



APPLICATION FOR BUSINESS LICENSE RESIDENTIAL RENTAL PROPERTY (One form for each property deed)

DEPARTMENT of ADMINISTRATIVE SERVICES

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9516

☐ New License ☐ Change of Address

APN NO: _____

☐ Ownership Change ☐ DBA Change ☐ Other

ACCOUNT NO: _____

Address of Units			Number of Units		
Name of Units (If any)			Date Units Acquired		
Name of Property Owner			Cell Phone No.		
Mailing Address		CITY	STATE	ZIP	
Home Address		CITY	STATE	ZIP	
Service Address if Different than Home Address* Address		CITY	STATE	ZIP	
Federal Tax ID No.	SSN/ CDL No./CA ID No./or Individual Taxpayer ID No		Driver's License		
Email Address					
Ownership: ☐ Qualified Joint Venture ☐ Sole Ownership ☐ Partnership ☐ Corporation ☐ Trust ☐ LLC					
Name of Officer or Partner		Title	Home or Service Address*		Phone No.
1.					
2.					
3.					
Property Management Company (if applicable)					
Business Address		Contact Person			
Phone Number		Email Address			

I declare under penalties of perjury that this application has been examined by me, and to the best of my knowledge and belief is a true, correct, and complete statement of facts.

Signature and Title		Date
Veteran Status: ☐ Special Disabled Vet ☐ Vietnam Vet ☐ Recently Separated Vet ☐ Other Protected Vet		
Payment By: ☐ Cash ☐ Check or Money Order ☐ Credit Card		



APPLICATION FOR BUSINESS LICENSE RESIDENTIAL RENTAL PROPERTY (One form for each property deed)

DEPARTMENT of ADMINISTRATIVE SERVICES

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9516

*Service address may be different than Home Address which will then remain confidential. Service Address shall be the person's home address or an address where the person consents to receive service of process, including a P.O. Box or Private Mailbox that complies with Business & Professions Code sec. 17538.5. If the applicant is using a P.O. Box or Private Mailbox, the applicant must also file copies of the US Postal Service Form 1583 that was filed with the US Postal Service and the acknowledgment form authorizing the commercial mail receiving agency to act as the agent for service of process with the City.

Highlighted items are not subject to disclosure without a judicial warrant, subpoena, or court order – only applies to home address if service address is provided.

Total Payment Due _____

Approved By _____