



GARDENA CITY COUNCIL

Regular Meeting Notice and Agenda

Council Chamber at City Hall

1700 West 162nd Street, Gardena, California

Website: www.cityofgardena.org

Tuesday, October 10, 2023

Open Session 7:30 p.m.

TASHA CERDA, *Mayor*

MARK E. HENDERSON, *Mayor Pro Tem*

RODNEY G. TANAKA, *Council Member*

PAULETTE C. FRANCIS, *Council Member*

WANDA LOVE, *Council Member*

MINA SEMENZA, *City Clerk*

GUY H. MATO, *City Treasurer*

CLINT OSORIO, *City Manager*

CARMEN VASQUEZ, *City Attorney*

LISA KRANITZ, *Assistant City Attorney*

If you would like to participate in this meeting, you can participate via the following options:

1. **VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at**
youtube.com/CityofGardena
2. **PARTICIPATE BEFORE THE MEETING** by emailing the Deputy City Clerk at publiccomment@cityofgardena.org by 5:00p.m. on the day of the meeting and write "Public Comment" in the subject line.
3. **ATTEND THE MEETING IN PERSON**

PUBLIC COMMENT: The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items – At the time the City Council considers the item or during Oral Communications
- Non-agenda Items – During Oral Communications
- Public Hearings – At the time for Public Hearings listed on the Agenda

If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk or Sergeant of Arms. You will be called to the podium by name when it is your turn to address the Council. The City Council cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the City Council will be given three (3) minutes to speak.

4. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email cityclerk@cityofgardena.org at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

Thank you for your attendance and cooperation

1. ROLL CALL

PUBLIC COMMENT ON CLOSED SESSION

2. CLOSED SESSION

CITY ATTORNEY REPORT OUT OF CLOSED SESSION

3. PLEDGE OF ALLEGIANCE

Sarah Tapia, Daniel Kwak, and Abby Childers
Pacific Lutheran Junior/Senior High School

4. INVOCATION

Reverend Nathaniel "Nate" Session
Enlightened Ministry Bible Church

5. PROCLAMATIONS

- 5.A Domestic Violence Awareness Month - October 2023 - ***to be accepted by the Rainbow Services Community Engagement Team***
[Domestic Violence Proclamation.pdf](#)

6. APPOINTMENTS

7. PRESENTATIONS

- 7.A Public Works Presentation of Second Quarter CIP Project Updates - ***to be presented by Director of Public Works Allan Rigg***
- 7.B Gardena Events Video Presentation

8. **CONSENT CALENDAR**

NOTICE TO THE PUBLIC- Roll Call Vote Required On The Consent Calendar

All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

PUBLIC COMMENT ON CONSENT CALENDAR

- 8.A Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only

CONTACT: CITY CLERK

- 8.B Approve Minutes:

Amended Regular Meeting of the City Council, September 12, 2023

Regular Meeting of the City Council, September 26, 2023

CONTACT: CITY CLERK

[09122023 AMENDED REGULAR Minutes CC Meeting - FINAL.pdf](#)

[09262023 REGULAR Minutes CC Meeting - FINAL.pdf](#)

- 8.C Approval of Warrants/Payroll Register, October 10, 2023

CONTACT: CITY TREASURER

[Warrant-Payroll Register 10-10-23.pdf](#)

- 8.D Personnel Report P-2023-16 10-10-23

CONTACT: HUMAN RESOURCES

[PERS RPT P-2023-16 10-10-23.pdf](#)

- 8.E [Approve Amendment 2 and Authorize the City Manager to Execute the Amended Agreement by and Between City of Gardena and the Los Angeles County Metropolitan Transportation Authority for Net Toll Revenue Re-Investment Grant](#)

CONTACT: TRANSPORTATION

[Metro Expresslanes Grant 2023 TIME EXTENSION GARDENA- MX201431.pdf](#)

9. **EXCLUDED CONSENT CALENDAR**

10. **PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

- 10.A OCTOBER 3, 2023 - **Meeting Cancelled**

[2023_10_03 CANCELLATION.pdf](#)

11. **ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTE PERIOD)**

Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete, and a red light will appear when three minutes are over. Your cooperation is appreciated.

11.A **PUBLIC COMMENT**

[10-10-2023 Regular CC Meeting - PC #1 _ Oral Communication.pdf](#)

12. **DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES**

- 12.A [Approve Citywide Copier Contract with M&S Technology Group, LLC \(Doing Business as Circle\) for an estimated \\$308,373 for the period December 1, 2023 through December 1, 2028](#)

Staff Recommendation: Approve Proposal

[Circle Proposal and Investment Plan -Citywide Copiers.pdf](#)

13. **DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT**

- 13.A [ORDINANCE NO. 1856, Amending Chapters 18.04 and 18.13 of the Gardena Municipal Code relating to Accessory Dwelling Units and making a determination that the Ordinance is exempt from CEQA pursuant to Public Resources Code Section 21080.17](#)

Staff Recommendation: Conduct a public hearing, allow three (3) minutes for each speaker, and Introduce Ordinance No. 1856

[Planning Commission Staff Reports.pdf](#)

[Planning Commission Resolution No. PC 17-23.pdf](#)

[Ordinance No. 1856.pdf](#)

14. **DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES**

15. **DEPARTMENTAL ITEMS - POLICE**

16. **DEPARTMENTAL ITEMS - PUBLIC WORKS**

17. **DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES**

18. **DEPARTMENTAL ITEMS - TRANSPORTATION**

19. **COUNCIL ITEMS**

- 19.A [Discuss and Consider the Revised City Council Policy Statement prohibiting the City from co-hosting any events with individual City Council Members](#)

Staff Recommendation: Discuss and Consider adoption of the Revised City Council Policy Statement prohibiting the City from co-hosting any events with individual City Council Members

[Revised_Council_Policy_2023-01_-_Prohibiting_the_City_from_Co-Hosting_any_Events_with_Individual_City_Council_Members.pdf](#)

20. **COUNCIL DIRECTIVES**

21. **CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS**

22. **COUNCIL REMARKS**

1. COUNCIL MEMBER FRANCIS
2. COUNCIL MEMBER TANAKA
3. COUNCIL MEMBER LOVE
4. MAYOR CERDA
5. MAYOR PRO TEM HENDERSON

23. **ANNOUNCEMENT(S)**

24. **REMEMBRANCES**

Officer Chad Swanson, age 35; Officer Swanson worked with the Manhattan Beach Police Department and was a beloved father and husband.

Deputy Ryan Clinkunbroomer, age 30; Deputy Clinkunbroomer worked with the Los Angeles County Sheriff's Department.

Joshua Pharr, age 11; Joshua was part of the City of Gardena's After School Program. Joshua was tragically killed in a car accident.

Senator Dianne Feinstein, age 90; first elected to the U.S. Senate from California in 1992.

25. **ADJOURNMENT**

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00 p.m. followed by the Regular City Council Meeting at 7:30 p.m. on Tuesday, October 24, 2023.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

Dated this 6th day of October, 2023

/s/ MINA SEMENZA
MINA SEMENZA, City Clerk



PROCLAMATION

WHEREAS, October is considered National Domestic Violence Awareness Month, a time dedicated to raising awareness about a public health issue that transcends socioeconomic status, gender, age, and sexual orientation. Its impacts are felt not only on an individual and familial level, but also in communities; and

WHEREAS, domestic violence thrives in secrecy and it's victims often suffer in silence. Domestic violence impacts millions of people nationwide each year with 1 in 3 women and 1 in 4 men reporting having experienced severe physical violence from an intimate partner. This number does not account for the other non-physical power and control tactics, such as isolation, financial abuse, and intimidation often used by people who cause harm to isolate a survivor; and

WHEREAS, the City of Gardena and the Human Services Department are committed to raising awareness for domestic violence by partnering with Rainbow Services (Rainbow) of San Pedro, California to make a meaningful impact in our community by providing preventative education and services in order to reduce violence; and

WHEREAS, on October 13, 2023, the City of Gardena Human Services Department & Rainbows Services will host a psychoeducational event in recognition of National Domestic Violence Awareness Month at the Nakaoka Community Center to increase the community's awareness and understanding about the pervasive cycle of violence; and

WHEREAS, anyone experiencing domestic violence can seek support and assistance through Rainbow Services' 24-hour English/Spanish hotline at (310) 547-9343, and through the National Domestic Violence Hotline at 800-799-SAFE (7233); and

NOW, THEREFORE, I, TASHA CERDA, MAYOR OF THE CITY OF GARDENA, CALIFORNIA, do hereby proclaim **OCTOBER 2023** to be

Domestic Violence Awareness and Prevention Month

in the City of Gardena and urge all citizens to raise awareness and participate in these prevention educational efforts as they are crucial in showing support to our community and remind everyone that there is always help and an abundance of resources available.

Tasha Cerda

MAYOR

Dated: **10th day October, 2023**

MINUTES
Regular Meeting of the
Gardena City Council
Tuesday, September 12, 2023

The Regular Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California, was called to order at 7:42 PM on Tuesday, September 12, 2023, in the Council Chamber at City Hall 1700 West 162nd Street, Gardena, California; Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Tasha Cerda; Mayor Pro Tem Mark E. Henderson; Council Member Rodney G. Tanaka; Council Member Paulette C. Francis and Council Member Wanda Love; Other City Officials and Employees present: City Manager Clint Osorio; City Attorney Carmen Vasquez; City Clerk Mina Semenza; and Deputy City Clerk Becky Romero.

PUBLIC COMMENT ON CLOSED SESSION - None

2. CLOSED SESSION - None

CITY ATTORNEY REPORT OUT OF CLOSED SESSION - None

3. PLEDGE OF ALLEGIANCE

Elizabeth Green and Oluwatoyin Kadiri, both in 5th grade at KIPP Generations Academy led the Pledge of Allegiance. Elizabeth Green enjoys spending time with her family and friends, playing games with her brother and also loves to color, draw, and braid hair. Elizabeth loves her family and God the most. Oluwatoyin Kadiri loves coloring, basketball, dancing, riding her bike and singing. Oluwatoyin means "God is worthy to be praised". Her Nigerian American father named her that because they were so happy when she was born. She has two brothers and 6-year-old twin sisters. She is an amazing big sister and very protective of her younger sisters. Both students introduced their family members and teachers who attended the meeting.

4. INVOCATION

Reverend John E. Ward, Senior Pastor/Minister of Music of First Southern Baptist Church of Gardena led the Invocation

5. PRESENTATIONS

5.A Gardena Events Video Presentation

5.B West Nile Virus Activity Update - ***Presentation was given by Susanne Kluh, General Manager of GLA County Vector Control District***

6. PROCLAMATIONS

6.A "Constitution Week," September 17-23, 2023 – ***was proclaimed by Mayor Cerda***

- 6.B "23rd Annual Keep Gardena Beautiful Day," September 16, 2023 – ***was proclaimed by Mayor Cerda***
- 6.C "City Employee Recognition Day" September 21, 2023 – ***was proclaimed Mayor Cerda***
- 6.D Prostate Cancer Awareness Month - September 2023 – ***to be accepted by Freddie Muse Jr – Mr. Muse was not in attendance***

7. **APPOINTMENTS**

- 7.A Council Appointments to Commissions, Committees, Councils and Boards (Appointees to be Ratified and Sworn In)

Rent Mediation Board / Tenant Representative - Cassandra Villa
(Appointed by Mayor Cerda)

Ms. Villa thanked Mayor Cerda for the appointment.

It was moved by Mayor Cerda, seconded by Council Member Francis, and carried by the following roll call vote to Appoint Cassandra Villa to the Rent Mediation Board / Tenant Representative:

Ayes: Mayor Cerda, Council Member Francis, Mayor Pro Tem Henderson, and Council Members Love and Tanaka

Noes: None

Absent: None

Rent Mediation Board / At Large Representative - Doris Sims
(Appointed by Council Member Tanaka)

It was moved by Council Member Tanaka, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to Appoint Doris Sims to the Rent Mediation Board / At Large Representative:

Ayes: Council Member Tanaka, Mayor Pro Tem Henderson, and Council Members Francis and Love, and Mayor Cerda

Noes: None

Absent: None

8. **CONSENT CALENDAR**

- 8.A Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only
CONTACT: CITY CLERK
- 8.B Approve Minutes:
Regular Meeting of the City Council, August 22, 2023
CONTACT: CITY CLERK

- 8.C Approval of Warrants/Payroll Register, September 12, 2023

CONTACT: CITY TREASURER

September 12, 2023: Wire Transfer: 12521-12540; Pre-Pay: 173136-173145; Check Numbers: 173146-173383 for a total Warrants issued in the amount of \$4,471,183.59; Total Payroll Issued for August 25, 2023: \$2,311,407.97; Total Payroll Issued for September 8, 2023: \$1,814,753.74.

- 8.D Personnel Report P-2023-14 9-12-23

CONTACT: HUMAN RESOURCES

- 8.E Second Reading and Adoption of ORDINANCE NO. 1858, Authorizing an Amendment to the Contract Between the Board of Administration the Public Employees' Retirement System and the City of Gardena

CONTACT: ADMINISTRATIVE SERVICES

ORDINANCE NO 1858

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE BOARD OF ADMINISTRATION THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM ("CALPERS") AND THE CITY OF GARDENA

- 8.F Second Reading and Adoption of ORDINANCE NO.1854 Amending Title 18 and Adding Chapter 5.76 to Title 5, of the Gardena Municipal Code Relating to Home Sharing Rentals

CONTACT: COMMUNITY DEVELOPMENT

ORDINANCE NO. 1854

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA AMENDING TITLE 18 AND ADDING CHAPTER 5.76 TO TITLE 5 RELATING TO HOME SHARING RENTALS

- 8.G Modification to Bingo License for Gardena Valley JCI, located at 1964 W. 162nd Street

CONTACT: COMMUNITY DEVELOPMENT

- 8.H Approve Carnival Contract with CM Amusement for the Fall Carnival at Mas Fukai Park on Friday, October 20, Saturday, October 21, and Sunday, October 22, 2023

CONTACT: RECREATION AND HUMAN SERVICES

It was moved by Council Member Francis, seconded by Council Member Love, and carried by the following roll call vote to Adopt the Consent Calendar with the exceptions of 8.D, 8.F and 8.H:

Ayes: Council Members Francis and Love, Mayor Pro Tem Henderson, Council Member Tanaka, and Mayor Cerda

Noes: None

Absent: None

9. **EXCLUDED CONSENT CALENDAR**

8.D **HUMAN RESOURCES** – Personnel Report P-2023-14 9-12-2023 ***Item pulled by Council Member Love***

Questions were asked by Council Members Love and Francis regarding the job Community Liaison Officer job description in the Personnel Report.

City Manager Osorio responded to Council's questions.

It was moved by Council Member Francis, seconded by Council Member Love, and carried by the following roll call vote to Approve Personnel Report P-2023-14 9-12-2023:

Ayes: Council Members Francis and Love, Mayor Pro Tem Henderson, and Council Member Tanaka and Mayor Cerda

Noes: None

Absent: None

8.F **COMMUNITY DEVELOPMENT** – Second Reading and Adoption of ORDINANCE NO. 1854, Amending Title 18 and Adding Chapter 5.76 to Title 5, of the Gardena Municipal Code Relating to Home Sharing Rentals - ***Item pulled by Council Member Francis***

Public Speakers: The following people spoke in opposition of Ordinance No. 1854: Mariya Wrightsman, Yegor Kochetov, and Noah Welter.

Questions and comments were asked by all members of the Council relating to Ordinance No. 1854 and Home Sharing Rentals.

City Manager Osorio, City Attorney Vasquez and Senior Planner Acuna answered all of the Council's questions.

It was moved by Mayor Pro Tem Henderson, seconded by Council Member Tanaka, and carried by the following roll call vote to Adopt Ordinance No. 1854:

Ayes: Mayor Pro Tem Henderson, Council Members Tanaka, Francis and Mayor Cerda

Noes: Council Member Love

Absent: None

8.H. **RECREATION AND HUMAN SERVICES** - Approve Carnival Contract with CM Amusement for the Fall Carnival at Mas Fukai Park on Friday, October 20, Saturday, October 21, and Sunday, October 22, 2023 – ***Item pulled by Council Member Francis***

Questions and comments were asked by Council Member Francis regarding the security at the event.

City Manager Osorio replied to her questions.

It was moved by Council Member Francis, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to Approve Carnival Contract with CM Amusement:

Ayes: Council Member Francis, Mayor Pro Tem Henderson, Council Members Tanaka, Love, and Mayor Cerda
Noes: None
Absent: None

10. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

10.A SEPTEMBER 5, 2023 MEETING

PUBLIC CONVENIENCE OR NECESSITY DETERMINATION FOR CONDITIONAL USE PERMIT #5-22

The Planning Commission considered a determination of Public Convenience or Necessity to allow the on-site sale and consumption of beer and wine ancillary to a new karaoke bar business at 15210 Western Avenue, pursuant to a Type-42 On-Sale General license with the California Department of Alcoholic Beverage Control (ABC) and determination that the project is exempt from the provisions of California Environmental Quality Act (CEQA) Guidelines pursuant to Section 15301 and Section 15061(b)(3).

Location: 15210 S Western Ave

Applicant: Kyeang Linda Jo (DBA Sul Bar)

Commission Action: The Planning Commission approved Resolution No. 16-23, making a finding of convenience and necessity for approving the sale of alcohol beverages for on-site consumption for the establishment at 15210 Western Avenue.

City Council Action: Receive and file or Call for Review (By way of two votes from City Council)

This Item was Received and Filed.

10.B SEPTEMBER 5, 2023 MEETING

Conditional Use Permit #6-23

The Planning Commission reviewed a request for a Conditional Use Permit, per section 18.32.030.B of the Gardena Municipal Code, to allow the on-site sale and consumption of beer and wine in an existing restaurant located in the General Commercial (C-3) zone and determination that the project qualifies for a Class 1 categorical exemption as an existing facilities project, and exempt pursuant to

Section 15061(b)(3) of the California Environmental Quality Act. Project Location: 1845 W Redondo Beach Blvd.

Applicant: Sun Ja Lee

Commission Action: The Planning Commission approved Resolution No. PC 14-23, approved Conditional Use Permit #6-23 subject to the Conditions of Approval, and directed staff to file a Notice of Exemption.

City Council Action: Receive and file or Call for Review (By way of two votes from the City Council)

This Item was Received and Filed.

10.C **SEPTEMBER 5, 2023 MEETING**

MODIFICATION OF CONDITIONAL USE PERMIT #13-17

The Planning Commission reviewed the applicant's request to continue the project to a future Planning and Environmental Quality Commission meeting. Project Location: 1650 W 130th St.

Applicant: Antonio Valenzuela

Commission Action: No action was made by the Planning Commission. This item will be brought back to the Commission at a future meeting and re-noticed in the newspaper.

City Council Action: This Item Required No Action by City Council.

10.D **SEPTEMBER 5, 2023**

ZONE TEXT AMENDMENT #4-23

The Planning Commission reconsidered an Ordinance Amending Chapter 18.13 of the Gardena Municipal Code relating to Accessory Dwelling Units and making a determination that the Ordinance is exempt from CEQA pursuant to the Public Resources Code Section 21080.17.

Commission Action: The Planning Commission approved Resolution No. PC 17-23, by a vote of 5-0, recommending that the City Council adopt Ordinance No. 1856.

City Council Action: Receive and File. This item will be brought forth to the Council for review at a future City Council meeting.

This Item was Received and Filed.

11. ORAL COMMUNICATIONS

- 1) Sherelle Diggs, businessowner: came out to speak regarding gang activity, homelessness, sewer testing and short term rentals.
- 2) Travis Hernandez, Community Library Manager of Masao W. Satow Library: came to give updates on both Mayme Dear and Masao W. Satow libraries.

Mayor Cerda asked Mayor Pro Tem Henderson to take over the meeting while she stepped out with Deputy City Clerk Romero regarding her computer.

12. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES

- 12.A **RESOLUTION NO. 6645**, Authorizing the City Manager to Execute All Agreements and to Accept Grant Funds for the Gardena Community Aquatic & Senior Center from the U.S. Department of Housing and Urban Development
CONTACT: ADMINISTRATIVE SERVICES

RESOLUTION NO 6645

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, AUTHORIZING THE CITY MANAGER TO EXECUTE ALL AGREEMENTS AND TO ACCEPT GRANT FUNDS FOR THE GARDENA COMMUNITY AQUATIC & SENIOR CENTER FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

City Manager Osorio presented the Staff Report.

Mayor Pro Tem Henderson asked if anyone asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions were asked by Council Member Francis regarding the funding of this project.

City Manager Osorio replied to her question.

It was moved by Council Member Francis, seconded by Council Member Tanaka, and carried by the following roll call vote to Adopt Resolution No. 6645:

Ayes: Council Members Francis and Tanaka, Mayor Pro Tem Henderson, and Council Member Love and Mayor Cerda

Noes: None

Absent: None

13. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

13.A PUBLIC HEARING: Regarding FY 2021-2022 and 2022-2023 Consolidated Annual Performance and Evaluation Reports (CAPER)

City Manager presented the Staff Report.

Mayor Cerda opened the Public Hearing at 9:15p.m.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions and comments were asked by Council Members Love and Francis, and Mayor Cerda regarding CDBG funding and how it can be used to better service our community.

City Manager Osorio, Community Development Director Tsujiuchi, and Consultant Esther Luis of MDG Associates, Inc. answered all questions.

Mayor Cerda closed the Public Hearing at 9:34p.m.

It was moved by Council Member Tanaka seconded by Council Member Francis, and carried by the following roll call vote to Conduct a public hearing, allow three (3) minutes for each speaker; receive public comment, and authorize staff to submit the FY 2021-2022 CAPER and 2022-2023 CAPER to the U. S. Department of Housing and Urban Development:

Ayes: Council Members Tanaka and Francis, Mayor Pro Tem Henderson, and Council Members Love, and Mayor Cerda
Noes: None
Absent: None

14. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES

- 14.A Calling for the March 5, 2024, General Municipal Election, Requesting Consolidation with the Statewide Primary Election to be Conducted by the Los Angeles County Registrar of Voters, and Providing Regulations for Candidates; Adoption of Resolution Nos. 6642, 6643 and 6644

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Comments were made by Mayor Pro Tem Henderson and Council Member Love.

It was moved by Council Member Love, seconded by Council Member Francis, and carried by the following roll call vote to Adopt Resolutions Nos. 6642, 6643 and 6644:

Ayes: Council Members Love and Francis, Mayor Pro Tem Henderson, and Council Member Tanaka and Mayor Cerda
Noes: None
Absent: None

- 14.B Approval of the International Travel for City Clerk Mina Semenza in Celebration of the 60th Anniversary Visit of the Gardena - Ichikawa Sister City Relationship

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions and comments were made by Council Members Francis and Love and Mayor Cerda.

City Manager Osorio answered all questions.

It was moved by Council Member Tanaka, seconded by Council Member Francis, and carried by the following roll call vote to Approve the International Travel for City Clerk:

Ayes: Council Members Tanaka and Francis, Mayor Pro Tem Henderson, and Council Member Love and Mayor Cerda

Noes: None

Absent: None

15. DEPARTMENTAL ITEMS - POLICE

- 15.A Notification of Eligibility for Funding in the Amount of \$23,491 Under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program, Fiscal Year 2022 Local Solicitation

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

This Item was Receive and Filed.

16. DEPARTMENTAL ITEMS - PUBLIC WORKS

- 16.A Review and Approve Submission of the City of Gardena Local Hazard Mitigation Plan Draft to State and Federal Emergency Agencies

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

There was a presentation by Consultant Ryan Bray.

Questions and comments were asked by Council Member Francis and Love and Mayor Cerda regarding the Plan.

Consultant Bray answered all questions.

It was moved by Council Member Love, seconded by Council Member Francis, and carried by the following roll call vote to Review and Approve Submission of the Draft of the Local Hazard Mitigation Plan to State and Federal Emergency Agencies:

Ayes: Council Members Love and Francis, Mayor Pro Tem Henderson, and Council Member Tanaka and Mayor Cerda

Noes: None

Absent: None

- 16.B Award Contract for the Council Chambers Visual Audio Upgrade Design/Build Project, JN 536, to Western Audio Visual & Security, in the amount of \$81,888.40, Declare California Environmental Quality Act (CEQA) Exemption, Approve the Project Request for Proposal & Specifications, and Budget Contingency

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions were asked by Mayor Pro Tem Henderson and Council Member Francis.

Public Works Director Rigg answered all questions.

It was moved by Council Member Francis, seconded by Council Member Love, and carried by the following roll call vote to Approve Contract; Declare CEQA Exemption; Approve Project RFP and Specifications; and Approve Budget Appropriation and Contingency:

Ayes: Council Members Francis and Love, Mayor Pro Tem Henderson, and Council Member Tanaka and Mayor Cerda

Noes: None

Absent: None

- 16.C Award Contract for the Purchase and Installation of 71 Electric Vehicle Chargers and Five-Years of Operations and Maintenance to Noodoe Inc, in the amount of \$268,884.75 for the Arthur Johnson Park, Rowley Park and Police Department Parking Lot Charge Ready Project, JN 538, Declare California Environmental Quality Act (CEQA) Exemption, and Authorize the Budget Appropriation

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions and comments were made by Mayor Pro Tem Henderson and Council Member Love.

Public Works Director Rigg answered all questions.

It was moved by Council Member Francis, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to Award Contract for the Purchase and Installation of 71 Electric Vehicle Chargers and Five (5) Years of Operations and Maintenance Declare CEQA Exemption Authorize the Budget Appropriation:

Ayes: Council Member Francis, Mayor Pro Tem Henderson, Council Members Tanaka and Love, and Mayor Cerda

Noes: None

Absent: None

- 16.D Reject all bids and the Pre-Qualified General Contractor list for the Gardena Community Aquatic and Senior Center Project, JN 978, and re-bid the project with modified requirements and/or scope

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions and comments were made by all members of the Council.

City Manager Osorio, Public Works Director Rigg, and City Attorney Vasquez answered all of Council's questions.

It was moved by Council Member Tanaka, seconded by Council Member Love, and carried by the following roll call vote to Reject all bids and the Pre-Qualified General Contractor list and rebid:

Ayes: Council Members Tanaka and Love, Mayor Pro Tem Henderson, and Council Members Francis and Mayor Cerda

Noes: None

Absent: None

17. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES – *No Items*

18. DEPARTMENTAL ITEMS - TRANSPORTATION

- 18.A Approve Contract with Arellano Associates for Microtransit Service Community Outreach and Education in the amount of \$127,020 and a Project Total of \$146,073

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions and comments were made by Council Members Love and Francis, and Mayor Cerda.

City Manager Osorio and Transportation Director Crespo answered all questions.

It was moved by Council Member Tanaka, seconded by Council Member Francis, and carried by the following roll call vote to Approve Contract:

Ayes: Council Members Tanaka and Francis, Mayor Pro Tem Henderson, and Council Member Love and Mayor Cerda

Noes: None

Absent: None

19. COUNCIL ITEMS – *No Items*

20. COUNCIL DIRECTIVES

COUNCIL MEMBER FRANCIS

- 1) Asked for a current map of businesses in the City that have a liquor license – **Mayor Cerda seconded it.**

Purpose – To see how many there are

Reason – To ensure we don't have an over concentration of establishments

Benefit – We don't want too much competition, and to protect our schools

COUNCIL MEMBER TANAKA

- 1) Asked if staff could do some research on the Neighborhood Resilience Initiative - **Mayor Pro Tem Henderson seconded it.**

Purpose – We could possibly get \$3M dollars in grant funds

Reason – It could help fund other projects, like the Rosecrans project

Benefit – It could help equip disadvantaged communities by receiving this grant money

Mayor Cerda

- 1) Asked if in the future, if City events could be advertised as the City of Gardena and not be tied to one individual Council Member or even the Mayor - **Council Member Tanaka seconded it.**

Purpose – No one individual should be named

Reason – To show inclusiveness of the Council

Benefit – To show our community that we work collectively together as one

21. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

City Manager Osorio gave a verbal report of information to follow-up on matters that had been directed or requested by the Mayor and Members of Council. Those items were, as follows:

- 1) A memo regarding an update on the directive on tree trimming report card to see what they have done.

22. COUNCIL REMARKS

- 1) COUNCIL MEMBER LOVE: Since we last met, Council Member Love attended the City of Gardena Jazz Festival, the Carson Family Fest, the 9/11 Memorial, the Rooted in Prevention Workshop. She was also invited by Council Members in the City of Carson to attend the White Linen Cajun Blues Festival and also attended a Mothers in Mourning March with State Assemblyman Mike Gibson, which is a march for mothers and women who have lost their children to gun violence and called it an honor to support him. She also made a remark on being a councilwoman and sitting on this Council. She shared her intentions are to do the job she was elected for and in doing so she will always push for what's right and what is best for the city, regardless of her own opinion and desires. She asked the community to get involved and reminded

everyone that we have an election coming up; we are in official election season as of this meeting. She reiterated that members of our community should pay attention and elect people that are going to support their cause, carry their vote and not push their own agenda.

- 2) MAYOR PRO TEM HENDERSON: Since our last gathering, Mayor Pro Tem Henderson attended the 9/11 recognition, his SCAG Regional Council Meeting, in which the council got together and discussed their concerns and sent a letter to HCD regarding the Regional Housing Need Assessment as well as how to move forward. He had an opportunity to participate in the AI Uses of Government pros and cons in relationship to digital equity and he also attended the City of Gardena Jazz Festival and shared with Mayor Cerda the check they received from Senator Bradford for \$3M dollars. He thanked the Senator for that funding as well as all other state and federal officials, including Assemblyman Al Muratsuchi and Congresswoman Maxine Waters. He addressed some of the financial difficulties the city has faced in the past and the process for acquiring grants and funding. He pointed out some of the good things our city has done, like winning the Most Business Friendly City Award. He agreed with Councilwoman Love that Council should be cognizant and aware of how they conduct themselves and how we should continue to move forward and progress as a city. He thanked staff for all they do and the events they put on for our city.
- 3) COUNCIL MEMBER FRANCIS: Started off thanking Director Suzanne Kluh from the Greater Los Angeles Vector Control for her presentation on the West Nile Virus. She attended the City of Gardena Jazz Festival and commended the staff; she stated she got nothing but great reports on how organized the event was and how well attendees were treated. She thanked them for a great event and encouraged people to attend next year. She also attended the Greater Los Angeles Vector Control District Meeting and her Beautification Committee Meeting. She reminded everyone of our community clean up event that is coming up this Saturday, September 16, 2023, and encouraged members of the community to continue to sign up. She attended the Gardena Holly Park Homeowners Association Meeting, and the Carson Cajun Blues Festival. She wanted to share something good she heard about our city from Laura Richardson, who is running for State Senate, in which she commented on how Gardena has always remained a stabilized and consistent city even throughout hardships. Council member Francis also thanked staff for setting a bar of excellence. She concluded by saying through all the bad news we hear about to remember that better days are coming and to keep the faith.
- 4) MAYOR CERDA: Attended the funeral services of John Peter Roddy, along with Chief Saffell and Council Member Tanaka, he and his wife Annie are community members and I know Annie appreciated having her city family there, the retirement ceremony for Los Angeles County Fire Division Secretary Kathy Johnson, a fundraiser for the victims of Maui at the Japanese Cultural Institute, the California Municipal Revenue and Tax Association Meeting which the City hosted, Grand opening of Liz Flint's new headquarters in Century City, also was the speaker for the Cashmere Gatekeepers Neighborhood Watch Meeting where she gave updates on the community. She also attended the short portion of the Rooted in Prevention Workshop, Community Day at Gardena Torrance Baptist Church, where they honored one of our officers, Kiara Preciado, and a 90th birthday party for Pastor Devereaux a 50-year resident of the City and the 9/11 Commemoration Ceremony where she thanked the city for always

continuing to have this ceremony never forgetting the incidents as they happened that day. She acknowledged the recent passing of former employee, Loyce Holt, whose remembrance will be officially acknowledged at our next Council Meeting Agenda. Lastly, she read a portion of a letter she received from the Mayor of Ichikawa, Japan where he expressed his sincere appreciation for the warm welcome the Ichikawa officials and citizens received during their recent visit and conveyed gratitude to all elected officials and executive staff.

- 5) COUNCIL MEMBER TANAKA: Attended the South Bay COG Board Meeting, John Roddy's funeral, the Rolling Hills Estates 19th Amendment Plaque Dedication Ceremony, the City of Gardena 20th Jazz Festival, where he thanked staff for doing a great job, and Serra High School's Quester Showcase Program. Participated in a meeting with COG Director Jackie Bacharach and our City Manager where they discussed the Resilience Center Project, met with the Homeless Task Force, attended the Rooted in Prevention Workshop, and encouraged people to attend the next workshop, helped cook at the Elks Lodge's Grandparents Day, and the 9/11 Commemoration Ceremony where he gave a special thanks to all our First Responders. He congratulated his El Segundo counterpart, Drew Boyles, and the 2023 El Segundo Little League World Champions. He shared that he would miss Keep Gardena Beautiful Day on September 16, 2023, to attend the funeral services for Guy Mato's mother. In conclusion, he wanted to acknowledge Loyce Holt for being a great friend and ask that God bless her and her family.

