



# GARDENA CITY COUNCIL

## Regular Meeting Notice and Agenda

Council Chamber at City Hall  
1700 W. 162<sup>nd</sup> Street, Gardena, California

Website: [www.cityofgardena.org](http://www.cityofgardena.org)

**Tuesday, October 11, 2022**

**Closed Session 7:00 p.m.**

**Open Session 7:30 p.m.**

**TASHA CERDA**, *Mayor*

**PAULETTE C. FRANCIS**, *Mayor Pro Tem*

**MARK E. HENDERSON**, *Council Member*

**RODNEY G. TANAKA**, *Council Member*

**WANDA LOVE**, *Council Member*

**MINA SEMENZA**, *City Clerk*

**GUY H. MATO**, *City Treasurer*

**CLINT OSORIO**, *City Manager*

**CARMEN VASQUEZ**, *City Attorney*

**LISA KRANITZ**, *Assistant City Attorney*

If you would like to participate in this meeting, you can participate via the following options:

**1. VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE**

at [youtube.com/CityofGardena](https://youtube.com/CityofGardena)

**2. PARTICIPATE BEFORE THE MEETING** by emailing the Deputy City Clerk at

[publiccomment@cityofgardena.org](mailto:publiccomment@cityofgardena.org) by 5:00p.m. on the day of the meeting and write

"Public Comment" in the subject line.

**3. ATTEND THE MEETING IN PERSON**

**PUBLIC COMMENT:** The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items – At the time the City Council considers the item or during Oral Communications
- Non-agenda Items – During Oral Communications
- Public Hearings – At the time for Public Hearings listed on the Agenda

If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk or Sergeant of Arms. You will be called to the podium by name when it is your turn to address the Council. The City Council cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the City Council will be given three (3) minutes to speak.

**4. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email [cityclerk@cityofgardena.org](mailto:cityclerk@cityofgardena.org) at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.**

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## STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone **courteously**;
- Listen to others **respectfully**;
- Exercise **self-control**;
- Give **open-minded** consideration to all viewpoints;
- Focus on the issues and **avoid personalizing debate**; and
- **Embrace respectful disagreement** and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

**Thank you for your attendance and cooperation**

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1. **ROLL CALL**

2. **CLOSED SESSION**

**PUBLIC COMMENT ON CLOSED SESSION**

2.A CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Gov. Code Section 54956.9(d)(1)

Estate of Brandon Tranberg Hoadley, et al. v. City of Gardena, et al.

United States District Court, Central District of California, No.2:22-cv-02334-AB-AS

2.B Threat to Public Services or Facilities (Government Code 54957(a)):

Consultation with Police Chief, Michael Saffell

**CITY ATTORNEY REPORT OUT OF CLOSED SESSION**

3. **PLEDGE OF ALLEGIANCE**

4. **INVOCATION**

The Reverend John E. Ward, Senior Pastor/Minister of Music

- First Southern Baptist Church of Gardena

5. **PRESENTATIONS**

5.A City Clerk Presentation - November 8, 2022 Election Information

- ***To be presented by City Clerk Mina Semenza***

5.B Gardena Police Department Recognition - LEXIPOL; to be presented by

Theresa Maza, Client Success Account Manager

***(Chief Mike Saffell to accept Recognition)***

6. **PROCLAMATIONS**

7. **APPOINTMENTS**

## 8. **CONSENT CALENDAR**

**NOTICE TO THE PUBLIC- Roll Call Vote Required On The Consent Calendar** All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

### **PUBLIC COMMENT ON CONSENT CALENDAR**

- 8.A Waiver of Reading in Full of All Ordinances Listed on This Agenda and that they Be read by Title Only  
**CONTACT: CITY CLERK**
- 8.B Approve Minutes:  
Regular Meeting of the City Council, September 27, 2022  
Special Study Session Meeting, September 29, 2022  
**CONTACT: CITY CLERK**  
[09272022 REGULAR Minutes Gardena CC Meeting - FINAL.pdf](#)  
[09292022 Special Study Session CC Meeting - FINAL.pdf](#)
- 8.C Approval of Warrants/Payroll Register, October 11, 2022  
**CONTACT: CITY TREASURER**  
[Warrant\\_Payroll Register 10-11-22.pdf](#)
- 8.D Personnel Report P-2022-18 10-11-22  
**CONTACT: HUMAN RESOURCES**  
[PERS RPT P-2022-18 10-11-22.doc](#)  
[Side Letter POA - Sergeant Special Duty Pay - September 29 2022.pdf](#)
- 8.E [RESOLUTION NO. 6603](#), Repealing Resolution No. 6563, and Adopting a New Conflict of Interest Code  
**CONTACT: CITY CLERK**  
[RESO NO 6603 -New Conflict of Interest Code w-Appendix 10-11-22.pdf](#)
- 8.F [Acceptance and Notice of Completion for the Pedestrian Safety Improvements FY 2021-2022 Project, JN 993](#)  
**CONTACT: PUBLIC WORKS**  
[NOC\\_JN 993.pdf](#)
- 8.G [Approve Carnival Contract with CM AMUSEMENT for Fall Carnival at Mas Fukai Park on Friday, October 28 through Sunday, October 30, 2022](#)  
**CONTACT: RECREATION AND HUMAN SERVICES**  
[CM Amusement Carnival Contract.pdf](#)

## 9. **EXCLUDED CONSENT CALENDAR**

10. **PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

OCTOBER 4, 2022 MEETING - *Meeting Cancelled*

11. **ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTE PERIOD)**

*Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete, and a red light will appear when three minutes are over. Your cooperation is appreciated.*

12. **DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES**

13. **DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT**

14. **DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES**

14.A [RESOLUTION NO. 6584](#) , Adopting Council Policy No. 22-01-City of Gardena Electronic Signature Use Policy

**Staff Recommendation: Adopt Resolution No. 6584**  
[RESO NO 6584.pdf](#)

14.B COVID-19 Update

15. **DEPARTMENTAL ITEMS - POLICE**

15.A [Authorization to Purchase Five \(5\) Patrol Vehicles from National Auto Fleet Group and Expend Build Out Costs in the Amount Not to Exceed \\$403,000.](#)

**Staff Recommendation: Authorize the Police Department to purchase five (5) new/unused 2023 Ford Utility Police Interceptor AWD vehicles from National Auto Fleet Group and expend the vehicle build-outs for a total amount not to exceed \$403,000.**

[Letter from Ford](#)  
[July 26, 2022 Agenda Item](#)  
[October 2022 Quote Revised.pdf](#)

16. **DEPARTMENTAL ITEMS - PUBLIC WORKS**

17. **DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES**

18. **DEPARTMENTAL ITEMS - TRANSPORTATION**

19. **COUNCIL ITEMS**

20. **COUNCIL DIRECTIVES**

21. **CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS**



22. **COUNCIL REMARKS**

1. COUNCIL MEMBER HENDERSON
2. MAYOR PRO TEM FRANCIS
3. COUNCIL MEMBER TANAKA
4. MAYOR CERDA
5. COUNCIL MEMBER LOVE

23. **ANNOUNCEMENT(S)**

24. **REMEMBRANCES**

**Tue Thi Bui**, 86 years of age, beloved Aunt of Hong Lee, Program Coordinator in the Public Works Department. She resided in Gardena for more than 25 years and was a beloved wife, mother, grandmother, and great-grandmother; **Jozef Robert Corwin**, 22 years of age, beloved brother of Katelyn Corwin, Human Resources Coordinator with the Transportation Department, and **City Treasurer Emeritus J. Ingrid Tsukiyama**, 74 years of age. Ingrid was first elected as the City Treasurer in 2005 and had previously served the City of Gardena for 11 years as Deputy City Treasurer. She was also a long-time Gardena resident for over 30 years. She will be greatly missed.

25. **ADJOURNMENT**

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00 p.m. followed by the Regular City Council Meeting at 7:30 p.m. on Tuesday, October 25, 2022.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at [www.CityofGardena.org](http://www.CityofGardena.org).

Dated this 7th day of October 2022

/s/ MINA SEMENZA  
MINA SEMENZA, City Clerk

**MINUTES**  
**Regular Meeting of the**  
**Gardena City Council**  
**Tuesday, September 27, 2022**

In order to minimize the spread of the COVID 19 virus, Governor Newsom has signed Assembly Bill 361. Please be advised that the Council Chambers are closed to the public and that some, or all, of the Gardena City Council Members may attend this meeting telephonically.

The Regular Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California, was called to order at 7:03 PM on Tuesday, June 14, 2022, Mayor Tasha Cerda presiding.

**1. ROLL CALL**

Present: Mayor Tasha Cerda; Mayor Pro Tem Paulette C. Francis; Council Member Mark E. Henderson; Council Member Rodney G. Tanaka; and Council Member Wanda Love; Other City Officials and Employees present: City Manager Clint Osorio; City Attorney Carmen Vasquez; and City Clerk Mina Semenza.

At 7:04 p.m., the City Council recessed into Closed Session via Microsoft Teams, with the following in attendance: Mayor Tasha Cerda; Mayor Pro Tem Paulette C. Francis; Council Member Mark E. Henderson; Council Member Rodney G. Tanaka; Council Member Wanda Love. Other City Officials and Employees present; City Manager Clint Osorio; and City Attorney Carmen Vasquez. Attorney James Oldendorph was in attendance for Item 2.A.

**PUBLIC COMMENT ON CLOSED SESSION - None**

**2. CLOSED SESSION**

**2.A CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION**

Gov. Code Section 54956.9(d)(1)  
Monica Sutton, et al. v. City of Gardena, et  
al. L.A. Sup. Ct. Case No. 21STCV03544

**2.B CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION**

Gov. Code Section 54956.9(d)(1)  
David Zetino-Aragon; Robert Fernandez; Aquilez Rivas, et al. v. City of Gardena,  
et al.  
L.A. Sup. Ct. Case No. 20STCVJ 8169

**2.C CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of  
Section 54956.9  
(One [1] Matter)

***Mayor Cerda reconvened the meeting to the Regular Open Session at 7:36 p.m., and the City Clerk noted the return of all Council Members, who were present at the meeting. When City Attorney Vasquez was asked if there was any reportable action from Closed Session, she stated that with regards to Item 2.A: Monica Sutton, et al. v. City of Gardena, L.A. Sup. Ct. Case No. 21STCV03544 – Council was provided with an update and staff was provided with direction. Item 2.B: David Zetino-Aragon; Robert Fernandez; Aquilez Rivas, v. City of Gardena, L.A. Sup. Ct. Case No. 20STCVJ 8169 – parties presently attended a mediation, this is a GTrans bus versus an auto accident, Council and parties reached a settlement: David Zetino-Aragon – settlement amount of \$32,500; Robert Fernandez – settlement amount of \$62,500; Aquilez Rivas – settlement amount of \$20,000. Item 2.C: Conference with Legal Counsel Anticipated Litigation the Council was provided with an update, no further action to report.***

**3. PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Paulette C. Francis led the Pledge of Allegiance

**4. INVOCATION**

Presented by Council Member Rodney G. Tanaka

**5. PRESENTATIONS**

5.A Los Angeles Community College District (LACCD) Presentation  
***- Mayor Cerda announced that the presentation was tabled to an October meeting.***

**6. PROCLAMATIONS - None**

**7. APPOINTMENTS – No Appointments were made**

***Mayor Cerda asked that we take Item 12.A out of order.***

***Council Member Tanaka made the motion and Mayor Pro Tem Francis seconded it.***

**It was moved by Council Member Tanaka, seconded by Mayor Pro Tem Francis, and carried by the following roll call vote to Move Item 12.A Out of Order:**

**Ayes: Council Member Tanaka, Mayor Pro Tem Francis, Council Members Henderson and Love, and Mayor Cerda**

**Noes: None**

**Absent: None**

## 12. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

### 12.A PUBLIC HEARING: INTRODUCTION OF ORDINANCE NO. 1844 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AMENDING THE ZONING CODE TO PROHIBIT SHORT-TERM RENTALS

#### ORDINANCE NO. 1844

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AMENDING THE ZONING CODE TO PROHIBIT SHORT-TERM RENTALS

City Manager Osorio presented the Staff Report.

Community Development Director, Greg Tsujiuchi gave a PowerPoint presentation. Assistant City Attorney, Lisa Kranitz and Senior Planner, Amanda Acuna were present and available for any questions.

Mayor Cerda opened the Public Hearing at 7:59 p.m. and asked if there were any comments from the public.

#### **Public Speakers:**

The following people came into the meeting and spoke in opposition of Ordinance No. 1844: Masha, Vera Provetina asked if any dialogue was going to happen, Anatoly Kidder; Yegor Kochetov; Raymond Dennis; Katherine Wrightsman; Marc P; Clara CT; Alex Wrightsman; Kevin Davidson; Kathleen Tsai; Victoria; Celina; Jordan; Brooke W; Stephanie M.

City Clerk Mina Semenza, noted for the record the 13 emails received regarding STRs and have been forwarded to the City Council.

There was no further comment, Mayor Cerda closed the Public Hearing at 9:16 p.m.

There was a discussion which included all members of the City Council, City Manager Osorio, City Attorney Vasquez, Assistant City Attorney Kranitz, and CDD Director Greg Tsujiuchi. Some of the issues discussed were: the financial impact, the impact to hotels in our City; that it seems like it's more about profit; how we go about setting regulations since we are already allowing them in our city, how we would regulate the ban; notifying all the platforms that we do not allow them; Notice of Violations; when Rentalscape would will be providing us with the other data; that there are more than 57 STRs in our city; how STRs destroys the beauty and significance of being a small town; if we were to put a cap on the number of STRs; STRs are a threat to the city; how much would it cost to get a Code Enforcement officer to regulate the number of complaints; and how all of these STR's landlords could still go back to long term rentals.

Director Tsujiuchi, Assistant City Attorney Kranitz and City Attorney Vasquez answered all of Council's questions and explained the processes.

*Mayor Pro Tem Francis made the motion to Introduce Ordinance No. 1844 – there was no second.*

**It was moved by Mayor Pro Tem Francis, seconded by no one, and carried by the following roll call vote to Introduce Ordinance No. 1844:**

**Ayes: Mayor Pro Tem Francis**

**Noes: Council Members Henderson, Tanaka, and Love, and Mayor Cerda**

**Absent: None**

**It was then moved by Council Member Henderson, seconded by Mayor Pro Tem Francis and carried by the following roll call vote to move the item for discussion to the November 8, 2022 Council Meeting:**

**Ayes: Council Member Henderson, Mayor Pro Tem Francis, Council Members Tanaka and Love, and Mayor Cerda**

**Noes: None**

**Absent: None**

## **8. CONSENT CALENDAR**

8.A Waiver of Reading in Full of All Ordinances Listed on This Agenda and that they Be read by Title Only  
**CONTACT: CITY CLERK**

8.B Approve Minutes:  
Regular Meeting of the City Council, September 13, 2022  
**CONTACT: CITY CLERK**

8.C Approval of Warrants/Payroll Register, September 27, 2022  
**CONTACT: CITY TREASURER**

September 27, 2022: Wire Transfer: 12233-12242; Prepay: 168904-168913; Check Nos: 168914 -169099 – for a total Warrants issued in the amount of \$4,074,054.24; Total Payroll Issued for September 23, 2022: \$2,291,800.30.

8.D Monthly Investment Portfolio, July 2022  
**CONTACT: CITY TREASURER**

8.E Monthly Investment Portfolio, August 2022  
**CONTACT: CITY TREASURER**

8.F Personnel Report P-2022-17 9-27-22  
**CONTACT: HUMAN RESOURCES**

8.G RESOLUTION NO. 6604, Re affirming Proclamation and Resolution No. 6441, which declared the Existence of a Local Emergency  
**CONTACT: CITY MANAGER**

RESOLUTION NO. 6604

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
GARDENA, CALIFORNIA, REAFFIRMING PROCLAMATION AND  
RESOLUTION 6441 WHICH DECLARED THE EXISTENCE OF A  
LOCAL EMERGENCY

- 8.H RESOLUTION NO. 6605, Making the legally required findings to Re-Authorize the use of Teleconferencing in accordance with Assembly Bill 361 for meetings of the Gardena City Council and other Commissions, Committees and Boards subject to State open meeting laws

**CONTACT: CITY MANAGER**

RESOLUTION NO. 6605

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
GARDENA, CALIFORNIA, MAKING THE LEGALLY REQUIRED  
FINDINGS TO RE-AUTHORIZE THE USE OF  
TELECONFERENCING IN ACCORDANCE WITH ASSEMBLY  
BILL 361 FOR MEETINGS OF THE GARDENA CITY COUNCIL  
AND OTHER COMMISSIONS, COMMITTEES AND BOARDS  
SUBJECT TO STATE OPEN MEETING LAWS

- 8.I Billiard Establishment Permit from Seoul Billiard located at 1851 W Redondo Beach Boulevard Gardena, California 90247 - Seeking Approval to Operate an Existing Billiard Hall Under a Change of Ownership to Conduct Business Seven Days a Week from 12:00 p.m. - 12:00 a.m.

**CONTACT: COMMUNITY DEVELOPMENT**

- 8.J Acceptance and Notice of Completion for the City Hall and Nakaoka Community Center Roof Rehabilitation Project, JN 501 & 502.

**CONTACT: PUBLIC WORKS**

- 8.K Approve Carnival Contract with Baque Bros./Classic Rides, Inc. for Fall Carnival at Mas Fukai Park on Friday, October 28 through Sunday, October 30, 2022

**CONTACT: RECREATION AND HUMAN SERVICES**

- 8.L Approve City of Gardena's GTrans Public Transportation Agency Safety Plan

**CONTACT: TRANSPORTATION**

- 8.M Approve Paratransit Service Agreement with Los Angeles County

**CONTACT: TRANSPORTATION**

- 8.N Approve City of Gardena's GTrans 2022 Title VI Program

**CONTACT: TRANSPORTATION**

**It was moved by Council Member Henderson, seconded by Mayor Pro Tem Francis, and carried by the following roll call vote to Approve all Items on the Consent Calendar with the exception of Items 8.G, 8.H and 8.K:**

**Ayes: Council Member Henderson, Mayor Pro Tem Francis, Council Members Tanaka and Love, and Mayor Cerda**

**Noes: None**

**Absent: None**

## **9. EXCLUDED CONSENT CALENDAR**

- 8.G CITY MANAGER - RESOLUTION NO. 6604, Re affirming Proclamation and Resolution No. 6441, which declared the Existence of a Local Emergency

Council Member Love asked for clarification of this item. City Attorney Vasquez explained in detail and answered her questions.

**It was moved by Council Member Love, seconded by Mayor Pro Tem Francis, and carried by the following roll call vote to Approve Item 8.G:**

**Ayes: Council Member Love, Mayor Pro Tem Francis, Council Members Henderson and Tanaka, and Mayor Cerda**

**Noes: None**

**Absent: None**

- 8.H CITY MANAGER - RESOLUTION NO. 6605, Making the legally required findings to Re-Authorize the use of Teleconferencing in accordance with Assembly Bill 361 for meetings of the Gardena City Council and other Commissions, Committees, and Boards subject to State open meeting laws

Mayor Pro Tem Francis asked when we are going back to in-person meetings.

Mayor Cerda said the County has gone back to in person meetings as well as other cities; mask mandate has been lifted. She feels like we are at a safer spot and feels safe enough to go back in-person.

City Attorney Vasquez explained Resolution No. 6605 and stated that on August 30, Council voted to stay via Zoom and will continue until September 29, - if tonight Council does not approve Resolution No. 6605, after September 29 – all Commissions as well as the Council Meetings will have to go back to in-person meetings. So, for clarification, Council will be doing the negative, Council will not be approving and letting the motion expire. Council was made aware that if their intent is to go back in-person - do not approve Resolution No. 6605; meaning that the Special Study Session Meeting on September 29, will be the last meeting we will have via Zoom, since it has been noticed and agenda has been posted.

