

**MINUTES
Regular Meeting of the
City of Gardena City Council
Tuesday, January 14, 2020**

The regular meeting of the City Council of the City of Gardena, California, was called to order at 7:00 p.m. on Tuesday, January 14, 2020, in the Council Chamber of City Hall, 1700 West 162nd Street, Gardena, California; Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Tasha Cerda; Mayor Pro Tem Art Kaskanian; Council Member Mark E. Henderson; Council Member Dan Medina; and Council Member Rodney G. Tanaka. Other City officials and employees present: City Manager Clint Osorio; City Attorney Carmen Vasquez; City Clerk Mina Semenza; and Deputy City Clerk Becky Romero. City Treasurer Ingrid Tsukiyama was not in attendance.

At 7:00 p.m., the City Council recessed into Closed Session in the Management Information Center of the Council Chamber at City Hall, with the following in attendance: Mayor Tasha Cerda; Mayor Pro Tem Art Kaskanian; Council Member Mark E. Henderson; Council Member Dan Medina; Council Member Rodney G. Tanaka; City Manager Clint Osorio; and City Attorney Carmen Vasquez.

2. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

(1) Agency Designated Representative:

Clint Osorio, City Manager

Employee Organization:

Gardena Police Officers Association (GPOA)

Mike Sargent, Association President

Gardena Management Employees Organization (GMEO)

Vicky L. Barker, Attorney

Gardena Municipal Employees Association (GMEA)

Fred G. Quiel, Attorney

Confidential / Unrepresented Employees

Mayor Cerda reconvened the meeting to the Regular Open Session at 7:55 p.m., and the City Clerk noted the return of all Council Members who were present at the meeting.

When City Attorney Vasquez was asked if there were any reportable actions from the Closed Session, she stated that no reportable action had been taken.

3. PLEDGE OF ALLEGIANCE & INVOCATION

A. PLEDGE OF ALLEGIANCE

Isabella Garcia and Kaesilyn Chaichan led the Pledge of Allegiance. Both Isabella and Kaesilyn are students at 156th Street Elementary School. They introduced their family members and thanked the Council for inviting them to lead the Pledge of Allegiance. Kaesilyn gave a special shout-out to Mr. Hayashida for his participation in arranging for them to lead the Pledge of Allegiance.

3. PLEDGE OF ALLEGIANCE & INVOCATION (Continued)

B. INVOCATION

The Reverend Scott R. Fairchild, Marketplace Pastor of CrossRoad – South Bay, led the Invocation.

4. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS

A. PRESENTATIONS

- (1) Gardena Military Veteran Recognition to Honor Veteran Ms. Stacy Lyn Summers, who served in the U.S. Air Force. *Council Member Tanaka thanked Ms. Summers for her military service. Then Mayor Tasha Cerda read a brief Biography and Ms. Summers was presented with a City of Gardena Veterans Commemorative Coin. Ms. Summers was given an opportunity to speak, and appropriate photos were taken.*
- (2) Recognition of Sol Smart Solar Award to City of Gardena
– *was accepted by Acting Community Development Manager Raymond Barragan and Planning Assistant Amanda Acuna, with the City of Gardena Community Development Department.*
- (3) Certificates of Commendation in Special Recognition of Retirements after Long-Time Service with the City of Gardena to:
 - (a) Family Child Care Manager Lydia Robledo – 32 years
 - (b) Recreation Services Manager James Kimmons – 26 years
 - (c) City Attorney Peter Wallin – 17 years, 8 months

Prior to receiving their Certificates, brief video presentations about each of them were shown, Recreation and Human Services Director Stephany Santin spoke, then the Retirees were given an opportunity to speak, photos were taken, and each was presented with a Certificate. These were accepted by Ms. Robledo, Mr. Kimmons and Mr. Wallin.

