



# GARDENA CITY COUNCIL

## Regular Meeting Notice and Agenda

Council Chamber at City Hall

1700 West 162<sup>nd</sup> Street, Gardena, California

Website: [www.cityofgardena.org](http://www.cityofgardena.org)

**Tuesday, May 27, 2025**

**Open Session 7:30 p.m.**

**TASHA CERDA**, *Mayor*

**RODNEY G. TANAKA**, *Mayor Pro Tem*

**MARK E. HENDERSON**, *Council Member*

**PAULETTE C. FRANCIS**, *Council Member*

**WANDA LOVE**, *Council Member*

**MINA SEMENZA**, *City Clerk*

**GUY H. MATO**, *City Treasurer*

**CLINT OSORIO**, *City Manager*

**CARMEN VASQUEZ**, *City Attorney*

**LIZA KRANITZ**, *Assistant City Attorney*

**ROSEMARY KOO**, *Assistant City Attorney*

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If you would like to participate in this meeting, you can participate via the following options:

1. **VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at**  
[youtube.com/CityofGardena](https://youtube.com/CityofGardena)
2. **PARTICIPATE BEFORE THE MEETING** by emailing the Deputy City Clerk at [publiccomment@cityofgardena.org](mailto:publiccomment@cityofgardena.org) by 5:00p.m. on the day of the meeting and write "Public Comment" in the subject line.
3. **ATTEND THE MEETING IN PERSON**

**PUBLIC COMMENT:** The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items – At the time the City Council considers the item or during Oral Communications
- Non-agenda Items – During Oral Communications
- Public Hearings – At the time for Public Hearings listed on the Agenda

If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk or Sergeant of Arms. You will be called to the podium by name when it is your turn to address the Council. The City Council cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the City Council will be given three (3) minutes to speak.

4. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email [cityclerk@cityofgardena.org](mailto:cityclerk@cityofgardena.org) at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

## STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

**Thank you for your attendance and cooperation**

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### 1. **ROLL CALL**

#### **PUBLIC COMMENT ON CLOSED SESSION**

### 2. **CLOSED SESSION**

#### **CITY ATTORNEY REPORT OUT OF CLOSED SESSION**

### 3. **PLEDGE OF ALLEGIANCE**

Jonathan Jordan  
Denker Avenue Elementary School

### 4. **INVOCATION**

Joyce S. Watanabe  
Baha'i Faith

### 5. **PRESENTATIONS**

5.A Boards & Commissions Presentation - Senior Citizens Commission

5.B Certificate of Recognition to the Members of the City of Gardena Police Explorer Post #142 for their successes at the 2025 Battle of the Badges Explorer Competition held in Brea, California ***(to be accepted by the Members of the City of Gardena Police Explorers Post #142)***  
[Certificate Recognition- Gardena Police Explorers May 2025.pdf](#)

5.C Gardena Events Video Presentation

5.D Certificate of Special Recognition of Retirement and Long-Time Service to the City of Gardena for Michael Saffell, Chief of Police for the Gardena Police Department- 32 years of service  
[Reso of Commendation - Chief Michael Saffell 2025.pdf](#)

### 6. **PROCLAMATIONS**

### 7. **APPOINTMENTS**

## 8. **CONSENT CALENDAR**

### **NOTICE TO THE PUBLIC- Roll Call Vote Required On The Consent Calendar**

All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

### **PUBLIC COMMENT ON CONSENT CALENDAR**

- 8.A Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only  
**CONTACT: CITY CLERK**
- 8.B Approve Minutes:  
Regular Meeting of the City Council, May 13, 2025  
**CONTACT: CITY CLERK**  
[05132025 CC MEETING - FINAL.pdf](#)
- 8.C [Annual Lobbyist Report 2025](#)  
[Lobbyist Report to Council - 5-27-2025 - FINAL.pdf](#)
- 8.D Approval of Warrants/Payroll Register, May 27, 2025  
**CONTACT: ADMINISTRATIVE SERVICES**  
[Warrant-Payroll Register 05-27-25.pdf](#)
- 8.E Monthly Investment Portfolio, April 2025  
**CONTACT: ADMINISTRATIVE SERVICES**  
[April 2025 Investment Report.pdf](#)
- 8.F Personnel Report P-2025-9 05-27-25  
**CONTACT: ADMINISTRATIVE SERVICES**  
[PERS RPT P-2025-9 5-27-25.pdf](#)
- 8.G [Bingo License Renewal for General William Stark Rosecrans VFW Post 3261, located at 1822 W. 162nd Street.](#)  
**CONTACT: COMMUNITY DEVELOPMENT**  
[General William Stark Rosecrans VFW Bingo License Renewal Application.pdf](#)  
[Planning Division Comment Letter and Conditions.pdf](#)  
[Gardena Police Dept. Comment Letter.pdf](#)
- 8.H [Appointment of a Representative to the Southbay Workforce Investment Board \(SBWIB\)](#)  
**CONTACT: COMMUNITY DEVELOPMENT**  
[SBWIB - GEBAC Nomination Request.pdf](#)  
[SBWIB - GEBAC Nomination letter.pdf](#)
- 8.I [SECOND READING AND ADOPTION OF ORDINANCE NO. 1881: Adopting a Military Equipment Use Policy of the City of Gardena, California Governing the Use of Military Equipment Pursuant to Assembly Bill 481](#)  
**CONTACT: POLICE**