Council Member Love stated she is in favor of going back to in-person meetings and asked about having hybrid meetings for those individuals who cannot attend.

Mayor Cerda had additional hybrid questions and Council Member Henderson voiced his opinion and knowledge about hybrid setup and cost.

Mayor Pro Tem Francis asked for some type of presentation so she can better understand what is required for hybrid meetings.

City Manager Osorio answered all Council questions.

**It was moved by no one, seconded by no one, and the motion dies for Item 8.H:**

**Ayes: None**

**Noes: None**

**Absent: None**

- 8.K RECREATION AND HUMAN SERVICES - Approve Carnival Contract with Baque Bros./Classic Rides, Inc. for Fall Carnival at Mas Fukai Park on Friday, October 28 through Sunday, October 30, 2022

Mayor Pro Tem Francis expressed her concerns about not having enough security. She asked what the security protocol is and how many GPD officers will be onsite.

City Manager Osorio answered her questions.

**It was moved by Mayor Pro Tem Francis, seconded by Council Member Love, and carried by the following roll call vote to Approve Item 8.K:**

**Ayes: Mayor Pro Tem Francis and Council Members Love, Henderson, Tanaka, and Mayor Cerda**

**Noes: None**

**Absent: None**

## **10. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

### **10.A SEPTEMBER 20, 2022 MEETING - *Meeting Cancelled***

## **ORAL COMMUNICATIONS**

City Clerk Mina Semenza, noted for the record the emails received from the public and that they have been forwarded to the City Council, they are as follows:

- 1) Marilyn Sanabria regarding the Power of Hope Event.
- 2) Martha Torres regarding the Fair Housing Services.
- 3) Casimir Gatekeepers Network regarding two incidents that occurred in their neighborhood this week.

## **11. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES – *No Items***



**13. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES**

13.A COVID-19 Update

City Manager Osorio presented the update.

**14. DEPARTMENTAL ITEMS – POLICE – *No Items***

**15. DEPARTMENTAL ITEMS - PUBLIC WORKS – *No Items***

**16. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES – *No Items***

**17. DEPARTMENTAL ITEMS – TRANSPORTATION – *No Items***

**18. COUNCIL ITEMS**

18.A Discussion on the Development of a Policy to Donate Buses to Local Non-Profits

Discuss donating buses to local non-profits and provide staff direction regarding a Bus Donation Policy

This item was brought forward by a directive from Council Member Love to discuss donating buses to local non-profits. There was a discussion which included all members of the City Council, City Manager Osorio, City Attorney Vasquez, and Director of Transportation, Ernie Crespo. Some of the matters discussed were: notifying our local non-profits that we have retired buses available to see if there is an interest and see if they have the resources to maintain them; the type of fleet that was available and in the future; removing the Gardena signage from all buses before donating; the difficulty on doing maintenance on hybrid electric buses; liability once the buses are donated; sending the retired vehicles to auction after our sister city refused them; making sure the donated buses didn't become a burden; how are sister city is putting the buses donated to good use, our Mayor was able to see that first hand.

City Attorney Vasquez explained that a motion would need to be made to direct staff to create a policy.

**It was moved by Council Member Love, seconded by no one, and the motion dies to provide direction to staff regarding a Bus Donation Policy:**

**Ayes: Council Member Love**

**Noes: None**

**Absent: None**

## **19. COUNCIL DIRECTIVES**

### Council Member Henderson

- 1) Asked for a timeline of the Wi-Fi pilot project at Rowley Park – *was seconded by Mayor Pro Tem Francis*

### Mayor Pro Tem Francis

- 1) Asked staff to take a look at semi-cab trucks being allowed to park on our residential streets and driveways – City Attorney Vasquez provided clarification of our Ordinance which states they cannot park on the street, but can park on private property – *this is not considered a directive, there was no second*

### Council Member Love

- 1) Asked if a flyer can be emailed to our federal, state and local officials that govern our jurisdiction whenever we have a city event; she also asked if the Mayors from Carson, Hawthorne, Lawndale, Inglewood and Torrance could be included as well – *was seconded by Mayor Pro Tem Francis*
- 2) Asked if we could require contractors to notify nearby residents about any demolition / construction of a project within a two-week period – *was seconded by Mayor Pro Tem Francis*
- 3) Asked if we could get an update on the dog park at our next meeting – *was seconded by Council Member Henderson*

## **20. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS**

City Manager Osorio gave a verbal report of information to follow-up on matters that had been directed or requested by the Mayor and Members of Council. Those items were, as follows:

1. Memo regarding the directive on upgrading to the audio system to conduct hybrid meetings. After RFP is conducted a presentation will be given to City Council and a cost shall be considered.
2. Flyers – Tree Planting Project and Spring 2023 Bulky Item Pick-up.
3. Video – Keep Gardena Beautiful Day.
4. Video – Aquatics and Senior Center Progress.
5. Video presentation highlighting the Recreation and Human Services Department current and future events.
6. City Manager Osorio wished Council Members Tanaka and Henderson a Happy Birthday.

## 21. COUNCIL REMARKS

- 1) MAYOR PRO TEM FRANCIS – Since the last council meeting Mayor Pro Tem Francis attended Food, Wine and Brew event with Council Member Al Muratsuchi, 9/11 commemorative program, homeless session, community clean up, thanked all Beautification Commissioners, Pat Worthy, Esther Trujillo, Paula May, Dan Medina, Ochuwa Oghie, especially to Alex Orozco and Public Works, Parks and Recreation staff, sponsors, and Gardena Valley Baptist Church. It was the largest event ever there were over 400 volunteers. Council member Francis thanked Mr. Romero and Ms. Martinez from LAUSD. She is looking forward to the next clean up.
- 2) COUNCIL MEMBER TANAKA – Since the last meeting Council Member Tanaka attended the SBCCOG Legislative meeting, two Board meetings, two Steering Committee meetings, SPA 8 meetings, donated blood with UCLA, City Employee mixer, City Employee Recognition, PD Coffee with a Cop, Jane Hall's funeral, Jazz Festival, congratulated GTrans for receiving a check from Maxine Waters, Chief Rachel Johnson's swearing in at Manhattan Beach PD, League of California Cities meeting, Peter Wallin's celebration of life, Patriots Day remembrance, CAL cities conference in Long Beach, Ethics and Harassment training.
- 3) COUNCIL MEMBER LOVE – Since the last Council Member Love attended the Jazz Festival, GTrans Tailgate Party, 9/11 Memorial, Gardena Beautiful Day had a great time, Employee Recognition, Food, Wine, and Beer Festival, and LA County Business Federation Policy Maker.
- 4) MAYOR CERDA - Since the last meeting Mayor Cerda attended the monthly CCGA meeting, re-grand opening of Kinecta, retirement of Chief Daryl Osby with the County Fire Department, presentation to the second time around club, Gardena Homeless Task Force, local heroes' event, Jane Hall's memorial, Study Session, Jazz Festival, Jones and Mayer dinner, and presentation of the financial dashboard. Mayor Cerda gave a special shoutout to Khoi from the finance department. Mayor Cerda attended the 9/11 Commemoration Ceremony, Peter Wallin's memorial, presentation to the Serra High School PTA, Gardena High School's homecoming, Keep Gardena Beautification Day, GEBAC meeting, Sanitation meeting, Elk's meeting recognizing the district deputy grand exalter ruler and first lady, employee recognition day, BizFed meeting, conference that was held by supervisor Holy Mitchel, presentation presented by Economic Development manager and thanked staff for the presentation. She also attended the Food Wine and Brew event, and career day event at a local church. Mayor Cerda thanked the Fire Department, Public Works staff Rob, and Gardena PD. Lastly, attended the Tailgate Party and was happy to see one staff Pauline Moses.
- 5) COUNCIL MEMBER HENDERSON – Since the last meeting Council Member Henderson attended the League of Cities Conference, BizFed Responsible Business Committee meeting, Centinela Youth Services, 9/11 Acknowledgement Ceremony, SCAG Racial Equality Committee, and Coffee with Assembly Member Al Muratsuchi. Thanked his colleagues for attending the Food Wine and Brew, shared he was unable to attend due to prearranged trip where he visited his ancestral homeland. Council Member Henderson thanked city staff for their hard work.

## 22. **ANNOUNCEMENT(S)**

Mayor Cerda announced:

- 1) October 1, 2022 – Book Sale at Mayme Dear Library; 10:00 a.m. – 12:00 p.m.
- 2) FurBaby LoveFest, Saturday, October 1, 2022; 1:00 p.m. to 6:00 p.m., at Gardena City Hall Lawn.
- 3) Harvest Festival, Saturday, October 8, 2022; 10:00 a.m. – 3:00 p.m., at Gardena City Hall Lawn.
- 4) K-9 22<sup>nd</sup> Annual Pancake Breakfast, Saturday, October 8, 2022; 7:00 a.m. to 10:00 a.m.
- 5) Coffee with a Cop, October 5, 2022, at Chick-fil-A; 8:00 a.m. to 10:00 a.m.
- 6) Freeman Park Fall Games, Thursday, September 29, 2022, at 5:00 p.m. – 7:00 p.m.
- 7) Gardena Police Department Listening Tour, October 15, 2022; 10:00 a.m. – 11:00 a.m. at the Nakaoka Community Center.
- 8) Senior Citizen Health & Wellness Fair, Friday, November 4, 2022; 9:00 a.m. – 12:00 p.m., at the Nakaoka Community Center Auditorium.
- 9) Casino Night, Friday, November 18, 2022; 5:00 p.m. – 9:00 p.m., at the Nakaoka Community Center Auditorium.

## 23. **REMEMBRANCES**

All those who lost their lives as a result of the terrorist attacks within the United States on September 11, 2001; **LaTanya "LT" Meadors**, 61 years of age. LT worked for the South Bay Regional Communications Authority as a Dispatcher. In 2015 she retired as an Acting Supervisor, but she continued supporting the Gardena Police Department and every South Bay Police Department because she loved what she did. She was greatly involved with the community, and she will be missed; **Alejandra Perez**, 33 years of age, beloved sister of Nathalie Perez, Human Resources Coordinator in the Human Resources Department; **Alice Akune**, beloved mother of Karen Akune retired Administrative Secretary for the Gardena Police Department. Mrs. Akune and her husband moved to Gardena in 1955 and had five children - all attended Gardena schools. Mrs. Akune worked at Gardena Memorial Hospital in the 60's and 70's as an Emergency Room Clerk, she passed away at the age of 97 years old; **Linda Jackson**, beloved wife of retired police officer Al Johnson. Mr. and Mrs. Johnson enjoyed their retirement in southwest Washington and have 2 daughters, 11 grandchildren and 7 great-grandchildren.

## 24. **ADJOURNMENT**

At 11:12 p.m., Mayor Cerda adjourned the Gardena City Council Meeting to the Special Study Session portion of the City Council Meeting at 7:00 p.m., and the Regular City Council Meeting at 7:30 p.m. on Tuesday, September 29, 2022.

MINA SEMENZA  
City Clerk of the City of Gardena and  
Ex-officio Clerk of the Council

APPROVED:

\_\_\_\_\_  
Tasha Cerda, Mayor

By:\_\_\_\_\_  
Becky Romero, Deputy City Clerk

**MINUTES**  
**Special Study Session**  
**City of Gardena City Council**  
**Thursday, September 29, 2022**

In order to minimize the spread of the COVID 19 virus, Governor Newsom has signed Assembly Bill 361. Please be advised that the Council Chambers are closed to the public and that some, or all, of the Gardena City Council Members may attend this meeting telephonically.

The Study Session Notice and Agenda of the Gardena City Council Special Study Session of the City of Gardena, California, was called to order at 6:10 p.m. on Thursday, September 29, 2022, via Zoom, Mayor Tasha Cerda presiding.

**1. ROLL CALL**

Present: Mayor Tasha Cerda; Mayor Pro Tem Paulette C. Francis; Council Member Mark E. Henderson; Council Member Rodney Tanaka; and Council Member Wanda Love; Other City Officials and Employees present: City Manager Clint Osorio; City Attorney Carmen Vasquez; Assistant City Attorney Lisa Kranitz, Director of Recreation and Human Services Stephanie Santin; and City Clerk Mina Semenza.

**2. PRESENTATION**

**2.1 Gardena Homeless Strategic Plan**

Director of Recreation and Human Services, Stephanie Santin introduced Senior Consultant Tara Carruth of Focus Strategies, who gave a presentation.

Director of Analytic & Evaluation Consultant, Tracy Bennett was present and available for any questions.

The purpose of this meeting was to have our Consultant provide information to our Council and get their input so a homeless strategic plan could be implemented.

**PUBLIC COMMENT ON STUDY SESSION**

Public Speaker: M came into the meeting and voiced her concerns and asked questions.

Director Santin and City Attorney Vasquez answered all questions.

**3. ADJOURNMENT**

At 7:42 p.m., Mayor Cerda adjourned the to the Closed Session portion of the Regular City Council Meeting immediately at 7:00 p.m., followed by the Regular City Council Meeting at 7:30 pm., on Tuesday, October 11, 2022

MINA SEMENZA  
City Clerk of the City of Gardena and  
Ex-officio Clerk of the Council

APPROVED:

\_\_\_\_\_  
Tasha Cerda, Mayor

By:\_\_\_\_\_  
Becky Romero, Deputy City Clerk

MEMORANDUM

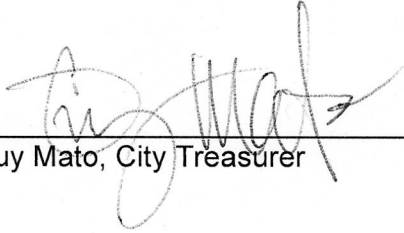
TO: Honorable Mayor and City Council  
FROM: City Treasurer's Office  
DATE: October 6, 2022  
SUBJECT: WARRANT REGISTER  
PAYROLL REGISTER

October 11, 2022 TOTAL WARRANTS ISSUED: \$2,376,517.89

Wire Transfer: 12243-12249  
Prepay: 169100-169103  
Check Numbers: 169104-169270  
Checks Voided:

Total Pages of Register: 21

October 7, 2022 TOTAL PAYROLL ISSUED: \$1,625,840.41

  
\_\_\_\_\_  
Guy Mato, City Treasurer

cc: City Clerk

vchlist  
10/06/2022 11:30:44AM

Voucher List  
CITY OF GARDENA

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
12243	9/26/2022	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U4746		HEALTH INSURANCE CLAIMS	79,080.86
					Total :	79,080.86
12244	9/27/2022	104058 ADMINSURE INC.	092622		WORKERS' COMP CLAIMS	149,102.54
					Total :	149,102.54
12245	8/30/2022	101641 CALPERS	100000016880374		FEES - GASB 68 REPORTS & SCHEDUL	2,250.00
					Total :	2,250.00
12246	8/30/2022	101641 CALPERS	100000016886326		FEES - GASB 68 REPORTS & SCHEDUL	700.00
					Total :	700.00
12247	10/4/2022	111894 HEALTHNOW ADMINISTRATIVE, SERVICES	U4747		HEALTH INSURANCE CLAIMS	43,434.60
					Total :	43,434.60
12248	10/4/2022	104058 ADMINSURE INC.	092922		WORKERS' COMP CLAIMS	29,204.48
					Total :	29,204.48
12249	10/4/2022	104058 ADMINSURE INC.	093022		WORKERS' COMP CLAIMS	26,565.22
					Total :	26,565.22
169100	9/27/2022	619004 GOLDEN STATE WATER CO.	090222		WATER	9,986.21
					Total :	9,986.21
169101	9/27/2022	619003 SOUTHERN CALIFORNIA EDISON	091622		LIGHT & POWER	106,072.98
					Total :	106,072.98
169102	10/3/2022	112220 IWORQ SYSTEMS INC	198158	024-00876	PW FLEET MGMT SOFTWARE	12,000.00
					Total :	12,000.00
169103	10/3/2022	318010 SOUTHERN CALIFORNIA ASSOC., OF GOVER	SCAG FY23 0078		ANNUAL DUES ASSESSMENT	7,017.00
					Total :	7,017.00
169104	10/11/2022	106086 ABC COMPANIES	3392877		GTRANS AUTO PARTS	422.26
					Total :	422.26
169105	10/11/2022	112177 ADVANCE AUTO PARTS	8655226251620		GTRANS AUTO PARTS	198.85

Page: 1



Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169105	10/11/2022	112177 ADVANCE AUTO PARTS	(Continued) 8655226251627 8655226351655		GTRANS AUTO PARTS GTRANS AUTO PARTS	58.50 157.21
Total :						414.56
169106	10/11/2022	101748 AFTERMARKET PARTS COMPANY LLC, THE	82799830 82799854 82805325 82805401 82806447 82810386 82810387 82810388 82811610	037-10167 037-10167 037-10167 037-10167 037-10167 037-10167 037-10167 037-10167 037-10167	GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS	590.72 1,193.68 478.05 8,033.81 1,089.89 255.12 143.76 11.15 584.33
Total :						12,380.51
169107	10/11/2022	110267 ALLIANT CONSULTING INC.	13941	037-10068	LABOR COMPLIANCE MONITORING & E	776.25
Total :						776.25
169108	10/11/2022	100925 AMERICAN MOVING PARTS	01A136122 01A136123 01A136151		GTRANS AUTO PARTS GTRANS AUTO PARTS GTRANS AUTO PARTS	286.38 161.85 326.79
Total :						775.02
169109	10/11/2022	104687 AT&T	18809624 18809625 18809639 18809647 18809648		TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE	33.97 86.89 33.97 33.97 89.15
Total :						277.95
169110	10/11/2022	111170 AT&T FIRSTNET	287290395417X8102022 287290395417X9102022 287293416290X9102022		PD CELL PHONE ACCT #287290395417 PD CELL PHONE ACCT #287290395417 PD CELL PHONE ACCT #287293416290	399.39 399.39 1,835.39
Total :						2,634.17
169111	10/11/2022	100964 AT&T MOBILITY	287275680401X100122		PD CELL PHONE ACCT #287275680401	146.60

Voucher List  
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169111	10/11/2022	100964 AT&T MOBILITY	(Continued) 287275680401X9102022 835577878X100122		PD CELL PHONE ACCT #287275680401 PD CELL PHONE ACCT #835577878 <b>Total :</b>	146.60 616.37 <b>909.57</b>
169112	10/11/2022	112223 AUDACY OPERATIONS	082822	034-00542	ADVERTISING - JAZZ FESTIVAL 2022 <b>Total :</b>	5,000.00 <b>5,000.00</b>
169113	10/11/2022	102880 AUTOPLEX, INC.	14236 14247 14249		2019 FORD EXPLR #KGA72890 OIL & FI 2021 FORD EXPLR #1608910 OIL & FILT 2021 FORD EXPLR #1608912 OIL & FILT <b>Total :</b>	82.19 81.04 81.04 <b>244.27</b>
169114	10/11/2022	110686 AZTECH ELEVATOR COMPANY	AZ17402 AZ17403 AZ17404 AZ17405	024-00844 024-00844 024-00844 024-00844	ELEVATOR MAINTENANCE-NCC ELEVATOR MAINTENANCE - PW ELEVATOR MAINTENANCE - CITY HALL ELEVATOR MAINTENANCE - NCC <b>Total :</b>	285.00 285.00 100.00 100.00 <b>770.00</b>
169115	10/11/2022	102035 BD WHITE TOP SOIL CO., INC.	87442 87503 87508		PARK MAINT SUPPLIES PARK MAINT SUPPLIES PARK MAINT SUPPLIES <b>Total :</b>	304.29 116.87 116.87 <b>538.03</b>
169116	10/11/2022	103641 BECNEL UNIFORMS	50179		BUS UNIFORM SUPPLIES <b>Total :</b>	562.51 <b>562.51</b>
169117	10/11/2022	102135 BEHREND'S, KENT	140	023-01401	IT NETWORK SUPPORT <b>Total :</b>	3,400.00 <b>3,400.00</b>
169118	10/11/2022	109749 BEVERLY BOY PRODUCTIONS, INC	111591-13	034-00541	VIDEOGRAPHER SERVICES - JAZZ FE <b>Total :</b>	2,328.75 <b>2,328.75</b>
169119	10/11/2022	111875 BOA ARCHITECTURE	21-2946-3	024-00805	FIRE STATION #158 ROOF REPLACEME <b>Total :</b>	3,630.00 <b>3,630.00</b>
169120	10/11/2022	112280 BUTLER, ALEXANDER	CIT #152880A		REFUND - DUPLICATE CITATION	65.00

