Engineer

Qualifications

- *20 Years of Professional Experience in Civil Engineering*
- *Performed Development Plan Review within City Right of Way*
- *Experienced in Right of Way Assessment and Acquisition*
- *Skilled in Public Works Capitol Improvement Project Management*
- *Has worked for the City of Long Beach, Lynwood and Downey*
- *Experience in Design, Planning and Construction Management*
- *Strong Communication Skills (Written And Oral)*
- *Good Team Player*

Relevant Project Management Experience

City of Lynwood, CA (April 2012 – Jan 2013)

Project Manager

- Providing project management and construction support for Local street rehabilitation projects funded with Measure “R” bond funds. Tasks include review of streets for rehabilitation application. Development of plans specifications and engineering estimates. Administration and construction support.

Department of Public Works, City of Downey (September 2008 – January 2011)

Senior Civil Engineer

- Functioned as Senior Civil Engineer in responsible charge of public works projects as related to City of Downey Street, utility and facilities improvements. Managed and administered consultant contracts for design, construction inspection, materials testing, right-of-way acquisition and relocation assistance. Managed and directed junior engineering staff and aids for the development and construction of in house designed street rehabilitation projects.
-

Project Partners

Frank Sanchez

Summary of Qualifications

Page 2

Department of Public Works, City of Long Beach (March 2001 – September 2008)

Civil Engineer

- Involved in all aspects of public works projects. Responsible for increasingly complex tasks as required in order to meet department goals and objectives. Strong background in design and project management and has acted in the Senior Engineering capacity when required as called upon.

Associate Civil Engineer (February 2000 – March 2001)

- Performed engineering tasks in the planning, design, estimating and construction of City of Long Beach street, utility, park facility, buildings and other structures in accordance with City of Long Beach standards.

Assistant Civil Engineer (March 1998 – February 2000)

Assisted senior engineers in the development of plans and specifications for various public works improvement projects. Tasks included drafting, technical writing and collection and investigations of plans and standards

Other Municipal Related Experience

NV5, Inc. Irvine, CA (2018 – 2019)

Project Manager

- Provide on-call project management services for the construction of Capital Improvement Projects (CIP). Projects under construction include; FY 17-18 Citywide Sidewalk Replacement, The Walnut Street Parking Lot Reconstruction Project, The Hildreth Street Traffic Mitigation Project, The Civic Center Complex Exterior Lighting and Wayfinding Signage Improvements. Projects under design include; The Police Department Parking Lot Expansion, The Long Beach Boulevard Urban Greening Improvements Project, The Garfield Avenue Complete Streets Project and FY 18-19 Citywide Sidewalk Replacement Project. Tasks include managing, coordinating and corresponding with designers, contractors, utility representatives, city staff and the public at large.

Onward Engineering, Anaheim, CA (July 2017 – Sept 2017)

Public Works Construction Inspection

- Provided Public Works Inspection services for the City of Diamond Bar Road Rehabilitation of Morning Canyon Drive and the City of Laguna Beach 2017 Annual Street Improvement Project. Tasks included attending weekly construction meetings, field observation and photo verification of work, daily reporting, correspondence with the project manager for project submittal approvals, responses to RFI's and clarifications of construction documents. My duties also included verification of contractors work quantities and payment requests, coordination of independent material testers and employee interviews for prevailing wage verification.
-

Project Partners

Frank Sanchez

Summary of Qualifications

Page 3

Civil Source, Inc., Irvine, CA (May 2016 – June 2017)

Project Manager

- Provide on-call project management services for the construction of Capital Improvement Projects (CIP). Projects under construction include the Firestone Blvd. Bridge Widening, Sports Center Roof Replacement, Civic Center Improvements, Senior Center Exterior ADA Improvements Project No. 113, Sewer Rehabilitation at Various Locations Project No. 116, Concrete Improvement Project No. 128, Slurry Seal Improvements Project No. 129 and the Annual Street Overly project No. 130. Tasks include managing, coordinating and corresponding with designers, contractors, utility representatives, city staff and the public at large.

Onward Engineering, Anaheim, CA (Aug. 2014 – April 2015)

Engineering Staff Augmentation

- Provided project management services for the City of Redondo Beach of Regional Measure "R" transportation improvements to the Pacific Coast Highway. Tasks included managing design consultants and their respective contracts. The coordination of right-of-way purchases and dedications. Reviewed traffic studies, soils reports and hydrology reports for design and utility purpose. Coordinated with Caltrans, LA County Flood Control and private businesses for design approvals and construction permitting.

Civil Source, Inc., Irvine, CA (Jan. 2014 – August 2014)

Construction Services Officer

- Managed Construction and Inspection Services of public and private construction within the public right-of-way for the City of Costa Mesa as required under conditions of approval. Routinely, assigned inspectors for assignment coverage and reviewed discrepancies contrary to city standards. Tasks included Contractor and Utility company correspondence, review of plans and specifications for compliance and oversight of contractor payments.

GK & Associates Diamond Bar, CA (April 2011 – Sept 2011)

- Provided project management and construction management services for Capital Improvement Projects in support of local municipalities on an as needed basis.

Summary of Skills and Accomplishments

- ✓ Responsible for project management of the 6 million dollar measure "R" bond funded local street rehabilitation program for City of Lynwood, Public Works Department.
 - ✓ Provided engineering review of development plans for conformance to city standards of proposed improvements within the city right of way.
 - ✓ Utilized advanced land surveying knowledge for review of preliminary plat maps and final track maps for accuracy and completeness.
-

Project Partners

Frank Sanchez

Summary of Qualifications

Page 4

- ✓ Utilized advanced land surveying knowledge for review of lot line adjustments, easement location and legal description.
- ✓ Assisted NPDS officer with grading plans review for storm water rater runoff determination and treatment compliance.
- ✓ Reviewed finished floor elevations certificates of new construction for conformance with flood plain elevation requirements.
- ✓ Provided construction management and construction support services for Cesar Chavez Park and Community Center construction contracts Phase I and Phase II in the City of Long Beach.
- ✓ Coordinated the design of City of Long Beach owned storm drain facility improvements with the design and implementation of Los Angeles County, Termino Storm Drain project.
- ✓ Served as City of Long Beach FEMA Floodplain Plane Coordinator in charge of floodplain issues, determination of property flood zone designation, processing of Letters of map revision and management of the city's participation in the Community Rating System (CRS).
- ✓ Selected, directed and managed consultant architects and engineers as required in order to meet department goals and objectives.

Education

MS California State University, Long Beach (1998) Advanced Civil Engineering

BS California State University, Long Beach (1994) California State University Fullerton, CA
In Civil Engineering

Master of Science –course work in land surveying and mapping, Santiago Community College

Computer Skills

Knowledge of computers
Microsoft Excel
Microsoft Power Point

Microsoft Word
Microsoft Project
AutoCAD 14

Professional License

Licensed Professional Engineer, California certificate No. C- 61326



Majid Tahergorabi

Project Level

Associate Engineer

Qualifications

- *Senior Associate Engineer With Over 21 Years Of Experience*
- *Over 15 Years Experience With U.S. Department Of Housing*
- *Proficient In Technical Review Of Reports And Design To Ensure Compliance Requirements*
- *Strong Written And Oral Communication Skills*
- *Team Player*

Relevant Experience

U.S Department of Homeland Security, (FEMA) (2021-present)
Environmental Protection Specialist

- Reviewing and analyzing requirements and business process for the implementation of environmental and historic preservation laws such as the National Environmental Policy Act (NEPA), the National Historic Preservation Act (NHPA), and other laws and executive orders of FEMA partner agencies for the purpose of identifying opportunities to streamline environmental and historic preservation compliance during disaster recovery.

Naval Weapons Station Seal Beach - Planning and Engineering Contractors Support (2018)
(Contractor)
Design Manager

- Design of new structural components using Codes and AutoCAD 2016.
 - Technical Review of reports and design to ensure compliance requirements. Prepare Request for Proposals and / or Scope of Work (SOW).
 - Research Codes, guidance, policies, procedures, processes, criteria, and federal laws and regulations.
 - Cost Estimating, RS Means- including labor, travel requirements, material, and rental equipment, overhead, and other direct costs
-

Project Partners

Majid Tahergorabi

Senior Engineer

Page 2

U.S. Department of Homeland Security, (FEMA) (2016-2017)

Technical Engineering Specialist — Civil Engineer-Structural Engineer- Cost Specialist

- Providing technical advice to industrial or managerial personnel regarding design, construction, or program modifications or structural repairs.
- Inspecting project sites to monitor progress and ensure conformance to design specifications and safety standards.
- Directing engineering activities ensuring compliance with environmental, safety, or other governmental regulations. Identifying environmental risks and developing risk management strategies for civil engineering projects.
- Planning and designing transportation or hydraulic systems or structures using computer assisted design or drawing tools.

Typical projects responsible: Slope Stabilization, Roads and Streets, Bridges, Culverts, Dams, Levees, Canals, Buildings, Aircraft Hangars, Boat Ramps, Boat Docks and Piers, Golf Course, Storm and Sanitary Sewers, Lift Stations and Pump Stations.

U.S. Department of Housing (2000-2015)

Civil Engineer

- Review of plans, specifications, costs for the construction of the new, substantial rehabilitation of mixed — used multifamily project, and nursing facilities (OSHDP requirements for seismic compliance and inspection)-
 - Interact successfully with a Wide variety of professional such as contractors, architects, engineers, owners, attorneys, and city permit official on technical issues.
 - Serve as technical trainer for other architects, engineers, and cost analysts.
 - Review project admin. docs (RFI, Submittals, Change Orders, etc.)
 - Review schematics, feasibility studies, reports, and cost estimates.
 - Coordinated construction activities, inspected work in progress, and certified completion.
 - Presided over bi-weekly project meetings with contractors and architects, and prepared field inspection report for managements and quality control.
 - Inspect and prepare Seismic Hazard Analysis reports for existing mixed-use multifamily and nursing facilities for Compliance based on IBC 2012, and CBC 2010 / ASCE 7-05.
 - Review seismic reports from Structural Engineer for HUD compliance requirements for new mixed-use multifamily and Nursing facilities.
 - Review soil reports from Geotechnical Engineer.
 - Set-up internal tracking database for project cost history for southern California.
 - Review and analyze cost estimate reports, construction drawings and specifications from 3rd party, lender's architect and cost analyst.
 - Review 3rd party technical reports for compliance with HUD Minimum Property Standards, Fair Housing Accessibility Guidelines, Uniform Federal Accessibility Standards (UFAS), ADA, local codes, and California Building Code.
 - Conduct pre-construction meeting for owners, architects, contractors, and attorneys.
 - Perform site inspection from start of construction to final inspection and occupancy.
-

Project Partners

Majid Tahergorabi

Senior Engineer

Page 3

- Analyze complex problems and recommended solutions.

Education

MS CSU Long Beach, CA
Civil Engineering

BS CSU Long Beach, CA
Civil Engineering

Professional License/Certification

Registered Professional Civil Engineer - Overseas
Engineer in Training - CA
General Building Contractor - CA
10 Hrs. OSHA - Certificate

Software Skills

SAP 2000, AutoCAD 2016, RS Means, MS Office 2016



Deborah Chankin

Project Level

Sr. Project Manager

Qualifications

- *Over 29 Years of Public Works, Finance and Planning Experience*
- *Strong Executive Leadership Skills within Municipal Government*
- *Negotiated Innovative Public Private Agreements for CIP and Construction*
- *Successfully Managed MTA Grant Application Process for City of Long Beach Bike Station*
- *Served as Budget Manager for City's \$92 Million Capital Budget*
- *Highly Skilled at Responding to Problems, Deadlines, and Information Requests*
- *Results-Oriented Professional with Proven Communication and Analytical Skills*

Relevant Experience

City of Bellflower (November 2007-April 2014)

Director of Public Works

- Provided executive leadership to newly re-established municipal Public Works Department for city of 75,000 residents
 - By combination of employees, contractors and special districts oversee capital projects, engineering, street, facility and ground maintenance, refuse, recycling, NPDES compliance, sewer, storm drain, and limited water service
 - Constructed deep ground water well and placed into operation
 - Constructed 2.5 mile bike trail and parkway on unused transit property
 - Negotiated lease of utility property and constructed 16 acre park - the City's largest
 - Successfully sponsored state legislation governing such leases
 - Negotiated admission into capital program of regional sewer maintenance district and successfully campaigned for public acceptance of new fee
 - Created rotation program for Maintenance Crew Leaders
 - Revitalized City's ADA transition activity
-

Project Partners

Deborah Chankin

Summary of Qualifications

Page 2

Gateway Cities Council of Governments (August 2001-October 2007)

Director of Program Development

- Staff to 27-city COG in southeast Los Angeles County
- Design and manage initiatives in transportation and transit services, the I-710 major corridor study, diesel emission reduction, regional growth planning, watershed planning, and homeless services
- Provided leadership for I-710 Major Corridor Study serving Port of Long Beach and adjacent communities; designed and staffed its public participation structure of 2-tiered Community Advisory Committees
- Designed structure and selection process for MTA Gateway Cities Service Sector Governance Council and implemented inaugural selection process
- Prepared comments for California High Speed Rail EIR used years later as basis of negotiations
- Obtained regional bike trail grant for vacant transit property and oversaw design consultant

City of Long Beach, CA (February 1989-August 2001)

Special Assistant to the City Manager (2 year loan between 08/01-10/07)

- 2 Year Executive Loan to the Gateway Cities Council of Governments (COG) from City of Long Beach

Manager, Administration and Planning (February 1999-August 2001)

- Develop and administer \$100 million City capital improvement program
- Provide personnel services for up to 700 employees
- Develop and administer Department operating budget
- Provide GIS services, including data maintenance, mapping, and analysis
- Report to Public Works Director and act for him from time to time in his absence
- Established goals, procedures, and working relationships for newly created Administration Bureau
- Created monthly Department personnel forum
- Developed capital project financial reports
- Organized training of office personnel to staff EOC for New Year's Eve 2000
- Negotiated relevant portions of innovative public private agreement for bidding and construction of public improvements for shoreline retail project and completed bidding for multi-level parking garage

City Budget Manager (March 1998-January 1999)

Department of Financial Management

Administrative Services Manager (October 1994-March 1998)

Department of Financial Management

Project Partners

Deborah Chankin

Summary of Qualifications

Page 3

Transportation and Capital Planning Officer (March 1992-October 1994)

Department of Public Works

- Following reorganization, assumed responsibility for Transportation Planning
- Oversaw City's computer transportation model and, in cooperation with City Traffic Engineer, analysis of development impacts and Transportation Impact Fees and Assessments
- Administered engineering contracts and managed inter-governmental aspects of transportation
- Represented City of Long Beach at the L.A. County MTA's Technical Advisory Committee and Southeast L.A. County Public Works Officers monthly forum
- Briefed City Council on transportation issues
- Wrote and shepherded successful MTA grant applications including Downtown Long Beach Bike Station and Willow Street Blue Line Station Joint Development
- Obtained Economic Development grant for rail freight corridor
- Steered Long Beach Traffic Circle redesign through Caltrans District Office in record time
- Negotiated multi-million dollar rail traffic mitigation agreement with Ports of Long Beach and Los Angeles
- Staffed Transportation Subcommittee of Citizen Advisory Committee on the Queensway Bay development resulting in favorable citizen recommendation

Administrative Officer-Engineering Bureau (February 1989-March 1992)

Department of Public Works

- Served as budget manager for the City's \$92 million capital budget
 - Staffed CIP committee consisting of Assistant City Manager and several Department heads
 - Presented capital budget to Planning Commission
 - Administered bidding and award of construction contracts, engineering consultant selections, consultant contract development and Davis-Bacon compliance
 - Provided administrative services to Engineering Bureau's 125 employees
 - Led City's conversion to a two-year cycle for capital budgeting
 - Developed new Civil Service classification of Capital Project Coordinator
 - Initiated client survey for capital project design and construction services
 - Created cost accounting system and capital project tracking system
 - Designed citywide brochure to acquaint MBE/WBE's with the City's procurement procedures and earned City's first award for Excellence in Capital Budgeting from the California Society of Municipal Finance Officers
-

Project Partners

Deborah Chankin

Summary of Qualifications

Page 4

City of Santa Ana, CA (August 1985-January 1989)

Administrative Services Manager; Administrative Assistant II- Public Works Agency

- In each of these management positions, provided staff support to Executive Director of the City's Public Works Agency
- Regularly represented Agency at City Manager's City Council agenda review meetings
- Automated Agency's budget and capital project information
- Provided project management and communications training to engineering staff
- In June 1987, assumed key role in design and implementation of merger of Water Department and Public Works Agency

Education

MPA University of Southern California, Los Angeles, CA
Public Administration

MS University of Southern California, Los Angeles, CA
Planning

Specialized Training

- Administration of Public Works Construction Contracts, University of California Extension, Institute of Transportation Studies
 - Creating and Leading a Project-Centered Organization Academy, Anderson School of Management at UCLA
 - Earthquake, California Specialized Training Institute
 - Federal Aid Transportation Project Administration, California State University, Sacramento
 - Fundamentals of Debt Financing, California Debt Advisory Commission
 - Introduction to California Water Management and Ecosystem Restoration, University of California at Berkeley Extension
 - Mechanics of a Bond Sale, California Debt Advisory Commission
 - Municipal Engineering Fundamentals for Non-engineers, University of Wisconsin at Madison, College of Engineering, Dept. of Professional Development
 - State Emergency Management System EOC Course
-

Project Partners

Deborah Chankin

Summary of Qualifications

Page 5

Professional Affiliations

- Member, Donald C. Stone Center, Research Council
- Member, APWA Southern California Chapter; Member, Newsletter Committee
- Member, Steering Committee, Gateway Cities Council of Governments Public Works Officers
- Member, League of California Cities Revenue and Taxation Committee, representing Public Works Officers

Awards

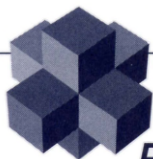
- Public Works Leadership Fellow (designation of the American Public Works Association)
 - 2013 BEST Project Award in the Creative and Innovative category to the City of Bellflower for "Rights of Way to Open Space." Awarded by Southern California Chapter APWA
 - Award of recognition for contribution toward the creation of parks, trails and open space and California Assembly Bill 521. Awarded by San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy, November 2009
 - City of Long Beach Outstanding Service Award, various years, in recognition of achieving the California Society of Municipal Finance Officers Award of Excellence in Capital Budgeting
-



Project Partners
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Appendix B

Fee Schedule



**Project
Partners**

"Partners in Building Engineering Careers and Teams"

www.projectpartners.com

Project Partners' 2021 Standard Rate Schedule

CLASSIFICATION	HOURLY BILLING RATE
Proposed Associate Engineer for the City of Gardena.....	\$100
Proposed Civil Engineer for the City of Gardena.....	\$110
Proposed Senior Project Manager for the City of Gardena.....	\$130
 Engineering	
Entry Level Engineer.....	\$75
Assistant Engineer	\$80
Staff Engineer	\$85
Project Engineer	\$90
 Project Management	
Associate Project Manager.....	\$100
Project Manager.....	\$110
Sr. Project Manager I.....	\$120
Sr. Project Manager II.....	\$130
Sr. Project Manager III.....	\$140
 Engineering Analyst	
Engineering Analyst I.....	\$65
Engineering Analyst II.....	\$75
Engineering Analyst III.....	\$80
 Engineering Technician	
Engineering Technician I.....	\$65
Engineering Technician II.....	\$70
Engineering Technician III.....	\$80
Sr. Engineering Technician	\$90
 CAD	
CAD Technician.....	\$65
Sr. CAD Technician.....	\$80
CAD Designer.....	\$95
Sr. CAD Designer.....	\$110
 GIS	
GIS Analyst.....	\$80
Sr. GIS Analyst.....	\$105
GIS Administrator	\$125
 Specialist Engineer	
Specialist Engineer I.....	\$145
Specialist Engineer II.....	\$155
Specialist Engineer III.....	\$165

Standard Billing Rates subject to change on January 1st of each year

23195 La Cadena Dr.
Suite 101
Laguna Hills, CA 92653

phone 949.852.9300
fax 949.852.9322



**Project
Partners**

"Partners in Building Engineering Careers and Teams"

www.projectpartners.com

September 2, 2021

Kevin Kwak
City of Gardena
1700 W. 162nd Street
Gardena, CA 90247

SUBJECT: Proposal for As-Needed Civil Engineer Support

Dear Mr. Kwak,

Project Partners is pleased to offer this proposal for As-Needed Civil Engineer Support to the City of Gardena (City). Below is our proposed scope of work and level of effort.

Scope of Work

Project Partners understands that the City is interested in As-Needed Civil Engineer Support. We also understand that there is a need to initially assist with the following potential CIP projects:

- Vermont Avenue Street Improvement from Artesia Blvd to Gardena Blvd: \$600,000, STPL funded
- Budlong Avenue from 135th St to Redondo Beach Blvd and Halldale Avenue from 135th to El Segundo Blvd Street Improvement: \$900,000, Measure M-Local funded
- Crenshaw Blvd Street Improvements from Rosecrans Ave to El Segundo Blvd: \$600,000, Prop C funded
- Vermont Avenue Street Improvements from Rosecrans Ave to 135th St: \$150,000, Measure M-Local (Multi-year project, 1st year design only)
- Pedestrian Safety Improvement Projects at various locations: \$380,000, Measure RLocal and SB 821 funded
- Van Ness Avenue Street Improvements from Redondo Beach Blvd to Marine Ave: \$1,450,000, Prop C and Measure M-Local funded
- Local Street Improvements: \$2,443,047, SB1 funded

Other projects and other miscellaneous assignments may be added as need and time allow.

Project Duration & Level of Effort

We are proposing that Project Partners will designate our staff to work on City assigned projects/task for approximately 20 (twenty) hours/per week. We will adjust our staff's schedule, as needed, to accommodate project needs and to facilitate our ability to meet the

City's goals. However, we will manage and track our staff's time to ensure he does not exceed 960 hours per fiscal year.

We are proposing the As-Needed Civil Engineer Support will be implemented in a two-phase approach as shown below:

Phase 1	Duration: 12 Months	October 2021 to October 2022
Phase 2	Duration: (Option To Extend Up To Additional 18 Months)	October 2022 to March 2024

Proposed Staff

Project Partners is proposing Mr. Frank Sanchez to provide senior project manager support. Mr. Sanchez has over 23 years of professional experience in civil engineering, has performed development plan review within city right of way, and is experienced in right of way assessment and acquisition. He is skilled in public works capital improvement project management and has worked for the cities of Long Beach, Lynwood and Downey. Mr. Sanchez has extensive experience in design, planning and construction management.

Billing Rate and Project Budget

Project Partners billing rates and budget for our proposed Senior Project Manager is shown below. .

<u>Phase</u>	<u>Billing Rate</u>	<u>Estimated Budget</u>
Phase 1 (12 Months)	\$110.00	\$115,000
Phase 2 (Extend Additional 18 Months)	\$110.00	\$160,000
Total		\$275,000

Again, I would like to thank you for utilizing Project Partners services and as always, should you have any questions or desire additional information, please do not hesitate to call at any time. We look forward to providing excellent services to you and your staff.

Sincerely,



Kimo Look, P.E.
Project Partners



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 15.B
Section: DEPARTMENTAL
ITEMS - PUBLIC WORKS
Meeting Date: September 28,
2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: ACTIONS RELATING TO VAN NESS AVENUE AND 139TH STREET IMPROVEMENTS PROJECT, JN 952

COUNCIL ACTION REQUIRED:

Staff Recommendation:

- **Award a construction contract for the Van Ness Avenue and 139th Street Improvements Project, JN 952, to All American Asphalt, Corona California, in the amount of \$1,369,920.00.**
- **Approve the project plans and specifications.**
- **Award a Construction Management and Inspection (CMI) Services Contract to Cannon Company, Irvine California, in the amount of \$107,523.00 and approve expenditures of remaining project budget of \$72,557.00 for staff administration and contingency.**
- **Declare this project to be categorically exempt under the California Environmental Quality Act, Section 15301, Class I, as rehabilitation of existing facilities.**

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that City Council award a construction contract for Van Ness Avenue from Marine Avenue to 135th Street and 139th Street from Van Ness Avenue to Western Avenue Improvements Project, JN 952, to All American Asphalt, Corona CA, in the amount of \$1,369,920.00 and approve the project plans and specifications.

The following bids were received on September 2, 2021:

1. All American Asphalt, Corona	\$1,369,920.00
2. Vido Samarzich Inc., Rancho Cucamonga	\$1,416,380.00
3. Hardy & Harper, Inc., Lake Forest	\$1,508,000.00
4. Sequel Construction Inc., Santa Fe Springs	\$1,520,395.00
5. Onyx Paving Company, Anaheim	\$1,727,000.00
6. Excel Paving Co., Long Beach	\$1,762,185.00

The lowest responsive bidder, All American Asphalt, is a state licensed contractor with verified successful construction experience in the field. They will be required to meet all bonding and financial standards. The project scope includes rehabilitation of deteriorated 1.5-mile

pavements; reconstruction of access ramps to comply with ADA regulations, damaged sidewalk, curb and gutter; traffic striping and detector loops; and plant new trees.

Staff also extended a Request for Proposal for Construction Management and Inspection (CMI) Services to four (4) on-call consultants. However, only three (3) consultants, Wallace & Associates, Cannon Company and Uniplan Engineering, responded to the request by September 20, 2021. After reviewing each proposal, staff selected Cannon Company based on their understanding of the project and qualifications and is recommending that City Council award the consultant contract to Cannon Company in the amount of \$107,523.00 and approve of remaining project budget of \$72,557.00 for staff administration and contingency.

Cannon Company is one of five CMI consultants approved by the Council on August 19, 2019, to provide on-call services. The City's on-call agreement requires any services exceeding \$100,000 to be approved by City Council. During the past thirty (30) years Cannon has had more than fifty (50) on-call contracts with various agencies in Southern California, twenty-five (25) of which are contracts within the last five years. The company is staffed with qualified engineers and inspectors to ensure that the project will adhere to the design and all applicable codes and standards and will augment the capacity of the Public Works Engineering in performing construction management and inspections for the project.

An environmental assessment has been prepared in accordance with the California Environmental Quality Act Guidelines and it has been determined that the project is categorically exempt.

FINANCIAL IMPACT/COST:

Amount of Expenses: \$1,550,000.00

Funding Sources: \$1,250,000.00 (Measure M) and \$300,000.00 (Prop C)

ATTACHMENTS:

[Attachment 1_JN 952 Project Plans.pdf](#)

[Attachment 2_JN 952 Project Specs.pdf](#)

[Attachment 3_JN 952_Cannon On-Call Agreement & Proposal.pdf](#)

[Attachment 4_JN 952_CEQA NOE.pdf](#)

[Attachment 5_JN 952_Project Location Map.pdf](#)

APPROVED:

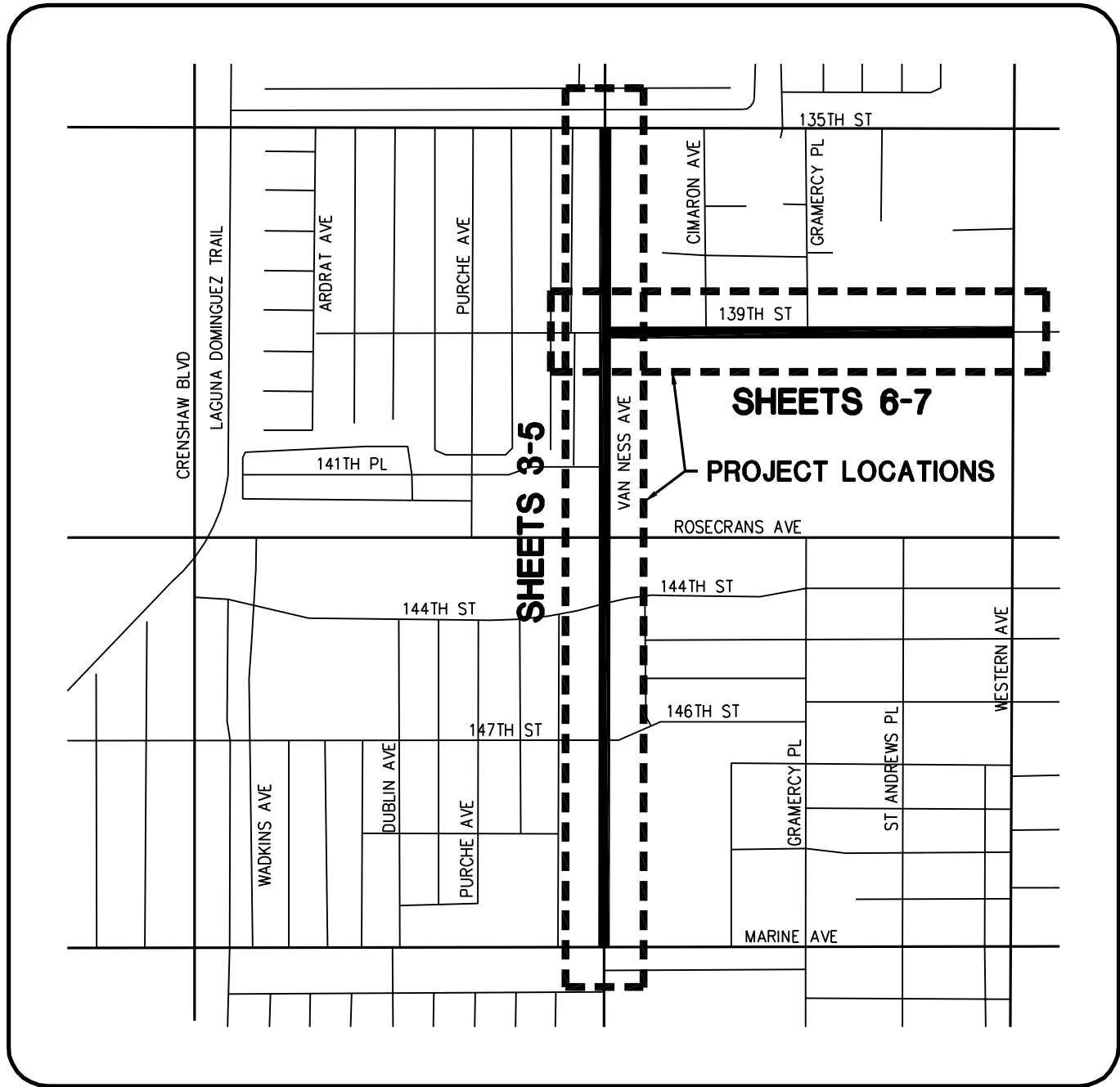
A handwritten signature in blue ink, appearing to read "Clint Osorio", is centered within a light gray rectangular box.

Clint Osorio, City Manager

GENERAL NOTES

1. CONSTRUCTION SHALL BE PERFORMED IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, 2015 EDITION AND THE APPLICABLE REQUIREMENTS OF THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS, 201 EDITION EXCEPT AS MODIFIED BY THE CITY'S STANDARD DRAWINGS OR THE SPECIAL PROVISIONS.
2. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS BEFORE STARTING WORK.
3. ALL AC PAVEMENT AND CONCRETE IMPROVEMENTS TO BE JOINED SHALL BE SAWCUT.
4. THE ENGINEER DOES NOT WARRANT THE ACCURACY OF SCALED DIMENSIONS ON ANY PLAN. ALL DIMENSIONS SHALL BE AS DESIGNATED ON THE PLANS. THE CONTRACTOR SHALL PROTECT ALL PUBLIC AND PRIVATE PROPERTY.
5. DURING THE PERFORMANCE OF WORK DONE UNDER THE CONTRACT, THE CONTRACTOR SHALL TAKE THE NECESSARY PRECAUTIONS TO AVOID ANY DAMAGE TO ANY STRUCTURES ADJACENT TO THE PROJECT BOUNDARIES.
6. EXISTING UTILITIES SHOWN ARE BASED ON AVAILABLE RECORDS OF PARENT UTILITY COMPANIES AND MAY NOT ACCURATELY REPRESENT THEIR ACTUAL LOCATIONS. PRIOR TO BEGINNING ANY CONSTRUCTION, THE CONTRACTOR SHALL VERIFY THE ACTUAL LOCATIONS (VERTICAL AND HORIZONTAL) OF ALL UTILITIES IN THE FIELD OR COORDINATE SUCH INDEPENDENT VERIFICATION WITH THE PARENT UTILITY COMPANIES AND PROVIDE THE CITY WITH THE POTHOLE INFORMATION. THE CONTRACTOR SHALL PROTECT IN PLACE OR COORDINATE WITH PARENT COMPANY FOR THE RELOCATION OF CONFLICTING UTILITIES ENCOUNTERED DURING CONSTRUCTION.
7. THE CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT (USA) AT 811 TWO WORKING DAYS PRIOR TO ANY EXCAVATION WORK.
8. ESTIMATE OF QAUNTITIES IS APPROXIMATE. THE CONTRACTOR SHALL BE REPOSNSIBLE FOR VERIFYING QUANTITIES AND CONDITIONS AT THE SITE.
9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DAMAGE TO EXISTING UTILITIES, PAVEMENT, CURBS, TRAFFIC STRIPING AND MARKINGS, TRAFFIC SIGNAL EQUIPMENT (INCLUDING DETECTOR LOOPS), STRUCTURES, TREES, LANDSCAPING, IRRIGATION SYSTEMS, AND OTHER IMPROVEMENTS AS A RESULT OF CONTRACTOR'S OPERATIONS AND WILL BE REQUIRED TO REPAIR, REMODEL OR REPLACE SAME TO THE SATISFACTION OF, AND AS DIRECTED BY, THE ENGINEER OR UTILITY COMPANY.
10. THE WORK SITE AND EXTERIOR STREETS SHALL BE MAINTAINED IN A NEAT, CLEAN, HAZARD FREE STATE THROUGHOUT THE CONSTRUCTION PERIOD. CONTRACTOR SHALL SWEEP THE AFFECTED AREAS OF THE PROJECT LIMITS WITH A VACUUM/BROOM TYPE SWEEPER DAILY FOR THE ENTIRE DURATION OF THE PROJECT. SITE SHALL ALSO BE CLEANED UPON REQUEST OF THE INSPECTOR. THE CONTRACTOR SHALL IMMEDIATELY HAUL AWAY AND DISPOSE OF, OFF THE PROJECT SITE, ALL EXCESS EXCAVATED MATERIAL AND CONSTRUCTION DEBRIS. ALL DISPOSAL SHALL BE AT THE CONTRACTOR'S EXPENSE.
11. THE CONTRACTOR SHALL HAVE COPIES OF THE PLANS AND SPECIFICATIONS FOR THIS PROJECT ON THE SITE AT ALL TIMES, AND HE SHALL BE FAMILIAR WITH ALL APPLICABLE STANDARDS AND SPECIFICATIONS.
12. CONTRACTOR SHALL PREVENT SEDIMENT, DEBRIS, ASPHALT AND ANY OTHER MATERIAL FROM ENTERING THE STORM DRAIN OR ANY RECEIVING WATER. ALL STORM DRAIN INLETS SHALL BE COVERED WITH GEOFABRIC AND GRAVEL BAGS AND SHALL BE PLACED PER NPDES/CONTRACTOR'S SWPPP.
13. ALL EXISTING IMPROVEMENTS, INCLUDING CURB AND GUTTER, SIDEWALK, ASPHALT CONCRETE OR PCC PAVING THAT ARE BEING JOINED OR MATCHED IN CONNECTION WITH THE PROJECT, SHALL BE JOINED OR MATCHED IN A MANNER SATISFACTORY TO THE CITY ENGINEER, INCLUDING NECESSARY SAWCUTTING, REMOVAL, OR CAPPING.
14. CONSTRUCTION EQUIPMENT AND MATERIAL SHALL NOT BE STORED IN STREETS, ROADS, HIGHWAYS OR PUBLIC RIGHT-OF-WAY EXCEPT IN CITY ESTABLISHED OR APPROVED STAGING AREAS. ALL MATERIALS OR EQUIPMENT NOT INSTALLED OR USED IN CONSTRUCTION WITHIN THE DAILY WORK PERIOD SHALL BE STORED ELSEWHERE BY THE CONTRACTOR AT HIS EXPENSE.
15. ALL CONCRETE CURB AND GUTTER, AND PAVEMENT WITH LESS THAN 1% GRADE SHALL BE WATER TESTED PRIOR TO FINAL ACCEPTANCE TO INSURE POSITIVE DRAINAGE WITHOUT LOW SPOTS. IF ANY AREAS ARE IDENTIFIED WHERE PONDING OCCURS, THE CONTRACTOR SHALL REMOVE AND REPLACE THOSE IMPROVEMENTS AT HIS EXPENSE.
16. CONTRACTOR MUST ACCOMMODATE ACCESS TO ALL COMMERCIAL BUSINESSES AND PRIVATE RESIDENCES AT ALL TIMES.
17. ALL MATERIALS AND EQUIPMENT SHALL BE FURNISHED AND INSTALLED BY THE CONTRACTOR.
18. LOOPS SHALL BE CENTERED IN THE LANE UNLESS OTHERWISE NOTED.
19. ALL NEW LOOPS SHALL BE ROUND (6' DIAMETER).
20. FOR DISPOSITION OF SALVAGED MATERIALS SEE SPECIAL PROVISIONS.
21. THE CONTRACTOR SHALL CONTACT UNDERGROUND SERVICE ALERT AT (800) 227-2600 OR 811 (48) HOURS PRIOR TO ANY EXCAVATION. THE CONTRACTOR SHALL VERIFY ALL CONDITIONS ON THE JOBSITE. HAND DIG TO DETERMINE EXACT UTILITY LOCATIONS AND DEPTHS AS REQUIRED UNTIL CLEAR OF OBSTRUCTIONS.
22. EXACT LOCATIONS OF ALL SHOWN UTILITIES IS THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY.
23. ALL TRAFFIC LINES AND PAVEMENT MARKINGS SHALL CONFORM TO CALTRANS STANDARD PLANS AND SPECIFICATIONS (LATEST EDITION).
24. LANE WIDTHS SHALL BE MEASURED BETWEEN THE CENTERLINES OF EACH ADJACENT SINGLE OR DOUBLE STRIPE OR TOP OF CURB AS APPROPRIATE.
25. 24 HOUR NOTICE FOR ALL INSPECTIONS REQUIRED.
26. CONTRACTORS SHALL REMOVE AND DISPOSE OF ALL TRASH AND BROKEN BRANCHES BEFORE AND AFTER PAVING.
27. PRIOR TO CUTTING OF ANY ROOTS, CALL PARKS DIVISION AT (310) 217-9657 FOR APPROVAL.
28. ALL DAMAGED CONCRETE SIDEWALKS OR CURBS SHALL BE SAWCUT TO THE NEAREST TRANSVERSE SCORE MARK, OR ADJUSTABLE CONTROL JOINT, OR WEAKENED PLANE AND REPLACED IN CONFORMANCE WITH THE APPLICABLE PROVISIONS OF GREENBOOK STANDARD PLANS.
29. ALL SURVEY CENTERLINE TIES AND MONUMENTS THAT ARE DAMAGAE OR REMOVED SHALL BE RE-ESTABLISHED. IT IS THE CONTRACTOR'S RESPONSIBILITY TO RETAIN THE SERVICES OF A LICENSED SURVEYOR TO ESTABLISH CENTERLINE MONUMENTS AND TIES AT ALL STREET INTERSECTIONS WITHIN THE PROJECT LIMITS WHERE NONE EXISTED PRIOR TO CONSTRUCTION. SEE TECHNICAL PROVISIONS.
30. CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING, OBTAINING NECESSARY APPLICABLE PERMITS WITH LOCAL AGENCIES, CITIES, UTILITIES, RAILROADS, ETC. HAVING JURISDICTION AND PREPARING REQUIRED DOCUMENTATION NECESSARY FOR PERMITTING AT NO COST TO THE CITY.
31. ALL CROSSWALKS, ARROWS, STOPBARS, AND LEGENDS SHALL BE THERMOPLASTIC MATERIAL.
32. RAISED PAVEMENT MARKERS SHALL BE CEMENTED TO THE PAVEMENT WITH HOT MELT BITUMINOUS ADHESIVE.
33. FURNISH AND INSTALL TEMPORARY MARKERS IMMEDIATELY AFTER PAVING, SPACED AT 25FT MAXIMUM.
34. REMOVE ALL EXISTING PAVEMENT MARKINGS BY WET SANDBLASTING (CROSSWALKS, STOP LEGENDS, ETC.) EXISTING PAVEMENT MARKINGS AND STRIPING TO BE REMOVED ARE NOT SHOWN ON THE PLAN. FIELD VERIFY LOCATIONS.
35. REMOVE AND DISPOSE OF ALL EXISTING RAISED PAVEMENT MARKERS WITHIN THE PROJECT LIMITS. PAVEMENT SHALL BE INCLUDED IN ADJACENT CONSTRUCTION.
36. ADJUST UTILITY VALVE COVERS, UTILITY BOXES, TRAFFIC SIGNAL BOXES, ETC. TO FINISH GRADE. PAYMENT SHALL BE INCLUDED IN ADJACENT CONSTRUCTION.
37. PROVIDE TRAFFIC CONTROL PER TECHNICAL PROVISIONS.

CITY OF GARDENA
VAN NESS AVENUE IMPROVEMENTS
FROM MARINE AVE TO 135TH ST.
139TH STREET IMPROVEMENTS
FROM VAN NESS AVE TO WESTERN AVE
JN 952



UTILITY CONTACTS

- CYNTHIA CARRILLO
SOUTHERN CALIFORNIA EDISON CO.
505 MAPLE AVE.
TORRANCE, CA 90503
(310) 413-4497
- MELISSA FUKUNAGA
SOUTHERN CALIFORNIA GAS CO.
701 N. BULLIS ROAD
COMPTON, CA 90221
(213) 231-7281
- SALVADOR GONZALES
SOUTHERN CALIFORNIA GAS CO.
2929 W. 182ND ST.
REDONDO BCH BLVD.
(310) 970-4844
- CONDE VENTURA
GOLDEN STATE WATER CO.
14835 S. SPRING ST.
GARDENA, CA 90248
(310) 436-6950 X107
- JOSEPH SALCIDO
GOLDEN STATE WATER CO.
14835 S. SPRING ST.
GARDENA, CA 90248
(310) 660-0320 X101
- TERENCE LITTLE
GOVERNMENTAL LIASION
PUBLIC WORKS COORDINATOR
AT & T
600 E. GREEN ST. ROOM 300
PASADENA, CA 91101
(626) 817-4252
- ARTURO FERNANDEZ
CONSTRUCTION SUPERVISOR
TIME WARNER CABLE
1529 VALLEY DRIVE
HERMOSA BEACH, CA 90254
(310) 750-9099
- MARYLIN DUARTE
METROPOLITAN WATER DISTRICT
CIVIL ENGINEER SUBSTRUCTURES SECTION
P.O. BOX 54153
LOS ANGELES, CA 90054-0153
(213) 217-7059
- JOSE A. PORRAS
LOS ANGELES DEPT. OF WATER & POWER
WATER OPERATING DIVISION
P.O. BOX 51111, ROOM 1425
LOS ANGELES, CA 90051-0100
(213) 367-1049
- JON GANZ
LOS ANGELES SANITATION DISTRICT
P. O. BOX 4998
WHITTIER, CA 90607-4998
(562) 908-4288
- L.A. COUNTY FLOOD CONTROL DISTRICT
900 S. FREEMONT AVE. 8TH FLOOR
ALHAMBRA, CA 91803
(626) 458-3129
- DAVE ZERLER
CHEVRON PIPELINE COMPANY
2600 HOMESTEAD PLACE
RANCHO DOMINGUEZ, CA 90220
(310) 669-4014
EMAIL: DAVEZERLER@CHEVRON.COM
- HECTOR AGUILERA
CROWN CASTLE
226 N. LINCOLN AVE.
CORONA, CA 92882
(951) 454-5111

SHEET INDEX

SHEET NO.	DESCRIPTION	
1	TITLE SHEET	-
2	CROSS SECTIONS & DETAILS SHEET	-
3-5	VAN NESS AVE IMPROVEMENT PLANS	-
6-7	139TH ST. IMPROVEMENT PLANS	-
8-10	VAN NESS AVE STRIPING PLANS	-
11-12	139TH ST. STRIPING PLANS	-

ENGINEER'S NOTICE TO CONTRACTOR

1. THE EXISTENCE AND LOCATION OF ALL RIGHT OF WAY BOUNDARIES AND PARCEL BOUNDARIES SHOWN ON THESE PLANS WERE OBTAINED BY A SEARCH OF RECORDS. NO CERTIFICATIONS IS MADE AS TO ACCURACY AND THORUGHNESS OF THESE RECORDS. REVIEW OF THIS PLAN BY THE CITY OF GARDENA DOES NOT CONSTITUTE A REPRESENTATION AS TO THE ACCURACY OR THE COMPLETENESS OF THE LOCATION OR NONEXISTENCE OF SAID RIGHT OF WAY OR PARCEL BOUNDARIES WITHIN THE LIMITS OF THE PROJECT.
2. THE EXISTENCE AND LOCATION OF ANY ROADWAY CENTERLINE SHOWN ON THESE PLANS ARE FOR CONSTRUCTION PURPOSE ONLY AND WAS OBTAINED BY A SEARCH OF AVAILABLE RECORDS. NO CERTIFICATION ID MADE AS TO THE ACCURACY OR THOROUGHNESS OF THESE RECORDS. REVIEW OF THIS PLAN BY CITY OF GARDENA DOES NOT CONSTITUTE A REPRESENTATION AS TO THE ACCURACY OR THE COMPLETENESS OF THE LOCATION OF THE EXISTENCE OR NONEXISTENCE OF SAID ROADWAY CENTERLINES WITHIN THE LIMITS OF THE PROJECT

CONSTRUCTION NOTES


- ① COLD MILL 2" THICK EXIST. PAVEMENT.
- ② EDGE GRIND-COLD MILL VARIABLE THICKNESS EXIST. AC PAVEMENT PER DETAIL SHEET 2.
- ③ FURNISH AND CONSTRUCT 1" THICK (MIN) AC LEVELLING COURSE.
- ④ FURNISH AND CONSTRUCT 2" THICK ASPHALT RUBBER HOT MIX (ARHM) C2-PG64-16 (WET PROCESS).
- ⑤ REMOVE EXIST. AC PAVEMENT AND RECONSTRUCT 4" AC OVER EXIST. BASE, LEAVE 3" BELOW FINISHED SURFACE.
- ⑥ REMOVE AND DISPOSE OF EXISTING CURB AND GUTTER. FURNISH AND RECONSTRUCT P.C.C. CURB AND GUTTER OVER 6" C.A.B. PER CITY OF GARDENA STD. PLAN ST-7 C-1. MATCH TO EXISTING CONDITION.
- ⑦ REMOVE AND DISPOSE OF EXISTING SIDEWALK. FURNISH AND RECONSTRUCT 4" P.C.C. SIDEWALK OVER EXISTING RECOMPACTED SUBGRADE PER CITY STD. ST-5B.
- ⑧ REMOVE AND DISPOSE OF EXISTING CROSS GUTTER. FURNISH AND RECONSTRUCT 8" P.C.C. CROSS GUTTER OVER 6" C.A.B. PER CITY STD. ST-3.
- ⑨ REMOVE EXSISTING DRIVEWAY. FURNISH AND RECONSTRUCT 6" P.C.C DRIVEWAY OVER RECOMPACTED EXISTING SUBGRADE PER CITY STD. ST-1.
- ⑩ SAWCUT, REMOVE AND RECONSTRUCT CURB RAMP PER CALTRANS STD. PLAN A8BA, (CASE PER PLAN)
- ⑪ INSTALL 6' DIAMETER TRAFFIC DETECTOR LOOPS AND SPLICE IN PULL BOX PER CITY STD. ST-24.
- ⑫ CONSTRUCT FULL DEPTH AC (2' WIDE 12" DEEP) PER CITY STANDARD. 6" ASPHALT OVER 6" C.A.B.
- ⑬ COLD MILL (20' WIDE) ADJACENT TO EXIST. AC PAVEMENT PER DETAIL SHEET 2.
- ⑭ ADJUST ACCESS OPENING TO GRADE, SHOWN OR NOT SHOWN ON PLANS PER CITY STD. ST-9.
- ⑮ REMOVE EXISTING & REINSTALL 3" CURB DRAIN\BOX CULVERT.
- ⑯ REMOVE AND DISPOSE OF EXIST. TREE.
- ⑰ PLANT TREE PER CITY STD. ST-11.
- ⑱ INSTALL 24 VOLT (40"x26"x15") BATTERY BACK SYSTEM (BBS) INCLUDING BATTERY BACKUP CABINET PER PROJECT SPECIFICATIONS.
- ⑲ ADJUST GAS VALVE TO GRADE (PER GENERAL NOTE #36).
- ⑳ ADJUST WATER VALVE TO GRADE (PER GENERAL NOTE #36).

STRIPING NOTES


- ⑰ FURNISH AND INSTALL THERMOPLASTIC AND RAISED PAVEMENT MARKERS PER DETAIL "9" CALTRANS STANDARD PLAN A20A.
- ⑱ FURNISH AND INSTALL THERMOPLASTIC SOLID WHITE LINE, 50' LONG WITH RAISED PAVEMENT MARKERS.
- ⑲ FURNISH AND INSTALL THERMOPLASTIC AND RAISED PAVEMENT MARKERS PER DETAIL "38B" CALTRANS STANDARD PLAN A20A.
- ⑲ FURNISH AND INSTALL TYPE IV THERMOPLASTIC ARROW PER CALTRANS STANDARD PLAN A24A.
- ⑲ FURNISH AND INSTALL 12" SOLID WHITE THERMOPLASTIC CROSSWALK LINE OR STOP BAR.
- ⑲ FURNISH AND INSTALL THERMOPLASTIC AND RAISED PAVEMENT MARKERS PER DETAIL "22" CALTRANS STANDARD PLAN A20A.
- ⑲ FURNISH AND INSTALL THERMOPLASTIC AND RAISED PAVEMENT MARKERS PER DETAIL "32" CALTRANS STANDARD PLAN A20B.
- ⑲ PAINT TOP OF CURB & CURB FACE RED
- ⑲ PAINT TOP OF CURB & CURB FACE GREEN
- ⑲ FURNISH AND INSTALL 12" SOLID YELLOW THERMOPLASTIC CROSSWALK.
- ⑲ FURNISH AND INSTALL TWO-WAY BLUE REFLECTIVE MARKER. FIELD VERIFY LOCATIONS.

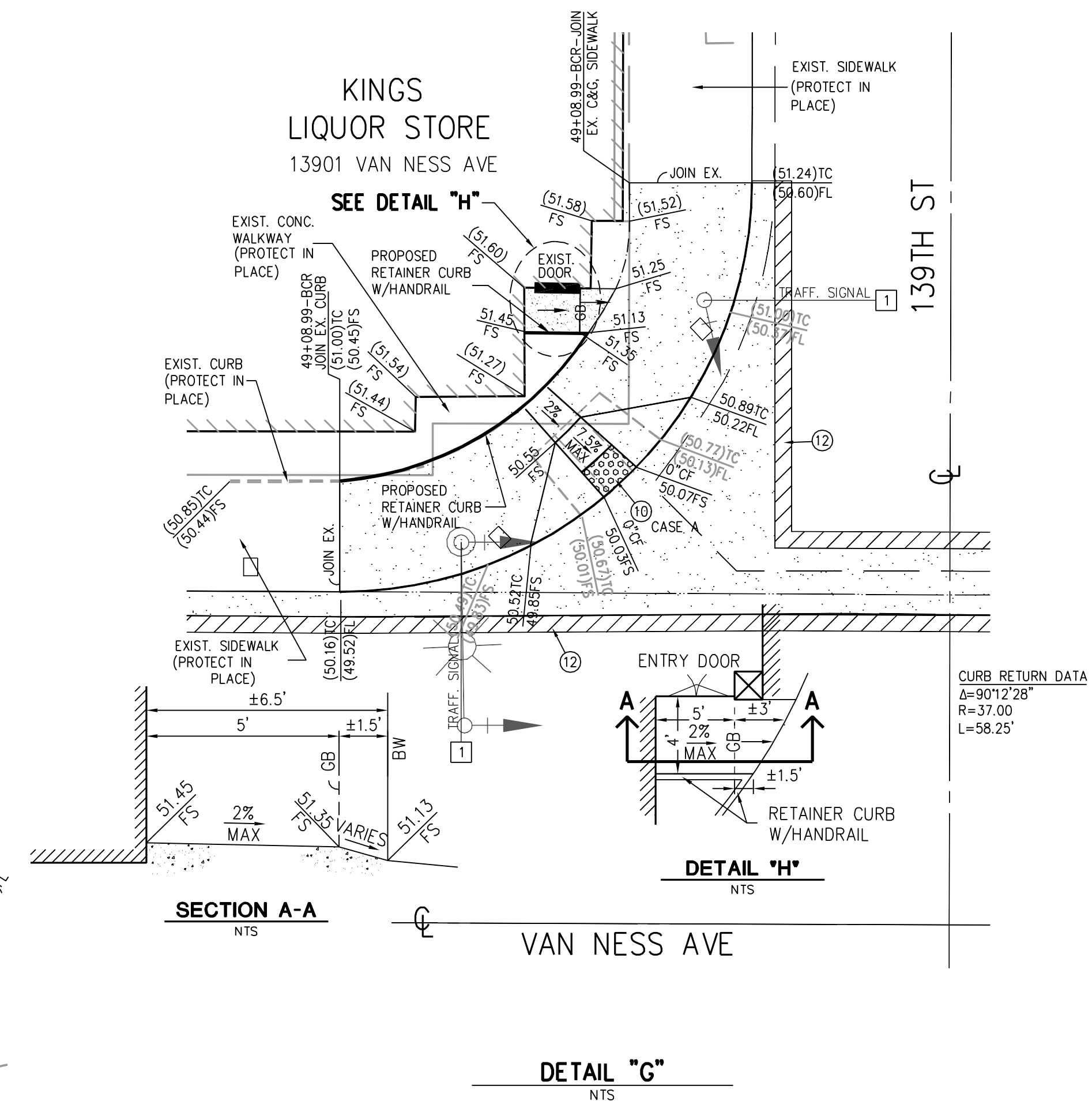
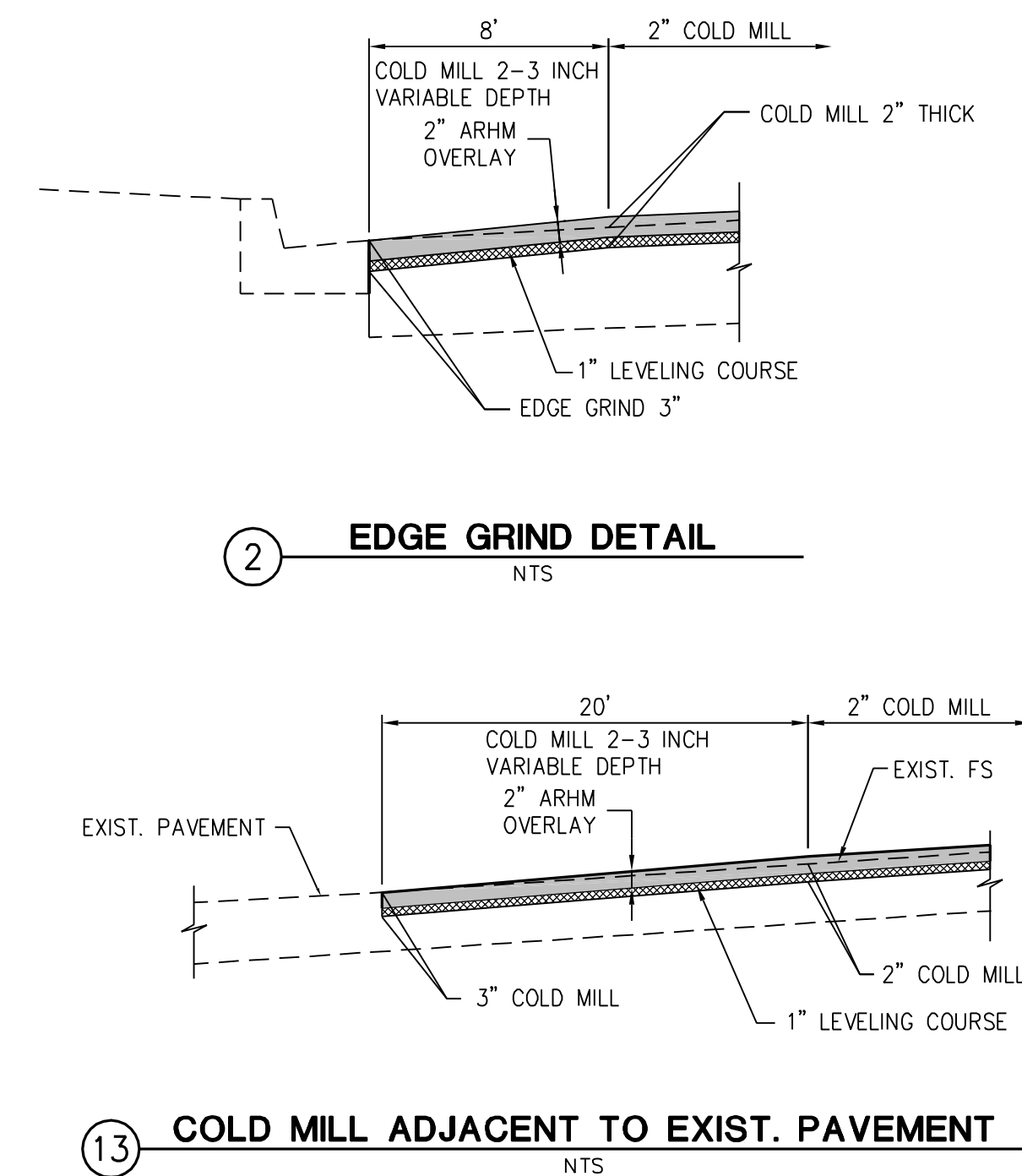
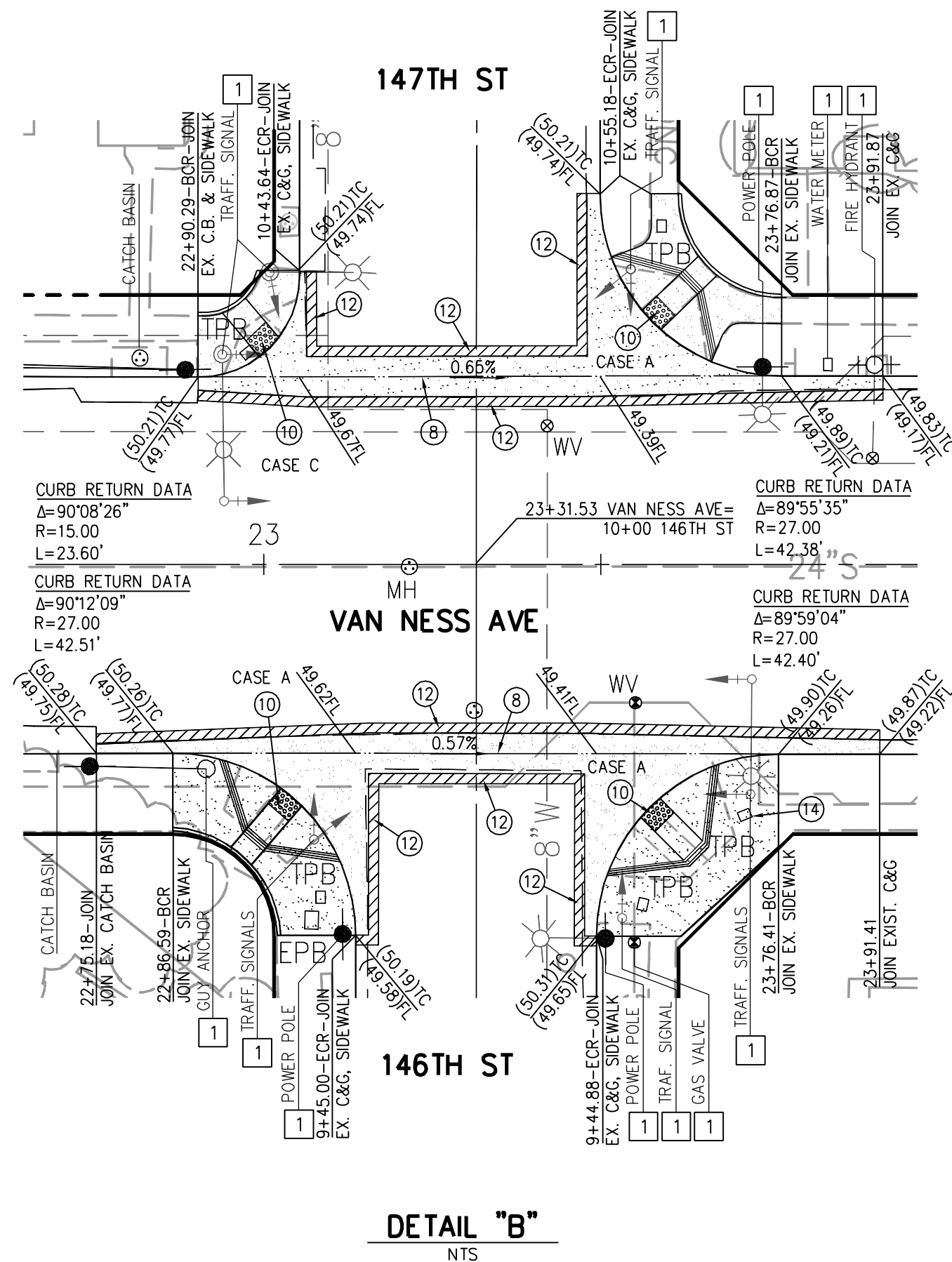
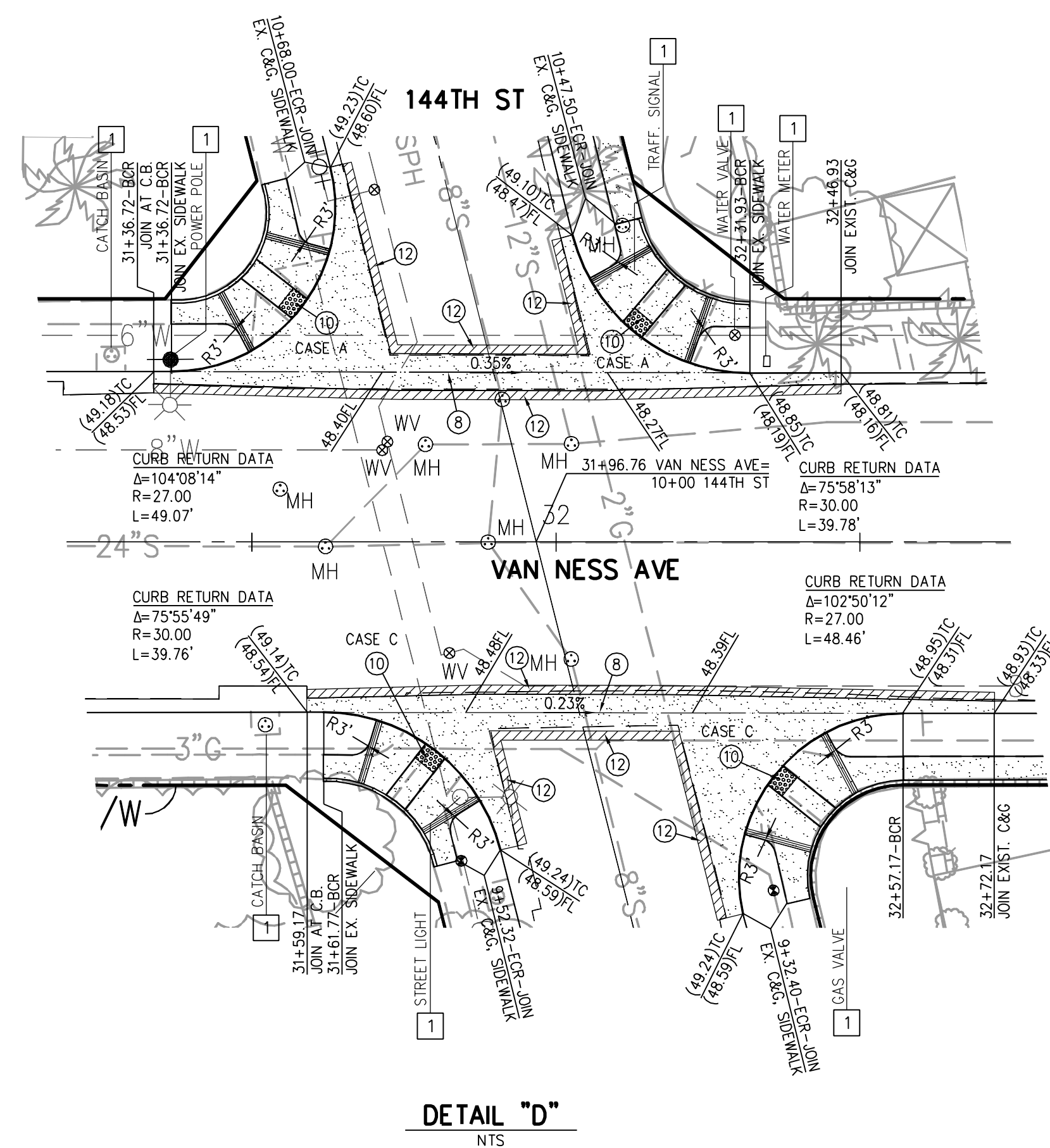
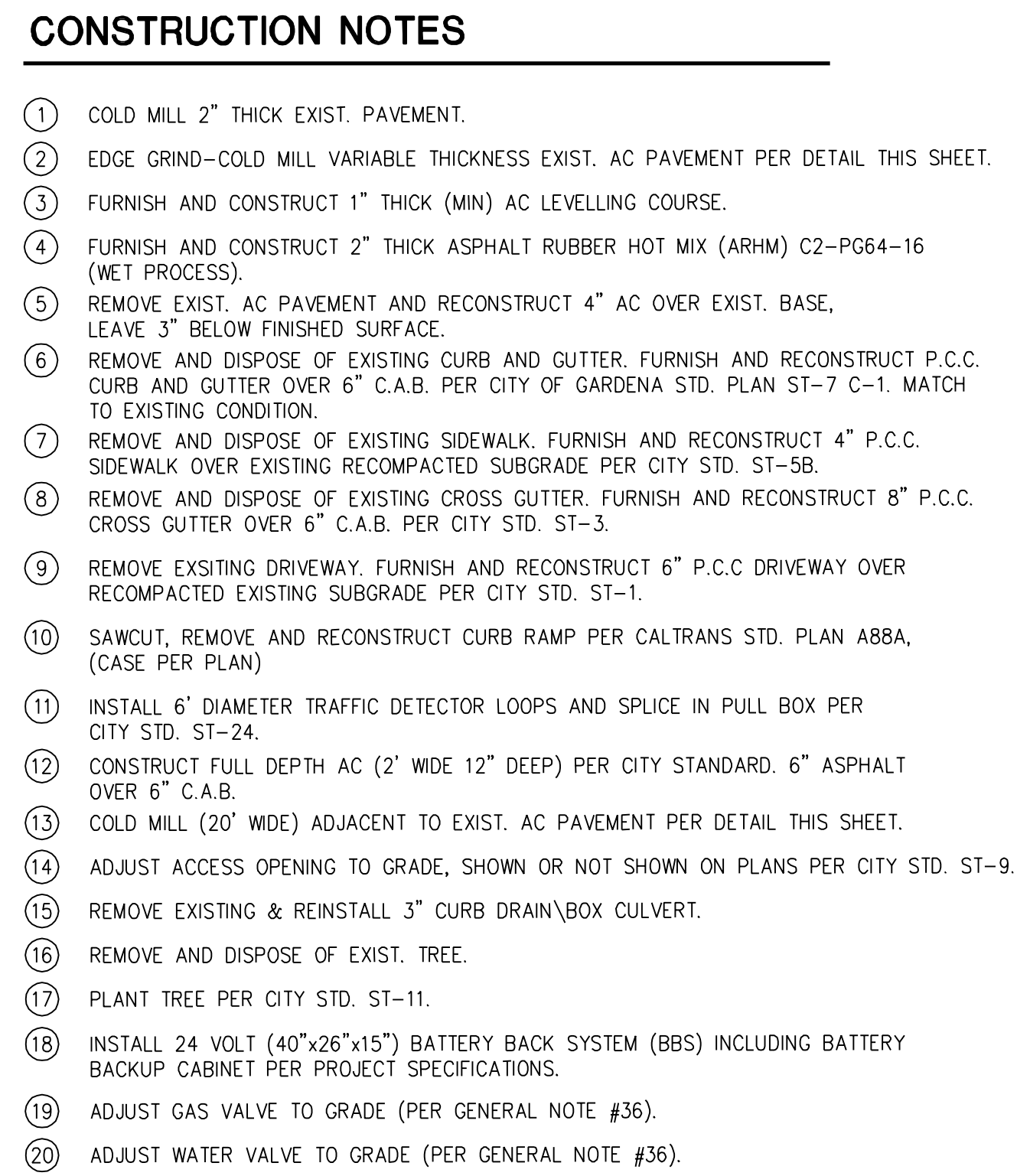
TITLE SHEET

NO WORK SHALL BE DONE ON THIS SITE UNTIL BELOW AGENCY IS NOTIFIED OF INTENTION TO GRADE OR EXCAVATE

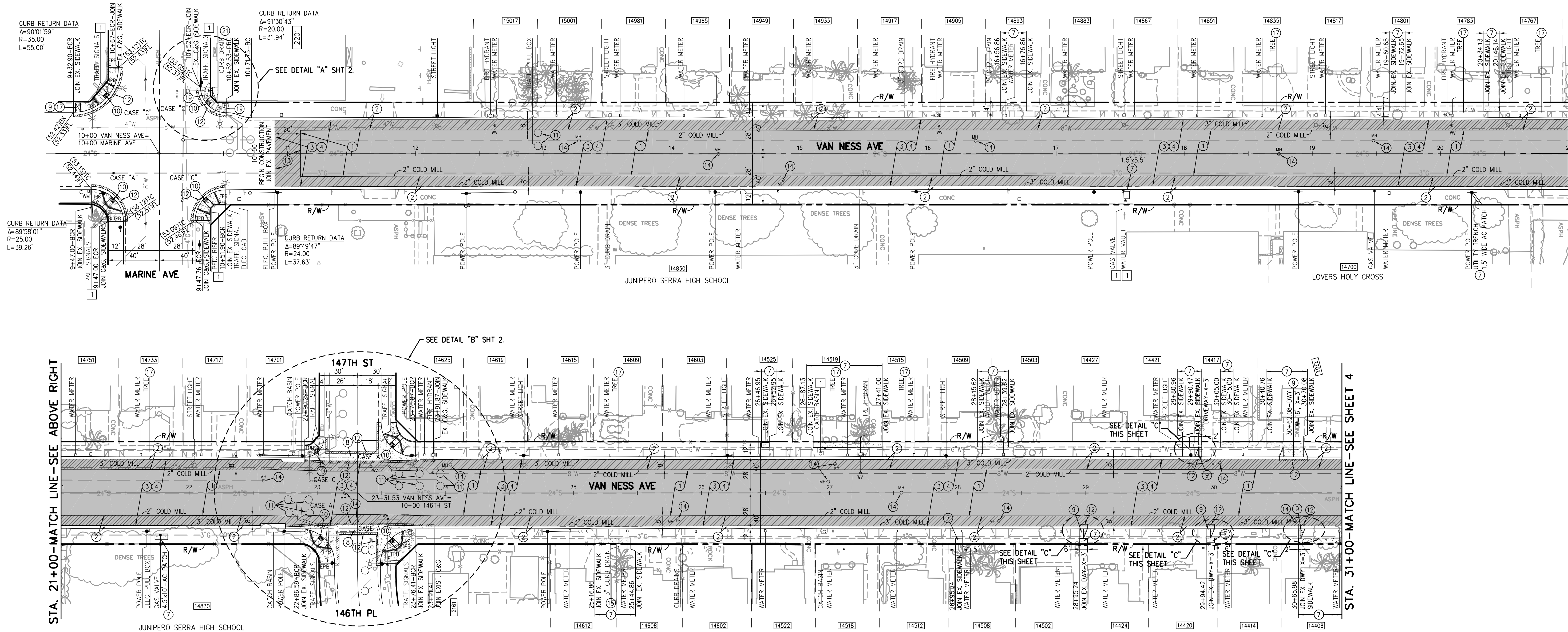


Underground Service Alert
of Southern California
Call: TOLL FREE
811
TWO WORKING DAYS BEFORE YOU DIG

BENCHMARK: BENCHMARK : RY3550A ELEV: 48.540 (2005 QUAD) RDBM TAG IN W CB 1.5M(5FT) N/O BCR @ NW COR ROSECRANS AVE & VAN NESS AVE	PREPARED BY: DMS CONSULTANTS, INC. CIVIL ENGINEERS 12271 (Law St. #200) Gardena, CA 90248 P. 714-740-8840 F. 714-740-8842 <i>Sunder M. Dewan</i> 06/25/21 SURENDER M. DEWAN RCE 34559 DATE		NO.	REVISIONS	DATE	BY	APP'D	CITY OF GARDENA	
								DEPARTMENT OF PUBLIC WORKS	ENGINEERING DIVISION
								PROJECT: VAN NESS AVE AND 139TH ST. IMPROVEMENT-JN952	
								LIMITS: (MARINE AVE.-135TH ST.) AND (VAN NESS AVE.-WESTERN AVE.)	
								F.B. REF.	
								DESIGNED BY: S.D.	03/04/2020
								DRAWN BY: H.N.	03/04/2020
								CHECKED BY: S.D.	03/04/2020
								APPROVED BY:	DATE:
								PUBLIC WORKS ENGINEERING DIVISION	
								SHT. 1 OF 12	DWG NO. 8-1063

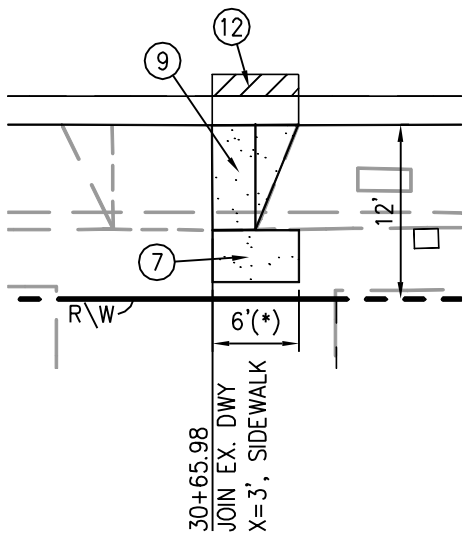


<div>PREPARED BY:</div> <div><div><div>DMS</div><div>CONSULTANTS, INC.</div><div>CIVIL ENGINEERS</div><div>12371 LINDA ST. ROOM 200, CULVER CITY, CA 90230 P. 714-740-8840 F. 714-740-8842</div></div><div><div>AWD</div><div>06/25/21</div><div>SURENDR M. DEWAN RCE 34559 EXP. 9/30/21</div></div></div> <div><div><div>REGISTERED PROFESSIONAL ENGINEER</div><div>SURENDR M. DEWAN</div><div>NO. 34559</div><div>Exp. 9/30/21</div><div>CIVIL</div><div>STATE OF CALIFORNIA</div></div></div>	NO.	REVISIONS	DATE	BY	APP	<div>CITY OF GARDENA</div> <div>DEPARTMENT OF PUBLIC WORKSENGINEERING DIVISION</div> <div>PROJECT: VAN NESS AVE AND 139TH ST. IMPROVEMENT-JN952</div> <div>LIMITS: (MARINE AVE.-135TH ST.) AND (VAN NESS AVE.-WESTERN AVE.)</div> <div><div>F.B. REF.</div><div>DESIGNED BY S.D. 03/04/2020</div><div>DRAWN BY H.N. 03/04/2020</div><div>CHECKED BY S.D. 03/04/2020</div></div> <div><div>APPROVED BY:</div><div>PUBLIC WORKS ENGINEERING DIVISION</div><div>SHT. 2 OF 12 DWG. NO. 8-1063</div></div>					



CONSTRUCTION NOTES

- 1 COLD MILL 2" THICK EXIST. PAVEMENT.
- 2 EDGE GRIND-COLD MILL VARIABLE THICKNESS EXIST. AC PAVEMENT PER DETAIL SHEET 2.
- 3 FURNISH AND CONSTRUCT 1" THICK (MIN) AC LEVELLING COURSE.
- 4 FURNISH AND CONSTRUCT 2" THICK ASPHALT RUBBER HOT MIX (ARHM) C2-PG64-16 (WET PROCESS).
- 5 REMOVE EXIST. AC PAVEMENT AND RECONSTRUCT 4" AC OVER EXIST. BASE, LEAVE 3" BELOW FINISHED SURFACE.
- 6 REMOVE AND DISPOSE OF EXISTING CURB AND GUTTER. FURNISH AND RECONSTRUCT P.C.C. CURB AND GUTTER OVER 6" C.A.B. PER CITY OF GARDENA STD. PLAN ST-7 C-1, MATCH TO EXISTING CONDITION.
- 7 REMOVE AND DISPOSE OF EXISTING SIDEWALK. FURNISH AND RECONSTRUCT 4" P.C.C. SIDEWALK OVER EXISTING RECOMPACTED SUBGRADE PER CITY STD. ST-5B.
- 8 REMOVE AND DISPOSE OF EXISTING CROSS GUTTER. FURNISH AND RECONSTRUCT 8" P.C.C. CROSS GUTTER OVER 6" C.A.B. PER CITY STD. ST-3.
- 9 REMOVE EXSITING DRIVEWAY. FURNISH AND RECONSTRUCT 6" P.C.C DRIVEWAY OVER RECOMPACTED EXISTING SUBGRADE PER CITY STD. ST-1.
- 10 SAWCUT, REMOVE AND RECONSTRUCT CURB RAMP PER CALTRANS STD. PLAN A88A, (CASE PER PLAN)
- 11 INSTALL 6" DIAMETER TRAFFIC DETECTOR LOOPS AND SPLICE IN PULL BOX PER CITY STD. ST-24.
- 12 CONSTRUCT FULL DEPTH AC (2' WIDE 12" DEEP) PER CITY STANDARD. 6" ASPHALT OVER 6" C.A.B.
- 13 COLD MILL (20' WIDE) ADJACENT TO EXIST. AC PAVEMENT PER DETAIL SHEET 2.
- 14 ADJUST ACCESS OPENING TO GRADE, SHOWN OR NOT SHOWN ON PLANS PER CITY STD. ST-9.
- 15 REMOVE EXISTING & REINSTALL 3" CURB DRAIN\BOX CULVERT.
- 16 REMOVE AND DISPOSE OF EXIST. TREE.
- 17 PLANT TREE PER CITY STD. ST-11.
- 18 INSTALL 24 VOLT (40"x26"x15") BATTERY BACK SYSTEM (BBS) INCLUDING BATTERY BACKUP CABINET PER PROJECT SPECIFICATIONS.
- 19 ADJUST GAS VALVE TO GRADE (PER GENERAL NOTE #36).
- 20 ADJUST WATER VALVE TO GRADE (PER GENERAL NOTE #36).



TYPICAL DETAIL "C"

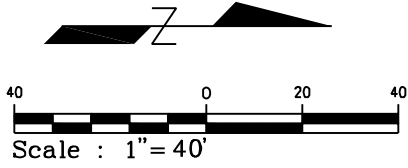
NTS
(*) SEE PLAN FOR DIMENTIONS
AT STA. 28+95.24, 29+94.42, 30+65.98, 29+90.47 & 34+03.39

CONSTRUCTION LEGEND

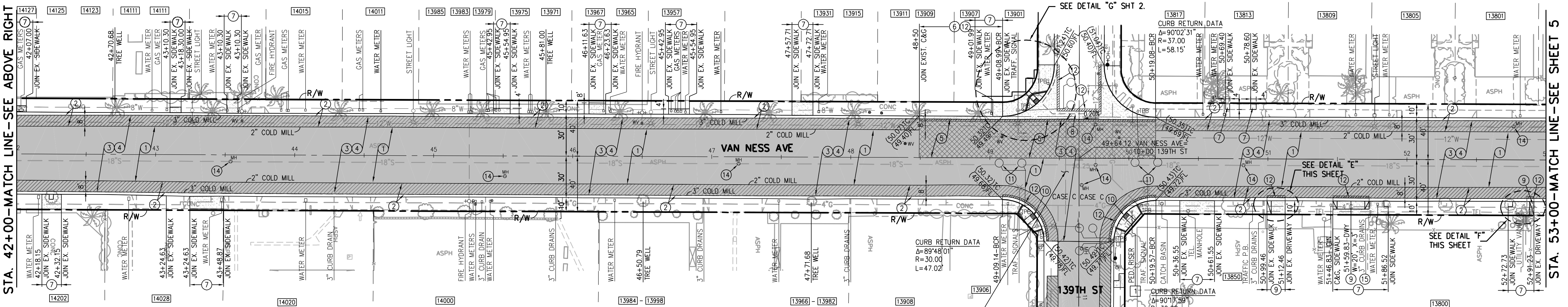
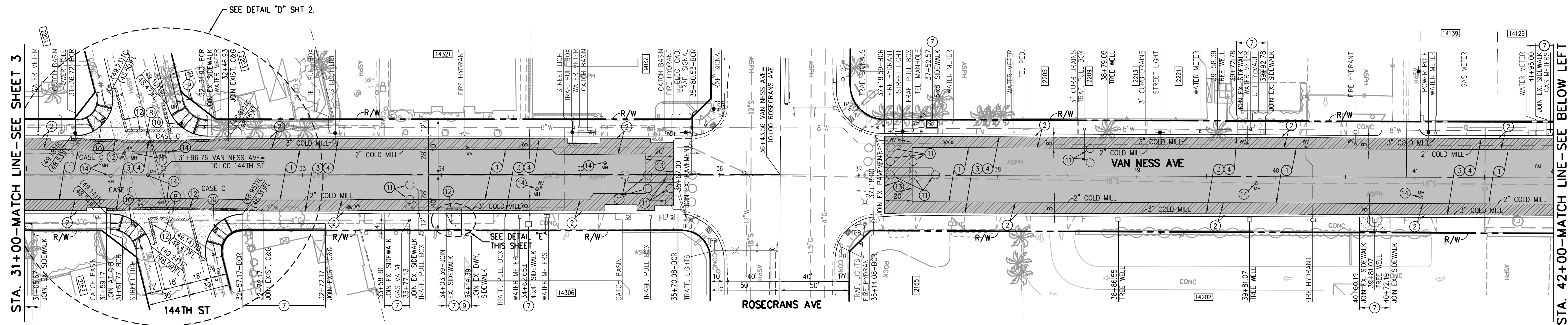
- COLD MILL 2" THICK AND CONSTRUCT 1" LEVELING COURSE AND 2" ARHM OVERLAY
- EDGE GRIND VARIABLE THICKNESS

DISPOSITION NOTE

- 1 PROTECT IN PLACE

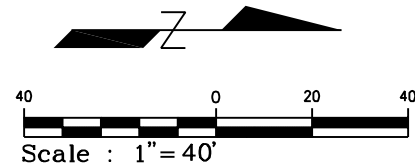


PREPARED BY: DMS CONSULTANTS, INC. CIVIL ENGINEERS 12371 Leim St., 200 West, Gardena, CA 92840 P. 714-740-8840 F. 714-740-8842 SURRENDER M. DEWAN RCE 34559 EXP. 9/30/21		CITY OF GARDENA DEPARTMENT OF PUBLIC WORKS ENGINEERING DIVISION PROJECT: VAN NESS AVE AND 139TH ST. IMPROVEMENT-JN952 LIMITS: (MARINE AVE.-135TH ST.) AND (VAN NESS AVE.-WESTERN AVE.) F.B. REF. : DESIGNED BY S.D. 03/04/2020 DRAWN BY H.N. 03/04/2020 CHECKED BY S.D. 03/04/2020					APPROVED BY: PUBLIC WORKS ENGINEERING DIVISION SHT. 3 OF 12 DWG NO. 8-1063	
		NO.	REVISIONS	DATE	BY	APP		



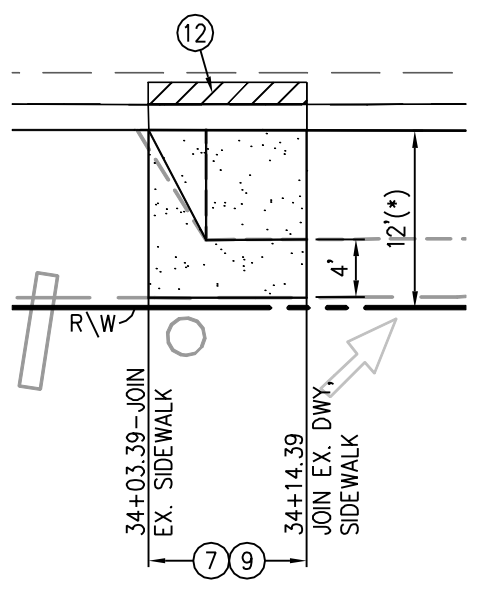
CONSTRUCTION NOTES

- 1 COLD MILL 2" THICK EXIST. PAVEMENT.
- 2 EDGE GRIND-COLD MILL VARIABLE THICKNESS EXIST. AC PAVEMENT PER DETAIL SHEET 2.
- 3 FURNISH AND CONSTRUCT 1" THICK (MIN) AC LEVELLING COURSE.
- 4 FURNISH AND CONSTRUCT 2" THICK ASPHALT RUBBER HOT MIX (ARHM) C2-PG64-16 (WET PROCESS).
- 5 REMOVE EXIST. AC PAVEMENT AND RECONSTRUCT 4" AC OVER EXIST. BASE, LEAVE 3" BELOW FINISHED SURFACE.
- 6 REMOVE AND DISPOSE OF EXISTING CURB AND GUTTER. FURNISH AND RECONSTRUCT P.C.C. CURB AND GUTTER OVER 6" C.A.B. PER CITY OF GARDENA STD. PLAN ST-7 C-1, MATCH TO EXISTING CONDITION.
- 7 REMOVE AND DISPOSE OF EXISTING SIDEWALK. FURNISH AND RECONSTRUCT 4" P.C.C. SIDEWALK OVER EXISTING RECOMPACTED SUBGRADE PER CITY STD. ST-5B.
- 8 REMOVE AND DISPOSE OF EXISTING CROSS GUTTER. FURNISH AND RECONSTRUCT 8" P.C.C. CROSS GUTTER OVER 6" C.A.B. PER CITY STD. ST-3.
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- 18 INSTALL 24 VOLT (40"x26"x15") BATTERY BACK SYSTEM (BBS) INCLUDING BATTERY BACKUP CABINET PER PROJECT SPECIFICATIONS.
- 19 ADJUST GAS VALVE TO GRADE (PER GENERAL NOTE #36).
- 20 ADJUST WATER VALVE TO GRADE (PER GENERAL NOTE #36).

