

**MINUTES**  
**Regular Meeting of the**  
**Gardena City Council**  
**Tuesday, June 22, 2021**

In order to minimize the spread of the COVID 19 virus, Governor Newsom has issued Executive Orders that temporarily suspend requirements of the Brown Act. Please be advised that the Council Chambers are closed to the public and that some, or all, of the Gardena City Council Members may attend this meeting telephonically.

The Regular Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California, was held via Zoom and was called to order at 7:00p.m. on Tuesday, June 22, 2021; Mayor Tasha Cerda presiding.

**1. ROLL CALL**

Present: Mayor Tasha Cerda; Mayor Pro Tem Tanaka; Council Member Mark E. Henderson; Council Member Art Kaskanian; and Council Member Paulette C. Francis. Other City Officials and Employees Present: City Manager Clint Osorio; City Attorney Carmen Vasquez; City Clerk Mina Semenza; and Deputy City Clerk Becky Romero

At 7:05 p.m., the City Council recessed into Closed Session in the Management Information Center of the Council Chamber at City Hall, with the following in attendance: Mayor Tasha Cerda; Mayor Pro Tem Rodney G. Tanaka; Council Member Mark E. Henderson; Council Member Art Kaskanian; Council Member Paulette C. Francis; City Manager Clint Osorio; and City Attorney Carmen Vasquez.

**PUBLIC COMMENT ON CLOSED SESSION - None**

**2. CLOSED SESSION**

**2.A CONFERENCE WITH LABOR NEGOTIATORS**

Government Code Section 54957.6

Agency Designated Representative: Clint Osorio, City Manager

Employee Organizations:

1. Gardena Police Officers Association (GPOA), Matt Hassholdt, Association President
2. Gardena Management Employees Organization (GMEO), Vicky L. Barker, Attorney
3. Gardena Municipal Employees Association (GMEA), Fred G. Quiel, Attorney  
Confidential / Unrepresented Employees

**2.B CONFERENCE WITH REAL PROPERTY NEGOTIATIONS**

Government Code Section 54956.8

Property: 2501 W. Rosecrans Ave Gardena CA 90249

Agency Negotiator: Clint Osorio, City Manager

Negotiating Parties: Casey Metcalf, JP Morgan Chase BK NA

Under Negotiation: Price and Terms of Payment

***Mayor Cerda reconvened the meeting to the Regular Open Session at 8:21 p.m., and the City Clerk noted the return of all Council Members who were present at the meeting.***

***When City Attorney Vasquez was asked if there were any reportable actions from the Closed Session, she stated that no reportable action had been taken.***

**3. PLEDGE OF ALLEGIANCE**

Dulce Ordonez led the Pledge of Allegiance. Dulce is currently City of Gardena Youth Commissioner. She graduated from Dr. Richard Vladovic Harbor Teacher Preparation Academy and will be attending Cal State Long Beach in the Fall.

**4. INVOCATION**

Council Member Rodney G. Tanaka led the Invocation.

**5. PRESENTATIONS – *No Items***

**6. PROCLAMATIONS – *No Items***

**7. APPOINTMENTS**

**7.A Council Appointments to Commissions, Committees, Councils and Boards**

(Appointees to be Ratified and Sworn In)

Planning and Environmental Quality Commission – Jules Kanhan

(Appointed by Mayor Cerda)

**7.B Rent Mediation Board (Tenant) - Margie Hoyt**

(Appointed by Council Member Francis)

**It was moved by Mayor Cerda, seconded by Council Member Francis, and carried by the following roll call vote to Appoint Jules Kanhan to the Planning and Environmental Quality Commission and Margie Hoyt to the Rent Mediation Board:**

**Ayes: Mayor Cerda, Council Member Francis, Mayor Pro Tem Tanaka  
Council Members Henderson and Kaskanian,**

**Noes: None**

**Absent: None**

**8. CONSENT CALENDAR**

**8.A Waiver of Reading in Full of All Ordinances Listed on This Agenda and that they Be read by Title Only**

**CONTACT: CITY CLERK**

**8.B Approve Minutes: Regular Meeting of the City Council, May 11, 2021**

**CONTACT: CITY CLERK**

**8.C Receive and File of Minutes: Planning & Environmental Quality Commission, May 18, 2021**

**CONTACT: CITY CLERK**

8.D Approval of Warrants/Payroll Register, June 22, 2021

**CONTACT: CITY TREASURER**

June 22, 2021: Wire Transfer: 12015- 12021; Check Nos. 163498 -163678 – for a total Warrants issued in the amount of \$3,041,257.98; Total Payroll Issued for June 18, 2021: \$1,857,458.00.