23. ANNOUNCEMENT(S)

Mayor Cerda announced:

- 1) Co-Ed Youth Flag Football Registration Period for children in Grades 1st through 8th – Monday, September 4 – 23, 2023; for more information go to www.cityofgardena.org/events.
- 2) Introduction to Flag Football for children in Grades TK-K; on Saturdays from October 14-December 2, 2023; Registration Period is Monday, September 4-23, 2023; to register go to www.cityofgardena.org/events.
- 3) Gardena Police Department's Coffee with a Cop, Thursday, September 14, 2023 from 9:00-11:00a.m. at Auntie's Café.
- 4) Food, Wine & Brew, Saturday, September 23, 2023, from 12:00 p.m. to 7:00 p.m. The headliner DW3. General Admission \$25; Reserved Table Seating \$85.
- 5) Park & Recreation Master Plan Workshops: Wednesday, September 27, 2023, 6 pm – 8 pm at the Nakaoka Community Center; Thursday, October 26, 2023, 6 pm – 8 pm at Rowley Park.
- 6) Save the Date – Fall Games, Thursday, September 28, 2023, from 5:00 pm – 7:00 pm at Freeman Park. Free Event sponsored by the Gardena Police Department; featuring Games, Sweet treats, Raffles & more.
- 7) Furbaby LoveFest, Sunday, October 1, 2023 from 1:00-6:00p.m. at the Gardena City Hall Lawn.

24. REMEMBRANCES - None

25. ADJOURNMENT

At 11:57 p.m., Mayor Cerda adjourned the Gardena City Council Meeting to the Closed Session portion of the City Council Meeting at 7:00 p.m., and the Regular City Council Meeting at 7:30 p.m. on Tuesday, September 26, 2023.

APPROVED:

Tasha Cerda, Mayor

MINA SEMENZA

City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

By: _____
Becky Romero, Deputy City Clerk

MINUTES
Regular Meeting of the
Gardena City Council
Tuesday, September 26, 2023

The Regular Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California, was called to order at 7:43 PM on Tuesday, September 26, 2023, in the Council Chamber at City Hall 1700 West 162nd Street, Gardena, California; Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Tasha Cerda; Mayor Pro Tem Mark E. Henderson; Council Member Rodney G. Tanaka; Council Member Paulette C. Francis and Council Member Wanda Love; Other City Officials and Employees present: City Manager Clint Osorio; City Attorney Carmen Vasquez; City Clerk Mina Semenza; and Deputy City Clerk Becky Romero.

PUBLIC COMMENT ON CLOSED SESSION - None

2. CLOSED SESSION - None

CITY ATTORNEY REPORT OUT OF CLOSED SESSION - None

3. PLEDGE OF ALLEGIANCE

Nathan Gomez led the Pledge of Allegiance. He attends Denker Avenue Elementary School. Nathan is currently in the City of Gardena After School Program at the Nakaoka Community Center. He has been a participant in the program since he was in TK. He has been a participant in the summer Day Camp. He has also played Basketball, Soccer, Baseball, and Football with the City of Gardena. Nathan and his family attend many of the city events and continue to be active members of our Gardena community.

4. INVOCATION

Miss Joyce Watanabe, of Baha'i Faith led the Invocation.

5. PRESENTATIONS

- 5.A Certificate of Recognition to the Members of the City of Gardena Explorer Post #142 for their successes in the 2023 Central Valley Explorer Competition held in Modesto, CA - ***Chief Mike Saffell spoke and thanked all Members of the Council for their support, including City Manager and the Police Foundation. He introduced all the Post members and gave recognition to their Leaders Captain Vince Osorio, Detectives Tyler Nash, Marisol Bazan, and Officer Kiara Preciado. Chief Saffell shared about the competition activities that took place in Modesto, CA and specified the high marks that were won.***

Explorer Advisor, Detective Tyler Nash accepted the Certificate of Recognition. He thanked all members of the Council and applauded the Explorer Post members for all their hard work. He expressed his appreciation to all his advisor staff.

Mayor Cerda expressed her appreciation and Council Member Tanaka asked how many future officers are in the group.

5.B Lexipol Policy Award 2022 – ***Chief Mike Saffell introduced Client Success Manager, Theresa Maza. Ms. Maza presented the Gardena Police Department with the Gold Lexipol Policy Award. Captain Todd Fox accepted the recognition and award.***

5.C GTrans FY19-21 Federal Transit Administration Triennial Review - ***Transportation Director, Ernie Crespo led the PowerPoint presentation. He introduced and commended his team that was present for all their hard work and involvement in making the FY19-21 FTA Triennial review a success.***

5.D Gardena Events Video Presentation

6. PROCLAMATIONS - None

7. APPOINTMENTS – No Appointments were made

8. CONSENT CALENDAR

8.A Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only
CONTACT: CITY CLERK

8.B Approve Minutes:
Regular Meeting of the City Council, September 12, 2023
CONTACT: CITY CLERK

8.C Approval of Warrants/Payroll Register, September 26, 2023
CONTACT: CITY TREASURER

September 26, 2023: Wire Transfer: 12541-12551; Pre-Pay: 173384-173390; Check Numbers: 173391-173551 for a total Warrants issued in the amount of \$3,978,853.68; Total Payroll Issued for September 22, 2023: \$2,504,346.92.

8.D Monthly Investment Portfolio, August 2023
CONTACT: CITY TREASURER

8.E Personnel Report P-2023-15 9-26-23
CONTACT: HUMAN RESOURCES

8.F Appointment of a Representative to the South Bay Workforce Investment Board (SBWIB)
CONTACT: COMMUNITY DEVELOPMENT

It was moved by Council Member Francis, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to Adopt the Consent Calendar with the exceptions of 8.B:

Ayes: Council Member Francis, Mayor Pro Tem Henderson, Council Members Tanaka and Love, and Mayor Cerda
Noes: None
Absent: None

9. EXCLUDED CONSENT CALENDAR

- 8.B CITY CLERK – Approve Minutes: Regular Meeting of the City Council, September 12, 2023 – ***was pulled by Council Member Francis***

Council Member Francis made a motion to amend the minutes regarding the comments made about the carnival security because it was attributed to Council Member Love, but the comments were made by Council Member Francis – ***Council Member Love seconded it.***

For clarification purposes, City Attorney Vasquez stated that her recommendation is to send back the entire minutes, amend them, and bring them back for approval at the next City Council meeting.

It was moved by Council Member Francis, seconded by Council Member Love, and carried by the following roll call vote to Amend Minutes and bring them back for approval at the next City Council Meeting:

Ayes: Council Members Francis and Love, Mayor Pro Tem Henderson, Council Member Tanaka, and Mayor Cerda
Noes: None
Absent: None

10. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

- 10.A SEPTEMBER 19, 2023 - ***Meeting Cancelled***

11. ORAL COMMUNICATIONS

- 1) Mina Semenza - noted for the record that one (1) public comment email was received after the agenda was posted. The comment was posted on our website, Council was provided copies and copies were put in the Public Review binder at the entrance of the Council Chamber.
- 2) Joyce Watanabe, asked that public places in Gardena be named by location rather than to honor a person. She explained in detail what she meant by simple names and gave recommendations. She also asked that her request be made part of future consultations and consider naming Gardena public spaces by simplicity and location.
- 3) Andrea Simental, Interim Community Manager for the Mayme Dear Library; she came to announce library events for the Gardena Mayme Dear and the Masao W. Sato Libraries.

12. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES

- 12.A CalPERS Amendment Adoption of ORDINANCE NO. 1858, Authorizing an Amendment to the Contract Between the Board of Administration of the Public Employees' Retirement System and the City of Gardena

ORDINANCE NO. 1858

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE BOARD OF ADMINISTRATION OF THE PUBLIC EMPLOYEES' RETIREMENT SYSTEM ("CALPERS") AND THE CITY OF GARDENA

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

It was moved by Mayor Pro Tem Henderson, seconded by Council Member Tanaka, and carried by the following roll call vote to Adopt Ordinance No. 1858:

Ayes: Mayor Pro Tem Henderson, Council Members Tanaka, Love and Francis, and Mayor Cerda

Noes: None

Absent: None

13. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

- 13.A Consideration of an Agreement with MDG Associates, Inc. for CDBG/HOME Program Administration and Bid & Construction Management Services

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Mayor Cerda, and Council Members Francis and Love had questions regarding the program. City Manager Osorio answered all questions.

It was moved by Council Member Tanaka, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to Approve Agreement with MDG Associates, Inc:

Ayes: Council Member Tanaka, Mayor Pro Tem Henderson, Council Members Francis and Love, and Mayor Cerda

Noes: None

Absent: None

14. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES – *No Items*

15. DEPARTMENTAL ITEMS - POLICE

- 15.A Authorization for Additional Services and Maintenance for the Video Policing System through December 2024 Not to Exceed \$591,832.57.

City Manager Osorio presented the Staff Report.

Police Chief Mike Saffell introduced Lee Coffey of DataGear. Project Manager Captain Todd Fox, and Director of Transportation Ernie Crespo were also present and available for any questions.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions.

Public speaker: Sherrell Diggs, expressed her concerns about safety in her neighborhood. Mayor Cerda asked that she speak to Captain Osorio about her concerns after the meeting.

Questions and comments were made by Council Member Francis and Council Member Love regarding upgrades and maintenance repair of our cameras. Captain Todd Fox and Director of Transportation Ernie Crespo answered all questions.

It was moved by Council Member Francis, seconded by Council Member Tanaka, and carried by the following roll call vote to Authorize additional funds:

Ayes: Council Members Francis and Tanaka, Mayor Pro Tem Henderson, Council Member Love, and Mayor Cerda

Noes: None

Absent: None

16. DEPARTMENTAL ITEMS - PUBLIC WORKS

- 16.A Award Construction Contract for the Nakaoka Community Center HVAC Upgrade Project, JN 522, to Bon Air Inc., in the amount of \$195,600. Additionally, Approve Plans and Specifications, Construction Contingency, and Declare California Environmental Quality Act (CEQA) Exemption.

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions. There were no public speakers.

Questions and comments were made by Mayor Pro Tem Henderson and Council Member Francis regarding the project. Director of Public Works, Allan Riggs, and City Manager Osorio answered all questions.

It was moved by Mayor Pro Tem Henderson, seconded by Council Member Tanaka, and carried by the following roll call vote to Award Construction Contract; Approve Plans and Specifications; Approve Construction Contingency and Declare CEQA Exemption:

Ayes: Mayor Pro Tem Henderson, Council Members Tanaka, Francis and Love, and Mayor Cerda

Noes: None

Absent: None

17. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES – *No Items*

18. DEPARTMENTAL ITEMS – TRANSPORTATION – *No Items*

19. COUNCIL ITEMS

- 19.A Discuss and Consider City Council Policy Statement prohibiting the City from co-hosting any events with individual City Council Members

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone asked to speak on this item and if the Council had any comments or questions.

Public Speakers: Barbara Phillips and Carrie Scott asked for clarification and why was this item brought forth.

Mayor Cerda explained her perception of this item.

Questions and comments were made by Mayor Cerda, Council Members Francis, and Love, and Mayor Pro Tem Henderson.

City Attorney Vasquez stated that if this policy were to pass; if an individual resident or an association or a club is interested in co-hosting with the City – it could be brought to Council for Council consideration and decide whether it is something that is in the best interest of the City. Basically, what this policy does is give all Council Members recognition for all events that are hosted by the city and not just one individual Council Member.

City Manager Osorio provided an example of the item being brought forward.

Mayor Pro Tem Henderson made a motion to table the item to direct staff city staff to provide further information and clarification – Council Member Love seconded it.

City Attorney Vasquez confirmed that Mayor Pro Tem Henderson's motion was the only motion on the floor and now there is a second.

Council Member Francis questioned the first motion that was on the floor, she stated we were only to discuss and consider, and not move forward with a motion.

City Manager Osorio provided another example.

City Attorney Vasquez asked Mayor Pro Tem Henderson for clarification of his motion and asked if he would be willing to withdraw the motion to remove tabling it, provide a new motion and ask staff to provide examples with further clarification, and that he would be open to when it would come back to Council.

Mayor Pro Tem Henderson withdrew his motion to table and submitted a new motion asking staff to provide examples with further clarification, and that he would be open to when it would come back to Council.

Council Member Love stated she would like to add a friendly amendment to Mayor Pro Tem Henderson's motion.

After hearing Council Member Love's amendment, City Attorney Vasquez stated that Council Member Love's motion would be considered a new motion.

Council Member Love then made a motion to direct staff to provide a financial analysis on how it will impact the City.

City Manager Osorio commented on Council Member Love's motion.

Council Member Love then commented on her motion, and after further discussion, Council Member Love withdrew her motion.

Mayor Pro Tem Henderson's then made a final motion is to direct staff to provide some examples with further clarification and would be open to when it would come back to Council. Mayor Cerda seconded it.

It was moved by Mayor Pro Tem Henderson, seconded by Mayor Cerda, and carried by the following roll call vote to Direct staff to provide examples with further clarification:

Ayes: Mayor Pro Tem Henderson, Mayor Cerda, and Council Member Tanaka

Noes: Council Member Francis; Council Member Love

Absent: None

20. COUNCIL DIRECTIVES

COUNCIL MEMBER FRANCIS

- 1) Asked for a schedule and or plan of tree maintenance in our City from Mariposa Landscaping over the next two years – ***Council Member Love seconded it.***

Purpose – To see what type of work they will be doing.

Reason – Trees are blocking signs, and businesses; Could be a liability to the City.

Benefit – To make our City look well maintained; Quality of life.

21. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

City Manager Osorio gave a verbal report of information to follow-up on matters that had been directed or requested by the Mayor and Members of Council. Those items were, as follows:

- 1) Memo update regarding the directive on the number of issued Alcohol License locations and type.
- 2) Planning of a Study Session for the City Council and the public regarding educating the public on projects in the city starting from: How we go out and place the RFP or RFQ through the Bidding process and ultimately hitting some of the most frequently asked questions. Such as contingency because that has been of concern lately, we would like to make sure that the public is aware of how we come up with the numbers. The date is to be determined hopefully before the next council meeting and possibly held at the Nakaoka Community Center.
- 3) The Mayor and City Manager will be attending the 2023 International City/County Management Association (ICMA) Annual Conference that will be held in Austin, Texas on September 30, 2023. Gardena is one of the handful of cities that is being featured and we have produced a video featuring all of the different things that we do in the City. Unfortunately, the video cannot be shown tonight and will be shown at a later date.
- 4) City Manager Osorio wished Council Member Tanaka a Happy Birthday and invited everyone for cake afterward.

22. COUNCIL REMARKS

- 1) COUNCIL MEMBER TANAKA – Since the last Council Meeting, Councilmember Tanaka said it was an honor for him to preside over our City Treasurer Guy Mato's mother's funeral services, he said it was quite an event. He attended the Kiwanis Divisional Lieutenant Governor Installation Dinner, the League of California Cities 125th Annual Conference in Sacramento, at the conference he attended AB1234 Ethics Training along with the AB1661 Harassment Prevention Training, and The League LA County Division luncheon. Did open sessions and attended Homelessness Housed Creating and Leveraging Strong Partnerships, which focuses on partnering up with other organizations and government facilities to work on homelessness. Attended Addressing Fentanyl, attended the General Session, where Brandon Fleming was the keynote speaker. Brandon was a former gang member and drug dealer who, through good contacts and people who cared about him, he became an educator and author, he also coaches the Harvard University Debate Team four years in a row and is the founder and CEO of the Veritas School. Councilmember Tanaka attended a course titled What the Bleep, which breaks down the three-minute segments granted to public speakers at Council Meetings. Attended the Mayor's and City Council's Members meeting and attended Building Relationships between Police Departments and the Community, where he hopes the California Cities will ask our Police Department to present at next year to showcase what we do in our city. Attended the Food, Wine and Brew Festival and thanked Stephany and her staff for putting on an event that gets better every year and also thanked her for partnering with Guiliano's. He said Thursday, September 28, 2023, South Bay COG will be celebrating their 20th anniversary of their Environmental Services Center, where they

will show how they promote their sustainability, innovation and collaboration with our communities and said all were invited to attend. Apologized for missing Employee Recognition Day, Keep Gardena Beautiful Day and to GTrans for not making it to their lunch, but wanted to extend his congratulations to their department. Lastly, he wanted to say that every department we have has put us on the map, our accolades show how great our people are, our directors are, our leadership is and how we progress as a city. Referred to our city as the gem of the South Bay and said he is proud to be from Gardena.

- 2) COUNCIL MEMBER LOVE – Since the last Council Meeting, Councilmember Love attended Mexican Independence Day in the City of Compton, the Carson Country Western Fair, the Carson Gardena YMCA Resource Fair, which offered a lot of resources; also the Director informed her that there were fifteen available spaces for preschool day care services that are free of charge. She attended Employee Recognition Day and commented on how it was good to see the Department Heads participating in cleaning up after the event. She thanked staff for their hard work and the services they provide, she knows every department works hard and wanted to express her appreciation. Attended the Veterans of VFW Stand Down event in the City of Compton, which is a three-day resource fair for veterans, that includes legal and medical resources as well as help with employment. She attended the Food, Wine, and Brew Festival where she talked to a lot of people who were not from the city and commented on how everyone was really having fun and enjoying themselves. She attended the Carson Gardena Boys and Girls Club Blue Door Dash, where they raised \$60,000 dollars in ten minutes. She emphasized how the Boys and Girls Club is a safe haven for many kids and how important it is for junior high and high schoolers to have a place to go after school. She attended Keep Gardena Beautiful Day and was shocked to see Peary Middle School, but also happy at the number of volunteers that showed up there. She spoke to an LAUSD Administrator who said they are excited to get the Garden at Peary up and running again. Attended Biz Fed seven-day Advocacy Training Program, that teaches you to advocate to both local and state officials. Also, how to advocate for good policies being written by our elected officials and trying to limit the number of bills they write. She concluded by congratulating GTrans and Director Crespo, Chief Saffell and the Gardena Police Department's Explorers Post. She acknowledged that we have an amazing team. Congratulated all staff again and remarked that they earned their Employee Recognition Day and also congratulated the employees that won a day off.
- 3) MAYOR PRO TEM HENDERSON – Mayor Pro Tem Henderson started off by thanking all staff for their innovation and making sure that Gardena is a leader. Remarked that Stephany's team does a great job with all our city's events. Thanked the Chief, the Explorers, Police Department, community policing and district policing for making sure that everybody is responsive to issues. Said he saw the most volunteers he had ever seen for Keep Gardena Beautiful Day and the way Hong Lee proposed the event this year was incredible. Commended Director Crespo on his Triennial Review and having zero deficiencies. He did a tour of the community to show residents how to use Gardena Direct. Attended a basketball clinic and backpack giveaway at Rush Gym put on by Dylan Andrews, who is a former Gardena resident, and sophomore on the UCLA basketball team, who wanted to give back to his community. Attended Employee Recognition Day and the Youth Baseball Awards Banquet where he said all the teams did well and it was heartwarming to see the volunteer coaches' great impact on the kids and their families. He began to speak on how Gardena was a have not city in regards on how we looked at

our infrastructure, our assets and running things past their useful life. Wants the city to really start paying attention to some of the things we're doing and having a tighter schedule with regards to maintenance, especially towards our safety systems. Commended staff for keeping things running and staying dedicated to making things work. Said excellence is something that permeates through our city staff and our community. Participated in a digital equity discussion in regard to how communities ensure that there's digital equity for all community members as we transition towards a digital world. Lastly, he shared how he participated in an event regarding AI and the benefits that city government regards to what it allows an agency to do to allow staff to then spend more time with community members and those that want support.

- 4) MAYOR CERDA – Since the last Council Meeting, Mayor Cerda attended the International Business Investors Conference in Nevada, where she had the opportunity to meet investors from other countries interested in doing business in various states and including Gardena. She explained to them the proper way to go about doing things as in talking to the city first to acquire permits and licenses in our city. She attended the Youth Baseball Awards Banquets with her colleagues, said it was great to be there cheering on the kids, coaches, and parents as they were recognized. Attended her monthly California Cities Gaming Authority meeting and shared both good and bad news. The good news being that they represent all the card rooms in the state of California. The bad news being the governor is trying to take away some of our games which could impact cities like ours by a large amount and put us in a very bad position, but wanted to let everyone know they are working hard with the Attorney General to keep that from happening. Attended her monthly Sanitation meeting and highlighted that LA County Sanitation is celebrating their 100th year of being in existence with an open house awards community event on Thursday, October 26, 2023, and everyone is invited. Attended Employee Recognition Day and thanked staff for all they do. Said sometimes we are the first or only contact for community members and the fact that we meet and greet them with a smile and give them good service is what they will remember. She shared she often times hears such great report backs on staff and thanked them again. Attended a special banquet at Gardena High that honored the 1973 City Championship Football Team in which they were given a certificate recognizing them for their accomplishments. An hour later she attended the Gardena High School Homecoming game and said it was a lot of fun. She also attended Serra High School's girl's flag football game. Remarked on how she loves working with different schools and supporting kids as they excel in academics and/or athletics. Attended a tea hosted by the Spirit of Truth Fellowship Church, where they honored women of all ages. Attended the Food, Wine and Brew Festival and thanked staff for always doing an amazing job. Loves seeing our departments collaborate and work together to make our events great for not only the community, but for employees as well. Lastly, she shared a letter she received from the LA County Sanitation Board that recognized good corporate citizens and industries recognized for their compliance with wastewater discharge requirements for the past year, 2022, the five businesses are as follows: Angeles Plating Works, Nissin Foods, Pacific Airline Linen Servies, SGL Companies and UniFirst Corp. Mayor Cerda wanted to thank them and recognize them again for being good citizens within our city.
- 5) COUNCIL MEMBER FRANCIS – Since we last met, Councilmember Francis attended the Beautification Commission meeting, Gardena Holly Park Homeowner's Association meeting, Dr. Martin Luther King Jr. Cultural Committee meeting as well as Keep Gardena

Beautiful Day. She wanted to thank all the volunteers that came out and said Public Works did an outstanding job of making sure everybody had all the things they needed. Attended the Youth Baseball Awards Banquet, as a former Recreation & Parks Commissioner, she couldn't help but notice the number of girls that were on the baseball teams and emphasized girl power. Attended the 12th Annual Food, Wine, and Brew Festival, she commented on how well organized it was, but said what impressed her the most was that no matter where you stood you could see the stage and that's great planning. Gave congratulations to the City of Gardena Explorers Post 142, GTrans employees recognizing their Triennial Review and the milestone employees at Employee Recognition Day. She said if not for the staff, she doesn't know where the city would be, commended them for a job well done. She wanted to remind everyone to save the date for the Homeownership Fair in collaboration with Senator Bradford, Tina McKinnor, the City of Gardena, and Neighborhood Housing Services. It will take place on Saturday, October 14, 2023, at 9:00 a.m. at Rowley Park. The event will not only be for first-time homebuyers, but will also address ADUs, financing and Don't Move, Improve. In conclusion, she wanted to reiterate that she knows there's a lot going on in our City, but as always, we should keep the faith and know better days are coming.

23. **ANNOUNCEMENT(S)**

Mayor Cerda announced:

- 1) Parks and Recreation Master Plan Workshop #2, Wednesday, September 27, 2023; 6:00 pm – 8:00 pm at the Nakaoka Community Center. Join us for the second workshop for the master plan. This is a great opportunity to voice your opinion on how we should improve our parks and all our recreational facilities.
- 2) Fall Games – Free Event, Thursday, September 28, 2023; 5:00 pm – 7:00 pm at Freeman Park.
- 3) Notice! Closure of Artesia Blvd at railroad crossing between Normandie Ave., to Western Ave., September 29, 2023 – October 2nd.
- 4) Peary Middle School Community Garden Grand Re-Opening & Clean up, Saturday 30, 2023 at 8:30 a.m. Performances by Peary Jazz Band, Isami Taiko, and Peary Cheer.
- 5) 4th Annual FurBaby LoveFest, Sunday, October 1, 2023; 1:00 pm – 6:00 pm at Gardena City Hall Lawn. Free Event - Circus-themed costume contest. Providing low-cost animal services, Paw-print Art Booth, Free Dog Nail Trims and Ear Cleaning; Pet Licensing, Dog and Cat Adoptions, Vendor Booths, Food Trucks, Silent Auction, Raffle, Pet Photo Booth, Music and more!
- 6) Gave On! Enjoy a night playing board games, fun, and a great meal! Saturday, October 7, 2023 at the Nakaoka Community Center. Free Admission, doors open at 6:00 pm; Game starts at 7:00 pm.
- 7) Semi-Annual Clean Up Event – One Day Only!

If your normal trash day is...	Monday	Tuesday	Wednesday	Thursday	Friday
Then your cleanup day is...	Sep. 23	Sep. 30	Oct. 7	Oct. 14	Oct. 21

Leave items out by 6:00 am (adjacent to street curb). There is a list of what will be Accepted and Not Accepted. Flyer is available on our social media.

24. REMEMBRANCES

Ms. Loyce Holt, 85 years of age, Loyce served the City of Gardena for 33 years as the Director of Recreation and participated in several service organizations within the community. Mayor Cerda read Ms. Holt bio.

25. ADJOURNMENT

At 10:21 p.m., Mayor Cerda adjourned the Gardena City Council Meeting to the Closed Session portion of the City Council Meeting at 7:00 p.m., and the Regular City Council Meeting at 7:30 p.m. on Tuesday, October 10, 2023.

APPROVED:

Tasha Cerda, Mayor

MINA SEMENZA
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

By: _____
Becky Romero, Deputy City Clerk

MEMORANDUM


TO: Honorable Mayor and City Council
FROM: City Treasurer's Office
DATE: October 5, 2023
SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

October 10, 2023 TOTAL WARRANTS ISSUED: \$3,031,050.62

Wire Transfer: 12552-12559
Prepay: 173552-173554
Check Numbers: 173555-173724
Checks Voided:

Total Pages of Register: 20

October 6, 2023 TOTAL PAYROLL ISSUED: \$1,774,442.50



Guy Mato, City Treasurer

vchlist
10/05/2023 4:14:47PM

Voucher List
CITY OF GARDENA

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
12552	9/21/2023	112401 PINNACLE CLAIMS MANAGEMENT INC	092023		HEALTH INSURANCE CLAIMS	2,814.90
					Total :	2,814.90
12553	9/21/2023	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365999669774		HEALTH INSURANCE CLAIMS	23,113.42
					Total :	23,113.42
12554	9/22/2023	112401 PINNACLE CLAIMS MANAGEMENT INC	SEPTEMBER 2023	023-01484	HEALTH & LIFE INSURANCE, SERVICE	113,793.20
					Total :	113,793.20
12555	9/25/2023	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U4797		HEALTH INSURANCE CLAIMS	140.58
					Total :	140.58
12556	9/28/2023	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365998740139		HEALTH INSURANCE CLAIMS	16,351.24
					Total :	16,351.24
12557	9/14/2023	112326 LWP CLAIMS SOLUTIONS INC.	091423.		WORKERS' COMP CLAIMS	100,000.00
					Total :	100,000.00
12558	10/2/2023	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U4798		HEALTH INSURANCE CLAIMS	418.20
					Total :	418.20
12559	10/2/2023	112401 PINNACLE CLAIMS MANAGEMENT INC	092823		HEALTH INSURANCE CLAIMS	86,377.01
					Total :	86,377.01
173552	9/22/2023	107365 LAW OFFICES OF BARRY ZELNER	T07-2021		FINAL SETTLEMENT	5,000.00
					Total :	5,000.00
173553	9/26/2023	109460 INTERNATIONAL BUSINESS INFO, TECH DBA	001932		FIELD TRAINING PROGRAM CONFERE	398.00
					Total :	398.00
173554	10/2/2023	112657 SUSAN YAO & SABRINA M TANAMAL	23-05PD		FINAL SETTLEMENT	1,335.74
					Total :	1,335.74
173555	10/10/2023	104606 2 BROTHERS TIRES & WHEELS	27224		PD VEHICLE TIRE SERVICES	20.00
			27657		PD VEHICLE TIRE SERVICES	222.00
			27664		PD VEHICLE TIRE SERVICES	192.00

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173555	10/10/2023	104606 104606 2 BROTHERS TIRES & WHEELS	(Continued)		Total :	434.00
173556	10/10/2023	111853 ACCESS	10463543		PD SHREDDING SERVICES	100.00
					Total :	100.00
173557	10/10/2023	109073 ADAMS ASHBY GROUP	5051	023-01490	MONITORING SERVICES - SPRING PAF	4,500.00
					Total :	4,500.00
173558	10/10/2023	112177 ADVANCE AUTO PARTS	8655320158908		GTRANS AUTO PARTS	230.84
			8655320158932		GTRANS AUTO PARTS	33.06
			8655320759115		GTRANS AUTO PARTS	-230.84
			8655323650219		GTRANS AUTO PARTS	25.10
			8655324220209		GTRANS AUTO PARTS	18.67
			8655324250455		GTRANS AUTO PARTS	25.10
					Total :	101.93
173559	10/10/2023	101748 AFTERMARKET PARTS COMPANY LLC, THE	83128998	037-10275	GTRANS AUTO PARTS	173.02
			83133065	037-10275	GTRANS AUTO PARTS	96.08
			83135711	037-10275	GTRANS AUTO PARTS	103.20
			83139560	037-10275	GTRANS AUTO PARTS	326.56
			83139685		GTRANS AUTO PARTS	737.72
				037-10275		
			83146294	037-10275	GTRANS AUTO PARTS	177.71
			83153814		GTRANS AUTO PARTS	115.55
				037-10275		
			83153829		GTRANS AUTO PARTS	41.63
				037-10275		
					Total :	1,771.47
173560	10/10/2023	112571 AMBIT CONSTRUCTION &, DESIGN, INC.	1455 08/31/23	037-10241	GTRANS DISPATCH REMODELING PRC	78,155.03
					Total :	78,155.03
173561	10/10/2023	100925 AMERICAN MOVING PARTS	01A147162		GTRANS AUTO PARTS	407.83
					Total :	407.83
173562	10/10/2023	110832 ANTHONY'S AUTO DETAILING	124p3p64		CAR WASH DETAIL - PD	1,050.00
					Total :	1,050.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173563	10/10/2023	101459 ASBURY ENVIRONMENTAL SERVICES	I500-0091719		HAZARDOUS WASTE DISPOSAL SERVI	5.00
					Total :	5.00
173564	10/10/2023	104687 AT&T	20561520		TELEPHONE	31.43
			20561521		TELEPHONE	80.54
			20561535		TELEPHONE	31.43
			20561543		TELEPHONE	31.43
			20561544		TELEPHONE	82.53
			20579969		TELEPHONE	367.86
			20604924		TELEPHONE	1,023.56
					Total :	1,648.78
173565	10/10/2023	111170 AT&T FIRSTNET	287290885074X9102023	023-01492	CITYWIDE CELL PHONE ACCT #287290	1,761.50
			287293416290X9102023	023-01492	PD CELL PHONE ACCT #287293416290	1,390.04
			287293420631X9102023	023-01492	PD CELL PHONE ACCT #287293420631	148.50
			287298156560X8102023	023-01492	CITYWIDE CELL PHONE ACCT #287298	1,905.90
			287298156560X9102023	023-01492	CITYWIDE CELL PHONE ACCT #287298	1,851.64
			287303490376X9102023	023-01492	BUS CELL PHONE ACCT #28730349037	1,557.63
			287324972943X9102023	023-01492	GTRANS CELL PHONE ACCT #2873249	50.67
					Total :	8,665.88
173566	10/10/2023	100474 AT&T LONG DISTANCE	091223		TELEPHONE	130.35
					Total :	130.35
173567	10/10/2023	103641 BECNEL UNIFORMS	61020		BUS UNIFORM SUPPLIES	272.11
					Total :	272.11
173568	10/10/2023	102135 BEHREND, KENT	212	023-01474	IT NETWORK SUPPORT - OCTOBER 20	3,400.00
					Total :	3,400.00
173569	10/10/2023	107747 BENGAR PRODUCTIONS	7244	034-00621	JAZZ FESTIVAL SUPPLIES	8,800.00
			7270		EMBROIDERY - REC/HS STAFF SHIRTS	217.00
			7271		EMBROIDERY - REC/HS STAFF SHIRTS	504.00
			7272		FWB FESTIVAL SUPPLIES	840.00
					Total :	10,361.00
173570	10/10/2023	111924 C & A TRANSDUCERS	15945		GTRANS AUTO PARTS	1,584.54

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173570	10/10/2023	111924 111924 C & A TRANUCERS	(Continued)		Total :	1,584.54
173571	10/10/2023	103383 CALPORTLAND	96053887		STREET MAINT SUPPLIES	1,535.98
					Total :	1,535.98
173572	10/10/2023	110538 CANNON COMPANY	85871	024-00821	RBB ARTERIAL IMPROVEMENT PROJE	83,693.75
					Total :	83,693.75
173573	10/10/2023	110538 CANNON COMPANY	85513	024-00821	RBB ARTERIAL IMPROVEMENT PROJE	13,753.50
					Total :	13,753.50
173574	10/10/2023	823003 CARL WARREN & COMPANY	CWC-2035886		CLAIMS MANAGEMENT	51.00
					Total :	51.00
173575	10/10/2023	803420 CARPENTER, ROTHANS & DUMONT, LAW OFF	44519		LEGAL SERVICES	1,602.35
			44520		LEGAL SERVICES	2,400.19
			44521		LEGAL SERVICES	1,134.00
			44524		LEGAL SERVICES	461.95
			44525		LEGAL SERVICES	3,644.54
			44526		LEGAL SERVICES	351.00
			44528		LEGAL SERVICES	793.41
			44530		LEGAL SERVICES	417.60
			44531		LEGAL SERVICES	324.00
					Total :	11,129.04
173576	10/10/2023	112201 CARRANZA, HORACIO	GEPCO 2023		GEPCO LOAN	2,000.00
					Total :	2,000.00
173577	10/10/2023	108378 CHARLES E. THOMAS COMPANY INC.	101704	037-10273	REPLACED GASOLINE FUEL FILTERS	332.50
			103777	037-10246	DESIGNATED OPERATOR SERVICES	250.00
					Total :	582.50
173578	10/10/2023	103465 COMMUNITY VETERINARY HOSPITAL	502357		VETERINARY SERVICES - VITO	164.00
			503139		VETERINARY SERVICES - MAXO & VITC	730.75
					Total :	894.75
173579	10/10/2023	103125 COMPLETE COACH WORKS	0082052		GTRANS AUTO PARTS	2,146.79
			0082084	037-10283	GTRANS AUTO PARTS	2,998.80