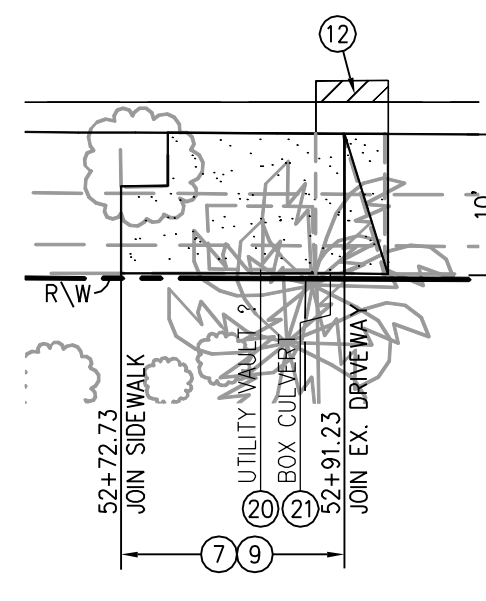


18
INSTALL 24 VOLT (40"x26"x15") BATTERY BACK SYSTEM (BBS) INCLUDING BATTERY BACKUP CABINET PER PROJECT SPECIFICATIONS.

SEE SHEET 6 FOR 139TH ST IMPROVEMENTS



DETAIL "E"
NTS
(* SEE PLAN FOR DIMENSIONS
AT STA. 34+03.39 & STA. 50+99.46



DETAIL "F"
NTS

CONSTRUCTION LEGEND

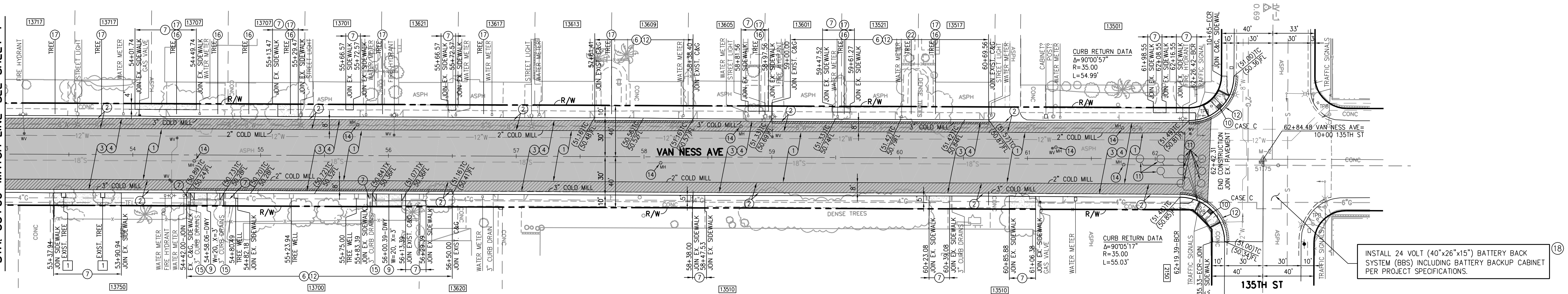
- [Pattern: Horizontal lines] COLD MILL 2" THICK AND CONSTRUCT 1" LEVELING COURSE AND 2" ARHM OVERLAY
- [Pattern: Diagonal lines] EDGE GRIND VARIABLE THICKNESS
- [Pattern: Stippled] REMOVE & RECONSTRUCT 4" AC OVER EXIST. BASE (LEAVE 3" BELOW FINISHED SURFACE)

DISPOSITION NOTE

- 1 [Symbol: Square with cross] PROTECT IN PLACE

PREPARED BY: DMS CONSULTANTS, INC. CIVIL ENGINEERS 12371 Leim St., 2nd Floor, Gardena, CA 90248 P. 714-740-8840 F. 714-740-8842 SURRENDER M. DEWAN RCE 34559 EXP. 9/30/21		NO. REVISIONS DATE BY APP				CITY OF GARDENA DEPARTMENT OF PUBLIC WORKS ENGINEERING DIVISION PROJECT: VAN NESS AVE AND 139TH ST. IMPROVEMENT-JN952 LIMITS: (MARINE AVE.-135TH ST.) AND (VAN NESS AVE.-WESTERN AVE.) F.B. REF. S.D. 03/04/2020 DESIGNED BY S.D. 03/04/2020 DRAWN BY H.N. 03/04/2020 CHECKED BY S.D. 03/04/2020				APPROVED BY: PUBLIC WORKS ENGINEERING DIVISION SHT 4 OF 12 DWG NO. 8-1063	
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STA. 53+00-MATCH LINE-SEE SHEET 4



CONSTRUCTION NOTES

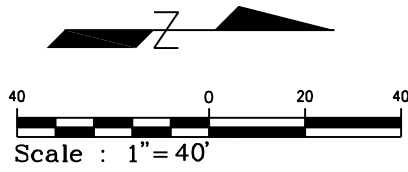
- 1 COLD MILL 2" THICK EXIST. PAVEMENT.
- 2 EDGE GRIND-COLD MILL VARIABLE THICKNESS EXIST. AC PAVEMENT PER DETAIL SHEET 2.
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CONSTRUCTION LEGEND

- COLD MILD 2" THICK AND CONSTRUCT 1" LEVELING COURSE AND 2" ARHM OVERLAY
- EDGE GRIND VARIABLE THICKNESS

DISPOSITION NOTE

- 1 PROTECT IN PLACE

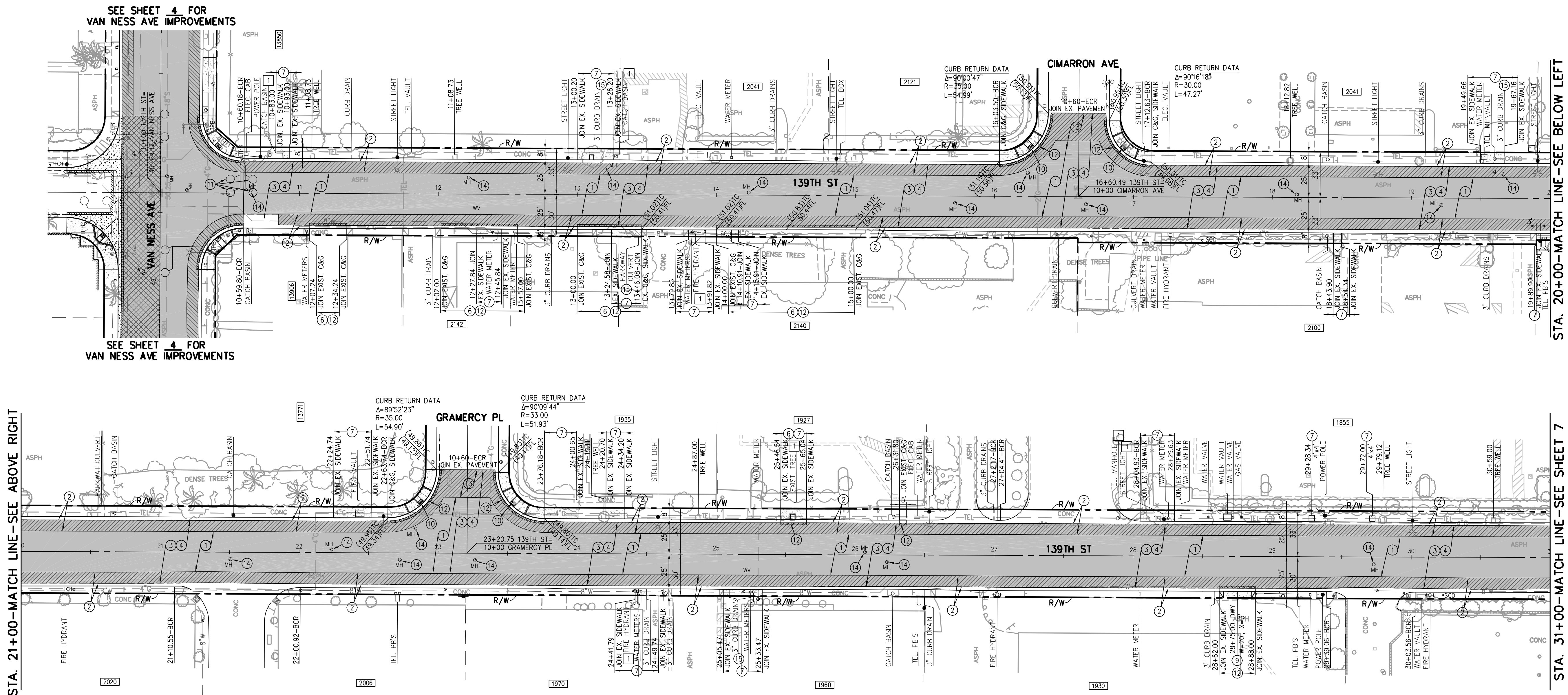


PREPARED BY:

DMS
CONSULTANTS, INC.
CIVIL ENGINEERS
12771 Loma St., 6000 Wilshire Center, CA 92840 P. 714-740-8840 F. 714-740-8842
SURENDER M. DEWAN RCE 34559 EXP. 9/30/21



NO.					CITY OF GARDENA				
REVISIONS					DEPARTMENT OF PUBLIC WORKS				
DATE					ENGINEERING DIVISION				
BY					PROJECT: VAN NESS AVE AND 139TH ST. IMPROVEMENT-JN952				
APP					LIMITS: (MARINE AVE.-135TH ST.) AND (VAN NESS AVE.-WESTERN AVE.)				
					F.B. REF.				
					DESIGNED BY S.D. 03/04/2020				
					DRAWN BY H.N. 03/04/2020				
					CHECKED BY S.D. 03/04/2020				
					APPROVED BY:				
					PUBLIC WORKS ENGINEERING DIVISION				
					SHT. 5 OF 12 DWG NO. 8-1063				



CONSTRUCTION NOTES

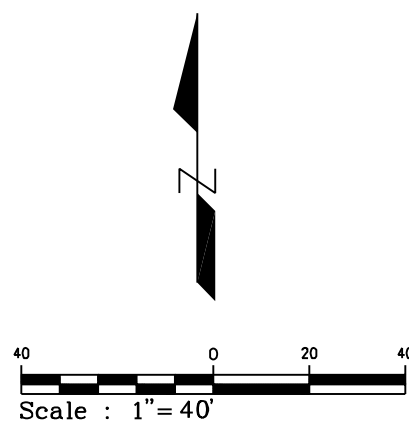
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CONSTRUCTION LEGEND

- COLD MILL 2" THICK AND CONSTRUCT 1" LEVELING COURSE AND 2" ARHM OVERLAY
- EDGE GRIND VARIABLE THICKNESS

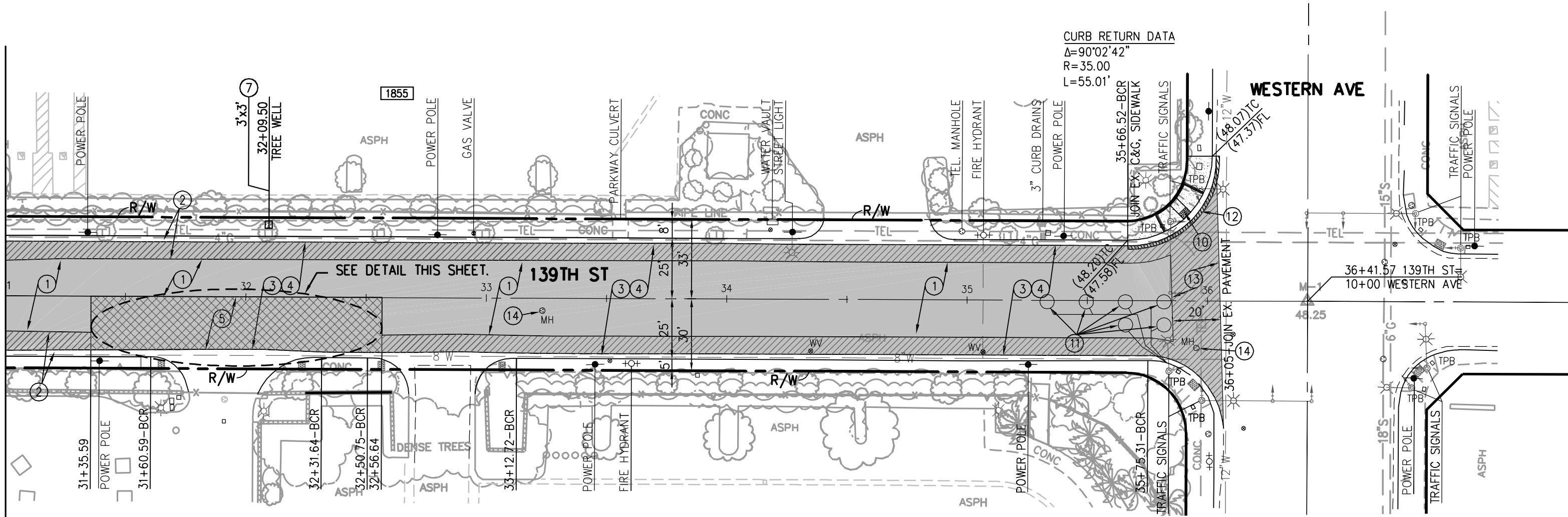
DISPOSITION NOTE

- 1 PROTECT IN PLACE



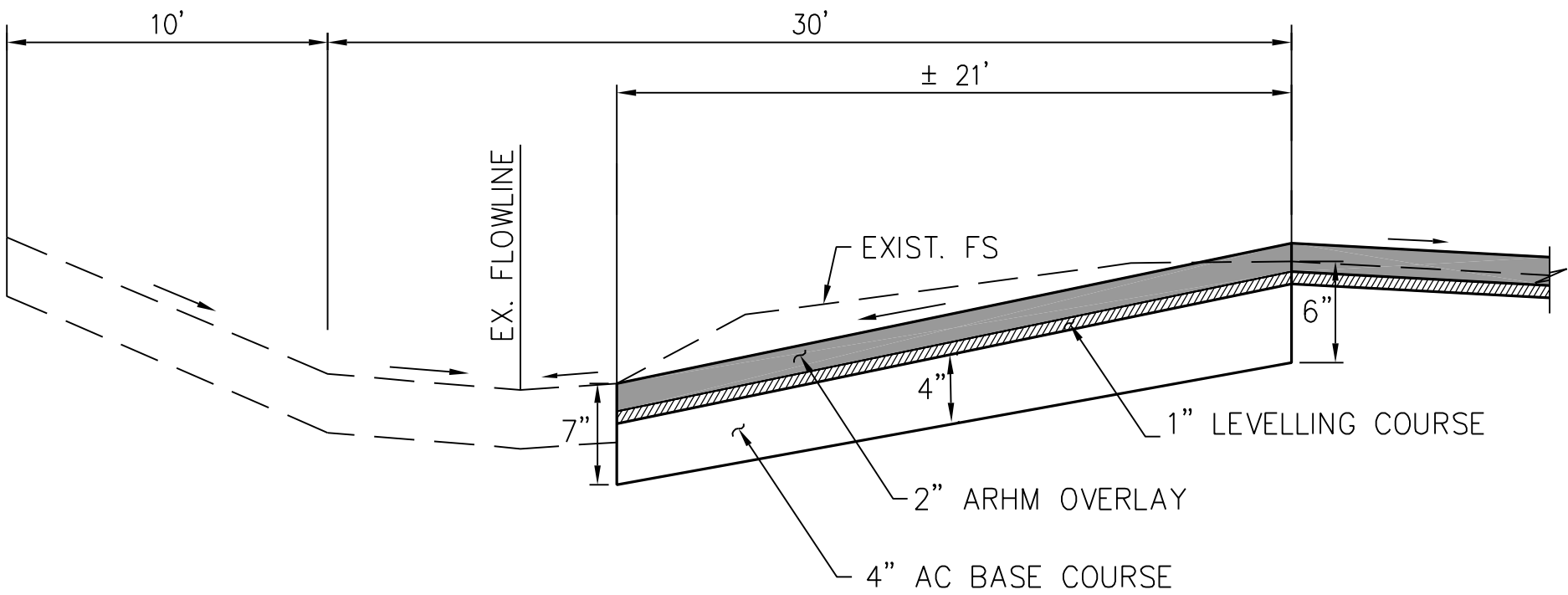
PREPARED BY: DMS CONSULTANTS, INC. CIVIL ENGINEERS 12371 Loma St., Suite 200, Gardena, CA 92840 P. 714-740-8840 F. 714-740-8842 SURENDER M. DEWAN RCE 34559 EXP. 9/30/21	NO. 34559 Exp. 9/30/21 CIVIL STATE OF CALIFORNIA	NO. REVISIONS DATE BY APP	CITY OF GARDENA DEPARTMENT OF PUBLIC WORKS ENGINEERING DIVISION PROJECT: VAN NESS AVE AND 139TH ST. IMPROVEMENT-JN952 LIMITS: (MARINE AVE.-135TH ST.) AND (VAN NESS AVE.-WESTERN AVE.) F.B. REF. S.D. 03/04/2020 DESIGNED BY H.N. 03/04/2020 DRAWN BY S.D. 03/04/2020 CHECKED BY S.D. 03/04/2020	
		APPROVED BY: PUBLIC WORKS ENGINEERING DIVISION SHT 6 OF 12 DWG NO. 8-1063		

STA. 31+00—MATCH LINE—SEE SHEET 6



CONSTRUCTION NOTES

- 1 COLD MILL 2" THICK EXIST. PAVEMENT.
- 2 EDGE GRIND—COLD MILL VARIABLE THICKNESS EXIST. AC PAVEMENT PER DETAIL SHEET 2.
- 3 FURNISH AND CONSTRUCT 1" THICK (MIN) AC LEVELLING COURSE.
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REMOVAL & RECONSTRUCTION DETAIL

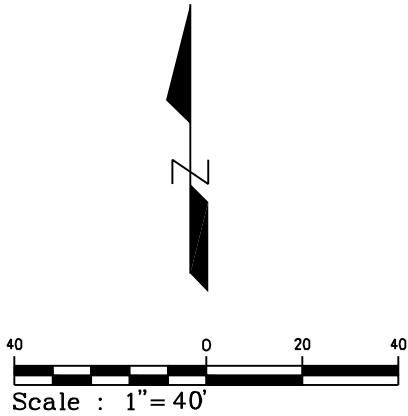
DRIVEWAY @ ST 31+94.50

CONSTRUCTION LEGEND

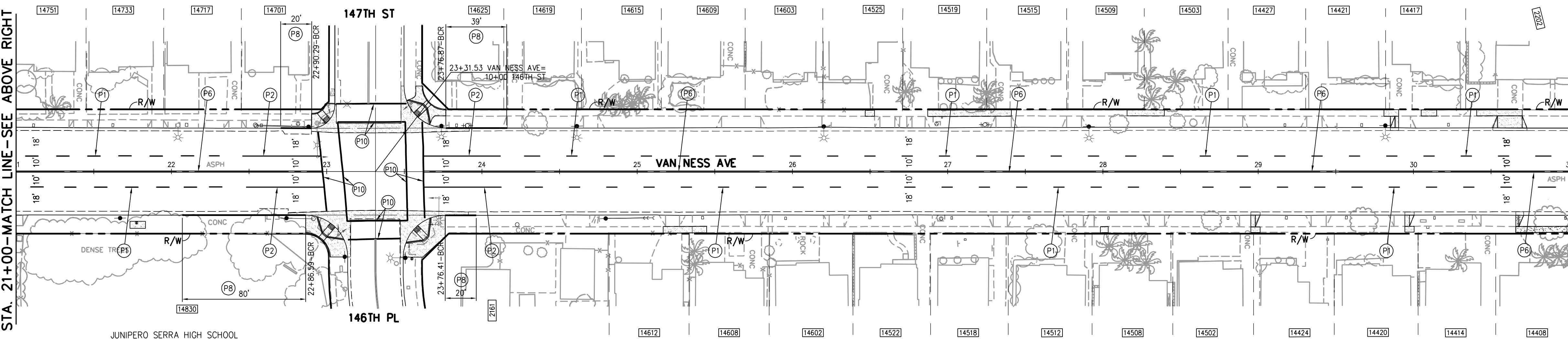
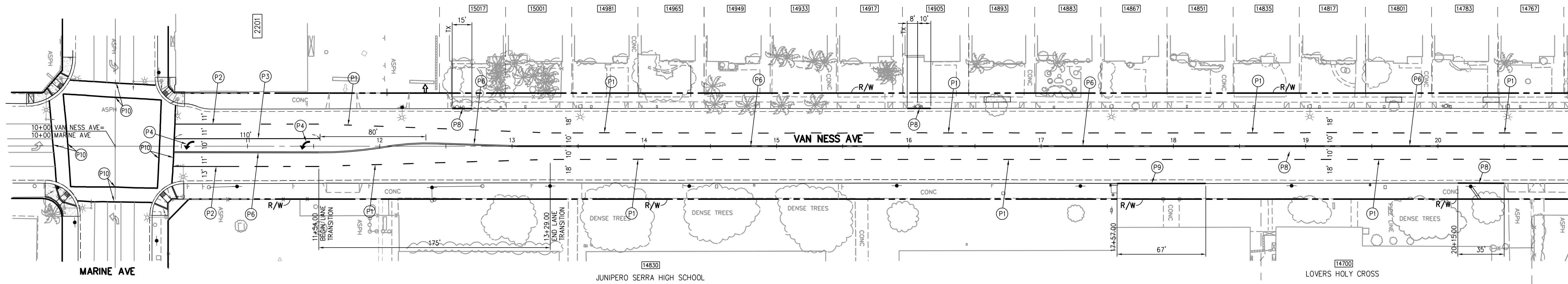
- COLD MILL 2" THICK AND CONSTRUCT 1" LEVELLING COURSE AND 2" ARHM OVERLAY
- EDGE GRIND VARIABLE THICKNESS
- REMOVE & RECONSTRUCT 4" AC OVER EXIST. BASE (LEAVE 3" BELOW FINISHED SURFACE)

DISPOSITION NOTE

- PROTECT IN PLACE



<div>PREPARED BY:</div> <div><div>DMS</div><div>CONSULTANTS, INC.</div><div>CIVIL ENGINEERS</div><div>12371 Leim St., #200, Gardena, CA 92840 P. 714-740-8840 F. 714-740-8842</div><div><div><div><div>SURRENDER M. DEWAN</div><div>RCE 34559</div><div>EXP. 9/30/21</div></div><div>06/25/21</div></div></div></div>	<div><div><div>REGISTERED PROFESSIONAL ENGINEER</div><div>SURRENDER M. DEWAN</div><div>NO. 34559</div><div>Exp. 9/30/21</div><div>CIVIL</div><div>STATE OF CALIFORNIA</div></div></div>	NO.	REVISIONS	DATE	BY	APP	CITY OF GARDENA				
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						SHT 7 OF 12		DWG NO. 8-1063			

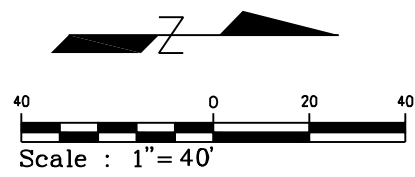


STRIPING NOTES

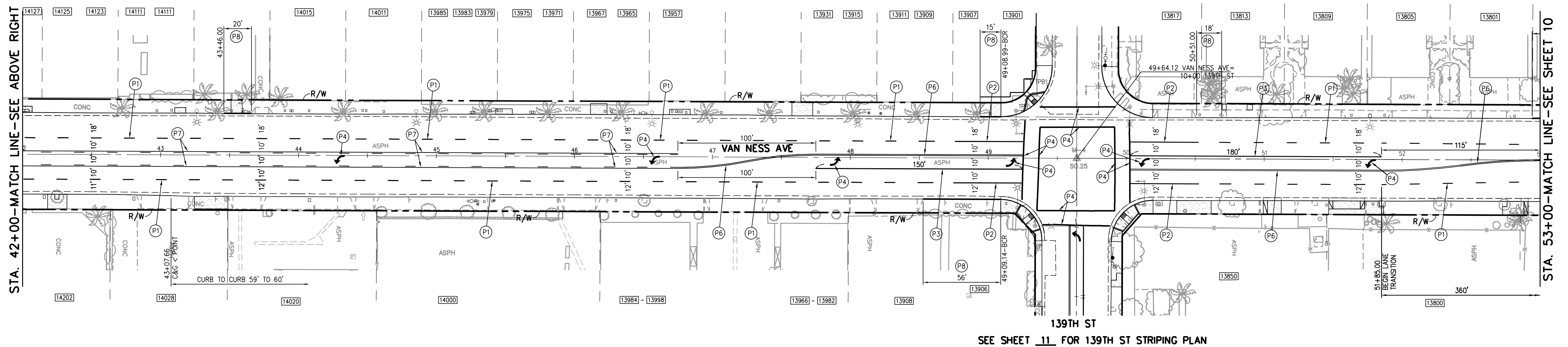
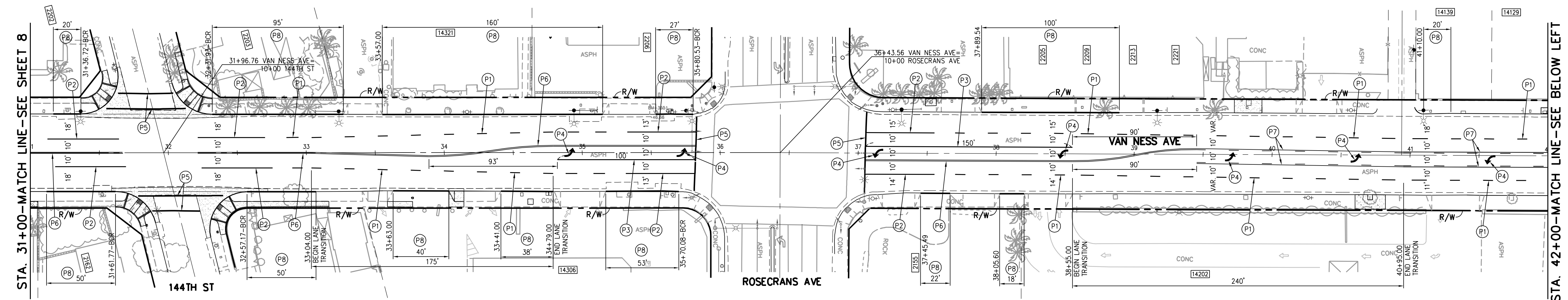
- P1 FURNISH AND INSTALL THERMOPLASTIC AND RAISED PAVEMENT MARKERS PER DETAIL "9" CALTRANS STANDARD PLAN A20A.
- P2 FURNISH AND INSTALL THERMOPLASTIC SOLID WHITE LINE, 50' LONG WITH RAISED PAVEMENT MARKERS.
- P3 FURNISH AND INSTALL THERMOPLASTIC AND RAISED PAVEMENT MARKERS PER DETAIL "38B" CALTRANS STANDARD PLAN A20A.
- P4 FURNISH AND INSTALL TYPE IV THERMOPLASTIC ARROW PER CALTRANS STANDARD PLAN A24A.
- P5 FURNISH AND INSTALL 12" SOLID WHITE THERMOPLASTIC CROSSWALK LINE OR STOP BAR.
- P6 FURNISH AND INSTALL THERMOPLASTIC AND RAISED PAVEMENT MARKERS PER DETAIL "22" CALTRANS STANDARD PLAN A20A.
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PREPARED BY: <div><div>DMS</div><div>CONSULTANTS, INC.</div><div>CIVIL ENGINEERS</div><div>12371 Loma St., 6005 Junipero Serra CA 92840 P. 714-740-8840 F. 714-740-8842</div><div><div><div>SURENDER M. DEWAN</div><div>RCE 34559</div><div>EXP. 9/30/21</div></div><div>06/25/21</div></div></div>		<div><div>REGISTERED PROFESSIONAL ENGINEER</div><div>SURENDER M. DEWAN</div><div>NO. 34559</div><div>Exp. 9/30/21</div><div>CIVIL</div><div>STATE OF CALIFORNIA</div></div>	CITY OF GARDENA																										
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																		SHT 8 OF 12			DWG NO. 5-2601								
																		CHECKED BY			S.D.			03/04/2020					

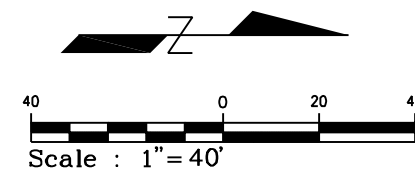


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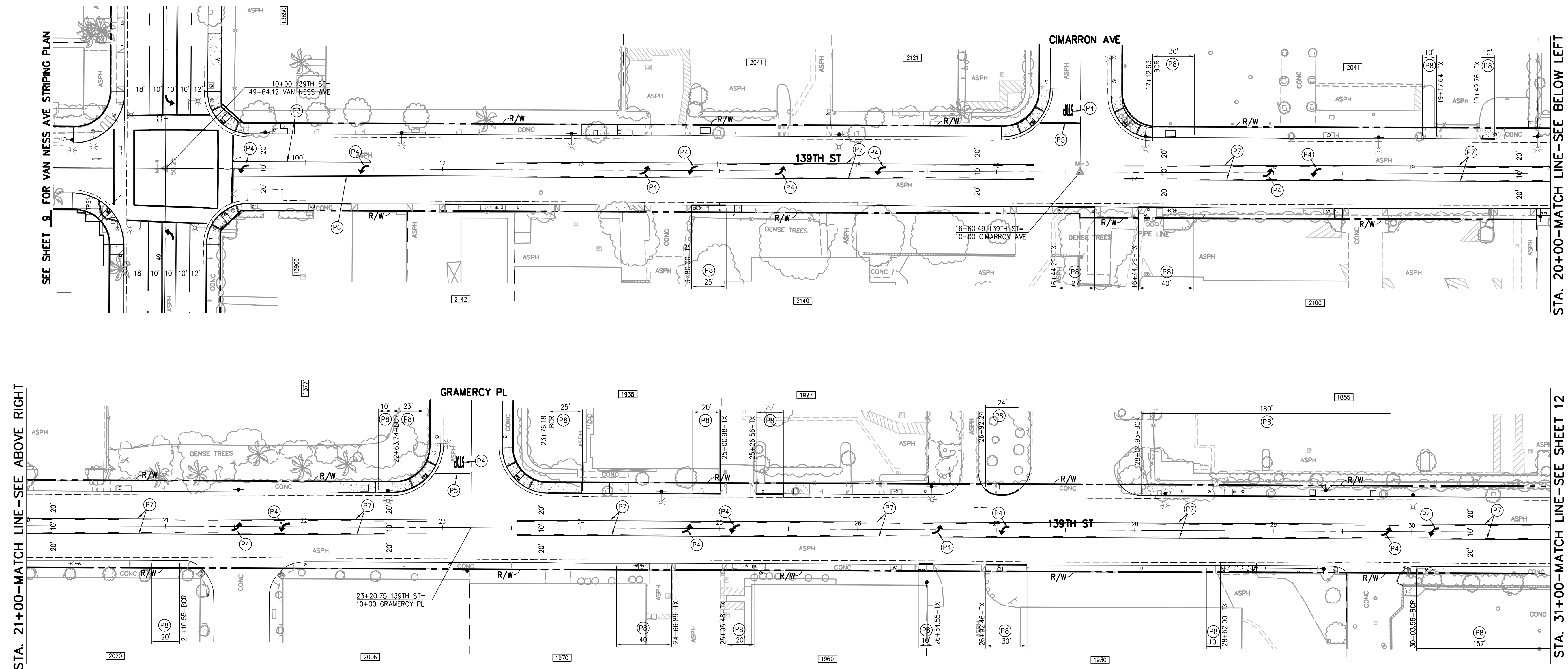


PREPARED BY:

DMS
CONSULTANTS, INC.
CIVIL ENGINEERS
12771 Leim St., 2000 Wilshire Blvd., Suite 2000, Gardena, CA 90240 P. 714-740-8840 F. 714-740-8842
06/25/21
SURENDER M. DEWAN RCE 34559 Exp. 9/30/21



NO.	REVISIONS	DATE	BY	APP	CITY OF GARDENA			
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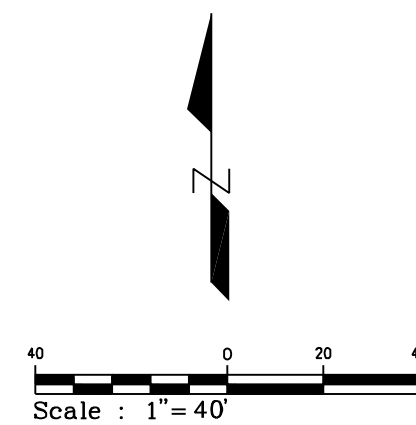






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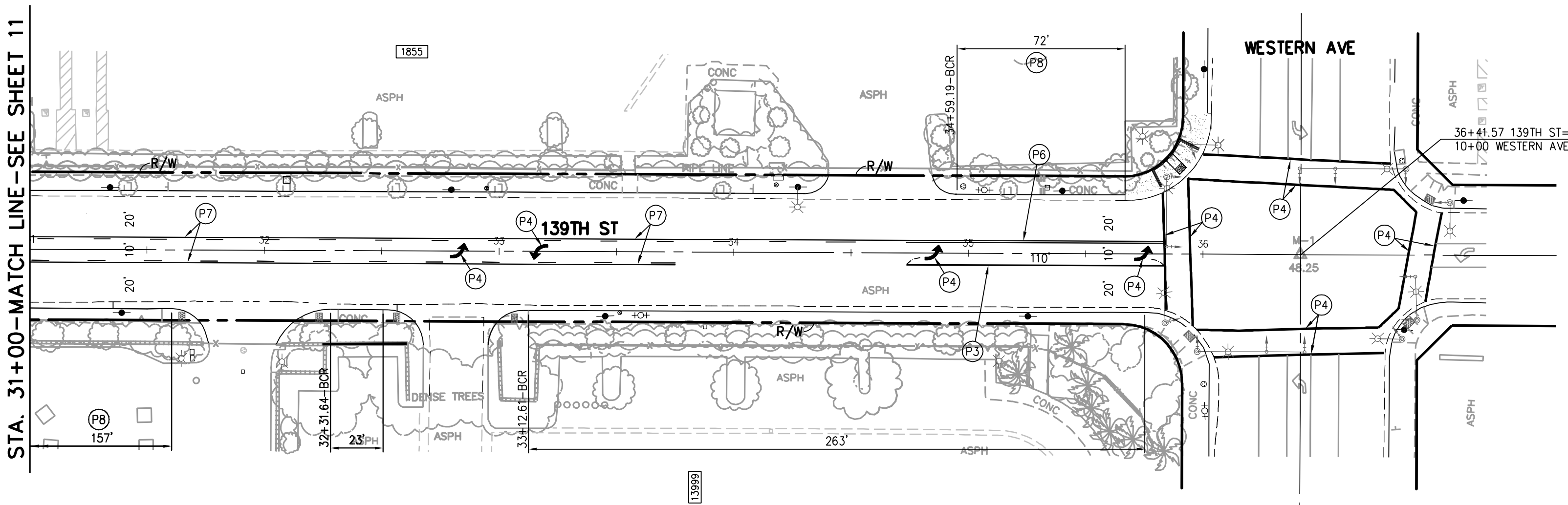
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PREPARED BY:  12371 LEBLANC RD. SUITE 200, CA 92640 P. 714-740-8840 F. 714-740-8842  06/25/21 SURENDER M. DEWAN RCE 34559 EXP. 9/30/21		NO.	REVISIONS	DATE	BY	APP	CITY OF GARDENA DEPARTMENT OF PUBLIC WORKS ENGINEERING DIVISION PROJECT: VAN NESS AVE AND 139TH ST. IMPROVEMENT-JN952 LIMITS: (MARINE AVE.-135TH ST.) AND (VAN NESS AVE.-WESTERN AVE.) F.B. REF. DESIGNED BY S.D. 03/04/2020 DRAWN BY H.N. 03/04/2020 CHECKED BY S.D. 03/04/2020	APPROVED BY:  PUBLIC WORKS ENGINEERING DIVISION SHIT 11 OF 12 DWG NO. 5-2601

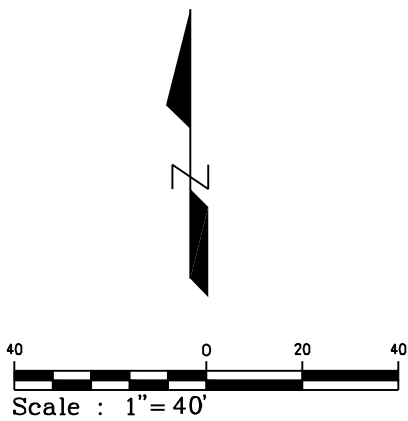


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DMS CONSULTANTS, INC. CIVIL ENGINEERS 12971 Leona St., #200, Gardena, CA 92840 P. 714-740-8840 F. 714-740-8842 SURRENDER M. DEWAN RCE 34559 EXP. 9/30/21				DEPARTMENT OF PUBLIC WORKS		ENGINEERING DIVISION			
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				DRAWN BY	H.N.	03/04/2020		PUBLIC WORKS ENGINEERING DIVISION	
				CHECKED BY	S.D.	03/04/2020		SHT. 12 OF 12	DWG NO. 5-2601



CITY OF GARDENA

CONTRACT DOCUMENTS AND SPECIFICATIONS

FOR

VAN NESS AVENUE AND 139TH STREET
IMPROVEMENTS

JN 952

JULY 2021

CITY OF GARDENA

CONTRACT DOCUMENTS AND SPECIFICATIONS

FOR

VAN NESS AVENUE AND 139TH STREET

IMPROVEMENTS

JN 952

Plans & Specifications prepared by:



Surrender Dewan, RCE No. 34559

Memoranda:

Plans and specifications are available at Planwell Administrator, 562.436.9761 or www.crplanwell.com

Bid Results: <https://www.cityofgardena.org/public-contracts/>

City of Gardena Public Works Engineering Division: 310.217.9568

CITY OF GARDENA
NOTICE INVITING BIDS
for
VAN NESS AVENUE AND 139TH STREET IMPROVEMENTS
PROJECT NO. JN 952

Plans and Specifications are available through ARC Document Solutions. Please be advised that there is an additional charge for delivery. Upon payment of the purchase price, they become the property of the purchaser and may not be returned for refund.

You may access the plans through the following website under Public Planroom:

www.crplanwell.com

For help accessing and ordering, please contact a Planwell Administrator at 562.436.9761.

Notice is hereby given that the City of Gardena will receive sealed bids at the office of the City Clerk, City Hall, 1700 W. 162nd Street, Gardena, California, until **2:00 p.m., Thursday, September 2, 2021**, and shortly thereafter on this same day, they will be publicly opened and read in the City Council Chambers.

Due to COVID-19 directives, City Hall is closed to the public. As a result, the bid opening will be conducted in video conferencing using ZOOM.US. City Clerk staff members are working regular business hours and are available to accept sealed bid(s). It is highly recommended to mail or drop off bids within the sufficient time. For drop off bids, City Hall entrance has posted City Clerk's Office phone number (310) 217-9565, they will be available to come out and accept bids at your call.

The information to join the bid opening via ZOOM is the following:

Topic: Bid Opening
Time: 2:00 PM, Thursday, September 2, 2021 (Shortly thereafter the deadline)
Join ZOOM Meeting

<https://us02web.zoom.us/j/6240599732>

Meeting ID: 624 059 9732

Dial by phone: +1 669 900 9128 US

Should you have any questions or concern in delivering a bid or joining the ZOOM Meeting, please contact City Clerk's office at (310) 217-9565 or via email at cityclerk@cityofgardena.org.

All bids must be in writing, must be sealed, and must be plainly marked on the outside: **"BID ON PROJECT NO. JN 952**. Any bid received after the hour stated above for any reason whatsoever, will not be considered for any purpose but will be returned unopened to the bidder.

Bids are required for the entire work as described below:

Work consists of excavation, asphalt concrete pavement, cold mill, asphalt rubber hot mix overlay, curb and gutter, sidewalk, cross gutter, adjustment of manholes and water valves to grade, curb ramps, striping and signage, traffic control, water pollution control and all other related work.

ENGINEER'S ESTIMATE: \$1,322,450.00

The time of completion of contract shall be **60 working days** as defined in the latest Standard Specifications for Public Works ("Greenbook"). Liquidated Damages, as defined in Section 6-9, shall be **\$3,000.00 per each consecutive calendar day**.

Each bidder must submit a proposal to the City, c/o City Clerk in accordance with the Plans and Specifications. Said proposal is to be accompanied by a cash deposit, a certified or cashier's check, or a bidder's bond, made payable to the City of Gardena, in an amount not less than 10 percent of the total bid submitted.

The envelope enclosing the proposal shall be sealed and addressed to the City of Gardena c/o City Clerk, and delivered or mailed to the City at 1700 W. 162nd Street, Gardena, California 90247-3778. The envelope shall be plainly marked in the upper left-hand corner as follows:

ATTENTION: CITY, c/o CITY CLERK

(Bidder's Name and Address) _____

(Number and title of this project) _____

The successful bidder will be required to furnish a faithful performance bond in the amount of 100 percent of the contract price, and a payment bond in the amount of 100 percent of the contract price, both in a form satisfactory to the City Attorney.

The contractor shall have an active **Class "A"** license from the Contractor's State License Board at the time of submitting bid.

Pursuant to Public Contract Code Section 22300, the Contractor may, at Contractor's sole cost and expense, substitute securities equivalent to any monies withheld by the City to insured performance under the contract unless applicable federal regulations or policies do not allow such substitution. Such security shall be deposited with the City, or a state or federally chartered bank as escrow agent, who shall pay such monies to the Contractor upon satisfactory completion of the Contract. The Contractor shall be the beneficial owner of any security substituted for monies withheld and shall receive any accrued interest thereon. Securities eligible for investment shall include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit. No such substitution shall be accepted until the escrow agreement, letter of credit, form of security and any other document related to said substitution is reviewed and found acceptable by the City Attorney.

The City reserves the right to reject any or all bids and to waive any informality or irregularity in any bid received and to be the sole judge of the merits of the respective bids received. The award, if made, will be made to the lowest responsive responsible bidder.

Bidders are advised that this Project is a public work for purposes of the California Labor Code, which requires payment of prevailing wages. Accordingly, the bidder awarded the Contract and all subcontractors shall be required to pay not less than the prevailing rate of per diem wages, as determined by the Director of the California Department of Industrial Relations, and otherwise comply with the provisions of Section 1770 et seq. of the California Labor Code, California Code of Regulations, Title 8, Section 16000 et seq., and any other applicable laws, rules and regulations adopted with respect thereto ("California Prevailing Wage Laws"). Copies of such prevailing rates of per diem wages are on file at the Gardena City Clerk's office and the office of the City Engineer, and copies shall be made available to any interested party on request. The prevailing rates of per diem wages referred to herein are hereby made a part of this Notice by reference.

Attention is directed to the provisions of Sections 1777.5 and 1777.6 of the Labor Code concerning the employment of apprentices by Contractor or any Subcontractor under it. Contractor and any Subcontractor under it shall comply with the requirements of said sections in the employment of apprentices.

The Contractor is prohibited from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to Section 1777.1 or 1777.7 of the Labor Code.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. All contractors and subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner (aka Division of Labor Standards Enforcement) in a format prescribed by the Labor Commissioner no less than monthly.

As of **January 1, 2016**, the requirement to furnish electronic certified payroll records to the Labor Commissioner will apply to all public works projects, whether new or ongoing.

Exceptions: The Labor Commissioner may (but is not required to) excuse contractors and subcontractors from furnishing electronic certified payroll records to the Labor Commissioner on a project that is under the jurisdiction of one of the four legacy DIR-approved labor compliance programs (Caltrans, City of Los Angeles, Los Angeles Unified School District, and County of Sacramento) or that is covered by a qualifying project labor agreement.

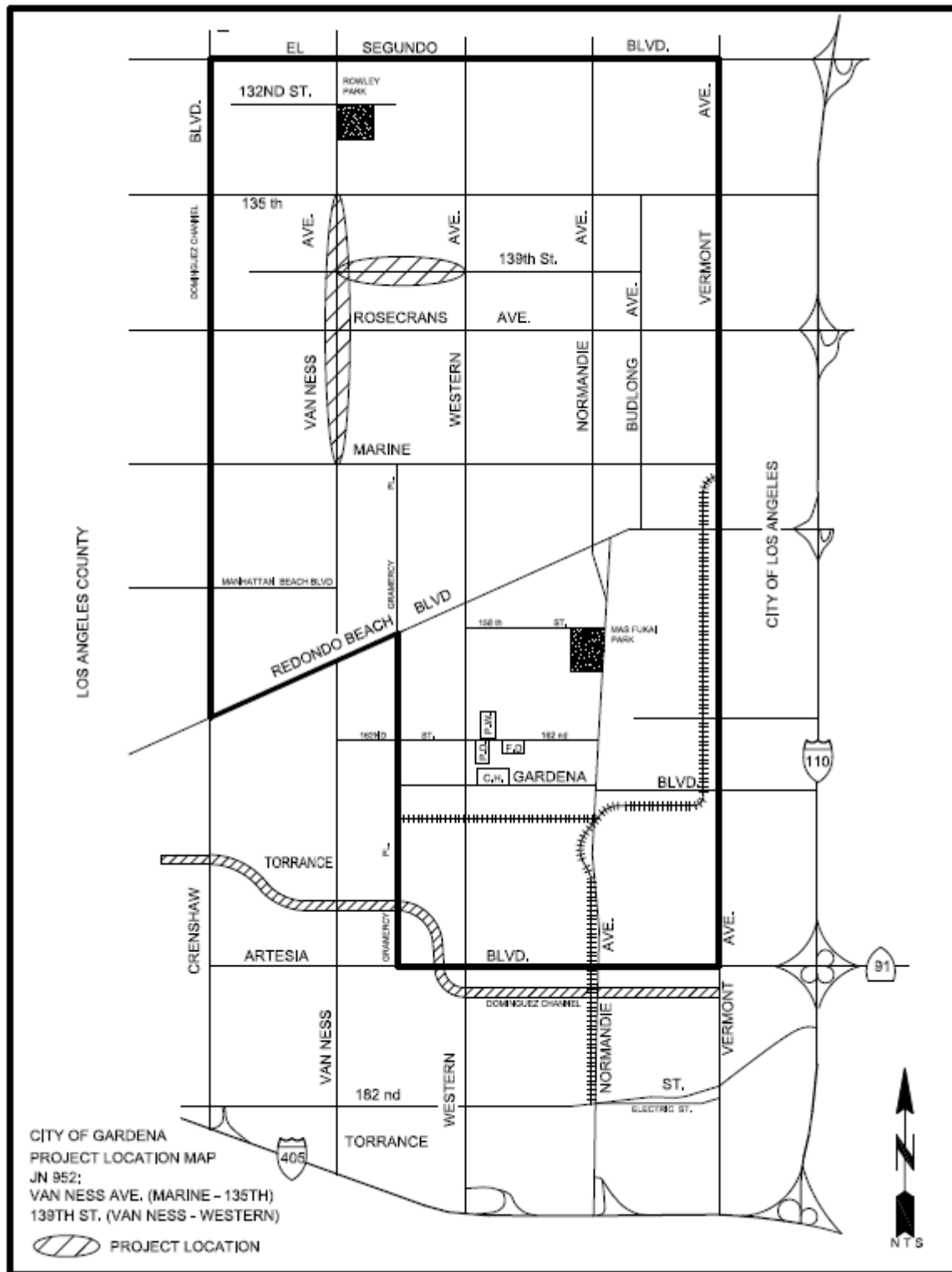
These requirements will apply to all public works projects that are subject to the prevailing wage requirements of the Labor Code without regard to funding source.

The State General Prevailing Wage Determination is as established by the California Department of Industrial Relations (available at <http://www.dir.ca.gov/DLSR/PWD/index.htm>).

Award of Contract: The following are conditions to the award of the contract:

- I. Each contractor and subcontractor listed on the bid must be registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5, subject to the limited exceptions set forth in Labor Code Section 1771.1(a) (regarding the submission of a bid as authorized by Business & Professions Code Section 7029.1 or Public Contract Code Section 10164 or 20103.5 provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract was awarded); and
- II. No contractor or subcontractor may be awarded this contract unless the contractor and each subcontractor listed on the bid is registered with the Department of Industrial Relations pursuant to Section 17265.5.

Any questions regarding this bid package may be referred to JOSE ESPINOZA, Public Works Engineering Division at 310.217.9644.



BID PROPOSAL & CONTRACT DOCUMENTS

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INSTRUCTIONS TO BIDDERS

FORM OF PROPOSAL

The Proposal shall be fully executed and submitted on the forms in the project specifications and shall be enclosed in a sealed envelope marked and addressed as directed in the Notice Inviting Bids.

PRPOSAL / BID DOCUMENTS

All Proposals shall include the following executed documents to be submitted with each bid:

Bidding Schedule

Acknowledgement of Addenda Received

Bidder's Declaration

Non-Collusion Affidavit

Declaration of Eligibility of Contract

Bid Bond

Designation of Subcontractors

Construction Project Reference

Certificate of Non-Discrimination by Contractors

Certification of Regarding Debarment, Suspension, Ineligibility and
Voluntary Exclusion – Primary Covered Transitions

DELIVERY OF PROPOSAL

The Proposal shall be delivered by the time and to the place stipulated in the Notice Inviting Bids. It is the bidder's sole responsibility to see that its Proposal is received as stipulated. Any Proposal received after the scheduled closing time for receipt of proposals will be returned to the bidder unopened.

WITHDRAWAL OF PROPOSAL

The Proposal may be withdrawn by the bidder by means of a written request, signed by the bidder or its properly authorized representative. Such written request must be delivered to the place stipulated in the Notice Inviting Bids for receipt of proposals prior to the scheduled closing time for receipt of proposals. No Proposal may be withdrawn after the hour fixed for opening bids.

MODIFICATIONS AND ALTERNATIVE PROPOSALS

Unauthorized conditions, limitations, or provisions attached to the Proposal will render it informal and may be grounds for its rejection as non-responsive. The completed Proposal forms shall be without interlineations, alterations, or erasures. Alternative proposals will not be considered unless specifically requested. Oral, telegraphic, or telephonic proposals or modifications will not be considered.

DISCREPANCIES IN PROPOSALS

In the event there is more than one bid item in a Bidding Schedule, the bidder shall furnish a price for all bid items in the Schedule, and failure to do so will render the Proposal informal and may be grounds for its rejection as non-responsive. The bidder shall state in words and figures the unit prices or the specific sums as the case may be, for which it proposes to supply the labor, materials, supplies, or machinery, and completely perform the Contract. The total amount of each item bid and the total amount of the bid shall be stated in words and figures.

In case of any discrepancy between the words and the figures, the words shall prevail. If the unit price and the total amount named by a bidder for any items are not in agreement, the unit price alone will be considered as representing the bidder's intention and the total will be corrected to conform thereto.

PROPOSAL GUARANTEE – BIDDER'S SECURITY

Each bidder shall submit with his Proposal cash, an unconditional certified or cashier's check, or a bidder's bond, in the sum of the percentage of the bid stated in the Notice Inviting Bids, payable to the City as a guarantee that the bidder will, if its Proposal is accepted, execute the Contract and furnish a satisfactory Faithful Performance Bond, a satisfactory Payment Bond and insurance certificates as specified herein.

If a bidder to whom an award is made, fails or refuses to sign the Contract or furnish the required bonds and certificates, all within the time stated in Section 2-1.5 of the Special Provisions herein, the funds represented by said cash, check or bidder's bond shall be forfeited and become and remain the property of the City; the amount thereof being agreed to by the bidder and the surety as a bid bond forfeiture due the City because of the delay in the execution of the Contract and in the performance of work thereunder, resulting from such failure or refusal, except that if the City awards the contract to the next lowest responsive responsible bidder, only that portion of the bidder's security equal to the difference between the two bids will be forfeited.

A Bid Bond must be obtained from a corporate surety authorized to do business as such in the State of California as an "admitted surety insurer" and shall be on the form furnished by the City or one substantially in conformance with it. Certified or cashier's checks must be drawn on a solvent state or nationally chartered bank or branch thereof in the State of California. The liability of the City in connection with the checks shall be limited to the return of the checks (without interest) as provided in Section 2-1.6 of the Special Provisions bound herein.

DISQUALIFICATION OF BIDDERS

A person, firm, or corporation shall NOT be allowed to make or file, or to be interested in, more than one bid, except an alternative bid when specifically requested; provided, however, a person, firm, or corporation who has submitted a sub-proposal to a bidder submitting a Proposal, or who has quoted prices on materials to such bidders, is not thereby disqualified from submitting a sub-proposal or from quoting prices to other bidders submitting proposals, or from submitting a Proposal as a prime contractor. Similarly, failure to comply with the registration requirements of Labor Code Section 1725.5, as further described in the Notice Inviting Bids, will disqualify a bidder.

ADDITIONAL REQUIREMENTS

The bidder's attention is directed to the Special Provisions and Technical Provisions bound herein for additional requirements of the Proposal and Contract Documents.

CONTRACT DOCUMENTS

Contract Documents are to be submitted within twenty-one (21) calendar days AFTER award of contract. Unless extended by agreement of the City, failure to timely submit executed Contract Documents may be grounds for rejecting the bid award and forfeiture of the bid security. See enclosed documents commencing on page CD-1.

BID PROPOSAL (BP)

VAN NESS AVENUE AND 139TH STREET IMPROVEMENTS

PROJECT NO. JN 952

Contractor: _____

Address: _____

Phone: _____

Fax: _____

License No.: _____

D.I.R. No. _____

Email: _____

To Be Submitted

WITH

Bid Package

BID PROPOSAL

PROJECT NO. JN 952

BID SCHEDULE

The undersigned, having examined the proposed Contract Documents titled:

VAN NESS AVENUE AND 139TH STREET IMPROVEMENTS

and having visited the site and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. All work shall be completed within **sixty (60) Working Days** from the date the Notice of Proceed is issued by the Engineer.

Item No.	Item Description	Unit	Approx. Quantity	Unit Price in Figures	Item Total
1	WATER POLLUTION CONTROL	LS	1	\$	\$
2	TRAFFIC CONTROL	LS	1	\$	\$
3	CLEAR AND GRUB	LS	1	\$	\$
4	COLD MILL 2" THICK AC	SF	250,000	\$	\$
5	EDGE GRIND VARIABLE THICKNESS AC	SF	150,000	\$	\$
6	1" AC LEVELING COURSE	TON	2,475	\$	\$
7	2" THICK ARHM OVERLAY	TON	4,950	\$	\$
8	4" THICK AC BASE COURSE	TON	190	\$	\$
9	REMOVE AND RECONSTRUCT PCC CURB AND GUTTER PER CITY STD. ST-7	LF	700	\$	\$
10	REMOVE AND RECONSTRUCT PCC SIDEWALK PER CITY STD. ST-5A AND ST-5B	SF	7,000	\$	\$
11	REMOVE AND RECONSTRUCT PCC CROSS GUTTER PER CITY STD. ST-3	SF	4,100	\$	\$
12	REMOVE AND RECONSTRUCT PCC DRIVEWAY PER CITY STD. ST-1 AND ST-2	SF	1,340	\$	\$
13	REMOVE AND RECONSTRUCT ADA RAMP PER CALTRANS REVISED STANDARD PLAN A88A	EA	22	\$	\$

TO BE SUBMITTED WITH PROPOSAL

Item No.	Item Description	Unit	Approx. Quantity	Unit Price in Figures	Item Total
14	COLD MILL ADJACENT TO EXISTING PAVEMENT	SF	7,500	\$	\$
15	FULL DEPTH AC (2' WIDE)	TON	110	\$	\$
16	CURB DRAIN	EA	7	\$	\$
17	REMOVE AND DISPOSE OF EXISTING TREE	EA	7	\$	\$
18	PLANT TREE PER CITY STD. ST-11 CHITALPA AND BRADFORD PEAR TREE	EA	18	\$	\$
19	FURNISH AND INSTALL TRAFFIC LOOPS PER CITY STD. ST-24	EA	51	\$	\$
20	TRAFFIC STRIPING AND PAVEMENT MARKERS	LS	1	\$	\$
21	BATTERY BACKUP SYSTEM ON EXISTING TRAFFIC SIGNALS	EA	2	\$	\$
22	ADJUST ACCESS OPENINGS TO GRADE PER CITY STD. ST-18	EA	61	\$	\$

BID SCHEDULE (Continued)

TOTAL CONTRACT BID:

(Figures) \$ _____

(Words) _____

*** In case of error in extension of price into the total price column, the unit price will govern.**

All work required and shown on the construction plans and this specification for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will paid therefor.

If the City determines that any of the unit bid prices are significantly unbalanced to the potential detriment of the City, the bid will be replaced as non-responsive.

In case of any discrepancy between the words and the figures, the words shall prevail. If the unit price and the total amount for any item are not in agreement, the unit price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

TO BE SUBMITTED WITH PROPOSAL

Attached hereto is cash, a certified check, a cashier's check, or a bidder's bond in the amount of _____ Dollars, said amount being not less than 10 percent of the amount bid. Pursuant to Public Contract Code Sections 20172 and 20174, it is agreed a portion equal to the difference between the low bid and second low bid shall be retained as a bid bond forfeiture by the City if the undersigned fails or refuses to execute the Contract and furnish the required bonds and certificates of insurance within the time provided.

Name of Bidder

Signature of Bidder

BID PROPSOAL

PROJECT NO. JN 952

ACKNOWLEDGEMENT OF ADDENDA RECEIVED

The Bidder shall acknowledge the receipt of addenda by number and date each addendum received.

Addendum No. ____ Date _____ Addendum No. ____ Date _____
Addendum No. ____ Date _____ Addendum No. ____ Date _____
Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addenda will be issued only through the ARC Document Solutions and access under their Public Planroom (www.crplanwell.com). It is the Bidder's sole responsibility to visit the Planroom to obtain and administer any Addendum related to this bid. **An Addendum must be acknowledged above by a bidder in its submitted form of Proposal.**

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

Bidder's Signature

Date

TO BE SUBMITTED WITH PROPOSAL

BP-5

BID PROPOSAL

PROJECT NO. JN 952

BIDDER'S DECLARATION

It is understood and agreed that:

1. The undersigned has carefully examined all documents which will form a part of the Contract; namely, the Notice Inviting Bids, the Instructions to Bidders, this Proposal, the Bid Bond, the Contract, the Faithful Performance Bond, the Payment Bond, the federal requirements, if any, the Plans and Specifications, the Special Provisions, and the Technical Provisions.
2. The undersigned has, by investigation at the site of the work and otherwise, satisfied himself as to the nature and location of the work and fully informed himself as to all conditions and matters, which can in any way affect the work or the cost thereof.
3. The undersigned fully understands the scope of work and has checked carefully all words and figures inserted in this Proposal and he further understands that the City will not be responsible for any errors or omissions in the preparation of the Proposal.
4. The undersigned agrees and acknowledges that he is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and that the undersigned will comply with such provisions before commencing the performance of the Contract if it is awarded to the undersigned.

The undersigned will execute the Contract and furnish the required statutory bonds and certificates of insurance within the period of time specified in the Contract Documents.

The undersigned will begin work after award of Contract and a Notice to Proceed has been given as herein specified and will complete said work within the time specified in the Bidding Schedule.

5. The undersigned certifies that this Proposal is genuine and not sham or collusive, or made in the interest or on behalf of a person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid nor induced any other person, firm, or corporation to refrain from bidding. The undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.
6. The undersigned will accept an award and enter into a Contract for all work scheduled herein on which he puts in a bid. The awards for such work are to be entirely at the discretion of the City after evaluation of the bids as submitted. The undersigned agrees that the City shall recover or retain as a bid bond forfeiture an amount equal to the difference between the low bid and amount of the bid of the bidder with whom the City enters into a Contract, and the surplus, if any, shall be returned to the lowest bidder in accordance with the provisions of the Public Contract Code Sections 20172 and 20174 in the event of his failure to execute a Contract and furnish required bonds and insurance therefor within the time provided.

TO BE SUBMITTED WITH PROPOSAL

BIDDER'S DECLARATION (Continued)

7. The undersigned bidder stated under penalty of perjury that the representations made in submitting this bid are, to the best of his/her knowledge, true, accurate, and complete.

Respectfully submitted,

Contractor's Business Name

Contractor (Print) Title

Business Address: Street

Signature

Title

City State Zip

Contractor's License No. and Classification

Business Phone Number

Business Fax Number

Date

Name Title

Residence: Street

City State Zip

Residence Phone Number

Note: If the bid is made by an individual, it must be signed with the full name of the bidder, whose address must be given: if it is made by a firm, it must be signed in the co-partnership's name by a general partner thereof, who shall also sign his or her own name, and the name and full address of each partner (general and/or limited) must be given; and if it is made by a corporation, it must be signed by a properly authorized officer, the corporate name shall be set forth, and the corporate seal shall be affixed.

BID PROPOSAL

PROJECT NO. JN 952

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

_____ being first duly sworn, deposes and says that he or she is _____ of _____ the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

NAME OF BIDDER

SIGNATURE OF BIDDER

ADDRESS OF BIDDER

CITY

STATE

ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

TO BE SUBMITTED WITH PROPOSAL

BID PROPOSAL

PROJECT NO. JN 952

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned, a duly authorized representative of the contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1777.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

“(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on, a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code.”

“(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project.”

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project, and has determined that none of them is ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this _____ day of _____, 20____, at _____

California_____ (place of execution),

Signature: _____ Name: _____

Title: _____ Company: _____

TO BE SUBMITTED WITH PROPOSAL

BID PROPOSAL

PROJECT NO. JN 952

BID BOND

KNOW ALL MEN BY THESE PRESENTS:

THAT _____, as Principal,
and _____, as Surety,
are held firmly bound unto the City of Gardena in the sum of \$ _____;
_____ DOLLARS,

(not less than ten percent of total amount of bid)

for the payment of which sum well and truly to be made, we bind ourselves, our heirs,
executors, administrators, successors, and assigns, jointly and severally, firmly by these
presents.

WHEREAS, said Principal has submitted a bid to the City to perform all work required under the
following:

**PROJECT: VAN NESS AVENUE AND 139TH STREET IMPROVEMENTS
JN 952**

NOW, THEREFORE, if said Principal is awarded a Contract by the City and, within the time and
in the manner required in the Specifications for said project, enters into the written form of
Contract bound with said Specifications and furnishes the required bonds, one to guarantee
faithful performance and the other to guarantee payment for labor and materials, then this
obligation shall be null and void, otherwise it shall remain in full force and effect. In the event
suit is brought upon this bond by the City and judgment is recovered, said Surety shall pay all
costs incurred by the City in such suit, including a reasonable attorneys' fee to be fixed by the
court. Surety hereby waives the provisions of California Civil Code §2845.

SIGNED AND SEALED, this _ day of _____, 20_____.

_____(SEAL)
Principal

_____(SEAL)
Surety

BY: _____
Signature

BY: _____
Signature

Note: This bond must be dated, all signatures must be notarized, and evidence of the authority
of any person signing as attorney-in-fact must be attached.

TO BE SUBMITTED WITH PROPOSAL

BID PROPOSAL

PROJECT NO. JN 952

DESIGNATION OF SUBCONTRACTORS

In compliance with the "Subletting and Subcontracting Fair Practices Act" being Sections 4100-4113 of the Public Contract Code of the State of California, and any amendments thereto, each bidder shall set forth below the name and location of the place of business of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement in an amount in excess of one-half (1/2) of one percent (1%) of the prime contractor's total bid, and shall further set forth the portion of the work which will be done by each subcontractor. Only one subcontractor for each such portion shall be listed.

If the contractor fails to specify a subcontractor for any portion of the work to be performed under the contract, he shall be deemed to have agreed to perform such portion himself, and he shall not be permitted to subcontract that portion of the work except under the conditions hereinafter set forth.

Subletting or subcontracting of any portion of the work to which subcontractor was designated in the original bid shall only be permitted in cases of public emergency or necessity, and then only after a finding reduced to writing as a public record of the legislative body of the City.

Portion of Work %	Subcontractor's Name & Address	Type of Work	State License Number	Class	D.I.R. Number

Not more than ____ %.

TO BE SUBMITTED WITH PROPOSAL

BID PROPOSAL

PROJECT NO. JN 952

CONSTRUCTION PROJECT REFERENCE

In order to more fully evaluate your background and experience for the project herein proposed, please submit a list of Public Works and/or similar construction projects completed or in progress within the last three (3) years. Failure to provide this information may constitute grounds for rejection of your bid as non-responsive.

Number of years as a contractor in construction work of this type: _____

Three projects of this type recently completed:

1. Name (Firm/Agency): _____
Address: _____
Contact Person: _____ Telephone No.: _____
Title of Project: _____
Project Location: _____
Date of Completion: _____ Contract Amount: \$ _____
2. Name (Firm/Agency): _____
Address: _____
Contact Person: _____ Telephone No.: _____
Title of Project: _____
Project Location: _____
Date of Completion: _____ Contract Amount: \$ _____
3. Name (Firm/Agency): _____
Address: _____
Contact Person: _____ Telephone No.: _____
Title of Project: _____
Project Location: _____
Date of Completion: _____ Contract Amount: \$ _____

Bidder's Signature _____

NOTE: If requested by the City, the bidder shall furnish a certified financial statement, references, and other information sufficiently comprehensive to permit an appraisal of his current financial condition.

Bidder's Signature _____

TO BE SUBMITTED WITH PROPOSAL

BID PROPOSAL

PROJECT NO. JN 952

CERTIFICATE OF NON-DISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City, the firm listed below certifies that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that it is in compliance with all applicable federal, state, and local directives, and executive orders regarding non-discrimination in employment; and that it agrees to pursue positively and aggressively the principle of equal opportunity in employment.

We agree specifically:

1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.
2. To communicate this policy to all persons concerned, including all company employees, outside recruiting services, especially those serving minority communities, and to the minority communities at large.
3. To take affirmative steps to hire minority employees within the company.

FIRM _____

TITLE OF PERSON SIGNING _____

SIGNATURE _____

DATE _____

Please include any additional information available regarding equal opportunity employment programs now in effect within your company:

BID PROPOSAL

PROJECT NO. JN 952

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of the Contract pursuant to Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. If the Contractor or any Subcontractor becomes debarred or suspended during the duration of the Project, the Contractor shall immediately notify the City.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. Have not within a 5-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and
 - d. Have not within a 5-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature: _____ Name: _____

Title: _____ Company: _____

TO BE SUBMITTED WITH PROPOSAL

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY
AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS**
(Continued)

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-- Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in

TO BE SUBMITTED WITH PROPOSAL

addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

CONTRACT DOCUMENTS (CD)

VAN NESS AVENUE AND 139TH STREET IMPROVEMENTS

PROJECT NO. JN 952

**To be Submitted
within twenty-one (21) calendar days**

**AFTER
Award of Contract**

CONTRACT DOCUMENT

PROJECT NO. JN 952

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 20_____, by and between CITY OF GARDENA in the State of California, hereinafter referred to as "CITY" and _____, hereinafter referred to as "CONTRACTOR."

The City and the Contractor mutually agree as follows:

ARTICLE I.

THE PROJECT

For and in consideration of the mutual promises set forth herein, Contractor agrees to perform and complete in a good and workmanlike manner all work required by the Contract Documents for City Project No. JN 952, which is described as follows:

Title: VAN NESS AVENUE AND 139TH STREET IMPROVEMENTS

Said work shall be performed in accordance with the Plans, Specifications and other Contract Documents, all of which are referenced in Article III hereof and incorporated herein as though fully set forth. Contractor shall furnish at its own expense all labor, materials, equipment and services necessary therefor, except such labor, materials, equipment and services as are provided in the Contract Documents to be furnished by City.

ARTICLE II.

CONTRACT SUM AND PAYMENT

For performing and completing the work in accordance with the Contract Documents, City shall pay Contractor, in full compensation therefor, the contract sum set forth in the Bidding Schedule. Said sum shall constitute payment in full for all work performed hereunder, including, without limitation, all labor, materials, equipment, tools and services used or incorporated in the work, supervision, administration, overhead, expenses and any and all other things required, furnished or incurred for completion of the work as specified in the Contract Documents. City shall make payments to Contractor on account of the contract sum at the time, in the manner, and upon the conditions specified in the Contract Documents.

ARTICLE III.

CONTRACT DOCUMENTS

The Contract Documents, which constitute the entire agreement between the City and the Contractor, are enumerated as follows: Proposal Documents, including the Notice Inviting Bids, Instructions to Bidders, Bidding Schedule, Bidder's Declaration, Designation of Subcontractors, Bidder's Assurance, and Fair Employment Practices documents; this Agreement; Standard Specifications; Special Provisions; Technical Provisions; Drawings; Plans; and all addenda issued prior to and all modifications issued after the execution of this Agreement. These form the Contract, and all are as fully a part of the Contract as if attached to this Agreement or repeated herein.

ARTICLE IV.

EFFECTIVE DATE

This Agreement shall become effective and commence as of the date set forth below on which the last of the parties, whether City or Contractor, executes said Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their proper officers thereunto duly authorized.

CITY

CONTRACTOR

By: _____
MAYOR (Sign)

By: _____
Sign / Title

Date: _____
SEAL

Date: _____

Attest:
By: _____
CITY CLERK (Sign)

Attest: (Contractor)
By: _____
Sign / Title

Date: _____

Date: _____

APPROVED AS TO FORM:

By: _____
CITY ATTORNEY (Sign)

Date: _____

CONTRACT DOCUMENT

PROJECT NO. JN 952

FAITHFUL PERFORMANCE BOND

WHEREAS, the City of Gardena has awarded to _____, hereinafter designated as the "Principal", a Contract for:

PROJECT: VAN NESS AVENUE AND 139TH STREET IMPROVEMENTS

WHEREAS, said Principal is required under the terms of said Contract to furnish a bond for the faithful performance of said Contract;

NOW, THEREFORE, we, _____
as Principal, and _____
as Surety, are held and firmly bound unto the City in the sum of _____

Dollars (\$ _____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly to be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay all court costs and reasonable attorneys' fees to the City of Gardena in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal, his or its heirs, executors, administrators, successors, or assigns, shall in all things stand to and abide by, well and truly keep and perform all the undertakings, terms, covenants, conditions and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner therein designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

FURTHER, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, addition, or modification to the terms of the Contract, or of the work to be performed thereunder, or the specifications for the same, shall in any way affect its obligations under this bond, and it does hereby waive notice of any such change, extension of time, alteration, addition, or modification to the terms of the Contract or to the work or to the specifications thereunder. Surety hereby waives the provisions of California Civil Code §§ 2845 and 2849. The City is the principal beneficiary of this bond and has all rights of a party hereto.

This bond shall remain in full force and effect for a warranty period of one full year after acceptance of the job by the City.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and

Surety named herein, on the _____ day of _____, 20____, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

[PRINCIPAL]

By _____

Title _____

Signature

[SURETY]

By _____

Title _____

Address _____

Phone No. _____

Signature

All signatures must be notarized.

Appropriate modifications shall be made to this form if the bond is being furnished for the performance of an act not provided for by agreement.

Corporations must affix corporate seal.

CONTRACT DOCUMENT

PROJECT NO. JN 952

PAYMENT BOND

WHEREAS, the City of Gardena has awarded to _____, as Contractor, a contract for the work described as follows:

PROJECT: VAN NESS AVENUE AND 139TH STREET IMPROVEMENTS

AND WHEREAS, said Contractor is required to furnish a bond in connection with said contract, to secure the payment of claims of laborers, mechanics, materialmen and other persons, as provided by law;

NOW, THEREFORE, we, the undersigned Contractor and Surety, are held firmly bound unto the City in the sum of _____, Dollars (\$_____) this amount being not less than one hundred percent (100%) of the total Contract price, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractors shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, or any other amounts due to persons under any applicable project contract or law, with respect to such work and labor, then the Surety or Sureties herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, the said Surety will pay all court costs and reasonable attorneys' fees to the plaintiff(s) and City in an amount to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Further, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, addition, or modification to the terms of the Contract, or of the work to be performed thereunder, or the specifications for the same, shall in any way affect its obligations under this bond, and it does hereby waive notice of such change, extension of time, alteration, addition, or modification to the terms of the Contract or to the work or to the specifications thereunder. Surety hereby waives the provisions of California Civil Code §§ 2845 and 2849.

This bond shall remain in full force and effect for six full months after the period in which verified claims may be filed as provided for in Section 3184 of the California Civil Code.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this _____ day of _____ 20____.

[PRINCIPAL]

By _____

Title _____

Signature

[SURETY]

By _____

Title _____

Address _____

Phone No. _____

Signature

All signatures must be notarized.

Appropriate modifications shall be made to this form if the bond is being furnished for the performance of an act not provided for by agreement.

Corporations must affix corporate seal.

CONTRACT DOCUMENT

PROJECT NO. JN 952

WORKER'S COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of the Contract.

DATED: _____

CONTRACTOR

By _____
Signature

Title

ATTEST:

By _____
Signature

Title

CONTRACT DOCUMENT

PROJECT NO. JN 952

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT AND WAIVER OF SUBROGATION AND CONTRIBUTION

VAN NESS AVENUE AND 139TH STREET IMPROVEMENTS

To the fullest extent permitted by law, Indemnitor hereby agrees, at its sole cost and expense, to defend, protect, indemnify, and hold harmless the City of Gardena and its respective elected officials, officers, attorneys, agents, employees, volunteers, successors, and assigns (collectively "Indemnitees") from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith (collectively "Liabilities"), arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to any act, failure to act, error, or omission of Indemnitor or any of its officers, agents, servants, employees, subcontractors, materialmen, suppliers or their officers, agents, servants or employees, arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to the above-referenced contract, agreement, license, or permit (the "Agreement") or the performance or failure to perform any term, provision, covenant, or condition of the Agreement, including this indemnity provision. This indemnity provision is effective regardless of any prior, concurrent, or subsequent active or passive negligence by Indemnitees and shall operate to fully indemnify Indemnitees against any such negligence. This indemnity provision shall survive the termination of the Agreement and is in addition to any other rights or remedies which Indemnitees may have under the law. Payment is not required as a condition precedent to an Indemnitee's right to recover under this indemnity provision, and an entry of judgment against an Indemnitee shall be conclusive in favor of the Indemnitee's right to recover under this indemnity provision. Indemnitor shall pay Indemnitees for any attorney fees and costs incurred in enforcing this indemnification provision. Notwithstanding the foregoing, nothing in this instrument shall be construed to encompass (a) Indemnitees' sole negligence or willful misconduct to the limited extent that the underlying Agreement is subject to Civil Code 2782(a), or (b) the contracting public agency's active negligence to the limited extent that the underlying Agreement is subject to Civil Code 2782(b). This indemnity is effective without reference to the existence or applicability of any insurance coverages which may have been required under the Agreement or any additional insured endorsements which may extend to Indemnitees.

Indemnitor, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the Indemnitees, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Indemnitor regardless of any prior, concurrent, or subsequent active or passive negligence by the Indemnitees. Accountants, attorneys, or other professionals employed by Indemnitor to defend Indemnitees shall be selected by Indemnitees.

In the event there is more than one person or entity named in the Agreement as an Indemnitor, then all obligations, liabilities, covenants and conditions under this instrument shall be joint and several.

"Indemnitor"

Company/Contractor _____

Name & Title _____

Signature & Date _____

TO BE SIGNED BY THE CONTRACTOR
CONTRACT DOCUMENT

PROJECT NO. JN 952

INSURANCE

- 1. COMMENCEMENT OF WORK.** Contractor shall not be authorized to commence Work under this Contract until it has obtained approved insurance. Before beginning Work hereunder, during the entire period of this Contract, for any extensions hereto, and for periods after the end of this Contract as may be indicated below, Contractor must have and maintain in place not less than the insurance coverages required in this Section at his sole cost and expense. Contractor's insurance shall comply with all items specified by this Contract. Any subcontractors shall be subject to all of the requirements of this Section and Contractor shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Contractor's insurance may cover all subcontractors. The insurance requirements are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Contractor under this Contract.
- 2. INSURANCE COMPANY REQUIREMENTS.** All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-:VII, unless otherwise approved by City.
- 3. COVERAGES, LIMITS AND POLICY REQUIREMENTS.** Contractor shall maintain the types of coverages indicated below:
- 4. COMPREHENSIVE GENERAL LIABILITY INSURANCE.** A policy of comprehensive general liability insurance written on a per occurrence basis in an amount not less than either one million dollars (\$1,000,000) per occurrence or two million dollars (\$2,000,000) aggregate.
- 5. COMMERCIAL AUTO LIABILITY INSURANCE.** A policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City. The minimum auto insurance coverage shall be one million dollars (\$1,000,000) combined single limit per accident.
- 6. POLICY REQUIREMENTS.** The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

 - (i) City and its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy as respects liabilities arising out of the performance of any work done under the Contract.
 - (ii) The insurer shall agree to provide City with thirty (30) days prior written notice, return receipt requested, of any cancellation, non-renewal or material change in coverage.
 - (iii) For any claims with respect to the Project covered by this Contract, Contractor's insurance coverage shall be primary insurance as respects City and its elected

and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by City and its elected and appointed officers, employees, agents and volunteers shall be excess of Contractor's insurance and shall not contribute with it.

- (iv) The policy shall apply separately to each insured against whom claim is made or suit is brought except with respect to the limits of the company's liability.

7. COURSE OF CONSTRUCTION INSURANCE. Contractor shall provide course of construction insurance covering for "all risks" of loss in the amount of the completed value of the Work. The City shall be named as a loss payee and the insurer shall waive all rights of subrogation against the City. This policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, return receipt requested, is mailed to the City. Course of Construction Insurance may be provided for each separate Phase.

8. WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE. A policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars (\$1,000,000) per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

In accordance with the provisions of section 1860 of the California Labor Code, Contractor's attention is directed to the requirement that in accordance with the provisions of section 3700 of the California Labor Code, Contractor and every subcontractor will be required to secure the payment of compensation of his or her employees, or obtain a certificate of consent to self-insurance by the Director of Industrial Relations in accordance with the requirements of Section 3700 of the California Labor Code.

In accordance with the provisions of section 1861 of the California Labor Code, Contractor shall sign and file with the awarding body the following certification prior to performing any work on the Project:

"I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

9. ADDITIONAL REQUIREMENTS. The procuring of required insurance shall not be construed to limit Contractor's liability hereunder nor to fulfill the indemnification provisions and requirements of this Contract. City shall notify Contractor in writing of changes in the insurance requirements. If Contractor does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Contractor shall be deemed in default hereunder.

10. DEDUCTIBLES. Any deductible or self-insured retentions must be declared to and approved by City. Contractor shall guarantee that, at the option of the City, either: the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Contractor); or Contractor shall provide satisfactory financial guarantee for payment

of losses and related investigations, claim administration and defense expenses in the amount of any deductibles or self-insured retentions.

11. VERIFICATION OF COMPLIANCE. Contractor shall furnish City with the required endorsements attached hereto. All documents are to be received and approved by City before Work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Contract, Contractor shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by other proof of payment satisfactory to City. Contractor shall provide full copies of any requested policies to City within three (3) days of any such request by City.

12. TERMINATION FOR LACK OF REQUIRED COVERAGE. If Contractor, for any reason, fails to have in place, at all times during the term of this Contract, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Contractor's expense and/or terminate this Contract. Contractor shall indemnify, defend and hold harmless City and its elected and appointed officers, employees, agents and volunteers from any claim resulting from failure of either Contractor or any subcontractor to take out or maintain any insurance required by this Contract.

13. EQUIPMENT COVERAGE. Any policy or policies of insurance Contractor or his subcontractors elect to carry as insurance against loss or damage to construction equipment and tools or other personal property shall include a provision waiving the insurer's right of subrogation against City.

PROJECT NO. JN 952

SPECIAL PROVISIONS

The following Special Provisions supplement and amend the "Standard Specifications for Public Works Construction", 2015 Edition. As a reference they have been arranged into a sequence, which parallels the arrangement of the Standard Specifications.

SPECIAL & TECHNICAL PROVISIONS

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Standards

SPECIAL PROVISIONS PROJECT NO. JN 952

PREFACE: STANDARD SPECIFICATIONS AND STANDARD DRAWINGS.

The Standard Specifications for Public Works Construction ("Greenbook") written and promulgated by the Southern California Chapter of the American Public Works Association and the Southern California Districts of the Associated General Contractors of California shall be the Standard Specifications of the City. All work shall conform to the 2015 edition, including supplements of the Standard Specifications, the Special Provisions which supplement or modify the Standard Specifications, and the Standard Drawings as issued by the City (defined herein as "Agency") available at the time bids are opened unless otherwise specified in the Contract Documents.

The above referenced Standard Specifications, Special Provisions and Standard Drawings are hereby made a part of the Contract Documents.

For the convenience of the Contractor, the section and subsection numbering system used in these Special Provisions corresponds to that used in the Standard Specifications.

SECTION 1 - TERMS, DEFINITION, ABBREVIATIONS, UNITS OF MEASURE AND SYMBOLS.

1-2 TERMS AND DEFINITIONS. Whenever in the Standard Specification the following terms are used, they shall be understood to mean and refer to the following:

- | | | |
|-----|-----------------------------|---|
| (a) | AGENCY | The City of Gardena, a California municipal corporation. |
| (b) | BOARD | The City Council of the City of Gardena |
| (c) | CONTRACT DOCUMENTS | Documents including but not limited to the proposal forms, Standard "Greenbook" Specifications, Special Provisions, Technical Provisions, Notice Inviting Bids, Instructions to Bidders, Bonds, Insurance, Contract and all Addenda setting forth any modifications of the documents. |
| (d) | ENGINEER | The City of Gardena Director of Public Works/City Engineer or his authorized representative. |
| (e) | BIDDER | An individual, co-partnership, association or corporation submitting a proposal for the work contemplated, acting directly or through a duly authorized representative. |
| (f) | LEGAL ADDRESS OF CONTRACTOR | The legal address of the Contractor to be the address given on the Contractor's bid and is hereby designated as the place to which all notices, letters or other communications to the Contractor shall be mailed or delivered. |

- (g) LABORATORY An established laboratory approved and authorized by the Engineer for testing materials and work involved in the contract.

SECTION 2 - SCOPE AND CONTROL OF THE WORK

2-1 AWARD AND EXECUTION OF THE CONTRACT.

2-1.1 Proposal. The proposal shall be fully executed and submitted on the forms provided by the Agency and shall be enclosed in a sealed envelope marked and addressed as directed in the "Notice Inviting Bids".

If the proposal is made by an individual, it shall be signed and his or her full name and address shall be given; if it is made by a firm it shall be signed with co-partnership name by a general partner thereof, who shall also sign his or her known name, and the name and address of each member of such co-partnership shall be given; if made by a corporation, the name of the corporation shall be signed by its duly authorized officers and attested by the corporate seal.

Bidders are warned against making erasures or alterations of any kind on their Proposal. Proposals which contain omissions, erasures, alterations, conditions or additions not called for may be rejected.

At the time the Contract is awarded by the Agency, the Contractor shall be licensed under the provisions of Chapter 9, Division 3, of the Business and Professions Code of the State of California to do the type of work contemplated in the Contract and shall be skilled and regularly engaged in the general class or type of work required by this Contract.

2-1.2 Examination of Plans, Specifications and Project Site. Bidders shall read the specifications, review the drawings and examine the existing facilities to fully understand the project in order to plan for the improvements as shown in the contract, including local condition, uncertainty of weather and all other contingencies.

Bidders shall satisfy themselves by personal examination of the proposed work sites, and by such other means as they may choose as to actual conditions and requirements and as to the accuracy of the quantities stated in the Proposal forms. Information derived from the maps, plans, specifications, profiles, drawings, or from the Engineer/Architect of the record, shall not relieve the bidder of this responsibility, and the interpretation of the data disclosed by borings or other preliminary investigations is not guaranteed nor is any liability assumed by the Agency.

2-1.3 Interpretation of Drawings and Documents. If a prospective bidder is in doubt as to the true meaning or intent of any part of the Contract Documents including the Specifications, or discovers discrepancies in, or omissions from, the Specifications or Drawings, he may submit to the Engineer a written request for an interpretation or a correction thereof. Interpretations or corrections of the Contract Documents including the Specifications and Drawings, shall be made only by addendum duly issued by the Engineer, and a copy of such addendum will be sent by certified mail, postage prepaid, or delivered to each person receiving a set of the Contract Documents whose address is known to the Engineer and such addendum shall be considered a part of and incorporated in the Contract Documents.

2-1.4 Award of Contract. After the Proposals have been publicly opened and read aloud, they will be checked for accuracy and compliance with all provisions as specified herein.

The Agency reserves the right to reject any or all bids and to waive any informality or irregularity in any bid received and to be the sole judge of the merits of the respective bids received.

Bids subsequently shown to be mathematically unbalanced would be rejected as nonresponsive.

A mathematically unbalanced bid is one containing lump sum or unit bid items which do not reflect reasonable actual costs plus a reasonable proportionate share of the bidder's anticipated profit, overhead costs, and other indirect costs, which he/she anticipates for the performance of the items in question.

"A bid is mathematically unbalanced if the bid is structured on the basis of nominal prices for some work and inflated prices for other work; that is, each element of the bid must carry its proportionate share of the total cost of the work plus profits."

"A bid is materially unbalanced if there is a reasonable doubt that award to the bidder submitting the mathematically unbalanced bid will result in the lowest ultimate cost to the Government. Consequently, a materially unbalanced bid may not be accepted."

Award of the Contract, if it be awarded, will ordinarily be made by the Agency within 30 days after opening of the bids. Award will be made to the lowest responsive responsible bidder.

In selecting the lowest responsive responsible bidder, consideration will be given to the general competency of the bidder for the performance of the work covered by the proposal. To receive favorable consideration, a bidder may be required to present evidence that he has successfully performed similar work of comparable magnitude or submit other evidence satisfactory to the Agency that he or his associates are competent to manage the proposed undertaking and to carry it forward to a successful conclusion. Professional integrity and honesty of purpose shall be essential requirements. A showing of adequate financial resources may be required but will not alone determine whether a bidder is competent to undertake the proposed work.

Only manufacturers or contractors of established reputation, or their duly authorized dealers or agency, having proper facilities for the manufacture of the materials or equipment and for servicing same, or for proper execution of the work called for in the contract, will be considered in making the award.

2-1.5 Execution of Contract. A bidder whose proposal is accepted shall properly sign a written contract with the Agency on the form attached hereto and return said contract together with good and approved bonds and insurance certificates as required by the Contract Documents **within twenty-one (21) calendar days** from the date of the mailing of a notice from the Agency to the bidder, according to the address given by him, of acceptance of his proposal.

Contract bonds and certificates of insurance, if required, shall be filed in all instances before delivering any equipment, materials, or performing any work under the contract; also before any purchase order shall be issued. An executed Power of Attorney form shall be submitted with all contract bonds herein specified.

If a bidder whose proposal is accepted fails or refuses to enter into a contract as herein provided, or to conform to any stipulated requirement in connection therewith, the money represented by his check or bidder's bond shall be refunded less the difference between the low bid and the bid of the bidder with whom the Agency enters into an agreement in accordance with the provisions of the Public Contracts Code Section 20174. At the discretion of the Agency, an award may be made to the bidder whose proposal is next most acceptable to the Agency, and such bidder and his surety shall fulfill every stipulation embraced herein as if he were the party to whom the first award was made.

A corporation to which an award is made may be required before the contract is finally signed to furnish evidence of its corporate existence, of its right to do business in California and of the authority of the officer signing the contract and bonds for the corporation to so sign.

2-1.6 Return of Proposal and Guarantee. The check or bond of a bidder to whom the contract has been awarded will be returned to him after all of the acts, for the performance of which said security is required, have been fully performed. The checks or bid bonds of the second and third lowest bidders will be returned when the bidder to whom the contract has been awarded has properly executed all of the required Contract Documents. Check or bid bonds of other bidders will be returned when their proposals are rejected or in any event at the expiration of forty-five (45) days from the date of opening bids.

2-5 PLANS AND SPECIFICATIONS.

2-5.2 Precedence of Contract Documents. The order of precedence of contract documents shall be:

FIRST	Requirements of law, including the Code and Ordinances of the City of Gardena.
SECOND	Permits from other agencies as may be required by law.
THIRD	Permits from City of Gardena Departments as may be required by law or ordinance.
FOURTH	The Contract.
FIFTH	The Bid Proposal.
SIXTH	Addenda.
SEVENTH	Notice Inviting Bids.
EIGHTH	Instructions to Bidders.
NINTH	Technical Provisions.
TENTH	Plans.
ELEVENTH	Special Provisions of the Standard Specifications.
TWELFTH	Standard Plans.

THIRTEENTH	Standard Specifications for Public Works Construction (current edition).
FOURTEENTH	Caltrans Standard Plans and Specifications.
FIFTEENTH	Reference Specifications.

Change orders, supplemental agreements and approved revisions to Plans and Specifications will take precedence over documents listed above, except those listed as FIRST, SECOND and THIRD. Detailed plans shall have precedence over general plans.

2-9 SURVEYING.

2-9.2 Survey Service. Unless otherwise provided in the Technical Provisions, establishing lines and grades for construction shall be the responsibility of the Contractor, with the following provisions:

All work under this contract shall be built in accordance with the lines and grades shown on the plans. Field survey for establishing these, and for the control of construction, shall be the responsibility of the Contractor. All such surveys, including construction staking, shall be performed on all items ordinarily requiring grade and alignment, at intervals normally accepted by the agencies and trade involved.

The Contractor shall provide a copy of the office calculations and grade sheets to the Agency's Inspector. The Contractor shall be responsible for any error in the finished work, and shall notify the Engineer within 24 hours of any discrepancies or design errors discovered during staking.

Unless a separate bid item is provided, the payment for surveying, construction staking, professional services, office calculations, furnishing all labor, materials, equipment, tools and incidentals, and for doing all work involved shall be considered as included in the various items of work, and no additional compensation will be allowed therefor.

SECTION 3 – CHANGES IN WORK

3-3 EXTRA WORK. When work is performed on a "time and materials" basis, the following percentages shall be added to the Contractor's cost and shall constitute the markup for all overhead and profits:

1)	Labor	20
2)	Materials	15
3)	Equipment Rental.....		15
4)	Other Items and Expenditures.....		15

To the sum of the costs and markups provided for in this section, 1 percent shall be added as compensation for bonding.

When all or any part of the extra work is performed by a Subcontractor, the markup established above shall be applied to the Subcontractor's actual cost of such work. A markup of 10 percent on the first \$5,000 of the subcontracted portion of the extra work and a markup of 5 percent on work

added in excess of \$5,000 of the subcontracted portion of the extra work may be added by the Contractor.

3-5 DISPUTED WORK.

3-5.1 Retention of Imperfect Work. If any portion of the work done or materials furnished under the contract proves defective or not in accordance with the specifications and contract drawings, and if the imperfection in the same is not of sufficient magnitude or importance to make the work dangerous or undesirable, or if the removal of such work is impracticable or will create conditions which are dangerous or undesirable in the opinion of the Engineer, the Engineer shall have the right and authority to retain the work instead of requiring it to be removed and reconstructed, but he shall make deductions therefor in the payment of the contract item due Contractor as may be just and reasonable.

SECTION 6 – PROSECUTION, PROGRESS, AND ACCEPTANCE OF THE WORK

6-1 CONSTRUCTION SCHEDULE AND COMMENCEMENT OF THE WORK

6-1.1 Construction Schedule. The Contractor's proposed construction schedule shall be submitted to the Engineer within ten (10) working days after the date of the contract execution. The schedule shall be supported by written statements from each supplier of materials or equipment indicating that all orders have been placed and acknowledged, and setting forth the dates that each item will be delivered.

The Contractor shall include in his bid all costs to perform the work under this contract in stages. The Contractor shall begin and complete work in each stage prior to starting work in subsequent stages unless previous permission is obtained from the Engineer. The contractor shall stage the work to allow parking on the next adjacent streets. Restricting parking on multiple adjoining streets shall require approval of the engineer.

6-1.2 Commencement of the Work. Prior to issuing the Notice to Proceed, the Engineer will schedule a preconstruction meeting with the Contractor to review the proposed construction schedule and delivery dates, arrange utility coordination, discuss construction methods and clarify inspection procedures.

The names, addresses and telephone numbers of the Contractor and subcontractors, or their representatives, shall be filed with the Public Works Manager and the County Sheriff's Department or the City Police Department prior to beginning work.

The Contractor shall also notify the City of Gardena and the owners of all utilities and substructures within the Project area not less than 48 hours prior to starting construction. The following utility companies list of names and telephone numbers is intended for the convenience of the contractor and is not guaranteed to be complete or correct:

<i>COMPANY</i>	<i>CONTACT</i>	<i>TELEPHONE NO.</i>
Southern California Edison	Cynthia Carrillo	310.413.4497
Southern California Gas	Melissa Fukunaga	213.231.7281
	Salvador Gonzales	310.970.4844

AT&T	Terence Little	626.817.4252
Gardena Police	Dispatch	310.3237911
L.A. County Fire Dept.		310.323.7911
Time Warner Communications	Arturo Fernandez	310.750.9099
Crown Castle	Hector Aguilera	951.454.5111
Waste Resources of Gardena	(Refuse)	310.366.7600
Golden State Water Co.	Conde Ventura	310.436.6950 x107
	Joseph Salcido	310.660.0320 x101
L.A. County Flood Control		626.458.3129
L.A. Sanitation District	Jon Ganz	562.908.4288
L.A. Dept. of Water & Power	Jose Porras	213.367.1049
Metropolitan Water District	Marilyn Duarte Civil Eng. Substructures Section	213.217.7059
Chevron Pipeline	Dave Zerler	310.669.4014
Underground Service Alert		800.422.4133

The Contractor shall submit periodic Progress reports to the Engineer by the tenth day of each month. The report shall include an updated Construction Schedule. Any deviations from the original schedule shall be explained. Progress payments will be withheld pending receipt of any outstanding reports.

6-7 TIME OF COMPLETION.

6-7.1 Contract Time. Contract time shall be per City's written notification. Work must be completed within 60 working days of said specified date.

6-7.2 Working Day. The Contractor's working hours shall be limited to the hours between 8:00 A.M. and 4:00 P.M., Monday through Friday except holidays. Deviation from normal working hours will not be allowed unless written permission has been duly obtained beforehand from the office of the City Engineer. The Contractor shall provide adequate light for proper prosecution of the work, for the safety of the workmen and the public, and for proper inspection.

If the Contractor works beyond the allowed working hours without prior written approval from the Engineer, the Contractor may be charged Five Hundred (\$500) for each occurrence as required by the Engineer. The amount will be deducted from a progress payment or bond.

Contractor hereby acknowledges and shall be required to comply with the provisions of California Labor Code Section 1810 et seq. According to those sections, eight (8) hours of labor shall constitute a legal day's work. Contractor shall pay to the Agency a penalty of Twenty-Five Dollars (\$25.00) for each worker employed in the execution of this Contract by Contractor, or by any Subcontractor, for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any calendar day or forty (40) hours in any one (1) calendar week, except when payment for overtime is made at not less than one and one-half (1-1/2) times the basic rate for that worker.