8.E Monthly Portfolio, April 2021

**CONTACT: CITY TREASURER**

8.F Monthly Portfolio, May 2021

**CONTACT: CITY TREASURER**

8.G RESOLUTION NO. 6521, Reaffirming Proclamation and Resolution No. 6441, which declared the Existence of a Local Emergency

**CONTACT: CITY MANAGER**

RESOLUTION NO. 6521

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
GARDENA, CALIFORNIA, REAFFIRMING  
PROCLAMATION AND RESOLUTION 6441 WHICH  
DECLARED THE EXISTENCE OF A LOCAL EMERGENCY

8.H Contract and Payment Approval for Software Maintenance from Progressive Solutions, Inc. for Fiscal Year 2021-2022

**CONTACT: ADMINISTRATIVE SERVICES**

8.I Personnel Report No. P-2021-12

**CONTACT: HUMAN RESOURCES**

Council Member Henderson stated that he really appreciates how we as a City work to recycle our Gardena dollars with our Gardena businesses.

**It was moved by Council Member Henderson, seconded by Mayor Pro Tem Tanaka, and carried by the following roll call vote to Approve all Items on the Consent Calendar:**

**Ayes: Council Member Henderson, Mayor Pro Tem Tanaka, Council Members Kaskanian and Francis and Mayor Cerda**

**Noes: None**

**Absent: None**

9. EXCLUDED CONSENT CALENDAR

## 10. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

### 10.A JUNE 15, 2021

#### **Conditional Use Permit #2-21**

The Commission considered a request for a conditional use permit to allow the on-site sale and consumption of beer and wine ancillary to an existing restaurant located in the General Commercial (C-3) zone and direct staff to file a Notice of Exemption.

LOCATION: 15435 S. Western Avenue #115

APPLICANT: Real Roo, Inc. Seung Wuk Shin

Commission Action: The Commission approved Resolution #7-21, approving Conditional Use Permit #2-21

City Council Action: Call for Council Review or Receive and File

**Received and Filed**

## ORAL COMMUNICATIONS

- (1) Zahid Ahmed, recommended that the City not purchase the Chase Bank property due to structural damage and cost. Also, recommends that the City pool be resurfaced and not removed. In addition, he suggested that the City sell and/or rent the recent City own apartment building to support housing in our City.

## 11. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES

- 11.A RESOLUTION NO. 6523, Adopting the City of Gardena's Amended Budget for Fiscal Year 2021-2022

### RESOLUTION NO. 6523

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ADOPTING AN AMENDED BUDGET FOR SAID CITY FOR THE FISCAL YEAR JULY 1, 2021, TO AND INCLUDING JUNE 30, 2022

City Manager Osorio presented a PowerPoint Presentation.

Mayor Cerda opened the Public Hearing at 8:40 p.m. and asked if there were any comments from the public.

#### **Public Speakers:**

Zahid Ahmed, spoke about what a great job was done on the budget; and wanted to know if there was a way to amend or add two new job classification/positions: EMT-Emergency Medical Technician for the Parks and Recreation Department, and the Police Department.

There was no further comment; Mayor Cerda closed the Public Hearing at 8:46 p.m.

**It was moved by Mayor Pro Tem Tanaka, seconded by Council Member Kaskanian, and carried by the following roll call vote to Adopt Resolution No. 6523:**

**Ayes: Mayor Pro Tem Tanaka; Council Members Kaskanian, Henderson and Francis and Mayor Cerda**

**Noes: None**

**Absent: None**

**11.B Authorization to Bind Excess Insurance Coverage Policies for Fiscal Year 2021-2022**

City Manager Osorio presented the Staff Report.

Council Member Henderson asked City Manager Osorio if he could explain the reasons why we go through a JPA to purchase our insurance. City Manager Osorio explained that if you go through a JPA then you share the cost with other entities; the costs are spread by the size of the pool, therefore making costs much less.