Voucher List  
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169120	10/11/2022	112280 BUTLER, ALEXANDER	(Continued)		<b>Total :</b>	<b>65.00</b>
169121	10/11/2022	100443 CALIFORNIA ASSOCIATION OF, CODE ENFOR	200022449		CODE CONFERENCE 2022	525.00
					<b>Total :</b>	<b>525.00</b>
169122	10/11/2022	107369 CALIFORNIA PALMS	17673		JAZZ FESTIVAL CANOPIES	1,939.00
					<b>Total :</b>	<b>1,939.00</b>
169123	10/11/2022	103383 CALPORTLAND	95611996 95617027		STREET MAINT SUPPLIES STREET MAINT SUPPLIES	1,450.32 1,121.00
					<b>Total :</b>	<b>2,571.32</b>
169124	10/11/2022	110538 CANNON COMPANY	81354 81561 81869	024-00821 024-00788 024-00808	RBB ARTERIAL IMPROVEMENT PROJEI STORM DRAIN CATCH BASIN SCREEN VERMONT ST IMPROVEMENT, JN996	14,022.50 489.25 2,743.00
					<b>Total :</b>	<b>17,254.75</b>
169125	10/11/2022	112073 CAROLLO ENGINEERS, INC	FB26765	024-00828	PROFESSIONAL SERVICES - SEWER M	65,707.10
					<b>Total :</b>	<b>65,707.10</b>
169126	10/11/2022	303331 CDTFA	AUGUST 2022 SEPTEMBER 2022		UNDERGROUND STORAGE TANK MAIN UNDERGROUND STORAGE TANK MAIN	130.00 77.00
					<b>Total :</b>	<b>207.00</b>
169127	10/11/2022	110719 CHARGEPOINT	IN156730		CHARGING STATION ANNUAL MAINTEN	523.69
					<b>Total :</b>	<b>523.69</b>
169128	10/11/2022	111836 CHARGERS FOOTBALL COMPANY	IN-CF-02313	037-10169	LINE 7X MARKETING PACKAGE WITH T	29,000.00
					<b>Total :</b>	<b>29,000.00</b>
169129	10/11/2022	108378 CHARLES E. THOMAS COMPANY INC.	92049	037-10158	HEALY QUARTERLY INSPECTION	158.00
					<b>Total :</b>	<b>158.00</b>
169130	10/11/2022	112274 CHEF MADE	1009		COOKING DEMO - FWB FESTIVAL	375.26
					<b>Total :</b>	<b>375.26</b>
169131	10/11/2022	503960 CITY OF GARDENA	CERDA 22-23		COMMUNITY PROMOTIONS	100.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169131	10/11/2022	503960 503960 CITY OF GARDENA	(Continued)		<b>Total :</b>	<b>100.00</b>
169132	10/11/2022	312105 CITY OF LOS ANGELES	MA230000022		TRAFFIC SIGNAL MAINTENANCE & OPI	852.83
					<b>Total :</b>	<b>852.83</b>
169133	10/11/2022	111740 CLEANCOR LNG LLC	592-001226		QUARTERLY PREVENTATIVE MAINTEN	821.08
					<b>Total :</b>	<b>821.08</b>
169134	10/11/2022	111416 COLANTUONO, HIGHSMITH &, WHATLEY, PC	53217		LEGAL SERVICES	99.25
					<b>Total :</b>	<b>99.25</b>
169135	10/11/2022	104152 CREATIVE BUS SALES, INC.	XA128002840:01		GTRANS AUTO PARTS	297.25
					<b>Total :</b>	<b>297.25</b>
169136	10/11/2022	103512 CRENSHAW LUMBER CO.	60425		STREET MAINT SUPPLIES	280.48
			62099		BLDG MAINT SUPPLIES	1,780.10
					<b>Total :</b>	<b>2,060.58</b>
169137	10/11/2022	103353 CRM COMPANY, LLC.	LA21360		SCRAP TIRE DISPOSAL FEE	69.50
					<b>Total :</b>	<b>69.50</b>
169138	10/11/2022	110319 CWE DIRECTOR	22355	024-00766	MS4 & NPDES - MONITORING & COMPI	7,255.18
			22401	024-00766	MS4 & NPDES - MONITORING & COMPI	10,992.20
					<b>Total :</b>	<b>18,247.38</b>
169139	10/11/2022	110338 DARTCO TRANSMISSION, SALES & SERVICES	C262295		UNIT 64 SERVICE CALL	1,508.35
			C262297		SWEEPER AUTO PARTS	1,004.89
					<b>Total :</b>	<b>2,513.24</b>
169140	10/11/2022	111874 DAVID VOLZ DESIGN LANDSCAPE, ARCHITEC	422291	024-00790	CITYWIDE WAYFINDING PROJECT, JN5	6,018.00
					<b>Total :</b>	<b>6,018.00</b>
169141	10/11/2022	105951 DECALS BY DESIGN, INC.	17030		GTRANS BUS DECALS	980.20
					<b>Total :</b>	<b>980.20</b>
169142	10/11/2022	312117 DEPARTMENT OF WATER & POWER	092122		LIGHT & POWER	108.86
			092822		LIGHT & POWER	65.10

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169142	10/11/2022	312117 312117 DEPARTMENT OF WATER & POWER	(Continued)		<b>Total :</b>	<b>173.96</b>
169143	10/11/2022	112264 DIAZ, EDGAR	63857307546		REFUND - CREDIT CARD FEE OVERCH	2.75
					<b>Total :</b>	<b>2.75</b>
169144	10/11/2022	104343 DISCOUNT SCHOOL SUPPLY	W90577370101	331-00063	FCC PROGRAM SUPPLIES	333.59
			W91101730101	331-00063	FCC PROGRAM SUPPLIES	221.17
					<b>Total :</b>	<b>554.76</b>
169145	10/11/2022	110849 DMS CONSULTANTS CIVIL, ENGINEERS, INC	GA-004-4	024-00800	LOCAL STREET IMPROVEMENTS, JN 9	10,250.00
			GA-005-3	024-00822	VAN NESS AVE STREET IMPR JN992	31,115.00
					<b>Total :</b>	<b>41,365.00</b>
169146	10/11/2022	111452 DRAW TAP GIS, LLC	2022GAR-0011	032-00083	CONSULTANT SERVICES - GIS MAP	172.50
			2022GAR-0012	032-00083	CONSULTANT SERVICES - PARCEL UPI	2,242.50
					<b>Total :</b>	<b>2,415.00</b>
169147	10/11/2022	109617 ELECNOR BELCO ELECTRIC, INC.	14-0724-002		GTRANS BUS SUPPLIES	4,184.65
					<b>Total :</b>	<b>4,184.65</b>
169148	10/11/2022	107353 EMERGENCY RESPONSE CRIME SCENE, CLE	T2022-436		SANITIZE & CLEAN-UP POLICE VEHICL	325.00
					<b>Total :</b>	<b>325.00</b>
169149	10/11/2022	111928 EVANS, PEGGY	DEC 2021		VOLUNTEER DRIVER	5.00
			NOVEMBER 2021		VOLUNTEER DRIVER	5.00
					<b>Total :</b>	<b>10.00</b>
169150	10/11/2022	105650 EWING IRRIGATION PRODUCTS	17836073		PARK MAINT SUPPLIES	692.65
			17880399		PARK MAINT SUPPLIES	382.14
					<b>Total :</b>	<b>1,074.79</b>
169151	10/11/2022	104380 E-Z FLOW CONCRETE PUMPING	9663		STREET MAINT SUPPLIES	420.00
					<b>Total :</b>	<b>420.00</b>
169152	10/11/2022	100055 FAIR HOUSING FOUNDATION	AUGUST 2022		CDBG CONSULTANT	1,593.80
					<b>Total :</b>	<b>1,593.80</b>
169153	10/11/2022	106129 FEDEX	3-5125-8980		SHIPPING SERVICES	22.28

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169153	10/11/2022	106129 FEDEX	(Continued) 3-5126-0465 7-878-69094 7-893-33304		SHIPPING SERVICES SHIPPING SERVICES SHIPPING SERVICES	18.84 30.10 97.68
Total :						168.90
169154	10/11/2022	106545 FLEETPRIDE, INC	102440634 102468778 102584026 102655426		SEWER PROGRAM SUPPLIES SEWER PROGRAM SUPPLIES SEWER PROGRAM SUPPLIES PW AUTO PARTS	585.06 1,471.18 50.70 249.74
Total :						2,356.68
169155	10/11/2022	110693 FLEETSERV	14-22-1184		PW AUTP PARTS	1,998.84
Total :						1,998.84
169156	10/11/2022	103134 FRANCO'S UPHOLSTERY &, ACCESSORIES	15077		REUPHOLSTER ONE SEAT	150.00
Total :						150.00
169157	10/11/2022	107030 GARDENA AUTO PARTS	158958 158976 159154 159297 159346 159452 159471 159489 324791		PW AUTO PARTS PW AUTO PARTS PW AUTO PARTS PW AUTO PARTS PW AUTO PARTS SEWER PROGRAM SUPPLIES PW AUTO PARTS PW AUTO PARTS PW AUTO PARTS	29.76 481.08 84.87 60.58 26.59 386.94 17.33 1.10 -219.30
Total :						868.95
169158	10/11/2022	107080 GARDENA BEAR WHEEL	57198		2018 FORD F-350 FRONT WHEEL ALIGN	750.13
Total :						750.13
169159	10/11/2022	107011 GARDENA VALLEY NEWS, INC.	00122901 00122990		NOTICE OF REQUEST FOR PROPOSAL NOTICE OF PUBLIC HEARING -	94.50 210.00
Total :						304.50
169160	10/11/2022	619005 GAS COMPANY, THE	100322		GAS	4,210.90

Voucher List  
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169160	10/11/2022	619005 619005 GAS COMPANY, THE	(Continued)		<b>Total :</b>	<b>4,210.90</b>
169161	10/11/2022	111964 GCAP SERVICES, INC.	5	037-10116	CNG PROJECT LABOR COMPLIANCE A	373.75
					<b>Total :</b>	<b>373.75</b>
169162	10/11/2022	111798 GOBBLE, SCOTT	09132022	024-00752	DECORATIVE STREET LIGHTING PROJ	675.00
					<b>Total :</b>	<b>675.00</b>
169163	10/11/2022	619004 GOLDEN STATE WATER CO.	092722		WATER	26,328.83
					<b>Total :</b>	<b>26,328.83</b>
169164	10/11/2022	107513 GRAINGER	9413266397		BUS FACILITY SUPPLIES	-451.59
			9448029489		BUS FACILITY SUPPLIES	233.12
			9448029497		BUS FACILITY SUPPLIES	152.35
			9448324963		BUS FACILITY SUPPLIES	1,822.25
			9448324971		BUS FACILITY SUPPLIES	448.05
			9449114975		BUS FACILITY SUPPLIES	17.60
			9449277814		BUS FACILITY SUPPLIES	1,354.76
			9452870398		BUS FACILITY SUPPLIES	134.17
			9454631772		BUS FACILITY SUPPLIES	56.75
			9454939779		BUS FACILITY SUPPLIES	505.61
			9460269468		BUS FACILITY SUPPLIES	452.97
					<b>Total :</b>	<b>4,726.04</b>
169165	10/11/2022	110588 H&H NURSERY	16528		PARK MAINT SUPPLIES	169.79
			16533		PARK MAINT SUPPLIES	44.62
					<b>Total :</b>	<b>214.41</b>
169166	10/11/2022	112076 HERNANDEZ, ROSA	019		INTERN SERVICES - 09/19-09/28/22	1,239.00
					<b>Total :</b>	<b>1,239.00</b>
169167	10/11/2022	112276 HIBBERT, SAMONE	092822		REFUND - UNABLE TO RELEASE REPC	23.00
					<b>Total :</b>	<b>23.00</b>
169168	10/11/2022	108324 HI-LINE INC.	10977216		PW MAINT SUPPLIES	342.31
			10977346		PW MAINT SUPPLIES	383.95
			10980769		PW MAINT SUPPLIES	189.54

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169168	10/11/2022	108324 108324 HI-LINE INC.	(Continued)		<b>Total :</b>	<b>915.80</b>
169169	10/11/2022	110371 HINDERLITER DE LLAMAS, & ASSOCIATES	SIN021853		2021-22 ACFR STATISTICAL DATA	795.00
					<b>Total :</b>	<b>795.00</b>
169170	10/11/2022	108434 HOME DEPOT CREDIT SERVICES	0036715		GTRANS MAINT SUPPLIES	259.08
			0132795		CUSTODIAL SUPPLIES	122.49
			0590499		GTRANS MAINT SUPPLIES	126.92
			1533692		BLDG MAINT SUPPLIES	310.64
			1901248		REC PROGRAM SUPPLIES	340.54
			1901250		REC PROGRAM SUPPLIES	-113.51
			2323481 06/24/22		REC PROGRAM SUPPLIES	175.30
			2496615		BLDG MAINT SUPPLIES	66.14
			2901094		REC PROGRAM SUPPLIES	747.01
			2901102		REC PROGRAM SUPPLIES	-63.77
			3020127		GTRANS MAINT SUPPLIES	86.37
			3022116		GTRANS MAINT SUPPLIES	513.18
			3230731		REC PROGRAM SUPPLIES	51.82
			3523508		CUSTODIAL SUPPLIES	14.30
			4113048		REC PROGRAM SUPPLIES	126.79
			4163373		REC PROGRAM SUPPLIES	14.31
			5022943		GTRANS MAINT SUPPLIES	46.21
			5031481		PARK MAINT SUPPLIES	29.05
			5544156		BLDG MAINT SUPPLIES	200.10
			5900699		REC PROGRAM SUPPLIES	311.61
			5902982		REC PROGRAM SUPPLIES	84.54
			7053175		CUSTODIAL SUPPLIES	70.49
			7194111		GTRANS MAINT SUPPLIES	38.42
			8426491		REC PROGRAM SUPPLIES	1,337.75
			9216000		REC PROGRAM SUPPLIES	1,491.46
			9405453		REC PROGRAM SUPPLIES	364.62
					<b>Total :</b>	<b>6,751.86</b>
169171	10/11/2022	108430 HOME PIPE & SUPPLY	F40081		BLDG MAINT SUPPLIES	82.95
			F40174		BLDG MAINT SUPPLIES	419.23
			F40213		BLDG MAINT SUPPLIES	404.72
			F40243		BLDG MAINT SUPPLIES	226.95



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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169171	10/11/2022	108430 108430 HOME PIPE & SUPPLY	(Continued)		<b>Total :</b>	<b>1,133.85</b>
169172	10/11/2022	111593 INTER-CON SECURITY SYSTEMS INC	BD0092021	037-10095	GTRANS SECURITY SERVICES - JULY :	7,185.54
			BD0095317	037-10095	GTRANS SECURITY SERVICES - AUGU	7,185.54
					<b>Total :</b>	<b>14,371.08</b>
169173	10/11/2022	112181 INTERIOR DEMOLITION	2222-1	024-00850	AQUATIC & SR CENTER PROJECT - DE	127,708.50
					<b>Total :</b>	<b>127,708.50</b>
169174	10/11/2022	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO.	140072712		GTRANS AUTO PARTS	1,121.35
			140072713		GTRANS AUTO PARTS	1,121.35
			140072714		GTRANS AUTO PARTS	825.45
					<b>Total :</b>	<b>3,068.15</b>
169175	10/11/2022	110733 J & S PROPERTY MANAGEMENT AND, MAINTI	6403		LANDSCAPE MAINTENANCE SERVICE	1,295.00
			6576		LANDSCAPE MAINTENANCE SERVICE	1,295.00
			6643	037-10138	LANDSCAPE MAINTENANCE SERVICE	2,112.66
			6752	037-10138	LANDSCAPE MAINTENANCE SERVICE	817.66
					<b>Total :</b>	<b>5,520.32</b>
169176	10/11/2022	100436 J.J. KELLER & ASSOCIATES, INC	9107356052	037-10124	FLEET MANAGEMENT AND COMPLIAN	487.90
					<b>Total :</b>	<b>487.90</b>
169177	10/11/2022	110866 JA SALAZAR CONSTRUCTION	PERMIT #17407		PERMIT DEPOSIT REFUND - 144TH ANI	2,000.00
					<b>Total :</b>	<b>2,000.00</b>
169178	10/11/2022	110853 JONES & MAYER	111631		ATTORNEY SERVICES	675.35
			111632		ATTORNEY SERVICES	189.09
			111633		ATTORNEY SERVICES	243.13
			111634		ATTORNEY SERVICES	731.01
			111635		ATTORNEY SERVICES	908.23
			111636		ATTORNEY SERVICES	44.30
			111637		ATTORNEY SERVICES	432.21
			111638		ATTORNEY SERVICES	1,215.63
			111639		ATTORNEY SERVICES	1,041.15
			111640		ATTORNEY SERVICES	864.45
			111641		ATTORNEY SERVICES	4,511.33
			111642		ATTORNEY SERVICES	216.11

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169178	10/11/2022	110853 JONES & MAYER	(Continued)			
			111643		ATTORNEY SERVICES	443.04
			111644		ATTORNEY SERVICES	4,718.37
			111645		ATTORNEY SERVICES	77.81
			111646		ATTORNEY SERVICES	7,293.79
			111647		ATTORNEY SERVICES	1,242.64
			111883		ATTORNEY SERVICES	10,589.49
					<b>Total :</b>	<b>35,437.13</b>
169179	10/11/2022	111517 KIRK'S AUTOMOTIVE INC.	1057564		GTRANS SHOP SUPPLIES	345.51
			1062121		GTRANS SHOP SUPPLIES	-600.00
			1063848		GTRANS SHOP SUPPLIES	187.62
			1063849		GTRANS SHOP SUPPLIES	47.55
			1063877		GTRANS SHOP SUPPLIES	34.02
			1063878		GTRANS SHOP SUPPLIES	28.53
			1063931		GTRANS SHOP SUPPLIES	34.02
					<b>Total :</b>	<b>77.25</b>
169180	10/11/2022	111045 KJ SERVICES	2492		BOTTLE & CAN RECYCLING PROGRAM	170.00
					<b>Total :</b>	<b>170.00</b>
169181	10/11/2022	100671 KJLH RADIO	8-1-22	034-00550	ADVERTISING - JAZZ FESTIVAL 2022	7,000.00
					<b>Total :</b>	<b>7,000.00</b>
169182	10/11/2022	111260 KJOS, BARBARA JEAN	SEPTEMBER 2022		GARDENA FAMILY CHILD CARE PROGF	1,537.00
					<b>Total :</b>	<b>1,537.00</b>
169183	10/11/2022	312030 L.A. COUNTY ASSESSOR	23ASRE027		MAPS/POSTAGE	14.68
					<b>Total :</b>	<b>14.68</b>
169184	10/11/2022	312240 L.A. COUNTY DEPARTMENT OF, PUBLIC WOR	22091201072	024-00878	INDUSTRIAL WASTE SERVICES	15,170.39
			22091201419	024-00878	TRAFFIC SIGNAL MAINT-HIGHWAY SAF	2,842.66
					<b>Total :</b>	<b>18,013.05</b>
169185	10/11/2022	312039 L.A. COUNTY FIRE DEPARTMENT	C0010700	023-01387	FIRE PROTECTION SERVICES - NOVEN	836,887.82
					<b>Total :</b>	<b>836,887.82</b>
169186	10/11/2022	312113 L.A. COUNTY SHERIFF'S DEPT	230247BL		INMATE MEAL DELIVERY PROGRAM - /	848.32