B. PROCLAMATIONS

- (1) “Dr. Martin Luther King Jr. Celebration Week,” January 12 through 20, 2020
– *Proclamation was accepted by Ms. Paulette Francis, Chair of Dr. Martin Luther King Jr. Cultural Committee of Gardena, joined by Members of the Committee*
- (2) “City of Gardena GTrans 80th Anniversary Day,” January 15, 2020
– *was accepted by Director of Transportation Ernie Crespo,*
- (3) “School Choice Week in Gardena,” January 26 to February 1, 2020
– *was proclaimed by Mayor Cerda*

C. APPOINTMENTS

- (1) Council Appointments to Commissions, Committees, Councils, and Boards
(Appointees to be Ratified and Sworn In)
 - (a) Human Services Commission
 - (1) **Mr. Roy Kim** (Mayor Tasha Cerda)

4. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS (Continued)

C. APPOINTMENTS (Continued)

(1) Council Appointments to Commissions, Committees, Councils, and Boards (Continued)

- (b) Planning and Environmental Quality Commission
- (c) Recreation and Parks Commission
- (d) Senior Citizens Commission
- (e) Gardena Youth Commission
- (f) Gardena Beautification Committee
- (g) Gardena Economic Business Advisory Council
- (h) Gardena Rent Mediation Board, Owner Representative
- (i) Gardena Rent Mediation Board, Tenant Representative
- (j) Gardena Rent Mediation Board, At-Large Representative

It was moved by Mayor Cerda, seconded by Council Member Tanaka, and carried by the following roll call vote to Appoint Mr. Roy Kim to the Human Services Commission:

- Ayes: Mayor Cerda, Council Member Tanaka, Mayor Pro Tem Kaskanian, and Council Members Medina and Henderson**
- Noes: None**
- Absent: None**

5. CONSENT CALENDAR

A. WAIVER OF READING IN FULL OF ALL ORDINANCES LISTED ON THIS AGENDA AND THAT THEY BE READ BY TITLE ONLY

B. CITY CLERK

- (1) **Approved:** Minutes of
 - (a) Gardena City Council Regular Meeting, December 10, 2019
 - (b) Planning & Environmental Quality Commission, September 17, 2019
- (2) **Approved:** Affidavit of Posting Agenda on January 10, 2020

C. CITY TREASURER

- (1) **Approved:** Warrants / Payroll Register
 - (a) December 24, 2019: Wire Transfer: 11839-11843; Prepay: 156981-156985; Check Nos. 156986-157203; for a total Warrants issued in the amount of \$5,004,118.15; Total Payroll Issued for December 20, 2019: \$2,384,500.24
 - (b) January 14, 2020: Wire Transfer: 11844-11849; Prepay: 157204; Check Nos. 157206-157371; for a total Warrants issued in the amount of \$2,109,038.44; Total Payroll Issued for January 3, 2020: \$1,891,712.24
- (2) **Approved:** Monthly Portfolio
 - (a) October 2019
 - (b) November 2019

5. CONSENT CALENDAR (Continued)

D. CITY MANAGER

- (1) **Approved:** Personnel Report No. P-2020-1
- (2) **Approved:** RESOLUTION NO. 6428, Amending the List of Authorized Games and Authorizing the Play of Certain Games in Licensed Card Clubs

RESOLUTION NO. 6428

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, AMENDING THE LIST OF AUTHORIZED GAMES AND AUTHORIZING THE PLAY OF CERTAIN GAMES IN LICENSED CARD CLUBS

- (3) **Approved:** RESOLUTION NO. 6427, Establishing Annual Regulatory Fees for Wholesalers or Distributors of Fireworks in Accordance with Section 8.16.115 of the Gardena Municipal Code Relating to Fireworks

RESOLUTION NO. 6427

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, ESTABLISHING REGULATORY FEES FOR WHOLESALERS OR DISTRIBUTORS OF FIREWORKS IN ACCORDANCE WITH SECTION 8.16.115 OF THE GARDENA MUNICIPAL CODE FOR THE CALENDAR YEAR 2020

It was moved by Council Member Henderson, seconded by Council Member Medina, and carried by the following roll call vote to Approve all Items on the Consent Calendar:

Ayes: Council Members Henderson and Medina, Mayor Pro Tem Kaskanian, Council Member Tanaka, and Mayor Cerda
Noes: None
Absent: None

6. EXCLUDED CONSENT CALENDAR

7. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

A. DECEMBER 17, 2019, MEETING

- (1) **Site Plan Review #3-18, Tentative Parcel Map #2-18.**

A proposal to construct three residential condominium units in the Medium Density Multiple-Family Residential (R-3) zone including a request for site plan review and tentative parcel map approval per section 18.44.010.A and Chapter 17.08 of the Gardena Municipal Code.

Project Location: 1333 West 168th Street (APN # 6111-010-041)

Applicant: Sato Teruichi

Commission Action: Commission Approved Resolution No. PC 19-19, approving Site Plan Review #3-18 and Tentative Parcel Map #2-18.

This Item was Received and Filed.

B. JANUARY 7, 2020, MEETING -- *Meeting Cancelled*

ORAL COMMUNICATIONS

- (1) Ms. Charlotte Lynch, resident: spoke about recognition of Veterans and “Operation Valentine;”
- (2) Ms. Cheral Sherman, Vice-President, Friends of Gardena Willows Wetland Preserve: acknowledged Director of Recreation and Human Services Stephany Santin and thanked her for all her help and what she is doing to support the Preserve. Sherman also spoke about upcoming events, new changes, and hours of operation. She invited everyone to visit the Preserve.

8. DEPARTMENTAL ITEMS

A. ADMINISTRATIVE SERVICES

- (1) Approval of Contract with Phoenix Group Information Systems for Citation Processing

City Manager Osorio presented the Staff Report.

It was moved by Council Member Tanaka, seconded by Council Member Medina, and carried by the following roll call vote to Approve the Contract with Phoenix Group Information Systems:

Ayes: Council Members Tanaka and Medina, Mayor Pro Tem Kaskanian, Council Member Henderson, and Mayor Cerda
Noes: None
Absent: None

- (2) Approval of Three-Year Microsoft Software Assurance and Licensing Agreement for all City Departments

City Manager Osorio presented the Staff Report.

There was a discussion regarding the bid selected and how it seemed high. It was explained by City Manager Osorio that this bid was the lowest of the three, and much better than the other because we are able to pick and choose a la carte programs which will be a savings of \$200 more than the bid price. He continued, saying that, in the past, the City did a blanket purchase where we paid one price for everything. Council Member Henderson commended the staff for their negotiation and analysis.

It was moved by Council Member Tanaka, seconded by Mayor Pro Tem Kaskanian, and carried by the following roll call vote to Approve Microsoft Assurance and Licensing Agreement with Crayon Software Experts LLC:

Ayes: Council Member Tanaka, Mayor Pro Tem Kaskanian, Council Members Medina and Henderson, and Mayor Cerda
Noes: None
Absent: None

B. COMMUNITY DEVELOPMENT

- (1) ORDINANCE NO. 1815, Introduction of Ordinance No. 1815, an Ordinance of the City Council of the City of Gardena, California, Repealing Chapter 15.04 of the Gardena Municipal Code and Adopting a New Chapter 15.04 Which Adopts by Reference the 2019 California Building Standards Code with Amendments, Except Part 9, and Readopts Section 15.04.020 Relating to Fees

8. DEPARTMENTAL ITEMS (Continued)

B. COMMUNITY DEVELOPMENT (Continued)

(1) ORDINANCE NO. 1815 (Continued)

ORDINANCE NO. 1815

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, REPEALING CHAPTER 15.04 OF THE GARDENA MUNICIPAL CODE AND ADOPTING A NEW CHAPTER 15.04 WHICH ADOPTS BY REFERENCE THE 2019 CALIFORNIA BUILDING STANDARDS CODE, WITH AMENDMENTS, EXCEPT PART 9, AND READOPTS SECTION 15.04.020 RELATING TO FEES

City Manager Osorio presented the Staff Report.