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173579	10/10/2023	103125 103125 COMPLETE COACH WORKS	(Continued)		Total :	5,145.59
173580	10/10/2023	103512 CRENSHAW LUMBER CO.	92629		BLDG MAINT SUPPLIES	185.28
			92678		BLDG MAINT SUPPLIES	106.80
			93023		BLDG MAINT SUPPLIES	267.00
					Total :	559.08
173581	10/10/2023	103353 CRM COMPANY, LLC.	LA23463		SCRAP TIRE DISPOSAL FEE	69.50
			LA23464		SCRAP TIRE DISPOSAL FEE	69.50
			LA23517		SCRAP TIRE DISPOSAL FEE	69.50
					Total :	208.50
173582	10/10/2023	106193 CUMMINS SALES AND SERVICE	X4-41946		GTRANS AUTO PARTS	2,163.50
					Total :	2,163.50
173583	10/10/2023	110319 CWE DIRECTOR	23368	024-00766	MS4 & NPDES MONITORING & COMPLI	7,287.50
			23369	024-00846	MS4 & NPDES - MONITORING & COMPLI	5,366.15
					Total :	12,653.65
173584	10/10/2023	104736 D&R OFFICE WORKS, INC.	0128768		NCC OFFICE FURNITURE	2,111.29
			0129236		PD OFFICE FURNTIURE	1,107.04
			0129474		STORAGE FEE	350.00
					Total :	3,568.33
173585	10/10/2023	111938 DANDOY GLASS	21189		WINDOW GLASS REPLACEMENT - MAS	625.00
					Total :	625.00
173586	10/10/2023	104222 DELL MARKETING L.P.	10701561322	023-01482	DELL POWEREDGE R7625 SERVER	79,715.85
					Total :	79,715.85
173587	10/10/2023	106540 DELTA MOTOR COMPANY INC.	24505	037-10181	REBUILD DRIVE MOTOR	3,332.63
			24506	037-10181	REBUILD DRIVE MOTOR	3,332.63
			24507	037-10181	REBUILD DRIVE MOTOR	3,332.63
			24508	037-10181	REBUILD DRIVE MOTOR	3,332.63
					Total :	13,330.52
173588	10/10/2023	312558 DEPARTMENT OF ANIMAL CARE, & CONTROL AUGUST 2023			MONTHLY ANIMAL SERVICES - AUGUS	1,400.83

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173588	10/10/2023	312558	312558 DEPARTMENT OF ANIMAL CARE, & CON (Continued)		Total :	1,400.83
173589	10/10/2023	303459	DEPARTMENT OF JUSTICE	677719	035-01279 FINGERPRINT APPS - AUGUST 2023	2,688.00
					Total :	2,688.00
173590	10/10/2023	312117	DEPARTMENT OF WATER & POWER	092123	LIGHT & POWER	105.10
				092823	LIGHT & POWER	75.37
					Total :	180.47
173591	10/10/2023	110511	DESANTIAGO, RIGOBERTO	SUMMER 2023 08/28/23	EDUCATIONAL REIMBURSEMENT	100.00
					Total :	100.00
173592	10/10/2023	104500	DOOLEY ENTERPRISES, INC	66418	035-01286 PD AMMUNITION SUPPLIES	9,293.44
					Total :	9,293.44
173593	10/10/2023	103241	DP STAR AUTOMOTIVE, INC.	69093	SMOG INSPECTIONS - FORD F350 #138	50.00
					Total :	50.00
173594	10/10/2023	111973	DUDEK	202307530	032-00101 PROFESSIONAL SERVICES - INSITE - 1	15,527.50
					Total :	15,527.50
173595	10/10/2023	107621	EASTERN PNEUMATICS & HYDRAULIC	050452	REPAIR & RECALIBRATE TORQUE GUN	660.02
					Total :	660.02
173596	10/10/2023	110534	EL DORADO NATIONAL	90815472	GTRANS BUS VEHICLE SUPPLIES	7.18
					Total :	7.18
173597	10/10/2023	107353	EMERGENCY RESPONSE CRIME SCENE, CLE T2023-502		SANITIZE & CLEAN-UP POLICE VEHICL	350.00
					Total :	350.00
173598	10/10/2023	105418	EMPIRE CLEANING SUPPLY	S5895475	CUSTODIAL SUPPLIES	521.36
				S5942737	CUSTODIAL SUPPLIES	1,999.50
				S5985596	CUSTODIAL SUPPLIES	1,454.57
				S5997767	CUSTODIAL SUPPLIES	504.97
				S5997767.002	CUSTODIAL SUPPLIES	168.31
				S6046074	CUSTODIAL SUPPLIES	690.44
					Total :	5,339.15

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173599	10/10/2023	106459 ENTERPRISE FM TRUST	FBN4802507	023-01487	ENTERPRISE LEASE - AUGUST 2023 - F	8,634.63
			FBN4818291	023-01487	ENTERPRISE LEASE - AUGUST 2023	8,119.41
					Total :	16,754.04
173600	10/10/2023	105650 EWING IRRIGATION PRODUCTS	20522026		PARK MAINT SUPPLIES	165.41
					Total :	165.41
173601	10/10/2023	104380 E-Z FLOW CONCRETE PUMPING	9821		STREET MAINT SUPPLIES	597.00
					Total :	597.00
173602	10/10/2023	100055 FAIR HOUSING FOUNDATION	AUGUST 2023		CDBG CONSULTANT	1,636.88
					Total :	1,636.88
173603	10/10/2023	111415 FILTERBUY, INC	BAFEC8C7-0016		GTRANS AUTO PARTS	435.49
					Total :	435.49
173604	10/10/2023	109315 FLEETCREW, INC.	11960		UNIT #46 DURATHON SERVICE	720.12
					Total :	720.12
173605	10/10/2023	108974 FLEX TECHNOLOGIES, INC.	44132		GTRANS AUTO SUPPLIES	563.90
					Total :	563.90
173606	10/10/2023	112329 FM THOMAS AIR CONDITIONING INC	45502	024-00995	HVAC REPAIRS FOR CITY HALL	8,863.66
					Total :	8,863.66
173607	10/10/2023	106607 FORD OF MONTEBELLO	523560	037-10182	REMANUFACTURED ENGINES	7,537.04
			523564	037-10182	REMANUFACTURED ENGINES	5,552.54
					Total :	13,089.58
173608	10/10/2023	106465 FOX FIRST AID & SAFETY INC	70976		STREET MAINT SUPPLIES	100.33
					Total :	100.33
173609	10/10/2023	108183 GARDENA ACE HARDWARE	094064		STREET MAINT SUPPLIES	31.28
					Total :	31.28
173610	10/10/2023	107030 GARDENA AUTO PARTS	171840		PW AUTO PARTS	221.94
			172544		PW AUTO PARTS	8.07
			172552		PW AUTO PARTS	148.71

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173610	10/10/2023	107030 107030 GARDENA AUTO PARTS	(Continued)		Total :	378.72
173611	10/10/2023	107011 GARDENA VALLEY NEWS, INC.	00134715		INVITATION FOR BID 2023-01	105.00
			00134848		NOTICE OF ELECTION	147.00
			00134854		SUMMARY OF ORDINANCE NO. 1858	122.50
			00134855		SUMMARY OF ORDINANCE NO. 1854	105.00
					Total :	479.50
173612	10/10/2023	619005 GAS COMPANY, THE	092823		GAS	26.57
			100223		GAS	4,321.25
					Total :	4,347.82
173613	10/10/2023	619004 GOLDEN STATE WATER CO.	092123		WATER	18,754.36
					Total :	18,754.36
173614	10/10/2023	107513 GRAINGER	9827224065		BUS FACILITY SUPPLIES	82.02
			9828111451		BUS FACILITY SUPPLIES	86.92
			9831883146		BUS FACILITY SUPPLIES	33.90
			9834063597		BUS FACILITY SUPPLIES	26.14
			9835750523		BUS FACILITY SUPPLIES	45.28
			9839939809		BUS FACILITY SUPPLIES	241.31
			9840109384		BUS FACILITY SUPPLIES	123.25
					Total :	638.82
173615	10/10/2023	111505 GRANICUS, LLC	170745	011-00038	AGENDA MGMT SOFTWARE SUBSCRIF	11,362.24
					Total :	11,362.24
173616	10/10/2023	108012 H&H AUTO PARTS WHOLESALE	1IN0595531		PW AUTO PARTS	1,265.12
					Total :	1,265.12
173617	10/10/2023	104248 HENRY, GRANT	092823		BLOCK PARTY CLEAN-UP DEPOSIT RE	200.00
					Total :	200.00
173618	10/10/2023	106467 HENTGES, LAURENT	09/21-09/23		CALFIA SYMPOSIUM - PER DIEM	100.00
					Total :	100.00
173619	10/10/2023	112076 HERNANDEZ, ROSA	021 09/27/23		INTERN SERVICES - 09/14-09/27/23	1,407.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173619	10/10/2023	112076 112076 HERNANDEZ, ROSA	(Continued)		Total :	1,407.00
173620	10/10/2023	108434 HOME DEPOT CREDIT SERVICES	0042285		REC PROGRAM SUPPLIES	540.88
			0530682		SIGNS/SIGNALS SUPPLIES	39.29
			1341456		BLDG MAINT SUPPLIES	116.98
			2594749		REC PROGRAM SUPPLIES	13.13
			3020150		STREET MAINT SUPPLIES	60.39
			3034185		PARK MAINT SUPPLIES	223.39
			3512177		BLDG MAINT SUPPLIES	114.26
			5173431		GTRANS MAINT SUPPLIES	159.70
			7425885		BLDG MAINT SUPPLIES	17.61
			7917522		BLDG MAINT SUPPLIES	69.28
			8263386		REC PROGRAM SUPPLIES	1,000.08
					Total :	2,354.99
173621	10/10/2023	110222 INTERAMERICAN MOTOR, LLC	065-332069		GTRANS AUTO PARTS	25.15
			065-332150		GTRANS AUTO PARTS	123.34
			110-652688		GTRANS AUTO PARTS	110.29
			110-657323		GTRANS AUTO PARTS	29.52
			110-657334		GTRANS AUTO PARTS	24.97
			110-662125		GTRANS AUTO PARTS	75.44
			116-510064		GTRANS AUTO PARTS	25.15
					Total :	413.86
173622	10/10/2023	111593 INTER-CON SECURITY SYSTEMS INC	BD0250971	037-10211	GTRANS SECURITY SERVICES - JULY 2023	7,231.68
			BD0258288	037-10211	GTRANS SECURITY SERVICES - AUGUST 2023	6,936.92
					Total :	14,168.60
173623	10/10/2023	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO.	140076800		GTRANS AUTO PARTS	1,025.42
			140077194		GTRANS AUTO PARTS	1,508.33
					Total :	2,533.75
173624	10/10/2023	103064 ITERIS, INC.	160581	024-00677	TRAFFIC SIGNAL PROJECT - VERMONT	420.00
					Total :	420.00
173625	10/10/2023	110733 J & S PROPERTY MANAGEMENT AND, MAINTENANCE	7616	037-10286	LANDSCAPE MAINTENANCE SERVICE	2,112.66
			7652	037-10287	LANDSCAPE MAINTENANCE SERVICE	2,112.66

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173625	10/10/2023	110733	110733 J & S PROPERTY MANAGEMENT AND, M. (Continued)			Total : 4,225.32
173626	10/10/2023	104323 JACKSON, EVAN	GEPCO 2023		GEPCO LOAN	2,000.00
					Total :	2,000.00
173627	10/10/2023	110853 JONES & MAYER	110846		ATTORNEY SERVICES	2,146.60
			118036		ATTORNEY SERVICES	919.96
			118037		ATTORNEY SERVICES	362.42
			118039		ATTORNEY SERVICES	960.15
			118040		ATTORNEY SERVICES	91.44
			118041		ATTORNEY SERVICES	1,163.09
			118042		ATTORNEY SERVICES	83.63
			118043		ATTORNEY SERVICES	696.96
			118044		ATTORNEY SERVICES	114.31
			118045		ATTORNEY SERVICES	1,087.24
			118047		ATTORNEY SERVICES	2,286.10
			118048		ATTORNEY SERVICES	7,201.25
			118049		ATTORNEY SERVICES	131.58
			118050		ATTORNEY SERVICES	17,307.02
			118051		ATTORNEY SERVICES	1,867.82
			118052		ATTORNEY SERVICES	1,198.75
			118284	020-00048	ATTORNEY SERVICES	10,928.35
					Total :	48,546.67
173628	10/10/2023	110385 KIMLEY-HORN AND ASSOCIATES, INC	194091010-0723	032-00102	DEVELOPMENT SERVICES - NORMAN	74,603.99
					Total :	74,603.99
173629	10/10/2023	110385 KIMLEY-HORN AND ASSOCIATES, INC	194091010-0823	032-00102	DEVELOPMENT SERVICES - NORMAN	13,493.40
			25840052	032-00120	DEVELOPMENT SERVICES - 14600 WE	1,861.88
			25921709	032-00142	DEVELOPMENT SERVICES - 1610 ARTE	4,866.52
					Total :	20,221.80
173630	10/10/2023	111517 KIRK'S AUTOMOTIVE INC.	1074203		GTRANS SHOP SUPPLIES	330.54
					Total :	330.54
173631	10/10/2023	111260 KJOS, BARBARA JEAN	SEPTEMBER 2023		GARDENA FAMILY CHILD CARE PROG	2,108.00
					Total :	2,108.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173632	10/10/2023	112357 KLASSIC ENGINEERING &, CONSTRUCTION II	072523	024-00902	FIRE STATION #158 ROOF REPLACEME	20,075.61
Total :						20,075.61
173633	10/10/2023	108349 KOSMONT COMPANIES	2209.6-004	032-00127	CONSULTING SERVICES - AFFORDABL	1,943.50
Total :						1,943.50
173634	10/10/2023	312240 L.A. COUNTY DEPARTMENT OF, PUBLIC WOR	IN240000138	024-00996	LABOR & EQUIPMENT CHARGES - TS C	5,309.08
Total :						5,309.08
173635	10/10/2023	312039 L.A. COUNTY FIRE DEPARTMENT	C0011542	023-01468	FIRE PROTECTION SERVICES - NOVEN	935,469.38
Total :						935,469.38
173636	10/10/2023	105874 LAWSON PRODUCTS, INC.	9310868757		BUS SHOP SUPPLIES	529.87
Total :						529.87
173637	10/10/2023	112614 LAX AUTO REPAIR	18875		2021 FORD INTRCPTR #1614731 SERVI	1,229.45
			18897		2015 CHEVY TAHOE #7HED092 OIL CH/	70.00
			18898		2022 FORD INTRCPTR #1630468 OIL CH	70.00
Total :						1,369.45
173638	10/10/2023	112656 LIN, JINYAN	56891		REFUND - PERMIT RENEWAL NO LONG	125.00
Total :						125.00
173639	10/10/2023	112602 LUBRICATION ENGINEERS, INC.	IN509876		AUTOMOTIVE LUBRICANT & FLUIDS	1,902.61
Total :						1,902.61
173640	10/10/2023	109563 LUCKY LADY CASINO	0850000208		ECONOMIC ASSISTANCE - AUGUST 20	33,338.10
Total :						33,338.10
173641	10/10/2023	112607 LUMINATOR TECHNOLOGY GROUP INC	616343	037-10274	BUS SHOP SUPPLIES	1,990.67
Total :						1,990.67
173642	10/10/2023	112615 LU'S LIGHTHOUSE, INC.	01250462	037-10271	GTRANS SHOP SUPPLIES	208.77
Total :						208.77
173643	10/10/2023	112326 LWP CLAIMS SOLUTIONS INC.	21884	023-01488	WORKERS' COMP CLAIMS ADMINISTR/	20,666.00
Total :						20,666.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173644	10/10/2023	112326 LWP CLAIMS SOLUTIONS INC.	21811	023-01488	WORKERS' COMP CLAIMS ADMINISTR/	20,666.00
					Total :	20,666.00
173645	10/10/2023	113036 MANERI SIGN CO., INC.	40014823		SIGN - 14.25" GARDENA LOGO	439.07
					Total :	439.07
173646	10/10/2023	813030 MANNING & KASS	783706		LEGAL SERVICES	2,750.00
					Total :	2,750.00
173647	10/10/2023	112662 MARIACHI FOLKLORE	9		ENTERTAINMENT SERVICES - 2023 HA	450.00
					Total :	450.00
173648	10/10/2023	109292 MARTIN AUTO COLOR, INC.	3627959		GTRANS PARTS SUPPLIES	86.69
					Total :	86.69
173649	10/10/2023	113046 MARX BROS. FIRE EXTINGUISHER, CO., INC.	P31115		FIRE EXTINGUISHER SERVICE - GTRAI	1,485.88
					Total :	1,485.88
173650	10/10/2023	112655 MCKINNEY, LESLIE	64438833807		MAINTENANCE DEPOSIT REFUND	100.00
					Total :	100.00
173651	10/10/2023	113064 MCMASTER-CARR SUPPLY COMPANY	13191804		GTRANS SHOP SUPPLIES	152.56
			13598707		GTRANS SHOP SUPPLIES	103.32
			13749188		GTRANS SHOP SUPPLIES	149.31
			13905010		GTRANS SHOP SUPPLIES	26.35
			14131237		GTRANS SHOP SUPPLIES	243.97
			14656742		GTRANS SHOP SUPPLIES	178.89
			14822450		GTRANS SHOP SUPPLIES	184.00
					Total :	1,038.40
173652	10/10/2023	112524 MDG ASSOCIATES, INC.	17819	023-01449	CDBG ADMINISTRATION - AUGUST 202	1,653.00
					Total :	1,653.00
173653	10/10/2023	113299 MERRIMAC ENERGY GROUP	2227108	037-10260	87 OCTANE REGULAR UNLEADED FUE	45,531.45
			2227109	037-10260	87 OCTANE REGULAR UNLEADED FUE	45,888.47
					Total :	91,419.92
173654	10/10/2023	108699 MEZIERE ENTERPRISES INC.	98366		ELECTRIC WATER PUMP	646.50

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173654	10/10/2023	108699 108699 MEZIERE ENTERPRISES INC.	(Continued)		Total :	646.50
173655	10/10/2023	111604 MICRO ELECTRONICS, INC	12608177		COMPUTER REPLACEMENT PARTS	-267.14
			12646294	023-01483	COMPUTER REPLACEMENT PART	4,967.85
					Total :	4,700.71
173656	10/10/2023	107505 MOUSER ELECTRONICS, INC.	75378954		GTRANS AUTO SUPPLIES	81.92
			75498633		GTRANS AUTO SUPPLIES	11.50
					Total :	93.42
173657	10/10/2023	114003 NATIONAL PLANT SERVICES, INC.	019590	024-00975	SEWER LINE INSPECTION SERVICES	5,200.00
					Total :	5,200.00
173658	10/10/2023	105204 NEW PIG CORPORATION	4090205		BUS SUPPLIES	1,319.69
					Total :	1,319.69
173659	10/10/2023	110685 NRM & ASSOCIATES	014-2023	037-09847	PROJECT MANAGEMENT SERVICES F	2,437.50
					Total :	2,437.50
173660	10/10/2023	110575 OCCUPATIONAL HEALTH CENTERS, OF CALIF	80372965	023-01486	RANDOM TESTS	1,016.00
			80440891	023-01486	RANDOM TESTS	609.00
			80516265	023-01486	RANDOM TESTS	1,336.00
					Total :	2,961.00
173661	10/10/2023	115168 OFFICE DEPOT	320903506		PD OFFICE SUPPLIES	30.85
			320906398		PD OFFICE SUPPLIES	162.06
			322004065		HR OFFICE SUPPLIES	175.23
			322643342		PD OFFICE SUPPLIES	157.90
			322643870		PD OFFICE SUPPLIES	190.59
			322643871		PD OFFICE SUPPLIES	19.93
			327461285		CM OFFICE SUPPLIES	73.34
			328914890		PD OFFICE SUPPLIES	79.12
			330069918		BUS OFFICE SUPPLIES	547.23
			330147586		PD OFFICE SUPPLIES	330.74
			330174201		PD OFFICE SUPPLIES	102.47
			330376181		BUS OFFICE SUPPLIES	9.91
			330463845		BUS OFFICE SUPPLIES	56.54
			330590087		REC OFFICE SUPPLIES	59.79

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173661	10/10/2023	115168 OFFICE DEPOT	(Continued)			
			330656864		PD OFFICE SUPPLIES	104.80
			330658036		PD OFFICE SUPPLIES	6.60
			330887312		BUS OFFICE SUPPLIES	56.53
			331020026		PD OFFICE SUPPLIES	55.95
			331267327		REC OFFICE SUPPLIES	94.10
					Total :	2,313.68
173662	10/10/2023	108921 OMEGA POLYGRAPH	01967		PRE-EMPLOYMENT POLYGRAPH EXAM	1,575.00
					Total :	1,575.00
173663	10/10/2023	111676 ONYX PAVING COMPANY INC.	23-053-2	024-00962	VERMONT AVE STREET IMPVTS, JN956	482,732.23
					Total :	482,732.23
173664	10/10/2023	111358 O'REILLY AUTO PARTS	361477		GTRANS AUTO PARTS	394.27
			361667		GTRANS AUTO PARTS	142.19
			361799		GTRANS AUTO PARTS	279.98
			365507		GTRANS AUTO PARTS	509.05
			365772		GTRANS AUTO PARTS	73.56
			369261 09/18/23		PW AUTO PARTS	476.41
					Total :	1,875.46
173665	10/10/2023	115810 ORKIN PEST CONTROL	249141806		PEST CONTROL - ACCT #27336703	283.99
					Total :	283.99
173666	10/10/2023	112660 PACIFIC SKY BUILDERS, INC	PERMIT #50022-1095		PERMIT DEPOSIT REFUND - 2201 W RE	10,000.00
					Total :	10,000.00
173667	10/10/2023	110403 PENN RECORDS MANAGEMENT	0138141		OFF-SITE STORAGE SERVICES - AUGL	215.52
					Total :	215.52
173668	10/10/2023	112189 PERFECT SCORE ATHLETIC, TRAINING CENT	09/04-09/27/23		GYMNASTICS INSTRUCTOR SERVICES	8,185.50
					Total :	8,185.50
173669	10/10/2023	307101 PETTY CASH FUND	08/01-09/26/23		REPLENISH PETTY CASH	871.14
					Total :	871.14
173670	10/10/2023	307103 PETTY CASH FUND	092823		REPLENISH UUT PETTY CASH	84.31

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173670	10/10/2023	307103 307103 PETTY CASH FUND	(Continued)		Total :	84.31
173671	10/10/2023	108600 PHOENIX GROUP INFORMATION, SYSTEMS	0820231211	035-01283	PARKING CONTRACT SERVICES - AUG	58.40
					Total :	58.40
173672	10/10/2023	116225 PLUMBERS DEPOT, INC.	PD-54571		SEWER PROGRAM SUPPLIES	33.08
					Total :	33.08
173673	10/10/2023	112452 POLCO	17929	023-01494	COMMUNITY ENGAGEMENT SUBSCRIF	6,200.00
					Total :	6,200.00
173674	10/10/2023	116663 PROGRESSIVE SOLUTIONS, INC.	3956	032-00146	ONLINE BUILDING PERMITS PROJECT	3,900.00
					Total :	3,900.00
173675	10/10/2023	106092 PRUDENTIAL OVERALL SUPPLY	42870145	024-00991	UNIFORM & SUPPLY RENTAL	127.70
			42870145 BAL	034-00616	SUPPLY RENTAL - MATS - PW	15.00
			42870146	034-00616	UNIFORM & SUPPLY RENTAL	41.46
			42870147	034-00616	SUPPLY RENTAL - MATS - GTRANS	50.10
					Total :	234.26
173676	10/10/2023	116820 PSOMAS	200738	037-09987	CONSTRUCTION MGMT FOR CNG DES	6,542.25
					Total :	6,542.25
173677	10/10/2023	111574 RACE COMMUNICATIONS	RC1004000	023-01491	FIBER INTERNET SERVICES - OCTOBE	5,754.24
			RC980157	023-01491	FIBER INTERNET SERVICES - SEPTEM	5,654.06
					Total :	11,408.30
173678	10/10/2023	100147 RCI IMAGE SYSTEMS	77356		MICROFICHE SCANNING - 1034 MAGN	82.69
					Total :	82.69
173679	10/10/2023	100836 RESOURCE BUILDING MATERIALS	3668654		STREET MAINT SUPPLIES	22.62
					Total :	22.62
173680	10/10/2023	109668 RHEE, KATHERINE	09/11-09/18		TECHNICAL TRAINING FOR CLERKS	326.41
					Total :	326.41
173681	10/10/2023	118476 RICOH USA, INC.	9032154226	023-01479	RICOH MPC3503 COPIER LEASE - PW	165.00
			9032154327	023-01479	RICOH MPC3503 COPIER LEASE - CHIE	979.16

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173681	10/10/2023	118476 RICOH USA, INC.	(Continued)			
			9032154435	023-01479	RICOH MPC3503 COPIER LEASE - REC	187.53
			9032154867	023-01479	RICOH MPC6003 COPIER LEASE - PD 9	2,588.84
					Total :	3,920.53
173682	10/10/2023	112433 RIGHTWAY HEALTHCARE, INC	INV14409	023-01485	HEALTHCARE NAVIGATION SERVICES	1,823.25
					Total :	1,823.25
173683	10/10/2023	111867 RJM DESIGN GROUP	35798	034-00588	PARKS & RECREATION MASTER PLAN,	12,865.55
			35864	034-00588	PARKS & RECREATION MASTER PLAN,	10,518.40
			35946	034-00588	PARKS & RECREATION MASTER PLAN,	34,335.52
					Total :	57,719.47
173684	10/10/2023	112557 SAASSOCIATES	VERMONT-03	024-00955	CMI SERVICES - VERMONT/166TH ST II	13,325.75
					Total :	13,325.75
173685	10/10/2023	119022 SAFE MART OF SOUTHERN, CALIFORNIA, INC	198		PARK MAINT SUPPLIES	3.14
			201		BLDG MAINT SUPPLIES	16.92
			220		CD PROGRAM SUPPLIES	13.23
					Total :	33.29
173686	10/10/2023	112327 SAMI'S REFEREES LLC	09/16-09/30/23		SPORT REFEREE SERVICES	1,440.00
					Total :	1,440.00
173687	10/10/2023	105934 SANTIN, STEPHANY	SPRING 2023		EDUCATIONAL REIMBURSEMENT	1,710.00
					Total :	1,710.00
173688	10/10/2023	110731 SHAW HR CONSULTING, INC	009343		PROFESSIONAL SERVICES	997.50
					Total :	997.50
173689	10/10/2023	108955 SHERWIN INDUSTRIES INC.	SS098768		RECALIBRATE BRAKE CHECK TOOL	575.00
					Total :	575.00
173690	10/10/2023	119233 SHERWIN-WILLIAMS CO.	6214-0		STREET MAINT SUPPLIES	234.56
					Total :	234.56
173691	10/10/2023	109918 SHIGE'S FOREIGN CAR SERVICE, INC.	8095856	035-01282	2015 NISSAN PATHFINDER SERVICE &	397.20
			8095869	035-01282	2011 FORD CROWN VIC #1494034 OIL &	66.23

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173691	10/10/2023	109918 SHIGE'S FOREIGN CAR SERVICE, INC.	(Continued)			
			8095884	035-01282	2011 FORD CROWN VIC #1376572 SER'	152.16
			8095886	035-01282	2018 FORD INTRCPTR #1554675 SERVI	992.59
			8095887	035-01282	2019 FORD INTRCPTR #1576878 BATTE	284.23
			8095899	035-01282	2022 FORD E-350 #1147695 SERVICE &	192.90
					Total :	2,085.31
173692	10/10/2023	119378 SMARDAN SUPPLY CO.	S4011134		BLDG MAINT SUPPLIES	226.31
			S4011163		BLDG MAINT SUPPLIES	89.55
					Total :	315.86
173693	10/10/2023	119129 SNAP-ON INDUSTRIAL	ARV/58583385		BUS MAINT SUPPLIES	159.69
			ARV58586698		BUS MAINT SUPPLIES	86.86
					Total :	246.55
173694	10/10/2023	119447 SOUTH BAY FORD	454995		PW AUTO PARTS	123.48
					Total :	123.48
173695	10/10/2023	112633 SOUTH BAY KUSTOMZ, LLC	13502		2021 FORD EXPLORER P02 SERVICE &	835.03
			13503		2022 FORD EXPLORER BRAKE SERVIC	866.34
					Total :	1,701.37
173696	10/10/2023	619003 SOUTHERN CALIFORNIA EDISON	092923		LIGHT & POWER	26,731.79
					Total :	26,731.79
173697	10/10/2023	103202 SOUTHERN COUNTIES LUBRICANTS, LLC	189235		BUS AUTOMOTIVE FLUIDS	1,775.30
			190324		BUS AUTOMOTIVE FLUIDS	2,216.80
			191023		BUS AUTOMOTIVE FLUIDS	1,587.33
					Total :	5,579.43
173698	10/10/2023	104126 SPECTRUM	0851122091223		CABLE SERVICES - PD	83.54
					Total :	83.54
173699	10/10/2023	119548 ST. JOHN LUTHERAN CHURCH	SEPTEMBER 2023		SENIOR CITIZENS DAY CARE	750.00
					Total :	750.00
173700	10/10/2023	109892 STANTEC CONSULTING SERVICES	2130532	037-10002	GTRANS DISPATCH AREA MODIFICATK	1,187.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173700	10/10/2023	109892	109892 STANTEC CONSULTING SERVICES (Continued)		Total :	1,187.00
173701	10/10/2023	109877	STATEWIDE TRAFFIC SAFETY, AND SIGNS IN 02032686		SIGNS/SIGNALS SUPPLIES	1,871.99
					Total :	1,871.99
173702	10/10/2023	220593	TANAKA, RODNEY G. 09/19-09/22		LEAGUE OF CA CITIES ANNUAL CONFERENCE	328.15
					Total :	328.15
173703	10/10/2023	105070	T-MOBILE USA, INC. 9544754253		GPS LOCATE	100.00
					Total :	100.00
173704	10/10/2023	109775	TOMS TRUCK CENTER NORTH COUNTY 1311301	037-10281	GTRANS AUTO PARTS	349.63
			1314282	037-10281	GTRANS AUTO PARTS	1,452.06
			1314648		GTRANS AUTO PARTS	1,200.00
					Total :	3,001.69
173705	10/10/2023	111990	TOWNSEND PUBLIC AFFAIRS, INC 20423	023-01481	CONSULTING SERVICES - SEPTEMBER	7,000.00
					Total :	7,000.00
173706	10/10/2023	104806	TOYOTA LIFT OF L.A. PSI-0371337		SERVICE CALL - TOYOTA #8FGCU25 UI	1,088.17
					Total :	1,088.17
173707	10/10/2023	110851	TRAPEZE SOFTWARE GROUP, INC. TSPAU230122	037-09887	GTRANS SCHEDULING & OPERATIONS	112,225.78
					Total :	112,225.78
173708	10/10/2023	105556	TRIANGLE SPORTS, INC. 42120		REC SPORTS SUPPLIES	1,447.04
					Total :	1,447.04
173709	10/10/2023	111481	TRIO COMMUNITY MEALS, LLC INV2230034700	034-00584	SENIOR FEEDING PROGRAM	6,358.66
					Total :	6,358.66
173710	10/10/2023	105190	TYLER TECHNOLOGIES, INC. 045-431789		GTRANS FINANCIAL CONVERSION	1,000.00
					Total :	1,000.00
173711	10/10/2023	109900	U.S. BANK CORPORATE PAYMENT, SYSTEMS BEEMAN 09/22/23		CAL CARD STATEMENT 08/23-09/22/23	243.40
			CRESPO 09/22/23		CAL CARD STATEMENT 08/23-09/22/23	1,667.48
			LEWIS 09/22/23		CAL CARD STATEMENT 08/23-09/22/23	1,020.26
			NOLAN 08/22/23		CAL CARD STATEMENT 07/25-08/22/23	8,282.03

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173711	10/10/2023	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	(Continued)			
				024-00983		
			PYNN 09/22/23		CAL CARD STATEMENT 08/23-09/22/23	8,019.77
			RIGG 09/22/23		CAL CARD STATEMENT 08/23-09/22/23	16.79
			SANTOS 09/22/23		CAL CARD STATEMENT 08/23-09/22/23	4,404.84
			TSUJIUCHI 09/22/23		CAL CARD STATEMENT 08/23-09/22/23	4,814.86
					Total :	28,469.43
173712	10/10/2023	109220 U.S. BANK EQUIPMENT FINANCE	512108606		RICOH MPC4503 COPIER LEASE - CD	163.40
					Total :	163.40
173713	10/10/2023	104692 ULINE	167348373		BUS SHOP SUPPLIES	244.20
			168004307		BUS SHOP SUPPLIES	116.92
			168028912		PD PROGRAM SUPPLIES	671.78
			168147964		PD PROGRAM SUPPLIES	337.09
			168494541		REC PROGRAM SUPPLIES	77.82
			168732864		REC PROGRAM SUPPLIES	227.76
			168823599		BUS SHOP SUPPLIES	57.35
					Total :	1,732.92
173714	10/10/2023	122050 VERIZON WIRELESS	9944102334		PW CELL PHONE SERVICE	973.35
					Total :	973.35
173715	10/10/2023	111371 VERSADIAL SOLUTIONS	VS9468		GTRANS VOIP RECORDING SOFTWARE	900.00
					Total :	900.00
173716	10/10/2023	112661 VIERA DESIGN & CONSTRUCTION	PERMIT #50021-0319		PERMIT DEPOSIT REFUND - 2416 W 14	7,500.00
					Total :	7,500.00
173717	10/10/2023	105254 VISION TIRE	38815		PW VEHICLE TIRE SERVICES	25.00
					Total :	25.00
173718	10/10/2023	111719 WALLACE & ASSOCIATES, CONSULTING, INC	19119	024-00870	FIRE STATION ROOF REPLACEMENT, J	765.00
			19120	037-10212	DISPATCH REMODELING PROJECT, JN	17,007.00
					Total :	17,772.00
173719	10/10/2023	104107 WAXIE SANITARY SUPPLY	81932518		BUS WASH SUPPLIES	58.92
			81960904		BUS WASH SUPPLIES	84.67

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
173719	10/10/2023	104107 WAXIE SANITARY SUPPLY	(Continued)			
			81967651		BUS WASH SUPPLIES	48.39
			81967871		BUS WASH SUPPLIES	299.39
			81974445		BUS WASH SUPPLIES	433.01
					Total :	924.38
173720	10/10/2023	100107 WAYNE ELECTRIC CO.	211110		GTRANS AUTO PARTS	655.99
					Total :	655.99
173721	10/10/2023	110370 WESTERN COLLISION CENTER, INC	1127	035-01280	2020 FORD INTRCPTR #1591903 BODY	16,543.80
					Total :	16,543.80
173722	10/10/2023	125001 YAMADA COMPANY, INC.	83419		PARK MAINT SUPPLIES	24.51
			83458		STREET MAINT SUPPLIES	131.36
			83483		PARK MAINT SUPPLIES	172.41
			83497		PARK MAINT SUPPLIES	277.58
			83511		PARK MAINT SUPPLIES	179.23
					Total :	785.09
173723	10/10/2023	112658 YOO, HOSIK	PERMIT #50021-0146		PERMIT DEPOSIT REFUND - 15819 GR/	5,000.00
					Total :	5,000.00
173724	10/10/2023	105945 ZEMARC CORPORATION	03162103	037-10277	GTRANS AUTO SUPPLIES	13,923.31
					Total :	13,923.31
181	Vouchers for bank code : usb				Bank total :	3,031,050.62
181	Vouchers in this report				Total vouchers :	3,031,050.62

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 20 inclusive of the check register are accurate and funds are available for payment thereof.

