



DEPARTMENT of COMMUNITY DEVELOPMENT

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

Temporary Use Permit Application

REQUIRED SUBMITTALS

1. Completed Temporary Use Permit Application and Application fee.
2. Proposed date(s) of the temporary use permit.
3. Plot plan drawn to scale and which designates all land uses on the property, the location of the proposed temporary activity/facility, utility connections, yards, off-street parking, other information which the planning division may require, and any supplemental information deemed necessary by the Director to determine whether the application should be granted, conditioned or denied.
4. Copy of lease or letter of agreement for use of property signed by the property owner (if applicable).
5. Evidence in the form of an official or government agency issued document or identification card that the applicant is eighteen (18) years of age or older or in instances involving alcohol sales, twenty-one (21) years of age or older.
6. Applications for temporary use must be filed a minimum of twenty-one (21) business days before the desired start date. No application shall be accepted and processed unless all of the required information is provided and completed.

GENERAL INFORMATION (vendor, organization, and property owner are considered applicants)

Project Address		Zone
APN	Lot Dimension	Lot Size
Applicant Name(s)		Phone
Address		Email
Applicant's Rep. Name(s)		Phone
Address		Email
Date(s) of Activity	Start	End
Temporary Use Activity:		

AUTHORIZATION (Names /signatures of all persons having an interest in the property whose consent is required to authorize filing of this application)

Property Owner		Signature
Address	Phone	Email

INDEMNIFICATION In consideration of being granted a Temporary Use Permit, and to the full extent permitted by law, the undersigned, (SIGN NAME HERE) hereby agrees to defend, indemnify, and hold free and harmless the City of Gardena, its elected officials, officers, employees, and agents, with respect to any and all liabilities, claims, suits, actions, losses, expenses or costs of any kind, whether actual, alleged or threatened, including the payment of actual attorney's fees, court costs and any and all other costs of defense, incurred as a consequence of, arising out of, or in any way attributable to, the granting of a Temporary Use Permit to: (SIGN NAME AND DATE(S) OF ACTIVITY BELOW)

The undersigned hereby represents that he or she has read and fully understands that by signing this Agreement, important legal rights are being waived and legal obligations are being assumed. If signing as a representative, the undersigned further represents that he or she is fully authorized to enter into this Agreement on behalf of each and every person, group, business and/or organization to which the Temporary Use Permit is being issued.

Applicant	Signature	Date
Applicant's Rep.	Signature	Date
Property Owner	Signature	Date

FOR OFFICE USE ONLY

Case No.	Date Filed	Date Approved
Fee \$1,200.00	Receipt No.	Approved Activity Date(s)