Ordinance No. 1815 was introduced by Council Member Medina and a Public Hearing was set for February 11, 2020, City Council Meeting.

C. ELECTED & ADMINISTRATIVE OFFICES

(1) RESOLUTION NO. 6429, Approving and Accepting the County of Los Angeles' Sub-Award Agreement for Census 2020 Education and Outreach Activities

RESOLUTION NO. 6429

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, APPROVING AND ACCEPTING THE COUNTY OF LOS ANGELES' SUB-AWARD AGREEMENT FOR CENSUS 2020 EDUCATION AND OUTREACH ACTIVITIES

City Manager Osorio presented the Staff Report.

It was moved by Council Member Medina, seconded by Council Member Tanaka, and carried by the following roll call vote to Adopt Resolution No. 6429:

Ayes: Council Members Medina and Tanaka, Mayor Pro Tem Kaskanian, Council Member Henderson, and Mayor Cerda
Noes: None
Absent: None

D. GENERAL SERVICES – *No Items*

E. POLICE – *No Items*

8. DEPARTMENTAL ITEMS (Continued)

F. RECREATION & HUMAN SERVICES

- (1) RESOLUTION NO. 6425, Authorizing the City Manager to execute an Agreement for the Supportive Services Program on behalf of the City

RESOLUTION NO. 6425

A RESOLUTION OF THE CITY COUNCIL OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THE SUPPORTIVE SERVICES PROGRAM ON BEHALF OF THE CITY FOR FISCAL YEAR 2019/2020

City Manager Osorio presented the Staff Report.

There was a discussion regarding how we plan to notify our residents regarding these services, and why don't we get more than \$54,000. Director of Recreation & Human Services Stephany Santin came forward and stated that these programs are already in place and we get the word out by updating our social media platforms, updating flyers and announcing them in our "Live, Work & Play" booklet. She also explained that the money we receive is done by a formula and the match that we give is based on volunteer hours as well. Council Member Henderson then asked if we could also do a presentation to our senior groups. Director Santin replied that yes, she would be able to do a presentation.

It was moved by Council Member Henderson, seconded by Council Member Medina, and carried by the following roll call vote to Adopt Resolution No. 6425:

Ayes: Council Members Henderson and Medina, Mayor Pro Tem Kaskanian, Council Member Tanaka, and Mayor Cerda

Noes: None

Absent: None

- (2) RESOLUTION NO. 6426, Authorizing the City Manager to execute an Agreement for the Supportive Elderly Nutrition Program on behalf of the City

RESOLUTION NO. 6426

A RESOLUTION OF THE CITY COUNCIL OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THE ELDERLY NUTRITION PROGRAM ON BEHALF OF THE CITY FOR FISCAL YEAR 2019/2020

City Manager Osorio presented the Staff Report, indicating that the program included the "Meals on Wheels" service to senior citizens.

It was moved by Council Member Medina, seconded by Council Member Henderson, and carried by the following roll call vote to Adopt Resolution No. 6426:

Ayes: Council Members Medina and Henderson, Mayor Pro Tem Kaskanian, Council Member Tanaka, and Mayor Cerda

Noes: None

Absent: None

8. DEPARTMENTAL ITEMS (Continued)

G. TRANSPORTATION – No Items

9. COUNCIL ITEMS, DIRECTIVES, & REMARKS

A. COUNCIL ITEMS – No Items

B. COUNCIL DIRECTIVES

- (1) Council Member Medina asked City Manager Osorio for a follow-up status report about a previous directive regarding repaving the roadway on Gramercy Place between 169th Street and Artesia Boulevard.
- (2) Council Member Henderson asked for a follow-up report regarding the City's use of minority-owned banks to conduct the City's financial transactions.
This request was seconded by Mayor Pro Tem Kaskanian
- (3) Mayor Pro Tem Kaskanian asked City Manager Osorio for information regarding the property (to be utilized as a school) on the northwest corner of Marine and Western Avenues.

C. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

City Manager Osorio gave a verbal report of information to follow-up matters that had been directed or requested by the Mayor and Members of Council. Written reports and flyers had already been provided to the Council via copies in their regular mail packets. Those items were, as follows:

- (1) Status update regarding Council Member Henderson previous directive seeking information regarding citizen complaints regarding trash receptacle collection for all commercial rubbish accounts in the City;
- (2) Repaving schedule of Gramercy Place between 169th Street and Artesia Boulevard;
- (3) Traffic congestion concern update regarding intersection at Artesia Boulevard and Western Avenue;
- (4) Status update regarding Mayor Pro Tem previous directive requesting the property located at 15106 Western Avenue;
- (5) Official Pinning Ceremony for Gardena Police Chief Michael Saffell scheduled for Wednesday, 01/15/2020, at 10:00 am at the Nakaoaka Community Center;
- (6) GTrans 80th Anniversary Day during which riders can ride for free all day on Wednesday, 01/15/2020;
- (7) Town Hall Meeting at the Nakaoaka Community Center regarding Voting Options on Thursday, 01/16/2020 beginning at 6:30 p.m.;
- (8) Christmas Tree Recycling information;
- (9) Homeless Count, 16206 So. Western Avenue, on Wednesday, 01/22/2020 at 8:00 p.m.;
- (10) Free Shredding Event for Gardena Residents on Saturday, 02/1/2020 from 9:00 a.m. to 1:00 p.m., at Gardena City Hall; and
- (11) Free Household Hazardous & Electronic Waste Recycling Roundup at Johnson Park, Saturday, 02/22/2020, from 9:00 a.m. to 3:00 p.m.

9. COUNCIL ITEMS, DIRECTIVES, & REMARKS (Continued)

D. COUNCIL REMARKS

- (1) COUNCIL MEMBER HENDERSON – he wished everyone a Happy New Year. He said he had an opportunity to have a few mentoring sessions with college students. He stated he did his community visits. He congratulated his son daughter-in-law for giving birth to a baby girl, Jade Adrian. He said his wife is now a grandmother and he is the first “grand-dude.” He said it was interesting to watch his kid have a kid and shared that it was a special moment for his son to feel the weight of the world and for his son to feel what true responsibility is.
- (2) COUNCIL MEMBER MEDINA – since the last Council Meeting, he had a chance to deliver half-sheet birthday cakes to seven Convalescent Homes. He said he has had the privilege to work at the South Bay Cities Council of Governments and reported they were working to change some statistics having to do with state-mandated housing numbers, which is a big problem right now. He attended the West Basin Water District Association meeting and reported that our reservoirs are currently at a 159% level. He attended the Sanitation District and reported on both good and bad news. The good news is that we were producing more sludge per day from 20 tons to 300 tons a day; the bad news is that the recycling dropped from 13% to 0.5%. He said the next meeting of Sanitation District will be held in Carson. He attended the Metro Service Council along with Ernie Crespo and said he’s proud to say he’s part of GTrans. He invited everyone to the pinning ceremony in honor of Chief of Police Mike Saffell. He reminded everyone to go to GTrans right after the Chief’s Ceremony to celebrate GTrans’ 80th birthday.
- (3) MAYOR PRO TEM KASKANIAN – wished everyone a Happy New Year and said he hopes 2020 will be better than 2019. Since the last Council Meeting, he reported that he attended Breakfast with Santa and the Helping Hands Christmas gift distribution and thanked Jaclyn Coppa and her staff from Human Services. He also thanked LA County Fire Department for helping distribute toys and gifts. He attended Crenshaw Lumber Company’s Christmas/Grand Opening party. He attended block parties. He apologized for being late to the event held at a convalescent home. He congratulated Council Member Mark Henderson for becoming a “grand-dude” and congratulated Nichelle Henderson on becoming a grandmother.
- (4) MAYOR CERDA – she said she attended lots of Christmas parties. She had the opportunity to visit a float “Donate Life Rose Parade Float,” a float that represented those who donated organs and those who lived. She attended two funerals for two Gardena residents: Ms. Fan Troy and Mr. Harold Prewitt. With GTrans staff, she attended a “Stuff a Bus” event which was a competition with other transit companies to fill up a bus with gifts first. She thanked everyone who participated in that event. She attended the South Bay Association of Realtors’ Installation Banquet which was also a farewell for our City Clerk Mina Semenza as she was honored as outgoing President of the association. She attended a workshop in Sacramento, joined by City Manager Osorio and Chief-of-Police Saffell, to speak on behalf of our City to the General Attorney asking that he not make the rules and regulation changes to our casinos which will seriously impact our revenue. She thanked Council Member Medina for covering the Sanitation District meeting she was not able to make. She thanked the Council for always being so willing to help each other out.
- (5) COUNCIL MEMBER TANAKA – he wished everyone a Happy New Year and Happy Year of the Rat. He listed the events he attended: Gardena CERT Pot Luck; Police Officers Foundation Shop with a Cop giveaway to families; Human Services Helping Hands giveaway at Rush Gym; Breakfast with Santa at the Nakaoka Community Center; Chat with the Chief; Special Santa Float that gave toys away to children in our community; Gardena Police Association 156th Elementary School leadership pizza