In the event of either a requested or emergency deviation, inspection service fees will be charged against the Contractor. The service fees will be calculated at overtime rates including benefits, overhead and travel time. The service fees will be deducted from any amounts due to the Contractor.

6-8 COMPLETION, ACCEPTANCE, AND WARRANTY. In addition to the guarantees as required in Section 2-4 of the Standard Specifications, the Faithful Performance Bond shall remain in full force and effect for a period of one year after acceptance of the work by the Agency to insure that defects, which may appear within said period, will be repaired, replaced, or corrected by the Contractor, at his own cost and expense, to the satisfaction of the Engineer within thirty (30) days after written notice thereof by the Agency.

6-9 LIQUIDATED DAMAGES. The amount of liquidated damages is hereby amended to \$3,000 for each consecutive calendar day.

SECTION 7 – RESPONSIBILITIES OF THE CONTRACTOR

7-1 THE CONTRACTOR’S EQUIPMENT AND FACILITIES.

7-1.1 General.

7-1.1.1 Contractor’s Responsibility for Work. Until the formal acceptance of the work by the Agency, the Contractor shall have the charge and care thereof and shall, subject to the insurance protection furnished in accordance with 7-3 hereof, bear the risk of accident, loss or damage to any part thereof by action of the elements or from any other cause, whether arising from the execution or from the non-execution of the work. The Contractor shall rebuild, repair, restore and otherwise correct damages to any portion of the work occasioned by any of the above causes before its acceptance.

In case of suspension of work from any cause whatever, the Contractor shall be responsible for all materials and the proper temporary storage thereof.

7-1.1.2 Notice and Service Thereof. Any notice required or given by one party to the other under the contract shall be in writing and shall be dated and signed by the party giving such notice or by a duly authorized representative of such party. Any such notice shall not be effective for any purpose whatever unless served in the following manner:

Notice shall be given to the Agency by personal delivery thereof to the City of Gardena Engineer or by depositing the same in the United States mail enclosed in a sealed envelope, registered and with postage prepaid, addressed to:

General Services - Public Works Department
City of Gardena
1717 W. 162nd Street
Gardena, CA 90247-3778

Notice shall be given to the Contractor by personal delivery thereof to said Contractor or to his authorized representative at the site of the project, or by depositing the same in the United

States mail, enclosed in a sealed envelope addressed to said Contractor at the address established for the conduct of the work under this Contract, postage prepaid and registered.

Notice shall be given to the Surety, or any other person, by personal delivery to said Surety or other person, or by depositing the same in the United States Mail, enclosed in a sealed envelope addressed to such Surety or persons at the address of said Surety or persons last communicated to the party giving the notice, postage prepaid and registered.

Notification of Property Owners and Tenants - The Contractor shall notify each property owner and/or tenant in the project area in writing five (5) working days prior to the start of construction. If pedestrian or vehicular access to private property is to be blocked, the Contractor shall again notify each property owner and/or tenant in writing five (5) working days prior to construction activities. The Contractor shall provide additional notices when a lapse time occurs during each phase/segment work.

The written notice shall be submitted to the Engineer for approval prior to being delivered.

7-1.1.3 Warranty of Title. No materials, supplies or equipment for the work under this Contract shall be purchased subject to any chattel mortgage or under a conditional sale contract or other agreement by which an interest therein or any part thereof is retained by the seller or supplier.

The Contractor warrants clear and good title to all materials, supplies and equipment installed and incorporated in the work, and agrees upon completion of all work to deliver the premises, together with all improvements and appurtenances constructed or placed thereon by him to the Agency free from any claims, liens, encumbrances or charges, and further agrees that neither he nor any person, firm or corporation furnishing any material or labor for work covered by the Contract shall have any right to a lien upon the premises or any improvement or appurtenance thereon; provided, that this shall not preclude the Contractor from installing metering devices or other equipment of utility companies the title of which is commonly retained by the utility company. Nothing contained in this section, however, shall defeat or impair the right of such persons furnishing materials or labor under any bond given by the Contractor for their protection, or any right under any law permitting such persons to look to funds due the Contractor, which are in the hands of the Agency.

The provisions of this section shall be inserted in all subcontractor's and material contracts, and notice of its provisions shall be given to all persons furnishing materials for the work when no formal contract is entered into regarding such materials.

7-3 INSURANCE. Refer to the Contract Documents Section, CD-10, for detail requirements.

7-5 PERMITS. The Contractor will obtain, at no cost to the Agency, all permits necessary to perform the work on streets, highways, railways or other rights-of-ways. The Contractor shall obtain and pay for all costs incurred for permits necessitated by its operations such as, but not limited to those permits required for night work, overload, blasting and demolition. For private contracts, the Contractor shall obtain all permits incidental to the work or made necessary by its operations, and pay all costs incurred by the permit requirements.

The Contractor and each subcontractor employed upon the work must have or obtain a valid City of Gardena Business License in accordance with the provisions of the Gardena Municipal Code.

7-6 THE CONTRACTOR'S REPRESENTATIVE. The Contractor shall furnish the Engineer with the name, address and cell/ business/home telephone numbers of the person responsible for the maintenance of barricades, traffic control signs, lights and other safety devices.

7-8 WORK SITE MAINTENANCE.

7-8.1. General. The Contractor shall keep the work site clean and free from rubbish and debris. The Contractor shall abate dust nuisance by cleaning, sweeping and sprinkling with water in keeping with the AQMD and NPDES requirements. Debris, soil or other matter shall not be washed into storm drains but shall be collected and disposed of in a legal, responsible manner. The construction area shall be cleaned with a power sweeper at the end of every workday and when deemed necessary by the Engineer.

The Contractor shall maintain drainage within and through the work areas. Earth dams will not be permitted in paved areas. Use temporary sandbags to control the site perimeter. At the completion of the project sandbags shall become the property of the City of Gardena and shall be remain in place.

The Contractor shall not spill on haul routes. Any such spillage shall be removed immediately and the area cleaned.

Stockpiling of construction materials or debris on City right-of-way shall be in accordance with the NPDES permit and shall be approved by the inspector. At the completion of work, the Contractor shall thoroughly clean all work areas.

7-8.4 Storage of Equipment and Material.

7-8.4.1 General. All costs associated with the disposal of all excavated or demolition materials, including any gate fees, shall be paid by the Contractor. These costs shall be included in the bid price for the applicable bid items.

Prior to any excavated or demolition material being removed from the construction site the Contractor shall notify the City as to the hauling route and destination for disposal. If the location for disposal is other than a county landfill then the Contractor shall provide the City with written permission and release of liability for the City from the owner of the property where the material will be deposited.

The City has an exclusive agreement with Waste Resources, Inc. and no other firm may provide bulk trash bins in the event the work requires this service.

7-8.4.2 Storage in Public Streets. Construction equipment shall not be stored at the construction site, any public street or publicly owned facilities without approval of the City. Contractor shall store equipment at a contractor's rental yard.

All excavated material that is to be hauled to and disposed of at a County landfill site by the Contractor is subject to a County gate fee based on tonnage.

7-9 PROTECTION AND RESTORATION OF EXISTING IMPROVEMENTS. Any facilities, structures, water lines, landscaping, surfaces, signs, pavement markings, painted curbs, house

numbers, etc., which are damaged during construction shall be restored to the satisfaction of the City. Damaged water lines shall be repaired immediately at no additional cost to the city.

7-9.1 Marking Removal. All markings placed by the Contractor, City, and Underground Service Alert (USA) during construction shall be removed at the completion of the work. These markings shall include, but not limited to, paint, stakes, and metal tags.

All cost associated with removal of markings shall be included in the bid prices for the applicable bid items. Failure of the Contractor to remove these markings shall be cause for the City to do the work and withhold the costs from the Contractor's final payment.

7-9.2 Access to Private Property. The Contractor shall be aware that business and residential access must be maintained at all times. The Contractor shall schedule operations to minimize interference with access to private property.

The main access way to any business or home shall not be completely blocked for more than one four-hour period a day except blockage shall be limited to one twenty-four (24) hour period when concrete is poured.

Temporary access ways shall be provided from the street to the main access way of all businesses and homes by use of traffic rated steel plates or any other method approved by the city.

Payment for this item shall be included in the applicable contract work item.

7-10 SAFETY

7-10.1 Public Convenience and Safety Access. The Contractor shall provide temporary "No Parking" and all other signs which are necessary for the safe and orderly conduct of vehicular traffic as directed by the Engineer and as specified herein. Contractor shall also provide an approval barricaded area in the parking lane for pedestrian traffic during such time as the parkway is unfit to be used for pedestrian traffic.

At such times as driveways are inaccessible due to the Contractor's work, they shall be blocked by two (2) Class II barricades or one (1) Class II barricade and two (2) delineators. Driveways that are ramped or planked for temporary access shall be provided with a barricade or delineator at each side. The Contractor shall give 24-hour notice to affected property owners prior to blocking any driveway.

The Contractor shall provide access for refuse collection on the regularly scheduled days. He shall also facilitate or assist in the collection where such work is hampered by his operations.

7-10.2 Street Closures, Detours, and Barricades. The Contractor shall not close any street within the City of Gardena without first obtaining the approval of the Engineer. Barricading, traffic control and detour diagrams in connection with street closures shall be submitted by the contractor as required by the Engineer.

The Contractor shall provide and install barricades, delineators, warning devices and construction signs in accordance with the California Manual of Temporary Traffic Controls or W.A.T.C.H. Handbook. During adverse weather or unusual traffic or working conditions additional traffic devices shall be placed as directed by the Engineer. All traffic signs and

devices shall also conform to the California Manual of Temporary Traffic Controls or W.A.T.C.H. Handbook.

The Contractor shall provide and maintain Type II barricades along excavation edges parallel to the flow of traffic at a maximum spacing of twenty-five feet. Type II barricades mounted with flashers shall be installed around work areas in parkways. Type II barricades shall have alternating reflective orange and reflective white stripes at an angle of 45 degrees. The strip width shall be in accordance with Table 5-1 "Barricade Characteristics" "Manual of Traffic Controls for Construction and Maintenance Work Zones".

During paving operations, barricades may be supplemented with minimum size eighteen-inch high traffic cones and delineators such that spacing between barricades and/or cones or delineators is no greater than twenty feet. Traffic cones and delineators used within State right-of-way shall be a minimum size of twenty-eight inches high. At all access points such as intersecting streets, alleys and driveways, barricades and/or cones shall be provided at five-foot intervals so as to prevent vehicular access to the paving area. Where access from an intersecting street is prohibited, a "Road Closed" sign shall be provided at the nearest prior intersection. "No Left Turn" signs shall be provided wherever required by the Engineer.

When one-way access from a side street or alley is permitted, barricades and cones shall be provided at five-foot intervals for a distance of fifty feet on either side of the centerline of the intersecting street, or alley.

Should the Contractor fail to furnish a sufficient number of traffic and/or pedestrian safety devices, the Agency will place such necessary items and the Contractor shall be liable to the Agency for providing such devices in accordance with the following provisions:

1. For placing of barricades: \$5.00 per barricade for the first day or any part thereof and \$2.00 per barricade, per day, for each day thereafter or any part thereof. For flashers: \$2.50 per flasher for the first day or any part thereof and \$1.00 per flasher, per day, for each day thereafter or any part thereof. For traffic cones: \$1.00 per cone for each day or any part thereof.
2. In the event that the services of the Agency are required between the hours of 5:00 P.M. and 8:00 A.M., during the normal week or at any time on Saturday, Sunday or a Agency holiday, there shall be an additional charge to the above set forth minimums of \$188.00 for each service trip required.

Contractor shall relocate, preserve and maintain the visibility of all existing signs within the project limits which affect the flow of traffic, as directed by the Engineer. Any signs which are damaged or found to be missing during the course of construction shall be replaced by the Contractor at his expense as directed by the Engineer. All other signs that interfere with the course of work and are not necessary for the safe flow of traffic will be removed and replaced by the Agency. Traffic control signs include Stop Signs, Speed Limit, Parking Restrictions and other regulatory signs.

7-10.2.1 Traffic Control. See Section 10 - Technical Provisions.

7-10.4 Safety.

7-10.4.4 Hazardous Substances. As required by Public Contract Code Section 7104, if this Contract involves digging trenches or other excavations that extend deeper than four (4) feet below the surface, Contractor shall promptly, and prior to disturbance of any conditions, notify the Agency of: (1) any material discovered in excavation that Contractor believes to be a hazardous waste that is required to be removed to a Class I, Class II or Class III disposal site; (2) subsurface or latent physical conditions at the site differing from those indicated by the Agency; and (3) unknown physical conditions of an unusual nature at the site, significantly different from those ordinarily encountered in such contract work. Upon notification, the Agency shall promptly investigate the conditions to determine whether a change order is appropriate. In the event of a dispute, Contractor shall not be excused from any scheduled completion date and shall proceed with all work to be performed under the Contract but shall retain all rights provided by the Contract and by law for making protests and resolving the dispute.

7-10.4.4.1 Edison Energized Conductors. Contractor hereby promises and agrees that in the performance of the work specified in this Contract, it will employ and utilized only qualified persons, as hereinafter defined, to work in proximity to Edison's secondary, primary and transmission facilities. The term "qualified person" is defined in Title 8, California Administrative Code, Section 2700, as follows:

"Qualified Person: A person who by reason of experience or instruction is familiar with the operation to be performed and the hazards involved."

Contractor further promises and agrees that the provisions of this section shall be and are binding upon any subcontractor or subcontractors that may be retained by it, and that Contractor shall take such steps as are necessary to assure compliance by said subcontractor or subcontractors with the requirements of this section.

7-10.4.4.2 Emergency Provisions. Unusual conditions may arise on the work which will require that immediate and unusual provision be made to protect the public from danger or loss or damage to life and property, due directly or indirectly to the prosecution of the work, and it is part of the service required of the Contractor to make such provisions and to furnish such protection.

Whenever, in the opinion of the Agency, an emergency exists of which the Agency is aware and against which the Contractor has not taken sufficient precaution for the safety of the public or the protection of utilities or of adjacent structures or property which may be injured by the progress of construction; and whenever, in the opinion of the Agency, immediate action shall be considered necessary in order to protect public or private personnel or property interests, or prevent likely loss of human life or damage on account of the operations under the Contract, then in that event the Agency may provide suitable protection to said interests by causing such work to be done and material to be furnished, as in the opinion of the Agency may seem reasonable and necessary, all at the expense of the Contractor.

7-14 ANTITRUST CLAIMS. By entry into this Contract, Contractor hereby acknowledges the terms of Section 7103.5 of the Public Contract Code and hereby offers and agrees to assign to the Agency all rights, title and interest in all causes of action it may have as outlined above.

SECTION 8 – FACILITIES FOR AGENCY PERSONNEL

8-2 FIELD OFFICE FACILITIES. The Contractor shall provide the class of field office indicated below:

☐ Class "A"

☐ Class "B"

☐ Class "C"

In the event none of the boxes are marked above, no specific field office will be required, and the use therefor of any field office will be at the Contractor's discretion. The location of any field office shall be as provided on the plans, in these Specifications or as designated by the Engineer.

SECTION 9- MEASUREMENT AND PAYMENT

9-3 PAYMENT.

9-3.2 Partial and Final Payment. The closure date for periodic progress payments will be the twenty-fifth day of each month. Authorization to pay is commonly received on the tenth day of the following month. However, payments will be withheld pending receipt of any outstanding reports required by the Contract Documents.

9-3.5 Work Performed Without Direct Payment. Tools and materials of any class for which no price is fixed in the Proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance, or direct payment of any kind. The cost of performing such work or furnishing such equipment, labor, tools and materials shall be included in the unit bid prices in the Proposal and no additional compensation will be paid therefor.

9-4. DISPUTE RESOLUTION.

9-4.1 Requests for Contract Adjustments and Relief. If either Contractor or the Agency believes that it is entitled to relief against the other for any event arising out of or related to the work or Project, such party shall provide written notice to the other party of the basis for its claim for relief. Such notice shall, if possible, be made prior to incurring any cost or expense and in accordance with any specific notice requirements contained in the applicable sections of this Contract.

In the absence of any specific notice requirement, written notice shall be given within a reasonable time, not to exceed fourteen (14) days, after the occurrence giving rise to the claim for relief or after the claiming party reasonably should have recognized the event or condition giving rise to the request, whichever is later. Such notice shall include sufficient information to advise the other party of the circumstances giving rise to the claim for relief, the specific contractual adjustment or relief requested and the basis of such request.

9-4.2 Dispute Avoidance and Resolution. The parties are fully committed to working with each other throughout the Project and agree to communicate regularly with each other at all times so as to avoid or minimize disputes or disagreements. If disputes or disagreements do arise, Contractor and the Agency each commit to resolving such disputes or disagreements in an amicable, professional and expeditious manner so as to avoid unnecessary losses, delays and disruptions to the work under the Contract.

Contractor and the Agency will first attempt to resolve disputes or disagreements at the field level through discussions between Contractor's Representative and the Engineer.

If a dispute or disagreement cannot be resolved through the Contractor's Representative and the Engineer, Contractor's Chief Executive Officer or similar senior representative and the Gardena City Manager, or designee, upon the request of the other party, shall meet as soon as conveniently possible, but in no case later than twenty (20) days after such a request is made, to attempt to resolve such dispute or disagreement. Prior to any meeting between the parties' senior representatives, the parties will exchange relevant information that will assist the parties in resolving their dispute or disagreement.

If, after meeting, the senior representatives determine that the dispute or disagreement cannot be resolved on terms satisfactory to both parties, the parties may submit the dispute to binding or non-binding mediation. The mediation shall be conducted in any manner and by any person or mediation association mutually acceptable to the parties.

9-4.3 Arbitration. Any claims, disputes or controversies between the parties arising out of or relating to the Contract, or the breach thereof, which have not been resolved in accordance with the procedures set forth in Section 9-4.2 above may be decided by binding or non-binding arbitration. The arbitration shall be conducted in any manner and by any person or arbitration association mutually acceptable to the parties.

9-4.4 Claims Disputes. Any claims of Contractor, as "claims" are defined in California Public Contract Code Section 9204 shall be processed in accordance with that section. Section 9204 provides in relevant part that upon receiving a claim from a contractor, together with reasonable documentation to support the claim, a contracting public entity shall conduct a reasonable review of the claim and, within a period not to exceed 45 days [except as otherwise provided in Section 9204], shall provide the claimant a written statement identifying what portion of the claim is disputed and what portion is undisputed.

Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. If the public entity fails to issue a written statement, Section 9-4.3 shall apply. If the contractor disputes the public entity's written response, or if the public entity fails to respond to a claim within the time prescribed, the contractor may demand in writing an informal conference to meet and confer for settlement of the issues in dispute.

Upon receipt of a demand in writing sent by registered mail or certified mail, return receipt requested, the public entity shall schedule a meet and confer conference within 30 days for settlement of the dispute. Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, the public entity shall provide the claimant a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed.

Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. Any disputed portion of the claim of the claim, as identified by the contractor in writing, shall be submitted to nonbinding mediation, with the public entity and the contractor sharing the associated costs equally. The public entity and contractor shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing. If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to

mediate with regard to the disputed portion of the claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator. If mediation is unsuccessful, the parts of the claim remaining in dispute shall be subject to other applicable procedures.

SECTION 10 – TECHNICAL PROVISIONS

10-1 PROJECT DESCRIPTION. Work shall consist of excavation, asphalt concrete pavement, aggregate base, curb ramps, curb and gutter, sidewalk, traffic loops, adjust manholes and water valves to grade, sewer improvements, striping and signage, traffic control, water pollution control and all related work.

10-2 WATER POLLUTION CONTROL. See Section 7-8.6

10-3 TRAFFIC CONTROL.

A minimum of two (2) lanes (one lane in each direction) shall be maintained at all times for a continuous flow of traffic, except as otherwise approved by the Engineer.

The Contractor shall provide four (4) Traffic Advisor Portable Changeable Message Signs, one week prior to the start of construction. The message text will include "MAJOR CONSTRUCTION ON VAN NESS AVE. AND 139TH ST." and start date. The Contractor shall be responsible for providing moving and programming the message signs during the entire duration of construction as directed by the Engineer.

Lane closures shall be allowed between 8:00 a.m. and 4:00 p.m. only. No traveled lane shall be closed overnight without prior City approval. Access to private property shall be maintained at all times.

"Temporary No Parking" signs shall be posted no more than 100 feet apart at least 72 hours prior to work. The signs shall be mounted on either 1" x 2" X 3' high wood stakes, Type II barricades, or 39-inch high delineators. Signs shall not be posted on trees, traffic signal poles, utility poles, streetlights, or any other street furniture. Signs shall be professionally made of moisture-resistant, heavy duty cardboard or other approved material. "Temporary No Parking" signs shall be maintained by the Contractor at all times and shall be approved by the Engineer prior to posting. Cover existing street signs as directed by the Engineer.

"Temporary No Parking" signs shall be implemented for one week only (M-F) at a time. Signs shall be removed and reposted each week as needed and approved by the City.

DURING PAVING OPERATIONS, THE CONTRACTOR SHALL PROVIDE INDIVIDUALS AND EQUIPMENT DESIGNATED TO PERFORM AND MAINTAIN TRAFFIC CONTROL ONLY. The Contractor shall furnish, place and maintain all temporary traffic control devices required for the safe and orderly flow of vehicular and pedestrian traffic during construction. All Traffic control shall conform to the California Manual of Temporary Traffic Controls (California M.U.T.C.D.) or Work Area Traffic Control Handbook (W.A.T.C.H. Handbook).

If traffic control measures are not in conformance with these provisions, the project shall be stopped until conformance is attained to the satisfaction of the Engineer.

At locations where excavations are left open overnight, flashing barricades shall be placed along the excavation at a maximum spacing of 20 feet. A minimum of 3 flashing barricades shall be placed at any one excavation.

Temporary striping will be permitted only on base course and pavement to be overlaid. Temporary pavement markings to be placed on new asphalt shall be spaced at 25 ft maximum

and shall be removable without damage to the new overlay. Method of temporary markings shall be submitted to the Engineer for approval at the preconstruction meeting.

The Contractor shall submit and obtain written approval of traffic control plans from the Engineer five (5) working days prior to implementing.

Temporary lane closures shall be allowed during working hours specified in these Technical Provisions. Temporary lane closures maintained beyond the normal working hours may have a negative economic effect on the local residential, commercial/industrial business, and traveling public. Unless the Contractor secures prior written approval from the Engineer to maintain temporary lane closures beyond the working hours allowed, the Engineer may deduct a fee from a progress payment or bond for each temporary lane closure maintained beyond the allowed working hours. The fee will be assessed at a rate of Five Hundred (\$500) per each travel lane per each thirty (30) minute interval, or fraction thereof as required by the Engineer. In no event will work be allowed past 5pm.

Payment for traffic control shall be at the contract **lump sum** price for all the items specified above and includes, but not limited to, advisory signing, removal and relocation of existing signage, temporary lane markings, construction restriping and removal, warning signs, delineators, barricades, flagmen, safety equipment, maintenance of traffic control, resident and business notifications, and preparation of traffic control plan. This payment shall be full compensation for all labor, material, tools, equipment and incidentals necessary to complete the work. Progress payment for this item shall be based on the percentage of work under this item completed at the time of billing.

10-4 CLEAR AND GRUB. Clearing and grubbing of the project shall conform to the provisions of Section 300-1 of the Standard Specifications and to the following Special Provisions.

In addition to the work outlined in Section 300-1 of the Standard Specifications, work shall include the following items:

- A. Clearing for and providing temporary graded driveway access as may be required.
- B. Furnishing, developing, applying, and providing watering equipment for the entire project, including the water required for extra work, where separate payment for water would otherwise be required.
- C. Removing and disposing of tree branches and roots that interfere with the PCC or asphalt reconstruction, including root pruning.
- D. Replacement and reconstruction of any landscaping or irrigation damaged during construction, including those areas where concrete improvements (curb, sidewalks, etc) are constructed or reconstructed.
- E. Protection of all facilities (public and private) not affected by the construction and not shown on the plans to be reconstructed. The Contractor shall replace these items if damaged or had to be removed as needed for construction with new materials equal to the original, as required by the Engineer. Unless otherwise noted on the plans, the contractor shall protect all walls, fences, concrete, planters, irrigation systems, etc. and shall replace with new materials equal to the original in case of any damage to existing facilities.

- F. In areas of access ramp, sidewalk, cross gutter, spandrel and driveway construction – reinstallation of signs, replacement of grass strips, and modification or relocation of sprinkler system if necessary.
- G. Replacement of damaged pull boxes and water meter boxes.
- H. Saw cutting existing asphalt concrete and concrete improvements along removal areas and when required by the Engineer.
- I. Any restriping not shown on plans that is removed or obliterated or dirtied due to construction activities, trenching or paving.
- J. Clearing for and providing temporary graded driveway access as may be required.
- K. Root pruning and removing and disposing of any interfering tree roots and branches.
- L. Street pavement shall be left clean and free of dirt, sand, debris, and trash at the end of each work day. Should Engineer determine that a street sweeper is necessary to properly clean the street, the Contractor shall provide such service at no additional charge to the City.
- M. Removal of all construction related paint.
- N. This item shall also be interpreted to include the removal and disposal of any additional items not specifically mentioned herein or included in a specific bid item, which may be found within the work limits.
- O. Existing blue raised pavement markers (RPMs) that are disturbed and/or covered shall be replaced with new blue RPMs. Note: These RPMs are utilized to assist the fire department in locating hydrants and are to be placed 6 inches from the street centerline at each hydrant per City of Fullerton Standard No. W-610.
- P. Saw-cutting (including shiner cuts) and removing existing Portland Cement Concrete improvements as called for on the project plans and adjacent asphalt along removal areas, and when required by the Engineer, including but not limited to access ramps, sidewalk, curb and gutter, cross gutters, valley gutters and alley returns/approaches.
- Q. Hand digging around existing manhole poles, structures, walls, and other improvements as necessary to protect existing improvements in place.
- R. Minor grading associated with new concrete or asphalt work.

Payment for clear and grub shall be at the contract **lump sum** bid price and shall be full compensation for all labor, materials, tools, equipment, and incidentals to complete all work described above. Progress payment for this item shall be based on the percentage of completed work of project, at the time of billing.

10-5 COLD MILLING.

Payment for cold milling pavement shall be according to the square feet of surface approved for

milling irrespective of the actual area milled, the depth of milling, the number of passes required, or the pavement material milled. **There will be no compensation for over milling.**

The City has investigated the street section and determined that pavement section has variable depths of asphalt and Portland Cement Concrete pavement, however, any presence of pavement fabric, petromat or irregular material shall be included in the bid item price for "cold milling" and no extra payment shall be made.

Areas of distorted pavement shall also be cold milled to a smooth uniform surface.

COLD MILLED AREAS SHALL NOT REMAIN UNPAVED OVER MORE THAN ONE WEEKEND.

NOTE: ON LOCAL RESIDENTIAL STREETS, COLD MILLED AREAS SHALL NOT REMAIN UNPAVED OVER MORE THAN ONE DAY; ALL COLD MILLED AREAS SHALL BE PAVED THE FOLLOWING DAY.

10-14. CRACK SEALING AND PAVEMENT PREPARATION.

Existing pavement cracks, joints, spalls and cracks around utility patches, shall be sealed as follows:

<u>Cracks, Joint Widths</u>	<u>Required Sealing Method</u>
1/4 " to 1/2 "	Rout to 1/2" wide, 1/2 " deep Fill with Sealant*
1/2" to 3/4"	Fill with sealant*
Greater than 3/4"	Fill with hot mix asphalt paving (F-AR4000)

* Use Type "D" joint sealant to seal P.C.C. to be overlaid with asphalt use Type "A" sealant (color to match existing P.C.C.) in P.C.C., which is not to be overlaid.

All loose material shall be removed from cracks and joints and an approved herbicide shall be applied prior to sealing.

Cracks shall be filled flush with the road surface. Excess material shall be removed.

Sealant shall be applied according to the manufacturer's specifications, which shall be furnished to the Engineer at the preconstruction job meeting.

Payment for cold milling shall be at the contract bid price per square yard and shall be full compensation for all labor, material, equipment, tools and incidentals to complete the work, including removal and disposal of loose cuttings and sweeping the street to the satisfaction of the Engineer.

10-6 MOBILIZATION. Preparing work and operations necessary for the movement of personnel, equipment, supplies, and incidentals to the project site for the establishment of all facilities necessary for work on the project and for all other work and operations which must be performed or costs incurred prior to beginning work on various Contract items on the project.

Demobilization including all work and operations necessary to perform final clean-up, move personnel, equipment, supplies, and incidentals from the project site, remove all offices, and other facilities that were necessary for work on the project, and for other work that must be performed or costs incurred prior to final acceptance of the work.

The Contractor shall furnish equipment sufficient to execute the work within the period allowed in the approved schedule.

The Contractor shall promptly demobilize equipment no longer needed to perform the work.

All facilities required for Contractor's use shall be furnished and maintained by the Contractor at the locations designated on the Contract Drawings or as directed by the Engineer.

The Contractor shall furnish and maintain adequate number of portable sanitary facilities throughout the project duration for use by their own personnel and Subcontractors.

The security of all materials and equipment in the Contractor storage area shall be the responsibility of the Contractor. The City of Fullerton is not liable for any theft or damage to materials or equipment in Contractor's storage area.

No separate payment for mobilization shall be made and shall be included in the various bid items requiring the work.

10-7 ASPHALT CONCRETE.

Asphalt hot mix shall be C2-PG64-16 for capping or finish course. Feather join edges shall be made along straight lines by hand raking out all heavy aggregates prior to rolling to produce a smooth uniform surface. Compacted edge along gutter lip shall be 3/8 inch in height.

The minimum temperatures for rolling shall be per section 302-5 of the "Greenbook" Standard Specifications for Public Works Construction, latest edition.

BOTTOM DUMPING OF ASPHALT PAVING SHALL NOT BE ALLOWED.

COLD JOINTS SHALL NOT BE ALLOWED WITHOUT PRIOR WRITTEN APPROVAL FROM THE ENGINEER. COLD JOINTS PLACED WITHOUT APPROVAL SHALL BE REMOVED AT THE SOLE EXPENSE OF THE CONTRACTOR.

The Contractor shall establish designated asphalt truck routes and staging areas and shall communicate these routes and areas to truck drivers prior to the arrival at the job site. This plan must be approved by the Engineer five (5) days prior to paving.

10-7.1 Requirements. Asphalt concrete shall be placed adjacent to the new improvements. The limits of the removal areas will be determined by the Engineer and marked in the field. The asphalt concrete shall be removed and replaced as shown on the Plans

Base course asphalt shall be placed on the prepared subgrade by approved spreading devices, which will deposit a uniform layer of materials. Surface course shall be placed in one lift with pre-approved equipment. Any surface irregularities will be corrected in the aforementioned manner as directed. Upon completion, the pavement shall be true to grade.

If in the opinion of the Engineer, a satisfactory riding surface cannot be attained on the surface course, the Contractor shall be required to spot dump, grade and roll or heat and plane off asphalt concrete following placement of base course to the satisfaction of the Engineer. Automatic screed control system with minimum 30 feet long ski device shall be used. The ski device shall be a rigid one-piece unit and entire length shall be utilized in activating the sensor.

Add to Subsection 302-5.5 of the Standard Specifications, "Distribution and Spreading", the following:

Tarpaulin shall be used to cover all loads when directed by the Engineer.

In lieu of the Standard Specifications, in place density shall be achieved by utilizing the compaction method as specified in Section 39-3 of the State Standard Specifications, modified as follows:

A pass shall be one movement of a roller in either direction. Coverage shall be as many passes as are necessary to cover the entire width being paved. Overlap between passes during any coverage, made to ensure compaction without displacement of material in accordance with good rolling practice, shall be considered to be part of the coverage being made and not part of a subsequent coverage. Each coverage shall be completed before subsequent coverages are started.

Rolling shall commence at the lower edge and shall progress toward the highest portion, except that when compacting layers which exceed 0.25 foot in compacted thickness, and if directed by the Engineer, rolling shall commence at the center and shall progress outwards.

All other asphalt concrete and asphalt concrete base shall be compacted as follows:

Initial or breakdown compaction shall consist of 3 coverages of a layer of asphalt mixture and shall be performed with a 2-axle or 3-axle tandem or a 3-wheel roller weighing not less than 12 tons. Where the thickness of the layer of asphalt mixture is less than 0.15 foot, fewer coverages than specified above may be ordered by the Engineer if necessary to prevent damage to the layer being compacted.

The initial or breakdown compaction shall be followed immediately by additional rolling consisting of 3 coverages with a pneumatic-tired roller. Coverages with a pneumatic-tired roller shall start when the temperature of the mixture is as high as practicable, preferably above 180° F., and shall be completed while the temperature of the mixture is at or above 150° F.

Each layer of asphalt concrete and asphalt concrete base shall be compacted additionally without delay by a final rolling consisting of not less than one coverage with a steel-tired roller weighing not less than 8 tons. Except as otherwise provided for low rates of production, a separate finish roller will be required.

Rolling shall be performed so that cracking, shoving, or displacement will be avoided.

Rolling, where 3-axle tandem rollers may be used as specified in Section 39-6.03 of the State Standards and Specifications, shall be under the control of the Engineer, but in general, no 3-axle tandem roller shall be used in rolling over a crown or on warped sections when the center axle is in the locked position.

Provided it is demonstrated to the satisfaction of the Engineer, at the sole risk and expense of the Contractor, that one roller can perform the work, the required minimum rolling equipment specified above may be reduced to one 2-axle tandem roller weighing at least 8 tons, for each paver, under the following conditions:

- A. When asphalt concrete is placed at a rate of 50 tons or less per hour at any location.
- B. When asphalt concrete is placed at a rate of 100 tons or less per hour at the locations or under the conditions as follows:
 - 1. Placed on miscellaneous areas in accordance with the provisions in Section 39, "Miscellaneous Areas", of the State Standard Specifications.
 - 2. When the width to be placed is less than 8 feet.
 - 3. In alleys.

When rolling equipment is reduced as provided in this Section 39-6.03 of the Caltrans Standard Specifications, the rolling may be reduced to at least 3 complete coverages with said tandem roller.

Alternative compacting equipment, approved by the Engineer in accordance with California Test 113, may be used for the initial breakdown compaction if operated according to the procedures and under the conditions designated in the approval. Except when leveling or when asphalt concrete less than 0.20 feet in compacted thickness is being placed on existing surfacing, additional compaction with pneumatic-tired rollers will not be required when approved alternative equipment has been used for the initial compaction. A vibratory roller may be used as the finish roller provided that it meets the requirements of a finish roller and is operated with the vibratory unit turned off.

Upon completion of rolling operations, if ordered by the Engineer, the asphalt concrete or asphalt concrete base shall be cooled by applying water. Applying water shall conform to the provisions in Section 17, "Watering", of the State Standard Specifications.

The completed surfacing shall be thoroughly compacted, smooth, and free from ruts, humps, depressions, or irregularities. Any ridges, indentations, or other objectionable marks left in the surface of the asphalt concrete by blading or other equipment shall be eliminated by rolling or other means. The use of any equipment that leaves ridges, indentations, or other objectionable marks in the asphalt concrete shall be discontinued, and acceptable equipment shall be furnished by the Contractor.

When a straightedge 12 feet long is laid on the finished surface and parallel with the centerline, the surface shall not vary more than 0.01 foot from the lower edge of the straightedge. The transverse slope of the finished surface shall be uniform to a degree such that no depressions greater than 0.02 foot are present when tested with a straightedge 12 feet long laid in a direction transverse to the centerline and extending from edge to edge of a 12-foot traffic lane.

10-7.2 Asphalt Emulsion. The tack coat between overlays or between overlay and existing pavement shall be a SS-1 emulsified asphalt product. Tack coat shall be applied per Section 203-3 of the Standard Specifications and shall be applied at the approximate rate of 0.10 gallons per square yard and shall conform to the provisions of Section 203-3 of the Standard Specifications. A tack coat shall also be applied to all vertical surfaces of existing pavement and curbs and gutters against which additional materials are to be placed.

Payment for asphalt concrete shall be at the contract unit price per **ton** and shall include full compensation for all labor, material, tools, equipment, and incidentals necessary to complete all work. Final quantities shall be measured in the field and based upon a legible copy of a Weighmaster's certificate showing gross, tare and net weight of each truckload of asphalt concrete mixture. This payment shall also be full compensation for furnishing and placing all liquid asphalt used for tack coat.

Payment for liquid asphalt and asphalt emulsion will be included with asphalt concrete and no separate payment shall be made.

Payment for excavation and disposal of existing pavement (varies 6" to 7") at the location of street reconstruction will be included with this item of work and no separate payment shall be made.

10-8 ASPHALT RUBBER HOT MIX (ARHM)

10-8.1 General. Asphalt concrete for overlay or surface course shall be Asphalt Rubber Hot Mix, Type ARHMGG-C, wet process, as specified in Section 203-11 and 302-9 of the Standard Specifications (2015 edition), per Typical Sections as shown on the plans, and shall conform to the following:

Paving asphalt used for asphalt-rubber shall be performance grade PG 64-16. Composition and Grading shall be per Section 203-11.3 of the Standard Specifications (2015 edition). The Contractor shall submit a copy of the asphalt concrete mix design to the City or its designated laboratory a minimum of two weeks prior to the start of the construction.

10-8.2 Materials. Asphalt Rubber Hot Mix shall be ARHM-I (manufactured with Type I binder)

10-8.3 Crumb Rubber Modifier (CRM). Scrap Tire CRM used on this project shall be 100% California waste tires. ARHM shall use a minimum of 20 pounds of scrap rubber per ton of mix.

10-8.4 Composition and Grading. Material used for ARHM overlay or surface course pavement within the roadway shall be ARHM-GG-C PG 64-16.

The Contractor shall submit a mix design to the City for review and approval at the time of the pre-construction meeting.

10-8.5 Viscometers. Contractor shall have available a Haake Viscometer. Contractor shall take viscosity readings at least every hour at the point where asphalt-rubber enters the feed to the ARHM plant. Temperature of readings shall be constant at 375 degrees Fahrenheit. Contractor shall log results including time and temperature and shall notify the Engineer at the plant 15 minutes prior to each test. Samples shall be taken at a point where the material has not been exposed to material that is not fully isolated from the feed to the ARHM plant during times of production.

Contractor shall prepare a log of weights of asphalt, asphalt modifier, natural rubber, and tire rubber used in each tank of asphalt-rubber produced. The log of weights shall be made available to the Engineer on request.

Payment for the requirements of asphalt rubber hot mix (ARHM-GG-C PG 64-16) shall be included in the contract unit price bid per **ton** and shall be per the thickness shown on the plans,

based upon certified weigh master tickets. The unit price shall include all surface preparation, trackless tack coat, rock dust blotter, labor, tools, equipment materials, and incidentals required to complete the work. No additional compensation will be allowed therefore.

10-9 CONCRETE.

10-9.1 General. Work shall be performed in accordance with provisions of Sections 201, 303, and 400 of the Standard Specifications. If not specified, concrete shall be in accordance with provisions of Section 201-1 of the Standard Specifications.

Subgrade preparation shall conform to the provisions of Section 301-1 of the Standard Specifications. A relative compaction of 90% is required for subgrade and 95% for aggregate base. Each location shall be inspected prior to placement of the concrete.

Remove and replace defective concrete work with new materials. Permission to patch any defective areas shall not be a waiver of the Engineer's right to require complete removal of defective work if patching does not restore quality and appearance of work.

No advertising impression, stamp, or mark of any description will be permitted on the surface of any concrete or cement finish.

The Contractor shall ensure that the street is swept clean upon vacating the stockpile site. No excavated or removed dirt or concrete shall be stockpiled. The Contractor shall notify the fronting resident/business 24 hours prior to stockpiling as approved.

The Contractor shall remove all debris and perform all cleanup work to the satisfaction of the Engineer within 3 working days after forms have been removed at any location.

The Contractor shall submit the concrete design mix to the City Engineer for approval.

10-9.2 Coarse Aggregate for Portland Cement Concrete. All concrete aggregate shall be per Section 200-1.4 of the Standard Specifications.

10-9.3 Inspections. The Contractor shall call for inspections during all form work prior to pouring. The Contractor shall notify the Engineer one working day prior to pouring any concrete. Any work covered prior to inspection shall be opened to view by the Contractor at his/her expense.

10-9.4 Curb and Gutter. Curb height to match existing conditions. Integral curb and gutter shall be constructed in accordance with City of Gardena Standard Plan ST-7, C1 and these Special Provisions.

The locations for curb and gutter reconstruction are shown on the plans and will be marked in the field by the Inspector. The Contractor is responsible for inspecting each location prior to submitting a bid.

The Contractor shall verify with an automatic level that there is adequate flow (minimum 0.2%) in the gutter to prevent ponding in sections of curb and gutter to be reconstructed. Contractor shall notify the Engineer immediately if grade of flowline along the sections of curb and gutter to be reconstructed is flat (less than 0.2%) and adequate flow cannot be achieved within the section to be reconstructed. In the event the Contractor failed to check for adequate flowline and notify the Engineer of the problem prior to pouring concrete, the Contractor shall be responsible for

removing the portion of curb and gutter that was reconstructed and bear all labor and material cost associated with the removal. The Contractor will not be paid for portions of curb and gutter that does not have adequate flow line grade unless the Engineer was notified of the situation prior to pouring concrete.

The Contractor shall have 6 working days to complete the curb and gutter reconstruction at each location. This bid item includes the depressed curb and gutter within the driveway approach. In areas where curb and gutter is removed in the driveway approach areas, the improvements shall be removed and replaced in one working day or temporary access shall be provided as approved by the City.

The Contractor shall regrade the area at the back of curb where the new curb and gutter is constructed at a lower/higher grade than the existing curb and gutter. The graded area shall have a maximum slope of 3:1. Any required fill material shall be furnished by the Contractor. All landscaping and irrigation in the graded area shall be repaired as specified elsewhere in these Specifications (payment is included in the bid item for clear and grub).

10-9.5 Sidewalk. Sidewalk shall be constructed in accordance with City of Gardena Standard Plan ST-5A and 5B, and these Special Provisions. Concrete shall be saw cut along all removal lines. Score lines shall be made to align with and match the existing sidewalk.

The locations for sidewalk reconstruction are shown on the plans. The Contractor is responsible for inspecting each location prior to submitting a bid.

10-9.6 Cross-Gutter/Spandrel. This item shall be constructed in accordance with City of Gardena Standard Plan ST-3 and these Special Provisions. The Contractor is responsible for inspecting each location prior to submitting a bid.

All concrete flow lines shall be water-tested upon completion of finishing, and any irregularities causing water ponding shall be corrected and refinished.

Where new cross gutters are proposed to be constructed across both east and west sides of the street intersections of Van Ness Avenue at 144th Street and 147th Street, the Contractor shall construct and complete the cross-gutter improvements at each of these intersections in staggered phases so as not to cause the crowding of vehicles turning into and /or out of these intersections. Crowding of vehicles is defined as a queue of three (3) or more vehicles making the same movements.

Once concrete removal commences, the Contractor shall have three (3) calendar days to complete the work at each location.

10-9.7 Access Ramp.

10-9.7.1 General. Access ramp shall be constructed in accordance with Caltrans Revised Standard Plan A88A, project plans, and these Special Provisions.

Concrete shall be saw cut along all removal lines. The locations for access ramps are shown on the plans. The Contractor is responsible for inspecting each location prior to submitting a bid. The Contractor shall have six working days to complete the access ramp construction at each location. Otherwise, interim liquidated damages will be assessed in the amount of \$250 for every calendar day bond the sixth day. Day one will be considered as the start of the removal of the

existing improvements at each location.

Access ramp limits shall be understood to be contained within a radial line from the BCR (beginning of curb return) to a radial line at the ECR (end of curb return), and to be a minimum width as existing adjacent sidewalk width. In the event that a sidewalk joint be located three (3) feet or less to either radial line of the curb return, then the sidewalk panel from the radial line to that joint shall be replaced as well and shall be included in the cost of the curb ramp and no additional compensation will be allowed therefore.

The Contractor shall be responsible to layout the proposed access ramp to comply with the maximum grades indicated on the project plans. Limits of the new access ramp shall be reviewed and approved by the Engineer prior to saw cutting. Typical construction tolerances to construct the new access ramp shall not apply and maximum grades indicated on the project plans shall not be exceeded. The Contractor shall be responsible to remove and reconstruct access ramps at his own cost if ramps are deemed non-compliant with project plans and these Special Provisions.

Where the type of access ramp includes a retaining curb at the back of access ramp to make up for a difference in elevation between the existing grade and access ramp grade, the construction of said retaining curb shall be considered as part of the access ramp work.

The Contractor shall verify, with a “smart level”, that maximum ramp and sidewalk grades do not exceed maximum grades indicated on the project plans, when marking the required saw cut removal limits and when setting the concrete forms, prior to pouring any curb access ramp locations. It shall be the Contractor’s responsibility to supervise and utilize the proper experienced personnel to ensure that the proper saw cut limits are established for all access ramp locations and the Engineer shall not be responsible to direct the Contractor’s crews or otherwise serve in this management capacity. The Engineer shall be present to verify the concrete forms, prior to the Contractor pouring any PCC construction improvements for the curb access ramp.

The access ramp construction work shall include all related adjustments of pull boxes, pull box covers, and protection of traffic signal poles and signs that fall within the proposed access ramp construction limits.

Special Note To Contractor:

Prior to constructing a curb ramp where physical site constraints do not allow the access ramp construction to fully meet the requirements as indicated on the project plans, the Contractor shall so notify the Engineer for direction.

10-9.7.2 Detectable Warning Surface. Detectable warning surface for new access ramps and retrofit existing access ramps shall conform to Caltrans Revised Standard Plan A88A and shall be cast-in-place tactile tiles by Armor-Tile or approved equal. The color shall be yellow. Detectable warning surface shall be installed in conformance with the project plans, these Special Provisions and the manufacturer’s recommendations. The finished surface shall be free from blemishes.

The Contractor shall submit to the Engineer for review the following items:

- A. Product Data: Submit manufacturer’s literature describing products, installation procedures and routine maintenance.

- B. Samples: Submit two tile samples of the kind proposed for use (minimum size 6" by 8").
- C. Materials Test Reports: Submit test reports from qualified independent testing laboratory indicating that materials proposed for use are in compliance with requirements and meet the properties indicated. All test reports shall be conducted on a cast-in-place tactile tile system as certified by a qualified independent testing laboratory.
- D. Maintenance Instructions: Submit copies of manufacturer's specified maintenance practices for each type of tactile tile and accessory as required.

The manufacturer shall provide a written five-year warranty for prefabricated detectable warning surfaces, guaranteeing replacement when there is defect in the dome shape, color fastness, sound-on-cane acoustic quality, resilience, or attachment. The warranty period shall begin upon acceptance of the project.

10-9.9 Commercial Drive Approach. Commercial driveway shall be constructed in accordance with City of Gardena Standard Plan ST-1 and ST-2. The quantity for this item includes the 6" thick sidewalk at the back of driveway approach. In the areas where driveway approach is removed, the improvements shall be removed and replaced in one (1) working day or temporary access shall be provided. Also include construction of 6" AC over native for a maximum length of five (5) feet to join existing improvements.

Payment for curb and gutter removal and construction shall be at the contract unit price per **linear foot** in place. Payment shall include full compensation for all labor, material, equipment, tools, and incidentals necessary to complete all work, including the cost of saw cutting, excavation, removal and disposal of the existing curb and gutter, and aggregate based beneath the curb and gutter, reconnections of existing curb drains, relocation of any sprinkler heads if necessary and no additional compensation will be allowed therefore.

Payment for sidewalk shall be at the contract unit price per **square foot** measured in place. Payment shall include full compensation for all labor, material, equipment, tools, and incidentals necessary to complete all work including the cost of saw cutting, excavation, removal and disposal of existing sidewalk, adjustment of water meter frame and covers to finished grade and adjustment of pull box frame and covers to finished grade, and no additional compensation will be allowed therefore. Payment for work at the back of existing sidewalk and root pruning shall be included in the bid item for Clearing and Grubbing.

Payment for cross-gutter/spandrel shall be at the contract unit price per **square foot** measured in place. Payment shall include full compensation for all labor, material, equipment, tools, and incidentals necessary to complete all work including the cost of saw cutting, excavation, removal and disposal of existing cross gutter, and monolithic curb, and steel dowels embedded halfway in adjacent existing PCC gutter, and no additional compensation will be allowed therefore. Payment includes construction of monolithic curb, the crushed aggregate base beneath the cross-gutter and spandrel, and the transitions at each end of the cross gutters.

Measurement for access ramp construction, as shown on the project plans, shall include the area of the entire curb return from BCR to ECR including sidewalk areas, curb and gutter, detectable warning surface, and adjacent AC/AB pavement, unless otherwise directed by the Engineer.

Payment for curb ramp shall be at the contract unit price per **each** in place. Payment shall include

full compensation for all labor, material, equipment, tools and incidentals necessary to complete all work including the cost of saw cutting, excavation, removal and disposal of the existing improvements of the entire curb return from BCR to ECR, and installation of curb ramp and detectable warning surfaces, adjustment of water meter frame and covers to finished grade and pull box frame and covers to finished grade. Payment also includes construction and joining into adjacent curb and gutter, any required retaining curb along the back and sides of the ramp, and replacement of the pavement strip at the edge of gutter for those locations outside the road reconstruction limits and scoring patterns and grooving. Payment for sign relocation, replacement of grass, sprinkler modification or relocations, within the access ramp areas shall be included in the bid item for Clearing and Grubbing. Payment for retrofitting existing ramp with detectable warning surface includes removing the four (4) foot wide depressed middle portion of the concrete, pouring new concrete and installing detectable warning surface.

Payment for commercial drive approach shall be at the contract unit price per **square foot** measured in place. Payment shall include full compensation for all labor, materials, tools, equipment, and incidentals necessary to complete all work including the cost of sawcutting, excavation, removal and disposal of existing approach. Payment for curb and gutter within the driveway approach shall be paid under this item.

10-10 ADJUST UTILITY ACCESS OPENINGS.

Adjustment of utility access openings shall include all work required to set access frames and covers flush with pavement. Adjustment of utility access openings shall be incidental to the associated item of work, and no additional payment will be made therefore.

10-11 REMOVE EXISTING TREE, PLANT TREE. This work shall consist of, but not be limited to, trimming, removing and disposing of the tree, grinding of the tree roots and trunk below ground per the Standard Specifications requirements, backfill of the resultant void with on-site or Contractor provided backfill soil and all other items required for the removal work.

Planting of trees shall conform to applicable Provisions of Section 212 and 308 of the Standard Specifications and City Standard ST-11.

Payment for removal of existing tree and plant new tree shall be at the unit price bid per each item and shall include all labor, materials, equipment and tools necessary. No additional compensation will be allowed therefore.

10-12 TRAFFIC STRIPING AND RAISED PAVEMENT MARKERS.

Furnishing and installation of traffic markings shall include all work required to place raised pavement markers, thermoplastic material and curb paint. Legends and crosswalks shall consist of thermoplastic material with glass bead finish.

Striping work and materials shall conform to the provisions of the Standard Specifications of the State of California, Department of Transportation, latest edition, and the Traffic Manual of the State of California, Department of Transportation. Installation of traffic markings shall be completed within 5 working days of paving.

10-12.1 Material. All traffic stripes and pavement markings material shall conform to Section 84 of the Caltrans Standard Specifications and these Special Provisions. Thermoplastic traffic stripes and pavement markings, as shown on the plans, shall conform to Section 84-2 of the

Caltrans Standard Specifications. All raised pavement markers shall conform to Section 85 of the Caltrans Standard Specifications and these Special Provisions.

All crosswalks, legends, stripes and arrows shall be reflective alkyd thermoplastic, 1.5mm to 2.5mm thick.

Paint for cat tracks and dribble lines shall be furnished by the Contractor.

Two-way blue pavement markers shall be installed for all fire hydrants per City Standard Drawing No. 610.

Hot-melt bituminous adhesive shall be used for the installation of all pavement markers, in accordance with Section 85-1.02D of the State Standards and the manufacturer's recommendations.

Reflective pavement markers provided under these Special Provisions shall conform to the following types:

Type C, 2-Way Red-Clear Reflective Markers shall be Model 290-WR as manufactured by 3M Company or approved equal.

Type D, 2-Way Yellow Reflective Markers shall be Model 291-2Y as manufactured by 3M Company or approved equal.

Type G, 1-Way Clear Reflective Markers shall be Model 290-W as manufactured by 3M Company or approved equal.

Blue – 2-Way Blue Reflective Markers shall be Model 295-2B as manufactured by 3M Company or approved equal.

10-12.2 Construction. All pavement striping, legends, markers and signing shall conform to the size, dimensions and layouts as designated in the Caltrans Standard Plans and the latest version of the California MUTCD. Pavement legends shall conform to City of Gardena stencils.

Final striping shall begin within 36 hours after final paving is in place and continue uninterrupted until complete. Failure to complete centerline and lane line restriping in a timely manner will result in the work being completed by the City at the Contractor's expense.

The Contractor shall "cat track" all striping, marker, crosswalk, arrows, and legend layouts for the approval of the Engineer, prior to placement of any final striping. All crosswalks, legends, stripes and arrows shall be reflective alkyd thermoplastic, 1.5mm to 2.55mm thick.

All lines shall be clean and sharp as to dimensions. Ragged ends of segments, fogginess along the sides or objectionable dribbling along the unpainted portions of the stripe shall be painted out with black paint to the satisfaction of the Engineer.

The Contractor shall take all reasonable precautions to protect the thermoplastic during drying time and shall be required to paint out all objectionable tracking.

No work shall be done when weather conditions restrict visibility to less than one mile or causes the pavement to be damp, or when designated by the Engineer.

The Contractor shall re-apply thermoplastic stripe, crosswalk, arrows, or legends damaged during the manhole and valve box adjustments as well as damage caused by construction traffic.

Contractor shall furnish and install raised pavement markings no sooner than 7 calendar days, nor later than 15 calendar days following traffic striping pursuant to the striping plans.

10-12.3 Paint Removals. Paint removals shall be performed by wet sandblasting technique, meeting the latest requirements and restrictions of the State Pollution Control Agency. The Contractor shall be responsible for the immediate removal of sandblasting materials by vacuum or mechanical street sweeping devices.

All striping that is to be removed must be removed by wet sandblasting method. No "Blacking Out" or temporary covering will be allowed.

Alternate methods of paint removal require prior approval of the Engineer. Obliteration of traffic striping with black paint shall be done only with prior approval of the Engineer and shall be only a temporary measure, requiring later removal as specified. Where blast cleaning is used for the removal of painted traffic stripes and pavement markings and such removal operation is being performed within 10 feet of a lane occupied by public traffic, the residue, including dust, shall be removed immediately after contact between the sand and the surface being treated. Such removal shall be by vacuum attachment operating concurrently with the blast cleaning operation, or by other methods approved by the Engineer.

10-12.4 Stencils. The Contractor shall use legend stencils that are provided by the City. The Contractor shall notify the City a minimum of 72 hours in advance of the date the stencils are needed. The Contractor shall return stencils within 48 hours. The Contractor shall pick up stencils at the City's Maintenance Yard.

If the City does not have the required stencil, the Contractor shall provide the stencil and construct per State of California Standard Plans, 2010, Edition.

Deposits shall be paid at the Maintenance Service Yard (Deposit Charge: \$400). Prior to final acceptance of the project and refund of the deposit charge, the Contractor shall pay for any repairs required on the stencils. If the Contractor fails to pay these charges, this amount shall be deducted from the deposit refund and/or from the Contractor's final invoice.

Payment for traffic striping, pavement markers and signing shall be at the contract **lump sum** price and shall include full compensation for furnishing all labor, material, tools, equipment, and incidentals and for doing all the work involved as specified in these Special Provisions. This item also includes pavement markers, all work involved in the paint removal as specified. Payment includes permanent restriping of the roadway outside of the paving limits to the limit of the temporary striping installed for the traffic control phasing and installation of signs and posts as specified in the project plans. Payment for the temporary striping for the traffic control phasing shall be included in the bid item for traffic control.

10-13 SIGNAL, LIGHTING AND ELECTRICAL SYSTEMS. Modifying traffic signals shall conform to the provisions in Section 86 of the Standard Specifications and these special provisions.

10-13.1 Traffic Signal Inductive Loops. All traffic signal loop work shall comply with Section

86 of the Standard Specifications and Gardena City Standard ST-24.

All loops shall be a Type E 6-foot diameter circular loop centered in lanes as shown on the plans. The sides of the slot shall be vertical and the minimum radius of the slot entering and leaving the circular part of the loop shall be 1-1/2 inches. Slot width shall be a maximum of 3/4 inches. **Slots of circular loops shall be fitted with hot melt rubberized asphalt sealant.** A minimum of three full diameter turns of the loop cable shall be required in each slot. No more than two (2) loops per home run. No more than four (4) loops per DLC. All loops shall be spliced in series.

Payment for traffic loops shall be included in the contract unit price bid per **each** loop in place, and shall include all labor, tools, equipment, materials and incidentals necessary to complete this work. No additional compensation will be allowed therefore.

10-14 BATTERY BACKUP SYSTEM.

The Contractor shall furnish and install a 24 volt Dimensions Battery Backup System (BBS) for use with a Type 332 system or equal, on locations detailed on plans. The Contractor shall furnish new and install all necessary cables, wiring harness, and all other equipment and incidentals, including batteries, to connect the Uninterrupted Power Supply (UPS) to the traffic signal controller cabinet wiring harness to provide the intended operation.

The Dimensions BBS shall consist of but not limited to:

1. Inverted/Charger (with RS232 and Ethernet Port)
2. Combined Manual Bypass Switch – 511016
3. 12 VDC, 79 AH Group 24 AGM batteries (six per system) – 390003
4. All necessary hardware and interconnect wiring

The BBS shall be installed per the manufacturer's guidelines.

The Contractor shall at his own expense, arrange to have a technician, qualifies to work on the BBS assembly and employed by the BBS assembly manufacturer, or his representative, present at the time the equipment is turned on. The Engineer shall be notified at least two (2) working days prior to the beginning of the functional test period.

BATTERY BACKUP CABINET

Where BBS system is to be installed with a Type 332, a stand alone cabinet shall be furnished and installed to house the batteries and the inverter. The inverter shall be mounted inside the cabinet preferably at the top. The BBS cabinet shall be McCain Sensata (3 Shelves) or Caltrans Standard Cabinet (4 Shelves).

The Contractor shall at his own expense, arrange to have a technician, qualified to work on the BBS, present at the time the equipment is turned on. The Engineer shall be notified at least two (2) days prior to the beginning of the functional test period. BBS shall be installed per manufacturer's instructions and specification. Test for proper operation and adjust satisfactory results are obtained.

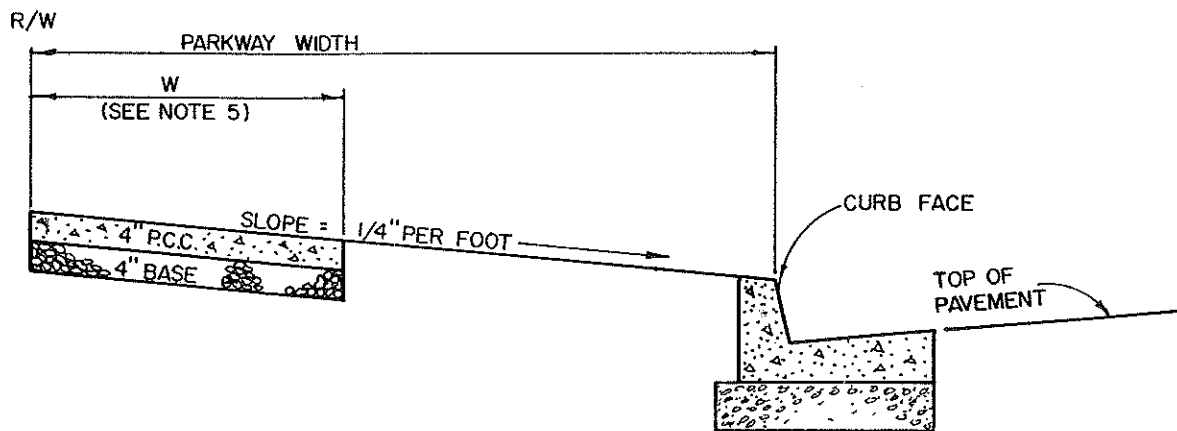
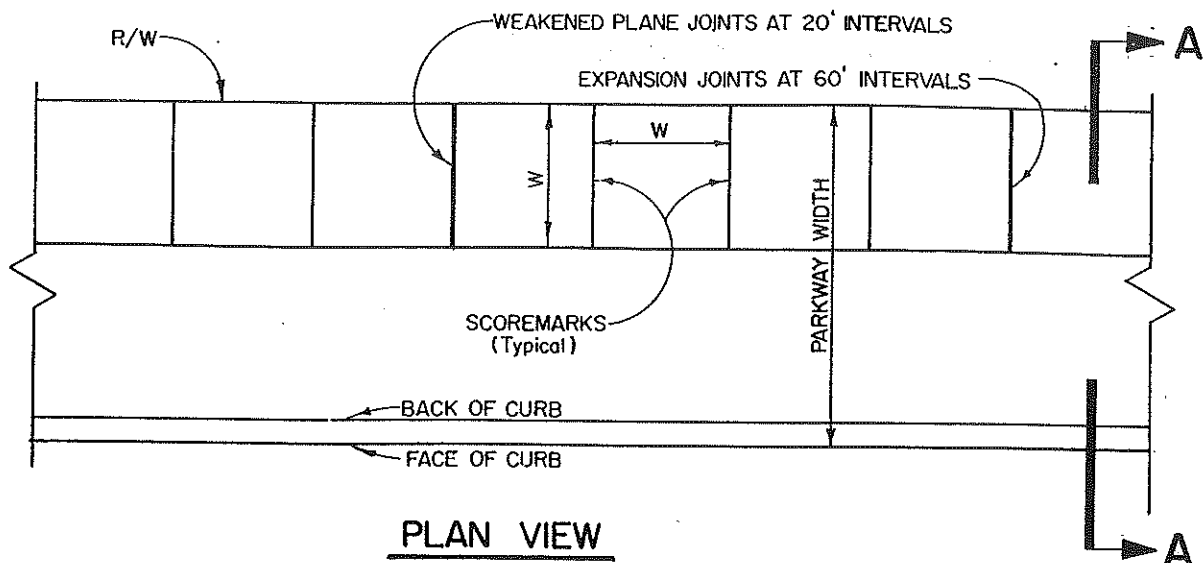
Shop Drawings shall be submitted and approved by the engineer prior to installation.

Payment for battery backup system shall be included in the contract unit price bid per **each** in place, and shall include all labor, tools, equipment, materials and incidentals necessary to

complete this work. No additional compensation will be allowed therefore.

Appendix A

City Standards



SECTION A-A

NOTES:

1. ALL CONSTRUCTION SHALL BE IN CONFORMANCE WITH THE "STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION."
2. WHERE EXISTING CONCRETE IS TO BE REMOVED, IT SHALL FIRST BE SAWCUT AT THE NEAREST SCOREMARK.
3. BASE SHALL BE **CRUSHED MISC. BASE** PER "STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION"
4. "W" SHALL BE A MINIMUM OF 5' ON ARTERIAL & COLLECTOR STREETS, AND A MINIMUM OF 4' ON LOCAL STREETS.
5. FULL PARKWAY SIDEWALK, CONSTRUCTED PER STANDARD ST-5B, IS PERMITTED FOR MULTIPLE RESIDENTIAL ZONES WHICH FRONT ON ARTERIAL OR COLLECTOR STREETS.
6. NO SAWCUT ON CONTROL LINES.

NOTE:

NEW SIDEWALKS WILL REQUIRE CRUSHED MISCELLANEOUS BASE.
 SIDEWALKS (REPLACEMENT OF SIDEWALK) RECOMPACT EXISTING BASE MATERIAL.

CITY OF GARDENA

ENGINEERING DIVISION

TITLE:

RESIDENTIAL SIDEWALK

APP. BY:

[Signature] 12/16/98
 DATE

DESIGNED BY

DRAWN BY

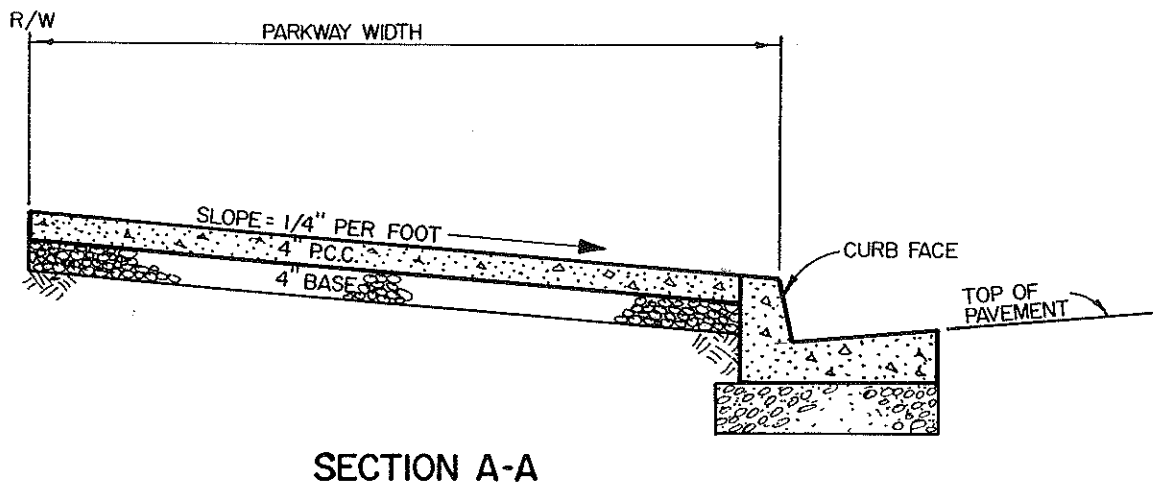
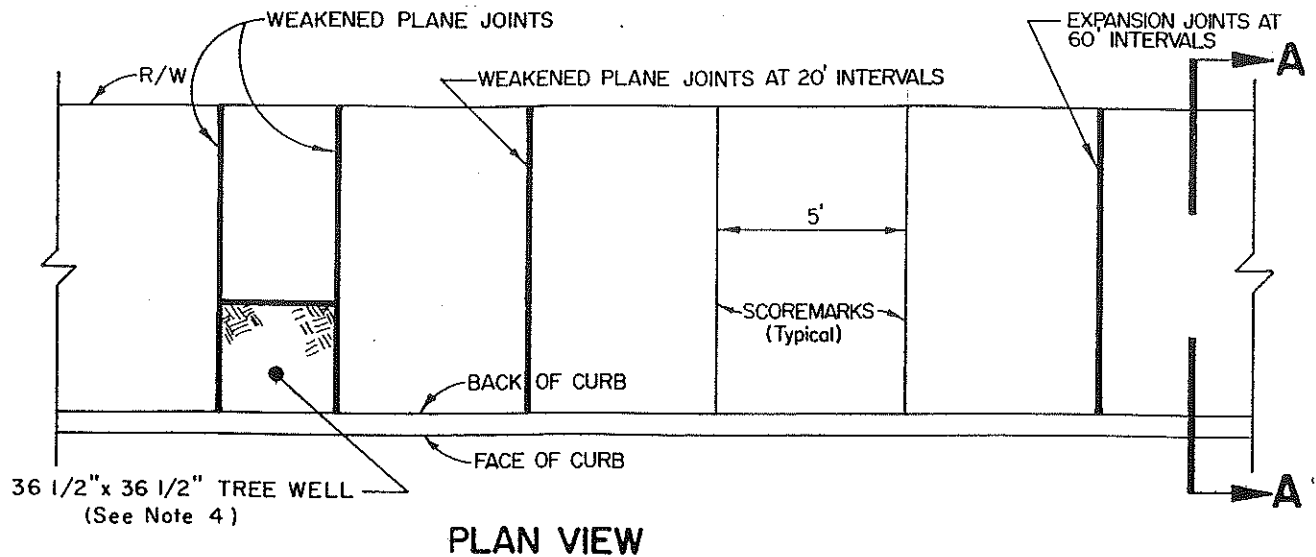
CHECKED BY

A.W.D.

12/16/98

DWG.
 NO.

ST - 5A



NOTES:

1. ALL CONSTRUCTION SHALL BE IN CONFORMANCE WITH THE "STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION".
2. WHERE EXISTING CONCRETE IS TO BE REMOVED, IT SHALL FIRST BE SAWCUT AT THE NEAREST SCOREMARK.
3. BASE SHALL BE **CRUSHED MISC. BASE** PER "STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION".
4. TREE WELLS SHALL BE CONSTRUCTED PER STANDARD ST-II AT 40' INTERVALS.

NOTE:

NEW SIDEWALKS WILL REQUIRE CRUSHED MISCELLANEOUS BASE.
 SIDEWALKS (REPLACEMENT OF SIDEWALK) RECOMPACT EXISTING BASE MATERIAL.

CITY OF GARDENA

ENGINEERING DIVISION

TITLE:

COMMERCIAL SIDEWALK

APP. BY:

[Signature] 12/16/98
DATE

DESIGNED BY

DRAWN BY

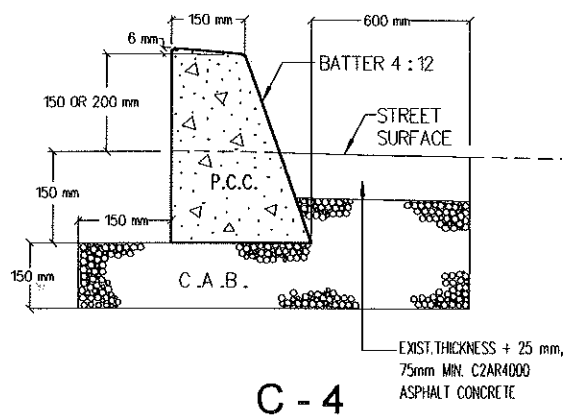
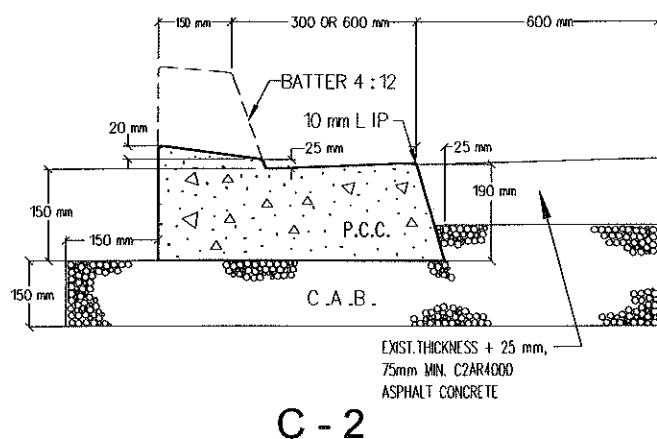
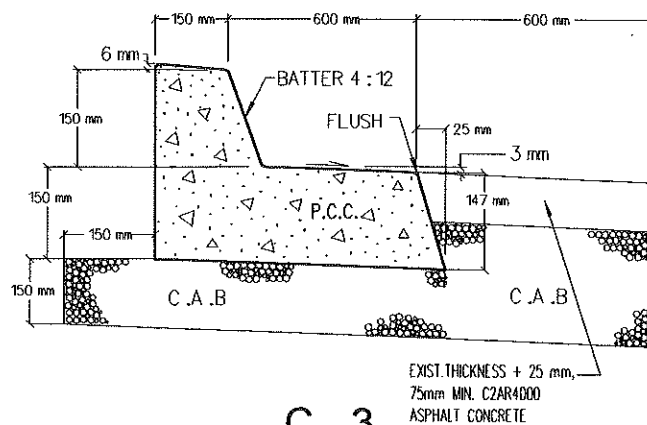
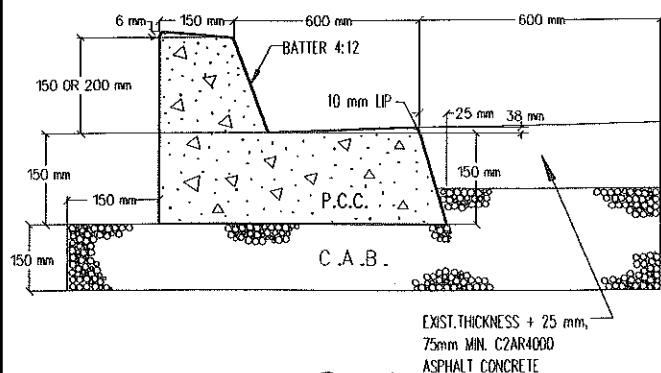
CHECKED BY

A.W.D.

12/16/98

DWG.
NO.

ST - 5B

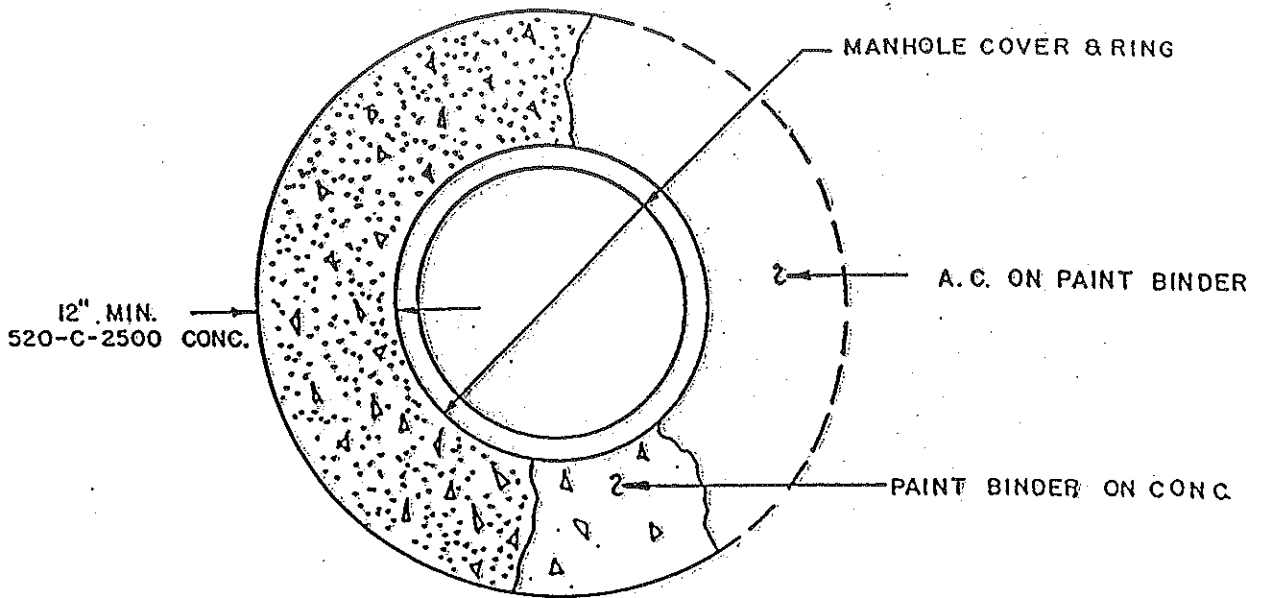


NOTES:

1. 13 mm EXPANSION JOINTS SHALL BE PLACED EVERY 18 m. WEAKENED PLANE JOINTS PLACED EVERY 6 m.
2. BASE SHALL BE CRUSHED AGGREGATE BASE PER THE "STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION".
3. PORTLAND CEMENT CONCRETE SHALL BE CLASS 310-C-17 PER "STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION".
4. ALL EXPOSED CORNERS ON P.C.C. CURBS & GUTTERS TO BE ROUNDED WITH A 20 mm RADIUS.
5. ALL ASPHALT CONCRETE AND P.C.C. TO BE REMOVED SHALL BE SAWCUT AT REMOVAL LIMITS.(MIN. 125 mm SAWCUT.)

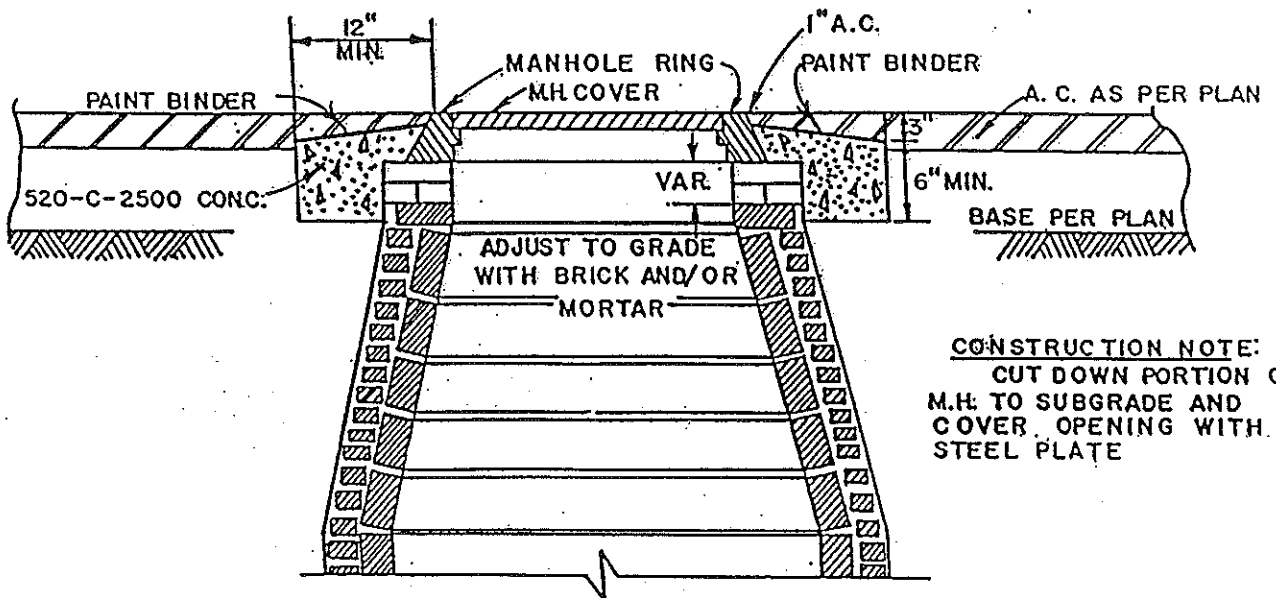
25 mm = 1 Inch
300 mm = 1 ft
3 m = 10 ft

CITY OF GARDENA		DEPT. OF PUBLIC WORKS		ENGINEERING DIVISION		
TITLE: <u>CURB AND GUTTERS</u>		APP. BY: <i>[Signature]</i>		12/2/98		
				DATE		
		DESIGNED BY			DWG. NO.	ST - 7
		DRAWN BY	A.W.D.	12-02-98		
CHECKED BY	J.W.F.	12-02-98				



-PLAN VIEW-

CONC. SHALL BE PLACED WITH A MINIMUM DISTANCE OF 12" AROUND THE LIP OF THE M.H. RING



-CROSS-SECTION-

CONSTRUCTION NOTE:
CUT DOWN PORTION OF
M.H. TO SUBGRADE AND
COVER OPENING WITH 1/2"
STEEL PLATE

11-1-76 KRC
REVISIONS: 2-72

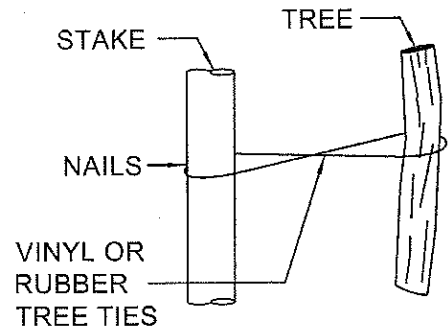
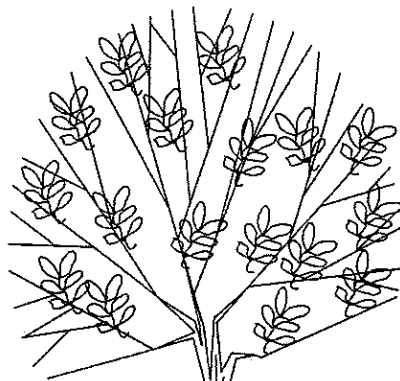
CITY OF GARDENA --DEPT. OF PUBLIC WORKS-- ENGINEERING DIVISION

TITLE
MANHOLE ADJUSTMENT

APP BY: *Frank Suter* 11-10-76
CITY ENGINEER E. NO. 14862 DATE

DESIGNED BY: *CBJ*
DRAWN BY: *CBJ*
CHECKED BY: *CBJ*

DWG NO. **ST-9**



BRACE DETAIL

2" DIA. 8' LODGE
PINE POLE MIN. 8" FROM
THE EAST & WEST SIDES OF
THE TREE

INSTALL ARBOR GARD
OR APPROVED EQUAL

1/2"

CROWN OF ROOTS TO BE
1 1/2" ABOVE FINISH GRADE

3' x 3' TREE WELL

4" P.C.C. SIDEWALK OR
EXISTING GRADE

BASE MATERIAL

PLANTING PIT
LIMITS

AMENDED SOIL MIX
1/2 EXISTING SOIL
1/2 NITROHUMUS OR EQUAL

CITY OF GARDENA

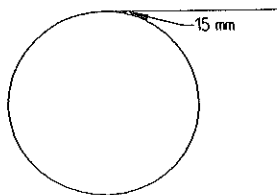
ENGINEERING DIVISION

TITLE: **TREE PLANTING
DETAIL**

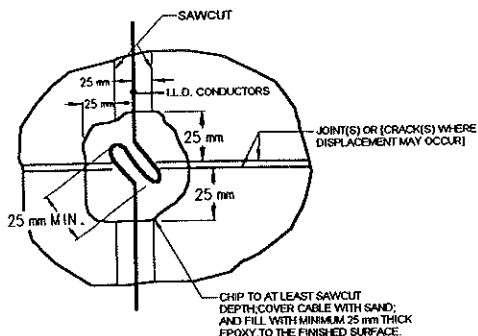
APP. BY: *J. Shorn* 12-16-08
DATE

DESIGNED BY	JO	11-25-2008
DRAWN BY	RS	11-25-2008
CHECKED BY	JF	11-25-2008

DWG. NO. **ST - 11**



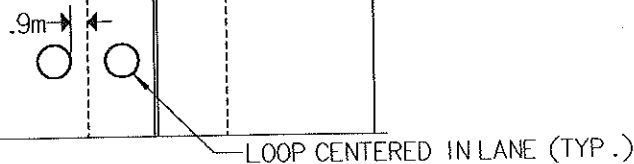
TYPICAL LOOP DETAIL



I.L.D. EXPANSION JOINT

ADVANCED
LOOPS

PRESENCE
LOOPS



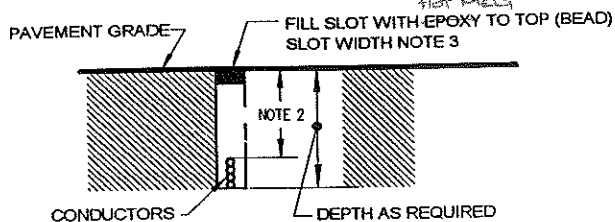
.9m → 1.8m DIAM. LOOP (TYP.)

3m (TYP.)

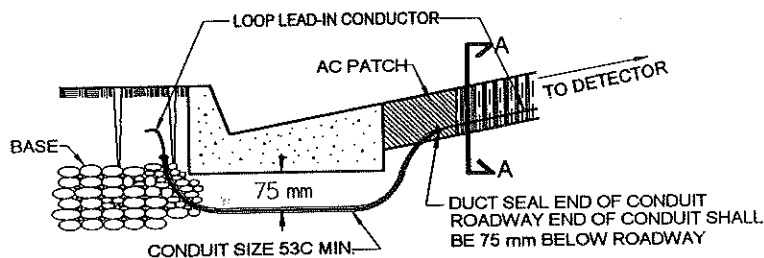
.3m CLEAR

CROSS WALK

LOOP CENTERED IN LANE (TYP.)



SECTION A - A



DETAIL A

NOTES:

1. DURING CUTTING OPERATIONS A VACUUM MACHINE SHALL COLLECT ALL DEBRIS AND WATER
2. LOOP AND HOMERUN CUTS SHALL BE INSTALLED TO THE MAXIMUM DEPTH POSSIBLE LEAVING A MINIMUM OF 25 mm OF CONCRETE OR ASPHALT IN THE BOTTOM AND 75 mm TO 100 mm COVER IN ASPHALT, 50 mm COVER IN CONCRETE.
3. LOOP AND HOMERUN CUTS SHALL BE 7 mm WIDE.
4. HOMERUN CUTS SHALL BE:
 - CUT STRAIGHT
 - CUT 300 mm FROM ALL EXIST CUTS AND ALL PROPOSED HOMERUNS; 600mm FROM ALL LOOPS
 - CUT OUTSIDE OF ANY CONCRETE STORM DRAIN SPANDREL OR APRON
 - LAID OUT BY STRINGLINE BEFORE CUTTING AND APPROVED BY THE INSPECTOR IF REQUIRED
5. LOOPS SHALL BE NUMBERED STARTING FROM THE INTERIOR LANE COUNTING BACK FROM THE LIMIT LINE.
6. SPLICES SHALL BE BUTT JOINED, SOLDERED, WRAPPED IN RUBBER TAPE, DOUBLE WRAPPED IN ELECTRIC TAPE AND SCOTCH KOTE'D.

CITY OF GARDENA

ENGINEERING DIVISION

TITLE: TRAFFIC LOOP DETAIL

APP. BY:

4/23/97
DATE

DESIGNED BY

DRAWN BY

CHECKED BY

A.W.D. 04/23/97

W.Y.N. 04/23/97

DWG.
NO.

ST - 24

Appendix B

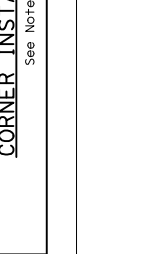
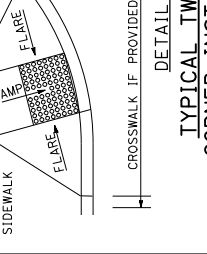
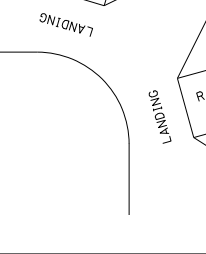
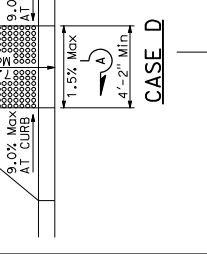
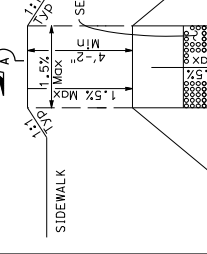
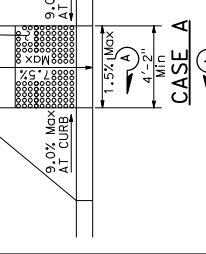
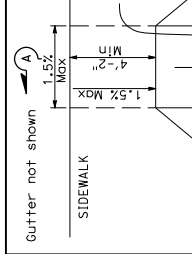
Caltrans Standard

0.45" Min AND 0.47" Max
TOP Dia

0.9" Min AND 0.92" Max
BASE Dia

0.2

RAISED TRUNCATED DOME



--	--

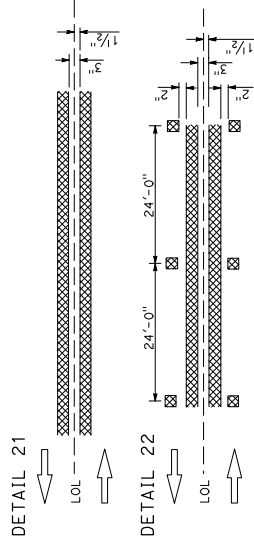
A88A

DIST	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET TOTAL NO. SHEETS

REGISTERED CIVIL ENGINEER <i>Alta Feroz</i> No. CB0402 Exp. 3-31-19 STATE OF CALIFORNIA PROFESSIONAL ENGINEER	
DATE	PROJECT NO.
MAY 31, 2018	172-07108
THIS STATE OF CALIFORNIA OR AGENTS SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION CONTAINED HEREIN OR THE CORRECTNESS OF THIS PLAN SHEET.	

NO PASSING ZONES-TWO DIRECTION

LANELINES (Cont)

CENTERLINES
(2 LANE HIGHWAYS)

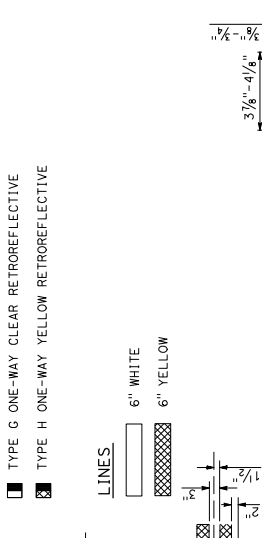
DETAIL 23 DELETED

DETAIL 23 DELETED

LEGEND
MARKERS

- TYPE C RED-CLEAR RETROREFLECTIVE
- TYPE D TWO-WAY YELLOW RETROREFLECTIVE
- TYPE G ONE-WAY CLEAR RETROREFLECTIVE
- TYPE H ONE-WAY YELLOW RETROREFLECTIVE

NO PASSING ZONES-ONE DIRECTION



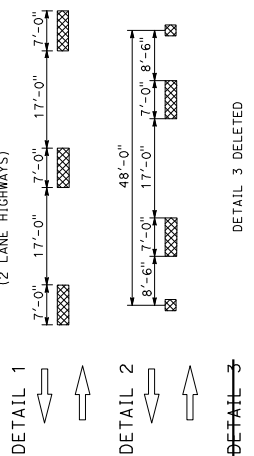
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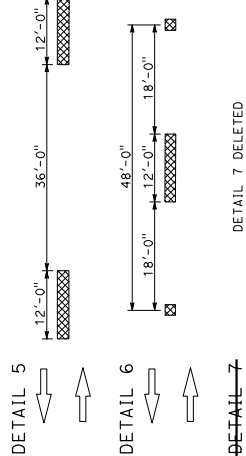
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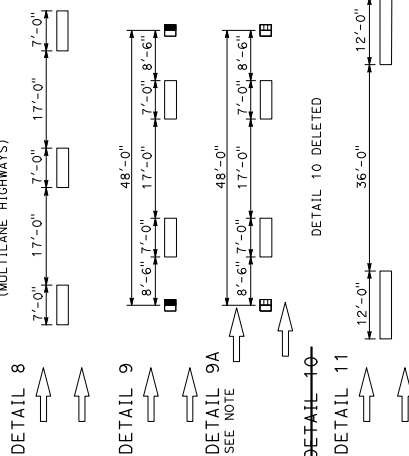
CENTERLINES
(2 LANE HIGHWAYS)

DETAIL 3 DELETED

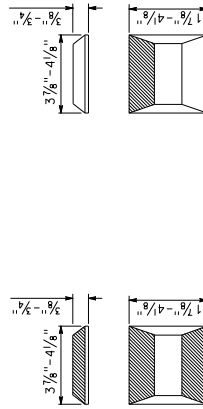
DETAIL 4 DELETED



DETAIL 7 DELETED

LANELINES
(MULTILANE HIGHWAYS)

DETAIL 10 DELETED



TYPE C AND TYPE D TYPE G AND TYPE H


RETROREFLECTIVE FACE

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATIONPAVEMENT MARKERS
AND TRAFFIC LINES
TYPICAL DETAILS

NO SCALE

A20A

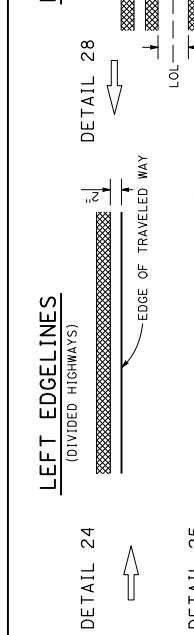
DIST.	COUNTY	ROUTE	POST MILES	SHEET TOTALS
			TOTAL PROJECT	NO. SHEETS

	
REGISTERED CIVIL ENGINEER MAY 31, 2018 EXPIRATION DATE THIS SEAL OF CALIFORNIA IS VALID FOR 172 MONTHS IF THE SEAL IS USED FOR ANY PROJECT, THE SEALING ENGINEER SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OF THE PLAN SHEET.	

