

MINUTES
Regular Meeting of the
Gardena City Council
Tuesday, October 26, 2021

In order to minimize the spread of the COVID 19 virus, Governor Newsom has signed Assembly Bill 361. Please be advised that the Council Chambers are closed to the public and that some, or all, of the Gardena City Council Members may attend this meeting telephonically.

The Regular Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California, was called to order at 7:02 p.m. on Tuesday, October 26, 2021, Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Tasha Cerda; Mayor Pro Tem Rodney G. Tanaka; Council Member Mark E. Henderson; Council Member Art Kaskanian; and Council Member Paulette C. Francis. Other City Officials and Employees present: City Manager Clint Osorio; City Attorney Carmen Vasquez; and City Clerk Mina Semenza.

At 7:03 p.m., the City Council recessed into Closed Session via Microsoft Teams, with the following in attendance: Mayor Tasha Cerda; Mayor Pro Tem Rodney G. Tanaka; Council Member Mark E. Henderson; Council Member Art Kaskanian; Council Member Paulette C. Francis. Other City Officials and Employees present: City Manager Clint Osorio; City Attorney Carmen Vasquez; Director of Community Development Greg Tsujiuchi; and Outside Counsel Amanda Pope.

PUBLIC COMMENT ON CLOSED SESSION - None

2. CLOSED SESSION

**2.A CONFERENCE WITH LEGAL COUNSEL
ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9
(One [1] Matter)

2.B CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

Agency Designated Representative: Clint Osorio, City Manager

Employee Organizations:

1. Gardena Police Officers Association (GPOA), Matt Hassholdt, Association President
2. Gardena Management Employees Organization (GMEO), Vicky L. Barker, Attorney
3. Gardena Municipal Employees Association (GMEA), Fred G. Quiel, Attorney
4. Confidential / Unrepresented Employees

Mayor Cerda reconvened the meeting to the Regular Open Session at 7:47 p.m., and the City Clerk noted the return of all Council Members who were present at the meeting.

When City Attorney Vasquez was asked if there were any reportable actions from the Closed Session, she stated that regarding item 2.A. the City Council authorized the initiation of litigation to bring a receivership action in connection with the property located at 2315 Marine Avenue in the City of Gardena, the vote was unanimous 5-0. No reportable action had been taken on item 2.B.

3. PLEDGE OF ALLEGIANCE

Christopher Benitez led the Pledge of Allegiance. Armani Martin was not present. Christopher is in the 4th grade, and he attends 153rd Elementary School. Christopher is a critical thinker who loves to share his ideas with the class. Christopher is a leader who takes initiatives and encourages his peers. He has a natural leadership skill, and he uses that to help the teachers and other students with his strong academics, he is a shining star.

4. INVOCATION

Mayor Pro Tem Rodney G. Tanaka led the Invocation.

5. PRESENTATIONS

5.A "The South Bay Local Travel Network" - South Bay Cities Council of Governments Presentation – **Presentation was made by Jacki Bacharach along with Aaron Baum and David Leger**

Council thanked Ms. Bacharach and staff for the presentation; they also had questions regarding the project, which Ms. Bacharach and Mr. Baum answered.

5.B Presentation by the Los Angeles County Economic Development Corporation (LAEDC) honoring the City of Gardena as a Finalist as the Most Business Friendly City - **Presentation was made by Jessica Ku Kim, Vice President of Economic and Workforce Development (LAEDC)**

6. PROCLAMATIONS - None

7. APPOINTMENTS - No Appointments were made

8. CONSENT CALENDAR

8.A Waiver of Reading in Full of All Ordinances Listed on This Agenda and that they Be read by Title Only
CONTACT: CITY CLERK

8.B Approve Minutes:
Regular Meeting of the City Council, October 12, 2021
CONTACT: CITY CLERK

8.C Receive and File of Minutes:
Planning & Environmental Quality Commission, September 21, 2021
CONTACT: COMMUNITY DEVELOPMENT

8.D Approval of Warrants/Payroll Register, October 26, 2021
CONTACT: CITY TREASURER

October 26, 2021: Wire Transfer: 12069-12072; Prepay: 164965-164967; Check Nos. 164968 -165181 – for a total Warrants issued in the amount of \$1,999,433.87
Total Payroll Issued for October 22, 2021: \$1,941,509.69.