By: 
Director of Administrative Services

This is to certify that the claims or demands covered by checks listed on pages 1 to 20 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

_____	<u>10/10/2023</u>
Mayor	Date

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date

Acknowledged:

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date



CITY of GARDENA

TO: THE HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: PERSONNEL REPORT

1. Report the Recruitment for the Open/Competitive position of Transit Marketing Coordinator (Transportation Department). This recruitment closed October 5, 2023.
2. Report the Recruitment for the Closed/Promotional position of Police Records Technician II (Police Department). This recruitment is scheduled to close October 10, 2023.
3. Report the Recruitment for the Open/Competitive position of Certified Nursing Assistant (Recreation and Human Services Department). This recruitment is open until filled.
4. Report the Recruitment for the Open/Competitive position of Geriatric Aide (Recreation and Human Services Department). This recruitment is open until filled.
5. Report the Recruitment for the Open/Competitive position of Police Officer/Lateral (Police Department). This is a continuous recruitment.
6. Report the Recruitment for the Open/Competitive position of Police Trainee (Police Department). This is a continuous recruitment.
7. Report the Recruitment for the Open/Competitive position of Recreation Leader I/II (Recreation and Human Services Department). This is a continuous recruitment.
8. Report the Recruitment for the Open/Competitive position of Relief Bus Operator Trainee (Transportation Department). This is a continuous recruitment.
9. Report the Recruitment for the Open/Competitive position of Transit Mechanic (Transportation Department). This recruitment is open until filled.
10. Report the Recruitment for the Open/Competitive position of Transit Training and Safety Supervisor (Transportation Department). This recruitment is open until filled.
11. Report the Recruitment for the Open/Competitive position of Transportation Operations Supervisor (Transportation Department). This recruitment is open until filled.



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 8.E
Section: CONSENT CALENDAR
Meeting Date: October 10, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve Amendment 2 and Authorize the City Manager to Execute the Amended Agreement by and Between City of Gardena and the Los Angeles County Metropolitan Transportation Authority for Net Toll Revenue Re-Investment Grant

CONTACT: TRANSPORTATION

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

Los Angeles County Metropolitan Transportation Authority (Metro) developed Metro ExpressLanes, a program designed to improve traffic flow and provide enhanced travel options in Los Angeles County using congestion pricing. State law requires the net toll revenues generated from the Metro ExpressLanes be reinvested in the corridor from which they were derived. Metro accomplishes this through its Net Toll Revenue Reinvestment Grant Program.

In 2017 GTrans was awarded funding for its Innovative Intelligent Transportation System Rollout Project, GTrans Real Time Information Deployment (GRID), which consists of an integrated computer automated dispatching/automated vehicle location (CAD/AVL) solution and includes the capabilities for a future real-time passenger information system and Transit Signal Priority (TSP). GTrans was awarded \$1,375,000 in funding towards the project. City Council authorized a contract with Clever Devices, Inc. for this project in 2019. For the purposes of the funding agreement with Metro, the project has now reached substantial completion, with a few minor punchlist items remaining to complete with the vendor. GTrans asked for a time extension which was granted in late 2021, however Metro has been delayed in taking the formal amendment to their Board until August 2023. Metro has continued reimbursements for this project despite not having the formal extension. Metro has now provided the extension of this agreement, extending the timeline to October 20, 2023 to ensure GTrans can formally closeout the project and receive all its funding.

Therefore, it is recommended that Council approve the second amendment and authorize the City Manager to execute the funding agreement between Metro and the City of Gardena for the Metro ExpressLanes Net Toll Revenue Reinvestment Grant Program.

FINANCIAL IMPACT/COST:

GTrans was awarded \$1,375,000 in Net Toll Revenue funds from Metro, with a local match of \$800,000 in previously obligated state and local funding specifically for this project. There is no impact to the General Fund.

ATTACHMENTS:

[Metro Expresslanes Grant 2023 TIME EXTENSION GARDENA- MX201431.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio".

Clint Osorio, City Manager

**AMENDMENT 2 TO THE AGREEMENT
BETWEEN THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION
AUTHORITY AND THE CITY OF GARDENA**

This Amendment 2 to the Agreement ("Amendment") by and between the Los Angeles County Metropolitan Transportation Authority ("LACMTA") and City of Gardena ("Grantee") is effective upon signature of both parties.

RECITALS:

A. Whereas, the Grantee and LACMTA entered into that Agreement No. 920000000M201431, dated 4/20/2017, which was amended on 4/20/2021 (as amended, the "Existing Agreement") which provides for the Gardena Transit Innovative ITS Rollout– Metro ExpressLanes Net Toll Revenue Re-Investment Grant ID# MX201431 ("Project") and,

B. Whereas, on April 27, 2023 the LACMTA Board approved the extension of all in-progress Round 1 and Round 2 Net Toll Revenue projects' lapsing dates by two years, and

C. Whereas, LACMTA desires to extend the lapsing date of the Project to , October 20, 2023.

AGREEMENT:

NOW, THEREFORE, the parties hereby agree as follows:

1. Part II, Paragraph 8.1 of the Existing Agreement is hereby amended by deleting it in its entirety and replacing it with the following:

“8. TIMELY USE OF FUNDS/REPROGRAMMING OF FUNDS:

8.1 GRANTEE must demonstrate timely use of the Funds by:

- (i) Executing this Agreement within sixty (60) days of receiving formal transmittal of the Grant Agreement boilerplate from LACMTA; and
- (ii) Meeting the Project milestones due dates as agreed upon by the LACMTA and Grantee as stated in **Attachment C** (Scope of Work) and **Attachment E** (Project Milestones Schedule) of this Agreement. Contracts for construction or capital purchase shall be executed within nine (9) months from the date of completion of design.

Project design (preliminary engineering) must begin within six (6) months from the identified milestone start date. Funds programmed by LACMTA for Project development or right-of-way costs must be expended by the end of the second fiscal year following the year the Funds were first programmed; and

- (iii) Timely submitting the Quarterly Progress/Expenditure Report as described in Part II, Section 4.1 of this Agreement; and
- (iv) Expending the Funds granted under this Agreement for allowable costs within forty-two (42) months from the date the Grant Agreement is executed ("the Lapsing Date").
- (v) Notwithstanding paragraph (iv) above, funds programmed for FY 2018-19 are subject to lapse on October 20, 2023.

2. Except as expressly amended hereby, the Existing Agreement remains in full force and effect as originally executed. All rights and obligations of the parties under the Agreement that are not expressly amended by this Amendment shall remain unchanged.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed and delivered as of the above date.

LACMTA:
LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: _____ Date: _____
Stephanie N. Wiggins
Chief Executive Officer

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By: _____ Date: 8/31/23

Deputy

GRANTEE:
CITY OF GARDENA

By: _____
City Manager

Date: _____

APPROVED AS TO FORM (OPTIONAL):

By:  _____
City Attorney

Date: 10/5/2023

NOTICE OF CANCELLATION



City of Gardena

Planning & Environmental Quality Commission

Notice is hereby given that the regular meeting of the
Planning & Environmental Quality Commission
scheduled for October 3, 2023,
has been canceled.

The next regularly scheduled meeting will be held on
October 17, 2023, at 7 p.m.

Dated this 29th day of September 2023

/s/ MINA SEMENZA
City Clerk

PUBLIC COMMENT
UNDER: ORAL COMMUNICATION #1

Becky Romero

From: Luke Smude <Luke.Smude@redondo.org>
Sent: Thursday, October 5, 2023 5:32 PM
To: City Clerk Web; msimenza@cityofgardena.org
Subject: City of Redondo Beach Mayor and Council's October 3, 2023 Letter of Support for Hawthorne Routing Metro C Line Extension
Attachments: City of Gardena-October 3, 2023 Support for Hawthorne Routing Metro C Line Extension.pdf

CITY CLERK'S OFC
'23 OCT 6AM 8:31

Caution! This message was sent from outside your organization.

Good Afternoon Clerk Semenza,

On behalf of the Mayor and City Council of the City of Redondo Beach, please accept this letter to request your policymakers' support for Hawthorne Routing of the Metro C- Line Extension.

Please enter this document into the official record for your next City Council meeting.

We kindly request that your policymakers (1) write a letter in support of Redondo Beach and Lawndale's support for the Hawthorne Elevated alternative, and (2) vote in favor of the Hawthorne Elevated alternative as the South Bay Cities Council of Government's Transportation Subcommittee, Steering Committee and Executive Board meetings.

Thank you in advance for your advocacy on this issue.

Have a great day.

Luke Smude, PMP

Assistant to the City Manager

City of Redondo Beach | City Manager's Office

415 Diamond Street | Redondo Beach, CA 90277

phone 310.697-3236

Luke.Smude@redondo.org | www.redondo.org



Please note that email correspondence with the City of Redondo Beach, along with attachments, may be subject to the California Public Records Act, and therefore may be subject to disclosure unless otherwise exempt. The City of Redondo Beach shall not be responsible for any claims, losses or damages resulting from the use of digital data that may be contained in this email.



Bill Brand
Mayor

415 Diamond Street, P.O. BOX 270
Redondo Beach, California 90277-0270
www.redondo.org

tel 310 697-3653

'23 OCT 6AM 8:29

CITY CLERK'S OFC

VIA EMAIL TO CITY CLERK TO RECEIVE AND FILE AND U.S. FIRST CLASS MAIL

October 4, 2023

Mayor & City Council
City of Gardena
1700 W 162nd Street
Gardena, CA 90247

Re: Request for City of Gardena Support for Hawthorne Routing of the Metro C-Line Extension to equitably deliver growing economic, job centers

Dear Honorable Mayor, City Council and City Manager of Gardena:

Based on the compelling reasons provided below, we write asking for the City of Gardena's support of the Metro C-Line extension via Alternative 3, the Hawthorne Elevated alignment that would garner 35% more ridership than any other alignment. As you may know, the L.A. County Metro Board is expected to render a decision on its Locally Preferred Alternative for the routing of the extension. We kindly request that the City of Gardena (1) write a letter in support of Redondo Beach and Lawndale's support for the Hawthorne Elevated alternative, and (2) vote in favor of the Hawthorne Elevated alternative as the South Bay Cities Council of Government's Transportation Subcommittee, Steering Committee and Executive Board meetings.

Our Mayor and City Council have unanimously (4-0) expressed our preference for the Hawthorne Elevated Routing of the C-Line Extension to Torrance. Routed that way, the C-Line would stop in front of the South Bay Galleria, at Hawthorne and Artesia Bvds. L Catteron, the real estate arm of Louis Vuitton Moet Hennessey (LVMH) is readying to invest \$500 million into a renovation that will bring jobs in retail and restaurants, a hotel and over 300 new apartments (including 20% affordable) at the corner of Artesia and Hawthorne Blvd.

The Metro Board's prior success in Culver City with the E-Line (formerly Exposition Line) stands as a model for economic achievement that could be realized by Cities via

smart Metro planning along Hawthorne Blvd. The E-Line Ivy Station has attracted the strongest employers, including Apple, Amazon and buildings designed by Gensler. Culver City credits its Metro station with attracting housing, a hotel and a grocery store. Those developments would be unattainable for the South Bay along any ROW alignment. Hawthorne Blvd. at Artesia Blvd. has not reached anything close to its full potential for economic and housing development that could be achieved with a C-Line station there.

Likewise, according to NBC News, Metro's new Downtown Inglewood Station has brought a boon to travelers to black-owned businesses. Inglewood merchants were full of glee at their boosted success which they credited to the new train stop. The station brought sports and music fans, in addition to random world travelers from Europe and Asia.

The success of the South Bay Social District and the C-Line Extension to Torrance are mutually dependent on collocating next to one another along Hawthorne Blvd. In addition, routing the C-Line Extension along Hawthorne could open the door to eliminating the freight train running through Lawndale's green belt (aka the Metro ROW), securing more open space and a potential bike path, furthering our shared goal of a greener and more connected region.

For these reasons, as detailed below, we ask for your moral support of your South Bay COG neighbors, the Cities of Redondo Beach and Lawndale by advocating to the Metro Board for the Hawthorne Elevated alignment of the C-Line Extension.

I. The Hawthorne Elevated Option is superior to the ROW Options (At-Grade and Trenched) in all regards except bottom line cost, which should not drive monumental generational investments.

L Catterton, the real-estate arm of LVMH, is in the process of investing nearly half a billion dollars in a mixed retail, 300 inclusionary apartment units, office space, and a 150-room hotel at the intersection that would serve as the new Redondo Beach stop for the Hawthorne Elevated Option. Between the mall and other uses, L Catterton projects about 750 new, permanent jobs to come to the site. Only the Hawthorne Elevated Option would connect members of the MLK Jr. Community Hospital community at the Willowbrook - Rosa Parks Station to all of the economic, family, and medical centers along Hawthorne Blvd. and Artesia Boulevard, another major economic corridor in Redondo Beach.

The Metro Board should seize this monumental, once-in-a-generation, opportunity to garner high dual direction riders by aligning the C-Line extension down the most utile routing.

Just as Metro recently experienced major success, and increases in ridership with its Regional Connector Transit Project, which efficiently gets people to where they want

to be in a LA County on one seat, C-Line Extension Hawthorne Elevated Alternative would achieve the same objective.

The Hawthorne Elevated Option would also deliver residents from Redondo Beach, Lawndale, Torrance, and Hawthorne conveniently to the Crenshaw/LAX Transit Project. If, however, the C Line is extended into our residential neighborhood along the ROW, the C Line would not serve as a central hub to move people efficiently to LAX. We should not allow government to spend hundreds of millions of dollars improving LAX and installing a people mover, on the left hand, only to extend the C Line in a manner that fails to complement the LAX efforts or maximize ridership.

In addition, Metro would achieve its mission of a “holistic, equitable, and welcoming” transit community” by selecting the Hawthorne Elevated Alternative. An occupied transit train is much more comfortable for passengers in the evening or early morning than a deserted one with high vacancy. Ridership is also important for the efficient disposition of tax dollars. The Hawthorne Elevated Option is forecasted to have 35% higher ridership than any ROW options; it’s easy to understand why. The ROW delivers Angelinos to a residential neighborhood through a residential neighborhood. The Hawthorne Elevated alternative would show riders that they are moving faster than the logjammed traffic on the adjacent 405, then take them down the Hawthorne Blvd. commercial corridor to the new South Bay Social District.

The “Hybrid” option, which includes trenching under 170th St. and 182nd St., has a cost of \$2.23 billion. The cost difference between the Hybrid and the Hawthorne Elevated is too narrow in a generational investment to justify selecting the lesser utile, lower ride Hybrid alternative.

The City of Redondo Beach is united behind Hawthorne Elevated Option since it addresses many of our residents’ concerns regarding noise, vibration, resident/child safety, and other factors. The route also provides an expeditious, speedy route to the Torrance Transit Center, which would likely bolster its use at a time of general Metro ridership decline. The Hawthorne Elevated Option along Hawthorne Boulevard would also bring life to the C-Line, revitalize local businesses through higher visibility to a diverse ridership, and encourage continued development of a real destination for riders.

II. The City stands with our neighbors in Lawndale against the inequitable ROW options.

That the Metro ROW runs through neighborhoods rather than down commercial corridor is a relic of an inequitable history. We cannot stand idly by while an inequitable decision to continue to run a train twice a day down one of the few greenspaces in Lawndale is inequitably compounded by running two more trains every ten minutes and eviscerating all of the open green space on Lawndale’s portion of the ROW.

We are also very concerned for our mixed-income senior residents at the Breakwater Village. Breakwater Village was built along the Metro ROW in the early 2000's. It boasts 191 units covenanted for seniors. It includes 20 affordable units, including Section 8 housing. The same is true for the mixed-income residents of the Ruxton Place and Ruxton Ridge, that are home to 27 and 28 units, respectively.

In June 2020, Shell's drilling on the Metro ROW created a sinkhole in close proximity to these sites, and even caused a sinkhole on the Ruxton property. For over a year that sinkhole was fenced off; where residents of the affordable units there did not have regular access to their front doors because the conditions. The land subsidence that occurred at Ruxton Place is merely symptomatic of the potential, serious hazards that could arise from heavy machinery and construction on the ROW so close to pre-existing, heavily concentrated and weighty residential developments. To date, Metro has not articulated confidence that the geology on the ROW would support the C Line to be extended with no damaging effect on the heavy residential developments adjacent to the ROW.

The DEIR has concluded that the ROW options will have significant unavoidable noise impacts for the ongoing operations at those alignments. Construction of either ROW Option will have significant unavoidable impacts on residents related to both noise and vibration. The multi-year timeline needed to build the light rail within feet of where many of these neighboring residents sleep nightly exacerbates the impacts of construction, leaving alone operation. The negative impact that this will have on so many lives in our City, including our seniors' and individuals utilizing affordable housing programs, simply cannot be understated.

Fortunately, there is a much better alternative. Residents of Torrance, Redondo and Lawndale could be insulated from unavoidable noise, vibration and land subsidence impacts when the C-Line is routed along the 405 Freeway and in the median of the super wide Hawthorne Blvd., per the Hawthorne Elevated alignment.

Metro staff has calculated that any ROW option would run trains 20 hours a day within 350 feet of 1,652 families, including 191 seniors at Breakwater Village, and 100 seniors at Harmony Court. By contrast, The Hawthorne Elevated route would affect less than half that number, and from a far greater distance. With the concerns to the impacts to the quality of life and safety/security of more than **1000 residential households** along the ROW Options, the City implores that Metro **not to move forward with any of the ROW Options.**

III. There are numerous other concerns raised by our residence.

The following are concerns from Redondo Beach Residents regarding the ROW option.

Destruction to property (from Lawndale to the Southern ROW in Redondo Beach):

- a. Residents at Condon Ave., east of ROW, are 25' below the current BNSF tracks with less than 30' of separation distance. They are vulnerable to catastrophic accidents and have already experienced a mud slide/oil spill event. Metro's trains would run at high speeds directly adjacent to those properties and tower over their backyards atop a massive wall.
- b. Residents on Ruxton Lane, west of the ROW share close proximity with the BNSF line and will be even closer when the freight line is moved further west. Properties have shown physical damage to both indoor and outdoor walls, indicating existing structural damage due to train travel already exists. The three complexes, Breakwater Village, Ruxton Place, and Ruxton Ridge, represent both young families and elderly, the most vulnerable Redondo Beach residents. Their displacement would be devastating to our community.
- c. The Pacific Crest Cemetery backs the ROW on its west side between Grant and 182nd. Trains running every ten minutes would be destructive to the cemetery business. Train stations use loud speakers to announce arrivals and departures, including a well-recognized bell ring. These noises would disrupt burial services and deter those wanting peaceful time with their departed loved ones. A large marble mausoleum sits at the Pacific Crest's east fence, bordering the ROW. Pacific Crest has expressed grave concern of damage from construction and operation vibrations to its mausoleum.
- d. Residents south of 182nd will be bombarded with train crossings, station noise, and a daily pounding of a freight train roughly 20' from property lines. Keep in mind that light rail cars would pass about 250+ times per day, 4am to midnight, 365 days a year. But, 182nd serves as a corridor for ambulance service in North Redondo. The DEIR proposed wide trenching as the mitigation to avoid light rail crossings on 182nd, and impediments to emergency vehicles. But the process of constructing the mitigation, itself, as the "Hybrid" ROW Option would result in blockage and other constructive interference on 182nd. This is a large-scale project at an important intersection that would suffer greatly during the multi-year construction process.
- e. All Redondo Beach residents further south are subject to an extreme grade separation between the freight line and their property. Single family homes sit 25-30' below the berm and the train already looks ominous. Moving the tracks twelve feet closer to their property with no retaining wall will kill property value and quality of life, which would be devastating to these homeowners.

Construction hardships

- a. All ROW residents will have to suffer a long drawn out construction phase as they will need to re-route the train line and many of the high-pressure gas lines, regrade all of the ROW (101 dump trucks a day for the first six months), build 4 new bridges (Artesia Blvd., Grant Ave., and Hawthorne Blvd., and 190th St.), and re-tool the entire electrical infrastructure on the ROW. This phased of construction is expected to last 3-4 years before a light rail track is even graded. The relocation phase will be followed by another 6 years of actual construction of the rail and station structures.
- b. There are great risks associated with heavy construction and relocation of high-pressure pipelines in soil historically known for movement and sink holes. Those conditions combined with a train that carries liquid petroleum that needs to stay in service as much as possible make for a dangerous, scary combination that cause our residents and Lawndale's significant anxiety. The recent spate of derailments and even a case of the head-on collision of two BNSF trains makes this option particularly terrifying. There should be no dismissing the potential for a catastrophic incident that will continually cause great stress and anxiety for these residents even after the completion of construction, during normal operations.
- c. The 182nd area both North (Pacific Crest Cemetery) and South (El Nido Park) have been known burial sites for the past 200+ years. The area was used by Native Americans and early foreign settlers alike. Grading and trenching could easily uncover historically sensitive human remains which could extend project timelines considerably.
- d. Lawndale residents recently uncovered the gravestone of a Jewish World War II veteran buried along the ROW in Lawndale. His corpse cannot be disturbed under Jewish law. It is unclear how many more tombs are buried along the ROW, and it's unclear how many more are buried there. The DEIR did not adequately address this risk or potential adverse impact.

Please join Lawndale and Redondo Beach's enthusiasm and excitement for the Hawthorne Elevated alternative of the C-Line Extension. We would be excited to ride this train to events at SoFi Stadium and other sports and entertainment venues in Inglewood, LAX, and Downtown L.A. The Hawthorne Elevated routing is the most pragmatic option that enables Metro to fulfill its Vision 2028 statement by "transforming LA County through regional collaboration" and "enhance[ing] communities and lives through mobility and access to opportunity".

These comments have been reviewed and approved by the Redondo Beach City Council and Mayor by a 4-0 vote. If you have any questions regarding this letter, please contact Mayor Bill Brand at 310-809-4405 or Bill.Brand@redondo.org.

Thank you for your consideration of our comments.

Sincerely,



William Brand
Mayor

Joined by:



Nils Nehrenheim
Council Member, District 1



Todd Loewenstein
Council Member, District 2



Paige Kaluderovic
Council Member, District 3



Zein Obagi, Jr.
Council Member, District 4

CC: L.A. County Metro Board
Mike Witzansky, City Manager
Luke Smude, Assistant to the City Manager
Ted Semaan, Public Works Director
L.A. County Supervisor Holly J. Mitchell
L.A. County Supervisor Janice Hahn
Inglewood Mayor James Butts
L.A. City Council President Paul Krekorian



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 12.A
Section: DEPARTMENTAL
ITEMS - ADMINISTRATIVE
SERVICES
Meeting Date: October 10, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve Citywide Copier Contract with M&S Technology Group, LLC (Doing Business as Circle) for an estimated \$308,373 for the period December 1, 2023 through December 1, 2028

COUNCIL ACTION REQUIRED:

Staff Recommendation: Approve Proposal

RECOMMENDATION AND STAFF SUMMARY:

The City's current Citywide Copier Lease agreements with Ricoh, USA Inc. ("Ricoh"), fully expired in March 2023 at which time the City used the below process to select the new vendor.

The City completed a full assessment of its copier and printing needs, and worked in conjunction with City Departments to ensure each department had the correct equipment for their respective needs. Once the assessment was complete the City, reached out to the below qualified vendors for five-year proposal quotes and tabulated the below based on the proposal received and the three year average usage rate for black and white and color copies.

1. Circle-	\$308,373
2. Ricoh-	\$330,620
3. Canon Solutions America-	\$404,623
4. CBE Office Solutions-	\$485,409

The City will be "piggybacking" off the United States General Services Administration (GSA), of which the City of Gardena is an active member, contract # 47QSMA22D08NR with Toshiba and securing the above pricing with Circle as Circle is a certified reseller of Toshiba equipment. This follows the Gardena Municipal Code 2.60.140 which specifies; where purchases are to be made in concert with other governmental agencies, formal bid requirements as set forth in this chapter shall be waived and the purchasing officer shall be authorized to procure materials, supplies, and services in cooperation with other governmental public entities, commonly referred to as "piggybacking".

Staff recommends that the City Council approve a five-year contract; for the period December 1, 2023- December 1, 2028 with the lowest qualified bidder Circle. This would save the City an

estimated \$221,214 over the life of the five-year contract compared to the current rates the City pays, which is an annual savings of over \$44,243 per fiscal year. Circle has been in business since 1989, has 1-Hour phone response time, built-in Antimalware, continuous training and quarterly business reviews to ensure optimum service levels. Circle will wrap, insure and return the current Ricoh equipment to the lease company at no additional costs.

FINANCIAL IMPACT/COST:

FUND TYPE	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	FY 2028-2029	TOTAL
General Fund	\$30,050	\$51,515	\$51,515	\$51,515	\$51,515	\$21,465	\$257,575
Gtrans Fund	\$4,903	\$8,405	\$8,405	\$8,405	\$8,405	\$8,405	\$42,023
Senior Grant Funds-302 and 303	\$1,024	\$1,755	\$1,755	\$1,755	\$1,755	\$1,756	\$8,775
TOTAL	\$35,977	\$61,674	\$61,674	\$61,674	\$61,674	\$25,699	\$308,373

ATTACHMENTS:

[Circle Proposal and Investment Plan -Citywide Copiers.pdf](#)

APPROVED:



Clint Osorio, City Manager



PROPOSAL & INVESTMENT PLAN

*FOR: Raymond Beeman
City of Gardena*

*BY: Philip Vinceri – VP Los Angeles
DATE: 8/21/2023*



Power in Partnerships

Toshiba has partnered with the US General Services Administration (GSA).

This contract allows us to offer our multifunction devices and support services across the United States.

We can help you:

- Eliminate waste
- Maintain industry compliance
- Improve document security
- Create workflow automation
- Easily store and retrieve documents

With a comprehensive portfolio, favorable contract terms and special pricing available, Toshiba offers a broad array of services to help improve your print environment and business processes.

Please reach out to your local Toshiba representative today.

Contract Highlights

Multiple Award Schedule (MAS)/
Contact #: 47QSMA22D08NR

Initial contract term:
1/25/22-1/25/27
(extension until 1/25/42)

Cage code: 1UH24

Country of Origin: Singapore

TAA-compliant

Special Item Numbers (SINS)

SIN	Description
339940	Office Product
333316C	Copiers and Digital Duplicating Equipment
333316CPC	Cost-Per-Copy Plan for Copiers
53242OLC	Operating Lease Plan for Copiers (FMV)
53242OLTOP	Lead to Ownership Plan for Copiers (\$Out)

Executive Summary

Circle has been in business since 1989. As we continue to grow each year and for the past 32 years our mission remains the same “to empower every organization to its fullest potential by providing them with innovative technology, IT services and managed print. Innovation that matters, for our company and for the world.”

When selecting a solution, there are many variables you need to consider: the company, the features of the product, the quality of the product, the financing available, the cost to obtain the solution, and the service support you will receive. We are confident that we can offer you a complete solution to your needs.

We are a national account authorized dealer for Toshiba, HP, Brother, Lexmark, Riso, Kip, and Zebra printers. We offer low cost per pages and low operating cost solutions. We also have many platinum partners that help us be a total one stop shop solution for all things technology.

We look forward to being your Technology Partner!



Dear City of Gardena,

Thank you for considering Circle to help you in your upcoming print management refresh decision. Based on our discussion, I have prepared the following presentation for your review.

We have been in business since 1989. Our resources are strong and enable us to be the leader in handling large relationships in our market. We thank you for your loyalty & long-term business since 2016!

To continue to grow as we have over the past 30 years, we need to have complete client satisfaction. We currently have a 98% approval rate from our clients. Our "*Total Satisfaction Guarantee*" ensures your satisfaction both now and in the future.

I appreciate the opportunity to propose a total solution for City of Gardena. I look forward to implementing our programs and solutions for you.

Sincerely,

Philip Vinceri

Philip Vinceri

VP of Los Angeles



Local References



Recommended Replacement

Hp Desiignjet 5500			Move T2300
HP designjet T2300	Public Works	Engineering	HP designjet T3500
Hp Laserjet Enterprise 500 Color Mfp M570dn	Public Works	Engineering	Toshiba eStudio 3525AC
Ricoh Aficio Mp C3503	Nakaoka	Front Office	Toshiba eStudio 3525AC
Ricoh Aficio Mp C3503	Nakaoka	Senior Bureau	Toshiba eStudio 3525AC
Ricoh Aficio MP C3503	Nakaoka	Human Services	Toshiba eStudio 3525AC
Ricoh Aficio Mp C3503	Nakaoka	Family Child Care	Toshiba eStudio 3525AC
Ricoh Aficio Mp C3503	Public Works (upstairs)	Copy Room	Toshiba eStudio 3525AC
Ricoh Aficio Mp C3503	City Hall	City Manager	Toshiba eStudio 3525AC
Ricoh Aficio Mp C3503	City Hall	City Clerk	Toshiba eStudio 3525AC
Ricoh Aficio Mp C3503	City Hall	Community Development (CDD) east side	Toshiba eStudio 3525AC
Ricoh Aficio Mp C3503	City Hall	Admin Services	Toshiba eStudio 3525AC
Ricoh Aficio Mp C3503	Police Department	Upstairs Chief Office	Toshiba eStudio 3525AC
Ricoh Aficio Mp C3503	Transportation Department	Second floor copier (Bus Admin	Toshiba eStudio 3525AC
Ricoh Aficio Mp C4503	City Hall	Community Development (CDD) Westside	Toshiba eStudio 3525AC
Ricoh Aficio Mp C4504	Police Department	Inner Office	Toshiba eStudio 3525AC
Ricoh Aficio Mp C4504	Police Department	Detective Bureau	Toshiba eStudio 5525AC
Ricoh Aficio Mp C6003	Police Department	Admin Office	Toshiba eStudio 3525AC
Ricoh C6502	City Hall	Print Shop	Toshiba eStudio 6525AC
Ricoh Mp C3004ex	Transportation	Bus Maintenance	Toshiba eStudio 3525AC
Ricoh Mp C3004ex	Transportation	Bus	Toshiba eStudio 3525AC
Ricoh Mp C3004ex	City Hall	HR	Toshiba eStudio 5525AC
Ricoh Pro 8100S	Police Department	Records	Toshiba eStudio 6528A
Ricoh Pro 8200S	Police Department	Detective Bureau	No replace
Ricoh Aficio Sp 8200Dn	Police Department	Records PD	Toshiba eStudio 3525AC
Ricoh Pro 8100S	City Hall	Print Shop	Toshiba eStudio 908

Equipment Pricing

All New Circle Managed Print Solution!

- 19 - Toshiba e-Studio 3525A** (3 inner finisher / 16 external finisher)
- 1 - Toshiba e-Studio 5525AC** (external finisher)
- 1 - Toshiba e-Studio 6525ACT** (external finisher / LCT)
- 1 - Toshiba e-Studio 6528A** (external finisher)
- 1 - Toshiba e-Studio 908** (external finisher / LCT)
- 1 – HP DesignJet T3500**

Lease Payment **\$2,685 (60)**

Service billed at .004 (b/w)

Service billed at .04 (color)

Toshiba eStudio 908 @.003 (b/w)

Circle will wrap, insure and return Ricoh equipment to lease company.