INTERSECTION TREATMENTS

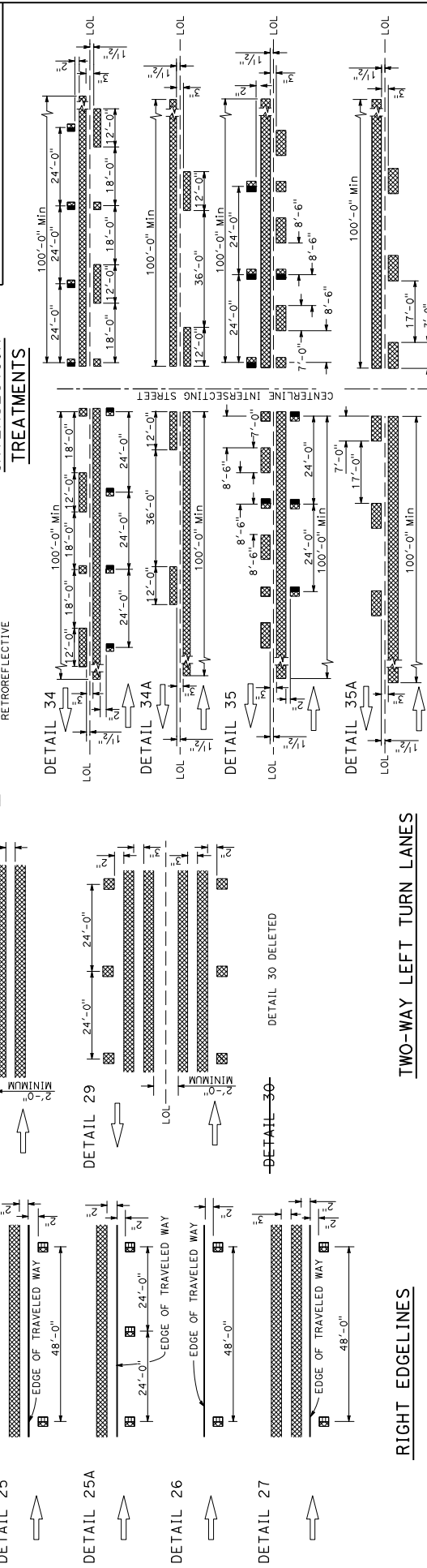
LEGEND	MARKERS	TYPE D	TYPE H	TYPE RY
	6" WHITE			
	6" YELLOW			
	TWO-WAY YELLOW			
	RETROREFLECTIVE			
	ONE-WAY YELLOW			
	RETROREFLECTIVE			
	RED-YELLOW			
	RETROREFLECTIVE			

MEDIAN ISLANDS



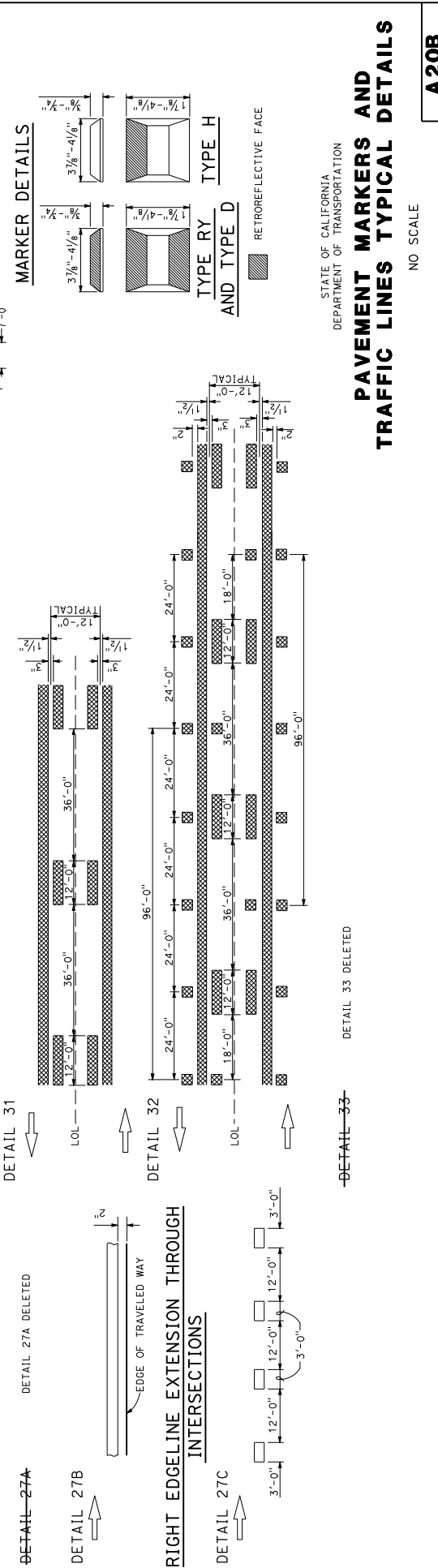
LEFT EDGELINES

(DIVIDED HIGHWAYS)



RIGHT EDGELINES

(DIVIDED HIGHWAYS)



RIGHT EDGELINE EXTENSION THROUGH INTERSECTIONS

(DIVIDED HIGHWAYS)



MARKER DETAILS

TYPE RY AND TYPE D
TYPE H
RETROREFLECTIVE FACE

PAVEMENT MARKERS AND TRAFFIC LINES TYPICAL DETAILS

NO SCALE

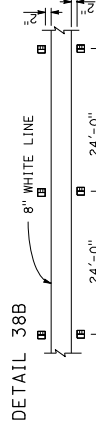
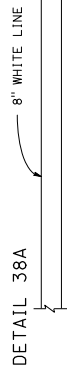
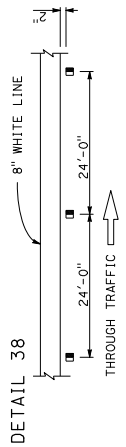
STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

A20B

DIST	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET TOTALS NO. SHEETS

REGISTERED CIVIL ENGINEER <i>Alta Ferrouz</i> No. CB0402 Exp. 3-31-19 STATE OF CALIFORNIA PROFESSIONAL ENGINEER	
DATE	MAY 31, 2018
THIS SET OF DRAWINGS OR ITS PORTIONS OR ANY PARTS THEREOF, SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OR COMPLETENESS OF ANY COPIES OF THIS PLAN SHEET.	

CHANNELIZING LINE

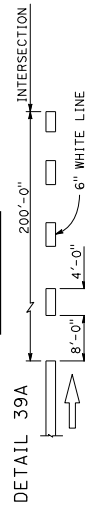


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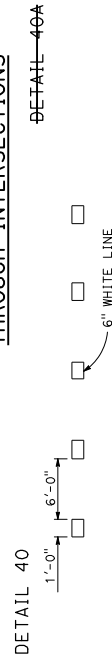
BIKE LANE



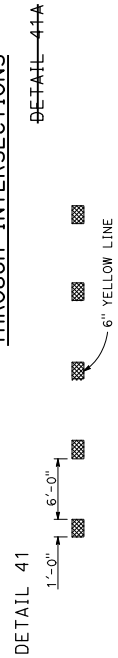
INTERSECTION LINE



LANE LINE EXTENSIONS THROUGH INTERSECTIONS



CENTER LINE EXTENSIONS THROUGH INTERSECTIONS

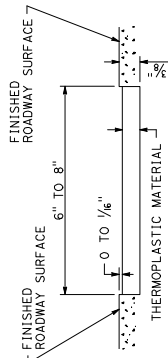
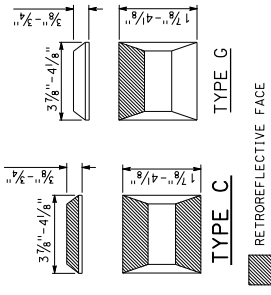


LEGEND

MARKERS

- TYPE C RED-CLEAR RETROREFLECTIVE
- TYPE G ONE-WAY CLEAR RETROREFLECTIVE
- 6" YELLOW LINE

MARKER DETAILS

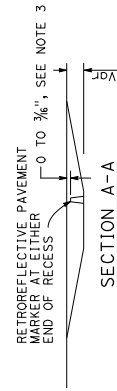


DETAIL FOR RECESSED THERMOPLASTIC TRAFFIC STRIPE

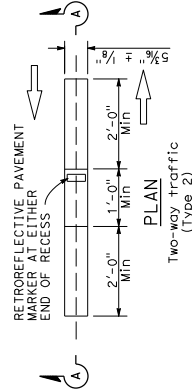
See Notes A and B.

RECESSED THERMOPLASTIC NOTES

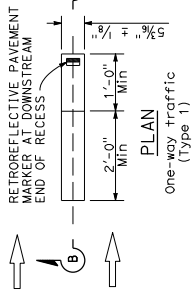
- A. See typical traffic line details for pavement marking patterns.
- B. The top of the thermo-plastic installed in recessed pavement shall be 0 to 1/16\"/>



SECTION A-A

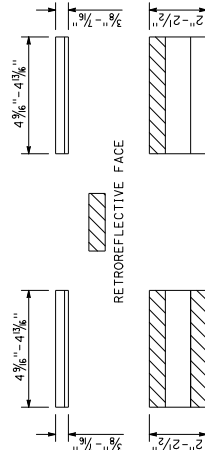


SECTION B-B



RECESS DETAIL FOR RETROREFLECTIVE PAVEMENT MARKER

- RECESSED MARKER NOTES:
- See typical traffic line details for marker patterns to be used with recessed pavement markers. Detail 14A requires a Type 2 recess.
 - The retroreflective pavement markers shown for recessed installations are not to be used for non-recessed installations.
 - The top of pavement markers installed in recesses shall be 0 to 3/16\"/>



TYPE C AND TYPE D TYPE G AND TYPE H
See Notes 1 and 2.

RETROREFLECTIVE PAVEMENT MARKER FOR RECESSED INSTALLATION

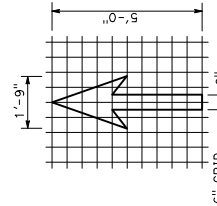
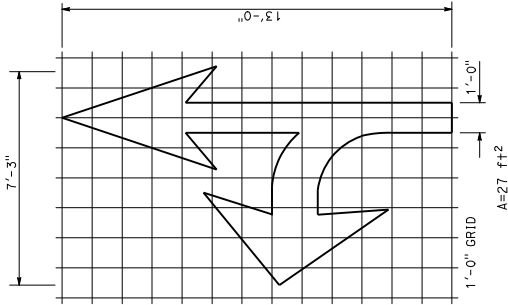
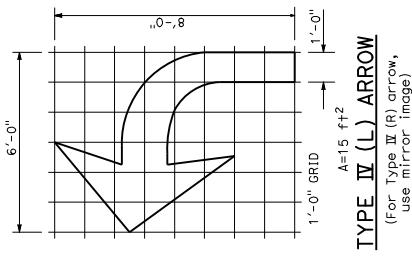
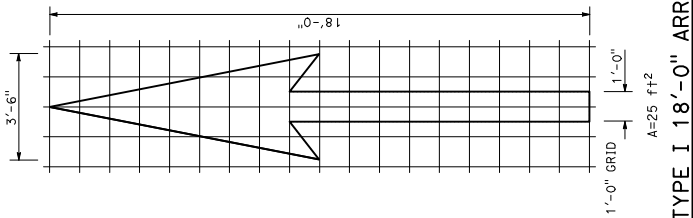
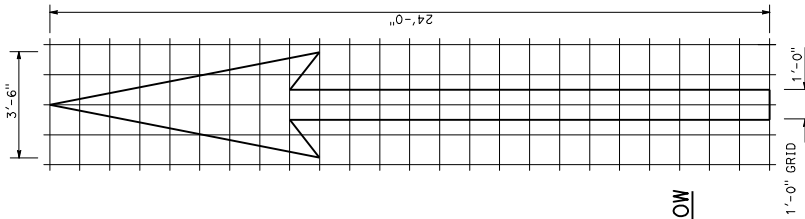
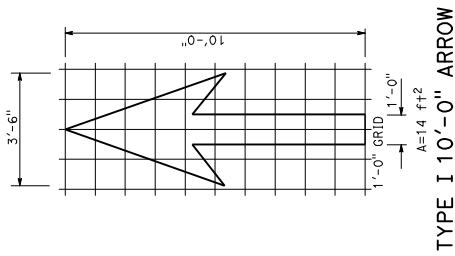
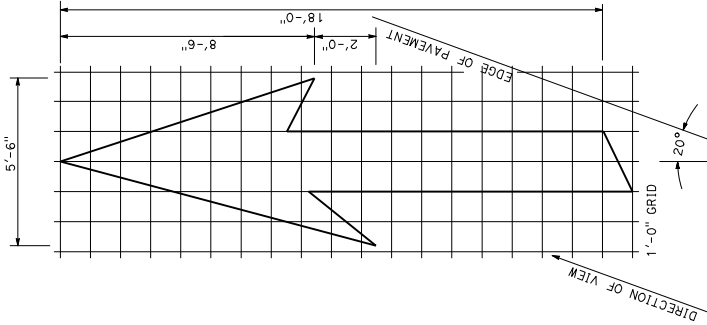
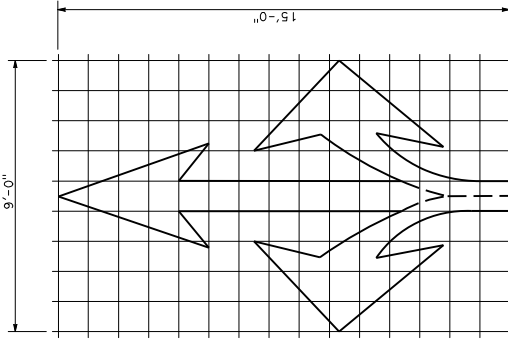
STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION PAVEMENT MARKERS AND TRAFFIC LINES TYPICAL DETAILS

NO SCALE

A20D

DIST	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET TOTAL NO. SHEETS

REGISTERED CIVIL ENGINEER May 31, 2018 PROJECT NO. 17-000000-01 THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS THIS DRAWING IS THE PROPERTY OF THE STATE OF CALIFORNIA. IT IS TO BE USED ONLY FOR THE PROJECT AND LOCATION SPECIFICALLY IDENTIFIED HEREON. IT IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN PERMISSION OF THE STATE OF CALIFORNIA.	



A=33 ft±

TYPE I ARROW

NOTE:
Minor variations in dimensions may be accepted by the Engineer.

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

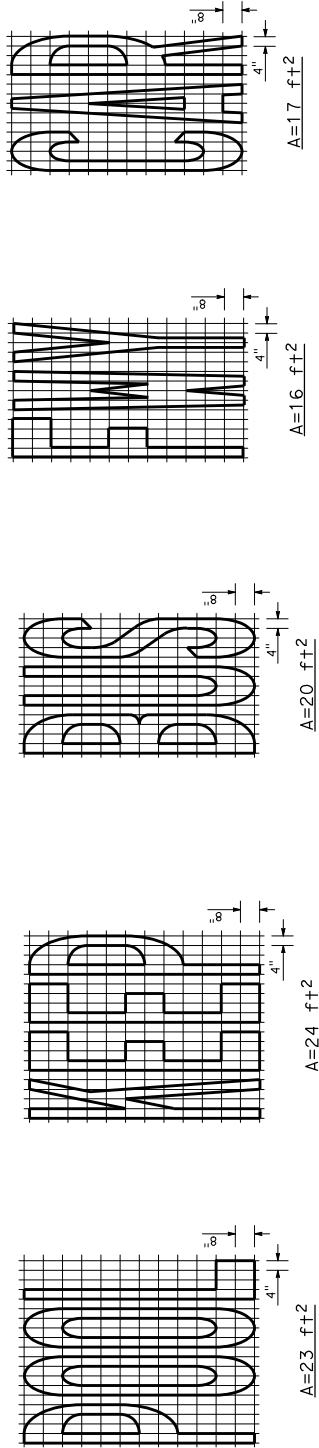
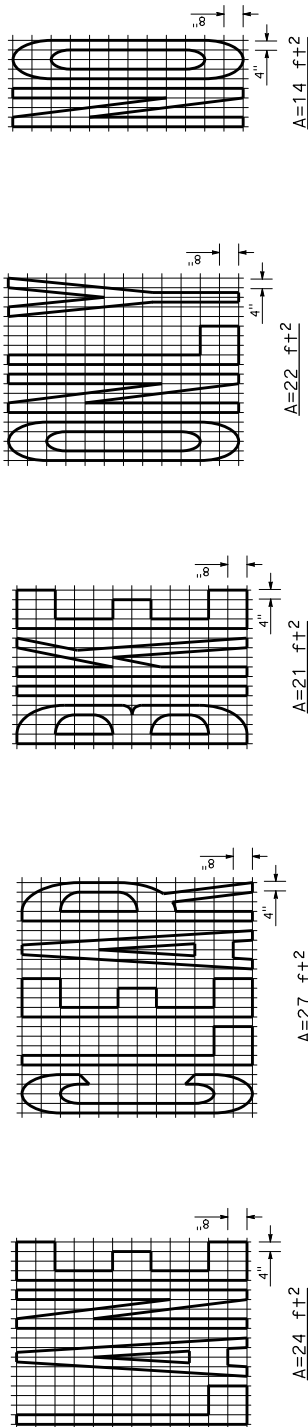
**PAVEMENT MARKINGS
ARROWS**

NO SCALE

A24A

DIST	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET TOTAL NO. SHEETS

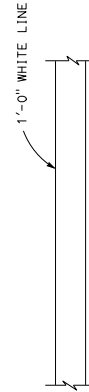
REGISTERED CIVIL ENGINEER May 31, 2018 PLANS PREPARED BY: ATIL FEROUZ THE STATE OF CALIFORNIA OR ITS OFFICERS OR AGENTS SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OR COMPLETENESS OF ANY COPIES OF THIS PLAN SHEET.	



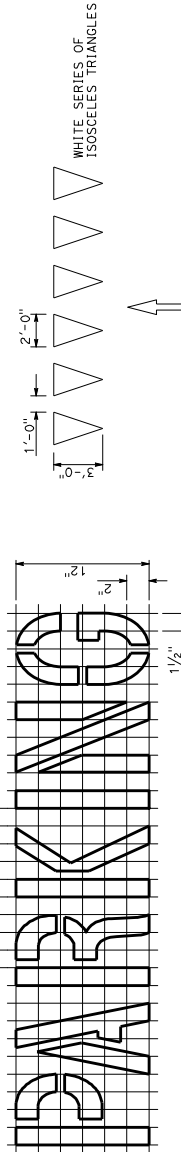
ITEM	f+2	ITEM	f+2
LANE	24	NO	14
POOL	23	BIKE	21
CAR	17	BUS	20
CLEAR	27	ONLY	22
KEEP	24	FWY	16

NOTES:

- If a message consists of more than one word, it must read "up", i.e., the first word must be nearest the driver.
- The space between words must be at least four times the height of the characters for low speed roads, but not more than ten times the height of the characters. The space may be reduced appropriately where there is limited space because of local conditions.
- Minor variations in dimensions may be accepted by the Engineer.
- Portions of a letter, number or symbol may be separated by connecting segments not to exceed 2" in width.
- The words "NO PARKING" pavement marking is to be used for parking facilities. For typical locations of markings, see Standard Plans A90A and A90B.
- The words "NO PARKING" shall be painted in white letters no less than 1/2" high on a contrasting background and located so that it is visible to traffic enforcement officials.



LIMIT LINE (STOP LINE)



A=2 f+2
See Notes 6 and 7

**PAVEMENT MARKINGS
WORDS, LIMIT AND YIELD LINES**

NO SCALE

A24E

DIST	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET TOTAL NO. SHEETS

REGISTERED CIVIL ENGINEER May 20, 2011 EXPIRATION DATE THIS SEAL IS VALID FOR 175 DAYS OF AGENTS SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION COPIES OF THIS PLAN SHEET	

A=19 f+2

A=23 f+2

A=24 f+2

A=42 f+2

A=43 f+2

A=21 f+2

A=26 f+2

A=24 f+2

A=31 f+2

A=35 f+2

A=18 f+2

A=22 f+2

A=26 f+2

A=19 f+2

A=32 f+2

A=6 f+2

A=5 f+2

A=10 f+2

A=10 f+2

A=10 f+2

NOTES:

1. If a message consists of more than one word, it should read "up", i.e., the first word should be nearest the driver.
2. The space between words should be at least four times the height of the characters for low speed roads, but not more than ten times the height of the characters. The space may be reduced appropriately where there is limited space because of local conditions.
3. Minor variations in dimensions may be accepted by the Engineer.
4. Portions of a letter, number or symbol may be separated by connecting segments not to exceed 2" in width.

WORD MARKINGS							
ITEM	f+2	ITEM	f+2	ITEM	f+2	ITEM	f+2
XING	21	YIELD	24	BIKE	5	PED	18
AHEAD	31	SCHOOL	35	SLOW	23	COMPACT	10
WAIT	19	SIGNAL	32	STOP	22	RUNAWAY	43
LANE	6	TURN	24	LEFT	19	VEHICLES	42
RIGHT	26	HERE	26				

 STATE OF CALIFORNIA
 DEPARTMENT OF TRANSPORTATION

PAVEMENT MARKINGS WORDS

NO SCALE

A24D

**CITY OF GARDENA
CONSULTANT AGREEMENT
WITH
PENCO A CANNON COMPANY**

This Agreement is entered into this 9th day of September, 2019, by and between the City of Gardena, a municipal corporation ("City") and PENCO A Cannon Company, ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree as follows.

1. **RECITALS.** This Agreement is made and entered into with respect to the following facts:
 - A. City is desirous of obtaining the as-needed professional on-call services in the following category or categories:
 - Civil Engineering Design
 - Construction Management and Inspection
 - ~~Traffic Signal/Engineering~~
 - ~~Architecture and Landscape Architecture~~
 - B. Consultant is qualified by virtue of experience, training, education and expertise to accomplish these services.
 - C. City has determined that the public interest, convenience and necessity require the execution of this Agreement.
2. **TERM OF AGREEMENT.** This Agreement shall commence upon execution and shall continue until September 9th, 2022 (3-yr term), with an option to extend for one additional two-year at City's description, unless earlier terminated as provided below.
 - A. Either party may terminate this Agreement, without cause, by giving thirty (30) days written notice to the other party.
 - B. City may terminate this Agreement for cause by giving thirty (30) days written notice to Consultant. Lack of funding shall be considered cause for terminating this Agreement.
 - C. Upon termination, Consultant shall: (1) promptly discontinue all services affected, unless the notice directs otherwise; and (2) promptly deliver to City all data, reports, estimates, summaries, and such other information and

materials as may have been accumulated or prepared to date by Consultant in performing the services under this Agreement, whether completed or in progress. Consultant shall be entitled to reasonable compensation for the services it performs up to the date of termination; however, if the Agreement is terminated by City for cause, other than lack of funding, or by Consultant without cause, City shall be entitled to deduct any costs it incurs payment to another consultant for Services, which duplicate Consultant's Services to date. In the event of termination for other than cause attributable to Consultant, Consultant shall be deemed released for liability for any work assigned but not completed as of the effective date of termination.

3. **SERVICES.** Consultant agrees to provide the services as specified in the City's Request for Qualifications ("RFQ"), **Exhibit A**, attached hereto and incorporated herein by this reference ("services"). Unless otherwise specified herein, Consultant shall, at its sole cost and expense, furnish all facilities, equipment and personnel which may be required for providing the Services pursuant to this Agreement.
4. **ADDITIONAL SERVICES.** If City determines that additional services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the agreed upon charges therefore as set forth in the written authorization. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.
5. **CONSULTANT'S PROPOSAL.** This Agreement shall include Consultant's Response to City's RFQ, which is incorporated herein as **Exhibit B**. In the event of any inconsistency between the terms of the proposal and this Agreement, it shall be resolved by giving precedence in the following order: (a) The Agreement (b) Exhibit A (c) Exhibit B.
6. **PERSONNEL.** City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all services under this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City. During the term of this Agreement, Consultant shall provide the services specified in the proposal. Such individual(s) shall not be replaced without the prior written consent of City.

7. **PERFORMANCE BY CONSULTANT.** Consultant shall maintain or exceed the level of competency presently maintained by other similar practitioners in the State of California, for professional and technical soundness, accuracy and adequacy of all work, advice and material furnished under this Agreement.
8. **TIMING OF PERFORMANCE.** Time is of the essence with respect to Consultant's performance of the Services required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement. City, in its sole discretion, may extend the time for performance of any Service.
9. **MONITORING OF CONSULTANT.** Consultant's performance of this Agreement shall be continuously monitored by the Public Works Director/City Engineer. Consultant shall be notified in writing of any deficiency in the performance of this Agreement in a timely manner by the Public Works Director/City Engineer. Consultant shall have five (5) business days from receipt of the notification to cure any deficiency to the reasonable satisfaction of the Public Works Director/City Engineer. All costs for such corrections shall be borne by Consultant and shall not increase Consultant's fees due hereunder. Should the Public Works Director/City Engineer determine that Consultant has not performed its obligation as stated in this Agreement in a satisfactory manner, City may terminate this Agreement for cause as specified in Section 2 above.
10. **COMPENSATION.** Consultant shall be compensated as follows:
 - A. Amount. City shall compensate Consultant for services rendered pursuant to this Agreement at the rate specified in the fee schedule set forth in Exhibit B. Consultant's total compensation shall be based on each proposal the Consultant submits and the City accepts for the services requested on a particular project.
 - B. Invoices and Payment. Payment by City to Consultant shall be made upon receipt and approval of invoices for Services rendered. In order for payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced. City shall review the invoices to determine whether services performed, and documents submitted are consistent with this Agreement. Payment shall be made within thirty (30) days following receipt of the invoice or City shall provide Consultant with a written statement objecting to the charges and stating the reasons therefor.

Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.

- C. Expenses. Consultant shall not be entitled to any additional compensation for expenses.

11. **INSURANCE REQUIREMENTS.**

A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverages required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all of the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

B. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-VII, unless otherwise approved by City.

C. Coverages, Limits and Policy Requirements. Consultant shall maintain the types of coverages and limits indicated below:

1. Commercial General Liability Insurance - a policy for occurrence coverage for bodily injury, personal injury and property damage, including all coverages provided by and to the extent afforded by Insurance Services Office Form CG 2010 ed. 10/93 or 11/85, with no special limitations affecting City. The limit for all coverages under this policy shall be no less than one million dollars (\$1,000,000.00) per occurrence.

2. Commercial Auto Liability Insurance - a policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars (\$1,000,000.00) per accident.

3. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

a. The City, its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy.

b. The insurer shall agree to provide City with thirty (30) days prior written notice, return receipt requested, of any cancellation, non-renewal or material change in coverage.

c. For any claims with respect to the Services covered by this Agreement, Consultant's insurance coverage shall be primary insurance as respects the City, its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its elected and appointed officers, employees, agents and volunteers shall be excess of Consultant's insurance and shall not contribute with it.

4. Worker's Compensation and Employers Liability Insurance - a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

5. Professional Errors & Omissions - a policy with minimum limits of one million dollars (\$1,000,000.00) per claim and aggregate. This policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, return receipt requested, is mailed to City.

D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.

E. Deductibles. Any deductible or self-insured retentions over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory

financial guarantee for payment of losses and related investigations, claim administration and defense expenses.

F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefor, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.

G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.

12. **INDEMNIFICATION.** Consultant shall defend, indemnify and hold harmless City, its officers, agents, employees and volunteers from any and all claims, liabilities, expenses, or consequential damages of any nature, including attorney's fees proximately resulting from any act or any omission to act where a duty to act exists on the part of Consultant, its agents, officers, employees, subcontractors, or independent contractors hired by Consultant, in the performance of its obligations pursuant to this Agreement. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant. This indemnity shall not apply if the claim arises out of the sole negligence or willful misconduct of City, its officers, agents, employees or volunteers.
13. **NON-LIABILITY OF CITY.** No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.
14. **OWNERSHIP OF WORK PRODUCT.** All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed works made for hire for City by Consultant as City employee(s) for hire and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination or expiration of this Agreement.
15. **WAIVER OR BREACH.** No waiver of any provision of this Agreement shall be

deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.

16. **INDEPENDENT CONTRACTOR.** Consultant is and shall at all times remain as to City a wholly independent contractor and shall not obtain rights to any benefits which accrue to City employees. Neither City nor its officers, employees or agents shall have control over the conduct of Consultant or any of its officers, employees or agents, except as expressly set forth herein. Consultant shall not at any time or in any manner represent that it or any of its officers, employees or agents are in any manner officers, employees or agents of City.
17. **COMPLIANCE WITH LAWS.** Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state, and local government.
18. **CONFLICT OF INTEREST AND REPORTING.** Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of services to be performed under this Agreement.
19. **EMPLOYMENT OF ALIENS.** Consultant warrants it fully complies with all laws regarding employment of aliens and others, and that all of its employees performing services hereunder meet the citizenship or alien status requirements contained in federal and state statutes and regulations.
20. **NON-DISCRIMINATION.** Consultant covenants there shall be no discrimination based upon race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in activity pursuant to this Agreement.
21. **FORCE MAJEURE.** Consultant shall not be in default for failing to perform in accordance with the terms of this Agreement if such failure arises out of causes beyond the control and without the fault or negligence of Consultant.
22. **ASSIGNMENT.** Consultant shall not assign or subcontract any of its obligations pursuant to this Agreement, nor any part thereof, except for any monies due the Consultant, without the prior written consent of City. Such consent by City shall not be unreasonably withheld. Consultant shall be fully responsible to City for all work performed by assignees or subcontractors.

23. **NOTICES.** Whenever it shall be necessary for either party to serve notice on the other respecting this Agreement, such notice shall be in writing and shall be given by personal service upon the party to be notified, or by deposit of the same in the custody of the United States Postal Service, postage prepaid, addressed to the party to be notified as follows:

To City: City of Gardena
 1700 West 162nd Street
 Gardena, California 90247
 Attn: Kevin Kwak
 Principal Civil Engineer

To Consultant: PENCO A Cannon Company
 16842 Von Karman Ave Ste.150
 Irvine CA, 92606
 Attn: Gary Solsona – Project Manager &
 Patrick Riddell -Resident Engineer/Construction Manager

Notices shall be deemed to have been served upon the date of personal service or three (3) working days after the same has been deposited in the United States Postal Service.

24. **LICENSED STATUS.** Consultant shall, at all times during the term of this Agreement, have in full force and effect, all licenses required of it by law, including, but not limited to, a City Business License.
25. **FAMILIARITY WITH WORK.** By executing this Agreement, Consultant warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the difficulties and restrictions of the work under this Agreement. Should Consultant discover any conditions materially differing from those inherent in the work or as represented by City, it shall immediately inform City and shall not proceed, except at Consultant's own risk, until written instructions are received from City.
26. **PUBLIC RECORD.** This Agreement is a public record of the City.
27. **MAINTENANCE OF RECORDS.** Consultant shall maintain for a minimum of three (3) years from the completion date of the Services under this Agreement, the following records:

- A. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assume proper accounting for all funds;
 - B. Records which establish that Consultant and all subcontractors who render Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations;
 - C. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.
 - D. The aforementioned records shall be made available to City or any authorized representative thereof upon request for audit.
28. **BINDING EFFECT.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.
29. **GOVERNING LAW.** This Agreement shall be interpreted and construed according to the laws of the State of California. Any action commenced about this Agreement shall be filed in the appropriate branch of the Los Angeles County Municipal or Superior Court.
30. **SECTION HEADINGS.** The Section headings used in this Agreement are for reference purposes only and shall have no binding effect.
31. **AUTHORITY TO EXECUTE.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.
32. **ATTORNEY'S FEES.** In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover attorney's fees and court costs from the opposing party.
33. **PREPARATION OF AGREEMENT.** Should interpretation of this Agreement, or any portion thereof, be necessary, it is deemed that this Agreement was prepared by the parties jointly and equally and shall not be interpreted against either party on the ground that one party prepared the Agreement or caused it to be prepared.
34. **SEVERABILITY.** If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

35. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.

IN WITNESS WHEREOF, City and Consultant have executed this Agreement as of the date first hereinabove set forth.

CITY OF GARDENA




Ed Medrano, City Manager

ATTEST:


for City Clerk

APPROVED AS TO FORM:


City Attorney

CONSULTANT

Cannon, dba Penco, a Cannon Company

Name

Sign: 

Pat Riddell

Title: Director, Construction Management



September 17, 2021

Mr. Jose J. Espinoza
Engineer Technician
City of Gardena
1717 West 162nd Street, Gardena, CA 90247

**PROJECT: CONSTRUCTION MANAGEMENT SERVICES FOR:
VAN NESS AVENUE AND 139TH STREET IMPROVEMENTS
PROJECT NO. JN 952**

Dear Mr. Espinoza:

We appreciate the opportunity to propose on the Van Ness Ave & 139th Street Improvements project. Our proposed staff has both recent and relevant experience providing construction management and inspection services for similar roadway projects for local agencies.

Our understanding of managing pavement improvement projects in Central and Southern California provides us with broad insight regarding the City's expectations; to deliver the project on time and on budget with as little disruption to the public and local community as possible.

As requested in the RFP, we have included a staffing plan and cost estimate based upon the total project work based on the stated duration.

We are confident that the qualifications of our staff offer an excellent match for this project, and we are ready to start work immediately upon your approval and direction.

Sincerely,

A handwritten signature in blue ink, appearing to read "Pat Riddell", is written over a light blue curved background element.

Pat Riddell, PE
Director of Construction Management



PROJECT UNDERSTANDING AND APPROACH

The Van Ness Ave & 139th Street Improvements project is a major street maintenance project that encompasses portions of Van Ness Avenue from 135th street to Marine Avenue, and also portions of 139th Street from Van Ness Avenue to Western Avenue. The improvements include edge grinding, cold milling of the existing pavement and repaving, followed by resetting of valve boxes and manholes frames and covers, striping and signal modifications. This project also includes removal and replacement of curb, gutter, and sidewalk in addition to improvements to pedestrian ramps to bring them into ADA compliance.

This project will require extensive coordination of traffic control and include close coordination with emergency services, local agencies, and the public in this high traffic location. The Cannon team is experienced in this type of work and understand that public safety and traffic control will be of paramount importance through the duration of the project.

The City intends to hire a firm to provide construction management and inspection services to assist in the implementation of the project. The City has requested a proposal that meets the requirements of the City's RFP.

We have thoroughly evaluated the City's Request for Proposal, project plans, specifications, and special provisions for the base bid and developed a detailed understanding of the overall goals and timing of the project. Based on this research, we have identified what we consider are key elements to the successful construction management and delivery of the project.

PROJECT SPECIFIC CONSIDERATIONS AND CRITICAL SUCCESS FACTORS

Construction Management Expertise

We offer the City expertise with the following services: construction management, inspection, and engineering; cost controls; schedule review; communication and documentation; weekly progress reporting; management of RFI's, submittals, and change orders; labor and EEO compliance; potential claims management; and payment applications. In addition, our project team has recent relevant experience working on similar pavement rehabilitation projects and understand the need for a thorough review of the proposed traffic control plans and any proposed changes. We will work efficiently in resolving potential conflicts, and are familiar with the locations of the project, understand traffic flows in and around the project sites, and understand the expectations for the plans and specification.

Innovative Cost Saving Tools

Cannon employs several cost and time saving tools to better serve our clients and reduce labor costs. These tools include electronic field diaries and quantity tracking that allow the inspectors to document their observations and quantities while in the field. This information is collected in real time and made available to the project staff and client through Cannon's cloud sharing. Pre-job condition information is collected using our licensed drones and operators to allow for detailed photo collection of existing conditions in a fraction of the time required over conventional



ground-based photography. Cannon understands the need for more cost-efficient tools for project monitoring to provide our clients with high quality service at a lower cost.

Construction Schedule, Critical Path Method (CPM), and Budget

A properly managed schedule is instrumental in maintaining project progress and establishing a common basis on which time and cost issues, as well as disputes, may be negotiated. We will use CPM scheduling to review the contractor's construction schedule to maintain the successful implementation of the construction project. Through analysis of the CPM schedule, we can assess project progress. This careful analysis may present opportunities for cost-savings as well as opportunities to shorten the construction schedule.

We understand that the City has opened bids on September 9, 2021, and intend to award the construction contract and begin construction around late September, early October of 2021. Project construction duration is anticipated to be 60 working days and we calculate construction completion in January 2022 for the entire project. Once construction is completed and accepted by the Resident Engineer, we will prepare final documentation to allow the City to accept the project and file the Notice of Completion.

Technical Expertise

Knowledge and experience in the operation of milling pavement, placement of AC paving, construction staging, ADA curb ramp construction, and traffic control is a critical prerequisite for the construction management team responsible for overseeing the safe and effective construction of this project. In addition to being intimately familiar with the project plans and specifications, the construction management team must have a thorough understanding and background using the City's standard plans, Caltrans standard specifications and plans, and the California Manual of Uniform Traffic Control Devices (CAMUTCD). Because the team must be knowledgeable in the latest construction standards and traffic control safety, Cannon has a Resident Engineer that is knowledgeable in reviewing and implementing effective traffic control plans.

Communication Strategy

Communication is essential in successful prevention or resolution of problems that may be encountered during project construction. A complete understanding of our role in relation to the roles of the City and need for effective and timely communication of closures to the public and emergency services will be a top priority on this project.

We will work closely with the project stakeholders from beginning to end. Stakeholders include City of Gardena, emergency services, residents and businesses owners, tourists, and patrons from both the local and surrounding communities. It is imperative that the construction manager stay attuned to how each portion of the project impacts each of the stakeholders and be able to communicate effectively (verbally and in writing) in the event adjustments are necessary. Onsite staff is responsible to keep parties informed as to the progress of the project.

We will develop clear and concise procedures for communications that will expedite and facilitate project work to make information available to the construction team in the shortest possible time.



In collaboration with the City, we will facilitate compliance with established records management procedures for recording and distributing project documents. The more complete the documentation, the more effective the resolution of problems that may arise. In addition, this information can be used to avoid claims if the evidence is sufficient and clear. Written correspondence and notes are of the highest importance.

Public Safety, Convenience and Traffic Control

Construction along residential and surrounding streets has the potential to impact nearby businesses and residences. In an effort to reduce disruption, we will confirm that the contractor provides a clean and safe project site and see that work is scheduled to limit the inconvenience to the residences and businesses located in, or near, the work site. Traffic control, access, and public safety will be of paramount importance. We will work closely with the contractor to confirm that public disruptions and inconveniences are kept to a minimum, and that required notifications are completed prior to beginning any stage of work that has potential to affect traffic or public safety. In addition, we understand the importance of coordinating work with public safety and fire staff, refuse collection, local transit authorities, and local school districts, so that known routes can be modified, if necessary, while construction is taking place.

ORGANIZATION

For detailed staffing and organization information, refer to our Organizational Chart included as part of this proposal. We do not anticipate change to our staffing, and staff roles and responsibilities will remain as noted.

WORK PLAN

Our Work Program for pre-construction, construction, and post-construction activities is detailed below. In addition to our detailed work plan below.

Phase 1. Pre-Construction:

Task 1.1 Contract Document Review

Our construction management team will thoroughly review Plans, Specifications, related reports, and documents pertinent to administering the construction of this project. In addition to facilitating our understanding of scope and sequencing of the project, this review will allow us to determine areas that may present challenges during construction. In conjunction with our preliminary review, we will review field conditions and photograph or video the work area and site conditions prior to the start of construction. Noted design issues or potential conflicts, along with questions that arise from our initial plan review, will be discussed with the City's project manager and project engineer.

Task 1.2 Document Control Procedures, Coordination with City Staff

We will establish a working relationship with City staff to implement procedures for the efficient processing and management of project documents. In addition, because a portion of the work will



require coordination between multiple departments with the City, we anticipate additional effort and coordination may be necessary for effective communication between parties.

Task 1.3 Pre-Construction Meeting, Initial Public Outreach

We will coordinate and chair the Pre-Construction Meeting. We will assist the City with initial public outreach, if needed, by attending City scheduled meetings to discuss project work, phasing, and the overall construction schedule and anticipated work activities. We will also work with the contractor to confirm that notifications required by contract will be distributed accordingly and in advance of the scheduled work.

Phase 2. Construction:

Task 2.1 On-Site Construction Management and Inspection

We will have a dedicated Resident Engineer who will oversee construction management operations. His team will include a Construction Inspector who will be onsite to monitor the daily construction operations and provide coordination and documentation of activities.

Task 2.2 Construction Inspection

During observation and monitoring of the quality of the construction work, we will provide the following:

- Maintain daily onsite project reports for inspections, observations, and construction activities. Reports will contain a record of weather, work onsite, number of workers, work accomplished, problems encountered, solutions agreed upon, and other similar relevant data as the City may require.
- Maintain photo and video record of construction progress.
- Monitor traffic control and continually update or modify as necessary to ensure safe passage through the project work zones.
- Monitor construction activities to see that elements of project are furnished, installed and constructed, per contract documents. Prepare required notices of non-conformance when materials, construction installation process, or quality of work does not meet the requirements of the contract. Notices will be issued to the contractor stating the nature of the deviation and requiring the contractor to perform corrective action. Non-compliance issues will be documented with photographs and in writing.
- File appropriate reports.
- Oversee inspection and/or testing performed by the contractor as part of the contract work.
- Conduct daily inspections and oversee inspections required for project.
- Monitor contractor's work and recommend testing as needed.
- Review storm water BMP's for compliance with approved SWPPP.

Task 2.3 Scheduling and Progress Meetings

We will coordinate, review and approve the contractor's proposed schedule for the completion of the project. We will also review the contractor's baseline schedule and update submittals for conformance with the master schedule and contract documents. In addition, we will prepare and



distribute Weekly Statement of Working Day reports to maintain an accurate and current record of contract time.

Task 2.4 Change Order Management

We will negotiate and coordinate the implementation of contract change orders during the construction process. We will compile change order supporting documentation, such as inspection reports, test reports, drawings, sketches, photographs, and other materials as required. We will review and evaluate the appropriateness of proposed change orders; advise the City as to their effect on the contract time and cost; and perform independent estimates of the proposed change order work, when necessary, as well as recommend approval or denial with approval by the City.

Task 2.5 Requests for Information (RFIs)

We will provide timely RFI review, which will include coordination with consultants and engineers, and written response to contractor. We will maintain the RFI log and records.

Task 2.6 Submittal Management

We will provide timely submittal review and acceptance including review of material and equipment submittals for compliance with contract documents. We will maintain the submittal log and records.

Task 2.7 Claims Management

We will maintain a potential claims log. We will prepare a file for each potential claim issue. We will evaluate, analyze, and coordinate negotiation to achieve claims and dispute resolutions in line with City directions.

Task 2.8 Weekly Resident Engineer Report

We will provide weekly reports to the City detailing work completed during the previous week as well as current project budget and schedule.

Task 2.9 Materials Testing

We will coordinate with our Materials testing firm, Ninyo & Moore to confirm sampling and testing frequencies are met. We will review the results of the testing materials. Following our review, we will make recommendations for the acceptance of work in general compliance of the contract documents or make recommendations if remedial actions are needed to correct unacceptable portions of the contractor's work. We have a long-standing history of successful completion of projects with Ninyo & Moore. We have included their proposed scope of work in the Appendix of this proposal.

Task 2.10 Progress Pay Estimates

We will evaluate the contractor's pay applications. We will verify that the quantities claimed are true and accurate using field measurements, materials tickets, extra work reports, and visual



confirmation. We will prepare quantity calculation sheets for each bid item for inclusion in the project records.

Task 2.11 Safety Program and Traffic Control Plan

We will monitor the contractor's onsite safety program and compliance with the approved traffic control plan and Cal-OSHA Construction Safety Orders. The project will require temporary driveway closures at various locations, and detours around the new pavement. We will confirm contractor coordinates activities and public notifications to reduce disruptions to the public.

Task 2.12 Project Records

We will establish and implement procedures for review and processing of project documentation. To maintain that records are organized, complete, and will allow for ease of document retrieval, we will set up project binders and electronic files following procedures outlined in Chapter 5 of the Caltrans Construction Manual.

We will implement procedures for timely delivery of project documentation; expediting RFIs, submittals and change orders; and submittal, review and approval of Progress Pay applications. Monitoring logs will be created to track survey records, RFIs, submittals, certified payroll, employee interviews, materials incorporated into project, materials testing, change orders, extra work reports, pay estimates and potential claims.

Phase 3. Construction Completion and Closeout:

Task 3.1 Final Inspection and Punch List

We will compile detailed "punch lists" with the City Project Manager and Engineer. We will oversee the complete performance of punch list items and final clean-up before the contractor moves off-site. We will coordinate final testing, documentation, and regulatory inspections.

Task 3.2 Coordinate Close-Out and Submittal of Final Documents

We will monitor the contractor's, subcontractor's, and designer's progress to finalize and submit project records and documents. We will obtain contract required documents, lien releases, written warranties, record drawings, and forward to the City for inclusion in the project files.

Task 3.3 Final Payment

We will evaluate contractor's final payment application, resolve outstanding matters, and provide approval and recommendation for final payment.



FEES

Fees are based on the rates, per the enclosed fee schedule, and do not include Agency checking or recording fees, or title company fees. It is our understanding that this project qualifies for California Prevailing Wages.

City of Gardena
Construction Management and Inspection Services for
Project No. JN 952 - Van Ness Ave and 139th Street Improvements

September 17, 2021

Phase	Role	Name	Rate	2021/22					Total Est. Hours	Estimated Cost
				Sep	Oct	Nov	Dec	Jan		
Pre-Construction										
	Principal in Charge	Patrick Riddell, PE	\$185.00	2					2	\$ 370
	Constr Mgr / Resident Engineer	Hany Henein, PE/LS	\$175.00	8					8	\$ 1,400
	Constr. Inspector	Jameson Farr, CPIII	\$140.00	8					8	\$ 1,120
	Office Engineer	Ester Lopez	\$98.00	4					4	\$ 392
Construction										
	Principal in Charge	Patrick Riddell, PE	\$185.00		4	4	4		12	\$ 2,220
	Constr Mgr / Resident Engineer	Hany Henein, PE/LS	\$175.00		24	24	24		72	\$ 12,600
	Constr. Inspector	Jameson Farr, CPIII	\$140.00		145	145	145		435	\$ 60,900
	Office Engineer	Ester Lopez	\$98.00		24	24	24		72	\$ 7,056
Post-Construction										
	Principal in Charge	Patrick Riddell, PE	\$185.00					2	2	\$ 370
	Constr Mgr / Resident Engineer	Hany Henein, PE/LS	\$175.00					8	8	\$ 1,400
	Constr. Inspector	Jameson Farr, CPIII	\$140.00					8	8	\$ 1,120
	Office Engineer	Ester Lopez	\$98.00					16	16	\$ 1,568
Total Estimated Hours				22	197	197	197	34	647	
				Total Estimated Cost of Labor						\$ 90,516
Direct Expenses										
	Sub Consultant	Basis								Estimated Cost
	Ninyo & Moore	Sampling & Testing					Standard Daytime Hrs			\$ 16,257
	Misc Directs	Reproduction, Inspection Materials & Supplies.								\$ 750
				Total Estimated Direct Expenses						\$ 17,007
				Total Estimated Cost of Inspection and Materials Testing Services						\$ 107,523

Assumes 60 working days in the contract.

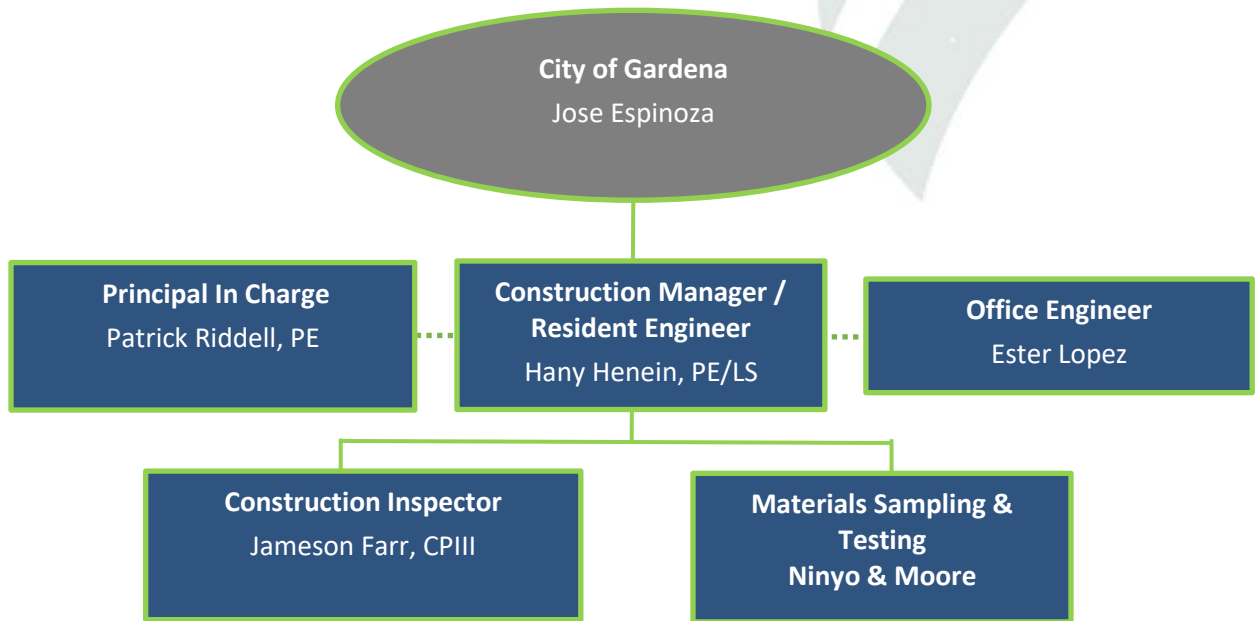
NTP for CM/Inspection to be issued Sept - 2021

NTP for Construction to be issued Oct - 2021

Work schedule = 5 days a week, average of 8 hrs./day with full time inspector



ORGANIZATION CHART





ACCEPTANCE OF PROPOSAL

Proposal Date: September 17, 2021

Client: Jose J. Espinoza
City of Gardena
1717 West 162nd Street
Gardena, CA 90247

Project: Van Ness Ave & 139th Street Improvements
Project No. JN 952

Scope of Work: Construction Management and Inspection

T&M Not to Exceed: \$107,523.00

Appendix A details the terms for work. Cannon bills monthly for work in progress and payment is due within 10 calendar days of invoice date. Overdue amounts will be surcharged at 18 percent per annum or 1.5 percent monthly. Materials are charged at cost plus 25% (+ tax).

Reimbursables are not included in fixed fee; see enclosed "Reimbursable Expense Schedule" for rates. The fees are based upon current California Prevailing Wages; please provide us with the DIR Project ID. If the client requests, or the client's schedule requires work to be done on an overtime basis, a multiplier of 1.5 will be applied to the above rates for weekdays for daily hours in excess of 8 as well as weekends and a multiplier of 2.0 for daily hours in excess of 12 and holidays.

Please indicate your acceptance of this proposal by signing below.

In witness whereof, the parties hereto have caused this agreement consisting of proposal letter, Appendix A and any other necessary and applicable documents to be executed of the date and year first above written. In Appendix A, Cannon Corporation hereinafter referred to as Cannon. The Client, as noted below, hereinafter referred to as Client.

Client: City of Gardena Cannon

x William Mendoza, PE Pat Riddell, PE
Associate Engineer Director, Construction Management Division

Date: _____ Date: _____



*Proposal: Van Ness Ave & 139th Street Improvement Project
Project No. JN 952*

APPENDIX A: NINYO & MOORE PROPOSAL



DEPARTMENT of GENERAL SERVICES

1717 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3731 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9568

ON February 24 2020

UNTIL March 25 2020

REGISTRAR - RECORDER/COUNTY CLERK

NOTICE OF EXEMPTION

TO: Office of Planning & Research
1400 Tenth Street
Sacramento, CA 95814

County Clerk / Registrar Recorder
ATTN: Environmental Filings Clerk
12400 East Imperial Highway, Room 1101
Norwalk, CA 90650

Project Title: Van Ness Ave. and 139th Street Improvement Project JN 952

Project Location (Specific): Van Ness Ave. (Marine Ave. - 135th St.),
139th St. (Van Ness Ave. - Western Ave.)

Project Location (City): Gardena **Location (County):** Los Angeles County

Description of nature, purpose and beneficiaries of project: This project will replace asphalt pavement, replace broken concrete sidewalk and ADA ramps within project limits

Name of public agency approving project: City of Gardena

Name of person or agency carrying out project: City of Gardena

Exempt Status: (Check One)

Ministerial: (P.R.C. Sec. 21080[b][1]; Guidelines Sec. 15268)

Declared Emergency: (P.R.C. Sec. 21080[b][3]; Guidelines Sec. 15269[a])

Emergency Project (P.R.C. Sec. 21080[b][4]; Guidelines Sec. 15269[b][c])

☒ **Categorical Exemption:** Section 15301 Class 1, Existing Facilities
Other: Guidelines Sec. 15061

2020 044609



FILED
Feb 24 2020

Dean C. Logan, Registrar - Recorder/County Clerk

Electronically signed by MAXINE CARRASCO

Reason why project is exempt: This project consists of minor alteration of existing public facilities and involves negligible or no expansion of use beyond that previously existing.

Contact person: Jose Espinoza **Telephone:** 310-217-9644

If filed by applicant:

1. Attach certified document of exempting finding.
2. Has a notice of exemption been filed by the public agency approving the project? Yes No

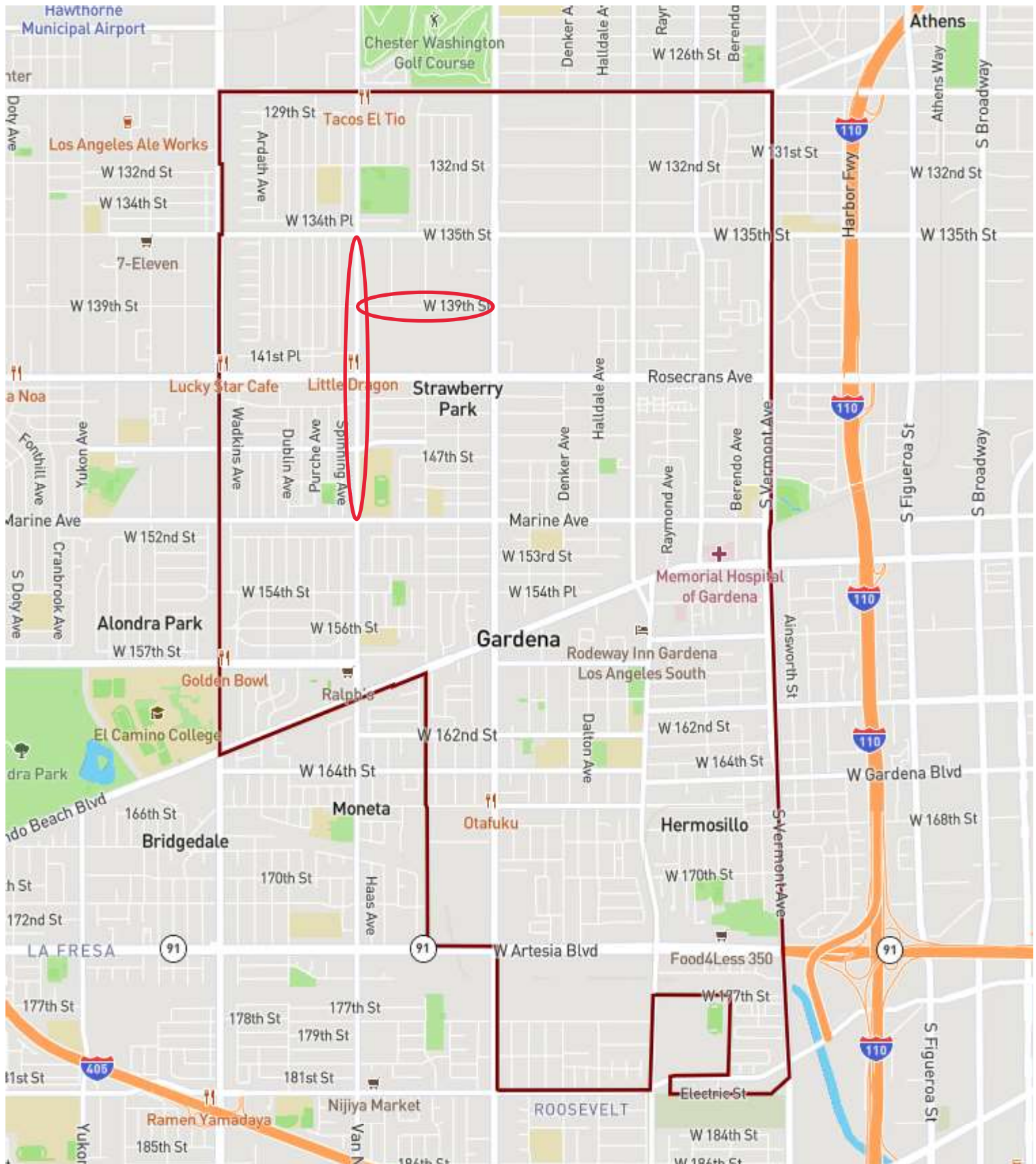
Date received for filing:

CLINT OSORIO 11/19/19
Environmental Quality Officer Date

NOTE: Exempt from Dept. of Fish & Game Wildlife Fee in accordance with de minimis impact finding (735.5[c])

TASHA CERDA, Mayor / ART KASKANIAN, Mayor Pro Tem
MARK E. HENDERSON, Councilmember / DAN MEDINA, Councilmember / RODNEY G. TANAKA, Councilmember
MINA SEMENZA, City Clerk / J. INGRID TSUKIYAMA, City Treasurer / EDWARD MEDRANO, City Manager / PETER L. WALLIN, City Attorney

Van Ness Avenue and 139th Street Improvements Project, JN 952



1" = 3000 ft

Project Location
Map

09/21/2021



This map may represent a visual display of related geographic information. Data provided here on is not guarantee of actual field conditions. To be sure of complete accuracy, please contact the responsible staff for most up-to-date information.



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 15.C
Section: DEPARTMENTAL
ITEMS - PUBLIC WORKS
Meeting Date: September 28,
2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: FIRE STATION NO. 158, ROOF REPLACEMENT PROJECT, JN 509

COUNCIL ACTION REQUIRED:

Staff Recommendation:

- **Authorize Reimbursement to the County of Los Angeles Fire Department for the Fire Station No. 158, Emergency Roof Replacement, in the amount of \$140,905.05.**
- **Authorize a Budget Appropriation in the amount of \$54,000.00 for the ceiling repair design phase of the Fire Station No. 158, Roof Replacement Project, JN 509.**

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that City Council authorize reimbursement to the County of Los Angeles Fire Department for the Fire Station No. 158, Emergency Roof Replacement, in the amount of \$140,905.05 and authorize a budget appropriation in the amount of \$54,000.00 to begin the ceiling repair design phase of the project, JN 509.

The Fire Station No. 158 building, located at 1650 W. 162nd Street, is a City owned property occupied by Los Angeles County's Fire staff as a tenant. During the winter of 2020-2021, the building roof began to leak causing the second-floor ceiling tiles to fall off the substrate. Due to the severely damaged roof, the Assistant Fire Chief had notified the City and underwent emergency roof replacement to prevent further water damage. Subsequently, the roof replacement was completed in May 2021, however the damaged interior ceiling repairs are still needed.

The existing building services agreement with Los Angeles County Fire requires that any non-routine repair such as roof replacements are considered major repairs and are the responsibility of the City, including resulting damages. The Los Angeles Fire Department utilized the County's internal services procedure to procure a contractor and executed the roof replacement. The total cost was \$281,810.10. The Los Angeles Fire agreed to pay fifty (50%) percent of the cost (\$140,905.05) under the assumption that the City would continue an effort to repair the interior water damages. Staff evaluated the submitted request and inspected the completed roof replacement and find the reimbursement request to be acceptable.

A budget appropriation will be utilized to begin the phase of the water damaged repairs which includes the ceiling tiles, lighting, an asbestos and lead study, electrical, and all other

incidental work.

FINANCIAL IMPACT/COST:

Amount to Expense: \$194,906

Funding Sources: Deferred Maintenance Fund

ATTACHMENTS:

[Attachment 1_Services Agreement with LA County Fire.pdf](#)

[Attachment 2_Project Location Map.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is positioned above a horizontal line.

Clint Osorio, City Manager

1 AGREEMENT FOR SERVICES BY AND BETWEEN THE
2 CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY
3 AND THE CITY OF GARDENA

4 THIS AGREEMENT is made and entered into this 28 day of March, 2000,
5 by and between the CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES
6 COUNTY, hereinafter referred to as the "DISTRICT," and the CITY OF GARDENA,
7 hereinafter referred to as the "CITY."

8 W I T N E S S E T H

9 WHEREAS, CITY has decided to annex to DISTRICT for fire protection, hazardous
10 materials, emergency medical, and all related services as authorized by Government Code
11 Section 55632 and pursuant to the provisions of Section 56848.3 of the Government Code of
12 the State of California; and

13 WHEREAS, it is the desire of the parties hereto to address, by this Agreement, all matters
14 which are related to such an annexation.

15 SECTION I. ANNEXATION EFFECTIVE DATE AND WITHDRAWAL FROM
16 THE DISTRICT

17 (A) The effective date of this Agreement shall be the date approved by the Board of
18 Supervisors of the County of Los Angeles as the governing body of the DISTRICT which is
19 September 26, 2000, and this Agreement shall continue in effect until such time as
20 the Agreement is terminated or otherwise renegotiated.

21 (B) The provision of service shall commence on the date stated in Schedule 1 established
22 by the DISTRICT FIRE CHIEF hereinafter referred to as "commencement date of service."

23 (C) The date of annexation of CITY to DISTRICT shall be the date of recordation of
24 annexation documents which shall be on or near the commencement date of service.

25 (D) CITY shall remain a part of the DISTRICT for ten (10) years from the
26 commencement date of service. Subsequent to this initial ten-year term, this Agreement shall
27 be automatically renewed from year to year. CITY may withdraw from DISTRICT any time

1 after the conclusion of this initial ten-year Agreement term subject to the requirements in
2 Sections I and III, herein.

3 (E) DISTRICT or CITY shall give at least one year's written notice to the other for
4 termination of this Agreement and CITY's detachment from the DISTRICT anytime after the
5 conclusion of the initial ten-year term, in accordance with this Section I. Notice shall be sent
6 to the addresses listed in Section III (I), herein, or as subsequently changed by either party in
7 writing.

8 (F) Should either party give written notice of it's intent to terminate this Agreement, that
9 party shall initiate detachment proceedings through the Local Agency Formation Commission
10 (LAFCO). The party who terminates this Agreement, including any subsequent amendments,
11 shall bear the cost of all fees associated with detachment of the CITY from the DISTRICT.
12 Such fees shall be defined as LAFCO fees, the State Board of Equalization fees, and any
13 similar fees of this nature but shall not include any Board of Supervisors' or any CITY
14 administrative fees or attorneys' fees.

15 (G) A review of the Agreement terms may be initiated at any time by either party, upon
16 written notice to the other, and modifications made to this Agreement upon written consent of
17 both parties, which consent shall not be unreasonably withheld or delayed. The parties agree
18 to negotiate in good faith and deal fairly with respect to performance under this Agreement and
19 to any proposed modifications to this Agreement.

20 SECTION II. SERVICES

21 (A) Services to be provided by DISTRICT to CITY include fire protection, hazardous
22 materials services, emergency medical services which include paramedic services, fire code
23 and related code enforcement, fire cause and arson investigation, plus all DISTRICT support
24 services including, but not limited to, supervision, dispatching, training, equipment
25 maintenance, supplies, and procurement, collectively referred to as "services."

26 (B) The power and authority relating to the provision of services, the standards of
27 performance, the discipline of personnel, and other matters related to the performance of such
28 services and control of personnel so employed by DISTRICT shall remain within the sole

1 discretion of the DISTRICT. At the sole discretion of the DISTRICT FIRE CHIEF and as
2 necessitated by service needs, the resources listed on Schedule 2 herein may be reassigned
3 within the CITY. Such reassignment of resources shall have no effect on the CITY's Annual
4 Fee for services.

5 (C) All engine companies assigned to any of the CITY fire stations as listed on Schedule
6 3 attached hereto shall carry automatic defibrillators and their personnel shall be certified
7 Emergency Medical Technician-Defibrillator.

8 (D) All code enforcement, plan check approval, and other fire prevention activities shall
9 be in accordance with the County of Los Angeles Fire Code and DISTRICT ordinances,
10 regulations, standards, policies, and procedures, except as may be amended pursuant to
11 Section X herein. DISTRICT will provide CITY with a monthly list or database of all
12 occupancies inspected by DISTRICT personnel within two (2) weeks of the end of each
13 reporting period.

14 (E) During the term of this Agreement, emergency medical transportation in CITY's
15 corporate territory will be provided either by DISTRICT or by other public or private transport
16 operators that have separately contracted with DISTRICT or the County of Los Angeles
17 ("COUNTY") to render such service.

18 On the effective date of this Agreement, that contract between CITY and COUNTY for
19 the provision by CITY of emergency ambulance transportation services in CITY's corporate
20 territory, adopted by the COUNTY Board of Supervisors on March 12, 1991, (County
21 Contract No. 64565), shall terminate. Following the expiration or earlier termination of this
22 Agreement, and after the receipt by COUNTY or DISTRICT of written notice from CITY
23 either prior to such expiration or termination date or within thirty (30) calendar days thereafter
24 that CITY wishes itself to resume the provision of emergency ambulance services to its
25 residents, the governing body for DISTRICT and COUNTY (i.e., COUNTY's Board of
26 Supervisors) hereby promises to offer an emergency ambulance transportation services
27 agreement to CITY substantially similar to the March 12, 1991 emergency ambulance
28 transportation services contract between the parties.

1 This commitment is consistent with DISTRICT's and COUNTY's intent that the
2 provision of emergency ambulance transportation services by either or both of them in the
3 CITY's corporate area during the term of this Agreement shall be viewed neither as an
4 abandonment by the CITY of a right to administer emergency ambulance transportation service
5 under Health and Safety Code Section 1797.201 nor as an interruption in CITY's delivery of
6 emergency ambulance transportation services in its community, so as to require the execution
7 of an "integration of services" agreement called for by that statute.

8 DISTRICT will continue to analyze the concept of providing ALS ambulance
9 Transportation services, or other similar programs, to the CITY. Revenue pass-through to the
10 CITY from this service will be addressed in a subsequent Memorandum of Understanding by
11 the DISTRICT Fire Chief and CITY MANAGER.

12 (F) DISTRICT will participate in and support community emergency preparedness,
13 education, training, and exercises. DISTRICT personnel will work with the CITY to continue
14 to provide public education programs currently offered by the CITY. The scope and specific
15 programs may be modified by DISTRICT and CITY after subsequent evaluation. CITY shall
16 retain responsibility for CITY's internal emergency management and related programs.

17 (G) Without cost to DISTRICT, CITY shall, within the legal boundaries of the CITY,
18 retain responsibility for providing a water system including fire hydrants capable of supplying
19 adequate water fire flow to DISTRICT. CITY shall cooperate with and assist DISTRICT in
20 requiring that the CITY Water Department or other local water purveyors provide adequate
21 water and hydrants for fire protection purposes within CITY without cost to DISTRICT.

22 (H) DISTRICT shall annually inspect all fire hydrants within CITY to ensure that fire
23 hydrants are mechanically operable and capable of delivering water. DISTRICT shall notify
24 CITY Water Department or other local water purveyors, in writing, of any maintenance
25 requirements as soon as possible after such inspections and at any other time DISTRICT
26 becomes aware of maintenance or repair requirements. DISTRICT shall not be liable to pay
27 CITY Water Department or any other water purveyors for hydrant installation, repair,
28 maintenance, or rental fees or any other related costs or expenses.

1 (I) The transference of 9-1-1 calls to the DISTRICT by the CITY's Public Safety
2 Answering Point (PSAP) shall be performed without cost to the DISTRICT. CITY shall be
3 responsible for all costs associated with connecting ring down circuits from its PSAP to the
4 DISTRICT's circuit.

5 (J) At the request of the CITY the DISTRICT shall provide to the CITY statistical
6 response information reports. The criteria utilized in the preparation of such reports shall be
7 determined by the CITY MANAGER and the DISTRICT's jurisdictional Assistant Fire Chief.

8 (K) Nothing in this Agreement precludes the future expansion, closure, consolidation, or
9 relocation of the fire stations referenced herein if such action is mutually beneficial to and
10 agreed upon by both CITY and DISTRICT.

11 (L) Any agreed-upon adjustments in staffing pursuant to Section XI(B) herein may cause
12 adjustments in the determination of the Annual Fee, as specified in Schedule 2 attached hereto.

13 **SECTION III. ANNUAL FEE FOR SERVICES**

14 (A) As provided for in the State of California Government Code, Section 56848.3, CITY
15 shall pay an Annual Fee for DISTRICT services, hereinafter referred to as "Annual Fee".
16 DISTRICT shall be paid monthly, in advance, from funds of CITY for the performance of the
17 services referred to in Section II, hereof. The Annual Fee shall be determined by the method
18 specified in Schedule 2, attached hereto and made a part hereof. CITY shall pay DISTRICT
19 one-twelfth (1/12) of the estimated or actual Annual Fee monthly, in advance, on or before the
20 first day of each month. The one-year period for payment of the Annual Fee is defined as July
21 1 through June 30, herein referred to as "fiscal year."

22 (B) Ninety (90) days prior to the commencement of each fiscal year, DISTRICT shall
23 submit a proposed estimate of the Annual Fee (estimated Annual Fee) for providing services
24 within the CITY for the ensuing fiscal year. This estimated Annual Fee shall include costs of
25 DISTRICT salary and employee benefits and overhead. Salary and employee benefits and
26 overhead costs, included in the CITY's estimated or actual Annual Fee, shall be consistent
27 with DISTRICT's actual cost.

28 (C) As soon as actual cost information is available, DISTRICT shall provide CITY a

1 statement of the actual Annual Fee (actual Annual Fee) for providing services during the
2 current fiscal year. If the actual Annual Fee is less than the estimated Annual Fee, the
3 DISTRICT shall credit CITY for the difference, which amount shall be deducted from the first
4 monthly invoice and, if applicable, the following monthly invoices subsequent to the statement
5 of the actual Annual Fee. If the actual Annual Fee is greater than the estimated Annual Fee,
6 the additional amount due DISTRICT will be paid by CITY during the subsequent fiscal year
7 as follows. One-twelfth (1/12) of such additional Annual Fee amount due DISTRICT shall be
8 added and paid in each of CITY's subsequent twelve (12) monthly payments.

9 (D) A limitation shall be placed on increases in the amount of actual Annual Fee to be
10 paid by CITY each year, hereinafter referred to as "Annual Fee Limitation." For purposes of
11 calculation of the Annual Fee Limitation, the Annual Fee shall not include any conversion
12 costs, equipment payments, credits or rebates of any kind. This Annual Fee Limitation shall be
13 subject to annual change after the initial five-year period of this Agreement. During the initial
14 five-year period, the Annual Fee Limitation shall not exceed 6.5% per fiscal year. During the
15 sixth year of annexation, the Annual Fee Limitation shall be the average of the immediately
16 preceding four years' percentage increases in the Actual Annual Fee plus one percent (1%).
17 During the seventh year of annexation and each subsequent fiscal year, the Annual Fee
18 Limitation shall be the average of the immediately preceding five years' percentage increases
19 in the actual Annual Fee plus one percent (1%).

20 Any increases in costs necessitated or mandated by legislative or judicial decisions or
21 actions, other than penalties or damages due to negligence of DISTRICT, shall not be subject
22 to the Annual Fee Limitation and shall be due in any fiscal year in which they occur.

23 (E) In any year where the CITY's actual Annual Fee, as determined in Section III (C)
24 herein, exceeds the preceding fiscal year's actual Annual Fee plus the applicable Annual Fee
25 Limitation, hereinafter referred to as "Annual Fee Limitation excess," payment of the Annual
26 Fee Limitation excess shall be deferred to a subsequent future fiscal year(s) where the increase
27 in the actual Annual Fee for that fiscal year over the preceding fiscal year is less than the
28 Annual Fee Limitation. The Annual Fee Limitation excess will be repaid by CITY in any

1 subsequent fiscal year(s) to the extent the actual Annual Fee increase in that fiscal year is less
2 than the Annual Fee Limitation for that fiscal year. One-twelfth (1/12) of such Annual Fee
3 Limitation excess shall be added and paid in each of CITY's twelve (12) monthly payments for
4 the subsequent fiscal year(s).

5 In the event CITY detaches from the DISTRICT, any unpaid Annual Fee Limitation
6 excess together with any outstanding Annual Fee payments due by the CITY as of the effective
7 date of the detachment shall be due and payable to the DISTRICT no later than the effective
8 date of detachment. Should a credit be due the CITY from DISTRICT, a refund shall be paid
9 to CITY no later than the effective date of detachment.

10 (F) Conversion costs as specified in Schedule 4 attached hereto and made a part hereof
11 shall be charged to CITY and shall be paid in sixty (60) equal monthly payments. This amount
12 shall be added to each monthly invoice for the Annual Fee commencing with the first month's
13 Annual Fee invoice, or as soon thereafter as the amount of the conversion costs is available.

14 (G) CITY shall pay all annexation processing fees by check directly to and upon request
15 by DISTRICT. Such fees are anticipated to be:

16 State of California
17 Board of Equalization \$ 300.00

18
19 County of Los Angeles
20 Local Agency Formation Commission \$5,000.00

21 (H) Fire protection, hazardous materials, emergency medical, and all related services as
22 set forth in Section II, herein, shall not be performed by DISTRICT hereunder unless CITY
23 shall:

- 24 1. Have available funds previously appropriated to cover the Annual Fee.
25 2. Have paid, when due to DISTRICT, the monthly payments for the
26 Annual Fee from the previously appropriated funds.

27 (I) DISTRICT shall invoice CITY at least thirty (30) days in advance of any scheduled
28 monthly payment. Payment of all invoices under this Agreement shall be due and payable
29 thirty (30) days from the date of invoice (hereinafter referred to as "due date").

1 Invoices and general notices shall be sent to CITY at:

2 City of Gardena
3 1700 West 162nd Street
4 Gardena, CA 90247

5 Payments shall be sent to:

6 Los Angeles County Fire Department
7 P. O. Box 54740
8 Los Angeles, CA 90054-0740

9 General notices shall be sent to:

10 Fire Chief P. Michael Freeman
11 Los Angeles County Fire Department
12 1320 North Eastern Avenue
13 Los Angeles, CA 90063-3294

14 Either party shall notify the other, in writing, of an address change.

15 (J) If the commencement date of service is in the middle of any month, the pro rata share
16 for that month and full payment for the following month shall be paid in advance. The pro
17 rata monthly share shall be calculated as follows:

18 Divide the Annual Fee by 365 days (daily rate) and multiply
19 the daily rate by the number of days remaining in the month
20 as of the commencement date of service.

21 (K) Interest shall be added to any payment invoiced by DISTRICT and that is received by
22 DISTRICT after the due date (late payment). The interest rate on any late payment shall be
23 established as the prevailing prime lending rate for Bank of America, or any successor
24 financial institution, as of the first day payment is late. The period for computing this interest
25 shall commence the day following the payment due date and end the date of receipt of payment
26 by the DISTRICT. The interest payment shall be computed as follows:

27
$$\frac{\text{No. of Days Late}}{365 \text{ Days}} \times \text{Prime Lending Rate} \times \$ \text{Amount of Payment} = \text{Late Payment Interest Charge}$$

28
29 (L) The Annual Fee in this Agreement is based upon current CITY boundaries and
30 service requirements.

1 (1) Should CITY annex additional areas from which DISTRICT receives property
2 taxes, DISTRICT shall continue to receive its full share of property taxes DISTRICT derives
3 from those areas with no adjustment to the Annual Fee. In addition, should CITY desire that
4 the DISTRICT's special tax be discontinued in the annexed area within the CITY, CITY shall
5 transfer additional property taxes to DISTRICT in an amount equal to the revenue generated
6 by the special tax in the annexed area within the CITY. Provided that the financing measures
7 described in this paragraph are complied with, CITY shall not incur any additional Annual Fee
8 costs as a result of annexation.

9 (2) Should CITY annex any area in which DISTRICT does not receive property
10 taxes (such as from a non-DISTRICT city) staffing levels shall be adjusted to adequately serve
11 the annexed area and CITY's Annual Fee shall be adjusted accordingly as determined by
12 DISTRICT and reviewed by CITY.

13 (3) Should any existing CITY area or any CITY-annexed area from which the
14 DISTRICT derives property tax funding subsequently be included in a redevelopment project
15 area, either the Gardena Community Redevelopment Agency, hereinafter referred to as
16 "Agency," shall exempt the DISTRICT from tax increment financing of Agency
17 redevelopment project(s) or the CITY shall annually reimburse DISTRICT for any and all
18 diversion of property taxes from DISTRICT to the Agency in an amount net of the Low and
19 Moderate Income Housing set-aside. In no event shall any Agency redevelopment projects
20 decrease DISTRICT property tax revenue.

21 (M) All revenues generated from fees established or implemented by DISTRICT shall be
22 DISTRICT revenues. Fees of any nature collected by CITY on behalf of DISTRICT shall be
23 passed-through to DISTRICT by CITY as DISTRICT revenues. CITY shall be authorized to
24 retain a five percent (5%) administrative charge for any fees collected on behalf of DISTRICT.
25 Any fees charged and collected by the CITY subsequent to the commencement date of service
26 shall remain as revenues of the CITY provided that such fees are not identified as fees imposed
27 by DISTRICT. DISTRICT shall be authorized to retain a five percent (5%) administrative
28 charge for any fees collected by DISTRICT on behalf of CITY. Excluding any State, Federal,

1 or judicially mandated programs or fees, any fees established by DISTRICT to be imposed in
2 CITY after the commencement date of service shall require the prior approval of CITY, which
3 approval shall not be unreasonably withheld. After giving written notice to DISTRICT, CITY
4 may at any time choose to pay, in part or whole, any fees levied by DISTRICT in lieu of
5 imposition of the fees upon the citizens of CITY.

6 In the event that an incident occurs within the CITY while this Agreement is in effect
7 during which the DISTRICT may be required to deploy a substantial number of DISTRICT
8 apparatus and personnel to such incident, the DISTRICT reserves the right to pursue cost
9 recovery at its sole discretion against the party that caused the incident but not against the
10 CITY. In the event the CITY were to pursue cost recovery for DISTRICT resources deployed
11 to such an incident, the CITY shall promptly pay to the DISTRICT all such DISTRICT costs
12 recovered by the CITY less the cost of CITY's recovery efforts. Costs for DISTRICT
13 resources paid for by the CITY through this Agreement as detailed on Schedule 2 herein and
14 deployed to such an incident shall not be recoverable by DISTRICT from CITY.

15 (N) In the event that a billing/payment dispute arises between the DISTRICT and CITY,
16 the parties will negotiate in good faith to resolve the dispute and the following procedures will
17 be taken to resolve the dispute:

18 1. The dispute will be specified, in writing, and presented to the DISTRICT
19 jurisdictional Assistant Fire Chief if a CITY dispute, or to the CITY MANAGER if a
20 DISTRICT dispute, within thirty (30) days of the receipt of a disputed invoice or disputed
21 payment. The CITY shall pay any disputed invoice "under protest."

22 2. If the DISTRICT and CITY cannot fully resolve the dispute within ninety (90)
23 days of receipt of written notification of this dispute (impasse), the impasse will be sent to an
24 independent arbitrator for resolution. Said arbitrator shall be selected jointly by CITY and
25 DISTRICT within forty-five (45) days of impasse and shall be paid for equally by CITY and
26 DISTRICT. If DISTRICT and CITY cannot agree on an arbitrator, each party shall, at its
27 own expense, retain an arbitrator within thirty (30) days after the jointly selected arbitrator
28 should have been selected. These two arbitrators will within thirty (30) days mutually select a

1 third arbitrator. The mutually agreed-upon arbitrator will resolve the matter within thirty (30)
2 days after his/her selection. DISTRICT and CITY shall share equally the cost of the third
3 arbitrator. The arbitrator's resolution of the impasse shall be final and binding.

4 If the DISTRICT prevails in arbitration, all money owed and not paid to the
5 DISTRICT will be forwarded to the mailing address identified in Section III (I), herein, within
6 thirty (30) calendar days from the date of the issuance of the arbitrator's decision. In addition,
7 the CITY will be assessed and pay the interest payment amount as calculated for an interest
8 payment in Section III (K) of this Agreement.

9 If the CITY prevails in arbitration and has paid the DISTRICT the disputed
10 amount, a refund to CITY will be forwarded to the mailing address identified in Section III
11 (I), herein, within thirty (30) calendar days from the date of the issuance of the arbitrator's
12 decision. In addition, DISTRICT will pay to CITY the interest as calculated for an interest
13 payment, as identified in Section III (K) of this Agreement.

14 (O) The DISTRICT shall credit to the CITY's Annual Fee billing the cost expended by
15 CITY to fulfill the requirements of Section VII (C)(12), herein, in the invoice subsequent to
16 DISTRICT'S receipt of cost documentation. CITY shall present documentation satisfactory to
17 DISTRICT of the amount expended prior to credit being made.

18 (P) Sick and vacation benefit days, as provided for in Section VII (C)(6) and (7) herein
19 and as detailed on Schedules 8, 9, 11, and 12 attached hereto and made a part hereof, shall be
20 charged to the CITY and shall be paid in thirty-six (36) equal monthly payments which shall
21 be added to the monthly invoice for the Annual Fee commencing with the first month's Annual
22 Fee invoice or as soon as practicable after the finalization of these Schedules.

23 **SECTION IV. EQUIPMENT, FURNITURE, FURNISHINGS, AND EXPENDABLE**

24 **EQUIPMENT/FIRE APPARATUS AND EQUIPMENT**

25 (A) On the commencement date of service CITY shall transfer to DISTRICT all fire
26 apparatus, vehicles, fire equipment, and fire station furnishings, furniture, equipment and
27 expendable tools incidental to fire station operations, as inventoried and identified by
28 DISTRICT in writing, and listed in Schedules 5 and 6 attached hereto. All items not

1 transferred to DISTRICT will remain with the CITY.

2 (B) All right, title, and interest in said CITY apparatus and vehicles shall be conveyed to
3 DISTRICT free and clear of any encumbrances. CITY shall be responsible for any and all
4 outstanding loans or liens against said apparatus and vehicles.

5 (C) All fire apparatus, vehicles, and related apparatus/vehicular equipment transferred to
6 the DISTRICT by the CITY shall be in good working order. CITY shall pay for any fire
7 apparatus and vehicle repairs necessary due to deferred or deficient maintenance. Prior to the
8 commencement date of service, the DISTRICT shall inspect all such fire apparatus and
9 vehicles and identify any repairs required due to deferred or deficient maintenance.

10 DISTRICT shall add the cost for such repairs to the conversion costs and modify Schedule 4
11 accordingly.

12 **SECTION V. FIRE STATIONS**

13 (A) Upon the commencement date of service, the two (2) existing CITY fire stations shall
14 be used and occupied by DISTRICT, as listed on Schedule 3 attached hereto and made a part
15 hereof. CITY shall lease to DISTRICT for one dollar (\$1) annually each of the two CITY fire
16 stations as identified on Schedule 3.

17 (B) CITY represents and warrants that it has performed all environmental cleanup of
18 hazardous materials at all CITY fire stations, as required by all applicable Federal, State, and
19 local laws as detailed in Section VIII (C) herein.

20 CITY represents and warrants that CITY has, as Federally mandated, at its own
21 expense, properly removed and replaced, if applicable, all underground fuel tanks from all
22 CITY fire stations in accordance with all applicable Federal, State, and local requirements and
23 standards. DISTRICT assumes no responsibility for any and all contamination or
24 environmental damage, personal injury or property damage, or liability of any value
25 whatsoever arising from said fuel tanks or their removal. CITY shall indemnify, defend, and
26 hold harmless DISTRICT from any claims, liabilities, damages, costs, or expenses of any
27 nature whatsoever related to past or present fuel tanks located at any CITY fire station sites.

28 CITY shall indemnify, defend, and hold harmless DISTRICT for any liability, cost,

1 expense, claims, or damages arising from any contamination or environmental damage,
2 including personal injury or property damage, of any kind whatsoever at or adjacent to CITY
3 fire station sites in any way related to CITY fuel tanks or asbestos, if any, at CITY fire station
4 sites, or related to any other hazards or conditions caused or created by CITY.

5 (C) DISTRICT shall be responsible for utility payments related solely to DISTRICT's use
6 of CITY fire stations. In the event any of the CITY's fire stations' utility connections are
7 shared jointly by others, a formula to determine sharing of utility costs shall be set forth in a
8 Memorandum of Understanding, included herein as Schedule 13, attached hereto and made a
9 part hereof, hereinafter referred to as "MOU", entered into by the CITY MANAGER and
10 DISTRICT FIRE CHIEF prior to the commencement date of service or as soon as practicable
11 thereafter.

12 (D) DISTRICT shall perform all routine, day-to-day maintenance, and minor repairs
13 (collectively referred to as "routine repairs") on all fire stations leased from CITY identified
14 on Schedule 3 attached hereto. DISTRICT shall be responsible for routine repairs up to
15 \$25,000 per fire station during the first year of this Agreement (DISTRICT's share). For the
16 second through fifth years of this Agreement, the DISTRICT's share shall be as follows:

17	Year 2	\$26,250
18	Year 3	\$27,563
19	Year 4	\$28,941
20	Year 5	\$30,388

21 DISTRICT shall notify CITY in writing if the total cost for routine repairs for any of
22 the CITY fire stations in any one year is anticipated to exceed the DISTRICT's share for that
23 year in accordance with paragraph (D) herein. If DISTRICT expends less than DISTRICT's
24 share on any fire station in any year, any amount less than DISTRICT's share for such fire
25 station shall not be credited against another fire station, nor shall it be carried over from year
26 to year. Routine repairs shall include but not be limited to the following: repair or
27 replacement of apparatus room doors; floor replacement; ceiling replacement; incidental
28 plumbing and electrical repairs; heating and air conditioning repairs; exhaust fan replacement;

1 etc.; and minor remodeling such as shower refurbishment, installation of stainless steel
2 countertops, and additional cabinets for offices and/or lockers. All repairs or portions thereof
3 in excess of DISTRICT'S share, per year, shall be the responsibility of the CITY.

4 Any non-routine repairs hereinafter shall be referred to as "major repairs" and shall
5 be identified, in writing, by the DISTRICT and presented to CITY. In the event of a dispute
6 regarding the existence of major repairs, the general arbitration procedures stated in Section
7 III(N) shall be utilized. Major repairs shall be undertaken by the CITY within twelve (12)
8 months of DISTRICT's notification to CITY, or other time period as mutually agreed upon by
9 DISTRICT FIRE CHIEF and CITY MANAGER, unless said major repair is deemed an
10 emergency, hereinafter referred to as "emergency major repair."

11 Emergency major repair shall be defined as one that if left unrepaired would
12 compromise the health, welfare, or security of the fire station inhabitants or the public, as
13 determined by DISTRICT. DISTRICT shall commence emergency major repairs immediately
14 after notification by DISTRICT to CITY's designated emergency contact person. CITY shall
15 provide DISTRICT with the name and telephone number of a designated contact person for
16 such emergency contacts which may be after hours. DISTRICT will undertake the necessary
17 emergency major repairs and invoice the CITY for the costs of repairs. CITY shall be
18 invoiced for one-twelfth (1/12) of the cost of such repairs monthly for a period of twelve (12)
19 months. All invoices for emergency major repairs undertaken by the DISTRICT shall be due
20 and payable thirty (30) days from the date of invoice and shall be subject to the terms
21 contained in Section III (K) and (N) herein.

22 DISTRICT FIRE CHIEF may authorize improvements to any CITY fire station for
23 DISTRICT benefit at no cost to the CITY. Improvements to the stations for DISTRICT benefit
24 shall not be subject to the annual maintenance per station provisions as contained herein.

25 Beginning on the sixth year of this Agreement, the DISTRICT shall assume all fire
26 station maintenance costs.

27 (E) DISTRICT shall inspect all CITY fire stations prior to acceptance and occupancy.
28 After DISTRICT acceptance of each CITY fire station, DISTRICT shall be responsible for

1 minor and routine station repairs as described in Section V (D) herein.

2 (F) CITY shall, at all times during the term of this Agreement, maintain hazard insurance
3 at CITY expense on CITY fire stations listed on Schedule 3 attached hereto.

4 (G) DISTRICT shall be fully responsible for any major repairs or any damages arising
5 solely from the intentional or negligent acts of DISTRICT's personnel.

6 **SECTION VI. INDEMNIFICATION**

7 (A) Except as specifically otherwise provided in this Agreement, neither party shall be
8 liable for the negligent or wrongful acts of the other in the performance of this Agreement.

9 (1) CITY agrees to indemnify, defend, and hold harmless DISTRICT and COUNTY,
10 their elected and appointed officers, agents, and employees from any and all liability and
11 expenses, including defense costs and legal fees, arising from or connected with claims and
12 lawsuits arising from the negligent or wrongful acts of CITY in the performance of this
13 Agreement.

14 (2) DISTRICT agrees to indemnify, defend, and hold harmless CITY, its elected and
15 appointed officials, agents, officers, and employees from any and all liability and expenses,
16 including defense costs and legal fees, arising from or connected with claims and lawsuits
17 arising from the negligent or wrongful acts of DISTRICT in the performance of this
18 Agreement.