8.E Personnel Report No. P-2021-19
CONTACT: HUMAN RESOURCES

8.F RESOLUTION NO. 6533, Reaffirming Proclamation and Resolution No. 6441, which declared the Existence of a Local Emergency
CONTACT: CITY MANAGER

RESOLUTION NO. 6533

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, REAFFIRMING PROCLAMATION AND RESOLUTION 6441 WHICH DECLARED THE EXISTENCE OF A LOCAL EMERGENCY

8.G RESOLUTION NO. 6535, Making the legally required findings to Re-Authorize the use of Teleconferencing in accordance with Assembly Bill 361 for meetings of the Gardena City Council and other Commissions, Committees and Boards subject to State open meeting laws
CONTACT: CITY MANAGER

RESOLUTION NO. 6535

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, MAKING THE LEGALLY REQUIRED FINDINGS TO RE-AUTHORIZE THE USE OF TELECONFERENCING IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR MEETINGS OF THE GARDENA CITY COUNCIL AND OTHER COMMISSIONS, COMMITTEES AND BOARDS SUBJECT TO STATE OPEN MEETING LAWS

- 8.H Ratify Administrative Approval of the Elderly Nutrition Program Contract ENP202105 Amendment Seven.

CONTACT: RECREATION AND HUMAN SERVICES

It was moved by Mayor Pro Tem Tanaka, seconded by Council Member Kaskanian, and carried by the following roll call vote to Approve all Items on the Consent Calendar:

Ayes: Mayor Pro Tem Tanaka and Council Members Kaskanian, Henderson, Francis, and Mayor Cerda

Noes: None

Absent: None

9. EXCLUDED CONSENT CALENDAR

10. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

10.A OCTOBER 19, 2021 MEETING

The Planning Commission considered a development for a new soccer facility on a 1.49-acre site: SPR #8-21 to construct seven 50-foot by 98-foot soccer fields with netting, lighting, and other accessory structures; CUP #3-21 for the operation of a new soccer facility per Section 18.46.030.C.9 of the Gardena Municipal Code (GMC) and to permit parking that utilizes tandem and off-site parking per Section 18.40.080 of the GMC; revocation of CUP #4-06 for the operation of a demolition and hauling business; and direct staff to file a Notice of Exemption for a Class 32 exemption pursuant to CEQA Guidelines section 15332 for an in-fill development project.

Commission Action: The Planning Commission approved Resolution No. PC 13-21, approving Site Plan Review #8-21 and Conditional Use Permit #3- 20 subject to the attached Conditions of Approval, revoking Conditional Use Permit #4-06, and directing staff to file a Notice of Exemption for a Class 32 in-fill development.

City Council: Receive and file or Call for Review. (*Ordinance No. 1834 not in effect, therefore, only requires one person to call for review*)

Council Member Francis called for Council Review and Public Hearing was set for November 16, 2021, Council Meeting.

ORAL COMMUNICATIONS – No Speakers

11. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES

11.A APPROVE THREE YEAR AGREEMENT FOR PURCHASE OF SOPHOS FIREWALL ENHANCEMENT

City Manager Osorio presented the Staff Report.

There was a discussion regarding our computer replacement fund, a service agreement in case something happens right away, and the liability coverage we have and its limits.

It was moved by Council Member Henderson, seconded by Mayor Pro Tem Tanaka, and carried by the following roll call vote to Approve Three Year Agreement:

Ayes: Council Member Henderson, Mayor Pro Tem Tanaka, and Council Members Kaskanian, Francis, and Mayor Cerda

Noes: None

Absent: None

[City Attorney Vasquez asked Mayor Cerda to take Agenda Item 12.A after Agenda Item 15.A because they both have to do with the same subject.]

13. DEPARTMENTAL ITEMS - ELECTED & ADMINISTRATIVE OFFICES

- 13.A ORDINANCE NO. 1835, INTRODUCTION OF AN ORDINANCE CHANGING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION FROM THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH OF EVEN-NUMBERED YEARS TO THE DATE OF STATEWIDE PRIMARY ELECTION IN EVEN-NUMBERED YEARS, IN RESPONSE TO SENATE BILL 970, ADJUSTING TERMS IN OFFICE ACCORDINGLY

ORDINANCE NO. 1835

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, CHANGING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION FROM THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH OF EVEN-NUMBERED YEARS TO THE DATE OF THE STATEWIDE PRIMARY ELECTION IN EVEN-NUMBERED YEARS, IN RESPONSE TO SENATE BILL 970; ADJUSTING TERMS IN OFFICE ACCORDINGLY

City Manager Osorio presented the Staff Report.