[AB 481 Text.pdf](#)  
[AB 481 Ord 1881](#)  
[2025 Military Equipment Policy.pdf](#)  
[ATTACHMENT A to Military Equipment Policy\\_2025.pdf](#)

- 8.J [Approve Agreement with the Los Angeles County Metropolitan Transportation Authority for Measure R 20% Bus Operations Funding Program](#)

**CONTACT: TRANSPORTATION**

[Measure R 20% -MOU MEASRGAR\\_FY26-FY35.pdf](#)

9. **EXCLUDED CONSENT CALENDAR**

10. **PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

- 10.A [MAY 20, 2025 - \*\*Meeting Cancelled\*\*](#)  
[2025\\_05\\_20 CANCELLATION.pdf](#)

11. **ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTE PERIOD)**

*Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete, and a red light will appear when three minutes are over. Your cooperation is appreciated.*

12. **DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES**

- 12.A [Presentation of the City of Gardena's Proposed Amended Budget for Fiscal Year 2025-2026](#)

**Staff Recommendation: Receive and File**

[Proposed Amended Budget FY 2025-2026.pdf](#)

- 12.B [PUBLIC HEARING: RESOLUTION NO. 6702: Consideration of Adopting a Resolution Regarding the Proposed Citywide User Fee Schedule and Proposed Facility Rental Fees](#)

**Staff Recommendation:** Staff recommends that the City Council:

- Open the public hearing;
- Receive testimony from the public, allow three (3) minutes for each speaker
- Close the public hearing

**Staff Recommendation for Motion:**

- Adopt Resolution No. 6702

[Resolution No. 6702 - Adopting New Fee Schedules.pdf](#)

[Exhibit A - Proposed User Fee Schedule.pdf](#)

[Exhibit B - Proposed Facility Rental Fees.pdf](#)

[Gardena Comprehensive User Fee Study.pdf](#)

[RCS - Gardena User Fee Study Presentation.pdf](#)

### 13. **DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT**

- 13.A [PUBLIC HEARING: INTRODUCTION OF ORDINANCE NO. 1882](#): Adding Chapter 9.72 (Vacant Registry Program) to Title 9 (Public Peace, Morals and Welfare) of the Gardena Municipal Code relating to properties that are vacant, abandoned or in foreclosure proceedings.

[Environmental Consideration](#): Adoption of this ordinance does not qualify as a project per CEQA Guidelines section 15378 and is not subject to CEQA because there is no potential for any physical change in the environment. Even if CEQA were applicable, the adoption of this Ordinance would be exempt under CEQA Guidelines section 15061(b)(3) commonsense exemption as there is no possibility of any significant effect on the environment.

**Staff respectfully recommends that the City Council:**

1. Open the public hearing;
2. Receive testimony from the public, allowing three (3) minutes for each speaker; and
3. Close the public hearing.

**Staff Recommendation for Motion:**

1. Introduce Ordinance No. 1882;
2. Find that the adoption of the Ordinance is exempt from the provisions of CEQA; and
3. Direct staff to file a notice of exemption.

[Staff Report - Vacancy Property Registry Program.pdf](#)

[A - ORDINANCE 1882.pdf](#)

- 13.B [PUBLIC HEARING: INTRODUCTION OF ORDINANCE NO. 1883](#): Amending the Gardena Municipal Code Chapter 18.13 relating to Accessory Dwelling Units and Junior Accessory Dwelling Units.

[Environmental Consideration](#): Adoption of this ordinance is statutorily exempt from CEQA pursuant to Public Resources Code Section 21080.17 (local ordinances regulating construction of dwelling units and second units).

**Staff Recommendation:**

- Open the public hearing;
- Receive testimony from the public, allow three (3) minutes for each speaker; and
- Close the public hearing.