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169186	10/11/2022	312113 312113 L.A. COUNTY SHERIFF'S DEPT	(Continued)			
					<b>Total :</b>	<b>848.32</b>
169187	10/11/2022	112014 LAKESHORE LEARNING MATERIALS	481038090922	331-00064	FCC PROGRAM SUPPLIES	258.48
			481087090922	331-00064	FCC PROGRAM SUPPLIES	769.55
			516854092022	331-00064	FCC PROGRAM SUPPLIES	22.04
			526225092322	331-00064	FCC PROGRAM SUPPLIES	66.13
					<b>Total :</b>	<b>1,116.20</b>
169188	10/11/2022	105874 LAWSON PRODUCTS, INC.	9309931580		BUS SHOP SUPPLIES	124.32
					<b>Total :</b>	<b>124.32</b>
169189	10/11/2022	110920 LIBERTY MANUFACTURING, INC	524		PD RANGER SERVICES	532.30
					<b>Total :</b>	<b>532.30</b>
169190	10/11/2022	105236 LONG BEACH ICE, INC.	263952		FOOD, WINE & BREW FESTIVAL - ICE	771.75
					<b>Total :</b>	<b>771.75</b>
169191	10/11/2022	106696 LOPEZ, RENE	100322		REFUND - LOAN #002 PAID OFF	341.40
					<b>Total :</b>	<b>341.40</b>
169192	10/11/2022	112615 LU'S LIGHTHOUSE, INC.	01227297	037-10148	GTRANS SHOP SUPPLIES	148.17
			01227580	037-10148	GTRANS SHOP SUPPLIES	336.05
					<b>Total :</b>	<b>484.22</b>
169193	10/11/2022	105082 MAJESTIC LIGHTING, INC.	ML83788		BLDG MAINT SUPPLIES	88.14
			ML83943		BLDG MAINT SUPPLIES	659.30
					<b>Total :</b>	<b>747.44</b>
169194	10/11/2022	113036 MANERI SIGN CO., INC.	40012728		SIGNS - 30"X9" "147TH ST 1500"	209.48
					<b>Total :</b>	<b>209.48</b>
169195	10/11/2022	813030 MANNING & KASS	751134		LEGAL SERVICES	1,963.50
					<b>Total :</b>	<b>1,963.50</b>
169196	10/11/2022	110306 MARIPOSA LANDSCAPES, INC	2480	037-10183	TREE REMOVAL AND STUMP GRINDING	4,250.00
					<b>Total :</b>	<b>4,250.00</b>
169197	10/11/2022	112269 MASTER ROOTER & PLUMBING INC.	PERMIT #17499		PERMIT DEPOSIT REFUND - 17204 S. E	1,000.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169197	10/11/2022	112269	112269 MASTER ROOTER & PLUMBING INC.	(Continued)		<b>Total : 1,000.00</b>
169198	10/11/2022	109331	MGT OF AMERICA CONSULTING, LLC	47143	SB 90 CLAIMS SERVICE	1,725.00
					<b>Total :</b>	<b>1,725.00</b>
169199	10/11/2022	111604	MICRO ELECTRONICS, INC	12096454	023-01409 COMPUTER REPLACEMENT PARTS	4,188.86
					<b>Total :</b>	<b>4,188.86</b>
169200	10/11/2022	103093	MOBILE RELAY ASSOCIATES, INC.	101008349-1	GTRANS BUS RADIO FIELD LABOR	300.00
			80019026	037-10179	GTRANS BUS RADIO SYSTEM RENTAL	12,154.53
			80019027	037-10179	GTRANS BUS RADIO SYSTEM RENTAL	298.68
					<b>Total :</b>	<b>12,753.21</b>
169201	10/11/2022	102534	MONCADA, BARBARA	AUGUST 2022	VOLUNTEER DRIVER	28.00
					<b>Total :</b>	<b>28.00</b>
169202	10/11/2022	107505	MOUSER ELECTRONICS, INC.	70124679	GTRANS AUTO SUPPLIES	199.93
					<b>Total :</b>	<b>199.93</b>
169203	10/11/2022	112275	MULLINGS, RICHARD A.	092822	REFUND - UNABLE TO RELEASE REPC	23.00
					<b>Total :</b>	<b>23.00</b>
169204	10/11/2022	113605	MUTUAL LIQUID GAS & EQUIPMENT, CO., INC	53401	PW MAINT SUPPLIES	393.87
			621204		PROPANE GAS	670.78
					<b>Total :</b>	<b>1,064.65</b>
169205	10/11/2022	105622	N/S CORPORATION	0111729	037-10060 GTRANS BUS WASH EQUIPMENT MAIN	3,278.88
				0113499	037-10165 GTRANS BUS WASH EQUIPMENT MAIN	550.00
					<b>Total :</b>	<b>3,828.88</b>
169206	10/11/2022	112268	NAVARRETE, MARIA	49481	REFUND - POLICE REPORT NOT FILED	23.00
					<b>Total :</b>	<b>23.00</b>
169207	10/11/2022	105204	NEW PIG CORPORATION	4986392	BUS SUPPLIES	1,739.29
					<b>Total :</b>	<b>1,739.29</b>
169208	10/11/2022	111370	NV5 INC.	286268	024-00804 CONSULTING SERVICES - ASSESSMEN	7,140.00

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169208	10/11/2022	111370 111370 NV5 INC.	(Continued)		<b>Total :</b>	<b>7,140.00</b>
169209	10/11/2022	110575 OCCUPATIONAL HEALTH CENTERS, OF CALIF	76635769		DOT RECERT, PHYSICAL, UDS COLL, R	668.00
			76713921		PHYSICAL RECERTIFICATION & RANDC	441.50
					<b>Total :</b>	<b>1,109.50</b>
169210	10/11/2022	115168 OFFICE DEPOT	264867730		PD OFFICE SUPPLIES	36.87
			264867732		PD OFFICE SUPPLIES	47.62
			265843756		PD OFFICE SUPPLIES	81.04
			266813554		REC OFFICE SUPPLIES	141.87
					<b>Total :</b>	<b>307.40</b>
169211	10/11/2022	110846 ORDORICA, ANTHONY	AUGUST 2022		VOLUNTEER DRIVER	35.00
					<b>Total :</b>	<b>35.00</b>
169212	10/11/2022	111358 O'REILLY AUTO PARTS	136796		GTRANS AUTO PARTS	-113.56
			215092		GTRANS AUTO PARTS	-7.73
			237988		PW AUTO PARTS	77.12
			251533		PW AUTO PARTS	142.18
			258796		GTRANS AUTO PARTS	-50.24
			260560		PW AUTO PARTS	280.01
			262255		GTRANS AUTO PARTS	31.96
			263906		PW AUTO PARTS	69.15
			264050		SEWER PROGRAM SUPPLIES	440.94
			264051		SEWER PROGRAM SUPPLIES	56.81
			266383		PW AUTO PARTS	148.67
			266680		PW AUTO PARTS	105.28
			APR21,JAN,MAY-JUN 22	S	EB CREDITS	-41.00
					<b>Total :</b>	<b>1,139.59</b>
169213	10/11/2022	115810 ORKIN PEST CONTROL	232929955		PEST CONTROL - ACCT #27336703	261.00
			232929956		PEST CONTROL - ACCT #27336703	261.00
			232930898		PEST CONTROL - ACCT #27336703	211.00
					<b>Total :</b>	<b>733.00</b>
169214	10/11/2022	112281 ORTIZ, ROEL	CIT #311132830		REFUND - CITATION DISMISSED	42.00
					<b>Total :</b>	<b>42.00</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169215	10/11/2022	109165 PACIFIC FIRE AND MARINE	3431		BUS SHOP SUPPLIES	1,245.83
Total :						1,245.83
169216	10/11/2022	112189 PERFECT SCORE ATHLETIC, TRAINING CENT	09/19-10/12/22		GYMNASTICS INSTRUCTOR SERVICES	10,220.00
Total :						10,220.00
169217	10/11/2022	307108 PETTY CASH FUND	05/13-09/08		REPLENISH PETTY CASH	311.92
Total :						311.92
169218	10/11/2022	108600 PHOENIX GROUP INFORMATION, SYSTEMS	0820221211	035-01175	PARKING CONTRACT SERVICES - AUG	90.06
			082022211	035-01175	PARKING CONTRACT SERVICES - AUG	6,865.09
Total :						6,955.15
169219	10/11/2022	105574 PINNACLE PETROLEUM, INC.	0288196	037-10173	87 OCTANE REGULAR UNLEADED CAR	39,049.93
			0288197	037-10173	87 OCTANE REGULAR UNLEADED CAR	38,649.57
Total :						77,699.50
169220	10/11/2022	112279 PIVARAL-DURAN, NANCY	CIT #366132311		REFUND - CITATION DISMISSED	54.75
Total :						54.75
169221	10/11/2022	111883 PROJECT PARTNERS, INC.	10737	024-00783	PROJECT MANAGEMENT SERVICES	5,940.00
			10779	024-00783	PROJECT MANAGEMENT SERVICES	9,240.00
Total :						15,180.00
169222	10/11/2022	106092 PRUDENTIAL OVERALL SUPPLY	42764945		UNIFORM & SUPPLY RENTAL	147.63
			42764946		UNIFORM & SUPPLY RENTAL	47.44
			42764947		UNIFORM & SUPPLY RENTAL	51.20
			42764948		UNIFORM & SUPPLY RENTAL	15.35
			42764949		UNIFORM & SUPPLY RENTAL	20.90
			42764950		UNIFORM & SUPPLY RENTAL	99.00
			42764951		UNIFORM & SUPPLY RENTAL	13.30
			42766795	034-00538	CUSTODIAL SUPPLIES	2,012.28
			42766796		UNIFORM & SUPPLY RENTAL	147.63
			42766797		UNIFORM & SUPPLY RENTAL	47.44
Total :						2,602.17
169223	10/11/2022	116820 PSOMAS	187037	037-09987	GTRANS DESIGN BUILD CONSTRUCTIO	9,033.00

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169223	10/11/2022	116820 PSOMAS	(Continued)		<b>Total :</b>	<b>9,033.00</b>
169224	10/11/2022	107419 PULSAR	28515	037-10153	MARKETING SERVICES - NEW SERVIC	2,409.25
			28516	037-10153	MARKETING SERVICES - NEW SERVIC	12,234.50
					<b>Total :</b>	<b>14,643.75</b>
169225	10/11/2022	108623 PUN GROUP LLP, THE	113498	023-01413	AUDIT SERVICES DURING FY 2022-202	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
169226	10/11/2022	104868 PYRO-COMM SYSTEMS, INC.	184984	037-10078	SEMI-ANNUAL FIRE ALARM TESTING -	200.00
			184985	037-10078	SEMI-ANNUAL FIRE ALARM TESTING -	200.00
			184986	037-10078	SEMI-ANNUAL FIRE ALARM TESTING -	200.00
			186411	037-10078	FIRE ALARM MONITORING - BLDG A	135.00
			186412	037-10078	FIRE ALARM MONITORING - BLDG B	135.00
			186413	037-10078	FIRE ALARM MONITORING - BLDG C	135.00
			186812	037-10078	FIRE ALARM SECURITY MONITORING -	195.00
					<b>Total :</b>	<b>1,200.00</b>
169227	10/11/2022	112282 QUALITY JET ROOTER, INC.	PERMIT #17475		PERMIT DEPOSIT REFUND - 16411 NOF	2,000.00
					<b>Total :</b>	<b>2,000.00</b>
169228	10/11/2022	117603 QUALITY MEDICAL SERVICE	23864	037-10033	BUS FIRST AID SUPPLIES	359.69
					<b>Total :</b>	<b>359.69</b>
169229	10/11/2022	102283 QUICK COLOR PRINTING	15871		FOOD, WINE & BREW BANNERS	1,014.30
					<b>Total :</b>	<b>1,014.30</b>
169230	10/11/2022	111574 RACE COMMUNICATIONS	RC757021	023-01405	FIBER INTERNET SERVICES - OCTOBE	5,800.36
					<b>Total :</b>	<b>5,800.36</b>
169231	10/11/2022	108886 REDMON GROUP INC.	RG2021534	037-10097	GTRANS WEBSITE SUPPORT	2,325.00
					<b>Total :</b>	<b>2,325.00</b>
169232	10/11/2022	100836 RESOURCE BUILDING MATERIALS	3460160		STREET MAINT SUPPLIES	232.28
					<b>Total :</b>	<b>232.28</b>
169233	10/11/2022	118476 RICOH USA, INC.	5065610460		RICOH SP8200DN COPIER USAGE CHA	3,252.81
			9030722133		RICOH MPC3503 COPIER LEASE - CLEI	175.70

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169233	10/11/2022	118476 RICOH USA, INC.	(Continued)			
			9030722136		RICOH MPC6502SP COPIER LEASE -PF	812.95
			9030722137		RICOH PRO8100SE COPIER LEASE - PI	459.79
			9030722140		RICOH MPC3503 COPIER LEASE - CD~	236.10
			9030722141		RICOH MPC3503 COPIER LEASE - CM -	246.46
			9030770826		RICOH MPC3503 COPIER LEASE - HS~	765.13
			9030770929		RICOH MPC3503 COPIER LEASE - ADM	590.75
			9030771020		RICOH MPC3503 COPIER LEASE - SR. I	674.60
			9030771091		RICOH MPC6003 COPIER LEASE - PD 9	1,966.36
			9030771113		RICOH MPC3503 COPIER LEASE - PW~	165.00
			9030771302		RICOH MPC3503 COPIER LEASE - CHIE	648.23
			9030771493		RICOH MPC3503 COPIER LEASE - REC	187.53
					<b>Total :</b>	<b>10,181.41</b>
169234	10/11/2022	111867 RJM DESIGN GROUP	35149	024-00795	DESIGN & ENGINEERING SERVICES - /	70,618.00
			35232	024-00795	DESIGN & ENGINEERING SERVICES - /	105,926.05
					<b>Total :</b>	<b>176,544.05</b>
169235	10/11/2022	119022 SAFE MART OF SOUTHERN, CALIFORNIA, INC	93.570		PD PROGRAM SUPPLIES	38.59
			93552		BLDG MAINT SUPPLIES	83.10
					<b>Total :</b>	<b>121.69</b>
169236	10/11/2022	103185 SAFETY SERVICES COMPANY	873090		SAFETY MEETINGS : CONSTRUCTION	418.95
					<b>Total :</b>	<b>418.95</b>
169237	10/11/2022	119016 SAM'S CLUB	6494 09/15/22		GARDENA BEAUTIFUL DAY SUPPLIES	317.09
					<b>Total :</b>	<b>317.09</b>
169238	10/11/2022	119045 SAXE-CLIFFORD, PH.D., SUSAN	22-0915-6		PSYCHOLOGICAL EVALUATIONS	150.00
			22-0922-3		PSYCHOLOGICAL EVALUATIONS	150.00
			22-0922-3 09/22/22		PSYCHOLOGICAL EVALUATIONS	150.00
					<b>Total :</b>	<b>450.00</b>
169239	10/11/2022	108654 SECTRAN SECURITY INC.	22090758		ARMORED TRANSPORTATION SERVICE	224.91
					<b>Total :</b>	<b>224.91</b>
169240	10/11/2022	119233 SHERWIN-WILLIAMS CO.	9619-7		STREET MAINT SUPPLIES	330.61



Voucher List  
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169240	10/11/2022	119233 119233 SHERWIN-WILLIAMS CO.	(Continued)		<b>Total :</b>	<b>330.61</b>
169241	10/11/2022	109918 SHIGE'S FOREIGN CAR SERVICE, INC.	8092125	035-01176	2017 FORD INTRCPTR #1488142 SERVI	1,314.67
			8092465	035-01176	2018 FORD INTRCPTR #1554675 - SER	547.78
			8092535	035-01176	2018 FORD INTRCPTR #1554895 SERVI	935.33
			8092536	035-01176	2018 FORD INTRCPTR #1554674 SERVI	353.61
					<b>Total :</b>	<b>3,151.39</b>
169242	10/11/2022	112222 SMILEY AUDIO MEDIA	4427	034-00549	JAZZ FESTIVAL RADIO COVERAGE KBI	3,000.00
					<b>Total :</b>	<b>3,000.00</b>
169243	10/11/2022	110449 SOUTHBAY UNIFORM LLC	2143		CODE ENFORCEMENT UNIFORM SUPP	200.00
					<b>Total :</b>	<b>200.00</b>
169244	10/11/2022	619003 SOUTHERN CALIFORNIA EDISON	092922		LIGHT & POWER	23,809.23
					<b>Total :</b>	<b>23,809.23</b>
169245	10/11/2022	103202 SOUTHERN COUNTIES LUBRICANTS, LLC	171637		P66 GUARDOL NG-D 15W40	1,828.66
					<b>Total :</b>	<b>1,828.66</b>
169246	10/11/2022	104126 SPECTRUM	0851122091222		CABLE SERVICES - PD	75.89
					<b>Total :</b>	<b>75.89</b>
169247	10/11/2022	109892 STANTEC CONSULTING SERVICES	1960873	037-10002	GTRANS DISPATCH AREA MODIFICAT	1,139.28
			1962182	037-09851	DESIGN CONSULTING SERVICES - CN	1,019.04
			1965515	037-10002	GTRANS DISPATCH AREA MODIFICAT	339.50
			1974067	037-09851	DESIGN CONSULTING SERVICES - CN	4,325.56
					<b>Total :</b>	<b>6,823.38</b>
169248	10/11/2022	119010 STAPLES ADVANTAGE	3517018004		REC OFFICE SUPPLIES	120.22
			3517813762		PW OFFICE SUPPLIES	181.30
			3518003090		REC OFFICE SUPPLIES	59.51
					<b>Total :</b>	<b>361.03</b>
169249	10/11/2022	100609 TANK SPECIALISTS OF CALIFORNIA	31832		CERTIFIED DESIGNATED OPERATOR S	189.75
			31848		CERTIFIED DESIGNATED OPERATOR S	189.75
					<b>Total :</b>	<b>379.50</b>

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169250	10/11/2022	120027 TARGET SPECIALTY PRODUCTS, INC	INVP500920787		PARK MAINT SUPPLIES	495.20
Total :						495.20
169251	10/11/2022	111864 TCS RISK MANAGEMENT SERVICES	12256	023-01411	WORKERS COMPENSATION PROGRAM	6,375.00
			12292	023-01411	WORKERS COMPENSATION PROGRAM	6,375.00
			12387	023-01411	WORKERS COMPENSATION PROGRAM	6,375.00
Total :						19,125.00
169252	10/11/2022	107928 TELECOM LAW FIRM, P.C.	13352	032-00112	PROFESSIONAL SERVICES - EFR 3-22	2,598.00
			13379	032-00110	PROFESSIONAL SERVICES - 13200 S. V	2,598.00
			13384	032-00113	PROFESSIONAL SERVICES - 1045 W. R	2,598.00
			13467		PROFESSIONAL SERVICES - 14708 HAI	405.60
			13540	032-00111	PROFESSIONAL SERVICES - EFR #5-22	2,598.00
Total :						10,797.60
169253	10/11/2022	111487 TERACAI CORPORATION	8083308		CISCO MERAKI 5YR MV ENTERPRISE L	1,248.65
Total :						1,248.65
169254	10/11/2022	105070 T-MOBILE USA, INC.	9508460515		GPS LOCATE	100.00
Total :						100.00
169255	10/11/2022	109775 TOMS TRUCK CENTER NORTH COUNTY	1279923	037-10177	GTRANS AUTO PARTS	112.26
			1280420	037-10177	GTRANS AUTO PARTS	2,962.51
Total :						3,074.77
169256	10/11/2022	111990 TOWNSEND PUBLIC AFFAIRS, INC	18878	023-01406	CONSULTING SERVICES - SEPTEMBER	7,000.00
			18993	023-01406	CONSULTING SERVICES - OCTOBER 21	7,000.00
Total :						14,000.00
169257	10/11/2022	111481 TRIO COMMUNITY MEALS, LLC	111481	034-00544	SENIOR FEEDING PROGRAM	5,683.76
			INV2230017059	034-00544	SENIOR FEEDING PROGRAM	5,977.82
			INV2230017556	034-00544	SENIOR FEEDING PROGRAM	6,319.40
Total :						17,980.98
169258	10/11/2022	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	BEEMAN 09/22/22		CAL CARD STATEMENT 08/23-09/22/22	834.11