Ordinance No. 1835 was Introduced by Council Member Kaskanian

It was moved by Council Member Kaskanian, seconded by Mayor Pro Tem Tanaka, and carried by the following roll call vote to 1) Introduce Ordinance 1835, changing the date of the City's general municipal election from the first Tuesday after the first Monday in March of even-numbered years to the date of the statewide primary election in even-numbered years, in response to Senate Bill 970, and adjusting terms in office accordingly; and 2) Appropriate \$14,326.00 from the General Fund for the required mailing notices:

Ayes: Council Member Kaskanian, Mayor Pro Tem Tanaka and Council Members Henderson, Francis, and Mayor Cerda

Noes: None

Absent: None

13.B COVID-19 UPDATE

City Manager Osorio presented the update.

14. **DEPARTMENTAL ITEMS - POLICE**

15. **DEPARTMENTAL ITEMS - PUBLIC WORKS**

15.A ORDINANCE NO. 1837, REPEALING CHAPTER 8.20 OF THE GARDENA MUNICIPAL CODE, ADOPTING A NEW UPDATED CHAPTER 8.20 AND UPDATING CHAPTER 2.60 OF THE GARDENA MUNICIPAL CODE TO INCORPORATE PROVISIONS OF SENATE BILL 1383 AND REGULATIONS ADOPTED BY CALRECYCLE

ORDINANCE NO. 1837

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, REPEALING CHAPTER 18.20 OF THE GARDENA MUNICIPAL CODE, ADOPTING A NEW UPDATED CHAPTER 18.20 AND UPDATING CHAPTER 2.60 OF THE GARDENA MUNICIPAL CODE TO INCORPORATE PROVISIONS OF SENATE BILL 1383 AND REGULATIONS ADOPTED BY CALRECYCLE

City Manager Osorio presented the Staff Report.

Debbie Morris of HF&H Consultants, LLC provided a PowerPoint presentation regarding SB 1383 and its regulations with respect to making organic recycling mandatory. She explained what is expected of jurisdictions beginning on January 1, 2022, and that we would need to be in full compliance by January 1, 2024. Council asked questions regarding informing the public, enforcement, administrative reporting and how this will be funded. Ms. Morris indicated that everyone has the same questions. She mentioned that we could delegate to WRG for help, who we are currently in negotiations with. She also encouraged Council to go to their legislators; she continued to say that she would keep an eye out for any grants and will reach out to staff if we find there is any financial relief.

Ordinance No. 1837 was Introduced by Mayor Pro Tem Tanaka

It was moved by Mayor Pro Tem Tanaka, seconded by Council Member Henderson, and carried by the following roll call vote to Introduce Ordinance No. 1837:

Ayes: Mayor Pro Tem Tanaka and Council Members Henderson, Mayor Cerda, and Council Member Francis

Noes: None

Absent: None

Abstain: Council Member Kaskanian

12. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

12.A ORDINANCE NO. 1836: AN ORDINANCE ADDING A NEW CHAPTER 15.60 TO THE GARDENA MUNICIPAL CODE WHICH CHAPTER ADOPTS BY REFERENCE THE MODEL WATER EFFICIENT LANDSCAPE ORDINANCE

ORDINANCE NO. 1836

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ADDING A NEW CHAPTER 15.60 TO THE GARDENA MUNICIPAL CODE WHICH CHAPTER ADOPTS BY REFERENCE THE MODEL WATER EFFICIENT LANDSCAPE ORDINANCE

City Manager Osorio presented the Staff Report.