19 **SECTION VII. PERSONNEL**

20 (A) **SWORN EMPLOYEES**

21 (1) **Appointment** - Subject to the provisions of the California Government Code,
22 Section 1031; the Charter of the County of Los Angeles, Section 56 3/4; and the Los Angeles
23 County Code Section 6.02.040, DISTRICT agrees to appoint, without further civil service
24 examination, CITY Fire Fighter series employees exclusive of temporary or reserve Fire
25 Fighters, hereinafter referred to as "sworn employees," specified on Schedule 7, attached
26 hereto and made a part hereof, who have successfully completed six (6) months service with
27 CITY. Sworn employees' service with CITY must include actual firefighting experience in a

1 permanent Fire Fighter position. Safety employees hired before March 31, 1997 have a
2 mandatory retirement age of sixty (60), unless subsequently modified by the Los Angeles
3 County Board of Supervisors. For purposes of the mandatory retirement age for transferring
4 safety employees, the sworn CITY employees' commencement of service with the DISTRICT
5 shall be deemed to be the date of hire in a safety capacity with the CITY. Safety employees
6 who have reached their 60th birthday and were hired by CITY before March 31, 1997 shall
7 not be blanketed into DISTRICT service.

8 (2) Probation - All CITY sworn employees on probation will remain on probation until
9 completing DISTRICT probationary period and requirements.

10 (3) Positions - CITY sworn employees qualified pursuant to this Section VII are fully
11 identified on Schedule 7 attached hereto and are subject to the terms and conditions of this
12 Agreement. CITY sworn employees shall be employed by DISTRICT in the number and
13 status as follows:

<u>Number</u>	<u>District Status</u>
6	Captains
9	Fire Fighter Specialists
Remainder	Fire Fighters

18 CITY shall designate sworn employees to be assigned to the Captain, Fire Fighter
19 Specialist, and Fire Fighter positions indicated above. Any CITY designated employee shall
20 be eligible for the assigned position if the employee has held the position being designated to
21 or a higher position in the service of the CITY. A duly authorized representative from the
22 Gardena Firefighters Association, Inc., California, Local 1413 shall approve, in writing, the
23 appointment of the personnel designated to the ranks of Captain and Fire Fighter Specialist as
24 listed on Schedule 7 attached. Once approved by the Gardena Firefighters Association, these
25 designations shall become final and not subject to change unless a CITY sworn employee
26 designated on the list does not transfer to the DISTRICT.

27 (4) Firefighting Experience - CITY sworn employees to be assigned to the position of
28 Fire Captain shall have five (5) years' firefighting experience. CITY represents and warrants

1 that those employees assigned Fire Captain positions have a minimum of five (5) years'
2 firefighting experience.

3 (5) Driving Skills - All CITY sworn employees who are to be assigned fire apparatus
4 operation responsibilities as Fire Fighter Specialists will be tested and trained, as may be
5 required by DISTRICT. Any CITY sworn employee who does not initially qualify in fire
6 apparatus operations prior to the commencement date of service will be assigned other duties.
7 After being provided training by the DISTRICT, transferring Fire Fighter Specialists will be
8 required to pass a fire apparatus operations test. Fire Fighter Specialists who do not pass the
9 fire apparatus operations test may be demoted.

10 (6) Driver's License - As a condition of employment, all CITY sworn employees will
11 be required to obtain the appropriate California Driver's License, which is currently a
12 noncommercial Class B restricted to operate firefighting equipment only, with air brake, tank,
13 and hazardous material endorsements in accordance with the California Department of Motor
14 Vehicles requirements. No employee shall have license restrictions which would prevent
15 her/him from performing their employment duties.

16 (7) EMT-1D Training - Sworn members of DISTRICT are required to be certified as
17 Emergency Medical Technician 1D (EMT-1D). CITY sworn employees transferring to
18 DISTRICT shall have current EMT-1D certification. Any transferring CITY sworn employees
19 who have not maintained a current EMT-1D certification will be provided the necessary
20 training by the DISTRICT. The CITY shall reimburse the DISTRICT for all costs incurred by
21 the DISTRICT to provide training to transferring employees lacking current and appropriate
22 EMT-1D certification.

23 (8) POST Training - All sworn members of DISTRICT are required to satisfactorily
24 complete the Peace Officer Standards and Training (POST) course. CITY sworn employees
25 transferring to DISTRICT shall be provided the required training if employees have not
26 already completed the POST course. CITY shall reimburse DISTRICT for all costs incurred
27 by DISTRICT to provide such POST training.

1 (9) Seniority - The annexation of CITY to DISTRICT will result in the creation of
2 thirty (30) additional DISTRICT sworn positions. More than thirty (30) sworn employees may
3 be transferring from CITY to DISTRICT. Pursuant to Section 53292 of the California
4 Government Code and except as specified in Section VII (C)(10) herein, so as not to impair
5 the seniority rights of existing DISTRICT sworn employees, as a result of the thirty (30)
6 newly created sworn positions only thirty (30) CITY sworn employees with the most CITY
7 Fire Department continuous service time will receive DISTRICT seniority rights and
8 COUNTY seniority. DISTRICT seniority is principally used for transfer bidding rights and,
9 for these thirty (30) positions, will be based on service time in the Fire Fighter series with
10 CITY Fire Department. COUNTY seniority which, as defined in Los Angeles County Civil
11 Service Rule 2.15 as "continuous service," is principally used for purposes of determining the
12 order of economic layoff or reduction. Also as defined in Section 6.04.040 of the Los
13 Angeles County Code, "continuous service" is principally used for purposes of determining
14 rights to some types of paid leave. For these thirty (30) positions, continuous service will
15 include all service time with the CITY, including any continuous non-permanent time. The
16 assigned DISTRICT and COUNTY seniority dates for the remaining sworn employees will be
17 the commencement date of service with the DISTRICT. They will be placed on the
18 DISTRICT seniority list and also assigned a COUNTY continuous service date in order of
19 their relative service time with the CITY. In the event any two or more transferring CITY
20 employees have the same continuous service date with the CITY Fire Department, the CITY
21 shall use whatever method currently utilized by the CITY to determine the manner in which
22 the seniority for those affected employees shall be established. As those CITY sworn
23 employees with full DISTRICT and COUNTY seniority rights leave DISTRICT service, the
24 remaining sworn employees will be assimilated into full DISTRICT and COUNTY seniority
25 status based on their time in service as sworn CITY/DISTRICT employees, with the exception
26 of those employees who fall under the provision of Section VII (C)(10) herein.

27 (10) Promotional Exams - All non-probationary transferring sworn employees shall
28 be immediately eligible for promotional examination within the DISTRICT. All time in rank

1 as a sworn CITY/DISTRICT employee shall be considered for purposes of determining
2 eligibility for promotional examination.

3 (11) Longevity Bonus - For purposes of determining eligibility for the DISTRICT's
4 Fire Fighter longevity bonus for those CITY employees blanketed-in to DISTRICT in the Fire
5 Fighter classification, all continuous CITY service time in the Fire Fighter or successive
6 promotional classifications shall be deemed as fulfilling the required aggregate service time for
7 longevity bonus entitlement, except as provided in Section VII(C)(10) herein.

8 (12) Training Records - CITY will provide DISTRICT with complete training records
9 of all CITY sworn employees to be transferred to the DISTRICT pursuant to this Agreement.

10 (B) NON-SWORN EMPLOYEES

11 (1) Appointment - DISTRICT may agree to appoint without further civil service
12 examination non-Fire Fighter series employees, hereinafter referred to as "non-sworn
13 employees", who have successfully completed six (6) months continuous service with CITY
14 and who shall be listed on Schedule 10, attached hereto and made a part hereof. All non-
15 sworn employees shall successfully complete a probationary period consistent with Los
16 Angeles County Civil Service Rules.

17 (2) Seniority - Since non-sworn positions are not being created as a result of this
18 annexation, the DISTRICT and COUNTY seniority date for all transferring non-sworn CITY
19 employees shall be the commencement date of service.

20 (C) ALL EMPLOYEES

21 (1) Medical Exam & Background Investigation - Prior to the commencement
22 date of service, as a condition of DISTRICT employment, it will be required that each CITY
23 employee be medically qualified by a DISTRICT-administered physical examination, which
24 includes a drug screening component, and shall satisfy the DISTRICT's requirements for a
25 background investigation. Any CITY employee who is on medical leave of absence on the
26 commencement date of service shall be blanketed into DISTRICT if he/she passes the required
27 medical examination and background investigation upon termination of medical leave.

1 (2) Salary Step Placement - For the purpose of determining an employee's
2 DISTRICT salary step placement, "CITY salary" shall be defined as all monthly earnings that
3 are eligible towards CITY retirement credit, excluding all paramedic bonuses, any
4 compensation for unused benefit days, and all overtime earnings. The employee's initial
5 salary step placement shall not be less than his/her CITY salary.

6 a) Sworn employees - Except as provided in Section VII (C)(9) and (10), all
7 continuous service time accrued as a sworn employee in the service of the CITY shall be
8 considered for the purpose of determining COUNTY employee benefits including sick leave,
9 vacation and step placement on the applicable COUNTY salary schedule. Salary step
10 placement of sworn employees shall be within the salary range of the DISTRICT position
11 assigned, but no less than the salary step that provides for the same salary or next higher salary
12 as the sworn employee's CITY salary. Subsequent salary step advances, if applicable, shall be
13 one year from the last step advance with the CITY or in accordance with COUNTY policy,
14 whichever is sooner. In the event that the sworn employee's CITY salary is higher than the
15 top step of the COUNTY salary range, the sworn employee will be placed on the top step of
16 that range, but shall be Y-rated so that no loss in pay occurs. A sworn CITY employee's Y-
17 rate shall remain in effect until the regular salary including any bonuses exceeds the Y-rate
18 amount. Should the sworn employee realize a salary reduction as a result of a voluntary
19 assignment change and the salary returns to less than the Y-rate amount, the sworn employee's
20 Y-rate shall be restored. Y-rated employees shall not be eligible for bonuses in addition to
21 their Y-rated salary. Sworn employees who have accrued CITY service time in a non-sworn
22 position shall have such non-sworn service time considered for purposes of determining
23 COUNTY seniority date and benefits, but not salary step placement.

24 b) Non-sworn Employees - Except as provided in Section VII (C)(9) and (10),
25 all continuous service time accrued as a non-sworn employee in the service of the CITY shall
26 be considered for the purpose of determining sick leave and vacation, but not for DISTRICT
27 or COUNTY seniority. Salary placement of non-sworn employees shall be within the salary
28 range of the DISTRICT position assigned, and at the salary step that provides for the same

1 salary or next higher salary as the employee's CITY salary as of the commencement date of
2 service through this Agreement. In the event that the employee's CITY salary is higher than
3 the top step of the COUNTY salary range, the employee will be placed on the top step of that
4 range, but shall be Y-rated so that no loss in pay occurs.

5 (3) Taxes - This Agreement does not exempt transferring CITY employees from
6 applicable payroll taxes required of new employees, such as Health Insurance Tax (HIT).

7 (4) Uniforms - CITY issued uniforms and safety equipment that meet DISTRICT
8 standards shall be transferred to the DISTRICT with the transferring employees. CITY
9 uniforms will be supplemented by DISTRICT issued uniforms and/or safety equipment
10 necessary to meet DISTRICT requirements. CITY shall assume all costs for supplementing
11 uniforms and safety equipment that do not meet DISTRICT standards. Subsequent uniform
12 issues will be as provided for in the current Memorandum of Understanding for the respective
13 employee representation units entered into between the County of Los Angeles and the
14 certified employee organizations, if applicable.

15 (5) Personnel/Medical/Time Records - Subject to permission being granted by
16 CITY employees, CITY will provide DISTRICT with complete and original personnel and
17 employment medical records of all CITY personnel to be transferred pursuant to this
18 Agreement, including all claims for disability compensation. In addition, CITY will provide
19 DISTRICT with a minimum of one year's time records of "hours worked" prior to the
20 commencement date of service for all CITY personnel to be transferred pursuant to this
21 Agreement. As a condition of DISTRICT employment, CITY employees must consent to the
22 transfer of complete original personnel and employment medical records to DISTRICT. Each
23 transferring employee shall certify to DISTRICT the completeness of his/her personnel file.

24 (6) Vacation Shifts/Days - CITY shall pay to DISTRICT in the manner set forth in
25 Section III (P) herein for transferred vacation benefit shifts/days for transferring employees at
26 CITY's salary rates in effect on the commencement date of service. CITY shall transfer all
27 vacation benefit shifts/days an employee is entitled to in CITY employment to a maximum of

1 twenty (20) vacation days or ten (10) shifts, whichever is applicable. Vacation benefit
2 shifts/days are outlined in Schedule 8 for sworn personnel and Schedule 11 for non-sworn
3 personnel, which are attached hereto and made a part hereof. CITY salary rates for
4 reimbursement to DISTRICT are defined as follows: base salary plus all monthly bonuses plus
5 CITY paid employee retirement contributions.

6 (7) Sick Shifts/Days - CITY shall pay to DISTRICT in the manner set forth in
7 Section III (P) herein for transferred sick benefit shifts/days for transferring employees at
8 CITY's salary rates in effect on the commencement date of service. CITY shall transfer all
9 sick benefit shifts/days an employee is entitled to in CITY employment to a maximum of
10 twelve (12) sick days or six (6) shifts, whichever is applicable. Sick benefit shifts/days are
11 outlined in Schedule 9 for sworn personnel and Schedule 12 for non-sworn personnel, which
12 are attached hereto and made a part hereof. CITY salary rates for reimbursement to
13 DISTRICT are defined as follows: base salary plus all monthly bonuses plus CITY paid
14 employee retirement contributions.

15 (8) Waiver of Accumulated Benefits - DISTRICT shall not assume any
16 responsibility for personnel benefits or CITY obligations accrued by CITY employees prior to
17 the commencement date of service, except as expressly provided for in this Agreement. CITY
18 shall provide a waiver for said accumulated benefits by each CITY employee as a condition of
19 employment by DISTRICT, executed in favor of DISTRICT. It is further understood that
20 employees subject to this Agreement shall become eligible for vacation, sick, and holiday
21 time while in DISTRICT service only as provided in DISTRICT Salary Resolution, Los
22 Angeles County Salary Ordinance, or as designated in Section VII herein.

23 (9) Los Angeles County Employees Retirement Association

24 a) All sworn employees subject to this Agreement will, on the first day of the
25 month following the date they are appointed to a position in the DISTRICT, become members
26 of the Los Angeles County Employees Retirement Association (LACERA) Plan B for Safety
27 Members or any other Safety Plan as permitted by the County Employees Retirement Law of
28 1937 (CERL).

1 b) All non-sworn employees subject to this Agreement will, on the first day of
2 the month following the date they are appointed to a position in the DISTRICT, become
3 members of one of the non-safety LACERA plans available at the time of the commencement
4 date of service pursuant to the provisions of CERL.

5 c) Service performed by such sworn and non-sworn personnel while employees
6 of the CITY shall not be credited as retirement service with LACERA, and except as provided
7 in Government Code Section 31836.1, shall not be counted for the purpose of discontinuing
8 contributions after thirty (30) years of continuous service pursuant to Government Code
9 Sections 31625.2 and 31664, and shall not be counted for the purpose of determining health
10 insurance premiums charged to LACERA retirees.

11 (10) Retirement from Public Employees Retirement System - In the event a
12 transferring employee opts to retire from the Public Employees Retirement System (PERS) at
13 any time while in the employment of the DISTRICT, such employee shall forfeit all of his/her
14 continuous service time with the CITY, including all service time with the CITY Fire
15 Department, for purposes of determining DISTRICT and COUNTY seniority and COUNTY
16 employee benefits and step placement pursuant to Section VII(A)(9) and (11), and Section
17 VII(C)(2) and (13). The DISTRICT and COUNTY seniority date for any employee retiring
18 from PERS pursuant to this Section shall immediately become the commencement date of
19 service.

20 (11) Workers' Compensation - California Labor Code Sections shall govern
21 Workers' Compensation benefits for all transferring CITY employees who sustain industrial
22 injuries. Notwithstanding Section 5500.5 et seq. of the Labor Code, CITY agrees to
23 reimburse DISTRICT for all costs which DISTRICT shall be liable for due to benefits
24 provided in Labor Code Section 4850 only for those industrial injuries that have occurred and
25 been documented while in the employment of the CITY.

26 (12) Health Insurance - CITY shall continue to provide the existing coverage of
27 paid medical and dental insurance for all employees transferring to the DISTRICT for two (2)
28 full calendar months after the commencement date of service or, for those employees on

1 medical leave with the CITY on the commencement date of service, for at least two (2) full
2 calendar months after the effective date of their blanketing into the DISTRICT. DISTRICT
3 shall reimburse CITY as specified in Section III (O).

4 (13) Deferred Compensation Plans - Pursuant to Section 6.02.040 of the Los
5 Angeles County Code, CITY employees transferring to the DISTRICT shall be eligible for
6 immediate participation in COUNTY employees' deferred compensation plans for which they
7 may be eligible depending upon their transferred rank, unless such immediate eligibility is
8 otherwise prohibited by Federal or California statute or regulation. The provisions contained
9 in this Section shall not be applicable to any employee transferring to the DISTRICT who
10 retires from PERS pursuant to Section VII(C)(10) herein.

11 (14) DISTRICT Employees' Rights - The employment rights of existing DISTRICT
12 employees shall not be impaired by this Agreement.

13 **SECTION VIII. ENVIRONMENTAL QUALITY CONTROL**

14 (A) DISTRICT shall be responsible for all steps required to comply with the provisions of
15 the California Environmental Quality Act of 1970 (CEQA), insofar as the same may apply to
16 the annexation proceedings required in annexing CITY to DISTRICT. DISTRICT agrees to
17 hold CITY free and harmless from any and all claims, demands, or judgments arising out of
18 DISTRICT's failure, for whatever reason, to comply with the provisions of CEQA, relative to
19 annexation procedures. If an Environmental Impact Report (EIR) is required for annexation
20 the CITY shall pay for all costs associated with the preparation of such an EIR.

21 (B) Prior to the commencement date of service, CITY shall have a Cal-OSHA Registered
22 Environmental Assessor perform a Phase I Site Assessment and Building Asbestos Survey and,
23 if subsequently required, a Phase II Site Assessment on all CITY fire stations. The Site
24 Assessment and related reports shall be reviewed by the DISTRICT.

25 (C) CITY shall, at its sole expense, mitigate and abate all environmental hazards (if any)
26 and provide evidence to the DISTRICT that all recommended measures have been completed
27 and that all applicable laws and requirements have been complied with. Any residual
28 contamination or environmental damage from conditions on or adjacent to CITY fire stations

1 which existed before the commencement date of service but which are discovered after the
2 commencement date of service, shall be the responsibility of the CITY.

3 (D) DISTRICT shall, at its sole expense, mitigate and abate all environmental damage
4 caused by DISTRICT or its agents at all CITY fire stations.

5 (E) Prior to occupancy of CITY fire stations by the DISTRICT, DISTRICT shall inspect
6 all such stations and identify all hazardous materials stored at those stations for which CITY
7 shall be responsible for the removal. CITY shall remove all identified hazardous materials
8 prior to DISTRICT occupancy of the stations. If, after DISTRICT occupancy of CITY fire
9 stations, stored hazardous materials are discovered by the DISTRICT which were not
10 previously identified during the above inspection, CITY shall remove said materials within
11 thirty (30) days after written notice by DISTRICT to CITY or DISTRICT may remove the
12 materials and invoice CITY for the costs of removal. In the event such hazardous materials
13 pose an immediate danger to human health or the environment as determined by the
14 DISTRICT, such materials shall be removed immediately by CITY upon notification by
15 DISTRICT to CITY.

16 **SECTION IX. HAZARDOUS MATERIALS RELEASE RESPONSE PLAN AND**
17 **INVENTORY**

18 (A) Prior to the commencement date of service, CITY shall, by ordinance, designate
19 DISTRICT to be the administering agency for the CITY's Hazardous Materials Release
20 Response Plan and Inventory, California Health and Safety Code Chapter 6.95, Sections
21 25500 - 25545, hereinafter referred to as "Program." DISTRICT shall be the administering
22 agency for the Program during the term of this Agreement.

23 (B) Upon the commencement date of service, CITY shall notify the State of California
24 Office of Emergency Services of the designation of DISTRICT as the administering agency of
25 the Program in the CITY.

26 (C) DISTRICT shall be authorized to charge and retain all fees collected in the
27 administration of the Program as provided by State law.

28 //

1 **SECTION X. ADOPTION OF COUNTY OF LOS ANGELES FIRE CODE**

2 Pursuant to Los Angeles County Fire Code Sections 10000.1 and 10000.2 and Health
3 and Safety Code Section 13869 as may be subsequently amended, upon annexation by the
4 CITY to the DISTRICT, the County of Los Angeles Fire Code, including any subsequent
5 amendments to such, shall be enforced in the CITY by the DISTRICT. By ordinance, CITY
6 shall adopt the County of Los Angeles Fire Code as of the commencement date of service.
7 This ordinance will adopt all existing CITY amendments to the County of Los Angeles Fire
8 Code as a separate attachment. The DISTRICT will enforce applicable amendments, specific
9 to the CITY. Where differences occur between the Los Angeles County Fire Code and the
10 amendments adopted by the CITY, the CITY amendments will take precedence unless an
11 impracticality of enforcement can be demonstrated.

12 **SECTION XI. MODIFICATION OF SCHEDULES**

13 (A) With the exception of Schedule 2, all schedules attached hereto and incorporated
14 herein by reference will be subject to modification by mutual agreement of CITY MANAGER
15 and DISTRICT FIRE CHIEF as needed after the date of approval of this Agreement by both
16 parties.

17 (B) The staffing levels as indicated on Schedule 2 may be subject to modification by
18 mutual agreement of CITY COUNCIL and DISTRICT FIRE CHIEF. Any such modification
19 of staffing levels may cause an adjustment in the determination of the Annual Fee as specified
20 in Section II (L) herein.

21 **SECTION XII. WITHDRAWAL**

22 (A) In the event CITY withdraws from DISTRICT at any time subsequent to ten (10)
23 years from the commencement date of service, per the provision of Section I (D), herein,
24 DISTRICT and CITY agree that:

25 (1) The leases on all fire stations shall terminate and DISTRICT shall vacate all sites
26 on the effective date of withdrawal, except as provided for in a subsequent written agreement
27 as may be entered into by CITY and DISTRICT.

28 (2) The DISTRICT shall return to CITY fire apparatus and related fire apparatus

1 equipment of a comparable type, condition, and age, in the quantity and type as described on
2 Schedule 5 as of the commencement date of service.

3 (3) The DISTRICT shall return to CITY fire station equipment, furniture, and
4 furnishings of a comparable type and condition as of the commencement date of service, which
5 are essential to the operation of the fire station and are detailed in Schedule 6.

6 (4) As to any apparatus, vehicles, equipment, tools, furnishings, or other personal
7 property for which a monetary or in-kind credit was given to the CITY at the time of
8 annexation, the DISTRICT will not be obligated in any manner to return comparable items to
9 the CITY at the time of withdrawal.

10 (B) At the time of withdrawal, DISTRICT and CITY will enter into a separate written
11 agreement to specify the details of withdrawal not addressed in this Agreement.

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1 IN WITNESS WHEREOF, CITY, by Resolution adopted by its City Council, has
2 caused this Agreement to be executed by its Mayor and attested to by its Clerk; pursuant to
3 action by a majority vote of the Board of Supervisors, as governing body of DISTRICT, the
4 Chair has executed this Agreement on behalf of DISTRICT and which execution has been
5 attested to by its Clerk.

6 CITY OF GARDENA

CONSOLIDATED FIRE PROTECTION
DISTRICT OF LOS ANGELES COUNTY

7
8
9 Donald L. Dear

10 Mayor

Gloria Molina

Chair, Board of Supervisors

11
12 ATTEST:

ATTEST:

13
14
15
16
17 Shirley F. Gaines

18 City Clerk

VIOLET VARONA-LUKENS, Executive Officer
Clerk of the Board of Supervisors

19
20
21
22 By Sydney L. Brown

Deputy

23 (SEAL)

(SEAL)

24 APPROVED AS TO FORM:

APPROVED AS TO FORM:



LLOYD W. PELLMAN

County Counsel

25
26
27 By [Signature]

28 City Attorney

29
30 By [Signature]

Deputy

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

F:\GARANNEXAGMT.DOC


CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT

SCHEDULE 1

COMMENCEMENT DATE OF SERVICE

The provision of service to the City of Gardena by the Consolidated Fire Protection District of Los Angeles County shall commence at 0800 hours on Tuesday, October 31, 2000.

APPROVED:


P. MICHAEL FREEMAN
FIRE CHIEF

DATE

10/26/2000


MITCHELL G. LANSDSELL
CITY MANAGER

DATE

10/23/00

hand-delivered 11/30/00

orig: City Clerk ✓

c: City Manager

Assistant City Manager

City Attorney

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT

SCHEDULE 2

OPERATION BY DISTRICT ESTIMATED 1999-00 ANNUAL FEE

<u>Station</u>	<u>Unit</u>	<u>Staffing</u>	<u>1999-00 Est. Salary and Employee Benefits Cost</u>
1	Engine	3	\$1,152,507
	Paramedic Squad	2	\$392,544 (a)
2	Assessment Quint (b)	4	\$1,400,704 (c)
	Daily on-duty suppression staff	9	
	Fire Prevention Area Inspectors	2	\$208,102
	Schools & Institutions Inspector	1	\$104,051
	Total Estimated Salary and Employee Benefits Cost		\$3,257,908
	Overhead (@ 29.8923%) for Resources in the City		\$973,864
	TOTAL ESTIMATED 1999-00 GROSS ANNUAL FEE		\$4,231,772
	CITY'S ESTIMATED 1999-00 LACERA CREDIT		\$195,810
	ESTIMATED 1999-00 NET ANNUAL FEE		\$4,035,962

- (a) In recognition of the regional benefit to be derived by the District from increased EMS response capabilities, the District is funding the cost of a paramedic Post position assigned to this unit.
- (b) An Assessment Quint is a combination ladder truck/pumper staffed with one paramedic position.
- (c) In recognition of the regional benefit to be derived by the District from the Assessment Quint, the District is funding one-third of the cost of a fire fighter Post position assigned to this unit.

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT

SCHEDULE 3


FIRE STATIONS TO BE OCCUPIED BY THE DISTRICT

CITY OWNED FIRE STATIONS AND FACILITIES TO BE LEASED TO DISTRICT

Fire Station 1 1650 W. 162nd Street

Fire Station 2 2030 W. 135th Street

APPROVED:


P. MICHAEL FREEMAN
FIRE CHIEF


MITCHELL G. LANSDELL
CITY MANAGER

DATE

9/28/01

DATE

5-10-01

**CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
SCHEDULE 4 - CONVERSION COSTS**

For 2 Stations, 1 Engine, 1 PM Squad, 1 Assessment Quint, 24 (8 Post) Positions, 3 Inspectors

Description	Qty.	Unit Cost	Item Total	Total Cost
<u>FACILITIES</u>				
Station 1:				
Signage			\$2,500	
Electrical/Communications (antenna conduits, dedicated circuits etc.)			\$10,290	
Map Boards			\$1,000	
Interior and Exterior Paint			\$23,600	
Carpet			\$3,000	
Acoustical Ceilings			\$300	
Kitchen countertops			\$12,500	
Kitchen cabinets (refinish)			\$1,500	
Hardware/locks			\$2,500	
Appliances (dishwasher)			\$793	
ADA			6,894.00	
Unisex			250.00	
HVAC			30,000.00	
Diesel Exhaust			17,432.00	
Microwave Oven			303.00	
Dry Erase Board	3	150.65	417.50	
Mattresses	8	82.81	662.48	
Box springs	8	84.98	679.84	
Headboards	8	119.08	952.60	
Bedframes	8	23.22	185.76	
Life Fitness Recumbent Bicycle			1,750.00	
Station 1 Total			\$117,510.18	
Station 2:				
Signage			2,500.00	
Electrical/Communications (antenna conduits, dedicated circuits etc.)			10,290.00	
Map Boards			1,000.00	
Interior and Exterior Paint			6,500.00	
Carpet (replace)			2,651.33	
Acoustical Ceilings			2,500.00	
Fuel Tank (Above ground)			22,500.00	
Kitchen countertops			3,000.00	
Kitchen cabinets (refinish)			1,500.00	
Hardware/locks			1,750.00	
Unisex			250.00	
Recliners	7		1,713.00	
Kitchen Table	1		300.00	
Kitchen chairs	8		880.00	
Microwave			303.00	
Dishwasher			793.00	
Answering Machine			99.00	
Dry erase boards	3	139.17	417.51	
Mattresses	6	82.81	496.86	
Box springs	6	84.98	509.88	
Headboards	6	119.08	714.45	
Bedframes	6	23.22	139.32	
Lawn Mower			369.00	
Edger			299.00	
Life Fitness Recumbent Bicycle			1,750.00	
Station 2 Total			\$63,225.35	

FACILITIES TOTAL

\$180,736

Description	Qty.	Unit Cost	Item Total	Total Cost
COMMUNICATIONS				
Station 1 telephone system replacement			\$11,660.45	
Station 2 telephone system replacement			\$8,256.81	
Station 9-1-1 Emergency Call Boxes & instructional signs	2	\$450.00	\$900.00	
SCUs (1 per station)	2	\$25,030.00	\$50,060.00	
Mobile Data Terminals (1 per vehicle)	3	\$5,000.00	\$15,000.00	
VHF Mobile Radios (1 per vehicle)	3	\$1,043.53	\$3,130.59	
UHF Mobile radios (1 per vehicle)	3	\$1,011.00	\$3,033.00	
Analyzer Charger (1 per station)	2	\$2,505.58	\$5,000.00	
VHF hand held radio (1 per Post position)	8	\$1,232.75	\$9,862.00	
UHF hand held radio (1 per Post Captain pos. & squad)	3	\$1,217.60	\$3,652.80	
Headset Systems conversion (eng/quint/squad)	3	\$1,400.00	\$4,200.00	
Pump Panel (engine & quint)	2	\$600.00	\$1,200.00	
Installation cost - 40 hrs. labor per vehicle	120	\$32.84	\$3,940.80	
Cups 290-7-6000 (for analyzer charger)	6	\$108.25	\$649.50	
Cups 1E-7-1230 (for analyzer charger)	2	\$70.36	\$140.73	

COMMUNICATIONS TOTAL

\$120,687

VEHICLES

Engine 81: Safety inspection; reupholster engineer's seat; rebuild pumps trans. gear box; replace decals; install battery charger, gold reflective tape, mounts & brackets, & number plates; rewire hot start & rear lights; left rear light bar; compartment modifications; reroute trans. cooler hoses -

Parts & Material			\$2,188.00
Welder	71.5	\$46.05	\$3,292.58
Mechanic	133	\$43.00	\$5,719.00
Engine 81 Total			\$11,199.58

Truck 81: Safety inspection; service air dryer; replace decals; install battery charger & gold reflective tape; rewire hot start; install mounts, brackets, and number plates; compartment modifications -

Parts & Materials			\$5,103.00
Welder	18	\$46.05	\$828.90
Mechanic	111	\$43.00	\$4,773.00
Truck 81 Total			\$10,704.90

Ford Explorer (C81): Safety inspection; install light bar & siren; replace decals;

Parts & Materials			\$1,564.16
Mechanic	1	\$43.00	\$43.00
C81 Total			\$1,607.16

Ford Taurus (DC558): Safety inspection; clean engine compartment; replace tail light lens replace decals; rewire lighting & siren -

Parts & Materials			\$834.24
Mechanic			\$1,154.25
DC558 Total			\$1,988.49

Ford Crown Victoria (DC553): Safety inspection; repaint; install light bar and siren; replace decals

Parts & Materials			\$599.73
Mechanic	1	\$43.00	\$43.00
DC553 Total			\$642.73

Paramedic Rescue Squad
New Squad Outfitting Cost

Materials	1	\$3,300.00	\$3,300
Mechanic	50	\$43.00	\$2,150
Sublet	1	\$240.00	\$240
New Paramedic Squad Total			\$49,190

VEHICLES TOTAL

\$75,333

Description	Qty.	Unit Cost	Item Total	Total Cost
COMPUTER SYSTEMS				
Hardware/software/installation cost - both stations	3	\$3,033.43	\$9,100.29	
Fire Prevention computers, monitors, printers	3	\$3,033.43	\$9,100.29	
COMPUTERS TOTAL				\$18,201
FIRE EQUIPMENT				
Axe Belt (2 for eng & squad, 4 for quint)	8	\$53.75	\$430.00	
Axe-Flat head 32" handle (1 per rig)	3	\$25.42	\$76.26	
Axe-Pick head 32" handle (2 for eng, squad, 4 for quint)	8	\$24.42	\$195.36	
Bag-Debris (engine)	1	\$79.00	\$79.00	
Bar-Ram 33" length w/ lock (squad)	1	\$238.11	\$238.11	
Survivair B.A. Mask & PALS (4/eng, quint, 3/squad)	11	\$1,492.73	\$16,420.00	
Spare BA Cylinders (4/eng, 10/quint, 3/squad)	17	\$360.00	\$6,120.00	
Cab Items (Keys, Thomas Guides, etc.)(1 set per rig)	3	\$17.47	\$52.41	
Bolt Cutters 14" (engine)	1	\$56.50	\$56.50	
Bolt Cutters 36" (squad)	1	\$87.29	\$87.29	
Can: Safety - 1 Gallon (2 for quint)	2	\$87.29	\$174.58	
Clamp: Hose-4" capacity (1 for quint)	1	\$254.76	\$254.76	
Claw Tool: Halligan (1 per rig)	3	\$147.00	\$441.00	
Cover: Salvage 12'x18' (2 for eng & squad, 4 for quint)	8	\$101.00	\$808.00	
Canteen: 4 Qt. (2 for quint)	2	\$7.94	\$15.88	
Cutter: Hot Line-Fiberglass (eng)	1	\$356.50	\$356.50	
Debris Bag (2 for quint)	2	\$79.00	\$158.00	
Eductor (1 for eng, quint)	2	\$759.00	\$1,518.00	
Ejector: smoke Unifire (squad)	1	\$1,229.00	\$1,229.00	
Extinguisher: CO2-10 lb w/ mount (eng, quint)	2	\$129.38	\$258.76	
Extinguisher: Dry Chemical w/mount (eng, quint)	2	\$78.16	\$156.32	
Fitting: 4"NSF x 4"NSF Pyrolite (2 for eng, quint)	4	\$47.00	\$188.00	
Fitting: 4"NSMx4"NSM Pyrolite Rocker Lug Rigid (2/eng,quint)	4	\$34.00	\$136.00	
Fitting: 4"NSFx2-1/2"NSM (2 for eng, quint)	4	\$37.50	\$150.00	
Fitting: 4"NSMx3-1/2" NSM (2 for eng, quint)	4	\$47.00	\$188.00	
Fitting: 4"NSMx3-1/2"NSF Pyrolite Swivel (engine, quint)	2	\$110.00	\$220.00	
Fitting: 4"NSMx2-1/2"NSF (quint)	2	\$33.65	\$67.30	
Fitting: 4"NSFx3-1/2"NSM (engine, quint)	2	\$45.00	\$90.00	
Fitting: 20 Degree Elbow 4" NSFx4"NSM (engine)	1	\$127.38	\$127.38	
Fitting: 2-1/2" x 1-1/2" Bell Reducer (quint)	3	\$66.50	\$199.50	
Ground Fault Interrupter (quint)	1	\$255.00	\$255.00	
Hall Runner 3'x20' (2 per eng/squad, 1 add'l for quint)	5	\$33.50	\$167.50	
Hook: Hay (quint)	2	\$2.95	\$5.90	
Hook: Salvage Cover (24 for eng, quint)	48	\$2.80	\$134.40	
Hose: 4"x4" Couplings x 50' - Retrofit (engine)	1	\$1,500.00	\$1,500.00	
Hose: 4"x4" Couplings x 50' (quint)	1	\$3,268.30	\$3,268.30	
Hose: 1-3/4"x50' (700' for Eng/quint)	2	\$1,053.64	\$2,107.28	
Hose: 1-3/4"x50' high rise orange (100' per rig)	3	\$160.46	\$481.38	
Hose: 4" Bypass x 20' (2 for eng, quint)	4	\$148.21	\$592.84	
Hose: 2-1/2" Soft Suction x 20' (engine, quint)	2	\$52.60	\$105.20	
Hose: 4" Soft Suction x 20' (2 for eng, quint)	4	\$206.39	\$825.56	
Hose: 1' x 50' double jacket (quint)	1	\$309.60	\$309.60	
Hose: Hard Suction w/ Strainer (engine)	2	\$369.53	\$739.06	
Lantern: Streamlight SL20X w/ Charger (4/eng,quint, 2/sq)	10	\$85.25	\$852.50	
Lantern: Pelican Big Beam (2 for eng, squad)	4	\$38.47	\$153.88	
Mallet: Rubber (1 add'l for Eng, 2 for quint)	3	\$8.64	\$25.92	
MRE's (2 boxes for eng, quint)	4	\$44.94	\$179.76	
Monitor: Apollo Portable (quint)	1	\$2,025.00	\$2,025.00	

Description	Qty.	Unit Cost	Item Total	Total Cost
FIRE EQUIPMENT (Cont.)				
Monitor: Co-MSA "Mini Co" (squad)	1	\$478.47	\$478.47	
Nozzle: "KK" Bubblecup w/ shutoff (1 for eng, 2 for quint)	3	\$150.00	\$450.00	
Nozzle: TFT mid force for 1-3/4 lines (4/eng, 5/quint, 1/sq)	10	\$471.50	\$4,715.00	
Nozzle: TFT dual force for 2-1/2" lines (3/engine, 2/quint)	5	\$603.41	\$3,017.05	
Nozzle: Breakapart straight bore-handline (2 for eng, quint)	4	\$183.60	\$734.40	
Nozzle: Breakapart straight bore-master (quint)	1	\$328.80	\$328.80	
Nozzle: Foam -TFT MX-D (engine, quint)	2	\$456.80	\$913.60	
Pliers: Craftsman 16" channel locks (engine)	1	\$19.99	\$19.99	
Pole: Pike or Ceiling-Nupla 4' (1/eng & squad, 2 for quint)	4	\$68.25	\$273.00	
Rescue Tool: "Amkus" only w/ spreader (quint)	1	\$17,246.00	\$17,246.00	
Rope: Drop Bags-85'x3/8" (4/eng, quint, 3/squad)	11	\$49.40	\$543.40	
Rope: Lifeline Bag-rope only (engine, quint)	2	\$46.45	\$92.90	
Rope: Lifeline Bag-250' x 1/2" (squad)	1	\$320.00	\$320.00	
Sheeting: Plastic (1 add'l for quint)	1	\$19.00	\$19.00	
Shutoff: 1-1/2" (4/eng, 5/quint, 1/squad)	10	\$217.50	\$2,175.00	
Shutoff: 2-1/2" D Handle Trident (3 for engine, 4 for quint)	7	\$344.44	\$2,411.08	
Shovel: Scoop 14"x17" (engine)	2	\$29.41	\$58.82	
Siamese: Clappered (2)2-1/2"x(1)2-1/2" (engine)	1	\$371.40	\$371.40	
Sledgehammer: 12 lb. double face (squad)	1	\$22.95	\$22.95	
Staple Gun: Tacker (1 add'l for quint)	1	\$35.98	\$35.98	
Tool: Forceable Entry "A" (quint)	1	\$57.00	\$57.00	
Tool Box (engine)	1	\$15.26	\$15.26	
Tool Set complete with Box (squad)	1	\$125.95	\$125.95	
Valve: Hydroassist for 4" hose (engine, quint)	2	\$869.60	\$1,739.20	
Valve: Keystone w/ 4" female outlet (2/engine, quint)	4	\$820.35	\$3,281.40	
Water Cooler: 5 Gal (engine, quint)	2	\$23.75	\$47.50	
Wrench: adjustable spanner (eng, 1 add'l for quint)	2	\$33.39	\$66.78	
Wrench: Suction spanner 2-1/2" to 6" (2 for engine & quint)	4	\$44.82	\$179.28	
Wrench: 5 hole spanner (5/eng, 4/quint, 2/squad)	11	\$9.56	\$105.15	
Wrench: Pipe 18" (engine)	1	\$26.89	\$26.89	
Wrench: Pipe 24" (engine)	1	\$41.52	\$41.52	
Wye:(1)4"NSF x (3) 2-1/2"NSM pyrolite (engine & quint)	2	\$1,223.40	\$2,446.80	
Wye:(1)2-1/2"NSF x (2) 1-1/2" NSM Pyrolite (2/eng,quint, 1/sq)	5	\$191.00	\$955.00	
Wye:(1)2-1/2" NSF x (2)2-1/2" NSM pyrolite (1/eng, 2/quint)	3	\$699.60	\$2,098.80	
Wye:(1)2-1/2"NSF x (2)1-1/2"NSM x (1)2-1/2"NSM-Gated "Brass Water Thief" (1 per eng, quint)	2	\$660.00	\$1,320.00	
Prusik 5'8"	3	\$2.25	\$6.75	
Prusik 4'8"	8	\$2.05	\$16.40	
Ring "O" Reseve 3"	1	\$7.10	\$7.10	
Rescue Pre Rig	2	\$10.86	\$21.72	
Hose-inflation	2	\$257.00	\$514.00	
Edge pad	3	\$14.42	\$43.26	
Webbing 22ft.	6	\$5.06	\$30.36	
Webbing 12ft.	6	\$2.73	\$16.38	
Webbing 5ft.	6	\$1.15	\$6.90	
Plate-rescue	3	\$35.15	\$105.45	
Carabiner	27	\$14.46	\$390.42	
2" Harness belt	3	\$19.20	\$57.60	
Runner rescue	3	\$10.92	\$32.76	
Tool box	1	\$152.86	\$152.86	
Shut off 1" ball valve	3	\$141.00	\$423.00	
Packsack-wildland	11	\$36.22	\$398.42	
Battery size C	48	\$0.53	\$25.44	
Dry Chem. Ext.	1	\$34.77	\$34.77	
Wildland Tee's	5	\$18.84	\$94.20	

Description	Qty.	Unit Cost	Item Total	Total Cost
<u>FIRE EQUIPMENT (Cont.)</u>				
Barrel Nozzle 1"	5	\$22.37	\$111.85	
Hose Clamp Wildland	2	\$17.62	\$35.24	
Conn 1"IPF x 1" NSM	2	\$8.75	\$17.50	
Conn 1"NSF x 1" IPM	2	\$8.75	\$17.50	
1"IPF x 1 1/2"NSM	2	\$7.46	\$14.92	
1"IP Barrel Nozzle W/L	2	\$22.37	\$44.74	
1 1/2"NSF x 1"IPM	2	\$13.86	\$27.72	
Shut off 1" Ball Valve	3		\$423.00	
Staples (for staple gun)			\$16.10	
<u>Wildland Equipment:</u>				
Belt-Harness-Pack (4 per eng, 3 per squad)	7	\$20.45	\$143.15	
Canteen w/ cover (4 per eng, 3 per squad)	7	\$12.27	\$85.89	
Clamp: Hose 1-1/2" to 1" (4 per eng, 3 per squad)	7	\$17.64	\$123.48	
Fitting: 1" IPF x 1"NSM-Wildland (4 per eng, 3 per squad)	7	\$8.75	\$61.25	
Fitting: 1"NSF x 1" IPM-Wildland (4 per eng, 3 per squad)	7	\$8.75	\$61.25	
Fitting: 1"IPF x 1-1/2"NSM-Wildland (4 per eng, 3 per squad)	7	\$7.46	\$52.22	
Fitting: 1-1/2"NSF x 1"IPM-Wildland (4 per eng, 3 per squad)	7	\$13.86	\$97.02	
Hose: 1" Single jacket, (400' per eng)	1	\$261.68	\$261.68	
Hose: 1-1/2" Single jacket, (800' per engine)	1	\$668.30	\$668.30	
Nozzle: 1" IP Barrel Nozzle (4 per eng, 3 per squad)	7	\$22.37	\$156.59	
Shelter: Wildland complete (4 per eng, 3 per squad)	7	\$40.50	\$283.50	
Tee: Wildland 1-1/2" (4 per eng, 3 per squad)	7	\$18.84	\$131.88	
Canteen Belt	7	\$5.63	\$39.40	
Whistle Fox	11	\$3.95	\$43.45	
<u>Swiftwater Equipment</u>				
Swiftwater equipment bag (1 per rig)	3	\$18.00	\$54.00	
Helmet: Water rescue-yellow (4 for eng, quint, 3 for squad)	11	\$26.23	\$288.53	
Jacket: Flotation Dev-Type III w/whistle (4/eng, quint, 3/squad)	11	\$41.82	\$460.02	
Throwbag: s/w 70'x3/8" (4 for engine, quint, 3 for squad)	11	\$31.20	\$343.20	
*Sales tax added				
Equipment Subtotal			\$97,396	\$105,431 *
Credit for City's USAR Equipment				(\$10,943) **
FIRE EQUIPMENT TOTAL				\$94,488

** In the event the city withdraws from the District, such USAR Equipment will not be subject to the provisions of the Annexation Agreement for the return of equipment transferred to the District.

PERSONAL PROTECTIVE EQUIPMENT & UNIFORMS

Turnout Coats	27	\$431.05	\$11,638.22
Brush Coat	27	\$90.26	\$2,437.00
Brush Pants	27	\$44.29	\$1,195.87
Helmet (Capt.)	6	\$98.87	\$593.22
Helmet Shield	27	\$3.35	\$90.52
Shroud	27	\$17.33	\$468.00
Brush Gloves	27	\$13.69	\$369.53
Work Gloves	27	\$11.94	\$322.41
Flashlight	27	\$14.00	\$378.00
Suspenders	27	\$7.78	\$210.19
Hose Straps	27	\$10.00	\$270.00
Wildland t-shirts (2 each)	54	\$5.04	\$272.14

Description	Qty.	Unit Cost	Item Total	Total Cost
PERSONAL PROTECTIVE EQUIPMENT & UNIFORMS (Cont.)				
Bee Hood	27	\$8.80	\$237.60	
Station Shirts (3 each)	81	\$52.44	\$4,247.56	
Jacket	27	\$73.25	\$1,977.75	
Leather Boots	27	\$108.00	\$2,916.00	
Belts	27	\$7.85	\$211.99	
Belt Buckles	27	\$8.00	\$216.00	
Name Tags (2 each)	54	\$4.95	\$267.30	
Tie	27	\$3.25	\$87.75	
Soft Hat	27	\$38.49	\$1,039.23	
Goggles	27	\$6.30	\$170.10	
Helmet Magnets (2 each)	54	\$0.45	\$24.30	
Helmet Base Magnets (2 each)	54	\$0.53	\$28.62	
Helmet Numbers (4 each)	162	\$0.30	\$48.60	
*Sales tax added				
		PPE & UNIFORMS TOTAL	\$29,718	\$32,170 *

MEDICAL EQUIPMENT

Survivalink Auto. Defibrillator (1 per non PM Unit)	1	\$2,325.00	\$2,325.00	
LSP Resuscitator complete w/extra D cylinders (1 per unit)	3	\$339.76	\$1,019.28	
Jumbo Oxygen Cylinder (2 per unit)	6	\$69.88	\$419.28	
Handheld radio (squad)	1	\$2,477.71	\$2,477.71	
Iron Duck Backboards w/ straps (2 per pm unit)	4	\$157.01	\$628.04	
Adult Sager Splint (quint)	1	\$276.00	\$276.00	
Pediatric Sager Splint (quint)	1	\$205.00	\$205.00	
V-Vac Suction Unit (1 per non-pm unit)	1	\$115.89	\$115.89	
Sscort Suction Unit (1 per pm unit)	2	\$502.74	\$1,005.48	
Trauma Box (2 per squad)	2	\$215.00	\$430.00	
Paramedic Oxygen Bag (quint)	2	\$99.95	\$199.90	
Paramedic Drug Box (quint)	2	\$56.75	\$113.50	
Cellular Telephone w/ starter kit (squad)	1	\$49.79	\$65.76	
EMS Supplies			\$6,909.07	
*Sales tax added				
		MEDICAL EQUIP. TOTAL	\$16,190	\$17,526 *

TRAINING

Instructor cost for the following:

General operations, orientation, hazardous materials, earthquake procedures, wildland, wildland behavior, emergency operations, Radios/MDT, EST/Squad Orientation, Association Presentations, haz mat FRO confined space awareness	61 hrs each x 2 classes		\$8,403.28	
Hose lays/manipulative, ladders, truck operations, air operation/Helicopter safety, USAR/Swiftwater, progressive hoselays, TFT Nozzles, SCBA trng.	36 hrs each x 4 sessions (@ 8 per session)		\$7,001.86	
Additional training for Fire Fighter Specialists:				
Pumping/Driving Certification, Battalion Level Driver Training, Indoctrination			\$15,393.23	
EMT-D	40 hrs.		\$10,008.39	
SCBA Fit Test	27	\$39.00	\$1,053	
		TRAINING TOTAL		\$41,860

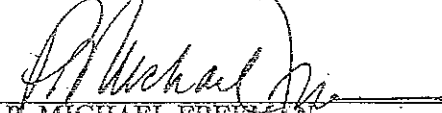
Description	Qty.	Unit Cost	Item Total	Total Cost
<u>MISC</u>				
Knox Systems Retrofit			\$14,165.00	
MISC. TOTAL				\$14,165
CONVERSION COSTS SUBTOTAL				\$595,166
Credit for City vehicles*				(\$52,000)
TOTAL CONVERSION COSTS				\$543,166

* The City transferred title to the District for two City vehicles for conversion cost credit for the agreed upon value as indicated below:

Vehicle	Licence Plate No.	VIN	Assigned Value
1999 Ford Van	E1008641	1FDSS34F7XHA32566	\$37,000
1990 Ford Van	E289434	1FDJE34M8LHA93548	\$15,000
Total Conversion Cost Credit			\$52,000

In the event the City withdraws from the District, the above vehicles will not be subject to the provisions of the Annexation Agreement for the return of City vehicles transferred to the District.

APPROVED:


P. MICHAEL FREEMAN
FIRE CHIEF

DATE

GAR:GARSCHED4.XLS


MITCHELL LANSDHEIL
CITY MANAGER

DATE

5-14-01

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
SCHEDULE 5
VEHICLES, FIRE APPARATUS, AND RELATED EQUIPMENT

A. VEHICLES

<u>MAKE</u>	<u>MODEL</u>	<u>YEAR</u>	<u>VEHICLE #</u>	<u>PLATE #</u>	<u>VIN</u>
FORD	CROWN VICTORIA	1995	F0924	E011270	2FALP71W8SX129862
FORD	EXPLORER	1993	F0923	E339149	1FMDU32XPUA7647
FORD	TAURUS	1991	F0925	E278780	1FACP52U7MG158652

B. FIRE APPARATUS

SEAGRAVE	PUMPER	1995	F0850	E360469	1F9EW28J1SCST2124
SEAGRAVE	LADDER	1996	F0902	E019218	1F9FW38J1TCST2006
PIERCE	PUMPER	1988	F0922	E209906	1P9CA01D2JA040612

C. RELATED EQUIPMENT

All equipment assigned to the units within the City as detailed below was transferred from the inventory on the City's fleet.

ENGINE 158

<u>QUANTITY</u>	<u>DESCRIPTION</u>
1	EMS Clip Board
1	Apparatus Log
1	Garage Door Opener
1	Binoculars
1	Ram Bar
1	Bolt Cutters - Large 36"
1	Sledge Hammer
1	Pry Bar - 5'
1	Rubbish Hook
2	Shovel - LHRP
2	Shovel - Scoop
1	Extinguisher - Water
1	Hose Clamp - LDH
2	2 1/2" NSF x 2 1/2" NSF
2	2 1/2" NSM x 2 1/2" NSM
2	2 1/2" NSF x 1 1/2" NSM
2	Caps Female 2 1/2"
1	Caps 2 1/2" Male (Plugs)
1	Wye Gated 2 1/2" NSF x 1 1/2" NSM
800'	Hose-2 1/2" Attack/Supply
800'	Hose-4" Supply
250'	Hose-1" Reel Line 250' each side
1	Nozzle - Fog 1000 GPM Monitor

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
SCHEDULE 5
VEHICLES, FIRE APPARATUS, AND RELATED EQUIPMENT

ENGINE 158 (Cont.)

<u>QUANTITY</u>	<u>DESCRIPTION</u>
1	Stream Straightener
1	Smooth Bore-Stack Tips for Monitor
1	Corn Broom
1	Extension Ladder -24'
1	Roof Ladder - 14'
1	Attic Ladder - 10'
1	Resuscitator
1	Automatic External Defibrillator
1	Screw Driver - Standard - S/M/L
1	Screw Driver - Phillips - S/M/L
1	Pliers - Slip Joint
1	Pliers - Channel Lock
1	Pliers - Vise Grip
1	Pliers - Lineman
1	Pliers - Needle Nose
1	Wrench - Crescent - Small & Large
1	Wrench - Combination
1	Wrench - Allen
1	Wrench - Foam Container
1	Hammer - Ball Peen and Claw
1	Mallet - Rubber
1	Knife - Utility
1	Hack Saw - with Blades
1	Tin Snips
1	Measuring Tape
1	Fuses
1	Tape - Duct - Electrical - Fireline
1	Dux Seal - Package
1	Jack - Hydraulic - 20 Ton
1	Sprinkler Kit
5	Redwood Plugs - Assorted
1	Crank - Hose Reel
5	Gaskets - Hose - Assorted
1	Chock Block

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
SCHEDULE 5
VEHICLES, FIRE APPARATUS, AND RELATED EQUIPMENT

QUINT 159

QUANTITY	DESCRIPTION
1	Garage Door Opener
1	Binoculars
1	Corn Broom
2	Mops
1	Pump - Prosser - Submersible
1	Sheeting - Plastic - Rolls
4	Squeegee - 36"
1	Staple Gun
1	Water Vac
1	Ram Bar
1	Pry Bar
2	Sledge Hammer - 12 lbs
1	Bolt Cutter - Large - 36"
1	Bolt Cutter - Small - 14"
2	Shovel - LHRP
2	Shovel - LHSP
2	Shovel - Scoop
1	K-Tool
2	Smoker Ejector
2	Chain Saw with Spare Chains
1	Rotary Saw with Spare Blades
1	Generator - Portable
4	Electrical Cords - 50'
2	Flood Lights - 500 Watts
1	Air Bags - 17 and 32 Tons
1	Air Chisel
1	Cribbing - Assorted - Set
1	Hose Clamp -LDH
2	2 1/2" NSM x 2 1/2" NSM Double Male
1	2 1/2" NSF x 1 1/2" NSM
1	Nozzle - Master - 350 to 1000 gpm
1	Wye - (1) 2 1/2" NSF x (2) 1 1/2" NSM
1	Automatic External Defibrillator
1	Pliers - Slip Joint
1	Pliers - Vise Grip
1	Pliers - Lineman
1	Pliers - Needle Nose
1	Wrench - Allen
1	Hammer - Ball Peen and Claw
1	Hack Saw - with blades
1	Tin Snips
1	Measuring Tape
1	Tape - Duct - Electrical - Fireline
1	Dux Seal - Package
1	Jack - Hydraulic - 20 Ton
1	Sprinkler Kit
1	Redwood Plugs - Assorted
1	Extinguisher - Water - 2 1/2 Gallon

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
SCHEDULE 5
VEHICLES, FIRE APPARATUS, AND RELATED EQUIPMENT

SQUAD 158

<u>QUANTITY</u>	<u>DESCRIPTION</u>
2	Shovel - LHRP
1	Defibrillator
1	Extrication Device (KED)
1	Airway Kit
1	Screw Driver - Standard - S/M/L
1	Screw Driver - Phillips - S/M/L
1	Pliers - Slip Joint
1	Pliers - Channel Lock
1	Pliers - Vise Grip
1	Pliers - Lineman
1	Pliers - Needle Nose
1	Wrench - Crescent - Small & Large
1	Wrench - Pipe - Small & Large
1	Wrench - Combination
1	Wrench - Allen
1	Wrench - Foam Container
1	Hammer - Ball Peen and Claw
1	Mallet - Rubber
1	Hack Saw - with Blades
1	Tin Snips
1	Measuring Tape
1	Fuses
1	Tape - Duct - Electrical - Fireline
1	Knife - Utility
1	Dux Seal - Package
1	Jack - Hydraulic -10 Ton
1	Sprinkler Kit
1	Redwood Plugs - Assorted
1	Chock Block
1	Rope Bag with hard and software
1	Meal Ready to Eat (case)
1	Swift Water Bag - PFD's, Helmets,
1	Throw Bags, Light Stick, Marker Buoy,
1	Equipment Bag

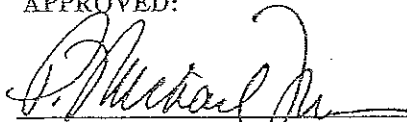
CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
SCHEDULE 5
VEHICLES, FIRE APPARATUS, AND RELATED EQUIPMENT

GARDENA RESERVE

<u>QUANTITY</u>	<u>DESCRIPTION</u>
4	Head Sets
1	Ram Bar
1	Bolt Cutters - Large 36"
1	Bolt Cutters - Small 14"
1	Sledge Hammer
1	Pry Bar - 5'
1	Pike Pole/Ceiling Hook - 6'
1	Shovel - LHRP
1	Extinguisher - Water
1	Extinguisher - Dry Chemical
800'	Hose - 2 1/2" Attack/Supply
250'	Hose - 1" Reel Line 250' each side
1	Nozzle - Fog 1000 GPM Monitor
1	Extension Ladder - 24'
1	Roof Ladder - 14'
1	Attic Ladder - 10'

Also, a paramedic squad, comparable to the one purchased through the conversion costs listed on Schedule 4 of this Agreement shall be returned to the City at the time of withdrawal.

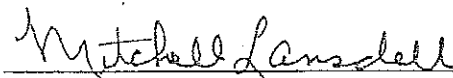
APPROVED:



P. MICHAEL FREEMAN
FIRE CHIEF

DATE

9/28/01



MITCHELL LANSDELL
CITY MANAGER

DATE

5-10-01

GAR:GARSCHEDS.XLS

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
SCHEDULE 6
FIRE STATION EQUIPMENT, FURNITURE AND FURNISHINGS

Fire station equipment furniture and furnishings shall include sundry kitchen items, cleaning supplies and maintenance items as well as the items included on the fire station inventory list.

FIRE STATION 1 - 1650 W. 162ND STREET

<u>QTY.</u>	<u>ITEM</u>	<u>MODEL</u>	<u>CITY TAG #</u>	<u>LOCATION</u>
1	Recliner	La Z Boy	6126	Recreation Room
1	Recliner	La Z Boy	6233	Recreation Room
1	Recliner	La Z Boy	6234	Recreation Room
1	Recliner	La Z Boy	6232	Recreation Room
1	Recliner	La Z Boy	6125	Recreation Room
1	Recliner	La Z Boy	6231	Recreation Room
1	Recliner	La Z Boy	6229	Recreation Room
1	Recliner	La Z Boy	6230	Recreation Room
1	Table			Library
1	Table		3354	Library
1	Chair		3359	Library
1	Chair		3330	Library
1	Chair		3560	Library
2	Chairs			Library
1	Portable Phone	GE	26920GE9M	BC/Capt. Room
1	Portable Locker		3525	Crew Dorm
1	Portable Locker		3526	Crew Dorm
1	Overhead Projector	3M	5744	Class Room
1	Video Camera	Quassar		Class Room
1	Video Tripod	ITE		Class Room
1	Roll-Up Screen	Bretford		Class Room
1	Resuscibaby			Class Room
	Training Videos			Class Room
1	Chalk Board		965	Class Room
1	Wall Clock			Class Room
1	Stackable Chair		6272	Class Room
1	Stackable Chair		6273	Class Room
1	Stackable Chair		6274	Class Room
1	Stackable Chair		6275	Class Room
1	Stackable Chair		6276	Class Room
1	Stackable Chair		6277	Class Room
1	Stackable Chair		6278	Class Room
1	Stackable Chair		6279	Class Room
1	Stackable Chair		6280	Class Room
1	Stackable Chair		6281	Class Room
1	Stackable Chair		6282	Class Room
1	Stackable Chair		6283	Class Room
1	Stackable Chair		6284	Class Room
1	Stackable Chair		6285	Class Room
1	Stackable Chair		6286	Class Room

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
SCHEDULE 6
FIRE STATION EQUIPMENT, FURNITURE AND FURNISHINGS

FIRE STATION 1 (cont.)

QTY	ITEM	MODEL	CITY TAG #	LOCATION
1	Stackable Chair		6287	Class Room
1	Stackable Chair		6288	Class Room
1	Stackable Chair		6289	Class Room
1	Stackable Chair		6290	Class Room
1	Stackable Chair		6291	Class Room
1	Stackable Chair		6292	Class Room
1	Folding Table		6293	Class Room
1	Folding Table		6294	Class Room
1	Folding Table		6295	Class Room
1	Folding Table		6296	Class Room
1	Folding Table		6297	Class Room
1	Folding Table		6298	Class Room
1	25" color TV		6299	Class Room
1	VCR/Player		6300	Class Room
1	Fire Simulator		5745	Class Room
1	Slide Projector		3150	Class Room
1	Slide Projector		5736	Class Room
1	Simulator Radio		5737	Class Room
1	Simulator Radio		5738	Class Room
1	Simulator Radio		5739	Class Room
1	Simulator Radio		5740	Class Room
1	Simulator Radio		5741	Class Room
1	Simulator Radio		5742	Class Room
1	Simulator Radio		5743	Class Room
1	Water Cooler	Arrowhead		Kitchen
1	Gas Range	Wolf		Kitchen
3	Refrigerators	Maytag		Kitchen
35	Dinner Plates			Kitchen
30	Salad Plates			Kitchen
20	Coffee Cups			Kitchen
20	Lg. Tumblers			Kitchen
12	Stainless Sauce Pans/Lids			Kitchen
3	Cast Dutch Ovens/Lids			Kitchen
10	Stainless Salad Bowls			Kitchen
10	Spoons			Kitchen
5	Spatulas			Kitchen
1	Cheese Grater			Kitchen
1	Ice Cream Scoop			Kitchen
12	Forks			Kitchen
12	Knives			Kitchen
12	Spoons			Kitchen
12	Steak Knives			Kitchen
8	Butcher Knives			Kitchen
12	Chairs			Dining Room
1	Table			Dining Room
1	Corkboard	Wesco		Dining Room
1	Floor Polisher	Escary Lowb	1001	Slop Room

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
SCHEDULE 6
FIRE STATION EQUIPMENT, FURNITURE AND FURNISHINGS

FIRE STATION 1 (cont.)

QTY	ITEM	MODEL	CITY TAG #	LOCATION
2	Mop Buckets			Slop Room
1	Mop Wringer			Slop Room
1	Office Chair		5895	Fire Chief Office
1	Office Chair		5894	Fire Chief Office
1	Office Chair		5896	Fire Chief Office
1	Office Chair		5893	Fire Chief Office
1	Swivel Desk Chair			Fire Chief Office
1	Desk		5884	Fire Chief Office
1	Credenza		5885	Fire Chief Office
1	Computer Desk		5886	Fire Chief Office
1	3 Drawer File Cabinet			Fire Chief Office
1	Typing Table		989	Fire Chief Office
1	Corner Table		3480	Fire Chief Office
1	Bookcase		6266	Fire Chief Office
1	4 Drawer File Cabinet		6265	Fire Chief Office
1	Wall Clock			Ops. D/C Office
1	Kitchenette	Dwyer	3444	Arson Office
2	4 Drawer File Cabinets			Arson Office
1	Chair		508	Secretary's Office
1	Credenza		950	Secretary's Office
1	Typing Desk		6071	Secretary's Office
1	Desk		6072	Secretary's Office
1	3 Drawer File Cabinet		982	Secretary's Office
1	3 Drawer File Cabinet		3492	Secretary's Office
1	Typewriter	IBM	3344	Secretary's Office
1	Time Stamp	I-E Rapidpr	7387	Secretary's Office
1	Calculator	Sharp	3846	Secretary's Office
1	Chair		209	HQ Lobby
1	Chair		208	HQ Lobby
1	4-Drawer File Cabinet		34110	BC Office
1	3-drawer File Cabinet		3203	BC Office
1	Desk		3208	BC Office
1	Table		3234	BC Office
1	4-Drawer File Cabinet		3452	BC Office
1	Swivel Chair		5946	BC Office
1	2-Drawer File Cabinet		3212	Capt. Office
2	2-Drawer File Cabinets			Capt. Office
1	Desk		736	Capt. Office
1	Desk		968	Capt. Office
1	Bookcase		1536	Capt. Office
1	Swivel Chair		6792	Capt. Office
1	Swivel Chair		6793	Capt. Office
3	Metal Trash Cans			Restroom
1	Plastic Trash Can			Chief's Rest Room
1	Swivel Chair		3588	PM Office
1	Swivel Chair		3589	PM Office

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
SCHEDULE 6
FIRE STATION EQUIPMENT, FURNITURE AND FURNISHINGS

FIRE STATION 1 (cont.)

QTY	ITEM	MODEL	CITY TAG #	LOCATION
1	Computer Desk		10249	PM Office
1	Desk			PM Office
1	Bookcase		7	PM Office
1	Bookcase		3780	T/O Office
1	3 Drawer File Cabinet		2531	T/O Office
1	3 Drawer File Cabinet			T/O Office
1	Desk		6051	T/O Office
1	Turn-out washer	Westinghouse		Laundry Room
1	Mop Bucket			Laundry Room
1	Mop Wringer			Laundry Room
1	Chair		512	FM Office
1	Chair		513	FM Office
1	Swivel Chair		994	FM Office
1	Desk		105	FM Office
1	2 Drawer File Cabinet		3211	FM Office
1	4 Drawer File Cabinet			FM Office
1	Bookcase		996	FM Office
1	Drafting Table		1119	FM Office
1	2 Drawer File Cabinet	Steelcase	3212	FP Office
1	3 Drawer File Cabinet	Steelcase	3214	FP Office
1	3 Drawer File Cabinet	Steelcase	3210	FP Office
1	3 Drawer File Cabinet	Steelcase	3209	FP Office
1	3 Drawer File Cabinet	Steelcase	3426	FP Office
1	3 Drawer File Cabinet	Steelcase	3427	FP Office
1	3 Drawer File Cabinet	Steelcase	983	FP Office
4	4 Drawer File Cabinets	Steelcase		FP Office
1	Bookcase	Steelcase	3453	FP Office
1	Form Organizer	Steelcase	2477	FP Office
1	Credenza	Steelcase	2975	FP Office
1	Desk	Steelcase	971	FP Office
1	Desk	Steelcase		FP Office
1	Table (small)	Steelcase	5834	FP Office
1	Table (small)	Steelcase		FP Office
1	Chair		2857	FP Office
1	Chair		6057	FP Office
1	Chair		3591	FP Office
1	Chair		3434	FP Office
1	Chair			FP Office
1	Folding Standing Table		1018	FP Office
1	Paper Cutter			FP Office
2	Corkboards			FP Office
3	Soft Suction			Hose Storage
26	50' 2 1/2" Hose			Hose Storage
4	100' 4" Hose			Hose Storage
1	Hose Repair Cart			Hose Storage
1	Appr. Service Manual			App. Room

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
SCHEDULE 6
FIRE STATION EQUIPMENT, FURNITURE AND FURNISHINGS

FIRE STATION 1 (cont.)

QTY	ITEM	MODEL	CITY TAG #	LOCATION
1	Pay Phone Ext			App. Room
1	SCBA Fill Sta.	Pneumetrics		Turn Out Room
2	Air Storage Tanks			Turn Out Room
1	Cascade O2 System			PM Supply Room
6	Bottles			PM Supply Room
1	Air Filling Station			PM Supply Room
1	Cabinet			PM Supply Room
1	Work Bench/Cabinet			Engr Shop
1	Rolling Tool Box	Craftsman		Engr Shop
10	Socket Sets			Engr Shop
12	Screw Drivers			Engr Shop
12	Pliers			Engr Shop
36	Open/Box Wrenches			Engr Shop
16	Punch & Chisels			Engr Shop
4	Ball Peen Hammers			Engr Shop
2	18" Pipe Wrenches			Engr Shop
1	4 Ton Floor Jack			Engr Shop
1	Bench Grinder			Engr Shop
1	Air Compressor (small)			Engr Shop
1	(10 gal) AFFF Foam			Hose Tower
2	55 Gal Waste Oil Bins			Hose Tower
1	4" Hose Clamp	Sierra		Basement
1	Webbing Box			Basement
1	Universal Machine	Universal		Workout Room
1	Storage Rack		922	

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
SCHEDULE 6
FIRE STATION EQUIPMENT, FURNITURE AND FURNISHINGS

FIRE STATION 2 - 2030 W. 135TH STREET

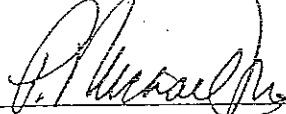
QTY	ITEM	MODEL	CITY TAG #	LOCATION
1	Office Desk		3779	Capt. Office
1	Office Desk		2823	Capt. Office
1	File Cabinet			Capt. Office
1	Desk Chair		6796	Capt. Office
1	Desk Chair		3376	Capt. Office
1	Book Case			Capt. Office
1	Book Case		3781	Capt. Office
1	Book Case		3702	Capt. Office
1	Wall Clock		4766	Capt. Office
1	Bulletin Board			Capt. Office
1	File Cabinet			Capt. Office
1	Paper Hole Punch	3 Hole		Capt. Office
1	Paper Hole Punch	2 Hole		Capt. Office
1	Paper Hole Punch			Capt. Office
1	Pencil Sharpener			Capt. Office
2	Trash Cans			Capt. Office
1	Office Desk			East Bedroom
1	Desk Chair		3587	East Bedroom
1	Locker			East Bedroom
1	Single Bed Set		3560	Upstairs Dorm
1	Water Cooler	Arrowhead Owns		Dining Room
1	Bulletin Board			Dining Room
1	Wall Clock			Dining Room
1	Office Desk			Dining Room
1	Dining Table 4' x 8'			Dining Room
2	Bulletin Boards			Capt. Qtrs
1	Refrigerator	General Electric	2495	Kitchen
1	Refrigerator	General Electric	2496	Kitchen
1	Refrigerator	General Electric	2497	Kitchen
1	Oven/Stove	Wolf		Kitchen
15	Pans/Pots			Kitchen
9	Knives			Kitchen
7	Sets Silverware			Kitchen
3	Cookie Sheets			Kitchen
12	Bowls Alum.			Kitchen
14	Dishes			Kitchen
15	Cups			Kitchen
5	Bowls			Kitchen
40	Utencils			Kitchen
1	Book Case, Lg			Rec. Room
1	VCR	Mitsubishi	3282	Rec. Room
4	Lockers			Capt. Bedroom
1	Bulletin Board			Capt. Bedroom
1	Pliers			Engr. Shop
1	Channel Locks			Engr. Shop

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
SCHEDULE 6
FIRE STATION EQUIPMENT, FURNITURE AND FURNISHINGS

FIRE STATION 2 (cont.)

QTY	ITEM	MODEL	CITY TAG #	LOCATION
1	Vise			Engr. Shop
1	Punches			Engr. Shop
1	Files			Engr. Shop
1	Hack Saw			Engr. Shop
1	Tool Box			Engr. Shop
1	Grinding Wheel			Engr. Shop
1	Air Compressor			Engr. Shop
1	Wet/Dry Vac.			Engr. Shop
1	Oil Rag Container			Engr. Shop
1	Trash Can, Metal			Engr. Shop
12	Screwdrivers, Phillips			Engr. Shop
12	Screwdrivers, Straight			Engr. Shop
1	Wrench Set			Engr. Shop
1	Socket set, Met/Std			Engr. Shop
3	Pipe Wrenches			Engr. Shop
2	Saws, Wood			Engr. Shop
3	Ball Peen Hammers			Engr. Shop
2	Claw Hammers			Engr. Shop
1	High Psi Washer			Hose Tower
1	Ladder, Collapsible			Hose Tower
1	Wall Clock			App. Room
3	Exhaust Vac,	Plymovent		App. Room
1	Hose Test Kit			App. Room
5	Turnout Coats			App. Room
3	Turnout pants			App. Room
2	Boots			App. Room
1	Pay Phone	Pac Tel Owns		App. Room
1	Floor Buffer			Hall Store Room
1	Water Heater		934	Hall Store Room

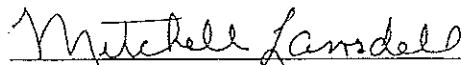
APPROVED:



P. MICHAEL FREEMAN
FIRE CHIEF

9/28/01

DATE



MITCHELL LANSDELL
CITY MANAGER

5-10-01

DATE

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
PERSONNEL, RANKS AND SALARIES - FOR ESTABLISHMENT OF DISTRICT SALARY
SCHEDULE 7

Report Date: 10/31/00

EMPLOYEE NAME	RANK IN CITY	TRANSFER RANK*	CITY		CONTINUOUS SERVICE DATE (to determine benefit days)	L.A.Co. SENIORITY DATE (for bidding purposes, etc.)	GARDENA ADJUSTED SALARY***	DISTRICT 2000 SALARY	Y RATE AMOUNT	DISTRICT PARAMEDIC BONUS	DISTRICT FINAL SALARY
			CONTINUOUS SERVICE DATE	L.A.Co. SENIORITY DATE							
Antol, Russell	Fire Engineer	Fire Fighter Specialist	2/13/84	2/13/84	2/13/84	\$5,644.67	\$6,337.45		92C(5)		\$6,337.45
Anzai, Wesley	Fire Engineer	Fire Fighter PM	9/18/90	9/18/90	9/18/90	\$5,465.91	\$5,465.91		86J(10YR)	\$965.91	\$6,431.82
Armijo, James	Fire Engineer	Fire Fighter Specialist	2/13/84	2/13/84	2/13/84	\$5,644.67	\$6,337.45		92C(5)		\$6,337.45
Audet, Jeffrey **	Fire Fighter PM	Fire Fighter PM	10/2/90	10/31/00	10/31/00	\$4,642.31	\$5,465.91		86J(10YR)	\$965.91	\$6,431.82
Benoit, Christopher **	Fire Fighter PM	Fire Fighter PM	9/22/90	10/31/00	10/31/00	\$4,874.43	\$5,465.91		86J(10YR)	\$965.91	\$6,431.82
Blomgren, Martin	Fire Engineer	Fire Fighter	2/9/87	2/9/87	2/9/87	\$5,644.67	\$5,465.91	\$178.76	86J(10YR)(Y)		\$5,644.67
Corn, Steven	Fire Fighter	Fire Fighter	1/3/71	1/3/71	1/3/71	\$5,361.93	\$5,770.45		88J(20YR)		\$5,770.45
Cunningham, Michael	Fire Fighter PM	Fire Fighter PM	11/18/74	11/18/74	11/18/74	\$5,470.93	\$5,770.45		88J(20YR)	\$1,019.64	\$6,790.09
De Alba, Robert **	Fire Fighter	Fire Fighter	9/26/94	10/31/00	10/31/00	\$4,874.43	\$5,320.00		85J(7)		\$5,320.00
Deamos, Christopher **	Fire Fighter PM	Fire Fighter	12/26/99	10/31/00	10/31/00	\$3,820.45	\$4,056.27		81J(2)		\$4,056.27
Edwards, Laurance	Fire Chief	Captain	12/12/73	12/12/73	12/12/73	\$9,463.38	\$7,494.18	\$1,969.20	98E(5)(Y)		\$9,463.38
Esparza, Timothy **	Fire Fighter PM	Fire Fighter	12/26/99	10/31/00	10/31/00	\$3,820.45	\$4,056.27		81J(2)		\$4,056.27
Fulton, Scott **	Fire Fighter	Fire Fighter	9/26/94	10/31/00	10/31/00	\$5,106.54	\$5,320.00		85J(7)		\$5,320.00
Gilbert, Robert	Fire Captain	Fire Fighter Specialist	2/1/82	2/1/82	2/1/82	\$6,536.24	\$6,337.45	\$198.79	92C(5)(Y)		\$6,536.24
Harper, Martin	Fire Engineer	Fire Fighter Specialist	2/2/81	2/2/81	2/2/81	\$5,913.47	\$6,337.45		92C(5)		\$6,337.45
Henderson, Jeffrey	Fire Captain	Fire Fighter PM	9/12/88	9/12/88	9/12/88	\$6,536.24	\$5,465.91	\$1,070.33	86J(10YR)(Y)		\$6,536.24
Hernandez, Ronald **	Fire Fighter PM	Fire Fighter PM	6/7/95	10/31/00	10/31/00	\$4,642.31	\$5,320.00		85J(7)	\$939.91	\$6,259.91
Hiatt, Leland	Captain	Fire Fighter Specialist	11/18/74	11/18/74	11/18/74	\$6,863.57	\$6,337.45	\$526.12	92C(5)(Y)		\$6,863.57
Hyink, William	Captain	Captain	7/24/75	7/24/75	7/24/75	\$6,863.57	\$7,494.18		98E(5)		\$7,494.18
Jones, Blake	Battalion Chief	Fire Fighter Specialist	2/1/82	2/1/82	2/1/82	\$7,794.70	\$6,337.45	\$1,457.25	92C(5)(Y)		\$7,794.70
Leland, Michael	Fire Engineer	Fire Fighter Specialist	2/2/81	2/2/81	2/2/81	\$5,375.88	\$6,337.45		92C(5)		\$6,337.45
Mailoux, Ralph	Deputy Fire Chief	Captain	11/18/74	11/18/74	11/18/74	\$8,725.45	\$7,494.18	\$1,231.27	98E(5)(Y)		\$8,725.45
Murray, Joseph **	Fire Fighter PM	Fire Fighter PM	9/19/90	10/31/00	10/31/00	\$4,642.31	\$5,465.91		86J(10YR)	\$965.91	\$6,431.82
Nishikawa, Jun	Fire Fighter	Fire Fighter	11/18/74	11/18/74	11/18/74	\$4,874.48	\$5,770.45		88J(20YR)		\$5,770.45
Ortega, Rudy	Fire Engineer	Fire Fighter Specialist	11/18/74	11/18/74	11/18/74	\$5,644.02	\$6,337.45		92C(5)		\$6,337.45
Ramey, Stephen	Fire Captain	Fire Fighter	9/8/86	9/8/86	9/8/86	\$6,847.49	\$5,465.91	\$1,381.58	86J(10YR)(Y)		\$6,847.49
Reade, Charles	Fire Fighter PM	Fire Fighter PM	9/5/76	9/5/76	9/5/76	\$4,947.15	\$5,770.45		88J(20YR)	\$1,019.64	\$6,790.09
Reardon, Michael	Battalion Chief	Captain	11/20/76	11/20/76	11/20/76	\$8,185.57	\$7,494.18	\$691.39	98E(5)(Y)		\$8,185.57
Roberts, Douglas	Fire Fighter PM	Fire Fighter PM	5/21/73	5/21/73	5/21/73	\$5,118.20	\$5,770.45		88J(20YR)	\$1,019.64	\$6,790.09
Simonton, Bert	Fire Fighter PM	Fire Fighter PM	1/21/85	1/21/85	1/21/85	\$4,874.43	\$5,615.82		87J(15YR)	\$816.00	\$6,431.82
Simpson, Paul	Captain	Fire Fighter	2/9/87	2/9/87	2/9/87	\$6,001.18	\$5,465.91	\$535.27	86J(10YR)(Y)		\$6,001.18
Solley, Carl	Captain	Fire Fighter Specialist	3/20/79	3/20/79	3/20/79	\$6,645.24	\$6,337.45	\$307.79	92C(5)(Y)		\$6,645.24

**CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
PERSONNEL, RANKS AND SALARIES - FOR ESTABLISHMENT OF DISTRICT SALARY
SCHEDULE 7**

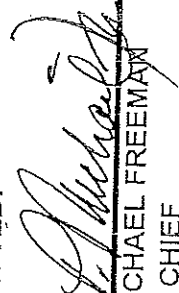
EMPLOYEE NAME	RANK IN CITY	TRANSFER RANK*	CITY		DATE (to determine benefit days)	L.A.Co. SENIORITY DATE (for bidding purposes, etc.)	DISTRICT ADJUSTED SALARY***	DISTRICT 2000 SALARY	Y RATE AMOUNT	DISTRICT PARAMEDIC BONUS	DISTRICT FINAL SALARY
			CONTINUOUS SERVICE DATE	DATE							
Strawn, Kirtis	Fire Fighter PM	Fire Fighter PM	1/21/85	1/21/85	1/21/85	\$4,874.43	\$5,615.82	87J(15YR)		\$992.63	\$6,608.45
Sutton, Robert	Captain	Captain	5/21/73	5/21/73	5/21/73	\$6,863.57	\$7,494.18	98E(5)			\$7,494.18
Turner, Steven	Fire Fighter	Fire Fighter	9/12/88	9/12/88	9/12/88	\$5,106.54	\$5,465.91	86J(10YR)			\$5,465.91
Wilkinson, Michael	Fire Engineer	Fire Fighter PM	9/8/86	9/8/86	9/8/86	\$5,717.34	\$5,465.91	86J(10YR)(Y)		\$965.91	\$6,431.82
Williamann, Ross	Captain	Captain	5/30/77	5/30/77	5/30/77	\$7,190.40	\$7,494.18	98E(5)			\$7,494.18
Wolf, James **	Fire Fighter PM	Fire Fighter PM	9/26/94	10/31/00	10/31/00	\$5,106.54	\$5,320.00	85J(7)		\$939.91	\$6,259.91

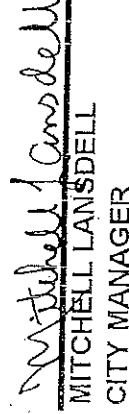
* Pursuant to Section VII(A)(3) of the Agreement for Services, the City has designated the rank of each sworn employee transferring from City to District and a duly authorized representative from Gardena Fire Fighters Association, Inc. California, Local 1413, has approved such designations in writing. The District has not participated in any manner in determining the rank of any sworn employee transferring from City to District.

** These employees' Los Angeles County continuous service date will be 10/31/00 until another Gardena employee leaves District service, per the Agreement for Service.

***Adjustments to salary include the elimination of the City's paramedic bonus and the addition of the 9% City paid PERS employee contributions to determine District salary level. This Gardena adjusted salary level is not to be used for Schedule 8 or 9 (sick/vacation reimbursement).

APPROVED:


P. MICHAEL FREEMAN
FIRE CHIEF


MITCHELL LANSDELL
CITY MANAGER

9/28/01

DATE

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DATE

5-10-01

**CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
SCHEDULE 8**

Sworn Personnel - Vacation hours to be transferred from City to District

EMPLOYEE NAME	GARDENA SALARY	VACATION HOURS TRANSFERRED (56 hour schedule)	HOURLY RATE	REIMBURSEMENT TO DISTRICT
Antol, Russell	\$5,644.67	209	\$23.1719	\$4,842.92
Anzai, Wesley	\$5,644.67	240	\$23.1719	\$5,561.25
Armijo, James	\$5,644.67	146	\$23.1719	\$3,383.09
Audet, Jeffrey	\$5,315.23	216	\$21.8195	\$4,713.01
Benoit, Chris	\$5,547.35	149.8	\$22.7724	\$3,411.30
Blomgren, Martin	\$5,644.67	240	\$23.1719	\$5,561.25
Corn, Steven	\$5,361.93	240	\$22.0112	\$5,282.69
Cunningham, Michael	\$6,177.51	182.1	\$25.3592	\$4,617.92
De Alba, Robert	\$4,874.43	74	\$20.0100	\$1,480.74
Deamos, Christopher	\$4,007.27	140	\$16.4502	\$2,303.03
Edwards, Laurance	\$9,463.38	240	\$38.8480	\$9,323.53
Esparza, Timothy	\$4,007.27	140	\$16.4502	\$2,303.03
Fulton, Scott	\$5,106.54	234	\$20.9628	\$4,905.30
Gilbert, Robert	\$6,536.24	212.5	\$26.8319	\$5,701.77
Harper, Martin	\$5,913.47	240	\$24.2753	\$5,826.08
Henderson, Jeffrey	\$6,536.24	162	\$26.8319	\$4,346.76
Hernandez, Ronald	\$5,315.23	124	\$21.8195	\$2,705.62
Hiatt, Leland	\$6,863.57	48.17	\$28.1756	\$1,357.22
Hyink, William	\$6,863.57	138	\$28.1756	\$3,888.23
Jones, Blake	\$7,794.70	158.5	\$31.9979	\$5,071.67
Leland, Michael	\$5,375.88	240	\$22.0685	\$5,296.43
Mailloux, Ralph	\$8,725.45	205.13	\$35.8188	\$7,347.50
Murray, Joseph	\$5,315.23	194	\$21.8195	\$4,232.98
Nishikawa, Jun	\$4,874.48	240	\$20.0102	\$4,802.44
Ortega, Rudy	\$5,646.02	240	\$23.1774	\$5,562.58
Ramey, Stephen	\$6,847.49	240	\$28.1096	\$6,746.30
Reade, Charles	\$5,653.73	132.75	\$23.2091	\$3,081.00
Reardon, Michael	\$8,185.57	240	\$33.6025	\$8,064.60
Roberts, Douglas	\$5,824.78	240	\$23.9112	\$5,738.70
Simonton, Bert	\$5,547.35	240	\$22.7724	\$5,465.37
Simpson, Paul	\$6,001.18	240	\$24.6354	\$5,912.49
Solley, Carl	\$6,645.24	240	\$27.2793	\$6,547.03
Strawn, Kirtis	\$5,547.35	204.38	\$22.7724	\$4,654.22
Sutton, Robert	\$6,863.57	240	\$28.1756	\$6,762.14
Turner, Steven	\$5,106.54	162	\$20.9628	\$3,395.97
Wilkinson, Michael	\$5,717.34	240	\$23.4702	\$5,632.85
Willmann, Ross	\$7,190.40	166	\$29.5172	\$4,899.86
Wolf, James	\$5,779.46	240	\$23.7252	\$5,694.05
TOTALS				\$186,422.94

Note: The hours transferred are for a 56 hour work week. If the employee transfers or is assigned to a 40 hour work week, these hours will be converted per District standard practice and conversion rate.

APPROVED:


P. MICHAEL FREEMAN
FIRE CHIEF

DATE


MITCHELL LANSDELL
CITY MANAGER

DATE

**CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
SCHEDULE 9**

Sworn Personnel - Sick hours to be transferred from City to District

EMPLOYEE NAME	GARDENA SALARY	SICK HOURS TRANSFERRED (56 hour schedule)	HOURLY RATE	REIMBURSEMENT TO DISTRICT
Antol, Russell	\$5,644.67	144	\$23.1719	\$3,336.75
Anzai, Wesley	\$5,644.67	144	\$23.1719	\$3,336.75
Armijo, James	\$5,644.67	144	\$23.1719	\$3,336.75
Audet, Jeffrey	\$5,315.23	144	\$21.8195	\$3,142.01
Benoit, Chris	\$5,547.35	144	\$22.7724	\$3,279.22
Blomgren, Martin	\$5,644.67	144	\$23.1719	\$3,336.75
Corn, Steven	\$5,361.93	144	\$22.0112	\$3,169.61
Cunningham, Michael	\$6,177.51	144	\$25.3592	\$3,651.73
De Alba, Robert	\$4,874.43	144	\$20.0100	\$2,881.44
Deamos, Christopher	\$4,007.27	144	\$16.4502	\$2,368.83
Edwards, Laurance	\$9,463.38	144	\$38.8480	\$5,594.12
Esparza, Timothy	\$4,007.27	144	\$16.4502	\$2,368.83
Fulton, Scott	\$5,106.54	144	\$20.9628	\$3,018.64
Gilbert, Robert	\$6,536.24	144	\$26.8319	\$3,863.79
Harper, Martin	\$5,913.47	144	\$24.2753	\$3,495.65
Henderson, Jeffrey	\$6,536.24	144	\$26.8319	\$3,863.79
Hernandez, Ronald	\$5,315.23	144	\$21.8195	\$3,142.01
Hiatt, Leland	\$6,863.57	144	\$28.1756	\$4,057.28
Hyink, William	\$6,863.57	144	\$28.1756	\$4,057.28
Jones, Blake	\$7,794.70	144	\$31.9979	\$4,607.70
Leland, Michael	\$5,375.88	144	\$22.0685	\$3,177.86
Mailloux, Ralph	\$8,725.45	144	\$35.8188	\$5,157.90
Murray, Joseph	\$5,315.23	144	\$21.8195	\$3,142.01
Nishikawa, Jun	\$4,874.48	144	\$20.0102	\$2,881.47
Ortega, Rudy	\$5,646.02	144	\$23.1774	\$3,337.55
Ramey, Stephen	\$6,847.49	144	\$28.1096	\$4,047.78
Reade, Charles	\$5,653.73	144	\$23.2091	\$3,342.11
Reardon, Michael	\$8,185.57	144	\$33.6025	\$4,838.76
Roberts, Douglas	\$5,824.78	144	\$23.9112	\$3,443.22
Simonton, Bert	\$5,547.35	144	\$22.7724	\$3,279.22
Simpson, Paul	\$6,001.18	144	\$24.6354	\$3,547.50
Solley, Carl	\$6,645.24	144	\$27.2793	\$3,928.22
Strawn, Kirtis	\$5,547.35	144	\$22.7724	\$3,279.22
Sutton, Robert	\$6,863.57	144	\$28.1756	\$4,057.28
Turner, Steven	\$5,106.54	144	\$20.9628	\$3,018.64
Wilkinson, Michael	\$5,717.34	144	\$23.4702	\$3,379.71
Willmann, Ross	\$7,190.40	144	\$29.5172	\$4,250.48
Wolf, James	\$5,779.46	144	\$23.7252	\$3,416.43
TOTALS				\$135,434.29

Note: The hours transferred are for a 56 hour work week. If the employee transfers or is assigned to a 40 hour work week, these hours will be converted per District standard practice and conversion rate.

APPROVED


P. MICHAEL FREEMAN

FIRE CHIEF

DATE


MITCHELL LANSDALL

CITY MANAGER

DATE

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT
NON-SWORN PERSONNEL, RANKS AND SALARIES - FOR ESTABLISHMENT OF DISTRICT SALARY
SCHEDULE 10

EMPLOYEE NAME	RANK IN CITY	TRANSFER RANK	CITY CONTINUOUS SERVICE DATE (to determine benefit days)	L.A. Co. SENIORITY DATE	GARDENA ADJUSTED SALARY*	DISTRICT 2000 SALARY	SCHEDULE/ STEP	Y RATE AMOUNT	DISTRICT FINAL SALARY
Kunibe, Brian	Fire Prevention Specialist II	Fire Prevention Engineering Assistant I	09/26/1994	10/31/2000	\$4,456.03	\$3,625.36	71 G	\$830.67	\$4,456.03

* Adjusted salary includes the addition of the 9% City paid PERS employee contribution to determine District salary level.