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169258	10/11/2022	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	(Continued)			
			CRESPO 09/22/22		CAL CARD STATEMENT 08/23-09/22/22	3,446.05
			FCC 09/22/22		CAL CARD STATEMENT 08/23-09/22/22	4,216.19
			HR 09/22/22		CAL CARD STATEMENT 08/23-09/22/22	326.72
			LEWIS 09/22/22		CAL CARD STATEMENT 08/23-09/22/22	726.90
			OROZCO 09/22/22		CAL CARD STATEMENT 08/23-09/22/22	2,030.58
			PYNN 09/22/22		CAL CARD STATEMENT 08/23-09/22/22	13,258.22
			RIGG 09/22/22		CAL CARD STATEMENT 08/23-09/22/22	15.74
					<b>Total :</b>	<b>24,854.51</b>
169259	10/11/2022	109220 U.S. BANK EQUIPMENT FINANCE	483612933		RICOH MPC4503 COPIER LEASE - CD	151.70
					<b>Total :</b>	<b>151.70</b>
169260	10/11/2022	104692 ULINE	153834289		BUS SHOP SUPPLIES	67.66
					<b>Total :</b>	<b>67.66</b>
169261	10/11/2022	103227 UNIPLAN ENGINEERING, INC.	800153-02	024-00830	DESIGN & CMI SERVICES - PEDESTRIA	23,000.00
					<b>Total :</b>	<b>23,000.00</b>
169262	10/11/2022	111843 VERITONE	101001	035-01179	SOFTWARE FOR TRAFFIC DATA	8,700.00
					<b>Total :</b>	<b>8,700.00</b>
169263	10/11/2022	122050 VERIZON WIRELESS	9915501970		PW CELL PHONE SERVICE	928.98
					<b>Total :</b>	<b>928.98</b>
169264	10/11/2022	104107 WAXIE SANITARY SUPPLY	81180461		BUS WASH SUPPLIES	222.22
					<b>Total :</b>	<b>222.22</b>
169265	10/11/2022	123350 WEST COAST SAND & GRAVEL, INC.	537942		STREET MAINT SUPPLIES	869.13
					<b>Total :</b>	<b>869.13</b>
169266	10/11/2022	110370 WESTERN COLLISION CENTER, INC	1080	035-01177	2021 FORD INTRCPTR #1614738 BODY	852.63
					<b>Total :</b>	<b>852.63</b>
169267	10/11/2022	123050 WILLIAMS SCOTSMAN, INC.	9015344562	035-01178	MODULAR BUILDING RENTAL CPX-804	2,212.87
					<b>Total :</b>	<b>2,212.87</b>
169268	10/11/2022	105568 WORTHY, PATRICIA	AUGUST 2022		VOLUNTEER DRIVER	35.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
169268	10/11/2022	105568 WORTHY, PATRICIA	(Continued) DEC 2021 MAR 2022 NOVEMBER 2021		VOLUNTEER DRIVER VOLUNTEER DRIVER VOLUNTEER DRIVER	15.00 25.00 20.00
Total :						95.00
169269	10/11/2022	125001 YAMADA COMPANY, INC.	82327 82341 82368		TREE PROGRAM SUPPLIES PARK MAINT SUPPLIES PARK MAINT SUPPLIES	330.58 13.50 95.21
Total :						439.29
169270	10/11/2022	104934 ZUMAR INDUSTRIES, INC.	97694		SIGNS/SIGNALS SUPPLIES	475.77
Total :						475.77
178 Vouchers for bank code : usb						Bank total : 2,376,517.89
178 Vouchers in this report						Total vouchers : 2,376,517.89

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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By: [Signature]  
Director of Administrative Services

This is to certify that the claims or demands covered by checks listed on pages 1 to 21 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

\_\_\_\_\_  
Councilmember                      Date



**TO: THE HONORABLE MAYOR AND CITY COUNCIL**  
**SUBJECT: PERSONNEL REPORT**

1. Report the count of confirmed COVID-19 employee cases.  
Total Count: Two-Hundred and Twelve (212)
  - a. Administrative Services Department: Nine (9)
  - b. City Clerk's Office: Four (4)
  - c. Elected & City Manager's Offices: One (1)
  - d. Community Development Department: Six (6)
  - e. Transportation Department: Sixty-Five (65)
  - f. Police Department: Forty-Nine (49)
  - g. Public Works Department: Thirty-Six (36)
  - h. Recreation & Human Services Department: Forty-Two (42)
2. Request City Council approval of the Side Letter Agreement between the City and the Gardena Police Officers Association ("GPOA") regarding Sergeant Special Duty Pay. The Side Letter Agreement (attached) reflects the current names of the Bureaus within the Police Department, and includes all eligible bureaus for the specified benefit. At this time, one additional Sergeant will be eligible to receive this pay. Additionally, the new language was revised to be in-line with CalPERS requirements.
3. Report the Probationary Appointment of the following individuals:
  - a. **DAMIAN COLE** to the position of Police Trainee, Schedule 200 (\$6,364.00/month), with the Police Department effective September 26, 2022.
  - b. **JESSICA ANDERSON** to the position of Police Trainee, Schedule 200 (\$6,364.00/month), with the Police Department effective September 27, 2022.
  - c. **ANTONIO REYES** to the position of Police Trainee, Schedule 200 (\$6,364.00/month), with the Police Department effective September 28, 2022.
  - d. **JANESE GILLIS** to the position of Police Service Officer, Schedule 42 (\$4,531 – \$5,783/month), with the Police Department effective October 3, 2022.
4. Report the Release of Probation for Police Officer **LUIS CASTILLO VILLEGAS** from the Police Department, effective September 29, 2022.
5. Report the medical separation of **CHRISTIAN OVANDO**, Police Service Officer, of the Police Department, effective September 14, 2022.
6. Report the Recruitment for the Closed/Promotional position of Police Sergeant (Police Department). This recruitment is scheduled to close November 22, 2022.
7. Report the Recruitment for the Open/Competitive position of Transit Mechanic (Transportation Department). This recruitment is open until filled.
8. Report the Recruitment for the Open/Competitive position of Risk Management Analyst (Administrative Services Department). This recruitment is open until filled.

9. Report the Recruitment for the Open/Competitive position of Family Child Care Education Assistant II (Recreation and Human Services Department). This recruitment is open until filled.
10. Report the Recruitment for the Open/Competitive position of Administrative Analyst II (Various Departments). This recruitment is open until filled.
11. Report the Recruitment for the Open/Competitive position of Public Works Inspector (Public Works Department). This recruitment is open until filled.
12. Report the Recruitment for the Open/Competitive position of Human Services Coordinator (Recreation Department). This recruitment is set to close October 19, 2022.
13. Report the Recruitment for the Open/Competitive position of General Building Inspector (Community Development Department). This recruitment is open until filled.
14. Report the Recruitment for the Open/Competitive position of Permit/Licensing Technician II (Community Development Department). This recruitment closed September 28, 2022.

**SIDE LETTER OF AGREEMENT**  
**City of Gardena**  
**And**  
**Gardena Police Officers Association**  
**September 29, 2022**

The City of Gardena (City) and Gardena Police Officers Association (GPOA) (collectively, the "Parties") enter into this Side Letter of Agreement and hereby agree to the following:

1. In August 2019, the Parties entered into a Memorandum of Understanding (MOU) with effective dates of August 1, 2019 through July 31, 2024. Thereafter, the Parties met and conferred regarding the modification of the MOU section on Sergeant Special Duty Pays.
2. The Parties agree to modify the MOU as follows: Article II – Compensation, Section 6 – Sergeant Special Duty Pay shall now read:
  - A. **QUALIFICATION:** Sergeants assigned to the following Special Duty assignments will receive special duty pay:
    - i. Detective Bureau
    - ii. Investigative Bureau– Special Tasks Response Team (STRT)
    - iii. Investigative Bureau– Special Investigations Unit (SIU)
    - iv. Investigative Bureau- Traffic Unit
    - v. Administrative Bureau
  - B. **COMPENSATION:** In consideration for routinely and consistently being assigned in the above-referenced special duty assignments, sergeants will receive four hundred and twenty dollars (\$420.00) per month in compensation. The Chief of Police retains full discretion over the assignment and removal of sergeants with respect to any position within the Department, including the above-referenced Special Duty assignments.”
3. It is the intent of the Parties that the agreed-to modifications, unless otherwise addressed in this Side Letter Agreement, shall be permanent changes for the term of 2019-2024 MOU.

MSTH



This Side Letter Agreement is not intended to waive the Parties' respective legal rights or the rights of the individual members of the GPOA under the laws of the State of California. Additionally, this Side Letter of Agreement is not meant to confer any new benefit, or to remove any prior benefit, other than what is provided for above.

Agreed to on this 29<sup>th</sup> day of September 2022 by the Parties' authorized representatives.

Representative for the City:



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Clint Osorio  
City Manager

Representative for the GPOA:



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Matthew Hassoldt  
Union President

9/29/22

WCH



# **City of Gardena**

## **Gardena City Council Meeting**

### **AGENDA REPORT SUMMARY**

Agenda Item No. 8.E  
Section: CONSENT CALENDAR  
Meeting Date: October 11, 2022

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6603, Repealing Resolution No. 6563, and Adopting a New Conflict of Interest Code

**CONTACT: CITY CLERK**

**COUNCIL ACTION REQUIRED:**

Adopt Resolution No. 6603

**RECOMMENDATION AND STAFF SUMMARY:**

It is respectfully recommended that the City Council adopt Resolution No. 6603, amending the City of Gardena's Conflict of Interest Code and repealing Resolution No. 6563, which is being presented for adoption pursuant to the California Political Reform Act, Government Code Section 87306.5, requiring all public agencies to review their Conflict of Interest Code to ensure they are up to date and meet current legal requirements. Attached to Resolution No. 6603 is the Appendix containing the revised list of designated positions due to additions, deletions, and reclassifications.

**FINANCIAL IMPACT/COST:**

N/A

**ATTACHMENTS:**

[RESO NO 6603 -New Conflict of Interest Code w-Appendix 10-11-22.pdf](#)

APPROVED:

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Clint Osorio, City Manager

## RESOLUTION NO. 6603

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, REPEALING RESOLUTION NO. 6563, AND ADOPTING A NEW CONFLICT OF INTEREST CODE

WHEREAS, pursuant to the Political Reform Act (Government Code section 81000 et seq), every local government agency is required to adopt and promulgate a Conflict of Interest Code for those persons, other than those designated by the Government Code, whose positions involve the making or participation in the making of decisions which may have a foreseeable material effect on any financial interest; and

WHEREAS, pursuant to the Political Reform Act, every local government agency is required to periodically review its Conflict of Interest Code; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regulations Section 18730, which contains the terms of a standard model Conflict of Interest Code which can be incorporated by reference and which will automatically be amended to conform to any amendments required by the Fair Political Practices Commission; and

WHEREAS, the previously adopted Conflict of Interest Code adopted by Resolution No. 6563 has become outdated due to certain amendments made to the Appendix attached thereto; and

WHEREAS, the City Council has determined that the attached Appendix accurately sets forth those positions which should be designated and the categories of financial interests which should be made reportable;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Resolution No. 6563 is hereby repealed.

SECTION 2. The terms of section 18730 of Title 2 of the California Code of Regulations, which sets forth the model Conflict of Interest Code, and any amendments thereto duly adopted by the Fair Political Practices Commission, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference by the City of Gardena as its Conflict of Interest Code.

SECTION 3. Notwithstanding the disclosure category requirements for the designated employee, any person filing an initial statement or an assuming office statement shall be required to disclose any reportable investments, business positions,

and interests in real property held on the effective date of the Conflict of Interest Code and income received during the 12 months prior to the effective date of the code or the date of assuming office, whichever is applicable, in accordance with the Conflict of Interest Code herein adopted by the City.

SECTION 4. This Resolution shall take effect immediately.

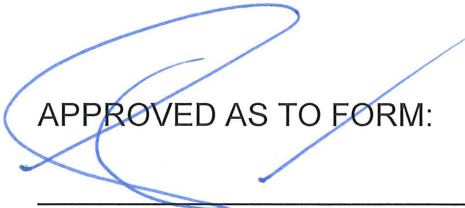
SECTION 5. The City Clerk shall certify to the passage and adoption of this resolution, shall cause the same to be entered in the book of resolutions of said City and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved and adopted this 11th day of October, 2022.

\_\_\_\_\_  
TASHA CERDA, Mayor

ATTEST:

\_\_\_\_\_  
MINA SEMENZA, City Clerk

A large, stylized handwritten signature in blue ink, consisting of a large loop and a long horizontal stroke.

\_\_\_\_\_  
CARMEN VASQUEZ, City Attorney

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**APPENDIX**  
**Resolution No. 6603**

<b><u>Designated Position Category</u></b>	<b><u>Disclosure</u></b>
ACCOUNTING/FINANCE MANAGER.....	1
ADMINISTRATION SERVICES MANAGER.....	2
ADMINISTRATIVE AIDE .....	2
ADMINISTRATIVE ANALYST I .....	2
ADMINISTRATIVE ANALYST II .....	2
ADMINISTRATIVE ANALYST III .....	2
ADMINISTRATIVE COORDINATOR.....	2
ADMINISTRATIVE MANAGEMENT ANALYST I.....	2
ADMINISTRATIVE SUPPORT SERVICES SUPERVISOR.....	2
ASSISTANT CITY ATTORNEY .....	1
ASSISTANT PUBLIC WORKS DIRECTOR/CITY ENGINEER.....	1
ASSISTANT TO CITY MANAGER .....	1
ASSOCIATE ENGINEER .....	3
BUILDING MAINTENANCE LEAD .....	3
CHIEF OF POLICE.....	1
CHIEF FISCAL OFFICER .....	1
CITY ATTORNEY.....	1
CITY ENGINEER.....	1
CITY MANAGER .....	1
CODE ENFORCEMENT OFFICER.....	3
COMMUNITY DEVELOPMENT MANAGER .....	1
COST ACCOUNTANT .....	1
DEPUTY CITY ATTORNEY .....	1
DEPUTY CITY CLERK/RECORDS MANAGEMENT OFFICER.....	3
DEPUTY CITY TREASURER.....	1
DIRECTOR OF ADMINISTRATIVE SERVICES.....	1
DIRECTOR OF COMMUNITY DEVELOPMENT.....	1
DIRECTOR OF PUBLIC WORKS .....	1
DIRECTOR OF RECREATION & HUMAN SERVICES .....	1
DIRECTOR OF TRANSPORTATION.....	1
ECONOMIC DEVELOPMENT ANALYST .....	1
ECONOMIC DEVELOPMENT MANAGER.....	1
EQUIPMENT MAINTENANCE SUPERINTENDENT .....	3
EXECUTIVE ASSISTANT TO CHIEF OF POLICE.....	1
EXECUTIVE OFFICE ASSISTANT .....	1
FACILITIES MAINTENANCE SUPERVISOR.....	3
FAMILY CHILD CARE MANAGER.....	1
FINANCIAL SERVICES MANAGER.....	1
FINANCIAL SERVICES TECHNICIAN .....	1
FLEET MAINTENANCE SUPERVISOR.....	2

GENERAL BUILDING INSPECTOR.....	3
GRAPHICS TECHNICIAN.....	2
HOMELESS COORDINATOR.....	2
HUMAN RESOURCES ANALYST.....	2
HUMAN RESOURCES, SENIOR ANALYST.....	2
HUMAN RESOURCES MANAGER.....	2
HUMAN RESOURCES TECHNICIAN.....	2
INFORMATION TECHNOLOGY COORDINATOR.....	2
INFORMATION TECHNOLOGY MANAGER.....	2
INFORMATION TECHNOLOGY SUPERVISOR.....	2
INFORMATION TECHNOLOGY SYSTEMS ANALYST.....	2
JOINT POWERS AUTHORITY ACCOUNTANT.....	1
JUNIOR ACCOUNTANT.....	2
MEAL SERVICES COORDINATOR.....	2
PARK MAINTENANCE SUPERINTENDENT.....	3
PAYROLL / PERSONNEL TECHNICIAN.....	2
PAYROLL SPECIALIST.....	2
PLAN CHECK ENGINEER.....	1
PLANNING ASSISTANT.....	2
POLICE CAPTAIN.....	1
POLICE CHIEF.....	1
POLICE LIEUTENANT.....	1
PRINCIPAL CIVIL ENGINEER.....	1
PROGRAM COORDINATOR.....	2
PUBLIC INFORMATION OFFICER.....	1
PUBLIC WORKS SUPERINTENDENT.....	2
RECREATION & HUMAN SERVICES SUPERINTENDENT.....	3
RECREATION PROGRAM ADMINISTRATOR.....	1
RECREATION SERVICES MANAGER.....	3
RECREATION SUPERVISOR.....	2
RISK MANAGEMENT ANALYST.....	1
SENIOR ACCOUNTANT.....	1
SENIOR ACCOUNT CLERK.....	2
SENIOR ADMINISTRATIVE ANALYST.....	3
SENIOR PLANNER.....	1
STREET MAINTENANCE SUPERINTENDENT.....	3
TRANSIT ADMINISTRATIVE OFFICER.....	2
TRANSIT ADMINISTRATIVE SUPERVISOR.....	2
TRANSIT MAINTENANCE COORDINATOR.....	2
TRANSIT MAINTENANCE MANAGER.....	2
TRANSIT MARKETING COORDINATOR.....	2
TRANSIT OPERATIONS COORDINATOR.....	2
TRANSIT OPERATIONS MANAGER.....	2
TRANSIT OPERATIONS OFFICER.....	2
TRANSIT PARTS/STOREROOM COORDINATOR.....	2
TRANSIT PLANNING AND SCHEDULING ANALYST.....	2

TRANSIT TRAINING AND SAFETY SUPERVISOR .....	2
TRANSPORTATION OPERATIONS SUPERVISOR.....	2
TRANSPORTATION ROUTE SUPERVISOR.....	2

COMMISSIONERS

Planning and Environmental Quality Commission .....	1
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CONSULTANT

Consultant, as defined in Title 2, California Code of Regulations, §18704.6, shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The City Manager may determine, in writing, that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon the description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

DISCLOSURE CATEGORIES

Category 1:

Persons in this category shall be required to disclose: investments; interests in real property and interests in real property held by business entities and trusts; income, loan income, and gifts; business positions; and commission income, income and loans to business entities and income from real property.

Category 2:

Persons in this category shall be required to disclose: investments; income; gifts; and business positions.

Category 3:

Persons in this category will be required to disclose: investments; interests in real property and interests in real property held by business entities or trusts; income; gifts; and business positions.



# **City of Gardena**

## **Gardena City Council Meeting**

### **AGENDA REPORT SUMMARY**

Agenda Item No. 8.F  
Section: CONSENT CALENDAR  
Meeting Date: October 11, 2022

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Acceptance and Notice of Completion for the Pedestrian Safety Improvements FY 2021-2022 Project, JN 993

**CONTACT: PUBLIC WORKS**

**COUNCIL ACTION REQUIRED:**

**RECOMMENDATION AND STAFF SUMMARY:**

Staff respectfully recommends that the City Council accept the work and order the recordation of the Notice of Completion for the Pedestrian Safety Improvements FY 2021-2022 Project, JN 993.

