

RESOLUTION NO. 6707

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA,
CALIFORNIA, AMENDING THE POLICY FOR NAMING OF CITY OWNED
FACILITIES**

WHEREAS, the City Council last adopted a policy for the naming of public parks in January 2000; and

WHEREAS, staff has re-examined the policy and believes that it should be updated; and

WHEREAS, the City Council considered this matter at a regular City Council meeting on June 24, 2025;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1: Purpose. The City Council finds that it is in the best interests of the City to update its process for the naming, including renaming, City parks and City Facilities and other buildings or rights-of-way used by the public. This policy will provide guidelines and procedures for persons to follow in requesting the naming/renaming of such facilities.

SECTION 2: Adoption. The City Council hereby adopts the policy attached hereto as Exhibit A for the naming of City owned facilities.

SECTION 3: CEQA. The adoption of this policy does not qualify as a project.

SECTION 4: Certification. The City Clerk shall certify the passage of this resolution.

SECTION 5: Effective Date. This Resolution shall be effective immediately.

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved, and adopted this 24th day of June, 2025.

Tasha Cerda, Mayor

TASHA CERDA, Mayor

ATTEST:

Mina Semenza

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

Carmen Vasquez

CARMEN VASQUEZ, City Attorney

EXHIBIT A
POLICY FOR NAMING OF CITY OWNED FACILITIES

SECTION 1: Definitions.

For purposes of this policy, the following definitions shall apply:

A. "City facilities" shall include parks, buildings and major features as defined below which are owned by, or otherwise under the control of, the City.

1. Parks. Parks shall include all traditionally designed parks, specialized parks such as a skate park, and open space areas.

2. Buildings. Significant Park and recreation structures within a park, or facilities owned by the City, or that are open to and used by the public, such as the Nakaoka Center and individual rooms within the Nakaoka Center.

3. Major Features. Major, permanent, components of parks and buildings, such as ball fields, swimming pools, tennis courts, playgrounds, and rooms within buildings.

B. Amenities. Smaller furnishing and facilities in parks and buildings, such as a bench, or other permanent feature are not considered a recreational facility.

C. Right-of-way. For purposes of this policy, a right-of-way includes, a street, alley, and sidewalk which is owned and controlled by the City and open for public use.

SECTION 2: Scope.

This regulation is applicable to all City departments and offices responsible directly to the City Manager. It is also requested that elective offices and other independent offices and departments of the City comply with these procedures in the interest of administrative uniformity.

SECTION 3: Policy Considerations.

A. City Facilities which have already been named for an individual generally should not be considered for renaming absent a compelling reason for so doing.

B. City Facilities may be named to honor individuals or families who are Gardena residents and/or deserving individuals or families who have contributed to the betterment of the City.

C. The naming of recreation facilities in honor of a deceased person shall generally not take place until after a minimum of a one-year waiting period unless the City Council determines that there are overriding considerations deviating from this policy guideline. This particular policy guideline is not intended in any way to reflect on the merits of any

deceased individual who may have been a prominent civic leader. However, it is felt appropriate to establish some type of waiting period to ensure that an individual's accomplishments or contributions will stand the test of time; and that a decision shall not be made on an emotional basis immediately following a person's death.

D. City Facilities may be named after recognizable geographic, topographic, or historical significance associated with Gardena or to recognize sister cities.

E. City Facilities may be named after individuals or families who have donated the land or a majority of the funds for the capital project, particularly if such naming is set forth as a condition of the donation.

F. If a person or family donates an amenity, a plaque of no more than 10" by 14" inches may be affixed to such amenity with the name of a person or family and a phrase such as "donated by," "in honor of," "in memoriam of."

G. A right-of-way shall only be renamed if there are no buildings with existing addresses facing the right-of-way which would cause an address change if the right-of-way were to be renamed.

SECTION 4: Procedure.

A. A request to name/rename a recreation facility or right-of-way shall be submitted to the City Clerk's office. Names may be submitted by:

1. City departments;
2. City commissions and committees or civic organizations when accompanied by a resolution making such recommendation; or
3. The general public, when accompanied by a petition in support signed by at least three residents of the City.

Alternatively, a request may also be made by a member of the City Council during a regular City Council meeting.

B. The request shall be accompanied by a statement summarizing the justification for the recommended name. If the request is made by a City Council member at a meeting, the justification shall be set forth with the request.

C. The City Clerk's office shall forward such request to the City Manager's office which shall review and make a recommendation on the request.

D. If there is a related Commission, i.e., the Recreation and Parks Commission for the renaming of a facility used for recreation, or the Senior Citizens Commission for a facility used by the senior citizens, the matter shall first be referred to such commission for recommendation, after which the matter shall be heard by the City Council. The renaming of rights-of-way shall proceed directly to the City Council.

E. The matter shall be scheduled for a City Council meeting at least 30 days after the providing of notice required by Section 5 below.

SECTION 5: Notice.

In order to receive community input, the City shall provide notice as follows at least 30 days before the meeting at which the matter is to be considered:

A. Notice shall be mailed at least 30 days ahead of the City Council hearing where the matter will be considered to property owners and occupants within a 300 foot radius; and

B. Notices shall be posted as follows:

1. At least two notices along the boundaries of a recreational facility which faces a street or sidewalk.
2. At any entrance to or upon a building or structure which is to be renamed.
3. At 300 foot intervals along both sides of a right-of-way to be renamed.
4. The signs shall be a minimum of 18" by 24" and lettering shall be a minimum of 2 inches in size.

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF GARDENA)

I, **MINA SEMENZA**, City Clerk of the City of Gardena, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution, being **Resolution No. 6707** duly passed and adopted by the City Council of said City of Gardena, approved and signed by the Mayor of said City, and attested by the City Clerk, all at a regular meeting of said City Council held on the **24th day of June 2025**, and that the same was so passed and adopted by the following roll call vote:

AYES: MAYOR PRO TEM TANAKA, COUNCIL MEMBERS HENDERSON,
 FRANCIS AND LOVE, AND MAYOR CERDA

NOES: NONE

ABSENT: NONE

for Becky Romero
City Clerk of the City of Gardena, California

(SEAL)