**Staff Recommendation for Motion:**

- Introduce Ordinance No. 1883;
- Find that the adoption of the Ordinance is exempt from the provisions of CEQA; and
- Direct staff to file a notice of exemption.

[City Council Staff Report - ADU Ordinance No. 1883](#)

[A - Planning Commission Resolution No. PC 7-25, Recommending Adoption of Ordinance No. 1883](#)

[B - Planning Commission Staff Report dated May 6, 2025](#)

[C - Ordinance No. 1883](#)

[D - Proposed Changes to Gardena Municipal Code - Redlines to Ordinance No. 1883](#)

- 13.C [PUBLIC HEARING: INTRODUCTION OF ORDINANCE NO. 1884](#): Amending the Gardena Municipal Code Chapters 18.04 (E Definitions), 18.12 (Single-Family Residential Zone (R-1)), 18.57 (Low Barrier Navigation Centers), and 18.76 (Supportive Housing for Homeless as a Use by Right) of Title 18 (Zoning Code), and Chapter 17.08 (Procedures and Standards of Title 17 (Subdivisions) to implement State Laws relating to housing.

[Environmental Consideration](#): Adoption of this ordinance is exempt under the commonsense exemption of CEQA Guidelines sections 15061(b)(3) as it can be seen with certainty that there is no possibility that the adoption of this ordinance may have a significant effect on the environment.

**Staff Recommendation:**

- Open the public hearing;
- Receive testimony from the public, allow three (3) minutes for each speaker; and
- Close the public hearing.

**Staff Recommendation for Motion:**

- Introduce Ordinance No. 1884;
- Find that the adoption of the Ordinance is exempt from the provisions of CEQA; and
- Direct staff to file a notice of exemption.

[City Council Staff Report SB9 Final.pdf](#)

[A - Planning Commission Resolution No. PC 8-25, Recommending Adoption of Ordinance No. 1884](#)

[B - Planning Commission Staff Report dated May 6, 2025.](#)

[C - Ordinance No. 1884](#)

[D - Proposed Changes to Gardena Municipal Code - Redlines to Ordinance No. 1884](#)

**14. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES**

- 14.A [Request City Council's Approval of Employment Agreement promoting Deputy Police Chief Todd Fox, to Police Chief, effective June 6, 2025 through June 1, 2027; and Approval of the City of Gardena Classification and Compensation Plan, effective June 6, 2025.](#)

**Staff recommendations:**

- Approve Employment Agreement promoting Deputy Police Chief, Todd Fox, to Police Chief, effective June 6, 2025 through June 1, 2027
- Approve the City of Gardena Classification and Compensation Plan, effective June 6, 2025

[EMPLOYMENT AGREEMENT - Fox 06-06-2025.pdf](#)

[Classification and Compensation Schedule - eff. June 6 2025.pdf](#)

**15. DEPARTMENTAL ITEMS - POLICE**

**16. DEPARTMENTAL ITEMS - PUBLIC WORKS**

- 16.A [Approve Grant of Easements to Southern California Edison to Provide Electricity for Electric Vehicle Chargers at Arthur Johnson Park, Rowley Park and Police Department's Public Parking Lot on 162nd Street](#)

**Staff Recommendation: Approve Grant of Easements to Southern California Edison at Arthur Johnson Park, Rowley Park and Police Department's Public Parking Lot on 162nd Street**

[SCE Grant of Easement\\_Arthur Johnson Park.pdf](#)

[SCE Grant of Easement\\_Police Department Parking Lot on 162nd St.pdf](#)

[SCE Grant of Easement\\_Rowley Park.pdf](#)

17. **DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES**

18. **DEPARTMENTAL ITEMS - TRANSPORTATION**

19. **COUNCIL ITEMS**

20. **COUNCIL DIRECTIVES**

21. **CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS**

22. **COUNCIL REMARKS**

1. COUNCIL MEMBER LOVE
2. COUNCIL MEMBER FRANCIS
3. COUNCIL MEMBER HENDERSON
4. MAYOR CERDA
5. MAYOR PRO TEM TANAKA

23. **ANNOUNCEMENT(S)**

24. **REMEMBRANCES**

**Mr. Jerome Dyson**; 49 years old, beloved son of Recreation & Parks Commissioner Stephen Dyson.

25. **ADJOURNMENT**

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00 p.m. followed by the Regular City Council Meeting at 7:30 p.m. on Tuesday, June 10, 2025.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at [www.CityofGardena.org](http://www.CityofGardena.org).

Dated this 23rd day of May 2025

/s/ MINA SEMENZA  
MINA SEMENZA, City Clerk