This project removed and replaced 1,270 linear feet of curb and gutter, 10,735 square feet of sidewalk, replaced two alley driveway approaches and installed 40 new street trees.

Sufficient funds to complete this project were appropriated by City Council in the FY 2021-2022 Capital Improvement Budget using Measure R Local Funds and SB 821 Funds.

**FINANCIAL IMPACT/COST:**

Amount of Expense: \$373,427.75

Funding Source: Measure R and SB 821 Funds

**ATTACHMENTS:**

[NOC\\_JN 993.pdf](#)

APPROVED:

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Clint Osorio, City Manager



RECORDING REQUESTED BY:  
WHEN RECORDED MAIL TO:

**Mina Semenza, City Clerk**

**1700 W. 162nd Street**

**Gardena, CA 90247**

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

### NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that:

1. The undersigned is the duly authorized representative of the City of Gardena, a Municipal Corporation of the State of California located within the County of Los Angeles in said State at 1700 West 162 Street, Gardena, California 90247.
2. That on the 12th day of April, 2022, the City Council of said City entered into contract with Ruiz Concrete and Paving Inc. whose address is 1344 Temple Ave. Long Beach, Ca. 90804 for the improvement titled Pedestrian Safety Improvements FY 2021-2022 Project, JN 993 in accordance with City of Gardena Plans and Specifications.
3. That all of the work and improvement was located at Various Locations in said City. The owner of the location is the City of Gardena.
4. That all of the work and improvement contemplated in and under said contract was substantially completed on Sept 28, 2022.
5. That the City Council formally accepted this work and improvement on Oct. 11, 2022.
6. That the Surety on the Performance Bond and the Labor and Material Bond of said Contractor under said contract was, and is, the Western Surety Company whose address is 151 N. Franklin St., 17<sup>th</sup> Floor, Chicago, IL 60606

The undersigned, being first duly sworn, states: That he is the duly authorized representative of the City of Gardena, the political subdivision of the State of California which conducted the proceedings for the improvement titled Pedestrian Safety Improvements FY 2021-2022 Project, JN 993 in said City, that he has read the foregoing "Notice of Completion" and knows the facts recited therein are true.

IN WITNESS THEREOF, I have hereunto subscribed my name as the duly authorized representative of said City this \_\_\_\_ day of \_\_\_\_\_ 2022.

City of Gardena

JESUS DE CASTRO



# **City of Gardena**

## **Gardena City Council Meeting**

### **AGENDA REPORT SUMMARY**

Agenda Item No. 8.G  
Section: CONSENT CALENDAR  
Meeting Date: October 11, 2022

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve Carnival Contract with CM AMUSEMENT for Fall Carnival at Mas Fukai Park on Friday, October 28 through Sunday, October 30, 2022

**CONTACT: RECREATION AND HUMAN SERVICES**

**COUNCIL ACTION REQUIRED:**

**RECOMMENDATION AND STAFF SUMMARY:**

A prior agreement was submitted for City Council approval upon approval the vendor gave notice that they would be unable to provide services on the date specified. Hence, CM AMUSEMENT, was secured and able to provide the services required.

Staff respectfully recommends that Council approve the attached Carnival Contract with CM AMUSEMENT. The carnival will be held on Friday, October 28 through Sunday, October 30, 2022 at Mas Fukai Park. CM AMUSEMENT specializes in providing amusement parks to entities throughout Southern California including the greater Los Angeles Area. The company provides rides, games, and food for medium and large scale events. The company is committed to safety and abides to applicable laws and regulations. Routine inspections related to the rides and games provided will be done daily and ongoing throughout the day. A carnival manager will be on site during all open hours. A licensed and bonded security guard will be scheduled from 2:30 PM to close as well as patrolling by the City of Gardena Police Department. The City of Gardena Recreation Division has been using carnivals as a fundraiser since 1987, and will be the beneficiary of funds earned, according to the contract specifications. This carnival serves as a fundraiser for sports and various recreation programs providing funding for scholarships, equipment, transportation, banquets and other activities as funds allow.

**FINANCIAL IMPACT/COST:**

Funding Source: No general funds will be used.

Anticipated Revenue: Will be based on attendance and participant spending

**ATTACHMENTS:**

[CM Amusement Carnival Contract.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is centered within a light gray rectangular box.

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Clint Osorio, City Manager

## AGREEMENT

THIS AGREEMENT, made and entered into this 5<sup>th</sup> day of October, 2022, at Gardena, Los Angeles County, California, by and between the City of Gardena, a municipal corporation of the State of California ("City") and CM Amusement, 11721 Whittier Blvd. #503, Whittier, CA 90601, a corporation authorized to do business in the State of California ("Vendor"). Based on the mutual covenants and agreements set forth herein, the Parties hereto agree as follows:

### 1. RECITALS

- A. The City desires to host a Fall Celebration with Carnival Festivities (the "Carnival") at Mas Fukai Park, 15800 S. Brighton Avenue, on **Friday, October 28 through Sunday, October 30, 2022.**
- B. The operating hours shall be as follows:  
  
**Friday, October 28, 5PM – 11PM,  
Saturday, October 29, 2PM -11PM  
Sunday, October 30, 2PM – 10PM**
- C. The City desires to have entertainment and refreshments available at said Carnivals, including the availability of rides as defined herein.
- D. Vendor represents that it is able and qualified to provide such entertainment and refreshments and the City desires to contract with Vendor for the same.
- E. The City will have the option to provide up to five (5) booths for information or vending.

### 2. RIDES TO BE PROVIDED BY VENDOR:

Vendor shall provide a minimum of five (5) Spectacular rides, and a minimum of 15 Major and Kiddie rides at each Carnival. City will make the selection of rides from a list of available rides before Carnival set-up begins. Total of 15 to 18 rides. Additional rides shall be provided if the City so desires. The precise number of rides will be dependent upon what the park grounds area will safely accommodate. If the grounds will accommodate less than 18 rides, then the City of Gardena will choose which rides to be provided.

The rides shall always be in place and operating during the operating hours of the Carnivals. The rides shall be maintained in a good and safe working order and display appropriate licensing.

### 3. TICKET SALES

- A. Vendor shall supply the tickets to be sold.

- B. Vendor shall supply a minimum of two air-conditioned ticket booths from which tickets are to be sold during Carnival operating hours. City shall have the option of selling ride tickets at the Carnival or allowing Vendor to sell the tickets. In either case, Vendor will not receive compensation for selling the tickets unless a separate written agreement is entered between the parties.
- C. All tickets sold on the Carnival grounds on **October 28, 29 and 30, 2022** will be offered as follows.
  - a). **“Pre-Sale Wristbands” (PSW)**: This special wristband shall cost \$25.00. The wristband will allow one to ride any ride by showing the wristband at a ride entrance. Vendor shall supply the wristbands (at the discretion of City). PSW tickets will be sold at the City of Gardena Recreation Division Office. Last day to purchase tickets from the Recreation Division office will be 4:00 pm, Friday, October 28, 2022.
  - b). **Traditional Individual Tickets** shall also be available and priced as follows. Tickets will be offered at \$. 50 per ticket and rides will require 6 to 12 tickets per ride, rate set by the vendor.

4. GAMES.

Vendor shall provide and operate 15 to 18 Carnival games.

5. REFRESHMENTS.

Vendor shall supply one refreshment trailer for food items that will consist of: Cotton Candy; Corn Dogs; Popcorn; Snow Cones; Candy Apples; Nachos; Hotdogs and deep-fried Burritos.

6. ADVERTISEMENT.

Vendor shall be responsible for promotion of the Carnival.

- A. Vendor shall supply one hundred (100) posters in a reasonable time, prior to each event, for each Carnival at no cost to the City. The City may request, and Vendor shall supply, additional posters at the time of the initial delivery. The posters shall be approximately sixteen inches (16”) by twenty-four (24”) in size.
7. **ELECTRICITY.** Vendor agrees to supply a generator trailer to power the rides, food and game booths located on the Carnival grounds during Carnival hours. This power will provide electrical outlets for food preparation units and lights to each booth. Vendor will be responsible for connecting game and food booth lights, and food booths will be responsible for connecting their electrical cooking utensils to the provided electrical outlets.



8. SECURITY. The City shall supply a security guard from a licensed and bonded security firm for the Carnival grounds during the evening operating hours of 6:00 PM to close.
9. SET-UP/BREAK-DOWN.
  - A. Vendor shall set-up only during the hours of 6:00 PM beginning on Sunday, October 23, 2022, and shall breakdown only during the hours of 7:00 AM until 6:00 PM on the Monday and Tuesday following each Carnival event date. The Carnival will cease to operate including generators at closing time or sooner on each operating date except Sunday. On Sunday, October 30, 2022, the Carnival will close at 10PM and the generators and all activities will cease by 11PM. Vendor shall remove the Carnival in its entirety by 7:00 PM Tuesday, November 1, 2022 following the Carnival event date. In consideration of the residents who live around Mas Fukai Park (carnival location), Vendor and its workers shall abide by the operating hours set forth in Section 1.B., above and the set-up and break-down hours set forth in this paragraph (9). Violation of this Section may result in the loss of the Security Deposit as provided in Section 17 below.
  - B. The carnival company will store all equipment on the field known as Diamond #1.
  - C. Violation of this section may result in the loss of the security deposit as provided in Section 17 below.
10. TERMINATION. City may terminate this Agreement, with or without cause, by giving ten (10) days written notice to the other party.
11. COMPENSATION. Vendor shall pay compensation to the City as follows:
  - A. FOR THE RIDES:

City shall receive Twenty-Five Percent (25%) of the gross ticket sales received by Vendor for such rides.
  - B. FOR THE GAMES:

CITY shall receive a fee of one hundred dollars (\$100.00) compensation for games supplied.
  - C. FOR THE REFRESHMENTS:

CITY will receive a fee of one hundred dollars (\$100.00) compensation for refreshment booths supplied.

- D. Vendor shall make payment in the form of a check to the City of Gardena no later than midnight Sunday, October 30, 2022, following the close of the Carnival.
- E. Vendor will submit a financial report including revenue and expense detail for the carnival. Each report shall be either mailed or delivered to the Recreation and Human Services Department within 7 days of the close of the carnival.

13. INSURANCE REQUIREMENTS

- A. COMMENCEMENT OF WORK. Vendor shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Vendor must have and maintain in place all the insurance coverage required in this Section. Vendor insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all the requirements of this Section and Vendor shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Vendor's insurance may cover all subcontractors.
- B. INSURANCE COMPANY REQUIREMENTS. Insurers admitted doing business in the State of California shall issue all insurance policies used to satisfy the requirements imposed hereunder. Insurers shall have a current Best's rating of not less than A-: VII, unless otherwise approved by City.
- C. COVERAGE, LIMITS, AND POLICY REQUIREMENTS. Vendor shall maintain the types of coverage and limits indicated below:
  - 1) COMMERCIAL GENERAL LIABILITY INSURANCE - a policy for occurrence coverage for bodily injury, personal injury and property damage, including all coverage provide by and to the extent afforded by Insurance Services Office Form CG2010 ed. 10/93 or 11/85, with no special limitations affecting City. The limit for all coverages under this policy shall be no less than two million dollars (\$2,000,000.00) per occurrence.
  - 2) COMMERCIAL AUTO LIABILITY INSURANCE - a policy including all coverage provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than two million dollars (\$2,000,000.00) per accident.



D. **POLICY REQUIREMENTS.** The policies set forth shall comply with the following, as evidenced by the policies or endorsements to the policies:

- 1) The City, its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy.
- 2) The insurer shall agree to provide City with thirty (30) days prior written notice, return receipt requested of any cancellation, non-renewal or material change in coverage.
- 3) For any claims with respect to the Services covered by this Agreement, Vendor insurance coverage shall be primary insurance as respects the City, its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its elected and appointed officers, employees, agents, and volunteers shall be excess of Vendor insurance and shall not contribute with it.

E. **WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE** - A policy, which meets all statutory, benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted doing business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

F. **ADDITIONAL REQUIREMENTS.** The procuring of such required policies of insurance shall not be construed to limit Vendor's liability hereunder or to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Vendor in writing of changes in the insurance requirements. If Vendor does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within thirty (30) days of receipt of such notice, Vendor shall be deemed in default hereunder.

G. **DEDUCTIBLES.** Any deductible or self-insured retention over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retention with respect to City, its officers, employees, agents and volunteers, (with additional premium, if any to be paid by Vendor) or Vendor shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses.



- H. VERIFICATION OF COMPLIANCE. Vendor shall furnish City and Recreation and Human Services Department office with original policies or certificates and endorsements effecting coverage required by the Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by the Agreement, Vendor shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by other proof of payment satisfactory to City. Vendor shall provide full copies of any requested policies to City within three (3) days of such request by City.
- I. TERMINATION FOR LACK OF REQUIRED COVERAGE. If Vendor, for any reason fails to have in place, always during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Vendor's expense and/or terminate this Agreement.
14. INDEMNIFICATION. Vendor shall defend, indemnify and hold harmless City, its officers, agents, employees, and volunteers from any and all claims, liabilities, expenses or consequential damages of any nature, including attorney's fees arising out of, or in any way connected with performance of this Agreement by Vendor, Vendor agents, employees, subcontractors, or independent contractors hired by Vendor. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Vendor.
15. RESTORATION OF PREMISES. By **Tuesday, November 1, 2022**, Vendor shall restore park facilities to the condition they were in prior to installing entertainment and refreshment facilities. The Carnival is required to cover any cost of the repairs to damages caused by the Carnival. Failure to properly restore the park facilities or cover any costs for damages of the facility may constitute cause for denying any future contracts with vendor.
16. INDEPENDENT CONTRACTOR. Vendor is and shall always remain as to the City a wholly independent contractor. Neither the city nor any of its officers, employees, agents or volunteers shall have control over the conduct of Vendor or any of its officers, employees or agents.
17. SECURITY DEPOSIT Vendor shall post a refundable \$1,000 cash or check deposit with the City. This security deposit shall cover any damage, which may occur to the facility at Mas Fukai Park that is related to the Carnival, including costs incurred due to a failure of Vendor to restore the premises in accordance with Section 15, above. Should the City need to draw upon the deposit after said Carnival, Vendor shall restore the amount of the deposit to \$1,000 or whichever is greater.

18. **ELECTRICAL PERMIT.** Vendor agrees to timely apply for, and secure permits required by the City Building Code. Carnival will not be permitted to begin without such permit. City shall waive fees for the electrical permit.
19. **LICENSES.** Vendor shall, always during the term of this Agreement, have in full force and effect, all licenses required of it by law, including but not limited to, a City Business License. The City Business License for Vendor shall be in good standing before an electrical permit shall be issued. Vendor shall be responsible for payment of business license fees.
20. **ASSIGNMENT.** Vendor shall not assign or subcontract any of its obligations pursuant to this Agreement, nor any part thereof, without the prior written consent of the City.
21. **NOTICE.** Whenever it shall be necessary for either party to serve notice on the other respecting this Agreement, such notice shall be written and shall be given by personal service upon the party to be notified, or by deposit of the same in the custody of the United States Postal Service, postage prepaid, addressed to the party to be notified as follows:

CITY:           City of Gardena  
                  Clint Osorio, City Manager  
                  1700 West 162<sup>nd</sup> Street  
                  Gardena, California 90247

CARNIVAL: CM Amusement  
                  Ron Waldman, Manager  
                  11721 Whittier Blvd. #503  
                  Whittier, CA 90601

A notice shall be deemed to have been served upon the date of personal service or three (3) calendar days after the same has been deposited in the United States Postal Service.

22. **WAIVER OR BREACH.** No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.
23. **COMPLIANCE WITH LAWS.** Vendor shall comply with all applicable laws, ordinances, codes, and regulations, of the federal, state, and local government.
24. **CONFLICT OF INTEREST AND REPORTING.** Vendor shall always avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Vendor shall comply with the



City's Conflict of Interest reporting requirements. Vendor understands that pursuant to Gardena Municipal Code section 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an office holder, until the completion of services to be performed under this Agreement.

25. **AUTHORITY TO EXECUTE.** The persons executing this agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.
26. **ATTORNEY'S FEES.** In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recovery of attorney's fees and court costs from the opposing party.
27. **PREPARATION OF AGREEMENT.** Should interpretation of this Agreement, or any portion thereof be necessary, it is deemed that this Agreement was prepared by the parties jointly and equally and shall not be interpreted against either party on the ground that one party prepared the Agreement or caused it to be prepared.
28. **SEVERABILITY.** If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.
29. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between City and Vendor. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.

IN WITNESS WHEREOF, the City and Vendor have executed this Agreement the date and year first above written.


CITY

\_\_\_\_\_  
MAYOR OF THE CITY OF GARDENA

ATTEST \_\_\_\_\_  
City Clerk


APPROVED AS TO FORM:

BY:

  
\_\_\_\_\_  
City Attorney

VENDOR:

BY:

  
\_\_\_\_\_  
Ron Waldman, Manager, CM Amusement

TITLE: MANAGER



# **City of Gardena**

## **Gardena City Council Meeting**

### **AGENDA REPORT SUMMARY**

Agenda Item No. 14.A  
Section: DEPARTMENTAL  
ITEMS - ELECTED & CITY  
MANAGER'S OFFICES  
Meeting Date: October 11, 2022

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6584, Adopting Council Policy No. 22-01-City of Gardena Electronic Signature Use Policy

#### **COUNCIL ACTION REQUIRED:**

Adopt Resolution No. 6584

#### **RECOMMENDATION AND STAFF SUMMARY:**

The Uniform Electronic Transactions Act ("UETA" codified at Civ. Code § 1633.1 et seq.) generally governs the use of "electronic signatures" by parties to a transaction, and Government Code section 16.5 governs the specific use of "digital signatures" (a type of electronic signature) by and in transactions with public entities.

Electronic signatures have become increasingly common in public and private transactions, particularly during the COVID-19 pandemic.

Accordingly, the City desires to implement industry best practices using electronic records and electronic signatures to effectively manage documents in accordance with California state law.

Over the past several years, the City has invested in, and continues to improve, citywide business processes. The City has implemented the use of an agenda management system that provides a digital workflow removing the creation of paper documents for that process. A State of California compliant digital signing application may be used for the digital signing of resolutions, ordinances, minutes, contracts and other documents as appropriate.

The proposed Council Policy No. 22-01-City of Gardena Electronic Signature Use Policy (Policy), attached as Exhibit A to proposed Resolution No. 6584 establishes guidelines for the use and acceptance of electronic signatures used to conduct official business in the City. This Policy allows the use of electronic signatures in lieu of manual signatures, when permitted by law, and establishes when an electronic signature may replace a manual signature. At this time, only the following classes of documents would be permitted for electronic signature:

1. Contracts/Agreements and Amendments that do not require notarization
2. City Council Resolutions
3. City Council Ordinances
4. City Council Minutes

Staff recommends that the City Council adopt Resolution No. 6584.

**FINANCIAL IMPACT/COST:**

The cost of the digital signing application (DocuSign) is \$2,746 annually and has been included in the Office of the City Clerk and City Manager's budget.