**It was moved by Council Member Henderson, seconded by Mayor Pro Tem Tanaka, and carried by the following roll call vote to Approve purchase of excess Insurance Policies:**

**Ayes: Council Member Henderson, Mayor Pro Tem Tanaka, Council Members Kaskanian and Francis and Mayor Cerda**

**Noes: None**

**Absent: None**

**11.C RESOLUTION NO. 6519, Establishing the Appropriations Limit for Fiscal Year 2021-2022 (GANN Limit)**

**RESOLUTION NO. 6519**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ESTABLISHING ITS APPROPRIATIONS LIMIT FOR FISCAL YEAR 2021 2022**

City Manager Osorio presented the Staff Report.

Mayor Cerda opened the Public Hearing at 8:54 p.m. and asked if there were any comments from the public.

Being there was none; Mayor Cerda closed the Public Hearing at 8:55 p.m.

**It was moved by Council Member Kaskanian, seconded by Council Member Francis, and carried by the following roll call vote to Adopt Resolution No. 6519:**

**Ayes: Council Members Kaskanian and Francis, Mayor Pro Tem Tanaka, Council Member Henderson, and Mayor Cerda**

**Noes: None**

**Absent: None**

11.D RESOLUTION NO. 6520, Acknowledging the Receipt and Filing of the Annual Statement of Investment Policy for the Fiscal Year 2021-2022

RESOLUTION NO. 6520

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ACKNOWLEDGING THE RECEIPT AND FILING OF THE ANNUAL STATEMENT OF INVESTMENT POLICY FOR THE FISCAL YEAR 2021-2022

City Manager Osorio presented the Staff Report.

Council Member Henderson asked City Manager Osorio to confirm that we are not allowed to invest in anything high risk such as crypto currency. City Manager Osorio confirmed that was correct.

**Public Speaker:**

Zahid Ahmed, spoke by giving his ideas and concerns regarding the City forming an LLC to purchase property.

**It was moved by Mayor Pro Tem Tanaka, seconded by Council Member Kaskanian, and carried by the following roll call vote to Adopt Resolution No. 6520:**

**Ayes: Mayor Pro Tem Tanaka, Council Members Kaskanian, Henderson and Francis and Mayor Cerda**

**Noes: None**

**Absent: None**

**12. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT**

12.A PUBLIC HEARING: Conditional Use Permit #3-20

Applicants: Happiness Garden, Susumu Anoda, Brent Fraser

City Manager Osorio presented the Staff Report.

Interim Director Gregg McClain gave the Power Point presentation.

Applicant: Brent Fraser came into the meeting and was available for any questions.

Mayor Cerda opened the Public Hearing at 9:03 p.m. and asked if there were any comments from the public.

**Public Speakers:**

Traci Saruwatari, Jen Harris and Gracie Rodriguez all spoke against the project.

There was a discussion with Mayor, Council and the Applicant. The Applicant answered all questions and explained the purpose of the business. Every member of the Council expressed their concerns and point of views in detail. It was unanimous that they denied the Conditional Use Permit for Happiness Garden.

There were no further comments; Mayor Cerda closed the Public Hearing at 11:07 p.m.

It was moved by Mayor Cerda, seconded by Mayor Pro Tem Tanaka, and carried by the following roll call vote to Deny the Conditional Use Permit:

**Ayes: Mayor Cerda, Mayor Pro Tem Tanaka, Council Members Henderson, Kaskanian, and Francis**

**Noes: None**

**Absent: None**

**13. DEPARTMENTAL ITEMS - ELECTED & ADMINISTRATIVE OFFICES**

13.A COVID-19 Update

City Manager Osorio presented the update.

**14. DEPARTMENTAL ITEMS - POLICE - No Items**

**15. DEPARTMENTAL ITEMS - PUBLIC WORKS**

15.A Authorize professional services contract renewal with CWE Corporation in the amount of \$299,633 for MS4 and NPDES Permit monitoring and compliance services

City Manager Osorio presented the Staff Report.

Council Member Francis asked what the basis was for the evaluation that was done. Public Works Director Allan Rigg came into the meeting and stated that the City was on their own with a unique type of permit; we were challenged by the MS4 litigation and went to bid for a consultant; CWE was brought in and made those problems go away; he indicated that in this case we will be well-served by CWE.

