



CITY OF GARDENA
Building and Safety Division
1700 W 162nd Street, Gardena, CA 90247
(310) 217-9672
cl@cityofgardena.org

State Licensed Contractor – Out of City Business License Application Guideline

HOW TO APPLY FOR OUT OF CITY CONTRACTOR LICENSE

Contractors and subcontractors located outside of City of Gardena are also required to obtain a business license if providing services in the City of Gardena.

COMPLETE YOUR NEW CONTRACTOR LICENSE APPLICATION

The New Out-of-City Contractor License application may be submitted by email to cl@cityofgardena.org, by mail, or in person at the Building and Safety Division at City Hall.

Required Documentations:

- CSLB State Pocket License
- Photo ID/Driver License
- If the applicant is an agent, a letter of Authorization

Fee Schedule:

- A – General Engineering Contractor - \$150 (business tax) + \$4 (SB1186 Fee)
- B – General Building Contractor - \$150 (business tax) + \$4 (SB1186 Fee)
- C/D – Specialty Contractor - \$75 (business tax) + \$\$ (SB1186 Fee)

Note: Business tax is prorated at 50% beginning July 1st until November 30th of each year.