APPROVED:


P. MICHAEL FREEMAN
FIRE CHIEF


MITCHELL G. LANSDELL
CITY MANAGER

9/28/01

DATE

5-10-01

DATE


CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT

SCHEDULE 11

Non- Sworn Personnel - Vacation hours to be transferred from City to District

EMPLOYEE NAME	GARDENA SALARY	VACATION HOURS TRANSFERRED	HOURLY RATE	REIMBURSEMENT TO DISTRICT
Kunibe, Brian	\$4,456.03	160.00	\$25.61	\$4,097.60
			TOTAL	\$4,097.60

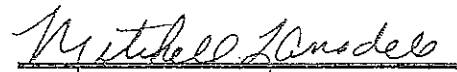
APPROVED:


P. MICHAEL FREEMAN
FIRE CHIEF
9/28/01

DATE

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31-Oct-00


MITCHELL G. LANSDELL
CITY MANAGER
5-10-01

DATE

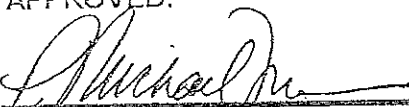
CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT

SCHEDULE 12

Non- Sworn Personnel - Sick hours to be transferred from City to District

EMPLOYEE NAME	GARDENA SALARY	SICK HOURS TRANSFERRED	HOURLY RATE	REIMBURSEMENT TO DISTRICT
Kunibe, Brian	\$4,456.03	96.00	\$25.61	\$2,458.56
			TOTAL	\$2,458.56

APPROVED:



P. MICHAEL FREEMAN
FIRE CHIEF

9/28/01

DATE

F:\GAR\SCHED-12.xls

31-Oct-00



MITCHELL G. LANSDELL
CITY MANAGER

5-10-01

DATE

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT

SCHEDULE 13

MEMORANDUM OF UNDERSTANDING

The electricity at Fire Station 158 located at 1650 W. 162nd Street was jointly metered with other City facilities through February 10, 2001. Effective February 11, 2001, a submeter was placed in service at Fire Station 158 to measure actual electrical kilowatt-hours attributable to the fire station. For the purpose of determining the fire station's electrical usage for the period of October 31, 2000, to February 10, 2001 (billing period), the average kilowatt-hours taken from the submeter at Fire Station 158 for the first three full regular billing cycles after February 10, 2001, shall be deemed to be the District's "average monthly usage". Once the District's "average monthly usage" is determined, the City shall bill the District for Fire Station 158's share of the City's electrical utility bills for the billing period based on the "average monthly usage". Such billing shall be mailed directly to the District at the following address:

Los Angeles County Fire Department
P.O. Box 910901
Commerce, CA 90091

For October 2000 and February 2001 in which only a portion of the month falls within the billing period, the amount billed to District will be computed as follows:

District's Average Monthly Usage	÷	Number of Days in the Month	x	Number of Days of Billing Period in the Month
-------------------------------------	---	--------------------------------	---	--

All billings for the electrical usage at Fire Station 158 subsequent to the "billing period" will be based upon the readings taken from the submeter at Fire Station 158 which will be recorded by the City and verified by the District. All billings by the City for electrical usage attributable to Fire Station 158 shall include a photocopy of the City's utility bill for the billing period and shall be at the same rate that the City is charged by the electrical utility company.

AGREED TO AND APPROVED:


P. MICHAEL FREEMAN
FIRE CHIEF

9/28/01
DATE


MITCHELL G. LANSDSELL
CITY MANAGER

5-10-01
DATE



COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294

(323) 881-2472

COMMUNITY RELATIONS OFFICE

P. MICHAEL FREEMAN
FIRE CHIEF
FORESTER & FIRE WARDEN

October 11, 2000

Mitchell Lansdell, City Manager
City of Gardena
1700 W. 162nd Street
Gardena, CA 90247

Dear Mr. Lansdell:

SUBJECT: AGREEMENT FOR SERVICES

Enclosed for your records is an originally executed Agreement for Services by and between the Consolidated Fire Protection District of Los Angeles County (District) and the City of Gardena (City). The effective date of the Agreement for Services is September 26, 2000. The provision of service to the City is expected to commence October 31, 2000. However, as a reminder, the annexation cannot be recorded until such time as the Local Agency Formation Commission (LAFCO) receives from the City the \$300 filing fee for the State Board of Equalization. Pursuant to the Agreement for Services, the City is responsible for the payment of the filing fee.

Please contact Lorraine Buck of my staff at (323) 881-2404 or Captain William Mayfield, Gardena Transition Team, at (323) 890-4301 when the check is ready to be picked up. We will ensure that it is promptly forwarded to LAFCO.

Very truly yours,

Anthony C. Marrone Jr.

ANTHONY C. MARRONE, JR., ACTING ASSISTANT FIRE CHIEF
PLANNING AND COMMUNITY SERVICES DIVISION

ACM:fd

Enclosure

c: Larry Edwards, Fire Chief

F:GAR:LANSDELL

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS	BRADBURY	CUDAHY	HIDDEN HILLS	LANCASTER	PALMDALE	ROLLING HILLS ESTATES	TEMPLE CITY
ARTESIA	CALABASAS	DIAMOND BAR	HUNTINGTON PARK	LA PUENTE	PALOS VERDES ESTATES	ROSEMEAD	WALNUT
AZUSA	CARSON	DUARTE	INDUSTRY	LAWDALE	PARAMOUNT	SAN DIMAS	WEST HOLLYWOOD
BALDWIN PARK	CERRITOS	EL MONTE	IRVINDALE	LOMITA	PICO RIVERA	SANTA CLARITA	WESTLAKE VILLAGE
BELL	CLAREMONT	GLENDORA	LA CANADA FLINTRIDGE	MALIBU	POMONA	SIGNAL HILL	WHITTIER
BELLFLOWER	COMMERCE	HAWAIIAN GARDENS	LAKESWOOD	MAYWOOD	RANCHO PALOS VERDES	SOUTH EL MONTE	
BELL GARDENS	COVINA	HAWTHORNE	LA MIRADA	NORWALK	ROLLING HILLS	SOUTH GATE	



CITY of GARDENA

1700 WEST 162nd STREET

GARDENA, CALIFORNIA 90247-3778

(310) 217-9500

TERRENCE S. TERAUCHI, *Mayor*
PAUL K. TANAKA, *Mayor Pro Tem*
STEVEN C. BRADFORD, *Councilmember*
RONALD K. IKEJIRI, *Councilmember*
OSCAR MEDRANO Jr., *Councilmember*

RACHEL C. JOHNSON, *City Clerk*
LORENZO F. YBARRA, *City Treasurer*
MITCHELL G. LANSDELL, *City Manager*
EDWARD W. LEE, *City Attorney*

CERTIFIED MAIL NO. 7000 1670 0013 8948 3025

April 1, 2003

Mr. P. Michael Freeman, Fire Chief
COUNTY OF LOS ANGELES FIRE DEPARTMENT
1320 North Eastern Avenue
Los Angeles, CA 90063-3294

SUBJECT: **AMENDMENT TO AGREEMENT WITH
THE COUNTY OF LOS ANGELES CONSOLIDATED FIRE
PROTECTION DISTRICT**

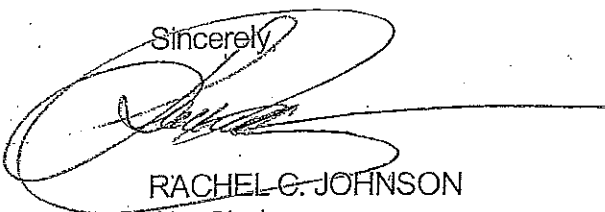
Dear Mr. Freeman:

In regular session on March 25, 2003, the Gardena City Council approved the subject amendment to agreement with the County of Los Angeles Consolidated Fire Protection District and authorized the Mayor and the City Clerk to execute the document.

Enclosed are two (2) copies of the document containing original signatures of our City officials. Upon their full and complete execution, ***please return the copy that has our return address displayed in RED.***

Please call the City Manager's Office at (310) 217-9505 if you have any questions.

Sincerely,


RACHEL C. JOHNSON
City Clerk

/ev
Enclosure

Copy: City Manager; Administrative Services Director/Assistant City Manager;
Los Angeles County Assistant Fire Chief John Alkema

CITY OF GARDENA - DISTRICT ANNEXATION AGREEMENT

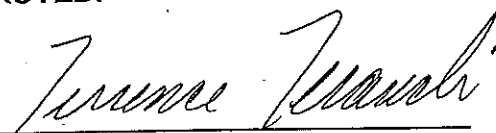
AMENDED SCHEDULE 2

OPERATION BY DISTRICT WITH ESTIMATED 2002-03 ANNUAL FEE

			2002-03 Estimated Salary and Employee Benefits Cost
<u>Fire Station</u>	<u>Equipment</u>	<u>Staffing</u>	
158	Engine	3	\$1,301,322
	Paramedic Squad	2	\$448,746 (District funds 1 fire fighter paramedic post position assigned to this unit.)
159	Assessment Quint	4	\$1,584,367 (District funds 1/3 of a fire fighter post position assigned to this unit.)
Daily on-duty suppression staff		9	
<u>Fire Prevention:</u>			
Area Fire Prevention Inspector		2	\$238,776
Schools and Institutions Inspector		0.5	\$59,694 *
Total Salary and Employee Benefits Cost			\$3,632,905
Overhead (@ 30.2047%)			\$1,097,308
ESTIMATED 2002-03 ANNUAL FEE			<u>\$4,730,213</u>

* The District will fund one-half of this position effective upon approval by the City Council and the District Fire Chief.

APPROVED:


TERRENCE S. TERAUCHI, MAYOR
City of Gardena

MAR 25 2003

Date


P. MICHAEL FREEMAN, Fire Chief

Date

4/10/03

ATTEST  CITY CLERK



City of Gardena
City Council Meeting

Agenda Item No. 9.D.(5)

Department: CITY MANAGER

Meeting Date: 03/25/03

AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA TITLE: AMENDMENT TO AGREEMENT WITH THE COUNTY OF
LOS ANGELES CONSOLIDATED FIRE DISTRICT

COUNCIL ACTION REQUIRED:

Approve Amendment

Action Taken

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that the City Council approve an amendment to the annexation agreement with the County of Los Angeles Consolidated Fire District to reduce the Schools and Institutions Inspector's time.

APPROVED

MAR 25 2003

CITY OF GARDENA
CITY CLERK

FINANCIAL IMPACT/COST:

Amount of Expense: \$ None
Funding Source: n/a
Anticipated Savings: \$77,724.

ATTACHMENTS:

Agenda Staff Report
Correspondence from Fire Chief P. Michael Freeman
District Annexation Agreement - Amended Schedule 2

Submitted by _____

Signature

Name,

Title

Date ____/____/____

Concurred by _____

Mitchell G. Lansdell, City Manager

Date 3/20/03

c:

*pulled 2
original document
- schedule 2*

CITY COUNCIL MEETING

AGENDA STAFF REPORT

Agenda Item No. 9.D.(5)

Department: CITY MANAGER'S OFFICE

Meeting Date: 03/25/03

AGENDA TITLE:

APPROVED

AMENDMENT TO AGREEMENT WITH THE COUNTY OF LOS ANGELES CONSOLIDATED FIRE DISTRICT

MAR 25 2003

CITY OF GARDENA
CITY CLERK

RECOMMENDATION:

Staff respectfully recommends that the City Council approve an amendment to the annexation agreement with the County of Los Angeles Consolidated Fire District to reduce the Schools and Institutions Inspector's time.

BACKGROUND:

Staff received correspondence from Los Angeles County Fire Chief, P. Michael Freeman, proposing the realignment of the Schools and Institutions Inspector's time from full time to 50%. As part of the review of the City's contract, they reviewed fire prevention personnel currently assigned to the City and determined that the realignment of the Schools and Institutions Inspector's time could result in some savings to the City. Based on present workloads, the District could support the reduction in the Inspector's hours in the City to fifty percent (50%) of the time; the Inspector's remaining time would be spent on non-City fire prevention activities. Based on a full fiscal year for 2002-2003, the estimated savings would be \$77,724. Savings would be prorated from the date of approval by the City Council and the District.

As indicated in Chief Freeman's correspondence, pursuant to Section XI, paragraph (B) of the Agreement for Services between the District and the City, the City Council and the District Fire Chief may modify the staffing levels indicated on Schedule 2 of the Agreement by mutual agreement. Attached Amended Schedule 2 shows the reduction of the Schools and Institutions Inspector from 1 to .5 and is based on Estimated Fiscal Year 2002-2003 costs.

Staff has reviewed the proposal and discussed it with Assistant Fire Chief John Alkema regarding potential impacts to programs within the City and services to Schools and Institutions within the City. Based on those discussions, Staff is recommending City Council's approval of the Amended Schedule 2 to reduce the Schools and Institutions Inspector's time from 1 to .5. The estimated annual savings to the City would be \$77,724.

Submitted by:

Mitchell G. Lansdell
MITCHELL G. LANSDALL, CITY MANAGER

Date:

3/30/03



COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294

(323) 881-2401

03 MAR -7 PM 1:22

CITY MANAGER'S OFFICE

P. MICHAEL FREEMAN
FIRE CHIEF
FORESTER & FIRE WARDEN

February 27, 2003

Mitchell Lansdell, City Manager
City of Gardena
1700 W. 162nd Street
Gardena, CA 90247

Dear Mr. Lansdell:

STAFFING LEVEL AND FEE ADJUSTMENT

As part of our continuing review of our city contracts, we have taken a close look at the fire prevention personnel currently assigned to the City of Gardena (City) and have determined that the realignment of the Schools and Institutions Inspector's time could result in some savings to the City.

Based on present workloads, the District could support the reduction in this Inspector's hours in the City to fifty-percent (50%) of the time; the Inspector's remaining time would be spent on non-City fire prevention activities. Based on a full fiscal year for 2002-03, the estimated savings would be \$77,724. Savings would be prorated from the date of approval by the City Council and the District.

Pursuant to Section XI, paragraph (B) of the Agreement for Services between the District and the City, the City Council and District Fire Chief may modify the staffing levels indicated on Schedule 2 of the Agreement by mutual agreement. Enclosed for your consideration is an Amended Schedule 2 which shows the reduction of the Schools and Institutions Inspector from 1 to .5 and is based on Estimated Fiscal Year 2002-03 costs. If you are agreeable to proceeding with this staffing adjustment, please have the enclosed Amended Schedule 2 approved and executed by your City Council in duplicate and return both originals to me. Once Amended Schedule 2 is fully executed, the City's subsequent monthly invoices will reflect the staffing level adjustment. I will have one fully executed original returned to you for your records.

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS
ARTESIA
AZUSA
BALDWIN PARK
BELL
BELL GARDENS
BELLFLOWER

BRADBURY
CALABASAS
CARSON
CERRITOS
CLAREMONT
COMMERCE
COVINA

CUDAHY
DIAMOND BAR
DUARTE
EL MONTE
GARDENA
GLEN DORA
HAWAIIAN GARDENS

HAWTHORNE
HIDDEN HILLS
HUNTINGTON PARK
INDUSTRY
INGLEWOOD
IRVINDALE
LA CANADA-FLINTRIDGE

LA MIRADA
LA PUENTE
LAKEWOOD
LANCASTER
LAWDALE
LOMITA
LYNWOOD

MALIBU
MAYWOOD
NORWALK
PALMDALE
PALOS VERDES ESTATES
PARAMOUNT
PICO RIVERA

POMONA
RANCHO PALOS VERDES
ROLLING HILLS
ROLLING HILLS ESTATES
ROSEMEAD
SAN DIMAS
SANTA CLARITA

SIGNAL HILL
SOUTH EL MONTE
SOUTH GATE
TEMPLE CITY
WALNUT
WEST HOLLYWOOD
WESTLAKE VILLAGE
WHITTIER

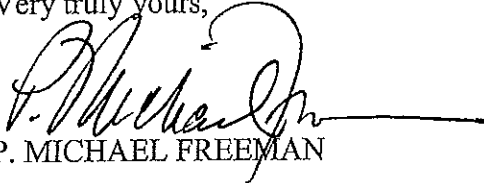
Mitchell Lansdell, City Manager

February 11, 2003

Page 2

You may reach me at the above number if you would like to discuss this matter further or if you have any questions.

Very truly yours,

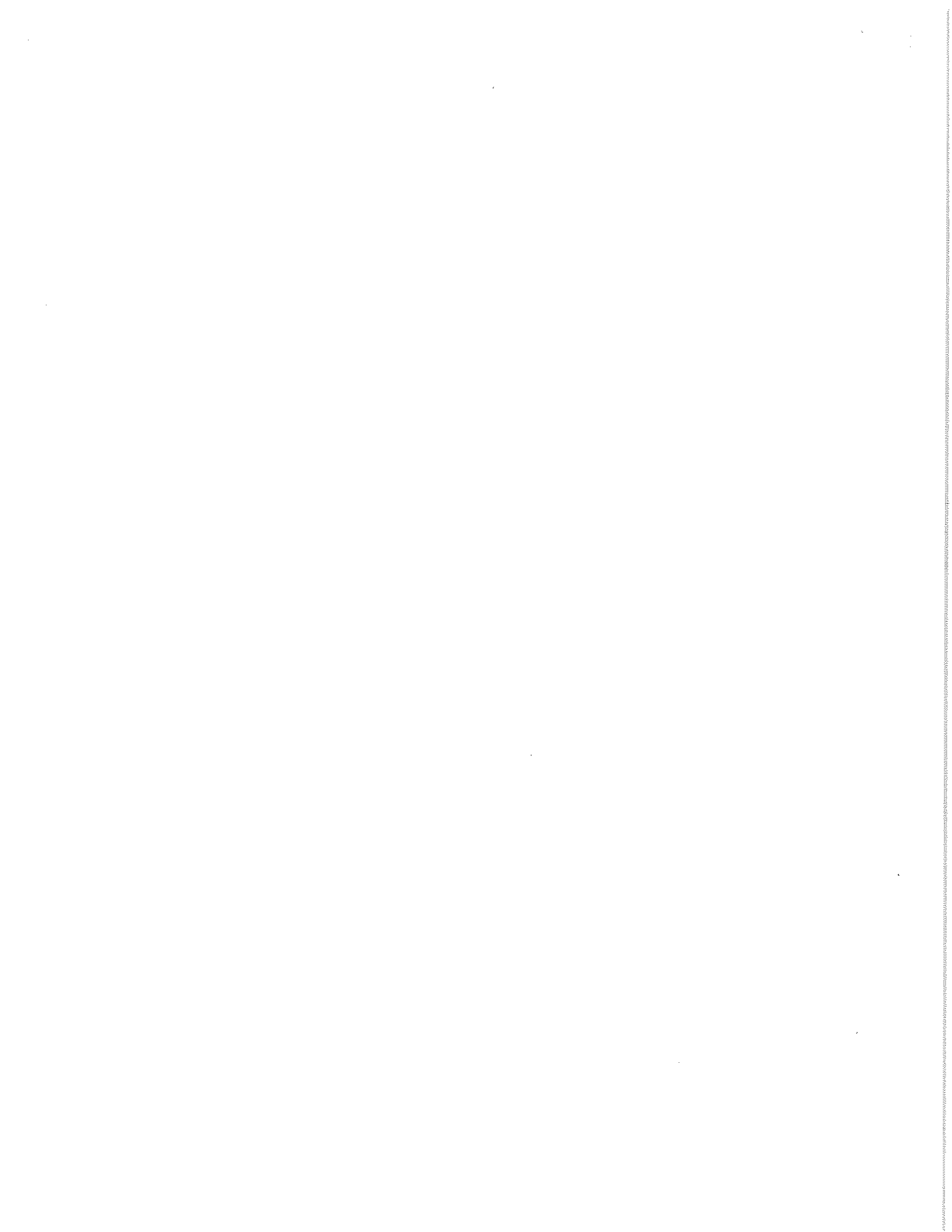


P. MICHAEL FREEMAN

PMF:LB:js

Enclosure

cc: Assistant Fire Chief John Alkema





COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2404

01 OCT -2 AM 9:29

CITY MANAGER'S OFFICE

P. MICHAEL FREEMAN
FIRE CHIEF
FORESTER & FIRE WARDEN

October 1, 2001

RECEIVED

OCT 16 2001

FINANCE DEPT.

Mitchell Lansdell, City Manager
City of Gardena
1700 West 162nd Street
Gardena, CA 90247-3778

Dear Mr. Lansdell:

Enclosed for your records is an original signed set of Schedules 3 through 13 to the Agreement for Services by and between the Consolidated Fire District of Los Angeles County and the City of Gardena.

If you have any questions, please contact me at the above telephone number.

Sincerely yours

BARBARA HERRERA, HEAD, PLANNING SECTION
PLANNING AND COMMUNITY SERVICES DIVISION

BH:fd

Enclosures

10/04/01

orig: City Clerk

c: City Manager; Assistant City Manager

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS
ARTESIA
AZUSA
BALDWIN PARK
BELL
BELL GARDENS
BELLFLOWER

BRADBURY
CALABASAS
CARSON
CERRITOS
CLAREMONT
COMMERCE
COVINA

CUDAHY
DIAMOND BAR
DUARTE
EL MONTE
GARDENA
GLENDDORA
HAWAIIAN GARDENS

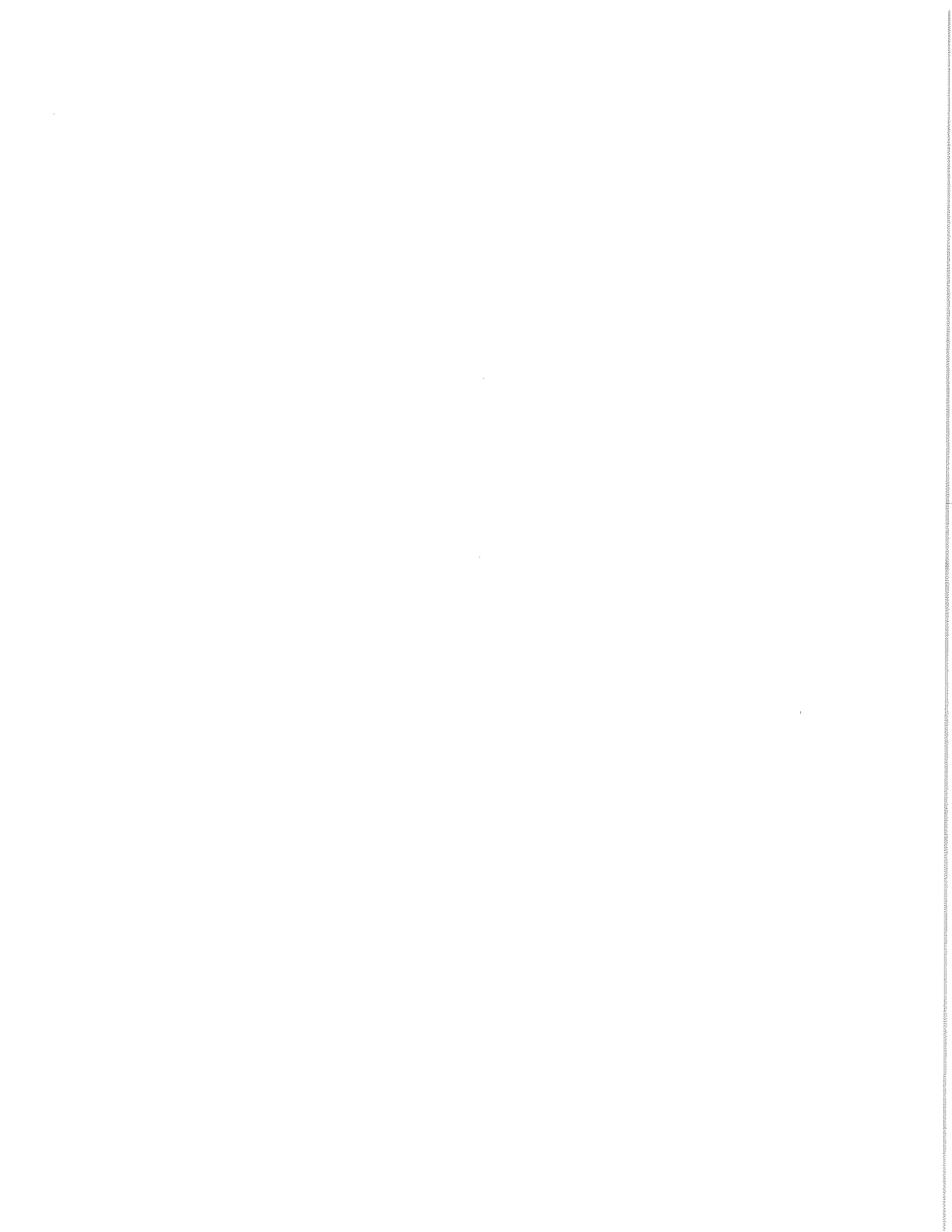
HAWTHORNE
HIDDEN HILLS
HUNTINGTON PARK
INDUSTRY
INGLEWOOD
IRWINDALE
LA CANADA-FLINTRIDGE

LA MIRADA
LA PUENTE
LAKEWOOD
LANCASTER
LAWNDALE
LOMITA
LYNWOOD

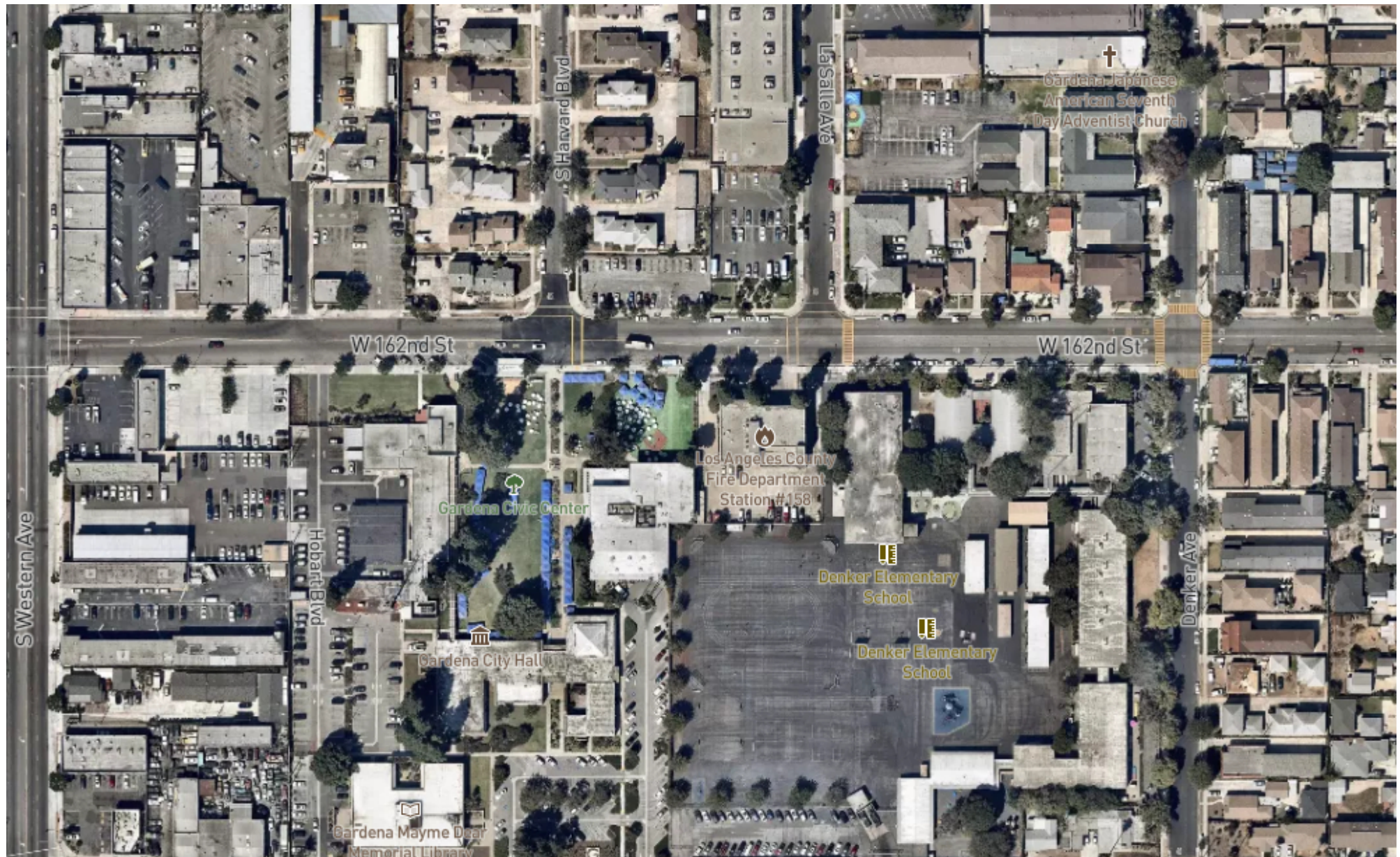
MALIBU
MAYWOOD
NORWALK
PALMDALE
PALOS VERDES ESTATES
PARAMOUNT
PICO RIVERA

POMONA
RANCHO PALOS VERDES
ROLLING HILLS
ROLLING HILLS ESTATES
ROSEMEAD
SAN DIMAS
SANTA CLARITA

SIGNAL HILL
SOUTH EL MONTE
SOUTH GATE
TEMPLE CITY
WALNUT
WEST HOLLYWOOD
WESTLAKE VILLAGE
WHITTIER



FIRE STATION NO. 158 ROOF REPLACEMENT, JN 509



1" = 200 ft

Project Location Map

09/16/2021



This map may represents a visual display of related geographic information. Data provided here on is not guarantee of acutual field conditions. To be sure of complete accuracy, please contact the responsible staff for most up-to-date information.



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 15.D
Section: DEPARTMENTAL
ITEMS - PUBLIC WORKS
Meeting Date: September 28,
2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: ACTIONS RELATING TO GARDENA COMMUNITY AQUATIC AND SENIOR CENTER PROJECT, JN 978

COUNCIL ACTION REQUIRED:

Staff Recommendations:

- **Award a Contract to RJM Design Group, Inc. for Design, Architecture and Engineering Services for the Gardena Community Aquatic and Senior Center Project, JN 978, in the amount of \$1,227,625.**
- **Authorization of Demolition of existing Primm Pool Facilities and Residences and Structures located at 16004 and 16010 S. Harvard Boulevard.**
- **Construction of Aquatic and Senior Center, to be confirmed upon receipt of acceptable bid for construction.**
- **Direct staff to file a Notice of Exemption pursuant to Categorical Exemption Guidelines section 15302 (replacement) and 15332 (infill) and note that the demolition activities are not subject to CEQA under Guidelines section 15268 for ministerial activities.**

RECOMMENDATION AND STAFF SUMMARY:

Primm Memorial Pool, located at 1650 W. 160th Street, was built decades ago and has not been in operation since the summer of 2019 due to the state of the facilities which have been red-tagged as there were numerous deficiencies and the facility did not meet Health Department, Building Department, and Americans with Disabilities Act (ADA) requirements. The existing pool is 6-lanes and 25 yards in length. The pool structure of approximately 1,500 square feet was used for showers and locker rooms. The City has also purchased the properties at 16004 and 16010 S. Harvard which are developed with residential structures built in 1943.

In early 2021, the City applied for a Proposition 68 Park Grant in the amount of \$8,500,000 with an identification that other funding sources would be needed in the amount of \$6,500,000. Staff anticipate that the State will release the grant application result by end of October, 2021. Nevertheless, the various funds have been allocated for the project including the recently issued LRB Bond, Measure G, Measure A, and Park in-lieu.

Conceptual plans had to be developed for the Grant and the vision to to construct a new 25

yard, (8) lane pool, diving bay, connected learner/fitness pool with ADA ramp at the existing Primm Pool facility. A new 12,000 square foot building that will house locker rooms for the pool as well as a senior center will be built at 16004 S. Harvard Boulevard and a new park facility with picnic shelters and exercise stations will be built at 16010 S. Harvard Boulevard.

On July 13, 2021, the Department of Public Works released a Request for Proposal (RFP), for Design, Architecture, and Engineering Services for the Project. On August 9, 2011, (11) eleven proposals were received. Two sealed envelopes were received from each firm, one with the firm's qualifications and one with firm's fee. The fee proposals were not opened so that the evaluation would be done purely on qualifications.

Three staff members, the Director of Public Works, Director of Recreations & Human Services, and Principal Civil Engineer, evaluated the proposals for content, experience and knowledge of the project. Staff selected (4) four firms which were interviewed by the same staff through Zoom. Firms presented their experience, relevant projects, project proposals and team resume which included their aquatic designer. The top (2) two firms, RJM Design Group and ELS Architecture & Urban Design were invited to participated in a second interview on Thursday, September 9, 2021.

Both firms are very qualified and presented their designs, introduced their team, and responded to questions regarding their approach and experiences. Both firms have 30+ years of experience designing and engineering aquatic facilities. The staff review team unanimously selected RJM Design Group, Inc., based on their qualifications, experiences, knowledge of the project and presentation. After the selection, the cost proposals were opened for all 11 firms. RJM Design Group's fee was the fourth highest and found to be reasonable. Their professional references were checked and were found to be exceptional.

Established in 1978, RJM Design Group is a multi-disciplinary landscape architectural, planning, and design firm with extensive experiences as a prime consultant for Aquatic and Senior Facility projects. RJM is Southern California based, Small Business Enterprise (SBE), firm located at San Juan Capistrano. Their business-based location is favorable due to local familiarity in regulations. All seven listed reference projects, within last five-years, are completed in southern California.

Additionally, RJM will develop and maintain a project website at no additional cost to the city where the community can experience and learn about the project and provide feedback. This service is to continue and provide illustrative images to see progress during the construction phase.

Staff respectfully recommends that the City Council award a Design, Architecture, and Engineering Consultant Services Agreement, in a form approved by the City Attorney, to RJM Design Group, Inc., for the Gardena Community Aquatic and Senior Center Project, JN 978, in

the amount of \$1,227,625.00.

In addition to seeking an award of a contract to RJM Design Group, Inc., staff also wishes to obtain City Council authorization for the following actions:

Demolition: As mentioned above, the existing Primm Memorial Pool facilities have not been in use since 2019 and are currently reg-tagged. Because they create a safety concern, they should be demolished. The residential structures are in a state of disrepair. The 4-plex building at 16004 is empty and the 4-plex building at 16010 will be fully vacated by the end of October. Because it creates an attractive nuisance and a danger to leave these structures standing, it is recommended that the buildings to be demolished as well. Demolition would take place in December, after the last tenant has vacated the building.

Construction Authorization - Conceptual Approval: Once the architectural, engineering and design plans are complete, the City will proceed with a request for bids for construction of the new facilities. While the bid would be formally awarded by the City Council prior to the actual start of construction, staff seeks the City Council's conceptual approval to construct the new facilities at this time.

CEQA

The new Aquatic and Senior Center constitutes an activity which has to be reviewed for CEQA compliance. The action is exempt from CEQA under the following CEQA provisions:

- Public Resources Code § 21080(b)(1) and CEQA Guidelines § 15268 provide that CEQA does not apply to ministerial projects. Regardless of whether the new Aquatic and Senior Center is ever developed, the existing properties need to be demolished as they are a danger and create an attractive nuisance. Demolition is a ministerial activity. Because there is a purpose in demolishing the properties independent of constructing the new facilities, the action can be separated from the construction and the exemption applies.
- CEQA Guidelines section 15302 provides an exemption for the replacement or reconstruction of existing structures and facilities where the new structures will be located on the same site and have substantially the same purpose and capacity. The new pool is replacing the existing pool at the same location.
- CEQA Guidelines section 15332 provides an exemption for in-fill development projects when the project meets the following standards:
 - Consistent with the applicable general plan designation, general plan policies and zoning: The project has a General Plan designation of Medium Residential and a consistent zoning designation of medium density residential (R-3). Parks and public buildings are an allowed use in the R-3 zone. The new facilities are consistent with the goals and policies of the Open Space Plan which provide for

maintenance and upgrade of existing parks and recreation facilities, and increasing the City's supply and quality of parkland recreational programs.

- Located within city limits on a site of no more than 5 acres substantially surrounded by urban uses: The project site is less than 2 acres, within the corporate boundaries of the City, and surrounded by urban uses.
- The project site has no value as habitat for endangered, rare or threatened species: The project site has already been developed with urban users.
- Approval will not result in any significant effects relating traffic, noise air, or water quality: The project is essentially a replacement and relocation of existing uses. In addition to replacing the pool at its existing location, the new Senior Center will allow senior programs to move out of the overcrowded Nakaoka Center less than 0.2 miles away. These factors ameliorate against traffic impacts. Construction noise is exempt from the City's noise requirements pursuant to Gardena Municipal Code § 8.36.080. Water quality will not be impacted by this project.
- The site can be adequately served by all required utilities and public services: the site is in a developed, urban area with utilities. The site is located very near the City's Police Department and Fire Station 158.

The project meets all of the above standards and and is therefore qualifies for this exemption.

- CEQA Guidelines section 15300.2 contains exceptions to the exemptions set forth in sections 15302 and 15332, none of which apply. There would not be any cumulative impact as there are no projects of the same type in the same place. There is no evidence of significant effect due to unusual circumstances. The project will not result in any damage to scenic resources. The project is not located on a hazardous waster site. There project will not cause a substantial adverse change in the significance of a historic resource.

Based on the above, staff is asking that the City Council direct that staff file the Notice of Exemption attached here as Exhibit B. Filling this Notice of Exemption creates a 35-day statute of limitations for a challenge to the project based on CEQA concerns.

FINANCIAL IMPACT/COST:

Amount of Expenses: \$1,227,625.00

Funding Sources: Bond Proceeds

ATTACHMENTS:

[Exhibit A_JN 978 Community Agreement with RJM.pdf](#)

[Exhibit B_JN 978 NOE.pdf](#)

[Exhibit C_JN 978 Project Location Map.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is centered within a light gray rectangular box.

Clint Osorio, City Manager

CITY OF GARDENA CONSULTANT AGREEMENT WITH RJM DESIGN GROUP, INC.

This Agreement is entered into this _____ day of _____, 2021, by and between the **City of Gardena**, a municipal corporation ("City") and **RJM Design Group, Inc.**, a California Corporation ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree, as follows.

1. **RECITALS.** This Agreement is made and entered into with respect to the following facts:
 - A. Whereas, City is desirous of obtaining Design, Architecture and Engineering Services for Gardena Community Aquatic and Senior Center services;
 - B. Whereas, Consultant has represented that it is qualified by virtue of experience, training, education and expertise to accomplish these services; and
 - C. Whereas, City has determined that the public interest, convenience and necessity require the execution of this Agreement; and
 - D. Whereas, no official or employee of City has a financial interest, within the provisions of sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

2. **TERM OF AGREEMENT.** This Agreement shall commence upon execution and shall continue until completion, unless earlier terminated as provided below.
 - A. Either party may terminate this Agreement, without cause, by giving thirty (30) days written notice to the other party.
 - B. City may terminate this Agreement for cause by giving thirty (30) days written notice to Consultant. Lack of funding shall be considered cause for terminating this Agreement.
 - C. Upon termination, Consultant shall: (1) promptly discontinue all services affected, unless the notice directs otherwise; and (2) promptly deliver to City all data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by Consultant in performing the services under this Agreement, whether completed or in progress. Consultant shall be entitled to reasonable compensation for the services it performs up to the date of termination; however, if the Agreement is terminated by City for cause, other than lack of funding, or by Consultant without cause, City shall be entitled to deduct any costs it incurs payment to

another consultant for Services, which duplicate Consultant's Services to date. In the event of termination for other than cause attributable to Consultant, Consultant shall be deemed released for liability for any work assigned but not completed as of the effective date of termination.

3. **SERVICES.** Consultant agrees to provide the services as specified in the City's Request for Proposal ("RFP"), **Exhibit A**, attached hereto and incorporated herein by this reference ("services"). Unless otherwise specified herein, Consultant shall, at its sole cost and expense, furnish all facilities, equipment and personnel which may be required for providing the Services pursuant to this Agreement.
4. **ADDITIONAL SERVICES.** If City determines that additional services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the agreed upon charges therefore as set forth in the written authorization. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.
5. **CONSULTANT'S PROPOSAL.** This Agreement shall include Consultant's Proposal to City's RFP, which is incorporated herein as **Exhibit B**. In the event of any inconsistency between the terms of the proposal and this Agreement, it shall be resolved by giving precedence in the following order: (a) The Agreement (b) Exhibit A (c) Exhibit B.
6. **PERSONNEL.** City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all services under this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City. During the term of this Agreement, Consultant shall provide the services specified in the proposal. Such individual(s) shall not be replaced without the prior written consent of City.
7. **PERFORMANCE BY CONSULTANT.** Consultant shall maintain or exceed the level of competency presently maintained by other similar practitioners in the State of California, for professional and technical soundness, accuracy and adequacy of all work, advice and material furnished under this Agreement.
8. **TIMING OF PERFORMANCE.** Time is of the essence with respect to Consultant's performance of the Services required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement. City, in its sole discretion, may extend the time for performance of any Service.
9. **MONITORING OF CONSULTANT.** Consultant's performance of this Agreement

shall be continuously monitored by the General Services Director/City Engineer. Consultant shall be notified in writing of any deficiency in the performance of this Agreement in a timely manner by the General Services Director/City Engineer. Consultant shall have five (5) business days from receipt of the notification to cure any deficiency to the reasonable satisfaction of the General Services Director/City Engineer. All costs for such corrections shall be borne by Consultant and shall not increase Consultant's fees due hereunder. Should the General Services Director/City Engineer determine that Consultant has not performed its obligation as stated in this Agreement in a satisfactory manner, City may terminate this Agreement for cause as specified in Section 2 above.

10. COMPENSATION. Consultant shall be compensated as follows:

- A. Amount. City shall compensate Consultant for services rendered pursuant to this Agreement at the rate specified in the attached fee proposal hereto and incorporated herein by reference. In no event shall compensation under this Agreement exceed **One million two hundred twenty-seven thousand six hundred twenty-five and 00/00 (\$1,227,625.00)** without the prior written authorization of the City Council.
- B. Invoices and Payment. Payment by City to Consultant shall be made upon receipt and approval of invoices for Services rendered. For payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced. City shall review the invoices to determine whether services performed, and documents submitted are consistent with this Agreement. Payment shall be made within forty-five (45) days following receipt of the invoice or City shall provide Consultant with a written statement objecting to the charges and stating the reasons therefor. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.
- C. Expenses. Consultant shall not be entitled to any additional compensation for expenses.

11. INSURANCE REQUIREMENTS.

- A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverages required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and

provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

- B. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-VII, unless otherwise approved by City.
- C. Coverages, Limits and Policy Requirements. Consultant shall maintain the types of coverages and limits indicated below:
1. Commercial General Liability Insurance – a policy for occurrence coverage for bodily injury, personal injury and property damage, including all coverages provided by and to the extent afforded by Insurance Services Office Form CG 2010 ed. 10/93 or 11/85, with no special limitations affecting City. The limit for all coverages under this policy shall be no less than one million dollars (\$1,000,000.00) per occurrence.
 2. Commercial Auto Liability Insurance – a policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars (\$1,000,000.00) per accident.
 3. Worker's Compensation and Employers Liability Insurance – a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, or ten (10) days notice if due to non-payment of premium, return receipt requested, is mailed to City.
 4. Professional Errors & Omissions ("E&O") – a policy with minimum limits of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder. This policy shall be issued by an insurance company which is admitted to do business in the State of California.

5. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

- a. Additional insureds: "The City Gardena and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."
- b. Notice: "Said policy shall not terminate, be suspended, or voided, nor shall it be cancelled, nor the coverage or limits reduced, until thirty (30) days after written notice is given to City, or ten (10) days notice if due to non-payment of premium."
- c. Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Gardena, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Gardena shall be excess and not contributing with the insurance provided by this policy."
- d. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Gardena, its officers, officials, agents, employees, and volunteers.
- e. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.

E. Deductibles. Any deductible or self-insured retentions over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or

Consultant shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses.

- F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefor, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.
- G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.
- H. Non-Limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

12. INDEMNIFICATION. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected officials, officers, agents, employees and volunteers, at Consultant's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents, employees and volunteers arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected officials, officers, agents, employees and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole negligence or willful misconduct of the City. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity and defense shall be limited to the extend required by Civil Code Section

2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

13. **COOPERATION.** In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

14. **INDEPENDENT CONTRACTOR.** Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

15. **PERS ELIGIBILITY INDEMNIFICATION.** In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

16. **NON-LIABILITY OF CITY.** No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.
17. **OWNERSHIP OF WORK PRODUCT.** All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed works made for hire for City by Consultant as City employee(s) for hire and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination or expiration of this Agreement.
18. **NONUSE OF INTELLECTUAL PROPERTY OF THIRD PARTIES.** Contractor shall not use, disclose or copy any intellectual property of any third parties in connection with work carried out under this Agreement, except for intellectual property for which Contractor has a license. Contractor shall indemnify and hold City harmless against all claims raised against City based upon allegations that Contractor has wrongfully used intellectual property of others in performing work for City, or that City has wrongfully used intellectual property developed by Contractor pursuant to this Agreement.
19. **WAIVER OR BREACH.** No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.
20. **COMPLIANCE WITH LAWS.** Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.
21. **CONFLICT OF INTEREST AND REPORTING.** Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of services to be performed under this Agreement.

22. **EMPLOYMENT OF ALIENS.** Consultant warrants it fully complies with all laws regarding employment of aliens and others, and that all its employees performing services hereunder meet the citizenship or alien status requirements contained in federal and state statutes and regulations.
23. **NON-DISCRIMINATION.** Consultant covenants there shall be no discrimination based upon race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in activity pursuant to this Agreement.
24. **FORCE MAJEURE.** Consultant shall not be in default for failing to perform in accordance with the terms of this Agreement if such failure arises out of causes beyond the control and without the fault or negligence of Consultant.
25. **ASSIGNMENT.** Consultant shall not assign or subcontract any of its obligations pursuant to this Agreement, nor any part thereof, except for any monies due the Consultant, without the prior written consent of City. Such consent by City shall not be unreasonably withheld. Consultant shall be fully responsible to City for all work performed by assignees or subcontractors.
26. **NOTICES.** Whenever it shall be necessary for either party to serve notice on the other respecting this Agreement, such notice shall be in writing and shall be given by personal service upon the party to be notified, or by deposit of the same in the custody of the United States Postal Service, postage prepaid, addressed to the party to be notified as follows:

To City: City of Gardena
 1700 West 162nd Street
 Gardena, California 90247
 Attn: Allan Rigg
 Director of Public Works

To Consultant: RJM Design Group, Inc.
 31591 Camino Capistrano
 San Juan Capistrano, CA 92675
 Attn: Larry Ryan
 Principal

Notices shall be deemed to have been served upon the date of personal service or three (3) working days after the same has been deposited in the United States Postal Service.

27. **LICENSED STATUS.** Consultant shall, at all times during the term of this Agreement, have in full force and effect, all licenses required of it by law, including, but not limited to, a City Business License.
28. **FAMILIARITY WITH WORK.** By executing this Agreement, Consultant represents that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the difficulties

and restrictions of the work under this Agreement. Should Consultant discover any conditions materially differing from those inherent in the work or as represented by City, it shall immediately inform City and shall not proceed, except at Consultant's own risk, until written instructions are received from City.

29. PUBLIC RECORD ACT DISCLOSURE. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

30. MAINTENANCE OF RECORDS. Consultant shall maintain for a minimum of three (3) years from the completion date of the Services under this Agreement, the following records:

- A. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assume proper accounting for all funds;
- B. Records which establish that Consultant and all subcontractors who render Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations;
- C. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.
- D. The aforementioned records shall be made available to City or any authorized representative thereof upon request for audit.

31. BINDING EFFECT. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

32. GOVERNING LAW. This Agreement shall be interpreted and construed according to the laws of the State of California. Any action commenced about this Agreement shall be filed in the appropriate branch of the Los Angeles County Municipal or Superior Court.

33. SECTION HEADINGS. The Section headings used in this Agreement are for reference purposes only and shall have no binding effect.

34. **AUTHORITY TO EXECUTE.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.
35. **ATTORNEY'S FEES.** In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover attorney's fees and court costs from the opposing party.
36. **PREPARATION OF AGREEMENT.** Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Agreement and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.
37. **SEVERABILITY.** If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.
38. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. This Agreement may be signed by the parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or email electronic signatures. Each executed counterpart shall be deemed an original. All counterparts, taken together, constitute the executed Agreement. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.

The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format shall be legal and binding and shall have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. City and Consultant (i) agree that an electronic signature, whether digital or encrypted, of a party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile or, electronic mail, or other electronic means, (iii) are aware that the other party will reply on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all parties executing this document are expressly consenting under the United States

Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and California Uniform Electronic Transactions Act ("UETA")(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, email or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

IN WITNESS WHEREOF, City and Consultant have executed this Agreement as of the date first hereinabove set forth.

CITY OF GARDENA

Tasha Cerda, Mayor

CONSULTANT – RJM Design Group, Inc.

Name Larry P. Ryan

Sign: _____
Title: President

Name Anita Weaver

Sign: _____
Title: CFO

ATTEST:

Mina Semenza, City Clerk

APPROVED AS TO FORM:

Carmen Vasquez, City Attorney

CITY OF GARDENA

REQUEST FOR PROPOSAL

**DESIGN, ARCHITECTURE AND
ENGINEERING SERVICES FOR GARDENA
COMMUNITY AQUATIC AND SENIOR
CENTER**

July 13, 2021

SUBMITTAL INFORMATION

All proposals must be received by the City Clerk's Office, at the City of Gardena, no later than: August 9, 2021 4:00p.m. in two sealed envelopes – one shall be solely for the fee proposal. Proposals received after the time and date indicated above shall be deemed nonresponsive and returned unopened.

Proposal for Design, Architecture and Engineering Services for
Gardena Community Aquatic and Senior Center
Office of the City Clerk, City Hall
City of Gardena
1700 W. 162nd Street
Gardena, California 90247

Contact Info: Allan Rigg, Director of Public Works at
arigg@cityofgardena.org

REQUEST FOR PROPOSAL DESIGN, ARCHITECTURE AND ENGINEERING SERVICES FOR GARDENA COMMUNITY AQUATIC AND SENIOR CENTER

The City of Gardena ("City") is requesting proposals from qualified design, architectural and engineering consultant firms ("Firms") to provide design, architectural and engineering services for the Gardena Community Aquatic and Senior Center ("Project"). The City invites qualified architectural and engineering design teams to submit proposals to provide complete architectural and engineering design and construction cost estimating services for the Project. The City is seeking the services of an architectural and engineering design team with aquatic center design experience as well as experience working with public municipal agencies.

GENERAL INFORMATION

The Project is located at 1654 W. 160th Street in Gardena. On the site there is currently the shuttered Primm Memorial Pool and two fourplexes. The program for the project includes a new 25 yard (8) lane pool, diving bay, connected learner / fitness pool with ADA ramp, new bleachers & shade structures, exercise equipment, and a 12,000 square foot building that will house locker rooms for the pool as well as senior activities. The project's details are more formally expressed in the attached Proposition 68 Application and revised exhibits. The layout of the third parcel at 16010 South Harvard Boulevard was changed during the application process and the revised layout is the design the City will implement.

PROPOSAL INFORMATION

The purpose of this Request for Proposal ("RFP") is to select a Firm to provide Design, Architecture and Engineering services for the Gardena Community Aquatic and Senior Center to the City. The City intends to select one Firm to perform all the items listed in the Scope of Work section.

The overarching goal is to design a community-based aquatics center that provides a variety of features which meets the needs of residents of all ages in an all-inclusive facility. Additionally, the adjacent 12,000 square foot building will house a senior center.

The new facility should provide a wide range of opportunities for the public to enjoy aquatics programs using state-of-the-art design, equipment, and technology to ensure a clean environment with a focus on safety awareness at all times.

Project Goals:

In 2019, the City determined that the Primm Memorial Pool was no longer operational due to maintenance and safety concerns. Since this time the Pool has been non-operational. The City has acquired two additional adjacent parcels to add a senior center and recreational amenities.

The City recognizes there may be questions or items requiring discussion and/or clarification prior to each Firm's preparation and submission of its proposal. If questions do arise, direct all questions to Allan Rigg by email at arigg@cityofgardena.org. If necessary, clarifications, explanations, or instructions shall be sent in writing or electronically to all firms having requested this RFP. Requests for Clarifications will not be accepted, nor responded to after 4:00 P.M. on Monday July 26, 2021. Any interpretations or addenda issued by the City shall be incorporated into this RFP.

| Proposers may not rely on any oral interpretations given by any City employee and may only rely upon officially issued, written addenda.

The City reserves the right to determine (in its sole discretion) if a formal pre-proposal session with candidate Firms will be required. The City's objective is to ensure an appropriate exchange of information prior to proposal preparation and submission to minimize both wasted effort by Firms and unnecessary follow-up by City personnel during the evaluation process.

The schedule below is tentative and subject to change:

RFP Release	July 13, 2021
Requests for Clarifications	July 26, 2021
Bid Proposal Due	August 9, 2021 by 4 pm
Selection Committee Review	Week of August 9, 2021
Interviews (if needed)	Week of August 16, 2021
City Council Approval of Contract	September 14, 2021

SCOPE OF SERVICE

The project shall be designed to meet the City's current project budget of \$12 million. The project will consist of two parts with milestones of approximate durations as follows:

Project Part 1 – Predesign, Feasibility and Budget Verification

Program Verification and Feasibility – 3 weeks

Conceptual Design and Estimate – 3 weeks

Planning, Environmental Review – 3 weeks

Schematic Design and Project Estimate – 4 weeks

Project Part 2 – Project Design and Construction

Design Development – 6 weeks

Construction Documents – 8 weeks

Permitting, Bidding, and Award – 3 to 4 months

Construction Administration – 15 months

The duration for the overall phases and milestones does not include the City review time of approximately two to three weeks added to the end of each milestone. The consultants shall not proceed with the next phase or milestone until receiving written approval from the City.

The required architectural and engineering design and construction cost estimating services for this project consist of the following general scope of services:

Project Part 1 – Predesign, Feasibility and Budget Verification:

Provide project schedule upon project commencement and update as milestones are achieved.

Review existing plans, specifications, reports, studies, and conduct site visit(s).

Review the existing and proposed project program. Make recommendations for adjustments based on operational input from City staff, past experience on similar projects, results of study “year-round” versus “seasonal” operations, as well as potential project site boundary adjustments.

Regular meetings with City staff, including code review meetings with the City Engineer and Fire Protection Engineer (or their representative). The architect shall prepare meeting agendas prior to the meetings and summaries after the meetings.

Produce the schematic designs for review and approval by the City. Site and building designs should be modeled and produced in 3-D CAD with plans and full color presentation perspective renderings that are submitted in Adobe Portable Document Format (PDF) and other electronic formats acceptable to the City.

Construction cost estimating at the end of each design phase milestone, submitted with the design drawings and specifications.

All soils and geotechnical investigation needed to complete the design.

Project Part 2 – Project Design and Construction

Produce design development, construction documents, permits, bid drawings, and technical specifications. Drawings should be produced and submitted to the City in AutoCAD and Adobe Portable Document Format (PDF).

Incorporate construction phasing into the construction documents as required. Incorporate option for issuance of separate demolition, site clearing, and utility package, if necessary, to align completing date with standard swim season.

Submit the project for approval from the Los Angeles County Department of Health, the State Division of Occupational Safety and Health (i.e., DOSH – State Amusement Ride Inspectors), utility companies, and all other authorities having jurisdiction on this project, including responding to their comments, modifying the drawings and specifications as required, and resubmitting as many times as required to obtain approval.

Submit the project for a building permit, including responding to Building Inspection Division comments, modifying the drawings and specifications as required and resubmitting as many times as required to obtain a building permit.

Assist the City with bidding the project, including attending the pre-bid and pre-construction meetings, answering Requests for Information (RFIs), reviewing requests for substitutions, etc.

Make recommendations to the City for furniture, fixtures, and equipment selection and produce (1) one or more procurement package(s).

Construction administration, including attending project meetings and site visits as required to stay informed as to the progress of the project, responding to RFIs, reviewing submittals and making contract document changes necessary to support the completion of the project.

Preparation of as-built drawings and specifications in AutoCAD and Microsoft Word, respectively.

Management and implementation of all LEED reporting procedures, documentation and certification.

Coordination of the relocation/undergrounding of SCE lines within the project site.

Attend the (11) eleven month post-occupancy inspection.

The architect shall retain and coordinate the work of subconsultants as needed to complete the above-requested services. The City of Gardena reserves the right to select, approve, recommend or disapprove subconsultants for any of the above services at its discretion.

General Provisions (All Phases):

In the performance of all services, the consultant shall address the following requirements:

Allow for flexible use of interior and exterior spaces.

Achieve an optimum balance between program requirements and project budget.

Comply with the Americans with Disabilities Act, County Health Department, and CA-DOSH requirements and all applicable codes.

Design energy efficient facilities to the extent possible.

Provide a design that minimizes both initial construction and long-term maintenance costs.

Incorporate LEED Silver criteria within the project.

Submit all project materials to the City, in both hard and soft copy formats acceptable to the City (e.g., MS Word, PDF, AutoCAD, etc.).

FORMAT AND CONTENTS OF RESPONSES

The proposal shall consist of (2) two parts submitted as one package.

Proposal – Part One

Part One of the Proposal shall describe the consultant's understanding of the project, approach to accomplishing the project goals, relevant past experience, and any litigation brought against the firm within the last (5) five years. Part One shall be limited to (10) ten double-sided pages on (10) ten sheets, which is (20) twenty pages, excluding table of contents, cover letter, resumes of team members, and any promotional materials. **Consultants shall submit (5) five hard copies and (1) one PDF file on PC-compatible USB drive of Part One.**

In Part One, the consultant shall, as a minimum:

1. Explain the general background, qualifications, and organizational structure of the firm and describe any special knowledge or capabilities material to the project that exist within the firm.
2. Outline the proposed approach to the scope of services, including organization and scheduling of tasks to be performed; capacity to keep the project on schedule and within budget; approaches to working with City staff and policy-making agencies and Aquatics groups; and other relevant factors pertaining to formulation and execution of a successful project.
3. Identify the name and title of the lead contact person and principal who will be assigned to this project. Provide a work history for key personnel. Give a description of their responsibilities and the percentage of time expected to be spent on this project. Identify the support staff available for this project.
4. Provide a list of recent projects for which the firm has provided services of a similar nature. Provide all pertinent information, including project description, contact person, phone number, location, duration, and current project status.
5. Submit a list of subconsultants to be utilized on the project and describe how each subconsultant will be utilized. Provide a list of their similar past projects with locations and brief descriptions of referenced projects. Identify principal staff assigned to this project from each subconsultant firm and their responsibilities on this project.
6. As applicable, submit a list of lawsuits filed within the past (5) five years against the firm or its principals alleging misconduct and/or negligence. Submit a list of claims within the past (5) five years against the firm's Professional Liability

Insurance policy (errors and omissions), if any.

Accompanying each list shall be a declaration by a principal of the firm indicating careful review of such lists and adding appropriate information concerning the current status or disposition of the lawsuits or claims. This information may be submitted separately and confidentially if so desired.

7. As applicable, submit a list of all projects (completed within the past (2) two years or currently under construction or design) located within Southern California. Accompanying such a list shall be a declaration by a principal of the firm indicating knowledge of and careful review of the subject matter and asserting freedom from conflicts of interest which might arise from relationships with parties that are involved in disputes with the City of Gardena.
8. Indicate the location(s) of the office(s) in which the work will be completed, and the amount of work presently under way.
9. Firms are required to list at least five (5) professional references, three of which shall be in municipal or public agency reference related to an aquatics facility. Please list your client references in the Appendix section of this RFP and include for each one the following information: a complete description of the work/services provided, the name of the client, and the contact information of the client, including telephone number, and/or address. The information concerning the work/services provided for each client must be no more than five (5) years old.

Project Part 1 – Predesign, Feasibility and Budget Verification:

Project kick-off meeting with City staff.

Building and site walk-through and examination of existing plans.

Review and confirmation project requirements and operational program with City staff.

- Submit itemized space and functional program for building, pool-side, and site features and amenities.

Completion of conceptual and schematic designs and associated estimates of probable construction costs.

- One or more outreach meeting, City Council meetings necessary for approval of and input on final proposed concept design.

Project Part 2 – Project Design and Construction:

Completion of design development, and construction documents, plans and specifications.

- Submit and review design documents with City staff at 50 percent, 90 percent, and 100 percent completion of each milestone.
- Submit and review a construction cost estimate with City staff at the completion of each milestone.
- Finalize documents based on feedback from City staff and all authorities having jurisdiction.

Submit all project documents necessary to the City of Gardena Building Inspection Division and CA-DOSH and obtain all permits.

Submit all project documents necessary to the County of Los Angeles Health Department to obtain a permit for a public aquatics facility.

Assist City staff with bidding project for construction.

- Incorporate Bid Addendum, as required, to issue a conformed "For Construction Set" after the bid phase is completed.
- Construction administration.

Preparation of record documents after construction is complete.

- Submit hard and soft copies of all project documents to City.

Submit evidence of the required insurance as set forth in the attached sample consultant agreement (see Attachment B).

Proposal – Part Two

Part Two of the Proposal shall be (2) two fee schedules **submitted in a separate sealed envelope** marked "CITY OF GARDENA, GARDENA COMMUNITY AQUATIC AND SENIOR CENTER, FEE PROPOSALS." The envelope shall also bear the name and business address of the proposer. **Consultants shall submit (1) one hard copy and (1) one PDF file on PC-compatible USB drive of Part Two.**

The elements of the fee schedule shall include the following:

1. A time and material not-to-exceed fee table for the project, for each consultant, inclusive of appropriate meetings with City staff. The fees shall show the total for each consultant, each phase, and an overall total.
2. A fee for reimbursable expenses, including reproduction of plans, renderings, etc., which would not be considered planning or design services.
3. A list of potential additional services other than the basic services. These additional services will be reviewed on a case-by-case basis by the City and will be compensated on an hourly basis with proper written authorization prior to commencement of such work.
4. An hourly rate schedule, valid for the entire length of the project, for all staff working on the project.

CRITERIA FOR SELECTION

City staff will evaluate the proposals submitted and assign each a ranking. The following are the criteria for evaluation of the proposals (in random order):

1. Experience of the firm and project team in performing similar work for the City and/or other public agencies.
2. Demonstrated success on previous projects, especially of similar scope, including quality of work and meeting project schedule and budget.
3. Qualifications of key staff and subconsultants who will carry out the assignment.
4. Completeness in answering this Request for Proposals.
5. Effectiveness, clarity, and conciseness of project approach.
6. Ability to meet the project schedule.
7. Ability to meet insurance requirements.
8. Any litigation brought against the firm.

The City will check the references of the top-ranked consultants for such things as: record in accomplishing work in a timely manner for similar projects within budget, quality of work completed for the City or other public agencies, ability to work with City staff and the public, as well as any outstanding litigation.

The City shall negotiate an agreement with the most qualified consultant. If negotiations with such consultant are unsuccessful, the City will negotiate with the second most qualified firm. The selection process will be complete once a contract is executed. When the City has reached an agreement with a consultant, all firms submitting a proposal will be notified of the results in writing.

Per City policy, the determination of the most qualified consultant shall be on the basis of demonstrated competence and qualifications for the type of services required. The fee proposal will remain confidential in the initial selection process and will not be used as the sole determining factor in consultant selection, but will be one determining factor if more than one firm is deemed qualified to perform the work required on the project.

FEE Separately Evaluated: (PROPOSAL PRICE SHEET)

The evaluation panel may, if it deems necessary, select certain proposers for oral interviews and/or presentations. Interviews apply only to the top finalist(s), as determined by the evaluation panel. The oral interviews will allow finalists to demonstrate their understanding of the project objectives and to articulate their capability to meet or exceed the requirements of this RFP.

PROPOSAL SUBMISSION DATE

All proposals must be received by the City Clerk's Office, City of Gardena, no later than: August 9, 2021 at 4:00p.m. in a sealed envelope. Proposals received after the time and date indicated above shall be deemed nonresponsive and returned unopened.

Address all proposals to:

Proposal for Design, Architecture and Engineering Services for
Gardena Community Aquatic and Senior Center
Office of the City Clerk, City Hall
City of Gardena
1700 W. 162nd Street
Gardena, California 90247

No amendments, additions, or alternates will be accepted after the designated submission time and date.

Each proposal shall be considered valid and binding for a period of 120 days after the proposal due date.

All proposals and documents submitted will become the property of the City. Anything considered to be proprietary should be so designated in writing by the proposing firm.

LEGAL AND INSURANCE REQUIREMENTS

The insurance requirements listed in the sample consultant agreement (see Attachment B) are mandatory for the consultant.

OTHER CITY REQUIREMENTS

The City reserves the right (in its sole discretion) to reject any or all proposals. The City shall consider all proposals based on the entirety of the response to this RFP.

The City reserves the right to negotiate specific requirements and cost using the selected proposal as a basis.

The City reserves the right to request additional information from each Firm and to request oral interviews.

The City also reserves the right to reject all RFP's if they are deemed unsuitable to meet the City's needs. Late or incomplete proposals will not be considered, and the City reserves the right (in its sole discretion) to determine the completeness of all RFP's.

AVAILABLE BACKGROUND MATERIALS

The following is a list of available background material:

Original drawings of the building and site.

The City does not warrant the accuracy of the information contained in this document.

CITY'S RIGHT TO REJECT; WAIVE IRREGULARITIES

The City reserves the right to reject any or all proposals received in response to this RFP for any reason or waive any irregularities or informalities contained in the proposals consistent with the law.

CITY'S RIGHT TO TERMINATE

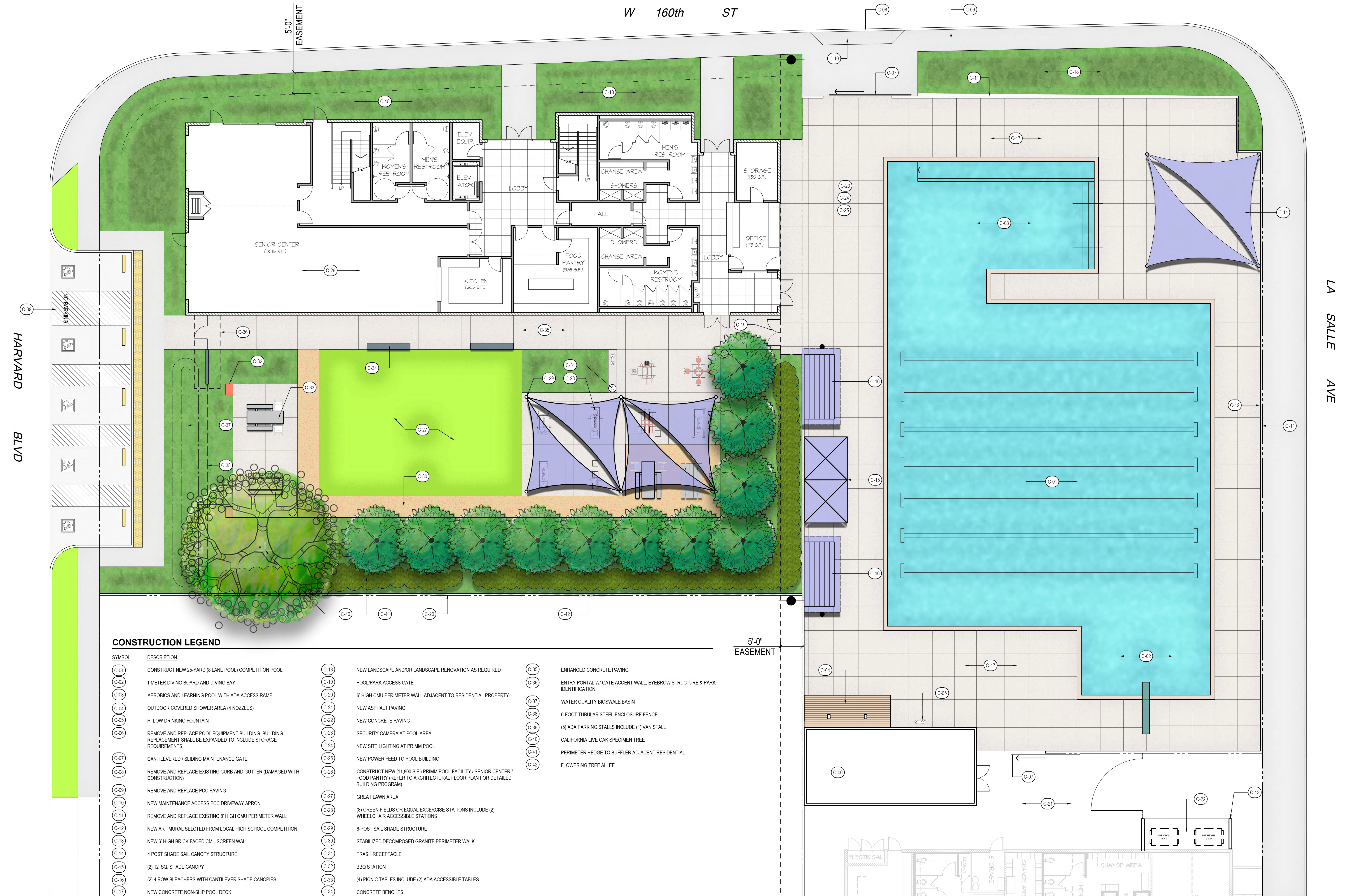
Although the City anticipates successful completion of all phases of work for this project, it reserves the right to terminate work at any time. The consultant's work for this project shall be considered the property of the City to do with as it wishes, regardless of whether or not the project is fully completed.

COST OF PROPOSAL PREPARATION

The Firm, including their sub-contractors, is responsible for any costs incurred in responding to this RFP.

ATTACHMENT A

Proposition 68 Application/Exhibit



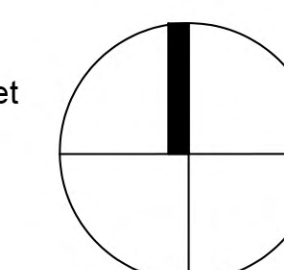
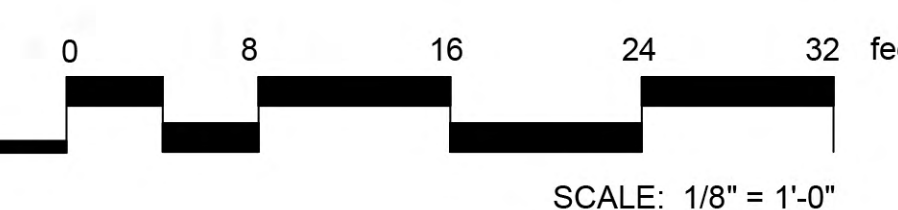
CONSTRUCTION LEGEND

SYMBOL	DESCRIPTION		
(C-01)	CONSTRUCT NEW 25-YARD (8 LANE POOL) COMPETITION POOL	(C-18)	NEW LANDSCAPE AND/OR LANDSCAPE RENOVATION AS REQUIRED
(C-02)	1 METER DIVING BOARD AND DIVING BAY	(C-19)	POOL/PARK ACCESS GATE
(C-03)	AEROBICS AND LEARNING POOL WITH ADA ACCESS RAMP	(C-20)	6' HIGH CMU PERIMETER WALL ADJACENT TO RESIDENTIAL PROPERTY
(C-04)	OUTDOOR COVERED SHOWER AREA (4 NOZZLES)	(C-21)	NEW ASPHALT PAVING
(C-05)	HI-LOW DRINKING FOUNTAIN	(C-22)	NEW CONCRETE PAVING
(C-06)	REMOVE AND REPLACE POOL EQUIPMENT BUILDING. BUILDING REPLACEMENT SHALL BE EXPANDED TO INCLUDE STORAGE REQUIREMENTS	(C-23)	SECURITY CAMERA AT POOL AREA
(C-07)	CANTILEVERED / SLIDING MAINTENANCE GATE	(C-24)	NEW SITE LIGHTING AT PRIMM POOL
(C-08)	REMOVE AND REPLACE EXISTING CURB AND GUTTER (DAMAGED WITH CONSTRUCTION)	(C-25)	NEW POWER FEED TO POOL BUILDING
(C-09)	REMOVE AND REPLACE PCC PAVING	(C-26)	CONSTRUCT NEW (11,800 S.F.) PRIMM POOL FACILITY / SENIOR CENTER / FOOD PANTRY (REFER TO ARCHITECTURAL FLOOR PLAN FOR DETAILED BUILDING PROGRAM)
(C-10)	NEW MAINTENANCE ACCESS PCC DRIVEWAY APRON	(C-27)	GREAT LAWN AREA
(C-11)	REMOVE AND REPLACE EXISTING 8' HIGH CMU PERIMETER WALL	(C-28)	(8) GREEN FIELDS OR EQUAL EXERCISE STATIONS INCLUDE (2) WHEELCHAIR ACCESSIBLE STATIONS
(C-12)	NEW ART MURAL SELECTED FROM LOCAL HIGH SCHOOL COMPETITION	(C-29)	6-POST SAIL SHADE STRUCTURE
(C-13)	NEW 6' HIGH BRICK FACED CMU SCREEN WALL	(C-30)	STABILIZED DECOMPOSED GRANITE PERIMETER WALK
(C-14)	4 POST SHADE SAIL CANOPY STRUCTURE	(C-31)	TRASH RECEPTACLE
(C-15)	(2) 12' SQ. SHADE CANOPY	(C-32)	BBQ STATION
(C-16)	(2) 4 ROW BLEACHERS WITH CANTILEVER SHADE CANOPIES	(C-33)	(4) PICNIC TABLES INCLUDE (2) ADA ACCESSIBLE TABLES
(C-17)	NEW CONCRETE NON-SLIP POOL DECK	(C-34)	CONCRETE BENCHES

CONCEPTUAL LANDSCAPE PLAN

GARDENA COMMUNITY AQUATIC & SENIOR CENTER

CITY OF GARDENA, CA



BGB|DESIGN GROUP
Landscape Architecture Planning Urban Design
3185 C1 Airway Avenue Costa Mesa, CA 92626
P: 714-545-2898 F: 714-545-2878 bgb-inc.com

7/1/21



Proposition 68

Statewide Park Development and Community Revitalization Program

City of Gardena

Project Application Form

Project Name: Gardena Community Aquatic and Senior Center Project

Requested Grant Amount: \$8,500,000

Other Funding Sources: \$6,500,000

Total Project Cost: \$15,000,000

Project Site Name & Address: Primm Memorial Pool – 1651 and 1654 W. 160th St., Gardena, CA 90247

Project Site Ownership: Owned by Applicant plus Acquisition

Nearest Cross Streets: W. 160th Street and La Salle Avenue

County of Project Location: Los Angeles

Applicant Name: City of Gardena

Authorized Representative (As Shown in Resolution):

Name: Clint Osorio Email: cosorio@cityofgardena.org Phone: (310) 217-9503

Applicant Contact:

Name: Mary Simonell Email: msimonell@cityofgardena.org Phone: (310) 217-9655

Grant Contact:

Name: Mary Simonell Email: msimonell@cityofgardena.org Phone: (310) 217-9655

Signature required on this form.

Project Selection Criterion #1 – Critical Lack of Park Space

Ratio of Park Acreage per 1,000 residents according to the FactFinder Report	FactFinder Report ID Number
.76	101799

Project Selection Criterion #2 – Significant Poverty

Median Household Income according to the FactFinder Report	FactFinder Report ID Number
\$47,910	101799

Number of People Living in Poverty according to the FactFinder Report	FactFinder Report ID Number
903	101799

Project Selection Criterion #3 – Type of Project

Expand an Existing Park; Describe how the project site qualifies as EXPANSION of an EXISTING PARK by answering the following:

- A) What was the use of the EXPANSION property prior to the current ROUND'S APPLICATION due date?

The property that will be used for park expansion was previously used as multi-family rental housing. Over time, the units fell into disrepair and were in great need of revitalization. Upon acquisition by the City, the lots were already completely vacant buildings.

- B) Describe why the EXPANSION is needed to complement the ADJACENT EXISTING PARK.

The current space at the park site is limited, and expansion is needed to accommodate the new 25-yard, 8-lane pool and provide space for the new two-story multi-use building for recreation, care, and services across all generations. Currently, the pool site is demolished because the extremely old pool infrastructure was no longer able to meet health codes nor be retrofitted to meet that compliance. However, the recreation department gets calls weekly all year round asking when a new pool or water play option will be available. In the summer, the department receives multiple daily calls asking for cooling recreation options such as a pool or splashpad. Considering the proposed site previously served as a pool until recently, the City hopes to reestablish the highly desired pool at the same site, which will reduce environmental impacts and related CEQA compliance costs of building at another site. Because the adjacent parcels were no longer able to support multi-family housing, the City is able to realize the rare chance to expand an existing park, therefore offering more recreation opportunities that are needed to meet the community's needs that cannot currently be accommodated with the existing amount of City-owned property. One additional lot will be dedicated to the Community Aquatic and Senior Center and the other additional lot will be used for a

small ADA-only parking lot, a large lawn with winding path, picnic shelters, and a small playground.

The City of Gardena is a densely populated urban community of approximately 59,709 residents. The City, called the “Freeway City” because it is bordered by freeways on its south, east and west side, has a large number of low-income residents with 53% of the population living at less than two times the federal poverty level. The City operates on a modest budget and is limited on what new amenities and improvements it can make throughout the jurisdiction. The City is landlocked between adjoining cities on all sides with limited open space available for new park creation. The City is also experiencing rapid housing development with increasing densities near the site and elsewhere throughout the jurisdiction. The opportunity to acquire the vacant, dilapidated housing adjacent to the pool site will simultaneously allow park expansion and remove unsafe abandoned structures. Waiting to expand parks until the opportunity presents itself again could take decades considering the City’s urban core location and current development trends.

Project Selection Criterion #4 – Community Based Planning

Describe how the applicant made current efforts to engage residents to design the park.

- A. How many meetings occurred in the critically underserved community? Describe why the meeting locations and times were convenient for residents with various employment and family schedules and lack private transportation. *If meetings occurred before June 5, 2018, they may be included for historical reference.*

Meeting Date/Year	Meeting Type, Venue, Address	Times (am/pm)	Day of Week	Description of Meeting Location/time/convenience
4/10/19	In person meeting Carnelian HOA 13800 Vermont Ave, Gardena	7:00pm-9:00pm	Wednesday	Weekday evening after typical work hours and commute. Meeting open to entire community and held at a central location for District 1 residents with or without a car.
4/10/19	In person meeting Garden West Estates 17700 S Western, Gardena	7:00pm-9:00pm	Wednesday	Weekday evening after typical work hours and commute. Meeting open to entire community and held at a central location for District 3 residents with or without a car.
04/11/19	In person meeting Serra High School 14830 Van Ness Ave, Gardena	7:00pm-9:00pm	Thursday	Weekday evening after typical work hours, commute time, and conventional dinner time. Meeting open to entire community and held at a central location for District 2 residents.
4/29/19	In person meeting Cross Roads	7:00pm-9:00pm	Monday	Weekday evening after typical work hours and commute time.

	2818 Manhattan Beach Blvd, Gardena			Held at a central location for District 2 residents with or without a car.
5/19/19	In person booth at Community Event Kids to Park Day Johnson Park 1200 W 170 th , Gardena	8:00am-7:00pm	Sunday	All day event on a weekend at a park where attendees of all ages could participate in a hands-on booth.
5/19/19	In person booth at Pool registration Nakaoka Community Center 1670 W 162 nd Street, Gardena	8:00am-3:00pm	Sunday	Staff representatives were available to talk to residents signing up for pool services. The site is 0.1 miles from the pool so people without cars could attend.
2/18/21	Virtual Workshop for District 2 via Zoom	7:00pm-9:00pm	Thursday	Evening call via zoom so people could join from the safety of their homes, work, or hospital rooms.
2/23/21	Informational Meeting via Zoom	6:00pm-8:00pm	Tuesday	Evening zoom call preceding City Council meeting so people could social distance and join from wherever they were.
2/25/21	Virtual Workshop for District 1 via Zoom	7:00pm-9:00pm	Thursday	Zoom call in the evening after typical work hours so people could join from wherever they were and social distance.

- B. For each meeting listed in the response to 4(A) what methods did the applicant use to invite residents? In the combined set of meeting, was there a broad representation of residents?

Meeting Date/Year	Description of the methods used to invite residents	Number of residents who participated in this meeting	General description of residents who participated in this meeting
4/10/19	City website, flyers posted in District	30	Residents of all ages and backgrounds with large representations of working adults and senior citizens
4/10/19	City website, flyers posted in District	32	Residents of all ages, especially adults and senior citizens
4/11/19	City website, flyers	28	All ages were in attendance but mostly adults and seniors
4/29/19	City website, flyers	31	Adults and seniors
5/19/19	Social media, City website, flyers	150	Families with children and multi-generational families.

5/19/19	Email, flyers, social media, direct verbal invitation	100	Families and children, some seniors
2/18/21	City website, flyers, direct personal invitation	28	Adults and seniors
2/23/21	City website, flyers	10	Adults
2/25/21	City website, flyers, direct personal invitation	30	Adults and seniors

- C. During the meetings that occurred in the critically underserved community how were the residents enabled to design the park? (Using “Goals 1-3” in the application guide, outlined below)

Goal 1: Residents identify and select their preferred recreation features for the project, and residents provide design ideas for their selected recreation features. Applicants should include a list of resident ideas that will be included in the design of the recreation features

Selection of the RECREATION FEATURE(S)

Process: Prior to the extensive meeting schedule, residents were invited to take jurisdiction wide surveys that asked what new or improved recreation features they would like to see within the City or within specific parks. They were also asked which parks they prefer to go to, why they go to those parks, and what would they like to be improved so they would go to the parks more frequently. After jurisdiction-wide survey results were reviewed, residents were given a pool-specific survey that asked what features or programs they would like to see implemented. At the time of the survey, the pool was still functional. Then, residents were encouraged to attend in person meetings at their own local District’s neighborhood watch meetings. These meetings have become the core of ongoing community engagement in Gardena for the past thirty years. The meetings listed were dedicated solely to the purpose of discussing park improvements. Residents were asked what features they would like to see incorporated into the existing Primm pool and onto the two adjacent parcels that were being acquired. Residents were encouraged to discuss openly and collaboratively to build off one another’s ideas. As is traditionally seen in District meetings, residents were eager to participate and offer their own opinions. After the initial round of District meetings that covered all three divisions of the City, a site plan was drawn up. Additional feedback was sought from small groups and families during two high-attendance events that drew families with children and other park users from across the City. These direct interactions with staff involved a discussion of what had been covered in District meetings plus the questions about what recreation features the families needed or desired at the Primm Pool location. Finally, zoom based meetings were held at two district meetings this year to refresh residents’ memories on the park design and request additional feedback on recreation features desired at the site. Another city-wide zoom meeting asked for recreation feature ideas that could supplement or replace the proposed features, as applicable.

DESIGN of the RECREATION FEATURE(S)

Process: Residents were asked to provide specific thoughts and ideas about the design of recreation features on both the surveys and during meetings. This included open ended

questions on surveys and to get discussions started when group conversations didn't naturally flow into design specifics. In the city-wide events that engaged small groups with city staff, the groups were specifically asked for design preferences for each recommended recreation feature.

List of design ideas: Meeting participants requested outdoor patio space near the pool with picnic benches and a shade structure, a larger pool to accommodate more swimmers, an indoor event space for recreation activities, a senior center, kitchen facilities for the pantry program, a separate wading area, diving boards, a ramped entry for ADA accessibility, a waterproof wheelchair for ADA learner pool access for wheelchair bound citizens, family/gender neutral restroom facilities, and a room for nursing mothers.

Goal 2: Residents express their preferences for the location of recreation features within the park. Applicants should list the residents' reasons that will be used for the location of recreation features within the park

Location of the RECREATION FEATURE(S) within the PARK.

Process: Meeting participants were asked to discuss the layout of the features within the park and how they wanted them to be placed in relationship to one another. In the first round of meetings, this was an open-ended process with residents coming up with ideas in real time and building off one another's comments. At the city-wide events and the meetings in 2021 the conceptual site plan was presented, and residents were asked if they liked the layout or if they would change anything. Residents also had a lot of interest in parking and its relationship to the recreation features.

List of Reasons: Meeting participants requested lap swimming and wading/lessons be separated from one another. The ramped entry for ADA use should be near the dressing rooms and bathrooms. Residents also requested that an Alzheimer's care program be located on the second floor of the senior center/community center to help retain participants in a secure location. Residents requested the kitchen and food pantry be on the first floor of the facility for ease of access. The outdoor patio area should be situated to easily view the wading pool and the restroom area for easy parent supervision.

Goal 3: Residents provide park design and beautification ideas. Applicants list residents' park design and beautification ideas that will be included in the park

Safety and PARK beautification

Process: Meeting participants were asked to discuss the safety and beautification of the park including the pool area, the senior/community center, and the open spaces surrounding them. Residents were specifically requested to discuss features that would make them feel safer while using the facilities, features to make them feel the facilities are safe from harm when not in use, and ways to beautify the facilities while incorporating the community's culture.

List of safe public use ideas: Meeting participants requested ADA accommodations throughout the pool and the center, new restrooms, security lighting and fencing, safe parking, and a security camera at the pool with a new power feed.

List of PARK beautification ideas: Meeting participants proposed a competitive mural painting event between the City's public and private high school on the inside and outside of the cinderblock fencing around the pool. They also requested shade structures, more

attractive facades on the new building, a community organic garden, and landscaping that featured drought-tolerant, California native species throughout the site.

Project Selection Criterion #5 – Employment or Volunteer Opportunities

Describe how the project will include employment or volunteer outdoor learning opportunities for residents including youth and/or corpsmembers;

Brief description of the meaningful employment or volunteer opportunity	Number of residents and/or corpsmembers participating
TreePeople volunteers to help with plant selection and vegetation planting	5
CalCC will provide planting assistance and	8
Neighborhood Watch District Leaders lead much of the community development meeting process through their well established and regular community engagement meetings	3
Senior Feeding Volunteers- leading volunteers of the Gardena-LA County partnership for senior feeding will assist with the design details of the kitchen and food pantry areas of the proposed senior and community center.	5
Kaiser Permanente – healthcare workers will volunteer to hold an on-site health and safety presentation at the site during the grand opening event. They will also participate in a City-wide Health Fair.	3
High school mural competition – high school art students at the public and private high schools will paint murals on the inside and outside of the pool fence as part of a community event and site beautification	45

A. Outcome of the Corps Consultation Process:

Using the following chart format: City the outcome of the Corps Consultation Review Process (Checklist Item #15)

Is it feasible for the Corps to work on a project component?	If yes, list the binding/agreed upon services to be performed by the Corps.	If yes, list cost of work for each service	If Corps offered services, but applicant declined, provide reason.
No <input type="checkbox"/> Yes <input checked="" type="checkbox"/>	Landscaping and vegetation aspects General Labor	13000 \$6,500	

Project Selection Criterion #6 – Partnerships or Committed Funding

Describe the partnership assistance given to the project ONLY after June 5, 2018.

What are the organization names of the partners and what are their roles? If no partners are involved in the project, but the applicant has committed funds, write “See Funding Sources Form” boxes A. and B. below.

A. Name and General Purpose of Organization (Specify if Health Organization)	B. Partnership Role specific to Project
TreePeople - Organization encourages residents of Los Angeles County to come together to plant trees, harvest the rain, and renew depleted landscapes. They work with volunteer leaders using a Citizen Forester model, and influence government agencies in providing opportunities for residents to live a healthier lifestyle.	They will provide volunteers for park improvement projects throughout the City. They will provide volunteers in tree planting as well as participation at community events focused on educating residents on the importance of trees and greenery in their community. They will assist the City in selecting native, drought-tolerant greenery for the project.
LA County Workforce Development Aging and Community Services (WDACS)	WDACS has partnered with the City in the design of the kitchen and food pantry areas of the center. WDACS works with the City to implement several senior feeding and emergency food services programs. Their advisory role in the space, design, and equipment requirements for an effective community feeding space was invaluable.
*Kaiser Permanente	Kaiser Permanente will provide expert volunteers to prepare and present an on-site health and safety presentation during the grand opening event at the proposed project. This will include information about healthy lifestyles to prevent disease, using exercise to improve quality of life, water safety best practices, and senior safety tips.
See Funding Sources Form - City of Gardena	See Funding Sources Form for more information on committed funds.

Project Selection Criterion #7 – Environmental Design

Describe how the project will provide efficient use of water and other natural resources by answering both A. and B. combined or C by itself.

- A. How will the project include the following sustainable techniques?
1. Incorporate pervious surfaces or other techniques such as bioswales or grading to capture storm water for infiltration or irrigation, or cleanse storm water before release?
 2. Use of water efficient irrigation system that includes a rain sensor, evapotranspiration (ET) controllers, flow sensors, or on-site water recycling that reduces potable water consumption, or the project will not require additional use of water.
 3. At least 10% of the materials for project construction will consist of recycled materials, or construction waste will be minimized by the separation and recycling of recoverable materials generated during construction.
 4. Landscaping that excludes the use of invasive plants and instead features drought tolerant or climate appropriate non-invasive native turf, trees, shrubs, plants and ground cover. Also discuss how the landscaping minimizes the use of toxic pesticides and inorganic fertilizers.

Use the chart format to list and describe each sustainable technique in response to A. above.

Sustainable Technique	Description of Sustainable Technique
Pervious surfaces	The parking lot, paths and pool decking will be renovated to include semi-permeable concrete pavement. This will allow water to seep into and through the semi-permeable surface of the parking lot reaching the soil beneath. There the water will recharge the groundwater. This allows stormwater to be captured for groundwater recharge instead of running off the parking lot carrying fluid pollution with it and burdening the City's storm sewers.
Water efficient irrigation systems	The existing irrigation system will be replaced with a SMART irrigation system. This new system will monitor soil conditions and override any scheduled irrigation when soil conditions indicate they are unneeded. The SMART system will also notify park maintenance staff via an app on a smartphone when there are unexpected changes in pressure in the system. This will alert the staff that a possible leak or other irrigation problem exists so they may better locate, diagnose and repair irrigation issues thereby reducing water loss.