It was moved by Mayor Pro Tem Tanaka, seconded by Council Member Henderson, and carried by the following roll call vote to Authorize Professional Services Contract Renewal:

**Ayes: Mayor Pro Tem Tanaka, Council Members Henderson, Kaskanian and Francis and Mayor Cerda**

**Noes: None**

**Absent: None**

**16. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES**

16.A RESOLUTION NO. 6516 Approving Local Agreement CCTR-1084 with the California Department of Social Services for funding of the Gardena Family Child Care Program.

RESOLUTION NO. 6516

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, APPROVING LOCAL AGREEMENT CCTR-1084 WITH THE CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

City Manager Osorio presented the Staff Report.

Council Member Francis asked if Social Services carries their own liability insurance. City Attorney Vasquez asked if she meant do the childcare providers carry their own liability insurance. She continued to say that every childcare provider that contracts with the City carries their own insurance.

**It was moved by Council Member Henderson, seconded by Council Member Kaskanian, and carried by the following roll call vote to Adopt Resolution No. 6516:**

**Ayes: Council Members Henderson and Kaskanian, Mayor Pro Tem Tanaka, Council Member Francis, and Mayor Cerda**

**Noes: None**

**Absent: None**

- 16.B RESOLUTION NO. 6517 Authorizing the City Manager to Execute an Agreement for the Elderly Nutrition Program on Behalf of the City for Fiscal Year 2021-2022

RESOLUTION NO. 6517

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THE ELDERLY NUTRITION PROGRAM ON BEHALF OF THE CITY FOR FISCAL YEAR 2021/2022

City Manager Osorio presented the Staff Report.

**Public Speakers:**

(1) Zahid Ahmed asked about a program being funded by FEMA that is free that the City can apply for; City Manager Osorio responded with the purpose of this program is to provide free meals.

**It was moved by Council Member Francis, seconded by Council Member Kaskanian, and carried by the following roll call vote to Adopt Resolution No. 6517:**

**Ayes: Council Member Francis and Kaskanian, Mayor Pro Tem Tanaka, Council Member Henderson, and Mayor Cerda**

**Noes: None**

**Absent: None**

16.C RESOLUTION NO. 6518 Authorizing the City Manager to Execute an Agreement for the Supportive Services Program on Behalf of the City for Fiscal Year 2021-2022

RESOLUTION NO. 6518

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THE SUPPORTIVE SERVICES PROGRAM ON BEHALF OF THE CITY FOR FISCAL YEAR 2021/2022

City Manager Osorio presented the Staff Report.

Mayor Cerda asked for confirmation that this program is for seniors who need help with shopping, taking them to the doctor, etc. City Manager Osorio confirmed that was correct and stated that we currently have 125 seniors on this program.

**It was moved by Mayor Pro Tem Tanaka, seconded by Council Member Henderson, and carried by the following roll call vote to Adopt Resolution No. 6518:**

**Ayes: Mayor Pro Tem Tanaka, Council Members Henderson, Kaskanian and Francis and Mayor Cerda**

**Noes: None**

**Absent: None**

17. DEPARTMENTAL ITEMS – TRANSPORTATION – No Items

18. COUNCIL ITEMS – No Items

19. COUNCIL DIRECTIVES

Council Member Henderson

1. Requested for a Resolution to be drafted or a Letter in support of Opposition SB-9 Housing Development; Mayor Pro Tem Tanaka seconded the motion.

Council Member Francis

1. Asked if the City has an Ordinance for street vendors. City Attorney Vasquez replied and told Council Member Francis that she is working on bringing an Ordinance to Council

Mayor Cerda

1. Requested if a Juneteenth Day event can be organized starting next year; Council Member Kaskanian seconded the motion and asked if it could be more like a festival.

## **20. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS**

City Manager Osorio gave a verbal report of information to follow-up on matters that had been directed or requested by the Mayor and Members of Council. Those items were, as follows:

1. US Tow audit conducted by the Gardena Police Department and it was determined that US Tow is in compliance. A memo has been provided to Council.
2. Video - Recreation and Human Services event highlights.