Ordinance No. 1836 was Introduced by Council Member Henderson

It was moved by Council Member Henderson, seconded by Council Member Kaskanian, and carried by the following roll call vote to Introduce Ordinance No. 1836:

Ayes: Council Members Henderson, Kaskanian, Mayor Pro Tem Tanaka and Council Member Francis, and Mayor Cerda

Noes: None

Absent: None

16. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES – *No Items*

17. DEPARTMENTAL ITEMS – TRANSPORTATION – *No Items*

18. COUNCIL ITEMS

19. COUNCIL DIRECTIVES

Council Member Henderson

1. Requesting a report to identify all our census tracks and of those which ones could be considered underserved if we have any at all. *Mayor Pro Tem Tanaka gave a second.*

Council Member Francis

1. Requesting a Memo for a Succession Plan in case the City Manager or other Departments are unavailable. Mayor Cerda gave a second and stated that the memo will show our City Council what a Succession Plan is and how we will handle the situation if it would arise. City Manager Osorio added that when he leaves any Director in charge during his absence, they only make light decisions and any City substantive decision making requires his approval.

20. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

City Manager Osorio gave a verbal report of information to follow-up on matters that had been directed or requested by the Mayor and Members of Council. Those items were, as follows:

1. Memo from City Attorney Vasquez about Flavor Tobacco and Tobacco Retailers in Gardena.
2. Dual Halloween Event hosted by the Recreation and Human Services Department:
 - The Halloween Scare Zone, Friday, October 29, 2021; 6:30 p.m. - 9:00 p.m.; Two locations: Freeman Park 2100 W. 154th Place and Rowley Park 13220 S. Van Ness Avenue.
 - “Too Cute To Spook” Halloween Event – Bring your kids (ages 0-10) to City Hall Complex for a Safe, Fun-Filled Night of Trick-Or-Treating; Friday, October 29, 2021; 5:30 p.m. to 7:30 p.m.
3. Community Meetings: Workshop – Save the Date. Join us to share your input on the future Senior and Aquatic Center; Wednesday, November 3, 2021; Nakaoka Community Center Auditorium; Lunch at 12:00 p.m. and Presentation at 1:00 p.m.
4. Veterans Day Service Celebration; Thursday, November 11, 2021, at 11:00 a.m. *City Manager Osorio thanked Council Member Henderson for his service.*
5. Helping Hands Opportunity is presenting another Helping Hands Tailgate located at the Nakaoka Community Center 1670 W. 162nd Street; 12:00 p.m. – 7:00 p.m.; Sunday, November 14, 2021. To enter, please bring a minimum of (5) unexpired canned goods or non-perishable food items. All donations will benefit our helping hands program.
6. 38th Annual Senior Citizen Health Fair for Seniors 60+ Only; November 19, 2021. In partnership with the South Bay Family Health Care and Kedren Vaccines. COVID-19 Vaccine also featuring various health screenings, health, and wellness vendors.
7. Community Meeting: Save the Date – Join us to share your input as we create a master plan for Mas Fukai Park. Location: Mas Fukai Park; Saturday, November 20, 2021; 11:00 a.m. – 12:30 p.m.
8. Helping Hands Opportunity Canned Food/Toy Drive on November 20, 2021. Come join us for our “Wobble Wobble Before You Gobble” Line Dancing Event. Saturday, November 20, 2021; 11:00 a.m. – 3:00 p.m. at Rowley Park.
9. The Gardena Valley Lions Club and the City of Gardena Invite You to the 14th Annual Thanksgiving Luncheon on Thursday, November 25, 2021; First Seating: 12:00 p.m. – 1:30 p.m.; Second Seating: 1:30 p.m. – 3:00 p.m. at El Pollo Inka Peruvian Restaurant 1425 W. Artesia Blvd., Gardena. Free Thanksgiving meal for anyone in need.
10. Helping Hands 2021 Holiday Toy Drive. Please support the City’s Helping Hands Program by donating NEW unwrapped toys for all ages! Beginning Monday, October 18, 2021, through Friday, December 3, 2021. Items Needed: All age toys, books, art supplies, board games, sport equipment and gift cards. Donations can be dropped off at the following locations: Nakaoka Community Center and Human Services Department at 1651 W. 162nd Street, Gardena.
11. Senior Bingo and Raffle Drawing on Friday, December 17, 2021 – Two Sessions: 10:00 a.m. and 11:30 a.m. play for free and win prizes. \$1.00 for 1 ticket or \$5.00 for 6 tickets.