Includes Delivery, Installation, Training, all parts, labor, toner and supplies (everything except paper and staples)

OUR PROMISE TO YOU

97% Up-Time

Our commitment to quality and service results in an average up-time of 95% for the equipment we provide. We guarantee a quarterly average up-time of 97%, and we will exchange any machine that fails to achieve this.

Manufacturer's Specifications

We provide precise records that track a complete customer history of equipment performance, print usage, and maintenance requirements to ensure peak operation of your system. Should the digital system be un-repairable onsite, we will provide a temporary replacement at no charge until repairs are completed.

1-Hour Phone Response Time

We will respond to your call within an hour. In case of emergency, we will guarantee a 4-hour service response time. We will try to fix problems remotely if possible.

Technology Upgrade

If the digital Device is under a Print Management Agreement, Circle will upgrade the existing equipment to newer technology, as your needs change.

Trained and Tenured Personnel

We guarantee to follow the manufacturer's suggested replacement schedule on all consumable parts. All improvements made available by the manufacturer will be installed at no additional charge. Equipment operators will be provided with free, unlimited training for the lifetime of the digital system while maintained under a Print Management Agreement.

It is a privilege to work with you, and we feel that the combination of our dedicated service team and exceptional technology will generate the reliability and trust that you need to make an educated business decision.

Equipment Lease Agreement # _____

EQUIPMENT		
Equipment MFG Model & Description	Serial Number	Accessories
<input checked="" type="checkbox"/> See attached schedule for additional Equipment / Accessories		
Billing Address: <u>1700 West 162nd St Gardena Ca 90247</u> Equipment Location: _____		
SUPPLIER	TRANSACTION TERMS	
M&S Technology Group LLC 32 Waterworks Way Irvine, CA 92618	Purchase Option: Fair Market Value Lease Payment: \$ <u>2,685</u> (plus applicable taxes) Term: <u>60</u> (months) Billing Period: <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annually <input type="checkbox"/> Annually (Monthly if not checked) The following additional payments are due on the date this Lease is signed by you: Advance Payment: \$ _____ (plus applicable taxes) Applied to: <input type="checkbox"/> First <input type="checkbox"/> Last Document Fee: \$75.00 (included on first invoice)	

YOU HAVE SELECTED THE EQUIPMENT. THE SUPPLIER AND ITS REPRESENTATIVES ARE NOT AGENTS OF ANY ASSIGNEE OF LESSOR AND ARE NOT AUTHORIZED TO MODIFY THE TERMS OF THIS LEASE. YOU ARE AWARE OF THE NAME OF THE MANUFACTURER OF EACH ITEM OF EQUIPMENT AND YOU WILL CONTACT EACH MANUFACTURER FOR A DESCRIPTION OF YOUR WARRANTY RIGHTS. WE MAKE NO WARRANTIES TO YOU, EXPRESS OR IMPLIED, AS TO THE MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SUITABILITY OR OTHERWISE. WE PROVIDE THE EQUIPMENT TO YOU AS-IS. YOU AGREE TO USE THE EQUIPMENT ONLY IN THE LAWFUL CONDUCT OF YOUR BUSINESS, AND NOT FOR PERSONAL, HOUSEHOLD OR FAMILY PURPOSES. WE SHALL NOT BE LIABLE FOR CONSEQUENTIAL OR SPECIAL DAMAGES. WE MAKE NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE LEGAL, TAX OR ACCOUNTING TREATMENT OF THIS LEASE AND YOU ACKNOWLEDGE THAT WE ARE AN INDEPENDENT CONTRACTOR AND NOT A FIDUCIARY OF LESSEE. YOU WILL OBTAIN YOUR OWN LEGAL, TAX AND ACCOUNTING ADVICE RELATED TO THIS LEASE AND WILL MAKE YOUR OWN DETERMINATION OF THE PROPER LEASE TERM FOR ACCOUNTING PURPOSES.

EXCEPT AS PROVIDED IN SECTION 2, YOUR PAYMENT OBLIGATIONS ARE ABSOLUTE AND UNCONDITIONAL AND ARE NOT SUBJECT TO CANCELLATION, REDUCTION OR SETOFF FOR ANY REASON WHATSOEVER. BOTH PARTIES AGREE TO WAIVE ALL RIGHTS TO A JURY TRIAL. THIS LEASE SHALL BE DEEMED FULLY EXECUTED AND PERFORMED IN THE STATE OF LESSEE'S PRINCIPAL PLACE OF BUSINESS AND SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH SUCH LAWS.

TO HELP THE GOVERNMENT FIGHT THE FUNDING OF TERRORISM AND MONEY LAUNDERING ACTIVITIES, FEDERAL LAW REQUIRES ALL FINANCIAL INSTITUTIONS TO OBTAIN, VERIFY AND RECORD INFORMATION THAT IDENTIFIES EACH PERSON WHO OPENS AN ACCOUNT. WHAT THIS MEANS TO YOU: WHEN YOU OPEN AN ACCOUNT, WE WILL ASK FOR YOUR NAME, ADDRESS AND OTHER INFORMATION THAT WILL ALLOW US TO IDENTIFY YOU. WE MAY ALSO ASK TO SEE IDENTIFYING DOCUMENTS.

BY SIGNING THIS LEASE, YOU ACKNOWLEDGE RECEIPT OF PAGES 1 AND 2 OF THIS LEASE, AND AGREE TO THE TERMS ON PAGES 1 AND 2. ORAL AGREEMENTS OR COMMITMENTS TO LOAN MONEY, EXTEND CREDIT OR TO FORBEAR FROM ENFORCING REPAYMENT OF A DEBT INCLUDING PROMISES TO EXTEND OR RENEW SUCH DEBT ARE NOT ENFORCEABLE. TO PROTECT YOU AND US FROM MISUNDERSTANDING OR DISAPPOINTMENT, ANY AGREEMENTS WE REACH COVERING SUCH MATTERS ARE CONTAINED IN THIS WRITING, WHICH IS THE COMPLETE AND EXCLUSIVE STATEMENT OF THE AGREEMENT BETWEEN US, EXCEPT AS WE MAY LATER AGREE IN WRITING TO MODIFY IT.

TERMS AND CONDITIONS

1. **COMMENCEMENT OF LEASE.** Commencement of this Lease and acceptance of the Equipment shall occur upon delivery of the Equipment to you ("Commencement Date"). To the extent that the Equipment includes intangible property or associated services such as periodic software licenses and prepaid database subscription rights, such intangible property shall be referred to as "Software". You understand and agree that we have no right, title or interest in the Software and you will comply throughout the Term of this Lease with any license and/or other agreement ("Software License") entered into with the supplier of the Software ("Software Supplier"). You are responsible for entering into any Software License with the Software Supplier no later than the Commencement Date of this Lease. You agree to inspect the Equipment upon delivery and verify by telephone or in writing such information as we may require. If you signed a purchase order or similar agreement for the purchase of the Equipment, by signing this Lease you assign to us all of your rights, but none of your obligations under it. All attachments, accessories, replacements, replacement parts, substitutions, additions and repairs to the Equipment shall form part of the Equipment under this Lease.

2. **LEASE PAYMENTS.** You agree to remit to us the Lease Payment and all other sums when due and payable each Billing Period at the address we provide to you from time to time. You agree that you will remit payments to us in the form of company checks (or personal checks in the case of sole proprietorships), direct debit or wires only. You also agree cash and cash equivalents are not acceptable forms of payment for this Lease and that you will not remit such forms of payment to us. Payment in any other form may delay processing or be returned to you. Furthermore, only you or your authorized agent as approved by us will remit payments to us. Lease Payments will include any freight, delivery, installation and other expenses we finance on your behalf at your request. Lease Payments are due whether or not you receive an invoice. You authorize us to adjust the Lease Payments by not more than 15% to reflect any reconfiguration of the Equipment or adjustments to reflect applicable sales taxes or the cost of the Equipment by the manufacturer and/or Supplier.

NON-APPROPRIATION OF FUNDS. You intend to remit to us all Lease Payments and other payments for the full Term if funds are legally available. In the event you are not granted an appropriation of funds at any time during the Term for the Equipment or for equipment which is functionally similar to the Equipment and operating funds are not otherwise available to you to pay Lease Payments and other payments due and to become due under this Lease, and there is no other legal procedure or available funds by or with which payment can be made to us, and the non-appropriation did not result from an act or omission by you, you shall have the right to return the Equipment in accordance with Section 11 of this Lease and terminate this Lease on the last day of the fiscal period for which appropriations were received without penalty or expense to you, except as to the portion of the Lease Payments for which funds shall have been appropriated and budgeted. At least thirty (30) days prior to the end of your fiscal period, your chief executive officer (or legal counsel) shall certify in writing that: (a) funds have not been appropriated for the fiscal period; (b) such non-appropriation did not result from any act or failure to act by you; and (c) you have exhausted all funds legally available to pay Lease Payments. If you terminate this Lease because of a non-appropriation of funds, you may not purchase, lease or rent, during the subsequent fiscal period, equipment performing the same functions as, or functions taking the place of, those performed by the Equipment provided, however, that these restrictions shall not be applicable if or to the extent that the application of these restrictions would affect the validity of this Lease. This Section 2 shall not permit you to terminate this Lease in order to acquire any other Equipment or to allocate funds directly or indirectly to perform essentially the application for which the Equipment is intended.

3. **LEASE CHARGES.** You agree to: (a) pay all costs and expenses associated with the use, maintenance, servicing, repair or replacement of the Equipment; (b) pay all fees, assessments, taxes and charges governmentally imposed upon Lessor's purchase, ownership, possession, leasing, renting, operation, control or use of the Equipment and pay all premiums and other costs of insuring the Equipment; (c) reimburse us for all costs and expenses incurred in enforcing this Lease; and (d) pay all other costs and expenses for which you are obligated under this Lease ((a) through (d) collectively referred to as "Lease Charges"). NOTWITHSTANDING THE FACT THAT YOU MAY BE EXEMPT FROM THE PAYMENT OF PERSONAL PROPERTY TAXES, you acknowledge that as the owner of the Equipment, we may be required to pay personal property taxes, and you agree, at our discretion, to either: (1) reimburse us for all personal property and other similar taxes and governmental charges associated with the ownership, possession or use of the Equipment when billed by the jurisdictions; or (2) remit to us each Billing Period our estimate of the pro-rated equivalent of such taxes and governmental charges. In the event that the Billing Period sums includes a separately

Continued on Page 2

LESSOR ("We", "Us")	LESSEE ("You")
M&S Technology Group LLC By: X _____ Name: _____ Title: _____ Date: _____	<u>City of Gardena</u> (Lessee Full Legal Name) By: X _____ Name: _____ Title: _____ Date: _____ Federal Tax ID: _____

stated estimate of personal property and other similar taxes, you acknowledge and agree that such amount represents our estimate of such taxes that will be payable with respect to the Equipment during the Term. As compensation for our internal and external costs in the administration of taxes related to each unit of Equipment, you agree to pay us a "Tax Administrative Fee" equal to \$12 per unit of Equipment per year during the Term, not to exceed the maximum permitted by applicable law. The Tax Administrative Fee, at our sole discretion, may be increased by an amount not exceeding 10% thereof for each subsequent year of the Term to reflect our increased cost of administration and we will notify you of any such increase by indicating such increased amount in the relevant invoice or in such other manner as we may deem appropriate. We may take on your behalf any action required under this Lease which you fail to take, and upon receipt of our invoice you will promptly pay our costs (including insurance premiums and other payments to affiliates), plus reasonable processing fees. Restrictive endorsements on checks you send to us will not reduce your obligations to us. We may charge you a return check or non-sufficient funds charge of \$25 for any check which is returned by the bank for any reason (not to exceed the maximum amount permitted by law).

4. **LATE CHARGES.** For any payment which is not received within three (3) days of its due date, you agree to pay a late charge not to exceed the higher of 10% of the amount due or \$35 (not to exceed the maximum amount permitted by law) as reasonable collection costs.

5. **OWNERSHIP, USE, MAINTENANCE AND REPAIR.** We own the Equipment and you have the right to use the Equipment under the terms of this Lease. If this Lease is deemed to be a secured transaction, you grant us a first priority security interest in the Equipment to secure all of your obligations under this Lease. We hereby assign to you all our rights under any manufacturer and/or supplier warranties, so long as you are not in default hereunder. You must keep the Equipment free of liens. You may not remove the Equipment from the address indicated on page 1 of this Lease without first obtaining our approval. You agree to: (a) keep the Equipment in your exclusive control and possession; (b) use the Equipment in conformity with all insurance requirements, manufacturer's instructions and manuals; (c) keep the Equipment repaired and maintained in good working order and as required by the manufacturer's warranty, certification and standard full service maintenance contract; and (d) give us reasonable access to inspect the Equipment and its maintenance and other records.

6. **INDEMNITY.** You are responsible for all losses, damages, claims, infringement claims, injuries and attorneys' fees and costs, including, without limitation, those incurred in connection with responding to subpoenas, third party or otherwise ("Claims"), incurred or asserted by any person, in any manner relating to the Equipment, including its use, condition or possession. You agree to defend and indemnify us against all Claims, although we reserve the right to control the defense and to select or approve defense counsel. This indemnity continues beyond the termination of this Lease for acts or omissions which occurred during the Term of this Lease. You also agree that this Lease has been entered into on the assumption that we are the owner of the Equipment for U.S. federal income tax purposes and will be entitled to certain U.S. federal income tax benefits available to the owner of the Equipment. You agree to indemnify us for the loss of any U.S. federal income tax benefits resulting from the failure of any assumptions in this Lease to be correct or caused by your acts or omissions inconsistent with such assumption or this Lease. In the event of any such loss, we may increase the Lease Payments and other amounts due to offset any such adverse effect.

7. **LOSS OR DAMAGE.** If any item of Equipment is lost, stolen or damaged you will, at your option and cost, either: (a) repair the item or replace the item with a comparable item reasonably acceptable to us; or (b) pay us the sum of: (i) all past due and current Lease Payments and Lease Charges; (ii) the present value of all remaining Lease Payments and Lease Charges for the effected item(s) of Equipment, discounted at the rate of 6% per annum (or the lowest rate permitted by law, whichever is higher); and (iii) the Fair Market Value of the effected item(s) of Equipment. We will then transfer to you all our right, title and interest in the effected item(s) of Equipment AS-IS AND WHERE-IS, WITHOUT ANY WARRANTY AS TO CONDITION, TITLE OR VALUE. Insurance proceeds shall be applied toward repair, replacement or payment hereunder, as applicable. In this Lease, "Fair Market Value" of the Equipment means its fair market value at the end of the Term, assuming good order and condition (except for ordinary wear and tear from normal use), as estimated by us. No such loss or damage shall relieve you of your payment obligations hereunder.

8. **INSURANCE.** You agree, at your cost, to: (a) keep the Equipment insured against all risks of physical loss or damage for its full replacement value, naming us as loss payee; and (b) maintain public liability insurance, covering personal injury and Equipment damage for not less than \$300,000 per occurrence, naming us as additional insured. The policy must be issued by an insurance carrier acceptable to us, must provide us with not less than 15 days' prior written notice of cancellation, non-renewal or amendment, and must provide deductible amounts acceptable to us. If you do not provide acceptable insurance, we have the right but no obligation to obtain insurance covering our interest (and only our interest) in the Equipment for the Lease Term and any renewals. Any insurance we obtain will not insure you against third party or liability claims and may be cancelled at any time. In the event that we elect to obtain such insurance, you will be required to pay us an additional amount each Billing Period for the cost of such insurance and an administrative fee, the cost of which insurance and administrative fee may be more than the cost to obtain your own insurance and on which we may make a profit.

9. **DEFAULT.** You will be in default under this Lease if: (a) you fail to remit to us any payment within ten (10) days of the due date or breach any other obligation under this Lease; (b) a petition is filed by or against you or any guarantor under any bankruptcy or insolvency law; (c) any representation made by you is false or misleading in any material respect; (d) you become insolvent, are liquidated or dissolved, merge, transfer a material portion of your ownership interest or assets, stop doing business, or assign rights or property for the benefit of creditors; or (e) you default under any other agreement with us or our assignees.

10. **REMEDIES.** If you default, we may do one or more of the following: (a) recover from you, AS LIQUIDATED DAMAGES FOR LOSS OF BARGAIN AND NOT AS A PENALTY, the sum of: (i) all past due and current Lease Payments and Lease Charges; (ii) the present value of all remaining Lease Payments and Lease Charges, discounted at the rate of 6% per annum (or the lowest rate permitted by law, whichever is higher); and (iii) the Fair Market Value of the Equipment; (b) declare any other agreements between us in default; (c) require you to return all of the Equipment in the manner outlined in Section 11, or take possession of the Equipment, in which case we shall not be held responsible for any losses directly or indirectly arising out of, or by reason of the presence and/or use of any and all proprietary information residing on or within the Equipment, and to lease or sell the Equipment or any portion thereof, and to apply the proceeds, less reasonable selling and administrative expenses, to the amounts due hereunder; (d) charge you interest on all amounts due us from the due date until paid at the rate of 1-1/2% per month, but in no event more than the lawful maximum rate; and (e) charge you for expenses incurred in connection with the enforcement of our remedies including, without limitation, repossession, repair and collection costs, attorneys' fees and court costs. These remedies are cumulative, are in addition to any other remedies provided for by law, and may be exercised concurrently or separately. Any failure or delay by us to exercise any right shall not operate as a waiver of any other right or future right.

11. **END OF TERM OPTIONS; RETURN OF EQUIPMENT.** At the end of the Term and upon 30 days prior written notice to us, you shall either: (a) return all, but not less than all, of the Equipment; or (b) purchase all, but not less than all, of the Equipment AS-IS AND WHERE-IS, WITHOUT ANY WARRANTY AS TO CONDITION, TITLE OR VALUE, for the Fair Market Value, plus applicable sales and other taxes. If you do not provide us with such written notice and either return all of the Equipment or purchase all of the Equipment at the end of the Term, then this Lease will automatically renew on a month-to-month basis and all of the provisions of this Lease shall continue to apply, including, without limitation, your obligations to remit Lease Payments, Lease Charges and other charges, until all of the Equipment is either returned to us (either because we demand return of the Equipment or you decide to return the Equipment) or purchased by you for the applicable Fair Market Value, plus applicable sales and other taxes, in accordance with the terms hereof. If you are in default (or a non-appropriation of funds occurs), or you do not purchase the Equipment at the end of the Term (or the Renewal Term), you shall: (1) return all of the Equipment, freight and insurance prepaid at your cost and risk, to wherever we indicate in the continental United States, with all manuals and logs, in good order and condition (except for ordinary wear and tear from normal use), packed per the shipping company's specifications; and (2) securely remove all data from any and all disk drives or magnetic media prior to returning the Equipment (and you are solely responsible for selecting an appropriate removal standard that meets your business needs and complies with applicable laws). You will pay us for any loss in value resulting from the failure to maintain the Equipment in accordance with this Lease or for damages incurred in shipping and handling.

12. **ASSIGNMENT.** You may not assign or dispose of any rights or obligations under this Lease or sublease the Equipment without our prior written consent. We may, without notifying you: (a) assign all or any portion of this Lease or our interest in the Equipment; and (b) release information we have about you and this Lease to the manufacturer, Supplier or any prospective investor, participant or purchaser of this Lease. If we do make an assignment under subsection 12(a) above, our assignee will have all of our rights under this Lease, but none of our obligations. You agree not to assert against our assignee claims, offsets or defenses you may have against us.

13. **MISCELLANEOUS.** Notices must be in writing and will be deemed given five (5) days after mailing to your (or our) business address. You represent that: (a) you are the entity indicated in this Lease; (b) any documents required to be delivered in connection with this Lease (collectively, the "Documents") have been duly authorized by you in accordance with all applicable laws, rules, ordinances and regulations; (c) the Documents are valid, legal, binding agreements, enforceable with their terms and the person(s) signing the Documents have the authority to do so, are acting with the full authorization of your governing body, and hold the offices indicated below their signatures; (d) the Equipment is essential to the immediate performance of a governmental or proprietary function by you within the scope of your authority and shall be used during the Term only by you to perform such function; (e) you intend to use the Equipment for the entire Term and shall take all necessary action to include in your annual budget any funds required to fulfill your obligations each fiscal period during the Term; (f) you have complied fully with all applicable law governing open meetings, public bidding and appropriations, required in connection with this Lease and the debt under applicable state law; (g) your obligations to remit Lease Payments constitutes a current expense and not a debt under applicable state law; (h) this Lease is binding on you and your successors and assigns; and (i) all financial information you have provided is true and a reasonable representation of your financial condition. This Lease: (i) constitutes the entire agreement of the parties with respect to the subject matter thereof; (ii) supersedes all other writings, communications, understandings, agreements, purchase orders, solicitation documents (including, without limitation, any request for proposal and responses thereto and other related documents (together, the "Bid Documents")) and other representations, express or implied ("Prior Understandings"), and may not be contradicted or amended by Prior Understandings; and (iii) may be amended or modified only by written documents duly authorized, executed and delivered by the parties. This Lease is binding on you and your successors and assigns. You authorize us, our agent, or our assignee to: (a) obtain credit reports and make credit inquiries; (b) furnish your information, including credit application, payment history and account information, to credit reporting agencies and our assignees, potential purchasers or investors and parties having an economic interest in this Lease or the Equipment, including, without limitation, the seller, Supplier or any manufacturer of the Equipment; and (c) you irrevocably grant us the power to prepare, sign on your behalf (if applicable), and file, electronically or otherwise Uniform Commercial Code ("UCC") financing statements and any amendments thereto or continuation thereof relating to the Equipment, and containing any other information required by the applicable UCC. Any claim you have against us must be made within two (2) years after the event which caused it. If a court finds any provision of this Lease to be unenforceable, all other terms shall remain in effect and enforceable. You authorize us to insert or correct missing information on this Lease, including your proper legal name, serial numbers and any other information describing the Equipment. If you so request, and we permit the early termination of this Lease, you agree to pay a fee for such privilege. **THE PARTIES INTEND THIS TO BE A "FINANCE LEASE" UNDER ARTICLE 2A OF THE UCC. YOU WAIVE ALL RIGHTS AND REMEDIES CONFERRED UPON A LESSEE BY ARTICLE 2A OF THE UCC. YOU FURTHER HEREBY ACKNOWLEDGE AND AGREE THAT WE AND/OR SUPPLIER MAY MAKE A PROFIT ON ANY AND ALL FEES REFERENCED HEREIN AND, IN SO DOING WAIVE ANY AND ALL CLAIM WHICH YOU MAY HAVE FOR UNJUST ENRICHMENT.** We may receive compensation from the manufacturer and/or Supplier of the Equipment in order to enable us to reduce the cost of this Lease below what we otherwise would charge. If we received such compensation, the reduction in the cost of this Lease is reflected in the Lease Payment.

14. **ELECTRONIC TRANSMISSION OF DOCUMENTATION.** This Lease may be executed in counterparts. The executed counterpart which has our original signature and/or is in our possession shall constitute chattel paper as that term is defined in the UCC and shall constitute the original agreement for all purposes, including, without limitation: (i) any hearing, trial or proceeding with respect to this Lease; and (ii) any determination as to which version of this Lease constitutes the single true original item of chattel paper under the UCC. If you sign and transmit this Lease to us by facsimile or other electronic transmission, the transmitted copy shall be binding upon the parties. You agree that the facsimile or other similar electronic transmission of this Lease manually signed by us, when attached to the facsimile or other electronic copy signed by you, shall constitute the original agreement for all purposes. The parties further agree that, for purposes of executing this Lease, and subject to our prior approval and at our sole discretion: (a) a document signed and transmitted by facsimile or other electronic transmission shall be treated as an original document; (b) the signature of any party on such document shall be considered as an original signature; (c) the document transmitted shall have the same effect as a counterpart thereof containing original signature; and (d) at our request, you, who executed this Lease and transmitted its signature by facsimile or other electronic transmission shall provide the counterpart of this Lease containing your original manual signature to us. No party may raise as a defense to the enforcement of this Lease that a facsimile or other electronic transmission was used to transmit any signature of a party to this Lease.

SCHEDULE "A"

Agreement No. _____

Customer/Lessee ("You") City of Gardena

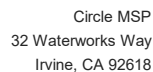
[illegible]

Customer/Lessee ("You"): _____
(Signature of Authorized Signer)

Print Name: _____

Print Title: _____

Date: _____
(Date of Signature)



Date	8/21/2023
Customer #	0
Representative	Philip Vincer

Ship To	
CITY OF GARDENA	
1700 WEST 162ND ST	
Gardena, CA 90247	
Contact:	Raymond Beeman
Meter Contact:	Alex Pinto
Meter Method:	DCA
E-Mail	to be provided

Bill To	
Same	

Appropriate categories must be initialed by the client in the box to the left of the option.

Maintenance Type:	* All Inclusive everything except paper and staples
Monthly Service Payment:	\$0 per month
Contract Length (months):	60
Contract Start Date:	On Installation

	Base Rate	Base Allowance	Base Billed	Overage	Overage Billed
B/W	0.004	0	Monthly	0.004	
Color	0.04	0	Monthly	0.04	
Toshiba 908	0.003	0			
Color Printer	0	0			

If wide-format, billing is per Square foot / Linear Foot

[illegible]

By executing this agreement, I acknowledge that I have read and understand this agreement and I certify that I am authorized to execute this agreement on behalf of customer. Authorized signature acknowledges terms / conditions and expiration dates or meter readings. The terms and conditions on the face and reverse side of this agreement correctly set forth the entire agreement between parties.

Customer Acceptance			Dealer Representative	
Authorized Signature/Date	Print Name	Title	Signature	Date

Lease Return Letter

Dealer will provide Customer with a check in the amount of **\$0.00** as part of our agreement. However, it is agreed and understood that any and all financial obligations or money owed on the equipment listed below will remain the obligation of CITY OF GARDENA.

As an accommodation to our customer, Dealer will return the listed equipment to the leasing company. In order to do so, you must provide us with the "return authorization" (R/A) from your current leasing company. It is the customer's responsibility to request an R/A from the leasing company on a timely basis per the terms and conditions of the lease. Upon Dealer's receipt of the return authorization, we will ship the equipment, at our expense, to the location specified.

By signing this document, the customer acknowledges that Dealer assumes no financial or legal liability for the equipment listed below.

Lease Number:
Lease End Date:
Lease Company: Circle

Equipment:		
Make	Model	Serial #
0	* See attached spreadsheet	0
0	0	0
0	0	0

Authorized Signature (Customer)

Date:

Printed Name & Title

Dealer (Representative)

Date:

TOSHIBA

e-STUDIO™ 2525Ac/3025Ac/3525Ac/4525Ac

Introducing a new generation of Toshiba MFPs – with high-performance, advanced security and cloud-ready features, these printers are the perfect choice for today's modern work environments.

- Highly Productive Color MFPs
- High-speed – 25, 30, 35 & 45 PPM
- Leading-edge Security Features
- Cloud Print & Service Capabilities
- Built-in Optical Character Recognition



TOSHIBA



CLOUD-READY AND SECURE FOR TODAY'S DIGITAL WORKPLACE

Today's new hybrid work environment demands that information be available and accessible from anywhere at any time for organizations to be efficient and productive. Yet it needs to be secure. Introducing Toshiba's newest e-STUDIO™ workgroup MFPs, specifically designed to meet this need. Providing the ultimate in productivity through speed, quality and consistency, these printers also deliver a zero-trust approach for the highest level of security and cloud-ready features built-in for anywhere accessibility.

AT TOSHIBA, PRODUCTIVITY IS A PRIORITY

Our new color MFPs are faster and more productive, secure, and reliable than any other workgroup models Toshiba has ever produced. With everything from a super-charged document feeder to greater maximum paper capacity to next-level finishing performance, these new models raise the bar on what an MFP can do for productivity in the modern workplace.

25, 30, 35 & 45 PPM for departmental-level performance in a workgroup-size device, designed to handle more volume for more users.

New High-Speed, High-Capacity Dual Side Document Feeder (DSDF) with Double Feed Detection (DFD) for the most mission-critical scanning environments, providing up to 240 IPM duplex scan speeds.

High-Resolution for crisp image quality: up to 1,200 dpi x 1,200 dpi.

Continuous Scan allows you to switch seamlessly between simplex, duplex, original size, and orientation, or even switch from DF to glass in one scan job.

Enhanced Scan Functions provide options for mixed sizes, sources orientation, and more in one job – as well as employ a network share location right from front panel.

Accurate Color & e-BRIDGE® Color Profiler Tool V4.1 allows demanding color print users to accurately hit the widest array of recognized Pantone colors or unique brand identity colors – or match other output devices.

65-Sheet Stapling takes finishing to the next level and is available on both the regular and saddle stitch finisher, the latter capable of producing booklets up to 60-pages.

5,200-Sheet Maximum Paper Capacity helps you pump up the volume thanks to our modular design. Choose one or two drawer paper feed pedestals or tandem LCF – and for those really demanding environments, an additional external Large Capacity Feeder (LCF).

10.1" Tablet-Style Full Color Tilting Touch Screen Panel offers touch swipe User Interface (UI) featuring newly designed icons that provide access to the MFP's core functions and productivity-enhancing workflow solutions – all while offering a consistent and familiar user experience to the entire Office Collection.



Built-in OCR (Optical Character Recognition)

allows you to quickly and easily scan paper documents to create searchable PDFs or editable document formats such as Microsoft® Word®.

Annotation & Bates Stamping allows you to assign a unique identifier to documents for indexing, labeling, and identifying content to ensure all pages are accounted for.

Voice Guidance Technology affirms your programming selections and is a great option for users with visual disabilities through Section 508 of the Rehabilitation Act, opening it up to a wider audience.

Soft Closing Drawers provide a luxurious feeling and better end user experience.

Environmentally Friendly is the Toshiba way: RoHS compliant, recycled plastics, Low-Power (1W) Super Sleep Mode, and our EcoSmart Recycling Program – as well as lower TEC values for more energy efficiency, earning them the newest EPA ENERGY STAR rating.

Higher Duty Cycles and Periodic Maintenance Intervals provide greater volume with fewer routine service calls so you can stay focused on productivity.



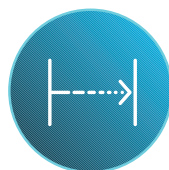
Optical Character
Recognition



Annotation &
Bates Stamping



Voice
Guidance



Soft Close
Drawers



Environmentally
Friendly



Fewer Routine
Service Calls

SECURITY IS JOB NUMBER ONE

secureMFP

Security has never been a more critical consideration for any device in today's business landscape. MFPs have the extra burden of being shared by all users, and many if not all written documents pass through this device while being printed, scanned, faxed, or copied. That's why Toshiba strongly believes in zero-trust security principles while designing the applications and cloud services for MFPs. Instead of assuming that the applications and services running on MFPs behind the corporate firewall are safe, we ensure that access and communication with the MFP is fully authenticated, authorized, and encrypted. We accomplish this by enhancing security using the following features:

Trusted Platform Module 2.0 features the latest version of hardware-based security that safeguards all data on the MFP using cryptographic keys.

Built-in Antimalware that's stronger than antivirus protects the MFP from Trojan horses, ransomware, spyware, rogue software, and more.

OAuth2 Token-based Identity Management helps integrate cloud services with your existing identity management, therefore credentials are not replicated, and the chance of vulnerabilities is reduced.

Enhanced Data Encryption with TLS 1.3 keeps the communication between MFP and other applications fully secure thanks to the latest and most secure version of transport layer security.

New 128GB SSD provides the latest encryption and improved reliability.

512GB SSD option provides additional onboard document storage capacity.

FIPS 140-2 Validated HDD option enables these MFPs to meet the Hardcopy Device Protection Profile (HCD-PP) when the MFP is configured in High Security Mode.

HARNESS THE POWER OF THE CLOUD

With **Elevate Sky™** from Toshiba, you'll find cloud-based print solutions for the modern workforce, allowing workflows to seamlessly integrate your MFPs and documents with the cloud applications you're already using.

e-BRIDGE® Global Print allows you to fully embrace cloud technology. It simplifies and secures your print environment while providing the flexibility for users to print from anywhere – work, home office, or on the road.

Elevate Sky™ Service from Toshiba is a suite of cloud-based applications designed to better manage print and document environments by improving device uptime and visibility to fleet usage and performance.

Leveraging big data analytics and artificial intelligence, Elevate Sky™ Service can identify impending errors before they happen. In many cases, remote intervention can address the issue before affecting regular device operations.

Elevate Sky™ Service CloudConnect is an innovative and exclusive, cloud-based app that's ideal for remote fleet management, application and license deployment, and policy-based security management for your fleet.

Elevate Sky™ Service Remote Assist enables technicians, with the end-user's approval, to remotely access the MFP and perform diagnostics and adjustments potentially eliminating the need for what might otherwise be an onsite service call.

Elevate Sky™ Service Remote Diagnostics assists technicians by applying predictive analytics to anticipate an MFP's service needs thus improving uptime.



Elevate Sky™ Service AI uses machine learning models to predict parts failures within a Toshiba fleet, helping reduce service costs by optimizing technician dispatch.

Elevate Sky™ Service Device Management allows IT administrators to remotely monitor fleet status, deploy licenses and applications to devices, and ensure that all Toshiba MFPs on the network have consistent and compliant security settings and policies.

Elevate Sky™ Service Reports monitors MFP usage patterns, generate, and schedule custom reports for their entire fleet to gain valuable insights into how MFPs are being utilized.