Use of recycled materials for construction	The renovation and expansion work will be performed by contractor. A requirement listed in the RFP will be that the contractor separate construction waste from recyclable or reclaimable materials and/or use 10% recycled materials in site construction. As part of construction management, the City will periodically inspect the construction site and confirm that as much material as possible is being reused or recycled.
Drought-tolerant, climate-appropriate, non-invasive plantings	<p>This project will include the planting of 12 new drought-tolerant trees and many other drought tolerant plants, ground covers, and shrubs of varying sizes. These plantings will result in decreased air pollution through carbon sequestration. Specifically, the selected trees will remove 112.9 pounds of ozone, 24.3 pounds of NO₂, 0.7 pounds of SO₂ and 1.2 pounds of small particulate matter from the air. They also have the added benefit of intercepting 78,754.3 gallons of rainfall over 40 years avoiding 29,607.2 gallons of runoff from only the trees. That runoff will be captured by the trees' root systems where it will slowly infiltrate to recharge ground water. Avoiding runoff has additional benefits in reduced pool maintenance needs and improved watershed health.</p> <p>This landscaping will minimize the use of toxic pesticides and inorganic fertilizers using pest-free and pest-resistant plant species. Only non-invasive and drought tolerant shrubs and plants will be used to landscape throughout the park. Residents have also requested that the species be native to California. All efforts will be made to choose native species for landscaping. Species that are selected use little water so that they are drought tolerant. The park staff will mulch around the plants on a semi-annual basis which will further reduce the water required to support these beautiful plant and shrub species. The mulch also minimizes the amount of herbicides that will need to be used by reducing the growth of weeds in the landscaped area. Some of the plants used will be non-native but non-invasive. This will help to reduce the burden of insects thereby minimizing the need for pesticides.</p>

- B. How will the project include the following additional techniques that are not listed above.
1. Carbon sequestration tree planting (identify approximately the number of trees being planted). If the project will not include tree planting, include one other energy, water and natural resource conservation technique.
 2. Facilitation of safe and reliable drinking water to park visitors if not yet available. If safe and reliable drinking water is already available for park visitors, include one other energy, water, and natural resource conservation technique.

3. One other energy, water, and/or natural resource conservation technique.

Use the chart format to list and describe each sustainable technique in response to B. above.

Sustainable Technique	Description of Sustainable Technique
Tree Planting	There will be 12 trees will be planted throughout the site. This will include 6 Crape Myrtle trees, 3 Western Redbuds, 2 Lemonade Berry trees, and 1 Coast Live Oak. Together these trees will sequester 60,810.6 pounds of CO2 in just 40 years. The trees will also be placed so they have the maximum benefit of CO2 avoided, electricity saved, and fuel saved by building shading and shielding from the weather. In this way, the trees are expected to avoid 4,435.9 pounds of CO2 emissions from the proposed center in the 40-year evaluation period entered into the iTrees Planting calculator.
Drinking Fountains	Drinking fountains will be provided outside at the pool and on each floor of the new building. This will include Hi-Lo fountains by the pool in order to comfortably serve all age groups and abilities. Bottle fillers combined with fountains will be used inside which will support the City's Zero Waste parks initiative while still providing access to clean, quality drinking water during recreation.
Low-energy Building Design	The City participates in energy conservation throughout all City buildings and will use conservative designs to ensure the new multi-purpose building conserves energy, water, and other resources. The City will use low-energy LED lighting throughout the site. The building will also go through a stringent design process that maximizes insulation efficacy and minimizes the possibility of leaks or drafts that limit HVAC efficiency. The building will also use low-flow toilets and other water conserving fixtures and appliance to reduce water usage.

Project Selection Criterion #8 – Public Use Fees and Hours of Operation

Describe how youth, seniors, and families affected by poverty will have daily access to the project site by answering the following questions;

- A. What will be the Monday through Sunday hours of operation for the overall park to accommodate various needs of youth, seniors and families?

The park portion of the facility is open to the public 7 days a week, 365 days a year from dawn until dusk. The Senior Center is open daily from 7:00 a.m. until 6:00 p.m. during the summer and open from 7:00 a.m. until 4:00 p.m. in the winter.

The Primm Memorial Pool will be open to the public seven days a week, Monday through Sunday, during the normal recreation hours of 6:00 a.m. to 8:00 p.m. between May 31st and September 15th of each year.

- B. Will the Monday through Sunday hours of operation differ for any recreation features listed in the Grant Scope/Cost Estimate Form? If so, please identify the recreation features and hours of operation.

The Monday through Sunday hours of operation are the same other than when there are reservations to use the facilities for a specific group. Aside from these, the facilities will remain open to the public including youth, seniors, and families during normal recreation hours.

- C. Will the public be charged entrance or membership fees to enter the overall park? Will entrance, membership fees or league/activity fees be charged to use a recreation feature that is a majority of the total project cost listed in the Grant Scope/Cost Estimate Form? If so, list each fee, identify if the fee is daily, weekly or monthly, and explain why the fee will not prevent daily access for youth, seniors and families affected by poverty.

The park facilities and senior center are open to the public at no charge. The public will be charged a minimal entrance or membership fee to utilize the pool. Some services within the center will have minimal fees but the City operates these on a sliding scale with some programs also having a “what you can afford” option. The City hosts numerous events throughout the season in which the pool entrance fee is waived to the public. Examples are free swim nights for seniors, free swim nights for families and a sliding scale fee where families basically pay what they can afford for recreation programs, including summer camps. The City offers a set of free swim lessons and programs for at-risk youth. Additionally, the City provides reduced or waived entrance fees for residents that qualify as disadvantaged or low-income. The pool facilities will be available for reservation on a fee basis, but in general the pool facility itself will be accessible to the public for a minimal daily fee.

Swimming Pool Facility Rental Fees		
RENTAL RATES FOR COMMUNITY GROUPS	RESIDENTS	NON-RESIDENTS
Refundable Maintenance Deposit	\$100	\$100
First 75 People	\$225	\$270
Each additional (25 persons or less)	\$35	\$35
One addition hour (7-8 PM Only)	\$75	\$75

Recreational and Program Swimming Pool Entry Fees	
Swimming Pool Service	Fee
Kids 10 Pool Entries Seniors 10 Pool Entries	\$15
Adults 10 Pool Entries	\$25
Youth Lessons Adult Lessons Ages 18-54 Senior Lessons Age 55 and up	\$25 per session
Adult Recreational Swim	\$3 per session
Senior Recreational Swim / People with developmental disabilities	\$2 per session

Project Selection Criterion #9 – Community Challenges, Project Benefits, and Readiness

Provide responses to A. and B. below to summarize the project's needs and benefits. This criterion is designed for the applicant to tell the story about the project need and benefits not yet covered through the Project Selection Criteria 1 through 8.

- A. What challenges are present within the community that contributes to the need for the project?

Challenge	Description of Challenge
Lack of accessible open space, green space and recreational programming	<p>The City of Gardena does not have adequate park and open space facilities along with recreational programming to satisfy the needs of the community. The City only has what are considered “pocket parks” and provide limited recreational features and programming for youth and seniors. The project site is the location of the only public pool within City limits. Furthermore, the pool is the only one in more than 2.5 miles in any direction. It is also the closest public pool to many disadvantaged communities south of the City of LA including Inglewood and Compton. The pool had a regional draw prior to being closed, largely due to its accessibility via public transit and its low entry fees. As a formerly popular piece of Gardena and Southern LA culture, the loss of the pool has been especially hard on residents who have relied on the pool for decades.</p>
Resident Financial Status	<p>According to CalEnviroScreen 3.0, 53% of residents living in tract 6037603301, the tract of the Project site, have an income of less than two times the federal poverty level. Most residents within the City do not have the financial resources to pay for memberships to gyms, sports organizations, and leagues, or to send their children to sleep away camps or private summer camps.</p> <p>The City has a high rate of participation in public support programs of all sorts. This is because the residents are in such great need financially. They need assistance with food, childcare, housing, etc., to be able to stretch their low wages into a basic standard of living. If free and low-cost recreation facilities and programs are not available to them, they will be unable to access such opportunities on through private methods.</p> <p>Finally, a full 16.8% of the Gardena population are age 65 or over according to the American Community Survey population estimates from 2019. This is a very high proportion of seniors compared with surrounding</p>

	<p>cities. While some cities with large senior populations fare well because of wealthy retirement communities, Gardena's seniors fall on the other end of the spectrum. Seniors are often on limited fixed incomes and find themselves needing to maintain part-time or full-time employment to keep themselves afloat. Some senior residents find themselves living with their adult children's families and needing daytime care. Los Angeles County and the City of Gardena partner with dozens of volunteers to run a senior feeding program that currently feeds 485 seniors every day. The number continues to grow during the COVID pandemic. As the population of Gardena continues to grow, the ratio of seniors is anticipated to increase making senior activities and care an urgent need for the City.</p>
Illegal Dumping	<p>The City has a serious issue with illegal dumping, which can be a serious fire hazard, a health and safety hazard, and a detriment to the environment. Illegal dumping diminishes property values, which is costly to residents when property values drop or do not increase at the level surrounding community values do. Dumping results in an increase in code enforcement expenses, which can deplete the City's general fund and resources. However, Gardena had to furlough or layoff more than 70 employees because of the pandemic. Many of them were code enforcement officers that were able to clean up the massive quantities of solid wastes and trash dumped in alleyways, abandoned lots, and on the side of the road. Additionally, as property values decrease, tax revenues also decrease meaning it's unlikely that the City will be able to return to pre-pandemic dumping control and correction activities unless something is done to increase property values and improve the sense of pride in the community that discourages dumping and encourages volunteer clean-up.</p> <p>By improving neighborhood park sites, property values increase, and rehabilitated park sites do not encourage illegal dumping. However, the current site that is partially demolished at this time will become a prime target for dumping if it is unable to be converted back into a functioning park space.</p>
Negative Environmental Impacts	<p>The Project site, in census tract 6037603301, is surrounded by vehicle congestion as it is completely surrounded by three major freeways, the 405, 110 and 105 freeways. This has resulted in CalEnviroScreen 3.0 rating the City with a pollution</p>

	<p>burden of 71, Fine Particulate Matter (P.M.) 2.5 of 82, Diesel rating of 69, toxic releases rated at 90, and a traffic rating of 69. These serious pollutants are known to cause numerous adverse health effects, including cardiovascular disease, respiratory irritation and exacerbation of lung disease. 66% of residents in this tract suffer from cardiovascular disease. People exposed to these environmental conditions are more likely to develop serious and chronic health problems directly related to the exposure to pollutants in the air, water and soil.</p>
Asthma	<p>CalEnviroScreen 3.0 results reveal the area around the park has a high concentration of asthma sufferers, roughly 80% of the population. This is very high and puts the tract at the high 80th percentile in California. The City is in urgent need of additional trees and other vegetation to help clean the air. Additional benefits for Asthma sufferers can be obtained through exercise and consistent movement. The community lacks a pool for low-impact cardiovascular exercise and it also lacks sufficient indoor space to meet existing exercise class needs of the community. However, people with asthma that are able to exercise regularly have fewer asthma complications and require less medical intervention, saving thousands of dollars in medical bills and missed work.</p>
Housing Burden	<p>The CalEnviroScreen 3.0 indicates residents living in the census tract 6037603301 has a housing burden in the 78th percentile. This indicator is the percent of households in a census tract that are both low income (making less than 80% of their county's median family income) and severely burdened by housing costs (paying greater than 50% of their income for housing costs). The high housing burden leads to decreased available money to spend on private recreation making exercise and fun simply out of reach for many local families and individuals.</p>
Low Educational Attainment and Linguistic Isolation	<p>Low educational attainment is a problem for the area, which is plagued with poverty and linguistic isolation. According to CalEnviroScreen 3.0, tract 6037603301 has a linguistic isolation of 88 and 53% of residents live in poverty. A high percentage of the residents are of Asian origin, and their culture often relies on youth to help the family financially. In many cases, this need results in increased high school dropout rates or in the decision not to pursue post-secondary education either in college or vocational schools.</p>

- B. How will this project benefit the health and quality of life for youth, seniors and families by improving the community's recreational, social, cultural, environmental, educational, and economic conditions?

Health and Quality of Life Conditions	How the project will benefit the health and quality of life for youth, seniors and families.
Recreational	<p>The rehabilitation of the Primm Pool site will result in a variety of enhanced recreational opportunities for the City's diverse population, including youth, seniors, and families. The newly installed pool and senior center will provide new healthy recreational opportunities to residents of all ages, including those that cannot do full weight-bearing activities. The senior center will provide an array of health and fitness courses and programs available to our senior population, which were in great demand before the pandemic and will be extremely popular after the pandemic. It will also provide a space for the City's senior residents to meet and socialize, assisting in breaking the barrier of isolation that seniors can often feel. The pool will be a popular outlet for all residents during the hot summer months and will be a venue for swim leagues to hold practices and to host competitive swim meets. The proposed project will offer safe, affordable, and fun opportunities for community-building for both the youth population, and other members of the community.</p> <p>Furthermore, the low-impact exercise opportunities will offer new fitness outlets to residents who haven't had such chances since the pool was forced to close. Lap swimming and water aerobics help increase mobility, strength, and flexibility for all ages. The pool will offer youth, adult, and senior specific classes and swim teams. As people move more, their cardiovascular and respiratory health tends to improve. Additional health benefits are seen during the highest heat days when residents can come cool off playing in the pool reducing the risk of heat associated illness or injury while engaging in recreation. There are no other pools or water play opportunities within the City or within a nearby drive or bus ride.</p>
Social	<p>The reconstruction of the Pool will provide a hub for social and recreational activities for all members of the community. The pool, senior center and other facilities will act as a catalyst for continued social growth and positive social experiences for youth, seniors, and families with a wide range of backgrounds. Senior activities, all age swim teams, and free swim times will facilitate new friendships and support existing social connections. Picnic tables and shade will be included to encourage social gatherings.</p> <p>The senior/community center will provide many new volunteer, employment, and care opportunities for seniors, children, youth, and adults. Multi-purpose rooms will host fitness classes, health workshops, ESL classes, social events, afterschool programs, summer day camps, and adult day activities.</p>


Cultural	<p>The City of Gardena has one of the highest percentages of Japanese Americans in California and has a large percentage of Korean Americans and other rich ethnic cultures. The City embraces resident diversity and is focused at providing places that encourage families and groups to gather, socialize, and celebrate their culture through a myriad of events such as dance classes and holiday celebrations that can take place in the community center, around the pool, or on the lawn.</p> <p>Additionally, city-wide events sited at the pool will be able to resume including the dive-in movie nights and senior swim times. The City's culture of service will be able to grow even larger with the expansion of the City's popular pantry and senior meal programs that will be based in the new senior/community center.</p>
Environmental	<p>The new landscaping, including trees, shrubs, bushes, and groundcover, will sequester carbon and reduce GHG while filtering the air of some particulates. The roots of the vegetation will also capture and filter storm water using it to recharge the ground water. This will improve both air and water quality. The park surfaces along with surfaces around the pool will be semi-permeable to further reduce storm runoff and improve water quality.</p> <p>The park will have waste receptacles and recycling bins to encourage proper waste disposal and increase recycling. Furthermore, the entire site will participate in the City's "Zero-waste" recycling program which takes additional steps to reclaim recyclable products from the trash and to implement conservation measures for energy and water throughout the property. This includes using low energy lighting, reducing HVAC related energy losses, and controlling water use to prevent waste.</p>
Educational	<p>The two-story building will provide an indoor gathering space for residents, to include an array of educational events appropriate for residents of all ages. The Senior Center will provide programming specific to the senior population in health, fitness, exercise, and nutrition. Parenting classes, health and fitness and child safety classes will be available. The Gardena Juvenile Justice Intervention Program will utilize the facilities to host classes focused on improving the lives of at-risk youth.</p> <p>The reconstruction of the pool will provide educational opportunities from youth swim leagues and water polo to swimming lessons and water safety for residents. Furthermore, the pool will be the site of additional life saving classes through lifeguard training and CPR.</p> <p>Finally, the senior/community center will serve as a central location for English as a Second Language (ESL) classes which will reduce the burden of linguistic isolation experienced by so many residents. Furthermore, educational attainment can be improved once linguistic differences are less of a barrier to educational program completion.</p>

<p>Economic (and advancing solutions to prevent displacement if applicable)</p>	<p>Increased park use will bring economic stimulation to the retailers and restaurants in the immediate park area. The pool is a high-demand recreation resource drawing people from throughout the entire City and even some visitors from surrounding cities. These pool patrons will also be likely to make purchases near the pool.</p> <p>The project will create 18 new jobs that include seasonal lifeguards and pool maintenance staff and year-round personnel to operate and maintain the senior/community center. The pool and the senior/community center are desirable quality-of-life amenities that may also encourage further business investment within Gardena. Most of the time, businesses try to operate in communities that provide a high quality of life because it helps them retain employees that can enjoy those amenities.</p> <p>The park will also have a positive impact on housing values in the surrounding neighborhood. Property values will go up as the existing dilapidated, vacant multi-family housing is removed and a beautiful and lively park and community center replaces it. The park will provide a place for social and community connection which translates into networking for job opportunities and other possibilities for business connections.</p> <p>The park is also expected to reduce personal and systemic healthcare costs throughout the community. This will be realized through increased exercise, decreased injury to seniors that utilize the center, the prevention of chronic diseases related to a sedentary and isolated lifestyle, and the reduction of complications of those diseases in those that already have them. For example, a senior with non-insulin dependent Type 2 Diabetes that joins a twice weekly water aerobics class may experience better blood sugar control and be able to remain on their oral medication, diet and exercise plan only without advancing to insulin dependence. They will also be less likely to utilize emergency services for a high or low blood sugar event, less likely to experience a prolonged hospitalization or surgery, and will reduce or delay the need for home-based care like visiting nurses. In just this one example, thousands of dollars are saved that can be redirected to other needs or quality of life improvements.</p> <p>Although property values are anticipated to increase, the City has many programs and policies that are designed to prevent displacement from green gentrification. Some of the many programs and policies include regularly approved ADU permitting, a mixed use overlay on large segments of major arterial corridors that permits up to 30 units per acre on larger lots, a density bonus program to encourage infill development, the Gardena Emergency Services Program to offer emergency and supportive services to individuals and families at risk of becoming homeless, and the operation of four assisted rental projects. The City also has a Fair Housing Foundation that provides information in several languages</p>
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	<p>to residents regarding Section 8 rental certificates and their availability. It also expands outreach efforts to affirmatively market the availability of Section 202 senior housing units. Gardena actively participates in the LA County Continuum of Care to assist homeless persons transition towards self-sufficiency and to ensure resources and temporary housing are available to the Gardena homeless population. Additional efforts for wrap around services including mental health assistance and referrals are also active.</p>
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State of California – The Natural Resources Agency
DEPARTMENT OF PARKS AND RECREATION
Statewide Park Development and Community Revitalization Program of 2018

PROJECT APPLICATION FORM

PROJECT NAME GARDENA COMMUNITY AQUATIC AND SENIOR CENTER PROJECT		
REQUESTED GRANT AMOUNT	\$ <u>8,500,000</u>	
OTHER FUNDING SOURCES	\$ <u>6,500,000</u>	
TOTAL PROJECT COST	\$ <u>15,000,000</u>	
PROJECT SITE NAME and PHYSICAL ADDRESS where project is located (including zip code) Primm Memorial Pool 1651 & 1654 W. 160 th St. Gardena, CA 90247	PROJECT SITE OWNERSHIP (<input checked="" type="checkbox"/> all that apply) <input checked="" type="checkbox"/> Owned in fee simple by APPLICANT <input checked="" type="checkbox"/> Proposed Acquisition of <u>0.36</u> acres <input type="checkbox"/> Available (or will be available) under a _____ year lease or easement <input type="checkbox"/> TURN-KEY Project	
NEAREST CROSS STREETS W. 160th Street between Lasalle Ave. and Harvard Blvd.		
COUNTY OF PROJECT LOCATION Los Angeles County		
APPLICANT NAME (entity applying for the grant) and MAILING ADDRESS City of Gardena, 1700 W. 162nd St., Gardena, CA 90247		
AUTHORIZED REPRESENTATIVE as shown in Resolution Clint Osorio – City Manager <u>cosorio@cityofgardena.org</u> (310) 217-9503 Name (typed or printed) and Title Email address Phone		
APPLICATION CONTACT Mary Simonell, Administrative Analyst III <u>msimonell@cityofgardena.org</u> (310) 217-9655 Name (typed or printed) and Title Email address Phone		
GRANT CONTACT For administration of grant if awarded (if different from AUTHORIZED REPRESENTATIVE) Mary Simonell, Administrative Analyst III <u>msimonell@cityofgardena.org</u> (310) 217-9655 Name (typed or printed) and Title Email address Phone		
GRANT SCOPE I represent and warrant that this APPLICATION describes the intended use of the requested GRANT to complete the items listed in the attached Grant Scope/Cost Estimate Form. I declare under penalty of perjury, under the laws of the State of California, that the information contained in this APPLICATION, including required attachments, is accurate.  Signature of AUTHORIZED REPRESENTATIVE as shown in Resolution Date <u>3/9/21</u> Print Name <u>Clint Osorio</u> Title <u>City Manager</u>		



State of California – The Natural Resources Agency
DEPARTMENT OF PARKS AND RECREATION
COMMUNITY FACTFINDER HANDBOOK FORM

APPLICANTS will sign this Form after completing Steps 1-8 following the FactFinder Handbook available at parks.ca.gov/spp.

I certify that the California State Parks Community Fact Finder Report that was submitted at the time of APPLICATION met the following two requirements:

- ✓ Acreage that should or should not be counted within the PROJECT SITE'S radius has been reported to SCORP@parks.ca.gov. (Step 6)
- ✓ The FactFinder Report was generated with the pin located in the boundary of the PROJECT SITE. (Step 7)

I understand if either of the above requirements were not met, OGALS will generate a new report with the pin located in the middle of the PROJECT SITE to create the new half-mile radius and will use the data for purposes of Project Selection Criteria 1 and 2.

03/08/2021

AUTHORIZED REPRESENTATIVE Signature

Date

California State Parks Community FactFinder Report

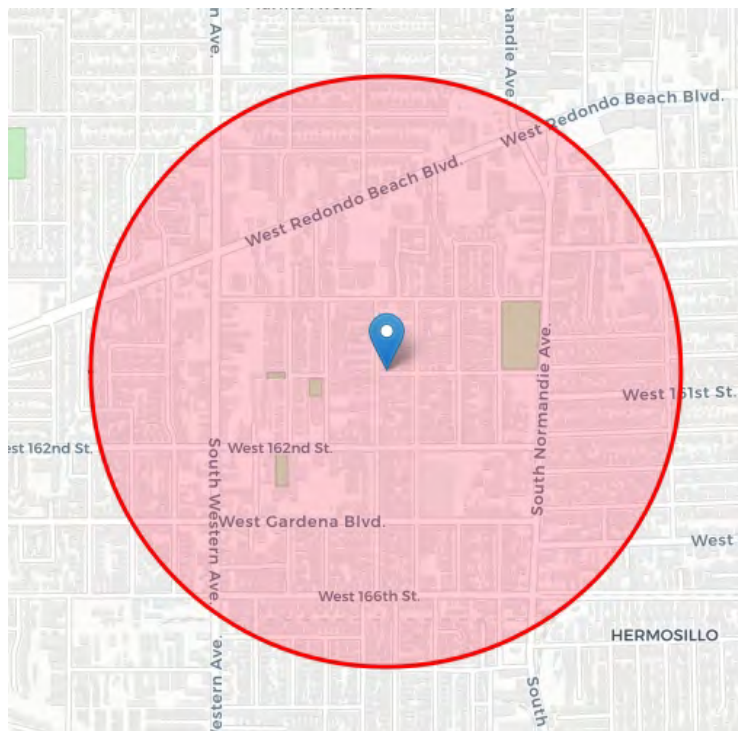
Project ID: 101799
Coordinates: 33.8856, -118.3041
Date: 2/9/2021

This is your project report for the site you have defined. Please refer to your Project ID above in any future communications about the project.

PROJECT AREA STATISTICS

County	Los Angeles
City	Gardena
Total Population	7,711
Youth Population	1,444
Senior Population	1,330
Households Without Access to a Car	209
Number of People in Poverty	903
Median Household Income	\$47,910
Per Capita Income	\$26,649
Park Acres	5.83
Park Acres per 1,000 Residents	0.76

PROJECT AREA MAP



REPORT BACKGROUND

The project statistics have been calculated based on half mile radius around the point location selected. Only park acres within the project area's half mile radius are reported.

Population and people in poverty are calculated by determining the percent of any census block-groups that intersect with the project area. The project area is then assigned the sum of all the census block-group portions. An equal distribution in census block-groups is assumed. Rural areas are calculated at a census block level to improve results.

Median household and per capita income are calculated as a weighted average of the census block- group values that fall within the project area.

More information on the calculations is available on the methods page.

Demographics—American Community Survey (ACS) 5-year estimates 2014-2018; Decennial 2010 Census; the margin of error (MOE) was not analyzed.

Parks—California Protected Areas Database 2020a CFF adjusted (6/2020) - more information at <http://www.CALands.org>. Parks and park acres area based on best available source information but may not always contain exact boundaries or all parks in specific locations. Parks are defined further in the 2015 SCORP (pg. 4).

Users can send updated information on parks to SCORP@parks.ca.gov



SCORP Community FactFinder is a service of the
California Department of Parks and Recreation
www.parks.ca.gov

SCORP Community FactFinder created by
GreenInfo Network www.greeninfo.org
in consultation with CA Dept. of Parks and Rec



RESOLUTION NO. 6500

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, APPROVING THE APPLICATION FOR STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS FOR DEVELOPMENT OF THE GARDENA COMMUNITY AQUATIC & SENIOR CENTER

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Development and Community Revitalization Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY APPROVE THE FILING OF AN APPLICATION FOR THE GARDENA COMMUNITY AQUATIC & SENIOR CENTER; AND

Section 1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and

Section 2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and

Section 3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and

Section 4. Delegates the authority to the City Manager to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and

Section 5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Section 6. Will consider promoting inclusion per Public Resources Code §80001(b)(8 A-G).

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved, and adopted this 23 day of February, 2021.


TASHA CERDA, Mayor

ATTEST:


for MINA SEMENZA, City Clerk

APPROVED AS TO FORM:


CARMEN VASQUEZ, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF GARDENA)

I, **MINA SEMENZA**, City Clerk of the City of Gardena, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution, being **Resolution No. 6500** duly passed and adopted by the City Council of said City of Gardena, approved and signed by the Mayor of said City, and attested by the City Clerk, all at a regular meeting of said City Council held on the **23rd day of February, 2021**, and that the same was so passed and adopted by the following roll call vote:

AYES: COUNCIL MEMBER TANAKA, MAYOR PRO TEM HENDERSON AND COUNCIL MEMBERS KASKANIAN, FRANCIS, AND MAYOR CERDA

NOES: NONE

ABSENT: NONE

for Becky Romero
City Clerk of the City of Gardena, California

(SEAL)

GRANT SCOPE/COST ESTIMATE FORM

GRANT SCOPE ITEMS ACQUISITIONS: List each parcel number, acreage, estimated date of purchase, and cost DEVELOPMENT: List each RECREATION FEATURE and MAJOR SUPPORT AMENITY	ESTIMATED COST
Acquire approximately 0.36 acres, 6105-011-044, 5/2021	\$1,300,000
Construct a new swimming pool with shade, seating, fencing, and art	\$4,000,000
Construct a new Community Aquatic & Senior Center Bldg	\$6,000,000
Construct new site lighting	\$70,000
Construct new ADA parking lot	\$750,000
Construct new lawn with paths	\$750,000
Construct new playground with benches	\$630,000
Construct new shaded picnic seating areas (5)	\$400,000
	\$
Total Estimated Cost for the RECREATION FEATURES and MAJOR SUPPORT AMENITIES (A)	\$13,900,000
Total Estimated PRE-CONSTRUCTION COST (B)	\$1,100,000
TOTAL PROJECT COST (A+B)	\$15,000,000
Requested GRANT Amount	\$8,500,000
Estimated amount of the GRANT to be charged to PRE-CONSTRUCTION COSTS (cannot exceed 25% of the GRANT)	\$1,700,000

The APPLICANT understands that this form will be used to establish the expected GRANT deliverables; all of the RECREATION FEATURES and MAJOR SUPPORT AMENITIES listed on this form must be completed and open to the public before the final GRANT payment will be made. The APPLICANT also understands that no more than 25% of the GRANT amount may be spent on PRE-CONSTRUCTION costs. See the ELIGIBLE COSTS charts starting on page as specified before creating a cost estimate.


AUTHORIZED REPRESENTATIVE Signature


Date

FUNDING SOURCES FORM

Funding Source	Date COMMITTED	Amount
Statewide Park Program GRANT Request	TBD	\$8,500,000
Park In Lieu Fund	7/1/2021	\$3,500,000
Prop A Fund	7/1/2021	\$1,455,173
Prop 68 Per Capita Allocation	12/1/2020	\$177,952
Measure G/General Fund	7/1/2021	\$1,366,875
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
Grand Total All Funding Sources (Estimated TOTAL PROJECT COST)		\$15,000,000

The APPLICANT understands that the PROJECT cannot be funded unless the requested GRANT equals the estimated cost needed to complete the PROJECT, or, the requested GRANT plus the total amount of additional COMMITTED FUNDS equals the estimated cost of the PROJECT. If the GRANT is awarded, there will be no need for additional fundraising. The PROJECT must be completed and open to the public before final GRANT payment is processed. If funding sources change from the time of APPLICATION until PROJECT COMPLETION, the APPLICANT understands this form must be updated within 30 days.



AUTHORIZED REPRESENTATIVE Signature



Date


STATE OF CALIFORNIA DEPARTMENT OF PARKS AND RECREATION
PROJECT TIMELINE FORM

TASKS The below list can be adjusted/reorganized with tasks added/removed unique to each PROJECT.	START DATE (MM/YY)	END DATE (MM/YY)	LEAD AGENCY responsible for task and contact information	NOTES ABOUT ANY POTENTIAL DELAYS/ISSUES
1. Appraisal and Purchase Agreement (for ACQUISITION)	11/18		Ray Beeman 310.217.9502 rbeeman@cityofgardena.org	
2. Close of escrow (for ACQUISITION)		05/21	Ray Beeman 310.217.9502 rbeeman@cityofgardena.org	Seller experiencing challenges finding a new site related to COVID
3. Schematic/concept level design with community-based planning and ADA (Americans with Disabilities Act) considerations	05/19	07/19	Kevin Kwak 310.217.9643 kkwak@cityofgardena.org	
4. Site risk assessment for possible contaminants and other complications		03/22	City of Gardena	City will contract with agency to complete
5. CEQA for the construction scope	05/21	11/21	Mary Simonell 310.217.9655 Msimonell@cityofgardena.org	Will be done within 6 months of close of escrow for combined acquisition/construction
6. Engineer cost estimate	05/19	09/21	City of Gardena	City outsources service and it has been revised
7. Consultation with CONSERVATION CORPS to consider feasibility	02/21	03/21	City of Gardena	

TASKS The below list can be adjusted/reorganized with tasks added/removed unique to each PROJECT.	START DATE (MM/YY)	END DATE (MM/YY)	LEAD AGENCY responsible for task and contact information	NOTES ABOUT ANY POTENTIAL DELAYS/ISSUES
8. Construction Documents (final design includes the community-based planning results)	09/21	11/21	Kevin Kwak 310.217.9643 kkwak@cityofgarden.org	Pending award
9. Construction Permits	11/21	12/21	Kevin Kwak 310-217-9643 kkwak@cityofgarden.org	
10. Other permits (Note if Department of Toxic Substances Control, Division of the State Architect, US Army Corps of Engineers, or other regulatory permits as applicable to site, are required)				NOT APPLICABLE
11. Construction Bid Package Preparation/start Bid Process	10/21	12/21	Kevin Kwak 310-217-9643	
12. Bid Approval for Construction	12/21	01/22	Kevin Kwak 310-217-9643	
13. Environmental cleanup/remediation				Not Applicable
14. Construction Period	01/22	01/25	Contractor selected through bid	
15. Grand Opening/completed for public use with grant completion package (three months before the end of the GRANT PERFORMANCE PERIOD).	02/25	03/25	Stephany Santin 310.217.9648 ssantin@cityofgarden.org	

TASKS The below list can be adjusted/reorganized with tasks added/removed unique to each PROJECT.	START DATE (MM/YY)	END DATE (MM/YY)	LEAD AGENCY responsible for task and contact information	NOTES ABOUT ANY POTENTIAL DELAYS/ISSUES
16. Thirty years of operation and maintenance for public use.	07/20	06/50	Kevin Thomas 310.217.9657 kthomas@cityofgarden.org	Thirty years beginning with APPROPRIATION DATE

I certify that the above timeline has been created with input from each agency contact listed in the right column above. The agency contacts for each milestone above have reviewed the project concept, including its location and scope, and represent that the time period estimated for the step "*is reasonable absent any unforeseen circumstances*".



AUTHORIZED REPRESENTATIVE Signature



Date



California Department of Parks and Recreation: Statewide Park Development and
Community Revitalization Program (Proposition 68)

Applicant Capacity

City of Gardena

1. Describe up to three park or other construction projects completed by the APPLICANT.

Park/Construction Project A

Rowley Park and Johnson Park Project

Project Address: Rowley Park – 13220 Van Ness Ave., Gardena
Johnson Park – 1200 W. 170 St., Gardena

Scope of Work: Tennis court rehabilitation and installation of fencing at both sites

Total Project Cost: \$138,119

Funding Sources: Park in Lieu Fees \$138,119

Start Dates: December 2018

Dates of Completion: May 2019

Park/Construction Project B

Rosecrans Avenue Street Improvement Project

Project Address: Rosecrans Ave. from Vermont to Crenshaw

Scope of Work: Upgrade all the traffic signals along Rosecrans and construct a new traffic signal at the intersection of Rosecrans Ave and Berendo Ave. In addition, construct new landscape median along the project limits, rehabilitate the existing street by cold milling and asphalt rubber overlay, reconstruction of driveways, sidewalks and new curb ramps

Total Project Cost: \$4,996,987

Funding Sources: Measure R \$4,996,987

Start Date: September 2012

Date of Completion: February 2016



**California Department of Parks and Recreation: Statewide Park Development and
Community Revitalization Program (Proposition 68)**

Park/Construction Project C

Rowley Park and Johnson Park Skatepark Project

Project Address: Rowley Park – 13220 Van Ness Ave., Gardena
Johnson Park – 1200 W. 170 St., Gardena

Scope of Work: Installation of new skateparks at both Rowley and Johnson Park

Total Project Cost: \$836,955

Funding Sources: Park in Lieu Fees \$336,955
Proposition A Funds \$500,000

Start Date: October 2010

Date of Completion: April 2013

2. Operation and Maintenance Budget Breakdown

O & M Expense Description	Monthly Cost	Annual Cost
Utilities	\$5,077	\$60,924
Staff	\$61,178	\$806,133
Routine Repairs/Upkeep	\$6,319	\$75,833

3. What are the planned funding sources to operate and maintain the proposed PROJECT?

The planned funding sources to operate and maintain the proposed Project is through Measure A funds and the General Fund. The General Fund contains the revenue and expenses for the Parks & Recreation Department and all of its divisions. All revenue and expenses pertaining to this project will be tracked under the Parks and Recreation Department. The Department maintains approximately 37.36 acres of parks, park grounds and facilities. The operational costs for the Department consist of line items such as Salaries, Utilities, Professional Services, Operating Supplies, Repair and Maintenance Supplies, and Personnel training. Meetings and memberships in professional associations are also included in expenses that keep staff abreast to trends in the operation of programs and services this project will promote.

4. Weblink for a list of PARKS and facilities the APPLICANT currently oversees.

<https://www.cityofgardena.org/gardena-facilities-2/>



State of California – The Natural Resources Agency
DEPARTMENT OF PARKS AND RECREATION

CEQA Compliance Certification

Grantee: City of Gardena

Project Name: Gardena Community Aquatic and Senior Center Project

Project Address: 1654 W. 160th Street and 1651 W. 162nd Street, Gardena, CA 90247

Is the CEQA analysis complete? ☒ Yes ☐ No

What document was filed, or is expected to be filed for this project's CEQA analysis:

(check one)

Date complete/expected to be completed

- ☒ Notice of Exemption (attach recorded copy if filed) 11/15/2021 6 months or less
☐ Notice of Determination (attach recorded copy if filed) _____ after close of
 escrow

If CEQA is complete, and a Notice of Exemption or Notice of Determination was not filed, attach a letter from the Lead Agency explaining why, certifying the project has complied with CEQA and noting the date that the project was approved by the Lead Agency.

Lead Agency Contact Information

Agency Name: City of Gardena

Contact Person: Mary Simonell

Mailing Address: 1700 W. 162nd Street, Gardena, CA 90247-3778

Phone: (310) 217-9655 Email: msimonell@cityofgardena.org

Certification

I hereby certify that the above referenced Lead Agency has complied or will comply with the California Environmental Quality Act (CEQA) and that the project is described in adequate and sufficient detail to allow the project's construction or acquisition.

I further certify that the CEQA analysis for this project encompasses all aspects of the work to be completed with grant funds.

 AUTHORIZED REPRESENTATIVE
 (Signature)

 Date

Clint Osorio - City Manager
 AUTHORIZED REPRESENTATIVE
 (Printed Name and Title)

FOR OGALS USE ONLY		
CEQA Document	Date Received	PO Initials
<input type="radio"/> NOE <input type="radio"/> NOD		



**California Department of Parks and Recreation: Statewide Park Development and
Community Revitalization Program (Proposition 68)**

CEQA Status

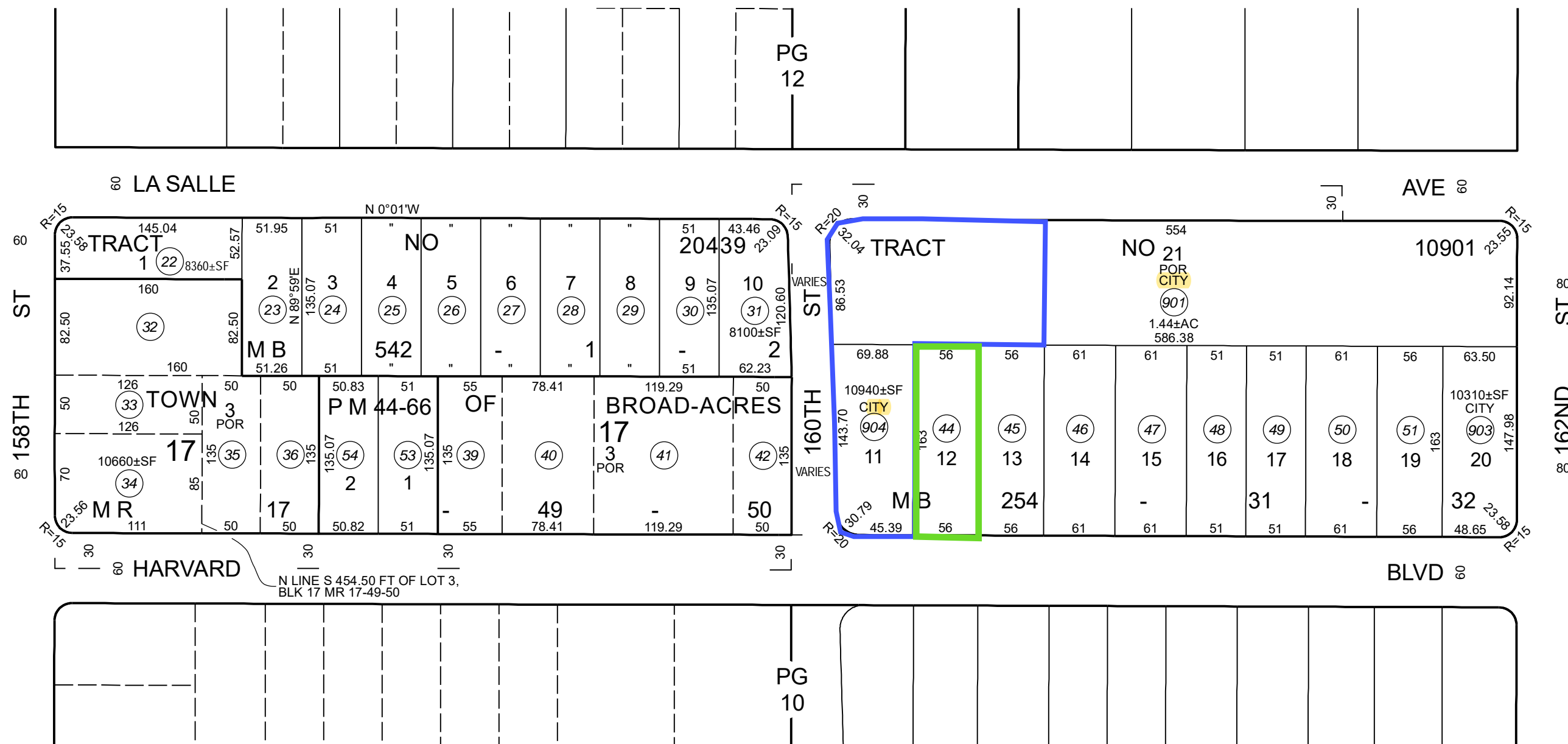
City of Gardena

The CEQA process for this project is unable to be completed because the acquisition of the proposed parcel is still in escrow. Once escrow is closed, the City may begin the process of filing the CEQA exemption that is appropriate based on a review of the proposed acquisition and development compared to the existing land uses. The exemption will be completed within the required 6 months of the close of escrow. At this time, close of escrow is scheduled for May 5, 2021. Because a review has already been performed and an exemption is anticipated, the CEQA is not anticipated to take the entirety of the 6-month post-closing period allowed in the grant guidelines. The City will make every effort to file the exemption with the County prior to June 2021.

2020



MAPPING AND GIS
SERVICES
SCALE 1" = 100'



STREET LINES PER MR 17-49-50 IN BLK 17
ONLY, ARE CONSIDERED THE LOT LINES IN THIS
TRACT, ALTHOUGH THE DIVISIONS OF SOME LOTS
ARE MEASURED FROM THE CENTERLINES OF THE
STREETS.

— Park Site - City Owned
— Parcel for Acquisition



CALIFORNIA
ASSOCIATION
OF REALTORS®

ADDENDUM

(C.A.R. Form ADM, Revised 12/15)

No. **THREE**

The following terms and conditions are hereby incorporated in and made a part of the: ☒ Purchase Agreement, ☐ Residential Lease or Month-to-Month Rental Agreement, ☐ Transfer Disclosure Statement (Note: An amendment to the TDS may give the Buyer a right to rescind), ☐ Other _____

dated **February 13, 2020**, on property known as **16010 S Harvard Blvd**
Gardena, CA 90247-6169

in which **City of Gardena and/or Assignees** is referred to as ("Buyer/Tenant")
and **Sorakubo Family Trust** is referred to as ("Seller/Landlord").

The Seller shall have an additional 60 days extension to close escrow, making the new closing date May 5, 2021.

The foregoing terms and conditions are hereby agreed to, and the undersigned acknowledge receipt of a copy of this document.

Date **2/25/21**

Buyer/Tenant **City of Gardena and/or Assignees**

Buyer/Tenant _____

Date **Feb. 24, 2021**

Seller/Landlord **Sorakubo**
Sorakubo Family Trust

Seller/Landlord _____

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ADM REVISED 12/15 (PAGE 1 OF 1)

ADDENDUM (ADM PAGE 1 OF 1)



Thompson Team Properties, 250 N Harbor Drive, Suite 315 Redondo Beach CA 90277
Jennifer Pesko

Phone: (626)278-9831 Fax: (626)228-0804
Produced with Lone Wolf Transactions (zipForm Edition) 231 Shearson Cr. Cambridge, Ontario, Canada N1T 1J5 www.lwolf.com

16010 S Harvard



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ADDENDUM

(C.A.R. Form ADM, Revised 12/15)

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Date **2/25/21**

Buyer/Tenant **City of Gardena and/or Assignees**

Buyer/Tenant _____

Date **Feb. 24, 2021**

Seller/Landlord **Sorakubo**
Sorakubo Family Trust

Seller/Landlord _____

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ADDENDUM (ADM PAGE 1 OF 1)



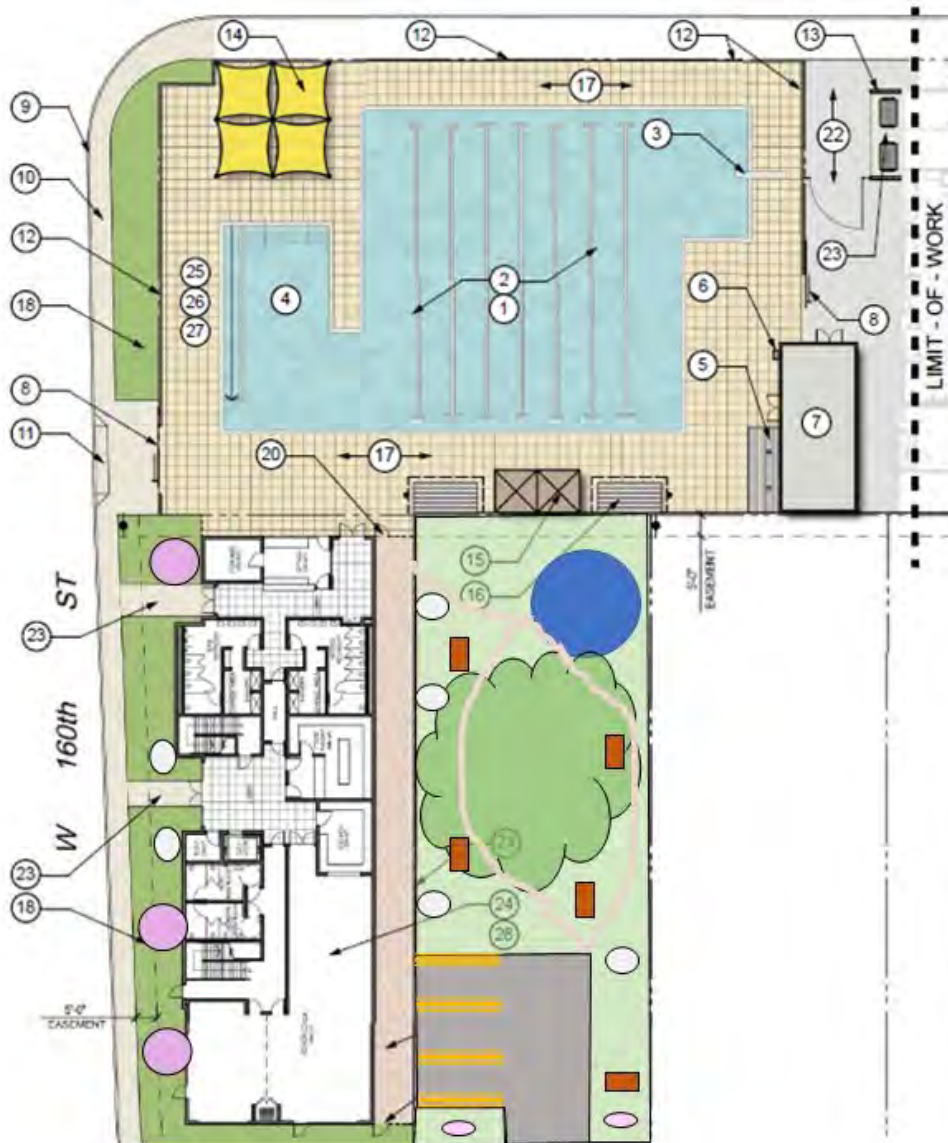
Thompson Team Properties, 250 N Harbor Drive, Suite 315 Redondo Beach CA 90277
Jennifer Pesko

Phone: (626)278-9831 Fax: (626)228-0804
Produced with Lone Wolf Transactions (zipForm Edition) 231 Shearson Cr. Cambridge, Ontario, Canada N1T 1J5 www.lwolf.com

16010 S Harvard

Gardena Community Aquatic and Senior Center Project

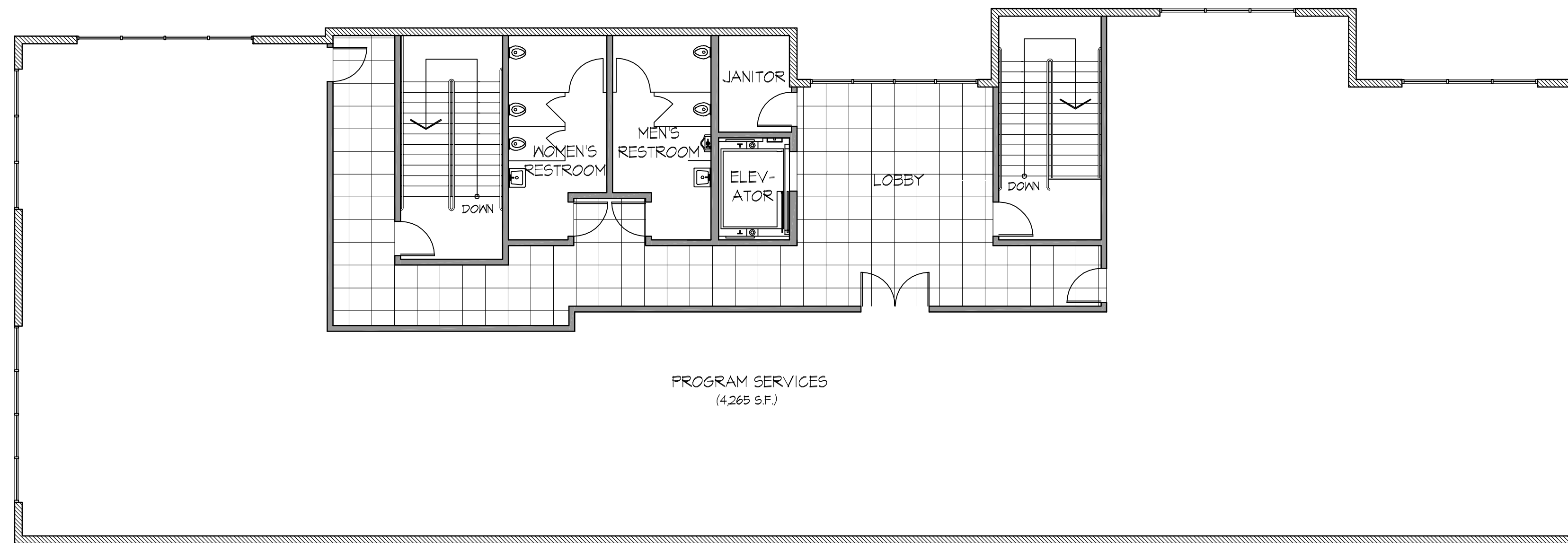
Conceptual Site Plan



LEGEND

- ① DEMOLISH EXISTING COMMUNITY POOL, DECKING AND POOL BUILDING
- ② CONSTRUCT NEW 25-YARD (8 LANE POOL) COMPETITION POOL
- ③ 1-METER DIVING BOARD AND DIVING BAY
- ④ AEROBICS AND LEARNING POOL WITH ADA ACCESS RAMP
- ⑤ OUTDOOR COVERED SHOWER AREA (4 NOZZLES)
- ⑥ HI-LOW DRINKING FOUNTAIN
- ⑦ REMOVE AND REPLACE POOL EQUIPMENT BUILDING. BUILDING REPLACEMENT SHALL BE EXPANDED TO INCLUDE STORAGE REQUIREMENTS
- ⑧ CANTILEVERED / SLIDING MAINTENANCE GATE
- ⑨ REMOVE AND REPLACE EXISTING CURB AND GUTTER (DAMAGED WITH CONSTRUCTION)
- ⑩ REMOVE AND REPLACE PCC PAVING
- ⑪ NEW MAINTENANCE ACCESS PCC DRIVEWAY APRON
- ⑫ REMOVE AND REPLACE EXISTING 8' HIGH CMU PERIMETER WALL
- ⑬ NEW 6' HIGH BRICK FACED CMU SCREEN WALL
- ⑭ 9- POST SHADE SAIL CANOPY STRUCTURE
- ⑮ (2) 12' SQ. SHADE CANOPY
- ⑯ (2) 4 ROW BLEACHERS WITH CANTILEVER SHADE CANOPIES
- ⑰ NEW CONCRETE NON-SLIP POOL DECK
- ⑱ NEW LANDSCAPE AND/OR LANDSCAPE RENOVATION AS REQUIRED
- ⑲ CRUSHED ROCK MULCH WITH WEED BARRIER
- ⑳ SIDE YARD GATE / WALL OR FENCE
- ㉑ 6' HIGH CMU PERIMETER WALL ADJACENT TO RESIDENTIAL PROPERTY
- ㉒ NEW ASPHALT PAVING
- ㉓ NEW CONCRETE PAVING
- ㉔ DEMOLISH EXISTING RESIDENTIAL STRUCTURE AND REGRADE SITE
- ㉕ SECURITY CAMERA AT POOL AREA
- ㉖ PROVIDE SITE LIGHTING AT PRIMM POOL
- ㉗ NEW POWER FEED TO POOL BUILDING
- ㉘ CONSTRUCT NEW (11,748 S.F.) PRIMM POOL FACILITY / SENIOR CENTER / FOOD PANTRY (REFER TO ARCHITECTURAL FLOOR PLAN FOR DETAILED BUILDING PROGRAM)





FLOOR PLAN KEYNOTES

- ① 5'-0" STREET DEDICATION
- ② 5'-0" EASEMENT
- ③ 10'-0" SIDYARD SETBACK (CORNER LOT)
- ④ 5'-0" SIDYARD SETBACK
- ⑤ 20'-0" FRONT YARD SETBACK
- ⑥ REFRIGERATOR/FREEZER
- ⑦ WORKTABLE

NOTES:

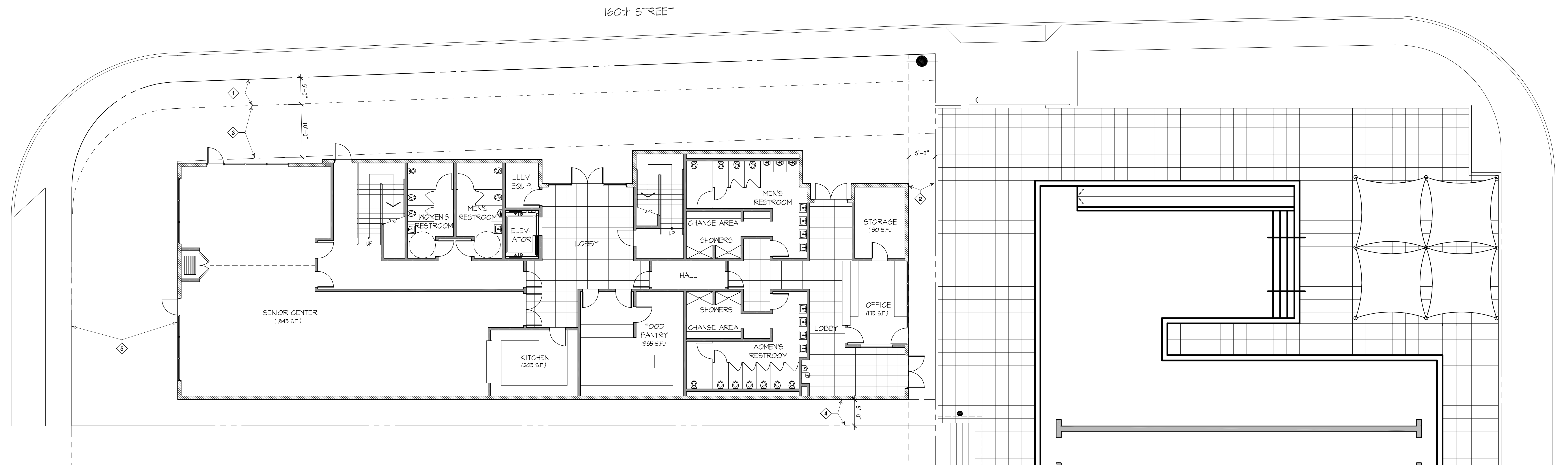
- 1. PROVIDE HIGH EFFICIENCY LIGHTING.
- 2. PROVIDE PHOTO-VOLTAIC PANELS AT ROOF.
- 3. PROVIDE DUAL-GLAZED WINDOWS.
- 4. PROVIDE HIGH EFFICIENCY LIGHTING.
- 5. PROVIDE HIGH R-VALUE INSULATION.

PROJECT DATA

FIRST FLOOR: 6,111 S.F.
 SECOND FLOOR: 5,637 S.F.
 TOTAL: 11,748 S.F.

SECOND FLOOR PLAN - POOL BUILDING

SCALE: 1/8"=1'-0"



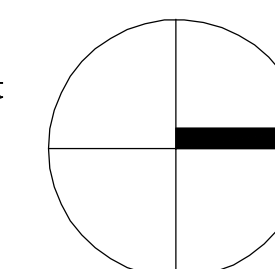
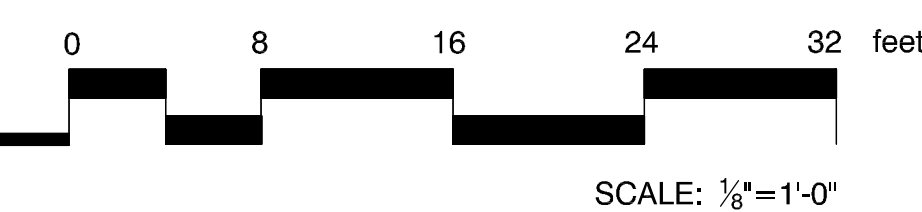
FIRST FLOOR PLAN - POOL BUILDING

SCALE: 1/8"=1'-0"

PROPOSED POOL BUILDING FLOOR PLAN

PRIMM POOL BUILDING

CITY OF GARDENA, CA



CRANE ARCHITECTURAL GROUP
Innovations in Architecture
 110 E. WILSHIRE AVE., SUITE 300 714/525-0363
 FULLERTON, CA 92632 FAX 714/525-9828
 WEB: <http://www.cranearchitecturalgrp.com>

BGB DESIGN GROUP
 Landscape Architecture Planning Urban Design
 3185 C1 Airway Avenue Costa Mesa, CA 92626
 P: 714-545-2898 F: 714-545-2878 bgb-inc.com

7/15/19

PHOTOS AND COPYRIGHT LICENSE AGREEMENT (CHECKLIST #12)

State of California - The Resources Agency
DEPARTMENT OF PARKS AND RECREATION

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ITEM DESCRIPTION

Project Site and Community Engagement Photos

hereafter called the "Material," a copy of which is attached hereto as Exhibit "A".

I, Clint Osorio, am the creator of, and/or have acquired the intellectual property rights to the Material, and hereby warrant that I have the authority to issue this license and to authorize and release the Material for use by the California Department of Parks and Recreation (the "Department") and its designated agents. I understand that the Department wants to use and reuse the Material, as the Department deems appropriate.

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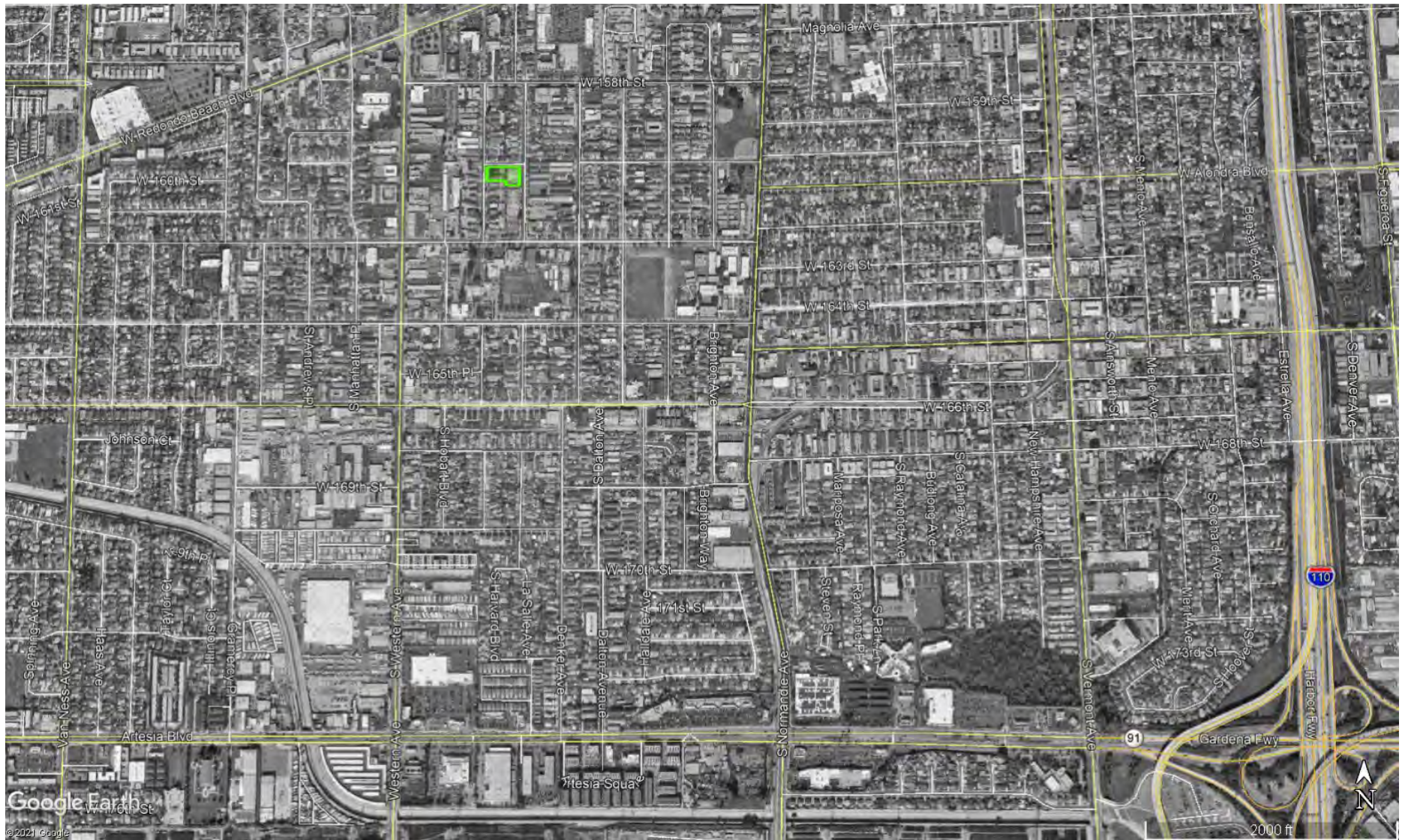
I understand that I will not receive any money for this license agreement, or for any use described above. I understand that I will retain the copyrights to the Material, but hereby grant an unrestricted license to the Department.

I release and discharge Department from any and all claims and demands arising out of, or in connection with any use of the Material, including but not limited to, any and all claims of libel, moral rights and invasion of privacy, and/or any claims under the Visual Artists Rights Act. I realize that I cannot withdraw my consent after I sign this form and I realize this form is binding on me and my heirs, legal representatives and assigns.

I am at least 18 years of age and have the right, ability and authority to enter this binding license agreement.

AGREED AND ACCEPTED

BY ▷ <u>Clint Osorio</u>	DATE <u>3/9/21</u>	BY ▷	DATE
PRINTED NAME OF PERSON SIGNING Clint Osorio		PRINTED NAME OF PERSON SIGNING	
ADDRESS 1700 W 162nd St.		TITLE	DISTRICT/SECTION
CITY/STATE/ZIP CODE Gardena, CA 90247		State of California Department of Parks and Recreation	
PHONE NO. (310) 217-9503	EMAIL cosorio@cityofgardena.	PHONE NO.	EMAIL



Gardena Community Aquatic and Senior Center Project

Location Map

Gardena, CA

Project outlined in green

Bordered by S Harvard Blvd, W 160th St, and La Salle Ave.

Accessible from the 110 and 91 Freeways.



Ashley Ramsey <ashley@californiaconsulting.org>

City of Gardena - CCC Consultation Request (Gardena Community Aquatic and Senior Center Project)

8 messages

Shari Edghill <shari@californiaconsulting.org>
To: Prop68@ccc.ca.gov, Inquiry@prop68communitycorps.org
Cc: Ashley Ramsey <Ashley@californiaconsulting.org>

Tue, Feb 23, 2021 at 9:48 AM

Please see the attached Corps Consultation Review Document for the City of Gardena on their "Gardena Community Aquatic and Senior Center Project." An application is being submitted to the California Department of Parks and Statewide Park Development and Community Revitalization Program Round 4 under Proposition 68. Site Plan and Location Map are also attached.

Best Regards,

--

Shari Edghill
Project Manager
California Consulting, Inc.
214 Main Street, Suite 102
El Segundo, CA 90245
Main Phone Cell: 559.908.3700
Office: 323.728.9002
www.californiaconsulting.org



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2 attachments

 **Prop-68-Corps-Consultation-Form-(GARDENA)_v1se.pdf**
722K

 **City of Gardena - Site Plan and Location Map.pdf**
1103K

Dills, Madeline@CCC <Madeline.Dills@ccc.ca.gov>
To: Shari Edghill <shari@californiaconsulting.org>
Cc: Ashley Ramsey <Ashley@californiaconsulting.org>, "Prop68@CCC" <Prop68@ccc.ca.gov>, "Inquiry@prop68communitycorps.org" <Inquiry@prop68communitycorps.org>

Tue, Feb 23, 2021 at 1:53 PM

Hi Shari,

Thank you for reaching out to the CA Conservation Corps to initiate the Corps Consultation Process. We are looking into your request and will respond to you by COB Tuesday, March 9, 2021.

Best,

MADELINE DILLS

Staff Services Analyst

Emergency and Environmental Programs

1719 24th Street

Sacramento, CA 95816

C: (510) 506-0522

Madeline.Dills@ccc.ca.gov



Hard Work, Low Pay,
Miserable Conditions and More

From: Shari Edghill <shari@californiaconsulting.org>

Sent: Tuesday, February 23, 2021 7:48 AM

To: Prop68@CCC <Prop68@ccc.ca.gov>; Inquiry@prop68communitycorps.org

Cc: Ashley Ramsey <Ashley@californiaconsulting.org>

Subject: City of Gardena - CCC Consultation Request (Gardena Community Aquatic and Senior Center Project)

Please see the attached Corps Consultation Review Document for the City of Gardena on their "Gardena Community Aquatic and Senior Center Project." An application is being submitted to the California Department of Parks and Statewide Park Development and Community Revitalization Program Round 4 under Proposition 68. Site Plan and Location Map are also attached.

Best Regards,

--

Shari Edghill

Project Manager

California Consulting, Inc.

214 Main Street, Suite 102

El Segundo, CA 90245

Main Phone Cell: 559.908.3700

Office: 323.728.9002

www.californiaconsulting.org



[Quoted text hidden]

Natalie Vergara <inquiry@prop68communitycorps.org> Wed, Mar 3, 2021 at 11:23 AM
To: Shari Edghill <shari@californiaconsulting.org>, "Prop68@ccc.ca.gov" <Prop68@ccc.ca.gov>
Cc: Ashley Ramsey <Ashley@californiaconsulting.org>

Hi Shari,

The Local Corps are able to assist with this project. Please include the attached document in your application.

Best of luck,

Natalie

From: Shari Edghill <shari@californiaconsulting.org>
Sent: Tuesday, February 23, 2021 7:48 AM
To: Prop68@ccc.ca.gov <Prop68@ccc.ca.gov>; Natalie Vergara <inquiry@prop68communitycorps.org>
Cc: Ashley Ramsey <Ashley@californiaconsulting.org>
Subject: City of Gardena - CCC Consultation Request (Gardena Community Aquatic and Senior Center Project)

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 **CALCC Prop 68 Consultation Response - Feasible - (Rev. Jan. 2021) (3).docx**
66K

Prop68@CCC <Prop68@ccc.ca.gov> Mon, Mar 8, 2021 at 5:45 PM
To: Shari Edghill <shari@californiaconsulting.org>, "Inquiry@prop68communitycorps.org" <Inquiry@prop68communitycorps.org>
Cc: Ashley Ramsey <Ashley@californiaconsulting.org>, "Wilson, Duane@CCC" <Duane.Wilson@ccc.ca.gov>

Hi Shari,

The CCC Los Angeles Satellite Center has reviewed your project and determined that it is feasible for CCC services to be used. See attached for how we can assist. Additional information is needed to provide an accurate cost estimate.

Please contact the District Director of the Los Angeles Satellite Center to discuss costs and coordinate the planning of CCC involvement in this project, and reach out again if your project receives funding:

Duane Wilson, District Director

Email: Duane.Wilson@ccc.ca.gov

Phone: (909) 594-4206

Thank you again for consulting with us on your Gardena Community Aquatic and Senior Center Project. Please include the attached Corps Consultation Review Document with your application as official confirmation that you have consulted

with the CCC.

Best regards,

ANDREA GABRIEL

Bond Program Analyst & Corps Consultation Liaison

Bonds & Grants Unit

Emergency & Environmental Programs

1719 24th Street

Sacramento, CA 95816

P: (916) 341-3272

Andrea.Gabriel@ccc.ca.gov

Prop1@ccc.ca.gov

Prop68@ccc.ca.gov

ccc.ca.gov



Hard Work, Low Pay,
Miserable Conditions and More

From: Shari Edghill <shari@californiaconsulting.org>

Sent: Tuesday, February 23, 2021 7:48 AM

To: Prop68@CCC <Prop68@ccc.ca.gov>; Inquiry@prop68communitycorps.org

Cc: Ashley Ramsey <Ashley@californiaconsulting.org>

Subject: City of Gardena - CCC Consultation Request (Gardena Community Aquatic and Senior Center Project)

Please see the attached Corps Consultation Review Document for the City of Gardena on their "Gardena Community Aquatic and Senior Center Project." An application is being submitted to the California Department of Parks and Statewide Park Development and Community Revitalization Program Round 4 under Proposition 68. Site Plan and Location Map are also attached.

Best Regards,

--

Shari Edghill

Project Manager
California Consulting, Inc.
214 Main Street, Suite 102
El Segundo, CA 90245
Main Phone Cell: 559.908.3700
Office: 323.728.9002
www.californiaconsulting.org



[Quoted text hidden]

 **CCC Prop 68 Consult - Feasible - Gardena Community Aquatic & Senior Cntr.pdf**
216K

Shari Edghill <shari@californiaconsulting.org>

Mon, Mar 8, 2021 at 5:51 PM

To: "Prop68@CCC" <Prop68@ccc.ca.gov>

Cc: "Inquiry@prop68communitycorps.org" <Inquiry@prop68communitycorps.org>, Ashley Ramsey
<Ashley@californiaconsulting.org>, "Wilson, Duane@CCC" <Duane.Wilson@ccc.ca.gov>

Thank you. The SPP application asks us to provide a cost of work for each service. What information do you need in order to provide those details?

[Quoted text hidden]

Prop68@CCC <Prop68@ccc.ca.gov>

Mon, Mar 8, 2021 at 6:12 PM

To: Shari Edghill <shari@californiaconsulting.org>

Cc: Ashley Ramsey <Ashley@californiaconsulting.org>, "Wilson, Duane@CCC" <Duane.Wilson@ccc.ca.gov>

Duane,

Please connect with Shari to discuss a cost estimate for the Gardena Community Aquatic and Senior Center Project.

Shari Edghill, Project Manager, California Consulting, Inc.

Main Phone Cell: 559.908.3700

Office: 323.728.9002

Email: shari@californiaconsulting.org

[Quoted text hidden]

Wilson, Duane@CCC <Duane.Wilson@ccc.ca.gov>

Tue, Mar 9, 2021 at 10:52 AM

To: Shari Edghill <shari@californiaconsulting.org>

Cc: Ashley Ramsey <Ashley@californiaconsulting.org>

Based on 4 day work week w/10 hour days. 10 & 5-person crew for total

LABOR	Labor hrs @ \$32.50 w/10 Person Crew	400hrs		
--------------	--------------------------------------	--------	--	--

		\$13,000.00	
	Labor hrs @ \$32.50 w/5 Person Crew		200hrs
			\$ 6,500.00
	No Supervisor and/or Crewleader cost	\$ -	\$ -
	Sub Total	\$ 13,000.00	\$ 6,500.00

[Quoted text hidden]

Shari Edghill <shari@californiaconsulting.org>
 To: "Wilson, Duane@CCC" <Duane.Wilson@ccc.ca.gov>
 Cc: Ashley Ramsey <Ashley@californiaconsulting.org>

Tue, Mar 9, 2021 at 10:53 AM

Great! Thank you Duane.
[Quoted text hidden]



California Conservation Corps and Certified Community Conservation Corps

Corps Consultation Review Document



Proposition 68 – Parks, Environment and Water Bond

Except for an exempted project, this Corps Consultation Review Document shall be completed by California Conservation Corps and Certified Community Conservation Corps (hereafter collectively referred to as Corps) staff on behalf of applicants wishing to seek preference for using the Corps, and must accompany applications for funding through Proposition 68, Chapter 1, Division 45: California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018. Please see the Corps Consultation Process for more information. A copy of the process can be requested from the state department administering the grant program.

1. Name of Applicant: **City of Gardena**

Project Title: **Gardena Community Aquatic and Senior Center Project**

Department/Conservancy to which you are applying for funding: **CA Dept. of Parks and Recreation**

Grant Program: **Statewide Park Program (SPP) Round 4**

Date Response Sent to Applicant: **3/8/21**

This Consultation Review Document is being prepared by:

- ☒ **The California Conservation Corps (CCC)**
☐ California Association of Local Conservation Corps (CALCC)

2. Applicant has submitted the required information by email to the Corps:

- ☒ **Yes, Applicant has submitted all necessary information.**
☐ No, Applicant has not submitted all information or did not submit information to both Corps. Application is deemed non-compliant.

3. Determination:

- ☐ It is NOT feasible for Corps services to be used on the project (deemed compliant).
☒ **It is feasible for Corps services to be used on the project. The following aspects of the project can be accomplished with Corps services (deemed compliant):**

CCC Corpsmembers from the Los Angeles Satellite Center can assist with clearing debris, site prep, demolition of existing facilities, prep for installation of new recreational features, planting of vegetation per landscape designs, and cleaning and prepping the existing facilities for renovations.

Additional information is needed to provide an accurate cost estimate.

Please contact the District Director of the Los Angeles Satellite Center to discuss costs and coordinate the planning of CCC involvement in this project, and reach out again if your project receives funding:

Duane Wilson, District Director

Email: Duane.Wilson@ccc.ca.gov

Phone: (909) 594-4206

Notes

CCC and CALCC representatives will return a Corps Consultation Review Document to applicant via email within 10 business days of receipt of a complete consultation request as verification of consultation. Applicant will include a copy of the documents as part of the project application.

If the Corps determine it is feasible for their services to be used on the project, applicant will contact the Corps to discuss costs and coordinate the planning of Corpsmember involvement in the project and reach out again if the project receives funding.

Submission of past consultations does not satisfy the requirement to consult with the Corps. The Corps must be consulted each grant cycle prior to submitting a grant application.



California Conservation Corps and Certified Community Conservation Corps

Corps Consultation Review Document



Proposition 68 – Parks, Environment and Water Bond

Except for an exempted project, this Corps Consultation Review Document shall be completed by California Conservation Corps and Certified Community Conservation Corps (hereafter collectively referred to as Corps) staff on behalf of applicants wishing to seek preference for using the Corps, and must accompany applications for funding through Proposition 68, Chapter 1, Division 45: California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018. Please see the Corps Consultation Process for more information. A copy of the process can be requested from the state department administering the grant program.

1. Name of Applicant: **City of Gardena**

Project Title: **Gardena Community Aquatic and Senior Center Project**

Department/Conservancy to which you are applying for funding: **CA Department of Parks and Recreation**

Grant Program: **Statewide Parks Program**

Date Response Sent to Applicant: **3/3/21**

This Consultation Review Document is being prepared by:

- ☐ The California Conservation Corps (CCC)
☒ **California Association of Local Conservation Corps (CALCC)**

2. Applicant has submitted the required information by email to the Corps:

- ☒ **Yes, Applicant has submitted all necessary information.**
☐ No, Applicant has not submitted all information or did not submit information to both Corps. Application is deemed non-compliant.

3. Determination:

- ☐ It is NOT feasible for Corps services to be used on the project (deemed compliant).
☒ **It is feasible for Corps services to be used on the project. The following aspects of the project can be accomplished with Corps services (deemed compliant):**

Corpsmembers from the Conservation Corps Long Beach can assist with this project.

- **Landscaping and vegetation aspects**
- **General labor**

Please contact the corps to discuss costs and coordinate the planning of Corps involvement in this project, and reach out again if your project receives funding:

David Sall

Email: dsall@cclb-corps.org

Notes

CCC and CALCC representatives will return a Corps Consultation Review Document to applicant via email within 10 business days of receipt of a complete consultation request as verification of consultation. Applicant will include a copy of the documents as part of the project application.

If the Corps determine it is feasible for their services to be used on the project, applicant will contact the Corps to discuss costs and coordinate the planning of Corpsmember involvement in the project and reach out again if the project receives funding.

Revised January 2021

Submission of past consultations does not satisfy the requirement to consult with the Corps. The Corps must be consulted each grant cycle prior to submitting a grant application.



California Conservation Corps and Certified Community Conservation Corps Corps Consultation Form



Proposition 68 – Parks, Environment and Water Bond

To initiate the Corps Consultation Process, this completed form and all required attachments must be emailed to the California Conservation Corps (CCC) and certified local conservation corps (represented by the California Association of Local Conservation Corps (CALCC)):

California Conservation Corps: Prop68@ccc.ca.gov

California Association of Local Conservation Corps: Inquiry@Prop68CommunityCorps.org

Upon completion of the consultation process, both the CCC and CALCC will each send to the Applicant a completed Corps Consultation Review Document to include with the grant application. Please see the Corps Consultation Process for more information. A copy of the process can be requested from the state department administering the grant program.

Except for an exempted project as noted below, this Corps Consultation Form shall be completed by entities applying for funding through Proposition 68, Chapter 1, Division 45: California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018.

The Corps have determined that it is not feasible to use their services on projects that do not include hand labor, therefore these projects are exempt from the consultation process and do not need to submit the Corps Consultation Review Document to the administering agency.

1. Is this application solely for planning or acquisition with no field work?
☐ Yes (Application is exempt from the requirement to consult with the Corps and no further action is required)
☐ No (proceed to Question 2)
2. Department/Conservancy administering the grant program to which you are applying for funding:
3. Name of Grant Program:
4. Due date of Grant Application:
5. Anticipated Grant Award Date:
6. Name of Grant Applicant Organization:
7. Project Title:
8. Project Start and End Dates:
9. Anticipated Start and End Dates for Corpsmember Labor (identify all seasons, if applicable):
10. Best person to contact regarding project details:

Name:

Email Address:

Title & Organization:

Phone Number:

11. Project Description identifying key project activities, deliverables, and a clear description of field work
(*Attach additional pages if necessary*):

12. Portions of this project that can be carried out by Corpsmembers. If unfamiliar with the full capabilities of Corpsmembers, type "Uncertain". (*Attach additional pages if necessary*):

13. Please attach the following:

- Project Location Map(s) (required)
- Site Plan(s) (if available)
- Any other information that would be helpful for Project Managers to understand your project

Notes

CCC and CALCC representatives will return a Corps Consultation Review Document to applicant via email within 10 business days of receipt of a complete consultation request as verification of consultation. Applicant will include a copy of the documents as part of the project application.

If the Corps determine it is feasible for their services to be used on the project, applicant will contact the Corps to discuss costs and coordinate the planning of Corpsmember involvement in the project and reach out again if the project receives funding.

Submission of past consultations does not satisfy the requirement to consult with the Corps. The Corps must be consulted each grant cycle prior to submitting a grant application.

ATTACHMENT B

Agreement

CITY OF GARDENA CONSULTANT AGREEMENT WITH XYZ

This Agreement is entered into this _____ day of _____, 2020, by and between the **City of Gardena**, a municipal corporation ("City") and **XYZ**, a [state] [type of entity] ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree, as follows.

1. **RECITALS.** This Agreement is made and entered into with respect to the following facts:

- A. Whereas, City is desirous of obtaining professional consultant services to develop a Sewer System Master Plan, update the Sewer System Management Plan, and prepare a Sewer Design Manual services;
- B. Whereas, Consultant has represented that it is qualified by virtue of experience, training, education and expertise to accomplish these services; and
- C. Whereas, City has determined that the public interest, convenience and necessity require the execution of this Agreement; and
- D. Whereas, no official or employee of City has a financial interest, within the provisions of sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

2. **TERM OF AGREEMENT.** This Agreement shall commence upon execution and shall continue until completion, unless earlier terminated as provided below.
 - A. Either party may terminate this Agreement, without cause, by giving thirty (30) days written notice to the other party.
 - B. City may terminate this Agreement for cause by giving thirty (30) days written notice to Consultant. Lack of funding shall be considered cause for terminating this Agreement.
 - C. Upon termination, Consultant shall: (1) promptly discontinue all services affected, unless the notice directs otherwise; and (2) promptly deliver to City all data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by Consultant in performing the services under this Agreement, whether completed or in progress. Consultant shall be entitled to reasonable compensation for the services it performs up to the date of termination; however, if the Agreement

is terminated by City for cause, other than lack of funding, or by Consultant without cause, City shall be entitled to deduct any costs it incurs payment to another consultant for Services, which duplicate Consultant's Services to date. In the event of termination for other than cause attributable to Consultant, Consultant shall be deemed released for liability for any work assigned but not completed as of the effective date of termination.

3. **SERVICES.** Consultant agrees to provide the services as specified in the Consultant's Proposal, Exhibit A, attached hereto and incorporated herein by this reference ("services"). Unless otherwise specified herein, Consultant shall, at its sole cost and expense, furnish all facilities, equipment and personnel which may be required for providing the Services pursuant to this Agreement.
4. **ADDITIONAL SERVICES.** If City determines that additional services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the agreed upon charges therefore as set forth in the written authorization. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.
5. **CONSULTANT'S PROPOSAL.** This Agreement shall include Consultant's proposal or bid which is incorporated herein as Exhibit A. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.
6. **PERSONNEL.** City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all services under this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City. During the term of this Agreement, Consultant shall provide the services specified in the proposal. Such individual(s) shall not be replaced without the prior written consent of City.
7. **PERFORMANCE BY CONSULTANT.** Consultant shall maintain or exceed the level of competency presently maintained by other similar practitioners in the State of California, for professional and technical soundness, accuracy and adequacy of all work, advice and material furnished under this Agreement.
8. **TIMING OF PERFORMANCE.** Time is of the essence with respect to Consultant's performance of the Services required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement. City, in its sole discretion, may extend the time for performance of any Service.

9. **MONITORING OF CONSULTANT.** Consultant's performance of this Agreement shall be continuously monitored by the General Services Director/City Engineer. Consultant shall be notified in writing of any deficiency in the performance of this Agreement in a timely manner by the General Services Director/City Engineer. Consultant shall have five (5) business days from receipt of the notification to cure any deficiency to the reasonable satisfaction of the General Services Director/City Engineer. All costs for such corrections shall be borne by Consultant and shall not increase Consultant's fees due hereunder. Should the General Services Director/City Engineer determine that Consultant has not performed its obligation as stated in this Agreement in a satisfactory manner, City may terminate this Agreement for cause as specified in Section 2 above.

10. **COMPENSATION.** Consultant shall be compensated as follows:

- A. Amount. City shall compensate Consultant for services rendered pursuant to this Agreement at the rate specified in the attached fee proposal hereto and incorporated herein by reference. In no event shall compensation under this Agreement exceed and 00/00 (\$###.##) without the prior written authorization of the City Council.
- B. Invoices and Payment. Payment by City to Consultant shall be made upon receipt and approval of invoices for Services rendered. For payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced. City shall review the invoices to determine whether services performed, and documents submitted are consistent with this Agreement. Payment shall be made within forty-five (45) days following receipt of the invoice or City shall provide Consultant with a written statement objecting to the charges and stating the reasons therefor. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.
- C. Expenses. Consultant shall not be entitled to any additional compensation for expenses.

11. **INSURANCE REQUIREMENTS.**

- A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverages required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and

provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

- B. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-VII, unless otherwise approved by City.
- C. Coverages, Limits and Policy Requirements. Consultant shall maintain the types of coverages and limits indicated below:
1. Commercial General Liability Insurance – a policy for occurrence coverage for bodily injury, personal injury and property damage, including all coverages provided by and to the extent afforded by Insurance Services Office Form CG 2010 ed. 10/93 or 11/85, with no special limitations affecting City. The limit for all coverages under this policy shall be no less than one million dollars (\$1,000,000.00) per occurrence.
 2. Commercial Auto Liability Insurance – a policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars (\$1,000,000.00) per accident.
 3. Worker's Compensation and Employers Liability Insurance – a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.
 4. Professional Errors & Omissions ("E&O") – a policy with minimum limits of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder. This policy shall be issued by an insurance company which is admitted to do business in the State of California.

5. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

- a. Additional insureds: "The City Gardena and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."
- b. Notice: "Said policy shall not terminate, be suspended, or voided, nor shall it be cancelled, nor the coverage or limits reduced, until thirty (30) days after written notice is given to City."
- c. Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Gardena, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Gardena shall be excess and not contributing with the insurance provided by this policy."
- d. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Gardena, its officers, officials, agents, employees, and volunteers.
- e. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.

E. Deductibles. Any deductible or self-insured retentions over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory financial guarantee for payment of

losses and related investigations, claim administration and defense expenses.

- F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefor, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.
- G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.
- H. Non-Limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

12. INDEMNIFICATION. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected officials, officers, agents, employees and volunteers, at Consultant's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents, employees and volunteers arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected officials, officers, agents, employees and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

13. **COOPERATION.** In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

14. **INDEPENDENT CONTRACTOR.** Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

15. **PERS ELIGIBILITY INDEMNIFICATION.** In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

16. **NON-LIABILITY OF CITY.** No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.

17. **OWNERSHIP OF WORK PRODUCT.** All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed works made for hire for City by Consultant as City employee(s) for hire and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination or expiration of this Agreement.
18. **NONUSE OF INTELLECTUAL PROPERTY OF THIRD PARTIES.** Contractor shall not use, disclose or copy any intellectual property of any third parties in connection with work carried out under this Agreement, except for intellectual property for which Contractor has a license. Contractor shall indemnify and hold City harmless against all claims raised against City based upon allegations that Contractor has wrongfully used intellectual property of others in performing work for City, or that City has wrongfully used intellectual property developed by Contractor pursuant to this Agreement.
19. **WAIVER OR BREACH.** No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.
20. **COMPLIANCE WITH LAWS.** Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.
21. **CONFLICT OF INTEREST AND REPORTING.** Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of services to be performed under this Agreement.
22. **EMPLOYMENT OF ALIENS.** Consultant warrants it fully complies with all laws regarding employment of aliens and others, and that all its employees performing services hereunder meet the citizenship or alien status requirements contained in federal and state statutes and regulations.

23. **NON-DISCRIMINATION.** Consultant covenants there shall be no discrimination based upon race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in activity pursuant to this Agreement.
24. **FORCE MAJEURE.** Consultant shall not be in default for failing to perform in accordance with the terms of this Agreement if such failure arises out of causes beyond the control and without the fault or negligence of Consultant.
25. **ASSIGNMENT.** Consultant shall not assign or subcontract any of its obligations pursuant to this Agreement, nor any part thereof, except for any monies due the Consultant, without the prior written consent of City. Such consent by City shall not be unreasonably withheld. Consultant shall be fully responsible to City for all work performed by assignees or subcontractors.
26. **NOTICES.** Whenever it shall be necessary for either party to serve notice on the other respecting this Agreement, such notice shall be in writing and shall be given by personal service upon the party to be notified, or by deposit of the same in the custody of the United States Postal Service, postage prepaid, addressed to the party to be notified as follows:

To City: City of Gardena
 1700 West 162nd Street
 Gardena, California 90247
 Attn: Allan Rigg
 Director of Public Works

To Consultant: XYZ
 Address
 XXXX, CA #####
 Attn: Name
 Title

Notices shall be deemed to have been served upon the date of personal service or three (3) working days after the same has been deposited in the United States Postal Service.

27. **LICENSED STATUS.** Consultant shall, at all times during the term of this Agreement, have in full force and effect, all licenses required of it by law, including, but not limited to, a City Business License.
28. **FAMILIARITY WITH WORK.** By executing this Agreement, Consultant warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the difficulties and restrictions of the work under this Agreement. Should Consultant discover any conditions materially differing from those inherent in the work or as represented by City, it shall immediately inform City and shall not proceed, except at Consultant's own risk, until written instructions are received from City.

29. **PUBLIC RECORD ACT DISCLOSURE.** Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

30. **MAINTENANCE OF RECORDS.** Consultant shall maintain for a minimum of three (3) years from the completion date of the Services under this Agreement, the following records:

- A. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assume proper accounting for all funds;
- B. Records which establish that Consultant and all subcontractors who render Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations;
- C. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.
- D. The aforementioned records shall be made available to City or any authorized representative thereof upon request for audit.

31. **BINDING EFFECT.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

32. **GOVERNING LAW.** This Agreement shall be interpreted and construed according to the laws of the State of California. Any action commenced about this Agreement shall be filed in the appropriate branch of the Los Angeles County Municipal or Superior Court.

33. **SECTION HEADINGS.** The Section headings used in this Agreement are for reference purposes only and shall have no binding effect.

34. **AUTHORITY TO EXECUTE.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.

35. **ATTORNEY'S FEES.** In the event that legal action is necessary to enforce the

provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover attorney's fees and court costs from the opposing party.

36. **PREPARATION OF AGREEMENT.** Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Agreement and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.
37. **SEVERABILITY.** If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.
38. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. This Agreement may be signed by the parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or email electronic signatures. Each executed counterpart shall be deemed an original. All counterparts, taken together, constitute the executed Agreement. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.

The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format shall be legal and binding and shall have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. City and Consultant (i) agree that an electronic signature, whether digital or encrypted, of a party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile or, electronic mail, or other electronic means, (iii) are aware that the other party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and California Uniform Electronic Transactions Act ("UETA")(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, email or other electronic means shall

constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

IN WITNESS WHEREOF, City and Consultant have executed this Agreement as of the date first hereinabove set forth.

CITY OF GARDENA

Tasha Cerda, Mayor

CONSULTANT – XYZ

Name

Sign: _____

Title: _____

Name

Sign: _____

Title: _____

ATTEST:

Mina Semenza, City Clerk

APPROVED AS TO FORM:

Carmen Vasquez, City Attorney

Consultant Agreement with XYZ

Part One:
Design, Architecture and Engineering Services for
Gardena Community Aquatic & Senior Center
City of Gardena



August 9, 2021

Cover Letter

31591 Camino Capistrano
San Juan Capistrano, CA 92675
www.RJMdesigngroup.com
(949) 493-2600 *phone*
(949) 493-2690 *fax*



August 9, 2021

Mr. Allan Rigg
Director of Public Works
Office of the City Clerk, City Hall
City of Gardena
1700 W. 162nd Street
Gardena, CA 90247

RE: Design, Architecture and Engineering Services for Gardena Community Aquatic and Senior Center

Dear Mr. Rigg,

RJM Design Group, Inc. is excited to submit our scope of services for the Design, Architecture and Engineering Services for the Gardena Community Aquatic and Senior Center. Our team has extensive experience in creating unique community spaces that meet the needs of the stakeholders and are a source of pride for the Community. When it comes to aquatic and recreation facilities, we are well versed in the identification of the needs of a community and we ensure that our designs match those very needs. The design of a facility that fulfills the needs of the community produces a project that is appropriate from an initial cost perspective and, more importantly, from an ongoing maintenance concern.