**ATTACHMENTS:**

[RESO NO 6584.pdf](#)

APPROVED:



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Clint Osorio, City Manager

## **RESOLUTION NO. 6584**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ESTABLISHING AN ELECTRONIC SIGNATURE USE POLICY FOR SELECT CITY DOCUMENTS**

THE CITY COUNCIL OF THE CITY OF GARDENA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, electronic signatures have become increasingly common in public and private transactions, particularly during the COVID-19 pandemic, when much public and private business continues to be conducted remotely; and

WHEREAS, under California law, the use of electronic signatures is at the option of the parties, including public agencies, involved in a transaction; and

WHEREAS, the Uniform Electronic Transactions Act ("UETA" codified at Civ. Code § 1633.1 et seq.) generally governs the use of "electronic signatures" by parties to a transaction, and Government Code section 16.5 governs the specific use of "digital signatures" (a type of electronic signature) by and in transactions with public entities; and

WHEREAS, a digital signature is a digital code that uniquely identifies and authenticates the sender (and is subject to State regulations on approved technologies), an electronic signature is broadly defined to include a typed name concluding an email, a digital image of a handwritten signature, and the click of an "I accept" button on an e-commerce site; and

WHEREAS, using appropriate electronic signature technology would allow the City to collect and preserve signatures on documents quickly, securely, and efficiently; reduce the use of paper; facilitate document retention, and generally contribute to a sound City-wide records management system; and

WHEREAS, electronic signatures vary in their level of security, user-friendliness, and verifiability, the conditions under which they are accepted for public records are a governmental affair for the City to determine and for which the City may set policy; and

WHEREAS, the City seeks to provide its residents, businesses, vendors, and contractors the opportunity to submit information or transact business with the City electronically to the greatest extent practicable; and

WHEREAS, the City Council desires to enact a policy authorizing the use of electronic signatures on certain City documents in accordance with Council Policy No.

22-01-City of Gardena Electronic Signature Use Policy, attached hereto as Exhibit A.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE, AS FOLLOWS:**

SECTION 1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

SECTION 2. Council Policy No. 22-01-City of Gardena Electronic Signature Use Policy (Policy), Exhibit A of this Resolution, is hereby adopted. The City Manager or his designee, in consultation with the City Attorney, may subsequently amend the Policy and adopt additional guidelines as necessary to implement the Policy's stated purpose.

SECTION 3. This Resolution will become effective immediately upon adoption.

SECTION 4. If any section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution. The City Council hereby declares that it would have passed this Resolution and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of this Resolution would be subsequently declared invalid or unconstitutional.



BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved, and adopted this 11th day of October 2022.

\_\_\_\_\_  
TASHA CERDA, Mayor

ATTEST:

\_\_\_\_\_  
MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
CARMEN VASQUEZ, City Attorney

# EXHIBIT A

**COUNCIL POLICY**SUBJECT: **ELECTRONIC SIGNATURE USE POLICY**

NO. 22-01 REV. \_\_\_\_\_  
DATE: October 11, 2022  
Tasha Cerda  
Mayor

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**I. PURPOSE**

The City of Gardena ("City") seeks in this Electronic Signature Use Policy ("Policy") to implement guidelines for the use and acceptance of electronic signatures used to conduct official business in the City. This Policy allows the use of electronic signatures in lieu of manual signatures, when permitted by law, and establishes when an electronic signature may replace a manual signature.

**II. LEGAL BACKGROUND**

California has adopted statutes regulating the use of electronic signatures including California Civil Code section 1633.1 et seq., otherwise known as the "Uniform Electronic Transactions Act" ("UETA") and California Government Code section 16.5. This Policy and the guidelines and procedures included hereunder are intended to comply entirely with all applicable laws and regulations including, without limitation, the aforementioned statutes. To the extent that any procedure, policy, or guideline contained herein conflicts with applicable law, City staff, officials, and agents and all other persons subject to this Policy are required and expected to comply with the requirements of the applicable law(s).

**III. FINDINGS AND DECLARATIONS**

- A. The use of electronic signature technology will allow the City to collect and preserve signatures on documents quickly, securely, and efficiently.
- B. The conditions under which the City will accept electronic signatures on City records or documents are a municipal affair for the City to determine and for which the City may set policy.
- C. The City has a vital interest in reducing the waste of paper, increasing the efficient use of public resources, and ensuring the security and authenticity of electronic records, including electronic signatures.
- D. This Policy seeks to mitigate the risks associated with conducting transactions, transmitting information, and maintaining public records that use electronic signatures.

**COUNCIL POLICY****SUBJECT: ELECTRONIC SIGNATURE USE POLICY**

NO. 22-01 REV. \_\_\_\_\_  
DATE: October 11, 2022  
Tasha Cerda  
Mayor

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**IV. DEFINITIONS**

- A. “Approved List of Digital Signature Certification Authorities” means the list of Certification Authorities approved by the California Secretary of State to issue certification for digital signature transactions involving public entities in California.
- B. “Certification Authority” means a person or entity that issues certification for a digital signature transaction.
- C. “Digital signature” means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature. A digital signature is a type of “electronic signature.”
- D. “Electronic” means relating to technology having electrical, digital, magnetic, wireless, optical, electromagnetic, or similar capabilities.
- E. “Electronic record” has the same meaning as in section 1633.2 of the California Civil Code and means a record, file, or document created, generated, sent, communicated, received, or stored by electronic means. An electronic record generally contains information or a data file that was created and stored in digitized form through the use of computers, machines, and software applications.
- F. “Electronic signature” has the same meaning as in section 1633.2 of the California Civil Code and means an electronic sound, symbol, or process, attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record. For purposes of this Policy, a digital signature is a type of electronic signature.
- G. “Manual signature” means an original wet signature applied to a document.
- H. “Transaction” means an action or set of actions occurring between two or more persons relating to the conduct of business, commercial, or governmental affairs.

## COUNCIL POLICY

SUBJECT: **ELECTRONIC SIGNATURE USE POLICY**

NO. 22-01 REV. \_\_\_\_\_  
DATE: October 11, 2022  
Tasha Cerda  
Mayor

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**V. GENERAL POLICY RULES**

The City encourages the use and acceptance of electronic signatures in internal and external activities, documents, and transactions when it is operationally feasible, where technology permits, and permitted by law.

- A. Compliance with Law, Policy. To the extent permitted by law and this Policy, the City accepts electronic signatures as legally binding.
- B. Use Optional. The use or acceptance of electronic signatures shall be at the option of the non-City signatories. Nothing in this Policy shall require the City to use or permit the use of electronic signatures.
- C. Documents Involving Other Parties. In the case of contracts or transactions which must be signed by outside parties, each party to the agreement must agree in advance to the use of electronic signature. No party to a contract or other document may be forced to accept an electronic signature; they must be permitted to decide either way. Such consent may be withdrawn by the other party at any time such that future documents related to the withdrawn consent contract or transaction must be signed in hardcopy format.

When a document is electronically signed by all parties, the City, the outside party (if an outside party originates the agreement), or a third-party service provider facilitating the signatures on the document will notify the availability and/or provide a copy of the electronically-signed document to the other parties in an electronic format that is capable of being retained and printed by the other parties.

- D. Signature Use. The City Manager or designee may require the use of manual, electronic, or digital signatures at his or her discretion.
- E. Approved Classes of Documents Permitted by the City Manager. The following are the classes of documents permitted for electronic signature:
  - 1. Contracts/Agreements and Amendments that do not require notarization
  - 2. City Council Resolution
  - 3. City Council Ordinances
  - 4. City Council Minutes

**COUNCIL POLICY**

SUBJECT: **ELECTRONIC SIGNATURE USE POLICY**

NO. 22-01 REV. \_\_\_\_\_  
DATE: October 11, 2022  
Tasha Cerda  
Mayor

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F. Documents for Which Electronic Signatures are Prohibited.

1. Civil Code section [1633.3](#) contains a list of transactions for which electronic signatures are unavailable.
2. Signatures that must be made in the presence of a notary public.
3. Unless otherwise allowed documents that are recorded with the County of Los Angeles.
4. Documents that are not specified in the “Approved Classes of Documents Permitted by the City Manager” section

G. Valid Electronic Signature

1. The signature is in accordance with the requirements of the UETA;
2. The signature is created using an electronic signature technology that has been approved by the City Manager, or designee, in accordance with the provisions of this Policy; and
3. The signature is in accordance with any and all other applicable laws and regulations.

## COUNCIL POLICY

SUBJECT: **ELECTRONIC SIGNATURE USE POLICY**

NO. 22-01 REV. \_\_\_\_\_  
DATE: October 11, 2022  
Tasha Cerda  
Mayor

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H. Valid Digital Signature

Digital signatures used in compliance with this Policy shall have the same force and effect as the use of a manual signature provided that the digital signature has all of the following attributes:

1. It is unique to the person using it;
2. It is capable of verification;
3. It is under the sole control of the person using it;
  - a. Email notifications requesting digital signatures must not be forwarded.
  - b. These requirements prohibit the use of proxy signatures.
4. It is linked to data in such a manner that if the data is changed, the digital signature is invalidated; and
5. It conforms to the regulations adopted by the California Secretary of State including, but not limited to, the acceptable technology requirements set forth under the California Code of Regulations, title 2, section 22003.
6. The Certification Authority issuing the certification for the digital signature transaction must appear on the "Approved List of Digital Signature Certification Authorities" authorized by the California Secretary of State.
7. Prior to accepting a digital signature, City staff shall ensure that the level of security used to identify the signer of a document is sufficient for the transaction being conducted, that the level of security used to transmit the signature is sufficient for the transaction being conducted, and that the certificate format used by the signer is sufficient for the security and interoperability needs of the City.

- I. Minimum Standards. These are minimum standards. Any transaction must be analyzed under the facts and circumstances existing at the time a transaction has been executed. Depending upon the circumstances, the City may require a higher level of signature verification (i.e., out-of-state signatory). Nothing in this Policy prohibits a City official or employee, with the consent from the City Manager, from requiring a wet signature or higher form of secure electronic signature if he or she believes it is prudent or necessary.

**COUNCIL POLICY**

SUBJECT: **ELECTRONIC SIGNATURE USE POLICY**

NO. 22-01 REV. \_\_\_\_\_  
DATE: October 11, 2022  
Tasha Cerda  
Mayor

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- J. Acceptable Electronic Signature Technologies. The City Manager or designee shall identify the level of security procedures required for particular documents. The City Manager or designee shall also identify vendors and technology to execute those security procedures using industry best practices.
- K. Further Acts. Nothing in this Policy shall prevent the City Manager or designee, from adopting additional guidelines or taking further actions to implement this Policy or to add other permissible forms of electronic signatures to this Policy.

**VI. SANCTIONS**

- A. Any person that makes inappropriate, illegal, or fraudulent use of electronic signatures, digital signatures, or electronic records in violation of this Policy or of any applicable law or regulation is subject to sanctions up to and including dismissal, suspension, and criminal prosecution as specified in published City policies, and State and federal law, regardless of whether such sanctions are directly referenced in this Policy. All inappropriate, illegal, or fraudulent uses of any electronic means of transmission shall be prosecuted to the fullest extent permitted by law, including the recovery of attorneys' fees and administrative costs.





# **City of Gardena**

## **Gardena City Council Meeting**

### **AGENDA REPORT SUMMARY**

Agenda Item No. 15.A  
Section: DEPARTMENTAL  
ITEMS - POLICE  
Meeting Date: October 11, 2022

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Authorization to Purchase Five (5) Patrol Vehicles from National Auto Fleet Group and Expend Build Out Costs in the Amount Not to Exceed \$403,000.

#### **COUNCIL ACTION REQUIRED:**

**Staff Recommendation: Authorize the Police Department to purchase five (5) new/unused 2023 Ford Utility Police Interceptor AWD vehicles from National Auto Fleet Group and expend the vehicle build-outs for a total amount not to exceed \$403,000.**

#### **RECOMMENDATION AND STAFF SUMMARY:**

On July 26, 2022, the City Council authorized the purchase of five (5) new 2022 Ford Police Interceptors. The total cost of each vehicle, including state sales tax and tire tax, was \$42,165.04 for each patrol unit. These vehicles were available under the Sourcewell Master Vehicle Contract #091521-NAF, formerly known as the National Joint Powers Alliance (NJPA) contract. The five new Ford Police Interceptors would replace five older Police Interceptors that are currently in service or have been damaged beyond repair.

On October 5, 2022, the Police Department received a letter from Ford that due to the continuing global microchip shortage and major disruptions in the supply chain resulting in unpredictable manufacturing plant downtime, Ford will be unable to build all the 2022 vehicles currently in the government bank order and orders will need to be resubmitted for 2023 vehicles. Therefore, the original purchase order is essentially canceled. Moreover, as a result of record inflation and significant impacts on raw material costs, Ford would not offer price protection on the 2023 vehicles. The total increase in cost for the five 2023 vehicles is \$59,535. Ford did offer to prioritize orders being resubmitted, and as such, the Police Department has obtained a new quote for five (5) new 2023 Police Interceptor vehicles.

The ongoing replacement of capital equipment is necessary to maintain a fleet inventory that is safe, efficient, and reliable. This purchase of five new patrol vehicles will replace the older vehicles that have reached the end of their useful service life due to age, mileage, and general wear and tear. Currently, the Police Department has thirty-one (31) black-and-white patrol vehicles in the fleet, with the plan to replace five units per year through the City's Equipment Revolving Fund.

The City can once again take advantage of the Sourcewell Master Vehicle Contract and will

purchase the Ford Police Interceptors at a discount:

	One Unit MSRP	Selling Price (each)	Total Savings	Extended units (5)	Total Savings
<b>2023 Ford Police Interceptor Utility Ecco Boost</b>	\$51,745.00	\$47,787.00	7.65%	\$238,935.00	\$19,790.00
<b>Black &amp; White Paint</b>	\$1,250.00	\$1,250.00		\$6,250.00	
<b>Sub Total</b>	\$52,995.00	\$49,037.00		\$245,185.00	
<b>Sales Tax</b>	\$5,431.99	\$5,026.29		\$25,131.46	
<b>Tire Tax</b>	\$8.75	\$8.75		\$43.75	
<b>Total</b>	\$58,435.74	\$54,072.04	7.47%	\$270,360.21	\$21,818.50

South Bay Regional Public Communications Authority (SBRPCA) is our local vendor for vehicle buildouts. Over the years, SBRPCA staff has worked to find the most reasonable prices on equipment that we purchase through them. However, with the significant outlay for the purchase and outfitting of these vehicles with all new equipment, Staff sought options to reduce expenses by having SBRPCA recycle most of the serviceable equipment from the five decommissioned Ford Police Interceptors. This option will result in a cost reduction in vehicle setups.

Pursuant to Staff's request, SBRPCA conducted an inventory of useable vehicle parts and quoted build-out costs for each unit to be \$19,175.26, for a total cost of \$95,876.30. Ordinarily, the cost to build five new police patrol units is approximately \$118,465.00. As a result of our decision to recycle viable equipment from the older police units at a cost of \$95,876.30, we estimate a savings of approximately \$22,588.70 overall. Since Staff cannot determine the exact timing for the receipt and build-out of the new vehicles, this quote is our best estimate regarding build-out costs.

In conclusion, Staff respectfully recommends that the City Council approve the purchase and build-out costs for five new 2023 Ford Utility Police Interceptor AWD vehicles.

**FINANCIAL IMPACT/COST:**

The vehicle and build-out costs will be covered under the City's Equipment Revolving Fund, not to exceed \$403,000.

**ATTACHMENTS:**

[Letter from Ford](#)

[July 26, 2022 Agenda Item](#)

[October 2022 Quote Revised.pdf](#)

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is centered within a light gray rectangular box.

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Clint Osorio, City Manager



**Nathan Oscarson**  
Commercial and Government Sales

**16800 Executive Plaza Dr**  
**Dearborn, MI 48126**

Dear Valued Government Partner:

First, I'd like to thank you for your continued support over the years as we have worked together to provide for the vehicle needs of our communities. We have always tried to place our government partners first in all our decision making.

As you know, this past year has presented an extremely challenging environment for the global automotive industry due to the continuing global microchip shortage, major disruptions in the supply chain due to the war in Eastern Europe and other factors and the lingering impact of Covid. This unprecedented combination of events has contributed to logistical challenges and unpredictable manufacturing plant downtime. Given the high order submissions and unforeseen plant downtime, we will not be able to build all the unscheduled 2022 MY vehicles currently in the Government order bank. We will be prioritizing all 2022 MY vehicles that have been Purchase Order verified and re-submitted as a 2023 MY. Please work with your dealership contact to verify which orders will need to be carried over from one year to the next.

Compounding matters, we are experiencing record inflation, greater than at any time in the last forty years. Inflation, as well as significant impacts on raw material costs are affecting new vehicle pricing. Given these circumstances, we will not guarantee price protection on unscheduled 2022 MY orders that are re-entered into the 2023 MY order bank. We appreciate your understanding as we work through these challenging times, and you can be assured that we are closely monitoring such global events and will communicate any implications beyond the 2023 MY at the appropriate time.

Please contact your dealership representative for complete details. Thank you again for your loyalty and support of the Ford brand.

Sincerely,

*Nathan Oscarson*

National Government Sales Manager



## **City of Gardena**

### **City Council Meeting**

#### **AGENDA STAFF REPORT**

##### **AGENDA TITLE:**

AUTHORIZATION TO PURCHASE FIVE (5) PATROL VEHICLES FROM NATIONAL AUTO FLEET GROUP IN THE AMOUNT OF \$210,825.21 AND EXPEND BUILD-OUT COSTS IN THE AMOUNT OF \$95,876.30

##### **RECOMMENDATION:**

Staff respectfully recommends that the City Council authorize the Police Department to purchase five (5) new/unused 2022 Ford Utility Police Interceptor AWD vehicles from National Auto Fleet Group at a total cost of \$210,825.21, including a 10.25% state sales tax and an \$8.75 tire tax per vehicle. Staff also requests City Council authorization to expend the vehicle buildouts in the total amount of \$95,876.30.

##### **BACKGROUND:**

The ongoing replacement of capital equipment is necessary to maintain a fleet inventory that is safe, efficient, and reliable. This purchase of five new patrol vehicles will replace the older vehicles that have reached the end of their useful service life due to age, mileage, and general wear and tear. Currently, the Police Department has thirty-one (31) black-and-white patrol vehicles in the fleet, with a plan to replace five units per year through the Vehicle Replacement Fund.

Police Department staff obtained a quote via National Auto Fleet Group for five (5) new Ford Police Interceptors. The total cost of each vehicle, including state sales tax and tire tax, is \$42,165.04 for each patrol unit. These vehicles are available under the Sourcewell Master Vehicle Contract #091521-NAF, formerly known as the National Joint Powers Alliance (NJPA) contract. The five new Ford Police Interceptors will replace five older Police Interceptors that are currently in service or have been damaged beyond repair.

The City can take advantage of the Sourcewell Master Vehicle Contract and will purchase the Ford Police Interceptors at a discount. MSRP for the Police Interceptors is \$45,040.00 each, or a total cost of \$225,200.00 for five (5) vehicles. Using the Sourcewell Master Vehicle Contract, each of the police units will cost \$37,187.00 for a total of \$185,935.00, which is a savings of \$39,265.00 or 17.44%

South Bay Regional Public Communications Authority (SBRPCA) is our local vendor for vehicle buildouts. Over the years, SBRPCA staff has worked to find the most reasonable prices on equipment that we purchase through them. However, with the significant outlay for the purchase and outfitting of these vehicles with all new equipment, staff sought options to reduce expenses by having SBRPCA recycle most of the serviceable equipment from the five decommissioned Ford Police Interceptors. This option will result in a cost reduction in vehicle setups.

Pursuant to staff's request, SBRPCA conducted an inventory of useable vehicle parts and quoted the following build-out costs for each unit:

P-24	\$19,175.26
P-10	\$19,175.26
P-11	\$19,175.26
P-07	\$19,175.26
P-12	<u>\$19,175.26</u>

**Total: \$95,876.30**

Ordinarily, the cost to build five (5) new police patrol units is approximately \$118,465.00. Because we can recycle viable equipment from the older police units at a cost of \$95,876.30, we estimate a savings of approximately \$22,588.70 overall.

The five Ford Police Interceptor vehicles that are being replaced will have their police-related equipment removed and then sent to auction. Some of the recycled equipment is not reusable for the new patrol vehicle vehicles, as they have become incompatible with the length and width of the new police models.