Toshiba's cloud-ready MFPs and our team of experts provide the solutions your business needs to improve workflows and print smarter. Utilizing the latest technological advancements and security standards, we provide end-to-end solutions to help you seamlessly and securely navigate today's digital workplace from consulting, cloud migration, fleet management, implementation, and technical support.

STANDOUT FEATURES IN OUR MFPs

e-STUDIO™ 2525Ac/3025Ac/3525Ac/4525Ac

- 1 Dual Scan Document Feeder** available with Double Feed Detection – Scans up to 240 IPM; holds up to 300 originals (refillable)
- 2 10.1" Tiltable Front Panel** makes programming jobs easier than ever – even for wheelchair users – and is Section 508 friendly
- 3 Card Reader Pocket** enables badge authentication to control device access
- 4 Soft Closing Drawers** automatically pull drawer closed when initiated and provide a luxury experience
- 5 65-Sheet Stapling Finishers** and an output capacity of up to 3,000 pages enable bigger jobs
- 6 Saddle Stitch Finishing** enables up to 60-page booklets, and unique avalanche tray increases exit capacity
- 7 Tandem LCF Pedestal** holds 2 x 1,000-sheet stacks of letter-size paper, while refillable design allows users to add paper while MFP is in use
- 8 2,000-Sheet External LCF** boosts paper capacity to an amazing 5,200 sheets



e-STUDIO™ 2525AC/3025AC/3525AC/4525AC

MAIN SPECIFICATIONS

Copy System	Indirect Electrostatic Photographic/OPC/Laser Printing/Heat Roller Fusing
Display	10.1" Color WSVGA Touch Screen Tilting Display
Copy Speed	25/30/35/45 PPM (LT)
First Copy Out	Color: Less Than 7.8/7.8/7.8/5.7 Seconds Monochrome: Less Than 5.9/5.9/5.9/4.4 Seconds
Warm-Up Time	From powering on: Approx. 20 Seconds From Sleep & Low Power: Less Than 12 Seconds
Copy Resolution	600 x 600 dpi
Stack Feed Bypass	3.9" x 5.8" to 12" x 18", 12" x 47" Banner, Envelope
Multiple Copying	Up to 999 Copies
Paper Capacity	Standard 1,200 Sheets/Max. 5,200 Sheets
Original Feed	300-Sheet DSDf or DSDf with Double Feed Detection or 100-Sheet RADF
Scan Speed & Weights	DSDf Scan: 70IPM (Monochrome or Color), Simplex or Duplex: 9.3-110lb Bond RADF Scan: 50IPM (Monochrome or Color), Simplex: 9.3-41.8lb Bond, Duplex: 13.3-41.8lb Bond
Max. Original Size	LD/A3
Paper Feed Sizes	Drawer 1: 550 Sheets-ST-R to LD Drawer 2: 550 Sheets-ST-R to 12" x 18" Stack Feed Bypass: 100 Sheets-3.9" x 5.8" to 12" x 18", 12" x 47" Banner Opt. 550-Sheet Paper Feed Pedestal-ST-R to 12" x 18" Opt. 550-Sheet Drawer for PFP-ST-R to 12" x 18" Opt. Envelope Cassette for PFP-Approx. 60 Envelopes/550 Sheets-ST-R to LG Opt. 2,000-Sheet Tandem LCF (Pedestal Type)-LT Only Opt. 2,000-Sheet External LCF-LT Only
Paper Weights	Standard: 550 Sheets x 2-16lb Bond-110lb Cover Stack Feed Bypass: 100 Sheets-14lb Bond-110lb Cover Opt. 550-Sheet Paper Feed Pedestal-16lb Bond-110lb Cover Opt. 550 Sheets Drawer for PFP-16lb Bond-110lb Cover Opt. Envelope Cassette for PFP-16lb Bond-140lb Index Opt. 2,000-Sheet Tandem LCF (Pedestal Type)-17lb-28lb Bond Opt. 2,000-Sheet External LCF-LT 16lb Bond-110lb Cover Standard Automatic Duplex Unit (16lb Bond-140lb Index)
Duplex	25% to 400%
Reproduction Ratio	Max. 75K/90K/105K/105K Month (Color: 100%)
Max Duty Cycle	Max. 150K/180K/210K/210K Month (Monochrome: 100%) Approx. 169lb/172lb
Weight	23" (W) x 25.2" (D) x 31" (H)
Approx. Dimensions	CMY: 38K, K: 39.8K @ 5%
CMYK Toner Yield	120 Volts, 50/60 Hz, 12 Amps
Power Source	Maximum 1.8kW (120V)
Power Consumption	NEMA 5-15
Plug Type	4GB
Memory	128GB Solid State Drive (SSD)
Hard Disk Drive	

e-BRIDGE NEXT PRINT SPECIFICATIONS

PDL	PCL5e, PCL5c, PCL6 (PCL XL), PS3, PDF, XPS, JPEG
Print Resolution	600 x 600 dpi (5 bit), 1,200 x 1,200 dpi (Color/2 bit) or 3,600 (Equivalence) x 1,200 dpi (BW/with Smoothing) (PS3 Only)
Operating Systems	Windows® 8.1, 10, 11, Windows Server® 2012/R2, Windows Server® 2016/19/22, Macintosh® (macOS X 10.10-15, 12), Unix®, Linux®
Network Protocols	TCP/IP (IPv4, IPv6), NetBIOS over TCP/IP, IPX/SPX® for Novell®
Printing Protocols	Environments, EtherTalk for Macintosh Environments SMB V1-3, LPR/LPD, IPP V1.2 w/Authentication (TLS 1.2/1.3), AppleTalk® PAP or EtherTalk, Port 9100 (Bi-Directional), NetWare P-SERVER LPD w/iPrint, Bluetooth (HCRP/BIP/OPP/FTP), WS Print, FTP
Print Drivers	Windows® 8.1 (32-bit, 64-bit), Windows Server® 2012/R2 (64-bit), Windows Server® 2016/19/22, Windows® 10, 11 (64-bit), macOS X 10.12-15, 11, 12
Interface	RJ-45 Ethernet (10/100/1000 Base-T), USB 2.0 (High-Speed) Optional IEEE802.11b/g/n, Wireless LAN, Optional Bluetooth
Wireless Device	AirPrint®, Mopria®, e-BRIDGE Print & Capture Application on iOS and Android (Available via Apple® App Store or Google Play)
Device Management	TopAccess
Account Control	Up to 10,000 Users or 1,000 Departments Supports User Authentication (on Device), Login Name/Password (via Windows® Domain) or Login Name/Password (via LDAP Server) for Copy, Print, Scan, Fax, List, and User Function
Accessibility Features	Tilt Front Panel, Job Programs, Universal Grip for Paper Trays, Disable Screen Timeout, Audible Beeps, Optional Voice Assist



Security Features

User Authentication, Trusted Platform Module, On-Board Data Scramble Function, SCEP, Disable, e-Filing, Disable Copy, Disk Overwrite*, IP Address Filtering (10 Sets), MAC Address Filtering (10 Sets), Network Service Control, Network Port Control, SMB Packet Signing, SSL/TLS (HTTP, IPP, LDAP, SMTP, POP, FTP, DPWS, SYSLOG), IPsec (IKEv1, IKEv2), Security Mode Change, CC Certified (ISO/IEC15408)* with HCD-PP v1.0, IEEE802.1X (Wired/Wireless), Digital Signature for Client Utilities, Password Policy, Password Lock, Password Expiration, Self Testing, Job Access Control, Log Access Control for Job Log, Security Stamp, Role Based Access Control, Secure PDF, Digital Signature for Firmware Update, Integrity Check Function, Image Log, Card Authentication, Biometric Authentication *Requires FIPS HDD, Conformance with HCD-PPv1.0 in High Security Mode ENERGY STAR® (V3.1), EPEAT Gold, Californian Proposition 65 WHQL (Windows® 8, 8.1, 10, 11, 2012, 2012 R2, 2016/19/22), Novell®, Citrix®, SAP, AirPrint® and Mopria®

Environmental Standards Certifications

SCAN SPECIFICATIONS

Scan Speed	DSDf Scan: Up to 240 IPM Duplex, 120 IPM Simplex (Monochrome or Color) RADF Scan: Up to 73 IPM (Monochrome or Color)
Scan Modes	Standard: Full Color, Auto Color, Monochrome, Grayscale
OCR	DOC/XLS/PPT/PDF
Scan Resolution	600 dpi, 400 dpi, 300 dpi, 200 dpi, 150 dpi, 100 dpi
File Formats	Monochrome: TIFF-Multi/Single Page, PDF-Multi/Single Page, PDF/A, Searchable PDF, XPS-Multi/Single Page, DOCX, XLSX, PPTX, Color/Grayscale: JPEG, TIFF-Multi/Single Page, PDF-Multi/Single Page, PDF/A, Slim PDF, Searchable PDF, XPS-Multi/Single Page, DOCX, XLSX, PPTX
Image Compression	Color/Grayscale: JPEG (High, Middle, Low)

FACSIMILE SPECIFICATIONS

Compatibility	Super G3
Data Compression	MH/MR/MMR/JBIG
Transmission Speed	Approx. 3 Seconds Per Page
Fax Modem Speed	Up to 33.6 Kbps
Memory Transmission	100 Jobs (with HDD), 2,000 Destinations Max. 400 Destinations/Job
Scan Speed	0.7 Seconds Per Page, Maximum 73 IPM

e-FILING SPECIFICATIONS

Operation Method	Color Touch Screen Control Panel or Client PC
Number of Boxes	1 Public Box, 200 Private User Boxes
Capacity of Boxes	100 Folders Per Box, 400 Documents Per Folder/Box, 200 Pages Per Document

ACCESSORIES (OPTIONS)

Platen & Document Feeder Options		IPSec Enabler	GP1080NODE
DSDf	MR4010	Unicode Font Enabler	GS1007NODE
DSDf with Double Feed Detection	MR4020	Multi-Station Print Enabler	
RADF	MR3033	Per Seat License	GS1090NODE
Platen Cover	KA5005PC	e-BRIDGE Plus for OneDrive for Business V3.0	GB2300NODE
Additional Paper Options		e-BRIDGE Plus for SharePoint Online V3.0	GB2310NODE
Paper Feed Pedestal	KD1072	e-BRIDGE Plus for Exchange Online V3.0	GB2320NODE
Drawer Module	MY1052	e-BRIDGE Plus for Gmail	GB2380NODE
Envelope Cassette Option	MY1053	e-BRIDGE Plus for Google Workspace	GB2390NODE
Large Capacity Feeder	KD1073LT	Hardcopy Security Printing	GP1190NODE
External Large Capacity Feeder	MP2002	Security SSD (512GB)	GE1280
Finishing Options		FIPS HDD (320GB)	GE1260
50-Sheet Inner Finisher	MJ1048	e-BRIDGE Plus Voice Guidance	GB2540NODE
65-Sheet Staple Finisher	MJ1113	e-BRIDGE Global Print	GB2550NODE
65-Sheet Saddle-Stitch Finisher	MJ1114	Miscellaneous Options	
Hole Punch for MJ1048	MJ6011	Card Reader Holder	GR1320
Hole Punch for MJ1113/MJ1114	MJ6107	Accessory Tray	GR1330
Bridge Kit	KN5005	Panel 10-Key Option	GR1340
Job Separator	MJ5015	Stand	STAND5015
Connectivity/Security Options		Work Tray	KK5005
FAX Unit/2 nd Line for FAX Unit	GD1370N	Manual Pocket	KK5008
Wireless LAN/Bluetooth	GN4030A3	Harness for Coin Controller	GQ1280
Fax Over IP License Key	GS1100NODE	Accessible Arm	KK2560
Bluetooth Keyboard	GR9001		
2 nd NIC Holder	GR1430		
USB Hub	GR1420		
Meta Scan Enabler	GS1010NODE		

Designs and specifications subject to change without notice. Specifications may vary by conditions of use and/or environmental usage. For best results and reliable performance, always use supplies manufactured or designated by Toshiba. Not all options and accessories may be available at the time of product launch. Please contact a local Authorized Toshiba Dealership for availability. Toner yields are estimates based on 5% coverage, letter-size page. Driver and connectivity feature support varies by client/network operating system. Product names may be trademarks of their respective companies. AirPrint® and the AirPrint® logo are trademarks of Apple Inc. This is a Class 1 laser product complying with IEC60825-1. All company and/or product names are trademarks and/or registered trademarks of their respective manufacturers in their markets and/or countries.

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East Coast

Midwest

South

West Coast

Website

TOSHIBA

e-STUDIO™ 5525AC/6525AC

- High-Speed – Up to 55 & 65PPM
- High-Volume
- Advanced Security Features
- Solutions Ready
- Environmentally Friendly



MAIN SPECIFICATIONS

Copy System	Indirect Electrostatic Photographic (OPC)/Laser Printing/Heat Roller Fusing
Display	10.1" Color WSVGA Touch Screen Tilting Display
Copy Speed	55/65 PPM (LT)
First Copy Out	Color: Less Than 5.7/5.7 Seconds Monochrome: Less Than 4.3/4.3 Seconds
Warm-Up Time	From powering on: Approx. 26 Seconds From Sleep & Low Power: Less Than 20 Seconds
Copy Resolution	600 x 600 dpi
Stack Feed Bypass	3.9" x 5.8" to 12" x 18", 12" x 47" Banner, Envelope
Multiple Copying	Up to 999 Copies
Paper Capacity	Standard 1,200 Sheets/Max. 5,200 Sheets
Original Feed	300-Sheet DSD/ or DSD/ with Double Feed Detection or 100-Sheet RADF
Scan Speed & Weights	DSD/ Scan: 70IPM (Monochrome or Color), Simplex or Duplex: 9.3-110lb Bond, RADF Scan: 50IPM (Monochrome or Color), Simplex: 9.3-41.8lb Bond, Duplex: 13.3-41.8lb Bond
Max. Original Size	LD/A3
Paper Feed Sizes	Drawer 1: 550 Sheets-ST-R to LD Drawer 2: 550 Sheets-ST-R to 12.5" x 18"
Paper Weights	Stack Feed Bypass: 100 Sheets-3.9" x 5.8" to 12.5" x 18", 12" x 47" Banner Opt. 550-Sheet Paper Feed Pedestal-ST-R to 12.5" x 18" Opt. 550-Sheet Drawer for PFP-ST-R to 12.5" x 18" Opt. Envelope Cassette for PFP-Approx. 60 Envelopes/550 Sheets-ST-R to LG Opt. 2,000-Sheet Tandem LCF (Pedestal Type)-LT Only Opt. 2,000-Sheet External LCF-LT Only Standard: 550 Sheets x 2-16lb Bond-110lb Cover Stack Feed Bypass: 100 Sheets-14lb Bond-110lb Cover Opt. 550-Sheet Paper Feed Pedestal-16lb Bond-110lb Cover Opt. 550 Sheets Drawer for PFP-16lb Bond-110lb Cover Opt. Envelope Cassette for PFP-16lb Bond-140lb Index Opt. 2,000-Sheet Tandem LCF (Pedestal Type)-17 lb-28lb Bond Opt. 2,000-Sheet External LCF-LT 16lb Bond-110lb Cover Standard Automatic Duplex Unit (16lb Bond-140lb Index)
Duplex	25% to 400%
Reproduction Ratio	Max. 106K/115K Month (Color: 100%)
Max Duty Cycle	Max. 212K/230K Month (Monochrome: 100%)
Weight	Approx. 173lb
Approx. Dimensions	23" (W) x 25.2" (D) x 31" (H)
CMYK Toner Yield	CMY: 38K, K: 39.8K @ 5%
Power Source	120 Volts, 50/60 Hz, 12 Amps
Power Consumption	Maximum 1.8kW (120V)
Plug Type	e-STUDIO5525AC: NEMA 5-15, e-STUDIO6525AC: NEMA 5-20
Memory	6GB
Hard Disk Drive	128GB Solid State Drive (SSD)

e-BRIDGE NEXT PRINT SPECIFICATIONS

PDL	PCL5e, PCL5c, PCL6 (PCL XL), PS3, PDF, XPS, JPEG
Print Resolution	600 x 600 dpi (5 bit), 1,200 x 1,200 dpi (Color/2 bit) or 3,600 (Equivalence) x 1,200 dpi (BW/with Smoothing) (PS3 Only)
Operating Systems	Windows® 8.1, 10, 11, Windows Server® 2012/R2, Windows Server® 2016/19/22, Macintosh® (macOS X 10.10-15, 12), Unix®, Linux®
Network Protocols	TCP/IP (IPv4, IPv6), NetBIOS over TCP/IP, IPX/SPX® for Novell®
Printing Protocols	Environments, EtherTalk for Macintosh Environments SMB V1-3, LPR/LPD, IPP V1.2 w/Authentication (TLS 1.2/1.3), AppleTalk®
Print Drivers	PAP or EtherTalk, Port 9100 (Bi-Directional), NetWare P-SERVER LPD w/iPrint, Bluetooth (HCRP/BIP/OPP/FTP), WS Print, FTP
Interface	Windows® 8.1 (32-bit, 64-bit), Windows Server® 2012/R2 (64-bit), Windows Server® 2016/19/22, Windows® 10, 11 (64-bit), macOS X 10.12-15, 11, 12
Wireless Device	RJ-45 Ethernet (10/100/1000 Base-T), USB 2.0 (High-Speed) Optional IEEE802.11b/g/n, Wireless LAN, Optional Bluetooth
Device Management	AirPrint®, Mopria®, e-BRIDGE Print & Capture Application on iOS and Android (Available via Apple® App Store or Google Play)
Account Control	TopAccess Up to 10,000 Users or 1,000 Departments Supports User Authentication (on Device), Login Name/Password (via Windows® Domain) or Login Name/Password (via LDAP Server) for Copy, Print, Scan, Fax, List, and User Function
Accessibility Features	Tilt Front Panel, Job Programs, Universal Grip for Paper Trays, Disable Screen Timeout, Audible Beeps, Optional Voice Assist



Security Features

User Authentication, Trusted Platform Module, On-Board Data Scramble Function, SCEP, Disable, e-Filing, Disable Copy, Disk Overwrite, IP Address Filtering (10 Sets), MAC Address Filtering (10 Sets), Network Service Control, Network Port Control, SMB Packet Signing, SSL/TLS (HTTP, IPP, LDAP, SMTP, POP, FTP, DPWS, SYSLOG), IPsec (IKEv1, IKEv2), Security Mode Change, CC Certified (ISO/IEC15408)* with HCD-PP v1.0, IEEE802.1X (Wired/Wireless), Digital Signature for Client Utilities, Password Policy, Password Lock, Password Expiration, Self Testing, Job Access Control, Log Access Control for Job Log, Security Stamp, Role Based Access Control, Secure PDF, Digital Signature for Firmware Update, Integrity Check Function, Image Log, Card Authentication, Biometric Authentication
*Conformance with HCD-PPv1.0 in High Security Mode
ENERGY STAR® (V3.1), EPEAT Gold, Californian Proposition 65
WHQL (Windows® 8, 8.1, 10, 11, 2012, 2012 R2, 2016/19/22), Novell®, Citrix®, SAP, AirPrint® and Mopria®

Environmental Standards Certifications

SCAN SPECIFICATIONS

Scan Speed	DSD/ Scan: Up to 240 IPM Duplex, 120 IPM Simplex (Monochrome or Color) RADF Scan: Up to 73 IPM (Monochrome or Color)
Scan Modes	Standard: Full Color, Auto Color, Monochrome, Grayscale
OCR	DOC/XLS/PPT/PDF
Scan Resolution	600 dpi, 400 dpi, 300 dpi, 200 dpi, 150 dpi, 100 dpi
File Formats	Monochrome: TIFF-Multi/Single Page, PDF-Multi/Single Page, PDF/A, Searchable PDF, XPS-Multi/Single Page, DOCX, XLSX, PPTX Color/Grayscale: JPEG, TIFF-Multi/Single Page, PDF-Multi/Single Page, PDF/A, Slim PDF, Searchable PDF, XPS-Multi/Single Page, DOCX, XLSX, PPTX
Image Compression	Color/Grayscale: JPEG (High, Middle, Low)

FACSIMILE SPECIFICATIONS

Compatibility	Super G3
Data Compression	MH/MR/MMR/JBIG
Transmission Speed	Approx. 3 Seconds Per Page
Fax Modem Speed	Up to 33.6 Kbps
Memory Transmission	100 Jobs (with HDD), 2,000 Destinations Max. 400 Destinations/Job
Scan Speed	0.7 Seconds Per Page, Maximum 73 IPM

e-FILING SPECIFICATIONS

Operation Method	Color Touch Screen Control Panel or Client PC
Number of Boxes	1 Public Box, 200 Private User Boxes
Capacity of Boxes	100 Folders Per Box, 400 Documents Per Folder/Box, 200 Pages Per Document

ACCESSORIES (OPTIONS)

Platen & Document Feeder Options			
DSD/	MR4010	Unicode Font Enabler	GS1007NODE
DSD/ with Double Feed Detection	MR4020	Multi-Station Print Enabler	
RADF	MR3033	Per Seat License	GS1090NODE
Platen Cover	KA5005PC	e-BRIDGE Plus for OneDrive for Business V3.0	GB2300NODE
Additional Paper Options		e-BRIDGE Plus for SharePoint Online V3.0	GB2310NODE
Paper Feed Pedestal	KD1072	e-BRIDGE Plus for Exchange Online V3.0	GB2320NODE
Drawer Module	MY1052	e-BRIDGE Plus for Gmail	GB2380NODE
Envelope Cassette Option	MY1053	e-BRIDGE Plus for Google Workspace	GB2390NODE
Large Capacity Feeder	KD1073LT	Hardcopy Security Printing	GP1190NODE
External Large Capacity Feeder	MP2002	Security SSD (512GB)	GE1280
Finishing Options		FIPS HDD (320GB)	GE1260
65-Sheet Staple Finisher	MJ1113	e-BRIDGE Plus Voice Separator	GB2540NODE
65-Sheet Saddle-Stitch Finisher	MJ1114	e-BRIDGE Global Print	GB2550NODE
Hole Punch for MJ1113/MJ1114	MJ6107	Miscellaneous Options	
Bridge Kit	KN5005	Card Reader Holder	GR1320
Job Separator	MJ5015	Accessory Tray	GR1330
Connectivity/Security Options		Panel 10-Key Option	GR1340
FAX Unit/2 nd Line for FAX Unit	GD1370N	Stand	STAND5015
Wireless LAN/Bluetooth	GN4030A3	Work Tray	KK5005
Fax Over IP License Key	GS1100NODE	Manual Pocket	KK5008
Bluetooth Keyboard	GR9001	Harness for Coin Controller	GQ1280
2 nd NIC Holder	GR1430	Accessible Arm	KK2560
USB Hub	GR1420		
Meta Scan Enabler	GS1010NODE		
IPSec Enabler	GP1080NODE		

Designs and specifications subject to change without notice. Specifications may vary by conditions of use and/or environmental usage. For best results and reliable performance, always use supplies manufactured or designated by Toshiba. Not all options and accessories may be available at the time of product launch. Please contact a local Authorized Toshiba Dealership for availability. Toner yields are estimates based on 5% coverage, letter-size page. Driver and connectivity feature support varies by client/network operating system. Product names may be trademarks of their respective companies. AirPrint® and the AirPrint® logo are trademarks of Apple Inc. This is a Class 1 laser product complying with IEC60825-1. All company and/or product names are trademarks and/or registered trademarks of their respective manufacturers in their markets and/or countries.

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Website

www.business.toshiba.com

TOSHIBA

e-STUDIO™ 5528A/6528A

- High-Speed – Up to 55 & 65 PPM
- High-Volume
- Advanced Security Features
- Solutions Ready
- Environmentally Friendly



MAIN SPECIFICATIONS

Copy Process	Indirect Electrostatic Photographic (OPC)/Laser Printing/Heat Roller Fusing
Display	10.1" Color WSVGA Touch Screen Tilting Display
Copy Speed	55/65 PPM (LT)
Warm-Up Time	Monochrome: Less Than 4.3/4.3 Seconds From Powering on: Approx. 26 Seconds From Sleep & Low Power: Less Than 20 Seconds
Copy Resolution	600 x 600 dpi
Stack Feed Bypass	3.9" x 5.8" to 12.5" x 18", 12" x 47" Banner, Envelope
Multiple Copying	Up to 999 Copies
Paper Capacity	Standard 1,200 Sheets/Max. 5,200 Sheets
Original Feed	300-Sheet DSDF or DSDF with Double Feed Detection or 100-Sheet RADF
Scan Speed & Weights	DSDF Scan: 70IPM, (Monochrome or Color), Simplex or Duplex: 9.3-110lb Bond RADF Scan: 50IPM, (Monochrome or Color), Simplex: 9.3-41.8lb Bond Duplex: 13.3-41.8lb Bond LD/A3 Drawer 1: 550 Sheets-ST-R to LD Drawer 2: 550 Sheets-ST-R to 12.5" x 18" Stack Feed Bypass: 100 Sheets-3.9" x 5.8" to 12.5" x 18", 12" x 47" Banner Opt. 550-Sheet Paper Feed Pedestal-ST-R to 12.5" x 18" Opt. 550-Sheet Drawer for PFP-ST-R to 12.5" x 18" Opt. Envelope Cassette for PFP-Approx. 60 Envelopes/550 Sheets-ST-R to LG Opt. 2,000-Sheet Tandem LCF (Pedestal Type)-LT Only Opt. 2,000-Sheet External LCF-LT Only Standard: 550 Sheets x 2-16lb Bond-110lb Cover Stack Feed Bypass: 100 Sheets-14lb Bond-110lb Cover Banner up to 90lb Index Opt. 550-Sheet Paper Feed Pedestal-16lb Bond-140lb Index Opt. 550 Sheets Drawer for PFP-16lb Bond-110lb Cover Opt. Envelope Cassette for PFP-16lb Bond-110lb Cover Opt. 2,000-Sheet Tandem LCF (Pedestal Type)-16lb Bond-110lb Cover Opt. 2,000-Sheet External LCF-LT-16lb Bond-110lb Cover Standard Automatic Duplex Unit (16lb Bond-140lb Index)
Max. Original Size	25% to 400%
Paper Feed Sizes	Max. 223K/243K Month Approx.159lb 26" (W) x 25.2" (D) x 41.2" (H) 39.8K @ 5%
Paper Weights	120 Volts, 50/60 Hz, 12 Amps Maximum 1.8kW (120V) NEMA 5-15 6GB 128GB Solid State Drive (SSD)
Duplex	
Reproduction Ratio	
Max Duty Cycle	
Weight	
Approx. Dimensions	
Toner Yield	
Power Source	
Power Consumption	
Plug Type	
Memory	
Hard Disk Drive	

e-BRIDGE NEXT PRINT SPECIFICATIONS

PDL	PCL5e, PCL5c, PCL6 (PCL XL), PS3, PDF, XPS, JPEG
Print Resolution	600 x 600 dpi (5 bit), 1,200 x 1,200 dpi (2 bit) or 3,600 (Equivalence) x 1,200 dpi (BW/with Smoothing) (PS3 Only)
Operating Systems	Windows® 8.1, 10, 11, Windows Server® 2012/R2, Windows Server® 2016/19/22, Macintosh® (macOS X 10.10-15, 12), Unix®, Linux®
Network Protocols	TCP/IP (IPv4, IPv6), NetBIOS over TCP/IP, IPX/SPX® for Novell®
Printing Protocols	Environments, EtherTalk for Macintosh Environments SMB V1-3, LPR/LPD, IPP V1.2 w/Authentication (TLS 1.2/1.3), AppleTalk® PAP or EtherTalk, Port 9100 (Bi-Directional), NetWare P-SERVER LPD w/iPrint, Bluetooth (HCRP/BI/OPP/FTP), WS Print, FTP
Print Drivers	Windows® 8.1 (32-bit, 64-bit), Windows Server® 2012/R2 (64-bit), Windows Server® 2016/19/22, Windows® 10, 11 (64-bit), macOS X 10.12-15, 11, 12
Interface	RJ-45 Ethernet (10/100/1000 Base-T), USB 2.0 (High-Speed) Optional IEEE802.11b/g/n, Wireless LAN, Optional Bluetooth
Wireless Device	AirPrint®, Mopria®, e-BRIDGE Print & Capture Application on iOS and Android (Available via Apple® App Store or Google Play)
Device Management	TopAccess
Account Control	Up to 10,000 Users or 1,000 Departments Supports User Authentication (on Device), Login Name/Password (via Windows® Domain) or Login Name/Password (via LDAP Server) for Copy, Print, Scan, Fax, List, and User Function
Accessibility Features	Tilt Front Panel, Job Programs, Universal Grip for Paper Trays, Disable Screen Timeout, Audible Beeps, Optional Voice Assist



Security Features

User Authentication, Trusted Platform Module, On-Board Data Scramble Function, SCEP, Disable, e-Filing, Disable Copy, Disk Overwrite, IP Address Filtering (10 Sets), MAC Address Filtering (10 Sets), Network Service Control, Network Port Control, SMB Packet Signing, SSL/TLS (HTTP, IPP, LDAP, SMTP, POP, FTP, DPWS, SYSLOG), IPsec (IKEv1, IKEv2), Security Mode Change, CC Certified (ISO/IEC15408)* with HCD-PP v1.0, IEEE802.1X (Wired/Wireless), Digital Signature for Client Utilities, Password Policy, Password Lock, Password Expiration, Self Testing, Job Access Control, Log Access Control for Job Log, Security Stamp, Role Based Access Control, Secure PDF, Digital Signature for Firmware Update, Integrity Check Function, Image Log, Card Authentication, Biometric Authentication
*Conformance with HCD-PPv1.0 in High Security Mode
ENERGY STAR® (V3.1), EPEAT Gold, Californian Proposition 65
WHQL (Windows® 8, 8.1, 10, 11, 2012, 2012 R2, 2016/19/22), Novell®, Citrix®, SAP, AirPrint® and Mopria®

Environmental Standards Certifications

SCAN SPECIFICATIONS

Scan Speed	DSDF Scan: Up to 240 IPM Duplex, 120 IPM Simplex (Monochrome or Color) RADF Scan: Up to 73 IPM (Monochrome or Color)
Scan Modes	Standard: Full Color, Auto Color, Monochrome, Grayscale
OCR	DOC/XLS/PPT/PDF
Scan Resolution	600 dpi, 400 dpi, 300 dpi, 200 dpi, 150 dpi, 100 dpi
File Formats	Monochrome: TIFF-Multi/Single Page, PDF-Multi/Single Page, PDF/A, Searchable PDF, XPS-Multi/Single Page, DOCX, XLSX, PPTX Color/Grayscale: JPEG, TIFF-Multi/Single Page, PDF-Multi/Single Page, PDF/A, Slim PDF, Searchable PDF, XPS-Multi/Single Page, DOCX, XLSX, PPTX
Image Compression	Color/Grayscale: JPEG (High, Middle, Low)

FACSIMILE SPECIFICATIONS

Compatibility	Super G3
Data Compression	MH/MR/MMR/JBIG
Transmission Speed	Approx. 3 Seconds Per Page
Fax Modem Speed	Up to 33.6 Kbps
Memory Transmission	100 Jobs (with HDD), 2,000 Destinations Max. 400 Destinations/Job
Scan Speed	0.7 Seconds Per Page, Maximum 73 IPM

e-FILING SPECIFICATIONS

Operation Method	Color Touch Screen Control Panel or Client PC
Number of Boxes	1 Public Box, 200 Private User Boxes
Capacity of Boxes	100 Folders Per Box, 400 Documents Per Folder/Box, 200 Pages Per Document

ACCESSORIES (OPTIONS)

Platen & Document Feeder Options		Unicode Font Enabler	GS1007NODE
DSDF	MR4010	Multi-Station Print Enabler	
DSDF with Double Feed Detection	MR4020	Per Seat License	GS1090NODE
RADF	MR3033	e-BRIDGE Plus for OneDrive	
Platen Cover	KA5005PC	for Business V3.0	GB2300NODE
Additional Paper Options		e-BRIDGE Plus for SharePoint	
Paper Feed Pedestal	KD1072	Online V3.0	GB2310NODE
Drawer Module	MY1052	e-BRIDGE Plus for Exchange	
Envelope Cassette Option	MY1053	Online V3.0	GB2320NODE
Large Capacity Feeder	KD1073LT	e-BRIDGE Plus for Gmail	GB2380NODE
External Large Capacity Feeder	MP2002L	e-BRIDGE Plus for Google Workspace	GB2390NODE
Finishing Options		Security SSD (512GB)	GE1280
65-Sheet Staple Finisher	MJ1113	FIPS HDD (320GB)	GE1260
65-Sheet Saddle-Stitch Finisher	MJ1114	e-BRIDGE Plus Voice Guidance	GB2540NODE
Hole Punch for MJ1113/MJ1114	MJ6107N	e-BRIDGE Global Print	GB2550NODE
Bridge Kit	KN5005	Miscellaneous Options	
Job Separator	MJ5015	Card Reader Holder	GR1320
Connectivity/Security Options		Accessory Tray	GR1330
FAX Unit/2 nd Line for FAX Unit	GD1370N	Panel 10-Key Option	GR1340
Wireless LAN/Bluetooth	GN4030A3	Stand	STAND5015
Fax Over IP License Key	GS1100NODE	Work Tray	KK5005
Bluetooth Keyboard	GR9001	Manual Pocket	KK5008
2 nd NIC Holder	GR1430	Harness for Coin Controller	GQ1280
USB Hub	GR1420	Accessible Arm	KK2560
Meta Scan Enabler	GS1010NODE		
IPSec Enabler	GP1080NODE		

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TOSHIBA

e-STUDIO™ 908

- Departmental/Light Production
- Advanced Paper Handling
- Proven Reliability
- High Volume
- Solutions Ready



EMPOWER YOUR BUSINESS IN POWERFUL WAYS.