In addition to our expertise in working with stakeholders to attain consensus as to a project's direction, we also have extensive experience in the demolition of existing aquatic and recreation facilities. This demolition experience provides awareness to several cost saving techniques that can increase efficiency, timely project evolution, and potentially stretch the available construction budget. Our team has experience on several projects that consisted of similar replacement type strategies including the removal of pool decks and only the necessary portions of existing pool shells that were then re-purposed into base material for new site improvements.

We have a comprehensive, well-rounded team of accomplished and recognized professionals to fully meet the consulting requirements for developing the Gardena Community Aquatic and Senior Center. Our project team's expertise include community-based park planning/design, aquatic facilities, recreational facilities, architecture, and landscape architecture/design. Each member was selected on the basis of direct and related experience to focus on this assignment. Our process is structured to emphasize an "overall design approach" that combines the site, architecture, and facility elements together into an integrated Master Plan. Our goal is to work with your community to create a "destination" type of experience for your residents.

Thank you for providing us the opportunity to present our team and methodology for your consideration. We welcome the opportunity to further discuss your project with you. We look forward to the opportunity of establishing a long-term relationship with the City of Gardena, and to assist you in the design and development of this exciting and challenging project.

Sincerely,
RJM Design Group, Inc.

A handwritten signature in blue ink, appearing to read "Larry P. Ryan", is written over a horizontal line.

Larry P. Ryan ASLA
Principal

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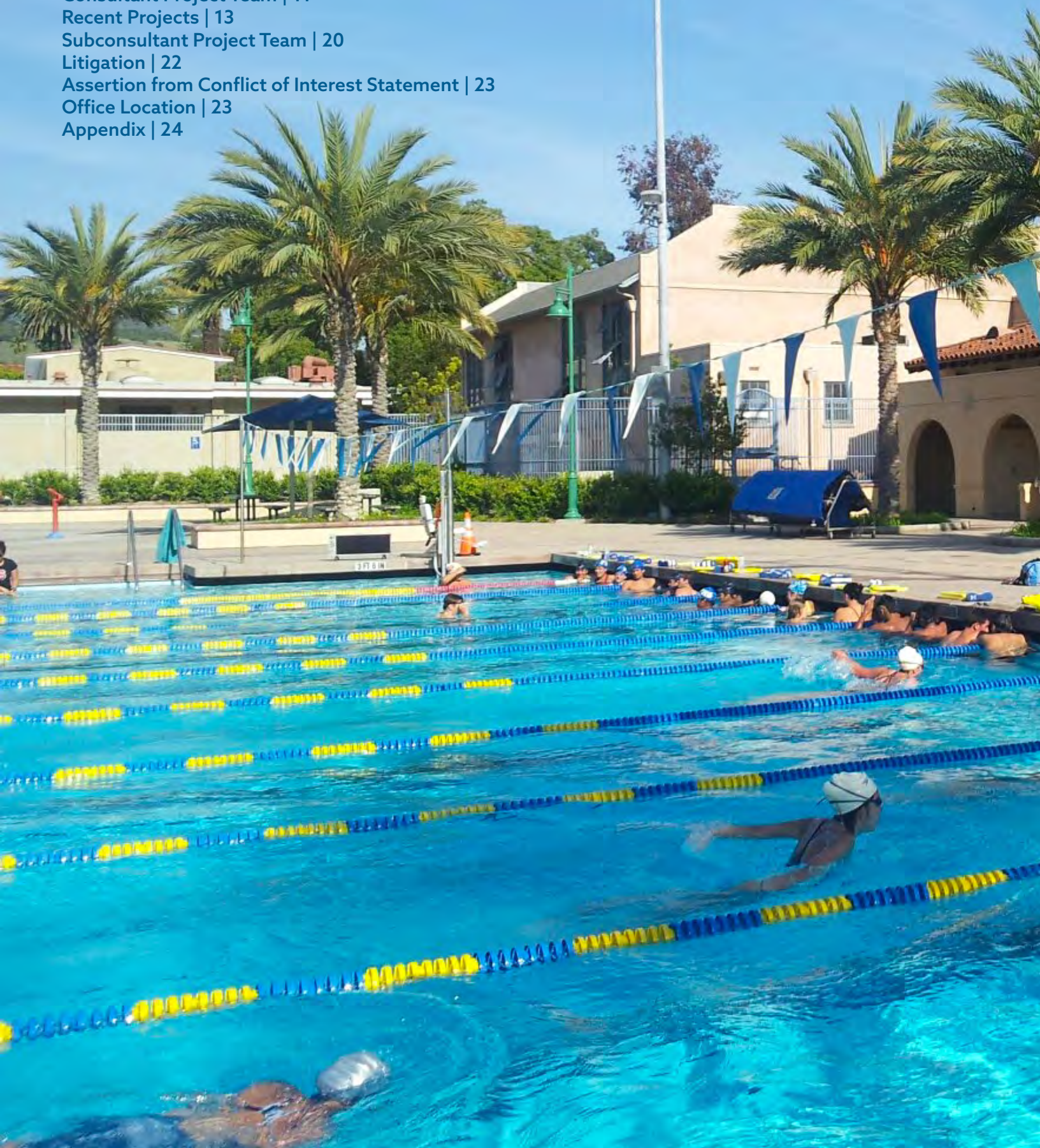
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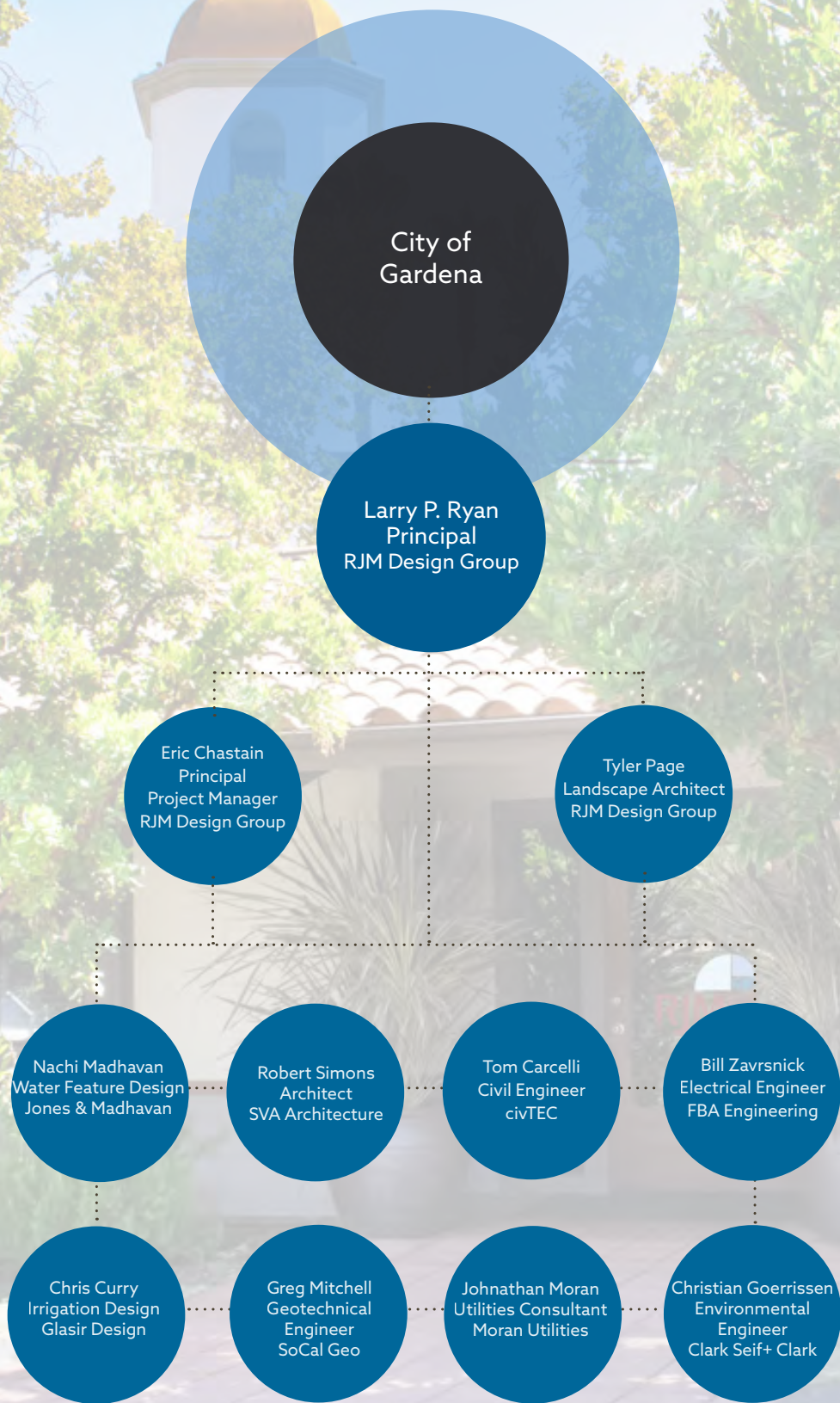
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Firm Background, Qualifications, and Organizational Structure





Established in 1987, RJM Design Group has evolved into a multi-disciplinary landscape architectural, planning, and design firm committed to serving the needs of cities, public agencies, and organizations throughout California. RJM is comprised of talented individuals with varied backgrounds and interests. Among these dynamic professionals are licensed landscape architects, architects and planners, most of whom are LEED Accredited Professionals. Each person brings a unique, yet complementary experience and passion to the firm, who will be dedicated to the duration of the project as needed.

Firm Legal Name	RJM Design Group, Inc.
Type of Business	California Corporation, SBE
Number of Years in Business	34 Years (Since 1987)
CA Business License Number	12483
Contact Information	(949) 493-2600
List of Owners	Larry P. Ryan — President, larryr@rjmdesigngroup.com Robert Mueting — Vice President, bob@rjmdesigngroup.com Zachary Mueting — Secretary, zach@rjmdesigngroup.com
Principal Contact	Larry P. Ryan / larryr@rjmdesigngroup.com
Office Location	31591 Camino Capistrano, San Juan Capistrano, CA 92675
Firm Size	16 Personnel
Personnel	(10) Licensed Landscape Architects, Project Managers (5) Technical Support (4) Administrative Support (3) LEED Accredited Professionals (2) Licensed Arborists

Marguerite Aquatics Center • Mission Viejo, CA (RJM Project)



Approach

Our extensive experience as Prime Consultant on a wide variety of Aquatic and Senior Facility projects provides our Team with a demonstrated list of advantages. This experience and lessons learned provides our team with a clear outline as how a successful aquatic facility should be designed and built. This outline of valuable experience includes the following suggested strategy:

1. Develop a clear understanding as to who are the primary user groups and what are their preferences and/or requirements (recreation and competition swim, access, lockers, storage, meeting and gathering spaces etc.).
2. Specific user group participation may facilitate a 'Memo of Understanding' that provides for financial compensation for the right-of-use. This can specifically be very desirable to help offset the typical long-term operations and maintenance costs.
3. Confirm utility infrastructure capabilities both incoming and outgoing in order to accommodate a typical maintenance and operation procedures – emergency back flush capability (this may necessitate wastewater holding tanks as detention tanks) for projects with inadequate infrastructure.
4. Confirm that there is an available funding source/budget for FF&E's and who shall be responsible for making those selections.
5. Contact DOSH/Health/Fire Department at the earliest time that is appropriate and "request consultation". This will serve to facilitate early awareness and ability to comment on the project. This will likely assist in complying with DOSH/Health/Fire Department requirements, reduce potential changes in the field, and ensure that the project opens on time.
6. If applicable, confirm School Districts strategy for delivery and pickup of student athletes for practices as well as meets and games to insure appropriate site area and layout be provided to accommodate necessary bus volume, parking, staging, etc.
7. Confirm that applicable Design Standards, Design Guidelines, Building Codes/Requirements are referenced and complied with.
8. Establish a clear line of communication and single 'primary' point of contact for both the client as well as the construction/design team. Also clarify the necessary approval process (CIM, County health, DOSH, Police, Fire) and anticipated timing for a response.
9. Establish a comprehensive project schedule with major milestones indicated including necessary approvals as well as the "actual submittal dates" for materials being discussed/reviewed at specific public hearings.



Fillmore Aquatic Center • Fillmore, CA (RJM project)

PROPOSED SERVICES

PHASE I: MASTER PLAN

TASK 1 PROJECT FAMILIARIZATION

A. Obtain all documentation available from the City pertaining to this project, including available topographic and boundary survey, soils investigations, title report, base map and as-built plans of existing buildings and infrastructure. In general, we anticipate the following resources will be furnished by the City.

1. Existing geotechnical information.
2. Demographic profiles and facilities survey (as available).
3. Space requirements (as available).
4. Staff projections (as available).
5. Financing plan (as available).
6. As-built information of existing buildings, facilities/utilities/infrastructure improvements.
7. Any other studies previously completed with regards to the aquatic/senior center complex (program, analysis, etc.)



Central Park Senior & Community Center
Rancho Cucamonga, CA (RJM Project)

B. One (1) meeting with City staff to review the project scope, requirements for the facility, previously prepared program requirements, LEED related goals to achieve Silver Certification equivalent and discuss preliminary schedule. Actual LEED certification processing or otherwise can be provided as an Additional Service.

Assist City staff in identifying potential Project Committee members (Possible members include: Seniors, ADHOC Board Members, City Stakeholders, Park/Facility users, etc.) for receiving input as necessary to meet the needs of the community.

C. Review State and local codes and standards applicable to site development.

MEETINGS: (1) Kick-off meeting with key players to obtain documentation and establish project schedule. Site investigation of existing conditions.

PRODUCTS: Preliminary schedule, resource document file.

TASK 2 EVALUATION OF EXISTING CONDITIONS

Our next task will be to physically review, analyze, and document all existing site assets and deficiencies. The analysis of the site and surrounding relationships shall also be reviewed in regard to the potential importance of phasing for initial and future construction.

- A. The design team will evaluate the existing buildings and site conditions to determine any potential for re-use (storage, multi-purpose building, and lifeguard, etc.), the amount of demolition/renovation necessary to meet program needs, health, safety, building codes and regulations and accessibility requirements.
- B. Prepare base map in AutoCAD format utilizing previously prepared AutoCAD Site improvement plans provided by the City if available.
- C. Compile a utility availability map showing existing utilities and their locations as available.
- D. Prepare site analysis and opportunities and constraints map.
- E. Evaluate site access and parking conditions as appropriate. Confirm functionality/access to adjacent residential units.
- F. Conduct a Hazardous Materials Investigation and document findings.
- G. Meet with the City staff to present analysis findings and discuss proposed aquatic/senior center facility and potential expanded parking lot/vehicular access/impacts onto existing sports fields.

MEETING: (1) City staff meeting to present and discuss findings

PRODUCTS: Base map at appropriate scale for site studies; utilities availability map; opportunities and constraints map; site analysis map and site access evaluation, Hazardous Materials Report, Soils Report

TASK 3 CONCEPTUAL DESIGN

- A. Prepare for and conduct site tour (utilizing CDC guidelines) with City staff and members of your stakeholder groups of other "built" Aquatic facilities park facilities to generally become familiar with desired facilities/ treatments/ relationships. We anticipate two (2) full days of touring nearby built projects that represent the vision, types of facilities and goals identified for the new aquatic/senior center facility.
- B. An Architectural Program shall be prepared for the restrooms, lockers, showers, weight room, entrance, recreation spectator seating, senior center program, and pool equipment component of the project. Functional adjacencies, equipment specifications, and support systems shall be identified and presented.
- C. Prepare preliminary conceptual plan based on approved consensus plan for the aquatic facility site including, but not limited to, modification to vehicular access/parking area, aquatic and senior center buildings, entry plaza area, recreational pool with handicap accessibility, potential slides and water play components, therapy pool area, mechanical and electrical concepts, locker rooms, restrooms, kitchen, community room, food pantry, offices showers, spectator seating for swim meets, specialty areas for party rentals, general seating and layout areas.
- D. Project Budgeting

Services relating to the development of a Statement of Probable Construction Cost based on programming and scheduling studies and consisting of:

- Conversion of programmed requirements to net area requirements.
- Development of initial approximate gross facility areas.
- Evaluation of construction market conditions.
- Application of unit cost data to gross areas.
- Estimates of related costs such as site and facility development, demolition, landscaping, utilities, services, furniture, and equipment.

- E. Meet with City for review of consensus plan and budget.
- F. Refine site and aquatic building plans and cost estimates as appropriate.
- G. Prepare digital presentation of Master Plan process and specific design exhibits for use in presentation to City/Community for review and comment.
- H. Submit "refined" final conceptual plans and preliminary opinion of probable construction costs to staff in preparation for public hearings.
- I. Prepare for and attend a City Council meeting for presentation and approval.

DONATED VALUE ADDED SERVICES

Project Portal / Website Development

With the City's involvement and approval, RJM will develop a project website in the ESRI story map platform where the community can experience and learn about the project, understand the extent of planning considerations, and provide feedback. This website will be a hub for community collaboration and meaningful two-way feedback. This continuous public dialogue will ensure maximum opportunity for all community members to become informed and involved in the development of the Master Plan. Each of the key results will be posted here for all to see and follow along. This method enables continued community awareness and involvement for the life of the project. At any point during the project the community can provide direct comments via a "Feedback" button on the website. As feedback is recorded it will be reviewed and shared with the project team.

Website Updates During Construction Development

RJM will continue hosting the website and provide monthly updates illustrating the construction progress for the community to follow along. Website updates include drone aerial imagers, 360 time lapse photos, and textual narratives of the improvements. The images and information developed for the website will also be shared with the City for use on its social media channels.



PHASE II: FINAL DESIGN

TASK 1 DESIGN DEVELOPMENT

The design development phase of our services shall be to prepare the refined plans and cost estimates based upon the approved Concept Plan reviewed and approved by the City. The plans are to be prepared in order to fix and describe the scope and character of the entire Project, including landscape architectural, architectural, aquatics, civil, structural, mechanical, electrical systems, and materials. Consideration shall be given to availability of materials, equipment and labor, construction sequencing and scheduling, economic analysis of construction, user safety and maintenance requirements, and energy conservation. Final selection of materials, textures, and colors shall occur.



Cameron Park Community Center • Cameron Park, CA

- A. Prepare final designs and plans relative to the site, aquatics, architectural, structural, electrical, civil, and mechanical engineering associated to the proposed project complete with site and building floor plans, exterior building elevations, building cross sections, and aquatic facilities.
- B. Prepare preliminary utility exhibits including storm drainage, sewer, water, gas, electrical, utilities, site access studies and utility coordination.
- C. Prepare preliminary design plans for alternative energy components (solar and photo voltaics).
- D. Prepare preliminary demolition plan that identifies limits of demolition to existing structure, pool elements, deck, and utilities. Identify potential for repurposing elements within the development of the new aquatics area.
- E. Prepare preliminary probable estimates of construction costs.
- F. Provide sample image boards for materials color and finish.
- G. Attend two (2) review meetings with staff to review final design features, materials, colors, etc. prior to initiating final construction drawings.
- H. Prepare for and attend Committee/Council meetings to present and discuss Design Development package.

MEETINGS:	Committee/Council meetings as required. (Anticipate 1 meeting) City staff meetings as required. (Anticipate 2 meetings)
PRODUCTS:	Refined preliminary plans, building elevations and sections, refined cost analysis, defined mechanical and electrical systems, color palettes and materials board, outline specifications of dominant materials for the building, and cost estimate.

TASK 2 CONSTRUCTION DOCUMENTS

The final Construction Document Phase of the project consists of the preparation of the construction documents to include final drawings, specifications, calculations, and final opinion of probable cost. Our proposal includes complete landscape, architectural and engineering services required to execute the project. Specifically, we have included the following disciplines.

A. Landscape Architectural/Site Development

1. Landscape Construction
2. Landscape Planting Plan
3. Landscape Irrigation Plan
4. Landscape Details/Specifications
5. Statement of Probable Construction Costs

B. Architectural

1. Title Sheet, Index and General Notes
2. Architectural Site Plan
3. Building Floor Plan at $\frac{1}{4}" = 1'0"$ scale
4. Reflected Ceiling Plan
5. Exterior Elevations
6. Roof Plan
7. Building Sections
8. Door and Finish Schedules
9. Interior elevations of selected fixtures, walls and rooms
10. Architectural Details (including kitchen equipment)

C. Aquatic Facilities Design (includes all aquatic improvements)

1. Pool System Construction Drawings
 - a. Plan views in appropriate scale
 - b. Longitudinal and cross-sections
 - c. Finish details
2. Pool Structural Drawings
 - a. Structural sections
 - b. Reinforcement schedules
 - c. Miscellaneous structural details
3. Pool Mechanical Drawings
 - a. Underground piping plan
 - b. Mechanical equipment room piping plan, sections and details
 - c. Miscellaneous mechanical details
 - d. Piping schematics
4. Pool Electrical Drawings
 - a. Underwater lighting conduit/wiring plan
 - b. Single phase panel schedule(s)
 - c. Bonding details
 - d. Control circuitry schematics
5. Pool System Miscellaneous
 - a. Structural calculations
 - b. Final form technical specifications in CSI format

D. Civil Engineering

1. Demolition Plan
2. Title Sheet/Details/Quantities
3. Precise Grading Plan



Santa Clarita Aquatic Center • Santa Clarita, CA (RJM Project)

4. Field Survey Verification
5. Hydrology Study
6. Horizontal Control Plan
7. Erosion Control Plan
8. Water and Sewer Plans
9. Water Quality Management Plan
10. Process for Permit
- E. **Structural Engineering**
 1. Structural Calculations
 2. Foundation Plans
 3. Roof Framing Plans
 4. Structural Details
- F. **Mechanical Engineering**
 1. Heating Plan for the office areas
 2. Heating details and schedules
 3. Title 24 calculations
- G. **Plumbing**
 1. Plumbing Floor Plans
 2. Plumbing Fixture Schedules, Details and Specifications
- H. **Electrical Engineering**
 1. Electrical Power Plans
 2. Lighting Plans
 3. Panel Schedules, Notes and Details
 4. Title 24 energy calculations
- I. **Irrigation Design**
 1. Concept plan with hatch areas defining irrigation area types
 2. Irrigation POC, equipment list
 3. Estimated water use
 4. Irrigation plan, notes, legend, installation details
 5. Controller run charts, specifications and cost estimate

During this phase, the Contract Documents are prepared setting forth in detail the requirements for the construction of the project. General conditions, instructions to bidders, and all special requirements will be provided by the City, and when combined with the various trade specifications, a complete project manual will be produced. Construction drawings will be submitted at 75% complete for review, revised and submitted again at 100% complete construction drawings will be submitted for City review and approval.

At each step of construction drawing submittal, a revised cost estimate will also be submitted. Upon approval of construction drawings, the consultant will provide the City with original reproducible tracings and CADD files of the approved construction drawings.

Note: Specifications shall be book format Special Provisions as part of the drawings for the materials connected with this project. Instructions to bidders, general conditions etc. will be part of the specifications provided by the City. Incorporation of City specification requirements shall be included within this format.

MEETINGS: 3 Construction Document Review Meetings

PRODUCTS: Construction Plans, Specifications, and Reports/Studies

TASK 3 BIDDING

(Final scope to be negotiated based on City's involvement of a CM and public bid process, i.e. prequalification of contractors, etc.)

A. BIDDING PROCEDURES

The Consultant shall assist the City with the Bidding Phase of the project. Questions, clarifications, or conflicts arising out of the bidding process will be resolved by addenda prepared by the Consultant. Addenda to the contract for construction shall be prepared in writing to document any clarification or modification made to the contract

TASK 4 CONSTRUCTION OBSERVATION/ADMINISTRATION

(Final scope to be negotiated based on City's involvement of a CM)

The Consultant Team shall attend twenty-four (24) job site meetings for the duration of the construction period to generally review and evaluate the construction schedule, monitor weekly performance, review quality control standards, and provide assistance for any clarification or revision to the contract documents for construction. Shop drawings and related submittals shall be reviewed and returned to the consultant for appropriate action. The Contractor's requests for information, proposal requests, and related communications shall be attended to on a regular basis. Consultant will review change order requests by City staff, issue requests for change orders to the contractor, review the contractors change orders and issue recommendations to City staff for action. Contractor's pay requests shall be reviewed by the Consultant on a monthly basis in accordance with the amount of work completed and in accordance with the contract documents. At every job site meeting, minutes shall be prepared, published and distributed by the Consultant to all parties concerned, specifically noting current action items and related responsibilities.

Upon completion of the Construction Phase the Consultant shall organize and conduct a final walk-through and review as needed. A final punch list for all required corrections and remaining work shall be prepared.

During the Construction Phase of the project, the following services shall be furnished:

A. Pre-construction Conference

A pre-construction conference shall be organized and conducted to brief all parties concerned with general and special requirements of the contract for construction. Procedural matters, routing of information, and project representatives shall be defined. Attendees shall include representatives from the City staff, the Consultant, the Contractor, and all major subcontractors.

B. Job Site Meetings

Job site meetings (anticipate twenty-four (24) meetings) shall be scheduled and conducted by the Consultant for the same day and time through the duration of the project. Scheduling, coordination, requests for information, and changes to the contract for construction are routinely monitored. The consultant shall publish and distribute a field report for each job site meeting, documenting the progress of construction and specifically noting current and delinquent action items.

C. Submittal and Shop Drawing Review

The Consultant shall review all required shop drawings and related submittals as required by the contract documents.

D. Project Close-Out

At the completion of the Construction Phase a final job site meeting and review of the entire facility shall be conducted. A final punch list will be published and distributed by the Consultant to all parties concerned, specifically noting required corrections, non-conforming work, and work remaining to be completed. A second walk-through shall be conducted when all punch list items have been corrected, at which time a Final Notice of Completion shall be filed by the City. Conduct a final walk through approximately 12 months after completion of construction to conduct a warranty review site walk with Owner.

E. Record Drawings

Consultant will review contractor submitted Record Drawings for contract conformance and completeness based upon field observations made during the construction observation/administration task and the original contract documents. Consultant shall not be held responsible for inaccuracies of the contractor provided record drawings. Any site visits required to verify information contained on the contractor's as-built drawings will be provided on an hourly basis.



Consultant Project Team



Larry P. Ryan PLA, ASLA
Role: Principal-in-Charge
RJM Design Group, Inc.
Percentage of time to be dedicated to project: 30%

Larry Ryan's passion for creating meaningful public spaces for people to enjoy led him to co-found RJM Design Group over 34 years ago. The long-term relationships that he develops and maintains with clients, spans decades. He has worked

with numerous communities throughout California and Nevada, where his project involvement encompasses all phases of development for our municipal clients.

Licenses

- Landscape Architect / CA 2502 / AZ 25241 / NV 366 / OR 1072 / ID 16919

Education

- Bachelor of Science, Landscape Architecture, CA Polytechnic State University, Pomona

Relevant Project Experience

Aquatic Centers

- Belmont Plaza Pool Master Plan, CA
- Dana Hills High School Aquatic Center, Dana Point, CA
- Fillmore Aquatic Center, Fillmore, CA
- Ford Park Aquatics Center, Bell Gardens, CA
- Glendale Pacific Park, Glendale, CA
- Marguerite Aquatic and Tennis Center, Mission Viejo, CA
- Montanoso Recreation Center, Mission Viejo, CA
- Morgan Hill Aquatics Complex
- Norwalk Aquatic Pavilion, Norwalk, CA
- Pacific Park Pool, Glendale, CA
- The Cove Waterpark, Riverside County Parks District, CA

Senior & Community Centers

- Adult Recreation & Senior Center, Glendale, CA
- Cesar Chavez Community Center, Long Beach, CA
- Chino Hills Community Center, Chino Hills, CA
- Fullerton Community Center, Fullerton, CA
- Norman P. Murray Community Center, Mission Viejo, CA
- Rancho Cucamonga Community & Senior Center, Rancho Cucamonga, CA
- Temecula Community Recreation Center, Rancho California Sports Park, Temecula, CA



Eric Chastain LLA, LEED AP (BD+C)
Role: Principal Project Manager, RJM Design Group, Inc.
Percentage of time to be dedicated to project: 50%

Eric Chastain is experienced in all phases of the design process from program development and site analysis, to conceptual design, construction documentation and construction

observation. Mr. Chastain's experience in planning and landscape architecture includes; urban design and rehabilitation, streetscape master planning and final development, park design, multi-density residential housing and commercial development.

Licenses

- Landscape Architect / CA 3411
- LEED Accredited Professional

Education

- Bachelor of Science in Landscape Architecture - California State Polytechnic University, Pomona, CA
- Minor in Irrigation Design - California Polytechnic State University, Pomona, CA

Relevant Project Experience

Aquatic Centers

- Belmont Plaza Pool Master Plan, CA
- Dana Hills High School Aquatic Center, Dana Point, CA
- Fillmore Aquatic Center, Fillmore, CA
- Ford Park Aquatics Center, Bell Gardens, CA
- Glendale Pacific Park, Glendale, CA
- Marguerite Aquatic and Tennis Center, Mission Viejo, CA
- Montanoso Recreation Center, Mission Viejo, CA
- Morgan Hill Aquatics Complex
- Norwalk Aquatic Pavilion, Norwalk, CA
- Pacific Park Pool, Glendale, CA
- The Cove Waterpark, Riverside County Parks District, CA

Senior & Community Centers

- Adult Recreation & Senior Center, Glendale, CA
- Cesar Chavez Community Center, Long Beach, CA
- Chino Hills Community Center, Chino Hills, CA
- Fullerton Community Center, Fullerton, CA
- Norman P. Murray Community Center, Mission Viejo, CA
- Rancho Cucamonga Community & Senior Center, Rancho Cucamonga, CA
- Temecula Community Recreation Center, Rancho California Sports Park, Temecula, CA

Consultant Project Team (continued)



Tyler Page

Role: Landscape Architect

RJM Design Group, Inc.

Percentage of time to be dedicated to project: 40%

Tyler Page has been with RJM Design Group since 2018. He is a licensed landscape architect with a background in landscape design, construction document production, and 2D/3D graphics preparation. Tyler leads the GIS

department for RJM Design Group and specializes in ArcGIS Pro mapping, Survey 123 survey development, and Business Analyst. Our goal is to provide agencies (public or private) a robust way to understand the needs/desires of the community and enable convenient ways for those community members to participate.

Licenses

- Landscape Architect / CA 6648

Education

- Bachelor of Science, Landscape Architecture, California Polytechnic State University, Pomona - Magna Cum Laude
- Ornamental Horticulture, Saddleback College, Mission Viejo - Dean's List

Relevant Project Experience

- Arbors Park Improvements, Lake Forest, CA
- Crawford Canyon Park, North Tustin, CA
- Downtown First Street Pedestrian Gallery, Long Beach, CA
- Drake Chavez Park Access Stairs, Long Beach, CA
- Ford Park Aquatics Center, Bell Gardens, CA
- Grant Howald Park, Newport Beach, CA
- La Novia Park Improvements, San Juan Capistrano, CA
- Lincoln Park, Long Beach, CA
- Margarita Recreation Center, Temecula, CA
- North Park, Inglewood, CA
- Peace Park, Long Beach, CA
- TeWinkle Park Improvements, Costa Mesa, CA
- Village Center North Paseo, Mission Viejo, CA



Recent Projects



Bell Gardens Ford Park Aquatics Center

Bell Gardens, CA

Project Start/End Dates: Jan 2021 - In progress
Project Size: 2.1 Acres
Design Cost: \$ 1.6M
Construction Cost: \$ 18M

Client Reference
Rosanne Adanto, Director of Recreation & Community Services
City of Bell Gardens
phone: (562) 806-7650
email: RAdanto@bellgardens.org

Project Summary

The Bell Gardens Aquatic Center located in Ford Park was built in 1959 and was forced to shut down in 2017 due to failing infrastructure, several maintenance issues and non-compliance to new building codes. The City of Bell Gardens solicited architectural design teams to renovate the facility and bring up to code. RJM and their host of selected consultants won the project and are currently in the process of turning this facility into a state-of-the-art aquatic center.

New programming includes new pool house, recreational and competitive swim programs, water fitness, water safety as well as learning and education. Site amenities include a 50-meter competition pool, therapy pool and waterslide. Other amenities include cabana areas, picnic areas, terraced lawn space, trees for shade, outdoor fireplace and seating areas, spectator seating, covered dry land training areas, new landscape and perimeter fencing are also included.

Along with these improvements the aquatic area has more than doubled in size to cater to all the needs for the Community of Bell Gardens.

Project Team

Principal: Larry Ryan
Project Manager: Eric Chastain
Landscape Architect: Tyler Page



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Marguerite Aquatics Center

Mission Viejo, CA

Start/End Dates: 2015 - 2018
 Services: Conceptual Design,
 Design Development,
 Construction Documents
 Construction Administration
 Design Cost: \$ 1.5 M
 Construction Cost: \$ 31.2 M
 Relationship/Role: Primary Consultant

Client Reference

Keith Rattay
 Assistant City Manager
 City of Mission Viejo
 (949) 470-3018
krattay@cityofmissionviejo.org

Project Summary

The renovation of the 3 acre Marguerite Aquatics Center, in combination with the previous improvements made in the Marguerite Tennis Center Expansion, completes the Marguerite Recreation Center for the City of Mission Viejo. The aquatic complex consists of three pools, the activity pool used for swimming lessons, the competition pool used for competitive swimming, and the dive pool complete with the brand new dive tower.

The Marguerite Aquatics Center is the training center and competition home of the Mission Viejo Nadadores, one of the largest swimming and diving clubs in the United States. The club is world-renown for producing Olympic-caliber athletes, responsible for 20 Olympic Medals, 22 World Records, 91 American Records, 148 National Champions, and 47 National Team Titles.

The new dive tower is the centerpiece to the renovation with the Saddleback Mountains serving as a backdrop. The tower was designed to meet the requirements of synchronized diving competitions, making it the only qualifying tower in Southern California.

Project Team

Principal: Larry Ryan
 Project Manager: Eric Chastain



Recent Projects



Central Park Senior and Community Center

Rancho Cucamonga, CA

Year Delivered: 2005
Project Size: 30 Acres

Client Reference
John Gillison
City Manager
City of Rancho Cucamonga
(909) 477-2700

Project Summary

Central park is a 100-acre site located in the geographic heart of Rancho Cucamonga and is a major resource for recreational activities for the residents of Rancho Cucamonga.

After nearly two decades of planning and community participation workshops, The James L. Brulte Senior Center and the Goldy S. Lewis Community Center represent Phase I of Central Park's development. Opened to the public in May 2005, the 57,080 square foot Senior and Community Center facility promotes health, wellness, and community interaction for all age groups.

The exterior courtyards and grounds are landscaped with drought tolerant plant materials and a water efficient irrigation system. A universal play tot lot adjacent to the community center serves the needs of children, parents, and grandparents, encouraging intergenerational interaction.

Project Team

Principal: Larry Ryan
Project Manager: Zachary Mueting





Santa Clarita Aquatics

Santa Clarita, CA

Completion Date: 2003
Project Size: 5 Acres
Design Cost: \$1.5M
Construction Cost: \$12M

Client Reference
Wayne Weber
Manager, Parks Planning
City of Santa Clarita
wweber@santa-clarita.com
(661) 255-4961

Project Summary

The Santa Clarita Aquatic Center opened in October 2003, quickly becoming a popular source of aquatic recreation for both organized aquatic events and fun water play for community participants of all ages. The City of Santa Clarita and RJM Design Group gathered public input on the amenities to be included in the facility by conducting several community participation workshops.

The aquatic center provides a diverse pool program by defining and separating different use areas with topography and landscaping. The Aquatic Center offers three pools, consisting of a 50 meter competition pool with a competition timing system, a 25 meter dive pool, and a recreational/ activity pool, complete with water play equipment, a 160 foot water slide, concession building, locker/changing rooms, and lighted, landscaped grounds.

Project Team

Principal: Larry Ryan
Project Manager: Craig Sensenbach



Recent Projects



Pacific Park Pool

Glendale, CA

APWA B.E.S.T. Project of the Year Award

Start/End dates: 2011-2020 splash pad upgrades in progress
Project Size: .75 acres
Design Cost: \$827,000
Construction Cost: \$3.47M

Client Reference

Peter Vierheilig, Park Planning & Development Project Manager
City of Glendale
5850 West Avenue, Suite 212, Glendale, CA 91203
(818) 937-8263 | pvierheilig@glendaleca.gov

Project Summary

Located in the downtown area of Glendale, this project was developed due to the demand for a public pool in the community. The lack of open space in this urban setting made the development challenging and necessitated the demolition of an existing under-utilized urban plaza.

The Pacific Park Pool project includes a 4,900sf 6-lane pool with separate instructional area, a new 3,100sf pool house building including public restroom/showers, staff work area, pool equipment and storage, and a pool deck area with seat walls and shade structures. As a result of the City's mandate for a Green Building this project received LEED Certification with a Platinum Rating and incorporates various green components like solar panels built into the shade structures.

Project Team

Principal: Larry Ryan
Project Manager: Eric Chastain
Architect: James Mickartz
Splash Pad: Vortex
Shade Structures: Idie Industries





The Cove Waterpark / Jurupa Aquatic Center

Riverside, CA

Year Delivered: 2011
 Project Size: 12 acres
 Design Cost: \$1.757M
 Construction Cost: \$17.5M

Client Reference
 Kyla Brown
 General Manager / Parks Director
 Riverside County
 Regional Park and Open Space District
 (951)955-3956

Project Summary

This project is intended to serve as a much needed community recreation aquatic facility and also provide a competitive pool for the adjacent high school, Patriot High School. The pool components have been positioned to allow for concurrent usage while providing clear separation for diverse user groups. The competitive pool area consists of a 25-yard by 35-meter pool, which will provide for all high school swimming and diving competitions as well as floating goal water polo. The recreational pool area has been designed to maximize potential for revenue. The various pool components include a flow rider, lazy river, spray splash area and three (3) water slides with receiving pools. In addition, group picnic structures, terraced and sloped lawn seating/ lounging areas have also been provided to enhance the overall water park experience.

Project Team

Principal: Larry P. Ryan
 Project Manager: Eric Chastain



Recent Projects



Norman P. Murray Community & Senior Center

Mission Viejo, CA

Completion Date: 2008
Project Size: 20 acres
Design Cost: \$253,400
Construction Cost: \$7.5 million

Client Reference

Keith Rattay
Assistant City Manager/Director of Public
Services
City of Mission Viejo
(949) 470-3014

Project Summary

The Norman P. Murray Community and Senior Center enjoys a reputation as an active intergenerational center. With its new 13,500 square foot addition, including a cultural and performing arts building, the center is buzzing with activities for all.

Surrounded by beautiful Oso Viejo Park, the facility offers grand terraces, pedestrian bridges and walkways, shade structures, creek overlooks, picnic areas, garden seating areas, tot lot area, Veterans Plaza, and pedestrian trail linkages to Oso Creek Trail.

The Village Green is a dual-purpose area with two soccer fields that can also be used as an area for large community events. A dry creek bed acts as a bioswale to cleanse run-off water from the parking lot and Village Green.

Project Team

Principal: Larry Ryan
Project Manager: Eric Chastain

Subconsultant Project Team

Nachi Madhavan, AIA
Jones & Madhavan, Principal
Water Feature Design



JONES &
MADHAVAN
ARCHITECTURE
ENGINEERING

Percentage of time to be dedicated to project: 40%

Jones & Madhavan Architecture Engineering is a multi-disciplinary design firm dedicated to providing the highest quality architecture and engineering services for public aquatic facilities. Since being founded in 1990, JMAE has repeatedly demonstrated its ability to design modern aquatic facilities that meet the ever changing needs of its users. Mr. Madhavan will oversee the design and construction administration.

Education

- Bachelor of Science 1983, California Polytechnic State University, San Luis Obispo, CA

Licenses

- California, Architect #C25855

Relevant Project Experience

- Algin Sutton Recreation Center, Los Angeles, CA
- Crespi Carmelite High School, Encino, CA
- De Mandel Aquatic Center at Occidental College, Los Angeles, CA
- Harvard Park Aquatic Center, Los Angeles, CA
- Hemingway Aquatic Center, Carson, CA
- Repplier Aquatic Center, Banning, CA
- Ford Park Aquatic Center, Bell Gardens, CA

Tom Carcelli,
civTEC, Principal in Charge, Civil
Engineer



Percentage of time to be dedicated to project: 25%

Tom Carcelli has over 25 years of experience in the civil engineering field with particular emphasis on parks and recreation, commercial/industrial, education and public works projects. His extensive design and management experience in all phases of civil engineering for land development projects throughout Southern California includes grading, water quality, hydrology, hydraulics, storm drain, water/sewer, survey/mapping and street design. Tom has been in charge as a project manager on over 100 projects from master planning to construction with RJM Design Group over the past 20 years.

Education

- BS, Civil Engineering, University of California, Irvine, 1988
- Masters in Architecture, California State Polytechnic University, Pomona, 1994

Licenses

- Registered Civil Engineer/CA #81640
- Qualified SWPPP Developer (QSD) — C-81640

Relevant Project Experience

- Esencia Sports Park, Rancho Mission Viejo, CA
- Anthony Munoz Community Center, Ontario, CA
- Marguerite Aquatic Complex, Mission Viejo, CA
- Yorba Linda Adventure Play, Yorba Linda, CA
- Ford Park Aquatic Center, Bell Gardens, CA

Bob Simons,
SVA Architects
Partner in Charge/Architect of Record



Percentage of time to be dedicated to project: 15%

Mr. Simons is the President of SVA and will serve as the Partner-in-Charge for this project. He brings over 35 years of professional experience, and has a dedicated portfolio of civil and public projects, including City Halls, Recreation Centers, Conference Centers, Fire Stations, Senior Centers, Libraries, and Community-Focused Facilities. He will oversee the programming, planning, design, and construction administration.

Education

- Bachelor of Architecture, California Polytechnic State University, San Luis Obispo, San Luis Obispo, CA

Licenses

- California Architect License: C-18301

Relevant Project Experience

- County of Los Angeles Quartz Hill Library, Quartz Hill, CA
- La Habra Civic Center, La Habra, CA
- Orange County Public Works Various On-Call Projects, Orange County, CA
- Margarita Recreation Center, Temecula, CA
- San Ysidro Library, San Diego, CA
- La Sierra Senior Center, Riverside, CA
- Ford Park Aquatic Center, Bell Gardens, CA

William Zavrsnick LEED **FBA ENGINEERING**
APLLA, ASLA

FBA Engineering, Electrical Engineer

Percentage of time to be dedicated to project: 10%

William Zavrsnick has 30 years of experience and has been active in the electrical engineering field since joining FBA in 1985. His experience includes the electrical design of Public Works, Parks and Recreation Facilities. He is particularly experienced in the design and development of electrical power distribution, general, specialized and event power systems, outdoor, security and sports field lighting systems, lighting photometric studies, phased construction projects and familiar with public bid type projects and construction.

Education

- BS Civil Engineering/Mount Hood College, Oregon

Certifications

- LEED Accredited Professional — LEED AP
- Illuminating Engineering Society — IES
- Institute of Electrical and Electronic Engineers — IEEE American Institute of Architects — AIA
- Electrical Engineering — Los Angeles County

Relevant Project Experience

- Esencia Sports Park and Aquatic Recreational Facility, Rancho Mission Viejo, CA
- Anthony Munoz Community Park, Ontario, CA
- Fullerton Community Center, Fullerton, CA
- Adventure Play Area, Yorba Linda, CA
- Bommer Park Rehabilitation, Irvine, CA
- Ford Park Aquatic Center, Bell Gardens, CA

Subconsultant Project Team (continued)

Chris Curry,
Sole Proprietor
Glasir Design, Irrigation Design

GLASIR DESIGN

Percentage of time to be dedicated to project: 10%

Chris Curry is an irrigation sub-consultant who understands the Model Water Efficiency Landscape Ordinance to determine the water use for a project and in-turn design the irrigation system to meet the requirements of the Ordinance. He is familiar with new water savings technology to meet the allowable water use requirements. Glasir Design will ensure the project shows the planting hydro zones to be compatible with the irrigation design. For the past 10 years Chris has prepared irrigation plans for RJM park projects. Chris has over 19 years' experience in irrigation design, landscape architecture, and landscape construction. His focus is on the efficient use of water in the landscape. He has been rewarded for his efforts by being chosen by the United States Environmental Protection Agency as the WaterSense Irrigation Partner of the year for 2011. He is only the second irrigation design consultant chosen for this award which shows his commitment to the environment through sound water conservation practices.

Education

- B.S. Landscape Irrigation Science / California Polytechnic University, Pomona, CA

Licenses

- US Environmental Protection Agency (EPA) WaterSense Irrigation Partner — 2011 EPA WaterSense Irrigation Partner of the year
- Professional Member of the American Society of Irrigation Consultants — 2011 Southern California Chapter President

Relevant Project Experience

- Yorba Linda Adventure Play, Yorba Linda, CA
- Grant Howald Park, Newport Beach, CA
- Grand Avenue Park, Chino Hills, CA
- Ford Park Aquatic Center, Bell Gardens, CA

Johnathan Pyles
Moran Utilities, Inc.
Project Manager



Percentage of time to be dedicated to project: 3%

John possesses more than thirty-seven (37) years of utility industry experience, including Southern California Edison (SCE), San Diego Gas & Electric (SDG&E), and two other dry utility consulting firms. John is a Certified Applicant Designer for Southern California Edison and has held a variety of project management, technical, and leadership positions within each company. His current responsibilities encompass the management of design, construction, and technical aspects of electric, gas, and telecommunications systems serving large master planned communities within the Orange, Riverside, San Bernardino, and Los Angeles Counties. Project specific experience includes several Irvine Company Developments, and Rancho Mission Viejo projects currently in process. As Sr. Vice President, John oversees day to day business operations, client management, designs highly technical projects, and personally manages utility related projects throughout California.

Relevant Project Experience

- Esencia Sports Park and Aquatic Recreational Facility, Rancho Mission Viejo, CA
- Los Olivos Community Center, Irvine, CA
- Bommer Park Rehabilitation, Irvine, CA
- Ford Park Aquatic Center, Bell Gardens, CA

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Gregory K. Mitchell
Southern California
Geotechnical,
Principal Engineer



Percentage of time to be dedicated to project: 5%

SCG is a consulting engineering firm providing geotechnical consulting services to a variety of clients, including commercial, industrial, and residential developers as well as municipal agencies. SCG will be conducting a preliminary geotechnical investigation and infiltration testing during the design phase, and earthwork observation and testing during the construction phase of the project.

Education

- BSCE, University of New Mexico, Albuquerque, NM

Registrations

- Registered Geotechnical Engineer, CA
- Registered Civil Engineer, CA

Relevant Project Experience

- Adventure Play Area, Yorba Linda, CA
- Ted Craig Regional Park, Fullerton, CA
- Bommer Park Rehabilitation, Irvine, CA
- Norwalk Golf Center, Norwalk, CA
- Amelia Mayberry Skate Park, Whittier, CA
- Ford Park Aquatic Center, Bell Gardens, CA

Christian
Goerrissen
Clark Seif Clark



CLARK SEIF CLARK, INC.
HEALTH & SAFETY • ENGINEERING • ENVIRONMENTAL

Project Manager, Field Staff

Percentage of time to be dedicated to project: 3%

Clark Seif Clark, Inc. (CSC) is a multi-disciplined environmental consulting and compliance management firm focusing on hazardous materials surveys, health risk evaluations, abatement oversight and remedial action implementation. CSC provides a full range of integrated services from conceptual design through field implementation both as a Prime Contractor and as a subcontractor to major environmental restoration contractors and public agencies throughout California. Since the late 1980s, public, industrial, and private sector clients have relied on CSC to develop, maintain, improve, and amend internal environmental policies as rules, regulations and environmental best management practices changed.

Education

- B.A./2004/Environmental Biology, California State University, Northridge, Northridge, CA

Certifications

- Cal-OSHA Certified Asbestos Consultant #00-2840
- Cal-DPH Accredited Lead Inspector / Assessor / Monitor #13462

Relevant Experience:

- Metropolitan Water District
- California Department of Transportation
- Ventura County Department of Public Works
- Ford Park Aquatic Center, Bell Gardens, CA

Litigation, Assertion from Conflict of Interest, Office Location

Litigation

RJM Design Group has not been involved in any lawsuits within the past (5) years against the firm or its principals alleging misconduct and/or negligence.

Assertion from Conflict of Interest Statement

Project: 291.16.1 PASEO DE COLINAS TRAFFIC CALMING PROJECT
Project: 291.17.1 POOCH PARK RENOVATION
Project: 291.18.02 GATEWAY ASSISTED LIVING
Project: 291.18.03 SUNPOINTE (PRELIM)
Project: 291.18.04 LAGUNA NIGUEL CITY CENTER (PRELIM)
Project: 291.18.05 PICERNE PODIUM 27930 CABOT RD. DELTA
Project: 291.18.06 FAST 5XPRESS CAR WASH
Project: 291.19.01 THE CENTER @ RANCHO NIGUEL - SITE 4
Project: 291.19.02 PASEO DE COLINAS 30 UNIT RESIDENTIAL
Project: 291.19.03 NIGUEL SUMMIT AREA "G"
Project: 291.19.04 LAGUNA NIGUEL SENIOR LIVING
Project: 291.19.05 APARTMENTS @ 27912 AND 27942 FORBES
Project: 291.20.01 LAGUNA NIGUEL GATEWAY COMMUNITY CENTER
Project: 291.20.02 WILD FORK FOODS (PRELIM)
Project: 291.20.03 VINEYARD COMMUNITY CHURCH 27632 EL LAZO
Project: 291.20.04 27942 FORBES RD. (Re-Design of 291.19.05)
Project: 291.20.05 PETERSON FAMILY WINE CAVE
Project: 291.21 CITYWIDE PARK NEEDS ASSESSMENT
Project: 509.151.4 ONTARIO FIRE STATION #9
Project: 509.179 VCWD HEADQUARTERS BUILDING
Project: 509.180 NEWPORT BEACH FIRE STATION #2
Project: 526.06.1 GRANT HOWALD PARK - Amendment No. One
Project: 526.06.2 GRANT HOWALD PARK - Additional Services
Project: 526.07.1 NEWPORT ISLAND PARK - Construction Admin.
Project: 526.08 NEWPORT BLVD. & 28th ST. PLANTER AREAS
Project: 542.43.17 THE PRESERVE LOT A POCKET PARK TRACT 20223
Project: 542.43.18 THE LANDINGS TRACT 20008 LOT 'A' REC AREA
Project: 542.43.19 VAN VLIET PERIMETER STREETScape
Project: 542.43.20 MEADOW HOUSE AVENUE NORTH STREETScape
Project: 542.43.21 BLOCK 4 STREETScape
Project: 542.43.22 VERBENA @ THE PRESERVE TR. 20223 HOA LANDSCAPE
Project: 542.43.23 VERBENA @ THE PRESERVE TR. 20223 HOA MODELS
Project: 542.43.24 MERITAGE HOMES TT 18921 LOT 93
Project: 542.43.25 HERITAGE HOMES TT 18921 LOT 94
Project: 542.44.01 KIMBALL INDUSTRIAL PHASE II BLDGS 9-20
Project: 542.44.02 HELLMAN AVENUE STREETScape BETWEEN MARKET & LEGACY PARK
Project: 542.44.03 MEADOWHOUSE RECREATION AREA TRACT 17571
Project: 542.44.04 DISCOVERY PARK - Lot A
Project: 542.44.05 HILLSBOROUGH PHASE THREE
Project: 542.44.06 MORNING SUN - TRACT 20231 ON-SITE LANDSCAPE
Project: 542.44.07 PULTE HOMES TRACT 20172 - MODELS
Project: 542.44.08 MONARCH @ THE PRESERVE HOA PRODUCTION
Project: 542.44.09 THE MEADOWS @ THE PRESERVE TRACT 20170 LOTS 1-5 MODELS
Project: 542.44.10 DISCOVERY PARK @ THE PRESERVE TRACT 20168 LOTS 63-65 MODELS
Project: 542.44.11 DISCOVERY PARK TRACT 20167
Project: 542.44.12 MORNING SUN MODEL TRACT 20231
Project: 542.44.13 DISCOVERY PARK TRACT 20167 MODELS
Project: 542.44.14 9261 REMINGTON AVE. INDUSTRIAL WAREHOUSE
Project: 542.45.01 DELIA @ MEADOWS MODELS - Tract 20171
Project: 542.45.02 GARDENSIDE MEADOWS @ THE PRESERVE
Project: 542.45.05 DELIA @ MEADOWS HOA LANDSCAPE - Tract 20171
Project: 542.45.06 PARKLIN @ THE PRESERVE LOTS 2, 3 TRACT 20164
Project: 542.45.07 VAN VLIET DETENTION BASIN TR 20161
Project: 542.45.10 MAIN STREET APARTMENTS @ THE PRESERVE
Project: 542.45.15 7-ELEVEN 41903 15666 HELLMAN AVE.
Project: 542.46 REVIEW LANDSCAPE SECTION OF UPDATED DESIGN GUIDELINES FOR THE PRESERVE
Project: 543.07.3 SANTA ANA CIVIC CENTER PLAZA IMPROVEMENTS
Project: 543.08 SANTA ANA CIVIC CENTER COURTHOUSE DRY STREAMBED
Project: 543.08.1 SANTA ANA CIVIC CENTER COURTHOUSE DRY STREAMBED - Utility Locating
Project: 543.08.2 SANTA ANA CIVIC CENTER COURTHOUSE DRY STREAMBED - Structural Assessment Analysis
Project: 543.09 EL SALVADOR PARK - Basketball Court Lighting
Project: 543.10 RIVERVIEW PARK - Ballfield Lighting
Project: 544.11 CRAWFORD CANYON PARK LANDSCAPE ARCHITECTURE
Project: 544.12 CRAIG REGIONAL PARK
Project: 544.13 YORBA REGIONAL PARK
Project: 547.19.05 VIEJO COURT
Project: 547.19.06 MCDONALD'S - 26902 TRABUCO
Project: 547.19.07 GUARDIAN SELF STORAGE
Project: 547.19.08 MISSION HILLS CHURCH
Project: 547.19.09 MISSION FOOTHILLS - RETAIL CENTER
Project: 547.19.10 MISSION FOOTHILLS - TRACT 18187 - RESIDENTIAL
Project: 547.20.01 DCX2 - AMAZON
Project: 547.20.02 TRABUCO HILLS CENTER
Project: 547.20.03 EXISTING BUILDING EXTERIOR IMPROVEMENTS - VISTA PAINT SHOPPING CENTER
Project: 547.20.04 GATEWAY GROCERY STORE
Project: 547.20.05 GATEWAY RESTAURANT
Project: 547.21.03 MORNING STAR OF MISSION VIEJO
Project: 547.21.04 OPTUMCARE MEDICAL GROUP
Project: 547.21.05 CAMDEN CROWN VALLEY APARTMENTS
Project: 547.226.1 PROP 68 GRANT APPLICATIONS - Oso Creek Trail - North Trail Expansion & Cross Valley Trail
Project: 547.231 YOUTH ATHLETIC PARK SPORTS FIELD LIGHTING
Project: 547.232 SMWD / OSO CREEK CONCEPTUAL PLAN
Project: 547.232.1 OSO CREEK TRAIL - Access/Connection Studies
Project: 547.233 MISSION VIEJO VILLAGE CENTER - Steinmart Bldg. Paseo Access Studies
Project: 547.233.1 MISSION VIEJO VILLAGE CENTER - Legal Descriptions
Project: 547.233.2 MISSION VIEJO VILLAGE CENTER - Visual Simulation Video
Project: 547.234 LAKESIDE PROMENADE COMPASS AREA - Sketch-Up Model
Project: 547.235 ARCHITECTURAL WALLS at ALICIA & MUIRLANDS / ALICIA & CHARLINDA
Project: 559.12.1 COMMUNITY SERVICES MASTER PLAN - COVID Overlay
Project: 559.13 MURIETTA CREEK RECREATION BASIN
Project: 559.14 MARGARITA DOG PARK RELOCATION & ENHANCEMENT
Project: 561.11 MILE SQUARE GOLF COURSE - Wedding Garden Area & Driving Range Irrigation Renovation
Project: 567.32.3 LOS SERRANOS PARK - Additional Services
Project: 567.32.4 LOS SERRANOS PARK - DSA Construction Observation
Project: 591.20.6 BOMMER CANYON COMMUNITY PARK REHABILITATION
Project: 591.20.7 BOMMER CANYON COMMUNITY PARK CATTLE CAMP REHABILITATION
Project: 605.16.1 GYPSUM CANYON SITE Conceptual Design
Project: 605.17 EL TORO MEMORIAL PARK - Trabuco Road Streetscape Frontage Slope Improvements
Project: 621.02 POMONA PARKS & FACILITIES MASTER PLAN
Project: 627.25.2 ADMIRAL KIDD FIELD ARTIFICIAL TURF - Site Work
Project: 627.35.2 ROUND-A-BOUT REVISIONS - Traffic Circle Improvements
Project: 627.35.3 ROUND-A-BOUT at PCH/LAKEWOOD BLVD./LOS COYOTES DIAGONAL
Project: 627.36.1 DOWNTOWN FIRST STREET IMPROVEMENTS - Expanded Scope Area
Project: 627.36.2 DOWNTOWN FIRST STREET IMPROVEMENTS - Long Beach Blvd. to Elm Ave. & Blue Line Car
Project: 627.36.3 DOWNTOWN FIRST STREET IMPROVEMENTS - Pacific Ave. to Long Beach Blvd.
Project: 627.39.1 DRAKE / CHAVEZ TRAIL CONNECTION - Construction Docs
Project: 627.40 EAST SHORELINE DR. MEDIAN IMPROVEMENTS
Project: 627.41 WILLOW SPRINGS BUSINESS PARK
Project: 627.42 EL DORADO PARK UNIVERSAL PLAYGROUND
Project: 627.43 ON-CALL STREETScape MEDIAN DESIGN STANDARDS
Project: 635.11.1 SPLASH! LA MIRADA AQUATICS CENTER WATERSLIDE
Project: 679.15 SERRANO SUMMIT (Lot 16) PASSIVE PARK
Project: 679.16 ARBORS / EL TORO ENTRY AREA
Project: 679.16.1 ARBORS MINI PARK
Project: 679.16.2 ARBORS MINI PARK - Northeast Corner
Project: 679.17 SERRANO CREEK PARK TREE REPLACEMENT PLAN
Project: 689.08 PALO VERDE PLAYGROUND
Project: 689.08.1 PALO VERDE PLAYGROUND - CDs
Project: 715.04 HOLY SEPULCHER CEMETERY - LAWN CRYPT EXPANSION
Project: 715.04.1 HOLY SEPULCHER CEMETERY LAWN CRYPT EXPANSION
Project: 715.04.2 HOLY SEPULCHER CEMETERY LAWN CRYPT EXPANSION Construction Observation/Admin.

Project: 715.05 ASCENSION CEMETERY - Changed Plan for Phase 2A-1
 Project: 715.05.1 ASCENSION CEMETERY Additional Services
 Project: 726.04.1 SANTA MARIA CEMETERY Additional Services
 Project: 726.04.2 SANTA MARIA CEMETERY - Design Development
 Project: 726.04.3 SANTA MARIA CEMETERY - Construction Docs
 Project: 726.04.4 SANTA MARIA CEMETERY - CDs Additional Services
 Project: 726.04.5 SANTA MARIA CEMETERY - Construction Admin.
 Project: 740.08.3 LARRY GURY COMM. PARK Plan Revisions & Submittals
 Project: 740.08.4 LARRY GURY COMMUNITY PARK - EV Station
 Project: 748.08 LA NOVIA SKETCH-UP
 Project: 792.03 RECREATION PARK NEEDS ASSESSMENT
 Project: 795.22.05 95 ARGONAUT OFFICE PARK
 Project: 795.22.06 PA 19 - 030 FREEDOM LANDSCAPING (PRELIM)
 Project: 795.22.07 ENTERPRISE QUARTER 95 ENTERPRISE
 Project: 795.22.08 51 COLUMBIA HMC CONSTRUCTION
 Project: 795.22.09 METAGENICS (CUP)
 Project: 795.23 CITY HALL ADMINISTRATION BUILDING - Landscape Reno
 Project: 795.24.01 GLAUKOS 26600, 26650, 26700 ALISO VIEJO PARKWAY
 Project: 795.24.02 SO CAL GAS COMPANY ALISO VIEJO BASE - 1 Liberty
 Project: 795.24.03 THE HEIGHTS LAWN & HILL LANDSCAPING
 Project: 795.24.04 THE HEIGHTS EASTERN COURTYARD
 Project: 795.25.01 20 ENTERPRISE - THE CASCADES
 Project: 795.25.02 GLAUKOS 1 LANDSCAPING 26750 ALISO VIEJO PKWY.
 Project: 795.25.03 GLAUKOS 2 TENANT IMPROVEMENT
 Project: 809.04.1 PACIFIC PARK PLAYGROUND Restroom/Shower Upgrades
 Project: 809.04.2 PACIFIC PARK WATER PLAY FEATURE & SHADE STRUCTURE
 Project: 809.05 BRAND PARK RESTROOMS - ADA Improvements
 Project: 818.02 HUA YUAN CENTER
 Project: 837.02 OAK PARK CEMETERY EXPANSION - Phase 2
 Project: 837.03 OAK PARK CEMETERY EXPANSION - Phase 2 Const. Docs
 Project: 837.03.1 OAK PARK CEMETERY EXPANSION - 3D Modeling
 Project: 857.03.2 ADVENTURE PLAYGROUND RENOVATION PROJECT
 Project: 870.10.03 MSL ENGINEERING TI's - 303 N. SAN DIMAS AVE.
 Project: 870.10.04 SAN DIMAS RESIDENCE 123 N. MONTE VISTA
 Project: 870.10.05 MOORE LANE SUBDIVISION - Tract 73584
 Project: 870.11 SAN DIMAS PARKS & RECREATION NEEDS ASSESSMENT
 Project: 870.11.1 SAN DIMAS PARKS & RECREATION Additional Services
 Project: 870.12.01 BRASADA RESIDENTIAL HOA
 Project: 870.13.01 BRASADA ESTATES LOTS 16 & 17 MODELS
 Project: 870.13.02 NEW RESIDENCE 1533 CALLE CRISTINA - PHASE 1
 Project: 873.06.1 BARTLETT PARK TRAIL - Conceptual Design
 Project: 873.10 RODGERS SENIOR CENTER SITE MASTER PLAN
 Project: 873.10.1 RODGERS SENIOR CENTER SITE - City Council Study Session
 Project: 873.10.2 RODGERS SENIOR CENTER - Construction Docs & Admin.
 Project: 873.10.3 RODGERS SENIOR CENTER - Architectural Cost Estimate
 Project: 873.10.4 RODGERS SENIOR CENTER - Asbestos & Lead Testing
 Project: 873.11 BLUFF TOP TRAIL
 Project: 873.11.1 BLUFF TOP TRAIL - Construction Documents
 Project: 873.12 PARKS & RECREATION MASTER PLAN UPDATE
 Project: 873.13 EDISON PARK - Temporary Skate Spot
 Project: 873.14 CENTRAL PARK PLAYGROUND Picnic Shelter Conceptual Plan
 Project: 873.15 EDISON PARK CONCEPTUAL PLAN
 Project: 899.13 PETER F. SCHABARUM REGIONAL PARK - Dog Off-Leash Area
 Project: 899.13.1 PETER F. SCHABARUM REGIONAL PARK - Dog Off-Leash Area Additional Services
 Project: 913.04.6 PA 2.3 - Esencia Sports Park - Additional CA Services
 Project: 913.04.7 PA 2.3 - Esencia Sports Park - Misc. Design Services
 Project: 913.09 RMV DOG POND
 Project: 913.10 PA 3.3 PARK / SCHOOL SITE STUDIES
 Project: 913.11 PA 3.2 LAKE PARK
 Project: 918.04 WEST VALLEY WATER DISTRICT - Roemer WFF Expansion
 Project: 919.01.3.4 WATSON INDUSTRIAL PARK (Chino) Phase 3 Bldg.
 Project: 919.01.4.1 WATSON INDUSTRIAL PARK (Chino) Phase 4 Buildings 847, 848, 849 - Additional CA Services
 Project: 919.01.4.2 WATSON INDUSTRIAL PARK (Chino) Phase 4 Buildings 847 - Additional CA Services
 Project: 923.07.05 WHITTIER AREA COMMUNITY CHURCH
 Project: 923.07.06 THE GROVES BAYBERRY MODELS TRACT 72953
 Project: 923.07.07 12824 HADLEY STREET
 Project: 923.07.08 HADLEY BUILDING 12110 HADLEY ST.
 Project: 923.07.09 THE GROVES 6-PACK MODELS TR. 72953
 Project: 923.07.10 THE GROVES ROWTOWN MODELS TR. 72953
 Project: 923.07.11 BARKORDER RESIDENCE
 Project: 923.07.12 THE GROVES ROWTOWN - PRODUCTION (WILLOW)
 Project: 923.07.13 THE GROVES 6-PACK PRODUCTION (HARMONY)
 Project: 923.07.14 THE GROVES STELLA MODELS TRACT 72953
 Project: 923.07.15 MILTON AVE. LOT #16 MULTI-FAMILY PROJECT (PRELIM)
 Project: 923.07.16 FRISCO'S CARHOP DINER 16460 WHITTIER BLVD.
 Project: 923.07.17 THE GROVES STELLA PRODUCTION TR#72953
 Project: 923.07.18 6513 MILTON AVENUE
 Project: 923.07.19 6517 MILTON AVENUE
 Project: 923.07.20 6545 AND 6547 NEWLIN AVENUE

Project: 923.07.21 THE GROVES - 11850 E. Whittier
 Project: 923.08.01 THE GROVES - BAYBERRY PRODUCTION
 Project: 923.08.02 RETAIL SPACE - 14136 WHITTIER BLVD.
 Project: 923.08.03 EXPRESS CAR WASH 13001 LAMBERT RD.
 Project: 923.08.04 WHITTIER APARTMENTS AT GROVES SORESENSEN + WHITTIER BLVD.
 Project: 923.08.05 RAISING CANE'S
 Project: 923.08.06 IN-N-OUT BURGER 11840 Whittier Blvd.
 Project: 923.08.07 THE GROVES HERITAGE COURT WHITTIER & SORESENSEN
 Project: 923.08.08 WHITTIER MAIN LIBRARY 7344 WASHINGTON AVE.
 Project: 923.09.01 6742 MILTON AVE.
 Project: 923.09.02 6523 MILTON AVE.
 Project: 923.09.03 8315-8319 GREENLEAF AVENUE MULTI FAMILY COMPLEX
 Project: 923.09.04 LA SERNA TOWNHOMES (Prelim.)
 Project: 923.09.05 WHITTIER SITE 16424 WHITTIER BLVD. TR. 82905
 Project: 923.09.06 MORNINGSTAR CHURCH
 Project: 933.01.3 BIG BEAR ALPINE ZOO RELOCATION
 Project: 935.02.2 DISCOVERY PARK PICNIC STRUCTURES
 Project: 940.04.3 LAC TRAINING FACILITY - The Farm Fields Hourly Services 2020
 Project: 942.03 WATSON LAND COMPANY Bronze Cow Sculptures
 Project: 945.07.1 SANTA ANA COLLEGE ENTRY IMPROVEMENTS Phase 2
 Project: 945.09 ST. JEANNE DE LESTONNAC CATHOLIC SCHOOL
 Project: 945.10 MARGARITA RECREATION CENTER (City of Temecula)
 Project: 961.01.3 WEST COYOTE HILLS - Change Order #2
 Project: 961.01.4 WEST COYOTE HILLS - Marketing Coordination
 Project: 966.01.6 CIVIC LOT MULTIPURPOSE SPORTS FIELD - Additional CA Services
 Project: 973.01.4 MIRA MESA SPORTS PARK - Updated Site Plan
 Project: 973.01.5 CARROLL CANYON (Mira Mesa Sports Park)
 Project: 974.01.5-.01.9 JARPD COMMUNITY RECREATION CENTER
 Project: 977.02.1-977.04 DEARBORN MEMORIAL PARK
 Project: 979.01.1 VETERANS MEMORIAL PARK - Desalinization Facility
 Project: 979.01.2 VETERANS MEMORIAL PARK - Bike Park Workshop
 Project: 979.01.3 VETERANS MEMORIAL PARK - CDs
 Project: 983.01 LAKESIDE PLAZA
 Project: 984.01 NORTH PARK CONCEPTUAL PLAN
 Project: 985.01 GLENDORA AVE. & BARRANCA AVE.
 Project: 986.03 LOWER CURTIS PARK
 Project: 986.04 JERONIMO ROAD / MARGUERITE PARKWAY
 Project: 987.01 JOHN H. HENSCHEL FIELD & PLAYGROUND
 Project: 987.02 MISCELLANEOUS DESIGN SERVICES
 Project: 988.01.2 HOLY SEPULCHER CEMETERY GARDEN AREA
 Project: 988.01.3 HOLY SEPULCHER CEMETERY PUBLIC MEETINGS
 Project: 989.01 LAKE FOREST II - TENNIS CENTER RENOVATION
 Project: 990.01 ONE ARROYO DEMONSTRATION PROJECT TRAIL DESIGN
 Project: 991.01 BRONZE COW SCULPTURES FOR FEDEX CHINO HUB
 Project: 992.01 WESTMINSTER AVE. MULTIMODAL TRAIL
 Project: 993.01 FORD PARK AQUATIC CENTER
 Project: 993.01.1 FORD PARK AQUATIC CENTER - Road Access Studies
 Project: 993.01.2 FORD PARK AQUATIC CENTER - CorpYard
 Project: 994.01 HARBOR HILLS IRRIGATION & LANDSCAPE IMPROVE.
 Project: 996.01 JASWANT SINGH KHALRA (JSA) TOT LOT REPLACEMENT
 Project: 997.01 ARTESIA GREAT BLVD.
 Project: 999.01 CARSON PARKS, RECREATION & COMMUNITY SERVICES MASTER PLAN

RJM Design Group has not provided design services to the City of Gardena.

As such, Larry P. Ryan, Principal In Charge, has no knowledge of and asserts freedom from any conflicts of interest from relationships with parties that are involved in disputes with the City of Gardena.


 Larry P. Ryan, Principal In Charge

Office Location

RJM Design Group has been in business for over 30 years and we have a strong understanding of the amount of personnel needed for projects of this nature. RJM is confident that we have the staff to support this project and all work involved. All work to be completed at the office located at 31591 Camino Capistrano in San Juan Capistrano, CA 92675.

Appendix: Professional References

RJM DESIGN GROUP, INC. offers its clients personalized service that is delivered on time and within budget. The principals of RJM maintain personal involvement in all aspects of the project. Our success is based on our ability to perform, meeting the needs of the client and the project. Here's a list of clients from the past 5 years. Please feel free to contact them as we are sure they will share their success stories of projects we have helped them accomplish.

**Client:**

Kyla Brown
Bureau Chief
RIVERSIDE COUNTY PARKS DPT.
4600 Crestmore Road
Riverside, CA 92509
(951) 955-3956
kylabrown@rivco.org

Project Description:

The Cove Waterpark / Jurupa
Aquatic Center

Principal in Charge:

Larry P. Ryan

**Client:**

George Chapjian
CITY OF GLENDALE
(Former Director - Parks and
Community Services,
City of Glendale)
County of Santa Barbara
Community Services Department
123 E. Anapamu Street, 2nd Floor
Santa Barbara, CA 93110
(805) 568-2461
gchapjiansbparks.org

Project Description:

Pacific Park Pool

Principal in Charge:

Larry P. Ryan

**Client:**

Eric Lopez
Public Works Director
CITY OF LONG BEACH
411 W. Ocean Blvd.
Long Beach, CA 90802
(562) 570-5690
eric.lopez@longbeach.gov

Project Description:

Belmont Plaza Pool

Principal in Charge:

Larry P. Ryan

**Client:**

Keith Rattay
Assistant City Manager and
Director of Public Services
CITY OF MISSION VIEJO
200 Civic Center
Mission Viejo, CA 92691
(949) 470-3018
krattay@cityofmissionviejo.org

Project Description:

Marguerite Aquatics Center

Principal in Charge:

Larry P. Ryan

**Client:**

Rosanne Adanto
Director of Recreation &
Community Services
CITY OF BELL GARDENS
7100 Garfield Avenue
Bell Gardens, CA 90201
phone: (562) 806-7650
email: RAdanto@bellgardens.org

Project Description:

Bell Gardens Ford Park Aquatics
Center

Principal in Charge:

Larry P. Ryan



Community Inspired Spaces

RJM Design Group, Inc.
31591 Camino Capistrano
San Juan Capistrano, CA 92675
rjm@rjmdesigngroup.com
www.RJMdesigngroup.com
[949] 493-2690 *fax*
[949] 493-2600 *phone*

Part Two:
Fee Proposal
Design, Architecture & Engineering Services for Gardena
Community Aquatic & Senior Center
City of Gardena



August 9, 2021



CITY OF GARDENA

Gardena Community Aquatic & Senior Center - Proposal Part II

	LEAD			
Task Description	RJM Design Group	CivTec	Jones & Madhavan	Clark Seif Clark
	landscape architect	civil engineer	aquatic consultant	environ. engineer
PROJECT PART I - PREDESIGN, FEASIBILITY, & BUDGET				
TASK 1 - DESIGN DEVELOPMENT				
TASK 1 - SUBTOTALS	\$135,000	\$21,275	\$21,565	\$16,790
TASK 1 - TOTAL FEES	\$135,000			
PROJECT PART II - PROJECT DESIGN & CONSTRUCTION				
TASK 2 - CONSTRUCTION DOCUMENTS				
TASK 1 - SUBTOTALS	\$315,000	\$31,625	\$56,200	\$0
TASK 1 - TOTAL FEES	\$315,000			
TASK 3 - BIDDING				
TASK 2 - SUBTOTALS	\$7,500	\$600	\$2,000	\$0
TASK 2 - TOTAL FEES	\$7,500			
TASK 4 - CONSTRUCTION OBSERVATION / ADMINISTRATION				
TASK 3 - SUBTOTALS	\$35,000	\$6,325	\$6,500	\$0
TASK 3 - TOTAL FEES	\$35,000			
PART I & II - FEE TOTALS	\$492,500	\$59,825	\$86,265	\$16,790
REIMBURSABLE EXPENSES ALLOWANCE				
PROJECT FEE GRAND TOTAL				

The above estimated fees for Part II are based on the anticipated scope of work associated with a construction opportunity to meet and discuss the scope of work once the construction budget has been identified, project infrastructure required.



SUB-CONSULTANTS						PHASE FEE TOTALS
SVA	So. Calif. Geotech.	FBA Engineer.	Glasir	Moran	ADS	
architect, structural, mechanical	geotech. engineer	electrical engineer	irrigation design	utility consultant	structural engineer	
\$155,220	\$13,350	\$2,100	\$1,140	\$1,250	\$1,500	
\$234,190						\$369,190
\$250,135	\$1,150	\$25,150	\$8,100	\$5,200	\$13,500	
\$391,060						\$706,060
\$10,000	\$0	\$300	\$250	\$0	\$500	
\$13,650						\$21,150
\$55,000	\$0	\$700	\$1,200		\$2,500	
\$72,225						\$107,225
\$470,355	\$14,500	\$28,250	\$10,690	\$6,450	\$18,000	\$1,203,625
\$24,000						
\$1,227,625						

ction budget of \$15,000,000 and a single phase of construction. We would welcome the
ject elements determined, limits of demolition and renovation/replacement of existing

Fee Proposal

It is the objective of our Design Team to provide the most comprehensive, yet efficient, approach to the development of Gardena Community Aquatic & Senior Center project. This fee includes all costs to be incurred by RJM Design Group, Inc. with the exception of reimbursable expenses. Fees for the work are as follows:

Phase / Task	Fee
PHASE 1: TITLE	
Task 1 - Design Development	\$ 369,190
Task 2 - Construction Documents	\$ 706,060
Task 3 - Bidding	\$ 21,150
Task 4 - Construction Observation / Administration	\$ 107,225
Reimbursable Expenses Allowance	\$ 24,000
Total*:	\$ 1,227,625.00

***Note:** This fee summary represents our current understanding of the project scope and complexity associated with an estimated construction budget of +\$15,000,000. The scope of work and associated fees are subject to refinement at Client's request.

REIMBURSABLE EXPENSES (Estimated Allowance \$24,000)

When incurred, the following project expenses will be billed at cost plus 15% administrative fee in addition to the above professional services fee:

- Printing, plotting, copying, scanning, photography, graphic expenses
- Delivery, shipping, and handling of documents
- Permits, plan check, and inspection fees
- City business license
- Soils testing

PAYMENTS

Payments are due and payable on a monthly basis following the completion of any substantial phase of work. Carrying charges for overdue accounts beyond 30 days of billing date are charged at 1½% of the amount due, compounded monthly.

ADDITIONAL SERVICES

Professional services not specifically identified in the scope of work will be considered additional services and may be performed at Client's request, reimbursable at Consultant's standard hourly rates. Additional services may include, but are not limited to:

- Additional meetings, presentations, or site visits beyond those identified in the scope of work.
- Exhibit preparation beyond that identified in the scope of work.
- Revisions to documents required as a result of changes in Client's direction; changes subsequent to Client's approval; or changes in governmental codes or regulations.
- Design of improvements beyond the designated project site, or due to changes in project phasing schedule.
- Specialized billing or accounting forms, invoices, spreadsheets.
- Engagement of other consultants not specifically identified below.
- LEED Silver design principles will be incorporated into the design. Any formal submission to the LEED USGBC for certification will be an additional service.
- A separate demolition plan and specifications can be provided for an additional \$7,500.00.

CONSULTANTS' HOURLY RATES

Compensation for additional services will be billed hourly at our standard rates* below:

RJM DESIGN GROUP, INC.	
Principal Landscape Architect	\$195 per hour
Associate Landscape Architect	\$170 per hour
Landscape Architect	\$155 per hour
Job Captain / Landscape Designer	\$140 per hour
CADD Technician / Graphics	\$125 per hour
Clerical	\$85 per hour
JONES AND MADHAVAN	
Principal Architect	\$190 per hour
Principal Mechanical Engineer	\$190 per hour
Architectural Designer	\$115 per hour
Mechanical Designer	\$115 per hour
CAD Draftperson	\$90 per hour
Clerical	\$60 per hour
SVA ARCHITECTS	
Partners	\$225 per hour
Principals	\$210 per hour
Sr. Project Architect / Manager	\$195 per hour
Sr. Project Designer	\$195 per hour
Project Architect / Manager	\$175 per hour
Job Captain	\$155 per hour
Intermediate Designer / Draftsman	\$125 per hour
Junior Designer / Draftsman	\$100 per hour
Administrative Staff	\$75 per hour

CIVTEC	
Principal	\$175 per hour
Project Manager	\$140 per hour
Project Engineer	\$110 per hour
Project Surveyor	\$120 per hour
Design Engineer	\$100 per hour
Draftperson	\$75 per hour
Project Assistant	\$60 per hour
2-Man Survey Crew	\$265 per hour
3-Man Survey Crew	\$345 per hour
FBA ENGINEERING	
Principal / Project Director	\$210 per hour
V.P. / Senior Associate	\$160 per hour
Associate / Project Manager	\$160 per hour
Construction Support	\$135 per hour
Electrical Designer	\$110 per hour
CAD / BIM Designer	\$90 per hour
Technical Typist	\$50 per hour
GLASIR	
On-Site Consulting	\$130 per hour
Irrigation Designer	\$105 per hour
Plan Check	\$105 per hour
SOUTHERN CALIFORNIA GEOTECHNICAL	
Principal Engineers / Geologists	\$260 per hour
Senior Engineers / Geologist	\$200 per hour
Project Engineers / Geologist	\$160 per hour
Staff Engineers / Geologists	\$135 per hour
Deputy Grading Inspector / Deputy Soils Technician	\$135 per hour
Senior Technician	\$90 per hour
Technician	\$85 per hour
Laboratory Services	\$80 per hour
Drafting	\$100 per hour
Clerical	\$60 per hour
MORAN UTILITY SERVICE	
Principal	\$270 per hour
Senior Associate	\$210 per hour
Associate	\$190 per hour
Sr. Project Manager / Sr. Lighting Designer / Sr. System Engineer	\$175 per hour
Project Manager / Lighting Designer / System Engineer	\$150 per hour
Engineer / Assistant Lighting Designer / Assistant System Engineer	\$130 per hour
Designer	\$110 per hour
CAD / BIM	\$90 per hour
Clerical	\$60 per hour

CLARK SEIF CLARK	
Project Manager	\$145 per hour
Certified Asbestos Consultant	\$115 per hour
CDPH Inspector / Assessor	\$115 per hour
PLM Bulks - 5 Day TAT	\$20 per sample
Mileage	\$0.56 per mile
Clerical	\$65 per hour
XRF Analyzer	\$200 per day

*Charges for subconsultant services are billed at cost plus a 15% coordination fee.

Billings for all time and materials and contract extension work shall be in accordance with the level of work performed based on the categories listed above.

Hourly rates will be escalated each August 1st in accordance with any increase in the Consumer Price Index or other mutually agreed upon cost index, beginning with August 1, 2022. Provisions for fee escalation pertain to all contract extensions and additional work.



Community Inspired Spaces

RJM Design Group, Inc.
31591 Camino Capistrano
San Juan Capistrano, CA 92675
rjm@rjmdesigngroup.com
www.RJMdesigngroup.com
[949] 493-2690 *fax*
[949] 493-2600 *phone*

Notice of Exemption

To: Office of Planning and Research

From: (Public Agency): City of Gardena

P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

1700 W. 162nd Street Gardena, CA 90247

County Clerk

County of: Los Angeles

(Address)

ORIGINAL FILED

SEP 01 2021

LOS ANGELES, COUNTY CLERK

12400 E. Imperial Hwy, Room 121
Norwalk, CA 90650

Project Title: Acquisition of Property; Gardena Community Meeting and Aquatic Center

Project Applicant: City of Gardena

Project Location - Specific:

1654 W. 160th Street, 16004 and 16010 S. Harvard Boulevard

Project Location - City: Gardena Project Location - County: Los Angeles

Description of Nature, Purpose and Beneficiaries of Project:

Acquisition of property (16010 S. Harvard) for the reconstruction of Primm Pool with a 25 yard, 8-lane pool, diving bay, connected learner/fitness pool with ADA ramp, new bleachers & shade structures (1654 W. 160th Street) a 12,000 square foot building that will house locker rooms for the pool as well as senior activities (16004 S. Harvard Blvd.) and development of a park facility with picnic shelters and exercise stations at 16010 S. Harvard Blvd. Construction requires demolition of the existing residential buildings at 16004 and 16010 S. Harvard Blvd.

Name of Public Agency Approving Project: City of Gardena

Name of Person or Agency Carrying Out Project: City of Gardena

Exempt Status: (check one):

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☒ Categorical Exemption. State type and section number: 15302 (replacement) and 15332 (infill)
- ☐ Statutory Exemptions. State code number: _____

Reasons why project is exempt:

The existing pool will be replaced with a new pool on the same lot. The entire project site is less than 5 acres and is surrounded by urban uses. All of the parcels have previously been developed, have no value as habitat for any species, and are adequately served by utilities and services. Development of the aquatic center and senior facility and adjacent park is not expected to result in any significant impacts. The senior center will allow existing senior programs to expand into new space from its overcrowded facilities which are located across the street. None of the exceptions to the exemption are applicable.

Lead Agency Greg Tsujiuchi

310/217-9526

Contact Person: _____ Area Code/Telephone/Extension: _____

Signature: [Signature] Date: 8/24/21 Title: Comm. Dev. Director



DEPARTMENT of COMMUNITY DEVELOPMENT

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

August 26, 2021

County Clerk/Registrar Recorder
12400 E. Imperial Highway, Room 1101
Norwalk, CA 90650

Subject: Notice of Exemption – Acquisition of Property
Gardena Community Meeting and Aquatic Center

Please file the enclosed Notice of Exemption. Enclosed is the following:

1. Original and one copy of the Notice of Exemption
2. \$75.00 check
3. Return stamped self-addressed envelope

Please indicate the date of filing on the enclosed copy and return it in the envelope provided. If there are any questions, please call (310)217-9524.

Sincerely,

John F. Signo, AICP
Senior Planner

1;7634144551620432920455267616847400:
12400 Imperial Highway, Norwalk, CA
(800)201-8999

BUSINESS FILINGS REGISTRATION
NORWALK DEPARTMENT HEADQUARTER

Cashier: M. CARRASCO



Wednesday, September 1, 2021 9:53 AM

Item(s)

Fee	Qty	Total
NoE - County Posting Fee	1	\$75.00
2021195547		
Total		\$75.00

Total Documents:

1

Customer payment(s):

Check

\$75.00

Check List:
#2070

\$75.00



CITY OF GARDENA

1700 W. 162nd STREET / GARDENA, CALIFORNIA 90247-3732

SANTA ANA, CA 926

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FIRST-CLASS MAIL

1 SEP 2021 PM 1 L

US POSTAGE

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ZIP 90247
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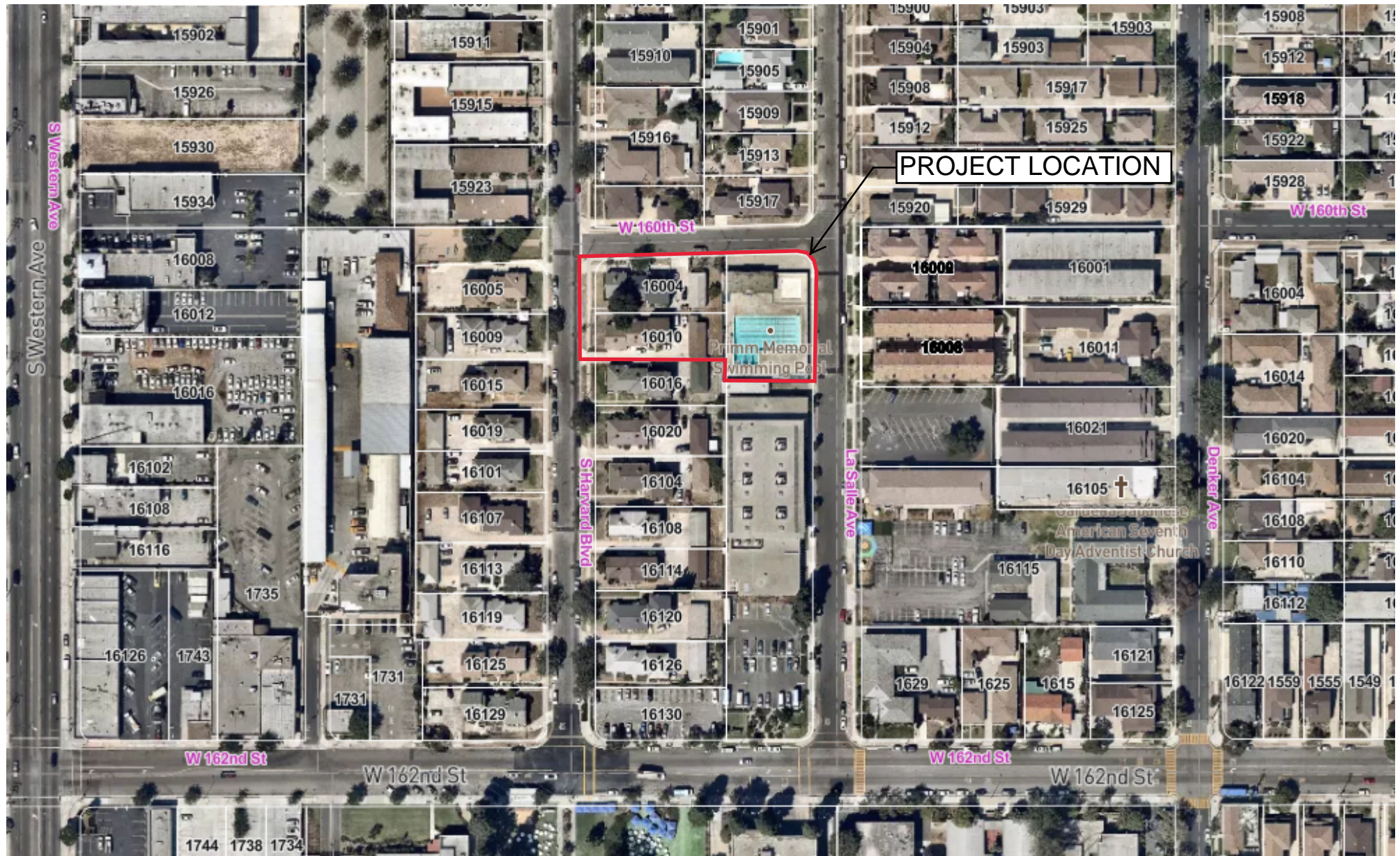


City of Gardena
Community Development Department
1700 W. 162nd Street
Gardena, CA 90247-3732

90247-373200



Gardena Community Aquatic and Senior Center, JN 978



1" = 200 ft

Project Location Map

09/07/2021



This map may represents a visual display of related geographic information. Data provided here on is not guarantee of actual field conditions. To be sure of complete accuracy, please contact the responsible staff for most up-to-date information.



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 15.E
Section: DEPARTMENTAL
ITEMS - PUBLIC WORKS
Meeting Date: September 28,
2021

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: CITYWIDE WAYFINDING / ENTRY SIGN PROGRAM PROJECT, JN 507

COUNCIL ACTION REQUIRED:

Staff Recommendation: Approve a Budget Appropriation in the amount of \$100,000.00 to begin the design phase of the Citywide Wayfinding / Entry Sign Program Project, JN 507.

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that City Council approve a budget appropriation in the amount of \$100,000.00, Gas Tax fund, to begin the design phase of the Citywide Wayfinding / Entry Sign Program Project, JN 507.

The project scope is to help direct drivers on city streets to city facilities such as parks, fire stations, and city hall. It is estimated there are twenty (20) desired locations to promote. Additionally, the goal is to develop signage to identify the boundaries of the city on major streets. It is estimated there are twenty five (25) entry locations to the city. All signs are expected to be mounted on poles, in the sidewalk / parkway, all within City right-of-way.

The design phase consists of meeting with staff and stakeholders to identify routes; evaluate existing signs and structures to identify opportunities and challenges for use including ADA and traffic parameters; create a map and master plan for key vehicular signage placement; and develop signage and specifications for construction delivery.

The Wayfinding Signage Program is intended to reflect the community's values and identify and exhibit a cohesive design that in the simplest way, directs residents and visitors to their designation.

FINANCIAL IMPACT/COST:

Budget Expense: \$100,000

Funding Source: Gas Tax

ATTACHMENTS:

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is centered within a light gray rectangular box.

Clint Osorio, City Manager