9. COUNCIL ITEMS, DIRECTIVES, & REMARKS (Continued)

D. COUNCIL REMARKS (Continued)

(5) COUNCIL MEMBER TANAKA (Continued)

Celebration; the last Santa Float of the season; Crenshaw Lumber Christmas luncheon; Las Flores home for a Santa visit by the Police Officers Association; Gardena City's Health Fair; League of California Cities first meeting of the year; 90th birthday celebration for retired LAPD Captain Bob McBay; and a funeral service for his good friend, John T. Nichelson. He shared that Mr. Nichelson was one of the ones who made him more confident and become more involved in the community; he will be definitely be missed. He said he was looking forward to tomorrow to celebrate Chief Saffell's pinning ceremony.

10. ANNOUNCEMENTS

Mayor Cerda announced:

- (1) Official Pinning Ceremony for Michael Saffell to the position of Chief of Police, Wednesday, January 15, 2020, 10:00 a.m., at the Nakaoka Community Center.
- (2) Town Hall Meeting, Thursday, January 16, 2020, with special emphasis regarding the New Voting system, and to "Meet and Greet" the Candidates 6:30 p.m. at Nakaoka Community Center.
- (3) After the adjournment of tonight's City Council meeting, Mayor Cerda invited everyone to stay and have Cake in celebration of Mayor Pro Tem Kaskanian's Birthday, and a Cake for a Retirement Farewell to Peter Wallin as City Attorney.

11. REMEMBRANCES


Mr. Gary Cloy, 66 years old, beloved father of Custodian II Marcell Cloy with the City of Gardena General Services Department; **Mr. Bret Smith**, 56 years of age, beloved father of Recreation Leader I Darren Smith, with the City of Gardena Recreation and Human Services Department; **Mr. Jose Arechiga**, 64 years old, beloved father of Transit Mechanic Osvaldo Arechiga, with City of Gardena GTrans; and **Mr. John Thomas Nichelson**, 96 years of age, long-time resident of Gardena, strong supporter of numerous community activities, beloved friend and mentor to many, and a long-time member of Kiwanis Club of Gardena Valley, who was the recipient of many Local, District, and International Kiwanis Awards – well-known for his dedicated leadership, especially of the youth through the CSUDH Circle K, and the Gardena High School and California Academy of Math & Science High School Key Clubs.

12. ADJOURNMENT

At 9:27 p.m., Mayor Cerda adjourned the Gardena City Council Meeting to the next regular City Council Meeting, at 7:00 p.m., on Tuesday, January 28, 2020.

MINA SEMENZA
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

APPROVED:


Tasha Cerda, Mayor

By: 
Becky Romero, Deputy City Clerk