If you're looking for ways to grow and expand your business, Toshiba has the answer. With the e-STUDIO908, you can take advantage of impressive speeds, outstanding reliability, and flexible paper handling. That's just the beginning, because the processing and output are equally impressive.

A workhorse at work.

Amazing performance starts right out of the gate with a first copy out time as fast as 4.0 seconds and copy speeds of 90 pages per minute. Want to scan? That's done at up to 240 impressions per minute (ipm) for double sided documents and 120 ipm for single sided. All of these outstanding features are right at your fingertips, thanks to an intuitive, large touch panel.

Performance never looked so good.

Outstanding image quality at 1,200 x 1,200 dpi is consistently impressive, even across long print runs. You can rest assured documents of all sizes will turn out precise and accurate, run after run after run. And, you can use a variety of media – up to 160lb index. Need more toner? Simply replace the toner cartridge while the job is still running.

The technology of getting what you want.

In addition to speed and image quality, the e-STUDIO908 offers a variety of paper handling, input and finishing options. There's also extra-large paper capacity and document storage. In addition, you get to choose from various paper trays, folding units and finishers.

More processing, less effort.

The e-STUDIO908 features powerful Intel processors and large RAM, which allows the systems to handle large runs in very little time. Furthermore, PCL6 and genuine Adobe PostScript 3 come standard. A 10/100/1000 BaseT Gigabit Ethernet connection enables transferring of large files quickly and the e-STUDIO908 1 TB HDD can store 35,000 pages while performing all of the impressive MFP functions.

The business of security.

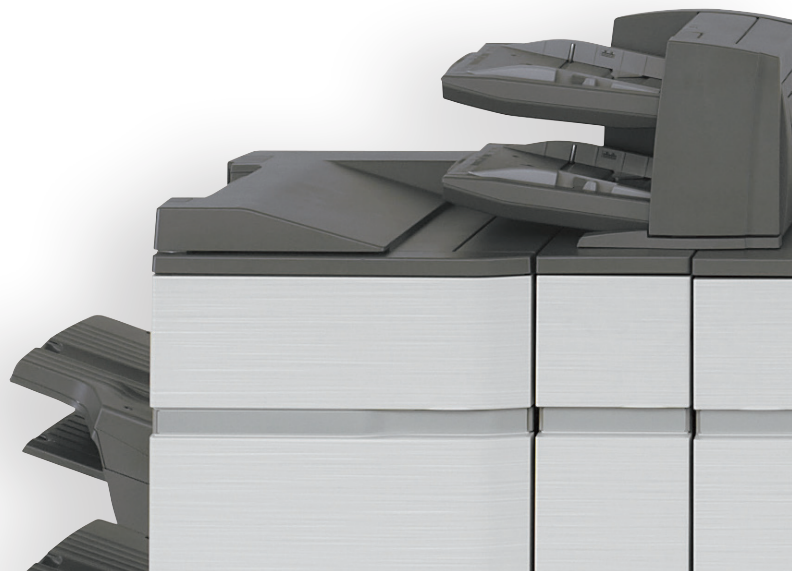
Security continues to be a growing issue for businesses around the world. Toshiba stays ahead of the game. The e-STUDIO908 lets you breathe easier by offering security features such as Data Overwrite, Encryption, Authentication, Hidden Pattern Printing and Image Logs.

Environmentally and business friendly.

At Toshiba, we go to great lengths to reduce our environmental impact, and yours. We rank in the highest levels thanks to accomplishments like being RoHS Compliant and ENERGY STAR® rated. The e-STUDIO908 utilizes CO2 reducing plastics and toner, Energy Save and Eco Modes, Enhanced Power Shut-Off and Eco Scan as well as a reduced TEC value. We are always working to make sure our environmental impact is a positive one.



A large 250-sheet Duplex Single Pass Feeder (DSPF) handles your biggest jobs with ease. Time saving features like an interposer and a multitude of finishing options allow you to produce professional looking documents, brochures, and booklets.



THE e-STUDIO908 AT A GLANCE.

Super fast features

- > First copy out time as fast as 4.0 seconds
- > 90 pages per minute
- > Up to 240 images per minute scan speeds

Ease of use

- > 10.1" touch screen control panel
- > Access to the entire user manual at the keyboard
- > Optional full fax functionality

Workhorse performance

- > Up to 1,000K monthly copy volume
- > Hefty toner yield of 120K at 5% coverage

Massive paper handling

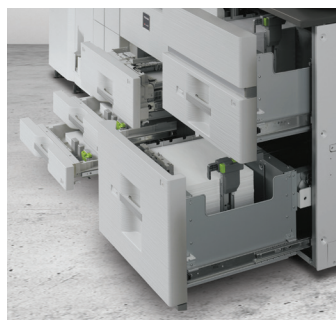
- > Up to 8,500-sheet maximum paper capacity
- > Up to 7 paper sources plus 2 insert sources
- > Handles up to 160lb index

Network print and scan

- > PCL6 and genuine Adobe PostScript 3 come standard
- > USB-direct printing and scanning
- > Direct print from FTP, web page, email and SMB

Various finishing options

- > 100-sheet stapler finisher
- > 100-sheet stapler finisher with saddle stitch
- > Folding and post inserter options



A convenient status indicator changes color, runs solid or blinks to let you know when the MFP needs attention. ➤

A variety of options allows you to configure an MFP that perfectly suits your needs. All with the speed, reliability, and quality you've come to expect from Toshiba.



Main Specifications

System Overview	Base Models Include LCD, 250-Sheet DSPF, 3,100-Sheet Paper Capacity, 1 TB Hard Disk Drive, PCL6®/Adobe® PostScript® 3TM Network Printing, Color Network Scanning, Pull Out Keyboard, Application Communication Module And External Accounting Module
Type	Console, Monochrome Multi-Function Digital Document System
Display	10.1" (Diagonally Measured) Color Dot Matrix High-Resolution Touch Panel Tilting Display, 1024 x 600 (WSVGA)
Functions	Copy, Print, Network Print, Network Scan And Document Filing ¹
Copy System	Dry Electrostatic Transfer/Dual Component Developer/Magnetic Brush Development/OPC/White LED Exposure/Heat Roller Fusing
Originals	Sheets and Bound Documents
Max. Original Size	11" x 17"
Copy Size	Min. 5.5" x 8.5", Max. 12" x 18"
Copy Speed	90 PPM (8.5" x 11")
Multiple Copy	Max. 9,999 Copies
First Copy Time	Platen Glass: 4.0 Seconds, DSPF: 6.3 Seconds
Warm Up Time	210 Seconds ²
Magnification	25% to 400% in 1% Increments (with Document Feeder 25%-200%)
Original Feed	250-Sheet DSPF
Scan Speed	Up to 240 IPM ² (Monochrome or Color)
Original Sizes	5.5" x 8.5", 8.5" x 11", 8.5" x 11" R, 8.5" x 14", 11" x 17"
Paper Capacity	Standard: 3,100 Sheets/Maximum: 8,500 Sheets
Paper Feed	Standard: Tandem Tray 1 - 1,200 Sheets (Letter Size), Tandem System, Tray 2 - 800 Sheets (Letter Size), Trays 3/4 - 500 Sheets ea. (Letter/Legal/Ledger/Statement/12" x 18"), Multi-Bypass Tray (for Machine) - 100 Sheets (Letter/Legal/ Ledger/Statement/ 12" x 18"), Optional: Multi-Bypass (for LCT) - 500 Sheets (Letter/Legal/Ledger/Statement/12" x 18"), LCT (2-Drawer) - 2,500-Sheets Each Drawer (Letter/Legal/ Ledger/12" x 18"), Letter LCC - 3,500 Sheets (Letter), Ledger LCC - 3,000 Sheets.
Paper Weights & Types	Tandem Trays - 16-28 lb Bond, Trays 3/4 - 16 lb Bond to 100 lb Bristol, Multi-Bypass Tray (for Machine) -15 lb Bond to 110 lb Cover, Multi-Bypass Tray (for LCT) - 15 lb Bond to 100 lb Bristol, LCT (2-Drawer) - 15 lb Bond to 110 lb Cover, Letter LCC - 16 lb Bond to 110 lb Cover, Ledger LCC - 16 lb Bond to 110 lb Cover ² . Supported Paper Types Include Thin, Plain, Recycled, Color, Letter Head, Pre-Printed and Pre-Punched and Glossy.
Duplexing	Standard Automatic Duplex Copying and Printing
CPU	Up to 1.91 GHz Multi-Processor Controller
Interface	RJ-45 Ethernet 10/100/1000 Base-T, USB 2.0 (2 Host Ports, Front and Rear), USB 2.0 (1 Device), Wireless 802.11 a/b/g/n
Memory	Standard 6 GB
Hard Disk Drive	1 TB
Copy Resolution	Scan: 1200 x 1200 dpi / 600 x 600 dpi
Copy Modes	Monochrome/Grayscale
Exposure Ctrl. Modes	Text, Text/Printed-Photo, Printed-Photo, Text Photo, Photo, Map, Pale-Color. Settings: Auto or 9 Step Manual
Halftone	256 Gradations/2 Levels (Monochrome)
Copy Features	Scan-Once Print-Many, Electronic Sorting, Offset-Stacking, Auto Paper Selection (APS), Auto Magnification Selection (AMS), Auto Tray Switching (ATS), Black-White Reversal, Blank Page Skip, Book Copy, Book Divide, Card Shot, Center Erase, Centering, Cover Pages, Dual Page Copy, Edge Erase, Image Edit, Image Preview, Insert Pages, Job Build, Job Programs, Margin Shift, Mirror Image, Mixed Size Original, Multi-Page Enlargement, Original Count, Pamphlet Style, Proof Copy, Repeat Layout, Reserve Copy, Rotated Copy, Stamp, Stamp Custom Image, Suppress Background, Tab Copy, Tab-Paper Insertion, Tandem Copy, Toner Save Mode, Transparency Inserts, Watermark, 2-In-1 / 4-In-1 / 8-In-1 Multi Shot
Account Control	Up to 1,000 Users. Supports User Authentication Via Local, LDAP, and Active Directory® for Copy, Print, Scan and Document Management
Cloud Supported Svcs.	Google Cloud Print, Google Drive, OneDrive for Business, SharePoint Online
Network Protocols	TCP/IP (IPv4, IPv6, IPsec), HTTP/HTTPS, IPP/IPP-SSL, FTP/FTPS, SNMPv3, SMTP/SMTP-SSL, POP3/POP3-SSL, LDAP/LDAP-SSL, 802.1x for Windows and Unix.
Network and Data Security	Includes IP/MAC Address Filtering, Protocol Filtering, Port Control, TLS Encryption, Kerberos, Active Directory Integration, Data Encryption, End-Of-Lease, Data Overwrite (up to 10x), DoD 5220.22-M
Firmware Management	Flash ROM with Local (USB), Network Update Capability and Firmware Update 1 to N with SRDM (Sharp Remote Device Management)
Device Setup	Web-Based Management with User/Administrator Level Login, Cloning (1 to N) with SRDM and Remote Front Panel Access
Service/Functions	Remote Front Panel, Remote Access to Service Logs and Click Counts
Accessibility Features	Free Stop Tilting Front Panel, Adjustment of Key Touch Sound and Speed, Concave Key, Document Feeder Free Stop, Job Programs, Remote Front Panel, Universal Grip for Paper Trays, and Disable Screen Timeout
Environmental Standards	International ENERGY STAR Program Ver. 2.0, Law on Promoting Green Purchasing, European RoHS (Restriction of Hazardous Substances)
Power Source	AC 208-240 VAC, 60 HZ, 20 A Receptacle
Power Consumption	Maximum: 3.55 kW or Less
Weight	Approx. 666 lb
Dimensions	Approx. 42.75" (W) x 31.25" (D) x 48.75" (H)

Network Printing System

PDL	PCL6 Compatible, True Adobe PostScript 3
Resolution	1200 x 1200 dpi
Print Speed	90 Pages Per Minute (8.5" x 11")
Print Drivers	Windows Vista, Windows 7, Windows 8, Windows 8.1, Windows 10, Windows Server® 2008, Windows Server 2008 R2, Windows Server 2012, Windows Server 2012 R2, Windows Server 2016, Windows PPD, MAC OS® (including 10.6 to 10.12), All MAC PPD, Linux® PPD
Mobile Printing	AirPrint, Android Printing Framework (Sharp Print Service Plugin), Sharpdesk Mobile
Print Features	Auto Configuration, Serverless Print Release, Bar Code Font Printing, Carbon Copy Print, Chapter Inserts, Color Adjustment Settings, Color Mode, Confidential Print, Continuous Printing, Custom Image Registration, Different Cover Page/Last Page/ Other Page, Document Control, Document Filing, Duplex Printing, Electronic Sorting, Folding, Form Overlay, Hidden Pattern Print, Image Rotation, Image Stamp, Image Type, Job Bypass Print, Job Retention, Layout Print, Margin Shift, Multiple Pamphlet, Network Tandem Print, N-Up Printing, Offset Stacking, Page Interleave, Pamphlet Style, Poster Print, Proof Print, Print and Send, Punching, Stapling, Tab Paper Print, Tab Printing, Toner Save Mode, Transparency Inserts, Tray Status, User Authentication, Watermarks, Zoom Print
Direct Printing	File Types: TIFF, JPEG, PCL, PRN, TXT, PDF, Encrypted PDF, Compressed PDF/A1, PostScript, DOCX, XLSX, PPTX, and PNG. Methods: FTP, Web Page, Email, Network Folder and USB

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Network Printing System (continued)

Resident Fonts	80 Outline Fonts (PCL), 139 Fonts (PS)
Interface	RJ-45 Ethernet 10/100/1000 Base-T, USB 2.0
Operating Systems and Environments	Windows Vista, Windows 7, Windows 8, Windows 8.1, Windows 10, Windows Server® 2008, Windows Server 2008 R2, Windows Server 2012, Windows Server 2012 R2, Mac OS X10.4-10.11, UNIX®, Linux, Citrix® (XenApp 5.0-7.6), Windows Remote Desktop Services, SAP Device Types ¹
Printing Protocols	LPR, IPP, IPPS, PAP, Raw TCP (Port 9100), FTP, POP3, HTTP, Novell Pserver/Rprinter, LPD and LPR for Unix

Network Scanning System

Scan Modes	Standard: Color, Monochrome, Grayscale
Max. Original Size	11" x 17"
Optical Resolution	600 dpi
Output Modes	600 dpi, 400 dpi, 300 dpi, 200 dpi, 100 dpi
Image Formats	Monochrome: TIFF, PDF, Encrypted PDF, Searchable PDF, DOCX, XLSX, PPTX, TXT and RTF. Color/Grayscale: Color TIFF, JPEG, PDF, Encrypted PDF1, PDF/A1, Compressed PDF1, Searchable PDF, DOCX, XLSX, PPTX, TXT and RTF.
Image Compression	Monochrome Scanning: Uncompressed, G3 (MH), G4 (MR/MMR)
Scan Destinations	Email, Desktop, FTP, Folder (SMB), USB
One-touch Destinations	Up to 2,000 (Combined Scan Destinations)
Group Destinations	Up to 500
Programs	48 (Combined)
Max. Jobs	Up to 100
Enhanced Email Integ.	Standard Gmail Connector, Standard Exchange Connector (On-Premise)
Sharp OSA Platform	Application Communication Module (MX-AMX2) and External Accounting Module (MX-AMX3) Standard

4K 100-Sheet Stapler/Finisher (MX-FN21: option)

Type	4,000-Sheet Console Stapler Finisher (100-Sheet Stapling)
Output Trays	Upper Tray: Moving Offset Tray (Up to 1,500 Letter Sheets) Middle Tray: 250 Sheets (Letter, Non-Stapled), Lower Tray: Moving Offset Tray (Up to 2,500 Letter Sheets)
Stapling Capacity	Up to 100 Sheets (Letter/Statement)
Stapling Media	Plain Paper, Letter/Legal/Ledger or Mixed
Stapling Positions	1 Front, 1 Rear, or 2 Point Stitching
Hole Punching	Optional Three-Hole Punch Unit MX-PN13B
Power Source	20 VAC, 60 HZ, 15 Amps
Power Consumption	200w/350w with MX-FD10
Weight	Approx. 134.5 lb
Dimensions	Approx. 35.25" (W) x 30" (D) x 41" (H) (with Tray Extended)

4K 100-Sheet Stapler/Saddle-Stitch Finisher (MX-FN22: option)

Type	4,000-Sheet Console Stapler Finisher (100-Sheet Stapling)
Output Trays	Upper Tray: Moving Offset Tray (Up to 1,500 Letter Sheets) Middle Tray: 250 Sheets (Letter, Non-Stapled), Lower Tray: Moving Offset Tray (Up to 2,500 Letter Sheets)
Stapling Capacity	Up to 100 Sheets (Letter/Statement)
Stapling Media	Plain Paper, Letter/Legal/Ledger or Mixed
Stapling Positions	1 Front, 1 Rear, or 2 Point Stitching
Saddle Stitch	Center Stitch/Center Fold (2 Staples) Letter/Legal/Ledger Paper, Saddle-Stitch Up to 5 Sets (16-20 Sheets)/10 Sets (11-15 Sheets)/15 Sets (6-10 Sheets)/Max. Sets: 25 (1-5 Sheets)
Hole Punching	Optional Three-Hole Punch Unit MX-PN13B
Power Source	120 VAC, 60 HZ, 15 Amps
Power Consumption	200W/350W with MX-FD10
Weight	Approx. 134.5 lb
Dimensions	Approx. 35.25" (W) x 30" (D) x 41" (H) (with Tray Extended)

Optional Equipment

MX-CF11	Insertor
MX-FD10	Multi-Folding Unit
MX-LC12	3,500-Sheet Large Capacity Cassette (Letter)
MX-LC3N	3,000-Sheet Large Capacity, Ledger (e-STUDIO908 Only)
MX-LC13N	5,000-sheet Large Capacity 2-Drawer Air Feed Tray (Ledger)
MX-MF11	500-Sheet Multi-Bypass Tray (for MX-LC13)
MX-FN30	65-Sheet Staple Finisher (e-STUDIO908 Only)
MX-FN31	65-Sheet Staple/Saddle Stitch Finisher (e-STUDIO908 Only)
MX-FN21	4K Stacking 100-Sheet Staple Finisher
MX-FN22	4K Stacking 100-Sheet Staple/Saddle Stitch Finisher
MX-CF11	2-Tray Insertor Unit
MX-FD10	Multi-Folding Unit
MX-RB16	Large Capacity Tray Mounting Kit
MX-RB18	Curl Correction Unit
MX-RB13	Relay Unit
MX-TM10	Trimmer Unit
MX-PN13B	3-Hole Punch Unit (for MX-FN21/FN22)
MX-PM168B	3-Hole Punch Unit (for MX-FN30/FN31)
MX-SL10N	Status Indicator
MX-FX15	Fax Expansion Kit (e-STUDIO908 Only)

Supplies

T1207U	Toner Cartridge (Yield 120K @ 5%)
6LS00016000	Developer D1207
Staple2400	Staple Cartridge (for MX-FN22 - Saddle)
Staple2600	Staple Cartridge (for MX-FN21/FN22)

¹Some features require optional equipment. See your local dealer.

²Specification may vary depending on product configuration, machine settings and operating conditions.

Corporate Office

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HP Designjet T3500 Production eMFP

The most productive large-format color MFP¹—prints up to size E/A0



All your workflow needs in a high-productivity MFP

- Be the fastest—print D/A1-size pages in 21 seconds with dark blacks, neutral grays, and vivid colors¹
- Print out your first page right away thanks to ultra-fast processing and zero warm-up time
- Copy and scan quickly with advanced features—presets, batch scanning, multipage PDFs, and scan to email
- Stay organized and avoid clutter—the integrated 100-page stacker delivers prints and copies neatly collated

A production printer for unattended, low-cost use

- Print your black-and-white drawings at the same cost per page as comparable black-and-white LED MFPs²
- Operate unattended thanks to two heavy rolls of up to 650 ft (200 m) and a total ink capacity of 1,800 ml
- Built for high-volume printing—rely on a robust design to fulfill the most demanding jobs
- Manage projects and control costs effectively, using embedded professional accounting features

Built for rigorous IT demands and top security

- Minimize device-management tasks and costs, using the HP Designjet Universal Print Driver
- Manage your fleet with ease, while saving time and helping to reduce costs, thanks to HP Web Jetadmin
- Protect and manage confidential jobs securely—retrieve documents at the printer with a personal PIN
- Safeguard confidential information, using a self-encrypting HDD with AES-256, Secure Disk Erase, and IPsec

Eco Highlights

- Half the energy consumption per plot than equivalent black-and-white LED MFPs¹
- ENERGY STAR[®] qualified and EPEAT Bronze registered²
- Free, convenient HP ink cartridge and printhead recycling³
- FSC[®]-certified papers and a range of recyclable HP media with a take-back program³



¹ Compared with large-format Low Volume LED MFPs with print speeds of up to 7 Arch D pages per minute.

² EPEAT registered where applicable and/or supported. See epeat.net for registration status by country.

³ Program availability varies. Please check hp.com/recycle for details. BMG trademark license code FSC[®]-C115319, see fsc.org. HP trademark license code FSC[®]-C017543, see fsc.org. Not all FSC[®]-certified products are available in all regions. For information about HP large format printing materials, please visit globalBMG.com/hp.

Please recycle large-format printing hardware and printing supplies.

Find out how at our website
hp.com/ecosolutions



1. With Aurasma installed, please go to the HP Designjet channel at <http://auras.ma/s/ke25m>

2. Without Aurasma installed, please download it:

a. Google Play - <http://auras.ma/s/android>

b. Apple Store - <http://auras.ma/s/ios>

Once done, go to the HP Designjet channel at <http://auras.ma/s/ke25m>

3. Open the application and point to the image to view the HP Designjet video

Technical specifications

Print	Line drawings ³	21 sec/page on A1/D, 120 A1/D prints per hour
	Print resolution	Up to 2400 x 1200 optimized dpi
	Margins (top x bottom x left x right)	Roll: 3 x 3 x 3 x 3 mm (0.12 x 0.12 x 0.12 x 0.12 in) (borderless on photo papers) Sheet: 3 x 22 x 3 x 3 mm (0.12 x 0.87 x 0.12 x 0.12 in)
	Ink types	Dye-based (C, G, M, PK, Y); pigment-based (mK)
	Ink cartridges	6 (cyan, gray, magenta, matte black, photo black, yellow)
	Line accuracy	+/- 0.1% ⁴
	Minimum line width	0.02 mm (0.0008 in) (HP-GL/2 addressable)
Media	Guaranteed minimum line width	0.07 mm (0.0028 in) (ISO/IEC 13660:2001(E)) ⁵
	Handling	Input: two automatic front-loading roll feeds; smart roll switching; rolls up to 200 m (650 ft) long each and 180 mm (7.1 in) of diameter; sheet feed Output: integrated output stacker (from A4/A to A0/E, with up to 100 A1/D-size capacity); media bin; automatic cutter Scanner: straight-through scan paper path for sheet and cardboard originals
	Size	Rolls: 279 to 914 mm (11 to 36 in) Sheets: 210 x 279 to 914 x 1219 mm (8.3 x 11 to 36 x 48 in) Standard sheets: A4, A3, A2, A1, A0 (A, B, C, D, E)
	Thickness	Up to 0.5 mm (19.7 mil)
	Scan speed	Color: up to 6.35 cm/sec (2.5 in/sec) Grayscale: up to 19.05 cm/sec (7.5 in/sec)
	Scan/copy resolution	Up to 600 dpi
	Maximum scan	Size: 914 x 8000 mm (36 x 315 in) (JPEG) 914 x 5000 mm (36 x 197 in) (PDF) 610 x 15,000 mm (24 x 590.5 in) (TIFF)
Scan	Thickness	Up to 0.8 mm (0.03 in)
	Reduction/enlargement	25 to 400%; at 1% increment
	Maximum copies	Up to 99 copies
Copy	Copier settings	Copier quality, copier color, roll, paper output, content type, original paper type, background removal, contrast, de-skew, blueprints support, copy margin layout, full width, job queue storage mode
Applications	Line drawings, Renderings, Presentations, Maps, Orthophotos	
Memory	Intel Core i5M-260 processor, 128 GB (virtual), ⁶ 500 GB hard disk (AES-256 encrypted, FIPS 140-2 Level 2 certified)	
Connectivity	Interfaces (standard)	High-Speed USB 2.0 certified host connector Gigabit Ethernet (1000Base-T), supporting the following standards: TCP/IP, BootP/DHCP (IPv4 only), DHCPv6, TFTP (IPv4 only), SNMP (v1, v2c, v3), Apple Bonjour Compatible, FTP, WS Discovery, Embedded Web Server (HTTP, HTTPS), IPsec, SMTP (e-mail), Raw IP printing (9100, 9101, 9102), LPD, IPP, WS print, NTLM, NTLM v2, SSL/TLS, 802.1X authentication (WEP, WPA, WPA2, LEAP, PEAP, EAP-TLS)
	Print languages (standard)	HP-GL/2, HP-RTL, TIFF, JPEG, CALS G4, HP PCL 3 GUI
	Print languages (optional)	Adobe PostScript 3; Adobe PDF 1.7
	Printing paths	HP DesignJet SmartStream (optional), Printer driver, HP Embedded Web Server, direct printing from USB flash drive, email printing
	Drivers (included)	HP-GL/2, HP-RTL drivers for Windows; HP PCL 3 GUI driver for Mac OS X; PostScript Windows and Mac drivers with optional PostScript/PDF Upgrade Kit. Compatible with HP DesignJet Universal Print Driver for HP-GL/2 and HP DesignJet Universal Print Driver for PS (with PostScript/PDF Upgrade Kit)
Dimensions (w x d x h)	Printer	1400 x 784 x 1109 mm (55.1 x 30.9 x 43.7 in)
	Shipping	1502 x 780.5 x 804 mm (59.1 x 30.7 x 31.7 in)
Weight	Printer	114 kg (251 lb)
	Shipping	141 kg (310.8 lb)
What's in the box	HP DesignJet T3500 eMFP, printhead, introductory ink cartridges, stacker, scanner calibration sheet, printer stand and media bin, spindles, 3-in spindle adapter kit (x2), quick reference guide, setup poster, startup software, power cord	
Environmental ranges	Operating temperature	5 to 40°C (41 to 104°F)
	Storage temperature	-25 to 55°C (-13 to 131°F)
	Operating humidity	20 to 80% RH
Acoustic	Sound pressure	50 dB(A) (printing); 38 dB(A) (ready); < 15 dB(A) (sleep)
	Sound power	6.8 dB(A) (printing); 5.6 dB(A) (ready); < 3.4 dB(A) (sleep)
Power	Consumption	<120 watts (printing); < 2 watts (< 7 watts with embedded Digital Front End) (sleep); 0 watts (off)
	Requirements	Input voltage (auto ranging) 100 to 240 VAC (+/- 10%), 50/60 Hz (+/- 3 Hz), 2 A
Certification	Safety	USA and Canada (CSA certified); EU (LVD and EN 60950-1 compliant); Russia (GOST); Singapore (PSB); China (CCC); Argentina (IRAM); Mexico (NCE); Korea (KC)
	Electromagnetic	Compliant with Class A requirements, including: USA (FCC rules), Canada (ICES), EU (EMC Directive), Australia (ACMA), New Zealand (RSM), China (CCC), Japan (VCCI); Certified as Class A product: Korea (MSIP)
	Environmental	ENERGY STAR, WEEE, RoHS (EU, China, Korea, India), REACH, EPEAT Bronze
	Warranty	B9E24A 90-day limited hardware warranty. (US and Canada) B9E24B Three-year limited hardware warranty. (US and Canada); One-year limited hardware warranty. (Latin America)



For more information, please visit
hp.com/go/DesignJetT3500

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4AA5-0479NW, June 2014

Ordering information

Product	B9E24A	HP DesignJet T3500 36-in Production eMFP ⁷
	B9E24B	HP DesignJet T3500 36-in Production eMFP ⁸
Accessories	C0C66A	HP DesignJet PostScript/PDF Upgrade Kit
	G8B09A	HP DesignJet T3500 36-in Spindle
	E2P02A	HP SmartStream Preflight Manager for HP DesignJet
	E2W16A	HP SmartStream Print Controller for HP DesignJet T3500 Production eMFP
Original HP printheads	B3P06A	HP 727 DesignJet Printhead
Original HP ink cartridges	C1Q13A	HP 764 300-ml Cyan DesignJet Ink Cartridge
	C1Q14A	HP 764 300-ml Magenta DesignJet Ink Cartridge
	C1Q15A	HP 764 300-ml Yellow DesignJet Ink Cartridge
	C1Q16A	HP 764 300-ml Matte Black DesignJet Ink Cartridge
	C1Q17A	HP 764 300-ml Photo Black DesignJet Ink Cartridge
	C1Q18A	HP 764 300-ml Gray DesignJet Ink Cartridge
Original HP large format printing materials	C6810A	HP Bright White Inkjet Paper (FSC® certified) ⁹  ¹⁰ 914 mm x 91.4 m (36 in x 300 ft)
	C6980A	HP Coated Paper (PEFC™ certified) ⁹  ¹⁰ 914 mm x 91.4 m (36 in x 300 ft)
	C6030C	HP Heavyweight Coated Paper (PEFC™ certified) ⁹  ¹⁰ 914 mm x 30.5 m (36 in x 100 ft)
	Q1421B	HP Universal Satin Photo Paper 914 mm x 30.5 m (36 in x 100 ft)

Service and support¹¹

H4518E	HP Installation Service with Network Setup
U1X9E	HP 3 year Next Business Day Onsite Support with DMR ^{12, 13}
U1ZY0E	HP 5 year Next Business Day Onsite Support with DMR ¹³
U1ZY1PE	HP 1 year Post Warranty, Next Business Day Onsite Support with DMR ¹³
U1ZY2PE	HP 2 year Post Warranty, Next Business Day Onsite Support with DMR ¹³
U1XV4E	HP Preventive Maintenance Service

HP DesignJet Support Services offer solutions for business critical environments — installation, extended support and maintenance, as well as variety of value-added services. For more information, please visit hp.com/go/designjet/support.

Use Original HP inks and printheads to experience consistent high quality and reliable performance that enable less downtime. These critical components are designed and engineered together as an optimized printing system to provide precise line accuracy as well as dark blacks and true neutral grays.¹⁴ For more information, visit hp.com/go/OriginalHPInks.

For the entire HP Large Format Printing Materials portfolio, please see globalBMG.com/hp.

- ¹ Compared with large-format color MFPs under \$25,000 USD. Based on the fastest-rated color speeds as published by manufacturers as of January 2014. Test methods vary.
- ² Compared with large-format Low Volume LED MFPs with print speeds of up to 7 Arch D pages per minute.
- ³ Mechanical printing time. Printed in Fast mode, using HP Bright White Inkjet Paper (Bond) and Original HP inks.
- ⁴ +/- 0.1% of the specified vector length or +/- 0.2 mm (whichever greater) at 23°C (73°F), 50-60% relative humidity, on A0/E HP Matte Film in Best or Normal mode with Original HP inks.
- ⁵ Measured on HP Matte Film.
- ⁶ Based on 2.5 GB RAM.
- ⁷ 90-day limited hardware warranty. (US and Canada).
- ⁸ Three-year limited hardware warranty. (US and Canada); One-year limited hardware warranty. (Latin America)
- ⁹ BMG trademark license code FSC®-C115319, see fsc.org. HP trademark license code FSC®-C017543, see fsc.org. BMG trademark license code PEFC™/29-31-261, see pefc.org. HP trademark license code PEFC™/29-31-198, see pefc.org. Not all FSC® or PEFC™-certified products are available in all regions.
- ¹⁰ Can be recycled through commonly available recycling programs.
- ¹¹ HP Service portfolio available only for B9E24B HP DesignJet T3500 36-in Production eMFP. HP Service portfolio not available in Latin America.
- ¹² This HP Service not available in US and Canada.
- ¹³ Defective Media Retention keeps your sensitive data safe. To comply with security regulations you can keep the defective hard-drive or data-retentive memory component while getting a new replacement disk or memory.
- ¹⁴ True neutral grays produced by printers compatible with the HP Three-black ink set.





City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 13.A
Section: DEPARTMENTAL
ITEMS - COMMUNITY
DEVELOPMENT
Meeting Date: October 10, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: ORDINANCE NO. 1856, Amending Chapters 18.04 and 18.13 of the Gardena Municipal Code relating to Accessory Dwelling Units and making a determination that the Ordinance is exempt from CEQA pursuant to Public Resources Code Section 21080.17

COUNCIL ACTION REQUIRED:

Staff Recommendation: Conduct a public hearing, allow three (3) minutes for each speaker, and Introduce Ordinance No. 1856

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that the City Council introduce Ordinance No. 1856, relating to accessory dwelling units.

On July 18, 2023, the Planning Commission considered the draft ordinance to amend Chapter 18.13 of the Gardena Municipal Code, involving modifications to the statewide regulations for Accessory Dwelling Units (ADUs). At the close of the public hearing the Planning Commission adopted a resolution recommending the City Council adopt the ordinance with modification for procedures to allow for an ADU to be increased to 1,200 square feet.

However, after further review by staff, it was determined that allowing an ADU to increase to 1,200 sf would be equivalent to a second unit allowed under Senate Bill 9 (SB 9), and was not necessary. Therefore, on September 5, 2023, the draft ordinance was brought back to the Planning Commission for reconsideration without allowing an ADU to be increased to 1,200 sf. At the close of the public hearing the Commission recommended that the City Council adopt Ordinance No. 1856 by a vote of 5-0.