12. Join the City of Gardena Walking in a Winter Wonderland and Holiday Craft Boutique; Shop-Eat-Play and Tree Lighting Ceremony at 6:30 p.m. on December 4, 2021.
13. Holiday Home Decoration Contest. The City of Gardena and the Gardena Beautification Committee Invites You to Participate in Our City's Holiday Home Decorating Contest. To register, email your photo of your home along with your name and address to gardenaevents@cityofgardena.org. Deadline: Friday, December 11, 2021.
14. Two employees were recognized for their promotions: Janina Hartwill and Amber Suit.
15. Birthday wishes to Police Chief Mike Saffell.

21. COUNCIL REMARKS

1. COUNCIL MEMBER HENDERSON - Apologized for missing events as he was sick. Since the last meeting he attended the L.A. Bizfed meeting, SCAG meeting, District meeting, LA County Dominguez Channel Town Hall. He also wanted to share that his colleagues and himself have been working along with City of Carson and LA County to help and obtain information regarding the Dominguez Channel.
2. COUNCIL MEMBER FRANCIS - Congratulated Amber and Janina on their promotions. Since the last meeting she attended the local South Gardena Community Schools Presentation on the validated plan to improve Black Student Achievement and attended a 96th Birthday Celebration for Mr. Richard Suzuki, which our Gardena Valley Chamber of Commerce's President Wanda Love set up. Council Member Francis gave a shout out to the Gardena Police Department and firefighters for adding to the celebration. Also encouraged everyone to complete the environmental justice survey on the city website. Council Member Francis also participated at the COVID test kiosk and shared it was very easy to use. Lastly, encouraged everyone to keep wearing a mask, wash hands, and continue to social distance to fight COVID-19.
3. MAYOR PRO TEM TANAKA - Since the last meeting Mayor Pro Tem Tanaka attended South Bay COG Legislative Briefing, Senior Commission Oath of Office for Sharon Pamplin, K9 Breakfast, Chili Cook-off, Harvest Festival, League of California Cities Roundtable discussion, and presented a check with the Elks for the Helping Hands Program.
4. MAYOR CERDA - First addressed the odor from the Dominguez Channel that residents have been complaining about. Mayor Cerda shared a PSA letting the community know their concerns are being heard and encouraged residents that are experiencing health concerns because of the odor to contact LA County for reimbursements. Since the last council meeting Mayor Cerda attended the Harvest Festival, monthly meetings of Sanitation, District meeting, CCGA, was a guest speaker via Zoom for an organization called SURF along with the Gardena Police Department, drive by birthday for Mr. Suzuki a Korean War Veteran who turned 96, and the Helping Hands Photo pop up. Thanked all those that donate to helping Hands and wished Police Chief Mike Saffell a Happy Birthday. Lastly, congratulated Amber and Janina for their promotions.

5. COUNCIL MEMBER KASKANIAN - Since the last meeting Council Member Kaskanian attended the K-9 Breakfast, Chili Cook off, and Harvest Festival. Council Member Kaskanian congratulated all the participants of the Chili Cook off and congratulated Amber and Janina on their promotions. Lastly, wished a Happy 50th Birthday to Gardena Police Chief Mike Saffell

22. ANNOUNCEMENT(S)

Mayor Cerda announced:

1. Video for the Harvest Festival.
2. Adoptober – Adopt a cat for only \$5 from October 1 – 31, 2021. This includes adoption, microchip, vaccination, spay and neuter. Schedule an appointment to adopt: animalcare.lagov.gov/all-visits-to-the-animal-care-center-by-appointment-only or animalcare.lacounty.gov.

City Manager Osorio also made other announcements during his remarks.

23. REMEMBRANCES

Philip Felix Mendoza, 79 years of age, and a 79-year resident of Gardena; beloved husband, father, grandfather, great grandfather, and great, great grandfather, who will be truly missed by all; Gloria L. Pasley; 58 years of age and a long time Gardena resident; and Michell Turner; 50 years of age and lived in Gardena for 50 years; Bryan Urias, Mayor of the City of Duarte, who passed away suddenly.

24. ADJOURNMENT

At 10:00 p.m., Mayor Cerda adjourned the Gardena City Council Meeting to the Study Session City Council Meeting at 6:00 p.m. on Thursday, October 28, 2021.

MINA SEMENZA
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

APPROVED:

Tasha Cerda
Tasha Cerda, Mayor

By: Becky Romero
Becky Romero, Deputy City Clerk