Therefore, with a savings of \$39,265.00 in vehicle purchases and \$22,588.70 in build-out costs, the City will realize a total savings of \$61,853.70.

IN CONCLUSION, Staff respectfully recommends that the City Council approve the purchase and build-out costs for five new 2022 Ford Utility Police Interceptor AWD vehicles.

Submitted by:   
Michael Saffell, Chief of Police

Date: July 20, 2022





# National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076  
(855) 289-6572 • (855) BUY-NJPA • (831) 480-8497 Fax  
Fleet@NationalAutoFleetGroup.com

July 19, 2022

Lieutenant David Brock  
City of Gardena Police Department  
1718 West 162<sup>nd</sup> Street  
Gardena, Ca 90247  
Delivery Via Email

Dear Lieutenant Brock,

In response to your inquiry, we are pleased to submit the following for your consideration:

National Auto Fleet Group will sell, service and deliver at Gardena, new/unused 2022 Ford Police Utility AWD responding to your requirement with the attached specifications for \$ 37,187.00 plus Paint, State Sales Tax, and \$8.75 tire tax (non-taxable). These vehicles are available under the Sourcewell (Formerly Known as NJPA) master vehicle contract# 091521-NAF. Unit to Black and White.

	One unit MSRP	Selling Price	Total Savings	Extended units (5)	Total Savings
2022 Ford Police Interceptor Utility Ecco Boost	45,040.00	37,187.00	17.44%	185,935.00	39,265.00
Black and White Paint		1,050.00		5,250.00	
Sub Total		38,237.00		191,185.00	
Sales Tax		3,919.29		19,596.46	
Tire Tax		8.75		43.75	
Total		42,165.04		210,825.21	

Terms are net 30 days.

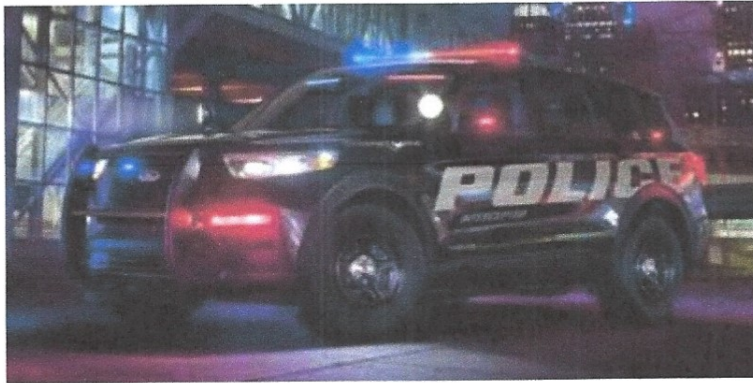
Delivery 120-180 Days ARO

National Auto Fleet Group welcomes the opportunity to assist you in your vehicle requirements.

Kevin Buzzard  
National Law Enforcement Sales Manager  
National Auto Fleet Group  
Wondries Fleet Group  
626-656-8431 O  
714-2641867 C  
562-684-4672 F



Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD





## **National Auto Fleet Group**

### **Prepared By:**

Kevin Buzzard  
National Auto Fleet Group  
626-457-5590 OFC  
Buzzard5150@gmail.com

Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD (✔ Complete)

## Selected Model and Options

### MODEL

CODE	MODEL
K8A	2022 Ford Police Interceptor Utility AWD

### COLORS

CODE	DESCRIPTION
UM	Agate Black

### ENGINE

CODE	DESCRIPTION
99C	Engine: 3.0L V6 EcoBoost -inc: (148-MPH top speed), Note: Deletes regenerative braking and lithium-ion battery pack; adds 250-Amp alternator, replaces H7 AGM battery (800 CCA/80-amp) w/H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank w/21.4-gallon, 3.31 Axle Ratio

### TRANSMISSION

CODE	DESCRIPTION
44U	Transmission: 10-Speed Automatic (44U)

### OPTION PACKAGE

CODE	DESCRIPTION
500A	Order Code 500A

### AXLE RATIO

CODE	DESCRIPTION
—	3.31 Axle Ratio

### PRIMARY PAINT

CODE	DESCRIPTION
UM	Agate Black

### SEAT TYPE

CODE	DESCRIPTION
96	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, driver 6-way power track (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft, w/manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks

Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided. Data Version: 16977, Data updated Jul 18, 2022 6:50:00 PM PDT

Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD (  Complete )

#### ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION
47A	Police Engine Idle Feature -inc: This feature allows you to leave the engine running and prevents your vehicle from unauthorized use when outside of your vehicle, Allows the key to be removed from ignition while vehicle remains idling
76D	Underbody Deflector Plate -inc: Engine and transmission shield

#### ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION
51S	Dual (Driver & Passenger) LED Spot Lamps (Unity)
153	Front License Plate Bracket
16D	Badge Delete -inc: Deletes the Police Interceptor badging on rear liftgate and the Interceptor badging on front hood (EcoBoost)
86T	Tail Lamp/Police Interceptor Housing Only -inc: Pre-existing holes w/standard twist lock sealed capability (does not include LED strobe) (eliminates need to drill housing assemblies)
59B	Keyed Alike - 1284x

#### ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION
19V	Rear Camera On-Demand -inc: Allows driver to enable rear camera on-demand
43D	Dark Car Feature -inc: Courtesy lamps disabled when any door is opened
87R	Rear View Camera -inc: Displayed in rear view mirror, Note: This option replaces the standard display in the center stack area, Note: Camera can only be displayed in the center stack (std) or the rear view mirror (87R), Electrochromic Rear View Mirror, Video is displayed in rear view mirror
76R	Reverse Sensing System
60R	Noise Suppression Bonds (Ground Straps)
85R	Rear Console Plate -inc: Contours through 2nd row; channel for wiring

**Options Total**

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Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD (  Complete )

## Standard Equipment

### Mechanical

Engine: 3.3L V6 Direct-Injection Hybrid System -inc: (136-MPH top speed) (STD)

Transmission: 10-Speed Automatic (STD)

3.73 Axle Ratio (STD)

50 State Emission System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.

Transmission w/Oil Cooler

Automatic Full-Time All-Wheel

Engine Oil Cooler

80-Amp/Hr 800CCA Maintenance-Free Battery

Hybrid Electric Motor 220 Amp Alternator

Class III Towing Equipment -inc: Hitch

Trailer Wiring Harness

Police/Fire

1670# Maximum Payload

GVWR: 6,840 lbs (3,103 kgs)

Gas-Pressurized Shock Absorbers

Front And Rear Anti-Roll Bars

Electric Power-Assist Steering

19 Gal. Fuel Tank

Dual Stainless Steel Exhaust

Permanent Locking Hubs

Strut Front Suspension w/Coil Springs

Multi-Link Rear Suspension w/Coil Springs

Regenerative 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

Lithium Ion Traction Battery

### Exterior

Wheels: 18" x 8" 5-Spoke Painted Black Steel -inc: polished stainless steel hub cover and center caps

Tires: 255/60R18 AS BSW

Steel Spare Wheel

Spare Tire Mounted Inside Under Cargo

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Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD (  Complete )

## Exterior

Clearcoat Paint

Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent and 1 Tow Hook

Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent

Body-Colored Bodyside Cladding and Black Wheel Well Trim

Black Side Windows Trim and Black Front Windshield Trim

Black Door Handles

Black Power Side Mirrors w/Convex Spotter and Manual Folding

Fixed Rear Window w/Fixed Interval Wiper, Heated Wiper Park and Defroster

Deep Tinted Glass

Speed Sensitive Variable Intermittent Wipers

Galvanized Steel/Aluminum Panels

Lip Spoiler

Black Grille

Liftgate Rear Cargo Access

Tailgate/Rear Door Lock Included w/Power Door Locks

Auto On/Off Projector Beam Led Low/High Beam Headlamps

LED Brakelights

## Entertainment

Radio w/Seek-Scan, Speed Compensated Volume Control and Steering Wheel Controls

Radio: AM/FM/MP3 Capable -inc: clock, 4-speakers, Bluetooth interface w/hands-free voice command support (compatible w/most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display

Integrated Roof Antenna

1 LCD Monitor In The Front

## Interior

8-Way Driver Seat

Passenger Seat

35-30-35 Folding Split-Bench Front Facing Fold Forward Seatback Rear Seat

Manual Tilt/Telescoping Steering Column

Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Engine Hour Meter, Traction Battery Level, Trip Odometer and Trip Computer

Power Rear Windows and Fixed 3rd Row Windows

Fleet Telematics Modem Selective Service Internet Access

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Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD (  Complete )

## Interior

Remote Releases -inc: Power Cargo Access

Cruise Control w/Steering Wheel Controls

Dual Zone Front Automatic Air Conditioning

HVAC -inc: Underseat Ducts

Locking Glove Box

Driver Foot Rest

Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, driver 6-way power track (fore/aft, up/down, tilt w/manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft, w/manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks

Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert and Metal-Look Interior Accents

Full Cloth Headliner

Urethane Gear Shifter Material

Day-Night Rearview Mirror

Driver And Passenger Visor Vanity Mirrors

Mini Overhead Console w/Storage and 2 12V DC Power Outlets

Front And Rear Map Lights

Fade-To-Off Interior Lighting

Full Vinyl/Rubber Floor Covering

Carpet Floor Trim

Cargo Features -inc: Cargo Tray/Organizer

Cargo Space Lights

Dashboard Storage, Driver And Passenger Door Bins

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Delayed Accessory Power

Power Door Locks

Systems Monitor

Redundant Digital Speedometer

Trip Computer

Analog Appearance


Seats w/Vinyl Back Material

Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints

2 12V DC Power Outlets

Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided. Data Version: 16977, Data updated Jul 18, 2022 6:50:00 PM PDT



Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD (  Complete )

**Interior**

Air Filtration

**Safety-Mechanical**

Electronic Stability Control (ESC) And Roll Stability Control (RSC)

ABS And Driveline Traction Control

**Safety-Exterior**

Side Impact Beams

**Safety-Interior**

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

Tire Specific Low Tire Pressure Warning

Dual Stage Driver And Passenger Front Airbags

Curtain 1st And 2nd Row Airbags

Airbag Occupancy Sensor

Passenger Knee Airbag

Rear Child Safety Locks

Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners

Back-Up Camera w/Washer

Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD (  Complete )

## Window Sticker

### SUMMARY

[Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD

MSRP:\$41,110.00

Interior:Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear

Exterior 1:Agate Black

Exterior 2:No color has been selected.

Engine: 3.0L V6 EcoBoost

Transmission: 10-Speed Automatic (44U)

### OPTIONS

CODE	MODEL	MSRP
K8A	[Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD	\$41,110.00
<b>OPTIONS</b>		
153	Front License Plate Bracket	\$0.00
16D	Badge Delete	\$0.00
19V	Rear Camera On-Demand	\$230.00
43D	Dark Car Feature	\$25.00
44U	Transmission: 10-Speed Automatic (44U)	\$0.00
47A	Police Engine Idle Feature	\$260.00
500A	Order Code 500A	\$0.00
51S	Dual (Driver & Passenger) LED Spot Lamps (Unity)	\$620.00
59B	Keyed Alike - 1284x	\$50.00
60R	Noise Suppression Bonds (Ground Straps)	\$100.00
76D	Underbody Deflector Plate	\$335.00
76R	Reverse Sensing System	\$275.00
85R	Rear Console Plate	\$45.00
86T	Tail Lamp/Police Interceptor Housing Only	\$60.00
87R	Rear View Camera	\$0.00
96	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear	\$0.00
99C	Engine: 3.0L V6 EcoBoost	\$840.00
UM	Agate Black	\$0.00
—	3.31 Axle Ratio	Inc.

**SUBTOTAL**

**\$43,950.00**

Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided. Data Version: 16977, Data updated Jul 18, 2022 6:50:00 PM PDT



Vehicle: [Fleet] 2022 Ford Police Interceptor Utility (K8A) AWD (  Complete )

Adjustments Total	\$0.00
Destination Charge	\$1,495.00
<b>TOTAL PRICE</b>	

#### FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided. Data Version: 16977, Data updated Jul 18, 2022 6:50:00 PM PDT



4440 WEST BROADWAY HAWTHORNE CA, 90250  
310-973-1802 FAX: 310-978-0892

## QUOTE

DATE

6/20/2022

QUOTE #

0000002547

CUST #

0000011

### CUSTOMER

City Of Gardena  
Attn: Accounts Payable  
1700 W. 162nd Street  
Gardena CA 90247

### SHIP TO:

Gardena Police Dept  
Attn: Gina Ayers  
1718 W. 162nd Street  
Gardena CA 90247

P.O. NUMBER		TERMS	JOB OR UNIT #	
		NET 30		
QUAN	DESCRIPTION		PRICE EACH	AMOUNT
1.00	MBFX11JJ	Ford Explorer, 2011-2014 and Police Interceptor Utility, 2013-2014, Two Split Red/Blue Lighthead	237.00	237.00
4.00	I3JC	ION TRIO ION R/B W/ WHT OVERRIDE	127.20	508.80
2.00	PE 215	STROBE PRE-EMPTION SUPPLY (OPTICOM)	305.40	610.80
2.00	416900-BW	Corner LED Dual Color Corner LED with in-line flasher, Blue/White	51.00	102.00
1.00	PF200R	Federal Signal Pathfinder Remote Head Siren / Light Controller, 100/200 watt, OBD integration capability, integrated Rumbler capability, and integrated dual-tone capability	765.00	765.00
1.00	EXP-MOD-1	Exp-mod-1	344.50	344.50
1.00	689000-00	RUMBLER SIREN SYSTEM	307.56	307.56
1.00	RB-FPIU20	2020 RUMBLER BKTS INTCEPTOR UTILITY	26.50	26.50
2.00	ESB-U	UNIVERSAL SIREN BKT FOR ES100C	19.00	38.00
2.00	ES100C	SIREN SPEAKER	151.00	302.00
12.00	MPS 620U-BR	6-LED Surface mount lighthead, BLUE/Red	82.00	984.00
14.00	MPSM6-LB	MPS 600 SERIES L BRACKET	10.07	140.98
2.00	MPS 620U-RW	6-LED Surface mount lighthead, Red/White	82.00	164.00
2.00	MPS1200U-RB	MicroPulse Ultra Red/Blue	98.00	196.00
2.00	MPS1220U-BA	12-LED light head, (12) Blue / (12) Amber	98.00	196.00
1.00	FHL-TAIL	TAIL LIGHT FLASHER INTERCEPTOR UTILITY	41.00	41.00
2.00	20.1850 CLEAR	LINEAR STROBE CLEAR LENS	105.37	210.74
2.00	PE 215	STROBE PRE-EMPTION SUPPLY (OPTICOM)	305.40	610.80
1.00	14.0553	CIG OUTLET X 3	18.57	18.57
1.00	390-0042-0	KUSSMAUL POWER CENTER DISTRIBUTION	318.00	318.00
1.00	C-VS-1012-INUT	2020 Ford Interceptor Utility Specific Angled Console with 22 inches of total internal mounting space; 10 inches front angled, 12 inches rear horizontal	329.64	329.64
1.00	C-DMM-3015	Swing Up Device Mount for Ford 2020 Interceptor Utility Vehicle	327.60	327.60
1.00	CUP2-1001	Self-Adjusting Double Cup Holder	41.01	41.01
1.00	C-AP-0325	3 INCH INTERNAL POCKET HAVIS CONSOLE	32.13	32.13
1.00	C-TTP-INUT-1201	2020 FORD IU RAISED FOLD-UP CARGO PLATE FOR EQUIPMENT UNDERNEATH	558.70	558.70
1.00	C-MD-202	Tilt Swivel Motion Device	53.08	53.08
1.00	C-EB30-FSR-1P	1-Piece Equipment Mounting Bracket, 3" Mounting Space, Fits Federal Signal Pathfinder PF200R switch panel remote		
1.00	C-EB25-XPR-1P	1-Piece REMOTE HEAD Equipment Mounting Bracket, 2.5" Mounting Space, Fits Motorola XPR4550, XPR4380, XPR4580 & XPR4350 radio	17.64	17.64
1.00	C-FP-4	FILLER PLATE 4 INCH	8.59	8.59



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Gardena CA 90247

P.O. NUMBER		TERMS	JOB OR UNIT #	
		NET 30		
QUAN	DESCRIPTION		PRICE EACH	AMOUNT
1.00	C-FP-1.0	Filler plate 1inch	7.27	7.27
1.00	C-FP-.5	1/2 inch faceplate	7.95	7.95
1.00	PK1126ITU20TM	#10XL C Coated Polycarbonate With Expanded Metal Window Security Screen, Tall man	671.30	671.30
1.00	QK0566ITU20	Full Replacement Transport Seat TPO Plastic, with Center Pull Seat Belts & #12 Coated Polycarbonate Cargo Partition	979.30	979.30
1.00	MB05-19005GB-	Cradlepoint R1900-5GB - wireless router - WWAN - LTE, 802.11a/b/g/n/ac/ax,	2,795.00	2,795.00
1.00	AP-NEXT-C4W4G	CENTURION 5G 9-in-1 High Performance External IP67 Antenna includes support for LTE Band 14 for FirstNet™, Band 71 for T-Mobile,	525.00	525.00
1.00	IK-TR-911	Full Travel Keyboard with Attachment Versatility	395.00	395.00
1.00	DEFAULT 4030	Sbrpca wire harness	387.65	387.65
1.00	MISC PARTS	WIRE, LOOM, HARDWARE	600.00	600.00
1.00		SHIPPING COSTS	600.00	600.00
1.00	36-2125	WESTIN 2020 FORD IU PUSH BUMPER	307.50	307.50
1.00	36-2125PB	WESTIN 2020 FORD IU PIT BAR	321.48	321.48
1.00	36-6005W2	WESTIN 2020 FORD IU WHELEN 2 LIGHT CHANEL	28.59	28.59
1.00	35-14045	2020-2021 DEFENDER PRISONER SEAT WITH READY BUCKLE SEAT BELT SYSTEM	805.61	805.61
1.00	35-20045	WESTIN 2020 FORD IU FRONT PARTITION	903.45	903.45
1.00	35-220452	WESTIN 2020 FORD IU REAR PARTITION	422.50	422.50
1.00	C-TTP-INUT-4	2020 FORD IU PREMIUM FOLD-UPEQUIPMENT TRAY.	200.05	200.05
SUBTOTAL				\$17,448.29
TAX				\$1,726.97
TOTAL				\$19,175.26



# National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (855) BUY-NJPA • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

October 7, 2022

Lieutenant David Brock  
City of Gardena Police Department  
1718 West 162<sup>nd</sup> Street  
Gardena, Ca 90247  
Delivery Via Email

Dear Lieutenant Brock,

In response to your inquiry, we are pleased to submit the following for your consideration:

National Auto Fleet Group will sell, service and deliver at Gardena, new/unused 2023 Ford Police Utility AWD responding to your requirement with the attached specifications for \$ 47,787.00 plus Paint, State Sales Tax, and \$8.75 tire tax (non-taxable). These vehicles are available under the Sourcwell (Formerly Known as NJPA) master vehicle contract# 091521-NAF. Unit to Black and White.

	One unit MSRP	Selling Price	Total Savings	Extended units (5)	Total Savings
2023 Ford Police Interceptor Utility Ecco Boost	51,745.00	47,787.00	7.65%	238,935.00	19,790.00
Black and White Paint		1,250.00		6,250.00	
Sub Total		49,037.00		245,185.00	
Sales Tax		5,026.29		25,131.46	
Tire Tax		8.75		43.75	
Total		54,072.04		270,360.21	

Terms are net 30 days.

Delivery 120-180 Days ARO

National Auto Fleet Group welcomes the opportunity to assist you in your vehicle requirements.

Kevin Buzzard  
National Law Enforcement Sales Manager  
National Auto Fleet Group  
626-656-8431 O  
714-2641867 C