Tonight, the City Council is being asked to consider the Ordinance for introduction. This item is a public hearing and members of the public will have the opportunity to speak on the matter. Previous staff reports provided to the Planning Commission that include a summary of the proposed changes are attached for review. Additionally, all previous public comments received on this item are attached for the City Council's consideration.

FINANCIAL IMPACT/COST:

None

ATTACHMENTS:

[Planning Commission Staff Reports.pdf](#)
[Planning Commission Resolution No. PC 17-23.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is centered within a light gray rectangular box.

Clint Osorio, City Manager

CITY OF GARDENA
PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

STAFF REPORT
ZONE TEXT AMENDMENT #4-23
RESOLUTION NO. PC 11-23
AGENDA ITEM # 6.B

DATE: July 18, 2023

TO: Chair Henderson and Members of the Planning and Environmental Quality Commission

FROM: Greg Tsujiuchi, Community Development Director

PREPARED BY: Amanda Acuna, Senior Planner

APPLICANT: City of Gardena

LOCATION: Citywide

REQUEST: Recommendation to the City Council on Ordinance No. 1856 making amendments to Chapter 18.13 of the Gardena Municipal Code relating to accessory dwelling units and making a determination that the Ordinance is exempt from CEQA pursuant to Public Resources Code Section 21080.17

BACKGROUND

State laws regarding Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) have been continually amended by the State legislature for several years. There were two primary bills passed that have impacted accessory dwelling units. AB 2221 and SB 897 made modifications to the statewide regulations for ADU and JADU development standards and controls that included increasing the maximum allowable height, requiring that local ordinances only impose objective development standards, and limiting front yard setback requirements where construction of certain ADUs is otherwise infeasible. Additionally, the City's 2021-2029 Housing Element includes a housing program to consider increasing the size of an ADU with more than one bedroom from 1,000 to 1,200 square feet to further facilitate ADU development.

The adoption of the proposed ordinance (Exhibit A to Attachment A) would ensure that the City has in place minimum ADU development standards and controls that are consistent with the State law. The Planning Commission is being asked to make a recommendation to the City Council on these proposed amendments to the development standards for ADUs.

ANALYSIS

Between the two bills, the following provisions would apply:

- Only objective standards may be imposed.
- Clarifies that ADUs may be constructed in detached garages.
-
- The construction of an ADU cannot trigger the installation of fire sprinklers in the primary unit, even if it is a multifamily structure and even if the mandatory provisions of § 65852.2(e) are being utilized.
- If an application for an ADU is denied, the permitting agency must return a full set of comments within 60 days outlining defective/deficient items and a description of how the application can be remedied, even if the city has not adopted an ordinance implementing § 65852.2.
- A demolition permit for a detached garage is to be reviewed with the ADU application and issued at the same time. Additionally, the ordinance cannot require that the applicant provide any written notice or post a placard for demolition of a detached garage unless the property is in an architecturally and historically significant historic district.
- Clarifies that no owner-occupant requirement can be placed on any ADU permitted between January 1, 2020 and January 1, 2025 and no such requirement can be imposed on an ADU before January 1, 2025. The city may prohibit short-term rentals.
- Clarifies that front setbacks cannot be applied to an attached or detached ADU if it would prohibit construction of an ADU that is at least 800 square feet with 4-foot side and rear yard setbacks.
- Increases height requirements that the city must allow as follows, including if the mandatory provisions of Section 18.13.050 are being used:
 - 16 feet for a detached ADU with an existing or proposed single or multifamily dwelling unit
 - 18 feet for a detached ADU with an existing or proposed single family or multifamily dwelling unit within ½ mile walking distance of a major transit stop or high-quality transit corridor. Plus, an additional two feet to accommodate roof pitch to align with roof pitch of primary dwelling unit.
 - 18 feet for a detached ADU with an existing or proposed multifamily, multistory dwelling.
 - 25 feet or the height limit of the zone which applies to the primary dwelling, whichever is lower, for an ADU that is attached to a primary dwelling.
 - In addition to the height requirements set forth by state law, the City is also proposing that an ADU may be built on top of a garage provided that it does not exceed 25' and the garage is maintained for parking.
- Adds an additional situation when parking cannot be required for ADUs – when a permit application is submitted with a permit application to create a new single-

family or multifamily dwelling on the same lot.

- ADU applications cannot be denied due to the need to correct nonconforming zoning conditions, building code violations, or unpermitted structures that do not present a threat to public health and safety and are not affected by the ADU construction.
- Clarifies that the mandatory provisions can be used to allow two ADUs on a lot when a multifamily dwelling is being proposed.
- Clarifies that an ADU is allowed under the mandatory provisions with an existing multifamily dwelling with a side or rear setback of less than four feet without correction of the setback.

Housing Program 4.5 of the City's Housing Element state's that the City would consider allowing for ADUs to have a maximum size of 1,200 square feet (-sf). The current Zoning Code allows for ADUs that are either a studio or one-bedroom unit to have a maximum size of 850-sf; two or more bedroom units allow up to 1,000-sf. The City's code previously allowed for ADUs up to 1,200-sf. The Planning Commission is being asked to make a recommendation on the maximum allowed size for ADUs. More specifically, the following should be considered by the Planning Commission:

- Should the City retain the current size limit of 850-sf. for a studio or one bedroom?
- Should the City increase the size of an ADU for 2+ bedrooms from 1,000 to 1,200-sf?
- If the answer to the above is "no," should the City add a provision for discretionary review before the Planning Commission to allow an ADU to be increased to 1,200-sf. in size?

NOTICING

The public hearing notice was published in the Gardena Valley News on July 6, 2023 (Attachment B). A copy of Proof of Publication and Affidavit of Mailing are on file in the office of the Community Development Department Room 101, City Hall and are considered part of the record.

RECOMMENDATION

Staff recommends the Planning and Environmental Quality Commission to:

- 1) Open the public hearing;
- 2) Receive testimony from the public; and
- 3) Adopt Resolution PC 11-23 recommending that the City Council adopt Ordinance No. 1856 with input on the size of ADUs.

ATTACHMENTS

A – Planning Commission Resolution No. PC #11-23

Exhibit A – Draft Ordinance No. 1856

B – Public Hearing Notice

CITY OF GARDENA
PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

STAFF REPORT
ZONE TEXT AMENDMENT #4-23
RESOLUTION NO. PC 17-23
AGENDA ITEM # 6.C

DATE: September 5, 2023

TO: Chair Henderson and Members of the Planning and Environmental Quality Commission

FROM: Greg Tsujiuchi, Community Development Director

PREPARED BY: Amanda Acuna, Senior Planner

APPLICANT: City of Gardena

LOCATION: Citywide

REQUEST: Reconsideration of a recommendation to the City Council on Ordinance No. 1856 making amendments to Chapter 18.13 of the Gardena Municipal Code relating to accessory dwelling units and making a determination that the Ordinance is exempt from CEQA pursuant to Public Resources Code Section 21080.17

BACKGROUND/ ANALYSIS

On July 18, 2023, the Planning Commission considered a recommendation to a draft ordinance to amend Chapter 18.13, involving modifications to the statewide regulations for Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs). At that time the Planning Commission adopted Resolution No. PC 11-23, recommending the City Council adopt the ordinance, with a modification to include a discretionary review process to allow an ADU to be increased to 1,200 square feet (-sf) in size.

After reviewing the revisions to the ordinance, staff determined that this type of discretionary process to allow an ADU to increase to 1,200-sf would ultimately be the equivalent to a second unit allowed under Senate Bill 9 (SB 9). Pursuant to SB 9, a local agency is required to ministerially approve a housing development of no more than 2 residential units (either 2 new or 1 new in addition to an existing unit) within a single-family residential zone without discretionary review or a hearing when the proposed development meets all the listed requirements. The primary differences between the two being that fire sprinklers cannot be required in an ADU if they were not in the main structure and the design/colors in an SB 9 unit cannot be made to match.

If the Commission wished, the draft ordinance could allow a discretionary review process to allow for ADUs larger than 1,000-sf in the multi-family zones. However, staff would note that this is not a requirement made by the State. Further, staff would not make a recommendation to allow for this amendment as it could lead to further parking issues within the residential areas. At this time, staff has prepared a revised draft ordinance that includes the following changes:

- The ordinance goes back to the original language set forth in section 18.13.030 and allows an ADU to be built where there is an existing or proposed unit in any zone where residential is allowed.
- The ordinance does not make any changes to allow ADUs larger than 1,000 sf.
- The ordinance adds a specification that the mandatory detached ADUs are subject to an 800-sf limit in size.

The Planning Commission is being asked to reconsider the draft ordinance and make a recommendation to the City Council on these proposed amendments to the development standards for ADUs.

NOTICING

The public hearing notice was published in the Gardena Valley News on August 24, 2023 (Attachment B). A copy of Proof of Publication and Affidavit of Mailing are on file in the office of the Community Development Department Room 101, City Hall and are considered part of the record.

The public comment received for the July 18, 2023, Planning Commission meeting is attached for the Commission's consideration.

RECOMMENDATION

Staff recommends the Planning and Environmental Quality Commission to:

- 1) Conduct the public hearing;
- 2) Receive testimony from the public; and
- 3) Adopt Resolution PC 11-23 recommending that the City Council adopt Ordinance No. 1856 with input on the size of ADUs.

ATTACHMENTS

A – Planning Commission Resolution No. PC #17-23

Exhibit A – Draft Ordinance No. 1856

B – Public Hearing Notice

C – Previous Public Comment

RESOLUTION NO. PC 17-23

**A RESOLUTION OF THE PLANNING AND ENVIRONMENTAL QUALITY
COMMISSION OF THE CITY OF GARDENA, CALIFORNIA
RECOMMENDING THAT THE CITY COUNCIL APPROVE ORDINANCE
NO. 1856 AMENDING CHAPTER 18.13 OF THE GARDENA MUNICIPAL
CODE RELATING TO ACCESSORY DWELLING UNITS**

THE PLANNING COMMISSION OF THE CITY OF GARDENA, CALIFORNIA,
DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. RECITALS.

- A. State law regarding Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) has been continually amended by the State legislature.
- B. The City of Gardena wishes to amend its provisions on ADUs and JADUs to be compliant with State law.
- C. Updating the city's ADU laws was a program in the 6th Cycle Housing Element.
- D. A public hearing was duly noticed for the Planning Commission on June 20, 2023, at which time the hearing was continued.
- E. On July 18, 2023, the Planning Commission of the City of Gardena held a duly noticed public hearing and adopted Ordinance No. PC 11-23, recommending the City Council adopt the ordinance, with a modification to include a discretionary review process to allow an ADU to be increased to 1,200 square feet (-sf) in size.
- F. On September 5, 2023, staff returned the item to the Planning Commission for an additional duly, noticed public hearing due to further clarification on State mandated process for housing units which necessitated revisions to the Ordinance.

**NOW, THEREFORE, THE PLANNING AND ENVIRONMENTAL QUALITY
CONTROL COMMISSION OF THE CITY OF GARDENA DOES HEREBY RESOLVE AS
FOLLOWS:**


The Planning Commission hereby recommends that the City Council adopt the Ordinance attached hereto as Exhibit A making changes to amend Chapter 18.13 of the Gardena Municipal Code relating to accessory dwelling units. For all of the reasons set forth in the reasoning provided by staff, the Planning Commission believes that these changes represent good land use practices which are required by public necessity, convenience and the general welfare.

PASSED, APPROVED, AND ADOPTED this 5th day of July 2023.



DERYL HENDERSON, CHAIR
PLANNING AND ENVIRONMENTAL
QUALITY COMMISSION

ATTEST:



GREG TSUJIUCHI, SECRETARY
PLANNING AND ENVIRONMENTAL QUALITY COMMISSION
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF GARDENA

I, Greg Tsujiuchi, Planning and Environmental Quality Commission Secretary of the City of Gardena, do hereby certify that the foregoing Resolution was duly adopted by the Planning and Environmental Quality Commission of the City of Gardena at a regular meeting thereof, held the 5th day of September 2023, by the following vote:

AYES: Langley, Wright-Scherr, Sherman, Kanhan, Henderson
NOES:
ABSENT:

Attachments:

Exhibit A –Ordinance No. 1856

ORDINANCE NO. 1856

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AMENDING CHAPTERS 18.04 AND 18.13 OF THE GARDENA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND MAKING A DETERMINATION THAT THE ORDINANCE IS EXEMPT FROM CEQA PURSUANT TO PUBLIC RESOURCES CODE SECTION 21080.17

WHEREAS, State law regarding Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) has been continually amended by the State legislature; and

WHEREAS, the City of Gardena wishes to amend its provisions on ADUs and JADUs to be compliant with State law; and

WHEREAS, updating the city's ADU laws was a program in the 6th Cycle Housing Element; and

WHEREAS, a public hearing was duly noticed for the Planning Commission on June 20, 2023, at which time the hearing was continued; and

WHEREAS, a new public hearing was noticed for July 18, 2023 before the Planning Commission; and

WHEREAS, on July 18, 2023 the Planning Commission held a duly noticed public hearing at which time it considered all evidence presented, both written and oral; and

WHEREAS, at the close of the public hearing the Planning Commission adopted a resolution recommending that the City Council adopt the drafted ordinance; and

WHEREAS, on September 5, 2023, the draft ordinance was brought back to the Planning Commission for reconsideration and the close of the public hearing the Commission adopted a resolution recommending the City Council adopt this Ordinance;

WHEREAS, on October 10, 2023, the City Council held a duly noticed public hearing at which time it considered all evidence presented, both written and oral;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 18.04 of the Gardena Municipal Code is hereby amended to read as follows:

Chapter 18.04 Definitions

J Definitions.

“Junior accessory dwelling unit” shall mean a unit that is no more than five hundred square feet and contained entirely within a single-family dwelling, including an attached garage or other attached accessory structure.

SECTION 2. Chapter 18.13 of the Gardena Municipal Code is hereby amended to read as follows:

CHAPTER 18.13

ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS

18.13.010 Purpose.

A. In enacting this section, it is the intent of the city to encourage the provision of accessory dwelling units to meet a variety of economic needs within the city and to implement the goals, objectives, and policies of the housing element of the general plan. Accessory dwelling units provide housing for extended family members, students, the elderly, in-home health care providers, the disabled, and others, at below market prices within existing neighborhoods. Homeowners who create accessory dwelling units can benefit from added income, and an increased sense of security. Allowing accessory dwelling units in zones allowing residential uses provides needed additional rental housing. This chapter provides the requirements for the establishment of accessory dwelling units consistent with California Government Code Sections 65852.2 and 65852.22 .

B. For purposes of this chapter, “primary dwelling” shall mean as follows:

1. In the case of a single-family residential zone, the existing single-family dwelling, or the larger of two proposed units.
2. In the case of any other residential or mixed-use zone in which a single-family dwelling exists on the property, the existing dwelling.
3. In the case of multi-family or mixed-use zone which allows a residential use, the existing or proposed multi-family units.

C. In cases of conflict between this chapter and any other provision of this title, the provisions of this chapter shall prevail. To the extent that any provision of this chapter is in conflict with state law, the mandatory requirement of state law shall control, but only to the extent legally required.

18.13.020 Applications – Junior and accessory dwelling units.

A. Applications for junior and accessory dwelling units shall be ministerially approved or denied within 60 days of receipt of a complete application and approved if they meet the requirements of this chapter.

1. If the application is submitted in conjunction with an application for a new single-family or multi-family dwelling, the application for the junior or accessory dwelling unit shall not be acted upon until the application for the new single-family or multi-family dwelling is approved, but thereafter shall be ministerially approved if it meets all requirements within 60 days or denied within that same time period.

2. If the application is denied, the city shall return a full set of comments in writing to the applicant with a list of items that are defective or deficient with a description of how the application can be remedied by the applicant. These comments shall be provided to the applicant within 60 days of a complete application.

3. If a detached garage is to be replaced with an accessory dwelling unit, the demolition permit shall be reviewed with the application for the accessory dwelling unit and issued at the same time.

4. The city shall grant a delay if requested by the applicant.

B. All applications for junior and accessory dwelling units shall be accompanied by an application fee.

C. Junior and accessory dwelling units shall be subject to applicable inspection and permit fees. D. Neither an application for a junior nor an accessory dwelling unit shall be denied due to the need to correct nonconforming zoning conditions, building code violations, or unpermitted structures that do not present a threat to public health and safety and are not affected by the construction of the unit.

18.13.030 Zones/Locations allowed.

A. Accessory dwelling units shall be allowed on all legally existing residentially zoned lots where a single-family dwelling exists or has been proposed.

B. Accessory dwelling units shall be allowed on all legally existing residentially zoned lots where an existing multifamily structure exists or has been proposed.

C. Accessory dwelling units shall be allowed on all legally existing mixed-use zoned lots where an existing single-family or multifamily dwelling exists or has been proposed.

D. Nothing herein is meant to override the provisions of conditions, covenants, and restrictions for a housing development project relating to accessory dwelling units to the extent such restrictions comply with state law.

E. An accessory dwelling unit may be constructed in an attached or detached garage.

18.13.040 General requirements.

A. Number. Unless otherwise allowed by Section 18.13.060(A), only one accessory dwelling unit may be allowed per residential lot.

B. Accessory dwelling units shall not be sold separately from the primary dwelling, except to the extent that the sale meets the requirements of Government Code section 65852.26 with regard to a qualified nonprofit corporation.

C. Neither the accessory dwelling unit nor any other residence located on the property, nor any part thereof, shall be rented out for less than 31 consecutive calendar days.

D. Owner/Occupancy. Accessory dwelling units may be rented independently of the primary dwelling. However, in the R-1 zone, the owner of the property must be an occupant of either the primary dwelling or the accessory dwelling unit in order for one of the two units to be rented and a covenant shall be recorded to this effect in a form approved by the city attorney. Notwithstanding the foregoing, the owner may rent both the primary dwelling and accessory dwelling unit to one party with a restriction in the lease that such party may not further sublease any unit or portion thereof. The owner-occupancy requirement shall not be imposed on any accessory dwelling unit before January 1, 2025 or on any accessory dwelling unit approved between January 1, 2020, and January 1, 2025.

E. Impact Fees.

1. No impact fee shall be imposed on any accessory dwelling unit less than 750 square feet in size.

2. For accessory dwelling units 750 square feet or greater, impact fees shall be charged proportionately in relation to the square footage of the primary dwelling.

3. All applicable public service and applicable recreation impact fees shall be paid prior to occupancy in accordance with Government Code Sections 66000 et seq. and 66012 et seq.

4. For purposes of this section, "impact fee" shall have the same meaning as set forth in Government Code Section 65852.2(f).

F. Accessory dwelling units shall not count in determining density or lot coverage and are considered a residential use consistent with the existing general plan and zoning designation for the lot.

G. Enforcement. Until January 1, 2030, the city shall issue a statement along with a notice to correct a violation of any provision of any building standard relating to an accessory dwelling unit that provides substantially as follows:

You have been issued an order to correct violations or abate nuisances relating to your accessory dwelling unit. If you believe that this correction or abatement is not necessary to protect the public health and safety you may file an application with the Community Development Director. If the City determines that enforcement is not required to protect the health and safety, enforcement shall be delayed for a period of five years from the date of the original notice.

This subsection G. only applies to accessory dwelling units built before January 1, 2020.

H. A deed restriction shall be required to be recorded against the property on which an accessory dwelling unit is constructed, which restriction shall run with the land. The deed restriction shall provide for the following:

1. A prohibition on the sale of accessory dwelling unit separate from the sale of the primary dwelling(s), except as provided in Government Code section 65852.26;
2. A restriction that prohibits the accessory dwelling unit from being enlarged beyond that which is permitted by Chapter 18.13 of the Gardena Municipal Code;
3. A restriction from renting either the accessory dwelling unit or the primary dwelling(s) or any portions thereof for less than thirty-one consecutive, calendar days;
4. A statement that the deed restrictions may be enforced against future purchasers.
5. A statement that the City shall be entitled to all legal and equitable remedies available under the law upon the default of any covenant in the deed restriction.

6. A statement that the prevailing party shall be entitled to reimbursement of its reasonable attorneys' fees and costs.18.13.050 Development regulations.

A. Accessory dwelling units shall be required to comply with the objective development standards of the underlying zoning district and the applicable provisions of Chapter 18.42 unless superseded by a provision of this chapter or if such regulation prohibits the construction of an accessory dwelling unit of at least 800 square feet.

B. An accessory dwelling unit shall have a separate entrance from the primary dwelling which shall be located on a different plane than the entrance for the primary dwelling in the case of a single-family dwelling.

C. No passageway as defined in Government Code Section 65852.2(i) shall be required for the construction of an accessory dwelling unit.

D. Accessory dwelling units shall comply with all applicable building code requirements with the exception that fire sprinklers shall not be required in an accessory dwelling unit if they are not required for the primary dwelling and the construction of an accessory dwelling unit shall not trigger a requirement for sprinklers to be installed in the primary dwelling.

E. Size.

1. The floor area of an attached or detached accessory dwelling unit shall not exceed 850 square feet for a studio or one bedroom or 1,000 square feet for a unit that contains more than one bedroom.

2. The minimum size of an accessory dwelling unit is one hundred fifty square feet.

3. The development standards of this section shall be waived in order to allow an accessory dwelling unit that is 800 square feet, does not exceed the height requirements set forth in subsection F. below, and has a minimum of four-foot side and rear yard setbacks.

F. Setbacks. Except as specified below, an accessory dwelling unit shall be required to comply with the setback requirements of the zone in which the unit is to be located.

1. No setback shall be required for an existing living area, or a legally existing accessory structure, including a garage, that is converted to an accessory dwelling unit or a new accessory dwelling unit constructed in the same location and built to the same dimensions as the existing structure.

2. No setback greater than four feet shall be required for side and rear yard setbacks for all other accessory dwelling units not covered by subsection (F)(1) of this section.

3. An attached or detached accessory dwelling unit shall be at least six feet from all other buildings on the lot or on any adjacent lot.

4. An attached or detached accessory dwelling unit shall be located behind the front yard setback, unless the accessory dwelling unit is being constructed in the exact location and to the same dimensions as a previously existing approved accessory structure, including an attached or detached garage. This requirement shall be waived to the extent that it prohibits an accessory dwelling unit of 800 square feet from being built with four foot side and rear yard setbacks in compliance with all other development standards.

5. No portion of an accessory dwelling unit may encroach into any public or private easement such as a utility easement unless the easement holder has provided written permission to construct the accessory dwelling unit in the manner proposed. To establish a rebuttable presumption of compliance with this requirement, the applicant may provide a written declaration under penalty of perjury affirming compliance with this requirement. The declaration shall be in a form acceptable to the City Attorney.

G. Height. The height of an accessory dwelling unit shall be as follows:

1. A height of 16 feet for a detached accessory dwelling unit on a lot with an existing or proposed single family or multifamily dwelling unit.

2. A height of 18 feet for a detached accessory dwelling unit on a lot with an existing or proposed single family or multifamily dwelling unit that is within ½ mile walking distance of a major transit stop or a high-quality transit corridor. An additional 2 feet shall be allowed if required to accommodate a roof pitch on the accessory dwelling unit that is aligned with the roof pitch of the primary dwelling unit.

3. A height of 18 feet for a detached accessory dwelling unit on a lot with an existing or proposed multifamily, multistory dwelling.

4. A height of 25 feet or the height limit of the applicable zone that applies to the primary dwelling, whichever is lower, for an accessory dwelling unit that is attached to a primary dwelling unit or built above an existing garage. In no event shall the accessory dwelling unit exceed 2 stories.

5. An accessory dwelling unit may be built on top of a garage provided that the garage is maintained for parking and the total height of the structure does not exceed 25 feet. If an accessory dwelling unit is built pursuant to this provision, a declaration shall be recorded that the garage must be maintained for parking.

H. Parking.

1. Parking shall be required at the rate of one space for each accessory dwelling unit. No parking spaces shall be required for an accessory dwelling unit created within an existing living space.
2. Parking spaces may be provided through tandem parking on an existing driveway; provided, that such parking does not encroach into the public sidewalk.
3. Parking spaces for accessory dwelling units may be provided in paved portions of setback areas; provided, that the amount of paving does not exceed the total amount of paving and hardscaped areas that are otherwise allowed by this title.
4. When a garage, carport, or covered parking structure is demolished or converted in conjunction with the construction of an accessory dwelling unit, such parking spaces need not be replaced.
5. Tandem parking and parking in setback areas shall not be allowed if the community development director makes specific findings that such parking is not feasible based upon specific site or regional topographical, or fire and life safety conditions.
6. Notwithstanding any other provision of this subsection H of this section, no parking shall be required for the accessory dwelling unit if any of the following conditions apply:
 - a. The accessory dwelling unit is located within one-half mile walking distance of a public transit stop;
 - b. The accessory dwelling unit is located within an architecturally and historically significant district;
 - c. The accessory dwelling unit is part of the existing primary dwelling or an existing accessory structure;
 - d. When on-street parking permits are required, but not offered to the occupant of the accessory dwelling unit;
 - e. When there is a car share vehicle located within one block of the accessory dwelling unit; or
 - f. When a permit application for an accessory dwelling unit is submitted with a permit application to create a new single- or multi-family dwelling on the same lot, provided the ADU or parcel satisfies any other criteria listed in this paragraph.

I. Utilities.

1. All utility installations shall be placed underground.
2. For an accessory dwelling unit contained within an existing single-family dwelling, or an existing accessory structure meeting the requirements of Section 18.13.060(A)(1), the city shall not require the installation of a new or separate utility connection between the accessory dwelling unit and the utility or impose a connection fee or capacity charge. Such requirements and charges may be imposed when the accessory dwelling unit is being proposed within a new single-family dwelling.
3. For all other accessory dwelling units other than those described in subsection (I)(2) of this section, the city shall require a new or separate utility connection between the accessory dwelling unit and the utility and shall charge a connection fee or capacity charge that is proportionate to the burden of the proposed accessory dwelling unit based on the size or number of plumbing fixtures.

J. The number of curb cuts allowed shall be governed by the underlying zoning regulations.

K. An applicant may turn an existing single-family dwelling into the accessory dwelling unit and develop a new primary residence elsewhere on the lot if both structures meet all requirements of this chapter and the R-1 zone, including size limitations.

L. Affordability information (RHNA). Applicants shall provide the city with all information reasonably requested by the city to allow the city to classify the ADU by income category for the city's annual housing report.

18.13.060 Mandatory approvals.

A. Notwithstanding any other provision of this chapter, the city shall ministerially approve an application for any of the following accessory dwelling units within a residential or mixed-use zone.

1. One accessory dwelling unit and one junior accessory dwelling unit within the existing or proposed space of a single-family dwelling or accessory structure.
 - a. An expansion of up to 150 square feet shall be allowed in an accessory structure solely for the purposes of accommodating ingress and egress.

b. The junior or accessory dwelling unit shall have exterior access separate from the existing or proposed single-family dwelling.

c. The side and rear setbacks shall be sufficient for fire and safety.

d. If the unit is a junior accessory dwelling unit, it shall comply with the requirements of Section 18.13.070.

2. One new detached accessory dwelling unit with minimum four-foot side and rear yard setbacks on a lot with an existing or proposed single-family dwelling; provided, that the unit shall not be more than 800 square feet and shall not exceed the height requirements set forth in section 18.13.050.G.1 -3, above.

a. A junior accessory dwelling unit may be developed in conjunction with this type of detached accessory dwelling unit, provided it complies with the requirements of subsection A.1, above.

3. On a lot with a multifamily dwelling structure, up to 25 percent of the total multifamily dwelling units, but no less than one unit, shall be allowed within the portions of the existing structure that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages, provided that each unit complies with state building standards for dwellings.

4. On a lot with a multifamily dwelling structure, up to two detached units of not more than 800 square feet each; provided, that neither unit exceeds the height requirements set forth in section 18.13.050.G.1 -3, above, and has at least four-foot side and rear yard setbacks.

B. For those junior/or accessory dwelling units which require mandatory approval, the city shall not require the correction of legal, nonconforming zoning conditions.

C. The deed restriction requirements of Section 18.13.040 shall apply to units approved under this section.

18.13.070 Junior accessory dwelling units.

A. One junior accessory dwelling unit shall be allowed in an existing or proposed single-family dwelling, including in an attached garage. A junior accessory dwelling unit may be allowed on the same lot as a detached accessory dwelling unit where the detached accessory dwelling unit is no larger than 800 square feet and no taller than the height allowed pursuant to section 18.13.060F.1-3.

B. The junior accessory dwelling unit shall be required to contain at least an efficiency kitchen which includes a sink, cooking appliances and a food preparation counter and storage cabinets that are of reasonable size in relation to the junior accessory dwelling unit.

C. The junior accessory dwelling unit shall be required to have a separate entrance from the primary dwelling which shall be located on a different side of the home than the front door of the primary dwelling.

D. The junior accessory dwelling unit may, but is not required to, include separate sanitation facilities. If separate sanitation facilities are not provided, the junior accessory dwelling unit shall share sanitation facilities with the single-family residence and shall have direct access to the single-family residence from the interior of the dwelling unit.

E. No additional parking shall be required for a junior accessory dwelling unit.

F. Junior accessory dwelling units shall be required to comply with applicable building standards, except that fire sprinklers shall not be required if they were not required for the single-family residence.

G. The city shall not require the correction of a legal nonconforming zoning condition as a requirement for the junior accessory dwelling unit.

H. A deed restriction shall be required to be recorded on the property on which a junior accessory dwelling unit is constructed, which deed restriction shall run with the land. The deed restriction shall provide for the following:

1. A prohibition on the sale of the junior accessory dwelling unit separate from the sale of the single-family residence;
2. A restriction that prohibits the junior accessory dwelling unit from being enlarged beyond five hundred square feet;
3. A restriction from renting either the junior accessory dwelling unit or the single-family dwelling or any part thereof for less than 31 consecutive, calendar days;
4. A restriction that the owner resides in either the single-family dwelling or the junior accessory dwelling unit. Notwithstanding the foregoing:
 - a. The owner may rent both the single-family dwelling and junior accessory dwelling unit to one party with a restriction in the lease that such party may not further sublease any unit or portion thereof; and

b. This restriction shall not apply if the owner of the single-family dwelling is a governmental agency, land trust, or housing organization; and

5. A statement that the deed restrictions may be enforced against future purchasers.

6. A statement that the City shall be entitled to all legal and equitable remedies available under the law upon the default of any covenant in the deed restriction.

7. A statement that the prevailing party shall be entitled to reimbursement of its reasonable attorneys' fees and costs.

I. For the purposes of applying any fire or life protection ordinance or regulation, or providing service water, sewer, or power, including a connection fee, a junior accessory dwelling unit shall not be considered to be a separate or new dwelling unit.

SECTION 3. This Ordinance is statutorily exempt from CEQA pursuant to Public Resources Code section 21080.17 which provides CEQA does not apply to the adoption of an ordinance to implement ADU law.

SECTION 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 5. This Ordinance shall take effect on the thirty-first day after passage.

SECTION 6. The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

SECTION 7. The Community Development Department shall send a copy of this Ordinance to the Department of Housing and Community Development within 60 days of adoption as required by Government Code section 65852.2.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2023.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

CARMEN VASQUEZ, City Attorney



City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 19.A
Section: COUNCIL ITEMS
Meeting Date: October 10, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Discuss and Consider the Revised City Council Policy Statement prohibiting the City from co-hosting any events with individual City Council Members

COUNCIL ACTION REQUIRED:

Staff Recommendation: Discuss and Consider adoption of the Revised City Council Policy Statement prohibiting the City from co-hosting any events with individual City Council Members

RECOMMENDATION AND STAFF SUMMARY:

During the September 12, 2023, City Council meeting, a directive was given to staff by Mayor Cerda and seconded by Councilmember Tanaka prohibiting the City from co-hosting any events with individual City Council Members. The draft City Council policy statement prohibiting the City from co-hosting any events with individual City Council Members was presented at the September 26, 2023 City Council meeting. At that meeting, Council requested staff provide additional information in the policy and bring back the revised policy for discussion and consideration.

Attached for City Council consideration is the revised City Council policy statement prohibiting the City from co-hosting any events with individual City Council Members.

FINANCIAL IMPACT/COST:

N/A

ATTACHMENTS:

[Revised_Council_Policy_2023-01_-_Prohibiting_the_City_from_Co-Hosting_any_Events_with_Individual_City_Council_Members.pdf](#)

APPROVED:

Clint Osorio, City Manager



COUNCIL POLICY

SUBJECT: PROHIBITING THE CITY FROM CO-HOSTING ANY EVENTS WITH INDIVIDUAL CITY COUNCIL MEMBERS

Document: Policy Statement	Revision:
Subject: Prohibiting the City from Co-Hosting any Events with Individual City Council Members	Effective Date: 10-10-2023
Author: Clint D. Osorio, City Manager	Reference No. 2023-01
Authorized by: Tasha Cerda, Mayor _____	

1.0 POLICY STATEMENT

The City will not co-host any events with individual City Council Members. However, individual City Council Members may initiate new events provided that the City benefit in hosting such events. Any prospective City events must adhere to the following regulations:

- All requests for prospective events must be made in writing to the City Manager.
- All event flyers must list all the names of each City Council Member, and no individual member(s) of the City Council may be specifically recognized and highlighted, either in printed copies or as electronic and social media.
- The City Council Member spearheading and/or initiating the event would be the person in charge of the event. This includes, but not limited to: being the Master of Ceremonies (MC), welcoming guests, introductions of City officials and other dignitaries, narrating and explaining the nature and purpose of the event, and moderating questions and answers by/from the public.
- All members of the City Council must adhere to the rules and regulations pertaining to the Brown Act during events.