## **21. COUNCIL REMARKS**

1. COUNCIL MEMBER KASKANIAN - No report
2. COUNCIL MEMBER HENDERSON - Thanked all his fellow council colleagues for being engaged and active in a lot of the issues happening around the region.
3. COUNCIL MEMBER FRANCIS - Attended the Neighborhood Watch District 2 meeting, South Bay State Holders meeting, and 2020 Homeownership Fair. Encouraged everyone to watch the Mayor's State of the City. Council Member Francis thanked Mayor Cerda for recognizing June 19<sup>th</sup> as a holiday. Also shared the importance of getting tested and mentioned Gardena has a testing center at Rowley Park on Tuesday, Thursday, and Saturday. Lastly, she encourages everyone to continue to wear a mask and practice social distancing.
4. MAYOR CERDA - Attended the monthly CCGA, Sanitation, Metro Vermont Transit Corridor, South Bay Extension Feasibility Study, and budget study session meetings. Mayor Cerda wished everyone has a great Father's Day. Mayor Cerda added that during the adjournment she would like to mention County Firefighter Tory Carlone he was killed a few weeks ago during an active shooting which happened at his fire station. Lastly, urged all Gardena residents to report and notify of any loud noises from airplanes as the city is trying to report them during the Airport Committee meetings and thanked City Manager Osorio and Director Santin for putting together the GARDENA sign at the City Hall complex.
5. MAYOR PRO TEM TANAKA - Recognized Mayor Cerda, City Manager and Chief for doing a great job during the Mayor's State of the City. Attended the PPE giveaway, District 2 Zoom Meeting, COVID Testing and Vaccination, South Bay COG Steering Committee Meeting, Budget Study Session, and LA Metro Vermont Corridor Project. Council Member Tanaka apologized to the family of Grace Barnett as he missed her funeral, she was part of the Friends of the Library. Reminded everyone that during 4<sup>th</sup> of July only safe and sane fireworks are allowed and to be safe.

## 22. ANNOUNCEMENT(S)

Mayor Cerda announced:

1. City of Gardena Bingo Bonanza; Wednesday, July 28, 2021, from 10: a.m. and 12:00 p.m. Located at the Nakaoka Community Center Auditorium 1670 W. 162nd St. Gardena. Register by calling the Senior Citizens Bureau at 310-217-9552 or online at [www.cityofgardena.org/events](http://www.cityofgardena.org/events).
2. City of Gardena Jazz Festival; Sunday, August 22, 2021. Ticket Sales begin Wednesday, June 23, 2021, or to purchase tickets visit [www.gardenajazzfestival.com/tickets](http://www.gardenajazzfestival.com/tickets). For more information or assistance please contact the Recreation Department at (310)217-9537.
3. City of Gardena Walking Club begins June 10, 2021, and meeting every Thursday at 10 a.m. at the Gardena Willows Wetland Preserve. Club will meet at the Willows entrance located at Arthur Johnson Park 1200 W. 170th St. Gardena. For more information, please call the Senior Citizens Bureau at 310-217-9552.
4. The Gardena Police Department Presents District 2 Ride Tour, July 10, 2021, from 10:00 a.m. - 2:00 p.m.
5. The Gardena Police Department will be hosting their second Etch and Catch, June 26, 2021, from 9:00 a.m. - 1:00 p.m. at 1718 W. 162nd Street (west parking lot of the Police Department). Reservations is required. Sign up online at <https://gpdetchcatch.eventbrite.com/>.
6. Safe and Sane Fireworks can only be used in Gardena on Sunday, July 4, 2021, from 12:00 p.m. to 10:00 p.m. Mayor Cerda confirm that the Firework show at Rowley Park was cancelled this year.
7. Welcome Back Gardena! City Hall is now open to the public and in-person services will be provided by appointment only. To make an appointment or to obtain information related to online services, please scan the QR code form your mobile device for appropriate City services or contact (310)217-9500.

## 23. REMEMBRANCES

Tory Carlon, Los Angeles County Fire Fighter Specialist. He was shot and killed while on duty.

*Mayor Cerda left the meeting at 11:57 p.m.*

**24. ADJOURNMENT**

At 11:57 p.m., Mayor Pro Tem Tanaka adjourned the Gardena City Council Meeting to the Closed Session portion of the City Council Meeting at 7:00 p.m., and the Regular City Council Meeting at 7:30 p.m. on Tuesday, July 13, 2021.

MINA SEMENZA  
City Clerk of the City of Gardena and  
Ex-officio Clerk of the Council

APPROVED:

  
\_\_\_\_\_  
Tasha Cerda, Mayor

By:   
\_\_\_\_\_  
Becky Romero, Deputy City Clerk